



Tony Groves
Mayor

Kathy Gloria
Mayor Pro Tem

Shelly Perkins
Council Member
Place 2

Marilyn Gendusa
Council Member
Place 3

Jane Huffman
Council Member
Place 4

Jim Griffin
Council Member
Place 5

Kim Lenoir
City Manager

Shannon Kackley
City Attorney

Tina Keys
City Secretary

Platinum
Level



Texas Comptroller
Leadership Circle

CITY OF BRADY COUNCIL AGENDA REGULAR CITY COUNCIL MEETING SEPTEMBER 6, 2016 AT 6:00 PM

NOTICE is hereby given of a meeting of the City Council of City of Brady, McCulloch County, State of Texas, to be held at 6:00pm on September 6, 2016, at the City of Brady Municipal Court Building, located at 207 S. Elm Street, Brady, Texas, for the purpose of considering the following items. The City Council of the City of Brady, Texas, reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

1. CALL TO ORDER, ROLL CALL & CERTIFICATION OF A QUORUM

2. INVOCATION & PLEDGE OF ALLEGIANCE

3. APPROVAL OF AUDIT BOARD

4. APPROVAL OF MINUTES – August 16, 23, & 30, 2016 Regular, Special Meetings and Work Sessions

5. PUBLIC COMMENTS: Reserved for items NOT listed on the agenda

Please limit individual public comments to three (3) minutes. In accordance with TX AG opinion, any public comment addressing items not on the agenda, will only be heard by the City Council. No formal action, deliberation, discussion, or comment will be made by City Council. State Law prohibits any deliberation of or decisions regarding items presented in public comments. City Council may only make a statement of specific factual information given in response to the inquiry; recite an existing policy; or request staff to place the item on an agenda for a subsequent meeting.

6. PRESENTATIONS AND PUBLIC HEARING

- A. Second Public Hearing for the proposed 2016 property tax rate for the Fiscal Year 2016-2017 Budget year.
- B. Public Hearing for the proposed Fiscal Year 2016-2017 Budget

7. INDIVIDUAL CONCERNS

- A. Discussion, consideration and possible action regarding first reading of Ordinance 1204 of the City of Brady, Texas, to adopt FY2017 Budget
- B. Discussion, consideration and possible action regarding first reading of Ordinance 1205 of the City of Brady, Texas, to adopt 2016 property tax rate
- C. Discussion, consideration and possible action regarding first reading of Ordinance 1206 of the City of Brady, Texas, to adopt October 1, 2017 Schedule of Fees and Charges

- D. Discussion, consideration, and possible action regarding **Resolution 2016-045** to enter into an agreement with the State of Texas through the Texas Department of Transportation for the temporary closure of US Highway 87 in Brady from High Street to the Courthouse Square, along with two-lanes of State Ranch Road 714, and two-lanes of US Highway 190/and Highway 377 around the Courthouse Square from 6:00 p.m. to 7:00 p.m. on Saturday, December 3, 2016 for the first *Christmas in the Heart Lighted Parade* along with the temporary closure of E. Commerce Street from S. Pecan to S. Blackburn from 5:00 p.m. to 7:00 p.m. for the staging of the parade.
- E. Discussion, consideration, and possible action regarding **Resolution 2016-046** approving the Facility Use Permit Agreement between the City of Brady and the McCulloch County Junior Livestock Association for specified facilities at the G. Rollie White Complex.
- F. Discussion, consideration and possible action regarding **Resolution 2016-047** adopting the City's Investment Policy and appoint a Council Member to the FY17 Investment Committee.
- G. Discussion, consideration and possible action regarding City of Brady's vote for 2016 Board of Trustee Election for the TML (Texas Municipal League) MultiState Intergovernmental Employee Benefits Pool, by Members of Region 6.
- H. Discussion, consideration and possible action regarding **Resolution 2016-050** to award annual bid to Vulcan Construction Materials for Uvalde Street Base Material at \$67.74 per ton (\$91,500).
- I. Discussion, consideration and possible action to fill vacancies and reappoint members of the Airport Advisory Board.
- J. Discussion regarding City Council meeting procedures and process.

8. STAFF REPORTS

- A. Upcoming Special Events:
 - Sept 13 – 6pm Brady Bulldog Homecoming Parade Escort
 - Sept 17-18 – Tres Amigos Golf Tourney
 - October 1 to Dec 31 – One Free Residential Dump Pass for Utility Customers
 - October 8 & 9 – Hogtoberfest – GR White Complex
 - October 15 – City & County Tire Recycle Event – GR White Complex
- B. September 13 – P&Z Public Hearing Zoning Change at 406 Boston from SF-5 to Manufactured Home District & Cargo/Shipping Container Ordinance
- C. September 20, 4:30pm to 6:30pm, Service Center - 60% TXDOT Plan Review Public Meeting
- D. September 20 – Possible Work Session Drainage Study Presentation
- E. September 20 - Public Hearing City Council Zoning Change & Cargo/Shipping Container Ordinance
- F. September 27 – Possible Work Session and Town Hall Meeting
- G. October 10 Comments Due to PUC about AEP Heartland Substation Transmission Line Route Map

9. ANNOUNCEMENTS

Pursuant to the Texas Government Code § 551.0415, City Council Members and City staff may make reports about items of community interest during a meeting of the governing body without having given notice of the report.

Items of community interest include: Expressions of thanks, congratulations, or condolence; An honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision; Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and Announcements involving an imminent threat to public health and safety of people in the municipality that has arisen after the posting of the agenda.

10. EXECUTIVE SESSION

The City Council of the City of Brady will adjourn into Executive Session for the following:

- A. Pursuant to Section 551.071 (Consultation with Attorney). The City Council will seek and receive advice from the City Attorney on the following matters: To seek legal advice about (1) pending or contemplated litigation; or (2) a settlement offer; or (3) on a matter in which the duty of the attorney to the City under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act.
- B. Pursuant to Section 551.072 (Deliberations about Real Property), the City Council will deliberate the purchase, exchange lease, or value of real properties of the City as the deliberation in an open meeting will have the detrimental effect on the position of the City in negotiations with a third person – utility easements, animal shelter, and other proposed public facilities.
- C. Pursuant to Section 551.087 (Economic Development), the City Council will deliberate the offer of a financial or other incentive in the form of an ad valorem tax abatement or to discuss or deliberate regarding commercial or financial information that the City Council has received from a prospective Burger King franchise.

11. OPEN SESSION ACTION on Any Executive Session Item listed above, if needed.

12. ADJOURNMENT

I certify that this is a true and correct copy of the City of Brady City Council Meeting Agenda and that this notice as posted on the designated bulletin board at Brady City Hall, 201 E. Main St., Brady, Texas 76825; a place convenient and readily accessible to the public at all times, and said notice was posted on _____ by 6:00 p.m. and will remain posted continuously for 72 hours prior to the scheduled meeting pursuant to Chapter 551 of the Texas Government Code.

Tina Keys, City Secretary

In compliance with the American with Disabilities Act, the City of Brady will provide for reasonable accommodations for persons attending public meetings at City Facilities. Requests for accommodations or interpretive services must be received at least 48 hours prior to the meeting. Please contact the City Secretary at 325-597-2152 or citysec@bradytx.us.

Attendance by Other Elected or Appointed Officials: It is anticipated that members of other governmental bodies, and/or city boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the body, board, commission and/or committee. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a possible meeting of the other body, board, commission and/or committee, whose members may be in attendance, if such numbers constitute a quorum. The members of the boards, commissions and/or committees may be permitted to participate in discussion on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless item and action is specifically provided for on an agenda for that body, board, commission or committee subject to the Texas Open Meetings Act.

The City Council of the City of Brady reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on this agenda as authorized by the Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.086 (Deliberations, vote or final action about competitive matters of the public power utility), and 551.087 (Economic Development).

This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes written interpretation of the Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.114(c) and the meeting is conducted by all participants in reliance on this opinion.

STATE OF TEXAS

COUNTY OF McCULLOCH

CITY OF BRADY

The City Council of the City of Brady, Texas met in a Work Session on Tuesday, August 16, 2016, at 4:00pm at the City of Brady Municipal Court Building located at 207 S. Elm Street, Brady, Texas with Mayor Anthony Groves presiding. Council Members present were Marilyn Gendusa, Shelly Perkins, Kathy Gloria, Jane Huffman and James Griffin. City staff present were City Manager Kim Lenoir, Finance Director Lisa Remini, Director of Public Works Steven Miller, Director of Community Services Peter Lamont, City Attorney Shannon Kackley and City Secretary Tina Keys.

1. CALL TO ORDER, ROLL CALL & CERTIFICATION OF A QUORUM

Mayor Groves called the meeting to order at 4:02 p.m. Roll was then called for Council and a quorum was certified.

2. Discuss any Civic Center Fees

Staff and Council reviewed Civic Center rules and fees. Staff will come up with a draft for Council's review.

Council took a brief recess at 5:20pm and reconvened at 5:45pm, to further discuss Civic Center rules.

Due to time constraints, Council recessed at 5:59pm to go into Regular Session.

At 7:15pm, City Council reconvened the Work Session.

3. Discuss financing of Capital Equipment Purchases for FY17

Staff discussed an option to finance some capital equipment purchases in FY17 so the City Hall roof could be replaced in FY17, with the current proposed budget. Staff will review year end budget FY16 to determine if this should be considered by City Council at a future meeting.

4. Discuss any City Charter Items

Staff said this item could wait, so it was not discussed.

5. ADJOURNMENT

The Mayor adjourned the meeting at 7:45 p.m.

Mayor Anthony Groves

Attest: _____
Tina Keys, City Secretary

STATE OF TEXAS

COUNTY OF McCULLOCH

CITY OF BRADY

The City Council of the City of Brady, Texas met in a Regular Session Meeting on Tuesday, August 16, 2016, at 6:00pm at the City of Brady Municipal Court Building located at 207 S. Elm Street, Brady, Texas with Mayor Anthony Groves presiding. Council Members present were Marilyn Gendusa, Shelly Perkins, Kathy Gloria, Jane Huffman and James Griffin. City staff present were City Manager Kim Lenoir, Finance Director Lisa Remini, City Attorney Shannon Kackley, Director of Public Works Steven Miller, Director of Community Services Peter Lamont, City Secretary Tina Keys, Police Chief Steve Thomas, Code Compliance officer Ronnie Roberts and Kim Davee. Others in attendance were Lynn Farris, James Stewart and Eddie Mireles.

1. CALL TO ORDER, ROLL CALL & CERTIFICATION OF A QUORUM

Mayor Groves called the meeting to order at 6:01 p.m. Roll was then called for Council and a quorum was certified.

2. INVOCATION & PLEDGE OF ALLEGIANCE

Council Member Gendusa gave the invocation, and the Pledge of Allegiance was recited.

3. APPROVAL OF AUDIT BOARD

Council Member Gendusa moved to approve the audit board. Motion was seconded by Council Member Gloria. All Council Members voted "aye" and none "nay". Motion carried in a 5-0 vote.

4. APPROVAL OF MINUTES for August 2, 2016

Page 2 of the August 2nd minutes, regarding Council Member Perkins' commented Item H. regarding banners wants to correct that she was not against banners. Council Member Perkins moved to approve minutes of August 2, 2016 as amended. Seconded by Council Member Gendusa. All Council Members voted "aye" and none "nay". Motion carried in a 5-0 vote.

5. PUBLIC COMMENTS

There were no public comments. At the end of the meeting, Eddie Mireles asked about ordinances against storage containers and other ordinances, and offered to help the City with clean-ups.

6. PRESENTATIONS AND PUBLIC HEARINGS

There were no presentations or public hearings

7. INDIVIDUAL CONCERNS

- A. Discussion, consideration, and possible action regarding **Resolution 2016-037** to adopt a City Vehicle Take-Home Policy in accordance with IRS fringe benefit tax laws. Kim Lenoir presented to Council. Mayor Groves clarified this means no pickups. Council Member Gloria asked how it has been going. Steve Miller said it's going OK. Council Member Gendusa moved to approve Resolution 2016-037. The motion was seconded by Council Member Griffin. All Council Members voted "aye" and none "nay". Motion carried in a 5-0 vote.
- B. Discussion, consideration and possible action regarding **Resolution 2016-038** to revise the Fund Balance / Working Capital Administrative Policy, adopted initially in 2013. Kim Lenoir presented. Council Member Griffin moved to approve Resolution 2016-038. The motion was seconded by Council Member Gendusa. All Council Members voted "aye" and none "nay". Motion carried in a 5-0 vote.
- C. Discussion consideration and possible action regarding **Resolution 2016-039** to revise the Budget Administrative Policy, for additional clarification that was adopted initially in 2015. Kim Lenoir presented to Council. Council Member Gendusa moved to approve Resolution 2016-039. The motion was seconded by

Council Member Gloria. All Council Members voted “aye” and none “nay”. Motion carried in a 5-0 vote.

- D. Discussion, consideration and possible action to fill alternate positions on the Board of Adjustments / Zoning Board of Adjustments (BOA/ZBA), Planning & Zoning Commission (P&Z) and to fill vacancies on the Airport Advisory Board. There was one new application from Richard Lenoir for Airport Advisory Board. All council members voted in favor of adding Lenoir to Airport Board.
- E. Discussion of City of McGregor Vision 2030 field trip. Council Member Griffin presented. No action required.
- F. Discussion regarding City Council meeting procedures and process. Suggestions to room lay-out were made.

8. STAFF REPORTS

- A. Monthly Financial Reports for July 2016
- B. Monthly Activity Reports – Seniors, Golf, BPD, Animal Control, Code Enforcement, Tourism Funding, Airport
- C. Monthly Reports for Projects - Civic Center, Davee/Dodge Heights Replat & Leases
- D. Upcoming Special Events:
 - Thursdays, 4 p.m. to 6 p.m. – Farmers Market – Downtown Square
 - August 18 – Last Summer Movies in the Park - Jaws at Brady Lake
 - August 20 – Day/Night Golf Tourney
 - August 20, 11:00am to 1pm – Public Safety Appreciation Lunch – Richards Park Pavilion
 - August 20 – County Roping Event – GRW
 - August 26 & 27 – Annual 4H Rodeo at GRW
 - Sept 1 – Annual Employee Picnic – Richards Park
 - Sept 2-3 – Annual World Championship BBQ Goat Cook-off – Richards Park
- E. August 21 - Swimming Pool closes for the Summer
- F. August 23, 6 p.m. – 1st Public Hearing for proposed Tax Rate – Special City Council Meeting
- G. September 6, 6 p.m. – 2nd Public Hearing for proposed Tax Rate – City Council Meeting
- H. Possible 4 p.m. Work Sessions – August 23 for Charter Review
- I. September 5 – Labor Day Holiday – City Offices Closed – Holiday Trash Schedule

9. ANNOUNCEMENTS

There were no announcements.

10. EXECUTIVE SESSION

There was no Executive Session.

12. ADJOURNMENT

Mayor closed regular session at 7:14 p.m. There being no further business, the Mayor adjourned the regular meeting at 7:15 p.m.

Mayor Anthony Groves

Attest: _____
Tina Keys, City Secretary

STATE OF TEXAS

COUNTY OF McCULLOCH

CITY OF BRADY

The City Council of the City of Brady, Texas met in a Work Session on Tuesday, August 23, 2016, at 4:00pm at the City of Brady Municipal Court Building located at 207 S. Elm Street, Brady, Texas with Mayor Anthony Groves presiding. Council Members present were Marilyn Gendusa, Shelly Perkins, Kathy Gloria, James Griffin, and Jane Huffman. City staff present were City Manager Kim Lenoir, Finance Director Lisa Remini, Director of Public Works Steven Miller, Director of Community Services Peter Lamont and City Secretary Tina Keys. Dorsey Bustamante, City Purchasing Agent and JoAnne Coffey, Charter Review Commissioner were also in attendance.

1. CALL TO ORDER, ROLL CALL & CERTIFICATION OF A QUORUM

Mayor Groves called the meeting to order at 4:00 p.m. Roll was then called for Council and a quorum was certified.

2. DISCUSS ANY CIVIC CENTER FEES AND POLICIES

Staff and Council reviewed Civic Center rules, fees and policies.

3. DISCUSS ANY CHARTER ITEMS

Kim Lenoir and Council went over possible discussion items for the Charter Review Commission to consider.

4. STAFF REPORTS ON ANY AGENDA ITEMS ON SPECIAL MEETING AGENDA 8/23/2016

Lisa Remini and staff went over suggested changes to Purchasing Policy.

5. ADJOURNMENT

There being no further business, the Mayor adjourned the meeting at 5:57 p.m.

Mayor Anthony Groves

Attest: _____
Tina Keys, City Secretary

STATE OF TEXAS

COUNTY OF McCULLOCH

CITY OF BRADY

The City Council of the City of Brady, Texas met in a Special Meeting on Tuesday, August 23, 2016, at 6:00pm at the City of Brady Municipal Court Building located at 207 S. Elm Street, Brady, Texas with Mayor Anthony Groves presiding. Council Members present were Marilyn Gendusa, Shelly Perkins, Jane Huffman and James Griffin. City staff present were City Manager Kim Lenoir, City Secretary Tina Keys, Director of Public Works Steven Miller, Director of Community Services Peter Lamont, Director of Finance Lisa Remini, and Purchasing Agent Dorsey Bustamante. Others in attendance were Ed Hernandez, reporter for San Angelo Live & Annita Ellison.

1. CALL TO ORDER, ROLL CALL & CERTIFICATION OF A QUORUM

Mayor Groves called the meeting to order at 6:01 p.m. Roll was then called for Council and a quorum was certified.

2. INVOCATION & PLEDGE OF ALLEGIANCE

Council Member Gendusa gave the invocation, and the Pledge of Allegiance was recited.

3. APPROVAL OF MINUTES for August 16, 2016 Regular and Work Sessions

Approval of minutes were deferred until next meeting.

4. PUBLIC COMMENTS

There were no public comments

5. PUBLIC HEARING

First Public Hearing for the proposed 2016 property tax rate for the Fiscal Year 2016-2017 Budget year. Public Hearing opened at 6:03pm, Lisa Remini presented to Council. No public comments. Public Hearing was closed at 6:06pm.

6. INDIVIDUAL CONCERNS

- A. Discussion, consideration, and possible action regarding **Resolution 2016-040** to adopt a Purchasing Policy Amendment. Lisa Remini presented to Council and requested to include Exhibit No. 14 a conflicts of interest paragraph. The proposed exhibit was given out to Council. Council Member Perkins moved to approve as amended. The motion was seconded by Council Member Gendusa. All Council Members voted "aye" and none "nay". Motion to approve carried in a 5-0 vote.
- B. Discussion, consideration, and possible action regarding **Resolution 2016-041** to amend the Citizen Advisory Board Handbook, updating the eligibility of members for the Airport Advisory Board. Peter Lamont presented. Council discussed various boards and requirements. Council Member Griffin moved to approve. The motion was seconded by Council Member Huffman. All Council Members voted "aye" and none "nay". Motion to approve carried in a 5-0 vote.
- C. Discussion, consideration and possible action regarding **Resolution 2016-043** to adopt Code Enforcement Standard Operating Procedures. Peter Lamont presented. Council Member Gendusa moved to approve as amended. The motion was seconded by Mayor Pro Tem Gloria. All Council Members voted "aye" and none "nay". Motion to approve carried in a 5-0 vote.
- D. Discussion, consideration and possible action to fill alternate positions on the Board of Adjustments / Zoning Board of Adjustments (BOA/ZBA), Planning & Zoning Commission (P&Z) and to fill vacancies on the Airport Advisory Board. There were no new applications. No action was taken.

E. Discussion regarding City Council meeting procedures and process was skipped.

7. STAFF REPORTS

No Staff Reports were announced.

8. ANNOUNCEMENTS

It was the community "Meet the Bulldogs Night" at Bulldog Stadium beginning at 7pm.

9. EXECUTIVE SESSION

No Executive Session, was held.

10. Open Session Action on any Executive Session

No Executive Session, was held.

11. ADJOURNMENT

There being no further business, the Mayor adjourned the meeting at 6:37 p.m.

Mayor Anthony Groves

Attest: _____
Tina Keys, City Secretary

STATE OF TEXAS

COUNTY OF McCULLOCH

CITY OF BRADY

The City Council of the City of Brady, Texas met in a Special Session on Tuesday, August 30, 2016, at 4:00pm at the City of Brady Municipal Court Building located at 207 S. Elm Street, Brady, Texas with Mayor Anthony Groves presiding. Council Members present were Marilyn Gendusa, Shelly Perkins, James Griffin, and Jane Huffman. City staff present were City Manager Kim Lenoir, Director of Community Services Peter Lamont and City Secretary Tina Keys.

1. CALL TO ORDER, ROLL CALL & CERTIFICATION OF A QUORUM

Mayor Groves called the meeting to order at 4:00 p.m. Roll was then called for Council and a quorum was certified.

2. INDIVIDUAL CONCERNS

- A. Discussion, consideration and possible action regarding revising **Resolution 2016-027.1** to include closing N. Blackburn between E. Lockhart and E. Main for the 43rd Annual World Championship Goat Cook-off Street Dance. Council Member Perkins moved to approve Resolution 2016-027.01. The motion was seconded by Council Member Huffman. All council Members voted "aye" and none "nay". Motion to approve carries in a 4-0 vote.


3. ADJOURNMENT

There being no further business, the Mayor adjourned the meeting at 4:02 p.m.

Mayor Anthony Groves

Attest: _____
Tina Keys, City Secretary

City Council City of Brady, Texas Agenda Action Form

AGENDA DATE:	9-6-2016	AGENDA ITEM	6.A
AGENDA SUBJECT:	Second Public Hearing for the proposed 2016 property tax rate for the 2017 Budget year.		
PREPARED BY:	Lisa Remini	Date Submitted:	8-31-2016
EXHIBITS:	Notice of 2016 Tax Year Proposed Property Tax Rate (published in the Brady Standard August 10, 2016)		
BUDGETARY IMPACT:	Required Expenditure:		\$00.00
	Amount Budgeted:		\$00.00
	Appropriation Required:		\$00.00
CITY MANAGER APPROVAL:			

SUMMARY:

This budget will raise more total property taxes than last year's budget by an amount of \$65,575 which is an 8% increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$71. This tax rate includes a cemetery tax of .02 on each one-hundred dollars (\$100.00) valuation of property.

The property tax rate will increase taxes for maintenance and operations on a \$100,000 home by approximately \$26.51.

The proposed tax rate is expected to raise about \$884,000 in taxes, or \$840,000 at a 95% collection rate.

Tax Rate	Adopted FY 2015-2016	Proposed FY 2016-2017
Property Tax Rate	0.344378	0.370893
Effective Rate	0.300350	0.343420
Effective M&O Tax Rate	0.300350	0.343420
Rollback Tax Rate	0.324378	0.370893
Debt Rate	0.00000	0.000000

The Council will vote on the proposed property tax rate on September 6, 2016 at the regular City Council meeting held at the Municipal Court Building, 207 South Elm Street, at 6:00 pm.

RECOMMENDED ACTION:

Open Public Hearing (announce the time for recording)
 Allow for public comment
 Close the Public Hearing (announce the time for recording)

NOTICE OF 2016 TAX YEAR PROPOSED PROPERTY TAX RATE FOR

A tax rate of \$ 0.370893 per \$100 valuation has been proposed for adoption by the governing body of City of Brady. This rate exceeds the lower of the effective or rollback tax rate, and state law requires that two public hearings be held by the governing body before adopting the proposed tax rate.

The governing body of City of Brady proposes to use revenue attributable to the tax rate increase for the purpose of partially funding increase to employee compensation and additional public safety personnel.

PROPOSED TAX RATE	\$ <u>0.370893</u> per \$100
PRECEDING YEAR'S TAX RATE	\$ <u>0.344378</u> per \$100
EFFECTIVE TAX RATE	\$ <u>0.343420</u> per \$100
ROLLBACK TAX RATE	\$ <u>0.370893</u> per \$100

The effective tax rate is the total tax rate needed to raise the same amount of property tax revenue for City of Brady from the same properties in both the 2015 tax year and the 2016 tax year.

The rollback tax rate is the highest tax rate that City of Brady may adopt before voters are entitled to petition for an election to limit the rate that may be approved to the rollback rate.

YOUR TAXES OWED UNDER ANY OF THE ABOVE RATES CAN BE CALCULATED AS FOLLOWS:

$$\text{property tax amount} = (\text{rate}) \times (\text{taxable value of your property}) / 100$$

For assistance or detailed information about tax calculations, please contact:

Zane Brandenberger

McCulloch CAD tax assessor-collector

306 W Lockhart, Brady, TX 76825

(325)597-1627

zane@mccullochcad.org

www.mccullochcad.org

You are urged to attend and express your views at the following public hearings on the proposed tax rate:


First Hearing: August 23, 2016 at 6:00 pm at Municipal Court Building, 207 South Elm, Brady, TX

Second Hearing: September 6, 2016 at 6:00 pm at Municipal Court Building, 207 South Elm, Brady, TX

City Council

City of Brady, Texas

Agenda Action Form

AGENDA DATE:	9-6-2016	AGENDA ITEM	6. B
AGENDA SUBJECT:	Public Hearing for the proposed Fiscal Year 2016-2017 Budget		
PREPARED BY:	Lisa Remini	Date Submitted:	8-31-2016
EXHIBITS:	Proposed FY 17 Budget Presentation Summary Decision Packet Summary for FY 17 Proposed Ending Fund Balance Compliance Report		
BUDGETARY IMPACT:	Required Expenditure:		\$00.00
	Amount Budgeted:		\$00.00
	Appropriation Required:		\$26,113,837.00
CITY MANAGER APPROVAL:			

SUMMARY:	<p>This budget will raise more total property taxes than last year's budget by an amount of \$65,575 which is an 8% increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$71. This budget includes a cemetery tax levy of 2 cents per \$100 valuation of property.</p> <p>Total Budget after transfers is \$26,113,837.</p> <p>The Budget was reviewed on 4 separate dates during the month of July. The Budget proposes rate increases for Water, Sewer, Electric and Trash services. The Budget includes a 3% cost of living raise for full time employees, a certification pay program, 4 additional employees, and market raises are proposed for patrol officers and level 1 and 2 water and gas crewmen.</p> <p>Major goals for the 2016-2017 fiscal year include continuing with the final design of the Waste Water Plant and Water Quality improvements, addressing Electric and Gas infrastructure improvements, maintaining public facilities, and enhancing emergency service staffing needs.</p> <p>Ending fund balances for all funds are projected to comply with fund balance policy requirements.</p>
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RECOMMENDED ACTION:	<p>Open Public Hearing (announce the time for recording)</p> <p>Allow for public input</p> <p>Close the Public Hearing (announce the time for recording)</p>
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FY 17 BUDGET HIGHLIGHTS

9-6-2016

CITY OF BRADY

FY 2017 BUDGET HIGHLIGHTS

THE PROPOSED BUDGET IF ADOPTED WILL RAISE MORE TOTAL PROPERTY TAXES THAN LAST YEAR'S BUDGET BY **\$65,575 OR 8.00%**. OF THAT AMOUNT, **\$71** IS TAX REVENUE TO BE RAISED FROM NEW PROPERTY ADDED TO THE ROLL THIS YEAR.

- THE TAX RATE, IF ADOPTED, IS A 2.7 CENT INCREASE, OR \$26.51 MORE ON A HOME VALUED AT \$100,000

THIS BUDGET PROPOSES TO INCLUDE A CEMETERY TAX FOR CEMETERY MAINTENANCE AT 2 CENTS PER \$100 PROPERTY VALUE.

THE TOTAL BALANCED 2017 BUDGET ,WHICH INCLUDES ALL OPERATING EXPENSES , REQUIRED TRANSFERS, AND CAPITAL PROJECTS TOTALS \$26,113,837 AND IS \$4.2M, OR 14% LESS THAN LAST YEAR'S BUDGET.

- CONTINUED PROGRESS WITH THE DW, CW PROJECTS AND CIVIC CENTER CONTRIBUTE PRIMARILY TO THIS FACT.
- PROCEEDS FROM GRANTS AND BELOW MARKET RATE LOANS FROM THE TWDB IN THE AMOUNT OF \$2.6M ALONG WITH UTILIZING \$942K IN EXCESS RESERVE FUNDS FULLY SUPPORT THE TOTAL BUDGETED EXPENDITURES.

ENDING FUND BALANCES ARE PROJECTED TO BE IN COMPLIANCE WITH FUND BALANCE POLICY LEVEL REQUIREMENTS.

THE PROPOSED BUDGET INCLUDES RATE INCREASES FOR SEWER, WATER AND ELECTRIC DISTRIBUTION, AND LANDFILL SERVICES.

PRIMARY DRIVERS FOR THE RATE INCREASES ARE THE SIGNIFICANT CAPITAL OUTLAY COSTS ASSOCIATED WITH THE WATER AND SEWER SYSTEM PROJECTS, INCREASED EQUIPMENT COSTS ASSOCIATED WITH RUNNING THE LANDFILL, INFRASTRUCTURE IMPROVEMENTS NEEDED IN THE ELECTRIC SYSTEM, AND ADDED SAFETY MEASURES FOR THE CURRENT WASTEWATER TREATMENT PLANT.

SEWER:

- RES: INCREASE METER FEE BY \$1.00 PER MONTH AND INCREASE THE RATE PER 1,000 GALLONS BY 35 CENTS.
- AT 5,000 GALLONS PER MONTH, THE RESIDENTIAL CUSTOMER WILL PAY \$33.00 MORE PER YEAR.
- CML: INCREASE METER FEE BY \$1.50 PER MONTH AND INCREASE THE RATE PER 1,000 GALLONS BY 50 CENTS.
- PROJECTED TO GENERATE \$95,000

WATER:

- INCREASE METER FEE BY \$1.00 AND INCREASE THE RATE FOR EACH STAGE BY 50 CENTS.
- AT 5,000 GALLONS PER MONTH, THE RESIDENTIAL CUSTOMER WILL PAY \$42.00 MORE PER YEAR.
- PROJECTED TO GENERATE \$200,000

ELECTRIC:

- INCREASE THE DISTRIBUTION RATE BY 1 CENT
- THE POWER CHARGE IS NOW 1 CENT LESS, THEREFORE, THE NET IMPACT TO THE CONSUMER SHOULD BE NUETRAL
- PROJECTED TO GENERATE \$600,000 FOR THE CITY'S DISTRIBUTION SYSTEM

FY 17 BUDGET HIGHLIGHTS

LANDFILL

DUMPING FEE:

- INCREASING RATE PER TON FOR INSIDE CITY LIMITS RESIDENTS BY \$3.00. (\$22.00 TO \$25.00)
- PROJECTED TO GENERATE \$15,000
- RESIDENTIAL TRASH PICK UP FEE INCREASE BY \$1.00. THEREFORE, THE CUSTOMER WILL PAY \$12 MORE A YEAR.

COMMERCIAL DUMPSTER:

- INCREASING RATE PER TON FOR OUTSIDE CITY LIMITS CUSTOMERS BY \$3.00 (\$31.00 TO \$34.00)
- INCREASE MONTHLY FEE BY \$2.50 PER PICK UP TO \$65 PER MONTH ONE DUMPSTER - 2 PUS PER WEEK
- PROJECTED TO GENERATE \$15,000

THE BUDGET PROPOSES 4 NEW POSITIONS:

- 1 PATROL OFFICER, 1 FIRE/EMT FIGHTER, 1 PROPERTY ROOM TECHNICIAN, AND 1 COMMUNITY SERVICES ASSISTANT

ADDITIONALLY:

- THE BUDGET INCLUDES THE 3% STEP PLAN WAGE INCREASE FOR ALL FULL-TIME EMPLOYEES, WHO HAVE WORKED AT LEAST ONE YEAR WITH THE CITY, AND CONTINUES THE CERTIFICATION PAY PROGRAM.
- THE BUDGET INCLUDES A 5% OR \$43,012 INCREASE IN MEDICAL INSURANCE COSTS FOR FULL-TIME EMPLOYEES.
- OVERALL, TOTAL PERSONNEL COSTS REPRESENTS 22% OF THE CITY BUDGET.

SUPPLEMENTAL REQUESTS

IN ADDITION TO THE CITY'S BASE BUDGET NEEDS, THE COUNCIL EVALUATED FIFTY (50) SUPPLEMENTAL PROGRAM REQUESTS TOTALING \$3,317,953. THIRTY-THREE (33) PROGRAMS WERE APPROVED TOTALING \$1,497,656.

SUPPLEMENTAL DECISION PACKAGE SUMMARY OF SELECTED DECISIONS BY PRIORITY

Account Number	Line Item / Priority / Description	Page No.	Requesting Division	Program Cost	Program Status			
					Not Approved	Approved	Requirements	
PROPOSED								
80-4-47-625.00	2 cents Cemetery Tax levy		Administrative Svcs	(43,000)		(43,000)		
GENERAL FUND (10)								
10-5-45-301.02	1	Additional 3% Step Grade Adj for Patrol Officers	12	Police	5,884		42,639	* 1
	2	Additional training for Code Enforcement	28	Code Enforcement	2,385		2,385	
	3	Add Police Patrol Officer	13	Police	59,910		59,910	
	4	Add 1 employee to Fire/EMS	9	Fire	65,040		65,040	
	5	Community Service Assistant	16	Community Svc / EDC	52,026		52,026	EDC Funds
	6	Property Room Technician	14	Police	41,174		41,174	
10-5-03-401.00	7	Replace City Hall Roof	2	PPM	180,000	180,000		
10-5-12-328.00	8	Uvalde Asphalt Overlay Materials	18	Streets	21,000		21,000	
10-5-24-309.00	9	4 Oil Pump Kits	23	Repair Shop	5,600		5,600	
10-5-07-402.00	10	Replace Fire Engine	10	Fire	350,000		22,275	* 10
10-5-12-402.00	11	New 3/4T Crew Utility Panel Truck	19	Streets	39,000	39,000		
10-5-45-402.00	12	New 2016 Ford Focus Sedan	29	Code Enforcement	17,000	17,000		
10-5-05-402.00	13	Fairway Reel Mower - Used	6	Golf	11,500		11,500	
10-5-05-402.00	14	Rough Mower - Used	7	Golf	10,300	10,300		
10-5-12-312.00	15	Street Sign Change out Program	20	Streets	10,000		10,000	
10-5-44-203.00	16	New Software Service	27	Finance	5,000	5,000		
10-5-17-401.00	17	Municipal Court Building Improvements	22	Municipal Court	20,000	20,000		
10-5-03-401.00	18	Remodel new Senior Activity Center	3	PPM	200,000	100,000	100,000	
10-5-11-213.00	19	Parks & Recreation Master Plan	17	Community Svcs	15,000	15,000		
10-5-32-312.00	20	Purchase of Kayaks and Puddle Boats	24	Lake	5,000	5,000		
10-5-32-401.00	21	New Playground at Brady Lake	25	Lake	75,000	75,000		
10-5-03-401.00	22	New Playground at Richards Street	4	PPM	75,000	75,000		
10-5-03-401.00	23	Roof Repair at Service Center	5	PPM	86,000	86,000		
10-5-07-401.00	24	New Joint Facility Fire/EMS/EOC/PD - Design Svcs	11	Fire	500,000	500,000		
10-5-13-401.00	25	Additional Parking at the Civic Center	21	Civic Center	200,000	200,000		
	26	Add Police Patrol Officer	15	Police	54,027	54,027		
10-5-02-403.00	27	RAMP Project	1	Airport	50,000	50,000		
10-5-34-312.00	28	Updates to G.Rollie White Complex	26	G.Rollie White	32,000	32,000		
				\$ 2,187,846	\$ 1,463,327	\$ 433,549	\$ -	

*1 APPROVED STEP GRADE INCREASE FOR ALL OFFICERS

*10 DONATION FROM VOLUNTEER FIRE DEPARTMENT - \$100,000 AND FINANCE \$250,000

SUPPLEMENTAL DECISION PACKAGE

SUMMARY OF SELECTED DECISIONS BY PRIORITY

Account Number	Line Item / Priority / Description	Page No.	Requesting Division	Program Cost	Program Status		
					Not Approved	Approved	Requirements
PROPOSED							
SEWER AND ELECTRIC FUND (20)							
20-5-21-203.00	1 TCEQ Final Closure Risk Reduction Plan	30	Power Plant	30,000		30,000	
20-5-22-401.00	1 Relocation of Over Head Electric lines -Square	31	Electric	51,029		51,029	
20-5-22-402.00	2 Small Bucket Lift Truck	32	Electric	100,000		98,500	Trade-in
20-5-22-401.00	3 Over Head Electric Line Replacement - Wall Street	33	Electric	210,000		210,000	Sale of Substation
20-5-22-401.00	4 LCRA Project No 6	34	Electric	20,000		20,000	Sale of Substation
20-5-22-401.00	5 LCRA Project No 8	35	Electric	15,000		15,000	Sale of Substation
20-5-22-312.00	6 Additional off-site improvements	36	Electric	15,000		15,000	Sale of Substation
20-5-22-338.00	7 Christmas Decorations	37	Electric	16,100	10,500	5,600	
20-5-23-401.00	1 Tent Canopy Structure	39	WWTP	150,000		150,000	
20-5-23-203.00	1 Cost of Service and Rate Study	38	WWTP	15,000		15,000	
				\$ 622,129	\$ 10,500	\$ 610,129	\$ -
WATER FUND (30)							
	1 Utility Specialist	40	PW Admin	8,555		8,555	
	1 Additional 3% Step Grade Adj for Water 1 Technicians	41	W/ WW Dist	1,434		1,434	
30-5-31-203.00	1 Cost of Service and Rate Study	38	W/ WW Dist	15,000		15,000	
30-5-31-401.00	1 Upgrade Gravity Sewer Line - Nine Rd.	42	W/ WW Dist	50,000	N/A		Base Budget
30-5-31-402.00	2 Vactron Sewer Maintenance Truck Rig	43	W/ WW Dist	165,000		165,000	
				\$ 239,989	\$ -	\$ 189,989	\$ -
GAS FUND (40)							
	1 Additional 3% Step Grade Adj for Gas Technician 2	44	Gas	989		989	
40-5-42-401.00	1 Lynn-Gavit Gas Line Improvement Project	45	Gas	125,000		125,000	
40-5-42-402.00	2 New 3/4T Crew Utility Panel Truck	46	Gas	39,000		39,000	
40-5-42-402.00	3 Welding Rig Trailer Mount	47	Gas	29,000		29,000	
				\$ 193,989	\$ -	\$ 193,989	\$ -
UTILITY SUPPORT FUND (50)							
50-5-26-402.00	1 Light Duty Pickup -V6	48	Meter	29,000		25,000	Trade-in
				\$ 29,000	\$ -	\$ 25,000	\$ -
SANITATION FUND (60)							
60-5-14-309.00	1 Security Cameras at City Landfill	49	Solid Waste	2,000		2,000	
				\$ 2,000	\$ -	\$ 2,000	\$ -
SPECIAL REVENUE FUND (80)							
80-5-47-324.00	1 Improvements in the City Cemetery System	50	Cemetery	43,000		43,000	
				\$ 43,000	\$ -	\$ 43,000	\$ -
TOTAL				3,317,953	1,473,827	1,497,656	-

CITY OF BRADY

8-2-2016

FY 17 PROPOSED BUDGET SUMMARY - FUND BALANCE ADEQUACY

TRANSFERS, FEES, APPROVED SUPPLEMENTALS & RATE INCREASES

GENERAL FUND - 10

	TOTAL REVENUES	TOTAL EXPENSES	FUND BALANCE
PROJECTED GENERAL FUND BALANCE 10-1-2016			\$1,840,739
Proposed Budget FY17	\$3,714,335	\$7,399,147	(\$3,684,812)
Transfer in lieu of taxes from Electric Fund	\$3,137,552		\$3,137,552
Transfer in lieu of taxes from Gas Fund	\$194,476		\$194,476
Administrative fee from Sewer Fund	\$100,000		\$100,000
Administrative fee from Water Fund	\$161,258		\$161,258
Restricted Fund Balance - Projected			(\$72,000)
PROJECTED ENDING FUND BALANCE - Unrestricted 9-30-2017			\$1,677,213
Number of days to operating expenditures			88
Projected Excess funds available			(\$33,440)
Total budgeted expenditures FY17	\$7,399,147		
Less budgeted capital expenditures	(\$461,500)		
Net Operating Expenditures	\$6,937,647		
Minimum level Fund Balance required	\$1,710,653	90 days	

ELECTRIC & SEWER FUND - 20

PROJECTED ELECTRIC & SEWER FUND BALANCE 10-1-16			\$6,087,905
Proposed Budget FY 17	\$8,781,490	\$7,571,688	\$1,209,802
Transfer in lieu of taxes from Electric to General Fund		\$3,137,552	(\$3,137,552)
Administrative fee from Sewer to General Fund		\$100,000	(\$100,000)
Restricted Fund Balance - Projected			(\$12,000)
PROJECTED ENDING FUND BALANCE - Unrestricted 9-30-17			\$4,048,155
Number of days to operating expenditures			174
Projected Excess funds available for unanticipated Sewer/ WWTP repairs			\$555,883
Total budgeted expenditures FY 17	\$10,809,240		
Less budgeted capital expenditures	(\$2,311,378)		
Operating Expenditures	\$8,497,862		
Minimum level Fund Balance required	\$3,492,272	150 days	

WATER FUND - 30

PROJECTED WATER FUND BALANCE 10-1-2016			\$2,298,124
Proposed Budget FY17	\$2,116,450	\$2,638,172	(\$521,722)
Administrative fee to General Fund		\$161,258	(\$161,258)
Transfer to Utility Support Fund		\$246,742	(\$246,742)
Restricted Fund Balance - Projected			(\$321,478)
PROJECTED ENDING FUND BALANCE - Unrestricted 9-30-2017			\$1,046,924
Number of days to operating expenditures			211
Projected Excess funds available			\$152,004
Total budgeted expenditures FY 17	\$3,046,172		
Less budgeted capital expenditures	(\$1,231,474)		
Operating Expenditures	\$1,814,698		
Minimum level Fund Balance required	\$894,920	180 days	

CITY OF BRADY

8-2-2016

FY 17 PROPOSED BUDGET SUMMARY - FUND BALANCE ADEQUACY

TOTAL REVENUES	TOTAL EXPENSES	FUND BALANCE
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GAS FUND - 40

PROJECTED BEGINNING GAS FUND BALANCE 10-1-2016			\$947,259
Proposed Budget FY17	\$1,187,780	\$1,043,984	\$143,796
Transfer in lieu of taxes to General Fund		\$194,476	(\$194,476)
Transfer to Utility Support Fund		\$18,700	(\$18,700)
Transfer to Special Revenue Fund		\$243,309	(\$243,309)
Restricted Fund Balance - Projected			
PROJECTED ENDING FUND BALANCE - Unrestricted 9-30-2017			\$634,570
Number of days to operating expenditures			182
Projected Excess funds available			\$6,701

Total budgeted expenditures FY17	\$1,500,469	
Less budgeted capital expenditures	(\$227,290)	
Operating Expenditures	\$1,273,179	
Minimum level Fund Balance required	\$627,869	180 days

UTILITY SUPPORT FUND - 50

PROJECTED BEGINNING UTILITY SUPPORT FUND BALANCE 10-1-2016			\$109,692
Proposed Budget FY 17	\$221,800	\$493,542	(\$271,742)
Transfer from Water Fund	\$246,742		\$246,742
Transfer from Gas Fund	\$18,700		\$18,700
Transfer from Solid Waste Fund	\$12,200		\$12,200
Restricted Fund Balance - Projected			\$0
PROJECTED ENDING FUND BALANCE - Unrestricted 9-30-2017			\$115,592
Number of days to operating expenditures			90
Projected Excess funds available			\$61

Total budgeted expenditures FY 17	\$493,542	
Less budgeted capital expenditures	(\$25,000)	
Operating Expenditures	\$468,542	
Minimum level Fund Balance required	\$115,531	90 days

SOLID WASTE FUND - 60

PROJECTED BEGINNING SOLID WASTE FUND BALANCE 10-1-2016			\$280,856
Proposed Budget FY17	\$1,077,500	\$1,061,858	\$15,642
Transfer to Utility Support		\$12,200	(\$12,200)
Restricted Fund Balance - Projected			(\$34,301)
PROJECTED ENDING FUND BALANCE - Unrestricted 9-30-2017			\$249,997
Number of days to operating expenditures			91
Projected Excess funds available			\$1,575

Total budgeted expenditures FY17	\$1,074,058	
Less budgeted capital expenditures and Street Sanitation exps	(\$66,569)	
Operating Expenditures	\$1,007,489	
Minimum level Fund Balance required	\$248,422	90 days

Total Projected Ending Fund Balances - Unrestricted	\$7,772,451
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Number of days to Total Operating Expenditures	4.7 MONTHS	142
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TOTAL REVENUES	TOTAL EXPENSES	FUND BALANCE
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SPECIAL REVENUE FUND - 80

PROJECTED BEGINNING SPECIAL REVENUE FUND BALANCE 10-1-2016			\$477,335
Projected Budget FY 17	\$1,362,400	\$1,791,209	(\$428,809)
Transfer from Gas Fund	\$243,309		\$243,309
PROJECTED ENDING SPECIAL REVENUE FUND BALANCE - RESTRICTED			\$291,835

TOTAL BUDGET BEFORE TRANSFERS AND FEES	\$18,461,755	\$21,999,600	(\$3,537,845)
TOTAL BUDGET AFTER TRANSFERS AND FEES	\$22,575,992	\$26,113,837	(\$3,537,845)
OTHER RESOURCES AVAILABLE:			
Funds from TWDB for the CW Project	\$1,721,849		
Funds from TWDB for the DW Project	\$874,364		
Excess Fund Balance Reserves	\$941,632		
TOTAL OTHER RESOURCES			\$3,537,845
TOTAL BUDGET AFTER TRANSFERS, FEES AND OTHER RESOURCES	\$26,113,837	\$26,113,837	\$0

City Council
City of Brady, Texas
Agenda Action Form for Ordinance

AGENDA DATE:	9-6-2016	AGENDA ITEM	7. A
AGENDA SUBJECT:	Discussion, consideration, and possible action regarding the first reading of Ordinance #1204 of the City of Brady, Texas, to adopt the FY 2017 Budget.		
PREPARED BY:	Lisa Remini	Date Submitted:	8-31-2016
EXHIBITS:	Ordinance #1204		
BUDGETARY IMPACT:	Required Expenditure:	\$00.00	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$26,113,837	
CITY MANAGER APPROVAL:			

SUMMARY:

This budget will raise more total property taxes than last year's budget by an amount of \$65,575 which is an 8% increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$71. This budget includes a cemetery tax levy of 2 cents per \$100 valuation of property.

Total Budget after transfers is \$26,113,837.

The Budget was reviewed on 4 separate dates during the month of July.

The Budget proposes rate increases for Water, Sewer, Electric and Trash services.

The Budget includes a 3% cost of living raise for full time employees, a certification pay program, and 4 additional employees, and market raises are proposed for patrol officers and lower level water and gas crewmen.

Major goals include continuing with the final design of the Waste Water Plant and Water Quality improvements, addressing Electric and Gas infrastructure improvements, maintaining public facilities, and enhancing emergency service staffing needs.

Ending fund balances for all funds are projected to comply with fund balance policy requirements.

RECOMMENDED ACTION:

Mayor: "Do I have a motion to read the full ordinance?"

If no, Mayor will state: "A majority of the City Council has dispensed with the full reading of the ordinance."

Mayor will ask: "Madam City Secretary please read the Ordinance Preamble for the record in accordance with the City Charter." "Secretary reads preamble"

Mayor calls for a motion: Move to approve **first** reading of Ordinance 1204.

**FISCAL YEAR 2017
BUDGET ORDINANCE**

ORDINANCE NO: 1204

**AN ORDINANCE AS PRESCRIBED BY THE HOME RULE CHARTER, CITY OF BRADY,
ADOPTING A FISCAL YEAR 2017 BUDGET**

WHEREAS, the Charter requires formal adoption of an annual budget for operations for the City of Brady; and

WHEREAS, the City Manager presented a proposed budget to the City Council on [REDACTED] per City Charter requirement Section 6.03 and desired amendments by the City Council have been incorporated; and

WHEREAS, a general summary of the proposed budget was posted in City Hall, on the city website and published in the official newspaper; and

WHEREAS, a public hearing was held on August 23, 2016, in accordance with Charter requirements; and

WHEREAS, Section 6.03 of the Home Rule Charter provides that in the event the budget had not been finally adopted by October 1st, the budget and desired amendments as submitted shall be deemed to have been finally adopted by the Council; and

WHEREAS, the budget as submitted is hereby deemed adopted on the second and final reading as of September 20, 2016.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BRADY, TEXAS:

SECTION 1:

That the Fiscal Year 2017 Budget for the City of Brady, Texas, as presented to the City Council on September 6, 2016 with desired amendments is hereby deemed adopted on September 20, 2016, by operation of Section 6.03 of the Home Rule Charter.

SECTION 2:

That a copy of the budget be filed with the City Secretary and other officials as designated under article 689A or other applicable state laws.

SECTION 3:

That the City Manager be empowered to administer the approved budget and execute purchases and other expenditures in accordance with the Charter and applicable state laws.

SECTION 4:

That this ordinance may be published by caption only pursuant to Article 11763-1 Section 1 of the revised Civil Statutes of the State of Texas.

SECTION 5:

That this ordinance shall be in force and effective on the 1st day of October 2016, that being more than 15 days after such publication, for the public hearing on the budget, pursuant to Section 6.03 (2) of the Home Rule Charter.


This ordinance was presented at a public hearing held on August 23, 2016 and was formally introduced on the 6th day of September, 2016 for the first reading and for passage on the 20th day of September 2016 for the second reading and final reading.

PASSED AND ADOPTED this 20th day of September, 2016.

Anthony Groves, Mayor

ATTEST: _____
Tina Keys, City Secretary

City Council
City of Brady, Texas
Agenda Action Form for Ordinance

AGENDA DATE:	9-6-2016	AGENDA ITEM	7. B
AGENDA SUBJECT:	Discussion, consideration, and possible action regarding the first reading of Ordinance #1205 of the City of Brady, Texas, to adopt the 2016 Property Tax Rate.		
PREPARED BY:	Lisa Remini	Date Submitted:	8-31-2016
EXHIBITS:	Ordinance #1205		
BUDGETARY IMPACT:	Required Expenditure:		\$00.00
	Amount Budgeted:		\$00.00
	Appropriation Required:		\$00.00
CITY MANAGER APPROVAL:			

SUMMARY:

This budget will raise more total property taxes than last year's budget by an amount of \$65,575 which is an 8% increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$71.

The tax rate will increase taxes for maintenance and operations on a \$100,000 home by approximately \$26.51.

Tax Rate	Adopted FY 2015-2016	Proposed FY 2015-16
Property Tax Rate	0.344378	0.370893
Effective Rate	0.300350	0.343420
Effective M&O Tax Rate	0.300350	0.343420
Rollback Tax Rate	0.324378	0.370893
Debt Rate	0.00000	0.00000

RECOMMENDED ACTION:

Mayor: "Do I have a motion to read the full ordinance?"

If no, Mayor will state: "A majority of the City Council has dispensed with the full reading of the ordinance."

Mayor will ask: "Madam City Secretary please read the Ordinance Preamble for the record in accordance with the City Charter." "Secretary reads preamble"

RECOMMENDED ACTION CONTINUED:

Mayor calls for a motion:

REQUIRED STATEMENT BY COUNCIL PERSON MAKING MOTION:

Upon first reading, I move that the property tax rate be increased by the adoption of a Tax rate of 0.370893 per \$100 of taxable value, which is effectively an 8 (eight) percent increase in the tax rate.

ORDINANCE NO. 1205

AN ORDINANCE LEVYING TAXES FOR THE USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF BRADY, TEXAS FOR THE YEAR 2016

Whereas, the Chief Appraiser of the McCulloch County Appraisal District has certified the 2016 Appraisal Roll for property taxable by the City of Brady, Texas; and

Whereas, based upon said Appraisal Roll, the Chief Appraiser has calculated the rollback rate for the City of Brady for 2016; and

Whereas, the City of Brady calculated a proposed tax rate of 0.370893 per \$100 valuation and posted Notice of 2016 Tax Year and posted the Notice on August 10, 2016 in a local newspaper; and

Whereas, the City of Brady held a Public Hearing on August 23, 2016 for the citizens of the City to comment on the proposed tax rate for tax year 2016; and

Whereas, the City of Brady held a second Public Hearing on September 6, 2016 for the citizens of the City to comment on the proposed tax rate for tax year 2016.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BRADY, TEXAS:

Section 1. Findings. The foregoing recitals are hereby found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes and findings of fact.

Section 2. Cemetery Tax. Under Section 713.006(b) of the Texas Health and Safety Code, that there is hereby levied and there shall be collected for the maintenance of the City's cemetery for the year two thousand sixteen (2016), upon all property, real, personal and mixed, within the corporate limits of said City subject to taxation, a tax of 0.02 on each one-hundred dollars (\$100.00) valuation of property.

Section 3. Total Tax. That there is hereby levied and there shall be collected for the use and support of the municipal government of the City of Brady, Texas for the year two thousand sixteen (2016), upon all property, real, personal and mixed, within the corporate limits of said City subject to taxation, a total tax of 0.370893 on each one-hundred dollars (\$100.00) valuation of property. This tax includes the cemetery tax of 0.02 on each one-hundred dollars (\$100.00) valuation of property.

"THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE."

“THE TAX RATE WILL BE EFFECTIVELY RAISED BY 8.00%, EIGHT PERCENT, AND WILL INCREASE TAXES FOR MAINTENCE AND OPERATIONS OF A \$100,000 HOME BY APPROXIMATELY \$26.51.”

Section 4. The foregoing tax shall be due and payable at the office of the City Tax Collector on October 1, 2016 and shall be paid before February 1, 2017. All such taxes not paid prior to such date shall be deemed delinquent and shall be subject to all legal remedies, including maximum penalty and interest as allowed by law.

PASSED AND ADOPTED on this ____ day of _____ 2016.

Mayor


ATTEST:

Tina Keys, City Secretary

APPROVED AS TO FORM:

M. Shannon Kackley, City Attorney

**CITY COUNCIL
CITY OF BRADY, TEXAS
AGENDA ACTION FORM for ORDINANCE**

AGENDA DATE:	9/6/2016	AGENDA ITEM	7.C.
AGENDA SUBJECT:	Discussion, consideration and possible action regarding first reading of Ordinance 1206 of the City of Brady, Texas, adopting the Utility Rates and Fee Schedule for City Services.		
PREPARED BY:	Tina Keys	Date Submitted:	8/30/2016
EXHIBITS:	Ordinance No. 1206 - Utility Rates and Fee Schedule		
BUDGETARY IMPACT:	Required Expenditure:	\$00.00	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$00.00	
CITY MANAGER APPROVAL:			

SUMMARY:

City Council has held several workshops to discuss various utility rates and fees for City Services for the FY 2017 Budget.

Attached is the revised consolidated fee schedule for fees, utility rates and charges by the City of Brady as previously adopted and proposed recommended changes. City staff and city council review and update annually, if necessary, all city fees and charges.

Items in red are the proposed new rates. Previously adopted rates with no changes recommended are in black.

RECOMMENDED ACTION:

It is recommended that City Council adopt the updated consolidated Utility Rates and Fee Schedule.

Mayor: "Do I have a motion to read the full ordinance?"

If no, Mayor will state: "A majority of the City Council has dispensed with the full reading of the ordinance."

Mayor will ask: "Madam City Secretary please read the Ordinance Preamble for the record in accordance with the City Charter." **"Secretary reads preamble"**

Mayor calls for a motion: Move to approve **first** reading of Ordinance 1206

ORDINANCE NO. 1206

**AN ORDINANCE OF THE CITY OF BRADY, TEXAS, UPDATING
ORDINANCE NUMBER 1178, A SCHEDULE OF FEES, FOR THE
ADMINISTRATION OF UTILITY RATES, PROGRAMS, REGULATIONS,
AND OTHER OPERATIONS OF THE CITY; UPDATING THOSE FEES;
AND PROVIDING A SEVERANCE CLAUSE.**

WHEREAS, the City of Brady, Texas (hereinafter the "City") has established numerous fees for the administration of programs and regulations by the City; and

WHEREAS, it is often appropriate and equitable for the individuals and businesses that use particular city services to bear the cost of providing those services; and

WHEREAS, many of those fees have become obsolete and no longer even approximate the cost to the city of providing those services; and

WHEREAS, appropriate fees will encourage the judicious use of city resources in light of the cost to the public of using those resources and the need for the benefit provided by those resources; and

WHEREAS, it is necessary to update the existing fee schedule on an as needed basis to keep the public up to date on applicable fees for a particular service, and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BRADY, TEXAS, THAT:

That the Fee Schedule attached hereto as "Exhibit A" to this Ordinance is hereby adopted.

If any section, subsection, sentence, clause, phrase, or portion of this ordinance is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portions of this ordinance.

PASSED, APPROVED by the City Council of the City of Brady, Texas, on FIRST READING at a regular meeting held on this the 6th day of September, 2016.

PASSED, APPROVED, and ADOPTED by the City Council of the City of Brady, Texas, on SECOND READING at a regular meeting held on this the 20th day of September, 2016.

Mayor

ATTEST:

City Secretary

CITY OF BRADY
ACTUAL BILLING HISTORY

ELECTRIC BILL AMOUNT BASED ON:

AS OF:		500 kWh	1000 kWh	2000 kWh
DEC	2008	\$ 79.15	\$ 148.05	\$ 285.85
DEC	2009	\$ 76.20	\$ 142.15	\$ 274.04
DEC	2010	\$ 75.56	\$ 140.86	\$ 271.48
DEC	2011	\$ 75.15	\$ 140.05	\$ 269.85
DEC	2012	\$ 70.41	\$ 130.58	\$ 250.91
JUNE	2013	\$ 70.54	\$ 130.82	\$ 250.41
DEC	2013	\$ 69.69	\$ 129.13	\$ 248.00
JUNE	2014	\$ 71.79	\$ 133.32	\$ 256.39
DEC	2014	\$ 75.18	\$ 140.10	\$ 269.95
JUNE	2015	\$ 75.18	\$ 140.11	\$ 269.96
DEC	2015	\$ 72.81	\$ 135.37	\$ 260.48
JUNE	2016	\$ 68.18	\$ 126.11	\$ 241.97

9 YEAR AVERAGE \$ 73.32 \$ 136.39 \$ 262.44

HIGHEST CHARGE
 LOWEST CHARGE
 BELOW AVERAGE

Electric Rate Comparison - August 2016

COMPETITOR NAME	Term Contract	500 kWh	1,000 kWh	2,000 kWh	Early Termination Fee	Residential usage credit- per billing cycle 500-999 kWh	Residential usage credit- per billing cycle 1000-2000 kWh
Infinite Energy	3 months	16.4¢/kWh	6.4¢/kWh	16.4¢/kWh	\$50	N/A	\$100 (1,000 - 2,000 kWh)
Meter Fees		\$0.00	\$0.00	\$0.00			
Infinite Energy	12 months	16.9¢/kWh	6.9¢/kWh	16.9¢/kWh	\$150	N/A	\$100 (1,000 - 2,000 kWh)
Meter Fees		\$0.00	\$0.00	\$0.00			
*Infinite Energy	24 months	16.9¢/kWh	13.9¢/kWh	13.4¢/kWh	\$250	N/A	
Meter Fees		\$19.95	\$10.00	\$10.00			
Vetran Energy	3 months	16.4¢/kWh	6.4¢/kWh	16.4¢/kWh	\$50	N/A	\$100 (1,000 - 2,000 kWh)
Meter Fees		\$0.00	\$0.00	\$0.00			
Vetran Energy	12 months	17.0¢/kWh	7.0¢/kWh	17.0¢/kWh	\$150	N/A	\$100 (1,000 - 2,000 kWh)
Meter Fees		\$0.00	\$0.00	\$0.00			
*Vetran Energy	24 months	17.0¢/kWh	14.0¢/kWh	13.5¢/kWh	\$250	N/A	
Meter Fees		\$19.95	\$10.00	\$10.00			
*Gexa Energy	9 months	13.7¢/kWh	12.7¢/kWh	12.2¢/kWh	\$150	N/A	
Meter Fees		\$10.00	\$10.00	\$10.00			
*Gexa Energy	12 months	16.8¢/kWh	13.8¢/kWh	13.3¢/kWh	\$150	N/A	
Meter Fees		\$19.95	\$10.00	\$10.00			
*Gexa Energy	24 months	17.4¢/kWh	14.4¢/kWh	13.9¢/kWh	\$295	N/A	
Meter Fees		\$19.95	\$10.00	\$10.00			
*TXU	12 months	15.7¢/kWh	14.2¢/kWh	13.5¢/kWh	\$150	N/A	
Meter Fees		\$14.95	\$14.95	\$14.95			
*TXU	24 months	18.5¢/kWh	15.0¢/kWh	14.5¢/kWh	\$295	\$25 (> 800 kWh)	\$50 (> 1,200 kWh)
Meter Fees		\$10.00	\$10.00	\$10.00			
*Reliant	9 months	17.0¢/kWh	14.0¢/kWh	13.5¢/kWh	\$95	N/A	
Meter Fees		\$19.95	\$10.00	\$10.00			
*Reliant	12 months	17.4¢/kWh	14.4¢/kWh	13.9¢/kWh	\$150	N/A	
Meter Fees		\$19.95	\$10.00	\$10.00			

Electric Rate Comparison - August 2016

COMPETITOR NAME	Term Contract	500 kWh	1,000 kWh	2,000 kWh	Early Termination Fee	Residential usage credit- per billing cycle 500-999 kWh	Residential usage credit- per billing cycle 1000-2000 kWh
*Stream	12 months	16.4¢/kWh	13.4¢/kWh	12.9¢/kWh	\$250	N/A	
Meter Fees		\$19.95	\$10.00	\$10.00			
*Stream	24 months	16.6¢/kWh	13.6¢/kWh	13.1¢/kWh	\$250	N/A	
Meter Fees		\$19.95	\$10.00	\$10.00			
Market Average		16.7¢/kWh	12.0¢/kWh	14.3¢/kWh			
Meter Fees		\$17.69	\$10.45	\$10.45			
(Represents sampling out of 123 plans of various terms - none longer than 24 months)							
*City of Brady (Current)	N/A	14.1¢/kWh	13.1¢/kWh	12.6¢/kWh	\$0	N/A	N/A
Meter Fees		\$10.25	\$10.25	\$10.25			
*City of Brady (Proposed)	N/A	13.7¢/kWh	12.7¢/kWh	12.2¢/kWh	\$0	N/A	N/A
Meter Fees		\$10.25	\$10.25	\$10.25			
City of Brady (Customers)		1475	873	139			

*All prices include a meter fee

COMMUNITY & TOURISM SERVICES

BRADY LAKE

Art. 1.400, Division 2, Ord. 941; see also Sec. 1.411

Camping Fees

<u>RV Spaces</u> Sec. 1.430	\$25 per day - full hookups
	\$150 per week
	\$350 per month *approved by lake manager as space available
(with tent set up)	Add \$ 10 per day
RV Spaces w/ electric only	\$20 per day
RV Rental (City-owned)	\$40 per day
	\$30 per day (October 1st thru March 1st)
<u>Cabanas</u> Sec. 1.431	\$20 per day (maximum 14 days)
	\$15 per day (October 1st thru March 1st)
(with tent set up)	Add \$ 10 per day
(with RV set up)	Add \$ 25 per day
<u>Cabin</u>	\$40 per day (maximum 14 days)
	\$30 per day (October 1st thru March 1st)
(with tent set up)	Add \$ 10 per day
(with RV set up)	Add \$ 25 per day
	\$450 per month *approved by lake manager as space available
<u>Tent Camping</u>	\$10 per day (maximum 14 days)
<u>Primitive Camping</u>	\$5 per day (maximum 14 days)

Pavilion Reservation (1 year advance booking reservation) Sec. 1.432

Available 6:00 a.m. to 11:00 p.m. only

<u>Pavilion Rental</u>	\$50 per day / \$50 deposit
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Fish House (Open 24 hours) Sec. 1.433

Use of Fish House	\$5 per person per day (ages 3 and up)
	\$2 per person per day (children)

Dump Station Fee Sec. 1.429, Ord. 1046 \$10

Lake House (3 month advance booking reservation)

<u>Lake House Rental</u>	\$150 per night (2 night minimum)
<u>Deposit</u>	\$100
(6 person maximum - no pets allowed)	
<u>Lake House Grounds Rental</u>	\$200 per day
<u>Deposit</u>	\$100

Shooting Range (Open Sun -Thurs 8:00a-5:00p, Fri/Sat 8:00a-7:00p)

Use of Range	\$5 per person / day
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Annual Fee	\$100 per person / year
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Lake Lot Leases Sec. 1.403, 12.16-12.17

Dodge Heights Addition	\$1,200 per year
Davee Addition	\$1,200 per year

Boat Dock Annual Permit Sec. 1.414, 1.428 (policies)

\$25 per year

CITY OF BRADY
Service Fees and Utility Rates Schedule
Effective Oct. 1, 2016

RICHARDS PARK

with electric and/or water hookups

Camping Fees **Sec. 1.1801, 1.405, Ord. 1109**

RV spaces	\$20	per day (maximum 14 days)
Tent camping	\$5	per day (maximum 14 days)
Dumping Station fee	\$10	\$3 (per vehicle and/or camping shelter)

Pavilion Reservation (1 year advance booking reservation) **Sec. 1.405**

Available 6:00 a.m. to 11:00 p.m. only

Pavilion Rental	\$50	per day / \$50 deposit
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Commercial Use

Pavilion Rental / Show barn	\$150
Deposit	\$50

WILLIE WASHINGTON PARK

with electric and/or water hookups

Camping Fees **Sec. 1.1802, 1.405, Ord. 1109, 1134**

RV spaces	\$ 20	per day (maximum 14 days)
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Pavilion Reservation (1 year advance booking reservation) **Sec. 1.405**

Available 6:00 a.m. to 11:00 p.m. only

Pavilion Rental	\$50	per day / \$50 deposit
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MUNICIPAL GOLF COURSE

Sec. 1.1001, Ord. 1112

Green Fees:

Annual (due Oct. 1st)

Single:	\$700.00
Couple:	\$950.00
Trail fee:	\$0.50 add'l each play

Monthly

Single:	\$65.00
Couple:	\$80.00 \$85.00
Trail fee:	\$0.50 add'l each play (If renting a shed, no trail fee.)

Green Fees

Tuesday thru Thursday	\$15.00 / 18 holes
Club Cart Rental:	1/2 cart \$12.50 + tax
	Full cart \$25.00 + tax
Trail fee for personal cart:	\$4.00
Weekend (Fri/Sat/Sun)	\$20.00 / 18 holes
Club Cart Rental:	1/2 cart \$12.50 + tax
	Full cart \$25.00 + tax
Trail fee for personal cart:	\$4.00
Non shed member	
Twilight (after 5pm)	\$6.00 / 18 holes
Club Cart Rental:	12.50 + tax
Trail fee for personal cart:	\$4.00
Youth Green Fees	\$4.00
Senior (over 75 yr)	\$10.00 / 18 holes (excluding tournaments)

Cart Shed Rental (Oct. 1st)

Monthly with concrete floor	\$25.00 (without floor \$20.00)
Annually Yearly with concrete floor	\$200.00
Yearly without concrete floor	\$160.00

CITY OF BRADY
Service Fees and Utility Rates Schedule
Effective Oct. 1, 2016

MUNICIPAL GOLF COURSE (cont.)

Sec. 1.1001, Ord. 1112

Range Balls

Annual Membership (Oct. 1st) \$200.00

Range Balls Only

Large \$5.00

Small \$3.00

First Tee Program

18 years of age and under enrolled in high school \$45 / yr plus \$1.00/day - Tues thru Friday
\$4.00 green fee Saturday - Sunday

Tournament Course Closure Fee \$600.00 per day

OR a Per Player Fee (to Include Cart) \$15.00 each

(no charge for local youth and/or school tournaments)

AQUATICS CENTER

Ord. 1152

Swimming Fees Sec. 1.901

Ages 3 and up \$3 per day

Season Pass \$60 per person

\$35 each additional family member

Private Parties (3 hour maximum) Sec. 1.902

up to 50 swimmers \$100

51 - 100 swimmers \$150

over 100 swimmers \$200

Non-refundable deposit \$50

ED DAVENPORT CIVIC CENTER

Facility Use Art. 1.1300, Ord. 849

Booking Deposit /Damage/Key: \$200 * see rules for refunds

If Alcohol allowed, Added Damage Deposit: \$200 *refundable, if no damage

Weekday Daily Rental (Sunday - Thursday): \$400 \$250 per day (4 hours or less \$125)

Weekend Daily Rental (Friday or Saturday): \$400 \$500 per day

Holiday / High Demand Rental, add: \$100 per day *see rules for holiday/high demand days

Daily Cleaning Fee: \$150 per day

Decorating Fee \$50 (to have access day prior to event)

Lost Key \$50

Reservation Waiting List: \$100

G. ROLLIE WHITE COMPLEX

Art. 1.1800, Sec. 1.1803 & Art. 1.500(3), Ord. 1134

Grandstand, infield arena, restrooms, utilities:

3 day (Fri/Sat/Sun) weekend \$475

2 day (Sat/Sun or Fri/Sat) weekend \$325

1 day (Mon-Thurs) over 4 hours \$125

1/2 day (Mon-Thurs) up to 4 hours \$ 75

Day rental of Infield Arena Grounds Only: \$ 50 per day

Office Area: \$ 50 per day

Pavilion: \$100 per day

Horse Stalls: \$ 15 per day

Show Barn: \$150 per day

Trailer Spaces (contestants): \$ 20 per day

All users security / cleaning deposit (per day or 1/2 day): \$ 50 per day

(25% discount for Not-for-Profit youth service organizations)

(McCulloch County youth organizations with current 501©3 status - No Charge)

CITY OF BRADY
Service Fees and Utility Rates Schedule
Effective Oct. 1, 2016

REST HAVEN CEMETERY FEES

Ord. 1049

Cemetery Plots **Sec. 1.602a**

Residents	\$250
Non-Residents	\$325
Babyland	\$75

Grave Opening and Closing **Sec. 1.602d**

Weekday Service	\$350
Saturday Service	\$425
Babyland	\$75

CURTIS FIELD - AIRPORT

Fuel

Price per gallon

Call for current rates

Hangar Rental **Sec. 4.1206 - 4.1207, Ord. 840**

Actively flying aircraft

Single engine aircraft	\$70 per month
Multi-engine aircraft	\$150 per month
Aircraft above 8,000 pounds	\$400 per month
Aircraft above 11,000 pounds	\$500 per month
Large aircraft	negotiated

Non Based Aircraft

Single engine aircraft	\$20 per day
Twin engine aircraft	\$40 per day
Turbine aircraft	\$50 per day
Jet aircraft	\$75 per day
Large aircraft over 12,500	\$120 per day

After Hours Call Out Fee	\$15
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<u>Airport Conference Room Rental</u>	\$100 per day
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CITY OF BRADY
Service Fees and Utility Rates Schedule
Effective Oct. 1, 2016

BUILDING PERMITS

Commercial and Multi-Family construction plan review

Sec. 1.1805, Ord. 1134

Valuation	Fee
\$1.00 to \$10,000.00	\$50.00
\$10,001 to \$25,000	\$70.69 for the first \$10,000 plus \$5.46 for each additional \$1,000
\$25,001 to \$50,000	\$152.59 for the first \$25,000 plus \$3.94 for each additional \$1,000
\$50,001 to \$100,000	\$251.09 for the first \$50,000 plus \$2.73 for each additional \$1,000
\$100,001 to \$500,000	\$387.59 for the first \$100,000 plus \$2.19 for each additional \$1,000
\$500,001 to \$1,000,000	\$1,263.59 for the first \$500,000 plus \$1.85 for each additional \$1,000
\$1,000,001 and up	\$2,188.59 for the first \$1,000,000 plus \$1.23 for each additional \$1,000

Single Family Residential construction plan review and inspection

Sec. 1.1806, Ord. 1134

Commercial and Multi-Family construction inspection

Sec. 1.1806, Ord. 1134

Valuation	Fee
\$1.00 to \$10,000.00	\$76.92
\$10,001 to \$25,000	\$108.75 for the first \$10,000 plus \$8.40 for each additional \$1,000
\$25,001 to \$50,000	\$234.75 for the first \$25,000 plus \$6.06 for each additional \$1,000
\$50,001 to \$100,000	\$386.25 for the first \$50,000 plus \$4.20 for each additional \$1,000
\$100,001 to \$500,000	\$596.25 for the first \$100,000 plus \$3.36 for each additional \$1,000
\$500,001 to \$1,000,000	\$1,940.25 for the first \$500,000 plus \$2.85 for each additional \$1,000
\$1,000,001 and up	\$3,365.25 for the first \$1,000,000 plus \$1.89 for each additional \$1,000

*Valuation is based on construction valuation for project

CITY OF BRADY
Service Fees and Utility Rates Schedule
Effective Oct. 1, 2016

BUILDING PERMITS

Fire Code Plan Review Services (Fire Alarm and/or Sprinkler System) Sec. 1.1807a, Ord. 1134

Valuation	Fee
\$1.00 to \$250,000	\$500.00
\$250,001 to \$500,000	\$850.00
\$500,001 to \$1,000,000	\$1,100.00
\$1,000,001 to \$3,000,000	\$1,600.00
\$3,000,001 to \$6,000,000	\$2,400.00
\$6,000,001 and up	\$2400.00 for first \$6,000,000 plus \$0.25 for ea additional \$1,000,000

Fire Code Inspection Services (Fire, Alarm and/or Sprinkler System) Sec. 1.1807b, Ord. 1134

Valuation	Fee
\$1.00 to \$250,000	\$750.00
\$250,001 to \$500,000	\$1,050.00
\$500,001 to \$1,000,000	\$1,100.00
\$1,000,001 to \$3,000,000	\$1,350.00
\$3,000,001 to \$6,000,000	\$1,900.00
\$6,000,001 and up	\$2,850.00 for first \$6,000,000 plus \$0.25 for ea additional \$1,000,000

Platting, Zoning and Re-Inspection Fees Sec. 1.1808, Ord. 1134

Re-inspection Fee	\$50
Zoning Application Fee	\$200
Zoning Variance Fee	\$200
Filing Fee for Preliminary Plats	\$50
Filing Fee for Final Plats	\$50

<u>On-Site Sewage Facility Permit</u>	Sec. 13.907, Ord. 884	\$200
(Septic Tank System)		

CITY OF BRADY
Service Fees and Utility Rates Schedule
Effective Oct. 1, 2016

MISCELLANEOUS PERMITS & SERVICES

Permitting **Sec. 3.1401, Ord. 1077**

Fence Permit	\$	75.00
Demolition Permit, Residential	\$	50.00
Demolition Permit, Commercial	\$	150.00
Swimming Pool In Ground	\$	100.00
Swimming Pool Above Ground (24" deep or deeper)	\$	75.00
Carport	\$	75.00
Accessory Building larger than 150 sq. ft.	\$	50.00
Customer Service Inspection (CSI)-Commercial	\$	125.00
Customer Service Inspection (CSI)-Residential	\$	76.92
Sign Permit (less than 50 sq. ft.)	\$	75.00
Sign Permit (larger than 50 sq. ft.)	\$	125.00
Seasonal Permit Fee	\$	100.00
Mobile Food Vendor Permit Fee	\$	100.00
Manufactured Home Moving / Relocation	\$	200.00
Clearing and Grading Land	\$	40.00
House Moving	\$	200.00
Driveway / Curb Cut	\$	40.00
Street or Alley Closing	\$	125.00
Peddler Permit	\$	35.00 per year
Garage Sale Permit		Free 1 per quarter, 3 continuous day maximum

Certificates of Occupancy - Commercial

Per Ownership Change	\$75.00 each
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Return Check **Sec. 13.321i** **\$15.00**

Alcoholic Beverage Permits (effective Jan. 1st) **Sec. 4.306 - 4.307**

Package Store Permit (P)	\$250.00 per year
Local Distributor's Permit (LP)	\$50.00 per year
Wine and Beer Retailer's Permit (BG/V/Y)	\$87.50 per year
Wine and Beer Retailer's Off-Premise Permit (BQ)	\$30.00 per year
Mixed Beverage Permit (MB/RM)	\$350.00 per year*
*(50% discount 1st year of business)	

FIRE & EMS SERVICES

Annual Fire Safety Inspections - Commercial Property - State Law **Sec. 1.1807**

Annual Fire Safety Inspection Program setup for City (one-time fee)	\$1,000
Annual Fire Safety Inspection and each re-inspection (per location)	\$150
Annual Fire Safety Foster Home Inspection	\$100

Ambulance Permit /Annual **Sec. 4.1451** **\$1,500**

Ambulance Inspection Fee **Sec. 4.1453** **\$200**

Fire / EMS Stand-By **\$85 per hour**

Burn Permit **\$25**

CITY OF BRADY
Service Fees and Utility Rates Schedule
Effective Oct. 1, 2016

POLICE SERVICES

<u>TxDOT Crash Report</u>	\$6
<u>Public Records</u>	\$4 per page
<u>Funeral Procession</u> Sec. 1.612, Ord. 1067	
On-Duty Officers (when available)	\$0
Off-Duty Officers (2 hour minimum)	\$25 per hour

ANIMAL SERVICES

City Ordinance Fees (Fees Collected and Paid to the City of Brady)

License/Registration Fee (Sec 2.300)	
Dog	\$5 per pet, every 2 years-expires Oct. 1-odd years
Cat	\$5 per pet, every 2 years-expires Oct. 1-odd years
Annual Dangerous Pet Registration demeaned by ACO (Sec 2.501-2.505)	\$50 per year-expires Oct. 1
Change Ownership	\$25 expires Oct. 1
Annual Breeders License (Sec 2.700)	\$25 every 2 years-expires Oct. 1-odd years
Late Fee	\$5 per month (30 days past due date)
Impounded Animal, (Sec 2.112) Required to pay all fees incurred-Boarding and Compliance	
First Offense	\$25
Second Offense	\$50
Each Subsequent Offense	\$150
Daily Boarding Fee	\$15 per day
Redemption of Quarantined Animal, (Sec 2.114) After payment of all fees incurred	\$10 per day for 10 days minimum
Animal Pick-up by (Surrender to) ACO requested by owner	\$50 each, if altered \$90 each, if not altered
Evidence leading to conviction of poisoning any animal (Sec 2.104)	\$50 award
Annual Exotic Animal Permit (Expires Each December) (Permits held by City Secretary)	
	\$25 per year for 1st year
	\$15 per year for 2nd (or subsequent) year
	\$15 to amend permit
Adoption Fee	\$50

UTILITY RATES & PUBLIC WORKS

SERVICE FEES & UTILITY RATES

ELECTRIC UTILITY RATES Sec. 13.1001 - 13.1002, Ord. 1104

Residential rates:

Meter Service Charge	\$10.25 per month, plus;
Distribution Charge	\$0.0620 per kWh for all kWh per mo, plus;
Power Cost Adjustment	A component adjusted monthly based on wholesale power costs

Small Commercial:

Meter Service Charge	\$12.25 per month, plus;
Distribution Charge	\$0.0530 per kWh for all kWh per mo, plus;
Power Cost Adjustment	A component adjusted monthly based on wholesale power costs

Large Commercial:

Meter Service Charge	\$22.25 per month, plus;
Distribution Charge	\$0.0351 per kWh for all kWh per mo, plus;
Power Cost Adjustment	A component adjusted monthly based on wholesale power costs
Demand Charge	\$3.92 per kW, plus;
Power Cost Adjustment	A component adjusted monthly based on wholesale power costs

Industrial

Meter Service Charge	\$1,000.00 per month for service, plus;
Distribution Charge	\$0.0251 per kWh for all kWh, plus;
Demand Charge	\$3.92 per kW, plus;
Power Cost Adjustment	A component adjusted monthly based on wholesale power costs

GAS UTILITY RATES Sec. 13.1206 Definitions, Ord. 947

Residential Rates: Sec. 13.1207

Monthly Service Charge	\$8 per meter
Distribution Charge	\$4 per 1000 cu ft (MCF)
plus	
cost of fuel adjustment	
*The minimum bill shall be \$10 per month	

Commercial Rates: Sec. 13.1208

Monthly Service Charge	\$8.50 per meter
Distribution Charge	\$4 per 1000 cu ft (MCF)
plus	
cost of fuel adjustment	
*The minimum bill shall be \$10 per month	

Industrial Rates: Sec. 13.1209

Monthly Service Charge	\$150 per meter
Transportation agreement of \$0.724/MCF adjusted every October by the CPI	

Cost of Fuel Adjustment: Sec. 13.1210, Ord. 1118

Equal to the rate charged to the city for all gas purchases times the customer's gas consumption	
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CITY OF BRADY
Service Fees and Utility Rates Schedule
Effective Oct. 1, 2016

SERVICE FEES & UTILITY RATES (cont.)

WATER USE RATES **Sec. 13.336, Ord. 1051**

Inside City Limits

Residential

Customer Meter Charge	\$15.00
0 - 10,000 gallons	\$4.00 per 1000 gallons
10,001 to 50,000 gallons	\$4.25 per 1000 gallons
50,001 to 100,000 gallons	\$4.85 per 1000 gallons
over 100,000 gallons	\$5.10 per 1000 gallons

Commercial

Customer Meter Charge	\$16.00
0 - 10,000 gallons	\$4.00 per 1000 gallons
10,001 to 50,000 gallons	\$4.25 per 1000 gallons
50,001 to 100,000 gallons	\$4.85 per 1000 gallons
over 100,000 gallons	\$5.10 per 1000 gallons

Outside City Limits

Residential

Customer Meter Charge	\$15.00
0 - 10,000 gallons	\$5.25 per 1000 gallons
10,001 to 50,000 gallons	\$5.65 per 1000 gallons
50,001 to 100,000 gallons	\$6.30 per 1000 gallons
over 100,000 gallons	\$6.55 per 1000 gallons

Commercial

Customer Meter Charge	\$16.00
0 - 10,000 gallons	\$5.25 per 1000 gallons
10,001 to 50,000 gallons	\$5.65 per 1000 gallons
50,001 to 100,000 gallons	\$6.30 per 1000 gallons
over 100,000 gallons	\$6.55 per 1000 gallons

Standpipe Rates	\$25.00 per 1,000 gallons
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SEWER RATES **Sec. 13.616, Ord. 1051**

Monthly Rates - Class A Residential Users

Customer Base Rate Charge	\$16.00
\$2.35 per thousand gallons for the average monthly consumption metered to the customer during December, January, and February, adjusted annually every October 1.	

Monthly Rates - Class B Commercial Users

Customer Base Rate Charge	\$16.50
\$3.50 per thousand gallons for water metered to customer during the month being billed, (subject to adjustment for water proved not to enter the sewer).	

In addition to the above volume charges, an Excessive Strength Charge shall be assessed to users who contribute wastewater to the system having a biochemical Oxygen demand in excess of 200mg/l or total suspended solids of 200 mg/l.

CITY OF BRADY
Service Fees and Utility Rates Schedule
Effective Oct. 1, 2016

SERVICE FEES & UTILITY RATES (cont.)

Such charge shall be calculated as provided in Section 2.2 or Ordinance 641 and at a rate of \$0.77 per pound of excess BOD or TSS.

New customer rate **\$30.10**

Assessed for a residential account that does not have consumption history for December, January, and February until an average can be established.

Solid Waste Disposal - Monthly Rates Sec. 6.401, Ord. 1051

Commercial Dumpster single container

Two pickups per week	\$65.00
Three pickups per week	\$97.50
Four pickups per week	\$130.00
Five pickups per week	\$162.50
Six pick ups per week	\$195.00

Commercial Dumpster shared container

Two customers per container

Two pickups per week	\$32.50
Three pickups per week	\$48.75
Four pickups per week	\$65.00
Five pickups per week	\$81.25
Six pick ups per week	\$97.50

Three customers per container

Two pickups per week	\$21.68
Three pickups per week	\$32.52
Four pickups per week	\$43.36
Five pickups per week	\$54.20
Six pick ups per week	\$65.04

Four customers per container

Two pickups per week	\$16.26
Three pickups per week	\$24.39
Four pickups per week	\$32.52
Five pickups per week	\$40.65
Six pick ups per week	\$48.78

Residential - one pickup per week **\$18.00**

Outside Residential - one pickup per week **\$20.00** (Outside City Limits)

Commercial Mechanically flipped carts **\$25.00**

Churches - dumpster collection **\$30.00**

Churches - Mechanically flipped carts **\$13.00**

Additional dumpster pickup (drive-by) **\$15.00** per dump

Additional dumpster pickup (reload) **\$30.00** per dump

Additional 96-gallon cart **\$5.00** per month

Street Sanitation Fee Sec. 1.1804

\$2.55 per month per utility customer
inside city limits

CITY OF BRADY
Service Fees and Utility Rates Schedule
Effective Oct. 1, 2016

SERVICE FEES & UTILITY RATES (cont.)

Deposit - Residential	Sec. 13.203b, 13.302	
Electric		\$100.00
Water / Sewer / Solid Waste		\$50.00
Gas		\$50.00
Temporary Service (not to exceed 10 days)	Sec. 13.203c	
One utility		\$15.00
Two utilities		\$30.00
Three utilities		\$45.00
Transfer Fee	Sec. 13.205, 13.321b	
One utility		\$10.00
Two utilities		\$20.00
Three utilities		\$30.00
Utility Payment Late Fee	Sec. 13.205a	10%
Account Payment History Fee	Sec. 13.321g	\$5.00
Utility Bill Reprint Fee		\$2.00
Re-Read Fee	Sec. 13.321f	\$5.00
Turn on / off fee	Ord. 1062, Sec. 6E	\$50.00
Relight Pilot Light	(Sec. 13.1202 - 13.1205 Reserved?)	
During normal Business Hours 8 a.m. to 5 p.m.		
Citizens age 60 and above		no charge
Citizens 59 and below		\$15
After 5:00 p.m. or not during normal business hours		
1st time lighting pilot		\$20
2nd time lighting pilot		\$30
3rd time lighting pilot		\$40
<u>SECURITY LIGHTS</u>	Art. 13.1100, Ord. 1092	
<u>Installation Fees</u>		
On existing City pole		\$50.00
On pole set by City		\$100.00
Plus \$0.50 per foot for wire		
<u>Monthly Rates</u>		
175 watt		\$15.00
400 watt		\$20.00
<u>Brush Chipping</u>	Sec. 6.200, Ord. 1052	
		\$25 minimum for first half hour
		\$20 second half hour
		\$15 Senior Citizens age 65 and older

CITY OF BRADY
Service Fees and Utility Rates Schedule
Effective Oct. 1, 2016

SERVICE FEES & UTILITY RATES (cont.)

Bulk Trash Pickup **Sec. 6.319, Sec. 6.321 - 6.322**

Classification:

(Load size assessed at time of service requested)

Extra Small Load, less than 3 yards	\$35.00 per trip
Small load, 3 yds to 6 yds	\$75.00 per trip
Large Load, Greater than 6 yds	\$90.00 per trip
Demolition debris, general construction (but excludes concrete, tires, appliances)	\$85.00 per hour

Landfill **Sec. 6.401 - 6.402, Ord. 1111, 773**

Inside City	\$25.00 per ton
Outside City	\$34.00 per ton

METER TAMPERING/DAMAGE FEES **Art. 13.200, 13.300, Ord. 1062**

Water:

MXU	
Single	\$142.00
Dual	\$162.00
Water Meter	**Rates subject to vary based on third-party charge.
3/4"	\$120.00 **
1"	\$175.00 **
1 1/2" R2	\$496.00 **
2 R2	\$696.00 **
Meter Cables	\$17.00
Housing Unit	\$18.00
Meter Box	
3/4" - 1 1/2"	\$50.00
2" and up	\$560.00
Lid	
3/4" - 1 1/2"	\$14.00
2" and up	\$94.00
Plus Labor	\$50.00 per hr

Electric

Cost of Parts plus labor	\$50.00 per hr
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Gas

Cost of Parts plus labor	\$50.00 per hr
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Damaged Poly Cart

Solid Waste

Poly Cart	\$70.00
Lid	\$19.00
Wheel	\$5.00

CITY OF BRADY
Service Fees and Utility Rates Schedule
Effective Oct. 1, 2016

SERVICE FEES & UTILITY RATES (cont.)

Unscheduled Trip Charge Sec. 13.321, Ord. 727	\$25.00
Unscheduled Maintenance Fee	\$50.00
After Hours:	
Unscheduled Trip Charge	\$35.00
Unscheduled Maintenance Fee	\$65.00
Reconnect Fee Sec. 13.207	\$50.00
After Hours Reconnect Fee	\$60.00

NOTE: The City of Brady will accept no more than \$2.00 in unrolled coins as a form of payment. The City will accept no more than one roll of coins of any denomination. The customer's name and telephone number must be on each rolled coin jacket to be accepted. Sec. 13.203c5

Electric - Commercial Fees Sec. 13.1001 - 13.1002, 13.1033, Ord. 1104

	Transformers, kVA Size/\$	CT Metering Set
	<u>Small Commercial</u>	
	15kVA / \$350.00	\$0.00
	25kVA / \$500.00	\$0.00
	<u>Large Commercial</u>	
	50kVA / \$750.00	\$750.00
	100kVA / \$1,000.00	\$1,000.00
Greater than 100kVA	Actual Cost by CoB Electric	Actual Cost by CoB Electric

Meter Tap Fees Sec. 13.322, Ord. 972

	<u>Sewer Tap</u>	<u>Water Meter Size</u>	<u>Water Tap</u>
Inside City Limits	\$250.00	3/4" meter	\$255.00 *
		1" meter	\$310.00 *
		1-1/2" meter	\$605.00 *
		2" meter	\$790.00 *
		larger than 2" meter	Actual Cost

Plus meter exchange charge based on the actual cost of the meter installed less the cost of a 3/4" meter. Any installation of water piping exceeding 60 feet will be charged to the customer on a cost basis.

<u>Gas Tap Size</u>	<u>Gas Tap</u>
1" inch	\$245.00 *
1-1/4" inch	\$245.00 *
2" inch	\$1,205.00 *
Larger than 2" inch	Actual Cost

Outside City Limits: same as above plus 50% surcharge


***Plus Street Cut Charge per Tap Sec. 13.504, 1975 Code of Ordinances**

Asphalt Cut & Repair	\$500.00
Concrete Cut & Repair	\$900.00

City Council

City of Brady, Texas

Agenda Action Form

AGENDA DATE:	09/06/2016	AGENDA ITEM	7.D
AGENDA SUBJECT:	Discussion, consideration, and possible action regarding Resolution 2016-045 to enter into an agreement with the State of Texas through the Texas Department of Transportation for the temporary closure of US Highway 87 in Brady from High Street to the Courthouse Square, along with two-lanes of State Ranch Road 714, and two-lanes of US Highway 190/and Highway 377 around the Courthouse Square from 6:00 p.m. to 7:00 p.m. on <u>Saturday, December 3, 2016</u> for the first <i>Christmas in the Heart Lighted Parade</i> along with the temporary closure of E. Commerce Street from S. Pecan to S. Blackburn from 5:00 p.m. to 7:00 p.m. for the staging of the parade.		
PREPARED BY:	T. Keys	Date Submitted:	08/30/2016
EXHIBITS:	Resolution 2016-045 TXDOT agreement Request letters Route Map		
BUDGETARY IMPACT:	Required Expenditure:	\$00.00	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$00.00	
CITY MANAGER APPROVAL:			
SUMMARY:			
This Resolution will authorize the temporary closure of US Highway 87 in Brady from High Street to the Courthouse Square, along with two-lane State Ranch Road 714, and two-lane US Highway 190/and Highway 377 around the Courthouse Square from 6:00 p.m. to 7:00 p.m. on Saturday December 3, 2016 for the first <i>Christmas in the Heart Lighted Parade</i> being planned by the Chamber of Commerce.			
Along with the temporary closure of E. Commerce Street from S. Pecan to S. Blackburn from 5:00 p.m. to 7:00 p.m. for the staging of the parade.			
RECOMMENDED ACTION:			
Move to approve Resolution 2016-045			

RESOLUTION 2016-045

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRADY, TEXAS TO ENTER INTO AN AGREEMENT WITH THE STATE OF TEXAS THROUGH THE TEXAS DEPARTMENT OF TRANSPORTATION FOR THE TEMPORARY CLOSURE OF US HIGHWAY 87 IN BRADY FROM HIGH STREET TO THE COURTHOUSE SQUARE, ALONG WITH TWO LANE RANCH ROAD 714, AND TWO-LANE US HIGHWAY 190/AND HIGHWAY 377 AROUND THE COURTHOUSE SQUARE FROM 6:00 P.M. TO 7:00 P.M. ON SATURDAY, DECEMBER 3RD, 2016 FOR THE FIRST CHRISTMAS IN THE HEART LIGHTED PARADE ALONG WITH THE TEMPORARY CLOSURE OF EAST COMMERCE STREET FROM SOUTH PECAN TO SOUTH BLACKBURN FROM 5:00 P.M. TO 7:00 P.M. FOR THE STAGING OF THE PARADE.

WHEREAS, the City Council of the City of Brady in cooperation with the State of Texas for the safety and convenience of the traveling public request temporary closure of US Highway 87 in Brady from High Street to the Courthouse Square, along with two-lane Ranch Road 714, and two-lane US Highway 190/and Highway 377 around the courthouse square from 6:00 p.m. to 7:00 p.m. on Saturday, December 3, 2016 for the First Christmas in the Heart Lighted Parade along with the temporary closure of closure of Commerce Street from South Pecan to South Blackburn from 5:00 p.m. to 7:00 p.m. on the same day for staging of the Parade; and

WHEREAS, the Christmas in the Heart Lighted Parade will be held within the City of Brady incorporated area from approximately 6:00 p.m. until 7:00 p.m. and the closure will be performed within the State's requirements: and

WHEREAS, the City Council authorizes the City staff to adjust or add any later road closures necessary to assist in this event; and

WHEREAS, the McCulloch County/Brady Chamber of Commerce respectfully requests the temporary closure of these state roads and city streets for the First Christmas in the Heart Lighted Parade.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL, CITY OF BRADY, TEXAS:

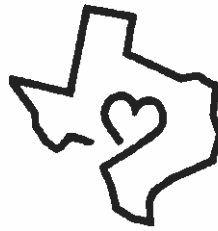
The City Council enter into an agreement with the State of Texas through the Texas Department of Transportation for the temporary street closure of US Highway 87 in Brady from High Street to the Courthouse Square, along with two-lane Ranch Road 714, and two-lane US Highway 190/and Highway 377 around the courthouse square from 6:00 p.m. to 7:00 p.m. on Saturday, December 3, 2016 for the First Christmas in the Heart Lighted Parade along with the temporary closure of closure of Commerce Street from South Pecan to South Blackburn from 5:00 p.m. to 7:00 p.m. for staging of the parade.

PASSED AND APPROVED this the _____ day of _____, 2016

CITY OF BRADY:

Anthony Groves, Mayor

Attest: _____
Tina Keys, City Secretary



BRADY/McCULLOCH
★★ COUNTY ★★
CHAMBER of COMMERCE

August 25, 2016

To Whom It May Concern:

The Chamber of Commerce would like to ask the Brady City Councilmen consider our request for temporary street closures on the evening of Saturday, December 3, 2016, so that the Chamber may hold a lighted Christmas parade in conjunction with our Christmas in the Heart event and the lighting of the square.

Thank you,

Erin Corbell
President



BRADY
THE CITY OF
TEXAS

201 East Main • P.O. Box 351 • Brady, Texas 76825

325.597.2152 • fax 325.597.2068 • <http://bradytx.us>

August 25, 2016

Elias Rmeili, P.E., District Engineer
Texas Department of Transportation
PO Box 1549
Brownwood, Texas 76801

Dear Mr. Rmeili,

The City of Brady, representing the Brady/McCulloch County Chamber of Commerce, respectfully requests the temporary closure of US Highway 87 in Brady from High Street to the courthouse square, along with two-lane Ranch Road 714, and two-lane US Highway 190/and Highway 377 around the courthouse square. All through lanes on these roads would be temporarily closed on Saturday, December 3rd, 2016 from approximately 6:00 p.m. to 7:00 p.m. for the first Christmas in the Heart Lighted Parade.

Attached you will find a city map outlying the proposed route to be taken by the parade.

Law enforcement officers from the City of Brady Police Department and McCulloch County Sheriff's Office will be positioned along the route to assist in traffic control.

All preparations, before and after this event, will be done by local staff and volunteers. There will be no state equipment or manpower involved in this process. The parade is held to promote Brady and McCulloch County and brings tourists to our community for the weekend. This, in turn, will provide an economic boost our hotels, restaurants, retail stores, and fuel providers.

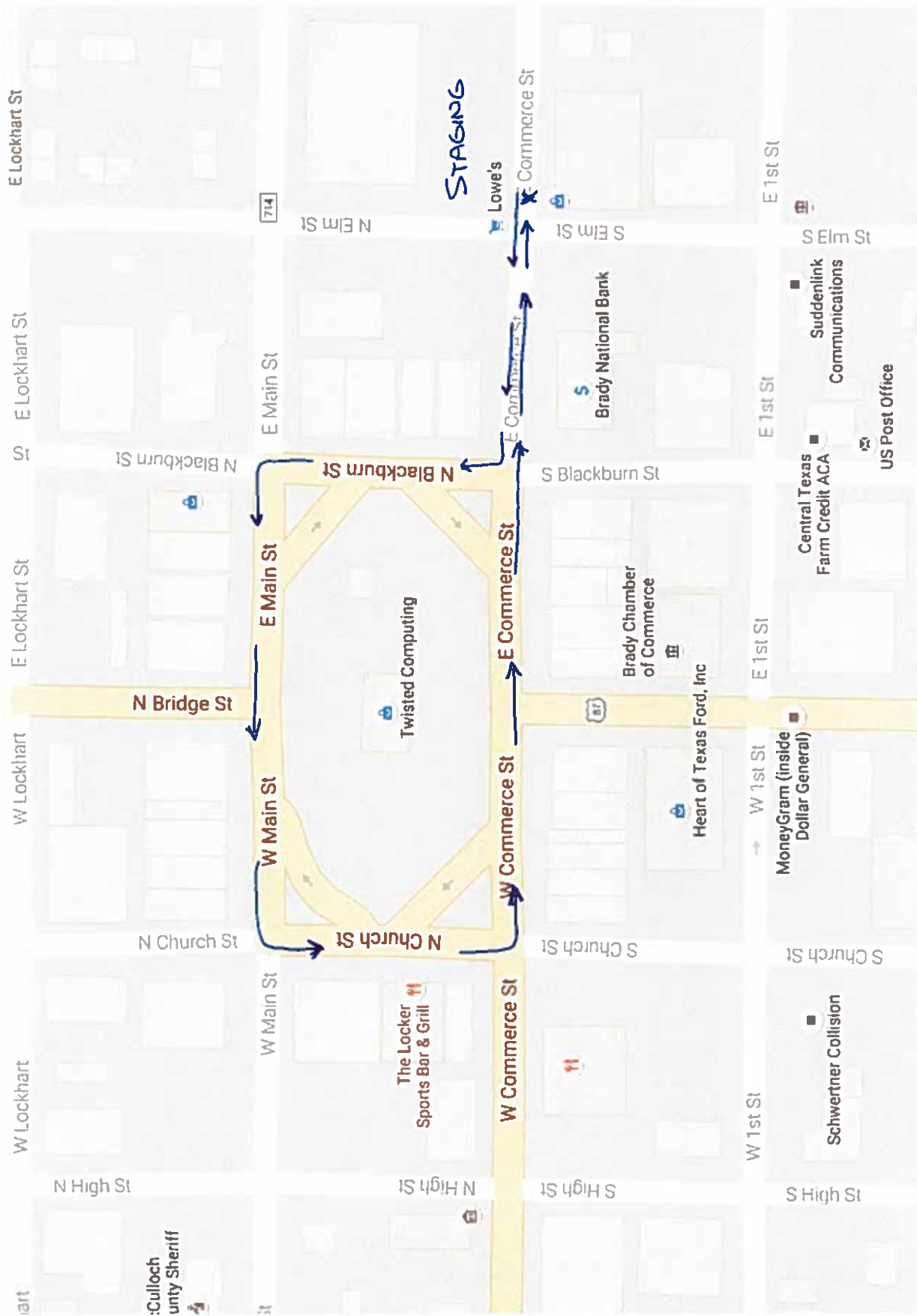
At this time, it is unknown how many people will attend the parade.

If you have any questions, problems, or concerns, please do not hesitate to contact me at (325) 597-2152.

Sincerely,

Peter Lamont
Director of Community Services

Enclosure(s)



STATE OF TEXAS §

COUNTY OF TRAVIS §

**AGREEMENT FOR THE TEMPORARY CLOSURE
OF STATE RIGHT OF WAY**

THIS AGREEMENT is made by and between the State of Texas, acting by and through the Texas Department of Transportation, hereinafter called the "State," and the City of BRADY, a municipal corporation, acting by and through its duly authorized officers, hereinafter called the "local government."

WITNESSETH

WHEREAS, the State owns and operates a system of highways for public use and benefit, including THE CITY OF BRADY, in McBULLOCH, County; and

WHEREAS, the local government has requested the temporary closure of US HWY 87 FROM HIGH ST TO THE COURTHOUSE SQUARE for the purpose of CHRISTMAS PARADE, from 10PM to 7PM as described in the attached "Exhibit A," hereinafter identified as the "Event;" and

WHEREAS, the Event will be located within the local government's incorporated area; and

WHEREAS, the State, in recognition of the public purpose of the Event, wishes to cooperate with the City so long as the safety and convenience of the traveling public is ensured and that the closure of the State's right of way will be performed within the State's requirements; and

WHEREAS, on the ____ day of _____, 20____, the _____ City Council passed Resolution / Ordinance No. _____, attached hereto and identified as "Exhibit B," establishing that the Event serves a public purpose and authorizing the local government to enter into this agreement with the State; and

WHEREAS, 43 TAC, Section 22.12 establishes the rules and procedures for the temporary closure of a segment of the State highway system; and

WHEREAS, this agreement has been developed in accordance with the rules and procedures of 43 TAC, Section 22.12;

NOW, THEREFORE, in consideration of the premises and of the mutual covenants and agreements of the parties hereto, to be by them respectively kept and performed as hereinafter set forth, it is agreed as follows:

A G R E E M E N T

Article 1. CONTRACT PERIOD

This agreement becomes effective upon final execution by the State and shall terminate upon completion of the Event or unless terminated or modified as hereinafter provided.

Article 2. EVENT DESCRIPTION

The physical description of the limits of the Event, including county names and highway numbers, the number of lanes the highway has and the number of lanes to be used, the proposed schedule of start and stop times and dates at each location, a brief description of the proposed activities involved, approximate number of people attending the Event, the number and types of animals and equipment, planned physical modifications of any man-made or natural features in or adjacent to the right of way involved shall be attached hereto along with a location map and identified as "Exhibit C."

Article 3. OPERATIONS OF THE EVENT

A. The local government shall assume all costs for the operations associated with the Event, to include but not limited to, plan development, materials, labor, public notification, providing protective barriers and barricades, protection of highway traffic and highway facilities, and all traffic control and temporary signing.

B. The local government shall submit to the State for review and approval the construction plans, if construction or modifications to the State's right of way is required, the traffic control and signing plans, traffic enforcement plans, and all other plans deemed necessary by the State. The State may require that any traffic control plans of sufficient complexity be signed, sealed and dated by a registered professional engineer. The traffic control plan shall be in accordance with the latest edition of the Texas Manual on Uniform Traffic Control Devices. All temporary traffic control devices used on state highway right of way must be included in the State's Compliant Work Zone Traffic Control Devices List. The State reserves the right to inspect the implementation of the traffic control plan and if it is found to be inadequate, the local government will bring the traffic control into compliance with the originally submitted plan, upon written notice from the State noting the required changes, prior to the event. The State may request changes to the traffic control plan in order to ensure public safety due to changing or unforeseen circumstances regarding the closure.

C. The local government will ensure that the appropriate law enforcement agency has reviewed the traffic control for the closures and that the agency has deemed them to be adequate. If the law enforcement agency is unsure as to the adequacy of the traffic control, it will contact the State for consultation no less than 10 workdays prior to the closure.

D. The local government will complete all revisions to the traffic control plan as requested by the State within the required timeframe or that the agreement will be terminated upon written notice from the State to the local government. The local government hereby agrees that any failure to cooperate with the State may constitute reckless endangerment of the public and that the Texas Department of Public Safety may be notified of the situation as soon as possible for the appropriate action, and failing to follow the traffic control plan or State instructions may result in a denial of future use of the right of way for three years.

E. The local government will not initiate closure prior to 24 hours before the scheduled Event and all barriers and barricades will be removed and the highway reopened to traffic within 24 hours after the completion of the Event.

F. The local government will provide adequate enforcement personnel to prevent vehicles from stopping and parking along the main lanes of highway right of way and otherwise prevent interference with the main lane traffic by both vehicles and pedestrians. The local government will prepare a traffic enforcement plan, to be approved by the State in writing at least 48 hours prior to the scheduled Event. Additionally, the local government shall provide to the State a letter of certification from the law enforcement agency that will be providing traffic control for the Event, certifying that they agree with the enforcement plan and will be able to meet its requirements.

G. The local government hereby assures the State that there will be appropriate passage

allowance for emergency vehicle travel and adequate access for abutting property owners during construction and closure of the highway facility. These allowances and accesses will be included in the local government's traffic control plan.

H. The local government will avoid or minimize damage, and will, at its own expense, restore or repair damage occurring outside the State's right of way and restore or repair the State's right of way, including, but not limited to, roadway and drainage structures, signs, overhead signs, pavement markings, traffic signals, power poles and pavement, etc. to a condition equal to that existing before the closure, and, to the extent practicable, restore the natural and cultural environment in accordance with federal and state law, including landscape and historical features.

Article 4. OWNERSHIP OF DOCUMENTS

Upon completion or termination of this agreement, all documents prepared by the local government will remain the property of the local government. All data prepared under this agreement shall be made available to the State without restriction or limitation on their further use. At the request of the State, the Local Government shall submit any information required by the State in the format directed by the State.

Article 5. TERMINATION

A. This agreement may be terminated by any of the following conditions:

- (1) By mutual written agreement and consent of both parties.
- (2) By the State upon determination that use of the State's right of way is not feasible or is not in the best interest of the State and the traveling public.
- (3) By either party, upon the failure of the other party to fulfill the obligations as set forth herein.
- (4) By satisfactory completion of all services and obligations as set forth herein.

B. The termination of this agreement shall extinguish all rights, duties, obligations, and liabilities of the State and local government under this agreement. If the potential termination of this agreement is due to the failure of the local government to fulfill its contractual obligations as set forth herein, the State will notify the local government that possible breach of contract has occurred. The local government must remedy the breach as outlined by the State within ten (10) days from receipt of the State's notification. In the event the local government does not remedy the breach to the satisfaction of the State, the local government shall be liable to the State for the costs of remedying the breach and any additional costs occasioned by the State.

Article 6. DISPUTES

Should disputes arise as to the parties' responsibilities or additional work under this agreement, the State's decision shall be final and binding.

Article 7. RESPONSIBILITIES OF THE PARTIES

The State and the Local Government agree that neither party is an agent, servant, or employee of the other party and each party agrees it is responsible for its individual acts and deeds as well as the acts and deeds of its contractors, employees, representatives, and agents.

Article 8. INSURANCE

A. Prior to beginning any work upon the State's right of way, the local government and/or its contractors shall furnish to the State a completed "Certificate of Insurance" (TxDOT Form 1560, latest edition) and shall maintain the insurance in full force and effect during the period

that the local government and/or its contractors are encroaching upon the State right of way.

B. In the event the local government is a self-insured entity, the local government shall provide the State proof of its self-insurance. The local government agrees to pay any and all claims and damages that may occur during the period of this closing of the highway in accordance with the terms of this agreement.

Article 9. AMENDMENTS

Any changes in the time frame, character, agreement provisions or obligations of the parties hereto shall be enacted by written amendment executed by both the local government and the State.

Article 10. COMPLIANCE WITH LAWS

The local government shall comply with all applicable federal, state and local environmental laws, regulations, ordinances and any conditions or restrictions required by the State to protect the natural environment and cultural resources of the State's right of way.

Article 11. LEGAL CONSTRUCTION

In case one or more of the provisions contained in this agreement shall for any reason be held invalid, illegal or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provisions hereof and this agreement shall be construed as if such invalid, illegal or unenforceable provision had never been contained herein.

Article 12. NOTICES

All notices to either party by the other required under this agreement shall be delivered personally or sent by certified U.S. mail, postage prepaid, addressed to such party at the following respective addresses:

Local Government:	State:
CITY OF BRADY	Texas Department of Transportation
P.O. Box 351	2495 HWY 183 N
BRADY TX 76825	BROWNWOOD TX 76801

All notices shall be deemed given on the date so delivered or so deposited in the mail, unless otherwise provided herein. Either party hereto may change the above address by sending written notice of such change to the other in the manner provided herein.

Article 13. SOLE AGREEMENT

This agreement constitutes the sole and only agreement between the parties hereto and supersedes any prior understandings or written or oral agreements respecting the within subject matter.

IN TESTIMONY WHEREOF, the parties hereto have caused these presents to be executed in duplicate counterparts.

THE CITY OF BRADY

Executed on behalf of the local government by:

Agreement No. _____

By _____ Date _____
City Official

Typed or Printed Name and Title _____

THE STATE OF TEXAS

Executed for the Executive Director and approved for the Texas Transportation Commission for the purpose and effect of activating and/or carrying out the orders, established policies or work programs heretofore approved and authorized by the Texas Transportation Commission.

By _____ Date _____
District Engineer

Agreement No. _____

Exhibit A

Agreement No. _____

Exhibit B

Agreement No. _____

Exhibit C

City Council

City of Brady, Texas

Agenda Action Form

AGENDA DATE:	9-06-16	AGENDA ITEM	7.E.
AGENDA SUBJECT:	Discussion, consideration, and possible action regarding Resolution 2016-046 approving the Facility Use Permit Agreement between the City of Brady and the McCulloch County Junior Livestock Association for specified facilities at the G. Rollie White Complex.		
PREPARED BY:	Peter Lamont	Date Submitted:	8-26-16
EXHIBITS:	Resolution 2016-046 Facility Use Permit Agreement		
BUDGETARY IMPACT:	Required Expenditure:		\$00.00
	Amount Budgeted:		\$00.00
	Appropriation Required:		\$00.00
CITY MANAGER APPROVAL:			
SUMMARY:			
<p>The City entered into an agreement with the McCulloch County Junior Livestock Association (MCJLA) in January 2006 for the use of the Show Barn at the G. Rollie White Complex. In September of 2006, Barn 8 & 9 on the east side of the complex were added. Both agreements were extended to August 31, 2016.</p> <p>A new agreement is necessary to allow MCJLA to continue the use of the facilities. In addition to extending the term, the two agreements have been merged into one and reviewed by staff and the City Attorney to ensure all updated terms and liability requirements have been included.</p>			
RECOMMENDED ACTION:			
Move to Approve Resolution 2016-046			

RESOLUTION NO. 2016-019

A RESOLUTION OF THE CITY COUNCIL OF CITY OF BRADY, TEXAS APPROVING THE EXTENSION OF THE TERM OF THE FACILITY USE PERMIT AGREEMENTS BETWEEN THE CITY OF BRADY AND THE MCCULLOCH COUNTY JUNIOR LIVESTOCK ASSOCIATION FOR SPECIFIED FACILITIES AT THE G. ROLLIE WHITE COMPLEX.

WHEREAS, the City of Brady wishes to encourage and assist in facilitating Brady and McCulloch County youth in their participation in livestock show projects; and

WHEREAS, the City of Brady desires to permit the use of certain facilities at the G. Rollie White Complex in support of Brady and McCulloch County youth in their participation in livestock show projects; and

WHEREAS, the previous agreement, attached as Exhibit A, by and between the City of Brady and the McCulloch County Jr. Livestock Association is in need of updating and extending the terms; and

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BRADY, TEXAS:

That the City authorizes the extension of the term of Exhibit A, the Facility Use Permit Agreement - G. Rollie White Complex between the City of Brady and the McCulloch County Jr. Livestock Association to December 31, 2021.

PASSED AND APPROVED this the ____ day of _____, 2016.

CITY OF BRADY

Anthony Groves, Mayor

Attest:

Tina Keys, City Secretary

EXHIBIT A

FACILITY USE PERMIT AGREEMENT — G. ROLLIE WHITE COMPLEX

**By and Between the City of Brady, Texas
And the McCulloch County Junior Livestock Association**

This Facility Use Permit Agreement ("Agreement") is entered into by the McCulloch County Junior Livestock Association, an incorporated association (the "Association") and the City of Brady, Texas (the "City"), for the purpose of permitting the Association to use the Show Barn, Pavilion, Barn No. 8, and Barn No. 9[SK1], together with areas within one hundred feet (100') of the Show Barn, Pavilion, Barn No. 8, and Barn No. 9, located on a 86.384 acre tract of land in McCulloch County, Texas known as the G. Rollie White Complex (collectively the "Facilities"). The Association and the City may be referred to singularly as "Party" and collectively as the "Parties." The term "use" includes the term "occupy."

For the use of the Facilities, the Association and the City hereby agree as follows:

1. The initial terms of this Agreement shall be for five years, unless extended or terminated as herein provided. This Agreement may be extended for subsequent five year terms upon agreement of the Parties. The initial term shall begin on January 1, 2017 and shall end on December 31, 2021.
2. The Association shall pay the City a use fee in the amount of \$1.00 each year, or part thereof, in advance, for use of the Facilities. In addition, the Association shall reimburse the City for all of the utility costs incurred by the Association for the use of the Facilities, as estimated or determined by the City. The City may, but is not required to, make provisions for the sharing of the utility costs incurred by the Association in the City's annual budget.

SHOWBARN and PAVILION

3. Subject to the terms and provisions of this Agreement, the Association is authorized to use the Show Barn and Pavilion for the purposes of livestock shows & sales and holding programs & events for the participating youths of McCulloch County, Texas, as follows:
 - (a) The Show Barn, Pavilion, and neighboring parking areas and common areas may be used. The Association will have on-going access to the Show Barn and Pavilion for meetings, weighing and exhibiting livestock, livestock shows and readying the Show Barn and Pavilion for shows. Save and except for shows and similar scheduled events, such use shall not conflict with other scheduled shows, fairs, exhibitions and use of the Show Barn and Pavilion.

- (b) Subject to conflicts with City events, the Association shall be entitled to use the Show Barn and Pavilion as needed. The Association, shall be required to schedule its use of the Show Barn and Pavilion with the City. The Association and the City shall meet annually in July, and other agreed upon dates as needed, to discuss use of the Show Barn and Pavilion, events, functions, dates, and any issues.

BARNS NO. 8 AND NO. 9

- 4. Subject to the terms and provisions of this Agreement, the Association is hereby authorized to use Barns No. 8 and No. 9 (or "Barn" or the "Barns") for the purposes of livestock show projects, and holding programs & events, for the participating youths of McCulloch County, Texas, as follows:
 - (a) The Association and participating youth will have on-going access to Barns No. 8 and No. 9 for work and youth livestock projects. There shall be a limit to a maximum of 16 *swine* in each Barn. All swine stalls shall be concreted to minimize sanitation problems. Such projects include weighing, feeding, housing, grooming, and exercising livestock projects for the purpose of showing the livestock in local and major livestock shows. A 10' x 10' concrete waste containment slab shall be constructed for waste management purposes;
 - (b) Mating of breeding animals is prohibited from taking place in the Barns. In order to protect the soil and the Barns from soil borne disease, only healthy livestock shall be allowed in the Barns. No deceased or infectious livestock as diagnosed by veterinarian shall remain in the Barns; and
 - (c) Subject to prior City approval, the Association shall be entitled to use and modify the Barns as needed to house livestock projects. These modifications shall not impair the structural integrity of the Barns. The Association shall submit construction and site plans to the City prior to the construction of any improvements. The Association shall meet annually, or as needed, with the City to discuss structural modifications or improvements, problems, and approval of livestock projects. The Association shall removal all modifications and improvements upon the expiration or termination of this Agreement.
- 5. The Association shall undertake and perform the following duties and responsibilities for and with respect to its use and occupancy of the Facilities:
 - (a) Obtain Commercial General (Public) Liability insurance to include Premises/Operations, Products/Completed, Operations, Independent Contracts, Personal Injury in an amount not less than \$500,000.00 prior to beginning the use of the Facilities. All insurance companies and coverage must be authorized by the Texas Department of Insurance to transact business in the State of Texas and must be acceptable to the City. The City shall be named as an additional insured on the policy. The City, at its discretion, may require a certified copy of the policy. The City reserves the right to amend this insurance provision or require additional types and amounts of coverage or provisions depending on the Association's use of the Facilities;

- (b) Require the parents of any minor, and each adult, who uses the Facilities to sign a waiver of liability regarding the City prior to such use;
 - (c) Clean the Facilities and grounds used by the Association, as necessary and desirable for its use and purposes;
 - (d) Clean the Facilities after each event held, and as necessary, to remove any trash, debris and spoil deposited on the Facilities during the event; and
 - (e) Adopt, use, and employ safety rules and regulations appropriate to its events and activities.
- 6. In addition to the foregoing, the Association and the City hereby contract, covenant, and agree that:
 - (a) all the work, duties and responsibilities to be undertaken and performed by Association pursuant to this agreement shall be performed and undertaken by Association as an independent contractor;
 - (b) all work, duties and responsibilities shall be performed and undertaken by the Association, or for and on behalf of the Association, by qualified adults, or persons working under the direct supervision of qualified adults and subject to the Association's control;
 - (c) the Association shall regularly monitor the Facilities used by the Association, including its invitees, and clean any spillage, obstruction, material or equipment that may pose any risk or danger to any person, and to collect all litter in order to maintain a clean and litter-free appearance in the Facilities; and
 - (d) the Association shall provide the equipment and materials sufficient and adequate for its use of the Facilities.
- 7. The City assumes no liability, nor responsibility, for injuries caused or suffered at the Facilities during the Association's performance of this Agreement.
- 8. This Agreement shall be binding upon and inure to the benefit of the Parties to this Agreement, including their respective elective officials, managers, directors, employees, administrators, heirs, executors, legal representatives, successors, and assigns as permitted by this agreement.
- 9. This Agreement constitutes the only such agreement of the Parties, and supersedes any prior understandings or written or oral agreements respecting the subject matter.
- 10. Except as hereinabove specifically provided, no amendment, modification or alteration of these terms shall be binding unless the same is in writing, dated subsequent to the date of this Agreement, and duly executed by the Parties.

11. The Association covenants and agrees to defend, indemnify, and hold harmless the City, and the elected officials, employees, officers, directors, volunteers, and representatives of the City, individually and collectively, from and against any and all claims, demands, liens, damages, losses, costs, fees, fines, penalties, proceedings, actions, liability, and expenses, including reasonable attorney's fees, for the defense of such claims and demands caused by or resulting from the conduct, act, omission, or negligence of the Association, its members, agents, officers, representatives or appointees. Such acts include personal and bodily injury, death, and property damage, made upon the City, directly or indirectly, arising out of, or resulting from or related to the Association's activities under this Agreement, including any negligent or intentional act or omission of the Association, its agents, officers, directors, representatives, employees, volunteers, consultants, or subcontractors of the Association, and their respective officers, agents, employees, directors, representatives, and volunteers while in the exercise of the rights or performance of the duties under this Agreement.
12. The City and the Association hereby contract, covenant and agree that the purpose and intent of this Agreement is to provide programs for the youth of McCulloch and neighboring counties; that, for the purposes of this Agreement, the Facilities are recreational facilities; and that this Agreement benefits all youth in McCulloch County, Texas, and to the extent of the shows and sales, the youth of neighboring counties;

AGREED TO AND ACCEPTED on this the ____ day of _____, 2016.

CITY OF BRADY, TEXAS

MCCULLOCH COUNTY JUNIOR
LIVESTOCK ASSOCIATION

Anthony Groves, Mayor

President


Attest:

Tina Keys, City Secretary

City Council

City of Brady, Texas

Agenda Action Form

AGENDA DATE:	9-6-2016	AGENDA ITEM	7.E
AGENDA SUBJECT:	Discussion, consideration, and possible action regarding Resolution 2016-047 the City's Investment Policy and appoint a Council member to the FY 17 Investment Committee.		
PREPARED BY:	Lisa Remini	Date Submitted:	8-31-2016
EXHIBITS:	Resolution 2016-047 PFIA checklist Minutes of the Investment Committee Investment Policy		
BUDGETARY IMPACT:	Required Expenditure:	\$00.00	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$00.00	
CITY MANAGER APPROVAL:			

SUMMARY:
<p>The Investment Committee met August 23, 2016 and reviewed the City's investment strategy, the PFIA compliance checklist and determined that the City is in full compliance with the act. Additionally, the committee approved the Investment Policy, with no new revisions.</p> <p>The Investment Policy shall govern the investment of all financial assets of the City of Brady.</p> <p>The Investment Policy calls for an Investment Committee to meet no less than annually. The Committee membership shall be the City Manager, City Finance Officer, and one Council member.</p> <p>Current member Kathy Gloria has indicated that she is willing to serve an additional year.</p>

RECOMMENDED ACTION:
<p>Move to approve Resolution 2016-047 adopting the City's Investment Policy and appoint one Council member to serve on the Investment Committee for the FY 17 term.</p>

RESOLUTION NO. 2016-047

**A RESOLUTION OF THE CITY OF BRADY, TEXAS APPROVING THE CITY'S
INVESTMENT POLICY AND APPOINTING AN INVESTMENT COMMITTEE
MEMBER FOR THE FISCAL YEAR 2017**

WHEREAS, Chapter 2256 of the Government Code, commonly known as the "Public Funds Investment Act," (PFIA) requires the city to adopt an investment policy by rule, order, ordinance, or resolution; and

WHEREAS, the Investment Committee has reviewed the policy and investment strategies at its annual meeting held August 23, 2016 and finds the City in satisfactory compliance with the PFIA; and

WHEREAS, the attached investment policy complies with the Public Funds Investment Act, with revisions documented in red; and

WHEREAS, the investment policy requires the appointment of one member from the City Council to be a member of the Investment Committee,

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Brady, Texas that the City of Brady has complied with the requirements of the Public Funds Investment Act, and the Investment Policy, attached hereto, is hereby adopted as the investment policy of the city effective September 6, 2016 and City Council member _____ is duly appointed to the Investment Committee for fiscal year 2017.

PASSED AND APPROVED this the _____ day of _____, 2016.

Anthony Groves, Mayor

Attest: _____
Tina Keys, City Secretary

CITY OF BRADY

2016 Boards & Commissions

PLANNING AND ZONING COMMISSION (3 yr term)

Kim Davee, Staff Liaison 325/597-2244 ext 201 kdavee@bradytx.us

PLACE	BOARD MEMBER NAME	CURRENT TERM
1	Nick Blyshack, Chair	6/18
2	Ronnie Aston, Vice Chair	6/17
3	Amy Greer	6/17
4	Thomas Flanigan	6/19
5	Jeffrey Sutton	6/19
6	Connie Easterwood	6/19
7	Jeff Bedwell	6/18
* ALT	Vacant	6/17

Economic Development Corporation - 4A (2 year term)

Peter Lamont, Staff Liaison 325/597-2152 ext 211 plamont@bradytx.us

PLACE	BOARD MEMBER NAME	CURRENT TERM
1	Lauren Bedwell	6/18
2	Don Miller	6/18
3	Jon Chase, President	6/17
4	Michelle Derrick	6/18
5	Tracy Pitcox	6/17

ZONING BOARD OF ADJUSTMENT (ZBA/BOA)

Charter & Zoning Ord. Sec. 9.1 (2 yr term)

Kim Davee, Staff Liaison 325/597-2244 ext 201 kdavee@bradytx.us

PLACE	BOARD MEMBER NAME	CURRENT TERM
1	Melanie Franco	6/17
2	Rod Young, Vice Chair	6/18
3	Heath McBride, Chair	6/18
4	Holly Groves	6/17
5	James Stewart	6/17
* Alt 1	Chris Green	6/17
* Alt 2	vacant	6/17
* Alt 3	vacant	6/17
* Alt 4	vacant	6/17

Airport Advisory Board (Ord 1149 - 2 yr term)

Peter Lamont, Staff Liaison 325/597-2152 ext 211 plamont@bradytx.us

PLACE	BOARD MEMBER NAME	CURRENT TERM
1	Bob Rice	6/17
2	Rick Morgan, Chair	6/17
3	Richard Lenoir	6/17
4	Richard Jolliff	6/18
5	Kirk Roddie	6/18
6	Vacant	6/18
7	Carey Day	6/18

Municipal Court Judges (2yr term)

Tina Keys, Staff Liaison 325/597-2152 ext 207 citysec@bradytx.us

PLACE	BOARD MEMBER NAME	CURRENT TERM
Judge	Bill Spiller	12/17

Brady Youth Association (1yr term)

	Marilyn Gendusa	1/17
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CVOG Annual Board (1yr term)

	Marilyn Gendusa	9/16
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CHARTER REVIEW COMMISSION (4 year term)

Kim Lenoir, Staff Liaison 325/597-2152 ext 209 klenoir@bradytx.us

PLACE	BOARD MEMBER NAME	CURRENT TERM
1	Bill Derrick	2016-2020
2	Latricia Doyal	2016-2020
3	Patsy Cole	2016-2020
4	Teresa Leifeste	2016-2020
5	JoAnn Coffey	2016-2020
6	Kelly Elliott	2016-2020
7	Chad Blankenship	2016-2020

INVESTMENT COMMITTEE (1 yr term)

Lisa Remini, Staff Liaison 325/597-2152 ext 204 lremini@bradytx.us

PLACE	BOARD MEMBER NAME	CURRENT TERM
1	Finance Director	FY 2016
2	City Manager	FY 2016
3	Kathy Gloria	FY 2016

CITY COUNCIL (3 yr term)

Kim Lenoir, Staff Liaison 325/597-2152 ext 209 klenoir@bradytx.us

PLACE	MEMBER NAME	CURRENT TERM
MAYOR	Anthony Groves	5/17
1	Kathy Gloria	5/17
2	Shelly Perkins	5/18
3	Marilyn Gendusa	5/18
4	Jane Huffman	5/19
5	James Griffin	5/19

McCulloch County Senior Citizen Association

Sunset Center Advisory Board (2 year term)

Rosie Aguirre, Staff Liaison 325/597-2946 rgomez@bradytx.us

PLACE	BOARD MEMBER NAME	CURRENT TERM
1	Wanda Nesbit - President	10/17
2	Marcia Arons - VP	10/17
3	Elbert Boswell - Treasurer	10/17
4	Sheryl Roberts - Secretary	10/17
5	Mary Bradshaw	10/17
6	Rene Avants	10/17
7	Alvin Bolton	10/17
8	Janice Crawford	10/17
9	Mindy Gober	10/17
10	Bill Spiller	10/17
11	Angelita Torrez	10/17
12	Evelyn Pitcox	10/17
13	Daymon McBee	10/17
14	Rosie Aguirre	Director
15	Kim Lenoir	City Manager
16	Danny Neal	County Judge
17	Hazel Maner	Lifetime

HOT Committee (1yr term)

	Peter Lamont	FY 2016
	Lisa Remini	FY 2016
	Kim Lenoir	FY 2016
	Marilyn Gendusa	FY 2016

* Alternates serve 1 year terms

MINUTES OF THE INVESTMENT COMMITTEE

August 23, 2016

DRAFT

All members were present:

Kim Lenoir, City Manager Kim Lenoir

Lisa Remini, Finance Director Lisa Remini

Kathy Gloria, Council member _____

The Committee reviewed and discussed the investment strategy for the City of Brady. It was unanimously approved to continue the current strategy of maintaining 1 CD at Commercial National Bank to promote diversification if the City could not access Brady National Bank deposits. The remaining deposits are held at Brady National Bank to promote liquidity and earn a better rate of interest.

The City will continue to maintain funds at CNB for precautions against unforeseen issues that would prevent banking activity at BNB.

The Committee reviewed 3 local government investment pools rates and confirmed that it is not an appropriate investment option at this time for the City due to the fact that Brady National Bank is paying a higher competitive rate on City deposits.

The Committee reviewed Public Funds Investment Act Compliance Checklist and confirmed that the City is in full compliance.

The Committee reviewed the City's cash accounts and recommends that until rates rise above our depository rate no additional CDs will be purchased. The committee agreed to close the "Former CD" checking account and deposit the funds in the City Operating Account as the account is no longer needed.

The Committee reviewed, discussed, and unanimously approved the City's investment policy. The Committee confirmed that all criteria required by the Public Funds Investment Act have been met.

The Committee discussed the legal requirements under the Vernon Civil Statutes that require a banking institution to fully secure / collateralize 100% of the City's deposits. The City's investment policy requires that all funds be secured at 102% of market value of principal and accrued interest on the deposits less \$250,000 FDIC insurance. The city deposits are fully collateralized and staff monitors compliance regularly.

Kathy Gloria stated she would serve another term on the Committee if the Council so desired.

There being no other business, the meeting was adjourned.

Public Funds Investment Act Compliance Checklist

The following questionnaire is provided as a guide to the requirements of the Public Funds Investment Act (Chapter 2256, Government Code). This checklist does not imply that an Investment Policy or Investment Program is in compliance with the PFIA. Each entity should review its own investment program with its attorneys and auditors to determine its compliance with the Act.

[Section 2256.005(a)(b)] - Policy items

Does your entity have a written investment policy approved by your governing body?	Present <input checked="" type="checkbox"/>	Not Present <input type="checkbox"/>
Does your policy list the authorized investments for the investment of the entity's funds?	Present <input checked="" type="checkbox"/>	Not Present <input type="checkbox"/>
Does your policy state the maximum stated maturity of any individual investment and, for pooled fund groups, the maximum dollar-weighted average maturity?	Present <input checked="" type="checkbox"/>	Not Present <input type="checkbox"/>
Does your policy include methods to monitor the market price of investments and the requirement that all transactions, excluding investment pools and mutual funds, be settled on a delivery versus payment basis?	Present <input checked="" type="checkbox"/>	Not Present <input type="checkbox"/>

[Section 2256.005(d)] - Strategy Items

Has your entity adopted a written investment strategy for each fund or group of funds under its control?	Present <input checked="" type="checkbox"/>	Not Present <input type="checkbox"/>
Does the strategy describe the objectives for the fund using the priorities of suitability, preservation and safety of principal, liquidity, marketability, diversification, and yield in that order?	Present <input checked="" type="checkbox"/>	Not Present <input type="checkbox"/>

[Section 2256.005(e)] - Policy & Strategy Review

Does your governing body review the investment policy and investment strategy at least annually?	Present <input checked="" type="checkbox"/>	Not Present <input type="checkbox"/>
Does the governing body adopt a written instrument stating that it has reviewed the policy and strategy?	Present <input checked="" type="checkbox"/>	Not Present <input type="checkbox"/>

[Section 2256.005(f-l)] - Investment Officers

Has your entity designated one or more officers or employees as Investment Officers?	Present <input checked="" type="checkbox"/>	Not Present <input type="checkbox"/>
Does your entity require its Investment Officer to disclose a personal business relationship with a business organization offering to sell investments to the organization?	Present <input checked="" type="checkbox"/>	Not Present <input type="checkbox"/>
Does your entity require its Investment Officer to disclose whether he/she is related within the second degree by affinity or consanguinity to an individual seeking to sell an investment to the entity?	Present <input checked="" type="checkbox"/>	Not Present <input type="checkbox"/>

[Section 2256.005(k-l)] - External Business Policy Certification

Has a written copy of the investment policy been presented to every business organization offering to engage in an investment transaction with the entity, including investment pools, banks, and investment management firms?	Present <input checked="" type="checkbox"/>	Not Present <input type="checkbox"/>
Has a written instrument from each business organization been received acknowledging that the investment policy has been received and reviewed and that procedures and controls have been implemented to preclude unauthorized transactions?	Present <input checked="" type="checkbox"/>	Not Present <input type="checkbox"/>
Has a qualified representative as defined in Section 2256.002(10) of each business organization signed the written instrument?	Present <input checked="" type="checkbox"/>	Not Present <input type="checkbox"/>

[Section 2256.005(m-n)] - Compliance Audit

Is a compliance audit of management controls on investments and adherence to the entity's established investment policies performed in conjunction with the annual financial audit?	Present <input checked="" type="checkbox"/>	Not Present <input type="checkbox"/>
For state agencies, is a compliance audit performed at least once every two years, and are the results reported to the state auditor not later than January 1 of each even-numbered year?	NIA Present <input type="checkbox"/>	Not Present <input type="checkbox"/>

[Section 2256.007] - Investment Officer Training

Have the applicable training requirements been met?	Present <input checked="" type="checkbox"/>	Not Present <input type="checkbox"/>
For state agencies and institutions of higher education, has each governing board member and investment officer attended at least one training session within six months after taking office or assuming duties?	NIA Present <input type="checkbox"/>	Not Present <input type="checkbox"/>
Has each investment officer attended a training session at least once every two years and received training from an independent source approved by the governing body?	Present <input checked="" type="checkbox"/>	Not Present <input type="checkbox"/>

Public Funds Investment Act Compliance Checklist

Has the investment officer presented a report to the governing body on changes to the Public Funds Investment Act within six months after the end of each regular legislative session?	Present <input checked="" type="checkbox"/>	Not Present <input type="checkbox"/>
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[Section 2256.008] - Investment Officer Training (cont.)

For local governments, have the treasurer, the chief financial officer, and the investment officer attended at least one training session containing at least 10 hours of instruction within 12 months after taking office or assuming duties?	Present <input checked="" type="checkbox"/>	Not Present <input type="checkbox"/>
Has each official attended a training session at least once every two years and received at least 10 hours of instruction from an independent source approved by the governing body or a designated investment committee?	Present <input checked="" type="checkbox"/>	Not Present <input type="checkbox"/>
Has an independent source of investment training been approved by the governing body or a designated investment committee?	Present <input checked="" type="checkbox"/>	Not Present <input type="checkbox"/>
This section does not apply to a district governed by Chapter 36 or 49 of the Water Code.	N/A	Present <input type="checkbox"/> Not Present <input type="checkbox"/>
1. Investment officers of such districts should review the appropriate section of the Water Code for applicable investment training requirements. (Subchapter E, Chapter 36 and 49 of the Water Code, as amended by HB 675, approved by the 77 th Regular Session of the Texas Legislature)		

Investment Type	Restrictions/Qualifications
Obligations Issued, Guaranteed, or Insured by the U.S. or its Agencies and Instrumentalities, including letters of credit [Section 2256.009(a)(1)(4)]	None
Obligations Issued, Guaranteed, or Insured by the State of Texas or its Agencies and Instrumentalities [Section 2256.009(a)(2)(4)]	None
Collateralized Mortgage Obligations [Section 2256.009(a)(3) and (b)(1-4)]*	10 yr. or less stated final maturity date Cannot be either an Interest-Only or Principal-Only CMO Cannot be an inverse floater
Obligations of States (other than Texas), Agencies, Counties, Cities and Other Political Subdivisions [Section 2256.009(a)(5)]	Rated not less than A or its equivalent by at least one nationally recognized investment rating firm
State of Israel Bonds [Section 2256.009(a)(6)]	None
Certificates of Deposit (Section 2256.010)	Issued by a depository institution that has its main office or a branch office in Texas. Must be guaranteed or insured by FDIC or National Credit Union Share Insurance Fund and secured as described in the PFIA or other applicable law.
	Issued by one or more federally insured depository institutions, wherever located, provided that the funds are invested through a depository institution that has its main office or branch office in Texas and that the full amount of the principal and accrued interest of each certificate of deposit is insured by the U.S. or an instrumentality of the U.S. The depository institution through which the entity's funds are invested shall receive an amount of deposits from customers of other federally insured depository institutions that is equal to or greater than the amount of funds invested.
Repurchase Agreements (Section 2256.011)	Must be fully collateralized as described in the PFIA Must have a defined termination date
	Securities purchased must be pledged to the entity, held in the entity's name, and deposited with the entity or with a third party selected and approved by the entity
	Placed through a primary dealer or a financial institution doing business in Texas
	Reverse agreements must not exceed 90 days; securities held as collateral must not mature later than the agreement's expiration date
Securities Lending Program (Section 2256.0115)	Must be collateralized at not less than 100%, including accrued income

Public Funds Investment Act Compliance Checklist

	Loans may be terminated at any time
	Loans must be secured as described in the PFIA
	Securities held as collateral must be pledged to the entity, held in the entity's name and deposited with the entity or with a third party selected and approved by the entity
	Placed through a primary dealer or a financial institution doing business in Texas
	Securities lending agreement may not have a term greater than one year
Bankers' Acceptances (Section 2256.012)	270 day or less stated maturity from date of issuance
	Accepted by a bank rated not less than A-1 or P-1 or an equivalent rating by at least one nationally recognized rating agency
Commercial Paper (Section 2256.013)	270 day or less stated maturity from date of issuance
	Rated not less than A-1 or P-1 or an equivalent by at least two nationally recognized rating agencies, or;
	Rated not less than A-1 or P-1 or an equivalent by one nationally recognized rating agency plus fully secured by an irrevocable letter of credit issued by a domestic bank
No-Load Money Market Mutual Fund [Section 2256.014 (a) and (c)]	Registered with and regulated by the Securities and Exchange Commission
	Provide a prospectus and other information required by the Securities Exchange Act of 1934 or the Investment Company Act of 1940
	Must have a dollar-weighted average stated maturity of 90 days or less
	Must include in its objectives maintenance of a stable net asset value of \$1 per share
	Investing entity may not own more than 10% of the fund's total assets
Mutual Fund [Section 2256.014 (b) and (c)]	Registered with the Securities and Exchange Commission
	Must have an average weighted maturity of less than two years
	Can only invest in obligations approved by the Act
	Rated not less than AAA or its equivalent by at least one nationally recognized investment rating firm
	Comply with information and reporting requirements for investment pools as described in the Act
	Amount limited to 15% of investing entity's monthly average fund balance, excluding bond proceeds, reserves, and debt service funds.
	Ineligible for investment of bond proceeds, reserves, and debt service funds
	Investing entity may not own more than 10% of the fund's total assets
Guaranteed Investment Contracts (Section 2256.015)	Authorized for bond proceeds investment only
	Must have a defined termination date
	Must be secured by U.S. Government direct or agency obligations approved by the Act in an amount equal to the bond proceeds
	Security must be pledged to the entity and deposited with the entity or a third party
	Term must be limited to five years from the date of bond issuance, excluding reserves and debt service funds
	Must comply with terms and conditions concerning eligibility as an authorized investment as specified in Section 2256.015(c) of the Act
Investment Pools [Section 2256.016]	Governing body must authorize investment in pool

Public Funds Investment Act Compliance Checklist

	Can only invest in obligations approved by the Act
	Provide an offering circular containing information required by the Act
	Provide investment transaction confirmations
	Provide a monthly report containing information required by the Act
	Pool created to function as a money market mutual fund must mark its portfolio to market daily and stabilize at a \$1 net asset value.
	Must have an advisory board as specified by the Act
	Rated not less than AAA or an equivalent rating by at least one nationally recognized rating service.

[Section 2256.020] - Higher Education

For institutions of higher education, if your investment policy has been amended to include the additional investments permitted by the Act, do these investments meet the rating requirements specified by the Act?

NK Present ☐ Not Present ☐

[Section 2256.0201] - Municipal Electric Utility - Hedging

For a municipality that owns a municipal electric utility, if your investment policy has been amended to include hedging contracts as permitted by the Act, does the hedging transaction comply with the regulations of the Commodity Futures Trading Commission and the Securities and Exchange Commission?

NK Present ☐ Not Present ☐

[Section 2256.0205] - Decommissioning Trust

If funds are held in a decommissioning trust as defined in the Act, has your investment policy been amended to authorize investment of the trust as permitted by Subtitle B, Title 9, of the Property Code?

NK Present ☐ Not Present ☐

[Section 2256.023] - Investment Reports

Are investment reports submitted to the governing body at least quarterly?

Present ☒ Not Present ☐

Do the reports contain the information required by the Act?

Present ☒ Not Present ☐

Do all investment officers sign the reports?

Present ☒ Not Present ☐

Do the reports include a statement of compliance of the investment portfolio with the Act and the investment strategy?

Present ☒ Not Present ☐

Does an independent auditor review the reports at least annually if your investments include obligations other than money market mutual funds, investment pools, or depository bank investment accounts?

NK Present ☐ Not Present ☐

[Section 2256.003(b)] - Investment Management Firm

If the entity has contracted with an investment management firm to provide for the investment and management of its public funds or other funds under its control, is the investment management firm registered either under the Investment Advisers Act of 1940 or with the State Securities Board?

NK Present ☐ Not Present ☐

Is the contract with the investment management firm limited to a maximum term of two years with renewal or extension subject to approval of the governing body by order, ordinance, or resolution?

NK Present ☐ Not Present ☐

[Section 2256.025] - Qualified Brokers List

Has the governing body or designated investment committee adopted a list of qualified brokers?

NK Present ☐ Not Present ☐

Does the governing body or designated investment committee review, revise, and approve the list at least annually?

NK Present ☐ Not Present ☐

CITY OF BRADY ADMINISTRATIVE PROCEDURES		
SUBJECT: INVESTMENT POLICY	EFFECTIVE DATE: 10-5-1999	REVISED DATE: 10-15-2015
APPROVED:	Reference No: 2016-047	

I. POLICY

It is the policy of the City of Brady that after allowing for the anticipated cash flow requirements of the City and giving due consideration to the safety and risk of investment, all available funds shall be invested in conformance with these legal and administrative guidelines, seeking to optimize interest earnings to the maximum extent possible.

Effective cash management is recognized as essential to good fiscal management. Investment interest is a source of revenue to City funds. The City's investment portfolio shall be designed and managed in a manner designed to maximize this revenue source, to be responsive to public trust, and to be in compliance with legal requirements and limitations.

Investments shall be made with the primary objectives of:

- **Safety** and preservation of principal
- Maintenance of sufficient **liquidity** to meet operating needs
- **Public trust** from prudent investment activities
- Optimization of **interest earnings** on the portfolio

in the above order of priority.

II. PURPOSE

The purpose of this investment policy is to comply with the local charter and Chapter 2256 of the Government Code ("Public Funds Investment Act"), (Exhibit B), which requires the City to adopt a written investment policy regarding the investment of its funds and funds under its control. The Investment Policy addresses the methods, procedures and practices that must be exercised to ensure effective and judicious fiscal management of the City's funds.

III. STRATEGY

This Investment Policy shall govern the investment of all financial assets of the City of Brady. These funds are accounted for in the City's Annual Audit and include:

- General Fund
- Special Revenue Fund
- Enterprise Funds
- Any new fund created by the City of Brady

The City will consolidate cash balances from all funds to maximize investment earnings. Investment income will be allocated to the various funds based on their respective participation and in accordance with generally accepted accounting principles.

The investment strategy has as its primary objective assurance that anticipated liabilities are matched and adequate investment liquidity provided. The City shall pursue conservative portfolio management strategy. This may be accomplished by creating a laddered maturity structure with some extension for yield enhancement. The maximum dollar weighted average maturity of 1 year or less will be calculated using the stated final maturity date of each security.

INVESTMENT OBJECTIVES

The City shall manage and invest its cash with four primary objectives, listed in order of priority: **safety, liquidity, public trust, and yield, expressed as optimization of interest earnings.** The safety of the principal invested always remains the primary objective. All investments shall be designed and managed in a manner responsive to the public trust and consistent with state and local law.

The City shall maintain a comprehensive cash management program, which includes collection of account receivables, vendor payments in accordance with invoice terms, and the prudent investment of available cash. Cash management is defined as the process of managing monies in order to insure maximum cash availability and maximum earnings on short-term investment of idle cash.

Safety

Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The objective will be to mitigate credit and interest rate risk.

1. **Credit Risk** – The City will minimize credit risk, the risk of loss due to the failure of the issuer or backer of the investment, by:
 - Limiting investments to the safest types of investments
 - Pre-qualifying the financial institutions and broker/dealers with which the City will do business
 - Diversifying the investment portfolio so that potential losses on individual issuers will be minimized.

2. **Interest Rate Risk** – The City will minimize the risk that the interest earnings and the market value of investments in the portfolio will fall due to changes in general interest rates, by:
 - Structuring the investment portfolio so that investments mature to meet cash requirements for ongoing operations, thereby avoiding the need to liquidate investments prior to maturity.
 - Investing operation funds primarily in certificates of deposit, shorter-term securities, money market mutual funds, or local government investment pools functioning as money market mutual funds.
 - Diversifying maturities and staggering purchase dates to minimize the impact of market movements over time.

Liquidity

The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated. This is accomplished by structuring the portfolio so that investments mature concurrent with cash needs to meet anticipated demands and investing in securities with active secondary markets. Because all possible cash demands cannot be anticipated, investment in money market mutual funds that offer same-day liquidity features will be considered an acceptable means of providing investment income.

Public Trust

All participants in the City of Brady's investment process shall seek to act responsibly as custodians of the public trust. Investment officers shall avoid any transaction that might impair public confidence in the City's ability to govern effectively.

Yield (Optimization of Interest Earnings)

The investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints and liquidity needs. Return on investment is of secondary importance compared to the safety and liquidity objectives described above.

V. RESPONSIBILITY AND CONTROL

In accordance with the Public Funds Investment Act, the City Council designates the City Manager and Finance Director as the City's Investment Officers. An Investment Officer is authorized to execute investment transactions on behalf of the City. **No person may engage in an investment transaction or the management of the City funds except as provided under the terms of this Investment Policy as approved by the City Council.** The investment authority granted to the investing officers is effective until rescinded by the City Council.

Internal Controls

The City Manager is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the entity are protected from loss, theft, or misuse. The internal control structure shall be designed to provide reasonable assurance that these objectives are met. Therefore, an Investment Committee shall be established to include the City Manager, Finance Director and one Council member. The committee shall meet as needed, but no less than annually, to review purchased investments and assure investment activity is in compliance with all directives of this Investment Policy. In addition, the Investment Committee shall establish at least annually the City's investment strategy with subsequent approval obtained from the City Council.

Accordingly, the Finance Director shall establish a process for annual independent review by an external auditor to assure compliance with policies and procedures. The internal controls shall address the following points.

- Control of collusion
- Separation of transactions authority from accounting and record keeping
- Custodial safekeeping
- Avoidance of physical delivery securities
- Clear delegation of authority to subordinate staff members
- Written confirmation for telephone (voice) transactions for investments and wire transfers
- Development of a wire transfer agreement with the depository bank or third party custodian.

Training Requirement

In accordance with the Public Funds Investment Act, designated Investment Officers shall attend an investment training session within 12 months after assuming duties. Such training from an independent source shall be approved or endorsed by either the Government Finance Officers Association of Texas, or the Texas Municipal League. Such training shall be at least 10 hours of instruction, and continued as required by the Act.

Prudence

Investments shall be made with judgment and care, under prevailing circumstances, that persons of prudence, discretion and intelligence would exercise in the management of their own affairs, not for speculation but for investment considering the probable safety of the capital as well as the probable income to be derived. No investment shall be made unless:

- It is an authorized investment as defined in Public Funds Investment Act 2256, or
- Is a direct obligation of the United States or its instrumentality's, or
- Is a direct obligation of the State of Texas or its agencies, or
- Is guaranteed by the United States or Texas or its instrumentality's, or
- Does not put the capital at risk, and
- Complies with the provisions of this Investment Policy.

Indemnification

The Investment Officer(s), acting in accordance with written procedures and exercising due diligence, shall not be held personally responsible for a specific investment's credit risk or market price changes, provided that these deviations are reported immediately and the appropriate action is taken to control adverse developments.

Ethics and Conflicts of Interest

Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair the ability to make impartial investment decisions. Employees and investment officials shall disclose to the City Manager any material financial interests in financial institutions that conduct business within this jurisdiction, and they shall further disclose any larger personal financial investment positions that could be related to the performance of the City's portfolio. Employees and officers shall subordinate their personal

investment transactions to those of this jurisdiction, particularly with regard to the timing of purchases and sales.

An Investment Officer who is related within the second degree by affinity or consanguinity to an individual seeking to sell an investment to the City shall file a statement disclosing that relationship. A statement required under this subsection must be filed with the Texas Ethics Commission and the City Council.

VI. SUITABLE AND AUTHORIZED INVESTMENTS

Portfolio Management

The City currently has a “buy and hold” portfolio strategy. Maturity dates are matched with cash flow requirements that investments are purchased with the intent to be held until maturity. However, investments may be liquidated prior to maturity for the following reasons:

- An investment with declining credit may be liquidated early to minimize loss of principal.
- Cash flow needs of the City require that the investment be liquidated.

Investments

City funds governed by this policy may be invested in the instruments described below, all of which are authorized by Chapter 2256 of the Public Funds Investment Act. **Investment of City funds in any instrument or security not authorized for investment under the Act or this Investment Policy is prohibited.** The City will not be required to liquidate an investment that becomes unauthorized subsequent to its purchase if such action would result in a monetary loss for the City.

Authorized:

Following lists investment securities approved by the Investment Committee with the subsequent approval of the City Council:

1. Obligations of the United States of America, its agencies and instrumentalities
2. Certificates of Deposit issued by a bank organized under Texas Law, the laws of another state, or federal law, that has its main office or a branch office in Texas, and is guaranteed or insured by the Federal Deposit Insurance or its successor or secured by obligations in a manner and amount provided by law for deposits of the City.

3. Fully collateralized direct repurchase agreements with a defined termination date secured by obligations of the United States or its agencies and instrumentalities. These shall be pledged to the city, held in the City of Brady's name, and deposited at the time the investment is made with the City or with a third party selected and approved by the City. Repurchase agreements must be purchased through a primary government securities dealer, as defined by the Federal Reserve or financial institution doing business in Texas. A Master Repurchase Agreement must be signed by the bank/dealer prior to investment in a repurchase agreement.
4. Money Market Accounts in approved financial institutions.
5. Negotiable Order of Withdrawal (NOW) accounts.
6. Local government investment pools, which 1) meet the requirements of Chapter 2256.016 of the Public Funds Investment Act, 2) are rated no lower than AAA or an equivalent rating by at least one nationally recognized rating service, 3) seek to maintain a \$1.00 net asset value, and 4) are authorized by resolution or ordinance by the City Council.

All prudent measures will be taken to liquidate an investment that is downgraded to less than the required minimum rating.

Not Authorized:

1. Any investment including interest-only or principal-only strips of obligations with underlying mortgage-backed security collateral, collateralized mortgage obligations with an inverse floating interest rate or a maturity date of over 10 years are strictly prohibited.

VII. INVESTMENT PARAMETERS

Maximum Maturities

The longer the maturity of investments, the greater their price volatility. Therefore, it is the City's policy to concentrate its investment portfolio in shorter-term investments in order to limit principal risk caused by changes in interest rates.

The City attempts to match its investments with anticipated cash flow requirements. The city will not directly invest in securities maturing more than 2 years from the date of purchase; however, the above described obligations, certificates, or agreements may be collateralized using longer dated investments.

Because no secondary market exists for repurchase agreements, the maximum maturity shall be 120 days.

The composite portfolio will have a weighted average maturity of 365 days or less. This dollar-weighted average maturity will be calculated using the stated final maturity dates of each security.

Diversification

The City recognizes that investment risks can result from issuer defaults, market price changes or various technical complications leading to temporary illiquidity. Risk is controlled through portfolio diversification that shall be achieved by the following general guidelines:

- Limiting investments to avoid over concentration in investments from a specific issuer or business sector
(excluding U.S. Treasury securities and certificates of deposit that are fully insured and collateralized in accordance with state and federal law),
- Investing in investments with varying maturities, and
- Continuously investing a portion of the portfolio in readily available funds such as money market funds, local government investment pools, or overnight repurchase agreements to ensure that appropriate liquidity is maintained in order to meet ongoing obligations.

The following maximum limits, by instrument, are established for the City's total portfolio:

Certificate of Deposits	100%
U.S. Treasuries:	100%
Agencies and Instrumentalities	85%
Repurchase Agreements	20%

VIII. SELECTION OF BANKS AND DEALERS

At least every 4 years a Depository shall be selected through the City's banking services procurement process, which shall include a formal request for proposal (RFP). The selection of a depository will be determined by competitive bid and evaluation of bids will be based on the following selection criteria:

- The ability to qualify as a depository for public funds in accordance with state law.

- The ability to provide requested information or financial statements for the periods specified.
- The ability to meet all requirements in the banking RFP.
- Complete response to all required items on the bid form.
- Lowest net banking service cost, consistent with the ability to provide an appropriate level of service.
- The credit worthiness and financial stability of the bank.

Authorized Brokers/Dealers

The Investment Committee shall, at least annually, review, revise, and adopt a list of qualified broker/dealers and financial institutions authorized to engage in securities transactions with the City. (Exhibit A)

Those firms that request to become qualified bidders for securities transactions will be required to provide a completed broker/dealer questionnaire that provides information regarding creditworthiness, experience and reputation. Additionally, a certification stating the firm has received, read and understood the City's investment policy and agree to comply with the policy must be in place. Authorized firms may include primary dealers or regional dealers that qualify under Securities & Exchange Commission Rule 15C3-1 (Uniform Net Capital Rule), and qualified depositories. All investment providers, including financial institutions, banks, money market mutual funds, and local government investment pools, must sign a certification acknowledging that the organization has received and reviewed the City's investment policy and that reasonable procedures and controls have been implemented to preclude investment transactions that are not authorized by the City's policy.

Competitive Bids

It is the policy of the City to require competitive bidding for all individual security purchases and sales except for:

- Treasury and agency securities purchased at issue through an approved broker/dealer or financial institution.
- Transactions with money market mutual funds and local government investment pools.

The Chief Financial Officer shall develop and maintain procedures for ensuring competition in the investment of the City's funds.

Delivery vs. Payment

Securities shall be purchased using the delivery vs. payment method exception. Funds will be released after notification that the purchased security has been received.

IX. SAFEKEEPING OF SECURITIES AND COLLATERAL

Safekeeping and Custodian Agreements

The City shall contract with a bank or banks for the safekeeping of securities either owned by the City as a part of its investment portfolio or held as collateral to secure demand or time deposits. Securities owned by the City shall be held in the City's name as evidenced by safekeeping receipts of the institution holding the securities.

Collateral for deposits will be held by a third party custodian designated by the City and pledged to the City as evidenced by safekeeping receipts of the institution with which the collateral is deposited. Original safekeeping receipts shall be obtained. Collateral may be held by the Federal Reserve bank or branch of a Federal Reserve bank, or a third party bank approved by the City.

Collateral Policy

Consistent with the requirements of the Public Funds Collateral Act, it is the policy of the City to require full collateralization of all City funds on deposit with a depository bank, other than investments. In order to anticipate market changes and provide a level of security for all funds, the collateralization level will be 102% of market value of principal and accrued interest on the deposits or investments less an amount insured by the FDIC. At its discretion, the City may require a higher level of collateralization for certain investment securities. Securities pledged as collateral shall be held by an independent third party with whom the City has a current custodial agreement. The Chief Financial Officer is responsible for entering into collateralization agreements with third party custodians in compliance with this policy. The agreements are to specify the acceptable investment securities for collateral, including provisions relating to possession of the collateral, the substitution or release of investment securities, ownership of securities, and the method of valuation of securities. A clearly marked evidence of ownership (safekeeping receipt) must be supplied to the City and retained. Collateral shall be reviewed at least monthly to assure that the market value of the pledged securities is adequate.

Collateral Defined

The City shall accept only the following types of collateral:

- FDIC insurance
- Obligations of the United States or its agencies and instrumentalities
- Direct obligations of the State of Texas or its agencies and instrumentalities
- Collateralized mortgage obligations directly issued by a federal agency or instrumentality of the United States, the underlying security for which is guaranteed by an agency or instrumentality of the United States.
- Obligations of agencies, counties, cities, and other political subdivisions of the State of Texas as to investment quality by a nationally recognized rating firm not less than AA or its equivalent with a remaining maturity of 10 years or less.

Subject to Audit

All collateral shall be subject to inspection and audit by the Chief Financial Officer or the City's independent auditors.

X. PERFORMANCE

Performance Standards

The City's investment portfolio will be managed in accordance with the parameters specified within this policy. The portfolio shall be designed with the objective of obtaining a rate of return through budgetary and economic cycles, commensurate with the investment risk constraints and the cash flow requirements of the City.

Performance Benchmark

It is the policy of the City to purchase investments with maturity dates coinciding with cash flow needs. Through this strategy, the City shall seek to optimize interest earnings utilizing allowable investments available on the market at that time. Market value will be calculated on a quarterly basis on all securities owned and compared to current book value. The City's portfolio shall be designed with the objective of regularly meeting or exceeding the average rate of return on U.S. Treasury bills at a maturity level comparable to the City's weighted average maturity in days.

XI. REPORTING

Methods

The Finance Director shall submit monthly to the full City Council a report identifying all purchases and sales transacted in the prior month. The report shall summarize the portfolio in terms of investment securities held, maturities, and risk characteristics. The report shall explain the quarter's total investment return and compare the return with budgetary expectations.

The quarter investment report shall include a summary statement of investment activity prepared in compliance with generally accepted accounting principals. This summary will be prepared in a manner that will allow the City to ascertain whether investment activities during the reporting period have conformed to the Investment Policy. The report will be provided to the City Council. The report will include the following:

- A listing of individual securities held at the end of the reporting period.
- Unrealized gains or losses resulting from appreciation or depreciation by listing the beginning and ending book and market value of securities for the period.
- Additions and changes to the market value during the period.
- Average weighted yield to maturity of portfolio as compared to applicable benchmark
- Listing of investments by maturity date
- Fully accrued interest for the reporting period
- The percentage of the total portfolio that each type of investment represents
- Statement of compliance of the City's investment portfolio with state law and the investment strategy and policy approved by the Board

Within sixty (60) days after the end of the Fiscal Year, the City Manager with the Finance Director shall present an annual report of investment activity.

An independent auditor will perform a formal annual review of the investment reports with the results reported to the City Council.

Monitoring Market Value

Market value of all securities in the portfolio will be determined on a quarterly basis. These values will be obtained from a reputable and independent source and disclosed to the City Council quarterly in a written report.

XII. INVESTMENT POLICY ADOPTION

The Investment Committee shall review the policy and investment strategies annually, approving any changes or modifications. The City of Brady's investment policy shall be adopted by resolution of the City Council annually, as presented by the Investment Committee. It is the City's intent to comply with state laws and regulations. The investment policy shall be subject to revisions consistent with changing laws, regulation, and needs of the City.

EXHIBIT A

APPROVED FINANCIAL INSTITUTIONS

Brady National Bank

Commercial National Bank


APPROVED BROKER/DEALERS

Not applicable

City Council

City of Brady, Texas

Agenda Action Form

AGENDA DATE:	9-6-16	AGENDA ITEM	7.G.
AGENDA SUBJECT:	Discussion, consideration and possible action regarding City of Brady's vote for 2016 Board of Trustee Election for the TML (Texas Municipal League) MultiState Intergovernmental Employee Benefits Pool, by Members of Region 6.		
PREPARED BY:	Kim Lenoir	Date Submitted:	8-29-16
EXHIBITS:	TML Letter and Ballot		
BUDGETARY IMPACT:	Required Expenditure:		\$00.00
	Amount Budgeted:		\$00.00
	Appropriation Required:		\$00.00
CITY MANAGER APPROVAL:			

SUMMARY:

As requested by the TML (Texas Municipal League) MultiState Intergovernmental Employee Benefits Pool, as City Council and Members of Region 6 a vote must be recorded for a 2016 Board of Trustee Member.

RECOMMENDED ACTION:

Cast vote for TML 2016 Board of Trustee



MEMORANDUM

TO: TML MultiState Intergovernmental Employee Benefits Pool Members of Region 6

DATE: August 17, 2016

RE: 2016 Board of Trustee Election

Enclosed is your ballot for the Board of Trustee election. All qualified nominees appear on the ballot. Please see that this ballot is placed on the agenda for the next meeting of your governing body. **To be counted, ballots must certify that the vote was taken at an official meeting of the governing body.** Enclosed is a pre-addressed envelope to return your ballot. The Board Secretary must receive ballots by 5:00 p.m. (CST) on September 26, 2016 at Bickerstaff Heath Delgado Acosta LLP, 3711 S. MoPac Expressway, Building One, Suite 300, Austin, Texas 78746. Ballots may be submitted to the Board Secretary by mail, by facsimile (512) 320-5638 or electronically to cfryer@bickerstaff.com.

The term of office will be from October 1, 2016 through September 30, 2019 for the individual elected. The Trust Agreement provides that "if more than two (2) candidates are running, the person receiving the largest number of votes shall be elected."

Further, the Trust Agreement provides "write-in candidates otherwise duly qualified shall be eligible for election." To be duly qualified the individual must be either an employee or elected official of an incorporated city within the state of Texas, which is a Member of the Pool at the time of their election. A municipal "employee" is a person who holds a position of Department Head or higher; works at least 20 hours per week for an incorporated city; is paid by the incorporated city with incorporated city funds; and may be hired and fired only by another incorporated city official or by the incorporated city's governing body. Nominees may not be voting Board Members of the Texas Municipal League or the Texas Municipal League Intergovernmental Risk Pool.

If you have any questions, please contact me at (512) 472-8021.

A handwritten signature in blue ink that reads "Catherine Fryer".

Catherine Fryer
Board Secretary

Enclosures



**TML MultiState Intergovernmental Employee Benefits Pool
Board of Trustees – TML Region 6**

**Term of Office
October 1, 2016 – September 30, 2019**

Please vote for one candidate.

☐

Stephen Haynes ~ Mayor, City of Brownwood

Mr. Haynes currently serves as the Mayor for the City of Brownwood. Mr. Haynes has a Bachelor of Business Administration from Abilene Christian University and attended law school at Texas Tech University School of Law. Mr. Haynes was elected Mayor in May 2010. Mr. Haynes is active in many community and civic affairs. Mr. Haynes is the past Chairman of the Brownwood Area Chamber of Commerce. Mr. Haynes has served on the TML MultiState IEBP Board of Trustees since 2010.

☐

I certify that this ballot is cast in accordance with official action taken at a duly called meeting on _____, 2016.

Signature

Title

Entity


Ballots may be submitted by mail in envelope provided, by facsimile (512) 320-5638 or electronically to cfryer@bickerstaff.com to be received by September 26, 2016

Catherine Brown Fryer
Bickerstaff Heath Delgado Acosta LLP
3711 S. MoPac Expressway, Building One, Suite 300, Austin, Texas 78746

City Council

City of Brady, Texas

Agenda Action Form

AGENDA DATE:	9-6-2016	AGENDA ITEM	7.H.
AGENDA SUBJECT:	Discussion, consideration and possible action regarding Resolution 2016-050 to award annual bid to Vulcan Construction Materials for Uvalde Street Base Material at \$67.74 per ton (\$91,500).		
PREPARED BY:	D. Bustamante, S. Miller	Date Submitted	8/30/2016
EXHIBITS:	Resolution #2016-050 Bid Opening Summary		
BUDGETARY IMPACT:	Required Expenditure:	\$91,500.00	
	Amount Budgeted:	\$91,500.00	
	Appropriation Required:	\$0.00	
CITY MANAGER APPROVAL:			
SUMMARY:			
<p>The Street Division identified a need to bid for Uvalde Street Base Material in July 2016 due to exceeding a probable expenditure of \$50,000.00 to meet the remaining fiscal year needs. To comply with the city's purchasing policy a bid specification and proposal document was assimilated and released in late July. An invitation to bid was delivered to six (6) companies. One (1) bid response was received from Vulcan Construction Materials, San Antonio, TX. The bid price is extended for one (1) year, expiring August 9, 2017, allowing the Street Division to order on demand road base throughout the year.</p>			
RECOMMENDED ACTION:			
Move to approve Resolution #2016-050 awarding bid to Vulcan Construction Materials, San Antonio, TX for a twelve (12) month purchase price of \$67.74 per ton for Uvalde Street Base Material.			

RESOLUTION NO. 2016-050

A RESOLUTION OF THE CITY COUNCIL OF CITY OF BRADY, TEXAS TO AWARD ANNUAL BID TO VULCAN CONSTRUCTION MATERIALS FOR UVALDE STREET BASE MATERIAL AT \$67.74 PER TON (NOT TO EXCEED \$91,500.00 FOR FY16)

WHEREAS, the City of Brady Street Division identified a need to bid for Uvalde Street Base Material in July 2016 due to exceeding a probable expenditure of \$50,000.00 to meet the remaining fiscal year needs; and

WHEREAS, to comply with the city's purchasing policy a bid specification and proposal document was assimilated and released in late July. An invitation to bid was delivered to six (6) companies; and

WHEREAS, one (1) bid response was received from Vulcan Construction Materials, San Antonio, TX. The bid price is extended for one (1) year, expiring August 9, 2017, allowing the Street Division to order on demand road base throughout the year.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BRADY, TEXAS:

That the City approves Resolution #2016-050 and awards the bid to Vulcan Construction Materials, San Antonio, TX for a twelve (12) month purchase price of \$67.74 per ton for Uvalde Street Base Material.

PASSED AND APPROVED this the _____ day of _____, 2016.

CITY OF BRADY

Anthony Groves, Mayor

Attest:

Tina Keys, City Secretary

BID OPENING SUMMARY SHEET

CITY OF BRADY

PROJECT: Invitation to Bid - Annual Supply Contract for Limestone Rock Asphalt Cold Mix Type 1 Grade D

Sealed Bid Due Date: Wednesday, August 3, 2016 3:00 p.m.

Item No.	Vendor	Vendor Information	Bid Sheet	Specifications	Total Bid	Comment
1	Asphalt Inc. LLC (tbermudez@asphaltincilc.com)					
2	Superior Crushed Stone (jschuler@superiorcrushedstone.com)					
3	Vulcan Materials Company (eagle@vmcmail.com)	✓	✓	✓	159,189 ⁰⁰	
4	Martin Marietta Materials (tim.stone@martinmarietta.com)					
5	Apac - Central, Inc. (mike.wallace@apac.com)					
6	Allen Keller Company (jbrandenberger@allenkellerco.com)					
7						
8						
9						
10						

Nancy Dupont
8/3/2016

Phyllis
8/3/2016

CITY OF BRADY

2016 Boards & Commissions

PLANNING AND ZONING COMMISSION (3 yr term)		
Kim Davee, Staff Liaison 325/597-2244 ext 201 kdavee@bradytx.us		
PLACE	BOARD MEMBER NAME	CURRENT TERM
1	Nick Blyshack, Chair	6/18
2	Ronnie Aston, Vice Chair	6/17
3	Amy Greer	6/17
4	Thomas Flanigan	6/19
5	Jeffrey Sutton	6/19
6	Connie Easterwood	6/19
7	Jeff Bedwell	6/18
* ALT	Vacant	6/17

Economic Development Corporation - 4A (2 year term)		
Peter Lamont, Staff Liaison 325/597-2152 ext 211 plamont@bradytx.us		
PLACE	BOARD MEMBER NAME	CURRENT TERM
1	Lauren Bedwell	6/18
2	Don Miller	6/18
3	Jon Chase, President	6/17
4	Michelle Derrick	6/18
5	Tracy Pitcox	6/17

ZONING BOARD OF ADJUSTMENT (ZBA/BOA)		
Charter & Zoning Ord. Sec. 9.1 (2 yr term)		
Kim Davee, Staff Liaison 325/597-2244 ext 201 kdavee@bradytx.us		
PLACE	BOARD MEMBER NAME	CURRENT TERM
1	Melanie Franco	6/17
2	Rod Young, Vice Chair	6/18
3	Heath McBride, Chair	6/18
4	Holly Groves	6/17
5	James Stewart	6/17
* Alt 1	Chris Green	6/17
* Alt 2	vacant	6/17
* Alt 3	vacant	6/17
* Alt 4	vacant	6/17

Airport Advisory Board (Ord 1149 - 2 yr term)		
Peter Lamont, Staff Liaison 325/597-2152 ext 211 plamont@bradytx.us		
PLACE	BOARD MEMBER NAME	CURRENT TERM
1	Bob Rice	6/17
2	Rick Morgan, Chair	6/17
3	Richard Lenoir	6/17
4	Richard Jolliff	6/18
5	Kirk Roddie	6/18
6	Vacant	6/18
7	Carey Day	6/18

Municipal Court Judges (2yr term)		
Tina Keys, Staff Liaison 325/597-2152 ext 207 citysec@bradytx.us		
PLACE	BOARD MEMBER NAME	CURRENT TERM
Judge	Bill Spiller	12/17

Brady Youth Association (1yr term)		
	Marilyn Gendusa	1/17

CVOG Annual Board (1yr term)		
	Marilyn Gendusa	9/16

CHARTER REVIEW COMMISSION (4 year term)		
Kim Lenoir, Staff Liaison 325/597-2152 ext 209 klenoir@bradytx.us		
PLACE	BOARD MEMBER NAME	CURRENT TERM
1	Bill Derrick	2016-2020
2	Latricia Doyal	2016-2020
3	Patsy Cole	2016-2020
4	Teresa Leifeste	2016-2020
5	JoAnn Coffey	2016-2020
6	Kelly Elliott	2016-2020
7	Chad Blankenship	2016-2020

INVESTMENT COMMITTEE (1 yr term)		
Lisa Remini, Staff Liaison 325/597-2152 ext 204 lremini@bradytx.us		
PLACE	BOARD MEMBER NAME	CURRENT TERM
1	Finance Director	FY 2016
2	City Manager	FY 2016
3	Kathy Gloria	FY 2016

CITY COUNCIL (3 yr term)		
Kim Lenoir, Staff Liaison 325/597-2152 ext 209 klenoir@bradytx.us		
PLACE	MEMBER NAME	CURRENT TERM
MAYOR	Anthony Groves	5/17
1	Kathy Gloria	5/17
2	Shelly Perkins	5/18
3	Marilyn Gendusa	5/18
4	Jane Huffman	5/19
5	James Griffin	5/19

McCulloch County Senior Citizen Association Sunset Center Advisory Board (2 year term)		
Rosie Aguirre, Staff Liaison 325/597-2946 rgomez@bradytx.us		
PLACE	BOARD MEMBER NAME	CURRENT TERM
1	Wanda Nesbit - President	10/17
2	Marcia Arons - VP	10/17
3	Elbert Boswell - Treasurer	10/17
4	Sheryl Roberts - Secretary	10/17
5	Mary Bradshaw	10/17
6	Rene Avants	10/17
7	Alvin Bolton	10/17
8	Janice Crawford	10/17
9	Mindy Gober	10/17
10	Bill Spiller	10/17
11	Angelita Torrez	10/17
12	Evelyn Pitcox	10/17
13	Daymon McBee	10/17
14	Rosie Aguirre	Director
15	Kim Lenoir	City Manager
16	Danny Neal	County Judge
17	Hazel Maner	Lifetime

HOT Committee (1yr term)		
	Peter Lamont	FY 2016
	Lisa Remini	FY 2016
	Kim Lenoir	FY 2016
	Marilyn Gendusa	FY 2016

* Alternates serve 1 year terms

CITY OF BRADY
APPLICATION FOR BOARDS & COMMITTEES MEMBERSHIP

Brady depends on its citizens to carry out many of our city's activities. Your community needs your help. *Please volunteer.*

FILL OUT THE FORM BELOW and return it to City Hall or by mail it to:
City Secretary, City of Brady, P.O. Box 351, Brady, Texas 76825

☐ Name William DALE SCOTT Date 9-23-15

Mailing Address P.O. Box 71 PONTOTOC TX 76869

Phone (Home) 325-456-5908 Phone (Business) 325-456-5908

e-mail: SCOTT, TEENA @ HOTMAIL.COM

☐ Please describe briefly any work experience, including volunteer service, that you feel would be useful to the Town: PILOT License For 29 yrs, was member of Brady's

CIVIL AIR PATROL

☐ Please add any other information that you think may be useful, including education or other formal training, specialized courses, professional licenses or certifications, etc.:

☐ Committees/Boards of Interest: 1) AIRPORT BOARD

2) _____

3) _____

CITY OF BRADY BOARDS & COMMITTEES

~~NOT ELIGIBLE~~
~~LIVES IN COUNTY~~



Preliminary

JACOBS
The Jacobs Group, Inc.
10000 North Central Expressway, Suite 1000
Dallas, Texas 75243
Phone: 972.355.1000
Fax: 972.355.1001
www.jacobs.com

READY
COURTHOUSE SQUARE
CONCEPTUAL LAYOUT
OPTION A-1E



A unit of American Electric Power



August 26, 2016

The Honorable Anthony Groves
Mayor, City of Brady
P.O. Box 351
Brady, TX 76825

RE: PUC Docket No. 46234; Joint Application of AEP Texas North Company and Electric Transmission Texas, LLC to Amend its Certificates of Convenience and Necessity for the AEP TNC Heartland to ETT Yellowjacket 138-kV Transmission Line in McCulloch and Menard Counties, Texas

Dear Honorable Anthony Groves:

AEP Texas North Company (AEP TNC) and Electric Transmission Texas, LLC (ETT) (jointly referred to as the "Companies") give notice of their intent to amend their Certificates of Convenience and Necessity (CCN) to construct a proposed 138-kV transmission line in portions of McCulloch and Menard Counties, Texas.

The Companies' routing options for this project range from approximately 34.8 miles to 43.5 miles in length. The estimated cost of the routing options range from approximately \$37.1 million to \$43.1 million. The Companies plans to construct the transmission line on steel single-pole structures.

The Companies have filed an application with the Public Utility Commission of Texas (PUC) in Docket No. 46234 – *Joint Application of AEP Texas North Company and Electric Transmission Texas, LLC to Amend Their Certificates of Convenience and Necessity for the AEP TNC Heartland to ETT Yellowjacket 138-kV Transmission Line in McCulloch and Menard Counties, Texas* (Project).

Persons who wish to intervene in the proceeding or comment upon the action sought should mail their requests to intervene or their comments (along with 10 copies) to the following address:

Public Utility Commission of Texas
Central Records, Attn: Filing Clerk
1701 N. Congress Avenue
P. O. Box 13326
Austin, Texas 78711-3326

The deadline for intervention in the proceeding is October 10, 2016, and a letter requesting intervention should be received by the Public Utility Commission of Texas (PUC or Commission) by that date.

August 26, 2016

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A map illustrating the Companies' routing options is enclosed for your review. Also enclosed is a written description of the routing links that make up the routes that have been filed with the Commission in the Companies' CCN application. All routes and routing links included in this notice are available for selection and approval by the Public Utility Commission of Texas. Detailed routing maps may be reviewed on the internet at www.aeptransmission.com/texas/heartland; or during normal library hours at the following locations:

FM (Buck) Richards Memorial Library
1106 S. Blackburn Street
Brady, TX 76825

Menard Public Library
100 Mission Street
Menard, TX 76859

The Commission has developed a brochure titled "Landowners and Transmission Line Cases at the PUC." Copies of the brochure are available from AEP TCC by calling Mel Eckhoff at (512) 391-2979, or may be downloaded from the PUC's website at www.puc.state.tx.us. To obtain additional information about this case, contact the Public Utility Commission at (512) 936-7120 or (888) 782-8477. Hearing-and speech-impaired individuals with text telephones (TTY) may contact the PUC at (512) 936-7136 or toll free at (800) 735-2989.

If you have questions about the transmission line, you may contact the Companies' representative Randal E. Roper at (512) 481-4572 or Mel Eckhoff at (512) 391-2979.

Sincerely,



Randal E. Roper
Regulatory Case Manager
American Electric Power Service Corporation

Enclosures

NORTH BRIDGE STREET - US 377 IN BRADY

BROWNWOOD DISTRICT

Public Meeting

**PUBLIC MEETING
OPEN HOUSE FORMAT
TUESDAY, SEPT. 20, 2016
4:30P.M. – 6:30 P.M.
CITY SERVICE CENTER
1405 N. BRIDGE ST.
BRADY, TX**

TXDOT staff and our project partners will be on hand to share the latest information and to respond to project-related questions.

Contact Information

For further information, please contact:

Chris Graf

TxDOT Brownwood Office

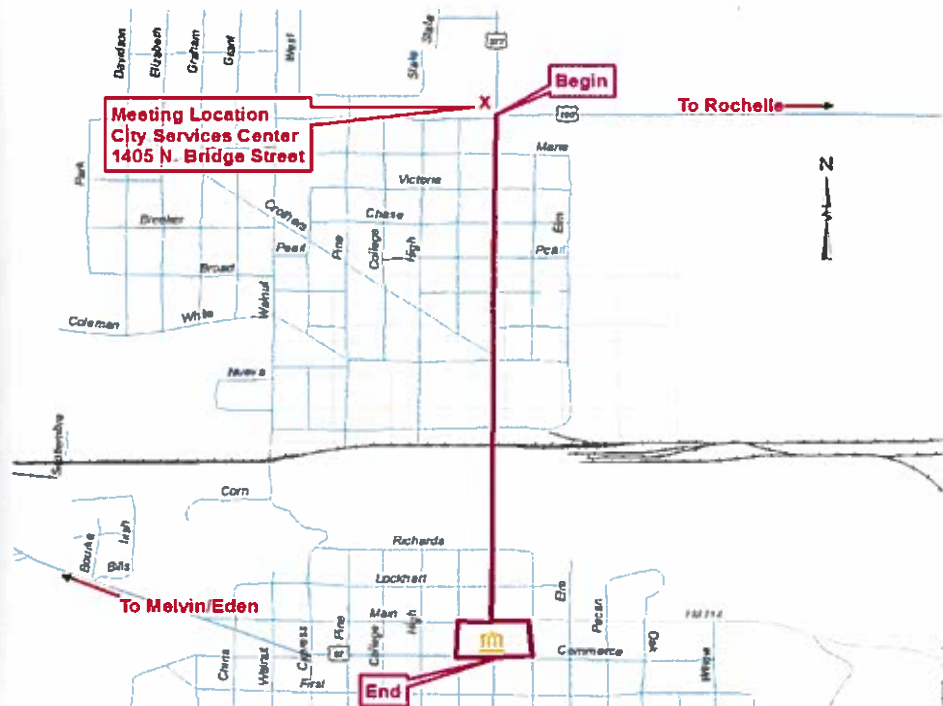
325-643-0441

Chris.Graf@txdot.gov

The Texas Department of Transportation (TxDOT) will host a public meeting to present proposed improvements to US 377 on Tuesday, Sept. 20, 2016, at the City Service Center in Brady. All interested persons are invited to attend this meeting and express their views on this highway proposal.

The project begins at US 190 and extends south approximately 0.62 miles to US 87 (south side of the courthouse square). The project includes:

- Reconstruction of the roadway
- Upgrade of sidewalk and ADA ramps
- Improvements to drainage
- Improvements to lighting



Persons interested in attending the meeting who have special communication or accommodation needs are encouraged to contact Andrew Carlson, TxDOT Public Information Officer at 325-643-0413, at least three days prior to the public meeting. TxDOT will make every reasonable effort to accommodate these needs.





NOTICE OF PUBLIC MEETING US 377 Improvement Project

From: US 190

To: US 87

McCulloch County, Texas

CSJs: 0128-04-035

The Texas Department of Transportation (TxDOT) will conduct a Public Meeting for the purpose of soliciting public comment on the proposed improvements to US 377 from US 190 to US 87 in Brady, McCulloch County, Texas.

The proposed facility would include improvements to pavement, sidewalks (including accessibility for American with Disabilities Act requirements), drainage, and lighting. The length of the US 377 improvement project is approximately 0.62 miles. The proposed project would not require additional right-of-way.

The meeting will be held at the **City Service Center, 1405 N. Bridge Street, Brady, Texas** on **Tuesday, Sept. 20, 2016**. The Public Meeting will be an Open House format between the hours of 4:30 pm and 6:30 pm. Maps showing the proposed project's location and geometric design will be available for viewing at the public meeting. This and other public information is also on file and available for public inspection at the TxDOT Brownwood District Office located at 2495 North US Highway 183, Brownwood, TX 76802. The public meeting notice and venue map will also be available online at www.txdot.gov under Upcoming Public Hearings/Meetings.

All interested persons are invited to attend this Public Meeting and express their views on this proposed project. Written comments from the public regarding this project are requested and will be accepted for a period of 10 calendar days following the meeting. **Written comments may be submitted either in person, or by mail to: Mr. Jason Scantling, P.E., Texas Department of Transportation, Brownwood District Office, 2495 North US Highway 183, Brownwood, TX 76802.**

Written comments must be postmarked by Monday, July 25, 2016 to be included in the Public Meeting Summary. Persons interested in attending this meeting who have special communication or accommodation needs are encouraged to contact the TxDOT Brownwood District Public Information Office at (325) 643-0413 at least three working days prior to the meeting. Because the Public Meeting will be conducted in English, any requests for language interpreters or other special communication needs should also be made at least three (3) days prior to the Public Meeting. Every reasonable effort will be made to accommodate these needs.

The environmental review, consultation, and other actions required by applicable Federal environmental laws for this project are being, or have been, carried-out by TxDOT pursuant to 23 U.S.C. 327 and a Memorandum of Understanding dated December 16, 2014, and executed by FHWA and TxDOT.