



## **CITY OF BRADY COUNCIL AGENDA REGULAR CITY COUNCIL MEETING FEBRUARY 2, 2016 AT 6:00 PM**

NOTICE is hereby given of a meeting of the City Council of City of Brady, McCulloch County, State of Texas, to be held at 6:00pm on February 2, 2016, at the City of Brady Service Center, located at 1405 N. Bridge Street, Brady, Texas, for the purpose of considering the following items. The City Council of the City of Brady, Texas, reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551. of the Texas Government Code.

Tony Groves  
Mayor

Latricia Doyal  
Mayor Pro Tem, Place 5

Kathy Gloria  
Council Member, Place 1

Shelly Perkins  
Council Member, Place 2

Marilyn Gendusa  
Council Member, Place 3

Jack Turk  
Council Member, Place 4

Kim Lenoir  
City Manager

Shannon Kackley  
City Attorney

Tina Keys  
City Secretary

Platinum  
Level



Texas Comptroller  
Leadership Circle

### **1. CALL TO ORDER, ROLL CALL & CERTIFICATION OF A QUORUM**

### **2. INVOCATION & PLEDGE OF ALLEGIANCE**

### **3. APPROVAL OF AUDIT BOARD**

### **4. APPROVAL OF MINUTES – January 19 and 25, 2015**

### **5. PUBLIC COMMENTS: Reserved for items NOT listed on the agenda**

Please limit individual public comments to three (3) minutes. In accordance with TX AG opinion, any public comment addressing items not on the agenda, will only be heard by the City Council. No formal action, deliberation, discussion, or comment will be made by City Council. State Law prohibits any deliberation of or decisions regarding items presented in public comments. City Council may only make a statement of specific factual information given in response to the inquiry; recite an existing policy; or request staff to place the item on an agenda for a subsequent meeting.

### **6. PRESENTATIONS AND PUBLIC HEARINGS**

N/A

### **7. INDIVIDUAL CONCERNS**

- A. Discussion, consideration, and possible action on **second and final reading of Ordinance 1191** a zoning request made by Scott and Lynn Parker for an SUP for property located at 1710 S. Bridge for the purpose of selling liquor-by-the-drink alcohol, as recommended by P&Z Commission on January 19, 2016.
- B. Discussion, consideration, and possible action regarding Resolution 2016-007 to finance capital purchase of three (3) 2016 Chevrolet Tahoe Police Patrol Vehicles, one unit specially equipped for a K-9. (Not to exceed \$122,370).
- C. Discussion, consideration, and possible action regarding Resolution 2016-008 to finance capital purchase of a 2016 Chevrolet Silverado 2500HD crew cab with service body. (Not to exceed \$41,000).

- D. Discussion, consideration, and possible action on Resolution 2016-009 to call May 7, 2016 General Election, for the purpose of filling City of Brady City Council Members Place 4 and Place 5 expiring terms.
- E. Discussion, consideration, and possible action regarding Resolution 2016-010 authorizing a grant application to Concho Valley Council of Governments (CVCOG) for a TCEQ Solid Waste Grant to fund a public event to recycle tires.
- F. Discussion, consideration, and possible action regarding Resolution 2016-011 establishing a six month moratorium on all new pole signs to allow time to develop and update sign regulations (Comprehensive Plan Item 39).
- G. Discussion, consideration, and possible action regarding Resolution 2016-012 to enter into professional services contract with EIKON Consulting Group of the Dallas area to prepare a comprehensive study, concept plan and budget for Public Safety Services Facilities – Police, Communications, Fire, EMS Services, not to exceed \$19,000 (Comprehensive Plan Item 33).
- H. Discussion, consideration, and possible action regarding award of bid for the Brady Lake Marina Renovation Project to Docks of Texas contractor in the amount not to exceed \$65,286, funded by the BEDC ¼ cent sales tax in accordance with the 2009 voter authorization to fund Brady Lake improvements and as budgeted by BEDC FY2016.
- I. Discussion of Reservation Policies for City Facilities, such as Airport, GRW, Richards Park and Brady Lake Pavilions, Gun Range, and Civic Center.

## 8. STAFF REPORTS

- A. Status of Residential Electrical Power Improvement Projects
- B. New Municipal Court Calendar - 2016
- C. February 15, Presidents Day - City Offices will be closed to the Public for Employee In-service Training – No change to garbage services
- D. February 19, 5:00 PM Candidate Application deadline for the May 7 City Election for Council Positions Place 4 and Place 5.
- E. Dates for upcoming work sessions - Animal Control & PAWS; Charter Review
- F. Status of GRW Track Work and Schedule of Events Booked
- G. Completion of TCEQ SEP Enforcement Action – Lake Clean-up Project

## 9. ANNOUNCEMENTS

Pursuant to the Texas Government Code § 551.0415, City Council Members and City staff may make reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include: Expressions of thanks, congratulations, or condolence; An honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision; Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and Announcements involving an imminent threat to public health and safety of people in the municipality that has arisen after the posting of the agenda.

## 11. ADJOURNMENT

I certify that this is a true and correct copy of the City of Brady City Council Meeting Agenda and that this notice as posted on the designated bulletin board at Brady City Hall, 201 E. Main St., Brady, Texas 76825; a place convenient and readily accessible to the public at all times, and said notice was posted on 1-29-2016 by 6:00 p.m. and will remain posted continuously for 72 hours prior to the scheduled meeting pursuant to Chapter 551 of the Texas Government Code.

  
Tina Keys, City Secretary

In compliance with the American with Disabilities Act, the City of Brady will provide for reasonable accommodations for persons attending public meetings at City Facilities. Requests for accommodations or interpretive services must be received at least 48 hours prior to the meeting. Please contact the City Secretary at 325-597-2152 or [citysec@bradytx.us](mailto:citysec@bradytx.us).

**Attendance by Other Elected or Appointed Officials:** It is anticipated that members of other governmental bodies, and/or city boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the body, board, commission and/or committee. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a possible meeting of the other body, board, commission and/or committee, whose members may be in attendance, if such numbers constitute a quorum. The members of the boards, commissions and/or committees may be permitted to participate in discussions on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless such item and action is specifically provided for on an agenda for that body, board, commission or committee subject to the Texas Open Meetings Act.

The City Council of the City of Brady reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on this agenda as authorized by the Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.086 (Deliberations, vote or final action about competitive matters of the public power utility), and 551.087 (Economic Development).

This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes a written interpretation of Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.144(c) and the meeting is conducted by all participants in reliance on this opinion.



STATE OF TEXAS

COUNTY OF McCULLOCH

CITY OF BRADY

The City Council of the City of Brady, Texas met in a Regular Meeting on Tuesday, January 19, 2016 at 6:00p.m. at the City of Brady Service Center, 1405 N. Bridge Street, Brady, Texas with Mayor Anthony Groves presiding. Council Members present were Marilyn Gendusa, Latricia Doyal, Kathy Gloria, Jack Turk and Shelly Perkins. City staff present were City Manager Kim Lenoir, Community Services Director Peter Lamont, Public Works Director Steve Miller, Finance Director Lisa Remini, City Attorney Shannon Kackley, Police Chief Steve Thomas, City Secretary Tina Keys, Administrative Assistant Kim Davee, and Andrew Williams. Also present were JoAnn Coffey, Amy Greer, Joanna Cros, Eddie Wilson, Patsy Cole, Farris Moreno, Lynn Parker, Scott Parker, Taylor Hoffpauir, Damon McBee, Terry R. Norman, Silvia B. Campos, Hank Lee, Larissa Nandin, Dorothy Crawford, Robert Hubert, Lou Alexander, Lynn Farris, Anita Ellison, Jannelle Williams, Linda Lott and Martha Jones.

**1. CALL TO ORDER, ROLL CALL & CERTIFICATION OF A QUORUM**

Mayor Groves called the meeting to order at 6:00 p.m. Roll was then called for Council and a quorum was certified.

**2. INVOCATION & PLEDGE OF ALLEGIANCE**

Council Member Doyal gave the invocation, and the Pledge of Allegiance was recited.

**3. APPROVAL OF AUDIT BOARD**

Council Member Perkins made a motion to approve the audit board. Seconded by Council Member Gendusa. All Council Members voted "aye" and none "no". Motion carried.

**4. APPROVAL OF MINUTES for January 5, 2016**

Council Member Perkins requested Item 7 regarding Ordinance 1187 be changed to read "customer distributed generation". Council Member Gendusa made a motion to accept minutes as amended. Seconded by Council Member Doyal as amended. All Council Members voted "aye" and none "no". Motion carried.

**5. PUBLIC COMMENTS**

Tonya Rankin commented on city boundaries. Believes the metes and bounds will show her property line would not be drawn into city limits.

Terry Norman also city boundaries. It is his conclusion, based on field notes, that inclusion west of Simpson street is not supported by metes and bounds in 1906 ordinance. Does not believe there has been an "on the ground boundary."

**6. JOINT PUBLIC HEARING with Special P & Z Commission meeting called to order at 6:15 p.m.**

- A. **Joint Public Hearing** to receive comments from the public for/against a zoning request made by Scott and Lynn Parker for an SUP (Special Use Provision) for property located at 1710 S. Bridge for the purpose of selling alcohol. Peter Lamont presented to Council and addressed questions. No public comments for or against.
  
- B. **Joint Public Hearing** to receive comments from the public for/against a zoning change from Single-Family Residential (SF-5) to Industrial District (I) as requested by Greg and Cheryl Kubacak for property located at 1000 E. 4<sup>th</sup> St. for the purpose of equipment storage. Peter Lamont presented to Council and addressed

questions.

Citizen Comments: Patsy Cole stated she is the representative for a group who have been fighting against this for many years. People work hard to maintain the neighborhood and keep it safe. But on A.L. Reed Street, only one car can pass at a time due to equipment parked there. It looks like a junk yard. They are objecting to the re-zoning. Big John Campbell stated the Kubacaks bought more property on A.L. Reed Street and pushed up brush that has been sitting there for years and has done nothing with it. It's a mess. Robert Hubert's mom lives adjacent to that area and he commented that the P&Z Commission doesn't live there, they haven't even been there. There is a need to survey the whole city first before you allow somebody to come and put junk. Mr. Kubacak should not be allowed to come in and do whatever he wants to. Linda Lott stated A.L. Reed Street used to be residential. None of the neighbors were aware that it was changed. Nobody was asked if they wanted this industrial equipment. They shouldn't have to walk out their door and look at junk. If it was residential, why was it allowed? One citizen asked what SF5 zoning is, why can they have that stuff there? Mayor Groves discussed the municipal court system as it relates to code violations. Janetta Williams would like Council to consider not allowing the re-zoning and to take into consideration if it was next to you or your loved ones. It's there illegally in the first place.

Kubacak representative: Joanna Cross works for Kubacaks. In order to get a privacy fence around the property, it needs to be properly zoned. Since it is zone residential, they can't get a fence. That's what they are trying to do is to get it zoned properly so they can get the fence up.

Close Public Hearings, recess City Council Meeting for P&Z to meet and deliberate at 7:02pm. Reconvene City Council Meeting at 7:10 pm.

Presentation of P&Z Commission recommends to City Council 7.A. to approve; 7.B. to deny. P&Z Meeting Adjourned.

## 7. INDIVIDUAL CONCERNS

- A. Discussion, consideration, and possible action regarding **first** reading of Ordinance 1191 a zoning request made by Scott and Lynn Parker for a SUP for property located at 1710 S. Bridge for the purpose of selling alcohol and P&Z Commission's recommendation. Peter Lamont presented to Council. P&Z voted unanimously to approve. **Mayor:** “Do I have a motion to read the full ordinance?” **No motion was made, Mayor stated in accordance with City Charter:** “A majority of the City Council has dispensed with the full reading of the ordinance.” **Mayor asked:** “Madam City Secretary to read the Ordinance Preamble for the record in accordance with the City Charter.” **City Secretary read the preamble.** **Mayor called for a motion:** Council Member Gloria moved to approve first reading of Ordinance 1191. Seconded by Council Member Gendusa. All Council Members voted “aye” and none “nay”. Motion carried 5-0.
  
- B. Discussion, consideration and possible action on **first** reading of Ordinance 1192 a zoning change from Single-Family Residential (SF-5) to Industrial District (I) as requested by Greg and Cheryl Kubacak for the property located at 1000 E. 4<sup>th</sup> St. for the purpose of equipment storage and P&Z Commission's recommendation. Peter Lamont presented to Council. P&Z voted unanimously to deny the request. **Mayor:** “Do I have a motion to read the full ordinance?” **No motion was made, Mayor stated in accordance with City Charter:** “A majority of the City Council has dispensed with the full reading of the ordinance.” **Mayor asked:** “Madam City Secretary to read the Ordinance Preamble for the record in accordance with the City Charter.” **City Secretary read the preamble.** Council Member Doyal asked if

we don't have a motion, does it die? There was further discussion. **Mayor called for a motion:** Council Member Gendusa moved to **deny zoning change requested by Greg and Cheryl Kubacak.** Seconded by Council Member Gloria. All Council Members voted "aye" and none "nay." Motion to approved 5-0.

- C. Discussion, consideration and possible action regarding Resolution 2016-005 authorizing posting signage for prohibiting concealed and open carry handguns into areas that house open public meetings and Municipal Court. Peter Lamont presented to council. Council Member Gendusa moved to approve Resolution 2016-005. Seconded by Council Member Turk. All Council Members voted "aye" and none "nay." Motion carried 5 - 0.
- D. Discussion consideration, and possible action regarding Resolution 2016-006 to close City Offices to the public on Federal Holidays of Martin Luther King's Birthday, President's Day and Columbus Day for in-service training work days for City Employees. Per Mayor, resolution needs to be changed to reflect "Martin Luther King Day." Peter Lamont presented to Council. Council Member Doyal moved to approve Resolution 2016-006. Seconded by Council Member Gendusa. All Council Members voted "aye" and none "nay." Motion carried 5 - 0.
- E. Discussion, consideration, and possible action regarding appointments of Board vacancies to Charter Review Commission, Airport, P&Z and ZBA. There were no applications. Staff needs to see if people on last board would like to continue serving.
- F. Discussion of possible six month moratorium on all new pole signs to allow time to develop and update sign regulations (comprehensive plan recommendation). Peter Lamont presented to council requesting to start working on a sign ordinance and declare a moratorium. Council members directed to staff to return with an action item for a six (6) month moratorium.

## 8. STAFF REPORTS

- A. Monthly Financial Reports for December
- B. Monthly Activity Reports – Seniors; Golf; BPD; Civic Center; HOT Events
- C. Quarterly Reports – Community Services Department
- D. Bagged Leaf Curbside Pick-up Schedule –Thurs Trash – Jan 20; Fri – Jan 27
- E. May 7 City Election calendar – Council Positions Place 4 and Place 5 – Candidates file for election by Place - January 20 to February 19 by 5:00 p.m.
- F. January 25, 1:30pm - Work Session for PAWS 7 month review and Animal Control Ordinances changes
- G. January 26, 6pm, Quarterly BEDC Meeting
- H. Thursday, January 28, Chamber of Commerce Annual Banquet at Airport  
2017 Budget Calendar and proposed City Council Work Sessions

## 9. ANNOUNCEMENTS

Latricia Doyal – impressed with Police turnout at MLK walk

## 10. ADJOURNMENT

There being no further business the Mayor adjourned the meeting at 7:56 pm.

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Mayor Anthony Groves

Attest: \_\_\_\_\_  
Tina Keys, City Secretary

STATE OF TEXAS

COUNTY OF McCULLOCH

CITY OF BRADY

The City Council of the City of Brady, Texas met in an Executive Session on Monday, January 25, 2016 at 9:00 a.m. at the City of Brady Service Center located at 1405 N. Bridge St, Brady, Texas with Mayor Anthony Groves presiding. Council members present were Latricia Doyal, Marilyn Gendusa, Shelly Perkins, Kathy Gloria and Jack Turk. City staff present was City Manager Kim Lenoir.

#### **1. CALL TO ORDER, ROLL CALL & CERTIFICATION OF A QUORUM**

Mayor Groves called the meeting to order at 9:00a.m.

#### **2. EXECUTIVE SESSION**

- A. Pursuant to Section 551.074 (Personnel Matters) the City Council will deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee – appointment of Assistant Fire/EMS Chief.

No action was taken as a result of Executive Session

#### **3. ADJOURNMENT**

There being no further business, the Mayor adjourned the meeting at 12:00p.m.

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\_\_\_\_\_  
Mayor Anthony Groves

Attest: \_\_\_\_\_  
Tina Keys, City Secretary

STATE OF TEXAS

COUNTY OF McCULLOCH

CITY OF BRADY

The City Council of the City of Brady, Texas met in a Special Meeting on Monday, January 25, 2016 at 1:30p.m. at the City of Brady City Hall located at 201 E. Main Street, Brady, Texas with Mayor Anthony Groves presiding. Council members present were Latricia Doyal, Marilyn Gendusa, Shelly Perkins, Kathy Gloria and Jack Turk. City staff present were City Manager Kim Lenoir, City Secretary Tina Keys, Director of Finance Lisa Remini, Police Chief Steve Thomas, and Animal Control Officer Katherine Mitchell. Others in attendance were James Stewart.

**1. CALL TO ORDER, ROLL CALL & CERTIFICATION OF A QUORUM**

Mayor Groves called the meeting to order at 1:31 p.m. Roll was then called for Council and a quorum was certified. Jack Turk arrived after a quorum was certified.

**2. WORK SESSION DISCUSSION**

- A. Discussion of Animal Control Services, Review Reports, and Possible Animal Control Ordinance Changes. Kim Lenoir presented to Council. Council Member Gloria questioned what the veterinary services were that were stated. Council Member Perkins asked about the adoption requirements; if the pets are spayed or neutered. ACO Mitchell replied she does not know what the PAWS requirements are for adoption. Council Member Perkins suggested the City attorney review the contract. Council Member Doyal recommends postponing any action for two weeks and then re-visit. Mayor Groves suggested that when ACO picks up animal, check with PAWS first to see if they have room, and if not, take to City 72 hour stray hold facility. Council Member Perkins requested copy of the contract and ordinance.

**3. EXECUTIVE SESSION**

Council closed open session at 2:33 p.m. and opened executive session at 2:43 p.m.

- A. Pursuant to Section 551.072 (Deliberations about Real Property), the City Council will deliberate the purchase, exchange lease, or value of real property as the deliberation in an open meeting will have the detrimental effect on the position of the City in negotiations with a third person.
- B. Pursuant to Section 551.087 (Economic Development), the City Council will deliberate the offer of a financial or other incentive or to discuss or deliberate regarding commercial or financial information that the City Council has received from a prospective cement plant, retail, and other development projects that the City Council seeks to have locate in or near the City and/or with which the City Council is conducting economic development negotiations.
- C. Pursuant to Section 551.074 (Personnel Matters) the City Council will deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee – appointment of Assistant Fire/EMS Chief.

Executive Session adjourned at 4:05 p.m.

**5. Open Session Action on any Executive Session Item listed above, if needed**

Regular Session reconvened at 4:05 p.m. No action was taken during or as a result of executive session.

**6. ADJOURNMENT**

There being no further business, the Mayor adjourned the meeting at 4:07 p.m.

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Mayor Anthony Groves

Attest: \_\_\_\_\_

Tina Keys, City Secretary

City Council  
City of Brady, Texas

## Agenda Action Form for Ordinance

AGENDA DATE:	02/02/2016 AGENDA ITEM 7.A.		
AGENDA SUBJECT:	Discussion, consideration and possible action regarding the <b>second and final</b> reading of Ordinance 1191 a zoning request made by Scott and Lynn Parker for a SUP for property located at 1710 S. Bridge for the purpose of selling liquor-by-the drink alcohol.		
PREPARED BY:	T, Keys	Date Submitted:	1-28-2016
EXHIBITS:	Proposed Ordinance 1191 Zoning Application		
BUDGETARY IMPACT:	Required Expenditure:	\$00.00	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$00.00	
CITY MANAGER APPROVAL:			

### SUMMARY:

The Zoning Ordinance was updated to include liquor by the drink businesses as a SUP. Since the owners will be selling mixed alcoholic beverages, it will fall under that category

### RECOMMENDED ACTION:

**Mayor:** “Do I have a motion to read the full ordinance?”

**If no, Mayor will state:** “A majority of the City Council has dispensed with the full reading of the ordinance.”

**Mayor will ask:** “Madam City Secretary please read the Ordinance Preamble for the record in accordance with the City Charter.” “Secretary reads preamble”

**Mayor calls for a motion:**

Move to approve **second and final** reading of Ordinance 1191

ORDINANCE NO. 1191

**DESIGNATING CERTAIN PROPERTY AS A SPECIFIC USE PROVISION IN THE CENTRAL BUSINESS DISTRICT UPON APPLICATION BY SCOTT AND LYNN PARKER, APPLICANTS.**

**WHEREAS**, Chapter 211 of the Texas Local Government Code empowers a city to enact zoning regulations and provide for their administration, enforcement and amendment; and

**WHEREAS**, the City has previously deemed it necessary and desirable to adopt zoning regulations to provide for the orderly development of property within the City in order to promote the public health, safety, morals and general welfare of the residents of the City, and

**WHEREAS**, the Brady Code of Ordinances Chapter 14 constitutes the City's Zoning Regulations and requires property to be zoned in accordance with proper designations as defined by the City; and

**WHEREAS**, the Planning and Zoning Commission of the City of Brady provided adequate notice and held a public hearing on January 19, 2016 in accordance with the Brady Code of Ordinances and Chapter 211 of the Texas Local Government Code; and

**WHEREAS**, the Planning and Zoning Commission of the City of Brady has recommended approval of the Specific Use Provision of the designated properties and has confirmed that the Specific Use Provision is uniform and conforms to the plan and design of the City of Brady's Zoning regulations; and

**WHEREAS**, the City Council of the City of Brady held a public hearing on January 19, 2016 regarding the Specific Use Provision on affected properties and complied with notice provisions of the Texas Local Government Code; and

**WHEREAS**, the City Council of the City of Brady believes the Specific Use Provision of affected properties will not adversely affect the character of the area of the neighborhood in which it is proposed to allow the Specific Use Provision; will not substantially depreciate the value of adjacent or nearby properties; will be in keeping with the spirit and intent of the City's Zoning Ordinance; will comply with applicable standards of the district in which located; and will not adversely affect traffic, public health, public utilities, public safety and the general welfare of the residents of the City of Brady;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF  
BRADY, TEXAS, THAT:**

1. Property being described as 1710 S. Bridge Street, Block 14, Lot 5 in the Spiller Addition be allowed as a Specific Use Provision in the Commercial District.
2. The City staff is hereby authorized to issue said zoning when all conditions imposed by the City Council have been addressed and complied with in full.

**PASSED and APPROVED** this the \_\_\_\_\_ day of \_\_\_\_\_ 2016.

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Anthony Groves, Mayor

**ATTEST:**

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Tina Keys, City Secretary

Brady Code Enforcement  
Division  
325-597-2244 Ext. 201 (phone)  
325-597-0556 (fax)

City of Brady  
Zoning Application

City of Brady  
1405 N BridgeSt.  
P.O. Box 351  
Brady, TX 76825

**Property Owner Information:**

Owner: Scott & Lynn Parker Phone No.: \_\_\_\_\_ Fax \_\_\_\_\_

Cell No.: 325-240-9454 Email: \_\_\_\_\_

Address: 1710 South Bridge Street

Owner Signature: Scott Parker Lynn Parker

If the property owner is represented by an authorized agent, please complete the following:

Agent: \_\_\_\_\_ Phone No.: \_\_\_\_\_ Fax \_\_\_\_\_

Cell No.: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_

Agent Signature: \_\_\_\_\_

**Existing Property Information:**

Lot: 5 No. of Lots: 1 Block: 14 Subdivision: Spiller Addition

Survey Abstract & Acreage: 0.138

Address: 1710 South Bridge Street

Current Zoning District (Please note chart below): Commercial

(A) Agriculture (BLR) Brady Lake Recreational (SF-5) Single Family Residential (2F) Two Family Residential

(MF) Multi-Family Residential (MH) Manufactured Home District (C) Commercial District (O) Office District

(R) Retail District (CBD) Central Business District (I) Industrial District (PD) Planning Development District

(SUP) Specific Use Permit

**Application Request:**

Zone Change  Specific Use

Use or Zoning Requested: Specific use

Reason for Request: Liquor by the drink

The Code Enforcement Division will only accept complete applications. This includes a completed application form, proof of ownership, non-refundable filing fee made payable to the City of Brady, legal description or surveyed plat drawn by a Licensed Surveyor, and a Comprehensive Site Plan (if applicable). Planning and Zoning Commission meetings are held on the 2nd Thursday of each month at 4:00 p.m. Applications are due thirty (30) days prior to the meeting date.

**Office Use Only:**

Complete Application

Received by: Kimberly Davee

\$200.00 Fee

Filing Date: 12-11-15

Proof of Ownership

P&Z Date: 1-12-16 5:30 p.m.

Surveyed Plat

1st City Council Date: 1-19-16 6:00 p.m.

Comprehensive Site Plan (for PD or SUP)

2nd City Council Date: 2-2-16 6:00 p.m.

# City Council

## City of Brady, Texas

### Agenda Action Form

AGENDA DATE:	2-2-2016	AGENDA ITEM	<b>7.B</b>
AGENDA SUBJECT:	Discussion, consideration, and possible action regarding Resolution 2016-007 to finance capital purchase of three (3) 2016 Chevrolet Tahoe Police Patrol Vehicles, one unit specially equipped for a K-9. (Not to exceed \$122,370.00)		
PREPARED BY:	Lisa Remini	Date Submitted:	1-28-2016
EXHIBITS:	Resolution # 2016-007 Financing Quote Quote from Caldwell Country thru the Buy Board process		
BUDGETARY IMPACT:	Required Expenditure:	\$141,478.46	
	Amount Budgeted:	\$114,855.00	
	Appropriation Required:	\$26,623.46	
CITY MANAGER APPROVAL:			
<b>SUMMARY:</b> Attached is the proposal from Caldwell Country thru the Buy Board process for three (3) 2016 Chevrolet Tahoe PPV CC15706, one unit specially equipped for a K-9 to be used in the Police Department. The equipment was approved in the FY 2016 Budget up to a net purchase cost of \$91,755. The net sales price to finance is \$122,370 for a term of 4 years at 3.391%. Total debt service for the FY16 will be \$19,108.46, which is under the budget allocation of \$23,100.			
Original budget estimates for the vehicles were based on 2015 pricing and is no longer available. In addition, the Police department has elected to retain the 2007 Chevrolet Tahoe, valued at \$10,000, substituting a Crown Victoria at a \$750 value to trade in.			
Approved Budget Request: 3 vehicles      \$109,000 3 trade-ins <u>(\$17,250)</u>		<b>Budget Amendment Request:</b> \$128,370 (\$ 6,000)	
Net purchase cost: \$91,755 Debt service      \$23,100 Total Budgeted: \$114,855		\$122,370      To be funded with loan proceeds \$19,108.46      \$3,992 under budget \$141,478.46	

#### RECOMMENDED ACTION:

It is recommended that City Council approve Resolution #2016-007 to purchase and finance three (3) 2016 Chevrolet Tahoe PPV CC15706, one unit specially equipped for a K-9 for a total amount not to exceed \$122,370.00 with Government Capital Corporation.



## GOVERNMENT CAPITAL CORPORATION

January 28, 2016  
\*Police Vehicles

Mrs. Lisa Remini  
Brady City Hall  
(325) 597-2152  
[Finance@bradytx.us](mailto:Finance@bradytx.us)

Dear Mrs. Remini,

Thank you for the opportunity to present proposed financing for City of Brady. I am submitting for your review the following proposed structure:

LENDER:	Government Capital Corporation
ISSUER:	City of Brady, Texas
FINANCING STRUCTURE:	Public Property Finance Contract issued under Local Government Code Section 271.005
<b>EQUIPMENT COST:</b>	<b>\$ 122,370</b>
TERM:	48 Monthly Payments
TRUE INTEREST COST:	3.391%
PAYMENT AMOUNT:	\$ 2,729.78
PAYMENTS BEGINNING:	March 15, 2016, monthly thereafter

**Financing for these projects would be simple, fast and easy due to the fact that:**

- ✓ We have an existing relationship with you and have your financial statements on file, expediting the process. Please keep in mind we may also need current year statements.
- ✓ We can provide familiar documentation for your legal counsel.

Additionally, Government Capital is registered with Texas Ethics Commission to be HB 1295 compliant. The above proposal is subject to audit analysis, assumes bank qualification and mutually acceptable documentation. The terms outlined herein are subject to change and rates are valid for fourteen (14) days from the date of this proposal. If funding does not occur within this time period, rates will be indexed to markets at such time.

Our finance programs are flexible and my goal is customer delight. If you have any questions regarding other payment terms, frequencies or conditions, please do not hesitate to call.

With Best Regards,

**Drew**

Drew Whitington  
Client Services

The transaction described herein is an arm's length, commercial transaction between you and Government Capital Corporation ("GCC"), in which GCC: (i) is acting solely for its own financial and other interests that may differ from yours; (ii) is not acting as your municipal advisor or financial advisor, and has no fiduciary duty to you with respect to this transaction; and (iii) is not recommending that you take an action with respect to this transaction.

## RESOLUTION No. 2016-007

### A RESOLUTION REGARDING A CONTRACT FOR THE PURPOSE OF FINANCING "LAW ENFORCEMENT VEHICLES".

WHEREAS, the City of Brady (the "Issuer") desires to enter into that certain Finance Contract by and between the Issuer and Government Capital Corporation ("GCC") for the purpose of financing "Law Enforcement Vehicle(s)". The Issuer desires to designate this Finance Contract as a "qualified tax exempt obligation" of the Issuer for the purposes of Section 265 (b) (3) of the Internal Revenue Code of 1986, as amended.

NOW THEREFORE, BE IT RESOLVED BY THE CITY OF BRADY:

Section 1. That the Issuer will enter into a Finance Contract with GCC for the purpose of financing "Law Enforcement Vehicle(s)".

Section 2. That the Finance Contract by and between the City of Brady and GCC is designated by the Issuer as a "qualified tax exempt obligation" for the purposes of Section 265 (b) (3) of the Internal Revenue Code of 1986, as amended.

Section 3. That the Issuer will designate the Mayor as an authorized signer of the Finance Contract by and between the City of Brady and GCC.

PASSED AND APPROVED by the Board of the City of Brady in a meeting held on the 2nd day of February, 2016.

**Issuer:** City of Brady

Witness Signature

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Anthony W. Groves, Mayor

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Tina Keys, City Secretary

QUOTE# 00B-CAPQ9225-K9

## CONTRACT PRICING WORKSHEET

End User: CITY OF BRADY	Contractor: CALDWELL COUNTRY
Contact Name: CHIEF LUPE CARRIZALES DORSEY BUSTAMANTE	CALDWELL COUNTRY
Email: LCARRIZALES@BRADYTX.US DBUSTAMANTE@BRADYTX.US	Prepared By: Averyt Knapp
Phone #: 325-597-2121 325-597-2244 (X-203)	Email: aknapp@caldwellcountry.com
Fax #:	Phone #: 979-567-6116
Location City & State: BRADY, TX	Fax #: 979-567-0853
Date Prepared: JANUARY 7, 2016	Address: P. O. Box 27, Caldwell, TX 77836
Contract Number: BUY BOARD #430-13	Tax ID # 14-1856872
Product Description: 2016 CHEVROLET TAHOE PPV CC15706	

A Base Price & Options:	\$45,480
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## B Fleet Quote Option:

Code	Description	Cost	Code	Description	Cost
	LH SPOTLIGHT, PPV, 5.3L-V8, 6-SPD AUTOMATIC, DUAL BATTERIES, LOCKING REAR AXLE DIFFERENTIAL, CLOTH BUCKET/VINYL REAR BENCH, FULL RUBBER FLOOR, AM-FM CD W/BLUETOOTH, TILT, CRUISE, POWER SEAT, POWER WINDOWS, POWER LOCKS, POWER MIRRORS, KEYLESS ENTRY, DEEP TINT GLASS, RUNNING BOARDS, TRAILER HITCH, REAR VIEW CAMERA, 48" WC LEGACY DUO BAR WITH CCSRN3, SA315P, SAK, STPKT, LEGEND GRILLE GUARD, SOLID STATE HEADLIGHT FLASHER, 2-LINZ6 LED HORIZ SYNC RED/BLUE, ANGLE BRACKET FOR SINGLE TIR3, 2-DUAL AVENGER LED, 2-ION SERIES BODY MOUNT GROMMET, 2-DUO LINEAR ION RED/BLUE BLK, 23" SPECIFIC CONSOLE, INTERNAL CUP HOLDER, ARMREST FOR TOP MOUNT CONSOLE-LARGE PAD, K9 TRANSPORT SYSTEM, K9 TRANSPORT CEILING FAN, K9	INCL			

	UNIT, K9 PAGER SYSTEM, K9 TRANSPORT ENGINE STALL SENSOR, K9 TRANSPORT AUTO ON OPTION, CUSTOM HARNESS, TOTAL INSTALL					
	GM WARRANTY 5YR/100,000 MILES POWERTRAIN @ N/C	INCL		CALDWELL COUNTRY PO BOX 27 CALDWELL, TEXAS 77836		
	Subtotal B				INCL	
	<b>C Unpublished Options</b>					
Code	Description	Cost	Code	Description	Cost	
	Subtotal C					
	<b>D Other Price Adjustments (Installation, Delivery, Etc..)</b>					
Subtotal D					INCL	
<b>E Unit Cost Before Fee &amp; Non-Equipment Charges (A+B+C+D)</b>					\$45,480	
Quantity Ordered					1	
Subtotal E					\$45,480	
<b>F Non-Equipment Charges (Trade-In, Warranty, Etc..)</b>						
BUY BOARD					INCL	
2010 FORD CROWN VIC, VIN#2FABP7BV3AX115173, 66,505 MILES (K9) (NO REAR SEAT-K9)					(-750)	
G. Color of Vehicle: WHITE						
<b>H. Total Purchase Price (E+F)</b>					\$44,730	
	Estimated Delivery Date:			UNITS IN STOCK (45-60 DAY EQUIPMENT INSTALL APPX)		

QUOTE# 00A-CAPQ8805

## CONTRACT PRICING WORKSHEET

End User: CITY OF BRADY	Contractor: CALDWELL COUNTRY
Contact Name: CHIEF LUPE CARRIZALES DORSEY BUSTAMANTE	CALDWELL COUNTRY
Email: LCARRIZALES@BRADYTX.US DBUSTAMANTE@BRADYTX.US	Prepared By: Averyt Knapp
Phone #: 325-597-2121 325-597-2244 (X-203)	Email: aknapp@caldwellcountry.com
Fax #:	Phone #: 979-567-6116
Location City & State: BRADY, TX	Fax #: 979-567-0853
Date Prepared: JANUARY 21, 2016	Address: P. O. Box 27, Caldwell, TX 77836
Contract Number: BUY BOARD #430-13	Tax ID # 14-1856872
Product Description: 2016 CHEVROLET TAHOE PPV CC15706	
A Base Price & Options:	\$41,245

## B Fleet Quote Option:

Code	Description	Cost	Code	Description	Cost
	LH SPOTLIGHT, PPV, 5.3L-V8, 6-SPD AUTOMATIC, DUAL BATTERIES, LOCKING REAR AXLE DIFFERENTIAL, CLOTH BUCKET/VINYL REAR BENCH, FULL RUBBER FLOOR, AM-FM CD W/BLUETOOTH, TILT, CRUISE, POWER SEAT, POWER WINDOWS, POWER LOCKS, POWER MIRRORS, KEYLESS ENTRY, DEEP TINT GLASS, RUNNING BOARDS, TRAILER HITCH, REAR VIEW CAMERA, 48" WC LEGACY DUO BAR WITH CCSRN3, SA315P, SAK, STPKT, LEGEND GRILLE GUARD, SOLID STATE HEADLIGHT FLASHER, 2-LINZ6 LED HORIZ SYNC RED/BLUE, ANGLE BRACKET FOR SINGLE TIR3, 2-DUAL AVENGER LED, 2-ION SERIES BODY MOUNT GROMMET, 2-DUO LINEAR ION RED/BLUE BLK, 23" SPECIFIC CONSOLE, INTERNAL CUP HOLDER, ARMREST FOR TOP MOUNT CONSOLE-LARGE PAD, PASSENGER $\frac{1}{2}$ SLIDING POLY WINDOWS, LOWER EXT	INCL			

	WIRE CARGO BARRIER WITH FILLER PANELS, CUSTOM HARNESS, TOTAL INSTALL					
	GM WARRANTY 5YR/100,000 MILES POWERTRAIN @ N/C	INCL		CALDWELL COUNTRY PO BOX 27 CALDWELL, TEXAS 77836		
	<b>Subtotal B</b>				INCL	
<b>C Unpublished Options</b>						
Code	Description	Cost	Code	Description	Cost	
	<b>Subtotal C</b>					
<b>D Other Price Adjustments (Installation, Delivery, Etc..)</b>						
<b>Subtotal D</b>					INCL	
<b>E Unit Cost Before Fee &amp; Non-Equipment Charges (A+B+C+D)</b>						
Quantity Ordered					2	
<b>Subtotal E</b>					\$82,490	
<b>F Non-Equipment Charges (Trade-In, Warranty, Etc..)</b>						
BUY BOARD					\$400	
2008 FORD CROWN VIC, 2FAFP71V78X139652 (83,785 MILES)					(-1,250)	
2008 FORD EXPEDITION, 1FMFU155X8LA59829 (105,391 MILES)					(-4,000)	
<b>G. Color of Vehicle: WHITE</b>						
<b>H. Total Purchase Price (E+F)</b>					\$77,640	
	Estimated Delivery Date:			UNITS IN STOCK (30-45 DAY EQUIPMENT INSTALL APPX)		

# City Council

## City of Brady, Texas

### Agenda Action Form

AGENDA DATE:	2-2-2016			AGENDA ITEM	7.C.																					
AGENDA SUBJECT:	Discussion, consideration, and possible action regarding Resolution 2016-008 to finance capital purchase of a 2016 Chevrolet Silverado 2500HD crew cab with service body. (Not to exceed \$41,000.00)																									
PREPARED BY:	Lisa Remini		Date Submitted:		1-28-2016																					
EXHIBITS:	Resolution # 2016-008 Financing Quote Quote from Gunn Chevrolet LTD thru the Buy Board process																									
BUDGETARY IMPACT:	<b>Required Expenditure:</b> <b>Amount Budgeted:</b> <b>Appropriation Required:</b>		\$00.00 \$49,325.00 \$00.00																							
CITY MANAGER APPROVAL:																										
<b>SUMMARY:</b> <p>Attached is the Bid Tabulation sheet for a 2016 Chevrolet Silverado 2500HD crew cab with service body to be used in the Streets Division. The equipment was approved in the FY 2016 Budget up to a purchase cost of \$41,000. Financing quotes for the truck are for a term of 4 years at 3.391%.</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">Low Bid:</td> <td style="width: 25%;">Gunn Chevrolet</td> <td style="width: 25%;">Local Bid:</td> <td style="width: 25%;">HOT Ford</td> <td style="width: 25%;">Difference</td> </tr> <tr> <td>Price:</td> <td>\$35,665.19</td> <td></td> <td>\$35,984.51</td> <td>319.32 more</td> </tr> <tr> <td>Debt Service FY16:</td> <td><u>5,569.20</u></td> <td></td> <td><u>5,619.04</u></td> <td>49.84 more</td> </tr> <tr> <td>Total:</td> <td>\$41,234.39</td> <td></td> <td>\$41,603.55</td> <td></td> </tr> </table> <p>Purchase Policy directs staff to recommend the low bid; however, Council, has the authority to consider local bid. Both bids are under budget.</p>							Low Bid:	Gunn Chevrolet	Local Bid:	HOT Ford	Difference	Price:	\$35,665.19		\$35,984.51	319.32 more	Debt Service FY16:	<u>5,569.20</u>		<u>5,619.04</u>	49.84 more	Total:	\$41,234.39		\$41,603.55	
Low Bid:	Gunn Chevrolet	Local Bid:	HOT Ford	Difference																						
Price:	\$35,665.19		\$35,984.51	319.32 more																						
Debt Service FY16:	<u>5,569.20</u>		<u>5,619.04</u>	49.84 more																						
Total:	\$41,234.39		\$41,603.55																							

#### RECOMMENDED ACTION:

It is recommended that City Council approve Resolution #2016-008 to purchase and finance a 2016 Chevrolet Silverado 2500HD crew cab with service body as directed.

## RESOLUTION No. 2016-008

### A RESOLUTION REGARDING A CONTRACT FOR THE PURPOSE OF FINANCING **"STREET DEPARTMENT VEHICLE".**

WHEREAS, the City of Brady (the "Issuer") desires to enter into that certain Finance Contract by and between the Issuer and Government Capital Corporation ("GCC") for the purpose of financing "Street Department Vehicle". The Issuer desires to designate this Finance Contract as a "qualified tax exempt obligation" of the Issuer for the purposes of Section 265 (b) (3) of the Internal Revenue Code of 1986, as amended.

NOW THEREFORE, BE IT RESOLVED BY THE CITY OF BRADY:

Section 1. That the Issuer will enter into a Finance Contract with GCC for the purpose of financing "Street Department Vehicle".

Section 2. That the Finance Contract by and between the City of Brady and GCC is designated by the Issuer as a "qualified tax exempt obligation" for the purposes of Section 265 (b) (3) of the Internal Revenue Code of 1986, as amended.

Section 3. That the Issuer will designate the Mayor as an authorized signer of the Finance Contract by and between the City of Brady and GCC.

PASSED AND APPROVED by the Board of the City of Brady in a meeting held on the 2<sup>nd</sup> day of February, 2016.

**Issuer:** City of Brady

Witness Signature

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Anthony W. Groves, Mayor

---

Tina Keys, City Secretary



## GOVERNMENT CAPITAL CORPORATION

January 28, 2016  
\*Street Department

Mrs. Lisa Remini  
Brady City Hall  
(325) 597-2152  
[Finance@bradytx.us](mailto:Finance@bradytx.us)

Dear Mrs. Remini,

Thank you for the opportunity to present proposed financing for City of Brady. I am submitting for your review the following proposed structure:

LENDER:	Government Capital Corporation
ISSUER:	City of Brady, Texas
FINANCING STRUCTURE:	Public Property Finance Contract issued under Local Government Code Section 271.005
<b>EQUIPMENT COST:</b>	<b>\$ 35,665.19</b>
TERM:	48 Monthly Payments
TRUE INTEREST COST:	3.391%
PAYMENT AMOUNT:	\$ 795.60
PAYMENTS BEGINNING:	March 15, 2016 and monthly thereafter

**Financing for these projects would be simple, fast and easy due to the fact that:**

- ✓ We have an existing relationship with you and have your financial statements on file, expediting the process. Please keep in mind we may also need current year statements.
- ✓ We can provide familiar documentation for your legal counsel.

Additionally, Government Capital is registered with Texas Ethics Commission to be HB 1295 compliant. The above proposal is subject to audit analysis, assumes bank qualification and mutually acceptable documentation. The terms outlined herein are subject to change and rates are valid for fourteen (14) days from the date of this proposal. If funding does not occur within this time period, rates will be indexed to markets at such time.

Our finance programs are flexible and my goal is customer delight. If you have any questions regarding other payment terms, frequencies or conditions, please do not hesitate to call.

With Best Regards,

*Drew*

Drew Whitington  
Client Services

The transaction described herein is an arm's length, commercial transaction between you and Government Capital Corporation ("GCC"), in which GCC: (i) is acting solely for its own financial and other interests that may differ from yours; (ii) is not acting as your municipal advisor or financial advisor, and has no fiduciary duty to you with respect to this transaction; and (iii) is not recommending that you take an action with respect to this transaction.



January 28, 2016  
\*Street Department

Mrs. Lisa Remini  
Brady City Hall  
(325) 597-2152  
[Finance@bradytx.us](mailto:Finance@bradytx.us)

Dear Mrs. Remini,

Thank you for the opportunity to present proposed financing for City of Brady. I am submitting for your review the following proposed structure:

LENDER:	Government Capital Corporation
ISSUER:	City of Brady, Texas
FINANCING STRUCTURE:	Public Property Finance Contract issued under Local Government Code Section 271.005
<b>EQUIPMENT COST:</b>	<b>\$ 35,984.51</b>
TERM:	48 Monthly Payments
TRUE INTEREST COST:	3.391%
PAYMENT AMOUNT:	\$ 802.72
PAYMENTS BEGINNING:	March 15, 2016 and monthly thereafter

**Financing for these projects would be simple, fast and easy due to the fact that:**

- ✓ We have an existing relationship with you and have your financial statements on file, expediting the process. Please keep in mind we may also need current year statements.
- ✓ We can provide familiar documentation for your legal counsel.

Additionally, Government Capital is registered with Texas Ethics Commission to be HB 1295 compliant. The above proposal is subject to audit analysis, assumes bank qualification and mutually acceptable documentation. The terms outlined herein are subject to change and rates are valid for fourteen (14) days from the date of this proposal. If funding does not occur within this time period, rates will be indexed to markets at such time.

Our finance programs are flexible and my goal is customer delight. If you have any questions regarding other payment terms, frequencies or conditions, please do not hesitate to call.

With Best Regards,

**Drew**

Drew Whitington  
Client Services

The transaction described herein is an arm's length, commercial transaction between you and Government Capital Corporation ("GCC"), in which GCC: (i) is acting solely for its own financial and other interests that may differ from yours; (ii) is not acting as your municipal advisor or financial advisor, and has no fiduciary duty to you with respect to this transaction; and (iii) is not recommending that you take an action with respect to this transaction.

## BID TABULATION SHEET

### CITY OF BRADY

FOR PURCHASES LESS THAN \$50,000.00 BUT MORE THAN \$3,000.00  
(TO BE ATTACHED TO PURCHASE ORDER FORM)

Division: Streets

Account: 10-5-12-402.00

Date: January 14, 2016

DESCRIPTION OF ITEM TO BE PURCHASED				
2016 Chevrolet Silverado 2500HD 2WD Crew Cab with service body				

LOW BID	VENDOR	CONTACT PERSON	PHONE #	TOTAL PRICE QUOTED
1	Gunn Chevrolet LTD 16550 IH35 N Selma, Texas 78154	Danny Mireles	210-599-5000	35,665.19
2	Heart of Texas Ford 110 S Bridge Street Brady, Texas 76825	Kade Riley	325-597-2124	35,984.51
3	Lubke's GM 2110 S. Bridge Street Brady, Texas 76825	Steve Lawrence	325-597-2116	37,360.00

#### PLEASE JUSTIFY BELOW IF LOW BID IS NOT SELECTED

Low bidder meeting specifications.

I, the undersigned, attest that I received the above quotes for purchase of the item(s) described above and request authorization to purchase said item(s) from the vendor designated as low bid meeting specification(s).



Department Approval

1/20/16



Purchasing Agent Approval

1/20/2016

## QUOTE SHEET

NOTE:

THIS IS NOT A PURCHASE  
ORDER

## CITY OF BRADY

Department:	Street Department
Address:	1405 N. Bridge Street
Contact:	Dugan Sewell
Telephone:	432-934-4823
Delivery Date:	Must be delivered by August 31, 2016
Email address/Fax Number:	dbustamante@bradytx.us

QUOTATIONS MUST REFLECT PRICES FOR NINETY (90) DAYS FROM QUOTE/BID RETURN DATE

Quote/Bid Return Date:		Item Availability:		F.O.B Destination		
Item No.	Quantity	U/M	Description & Part/Model Number (UNIT COST SHOULD INCLUDE FREIGHT)		Unit Cost	Total Cost
1	1	EA	2016 CHEVROLET SILVERADO 2500HD 2WD CREW CAB		\$27,765.86	\$27,765.86
			SERVICE BODY, WHELEN MINI LIGHT, RECEIVER HITCH 3" ROUND STEPS		\$7,348.88	\$7,348.88
			INSPECTION		\$7.00	\$7.00
			BUYBOARD FEE		\$400.00	\$400.00
			DELIVERY		\$143.45	\$143.45
<b>GRAND TOTAL</b>					\$35,665.19	

M/WBE HUB:        Yes        No

Vendor ID No.:	Bidder's PRINT NAME:		
Vendor Name:	DANNY MIRELES		
Attention:	Bidder's Signature:		
Address:	DANNY MIRELES		
Phone:	Bidder's Title:		
Email address/Fax Number:	GOVERNMENT FLEET SALES REP		
	Date of signature: 1/4/16		

## QUOTE SHEET

NOTE:

THIS IS NOT A PURCHASE  
ORDER

Delivery

## CITY OF BRADY

Department:	Streets
Address:	1405 N. Bridge Street
Contact:	Dorsey Bustamante
Telephone:	325-597-2244 ext. 203
Delivery Date:	Please return by Thursday, January 14, 2016
Email address/Fax Number:	<u>dbustamante@bradytx.us</u>

QUOTATIONS MUST REFLECT PRICES FOR NINETY (90) DAYS FROM QUOTE/BID RETURN DATE

Quote/Bid Return Date:		Item Availability:		F.O.B Destination	
Item No.	Quantity	U/M	Description & Part/Model Number (UNIT COST SHOULD INCLUDE FREIGHT)	Unit Cost	Total Cost
1	1	EA	2016 TRUCK (CHEVROLET SILVERADO 2500HD OR FORD F250) COLOR WHITE, 2WD, CREW CAB WITH SERVICE BODY, RECEIVER HITCH 3", ROUND STEPS, INCLUDES INSPECTION (6AD) <i>Surf Bars</i>	38323. <sup>40</sup>	38323. <sup>40</sup>
1	1	EA	SERVICE BODY MUST BE EQUAL TO A KNAPEHIDE MODEL 696FJ1 FLIP TOP		\$150. <sup>00</sup>
1	1	EA	MOUNDED WHELEN LIGHT MODEL F4MAAAAP AMBER MINI FREEDOM SERIES		1718. <sup>34</sup>
			SEATS VINYL, REAR FOLDING BENCH, FLOOR COVERING VINYL, POWER WINDOWS, AND CRUISE CONTROL		
				GRAND TOTAL	35984. <sup>51</sup>

M/WBE HUB:  Yes  No

Vendor ID No.:	2001	Bidder's PRINT NAME:	Kade Riley
Vendor Name:	Heart of Texas Ford	Bidder's Signature:	
Attention:		Bidder's Title:	No Title
Address:	110 S. Bridge St. Brady, TX 76825	Date of signature:	1/13/16
Phone:	325-597-2124		
Email address/Fax Number:	325-597-1351		

# City Council

## City of Brady, Texas

### Agenda Action Form

<b>AGENDA DATE:</b>	02-02-2016	<b>AGENDA ITEM</b>	7. D.
<b>AGENDA SUBJECT:</b>	Discussion, consideration, and possible action on Resolution 2016-009 to call May 7, 2016 General Election, for the purpose of filling City of Brady City Council Members Place 4 and Place 5 expiring terms.		
<b>PREPARED BY:</b>	T. Keys	<b>Date Submitted:</b>	01/29/2016
<b>EXHIBITS:</b>	Resolution 2016-009		
<b>BUDGETARY IMPACT:</b>	<b>Required Expenditure:</b>	\$00.00	
	<b>Amount Budgeted:</b>	\$9,000.00	
	<b>Appropriation Required:</b>	\$00.00	
<b>CITY MANAGER APPROVAL:</b>			
<b>SUMMARY:</b> City of Brady City Council Member Places 4 and 5 are up for reelection this year. Per the City of Brady Home Rule Charter, Council must call an Election. The City of Brady is required by law to hold an election on a uniform election date. McCulloch County has only a limited amount of voting equipment and has been unable to assist the City with elections due to conflicting dates of Primary Elections and possible run-off elections. Therefore, we have had to seek help from the Brown County Election Administrator. This resolution calling the election and any needed subsequent agreements will allow the city to meet its obligations to the citizens of Brady, to the BISD School Board, and Brown County by gaining access to needed election equipment and other required resources.			

<b>RECOMMENDED ACTION:</b>
Move to approve Resolution 2016-009

**CITY OF BRADY, TEXAS**

**RESOLUTION NO. 2016-009**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRADY, TEXAS, ORDERING A GENERAL ELECTION TO BE HELD ON SATURDAY, MAY 7, 2016 SAID DATE BEING A UNIFORM ELECTION DATE FOR THE PURPOSE OF FILLING POSITIONS OF COUNCIL MEMBER PLACE FOUR AND COUNCIL MEMBER PLACE FIVE; APPOINTING ELECTION OFFICIALS; SETTING THE RATE OF PAY FOR ELECTION OFFICIALS; ESTABLISHING THE MAXIMUM NUMBER OF ELECTION CLERKS; VOTING BY PERSONAL APPEARANCE; PROVIDING FOR CORRECTION OF SCRIVENER'S ERRORS; PROVIDING FOR REPEAL AND CONFLICTING PROVISIONS; SEVERABILITY; PROPER NOTICE AND MEETING; AND EFFECTIVE DATE**

**WHEREAS**, the City of Brady, Texas desires to conduct elections in accordance with the provisions of the City's Charter and state election laws; and

**WHEREAS**, the City Council has authority pursuant to Chapter 271, Texas Election Code, to enter into joint election agreements with other political subdivisions holding elections on the same day in all or part of the same territory; and

**WHEREAS**, the City Council has authority pursuant to Chapters 31 and 271, Texas Election Code, to enter into an election services contract with the Brown County to obtain certain election services;

**NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BRADY, TEXAS, THAT:**

**SECTION 1:** The City of Brady will hold a General Election on May 7, 2016 from 7:00 a.m. to 7:00 p.m. at City Hall, 201 East Main Street, Brady, Texas for the purpose of electing Council members for Place Four (4) and Place Five (5).

**SECTION 2:** Applications for place on the ballot will be accepted from January 20, 2016 until February 19, 2016, by the close of business (5:00 p.m.) in the Office of the City Secretary, City Hall, 201 East Main Street, Brady, Texas.

**SECTION 3:** Early voting will be from April 25, 2016 until May 3, 2016, Monday through Friday and from 8:00 a.m. to 5:00 p.m. with extended hours from 7:00 a.m. until 7:00 p.m. on April 26, 2016 and May 3, 2016 at City Hall, 201 East Main Street, Brady, Texas.

Applications for ballots by mail shall be submitted to Tina Keys, P.O. Box 351, 201 East Main Street, Brady, Texas by April 26, 2016.

**SECTION 4:** The Election Judge to serve at the polling place of such election shall be and are hereby appointed as follows:

Early Voting Place: City Hall

Early Voting Clerk: To Be Determined by City Secretary, Brady, Texas

Early Voting Clerk: To Be Determined by City Secretary, Brady, Texas

Polling Place #1: City Hall

Election Judge: Bonney Smith

Alternate Judge: Jessica Sutton

**SECTION 5:** In accordance with Section 32.091 of the Texas Election Code, the judges and clerks shall be paid at the rate of \$8.00 per hour and the election judges shall receive an additional \$25.00 for delivery of the returns of the election.

**SECTION 6:** There shall be a minimum of two (2) clerks at the polling place, which includes the alternate judge.

**SECTION 7:** In accordance with Section 87.004 of the Texas Election Code, the presiding judge at City Hall and at least two (2) clerks shall also serve as the Early Voting Ballot Board to count ballots received during early voting by personal appearance and early voting by mail.

**PASSED AND APPROVED** this 2nd day of February, 2016.

---

Anthony Groves, Mayor

ATTEST: \_\_\_\_\_  
Tina Keys, City Secretary

# City Council

## City of Brady, Texas

### Agenda Action Form

<b>AGENDA DATE:</b>	02/02/2016	<b>AGENDA ITEM</b>	7. E.
<b>AGENDA SUBJECT:</b>	Discussion, consideration, and possible action regarding Resolution 2016-010 authorizing a grant application to Concho Valley Council of Governments (CVCOG) for a TCEQ Solid Waste Grant to fund a public event to recycle tires.		
<b>PREPARED BY:</b>	T. Keys/ Jim Kidd/ Steve Miller	<b>Date Submitted</b>	01/29/2016
<b>EXHIBITS:</b>	Resolution 2016-010		
<b>BUDGETARY IMPACT:</b>	<b>Required Expenditure:</b>	\$00.00	
	<b>Amount Budgeted:</b>	\$00.00	
	<b>Appropriation Required:</b>	\$00.00	
<b>CITY MANAGER APPROVAL:</b>			
<b>SUMMARY:</b> There are currently grant funds available through the Concho Valley COG which members may submit request for funding applications. This resolution is one of the steps the City must take in order to qualify for the available grant funding. Our City has benefitted from these solid waste grant funds in the past in relation to our recycling program. This grant is 100% funding reimbursement, but the city adds in-kind services to increase the grant scores as we compete for the grant award throughout the Concho Valley COG.			

<b>RECOMMENDED ACTION:</b>
Move to approve Resolution 2016-010

**RESOLUTION 2016-010**

**RESOLUTION OF THE CITY OF BRADY AUTHORIZING THE FILING OF A GRANT APPLICATION WITH THE CONCHO VALLEY COUNCIL OF GOVERNMENTS FOR A REGIONAL SOLID WASTE GRANTS PROGRAM GRANT; AUTHORIZING THE CITY MANAGER TO ACT ON BEHALF OF THE CITY OF BRADY IN ALL MATTERS RELATED TO THE APPLICATION; AND PLEDGING THAT IF A GRANT IS RECEIVED THE CITY OF BRADY WILL COMPLY WITH THE GRANT REQUIREMENTS OF THE CONCHO VALLEY COUNCIL OF GOVERNMENTS, THE TEXAS COMMISSION ON ENVIRONMENTAL QUALITY AND THE STATE OF TEXAS**

**WHEREAS**, the Concho Valley COG is directed by the Texas Commission on Environmental Quality to administer solid waste grant funds for implementation the COG's adopted regional solid waste management plan; and

**WHEREAS**, the City of Brady in the State of Texas is qualified to apply for grant funds under the Request for Applications.

**NOW, THEREFORE BE IT RESOLVED BY THE CITY OF BRADY CITY COUNCIL IN BRADY, TEXAS:**

1. That the City Manager is authorized to request grant funding under the Concho Valley COG Request for a TCEQ Solid Waste Grant to fund a public event to recycle tires and act on behalf of the City of Brady in all matters related to the grant application and any subsequent grant contract and grant project that may result.
2. That if the project if funded, the City of Brady will comply with the grant requirements of the Concho Valley COG, Texas Commission on Environmental Quality and the State of Texas.
3. The grant funds and any grant-funded equipment or facilities will be used only for the purposes for which they are intended under the grant.
4. That activities will comply with and support the adopted regional and local solid waste management plans adopted for the geographical area in which the activities are performed.

**PASSED AND APPROVED** by the City Council of the City of Brady, Texas on this the 2nd day of February, 2016.

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Tony Groves, Mayor

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Tina Keys, City Secretary

# City Council

## City of Brady, Texas

### Agenda Action Form

<b>AGENDA DATE:</b>	2-2-2016	<b>AGENDA ITEM</b>	7. <i>F.</i>
<b>AGENDA SUBJECT:</b>	Discussion, consideration and possible action regarding Resolution 2016-011 establishing a six month moratorium on all new pole signs to allow time to develop and update sign regulations (Comprehensive Plan Item 39).		
<b>PREPARED BY:</b>	K Lenoir	<b>Date Submitted:</b>	1-28-16
<b>EXHIBITS:</b>	<i>RESOLUTION 2016-011</i>		
<b>BUDGETARY IMPACT:</b>	<b>Required Expenditure:</b>	\$00.00	
	<b>Amount Budgeted:</b>	\$00.00	
	<b>Appropriation Required:</b>	\$00.00	
<b>CITY MANAGER APPROVAL:</b>			

#### **SUMMARY:**

Another large billboard was recently erected at 1920 S. Bridge Street at the JP Liquor Store. TXDOT issued a permit and the city approved the TXDOT permit nearly a year ago. There is no city sign ordinance. A sign permit is required only to assure that visibly is maintained and installation of the sign avoids utility easements. The fee schedule for sign permits only states: Sign Permit less than 50 SF \$75 and over 50 SF \$125.

The 2013 City Comprehensive Plan recommends that the city develop a plan to remove existing pole signs (p 86, Action Item 39). With the current lack of sign regulations, more pole signs at any size can continue to be installed across Brady.

On January 19, City Council discussed and directed staff to bring forward a Resolution for City Council to consider a six month moratorium of all new pole signs. If approved, staff will begin preparing a draft sign ordinance for City Council consideration.

#### **RECOMMENDED ACTION:**

Move to approve Resolution 2016-011

**RESOLUTION # 2016-011**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRADY, TEXAS  
TO ESTABLISH A SIX (6) MONTH MORATORIUM ON ALL NEW POLE SIGNS  
IN THE CITY OF BRADY**

**WHEREAS**, the City wishes to develop a sign ordinance; and

**WHEREAS**, the City has seen an influx of new large pole signs on South Bridge Street; and

**WHEREAS**, the City Comprehensive Plan recommended that the city develop a plan to remove pole signs.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BRADY, TEXAS**, the City of Brady will enact a six (6) month moratorium on all new pole signs.

**PASSED** and **APPROVED** this the 2<sup>nd</sup> day of February, 2016.

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Anthony Groves, Mayor

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Tina Keys, City Secretary

# City Council

## City of Brady, Texas

### Agenda Action Form

AGENDA DATE:	2-2-2016			AGENDA ITEM	7. G.	
AGENDA SUBJECT:	Discussion, consideration and possible action regarding Resolution 2016-012 to enter into professional services contract with EIKON Consulting Group of the Dallas area to prepare a comprehensive study, concept plan and budget for Public Safety Services Facilities – Police, Communications, Fire, EMS Services, not to exceed \$19,000 (Comprehensive Plan Item 33).					
PREPARED BY:	K Lenoir		Date Submitted:		1-28-16	
EXHIBITS:	EIKON Request for Qualifications (RFQ)					
BUDGETARY IMPACT:	Required Expenditure:		\$19,000.00			
	Amount Budgeted:		\$19,000.00			
	Appropriation Required:		\$00.00			
CITY MANAGER APPROVAL:						
<b>SUMMARY:</b> City staff has visited and toured with two different Architecture firms viewing our city facilities, discussing challenges and issues for the Fire-EMS and Police Department.  The 2013 City Comprehensive Plan recommends that the city conduct a facilities assessment and look for opportunities to meet the needs for all municipal services (e.g., Police, Fire, and EMS - page 86, Action Item 33).  Staff recommends that the City enter into professional services contract with EIKON Consulting Group of the Dallas area to prepare a comprehensive study, concept plan and budget for Public Safety Services Facilities – Police, Communications, Fire, EMS Services, not to exceed \$19,000.						

RECOMMENDED ACTION:					
Move to approve Resolution 2016-012					

## **RESOLUTION NO. 2016-012**

### **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRADY, TEXAS AUTHORIZING EIKON CONSULTING GROUP TO PROVIDE PROFESSIONAL SERVICES FOR PUBLIC SAFETY FACILITIES CONCEPT PLAN AND BUDGET.**

**WHEREAS**, The City of Brady has a Comprehensive Plan Action Item 33 recommending assessment of all Public Safety Facilities; and

**WHEREAS**, Public Safety Services Facilities – Police, Communications, Fire, EMS Service Facilities need to be modernized; and

**WHEREAS**, the City of Brady wishes to be in full compliance with all requirements by the building codes and to have usable facilities for our employees to better serve the public.

#### **NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BRADY, TEXAS:**

That the City Council of the City of Brady authorizes the Mayor to sign an agreement with EIKON Consulting Group to prepare a comprehensive study, concept plan and budget for Public Safety Services Facilities – Police, Communications, Fire, EMS Services, not to exceed \$19,000.

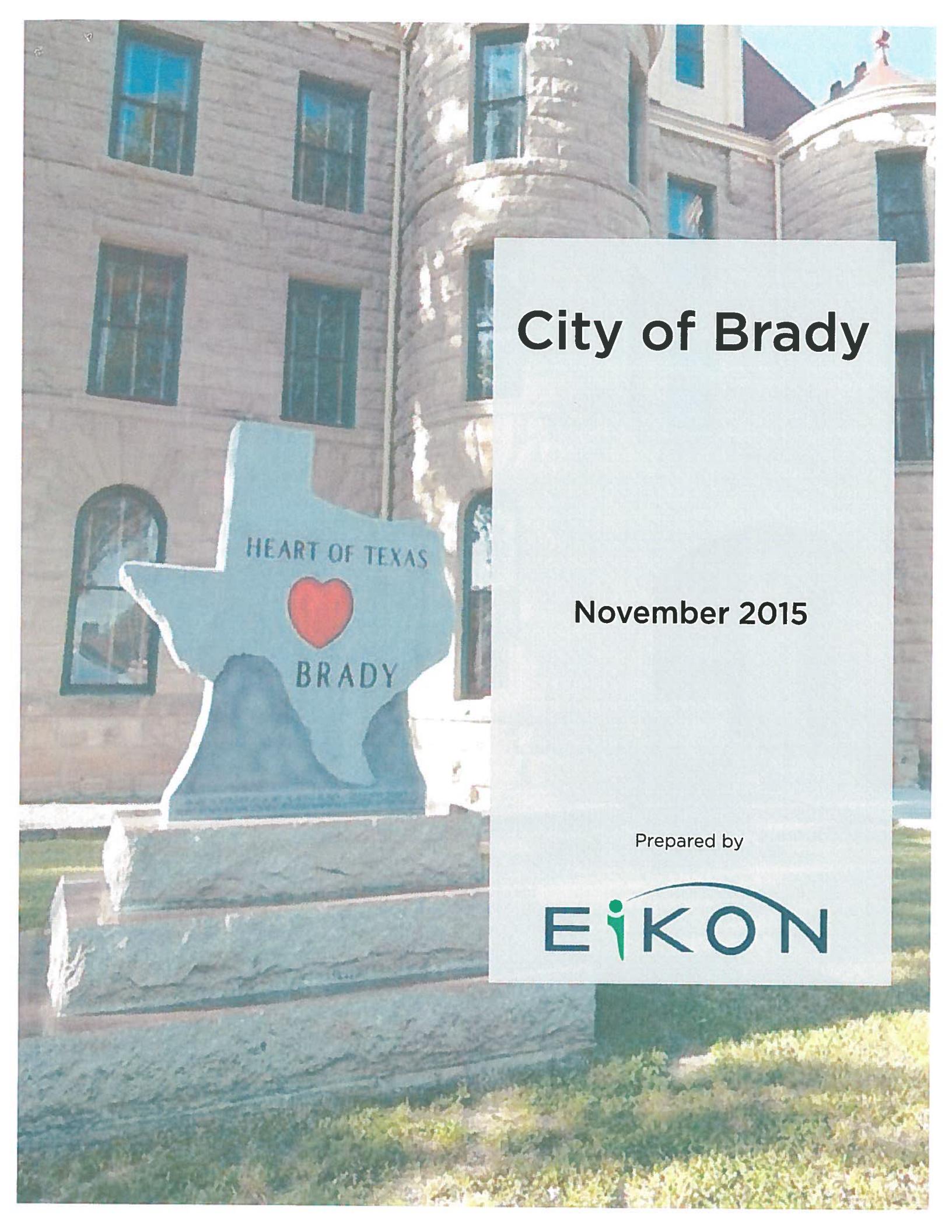
**PASSED AND APPROVED** this the 2<sup>nd</sup> day of February, 2016.

**CITY OF BRADY**

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**Anthony Groves, Mayor**

**Attest:** \_\_\_\_\_  
**Tina Keys, City Secretary**



# City of Brady

November 2015

Prepared by

**EIKON**

**Firm Name**

EIKON Consulting Group

**Address & Phone Number**

1405 W. Chapman Drive  
 Sanger, Texas 76266  
 (940) 458-7503

3116 Kellway Drive, Suite 102  
 Carrollton, Texas 75006  
 (972) 818-0264

**Authorized Individual**

Brad Isbell, PE  
 Vice President

EIKON Consulting Group, LLC is made up of a team of highly experienced professionals who strive to best meet the needs of our clients. We are a full service Design and Consulting firm specializing in Architecture, Engineering and Prime Services. Quality service is the key to our success. While no project is too small, we have the resources, talent and experience to handle the largest, most complex requirements.

We are committed to helping you achieve all of your project goals, including innovative design solutions, budgets and deadlines. This means we will do our best to be accessible at all times, undivided in assisting you, honest, practical, hardworking, and looking out for your best interest.

***Setting the standard of standards with our client in mind***

Our clients benefit. They appreciate. That's why an overwhelming majority continue to team with us time after time.

Since 1977, we have been committed to hard work, 'out of the box' solutions, quality, and dedication. Our roots take us back to David K. Isbell providing services based on integrity for clients in Texas, Oklahoma, and other areas nationwide. Isbell Engineering Group began to expand rapidly into a multi-disciplined engineering firm. In 2012, EIKON Consulting Group was created with a commitment to continue to offer the outstanding service our clients have come to know and respect. Today, EIKON has over 50 employees, many of whom have been working together for over 20 years.

Throughout the years we have completed thousands of projects expanding across the United States. From governmental to private clientele our innovative design solutions, attention to detail, and effective project and financial management have allowed us to not only meet but exceed our client's needs and expectations. The markets that we primarily serve include municipal, governmental, education, commercial, industrial, oil/gas, medical, multi-family living, worship, sports, and sustainable facilities.

**Professional Services**

Architecture  
 Interior Design  
 Structural Engineering  
 Civil Engineering  
 Geotechnical Engineering  
 MEP Engineering  
 Landscape Architecture  
 Technology Planning

Owner's Representation  
 Project Management  
 Design/Build  
 Planning



## Brad Isbell, PE

President

### EDUCATION

Texas A&M University,  
TX/ B.S./ Civil  
Engineering/ 1999

Texas A&M University,  
TX/ M.E./  
Concentration in  
Structures/ 2001

### PROFESSIONAL REGISTRATIONS

PE- TX #95723; 2005;  
AL, AR, AZ, CO, DE, GA,  
KS, LA, MO, MS, NE, NJ,  
NM, ND, OK, SC, TN, TX,  
WV

### ACTIVITIES

American Institute of  
Steel Construction  
  
American Concrete  
Institute  
ASCE- Structural Institute

### PROFESSIONAL SUMMARY

Mr. Isbell has over 14 years of experience in the field of consulting engineering and management. He has been a President-in-Charge for large, multidiscipline projects involving the coordination of subconsultant teams with diverse stakeholder participation. As a Project Manager, he knows the importance of, and is committed to ensuring that our team has a comprehensive understanding of the Client's needs and expectations. His expertise is in structural engineering with project experience including structural modeling, building assessment, construction administration, site observation, and complete project management. Project experiences include the fields of municipal, education, commercial, sports, and healthcare.

### PROJECT EXPERIENCE

- City of Irving Fire Station #9 Assessment
- Colony Fire Station #3
- Cooper Road Fire Station; Texarkana, Arkansas
- Denton Central Fire Station
- Denton Fire Station #7
- Durant Emergency Response Center; Durant, Oklahoma
- Durant Fire Training Facility; Durant, Oklahoma
- Highland Village Fire Station
- Little Elm Fire Station #2
- Plano Fire Station #12
- Texarkana North Fire Station; Texarkana, Texas
- Town of Little Elm Fire and Police Station
- Victoria County Emergency Operation Center and Fire Station
- Harker Heights Fire Station; Harker Heights, Texas



## Charlie Kearns, RCDD

Vice President

### EDUCATION

University of North  
Texas/ B.S./ Engineering/  
1991

### PROFESSIONAL REGISTRATIONS

Registered  
Communication  
Distribution Designer  
(RCDD)

### PROFESSIONAL SUMMARY

Mr. Kearns has over 21 years of experience in designing and managing Public Safety projects. His experience ranges from single console dispatch positions to large agency centers with over 150 consoles. He has assisted multiple clients with the programming and schematic design of their Dispatch and Emergency Operation Centers. He also has the ability to incorporate Audio Visual Systems into these technology projects.

### PROJECT EXPERIENCE

- Ada Central Fire Station; Ada, Oklahoma
- Argyle Fire District Station #513; Argyle, Texas
- Argyle Fire District Station #511; Argyle, Texas
- Denton County Fire Marshal Offices and Emergency Operations Command Center; Denton, Texas
- Plano Fire Station #12; Plano, Texas
- Plano Emergency Operations Center; Plano, Texas
- Fire Station #1; Sugar Land, Texas
- Gillespie County Emergency Operations Center; Fredericksburg, Texas
- Harris County Emergency Operations Center; Houston, Texas
- DFW Airport Operations Center and Emergency Operations Center; Dallas, Texas



## Jim Wilson, AIA, LEED AP

Principal Architect - Lead Designer

### EDUCATION

Harvard University/  
Master of Architecture/  
1993/ Distinction  
Recipient of the Gerald M.  
McCue (Dean's) Medal

The University of Texas/  
Bachelor of Architecture/  
1987/ Honors

### PROFESSIONAL REGISTRATIONS

Licensed Architect- TX,  
VA, OK

### ACTIVITIES

LEED Accredited  
Professional, 2008

National Council of  
Architectural Registration  
Boards, 1993

### PROFESSIONAL SUMMARY

Mr. Wilson has over 30 years of experience in architecture. He has served as architect of record for a multitude of projects. As former owner of Jim Wilson Architects for over 15 years, Jim has been responsible for project management, architectural design, client relations and quality assurance/quality control. His experience encompasses all facets of architecture, project management and program management including programming, site planning, zoning, and code research, construction document preparation and construction administration. Jim is passionate about bringing distinctive design and artful utility to the creation of unique spaces.

### PROJECT EXPERIENCE

- Wysong Central Fire Station; McKinney, Texas
- Town of Little Elm Public Safety Facility; Little Elm, Texas
- Denton County Juvenile Probation Expansion; Denton, Texas



## Josh McGinnis, LEED AP

Architectural Designer

### EDUCATION

University of Texas at Arlington/ Bachelor of Science in Architecture/ 2004

### ACTIVITIES

LEED Accredited Professional

### PROFESSIONAL SUMMARY

Mr. McGinnis is a highly accomplished Architectural Designer with strong passion and appreciation for design and detail. His successful project history is proof of his ability to work closely with the client while coordinating both the design and construction teams.

### PROJECT EXPERIENCE

- Ada Fire Station; Ada, Oklahoma
- Haltom City Fire Station; Haltom City, Texas
- Plano Fire Station #2; Plano, Texas
- 5 Plano Fire Station #5; Plano, Texas
- Plano Fire Station #7; Plano, Texas





## Justin Davidson, PE, SE

Vice President of Structural Services

### EDUCATION

Texas Tech University, TX  
B.S. Civil Engineering

Texas Tech University, TX  
M.S. Civil Engineering

### PROFESSIONAL REGISTRATIONS

PE- HI, IL, MN, MT, OK, TX,  
UT, VA, WA

### PROFESSIONAL SUMMARY

Mr. Davidson has more than 10 years of experience in structural design. His experience includes design and analysis of buildings and other structures constructed of steel, concrete, masonry, timber, and cold form metal framing. He has designed commercial, residential, industrial and educational facilities. Justin is a licensed Structural Engineer and has been the lead structural engineer for many projects ranging from less than \$1 million to over \$45 million. His duties include interacting with clients, lead structural design, supervising draftsmen, and coordinating with other consultants to complete construction documents.

### PROJECT EXPERIENCE

- Ada Fire Station; Ada, Oklahoma
- Durant Emergency Response Center; Durant, Oklahoma
- Durant Fire Training Facility; Durant, Oklahoma
- Franklin Technology Fire Training
- Plano Fire Station #12; Plano, Texas
- Town of Little Elm Fire and Police Station; Little Elm, Texas
- Victoria County Emergency Operation Center and Fire Station; Victoria, Texas
- City of Irving Fire Station #9 Assessment; Irving, Texas
- Sherman Fire Station; Sherman, Texas
- Plano Fire Station #4; Plano, Texas
- Plano Fire Station #7; Plano, Texas
- Plano Fire Station #13; Plano, Texas
- City of Temple Central Fire Station; Temple, Texas



## Kate Kennedy, PE

Senior Civil Engineer

### EDUCATION

University of Texas at Austin, TX/ B.S./ Architectural Engineering/ 2000

University of Houston, TX/ M.S./ Environmental Engineering/ 2005

### PROFESSIONAL REGISTRATIONS

PE- TX, OK

### PROFESSIONAL SUMMARY

Ms. Kennedy is a Project Engineer with 12 years of experience in project management, site design, site investigation, and design in underground utilities. Her primary responsibilities with EIKON include project management, client management, and senior project design. As an experienced Project Manager, she knows the importance of, and is committed to ensuring that our team has a comprehensive understanding of the Client's needs and expectations. Ms. Kennedy will ensure that the EIKON Team responds with the appropriate allocation of resources and experts for every assignment to maximize cost-effectiveness and efficiency, while upholding the highest levels of quality and customer service.

### PROJECT EXPERIENCE

- Plano Fire Station #12; Plano, Texas
- Plano Fire Station #13; Plano, Texas



## Jeff Isbell, PE

Geotechnical Engineer

### EDUCATION

Texas A&M University  
B.A. Business  
Administration / 1999

Texas Tech University  
B.S. / Civil Engineering/  
2003

### PROFESSIONAL REGISTRATIONS

PE- AR, CA, LA, ND, OH,  
OK PA, TX, WV, WY

### PROFESSIONAL SUMMARY

Mr. Isbell has over 14 years of experience as a Geotechnical Project Manager for many types of projects including municipalities, public schools, banks, fire stations, and both commercial and residential developments. Jeff specializes in Geotechnical Engineering design focused largely on expansive soil prediction, remediation, deep foundation design, ground supported foundation design, and pavement design.

### PROJECT EXPERIENCE

- City of Plano Fire Station #12 and Emergency Operations Center; Plano, Texas
- Colleyville Fire Station #2; Colleyville, Texas
- Denton Central Fire Station; Denton, Texas
- Denton Fire Station #7; Denton, Texas
- Durant Emergency Response Center; Durant, Oklahoma
- Durant Fire Training Facility; Durant, Oklahoma
- Highland Village Fire Station; Highland Village, Texas
- Little Elm Fire Station #2; Little Elm, Texas
- Texarkana North Fire Station; Texarkana, Texas
- Town of Fairview Fire Station #2
- Town of Little Elm Fire and Police Station
- Victoria County Emergency Operation Center and Fire Station
- Harker Heights Fire Station; Harker Heights, Texas

### Argyle Fire Station 513; Argyle, Texas

EIKON provided structural engineering services for this 10,400 SF fire station in Argyle Texas. All structural construction documents were produced by EIKON using Revit Structure by Autodesk. Additionally, Revit Structural was heavily used for coordination and communication between trades. During the design of this facility, analysis tools within Revit Structure were utilized in conjunction with RAM analysis software by Bentley. Structural systems included in this fire station include two-way structurally suspended slabs over void boxes, load bearing CMU walls, light-gauge metal framing, metal plated wood trusses, and gabled steel joist. In addition to structural engineering services, EIKON also provided geotechnical engineering services for Argyle Fire Station 513.



### Colleyville Central Fire Station; Colleyville, Texas

This 13,000 sf fire station was constructed using load-bearing CMU and load-bearing light gauge studs, pre-manufactured light gauge trusses, and a shallow foundation system. In addition to serving as a fire station, the Central Fire Station houses the administrative offices for fire stations throughout the city. Services provided by EIKON included structural, geotechnical and civil engineering.



### Colleyville Fire Station #2; Colleyville, Texas

A sub-station in the City of Colleyville, this 4,000 sf facility serves the general area of east and southeast Colleyville. It was constructed using load-bearing CMU and load-bearing gauge studs, pre-manufactured light gauge trusses, and a shallow foundation system. Services provided included structural, civil and geotechnical engineering.



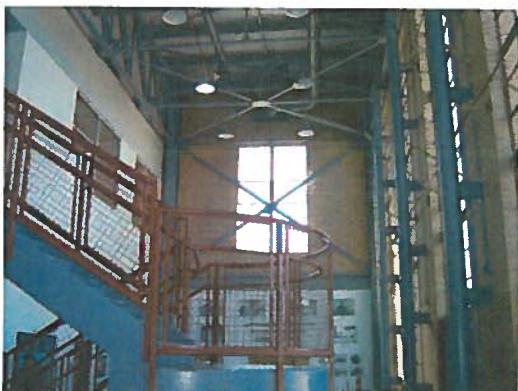
### The Colony Fire Station #3; The Colony, Texas

This 9,600 square foot fire station in The Colony includes two officer quarters, six firefighter quarters, and three thru apparatus bays. The construction consisted of a structurally suspended slab with a combination of load bearing CMU and Pre-manufactured metal building. EIKON provided structural, civil, and geotechnical engineering as well as survey.



### Denton Central Fire Station; Denton, Texas

This approximately 20,000 sf fire station in Denton, Texas required the construction of a complex foundation for the project to move forward. EIKON provided structural, civil, and geotechnical engineering services. The building was a structural steel frame with concrete floors and load bearing block. Being an old diesel generating plant converted into a new fire station, it won the Best Adaptive-Reuse award by Fire Chief Magazine.



### Denton Fire Station #7; Denton, Texas

This 15,000 square foot fire station was awarded the Gold Leadership in Energy and Environmental Design (LEED) rating from the United States Green Building Council (USGBC). Construction consisted of a structurally suspended slab, load bearing CMU, light gage metal studs, and light gage metal trusses. EIKON provided



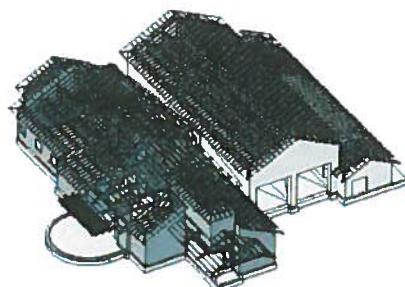
### Fire and Police Station and Public Works; Town of Little Elm, Texas

EIKON is responsible for a 40,000 sf new 2-story building for a fire and police facility, a 4,000 sf animal shelter and the renovation of the public works building. The fire facility houses the Central Fire Station, the Police Station, Exercise Facilities, and the Administrative Offices for all. Training opportunities were integrated into many parts of the building including stair tower, concealed spaces, repel points, balconies, etc. The police facility includes a garage, sally port, jail, victim interview rooms, evidence storage, exercise room, kitchen, large training room and offices for multiple departments. The animal shelter will have 20 indoor dog kennels, 10 with outdoor runs, a cat room, wash room, quarantine room, two offices and various support areas. The renovation includes adding overhead doors to an existing open bay. The building is located adjacent to the Town Hall, complementing the existing architecture and enhancing the campus-like plan of the town's civic center. Some elements of the building are shared by both entities. The main entry lobby and reception area feed directly into a large community room that also functions as a training facility and Emergency Operations Center. The Town of Little Elm is currently experiencing tremendous growth, and this building sets the tone for future construction.



### Flower Mound Fire Station No. 4; Flower Mound, Texas

Flower Mound Fire Station No. 4 is a 10,245 SF fire station consisting of two thru apparatus bays, fitness areas and living quarters. This facility utilized two-way structurally suspended slabs over void boxes, load bearing CMU walls, light-gauge metal framing, metal plated wood trusses, and full-sawn heavy timber cedar trusses. Revit Structure was used solely by EIKON during the production of construction documents, as well as relied on heavily for coordination and communication between trades. RAM analysis software by Bentley was used in conjunction with Revit Structure for the design of this structure. In addition to providing design services, EIKON also provided geotechnical engineering services for Flower Mound Fire Station No. 4.



**Flower Mound Police and Municipal Court Facility; Town of Flower Mound, Texas**

EIKON provided engineering services for a Needs Assessment, and the conversion of and addition to a Grocery Store. The existing facility was converted into a Police and Courts building. The original building was 38,000 square-feet, and an additional 3,000 square-feet were added. Facilities for the Police Department include central booking and holding cells, administrative, patrol, traffic, training, and support areas of lockers/showers, evidence storage, Dispatch 911, ID Lab, evidence storage, briefing areas, a large fitness room, and sallyport. The complex contains one Municipal Court and common room and training facility.



Large fitness room, and sallyport. The support space including one large common room and training facility.

**Little Elm Fire Station #2; Town of Little Elm, Texas**

This 8,000 square foot fire station includes two thru and one half apparatus bays with a work-out room above the bays. Construction consisted of a combination of load bearing CMU, light gage metal studs, and wood trusses. EIKON provided structural and geotechnical engineering.

**Plano Fire Station #12/EOC; Plano, Texas**

EIKON provided design and geotechnical services for Plano's 16,000 SF training center and emergency operations center (EOC); 17,500 SF Fire Station #12; and a 10,000 SF warehouse and logistics building. The facilities consist of two-way suspended concrete foundations and void boxes, load-bearing CMU for Fire Station #12 and EOC, and structural steel framing for the warehouse.



### **Wylie Fire Station #3; Wylie, Texas**

EIKON provided geotechnical, civil, and structural engineering services, as well as surveying services. This \$2.5 million project provided the City of Wylie, Texas with a new 13,800 sf fire station, including dorms for firemen. The construction was CMU block wall with wood trusses at the bays, and metal stud walls with a wood stick frame roof at the living areas. The foundation was a structural slab on void boxes.



### **Wysong Central Fire Station and Museum; McKinney, Texas**

Jim Wilson, EIKON's lead Architect, designed the Wysong Central Fire Station and Museum in historic downtown McKinney. The approximately 18,000 square-foot facility houses five functional apparatus bays and one museum bay, along with a history room, a day room, a kitchen / dining area, a training room and secondary emergency operations center, 14 dormitories, an exercise room, a "cascade" room, captain's quarters, offices and a laundry room. The building structure provides much needed space to meet the growing fire protection demands in the city's downtown area and historical district. In keeping with the flavor of an old-fashioned firehouse, the design of the new, state of the art building is consistent with the surrounding historic architecture. This project received **Best of Public Design** by Texas Construction magazine and was a finalist for Best New Construction by Texas Downtown Association.



**ADDITIONAL PROJECT EXPERIENCE:**

- City of Carrollton, Fire Station #1
- City of Carrollton, Fire Station #2
- Cooke County, EMS Facilities
- City of Hurst, Fire Station #2
- City of Irving, Fire Station #9 Assessment
- City of Lewisville, Fire Station #1
- City of Lewisville, Fire Station #2
- City of North Richland Hills, Fire Station
- Harker Heights Fire Station; Harker Heights, Texas
- Sherman Fire Station; Sherman, Texas
- Lake Cities Fire Station; Lake Dallas, Texas
- Texarkana North Fire Station; Texarkana, Texas
- Plano Fire Station #3; Plano, Texas
- Plano Fire Station #4; Plano, Texas
- Plano Fire Station #5; Plano, Texas
- Plano Fire Station #7; Plano, Texas
- Plano Fire Station #11; Plano, Texas
- Plano Fire Station #13; Plano, Texas
- Cooper Road Fire Station; Texarkana, Arkansas
- Ardmore Fire Station; Ardmore, Oklahoma
- Ardmore Fire Station #3; Ardmore, Oklahoma
- City of Port Arthur, Fire Station
- Victoria County, Fire Station
- City of Fairview, Fire Station #2
- City of Temple, Central Fire Station
- Durant Emergency Response Center, Durant, OK
- Argyle Fire Station 513; Argyle, Texas
- Denton Central Fire Station; Denton, Texas
- Denton Fire Station #7; Denton, Texas
- Colleyville Central Fire Station; Colleyville, Texas
- Colleyville Fire Station #2; Colleyville, Texas
- Wylie Fire Station #3; Wylie, Texas
- The Colony Fire Station #3; The Colony, Texas



## MASTER PLAN APPROACH

### Project Orientation Workshop

Upon receiving notice to proceed, we will conduct a project kick-off and orientation workshop to discuss the facility planning and design process, the activities to be accomplished as the project moves forward, and possible sustainability goals.

### Planning and Design Committee

EIKON will work closely with the designated representatives from City of Brady to ensure that the City's objectives are fully met. This committee will have a number of important responsibilities including:

- Providing direction for the planning and design process
- Serving as a liaison between the project team and the City agencies
- Assisting in identifying planning and design constraints
- Coordinating the gathering of information and data relevant to the project
- Monitoring progress and providing feedback to the project team
- Beginning to formulate our sustainable strategies

### Presentations

Presentations are key to accurate communication of the project throughout the process. Our team members are experienced in making presentations to a variety of audiences including city officials, members of the public, the media, and other stakeholders. We understand that their support and direction are important to the success of the project.

### Programming and Development of Master Plan

Working together, our project team will build on the City of Brady's current expectations and provide modifications as necessary, including the functional components, number of staff, spaces, square footages, and specialized equipment to be included. Following the program confirmation, interviews and work sessions, we will present our findings and identify challenges that may have an impact on the master plan and facility designs. We will facilitate these discussions by presenting the advantages and disadvantages of one approach versus another, describing innovative designs and creative approaches and by analyzing the impact of all programming decisions on facility operations, staff efficiency, and construction costs.



The interviews and work sessions will be very interactive. A workshop approach will be employed, and input from the City of Brady staff will be strongly encouraged. We believe this approach will create additional enthusiasm for the project.

The detailed review and confirmation of the space program is an important part of the planning and design process, as it:

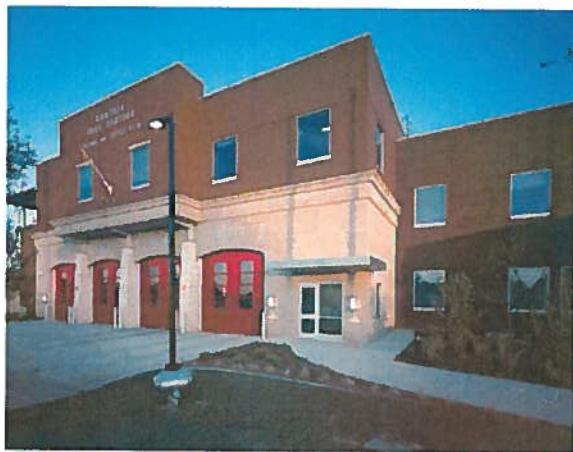
- Defines the size of the building's functional components
- Provides a forum for discussing how the new facilities may operate
- Provides the basis for determining how the site and utilities may be designed
- Provides the basis for making a preliminary construction cost estimate

We believe that our detailed master planning and space programming methodology at the front end of the project can produce many important benefits. Building a consensus with regard to the operational requirements of the facilities is critical to the success of the initial planning and programming effort. The more these issues are thoughtfully discussed and resolved during the program confirmation phase, the less these issues may have to be revised during the project's subsequent design phases; **thus providing value added and cost efficient design solutions.**

### Sustainable Design and Construction

EIKON is committed to providing an approach that is consistent with the philosophy of sustainable design because it is inherently in the best interest of the City. This philosophy encompasses specific approaches such as energy efficiency, durability of

quality materials, ergonomic design, adaptive reuse of existing facilities, local material sources, consideration of recycled materials, management of natural light, management of natural resources such as water, environmental air quality, impact of noise and light pollution on the surrounding community, reduction of construction waste, and prudent consideration of innovative approaches. An official LEED certification may or may not be desired by the City of Brady.



## DEVELOPMENT OF THE DESIGN DOCUMENTS

### Concept Design

During the initial development of the concept design, a design charrette (workshop) process will be used to translate the programmed space requirements into site layouts and functional flow diagrams. In our experience, this process has the advantage of providing a close working relationship that yields designs that are responsive to the City of Brady's needs, and provides instant feedback for the design team to keep the project on track.

### Schematic Design

In the schematic design phase, we will translate the space requirements and concept design into basic floor plans. Spatial relationships, adjacencies, and circulation patterns will be further developed as the building begins to take shape. We will also coordinate with the City to ensure the project meets the public expectations and other pertinent code design criteria.



We believe our design process produces better buildings. Planning, architecture, engineering, and interior design all provided in "one team". Each and every professional discipline influences project goal-setting, opportunities evaluation, and concept development, in addition to design refinement and documentation. This approach offers the best chance to develop a truly sustainable, high performance, and innovative facility that meets the City of Brady's goals.

### Design Development

The design development phase takes the schematic design to a much greater level of refinement, including more detailed site plans, floor plans, and building elevations. At this point, sustainable goals will continue to be refined and integrated into the project. During design development, we will begin to define security features, finishes and material selections. Building materials and systems will be coordinated with all disciplines and specialty consultants to ensure that appropriate selections have been made and that they will work together properly and within the City's budget criteria.

## Construction Documentation

EIKON will continue the development of detailed plan drawings, facility details, and specification information to be incorporated into the construction documents. In order to assure completeness and coordination with the various disciplines, our integrated design team will perform multiple reviews to bring the design package to a successful completion. Construction documents will translate the approved design development package into a highly detailed set of architectural drawings, interior design, landscape design, engineering drawings, and project specifications for contractor bidding and construction. At the completion of this phase and all

previous phases, we will perform cost estimating to ensure the project/projects are in line with the approved City budgets. Where necessary our team will invite local subcontractors to participate in system, constructability value analyses for cost control throughout this process to ensure a successful project outcome.

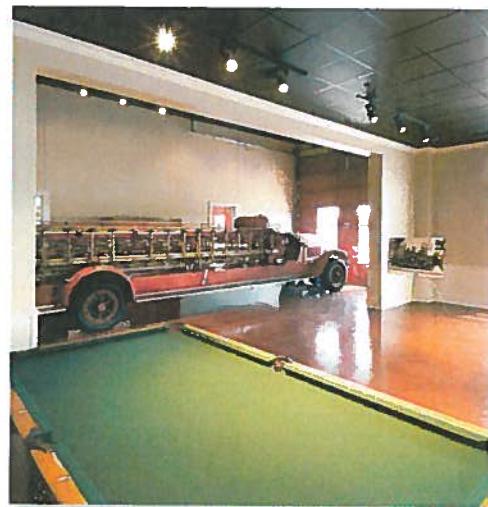


## Bidding and Negotiation

We will review all submittals to assure conformance with project requirements and substitution requests for acceptability. These reviews are integral to any review of increased scope or value engineering efforts to identify impacts and ensure coordination. EIKON will assist the City in evaluating the bids received and provide input on the proposed team and abilities of each. We will also contact references and provide the City with all responses and documentation received.

## Construction Administration

EIKON will carefully review all shop drawings and submittals, make periodic site visits, and participate in the final punch-list of the project. A pre-construction conference will be held to establish guidelines for shop drawing submittals, change requests, and requests for clarification or information.



We plan to hold weekly meetings with the City of Brady and selected contractor on site to discuss the project status and review any coordination issues that may arise. EIKON will review all pay applications for compliance with construction progress and make any recommendations to the City regarding cost impacts throughout the construction phase.

We will also be available to assist during the start-up of systems that serve the facility. Our role for system start-up begins during the design phase of the project by authoring clear documents with simple, yet efficient sequences of operation. We will participate as part of the start-up team to verify that the design intent is fully implemented by providing technical guidance to the process. Our design team will also be available to assist the City's building operations and maintenance staff with the facility's start-up and activation. We will obtain all of the maintenance and operations manuals and warranties, and assist in the initial training of staff to use the new equipment. During this period, we will prepare a complete set of record documents which will incorporate all changes and contractor field revisions made during the construction.

## REFERENCES

**CITY OF PLANO**  
Paul Glenn  
Sr. Facilities  
Construction Coordinator  
(972)941-7152

**DENTON COUNTY**  
Michael Tubiolo  
Construction Manager  
(940)349-2992

**CITY OF IRVING**  
Casey Tate  
Director of Capital  
Improvements Program  
(972)712-2611



# City Council

## City of Brady, Texas

### Agenda Action Form

AGENDA DATE:	02-02-2016	AGENDA ITEM	7.H
AGENDA SUBJECT:	Discussion, consideration, and possible action regarding award of bid for the Brady Lake Marina Renovation Project to Docks of Texas contractor in the amount not to exceed \$65,286, funded by the BEDC ¼ cent sales tax in accordance with the 2009 voter authorization to fund Brady Lake improvements and as budgeted by BEDC FY2016.		
PREPARED BY:	Peter Lamont	Date Submitted:	01-29-2016
EXHIBITS:			
BUDGETARY IMPACT:	Required Expenditure:	\$65,286.00	
	Amount Budgeted:	\$65,000.00	
	Appropriation Required:	\$286.00	
CITY MANAGER APPROVAL:			

#### **SUMMARY:**

In 2009, the citizens of Brady authorized the use of EDC funds for improvements at Brady Lake. One of the improvements brought forward was the replacement of the fish house/marina on the west side of the lake. This project was originally included as part of the boat ramp grant project.

On December 16<sup>th</sup>, 2015 bids were opened on the project. Only one bid was received, from Boat Docks of Texas, and included the fish house and a pier for the main boat ramp. The bid was in the amount of \$87,047.00. Staff has worked with Boat Docks of Texas to bring the project as close to budget as possible. Under State law we may negotiate up to 25% over/under the original bid. Staff worked with the vendor to value engineer the project and a new total for just the fish house was reached at \$67,062.00. Additionally, the contractor is willing to give the City an additional credit for the material from the old fish house in the amount of \$1,776.00. This brings the total due to the City to \$65,286.

In order to reach this amount, we removed the new boat ramp project and will rebid the boat ramp grant project. The Marina Project will eliminate two windows that could be reinstalled at a later date, and went with a different style of handrail recommended by the vendor. The City also agrees to provide haul away service for debris, allow the contractor to house his crew in the cabins at the lake during the demolition and construction, and provide the base material for a crane pad at the lake, to be removed later.

#### **RECOMMENDED ACTION:**

Move to approve award of bid for the Brady Lake Marina Renovation Project to Docks of Texas contractor in the amount not to exceed \$65,286, funded by the BEDC ¼ cent sales tax in accordance with the 2009 voter authorization to fund Brady Lake improvements and as budgeted by BEDC FY2016.

# City Council

## City of Brady, Texas

### Agenda Action Form

AGENDA DATE:	02/02/2016 AGENDA ITEM 7. <u>I</u>		
AGENDA SUBJECT:	Discussion of Reservation Policies for City Facilities, such as Airport, GRW, Richards Park and Brady Lake Pavilions, Gun Range, and Civic Center.		
PREPARED BY:	K. Lenoir	Date Submitted	01/29/2016
EXHIBITS:	Variety of existing reservation forms and policies		
BUDGETARY IMPACT:	Required Expenditure:	\$00.00	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$00.00	
CITY MANAGER APPROVAL:			

#### SUMMARY:

The City of Brady has several public facilities that are available to the public for private or public events. In summary, these facilities are managed as follows:

Airport – Peter Lamont and Joe Mosier approve use of 2 conference rooms in Hangar B (free of charge). This year while Civic Center is under construction, we have allowed only 3 events that normally used the Civic Center (NRA Banquet, Chamber Banquet, and HOT Music Festival). Smaller groups have been required to use other private venues.

GRW – Peter Lamont reserves and approves day use events. The newest reservation policy and forms attached were updated last year. City Council also approved a five year lease agreement with the McCulloch County Jr Livestock Association and FFA.

Richards Park & Willie Washington Park – City Hall maintains a calendar and facility rental agreements for the pavilion rentals, form attached. All other facilities are first come first serve. This is the second year that the City is taking reservations for RV Campsites during the HOT Music Festival.

Swimming Pool – Private parties are booked with the swimming pool manager.

Brady Lake – Stephen Morgan and the Lake Store employees maintain reservations and calendars for all of the lake facilities including the Gun Range. Private overnight events at the gun range currently have only been approved by City Council or by long range agreements the Texas Muzzleloaders.

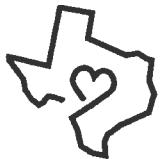
The new expanded Civic Center now needs to consider new rules and fees. Staff proposes a graduated scale depending on party size, food service, and/or alcohol. For example 100 or less \$100 up to \$700 for 700 attendees; then if food is served we could increase clean-up deposits on a scale; and if alcohol is served another deposit and fee, plus required security hired. The rental fees need to cover utility cost and clean-up fees /

deposits need to support the contract janitorial cleaning crew. Staff would like to require that set-up be determined before the event and the set-up be done by city crews. Decorating fee and deposit may also need to be added, since many groups like to decorate a day early and when decorations are not removed our cost rise.

Staff would like to hear council member ideas and thoughts. Staff can then bring forth a proposed reservation policy, procedures and fee schedule for your consideration.

**RECOMMENDED ACTION:**

Direct staff as needed



**BRADY**  
THE CITY OF  
**TEXAS**

**G. Rollie White Complex**  
**Physical Address: 1600 W. 17<sup>th</sup> St., Brady TX 76825**  
**Mailing Address: P.O. Box 351, Brady TX 76825**  
**Rental Agreement**  
**Effective \_\_\_\_\_**

Event Name: \_\_\_\_\_ Phone # \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Email address: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Contact Person Phone # \_\_\_\_\_

Rental Dates / Hours \_\_\_\_\_

Arena w/ use of Announcer's Booth, Chutes, Pens, Seating and Restrooms 6a.m.-6a.m.

Weekdays are Monday – Thursday  
Weekends are Friday – Sunday

\*Arena Rental with less than a 48 hour notice will be done on a "as is basis". We will make every effort to prep the arena, but cannot guarantee it can be done given the short notice.

Tractor Area Drag  
(Water on Site)

\$325 per Two Day Weekend Rental  
(Fri./Sat. or Sat./Sun.)

\$475 per Three Day Weekend Rental  
(Fri – Sun.)

No 6 month advanced One Day or Half Days on Weekends (F-Sun)

\$75 half day – up to 4 hrs – Weekdays(M-Th)

\$125 – over 4 hours – Weekdays (M-Th)  
(3 month advanced reservation allowed for weekends).

Security/cleaning deposit \$50 per day or ½ day

\*All trash and garbage shall be picked up and placed in the outside dumpsters at the end of each day of the event. Otherwise, a trash fee will be deducted from security/cleaning deposit.

**Stall Rental \$20 per day per stall**  
**Trailer Spaces (Contestants) \$20-\$30 per day per space**  
**Collected on site by event**

For Concession Sales  
Or Gate Ticket Sales  
Contact City of Brady  
(325) 597-2152

Send or Attach Event Flyer and  
Information about your Event – Type of  
Function, Entry Fees, Age Requirement,  
Specific Events, Prizes, Gate Fees, etc.

**G. Rollie White Complex**  
**Deposit Agreement**

### **Please read carefully:**

**Reservations/ Deposits:** The rental agreement and security / cleaning deposit must be returned to the City of Brady within 10 days of requesting the date of the event. The rental fee is due 60 days prior to the date of event. Personal checks, cashier checks or credit cards are acceptable and should be made payable to The City of Brady and mailed to PO Box 351, Brady, Texas 76825. To contact the City of Brady regarding your rental, call (325) 597-2152 or email [citysec@bradytx.us](mailto:citysec@bradytx.us).

**Cancellations** (unless natural disaster) must be made 30 days prior to event to receive a full refund.

**A security/cleaning deposit must be attached to this agreement.** Any deposit due or refundable will be returned upon complete inspection of the facility. Should extensive cleaning, damage, missing property, or repairs exceed the security/cleaning deposit, the individual, organization, or membership entered into this agreement shall agree to pay any additional charges as a result of their event or function. Should the City of Brady have to take legal recourse to secure the additional charges, all legal fees will be paid by the individual, organization or membership entered into this agreement with the City of Brady.

**Lessee Initial Here:**

I have read, and agree to, the terms and conditions (Page 3) and do hereby request the use of the G. Rollie White Complex as outlined in this agreement. As the authorized agent, I shall be the responsible contact for my group, organization, membership, or event.

---

Lessee Signature \_\_\_\_\_ Date Signed \_\_\_\_\_

---

Lessor Signature \_\_\_\_\_ Date Signed \_\_\_\_\_

**FOR OFFICE USE ONLY**

**\*Agreement Received:** \_\_\_\_\_  
(Received within 10 days from penciling in date with City of Brady)

\*Security / Cleaning Deposit Received: \_\_\_\_\_ Amount: \_\_\_\_\_  
(Received within 10 days from penciling in date with City of Brady)  
Payment method: \_\_\_\_\_ check (\_\_\_\_\_)#) \_\_\_\_\_ cashier's check (\_\_\_\_\_  
cash \_\_\_\_\_ credit card (+3%)

**Rental Fee Received:** \_\_\_\_\_ **Amount:** \_\_\_\_\_  
**(Received 60 days from date of event)**

Payment method:  check (#)  cashier's check (#)  
 cash  credit card (+3%)

## **G. Rollie White Complex**

### **Terms and Conditions**

- All trash and garbage shall be picked up and placed in the outside dumpsters at the end of each day of the event. Otherwise a trash fee will be deducted from security/cleaning deposit.
- No glass bottles or containers on Premises.
- No alterations or changes to the pens or equipment, without prior approval.
- Lessee shall be responsible for all equipment during the course of their event.
- No equipment shall be loaned out.
- Current Coggins on horses before you unload.
- All "Rules, Regulations, Warnings, and Cautions" will be observed at all times while on premises.
- All lights and fans will be turned off at the end of each day and at the conclusion of the event.
- A walk-through will be made of the premises prior to the event to ensure that all facilities will be found clean and in working order unless otherwise noted.
- The Lessor reserved the right to immediately cancel any ongoing event or activity which violates City, County, State, or Federal law or is deemed immoral or jeopardizes the safety of anyone in attendance or working at the event or activity.
- All children must be accompanied by an adult.
- No roller blades, skates, skate boards on Premises.
- No tying horses to the stalls or panels.
- Pets should be on leashes at all times.
- The City of Brady reserves the right to approve and rent to any and all vendors on the premises. Vendors will need to fill out a vendor application for approval. Vendors should not conflict with the lessees sponsors.
- The City of Brady, and its agents, shall not be liable for any act arising from the conduct or management of the G. Rollie White Complex activities and premises, for accidents of any nature occurring on City of Brady property, for loss or damage to property belonging to any person or organization, any act of negligence of any tenant, concessionaire, employee, contractor, agent or licensee in or about the G Rollie White Complex.
- No sale of alcoholic beverages will be allowed without the prior written approval of the City of Brady. Upon approval, Lessee shall obtain a Temporary On Premise Consumption permit from the Texas Alcohol and Beverage Commission and shall provide the City of Brady a copy of the permit as proof of compliance. Lessee is responsible for all activities taking place during their event or function as well as the conduct of all attendees of the event.
- The City of Brady will do everything possible to maintain a clean and operative facility. Situations do occur that are beyond our control such as power failures, light outage, severe weather, etc. If this should occur during your lease times, we cannot be held responsible; however, we will do everything we can to remedy the situation as quickly as possible.
- The City of Brady shall be the final authority over all issues pertaining to facilities and events.

## **G. Rollie White Complex**

### **Basic Information**

Complex Name: G. Rollie White Complex  
Address: 1600 W. 17<sup>th</sup> Street  
City and State: Brady, Texas 76825

For Information or to Reserve: (325)597-2152 – City of Brady

Webpage: [www.bradytx.us](http://www.bradytx.us)

Number of Covered Arenas: None

Arena Size:

Seating Capacity: 500

Type: Chairs and Fixed

Type of Arena Walls: Panel

Ground Type: Sand

Roping Chute: Yes

Holding Pens: Yes

Bucking Chutes: Yes

Concessions: Yes

Parking Surface: All Weather

ADA Parking: Yes

Number of Stalls: Appx 250

Stall Flooring: Dirt

Stalls Mandatory: Yes

Shavings: No

Washracks: No

Facilities: Men's and Women's Restrooms

Concessions: Yes

Booth/Vendor Area: Yes

Scoreboard: No

Furnish Timer: No

Public Address and Sound System: No

Lighting: Yes

Announcer Stand: Yes

Drags: Yes

Tractor: Yes

Water Truck: Yes

Directions:

Other RV Sites: Richard's Park located appx. 1/4 mile from G. Rollie White

RICHARDS PARK  
FACILITY RENTAL AGREEMENT

Name of group or person renting ("Renter"): \_\_\_\_\_

Responsible Person (for payments and compliance): \_\_\_\_\_ DL #: \_\_\_\_\_

Billing Address: \_\_\_\_\_ City: \_\_\_\_\_ St. \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Work Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Contact Person (if different from above): \_\_\_\_\_ Phone No.: \_\_\_\_\_

Date(s) of Rental: \_\_\_\_\_

Beginning Time: \_\_\_\_\_ Ending Time: \_\_\_\_\_

Function: (describe number of persons and the activities proposed, include additional page if necessary)

  
\_\_\_\_\_  
\_\_\_\_\_

Will alcohol be present:  No  Yes If yes, who will provide security? \_\_\_\_\_

**(The City of Brady requires that security be present when alcohol is consumed. The Brady Police Department 325-597-2152 or the McCulloch County Sheriff's Dept. 325-597-2290 can provide officers for security. We have the right to shut down your event if security is not present.)**

BY SIGNING BELOW, I HEREBY AGREE THAT I HAVE RECEIVED A COPY OF THE RULES AND REGULATIONS. I AGREE THAT I SHALL INDEMNIFY AND HOLD THE CITY OF BRADY HARMLESS AS PROVIDED IN THE RULES AND REGULATIONS. I have read and understand the rules and regulations for the use of the Facility and agree with the conditions for use found in this agreement and the rules and regulations as amended including the return of the deposit policy. I assume all responsibility for the condition of the Facility and agree with the conditions for use and for the return of my deposit.

\_\_\_\_\_  
Signature (Responsible Person)

\_\_\_\_\_  
Date

**CITY OF BRADY**  
**ED DAVENPORT CIVIC CENTER**  
**RULES AND FEES AS AMENDED 2006**

The fees for the use of the **Civic Center** are listed below. The following fee schedule shall apply to all use of the **Civic Center** and shall include use of the kitchen facilities and normal cleaning after use.

**Fees are per day or any portion thereof and they are as follows:**

**Non-Profit: \$400.00**

**Profit: \$400.00**

**THERE WILL BE NO FREE USE OF THE CIVIC CENTER EXCEPT FOR CITY SPONSORED EVENTS. PAYMENT FOR USE OF THE CIVIC CENTER MUST BE MADE IN ADVANCE.**

Fees are for **ONE DAY USE ONLY**. Use of the Civic Center prior to the day of rental for the purpose of decorating, setting up tables, etc. will constitute a fee of **\$50.00** and can only be scheduled if someone else has not rented it on the day prior to your event. Rental time shall end when all of the lessee's effects have been removed from the building.

Reservation, payment and keys will be handled by the City Secretary in City Hall. **Notice of cancellations must be made within two weeks prior to an event otherwise you will lose your deposit.**

The key to the Civic Center must be returned on the day after use, or on the following Monday (or workday) if use is on a weekend or holiday, unless prior arrangements are made. Failure to return the key will constitute losing your deposit.

Persons renting the Center will be fully responsible for any damage to the building and equipment during the time that the Center is in use. Damages above the deposit will be the responsibility of the renter. **In addition to the normal rent charged for the use of the Center, a deposit of \$200.00 will be required in all instances.** The full deposit will be returned within two weeks after the key is returned to allow for inspection of the center after each use **only** if there is no damage to the building **and provided all trash and litter** (both in the Center and on surrounding public grounds) has been placed and secured in plastic bags and taken out to the dumpster. Otherwise, a deduction on an actual charge basis will occur from the deposit.

**No Smoking** is allowed in the Civic Center per Ordinance No. 950. Please use receptacles provided outside.

***Use of the Civic Center where alcoholic beverages will be permitted, a minimum of two public safety officers must be hired to provide security for the event. In all cases the names of these individuals will need to be on file with the City prior to access being made available to the facility.***

Persons renting the Center will comply with State law regarding consumption of alcoholic beverages; Weekdays 12:00 midnight, Sunday 12:00 noon to 12:00 midnight and Saturday 1:00 a.m. All activities need to cease at these times and clean up should begin.

Decorations in the Center will be limited to table or free-standing decorations. No decorations will be placed on the walls or ceiling except for the 3 ½ inch trim provided. Sand is NOT allowed on floors.

**Persons renting the Center will be responsible for turning off all utilities and seeing that the building is properly locked when use of Center is terminated.**

**I, THE UNDERSIGNED, HEREBY AGREE TO ABIDE BY THE ABOVE RULES AND REGULATIONS.**

Date of Event

Organization Name (if applicable)

Name of Responsible Party (Please print)

Address

Telephone

Driver License No. \_\_\_\_\_

Signature

Date

# 2016 BRADY MUNICIPAL COURT CALENDAR

JANUARY						
S	M	T	W	R	F	S
				1	2	
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	<b>20</b>	21	22	23
24	25	26	27	28	29	30
31						

- 01 Office Closed  
**06 Municipal Court, 9:30 am**  
**20 Code Court, 9:30 am**

JULY						
S	M	T	W	R	F	S
					1	2
3	<b>4</b>	5	6	7	8	9
10	<b>11</b>	12	13	14	15	16
17	<b>18</b>	19	<b>20</b>	21	22	23
24	<b>25</b>	26	27	28	29	30
31						

- 04 Office Closed  
11 Judge in Office, 10:00 am  
18 Judge in Office, 10:00 am  
**20 Municipal Court, 8:30 am**  
25 Judge in Office, 10:00 am

FEBRUARY						
S	M	T	W	R	F	S
	1	2	3	4	5	6
7	<b>8</b>	9	10	11	12	13
14	<b>15</b>	<b>16</b>	<b>17</b>	18	19	20
21	<b>22</b>	23	24	25	26	27
28	<b>29</b>					

- 01 Judge in Office, 10:00 am  
08 Judge in Office, 10:00 am  
15 Office Closed to Public  
16 Judge in Office, 10:00 am  
**17 Municipal Court, 8:30 am**  
22 Judge in Office, 10:00 am  
29 Judge in Office, 10:00 am

AUGUST						
S	M	T	W	R	F	S
	<b>1</b>	2	3	4	5	6
7	<b>8</b>	9	10	11	12	13
14	<b>15</b>	16	<b>17</b>	18	19	20
21	<b>22</b>	23	24	25	26	27
28	<b>29</b>	30	31			

MARCH						
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13	<b>14</b>	15	<b>16</b>	17	18	19
20	<b>21</b>	22	23	24	<b>25</b>	26
27	<b>28</b>	29	30	31		

- 07 Judge in Office, 10:00 am  
14 Judge in Office, 10:00 am  
**16 Municipal Court, 8:30 am**  
21 Judge in Office, 10:00 am  
25 Offices Closed  
28 Judge in Office, 10:00 am

SEPTEMBER						
S	M	T	W	R	F	S
				1	2	3
4	<b>5</b>	6	7	8	9	10
11	<b>12</b>	13	14	15	16	17
18	<b>19</b>	20	<b>21</b>	22	23	24
25	<b>26</b>	27	28	29	30	

APRIL						
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17	<b>18</b>	19	<b>20</b>	21	22	23
24	<b>25</b>	26	27	28	29	30

- 04** Judge in Office, 10:00 am  
11 Judge in Office, 10:00 am  
18 Judge in Office, 10:00 am  
**20 Municipal Court, 8:30 am**  
25 Judge in Office, 10:00 am

OCTOBER						
S	M	T	W	R	F	S
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2	<b>3</b>	4	5	6	7	8
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16	<b>17</b>	18	<b>19</b>	20	21	22
23	<b>24</b>	25	26	27	28	29
30	<b>31</b>					

MAY						
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15	<b>16</b>	17	<b>18</b>	19	20	21
22	<b>23</b>	24	25	26	27	28
29	<b>30</b>	31				

- 02 Judge in Office, 10:00 am  
07 City Election Day  
09 Judge in Office, 10:00 am  
16 Judge in Office, 10:00 am  
**18 Municipal Court, 8:30 am**  
23 Judge in Office, 10:00 am  
30 Offices Closed

NOVEMBER						
S	M	T	W	R	F	S
		1	2	3	<b>4</b>	5
6	<b>7</b>	8	9	10	<b>11</b>	12
13	<b>14</b>	15	<b>16</b>	17	18	19
20	<b>21</b>	22	23	<b>24</b>	25	26
27	<b>28</b>	29	30			

JUNE						
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12	<b>13</b>	14	15	16	17	18
19	<b>20</b>	21	<b>22</b>	23	24	25
26	<b>27</b>	28	29	30		

- 06** Judge in Office, 10:00 am  
13 Judge in Office, 10:00 am  
20 Judge in Office, 10:00 am  
**22 Municipal Court, 8:30 am**  
27 Judge in Office, 10:00 am

DECEMBER						
S	M	T	W	R	F	S
				1	2	3
4	<b>5</b>	6	7	8	9	10
11	<b>12</b>	13	14	15	16	17
18	<b>19</b>	20	<b>21</b>	22	23	24
25	<b>26</b>	27	28	29	30	

Key: Municipal Court Dates – **BOLD** Judges Office Hours – **Yellow** Office Closed (for Holidays/In-Service Days) – **Green**



**BRADY**  
THE CITY OF  
**TEXAS**

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**INTER-OFFICE MEMORANDUM**

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January 26, 2016

To: Kim Lenoir, CPM  
City Manager

From: Steven Miller  
Director – PW

Subj: TCEQ Notice of Enforcement Action  
Supplemental Environmental Program (SEP)

Status Report

The City of Brady received TCEQ release or closure of its SEP work order on June 1, 2015. Actual work was completed in December 2015.

Background

In a letter dated April 25, 2014 the Texas Commission on Environmental Quality assessed an enforcement action against the City of Brady for violations of the Texas Water Code and Commission Rules. These non-compliance issues stemmed from an investigation conducted by the TCEQ San Angelo Regional Office and was documented in a letter dated February 27, 2104. The non-compliance issues ranged from discharge violations at the WWTP and sewer collection deficiencies. The assessed penalty was levied at \$6,000.00.

The city's response was to request consideration from TCEQ to become a participant in their Supplemental Environmental Program that converts monetary fines into community action plans. In this case, the city elected to implement a lake shore cleanup activity. TCEQ accepted the city's request for a SEP, in lieu of a fine payment, and was assigned to consideration for a hearing docket by the TCEQ Commissioner's court. The SEP request was administratively assigned to the TCEQ docket by late 2014. On February 2015, the city received formal notification or final motion by the TCEQ Commissioners of an approved SEP and it was administratively assigned to a non-governmental 3rd party contractor to handle the financial oversight of the fine conversion. In this case, the Texas Association of Resource Conservation and Development Areas (RC&D) in Stephenville.

By summer of 2015, the city had met with representatives from RC&D and established a timetable for the lake cleanup activity. RC&D solicited services from a local contractor on behalf of the City of Brady and a work effort for the north shore of Brady Lake was completed by December 2015.