



**CITY OF BRADY COUNCIL AGENDA  
CITY COUNCIL WORK SESSION  
MAY 24, 2016 AT 9:00 AM**

NOTICE is hereby given of a meeting of the City Council of City of Brady, McCulloch County, State of Texas, to be held at 9:00am on May 24, 2016, at the Brady Housing Authority, located at 405 East Main Street, Brady, Texas, for the purpose of considering the following items. The City Council of the City of Brady, Texas, reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable pursuant to authorization by Title 5. Chapter 551. of the Texas Government

Tony Groves  
Mayor

Kathy Gloria  
Mayor Pro Tem, Place 1

Shelly Perkins  
Council Member, Place 2

Marilyn Gendusa  
Council Member, Place 3

Jane Huffman  
Council Member, Place 4

Jim Griffin  
Council Member, Place 5

Kim Lenoir  
City Manager

Tina Keys  
City Secretary

Lisa Remini  
Director of Finance

Steve Miller  
Director of Public Works

Peter Lamont  
Director of Community Services

Lyle Daniel  
Chief of Fire/EMS

Steve Thomas  
Chief of Police

Shannon Kackley  
City Attorney

**1. Call to Order, Roll Call and Certification of a Quorum**

**2. Discuss any changes to Mission, Vision, Value Statements**

**3. Discuss revenue resources and 2015 Rate Study**

**4. Discuss any changes to 5 Year Capital and Project Plan**

**5. Discuss and prioritize Capital Project needs by Fund for FY 2017**

**6. Recess for lunch**

**7. Presentation, not before 1:00pm**

- A. Concept Plan for a new Public Safety Facility, includes Fire/EMS, PD, Communications and multi-use training room prepared by EIKON Consulting Group (Comprehensive Plan Action Item 33).

**8. Discuss and plan future work session dates and topics**

**9. Adjournment**

*I certify that this is a true and correct copy of the City of Brady City Council Meeting Agenda and that this notice as posted on the designated bulletin board at Brady City Hall, 201 E. Main St., Brady, Texas 76825; a place convenient and readily accessible to the public at all times, and said notice was posted on \_\_\_\_\_ by 6:00 p.m. and will remain posted continuously for 72 hours prior to the scheduled meeting pursuant to Chapter 551 of the Texas Government Code.*

*Tina Keys, City Secretary*

In compliance with the American with Disabilities Act, the City of Brady will provide for reasonable accommodations for persons attending public meetings at City Facilities. Requests for accommodations or interpretive services must be received at least 48 hours prior to the meeting. Please contact the City Secretary at 325-597-2152 or [citysec@bradytx.us](mailto:citysec@bradytx.us).

**Attendance by Other Elected or Appointed Officials:** It is anticipated that members of other governmental bodies, and/or city boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the body, board, commission and/or committee. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a possible meeting of the other body, board, commission and/or committee, whose members may be in attendance, if such numbers constitute a quorum. The members of the boards, commissions and/or committees may be permitted to participate in discussion on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless item and action is specifically provided for on an agenda for that body, board, commission or committee subject to the Texas Open Meetings Act.

This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes written interpretation of the Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.114(c) and the meeting is conducted by all participants in reliance on this opinion.





## MISSION

The mission of the City of Brady is to celebrate and share its rich history, encourage diverse housing choices, provide employment opportunities, exercise and promote fiscal responsibility, deliver exceptional customer services, and insure quality infrastructure that foster a thriving/sustainable community for our citizens and visitors.

## VISION

Brady is a heartfelt All-American small town prepared for big opportunities.

## PURPOSE

City of Brady is protecting our small town country charm for families and those seeking an active outdoor lifestyle deep in the heart of Texas.

## VALUES

Our City of Brady employees will passionately serve our citizens through our core values of Integrity, Excellence, Accountability, Safety, and Teamwork.

**Integrity:** We communicate and act honestly and accurately, which establishes credibility, mutual respect, and builds trust.

**Excellence:** We work daily to achieve excellence in all that we do.

**Accountability:** We constantly strive to improve our departments, organization, community and ourselves.

**Safety:** Safety is foremost in our minds and actions to insure personal safety as well as the care of our equipment, grounds, facilities and our community.

**Teamwork:** Our team includes city staff, community partners, elected officials, board members and citizens as we work for a better community. Together we share responsibility for and the mutual commitment to the success of our community.



**Brady Vision Statement: (What would it look like if everything was perfect or where you want to be?)**  
Brady is a heartfelt All-American small town prepared for big opportunities.

**Core Purpose Statement: (Why do we exist?)**

City of Brady is protecting our small town country charm for families and those seeking an active outdoor lifestyle deep in the heart of Texas.

**Mission Statement (How do we get to our purpose?):**

The Mission of the City of Brady is to celebrate and share its rich history, encourage diverse housing choices, provide employment opportunities, exercise and promote fiscal responsibility, deliver exceptional customer services, and insure quality infrastructure that foster a thriving/sustainable community for our citizens and visitors.

**Our City of Brady employees will passionately serve our citizens through our core values of Integrity, Excellence, Accountability, Safety, and Teamwork.**

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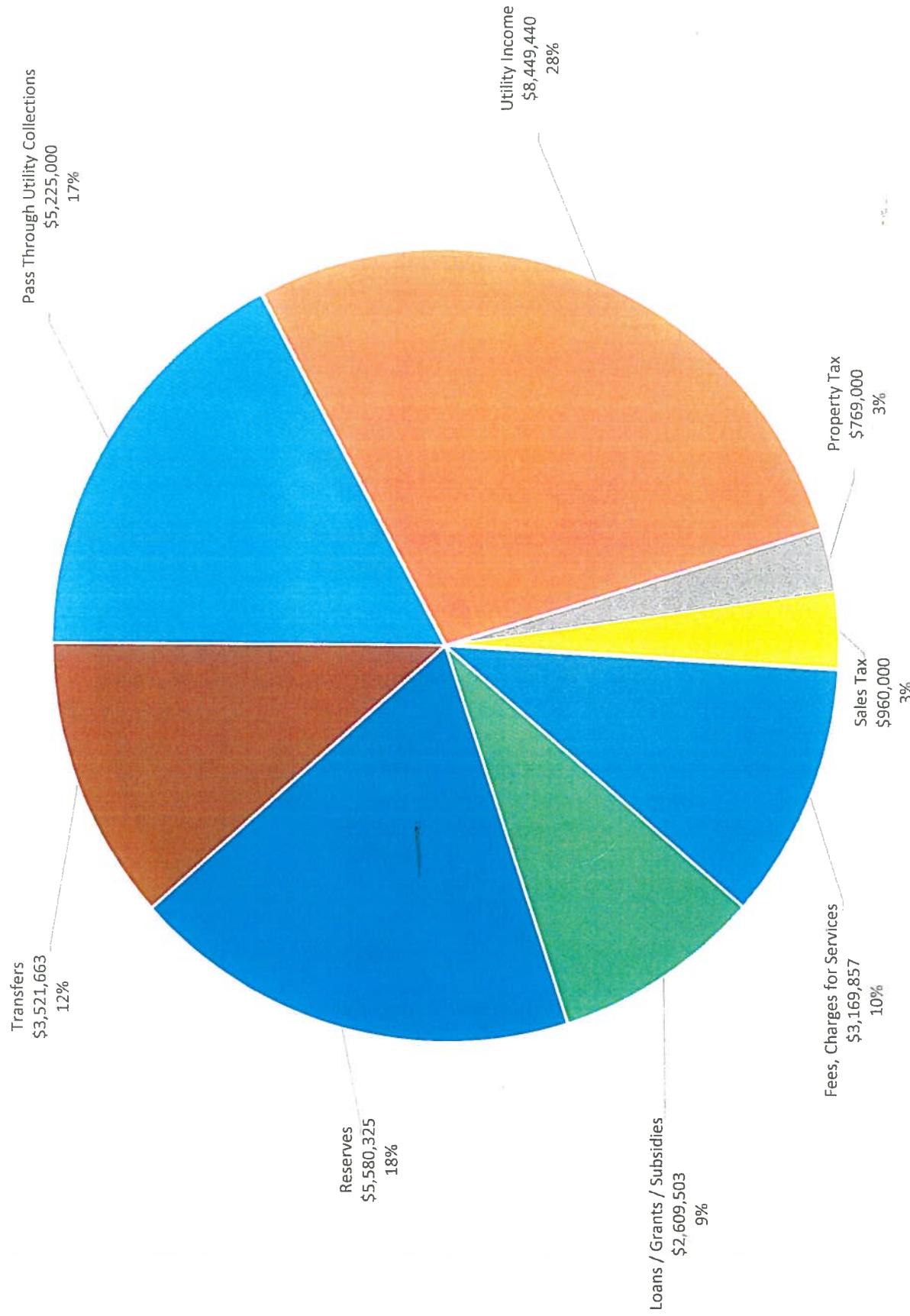
**Excellence:** We work daily to achieve excellence in all that we do.

**Accountability:** We constantly strive to improve our departments, organization, community, and ourselves.

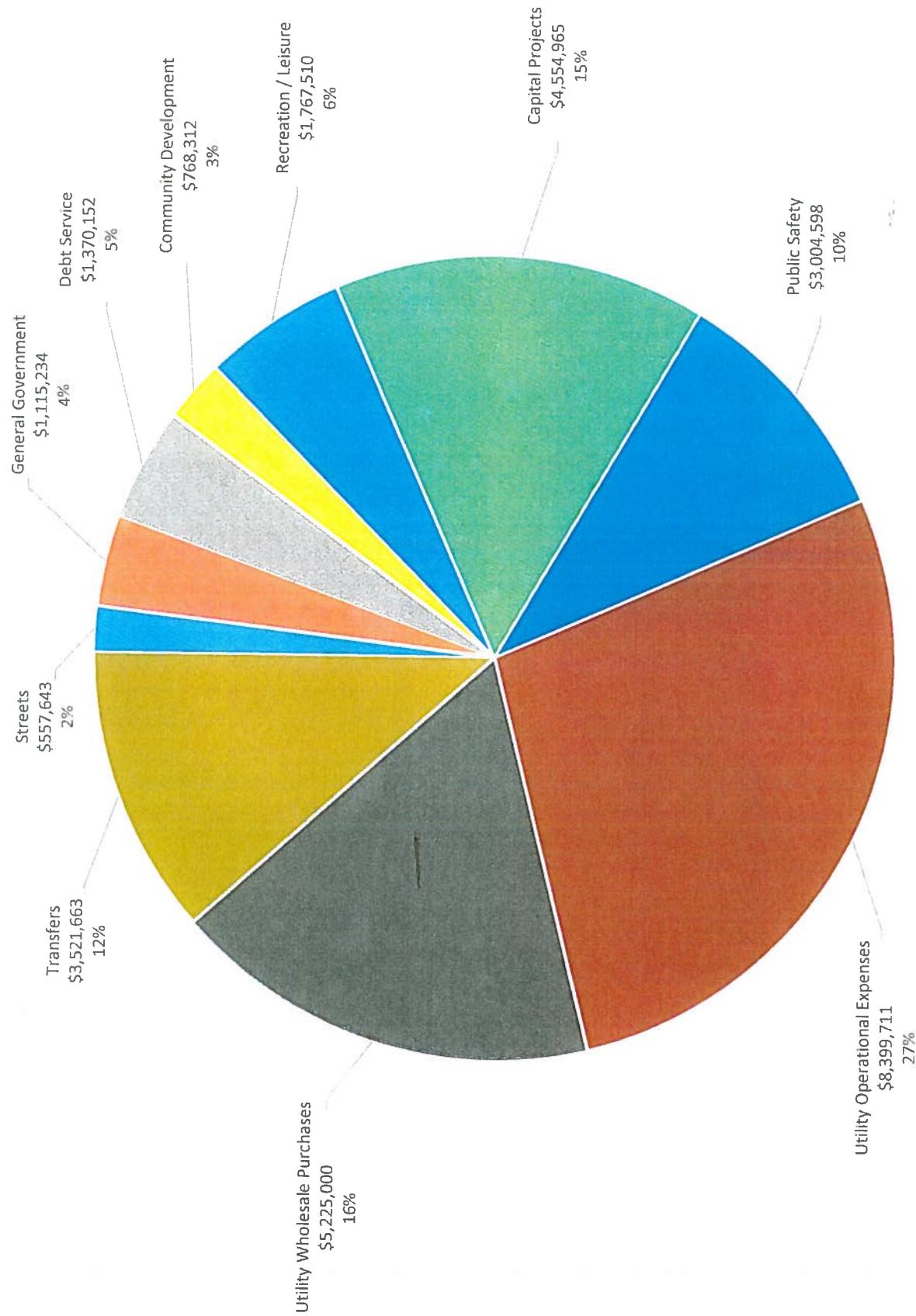
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**Teamwork:** Our team includes city staff, community partners, elected officials, board members and citizens as we work for a better community. Together we share responsibility for and the mutual commitment to the success of our community.

## TOTAL CITY FY 16 BUDGETED REVENUES



## TOTAL CITY FY 16 BUDGETED EXPENDITURES



CITY OF BRADY

## UTILITY AND TAX RATES COMPARISONS

July 1, 2015



## Project Scope

- Evaluate property tax and utility rates, including:
  - Electric rates
  - Water rates
  - Wastewater rates
  - Garbage rates
  - Property tax rates
- Identify collection of funds through utility bills
- Evaluate net sales tax revenue among comparison cities

# Residential Rate Comparison

Electric <sup>1</sup>		Water <sup>2</sup>		Property Tax <sup>3</sup>	
Monthly Bill	% of Brady	Monthly Bill	% of Brady	Annual Bill	% of Brady
Giddings	\$114.50	79.12	Luling	\$23.45	80.86
Llano	\$116.20	80.30	Giddings	\$24.00	82.76
Lampasas	\$121.58	84.01	Bellville	\$26.73	92.17
Luling	\$126.33	87.30	Brady	\$29.00	100.00
Bellville	\$133.50	92.25	Lampasas	\$39.45	136.03
Brady	\$144.71	100.00	Llano	\$41.50	143.10
Coleman	\$173.50	119.89	Coleman	\$41.61	143.48
Wastewater <sup>4</sup>		Garbage <sup>5</sup>		Garbage <sup>5</sup>	
Monthly Bill	% of Brady	Monthly Bill	% of Brady	Monthly Bill	% of Brady
Giddings	\$20.63	90.68	Bellville	\$15.00	88.24
Luling	\$22.15	97.36	Brady	\$17.00	100.00
Brady	\$22.75	100.00	Giddings	\$18.04	106.12
Bellville	\$23.66	104.00	Lampasas	\$18.32	107.76
Lampasas	\$33.95	149.23	Luling	\$18.76	110.35
Coleman	\$38.45	169.01	Coleman	\$19.08	112.24
Llano	\$42.87	188.44	Llano	\$20.14	118.47
Electric	\$126.33	\$114.50	Brady	\$133.50	\$121.58
Water	\$23.45	\$24.00	Bellville	\$26.73	\$39.45
Wastewater	\$22.15	\$20.63	Lampasas	\$23.66	\$33.95
Garbage	\$18.76	\$18.04	Luling	\$15.00	\$18.32
Property Tax	\$31.52	\$46.30	Coleman	\$31.87	\$28.49
Monthly Total	\$222.21	\$223.47	Llano	\$230.62	\$241.79

1. Electric bill based on 1,000 kWh
2. Water bill based on 5,000 gallons
3. Property tax bill based on average residential property value
4. Wastewater bill based on 5,000 gallons
5. Garbage based on 1 collection per week

Residential Property Tax Values and Rates	Valuation	Tax Rate
Coleman	\$49,358	0.37135
Brady	\$65,811	0.3128
Llano	\$78,529	0.41
Lampasas	\$86,503	0.395218
Luling	\$83,273	0.4542
Bellville	\$142,827	0.2678
Giddings	\$109,618	0.5068

- Median residential property values and applicable city property tax rate

# Small Commercial Rate Comparison

Electric <sup>1</sup>		Water <sup>2</sup>		Property Tax <sup>3</sup>	
Monthly Bill	% of Brady	Monthly Bill	% of Brady	Annual Bill	% of Brady
Lampassas	\$303.70	93.19	Bellville	\$35.73	77.67
Giddings	\$304.00	93.28	Giddings	\$40.00	86.96
Llano	\$311.75	95.66	Brady	\$46.00	100.00
Brady	\$325.91	100.00	Luling	\$49.95	108.59
Luling	\$335.43	102.92	Llano	\$51.50	111.96
Bellville	\$339.35	104.12	Coleman	\$54.91	119.37
Coleman	\$430.85	132.20	Lampassas	\$63.70	138.48
Wastewater <sup>4</sup>		Garbage <sup>5</sup>		Garbage <sup>5</sup>	
Monthly Bill	% of Brady	Monthly Bill	% of Brady	Monthly Bill	% of Brady
Bellville	\$23.66	63.95	Lampassas	\$17.19	68.62
Luling	\$28.46	76.92	Bellville	\$21.00	83.83
Giddings	\$33.70	91.08	Llano	\$22.60	90.22
Brady	\$37.00	100.00	Coleman	\$23.32	93.09
Coleman	\$42.57	115.05	Brady	\$25.05	100.00
Lampassas	\$49.20	132.97	Luling	\$32.02	127.82
Llano	\$65.32	176.54	Giddings	\$63.00	251.50

1. Electric bill based on 2,500 kWh
2. Water bill based on 10,000 gallons
3. Property tax bill based on calculated small commercial property value
4. Wastewater bill based on 10,000 gallons
5. Garbage based on 1 collection per week

# Large Commercial Rate Comparison

Electric <sup>1</sup>		Water <sup>2</sup>		Property Tax <sup>3</sup>	
Monthly Bill	% of Brady	Monthly Bill	% of Brady	Annual Bill	% of Brady
Giddings	\$5,412.65	Bellville	\$53.73	\$229.11	89.04
Lampasas	\$5,607.60	Giddings	\$62.50	\$257.32	100.00
Llano	\$5,755.00	Brady	\$80.50	\$402.46	156.40
Bellville	\$5,820.25	Coleman	\$88.21	\$427.34	166.07
Brady	\$5,929.60	Luling	\$92.20	\$472.78	183.73
Luling	\$6,226.85	Llano	\$92.50	\$478.11	185.80
Coleman	\$7,360.15	Lampasas	\$96.70	\$694.43	269.87
Wastewater <sup>4</sup>		Garbage <sup>5</sup>		Garbage <sup>5</sup>	
Monthly Bill	% of Brady	Monthly Bill	% of Brady	Monthly Bill	% of Brady
Bellville	\$28.66	Brady	\$54.00	\$100.00	
Luling	\$47.16	Luling	\$61.72	\$114.30	
Giddings	\$47.90	Giddings	\$63.00	\$116.67	
Brady	\$62.00	Coleman	\$68.90	\$127.59	
Lampasas	\$71.70	Llano	\$69.83	\$129.31	
Llano	\$78.22	Bellville	\$72.05	\$133.43	
Coleman	\$83.77	Lampasas	\$75.74	\$140.26	

1. Electric bill based on 50,000 kWh and 135 kW
2. Water bill based on 20,000 gallons
3. Property tax bill based on calculated large commercial property value
4. Wastewater bill based on 20,000 gallons
5. Garbage based on 1 dumpster collection per week

# Industrial Rate Comparison

Electric <sup>1</sup>		Water <sup>2</sup>		Property Tax <sup>3</sup>	
Monthly Bill	% of Brady	Monthly Bill	% of Brady	Annual Bill	% of Brady
Giddings	\$52,509.00	90.69	Bellville	\$229.11	89.04
Lampasas	\$57,502.60	99.31	Giddings	\$257.32	100.00
Brady	\$57,900.21	100.00	Brady	\$402.46	156.40
Llano	\$60,604.50	104.67	Lampasas	\$427.34	166.07
Bellville	\$60,798.75	105.01	Coleman	\$472.78	183.73
Luling	\$66,381.40	114.65	Llano	\$478.11	185.80
Coleman	\$76,800.15	132.64	Luling	\$694.43	269.87
Wastewater <sup>4</sup>		Garbage <sup>5</sup>		Garbage <sup>5</sup>	
Monthly Bill	% of Brady	Monthly Bill	% of Brady	Monthly Bill	% of Brady
Bellville	\$43.66	31.87	Brady	\$108.00	100.00
Giddings	\$90.50	66.06	Luling	\$124.98	115.72
Luling	\$103.26	75.37	Coleman	\$173.84	160.96
Llano	\$123.17	89.91	Bellville	\$174.37	161.45
Brady	\$137.00	100.00	Giddings	\$177.45	164.31
Lampasas	\$139.20	101.61	Llano	\$180.65	167.27
Coleman	\$207.37	151.36	Lampasas	\$227.17	210.34
Electric	Water	Wastewater	Brady	Llano	Bellville
\$52,509.00	\$57,502.60	\$57,900.21	\$60,604.50	\$60,798.75	\$66,381.40
\$134.50	\$195.70	\$184.00	\$222.25	\$107.73	\$222.60
Water	Wastewater	Garbage	Property Tax	Llano	Bellville
\$90.50	\$139.20	\$137.00	\$25.73	\$123.17	\$43.66
\$177.45	\$227.17	\$108.00	\$42.73	\$180.65	\$174.37
Property Tax	Garbage	Property Tax	Electric	Brady	Brady
\$69.44	\$42.73	\$25.73	\$52,509.00	\$69.44	\$58,354.94
Monthly Total	Garbage	Water	Electric	Water	Wastewater
\$52,980.89	\$58,107.40	\$58,354.94	\$61,170.82	\$61,172.32	\$66,879.52

1. Electric bill based on 535,000 kWh and 1,200 kW
2. Water bill based on 50,000 gallons
3. Property tax bill based on calculated industrial property value
4. Wastewater bill based on 50,000 gallons
5. Garbage based on 3 dumpster collections per week

## Rate Comparison Summary

- Across most rate classes:
  - Brady's total monthly bill estimate is competitive or cheaper than comparison cities
  - Brady's electric rates are generally higher
  - Water and wastewater rates tend to be in the middle of the rankings
  - Garbage is generally lower across all rate classes
  - Brady's low property tax bills contribute the most to Brady's total competitiveness

## City Sales Tax

	Total Net Revenue
<b>Bellville</b>	\$835,470
<b>Llano</b>	\$925,661
<b>Coleman</b>	\$959,290
<b>Brady</b>	\$1,162,366
<b>Lampasas</b>	\$1,478,179
<b>Luling</b>	\$1,689,474
<b>Giddings</b>	\$1,968,044

- Data provided by Texas State Comptroller
- Total net sales tax revenue during FY 2014
  - Includes 4A/4B sales tax

# City Services Comparison

Total									10
Other									
Zoo									
Water System									
Toll Bridge									
Transit Bus System									
Swimming Pool									
Solid Waste Disposal System									
Senior Center									
Sewer System									
Parks and Recreation									
Public Housing Units									
Parking Lot									
Municipal Building									
Market									
Lake									
Library/Museum									
Boat Harbor									
Hospital									
Gas System									
Golf Course									
Fairgrounds									
Electric System									
Civic/Community Center									
Cemetery									
Airport									
Auditorium									
Lampasas	Pop. 7,223	x	x	x	x	x	x	x	
Luling	Pop. 5,732	x	x	x	x	x	x	x	11
Brady	Pop. 5,457	x	x	x	x	x	x	x	16
Giddings	Pop. 5,042	x	x	x	x	x	x	x	8
Coleman	Pop. 4,449	x	x	x	x	x	x	x	10
Bellville	Pop. 4,208	x	x	x	x	x	x	x	12
Llano	Pop. 3,324	x	x	x	x	x	x	x	9

1. Population data provided by US Census population estimates
2. City service data based on allocations provided in most recent city budget

## Utility Rates and Services Summary

- Municipalities have limited revenue sources to fund city services, i.e., taxes and enterprise funds
- Distribution of revenue changes between cities
  - Varies based on many local variables
- Higher property and sales taxes can offset revenue collected through utility funds
  - Demonstrated with Luling, Lampasas, and Giddings
- Brady provides significantly more services compared to other cities despite:
  - 2<sup>nd</sup> lowest calculated property taxes
  - \$300 - \$800 thousand sales tax revenue less than other comparison cities
  - Maintaining competitive utility rates

**CITY OF BRADY**  
**ADMINISTRATIVE PROCEDURES**

<b>SUBJECT:</b> <b>FUND BALANCE / WORKING CAPITAL POLICY</b>	<b>EFFECTIVE DATE:</b> <b>11-19-2013</b>	<b>REVISED DATE:</b> <b>5-19-2015</b>
<b>APPROVED:</b>	<b>Reference No: 2013-1</b>	

## 1. Purpose

The purpose of this policy is to establish a key element of the financial stability of the City by setting guidelines and parameters for fund balance / working capital of the various funds used by the City of Brady. Unassigned fund balance/ working capital are an important measure of economic stability. It is essential that the City maintain adequate levels of unassigned fund balance to mitigate financial risk that can occur from unforeseen revenue fluxuations, unanticipated expenditures, and similar circumstances. Advantages of a fund balance / working capital policy are as follows:

- Enhances the quality of decisions by imposing order and discipline
- Promotes consistency and continuity in decision making
- Demonstrates a commitment to long term financial planning objectives

## 2. Definition

Fund Equity – A fund's equity is generally the difference between its assets and its liabilities.

Fund Balance – An accounting distinction is made between the portions of fund equity that are spendable and nonspendable. Those are broken up into five categories:

1. Nonspendable Fund Balance – includes amounts that are not in spendable form or are required to be maintained intact.
2. Restricted Fund Balance – includes amounts that can be spent only for the specific purposes stipulated by external resource providers either constitutionally or through enabling legislation.
3. Committed Fund Balance – includes amounts that can be used only for the specific purposes determined by a formal action of the City Council. Commitments may be changed or lifted only by the City Council taking the same formal action that imposed the constraint originally.
4. Assigned Fund Balance – comprises amounts intended to be used by the City for specific purposes. Intent can be expressed by the City Council or by an official or body to which the City Council delegates the authority. In governmental funds other than the general fund, assigned fund balance represents the amount that is not restricted or committed. This indicates that the resources in other governmental funds are, at a minimum, intended to be used for the purpose of that fund.
5. Unassigned Fund Balance – is the residual classification of the general fund and includes all amounts not contained in other classifications. Unassigned amounts are technically available for any purpose.

### **3. Policy Statement**

#### **Committed Fund Balance**

The City Council is the City's highest level of decision making authority and the formal action that is required to be taken to establish, modify, or rescind a fund balance commitment is an ordinance or resolution approved by the Council at the City's Council meeting. The ordinance or resolution must either be approved or rescinded, as applicable, prior to the last day of the fiscal year for which the commitment is made. The amount subject to the constraint may be determined in the subsequent period.

#### **Assigned Fund Balance**

The City Council has authorized the City Manager or Director of Finance as the officials authorized to assign fund balance to a specific purpose as approved by this fund balance policy.

#### **Unassigned Fund Balance**

The unassigned fund balance for the General Fund of the City of Brady will be maintained at a level sufficient to provide the required resources to meet operating cost needs, to allow for unforeseen needs of an emergency nature, and to permit orderly adjustment to changes resulting from fluctuation of revenue funds.

### **4. Order of Expenditure of Funds**

When multiple categories of fund balance are available for expenditure, the City will start with the least restricted category and spend those funds first before moving down to the next category with available funds.

### **5. Funding Levels**

The City establishes the following funding levels concerning unassigned fund balances / working capital in the various funds used by the City of Brady:

- The annual budget shall be presented to Council, with each fund reflecting **minimum** ending fund balances / working capital as follows:

General Fund	An amount no less than 60 days of operating expenditures (approximately 15%) until an amount equal to 90 days (approximately 25%) can be achieved.
Utility Funds	
Electric/Sewer	180 days of operating expenditures
Water	(approximately 50%)
Gas	
Utility Support	90 days of operating expenditures
Solid Waste	(approximately 25%)

- The operating expenditures are exclusive of capital outlay.
- Fund balances, which exceed the minimum levels established for each of the funds, may be appropriated for non-recurring capital projects or programs. The Council recognizes that any such funds should be appropriated for non-recurring expenditures as they represent prior year surpluses that may or may not materialize in subsequent fiscal years.

## **6. Monitoring and Reporting**

The computation of the required balances shall occur at least twice a year.

1. The first computation shall occur after the audit is presented to City Council. The fund balance/working capital as of September 30 of the year of the audit shall be compared to the budgeted operating expenditures for the fiscal year following the audit.
2. The second computation shall occur during the budget process for the next fiscal year. The estimated fund balance/working capital for the current fiscal year shall be compared to the estimated operating expenditures of the new fiscal year budget.

## **7. Replenishment**

Should the fund balances fall below the targeted level, the City Council must approve and adopt a plan to restore the balance to the targeted level within two (2) years. If restoration can not be accomplished within such period without severe hardship, then the City Council will establish a different but reasonable time period.

Brady City Council Priorities Discussed

June 9, 2015 Work Session

*X - was not funded FY16*

✓ Utility Funds:

- 1 Radium Reduction/ Drinking Water (DW) Project
- 2 Wastewater Treatment Plant Replacement - Clean Water (CW) Project
- 3 Gas Distribution System upgrades/repairs
- 3 Water Distribution Service Lines upgrades/repairs
- 3 Electric Distribution Service Upgrades/Improvements
- 4 TXDOT - N Bridge Street / Downtown - utilities relocation project
- 5 Residential Trash Truck - Replacement
- 5 Digital Recordkeeping / Electronic Billing
- 6 Street Sweeper Additional Services - PT Employee Dump bed Truck

General Fund:

- 1 Replace 3 Police Patrol Cars and Add Night Sargent Position
- 1 Replace Medic Unit 4 Ambulance
- ~~✓~~ Build New Fire station - possible Public Safety Center
- ~~✓~~ Add Fire/EMS 5th crewman - add 1 per year for 3 years
- 3 Establish Standard Employee Pay Plan - Annual Steps Increases
- ~~✓~~ Develop 10 year street repairs and maintenance plan/fund
- ~~✓~~ Replace roof at City Hall
- ~~✓~~ Airport upgrades - AWOS, RAMP Repairs, Master Plan
- ~~✓~~ Financial Transparency / Communications / Regulations - website, CAFR, Staff
- 5 Remodel Activity Center for Senior Citizen Program
- ~~✓~~ Emergency Operations Center (EOC) Generator Back-up Airport
- 5 Digital Recordkeeping
- ~~✓~~ Park Improvements - Repair existing facilities
- 6 Lake Improvements - RV Sites, Store, Dump Station
- ~~✓~~ Cleaning - Clearing Lots - Expand clean-up programs - add bulk pick-up
- 6 Add security cameras for vandalism, theft, surveillance
- ~~✓~~ Golf Course Improvements
- ~~✓~~ Annexation Plan

BEDC:

- 1 Expand and Renovate Civic Center
- 1 Attract a major business/jobs to Brady

✓ Cemetery Tax: Repair, expand and maintain cemeteries

City of Brady  
CAPITAL IMPROVEMENT PROJECT

**TITLE: List Item for Ranking**  
description

estimated cost \$  
Source of Funding

**S A M P L E Scoresheet**

<b>Urgent (red)</b>	<b>Very Important (green)</b>	<b>Moderate (yellow)</b>	<b>Important (blue)</b>
critical risk for the city			
5 pts	3 pts	2 pts	1 pt

PROPOSED -5 Year CIP-5/19/2016

**GENERAL  
CAPITAL IMPROVEMENT PROJECTS FUNDING SCHEDULE**

FUND	ITEM	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
<b>01- Admin</b>	Boiler /AC replacement - City Hall Remodel - City Hall Lobby		50,000 50,000	200,000		
<b>03 - PPM</b>	Replace Playground Equipment -Richards St. Skatepark	75,000	75,000	75,000	90,000	
	Restore roof - Service Center (12000sf) addition to Service Center	86,000		250,000		
	Senior/Activity Center remodel		200,000			
	Roof Replacement - City Hall		180,000			
	8475 sf - top and bottom - modified BUR					
<b>2.0 cent designated tax</b>	Cemeteries - Resthaven / Live Oak	43,000	100,000	110,000	60,000	60,000
<b>07-Fire</b>	New Fire/EMS Facility - construction plan construction - new Fire/EMS station	500,000	5,000,000	4,000,000	500,000	
	Replace roof - old fire station				100,000	
<b>08-Police</b>	Police Station - Rehab - replace roof (4125 sf - \$100,000.)			100,000		
<b>05-Golf</b>	Remodel Proshop / Restrooms	100,000				
<b>06-Pool</b>	Renovate Pool (opened 2009 - 10 yr old)		100,000			
<b>11 - Community Svcs</b>	Parks Master Plan	15,000				
<b>12-Streets</b>	Curb Replacement Install Ribbon Curbs Ballou St. Improvement Annual Chip Seal Overlay	300,000 65,000		50,000 50,000	65,000	

PROPOSED -5 Year CIP-5/19/2016

<b>13-Civic Center</b>	parking improvements	200,000	200,000	
<b>17-Municipal Court</b>	Municipal Court Roof Repairs			
<b>32-Lake</b>	Replace Playground Concrete Parking Pads	75,000	20,000	50,000
<b>34-GRW</b>	repairs/remodel	32,000	50,000	
<b>24-Repair Shop</b>	Wash Bay Improvement		40,000	
<b>TOTALS</b>	<b>GENERAL FUND CIP</b>	<b>\$ 1,406,000</b>	<b>\$ 6,010,000</b>	<b>\$ 4,910,000</b>
			<b>\$ 815,000</b>	<b>\$ 310,000</b>

## SPECIAL

## CAPITAL IMPROVEMENT PROJECTS FUNDING SCHEDULE

FUND	ITEM	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
43-CD						
25% city share	TXDOT - Replacement 20 yr old AWOS \$150k	37,500				
10% city share	TXDOT Aviation - 90/10 T-Hangar Project (\$150k)		15,000			
10% city share	TXDOT Overlay Ramp & Taxiways(\$150k)		50,000			
10% city share	TXDOT - Airport Runway Extension 17-35 90/10 (only if state funds are available for match-\$5M)			60,000		
10% city share	TXDOT-New Box Hangars (\$600k & \$800k) update 17 yr old Master Plan and Business Plan			80,000		
10% city share	\$200k - TXDOT Grant Project (\$10K donation \$180K/\$20K City)	20,000				
50% city share	TPWD - \$400,000 - Ballfields Grant 50/50	150,000	260,000	260,000		
50% city share	TPWD - \$75,000 - WW Park 50/50	75,000				
50 match	Stanburn Park - Fairmont adoption project			75,000		
20 match	Stormwater Master Plan (funded 2014)					
<b>TOTALS</b>	<b>SPECIAL REV FUNDS CIP</b>	<b>\$ 282,500</b>	<b>\$ 775,000</b>	<b>\$ 335,000</b>	<b>\$ 155,000</b>	<b>\$ -</b>

UTILITY  
**CAPITAL IMPROVEMENT PROJECTS FUNDING SCHEDULE**

FUND	ITEM	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
<b>22-Electric</b>	project 2 ( along N Walnut from Lockhart to Bee) Wall St. OH Conductor Replace, load demands at 17th & Nine Rd	210,000	212,300			
	project 4 (voltage regulator on feed to airport)	20,000	63,000			
	project 6 (3Phase switch Old Mason/17th)	15,000				
	project 8 (install recloser 17th/Church)					
	project 9 (WWTP recloser w/ new steel pole)		37,000			
	project 11(3phase recloser at 11th & 6th) upgrade recloser for new WWTP	10,800	48,000			
	Capactor US 377N (by Loadcraft)	29,600				
	LoadCraft/Airport OH Line Reconductor		250,000			
	TXDOT US377N/Downtown Square (Fixed Cost)	10,520	10,520			
	Street Light Replace: S Bridge St. & S Old Menard Hwy			50,000		
	Street Light Replace: S Bridge St. & S Old Menard Hwy			50,000		
	OH Replacement Feed to Premier Sand			300,000		
	Downtown Square Underground Electrical (Betterment by City)	51,029				
<b>23-WWTP/CWSRF</b>	Preliminary engineering design services - WWTP replacement * Final design - August 2017 * Construction (est. city share at 50/50 loan)	640,000	1,000,000	9,000,000	9,000,000	
<b>31-Water Dist/WW</b>	TXDOT US377N/Downtown Square (Fixed Cost) Apartment sewer line upgrade simpson street waterline upgrade (1" in. To 6" in.) Live Oak along West 11 Alley Sewer Lines Upsize (Plate 2) West 14 <sup>th</sup> , 15th & 17th Cypress varies WW Pipe Relignment (Plate 4) Old Mason Rd. from E Grove St. to Ave. B, WW Replace (Plate 5) Richards Park Trunk Line to San Angelo Hwy, WW Reline (Plate 6) TXDOT US377N beyond SH190 to Belton Water line relocate	104,160 50,000 50,000	104,160	2,100,000 950,000 890,000 920,000 500,000		
<b>33-DWSRF/Radium</b>	Final design (100% EDAP Grant = \$1,804,000) * Construction (est. city share 50/50 loan)-TWDB	946,900	2,500,000	7,500,000	7,500,000	2,500,000

PROPOSED -5 Year CIP-5/19/2016

**42-Gas**

87S/Lynn Gavitt - Motel Line, 4" in.	125,000				
Nbridge – E Walker to 6" Valve - near RR		125,000			
N Walnut to N Bridge at W Walker, 6" in.			475,000		
Brady Creek Gas Line Replacement (White to Sixth St.), 8" in. To 4" in.			330,000		
LoadCraft/Airport Gas Line Replacement (4" in.)				510,000	
TXDOT US377N/Downtown Square (Fixed Cost)	16,460	16,460		425,000	
1900 Blk S Walnut & S China Replace, 4" in. 6000 L.F.				425,000	
S Gate Add Replacement, 2" in. Replace 5000 L.F.				500,000	
Parkview Add Replace, 2" in. 5000 L.F.					
TXDOT US377N beyond SH190 to Belton Gas line relocate					
<b>TOTALS</b>	<b>\$ 2,189,069</b>	<b>\$ 4,121,840</b>	<b>\$ 16,960,000</b>	<b>\$ 17,305,000</b>	<b>\$ 10,120,000</b>
<b>UTILITY FUNDS CIP</b>					

\* Funded by Loans & Loan Forgiveness

## GENERAL

## CAPITAL EQUIPMENT FUNDING SCHEDULE

FUND	ITEM	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
03-PPM	replacement 3/4 ton truck replace 60ZT Mower					
05-Golf	Replace Rough Mower - Used Replace Tee Mower Sprayer Replace Green Mower Used Fairway Mower	10,300	25,000	30,000	25,000	18,000
07-Fire	Replacement 22 yr old Fire Truck (\$350K-VFD Donation \$100K) Ladder Truck - 100 ft.	250,000	11,500	1,000,000	300,000	
08-Police	Replace vehicles (purchase 4 & finance 4 years)					
12-Streets	replace 1972 Maintainer(repurpose) replace 2008 wheel loader replace 1995 6yd dump truck replace 2000 12yd dump truck New Crew Cab 3/4T Utility Bed/Panel Truck	39,000	90,000 110,000	180,000 130,000	110,000	
24-Repair Shop	Replace Unit 472 - 2002 Ford F-150, Miles 110,507	22,000				
27-Animal Control	Replace truck	32,000				
29-EMS	replace Ambulance F250D	179,000				
32-Lake	replace ZT Mower	16,718	13,000	190,000		
45-Code	2016 Ford Focus S Sedan					
<b>TOTALS</b>	<b>GENERAL FUND CIP</b>	<b>\$ 327,518</b>	<b>\$ 502,000</b>	<b>\$ 353,000</b>	<b>\$ 1,215,000</b>	<b>\$ 428,000</b>

PROPOSED -5 Year CIP-5/19/2016

SPECIAL REVENUE

**CAPITAL EQUIPMENT FUNDING SCHEDULE**

FUND	ITEM	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
16-SR CENTER	Replace Dishwasher	4,000				
	Replace Air Oven		4,000			
<b>TOTALS</b>	<b>SPECIAL REV FUNDS Cap. Equip.</b>	<b>\$ 4,000</b>	<b>\$ 4,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

PROPOSED -5 Year CIP-5/19/2016

UTILITY FUNDS

**CAPITAL EQUIPMENT FUNDING SCHEDULE**

FUND	ITEM	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
22-Electric	replacement of small bucket lift truck	100,000	25,000			
23-WWTP	1/2 ton truck-replacement					
31-Water						
	New Vactron Truck	165,000	85,000	40,000	85,000	
	Replace - Backhoe/loader					
	Replace - Sewer H.P. Jetter Machine (trailer)					
	Replace – JohnDeere 310 bkhoe (2006 model)					
	New 3/4T Utility Truck (add crew)			43,000		
	New Backhoe/loader (add crew)			85,000		
	New Flatbed Double Axle Trailer (add crew)			8,000		
42-Gas						
	Replace - Backhoe/loader			70,000		
	Replace Regulator/Relief Valves			10,000		
	Replace - Rear Dump Truck (6yd)			10,000		
	New 3/4T Utility Bed/Panel Truck			10,000		
	Welding Rig Trailer Mount (multi-division use/share)			10,000		
26-Meter	Replace - meter passenger truck with tool bins	23,000				
50-Utility Support						
	Incode Servers (City-Apps3)					
	Email Server (City-Ex3)					
	TCM Server (City-TCM)					
	FlexNet Equipment ( if required)					
14-Solid Waste	Replace Residential Truck (every 6 years)					
	Replace Dumpster Truck (every 5 years)					
18-Street Sanitation	replace 2014 street sweeper (every 10-yrs, est. 2025)					
<b>TOTALS</b>	<b>UTILITY FUNDS Cap. Equip.</b>	<b>\$ 356,000</b>	<b>\$ 242,375</b>	<b>\$ 314,235</b>	<b>\$ 318,870</b>	<b>\$ 218,670</b>

PROPOSED -5 Year CIP-5/19/2016

FUND	ITEM	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
<b><u>CAPITAL IMPROVEMENT PROJECTS FUNDING SCHEDULE</u></b>						
GENERAL FUND CIP		\$ 1,406,000	\$ 6,010,000	\$ 4,910,000	\$ 815,000	\$ 310,000
SPECIAL REVENUE CIP		\$ 282,500	\$ 775,000	\$ 335,000	\$ 155,000	\$ -
UTILITY FUNDS CIP		\$ 2,189,069	\$ 4,121,840	\$ 16,960,000	\$ 17,305,000	\$ 10,120,000
<b><u>CAPITAL EQUIPMENT FUNDING SCHEDULE</u></b>						
GENERAL FUND Cap. Equip.		\$ 327,518	\$ 502,000	\$ 353,000	\$ 1,215,000	\$ 423,000
SPECIAL REVENUE Cap. Equip.		\$ 4,000	\$ 4,000	\$ -	\$ -	\$ -
UTILITY FUNDS Cap. Equip.		\$ 356,000	\$ 242,375	\$ 314,235	\$ 318,870	\$ 218,670
<b>Grand Total</b>		<b>\$ 4,565,087</b>	<b>\$ 11,655,215</b>	<b>\$ 22,872,235</b>	<b>\$ 19,808,870</b>	<b>\$ 11,076,670</b>

## SUPPLEMENTAL DECISION PACKAGE

Fund : General		Department : Fire		Date : 5/16/16	
Fund Number	10	Department Head : Lyle Daniel		Prepared By : Lyle Daniel	
Category:	5	Maintenance of Existing Program :		Department Rank : 1	
Division Number:	07	New/Expanded Program Request :		City Manager Rank :	

Description:
New Joint Facility Fire/EMS/EM/PD/Communication Engineering Cost and Fees

Justification:
Building of a new facility to replace the 1929 Fire/EMS/EM station and to incorporate PD and Communications as well as an Emergency Operations Center. This facility would be an approximated 75 year life facility to meet the future needs of all these departments. This facility would provide a meeting room supporting 50 people for community meetings needed by the public for full utilization the EOC when not in use.

Salaries and Benefits		Capital / Commodities / Services				
JOB CLASSIFICATION	Amount	Description	Obj. Code	No.	Unit Cost	Total
101.00	REGULAR PAY	COMPUTER				
102.00	OVERTIME PAY	DESK				
107.00	CAR ALLOWANCE	VEHICLE				
110.00	HOSPITAL INSURANCE	CAPITAL OUTLAY - DESIGN SERVICES	401.00	1	\$500,000	\$500,000
111.00	MUNICIPAL RETIREMENT					
112.00	WORKER'S COMP INS					
113.00	UNEMPLOYMENT INS					
114.00	PAYROLL TAXES					
<b>TOTAL</b>	<b>\$0</b>					
					<b>GRAND TOTAL</b>	<b>\$500,000</b>

## SUPPLEMENTAL DECISION PACKAGE

Fund : General		Department : Fire		Date : 5/16/16	
Fund Number	10	Department Head :	Lyle Daniel	Prepared By :	Lyle Daniel
Category:	5	Maintenance of Existing Program :		Department Rank :	2
Division Number:	07	New/Expanded Program Request :		City Manager Rank :	

**Description:**

Replace one Engine (Engine 3) due to 22 years of age.

**Justification:**

Engine 3 is 22 years old and no longer meets ISO requirements for insurance relief from ISO. This engine has multiple issues that have been estimated to cost around 40,000 dollars to repair and we still will not meet ISO requirements due to age. This engine is two years overdue for replacement at this time.

Salaries and Benefits		Capital / Commodities / Services					
JOB CLASSIFICATION		Amount	Description	Obj. Code	No.	Unit Cost	Total
101.00	REGULAR PAY		COMPUTER				
102.00	OVERTIME PAY		DESK				
107.00	CAR ALLOWANCE		VEHICLE				
110.00	HOSPITAL INSURANCE		CAPITAL OUTLAY - PROJECTS	401.00			
111.00	MUNICIPAL RETIREMENT		CAPITAL OUTLAY - VEHICLES & EQUIP	402.00	1	\$250,000	\$250,000
112.00	WORKER'S COMP INS						
113.00	UNEMPLOYMENT INS						
114.00	PAYROLL TAXES						
<b>TOTAL</b>		<b>\$0</b>					
				<b>GRAND TOTAL</b>			<b>\$250,000</b>

## **SUPPLEMENTAL DECISION PACKAGE**

Fund : General		Department : Streets		Date :	
Fund Number	10	Department Head : DSewell		Prepared By : S.Miller/D.Sewell	
Category:	5	Maintenance of Existing Program :		X	Department Rank : 6
Division Number:	12	New/Expanded Program Request :		City Manager Rank :	

**Description:**

**Capital Veh. & Equip. 402.00**

## New 3/4T Crew Utility Panel Truck

### Justification:

The situation is a crew can be assigned to a repair job and currently there is no spare truck which means if there is an emergency call the entire crew has to de-mobilize from the jobsite. This is causing a lot of inefficiencies and a waste of manhours when this type of incident happens.

The street crew in the winter time can almost be expected to double their work production by splitting the work force into two (2) parties by having a 2nd crew truck.

**SUPPLEMENTAL DECISION PACKAGE**

Fund : General	Department : Civic Center	Date :	5/17/16
Fund Number	10	Department Head : Peter Lamont	Prepared By : Peter Lamont
Category:	5	Maintenance of Existing Program :	Department Rank : 16
Division Number:	13	New/Expanded Program Request : X	City Manager Rank :

<b>Description:</b>
Paving additional parking at the Civic Center

<b>Justification:</b>
With the Civic Center being remodeled and expanded, the need for parking is increasing. The original budget for the project did not allow for paving. This request will begin an annual paving of the parking on the west and south sides of the facility.

Salaries and Benefits		Capital / Commodities / Services				
JOB CLASSIFICATION	Amount	Description	Obj. Code	No.	Unit Cost	Total
101.00	REGULAR PAY	Capital Outlay - Projects	401.00	1	\$200,000	\$200,000
102.00	OVERTIME PAY					
107.00	CAR ALLOWANCE					
110.00	HOSPITAL INSURANCE					
111.00	MUNICIPAL RETIREMENT					
112.00	WORKER'S COMP INS					
113.00	UNEMPLOYMENT INS					
114.00	PAYROLL TAXES					
<b>TOTAL</b>	<b>0</b>				<b>GRAND TOTAL</b>	<b>\$200,000</b>

## SUPPLEMENTAL DECISION PACKAGE

Fund : General		Department : Cemetery		Date : 5/17/16	
Fund Number	80	Department Head :	Peter Lamont	Prepared By :	Peter Lamont
Category:	5	Maintenance of Existing Program :		Department Rank : 18	
Division Number:	47	New/Expanded Program Request :		X	City Manager Rank :

**Description:**  
Improvements in the City Cemetery System

**Justification:**  
These funds are collected from an additional 2 cents added to the property tax as part of the FY 16 budget. In FY17 Projects from this fund include master planning Rest Haven, beginning an irrigation system at Rest Haven, and repairing the roads at Live Oak Cemetery.

**SUPPLEMENTAL DECISION PACKAGE**

Fund : General	Department	G. Rollie White	Date :	5/17/16
Fund Number	10	Department Head : Peter Lamont	Prepared By:	Peter Lamont
Category:	5	Maintenance of Existing Program :	Department Rank :	7
Division Number:	34	New/Expanded Program Request :	X	City Manager Rank :

**Description:**

Updates to G. Rollie White Arena

**Justification:**

This is a continuation of a multi year project designed meet the neglected maintenance of update the G. Rollie White Complex. Past projects include replacing bleacher seating and updating the electrical systems and clearing the office. The projects for next year next year include repairing roofing over the office and concession stand, sealing the office against water intrusion and if funding is available, repainting the structure.

Salaries and Benefits		Capital / Commodities / Services					
JOB CLASSIFICATION		Amount	Description	Obj. Code	No.	Unit Cost	Total
101.00	REGULAR PAY		General	312.00	1	\$32,000	\$32,000
102.00	OVERTIME PAY						
107.00	CAR ALLOWANCE						
110.00	HOSPITAL INSURANCE						
111.00	MUNICIPAL RETIREMENT						
112.00	WORKER'S COMP INS						
113.00	UNEMPLOYMENT INS						
114.00	PAYROLL TAXES						
<b>TOTAL</b>		<b>0</b>				<b>GRAND TOTAL</b>	<b>\$32,000</b>

## **SUPPLEMENTAL DECISION PACKAGE**

Fund : General		Department	Code Enforcement	Date :	5/17/16
Fund Number	10	Department Head :	Peter Lamont	Prepared By:	Peter Lamont
Category:	5	Maintenance of Existing Program :		Department Rank :	4
Division Number:	45	New/Expanded Program Request :	X	City Manager Rank :	

<b>Description:</b>
New vehicle for expanded Code Enforcement activities

**Justification:**  
Kim Davee, has attended the Code Enforcement training and with Ronnie Roberts, we now have two individuals that can enforce City nuisance codes, i.e. weedy lots, substandard buildings, junked vehicles. The Code Enforcement division only has one vehicle. With a second vehicle and two code enforcement personnel the division can better react to citizen complaints as well as take more proactive steps to enforce codes and make Brady a cleaner city.

## **SUPPLEMENTAL DECISION PACKAGE**

Fund : General		Department : Senior Services		Date :	5/17/16
Fund Number	80	Department Head :	Peter Lamont	Prepared By :	Peter Lamont
Category:	5	Maintenance of Existing Program :		Department Rank :	3
Division Number:	16	New/Expanded Program Request :		City Manager Rank :	

Description
Remodel of new Senior Activity Center

**Justification:**  
The City is attempting to purchase the old Brady ISD cafeteria on 11th street to serve as the new Senior/Activity Center. If purchased, the facility will need to be remodeled, with new kitchen, restrooms and meeting room updates. Mechanical and electrical systems will also need to be examined and possibly updated. Additionally, the parking lot will need to be repaved.

## **SUPPLEMENTAL DECISION PACKAGE**

Fund : Special Revenue		Department : Airport		Date :	5/17/16
Fund Number	80	Department Head :	Peter Lamont	Prepared By :	Joe Mosier
Category:	5	Maintenance of Existing Program :		Department Rank :	9
Division Number:	02	New/Expanded Program Request :		X	City Manager Rank :

**Description:**  
Development of a new Master Plan and Business Plan for the airport.

**Justification:**  
The current Master plan is 17 years old. The FAA and TX-DOT require that the Master Plan be update every 10 years. We do not have a current Business plan for the airport to guide development for the next ten years. This is a 90/10 grant from TX-DOT Aviation. The anticipated cost is up to \$200,000. The total cost of this will be negotiated by TX-DOT Aviation.

## SUPPLEMENTAL DECISION PACKAGE

Fund : General	Department : Airport	Date :	5/17/16
Fund Number	10	Department Head : Peter Lamont	Prepared By : Joe Mosier
Category:	5	Maintenance of Existing Program : X	Department Rank : 2
Division Number:	02	New/Expanded Program Request :	City Manager Rank :

**Description:**  
Replacement of AWOS using AIP funds from TX-Dot Aviation 90/10

**Justification:**  
The current Aviation Weather Observation System (AWOS) is 20 + years old and parts are not available currently for necessary repairs. This system is required for the pilots to get a weather briefing for the airport from a remote location. This is a 90/10 grant from the Texas Department of Transportation Aviation Grant. The City share is \$37,500.00

**SUPPLEMENTAL DECISION PACKAGE**

Fund : General	Department : Golf Course	Date : 5/17/16
Fund Number	10	Department Head : Peter Lamont
Category:	5	Maintenance of Existing Program : <input checked="" type="checkbox"/>
Division Number:	05	New/Expanded Program Request : <input type="checkbox"/>

<b>Description:</b>
Replace Golf Course Rough mower with a gently used rough mower.

<b>Justification:</b>
The course is in need of a new rough mower. The current unit is having continual maintenance problems that are becoming increasingly difficult to fix. If this item is not approved, the golf course budget will require an \$3000 in maintenance funds to continue its operation.

Salaries and Benefits		Capital / Commodities / Services				
JOB CLASSIFICATION	Amount	Description	Obj. Code	No.	Unit Cost	Total
101.00	REGULAR PAY	Capital Outlay Vehicles & Equipment	402.00	1	\$10,300	\$10,300
102.00	OVERTIME PAY					
107.00	CAR ALLOWANCE					
110.00	HOSPITAL INSURANCE					
111.00	MUNICIPAL RETIREMENT					
112.00	WORKER'S COMP INS					
113.00	UNEMPLOYMENT INS					
114.00	PAYROLL TAXES					
<b>TOTAL</b>	<b>0</b>				<b>GRAND TOTAL</b>	<b>\$10,300</b>

## **SUPPLEMENTAL DECISION PACKAGE**

Fund : General		Department : Golf Course		Date : 5/17/16	
Fund Number	10	Department Head :	Peter Lamont	Prepared By :	Michael Solis
Category:	5	Maintenance of Existing Program :	X	Department Rank :	1
Division Number:	05	New/Expanded Program Request :		City Manager Rank :	

**Description:**

Replace fairway reel mower with a gently used fairway reel mower.

### Justification:

The current fairway mower is no longer functional. We are currently using a borrowed unit that could be recalled by the owner at any time.

## **SUPPLEMENTAL DECISION PACKAGE**

Fund : General		Department : PPM		Date : 5/17/16	
Fund Number	10	Department Head :	Peter Lamont	Prepared By :	Peter Lamont
Category:	5	Maintenance of Existing Program :		Department Rank :	9
Division Number:	03	New/Expanded Program Request :		X	City Manager Rank :

**Description:**

Repair roof at Service Center

### Justification:

The roof on the service center has multiple leaks and several areas where the material seams are separating. It has been inspected by a consultant and repairs are being recommended at this time.

## SUPPLEMENTAL DECISION PACKAGE

Fund : General		Department : PPM		Date : 5/17/16	
Fund Number	10	Department Head :	Peter Lamont	Prepared By :	Peter Lamont
Category:	5	Maintenance of Existing Program :		Department Rank :	8
Division Number:	03	New/Expanded Program Request :	X	City Manager Rank :	

**Description:**

Replace roof at City Hall

**Justification:**

The roof at City Hall has multiple leaks and the material of the roof is failing. It has been surveyed by a consultant and replacement is being recommended at this time.

Salaries and Benefits		Capital / Commodities / Services					
JOB CLASSIFICATION		Amount	Description	Obj. Code	No.	Unit Cost	Total
101.00	REGULAR PAY		Capital Outlay-Projects	401.00	1	\$180,000	\$180,000
102.00	OVERTIME PAY						
107.00	CAR ALLOWANCE						
110.00	HOSPITAL INSURANCE						
111.00	MUNICIPAL RETIREMENT						
112.00	WORKER'S COMP INS						
113.00	UNEMPLOYMENT INS						
114.00	PAYROLL TAXES						
<b>TOTAL</b>		<b>\$0</b>					
						<b>GRAND TOTAL</b>	<b>\$180,000</b>

## SUPPLEMENTAL DECISION PACKAGE

Fund : General		Department : Community Services Admin		Date : 5/17/16	
Fund Number	10	Department Head :	Peter Lamont	Prepared By :	Peter Lamont
Category:	5	Maintenance of Existing Program :		Department Rank :	5
Division Number:	11	New/Expanded Program Request :	X	City Manager Rank :	

**Description:**

Development of a Parks, Recreation and Open Space Master Plan

**Justification:**

The city's current master plan is over 10 years old. In accordance with the Texas Parks and Wildlife Department (TPWD) rules any master plan over 10 years old is no longer acceptable. Without an accepted masterplan, the city will be unable to score enough points for TPWD grants. These grants are a major source of funding for renovating and upgrading the city's park system. Additionally, the master plan is the guiding document that is used in renovating existing parks and developing new ones. It will require significant public input.

Salaries and Benefits		Capital / Commodities / Services					
JOB CLASSIFICATION		Amount	Description	Obj. Code	No.	Unit Cost	Total
101.00	REGULAR PAY		Contract Labor	213.00	1	\$15,000	\$15,000
102.00	OVERTIME PAY						
107.00	CAR ALLOWANCE						
110.00	HOSPITAL INSURANCE						
111.00	MUNICIPAL RETIREMENT						
112.00	WORKER'S COMP INS						
113.00	UNEMPLOYMENT INS						
114.00	PAYROLL TAXES						
<b>TOTAL</b>		<b>\$0</b>					
				<b>GRAND TOTAL</b>			<b>\$15,000</b>

## SUPPLEMENTAL DECISION PACKAGE

Fund : General		Department : Lake		Date : 5/17/16	
Fund Number	10	Department Head :	Peter Lamont	Prepared By :	Steve Morgan
Category:	5	Maintenance of Existing Program :		Department Rank :	10
Division Number:	32	New/Expanded Program Request :	X	City Manager Rank :	

**Description:**

New playground at Brady Lake

**Justification:**

The playground equipment at Brady Lake is outdated and no longer meets most current safety standards. Some equipment has already been removed. Additionally, none of the equipment has the required safety surfacing for falls. A new unit is proposed for the area between the pavilion and the restrooms.

Salaries and Benefits		Capital / Commodities / Services				
JOB CLASSIFICATION	Amount	Description	Obj. Code	No.	Unit Cost	Total
101.00	REGULAR PAY	Capital Outlay - Projects	401.00	1	\$75,000	\$75,000
102.00	OVERTIME PAY					
107.00	CAR ALLOWANCE					
110.00	HOSPITAL INSURANCE					
111.00	MUNICIPAL RETIREMENT					
112.00	WORKER'S COMP INS					
113.00	UNEMPLOYMENT INS					
114.00	PAYROLL TAXES					
<b>TOTAL</b>	<b>\$0</b>					
			<b>GRAND TOTAL</b>			<b>\$75,000</b>

## **SUPPLEMENTAL DECISION PACKAGE**

Fund : General		Department : PPM		Date : 5/17/16	
Fund Number	10	Department Head : Peter Lamont		Prepared By : Steve Morgan	
Category:	5	Maintenance of Existing Program :		Department Rank : 14	
Division Number:	03	New/Expanded Program Request : X		City Manager Rank :	

Description
New playground at North Richards Street

**Justification:**  
The playground at the park on North Richards Street is out dated and in need of replacement. It no longer meets many of the current safety codes and has no safety surfacing for falls.

## **SUPPLEMENTAL DECISION PACKAGE**

Fund : General		Department	Community Development	Date :	5/19/16
Fund Number	80	Department Head : Peter Lamont		Prepared By:	Peter Lamont
Category:	5	Maintenance of Existing Program :		Department Rank :	6
Division Number:	43	New/Expanded Program Request :		X	City Manager Rank :

**Description:**  
Local Match for Willie Washington Park

**Justification:**  
This is to allocate the City's portion of a 50/50 matching grant that the City has been awarded by the Texas Parks and Wildlife Department (TPWD) for improvements at the Willie Washington Park. These improvements include a new playground, sidewalk, shade structures and benches. This grant has been approved by the TPWD Board. The City's local match is \$75,000 and the state will reimburse up to \$75,000 for a total project cost of \$150,000.

**SUPPLEMENTAL DECISION PACKAGE**

Fund : General		Department	Community Development	Date :	5/17/16
Fund Number	80	Department Head :	Peter Lamont	Prepared By:	Peter Lamont
Category:	5	Maintenance of Existing Program :		Department Rank :	5
Division Number:	43	New/Expanded Program Request :	X	City Manager Rank :	

<b>Description:</b>
Local Match for Richards Park Update

<b>Justification:</b>
This is to allocate the City's portion of a 50/50 matching grant that the City has been awarded by the Texas Parks and Wildlife Department (TPWD) for improvements at Richards Park. These improvements include updating the baseball fields, a new playground, trail, picnic areas and new bridge decking. This grant was approved by the TPWD Board in 2015.
The City's local match for FY17 will be \$150,000 and the state will reimburse up to \$150,000 for a total project cost in FY17 of \$300,000. The total projects over a 3 year period will be \$810,000 with \$400,000 in city funds and in kind, \$400,000 in state funds, and a \$10,000 donation from U.S. Silica.
To reduce annual budget pressure, this project is staged and projected to be completed by 2019.

Salaries and Benefits		Capital / Commodities / Services				
JOB CLASSIFICATION	Amount	Description	Obj. Code	No.	Unit Cost	Total
101.00	REGULAR PAY	TPW Richards Park	277.00	1	\$150,000	\$150,000
102.00	OVERTIME PAY	Local Costs	277.01		\$150,000	\$150,000
107.00	CAR ALLOWANCE					
110.00	HOSPITAL INSURANCE					
111.00	MUNICIPAL RETIREMENT					
112.00	WORKER'S COMP INS					
113.00	UNEMPLOYMENT INS					
114.00	PAYROLL TAXES					
<b>TOTAL</b>	<b>0</b>				<b>GRAND TOTAL</b>	<b>\$300,000</b>

## SUPPLEMENTAL DECISION PACKAGE

Fund : Sewer & Electric		Department : Electric Distribution		Date :	
Fund Number	20	Department Head : JSolis		Prepared By : SMiller/JSolis	
Category:	5	Maintenance of Existing Program : <input checked="" type="checkbox"/>		Department Rank : 2	
Division Number:	22	New/Expanded Program Request :		City Manager Rank :	

### Description:

Replacement of bucket lift truck with small lift truck unit.

### Justification:

FORD F750 1988 Model 120,633 miles

This is the bucket lift truck for O.H. electrical work for raising a worker up to the level of the power lines. The truck lift mechanism is failing and unreliable to a degree it is unsafe to used. However, during an emergency condition this lift truck is used and is creating a hazardous/unsafe working condition. This smaller lift truck can better access a number of "alley-ways" that are not easily accessible with a full size lift truck.

Salaries and Benefits		Capital / Commodities / Services					
JOB CLASSIFICATION		Amount	Description	Obj. Code	No.	Unit Cost	Total
101.00	REGULAR PAY		COMPUTER				
102.00	OVERTIME PAY		DESK				
107.00	CAR ALLOWANCE		VEHICLE				
110.00	HOSPITAL INSURANCE		CAPITAL OUTLAY - VEHICLES & EQUIP	402.00	1	\$100,000	100,000
111.00	MUNICIPAL RETIREMENT						
112.00	WORKER'S COMP INS						
113.00	UNEMPLOYMENT INS						
114.00	PAYROLL TAXES						
<b>TOTAL</b>		<b>0</b>					
				<b>GRAND TOTAL</b>			<b>100,000</b>

## **SUPPLEMENTAL DECISION PACKAGE**

Fund : Sewer & Electric		Department : Electric Distribution		Date :	
Fund Number	20	Department Head : JSolis		Prepared By : SMiller/JSolis	
Category:	5	Maintenance of Existing Program :		X	Department Rank : 12
Division Number:	22	New/Expanded Program Request :		City Manager Rank :	

**Description:**

Wall Street Overhead Electrical Line Replacement & Power Poles

Complete rebuild of approx. 5,400' l.f. of O.H. along Wall St. near 11th Street to near 17th Street

### Justification:

The impetus for this project is the anticipated apartment complex at Old Nine Rd. & 17th St.

The primary power feeder for the area of 17th St. & Old Nine Rd. that includes Lowes and the H.O.Tx. hospital is along Wall Street. This power line has older type conductors or power lines that is under stress from existing power demands. With the planned improvement of the apartment complex it is highly advisable to upgrade the power lines to ensure adequate service.

## **SUPPLEMENTAL DECISION PACKAGE**

Fund : Sewer & Electric		Department : Electric Distribution		Date :	
Fund Number	20	Department Head : JSolis		Prepared By : SMiller/JSolis	
Category:	5	Maintenance of Existing Program : <input checked="" type="checkbox"/>		Department Rank : 13	
Division Number:	22	New/Expanded Program Request : <input type="checkbox"/>		City Manager Rank :	

**Description:**

## LCRA Project No. 6

Install 3-phase tie switch between feeders BS-02 and BS-03 near the intersection of Old Mason Road and East 17th St. Install new steel pole in BS-03 for new switch, and install new tie line across road to existing pole in BS-02.

### Justification:

This improvement increases the amperage load to the sand plants and the city's WWTP.

And this improvement better supports the load demands for new customers locating in the warehouse complex on A.L.Reed.

## **SUPPLEMENTAL DECISION PACKAGE**

Fund : Sewer & Electric		Department : Electric Distribution		Date :	
Fund Number	20	Department Head : JSolis		Prepared By : SMiller/JSolis	
Category:	5	Maintenance of Existing Program : <input checked="" type="checkbox"/> X		Department Rank : 14	
Division Number:	22	New/Expanded Program Request : <input type="checkbox"/>		City Manager Rank :	

**Description:**  
LCRA Project No. 8  
Replace the recloser (breaker) located near the intersection of 17th St. and Church St. with (3) Cooper Type V4L 100 Amp Units.

**Justification:**

This replaces existing switches at the 17th & Church. This improvement will prevent single phasing during a power interruption event. The installation of these three (3) switches provide redundant power feed.

## **SUPPLEMENTAL DECISION PACKAGE**

Fund : Sewer & Electric		Department : Electric Distribution		Date :
Fund Number	20	Department Head :	J.Solis	Prepared By : S.Miller./J.Solis
Category:	5	Maintenance of Existing Program :		Department Rank : 1
Division Number:	22	New/Expanded Program Request :		City Manager Rank :

**Description:**

TxDOT N Bridge St. improvements that includes the removal of O.H. electrical lines from state R.O.W. as part of road improvement.

**Justification:**

This is the proposed relocation of O.H. electrical power lines to the east one-block over.

## SUPPLEMENTAL DECISION PACKAGE

Fund : Sewer & Electric		Department : Electric Distribution	Date :	5/19/16
Fund Number	20	Department Head : JSolis	Prepared By :	S.M./J.S.
Category:	5	Maintenance of Existing Program :	Department Rank :	1
Division Number:	22	New/Expanded Program Request :	City Manager Rank :	

### Description:

Relocation and removal of O.H. electrical from downtown square to underground service.

### Justification:

The city as a participant in the TxDOT US377N & Downtown Square project is obligated to fund improvements outside TxDOT R.O.W. This improvement relocates O.H. service to the courthouse to underground service from near the west side of city hall and connects back into the downtown square R.O.W. under TxDOT control.

Salaries and Benefits		Capital / Commodities / Services				
JOB CLASSIFICATION	Amount	Description	Obj. Code	No.	Unit Cost	Total
101.00	REGULAR PAY	COMPUTER				
102.00	OVERTIME PAY	DESK				
107.00	CAR ALLOWANCE	VEHICLE				
110.00	HOSPITAL INSURANCE	CAPITAL OUTLAY - PROJECTS	401.00	1		\$51,029
111.00	MUNICIPAL RETIREMENT	CAPITAL OUTLAY - VEHICLES & EQUIP	402.00			
112.00	WORKER'S COMP INS					
113.00	UNEMPLOYMENT INS					
114.00	PAYROLL TAXES					
<b>TOTAL</b>	<b>\$0</b>					
			<b>GRAND TOTAL</b>			<b>\$51,029</b>

## **SUPPLEMENTAL DECISION PACKAGE**

Fund : Water Utility		Department : W/WW Distribution		Date :
Fund Number	30	Department Head :	GJacobson	Prepared By : SMiller/GJacobson
Category:	5	Maintenance of Existing Program :	X	Department Rank : 1
Division Number:	31	New/Expanded Program Request :		City Manager Rank :

**Description:**

TxDOT N Bridge St. Project

This is to relocate public mains from the improved street to generally behind the curb line.

**Justification:**

The city is working with the TxDOT - Brownwood District office for N Bridge St. improvements slated to be initiated in 2017. This job is to relocate water mains from the improved street R.O.W. to generally behind the curb line. The gravity sewer line is currently in the center of the road and is planned to be moved to the street shoulder.

## **SUPPLEMENTAL DECISION PACKAGE**

Fund : Water Utility		Department : W/WW Distribution		Date :
Fund Number	30	Department Head :	GJacobson	Prepared By : SMiller/GJacobson
Category:	5	Maintenance of Existing Program :	X	Department Rank : 9
Division Number:	31	New/Expanded Program Request :		City Manager Rank :

**Description:**

## Gravity sewer line upsizing to accommodate proposed apartment complex development at Old Nine Rd.

### **Justification:**

This funding is to take advantage of a contractor mobilized to Brady for the apartment development. The sewer line along Old Nine Rd. is undersized and the developer is upsizing the line to better accommodate the apartment sewer load. It would be to the city's benefit to utilize the contractor services for a continuation of the line upgrade of approximately 400 lineal feet further "down" Old Nine Rd.

## SUPPLEMENTAL DECISION PACKAGE

Fund : 30 Water Utility		Department : W/WW Distribution		Date :	
Fund Number	30	Department Head :	G.Jacobson	Prepared By :	S.Miller/G.Jacobson
Category:	5	Maintenance of Existing Program :	X	Department Rank :	4
Division Number:	31	New/Expanded Program Request :		City Manager Rank :	

### Description:

Vactron Sewer Maintenance Truck Rig

### Justification:

This is a new purchase request of a vacuum sewer maintenance truck rig that can evacuate sewer from backed up or stoppages in the city's collection lines. Under the current method of fixing stoppages or backups city work crews simply break-up the blockage and allow it to "move down the line". In effect this doesn't solve the problem as the debris typically will just accumulate somewhere else in the gravity sewer lines. This vactron truck rig can replace the service the city receives from private contractor for the pumping of lift stations or holding tanks at city parks and remote areas in the collection system.

This equipment vacuums and lifts the debris from the sewer line and is stored on the truck for transport to the sewer plant dump station. This machinery can perform hydro-excavation which is a much safer method of exposing underground utilities.

Salaries and Benefits		Capital / Commodities / Services					
JOB CLASSIFICATION		Amount	Description	Obj. Code	No.	Unit Cost	Total
101.00	REGULAR PAY		COMPUTER				
102.00	OVERTIME PAY		DESK				
107.00	CAR ALLOWANCE		VEHICLE				
110.00	HOSPITAL INSURANCE		CAPITAL OUTLAYS - Veh. & Equip.	402.00	1	\$165,000	\$165,000
111.00	MUNICIPAL RETIREMENT						
112.00	WORKER'S COMP INS						
113.00	UNEMPLOYMENT INS						
114.00	PAYROLL TAXES						
<b>TOTAL</b>		<b>0</b>					
						<b>GRAND TOTAL</b>	<b>\$165,000</b>

## SUPPLEMENTAL DECISION PACKAGE

Fund : Gas Utility		Department : Gas Distribution		Date :	
Fund Number	40	Department Head :	D.Galindo	Prepared By :	D.Galindo/S.Miller
Category:	5	Maintenance of Existing Program :		Department Rank :	8
Division Number:	42	New/Expanded Program Request:		City Manager Rank :	

Description:
Welding Rig Trailer Mount (multi-division use/share)

Justification:
Gas division has a need to be able to weld steel gas lines in the field. However, there is a need to support welding activities in multiple divisions (water, electric, solid waste & streets). This welding trailer can meet multiple uses for various utility tasks. Currently, the gas division is having to hire an outside gas line contractor welder. This service sometimes is very expensive and at other times can delay a job for several weeks. Solid waste has a need for this type of rig to field weld & repair damaged dumpster in the field. Streets division can use the rig to repair drainage pipes and debris bars. Electrical division rebuilds pedestals for meter boxes and guards for protection of transformer. Water & Wastewater division has repairs to fences, gates and pipe posts.

Salaries and Benefits		Capital / Commodities / Services					
JOB CLASSIFICATION		Amount	Description	Obj. Code	No.	Unit Cost	Total
101.00	REGULAR PAY		COMPUTER				
102.00	OVERTIME PAY		DESK				
107.00	CAR ALLOWANCE		VEHICLE				
110.00	HOSPITAL INSURANCE		CAPITAL OUTLAY - PROJECTS	401.00			
111.00	MUNICIPAL RETIREMENT		CAPITAL OUTLAY - VEHICLES & EQUIP	402.00			\$29,000
112.00	WORKER'S COMP INS						
113.00	UNEMPLOYMENT INS						
114.00	PAYROLL TAXES						
<b>TOTAL</b>		<b>\$0</b>					
						<b>GRAND TOTAL</b>	<b>\$29,000</b>

## **SUPPLEMENTAL DECISION PACKAGE**

Fund : Gas Utility		Department : Gas Distribution		Date :
Fund Number	40	Department Head : D.Galindo		Prepared By : D.Galindo/S.Miller
Category:	5	Maintenance of Existing Program :		Department Rank : 7
Division Number:	42	New/Expanded Program Request :		City Manager Rank :

**Description:**

## New 3/4T Crew Utility Panel Truck

### Justification:

The situation is a crew can be assigned to a repair job and currently there is no spare truck which means if there is an emergency call the entire crew has to de-mobilize from the jobsite. This is causing a lot of inefficiencies and a waste of manhours when this type of incident happens. The gas division anticipates the addition of a part-time employee which will consist of four (4) employees being de-mobilized from a job to meet a call situation.

Safety protocols require no employee be left on a gas line repair job alone with no vehicle available.

## **SUPPLEMENTAL DECISION PACKAGE**

Fund : Gas Utility		Department : Gas Distribution		Date :
Fund Number	40	Department Head :	D.Galindo	Prepared By : D.Galindo/S.Miller
Category:	5	Maintenance of Existing Program :		Department Rank : 3
Division Number:	42	New/Expanded Program Request :		City Manager Rank :

**Description:**

Lynn-Gavit Gas Line Improvement Project.

### Justification:

This project was originally scheduled in FY2016 and a TxDOT improvement activity caused a cancellation of the job. Subsequently, this improvement is proposed for this proposed FY2017 budget.

The project is to abandon a gas line under a local motel by rerouting a new gas line under S Bridge St. near Lynn-Gavit. The current situation is very undesirable as it has the potential to become a hazardous condition.

## **SUPPLEMENTAL DECISION PACKAGE**

Fund : Gas Utility		Department : Gas Distribution		Date :
Fund Number	40	Department Head :	D.Galindo	Prepared By : D.Galindo/S.Miller
Category:	5	Maintenance of Existing Program :		Department Rank : 1
Division Number:	42	New/Expanded Program Request :		City Manager Rank :

**Description:**

TxDOT US377N/Downtown Square Road Improvements

**Justification:**

This is the city's gas line relocation & replacement under TxDOT proposed road improvement.

## SUPPLEMENTAL DECISION PACKAGE

Fund : Finance		Department : Meter Reading		Date : 5/2/16	
Fund Number	50	Department Head : Lisa Remini		Prepared By : S. Holland	
Category:	5	Maintenance of Existing Program :		Department Rank : 1	
Division Number:	26	New/Expanded Program Request :		City Manager Rank :	

### Description:

The Meter Reading Division is seeking a new vehicle to replace the current vehicle that is now 8 years old. 2016 Light Duty Pickup - automatic with standard trim, aluminum double lid tool box and light bar

### Justification:

The Meter Reading vehicle is a 2008 Ford Ranger with 73,575 miles.

The city mechanic is recommending the replacement of this vehicle because 1. Vehicle stops and starts a lot causing a lot of wear and tear on the engine. 2. The transmission has been serviced but the gears are slipping and 3. The gear shift is wore out.

Salaries and Benefits		Capital / Commodities / Services					
JOB CLASSIFICATION		Amount	Description	Obj. Code	No.	Unit Cost	Total
101.00	REGULAR PAY		New Vehicle	401.00	1		\$23,000
102.00	OVERTIME PAY						
110.00	HOSPITAL INSURANCE						
111.00	MUNICIPAL RETIREMENT						
112.00	WORKER'S COMP INS						
113.00	UNEMPLOYMENT INS						
114.00	PAYROLL TAXES						
<b>TOTAL</b>		<b>0</b>					
				<b>GRAND TOTAL</b>			<b>\$23,000</b>

To Do Project checklist below have been identified as future City Council Work Sessions - The staff is working on numerous projects with the city council to update policies, ordinances, rules or processes that need attention.

Please prioritize top 5 items to cover in the next 3 months (rank 1 as top choice, 5 as last choice):

- Davee and Dodge Heights Lake Lot Leases, Re-platting, and Septic Tank Requirements – surveying underway to re-plat in ½ acre lots as required by TCEQ
- Boat Dock Leases – all inspected and listed, need to draft rules
- Brady Lake properties – septic tank requirements – set up presentation from LCRA
- New Civic Center policies, procedures and fee schedule – draft prepared
- Revise Cemetery Rules and Procedures – visiting with funeral homes and preparing draft
  
- New Special Event Permits – fun runs, parades, block parties – draft prepared
- Annexation – survey work underway – 3 month process – must complete before Dec 2016
- Charter Review Town Hall – staff/attorney preparing list of issues – election info Jan 2017
- Open Meeting /TRAINING for City Council and all Boards –June
- Additional Animal Control Ordinances
  
- PAWS Shelter Compliance and Contract Review – June (one year of operation)
- GRW Master Plan – need to set-up tour of area facilities – Fredericksburg, Llano, Coleman
- Public Safety Facilities Master Plan –concept plan – budget – May 24 council presentation
- Storm Water – Drainage Master Plan – grant project to be completed by August
- Leadership / Citizen Academy – summer, coordinate with Chamber to hold Sept, Oct, Nov
  
- Code Enforcement: New Substandard Structures Ord, New In-fill Ordinance
- New Sign Ordinance – Moratorium until August for Billboards
- Paved Parking Enforcement, Proactive Code Enforcement
- New Curfew Ordinance (Police)
- More Recycle and Clean-up Events (Fall and Spring) Fall Tire Recycle Grant
  
- Neighborhood Meeting – North to discuss North Bridge Construction late June
- Neighborhood Meeting – East to discuss Willie Washington Park Playground Grant
- Neighborhood Meeting – West to discuss Annexation
- Community / Senior Meeting - Senior Center / Activity Center Remodel
- Downtown Business Meeting – TXDOT Design and Construction Project (est. June 23)