



Tony Groves
Mayor

Kathy Gloria
Mayor Pro Tem

Shelly Perkins
Council Member Place 2

Vacant
Council Member Place 3

Jane Huffman
Council Member Place 4

Jim Griffin
Council Member Place 5

Kim Lenoir
City Manager

Tina Keys
City Secretary

Shannon Kackley
City Attorney

The mission of the City of Brady is to celebrate and share our rich history, encourage diverse housing choices, provide employment opportunities, exercise and promote fiscal responsibility, deliver exceptional customer services, and ensure quality infrastructure that fosters a thriving sustainable community for our citizens and visitors.

CITY OF BRADY COUNCIL AGENDA REGULAR CITY COUNCIL MEETING MAY 16, 2017 AT 6:00 PM

NOTICE is hereby given of a meeting of the City Council of City of Brady, McCulloch County, State of Texas, to be held at 6:00pm on May 16, 2017, at the City of Brady Municipal Court Building, located at 207 S. Elm Street, Brady, Texas, for the purpose of considering the following items. The City Council of the City of Brady, Texas, reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

1. CALL TO ORDER, ROLL CALL & CERTIFICATION OF A QUORUM

2. INVOCATION & PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENTS: Reserved for items NOT listed on the agenda

Please limit individual public comments to three (3) minutes. In accordance with TX AG opinion, any public comment addressing items not on the agenda, will only be heard by the City Council. No formal action, deliberation, discussion, or comment will be made by City Council. State Law prohibits any deliberation of or decisions regarding items presented in public comments. City Council may only make a statement of specific factual information given in response to the inquiry; recite an existing policy; or request staff to place the item on an agenda for a subsequent meeting.

4. CONSENT AGENDA: Reserved for routine items

All items listed on the Consent Agenda are to be approved with one group motion by the City Council, "Move to approve Consent Agenda." Any item may be removed from the Consent Agenda at the request of a Council Member and considered separately following the Consent Agenda approval. Consent Agendas are used to save time for the public meeting.

- A. Approval of Audit Board for May 16, 2017.
- B. Approval of Minutes for May 2, 2017 Regular Meeting.

5. PRESENTATIONS:

6. PUBLIC HEARING (none scheduled)

7. INDIVIDUAL CONCERNS

- A. Discussion, consideration, and possible action regarding Resolution 2017-019 to Canvass the May 6, 2017 elections.
- B. Discussion, consideration, and possible action regarding Resolution 2017-020 to call a run-off election for Council Member Place 3
- C. Recognition of outgoing Mayor Pro Tem Kathy Gloria
- D. Administer Oath of Office and Swearing In of the newly elected officers:
Tony Groves, Mayor and Rey Garza, Council Member Place 1

(recess for reception approximately 30 minutes)

- E. Election of Mayor Pro Tem.
- F. Discussion Council Member duties and orientation.
- G. Discussion Board Member duties and vacancies.
- H. Discussion, consideration and possible action regarding proposed attorney orientation for council members, charter review commissioners and other board members on June 22.
- I. Discussion regarding future ordinances/projects for future city council work sessions.
- J. Discussion, consideration and possible action regarding FY18 Budget Work Session Schedule.
- K. Discussion, consideration and possible action regarding **Resolution 2017-018** policies and procedures for Utility Inspections.
- L. Discussion regarding state legislative issues of interests to City of Brady.
- M. Discussion regarding City Council procedures and process.

8. STAFF REPORTS

- A. April Monthly Financial and Utility Reports
- B. April Monthly Activity Reports – Seniors, Golf, BPD, Animal Control, Tourism Funding, Airport, Code Enforcement
- C. Upcoming Special Events/Meetings:
 - May 19-20, 7th Annual Armed Forces Day Fly-in – Curtis Field Airport
 - May 28 – Swimming Pool Opens for Summer
 - May 27-29 – 58th Annual Dr. Harry Priess Businessmen's Memorial Day Golf Tournament
 - June 10-11 – 2-Person Golf Scramble
 - June 16-17 - Smoke on the Hill – Richards Park
 - June 17 – Miss Heart of Texas Pageant – Civic Center
- D. Upcoming City Calendar:
 - May 17 – 8:30am Monthly Municipal Court
 - May 22 – 8am – 6pm "Hogwild" Legal Training – San Marcos
 - May 25 – 5:30pm Bi-Monthly Charter Review Commission Meeting
 - May 29 – Memorial Day – City Offices Closed
 - May 30 and 31 – Holiday Trash Schedule – Monday service – Tuesday pick-up; Tuesday service Wednesday Pick-up
 - May 30 – 4pm Council Work Session – Water/Sewer Rate Study
 - May 30 – 6pm BEDC Bi-Monthly (Quarter 2 & FY18 Budget) Meeting
 - May 31 – 9am to 3pm, Council Budget Goals Retreat
 - June 13 – P&Z – Public Hearing Davee Addition Replat
 - June 15 – City Employee Swimming Pool Party
 - June 16-17 – Hosting 16 hour Customer Service Inspector (CSI) License Course – Water – Backflow
 - June 20 – City Council - New Council Member, Place 3 and Public Hearing – Davee Addition Replat
 - June 30 – Draft FY2018 Budget Distributed

9. ANNOUNCEMENTS

Pursuant to the Texas Government Code § 551.0415, City Council Members and City staff may make reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include: Expressions of thanks, congratulations, or condolence; An honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision; Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and Announcements involving an imminent threat to public health and safety of people in the municipality that has arisen after the posting of the agenda.

10. EXECUTIVE SESSION

The City Council of the City of Brady will adjourn into Executive Session for the following:

A. Pursuant to Section 551.071 of the Texas Government Code (Consultation with City Attorney), the City Council will deliberate with the City Attorney regarding contemplated litigation against Frontier Communications.

B. Pursuant to Section 551.072 (Deliberations about Real Property), the City Council will deliberate the purchase, exchange, lease, or value of real properties of the City as the deliberation in an open meeting will have the detrimental effect on the position of the City in negotiations with a third person:

1. Animal shelter
2. Utility Easement Agreements related to the Radium Reduction Project, and any other agreements ancillary thereto, with the following respective landowners: Kathleen Winters; Richard W. Winters, Jr. Family Partnership, Ltd.;
3. Other public facilities.

A. Pursuant to Section 551.074 (Personnel Matters) City Council will meet to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee: City Manager Lenoir and City Attorney Kackley's duties under the City Charter

11. OPEN SESSION ACTION on Any Executive Session Item listed above, if needed.

A. Discuss, consider, and possible action approving, individually, Utility Easement Agreements related to the Radium Reduction Project, and any other agreements ancillary thereto, with the following respective landowners: 1) Kathleen Winters; 2) Richard W. Winters, Jr. Family Partnership, Ltd.

12. ADJOURNMENT

I certify that this is a true and correct copy of the City of Brady City Council Meeting Agenda and that this notice as posted on the designated bulletin board at Brady City Hall, 201 E. Main St., Brady, Texas 76825; a place convenient and readily accessible to the public at all times, and said notice was posted on _____ by 6:00 p.m. and will remain posted continuously for 72 hours prior to the scheduled meeting pursuant to Chapter 551 of the Texas Government Code.

Tina Keys, City Secretary

In compliance with the American with Disabilities Act, the City of Brady will provide for reasonable accommodations for persons attending public meetings at City Facilities. Requests for accommodations or interpretive services must be received at least 48 hours prior to the meeting. Please contact the City Secretary at 325-597-2152 or citysec@bradytx.us.

Attendance by Other Elected or Appointed Officials: It is anticipated that members of other governmental bodies, and/or city boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the body, board, commission

and/or committee. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a possible meeting of the other body, board, commission and/or committee, whose members may be in attendance, if such numbers constitute a quorum. The members of the boards, commissions and/or committees may be permitted to participate in discussion on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless item and action is specifically provided for on an agenda for that body, board, commission or committee subject to the Texas Open Meetings Act.

The City Council of the City of Brady reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on this agenda as authorized by the Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.086 (Deliberations, vote or final action about competitive matters of the public power utility), and 551.087 (Economic Development).

This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes written interpretation of the Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.114(c) and the meeting is conducted by all participants in reliance on this opinion.

STATE OF TEXAS

COUNTY OF McCULLOCH

CITY OF BRADY

The City Council of the City of Brady, Texas met in a Regular Meeting on Tuesday, May 2, 2017 at 6:00 pm at the City of Brady Municipal Court Building located at 207 S. Elm Street, Brady, Texas with Mayor Anthony Groves presiding. Council Members present were Kathy Gloria, Shelly Perkins, Jane Huffman and James Griffin. City staff present were City Manager Kim Lenoir, Community Services Director Peter Lamont, Public Works Director Steven Miller, Assistant City Secretary Valerie Gonzalez, Finance Director Lisa Remini, and Police Chief Steve Thomas. Also in attendance were Missi Davis, Joe Whitehead, Jay May, Dub Smith, Anthony Cook, Lynn Farris, Ed Hernandez, Michael Whitworth, Brian Crabb, Annita Ellison, Jeremy Ramon and Xavier Soliz.

1. CALL TO ORDER, ROLL CALL & CERTIFICATION OF A QUORUM

Mayor Groves called the meeting to order at 6:00 p.m. Council quorum was certified.

2. INVOCATION AND PLEDGE OF ALLEGIANCE

Council Member Kathy Gloria gave the invocation and the Pledge of Allegiance was recited.

3. PUBLIC COMMENTS

There were no public comments.

4. CONSENT AGENDA

- A. Approval of Audit Board for May 2, 2017.

Council Member Griffin moved to approve the Consent agenda as amended. The motion was seconded by Council Member Perkins. All Council Members voted "aye" and none "nay". Motion carried in a 4 – 0 vote.

- B. Approval of Minutes for April 18, 2017 Regular Meeting and Work Session and April 24 Joint City-County-AgriLife Leadership Advisory Board Work Session Meeting. Council Member Perkins asked to remove minutes from the consent agenda. The minutes for April 18th regular meeting and work session were amended to include the correct dates, changing "first reading" to "second and final reading" on Item 7A., and on Item 11..."Mayor to complete..." not execute. Council Member Perkins also requested adding the words after "delete to word district....and change to zone" in the April 18 Work Session Minutes, Item 2.

Council Member Griffin moved to approve the minutes as amended. The motion was seconded by Council Member Perkins. All Council Members voted "aye" and none "nay". Motion carried in a 4 – 0 vote.

5. PRESENTATIONS

There were no presentations

6. PUBLIC HEARINGS:

There were no Public Hearings

7. INDIVIDUAL CONCERNS

- A. Discussion, consideration, and possible action regarding award of bid to John Deere Shared Services for the

purchase of a John Deere 5100E front-end loader tractor and rotary cutter for the Wastewater Treatment Plant Division (\$60,520.42). Lisa Remini presented. Council Member Kathy Gloria moved to approve awarding the bid to John Deere Shared Services, local vendor. Seconded by Council Member Shelly Perkins. All Council Members voted "aye" and none "nay". Motion carried in a 4 – 0 vote.

- B. Discussion, consideration, and possible action regarding **Resolution 2017-018** policies and procedures for Utility Inspections. Peter Lamont presented. Council Member Griffin requested some changes be made before he is satisfied with this policy. Michael Whitworth said the policy has been reduced to the state regulations making it unnecessary. Council Member Gloria moved to approve **Resolution 2017-018 as amended**. There was no second. Motion failed.
- C. Discussion, consideration, and possible action regarding appointing a Steering Committee to report to /City Council/County Commissioners for preparing a G. Rollie White Complex Master Plan. Kim Lenoir presented. Council Member Huffman asked how many meetings there would be and when. Kim Lenoir said she would guess maybe four or five meetings. Council Member Gloria thought it was a great idea. Council Member Griffin asked how many council members would be on the committee. Lenoir said we needed to avoid a quorum, so no more than two. Council Member Perkins suggested that whomever is the Chair of P&Z should be on the committee and she would be happy to volunteer as well as Jim Griffin. Mayor approved those that volunteered.
- D. Discussion regarding state legislative issues of interests to City of Brady.
- E. Discussion regarding TCEQ Water System Complaint Investigation and "red-water." Mayor Groves asked where will the fact sheet be published and Lenoir said it would be on the City website, City Hall, and in the newspaper as needed.
- F. Discussion of City Council Orientation Checklist. Council Member Perkins wants to go on the animal control tour.
- G. Discussion regarding City Council meeting procedures and process. There was no discussion.

8. STAFF REPORTS

- A. Upcoming Special Events/Meetings:
 - May 6 – 26th Annual Duffer's Golf Tourney benefitting the Denise Nichols Memorial Scholarship
 - May 8 – Annual Ol' Houn' Dawgs All Sports Banquet – Civic Center
 - May 13 – BHS Prom, Ed Davenport Civic Center
 - May 19-20, 7th Annual Armed Forces Day Fly-in – Curtis Field Airport
 - May 27-29 – Memorial Day Golf Tournament
- B. Upcoming City Calendar:
 - May 6 – 7am to 7pm, General/Special Election – Mayor; Council Members Place 1 and Place 3
 - May 12 – Animal Control Building Tours – Lampasas and San Saba (cahty, jim, shelly & mayor so far)
 - May 16 – 5pm Council Executive Session
 - May 16 – 6pm Swearing in New Council Members, Place 1 and 3 and Mayor Groves
 - May 17 – 8:30am Monthly Municipal Court
 - May 25 – 5:30pm Bi-Monthly Charter Review Commission Meeting
 - May 30 – 4pm Council Work Session – Water/Sewer Rate Study
 - May 30 – 6pm BEDC Bi-Monthly (Quarter 2) Meeting
 - May 31 – 9am to 3pm, Council Budget Goals Retreat

June 16-17 – Hosting 16 hour Customer Service Inspector (CSI) License Course – Water – Backflow

9. ANNOUNCEMENTS

Jeffrey Sutton asked what the date would be if there were to be a run-off election. City Manager Lenoir said a date has not been set. Orientation for new candidates may have to be moved if run-off is required.

10. EXECUTIVE SESSION

Open Session was closed at 7:10pm for a break before Executive Session. Executive Session was opened at 7:24pm.

A. Pursuant to Section 551.071 of the Texas Government Code (Consultation with City Attorney), the City Council will deliberate with the City Attorney regarding contemplated litigation against Frontier Communications.

B. Pursuant to Section 551.072 (Deliberations about Real Property), the City Council will deliberate the purchase, exchange, lease, or value of real properties of the City as the deliberation in an open meeting will have the detrimental effect on the position of the City in negotiations with a third person:

1. Animal shelter
2. Utility Easement Agreements related to the Radium Reduction Project, and any other agreements ancillary thereto, with the following respective landowners: Kathleen Winters; Richard W. Winters, Jr. Family Partnership, Ltd.;
3. Other public facilities.

C. Pursuant to Section 551.074 (Personnel), the City Council will deliberate the duties of City Manager.

Mayor closed Executive Session at 9:13 p.m.

11. OPEN SESSION ACTON on Any Executive Session Item listed above, if needed.

Mayor opened regular session at 9:14 pm.

- A. Motion by Council Member Perkins, second by Council Member Griffin to peruse a variance so Frontier can move their lines 3 foot on North Bridge Street, so as not to delay the TXDOT project bidding for July 2017. Voting "Yea" was Griffin and Perkins; voting "nay" was Huffman and Gloria. Mayor breaks the tie voting "yea". Motion passed, voting 3-2.
- B. Motion by Council Member Perkins, second by Mayor Pro Tem Gloria to approve an extended 3 year contract for City Manager Kim Lenoir. Motion passed, voting 3-1 (Huffman voting nay).
- C. Motion by Mayor Pro Tem Gloria, seconded by Council Member Perkins to given City Manager a raise (amount to be determined at a later date). Motion passed, voting 4-0.

12. ADJOURNMENT

There being no further business, the Mayor adjourned the meeting at 9:16 p.m.


Mayor Anthony Groves

Attest: _____
Tina Keys, City Secretary

City Council

City of Brady, Texas

Agenda Action Form

AGENDA DATE:	5-16-17	AGENDA ITEM	7.A
AGENDA SUBJECT:	Discussion, consideration and possible action regarding Resolution 2017-019 to Canvass the May 6, 2017 City of Brady General Election for Mayor, City Council Place 1 and Special Election for City Council Place 3		
PREPARED BY:	Tina Keys	Date Submitted:	5/8/17
EXHIBITS:	Resolution Unofficial Election Results		
BUDGETARY IMPACT:	Required Expenditure:		\$00.00
	Amount Budgeted:		\$00.00
	Appropriation Required:		\$00.00
CITY MANAGER APPROVAL:			

SUMMARY:
As the General Election was held by the City of Brady on May 6, 2017 and that Election requires Canvassing before the results become official, this Resolution has been presented along with Unofficial results for Council's consideration.

RECOMMENDED ACTION:
Approve Resolution 2017-019, A resolution of the City Council of the City of Brady, TX declaring the results of the May 6, 2017 election official.

RESOLUTION NO. 2017-019

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRADY, TEXAS CANVASSING THE RETURNS AND DECLARING THE RESULTS OF THE SPECIAL AND GENERAL ELECTION HELD ON MAY 6, 2017

WHEREAS, the City Council of the City of Brady, Texas called a General Election to be held on May 6, 2017, for the purpose of electing a Council Member to serve on place one (1) and a Special Election to be held on May 6, 2017 for the purpose of electing a Council Member to fill the unexpired term for Council Member place three (3) (hereinafter referred to as the "Election"); and

WHEREAS, from these returns, the City Council finds that the following votes were cast in the Election by voters who were resident, qualified voters of the City of Brady:

MAYOR:

	Early Voting	Election Day	Total
Anthony Groves	290	99	389

COUNCIL MEMBER, PLACE 1:

	Early Voting	Election Day	Total
Jon Chase	129	45	174
Rey Garza	251	87	338

COUNCIL MEMBER, PLACE 3:

	Early Voting	Election Day	Total
Jeffrey Sutton	141	45	186
Missi Davis	166	53	219
Anthony Cook	76	31	107

WHEREAS, the City Council has reviewed and investigated all matters pertaining to the Election, and

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BRADY, TEXAS

Section 1. Election; Returns; Canvass. The City Council officially finds, determines, and declares that the Election was duly and properly conducted, that proper legal notice of such Election was given, that proper election officers were appointed prior to the Election, that the Election was legally held, that all resident, qualified voters of City of Brady were permitted to vote at the Election,

that returns of the results of the Election were made and delivered, and that the City Council has duly canvassed such returns, all in accordance with the laws of the State of Texas and of the United States of America.

Section 2. Election Results for Council Member Place 1: The City Council certifies that a MAJORITY of the resident, qualified voters of the City of Brady voted in Place 1 for Rey Garza and therefore Rey Garza is hereby elected as Council Member Place 1.

Election Results for Council Member Place 3: The City Council certifies that there was NOT a majority vote of the qualified voters of the City of Brady in Place 3 and therefore the City Council of the City of Brady announces there will be a Run-off election to be held on June 13, 2017.

Section 3. Preamble Incorporation. The recitals contained in the preamble are found to be true, and such recitals are made a part of this Resolution for all purposes and are adopted as a part of the judgment and findings of the City Council.

Section 4. Inconsistent Provisions. All orders and resolutions, or parts thereof, which are in conflict or inconsistent with any provision of this Resolution are hereby repealed to the extent of such conflict, and the provisions of this Resolution shall be and remain controlling as to the matters ordered herein.

Section 5. Severability. If any provision of this Resolution or the application thereof to any person or circumstance shall be held to be invalid, the remainder of this Resolution and the application of such provision to other persons and circumstances shall nevertheless be valid, and the City Council declares that this Resolution would have been enacted without such invalid provision.

Section 6. Notice of Meeting. The City Council officially finds, determines, recites and declares that written notice of the date, hour, place and subject of the meeting at which this Resolution is adopted was posted as required by the Open Meetings Law, Chapter 551, Texas Government Code, and that such meeting was open to the public as required by law at all times during which this Resolution and the subject matter was discussed, considered and formally acted upon.

Section 7. Effective Date. This Resolution is effective immediately upon its passage and approval.

PASSED AND APPROVED, this the 16th day of May 2017.

CITY OF BRADY

Anthony Groves, Mayor

Attest:

Tina Keys, City Secretary

Precinct Report — Unofficial MCCULLOCH COUNTY, TEXAS — GENERAL ELECTION — May 06, 2017

05/12/2017 08:5

Page 1 of 1

Precincts Reporting 1 of 1 = 100

Total Number of Voters : 523 of 3,212 = 16.28%

Party	Candidate	Early	Election	Total
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Precinct Brady (Ballots Cast: 523)

Mayor, Vote For 1				
Anthony Groves				
	290	100.00%	99	100.00%
Cast Votes:	290	74.36%	99	74.44%
City Council Place 1, Vote For 1				
Jon Chase				
	129	33.95%	45	34.09%
Rey Garza				
	251	66.05%	87	65.91%
Cast Votes:	380	97.44%	132	99.25%
City Council Place 3, Vote For 1				
Jeffrey Sutton				
	141	36.81%	45	34.88%
Missi Davis				
	166	43.34%	53	41.09%
Anthony Cook				
	76	19.84%	31	24.03%
Cast Votes:	383	98.21%	129	96.99%
			512	97.90%

City Council

City of Brady, Texas

Agenda Action Form

AGENDA DATE:	5-16-17	AGENDA ITEM	7.B.
AGENDA SUBJECT:	Discussion, consideration and possible action regarding Resolution 2017-020 to call a run-off election for Council Member Place 3		
PREPARED BY:	K Lenoir / Tina Keys	Date Submitted:	5/12/17
EXHIBITS:	Resolution 2017-020		
BUDGETARY IMPACT:	Required Expenditure:		\$00.00
	Amount Budgeted:		\$00.00
	Appropriation Required:		\$00.00
CITY MANAGER APPROVAL:			

SUMMARY:

A General and Special Election was held on May 6, 2017. The Special Election did not result in a majority vote of the votes cast for that position, therefore a Run-off Election must be held for Council Member Place 3. This resolution will call the Run-Off election to be held on June 13, 2017.

RECOMMENDED ACTION:

Move to approve Resolution 2017-020

RESOLUTION 2017-020

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRADY, TEXAS CALLING A RUN-OFF ELECTION ON TUESDAY, JUNE 13, 2017 FOR THE PURPOSE OF ELECTING A CITY COUNCIL MEMBER TO PLACE THREE, PROVIDING FOR EARLY VOTING, PROVIDING FOR NOTICE OF THE ELECTION, PROVIDING FOR OTHER RELATED MATTERS, AND SETTING AN EFFECTIVE DATE.

WHEREAS, pursuant to the City of Brady City Charter Section 7.06, “in the event no candidate for an elective office receives a majority vote of the votes cast for that position in the regular or special election, a run-off election shall be held between the two (2) candidates who received the greatest number of votes”; and

WHEREAS, a canvassing of the returns and declaring the results of a General and Special Election held on May 6, 2017 was approved by the City Council on May 16, 2017, and

WHEREAS, the canvass determined that, in the Special Election race for Council Member Place Three, no candidates received a majority of the votes cast; and

WHEREAS, the two candidates receiving the highest number of votes for the office of Council Member Place Three were Jeffrey Sutton and Missi Davis; and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BRADY, TEXAS, THAT:

Section 1. The recitals set out above are hereby found to be true and correct and are incorporated within this resolution for all purposes.

Section 2. There is hereby ordered a Run-off Election to be held in the City of Brady on Tuesday, the 13th day of June 2017 from 7:00 a.m. to 7:00 p.m, for the purpose of electing a Council Member to Place Three.

Section 3: Early voting by personal appearance shall be conducted on June 1, 2, 5, 6, 7, 8 and 9, 2017 from 8:00 a.m. to 5:00 p.m. with the exception of June 1 & 7, 2017 which will be from 7:00 a.m. to 7:00 p.m..

Section 4: The Election Judge to serve at the polling place of such election shall be and are hereby appointed as:

Early Voting Place: City Hall, 201 E. Main St., Brady Texas 76825

Early Voting Judge: Tina Keys, City Secretary

Polling Place #1: City Hall, 201 E. Main St., Brady Texas 76825

Election Judge: Bonney Smith
Alternate Judge: Sandra Bell

Section 5: There shall be a minimum of two clerks at the polling place, which includes the alternate judge.

Section 6: Only qualified voters of the City of Brady shall be eligible to vote.

Section 7: The candidate receiving a majority of the votes cast for City Council Member Place Three shall be declared elected to the office.

Section 8: The candidates for the Run-off Election shall be as follows:
City Council Place Three: Jeffrey Sutton and Missi Davis

Section 9: The Run-off Election shall be conducted in accordance with the requirements of the Texas Election Code and the City Charter.

PASSED and APPROVED this the ____ day of _____, 2017.


Anthony Groves, Mayor

Tina Keys, City Secretary

City Council

City of Brady, Texas

Agenda Action Form

AGENDA DATE:	5-16-17	AGENDA ITEM	7.E.
AGENDA SUBJECT:	Discussion, consideration and possible action to elect Mayor Pro Tem		
PREPARED BY:	K Lenoir / Tina Keys	Date Submitted:	5/8/17
EXHIBITS:			
BUDGETARY IMPACT:	Required Expenditure:		\$00.00
	Amount Budgeted:		\$00.00
	Appropriation Required:		\$00.00
CITY MANAGER APPROVAL:			

SUMMARY:

From City of Brady Home Rule Charter: *Section 3.06 Mayor Pro Tem:*

At its first regular meeting after election of the new members of the Council each year, the Council shall elect one (1) of its own members to be Mayor Pro-Tem for one (1) year. Each Council Member, except the Mayor, is to be considered automatically nominated and the mayor shall have a vote. The vote shall be taken orally and Mayor Pro-Tem shall be the Council Member who receives the most votes. In the absence of the Mayor, the Mayor Pro-Tem shall perform the duties of the office of the Mayor and in this capacity shall be vested with all powers conferred on the Mayor. When presiding over Council proceedings, the Mayor Pro-Tem shall retain his right to vote as a Council Member.

Process:

- 1) All Council Members are considered to be nominated.

- 2) Members will draw numbers to determine the order of voting. Each Council Member will announce their vote orally, in the order of the draw.

- 3) After everyone states their vote, a motion may be made to elect the Council Member with the most votes.


RECOMMENDED ACTION:

Move to elect the Council Member with the most votes as Mayor Pro Tem.

City Council

City of Brady, Texas

Agenda Action Form

AGENDA DATE:	5-16-17	AGENDA ITEM	7.F.
AGENDA SUBJECT:	Discussion, consideration and possible action regarding proposed orientation plan for new council members and board members.		
PREPARED BY:	K Lenoir & Tina Keys	Date Submitted:	5-5-17
EXHIBITS:	New Council Member Orientation Checklist		
BUDGETARY IMPACT:	Required Expenditure:		\$00.00
	Amount Budgeted:		\$00.00
	Appropriation Required:		\$00.00
CITY MANAGER APPROVAL:			

SUMMARY:

From the City Charter: Section 3.14 Powers and Duties of the Council:

The Council shall have all the powers necessary and incident to the proper discharge of the duties imposed upon it, and is hereby vested with all powers necessary to carry out the terms and provisions of the Charter; it being intended that the Council shall have all powers that are now or hereafter granted to municipalities by the Constitution, laws of the State of Texas, and by this Charter, except where specific powers are conferred on some other officer by this Charter. The following powers and duties are not exclusive but are enumerated for greater clarity:

- (1) Appoint and remove the City Manager as herein provided;
- (2) Ensure enforcement of the provisions of this Charter and provide adequate administrative organization to enforce same;
- (3) Adopt the budget of the City;
- (4) Call bond elections and authorize the issuance and sale of bonds;
- (5) Provide control of all City finances;
- (6) Provide for boards and commissions as prescribed in this Charter or as deemed necessary and appoint all such boards and commissions upon the recommendations of the Mayor;

- (7) Adopt, modify and carry out the plans proposed by the Planning and Zoning Commission and other boards and commissions;
- (8) Adopt, modify and enforce building codes, fire codes, and health codes;
- (9) Provide for all public utilities and serve as the primary regulatory agency for the rates thereof, whether City-owned or furnished by private utility companies;
- (10) To pass ordinances and resolutions as necessary, or as prescribed in this Charter;
- (11) Provide police powers to ensure the safety of all citizens, protect their health, life and property, prevent and summarily abate and remove all nuisances, preserve and enforce good government, order and security of the City and its inhabitants; and
- (12) Make investigations into municipal affairs.

Section 3.15 Prohibitions:

Council to act as a Body. The Council shall have powers only as a body meeting with a quorum present and no Member shall have power to act individually except where that power is conferred upon the Member in this Charter or by the Council. However, each Member shall have the right to inquire into any matter whether or not such matter is brought before the Council in order to serve as an independent Member of the Council.

Other officers. Except where authorized by law, no Mayor or Council Member shall hold any other City office or City employment during the term, and no former Member of the Council or Mayor shall hold any City office with compensation until one (1) year after the expiration of the term.

Orders to City Employees. Neither the Council nor any Member shall give orders directly to any City employee, except where authorized in this Charter or when empowered to do so by emergency proclamation, and/or ordinance as provided in Section 3.17 Emergency Ordinances.

(Section 3.15 amended by Resolution 2015-007 pursuant to election held 5/9/2015)

RECOMMENDED ACTION:

Review and discuss Charter duties and orientation checklist.

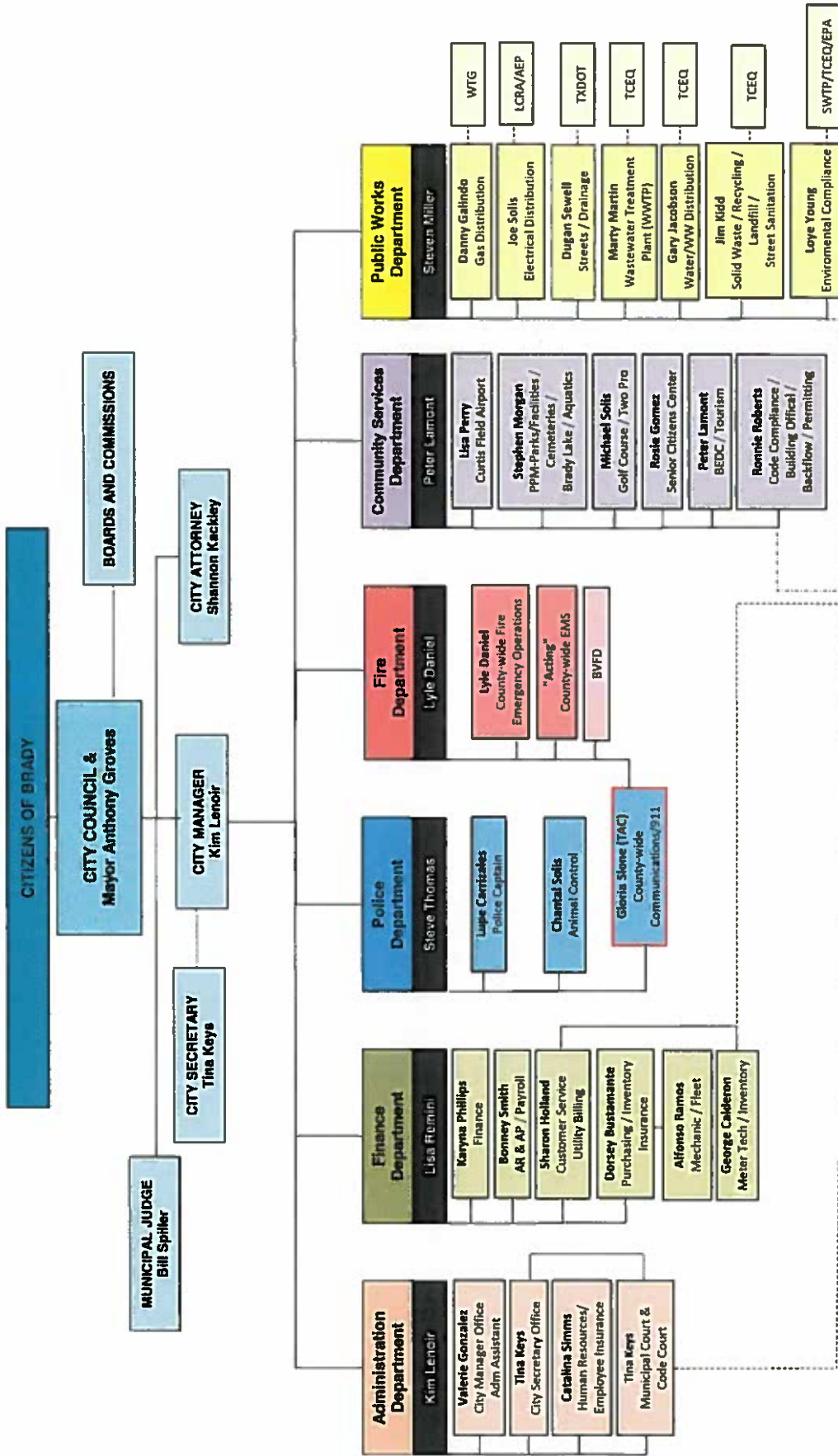
Staff would like to set a date for a joint orientation for all Boards and Council Members on Thursday, June 22 – lunch, late afternoon or evening meeting. And a joint work session with Charter Review Commission.

Council Members may discuss legal questions with the city attorney in executive session.

**CITY OF BRADY
COUNCIL MEMBER ORIENTATION**

City Management (May 16 Council Meeting) Municipal Court Building	Kim Lenoir, City Manager
* Home Rule Form of Government / City Charter / Directing Staff	
*CM/Council Office Hours (8:30am to 12 noon - Monday and Tuesday or by appointment)	
* Charter; Ordinances; Policies and Procedures; Comprehensive Plan	Tina Keys, City Secretary
* Open Meeting Act / Public Information Act - 90 days to complete	
* Travel and Training Policy (HogWild Legal Training May 22, 8am-6pm, San Marcos)	Travel Requests Forms
> TML - User Name/Password - Newly Elected Officials Conference	
* TML Newly Elected Officials Orientation	
July 13-14, 2017, Round Rock / August 3-4, 2017, San Antonio	
* Boards - P&Z, ZBA, BEDC, Airport Advisory, Charter Review Commission - June appts	
* Newsletters - Internal <u>Team Brady</u> / External <u>My Brady News</u> / Facebook - City & BPD	
* City Website - www.bradytx.us / Mobile App	Shannon Kackley, City Attorney
*City Attorney - Hours Tuesdays of Council Meetings - by appointment	
*Municipal Court - 8:30am Wednesday after 3rd Tuesday Council Meeting (May 17 - 8:30am)	Municipal Judge
* Citizen requests - Service Orders - Work Orders	Bill Spiller
Human Resources (May 17 - 11am to 12noon) City Hall	Catalina Simms, Human Resources
* New Hire Paperwork (W-4 only) - Emergency / Public Contact Information	
* Personnel Policy Manual - Media policy and travel rules	
* Payroll - monthly direct deposit	
Administration & Finance (May 18 - 9am to 10am) City Hall	Lisa Remini, Director Finance
* Budget Process - upcoming calendar of meetings	
* IT - set-up @bradytx.us email address/ Password training (May 18, 3-4:30pm at Muni Court)	Sharon Holland, IT
* Utility Billing / Customer Service - Service Orders / Work Orders/ Flexnet	
* Audit Board (2xs per month - morning of Council Meeting Day)	
Community Services - BEDC (May 24 - 9am to 12 noon) City Hall	Peter Lamont, Director Community Services
*Airport - Golf	
*Senior Center - GRW Complex	
*Parks/Lake/Cemeteries/Civic Center/City Buildings/City ROWs	
*BEDC (1/4 sales tax) and Tourism (HOT Tax Distribution)	
*Code Enforcement - Building and Development Services	
Public Works (May 19 - 8am to 12 noon) Service Center	Steven Miller, Director Public Works
* Water/Wastewater Division - Radium Reduction Project - Drinking Water	
* Sewer Treatment Division - WWTP Replacement Project - Clean Water	
* Electric Distribution	
* Solid Waste Division (Recycle / Keep Brady Beautiful)	
>Street Sanitation	
>Power Plant	
* Gas Distribution Division	
* Streets Division	
County-wide Fire / EMS (May 25 - 9am to 10am) Fire/EMS Station	Lyle Daniel, Chief
County-wide Emergency Management	
Police (May 25 - 10am to 11am) Police Station	Steve Thomas - Chief
* Animal Control (Tour to Lampasas and San Saba - TBA) Police Station	
* County-wide 9-1-1 Communications / After Hours dispatching and ERCOT - TO Services	

CITY OF BRADY ORGANIZATION CHART 2017



CITY OF BRADY POLICIES AND PROCEDURES MANUAL

Annexation Procedures 2016

Annual Employee Evaluation Procedures

Budget Policy 2016-039

Boat Dock Leases, Inspections and Permits

Cash Handling Policy 2015-1

City Vehicle Take Home Policy 2016-037

Civic Center Reservations 2016-056

Code Enforcement 2016-043

Disaster Finance 2017-005

Employee Policy Manual, revised 1-2016

EMS Collections & Write-Off Policy 2014-5; EMS Write-Off Request Form 2014-6

Financial Hardship Policy—EMS 2014-4

Fleet Maintenance Policy 6 Exhibits 2015-2

Fund Balance/Working Capital Policy (reserve funds) 1 Exhibit 2013-1

Golf Course Rules and Regulations 2017-002

Hotel Motel Tax Use 2016-057

Investment Policy (approved annually) 2016-047

Mobile Communications Device Allowance Policy 1 Exhibit 2014-2

Purchasing Policy 9 Exhibits Appendix A,B,C 2014-3

Records Retention Schedule

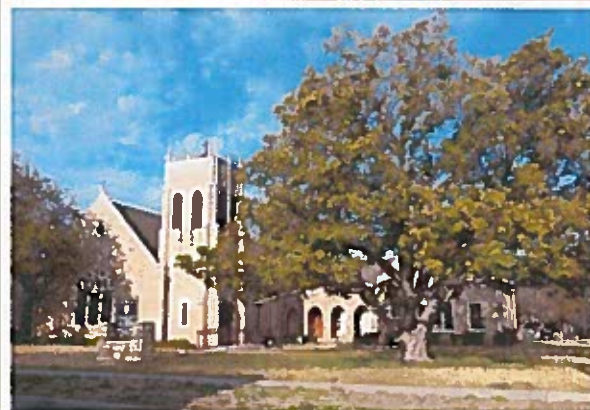
Safety Policy Manual

Travel Policy 3 Exhibits 2014-1

Uniform Apparel Policy 2016-063

Utility Inspection

Brady, Texas
Comprehensive Plan
2013



Chapter Four:
Implementation Plan

4



CHAPTER 4: IMPLEMENTATION PLAN

The importance of city planning can never be overstated—planning provides for the protection of private property and ensures future development occurs in a coordinated and organized fashion, consistent with the Comprehensive Plan. The future of Brady will be shaped with the policies and recommendations developed in this 2013 Comprehensive Plan. Based on this Plan, decisions will be made that will influence many aspects of the City's built and social environments. Brady has taken an important leadership role in defining its future, with the adoption of this Plan. The Plan will provide a very important tool for City Staff and civic leaders to use in making sound planning decisions regarding the long-term growth and development of Brady. The future quality of life in Brady will be substantially influenced by the manner in which Comprehensive Plan recommendations are administered and maintained.

Planning for the City's future should be a continuous process, and this plan is designed to be a dynamic tool that can be modified and periodically updated to keep it in tune with changing conditions and trends. Changes in Brady's socioeconomic climate and in development trends that were not anticipated during preparation of the Plan will occur from time to time, and therefore, subsequent adjustments will be required. Elements of the City that were treated in terms of a general relationship to the overall area may, in the future, require more specific and detailed attention.

Plan policies and recommendations may be put into effect through adopted development regulations, such as zoning and subdivision, and through capital improvement programs. Many recommendations within the Plan can be implemented through simple refinement of existing City regulations or processes, while others may require the establishment of new regulations, programs, or processes. This final section of the 2013 Comprehensive Plan describes specific ways in which Brady can take the recommendations within this plan from vision to reality.

Proactive and Reactive Implementation

There are two primary methods of plan implementation: proactive and reactive methods. To successfully implement the plan and fully realize its benefits, both methods must be used in an effective manner. Both proactive and reactive actions that could be used by Brady are described within this Implementation Chapter.

Examples of proactive methods include:

- Developing a capital improvements program (CIP), by which the City expends funds to finance public improvements to meet objectives cited within the Plan;
- Establishing or updating zoning regulations; and
- Establishing or updating subdivision regulations.

Examples of reactive methods include:

- Approving a rezoning application submitted by a property owner consistent with the Comprehensive Plan;
- Site plan review; and
- Subdivision review.



Chapter 4: Implementation Plan

Roles of the Comprehensive Plan

Guide for Daily Decision-Making

The current physical layout of the City is a product of previous efforts put forth by many diverse individuals and groups. In the future, each new development that takes place, whether a subdivision that is platted, a home that is built, or a new school, church or shopping center that is constructed, represents an addition to Brady's physical form. The composite of all such efforts and facilities creates the City as it is seen and experienced by its citizens and visitors. If planning is to be effective, it must guide each and every individual development decision. The City, in its daily decisions pertaining to whether to surface a street, to approve a residential plat, to amend a zoning ordinance provision, to enforce the building codes, or to construct a new utility line, should always refer to the basic proposals outlined within the Comprehensive Plan. The private builder or investor, likewise, should recognize the broad concepts and policies of the Plan so that their efforts become part of a meaningful whole in planning the City.

Flexible and Alterable Guide

This 2013 Comprehensive Plan is intended to be a dynamic planning document for Brady – one that responds to changing needs and conditions. Plan amendments should not be made without thorough analysis of immediate needs, as well as consideration for long-term effects of proposed amendments. The City Council and other Brady officials should consider each proposed amendment carefully to determine whether it is consistent with the Plan's goals and policies, and whether it will be beneficial for the long-term health and vitality of Brady.

Annual Review

At one-year intervals, a periodic review of the plan with respect to current conditions and trends should be performed. Such on-going, scheduled evaluations will provide a basis for adjusting capital expenditures and priorities, and will reveal changes and additions that should be made to the Plan in order to keep it current and applicable long-term. It would be appropriate to devote one annual meeting of the Planning and Zoning Commission to reviewing the status and continued applicability of the plan in light of current conditions, and to prepare a report on these findings to the City Council. Those items that appear to need specific attention should be examined in more detail, and changes and/or additions should be made accordingly. By such periodic evaluations, the Plan will remain functional, and will continue to give civic leaders effective guidance in decision-making. Periodic reviews of the plan should include consideration of the following:

- The City's progress in implementing the plan;
- Changes in conditions that form the basis of the plan;
- Community support for the plan's goals, objectives & policies; and,
- Changes in State laws.

The full benefits of the plan for Brady can only be realized by maintaining it as a vital, up-to-date document. As changes occur and new issues within the City become apparent, the plan should be revised rather than ignored. By such action, the plan will remain current and effective in meeting the City's decision-making needs.



Complete Review and Update with Public Participation (5-10 Years)

In addition to periodic annual reviews, the Comprehensive Plan should undergo a complete, more thorough review and update every five or ten years. The Planning and Zoning Commission should be in charge of periodic review of the plan. Specific input on major changes should be sought from various groups, including property owners, neighborhood groups, civic leaders and major stakeholders, developers, merchants, and other citizens and individuals who express an interest in the long-term growth and development of the City.



Figure 72: Brady City Hall

Regulatory Mechanisms

The usual processes for reviewing and processing zoning amendments, development plans, and subdivision plans provide significant opportunities for implementing the Plan. Each zoning, development and subdivision decision should be evaluated and weighed against applicable proposals contained within the Plan. If decisions are made that are inconsistent with Plan recommendations, then they should include actions to modify or amend the Plan accordingly in order to ensure consistency and fairness in future decision-making. Amending the Subdivision Ordinance and Zoning Ordinance represent two major proactive measures that the City can take to implement 2013 Comprehensive Plan recommendations.

Zoning Ordinance

Zoning is perhaps the single most powerful tool for implementing Plan recommendations. The City's Zoning Ordinance should be updated with the recommendations contained within the chapters of this 2013 Comprehensive Plan. All zoning and land use changes should be made within the context of existing land uses, future land uses, and planned infrastructure, including roadways, water and wastewater.

Zoning Text Amendments

There are numerous recommendations within this 2013 Comprehensive Plan that relate to enhancing design standards. Their implementation will not only improve future development and interaction between land uses, but will also improve Brady's overall image and livability. Such recommendations involve landscaping, nonresidential building design, and compatibility, to name a few. These recommendations should be itemized and prioritized, and should be incorporated into the Zoning Ordinance accordingly.

Zoning Map Amendments

State law gives power to cities to regulate the use of land, but regulations should be based on a plan. Therefore, Brady's Zoning Map should be as consistent as possible with the Comprehensive Plan, specifically the Future Land Use Plan. It is not reasonable, however, to recommend that the City make large-scale changes in its zoning map changes immediately. It is therefore recommended that the City prioritize areas where a change in current zoning is needed in the short-term and that efforts be concentrated on making such changes. In the long-term, consistent zoning policy in conformance with the Future Land Use Plan will achieve the City's preferred land use pattern over time.



Chapter 4: Implementation Plan

Subdivision Ordinance

The act of subdividing land to create building sites has a major effect on the overall design and image of Brady. Much of the basic physical form of the City is currently created by the layout of streets, easements, and lots. In the future, the basic physical form of Brady will be further affected by such action. Requirements for adequate public facilities are essential to ensure the City's orderly and efficient growth.

Implementation Matrix

Implementation is one of the most important, yet most difficult, aspects of the comprehensive planning process. Without viable, realistic strategies for implementation, the recommendations contained within this 2013 Comprehensive Plan will be difficult to realize. It is important to note that the recommendations and action items (listed below) are derived from the five (5) Community Goals established previously within this plan (see Page 33). The Community Goals were created based upon the visioning exercises conducted with the Planning and Zoning Commission.

Few cities have the ability to implement every recommendation or policy within their comprehensive planning document immediately following adoption—Brady is no exception. Plan implementation, therefore, must be prioritized to guide short-term priorities, long-term priorities and on-going priorities. These priorities must be balanced with timing, funding, and City Staff resources. While all the recommendations share some level of importance, they cannot all be targeted for implementation within a short time period; some must be carried out over a longer period of time.

The following matrix is a summary of the recommendations within this Comprehensive Plan. The columns *What*, *When*, *Who* and *How* are intended to provide the City with specific tasks to work toward implementing the vision of this plan.

What: This table is a summary of the Action Items from the previous section, organized by Community Goal.

When: Action items are divided into the following categories to indicate when the City should start working to achieve the action item.

- **Priority #1 Recommendations:** City leaders should start implementing these action items by **July 1, 2014** (approximately **one (1) year** following plan adoption).
- **Priority #2 Recommendations:** City leaders should start implementing these action items by **July 1, 2018** (approximately **five (5) years** following plan adoption).
- **Priority #3 Recommendations:** These actions items should be continually addressed by City leaders (i.e., no specific time fame is applicable) or action should occur when possible because these items are not critically time sensitive.

Who: Although the responsibility for accomplishing a task may include additional parties, the purpose of this column is to identify the main player(s) in completing the Action Item.

How: This column identifies generally how each Action Item can be accomplished.

Chapter 4: Implementation Plan



Table 9: Action Item Implementation Matrix

What	When			Who	How
	Priority #1	Priority #2	Priority #3		
Goal 1: Create a Land Use Plan that promotes the development of quality housing options, recreation, tourism, Brady Lake and a diversified economy. (Reference Page 33)					
Recommendation 1: The vision for Brady Lake is recreational uses supplemented by housing. (Reference Page 49)					
Action Item 1: Update the zoning map to reflect the Future Land Use Plan (Page 45) and the land uses depicted surrounding Brady Lake.	P1			City Staff, P&Z, and City Council	Zoning Ordinance Amendment
Action Item 2: Add a "Lake Recreation" zoning district to the zoning ordinance to align with the "Lake Recreation" land use category. (See Pages 43 and 49 for a description of "Lake Recreation")	P1			City Staff, P&Z, and City Council	Zoning Ordinance Amendment
Action Item 3: Amend the zoning ordinance to ensure residential uses around the lake are buffered from nonresidential uses.	P1			City Staff, P&Z, and City Council	Zoning Ordinance Amendment
Action Item 4: Secure funding to address maintenance and replacement of boat docks.	P1			City Staff and City Council	Regular Budget Item
Action Item 5: Amend the zoning ordinance to establish standards for single family homes surrounding the lake.	P1			City Staff, P&Z, and City Council	Zoning Ordinance Amendment
Recommendation 2: Downtown as a vibrant destination. (Reference Page 51)					
Action Item 6: Ensure that the zoning ordinance text and map are in agreement with the Future Land Use Plan (Page 45) and land use descriptions, and inform the City Council of any possible discrepancies.			P3	City Staff	Review Ordinance
Action Item 7: Evaluate developing park, tourism, and recreational opportunities in downtown and identify possible properties for acquisition.			P3	City Staff and Chamber of Commerce	Study / Staff Report
Action Item 8: Conduct a survey of downtown business owners regarding needed downtown improvements, possible assistance in the maintenance/improvement of downtown buildings, and the identification of any other various needs for downtown businesses.			P3	City Staff and Chamber of Commerce	Survey
Recommendation 3: Keep and build upon central Brady's existing development. (Reference Page 52)					
Action Item 9: Ensure that the zoning ordinance text and map allow for the current eclectic mix use of shops and businesses along Bridge Street.			P3	City Staff	Review Ordinance
Action Item 10: Evaluate the zoning ordinance and develop standards to improve the appearance of buildings within central Brady.			P3	City Staff	Review Ordinance



Chapter 4: Implementation Plan

What	When			Who	How
	Priority #1	Priority #2	Priority #3		
Recommendation 4: Focus quality nonresidential development along South Bridge Street. (Reference Page 52)					
Action Item 11: Amend the zoning ordinance text and map to ensure retail and commercial uses create a positive visual experience adjacent to South Bridge Street.			P3	City Staff, P&Z, and City Council	Zoning Ordinance Amendment
Action Item 12: Allow rezonings to industrial uses only when the use is located away from South Bridge Street and is in accordance with the Future Land Use Plan (Page 45).			P3	City Staff, P&Z, and City Council	Rezoning Applications
Recommendation 5: Maintain land uses along North Bridge Street and encourage infill development. (Reference Page 52)					
Action Item 13: If opportunities exist to develop the north side of Brady Creek from industrial to another use, then the benefits of that opportunity should be weighed by the City.			P3	City Staff and Chamber of Commerce	Study / Staff Report
Goal 2: Improve the City’s transportation system by planning for new roadways to improve traffic flow and by prioritizing improvements and maintenance of existing roadways. (Reference Page 33)					
Recommendation 6: Plan for a reliever route for semi-truck traffic. (Reference Page 53)					
Action Item 14: Select one of the six alternatives or a hybrid of the alternatives as the preferred truck reliever route for the City.	P1			City Staff, P&Z, and City Council	City Policy / Staff Report
Action Item 15: Once a preferred truck reliever has been approved by the City Council, City leaders should meet with TXDOT officials to communicate the City’s desired route.	P1			City Staff, P&Z, and City Council	City Policy / Staff Report
Recommendation 7: Plan for an additional creek crossing for Brady Creek. (Reference Page 54)					
Action Item 16: Evaluate both creek crossing options and select a preferred route, possibly in connection with the Truck Reliever Route.	P1			City Staff, P&Z, and City Council	City Policy / Staff Report
Recommendation 8: In order to improve traffic flow around the courthouse, investigate alternatives to lane arrangements, parking, and traffic flow (i.e., one-way traffic versus two-way traffic). (Reference Page 54)					
Action Item 17: Evaluate options for improving the traffic around the square (e.g., striping lanes, adding traffic islands, and changing the traffic flow to one-way around the square) and select a preferred option.		P2		City Staff	Staff Report

Chapter 4: Implementation Plan



What	When			Who	How
	Priority #1	Priority #2	Priority #3		
Recommendation 9: Priority listing of roadway maintenance and improvement items. (Reference Page 54)					
Action Item 18: Investigate the cause and propose solutions to the City Council to addressing drainage issues with Hallum Draw.		P2		City Staff	Staff Report
Action Item 19: Utilize the services of an engineering consultant to perform an in-depth drainage study and develop a City-wide Drainage Master Plan.			P3	City Staff	City Policy / Staff Report
Action Item 20: Conduct a roadway conditions analysis and proactively address roadway maintenance issues.			P3	City Staff	Inventory of maintenance issues and allocation of funding
Action Item 21: The City should maintain contact with TXDOT.			P3	City Staff	Monthly Meetings
Action Item 22: It is recommended the City consider developing a comprehensive CIP to categorize and prioritize projects through an inclusive and objective process.			P3	City Staff, P&Z, and City Council	City Policy / Staff Report
Goal 3: Plan for improvements to the City’s infrastructure system (water, wastewater, electric lines, parks, physical buildings, etc.) to ensure quality services are available to residents, businesses, and tourists. (Reference Page 33)					
Recommendation 10: Develop a CIP and action list for infrastructure improvements. (Reference Page 59)					
Action Item 23: Implement findings related to the engineering study for Brady Lake Dam.			P3	City Staff and City Council	Staff Report / Consultant
Action Item 24: Implement water conservation measures by preparing and adopting a water conservation plan.			P3	City Staff and City Council	City Policy
Action Item 25: Continue to work with State to address the radon levels.	P1			City Staff and City Council	City Policy
Action Item 26: In order to properly plan for internal distribution system of the water system, the City should develop a detailed Water Master Plan.	P1			City Staff	Staff Report / Consultant
Action Item 27: Annually review local water system capacity availability by 2030 to ensure that there is time to budget for and complete any necessary improvements in time to accommodate projected need.	P1			City Staff	Staff Report



Chapter 4: Implementation Plan

What	When			Who	How
	Priority #1	Priority #2	Priority #3		
Action Item 28: Develop a City-wide Wastewater Master Plan and a Capital Improvement Program to plan for construction of the wastewater treatment plant to accommodate projected demand.	P1			City Staff and City Council	Staff Report / Consultant
Action Item 29: Conduct an assessment of the current wastewater treatment plant and its capacity to handle future demand.	P1			City Staff	Staff Report / Consultant
Action Item 30: Conduct an assessment of the need for a small wastewater package plant.	P1			City Staff	Staff Report / Consultant
Action Item 31: Conduct an Inflow and Infiltration (I&I) Study to maximize the efficiency of the water treatment plant.	P1			City Staff	Consultant
Action Item 32: Create an Electric Utility Master Plan and establish a CIP or other budgetary means to replace and upgrade poles and lines.			P3	City Staff	Staff Report / Consultant
Action Item 33: Conduct a facilities assessment and look for opportunities to meet the needs for all municipal services (e.g., Police, Fire, and EMS).			P3	City Staff	Staff Report / Consultant
Action Item 34: Provide for updates to the baseball/softball facilities.			P3	City Council	Staff Report
Action Item 35: Investigate the feasibility of a multipurpose facility recreational facility.			P3	City Council	Staff Report
Action Item 36: Investigate what improvements to the G. Rollie White facility are needed and alternative uses for the entire facility.			P3	City Staff and City Council	Staff Report / Consultant
Action Item 37: Add signage and develop a marketing campaign highlighting the number activities in the G. Rollie White/Richards Park area. (See Figure 53)			P3	City Staff, Chamber, and City Council	Staff Report / Consultant
Goal 4: Improve the City's visual appearance and identity. (Reference Page 34)					
Recommendation 11: Improve or maintain City regulations (zoning, etc.) to create a positive image from the roadway. (Reference Page 64)					
Action Item 38: Amend the zoning ordinance to reflect recommendations for (1) outside storage, (2) loading and service areas, (3) refuse containers, (4) landscaping, (5) nonresidential building facades, (6) screening/buffering between residential and nonresidential areas, and (7) parking lot landscaping.			P3	City Staff, P&Z, and City Council	Staff Report
Recommendation 12: Develop an incentive program to improve existing building and lots. (Reference Page 70)					
Action Item 39: It is recommended the City develop a program or guidelines where the City will match a dollar amount, up to a certain point, for a business to improve its existing façade or to remove an existing pole sign.			P3	City Staff and City Council	City Policy / Staff Report

Chapter 4: Implementation Plan



What	When			Who	How
	Priority #1	Priority #2	Priority #3		
Action Item 40: The City should consider being involved with the Keep Texas Beautiful program, and investigate feasibility of a landscaping/wildflower program to enhance the image of the corridors.			P3	City Council	City Policy / Staff Report
Recommendation 13: Continue to develop a marketable identity for Brady. (Reference Page 70)					
Action Item 41: Develop a branding strategy to communicate who Brady is and what the community is about, and why it is distinguishable from all other communities.			P3	City Staff, Chamber, and City Council	Staff Report / Consultant
Goal 5: Promote recreational opportunities to support tourism and to provide a benefit to local residents. (Reference Page 34)					
Recommendation 14: Investigate a Conference/Retreat Center. (Reference Page 71)					
Action Item 42: Investigate the feasibility of the development of a conference/retreat center, with the possibility of sharing facilities with the G. Rollie White complex.		P2		City Staff, Chamber, and City Council	Staff Report / Consultant
Action Item 43: Investigate possible locations for a conference/retreat center within the community.		P2		City Staff, Chamber, and City Council	Staff Report / Consultant
Recommendation 15: Establish a Hunter's Festival. (Reference Page 71)					
Action Item 44: Work with the Chamber and local businesses on establishing Hunter's Festivals, which could possibly be a weekend or weeklong festival.		P2		City Staff, Chamber, and City Council	Staff Report
Recommendation 16: Hold events in Downtown to foster community spirit/pride and social interaction. (Reference Page 71)					
Action Item 45: Support existing efforts for a local farmers market in downtown.			P3	Chamber and City Council	Staff Report
Action Item 46: Plan for a "Brady Trade Days" in downtown.		P2		Chamber and City Council	Staff Report
Action Item 47: Plan for seasonal festivals and community activities in downtown.			P3	Chamber and City Council	Staff Report
Recommendation 17: Hold sports tournaments within the community. (Reference Page 72)					
Action Item 48: Conduct an assessment of its existing facilities at Richards Park to understand which sports tournaments are best suited for the community.			P3	City Staff and City Council	Staff Report



Chapter 4: Implementation Plan

What	When			Who	How
	Priority #1	Priority #2	Priority #3		
Recommendation 18: Downtown Improvements (i.e., new park) along Brady Creek and connection to the train station, Heart of Texas Historical Museum, and courthouse. (Reference Page 72)					
Action Item 49: Establish a plan to create a new park in the downtown that offers recreational opportunities and provides pedestrian connections to the train station, Heart of Texas Historical Museum, and courthouse to improve downtown environment and provide for recreation/tourism, which would serve as a significant draw for residents and tourists to spend time in downtown.		P2		City Staff and City Council	Staff Report
Action Item 50: Create a plan for the selection and installation of streetscape elements to help enhance and beautify the downtown area.			P3	City Staff and City Council	Staff Report

Summary of Prioritized Action Items

The following is a summary by priority ranking of the action items listed in the the above [Implementation Matrix](#) (starting on Page 82). This summary is intended to provide a quick overview of the anticipated time frames for the implementation of the action items. Subsequently, the action items are classified into the following three priority ranking categories.

- **Priority #1 Recommendations:**
City leaders should start implementing these action items by **July 1, 2014** (approximately one (1) year following plan adoption).
- **Priority #2 Recommendations:**
City leaders should start implementing these action items by **July 1, 2018** (approximately five (5) years following plan adoption).
- **Priority #3 Recommendations:**
These actions items should be continually addressed by City leaders (i.e., no specific time fame is applicable) or action should occur when possible because these items are not critically time sensitive.



Priority #1 Recommendations

- 2014 ✓ • **Action Item 1:** Update the zoning map to reflect the Future Land Use Plan (Page 45) and the land uses depicted surrounding Brady Lake.
- 2014 ✓ • **Action Item 2:** Add a "Lake Recreation" zoning district to the zoning ordinance to align with the "Lake Recreation" land use category. (See Pages 43 and 49 for a description of "Lake Recreation")
- 2014 ✓ • **Action Item 3:** Amend the zoning ordinance to ensure residential uses around the lake are buffered from nonresidential uses.
- EOC 2017 ✓ • **Action Item 4:** Secure funding to address maintenance and replacement of boat docks.
- **Action Item 5:** Amend the zoning ordinance to establish standards for single family homes surrounding the lake.
 - **Action Item 14:** Select one of the six alternatives or a hybrid of the alternatives as the preferred truck reliever route for the City.
 - **Action Item 15:** Once a preferred truck reliever has been approved by the City Council, City leaders should meet with TXDOT officials to communicate the City's desired route.
 - **Action Item 16:** Evaluate both creek crossing options and select a preferred route, possibly in connection with the Truck Reliever Route.
 - ✓ • **Action Item 25:** Continue to work with State to address the radon levels.
 - ✓ • **Action Item 26:** In order to properly plan for internal distribution system of the water system, the City should develop a detailed Water Master Plan.
 - ✓ • **Action Item 27:** Annually review local water system capacity availability by 2030 to ensure that there is time to budget for and complete any necessary improvements in time to accommodate projected need.
 - ✓ • **Action Item 28:** Develop a City-wide Wastewater Master Plan and a Capital Improvement Program to plan for construction of the wastewater treatment plant to accommodate projected demand.
- 2016 ✓ • **Action Item 29:** Conduct an assessment of the current wastewater treatment plant and its capacity to handle future demand.
- **Action Item 30:** Conduct an assessment of the need for a small wastewater package plant.
 - **Action Item 31:** Conduct an Inflow and Infiltration (I&I) Study to maximize the efficiency of the water treatment plant.

Priority #2 Recommendations

- 2015 ✓ • **Action Item 17:** Evaluate options for improving the traffic around the square (e.g., striping lanes, adding traffic islands, and changing the traffic flow to one-way around the square) and select a preferred option.
- 2016 ✓ • **Action Item 18:** Investigate the cause and propose solutions to the City Council to addressing drainage issues with Hallum Draw.
- 2017 • **Action Item 42:** Investigate the feasibility of the development of a conference/retreat center, with the possibility of sharing facilities with the G. Rollie White complex.
- **Action Item 43:** Investigate possible locations for a conference/retreat center within the community.



Chapter 4: Implementation Plan

- **Action Item 44:** Work with the Chamber and local businesses on establishing Hunter's Festivals, which could possibly be a weekend or weeklong festival.
- **Action Item 46:** Plan for a "Brady Trade Days" in downtown.
- **Action Item 49:** Establish a plan to create a new park in the downtown that offers recreational opportunities and provides pedestrian connections to the train station, Heart of Texas Historical Museum, and courthouse to improve downtown environment and provide for recreation/tourism, which would serve as a significant draw for residents and tourists to spend time in downtown.

Priority #3 Recommendations

- **Action Item 6:** Ensure that the zoning ordinance text and map are in agreement with the Future Land Use Plan (Page 45) and land use descriptions, and inform the City Council of any possible discrepancies.
- • **Action Item 7:** Evaluate developing park, tourism, and recreational opportunities in downtown and identify possible properties for acquisition.
- **Action Item 8:** Conduct a survey of downtown business owners regarding needed downtown improvements, possible assistance in the maintenance/improvement of downtown buildings, and the identification of any other various needs for downtown businesses.
- **Action Item 9:** Ensure that the zoning ordinance text and map allow for the current eclectic mix use of shops and businesses along Bridge Street.
- **Action Item 10:** Evaluate the zoning ordinance and develop standards to improve the appearance of buildings within central Brady.
- **Action Item 11:** Amend the zoning ordinance text and map to ensure retail and commercial uses create a positive visual experience adjacent to South Bridge Street.
- **Action Item 12:** Allow rezonings to industrial uses only when the use is located away from South Bridge Street and is in accordance with the Future Land Use Plan (Page 45).
- **Action Item 13:** If opportunities exist to develop the north side of Brady Creek from industrial to another use, then the benefits of that opportunity should be weighed by the City.
- 2016 ✓ • **Action Item 19:** Utilize the services of an engineering consultant to perform an in-depth drainage study and develop a City-wide Drainage Master Plan.
- • **Action Item 20:** Conduct a roadway conditions analysis and proactively address roadway maintenance issues.
- 2014 ✓ • **Action Item 21:** The City should maintain contact with TXDOT.
- 2014 ✓ • **Action Item 22:** It is recommended the City consider developing a comprehensive CIP to categorize and prioritize projects through an inclusive and objective process.
- 2016 ✓ • **Action Item 23:** Implement findings related to the engineering study for Brady Lake Dam.
- 2014 ✓ • **Action Item 24:** Implement water conservation measures by preparing and adopting a water conservation plan.
- 2014 ✓ • **Action Item 32:** Create an Electric Utility Master Plan and establish a CIP or other budgetary means to replace and upgrade poles and lines.

Chapter 4: Implementation Plan




- 2016 ✓ **Action Item 33:** Conduct a facilities assessment and look for opportunities to meet the needs for all municipal services (e.g., Police, Fire, and EMS).
- 2016 ✓ **Action Item 34:** Provide for updates to the baseball/softball facilities. *Activity Center*
- ✓ **Action Item 35:** Investigate the feasibility of a multipurpose facility recreational facility.
- • **Action Item 36:** Investigate what improvements to the G. Rollie White facility are needed and alternative uses for the entire facility.
 - • **Action Item 37:** Add signage and develop a marketing campaign highlighting the number activities in the G. Rollie White/Richards Park area. (See **Figure 53**)
 - • **Action Item 38:** Amend the zoning ordinance to reflect recommendations for (1) outside storage, (2) loading and service areas, (3) refuse containers, (4) landscaping, (5) nonresidential building facades, (6) screening/buffering between residential and nonresidential areas, and (7) parking lot landscaping.
 - **Action Item 39:** It is recommended the City develop a program or guidelines where the City will match a dollar amount, up to a certain point, for a business to improve its existing façade or to remove an existing pole sign.
 - **Action Item 40:** The City should consider being involved with the Keep Texas Beautiful program, and investigate feasibility of a landscaping/wildflower program to enhance the image of the corridors.
 - ✓ • **Action Item 41:** Develop a branding strategy to communicate who Brady is and what the community is about, and why it is distinguishable from all other communities.
- 2014 ✓ **Action Item 45:** Support existing efforts for a local farmers market in downtown.
- ✓ **Action Item 47:** Plan for seasonal festivals and community activities in downtown.
- ✓ **Action Item 48:** Conduct an assessment of its existing facilities at Richards Park to understand which sports tournaments are best suited for the community.
- ✓ **Action Item 50:** Create a plan for the selection and installation of streetscape elements to help enhance and beautify the downtown area. *TYDOT*

City Council

City of Brady, Texas

Agenda Action Form

AGENDA DATE:	5-16-17	AGENDA ITEM	7.G.
AGENDA SUBJECT:	Discussion Board Member duties and vacancies.		
PREPARED BY:	K Lenoir	Date Submitted:	5-8-17
EXHIBITS:	Board Roster and Duties		
BUDGETARY IMPACT:	Required Expenditure:		\$00.00
	Amount Budgeted:		\$00.00
	Appropriation Required:		\$00.00
CITY MANAGER APPROVAL:			

SUMMARY:
<p>The City of Brady has several boards and each board has several members who terms expire in June. In accordance with the City of Brady Home Rule Charter 3.05, <i>"The Mayor or two City Council Members shall recommend to the Council appointees for the boards and commissions. The Council shall approve appointees for boards and commissions."</i></p> <p>Terms of most Board Members are set-up to expire in June, so the newly elected City Council can discuss and consider changes needed in the Board duties or appointees.</p> <p>The City Secretary accepts board applications and they will be reviewed by the city council in executive session.</p> <p>Board appointments may be made June 6 and/or June 20.</p> <p>Staff will review the Board duties and discuss experience requirements for Board Members.</p>

RECOMMENDED ACTION:
<p>No action recommended.</p> <p>Discussed as desired.</p> <p>Individual applicants currently received may be discussed in executive session.</p>

CITY OF BRADY

2017 Boards & Commissions

PLANNING AND ZONING COMMISSION (3 yr term)		
Kim Davee, Staff Liaison 325/597-2244 ext 201 kdavee@bradytx.us		
PLACE	BOARD MEMBER NAME	CURRENT TERM
1	Nick Blyshack, Chair	6/18
2	Ronnie Aston, Vice Chair	6/17
3	Amy Greer	6/17
4	Thomas Flanigan	6/19
5	Jeffrey Sutton	6/19
6	Connie Easterwood	6/19
7	Jeff Bedwell	6/18
* ALT	Vacant	6/17

Economic Development Corporation - 4A (2 year term)		
Peter Lamont, Staff Liaison 325/597-2152 ext 211 plamont@bradytx.us		
PLACE	BOARD MEMBER NAME	CURRENT TERM
1	Lauren Bedwell, President	6/18
2	Don Miller, VP	6/18
3		6/17
4	Michelle Derrick	6/18
5		6/17

ZONING BOARD OF ADJUSTMENT (ZBA/BOA)		
Charter & Zoning Ord. Sec. 9.1 (2 yr term)		
Kim Davee, Staff Liaison 325/597-2244 ext 201 kdavee@bradytx.us		
PLACE	BOARD MEMBER NAME	CURRENT TERM
1	Melanie Franco	6/17
2	Rod Young, Vice Chair	6/18
3	Heath McBride, Chair	6/18
4	Holly Groves	6/17
5	James Stewart	6/17
* Alt 1	Chris Green	6/17
* Alt 2	vacant	6/17
* Alt 3	vacant	6/17
* Alt 4	vacant	6/17

Airport Advisory Board (Ord 1149 - 2 yr term)		
Peter Lamont, Staff Liaison 325/597-2152 ext 211 plamont@bradytx.us		
PLACE	BOARD MEMBER NAME	CURRENT TERM
1	Bob Rice	6/17
2	Rick Morgan, Chair	6/17
3	Richard Lenoir	6/17
4	Richard Jolliff	6/18
5	Kirk Roddie	6/18
6	Dale Scott	6/18
7	Carey Day	6/18

Municipal Court Judges (2yr term)		
Tina Keys, Staff Liaison 325/597-2152 ext 207 citysec@bradytx.us		
PLACE	BOARD MEMBER NAME	CURRENT TERM
Judge	Bill Spiller	12/17

Brady Youth Association (1yr term)		
Council		1/17

Conch Valley COG Annual Board (1yr term)		
Council	Shelly Perkins	9/17

CHARTER REVIEW COMMISSION (4 year term)		
Kim Lenoir, Staff Liaison 325/597-2152 ext 209 klenoir@bradytx.us		
PLACE	BOARD MEMBER NAME	CURRENT TERM
1	JoAnn Coffey, Chair	2016-2020
2	Teresa Leifeste, Vice Chair	2016-2020
3	Patsy Cole	2016-2020
4	Bill Derrick	2016-2020
5		2016-2020
6	Kelly Elliott	2016-2020
7	Chad Blankenship	2016-2020

INVESTMENT COMMITTEE (1 yr term)		
Lisa Remini, Staff Liaison 325/597-2152 ext 204 lremini@bradytx.us		
PLACE	BOARD MEMBER NAME	CURRENT TERM
1	Finance Director	FY 2017
2	City Manager	FY 2017
3	Council Member	FY 2017

CITY COUNCIL (3 yr term)		
Kim Lenoir, Staff Liaison 325/597-2152 ext 209 klenoir@bradytx.us		
PLACE	MEMBER NAME	CURRENT TERM
MAYOR	Anthony Groves	5/20
1	Rey Garza	5/20
2	Shelly Perkins	5/18
3		5/18
4	Jane Huffman	5/19
5	James Griffin	5/19

McCulloch County Senior Citizen Association		
Sunset Center Advisory Board (2 year term)		
Rosie Aguirre, Staff Liaison 325/597-2946 rgomez@bradytx.us		
PLACE	BOARD MEMBER NAME	CURRENT TERM
1	Wanda Nesbit - President	10/17
2	Marcia Arons - VP	10/17
3	Elbert Boswell - Treasurer	10/17
4	Sheryl Roberts - Secretary	10/17
5	Mary Bradshaw	10/17
6	Rene Avants	10/17
7	Alvin Bolton	10/17
8	Janice Crawford	10/17
9	Mindy Gober	10/17
10	Bill Spiller	10/17
11	Angelita Torrez	10/17
12	Evelyn Pitcox	10/17
13	Daymon McBee	10/17
14	Rosie Aguirre	Director
15	Kim Lenoir	City Manager
16	Danny Neal	County Judge
17	Hazel Maner	Lifetime

Hotel Occupancy Tax Grant Committee (1yr term)		
Director	Peter Lamont	FY 2017
Finance	Lisa Remini	FY 2017
City Mgr	Kim Lenoir	FY 2017
Council		FY 2017

* Alternates serve 1 year terms

City of Brady Boards and Commissions 2017

Charter Provision: Section 3.14(6) City Council shall: Provide for boards and commissions as prescribed in this Charter or as deemed necessary and appoint all such boards and commissions upon the recommendations of the Mayor.

Board	Planning and Zoning Commission
Established	Established by City Charter, Article V, Section 5.02
Duties/Description	The Planning and Zoning Commission shall act as an advisory board to the City Council, making recommendations pertaining to planning and zoning as well as the Comprehensive Plan. The Commission is responsible for reviewing plats, site plans, landscape plans, and zoning requests and to make recommendations to City Council for their final approval. Annual reports on the Comprehensive Plan to City Council and published in the newspaper are required by November 1.
Composition/Terms	The Planning and Zoning Commission shall consist of seven (7) qualified City voters (must be resident and taxpayer) appointed by the City Council for a staggered three-year term. Terms are staggered (3;2;2 for expiration on June 1). All meetings are posted and held in accordance with the Texas Public Open Meetings Act.
Meeting Schedule	The Planning and Zoning Commission regular monthly meetings will be the second Tuesday of each month at 5:30 p.m. at Brady Municipal Court Building.
Available Seats	Three (3) positions expire 6/17
Contact	Kim Davee, T: 325.597.2244 ext 202; F:325.597.0556; E: kdavee@bradytx.us
Board	Zoning Board of Adjustment and Appeals / Board of Appeals
Established	Established by City Charter, Article V, Section 5.06 and Zoning Ordinance Sec 9.1
Duties/Description	The Board of Adjustment and Appeals meets to consider applications for variances due to "hardships" to zoning ordinance regulations, building permits, and makes decisions on appeals, special exceptions and requests for variances that are in the best interest of the general public.
Composition/Terms	The Board of Adjustment shall consist of five (5) regular members that are qualified City voters appointed to staggered two-year terms. Up to four (4) additional alternate members may be appointed by City Council to serve in the absence of one or more of the regular board members. Three (3) members constitute a quorum. No member shall hold other city office and no former member of the City Council shall serve as a member until one year after completion of their Council term. All meetings are posted and held in accordance with the Texas Public Open Meetings Act.
Meeting Schedule	The Zoning Board of Adjustment shall meet only as requests are received at Brady Municipal Court Building. Generally this board requires about four (4) meetings per year.
Available Seats	Three (3) positions & Three (3) alternate positions expire 6/17
Contact	Kim Davee, T: 325.597.2244 ext 202; F:325.597.0556; E: kdavee@bradytx.us

Board	Charter Review Commission
Established	Established by City Charter, Article XIII, Section 13.12
Duties/Description	The Charter Review Commission inquire into the operation of the City government under the charter and determine whether any provisions of the Charter require revision, make recommendations, propose amendments, reports its finding to the City Council. Act as a Review and Oversight Committee to determine whether the provisions of the Charter are observed by the City Council, the city and its employees. The Commission needs to present recommended charter amendments, if any, to City Council no later than January for City Council consideration of a May election. Charter elections may only be held every two years; a year is defined at 365 days.
Composition/Terms	The Charter Review Commission shall consist of seven (7) members and shall serve a four (4) year term. All members must be register voter of the City of Brady. A final report shall be presented to the City Council prior to the end of the four (4) year term. All meetings are posted and held in accordance with the Texas Public Open Meetings Act.
Meeting Schedule	The Charter Review Commission meets quarterly the third Thursday of each month at 5:30pm at the Municipal Court Building.
Available Seats	None Term: January 1, 2016 to December 31, 2020
Contact	Kim Lenoir, T: 325.597.2152, F: 325.597.2068, E: klenoir@bradytx.us
Board	Brady Economic Development Corporation
Established	Established by a Special Election to use ¼ cent sales tax and is a registered non-profit corporation.
Duties/Description	The Brady Economic Development Corporation (Type 4A) makes recommendations and approves the allocation of funding for specific types of projects that promote economic development and jobs that benefit and enhance the City of Brady. A 2009 city election also authorized two community development (Type 4B) funded projects for specific Civic Center and Recreational Lake Improvements. All BEDC recommendations and funding projects/programs must also be approved by the City Council.
Composition/Terms	The Brady Economic Development Corporation shall consist of five members appointed by the City Council for a staggered two-year term, expiring June. <u>No member shall serve more than 6 years.</u> Annually in October, BEDC elects a President and Vice President that must be bonded for not less than \$25,000 (funded by BEDC budget). All meetings are posted and held in accordance with the Texas Public Open Meetings Act.
Meeting Schedule	The Brady Economic Development Corporation meets at 6pm, six times per year on the 4 th Tuesday of the months of January, March, May, July, September, November and other called meetings as needed. BEDC is supported by City staff. Annual reports to City Council are required by November 1.
Available Seats	Two (2) positions expire 6/17
Contact	Peter Lamont, T: 325.597.2152; F:325.597.2068; E: plamont@bradytx.us
	Investment Committee
Established	Established by Resolution 2013-011 under the City of Brady Investment Policy
Duties/Description	The Investment Committee meets as needed to review the city's investment strategy.
Composition/Terms	The committee includes the City Finance Director, City Manager and a member of the City Council.
Meeting Schedule	At least one annual meeting.
Available Seats	One (1)
Contact	Lisa Remini, T: 325.597.2152, F: 325.597.2068, E: lremini@bradytx.us

Board	Airport Advisory Board
Established	Established by Ordinance 1149
Duties/Description	The Airport Advisory Board shall act as an advisory board to the City Council, making recommendations pertaining to the Comprehensive Plan for the Airport. The Board reviews budget, operations plans and procedures, and make recommendations to the City staff, City Manager and City Council.
Composition/Terms	The Airport Advisory Board shall consist of seven (7) members (must be resident of McCulloch County or Airport renter or business) appointed by the City Council for a staggered two-year term. All meetings are posted and held in accordance with the Texas Public Open Meetings Act.
Meeting Schedule	The Airport Advisory Board meets quarterly on the 2 nd Wednesday at 5pm at the Airport conference room (Dec, Mar, June, Sept).
Available Seats	Three (3) positions expire 6/17
Contact	Peter Lamont, T: 325.597.2152; F:325.597.2068; E: plamont@bradytx.us
Board	McCulloch County Senior Citizen Association / Sunset Senior Advisory Board
Established	Established by McCulloch County Senior Citizen Association, Inc. By-laws – January 6, 1978
Duties/Description	The McCulloch County Senior Citizen Association / Sunset Senior Advisory Board meets to provide a continuing assessment of the needs and operations of programs for the McCulloch County Senior Citizens. They cooperate and coordinate with the Concho Valley Council of Governments, County Judge, Commissioners Court, and the Brady City Council.
Composition/Terms	The McCulloch County Senior Citizen Association / Sunset Senior Advisory Board shall consist of not less than 10 and not more than 20 regular members appointed to staggered two-year terms. Standing members include the County Judge, City Manager, and Director of the Senior Program. Annual meeting is in September.
Meeting Schedule	The McCulloch County Senior Citizen Association /Sunset Senior Advisory Board meets monthly on the 1 st Wednesday at 9:00 am at the Sunset Senior Center.
Available Seats	none
Contact	Rosie Aguirre, T: 325.597.2946; F:325.597.0556; E: raguirre@bradytx.us

Project list below has been identified for future City Council Work Sessions. Staff is working on numerous projects with the city council to update policies, ordinances, rules or processes that need attention.

Projects Underway:

1. Ground Survey of 1906 City Limit Line
2. Davee and Dodge Heights Lake Lot Leases, Re-platting, and Septic Tank Requirements – re-plat in ½ acre lots as required by TCEQ; - leases and sale lots
3. Utility Rate Study – May 30, 2017, 4pm Work Session
4. Airport Master Plan – TXDOT Coordinating
5. Citizen Satisfaction Survey – preliminary results May 26; Final results June 30
6. Budget Goals Meeting – May 31, 9am to 3pm, Muni Court Building
7. Charter Review Town Hall issues – election info due Jan 2018 or Nov 2017 (June 22?)
8. Willie Washington Park Playground Grant – June 17
9. Bid the senior citizen Activity Center renovations project
10. Richards Park – Ballfields Public Meeting – June
11. Water and Wastewater Construction Projects

Other Items Discussed or Upcoming:

- Boat Dock Leases – all inspected and listed, need to draft rules
- Brady Lake properties – septic tank requirements – set up presentation from LCRA
- New Special Event Permits – fun runs, parades, block parties – draft prepared
- Annexation Plan – Sept/Oct/Nov process – Southwestern Holes
- Additional Animal Control Ordinances
- Locate and fund New Animal Shelter
- GRW Master Plan – steering committee
- Public Safety (Police/Fire/EMS/Dispatch) Facilities Master Plan – funding plan
- Leadership / Citizen Academy – boards, council
- Public Safety Citizen Academy – CERTS; Volunteers
- Code Enforcement Ordinances - Update Substandard Structures Ordinance-draft
- New Sign Ordinance – Moratorium until August 2017
- Paved Parking Enforcement – Ordinance Changes
- More Recycle and Clean-up Events (Fall and Spring) – Clean and Green Program
- Neighborhood Meeting – North (highway construction)
- Neighborhood Meeting – West (Richards Park)
- Neighborhood Meeting – South (Stanburn Park)
- Downtown Business Meeting (TXDOT Construction Project & Public Plazas)
- Infrastructure Repair – Capital Plans for replacing existing water, sewer, streets
- Street Maintenance / Restoration Master Plan Study
- Update Building Codes
- City Employee Safety Procedures and Policies
- 5 year Comprehensive Plan – Citizen Study Committee and P&Z
- Golf Course Advisory Committee; renovate golf course
- Designate Tiny House Development

Other Projects? _____

CITY OF BRADY

SCHEDULE OF BUDGET PREPARATION AND ADOPTION


2017-2018 FISCAL YEAR BUDGET

DATE	ACTION	PARTICIPANTS
March 20	5 YR Capital, Supplemental, Personnel, Training & Narrative Worksheets	Finance to distribute
March 20	Prepare 5 YR Capital, Training, Supplemental/Personnel requests,	Department / Division Heads
	Grant Project Form and Update Narrative of each Division - Goals	
April 5	Develop Budget Planning Worksheets	Finance
April 10	Submit 5 YR Capital & Narratives	Finance / City Manager
April 10	Budget Planning Worksheets distributed to Department Heads	Finance
April 10	Preparation of Division Budgets - update FY17 and prepare FY18	Department / Division Heads
May 3-17	Submit and review meetings - Budget Planning worksheets	
	Supplemental, Personnel and Training Requests	Finance/City Manager/ Divisions
May 17-26	Develop packet for Council FY18 Goals workshop	City Manager / Finance
May 30	Water and Wastewater Rate Study Workshop	City Council / City Manager / DHs
May 30	Discuss and review EDC budget	EDC Board / EDC staff
May 31	FY 2018 Goals workshop with City Council	City Council/City Manager/DHs
May 31	Finance to develop Budget totals and proposed Budget Workbook	Finance
June 1	Decision Packets / Grant Project Form due to Finance	Department Heads
June 30	Proposed Budget and Budget Workbook Submitted to City Council	City Council
	and to City Secretary	
July 10,11, 12,13,18	Budget Review by Council and Department Heads Municipal Court Building 9 AM - 3 PM	City Council / City Manager Finance/ Department Heads
July 25	Finalize Proposed FY 2018 Budget and Fee Schedule Municipal Court Building 9 AM - 12 PM	City Council / City Manager Finance / Department Heads
Aug 1	Deliver final Proposed Budget & set hearing dates	Finance /City Manager /City Council City Secretary
Aug 7	Deliver Budget summary and hearing date notice to newspaper	Finance
Aug 9	Publish Budget Summary page & public notices for Budget and Tax	
	hearings 1 and 2 and publish on website	Finance
Aug 22	Special Meeting - Public hearing 1 Tax rate	City Council / Residents
Sept 5	Regular Meeting - Public hearing 2 Tax rate	City Council / Residents City Manager / Finance
Sept 5	Public Hearing of Budget-First Vote on Budget/ Fees and Utility rates	Residents / City Council
	First vote on Tax rate	City Manager / Finance
Sept 19	Adoption of Budget and Tax rate - file Budget with City Secretary	Residents/City Council/ City Manager
Sept 29	Deliver tax rate to County Appraiser / Budget year begins	Finance
Sept 29	File Copy of Budget with City Secretary / post Budget/Tax rate on website	Finance / City Secretary

City Council

City of Brady, Texas

Agenda Action Form

AGENDA DATE:	05-16-2017	AGENDA ITEM	7.K
AGENDA SUBJECT:	Discussion, consideration, and possible action regarding Resolution 2017-018 to adopt policies and procedures for utility inspections.		
PREPARED BY:	Peter Lamont	Date Submitted:	04/26/2017
EXHIBITS:	Resolution 2017-018 Utility Inspection Policy		
BUDGETARY IMPACT:	Required Expenditure:	\$00.00	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$00.00	
CITY MANAGER APPROVAL:			

SUMMARY:

In order to ensure the safe delivery of utilities to City of Brady utility customers, the Code Enforcement Office, working with the Utilities/Billing Department began inspecting customers prior to utility connections for the past 3 years.

To define these inspections further, these inspections will take place if the service has been disconnected and service responsibility is changing to another individual or if service responsibility is transferring from one person to another. Staff is suggesting to remove the requirement for a gas pressure test because the Gas Division is required to conduct a "shut in" test of the homes gas system prior to connecting in all cases. If the home fails the "shut in" test, then the home's gas system must be repaired and a gas pressure test is conducted, as required by building codes, to ensure the integrity of the system.

RECOMMENDED ACTION:

Approve Resolution 2017-018.

RESOLUTION NO. 2017-018

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRADY, TEXAS TO ADOPT A UTILITY INSPECTION POLICY.

WHEREAS, the City Council of the City of Brady wishes to adopt new policies and procedures for utility inspections; and

WHEREAS, The City Council of the City of Brady met during work sessions and discussed a Utility Inspection Policy; and

WHEREAS, City Staff recommends establishing policies and procedures for utility inspections performed by its Code Enforcement Division; and

WHEREAS, the City wishes to proceed with adopting the Utility Inspection Policy; and

WHEREAS, the City Charter requires City Council to set policy by resolution.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BRADY, TEXAS:

The City of Brady Utility Inspection Policy is approved and adopted.

PASSED AND APPROVED this the ____ day of _____, 2017.

CITY OF BRADY

Anthony Groves, Mayor

Attest: _____
Tina Keys, City Secretary

CITY OF BRADY – DRAFT 5-8-2017		
ADMINISTRATIVE PROCEDURES		
SUBJECT: UTILITY INSPECTION POLICY	EFFECTIVE DATE: 06/01/2017	REVISED DATE:
APPROVED:	REFERENCE NO: Resolution 2017-014	

POLICY STATEMENT:

The City of Brady has adopted codes that relate to the health, safety, and general welfare of the public. Life safety issues are a factor when performing utility inspections on industrial, commercial, and residential properties. This policy is created to help promote a safer environment for the owner, the utility customer, and the residents when connecting to the City's utility system.

OBJECTIVE:

Producing guidelines to promote a safer living environment while providing good customer service.

CODE ENFORCEMENT DIVISION RESPONSIBILITY:

The City of Brady Code Enforcement Division will inspect the utilities of every utility customer who meet the following criteria:

- The utility service has been disconnected from the property for any reason, and
- The utility service account holder is changing from one person to another.
- or
- The utility service account holder is transferring from one account to another.

When the Utility/Customer Service Division submits a request for a utility inspection, the Code Enforcement Division will call the owner/tenant to schedule an inspection. If the request is made after 4:00 P.M., the inspection will be scheduled for the next business day. The property will be inspected in a timely manner.

Following is a list of exterior inspections of electrical and natural gas safety issues that will be inspected:

- Electrical Grounding is required
- An exterior main disconnect will be required
- All wiring shall be in conduit
- Breaker panels shall have a cover
- No double lugged breakers
- Required service clearance of 10' from the ground (minimum)
- Service head must be at least 24" above the roof line (minimum)
- Electrical meter base must be 5 ft. 5 in. from the ground
- No open breaker spaces


- Breakers shall be labeled
- A gas pressure test will be required if the City shut-in test fails.

Once the Code Enforcement Division is satisfied that all upgrades and repairs (if needed) have been completed, the inspector shall make a report to the Utility/Customer Service Division that all repairs have been made and that all utilities are ready to connect.

COMPLIANCE

Employees shall comply with this policy and subsequent policy and guidelines issued by the City Manager.

**CITY COUNCIL
CITY OF BRADY, TEXAS
AGENDA ACTION FORM**

AGENDA DATE:	5-16-2017	AGENDA ITEM	8.A
AGENDA SUBJECT:	Monthly Financial Reports		
PREPARED BY:	Lisa Remini	Date Submitted:	5-12-2017
EXHIBITS:	Monthly Financial Report Fund Balance and Cash Reconciliation Investment Activity Operating Cash /Utility Billing History Sales Tax Report Motel Tax Collection and Distribution Report Utility Customer Service Reports Residential Electric Rate Comparison – April 2017		
BUDGETARY IMPACT:	Required Expenditure:	\$00.00	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$00.00	
CITY MANAGER APPROVAL:			

SUMMARY:

Monthly financial Reports for the 7th fiscal month – April 2017 have been emailed to you for your review.

While Sales Tax collections for the month of April 2017 are \$12,750 more than April 2016 collections, total collections for the fiscal year maybe short of budget goals as much as \$60,000, 7% less than last fiscal year total collections. However, April and May 2017 collections present a possible upward trend, indicating that the budget short fall may not be as much.

Property Tax Collections are strong, and are tracking to exceed budgeted goals for the fiscal year, which will help offset the budget short fall in sales tax collections.

The City Council approved a stipend of \$1,700 per month for an annual total of \$20,400 for the FY 17 to the Brady Volunteer Fire Department. Monthly expenditure data provided by the Volunteer Fire Department is included for your review.

RECOMMENDED ACTION:

This item is for discussion purposes only.

Note:

After each Audit Board and upon Council approval, the check register denoting the checks issued to each Vendor, amount paid, and description of the item paid will be on the City's website for public view. Go to the Finance Department tab and then click on the Check Register tab.

CITY OF BRADY
MONTHLY FINANCIAL REPORT
AS OF: APRIL 30TH, 2017

PAGE: 1

58.33% OF FISCAL YEAR

	CURRENT BUDGET	YEAR TO DATE ACTUAL	% TO DATE	YEAR TO DATE PRIOR YEAR
<hr/>				
BEGINNING FUND BALANCE & NET WORKING CAPITAL	14,849,387.31	14,849,387.31		15,648,679.31
 <u>REVENUES</u>				
10 -GENERAL FUND	7,674,364.00	4,959,341.56	64.62	3,711,653.78
20 -SEWER AND ELECTRIC FU	8,869,190.00	4,566,560.80	51.49	4,683,048.48
30 -WATER UTILITY FUND	2,116,450.00	985,299.30	46.55	1,000,396.82
40 -GAS UTILITY FUND	1,187,780.00	849,631.98	71.53	886,841.31
50 -UTILITY SUPPORT FUND	499,442.00	280,325.60	56.13	139,727.84
60 -SOLID WASTE FUND	1,077,500.00	660,560.53	61.30	740,385.75
80 -SPECIAL REVENUE FUND	<u>1,752,059.00</u>	<u>449,347.42</u>	<u>25.65</u>	<u>313,454.09</u>
TOTAL REVENUES	23,176,785.00	12,751,067.19	55.02	11,475,508.07
 <u>EXPENDITURES</u>				
10 -GENERAL FUND	8,571,046.00	3,959,380.98	46.19	4,300,387.33
20 -SEWER AND ELECTRIC FU	11,380,713.00	4,833,333.08	42.47	2,823,136.98
30 -WATER UTILITY FUND	3,043,022.00	1,130,829.29	37.16	1,454,728.70
40 -GAS UTILITY FUND	1,753,819.00	924,103.37	52.69	692,083.02
50 -UTILITY SUPPORT FUND	580,542.00	298,043.47	51.34	306,933.10
60 -SOLID WASTE FUND	1,099,233.00	562,619.87	51.18	486,066.16
80 -SPECIAL REVENUE FUND	<u>1,972,559.00</u>	<u>492,586.67</u>	<u>24.97</u>	<u>658,126.73</u>
TOTAL EXPENDITURES	28,400,934.00	12,200,896.73	42.96	10,721,462.02
 REVENUES OVER/(UNDER) EXPENDITURES	 (5,224,149.00)	 550,170.46		 754,046.05
 <u>ENDING FUND BALANCE &</u>				
NET WORKING CAPITAL	9,625,238.31	15,399,557.77		16,402,725.36

FUND BALANCE AND CASH RECONCILEMENT
As of: April 30, 2017

		Unrestricted Cash	Restricted Cash	Total Cash	Comments
BRADY NATIONAL BANK					
Operating Account	#100677	\$ 12,039,369.24		12,622,734.10	
Operating Account	#100677	\$	32,156.53		Motel Funds
Operating Account	#100677	\$	38,238.89		Cemetery Funds
Operating Account	#100677	\$	67,008.24		Street Sanitation \$
Operating Account	#100677	\$	445,961.20		Utility Deposit \$
Airport Account	#172791	\$ 26,513.11	-	26,513.11	
Water Repair & Replacement	#172817	\$ 16,726.38	220,000.00	236,726.38	
CW - WWTP Construction	#103671	\$ -	259.00	259.00	
DW Construction	#104828	\$ -	21,810.82	21,810.82	
Sinking Fund 2000	#172890	\$ -	210,816.71	210,816.71	
Sinking Fund 2012 - Refunding	#103069	\$ -	151,033.44	151,033.44	
Sinking Fund 2012 - WWTP	#103663	\$ -	79,757.86	79,757.86	
Sinking Fund 2013 - DW	#105770	\$ -	24,400.03	24,400.03	
Landfill Closure Reserve	#172775	\$ -	409,397.92	409,397.92	
Drug Seizure FDS	#172668	\$ -	8,457.22	8,457.22	
Police Educational	#172700	\$ -	7,325.87	7,325.87	
Court Security	#102533	\$ -	4,423.99	4,423.99	
Court Technology	#102541	\$ -	2,181.69	2,181.69	
Community Development Block	#172627	\$ -	2,239.08	2,239.08	
Cash on Hand		\$ 1,940.00	-	1,940.00	
Bank Balances - Interest rate 1.09%	Subtotal	\$ 12,084,548.73	1,725,468.49	13,810,017.22	
Certificate of Deposit at CNB		\$ -	243,588.82	243,588.82	Utility Deposit \$
BOTX Escrow Account - CO 2012 CW Project		\$ -	1,163,552.24	1,163,552.24	
BOTX Escrow Account - LF 2012 CW Project		\$ -	690,584.12	690,584.12	
BOTX Escrow Account - EDAP 2015 DW Project		\$ -	563,468.88	563,468.88	
	Subtotal	\$ -	2,661,194.06	2,661,194.06	
TOTAL CASH BALANCES RECONCILED		12,084,548.73	4,386,662.55	16,471,211.28	
4-30-17 GENERAL LEDGER					
Total Current Non-Cash Assets - All Funds				762,354.88	
(Total Current Liabilities - All Funds)				(1,834,008.39)	
Total Fund Balance / Net Working Capital				15,399,557.77	

CITY OF BRADY
INVESTMENT ACTIVITY

DATE: April 30, 2017

Certificates of Deposit at	Commercial National Bank:						Interest Earnings
							Y-T-D
1. #32788	\$243,588.82	at	0.20%	for	180 days	maturity 6/22/2017	\$240.02

GRAND TOTAL \$243,588.82 TOTAL SHORT-TERM CASH INVESTMENTS

The City investment portfolio is in compliance with the PFIA and the City's investment strategy as outlined in the Council approved Investment Policy dated 9-06-16 by Resolution 2016-047.

Lisa Remini

Lisa Remini, Investment Officer

Fiscal Year 16-17

1171 - Brady, City of (General Obligation Debt)

[Report - Brady, City of \(General Obligation Debt\)](#) / [Sales Tax Data](#)

The Charts below contain sales tax revenue allocated each month by the State Comptroller. For example, the February allocations reflect December sales, collected in January and allocated in February.

*Excludes any sales tax retained by the municipality and not remitted to the Comptroller.

- [View Grid Based on Calendar Year](#)
- [View Grid With All Years](#)

Download to Excel

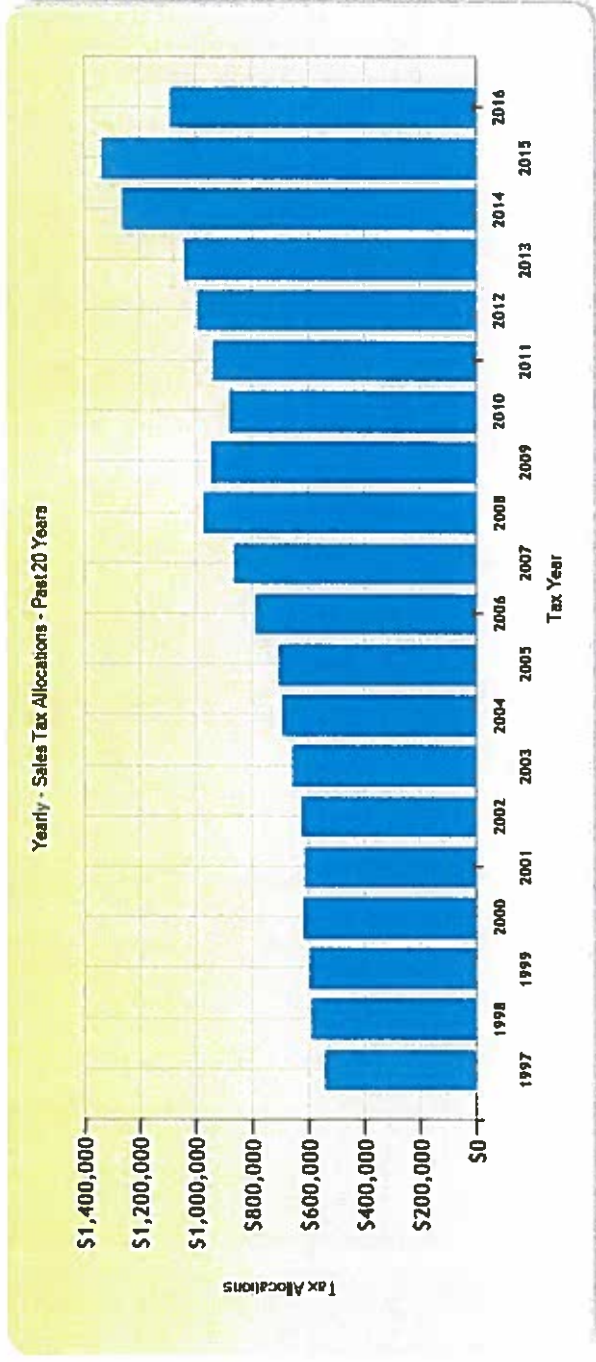
Change Fiscal Year

09/30/2018

By Fiscal Year 10/01 - 09/30

Year	October	November	December	January	February	March	April	May	June	July	August	September	Total
2017	\$87,306	\$91,161	\$89,413	\$100,033	\$109,289	\$86,358	\$97,988	\$101,730	\$0	\$0	\$0	\$0	\$763,279
2016	\$143,834	\$112,101	\$107,933	\$98,515	\$113,278	\$84,869	\$85,238	\$96,257	\$81,982	\$80,944	\$94,673	\$85,349	\$1,184,973
2015	\$113,438	\$115,026	\$128,575	\$118,282	\$127,008	\$90,659	\$99,414	\$119,166	\$107,160	\$99,436	\$107,394	\$106,966	\$1,332,523
2014	\$86,905	\$90,223	\$83,575	\$87,608	\$114,999	\$83,194	\$86,383	\$103,052	\$119,190	\$96,615	\$101,343	\$109,279	\$1,162,366
2013	\$81,575	\$84,095	\$78,857	\$88,594	\$108,399	\$69,954	\$76,038	\$92,661	\$84,448	\$82,176	\$91,353	\$87,852	\$1,026,002
2012	\$76,182	\$79,173	\$73,628	\$81,661	\$100,901	\$64,794	\$79,473	\$88,392	\$76,641	\$60,890	\$87,159	\$105,230	\$974,124
2011	\$78,998	\$93,104	\$65,476	\$83,507	\$93,953	\$70,399	\$72,121	\$81,841	\$76,174	\$71,819	\$84,522	\$71,003	\$942,918
2010	\$70,849	\$72,537	\$66,287	\$69,364	\$86,286	\$70,868	\$54,779	\$73,192	\$69,685	\$64,455	\$93,443	\$58,872	\$850,618
2009	\$79,109	\$125,392	\$86,622	\$79,704	\$95,830	\$73,457	\$68,319	\$79,191	\$78,551	\$96,167	\$89,024	\$73,646	\$1,025,012
2008	\$73,939	\$76,885	\$75,520	\$76,332	\$88,517	\$69,243	\$60,775	\$73,032	\$72,513	\$74,539	\$82,203	\$80,973	\$904,471

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MOTEL OCCUPANCY TAX

FY 2017 Quarter Totals

1st Quarter FY 17 (October - December 2016)	Total
	\$60,349.68
3rd Quarter FY 16 - Gold Key Inn underpayment	\$1,076.45
2nd Quarter FY 17 (January - March 2017)	\$56,297.42
3rd Quarter FY 17 (April - June 2017)	\$0.00
4th Quarter FY 17 (July - September 2017) Due October 31, 2017	\$0.00

\$117,723.54

FY 2017 Summary Collections

	Taxable Receipts	Tax @ 7%	1%Discount /Penalties	Net Tax
Holiday Inn Express - 2320 S Bridge 597-1800	\$800,437.00	\$58,130.59	\$581.31	\$57,549.28
Best Western - 2200 S. Bridge 597-3997	\$483,513.99	\$33,845.98	\$338.45	\$33,507.53
Sunset Inn - 2108 S. Bridge 597-0789	\$148,870.99	\$10,420.97	\$104.28	\$10,316.69
Gold Key Inn - 2021 S Bridge 597-2185	\$215,473.62	\$15,083.15	\$90.57	\$14,992.57
Brady Motel - 603 W. Commerce 597-2442	\$19,588.40	\$1,371.18	\$13.71	\$1,357.47
	<u>\$1,697,884.00</u>	<u>\$118,851.87</u>	<u>\$1,126.31</u>	<u>\$117,723.54</u>

FY 2017 Grants	Commitment	YTD Distributions	Payment Date
MuniServices Fees	\$3,500.00		
Chamber of Commerce	\$177,700.00	\$103,658.35	Monthly thru 4/01/17
Chamber of Commerce - Visitor Assessment	\$18,000.00	\$18,000.00	11/8/2016
McCulloch Co Historical Commission	\$3,000.00	\$3,000.00	2/10/2017
Morgan Military Aviation Museum	\$8,500.00	\$8,500.00	2/15/2017
Brady Golf Association	\$3,000.00	\$1,050.00	4/26/2017
YTD Total	<u>\$213,700.00</u>	<u>\$134,208.35</u>	
2017 Budget	\$215,000.00		

FY 2016 Quarter Totals

1st Quarter FY 16 (October - December 2015)	Total
	\$56,496.47
2nd Quarter FY 16 (January - March 2016)	\$46,186.90
3rd Quarter FY 16 (April - June 2016)	\$49,415.00
4th Quarter FY 16 (July - September 2016) Due October 31, 2016	\$54,437.32

\$206,535.69

FY 2016 Summary Collections

	Taxable Receipts	Tax @ 7%	1%Discount /Penalties	Net Tax
Holiday Inn Express - 2320 S Bridge 597-1800	\$1,507,971.67	\$105,558.02	\$1,055.58	\$104,502.05
Best Western - 2200 S. Bridge 597-3997	\$977,036.38	\$68,392.52	\$683.73	\$67,708.79
Days Inn - 2108 S. Bridge 597-0789	\$259,334.68	\$18,154.29	\$182.38	\$17,971.90
Gold Key Inn - 2021 S Bridge 597-2185	\$184,861.64	\$12,940.31	\$129.40	\$13,211.91
Brady Motel - 603 W. Commerce 597-2442	\$45,141.48	\$3,159.88	\$31.60	\$3,128.28
Team Housing Solutions - PO Box 310697, New Braunfels	\$184.00	\$12.88	\$0.13	\$12.75
	<u>\$2,974,529.85</u>	<u>\$208,217.90</u>	<u>\$2,082.61</u>	<u>\$206,535.69</u>

FY 2016 Grants	Commitment	YTD Distributions	Payment Date
Chamber of Commerce	\$177,700.00	\$177,700.00	Monthly thru 9/30/16
Chamber of Commerce - Visitor Assessment	\$9,928.00	\$9,928.00	8/9/2016
McCulloch Co Historical Commission	\$3,000.00	\$3,000.00	3/2/2016
Morgan Military Aviation Museum	\$10,000.00	\$10,000.00	4/21/2016
Brady Golf Association	\$3,000.00	\$2,650.00	5/2/2016
HOT Country Music Museum	\$10,000.00	\$10,000.00	6/17/2016
Annual Hotel Administrative Fee - MuniServices	\$500.00	\$500.00	7/28/2016
HOT Historical Museum	\$11,000.00	\$11,000.00	9/19/2016
YTD Total	<u>\$225,128.00</u>	<u>\$224,778.00</u>	
2016 Budget	\$215,000.00		

HISTORICAL COLLECTION / PAYOUT HISTORY

	2016	2015	2014	2013
% CHANGE	-12.54%	4.17%	19.35%	12.44%
COLLECTONS	\$206,535.69	\$236,148.85	\$226,685.90	\$189,927.02
GRANTS	<u>(\$224,778.00)</u>	<u>(\$185,750.00)</u>	<u>(\$226,685.90)</u>	<u>(\$189,927.02)</u>
FUND BALANCE	<u>32,158.54</u>	<u>50,398.85</u>	<u>0.00</u>	<u>0.00</u>

**CITY OF BRADY
CITY COUNCIL CORRESPONDENCE**

TO: MAYOR AND COUNCIL

FROM: FINANCE / UTILITY DEPARTMENTS

SUBJECT: MONTHLY CUSTOMER SERVICE REPORT

DATE: April 30, 2017

SERVICES	FISCAL YEAR 2017											
	October	November	December	January	February	March	April	May	June	July	August	September
Received Phone Calls	642	765	876	942	887	1299	1154					
Returned Calls	83	92	104	126	107	73	72					
Residential Apps	26	19	21	21	45	44	31					
Commercial Apps	3	2	4	0	7	3	11					
Service Orders	188	148	139	168	204	200	189					

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CASH COLLECTION HISTORY REPORT

PAGE: 29

OPERATOR: ALL

HISTORY TRANSACTION SUMMARY

DATES: 4/01/2017 THRU 4/30/2017

TERMINAL: ALL

RECEIPTS: 0 THRU 99999999

SUMMARY CODE: ALL

TRAN: 0.0000 THRU 999.9999

DEPARTMENT: ALL

AMOUNT: 0.00 THRU 9,999,999.99

TRAN	NAME	VOIDS	NO#	TOTAL	CA	CK	MO	CC	OT
1.0000	UTILITY PAYMENT	5	1994	462,488.05CR					
2.0000	MAIL PAYMENT	25	427	207,466.22CR					
3.0000	NIGHT DROP PAYMENT	2	254	59,663.31CR					
10.0000	ELECTRIC DEPOSIT	3	58	11,995.00CR					
11.0000	GAS DEPOSIT	2	26	1,300.00CR					
12.0000	WATER DEPOSIT	2	37	1,850.00CR					
22.0000	TRANSFER FEE	0	6	110.00CR					
26.0000	UTILITY SERVICE FEE	0	6	12.00CR					
37.0000	METER FEE-WATER	0	2	13,215.36CR					
55.0000	PMT HIST REPORT FEE	0	1	2.00CR					
100.0000	A/R PAYMENT	0	37	13,057.10CR					
103.0000	SB EMS payments	0	7	12,124.16CR					
173.0000	CEMETERY LOT PURCH	0	10	2,000.00CR					
180.0000	Civic Center Rental	0	3	750.00CR					
181.0000	Civic Center Deposi	0	4	950.00CR					
195.0000	CREDIT CARD USER FE	0	90	485.08CR					
217.0000	DEP-F30 SF 2000	0	1	17,370.00CR					
221.0000	DEP-F60 CktoLClosur	0	1	3,333.33CR					
224.0000	DEP-SF 2012 WWTP	0	1	11,010.00CR					
225.0000	Dep to SF 2013-DW	0	1	3,370.00CR					
320.0000	GOLF-DAILY DEPOSITS	0	21	1,916.98CR					
335.0000	FIRE Inspection Fee	0	3	300.00CR					
493.0000	LAKE-DAILY DEPOSITS	0	28	11,509.30CR					
505.0000	LANDFILL - DAILY DE	1	18	4,163.30CR					

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CASH COLLECTION HISTORY REPORT

PAGE: 30

OPERATOR: ALL

HISTORY TRANSACTION SUMMARY

DATES: 4/01/2017 THRU 4/30/2017

TERMINAL: ALL

RECEIPTS: 0 THRU 99999999

SUMMARY CODE: ALL

TRAN: 0.0000 THRU 999.9999

DEPARTMENT: ALL

AMOUNT: 0.00 THRU 9,999,999.99

TRAN	NAME	VOIDS	NO#	TOTAL	CA	CK	MO	CC	OT
543.0000	MUNI COURT PAYMENT	3	67	7,352.00CR					
551.0000	Muni R of W Fee/tel	2	5	295.49CR					
640.0000	Parks-Rental Fees	0	5	374.00CR					
650.0000	PERMITS-BLDG/ZONING	0	17	1,476.88CR					
655.0000	Police Revenues	0	1	64.00CR					
666.0000	Cemetery Tax Receipt	0	2	29,424.95CR					
760.0000	Sr Citizen Daily De	2	22	7,980.91CR					
860.0000	West Texas Gas	0	1	18,726.50CR					
861.0000	WWTP Disposal Fees	0	6	760.00CR					
900.0000	EDC Sales Tax	0	1	17,271.56CR					
903.0000	Loan Pmt- Thomas	0	1	551.72CR					
950.0000	EDC Reimbursmts	0	1	15.00CR					
990.0000	G/L Entry	0	21	14,711.18CR					
*** GRAND TOTALS **		47	3186	939,445.38CR	161,070.59	670,837.11		16,653.58	90,884.10
*** CASH SHORT ***				0.17		0.17CR			
*** REVISED ***				939,445.21CR	161,070.42				

SERVICE ORDER REPORT FY 16-17

JOB CODE	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	YTD
CON - CONNECT	31	18	17	17	36	26	18						163
DIS - DISCONNECT	26	19	26	8	18	17	13						127
FD - FORCED DISCONNECT	33	14	20	28	24	33	42						194
CHG - SERVICE CHANGE	3	5	2	3	6	4	4						27
PULL - PULL METER	14	5	16	10	3	12	10						70
NONPAY - DISCONNECT FOR NON PAY	32	26	22	19	21	17	20						157
REINS - REINSTATEMENT	22	17	13	16	10	14	16						108
RC - CHECK READ	28	34	31	51	37	23	27						231
NONCO - NON COMPLIANCE	0	0	1	0	0	0							1
MCE - ELECTRIC METER CHANGEOUT	0	2	1	5	3	0	3						14
SL - SECURITY LIGHTS	9	3	4	5	18	3	7						49
EOUT - ELECTRIC OUTAGE	0	0	2	0	1	1	1						5
MCG - GAS METER CHANGEOUT	0	3	2	3	4	2	5						19
PL - PILOT LIGHT	2	8	1	1	1	1	0						14
GL - GAS LEAK	7	5	7	9	1	4	6						39
GOUT - GAS OUTAGE	0	1	1	0	0	0	0						2
MCW - WATER METER CHANGEOUT	4	5	2	6	5	7	7						36
WL - WATER LEAK	9	0	7	10	5	7	8						46
WOUT - WATER OUTAGE	0	0	2	1	0	1	1						5
SBU - SEWER BACK UP	0	2	3	1	5	4	3						18
PPM - PUBLIC PROPERTY	1	0	0	0	0	0	0						1
CC - CHIPPING	1	1	1	1	0	1	2						7
PH - POTHOLES	1	1	7	0	1	5	8						23
BTP - BULK TRASH PICKUP	0	0	0	0	0	0	1						1
MISC - MISCELLANEOUS	8	9	13	7	12	19	13						81
SC - STREET CUT	0	0	0	0	0	0	1						1
TT - TREE TRIM	1	0	0	1	0	2	11						15
PLY - POLYCART SVC CHANGE	43	17	25	27	51	45	33						241
DMP - DUMPSTER SERVICE CHANG	1	2	0	0	3	4	2						12
TOTAL ALL CODES	276	197	226	229	265	252	262	0	0	0	0	0	1,707

SERVICE ORDER DELEGATION	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	YTD
STREETS	3	4	9	3	3	7	24						53
WATER	14	7	14	18	19	25	18						115
GAS	12	20	16	11	7	9	14						89
ELECTRIC	12	8	9	9	23	10	14						85
METER TECHNICIAN	189	138	149	157	159	152	152						1096
PPM	1	0	1	1	0	0	4						7
SOLID WASTE	45	20	27	30	54	49	36						261
CODE ENFORCEMENT	0	0	1	0	0	0							1
TOTAL	276	197	226	229	265	252	262	0	0	0	0	0	1,707

Residential Electric Rate Comparison - APRIL 2017

COMPETITOR NAME	Term Contract	500 kWh	1,000 kWh	2,000 kWh	Early Termination Fee	Residential usage credit- per billing cycle 500-999 kWh	Residential usage credit- per billing cycle 1000-2000 kWh
*Infinite Energy Meter Fees	12 months	15.2¢/kWh \$15.00	12.7¢/kWh \$15.00	15.0¢/kWh \$15.00	\$150	N/A	N/A
*Infinite Energy Meter Fees	24 months	17.4¢/kWh \$19.95	14.4¢/kWh \$10.00	13.9¢/kWh \$10.00	\$250	N/A	N/A
*Veteran Energy Meter Fees	12 months	15.5¢/kWh \$15.00	13.0¢/kWh \$15.00	15.2¢/kWh \$15.00	\$150	N/A	N/A
*Veteran Energy Meter Fees	24 months	17.5¢/kWh \$19.95	14.5¢/kWh \$10.00	14.0¢/kWh \$10.00	\$250	N/A	N/A
*Gexa Energy Meter Fees	12 months	12.2¢/kWh \$17.99	10.04¢/kWh \$17.99	15.7¢/kWh \$17.99	\$150	N/A	N/A
*Gexa Energy Meter Fees	24 months	17.1¢/kWh \$19.95	14.1¢/kWh \$10.00	13.6¢/kWh \$10.00	\$295	N/A	N/A
*TXU Meter Fees	12 months	16.9¢/kWh \$19.95	14.9¢/kWh \$19.95	13.9¢/kWh \$19.95	\$150	N/A	N/A
*Reliant Meter Fees	12 months	16.4¢/kWh \$15.00	14.9¢/kWh \$15.00	15.3¢/kWh \$15.00	\$150	N/A	N/A
*Reliant Meter Fees	24 months	18.5¢/kWh \$16.95	16.8¢/kWh \$16.95	14.9¢/kWh \$16.95	\$295	N/A	N/A
*Stream Meter Fees	12 months	16.0¢/kWh \$19.95	14.4¢/kWh \$19.95	13.0¢/kWh \$19.95	\$250	N/A	N/A
*Stream Meter Fees	24 months	17.0¢/kWh \$19.95	13.8¢/kWh \$10.00	13.3¢/kWh \$10.00	\$250	N/A	N/A
*Market Average Meter Fees		16.3¢/kWh \$18.25	13.9¢/kWh \$14.53	12.9¢/kWh \$12.90			
(Represents sampling out of 138 plans of various terms - all plans are for 24 months or less)							
*City of Brady Meter Fees	N/A	14.5¢/kWh \$10.25	13.5¢/kWh \$10.25	13.0¢/kWh \$10.25	\$0	N/A	N/A
Number of Residential Customers		1370	907	173			

*All rates / kWh include the meter fee

BNB/Brady VFD Maintenance Fund						
Date	Payee	Description	Amt	Ck #	Recurring Payment	Other Comments
Apr-17	Hill Country	Hill Country Firemen's Association	50.00	187		2017 Dues
3/22/2017	CTTC	Tower Lease	25.00	EFT	X	Tower Lease
4/5/2017	City Brady	Deposit from City of Brady	1,700.00	DEP		Monthly Maintenance Fund money from City of Brady
4/13/2017	Bob Moore	Replace Tire on Tanker 9	349.23	188		Replace Tire on Tanker 9
4/21/2017	Tax Assessor	McCulloch Co. Tax Assessor	7.50	189		Registration on Medic 2
4/13/2017	BNB	Auto Withdrawal on Loan # 55027	308.23	Auto WD	X	Payment on Loan # 55027
4/13/2017	BNB	Auto Withdrawal on Loan # 56439	914.47	Auto WD	X	Payment on Loan # 56439
<p align="center"><u>Explanation of Loans and Terms</u></p> <p>Loan #56439 - 2011 Ford F-250 Crew Cab (Command 2) 06/10/15 thru 12/15/2017 @ 4.75% Interest = \$914.47</p> <p>Loan # 55027 - 2010 Ford F-250 4x4 Crew Cab (Command 1) 5/9/12 thru 5/6/2017 @ 5.95% Interest = \$308.23</p>						

Reconciliation Summary

BANK STATEMENT -- CLEARED TRANSACTIONS:

Previous Balance:			8,056.78
Checks and Payments	6	Items	-1,654.43
Deposits and Other Credits	1	Item	1,700.00
Service Charge	0	Items	0.00
Interest Earned	0	Items	0.00
Ending Balance of Bank Statement:			8,102.35

YOUR RECORDS -- UNCLEARED TRANSACTIONS:

Cleared Balance:			8,102.35
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Register Balance as of 4/29/2017:			8,102.35
Checks and Payments	0	Items	0.00
Deposits and Other Credits	0	Items	0.00
Register Ending Balance:			8,102.35

SERVICES	FISCAL YEAR 2016-2017												
	OCT.	NOV.	DEC.	JAN.	FEB.	MARCH	APR	MAY	JUNE	JULY	AUG.	SEPT.	To Date Total
Meals @ Sunset Center	793	686	642	678	667	742	635						4,843
Meals sent-Helping Hands	329	366	418	342	315	351	333						2,454
Home Delivered Meals	795	769	788	785	763	888	705						5,493
Total Meals	1,917	1,821	1,848	1,805	1,745	1,981	1,673						12,790
Medical Trips	91	118	115	185	142	104	130						885
Closed Oct. 10th difference from last year													
Closed Jan. 16th difference from last year													
Closed Feb. 20th difference from last year													
Closed April 14th Good Friday													

SERVICES	FISCAL YEAR 2015-2016												
	OCT.	NOV.	DEC.	JAN.	FEB.	MARCH	APR	MAY	JUNE	JULY	AUG.	SEPT.	To Date Total
Meals @ Sunset Center	901	720	725	712	797	860	828	743	878	752	862	830	9,608
Meals sent-Helping Hands	382	287	340	331	352	311	369	309	375	347	384	331	4,118
Home Delivered Meals	836	703	814	833	865	811	779	746	772	738	863	805	9,565
Total Meals	2,119	1,710	1,879	1,876	2,014	1,982	1,976	1,798	2,025	1,837	2,109	1,966	23,291
Medical Trips	84	53	60	59	89	79	80	106	101	91	120	113	1,035

Brady Municipal Golf Course
Monthly Report
FY 15

Item	FY 2015	FY 2016	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Totals
Rounds	1630	1462	72	63	53	44	107	125	152						616
Green Fees	\$19,837.72	\$18,369.14	\$952.00	\$951.00	\$676.00	\$656.00	\$1,317.00	\$1,497.00	\$1,678.00						\$7,727.00
Membership Rounds	3785	2625	228	217	218	268	351	401	344						2,027
Student Rounds	457	242	5	1	0	0	9	75	13						103
Total Rounds	5872	4329	305	281	271	312	467	601	509	0	0	0	0	0	2,746
Trail Fee	1945	360	1	0	1	2	3	5	1						13
Trail Fee Revenues	\$1,085.59	\$208.00	\$4.00	\$0.00	\$4.00	\$8.00	\$12.00	\$20.00	\$4.00						\$52.00
Cart Rentals	1217	943	37	44	14	14	28	45	70						252
Cart Revenue	\$19,840.52	\$16,670.64	\$637.50	\$700.00	\$250.00	\$200.00	\$437.50	\$650.00	\$1,200.00						\$4,075.00
Cart Shed Rental	\$11,186.50	\$10,714.53	\$15,450.00	\$13.00	\$87.50	\$50.00	\$100.00	\$50.00	\$50.00						\$15,800.50
Vending Revenue	\$16,558.58	\$16,290.04	\$799.59	\$496.21	\$426.59	\$293.90	\$1,072.80	\$1,254.92	\$1,254.92						\$6,559.65
Memberships	368	305	52	21	20	24	19	23	26						185
Membership Fees	\$39,915.18	\$30,321.10	\$11,915.00	\$3,905.00	\$2,220.00	\$2,290.00	\$2,090.00	\$1,890.00	\$2,195.00						\$26,505.00
Driving Range	471	298	13	7	10	19	26	35	33						143
Range Revenue	\$2,018.92	\$1,296.00	\$43.00	\$27.00	\$50.00	\$81.00	\$118.00	\$138.00	\$135.00						\$592.00
Misc.	\$140.54	\$16,035.37	\$10,001.89	\$1.23	\$21,117.53	-\$71.57	\$11.05	\$5.78	-\$0.29						\$31,065.62
Total Revenue	\$110,583.65	\$109,904.82	\$39,802.98	\$6,093.44	\$24,831.62	\$3,507.33	\$5,159.35	\$6,466.42	\$6,516.63	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$92,376.77

None of the above figures included sales tax

Trail fees were eliminated with the increase in cart shed rentals beginning in January. Only charged to individuals who bring their own cart and do not rent a shed at the Golf Course

Joint Funding Agreement with the Brady Golf Association for the Irrigation system began Oct 1, 2008. The final payment is due October 1, 2017

MONTHLY POLICE REPORT FOR APRIL 2016
DATE: MAY 9, 2017- FISCAL YEAR 2016-17

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Total
Person Crimes	53	36	43	25	34	44	33						268
Property Crimes	35	33	40	20	37	41	42						248
Narcotics Crimes	11	9	7	1	3	9	2						42
Disturbances	66	76	78	43	49	57	33						402
Felony Arrests	7	9	6	6	1	7	3						39
Misdemeanor Arrests	27	21	14	13	10	19	15						119
Suspicious Person/Vehicle	79	102	101	110	100	59	75						626
Felony Warrant	1	3	2	4	3	4	5						22
Misdemeanor Warrant	7	5	4	6	4	4	5						35
D.W.I.	0	3	2	1	0	2	0						8
Alarms	8	8	17	15	10	15	9						82
Agency Assist	38	40	28	28	20	25	19						198
Public Assist	4	6	6	10	15	14	11						66
Escorts	0	5	7	4	9	11	5						41
Animal Calls	19	30	21	19	13	23	19						144
Traffic Direction	4	8	8	8	11	10	7						56
Close Patrols	44	61	63	74	78	55	58						433
Civil Matters	30	19	26	24	17	28	19						163
Juvenile	12	6	10	4	13	8	10						63
Crash Investigation	17	19	24	14	14	5	22						115
Welfare Concerns	17	12	11	14	8	19	15						96
Information	31	42	33	27	18	25	24						200
Court	0	0	4	4	4	0	2						14
Citations	83	97	90	70	93	63	67						563
Warnings	99	124	124	112	72	94	58						683
Building Checks	20	82	30	118	93	96	67						506
Misc. Incidents	241	247	225	159	162	176	183						1393
Supplements	7	6	3	18	19	8	6						67
Follow ups	9	6	16	19	28	29	16						123
Reports	26	33	33	34	34	30	25						215
Brady Police Department Abbreviations:													
FV - Family Violence DW - Deadly Weapon PS - Public Servant FI - Financial Instrument CS - Controlled Substance BI - Bodily Injury DOC - Disorderly Conduct													
DWI - Driving While Intoxicated MJ - Marijuana DD - Dangerous Drug DWLI - Driving While License Invalid DWLS - Driving While License Suspended													

TO: BRADY CITY COUNCIL

FROM: STEVE THOMAS, CHIEF OF POLICE

THROUGH: KIM LENOUR, CITY MANAGER

SUBJECT: MONTHLY ANIMAL CONTROL REPORT FOR APRIL 2017

DATE: May 9, 2017- FISCAL YEAR 2016-17

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Total
Feral Cats Picked Up	8	13	5	4	10	4	14						58
Stray Dogs Picked Up	26	23	23	4	4	25	17						122
Owner Surrendered Dogs	4	0	1	2	0	0	1						8
Stray Cats Picked Up	0	3	8	1	1	0	0						13
Owner Surrendered Cats	3	0	0	0	0	0	0						3
Bite Reports	1	1	3	2	2	1	1						11
Dogs Deemed Dangerous	0	0	0	0	0	0	0						0
Hit by Car Picked Up	6	2	0	1	0	1	3						13
Owner Reclaims	4	10	7	0	3	6	5						35
Euthanized Total	9	14	27	0	5	21	20						96
Rescue Pull Total	6	9	0	0	0	4	23						42
Wildlife Pick Up	1	2	4	2	10	3	2						24
Quarantine	1	1	1	1	1	1	0						6
Shelter Intake Total	32	31	38	13	16	24	27						181

**Hotel Occupancy Monthly Tax Grant Recipients thru April 30, 2017
FY 2016/2017**

<u>Group</u>	<u>Amount</u>	<u>Proposed use</u>	<u>Event Date</u>
Approved			
Brady McCulloch County Chamber	\$18,000.00	Tourism Master plan	Ongoing
McCulloch County Historical Commission	\$3,000.00	Early Days advertising	April 7-8, 2017
Morgan Military Aviation Museum	\$8,500.00	Band and Advertising	May 20, 2017
Brady Golf Association	\$1,050.00	Advertising	April 1-2, 2017
Total Awarded	\$30,550.00		
Budgeted	\$37,300.00		
Remaining	\$6,750.00		
Pending			
Mylestone Media Productions	\$7,500.00	Tourism Advertising on RFD TV	Ongoing

**Code Enforcement
Monthly Case Load
FY 2017**

Violations

Violation	FY 16	Oct.	Nov.	Dec.	Jan	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Totals
Background Info Cases	6			2	1	2	1							6
Building Code Violations	3						3							3
Dangerous Premises	9		4	1	4									9
Depositing, Dumping, Burning	3	1	1		1									3
Home Occupation Violation	0													0
Junk and Unsightly Matter	90	3	12	29	9	24	9	4						90
Junked Vehicle	38		4	13	5	12	4							38
Minimum Housing Standards	0													0
Noise Prohibited, Animals	0													0
Non-Residential Open Storage	10		10											10
Obstruction of Drainageway	0													0
Permit Required							2							2
Pool Enclosure	3			1	1	1								3
Posting Signs on Poles	0													0
Posting Signs on Public Property	0													0
Acc. Bldg. prohibited in front yd	0													0
Refrigerators and Air Tight Containers				2		1	1							4
Residential Open Storage	16			11		1	3	1						16
Residential Setbacks	0													0
Residential RVs - No Residence	3	1			1	1								3
Sight Visibility	4		1	1		1		1						4
Unsanitary Conditions	12		2	7	1	2								12
Weeds and Vegetation	73	8	28	20	8	2	2	5						73
Zoning Ord. Use Regs Violations	0													0
Monthly Totals	270	13	62	87	31	47	25	11	0	0	0	0	0	276

Cases

Open Cases at the start of month		49	60	47	78	80	87	77						
Complaints			15	20	6	2	0	3						46
Pro-Active - Self Initiated			19	37	14	28	13	8						119
Total New Cases		11	34	57	20	30	13	8						173
Closed Cases		1	47	26	18	23	23	25						163
Citations		2	0	7	6	12	3	2						32
Open Cases at the end of month		60	47	78	80	87	77	60						489
Utility Inspections		27	17	22	26	68	28	17						205

City of Brady Curtis Field Airport
Monthly Invoice Register

Date	Last Name	Type	611.00 Rent	611.01 I Hanger	611.02 Hanger AVB	815.00 REM Income	645.00 Misc.	646.00 100-LL	646.01 Jet-A per Gallon	Price	647.00 Military	Total Sales	100-LL Gals	Jet-A Gals	MIL Jet Gals
3/30/2017	3-227	cc						0.00	0.00	2.633680	329.210000	356.460000			125
3/31/2017	West	cc	150.00					0.00	2,040.00	4.800000	0.000000	2,190.000000		425.0	
3/31/2017	Cobb	cc						114.75	0.00	4.250000	0.000000	114.750000	27.0		
4/2/2017	Wolm	cc						85.00	0.00	4.250000	0.000000	85.000000	20.0		
4/2/2017	Life Team	contract						0.00	118.80	2.968800	0.000000	118.796000		40.0	
4/2/2017	Net Jets	cc						0.00	902.40	4.800000	0.000000	902.400000		188.0	
4/1/2017	Smaistrla	charge	30.00					0.00	0.00		0.000000	30.000000			
4/1/2017	Boyles	charge		70.00				0.00	0.00		0.000000	70.000000			
4/1/2017	Amvett	charge		70.00				0.00	0.00		0.000000	70.000000			
4/1/2017	Amvett	charge		70.00				0.00	0.00		0.000000	70.000000			
4/1/2017	Day Aircraft Refinishers	charge	1,700.00					0.00	0.00		0.000000	1,700.000000			
4/1/2017	Kolhman	charge		70.00				0.00	0.00		0.000000	70.000000			
4/1/2017	Kruszku	charge			120.00			0.00	0.00		0.000000	120.000000			
4/1/2017	LD Services	charge			120.00			0.00	0.00		0.000000	120.000000			
4/1/2017	Merran	charge		140.00				0.00	0.00		0.000000	140.000000			
4/1/2017	Morgan	charge		70.00				0.00	0.00		0.000000	70.000000			
4/1/2017	Morgan	charge		70.00				0.00	0.00		0.000000	70.000000			
4/1/2017	Powell	charge			70.00			0.00	0.00		0.000000	70.000000			
4/1/2017	Pratt	charge			70.00			0.00	0.00		0.000000	70.000000			
4/1/2017	Ramsey	charge		70.00				0.00	0.00		0.000000	70.000000			
4/1/2017	Rice	charge		70.00				0.00	0.00		0.000000	70.000000			
4/1/2017	Scott	charge		70.00				0.00	0.00		0.000000	70.000000			
4/1/2017	Roy	charge			70.00			0.00	0.00		0.000000	70.000000			
4/3/2017	Cox	cc						42.50	0.00	4.250000	0.000000	42.500000	10.0		
4/3/2017	Blackshoe Investment	cc						85.00	0.00	4.250000	0.000000	85.000000	20.0		
4/3/2017	Duff	cc						110.08	0.00	4.250000	0.000000	110.075000	25.9	210.0	
4/3/2017	Healer	cc			80.00			79.05	0.00	4.250000	0.000000	1,088.000000	18.6		
4/4/2017	Roy	cc						0.00	0.00	2.668880	468.916480	508.284480			176
4/5/2017	C3-227	cc			120.00			0.00	0.00		0.000000	120.000000			
4/6/2017	Skyline Aviation	charge						80.75	0.00	4.250000	0.000000	80.750000	19.0		
4/6/2017	Haktanir	cc						0.00	720.00	4.800000	0.000000	720.000000		150.0	
4/7/2017	Jackson	cc						0.00	1,200.00	4.800000	0.000000	1,515.000000		250.0	
4/7/2017	Bailey	cc						418.50	0.00	4.250000	0.000000	416.500000	98.0		
4/10/2017	Skyhorse	cc						0.00	0.00		0.000000	32.000000			
4/10/2017	Morgan	charge						0.00	0.00		0.000000	750.173760			254
4/10/2017	2-285	cc						56.00	0.00		0.000000	56.000000			
4/11/2017	Morgan	charge						83.30	0.00	4.250000	0.000000	83.300000	19.6		
4/11/2017	Tallman	cc													

run

Date	Last Name	Type	611.00 Rent	611.01 Hanger	611.02 Hanger A/B	815.00 REM Income	845.00 Misc	846.00 100-LL Jet-A	Price per Gallon	847.00 Military	Total Sale	100-LL Gala	Jet-A Gala	MIL Jet Gala
4/12/2017	Provine Helicopters	cc						0.00	1,987.20	4,800,000	0.000000		414.0	
4/12/2017	Gama Aviation	cc						0.00	494.40	4,800,000	0.000000		103.0	
4/12/2017	AZ Nat'l Guard	cc						0.00	0.00	2,735,440	136.772000			50
4/12/2017	DMG	cc						113.90	0.00	4,250,000	0.000000	26.8		
4/12/2017	Keam	cc						60.35	0.00	4,250,000	0.000000	14.2		
4/12/2017	717 CAV	cc						0.00	0.00	2,735,440	752.248000			275
4/13/2017	AZ Nat'l Guard	cc						0.00	0.00	2,735,440	771.384080			282
4/14/2017	Gulf Coast Helicopters	cc						0.00	312.00	4,800,000	0.000000		65.0	
4/14/2017	GS 150-217 LLC	cc						0.00	720.00	4,800,000	0.000000		150.0	
4/14/2017	Clear Star Aviation	cc						185.73	0.00	4,250,000	0.000000	43.7		
4/14/2017	Watkins	cc						0.00	1,459.20	4,800,000	0.000000		304.0	
4/14/2017	1-285	cc						0.00	0.00	2,735,440	262.602240			96
4/17/2017	Pioneer Civil Construction	cc						236.30	0.00	4,250,000	0.000000			
4/18/2017	S3	cc						0.00	499.20	4,800,000	0.000000	55.6		
4/18/2017	3-227	cc						0.00	0.00	2,787,240	518.767280		104.0	
4/18/2017	Amyett	charge						160.65	0.00	4,250,000	0.000000	37.8		
4/18/2017	Sky Horse	cc						637.50	0.00	4,250,000	0.000000	150.0		
4/18/2017	Pioneer Civil Construction	cc						218.03	0.00	4,250,000	0.000000	51.3		
4/21/2017	Robertis	cc						153.00	0.00	4,250,000	0.000000	36.0		
4/21/2017	7-158	cc						0.00	0.00	2,787,240	362.341200			130
4/21/2017	7-158	cc						0.00	0.00	2,787,240	362.341200			130
4/21/2017	Wood	cc						0.00	840.00	4,800,000	0.000000		175.0	
4/21/2017	Emerson	cc						0.00	576.00	4,800,000	0.000000		120.0	
4/22/2017	Strecker	cc						0.00	796.80	4,800,000	0.000000		166.0	
4/23/2017	Wood	cc						0.00	820.80	4,800,000	0.000000		171.0	
4/24/2017	Gulf Coast Helicopters	cc						111.35	0.00	4,250,000	0.000000	26.2		
4/25/2017	San Saba Aggregates	cc						89.25	0.00	4,250,000	0.000000	21.0		
4/25/2017	2-291	cc						0.00	0.00	2,735,900	380.290100			139
4/26/2017	Gama Aviation	contract						0.00	366.59	2,980,400	0.000000		123.0	
4/26/2017	B3-227	cc						0.00	0.00	2,735,900	667.559600			244
4/26/2017	B3-227	cc						0.00	0.00	2,735,900	682.182700			253
4/28/2017	Crisp Industries	cc						127.50	0.00	4,250,000	0.000000	30.0		
4/28/2017	Amyett	charge					3.50	63.75	0.00	4,250,000	0.000000	15.0		
4/28/2017	Cromer	cc						30.60	0.00	4,250,000	0.000000	7.2		
4/28/2017	Fire Dept	charge						58.65	0.00	4,250,000	0.000000	13.8		
4/30/2017	Roye	cc						58.95	0.00	4,250,000	0.000000	13.4		

Date	Last Name	Type	811.00	811.01	811.02	815.00	845.00	846.00	846.01	Edna per Gallon	947.00	Total	100-LL	Jet-A	Mil Jet
			Beni	Hanger	A/B	REM	Misc	100-LL	Jet-A		Military	Sal	Gala	Gala	Gala

Monthly Invoices Totals By General Ledger Number

1 Rent:	1,880.00
T Hanger:	770.00
Bld Rnt:	650.00
Tie Down:	0.00
Misc:	408.50
Fuel:	3,400.43
Jet-a:	14,961.39
Military:	6,500.4246
ale:	28,988.70
allons 100-LL:	800.1
allons Jet-A:	3,158.0
allons Mil Jet:	2,378.0
e from IRS:	517.968

**City of Brady Curtis Field Airport
Monthly Aircraft Operations**

<u>Invoice</u>	<u>Ops Date</u>	<u>Total Sale</u>	<u>Type of A/C</u>	<u>N Number</u>	<u>SE</u>	<u>ME</u>	<u>TURBINE</u>	<u>JET</u>	<u>HELIO</u>	<u>INST APP</u>
312283	3/30/2017	356.46	BH	792					8	
312285	3/31/2017	2190.00	CJ4	111LP				6		
312286	3/31/2017	114.75	R44	688CC					8	
312290	4/1/2017	30.00	Truck							
312291	4/1/2017	70.00	CE-182	228CA	2					
312292	4/1/2017	70.00	Halz	3250A	2					
312293	4/1/2017	70.00	Mooney	6716N	2					
312294	4/1/2017	1700.00	Paint Hangar							
312295	4/1/2017	70.00	Bonanza	261AA	2					
312296	4/1/2017	120.00	Baron	4JA	2					
312297	4/1/2017	120.00	Denali							
312298	4/1/2017	140.00	CE-170	4192Y	2					
312299	4/1/2017	70.00	Sierra	6956R	2					
312300	4/1/2017	70.00	L-2A	46587	2					
312301	4/1/2017	70.00	Cirrus	926DC	2					
312302	4/1/2017	70.00	Malibu	728D	2					
312303	4/1/2017	70.00	CE-182	7563X	2					
312304	4/1/2017	70.00	CE-210	4688Q	2					
312305	4/1/2017	70.00	Eurocoupe	3814H	2					
312306	4/1/2017	70.00	C-172	4951G	2					
312287	4/2/2017	85.00	DA-40	343AM	2			6		
312288	4/2/2017	118.80	KA 90	771PA						
312289	4/2/2017	902.40	Phenom	374QS				6		
312307	4/1/2017	42.50	RV6	249V	2					
312308	4/3/2017	85.00	CE182	58923	2					
312309	4/3/2017	110.08	CE182	92265	2					
312310	4/3/2017	1088.00	PA-42	190CA	2			6		
312311	4/4/2017	79.05	CE182	4951G	2					
312312	4/5/2017	508.28	BH	816					8	
312313	4/6/2017	120.00	Seneca	461RL			4			
312314	4/6/2017	80.75	Koliber	150AY	2					
312315	4/7/2017	720.00	Citation	717VL				6		
312316	4/7/2017	1515.00	AG802	803BF			4			
312317	4/10/2017	416.50	Bell	5NH					8	
312318	4/10/2017	32.00	L2A	46587	2					
312319	4/10/2017	750.17	BH	595					8	
312320	4/11/2017	56.00	L2A	46587	2					
312321	4/12/2017	83.30	Ce172	172WN	2					
312322	4/12/2017	1987.20	Truck							

<u>Invoice</u>	<u>Ops Date</u>	<u>Total Sale</u>	<u>Type of A/C</u>	<u>N Number</u>	<u>SE</u>	<u>ME</u>	<u>TURBINE</u>	<u>JET</u>	<u>HELIO</u>	<u>INST APP</u>
312323	4/12/2017	494.40	KA	837UP			6			
312324	4/12/2017	147.67	AH	5446					8	
312325	4/12/2017	113.90	Cirrus	816LT	2					
312326	4/12/2017	60.35		213CK	2					
312327	4/12/2017	812.20	AH	63100					8	
312328	4/13/2017	832.87	AH	5446					8	
312329	4/14/2017	312.00	Jet Ranger	2927W					8	
312330	4/14/2017	720.00	G-150	217MS				6		
312331	4/14/2017	185.73	Cirrus	966RH	2					
312332	4/14/2017	1459.20	King Air	359MB			6			
312333	4/14/2017	283.53	AH	446					8	
312334	4/17/2017	236.30	Aerostar	41KK	2					
312335	4/18/2017	499.20	Huey	638					8	
312336	4/18/2017	667.16	BH	20813					8	
312337	4/18/2017	160.65	Mooney	6716N	2					
312338	4/19/2017	637.50	Bell	5NH					8	
312339	4/19/2017	218.03	Aerostar	41KK	2					
312340	4/21/2017	153.00	Maule	234PP	2					
312341	4/21/2017	390.68	BH	995					8	
312342	4/21/2017	390.68	BH	028					8	
312343	4/21/2017	840.00	TBM	900WF			6			
312344	4/21/2017	576.00	Pilatus	15NE			6			
312345	4/22/2017	796.80	KA	776RW			6			
312346	4/22/2017	820.80	TBM	900WF			6			
312347	4/24/2017	111.35	C/172	2431G	2					
312348	4/25/2017	89.25	Cirrus	816LT	2					
312349	4/25/2017	410.59	BH	995					8	
312350	4/26/2017	366.59	KA	827UP			6			
312351	4/26/2017	720.75	BH	20795					8	
312352	4/26/2017	747.34	BH	808					8	
312353	4/28/2017	127.50	PA-46	46SE	2					
312354	4/28/2017	67.25	Mooney	6716N	2					
312355	4/28/2017	30.60	Mooney	7872V	2					
312356	4/28/2017	58.65	Truck							
312357	4/30/2017	56.95	CE-172	4951G	2					
Total Operations by type of Aircraft:										0
					72	8	54	24	144	0