



Tony Groves
Mayor

Jim Griffin
Mayor Pro Tem

Rey Garza
Council Member Place 1

Shelly Perkins
Council Member Place 2

Jeffrey Sutton
Council Member Place 3

Jane Huffman
Council Member Place 4

Kim Lenoir
City Manager

Tina Keys
City Secretary

Shannon Kackley
City Attorney

The mission of the City of Brady is to celebrate and share our rich history, encourage diverse housing choices, provide employment opportunities, exercise and promote fiscal responsibility, deliver exceptional customer services, and ensure quality infrastructure that fosters a thriving sustainable community for our citizens and visitors.

CITY OF BRADY COUNCIL AGENDA REGULAR CITY COUNCIL MEETING SEPTEMBER 5, 2017 AT 6:00 PM

NOTICE is hereby given of a meeting of the City Council of City of Brady, McCulloch County, State of Texas, to be held at 6:00pm on September 5, 2017, at the City of Brady Municipal Court Building, located at 207 S. Elm Street, Brady, Texas, for the purpose of considering the following items. The City Council of the City of Brady, Texas, reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

1. CALL TO ORDER, ROLL CALL & CERTIFICATION OF A QUORUM

2. INVOCATION & PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENTS: Reserved for items NOT listed on the agenda

Please limit individual public comments to three (3) minutes. In accordance with TX AG opinion, any public comment addressing items not on the agenda, will only be heard by the City Council. No formal action, deliberation, discussion, or comment will be made by City Council. State Law prohibits any deliberation of or decisions regarding items presented in public comments. City Council may only make a statement of specific factual information given in response to the inquiry; recite an existing policy; or request staff to place the item on an agenda for a subsequent meeting.

4. CONSENT AGENDA: Reserved for routine items

Consent Agendas are used to save time for the public meeting. Any item may be removed from the Consent Agenda at the request of a Council Member and considered separately following the Consent Agenda approval. All items listed on the Consent Agenda are to be with one motion "Move to approve Consent Agenda."

- A. Approval of Audit Board for September 5, 2017.
- B. Approval of Minutes for Special Meeting August 22, 2017.

5. PRESENTATIONS:

- A. October's Breast Cancer Awareness Month – Fire/EMS Chief Brian Meroney; Hope from the Heart; and Premier Silica

6. PUBLIC HEARINGS:

- A. Second and Final Public Hearing for the proposed 2017 property tax rate for the Fiscal Year 2017-2018 Budget year.
- B. Public Hearing for the proposed Fiscal Year 2017-2018 Budget.

7. INDIVIDUAL CONCERNS

City Council Members are to deliberate the following items. Staff will present the item and are prepared to answer City Council Member questions. The Mayor will recognize Council Members as the council discussed the item so everyone is heard. Once the City Council Members finish discussion, the Mayor will recognize attendees who have comments. Attendees and council members need to direct comments to the Mayor as they are recognized. When all comments are complete, the Mayor will call for a motion.

- A. Discussion, consideration and possible action regarding **first reading of Ordinance 1232** of the City of Brady, Texas, to adopt FY 2018 Budget.
- B. Discussion, consideration and possible action regarding ratification of the tax increase reflected in the FY 2018 Budget.
- C. Discussion, consideration and possible action regarding **first reading of Ordinance 1233** of the City of Brady, Texas, to adopt 2017 property tax rate.
- D. Discussion, consideration and possible action regarding **first reading of Ordinance 1234** of the City of Brady, Texas, to adopt October 1, 2017 Schedule of Fees and Charges.
- E. Discussion, consideration and possible action regarding **Resolution 2017-031** adopting the City's Investment Policy and appoint a Council Member to the FY18 Investment Committee.
- F. Discussion, consideration, and possible action regarding **Demolition Order 2016-10** in accordance the Code of Ordinances Section 3.207 to authorize demolition of dilapidated structures at 502 West 2nd Street in the Luhr Subdivision, Block 97, Lot 3. (Public Hearing held July 18, 2017).
- G. Discussion, consideration and possible action regarding adoption of the revised Mission-Vision-Values Statement.
- H. Discussion, consideration and possible action regarding filling vacancies and term expired positions on the City's Boards and Commissions.
- I. Discussion regarding future work sessions and topics.
- J. Discussion regarding City Council procedures and process.

8. STAFF REPORTS

- A. Upcoming Special Events/Meetings:
 - September 16, 2pm to 1am – Celebration of "Diez y Seis" and County's Mexican Heritage, Mexican Colony Church and Pavilion
 - September 16-17 – Tres Amigos Golf Tournament
 - September 17 – Historians and Storyteller Annual Event, HOT Event Center
- B. Upcoming City Calendar:
 - September 12 – P&Z – Public Hearing on the Davee Addition Replat
 - September 16 and 23 – 9am – 12 noon - City-Wide Bulk Trash Collection Event – GRW Complex
 - September 19 – 4pm City Council Work Session
 - September 19 – City Council – Public Hearing Davee Addition Replat
 - September 19 - Second Reading for Ordinances – Budget; Fees and Utility Rates; Tax Rate

9. ANNOUNCEMENTS

Pursuant to the Texas Government Code § 551.0415, City Council Members and City staff may make reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include: Expressions of thanks, congratulations, or condolence; An honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision; Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and Announcements involving an imminent threat to public health and safety of people in the municipality that has arisen after the posting of the agenda.

10. EXECUTIVE SESSION

The City Council of the City of Brady will adjourn into Executive Session for the following:

- A. Pursuant to Section 551.072 (Deliberations about Real Property), the City Council will deliberate the purchase, exchange, lease, or value of real properties of the City as the deliberation in an open meeting will have the detrimental effect on the position of the City in negotiations with a third person for new water line easements and water distribution facilities.
- B. Pursuant to Section 551.074 (Personnel Matters) City Council will meet to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee: City Manager Lenoir and City Attorney duties under the City Charter.

11. OPEN SESSION ACTION on Any Executive Session Item listed above, if needed.

- A. Authorize the Mayor to finalize documents to acquire land and easements for the new water system improvements as discussed in executive session.

12. ADJOURNMENT

I certify that this is a true and correct copy of the City of Brady City Council Meeting Agenda and that this notice as posted on the designated bulletin board at Brady City Hall, 201 E. Main St., Brady, Texas 76825; a place convenient and readily accessible to the public at all times, and said notice was posted on _____ by 6:00 p.m. and will remain posted continuously for 72 hours prior to the scheduled meeting pursuant to Chapter 551 of the Texas Government Code.

Tina Keys, City Secretary

In compliance with the American with Disabilities Act, the City of Brady will provide for reasonable accommodations for persons attending public meetings at City Facilities. Requests for accommodations or interpretive services must be received at least 48 hours prior to the meeting. Please contact the City Secretary at 325-597-2152 or citysec@bradytx.us.

Attendance by Other Elected or Appointed Officials: It is anticipated that members of other governmental bodies, and/or city boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the body, board, commission and/or committee. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a possible meeting of the other body, board, commission and/or committee, whose members may be in attendance, if such numbers constitute a quorum. The members of the boards, commissions and/or committees may be permitted to participate in discussion on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless item and action is specifically provided for on an agenda for that body, board, commission or committee subject to the Texas Open Meetings Act.

The City Council of the City of Brady reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on this agenda as authorized by the Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.086 (Deliberations, vote or final action about competitive matters of the public power utility), and 551.087 (Economic Development).

This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes written interpretation of the Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.114(c) and the meeting is conducted by all participants in reliance on this opinion.

STATE OF TEXAS

COUNTY OF McCULLOCH

CITY OF BRADY

The City Council of the City of Brady, Texas met in a Special Meeting on Tuesday, August 22, 2017 at 6:00 pm at the City of Brady Municipal Court Building located at 207 S. Elm Street, Brady, Texas with Mayor Tony Groves presiding. Council Members present were Jim Griffin, Shelly Perkins, Jeffrey Sutton, Jane Huffman and Rey Garza. City staff present were City Manager Kim Lenoir, Community Services Director Peter Lamont, Finance Director Lisa Remini, Public Works Director Steve Miller, Police Chief Steve Thomas, Animal Control Officer Chantal Solis, Code Enforcement Officer Kim Davee, Water Crew Leader Vern Canter, and City Secretary Tina Keys. Also in attendance were Janice Groves, Fred Johnson, Dub Smith, Chris and Teresa Leifeste, Missy Davis, Taylor Hoffpauir, Gail Wright, Jackie Smith, Gina Hepburn, Chris Moseley, Mark Moseley, Kara Daniel, Glenda Barker, David Daniel, and Dub Smith.

1. CALL TO ORDER, ROLL CALL & CERTIFICATION OF A QUORUM

Mayor Groves called the meeting to order at 6:00 p.m. Council quorum was certified.

2. INVOCATION AND PLEDGE OF ALLEGIANCE

Council Member Griffin gave the invocation and the Pledge of Allegiance was recited.

3. PUBLIC COMMENTS

There were no comments.

4. CONSENT AGENDA

- A. Approval of Minutes for August 15, 2017 Regular Meeting
- B. Discussion, consideration and possible action regarding Resolution 2017-030 to authorize grant application for Governor's Criminal Justice Division Rifle-Resistant Body Armor Grant Program.
- C. Discussion, consideration and possible action regarding award of bid to engage DarilekButler to audit the City's financial statements and issue a formal report of financial statements and findings.

Council Member Sutton moved to approve the Consent Agenda. Seconded by Council Member Garza. All Council Members voted "aye" and none "nay". Motion carried in a 5 – 0 vote.

5. PRESENTATIONS

There were no presentations

6. PUBLIC HEARING:

Lisa Remini presented. Shelly Perkins left the meeting at 6:06 p.m. Public Hearing was opened at 6:07 pm. Public hearing was closed at 6:08 pm. No comments were made.

- A. First Public Hearing for the proposed 2017 property tax rate for the Fiscal Year 2017-2018 Budget year.

7. INDIVIDUAL CONCERNS

- A. Discussion regarding recommended fee schedule changes. Kim Lenoir presented the addition of meter charges for solar/windmill meters and reading and new swimming pool passes. No action was taken.
- B. Discussion, consideration and possible action regarding recommended changes to Mission-Vision-Values Statement. Shelly Perkins did some work on Mission, Vision, Purpose statements and handed out what she

found. This was the first time council members had seen the suggestions. Mayor would like City Manager to bring back as an action item.

- C. Discussion, consideration and possible action regarding animal control issues – requested by Council Member Rey Garza. Council Member Garza commented that he would like to see an ordinance done to address hooved animals. Mayor Groves said there are people who have 4-H animals. Council Member Sutton agreed they shouldn't be livestock in City limits. Council Member Griffin commented he has seen the goats and thinks there should be a limit to what you can do. Council Member Huffman thinks there could be special consideration for 4-H animals. ACO Solis said limiting the number would be the easiest way to go and commented they have a LOT of goats and even a cow that got loose. She doesn't think they should be allowed in city limits. Council Member Garza commented things are getting way out of hand and we need to put a stop to it. Mayor Groves instructed the City Manager to bring back a draft ordinance, and he would like it done quickly. Council Member Perkins returned to the meeting and the Mayor moved back to Item 7.B.
- D. Discussion, consideration and possible action regarding code compliance issues and property maintenance in the W. 2nd to W. 10th Street area, between China and Church Streets (Old Town Area) – requested by Kara Daniel. Peter Lamont presented. There was discussion among council members on issues, procedures and status of active code cases in this area. No action was taken.
- E. Discussion regarding future work sessions and topics. Kim Lenoir presented and informed Council we will be discussing Code Enforcement, Infrastructure, and sign ordinance. Lenoir would like more input from Council.
- F. Discussion regarding City Council procedures and process. No comments.

8. STAFF REPORTS

A. Upcoming Special Events/Meetings:

Summer Farmers Market at Courthouse - Thursdays 3:30pm-5:30pm
August 24 - Movies in the Park - Night At The Museum - Richards Park
August 28 – School starts
September 2 – World Championship BBQ Goat Cook-off – Richards Park
September 16, 2pm to 1am – Celebration of “Diez y Seis” and County’s Mexican Heritage, Mexican Colony Church and Pavilion
September 16-17 – Tres Amigos Golf Tournament
September 17 – Historians and Storytellers Annual Event, Event Center

B. Upcoming City Calendar:

August 24 – 5:30pm Charter Review Commission Meeting
August 27 – 4-H Awards Program; 3pm HOT Event Center – Council is invited to attend
August 31 – 11am – 1pm, Annual Employee Lunch at Richards Park
September 4 – City Offices Closed – Labor Day Holiday
Sept 5 and 6 – Holiday trash schedule – Monday to Tuesday; and Tuesday to Wednesday
September 5 – 6pm 2nd Public Hearing Tax Rate; Public Hearing Budget; First Reading for Ordinances – Budget; Fees and Utility Rates; Tax Rate
September 12 – P&Z – 5:30pm Public Hearing on the Davee Addition Replat
September 16 and 23 – City-Wide Bulk Trash Collection Event – GRW Complex
September 19 – 4pm Work Session – Sign Ordinance – Part 1
September 19 – 6pm City Council – Public Hearing Davee Addition Replat
September 19 – 6pm Second Reading for Ordinances – Budget; Fees and Utility Rates; Tax Rate

9. ANNOUNCEMENTS

Council Member Garza and Kim Lenoir announced that a new direction sign that says "Lake Brady" was installed by TXDOT and TXDOT and State Officials have received complaints.


10. ADJOURNMENT

There being no further business, the Mayor adjourned the meeting at 7:10 pm.

Mayor Anthony Groves

Attest: _____
Tina Keys, City Secretary

City Council City of Brady, Texas Agenda Action Form

AGENDA DATE:	9-5-2017	AGENDA ITEM	6.A
AGENDA SUBJECT:	Second and Final Public Hearing for the proposed 2017 property tax rate for the 2018 Budget year.		
PREPARED BY:	Lisa Remini	Date Submitted:	8-30-2017
EXHIBITS:	Notice of 2017 Tax Year Proposed Property Tax Rate (published in the Brady Standard August 9, 2017)		
BUDGETARY IMPACT:	Required Expenditure:		\$00.00
	Amount Budgeted:		\$00.00
	Appropriation Required:		\$00.00
CITY MANAGER APPROVAL:			

SUMMARY:

This budget will raise more total property taxes than last year's budget by an amount of \$100,969 which is an 11.57% increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$31,187. This tax rate includes a cemetery tax of .02 cents on each one-hundred dollars (\$100.00) valuation of property.

The property tax rate will increase taxes for maintenance and operations on a \$100,000 home by approximately \$38.72.

The proposed tax rate is expected to raise about \$942,340 in taxes, or \$895,220 at a 95% collection rate.

Tax Rate	Adopted FY 2016-17	Proposed FY 2017-18
Property Tax Rate	0.370893	0.409609
Effective Rate	0.343420	0.379268
Effective M&O Tax Rate	0.343420	0.379268
Rollback Tax Rate	0.370893	0.409609
Debt Rate	0.00000	0.000000

The Council will vote on the proposed property tax rate on September 5 and 19, 2017 at the regular City Council meeting held at the Municipal Court Building, 207 South Elm Street, at 6:00 pm.

RECOMMENDED ACTION:

Mayor: **Open Public Hearing (announce the time for the record)**

Staff will present. Allow for public comments

Close the Public Hearing (announce the time for the record)

Mayor to announce: **City Council will vote on the proposed tax rate on 9/5 and 9/19 at 6:00 pm at the Municipal Court Building, in accordance with Sec. 26.06(d) of Tax Code, State of Texas.**

NOTICE OF 2017 TAX YEAR PROPOSED PROPERTY TAX RATE FOR

A tax rate of \$ 0.409609 per \$100 valuation has been proposed for adoption by the governing body of City of Brady. This rate exceeds the lower of the effective or rollback tax rate, and state law requires that two public hearings be held by the governing body before adopting the proposed tax rate.

The governing body of City of Brady proposes to use revenue attributable to the tax rate increase for the purpose of partially funding increases to public safety employee compensation and benefits.

PROPOSED TAX RATE	\$ <u>0.409609</u> per \$100
PRECEDING YEAR'S TAX RATE	\$ <u>0.370893</u> per \$100
EFFECTIVE TAX RATE	\$ <u>0.379268</u> per \$100
ROLLBACK TAX RATE	\$ <u>0.409609</u> per \$100

The effective tax rate is the total tax rate needed to raise the same amount of property tax revenue for City of Brady from the same properties in both the 2016 tax year and the 2017 tax year.

The rollback tax rate is the highest tax rate that City of Brady may adopt before voters are entitled to petition for an election to limit the rate that may be approved to the rollback rate.

YOUR TAXES OWED UNDER ANY OF THE ABOVE RATES CAN BE CALCULATED AS FOLLOWS:

$$\text{property tax amount} = (\text{rate}) \times (\text{taxable value of your property}) / 100$$

For assistance or detailed information about tax calculations, please contact:

Zane Brandenberger

City of Brady tax assessor-collector

306 W Lockhart

(325)597-1627

zane@mccullochcad.org


www.mccullochcad.org

You are urged to attend and express your views at the following public hearings on the proposed tax rate:

First Hearing: August 22, 2017 @ 6:00 p.m. at 207 S. Elm St., Brady, TX

Second Hearing: September 5, 2017 @ 6:00 p.m. at 207 S. Elm St., Brady, TX

City Council City of Brady, Texas Agenda Action Form

AGENDA DATE:	9-5-2017	AGENDA ITEM	6. B
AGENDA SUBJECT:	Public Hearing for the proposed Fiscal Year 2017-2018 Budget		
PREPARED BY:	Lisa Remini	Date Submitted:	8-31-2017
EXHIBITS:	Proposed FY 18 Budget Presentation Summary Decision Packet Summary for FY 18 Proposed Ending Fund Balance Compliance Report		
BUDGETARY IMPACT:	Required Expenditure:	\$00.00	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$24,651,890.00	
CITY MANAGER APPROVAL:			

SUMMARY:

This budget will raise more total property taxes than last year's budget by an amount of \$100,989 which is an 11.57% increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$31,187. This budget includes a cemetery tax levy of 2 cents per \$100 valuation of property.

Total Budget after transfers is \$24,651,890.

The Budget was reviewed on five (5) separate dates by City Council during the month of July.

The Budget proposes rate increases for Water, Sewer, and Trash services.

The Budget includes a 3% step plan wage increase for qualified full time employees, a certification pay program, 3 additional employees, and market raises for maintenance level I and II water and gas crewmen, fire/ems personnel, communications officers, police support staff, and the internal mechanic.

Major goals include continuing with the final design of the Waste Water Plant, addressing Electric infrastructure improvements, enhancing water/wastewater service staffing and equipment needs, and providing for a Police vehicle replacement program.

Ending fund balances for all funds are projected to comply with fund balance policy requirements.

RECOMMENDED ACTION:

Mayor: Open Public Hearing (announce the time for record)

Staff will present. Allow for public input

Close the Public Hearing (announce the time for record)

FY 18 BUDGET HIGHLIGHTS

9-5-2017

CITY OF BRADY

FY 2018 BUDGET HIGHLIGHTS

THE PROPOSED BUDGET IF ADOPTED WILL RAISE MORE TOTAL PROPERTY TAXES THAN LAST YEAR'S BUDGET BY **\$100,989 OR 11.57%**. OF THAT AMOUNT, **\$31,187** IS TAX REVENUE TO BE RAISED FROM NEW PROPERTY (\$7,613,810) ADDED TO THE ROLL THIS YEAR.

- THE TAX RATE, IF ADOPTED, IS A 3.87 CENT INCREASE, and WILL ADD \$38.72 MORE ON A HOME VALUED AT \$100,000.

THIS BUDGET PROPOSES TO INCLUDE A CEMETERY TAX FOR CEMETERY MAINTENANCE AT 2 CENTS PER \$100 PROPERTY VALUE.

THE TOTAL BALANCED 2018 BUDGET ,WHICH INCLUDES ALL OPERATING EXPENSES , REQUIRED TRANSFERS, AND CAPITAL PROJECTS TOTALS \$24,651,890 AND IS \$1.46 MILLION, OR 5.6% LESS THAN LAST YEAR'S BUDGET.

- CONTINUED PROGRESS WITH THE DW AND CW PROJECTS CONTRIBUTE PRIMARILY TO THIS FACT.
- PROCEEDS FROM GRANTS AND BELOW MARKET RATE LOANS FROM THE TWDB IN THE AMOUNT OF \$1.1M ALONG WITH UTILIZING \$1M IN EXCESS RESERVE FUNDS FULLY SUPPORT THE TOTAL BUDGETED EXPENDITURES.

ENDING FUND BALANCES ARE PROJECTED TO BE IN COMPLIANCE WITH FUND BALANCE POLICY LEVEL REQUIREMENTS.

THE PROPOSED BUDGET INCLUDES RATE INCREASES FOR SEWER, WATER AND COMMERCIAL TRASH PICK UP SERVICES.

PRIMARY DRIVERS FOR THE RATE INCREASES ARE THE SIGNIFICANT CAPITAL OUTLAY COSTS ASSOCIATED WITH THE WATER AND SEWER SYSTEM PROJECTS, INCREASED EQUIPMENT COSTS ASSOCIATED WITH PROVIDING DUMPSTER CONTAINERS, AND ADDED SAFETY MEASURES FOR THE CURRENT WASTEWATER TREATMENT PLANT.

FIANCIAL IMPACT TO CUSTOMER:

SEWER:

- RES: INCREASE METER FEE BY \$1.60 PER MONTH AND INCREASE THE RATE PER 1,000 GALLONS BY 24 CENTS.
- AT 5,000 GALLONS PER MONTH, THE RESIDENTIAL CUSTOMER WILL PAY \$33.60 MORE PER YEAR.
- CML: INCREASE METER FEE BY \$1.65 PER MONTH AND INCREASE THE RATE PER 1,000 GALLONS BY 35 CENTS.
- PROJECTED TO GENERATE \$90,000

WATER:

- INCREASE METER FEE BY \$1.50 AND INCREASE THE RATE FOR EACH STAGE BY 10 PERCENT.
- AT 5,000 GALLONS PER MONTH, THE RESIDENTIAL CUSTOMER WILL PAY \$42.00 MORE PER YEAR.
- PROJECTED TO GENERATE \$200,000

FY 18 BUDGET HIGHLIGHTS

LANDFILL

DUMPING FEE:

- INCREASING RATE PER TON FOR INSIDE CITY LIMITS RESIDENTS BY \$3.00. (\$25.00 TO \$28.00)
- INCREASING RATE PER TON FOR OUTSIDE CITY LIMITS CUSTOMERS BY \$3.00 (\$34.00 TO \$37.00)

COMMERCIAL DUMPSTER:

- INCREASE MONTHLY FEE BY 6% ACROSS ALL RATE CLASSES.
- PROJECTED TO GENERATE \$10,000

THE BUDGET PROPOSES 3 NEW POSITIONS AND REPLACING 2 PART TIME (PT) POSITIONS WITH FULL TIME (FT):

- 1 NEW WATER CREWMAN, 1 NEW PPM CREWMAN, 1 NEW PRO-SHOP ATTENDANT
- 1 PT MOVED TO FT COMPLIANCE COORDINATOR, AND 1 PT MOVED TO FT PUBLIC INFORMATION COORDINATOR

ADDITIONALLY:

- THE BUDGET INCLUDES THE 3% STEP PLAN WAGE INCREASE FOR ALL FULL-TIME EMPLOYEES, WHO HAVE WORKED AT LEAST ONE YEAR WITH THE CITY, AND CONTINUES THE CERTIFICATION PAY PROGRAM.
- THE BUDGET INCLUDES A 14.7% OR \$137,759 INCREASE IN MEDICAL INSURANCE COSTS FOR FULL-TIME EMPLOYEES.
- OVERALL, TOTAL PERSONNEL COSTS REPRESENTS 27% OF THE CITY BUDGET.

SUPPLEMENTAL REQUESTS

IN ADDITION TO THE CITY'S BASE BUDGET NEEDS, THE COUNCIL EVALUATED FIFTY-EIGHT (58) SUPPLEMENTAL PROGRAM REQUESTS TOTALING \$3,352,591. THIRTY-THREE (33) PROGRAMS WERE APPROVED TOTALING \$1,095,839.

SUPPLEMENTAL DECISION PACKAGE

SUMMARY OF SELECTED DECISIONS BY PRIORITY

Account Number	Line Item / Priority / Description	Page No.	Requesting Division	Program Cost	Program Status			
					Not Approved	Approved	Requirements	
PROPOSED								
GENERAL FUND (10)								
10-5-06-306.00	1	Repair of plaster and leaks in the swimming pool	16	Pool	100,000		100,000	
	2	Add 1,000 PT hours	4	Airport	11,062		11,062	
	3	Replace PT position with FT Asst. to CM/DOF	1	Administrative Svcs	29,714		29,714	
	4	Replace PT position with FT Compliance Coordinator	32	Code Enforcement	10,281		10,281	
	5	Add New Crew for Public Maintenance Division	8	PPM	115,963		34,000	
	6	Add one (1) Full-time Pro Shop Attendant	14	Golf	34,344		17,170	
	7	Add one (1) employee to Fire /EMS	17	Fire	61,052	61,052		
10-5-27-401.00	8	Construct a new Animal Control Facility	27	Animal Control	200,000	200,000		Use Base Budget \$
10-5-02-402.00	9	Replace Fuel Trailer/Carl	5	Airport	25,000		25,000	
10-5-02-402.00	10	Replace an Aircraft Tug - used	6	Airport	25,000		25,000	
10-5-24-402.00	11	Replace one (1) Pickup with utility bed	26	Repair Shop	40,500	40,500		
10-5-03-402.00	12	Replace two (2) 3/4-ton Pickups	9	PPM	60,000	60,000		
10-5-03-402.00	13	Replace Zero turn Mower	10	PPM	17,000	17,000		
10-5-08-402.00	14	Replace one (1) 4-door 2-wheel truck	18	Police	40,000		50,000	Cost + Financing
10-5-27-402.00	15	Replace Insert for Chevrolet Pickup	28	Animal Control	6,000	6,000		
10-5-08-402.00	16	Replace one (1) 4-door 2-wheel truck	19	Police	40,000		50,000	Cost + Financing
10-5-29-402.00	17	Replace one (1) Ambulance and Zoll Defibrillator	29	EMS	237,500	237,500		
10-5-02-403.00	18	Routine Airport Maintenance Program (RAMP)	7	Airport	90,000	90,000		
10-5-05-402.00	19	Replace a Greens Mower - used	15	Golf	14,000	14,000		
10-5-45-321.00	20	Correct Nuisance Properties	33	Code Enforcement	20,000		20,000	One Year only
10-5-12-203.00	21	Street Assessment Study and Ranking/Rating Report	21	Streets	70,000	70,000		
10-5-11-203.00	22	Parks, Recreation and Open Spaces Master Plan	20	Community Svcs	20,000	20,000		
10-5-13-312.00	23	Add Parking to Ed Davenport Civic Center	22	Civic Center	35,000	35,000		
10-5-13-312.00	24	Add chairs and carts for the Civic Center	23	Civic Center	6,700	6,700		
10-5-17-401.00	25	Tech-Security Package for the Municipal Court	24	Municipal Court	10,000	10,000		
10-5-01-301.02	26	Add employee training	2	Administrative Svcs	3,000	3,000		
	27	Intern for In-fill Development Housing Study	3	Administrative Svcs	6,471	6,471		
10-5-03-401.00	28	Add funds to existing Ballfield Grant Project	11	PPM	300,000	300,000		
10-5-03-401.00	29	Renovate new Senior Citizens Center	12	PPM	875,000	875,000		
10-5-32-402.00	30	Purchase new Boat and Trailer	30	Lake	10,000	10,000		
10-5-32-306.00	31	Remodel Brady Lake Store	31	Lake	20,000	20,000		
10-5-03-306.00	32	Rehabilitate Richards Park Pole Barn	13	PPM	20,000	20,000		
10-5-19-224.00	33	Donate to McCulloch Co Conservation Association	25	Community Support	2,500	2,500		
					\$ 2,556,087	\$ 2,104,723	\$ 372,227	
PAYROLL REQUESTS								
10-5-01-301.01	1	Market adjustment for the Animal Control Officer	50	Animal Control	868		4,330	
	2	Market adjustment for Communication Officers	51	Communications	6,751		18,025	
	3	Market adjustment for Police Civilian Personnel	52	Police	3,062		4,630	
	4	Add funding for longevity checks	53	Administrative Svcs	3,000		3,000	
	5	Market adjustment for Fire/EMS Personnel	54	EMS	17,630		42,360	
	6	Deputy Court Clerk/Receptionist	55	Municipal Court	6,380		6,380	
	7	Market adjustment for the Leadership staff *	56	Various	17,520		15,625	
	8	Market adjustment for the City Mechanic position	57	Repair Shop	6,600		6,600	
					\$ 61,811	\$ -	\$ 100,950	
SPECIAL REVENUE FUND (80)								
	1	None						
					\$ -	\$ -	\$ -	
TOTAL GOVERNMENTAL FUND REQUESTS					\$ 2,617,898	2,104,723	473,177	

SUPPLEMENTAL DECISION PACKAGE

SUMMARY OF SELECTED DECISIONS BY PRIORITY

Account Number	Line Item / Priority / Description	Page No.	Requesting Division	Program Cost	Program Status		
					Not Approved	Approved	Requirements
PROPOSED							
SEWER AND ELECTRIC FUND (20)							
20-5-22-401.00	1	Replace overhead electrical Line & poles - Wall St	34	Electric	215,000		215,000
20-5-22-401.00	2	LCRA Project 4 - install voltage regulator - Airport	35	Electric	63,000		63,000
20-5-22-401.00	3	LCRA Project 9 - add recloser feeding WWTP	36	Electric	37,000		37,000
20-5-22-401.00	4	Replace 3 Air Switches	37	Electric	15,000		15,000
20-5-22-401.00	5	LCRA Project 5 - install 3 phase tie switch	38	Electric	14,600		14,600
20-5-22-401.00	6	LCRA Project 8 - replace recloser at 17th & Church St	39	Electric	15,000		15,000
20-5-22-401.00	7	LCRA Project 11 - add 3 phase recloser	40	Electric	12,000	12,000	
20-5-22-401.00	8	LCRA Project 10 - add single phase recloser	41	Electric	6,000	6,000	
20-5-22-401.00	9	Engineering for LCRA projects		Electric	18,000		18,000
				\$ 395,600	\$ 18,000	\$ 377,600	
WATER FUND (30)							
	1	Add 1 Full-time Crew Leader II Position & Equipment	42	W/ WW Dist	146,764		146,764
		Market adjustment for payroll *	56	WWW Dist			85
				\$ 146,764	\$ -	\$ 146,849	
GAS FUND (40)							
	1	None					
				\$ -	\$ -	\$ -	
UTILITY SUPPORT FUND (50)							
	1	Add two (2) office spaces at Service Center	43	Utility Support	40,500		40,500
	2	Replace PT position with FT Asst. to CM/DOF	44	Utility Support	9,714		9,714
		Add drive-thru window and 1 Full-time employee	45	Utility Support	74,716	74,716	
				\$ 124,930	\$ 74,716	\$ 50,214	
SANITATION FUND (60)							
60-5-14-312.00	1	Replace Dumpster and Locking Mechanisms	46	Solid Waste	9,000		9,000
60-5-14-203.00	2	Cost of Service Study	47	Solid Waste	20,000	20,000	
	3	Replace PT position with FT Compliance Coordinator	48	Solid Waste	22,399		22,399
60-4-14-750.00	4	Landfill Passes - ONE YEAR ONLY	49	Solid Waste	10,000		10,000
				\$ 61,399	\$ 20,000	\$ 41,399	Develop Approval Criteria
TOTAL UTILITY FUND REQUESTS				\$ 728,693	\$ 112,716	\$ 616,062	
ECONOMIC DEVELOPMENT CORPORATION FUND (90)							
90-5-90-300.00	1	Additional Travel for business recruitment		EDC	6,000		6,600
				\$ 6,000	\$ -	\$ 6,600	
TOTAL EDC FUND REQUESTS				\$ 6,000	\$ -	\$ 6,600	

TOTAL REVENUES	TOTAL EXPENSES	FUND BALANCE
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GENERAL FUND - 10

PROJECTED GENERAL FUND BALANCE 10-1-2017			\$2,178,926
Proposed Budget FY18	\$3,656,120	\$7,176,876	(\$3,520,756)
Approved Supplemental Decision Packet(s)	\$80,000	\$473,177	(\$393,177)
Transfer in lieu of taxes from Electric Fund	\$2,945,000		\$2,945,000
Transfer in lieu of taxes from Gas Fund	\$397,000		\$397,000
Administrative fee from Sewer Fund	\$150,000		\$150,000
Administrative fee from Water Fund	\$150,000		\$150,000
ENDING GENERAL FUND BALANCE			\$1,906,993
Restricted - Estimated			(\$74,805)
ENDING GENERAL FUND BALANCE - Unrestricted 9-30-2018			\$1,832,188

Number of days to operating expenditures

90

Projected Excess funds available

\$7,517

Total budgeted expenditures FY18

\$7,650,053

Less budgeted capital expenditures

(\$250,000)

Net Operating Expenditures

\$7,400,053

Minimum level Fund Balance required

\$1,824,671

90 days

ELECTRIC & SEWER FUND - 20

PROJECTED ELECTRIC & SEWER FUND BALANCE 10-1-17			\$5,758,762
Proposed Budget FY 18	\$8,749,410	\$6,363,024	\$2,386,386
Approved Supplemental Decision Packet(s)		\$377,600	(\$377,600)
Administrative fee from Sewer to General Fund		\$150,000	(\$150,000)
Transfer out in lieu of taxes from Electric to General Fund		\$2,945,000	(\$2,945,000)
Transfer out from Electric to Utility Support Fund		\$38,400	(\$38,400)
Transfer out from Electric to Special Revenue Fund		\$246,500	(\$246,500)
ENDING ELECTRIC & SEWER FUND BALANCE			\$4,387,648
Restricted - Estimated			(\$820,864)
ENDING ELECTRIC & SEWER FUND BALANCE - Unrestricted 9-30-18			\$3,566,784

Number of days to operating expenditures

150

Projected Excess funds available

\$1,498

Total budgeted expenditures FY 18

\$10,120,524

Less budgeted capital expenditures

(\$1,444,995)

Operating Expenditures

\$8,675,529

Minimum level Fund Balance required

\$3,565,286

150 days

WATER FUND - 30

PROJECTED WATER FUND BALANCE 10-1-2017			\$1,232,653
Proposed Budget FY18	\$2,150,000	\$1,576,674	\$573,326
Approved Supplemental Decision Packet(s)		\$146,849	(\$146,849)
Transfer out to Utility Support Fund		\$230,000	(\$230,000)
Administrative fee to General Fund		\$150,000	(\$150,000)
ENDING WATER FUND BALANCE			\$1,279,130
Restricted - Estimated			(\$315,300)
ENDING WATER FUND BALANCE - Unrestricted 9-30-2018			\$963,830

Number of days to operating expenditures

185

Projected Excess funds available

\$24,692

Total budgeted expenditures FY 18

\$2,103,523

Less budgeted capital expenditures

(\$199,160)

Operating Expenditures

\$1,904,363

Minimum level Fund Balance required

\$939,138

180 days

CITY OF BRADY

8-1-2017

FY 18 PROPOSED BUDGET SUMMARY - FUND BALANCE ADEQUACY

GAS FUND - 40

	TOTAL REVENUES	TOTAL EXPENSES	FUND BALANCE
PROJECTED BEGINNING GAS FUND BALANCE 10-1-2017			\$751,718
Proposed Budget FY18	\$1,125,000	\$883,303	\$241,697
Transfer out in lieu of taxes to General Fund		\$397,000	(\$397,000)
Transfer to the Utility Support Fund		\$30,000	(\$30,000)
ENDING GAS FUND BALANCE - Unrestricted 9-30-2018			\$566,415
Number of days to operating expenditures			181
Projected Excess funds available			\$2,328
Total budgeted expenditures FY18	\$1,310,303		
Less budgeted capital expenditures	(\$166,460)		
Operating Expenditures	\$1,143,843		
Minimum level Fund Balance required	\$564,087	180 days	

UTILITY SUPPORT FUND - 50

PROJECTED BEGINNING UTILITY SUPPORT FUND BALANCE 10-1-2017			\$148,190
Proposed Budget FY 18	\$211,300	\$481,032	(\$269,732)
Approved Supplemental Decision Packet(s)		\$50,214	(\$50,214)
Transfer from Electric Fund	\$38,400		\$38,400
Transfer from Water Fund	\$230,000		\$230,000
Transfer from Gas Fund	\$30,000		\$30,000
ENDING UTILITY SUPPORT FUND BALANCE - Unrestricted 9-30-2018			\$126,644
Number of days to operating expenditures			94
Projected Excess funds available			\$5,638
Total budgeted expenditures FY 18	\$531,246		
Less budgeted capital expenditures	(\$40,500)		
Operating Expenditures	\$490,746		
Minimum level Fund Balance required	\$121,006	90 days	

SOLID WASTE FUND - 60

PROJECTED BEGINNING SOLID WASTE FUND BALANCE 10-1-2017			\$576,199
Proposed Budget FY18	\$1,096,000	\$1,040,206	\$55,794
Approved Supplemental Decision Packet(s)	(\$10,000)	\$31,399	(\$41,399)
Transfer out to Special Revenue Fund		\$215,000	(\$215,000)
ENDING SOLID WASTE FUND BALANCE			\$375,594
Restricted - Estimated			(\$59,218)
ENDING SOLID WASTE FUND BALANCE - Unrestricted 9-30-2018			\$316,376
Number of days to operating expenditures			95
Projected Excess funds available			\$15,457
Total budgeted expenditures FY18	\$1,286,605		
Less budgeted capital expenditures and Street Sanitation exps	(\$66,210)		
Operating Expenditures	\$1,220,395		
Minimum level Fund Balance required	\$300,919	90 days	

Total Ending Fund Balances - Unrestricted	\$7,372,237
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Number of days to Total Operating Expenditures	4 MONTHS	129
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CITY OF BRADY

8-1-2017


FY 18 PROPOSED BUDGET SUMMARY - FUND BALANCE ADEQUACY

SPECIAL REVENUE FUND - 80

	TOTAL REVENUES	TOTAL EXPENSES	FUND BALANCE
PROJECTED BEGINNING SPECIAL REVENUE FUND BALANCE 10-1-2017			\$188,811
Proposed Budget FY 18	\$1,121,050	\$1,649,636	(\$528,586)
Transfer in from Electric Fund	\$246,500		\$246,500
Transfer in from Solid Waste Fund	\$215,000		\$215,000
ENDING SPECIAL REVENUE FUND BALANCE - RESTRICTED			\$121,725

TOTAL BUDGET BEFORE TRANSFERS AND FEES	\$18,108,880	\$19,170,751	(\$1,061,871)
TOTAL BUDGET AFTER TRANSFERS AND FEES	<u>\$22,580,780</u>	<u>\$24,651,890</u>	(\$2,071,110)
OTHER RESOURCES AVAILABLE:			
Funds from TWDB for the CW Project	\$1,056,875		
Cemetery funds	\$4,996		
Excess Reserve Funds over policy required levels	\$1,009,239		
TOTAL OTHER RESOURCES			\$2,071,110
TOTAL BUDGET AFTER TRANSFERS, FEES AND OTHER RESOURCES	<u>\$24,651,890</u>	<u>\$24,651,890</u>	\$0

City Council
City of Brady, Texas
Agenda Action Form for Ordinance

AGENDA DATE:	9-5-2017	AGENDA ITEM	7. A
AGENDA SUBJECT:	Discussion, consideration, and possible action regarding the first reading of Ordinance #1232 of the City of Brady, Texas, to adopt the FY 2018 Budget.		
PREPARED BY:	Lisa Remini	Date Submitted:	8-31-2017
EXHIBITS:	Ordinance #1232		
BUDGETARY IMPACT:	Required Expenditure:	\$00.00	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$24,651,890	
CITY MANAGER APPROVAL:			

SUMMARY:

This budget will raise more total property taxes than last year's budget by an amount of \$100,989 which is an 11.57% increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$31,187. This budget includes a cemetery tax levy of \$00.02 cents per \$100 valuation of property. Total Budget after transfers is \$24,651,890.

The Budget was reviewed on five (5) separate dates during the month of July.

The Budget proposes rate increases for Water, Sewer, and Trash services.

The Budget includes a 3% step plan wage increase for qualified full time employees, a certification pay program, and 3 additional employees, and market raises for Level I and II water and gas crewmen, fire/ems personnel, communications officers, police support staff, and the internal mechanic.

Major goals include continuing with the final design of the Waste Water Plant, addressing Electric infrastructure improvements, enhancing Water/Wastewater service staffing and equipment needs, and providing for a Police vehicle replacement program.

Ending fund balances for all funds are projected to comply with fund balance policy requirements.

RECOMMENDED ACTION:

Mayor: "Do I have a motion to read the full ordinance?"

If no, Mayor will state: "A majority of the City Council has dispensed with the full reading of the ordinance."

Mayor will ask: "Madam City Secretary please read the Ordinance Preamble for the record in accordance with the City Charter." "Secretary reads preamble"

Mayor calls for a motion: Move to approve first reading of Ordinance 1232, second the motion, then Mayor will ask the **City Secretary to please conduct a ROLL CALL VOTE.**

City Secretary will record each vote by asking each Council Member as name is called, to vote aye or nay.

**FISCAL YEAR 2018 BUDGET ORDINANCE
ORDINANCE NO: 1232**

**AN ORDINANCE AS PRESCRIBED BY THE HOME RULE CHARTER, CITY OF BRADY,
ADOPTING A FISCAL YEAR 2018 OPERATING BUDGET**

WHEREAS, State law and the Home Rule Charter requires formal adoption of an annual budget for operations for the City of Brady; and

WHEREAS, the City Manager presented a proposed budget to the City Council on September 5, 2017 per Home Rule Charter requirement Section 6.03 and desired amendments by the City Council have been incorporated; and

WHEREAS, a general summary of the proposed budget was posted in City Hall, on the city website and published in the official newspaper; and

WHEREAS, a public hearing was held on September 5, 2017, in accordance with State law and Home Rule Charter requirements; and

WHEREAS, Section 6.03 of the Home Rule Charter provides that in the event the budget has not been finally adopted by October 1st, the budget and desired amendments as submitted shall be deemed to have been finally adopted by the Council; and

WHEREAS, the 2018 FY Operational Budget as submitted is hereby deemed adopted on the second and final reading as of September 19, 2017.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF
BRADY, TEXAS:**

SECTION 1:

That the foregoing recitals are hereby found to be true and correct and are hereby adopted by City Council and made a part hereof for all purposes and findings of fact. City Council hereby certifies that the City has complied with all statutory notices, hearings, and requirements for the adoption of the FY 2018 Operational Budget.

SECTION 2:

That the Fiscal Year 2018 Operational Budget for the City of Brady, Texas, as presented to the City Council on September 5, 2017 with desired amendments is hereby deemed adopted on September 19, 2017, by operation of State Law and Section 6.03 of the Home Rule Charter.

SECTION 3:

That a copy of the 2018 FY Operation Budget be filed with the City Secretary and other officials as designated under State law.

SECTION 4:

That the City Manager be empowered to administer the approved 2018 FY Operational Budget and execute purchases and other expenditures in accordance with State law and the Home Rule Charter.

SECTION 5:

That this Ordinance be published by caption only pursuant to State law.

SECTION 6:

That this Ordinance shall be in force and effective on the 1st day of October 2017, that being more than 15 days after such publication, for the public hearing on the budget, pursuant to Section 6.03 (2) of the Home Rule Charter.

This Ordinance was presented at a public hearing held on September 5, 2017; was formally introduced on the 5th day of September, 2017 for the first reading; and was presented on the 19th day of September 2017 for the second and final reading.

Roll Call Vote:

___ Jim Griffin, Mayor Pro Tem
___ Rey Garza, Council Member Place 1
___ Shelly Perkins, Council Member Place 2
___ Jeffrey Sutton, Council Member Place 3
___ Jane Huffman, Council Member Place 4

PASSED AND ADOPTED ON FIRST READING on this 5th day of September, 2017.

Roll Call Vote:

___ Jim Griffin, Mayor Pro Tem
___ Rey Garza, Council Member Place 1
___ Shelly Perkins, Council Member Place 2
___ Jeffrey Sutton, Council Member Place 3
___ Jane Huffman, Council Member Place 4

PASSED AND ADOPTED ON SECOND READING on this 19th day of September, 2017.


Anthony Groves, Mayor

ATTEST: _____
Tina Keys, City Secretary

City Council

City of Brady, Texas


Agenda Action Form

AGENDA DATE:	9-5-2017	AGENDA ITEM	7. B						
AGENDA SUBJECT:	Discussion, consideration and possible action regarding ratification of the tax increase reflected in the FY 2018 Budget.								
PREPARED BY:	Lisa Remini	Date Submitted:	8-31-2017						
EXHIBITS:									
BUDGETARY IMPACT:	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;">Required Expenditure:</td> <td style="width: 50%; text-align: right;">\$00.00</td> </tr> <tr> <td>Amount Budgeted:</td> <td style="text-align: right;">\$00.00</td> </tr> <tr> <td>Appropriation Required:</td> <td style="text-align: right;">\$24,651,890.00</td> </tr> </table>			Required Expenditure:	\$00.00	Amount Budgeted:	\$00.00	Appropriation Required:	\$24,651,890.00
Required Expenditure:	\$00.00								
Amount Budgeted:	\$00.00								
Appropriation Required:	\$24,651,890.00								
CITY MANAGER APPROVAL:									

SUMMARY:	<p>This budget will raise more total property taxes than last year's budget by an amount of \$100,989 which is an 11.57% increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$31,187. This budget includes a cemetery tax levy of 2 cents per \$100 valuation of property.</p> <p>The tax rate will raise taxes for maintenance and operations on a \$100,000 home by approximately \$38.72.</p> <p>Sec. 102.007(c) of the Texas Local Government Code requires a separate vote of City Council to ratify the property tax increase reflected in the budget if the adoption of the budget will require raising more revenue from property taxes than from the previous year. <i>See</i> Tex. Loc. Gov't Code § 102.007(c). This vote is in addition to and separate from the vote to adopt the budget or a vote to set the tax rate. <i>See id.</i> As shown above, this year's budget requires raising more revenues from property taxes than last year's budget.</p>
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RECOMMENDED ACTION:	<p>Move to ratify the property tax increase reflected in the budget.</p> <p>No roll call or record vote is required.</p>
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City Council
City of Brady, Texas
Agenda Action Form for Ordinance

AGENDA DATE:	9-5-2017	AGENDA ITEM	7. C.
AGENDA SUBJECT:	Discussion, consideration, and possible action regarding the first reading of Ordinance #1233 of the City of Brady, Texas, to adopt the 2017 Property Tax Rate.		
PREPARED BY:	Lisa Remini	Date Submitted:	8-30-2017
EXHIBITS:	Ordinance #1233		
BUDGETARY IMPACT:	Required Expenditure:	\$00.00	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$00.00	
CITY MANAGER APPROVAL:			

SUMMARY:

This budget will raise more total property taxes than last year's budget by an amount of \$100,989 which is an 11.57% increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$31,187. The tax rate will raise taxes for maintenance and operations on a \$100,000 home by approximately \$38.72.

Tax Rate	Adopted FY 2016-17	Proposed FY 2017-18
Property Tax Rate	0.370893	0.409609
Effective Rate	0.343420	0.379268
Effective M&O Tax Rate	0.343420	0.379268
Rollback Tax Rate	0.370893	0.409609
Debt Rate	0.00000	0.00000

RECOMMENDED ACTION:

Mayor: "Do I have a motion to read the full ordinance?"

If no, Mayor will state: "A majority of the City Council has dispensed with the full reading of the ordinance."

Mayor will ask: "Madam City Secretary please read the Ordinance Preamble for the record in accordance with the City Charter." "Secretary reads preamble"

RECOMMENDED ACTION CONTINUED:

Mayor calls for a motion: **REQUIRED STATEMENT BY COUNCIL MEMBER MAKING MOTION:** Upon first reading, I move that the property tax rate be increased by the adoption of a Tax rate of 0.409609 per \$100 of taxable value, which is effectively an 8 (eight) percent increase in the tax rate. Motion second by _____.

Mayor will ask: **City Secretary please conduct the REQUIRED ROLL CALL VOTE.**

City Secretary will record each vote by asking each Council Member as name is called, to vote aye or nay.

STATE LAW REQUIRES APPROVAL FROM 60% (4 of 5 Votes) OF COUNCIL TO PASS

ORDINANCE NO. 1233

AN ORDINANCE LEVYING TAXES FOR THE USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF BRADY, TEXAS FOR THE YEAR 2017

Whereas, the Chief Appraiser of the McCulloch County Appraisal District has certified the 2017 Appraisal Roll for property taxable by the City of Brady, Texas; and

Whereas, based upon said Appraisal Roll, the Chief Appraiser has calculated the rollback rate for the City of Brady for 2017; and

Whereas, the City of Brady calculated a proposed tax rate of 0.409609 per \$100 valuation and posted Notice of 2017 Tax Year and posted the Notice on August 9, 2017 in a local newspaper; and

Whereas, the City of Brady held a Public Hearing on August 22, 2017 for the citizens of the City to comment on the proposed tax rate for tax year 2017; and

Whereas, the City of Brady held a second Public Hearing on September 5, 2017 for the citizens of the City to comment on the proposed tax rate for tax year 2017;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BRADY, TEXAS:

Section 1. Findings. The foregoing recitals are hereby found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes and findings of fact.

Section 2. Cemetery Tax. Under Section 713.006(b) of the Texas Health and Safety Code, that there is hereby levied and there shall be collected for the maintenance of the City's cemetery for the year two thousand seventeen (2017), upon all property, real, personal and mixed, within the corporate limits of said City subject to taxation, a tax of \$00.02 on each one-hundred dollars (\$100.00) valuation of property.

Section 3. Tax. That there is hereby levied and there shall be collected for the use and support of the municipal government of the City of Brady, Texas for the year two thousand seventeen (2017), upon all property, real, personal and mixed, within the corporate limits of said City subject to taxation, an M&O tax rate of \$00.409609 on each one-hundred dollars (\$100.00) valuation of property, and an I&S tax rate of \$00.00. The M&O tax includes the cemetery tax of \$00.02 on each one-hundred dollars (\$100.00) valuation of property.

"THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE."

“THE TAX RATE WILL BE EFFECTIVELY RAISED BY 8.00%, EIGHT PERCENT, AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS OF A \$100,000 HOME BY APPROXIMATELY \$38.72.”

Section 4. The foregoing tax shall be due and payable at the office of the City Tax Collector on October 1, 2017 and shall be paid before February 1, 2018. All such taxes not paid prior to such date shall be deemed delinquent and shall be subject to all legal remedies, including maximum penalty and interest as allowed by law.

Roll Call Vote:

- ☐ Jim Griffin, Mayor Pro Tem
- ☐ Rey Garza, Council Member Place 1
- ☐ Shelly Perkins, Council Member Place 2
- ☐ Jeffrey Sutton, Council Member Place 3
- ☐ Jane Huffman, Council Member Place 4

PASSED AND ADOPTED ON FIRST READING on this 5th day of September, 2017.

Roll Call Vote:

- ☐ Jim Griffin, Mayor Pro Tem
- ☐ Rey Garza, Council Member Place 1
- ☐ Shelly Perkins, Council Member Place 2
- ☐ Jeffrey Sutton, Council Member Place 3
- ☐ Jane Huffman, Council Member Place 4

PASSED AND ADOPTED ON SECOND READING on this 19th day of September, 2017.

Mayor, Anthony Groves

ATTEST:


Tina Keys, City Secretary

APPROVED AS TO FORM:

M. Shannon Kackley, Assistant City Attorney

DENTON NAVARRO ROCHA BERNAL & ZECH, PC

CITY COUNCIL
CITY OF BRADY, TEXAS
AGENDA ACTION FORM for ORDINANCE

AGENDA DATE:	09/05/2017	AGENDA ITEM	7.D.
AGENDA SUBJECT:	Discussion, consideration and possible action regarding first reading of Ordinance 1234 of the City of Brady, Texas, adopting the Utility Rates and Fee Schedule for City Services.		
PREPARED BY:	T. Keys	Date Submitted:	08/30/2017
EXHIBITS:	Ordinance No. 1234 Consolidated Utility Rates and Fee Schedule		
BUDGETARY IMPACT:	Required Expenditure:		\$00.00
	Amount Budgeted:		\$00.00
	Appropriation Required:		\$00.00
CITY MANAGER APPROVAL:			

SUMMARY:

City Council has held several workshops to discuss various utility rates and fees for City Services for the FY 2018 Budget.

Attached is the revised, consolidated fee schedule for fees, utility rates and charges by the City of Brady as previously adopted and proposed recommended changes. City Staff and city council will review and update annually, if necessary, all city fees and charges.

Items in red are the proposed new rates with previous rates in blue. Previously adopted rates with no changes are in black.

RECOMMENDED ACTION:

It is recommended that City Council adopt the updated consolidated Utility Rates and Fee Schedule.

Mayor: "Do I have a motion to read the full ordinance?"

If no, Mayor will state: "A majority of the City Council has dispensed with the full reading of the ordinance."

Mayor will ask: "Madam City Secretary please read the Ordinance Preamble for the record in accordance with the City Charter." "Secretary reads preamble"

Mayor calls for a motion:

Move to approve **first reading of Ordinance No. 1234.**

ORDINANCE NO. 1234

**AN ORDINANCE OF THE CITY OF BRADY, TEXAS, UPDATING
ORDINANCE NUMBER 1178, A SCHEDULE OF FEES, FOR THE
ADMINISTRATION OF UTILITY RATES, PROGRAMS, REGULATIONS,
AND OTHER OPERATIONS OF THE CITY; UPDATING THOSE FEES;
AND PROVIDING A SEVERANCE CLAUSE.**

WHEREAS, the City of Brady, Texas (hereinafter the "City") has established numerous fees for the administration of programs and regulations by the City; and

WHEREAS, it is often appropriate and equitable for the individuals and businesses that use particular city services to bear the cost of providing those services; and

WHEREAS, many of those fees have become obsolete and no longer even approximate the cost to the city of providing those services; and

WHEREAS, appropriate fees will encourage the judicious use of city resources in light of the cost to the public of using those resources and the need for the benefit provided by those resources; and

WHEREAS, it is necessary to update the existing fee schedule on an as needed basis to keep the public up to date on applicable fees for a particular service, and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BRADY, TEXAS, THAT:

That the Fee Schedule attached hereto as "Exhibit A" to this Ordinance is hereby adopted.

If any section, subsection, sentence, clause, phrase, or portion of this ordinance is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portions of this ordinance.

PASSED, APPROVED on FIRST READING on this the 5th day of September 2017.

PASSED, APPROVED on SECOND READING on this the 19th day of September 2017.

Anthony Groves, Mayor

ATTEST:

Tina Keys, City Secretary

CITY OF BRADY
Service Fees and Utility Rates Schedule
Effective Oct. 1, 2016 2017
Revised August 1, 2017

COMMUNITY & TOURISM SERVICES

BRADY LAKE

Art. 1.400, Division 2, Ord. 941; see also Sec. 1.411

Staff is authorized to adjust retail prices and equipment rates as dictated by market forces to achieve fair market value

Camping Fees

<u>RV Spaces</u> Sec. 1.430	\$35 per day - full hookups (50 amp Elec., water, sewer)	\$25
	\$25 per day (water, 30 amp elec only)	
	\$150 per week	
*approved by lake manager as space available	\$400 per month - full hookup	\$350 per month
	\$25 per day late fee	
(with tent set up)	Add \$ 10 per day	
RV Spaces w/ electric only	\$20 per day	
 <u>Cabanas</u> Sec. 1.431	\$25 per day (maximum 14 days)	\$20
	\$20 per day (Oct 1st - March 1st)	\$15
(with tent set up)	Add \$ 10 per day	
(with RV set up)	Add \$ 25 per day	
 <u>Cabin</u>	\$50 per day (maximum 10 days)	\$40
	\$40 per day (October 1st thru Marc	\$30
(with tent set up)	Add \$ 10 per day	
(with RV set up)	Add \$ 25 per day	
	\$450 per month	*approved by lake manager as space available
<u>Tent Camping</u>	\$10 per day (maximum 10 days)	
<u>Primitive Camping</u>	\$5 per day (maximum 10 days)	

Pavilion Reservation (1 year advance booking reservation) Sec. 1.432

Available 6:00 a.m. to 11:00 p.m. only

Pavilion Rental \$50 per day / \$50 deposit

Fish House (Open 24 hours) Sec. 1.433

delete? Too hard to collect?

Use of Fish House

\$5 per person per day (ages 3 and up)

Dump Station Fee Sec. 1.429, Ord. 1046

\$10

Lake House (3 month advance booking reservation)

Lake House Rental \$200 per night (2 night minimum) \$150

Deposit \$100

(6 person maximum - no pets allowed)

Lake House Grounds Rental \$200 per day

Deposit \$100

Shooting Range (Open Sun -Thurs 8:00a-5:00p, Fri/Sat 8:00a-7:00p)

Use of Range \$5 per person / day

55/up & under 12 & Veterans \$3 per person / day

Annual Fee \$100 per person / year

Lake Lot Leases Sec. 1.403, 12.16-12.17

Dodge Heights Addition \$1,200 per year, per .5 acre

Davee Addition \$1,200 per year, per .5 acre

Boat Dock Annual Permit Sec. 1.414, 1.428 (policies)

\$25 per year

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RICHARDS PARK

with electric and/or water hookups

Camping Fees Sec. 1.1801, 1.405, Ord. 1109

RV spaces	\$20 per day (maximum 10 days)
Tent camping	\$5 per day (maximum 10 days)
Dumping Station fee	\$10 (per vehicle and/or camping shelter)

Pavilion Reservation (1 year advance booking reservation) Sec. 1.405

Available 6:00 a.m. to 11:00 p.m. only

Pavilion Rental	\$50 per day / \$50 deposit
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Commercial Use

Pavilion Rental / Show barn	\$150
Deposit	\$50

WILLIE WASHINGTON PARK

with electric and/or water hookups

Camping Fees Sec. 1.1802, 1.405, Ord. 1109, 1134

RV spaces	\$20 per day (maximum 10 days)
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Pavilion Reservation (1 year advance booking reservation) Sec. 1.405

Available 6:00 a.m. to 11:00 p.m. only \$50 per day / \$50 deposit

AQUATICS CENTER

Ord. 1152

Staff is authorized to adjust retail prices and equipment rates as dictated by market forces to achieve fair market value

Swimming Fees Sec. 1.901

Ages 3 and up	\$3 per day
Season Pass	\$60 per person
	\$35 each additional family member
May / June Pass	\$30 per person / additional family member \$20
July / August Pass	\$30 per person / additional family member \$20

Private Parties (3 hour maximum) Sec. 1.902

up to 50 swimmers	\$100
51 - 100 swimmers	\$150
over 100 swimmers	\$200
Non-refundable deposit	\$50

ED DAVENPORT CIVIC CENTER

Facility Use Art. 1.1300, Ord. 849

Booking Deposit /Damage/Key:	\$200 * see rules for refunds
If Alcohol allowed, Added Damage Deposit:	\$200 *refundable, if no damage
Weekday Daily Rental (Sunday - Thursday):	\$250 per day (4 hours or less \$125)
Weekend Daily Rental (Friday or Saturday):	\$500 per day
Holiday / High Demand Rental, add:	\$100 per day *see rules for holiday/high demand days
Daily Cleaning Fee:	\$150 per day per day
Cleaning fee Sunday - Thursday use	\$100 per day
Multi-day event cleaning fee	\$50 per day
McCulloch Co. 501(c)3 discount	\$100 one time per year
January & February rentals discount	50% off
Reservation Waiting List:	\$100

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REST HAVEN CEMETERY FEES

Ord. 1049

<u>Cemetery Plots</u>	Sec. 1.602a	
Residents		\$250
Non-Residents		\$325
Babyland		\$75
<u>Grave Opening and Closing</u>	Sec. 1.602d	
Weekday Service		\$350
Saturday Service		\$425
Babyland		\$75
Permit to Open/Close gravesite		\$25

MUNICIPAL GOLF COURSE

Sec. 1.1001, Ord. 1112

Staff is authorized to adjust retail prices and equipment rates as dictated by market forces to achieve fair market value

Green Fees - 18 holes

Tuesday thru Thursday	\$15
Weekend (Fri/Sat/Sun)	\$20
Twilight (after 5:00 p.m.)	\$6
Youth	\$4
Senior (over 75 yrs)	\$10 (excluding tournaments)

Club Cart Rental

1/2 cart	\$12.50 + tax	
Full Cart	\$25 + tax	(\$12.50 twilight)

Trail Fee for Personal Cart \$4

Cart Shed Rental (Oct. 1st)

Monthly	\$25
Annually	\$200

Range Balls

Annual Membership (Oct. 1st)	\$200
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Range Balls Only

Large	\$5
Small	\$3

First Tee Program

18 years of age and under enrolled in high school	\$45/ yr plus \$1/day - Tues thru Friday \$4 green fee Saturday - Sunday
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Tournament Course Closure Fee \$600 per day

OR a Per Player Fee (to include Cart) \$15 each

(no charge for local youth and/or school tournaments)

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G. ROLLIE WHITE COMPLEX

Art. 1.1800, Sec. 1.1803 & Art. 1.500(3), Ord. 1134

Grandstand, infield arena, restrooms, utilities:

3 day (Fri/Sat/Sun) weekend	\$475
2 day (Sat/Sun or Fri/Sat) weekend	\$325
1 day (Mon-Thurs) over 4 hours	\$125
1/2 day (Mon-Thurs) up to 4 hours	\$ 75

Day rental of Infield Arena Grounds Only:	\$ 50 per day
Office Area:	\$ 50 per day
Pavilion:	\$100 per day
Horse Stalls:	\$ 15 per day
Show Barn:	\$150 per day
Trailer Spaces (contestants):	\$ 20 per day
All users security / cleaning deposit (per day or 1/2 day):	\$ 50 per day
(25% discount for Not-for-Profit youth service organizations)	
(McCulloch County youth organizations with current 501©3 status - No Charge)	

CURTIS FIELD - AIRPORT

Staff is authorized to adjust retail prices and equipment rates as dictated by market forces to achieve fair market value

Fuel

Price per gallon	Call for current rates
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Hangar Rental Sec. 4.1206 - 4.1207, Ord. 840

Actively flying aircraft	
Single engine aircraft	\$70 per month
Multi-engine aircraft	\$150 per month
Aircraft above 8,000 pounds	\$400 per month
Aircraft above 11,000 pounds	\$500 per month
Large aircraft	negotiated
Non Based Aircraft	
Single engine aircraft	\$20 per day
Twin engine aircraft	\$40 per day
Turbine aircraft	\$50 per day
Jet aircraft	\$75 per day
Large aircraft over 12,500	\$120 per day

Misc

After Hours Call Out Fee	\$15
Tie Down Fee	\$5/day or \$50/month
Conditional Tie Down Fee - applies after the 4th day on the Tie down to customers not buying fuel and aircraft that are not airworthy	
Long Term Parking	\$30

<u>Airport Conference Room Rental</u>	\$100 per day
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BUILDING PERMITS

Commercial and Multi-Family construction plan review

Sec. 1.1805, Ord. 1134

Valuation	Fee
\$1.00 to \$10,000.00	\$50.00
\$10,001 to \$25,000	\$70.69 for the first \$10,000 plus \$5.46 for each additional \$1,000
\$25,001 to \$50,000	\$152.59 for the first \$25,000 plus \$3.94 for each additional \$1,000
\$50,001 to \$100,000	\$251.09 for the first \$50,000 plus \$2.73 for each additional \$1,000
\$100,001 to \$500,000	\$387.59 for the first \$100,000 plus \$2.19 for each additional \$1,000
\$500,001 to \$1,000,000	\$1,263.59 for the first \$500,000 plus \$1.85 for each additional \$1,000
\$1,000,001 and up	\$2,188.59 for the first \$1,000,000 plus \$1.23 for each additional \$1,000

Single Family Residential construction plan review and inspection

Sec. 1.1806, Ord. 1134

Commercial and Multi-Family construction inspection

Sec. 1.1806, Ord. 1134

Valuation	Fee
\$1.00 to \$10,000.00	\$76.92
\$10,001 to \$25,000	\$108.75 for the first \$10,000 plus \$8.40 for each additional \$1,000
\$25,001 to \$50,000	\$234.75 for the first \$25,000 plus \$6.06 for each additional \$1,000
\$50,001 to \$100,000	\$386.25 for the first \$50,000 plus \$4.20 for each additional \$1,000
\$100,001 to \$500,000	\$596.25 for the first \$100,000 plus \$3.36 for each additional \$1,000
\$500,001 to \$1,000,000	\$1,940.25 for the first \$500,000 plus \$2.85 for each additional \$1,000
\$1,000,001 and up	\$3,365.25 for the first \$1,000,000 plus \$1.89 for each additional \$1,000

*Valuation is based on construction valuation for project

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BUILDING PERMITS

Fire Code Plan Review Services (Fire Alarm and/or Sprinkler System) Sec. 1.1807a, Ord. 1134

Valuation	Fee
\$1.00 to \$250,000	\$500.00
\$250,001 to \$500,000	\$850.00
\$500,001 to \$1,000,000	\$1,100.00
\$1,000,001 to \$3,000,000	\$1,600.00
\$3,000,001 to \$6,000,000	\$2,400.00
\$6,000,001 and up	\$2400.00 for first \$6,000,000 plus \$0.25 for ea additional \$1,000,000

Fire Code Inspection Services (Fire, Alarm and/or Sprinkler System) Sec. 1.1807b, Ord. 1134

Valuation	Fee
\$1.00 to \$250,000	\$750.00
\$250,001 to \$500,000	\$1,050.00
\$500,001 to \$1,000,000	\$1,100.00
\$1,000,001 to \$3,000,000	\$1,350.00
\$3,000,001 to \$6,000,000	\$1,900.00
\$6,000,001 and up	\$2,850.00 for first \$6,000,000 plus \$0.25 for ea additional \$1,000,000

Platting, Zoning and Re-Inspection Fees Sec. 1.1808, Ord. 1134

Re-inspection Fee	\$50
Zoning Application Fee	\$200
Zoning Variance Fee	\$200
Filing Fee for Preliminary Plats	\$50
Filing Fee for Final Plats	\$50

<u>On-Site Sewage Facility Permit</u> (Septic Tank System)	Sec. 13.907, Ord. 884	\$200
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MISCELLANEOUS PERMITS & SERVICES

Permitting Sec. 3.1401, Ord. 1077

Fence Permit	\$75
Demolition Permit, Residential	\$50
Demolition Permit, Commercial	\$150
Swimming Pool In Ground	\$100
Swimming Pool Above Ground (24" deep or deeper)	\$75
Carport	\$75
Accessory Building larger than 150 sq. ft.	\$50
Customer Service Inspection (CSI)-Commercial	\$125
Customer Service Inspection (CSI)-Residential	\$50 in-house inspector \$76.92 BV inspector
Sign Permit (less than 50 sq. ft.)	\$75
Sign Permit (larger than 50 sq. ft.)	\$125
Seasonal Permit Fee	\$100 with a \$50 - 90 day extension fee
Mobile Food Vendor Permit Fee	\$100
Manufactured Home Moving / Relocation	\$200
Clearing and Grading Land	\$40
House Moving	\$200
Driveway / Curb Cut	\$40
Street or Alley Closing	\$125
Peddler Permit	\$35 per year
Garage Sale Permit	Free 1 per quarter, 3 continuous day maximum
Cargo / Shipping Container Permit	\$50

Certificates of Occupancy - Commercial

Per Ownership Change	\$75 each
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Contractor Registration

\$50

Return Check

Sec. 13.321i

\$15

Alcoholic Beverage Permits (effective Jan. 1st)

Sec. 4.306 - 4.307

Package Store Permit (P)	\$250 per year
Local Distributor's Permit (LP)	\$50 per year
Wine and Beer Retailer's Permit (BG/V/Y)	\$87.50 per year
Wine and Beer Retailer's Off-Premise Permit (BQ)	\$30 per year
Mixed Beverage Permit (MB/RM)	\$350 per year*

*(50% discount 1st year of business)

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FIRE & EMS SERVICES

Annual Fire Safety Inspections - Commercial Property - State Law Sec. 1.1807

Annual Fire Safety Inspection Program setup for City (one-time fee)	\$1,000
Annual Fire Safety Inspection and each re-inspection (per location)	\$150
Annual Fire Safety Foster Home Inspection	\$100

Ambulance Permit /Annual Sec. 4.1451 (HOTHs Exempt from fee) \$1,500

Ambulance Inspection Fee Sec. 4.1451 (HOTHs Exempt from inspection & fee) \$200

Fire / EMS Stand-By \$85 per hour

Burn Permit \$25

POLICE SERVICES

TxDOT Crash Report \$6

Public Records \$4 per page

Funeral Procession Sec. 1.612, Ord. 1067

On-Duty Officers (when available)	\$0
Off-Duty Officers (2 hour minimum)	\$25 per hour

Wrecker Service \$150 per call (Paid to Vendor)

ANIMAL SERVICES

City Ordinance Fees (Fees Collected and Paid to the City of Brady)

License/Registration Fee (Sec 2.300)	
Dog	\$5 per pet, every 2 years-expires Oct. 1-odd years
Cat	\$5 per pet, every 2 years-expires Oct. 1-odd years

Annual Dangerous Pet Registration demeaned by ACO (Sec 2.501-2.505) \$50 per year-expires Oct. 1

Change Ownership \$25 expires Oct. 1

Annual Breeders License (Sec 2.700) \$25 every 2 years-expires Oct. 1-odd years

Late Fee \$5 per month (30 days past due date)

Impounded Animal, (Sec 2.112) Required to pay all fees incurred-Boarding and Compliance

First Offense	\$25
Second Offense	\$50
Each Subsequent Offense	\$150

Daily Boarding Fee \$15 per day

**Redemption of Quarantined Animal, (Sec 2.114) After payment of all fees incurred
\$10 per day for 10 days minimum**

**Animal Pick-up by (Surrender to) ACO requested by owner \$50 each, if altered
\$90 each, if not altered**

Evidence leading to conviction of poisoning any animal (Sec 2.104) \$50 award

**Annual Exotic Animal Permit (Expires Each December) (Permits held by City Secretary)
\$25 per year for 1st year
\$15 per year for 2nd (or subsequent) year
\$15 to amend permit**

Adoption Fee \$50

UTILITY RATES & PUBLIC WORKS

SERVICE FEES & UTILITY RATES

ELECTRIC UTILITY RATES Sec. 13.1001 - 13.1002, Ord. 1104

Residential rates:

Meter Service Charge	\$10.25 per month, plus;
Distribution Charge	\$0.0620 per kWh for all kWh per mo, plus;
Power Cost Adjustment	A component adjusted monthly based on wholesale power costs

Small Commercial:

Meter Service Charge	\$12.25 per month, plus;
Distribution Charge	\$0.0530 per kWh for all kWh per mo, plus;
Power Cost Adjustment	A component adjusted monthly based on wholesale power costs

Large Commercial:

Meter Service Charge	\$22.25 per month, plus;
Distribution Charge	\$0.0351 per kWh for all kWh per mo, plus;
Power Cost Adjustment	A component adjusted monthly based on wholesale power costs
Demand Charge	\$3.92 per kW, plus;
Power Cost Adjustment	A component adjusted monthly based on wholesale power costs

Industrial

Meter Service Charge	\$1,000.00 per month for service, plus;
Distribution Charge	\$0.0251 per kWh for all kWh, plus;
Demand Charge	\$3.92 per kW, plus;
Power Cost Adjustment	A component adjusted monthly based on wholesale power costs

Meter servicing fees for Solar Panel and Windmill connectins

Meter installation setup charge	\$50.00 one time charge
Manual reverse read for billing credit	\$3.00 monthly charge

GAS UTILITY RATES Sec. 13.1206 Definitions, Ord. 947

Residential Rates: Sec. 13.1207

Monthly Service Charge	\$8 per meter
Distribution Charge	\$4 per 1000 cu ft (MCF)
plus	
cost of fuel adjustment	
*The minimum bill shall be \$10 per month	

Commercial Rates: Sec. 13.1208

Monthly Service Charge	\$8.50 per meter
Distribution Charge	\$4 per 1000 cu ft (MCF)
plus	
cost of fuel adjustment	
*The minimum bill shall be \$10 per month	

Industrial Rates: Sec. 13.1209

Monthly Service Charge	\$150 per meter
Transportation agreement of \$0.724/MCF adjusted every October by the CPI	

Cost of Fuel Adjustment: Sec. 13.1210, Ord. 1118

Equal to the rate charged to the city for all gas purchases times the customer's gas consumption	
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SERVICE FEES & UTILITY RATES (cont.)

WATER USE RATES Sec. 13.336, Ord. 1051

Inside City Limits

Residential

Customer Meter Charge	\$16.50	\$15.00
0 - 10,000 gallons	\$4.40 per 1000 gallons	\$4.00
10,001 to 50,000 gallons	\$4.68 per 1000 gallons	\$4.25
50,001 to 100,000 gallons	\$5.34 per 1000 gallons	\$4.85
over 100,000 gallons	\$5.61 per 1000 gallons	\$5.10

Commercial

Customer Meter Charge	\$17.60	\$16.00
0 - 10,000 gallons	\$4.40 per 1000 gallons	\$4.00
10,001 to 50,000 gallons	\$4.68 per 1000 gallons	\$4.25
50,001 to 100,000 gallons	\$5.34 per 1000 gallons	\$4.85
over 100,000 gallons	\$5.61 per 1000 gallons	\$5.10

Outside City Limits

Residential

Customer Meter Charge	\$16.50	\$15.00
0 - 10,000 gallons	\$5.78 per 1000 gallons	\$5.25
10,001 to 50,000 gallons	\$6.22 per 1000 gallons	\$5.65
50,001 to 100,000 gallons	\$6.93 per 1000 gallons	\$6.30
over 100,000 gallons	\$7.21 per 1000 gallons	\$6.55

Commercial

Customer Meter Charge	\$17.60	\$16.00
0 - 10,000 gallons	\$5.78 per 1000 gallons	\$5.25
10,001 to 50,000 gallons	\$6.22 per 1000 gallons	\$5.65
50,001 to 100,000 gallons	\$6.93 per 1000 gallons	\$6.30
over 100,000 gallons	\$7.21 per 1000 gallons	\$6.55

Standpipe Rates	\$25.00 per 1,000 gallons	
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SEWER RATES Sec. 13.616, Ord. 1051

Monthly Rates - Class A Residential Users

Customer Base Rate Charge	\$17.60	\$16.00
\$2.59 per thousand gallons for the average monthly consumption metered to the customer during December, January, and February, adjusted annually every October 1.		\$2.35

Monthly Rates - Class B Commercial Users

Customer Base Rate Charge	\$18.15	\$16.50
\$3.85 per thousand gallons for water metered to customer during the month being billed, (subject to adjustment for water proved not to enter the sewer).		\$3.50

Septic Tank Disposal

Inside City Limits per gallon	\$0.20	
Outside City Limits per gallon	\$0.30	\$0.25

In addition to the above volume charges, an Excessive Strength Charge shall be assessed to users who contribute wastewater to the system having a biochemical Oxygen demand in excess of 200mg/l or total suspended solids of 200 mg/l.

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SERVICE FEES & UTILITY RATES (cont.)

Such charge shall be calculated as provided in Section 2.2 or Ordinance 641 and at a rate of \$0.77 per pound of excess BOD or TSS.

New customer rate	\$33.14	\$30.10
Assessed for a residential account that does not have consumption history for December, January, and February until an average can be established.		

Solid Waste Disposal - Monthly Rates Sec. 6.401, Ord. 1051

Commercial Dumpster single container		
Two pickups per week	\$69.00	\$65.00
Three pickups per week	\$103.50	\$97.50
Four pickups per week	\$138.00	\$130.00
Five pickups per week	\$172.50	\$162.50
Six pick ups per week	\$207.00	\$195.00
Commercial Dumpster shared container		
Two customers per container		
Two pickups per week	\$34.50	\$32.50
Three pickups per week	\$51.75	\$48.75
Four pickups per week	\$69.00	\$65.00
Five pickups per week	\$86.25	\$81.25
Six pick ups per week	\$103.50	\$97.50
Three customers per container		
Two pickups per week	\$23.00	\$21.68
Three pickups per week	\$34.50	\$32.52
Four pickups per week	\$46.00	\$43.36
Five pickups per week	\$57.50	\$54.20
Six pick ups per week	\$69.00	\$65.04
Four customers per container		
Two pickups per week	\$17.25	\$16.26
Three pickups per week	\$25.88	\$24.39
Four pickups per week	\$34.50	\$32.52
Five pickups per week	\$43.13	\$40.65
Six pick ups per week	\$51.75	\$48.78
Residential - one pickup per week	\$18.00	
Outside Residential - one pickup per week	\$20.00	(Outside City Limits)
Commercial Mechanically flipped carts	\$25.00	
Churches - dumpster collection	\$34.50	\$30.00
Churches - Mechanically flipped carts	\$13.00	
Additional dumpster pickup (drive-by)	\$15.00	per dump
Additional dumpster pickup (reload)	\$30.00	per dump
Additional 96-gallon cart	\$5.00	per month

<u>Street Sanitation Fee</u>	Sec. 1.1804	\$2.55 per month per utility customer inside city limits
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SERVICE FEES & UTILITY RATES (cont.)

Deposit - Residential	Sec. 13.203b, 13.302	
Electric		\$100
Water / Sewer / Solid Waste		\$50
Gas		\$50
Temporary Service (not to exceed 10 days)	Sec. 13.203c	
One utility		\$15
Two utilities		\$30
Three utilities		\$45
Transfer Fee	Sec. 13.205, 13.321b	
One utility		\$10
Two utilities		\$20
Three utilities		\$30
Utility Payment Late Fee	Sec. 13.205a	10%
Account Payment History Fee	Sec. 13.321g	\$5
Utility Bill Reprint Fee		\$2
Re-Read Fee	Sec. 13.321f	\$5
Turn on / off fee	Ord. 1062, Sec. 6E	\$50
Relight Pilot Light	(Sec. 13.1202 - 13.1205 Reserved)	
During normal Business Hours 8 a.m. to 5 p.m.		
Citizens age 60 and above		no charge
Citizens 59 and below		\$15
After 5:00 p.m. or not during normal business hours		
1st time lighting pilot		\$20
2nd time lighting pilot		\$30
3rd time lighting pilot		\$40
<u>SECURITY LIGHTS</u>	Art. 13.1100, Ord. 1092	
<u>Installation Fees</u>		
On existing City pole		\$50
On pole set by City		\$100
Plus \$0.50 per foot for wire		
<u>Monthly Rates</u>		
175 watt		\$15
400 watt		\$20
<u>Brush Chipping</u>	Sec. 6.200, Ord. 1052	
		\$25 minimum for first half hour
		\$20 second half hour
		\$15 Senior Citizens age 65 and older

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SERVICE FEES & UTILITY RATES (cont.)

Bulk Trash Pickup Sec. 6.319, Sec. 6.321 - 6.322

Classification:

(Load size assessed at time of service requested)

Extra Small Load, less than 3 yards	\$35 per trip
Small load, 3 yds to 6 yds	\$75 per trip
Large Load, Greater than 6 yds	\$90 per trip
Demolition debris, general construction (but excludes concrete, tires, appliances)	\$85 per hour

Landfill Sec. 6.401 - 6.402, Ord. 1111, 773

Inside City	\$25	\$28 per ton
Outside City	\$34	\$37 per ton
Brush & Limbs Disposal (no leaves, yard clippings or bagged waste)		\$10 per load up to 1/2 ton \$28 per ton over 1/2 ton

METER TAMPERING/DAMAGE FEES Art. 13.200, 13.300, Ord. 1062

Water:

MXU

Single	\$142
Dual	\$162

Water Meter **Rates subject to vary based on third-party charge.

3/4"	\$120 **
1"	\$175 **
1 1/2" R2	\$496 **
2 R2	\$696 **

Meter Cables \$17

Housing Unit \$18

Meter Box

3/4" - 1 1/2"	\$50
2" and up	\$560

Lid

3/4" - 1 1/2"	\$14
2" and up	\$94

Plus Labor \$50 per hr

Electric

Cost of Parts
plus labor \$50 per hr

Gas

Cost of Parts
plus labor \$50 per hr

Damaged Poly Cart

Solid Waste

Poly Cart	\$70
Lid	\$19
Wheel	\$5

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SERVICE FEES & UTILITY RATES (cont.)

Unscheduled Trip Charge Sec. 13.321, Ord. 727	\$25
Unscheduled Maintenance Fee	\$50
After Hours:	
Unscheduled Trip Charge	\$35
Unscheduled Maintenance Fee	\$65
Reconnect Fee Sec. 13.207	\$50
After Hours Reconnect Fee	\$60

NOTE: The City of Brady will accept no more than \$2.00 in unrolled coins as a form of payment. The City will accept no more than one roll of coins of any denomination. The customer's name and telephone number must be on each rolled coin jacket to be accepted. Sec. 13.203c5

Electric - Commercial Fees Sec. 13.1001 - 13.1002, 13.1033, Ord. 1104

	Transformers, kVA Size/\$	CT Metering Set
	<u>Small Commercial</u>	
	15kVA / \$350.00	\$0.00
	25kVA / \$500.00	\$0.00
	<u>Large Commercial</u>	
	50kVA / \$750.00	\$750.00
	100kVA / \$1,000.00	\$1,000.00
Greater than 100kVA	Actual Cost	Actual Cost
Pad Mounted	Actual Cost	Actual Cost

Meter Tap Fees Sec. 13.322, Ord. 972

	<u>Sewer Tap</u>	<u>Water Meter Size</u>	<u>Water Tap</u>
Inside City Limits	\$250.00	3/4" meter	\$710.00 * \$255.00
		1" meter	\$710.00 * \$310.00
		1-1/2" meter	\$1,360.00 * \$605.00
		2" meter	\$1,550.00 * \$790.00
		larger than 2" meter	Actual Cost

Plus meter exchange charge based on the actual cost of the meter installed less the cost of a 3/4" meter. Any installation of water piping exceeding 60 feet will be charged to the customer on a cost basis.

<u>Gas Tap Size</u>	<u>Gas Tap</u>
1" inch	\$750.00 * \$245.00
1-1/4" inch	\$832.00 * \$245.00
2" inch	\$938.00 * \$1,205.00
Larger than 2" inch	Actual Cost

Outside City Limits: same as above plus 50% surcharge


*Plus Street Cut Charge per Tap Sec. 13.504, 1975 Code of Ordinances

Asphalt Cut & Repair	* \$500.00
Small Asphalt Cut and Repair	\$300.00 ***
Large Asphalt Cut and Repair	\$500.00 ***
*** to be determined by superintendent	
Concrete Cut & Repair	\$900.00

City Council

City of Brady, Texas

Agenda Action Form

AGENDA DATE:	9-5-2017	AGENDA ITEM	7. E.
AGENDA SUBJECT:	Discussion, consideration, and possible action regarding Resolution 2017-031 the City's Investment Policy and appoint a Council member to the FY 18 Investment Committee.		
PREPARED BY:	Lisa Remini	Date Submitted:	8-30-2017
EXHIBITS:	Resolution 2017-031 Agenda/Minutes of the Investment Committee Meeting – Aug 17, 2017 Public Funds Investment Act (PFIA) checklist		
BUDGETARY IMPACT:	Required Expenditure:		\$00.00
	Amount Budgeted:		\$00.00
	Appropriation Required:		\$00.00
CITY MANAGER APPROVAL:			

SUMMARY:

The Investment Committee met August 17, 2017 and reviewed the City's investment strategy, the Public Funds Investment Act (PFIA) compliance checklist and determined that the City is in full compliance with the Act. Additionally, the committee approved the Investment Policy, with no new revisions.

The Investment Policy shall govern the investment of all financial assets of the City of Brady.

The Investment Policy calls for an Investment Committee to meet no less than annually. The Committee membership shall be the City Manager, City Finance Officer, and one Council member.

Current Council Member Jane Huffman has indicated that she is willing to serve an additional year.

RECOMMENDED ACTION:

Move to approve Resolution 2017-031 adopting the City's Investment Policy and appointing one Council Member to serve on the Investment Committee for the FY 18 term.

RESOLUTION NO. 2017-031

**A RESOLUTION OF THE CITY OF BRADY, TEXAS APPROVING THE CITY'S
INVESTMENT POLICY AND APPOINTING AN INVESTMENT COMMITTEE
MEMBER FOR THE FISCAL YEAR 2018**

WHEREAS, Chapter 2256 of the Government Code, commonly known as the "Public Funds Investment Act," (PFIA) requires the city to adopt an investment policy by rule, order, ordinance, or resolution; and

WHEREAS, the Investment Committee has reviewed the policy and investment strategies at its annual meeting held August 17, 2017 and finds the City in satisfactory compliance with the PFIA; and

WHEREAS, the attached investment policy complies with the Public Funds Investment Act; and

WHEREAS, the investment policy requires the appointment of one member from the City Council to be a member of the Investment Committee,

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Brady, Texas that the City of Brady has complied with the requirements of the Public Funds Investment Act, and the Investment Policy, attached hereto, is hereby adopted as the investment policy of the city effective September 5, 2017 and City Council member _____ is duly appointed to the Investment Committee for fiscal year 2018.

PASSED AND APPROVED this the _____ day of _____, 2017.

Anthony Groves, Mayor

Attest: _____
Tina Keys, City Secretary



Investment Committee Agenda
8-17-2017

1. Review investment strategy for the City of Brady
Currently:
 - 1 Quarterly CD in the amount of \$243,829.07 earning 0.20 % at CNB
 - All other funds are held a BNB earning currently 1.34% interest
2. Public Funds Investment Act Compliance Checklist
3. Review the 2017 Legislative Session Updates for the PFIA
4. Review Investment Policy and approve.
5. Review cash balances and interest rates.
6. Review actions on Coastal Security holdings: 6-30-17 value: \$37.95
7. Discuss requirement for a Council member on the Committee.

MINUTES OF THE INVESTMENT COMMITTEE

August 17, 2017

All members were present:

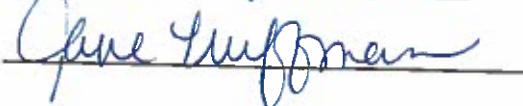
Kim Lenoir, City Manager



Lisa Remini, Finance Director



Jane Huffman, Council member



The Committee reviewed and discussed the investment strategy for the City of Brady. It was unanimously approved to continue the current strategy of maintaining 1 CD at Commercial National Bank to promote diversification if the City could not access Brady National Bank deposits. The remaining deposits are held at Brady National Bank to promote liquidity and earn a better rate of interest.

The City will continue to maintain funds at CNB for precautions against unforeseen issues that would prevent banking activity at BNB.

The Committee reviewed 2 government investment pools rates and 2 CD offer sheets and confirmed that Brady National Bank is paying a competitive rate on City deposits.

The Committee reviewed Public Funds Investment Act Compliance Checklist and confirmed that the City is in full compliance. Legislative updates were also reviewed.

The Committee reviewed, discussed, and unanimously approved the City's investment policy. The Committee confirmed that all criteria required by the Public Funds Investment Act have been met.

The Committee reviewed the City's cash accounts and recommends that until rates rise above our depository rate no additional CDs will be purchased. The committee agreed to close the "Water Repair and Replacement" checking account and deposit the funds in the City Operating Account as the account is no longer needed.

The Committee discussed the remaining balances of holdings at Coastal Securities from a transaction in or about 1988. Since the value of the holdings at \$38 is insignificant, the committee acknowledged that closing the account at this time was appropriate.

The Committee discussed the legal requirements under the Vernon Civil Statutes that require a banking institution to fully secure / collateralize 100% of the City's deposits. The City's investment policy requires that all funds be secured at 102% of market value of principal and accrued interest on the deposits less \$250,000 FDIC insurance. The city deposits are fully collateralized and staff monitors compliance regularly.

Jane Huffman ^{stated} ~~stated~~ she would serve another term on the Committee if the Council so desired.

There being no other business, the meeting was adjourned.

Public Funds Investment Act Compliance Checklist

The following questionnaire is provided as a guide to the requirements of the Public Funds Investment Act (Chapter 2256, Government Code). This checklist does not imply that an Investment Policy or Investment Program is in compliance with the PFIA. Each entity should review its own investment program with its attorneys and auditors to determine its compliance with the Act.

[Section 2256.005(a)(b)] - Policy Items		
Does your entity have a written investment policy approved by your governing body?	Present <input checked="" type="checkbox"/>	Not Present <input type="checkbox"/>
Does your policy list the authorized investments for the investment of the entity's funds?	Present <input checked="" type="checkbox"/>	Not Present <input type="checkbox"/>
Does your policy state the maximum stated maturity of any individual investment and, for pooled fund groups, the maximum dollar-weighted average maturity?	Present <input checked="" type="checkbox"/>	Not Present <input type="checkbox"/>
Does your policy include methods to monitor the market price of investments and the requirement that all transactions, excluding investment pools and mutual funds, be settled on a delivery versus payment basis?	Present <input checked="" type="checkbox"/>	Not Present <input type="checkbox"/>
Does your policy include methods to monitor rating changes in investments acquired with public funds and the liquidation of such investments consistent with the provisions of Section 2256.021?	Present <input checked="" type="checkbox"/>	Not Present <input type="checkbox"/>
[Section 2256.005(d)] - Strategy Items		
Has your entity adopted a written investment strategy for each fund or group of funds under its control?	Present <input checked="" type="checkbox"/>	Not Present <input type="checkbox"/>
Does the strategy describe the objectives for the fund using the priorities of suitability, preservation and safety of principal, liquidity, marketability, diversification, and yield in that order?	Present <input checked="" type="checkbox"/>	Not Present <input type="checkbox"/>
[Section 2256.005(e)] - Policy & Strategy Review		
Does your governing body review the investment policy and investment strategy at least annually?	Present <input checked="" type="checkbox"/>	Not Present <input type="checkbox"/>
Does the governing body adopt a written instrument stating that it has reviewed the policy and strategy?	Present <input checked="" type="checkbox"/>	Not Present <input type="checkbox"/>
[Section 2256.005(f-l)] - Investment Officers		
Has your entity designated one or more officers or employees as Investment Officers?	Present <input checked="" type="checkbox"/>	Not Present <input type="checkbox"/>
Does your entity require its Investment Officer to disclose a personal business relationship with a business organization offering to sell investments to the organization?	Present <input checked="" type="checkbox"/>	Not Present <input type="checkbox"/>
Does your entity require its Investment Officer to disclose whether he/she is related within the second degree by affinity or consanguinity to an individual seeking to sell an investment to the entity?	Present <input checked="" type="checkbox"/>	Not Present <input type="checkbox"/>
[Section 2256.005(k-l)] - External Business Policy Certification		
Has a written copy of the investment policy been presented to every business organization offering to engage in an investment transaction with the entity, including investment pools, banks, and investment management firms?	Present <input checked="" type="checkbox"/>	Not Present <input type="checkbox"/>
Has a written instrument from each business organization been received acknowledging that the investment policy has been received and reviewed and that procedures and controls have been implemented to preclude unauthorized transactions?	Present <input checked="" type="checkbox"/>	Not Present <input type="checkbox"/>
Has a qualified representative as defined in Section 2256.002(10) of each business organization signed the written instrument?	Present <input checked="" type="checkbox"/>	Not Present <input type="checkbox"/>
[Section 2256.005(m-n)] - Compliance Audit		
Is a compliance audit of management controls on investments and adherence to the entity's established investment policies performed in conjunction with the annual financial audit?	Present <input checked="" type="checkbox"/>	Not Present <input type="checkbox"/>
For state agencies, is a compliance audit performed at least once every two years, and are the results reported to the state auditor not later than January 1 of each even-numbered year?	Present <input type="checkbox"/>	Not Present <input type="checkbox"/>
[Section 2256.007] - Investment Officer Training		
Have the applicable training requirements been met?	Present <input checked="" type="checkbox"/>	Not Present <input type="checkbox"/>
For state agencies and institutions of higher education, has each governing board member and investment officer attended at least one training session within six months after taking office or assuming duties and attended a training session not less than once each state fiscal biennium?	N/A Present <input type="checkbox"/>	Not Present <input type="checkbox"/>

Public Funds Investment Act Compliance Checklist

Has each investment officer attended a training session at least once every two years based on the local government's fiscal year and received training from an independent source approved by the governing body?	see HB 1148	Present <input checked="" type="checkbox"/>	Not Present <input type="checkbox"/>
Has the investment officer presented a report to the governing body on changes to the Public Funds Investment Act within six months after the end of each regular legislative session?		Present <input checked="" type="checkbox"/>	Not Present <input type="checkbox"/>

[Section 2256.008] - Investment Officer Training (cont.)			
For local governments, have the treasurer, the chief financial officer, and the investment officer attended at least one training session containing the required hours of instruction within 12 months after taking office or assuming duties?		Present <input checked="" type="checkbox"/>	Not Present <input type="checkbox"/>
Has each official attended a training session at least once every two years and received the required hours of instruction from an independent source approved by the governing body or a designated investment committee?	N/A	Present <input type="checkbox"/>	Not Present <input type="checkbox"/>
Has an independent source of investment training been approved by the governing body or a designated investment committee?	N/A	Present <input type="checkbox"/>	Not Present <input type="checkbox"/>
This section does not apply to a district governed by Chapter 36 or 49 of the Water Code.	N/A	Present <input type="checkbox"/>	Not Present <input type="checkbox"/>
1. Investment officers of such districts should review the appropriate section of the Water Code for applicable investment training requirements. [Subchapter E, Chapter 36 and 49 of the Water Code, as amended by HB 675, approved by the 77 th Regular Session of the Texas Legislature]			

Investment Type	Restrictions/Qualifications
Obligations Issued, Guaranteed, or Insured by the U.S. or its Agencies and Instrumentalities, including letters of credit [Section 2256.009(a)(1)(4)]	None
Obligations Issued, Guaranteed, or Insured by the State of Texas or its Agencies and Instrumentalities including obligations that are fully guaranteed or insured by the Federal Deposit Insurance Corporation or by the explicit full faith and credit of the United States; [Section 2256.009(a)(2)(4)]	None
Collateralized Mortgage Obligations [Section 2256.009(a)(3) and (b)(1-4)]*	10 yr. or less stated final maturity date Cannot be either an Interest-Only or Principal-Only CMO Cannot be an inverse floater
Obligations of States (other than Texas), Agencies, Counties, Cities and Other Political Subdivisions [Section 2256.009(a)(5)]	Rated not less than A or its equivalent by at least one nationally recognized investment rating firm
State of Israel Bonds [Section 2256.009(a)(6)]	None
Certificates of Deposit (Section 2256.010) & Brokered Certificates of Deposit	Issued by a depository institution that has its main office or a branch office in Texas. Must be guaranteed or insured by FDIC or National Credit Union Share Insurance Fund and secured as described in the PFIA or other applicable law.
	Issued by one or more federally insured depository institutions, wherever located, provided that the funds are invested through a depository institution that has its main office or branch office in Texas and that the full amount of the principal and accrued interest of each certificate of deposit is insured by the U.S. or an instrumentality of the U.S. The depository institution through which the entity's funds are invested shall receive an amount of deposits from customers of other federally insured depository institutions that is equal to or greater than the amount of funds invested.
Repurchase Agreements (Section 2256.011)	Must be fully collateralized as described in the PFIA Must have a defined termination date
	Securities purchased must be pledged to the entity, held in the entity's name, and deposited with the entity or with a third party selected and approved by the entity
	Placed through a primary dealer or a financial institution doing business in Texas
	Reverse agreements must not exceed 90 days; securities held as collateral must not mature later than the agreement's expiration date
Securities Lending Program (Section 2256.0115)	Must be collateralized at not less than 100%, including accrued income

Public Funds Investment Act Compliance Checklist

	Loans may be terminated at any time
	Loans must be secured as described in the PFIA
	Securities held as collateral must be pledged to the entity, held in the entity's name and deposited with the entity or with a third party selected and approved by the entity
	Placed through a primary dealer or a financial institution doing business in Texas
	Securities lending agreement may not have a term greater than one year
Bankers' Acceptances (Section 2256.012)	270 day or less stated maturity from date of issuance
	Accepted by a bank rated not less than A-1 or P-1 or an equivalent rating by at least one nationally recognized rating agency
Commercial Paper (Section 2256.013)	270 day or less stated maturity from date of issuance
	Rated not less than A-1 or P-1 or an equivalent by at least two nationally recognized rating agencies, or,
	Rated not less than A-1 or P-1 or an equivalent by one nationally recognized rating agency plus fully secured by an irrevocable letter of credit issued by a domestic bank
No-Load Money Market Mutual Fund (Section 2256.014 (a) and (c))	Registered with and regulated by the Securities and Exchange Commission
	Provide a prospectus and other information required by the Securities Exchange Act of 1934 or the Investment Company Act of 1940
	Must have a dollar-weighted average stated maturity of 90 days or less
	Must include in its objectives maintenance of a stable net asset value of \$1 per share
	Investing entity may not own more than 10% of the fund's total assets
Mutual Fund (Section 2256.014 (b) and (c))	Registered with the Securities and Exchange Commission
	Must have an average weighted maturity of less than two years
	Can only invest in obligations approved by the Act
	Rated not less than AAA or its equivalent by at least one nationally recognized investment rating firm
	Comply with information and reporting requirements for investment pools as described in the Act
	Amount limited to 15% of investing entity's monthly average fund balance, excluding bond proceeds, reserves, and debt service funds.
	Ineligible for investment of bond proceeds, reserves, and debt service funds
	Investing entity may not own more than 10% of the fund's total assets
Guaranteed Investment Contracts (Section 2256.015)	Authorized for bond proceeds investment only
	Must have a defined termination date
	Must be secured by U.S. Government direct or agency obligations approved by the Act in an amount equal to the bond proceeds
	Security must be pledged to the entity and deposited with the entity or a third party
	Term must be limited to five years from the date of bond issuance, excluding reserves and debt service funds
	Must comply with terms and conditions concerning eligibility as an authorized investment as specified in Section 2256.015(c) of the Act
Investment Pools (Section 2256.016)	Governing body must authorize investment in pool
	Can only invest in obligations approved by the Act
	Provide an offering circular containing information required by the Act
	Provide investment transaction confirmations

Public Funds Investment Act Compliance Checklist

	Provide a monthly report containing information required by the Act
	Pool created to function as a money market mutual fund must mark its portfolio to market daily and stabilize at a \$1 net asset value.
	Must have an advisory board as specified by the Act
	Rated not less than AAA or an equivalent rating by at least one nationally recognized rating service.

[Section 2256.020] - Higher Education

For institutions of higher education, if your investment policy has been amended to include the additional investments permitted by the Act, do these investments meet the rating requirements specified by the Act?

Present ☐

Not Present ☐

[Section 2256.0201] - Municipal Electric Utility - Hedging

For a municipality that owns a municipal electric utility, if your investment policy has been amended to include hedging contracts as permitted by the Act, does the hedging transaction comply with the regulations of the Commodity Futures Trading Commission and the Securities and Exchange Commission?

N/A

Present ☐

Not Present ☐

[Section 2256.0203] - Ports & Navigation Districts

For Ports & Navigation Districts, if your investment policy has been amended, may include negotiable certificates of deposit issued by a bank that has a certificate of deposit rating of at least 1 or the equivalent by a nationally recognized credit rating agency or that is associated with a holding company having a commercial paper rating of at least A-1, P-1, or the equivalent by a nationally recognized credit rating agency.

Present ☐

Not Present ☐

[Section 2256.0204] - Independent School Districts

For Independent School Districts, if your investment policy has been amended, may include corporate bonds with restrictions. Criteria: • 1371(4)(L) - an independent school district that has an average daily attendance of 50,000 or more as determined under Section 42.005, Education Code; • (P) an issuer, as defined by Section 1201.002, that has: a principal amount of at least \$100 million in outstanding long-term indebtedness, in long-term indebtedness proposed to be issued, or in a combination of outstanding or proposed long-term indebtedness; and Some amount of long-term indebtedness outstanding or proposed to be issued that is rated in one of the four highest rating categories for long-term debt instruments by a nationally recognized rating agency for municipal securities, without regard to the effect of any credit agreement or other form of credit enhancement entered into in connection with the obligation.

Restrictions/Qualifications

Minimum rating of at least AA- or the equivalent. Stated final maturity less than or equal to 3 years from the purchase date. Limited to invest up to 15% of its monthly average fund balance, excluding bond proceeds, reserves and debt service funds. Restricts investment of less than or equal to 25% of the corporate bond portion of the investment portfolio in any one issuer. Requires timely liquidation if issuer is placed on negative credit watch or loses the minimum credit rating. Investment pools are not allowed to invest in corporate bonds.

[Section 2256.0205] - Decommissioning Trust

If funds are held in a decommissioning trust as defined in the Act, has your investment policy been amended to authorize investment of the trust as permitted by Subtitle B, Title 9, of the Property Code?

Present ☐

Not Present ☐

[Section 2256.023] - Investment Reports

Are investment reports submitted to the governing body at least quarterly?

Present ☒

Not Present ☐

Do the reports contain the information required by the Act?

Present ☒

Not Present ☐

Do all investment officers sign the reports?

Present ☒

Not Present ☐

Do the reports include a statement of compliance of the investment portfolio with the Act and the investment strategy?

Present ☒

Not Present ☐

Does an independent auditor review the reports at least annually if your investments include obligations other than money market mutual funds, investment pools, or depository bank investment accounts?

Present ☐

Not Present ☐

[Section 2256.003(b)] - Investment Management Firm

If the entity has contracted with an investment management firm to provide for the investment and management of its public funds or other funds under its control, is the investment management firm registered either under the Investment Advisers Act of 1940 or with the State Securities Board?

Present ☐

Not Present ☐

Is the contract with the investment management firm limited to a maximum term of two years with renewal or extension subject to approval of the governing body by order, ordinance, or resolution?

Present ☐

Not Present ☐

[Section 2256.025] - Qualified Brokers List

Has the governing body or designated investment committee adopted a list of qualified brokers?

Present ☐

Not Present ☐

Does the governing body or designated investment committee review, revise, and approve the list at least annually?

Present ☐

Not Present ☐

2015 PFIA Legislative Changes

Two Legislative bills were passed that will impact the Texas Public Funds Investment Act 2256 effective September 1, 2015:

HB 870

Reduces the amount of Public Funds Investment Act (Chapter 2256.008, Texas Government Code) training hours for city and school district finance and investment officers from ten hours every two years to eight hours every two years. City and school district finance and investment officers must still initially receive ten hours of training within 12 months after taking office or assuming investment duties. Effective September 1, 2015.

HB 1148

Provides that a city finance or investment officer must take only the initial 10 hour training under the Public Funds Investment Act (Chapter 2256.008, Texas Government Code) but no continuing investment training if the city: (1) does not invest city funds; or (2) only deposits city funds in interest-bearing deposit accounts or certificates of deposit. Effective September 1, 2015.


Since the phrase "does not invest city funds" is not defined in the bill, any city finance or investment officer desiring to forgo investment training under this bill may want to provide a definition of this phrase in the city's approved investment policy, which is still a requirement under the Public Funds Investment Act.

Additionally, it is recommended that any city finance or investment officer desiring to forgo investment training under this bill may want to confirm the applicability of the training hour changes with their local attorney/auditor.

City Council

City of Brady, Texas

Agenda Action Form

AGENDA DATE:	09/05/2017	AGENDA ITEM	7.F.
AGENDA SUBJECT:	Discussion, consideration, and possible action regarding Demolition Order 2016-10 in accordance the Code of Ordinances Section 3.207 to authorize demolition of dilapidated structures at 502 West 2 nd Street in the Luhr Subdivision, Block 97, Lot 3, Brady, Texas.		
PREPARED BY:	Tina Keys	Date Submitted:	08/31/17
EXHIBITS:	Demolition Order 2016-10 / Photographs of property		
BUDGETARY IMPACT:	Required Expenditure:	\$4510.00	
	Amount Budgeted:	\$20803.00	
	Appropriation Required:	\$00.00	
CITY MANAGER APPROVAL:			

SUMMARY:

The structure at this address has been determined to be a dangerous premises per Subsection(s) (2) the building or structure was constructed or maintained in violation of any provision of the city's building code, or any other applicable ordinance or law of the city, county, state, or federal government; (5) the nonsupporting coverings of walls, ceilings, roofs, or floors are fifty (50) percent or more damaged or deteriorated; (10) the structure, because of its condition, is unsafe, unsanitary, or dangerous to the health, safety or general welfare of the city's citizens including all conditions conducive to the harboring of rats or mice or other disease carrying animals or insects reasonably calculated to spread disease; and (11) the structure is unsafe, unsanitary or dangerous to the health, safety and general welfare of the city's citizens due to failure to comply with any provision in Chapter 13 of the city code ("Utilities").

Owner:	Julie Ramos
Last Known Address:	1025 Cardinal Ridge Ave., Fort Worth, Texas 76115
Property Taxes:	Delinquent (\$425.84)
Amount of Tax Lien:	\$4510.00

Action taken:

May 5, 2016 – The structure was inspected and determined to a dangerous building/nuisance by former Code Enforcement Officer, Carey McBride.

May 3, 2017 – The structure was (re)inspected, photographed, and again determined to be a dangerous building by Code Enforcement Officer Kim Davee.

Week of July 3, 2017 – A Notice of Public Hearing was sent to and published in the newspaper, posted on the property, and mailed via *Certified Mail* to the property owner at the address on file with the McCulloch County Appraisal District (MCAD).

July 18, 2017 – Property Owner came forward at Public Hearing and stated she wanted to fix house and requested time to get the roof fixed. Council authorized a 30 day extension, but if it would take longer than 30 days, homeowner was advised to provide Code Department with a timeline of when repairs would be done. As of August 31, 2017, roof repairs have not been made and Code Department has not received timeline.

RECOMMENDED ACTION:

It is recommended that City Council issue **Demolition Order 2016-10** for 502 West 2nd Street.

DEMOLITION ORDER 2016-10

AN ORDER OF THE CITY COUNCIL OF THE CITY OF BRADY, TEXAS TO THE OWNER OF THE PROPERTY LOCATED AT 502 WEST 2ND STREET, IN THE LUHR SUBDIVISION, BLOCK 97, LOT 3, BRADY, MCCULLOCH COUNTY, TEXAS WITH REGARD TO THE DEMOLITION OF DILAPIDATED STRUCTURES IN ACCORDANCE WITH THE MUNICIPAL CODE OF ORDINANCES.

WHEREAS, on July 6, 2017, the City provided the owner of the property located at 502 West 2nd Street, Brady, Texas with notice, via *Certified Mail*, of a hearing to be held on July 18, 2017; and

WHEREAS, on July 18, 2017, the City Council conducted a public hearing concerning the structure located at 502 West 2nd Street, Brady, Texas to determine whether to order the demolition or repair of the structure under Section 3.212 of the City of Brady Municipal Code of Ordinances (Dangerous Premises); and

WHEREAS, the City Council finds that all proper notices have been sent as required by City Ordinances; and

WHEREAS, based upon the evidence presented, the City Council finds that the Property is in violation of the ordinances regarding substandard structures under Section 3.207 of the City of Brady Municipal Code of Ordinances (Dangerous Premises); and

WHEREAS, the property owner, Julie Ramos, did/did not (mark one) appear at the hearing; and

WHEREAS, the City Council finds that the structure is unoccupied; and

WHEREAS, the City Council finds based on the evidence presented at the hearing that the structure contains nuisance conditions that constitute a hazard to the health, safety and welfare of the citizens and are likely to endanger persons and property; and

WHEREAS, the City Council takes notice of and incorporates all evidence presented, including photographs and the issuance of notices, for its consideration of this matter and incorporates the same into the body of this Order for all purposes; and

WHEREAS, based upon the evidence presented, the City Council finds that the Property is in violation of the Dangerous Premises Ordinance; and

WHEREAS, the City Council finds that the structure is dilapidated, substandard and/or unfit for human habitation, constitutes a hazard to the health, safety and welfare of the citizens and likely to endanger persons and property.

NOW THEREFORE, IT IS HEREBY ORDERED BY THE CITY COUNCIL OF THE CITY OF BRADY THAT:

(1) The foregoing recitals are hereby found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes and findings of fact.

(2) The structure located at 502 West 2nd Street, Brady, Texas satisfies one or more of the substandard and dangerous conditions set forth in Section 3.204 of the City of Brady Municipal Code of Ordinances (Dangerous Premises). Specifically, Subsections (2), (5), (10), (11) of Section 3.207 of the Municipal Code of Ordinances have been violated. Therefore, the City is authorized to demolish the building under Section 3.210 of the Municipal Code of Ordinances.

(3) The owner is hereby ordered to demolish the structure located at 502 West 2nd Street, Brady, Texas by no later than ninety (90) days from the date of this Order, which is October 16, 2017; and

(4) This property will be brought back to the City Council at its next regular meeting after October 16, 2017 for review and to ensure compliance with this Order. Failure to adhere to the mandates in this Order within the specified time may result in the City taking requisite actions to remove any dangerous or substandard structure or conditions, including demolition of the structure and establishment of a City lien on the property.

It is specifically determined that the recitals in this order are incorporated by reference as findings of fact and that the meeting that the City Council passed this order was open to the public, and that the public notice of the time, place, and purpose of the meeting was given as required by the Texas Open Meetings Act.

ORDERED THIS _____ DAY OF _____ 2017.

Anthony Groves, Mayor

ATTEST: _____
Tina Keys, City Secretary



05/03/2017 09:04 AM

05/03/2017 09:21 AM



City of Brady Code Enforcement File #CE16-52 502 West 2nd ST 05/05/2016



Uploaded on: 05/05/2016 - Dangerous building



Uploaded on: 05/05/2016 - Not secured



Uploaded on: 05/05/2016 - Dilapidated building



Uploaded on: 05/05/2016 - Weed and high grass

Project list below has been identified for future City Council Work Sessions. Staff is working on numerous projects with the city council to update policies, ordinances, rules or processes that need attention. **BOLD items** were identified by a council member as a priority.

Projects Underway:

1. **Ground Survey of 1906 City Limit Line – survey 90% complete – for 2020 Census**
 2. **Davee Addition Lake Lot Leases, Re-plat ½ ac tracts, leases and sell lots – September**
 3. **Dodge Heights Lake Lot Leases, Re-plat ½ ac tracts, leases and sell lots**
 4. **ADD TO Quarterly Updates - Airport Master Plan – TXDOT Coordinating**
 5. Call May 2018 election Charter Review Town Hall issues – election info work session Nov 2017
 6. **ADD TO Quarterly Updates - Clear with TCEQ – Old Power Station Site and Judgement**
 7. Call May 2018 election to sell electric substations to highest and best proposal
 8. **Design 72 hour certified Animal Holding Facility at GRW, not to exceed \$70,000**
 9. Allocate funding and bid the senior citizen Activity Center renovations project
 10. **Q UPDATE - Richards Park – Ballfields – Bidding Sept-Oct**
 11. Utility Inspections – draft written policy – held two town hall meetings (June 5 & 6)
 12. **Brady Hotel Parking Lot Agreement**
 13. **Q UPDATE - Water and Wastewater Construction Projects – Water Line Easements**
 14. **City-owned properties – GRW Boundaries**
 15. New state Law - Cell antennas in City ROW and on utility poles – Ordinance needed
- ✓ **Means 1 to 2 votes; Other Items Discussed or Upcoming: (Number means votes)**
- Boat Dock Leases – all inspected and listed, draft rules completed
 - Brady Lake properties – septic tank requirements – set up presentation from LCRA
 - New Special Event Permits – fun runs, parades, block parties – draft prepared
- ✓ **Annexation Plan – Sept/Oct/Nov process – Southwestern Holes Due**
5. **Additional Animal Control Ordinances needed – no farm animals (Sept 19)**
GRW Master Plan – steering committee – tours in July; next meeting Oct 5
- ✓ **Public Safety (Police/Fire/EMS/Dispatch) Facilities Master Plan – funding plan**
Leadership / Citizen Academy – boards, council
Public Safety Citizen Academy – CERTS; Volunteers – Public Safety Department
3. **Code Enforcement Ordinances - Update Substandard Structures Ordinance-draft**
5. **New Sign Ordinance – Moratorium until February 2018 - draft completed**
- ✓ **Paved Parking Enforcement – Ordinance Changes – discussed with council**
- ✓ **Outside storage regulations in commercial districts**
- ✓ **More Recycle and Clean-up Events (Fall and Spring) – Clean and Green Program**
Neighborhood Meeting – North (highway construction)
Neighborhood Meeting – West (Richards Park)
Neighborhood Meeting – South (Stanburn Park)
Downtown Business Meeting (TXDOT Construction Project & Public Plazas)
4. **Infrastructure Repair – Capital Plans for replacing existing water, sewer, streets**
- ✓ **Street Maintenance / Restoration Master Plan Study**
- ✓ **Update Building Ordinances and Codes – address vacant and rentals**
Stormwater Improvements / Grants
- ✓ **Infill Ordinance and designating areas to offer incentives for new construction**
- ✓ **Possible Rental or Vacant Building Ordinances**
City Employee Safety Procedures and Policies
- ✓ **5 year Comprehensive Plan Review – Citizen Study Committee and P&Z**
- ✓ **Golf Course Advisory Board; renovate golf course; BGA; Two Pro**
- ✓ **Designate Tiny House Development**
Ordinance to outline Procedures/Process for City Council

CITY OF BRADY

2017 Boards & Commissions --- Positions to fill

Yellow - Appointments needed

PLANNING AND ZONING COMMISSION (3 yr term)

Kim Davee, Staff Liaison 325/597-2244 ext 201 kdavee@bradytx.us

PLACE	BOARD MEMBER NAME	CURRENT TERM
1	Nick Blyshack, Chair	6/18
2	Ronnie Aston, Vice Chair	6/20
3	Amy Greer	6/20
4	Thomas Flanigan	6/19
5	Kathy Gloria	6/19
6	Connie Easterwood	6/19
7	Jeff Bedwell	6/18
* ALT	open	6/18

Economic Development Corporation - 4A (2 year term)

Peter Lamont, Staff Liaison 325/597-2152 ext 211 plamont@bradytx.us

PLACE	BOARD MEMBER NAME	CURRENT TERM
1	Lauren Bedwell, President	6/18
2	Don Miller, VP	6/18
3	Jason Valdez	6/19
4	Michelle Derrick	6/18
5	Erin Betts	6/19

ZONING BOARD OF ADJUSTMENT (ZBA/BOA)

Charter & Zoning Ord. Sec. 9.1 (2 yr term)

Kim Davee, Staff Liaison 325/597-2244 ext 201 kdavee@bradytx.us

PLACE	BOARD MEMBER NAME	CURRENT TERM
1	Chris Green	6/19
2	Rod Young, Vice Chair	6/18
3	Heath McBride, Chair	6/18
4	Holly Groves	6/19
5	James Stewart	6/19
* Alt 1	open	6/18
* Alt 2	open	6/18
* Alt 3	open	6/18
* Alt 4	open	6/18

Airport Advisory Board (Ord 1149 - 2 yr term)

Peter Lamont, Staff Liaison 325/597-2152 ext 211 plamont@bradytx.us

PLACE	BOARD MEMBER NAME	CURRENT TERM
1	Bob Rice	6/19
2	open	6/19
3	Richard Lenoir	6/19
4	Richard Jolliff	6/18
5	Kirk Roddie	6/18
6	Dale Scott	6/18
7	Carey Day	6/18

Municipal Court Judges (2yr term)

Tina Keys, Staff Liaison 325/597-2152 ext 207 citysec@bradytx.us

PLACE	BOARD MEMBER NAME	CURRENT TERM
Judge	Bill Spiller	12/17

Brady Youth Association (1yr term)

Peter Lamont, Staff Liaison 325/597-2152 ext 211 plamont@bradytx.us

Council	BOARD MEMBER NAME	CURRENT TERM
	Rey Garza	1/18

Concho Valley Council of Governments Annual Board (1yr term)

Kim Lenoir, Staff Liaison 325/597-2152 ext 209 klenoir@bradytx.us

Council	BOARD MEMBER NAME	CURRENT TERM
	Jeffrey Sutton	6/18

CHARTER REVIEW COMMISSION (4 year term)

Kim Lenoir, Staff Liaison 325/597-2152 ext 209 klenoir@bradytx.us

PLACE	BOARD MEMBER NAME	CURRENT TERM
1	JoAnn Coffey, Chair	2016-2020
2	Teresa Leifeste, Vice Chair	2016-2020
3	Patsy Cole	2016-2020
4	Bill Derrick	2016-2020
5	open	2016-2020
6	Kelly Green	2016-2020
7	Chad Blankenship	2016-2020

INVESTMENT COMMITTEE (1 yr term)

Lisa Remini, Staff Liaison 325/597-2152 ext 204 lremini@bradytx.us

PLACE	BOARD MEMBER NAME	CURRENT TERM
1	Finance Director	FY 2017
2	City Manager	FY 2017
3	Jane Huffman	FY 2017

CITY COUNCIL (3 yr term)

Kim Lenoir, Staff Liaison 325/597-2152 ext 209 klenoir@bradytx.us

PLACE	MEMBER NAME	CURRENT TERM
MAYOR	Anthony Groves	5/20
1	Rey Garza	5/20
2	Shelly Perkins	5/18
3	Jeffrey Sutton	5/18
4	Jane Huffman	5/19
5	James Griffin	5/19

McCulloch County Senior Citizen Association

Sunset Center Advisory Board (2 year term)

Rosie Aguirre, Staff Liaison 325/597-2946 rgomez@bradytx.us

PLACE	BOARD MEMBER NAME	CURRENT TERM
1	Wanda Nesbit - President	10/17
2	Marcia Arons - VP	10/17
3	Elbert Boswell - Treasurer	10/17
4	Sheryl Roberts - Secretary	10/17
5	Mary Bradshaw	10/17
6	Rene Avants	10/17
7	Alvin Bolton	10/17
8	Janice Crawford	10/17
9	Mindy Gober	10/17
10	Bill Spiller	10/17
11	Angelita Torrez	10/17
12	Evelyn Pitcox	10/17
13	Daymon McBee	10/17
14	Rosie Aguirre	Director
15	Kim Lenoir	City Manager
16	Danny Neal	County Judge
17	Hazel Maner	Lifetime

Hotel Occupancy Tax Grant Committee (1yr term)

Peter Lamont, Staff Liaison 325/597-2152 ext 211 plamont@bradytx.us

Director	BOARD MEMBER NAME	CURRENT TERM
	Peter Lamont	FY 2017
Finance	Lisa Remini	FY 2017
City Mgr	Kim Lenoir	FY 2017
Council	Jim Griffin	FY 2017

* Alternates serve 1 year terms

CITY OF BRADY
APPLICATION FOR BOARDS / COMMISSIONS



Name of Applicant: Cathy Ewert Phone Number: 325-456-7420
Address: 505 Burns Ave Alt. Phone Number: 456-7420
E-mail Address: crsc@centex.net

Are you a citizen of the City of Brady? ☒ Yes ☐ No
Are you a registered voter? ☒ Yes ☐ No
Are you currently serving on a City Board? ☐ Yes ☒ No
Have you ever served on a City Board? ☐ Yes ☒ No
Are you currently serving on a Board for any other governmental Agency? ☐ Yes ☒ No

How long have you lived in Brady? 22 yrs

Which Board(s) would you like to apply for?

<input checked="" type="checkbox"/> Planning & Zoning Commission	(3 year term)
<input type="checkbox"/> Economic Development Corporation	(2 year term)
<input type="checkbox"/> Zoning Board of Adjustment	(2 year term)
<input type="checkbox"/> Airport Advisory Board	(2 year term)
<input type="checkbox"/> Charter Review Commission	(4 year term)

*If interested in more than one board, please
number in order of preference*

Employer: Brady ISD Job Title: teacher
Work Address: 2301 Hwy 190, Brady High School
Work Phone #: 597-2491

Professional Experience (include professional memberships and previous employment):

Brady ISD 2006 - Present Science teacher
Borden Chemical 1995-2006 Production Supervisor
EH+S Coordinator
(1989 - 1995)
HEB - Product Development Coordinator, ICP Prod. Supervisor

Community Experience (civic clubs, volunteer activities, service organizations, etc):

Ol Han Dawgs Treasurer 2012-2015
4-H Parent Volunteer 2000-2015
Rio Grande Region Pony Club VRS Rallies 2009-2012