

**BRADY**  
THE CITY OF  
**TEXAS**

Tony Groves  
Mayor

Jim Griffin  
Mayor Pro Tem

Rey Garza  
Council Member Place 1

Shelly Perkins  
Council Member Place 2

Jeffrey Sutton  
Council Member Place 3

Jane Huffman  
Council Member Place 4

Kim Lenoir  
City Manager

Tina Keys  
City Secretary

Shannon Kackley  
City Attorney

*The mission of the City of Brady is to celebrate and share our rich history, encourage diverse housing choices, provide employment opportunities, exercise and promote fiscal responsibility, deliver exceptional customer services, and ensure quality infrastructure that fosters a thriving sustainable community for our citizens and visitors.*

## CITY OF BRADY COUNCIL AGENDA REGULAR CITY COUNCIL MEETING SEPTEMBER 19, 2017 AT 6:00 PM

NOTICE is hereby given of a meeting of the City Council of City of Brady, McCulloch County, State of Texas, to be held at 6:00pm on September 19, 2017, at the City of Brady Municipal Court Building, located at 207 S. Elm Street, Brady, Texas, for the purpose of considering the following items. The City Council of the City of Brady, Texas, reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

### 1. CALL TO ORDER, ROLL CALL & CERTIFICATION OF A QUORUM

### 2. INVOCATION & PLEDGE OF ALLEGIANCE

### 3. PUBLIC COMMENTS: Reserved for items NOT listed on the agenda

*Please limit individual public comments to three (3) minutes. In accordance with TX AG opinion, any public comment addressing items not on the agenda, will only be heard by the City Council. No formal action, deliberation, discussion, or comment will be made by City Council. State Law prohibits any deliberation of or decisions regarding items presented in public comments. City Council may only make a statement of specific factual information given in response to the inquiry; recite an existing policy; or request staff to place the item on an agenda for a subsequent meeting.*

### 4. CONSENT AGENDA: Reserved for routine items

*Consent Agendas are used to save time for the public meeting. Any item may be removed from the Consent Agenda at the request of a Council Member and considered separately following the Consent Agenda approval. All items listed on the Consent Agenda are to be with one motion "Move to approve Consent Agenda."*

- A. Approval of Audit Board for September 19, 2017.
- B. Approval of Minutes for Special Meeting August 31 and Regular Meeting September 5, 2017.
- C. Approval of the Mayor's appointment of Stan Amyett to the Airport Advisory Board.
- D. Approval of the Mayor's appointment of Rex Ewert to the Charter Review Commission.

### 5. PRESENTATIONS:

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### 6. PUBLIC HEARINGS AND INDIVIDUAL CONCERNS:

- A. Continue public hearing posted February 14, continued to June 13, and continue to September 12, to receive comments for or against a revised re-plat of the Davee Subdivision as requested by the City of Brady (published 01/25/2017).
- B. Discussion, consideration and possible action regarding Planning and Zoning Commission's recommendation to City Council to approve re-plat of the Davee Subdivision (survey 7-10-17) as requested by the City of Brady.

- C. A public hearing regarding a Specific Use Provision (SUP) as requested by Greg and Cheryl Kubacak for property located at 1000 East 4<sup>th</sup> Street for the purpose of Commercial storage. (published 08/23/2017)
- D. Discussion, consideration and possible action regarding first reading of **Ordinance 1235** for a Specific Use Provision (SUP) as requested by Greg and Cheryl Kubacak for property located at 1000 East 4<sup>th</sup> Street for the purpose of Commercial storage (Planning and Zoning recommended approval 9-12-17)..

## 7. INDIVIDUAL CONCERNS

*City Council Members are to deliberate the following items. Staff will present the item and are prepared to answer City Council Member questions. The Mayor will recognize Council Members as the council discussed the item so everyone is heard. Once the City Council Members finish discussion, the Mayor will recognize attendees who have comments. Attendees and council members need to direct comments to the Mayor as they are recognized. When all comments are complete, the Mayor will call for a motion.*

- A. Discussion, consideration and possible action regarding second and final reading of **Ordinance 1232** of the City of Brady, Texas, to adopt FY 2018 Budget.
- B. Discussion, consideration and possible action regarding ratification of the tax increase reflected in the FY 2018 Budget.
- C. Discussion, consideration and possible action regarding second and final reading of **Ordinance 1233** of the City of Brady, Texas, to adopt 2017 property tax rate.
- D. Discussion, consideration and possible action regarding second and final reading of **Ordinance 1234** of the City of Brady, Texas, to adopt October 1, 2017 Schedule of Fees and Charges.
- E. Discussion, consideration, and possible action regarding **Resolution 2017-033** to adopt revisions to the Personnel Policy adding a 28-day, 212 hour work period for Fire Department in accordance with Federal Regulations, adjustments to leave paid, and clarifying taken-home vehicles in accordance with city policy.
- F. Discussion, consideration, and possible action regarding **Demolition Order 2016-10** in accordance the Code of Ordinances Section 3.207 to authorize demolition of dilapidated structures at 502 West 2<sup>nd</sup> Street in the Luhr Subdivision, Block 97, Lot 3. (Public Hearing held July 18, 2017).
- G. Discussion, consideration and possible action regarding adoption of the revised Mission-Vision-Purpose-Values Statements.
- H. Discussion, consideration and possible action authorizing the Fire Department to perform a training burn of the Old Jockey House as suggested by the GRW Steering Committee before the upcoming Hogtoberfest event at the GRW Complex.
- I. Discussion, consideration and possible action regarding appointment of a Council position for the Hotel Occupancy Committee for FY2018.
- J. Discussion, consideration and possible action regarding nomination of members of the McCulloch County Appraisal District Board of Directors.
- K. Discussion regarding City Council procedures and process.

## 8. STAFF REPORTS

- A. August Monthly Financial and Utility Reports
- B. August Monthly Activity Reports – Seniors, Golf, BPD, Animal Control, Tourism Funding, Airport, Code Enforcement, Chronic Code Compliance Update, Administrative Projects
- C. Upcoming Special Events/Meetings:
  - September 23 – 9am to 12 noon Free Fall Bulk Trash Drop-off – GRW Complex
  - October 7 – Fall Sweep Clean-up – GRW
  - October 10 – 6pm Ol' Hound Dawgs Booster Club - Homecoming Bonfire – Brady Lake Park
  - October 13 – BISD Homecoming
  - October 14 – 5K/1 mile Color Fun Run – Richards Park and Brady Creek Trail
  - October 28-29 – Hogtoberfest – GRW Complex
- D. Upcoming City Calendar:
  - September 21 – 6pm BEDC Meeting
  - October 3 – 6pm – Radium Water Project Update; Council Meeting
  - October 5 – 5pm GRW Steering Committee
  - October 9 – Columbus Day – City Offices Closed / In-service Training Day – No Trash Service
  - October 10 & 11 – Holiday Reschedule of Trash – Mon service on Tues; Tues Service on Wed
  - October 10 – 5:30pm P&Z Regular Meeting
  - October 17 – 4pm City Council Work Session; 6pm Regular Council Meeting
  - October 26 – 5:30pm Charter Review Commission

## 9. ANNOUNCEMENTS

Pursuant to the Texas Government Code § 551.0415, City Council Members and City staff may make reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include: Expressions of thanks, congratulations, or condolence; An honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision; Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and Announcements involving an imminent threat to public health and safety of people in the municipality that has arisen after the posting of the agenda.

## 10. ADJOURNMENT

*I certify that this is a true and correct copy of the City of Brady City Council Meeting Agenda and that this notice as posted on the designated bulletin board at Brady City Hall, 201 E. Main St., Brady, Texas 76825; a place convenient and readily accessible to the public at all times, and said notice was posted on \_\_\_\_\_ by 6:00 p.m. and will remain posted continuously for 72 hours prior to the scheduled meeting pursuant to Chapter 551 of the Texas Government Code.*

Tina Keys, City Secretary

In compliance with the American with Disabilities Act, the City of Brady will provide for reasonable accommodations for persons attending public meetings at City Facilities. Requests for accommodations or interpretive services must be received at least 48 hours prior to the meeting. Please contact the City Secretary at 325-597-2152 or [citysec@bradytx.us](mailto:citysec@bradytx.us).

**Attendance by Other Elected or Appointed Officials:** It is anticipated that members of other governmental bodies, and/or city boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the body, board, commission and/or committee. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a possible meeting of the other body, board, commission and/or committee, whose members may be in attendance, if such numbers constitute a quorum. The members of the boards, commissions and/or committees may be permitted to participate in discussion on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless item and action is specifically provided for on an agenda for that body, board, commission or committee subject to the Texas Open Meetings Act.

The City Council of the City of Brady reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on this agenda as authorized by the Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.086 (Deliberations, vote or final action about competitive matters of the public power utility), and 551.087 (Economic Development).

This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes written interpretation of the Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.114(c) and the meeting is conducted by all participants in reliance on this opinion.

STATE OF TEXAS

COUNTY OF McCULLOCH

CITY OF BRADY

The City Council of the City of Brady, Texas met in a Special Meeting on Thursday, August 31, 2017 at 5:00 pm at the City of Brady Municipal Court Building located at 207 S. Elm Street, Brady, Texas with Mayor Tony Groves presiding. Council Members present were Shelly Perkins, Jeffrey Sutton, and Jane Huffman. City staff present were City Manager Kim Lenoir, and City Secretary Tina Keys.

#### **1. CALL TO ORDER, ROLL CALL & CERTIFICATION OF A QUORUM**

Mayor Groves called the meeting to order at 5:01 p.m. Council quorum was certified.

#### **2. INDIVIDUAL CONCERNS**

- A. Discussion, consideration and possible action regarding approving Resolution 2017-032 authorizing a noise variance as authorized by Code of Ordinances, Noise Nuisances, Section 8.501.2(c) for the 44<sup>th</sup> Annual World Championship BBQ Goat Cook-off to be held on September 2, 2017 at Richards Park. Kim Lenoir presented. Council Member Perkins moved to approve Resolution 2017-032. Seconded by Council Member Sutton. All Council Members voted "aye" and none "nay". Motion carried in a 3 – 0 vote.

#### **3. ADJOURNMENT**

There being no further business, the Mayor adjourned the meeting at 5:04 pm.

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\_\_\_\_\_  
Mayor Anthony Groves

Attest: \_\_\_\_\_  
\_\_\_\_\_  
Tina Keys, City Secretary

STATE OF TEXAS

COUNTY OF McCULLOCH

CITY OF BRADY

The City Council of the City of Brady, Texas met in a Regular Meeting on Tuesday, September 5, 2017 at 6:00 pm at the City of Brady Municipal Court Building located at 207 S. Elm Street, Brady, Texas with Mayor Tony Groves presiding. Council Members present were Shelly Perkins, Jeffrey Sutton, Jane Huffman and Rey Garza. City staff present were City Manager Kim Lenoir, Community Services Director Peter Lamont, Finance Director Lisa Remini, Police Chief Steve Thomas, Fire Chief Brian Meroney, Code Enforcement Officer Kim Davee, Water Crew Leader Vernon Canter, and City Secretary Tina Keys. Also in attendance were: Michele Derrick, Tina Workman, Lynn Farris, Brittanie Hail, Annita Ellison, Julie Ramos, Carl and Jeanette Tacker, Harold Tacker, Suzanne Coffman, Louise Long, and Frank Lilly.

**1. CALL TO ORDER, ROLL CALL & CERTIFICATION OF A QUORUM**

Mayor Groves called the meeting to order at 6:00 p.m. Council quorum was certified.

**2. INVOCATION AND PLEDGE OF ALLEGIANCE**

Mayor Groves gave the invocation and the Pledge of Allegiance was recited.

**3. PUBLIC COMMENTS**

There were no public comments

**4. CONSENT AGENDA**

- A. Approval of Audit Board for September 5, 2017.
- B. Approval of Minutes for August 22, 2017 Special Meeting

Council Member Garza moved to approve the Consent Agenda. Seconded by Council Member Sutton. All Council Members voted "aye" and none "nay". Motion carried in a 4 – 0 vote.

**5. PRESENTATIONS**

- A. October's Breast Cancer Awareness Month – Fire/EMS Chief Brian Meroney; Hope from the Heart representative Michele Derrick; and Premier Silica, now Pioneer Sands, represented by Tina Workman and Brittanie Hail presented event plans, pink t-shirts and the 2<sup>nd</sup> Annual 1 mile/5K Color Run in Richards Park and on the Brady Creek Trail on October 14, 2017

**6. PUBLIC HEARING:**

- A. Second and Final Public Hearing for the proposed 2017 property tax rate for the Fiscal Year 2017-2018 Budget year. Lisa Remini presented. Public Hearing was opened at 6:13 p.m. There were no comments. Public Hearing was closed at 6:15 p.m.
- B. Opened Public Hearing for the proposed Fiscal Year 2017-2018 Budget at 6:16 p.m. Lisa Remini Presented. There were no comments. Public Hearing was closed at 6:17 p.m.

**7. INDIVIDUAL CONCERNS**

- A. Discussion, consideration, and possible action regarding first reading of Ordinance 1232 of the City of Brady,

Texas, to adopt FY 2018 Budget. Lisa Remini presented. Council Member Huffman moved to approve the first reading of Ordinance 1232. Seconded by Council Member Garza. In a roll call vote: Rey Garza – Aye / Shelly Perkins – Aye / Jeffrey Sutton – Aye / Jane Huffman – Aye. No Council Members voted “nay”, motion carried in a 4 – 0 vote.

- B. Discussion, consideration and possible action regarding ratification of the tax increase reflected in the FY 2018 Budget. Council Member Garza moved to approve. Seconded by Council Member Perkins. All Council Members voted “aye” and none “nay”. Motion carried in a 4 – 0 vote.
- C. Discussion, consideration and possible action regarding first reading of Ordinance 1233 of the City of Brady, Texas to adopt 2017 property tax rate. Council Member Perkins moved that the property tax rate be increased by the adoption of a Tax rate of 0.409609 per \$100 of taxable value, which is effectively an 8 (eight) percent increase in the tax rate. Motion was seconded by Council Member Sutton. In a roll call vote: Rey Garza – Aye / Shelly Perkins – Aye / Jeffrey Sutton – Aye / Jane Huffman – Aye, motion carried in a 4 – 0 vote.
- D. Discussion, consideration and possible action regarding first reading of Ordinance 1234 of the City of Brady, Texas, to adopt October 1, 2017 Schedule of Fees and Charges. Council Member Garza moved to change Landfill fee to “any load less than 1,000 pounds is \$10”. Seconded by Council Member Huffman. Perkins moved to amend motion to add “inside city limits”. Seconded by Garza. Three council members voted “aye” and one Council Member, Sutton, voted “nay”. Motion carried in a 3 – 1 vote. Council Member Garza moved to approve the first reading of Ordinance 1234, as amended. Seconded by Council Member Huffman. All Council Members voted “aye” and none “nay”. Motion carried in a 4 – 0 vote.
- E. Discussion, consideration and possible action regarding Resolution 2017-031 adopting the City’s Investment Policy and appoint a Council Member to the FY18 Investment Committee. Council Member Perkins moved to approve appointing Council Member Huffman to the Investment Committee. Seconded by Council Member Garza. All Council Members voted “aye” and none “nay”. Motion carried in a 4 – 0 vote.
- F. Discussion, consideration, and possible action regarding Demolition Order 2016-10 in accordance the Code of Ordinances Section 3.207 to authorize demolition of dilapidated structures at 502 West 2<sup>nd</sup> Street in the Luhr Subdivision, Block 97, Lot 3. (Public Hearing held July 18, 2017). Peter Lamont presented. Property owner, Julie Ramos, forgot she needed a timeline. She has been busy with Hurricane Harvey. She pays someone to clean yard monthly. She has taken down garage and is looking for someone to haul away debris. She is asking for an extension to the end of January. Council Member Perkins asked how long it has been uninhabited. Property owner stated 10 years. Perkins asked if the property owner is certain she wants to take on this task. Mrs. Ramos said she would like to make this her home to come home to. Council agreed to give homeowner another opportunity to present to Council with a reasonable timeline at next council meeting in September. Council Member Huffman moved to delay. Seconded by Council Member Garza. Three council members voted “aye” and one, Council Member Sutton, voted “nay”. Motion carried in a 3 – 1 vote.
- G. Discussion, consideration and possible action regarding adoption of the revised Mission-Vision-Values Statement. Council Member Perkins moved to postpone to next meeting. The motion was seconded by Council Member Huffman. All Council Members voted “aye” and none “nay”. Motion carried in a 4 – 0 vote.
- H. Discussion, consideration and possible action regarding filling vacancies and term expired positions on the City’s Boards and Commissions. Mayor recommended approving Stan Amyett as well as Rex and Cathy Ewert. Council Member Sutton moved to appoint Stan Amyett. Council Member Perkins would like time to

review applications. She is only willing to approve Cathy Ewert since her application is the only one they had prior to meeting. Council Member Perkins moved to approve Cathy Ewert. Seconded by Council Member Sutton. All council members voted “aye” and none “nay. Motion carries in a 4 – 0 vote. Mayor nominated Stan Amyett and Rex Ewert. Council Member Huffman moved to consider the Mayor’s nominations at next meeting. Seconded by Council Member Perkins. All Council Members voted “aye” and none “nay”. Motion carries with a 4 – 0 vote.

- I. Discussion regarding future work sessions and topics. There was discussion about the next meeting starting with a workshop at 4:00pm. Council Member Sutton stated he will not be in attendance at next meeting. Council Member Huffman mentioned that it's also possible that Council Member Griffin will still be out of town at that time. Council Member Perkins would like Animal Shelter put at the top of the list. The City Manager will bring plans for the Animal Shelter to the next meeting or two.
- J. Discussion regarding City Council procedures and process. There was no discussion.

## 8. STAFF REPORTS

### A. Upcoming Special Events/Meetings:

September 16, 2pm to 1am – Celebration of “Diez y Seis” and County’s Mexican Heritage, Mexican Colony Church and Pavilion  
September 16-17 – Tres Amigos Golf Tournament  
September 10 – 2pm, Event Center - Historians and Storytellers Annual Event

### B. Upcoming City Calendar:

September 12 – P&Z – Public Hearing on the Davee Addition Replat  
September 16 and 23 – City-Wide Bulk Trash Collection Event – GRW Complex  
September 19 – 4pm Work Session – City Council  
September 19 - City Council – Public Hearing Davee Addition Replat  
September 19 - Second Reading for Ordinances – Budget; Fees and Utility Rates; Tax Rate

## 9. ANNOUNCEMENTS

Council Member Garza commented on Goat Cook-off and commended PPM staff on a great job working on the park.

Council Member Perkins – Sunday 10<sup>th</sup> – 2:00pm, Historians and Storytellers - In Memory of all fire and EMS who served on 9-11 in New York. Honoring fire and EMS and volunteer fire departments.

## 10. EXECUTIVE SESSION

Regular Session was closed at 7:27pm and Council took a break before going into Executive Session.

- A. Executive Session was opened at 7:40pm.Pursuant to Section 551.072 (Deliberations about Real Property), the City Council will deliberate the purchase, exchange, lease, or value of real properties of the City as the deliberation in an open meeting will have the detrimental effect on the position of the City in negotiations with a third person for new water line easements and water distribution facilities.
- B. Pursuant to Section 551.074 (Personnel Matters) City Council will meet to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee: City Manager Lenoir and City Attorney duties under the City Charter.

**11. OPEN SESSION ACTION on Any Executive Session Item listed above, if needed.**

Mayor opened regular session at 8:37pm.

Motion by Council Member Garza and seconded by Council Member Sutton to authorize the Mayor to finalize documents to acquire land and easements for the new water system improvements as discussed in executive session.

**12. ADJOURNMENT**

There being no further business, the Mayor adjourned the meeting at 8:39pm.

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Mayor Anthony Groves

Attest: \_\_\_\_\_

Tina Keys, City Secretary

CITY OF BRADY  
APPLICATION FOR BOARDS / COMMISSIONS



Name of Applicant: Stan Amyett Phone Number: 325-597-0787  
Address: 804 Grand Ave Brady, TX 76825 Alt. Phone Number: 325-456-3105  
E-mail Address: stan@stanamyett.com

Are you a citizen of the City of Brady?  Yes  No

Are you a registered voter?  Yes  No

Are you currently serving on a City Board?  Yes  No

Have you ever served on a City Board?  Yes  No

Are you currently serving on a Board for any other governmental Agency?  Yes  No

How long have you lived in Brady? 12 years

Which Board(s) would you like to apply for?

<input type="checkbox"/>	Planning & Zoning Commission	(3 year term)
<input type="checkbox"/>	Economic Development Corporation	(2 year term)
<input type="checkbox"/>	Zoning Board of Adjustment	(2 year term)
<input checked="" type="checkbox"/>	Airport Advisory Board	(2 year term)
<input type="checkbox"/>	Charter Review Commission	(4 year term)

*If interested in more than one board, please number in order of preference*

Employer: State Farm Job Title: Agent  
Work Address: 1206 S. Bridge St. Brady, TX 76825  
Work Phone #: 325-597-0787

Professional Experience (include professional memberships and previous employment):

Insurance and Financial Services - 31 years.  
Including Aviation insurance for 13 years.

Community Experience (civic clubs, volunteer activities, service organizations, etc):

Rotary  
Lion's Club

CITY OF BRADY  
APPLICATION FOR BOARDS / COMMISSIONS

Comments or special qualifications:

Active pilot for 39 years. Commercial, Instrument and multi-engine rated. I own and keep 2 aircraft at the Brady airport.

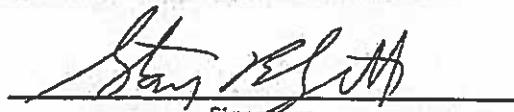
Resume (type or copy and paste your resume in the area below or attach as separate page):

(NOT REQUIRED)

Interests & Experiences (please tell us about yourself and why you want to serve)

I have been an active general aviation pilot for 39 years.

RETURN TO CITY OF BRADY, ATTN: CITY SECRETARY PO BOX 351, BRADY TX 76825

  
Signature

9-5-17

Date

## APPLICATION FOR BOARDS / COMMISSIONS



Name of Applicant: REX ELLIERT Phone Number: (325) 456-6020  
 Address: 505 BURNS BRADY, TX Alt. Phone Number: \_\_\_\_\_  
 E-mail Address: CRSCE@CEITEX.NET

Are you a citizen of the City of Brady?

Yes  No

Are you a registered voter?

Yes  No

Are you currently serving on a City Board?

Yes  No

Have you ever served on a City Board?

Yes  No

Are you currently serving on a Board for any other governmental Agency?

Yes  No

How long have you lived in Brady? 22 yrs

Which Board(s) would you like to apply for?

*If interested in more than one board, please number in order of preference*

<input type="checkbox"/>	Planning & Zoning Commission	(3 year term)
<input type="checkbox"/>	Economic Development Corporation	(2 year term)
<input type="checkbox"/>	Zoning Board of Adjustment	(2 year term)
<input type="checkbox"/>	Airport Advisory Board	(2 year term)
<input checked="" type="checkbox"/>	Charter Review Commission	(4 year term)

Employer: BRADY ISD

Job Title: TEACHER

Work Address: 1003 W 11TH ST. BRADY, TX 76825

Work Phone #: (325) 577-2491

Professional Experience (include professional memberships and previous employment):

1993-2001 SELF-EMPLOYED BUSINESS PERSON  
1999-PRESENT TEACHER FOR BRADY ISD

Community Experience (civic clubs, volunteer activities, service organizations, etc):

HELPED WILONS CLUB BENEFITS  
 " " W/ ROTARY " "  
 " " W/ BOAT COOK-OFF  
4-H ADULT LEADER

APPLICATION FOR BOARDS / COMMISSIONS

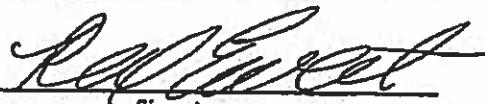
Comments or special qualifications:

Resume (type or copy and paste your resume in the area below or attach as separate page): **(NOT REQUIRED)**

Interests & Experiences (please tell us about yourself and why you want to serve)

THIS WOULD ENHANCE MY KNOWLEDGE  
OF LOCAL GOVT. & ALLOW ME TO  
INCORPORATE THAT INTO MY GOVERNMENT  
CLASSES

RETURN TO CITY OF BRADY, ATTN: CITY SECRETARY PO BOX 351, BRADY TX 76825

  
Signature

8-347

Date

# CITY OF BRADY

## 2017 - 2018 Boards & Commissions --- Positions to fill

### Yellow - Appointments needed

#### PLANNING AND ZONING COMMISSION (3 yr term)

Kim Davee, Staff Liaison 325/597-2244 ext 201 kdavee@bradytx.us

PLACE	BOARD MEMBER NAME	CURRENT TERM
1	Nick Blyshack, Chair	6/18
2	Ronnie Aston, Vice Chair	6/20
3	Amy Greer	6/20
4	Thomas Flanigan	6/19
5	Kathy Gloria	6/19
6	Connie Easterwood	6/19
7	Jeff Bedwell	6/18
* ALT	Cathy Ewert	6/18

#### Economic Development Corporation - 4A (2 year term)

Peter Lamont, Staff Liaison 325/597-2152 ext 211 plamont@bradytx.us

PLACE	BOARD MEMBER NAME	CURRENT TERM
1	Lauren Bedwell, President	6/18
2	Don Miller, VP	6/18
3	Jason Valdez	6/19
4	Michelle Derrick	6/18
5	Erin Betts	6/19

#### ZONING BOARD OF ADJUSTMENT (ZBA/BOA)

Charter & Zoning Ord. Sec. 9.1 (2 yr term)

Kim Davee, Staff Liaison 325/597-2244 ext 201 kdavee@bradytx.us

PLACE	BOARD MEMBER NAME	CURRENT TERM
1	Chris Green	6/19
2	Rod Young, Vice Chair	6/18
3	Heath McBride, Chair	6/18
4	Holly Groves	6/19
5	James Stewart	6/19
* Alt 1	open	6/18
* Alt 2	open	6/18
* Alt 3	open	6/18
* Alt 4	open	6/18

#### Airport Advisory Board (Ord 1149 - 2 yr term)

Peter Lamont, Staff Liaison 325/597-2152 ext 211 plamont@bradytx.us

PLACE	BOARD MEMBER NAME	CURRENT TERM
1	Bob Rice	6/19
2	Stan Amyett	6/19
3	Richard Lenoir	6/19
4	Richard Jolliff	6/18
5	Kirk Roddie	6/18
6	Dale Scott	6/18
7	Carey Day	6/18

#### Municipal Court Judges (2yr term)

Tina Keys, Staff Liaison 325/597-2152 ext 207 citysec@bradytx.us

PLACE	BOARD MEMBER NAME	CURRENT TERM
Judge	Bill Spiller	12/17

#### Brady Youth Association (1yr term)

Peter Lamont, Staff Liaison 325/597-2152 ext 211 plamont@bradytx.us

Council	Rey Garza	1/18
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#### Concho Valley Council of Governments Annual Board (1yr term)

Kim Lenoir, Staff Liaison 325/597-2152 ext 209 klenoir@bradytx.us

Council	Jeffrey Sutton	6/18
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#### CHARTER REVIEW COMMISSION (4 year term)

Kim Lenoir, Staff Liaison 325/597-2152 ext 209 klenoir@bradytx.us

PLACE	BOARD MEMBER NAME	CURRENT TERM
1	JoAnn Coffey, Chair	2016-2020
2	Teresa Leifeste, Vice Chair	2016-2020
3	Patsy Cole	2016-2020
4	Bill Derrick	2016-2020
5	Rex Ewert	2016-2020
6	Kelly Green	2016-2020
7	Chad Blankenship	2016-2020

#### INVESTMENT COMMITTEE (1 yr term)

Lisa Remini, Staff Liaison 325/597-2152 ext 204 lremini@bradytx.us

PLACE	BOARD MEMBER NAME	CURRENT TERM
1	Finance Director	FY 2018
2	City Manager	FY 2018
3	Jane Huffman	FY 2018

#### CITY COUNCIL (3 yr term)

Kim Lenoir, Staff Liaison 325/597-2152 ext 209 klenoir@bradytx.us

PLACE	MEMBER NAME	CURRENT TERM
MAYOR	Anthony Groves	5/20
1	Rey Garza	5/20
2	Shelly Perkins	5/18
3	Jeffrey Sutton	5/18
4	Jane Huffman	5/19
5	James Griffin	5/19

#### McCulloch County Senior Citizen Association

##### Sunset Center Advisory Board (2 year term)

Rosie Aguirre, Staff Liaison 325/597-2946 rgomez@bradytx.us

PLACE	BOARD MEMBER NAME	CURRENT TERM
1	Wanda Nesbit - President	10/17
2	Marcia Arons - VP	10/17
3	Elbert Boswell - Treasurer	10/17
4	Sheryl Roberts - Secretary	10/17
5	Mary Bradshaw	10/17
6	Rene Avants	10/17
7	Alvin Bolton	10/17
8	Janice Crawford	10/17
9	Mindy Gober	10/17
10	Bill Spiller	10/17
11	Angelita Torrez	10/17
12	Evelyn Pitcox	10/17
13	Daymon McBee	10/17
14	Rosie Aguirre	Director
15	Kim Lenoir	City Manager
16	Danny Neal	County Judge
17	Hazel Maner	Lifetime

#### Hotel Occupancy Tax Grant Committee (1yr term)

Peter Lamont, Staff Liaison 325/597-2152 ext 211 plamont@bradytx.us

Director	Peter Lamont	FY 2018
Finance	Lisa Remini	FY 2018
City Mgr	Kim Lenoir	FY 2018
Council	Jim Griffin	FY 2018

\* Alternates serve 1 year terms

# City Council

## City of Brady, Texas

### Agenda Action Form

<b>AGENDA DATE:</b>	9-19-2017	<b>AGENDA ITEM</b>	6. A & B
<b>AGENDA SUBJECT:</b>	<p>A. Continue public hearing posted February 14, continued to June 13, and continue to September 12, to receive comments for or against a revised re-plat of the Davee Subdivision as requested by the City of Brady (published 01/25/2017).</p> <p>B. Discussion, consideration and possible action regarding Planning and Zoning Commission's recommendation to City Council to approve re-plat of the Davee Subdivision (survey 7-10-17) as requested by the City of Brady.</p>		
	<b>PREPARED BY:</b>	K Lenoir	<b>Date Submitted:</b>
<b>EXHIBITS:</b>	Draft Re-plat; Lot 12R		
<b>BUDGETARY IMPACT:</b>	<b>Required Expenditure:</b>	\$00.00	
	<b>Amount Budgeted:</b>	\$00.00	
	<b>Appropriation Required:</b>	\$00.00	
<b>CITY MANAGER APPROVAL:</b>			
<b>SUMMARY:</b> <p>Davee Addition is city-owned property that was zoned Manufacture Homes and the city has leased several lots since the 1960s. These lots are served by city water and electric, but not sewer. TCEQ regulations require lots with sewer to be at least <math>\frac{1}{2}</math> acre in size if city water is available. The City of Brady requested the replat the lots to be in compliance with current TCEQ regulations, since they are adjacent to the Brady Lake. The replat takes the subdivision from 58 lots to 24 lots.</p> <p>The first survey had some conflicts with the replatted Lot 12R and existing facilities. So the surveyor has adjusted that lot line and resubmitted a survey on 7-10-17.</p> <p>P&amp;Z held a public hearing September 12, with no concerns submitted by the public. P&amp;Z recommends city council approve the Davee re-plat updated 7-10-17.</p>			
<b>RECOMMENDED ACTION:</b> <p>A) Open Public Hearing, announce time. Staff will present. Accept public comments. Close public hearing, announce time.</p> <p>B) Move to accept P&amp;Z recommendation to approve Davee Subdivision Re-plat.</p>			

**CITY COUNCIL**  
**CITY OF BRADY, TEXAS**  
**AGENDA ACTION FORM for ORDINANCE**

<b>AGENDA DATE:</b>	09/19/2017   <b>AGENDA ITEM</b> 6.D.		
<b>AGENDA SUBJECT:</b>	Discussion, consideration and possible action regarding <b>first reading of Ordinance 1235 for a Specific Use Provision (SUP)</b> as requested by Greg and Cheryl Kubacak for property located at 1000 East 4 <sup>th</sup> Street for the purpose of Commercial storage (Planning and Zoning recommended approval 9-12-17).		
<b>PREPARED BY:</b>	Kimberly Davee	<b>Date Submitted:</b>	09/14/2017
<b>EXHIBITS:</b>	SUP Ordinance; Zoning Application; Map; Terms of Agreement Site Plan; Screening proposals; Ordinance 1235		
<b>BUDGETARY IMPACT:</b>	<b>Required Expenditure:</b>	\$00.00	
	<b>Amount Budgeted:</b>	\$00.00	
	<b>Appropriation Required:</b>	\$00.00	
<b>CITY MANAGER APPROVAL:</b>			

**SUMMARY:**

Greg and Cheryl Kubacak, owners of Texas Wildlife Supply have applied for an SUP on 1000 East 4<sup>th</sup> Street on May 19, 2017. After an initial meeting with the neighborhood in which they expressed opposition, a joint meeting was held at City Hall between the two sides on August 3, 2017.

After a separate meeting with the neighbors of the Southeast side and the Kubacak family, it seems an agreement has been reached. The agreed upon terms are included:

- A two year permit with Options for the City to renew;
- Vegetative visual barrier at least 6 foot high at maturity, ex. Red Tip Photinia, Yaupon Holly, Italian Cypress or similar;
- Primary Entrance off A.L. Reed;
- Secondary/Emergency gated Entrance off Plum;
- 25 foot corner setbacks for sight visibility on all corner;
- All truck traffic should completely enter the property for loading/unloading.

A public Hearing was conducted and this item was discussed at the September 12, 2017 Planning and Zoning Commission Meeting. No one spoke against the terms and the recommendation to City Council passed Unanimously (Cathy Ewert motion and Nick Blyshak second, approved 4-0).

**RECOMMENDED ACTION:**

Staff recommends the first reading by City Council.

**Mayor:** “Do I have a motion to read the full ordinance?”

**If no, Mayor will state:** “A majority of the City Council has dispensed with the full reading of the ordinance.”

**Mayor will ask:** “Madam City Secretary please read the Ordinance Preamble for the record in accordance with the City Charter.” “Secretary reads preamble”

**Mayor calls for a motion:**

Move to approve first reading of Ordinance 1235

**ORDINANCE NO. 1235**

**AN ORDINANCE OF THE CITY OF BRADY, TEXAS GRANTING A SPECIFIC USE PROVISION FOR THE PROPERTY LOCATED AT 1000 EAST 4TH STREET IN THE SINGLE-FAMILY RESIDENTIAL DISTRICT UPON APPLICATION BY GREG AND CHERYL KUBACAK.**

**WHEREAS**, Chapter 211 of the Texas Local Government Code empowers the City of Brady, Texas (City) to enact zoning regulations and provide for their administration, enforcement and amendment; and

**WHEREAS**, the City has previously deemed it necessary and desirable to adopt zoning regulations to provide for the orderly development of property within the City in order to promote the public health, safety, morals and general welfare of the residents of the City, and

**WHEREAS**, Chapter 14 of the Brady Code of Ordinances constitutes the City's Zoning Regulations and requires property to be zoned in accordance with proper designations as defined by the City; and

**WHEREAS**, Greg and Cheryl Kubacak applied for a Specific Use Provision to use their property located at 1000 East 4th Street as commercial property; and

**WHEREAS**, the Planning and Zoning Commission of the City provided adequate notice and held a public hearing on September 12, 2017 in accordance with the Brady Code of Ordinances and Chapter 211 of the Texas Local Government Code; and

**WHEREAS**, the Planning and Zoning Commission of the City recommended approval of the Specific Use Provision of the designated property and confirmed that the Specific Use Provision is uniform and conforms to the plan and design of the City's Zoning regulations; and

**WHEREAS**, the City Council held a public hearing on September 19, 2017 regarding the Specific Use Provision and its effect on nearby properties and complied with notice provisions of the Texas Local Government Code; and

**WHEREAS**, the City Council believes the Specific Use Provision will not adversely affect the character of the area of the neighborhood in which it is proposed; will not substantially depreciate the value of adjacent or nearby properties; will be in keeping with the spirit and intent of the City's Zoning Ordinance; will comply with applicable standards of the district in which located; and will not adversely affect traffic, public health, public utilities, public safety and the general welfare of the residents of the City;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF  
BRADY, TEXAS, THAT:**

A Specific Use Provision is allowed for the Property located as 1000 East 4<sup>th</sup> Street in the Luhr Subdivision, Block 29, Lot 1 (the "Property") in the Single-Family Residential District subject to the conditions listed below.

**Specific Use Provision: Commercial**

**Conditions:**

1. The Property shall have a vegetative barrier located on the perimeter of the Property. The vegetative barrier shall be at least 6' high at maturity. The vegetative barrier shall be planted within 60 days of the passage of this Ordinance and shall be composed of vegetation that will reach maturity within two years of the passage of this ordinance.
2. There shall be a primary gated entrance off A.L. Reed.
3. There shall be a secondary/emergency gated entrance off Plum Street.
4. There shall be 25' setback on all four corners of the Property for sight visibility.
5. All truck traffic shall completely enter the Property for loading and unloading.
6. This Specific Use Provision automatically expires on the second anniversary of this Ordinance. The Owners of the Property may seek a renewal or extension of this Specific Use Provision after demonstrating compliance hereof and no detrimental effect to nearby properties.

**PASSED and APPROVED on its First Reading on this the \_\_\_\_\_ day of \_\_\_\_\_ 2017.**

**PASSED and APPROVED on its Second Reading this the \_\_\_\_\_ day of \_\_\_\_\_ 2017.**

---

Anthony Groves, Mayor

**ATTEST:**

---

Tina Keys, City Secretary

1000 East 4th Street



This product and its contents are the property of the respective governmental entity and BIS Consultants. Use is restricted for official purposes.

**Specific Use Permit**

**1000 A L Reed**

**Brady, TX 76825**

***Texas Wildlife Supply***

**Considerations:**

1. Time limit:
  - a. Life-time = Kubacak ownership
  - b. 5 year
  - c. 2 year with a re-assessment clause for constructive input
2. Type of fencing
3. Entrance/Exit confined to A L Reed with an emergency gated exit on Plum.

**Simple Lot Drawing:**

See attached.

**Types of Fencing to consider:**

This has to be within the city approval as well.

1. Aluminum
2. Wood
3. PVC
4. Wrought Iron
5. Vinyl
6. Chain Link
7. Bushes (red tip photinia, evergreen, sage, et al)



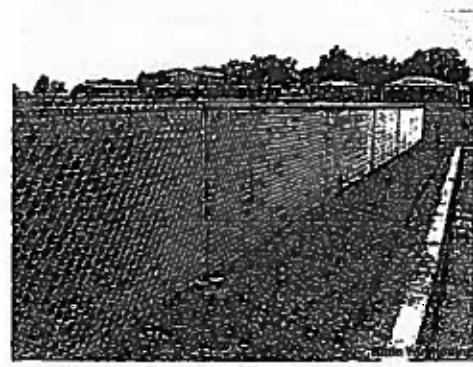
1.



2.



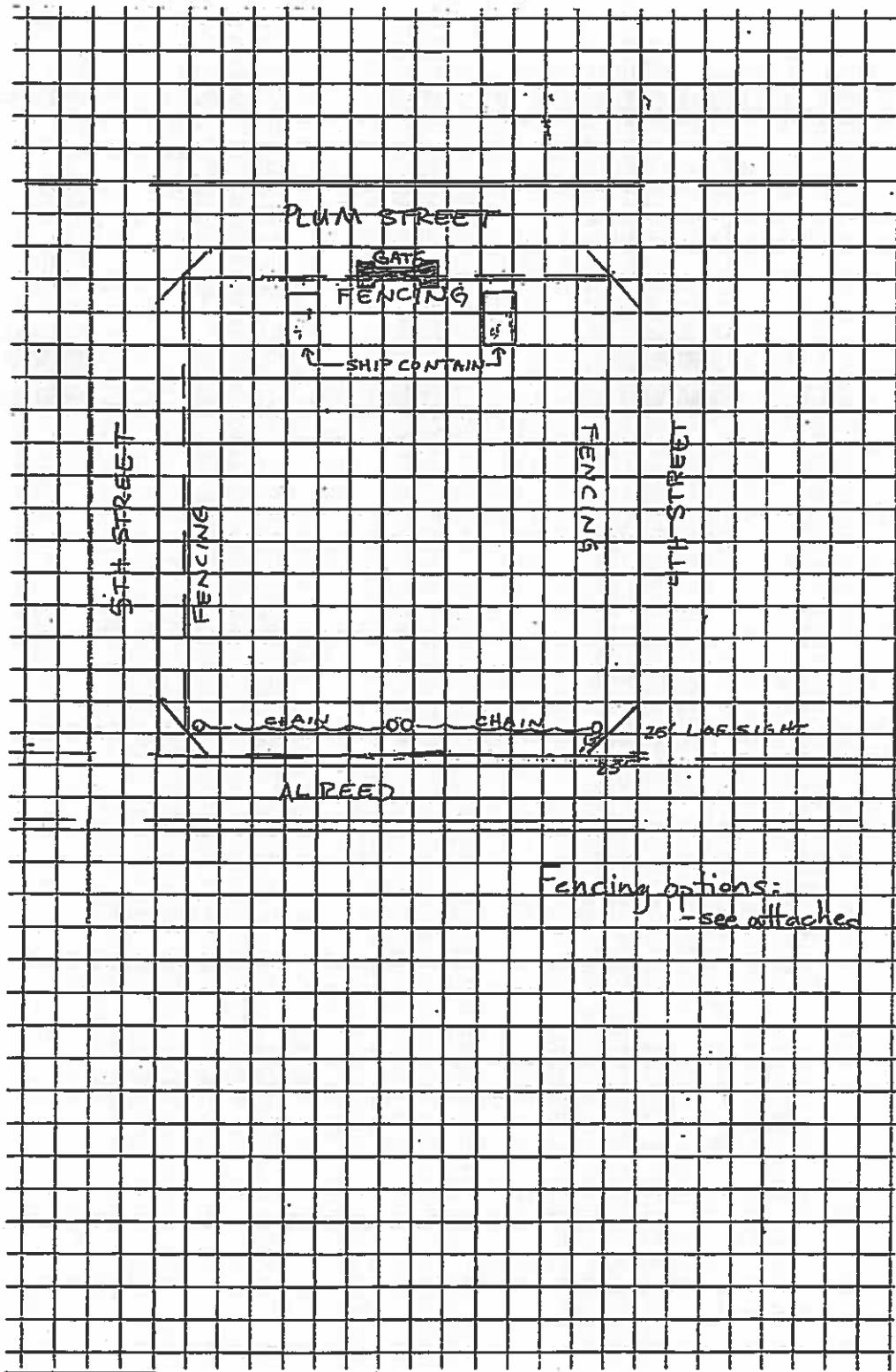
3.



4.

This is the order of TWS preferences. The idea would be to keep it simple, to match the neighborhood better. Additionally, in the future when the lot is returned to residential use – the simple fence would not conflict with the neighborhood being “front porch” style visiting.

Simple Lot Drawing:



BELLE SHIRLEY-HOWELL  
CONSULTANT



512-751-0851  
[belle@shirleyhowell.com](mailto:belle@shirleyhowell.com)

Business Solutions • Land Use  
Logistics • Development

Brady Code Enforcement  
Division  
325-597-2244 Ext. 201 (phone)  
325-597-0556 (fax)

City of Brady  
Zoning Application

City of Brady  
1405 N Bridge St.  
P.O. Box 351  
Brady, TX 76825

**Property Owner Information:**

Owner: Cheryl + Greg Kubrak Phone No.: 325-456-2231 Fax 325-597-4700  
Cell No.: 325-456-2230 Email: Cheryl@texasswiftlifeSupply.com

Address: \_\_\_\_\_

Cheryl Kubrak

Owner Signature: \_\_\_\_\_

If the property owner is represented by an authorized agent, please complete the following:

Agent: \_\_\_\_\_

Phone No.: \_\_\_\_\_

Fax \_\_\_\_\_

Cell No.: \_\_\_\_\_

Email: \_\_\_\_\_

Address: \_\_\_\_\_

Agent Signature: \_\_\_\_\_

**Existing Property Information:**

Lot: \_\_\_\_\_ No. of Lots: \_\_\_\_\_ Block: \_\_\_\_\_ Subdivision: 22296 - 29 Luttrell

Survey Abstract & Acreage: \_\_\_\_\_

Address: 1000 E. 4<sup>th</sup> St., Brady TX 76825

Current Zoning District (Please note chart below): SF-5

(A) Agriculture (BLR) Brady Lake Recreational (SF-5) Single Family Residential (2F) Two Family Residential  
(MF) Multi-Family Residential (MH) Manufactured Home District (C) Commercial District (O) Office District  
(R) Retail District (CBD) Central Business District (I) Industrial District (PD) Planning Development District  
(SUP) Specific Use Permit

**Application Request:**



Zone Change



Specific Use

Use or Zoning Requested: Change to Industrial Specific Use Provision

Reason for Request: Want to use lot for storage of equipment and products

The Code Enforcement Division will only accept complete applications. This includes a completed application form, proof of ownership, non-refundable filing fee made payable to the City of Brady, legal description or surveyed plat drawn by a Licensed Surveyor, and a Comprehensive Site Plan (if applicable). Planning and Zoning Commission meetings are held on the 2nd Thursday of each month at 4:00 p.m. Applications are due thirty (30) days prior to the meeting date.

**Office Use Only:**

Complete Application  
 \$200.00 Fee  
 Proof of Ownership  
 Surveyed Plat  
 Comprehensive Site Plan (for PD or SUP)

Received by: Cheryl Kubrak

Filing Date: 5-19-17

P&Z Date: 6-13-17

1st City Council Date: 6-20-17

2nd City Council Date: \_\_\_\_\_

City Council  
City of Brady, Texas

## Agenda Action Form for Ordinance

AGENDA DATE:	9-19-2017	AGENDA ITEM	7. A
AGENDA SUBJECT:	Discussion, consideration, and possible action regarding the <b>second and final</b> reading of Ordinance #1232 of the City of Brady, Texas, to adopt the FY 2018 Budget.		
PREPARED BY:	Lisa Remini	Date Submitted:	9-7-2017
EXHIBITS:	Ordinance #1232		
BUDGETARY IMPACT:	Required Expenditure:	\$00.00	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$24,651,890	
CITY MANAGER APPROVAL:			

### **SUMMARY:**

This budget will raise more total property taxes than last year's budget by an amount of \$100,989 which is an 11.57% increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$31,187. This budget includes a cemetery tax levy of \$00.02 cents per \$100 valuation of property. Total Budget after transfers is \$24,651,890.

The Budget was reviewed on five (5) separate dates during the month of July.

The Budget proposes rate increases for Water, Sewer, and Trash services.

The Budget includes a 3% step plan wage increase for qualified full time employees, a certification pay program, and 3 additional employees, and market raises for Level I and II water and gas crewmen, fire/cems personnel, communications officers, police support staff, and the internal mechanic.

Major goals include continuing with the final design of the Waste Water Plant, addressing Electric infrastructure improvements, enhancing Water/Wastewater service staffing and equipment needs, and providing for a Police vehicle replacement program.

Ending fund balances for all funds are projected to comply with fund balance policy requirements.

### **RECOMMENDED ACTION:**

**Mayor:** Do I have a motion to read the full ordinance?"

**If no, Mayor will state:** A majority of the City Council has dispensed with the full reading of the ordinance."

**Mayor will ask:** Madam City Secretary please read the Ordinance Preamble for the record in accordance with the City Charter." "Secretary reads preamble"

**Mayor calls for a motion:** Move to approve **second and final** reading of Ordinance 1232, second the motion, then Mayor will ask the **City Secretary to please conduct a ROLL CALL VOTE.**

City Secretary will record each vote by asking each Council Member as name is called, to vote aye or nay.

**FISCAL YEAR 2018 BUDGET ORDINANCE  
ORDINANCE NO: 1232**

**AN ORDINANCE AS PRESCRIBED BY THE HOME RULE CHARTER, CITY OF BRADY,  
ADOPTING A FISCAL YEAR 2018 OPERATING BUDGET**

**WHEREAS**, State law and the Home Rule Charter requires formal adoption of an annual budget for operations for the City of Brady; and

**WHEREAS**, the City Manager presented a proposed budget to the City Council on September 5, 2017 per Home Rule Charter requirement Section 6.03 and desired amendments by the City Council have been incorporated; and

**WHEREAS**, a general summary of the proposed budget was posted in City Hall, on the city website and published in the official newspaper; and

**WHEREAS**, a public hearing was held on September 5, 2017, in accordance with State law and Home Rule Charter requirements; and

**WHEREAS**, Section 6.03 of the Home Rule Charter provides that in the event the budget has not been finally adopted by October 1st, the budget and desired amendments as submitted shall be deemed to have been finally adopted by the Council; and

**WHEREAS**, the 2018 FY Operational Budget as submitted is hereby deemed adopted on the second and final reading as of September 19, 2017.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF  
BRADY, TEXAS:**

**SECTION 1:**

That the foregoing recitals are hereby found to be true and correct and are hereby adopted by City Council and made a part hereof for all purposes and findings of fact. City Council hereby certifies that the City has complied with all statutory notices, hearings, and requirements for the adoption of the FY 2018 Operational Budget.

**SECTION 2:**

That the Fiscal Year 2018 Operational Budget for the City of Brady, Texas, as presented to the City Council on September 5, 2017 with desired amendments is hereby deemed adopted on September 19, 2017, by operation of State Law and Section 6.03 of the Home Rule Charter.

**SECTION 3:**

That a copy of the 2018 FY Operation Budget be filed with the City Secretary and other officials as designated under State law.

**SECTION 4:**

That the City Manager be empowered to administer the approved 2018 FY Operational Budget and execute purchases and other expenditures in accordance with State law and the Home Rule Charter.

**SECTION 5:**

That this Ordinance be published by caption only pursuant to State law.

**SECTION 6:**

That this Ordinance shall be in force and effective on the 1st day of October 2017, that being more than 15 days after such publication, for the public hearing on the budget, pursuant to Section 6.03 (2) of the Home Rule Charter.

This Ordinance was presented at a public hearing held on September 5, 2017; was formally introduced on the 5th day of September, 2017 for the first reading; and was presented on the 19th day of September 2017 for the second and final reading. **Roll Call Vote:**

- Jim Griffin, Mayor Pro Tem
- Rey Garza, Council Member Place 1
- Shelly Perkins, Council Member Place 2
- Jeffrey Sutton, Council Member Place 3
- Jane Huffman, Council Member Place 4

**PASSED AND ADOPTED ON FIRST READING** on this 5th day of September, 2017.

**Roll Call Vote:**

- Jim Griffin, Mayor Pro Tem
- Rey Garza, Council Member Place 1
- Shelly Perkins, Council Member Place 2
- Jeffrey Sutton, Council Member Place 3
- Jane Huffman, Council Member Place 4

**PASSED AND ADOPTED ON SECOND READING** on this 19<sup>th</sup> day of September, 2017.

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Anthony Groves, Mayor

ATTEST: \_\_\_\_\_  
Tina Keys, City Secretary

# City Council

## City of Brady, Texas

### Agenda Action Form

<b>AGENDA DATE:</b>	9-19-2017	<b>AGENDA ITEM</b>	7. B.	
<b>AGENDA SUBJECT:</b>		Discussion, consideration and possible action regarding ratification of the tax increase reflected in the FY 2018 Budget		
<b>PREPARED BY:</b>		Lisa Remini	<b>Date Submitted:</b>	9/15/17
<b>EXHIBITS:</b>				
<b>BUDGETARY IMPACT:</b>		<b>Required Expenditure:</b>	\$00.00	
		<b>Amount Budgeted:</b>	\$00.00	
		<b>Appropriation Required:</b>	\$24,651,890.00	
<b>CITY MANAGER APPROVAL:</b>				

#### **SUMMARY:**

This budget will raise more total property taxes than last year's budget by an amount of \$100,989 which is an 11.57% increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$31,187. This budget includes a cemetery tax levy of 2 cents per \$100 valuation of property.

The tax rate will raise taxes for maintenance and operation on a \$100,000 home by approximately \$38.72.

Section 102.007(c) of the Texas Local Government Code requires a separate vote of City Council to ratify the property tax increase reflected in the budget if the adoption of the budget will require raising more revenue from property taxes than from the previous year. *See Tex. Loc. Gov't Code §102.007(c).* This vote is in addition to and separate from the vote to adopt the budget or a vote to set the tax rate. *See id.* As shown above, this year's budget requires raising more revenues from property taxes than last year's budget.

#### **RECOMMENDED ACTION:**

Move to ratify the property tax increase reflected in the budget.

No roll call or record vote is required.

City Council  
City of Brady, Texas

**Agenda Action Form for Ordinance**

AGENDA DATE:	9-5-2017	AGENDA ITEM	7. C.
AGENDA SUBJECT:	Discussion, consideration, and possible action regarding the <b>second and final reading of Ordinance #1233</b> of the City of Brady, Texas, to adopt the 2017 Property Tax Rate.		
PREPARED BY:	Lisa Remini	Date Submitted:	9-7-2017
EXHIBITS:	Ordinance #1233		
BUDGETARY IMPACT:	Required Expenditure:	\$00.00	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$00.00	
CITY MANAGER APPROVAL:			

**SUMMARY:**

This budget will raise more total property taxes than last year's budget by an amount of \$100,989 which is an 11.57% increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$31,187. The tax rate will raise taxes for maintenance and operations on a \$100,000 home by approximately \$38.72.

Tax Rate	Adopted FY 2016-17	Proposed FY 2017-18
Property Tax Rate	0.370893	0.409609
Effective Rate	0.343420	0.379268
Effective M&O Tax Rate	0.343420	0.379268
Rollback Tax Rate	0.370893	0.409609
Debt Rate	0.000000	0.000000

**RECOMMENDED ACTION:**

Mayor: “Do I have a motion to read the full ordinance?”

If no, Mayor will state: “A majority of the City Council has dispensed with the full reading of the ordinance.”

Mayor will ask: “Madam City Secretary please read the Ordinance Preamble for the record in accordance with the City Charter.” “Secretary reads preamble”

**RECOMMENDED ACTION CONTINUED:**

Mayor calls for a motion: **REQUIRED STATEMENT BY COUNCIL MEMBER MAKING**

**MOTION:** Upon second and final reading, I move that the property tax rate be increased by the adoption of a Tax rate of 0.409609 per \$100 of taxable value, which is effectively an 8 (eight) percent increase in the tax rate. Motion second by \_\_\_\_\_.

Mayor will ask: **City Secretary please conduct the REQUIRED ROLL CALL VOTE.**

City Secretary will record each vote by asking each Council Member as name is called, to vote aye or nay.

**STATE LAW REQUIRES APPROVAL FROM 60% (4 of 5 Votes) OF COUNCIL TO PASS**

**ORDINANCE NO. 1233**

**AN ORDINANCE LEVYING TAXES FOR THE USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF BRADY, TEXAS FOR THE YEAR 2017**

**Whereas**, the Chief Appraiser of the McCulloch County Appraisal District has certified the 2017 Appraisal Roll for property taxable by the City of Brady, Texas; and

**Whereas**, based upon said Appraisal Roll, the Chief Appraiser has calculated the rollback rate for the City of Brady for 2017; and

**Whereas**, the City of Brady calculated a proposed tax rate of 0.409609 per \$100 valuation and posted Notice of 2017 Tax Year and posted the Notice on August 9, 2017 in a local newspaper; and

**Whereas**, the City of Brady held a Public Hearing on August 22, 2017 for the citizens of the City to comment on the proposed tax rate for tax year 2017; and

**Whereas**, the City of Brady held a second Public Hearing on September 5, 2017 for the citizens of the City to comment on the proposed tax rate for tax year 2017;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BRADY, TEXAS:**

**Section 1. Findings.** The foregoing recitals are hereby found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes and findings of fact.

**Section 2. Cemetery Tax.** Under Section 713.006(b) of the Texas Health and Safety Code, that there is hereby levied and there shall be collected for the maintenance of the City's cemetery for the year two thousand seventeen (2017), upon all property, real, personal and mixed, within the corporate limits of said City subject to taxation, a tax of \$00.02 on each one-hundred dollars (\$100.00) valuation of property.

**Section 3. Tax.** That there is hereby levied and there shall be collected for the use and support of the municipal government of the City of Brady, Texas for the year two thousand seventeen (2017), upon all property, real, personal and mixed, within the corporate limits of said City subject to taxation, an M&O tax rate of \$00.409609 on each one-hundred dollars (\$100.00) valuation of property, and an I&S tax rate of \$00.00. The M&O tax includes the cemetery tax of \$00.02 on each one-hundred dollars (\$100.00) valuation of property.

**“THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR’S TAX RATE.”**

**“THE TAX RATE WILL BE EFFECTIVELY RAISED BY 8.00%, EIGHT PERCENT, AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS OF A \$100,000 HOME BY APPROXIMATELY \$38.72.”**

**Section 4.** The foregoing tax shall be due and payable at the office of the City Tax Collector on October 1, 2017 and shall be paid before February 1, 2018. All such taxes not paid prior to such date shall be deemed delinquent and shall be subject to all legal remedies, including maximum penalty and interest as allowed by law.

**Roll Call Vote:**

Jim Griffin, Mayor Pro Tem  
 Rey Garza, Council Member Place 1  
 Shelly Perkins, Council Member Place 2  
 Jeffrey Sutton, Council Member Place 3  
 Jane Huffman, Council Member Place 4

**PASSED AND ADOPTED ON FIRST READING** on this 5th day of September, 2017.

**Roll Call Vote:**

Jim Griffin, Mayor Pro Tem  
 Rey Garza, Council Member Place 1  
 Shelly Perkins, Council Member Place 2  
 Jeffrey Sutton, Council Member Place 3  
 Jane Huffman, Council Member Place 4

**PASSED AND ADOPTED ON SECOND READING** on this 19<sup>th</sup> day of September, 2017.

---

Mayor, Anthony Groves

ATTEST:

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Tina Keys, City Secretary

APPROVED AS TO FORM:

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M. Shannon Kackley, Assistant City Attorney

DENTON NAVARRO ROCHA BERNAL & ZECH, PC

**CITY COUNCIL  
CITY OF BRADY, TEXAS  
AGENDA ACTION FORM for ORDINANCE**

<b>AGENDA DATE:</b>	09/19/2017	<b>AGENDA ITEM</b>	7.D.
<b>AGENDA SUBJECT:</b>	Discussion, consideration and possible action regarding <b>second and final reading of Ordinance 1234</b> of the City of Brady, Texas, adopting the Utility Rates and Fee Schedule for City Services.		
<b>PREPARED BY:</b>	T. Keys	<b>Date Submitted:</b>	9/7/2017
<b>EXHIBITS:</b>	Ordinance No. 1234 Consolidated Utility Rates and Fee Schedule - Amended		
<b>BUDGETARY IMPACT:</b>	<b>Required Expenditure:</b>	\$00.00	
	<b>Amount Budgeted:</b>	\$00.00	
	<b>Appropriation Required:</b>	\$00.00	
<b>CITY MANAGER APPROVAL:</b>			

**SUMMARY:**

City Council has held several workshops to discuss various utility rates and fees for City Services for the FY 2018 Budget.

Attached is the consolidated fee schedule for fees, utility rates and charges by the City of Brady as amended by City Council on September 5, 2017.

**RECOMMENDED ACTION:**

It is recommended that City Council adopt the updated consolidated Utility Rates and Fee Schedule.

**Mayor:** "Do I have a motion to read the full ordinance?"

**If no, Mayor will state:** "A majority of the City Council has dispensed with the full reading of the ordinance."

**Mayor will ask:** "Madam City Secretary please read the Ordinance Preamble for the record in accordance with the City Charter." "Secretary reads preamble"

**Mayor calls for a motion:**

Move to approve **second and final reading of Ordinance No. 1234**.

**ORDINANCE NO. 1234**

**AN ORDINANCE OF THE CITY OF BRADY, TEXAS, UPDATING  
ORDINANCE NUMBER 1178, A SCHEDULE OF FEES, FOR THE  
ADMINISTRATION OF UTILITY RATES, PROGRAMS, REGULATIONS,  
AND OTHER OPERATIONS OF THE CITY; UPDATING THOSE FEES;  
AND PROVIDING A SEVERANCE CLAUSE.**

**WHEREAS**, the City of Brady, Texas (hereinafter the "City") has established numerous fees for the administration of programs and regulations by the City; and

**WHEREAS**, it is often appropriate and equitable for the individuals and businesses that use particular city services to bear the cost of providing those services; and

**WHEREAS**, many of those fees have become obsolete and no longer even approximate the cost to the city of providing those services; and

**WHEREAS**, appropriate fees will encourage the judicious use of city resources in light of the cost to the public of using those resources and the need for the benefit provided by those resources; and

**WHEREAS**, it is necessary to update the existing fee schedule on an as needed basis to keep the public up to date on applicable fees for a particular service, and

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BRADY, TEXAS, THAT:**

That the Fee Schedule attached hereto as "Exhibit A" to this Ordinance is hereby adopted.

If any section, subsection, sentence, clause, phrase, or portion of this ordinance is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portions of this ordinance.

PASSED, APPROVED on FIRST READING on this the 5th day of September 2017.

PASSED, APPROVED on SECOND READING on this the 19th day of September 2017.

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Anthony Groves, Mayor

ATTEST:

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Tina Keys, City Secretary

CITY OF BRADY  
Service Fees and Utility Rates Schedule  
Effective Oct. 1, 2017

## COMMUNITY & TOURISM SERVICES

### BRADY LAKE

Art. 1.400, Division 2, Ord. 941; see also Sec. 1.411

*Staff is authorized to adjust retail prices and equipment rates as dictated by market forces to achieve fair market value*

#### Camping Fees

<u>RV Spaces</u> Sec. 1.430	\$35 per day - full hookups (50 amp Elec., water, sewer)	
	\$25 per day (water, 30 amp elec only)	
	\$150 per week	
	\$400 per month - full hookup	*approved by lake manager
	\$25 per day late fee	as space available
(with tent set up)	Add \$ 10 per day	
RV Spaces w/ electric only	\$20 per day	
 <u>Cabanas</u> Sec. 1.431	\$25 per day (maximum 14 days)	
	\$20 per day (Oct 1st - March 1st)	
(with tent set up)	Add \$ 10 per day	
(with RV set up)	Add \$ 25 per day	
 <u>Cabin</u>	\$50 per day (maximum 10 days)	
	\$40 per day (October 1st thru March 1st)	
(with tent set up)	Add \$ 10 per day	
(with RV set up)	Add \$ 25 per day	
	\$450 per month	*approved by lake manager as space available
<u>Tent Camping</u>	\$10 per day (maximum 10 days)	
<u>Primitive Camping</u>	\$5 per day (maximum 10 days)	

#### Pavilion Reservation (1 year advance booking reservation) Sec. 1.432

Available 6:00 a.m. to 11:00 p.m. only

<u>Pavilion Rental</u>	\$50 per day / \$50 deposit
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#### Dump Station Fee Sec. 1.429, Ord. 1046

\$10

#### Lake House (3 month advance booking reservation)

<u>Lake House Rental</u>	\$200 per night (2 night minimum)
<u>Deposit</u>	\$100
	(6 person maximum - no pets allowed)
<u>Lake House Grounds Rental</u>	\$200 per day
<u>Deposit</u>	\$100

#### Shooting Range (Open Sun -Thurs 8:00a-5:00p, Fri/Sat 8:00a-7:00p)

Use of Range	\$5 per person / day
55/up & under 12 & Veterans	\$3 per person / day
Annual Fee	\$100 per person / year

#### Lake Lot Leases Sec. 1.403, 12.16-12.17

Dodge Heights Addition	\$1,200 per year, per .5 acre
Davee Addition	\$1,200 per year, per .5 acre

#### Boat Dock Annual Permit Sec. 1.414, 1.428 (policies)

\$25 per year

CITY OF BRADY  
Service Fees and Utility Rates Schedule  
Effective Oct. 1, 2017

### RICHARDS PARK

with electric and/or water hookups

**Camping Fees** Sec. 1.1801, 1.405, Ord. 1109

RV spaces	\$20 per day (maximum 10 days)
Tent camping	\$5 per day (maximum 10 days)
Dumping Station fee	\$10 (per vehicle and/or camping shelter)

**Pavilion Reservation (1 year advance booking reservation)**

Sec. 1.405

Available 6:00 a.m. to 11:00 p.m. only

Pavilion Rental	\$50 per day / \$50 deposit
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**Commercial Use**

Pavilion Rental / Show barn	\$150
Deposit	\$50

### WILLIE WASHINGTON PARK

with electric and/or water hookups

**Camping Fees** Sec. 1.1802, 1.405, Ord. 1109, 1134

RV spaces	\$20 per day (maximum 10 days)
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**Pavilion Reservation (1 year advance booking reservation)**

Sec. 1.405

Available 6:00 a.m. to 11:00 p.m. only

	\$50 per day / \$50 deposit
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### AQUATICS CENTER

Ord. 1152

*Staff is authorized to adjust retail prices and equipment rates as dictated by market forces to achieve fair market value*

**Swimming Fees** Sec. 1.901

Ages 3 and up	\$3 per day
Season Pass: May to Aug	\$60 per person/each additional family member \$35
May & June Only	\$30 per person / each additional family member \$20
July & August Only	\$30 per person / each additional family member \$20

**Private Parties (3 hour maximum)** Sec. 1.902

up to 50 swimmers	\$100
51 - 100 swimmers	\$150
over 100 swimmers	\$200
Non-refundable deposit	\$50

### ED DAVENPORT CIVIC CENTER

**Facility Use** Art. 1.1300, Ord. 849

Booking Deposit /Damage/Key:	\$200 * see rules for refunds
If Alcohol allowed, Added Damage Deposit:	\$200 *refundable, if no damage
Weekday Daily Rental (Sunday - Thursday):	\$250 per day (4 hours or less \$125)
Weekend Daily Rental (Friday or Saturday):	\$500 per day
Holiday / High Demand Rental, add:	\$100 per day *see rules for holiday/high demand days
Daily Cleaning Fee:	\$150 per day per day
Cleaning fee Sunday - Thursday use	\$100 per day
Multi-day event cleaning fee	\$50 per day
McCulloch Co. 501(c)3 discount	\$100 one time per year
January & February rentals discount	50% off
Reservation Waiting List:	\$100

**CITY OF BRADY**  
**Service Fees and Utility Rates Schedule**  
**Effective Oct. 1, 2017**

**REST HAVEN CEMETERY FEES**

Ord. 1049

**Cemetery Plots** Sec. 1.602a

Residents	\$250
Non-Residents	\$325
Babyland	\$75

**Grave Opening and Closing** Sec. 1.602d

Weekday Service	\$350
Saturday Service	\$425
Babyland	\$75
Permit to Open/Close gravesite	\$25

**MUNICIPAL GOLF COURSE**

Sec. 1.1001, Ord. 1112

*Staff is authorized to adjust retail prices and equipment rates as dictated by market forces to achieve fair market value*

**Green Fees - 18 holes**

Tuesday thru Thursday	\$15
Weekend (Fri/Sat/Sun)	\$20
Twilight (after 5:00 p.m.)	\$6
Youth	\$4
Senior (over 75 yrs)	\$10 (excluding tournaments)

**Club Cart Rental**

1/2 cart	\$12.50 + tax
Full Cart	\$25 + tax (\$12.50 twilight)

**Trail Fee for Personal Cart** \$4

**Cart Shed Rental (Oct. 1st)**

Monthly	\$25
Annually	\$200

**Range Balls**

Annual Membership (Oct. 1st)	\$200
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**Range Balls Only**

Large	\$5
Small	\$3

**First Tee Program**

18 years of age and under enrolled in high school	\$45/ yr plus \$1/day - Tues thru Friday \$4 green fee Saturday - Sunday
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**Tournament Course Closure Fee** \$600 per day

**OR a Per Player Fee (to Include Cart)** \$15 each  
(no charge for local youth and/or school tournaments)

**CITY OF BRADY**  
**Service Fees and Utility Rates Schedule**  
**Effective Oct. 1, 2017**

**G. ROLLIE WHITE COMPLEX**

Art. 1.1800, Sec. 1.1803 & Art. 1.500(3), Ord. 1134

**Grandstand, infield arena, restrooms, utilities:**

3 day (Fri/Sat/Sun) weekend	\$475
2 day (Sat/Sun or Fri/Sat) weekend	\$325
1 day (Mon-Thurs) over 4 hours	\$125
1/2 day (Mon-Thurs) up to 4 hours	\$ 75

Day rental of Infield Arena Grounds Only:	\$ 50 per day
Office Area:	\$ 50 per day
Pavilion:	\$100 per day
Horse Stalls:	\$ 15 per day
Show Barn:	\$150 per day
Trailer Spaces (contestants):	\$ 20 per day
All users security / cleaning deposit (per day or 1/2 day):	\$ 50 per day
(25% discount for Not-for-Profit youth service organizations)	
(McCulloch County youth organizations with current 501©3 status - No Charge)	

**CURTIS FIELD - AIRPORT**

*Staff is authorized to adjust retail prices and equipment rates as dictated by market forces to achieve fair market value*

**Fuel**

Price per gallon	Call for current rates
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**Hangar Rental** Sec. 4.1206 - 4.1207, Ord. 840

Actively flying aircraft

Single engine aircraft	\$70 per month
Multi-engine aircraft	\$150 per month
Aircraft above 8,000 pounds	\$400 per month
Aircraft above 11,000 pounds	\$500 per month
Large aircraft	negotiated

Non Based Aircraft

Single engine aircraft	\$20 per day
Twin engine aircraft	\$40 per day
Turbine aircraft	\$50 per day
Jet aircraft	\$75 per day
Large aircraft over 12,500	\$120 per day

**Misc**

After Hours Call Out Fee	\$15
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Tie Down Fee	\$5/day or \$50/month
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Conditional Tie Down Fee - applies after the 4th day on the Tie down to customers not buying fuel and aircraft that are not airworthy

Long Term Parking	\$30
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<b><u>Airport Conference Room Rental</u></b>	\$100 per day
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**CITY OF BRADY**  
**Service Fees and Utility Rates Schedule**  
**Effective Oct. 1, 2017**

**BUILDING PERMITS**

**Commercial and Multi-Family construction plan review**

**Sec. 1.1805, Ord. 1134**

<b>Valuation</b>	<b>Fee</b>
<b>\$1.00 to \$10,000.00</b>	<b>\$50.00</b>
<b>\$10,001 to \$25,000</b>	<b>\$70.69 for the first \$10,000 plus \$5.46 for each additional \$1,000</b>
<b>\$25,001 to \$50,000</b>	<b>\$152.59 for the first \$25,000 plus \$3.94 for each additional \$1,000</b>
<b>\$50,001 to \$100,000</b>	<b>\$251.09 for the first \$50,000 plus \$2.73 for each additional \$1,000</b>
<b>\$100,001 to \$500,000</b>	<b>\$387.59 for the first \$100,000 plus \$2.19 for each additional \$1,000</b>
<b>\$500,001 to \$1,000,000</b>	<b>\$1,263.59 for the first \$500,000 plus \$1.85 for each additional \$1,000</b>
<b>\$1,000,001 and up</b>	<b>\$2,188.59 for the first \$1,000,000 plus \$1.23 for each additional \$1,000</b>

**Single Family Residential construction plan review and inspection**

**Sec. 1.1806, Ord. 1134**

**Commercial and Multi-Family construction inspection**

**Sec. 1.1806, Ord. 1134**

<b>Valuation</b>	<b>Fee</b>
<b>\$1.00 to \$10,000.00</b>	<b>\$76.92</b>
<b>\$10,001 to \$25,000</b>	<b>\$108.75 for the first \$10,000 plus \$8.40 for each additional \$1,000</b>
<b>\$25,001 to \$50,000</b>	<b>\$234.75 for the first \$25,000 plus \$6.06 for each additional \$1,000</b>
<b>\$50,001 to \$100,000</b>	<b>\$386.25 for the first \$50,000 plus \$4.20 for each additional \$1,000</b>
<b>\$100,001 to \$500,000</b>	<b>\$596.25 for the first \$100,000 plus \$3.36 for each additional \$1,000</b>
<b>\$500,001 to \$1,000,000</b>	<b>\$1,940.25 for the first \$500,000 plus \$2.85 for each additional \$1,000</b>
<b>\$1,000,001 and up</b>	<b>\$3,365.25 for the first \$1,000,000 plus \$1.89 for each additional \$1,000</b>

\*Valuation is based on construction valuation for project

**CITY OF BRADY**  
**Service Fees and Utility Rates Schedule**  
**Effective Oct. 1, 2017**

**BUILDING PERMITS**

**Fire Code Plan Review Services (Fire Alarm and/or Sprinkler System) Sec. 1.1807a, Ord. 1134**

Valuation	Fee
\$1.00 to \$250,000	\$500.00
\$250,001 to \$500,000	\$850.00
\$500,001 to \$1,000,000	\$1,100.00
\$1,000,001 to \$3,000,000	\$1,600.00
\$3,000,001 to \$6,000,000	\$2,400.00
\$6,000,001 and up	\$2400.00 for first \$6,000,000 plus \$0.25 for ea additional \$1,000,000

**Fire Code Inspection Services (Fire, Alarm and/or Sprinkler System) Sec. 1.1807b, Ord. 1134**

Valuation	Fee
\$1.00 to \$250,000	\$750.00
\$250,001 to \$500,000	\$1,050.00
\$500,001 to \$1,000,000	\$1,100.00
\$1,000,001 to \$3,000,000	\$1,350.00
\$3,000,001 to \$6,000,000	\$1,900.00
\$6,000,001 and up	\$2,850.00 for first \$6,000,000 plus \$0.25 for ea additional \$1,000,000

**Platting, Zoning and Re-Inspection Fees Sec. 1.1808, Ord. 1134**

Re-inspection Fee	\$50
Zoning Application Fee	\$200
Zoning Variance Fee	\$200
Filing Fee for Preliminary Plats	\$50
Filing Fee for Final Plats	\$50

**On-Site Sewage Facility Permit Sec. 13.907, Ord. 884  
(Septic Tank System)**

**CITY OF BRADY**  
**Service Fees and Utility Rates Schedule**  
**Effective Oct. 1, 2017**

**MISCELLANEOUS PERMITS & SERVICES**

**Permitting** Sec. 3.1401, Ord. 1077

Fence Permit	\$75
Demolition Permit, Residential	\$50
Demolition Permit, Commercial	\$150
Swimming Pool In Ground	\$100
Swimming Pool Above Ground (24" deep or deeper)	\$75
Carport	\$75
Accessory Building larger than 150 sq. ft.	\$50
Customer Service Inspection (CSI)-Commercial	\$125
Customer Service Inspection (CSI)-Residential	\$50 in-house inspector \$76.92 BV inspector
Sign Permit (less than 50 sq. ft.)	\$75
Sign Permit ( larger than 50 sq. ft.)	\$125
Seasonal Permit Fee	\$100 with a \$50 - 90 day extension fee
Mobile Food Vendor Permit Fee	\$100
Manufactured Home Moving / Relocation	\$200
House Moving	\$200
Driveway / Curb Cut	\$40
Street or Alley Closing	\$125
Peddler Permit	\$35 per year
Garage Sale Permit	Free 1 per quarter, 3 continuous day maximum
Cargo / Shipping Container Permit	\$50

**Certificates of Occupancy - Commercial**

Per Ownership Change	\$75 each
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**Contractor Registration** \$50

**Return Check** Sec. 13.3211 \$15

**Alcoholic Beverage Permits (effective Jan. 1st)** Sec. 4.306 - 4.307

Package Store Permit (P)	\$250 per year
Local Distributor's Permit (LP)	\$50 per year
Wine and Beer Retailer's Permit (BG/V/Y)	\$87.50 per year
Wine and Beer Retailer's Off-Premise Permit (BQ)	\$30 per year
Mixed Beverage Permit (MB/RM)	\$350 per year*

\*(50% discount 1st year of business)

**CITY OF BRADY**  
**Service Fees and Utility Rates Schedule**  
**Effective Oct. 1, 2017**

**FIRE & EMS SERVICES**

**Annual Fire Safety Inspections - Commercial Property - State Law Sec. 1.1807**

Annual Fire Safety Inspection Program setup for City (one-time fee)	\$1,000
Annual Fire Safety Inspection and each re-inspection (per location)	\$150
Annual Fire Safety Foster Home Inspection	\$100

**Ambulance Permit /Annual Sec. 4.1451**

(HOTHS Exempt from fee)      \$1,500

**Ambulance Inspection Fee Sec. 4.1453**

(HOTHS Exempt from inspection & fee)      \$200

**Fire / EMS Stand-By**

\$85 per hour

**Burn Permit**

\$25

**POLICE SERVICES**

**TxDOT Crash Report**

\$6

**Public Records**

\$4 per page

**Funeral Procession**

Sec. 1.612, Ord. 1067

On-Duty Officers (when available)	\$0
Off-Duty Officers (2 hour minimum)	\$25 per hour

**Wrecker Service**

\$150 per call (Paid to Vendor)

**ANIMAL SERVICES**

**City Ordinance Fees**

**License/Registration Fee (Sec 2.300)**

Dog	\$5 per pet, every 2 years-expires Oct. 1-odd years
Cat	\$5 per pet, every 2 years-expires Oct. 1-odd years

**Annual Dangerous Pet Registration demeaned by ACO (Sec 2.501-2.505)**

\$50 per year-expires Oct. 1

**Change Ownership**

\$25 expires Oct. 1

**Annual Breeders License (Sec 2.700)**

\$25 every 2 years-expires Oct. 1-odd years

**Late Fee**

\$5 per month (30 days past due date)

**Impounded Animal, (Sec 2.112) Required to pay all fees incurred-Boarding and Compliance**

First Offense	\$25
Second Offense	\$50
Each Subsequent Offense	\$150

**Daily Boarding Fee**

\$15 per day

**Redemption of Quanrantined Animal, (Sec 2.114) After payment of all fees incurred**

\$10 per day for 10 days minimum

**Animal Pick-up by (Surrender to) ACO requested by owner**

\$50 each, if altered

\$90 each, if not altered

**Evidence leading to conviction of posioning any animal (Sec 2.104)**

\$50 award

**Annual Exotic Animal Permit (Expires Each December) (Permits held by City Secretary)**

\$25 per year for 1st year

\$15 per year for 2nd (or subsequent) year

\$15 to amend permit

**Adoption Fee**

\$50

CITY OF BRADY  
Service Fees and Utility Rates Schedule  
Effective Oct. 1, 2017

## UTILITY RATES & PUBLIC WORKS

### SERVICE FEES & UTILITY RATES

#### ELECTRIC UTILITY RATES Sec. 13.1001 - 13.1002, Ord. 1104

##### Residential rates:

Meter Service Charge	\$10.25 per month, plus;
Distribution Charge	\$0.0620 per kWh for all kWh per mo, plus;
Power Cost Adjustment	A component adjusted monthly based on wholesale power costs

##### Small Commercial:

Meter Service Charge	\$12.25 per month, plus;
Distribution Charge	\$0.0530 per kWh for all kWh per mo, plus;
Power Cost Adjustment	A component adjusted monthly based on wholesale power costs

##### Large Commercial:

Meter Service Charge	\$22.25 per month, plus;
Distribution Charge	\$0.0351 per kWh for all kWh per mo, plus;
Power Cost Adjustment	A component adjusted monthly based on wholesale power costs
Demand Charge	\$3.92 per kW, plus;
Power Cost Adjustment	A component adjusted monthly based on wholesale power costs

##### Industrial

Meter Service Charge	\$1,000.00 per month for service, plus;
Distribution Charge	\$0.0251 per kWh for all kWh, plus;
Demand Charge	\$3.92 per kW, plus;
Power Cost Adjustment	A component adjusted monthly based on wholesale power costs

##### Meter servicing fees for Solar Panel and Windmill connectins

Meter installation setup charge	\$50.00 one time charge
Manual reverse read for billing credit	\$3.00 monthly charge

#### GAS UTILITY RATES Sec. 13.1206 Definitions, Ord. 947

##### Residential Rates: Sec. 13.1207

Monthly Service Charge	\$8 per meter
Distribution Charge	\$4 per 1000 cu ft (MCF)
plus	
cost of fuel adjustment	

\*The minimum bill shall be \$10 per month

##### Commercial Rates: Sec. 13.1208

Monthly Service Charge	\$8.50 per meter
Distribution Charge	\$4 per 1000 cu ft (MCF)
plus	
cost of fuel adjustment	

\*The minimum bill shall be \$10 per month

##### Industrial Rates: Sec. 13.1209

Monthly Service Charge	\$150 per meter
Transportation agreement of \$0.724/MCF adjusted every October by the CPI	

##### Cost of Fuel Adjustment: Sec. 13.1210, Ord. 1118

Equal to the rate charged to the city for all gas purchases times the customer's gas consumption	
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**CITY OF BRADY**  
**Service Fees and Utility Rates Schedule**  
**Effective Oct. 1, 2017**

**SERVICE FEES & UTILITY RATES (cont.)**

**WATER USE RATES** Sec. 13.336, Ord. 1051

**Inside City Limits**

**Residential**

Customer Meter Charge	\$16.50
0 - 10,000 gallons	\$4.40 per 1000 gallons
10,001 to 50,000 gallons	\$4.68 per 1000 gallons
50,001 to 100,000 gallons	\$5.34 per 1000 gallons
over 100,000 gallons	\$5.61 per 1000 gallons

**Commercial**

Customer Meter Charge	\$17.60
0 - 10,000 gallons	\$4.40 per 1000 gallons
10,001 to 50,000 gallons	\$4.68 per 1000 gallons
50,001 to 100,000 gallons	\$5.34 per 1000 gallons
over 100,000 gallons	\$5.61 per 1000 gallons

**Outside City Limits**

**Residential**

Customer Meter Charge	\$16.50
0 - 10,000 gallons	\$5.78 per 1000 gallons
10,001 to 50,000 gallons	\$6.22 per 1000 gallons
50,001 to 100,000 gallons	\$6.93 per 1000 gallons
over 100,000 gallons	\$7.21 per 1000 gallons

**Commercial**

Customer Meter Charge	\$17.60
0 - 10,000 gallons	\$5.78 per 1000 gallons
10,001 to 50,000 gallons	\$6.22 per 1000 gallons
50,001 to 100,000 gallons	\$6.93 per 1000 gallons
over 100,000 gallons	\$7.21 per 1000 gallons

Standpipe Rates	\$25.00 per 1,000 gallons
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**SEWER RATES** Sec. 13.616, Ord. 1051

**Monthly Rates - Class A Residential Users**

Customer Base Rate Charge	\$17.60
<b>\$2.59 per thousand gallons for the average monthly consumption metered to the customer during December, January, and February, adjusted annually every October 1.</b>	

**Monthly Rates - Class B Commercial Users**

Customer Base Rate Charge	\$18.15
<b>\$3.85 per thousand gallons for water metered to customer during the month being billed, (subject to adjustment for water proved not to enter the sewer).</b>	

**Septic Tank Disposal**

Inside City Limits per gallon	\$0.20
Outside City Limits per gallon	\$0.25

In addition to the above volume charges, an Excessive Strength Charge shall be assessed to users who contribute wastewater to the system having a biochemical Oxygen demand in excess of 200mg/1 or total suspended solids of 200 mg/1.

**CITY OF BRADY**  
**Service Fees and Utility Rates Schedule**  
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**SERVICE FEES & UTILITY RATES (cont.)**

Such charge shall be calculated as provided in Section 2.2 or Ordinance 641 and at a rate of \$0.77 per pound of excess BOD or TSS.

**New customer rate** \$33.14

Assessed for a residential account that does not have consumption history for December, January, and February until an average can be established.

**Solid Waste Disposal - Monthly Rates** Sec. 6.401, Ord. 1051

**Commercial Dumpster single container**

Two pickups per week	\$69.00
Three pickups per week	\$103.50
Four pickups per week	\$138.00
Five pickups per week	\$172.50
Six pick ups per week	\$207.00

**Commercial Dumpster shared container**

**Two customers per container**

Two pickups per week	\$34.50
Three pickups per week	\$51.75
Four pickups per week	\$69.00
Five pickups per week	\$86.25
Six pick ups per week	\$103.50

**Three customers per container**

Two pickups per week	\$23.00
Three pickups per week	\$34.50
Four pickups per week	\$46.00
Five pickups per week	\$57.50
Six pick ups per week	\$69.00

**Four customers per container**

Two pickups per week	\$17.25
Three pickups per week	\$25.88
Four pickups per week	\$34.50
Five pickups per week	\$43.13
Six pick ups per week	\$51.75

**Residential - one pickup per week**

\$18.00

**Outside Residential - one pickup per week**

\$20.00 (Outside City Limits)

**Commercial Mechanically flipped carts**

\$25.00

**Churches - dumpster collection**

\$34.50

**Churches - Mechanically flipped carts**

\$13.00

**Additional dumpster pickup (drive-by)**

\$15.00 per dump

**Additional dumpster pickup (reload)**

\$30.00 per dump

**Additional 96-gallon cart**

\$5.00 per month

**Street Sanitation Fee**

Sec. 1.1804

\$2.55 per month per utility customer  
 inside city limits

**CITY OF BRADY**  
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**SERVICE FEES & UTILITY RATES (cont.)**

<b>Deposit - Residential</b>	<b>Sec. 13.203b, 13.302</b>	
Electric		\$100
Water / Sewer / Solid Waste		\$50
Gas		\$50
<b>Temporary Service (not to exceed 10 days)</b>	<b>Sec. 13.203c</b>	
One utility		\$15
Two utilities		\$30
Three utilities		\$45
<b>Transfer Fee</b>	<b>Sec. 13.205, 13.321b</b>	
One utility		\$10
Two utilities		\$20
Three utilities		\$30
<b>Utility Payment Late Fee</b>	<b>Sec. 13.205a</b>	10%
<b>Account Payment History Fee</b>	<b>Sec. 13.321g</b>	\$5
<b>Utility Bill Reprint Fee</b>		\$2
<b>Re-Read Fee</b>	<b>Sec. 13.321f</b>	\$5
<b>Turn on / off fee</b>	<b>Ord. 1062, Sec. 6E</b>	\$50
<b>Relight Pilot Light</b>	<b>(Sec. 13.1202 - 13.1205 Reserved)</b>	
During normal Business Hours 8 a.m. to 5 p.m.		
Citizens age 60 and above		no charge
Citizens 59 and below		\$15
After 5:00 p.m. or not during normal business hours		
1st time lighting pilot		\$20
2nd time lighting pilot		\$30
3rd time lighting pilot		\$40
<b>SECURITY LIGHTS</b>	<b>Art. 13.1100, Ord. 1092</b>	
<b>Installation Fees</b>		
On existing City pole		\$50
On pole set by City		\$100
Plus \$0.50 per foot for wire		
<b>Monthly Rates</b>		
175 watt		\$15
400 watt		\$20
<b>Brush Chipping</b>	<b>Sec. 6.200, Ord. 1052</b>	
		\$25 minimum for first half hour
		\$20 second half hour
		\$15 Senior Citizens age 65 and older

**CITY OF BRADY**  
**Service Fees and Utility Rates Schedule**  
**Effective Oct. 1, 2017**

**SERVICE FEES & UTILITY RATES (cont.)**

**Bulk Trash Pickup** Sec. 6.319, Sec. 6.321 - 6.322

Classification:

(Load size assessed at time of service requested)

Extra Small Load, less than 3 yards	\$35 per trip
Small load, 3 yds to 6 yds	\$75 per trip
Large Load, Greater than 6 yds	\$90 per trip
Demolition debris, general construction (but excludes concrete, tires, appliances)	\$85 per hour

**Landfill** Sec. 6.401 - 6.402, Ord. 1111, 773

Inside City

\$28 per ton

Outside City

\$37 per ton

Only Inside City Limits - loads 1000 pounds or less

\$10

Only Inside City Limits - loads over 1000 pounds (1/2 ton plus)

\$28

**METER TAMPERING/DAMAGE FEES** Art. 13.200, 13.300, Ord. 1062

**Water:**

MXU

Single	\$142
Dual	\$162

Water Meter \*\*Rates subject to vary based on third-party charge.

3/4"	\$120 **
1"	\$175 **
1 1/2" R2	\$496 **
2 R2	\$696 **

Meter Cables \$17

Housing Unit \$18

Meter Box

3/4" - 1 1/2"	\$50
2" and up	\$560

Lid

3/4" - 1 1/2"	\$14
2" and up	\$94

Plus Labor \$50 per hr

**Electric**

Cost of Parts  
plus labor \$50 per hr

**Gas**

Cost of Parts  
plus labor \$50 per hr

**Damaged Poly Cart**

**Solid Waste**

Poly Cart	\$70
Lid	\$19
Wheel	\$5

**CITY OF BRADY**  
**Service Fees and Utility Rates Schedule**  
**Effective Oct. 1, 2017**

**SERVICE FEES & UTILITY RATES (cont.)**

Unscheduled Trip Charge Sec. 13.321, Ord. 727	\$25
Unscheduled Maintenance Fee	\$50
<b>After Hours:</b>	
Unscheduled Trip Charge	\$35
Unscheduled Maintenance Fee	\$65
Reconnect Fee Sec. 13.207	\$50
After Hours Reconnect Fee	\$60

**NOTE:** The City of Brady will accept no more than \$2.00 in unrolled coins as a form of payment. The City will accept no more than one roll of coins of any denomination. The customer's name and telephone number must be on each rolled coin jacket to be accepted. Sec. 13.203c5

**Electric - Commercial Fees** Sec. 13.1001 - 13.1002, 13.1033, Ord. 1104

	Transformers,kVA Size/\$	CT Metering Set
<u>Small Commercial</u>		
15kVA / \$350.00		\$0.00
25kVA / \$500.00		\$0.00
<u>Large Commercial</u>		
50kVA / \$750.00		\$750.00
100kVA / \$1,000.00		\$1,000.00
Greater than 100kVA	Actual Cost	Actual Cost
Pad Mounted	Actual Cost	Actual Cost

**Meter Tap Fees** Sec. 13.322, Ord. 972

	<u>Sewer Tap</u>	<u>Water Meter Size</u>	<u>Water Tap</u>
Inside City Limits	\$250.00	3/4" meter	\$710.00 *
		1" meter	\$710.00 *
		1-1/2" meter	\$1,360.00 *
		2" meter	\$1,550.00 *
		larger than 2" meter	Actual Cost

Plus meter exchange charge based on the actual cost of the meter installed less the cost of a 3/4" meter. Any installation of water piping exceeding 60 feet will be charged to the customer on a cost basis.

	<u>Gas Tap Size</u>	<u>Gas Tap</u>
	1" inch	\$750.00 *
	1-1/4" inch	\$832.00 *
	2" inch	\$938.00 *
	Larger than 2" inch	Actual Cost

**Outside City Limits:** same as above plus 50% surcharge

\*Plus Street Cut Charge per Tap Sec. 13.504, 1975 Code of Ordinances

Small Asphalt Cut and Repair	\$300.00 ***
Large Asphalt Cut and Repair	\$500.00 ***
*** to be determined by superintendent	
Concrete Cut & Repair	\$900.00

# City Council

## City of Brady, Texas

### Agenda Action Form

<b>AGENDA DATE:</b>	9-19-2017	<b>AGENDA ITEM</b>	7.E
<b>AGENDA SUBJECT:</b>	Discussion, consideration, and possible action regarding <b>Resolution 2017-033</b> to adopt revisions to the Personnel Policy adding a 28-day, 212 hour work period for Fire Department in accordance with Federal Regulations, adjustments to leave paid, and clarifying taken-home vehicles in accordance with city policy.		
<b>PREPARED BY:</b>	K Lenoir	<b>Date Submitted:</b>	9-7-17
<b>EXHIBITS:</b>	Draft redline policy changes Memo Resolution 2017-033		
<b>BUDGETARY IMPACT:</b>	<b>Required Expenditure:</b>	\$00.00	
	<b>Amount Budgeted:</b>	\$00.00	
	<b>Appropriation Required:</b>	\$00.00	
<b>CITY MANAGER APPROVAL:</b>			
<b>SUMMARY:</b> The City of Brady Personnel Policy Manual was dated 2003, updated 2015. The following changes are recommended:			
<ol style="list-style-type: none"> <li>1) The Fire Chief is proposing the change in scheduling of the Fire Employees to a 28-day schedule in accordance with federal law. See attached memo.</li> <li>2) The HR Administrator is also recommending changes to leave paid after notice of resignation is given.</li> <li>3) In Chapter 2 – Take-Home Vehicles paragraph the recommended change is to clarify, and to be in line with the take-home vehicle policy, approved by Council Resolution 2016-037.</li> </ol>			

#### **RECOMMENDED ACTION:**

Move to approve Resolution 2017-033 adopting changes to the Personnel Policy as presented.

**RESOLUTION NO. 2017-033**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRADY, TEXAS TO AMEND THE CITY OF BRADY PERSONNEL POLICY WHICH WAS UPDATED IN 2015 AND NOW IN 2017**

**WHEREAS**, the City of Brady Personnel Policy which outlines Personnel Policies within the City of Brady was dated 2003 and updated by City Council in 2015; and

**WHEREAS**, City staff are suggesting clarifications to the Personnel Policy with minor wording changes to improve clarification of the policy; and

**WHEREAS**, the City wishes to proceed with revising the City of Brady Personnel Policy; and

**WHEREAS**, the City Charter requires City Council to set policy by resolution.

**NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BRADY, TEXAS:**

The City of Brady Personnel Policy which was updated in 2015 is hereby revised again as of 2017, see Exhibit A.

PASSED AND APPROVED this the \_\_\_\_\_ day of \_\_\_\_\_, 2017.

**CITY OF BRADY**

---

Anthony Groves, Mayor

Attest: \_\_\_\_\_  
Tina Keys, City Secretary

Exhibit A

**City of Brady  
PERSONNEL POLICY MANUAL**

Adopted 2003

Revised and Adopted by City Council Resolution 2016-001

Revised and Adopted by City Council Resolution 2017-033

RED-LINE DRAFT Changes in Chapter 2, 5 and 7  
for new Fire Department scheduling,  
last 2 week notice leave paid,  
and take home city vehicles

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## Chapter 2

### 8. City-Owned Vehicles

All employees who drive City owned vehicles in the performance of their duties are responsible for the proper operation of the vehicles. No City vehicle, equipment or emergency vehicle, housed at an employee's home is to be used for personal business. Police vehicles assigned to officers are covered under a separate City Council Resolution. No City employee may operate a City vehicle without a valid Texas Driver's License appropriate for that vehicle. Any employee required to operate any motor vehicle as part of his duties shall immediately notify the City Manager, in writing, in the event his driver's license status changes. The City, at any time, may request employees who operate City vehicles to provide the City with a copy of their Texas Driver's License to ensure compliance with this Section. In compliance with IRS regulations, only employees that are on-call ~~or require working supervisors~~ are allowed to take ~~City vehicles~~ a qualified non-personal use city-owned vehicle to their residence.

## CHAPTER 5 ATTENDANCE AND LEAVES

### 1. Vacation Leave

Regular full-time employees earn vacation leave. Temporary, seasonal, or part-time employees will earn no vacation or other annual leave.

- (a) Regular, full-time employees shall be eligible for five days of vacation leave after the completion of six months of employment. Vacation leave shall therefore accrue as follows:
  - 1 – 4 years of service – 10 days per year (3.08 hours biweekly)
  - 5 – 9 years of service – 12 days per year (3.70 hours biweekly)
  - 10 + years of service – 15 days per year (4.62 hours biweekly)
- (b) Each Police and Fire/EMS shift employee shall accrue a combined vacation/holiday pay at a rate of 9 hours for 24-hour shift or 7 hours per 12-hour shift for 26 pay periods per year. When added to accrued vacation time such time shall be subject to a 200 hour maximum for vacation time.
- (c) It shall be the duty of the respective Department Head or supervisor to monitor vacation schedules to ensure that an adequate work force is available. All requests for vacation will be made a minimum of 10 days in advance, except in case of emergency, by the employee completing and delivering the Leave Form to his Department Head, who will sign the Leave Form if the leave is approved. If the Leave Form is not complete, is not submitted in a timely manner or the employee does not have the requested time, the Leave Form will be returned to the supervisor who will notify the employee.
- (d) Employees will not accrue any vacation leave above 150 hours in any one fiscal year, except 12 hour shift employees and 28-day Fire Employees maximum equals 200 hours per year.
- (e) In the event that an employee resigns, dies, or is terminated, providing he has been employed for at least six (6) months, all accrued vacation time will be paid to the employee or his designated survivor.

### 2. Hours of Work

All offices of the City of Brady, except those for which special regulations are required, shall be open continuously from 8:00 am until 5:00 pm, Monday through Friday, except on the designated holidays noted in Chapter 5, Section 6, or in cases of emergencies, or inclement weather conditions.

### **3. Work Week**

(a) **Standard work periods.** Standard work periods are established for purposes of compliance with the Fair Labor Standards Act. The work period normally begins at 12:01 am on Tuesday and ends at midnight on the following Monday. Directors, with the consent of the City Manager, have the ability to establish a flexible workweek in their departments, as long as service levels and productivity standards are maintained. The work schedule for each participant must be declared in writing to both Finance and Human Resources.

(1) The standard work period for employees, other than Sworn Police Officers and fire suppression personnel, is seven (7) days. The standard number of required work hours within the work period is established as a minimum of forty (40) hours for full-time, regular, non-exempt employees

(2) The standard work period for fire suppression personnel is 28 days. The standard number of hours worked during this work period is 212.

(3) The standard work period for sworn police officers is 14 days. The standard number of hours worked during this work period is 86 hours.

- (a) All offices and departments of the City will be closed on Saturday and Sunday, except the Police Department, Fire/EMS Department, and portions of the Golf Course, Airport, Lake, Sanitation, Public Property Maintenance (PPM), Water, Electric, Gas, and Waste Water Departments. Department Heads will assign employees necessary to operate departments not closed on Saturday and Sunday.
- (b) Part-time employees will only receive pay for the time they actually work. Time must be verified by the appropriate Department Head. Part-time employees are not eligible for vacation, sick leave, retirement, group medical coverage, insurance, or holiday pay.
- (c) No compensatory time will be allowed for any City of Brady employees. Flex-time of hour per hour is available, as approved and authorized by the employee's supervisor.

### **4. Overtime**

(a) When necessary, in order to maintain the proper City services, employees may be required to work overtime. Prior to performing any overtime, it must be approved by the Department Head. A nonexempt employee is entitled to overtime pay for all hours worked in excess of 40 during a seven-day work period. For purposes of computing weekly overtime, the first seven days on a payroll will constitute one seven-day work period, and the second seven days on a payroll will constitute a second seven-day work period. All nonexempt employees required to work overtime, in accordance with federal law for all worked hours over 40 hours, shall be compensated at one and a half times their regular rate of pay. Overtime is reported to the Payroll Department on required forms at the end of each pay period. The overtime reports are signed by the employee, the

Department Head, and the Director before paychecks are distributed. Employees must work over forty (40) hours per week to be compensated at the overtime rate. Vacation, holiday or sick leave do not count toward overtime. Nonexempt employees who work overtime without prior authorization will be subject to disciplinary procedures.

(b) For purposes of calculating overtime hours for all employees, other than fire suppression employees working a 28-day, 212 hour work period, paid leave will not be counted as worked time. An employee is charged with paid leave only on days the employee would otherwise have been scheduled to work. No more than 40 hours paid leave may be charged in one seven-day work period.

## 5. Overtime Compensation for Sworn Employees of the Police Department.

(a) **Weekly Overtime.** A nonexempt sworn employee of the Police Department is entitled to overtime pay at the overtime rate, for all hours worked in excess of 86 during a fourteen-day work period.

## 6. Overtime Compensation for Sworn Employees of the Fire Department.

(a) **Weekly Overtime.** A nonexempt sworn employee of the Fire Department who works a 28-day, 212 hour work period, is entitled to overtime pay at the overtime rate, for all hours worked in excess of 212 during a 28-day work period.

(b) **Annual Work Hours.** Fire suppression employees working a 28-day, 212 hour work cycle are annually scheduled to work 2920 hours of which 164 hours is scheduled overtime. When paid leave is substituted for any other work time, the paid leave will not be counted as time worked; rather, the employee must actually work the hours to earn overtime compensation.

## 7. Standby Pay

An employee serving in a position eligible for standby pay must reside within a ten (10) mile radius of the McCulloch County Courthouse and have an activated telephone in his residence. Employees will be paid the approved standby pay set by the City Council.

## 8. Holidays

(a) Regular full-time employees of the City, except employees outlined in 1.(b) above Police and Fire/EMS shift employees, will observe the following 10 holidays:

New Year's Day	Friday before Easter	Labor Day
Memorial Day	4 <sup>th</sup> of July	Thanksgiving Day
Friday after Thanksgiving	Veterans Day – 11-11	Christmas Day
		Floating December Holiday

(b) In the event any regular full-time *nonexempt* employee of the City is required to work on a City holiday, such employee shall receive compensation at time and half (1.5) of their regular rate of pay for worked hours, in addition to the 8-hour holiday pay.

(c) If a holiday falls on Sunday, the holiday will be observed the following Monday. If a holiday falls on a Saturday, the holiday will be observed on the preceding Friday.

- (d) Temporary and part-time employees may be given holidays off without pay at the discretion of the Department Head.

## 9. Sick Leave

**Definition and accrual rates** – Sick leave is defined as a fully compensated absence from work arising from any illness, sickness, off-the-job accidental injury, or on-the-job injury as defined or allowed by Section 11 of this Chapter. All regular full-time employees shall accrue 3.08 hours of sick leave each pay period. Unused sick leave time may be accumulated up to a maximum of 500 hours.

**Proper use of Sick Leave** – Sick leave shall not be considered as a right, which each employee may use at his discretion. It shall be allowed only in cases of necessity and actual sickness or disability of the employee, the employee's spouse or child, or the mother or father of the employee or spouse.

Employees who are absent for more than three (3) days may be required to provide a medical release before returning to duty. Failure to present this release if requested by the Department Head may result in such absence being recorded as leave without pay, and may subject the employee to disciplinary action under these policies. Minor ailments, which would not affect the safety, or health of the employee or other persons or property while performing job duties, do not qualify an employee for leave chargeable as sick leave.

- (a) **Reporting Sick Leave Absences** – In order to receive compensation while on sick leave, an employee shall notify his immediate supervisor within the hour prior to the time set for the employee to begin his daily duties. Those employees working shift work, who relieve other personnel, should notify the supervisor as soon as possible so that a replacement can be located. If the employee is unable to contact his supervisor, the employee shall notify the supervisor's designee. Failure to give such notification, except in emergency or unusual circumstances, may cause an employee's absence to be charged to leave without pay, and subject the employee to disciplinary action up to and including dismissal.
- (b) **Contributing Unused Sick Leave to Another Employee** – In the event of any major health care situation in which an employee has insufficient accrued sick leave or vacation to cover the period he is unable to work, and he has been employed by the City for at least one (1) year, the City Manager may authorize special sick leave donation arrangement. Other employees may be permitted to contribute unused sick leave from their individual accounts to the effected employee on a non-refundable basis.

In such event:

- (1) The affected employee's department supervisor will dispense contributed sick leave to the employee on an "as needed" basis;
- (2) Should the affected employee be able to resume work before all contributed sick days have been used, the balance of the unused leave donations will be returned to the contributors on a prorated basis; and
- (3) The amount of sick leave an employee may donate to another employee meeting these requirements is limited to one-half (1/2) of the donating employee's current balance, but no more than forty (40) hours of sick leave per year.

(c) **Unused Sick Leave** – No cash payment for unused sick leave shall be made upon termination of employment, retirement, or death of an employee. No employee shall be permitted to use or donate sick leave to any other employee during the last two weeks of any such employee's employment.

**CHAPTER 7**  
**RESIGNATION AND EMPLOYMENT VERIFICATION**

**1. Resignation**

To the extent reasonably possible, an employee who wishes to leave the employment of the City is requested to give at least two (2) weeks-notice to his supervisor before the effective date of the resignation. Such notice shall be in writing and shall state the reasons for such resignation. The Department Head shall immediately notify the City Manager of such resignation and indicate the reasons therefore, and whether the employee's services have been satisfactory. In no case shall an employee be allowed to take vacation leave **or sick leave after providing notice of resignation of employment unless approved by the City Manager and the Department Head.** **Vacation hours and/or sick leave hours** taken after submission of a notice of resignation will be deducted from the employee's accrued vacation hours.

**2. Termination Interview**

The employee's termination interview and final paycheck will be received from the City Manager or his designee. Retirement benefits, insurance, and medical coverage continuation (COBRA), and other final matters will be handled at the time.

**3. Requests for Employment Verification**

Information regarding the employment of all current and former City employees shall be verified upon written request made to the City Manager's office. In the absence of a written request signed by the current or former employee, only the following information will be released:

- (a) The date the employee began employment of the City;
- (b) The date the employee ended employment with the City;
- (c) The employee's salary when beginning employment with the City and such salary when employment with the City ended;
- (d) The position held while employed by the City; and
- (e) The department(s) to which the employee was assigned while employed by the City.

No person other than the City Manager or his designee shall be authorized to act on behalf of the City with respect to the verification of employment information.



**Brady Fire/EMS Department**

216 W. Commerce

Brady, TX 76825

325-597-2311

September 11, 2017

To: Kim Lenoir, City Manager

FR: Brian Meroney, Fire Chief

**RE: 28 Day Work Cycle vs. 14 Day Work Cycle**

Currently Brady Fire / EMS is using a 14 day 106 hour work cycle with a Kelly Day rotation on top of that. This simply means all employees work 96 hours within a two week period and have to find another 10 hours within that same work cycle. This also means employees are able to work and receive as much overtime as they want every work cycle filling in for personnel on vacation or job vacancies because of the current minimum staffing level of 4 people per day and every third week get an extra day off known as a "Kelly Day."

Proposed change to the 28 day 212 hour work cycle would still allow employees to get a paycheck as normal with the exception of no overtime will be awarded on the first paycheck of the 28 day work cycle. Overtime will only be awarded once a firefighter has worked 212 hours within that 28 day work cycle. Sick and vacation time does not count as hours worked. By changing to this new format we are able to go away from a "Kelly Day" and use those personnel assigned to the "Kelly Day" shift to the other shifts increasing the personnel working each day to 5 while maintaining a 4 person minimum at no additional cost. With the increase of personnel this will decrease the amount of overtime being paid out as well as allow more time for personnel to be sent to different specialty fire, EMS, and rescue classes. Should a firefighter work every day of the year in which they are scheduled to they will received 144 to 164 hours of overtime depending on leap year. It is almost a guarantee no one will be able to work all their scheduled days because of vacation and sick leave meaning the chances of receiving the 144 to 164 hours of overtime decreases. This does not mean overtime will go away though. With vacancies and personnel calling in sick overtime will still be paid out, but on a lower more manageable level.

# City Council

## City of Brady, Texas

### Agenda Action Form

AGENDA DATE:	09/19/2017	AGENDA ITEM	7.F.
<b>AGENDA SUBJECT:</b> Discussion, consideration, and possible action regarding <b>Demolition Order 2016-10</b> in accordance the Code of Ordinances Section 3.207 to authorize demolition of dilapidated structures at 502 West 2 <sup>nd</sup> Street in the Luhr Subdivision, Block 97, Lot 3, Brady, Texas.			
PREPARED BY:	Peter Lamont	Date Submitted:	9/14/17
EXHIBITS:	Demolition Order 2016-10 / Photographs of property		
BUDGETARY IMPACT:	Required Expenditure:	\$4510.00	
	Amount Budgeted:	\$20803.00	
	Appropriation Required:	\$00.00	
<b>CITY MANAGER APPROVAL:</b> <u>John Lenoir</u>			
<b>SUMMARY:</b> The structure at this address has been determined to be a dangerous premises per Subsection(s) (2) the building or structure was constructed or maintained in violation of any provision of the city's building code, or any other applicable ordinance or law of the city, county, state, or federal government; (5) the nonsupporting coverings of walls, ceilings, roofs, or floors are fifty (50) percent or more damaged or deteriorated; (10) the structure, because of its condition, is unsafe, unsanitary, or dangerous to the health, safety or general welfare of the city's citizens including all conditions conducive to the harboring of rats or mice or other disease carrying animals or insects reasonably calculated to spread disease; and (11) the structure is unsafe, unsanitary or dangerous to the health, safety and general welfare of the city's citizens due to failure to comply with any provision in Chapter 13 of the city code ("Utilities").			
Owner: Julie Ramos Last Known Address: 1025 Cardinal Ridge Ave., Fort Worth, Texas 76115 Property Taxes: Delinquent (\$425.84) Amount of Tax Lien: \$4510.00			
<u>Action taken:</u> <b>May 5, 2016</b> – The structure was inspected and determined to a dangerous building/nuisance by former Code Enforcement Officer, Carey McBride. <b>May 3, 2017</b> – The structure was (re)inspected, photographed, and again determined to be a dangerous building by Code Enforcement Officer Kim Davee. <b>Week of July 3, 2017</b> – A Notice of Public Hearing was sent to and published in the newspaper, posted on the property, and mailed via <i>Certified Mail</i> to the property owner at the address on file with the McCulloch County Appraisal District (MCAD). <b>July 18, 2017</b> – Property Owner came forward at Public Hearing and stated she wanted to fix house and requested time to get the roof fixed. Council authorized a 30 day extension, but if it would take longer than 30 days, homeowner was advised to provide Code Department with a timeline of when repairs would be done. <b>September 5, 2017</b> Home owner stated to Council that the requirement to provide a plan to the city for abatement of the property was required. Staff recommended and Council granted an additional two weeks to present a plan to staff. As of the writing of the Action Form no plan nor contact from the owner has been received. The debris from the garage demolition is still <del>on</del> the property.			

#### RECOMMENDED ACTION:

It is recommended that City Council issue Demolition Order 2016-10 for 502 West 2<sup>nd</sup> Street.

## **DEMOLITION ORDER 2016-10**

**AN ORDER OF THE CITY COUNCIL OF THE CITY OF BRADY, TEXAS TO THE OWNER OF THE PROPERTY LOCATED AT 502 WEST 2<sup>ND</sup> STREET, IN THE LUHR SUBDIVISION, BLOCK 97, LOT 3, BRADY, MCCULLOCH COUNTY, TEXAS WITH REGARD TO THE DEMOLITION OF DILAPIDATED STRUCTURES IN ACCORDANCE WITH THE MUNICIPAL CODE OF ORDINANCES.**

**WHEREAS**, on July 6, 2017, the City provided the owner of the property located at 502 West 2<sup>nd</sup> Street, Brady, Texas with notice, via *Certified Mail*, of a hearing to be held on July 18, 2017; and

**WHEREAS**, on July 18, 2017, the City Council conducted a public hearing concerning the structure located at 502 West 2<sup>nd</sup> Street, Brady, Texas to determine whether to order the demolition or repair of the structure under Section 3.212 of the City of Brady Municipal Code of Ordinances (Dangerous Premises); and

**WHEREAS**, the City Council finds that all proper notices have been sent as required by City Ordinances; and

**WHEREAS**, based upon the evidence presented, the City Council finds that the Property is in violation of the ordinances regarding substandard structures under Section 3.207 of the City of Brady Municipal Code of Ordinances (Dangerous Premises); and

**WHEREAS**, the property owner, Julie Ramos, did/did not (mark one) appear at the hearing; and

**WHEREAS**, the City Council finds that the structure is unoccupied; and

**WHEREAS**, the City Council finds based on the evidence presented at the hearing that the structure contains nuisance conditions that constitute a hazard to the health, safety and welfare of the citizens and are likely to endanger persons and property; and

**WHEREAS**, the City Council takes notice of and incorporates all evidence presented, including photographs and the issuance of notices, for its consideration of this matter and incorporates the same into the body of this Order for all purposes; and

**WHEREAS**, based upon the evidence presented, the City Council finds that the Property is in violation of the Dangerous Premises Ordinance; and

**WHEREAS**, the City Council finds that the structure is dilapidated, substandard and/or unfit for human habitation, constitutes a hazard to the health, safety and welfare of the citizens and likely to endanger persons and property.

**NOW THEREFORE, IT IS HEREBY ORDERED BY THE CITY COUNCIL OF THE CITY OF BRADY THAT:**

- (1) The foregoing recitals are hereby found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes and findings of fact.
- (2) The structure located at 502 West 2<sup>nd</sup> Street, Brady, Texas satisfies one or more of the substandard and dangerous conditions set forth in Section 3.204 of the City of Brady Municipal Code of Ordinances (Dangerous Premises). Specifically, Subsections (2), (5), (10), (11) of Section 3.207 of the Municipal Code of Ordinances have been violated. Therefore, the City is authorized to demolish the building under Section 3.210 of the Municipal Code of Ordinances.
- (3) The owner is hereby ordered to demolish the structure located at 502 West 2<sup>nd</sup> Street, Brady, Texas by no later than ninety (90) days from the date of this Order, which is October 16, 2017; and
- (4) This property will be brought back to the City Council at its next regular meeting after October 16, 2017 for review and to ensure compliance with this Order. Failure to adhere to the mandates in this Order within the specified time may result in the City taking requisite actions to remove any dangerous or substandard structure or conditions, including demolition of the structure and establishment of a City lien on the property.

It is specifically determined that the recitals in this order are incorporated by reference as findings of fact and that the meeting that the City Council passed this order was open to the public, and that the public notice of the time, place, and purpose of the meeting was given as required by the Texas Open Meetings Act.

**ORDERED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 2017.**

---

Anthony Groves, Mayor

**ATTEST:** \_\_\_\_\_  
Tina Keys, City Secretary



05/03/2011 09:04 AM



05/03/2017 09:21 AM



City of Brady Code Enforcement File #CE16-52 502 West 2nd ST 05/05/2016



# City Council

## City of Brady, Texas

### Agenda Action Form

<b>AGENDA DATE:</b>	9-19-2017	<b>AGENDA ITEM</b>	7. G.
<b>AGENDA SUBJECT:</b>	Discussion, consideration and possible action regarding adoption of the revised Mission-Vision-Values Statement.		
<b>PREPARED BY:</b>	Kim Lenoir	<b>Date Submitted:</b>	9-7-2017
<b>EXHIBITS:</b>	Mission – Vision – Purpose and Values Statements		
<b>BUDGETARY IMPACT:</b>	<b>Required Expenditure:</b>	\$00.00	
	<b>Amount Budgeted:</b>	\$00.00	
	<b>Appropriation Required:</b>	\$00.00	
<b>CITY MANAGER APPROVAL:</b>			

#### **SUMMARY:**

City Council approved the first Mission – Vision – Values statements for the City of Brady in January 2015. Each year as the City Council and staff work through the annual budgeting process, these statements are reviewed to make sure we agree with the statements and are applying them as we make decisions.

The shared Brady Mission -Vision – Purpose and Value Statements assist the city council and city staff to focus our finite funding resources on our shared goals.

City Council discussed changes on May 31, July 18 and August 22. The latest drafted changes will be discussed and considered.

#### **RECOMMENDED ACTION:**

Move to approve as Council desires.



## MISSION

The City of Brady strives to share its history and encourage the development of diverse housing, employment, infrastructure, and opportunity through transparent management and financing for all residents and employees.

The mission of the City of Brady is to celebrate and share ~~our~~the rich history ~~of the community, while encouraging a healthy diversity encourage divers~~ of ~~e~~ housing ~~choices, provide~~ employment opportunities, ~~exercise and promote~~ fiscal responsibility, ~~deliver exceptional customer services, and ensure~~ The City is committed to exercising financing transparency and responsibility, ~~delivering exceptional customer service, while providing a solid quality~~ infrastructure ~~that which~~ fosters a thriving and, sustainable viable community for ~~our~~the citizens and visitors.

## VISION

The City of Brady endeavors to provide small town charm through complete customer service to residents and visitors alike.

~~Brady is a heartfelt All-American small town prepared for big opportunities.~~  
~~Brady is a vibrant rural community~~ promoting growth and All-American small town charm.

## PURPOSE

The City of Brady shall position itself as a regional leader for safety, an active lifestyle, and friendliness.

The City of Brady celebrates small town charm for families and those seeking an active lifestyle, deep in the heart of Texas.

NOTE: Original approved by City Council 1-6-2015

RED-LINE REVISIONS discussed by City Council -May 31, July 18 and August 22, 2017  
BOLD presented by Council Member Perkins.

## VALUES

City of Brady employees will passionately serve the citizens through the core values of Safety, Integrity, Excellence, Accountability and Teamwork.

The City of Brady employees are passionate about serving the citizens through the core values of Safety, Integrity, Excellence, Accountability, and Teamwork.

**Safety:** Safety is foremost in our minds and actions to insure personal safety as well as the care of our equipment, grounds, facilities and our community.

**Safety:** Safety is foremost in our minds and actions as we strive to ensure personal safety as well as executing care in the operation and maintenance of City equipment, grounds, facilities and community.

**Integrity:** To communicate and act honestly and accurately, which establishes credibility, mutual respect, and builds trust.

**Integrity:** Communicate and act honestly and accurately, establish credibility, create an environment of mutual respect, and build trust.

**Excellence:** To work daily to achieve excellence in all that we do.

**Excellence:** Work daily to achieve excellence in every interaction.

**Accountability:** To constantly strive to improve our departments, organization, community and ourselves.

**Accountability:** Consistently strive to improve the overall organization, the community and ourselves.

**Teamwork:** Our team includes city staff, community partners, elected officials, board members and citizens as we work for a better community. Together we share responsibility for and the mutual commitment to the success of our community.

**Teamwork:** The City team includes city staff, community partners, elected officials, board members and citizens - all working together to achieve superior community. Together we share responsibility and the mutual commitment towards the success of our community.

**Footnote:** Passion is when you put more energy into something than is required to do it. It is more than just enthusiasm or excitement, passion is ambition that is materialized into action to put as much heart, mind, body and soul into something as is possible.

**NOTE:** Original approved by City Council 1-6-2015

**RED-LINE REVISIONS** discussed by City Council -May 31, July 18 and August 22, 2017  
**BOLD** presented by Council Member Perkins.

# City Council

## City of Brady, Texas

### Agenda Action Form

AGENDA DATE:	9-19-2017		AGENDA ITEM	7.H
AGENDA SUBJECT:	Discussion, consideration and possible action authorizing the Fire Department to perform a training burn of the Old Jockey House as suggested by the GRW Steering Committee before the upcoming Hogtoberfest event at the GRW Complex.			
PREPARED BY:	K Lenoir	Date Submitted:	9-7-17	
EXHIBITS:				
BUDGETARY IMPACT:	Required Expenditure:	\$00.00		
	Amount Budgeted:	\$00.00		
	Appropriation Required:	\$00.00		
CITY MANAGER APPROVAL:				

#### SUMMARY:

Council Members were invited to tour the Jockey House Monday morning. It was suggested by several members of the GRW Steering Committee to remove the Jockey House. Fire Chief Meroney has investigated and would like to use the building to burn as a training session.

The goal is to improve the looks of the GRW Complex and to get the public using the facility.

Staff will be available to answer additional questions.

#### RECOMMENDED ACTION:

Move to approve.

# City Council

## City of Brady, Texas

### Agenda Action Form

<b>AGENDA DATE:</b>	09/19/2017 <b>AGENDA ITEM</b> 7.J.		
<b>AGENDA SUBJECT:</b>	Discussion, consideration and possible action regarding Nominations for McCulloch County Appraisal District Board of Directors Members		
<b>PREPARED BY:</b>	Tina Keys	<b>Date Submitted:</b>	09/11/2017
<b>EXHIBITS:</b>	Copy of letter to taxing entities regarding nominations for Members of the McCulloch County Appraisal District Board of Directors		
<b>BUDGETARY IMPACT:</b>	<b>Required Expenditure:</b>	\$00.00	
	<b>Amount Budgeted:</b>	\$00.00	
	<b>Appropriation Required:</b>	\$00.00	
<b>CITY MANAGER APPROVAL:</b>			
<b>SUMMARY:</b>			
Members of the McCulloch County Appraisal District Board of Directors are up for election and each voting entity must nominate Board Members and report the nomination to the Chief appraiser. Once your nominations are made, the City Secretary will report to McCulloch County Appraisal District on your behalf.			
The following Board Members terms are expiring 12/31/2017 and all have agreed to serve again:			
<ul style="list-style-type: none"><li>➤ Reed Williams</li><li>➤ Cynthia Quinn</li><li>➤ Matt McBee</li></ul>			
<b>RECOMMENDED ACTION:</b>			
Nominate Board Members for the McCulloch County Appraisal District Board of Directors.			



**MC CULLOCH COUNTY APPRAISAL DISTRICT**  
**306 W. LOCKHART, BRADY, TEXAS 76825**  
PHONE: 325-597-1627 FAX: 325-597-2408  
E-MAIL: [zane@mccullochead.org](mailto:zane@mccullochead.org)  
ZANE BRANDENBERGER, R.P.A.,R.T.A.,C.C.A.  
CHIEF APPRAISER

September 5, 2017

RE: Board of Directors Nomination Letter

To All Voting Taxing Entities:

As required by state law, I am notifying you of the elections process for the Board of Directors of the McCulloch County Appraisal District. The process begins with this notice letting you know the number of votes to which your taxing unit is entitled. This year there are 3 Board of Directors that will have to be elected. For each Board of Director position there are a total of 1,000 votes. Meaning this year there will be a total of 3,000 votes. Below is a copy of all the taxing units eligible to vote and their vote allocations. The allocations are based on the total 2016 tax levies of each taxing unit. The following is a breakdown of how many votes your entity will receive this year.

~~RECEIVED~~

SEP 07 2017

**CALCULATION OF VOTES FOR BOARD OF DIRECTORS-2017 ELECTION**  
City of Brady

Tax Unit	2016 Levy	Percent of Total	Total Votes
McCulloch County	\$3,006,857.10	27.1%	812
City of Brady	\$877,134.06	7.9%	237
City of Melvin	\$21,852.55	0.2%	6
Brady ISD	\$5,964,893.38	53.7%	1612
Lohn ISD	\$337,253.32	3.0%	91
Rochelle ISD	\$644,575.97	5.8%	174
Mason ISD	\$253,159.90	2.3%	68
<b>Total</b>	<b>\$11,105,726.28</b>		<b>3000</b>

The McCulloch County Appraisal District Board of Directors is comprised of 5 board members. These members serve 2-year terms. This year we have 3 board members whose term will expire.

Your taxing unit may nominate up to 3 members to the Board of Directors this year.

**THE FOLLOWING MEMBERS TERMS ARE OVER 12/31/2017:**

Reed Williams - Willing To Serve Again  
Cynthia Quinn- Willing To Serve Again  
Matt McBee- Willing To Serve Again

**CURRENT BOARD OF DIRECTORS THRU 12/31/2018:**

Brentt Raybion  
Michael Probst

Please note: If you wish to keep the same board members, those members will need to be nominated also. Only names nominated will appear on the ballot.

After we receive the nominations from all tax units, we will assemble a ballot around November 1 and your tax unit will have the opportunity to cast your votes for a single individual or you may disburse your votes in any way you wish. The voting is done by resolution of your board in regular session. The resolutions are to be returned to the appraisal district before December 15. The results will be announced immediately following that deadline.

Please send your nominations before October 25, 2017. If you have any questions about the procedures for the elections of the Board, please contact me at (325)597-1627.

Sincerely,



Zane P. Brandenberger

# City Council

## City of Brady, Texas

### Agenda Action Form

AGENDA DATE:	9-19-2017	AGENDA ITEM	8.A
AGENDA SUBJECT:	Monthly Financial Reports		
PREPARED BY:	Lisa Remini	Date Submitted: 9-14-2017	
EXHIBITS:	Monthly Financial Report Fund Balance and Cash Reconcilement Investment Activity Operating Cash /Utility Billing History Sales Tax Report Motel Tax Collection and Distribution Report Utility Customer Service Reports Electric Rate Comparisons Consumption Sold & Weather History		
BUDGETARY IMPACT:	Required Expenditure:	\$00.00	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$00.00	
CITY MANAGER APPROVAL:			
SUMMARY:	Monthly financial Reports for the 11th fiscal month – August 2017 have been emailed to you for your review.  Total Sales Tax collections for the month of August 2017 are \$9,280 (10%) more than August 2016 collections, and are continuing an upward trend compared to last year's monthly collections.  The City Council approved a stipend of \$1,700 per month for an annual total of \$20,400 for the FY 17 to the Brady Volunteer Fire Department. Monthly expenditure data provided by the Volunteer Fire Department is included for your review.		

#### RECOMMENDED ACTION:

This item is for discussion purposes only.

Note:

After each Audit Board and upon Council approval, the check register denoting the checks issued to each Vendor, amount paid, and description of the item paid will be on the City's website for public view. Go to the Finance Department tab and then click on the Check Register tab.

91.67% OF FISCAL YEAR

	CURRENT	YEAR TO DATE	YEAR TO DATE
	BUDGET	ACTUAL	% TO DATE PRIOR YEAR

## BEGINNING FUND BALANCE &amp;

NET WORKING CAPITAL	14,849,387.31	14,849,387.31	15,648,679.31
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REVENUES

10 -GENERAL FUND	7,657,772.00	6,959,547.78	90.88	4,766,131.68
20 -SEWER AND ELECTRIC FU	8,749,010.00	7,551,627.17	86.31	7,464,198.52
30 -WATER FUND	2,046,090.00	1,804,580.08	88.20	1,676,729.96
40 -GAS FUND	1,154,950.00	1,090,584.14	94.43	1,132,854.11
50 -UTILITY SUPPORT FUND	499,442.00	412,709.63	82.63	213,620.43
60 -SOLID WASTE FUND	1,099,800.00	1,025,966.05	93.29	1,076,158.16
80 -SPECIAL REVENUE FUND	<u>1,111,559.00</u>	<u>683,427.59</u>	<u>61.48</u>	<u>499,482.62</u>
TOTAL REVENUES	22,318,623.00	19,528,442.44	87.50	16,829,175.48

EXPENDITURES

10 -GENERAL FUND	8,486,380.00	6,571,017.29	77.43	7,806,214.97
20 -SEWER AND ELECTRIC FU	10,142,645.00	8,119,185.92	80.05	4,609,426.58
30 -WATER FUND	3,083,302.00	2,210,729.53	71.70	2,209,478.07
40 -GAS FUND	1,621,989.00	1,267,827.03	78.16	942,118.43
50 -UTILITY SUPPORT FUND	580,542.00	510,607.75	87.95	434,130.82
60 -SOLID WASTE FUND	1,093,233.00	897,588.12	82.10	932,755.26
80 -SPECIAL REVENUE FUND	<u>1,324,659.00</u>	<u>908,322.63</u>	<u>68.57</u>	<u>919,985.10</u>
TOTAL EXPENDITURES	26,332,750.00	20,485,278.27	77.79	17,854,109.23

REVENUES OVER/(UNDER) EXPENDITURES	( 4,014,127.00)	( 956,835.83)	( 1,024,933.75)
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## ENDING FUND BALANCE &amp;

NET WORKING CAPITAL	10,835,260.31	<u>13,892,551.48</u>	14,623,745.56
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**FUND BALANCE AND CASH RECONCILEMENT**

As of: August 31, 2017

		Unrestricted Cash	Restricted Cash	Total Cash	Comments
<b>BRADY NATIONAL BANK</b>					
Operating Account	#100677	\$ 11,528,865.41		12,116,015.52	
Operating Account	#100677	\$	32,156.53		Motel Funds
Operating Account	#100677	\$	38,238.89		Cemetery Funds
Operating Account	#100677	\$	67,008.24		Street Sanitation \$
Operating Account	#100677	\$	449,746.45		Utility Deposit \$
Airport Account	#172791	\$ 73,654.07	-	73,654.07	
Water Repair & Replacement	#172817	\$ 17,740.90	220,000.00	237,740.90	
CW - WWTP Construction	#103671	\$ -	745.15	745.15	
DW Construction	#104828	\$ -	8,150.42	8,150.42	
Sinking Fund 2000	#172890	\$ -	70,447.45	70,447.45	
Sinking Fund 2012 - Refunding	#103069	\$ -	233,533.80	233,533.80	
Sinking Fund 2012 - WWTP	#103663	\$ -	523.96	523.96	
Sinking Fund 2013 - DW	#105770	\$ -	321.59	321.59	
Landfill Closure Reserve	#172775	\$ -	424,519.70	424,519.70	
Drug Seizure FDS	#172668	\$ -	8,493.46	8,493.46	
Police Educational	#172700	\$ -	7,325.87	7,325.87	
Court Security	#102533	\$ -	4,442.95	4,442.95	
Court Technology	#102541	\$ -	2,191.04	2,191.04	
Community Development Block	#172627	\$ -	-	-	
Cash on Hand		\$ 1,960.00	-	1,960.00	
Bank Balances - Interest rate 1.35%	Subtotal	\$ 11,622,220.38	1,567,845.50	13,190,065.88	
Certificate of Deposit at CNB		\$ -	243,829.07	243,829.07	Utility Deposit \$
BOTX Escrow Account - CO 2012 CW Project		\$ -	1,165,338.06	1,165,338.06	
BOTX Escrow Account - LF 2012 CW Project		\$ -	137,848.99	137,848.99	
BOTX Escrow Account - EDAP 2015 DW Project		\$ -	422,710.86	422,710.86	
	Subtotal	\$ -	1,969,726.98	1,969,726.98	
<b>TOTAL CASH BALANCES RECONCILED</b>		11,622,220.38	3,537,572.48	<b>15,159,792.86</b>	
<b>8-31-17 GENERAL LEDGER</b>					
Total Current Non-Cash Assets - All Funds				887,962.81	
(Total Current Liabilities - All Funds)				(2,155,204.19)	
<b>Total Fund Balance / Net Working Capital</b>				<b>13,892,551.48</b>	

**CITY OF BRADY**  
**INVESTMENT ACTIVITY**

**DATE: August 31, 2017**

Certificates of Deposit at	Commercial National Bank:	Interest Earnings
		Y-T-D
1. #32788	\$243,829.07	12/19/2017
		\$480.27

**GRAND TOTAL**    **\$243,829.07**    **TOTAL SHORT-TERM CASH INVESTMENTS**

The City investment portfolio is in compliance with the PFIA and the City's investment strategy as outlined in the Council approved Investment Policy dated 9-05-17 by Resolution 2017-031.

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Lisa Remini, Investment Officer

## RECONCILED OPERATING CASH / TOTAL UTILITY BILLINGS

Fiscal Year 16-17

## 1171 - Brady, City of (General Obligation Debt)

Report - Brady, City of (General Obligation Debt) / Sales Tax Data

The Charts below contain sales tax revenue allocated each month by the State Comptroller.  
For example, the February allocations reflect December sales, collected in January and allocated in February.

\*Excludes any sales tax retained by the municipality and not remitted to the Comptroller.

[View Grid Based on Calendar Year](#)

[View Grid With All Years](#)

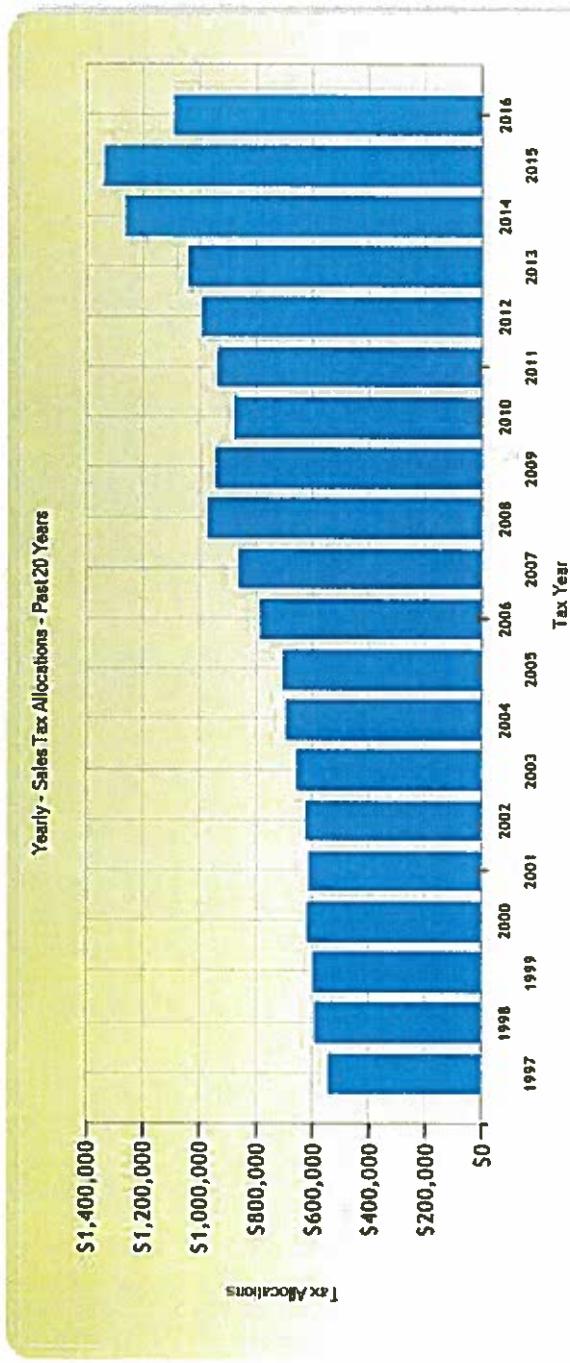
[Download to Excel](#)

Change Fiscal Year  
End  
09/30/2018

By Fiscal Year 10/01 - 09/30

Year	October	November	December	January	February	March	April	May	June	July	August	September	Total
2017	\$87,306	\$91,161	\$89,413	\$100,033	\$109,289	\$86,358	\$97,988	\$101,730	\$86,536	\$97,051	\$103,953	\$100,236	\$1,151,056
2016	\$143,834	\$112,101	\$107,933	\$98,515	\$113,278	\$84,869	\$85,238	\$96,257	\$81,982	\$80,944	\$94,673	\$85,349	\$1,184,973
2015	\$113,438	\$115,026	\$128,575	\$118,282	\$127,008	\$90,659	\$99,414	\$119,166	\$107,160	\$99,436	\$107,394	\$106,966	\$1,332,523
2014	\$86,905	\$90,223	\$83,575	\$87,608	\$114,999	\$83,194	\$86,383	\$103,052	\$119,190	\$96,615	\$101,343	\$109,279	\$1,162,366
2013	\$81,575	\$84,095	\$78,857	\$88,594	\$108,399	\$69,954	\$76,038	\$92,661	\$84,448	\$82,176	\$91,353	\$87,852	\$1,026,002
2012	\$76,182	\$79,173	\$73,628	\$81,661	\$100,901	\$64,794	\$79,473	\$88,392	\$76,641	\$60,890	\$87,159	\$105,230	\$974,124
2011	\$78,998	\$93,104	\$65,476	\$83,507	\$93,953	\$70,399	\$72,121	\$81,841	\$76,174	\$71,819	\$84,522	\$71,003	\$942,918
2010	\$70,849	\$72,537	\$66,287	\$69,364	\$86,286	\$70,868	\$54,779	\$73,192	\$69,685	\$64,455	\$93,443	\$58,872	\$850,618
2009	\$79,109	\$125,392	\$86,622	\$79,704	\$95,830	\$73,457	\$68,319	\$79,191	\$78,551	\$96,167	\$89,024	\$73,646	\$1,025,012
2008	\$73,939	\$76,885	\$75,520	\$76,332	\$88,517	\$69,243	\$60,775	\$73,032	\$72,513	\$74,539	\$82,203	\$80,973	\$904,471

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## MOTEL OCCUPANCY TAX

### FY 2017 Quarter Totals

	Total
1st Quarter FY 17 (October - December 2016)	\$60,349.68
3rd Quarter FY 16 - Gold Key Inn underpayment	\$1,076.45
2nd Quarter FY 17 (January - March 2017)	\$56,297.42
3rd Quarter FY 17 (April - June 2017)	\$68,455.82
4th Quarter FY 17 (July - September 2017) Due October 31, 2017	\$0.00
	<b><u>\$186,179.36</u></b>

### FY 2017 Summary Collections

	Taxable Receipts	Tax @ 7%	1% Discount/ Penalties	Net Tax
Holiday Inn Express - 2320 S Bridge 597-1800	\$1,314,144.38	\$91,990.11	\$919.89	\$91,070.22
Best Western - 2200 S. Bridge 597-3997	\$754,769.79	\$52,833.89	\$528.33	\$52,305.56
Sunset Inn - 2108 S. Bridge 597-0789	\$261,827.46	\$18,327.92	\$183.34	\$18,144.58
Gold Key Inn - 2021 S Bridge 597-2185	\$318,349.78	\$22,284.48	\$162.58	\$22,121.89
Brady Motel - 603 W. Commerce 597-2442	\$36,610.75	\$2,562.74	\$25.62	\$2,537.12
	<b><u>\$2,685,702.16</u></b>	<b><u>\$187,999.14</u></b>	<b><u>\$1,819.76</u></b>	<b><u>\$186,179.36</u></b>

FY 2017 Grants	Commitment	YTD Distributions	Payment Date
MuniServices Fees	\$3,500.00	\$2,000.00	6/30/2017
Chamber of Commerce	\$177,700.00	\$162,891.67	Monthly thru 8/01/17
Chamber of Commerce - Visitor Assesment	\$18,000.00	\$18,000.00	11/8/2016
McCulloch Co Historical Commission	\$3,000.00	\$3,000.00	2/10/2017
Morgan Military Aviation Museum	\$8,500.00	\$8,500.00	2/15/2017
Brady Golf Association	\$3,000.00	\$1,050.00	4/26/2017
Myestone Media Production	\$7,500.00	\$7,500.00	5/30/2017
<b>YTD Total</b>	<b>\$221,200.00</b>	<b>\$202,941.67</b>	
<b>2017 Budget</b>	<b>\$215,000.00</b>		

### FY 2016 Quarter Totals

	Total
1st Quarter FY 16 (October - December 2015)	\$56,498.47
2nd Quarter FY 16 (January - March 2016)	\$46,186.90
3rd Quarter FY 16 (April - June 2016)	\$49,415.00
4th Quarter FY 16 (July - September 2016) Due October 31, 2016	\$54,437.32
	<b><u>\$206,535.69</u></b>

### FY 2016 Summary Collections

	Taxable Receipts	Tax @ 7%	1% Discount/ Penalties	Net Tax
Holiday Inn Express - 2320 S Bridge 597-1800	\$1,507,971.67	\$105,558.02	\$1,055.58	\$104,502.05
Best Western - 2200 S. Bridge 597-3997	\$977,036.38	\$68,392.52	\$683.73	\$67,708.79
Days Inn - 2108 S. Bridge 597-0789	\$259,334.68	\$18,154.29	\$182.38	\$17,871.90
Gold Key Inn - 2021 S Bridge 597-2185	\$184,861.64	\$12,840.31	\$129.40	\$13,211.91
Brady Motel - 603 W. Commerce 597-2442	\$45,141.48	\$3,159.88	\$31.60	\$3,128.28
Team Housing Solutions - PO Box 310697, New Braunfels	\$184.00	\$12.88	\$0.13	\$12.75
	<b><u>\$2,974,529.85</u></b>	<b><u>\$206,217.90</u></b>	<b><u>\$2,082.81</u></b>	<b><u>\$206,535.69</u></b>

FY 2016 Grants	Commitment	YTD Distributions	Payment Date
Chamber of Commerce	\$177,700.00	\$177,700.00	Monthly thru 9/30/16
Chamber of Commerce - Visitor Assesment	\$9,928.00	\$9,928.00	8/9/2016
McCulloch Co Historical Commission	\$3,000.00	\$3,000.00	3/2/2016
Morgan Military Aviation Museum	\$10,000.00	\$10,000.00	4/21/2016
Brady Golf Association	\$3,000.00	\$2,650.00	5/2/2016
HOT Country Music Museum	\$10,000.00	\$10,000.00	6/17/2016
Annual Hotel Administrative Fee - MuniServices	\$500.00	\$500.00	7/26/2016
HOT Historical Museum	\$11,000.00	\$11,000.00	9/19/2016
<b>YTD Total</b>	<b>\$225,128.00</b>	<b>\$224,778.00</b>	
<b>2016 Budget</b>	<b>\$215,000.00</b>		

### HISTORICAL COLLECTION / PAYOUT HISTORY

	2016	2015	2014	2013
% CHANGE	+12.54%	4.17%	19.35%	12.44%
COLLECTONS	\$206,535.69	\$236,148.85	\$226,685.90	\$189,927.02
GRANTS	(\$224,778.00)	(\$185,750.00)	(\$226,685.90)	(\$189,927.02)
FUND BALANCE	<b><u>32,158.54</u></b>	<b><u>50,398.85</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>

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**CITY OF BRADY  
CITY COUNCIL CORRESPONDENCE**

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**TO:** **MAYOR AND COUNCIL.**

**FROM:** **FINANCE / UTILITY DEPARTMENTS**

**SUBJECT:** **MONTHLY CUSTOMER SERVICE REPORT**

**DATE:** **August 31, 2017**

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SERVICES	FISCAL YEAR 2017											
	October	November	December	January	February	March	April	May	June	July	August	September
Received Phone Calls	642	765	876	942	887	1299	1154	1430	1130	1199	1539	
Returned Calls	83	92	104	126	107	73	72	90	80	90	81	
Residential Apps	26	19	21	21	45	44	31	42	56	38	62	
Commercial Apps	3	2	4	0	7	3	11	3	6	9	8	
Service Orders	188	148	139	168	204	200	189	196	164	222	215	
Utility Onsite Payments	2078	2008	2235	2180	2040	2183	1994	2136	2237	2065	2178	
Utility Mail Payments	767	725	687	783	734	873	681	799	777	754	701	

**SERVICE ORDER REPORT FY 16-17**

JOB CODE	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	YTD
CON - CONNECT	31	18	17	17	36	26	18	24	23	26	29		265
DIS - DISCONNECT	26	19	26	8	18	17	13	25	16	24	33		225
FD - FORCED DISCONNECT	33	14	20	28	24	33	42	31	59	38	49		371
CHG - SERVICE CHANGE	3	5	2	3	6	4	4	3	3	0	2		35
PULL - PULL METER	14	5	16	10	3	12	10	7	8	16	9		110
NONPAY - DISCONNECT FOR NON PAY	32	26	22	19	21	17	20	28	16	24	30		255
REINS - REINSTATEMENT	22	17	13	16	10	14	16	17	10	14	23		172
RC - CHECK READ	28	34	31	51	37	23	27	27	36	54	47		395
NONCO - NON COMPLIANCE	0	0	1	0	0	0		1	1	1	0		4
MCE - ELECTRIC METER CHANGEOUT	0	2	1	5	3	0	3	1	2	3	0		20
SL - SECURITY LIGHTS	9	3	4	5	18	3	7	10	3	7	5		74
EOUT - ELECTRIC OUTAGE	0	0	2	0	1	1	1	1	1	1	0		8
MCG - GAS METER CHANGEOUT	0	3	2	3	4	2	5	4	0	0	0		23
PL - PILOT LIGHT	2	8	1	1	1	1	0	3	1	0	0		18
GL - GAS LEAK	7	5	7	9	1	4	6	3	2	4	3		51
GOUT - GAS OUTAGE	0	1	1	0	0	0	0	0	0	0	0		2
MCW - WATER METER CHANGEOUT	4	5	2	6	5	7	7	11	7	6	9		69
WL - WATER LEAK	9	0	7	10	5	7	8	9	6	8	10		79
WOUT - WATER OUTAGE	0	0	2	1	0	1	1	2	2	4	0		13
SBU - SEWER BACK UP	0	2	3	1	5	4	3	1	1	3	2		25
PPM - PUBLIC PROPERTY	1	0	0	0	0	0	0	0	0	1	0		2
CC - CHIPPING	1	1	1	1	0	1	2	0	1	7	3		18
PH - POTHOLES	1	1	7	0	1	5	8	1	3	1	3		31
BTP - BULK TRASH PICKUP	0	0	0	0	0	0	1	0	0	0	1		2
MISC - MISCELLANEOUS	8	9	13	7	12	19	13	16	10	13	24		144
SC - STREET CUT	0	0	0	0	0	0	1	0	0	0	0		1
TT - TREE TRIM	1	0	0	1	0	2	11	0	1	1	1		18
PLY - POLYCART SVC CHANGE	43	17	25	27	51	45	33	45	29	32	44		391
DMP - DUMPSTER SERVICE CHANG	1	2	0	0	3	4	2	6	3	3	2		26
<b>TOTAL ALL CODES</b>	<b>276</b>	<b>197</b>	<b>226</b>	<b>229</b>	<b>265</b>	<b>252</b>	<b>262</b>	<b>276</b>	<b>244</b>	<b>291</b>	<b>329</b>	<b>0</b>	<b>2,847</b>

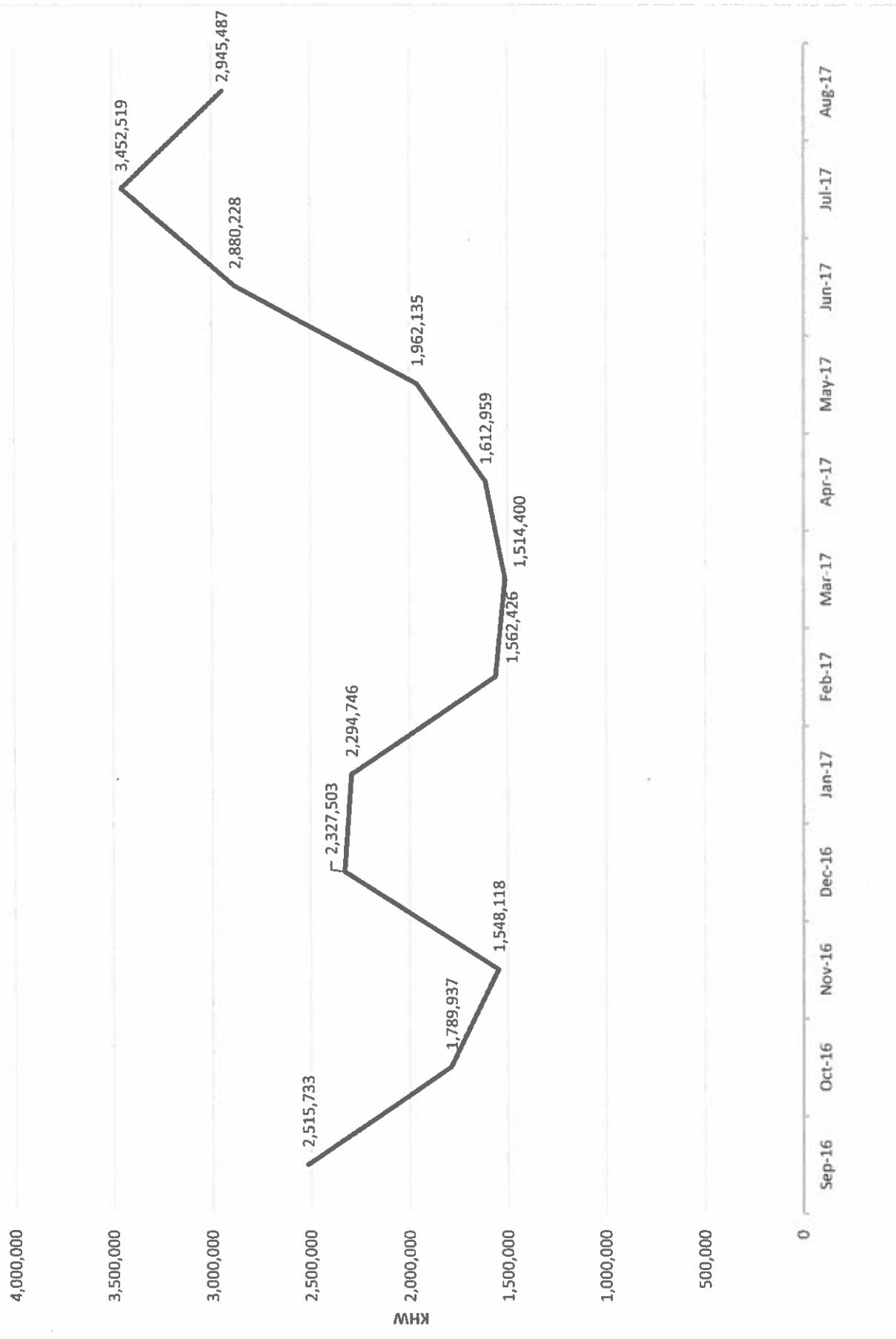
SERVICE ORDER DELEGATION	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	YTD
STREETS	3	4	9	3	3	7	24	2	5	11	14		85
WATER	14	7	14	18	19	25	18	21	13	21	25		195
GAS	12	20	16	11	7	9	14	12	3	7	7		118
ELECTRIC	12	8	9	9	23	10	14	19	11	17	13		145
METER TECHNICIAN	189	138	149	157	159	152	152	166	177	197	224		1860
PPM	1	0	1	1	0	0	4	4	2	1	0		14
SOLID WASTE	45	20	27	30	54	49	36	51	32	36	46		426
CODE ENFORCEMENT	0	0	1	0	0	0	0	1	1	1	0		4
<b>TOTAL</b>	<b>276</b>	<b>197</b>	<b>226</b>	<b>229</b>	<b>265</b>	<b>252</b>	<b>262</b>	<b>276</b>	<b>244</b>	<b>291</b>	<b>329</b>	<b>0</b>	<b>2,847</b>

# Residential Electric Rate Comparison - AUGUST 2017

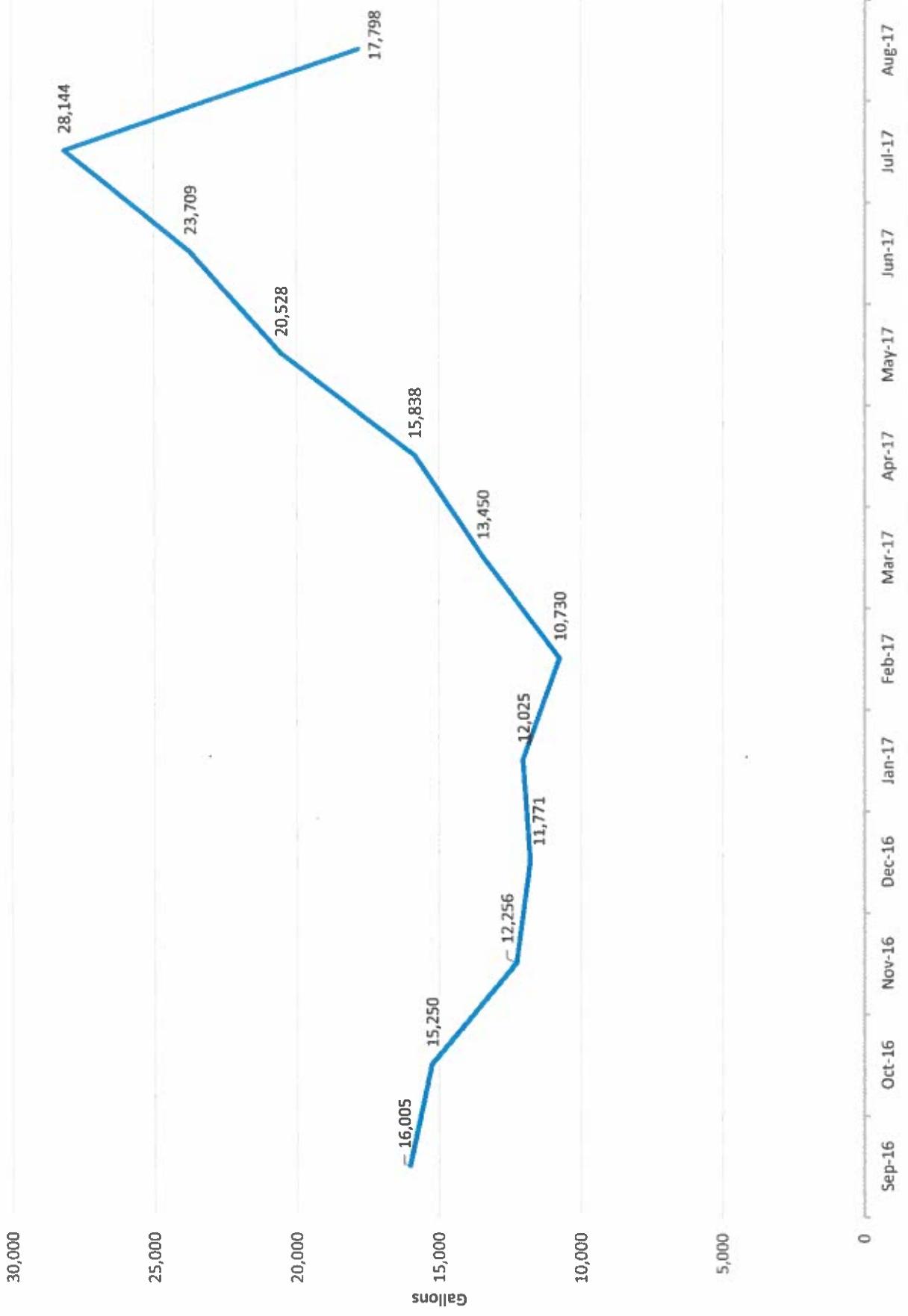
COMPETITOR NAME	Term Contract	500 kWh	1,000 kWh	2,000 kWh	Early Termination Fee	Residential usage credit- per billing cycle 500-999 kWh	Residential usage credit- per billing cycle 1000-2000 kWh
*Infinite Energy	12 months	14.6¢/kWh	12.6¢/kWh	14.6¢/kWh	\$150	N/A	N/A
<b>Meter Fees</b>		<b>\$15.00</b>	<b>\$15.00</b>	<b>\$15.00</b>			
*Circular Energy	24 months	15.1¢/kWh	13.8¢/kWh	13.2¢/kWh	\$225	N/A	N/A
<b>Meter Fees</b>		<b>\$12.95</b>	<b>\$12.95</b>	<b>\$12.95</b>			
*Veteran Energy	12 months	14.8¢/kWh	12.8¢/kWh	14.8¢/kWh	\$150	N/A	N/A
<b>Meter Fees</b>		<b>\$15.00</b>	<b>\$15.00</b>	<b>\$15.00</b>			
*MidAmerican	12 months	14.8¢/kWh	13.8¢/kWh	13.3¢/kWh	\$20 per month	N/A	N/A
<b>Meter Fees</b>		<b>\$10.00</b>	<b>\$10.00</b>	<b>\$10.00</b>			
*Gera Energy	12 months	14.1¢/kWh	13.1¢/kWh	12.6¢/kWh	\$150	N/A	N/A
<b>Meter Fees</b>		<b>\$10.00</b>	<b>\$10.00</b>	<b>\$10.00</b>			
*Champion	12 months	14.5¢/kWh	13.5¢/kWh	13.0¢/kWh	\$150	N/A	N/A
<b>Meter Fees</b>		<b>\$10.00</b>	<b>\$10.00</b>	<b>\$10.00</b>			
*Champion	24 months	15.1¢/kWh	14.1¢/kWh	13.6¢/kWh	\$250	N/A	N/A
<b>Meter Fees</b>		<b>\$10.00</b>	<b>\$10.00</b>	<b>\$10.00</b>			
*TXU Energy	12 months	17.3¢/kWh	15.3¢/kWh	14.3¢/kWh	\$150	N/A	N/A
<b>Meter Fees</b>		<b>\$19.95</b>	<b>\$19.95</b>	<b>\$19.95</b>			
*Reliant	12 months	18.4¢/kWh	15.4¢/kWh	14.9¢/kWh	\$150	N/A	N/A
<b>Meter Fees</b>		<b>\$19.95</b>	<b>\$10.00</b>	<b>\$10.00</b>			
*Reliant	24 months	18.5¢/kWh	16.8¢/kWh	14.9¢/kWh	\$295	N/A	N/A
<b>Meter Fees</b>		<b>\$16.95</b>	<b>\$16.95</b>	<b>\$16.95</b>			
*Cirro Energy	24 months	16.8¢/kWh	14.8¢/kWh	13.3¢/kWh	\$200	N/A	N/A
<b>Meter Fees</b>		<b>\$19.95</b>	<b>\$19.95</b>	<b>\$10.00</b>			
*Market Average		15.8¢/kWh	14.2¢/kWh	13.9¢/kWh			
<b>Meter Fees</b>		<b>\$14.52</b>	<b>\$13.62</b>	<b>\$12.71</b>			
<b>(Represents sampling out of 135 plans of various terms - all plans are for 24 months or less)</b>							
*City of Brady		14.2¢/kWh	13.2¢/kWh	12.6¢/kWh	\$0	N/A	N/A
<b>Meter Fees</b>		<b>\$10.25</b>	<b>\$10.25</b>	<b>\$10.25</b>			
Number of Residential Customers	1342	952	952	952	170		

\* All rates / kWh include the meter fee

## Electric Consumption Sold History

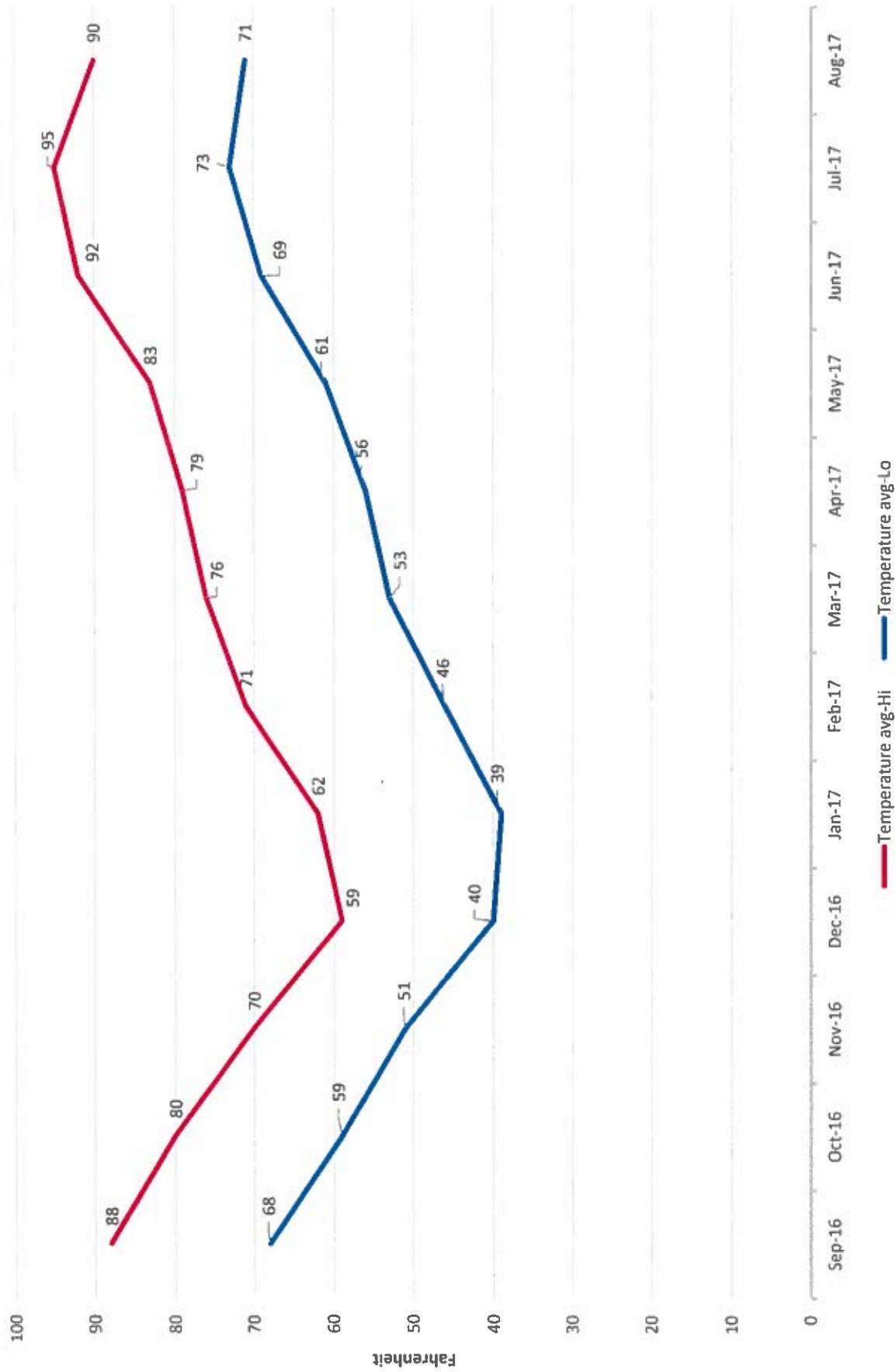


## Water Consumption Sold History



## Fiscal Year 16-17

### Average Temperature Hi-Lo



## BNB/Brady VFD Maintenance Fund

Date	Payer	Description	Amt	Ck #	Recurring Payment	Other Comments
Aug-17	CTTC	Tower Lease	25.00	EFT	X	Tower Lease
8/1/2017	City Brady	Deposit from City of Brady	1,700.00	DEP		Monthly Maintenance Fund money from City of Brady
8/8/2017	Vinyl's	Labor - diagnose fuel problem	199.89	196		Labor - diagnose fuel problem (Paid in July)
7/19/2017	NAPA	Pin & Clip Adapter	29.85	197		Parts to repair pin and adaptor sleeve (Paid in July)
7/27/2017	Walmart	Chair/Canopy	103.62	198		Chair/Canopy for Mud Volleyball (Paid in July)
8/15/2017	Mc Co Tax	Registration Stickers #2	44.00	199		Registration Stickers for Vehicles
8/9/2017	United Firing	Ice Maker Replacement Parts	2,087.75	200		Replacement Part for icemaker
8/10/2017	CE Solutions	CE Solutions for 3 employees	255.00	201		CE Solutions for 3 employees
9/15/2016	BNB	Auto Withdraw on Loan # 56439	914.47	Auto WD	X	Payment on Loan # 56439

### Explanation of Loans and Terms

Loan #56439 - 2011 Ford F-250 Crew Cab (Command 2)  
06/10/15 thru 12/15/2017 @ 4.75% Interest = \$914.47

SERVICES	FISCAL YEAR 2016-2017												To Date Total
	OCT.	NOV.	DEC.	JAN.	FEB.	MARCH	APR.	MAY	JUNE	JULY	AUG.	SEPT.	
Meals @ Sunset Center	793	686	642	678	667	742	635	728	705	664	735		7,675
Meals sent-Helping Hands	329	366	418	342	315	351	333	341	340	316	282		3,733
Home Delivered Meals	795	769	788	785	763	888	705	864	862	790	971		8,980
Total Meals	1,917	1,821	1,848	1,805	1,745	1,981	1,673	1,933	1,907	1,770	1,988		20,388
Medicaid Trips	91	118	115	185	142	104	130	113	136	107	113		1,354
Closed Oct. 10th difference from last year													
Closed Jan. 16th difference from last year													
Closed Feb. 20th difference from last year													
Closed April 14th Good Friday													
Closed May 4th Independence Day													

SERVICES	FISCAL YEAR 2015-2016												To Date Total
	OCT.	NOV.	DEC.	JAN.	FEB.	MARCH	APR.	MAY	JUNE	JULY	AUG.	SEPT.	
Meals @ Sunset Center	901	720	725	712	797	860	828	743	878	752	862	830	9,608
Meals sent-Helping Hands	382	287	340	331	352	311	369	309	375	347	384	331	4,118
Home Delivered Meals	836	703	814	833	865	811	779	746	772	738	863	805	9,565
Total Meals	2,119	1,710	1,879	1,876	2,014	1,982	1,976	1,798	2,025	1,837	2,109	1,966	23,291
Medicaid Trips	84	53	60	59	89	79	80	105	101	91	120	113	1,035

Brady Municipal Golf Course  
Monthly Report

FY 15

Item	FY 2015	FY 2016	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Totals
<b>Rounds</b>	1630	1462	72	63	53	44	107	125	152	744	211	458	166		2,195
<b>Green Fees</b>	\$19,837.72	\$18,369.14	\$952.00	\$951.00	\$676.00	\$6656.00	\$1,317.00	\$1,497.00	\$1,678.00	\$2,005.00	\$1,812.00	\$1,324.00	\$1,729.00		\$14,597.00
<b>Membership Rounds</b>	3785	2625	228	217	218	268	351	401	344	402	466	282			3,458
<b>Student Rounds</b>	457	242	51	1	0	0	9	75	13	14	21	86	2		226
<b>Total Rounds</b>	5872	4329	305	281	271	312	467	601	509	1160	698	826	449		5,879
<b>Cart Fee</b>	1945	360	1	0	1	2	3	5	1	4	3	2	0		22
<b>Cart Fee Revenues</b>	\$1,085.59	\$208.00	\$4.00	\$0.00	\$4.00	\$8.00	\$12.00	\$20.00	\$4.00	\$16.00	\$12.00	\$8.00	\$0.00		\$88.00
<b>Cart Rentals</b>	1217	943	37	44	14	14	28	45	70	76	63	87	75		553
<b>Cart Revenue</b>	\$19,840.52	\$16,670.64	\$637.50	\$700.00	\$250.00	\$200.00	\$437.50	\$650.00	\$1,160.00	\$962.50	\$1,481.50	\$1,124.50			\$8,859.50
<b>Cart Shoe Rental</b>	\$11,186.50	\$10,714.53	\$15,450.00	\$13.00	\$87.50	\$50.00	\$100.00	\$50.00	\$100.00	\$87.50	\$67.50	\$115.00			\$16,165.50
<b>Vending Revenue</b>	\$16,558.58	\$16,290.04	\$789.59	\$496.21	\$426.59	\$293.90	\$1,072.80	\$2,215.64	\$1,254.92	\$2,929.40	\$1,419.15	\$1,494.87	\$1,035.27		\$13,438.34
<b>Memberships</b>	368	305	52	21	20	24	19	23	26	23	17	14	16		255
<b>Membership Fees</b>	\$39,915.18	\$30,321.10	\$11,915.00	\$3,905.00	\$2,220.00	\$2,290.00	\$2,080.00	\$1,890.00	\$2,195.00	\$1,415.00	\$1,200.00	\$955.00	\$1,280.00		\$31,355.00
<b>Driving Range</b>	471	298	13	7	10	19	26	35	33	41	32	37	26		279
<b>Range Revenue</b>	\$2,018.92	\$1,296.00	\$43.00	\$27.00	\$50.00	\$81.00	\$118.00	\$138.00	\$135.00	\$164.00	\$123.00	\$127.00	\$108.00		\$1,114.00
<b>Misc.</b>	\$140.64	\$16,035.37	\$10,001.89	\$1.23	\$21,117.53	\$71.05	\$71.57	\$5.78	\$0.29	\$6.98	\$7.35	\$16.59	\$5.15		\$31,101.69
<b>Total Revenue</b>	<b>\$110,593.65</b>	<b>\$109,904.82</b>	<b>\$39,802.98</b>	<b>\$6,093.44</b>	<b>\$20,831.62</b>	<b>\$3,507.33</b>	<b>\$5,158.35</b>	<b>\$6,466.32</b>	<b>\$5,516.63</b>	<b>\$5,475.46</b>	<b>\$5,396.92</b>	<b>\$0.00</b>	<b>\$116,669.03</b>		

None of the above figures included sales tax

Trail fees were eliminated with the increase in cart shed rentals beginning in January. Only charged to individuals who bring their own cart and do not rent a shed at the Golf Course

Joint Funding Agreement with the Brady Golf Association for the irrigation system began Oct 1, 2004. The final payment is due October 1, 2017

TO: BRADY CITY COUNCIL  
FROM: STEVE THOMAS, CHIEF OF POLICE  
THROUGH: KIM LENNOIR, CITY MANAGER

SUBJECT: MONTHLY POLICE REPORT FOR AUGUST 2017  
DATE: SEPTEMBER 8, 2017 - FISCAL YEAR 2016-2017



	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Total
Person Crimes	53	36	43	25	34	44	33	28	17	45	41	399	
Property Crimes	35	33	40	20	37	41	42	42	58	71	49	468	
Narcotics Crimes	11	9	7	1	3	9	2	5	6	5	6	64	
Disturbances	66	76	78	43	49	57	33	40	36	93	66	637	
Felony Arrests	7	9	6	6	1	7	3	6	10	5	21	81	
Misdemeanor Arrests	27	21	14	13	10	19	15	6	9	24	21	179	
Suspicious Person/Vehicle	79	102	101	110	100	59	75	70	100	122	132	1050	
Felony Warrant	1	3	2	4	3	4	5	3	5	3	15	48	
Misdemeanor Warrant	7	5	4	6	4	4	5	1	2	4	7	49	
D.W.I.	0	3	2	1	0	2	0	0	0	1	1	10	
Alarms	8	8	17	15	10	15	9	10	16	10	24	142	
Agency Assist	38	40	28	28	20	25	19	19	14	25	38	294	
Public Assist	4	6	6	10	15	14	11	17	17	25	35	160	
Escorts	0	5	7	4	9	11	5	3	1	9	12	66	
Animal Calls	19	30	21	19	13	23	19	7	13	15	15	194	
Traffic Direction	4	8	8	8	11	10	7	3	16	12	10	97	
Close Patrols	44	61	63	74	78	55	58	66	54	82	130	765	
Civil Matters	30	19	26	24	17	28	19	38	13	40	56	310	
Juvenile	12	6	10	4	13	8	10	15	20	24	25	147	
Crash Investigation	17	19	24	14	14	5	22	19	14	17	31	196	
Welfare Concerns	17	12	11	14	8	19	15	26	24	41	42	229	
Information	31	42	33	27	18	25	24	25	26	47	59	357	
Court	0	0	4	4	0	0	2	0	2	2	0	18	
Citations	83	97	90	70	93	63	67	35	44	59	44	745	
Warnings	99	124	124	112	72	94	58	36	41	50	54	864	
Building Checks	20	82	30	118	93	96	67	84	111	152	222	1075	
Misc. Incidents	241	247	225	159	162	176	183	238	222	262	293	2408	
Supplements	7	6	3	18	19	8	6	18	6	12	16	119	
Follow ups	9	6	16	19	28	29	16	31	14	28	24	220	
Reports	26	33	33	34	34	30	25	44	60	63	44	426	

Brady Police Department Abbreviations:

FV - Family Violence DW - Deadly Weapon PS - Public Servant FI - Financial Instrument CS - Controlled Substance BI - Bodily Injury DOC - Disorderly Conduct  
DWI - Driving While Intoxicated MJ - Marijuana DD - Dangerous Drug DWL - Driving While License Invalid DWLS - Driving While License Suspended

TO: BRADY CITY COUNCIL  
FROM: STEVE THOMAS, CHIEF OF POLICE  
THROUGH: KIM LENOIR, CITY MANAGER

SUBJECT: MONTHLY ANIMAL CONTROL REPORT FOR AUGUST 2017  
DATE: September 8, 2017- FISCAL YEAR 2016-17

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Total
Feral Cats Picked Up	8	13	5	4	10	4	14	27	20	3	9		117
Stray Dogs Picked Up	26	23	23	4	4	25	17	15	51	23	6		217
Owner Surrendered Dogs	4	0	1	2	0	0	1	3	0	2	1		14
Stray Cats Picked Up	0	3	8	1	1	0	0	0	0	1	0		14
Owner Surrendered Cats	3	0	0	0	0	0	0	0	0	0	0		3
Bite Reports	1	1	3	2	2	1	1	2	0	0	3		16
Dogs Deemed Dangerous	0	0	0	0	0	0	0	0	0	0	0		0
Hit by Car Picked Up	6	2	0	1	0	1	3	0	0	0	0		13
Owner Reclaims	4	10	7	0	3	6	5	1	5	2	4		47
Euthanized Total	9	14	27	0	5	21	20	31	35	24	9		195
Rescue Pull Total	6	9	0	0	0	4	23	0	56	11	0		109
Wildlife Pick Up	1	2	4	2	10	3	2	5	0	3	0		32
Quarantine	1	1	1	1	1	1	0	1	0	0	0		7
Shelter Intake Total	32	31	38	13	16	24	27	44	67	18	3		313

**Hotel Occupancy Monthly Tax Grant Recipients thru August 31, 2017**  
**FY 2016/2017**

<u>Group</u>	<u>Amount</u>	<u>Proposed use</u>	<u>Event Date</u>
<b>Approved</b>			
Brady McCulloch County Chamber	\$18,000.00	Tourism Master plan	Ongoing
McCulloch County Historical Commission	\$3,000.00	Early Days advertising	April 7-8, 2017
Morgan Military Aviation Museum	\$8,500.00	Band and Advertising	May 20, 2017
Brady Golf Association	\$1,050.00	Advertising	April 1-2, 2017
Milestone Media Productions	\$7,500.00	Tourism Advertising on RFD TV	Ongoing
Total Awarded	\$38,050.00		
Budgeted	\$37,300.00		
Remaining	-\$750.00		
Pending			

Peter

City of Brady, Curtis Field Airport  
Monthly Invoice Register

Invoice No.	Date	Last Name	Type	611.00 Bal	611.01 I. Hanger AB	611.02 Hanger AB	645.00 Bal Income	645.00 100-LL Mac.	645.01 JET-A per Gallon	Price per Gallon	647.00 Miltacy	Total Sale	100-LL Sale	Jet-A Sale	Miltacy Sale	
312567	7/31/2017	A2-227	cc charge	30.00	70.00			0.00	0.00	2,716.060	513,335.340	554,537.340	169			
312568	8/2/2017	Sinatiria	cc charge					0.00	0.00	0.000000	0.000000	30,000.000				
312569	8/2/2017	Amgett	cc charge	1,700.00		70.00		0.00	0.00	0.000000	0.000000	70,000.000				
312570	8/2/2017	Day Aircraft	cc charge					0.00	0.00	0.000000	0.000000	1,700,000.000				
312571	8/2/2017	Kothman	cc charge					0.00	0.00	0.000000	0.000000	70,000.000				
312572	8/2/2017	Kruszku	cc charge					0.00	0.00	0.000000	0.000000	120,000.000				
312573	8/2/2017	Amgett	cc charge					0.00	0.00	0.000000	0.000000	70,000.000				
312574	8/2/2017	Boyles	cc charge					0.00	0.00	0.000000	0.000000	70,000.000				
312575	8/2/2017	Merran	cc charge					0.00	0.00	0.000000	0.000000	140,000.000				
312576	8/2/2017	Morgan	cc charge					0.00	0.00	0.000000	0.000000	70,000.000				
312577	8/2/2017	Morgan	cc charge					0.00	0.00	0.000000	0.000000	70,000.000				
312578	8/2/2017	Pratt	cc charge					0.00	0.00	0.000000	0.000000	70,000.000				
312579	8/2/2017	Flamsey	cc charge					0.00	0.00	0.000000	0.000000	70,000.000				
312580	8/2/2017	Rice	cc charge					0.00	0.00	0.000000	0.000000	70,000.000				
312581	8/2/2017	Scott	cc charge					0.00	0.00	0.000000	0.000000	70,000.000				
312582	8/3/2017	Morgan	cc charge					0.00	0.00	0.000000	0.000000	70,000.000				
312583	8/6/2017	Sky Len LLC	cc					840.00		107.53	0.00	4,250.000	0.000000	107,525.000		25.3
312584	8/8/2017	Croner	cc					0.00	0.00	0.000000	0.000000	640,000.000				
312585	8/8/2017	Demington	cc					186.15	0.00	4,250.000	0.000000	186,150.000		43.8		
312586	8/10/2017	Med Trans	contract					0.00	67.73	2,709.000	0.000000	67,725.000		25.0		
312587	8/9/2017	Gama Aviation	contract					0.00	379.27	2,708.000	0.000000	379,270.000		140.0		
312588	8/10/2017	Cox	cc					42.50	0.00	4,250.000	0.000000	42,500.000		10.0		
312589								0.00	0.00	0.000000	0.000000	0.000000				
312590	8/15/2017	Amgett	cc					26.35	0.00	4,250.000	0.000000	26,350.000		6.2		
312591	8/15/2017	302nd	cc					0.00	0.00	2,756.880	12,146.613280	13,107.321280				
312592	8/16/2017	Parker	cc					128.35	0.00	4,250.000	0.000000	128,350.000		30.2		
312593	8/16/2017	S3	cc					0.00	460.80	4,800.000	0.000000	460,800.000		96.0		
312594	8/18/2017	302ND	cc					0.00	0.00	2,756.880	9,946.823040	10,793,367.040				
312595	8/17/2017	Speas	cc					0.00	720.00	4,800.000	0.000000	720,000.000		150.0		
312596	8/18/2017	302nd	cc					0.00	0.00	0.000000	0.000000	0.000000				
312597	8/17/2017	West Penn Aviation	cc					1,600.00	0.00	4,250.000	0.000000	4,250,000.000				
312598	8/17/2017	302nd	cc					0.00	0.00	2,756.880	6,905.984400	7,452,074400				
312599	8/18/2017	Nuylien	cc					71.40	0.00	4,250.000	0.000000	71,400.000		16.8		
312600	8/18/2017	302nd	cc					0.00	0.00	2,756.880	6,983.177040	7,535,371040				
312601	8/19/2017	Rancho Benito	charge					835.13	0.00	4,250.000	0.000000	835,125.000		196.5		
312602	8/21/2017	Snaed	cash					21.25	0.00	4,250.000	0.000000	21,250.000		5.0		
312603	8/21/2017	Rancho Benito	charge					1,637.53	0.00	4,250.000	0.000000	1,637,525.000		385.3		
312604	8/21/2017		cc					0.00	0.00	2,733.560	412,767.560	445,688.560		151		

Invoice No.	Date	Last Name	Type	611.00 Ref	611.01 I Hanger	611.02 REm	615.00 Mac.	645.00 100-LL	645.00 Mac.	646.01 Jet-A per Gallon	Price	647.00 Military	Total Sale	100-LL Gall	Jet-A Gall	Mil-Jet Gall
312605	8/22/2017	Bainbridge	cc					79.05		0.00	4.250000	0.000000	79.050000		18.6	
312606	8/22/2017	302ND	cc					0.00	0.00	2.733560	1.938.084040	2.082.658040	709			
312607	8/22/2017	302ND	cc					0.00	0.00	2.733560	656.054400	708.374400	240			
312608	8/22/2017	302ND	cc					0.00	0.00	2.733560	2.203.248260	2.378.957360	806			
312609	8/22/2017	302ND	cc					0.00	0.00	2.733560	2.039.2235760	2.201.862760	746			
312610	8/22/2017	302ND	cc					0.00	0.00	2.733560	929.410400	1.003.530400	340			
312611	8/22/2017	302ND	cc					0.00	0.00	2.733560	956.745600	1.033.046900	350			
312612	8/22/2017	302ND	cc					0.00	0.00	2.733560	1.957.228860	2.113.316860	716			
312613	8/22/2017	302ND	cc					0.00	0.00	2.733560	1.384.115800	1.505.295600	510			
312614								0.00	0.00	0.000000	0.000000	0.000000	200.0			
312615	8/24/2017	Yocham	cc					960.00	4.900000	0.000000	960.000000	960.000000	200.0			
312616	8/29/2017	Bruton	cc					54.83	0.00	4.250000	0.000000	54.825000	12.9			
312617	8/29/2017	302ND	cc					0.00	0.00	2.775520	868.737760	936.971760	313			
312618	8/29/2017	302ND	cc					0.00	0.00	2.775520	1.515.433920	1.634.461920	546			
312619	8/29/2017	302ND	cc					0.00	0.00	2.775520	3.860.748320	4.163.988520	1,391			
312620	8/29/2017	302ND	cc					0.00	0.00	2.775520	1.224.04320	1.320.142320	441			
312621	8/29/2017	302ND	cc					0.00	0.00	2.775520	3.677.584000	3.966.414000	1,325			
312622	8/29/2017	302ND	cc					0.00	0.00	2.775520	2.495.192480	2.691.174480	899			
312623	8/31/2017	Jakes Aviation and Garage	cash		150.00			0.00	0.00	0.000000	0.000000	150.000000				
312624	8/31/2017	Gourley	cc					272.00	0.00	4.250000	0.000000	272.000000	64.0			

Invoice No.	Date	Last Name	Type	611.00 Rent	611.01 Hanger I	611.02 Hanger REM	645.00 Misc.	646.01 100-LL Hanger Income	Price per Gallon	647.00 Military	Total Sale	100-LL Gals	Jet-A Gals	Mil-Jet Gals
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Monthly Invoices Totals By General Ledger Number

'811.00 Rent':	1,880.00
'811.01 T Hanger':	770.00
'811.02 Bld Rnt':	2,630.00
'840.01 Tie Down':	0.00
'845.00 Misc.':	0.00
'846.00 Fuel':	3,459.25
'846.01 Jet-a':	3,039.00
'847.00 Military':	62,624.7160
Total Sale:	77,759.59
Total Gallons 100-LL:	821.0
Total Gallons Jet-A:	705.0
Total Gallons Mil Jet:	22,724.0
FET due from IRS:	4,953.832

**City of Brady Curtis Field Airport**  
**Monthly Aircraft Operations**

Invoice	Ops Date	Total Sale	Type of A/C	N Number	SE	ME	TURBINE	JET	HELICO	INST APP
312567	7/31/2017	554.54	BH	436						8
312568	8/2/2017	30.00	TRUCK							
312569	8/2/2017	70.00	Mooney	6716N	2					
312570	8/2/2017	1700.00	Paint Hangar							
312571	8/2/2017	70.00	Bonanza	261AA	2					
312572	8/2/2017	120.00	Baron	4JA	2					
312573	8/2/2017	70.00	Hatz	3250A	2					
312574	8/2/2017	70.00	CE-182	228CA	2					
312575	8/2/2017	140.00	CE-170	4192Y	2					
312576	8/2/2017	70.00	Siemra	6956R	2					
312577	8/2/2017	70.00	L-2A	46587	2					
312578	8/2/2017	70.00	Malibu	728D	2					
312579	8/2/2017	70.00	CE-182	7563X	2					
312580	8/2/2017	70.00	CE-210	4668Q	2					
312581	8/2/2017	70.00	Eurocoupe	3814H	2					
312582	8/3/2017	0.00	L-2	46587	2					
312583	8/3/2017	107.53	CE-172	7178Q	2					
312584	8/8/2017	840.00	Mooney	7872V	2					
312585	8/8/2017	186.15	Cherokee	40747	2					
312587	8/9/2017	379.27	KA	859UP	4					
312586	8/10/2017	67.73	Bell	518MT	2					
312588	8/10/2017	42.50	RV	249V	2					
312590	8/15/2017	26.35	Hatz	3250A	2					
312591	8/15/2017	13107.32	Multi	D895	2					
312592	8/16/2017	128.35	Cessna	97FC	2					
312593	8/16/2017	460.80	Huey	60638	8					
312594	8/16/2017	10733.37	Multi	D-895	66					
312595	8/17/2017	720.00	Spray Plane	6089T	4					
312597	8/17/2017	451.20	KA	150GX	4					
312598	8/17/2017	7452.07	Multi	D-895	24					
312596	8/18/2017	0.00	Hangar							
312599	8/18/2017	71.40	Piper	2120J	2					
312600	8/18/2017	7535.37	Multi	D-895	30					
312601	8/18/2017	835.13	Tank							
312602	8/21/2017	21.25	Can							
312603		1637.53								8
312604	8/21/2017	445.69	BH	26480	2					
312605	8/22/2017	79.05	Citibra	53311						
312606	8/22/2017	2092.66	CH	894	16					

Invoice	Ops Date	Total Sale	Type of A/C	N Number	SE	ME	TURBINE	JET	HELIO	INST APP
312607	8/22/2017	708.37	AH	Q-07						6
312608	8/22/2017	2378.96	CH	895						6
312609	8/22/2017	2201.86	CH	891						8
312610	8/22/2017	1003.53	AH	Q-02						8
312611	8/22/2017	1033.05	AH	Q-06						6
312612	8/22/2017	2113.32	CH	894						6
312613	8/22/2017	1505.30	AH	Q-07/Q-11						16
312615	8/24/2017	980.00	KA	178LA						2
312616	8/28/2017	54.83	CE209	9317W						2
312617	8/28/2017	936.97	AH	Q-28						8
312618	8/28/2017	1634.46	AH	Q-07, 27, C						32
312619	8/28/2017	4163.99	CH	885/891/86						24
312620	8/28/2017	1320.14	CH	895						8
312621	8/28/2017	3966.41	CH	889/894						16
312622	8/29/2017	2891.17	AH	Q-06, 28, C						24
312623		150.00	Hangar							
312624	8/31/2017	272.00	CE210	732ZU						2
312589		0.00								
312614		0.00								

Total Operations by type of Aircraft:

46	2	12	0	440	0
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## Code Enforcement Monthly Case Load FY 2017

## Violations

Violation	FY 16
Background Info Cases	26
Building Code Violations	14
Dangerous Premises	16
Depositing, Dumping, Burning	12
Home Occupation Violation	2
Junk and Unsightly Matter	80
Junked Vehicle	37
Minimum Housing Standards	3
Noise Prohibited, Animals	
Non-Residential Open Storage	10
Obstruction of Drainageway	4
Permit Required	10
Pool Enclosure	1
Posting Signs on Poles	
Posting Signs on Public Property	
Acc. Bldg. prohibited in front yd	
Refrigerators and Air Tight Contain	7
Residential Open Storage	18
Residential Setbacks	6
Residential RVs - No Residence	8
Sight Visibility	4
Unsanitary Conditions	15
Weeds and Vegetation	187
Zoning Ord. Use Regs Violations	1
<b>Monthly Totals</b>	<b>461</b>

Oct.	Nov.	Dec.	Jan	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Totals
		2	1	2	1			1	3	2		12
					3							3
		4	1	4			1	1				11
1	1		1				1	1		2		7
												0
3	12	29	9	24	9	4	6	6	2	10		114
	4	13	5	12	4		2	1	1	5		47
								1		1		2
												0
10									1			11
												0
				2								2
		1	1	1				1				4
												0
												0
												0
		2		1	1			1				5
	11			1	3	1	1			2		19
												0
1			1	1								3
	1	1		1		1	4	2	1	1		12
	2	7	1	2				1		3		16
8	28	20	8	2	2	5	16	8	1	11		109
												0
13	62	87	31	47	25	11	31	24	9	37	0	377

## Cases

Open Cases at the start of month	305
Complaints	209
Pro-Active - Self Initiated	85
Total New Cases	294
Closed Cases	521
Citations	
Open Cases at the end of month	78

## Utility Inspections

27	17	22	26	68	28	17	24	12	21	19		281
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Project list below has been identified for future City Council Work Sessions. Staff is working on numerous projects with the city council to update policies, ordinances, rules or processes that need attention. **BOLD** items were identified by a council member as a priority.

**Projects Underway:**

1. Ground Survey of 1906 City Limit Line – survey 90% complete – for 2020 Census
2. Davee Addition Lake Lot Leases, Re-plat ½ ac tracts, leases and sell lots – September
3. Dodge Heights Lake Lot Leases, Re-plat ½ ac tracts, leases and sell lots
4. Call May 2018 election Charter Review Town Hall issues – election info work session Nov 2017
5. Call May 2018 election to sell electric substations to highest and best proposal
6. Design 72 hour certified Animal Holding Facility at GRW, not to exceed \$70,000
7. Allocate funding and bid the senior citizen Activity Center renovations project
8. Utility Inspections – draft written policy – held two town hall meetings (June 5 & 6)
9. Brady Hotel Parking Lot Agreement
10. City-owned properties – GRW Boundaries
11. New state Law - Cell antennas in City ROW and on utility poles – Ordinance needed

**✓ Means 1 to 2 votes; Other Items Discussed or Upcoming: (Number means votes)**

- Boat Dock Leases – all inspected and listed, draft rules completed
- Brady Lake properties – septic tank requirements – set up presentation from LCRA
- New Special Event Permits – fun runs, parades, block parties – draft prepared
- ✓ **Annexation Plan – Sept/Oct/Nov process – Southwestern Holes Due**
- 5. **Additional Animal Control Ordinances needed – no farm animals (Sept 19)**  
GRW Master Plan – steering committee – tours in July; next meeting Oct 5
- ✓ **Public Safety (Police/Fire/EMS/Dispatch) Facilities Master Plan – funding plan**  
Leadership / Citizen Academy – boards, council  
Public Safety Citizen Academy – CERTS; Volunteers – Public Safety Department
- 3. **Code Enforcement Ordinances - Update Substandard Structures Ordinance-draft**
- 5. **New Sign Ordinance – Moratorium until February 2018 - draft completed**
  - ✓ **Paved Parking Enforcement – Ordinance Changes – discussed with council**
  - ✓ **Outside storage regulations in commercial districts**
  - ✓ **More Recycle and Clean-up Events (Fall and Spring) – Clean and Green Program**  
Neighborhood Meeting – North (highway construction)  
Neighborhood Meeting – West (Richards Park)  
Neighborhood Meeting – South (Stanburn Park)  
Downtown Business Meeting (TXDOT Construction Project & Public Plazas)
- 4. **Infrastructure Repair – Capital Plans for replacing existing water, sewer, streets**
  - ✓ **Street Maintenance / Restoration Master Plan Study**
  - ✓ **Update Building Ordinances and Codes – address vacant and rentals**  
Stormwater Improvements / Grants
  - ✓ **Infill Ordinance and designating areas to offer incentives for new construction**
  - ✓ **Possible Rental or Vacant Building Ordinances**  
City Employee Safety Procedures and Policies
  - ✓ **5 year Comprehensive Plan Review – Citizen Study Committee and P&Z**
  - ✓ **Golf Course Advisory Board; renovate golf course; BGA; Two Pro**
  - ✓ **Designate Tiny House Development**  
Ordinance to outline Procedures/Process for City Council  
Spay/neuter clinic