



## CITY OF BRADY COUNCIL AGENDA REGULAR CITY COUNCIL MEETING DECEMBER 19, 2017 AT 6:00 PM

NOTICE is hereby given of a meeting of the City Council of City of Brady, McCulloch County, State of Texas, to be held at 6:00pm on December 19, 2017, at the City of Brady Municipal Court Building, located at 207 S. Elm Street, Brady, Texas, for the purpose of considering the following items. The City Council of the City of Brady, Texas, reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

Tony Groves  
Mayor

Jim Griffin  
Mayor Pro Tem

Rey Garza  
Council Member Place 1

Shelly Perkins  
Council Member Place 2

Jeffrey Sutton  
Council Member Place 3

Jane Huffman  
Council Member Place 4

Kim Lenoir  
City Manager

Tina Keys  
City Secretary

Shannon Kackley  
City Attorney

### MISSION

The City of Brady strives to share its history and encourage the development of diverse housing, employment, infrastructure, and opportunity through transparent management and financing for all residents and employees.

### 1. CALL TO ORDER, ROLL CALL & CERTIFICATION OF A QUORUM

### 2. INVOCATION & PLEDGE OF ALLEGIANCE

### 3. PUBLIC COMMENTS: Reserved for items NOT listed on the agenda

*Please limit individual public comments to three (3) minutes. In accordance with TX AG opinion, any public comment addressing items not on the agenda, will only be heard by the City Council. No formal action, deliberation, discussion, or comment will be made by City Council. State Law prohibits any deliberation of or decisions regarding items presented in public comments. City Council may only make a statement of specific factual information given in response to the inquiry; recite an existing policy; or request staff to place the item on an agenda for a subsequent meeting.*

### 4. CONSENT AGENDA: Reserved for routine items

*Consent Agendas are used to save time for the public meeting. Any item may be removed from the Consent Agenda at the request of a Council Member and considered separately following the Consent Agenda approval. All items listed on the Consent Agenda are to be with one motion "Move to approve Consent Agenda."*

- A. Approval of Audit Board for December 19, 2017.
- B. Approval of Minutes for Regular Meetings December 5, 2017.

### 5. PRESENTATIONS:

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### 6. PUBLIC HEARINGS AND INDIVIDUAL CONCERNS:

A. Open and postpone public hearing to receive public comments on a zoning change from Single-Family Residential to Commercial District at 507 Boston as requested by Steven Flora (to be postponed to January 16, 2018).

B. Public Hearing regarding demolition and abatement of structures located at 306 West Marie.

B.1. Discussion, consideration and possible action regarding Demolition Order 2018-022 in accordance with the Code of Ordinances Section 3.207 to authorize demolition of dilapidated structure(s) at 306 West Marie.

C. Public Hearing regarding demolition and abatement of structures located at 607 East 2<sup>nd</sup> Street.

C.1. Discussion, consideration and possible action regarding Demolition Order 2018-023 in accordance with the Code of Ordinances Section 3.207 to authorize demolition of dilapidated structure(s) at 607 East 2<sup>nd</sup> Street.

D. Public Hearing regarding demolition and abatement of structures located at 208 South Willow.

D.1. Discussion, consideration and possible action regarding Demolition Order 2018-024 in accordance with the Code of Ordinances Section 3.207 to authorize demolition of dilapidated structure(s) at 208 South Willow.

E. Public Hearing regarding demolition and abatement of structures located at 1112 South Willow.

E.1. Discussion, consideration and possible action regarding Demolition Order 2018-025 in accordance with the Code of Ordinances Section 3.207 to authorize demolition of dilapidated structure(s) at 1112 South Willow.

## 7. INDIVIDUAL CONCERNS

*City Council Members are to deliberate the following items. Staff will present the item and are prepared to answer City Council Member questions. The Mayor will recognize Council Members as the council discussed the item so everyone is heard. Once the City Council Members finish discussion, the Mayor will recognize attendees who have comments. Attendees and council members need to direct comments to the Mayor as they are recognized. When all comments are complete, the Mayor will call for a motion.*

- A. Discussion, consideration, and possible action regarding **second and final reading of Ordinance 1239** of the City of Brady; to rezone property located at 104 West 13<sup>th</sup> Street of the Jones Subdivision, Block 13, Lots 7-9, from Single-Family Residential to Commercial District (Council Public Hearing 12-5-17/ P&Z recommended 11-28-17).
- B. Discussion, consideration, and possible action regarding **second and final reading of Ordinance 1241** of the City of Brady to temporarily reduce speed limits on portions of US HWY 377 N and US HWY 190 during reconstruction of portions of those highways.
- C. Discussion, consideration, and possible action to approve purchase of two (2) Chevrolet 1500 Silverado Pick-ups with specifications specific for law enforcement vehicles from Caldwell County and approve **Resolution 2017-039** to finance both vehicles with Government Capital for a total amount not to exceed \$75,836.00.
- D. Discussion, consideration, and possible action authorizing the city manager to execute an agreement with Techline Construction, LLC for contractor services to rebuild and replace a section of overhead powerlines along Wall street extending from W. 11<sup>th</sup> Street to near W. 6<sup>th</sup> Street, and authorize the city manager to approve purchase order for Techline, Inc. for material acquisition. (\$99,149.05)
- E. Discussion, consideration, and possible action regarding Brady Lake Axis Management Contract and Youth Hunting Program.
- F. Discussion and summary of City Council action and if procedures and processes worked.

## 8. STAFF REPORTS

- A. November Monthly Financial and Utility Reports
- B. November Monthly Activity Reports – Seniors, Golf, BPD, Animal Control, Tourism Funding, Airport, Code Enforcement, and Chronic Code Complaints & Structures Inhabited without Utilities
- C. Upcoming Special Events/Meetings:  
Hunter Dumpsters now available at Service Center, North Bridge Street  
Jan 5 & 6 – McCulloch County Stock Show – GRW Complex
- D. Upcoming City Calendar:  
December 20 – 8:30am Municipal Court  
Dec 21 and 22 Holiday Trash Schedule – Thurs service moves to Wed; Fri service moves to Thurs  
Dec 25 and 26 Holiday Trash Schedule – Mon service moves to Tues; Tues service moves to Wed  
Jan 1 and 2 Holiday Trash Schedule - Mon service moves to Tues; Tues service moves to Wed  
Dec 22, 25, and Jan 1 - City Offices Closed  
Jan 2 – City Council Meeting  
Jan 10 – 5pm GRW Steering Committee  
Jan 15 and 16 Holiday Trash Schedule - Mon service moves to Tues; Tues service moves to Wed  
Jan 16 – 4pm Council Work Session / 6pm Council Meeting  
Jan 17 – 8:30am Municipal Court

## 9. ANNOUNCEMENTS

Pursuant to the Texas Government Code § 551.0415, City Council Members and City staff may make reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include: Expressions of thanks, congratulations, or condolence; An honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision; Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and Announcements involving an imminent threat to public health and safety of people in the municipality that has arisen after the posting of the agenda.

## 10. EXECUTIVE SESSION

The City Council of the City of Brady will adjourn into Executive Session for the following:

- A. Pursuant to Sections 551.071 (Consultation with Legal Counsel) and 551.074 (Personnel Matters) City Council will meet to discuss legal and personnel issues related to the search and appointment of a Municipal Judge and/or an Assistant Municipal Judge.
- B. Pursuant to Section 551.086 (Deliberations, vote or final action about competitive matters of the public power utility), the City Council will deliberate, vote, or take final action on a competitive matter.
- C. Pursuant to Section 551.074 (Personnel Matters) City Council will meet to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee: City Manager Lenoir and City Attorney duties under the City Charter.

- D. Pursuant to Section 551.072 (Deliberations about Real Property), the City Council will deliberate the purchase, exchange, lease, or value of real properties of the City as the deliberation in an open meeting will have the detrimental effect on the position of the City in negotiations with a third person.

**11. OPEN SESSION ACTION on Any Executive Session Item listed above, if needed.**

**12. ADJOURNMENT**

*I certify that this is a true and correct copy of the City of Brady City Council Meeting Agenda and that this notice as posted on the designated bulletin board at Brady City Hall, 201 E. Main St., Brady, Texas 76825; a place convenient and readily accessible to the public at all times, and said notice was posted on \_\_\_\_\_ by 6:00 p.m. and will remain posted continuously for 72 hours prior to the scheduled meeting pursuant to Chapter 551 of the Texas Government Code.*

*Tina Keys, City Secretary*

In compliance with the American with Disabilities Act, the City of Brady will provide for reasonable accommodations for persons attending public meetings at City Facilities. Requests for accommodations or interpretive services must be received at least 48 hours prior to the meeting. Please contact the City Secretary at 325-597-2152 or [citysec@bradytx.us](mailto:citysec@bradytx.us).

**Attendance by Other Elected or Appointed Officials:** It is anticipated that members of other governmental bodies, and/or city boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the body, board, commission and/or committee. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a possible meeting of the other body, board, commission and/or committee, whose members may be in attendance, if such numbers constitute a quorum. The members of the boards, commissions and/or committees may be permitted to participate in discussion on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless item and action is specifically provided for on an agenda for that body, board, commission or committee subject to the Texas Open Meetings Act.

The City Council of the City of Brady reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on this agenda as authorized by the Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.086 (Deliberations, vote or final action about competitive matters of the public power utility), and 551.087 (Economic Development).

This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes written interpretation of the Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.114(c) and the meeting is conducted by all participants in reliance on this opinion.

STATE OF TEXAS

COUNTY OF McCULLOCH

CITY OF BRADY

The City Council of the City of Brady, Texas met in a Regular Meeting on Tuesday, December 5, 2017 at 6:00 pm at the City of Brady Municipal Court Building located at 207 S. Elm Street, Brady, Texas with Mayor Anthony Groves presiding. Council Members present were Jim Griffin, Shelly Perkins, Jeffrey Sutton, Rey Garza and Jane Huffman. City staff present were Community Services Director Peter Lamont, Public Works Director Steve Miller, Police Chief Steve Thomas, Fire Chief Brian Meroney, Code Enforcement Officer Kim Davee, Water Crew Leader Vern Canter, Community Services Assistant Kathryn Meroney and City Secretary Tina Keys. Also in attendance were Becky Long, Annita Ellison, Brian Crabb, James Stewart, Carl and Jeanette Tacker, Harold Tacker, Mike Whitworth, John Henry, Sharen Watson, Don Miller, Erin Betts, Robbie Betts, Heather Jo Ashton, and Wesley Watson.

#### **1. CALL TO ORDER, ROLL CALL & CERTIFICATION OF A QUORUM**

Mayor Groves called the meeting to order at 6:00 p.m. Council quorum was certified.

#### **2. INVOCATION AND PLEDGE OF ALLEGIANCE**

Council Member Griffin gave the invocation and the Pledge of Allegiance was recited.

#### **3. PUBLIC COMMENTS**

There were no comments.

#### **4. CONSENT AGENDA**

- A. Approval of Audit Board for December 5, 2017.
- B. Approval of Minutes for Regular and Work Session Meetings November 21, 2017.

Council Member Sutton moved to approve the Consent Agenda. Seconded by Council Member Huffman. All Council Members voted "aye" and none "nay". Motion carried in a 5 – 0 vote.

#### **5. PRESENTATIONS**

There were no presentations

#### **6. PUBLIC HEARINGS:**

- A. Public Hearing for the purpose of receiving comments for or against a zoning change from Single-Family Residential to Commercial District requested by Sharon Watson for property located at 104 West 13<sup>th</sup> Street of the Jones Subdivision, Block 13, Lots 7-9. Peter Lamont presented. Public Hearing was opened at 6:04 p.m. There were no comments from the Public. Public Hearing was closed at 6:04 p.m.

A.1. Discussion, consideration and possible action regarding first reading of Ordinance 1239 of the City of Brady to rezone property located at 104 West 13<sup>th</sup> Street of the Jones Subdivision, Block 13, Lots 7-9, from Single Family Residential to Commercial District. Peter Lamont presented. Council Member Huffman moved to amend the ordinance to remove the four-day waiting period. Seconded by Council Member Griffin. All Council Members voted "aye" and none "nay". Motion to amend passed. Council Member Sutton wanted ordinance to stipulate that the waiting period removal be for this ordinance only. Council Member Griffin moved to amend. Seconded by Council Member Huffman. Council Member moved to approve Ordinance 1239 as amended. Seconded by Council Member Griffin. All Council Members voted "aye" and none "nay". Motion carried in a 5 – 0 vote.

- B. Public Hearing for the purpose of receiving comments for or against a re-plat, requested by KSA Engineers, for

property located at 1110 West 11<sup>th</sup> Street of the Parkview Subdivision, Block A, Lots 8-9. Peter Lamont presented. Public Hearing was opened at 6:10 p.m. There were no comments from the Public. Public Hearing was closed at 6:11 p.m.

B.1. Discussion, consideration and possible action regarding a replat of property located at 1110 West 11<sup>th</sup> Street of the Parkview Subdivision, Block A, Lots 8-9 and to abandon drainage easement and combine two lots. Peter Lamont presented. Council Member Perkins moved to approve. Seconded by Council Member Garza. All Council Members voted "aye" and none "nay". Motion carried with a 5 – 0 vote.

## **7. INDIVIDUAL CONCERNS**

- A. Discussion, consideration and possible action regarding first reading of Ordinance 1241 of the City of Brady to temporarily reduce speed limits on portions of US HWY 377 N and US HWY 190 during reconstruction of portions of those highways. Steven Miller presented. Council Member Griffin moved to approve the first reading of Ordinance 1241. Seconded by Council Member Perkins. All Council Members voted "aye" and none "nay". Motion carried in a 5 - 0 vote.
- B. Discussion, consideration and possible action regarding the Brady Economic Development Corporation recommendation to change from a Type A to a Type B Corporation. Peter Lamont presented. Council Member Perkins commented that it was presented and put before the voters before and it was defeated. She would like adequate information given to the public so they can make an informed decision. The EDC articles of incorporation, by-laws and terms of office would have to be changed. Council Member Huffman agrees that's the way it has always been done and believes there is a lot of mis-information. Don Miller commented that they need backing by Council to make it happen. Council Member Griffin moved to prepare the ballot language to consider changing from an A to a B and to provide appropriate information to the citizens to help them understand the implications. Seconded by Council Member Sutton. All council members voted "aye" and none "nay". Motion carried in a 5 – 0 vote.
- C. Discussion, consideration and possible action regarding council Member(s) appointment(s) for a liaison member(s) to attend McCulloch County Commissioners Court Meetings, BISD Board Meetings, and/or McCulloch County Hospital Board Meetings. Council Member Garza was given the opportunity to volunteer if so desired. Garza declined. No action was taken.
- D. Discussion, consideration, and possible action approving an Axis Management Contract for Brady Lake. Peter Lamont presented. Council Member Sutton requested a copy of the agreement. Council Member Sutton moved to table until next meeting. There was no second. Motion failed due to a lack of a second. Council Member Griffin moved to authorize the City Manager or Mayor to enter into a two-year professional services agreement with Jason Skinner. Seconded by Council Member Perkins. Four Council Members voted "aye" and one, Council Member Sutton voted "nay". Motion carried in a 4 – 1 vote.
- E. There was no discussion regarding City Council procedures and process.

## **8. STAFF REPORTS**

- A. Upcoming Special Events/Meetings:  
Hunter Dumpsters now available at Service Center, North Bridge Street  
December 16 – Christmas in the Heart – McCulloch County Chamber on the Square  
Jan 5 & 6 – McCulloch County Stock Show – GRW Complex
- B. Upcoming City Calendar:

December 13 – 3pm, Annual City Employee Christmas Party – Civic Center  
December 19 – 4pm City Council Work Session – Livestock Ordinance & Sign Ordinance  
December 20 – 8:30am Municipal Court  
Dec 21 and 22 Holiday Trash Schedule – Thurs service moves to Wed; Fri service moves to Thurs  
Dec 25 and 26 Holiday Trash Schedule – Mon service moves to Tues; Tues service moves to Wed  
Jan 1 and 2 Holiday Trash Schedule - Mon service moves to Tues; Tues service moves to Wed  
Dec 22, 25, and Jan 1 - City Offices Closed  
Jan 2 – City Council Meeting  
Jan 10 – 5pm GRW Steering Committee  
Jan 15 and 16 Holiday Trash Schedule - Mon service moves to Tues; Tues service moves to Wed  
Jan 16 – 4pm Council Work Session / 6pm Council Meeting  
Jan 17 – 8:30am Municipal Court

**C. Other Reports:**

**9. ANNOUNCEMENTS**

Sutton asked how the Holiday trash schedule gets out to the public.

**10. EXECUTIVE SESSION**

Regular Session was closed at 7:15 pm and Council took a break before going into Executive Session. Executive Session was opened at 7:25 p.m. Executive session was closed at 7:46

- A. Pursuant to Section 551.071 (Consultation with City Attorney), and 551.074 (Personnel Matters) City Council will meet to discuss legal and personnel issues related to the search and appointment of a Municipal Judge and/or an Assistant Municipal Judge

**11. OPEN SESSION ACTION on any Executive Session Item listed above, if needed**

Mayor opened regular session at 7:47 p.m.

Mayor Groves asked for a nomination for Municipal Court Judge – Council Member Perkins nominated Justin Owens. Second by Council Member Garza. All Council Members voted “aye” and none “nay”.

Mayor Groves asked for a nomination for Associate Judge – Council Member Griffin nominated Corrie Andrews. Second by Council Member Garza. All Council Members voted “aye” and none “nay”.

**12. ADJOURNMENT**

There being no further business, the Mayor adjourned the meeting at 7:49 p.m.

\_\_\_\_\_  
Mayor Anthony Groves

Attest: \_\_\_\_\_  
Tina Keys, City Secretary

# City Council

## City of Brady, Texas

### Agenda Action Form

<b>AGENDA DATE:</b>	12/19/2017	<b>AGENDA ITEM</b>	10. B. 1
<b>AGENDA SUBJECT:</b>	Discussion, consideration and possible action regarding <b>Demolition Order 2018-22</b> in accordance with Code of Ordinances Section 3.207 to authorize demolition of dilapidated structures at 306 West Marie.		
<b>PREPARED BY:</b>	Kimberly Davee	<b>Date Submitted:</b>	12/11/2017
<b>EXHIBITS:</b>	Demolition Order 2018-22 Photos of Property		
<b>BUDGETARY IMPACT:</b>	<b>Required Expenditure:</b>	\$1,350.00	
	<b>Amount Budgeted:</b>	\$30,000.00	
	<b>Appropriation Required:</b>	\$00.00	
<b>CITY MANAGER APPROVAL:</b>			

#### **SUMMARY:**

This structure at this address has been determined to be a dangerous premises. This property has not had utilities connected since July 13, 2012. 306 West Marie is located on the Northwest side of Brady.

**Owners:** Joe Sanchez  
**Last Known Address:** 700 South Elm  
**Property Taxes:** \$462.34 (16/17)  
**Amount of Tax Lien:** \$2,030.00

#### Action taken:

**July 1, 2015** – A complaint was received for dilapidated structure and high grass. Peter Lamont spoke with owner's son. He said they would get the property cleaned up.

**July 7, 2015** – Same complaint was received from the same person. McCulloch County Appraisal District had this on their list to be seized for taxes and sold at auction.

**September 20, 2016** – A complaint was received that the door was open and kids were going in and out of the structure. A first notice of violation was sent to the new owner.

**November 30, 2016** – Case was closed for voluntary compliance.

**November 15, 2017** – Peter Lamont received a complaint for dangerous building and high weeds.

**December 4, 2017** – House posted with letter to owner and "DO NOT ENTER" sign

**December 5, 2017** – Letter sent certified mail to owner

**December 6, 2017** – Public hearing notice posted in the newspaper

The structure satisfies the substandard and dangerous conditions set forth in Section 3.207 of the Code of Ordinances as follows:



- (1) The building or structure is liable to partially or fully collapse.**
- (4) The foundation or the vertical or horizontal supporting members are twenty-five percent or more damaged or deteriorated.**
- (6) The structure has improperly distributed loads upon the structural members, or the structural members have insufficient strength to be reasonably safe for the purpose used.**
- (7) The structure of any part thereof has been damaged by fire, water, earthquake, wind, vandalism, or other cause to such an extent that it has become dangerous to the public, health, safety and welfare.**
- (10) The structure, because of its condition, is unsafe, unsanitary, or dangerous to the health, safety or general welfare of the city's citizens including all conditions conducive to the harboring of rats or mice or other disease carrying animals or insects reasonably calculated to spread disease.**
- (12) The structure is unsafe, unsanitary or dangerous to the health, safety and general welfare of the city's citizens due to a nuisance that constitutes an unsanitary condition on property as defined in Chapter 8 of the city code.**

It is the determination of the Code Enforcement office that this property will never be brought back to a condition to meet the current codes based on conditions of other properties currently owned by the same owner.

**RECOMMENDED ACTION:**

It is recommended that City Council issue Demolition Order 2018-22 for 306 West Marie.

## **DEMOLITION ORDER 2018-22**

### **AN ORDER OF THE CITY COUNCIL OF THE CITY OF BRADY, TEXAS TO THE OWNER OF THE PROPERTY LOCATED AT 306 WEST MARIE, BRADY, MCCULLOCH COUNTY, TEXAS WITH REGARD TO THE ABATEMENT OF THE SUBSTANDARD AND DANGEROUS PREMISES**

**WHEREAS**, on December 5, 2017, the City provided the owner of the property located at 306 West Marie, Brady, Texas with notice, via certified mail, of a hearing to be held on December 19, 2017; and

**WHEREAS**, on December 19, 2017, the City Council conducted a public hearing concerning the structure located at 306 West Marie, Brady, Texas to determine whether to order the demolition or repair of the structure under Section 3.212 of the Brady Code of Ordinances (Dangerous Premises); and

**WHEREAS**, the City Council finds that all proper notices have been sent as required by City Ordinances; and

**WHEREAS**, based upon the evidence presented, the City Council finds that the Property is in violation of the ordinances regarding substandard structures under Section 3.207 of the City of Brady Code of Ordinances (Dangerous Premises); and

**WHEREAS**, the property owner, Joe Sanchez, did/did not appear at the hearing; and

**WHEREAS**, the City Council finds that the structure is unoccupied; and

**WHEREAS**, the City Council finds based on the evidence presented at the hearing that the structure contains nuisance conditions that constitute a hazard to the health, safety and welfare of the citizens and are likely to endanger persons and property; and

**WHEREAS**, the City Council takes notice of and incorporates all evidence presented, including photographs and the issuance of notices, for its consideration of this matter and incorporates the same into the body of this Order for all purposes; and

**WHEREAS**, based upon the evidence presented, the City Council finds that the Property is in violation of the Dangerous Premises Ordinance; and

**WHEREAS**, the City Council finds that the structure is dilapidated, substandard and/or unfit for human habitation, constitutes a hazard to the health, safety and welfare of the citizens and likely to endanger persons and property.

### **NOW THEREFORE, IT IS HEREBY ORDERED BY THE CITY COUNCIL OF THE CITY OF BRADY THAT:**

(1) The foregoing recitals are hereby found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes and findings of fact.

(2) The structure located at 306 West Marie, Brady, Texas, Brady, Texas satisfies one or more of the substandard and dangerous conditions set forth in Section 3.204 of the Brady Code of

Ordinances (Dangerous Premises). Specifically, Subsections, (1) The building or structure is liable to partially or fully collapse, (4) The foundation or the vertical or horizontal supporting members are twenty-five percent or more damaged or deteriorated, (6) The structure has improperly distributed loads upon the structural members, or the structural members have insufficient strength to be reasonably safe for the purpose used, The structure has improperly distributed loads upon the structural members, or the structural members have insufficient strength to be reasonably safe for the purpose used, (7) The structure of any part thereof has been damaged by fire, water, earthquake, wind, vandalism, or other cause to such an extent that it has become dangerous to the public, health, safety and welfare, (10) The structure, because of its condition, is unsafe, unsanitary, or dangerous to the health, safety or general welfare of the city's citizens including all conditions conducive to the harboring of rats or mice or other disease carrying animals or insects reasonably calculated to spread disease, (12) The structure is unsafe, unsanitary or dangerous to the health, safety and general welfare of the city's citizens due to a nuisance that constitutes an unsanitary condition on property as defined in Chapter 8 of the city code, of Section 3.207 of the Code of Ordinances have been violated. Therefore, the City is authorized to demolish the building under Section 3.210 of the City Code of Ordinances

(3) The owner is hereby ordered to demolish the structure located at 306 West Marie, Brady, Texas by no later than ninety (90) days from the date of this Order, which is March 18, 2018; and

(4) This property will be inspected for compliance with this order on March 18, 2018. If the owner fails to demolish and remove the building before March 18, 2018, the City will demolish and remove the building and assess the expenses against the lot, tract, or parcel of land or the premises upon which such expense was incurred.

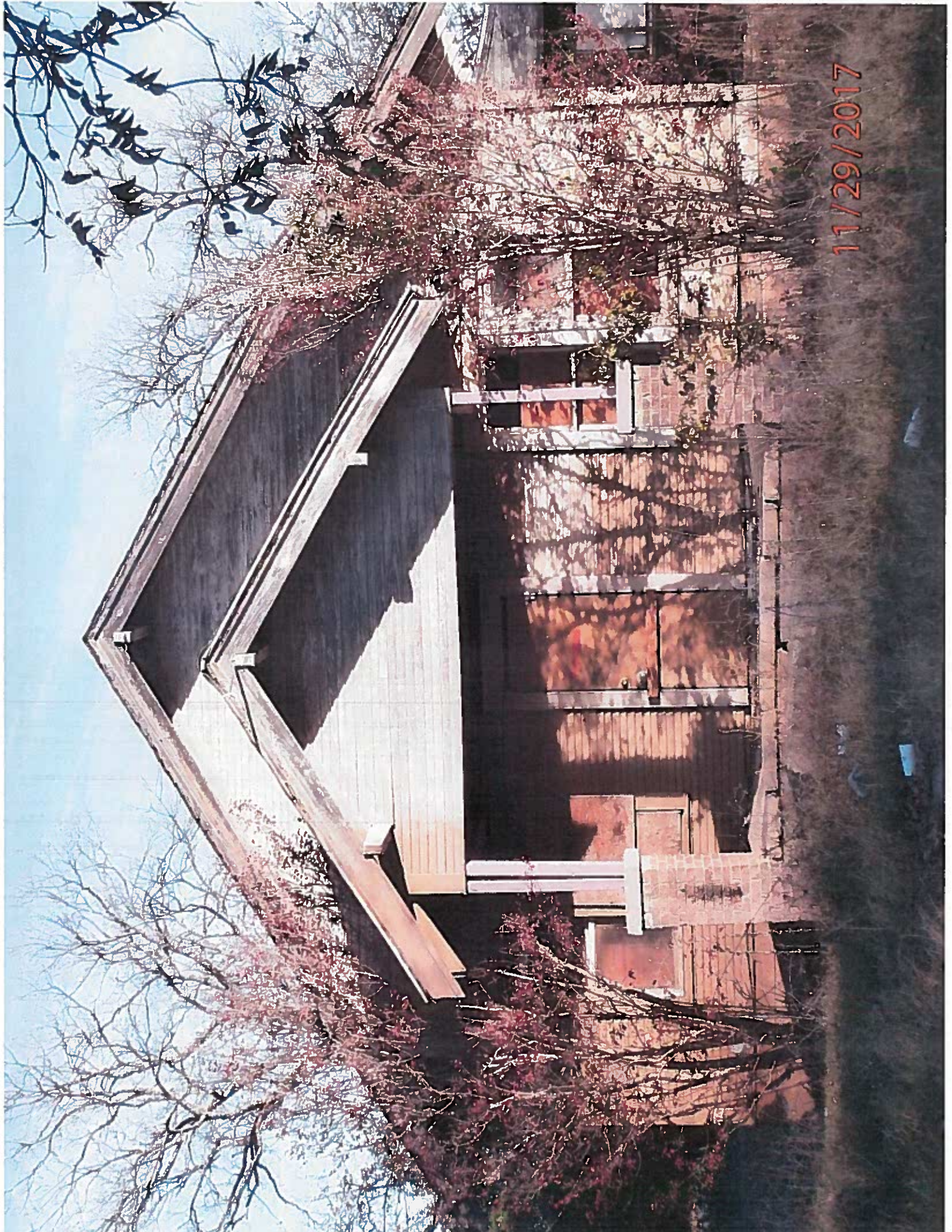
It is specifically determined that the recitals in this order are incorporated by reference as findings of fact and that the meeting that the City Council passed this order was open to the public, and that the public notice of the time, place, and purpose of the meeting was given as required by the Texas Open Meetings Act.

**ORDERED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 2017.**

\_\_\_\_\_  
Anthony Groves, Mayor

Attest: \_\_\_\_\_  
Tina Keys, City Secretary





11/29/2017



# City Council

## City of Brady, Texas

### Agenda Action Form

<b>AGENDA DATE:</b>	12/19/2017	<b>AGENDA ITEM</b>	10. C. I.
<b>AGENDA SUBJECT:</b>	Discussion, consideration and possible action regarding <b>Demolition Order 2018-23</b> in accordance with Code of Ordinances Section 3.207 to authorize demolition of dilapidated structures at 607 East 2 <sup>nd</sup> Street.		
<b>PREPARED BY:</b>	Kimberly Davee	<b>Date Submitted:</b>	12/11/2017
<b>EXHIBITS:</b>	Demolition Order 2018-23 Photos of Property		
<b>BUDGETARY IMPACT:</b>	<b>Required Expenditure:</b>	\$1,350.00	
	<b>Amount Budgeted:</b>	\$30,000.00	
	<b>Appropriation Required:</b>	\$00.00	
<b>CITY MANAGER APPROVAL:</b>			

#### **SUMMARY:**

This structure at this address has been determined to be a dangerous premises. This property has not had utilities connected since March 06, 2003. 607 East 2<sup>nd</sup> Street is located on the Southeast side of Brady.

Owners: Josephine Medrano  
 Last Known Address: 104 Harbor Drive  
 Property Taxes: Current  
 Amount of Tax Lien: \$2,030.00

#### Action taken:

**July 20, 2015** – Complaint received regarding high grass and weeds. Carey McBride closed for voluntary compliance.

**June 22, 2016** – Complaint received for dilapidated structure and high grass and weeds. There are no notes in the Comcate system. It was closed for Property Background Info.

**December 4, 2017** – House posted with letter to owner and “DO NOT ENTER” sign

**December 5, 2017** – Letter sent certified mail to owner

**December 6, 2017** – Public hearing notice posted in the newspaper

The structure satisfies the substandard and dangerous conditions set forth in Section 3.207 of the Code of Ordinances as follows:

**(1) The building or structure is liable to partially or fully collapse.**

**(4) The foundation or the vertical or horizontal supporting members are twenty-five percent or more damaged or deteriorated. (A portion of the structure only)**

**(7) The structure of any part thereof has been damaged by fire, water, earthquake, wind, vandalism, or other cause to such an extent that it has become dangerous to the public, health, safety and welfare.**

**(10) The structure, because of its condition, is unsafe, unsanitary, or dangerous to the health, safety or general welfare of the city's citizens including all conditions conducive to the harboring of rats or mice or other disease carrying animals or insects reasonably calculated to spread disease.**

**(12) The structure is unsafe, unsanitary or dangerous to the health, safety and general welfare of the city's citizens due to a nuisance that constitutes an unsanitary condition on property as defined in Chapter 8 of the city code.**

**RECOMMENDED ACTION:**

It is recommended that City Council issue Demolition Order 2018-23 for 607 East 2<sup>nd</sup> Street.

## **DEMOLITION ORDER 2018-23**

### **AN ORDER OF THE CITY COUNCIL OF THE CITY OF BRADY, TEXAS TO THE OWNER OF THE PROPERTY LOCATED AT 607 EAST 2ND, BRADY, MCCULLOCH COUNTY, TEXAS WITH REGARD TO THE ABATEMENT OF THE SUBSTANDARD AND DANGEROUS PREMISES**

**WHEREAS**, on December 5, 2017, the City provided the owner of the property located at 607 E. 2nd, Brady, Texas with notice, via certified mail, of a hearing to be held on December 19, 2017; and

**WHEREAS**, on December 19, 2017, the City Council conducted a public hearing concerning the structure located at 607 E. 2nd, Brady, Texas to determine whether to order the demolition or repair of the structure under Section 3.212 of the Brady Code of Ordinances (Dangerous Premises); and

**WHEREAS**, the City Council finds that all proper notices have been sent as required by City Ordinances; and

**WHEREAS**, based upon the evidence presented, the City Council finds that the Property is in violation of the ordinances regarding substandard structures under Section 3.207 of the City of Brady Code of Ordinances (Dangerous Premises); and

**WHEREAS**, the property owner, Josephine Medrano, did/did not appear at the hearing; and

**WHEREAS**, the City Council finds that the structure is unoccupied; and

**WHEREAS**, the City Council finds based on the evidence presented at the hearing that the structure contains nuisance conditions that constitute a hazard to the health, safety and welfare of the citizens and are likely to endanger persons and property; and

**WHEREAS**, the City Council takes notice of and incorporates all evidence presented, including photographs and the issuance of notices, for its consideration of this matter and incorporates the same into the body of this Order for all purposes; and

**WHEREAS**, based upon the evidence presented, the City Council finds that the Property is in violation of the Dangerous Premises Ordinance; and

**WHEREAS**, the City Council finds that the structure is dilapidated, substandard and/or unfit for human habitation, constitutes a hazard to the health, safety and welfare of the citizens and likely to endanger persons and property.

**NOW THEREFORE, IT IS HEREBY ORDERED BY THE CITY COUNCIL OF THE CITY OF BRADY THAT:**

(1) The foregoing recitals are hereby found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes and findings of fact.

(2) The structure located at 607 E. 2nd, Brady, Texas, Brady, Texas satisfies one or more of the substandard and dangerous conditions set forth in Section 3.204 of the Brady Code of Ordinances (Dangerous Premises). Specifically, Subsections, (1) The building or structure is liable to partially or fully collapse, (4) The foundation or the vertical or horizontal supporting members are twenty-five percent or more damaged or deteriorated (a portion of the structure only), (7) The structure of any part thereof has been damaged by fire, water, earthquake, wind, vandalism, or other cause to such an extent that it has become dangerous to the public, health, safety and welfare, (10) The structure, because of its condition, is unsafe, unsanitary, or dangerous to the health, safety or general welfare of the city's citizens including all conditions conducive to the harboring of rats or mice or other disease carrying animals or insects reasonably calculated to spread disease, (12) The structure is unsafe, unsanitary or dangerous to the health, safety and general welfare of the city's citizens due to a nuisance that constitutes an unsanitary condition on property as defined in Chapter 8 of the city code, of Section 3.207 of the Code of Ordinances have been violated. Therefore, the City is authorized to demolish the building under Section 3.210 of the City Code of Ordinances

(3) The owner is hereby ordered to demolish the structure located at 607 E. 2nd, Brady, Texas by no later than ninety (90) days from the date of this Order, which is March 18, 2018; and

(4) This property will be inspected for compliance with this order on March 18, 2018. If the owner fails to demolish and remove the building before March 18, 2018, the City will demolish and remove the building and assess the expenses against the lot, tract, or parcel of land or the premises upon which such expense was incurred.

It is specifically determined that the recitals in this order are incorporated by reference as findings of fact and that the meeting that the City Council passed this order was open to the public, and that the public notice of the time, place, and purpose of the meeting was given as required by the Texas Open Meetings Act.

**ORDERED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 2017.**

\_\_\_\_\_  
Anthony Groves, Mayor

Attest: \_\_\_\_\_  
Tina Keys, City Secretary





11/29/2017



# City Council

## City of Brady, Texas

### Agenda Action Form

<b>AGENDA DATE:</b>	12/19/2017	<b>AGENDA ITEM</b>	6. D. 1
<b>AGENDA SUBJECT:</b>	Discussion, consideration and possible action regarding <b>Demolition Order 2018-24</b> in accordance with Code of Ordinances Section 3.207 to authorize demolition of dilapidated structures at 208 South Willow.		
<b>PREPARED BY:</b>	Kimberly Davee	<b>Date Submitted:</b>	12/11/2017
<b>EXHIBITS:</b>	Demolition Order 2018-24 Photos of Property		
<b>BUDGETARY IMPACT:</b>	<b>Required Expenditure:</b>	\$900.00	
	<b>Amount Budgeted:</b>	\$30,000.00	
	<b>Appropriation Required:</b>	\$00.00	
<b>CITY MANAGER APPROVAL:</b>			

#### SUMMARY:

This structure at this address has been determined to be a dangerous premises. This property has not had utilities connected since July 5, 2017. 208 South Willow is located on the Southeast side of Brady.

**Owners:** Martin C. Najera  
**Last Known Address:** 301 West 10th  
**Property Taxes:** Current  
**Amount of Tax Lien:** \$1,240.00

#### Action taken:

**January 27, 2015** – House failed a utility inspection by Carey McBride  
**February 10, 2015** – Electrical permit was issued for repairs  
**February 11, 2015** – Electrical repairs completed, inspected, and passed  
**February 12, 2015** – Utilities connected  
**July 5, 2017** – House burned due to an electrical fire and all meters pulled due to damage.  
**December 4, 2017** – House posted with letter to owner and “DO NOT ENTER” sign  
**December 5, 2017** – Letter sent certified mail to owner  
**December 6, 2017** – Public hearing notice posted in the newspaper

The structure satisfies the substandard and dangerous conditions set forth in Section 3.207 of the Code of Ordinances as follows:

- (1) The building or structure is liable to partially or fully collapse.**
- (4) The foundation or the vertical or horizontal supporting members are twenty-five percent or more damaged or deteriorated**

**(5) The non-supporting coverings of walls, ceilings, roofs, or floors are fifty (50) percent or more damaged or deteriorated.**

**(6) The structure has improperly distributed loads upon the structural members, or the structural members have insufficient strength to be reasonably safe for the purpose used.**

**(7) The structure of any part thereof has been damaged by fire, water, earthquake, wind, vandalism, or other cause to such an extent that it has become dangerous to the public, health, safety and welfare.**

It is the determination of the Code Enforcement office that this structure can never be repaired to a condition of complete code compliance without demolition of the entire structure.

**RECOMMENDED ACTION:**

It is recommended that City Council issue Demolition Order 2018-24 for 208 South Willow.

## **DEMOLITION ORDER 2018-24**

### **AN ORDER OF THE CITY COUNCIL OF THE CITY OF BRADY, TEXAS TO THE OWNER OF THE PROPERTY LOCATED AT 208 SOUTH WILLOW, BRADY, MCCULLOCH COUNTY, TEXAS WITH REGARD TO THE ABATEMENT OF THE SUBSTANDARD AND DANGEROUS PREMISES**

**WHEREAS**, on December 5, 2017, the City provided the owner of the property located at 208 S. Willow, Texas with notice, via certified mail, of a hearing to be held on December 19, 2017; and

**WHEREAS**, on December 19, 2017, the City Council conducted a public hearing concerning the structure located at 208 S. Willow, City of Brady, Texas to determine whether to order the demolition or repair of the structure under Section 3.212 of the Brady Code of Ordinances (Dangerous Premises); and

**WHEREAS**, the City Council finds that all proper notices have been sent as required by City Ordinances; and

**WHEREAS**, based upon the evidence presented, the City Council finds that the Property is in violation of the ordinances regarding substandard structures under Section 3.207 of the City of Brady Code of Ordinances (Dangerous Premises); and

**WHEREAS**, the property owner, Martin C. Najera, did/did not appear at the hearing; and

**WHEREAS**, the City Council finds that the structure is unoccupied; and

**WHEREAS**, the City Council finds based on the evidence presented at the hearing that the structure contains nuisance conditions that constitute a hazard to the health, safety and welfare of the citizens and are likely to endanger persons and property; and

**WHEREAS**, the City Council takes notice of and incorporates all evidence presented, including photographs and the issuance of notices, for its consideration of this matter and incorporates the same into the body of this Order for all purposes; and

**WHEREAS**, based upon the evidence presented, the City Council finds that the Property is in violation of the Dangerous Premises Ordinance; and

**WHEREAS**, the City Council finds that the structure is dilapidated, substandard and/or unfit for human habitation, constitutes a hazard to the health, safety and welfare of the citizens and likely to endanger persons and property.

### **NOW THEREFORE, IT IS HEREBY ORDERED BY THE CITY COUNCIL OF THE CITY OF BRADY THAT:**

(1) The foregoing recitals are hereby found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes and findings of fact.

(2) The structure located at 208 S. Willow, Brady, Texas satisfies one or more of the substandard and dangerous conditions set forth in Section 3.204 of the Brady Code of Ordinances (Dangerous

Premises). Specifically, Subsections, (1) The building or structure is liable ot partially or fully collapse, (4) The foundation or the vertical or horizontal supporting members are twenty-five percent or more damaged or deteriorated, (5) The non-supporting coverings of walls, ceilings, roofs, or floors are fifty (50) percent or more damaged or deteriorated, (6) The structure has improperly distributed loads upon the structural members, or the structural members have insufficient strength to be reasonably safe for the purpose used, (7) The structure of any part thereof has been damaged by fire, water, earthquake, wind, vandalism, or other cause to such an extent that it has become dangerous to the public, health, safety and welfare, of Section 3.207 of the Code of Ordinances have been violated. Therefore, the City is authorized to demolish the building under Section 3.210 of the City Code of Ordinances

(3) The owner is hereby ordered to demolish the structure located at 208 S. Willow, Brady, Texas by no later than ninety (90) days from the date of this Order, which is March 18, 2018; and

(4) This property will be inspected for compliance with this order on March 18, 2018. If the owner fails to demolish and remove the building before March 18, 2018, the City will demolish and remove the building and assess the expenses against the lot, tract, or parcel of land or the premises upon which such expense was incurred.

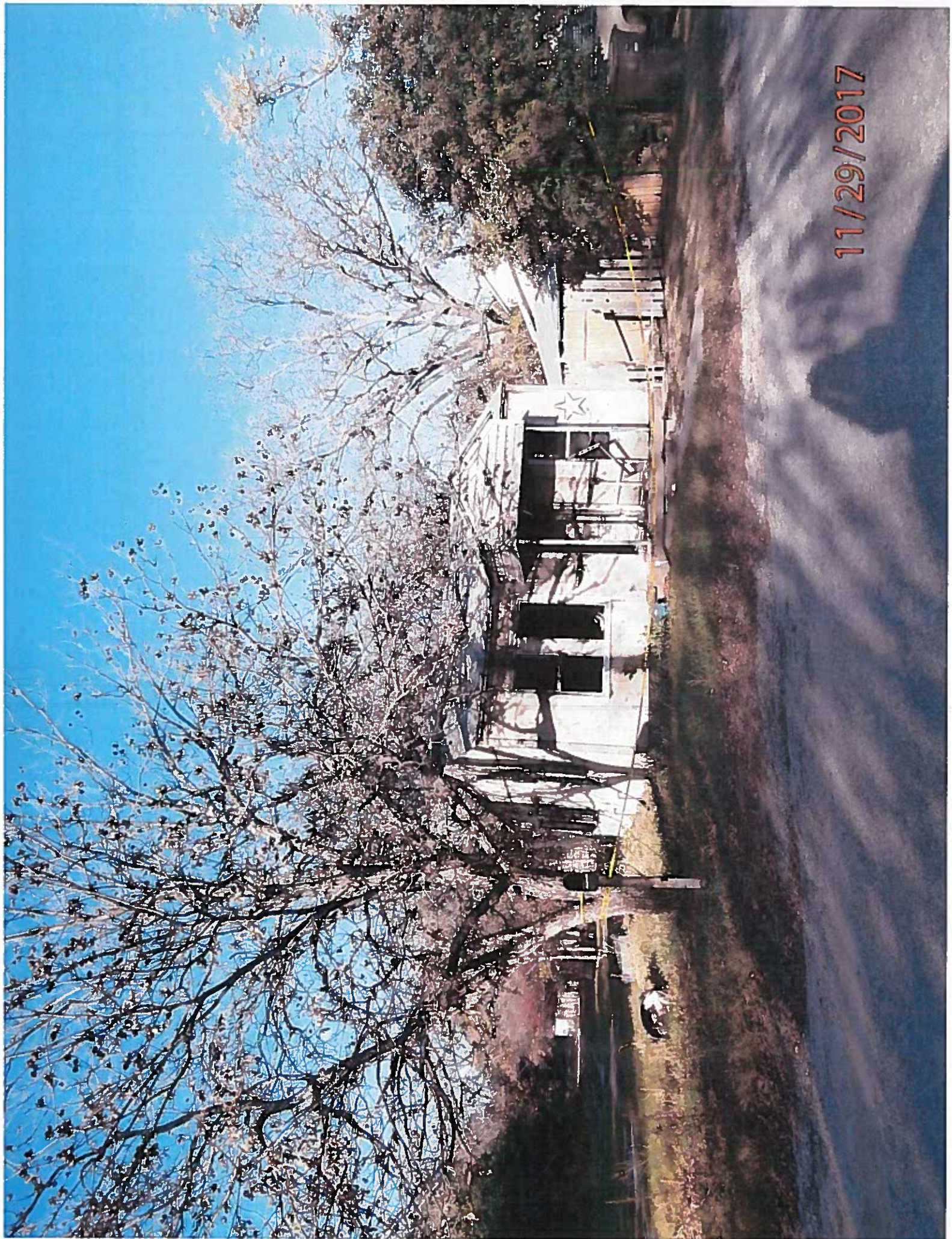
It is specifically determined that the recitals in this order are incorporated by reference as findings of fact and that the meeting that the City Council passed this order was open to the public, and that the public notice of the time, place, and purpose of the meeting was given as required by the Texas Open Meetings Act.

**ORDERED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 2017.**

\_\_\_\_\_  
Anthony Groves, Mayor

Attest: \_\_\_\_\_  
Tina Keys, City Secretary





11/29/2017



# City Council

## City of Brady, Texas

### Agenda Action Form

<b>AGENDA DATE:</b>	12/19/2017	<b>AGENDA ITEM</b>	10.E.1.
<b>AGENDA SUBJECT:</b>	Discussion, consideration and possible action regarding <b>Demolition Order 2018-25</b> in accordance with Code of Ordinances Section 3.207 to authorize demolition of dilapidated structures at 1112 South Willow.		
<b>PREPARED BY:</b>	Kimberly Davee	<b>Date Submitted:</b>	12/11/2017
<b>EXHIBITS:</b>	Demolition Order 2018-25 Photos of Property		
<b>BUDGETARY IMPACT:</b>	<b>Required Expenditure:</b>	\$1,800.00	
	<b>Amount Budgeted:</b>	\$30,000.00	
	<b>Appropriation Required:</b>	\$00.00	
<b>CITY MANAGER APPROVAL:</b>			

#### **SUMMARY:**

This structure at this address has been determined to be a dangerous premises. This property has not had utilities connected since July 06, 2017. 1112 South Willow is located on the Southeast side of Brady.

**Owners:** Josephine Griner  
**Last Known Address:** 1112 South Willow  
**Property Taxes:** Current  
**Amount of Tax Lien:** \$2,480.00

#### Action taken:

**October 23, 2014** – Gas line replaced due to a gas leak. Owner did work with no permits.  
**July 24, 2015** – Inspected for utilities  
**July 27, 2015** – Inspected for repairs ( p trap present but not installed, covers on GFCI plugs)  
**February 17, 2016** – Utility inspection required more work than the first inspection  
**March 02, 2016** - Permitted work inspected by Bureau Veritas. Utilities connected for permanent services.  
**July 06, 2017** – Utilities disconnected due to a fire caused by arson.  
**December 4, 2017** – House posted with letter to owner and “DO NOT ENTER” sign  
**December 5, 2017** – Letter sent certified mail to owner  
**December 6, 2017** – Public hearing notice posted in the newspaper

The structure satisfies the substandard and dangerous conditions set forth in Section 3.207 of the Code of Ordinances as follows:

**(1) The building or structure is liable to partially or fully collapse.**

**(7) The structure of any part thereof has been damaged by fire, water, earthquake, wind, vandalism, or other cause to such an extent that it has become dangerous to the public, health, safety and welfare.**

**(10) The structure, because of its condition, is unsafe, unsanitary, or dangerous to the health, safety or general welfare of the city's citizens including all conditions conducive to the harboring of rats or mice or other disease carrying animals or insects reasonably calculated to spread disease.**

**(12) The structure is unsafe, unsanitary or dangerous to the health, safety and general welfare of the city's citizens due to a nuisance that constitutes an unsanitary condition on property as defined in Chapter 8 of the city code.**

**RECOMMENDED ACTION:**

It is recommended that City Council issue Demolition Order 2018-25 for 1112 South Willow.



## **DEMOLITION ORDER 2018-25**

### **AN ORDER OF THE CITY COUNCIL OF THE CITY OF BRADY, TEXAS TO THE OWNER OF THE PROPERTY LOCATED AT 1112 SOUTH WILLOW, BRADY, MCCULLOCH COUNTY, TEXAS WITH REGARD TO THE ABATEMENT OF THE SUBSTANDARD AND DANGEROUS PREMISES**

**WHEREAS**, on December 5, 2017, the City provided the owner of the property located at 1112 S. Willow, Texas with notice, via certified mail, of a hearing to be held on December 19, 2017; and

**WHEREAS**, on December 19, 2017, the City Council conducted a public hearing concerning the structure located at 1112 S. Willow, City of Brady, Texas to determine whether to order the demolition or repair of the structure under Section 3.212 of the Brady Code of Ordinances (Dangerous Premises); and

**WHEREAS**, the City Council finds that all proper notices have been sent as required by City Ordinances; and

**WHEREAS**, based upon the evidence presented, the City Council finds that the Property is in violation of the ordinances regarding substandard structures under Section 3.207 of the City of Brady Code of Ordinances (Dangerous Premises); and

**WHEREAS**, the property owner, Josephine Griner, did/did not appear at the hearing; and

**WHEREAS**, the City Council finds that the structure is unoccupied; and

**WHEREAS**, the City Council finds based on the evidence presented at the hearing that the structure contains nuisance conditions that constitute a hazard to the health, safety and welfare of the citizens and are likely to endanger persons and property; and

**WHEREAS**, the City Council takes notice of and incorporates all evidence presented, including photographs and the issuance of notices, for its consideration of this matter and incorporates the same into the body of this Order for all purposes; and

**WHEREAS**, based upon the evidence presented, the City Council finds that the Property is in violation of the Dangerous Premises Ordinance; and

**WHEREAS**, the City Council finds that the structure is dilapidated, substandard and/or unfit for human habitation, constitutes a hazard to the health, safety and welfare of the citizens and likely to endanger persons and property.

### **NOW THEREFORE, IT IS HEREBY ORDERED BY THE CITY COUNCIL OF THE CITY OF BRADY THAT:**

(1) The foregoing recitals are hereby found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes and findings of fact.

(2) The structure located at 1112 S. Willow, Brady, Texas satisfies one or more of the substandard and dangerous conditions set forth in Section 3.204 of the Brady Code of

Ordinances (Dangerous Premises). Specifically, Subsections, (1) The building or structure is liable to partially or fully collapse, (7) The structure of any part thereof has been damaged by fire, water, earthquake, wind, vandalism, or other cause to such an extent that it has become dangerous to the public, health, safety and welfare, (10) The structure, because of its condition, is unsafe, unsanitary, or dangerous to the health, safety or general welfare of the city's citizens including all conditions conducive to the harboring of rats or mice or other disease carrying animals or insects reasonably calculated to spread disease, (12) The structure is unsafe, unsanitary or dangerous to the health, safety and general welfare of the city's citizens due to a nuisance that constitutes an unsanitary condition on property as defined in Chapter 8 of the city code, of Section 3.207 of the Code of Ordinances have been violated. Therefore, the City is authorized to demolish the building under Section 3.210 of the City Code of Ordinances

(3) The owner is hereby ordered to demolish the structure located at 1112 S. Willow, Brady, Texas by no later than ninety (90) days from the date of this Order, which is March 18, 2018; and

(4) This property will be inspected for compliance with this order on March 18, 2018. If the owner fails to demolish and remove the building before March 18, 2018, the City will demolish and remove the building and assess the expenses against the lot, tract, or parcel of land or the premises upon which such expense was incurred.

It is specifically determined that the recitals in this order are incorporated by reference as findings of fact and that the meeting that the City Council passed this order was open to the public, and that the public notice of the time, place, and purpose of the meeting was given as required by the Texas Open Meetings Act.

**ORDERED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 2017.**

\_\_\_\_\_  
Anthony Groves, Mayor

Attest: \_\_\_\_\_  
Tina Keys, City Secretary





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11/29/2017



**CITY COUNCIL  
CITY OF BRADY, TEXAS  
AGENDA ACTION FORM for ORDINANCE**

<b>AGENDA DATE:</b>	12/19/2017	<b>AGENDA ITEM</b>	7.A.
<b>AGENDA SUBJECT:</b>	Discussion, consideration, and possible action regarding <b>second and final reading of Ordinance 1239</b> of the City of Brady; to rezone property located at 104 West 13 <sup>th</sup> Street of the Jones Subdivision, Block 13, Lots 7-9, from Single-Family Residential to Commercial District (P&Z recommended 11-28-17).		
<b>PREPARED BY:</b>	Kimberly Davee	<b>Date Submitted:</b>	11/30/2017
<b>EXHIBITS:</b>	Ordinance 1239		
<b>BUDGETARY IMPACT:</b>	<b>Required Expenditure:</b>		\$00.00
	<b>Amount Budgeted:</b>		\$00.00
	<b>Appropriation Required:</b>		\$00.00
<b>CITY MANAGER APPROVAL:</b>			

<b>SUMMARY:</b>	<p>Wes and Sharon Watson submitted application on November 13, 2017 for a zoning change for 104 West 13<sup>th</sup> Street.</p> <p>The property is currently zoned Single-Family Residential with the North, South and West sides of this property zoned as Single-Family Residential District and the East side as Commercial District. The structure was built for commercial use and has been used for that intended purpose.</p> <p>Staff feels that this is not an unusual request and is in compliance with the 2013 Comprehensive Plan and the regulations of the Zoning Ordinance.</p> <p>On November 28, 2017, the Planning and Zoning Commission held a public hearing and made a recommendation to City Council to approve the application for re-zoning.</p> <p>On December 5, 2017, Council approved first reading after amending to include this ordinance only will be effective immediately upon passage.</p>
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<b>RECOMMENDED ACTION:</b>	<p>Upon recommendation by P&amp;Z, staff recommends the first reading by City Council.</p> <p><b>Mayor:</b> <u>"Do I have a motion to read the full ordinance?"</u></p> <p><b>If no, Mayor will state:</b> <u>"A majority of the City Council has dispensed with the full reading of the ordinance."</u></p> <p><b>Mayor will ask:</b> <u>"Madam City Secretary please read the Ordinance Preamble for the record in accordance with the City Charter."</u> <b>"Secretary reads preamble"</b></p> <p><b>Mayor calls for a motion:</b></p> <p>Move to approve <b>second and final reading</b> of Ordinance 1239</p>
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## **ORDINANCE NO. 1239**

**REZONING CERTAIN REAL PROPERTY FROM SF-5 (SINGLE FAMILY RESIDENTIAL) TO COMMERCIAL DISTRICT AS REQUESTED BY SHARON WATSON FOR THE PROPERTY LOCATED AT 104 W. 13<sup>TH</sup> STREET IN BRADY, TEXAS.**

**WHEREAS**, Chapter 211 of the Texas Local Government code empowers a city to enact zoning regulations and provide for their administration, enforcement and amendment; and

**WHEREAS**, the City has previously deemed it necessary and desirable to adopt zoning regulations to provide for the orderly development of property within the City in order to promote the public health, safety, morals and general welfare of the residents of the City, and

**WHEREAS**, the Brady Code of Ordinances Chapter 14 constitutes the City's Zoning Regulations and requires property to be zoned in accordance with proper designations as defined by the City; and

**WHEREAS**, the Planning and Zoning Commission of the City of Brady provided adequate notice and held a public hearing on November 28, 2017 in accordance with the Brady Code of Ordinances and Chapter 211 of the Texas Local Government Code; and

**WHEREAS**, the Planning and Zoning Commission of the City of Brady has recommended approval of the re-zoning of the designated properties and has confirmed that the re-zoning is uniform and conforms to the plan and design of the City of Brady's Zoning regulations; and

**WHEREAS**, the City Council of the City of Brady held a public hearing on December 5, 2017 regarding the re-zoning on affected properties and complied with notice provisions of the Texas Local Government Code; and

**WHEREAS**, the City Council of the City of Brady believes the re-zoning of affected properties will not adversely affect the character of the area of the neighborhood in which it is proposed to re-zone; will not substantially depreciate the value of adjacent or nearby properties; will be in keeping with the spirit and intent of the City's Zoning Ordinance; will comply with applicable standards of the district in which located; and will not adversely affect traffic, public health public utilities, public safety and the general welfare of the residents of the City of Brady;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BRADY, TEXAS, THAT:**

1. Property being described as 104 West 13<sup>th</sup> Street of the Jones Subdivision, Block 13, Lots 7-9 is hereby re-zoned from SF-5 (Single Family Residential) to Commercial District
2. The City staff is hereby authorized to issue said zoning when all conditions imposed by the City Council have been addressed and complied with in full.
3. This Ordinance **ONLY** shall be effective immediately upon approval of second and final reading.

**PASSED** and **APPROVED** on its First Reading on this the \_\_\_\_ day of \_\_\_\_\_, 2017.

**PASSED** and **APPROVED** on its Second Reading this the \_\_\_\_ day of \_\_\_\_\_ 2017.

\_\_\_\_\_  
Anthony Groves, Mayor

**ATTEST:**

\_\_\_\_\_  
Tina Keys, City Secretary

**CITY COUNCIL  
CITY OF BRADY, TEXAS  
AGENDA ACTION FORM for ORDINANCE**

<b>AGENDA DATE:</b>	12/19/2017	<b>AGENDA ITEM</b>	7.B.
<b>AGENDA SUBJECT:</b>	Discussion, consideration and possible action regarding <b>second and final reading of Ordinance 1241</b> of the City of Brady, Texas to temporarily reduce speed limits on portions of US HWY 377 N and US HWY 190 during reconstruction of portions of those highways.		
<b>PREPARED BY:</b>	K. Lenoir / S. Miller	<b>Date Submitted:</b>	11/30/2017
<b>EXHIBITS:</b>	Ordinance No. 1241		
<b>BUDGETARY IMPACT:</b>	<b>Required Expenditure:</b>		\$00.00
	<b>Amount Budgeted:</b>		\$00.00
	<b>Appropriation Required:</b>		\$00.00
<b>CITY MANAGER APPROVAL:</b>			

<b>SUMMARY:</b>	<p>TxDOT has set planned improvements for North Bridge St (US377 N) beginning in Spring 2018. As part of the improvements required construction zone speed limits are necessary for public safety including road construction workers. The proposed speed limits reduce speed zones along the construction portion extending from north of the courthouse square northward to US190 exit opposite of Boy Street. Further north along US377 N reduced speed zones are established in graduated rates.</p>
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<b>RECOMMENDED ACTION:</b>	<p>It is recommended that City Council adopt Ordinance 1241 adopting temporary construction speed zones in accordance with TxDOT practices and procedures</p> <p><b>Mayor:</b> <u>"Do I have a motion to read the full ordinance?"</u></p> <p><b>If no, Mayor will state:</b> <u>"A majority of the City Council has dispensed with the full reading of the ordinance."</u></p> <p><b>Mayor will ask:</b> <u>"Madam City Secretary please read the Ordinance Preamble for the record in accordance with the City Charter."</u> <b>"Secretary reads preamble"</b></p> <p><b>Mayor calls for a motion:</b></p> <p>Move to approve <b>second and final reading of Ordinance No. 1241.</b></p>
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**ORDINANCE 1241**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BRADY, TEXAS TEMPORARILY REDUCING THE SPEED LIMIT FOR PORTIONS OF US HWY 377 N WITHIN THE CITY LIMITS OF THE CITY OF BRADY WHICH WILL BE UNDER CONSTRUCTION;**

**WHEREAS**, the Brownwood District of the Texas Department of Transportation ("Brownwood District TxDOT") has requested, temporary Construction Speed Zones on US HWY 377 N; and

**WHEREAS**, the Brownwood District TxDOT has requested that the City of BRADY temporarily reduce the speed limit on one (1) section of US Hwy 377 N in the City Limits *varies* from 50 MPH to 40 MPH and 40 MPH to 30 MPH and 30 MPH to 25 MPH and 25 MPH to 20 MPH Construction Speed Zone; and on one (1) section of US HWY 190 varies from 75 MPH to 65 MPH Construction Speed Zone while a construction project is underway;

**NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BRADY, TEXAS, THAT:**

The City Council of the City of Brady, Texas, shall temporarily reduce the speed limits in areas pertaining to plan improvements by TxDOT – Brownwood and more fully described on the here-to-fore attachments delineating areas and proposed speed limits in construction zones; and

Appropriate signage shall be placed on US HWY 377 N by the City, the Brownwood District TxDOT, and/or the TxDOT contractor to indicate when and where the reduced speed limits, described above, are in effect.

This ordinance shall remain in effect until the time that the above project is complete and accepted by the Brownwood District TxDOT.

All Ordinances or part of Ordinances in conflict with this Ordinance are hereby repealed to the extent of that conflict.

**PASSED AND APPROVED ON FIRST READING** on this \_\_\_\_ day of \_\_\_\_\_ 2017.

**PASSED, APPROVED AND ADOPTED ON SECOND READING** on this \_\_\_\_ day of \_\_\_\_\_ 2017.

\_\_\_\_\_  
Anthony Groves, Mayor

ATTEST:

\_\_\_\_\_  
Tina Keys, City Secretary  
STATE OF TEXAS  
COUNTY OF MCCULLOCH  
CITY OF BRADY



# City Council

## City of Brady, Texas

### Agenda Action Form

<b>AGENDA DATE:</b>	12/19/2017	<b>AGENDA ITEM</b>	7.C
<b>AGENDA SUBJECT:</b>	Discussion, consideration, and possible action regarding approval to purchase two (2) Chevrolet 1500 Silverado Pick-ups with specifications specific for law enforcement vehicles from Caldwell Country and approve Resolution #2017-039 to finance both vehicles with Government Capital for a total amount not to exceed \$75,836.00.		
<b>PREPARED BY:</b>	Lisa Remini/ D. Bustamante/ Chief Thomas	<b>Date Submitted:</b>	12-14-17
<b>EXHIBITS:</b>	Resolution # 2017-039 Financing Quote Quote from BuyBoard provider Caldwell Country		
<b>BUDGETARY IMPACT:</b>	<b>Required Expenditure:</b>	\$89,294.00	
	<b>Amount Budgeted: (includes financing cost)</b>	\$100,000.00	
	<b>Appropriation Required:</b>	\$0.00	
<b>CITY MANAGER APPROVAL:</b>			

<b>SUMMARY:</b>	<p>Attached is the contract pricing worksheet from Caldwell Country a BuyBoard provider, contract number 521-16. Finance did contact the local dealerships, but neither chose to place a bid. The new vehicles will be used to provide a safe and efficient level of service in the community, and will be utilized in the Brady Police Department patrol vehicle fleet. The replaced vehicles are being re-assigned to the Airport (courtesy car) and Animal Control divisions. The total sales price for both vehicles is \$75,836.</p> <p>The FY 2018 Budget approved a purchase cost up to \$80,000 for both vehicles and a debt service budget was approved at \$20,000.</p> <p>Staff asked both local banks and Government Capital to bid on the financing. Commercial National Bank offered a loan rate of 4%. Brady National Bank (BNB) offered a loan rate of 2.6%, and required a lien on the vehicles at the time of funding. Government Capital (GC) offered a finance contract for a term of 48 months at 3.066%, requiring a lien on tax and other lawful revenues. Since the vehicles have not been built, the city cannot facilitate a lien on vehicles. Due to the fact that the city must have funding in place prior to ordering the vehicles, Government Capital is the only available resource that can facilitate funding. The difference in debt service payments between BNB and GC is \$15 per month or \$720 total over 48 months. Total debt service for FY18 will be \$13,458.</p>
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**SUMMARY:**

	<u>Actual</u>	<u>Budget</u>
Purchase cost of (2) pick-ups:	\$ 75,836	\$ 80,000
Debt Service requirements for FY18:	<u>\$ 13,458</u>	<u>\$ 20,000</u>
Total Required Expenditure for FY18:	\$ 89,294	\$100,000

**RECOMMENDED ACTION:**

It is recommended that City Council approve to purchase two (2) Chevrolet 1500 Silverado Pick-ups with specifications specific for law enforcement vehicles from Caldwell Country and approve Resolution #2017-039 to enter into a finance contract with Government Capital, providing vehicle funding, for a total amount not to exceed \$75,836.00

# SUPPLEMENTAL DECISION PACKAGE

## SUMMARY OF SELECTED DECISIONS BY PRIORITY

Account Number	Line Item / Priority / Description	Page No.	Requesting Division	Program Cost	Program Status			
					Not Approved	Approved	Requirements	
PROPOSED								
GENERAL FUND (10)								
10-5-06-306.00	1	Repair of plaster and leaks in the swimming pool	16	Pool	100,000		100,000	
	2	Add 1,000 PT hours	4	Airport	11,062		11,062	
	3	Replace PT position with FT Asst. to CM/DOF	1	Administrative Svcs	29,714		29,714	
	4	Replace PT position with FT Compliance Coordinator	32	Code Enforcement	10,281		10,281	
	5	Add New Crew for Public Maintenance Division	8	PPM	115,963		34,000	
	6	Add one (1) Full-time Pro Shop Attendant	14	Golf	34,344		17,170	
	7	Add one (1) employee to Fire /EMS	17	Fire	61,052	61,052		
10-5-27-401.00	8	Construct a new Animal Control Facility	27	Animal Control	200,000	200,000		Use Base Budget \$
10-5-02-402.00	9	Replace Fuel Trailer/Car	5	Airport	25,000		25,000	
10-5-02-402.00	10	Replace an Aircraft Tug - used	6	Airport	25,000		25,000	
10-5-24-402.00	11	Replace one (1) Pickup with utility bed	26	Repair Shop	40,500	40,500		
10-5-03-402.00	12	Replace two (2) 3/4-ton Pickups	9	PPM	60,000	60,000		
10-5-03-402.00	13	Replace Zero turn Mower	10	PPM	17,000	17,000		
10-5-08-402.00	14	Replace one (1) 4-door 2-wheel truck	18	Police	40,000		50,000	Cost + Financing
10-5-27-402.00	15	Replace Insert for Chevrolet Pickup	28	Animal Control	6,000	6,000		
10-5-08-402.00	16	Replace one (1) 4-door 2-wheel truck	19	Police	40,000		50,000	Cost + Financing
10-5-29-402.00	17	Replace one (1) Ambulance and Zoll Defibrillator	29	EMS	237,500	237,500		
10-5-02-403.00	18	Routine Airport Maintenance Program (RAMP)	7	Airport	90,000	90,000		
10-5-05-402.00	19	Replace a Greens Mower - used	15	Golf	14,000	14,000		
10-5-45-321.00	20	Correct Nuisance Properties	33	Code Enforcement	20,000		20,000	One Year only
10-5-12-203.00	21	Street Assessment Study and Ranking/Rating Report	21	Streets	70,000	70,000		
10-5-11-203.00	22	Parks, Recreation and Open Spaces Master Plan	20	Community Svcs	20,000	20,000		
10-5-13-312.00	23	Add Parking to Ed Davenport Civic Center	22	Civic Center	35,000	35,000		
10-5-13-312.00	24	Add chairs and carts for the Civic Center	23	Civic Center	6,700	6,700		
10-5-17-401.00	25	Tech-Security Package for the Municipal Court	24	Municipal Court	10,000	10,000		
10-5-01-301.02	26	Add employee training	2	Administrative Svcs	3,000	3,000		
	27	Intern for In-fill Development Housing Study	3	Administrative Svcs	6,471	6,471		
10-5-03-401.00	28	Add funds to existing Ballfield Grant Project	11	PPM	300,000	300,000		
10-5-03-401.00	29	Renovate new Senior Citizens Center	12	PPM	875,000	875,000		
10-5-32-402.00	30	Purchase new Boat and Trailer	30	Lake	10,000	10,000		
10-5-32-306.00	31	Remodel Brady Lake Store	31	Lake	20,000	20,000		
10-5-03-306.00	32	Rehabilitate Richards Park Pole Barn	13	PPM	20,000	20,000		
10-5-19-224.00	33	Donate to McCulloch Co Conservation Association	25	Community Support	2,500	2,500		
				\$ 2,556,087	\$ 2,104,723	\$ 372,227		
PAYROLL REQUESTS								
10-5-01-301.01	1	Market adjustment for the Animal Control Officer	50	Animal Control	868		4,330	
	2	Market adjustment for Communication Officers	51	Communications	6,751		18,025	
	3	Market adjustment for Police Civilian Personnel	52	Police	3,062		4,630	
	4	Add funding for longevity checks	53	Administrative Svcs	3,000		3,000	
	5	Market adjustment for Fire/EMS Personnel	54	EMS	17,630		42,360	
	6	Deputy Court Clerk/Receptionist	55	Municipal Court	6,380		6,380	
	7	Market adjustment for the Leadership staff *	56	Various	17,520		15,625	
	8	Market adjustment for the City Mechanic position	57	Repair Shop	6,600		6,600	
				\$ 61,811	\$ -	\$ 100,950		
SPECIAL REVENUE FUND (80)								
	1	None						
				\$ -	\$ -	\$ -		
TOTAL GOVERNMENTAL FUND REQUESTS				\$ 2,617,898	2,104,723	473,177		

## RESOLUTION #2017-039

### A RESOLUTION REGARDING A FINANCING AGREEMENT FOR THE PURPOSE OF PROCURING "POLICE VEHICLES AND RELATED EQUIPMENT"

WHEREAS, City of Brady desires to enter into certain Financing Agreement, by and between Government Capital Corporation and the City of Brady, for the purpose of financing "Police Vehicles and Related Equipment." The City of Brady desires to designate this Agreement as a "qualified tax exempt obligation" of the City of Brady for the purposes of Section 265 (b) (3) of the Internal Revenue Code of 1986, as amended. The City of Brady desires to designate the Mayor as an authorized signer of the Agreement.

NOW THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF BRADY:

Section 1. That the City of Brady enters into a Financing Agreement with Government Capital Corporation for the purpose of procuring "Police Vehicles and Related Equipment."

Section 2. That the Financing Agreement, by and between the City of Brady and Government Capital Corporation is designated by the City of Brady as a "qualified tax exempt obligation" for the purposes of Section 265 (b) (3) of the Internal Revenue Code of 1986, as amended.

Section 3. That the City of Brady designates the Mayor as an authorized signer of the Financing Agreement, by and between the City of Brady and Government Capital Corporation.

This Resolution has been PASSED and APPROVED by the Council of the City of Brady in a meeting held on 19 day of December, 2017.

City of Brady	Witness Signature
X	X
Mayor Signature	City Secretary Signature
<u>Printed</u> Name: Anthony Groves	<u>Printed</u> Name: Tina Keys
<u>Title:</u> Mayor	<u>Title:</u> City Secretary





December 11, 2017

Mrs. Lisa Remini  
Brady City Hall  
(325) 597-2152  
[Finance@bradytx.us](mailto:Finance@bradytx.us)

Dear Mrs. Remini,

Thank you for the opportunity to present proposed financing for the City of Brady. I am submitting for your review the following proposed structure:

ISSUER:	City of Brady, Texas
FINANCING STRUCTURE:	Public Property Finance Contract issued under Local Government Code Section 271.005
EQUIPMENT COST:	\$ 75,836.00
TERM:	48 Monthly Payments
INTEREST RATE:	3.066%
PAYMENT AMOUNT:	\$ 1,682.24
PAYMENTS BEGINNING:	February 15, 2018, and monthly thereafter

**Financing for these projects would be simple, fast and easy due to the fact that:**

- ✓ We have an existing relationship with you and have your financial statements on file, expediting the process. Please keep in mind we may also need current year statements.
- ✓ We can provide familiar documentation for your legal counsel.

The above proposal is subject to audit analysis, assumes bank qualification and mutually acceptable documentation. Government Capital is registered with Texas Ethics Commission to be HB 1295 compliant. The terms outlined herein are subject to change and rates are valid for fourteen (14) days from the date of this proposal. If funding does not occur within this time period, rates will be indexed to markets at such time. **Additionally, should funding occur after any Tax Reform Legislation is passed, rates will be adjusted to the then current market conditions.**

Our finance programs are flexible and my goal is customer delight. If you have any questions regarding other payment terms, frequencies or conditions, please do not hesitate to call.

With Best Regards,

**Drew**

Drew Whittington  
Client Services  
CC: Drew Whittington  
Main: 817-421-5400



*The transaction described herein is an arm's length, commercial transaction between you and Government Capital Corporation ("GCC"), in which GCC: (i) is acting solely for its own financial and other interests that may differ from yours; (ii) is not acting as your municipal advisor or financial advisor, and has no fiduciary duty to you with respect to this transaction; and (iii) is not recommending that you take an action with respect to this transaction.*

QUOTE# 00C2-CAPQ26792

## CONTRACT PRICING WORKSHEET

End User: CITY OF BRADY	Contractor: CALDWELL COUNTRY
Contact Name: CAPT. LUPE CARRIZALES DORSEY BUSTAMANTE	CALDWELL COUNTRY
Email: <a href="mailto:LCARRIZALES@BRADYTX.US">LCARRIZALES@BRADYTX.US</a> DBUSTAMANTE@BRADYTX.US	Prepared By: Averyt Knapp
Phone #: 325-597-2121 325-597-2244 (X-203)	Email: <a href="mailto:aknapp@caldwellcountry.com">aknapp@caldwellcountry.com</a>
Fax #:	Phone #: 979-567-6116
Location City & State: BRADY, TX	Fax #: 979-567-0853
Date Prepared: OCTOBER 25, 2017	Address: P. O. Box 27, Caldwell, TX 77836
Contract Number: BUY BOARD #521-16	Tax ID # 14-1856872
Product Description: 2018 CHEVROLET 1500 SILVERADO 4X2 CREW CAB SSV SWB CC15543	

A Base Price &amp; Options:

\$37,718

B Fleet Quote Option:

Code	Description	Cost	Code	Description	Cost
	LH SPOTLIGHT, SSV, 5.3L-V8, 6-SPD AUTOMATIC, 3.42 LOCKING REAR AXLE DIFFERENTIAL, DUAL BATTERIES, 40-20-40 CLOTH SEATS FRONT/VINYL REAR BENCH, FULL RUBBER FLOOR, AIR CONDITION, AMFM- STEREO MYLINK W/BLEETOOTH, TILT, CRUISE, POWER WINDOWS, POWER LOCKS, POWER MIRRORS, KEYLESS ENTRY, DEEP TINT GLASS, TOW HOOKS FRONT, AUX EXTERNAL TRANSMISSION OIL COOLER, 170 AMP ALTERNATOR, CARGO BOX LED LIGHTING W/IN-CAB SWITCH, REMOTE LOCKING TAILGATE, POWER OUTLET 110-VOLT A/C, SHORT BOX, REAR STEP BUMPER, OEM REAR VISION CAMERA, LEGEND GRILLE GUARD, INNER EDGE XLP 10-LT (R/B W/TAKE-DOWNS, DOMINATOR 8 SUPER- LED 4R/4B (REAR WINDOW), DOMINATOR ANGLE MOUNT BRACKET, CENCOM SAPPHIRE	INCL			

	SIREN SYSTEM, SA315P SPEAKER BLACK PLASTIC, SA315 MOUNT KIT, MOTOROLA APZ4500 VHF W/ADDITIONAL ITEMS, SB UNDERCOVER SE LID, 18" ENCLOSED 10" HIGH CONSOLE, TUNNEL MOUNT ASSEMBLY, ARMREST FOR TOP MOUNT CONSOLE LARGE PAD, INTERNAL CUP HOLDERS, 1-PIECE EQUIPMENT MOUNTING BRACKET, 4" MOUNTING SPACE, FITS WHELEN CENCOM, CCSRN, CCSRNTA, MPC03, 1- PIECE EQUIPMENT MOUNTING BRACKET, 3" MOUNTING SPACE TO FIT APX 4500, 3" FILLER PLATE, DECKED DG3 W/DECKED LOCKS - SET OF 2, DECKED DRAWER DIVIDERS -SET OF 4, CAP FLEET WIRING HARNESS, TOTAL INSTALL				
	GM WARRANTY 5YR/100,000 MILES POWERTRAIN @ N/C	INCL		CALDWELL COUNTRY PO BOX 27 CALDWELL, TEXAS 77836	
Subtotal B					INCL
C Unpublished Options					
Code	Description	Cost	Code	Description	Cost
Subtotal C					
D Other Price Adjustments (Installation, Delivery, Etc...)					
Subtotal D					INCL
E Unit Cost Before Fee & Non-Equipment Charges (A+B+C+D)					\$37,718
Quantity Ordered					2
Subtotal E					\$75,436
F Non-Equipment Charges (Trade-In, Warranty, Etc...)					
BUY BOARD					\$400
G. Color of Vehicle: WHITE					\$75,836

H. Total Purchase Price (E+F)	
Estimated Delivery Date:	120-135 DAYS APPX



# City Council City of Brady, Texas Agenda Action Form

<b>AGENDA DATE:</b>	12-19-2017	<b>AGENDA ITEM</b>	7.D
<b>AGENDA SUBJECT:</b>	Discussion, consideration and possible action authorizing the city manager to execute an agreement with Techline Construction, LLC for contractor services to rebuild and replace a section of overhead powerlines along Wall Street extending from W. 11 <sup>th</sup> Street to near W. 16 <sup>th</sup> Street, and authorize the city manager to approve purchase order for Techline, Inc. for material acquisition. (\$99,149.05)		
<b>PREPARED BY:</b>	K. Lenoir / J. Solis / S. Miller	<b>Date Submitted:</b>	12/15/2017
<b>EXHIBITS:</b>	Memorandum for award Budget Summary of Approved Decision Packets		
<b>BUDGETARY IMPACT:</b>	<b>Required Expenditure:</b>	\$99,149.05	
	<b>Amount Budgeted:</b>	\$215,000.00	
	<b>Appropriation Required:</b>	\$00.00	
<b>CITY MANAGER APPROVAL:</b>			

<b>SUMMARY:</b>	<p>The FY 18 Budget approved to replace overhead electrical line and poles on Wall street up to a total cost of \$215,000.</p> <p>The city's wholesale power provider, Lower Colorado River Authority (LCRA) has performed formal bidding through proper advertisement, evaluation and interview for engineering services and goods &amp; material acquisition, and has selected Techline Construction, LLC for labor (general contractor) and Techline, Inc. as a materials supplier. Both companies are located in Austin, Texas.</p> <p>As an electric wholesale customer of LCRA, the City of Brady is granted contract assignment under the LCRA pre-qualified vendor selection process.</p> <p>Utilizing project contract requirements including plans &amp; specifications provided by the LCRA engineering division for this specific project, the City of Brady solicited a direct bid proposal from Techline Construction, LLC. for contract labor services to replace overhead powerline along Wall Street and Techline, Inc. for material pricing needed in support of the proposed improvements.</p> <p>City staff recommends awarding Techline Construction, LLC in the amount of \$55,339.88 to preform general contractor services and Techline, Inc. in the amount of \$43,809.17 for materials, for a total commitment to this capital improvement project of \$99,149.05.</p>
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<b>RECOMMENDED ACTION:</b>	<p><b>Mayor:</b> "Do I have a motion to authorize the city manager to execute the proposed agreement with Techline Construction, LLC and approve the purchase order with Techline, Inc. for materials?"</p> <p><b>Mayor calls for a motion:</b> Move to approve</p>
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**MEMORANDUM**  
**December 12, 2017**

**To: Kim Lenoir, City Manager**

**Fr: Steven Miller, PW – Director**  
**Joe Solis, Electrical Superintendent**

**Re: FY18 Approved Capital Project: Wall Street Overhead Electrical Improvements**

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The city is granted rights to contractor services via the Lower Colorado River Authority (LCRA) contract aide as a benefit for being a wholesale electric customer of LCRA. Therefore, the City of Brady has elected to receive pre-qualified contracted services for electrical distribution system type work. The authorized contract is Construction Contract #3779 Between LCRA and Techline Construction, LLC.

LCRA's pre-qualified contractor is Techline Construction, LLC, located at 9609 Beck Circle, Austin, Texas. These services were pre-qualified through a request for proposal (RFP) evaluation and selection process as implemented by LCRA, and LCRA makes these services available to its wholesale customers under the contract terms.

It is recommended by city staff that Techline Construction, LLC. be awarded the Wall Street overhead powerline rebuild in the amount of **\$55,339.88**. Included in the Techline Construction, LLC labor contract are two pricing clauses: (1) De-Energized Lines: 35% increase for unit material installed on energized (hot) lines; and (2) Non-Rock Holes: \$32.00 per foot for solid rock drilling. These clauses could result in additional costs if the described scenarios occur. However, there will be \$115,850 available for these possible change orders. Refer to the summary below.

In addition, the City of Brady is a qualified recipient of Goods Contract #3783 between LCRA and Techline, Inc. to purchase material needed to support the Wall Street overhead line improvements. A purchase order in the amount of **\$43,809.17** for various supplies is requested.

<u>Job Description</u>	<u>Approved Budget</u>	<u>Techline Construction, LLC Bid (LCRA)</u>	<u>Techline, Inc. Material Consignment (LCRA)</u>
Replace Overhead Lines & Poles on Wall Street	\$215,000.00	\$55,339.88	\$43,809.17
Balance after Techline Construction Bid	\$159,660.12		
Balance after Techline Material Purchase	\$115,850.95		

The total city commitment to this capital improvement project is **\$99,149.05**.

# SUPPLEMENTAL DECISION PACKAGE

## SUMMARY OF SELECTED DECISIONS BY PRIORITY

Account Number	Line Item / Priority / Description	Page No.	Requesting Division	Program Cost	Program Status			
					Not Approved	Approved	Requirements	
PROPOSED								
SEWER AND ELECTRIC FUND (20)								
20-5-22-401.00	1 Replace overhead electrical Line & poles - Wall St	34	Electric	215,000		215,000		
20-5-22-401.00	2 LCRA Project 4 - install voltage regulator - Airport	35	Electric	63,000		63,000		
20-5-22-401.00	3 LCRA Project 9 -add recloser feeding WWTP	36	Electric	37,000		37,000		
20-5-22-401.00	4 Replace 3 Air Switches	37	Electric	15,000		15,000		
20-5-22-401.00	5 LCRA Project 5 - install 3 phase tie switch	38	Electric	14,600		14,600		
20-5-22-401.00	6 LCRA Project 8 - replace recloser at 17th & Church St	39	Electric	15,000		15,000		
20-5-22-401.00	7 LCRA Project 11 - add 3 phase recloser	40	Electric	12,000	12,000			
20-5-22-401.00	8 LCRA Project 10 - add single phase recloser	41	Electric	6,000	6,000			
20-5-22-401.00	9 Engineering for LCRA projects		Electric	18,000		18,000		
				\$ 395,600	\$ 18,000	\$ 377,600		
WATER FUND (30)								
	1 Add 1 Full-time Crew Leader II Position & Equipment	42	W/ WW Dist	146,764		146,764		
	Market adjustment for payroll *	56	WWW Dist			85		
				\$ 146,764	\$ -	\$ 146,849		
GAS FUND (40)								
	1 None							
				\$ -	\$ -	\$ -		
UTILITY SUPPORT FUND (50)								
	1 Add two (2) office spaces at Service Center	43	Utility Support	40,500		40,500		
	2 Replace PT position with FT Asst. to CM/DOF	44	Utility Support	9,714		9,714		
	Add drive-thru window and 1 Full-time employee	45	Utility Support	74,716	74,716			
				\$ 124,930	\$ 74,716	\$ 50,214		
SANITATION FUND (60)								
60-5-14-312.00	1 Replace Dumpster and Locking Mechanisms	46	Solid Waste	9,000		9,000		
60-5-14-203.00	2 Cost of Service Study	47	Solid Waste	20,000	20,000			
	3 Replace PT position with FT Compliance Coordinator	48	Solid Waste	22,399		22,399		
60-4-14-750.00	4 Landfill Passes - ONE YEAR ONLY	49	Solid Waste	10,000		10,000	Develop Approval Criteria	
				\$ 61,399	\$ 20,000	\$ 41,399		
TOTAL UTILITY FUND REQUESTS					\$ 728,693	\$ 112,716	\$ 616,062	
ECONOMIC DEVELOPMENT CORPORATION FUND (90)								
90-5-90-300.00	1 Additional Travel for business recruitment		EDC	6,000		6,600		
				\$ 6,000	\$ -	\$ 6,600		
TOTAL EDC FUND REQUESTS					\$ 6,000	\$ -	\$ 6,600	

# City Council

## City of Brady, Texas

### Agenda Action Form

<b>AGENDA DATE:</b>	12-19-2017	<b>AGENDA ITEM</b>	7.E
<b>AGENDA SUBJECT:</b>	Discussion, consideration, and possible action regarding Brady Lake Axis Management Contract and Youth Hunting Program.		
<b>PREPARED BY:</b>	Peter Lamont	<b>Date Submitted:</b>	12-14-2017
<b>EXHIBITS:</b>	Axis Deer Management Agreement		
<b>BUDGETARY IMPACT:</b>	<b>Required Expenditure:</b>	\$00.00	
	<b>Amount Budgeted:</b>	\$00.00	
	<b>Appropriation Required:</b>	\$00.00	
<b>CITY MANAGER APPROVAL:</b>			

#### SUMMARY:

Council originally authorized the City Manager to enter into an agreement with Jason Skinner on April 4, 2017.

Questions have arisen recently in exactly what the limits of "Management" are, should the contract be amended to include additional management practices beyond trapping and removing or should the contract remain the same. Mr. Skinner is scheduled to be in attendance.

Additionally, as part of the overall deer management program, the City authorized the Texas A&M AgriLife Extension to conduct guided youth hunts. Representatives of the McCulloch County office will be here to review the program with Council

#### RECOMMENDED ACTION:

Provide direction on continued operation of the Deer Management Program and Youth Hunting Program



Brady Lake Axis and Whitetail Deer  
Trapping and Management Agreement

This Brady Lake Axis and Whitetail Deer Trapping and Management Agreement ("Agreement") is entered into by and between the City Of Brady Texas, hereinafter referred to as "Owner," and Jason Skinner and Joseph Richarz, dba Exotic Game Control, hereinafter referred to as "Trappers," on this the \_\_\_\_\_ day of \_\_\_\_\_, 2017. Owner and Trappers are singularly referred to as Party and collectively referred to as the "Parties." Owner agrees to allow Trappers to help manage the Axis deer and Whitetail deer herds on Owner's North and South shore properties adjacent to Brady Lake (the "Property"). Owner agrees to sell all trapped Axis deer to Trappers. Whitetail deer will neither be trapped nor sold. Trappers shall manage Whitetail deer for the health of the Whitetail deer herd and the Property. The Axis deer and Whitetail deer are located on Owner's Property.

1. Trappers shall pay Owner the following sums of money listed below as payment for the purchase of each trapped Axis deer, depending on its age and gender. There are no other fees associated with this Agreement.

Axis doe - \$100

Axis doe & yearling pair - \$150

Axis spike buck - \$100

Axis Buck 2 yr old with antlers - \$200

Axis Buck 2 yr old without antlers - \$100

Axis Buck 3 yr old with antlers - \$300

Axis buck 3 yr old without antlers - \$150

Axis Buck 4 yr old plus with antlers - \$750

Axis Buck 4 yr old plus without antlers - \$375

Axis Buck with droptine - \$1,500

Payments shall be made within 30 days of trapping the Axis deer.

Trapper shall provide a written accounting as well as photographic evidence of each Axis deer trapped.

2. Owner authorizes Trappers to use different trapping means he deems necessary, including but not limited to, tranquilizer dart immobilization, netting, portable trap/panels, helicopter (highly unlikely), and possible permanent trap that can be removed. Owner grants Trappers access to and from the Property at all hours to effect the trapping of the Axis deer. It is likely that some of the trapping will take place after dark, as Axis deer begin most of their movement at that time. If a helicopter is used to survey, herd, or trap Axis deer, Trappers shall notify Owner, and Owner shall, without delay, execute an LOA "Land Owner Agreement (permission to fly) before the helicopter can fly over the Property.

3. Trappers shall exercise reasonable care not to damage the Property, and Trappers shall leave the Property in the same condition as on the day prior to this Agreement. However, Owner acknowledges that trucks, trailers, and trapping equipment will need to be transported in, over, and out of the Property in order to trap and transport the Axis deer.

4. Trappers shall defend, indemnify, and hold Owner harmless from liability and all damages, including reasonable attorney's fees, from Trappers' negligent acts and omissions, including the negligent acts and omissions of Trappers' agents and employees, in the performance of this Agreement. Trappers acknowledges that the management and trapping of Axis deer and Whitetail Deer are inherently dangerous and engages in this activities at his and his helpers' own risk.

5. Trappers shall maintain, at all times, insurance coverage described below.

Commercial general liability insurance at a minimum combined with single limits of \$250,000 per occurrence and \$500,000 general aggregate for bodily injury and property injury.

- a. Trappers shall furnish copies of all required endorsements and an original completed Certificate(s) of Insurance to the Owner, which shall be clearly labeled "Brady Lake Axis Deer Relocation and Whitetail Deer Management Project" in the Description of Operations block of the Certificate. The original Certificate(s) shall be completed by an agent and signed by a person authorized by that insurer to bind coverage on its behalf. Owner will not accept Memorandum of Insurance or Binders as proof of insurance. The original certificate(s) or form must have the agent's original signature, including the signer's company affiliation, title and phone number, and be mailed, with copies of all applicable endorsements, directly from the insurer's authorized representative to Owner. Owner shall have no duty to pay or perform under this Agreement until such certificate and endorsements have been received and approved by Owner. No officer or employee, other than the City Attorney, shall have authority to waive this requirement.
- b. Owner reserves the right to review the insurance requirements of this section during the effective period of this Agreement and any extension or renewal hereof and to modify insurance coverages and their limits when deemed necessary and prudent by City Attorney based upon changes in statutory law, court decisions, or circumstances surrounding this Agreement. In no instance will Owner allow any modification whereupon Owner may incur increased risk.

6. Owner and Trappers agree the term of this Agreement is 24 months. If Owner is pleased with Trappers' performance of this Agreement, both Parties may discuss the possibility of either extending the term of this Agreement or entering into a new Agreement with terms agreeable to the Parties.

7. At Trappers' discretion, Trappers may mow roads for access and areas for traps within the Property if access to a tractor and shredder is available. Trappers may

also mow areas and roads within the Property whenever equipment is available to help maintain the Property.

8. Owner is required to limit traffic on the Property so that the trapping areas are not disturbed and the Axis deer can calmly get used to this new sight of seeing these traps. Trappers shall supply all feed (corn and alfalfa hay) to the Axis deer and Whitetail deer for their management and shall supply corn to bait the Axis deer in the traps. If any Whitetail deer is accidentally caught in a trap, it will be released immediately. Trappers is willing to conduct children/youth hunts on the Property for Owner as part of the management process of hunter harvests to help with the Axis deer and Whitetail deer numbers as well as conducting the Axis deer fundraiser hunt if there is an Axis deer fundraiser hunt that needs to be fulfilled. Trappers can conduct these hunts with reasonable notice and with both Parties agreeing on certain dates and times for these hunts.

9. This Agreement shall be construed under and in accordance with the laws of the State of Texas, and all obligations of the Parties created hereunder are performable in McCulloch County, Texas.

10. The Parties hereto covenant and agree that they will execute such other and further instruments and documents as are or may become necessary or convenient to effectuate and carry out this Agreement.

11. This Agreement shall be binding upon and inure to the benefit of the Parties and their respective legal officers, associated or affiliated entities, members, managers, representatives, successors, and assigns.

12. This Agreement has been fully negotiated between the Parties and their attorneys and shall be deemed to have been drafted collectively by the Parties, and the rule regarding the construction of ambiguities in contracts against the drafter shall not apply to this Agreement and the terms, conditions and provisions of this Agreement shall



not be construed more harshly against any one Party but instead shall be construed equally as between the Parties.

13. In the event any one or more of the provisions contained in this Agreement is for any reason, held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision hereof and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein; and there shall be added to this Agreement such other and further provisions, terms and conditions as will give effect to the original intent of the Parties and be valid, legal and enforceable.

14. This Agreement may be executed in any number of counterparts and each of such counterparts shall for all purposes be deemed to be an original. Facsimile, scanned, emailed, and other electronic signatures shall be as binding and enforceable as original signatures and a copy or reproduction showing signatures, including any copies reproduced electronically or by facsimile, photocopy or otherwise or any combination thereof shall be deemed as valid and enforceable as an executed copy or original.

15. This Agreement supersedes any prior understandings or written or verbal agreements between the Parties respecting the subject matter herein and may not be amended, changed, or modified unless done in writing signed by both Parties.

16. The Parties agree that the prevailing Party in any subsequent lawsuit, action or arbitration arising from any alleged breach of this Agreement or the enforcement thereof shall be entitled to recover all reasonable attorneys' fees, costs and expenses incurred in connection therewith.

Remainder of page intentionally left blank

Executed this the \_\_\_\_ day of \_\_\_\_\_ 2017.

Owner  
City of Brady, Texas

\_\_\_\_\_  
Kim Lenoir, City Manager

Attest:

\_\_\_\_\_  
Tina Keys, City Secretary

Trappers

\_\_\_\_\_  
Jason Skinner

\_\_\_\_\_  
Joseph Richarz

# City Council

## City of Brady, Texas

### Agenda Action Form

<b>AGENDA DATE:</b>	12-19-2017	<b>AGENDA ITEM</b>	8.A
<b>AGENDA SUBJECT:</b>	Monthly Financial Reports		
<b>PREPARED BY:</b>	Lisa Remini	<b>Date Submitted:</b>	12-15-2017
<b>EXHIBITS:</b>	Monthly Financial Report Fund Balance and Cash Reconcilement Investment Activity Operating Cash /Utility Billing History Sales Tax Report Motel Tax Collection and Distribution Report Utility Customer Service Reports Electric Residential Rate Comparison Report		
<b>BUDGETARY IMPACT:</b>	<b>Required Expenditure:</b>		\$00.00
	<b>Amount Budgeted:</b>		\$00.00
	<b>Appropriation Required:</b>		\$00.00
<b>CITY MANAGER APPROVAL:</b>			

<b>SUMMARY:</b>	<p>Financial Reports for the second fiscal month of FY 18 –November 2017 have been emailed to you for review.</p> <p>Total Sales Tax collections are rebounding compared to last year, and for the month of November 2017 are \$12,572 (14%) more than October 2016 collections.</p> <p>The City Council approved a stipend of \$1,000 per month for an annual total of \$12,000 for the FY 18 to the Brady Volunteer Fire Department. Monthly expenditure data provided by the Volunteer Fire Department is included for your review.</p>
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<b>RECOMMENDED ACTION:</b>	<p>This item is for discussion purposes only.</p> <p>Note:</p> <p>After each Audit Board and upon Council approval, the check register denoting the checks issued to each Vendor, amount paid, and description of the item paid will be on the City's website for public view. Go to the Finance Department tab and then click on the Check Register tab.</p>
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CITY OF BRADY  
MONTHLY FINANCIAL REPORT  
AS OF: NOVEMBER 30TH, 2017

PAGE: 1

16.67% OF FISCAL YEAR

	CURRENT BUDGET	YEAR TO DATE ACTUAL	% TO DATE	YEAR TO DATE PRIOR YEAR
BEGINNING FUND BALANCE &				
NET WORKING CAPITAL	13,667,019.78	13,667,019.78		14,849,387.31
REVENUES				
10 -GENERAL FUND	7,390,680.00	1,092,954.37	14.79	1,119,252.07
20 -ELECTRIC FUND	7,771,810.00	1,236,478.62	15.91	1,399,155.28
30 -WATER / SEWER FUND	5,232,000.00	3,403,782.56	65.06	314,511.94
40 -GAS FUND	1,125,000.00	151,511.04	13.47	125,261.18
50 -UTILITY SUPPORT FUND	509,700.00	77,454.32	15.20	79,764.52
60 -SOLID WASTE FUND	1,086,000.00	184,055.70	16.95	177,277.22
80 -SPECIAL REVENUE FUND	<u>1,837,640.00</u>	<u>136,229.19</u>	<u>7.41</u>	<u>62,799.30</u>
TOTAL REVENUES	24,952,830.00	6,282,465.80	25.18	3,278,021.51
EXPENDITURES				
10 -GENERAL FUND	8,122,114.00	1,098,115.03	13.52	1,441,006.74
20 -ELECTRIC FUND	10,512,417.00	4,076,213.33	38.78	1,561,901.05
30 -WATER / SEWER FUND	4,470,209.00	439,639.71	9.83	444,114.20
40 -GAS FUND	1,483,703.00	257,124.22	17.33	245,174.45
50 -UTILITY SUPPORT FUND	531,246.00	76,349.73	14.37	79,504.96
60 -SOLID WASTE FUND	1,315,605.00	206,929.33	15.73	189,336.14
80 -SPECIAL REVENUE FUND	<u>2,043,546.00</u>	<u>199,783.57</u>	<u>9.78</u>	<u>124,528.48</u>
TOTAL EXPENDITURES	28,478,840.00	6,354,154.92	22.31	4,085,566.02
REVENUES OVER/(UNDER) EXPENDITURES	( 3,526,010.00)	( 71,689.12)		( 807,544.51)
ENDING FUND BALANCE &				
NET WORKING CAPITAL	10,141,009.78	<u>13,595,330.66</u>		14,041,842.80

# FUND BALANCE AND CASH RECONCILEMENT

As of: November 30, 2017

		Unrestricted Cash	Restricted Cash	Total Cash	Comments
<b>BRADY NATIONAL BANK</b>					
Operating Account	#100677	\$ 11,482,264.48		12,416,164.86	
Operating Account	#100677	\$	103,408.30		Motel Funds
Operating Account	#100677	\$	65,154.25		Cemetery Funds
Operating Account	#100677	\$	85,563.38		Street Sanitation \$
Operating Account	#100677	\$	459,774.45		Utility Deposit \$
Operating Account	#100677	\$	220,000.00		TWDB covenant
Airport Account	#172791	\$ 23,362.11	-	23,362.11	
CW - WWTP Construction	#103671	\$ -	802.09	802.09	
DW Construction	#104828	\$ -	943.61	943.61	
Sinking Fund 2000	#172890	\$ -	123,039.77	123,039.77	
Sinking Fund 2012 - Refunding	#103069	\$ -	60,266.33	60,266.33	
Sinking Fund 2012 - WWTP	#103663	\$ -	33,423.24	33,423.24	
Sinking Fund 2013 - DW	#105770	\$ -	10,407.21	10,407.21	
Landfill Closure Reserve	#172775	\$ -	435,904.95	435,904.95	
Drug Seizure FDS	#172668	\$ -	8,869.98	8,869.98	
Police Educational	#172700	\$ -	7,325.87	7,325.87	
Court Security	#102533	\$ -	5,845.85	5,845.85	
Court Technology	#102541	\$ -	3,123.87	3,123.87	
Community Development Block	#172627	\$ -	-	-	
Cash on Hand		\$ 1,960.00	-	1,960.00	
Bank Balances - Interest rate 1.31%	Subtotal	\$ 11,507,586.59	1,623,853.15	13,131,439.74	
Certificate of Deposit at CNB		\$ -	243,829.07	243,829.07	Utility Deposit \$
BOTX Escrow Account - CO 2012 CW Project		\$ -	1,142,851.80	1,142,851.80	
BOTX Escrow Account - LF 2012 CW Project		\$ -	22,605.78	22,605.78	
BOTX Escrow Account - EDAP 2015 DW Project		\$	345,152.83	345,152.83	
	Subtotal	\$ -	1,754,439.48	1,754,439.48	
<b>TOTAL CASH BALANCES RECONCILED</b>		<b>11,507,586.59</b>	<b>3,378,292.63</b>	<b>14,885,879.22</b>	
<b>11-30-17 GENERAL LEDGER</b>					
Total Current Non-Cash Assets - All Funds				800,175.51	
(Total Current Liabilities - All Funds)				(2,090,724.07)	
<b>Total Fund Balance / Net Working Capital</b>				<b>13,595,330.66</b>	



**CITY OF BRADY**

**INVESTMENT ACTIVITY**

**DATE: November 30, 2017**

Certificates of Deposit at	Commercial National Bank:						Interest Earnings	
							Y-T-D	
1. #32788	\$243,829.07	at	0.20%	for	180 days	maturity	12/19/2017	<b>\$480.27</b>

**GRAND TOTAL    \$243,829.07    TOTAL SHORT-TERM CASH INVESTMENTS**

The City investment portfolio is in compliance with the PFIA and the City's investment strategy as outlined in the Council approved Investment Policy dated 9-05-17 by Resolution 2017-031.

*Lisa Remini*

Lisa Remini, Investment Officer

## Fiscal Year 17-18

# 1171 - Brady, City of (General Obligation Debt) Report - Brady, City of (General Obligation Debt) / Sales Tax Data

The Charts below contain sales tax revenue allocated each month by the State Comptroller.  
For example, the February allocations reflect December sales, collected in January and allocated in February.

\*Excludes any sales tax retained by the municipality and not remitted to the Comptroller.

- View Grid Based on Calendar Year
- View Grid With All Years

Download to Excel

Change Fiscal Year

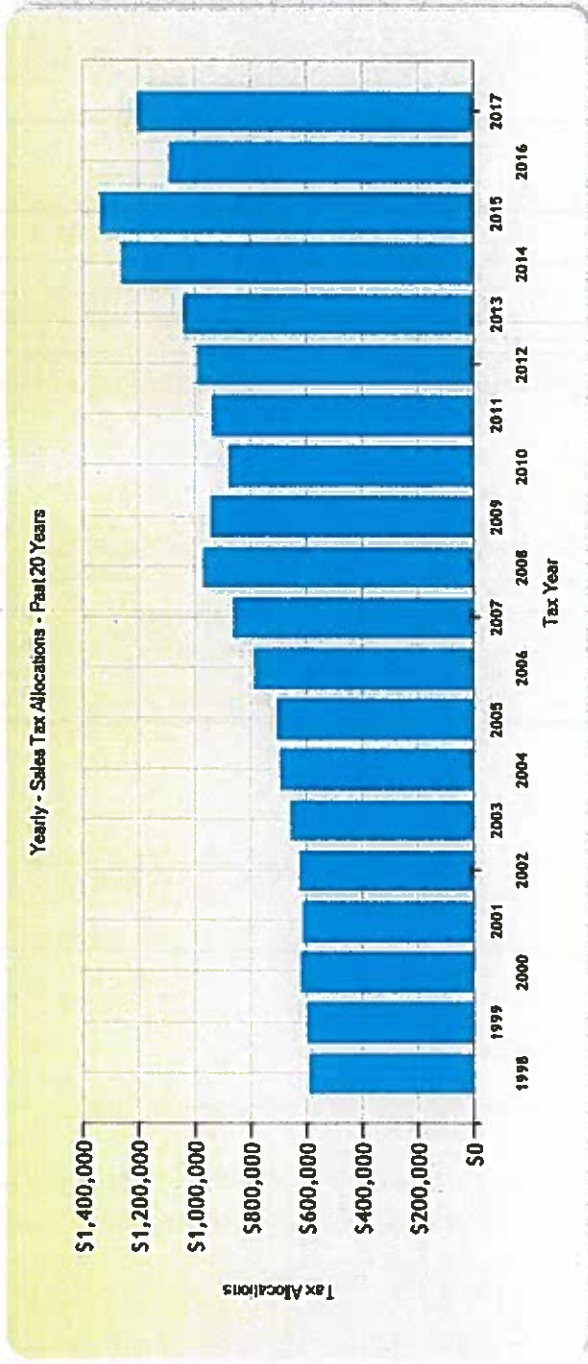
09/30/2018

Submit

By Fiscal Year 10/01 - 09/30

Year	October	November	December	January	February	March	April	May	June	July	August	September	Total
2018	\$101,224	\$103,733	\$112,475	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$317,433
2017	\$87,306	\$91,161	\$89,413	\$100,033	\$109,289	\$86,358	\$97,988	\$101,730	\$86,536	\$97,051	\$103,953	\$100,236	\$1,151,056
2016	\$143,834	\$112,101	\$107,933	\$98,515	\$113,278	\$84,869	\$85,238	\$96,257	\$81,982	\$80,944	\$94,673	\$85,349	\$1,184,973
2015	\$113,438	\$115,026	\$128,575	\$118,282	\$127,008	\$90,659	\$99,414	\$119,166	\$107,160	\$99,436	\$107,394	\$106,966	\$1,332,523
2014	\$86,905	\$90,223	\$83,575	\$87,608	\$114,999	\$83,194	\$86,383	\$103,052	\$119,190	\$96,615	\$101,343	\$109,279	\$1,162,366
2013	\$81,575	\$84,095	\$78,857	\$88,594	\$108,399	\$69,954	\$76,038	\$92,661	\$84,448	\$82,176	\$91,353	\$87,852	\$1,026,002
2012	\$76,182	\$79,173	\$73,628	\$81,661	\$100,901	\$64,794	\$79,473	\$88,392	\$76,641	\$60,890	\$87,159	\$105,230	\$974,124
2011	\$78,998	\$93,104	\$65,476	\$83,507	\$93,953	\$70,399	\$72,121	\$81,841	\$76,174	\$71,819	\$84,522	\$71,003	\$942,918
2010	\$70,849	\$72,537	\$66,287	\$69,364	\$86,286	\$70,868	\$54,779	\$73,192	\$69,685	\$64,455	\$93,443	\$58,872	\$850,618
2009	\$79,109	\$125,392	\$86,622	\$79,704	\$95,830	\$73,457	\$68,319	\$79,191	\$78,551	\$96,167	\$89,024	\$73,646	\$1,025,012

1 2 3 4 >



# MOTEL OCCUPANCY TAX

## FY 2018 Quarter Totals

1st Quarter FY 18 (October - December 2017)

Total

\$0.00

2nd Quarter FY 18 (January - March 2018)

\$0.00

3rd Quarter FY 18 (April - June 2018)

\$0.00

4th Quarter FY 18 (July - September 2018) Due October 31, 2018

\$0.00

\$0.00

## FY 2018 Summary Collections

	Taxable Receipts	Tax @ 7%	1%Discount - Penalties	Net Tax
Holiday Inn Express - 2320 S Bridge 597-1800	\$0.00	\$0.00	\$0.00	\$0.00
Best Western - 2200 S. Bridge 597-3997	\$0.00	\$0.00	\$0.00	\$0.00
Sunset Inn - 2108 S. Bridge 597-0789	\$0.00	\$0.00	\$0.00	\$0.00
Gold Key Inn - 2021 S Bridge 597-2185	\$0.00	\$0.00	\$0.00	\$0.00
Brady Motel - 603 W. Commerce 597-2442	\$0.00	\$0.00	\$0.00	\$0.00
	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>	<u>\$0.00</u>

## FY 2018 Grants

	Commitment	YTD Distributions	Payment Date
Chamber of Commerce	\$165,000.00	\$27,500.00	Monthly thru 11/01/17
YTD Total	<u>\$165,000.00</u>	<u>\$27,500.00</u>	
2018 Budget	\$230,000.00		

## FY 2017 Quarter Totals

1st Quarter FY 17 (October - December 2016)

Total

\$60,349.68

3rd Quarter FY 16 - Gold Key Inn underpayment

\$1,076.45

2nd Quarter FY 17 (January - March 2017)

\$56,297.42

3rd Quarter FY 17 (April - June 2017)

\$68,455.82

4th Quarter FY 17 (July - September 2017) Due October 31, 2017

\$67,407.03

MuniServices Audit - underpayment collection

\$2,457.73

\$256,044.13

Chamber of Commerce - signature funds

\$35,000.00

Less: TBWEF refund

(\$6.23)

## Total Collections

\$291,037.90

## FY 2017 Summary Collections

	Taxable Receipts	Tax @ 7%	1%Discount - Penalties	Net Tax
Holiday Inn Express - 2320 S Bridge 597-1800	\$1,828,020.61	\$127,961.44	\$1,262.28	\$126,699.17
Best Western - 2200 S. Bridge 597-3997	\$1,022,156.47	\$71,550.95	\$715.50	\$70,835.45
Sunset Inn - 2108 S. Bridge 597-0789	\$386,482.37	\$27,053.77	\$263.34	\$26,790.44
Gold Key Inn - 2021 S Bridge 597-2185	\$408,113.53	\$28,567.94	\$225.41	\$28,342.52
Brady Motel - 603 W. Commerce 597-2442	\$48,723.61	\$3,410.64	\$34.09	\$3,376.55
	<u>\$3,693,486.59</u>	<u>\$258,544.75</u>	<u>\$2,500.63</u>	<u>\$256,044.13</u>

## FY 2017 Grants

	Commitment	YTD Distributions	Payment Date
MuniServices Fees	\$3,500.00	\$4,036.14	9/30/2017
Chamber of Commerce	\$177,700.00	\$177,700.00	Monthly thru 9/01/17
Chamber of Commerce - Visitor Assessment	\$18,000.00	\$18,000.00	11/8/2016
McCulloch Co Historical Commission	\$3,000.00	\$3,000.00	2/10/2017
Morgan Military Aviation Museum	\$8,500.00	\$8,500.00	2/15/2017
Brady Golf Association	\$3,000.00	\$1,050.00	4/26/2017
Mylestone Media Production	\$7,500.00	\$7,500.00	5/30/2017
YTD Total	<u>\$221,200.00</u>	<u>\$219,786.14</u>	
2017 Budget	\$215,000.00		

## HISTORICAL COLLECTION / PAYOUT HISTORY

	2017	2016	2015	2014
% CHANGE	40.91%	-12.54%	4.17%	19.35%
COLLECTIONS	\$291,037.90	\$206,535.69	\$236,148.85	\$226,685.90
GRANTS	(\$219,786.14)	(\$224,778.00)	(\$185,750.00)	(\$226,685.90)
FUND BALANCE	<u>103,408.30</u>	<u>32,156.54</u>	<u>50,398.85</u>	<u>0.00</u>



**TO: MAYOR AND COUNCIL**

**FROM: FINANCE / UTILITY DEPARTMENTS**

**SUBJECT: MONTHLY CUSTOMER SERVICE REPORT**

**DATE: November 30, 2017**

[illegible]

SERVICE ORDER REPORT FY 17-18

[illegible][illegible]

# Residential Electric Rate Comparison - NOVEMBER 2017

COMPETITOR NAME	Term Contract	500 kWh	1,000 kWh	2,000 kWh	Early Termination Fee	Plan Requirement	Residential usage credit- per billing cycle 500-999 kWh	Residential usage credit- per cycle 1000-2000 kWh
*Circular Energy	12 months	14.5¢/kWh	13.2¢/kWh	12.5¢/kWh	\$125	N/A	N/A	N/A
Meter Fees		\$12.95	\$12.95	\$12.95				
*Circular Energy	24 months	14.5¢/kWh	13.2¢/kWh	12.5¢/kWh	\$225	N/A	N/A	N/A
Meter Fees		\$12.95	\$12.95	\$12.95				
*Stream Energy	12 months	12.0¢/kWh	9.4¢/kWh	9.3¢/kWh	\$250	N/A	N/A	N/A
Meter Fees		\$14.44	\$3.49	\$3.49				
*Southwest Energy	12 months	16.3¢/kWh	13.3¢/kWh	12.8¢/kWh	\$175	AUTOPAY	N/A	N/A
Meter Fees		\$19.95	\$10.00	\$10.00				
*Southwest Energy	24 months	17.5¢/kWh	14.5¢/kWh	14.0¢/kWh	\$175	AUTOPAY	N/A	N/A
Meter Fees		\$19.95	\$10.00	\$10.00				
*Yep Energy	12 months	16.4¢/kWh	13.4¢/kWh	12.9¢/kWh	\$175	AUTOPAY	N/A	N/A
Meter Fees		\$19.95	\$10.00	\$10.00				
*Yep Energy	24 months	17.6¢/kWh	14.6¢/kWh	14.1¢/kWh	\$175	AUTOPAY	N/A	N/A
Meter Fees		\$19.95	\$10.00	\$10.00				
*TXU Energy	12 months	16.1¢/kWh	14.1¢/kWh	13.1¢/kWh	\$150	N/A	N/A	N/A
Meter Fees		\$19.95	\$19.95	\$19.95				
*Ambit Energy	12 months	16.1¢/kWh	14.1¢/kWh	13.1¢/kWh	\$199	NA	N/A	N/A
Meter Fees		\$19.95	\$19.95	\$19.95				
*Ambit Energy	24 months	16.2¢/kWh	14.2¢/kWh	13.2¢/kWh	\$199	N/A	N/A	N/A
Meter Fees		\$19.95	\$19.95	\$19.95				
*Tepco Energy	12 months	17.7¢/kWh	14.7¢/kWh	14.2¢/kWh	\$175	AUTOPAY	N/A	N/A
Meter Fees		\$19.95	\$10.00	\$10.00				
*Market Average		15.9¢/kWh	13.5¢/kWh	12.9¢/kWh				
Meter Fees		\$18.18	\$12.66	\$12.66				
(Represents sampling out of 98 plans of various terms - all plans are for 24 months or less)								
*City of Brady	N/A	14.4¢/kWh	13.4¢/kWh	12.9¢/kWh	\$0		N/A	N/A
Meter Fees		\$10.25	\$10.25	\$10.25				
Number of Residential Customers		1439	875	164				

\* All rates / kWh include the meter fee

BNB/Brady VFD Maintenance Fund						
Date	Payee	Description	Amt	Ck #	Recurring Payment	Other Comments
Nov-16						
11/1/2017	CTTC	Tower Lease	25.00	EFT	X	Tower Lease
11/2/2017	City Brady	Deposit from City of Brady	1,000.00	DEP		Monthly Maintenance Fund money from City of Brady
11/3/2017	LAN Comm	Invoice #2759	1,000.00	212		Payment for Kenwood Handheld radios
11/2/2017	McCulloch Co	State Inspection on Command 1	7.50	213		State Inspection Slicker Command 1
11/15/2016	BNB	Auto Withdraw on Loan # 56439	914.47	Auto WD	X	Payment on Loan # 56439
						Explanation of Loans and Terms
						Loan #56439 - 2011 Ford F-250 Crew Cab (Command 2) 05/09/12 thru 12/15/17 @ 4.75% Interest = \$914.47

SERVICES	FISCAL YEAR 2017-2018												
	OCT.	NOV.	DEC.	JAN.	FEB.	MARCH	APR	MAY	JUNE	JULY	AUG.	SEPT.	To Date Total
Meals @ Sunset Center	622	557											1,179
Meals sent-Helping Hands	205	210											415
Home Delivered Meals	835	739											1,614
Total Meals	1,682	1,526											3,208

Closed Oct. 10 for Inservice



SERVICES	FISCAL YEAR 2016-2017												
	OCT.	NOV.	DEC.	JAN.	FEB.	MARCH	APR	MAY	JUNE	JULY	AUG.	SEPT.	To Date Total
Meals @ Sunset Center	793	686	642	678	667	742	635	728	705	664	735		7,675
Meals sent-Helping Hands	329	366	418	342	315	351	333	341	340	318	282		3,733
Home Delivered Meals	795	769	788	785	763	888	705	864	862	790	971		8,980
Total Meals	1,917	1,821	1,848	1,805	1,745	1,981	1,673	1,933	1,907	1,764	1,988		20,388
Medical Trips	91	118	115	185	142	104	130	113	136	107	113		1,354

Closed Oct. 10th difference from last year

Closed Jan. 13th difference from last year

Closed Feb. 20th difference from last year

Closed April 14th Good Friday





**Brady Municipal Golf Course  
Monthly Report**

Item	FY 2016	FY 2017	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Totals
Rounds	1462	2311	49	120											169
Green Fees	\$18,369.14	\$16,137.00	\$1,488.00	\$1,765.00											\$3,253.00
Memberships Rounds	2625	3678	220	355											575
Student Rounds	242	226	0	2											2
Total Rounds	4329	6215	269	477		0	0	0	0	0	0	0	0	0	746
Trail Fee	360	26	0	0											0
Trail Fee Revenues	\$208.00	\$104.00	\$0.00	\$0.00											\$0.00
Cart Rentals	943	636	59	50											109
Cart Revenue	\$16,670.64	\$10,017.76	\$962.50	\$775.00											\$1,737.50
Cart Shed Rental	\$10,714.53	\$16,165.50	\$11,720.00	\$100.00											\$11,820.00
Vending Revenue	\$16,290.04	\$15,126.94	\$1,106.00	\$698.59											\$1,804.59
Memberships	305	278	48	25											73
Memberships Fees	\$30,321.10	\$35,825.00	\$12,045.00	\$2,855.00											\$14,900.00
Driving Range	298	296	28	28											56
Range Revenue	\$1,296.00	\$1,185.00	\$112.00	\$110.00											\$222.00
Misc.	\$16,035.37	\$31,109.30	\$9,882.34	-\$18.39											\$9,863.95
Total Revenue	\$109,904.82	\$125,670.50	\$37,315.84	\$6,285.20	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$43,601.04

None of the above figures included sales tax

Trail fees were eliminated with the increase in cart shed rentals beginning in January. Only charged to individuals who bring their own cart and do not rent a shed at the Golf Course

Joint Funding Agreement with the Brady Golf Association for the irrigation system began Oct 1, 2008. The final payment is due October 1, 2017 and has been made.



**SUBJECT: MONTHLY POLICE REPORT FOR OCTOBER 2017**  
**DATE: NOVEMBER 7, 2017 - FISCAL YEAR 2017-2018**

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Total
Person Crimes	15	22											37
Property Crimes	38	50											88
Narcotics Crimes	14	6											20
Disturbances	49	81											130
Felony Arrests	2	5											7
Misdemeanor Arrests	13	15											28
Suspicious Person/Vehicle	87	99											186
Felony Warrant	1	4											5
Misdemeanor Warrant	7	2											9
D.W.I.	0	1											1
Alarms	14	12											26
Agency Assist	28	41											69
Public Assist	19	18											37
Escorts	12	16											28
Animal Calls	11	15											26
Traffic Direction	12	17											29
Close Patrols	134	150											284
Civil Matters	28	32											60
Juvenile	16	10											26
Crash Investigation	12	25											37
Welfare Concerns	27	31											58
Information	41	71											112
Court	3	0											3
Citations	50	93											143
Warnings	65	93											158
Building Checks	211	303											514
Misc. Incidents	139	217											356
Supplements	12	9											21
Follow ups	41	32											73
Reports	43	44											87
Brady Police Department Abbreviations:													
FV - Family Violence DW - Deadly Weapon PS - Public Servant FI - Financial Instrument CS - Controlled Substance BI - Bodily Injury DOC - Disorderly Conduct													
DWI - Driving While Intoxicated MJ - Marijuana DD - Dangerous Drug DWLI - Driving While License Invalid DWLS - Driving While License Suspended													

**SUBJECT: MONTHLY ANIMAL CONTROL REPORT FOR OCTOBER 2017**

**DATE: November 7, 2017- FISCAL YEAR 2017-18**

**THROUGH: KIM LENOIR, CITY MANAGER**

[illegible]

# **Hotel Occupancy Monthly Tax Grant Recipients thru November 30, 2017 FY 2018**

<u>Group</u>	<u>Amount</u>	<u>Proposed use</u>	<u>Event Date</u>
Approved			
Brady McCulloch County Chamber	\$18,000.00	Tourism Master plan	2nd Year

Total Awarded	\$18,000.00
Budgeted	\$65,000.00
Remaining	\$47,000.00

Pending

**City of Brady Curle Field Airport**  
**Monthly Invoice Register**

Invoice No.	Date	Last Name	Type	611.00 Rent	611.01 Hanger I	611.02 Hanger A/B	815.00 REM Income	645.00 Misc.	646.00 100-LL	646.01 Jet-A	Price per Gallon	647.00 Military	Total Sale	100-LL Gals	Jet-A Gals	MIL Jet Gals
312736	11/1/2017	Jackson	cc						0.00	720.00	4.800000	0.000000	720.000000		150.0	
312737	11/2/2017	Executive Airshare	Contract						0.00	547.19	3.039800	0.000000	547.190000		180.0	
312738	11/3/2017	Gulf Coast Helicopters	cc						0.00	105.60	4.800000	0.000000	105.600000		22.0	
312739	11/4/2017	Branch	cc						255.00	0.00	4.250000	0.000000	255.000000	60.0		
312740	11/5/2017	Roth	cc						188.28	0.00	4.250000	0.000000	188.275000	44.3		
312741	11/1/2017	Smalsirla	charge				30.00		0.00	0.00		0.000000	30.000000			
312742	11/1/2017	Anyall	charge		70.00				0.00	0.00		0.000000	70.000000			
312743	11/1/2017	Day Aircraft Refinishers	charge	1,700.00					0.00	0.00		0.000000	1,700.000000			
312744	11/1/2017	Koltman	charge		70.00				0.00	0.00		0.000000	70.000000			
312745	11/1/2017	Boyles	charge		70.00				0.00	0.00		0.000000	70.000000			
312746	11/1/2017	Roy	charge			70.00			0.00	0.00		0.000000	70.000000			
312747	11/1/2017	Powell	charge			70.00			0.00	0.00		0.000000	70.000000			
312748	11/1/2017	Anyall	charge						0.00	0.00		0.000000	70.000000			
312749	11/1/2017	Kruszku	charge		70.00				0.00	0.00		0.000000	120.000000			
312750	11/1/2017	Morgan	charge		70.00				0.00	0.00		0.000000	70.000000			
312751	11/1/2017	Morgan	charge		140.00				0.00	0.00		0.000000	140.000000			
312752	11/1/2017	Mennen	charge		70.00				0.00	0.00		0.000000	70.000000			
312753	11/1/2017	Ramsey	charge		70.00				0.00	0.00		0.000000	70.000000			
312754	11/1/2017	Rice	charge		70.00				0.00	0.00		0.000000	70.000000			
312755	11/1/2017	Scott	charge						0.00	0.00		0.000000	30.000000			
312756	11/1/2017	Branch	charge			30.00			0.00	0.00		0.000000	150.000000			
312757	11/1/2017	Jakes Garage and Aviation	cash	150.00					0.00	0.00		0.000000	100.000000			
312758	11/9/2017	Jakes Garage and Aviation	cc					100.00	1,683.85	0.00	4.250000	0.000000	1,683.850000	396.2		33.0
312759	11/9/2017	Rancho Benito	charge						0.00	158.40	4.800000	0.000000	158.400000			49.0
312760	11/9/2017	Coleman	cc						0.00	235.20	4.800000	0.000000	235.200000			44.0
312761	11/9/2017	Coleman	cc						0.00	211.20	4.800000	0.000000	211.200000			150.0
312762	11/9/2017	Coleman	cc						0.00	467.96	3.119700	0.000000	467.955000			250.0
312763	11/10/2017	Executive Airshare	Contract						0.00	1,200.00	4.800000	0.000000	1,400.000000			17.0
312764	11/11/2017	Hester	cc			200.00			0.00	81.60	4.800000	0.000000	81.600000			150.0
312765	11/11/2017	Coleman	cc						0.00	720.00	4.800000	0.000000	720.000000			43.0
312766	11/11/2017	Colorado by Air	cc						0.00	206.40	4.800000	0.000000	206.400000			43.0
312767	11/11/2017	Coleman	cc						0.00	206.40	4.800000	0.000000	206.400000	22.2		
312768	11/11/2017	Coleman	cc						94.35	0.00	4.250000	0.000000	94.350000			
312769	11/11/2017	Kennedy	cc						0.00	76.80	4.800000	0.000000	76.800000			16.0
312770	11/11/2017	Coleman	cc						0.00	216.00	4.800000	0.000000	216.000000			45.0
312771	11/12/2017	Coleman	cc						0.00	187.20	4.800000	0.000000	187.200000			39.0
312772	11/12/2017	Coleman	cc						0.00	211.20	4.800000	0.000000	211.200000			44.0
312773	11/14/2017	Coleman	cc						0.00	211.20	4.800000	0.000000				



Invoice No.	Date	Last Name	Type	611.00 Rent	611.01 Hanger I	611.02 Hanger A/B	815.00 REM Income	645.00 Misc.	646.00 100-LL	Price per Gallon	647.00 Military	Total Sale	100-LL Gals	Jet-A Gals	MIL Jet Gals
312774	11/14/2017	Coleman	cc						0.00	220.80	4.800000	0.000000	220.800000	46.0	
312775	11/15/2017	Coleman	cc						0.00	220.80	4.800000	0.000000	220.800000	46.0	
312776	11/15/2017	Coleman	cc						0.00	168.00	4.800000	0.000000	168.000000	35.0	
312777	11/16/2017	Anyett	cc						73.95	0.00	4.250000	0.000000	73.950000		
312778	11/17/2017	DMG Equipment	cc						120.70	0.00	4.250000	0.000000	120.700000	17.4	
312779	11/17/2017	Raudy	charge						0.00	0.00	0.000000	0.000000	50.000000	28.4	
312780	11/18/2017	Gamma Aviation	contract						0.00	505.39	3.119700	0.000000	505.391400	162.0	
312781	11/19/2017	Montgomery	cc						70.13	0.00	4.250000	0.000000	70.125000	16.5	
312782	11/21/2017	Guld Coast Helo	cc						159.80	0.00	4.250000	0.000000	159.800000	37.5	
312783	11/22/2017	Yocham	charge						0.00	288.00	4.800000	0.000000	288.000000	60.0	
312784	11/22/2017	Hall	cc						82.45	0.00	4.250000	0.000000	82.450000	19.4	
312785	11/22/2017	Hayes	cc						138.55	0.00	4.250000	0.000000	138.550000	32.6	
312786	11/24/2017	Higginbotham Family	cc					0.15	0.00	960.00	4.800000	0.000000	960.150000	200.0	
312787	11/25/2017	Hesler	cc						0.00	1,104.00	4.800000	0.000000	1,104.000000	230.0	
312788	11/25/2017	Tmka	cc			0.80			212.50	0.00	4.250000	0.000000	212.500000	50.0	
312789	11/25/2017	Donald	cc						170.00	0.00	4.250000	0.000000	170.800000	40.0	
312790	11/26/2017	Leiberman	cc						199.33	0.00	4.250000	0.000000	199.325000	46.9	
312791	11/26/2017	G-150 LLC	contract						0.00	1,138.69	3.119700	0.000000	1,138.690500	365.0	
312792	11/26/2017	On Point Energy Services	cc						110.08	0.00	4.250000	0.000000	110.075000	25.9	
312793	11/26/2017	Higginbotham Family	cc						0.00	480.00	4.800000	0.000000	480.000000	100.0	122
312794	11/27/2017	TANG	cc						0.00	0.00	3.002107	366.257054	392.853054		
312795	11/28/2017	Summit Helicopters	cc						0.00	230.40	4.800000	0.000000	230.400000	48.0	
312796	11/28/2017	Rancho Berlio	charge						1,655.38	0.00	4.250000	0.000000	1,655.375000	389.5	
312797	11/28/2017	Jakes Garage and Aviation	cash	150.00					0.00	0.00	0.000000	0.000000	150.000000		
312798	11/28/2017	NASCC	cc						0.00	0.00	3.002107	567.398223	608.600223	189	
312799	11/28/2017	NASCC	cc						0.00	0.00	3.002107	564.396116	605.380116	188	
312800	11/28/2017	Oregon Nat'l Guard	cc						0.00	0.00	3.002107	843.592067	904.850067	281	
312801	11/28/2017	Western Aero Group	cc						0.00	720.00	4.800000	0.000000	720.000000	150.0	

Invoice No.	Date	Last Name	Type	611.00 Rent	611.01 Hanger I	611.02 Hanger A/B	815.00 REM Income	645.00 Misc	646.00 100-LL	646.01 Jet-A	Price per Gallon	647.00 Military	Total Sale	100-LL Gals	Jet-A Gals	Mill Jet Gals
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Monthly Invoices Totals By General Ledger Number

'611.00 Rent':	2,000.00
'611.01 T Hanger':	770.00
'611.02 Bld Rnt':	520.80
'640.01 Tie Down':	50.00
'645.00 Misc':	100.15
'646.00 Fuel':	5,214.33
'646.01 Jet-a':	11,587.23
'647.00 Military':	2,341.6435
Total Sale:	22,754.19
Total Gallons 100-LL:	1,226.9
Total Gallons Jet-A:	2,717.0
Total Gallons Mill Jet:	780.0
FET due from IRS:	170.040

**City of Brady Curtis Field Airport  
Monthly Aircraft Operations**

<u>Invoice</u>	<u>Ops Date</u>	<u>Total Sale</u>	<u>Type of A/C</u>	<u>N Number</u>	<u>SE</u>	<u>ME</u>	<u>TURBINE</u>	<u>JET</u>	<u>HELIO</u>	<u>INST APP</u>
312736	11/1/2017	720.00	Citation	717VL				6		
312741	11/1/2017	30.00	Truck							
312742	11/1/2017	70.00	Mooney	6716N	2					
312743	11/1/2017	1700.00	Paint Hangar							
312744	11/1/2017	70.00	Bonanza	261AA	2					
312745	11/1/2017	70.00	CE-182	228CA	2					
312746	11/1/2017	70.00	CE-172	4951G	2					
312747	11/1/2017	70.00	Cirrus	926DC	2					
312748	11/1/2017	70.00	Halz	3250A	2					
312749	11/1/2017	120.00	Baron	4JA	2					
312750	11/1/2017	70.00	L2A	46587	2					
312751	11/1/2017	70.00	Sierra	6956R	2					
312752	11/1/2017	140.00	CE-170	4192Y	2					
312753	11/1/2017	70.00	CE-182	7563X	2					
312754	11/1/2017	70.00	CE-210	4668Q	2					
312755	11/1/2017	70.00	Ercoupe	3814H	2					
312756	11/1/2017	30.00	Truck							
312757	11/1/2017	150.00	Hangar Space							
312779	11/1/2017	50.00	Comanche	5102P	2			6		
312737	11/2/2017	547.19	Phenom	647AS					8	
312738	11/3/2017	105.60	Jet Ranger	2927W			2			
312739	11/4/2017	255.00	Beech 58	3681G						
312740	11/5/2017	188.28	Bonanza	8296L	2					
312758	11/9/2017	100.00								
312759	11/9/2017	1683.85	Truck							
312760	11/9/2017	158.40	MD500	801SB					8	
312761	11/9/2017	235.20	MD500	801SB					8	
312762	11/9/2017	211.20	MD500	801SB					8	
312763	11/10/2017	467.96	CJ-2	540AS				6		
312764	11/11/2017	1400.00	Cheyene	190CA			4			
312765	11/11/2017	81.60	MD500	801SB					8	
312766	11/11/2017	720.00	PC12	601HT			4			
312767	11/11/2017	206.40	MD500	801SB					8	
312768	11/11/2017	206.40	MD500	801SB					8	
312769	11/11/2017	94.35	CE-172	114V	2					
312770	11/12/2017	76.80	MD500	801SB					8	
312771	11/12/2017	216.00	MD500	801SB					8	
312772	11/12/2017	187.20	MD500	801SB					8	
312773	11/14/2017	211.20	MD500	801SB					8	

Invoice	Ops Date	Total Sale	Type of A/C	N Number	SE	ME	TURBINE	JET	HELIO	INST APP
312774	11/14/2017	220.80	MD500	801SB					8	
312775	11/15/2017	220.80	MD500	801SB					8	
312776	11/15/2017	168.00	MD500	801SB					8	
312777	11/16/2017	73.95	Mooney	6716N	2					
312778	11/17/2017	120.70	Cirrus	816LT	2					
312780	11/18/2017	505.39	KA	828UP			4			
312781	11/19/2017	70.13	Cheela	9774U	2					
312782	11/21/2017	159.80	Cessna	127SL	2					
312783	11/22/2017	288.00	KA	178LA		4				
312784	11/22/2017	82.45	CE-182	3984L	2					
312785	11/22/2017	138.55	Cessna	756BB	2			6		
312786	11/24/2017	960.15	CJ	525PL			4			
312787	11/25/2017	1104.00	Cheyenne	190CA						
312788	11/25/2017	212.50	CE-206	756BB	2					
312789	11/25/2017	170.80	CE-182	158CW	2					
312790	11/26/2017	199.33	CE-182	274DG	2			6		
312791	11/26/2017	1138.69	G-150	217MS						
312792	11/26/2017	110.08	CE-421	421LC	2					
312793	11/26/2017	480.00	CJ-1	525PL				6		
312794	11/27/2017	392.85	Lakota	72063					8	
312795	11/28/2017	230.40	Helo	67FF					8	
312796	11/28/2017	1655.38	Truck							
312797	11/28/2017	150.00	Hangar							
312798	11/28/2017	608.60	KA90	0979			4			
312799	11/28/2017	605.38	KA90	084B			4			
312800	11/28/2017	904.85	BH	695					8	
312801	11/28/2017	720.00	Pilatus	9943P			4			
Total Operations by type of Aircraft:										0
					52	6	28	36	136	0

## Violations

Violation	FY 16	FY 17
Background Info Cases	26	13
Building Code Violations	14	3
Dangerous Premises	16	14
Depositing, Dumping, Burning	12	8
Home Occupation Violation	2	0
Junk and Unsightly Matter	80	115
Junked Vehicle	37	47
Minimum Housing Standards	3	2
Noise Prohibited, Animals		
Non-Residential Open Storage	10	11
Obstruction of Drainageway	4	0
Permit Required	10	2
Pool Enclosure	1	4
Posting Signs on Poles		0
Posting Signs on Public Property		0
Acc. Bldg. prohibited in front yd		0
Refrigerators and Air Tight Containe	7	5
Residential Open Storage	18	19
Residential Setbacks	6	0
Residential RVs - No Residence	8	3
Sight Visibility	4	12
Unsanitary Conditions	15	16
Weeds and Vegetation	187	112
Zoning Ord. Use Regs Violations	1	0
<b>Monthly Totals</b>	<b>461</b>	<b>386</b>

[illegible]

## Cases

Open Cases at the start of month	305	
Complaints	209	82
Pro-Active - Self Initiated	85	145
Total New Cases	294	242
Closed Cases	521	248
Citations		43
Open Cases at the end of month	78	

[illegible]

## Utility Inspections

[illegible]

## Chronic Code Complaints

**901 Bombay** – A citation was issued to the occupant on 08/30/2017 and he is scheduled to be in court on November 22nd.

**1402/1404 S High** – A citation was issued to the owner and occupant on 08/30/2017, went to court and received a fine after the property was cleaned up. The case has been closed.

**204/206 S Walnut** – The property now has utilities so they can get the house in order. The trailer was still there but they are still cleaning on the property according to the owner.

**6<sup>th</sup> and S Blackburn** – Owner cannot be found.

**502 W 2<sup>nd</sup>** –Demolition Order #2016-10 was finally issued for property owner to demolish.

**201 W 6<sup>th</sup>** – Demolition Order 2018-16 was issued for property owner to demolish this property. Wendy Rubio has said that they were already planning on demolishing the property but they wanted the wood. She has been informed that if she does not demolish the house by January 15, 2018, the city will demolish.

**1403 S College** – The property owner has been issued a violation notice. Property taxes are delinquent for 2016. The property is a nuisance since no one really takes care of the property but it is not dilapidated.

**1410 S College** – The property real estate company still has not abated the violations. Attempts have been made to contact him but no response yet.

**1408 S High** –The real estate company has not abated the violations. A citation will be issued to the homeowner by the end of the week if no progress is made.

**1006 Boudinotz** – Complaints keep coming on this property. The police department, fire department, and code enforcement have all been to this property for one reason or another. They have brought in a travel trailer which they were informed they could not use as a permanent residence. Complainants have heard a generator being used but when officers respond to the complaint, no generator can be found. The owners are attempting to get utilities reconnected on this property but there are still code issues that need to be addressed by the owner. The city will continue to monitor the issues and respond to complaints.

**1408 Old Mason Road** – The owner was in court last month. He had addressed the code issues, was given a fine, and the case has been closed.

**612 Laurel** – The property has been sold and all violations have been abated. Case has been closed.

**801 North Grant** – The property owner was finally in court in October. He was given 60 days to abate the violations and will be back on the court docket in December.

**1905 South Cypress** – The violations have been abated. Case has been closed.

**802 South Walnut** – Violations have been abated. Case has been closed.



**200 East White** – A travel trailer has been placed on the property. The owner says they were not given permission to be there. He works out of town but will be back in a few weeks. He will make sure the trailer is gone when he does return.

**1007 South Mesquite** – Property has been abandoned. A citation has been issued to the homeowner for high weeds and grass but they cannot be found. Mail is returned with no forwarding address.

**612 North High** – This property has junk and unsightly matter, high weeds, and tires on the property. There is a travel trailer in the backyard. The doors are wide open. The property has been abandoned. Mail is not returned so they must be receiving the notices. A citation will be issued tomorrow.

### Occupied Structures with No Utilities

- a) 504 E 11<sup>th</sup>
- b) 309 Irish
- c) 401 Bee
- d) 507 W 7<sup>th</sup>
- e) 401 W 7<sup>th</sup>
- f) 901 Bombay
- g) 1006 Boudinotz