

BRADY
THE CITY OF
TEXAS

Tony Groves
Mayor

Jim Griffin
Mayor Pro Tem

Rey Garza
Council Member Place 1

Shelly Perkins
Council Member Place 2

Jeffrey Sutton
Council Member Place 3

Jane Huffman
Council Member Place 4

Kim Lenoir
City Manager

Tina Keys
City Secretary

Sarah Griffin
Charles Zech
City Attorney

MISSION

The City of Brady strives to share its history and encourage the development of diverse housing, employment, infrastructure, and opportunity through transparent government and a strong foundation for all citizens and visitors.

CITY OF BRADY COUNCIL AGENDA REGULAR CITY COUNCIL MEETING MARCH 20, 2018 AT 6:00 PM

NOTICE is hereby given of a meeting of the City Council of City of Brady, McCulloch County, State of Texas, to be held at 6:00pm on March 20, 2018, at the City of Brady Municipal Court Building, located at 207 S. Elm Street, Brady, Texas, for the purpose of considering the following items. The City Council of the City of Brady, Texas, reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

1. CALL TO ORDER, ROLL CALL & CERTIFICATION OF A QUORUM

2. INVOCATION & PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENTS: Reserved for items NOT listed on the agenda

Please limit individual public comments to three (3) minutes. In accordance with TX AG opinion, any public comment addressing items not on the agenda, will only be heard by the City Council. No formal action, deliberation, discussion, or comment will be made by City Council. State Law prohibits any deliberation of or decisions regarding items presented in public comments. City Council may only make a statement of specific factual information given in response to the inquiry; recite an existing policy; or request staff to place the item on an agenda for a subsequent meeting.

4. CONSENT AGENDA: Reserved for routine items

Consent Agendas are used to save time for the public meeting. Any item may be removed from the Consent Agenda at the request of a Council Member and considered separately following the Consent Agenda approval. All items listed on the Consent Agenda are to be with one motion "Move to approve Consent Agenda."

- A. Approval of Audit Board for March 20, 2018.
- B. Approval of Minutes for Regular Meeting March 6, 2018.
- C. Approval of the temporary closure of 200 Block of North Church Street for Summer Farmers Market
- D. Approval of the temporary closure of Memory Lane and portion of 6th Street and a noise variance for the World Championship Goat Cook-off for August 31 to September 3, 2018.

5. PRESENTATIONS:

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6. PUBLIC HEARINGS AND INDIVIDUAL CONCERNS:

- A. Public Hearing to hear comments for or against a zoning change from Commercial District to Commercial Business District as requested by James Minor for property located at 212 North Church of the Fulcher Subdivision, Block 11, Lot 13. (P&Z Public Hearing 3/19/18)

- B. **Public Hearing to receive comments for or against a zoning change from Commercial District to Commercial Business District as requested by City of Brady for property located at 100 Block of West Lockhart, southside only, of the Fulcher Subdivision, Block 11. (P&Z Public Hearing 3/19/18)**
- C. **Discussion, consideration, and possible action regarding first reading of Ordinance 1251 of the City of Brady adopting zoning change from Commercial to Central Business District for the 100 Block of W. Lockhart (south side only), Block 11 of the Fulcher Subdivision Lots 10, 11, 12 & 13 from Commercial District to Commercial Business District. (P&Z action 3/19/18)**
- D. **Public Hearing to receive comments for or against a zoning change from Commercial District to Manufactured Home District as requested by Albert Moreno for property located at 315 Irish Street in the J. F. Braun Subdivision, Block 407, Lot 71. (P&Z Public Hearing 3/19/18)**
- E. **Discussion, consideration, and possible action regarding first reading of Ordinance 1252 of the City of Brady adopting a zoning change from Commercial District to Manufactured Home District as requested by Albert Moreno for property located at 315 Irish Street in the J. F. Braun Subdivision, Block 407, Lot 71. (P&Z action 3/19/18)**

7. INDIVIDUAL CONCERNS

City Council Members are to deliberate the following items. Staff will present the item and are prepared to answer City Council Member questions. The Mayor will recognize Council Members as the council discussed the item so everyone is heard. Once the City Council Members finish discussion, the Mayor will recognize attendees who have comments. Attendees and council members need to direct comments to the Mayor as they are recognized. When all comments are complete, the Mayor will call for a motion.

- A. **Discussion, consideration and possible action regarding Abatement Order 2018-18 in accordance with Code of Ordinances Section 3.207 to authorize abatement of dilapidated structures at 301 Boston in the Martin Heights Subdivision, Block 40, Lots 1-2 (Public Hearing held 11/21/17).**
- B. **Discussion, consideration and possible action regarding Abatement Order 2018-19 in accordance with Code of Ordinances Section 3.207 to authorize abatement of dilapidated structures at 401 Boston in the Martin Heights Subdivision, Block 39, Lots 3-4 (Public Hearing held 11/21/17).**
- C. **Discussion, consideration, and possible action regarding final Demolition Order 2018-22 for 306 West Marie Street (Public Hearing held 12/19/17).**
- D. **Discussion, consideration, and possible action regarding final Demolition Order 2018-24 for 208 South Willow Street (Public Hearing held 12/19/17).**
- E. **Discussion, consideration, and possible action regarding final Demolition Order 2018-25 for 1112 South Willow Street (Public Hearing held 12/19/17).**
- F. **Discussion, consideration, and possible action regarding Resolution 2018-008 reorganizing Municipal Court in accordance with Ordinance 1168 and including pay for the Municipal Judge position.**
- G. **Discussion and summary of City Council action and if procedures and processes worked.**

8. STAFF REPORTS

- A. February Monthly Financial and Utility Reports
- B. February Monthly Activity Reports – Seniors, Golf, BPD, Animal Control, Tourism Funding, Airport, Code Enforcement, Brady Lake Deer Management, Chronic Code Complaints & Structures Inhabited without Utilities; Brady Police Department Grant(s) Status Reports and Donations Received
- C. Upcoming Special Events/Meetings:
 - March 16 – 24, 2018 – continuing Country Music Festival
 - April – Spring Clean-up Events – leaf, bulk trash, tire clean-up
 - April 6 – LCRA Steps Forward Work Day – Richards Park
 - April 7 – Don't Mess with Brady TRASH-OFF
 - April 12 – 8am to 12noon – Brady Creek Watershed Quality Class – Muni Court Building
 - April 13 – 14 – Early Days – Richards Park
- D. Upcoming City Calendar:
 - March 21 – 8:30am Monthly Municipal Court
 - March 27 – 6pm Monthly BEDC Meeting
 - March 28 – 5pm GRW Steering Committee
 - March 30 – City Offices closed – Holiday Trash Schedule for Thursday, Friday – one day early
 - April 17 – 4pm Work Session for Dodge Heights Addition Concerns
 - April 23 – Early Voting Begins – Special Elections - BEDC 4A to 4B, 15 Charter Amendments and BISD Bond Election – all at City Hall

9. ANNOUNCEMENTS

Pursuant to the Texas Government Code § 551.0415, City Council Members and City staff may make reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include: Expressions of thanks, congratulations, or condolence; An honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision; Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and Announcements involving an imminent threat to public health and safety of people in the municipality that has arisen after the posting of the agenda.

10. EXECUTIVE SESSION

The City Council of the City of Brady will adjourn into Executive Session for the following:

- A. Pursuant to Section 551.071 (Consultation with City Attorney), the City Council will conduct a private consultation with the City Attorney to seek advice regarding the TCEQ Lawsuit and Old Hospital.
- B. Pursuant to Section 551.074 (Personnel Matters) City Council will meet to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee: City Manager Lenoir and City Attorney duties under the City Charter.

11. OPEN SESSION ACTION on Any Executive Session Item listed above, if needed.

12. ADJOURNMENT

I certify that this is a true and correct copy of the City of Brady City Council Meeting Agenda and that this notice as posted on the designated bulletin board at Brady City Hall, 201 E. Main St., Brady, Texas 76825; a place convenient and readily accessible to the

public at all times, and said notice was posted on _____ by 6:00 p.m. and will remain posted continuously for 72 hours prior to the scheduled meeting pursuant to Chapter 551 of the Texas Government Code.

Tina Keys, City Secretary

In compliance with the American with Disabilities Act, the City of Brady will provide for reasonable accommodations for persons attending public meetings at City Facilities. Requests for accommodations or interpretive services must be received at least 48 hours prior to the meeting. Please contact the City Secretary at 325-597-2152 or citysec@bradytx.us.

Attendance by Other Elected or Appointed Officials: It is anticipated that members of other governmental bodies, and/or city boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the body, board, commission and/or committee. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a possible meeting of the other body, board, commission and/or committee, whose members may be in attendance, if such numbers constitute a quorum. The members of the boards, commissions and/or committees may be permitted to participate in discussion on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless item and action is specifically provided for on an agenda for that body, board, commission or committee subject to the Texas Open Meetings Act.

The City Council of the City of Brady reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on this agenda as authorized by the Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.086 (Deliberations, vote or final action about competitive matters of the public power utility), and 551.087 (Economic Development).

This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes written interpretation of the Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.114(c) and the meeting is conducted by all participants in reliance on this opinion.

STATE OF TEXAS

COUNTY OF McCULLOCH

CITY OF BRADY

The City Council of the City of Brady, Texas met in a Regular Meeting on Tuesday, March 6, 2018 at 6:00 pm at the City of Brady Municipal Court Building located at 207 S. Elm Street, Brady, Texas with Mayor Anthony Groves presiding. Council Members present were Jane Huffman, Jim Griffin, Shelly Perkins, and Jeffrey Sutton. City staff present were City Manager Kim Lenoir, Public Works Director Steve Miller, Finance Director Lisa Remini, Police Chief Steve Thomas, Code Enforcement Officer Kim Davee, Water Crew Leader Vern Canter, City Attorney Sarah Griffin and City Secretary Tina Keys. Also in attendance were Dugan & Phyllis Sewell, Rhonda Wright, Wayne Wright, Carolyn Clark, Teresa & Chris Leifeste, Dub Smith, Harold Tacker, Annita Ellison, Lynn Farris, Felix Gomez, Jr., and Linda Deeds.

1. CALL TO ORDER, ROLL CALL & CERTIFICATION OF A QUORUM

Mayor Groves called the meeting to order at 6:00 p.m. Council quorum was certified.

2. INVOCATION AND PLEDGE OF ALLEGIANCE

Council Member Griffin gave the invocation and the Pledge of Allegiance was recited.

3. PUBLIC COMMENTS

Jim Griffin spoke about China Street conditions. Others who signed up will wait for agenda item.

4. CONSENT AGENDA

- A. Approval of Audit Board for March 6, 2018.
- B. Approval of Minutes for Regular and Work Session Meetings February 20, 2018.
- C. Approve Resolution 2018-005 to cancel the May 5, 2018 General Election for City Council Places 2 and 3

Council Member Sutton moved to approve the Consent Agenda. Seconded by Council Member Griffin. All Council Members voted "aye" and none "nay". Motion carried in a 4 – 0 vote.

5. PRESENTATIONS

- A. Annual 2017 Report of the Brady Police Department – Police Chief Steve Thomas presented
- B. Annual 2017 Racial Profiling Report – Police Chief Steve Thomas presented

Copies of the reports will be available on-line or at the Police Station.

6. PUBLIC HEARINGS AND INDIVIDUAL CONCERNS

- A. Rescheduled for March 20 – Public Hearing to hear comments for or against a zoning change from Commercial District to Commercial Business District as requested by James Minor for property located at 212 North Church of the Fulcher Subdivision, Block 11, Lot 13.

7. INDIVIDUAL CONCERNS

- A. Discussion, consideration and possible action regarding Abatement Order 2018-26 in accordance with the Code of Ordinances Section 3.207 to authorize demolition of dilapidated structure(s) at 506 Crothers. Kim Lenoir presented. Council Member Sutton moved to approve Abatement Order 2018-26. Seconded by Council Member Perkins. All Council Members voted "aye" and none "nay". Motion carried 4 - 0 vote.
- B. Discussion, consideration, and possible action regarding approving second and final reading of Ordinance 1249 to terminate the franchise agreement between Sharyland Utilities L.P. (Sharyland) and the City of Brady. Kim Lenoir presented. Council Member Griffin moved to approve the second and final reading of Ordinance 1249. Seconded by Council Member Perkins. All Council Members voted "aye" and none

"nay". Motion carried in a 4 – 0 vote.

- C. Discussion, consideration, and possible action regarding **second and final reading of Ordinance 1247** of the City of Brady; to adopt new sign regulations and rules. Kim Lenoir presented. Council Member Sutton moved to approve the second and final reading of Ordinance 1247. Seconded by Council Member Perkins. All Council Members voted "aye" and none "nay". Motion carried in a 4 – 0 vote.
- D. Discussion, consideration and possible action regarding **second and final reading of Ordinance 1248** of the City of Brady; to remove current sign regulations and rules in Municipal Code of Ordinances Section 4.201 to 4.210. Kim Lenoir presented. Council Member Griffin moved to approve the second and final reading of Ordinance 1248. Seconded by Council Member Sutton. All Council Members voted "aye" none "nay". Motion carried in a 4 – 0 vote.
- E. Discussion, consideration, and possible action requesting council approval of establishing program funding in the FY 18 Supplemental Decision Packet for two previously "Not Approved" line items, namely, LCRA Project 11 – add 3 phase recloser and Project 10 – add a single phase recloser (\$18,000). Kim Lenoir presented. Council Member Huffman moved to approve. Seconded by Council Member Griffin. All Council Members voted "aye" none "nay". Motion carried in a 4 – 0 vote.
- F. Discussion, consideration, and possible action authorizing the City Manager to execute an agreement with Austin Engineering Co., Austin, Texas, for construction services to complete the FY18 Gas Line Improvements – 4 inch P.E. Main Extension by Horizontal Directional Drilling Method and 8 inch casing (\$148,745.50). Steven Miller presented. Council Member Sutton moved to approve. Seconded by Council Member Huffman. All Council Members voted "aye" none "nay". Motion carried in a 4 – 0 vote.
- G. Discussion, consideration, and possible action regarding award of bid to Progressive Commercial Aquatics of Houston TX for repairs to the pool at E.O. Martin Park, in the amount of \$107,363.60. Kim Lenoir presented. Council Member Huffman suggested removing the two spray guns. Council Member Perkins moved to award bid to Progressive as amended by removing spray guns and delete line item 2. Seconded by Council Member Huffman. All Council Members voted "aye" and none "nay". Motion carried in a 4 – 0 vote.

Council took a break at 7:33 p.m. and resumed at 7:45 p.m.

- H. Discussion, consideration and possible action regarding Davee Addition lot appraisals and Dodge Heights replatting and leases. Kim Lenoir presented. Council Member Huffman is against making people move their manufactured homes. Mayor said we need to fix the short-term problems. Rhonda Wright - 225 Melvin – came to council last February and has been waiting to purchase properties. Her mother has a mobile home on 307 Melvin. It's a rental property. Previous 4-year renter moved, disconnecting utilities and mother tried to get utilities on to clean the property and sell it and was told she has no lease so utilities could not be turned on. Wright stated that she spent \$2000 building a concrete ramp to access the lake that all residents use. They are lake view but not lake front, due to the grass around the lake needs to be removed. Wright went on to say she called TCEQ about the new septic tank requirements and was told they are grandfathered. She sees her lake house once a year. She stated the residents in Dodge Heights were not notified about new lease fees in 2015. She checked other lakes and the Brady annual lease rate of \$1200 is extremely high. A nicer lake than Brady charges \$695 per year for a lease. Mother's lease is up next year and new lease is \$1200 and says she can't lease the property. She would like to figure out how to keep existing mobile homes and would like the \$1200 re-evaluated to make sure it's a fair number.

Carolyn Clark – 307 Melvin - wants to fix up property and lease it or sell it, but her lease is up Feb 2019. There is not enough time to get her money back from the repairs that are needed before 2019. She would like to buy the property, fix it and continue to rent it out or sell it.

Linda Deeds - 202 Melvin – Bill Scoggins died and his kids came in but the City had torn it down. There was nothing wrong with it. But there are other properties that need to come down. There were some old drug houses that are now abandoned.

Dugan Sewell - 301 Melvin – has a Jan 2014 lease from son-in-law. The lease said no increase more than 10%. He wants to buy property and stay there the rest of his life, but he has a nice double-wide mobile home. He felt the city can increase his lot to $\frac{1}{2}$ acre going towards lake. He did not want old broken down trailers to remain in Dodge Heights.

Harold Tacker – Davee Addition – wanted to know if his property is considered lake front. It is not. He thinks appraised rate is too high. City is required to use a MIA certified appraiser and sell the lots at fair-market-value.

Mayor said we need to know and fix short term problems and then do something for people whose leases have or will soon expire. Mayor doesn't want any big changes made while we are figuring it out. He went on to say, legally, if you sign a lease, when the lease is over, the lease is over and the owner can do what they want. All sides need to be considered.

Lenoir noted that some homes at Dodge Heights do not meet current codes to qualify for new utility connections. There are at least 4 abandoned properties at Dodge Heights that the staff will bring forward soon for Council to consider removing.

Lenoir explained once staff finds clear title on Davee Addition, the Council can consider offering the Davee lots for sell. Council Member Huffman suggested checking with Donald Barley to find legal ownership.

Mayor would like to start with a written list from the citizens of their concerns at Dodge Heights. Mayor Groves asked citizens to write down their concerns and we will address them. Mayor Groves also wants it on a future meeting agenda to discuss the \$1200 fee.

Council agreed that the April 17th work session will focus on Dodge Heights issues.

There was no further discussion. Mayor adjourned open meeting at 9:15pm.

- I. Discussion and summary of City Council action and if procedures and processes worked. There was no discussion.

8. STAFF REPORTS

A. Upcoming Special Events/Meetings:

March 16 – 24, 2018 – Country Music Festival – Civic Center

B. Upcoming City Calendar:

*March 19 – 5:30pm P&Z Commission Meeting *rescheduled due to Spring Break

March 19 – 10am Tour of the Golf Course

March 20 – 4pm Council Work Session – Two Pro Contract and Golf Course Management

March 21 – 8:30am Monthly Municipal Court

March 27 – 6pm Monthly BEDC Meeting

March 28 – 5pm GRW Steering Committee

April 23 – Early Voting Begins

9. ANNOUNCEMENTS

There were no announcements.

10. EXECUTIVE SESSION

The City Council of the City of Brady opened Executive Session at 9:28pm for the following:

- A. Pursuant to Section 551.074 (Personnel Matters) City Council will meet to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee: City Manager Lenoir and City Attorney duties under the City Charter.
- B. Pursuant to Section 551.072 (Deliberations about Real Property), the City Council will deliberate the purchase, exchange, lease, or value of real properties of the City as the deliberation in an open meeting will have the detrimental effect on the position of the City in negotiations with a third person – Brady Lake Properties.

Executive Session closed at 10:05 p.m.

At 10:06 p.m., Mayor Groves reconvened the open session.

11. OPEN SESSION ACTION on any Executive Session Item listed above.

No action taken.

12. ADJOURNMENT

There being no further business, the Mayor adjourned the meeting at 10:06 p.m.

Mayor Anthony Groves

Attest: _____
Tina Keys, City Secretary

City Council

City of Brady, Texas

Agenda Action Form

AGENDA DATE:	03-20-2018 AGENDA ITEM 4.C.		
AGENDA SUBJECT:	Discussion, consideration, and possible action on the temporary closure of 200 Block of North Church Street on Thursdays from April until September from 2:30p.m. to 6:30p.m. for the purpose of the Summer Farmers Market		
PREPARED BY:	P. Lamont	Date Submitted:	03/12/2019
EXHIBITS:			
BUDGETARY IMPACT:	Required Expenditure:	\$00.00	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$00.00	
CITY MANAGER APPROVAL:			

SUMMARY:
The Central Texas Master Gardeners have asked for a new location for the Thursday Farmer's Market. The Market is normally held from 3:00 p.m. to 6:00 p.m. The street will be closed from 2:30 p.m. until 6:30 p.m. The street will only be closed from Main Street to the alleyway to allow traffic from Lockhart to turn on to Church for the businesses there but still get out via the alley. Vendors will be allowed to pull in and set up but have to park elsewhere, and they will supply their own shade canopies.

RECOMMENDED ACTION:
Move to approve

City Council

City of Brady, Texas

Agenda Action Form

AGENDA DATE:	03/20/2018	AGENDA ITEM	4.D.
AGENDA SUBJECT:	Discussion, consideration, and possible action regarding the temporary closure of Memory Lane and portions of 6 th Street and noise variance for the World Championship Goat Cook-off on August 31, September 1 and 2, 2018.		
PREPARED BY:	Tina Keys	Date Submitted:	03-12-2018
EXHIBITS:	<u>Proposed road closure map</u>		
BUDGETARY IMPACT:	Required Expenditure:	\$00.00	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$00.00	
CITY MANAGER APPROVAL:			
SUMMARY: In order to facilitate the proposed changes for the Annual World Championship BBQ Goat Cook-Off, the Brady/McCulloch County Chamber of Commerce is requesting the temporary use of designated streets in Brady on Friday, Saturday and Sunday, August 31, September 1 & 2, 2018 from 8:00 a.m. until 11:00 p.m. Specifically, West 6 th Street from Park Lane to the west end of Park Road 2 be shut down for parking and access control. Additionally, the intersection at West 11 th Street closed. Finally, Memory Lane closed west of the long median. The Chamber will be manning each location as a ticket booth. Police, Fire and Street Departments have reviewed and approved the proposed closures. Additionally, the Chamber has requested a noise variance be approved from 8:00 p.m. to 12:00 a.m. on these dates as well.			
RECOMMENDED ACTION: Move to approve			

**CITY COUNCIL
CITY OF BRADY, TEXAS
AGENDA ACTION FORM for ORDINANCE**

AGENDA DATE:	03/20/2018 AGENDA ITEM 6.C		
AGENDA SUBJECT:	Discussion, consideration, and possible action regarding first reading of Ordinance 1250 to rezone the 100 Block of W. Lockhart, Block 11, Lots 10, 11, 12 and 13 from Commercial District to Central Business District.		
PREPARED BY:	Kimberly Davee	Date Submitted:	03/13/2018
EXHIBITS:	Ordinance Map		
BUDGETARY IMPACT:	Required Expenditure:	\$00.00	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$00.00	
CITY MANAGER APPROVAL:			
SUMMARY: This request comes from the Planning and Zoning Commission public hearing held on January 23, 2018. P&Z made a recommendation that all lots of Block 11 be rezoned to Central Business District. Because it was determined to not have met the requirements of the Open Meetings Act, City staff is requesting Block 11, Lots 10,11, 12 and 13 be rezoned to Central Business District. All property owners of the affected properties and within 200 feet have been notified of the zoning change request. The zoning of these properties is Commercial District. The Central Business District ends in the alley just before these buildings. On March 19, 2018, Planning and Zoning held a second public hearing and made a motion to recommend approval to the City Council.			

RECOMMENDED ACTION:

If approved and recommended by P&Z, staff recommends the first reading by City Council.

Mayor: “Do I have a motion to read the full ordinance?”

If no, Mayor will state: “A majority of the City Council has dispensed with the full reading of the ordinance.”

Mayor will ask: “Madam City Secretary please read the Ordinance Preamble for the record in accordance with the City Charter.” “Secretary reads preamble”

Mayor calls for a motion:

Move to approve first reading of Ordinance

ORDINANCE NO. 1250

AN ORDINANCE OF THE CITY OF BRADY, TEXAS, GRANTING A ZONING CHANGE FROM COMMERCIAL DISTRICT TO CENTRAL BUSINESS DISTRICT FOR THE PROPERTY LOCATED IN BLOCK 11 OF THE FULCHER SUBDIVISION, LOTS 10, 11, 12 AND 13.

WHEREAS, Chapter 211 of the Texas Local Government Code empowers the City of Brady, Texas to enact zoning regulations and provide for their administration, enforcement and amendment; and

WHEREAS, the City has previously deemed it necessary and desirable to adopt zoning regulations to provide for the orderly development of property within the City in order to promote the public health, safety, morals and general welfare of the residents of the City, and

WHEREAS, Chapter 14 of the Brady Code of Ordinances constitutes the City's Zoning Regulations and requires property to be zoned in accordance with proper designations as defined by the City; and

WHEREAS, the City of Brady and James Minor have requested the zoning change to Central Business District, and

WHEREAS, the Planning and Zoning Commission of the City provided adequate notice and held a public hearing on March 19, 2018 in accordance with the Brady Code of Ordinances and Chapter 211 of the Texas Local Government Code; and

WHEREAS, the Planning and Zoning Commission of the City recommended approval of the zoning change of the designated property and confirmed that the zoning change is uniform and conforms to the plan design of the City's Zoning regulations; and

WHEREAS, the City Council believes the zoning change will not adversely affect the character of the area of the neighborhood in which it is proposed; will not substantially depreciate the value of adjacent or nearby properties; will be in keeping with the spirit and intent of the City's Zoning Ordinance; will comply with applicable standards of the district in which located; and will not adversely affect traffic, public health, public utilities, public safety and the general welfare of the residents of the City;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BRADY, TEXAS, THAT:

A Zoning Change from Commercial District to Central Business District is granted for property located in Block 11 of the Fulcher Subdivision, Lots 10, 11, 12 and 13.

PASSED AND APPROVED on its First Reading on this the _____ day of _____ 2018.

PASSED AND APPROVED on its Second reading this the _____ day of _____ 2018.

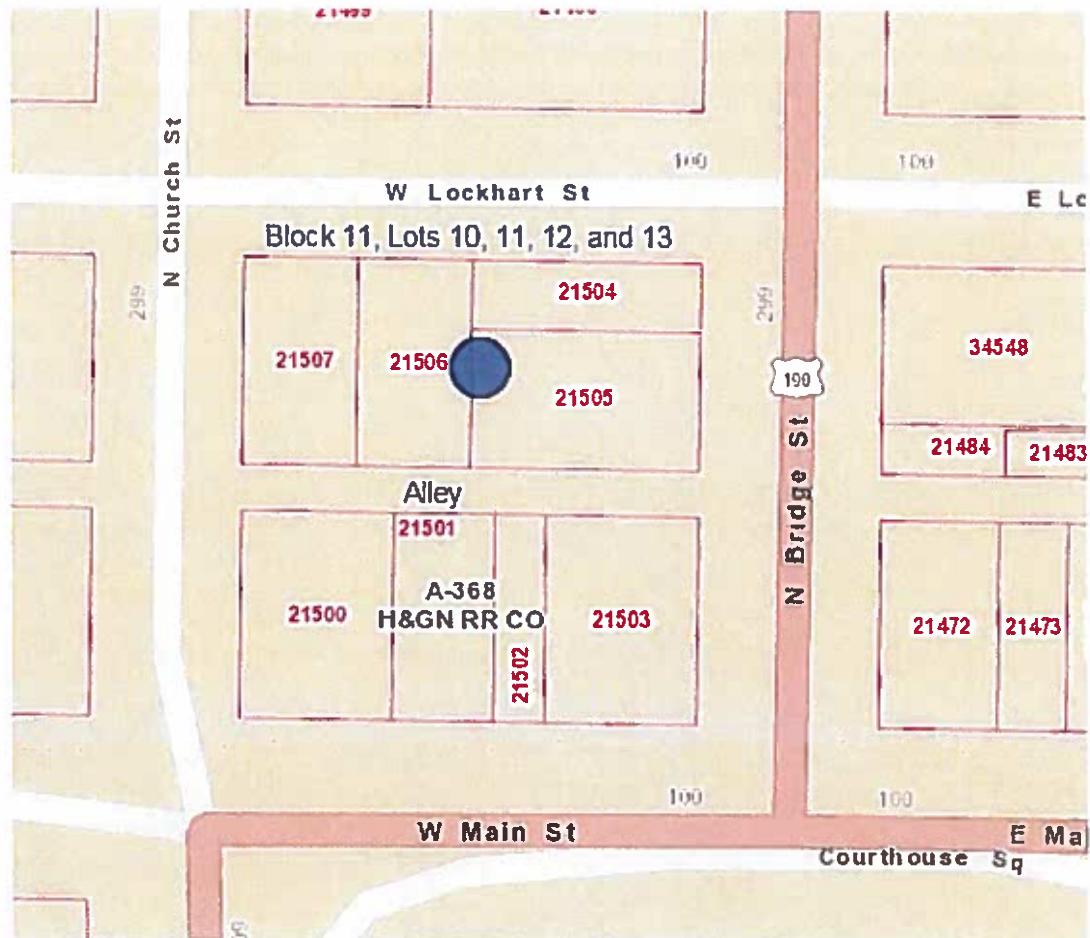
Anthony Groves, Mayor

ATTEST:

Tina Keys, City Secretary

Map for Rezoning - Block 11, Lots 10, 11, 12, and 13 of the Fulcher Subdivision

Friday, March 16, 2018 4:36 PM



**CITY COUNCIL
CITY OF BRADY, TEXAS
AGENDA ACTION FORM for ORDINANCE**

AGENDA DATE:	03/20/2018	AGENDA ITEM	6.E.
AGENDA SUBJECT:	Discussion, consideration, and possible action regarding first reading of Ordinance 1252 of the City of Brady adopting a zoning change from Commercial District to Manufactured Home District as requested by Albert Moreno for property located at 315 Irish Street in the J. F. Braun Subdivision, Block 407, Lot 71. (P&Z action 3/19/18)		
PREPARED BY:	Kimberly Davee	Date Submitted:	03/14/2018
EXHIBITS:	Ordinance 1252 Map Zoning Application		
BUDGETARY IMPACT:	Required Expenditure:	\$00.00	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$00.00	
CITY MANAGER APPROVAL:			
SUMMARY:	<p>Mr. Moreno contacted the City because he had purchased a Manufactured Home to put on his property at 315 Irish. This property is currently Commercial District zoning. The property has a dilapidated house and Mr. Moreno says that it is past the point of repair. He bought the Manufactured Home to replace the existing house.</p> <p>The property to the West is Industrial District and Single-Family Residential to the North, South, and East.</p> <p>The zoning application was filed on February 26, 2018.</p>		
RECOMMENDED ACTION:	<p>If approved and recommended by P&Z, staff recommends the first reading by City Council.</p> <p>Mayor: <u>“Do I have a motion to read the full ordinance?”</u> If no, Mayor will state: <u>“A majority of the City Council has dispensed with the full reading of the ordinance.”</u> Mayor will ask: <u>“Madam City Secretary please read the Ordinance Preamble for the record in accordance with the City Charter.”</u> <u>“Secretary reads preamble”</u></p> <p>Mayor calls for a motion: Move to approve first reading of Ordinance 1252</p>		

ORDINANCE NO. 1252

AN ORDINANCE OF THE CITY OF BRADY, TEXAS, GRANTING A ZONING CHANGE FROM COMMERCIAL DISTRICT TO MANUFACTURED HOME DISTRICT FOR THE PROPERTY LOCATED AT 315 IRISH, BLOCK 407 OF THE J. F. BRAUN SUBDIVISION, LOT 71.

WHEREAS, Chapter 211 of the Texas Local Government Code empowers the City of Brady, Texas to enact zoning regulations and provide for their administration, enforcement and amendment; and

WHEREAS, the City has previously deemed it necessary and desirable to adopt zoning regulations to provide for the orderly development of property within the City in order to promote the public health, safety, morals and general welfare of the residents of the City, and

WHEREAS, Chapter 14 of the Brady Code of Ordinances constitutes the City's Zoning Regulations and requires property to be zoned in accordance with proper designations as defined by the City; and

WHEREAS, Albert Moreno has requested a zoning change to Central Business District, and

WHEREAS, the Planning and Zoning Commission of the City provided adequate notice and held a public hearing on March 19, 2018 in accordance with the Brady Code of Ordinances and Chapter 211 of the Texas Local Government Code; and

WHEREAS, the Planning and Zoning Commission of the City recommended approval of the zoning change of the designated property and confirmed that the zoning change is uniform and conforms to the plan design of the City's Zoning regulations; and

WHEREAS, the City Council believes the zoning change will not adversely affect the character of the area of the neighborhood in which it is proposed; will not substantially depreciate the value of adjacent or nearby properties; will be in keeping with the spirit and intent of the City's Zoning Ordinance; will comply with applicable standards of the district in which located; and will not adversely affect traffic, public health, public utilities, public safety and the general welfare of the residents of the City;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BRADY, TEXAS, THAT:

A Zoning Change from Commercial District to Manufactured Home District is granted for property located in Block 407 of the J. F. Braun Subdivision, Lots 71.

PASSED AND APPROVED on its First Reading on this _____ day of _____ 2018.

PASSED AND APPROVED on its Second reading this _____ day of _____ 2018.

Anthony Groves, Mayor

ATTEST:

Tina Keys, City Secretary

Document Report
Findings

Proposed
Zoning Change
to M H from
Commercial

U
T
S

A-71
BRAUN, J F



3/14/2018 8:54 AM - Screen Clipping

Brady Code Enforcement .
Division
325-597-2244 Ext. 201 (phone)
325-597-0556 (fax)

City of Brady
Zoning Application

City of Brady
1405 N BridgeSt.
P.O. Box 351
Brady, TX 76825

Property Owner Information:

Owner: Albert Moreno Phone No.: _____ Fax _____
Cell No.: 325-456-5083 Email: _____
Address: 315 Irish St
Owner Signature: Albert Moreno

If the property owner is represented by an authorized agent, please complete the following:

Agent: _____ Phone No.: _____ Fax _____
Cell No.: _____ Email: _____
Address: _____

Agent Signature:

Existing Property Information:

Lot: _____ No. of Lots: _____ Block: _____ Subdivision: _____

Survey Abstract & Acreage: _____

Address: _____

Current Zoning District (Please note chart below): _____

(A) Agriculture (BLR) Brady Lake Recreational (SF-5) Single Family Residential (2F) Two Family Residential
(MF) Multi-Family Residential (MH) Manufactured Home District (C) Commercial District (O) Office District
(R) Retail District (CBD) Central Business District (I) Industrial District (PD) Planning Development District
(SUP) Specific Use Permit

Application Request:

Zone Change Specific Use

Use or Zoning Requested: Wanting to put Manufactured Home

Reason for Request: on site of old house

The Code Enforcement Division will only accept complete applications. This includes a completed application form, proof of ownership, non-refundable filing fee made payable to the City of Brady, legal description or surveyed plat drawn by a Licensed Surveyor, and a Comprehensive Site Plan (if applicable). Planning and Zoning Commission meetings are held on the 2nd Thursday of each month at 4:00 p.m. Applications are due thirty (30) days prior to the meeting date.

Office Use Only:

<input type="checkbox"/> Complete Application	Received by: <u>Kim Dreee</u>
<input type="checkbox"/> \$200.00 Fee	Filing Date: <u>2-26-18</u>
<input type="checkbox"/> Proof of Ownership	P&Z Date: <u>3/19/18</u>
<input type="checkbox"/> Surveyed Plat	1st City Council Date: <u>Not April 3, 2018</u>
<input type="checkbox"/> Comprehensive Site Plan (for PD or SUP)	2nd City Council Date: <u>Not April 3, 2018</u>

City Council

City of Brady, Texas

Agenda Action Form

AGENDA DATE:	03/20/2018	AGENDA ITEM	7A
AGENDA SUBJECT:	Discussion, consideration and possible action regarding Abatement Order 2018-18 in accordance with Code of Ordinances Section 3.207 to authorize demolition of dilapidated structures at 301 Boston in the Martin Heights Subdivision, Block 40, Lots 1-2.		
PREPARED BY:	Kimberly Davee	Date Submitted:	3/12/18
EXHIBITS:	Abatement Order 2018-18 Photos of Property		
BUDGETARY IMPACT:	Required Expenditure:	\$2,250.00	
	Amount Budgeted:	\$30,000.00	
	Appropriation Required:	\$00.00	
CITY MANAGER APPROVAL:			

SUMMARY:

This property is located on the Northwest side of Brady and has not had utilities connected since January 27, 2014.

Owners:	Maxine Ake Estate/Linda Stewart
Last Known Address:	PO Box 402, Hawley, TX 79525
Property Taxes:	Delinquent \$1,375.58
Amount of Tax Lien:	\$3,610.00

Action taken:

May 20, 2014 - Carey McBride inspected for utilities connection. He informed the owner that a lot of work would need to be done before permanent services were connected. A verbal warning was given for junk, weeds, and junked vehicle. The case was closed on 08/04/2015 for no response after a year.

December 21, 2016 - A complaint for junk and weeds was received.

December 28, 2016 - Mrs. Stewart contacted the Code office to say she had talked to a judge to get the squatters evicted off the property.

January 17, 2017 - Mrs. Stewart asked for more time to clean up. No progress had been made at this point.

February 10, 2017 - Linda Stewart came and said she was just waiting on PD officers to serve the eviction papers to the squatters on the property then she would begin clean up.

May 26, 2017 - Case reassigned to Kim Davee

October 4, 2017 - Inspection of property revealed violations had not been abated and more junk had been added.

October 23, 2017 - A citation was issued to the owner.

November 2, 2017 - Public Hearing Notice was sent to the newspaper

November 3, 2017 - Public Hearing Notice was sent to the property owner and posted on the structure near the door.

November 21, 2017 – Public hearing was held. City Council continued until January to give the owner time to provide a timeline for repairs and make some progress on the violations.

December 20, 2017 – The owner was in Municipal Court for junk and unsightly matter violations. The judge gave 30 days to abate the violations and the case will be back on the court docket in January.

January 16, 2018 – City Council evaluated the progress on the property. Owner was present and asked for more time. City Council gave 60 days.

January 17, 2018 – The court decided to wait for judgement until Council has made a decision on the property.

The structures on this property are in violation of the following subsections of Section 3.207 of the Code of Ordinances:

(2) The building or structure was constructed or maintained in violation of any provision of the city's building code, or any other applicable ordinance or law of the city, county, state, or federal government.

(8) The structure does not have adequate light, ventilation, or sanitation facilities as required by the city.

(9) The structure has inadequate facilities for egress in case of fire or other emergency or has insufficient stairways, elevators, fire escapes or other mean of ingress or egress.

(10) The structure, because of its condition, is unsafe, unsanitary, or dangerous to the health, safety or general welfare of the city's citizens including all conditions conducive to the harboring of rats or mice or other disease carrying animals or insects reasonably calculated to spread disease.

(11) The structure is unsafe, unsanitary or dangerous to the health, safety and general welfare of the city's citizens due to failure to comply with any provision in Chapter 13 of the city code ("Utilities").

(12) The structure is unsafe, unsanitary or dangerous to the health, safety and general welfare of the city's citizens due to a nuisance that constitutes an unsanitary condition on property as defined in Section 8.106 of the city code.

RECOMMENDED ACTION:

It is recommended that City Council issue Abatement Order 2018-18 for 301 Boston.

ABATEMENT ORDER 2018-18

AN ORDER OF THE CITY COUNCIL OF THE CITY OF BRADY, TEXAS TO THE OWNER OF THE PROPERTY LOCATED AT 301 BOSTON, BRADY, MCCULLOCH COUNTY, TEXAS WITH REGARD TO THE ABATEMENT OF THE SUBSTANDARD AND DANGEROUS PREMISES

WHEREAS, on November 3, 2017, the City provided the owner of the property located at 301 Boston, Brady, Texas with notice, via certified mail, of a hearing to be held on November 21, 2017; and

WHEREAS, on November 21, 2017, the City Council conducted a public hearing concerning the structure located at 301 Boston, City of Brady, Texas to determine whether to order the demolition or repair of the structure under Section 3.212 of the Brady Code of Ordinances (Dangerous Premises); and

WHEREAS, the City Council finds that all proper notices have been sent as required by City Ordinances; and

WHEREAS, based upon the evidence presented, the City Council finds that the Property is in violation of the ordinances regarding substandard structures under Section 3.207 of the City of Brady Code of Ordinances (Dangerous Premises); and

WHEREAS, the property owner, Linda Stewart, did appear at the hearing; and

WHEREAS, the City Council finds that the structure is unoccupied; and

WHEREAS, the City Council finds based on the evidence presented at the hearing that the structure contains nuisance conditions that constitute a hazard to the health, safety and welfare of the citizens and are likely to endanger persons and property; and

WHEREAS, the City Council takes notice of and incorporates all evidence presented, including photographs and the issuance of notices, for its consideration of this matter and incorporates the same into the body of this Order for all purposes; and

WHEREAS, based upon the evidence presented, the City Council finds that the Property is in violation of the Dangerous Premises Ordinance; and

WHEREAS, the City Council finds that the structure is dilapidated, substandard and/or unfit for human habitation, constitutes a hazard to the health, safety and welfare of the citizens and likely to endanger persons and property.

NOW THEREFORE, IT IS HEREBY ORDERED BY THE CITY COUNCIL OF THE CITY OF BRADY THAT:

(1) The foregoing recitals are hereby found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes and findings of fact.

(2) The structure located at 301 Boston Brady, Texas satisfies one or more of the substandard and dangerous conditions set forth in Section 3.204 of the Brady Code of Ordinances (Dangerous

Premises). Specifically, (2) The building or structure was constructed or maintained in violation of any provision of the city's building code, or any other applicable ordinance or law of the city, county, state, or federal government., (9) The structure has inadequate light, ventilation, or sanitation facilities as required by the city., (10) The structure, because of its condition, is unsafe, unsanitary, or dangerous to the health, safety or general welfare of the City's citizens including all conditions conducive to the harboring of rats or mice or other disease carrying animals or insects reasonably calculated to spread disease., (11) The structure is unsafe, unsanitary or dangerous to the health, safety and general welfare of the city's citizens due to failure to comply with any provision in Chapter 13 of the city code ("Utilities"), (12) The structure is unsafe, unsanitary or dangerous to the health, safety and general welfare of the city's citizens due to a nuisance that constitutes an unsanitary condition on property as defined in Section 8.106 of the city code, Subsections of Section 3.207 of the Code of Ordinances have been violated. Therefore, the City is authorized to demolish the building under Section 3.210 of the City Code of Ordinances

(3) The owner is hereby ordered to demolish the structure located at 301 Boston, Brady, Texas by no later than ninety (90) days from the date of this Order, which is February 19, 2018; and

(4) This property will be inspected for compliance with this order on February 19, 2018. If the owner fails to demolish and remove the building before February 19, 2018, the City will demolish and remove the building and assess the expenses against the lot, tract, or parcel of land or the premises upon which such expense was incurred.

It is specifically determined that the recitals in this order are incorporated by reference as findings of fact and that the meeting that the City Council passed this order was open to the public, and that the public notice of the time, place, and purpose of the meeting was given as required by the Texas Open Meetings Act.

ORDERED THIS _____ DAY OF _____ 2018.

Anthony Groves, Mayor

Attest: _____
Tina Keys, City Secretary



City Council

City of Brady, Texas

Agenda Action Form

AGENDA DATE:	03/20/2018	AGENDA ITEM	7B
AGENDA SUBJECT:	Discussion, consideration and possible action regarding Abatement Order 2018-19 in accordance with Code of Ordinances Section 3.207 to authorize demolition of dilapidated structures at 401 Boston in the Martin Heights Subdivision, Block 39, Lots 3-4.		
PREPARED BY:	Kimberly Davee	Date Submitted:	03/12/2018
EXHIBITS:	Abatement Order 2018-19 Photos of Property		
BUDGETARY IMPACT:	Required Expenditure:	\$1,800.00	
	Amount Budgeted:	\$30,000.00	
	Appropriation Required:	\$00.00	
CITY MANAGER APPROVAL:			

SUMMARY:

This property is located on the Northwest side of Brady and has not had utilities connected since December 11, 2012.

Owners: The PTM Group
 Last Known Address: PO Box 6783, Cincinnati, OH 45206
 Property Taxes: Delinquent (\$951.41)
 Amount of Tax Lien: \$3,160.00

Action taken:

2014 - Utilities were requested. The real estate company contacted the Code office for inspection. Kim Davee did the inspection and determined that the electrical service was insufficient. The inside was not sufficient for human habitation. A gas pressure test would have to be performed by a licensed plumber. The findings were conveyed to the real estate company and no further action was taken.

11/02/2017 – Public Hearing Notice was sent to the newspaper for publication in the November 8th edition.

11/03/2017 – Public Hearing Notice was sent via certified mail to the owner and posted on the structure near the door.

11/21/2017 – A public hearing was held by City Council and was continued to January to allow the owner to provide a timeline for repairs.

01/16/2018 – City Council reviewed progress and owner was given 60 days to start repairs.

This property is in violation of the following subsections of Section 3.207 of the Code of Ordinances:

(2) The building or structure was constructed or maintained in violation of any provision of the city's building code, or any other applicable ordinance or law of the city, county, state, or federal government.

(5) The non-supporting coverings of walls, ceilings, roofs, or floors are fifty (50) percent or more damaged or deteriorated.

(7) The structure of any part thereof has been damaged by fire, water, earthquake, wind, vandalism, or other cause to such an extent that it has become dangerous to the public, health, safety and welfare.

(8) The structure does not have adequate light, ventilation, or sanitation facilities as required by the city.

(10) The structure, because of its condition, is unsafe, unsanitary, or dangerous to the health, safety or general welfare of the city's citizens including all conditions conducive to the harboring of rats or mice or other disease carrying animals or insects reasonably calculated to spread disease.

(11) The structure is unsafe, unsanitary or dangerous to the health, safety and general welfare of the city's citizens due to failure to comply with any provision in Chapter 13 of the city code ("Utilities").

(12) The structure is unsafe, unsanitary or dangerous to the health, safety and general welfare of the city's citizens due to a nuisance that constitutes an unsanitary condition on property as defined in Section 8.106 of the city code.

RECOMMENDED ACTION:

It is recommended that City Council issue Abatement Order 2018-19 for 401 Boston.

ABATEMENT ORDER 2018-19

AN ORDER OF THE CITY COUNCIL OF THE CITY OF BRADY, TEXAS TO THE OWNER OF THE PROPERTY LOCATED AT 401 BOSTON, BRADY, MCCULLOCH COUNTY, TEXAS WITH REGARD TO THE ABATEMENT OF THE SUBSTANDARD AND DANGEROUS PREMISES

WHEREAS, on November 3, 2017, the City provided the owner of the property located at 401 Boston, Brady, Texas with notice, via certified mail, of a hearing to be held on November 21, 2017; and

WHEREAS, on November 21, 2017, the City Council conducted a public hearing concerning the structure located at 401 Boston, City of Brady, Texas to determine whether to order the demolition or repair of the structure under Section 3.212 of the Brady Code of Ordinances (Dangerous Premises); and

WHEREAS, the City Council finds that all proper notices have been sent as required by City Ordinances; and

WHEREAS, based upon the evidence presented, the City Council finds that the Property is in violation of the ordinances regarding substandard structures under Section 3.207 of the City of Brady Code of Ordinances (Dangerous Premises); and

WHEREAS, the property owner, The PTM Group, did not appear at the hearing; and

WHEREAS, the City Council finds that the structure is unoccupied; and

WHEREAS, the City Council finds based on the evidence presented at the hearing that the structure contains nuisance conditions that constitute a hazard to the health, safety and welfare of the citizens and are likely to endanger persons and property; and

WHEREAS, the City Council takes notice of and incorporates all evidence presented, including photographs and the issuance of notices, for its consideration of this matter and incorporates the same into the body of this Order for all purposes; and

WHEREAS, based upon the evidence presented, the City Council finds that the Property is in violation of the Dangerous Premises Ordinance; and

WHEREAS, the City Council finds that the structure is dilapidated, substandard and/or unfit for human habitation, constitutes a hazard to the health, safety and welfare of the citizens and likely to endanger persons and property.

NOW THEREFORE, IT IS HEREBY ORDERED BY THE CITY COUNCIL OF THE CITY OF BRADY THAT:

- (1) The foregoing recitals are hereby found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes and findings of fact.
- (2) The structure located at 401 Boston Brady, Texas satisfies one or more of the substandard and dangerous conditions set forth in Section 3.204 of the Brady Code of Ordinances (Dangerous

Premises). Specifically, Subsections (1) The building or structure is liable to partially or fully collapse. (2) The building or structure was constructed or maintained in violation of any provision of the city's building code, or any other applicable ordinance or law of the city, county, state, or federal government. (5) The non-supporting coverings of walls, ceilings, roofs, or floors are fifty (50) percent or more damaged or deteriorated. (8) The structure does not have adequate light, ventilation, or sanitation facilities as required by the city. (10) The structure, because of its condition, is unsafe, unsanitary, or dangerous to the health, safety or general welfare of the city's citizens including all conditions conducive to the harboring of rats or mice or other disease carrying animals or insects reasonably calculated to spread disease. (11) The structure is unsafe, unsanitary or dangerous to the health, safety and general welfare of the city's citizens due to failure to comply with any provision in Chapter 13 of the city code ("Utilities"). (12) The structure is unsafe, unsanitary or dangerous to the health, safety and general welfare of the city's citizens due to a nuisance that constitutes an unsanitary condition on property as defined in Section 8.106 of the city code, of Section 3.207 of the Code of Ordinances have been violated. Therefore, the City is authorized to demolish the building under Section 3.210 of the City Code of Ordinances

(3) The owner is hereby ordered to demolish the structure located at 401 Boston, Brady, Texas by no later than ninety (90) days from the date of this Order, which is February 19, 2018; and

(4) This property will be inspected for compliance with this order on February 19, 2018. If the owner fails to demolish and remove the building before February 19, 2018, the City will demolish and remove the building and assess the expenses against the lot, tract, or parcel of land or the premises upon which such expense was incurred.

It is specifically determined that the recitals in this order are incorporated by reference as findings of fact and that the meeting that the City Council passed this order was open to the public, and that the public notice of the time, place, and purpose of the meeting was given as required by the Texas Open Meetings Act.

ORDERED THIS _____ DAY OF _____ 2018.

Anthony Groves, Mayor

Attest: _____
Tina Keys, City Secretary



City Council

City of Brady, Texas

Agenda Action Form

AGENDA DATE:	03/20/2018	AGENDA ITEM	7.C.
AGENDA SUBJECT:	Discussion, consideration and possible action regarding Demolition Order 2018-22 in accordance with Code of Ordinances Section 3.207 to authorize demolition of dilapidated structures at 306 West Marie.		
PREPARED BY:	Kimberly Davee	Date Submitted:	03/12/2018
EXHIBITS:	Demolition Order 2018-22 Photos of Property		
BUDGETARY IMPACT:	Required Expenditure:	\$1,350.00	
	Amount Budgeted:	\$30,000.00	
	Appropriation Required:	\$0.00	
CITY MANAGER APPROVAL:			
SUMMARY: This structure at this address has been determined to be a dangerous premises. This property has not had utilities connected since July 13, 2012. 306 West Marie is located on the Northwest side of Brady.			
Owners:	Joe Sanchez		
Last Known Address:	700 South Elm		
Property Taxes:	\$462.34 (16/17)		
Amount of Tax Lien:	\$2,030.00		
<u>Action taken:</u> <p>July 1, 2015 – A complaint was received for dilapidated structure and high grass. Peter Lamont spoke with owner's son. He said they would get the property cleaned up.</p> <p>July 7, 2015 – Same complaint was received from the same person. McCulloch County Appraisal District had this on their list to be seized for taxes and sold at auction.</p> <p>September 20, 2016 – A complaint was received that the door was open and kids were going in and out of the structure. A first notice of violation was sent to the new owner.</p> <p>November 30, 2016 – Case was closed for voluntary compliance.</p> <p>November 15, 2017 – Peter Lamont received a complaint for dangerous building and high weeds.</p> <p>December 4, 2017 – House posted with letter to owner and “DO NOT ENTER” sign</p> <p>December 5, 2017 – Letter sent certified mail to owner</p> <p>December 6, 2017 – Public hearing notice posted in the newspaper</p> <p>December 19, 2017 – City Council issued Demolition Order 2018-22</p> <p>December 29, 2017 – A permit was issued for a construction fence to be placed on the property for repairs to be made.</p>			

The structure satisfies the substandard and dangerous conditions set forth in Section 3.207 of the Code of Ordinances as follows:

- (1) The building or structure is liable to partially or fully collapse.
- (4) The foundation or the vertical or horizontal supporting members are twenty-five percent or more damaged or deteriorated.
- (6) The structure has improperly distributed loads upon the structural members, or the structural members have insufficient strength to be reasonably safe for the purpose used.
- (7) The structure of any part thereof has been damaged by fire, water, earthquake, wind, vandalism, or other cause to such an extent that it has become dangerous to the public, health, safety and welfare.
- (10) The structure, because of its condition, is unsafe, unsanitary, or dangerous to the health, safety or general welfare of the city's citizens including all conditions conducive to the harboring of rats or mice or other disease carrying animals or insects reasonably calculated to spread disease.
- (12) The structure is unsafe, unsanitary or dangerous to the health, safety and general welfare of the city's citizens due to a nuisance that constitutes an unsanitary condition on property as defined in Chapter 8 of the city code.

RECOMMENDED ACTION:

It is recommended that City Council enforce the provisions of Demolition Order 2018-22 for City demolition at 306 West Marie.

DEMOLITION ORDER 2018-22

AN ORDER OF THE CITY COUNCIL OF THE CITY OF BRADY, TEXAS TO THE OWNER OF THE PROPERTY LOCATED AT 306 WEST MARIE, BRADY, MCCULLOCH COUNTY, TEXAS WITH REGARD TO THE ABATEMENT OF THE SUBSTANDARD AND DANGEROUS PREMISES

WHEREAS, on December 5, 2017, the City provided the owner of the property located at 306 West Marie, Brady, Texas with notice, via certified mail, of a hearing to be held on December 19, 2017; and

WHEREAS, on December 19, 2017, the City Council conducted a public hearing concerning the structure located at 306 West Marie, Brady, Texas to determine whether to order the demolition or repair of the structure under Section 3.212 of the Brady Code of Ordinances (Dangerous Premises); and

WHEREAS, the City Council finds that all proper notices have been sent as required by City Ordinances; and

WHEREAS, based upon the evidence presented, the City Council finds that the Property is in violation of the ordinances regarding substandard structures under Section 3.207 of the City of Brady Code of Ordinances (Dangerous Premises); and

WHEREAS, the property owner, Joe Sanchez, did/did not appear at the hearing; and

WHEREAS, the City Council finds that the structure is unoccupied; and

WHEREAS, the City Council finds based on the evidence presented at the hearing that the structure contains nuisance conditions that constitute a hazard to the health, safety and welfare of the citizens and are likely to endanger persons and property; and

WHEREAS, the City Council takes notice of and incorporates all evidence presented, including photographs and the issuance of notices, for its consideration of this matter and incorporates the same into the body of this Order for all purposes; and

WHEREAS, based upon the evidence presented, the City Council finds that the Property is in violation of the Dangerous Premises Ordinance; and

WHEREAS, the City Council finds that the structure is dilapidated, substandard and/or unfit for human habitation, constitutes a hazard to the health, safety and welfare of the citizens and likely to endanger persons and property.

NOW THEREFORE, IT IS HEREBY ORDERED BY THE CITY COUNCIL OF THE CITY OF BRADY THAT:

- (1) The foregoing recitals are hereby found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes and findings of fact.
- (2) The structure located at 306 West Marie, Brady, Texas, Brady, Texas satisfies one or more of the substandard and dangerous conditions set forth in Section 3.204 of the Brady Code of

Ordinances (Dangerous Premises). Specifically, Subsections, (1) The building or structure is liable to partially or fully collapse, (4) The foundation or the vertical or horizontal supporting members are twenty-five percent or more damaged or deteriorated, (6) The structure has improperly distributed loads upon the structural members, or the structural members have insufficient strength to be reasonably safe for the purpose used, The structure has improperly distributed loads upon the structural members, or the structural members have insufficient strength to be reasonably safe for the purpose used, (7) The structure of any part thereof has been damaged by fire, water, earthquake, wind, vandalism, or other cause to such an extent that it has become dangerous to the public, health, safety and welfare, (10) The structure, because of its condition, is unsafe, unsanitary, or dangerous to the health, safety or general welfare of the city's citizens including all conditions conducive to the harboring of rats or mice or other disease carrying animals or insects reasonably calculated to spread disease, (12) The structure is unsafe, unsanitary or dangerous to the health, safety and general welfare of the city's citizens due to a nuisance that constitutes an unsanitary condition on property as defined in Chapter 8 of the city code, of Section 3.207 of the Code of Ordinances have been violated. Therefore, the City is authorized to demolish the building under Section 3.210 of the City Code of Ordinances

(3) The owner is hereby ordered to demolish the structure located at 306 West Marie, Brady, Texas by no later than ninety (90) days from the date of this Order, which is March 18, 2018; and

(4) This property will be inspected for compliance with this order on March 18, 2018. If the owner fails to demolish and remove the building before March 18, 2018, the City will demolish and remove the building and assess the expenses against the lot, tract, or parcel of land or the premises upon which such expense was incurred.

It is specifically determined that the recitals in this order are incorporated by reference as findings of fact and that the meeting that the City Council passed this order was open to the public, and that the public notice of the time, place, and purpose of the meeting was given as required by the Texas Open Meetings Act.

ORDERED THIS _____ DAY OF _____ 2017. 2018

Anthony Groves, Mayor

Attest: _____
Tina Keys, City Secretary



City Council

City of Brady, Texas

Agenda Action Form

AGENDA DATE:	03/20/2018	AGENDA ITEM	7D
AGENDA SUBJECT:	Discussion, consideration and possible action regarding Demolition Order 2018-24 in accordance with Code of Ordinances Section 3.207 to authorize abatement of violations of dilapidated structures at 208 South Willow.		
PREPARED BY:	Kimberly Davee	Date Submitted:	03/12/2018
EXHIBITS:	Demolition Order 2018-24 Photos of Property		
BUDGETARY IMPACT:	Required Expenditure:	\$900.00	
	Amount Budgeted:	\$30,000.00	
	Appropriation Required:	\$00.00	
CITY MANAGER APPROVAL:			

SUMMARY:

This structure at this address has been determined to be a dangerous premises. This property has not had utilities connected since July 5, 2017. 208 South Willow is located on the Southeast side of Brady.

Owners: Martin C. Najera
 Last Known Address: 301 West 10th
 Property Taxes: Current
 Amount of Tax Lien: \$1,240.00

Action taken:

January 27, 2015 – House failed a utility inspection by Carey McBride
 February 10, 2015 – Electrical permit was issued for repairs
 February 11, 2015 – Electrical repairs completed, inspected, and passed
 February 12, 2015 – Utilities connected
 July 5, 2017 – House burned due to an electrical fire and all meters pulled due to damage.
 December 4, 2017 – House posted with letter to owner and “DO NOT ENTER” sign
 December 5, 2017 – Letter sent certified mail to owner
 December 6, 2017 – Public hearing notice posted in the newspaper
 December 19, 2017 – City Council issued Demolition Order 2018-24

The structure satisfies the substandard and dangerous conditions set forth in Section 3.207 of the Code of Ordinances as follows:

- (1) The building or structure is liable to partially or fully collapse.
- (4) The foundation or the vertical or horizontal supporting members are twenty-five percent or

more damaged or deteriorated

(5) The non-supporting coverings of walls, ceilings, roofs, or floors are fifty (50) percent or more damaged or deteriorated.

(6) The structure has improperly distributed loads upon the structural members, or the structural members have insufficient strength to be reasonably safe for the purpose used.

(7) The structure of any part thereof has been damaged by fire, water, earthquake, wind, vandalism, or other cause to such an extent that it has become dangerous to the public, health, safety and welfare.

It is the determination of the Code Enforcement office that this structure can never be repaired to a condition of complete code compliance without demolition of the entire structure.

RECOMMENDED ACTION:

It is recommended that City Council enforce the provisions of Demolition Order 2018-24 for City demolition of 208 South Willow.

DEMOLITION ORDER 2018-24

AN ORDER OF THE CITY COUNCIL OF THE CITY OF BRADY, TEXAS TO THE OWNER OF THE PROPERTY LOCATED AT 208 SOUTH WILLOW, BRADY, MCCULLOCH COUNTY, TEXAS WITH REGARD TO THE ABATEMENT OF THE SUBSTANDARD AND DANGEROUS PREMISES

WHEREAS, on December 5, 2017, the City provided the owner of the property located at 208 S. Willow, Texas with notice, via certified mail, of a hearing to be held on December 19, 2017; and

WHEREAS, on December 19, 2017, the City Council conducted a public hearing concerning the structure located at 208 S. Willow, City of Brady, Texas to determine whether to order the demolition or repair of the structure under Section 3.212 of the Brady Code of Ordinances (Dangerous Premises); and

WHEREAS, the City Council finds that all proper notices have been sent as required by City Ordinances; and

WHEREAS, based upon the evidence presented, the City Council finds that the Property is in violation of the ordinances regarding substandard structures under Section 3.207 of the City of Brady Code of Ordinances (Dangerous Premises); and

WHEREAS, the property owner, Martin C. Najera, ~~did~~/did not appear at the hearing; and

WHEREAS, the City Council finds that the structure is unoccupied; and

WHEREAS, the City Council finds based on the evidence presented at the hearing that the structure contains nuisance conditions that constitute a hazard to the health, safety and welfare of the citizens and are likely to endanger persons and property; and

WHEREAS, the City Council takes notice of and incorporates all evidence presented, including photographs and the issuance of notices, for its consideration of this matter and incorporates the same into the body of this Order for all purposes; and

WHEREAS, based upon the evidence presented, the City Council finds that the Property is in violation of the Dangerous Premises Ordinance; and

WHEREAS, the City Council finds that the structure is dilapidated, substandard and/or unfit for human habitation, constitutes a hazard to the health, safety and welfare of the citizens and likely to endanger persons and property.

NOW THEREFORE, IT IS HEREBY ORDERED BY THE CITY COUNCIL OF THE CITY OF BRADY THAT:

- (1) The foregoing recitals are hereby found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes and findings of fact.
- (2) The structure located at 208 S. Willow, Brady, Texas satisfies one or more of the substandard and dangerous conditions set forth in Section 3.204 of the Brady Code of Ordinances (Dangerous

Premises). Specifically, Subsections, (1) The building or structure is liable or partially or fully collapse, (4) The foundation or the vertical or horizontal supporting members are twenty-five percent or more damaged or deteriorated, (5) The non-supporting coverings of walls, ceilings, roofs, or floors are fifty (50) percent or more damaged or deteriorated, (6) The structure has improperly distributed loads upon the structural members, or the structural members have insufficient strength to be reasonably safe for the purpose used, (7) The structure of any part thereof has been damaged by fire, water, earthquake, wind, vandalism, or other cause to such an extent that it has become dangerous to the public, health, safety and welfare, of Section 3.207 of the Code of Ordinances have been violated. Therefore, the City is authorized to demolish the building under Section 3.210 of the City Code of Ordinances

(3) The owner is hereby ordered to demolish the structure located at 208 S. Willow, Brady, Texas by no later than ninety (90) days from the date of this Order, which is March 18, 2018; and

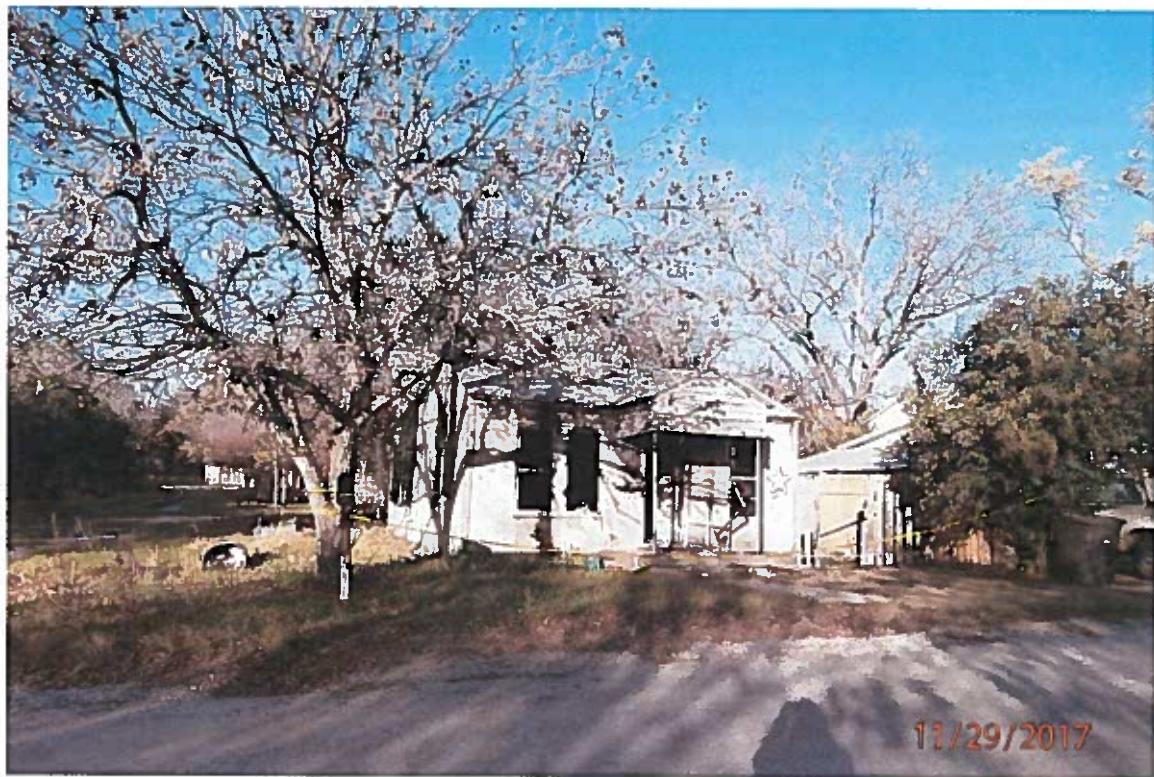
(4) This property will be inspected for compliance with this order on March 18, 2018. If the owner fails to demolish and remove the building before March 18, 2018, the City will demolish and remove the building and assess the expenses against the lot, tract, or parcel of land or the premises upon which such expense was incurred.

It is specifically determined that the recitals in this order are incorporated by reference as findings of fact and that the meeting that the City Council passed this order was open to the public, and that the public notice of the time, place, and purpose of the meeting was given as required by the Texas Open Meetings Act.

ORDERED THIS _____ DAY OF _____ 2018.

Anthony Groves, Mayor

Attest: _____
Tina Keys, City Secretary



City Council

City of Brady, Texas

Agenda Action Form

AGENDA DATE:	03/20/2018	AGENDA ITEM	7E
AGENDA SUBJECT:	Discussion, consideration and possible action regarding Demolition Order 2018-25 in accordance with Code of Ordinances Section 3.207 to authorize demolition of dilapidated structures at 1112 South Willow.		
PREPARED BY:	Kimberly Davee	Date Submitted:	03/12/2018
EXHIBITS:	Demolition Order 2018-25 Photos of Property		
BUDGETARY IMPACT:	Required Expenditure:	\$1,800.00	
	Amount Budgeted:	\$30,000.00	
	Appropriation Required:	\$00.00	
CITY MANAGER APPROVAL:			
SUMMARY: This structure at this address has been determined to be a dangerous premises. This property has not had utilities connected since July 06, 2017. 1112 South Willow is located on the Southeast side of Brady.			
Owners:	Josephine Griner		
Last Known Address:	1112 South Willow		
Property Taxes:	Current		
Amount of Tax Lien:	\$2,480.00		
<u>Action taken:</u> <p>October 23, 2014 – Gas line replaced due to a gas leak. Owner did work with no permits.</p> <p>July 24, 2015 – Inspected for utilities</p> <p>July 27, 2015 – Inspected for repairs (p trap present but not installed, covers on GFCI plugs)</p> <p>February 17, 2016 – Utility inspection required more work than the first inspection</p> <p>March 02, 2016 - Permitted work inspected by Bureau Veritas. Utilities connected for permanent services.</p> <p>July 06, 2017 – Utilities disconnected due to a fire caused by arson.</p> <p>December 4, 2017 – House posted with letter to owner and “DO NOT ENTER” sign</p> <p>December 5, 2017 – Letter sent certified mail to owner</p> <p>December 6, 2017 – Public hearing notice posted in the newspaper</p> <p>December 19, 2017 – City Council issued Demolition Order 2018-25</p> <p>March 5, 2018 –The portion of the structure where the fire took place has been removed.</p>			

The structure satisfies the substandard and dangerous conditions set forth in Section 3.207 of the Code of Ordinances as follows:

- (1) The building or structure is liable to partially or fully collapse.
- (7) The structure of any part thereof has been damaged by fire, water, earthquake, wind, vandalism, or other cause to such an extent that it has become dangerous to the public, health, safety and welfare.
- (10) The structure, because of its condition, is unsafe, unsanitary, or dangerous to the health, safety or general welfare of the city's citizens including all conditions conducive to the harboring of rats or mice or other disease carrying animals or insects reasonably calculated to spread disease.
- (12) The structure is unsafe, unsanitary or dangerous to the health, safety and general welfare of the city's citizens due to a nuisance that constitutes an unsanitary condition on property as defined in Chapter 8 of the city code.

RECOMMENDED ACTION:

It is recommended that City Council enforce the provisions of Demolition Order 2018-25 for City demolition of 1112 South Willow.

DEMOLITION ORDER 2018-25

AN ORDER OF THE CITY COUNCIL OF THE CITY OF BRADY, TEXAS TO THE OWNER OF THE PROPERTY LOCATED AT 1112 SOUTH WILLOW, BRADY, MCCULLOCH COUNTY, TEXAS WITH REGARD TO THE ABATEMENT OF THE SUBSTANDARD AND DANGEROUS PREMISES

WHEREAS, on December 5, 2017, the City provided the owner of the property located at 1112 S. Willow, Texas with notice, via certified mail, of a hearing to be held on December 19, 2017; and

WHEREAS, on December 19, 2017, the City Council conducted a public hearing concerning the structure located at 1112 S. Willow, City of Brady, Texas to determine whether to order the demolition or repair of the structure under Section 3.212 of the Brady Code of Ordinances (Dangerous Premises); and

WHEREAS, the City Council finds that all proper notices have been sent as required by City Ordinances; and

WHEREAS, based upon the evidence presented, the City Council finds that the Property is in violation of the ordinances regarding substandard structures under Section 3.207 of the City of Brady Code of Ordinances (Dangerous Premises); and

WHEREAS, the property owner, Josephine Griner, did/~~did not~~ appear at the hearing; and

WHEREAS, the City Council finds that the structure is unoccupied; and

WHEREAS, the City Council finds based on the evidence presented at the hearing that the structure contains nuisance conditions that constitute a hazard to the health, safety and welfare of the citizens and are likely to endanger persons and property; and

WHEREAS, the City Council takes notice of and incorporates all evidence presented, including photographs and the issuance of notices, for its consideration of this matter and incorporates the same into the body of this Order for all purposes; and

WHEREAS, based upon the evidence presented, the City Council finds that the Property is in violation of the Dangerous Premises Ordinance; and

WHEREAS, the City Council finds that the structure is dilapidated, substandard and/or unfit for human habitation, constitutes a hazard to the health, safety and welfare of the citizens and likely to endanger persons and property.

NOW THEREFORE, IT IS HEREBY ORDERED BY THE CITY COUNCIL OF THE CITY OF BRADY THAT:

(1) The foregoing recitals are hereby found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes and findings of fact.

(2) The structure located at 1112 S. Willow, Brady, Texas satisfies one or more of the substandard and dangerous conditions set forth in Section 3.204 of the Brady Code of

Ordinances (Dangerous Premises). Specifically, Subsections, (1) The building or structure is liable to partially or fully collapse, (7) The structure of any part thereof has been damaged by fire, water, earthquake, wind, vandalism, or other cause to such an extent that it has become dangerous to the public, health, safety and welfare, (10) The structure, because of its condition, is unsafe, unsanitary, or dangerous to the health, safety or general welfare of the city's citizens including all conditions conducive to the harboring of rats or mice or other disease carrying animals or insects reasonably calculated to spread disease, (12) The structure is unsafe, unsanitary or dangerous to the health, safety and general welfare of the city's citizens due to a nuisance that constitutes an unsanitary condition on property as defined in Chapter 8 of the city code, of Section 3.207 of the Code of Ordinances have been violated. Therefore, the City is authorized to demolish the building under Section 3.210 of the City Code of Ordinances

(3) The owner is hereby ordered to demolish the structure located at 1112 S. Willow, Brady, Texas by no later than ninety (90) days from the date of this Order, which is March 18, 2018; and

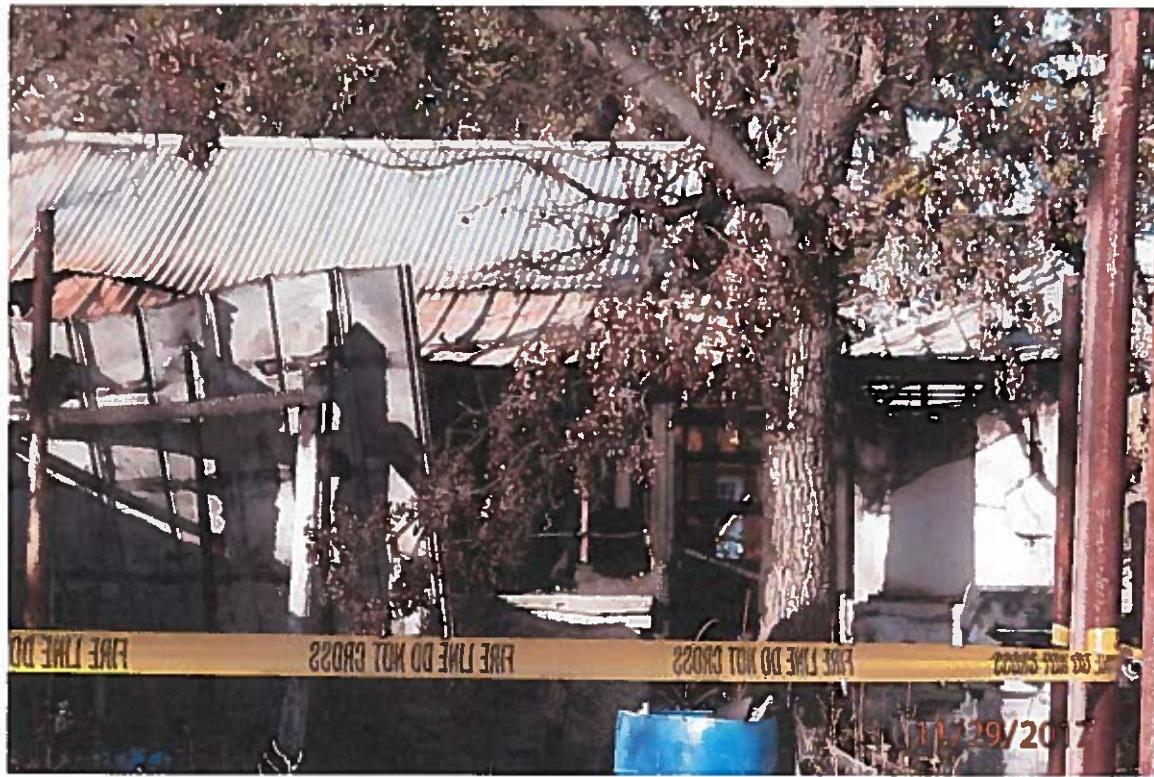
(4) This property will be inspected for compliance with this order on March 18, 2018. If the owner fails to demolish and remove the building before March 18, 2018, the City will demolish and remove the building and assess the expenses against the lot, tract, or parcel of land or the premises upon which such expense was incurred.

It is specifically determined that the recitals in this order are incorporated by reference as findings of fact and that the meeting that the City Council passed this order was open to the public, and that the public notice of the time, place, and purpose of the meeting was given as required by the Texas Open Meetings Act.

ORDERED THIS _____ DAY OF _____ 2018

Anthony Groves, Mayor

Attest: _____
Tina Keys, City Secretary



City Council

City of Brady, Texas

Agenda Action Form

AGENDA DATE:	03/20/2018			AGENDA ITEM	7.F.
AGENDA SUBJECT:	Discussion, consideration, and possible action regarding Resolution 2018-008 reorganizing Municipal Court in accordance with Ordinance 1168 and including pay for the Municipal Judge position.				
PREPARED BY:	Kim Lenoir		Date Submitted:	3/9/2018	
EXHIBITS:	Resolution 2018-008 Ordinance 1168				
BUDGETARY IMPACT:	Required Expenditure:		\$00.00		
	Amount Budgeted:		\$00.00		
	Appropriation Required:		\$00.00		
CITY MANAGER APPROVAL:					

SUMMARY:

In January 2015, the City Council approved Ordinance 1168 outlining two Municipal Court divisions; general state law and code enforcement, with a Municipal Court Judge and an Associate Court Judge. Later the two courts merged and only one Judge was appointed. Changes to this ordinance can be made by a Council Resolution.

The City Council also would like to define how the Municipal Judge will be paid. The FY18 budget outlines \$50 per hour for municipal court work in the city, which is typically 1 hour a week and 3 hours a month for the monthly municipal court. The state requires that a Municipal Judge attend annual training of 30 hours where a certificate is received. Staff is recommending that the Judge receive a stipend of \$500 for the week training, plus travel expenses (hotel and meals) as outlined in the city travel policy and currently budgeted.

RECOMMENDED ACTION:

Move to approve Resolution

**CITY OF BRADY, TEXAS
RESOLUTION NO. 2018-008**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRADY,
TEXAS, DEFINING OPERATIONS OF MUNICIPAL COURT
DIVISIONS AS AUTHORIZED IN ORDINANCE 1168; ESTABLISHING
THE MUNICIPAL JUDGES PAY AND TRAINING REQUIREMENTS**

WHEREAS, the City of Brady, Texas desires to operate a Municipal Court in accordance with the provisions of the City's Charter and state laws; and

WHEREAS, the City Council has authority pursuant to Texas Government Code 29.007 to organize the Municipal Court as desired; and

WHEREAS, the City Council has authority pursuant Section 4.05 of the City of Brady Home Rule Charter authorizing the City Council to review the operations of the municipal court at the discretion of the Council.

**NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF
BRADY, TEXAS, THAT:**

SECTION 1: The General State Law Division and the City Code Enforcement Division of the Brady Municipal Court will operate together under the Municipal Judge duly appointed.

SECTION 2: The appointed Municipal Judge shall be paid an annual stipend of \$500 to attend and receive the certificate of the required 30 hour annual training in accordance with state law.

SECTION 3: The appointed Municipal Judge shall be paid \$50 per hour for Brady Municipal Court work; which is typically 1 hour per week and 3 hours per month, as necessary to review cases involving violation of city ordinances and state laws.

PASSED AND APPROVED this 20th day of March, 2018.

ATTEST: _____
Tina Keys, City Secretary

Anthony Groves, Mayor

ORDINANCE NO. 1168

**AN ORDINANCE ADDING ARTICLE 7.300 ("MUNICIPAL COURT DIVISIONS") TO
THE CITY OF BRADY, TEXAS CODE OF ORDINANCES; DIVIDING THE BRADY
MUNICIPAL COURT INTO TWO DIVISIONS**

WHEREAS, Texas Government Code 29.007 a home-rule municipality, by either charter or ordinance, to divide its municipal court into two or more panels or divisions; and

WHEREAS, Government Code 29.007(a) provides that one division shall be presided over by the presiding judge and that each additional division shall be presided over by an associate judge; and

WHEREAS, Section 4.05 of the City of Brady Home Rule Charter authorizes the City Council to review the operation of the municipal court at the discretion of the Council; now therefore

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BRADY, TEXAS:

Section 1. The Code of Ordinances of the City of Brady, Texas, is hereby amended by adding a new section, Article 7.300 ("Municipal Court Divisions") to read in its entirety:

"ARTICLE 7.300 MUNICIPAL COURT DIVISIONS"

Sec. 7.301 Popular name

This article shall be cited as the Municipal Court Division ordinance.

Sec. 7.302 Purpose

This ordinance is adopted so that the City of Brady may promote the public health, safety, morals, and general welfare within the City through the enforcement of the City's ordinances and applicable state laws in Municipal Court.

Sec. 7.303 Creation of Municipal Court Divisions

The Brady Municipal Court is hereby divided into the following divisions:

(1) General State Law Division. Cases involving any state law offenses, including but not limited to transportation code, penal code and health and safety code violations, shall be adjudicated by the General State Law Division of the Brady Municipal Court.

(2) City Code Enforcement Division. Cases involving any City ordinance violation shall be adjudicated the City Code Enforcement Division of the Brady Municipal Court.

Sec. 7.304 Qualifications for Appointment as a Judge

As established by the City of Brady Home Rule Charter, the presiding judge and associate judges are appointed by City Council and the presiding judge shall be an eligible voter of the City of Brady. An associate judge appointed to preside over the City Code division shall be a magistrate with the same powers as the presiding judge.

Sec. 7.305 Operations of Municipal Court Divisions

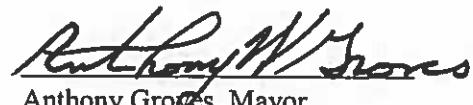
- (a) Unless specifically altered by resolution of the City Council, the General State Law division of the Brady Municipal Court shall be presided over by the presiding judge and the City Code Enforcement Division shall be presided over by an associate judge.
- (b) Judges are not authorized to transfer cases, exchange benches, or preside over any division other than the one as appointed by council, unless expressly authorized by resolution of the City Council.
- (c) Judges may temporarily be reassigned divisions by the Municipal Court Clerk in cases of sickness, absence, or vacation to avoid the court date itself from being rescheduled.

Section 2. This ordinance shall become effective ten (10) days after publication as required by Section 3.16 of the City of Brady Home Rule Charter.

Section 3. If any section or part of this ordinance is held by a court of competent jurisdiction to be unconstitutional or invalid, such judgment shall not affect, impair, or invalidate the remaining provisions of this ordinance but shall be confined in its operation to the specific section or sections that are held unconstitutional or invalid.

Passed and Approved on FIRST READING this 6th day of January, 2015.

Passed and Approved on SECOND READING this 20th day of January, 2015.


Anthony Groves, Mayor

ATTEST:


Christy Badiila, City Secretary

MUNICIPAL COURT JUDGE

Nature of Work

This is responsible judicial work. Work involves responsibility for serving as presiding judge of the municipal court and accepting pleas, conducting bond and jury trials, sentencing defendants, and supervising the maintenance of official records of proceedings. Work is performed with professional independence within the framework of municipal ordinances, judicial proceedings and state laws. Performs other related work as required.

The Municipal Judge is appointed by the City Council and serves at the Council's pleasure.

Essential Functions of the Position

Reviews pleadings, and trial calendars prior to scheduled sessions of the court; presides at court sessions; accepts pleadings; conducts bench and jury trials as necessary and sentences defendants found guilty; and issues court orders and warrants.

Conducts hearings; rules on motions; pre-trial hearings; scheduling of cases outside regular sessions of the court.

Perform legal research as necessary on matters before the court; and studies legal periodicals, new laws and appellate court decisions to maintain current knowledge of judicial developments.

Physical requirements for this position are to periodically sit for four hours in a day, normal vision and hearing, and be able to effectively communicate with the public.

Requirements of Work

- Must be of good moral character, a high school graduate or obtained a GED, a U.S. citizen, a City of Brady resident, at least 21 years of age, have a stable work record, no felony convictions, and no DUI, DWI, DUID convictions within the last 5 years.
- Must be able to travel and obtain certification from the State of Texas as a municipal court judge on an annual basis.
- Ability to obtain knowledge of the Code of Criminal Procedure, of trial and courtroom procedures.
- Ability to obtain knowledge of municipal and state laws and appellate court rulings as they pertain to a court of limited jurisdiction.
- Ability to obtain knowledge of the functions and operations of a municipal court.
- Ability to plan, organize and direct all judicial functions of the court.
- Ability to analyze, appraise and organize facts, evidence and precedents and to arrive at sound judicial rulings based on such information.
- Ability to conduct legal research on matters pertinent to the court.
- Ability to establish and maintain effective working relationships with others.
- Weekly in office/court availability
- Monthly court availability
- Skilled in effectively interacting and communicating with people of diverse cultural and educational backgrounds, expressing legal interpretations clearly, concisely, using a vocabulary level understandable by the parties concerned.

City Council

City of Brady, Texas

Agenda Action Form

AGENDA DATE:	3-20-2018	AGENDA ITEM	8.A
AGENDA SUBJECT:	February Monthly Financial and Utility Reports		
PREPARED BY:	Lisa Remini	Date Submitted: 3-15-2018	
EXHIBITS:	Monthly Financial Report Fund Balance and Cash Reconcilement Investment Activity Operating Cash /Utility Billing History Sales Tax Report Motel Tax Collection and Distribution Report Utility Customer Service Reports		
BUDGETARY IMPACT:	Required Expenditure: Amount Budgeted: Appropriation Required:	\$00.00 \$00.00 \$00.00	
CITY MANAGER APPROVAL:			
SUMMARY: <p>Financial Reports for the fifth fiscal month of FY 18 – February 2018 have been emailed to you for review.</p> <p>Total Sales Tax collections are exceeding budget projections; however, for the month of February 2018 collections are \$1,150 (1%) slightly less than February 2017 collections.</p> <p>The City Council approved a stipend of \$1,000 per month for an annual total of \$12,000 for the FY 18 to the Brady Volunteer Fire Department. Monthly expenditure data provided by the Volunteer Fire Department is included for your review.</p>			
RECOMMENDED ACTION: <p>This item is for discussion purposes only.</p> <p>Note:</p> <p>After each Audit Board and upon Council approval, the check register denoting the checks issued to each Vendor, amount paid, and description of the item paid will be on the City's website for public view. Go to the Finance Department tab and then click on the Check Register tab.</p>			

CITY OF BRADY
MONTHLY FINANCIAL REPORT
AS OF: FEBRUARY 28TH, 2018

41.67% OF FISCAL YEAR

	CURRENT BUDGET	YEAR TO DATE ACTUAL	YEAR TO DATE % TO DATE
--	-------------------	------------------------	---------------------------

	YEAR TO DATE PRIOR YEAR
--	----------------------------

BEGINNING FUND BALANCE &

NET WORKING CAPITAL	13,667,019.78
---------------------	---------------

13,667,019.78	14,849,387.31
---------------	---------------

REVENUES

10 -GENERAL FUND	7,398,110.00	3,790,843.05	51.24	3,831,689.03
20 -ELECTRIC FUND	7,771,810.00	3,146,096.39	40.48	3,389,142.76
30 -WATER / SEWER FUND	5,232,000.00	4,119,793.91	78.74	709,229.25
40 -GAS FUND	1,125,000.00	707,456.97	62.89	631,131.13
50 -UTILITY SUPPORT FUND.	509,700.00	204,795.57	40.18	202,668.27
60 -SOLID WASTE FUND	1,086,000.00	460,255.50	42.38	477,120.63
80 -SPECIAL REVENUE FUND	<u>1,837,640.00</u>	<u>429,773.54</u>	<u>23.39</u>	<u>282,480.56</u>
TOTAL REVENUES	24,960,260.00	12,859,014.93	51.52	9,523,461.63

EXPENDITURES

10 -GENERAL FUND	8,129,544.00	2,579,146.73	31.73	3,021,829.20
20 -ELECTRIC FUND	10,512,417.00	5,982,483.43	56.91	3,727,435.14
30 -WATER / SEWER FUND	4,470,209.00	1,028,260.03	23.00	950,468.94
40 -GAS FUND	1,483,703.00	789,132.70	53.19	644,528.04
50 -UTILITY SUPPORT FUND	531,246.00	181,248.69	34.12	213,739.55
60 -SOLID WASTE FUND	1,315,605.00	511,020.20	38.84	408,715.76
80 -SPECIAL REVENUE FUND	<u>2,043,546.00</u>	<u>448,946.79</u>	<u>21.97</u>	<u>381,133.96</u>
TOTAL EXPENDITURES	28,486,270.00	11,520,238.57	40.44	9,347,850.59

REVENUES OVER/(UNDER) EXPENDITURES	(3,526,010.00)
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1,338,776.36	175,611.04
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ENDING FUND BALANCE &

NET WORKING CAPITAL	10,141,009.78
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15,005,796.14	15,024,998.35
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FUND BALANCE AND CASH RECONCILEMENT

As of: February 28, 2018

		Unrestricted Cash	Restricted Cash	Total Cash	Comments
BRADY NATIONAL BANK					
Operating Account	#100677	\$ 12,441,453.70		13,383,822.59	
Operating Account	#100677	\$	103,408.30		Motel Funds
Operating Account	#100677	\$	65,154.25		Cemetery Funds
Operating Account	#100677	\$	85,563.38		Street Sanitation \$
Operating Account	#100677	\$	468,242.96		Utility Deposit \$
Operating Account	#100677	\$	220,000.00		TWDB covenant
Airport Account	#172791	\$ 26,335.65	-	26,335.65	
CW - WWTP Construction	#103671	\$ -	839.25	839.25	
DW Construction	#104828	\$ -	953.46	953.46	
Sinking Fund 2000	#172890	\$ -	175,920.75	175,920.75	
Sinking Fund 2012 - Refunding	#103069	\$ -	115,404.85	115,404.85	
Sinking Fund 2012 - WWTP	#103663	\$ -	58,179.25	58,179.25	
Sinking Fund 2013 - DW	#105770	\$ -	17,780.99	17,780.99	
Landfill Closure Reserve	#172775	\$ -	447,680.52	447,680.52	
Drug Seizure FDS	#172668	\$ -	14,634.29	14,634.29	
Police Educational	#172700	\$ -	8,528.45	8,528.45	
Court Security	#102533	\$ -	5,869.33	5,869.33	
Court Technology	#102541	\$ -	3,136.41	3,136.41	
Community Development Block	#172627	\$ -	1,673.00	1,673.00	
Cash on Hand		\$ 1,960.00	-	1,960.00	
Bank Balances - Interest rate 1.75%	Subtotal	\$ 12,469,749.35	1,792,969.44	14,262,718.79	
Certificate of Deposit at CNB		\$ -	244,069.56	244,069.56	Utility Deposit \$
BOKF, NA Escrow Account - CO 2012 CW Project		\$ -	1,120,150.88	1,120,150.88	
BOKF, NA Escrow Account - LF 2012 CW Project		\$ -	20,531.43	20,531.43	
BOKF, NA Escrow Account - EDAP 2015 DW Project		\$ -	323,246.78	323,246.78	
	Subtotal	\$ -	1,707,998.65	1,707,998.65	
TOTAL CASH BALANCES RECONCILED		12,469,749.35	3,500,968.09	15,970,717.44	
2-28-18 GENERAL LEDGER					
Total Current Non-Cash Assets - All Funds				1,009,447.20	
(Total Current Liabilities - All Funds)				(1,974,368.50)	
Total Fund Balance / Net Working Capital				15,005,796.14	

CITY OF BRADY
INVESTMENT ACTIVITY
DATE: February 28, 2018

Certificates of Deposit at	Commercial National Bank:	Interest Earnings
		Y-T-D
1. #32788	\$244,069.56	\$240.49
	at 0.20% for 180 days maturity	6/17/2018

GRAND TOTAL **\$244,069.56** **TOTAL SHORT-TERM CASH INVESTMENTS**

The City investment portfolio is in compliance with the PFIA and the City's investment strategy as outlined in the Council approved Investment Policy dated 9-05-17 by Resolution 2017-031.

Lisa Remini

Lisa Remini, Investment Officer

RECONCILED OPERATING CASH / TOTAL UTILITY BILLINGS

Final Year 17-18

1171 - Brady, City of (General Obligation Debt)

Report - Brady, City of (General Obligation Debt) / Sales Tax Data

The Charts below contain sales tax revenue allocated each month by the State Comptroller.
For example, the February allocations reflect December sales, collected in January and allocated in February.

*Excludes any sales tax retained by the municipality and not remitted to the Comptroller.

• View Grid Based on Calendar Year

• View Grid With All Years

Download to Excel

09/30/2019

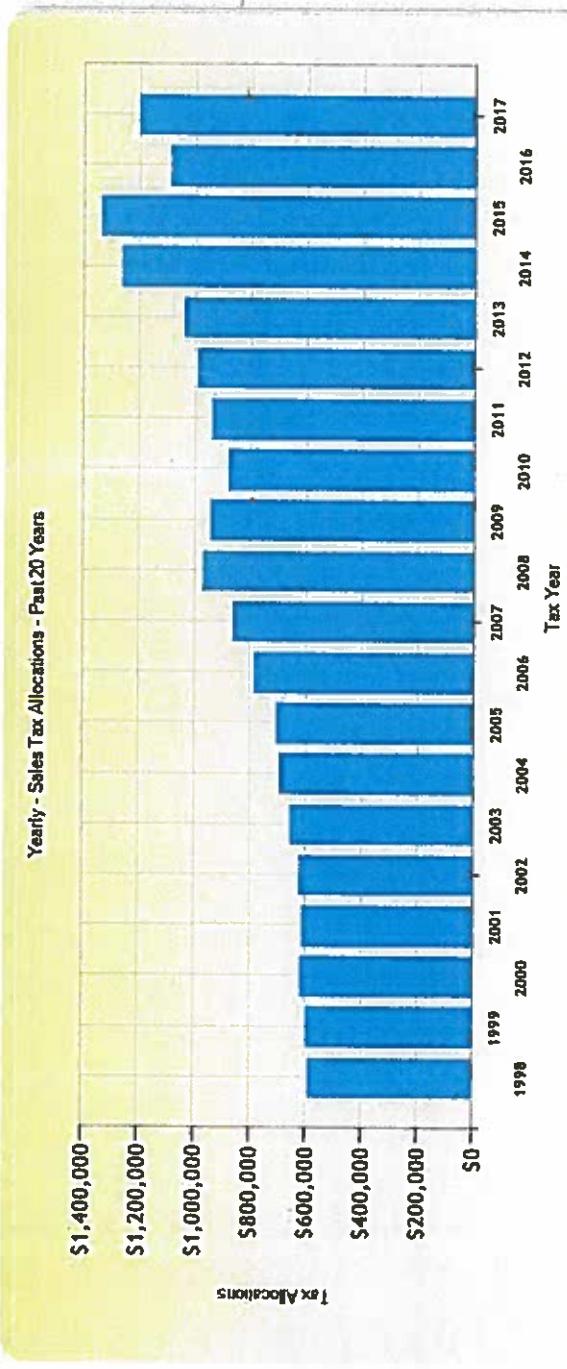
Submit



By Fiscal Year 10/01 - 09/30

Year	October	November	December	January	February	March	April	May	June	July	August	September	Total
2018	\$101,224	\$103,733	\$112,475	\$107,463	\$108,139	\$94,294	\$0	\$0	\$0	\$0	\$0	\$0	\$627,328
2017	\$87,306	\$91,161	\$89,413	\$100,033	\$109,289	\$86,358	\$97,988	\$101,730	\$86,536	\$97,051	\$103,953	\$100,236	\$1,151,056
2016	\$143,834	\$112,101	\$107,933	\$98,515	\$113,278	\$84,869	\$85,238	\$96,257	\$81,982	\$80,944	\$94,673	\$85,349	\$1,184,973
2015	\$113,438	\$115,026	\$128,575	\$118,282	\$127,008	\$90,659	\$99,414	\$119,166	\$107,160	\$99,436	\$107,394	\$106,966	\$1,332,523
2014	\$86,905	\$90,223	\$83,575	\$87,608	\$114,999	\$83,194	\$86,383	\$103,052	\$119,190	\$96,615	\$101,343	\$109,279	\$1,162,366
2013	\$81,575	\$84,095	\$78,857	\$88,594	\$108,399	\$69,954	\$76,038	\$92,661	\$84,448	\$82,176	\$91,353	\$87,852	\$1,026,002
2012	\$76,182	\$79,173	\$73,628	\$81,661	\$100,901	\$64,794	\$79,473	\$88,392	\$76,641	\$60,890	\$87,159	\$105,230	\$974,124
2011	\$78,998	\$93,104	\$65,476	\$83,507	\$93,953	\$70,399	\$72,121	\$81,841	\$76,174	\$71,819	\$84,522	\$71,003	\$942,918
2010	\$70,849	\$72,537	\$66,287	\$69,364	\$86,286	\$70,868	\$54,779	\$73,192	\$69,685	\$64,455	\$93,443	\$58,872	\$850,618
2009	\$79,109	\$125,392	\$86,622	\$79,704	\$95,830	\$73,457	\$68,319	\$79,191	\$78,551	\$96,167	\$89,024	\$73,646	\$1,025,012

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MOTEL OCCUPANCY TAX

FY 2018 Quarter Totals

Due	Total
1st Quarter FY 18 (October - December 2017) - January 31, 2018	\$63,051.54
2nd Quarter FY 18 (January - March 2018) - April 30, 2018	\$0.00
3rd Quarter FY 18 (April - June 2018) - July 31, 2018	\$0.00
4th Quarter FY 18 (July - September 2018) - October 31, 2018	\$0.00
	<u>\$63,051.54</u>
Less: Texas Boll Weevil Eradication Foundation, Inc refund (1)	(\$6.37)
	<u>\$63,045.17</u>

FY 2018 Summary Collections

	Taxable Receipts	Tax @ 7%	1% Discount	Net Tax
Holiday Inn Express - 2320 S Bridge 597-1800	\$546,183.49	\$38,232.84	- Penalties \$382.33	\$37,850.51
Best Western - 2200 S. Bridge 597-3997	\$263,711.57	\$18,459.81	\$184.60	\$18,275.21
Sunset Inn - 2108 S. Bridge 597-0789 (2)	\$0.00	\$0.00	\$0.00	\$0.00
Gold Key Inn - 2021 S Bridge 597-2185	\$89,340.12	\$6,253.80	\$62.54	\$6,191.26
Brady Motel - 603 W. Commerce 597-2442	\$10,599.65	\$741.97	\$7.41	\$734.56
	<u>\$909,834.83</u>	<u>\$63,688.42</u>	<u>\$636.87</u>	<u>\$63,051.54</u>

FY 2018 Grants	Commitment	YTD Distributions	Payment Date
Chamber of Commerce	\$165,000.00	\$68,750.00	Monthly thru 2/01/18
Chamber of Commerce - Visitor Assessment	<u>\$18,000.00</u>	<u>\$18,000.00</u>	1/12/2018
YTD Total	<u>\$183,000.00</u>	<u>\$86,750.00</u>	
2018 Budget	<u>\$275,000.00</u>		

(1) TBWEF is a State Agency that is eligible for a refund of local hotel occupancy tax (Tax Code Section 156.103(b) & (c) and 156.154)

(2) Sunset Inn - Inn recently sold. The new owner took place at the beginning of the 1st quarter FY18. The new owner stated that they mailed the return with the payment but it was lost in the mail. That check has not been received by MuniServices. The new owner mailed another check and the copy of the return on March 13, 2018.

HISTORICAL COLLECTION / PAYOUT HISTORY

	2017	2016	2015	2014
% CHANGE	40.91%	-12.54%	4.17%	19.35%
COLLECTONS	\$291,037.90	\$206,535.69	\$236,148.85	\$226,685.90
GRANTS	(\$219,786.14)	(\$224,778.00)	(\$185,750.00)	(\$226,685.90)
FUND BALANCE	<u>103,408.30</u>	<u>32,156.54</u>	<u>50,398.85</u>	<u>0.00</u>

CITY OF BRADY
CITY COUNCIL CORRESPONDENCE

TO: **MAYOR AND COUNCIL**
FROM: **FINANCE / UTILITY DEPARTMENTS**
SUBJECT: **MONTHLY CUSTOMER SERVICE REPORT**
DATE: **February 28, 2018**

SERVICES	FISCAL YEAR 2018											
	October	November	December	January	February	March	April	May	June	July	August	September
Received Phone Calls	1359	1398	1237	1405	989							
Returned Calls	79	68	82	83	69							
Residential Apps	43	41	80	28	32							
Commercial Apps	6	3	7	2	4							
Service Orders	208	194	213	137	230							
Utility Onsite Payments	1285	1260	1316	1268	1304							
Utility Mail Payments	728	673	748	875	685							
Utility Online Payments	400	432	451	467	447							
Utility Draft Payments	421	424	418	419	419							

SERVICE ORDER REPORT FY 17-18

BNB/Brady VFD Maintenance Fund

Date	Payee	Description	Amt	Ck #	Recurring Payment	Other Comments
Feb. 2015						
2/1/2015	CTTC BNB	Tower Lease in John Deposit from City of Brady	25.00 1,000.00	X	Auto WD DEP	Lease for Use of Tower for Radio Transmissions Monthly Maintenance Fund money from City of Brady
2/8/2015						

Brady Municipal Golf Course
Monthly Report
FY 18

Item	FY 2016	FY 2017	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Totals
Rounds	1462	2311	49	120	47	29	46								291
Green Fees	\$18,369.14	\$16,137.00	\$1,488.00	\$1,765.00	\$654.00	\$277.00	\$469.47								\$4,663.47
Membership Rounds	2625	3678	220	355	148	217	178								1,118
Student Rounds	242	226	0	2	1	21	5								29
Total Rounds	4329	6215	269	477	196	267	229	0	0	0	0	0	0	0	1,438
Trail Fee	360	26	0	0	0	1	0								1
Trail Fee Revenues	\$208.00	\$104.00	\$0.00	\$0.00	\$0.00	\$0.50	\$0.00								\$0.50
Cart Rentals	943	636	59	50	23	11	12								155
Cart Revenue	\$16,670.64	\$10,017.76	\$962.50	\$775.00	\$350.00	\$162.50	\$200.00								\$2,450.00
Cart Shed Rental	\$10,714.53	\$16,165.50	\$11,720.00	\$1000.00	\$885.00	\$200.00	\$175.00								\$13,080.00
Vending Revenue	\$16,290.04	\$15,126.94	\$1,106.00	\$698.59	\$170.36	\$633.36	\$418.91								\$3,087.22
Memberships	305	278	48	25	19	18	21								131
Membership Fees	\$30,321.10	\$35,825.00	\$12,045.00	\$2,855.00	\$1,025.00	\$1,120.00	\$1,570.00								\$18,615.00
Driving Range	298	296	28	28	26	23	19								134
Range Revenue	\$1,296.00	\$1,185.00	\$112.00	\$110.00	\$114.00	\$35.00	\$79.00								\$500.00
Misc.	\$16,035.37	\$31,109.30	\$9,882.34	-\$18.39	\$3.69	\$204.89	\$6.17								\$10,078.70
Total Revenue	\$109,904.82	\$125,670.50	\$37,315.84	\$6,285.20	\$3,212.05	\$2,743.25	\$2,918.55	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$52,474.89	

None of the above figures included sales tax

Trail fees were eliminated with the increase in cart shed rentals beginning in January. Only charged to individuals who bring their own cart and do not rent a shed at the Golf Course

Joint Funding Agreement with the Brady Golf Association for the irrigation system began Oct 1, 2008. The final payment was made October 2017

TO: BRADY CITY COUNCIL
FROM: STEVE THOMAS, CHIEF OF POLICE
THROUGH: KIM LENNOIR, CITY MANAGER

SUBJECT: MONTHLY POLICE REPORT FOR FEBRUARY 2018
DATE: MARCH 13, 2018 - FISCAL YEAR 2017-2018



	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Total
Person Crimes	15	22	15	20	16								88
Property Crimes	38	50	28	39	25								180
Narcotics Crimes	14	6	4	6	1								31
Disturbances	49	81	48	53	45								276
Felony Arrests	2	5	7	8	10								32
Misdemeanor Arrests	13	15	7	18	4								57
Suspicious Person/Vehicle	87	99	51	67	60								364
Felony Warrant	1	4	4	6	10								25
Misdemeanor Warrant	7	2	5	6	3								23
D.W.I.	0	1	1	1	0								3
Alarms	14	12	13	9	6								54
Agency Assist	28	41	31	33	25								158
Public Assist	19	18	25	20	15								97
Escorts	12	16	9	1	10								48
Animal Calls	11	15	7	14	10								57
Traffic Direction	12	17	11	7	7								54
Close Patrols	134	150	115	93	98								590
Civil Matters	28	32	37	54	25								176
Juvenile	16	10	6	4	2								38
Crash Investigation	12	25	18	18	16								89
Welfare Concerns	27	31	22	22	19								121
Information	41	71	57	46	40								255
Court	3	0	4	5	5								17
Citations	50	93	46	47	21								257
Warnings	65	93	68	78	40								344
Building Checks	211	303	282	249	205								1250
Misc. Incidents	139	217	130	153	124								763
Supplements	12	9	13	13	13								60
Follow ups	41	32	21	21	21								136
Reports	43	44	43	36	17								183

Brady Police Department Abbreviations:

FV - Family Violence DW - Deadly Weapon PS - Public Servant FI - Financial Instrument CS - Controlled Substance BI - Bodily Injury DOC - Disorderly Conduct
DWI - Driving While Intoxicated MI - Marijuana DD - Dangerous Drug DWL - Driving While License Invalid DWLS - Driving While License Suspended

**TO: BRADY CITY COUNCIL
FROM: STEVE THOMAS, CHIEF OF POLICE**

SUBJECT: MONTHLY ANIMAL CONTROL REPORT FOR FEBRUARY 2018
DATE: MARCH 13, 2018 - FISCAL YEAR 2017-18

**Hotel Occupancy Monthly Tax Grant Recipients thru January 31, 2018
FY 2018**

<u>Group</u>	<u>Amount</u>	<u>Proposed use</u>	<u>Event Date</u>
Approved			
Brady McCulloch County Chamber	\$18,000.00	Tourism Master plan	2nd Year
Total Awarded			
Budgeted	\$18,000.00		
Remaining	\$47,000.00		
Pending			
McCulloch County Early Days	\$3,000.00	Advertising	
Heart of Texas Music Festival	\$10,000.00	Advertising	
City Civic Center Needs	\$23,000.00	Chairs/Table Etc	

City of Brady Curtis Field Airport Monthly Aircraft Operations

Invoice	Ops Date	Total Sale	Type of A/C	N/Number	SE	ME	TURBINE	JET	HELQ	INSTAPP
3112885	1/25/2018	300.00	Hangar							4
3112886	2/1/2018	729.60	KA	150GX						8
3112887	2/1/2018	163.20	R66	660LH						8
3112889	2/1/2018	2617.97	CH47	894						8
3112890	2/1/2018	1106.28	AH64	Q-06						8
3112888	2/1/2018	127.50	C-172	3429F						
3112891	2/2/2018	589.05	R44	883DF						
3112892	2/3/2018	338.57	G-150	651DH						
3112893	2/6/2018	335.22	Citation	305QS						
3112894	2/5/2018	50.00	Comanche	5102P	2					
3112895	2/5/2018	70.00	Mooney	6716N	2					
3112896	2/5/2018	1700.00	Paint Hangar							
3112897	2/5/2018	70.00	Bonanza	261AA	2					
3112898	2/5/2018	70.00	CE-182	228CA	2					
3112899	2/5/2018	30.00	Truck							
3112900	2/5/2018	70.00	CE-172	4951G	2					
3112901	2/5/2018	70.00	Cirrus	926DC	2					
3112902	2/5/2018	70.00	Hatz		2					
3112903	2/5/2018	120.00	Barron	4JA	2					
3112904	2/5/2018	70.00	L2A	46587	2					
3112905	2/5/2018	70.00	Sierra	6956R	2					
3112906	2/5/2018	140.00	CE-170	4129Y	2					
3112907	2/5/2018	70.00	CE-182	7563X	2					
3112908	2/5/2018	70.00	CE-210	4668Q	2					
3112909	2/5/2018	70.00	Ercoupe	3B14H	2					
3112910	2/5/2018	30.00	Truck							
3112911	2/5/2018	30.00	Excursion							
3112912	2/8/2018	29.33	L2A	46587	2					
3112913	2/10/2018	42.50	Ercoupe	3418H	2					
3112914	2/10/2018	39.53	Hatz	3250A	2					
3112917	2/15/2018	525.40	H1	638						
3112915	2/15/2018	1810.19	Citation	712GK						
3112916	2/15/2018	945.32	KA	B21UP						
3112918	2/16/2018	115.71	Mooney/Ercou	6716N/381						
3112920	2/16/2018	1353.15	BE-390	716GS						
3112921	2/18/2018	2151.30	Dornier 328	328LN						
3112922	2/18/2018	35.11	Mooney	7182V						
3112923	2/18/2018	539.70	KA	805UP						
3112925	2/19/2018	713.55	Dornier 328	328LN						

Invoice	Ops Date	Total Sale	Type of A/C	N Number	SE	ME	TURBINE	JET	HELLO	INST APP
312924	2/19/2018	422.38	KA	B39UP					4	
312926	2/19/2018	650.44	Citation	609QS					6	
312927	2/24/2018	95.76		40629		2				
312928	2/24/2018	110.92	Cessna	195P		2				
312929	2/28/2018	598.50	Bell	5NH						
312930	2/28/2018	55.86	Cans							
312931	2/28/2018	7.00	Ercoupe	3418H	2					
312919		0.00								

Total Operations by type of Aircraft:

48 0 16 42 48 0

City of Brady Curtis Field Airport
Monthly Invoice Register

Invoice No.	Date	Last Name	Type	611.00 Fees	611.01 I. Hanger	611.02 A/B	815.00 Hanger	645.00 B/E/M Misc.	646.00 100-LL	646.01 Jet-A	647.00 Military	Total Sale	100-LL Gals	Jet-A Gals	Mill Gal Gals	
2885	1/25/2018	Jakes Garage and Aviation	cash	300.00					0.00	0.00		0.000000	300.000000	152.0		
2886	2/1/2018	West Penn Aviation	cc						0.00	729.60	4.800000	0.000000	729.600000	729.600000	34.0	
2887	2/1/2018	Berry Williamson P.C.	cc						0.00	163.20	4.800000	0.000000	163.200000	163.200000		
2888	2/1/2018	Ritter	charge						127.50	0.00	4.250000	0.000000	127.500000	127.500000	30.0	
2889	2/1/2018	302nd	cc						0.00	0.00	3.217680	2,451.856920	2,617.972920		762	322
2890	2/1/2018	302nd	cc						0.00	0.00	3.217680	1,036.086520	1,106.282520			
2891	2/3/2018	Hei Hunters	cc						589.05	0.00	4.250000	0.000000	589.050000	589.050000	138.6	
2892	2/3/2018	Dury Development	contract						0.00	338.57	3.352200	0.000000	338.572200	338.572200	101.0	
2893	2/5/2018	Neil Jet	contract						0.00	335.22	3.352200	0.000000	335.220000	335.220000	100.0	
2894	2/5/2018	Raudy	charge	70.00					0.00	0.00		0.000000	0.000000	50.000000		
2895	2/5/2018	Amyell	charge		1,700.00				0.00	0.00		0.000000	0.000000	70.000000		
2896	2/5/2018	Day Aircraft	charge	70.00					0.00	0.00		0.000000	0.000000	1,700.000000		
2897	2/5/2018	Kohlman	charge	70.00					0.00	0.00		0.000000	0.000000	70.000000		
2898	2/5/2018	Boyles	charge	70.00					0.00	0.00		0.000000	0.000000	70.000000		
2899	2/5/2018	Smalsitsita	charge		30.00				0.00	0.00		0.000000	0.000000	30.000000		
2900	2/5/2018	Roy	charge		70.00				0.00	0.00		0.000000	0.000000	70.000000		
2901	2/5/2018	Powell	charge		70.00				0.00	0.00		0.000000	0.000000	70.000000		
2902	2/5/2018	Amyell	charge		70.00				0.00	0.00		0.000000	0.000000	70.000000		
2903	2/5/2018	Kruszku	charge		120.00				0.00	0.00		0.000000	0.000000	120.000000		
2904	2/5/2018	Morgan	charge	70.00					0.00	0.00		0.000000	0.000000	70.000000		
2905	2/5/2018	Morgan	charge	70.00					0.00	0.00		0.000000	0.000000	70.000000		
2906	2/5/2018	Maren	charge	140.00					0.00	0.00		0.000000	0.000000	140.000000		
2907	2/5/2018	Ramsay	charge	70.00					0.00	0.00		0.000000	0.000000	70.000000		
2908	2/5/2018	Rice	charge	70.00					0.00	0.00		0.000000	0.000000	70.000000		
2909	2/5/2018	Scott	charge	70.00					0.00	0.00		0.000000	0.000000	70.000000		
2910	2/5/2018	Branch	charge		30.00				0.00	0.00		0.000000	0.000000	30.000000		
2911	2/5/2018	hammond	charge						0.00	0.00		0.000000	0.000000	30.000000		
2912	2/8/2018	Morgan	charge						29.33	0.00	4.250000	0.000000	29.325000	29.325000	6.9	
2913	2/10/2018	Amyell	cc						42.50	0.00	4.250000	0.000000	42.500000	42.500000	10.0	
2914	2/10/2018	Amyell	cc						39.53	0.00	4.250000	0.000000	39.525000	39.525000	9.3	
2915	2/15/2018	Air Alliance	contract						0.00	1,810.19	3.352200	0.000000	1,810.188000	1,810.188000	540.0	
2916	2/15/2018	Gama Aviation	contract						0.00	945.32	3.352200	0.000000	945.320400	945.320400	282.0	
2917	2/15/2018	Chambliss	cc						0.00	525.40	3.550000	0.000000	525.400000	525.400000	148.0	
2918	2/16/2018	Amyell	cc						115.71	0.00	3.990000	0.000000	115.710000	115.710000	29.0	
2919	VOID								0.00	0.00		0.000000	0.000000	0.000000		
2920	2/16/2018	Wylie	cc						100.00	0.00	1,253.15	3.550000	1,253.150000	1,253.150000	353.0	
2921	2/18/2018	LD Services	cc						0.00	2,151.30	3.550000	0.000000	2,151.300000	2,151.300000	606.0	
2922	2/18/2018	Cromer	cc						35.11	0.00	3.890000	0.000000	35.112000	35.112000	8.8	

Invoice No.	Date	Last Name	Type	611.00 Rgnl	611.01 I	611.02 Hanger	815.00 AEm	645.00 Misc.	646.00 100-LL	646.01 Jet-A	Price per Gallon	647.00 Military	Total Sale	100-LL Gals	Jet-A Gals	Net-Jel Gals	Mil-Jel Gals	
12923	2/1/2018	Gamma Aviation	contract								0.00	539.70	3.352200	0.000000	539.70	4200.00	161.0	
12924	2/1/2018	Gamma Aviation	contract								0.00	422.38	3.352200	0.000000	422.37	2000.00	125.0	
12925	2/1/2018	LD Services	CC								0.00	713.55	3.550000	0.000000	713.55	3000.00	201.0	
12926	2/1/2018	Net-Jel	contract								0.00	650.44	3.252200	0.000000	650.44	2000.00	200.0	
12927	2/2/2018	Wardan	CC								95.76	0.00	3.990000	0.000000	95.76	9000.00	24.0	
12928	2/2/2018	Schwartz	CC								110.92	0.00	3.990000	0.000000	110.92	2000.00	27.8	
12929	2/2/2018	Skyhorse	CC								598.50	0.00	3.990000	0.000000	598.50	5000.00	150.0	
12930	2/2/2018	Brady Fire and EMS	charge								55.86	0.00	3.990000	0.000000	55.86	1000.00	14.0	
12931	2/2/2018	Scott	cash								7.00	0.00	0.00	0.000000	7.00	0.000000		

Invoice No.	Date	Last Name	Type	611.00 Rent	611.01 I	611.02 Hanger	815.00 Hanger Hem	646.01 100-LL Misc.	Price per Gallon	647.00 Military	Total Sale	100-LL Gals	Jet-A Gals	Mil-Jet Gals
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Monthly Invoices Totals By General Ledger Number

i11.00 Rent';	2,000.00
11.01 T Hanger';	770.00
11.02 Bid Rent';	450.00
40.01 Tie Down';	50.00
45.00 Misc.:'	7.00
46.00 Fuel';	1,839.76
46.01 Jet-a';	10,578.02
47.00 Military';	3,487.9434
11st Sale:	19,419.04
11st Gallons 100-LL:	448.4
11st Gallons 'Jet-A':	3,004.0
11st Gallons Mil-Jet:	1,084.0
ET due from IRS:	236.312

Code Enforcement
Monthly Case Load
FY 2018

Violations

Violation	FY 16	FY 17
Background Info Cases	26	13
Building Code Violations	14	3
Dangerous Premises	16	14
Depositing, Dumping, Burning	12	8
Home Occupation Violation	2	0
Junk and Unsightly Matter	80	115
Junked Vehicle	37	47
Minimum Housing Standards	3	2
Noise Prohibited, Animals		
Non-Residential Open Storage	10	11
Obstruction of Drainageway	4	0
Permit Required	10	2
Pool Enclosure	1	4
Posting Signs on Poles		0
Posting Signs on Public Property		0
Acc. Bldg. prohibited in front yd		0
Refrigerators and Air Tight Containe	7	5
Residential Open Storage	18	19
Residential Setbacks	6	0
Residential RVs - No Residence	8	3
Sight Visibility	4	12
Unsanitary Conditions	15	16
Weeds and Vegetation	187	112
Zoning Ord. Use Regs Violations	1	0
Monthly Totals	461	386

Oct.	Nov.	Dec.	Jan	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Totals
2	1	1	2									6
1	2			1								4
5	1	5	1									12
		1										1
												0
5	2	21		7								35
4	1	2	1	1								9
3	9											12
												0
												0
												0
			1									1
				1								1
												0
												0
												0
1												1
1	1											2
		1										1
1												1
												0
				3	1							4
9	3	5	1	6								24
	1	1										2
32	23	40	5	16	0	0	0	0	0	0	0	116

Cases

Open Cases at the start of month	305	
Complaints	209	82
Pro-Active - Self Initiated	85	145
Total New Cases	294	242
Closed Cases	521	248
Citations		43
Open Cases at the end of month	78	

45	51	44	56	56								
13	4	10	3	16								46
5	5	15	0	3								28
18	9	25	3	14								69
12	17	13	3	13								58
5	3	3	5	1								17
51	44	56	56	57								

Utility Inspections

31 27 24 19 19

Building Permit Department

Monthly Report

FY 2018