



Tony Groves
Mayor

Jim Griffin
Mayor Pro Tem

Rey Garza
Council Member Place 1

Shelly Perkins
Council Member Place 2

Jeffrey Sutton
Council Member Place 3

Jane Huffman
Council Member Place 4

Kim Lenoir
City Manager

Tina Keys
City Secretary

Sarah Griffin
City Attorney

MISSION

The City of Brady strives to share its history and encourage the development of diverse housing, employment, infrastructure, and opportunity through transparent management and financing for all residents and employees.

CITY OF BRADY COUNCIL AGENDA REGULAR CITY COUNCIL MEETING APRIL 17, 2018 AT 6:00 PM

NOTICE is hereby given of a meeting of the City Council of City of Brady, McCulloch County, State of Texas, to be held at 6:00pm on April 17, 2018, at the City of Brady Municipal Court Building, located at 207 S. Elm Street, Brady, Texas, for the purpose of considering the following items. The City Council of the City of Brady, Texas, reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

1. CALL TO ORDER, ROLL CALL & CERTIFICATION OF A QUORUM

2. INVOCATION & PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENTS: Reserved for items NOT listed on the agenda

Please limit individual public comments to three (3) minutes. In accordance with TX AG opinion, any public comment addressing items not on the agenda, will only be heard by the City Council. No formal action, deliberation, discussion, or comment will be made by City Council. State Law prohibits any deliberation of or decisions regarding items presented in public comments. City Council may only make a statement of specific factual information given in response to the inquiry; recite an existing policy; or request staff to place the item on an agenda for a subsequent meeting.

4. CONSENT AGENDA: Reserved for routine items

Consent Agendas are used to save time for the public meeting. Any item may be removed from the Consent Agenda at the request of a Council Member and considered separately following the Consent Agenda approval. All items listed on the Consent Agenda are to be with one motion "Move to approve Consent Agenda."

- A. Approval of Audit Board for April 17, 2018.
- B. Approval of Minutes for Regular Meeting April 3, 2018.
- C. Approval of Noise Variance requested for Cox Reunion, July 14, 2018

5. PRESENTATIONS:

City Audit – FY 2017 (Oct 2016 to September 2017) by Haynie CPA

6. PUBLIC HEARINGS AND INDIVIDUAL CONCERNS:

- A. Public Hearing to receive comments to authorize abatement of dilapidated structures at 103 Melvin, of the Dodge Heights Subdivision, Block 1, Lot 2 (Owner agrees to remove).
- B. Public Hearing to receive comments to authorize abatement of dilapidated structures at 217 Melvin, of the Dodge Heights Subdivision, Block 1, Lot 11
- C. Discussion, consideration and possible action regarding **Abatement Order 2018-29** in accordance with Code of Ordinances Section 3.207 to authorize abatement of dilapidated structures at 217 Melvin in Dodge Heights Subdivision, Block 1, Lot 11

- D. **Public Hearing** to receive comments to authorize abatement of dilapidated structures at 219 Melvin, of the Dodge Heights Subdivision, Block 1, Lot 12
- E. Discussion, consideration and possible action regarding **Abatement Order 2018-30** in accordance with Code of Ordinances Section 3.207 to authorize abatement of dilapidated structures at 219 Melvin, of the Dodge Heights Subdivision, Block 1, Lot 12
- F. **Public Hearing** to receive comments to authorize abatement of dilapidated structures at 204 Eden, of the Dodge Heights Subdivision, Block 2, Lot 14 (City withdraws request).
- G. **Public Hearing** to receive comments to authorize abatement of dilapidated structures at 102 West Shore Drive, of the Simpson Lake Subdivision, Block 4, Lot 13
- H. Discussion, consideration and possible action regarding **Abatement Order 2018-32** in accordance with Code of Ordinances Section 3.207 to authorize abatement of dilapidated structures at 102 West Shore Drive, of the Simpson Lake Subdivision, Block 4, Lot 13

7. INDIVIDUAL CONCERNS

City Council Members are to deliberate the following items. Staff will present the item and are prepared to answer City Council Member questions. The Mayor will recognize Council Members as the council discussed the item so everyone is heard. Once the City Council Members finish discussion, the Mayor will recognize attendees who have comments. Attendees and council members need to direct comments to the Mayor as they are recognized. When all comments are complete, the Mayor will call for a motion.

- A. Discussion, consideration, and possible action regarding second and final reading of Ordinance 1250 of the City of Brady adopting zoning change from Commercial District (C) to Central Business District (CBD) as requested by James Minor for property located at 212 North Church of the Fulcher Subdivision, Block 11, Lot 13.
- B. Discussion, consideration, and possible action regarding final Demolition Order 2018-23 for 607 East 2nd Street (Public Hearing held 12/19/17).
- C. Discussion, consideration, and possible action regarding final Demolition Order 2018-15 for 1308 North College Street (Public Hearing held 10/17/17).
- D. Discussion, consideration, and possible action regarding Fact Sheet for the 15 Charter Amendments Proposed.
- E. Discussion, consideration, and possible action regarding application of Oncor Electric Delivery Company LLC for approval of a Distribution Cost Recovery Factor filed with the Public Utility Commission.
- F. Discussion, consideration and possible action regarding an award of a Buy Board bid for a Backhoe/Loader (\$91,983.00).
- G. Discussion and summary of City Council action and if procedures and processes worked.

8. STAFF REPORTS

- A. March Monthly Financial and Utility Reports
- B. March Monthly Activity Reports – Seniors, Golf, BPD, Animal Control, Tourism Funding, Airport, Code Enforcement, Brady Lake Deer Management, Chronic Code Complaints & Structures Inhabited without Utilities; Brady Police Department Grant(s) Status Reports and Donations Received
- C. Upcoming Special Events/Meetings:
April 18 – Bulk Trash Curbside and Bagged Leaves for Thursday trash pick-up
April 19 – 6pm “Evening with the Superintendent,” BHS Cafeteria
April 21 – Car Show and Swap Meet by Child Welfare Board – Richards Park
April 23 - 6pm “Evening with the Superintendent,” Melvin Jacoby’s Cafe
April 25 -- Bulk Trash Curbside and Bagged Leaves for Friday trash pick-up
- D. Upcoming City Calendar:
April 18 – 8:30am Monthly Municipal Court
April 24 – 6pm Monthly BEDC Meeting
April 25 – 5pm City/County Joint GRW Committee Monthly Meeting
April 23 – May 1 - Early Voting - Special Elections - BEDC 4A to 4B, 15 Charter Amendments and BISD Bond Election – all at City Hall
April 24 and 26 – 7am – 7pm – Tuesday and Thursday - Early Voting Extended Hours
May 1 – Council Meeting
May 5 – 7am to 7pm – City and BISD Election Day – City Hall
May 8 – P&Z Meeting
May 15 – 4pm – DG Council Work Session
May 15 – Swearing in New City Council & Appreciation Event of Council Member Shelly Perkins
May 29 – City Council Long-Range Planning and 2019 Budget Goals Work Session (9am to 3pm)

9. ANNOUNCEMENTS

Pursuant to the Texas Government Code § 551.0415, City Council Members and City staff may make reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include: Expressions of thanks, congratulations, or condolence; An honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person’s public office or public employment is not an honorary or salutory recognition for purposes of this subdivision; Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and Announcements involving an imminent threat to public health and safety of people in the municipality that has arisen after the posting of the agenda.

10. EXECUTIVE SESSION

The City Council of the City of Brady will adjourn into Executive Session for the following:

- A. Pursuant to Section 551.071 (Consultation with City Attorney), the City Council will conduct a private consultation with the City Attorney to seek advice regarding the TCEQ Lawsuit and Old Hospital.
- B. Pursuant to Section 551.074 (Personnel Matters) City Council will meet to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee: City Manager Lenoir and City Attorney duties under the City Charter.

11. OPEN SESSION ACTION on Any Executive Session Item listed above, if needed.

12. ADJOURNMENT

I certify that this is a true and correct copy of the City of Brady City Council Meeting Agenda and that this notice as posted on the designated bulletin board at Brady City Hall, 201 E. Main St., Brady, Texas 76825; a place convenient and readily accessible to the public at all times, and said notice was posted on _____ by 6:00 p.m. and will remain posted continuously for 72 hours prior to the scheduled meeting pursuant to Chapter 551 of the Texas Government Code.

Tina Keys, City Secretary

In compliance with the American with Disabilities Act, the City of Brady will provide for reasonable accommodations for persons attending public meetings at City Facilities. Requests for accommodations or interpretive services must be received at least 48 hours prior to the meeting. Please contact the City Secretary at 325-597-2152 or citysec@bradytx.us.

Attendance by Other Elected or Appointed Officials: It is anticipated that members of other governmental bodies, and/or city boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the body, board, commission and/or committee. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a possible meeting of the other body, board, commission and/or committee, whose members may be in attendance, if such numbers constitute a quorum. The members of the boards, commissions and/or committees may be permitted to participate in discussion on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless item and action is specifically provided for on an agenda for that body, board, commission or committee subject to the Texas Open Meetings Act.

The City Council of the City of Brady reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on this agenda as authorized by the Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.086 (Deliberations, vote or final action about competitive matters of the public power utility), and 551.087 (Economic Development).

This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes written interpretation of the Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.114(c) and the meeting is conducted by all participants in reliance on this opinion.

STATE OF TEXAS

COUNTY OF McCULLOCH

CITY OF BRADY

The City Council of the City of Brady, Texas met in a Regular Meeting on Tuesday, April 03, 2018 at 6:00 pm at the City of Brady Municipal Court Building located at 207 S. Elm Street, Brady, Texas with Mayor Anthony Groves presiding. Council Members present were Jane Huffman, Jim Griffin, Shelly Perkins, Rey Garza and Jeffrey Sutton. City staff present were City Manager Kim Lenoir, Community Services Director Peter Lamont, Public Works Director Steve Miller, Finance Director Lisa Remini, Police Chief Steve Thomas, Fire Chief Brian Meroney, City Attorney Sarah Griffin, and City Secretary Tina Keys. Also in attendance were Joe Spano Jr., Sondra Turner, Harold Tacker, Carl & Janette Tacker, Annita Ellison, James Minor, Barbara Bolton, James Stewart, Rhonda Wright, Missi Davis, Mike Flores, Rhonda Wright, Wayne Wright, Sammi Sanchez and Lynn Farris.

1. CALL TO ORDER, ROLL CALL & CERTIFICATION OF A QUORUM

Mayor Groves called the meeting to order at 6:00 p.m. Council quorum was certified.

2. INVOCATION AND PLEDGE OF ALLEGIANCE

Council Member Griffin gave the invocation and the Pledge of Allegiance was recited.

3. PUBLIC COMMENTS

Sondra Turner – spoke on Davee and Dodge Heights

Rhonda Wright – spoke on boat docks and there is no access to docks

4. CONSENT AGENDA

A. Approval of Audit Board for April 3, 2018.

B. Approval of Minutes for Regular and Work Session Meetings on March 20, 2018 and Special Meeting on March 27, 2018

Council Member Garza moved to approve the Consent Agenda. Seconded by Council Member Perkins. All Council Members voted “aye” and none “nay”. Motion carried in a 5 – 0 vote.

5. PRESENTATIONS AND INDIVIDUAL CONCERNS

- A. Keep Texas Beautiful Governor’s Community Achievement Award Winner - \$130,000 TXDOT Landscaping Prize. Kim Lenoir presented pictures of projects and groups, and organizations done in 2017 that helped Brady win this coveted state award.

6. PUBLIC HEARINGS AND INDIVIDUAL CONCERNS

- A. Continue 3/20/18 Public Hearing to receive comments for or against a zoning change from Commercial District (C) to Central Business District (CBD) as requested by James Minor for property located at 212 North Church of the Fulcher Subdivision, Block 11, Lot 13 (P&Z Public Hearing 3/19/18). Peter Lamont presented. Public Hearing was opened at 6:15 p.m. Mike Flores, brother owns building next to this location. He is opposed. They want to make a recreational area for kids with their two buildings. James Minor requests a group from the City meet with both parties to look at both buildings to see what the ongoing problem is. Attorney says this is off topic for zoning change. Mayor confirmed topic is for re-zoning, not for complaints. Public Hearing was closed at 6:20 pm.

- B. City of Brady withdrew this request to continue 3/20/2018 Public Hearing to receive comments for or against a zoning change from Commercial District (C) to Central Business District (CBD) as requested by City of Brady

for property located at 100 Block of West Lockhart, southside only, of the Fulcher Subdivision, Block 11. (P&Z Public Hearing 3/19/18) – No Comments. Hearing closed at 6:22pm.

- C. Discussion, consideration, and possible action regarding **first reading of Ordinance 1250** of the City of Brady adopting zoning change from Commercial District (C) to Central Business District (CBD) as requested by James Minor for the property located at 212 North Church of the Fulcher Subdivision, Block 11, Lot 13. Peter Lamont presented. Council Member Perkins moved to approve the first reading of Ordinance 1250. Seconded by Council Member Huffman. Four Council Members voted “aye” and one Council Member, Garza, voted “nay”. Motion carried in a 4 – 1 vote.
- D. Discussion, consideration, and possible action regarding **second and final reading of Ordinance 1252** of the City of Brady adopting a zoning change from Commercial District (C) to Manufactured Home District (MF) as requested by Albert Moreno for property located at 315 Irish Street in the J. F. Braun Subdivision, Block 407, Lot 71. (P&Z action 3/19/18). Peter Lamont presented. Council Member Perkins expressed her concern about the manufactured home being purchased before the re-zoning was approved. Council Member Garza moved to approve the second and final reading of Ordinance 1252. Seconded by Council Member Perkins. All Council Members voted “aye” and none “nay”. Motion carried in a vote of 5 – 0.

7. INDIVIDUAL CONCERNS

- A. Discussion, consideration, and possible action regarding approval of **Resolution 2018-009** to apply for National Incident Based Management System (NIBRS) Grant from the Governor’s Office to fund 100% of additional components for Police Services including CAD and Records Management System to provide comprehensive seamless integration software and record management (\$79,000 grant). Chief Thomas presented. Council Member Griffin moved to approve Resolution 2018-009. Seconded by Council Member Huffman. All Council Members voted “aye” and none “nay”. Motion carried in a 5 – 0 vote.
- B. Discussion, consideration, and possible action of distributed generation, i.e., solar, wind and fuel powered electric generating systems and regulations, application, agreement and fees. Steve Miller presented. Mayor Groves proposed dropping items C & D to review further in a work session. Council Member Huffman would like to postpone until May work session as she may not make April work session but wants to be involved. Mayor Groves suggested council read through information and write down questions to be discussed.
- C. Discussion, consideration, and possible action on **first reading of Ordinance 1245** of the City of Brady adopting Distributed Generation (DG) Ordinance; amend and repeal all existing distributed generation or related ordinances. There was no discussion or action.
- D. Discussion, consideration, and possible action on **first reading of Ordinance 1253** of the City of Brady amending Electric Ordinance to include Distributed Generation (DG) Rates. There was no discussion or action.
- E. Discussion, consideration, and possible action regarding Fact Sheet for the BEDC 4A to 4B Election. Council Member Griffin moved to approve. Seconded by Council Member Huffman. All council members voted “aye” and none “nay”. Motion carried in a 5 – 0 vote.
- F. Discussion, consideration, and possible action regarding FY2018-2019 Budget Calendar. Kim Lenoir presented to confirm Council Members participation on dates for upcoming meetings.
- G. Discussion and summary of City Council action and if procedures and processes worked. There was no discussion.

Council Member Huffman left the meeting at 7:11 p.m.

8. STAFF REPORTS

- A. 1st Quarter Reports for Public Works: WWTP Replacement Project; Radium Reduction Drinking Water Treatment Project; TCEQ – Old Power Plant Station Site and Judgement; TXDOT North Bridge Street Project; Gas Line Improvement Project; Solids Handling Pump Replacement Project; Wall Street O.H. Power Line Replacement Project
- B. 1st Quarter Reports for Community Services: Brady Lake Boating Access Grant; BEDC Brady Lake Fish House Project; Richards Park Improvements Grant; Willie Washington Park Improvements; Conway (Stanburn) Park Improvements; Brady Creek Trail Project; Curtis Field Master Plan; Automated Weather Observation System Grant; GRW Steering Committee; Activity Center Renovation Project
- C. 1st Quarter Administration: Davee-Dodge Heights Project; Brady Lake Boat Dock Permits/ Rules/ Regulations and Billing
- D. 1st Quarter Reports for Public Safety: Grant(s) Status Reports; Animal Control Facility Project
- E. Upcoming Special Events/Meetings:

April – Spring Clean-up Events – leaf, bulk trash, tire clean-up

April 6 – LCRA Steps Forward Work Day – Richards Park

April 7 – Don't Mess with Brady TRASH-OFF – 9am to 12noon – Lunch at Richards Park - Carl Tacker asked staff to look at north side of the lake and clean it up.

April 12 – 8am to 12noon – Brady Creek Watershed Quality Class – Muni Court Building

April 13 – 14 – Early Days – Richards Park

- F. Upcoming City Calendar:

April 5 – Last day to register to vote in the May 5 City Election

April 17 – 4pm Work Session for Dodge Heights Addition Concerns - Rhonda Wright asked about moving work session on Dodge Heights and Davee so Council Member Huffman can be present. Council agreed to leave April 17 Dodge Heights Work Session as scheduled.

April 18 – Good News Luncheon – Civic Center

April 23 – Early Voting Begins – Special Elections - BEDC 4A to 4B, 15 Charter Amendments & BISD Bond Election – all at City Hall

9. ANNOUNCEMENTS

Police Chief announced status of recent vandalism case that affected over 32 sites. Jim Griffin thanked him for the quick action.

10. ADJOURNMENT

There being no further business, the Mayor adjourned the meeting at 7:38 p.m.

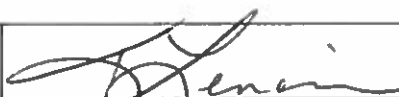
Mayor Anthony Groves

Attest: _____
Tina Keys, City Secretary

City Council

City of Brady, Texas

Agenda Action Form

AGENDA DATE:	4/17/2018	AGENDA ITEM	4.C.
AGENDA SUBJECT:	Discussion, consideration and possible action approving a noise variance as requested by Sharon Tinney for the Cox Reunion to be held on July 14, 2018 at the Brady Lake Pavilion.		
PREPARED BY:	Tina Keys	Date Submitted:	4/9/2018
EXHIBITS:	Request Letter		
BUDGETARY IMPACT:	Required Expenditure:		0
	Amount Budgeted:		0
	Appropriation Required:		0
CITY MANAGER APPROVAL:			

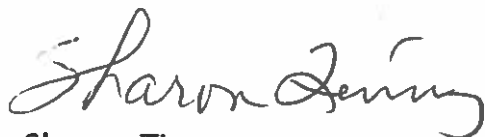
SUMMARY:
<p>City Council can authorize a noise variance by the City of Brady Municipal Code of Ordinances, Noise Nuisances, Section 8.501.2(c).</p> <p>City Staff received a request letter from Sharon Tinney requesting a noise variance on July 14, 2018. They will be holding their annual Cox Family Reunion at the Brady Lake Pavilion.</p>

RECOMMENDED ACTION:
Move to approve noise variance

April 2, 2018

To whom it may Concern:

This is a request for noise level curfew to be lifted on Saturday, July 14, 2018. The Cox Reunion has reserved the Lake Pavilion for a dance that night with a live band performing. We have held dances in the past years and have never had any laws broken. Thank you in advance for your permission for the curfew to be lifted and the privilege of using this facility. If you have and questions please feel free to call me at this number 325-456-7369.

A handwritten signature in cursive script that reads "Sharon Tinney".

Sharon Tinney

President of Cox Reunion

207 East Marshall


Brady, TX - 76825

325-456-7369

City Council

City of Brady, Texas

Agenda Action Form

AGENDA DATE:	4/17/18	AGENDA ITEM	6.C.
AGENDA SUBJECT:	Discussion, consideration and possible action regarding Abatement Order 2018-29 in accordance with Code of Ordinances Section 3.207 to authorize abatement of violations of dilapidated structures at <u>217 Melvin</u> in Dodge Heights Subdivision, Block 1, Lot 11.		
PREPARED BY:	Peter Lamont	Date Submitted:	4/12/18
EXHIBITS:	Demolition Order 2018-29 Photos of Property		
BUDGETARY IMPACT:	Required Expenditure:	\$900.00	
	Amount Budgeted:	\$30,000.00	
	Appropriation Required:	\$00.00	
CITY MANAGER APPROVAL:			

SUMMARY:	
<p>This structure at this address has been determined to be a dangerous premise. This property has not had utilities connected since 2012. 217 Melvin is located in Dodge Heights at Brady Lake.</p>	
Owners:	Sandi Watson
Last Known Address:	951 CR 210, Santa Anna, TX 76878
Property Taxes Due:	\$1934.38 2013 to Present
Amount of Tax Lien:	\$0 land belongs to city
<u>Action taken:</u>	
<p>Sandi Watson is the owner according to McCulloch County Appraisal District but Bill Watson has contacted the Code Enforcement office and claimed she inherited the property but has not any interest in it since utilities could not be turned on. Kim Davee informed him that the utilities had been passed in 2015. He is now taking over responsibility. Ms. Davee informed Mr. Watson that the City Council will be deliberating the abatement of this structure. He works out of state and cannot get here for the public hearing. The structure has not had utilities since 2012. Utilities were passed in 2015 but the owner never came to pay a deposit. The lease has not been paid since 2006.</p>	
<p>The Structure meets the requirement for Abatement under section 3.207 for the following reasons:</p>	
<p>(2) The building or structure was constructed or maintained in violation of any provision of the city's building code, or any other applicable ordinance or law of the city, county, state, or federal government.,</p>	
<p>(9) The structure has inadequate light, ventilation, or sanitation facilities as required by the city.</p>	

(10) The structure, because of its condition, is unsafe, unsanitary, or dangerous to the health, safety or general welfare of the City's citizens including all conditions conducive to the harboring of rats or mice or other disease carrying animals or insects reasonably calculated to spread disease.,

(11) The structure is unsafe, unsanitary or dangerous to the health, safety and general welfare of the city's citizens due to failure to comply with any provision in Chapter 13 of the city code ("Utilities").

It is the determination of the Code Enforcement office that this structure can never be repaired to a condition of complete code compliance without significant repair of the entire structure.

RECOMMENDED ACTION:

It is recommended that City Council approve **Abatement Order 2018-29.**

ABATEMENT ORDER 2018-29

AN ORDER OF THE CITY COUNCIL OF THE CITY OF BRADY, TEXAS TO THE OWNER OF THE PROPERTY LOCATED AT 217 MELVIN, BRADY, MCCULLOCH COUNTY, TEXAS WITH REGARD TO THE ABATEMENT OF THE SUBSTANDARD AND DANGEROUS PREMISES

WHEREAS, on April 6, 2018 the City provided the owner of the property located at 217 Melvin, Brady, Texas with notice, via certified mail, of a hearing to be held on April 17, 2018; and

WHEREAS, on April 17, 2018, the City Council conducted a public hearing concerning the structure located at 217 Melvin, City of Brady, Texas to determine whether to order the demolition or repair of the structure under Section 3.212 of the Brady Code of Ordinances (Dangerous Premises); and

WHEREAS, the City Council finds that all proper notices have been sent as required by City Ordinances; and

WHEREAS, based upon the evidence presented, the City Council finds that the Property is in violation of the ordinances regarding substandard structures under Section 3.207 of the City of Brady Code of Ordinances (Dangerous Premises); and

WHEREAS, the property owner, Sandi D. Watson, did/did not appear at the hearing; and

WHEREAS, the City Council finds that the structure is unoccupied; and

WHEREAS, the City Council finds based on the evidence presented at the hearing that the structure contains nuisance conditions that constitute a hazard to the health, safety and welfare of the citizens and are likely to endanger persons and property; and

WHEREAS, the City Council takes notice of and incorporates all evidence presented, including photographs and the issuance of notices, for its consideration of this matter and incorporates the same into the body of this Order for all purposes; and

WHEREAS, based upon the evidence presented, the City Council finds that the Property is in violation of the Dangerous Premises Ordinance; and

WHEREAS, the City Council finds that the structure is dilapidated, substandard and/or unfit for human habitation, constitutes a hazard to the health, safety and welfare of the citizens and likely to endanger persons and property.

NOW THEREFORE, IT IS HEREBY ORDERED BY THE CITY COUNCIL OF THE CITY OF BRADY THAT:

- (1) The foregoing recitals are hereby found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes and findings of fact.
- (2) The structure located at 217 Melvin Brady, Texas satisfies one or more of the substandard and dangerous conditions set forth in Section 3.204 of the Brady Code of Ordinances (Dangerous

Premises). Specifically, (2) The building or structure was constructed or maintained in violation of any provision of the city's building code, or any other applicable ordinance or law of the city, county, state, or federal government., (9) The structure has inadequate light, ventilation, or sanitation facilities as required by the city., (10) The structure, because of its condition, is unsafe, unsanitary, or dangerous to the health, safety or general welfare of the City's citizens including all conditions conducive to the harboring of rats or mice or other disease carrying animals or insects reasonably calculated to spread disease., (11) The structure is unsafe, unsanitary or dangerous to the health, safety and general welfare of the city's citizens due to failure to comply with any provision in Chapter 13 of the city code ("Utilities")., Subsections of Section 3.207 of the Code of Ordinances have been violated. Therefore, the City is authorized to demolish the building under Section 3.210 of the City Code of Ordinances

(3) The owner is hereby ordered to demolish the structure located at 217 Melvin, Brady, Texas by no later than ninety (90) days from the date of this Order, which is July 16, 2018; and

(4) This property will be inspected for compliance with this order on July 16, 2018. If the owner fails to demolish and remove the building before July 16, 2018, the City will demolish and remove the building and assess the expenses against the lot, tract, or parcel of land or the premises upon which such expense was incurred.

It is specifically determined that the recitals in this order are incorporated by reference as findings of fact and that the meeting that the City Council passed this order was open to the public, and that the public notice of the time, place, and purpose of the meeting was given as required by the Texas Open Meetings Act.

ORDERED THIS _____ DAY OF _____ 2018.

Anthony Groves, Mayor

Attest: _____
Tina Keys, City Secretary


217 Melvin



City Council

City of Brady, Texas

Agenda Action Form

AGENDA DATE:	4/17/18	AGENDA ITEM	6.E.
AGENDA SUBJECT:	Discussion, consideration and possible action regarding Abatement Order 2018-30 in accordance with Code of Ordinances Section 3.207 to authorize abatement of violations of dilapidated structures at <u>219 Melvin</u> in Dodge Heights Subdivision, Block 1, Lot 12.		
PREPARED BY:	Peter Lamont	Date Submitted:	4/12/18
EXHIBITS:	Demolition Order 2018-30 Photos of Property		
BUDGETARY IMPACT:	Required Expenditure:	\$2,980.00	
	Amount Budgeted:	\$30,000.00	
	Appropriation Required:	\$00.00	
CITY MANAGER APPROVAL:			

SUMMARY:	
This structure at this address has been determined to be a dangerous premise. This property has not had utilities connected since 2012. 219 Melvin is located in Dodge Heights at Brady Lake.	
Owners:	Cynthia G Doss
Last Known Address:	7907 Doss Ln, San Angelo, TX 76901
Property Taxes:	\$ Current
Amount of Tax Lien:	\$ 0 – property is owned by City
<u>Action taken:</u>	
Last lease payment was made September, 15, 2015.	
No utilities since October 19, 2010. Last utility account shows Cynthia Doss as the Landlord.	
The Structure meets the requirement for Abatement under section 3.207 for the following reasons:	
(2) The building or structure was constructed or maintained in violation of any provision of the city's building code, or any other applicable ordinance or law of the city, county, state, or federal government,	
(9) The structure has inadequate light, ventilation, or sanitation facilities as required by the city,	
(10) The structure, because of its condition, is unsafe, unsanitary, or dangerous to the health, safety or general welfare of the City's citizens including all conditions conducive to the harboring of rats or mice or other disease carrying animals or insects reasonably calculated to spread disease,	

(11) The structure is unsafe, unsanitary or dangerous to the health, safety and general welfare of the city's citizens due to failure to comply with any provision in Chapter 13 of the city code ("Utilities").

It is the determination of the Code Enforcement office that this structure can never be repaired to a condition of complete code compliance without significant repair of the entire structure.

RECOMMENDED ACTION:

It is recommended that City Council approve **Abatement Order 2018-30.**

ABATEMENT ORDER 2018-30

AN ORDER OF THE CITY COUNCIL OF THE CITY OF BRADY, TEXAS TO THE OWNER OF THE PROPERTY LOCATED AT 219 MELVIN, BRADY, MCCULLOCH COUNTY, TEXAS WITH REGARD TO THE ABATEMENT OF THE SUBSTANDARD AND DANGEROUS PREMISES

WHEREAS, on April 6, 2018 the City provided the owner of the property located at 219 Melvin, Brady, Texas with notice, via certified mail, of a hearing to be held on April 17, 2018; and

WHEREAS, on April 17, 2018, the City Council conducted a public hearing concerning the structure located at 219 Melvin, City of Brady, Texas to determine whether to order the demolition or repair of the structure under Section 3.212 of the Brady Code of Ordinances (Dangerous Premises); and

WHEREAS, the City Council finds that all proper notices have been sent as required by City Ordinances; and

WHEREAS, based upon the evidence presented, the City Council finds that the Property is in violation of the ordinances regarding substandard structures under Section 3.207 of the City of Brady Code of Ordinances (Dangerous Premises); and

WHEREAS, the property owner, Cynthia G. Doss, did/did not appear at the hearing; and

WHEREAS, the City Council finds that the structure is unoccupied; and

WHEREAS, the City Council finds based on the evidence presented at the hearing that the structure contains nuisance conditions that constitute a hazard to the health, safety and welfare of the citizens and are likely to endanger persons and property; and

WHEREAS, the City Council takes notice of and incorporates all evidence presented, including photographs and the issuance of notices, for its consideration of this matter and incorporates the same into the body of this Order for all purposes; and

WHEREAS, based upon the evidence presented, the City Council finds that the Property is in violation of the Dangerous Premises Ordinance; and

WHEREAS, the City Council finds that the structure is dilapidated, substandard and/or unfit for human habitation, constitutes a hazard to the health, safety and welfare of the citizens and likely to endanger persons and property.

NOW THEREFORE, IT IS HEREBY ORDERED BY THE CITY COUNCIL OF THE CITY OF BRADY THAT:

(1) The foregoing recitals are hereby found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes and findings of fact.

(2) The structure located at 219 Melvin Brady, Texas satisfies one or more of the substandard and dangerous conditions set forth in Section 3.204 of the Brady Code of Ordinances (Dangerous

Premises). Specifically, (2) The building or structure was constructed or maintained in violation of any provision of the city's building code, or any other applicable ordinance or law of the city, county, state, or federal government., (9) The structure has inadequate light, ventilation, or sanitation facilities as required by the city., (10) The structure, because of its condition, is unsafe, unsanitary, or dangerous to the health, safety or general welfare of the City's citizens including all conditions conducive to the harboring of rats or mice or other disease carrying animals or insects reasonably calculated to spread disease., (11) The structure is unsafe, unsanitary or dangerous to the health, safety and general welfare of the city's citizens due to failure to comply with any provision in Chapter 13 of the city code ("Utilities")., Subsections of Section 3.207 of the Code of Ordinances have been violated. Therefore, the City is authorized to demolish the building under Section 3.210 of the City Code of Ordinances

(3) The owner is hereby ordered to demolish the structure located at 219 Melvin, Brady, Texas by no later than ninety (90) days from the date of this Order, which is July 16, 2018; and

(4) This property will be inspected for compliance with this order on July 16, 2018. If the owner fails to demolish and remove the building before July 16, 2018, the City will demolish and remove the building and assess the expenses against the lot, tract, or parcel of land or the premises upon which such expense was incurred.

It is specifically determined that the recitals in this order are incorporated by reference as findings of fact and that the meeting that the City Council passed this order was open to the public, and that the public notice of the time, place, and purpose of the meeting was given as required by the Texas Open Meetings Act.

ORDERED THIS _____ DAY OF _____ 2018.

Anthony Groves, Mayor

Attest: _____
Tina Keys, City Secretary

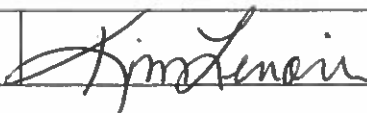
219 Melvin



City Council

City of Brady, Texas

Agenda Action Form

AGENDA DATE:	4/17/18	AGENDA ITEM	6.H.
AGENDA SUBJECT:	Discussion, consideration and possible action regarding Abatement Order 2018-32 in accordance with Code of Ordinances Section 3.207 to authorize abatement of violations of dilapidated structures at <u>102 West Shore Drive</u> of the Simpson Lake Division, Block 4 Lot 13		
PREPARED BY:	Peter Lamont	Date Submitted:	4/12/18
EXHIBITS:	Demolition Order 2018-32 Photos of Property		
BUDGETARY IMPACT:	Required Expenditure:	\$1350.00	
	Amount Budgeted:	\$30,000.00	
	Appropriation Required:	\$00.00	
CITY MANAGER APPROVAL:			
SUMMARY:	<p>This structure at this address has been determined to be a dangerous premise. This property has not had utilities connected since 2012. 102 West Shore Drive is in the Simpson Lake Club Subdivision at Brady Lake.</p> <p>Owners: Patricia Boothe Est. Last Known Address: 400 Sundance Circle, Irving, TX 75063 Property Taxes Due: \$ 2136.27 Amount of Tax Lien: \$ 1690.00</p> <p><u>Action taken:</u> This property was first identified as a substandard structure following a complaint on July 21, 2016. A letter was sent to the estate by then Building Official Ronnie Roberts with no response. The case was incorrectly changed to closed on November 30, 2016. Staff has reopened the case.</p> <p>The Structure meets the requirement for Abatement under section 3.207 for the following reasons: (2) The building or structure was constructed or maintained in violation of any provision of the city's building code, or any other applicable ordinance or law of the city, county, state, or federal government, (9) The structure has inadequate light, ventilation, or sanitation facilities as required by the city, (10) The structure, because of its condition, is unsafe, unsanitary, or dangerous to the health, safety or general welfare of the City's citizens including all conditions conducive to the harboring of rats or mice or other disease carrying animals or insects reasonably calculated to spread disease, (11) The structure is unsafe, unsanitary or dangerous to the health, safety and general welfare of the city's citizens due to failure to comply with any provision in Chapter 13 of the city code ("Utilities").</p> <p>It is the determination of the Code Enforcement office that this structure can never be repaired to a condition of complete code compliance without significant repair of the entire structure.</p>		
RECOMMENDED ACTION:	It is recommended that City Council approve Abatement Order 2018-32 .		

ABATEMENT ORDER 2018-32

AN ORDER OF THE CITY COUNCIL OF THE CITY OF BRADY, TEXAS TO THE OWNER OF THE PROPERTY LOCATED AT 102 WEST SHORE DRIVE, BRADY, MCCULLOCH COUNTY, TEXAS WITH REGARD TO THE ABATEMENT OF THE SUBSTANDARD AND DANGEROUS PREMISES

WHEREAS, on April 6, 2018 the City provided the owner of the property located at 102 West Shore Drive, Brady, Texas with notice, via certified mail, of a hearing to be held on April 17, 2018; and

WHEREAS, on April 17, 2018, the City Council conducted a public hearing concerning the structure located at 102 West Shore Drive, City of Brady, Texas to determine whether to order the demolition or repair of the structure under Section 3.212 of the Brady Code of Ordinances (Dangerous Premises); and

WHEREAS, the City Council finds that all proper notices have been sent as required by City Ordinances; and

WHEREAS, based upon the evidence presented, the City Council finds that the Property is in violation of the ordinances regarding substandard structures under Section 3.207 of the City of Brady Code of Ordinances (Dangerous Premises); and

WHEREAS, the property owner, Patricia Boothe, did/did not appear at the hearing; and

WHEREAS, the City Council finds that the structure is unoccupied; and

WHEREAS, the City Council finds based on the evidence presented at the hearing that the structure contains nuisance conditions that constitute a hazard to the health, safety and welfare of the citizens and are likely to endanger persons and property; and

WHEREAS, the City Council takes notice of and incorporates all evidence presented, including photographs and the issuance of notices, for its consideration of this matter and incorporates the same into the body of this Order for all purposes; and

WHEREAS, based upon the evidence presented, the City Council finds that the Property is in violation of the Dangerous Premises Ordinance; and

WHEREAS, the City Council finds that the structure is dilapidated, substandard and/or unfit for human habitation, constitutes a hazard to the health, safety and welfare of the citizens and likely to endanger persons and property.

NOW THEREFORE, IT IS HEREBY ORDERED BY THE CITY COUNCIL OF THE CITY OF BRADY THAT:

(1) The foregoing recitals are hereby found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes and findings of fact.

(2) The structure located at 102 West Shore Drive Brady, Texas satisfies one or more of the substandard and dangerous conditions set forth in Section 3.204 of the Brady Code of

Ordinances (Dangerous Premises). Specifically, (2) The building or structure was constructed or maintained in violation of any provision of the city's building code, or any other applicable ordinance or law of the city, county, state, or federal government., (9) The structure has inadequate light, ventilation, or sanitation facilities as required by the city., (10) The structure, because of its condition, is unsafe, unsanitary, or dangerous to the health, safety or general welfare of the City's citizens including all conditions conducive to the harboring of rats or mice or other disease carrying animals or insects reasonably calculated to spread disease., (11) The structure is unsafe, unsanitary or dangerous to the health, safety and general welfare of the city's citizens due to failure to comply with any provision in Chapter 13 of the city code ("Utilities")., Subsections of Section 3.207 of the Code of Ordinances have been violated. Therefore, the City is authorized to demolish the building under Section 3.210 of the City Code of Ordinances

(3) The owner is hereby ordered to demolish the structure located at 102 West Shore Drive, Brady, Texas by no later than ninety (90) days from the date of this Order, which is July 16, 2018; and

(4) This property will be inspected for compliance with this order on July 16, 2018. If the owner fails to demolish and remove the building before July 16, 2018, the City will demolish and remove the building and assess the expenses against the lot, tract, or parcel of land or the premises upon which such expense was incurred.

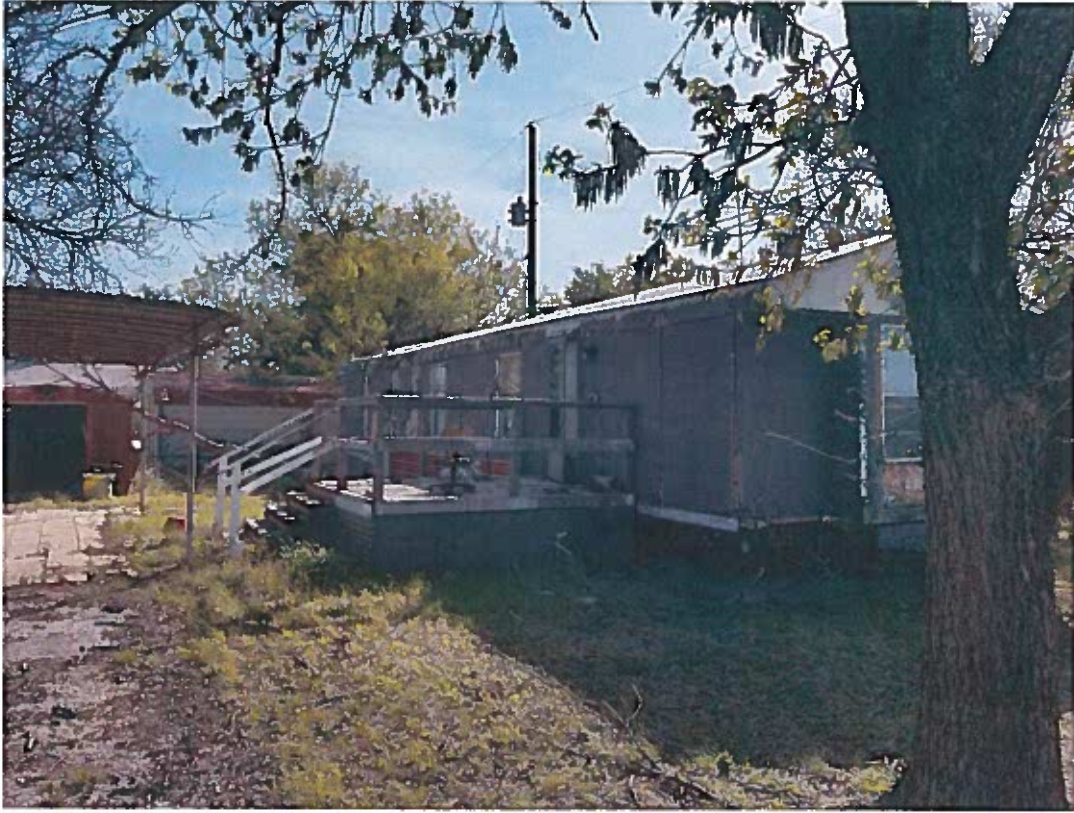
It is specifically determined that the recitals in this order are incorporated by reference as findings of fact and that the meeting that the City Council passed this order was open to the public, and that the public notice of the time, place, and purpose of the meeting was given as required by the Texas Open Meetings Act.

ORDERED THIS _____ DAY OF _____ 2018.

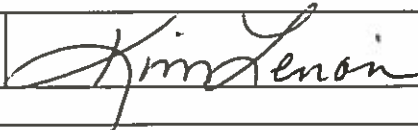
Anthony Groves, Mayor

Attest: _____
Tina Keys, City Secretary

102 West Shore



**CITY COUNCIL
CITY OF BRADY, TEXAS
AGENDA ACTION FORM for ORDINANCE**

AGENDA DATE:	4/17/2018	AGENDA ITEM	7.A.
AGENDA SUBJECT:	Discussion, consideration, and possible action regarding second and final reading of Ordinance 1250 of the City of Brady adopting zoning change from Commercial District (C) to Central Business District (CBD) as requested by James Minor for property located at 212 North Church of the Fulcher Subdivision, Block 11, Lot 13.		
PREPARED BY:	Peter Lamont	Date Submitted:	4/9/2018
EXHIBITS:	Ordinance 1250		
BUDGETARY IMPACT:	Required Expenditure:	\$00.00	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$00.00	
CITY MANAGER APPROVAL:			
SUMMARY:	<p>On December 27, 2017, a complaint was received by the Code office that the owner was using the commercial building as a residence. The zoning in this area is Commercial District which does not allow for work/live conditions. The zoning to the South of this property is Central Business District (CBD). The Central Business District ends in the alley just before Mr. Minor's building.</p> <p>On January 2, 2018, Mr. Minor inquired about the offenses and solutions. He asked if zoning to Central Business District would be a possibility. A zoning application was given to the owner and was filed with the Code office immediately.</p> <p>On January 23, 2018, Planning and Zoning held a public hearing on this request and made a motion to recommend approval of the request to City Council with the condition that all of Block 11 be rezoned as well. Peter Lamont was told by the City Attorney that without proper notice on the other buildings that the decision made by P&Z failed to meet the requirements of the Open Meetings Act.</p> <p>The City immediately published the proper notice for all of Block 11 to be rezoned and gave proper notice to all property owners within 200 feet. The Planning and Zoning Commission held a public hearing on March 19, 2018 for rezoning of this property. A motion was made to recommend approval of the request to City Council.</p> <p>On April 3, the City withdrew the request to rezone all of Block 11 due to some ownership concerns. The City Council approved the first reading of Mr. Minor's request to rezone only 212 North Church, the lot adjacent to the CBD, as CBD.</p>		
RECOMMENDED ACTION:			
P&Z recommended approval and staff recommends the second and final reading by City Council.			
Mayor: <u>"Do I have a motion to read the full ordinance?"</u>			
If no, Mayor will state: <u>"A majority of the City Council has dispensed with the full reading of the ordinance."</u>			
Mayor will ask: <u>"Madam City Secretary please read the Ordinance Preamble for the record in accordance with the City Charter."</u> "Secretary reads preamble"			
Mayor calls for a motion:			
Move to approve second and final reading of Ordinance			

ORDINANCE NO. 1250

AN ORDINANCE OF THE CITY OF BRADY, TEXAS, GRANTING A ZONING CHANGE FROM COMMERCIAL DISTRICT TO CENTRAL BUSINESS DISTRICT FOR THE PROPERTY LOCATED AT 212 NORTH CHURCH STREET BLOCK 11 OF THE FULCHER SUBDIVISION LOT 13 UPON APPLICATION BY JAMES MINOR.

WHEREAS, Chapter 211 of the Texas Local Government Code empowers the City of Brady, Texas to enact zoning regulations and provide for their administration, enforcement and amendment; and

WHEREAS, the City has previously deemed it necessary and desirable to adopt zoning regulations to provide for the orderly development of property within the City in order to promote the public health, safety, morals and general welfare of the residents of the City, and

WHEREAS, Chapter 14 of the Brady Code of Ordinances constitutes the City's Zoning Regulations and requires property to be zoned in accordance with proper designations as defined by the City; and

WHEREAS, James Minor applied for a zoning change to Central Business District, and

WHEREAS, the Planning and Zoning Commission of the City provided adequate notice and held a public hearing on March 19, 2018 in accordance with the Brady Code of Ordinances and Chapter 211 of the Texas Local Government Code; and

WHEREAS, the Planning and Zoning Commission of the City recommended approval of the zoning change of the designated property and confirmed that the zoning change is uniform and conforms to the plan design of the City's Zoning regulations; and

WHEREAS, the City Council believes the zoning change will not adversely affect the character of the area of the neighborhood in which it is proposed; will not substantially depreciate the value of adjacent or nearby properties; will be in keeping with the spirit and intent of the City's Zoning Ordinance; will comply with applicable standards of the district in which located; and will not adversely affect traffic, public health, public utilities, public safety and the general welfare of the residents of the City;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BRADY, TEXAS, THAT:

A Zoning Change from Commercial District to Central Business District is granted for property located at 212 North Church Street.

PASSED AND APPROVED on its First Reading on this the _____ day of _____ 2018.

PASSED AND APPROVED on its Second reading this the _____ day of _____ 2018.

Anthony Groves, Mayor


ATTEST:

Tina Keys, City Secretary

City Council

City of Brady, Texas

Agenda Action Form

AGENDA DATE:	4/17/18	AGENDA ITEM	7B
AGENDA SUBJECT:	Discussion, consideration and possible action regarding final Demolition Order 2018-23 for 607 East 2 nd Street (Public Hearing held 12/19/17).		
PREPARED BY:	Peter Lamont	Date Submitted:	4/12/18
EXHIBITS:	Demolition Order 2018-23 Photos of Property		
BUDGETARY IMPACT:	Required Expenditure:	\$1,350.00	
	Amount Budgeted:	\$30,000.00	
	Appropriation Required:	\$00.00	
CITY MANAGER APPROVAL:			

SUMMARY:	<p>This property is located on the Northwest side of Brady and has not had utilities connected since March 06, 2003.</p> <p>Owners: Josephine Medrano</p> <p>Last Known Address: 104 Harbor Drive</p> <p>Property Taxes: Current</p> <p>Amount of Tax Lien: \$2,030.00</p> <p><u>Action taken:</u></p> <p>July 20, 2015 – Complaint received regarding high grass and weeds. Carey McBride closed for voluntary compliance.</p> <p>June 22, 2016 – Complaint received for dilapidated structure and high grass and weeds. There are no notes in the Comcate system. It was closed for Property Background Info.</p> <p>December 4, 2017 – House posted with letter to owner and “DO NOT ENTER” sign</p> <p>December 5, 2017 – Letter sent certified mail to owner</p> <p>December 6, 2017 – Public hearing notice posted in the newspaper</p> <p>December 12, 2017 – The City Council held a public hearing and continued discussions until January to allow time for repairs to be made.</p> <p>January 16, 2018 – Council granted 90 days for continued repairs.</p> <p>April 12, 2018 – Staff visited property, property has been cleaned and the structure painted but structural issues remain.</p>
RECOMMENDED ACTION:	<p>It is recommended that City Council allow repairs to continue at 607 East 2nd Street and review again in 90 days.</p>

DEMOLITION ORDER 2018-23

AN ORDER OF THE CITY COUNCIL OF THE CITY OF BRADY, TEXAS TO THE OWNER OF THE PROPERTY LOCATED AT 607 EAST 2ND, BRADY, MCCULLOCH COUNTY, TEXAS WITH REGARD TO THE ABATEMENT OF THE SUBSTANDARD AND DANGEROUS PREMISES

WHEREAS, on December 5, 2017, the City provided the owner of the property located at 607 E. 2nd, Brady, Texas with notice, via certified mail, of a hearing to be held on December 19, 2017; and

WHEREAS, on December 19, 2017, the City Council conducted a public hearing concerning the structure located at 607 E. 2nd, Brady, Texas to determine whether to order the demolition or repair of the structure under Section 3.212 of the Brady Code of Ordinances (Dangerous Premises); and

WHEREAS, the City Council finds that all proper notices have been sent as required by City Ordinances; and

WHEREAS, based upon the evidence presented, the City Council finds that the Property is in violation of the ordinances regarding substandard structures under Section 3.207 of the City of Brady Code of Ordinances (Dangerous Premises); and

WHEREAS, the property owner, Josephine Medrano, did/did not appear at the hearing; and

WHEREAS, the City Council finds that the structure is unoccupied; and

WHEREAS, the City Council finds based on the evidence presented at the hearing that the structure contains nuisance conditions that constitute a hazard to the health, safety and welfare of the citizens and are likely to endanger persons and property; and

WHEREAS, the City Council takes notice of and incorporates all evidence presented, including photographs and the issuance of notices, for its consideration of this matter and incorporates the same into the body of this Order for all purposes; and

WHEREAS, based upon the evidence presented, the City Council finds that the Property is in violation of the Dangerous Premises Ordinance; and

WHEREAS, the City Council finds that the structure is dilapidated, substandard and/or unfit for human habitation, constitutes a hazard to the health, safety and welfare of the citizens and likely to endanger persons and property.

NOW THEREFORE, IT IS HEREBY ORDERED BY THE CITY COUNCIL OF THE CITY OF BRADY THAT:

(1) The foregoing recitals are hereby found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes and findings of fact.

(2) The structure located at 607 E. 2nd, Brady, Texas, Brady, Texas satisfies one or more of the substandard and dangerous conditions set forth in Section 3.204 of the Brady Code of Ordinances (Dangerous Premises). Specifically, Subsections, (1) The building or structure is liable to partially or fully collapse, (4) The foundation or the vertical or horizontal supporting members are twenty-five percent or more damaged or deteriorated (a portion of the structure only), (7) The structure of any part thereof has been damaged by fire, water, earthquake, wind, vandalism, or other cause to such an extent that it has become dangerous to the public, health, safety and welfare, (10) The structure, because of its condition, is unsafe, unsanitary, or dangerous to the health, safety or general welfare of the city's citizens including all conditions conducive to the harboring of rats or mice or other disease carrying animals or insects reasonably calculated to spread disease, (12) The structure is unsafe, unsanitary or dangerous to the health, safety and general welfare of the city's citizens due to a nuisance that constitutes an unsanitary condition on property as defined in Chapter 8 of the city code, of Section 3.207 of the Code of Ordinances have been violated. Therefore, the City is authorized to demolish the building under Section 3.210 of the City Code of Ordinances

(3) The owner is hereby ordered to demolish the structure located at 607 E. 2nd, Brady, Texas by no later than ninety (90) days from the date of this Order, which is March 18, 2018; and

(4) This property will be inspected for compliance with this order on March 18, 2018. If the owner fails to demolish and remove the building before March 18, 2018, the City will demolish and remove the building and assess the expenses against the lot, tract, or parcel of land or the premises upon which such expense was incurred.

It is specifically determined that the recitals in this order are incorporated by reference as findings of fact and that the meeting that the City Council passed this order was open to the public, and that the public notice of the time, place, and purpose of the meeting was given as required by the Texas Open Meetings Act.

ORDERED THIS _____ DAY OF _____ 2018.

Anthony Groves, Mayor

Attest: _____
Tina Keys, City Secretary


607 E. 2nd St



City Council

City of Brady, Texas

Agenda Action Form

AGENDA DATE:	4/17/18	AGENDA ITEM	7.C.
AGENDA SUBJECT:	Discussion, consideration, and possible action regarding final Demolition Order 2018-15 for <u>1308 North College Street</u> (Public Hearing held 10/17/17)		
PREPARED BY:	Peter Lamont	Date Submitted:	4/12/18
EXHIBITS:	Photos of Property		
BUDGETARY IMPACT:	Required Expenditure:	\$1,800.00	
	Amount Budgeted:	\$30,000.00	
	Appropriation Required:	\$00.00	
CITY MANAGER APPROVAL:			

SUMMARY:

This property is located on the Northwest side of Brady and has not had utilities connected since June 30, 1998.

Owners: Joseph & Annette Berman

Last Known Address: 3509 Haltom Rd., Fort Worth, TX 76117

Property Taxes: \$0.00 – Taxes have been paid since last review

Amount of Tax Lien: \$2,480.00

Action taken:

July 09, 2015 - Property was given a violation notice for Weeds and Vegetation and Junked Vehicle. The weeds were abated but the junked vehicle remained.

May 13, 2016 - Property owner was issued a violation notice for Weeds and Vegetation.

May 25, 2016 - A citation was issued to the property owner.

November 30, 2016 - Case was closed for compliance.

September 28, 2017 - The structure was inspected and pictures were taken to determine if this was a dangerous premise. Kim Davee, Code Enforcement Officer, has determined the building does meet the standards of a dilapidated/dangerous premises.

October 2, 2017 - A public hearing notice was sent via certified mail to the property owner at the address on file with the McCulloch County Appraisal District.

October 4, 2017 - A public hearing notice was published in the newspaper.

October 17, 2017 – A public hearing was held and time was given to allow the owner to provide a timeline for repairs.

January 16, 2018 – The owner had made progress towards repairing the property, Council authorized an additional 90 days for the work to continue.

April 4, 2018 – Ms. Berman contacted staff stating she was attempting to get additional funding for repairs.

April 12, 2018 – Staff visited the property, no signs of further improvement.

The structure at this property is in violation of the following subsections of Section 3.207 of the Code of Ordinances:

government.

(8) The structure does not have adequate light, ventilation, or sanitation facilities as required by the city.

(10) The structure, because of its condition, is unsafe, unsanitary, or dangerous to the health, safety or general welfare of the city's citizens including all conditions conducive to the harboring of rats or mice or other disease carrying animals or insects reasonably calculated to spread disease.

(11) The structure is unsafe, unsanitary or dangerous to the health, safety and general welfare of the city's citizens due to failure to comply with any provision in Chapter 13 of the city code ("Utilities").

(12) The structure is unsafe, unsanitary or dangerous to the health, safety and general welfare of the city's citizens due to a nuisance that constitutes an unsanitary condition on property as defined in Section 8.106 of the city code.

RECOMMENDED ACTION:

It is recommended that City Council allow 30 days for the owner to secure funding.

DEMOLITION ORDER 2018-15

AN ORDER OF THE CITY COUNCIL OF THE CITY OF BRADY, TEXAS TO THE OWNER OF THE PROPERTY LOCATED AT 1308 NORTH COLLEGE, BRADY, MCCULLOCH COUNTY, TEXAS WITH REGARD TO THE ABATEMENT OF THE SUBSTANDARD AND DANGEROUS PREMISES

WHEREAS, on October 3, 2017, the City provided the owner of the property located at 1308 North College, Brady, Texas with notice, via certified mail, of a hearing to be held on October 17, 2017; and

WHEREAS, on October 17, 2017, the City Council conducted a public hearing concerning the structure located at 1308 North College, City of Brady, Texas to determine whether to order the demolition or repair of the structure under Section 3.212 of the Brady Code of Ordinances (Dangerous Premises); and

WHEREAS, the City Council finds that all proper notices have been sent as required by City Ordinances; and

WHEREAS, based upon the evidence presented, the City Council finds that the Property is in violation of the ordinances regarding substandard structures under Section 3.207 of the City of Brady Code of Ordinances (Dangerous Premises); and

WHEREAS, the property owners, Joseph and Annette Berman, did/did not appear at the hearing; and

WHEREAS, the City Council finds that the structure is unoccupied; and

WHEREAS, the City Council finds based on the evidence presented at the hearing that the structure contains nuisance conditions that constitute a hazard to the health, safety and welfare of the citizens and are likely to endanger persons and property; and

WHEREAS, the City Council takes notice of and incorporates all evidence presented, including photographs and the issuance of notices, for its consideration of this matter and incorporates the same into the body of this Order for all purposes; and

WHEREAS, based upon the evidence presented, the City Council finds that the Property is in violation of the Dangerous Premises Ordinance; and

WHEREAS, the City Council finds that the structure is dilapidated, substandard and/or unfit for human habitation, constitutes a hazard to the health, safety and welfare of the citizens and likely to endanger persons and property.

NOW THEREFORE, IT IS HEREBY ORDERED BY THE CITY COUNCIL OF THE CITY OF BRADY THAT:

(1) The foregoing recitals are hereby found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes and findings of fact.

(2) The structure located at 1308 North College Brady, Texas satisfies one or more of the substandard and dangerous conditions set forth in Section 3.204 of the Brady Code of Ordinances (Dangerous Premises). Specifically, Subsections (choose 1 – 12) of Section 3.207 of the Code of Ordinances have been violated. Therefore, the City is authorized to demolish the building under Section 3.210 of the City Code of Ordinances

(3) The owner is hereby ordered to demolish the structure located at 1308 North College, Brady, Texas by no later than ninety (90) days from the date of this Order, which is January 15, 2018; and

(4) This property will be inspected for compliance with this order on January 15, 2018. If the owner fails to demolish and remove the building before January 15, 2018, the City will demolish and remove the building and assess the expenses against the lot, tract, or parcel of land or the premises upon which such expense was incurred.

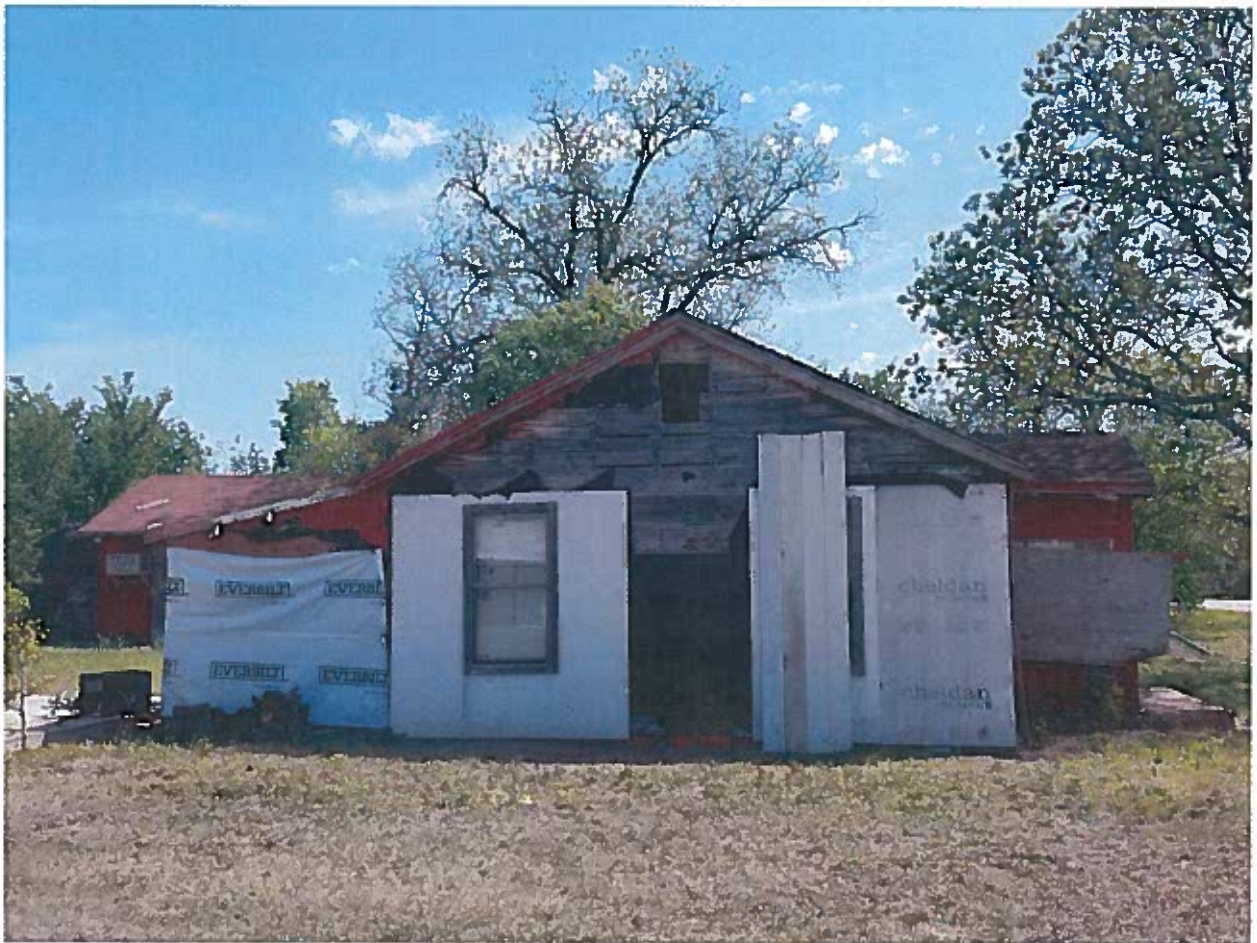
It is specifically determined that the recitals in this order are incorporated by reference as findings of fact and that the meeting that the City Council passed this order was open to the public, and that the public notice of the time, place, and purpose of the meeting was given as required by the Texas Open Meetings Act.

ORDERED THIS _____ DAY OF _____ 2018.

Anthony Groves, Mayor

Attest: _____
Tina Keys, City Secretary


1308 N College



City Council

City of Brady, Texas

Agenda Action Form

DATE:	4/17/18	AGENDA ITEM	7.D.
AGENDA SUBJECT:	Discussion, consideration, and possible action Fact Sheet for the 15 Charter Amendments Proposed.		
PREPARED BY:	K Lenoir	Date Submitted:	4/13/18
EXHIBITS:	Proposed Fact Sheet for 2018 Charter Revisions		
BUDGETARY IMPACT:	Required Expenditure:		\$0
	Amount Budgeted:		\$0
	Appropriation Required:		\$0
CITY MANAGER APPROVAL:			
SUMMARY:			
RECOMMENDED ACTION:			

CITY OF BRADY
FACT SHEET FOR 2018 CHARTER REVISIONS PROPOSED – 15 PROPOSITIONS (A TO O)

Proposition A amends Section 3.01 to correct grammatical errors and to change the terms and term limits for Mayor and City Council from three (3) consecutive terms of three (3) years each with a layout of three (3) years to three (3) consecutive terms of four (4) years each with a layout of one (1) year. The changes in term length would take place during each new election for the next 3 years.

In the event **Proposition A** is approved by the voters on May 5, 2018, Section 3.01 shall read as follows:

Section 3.01 Number, Selection, Term and Transition:

The legislative and governing body of the City shall consist of a Mayor and five (5) Council Members and shall be known as the "Council of the City of Brady, Texas". The Mayor and Council Members shall be elected from the City at large. The places on the Council shall be the Mayor and places One (1) through Five (5), consecutively.

The terms of the Mayor and Council Members shall be limited to three (3) consecutive terms of four (4) years. With a layout of one (1) year, members could again be reelected for three (3) consecutive terms. There shall be no more than a total of three (3) consecutive terms in any position of Council Members or Mayor without a layout of one (1) year period. There shall be two (2) Council Members of the Council elected each election year.

The Mayor and each Council Member shall serve until a successor is elected to serve. Regular terms of office shall commence at the first regular Council meeting following the uniform May Election Date of each year.

Proposition B amends Section 3.02 to delete "his," to include language from the Texas Election Code, and to comply with State law.

In the event **Proposition B** is approved by the voters on May 5, 2018, Section 3.02 shall read as follows:

Section 3.02 Qualifications:

The Mayor and each Council Member shall, on the date of election, have the following qualifications:

- (1) Be a citizen of the United States;
- (2) Be a resident of the City of Brady for at least twelve (12) consecutive months prior to election day and must remain a resident of the City throughout the elected term;
- (3) Be a registered voter of the State of Texas;
- (4) Be 21 years of age or older;
- (5) Have no felony convictions; and
- (6) Not be found mentally incapacitated by a court having jurisdiction.

CITY OF BRADY
FACT SHEET FOR 2018 CHARTER REVISIONS PROPOSED – 15 PROPOSITIONS (A TO O)

Proposition C amends Section 3.04 to increase the compensation of Mayor from \$100.00 to \$300.00 per month, the Mayor Pro Tem from \$60.00 to \$180.00 per month, and other Council Members from \$50.00 to \$150.00 per month. This is the average pay of 11 area communities that were reviewed and recommended by the Charter Review Commissioners. This change would be effective June 1, 2018 with a FY2018 budget amendment.

In the event **Proposition C** is approved by voters on May 5, 2018, Section 3.04 shall read as follows:

Section 3.04 Compensation:

The Mayor shall be paid three-hundred dollars (\$300.00) per month. The Mayor Pro-Tem shall be paid one-hundred eighty dollars (\$180.00) per month. Each other Council Member shall be paid one-hundred fifty dollars (\$150.00) per month. These amounts are not intended to be salaries for services rendered but compensation for routine expenses. This compensation may be reviewed by the Council at five (5) year intervals and be adjusted at the will of the Council; except that no member shall be paid an increased amount during the term of office in which the change was approved. In addition, each shall be paid for any actual and necessary expense incurred while in the discharge of the non-routine duties of the office upon presentation of an itemized statement of such expense to the Council. No member shall hold or exercise more than one (1) paid civil office.

Proposition D amends Section 3.09 to clarify meeting dates and to update public notice requirements in conformance with State law. This section was rewritten by the Charter Commission to improve clarity.

In the event **Proposition D** is approved by voters on May 5, 2018, Section 3.09 shall read as follows:

Section 3.09 Meetings:

The Council shall hold at least two (2) regular meetings each month and as many additional (special) meetings as necessary to transact the business of the City and citizens.

Regular and Executive Session Meetings: The Council shall fix by ordinance the dates and times of the regular meetings, and such meetings must be at least two (2) weeks apart. Executive Session Meetings (closed to the public) shall also be permitted in accordance with the Open Meetings Act. For Regular Meetings and subsequent Executive Session Meetings, public notice shall be given by posting an agenda in accordance with the Open Meetings Act, Chapter 551, Tex. Gov't. Code.

Special Meetings: Special (additional) meetings of the Council shall be held if called by the Mayor or by a majority of the Council Members. Special Meetings shall be open to the public, and public notice shall be given upon no less than seventy-two (72) hours notice by posting an agenda in accordance with the Open Meetings Act, Chapter 551, Tex. Gov't. Code.

Emergency Meetings: In case of an urgent need to meet regarding a public emergency affecting life, property or the public peace, or essential, time-sensitive City business requiring a response in less than seventy-two (72) hour response, the Council may convene for an Emergency Meeting. In the case of an Emergency Meeting, the subjects to be discussed (when applicable) must be posted in City Hall at least two (2) hours before the Emergency Meeting is convened.

CITY OF BRADY
FACT SHEET FOR 2018 CHARTER REVISIONS PROPOSED – 15 PROPOSITIONS (A TO O)

Meeting Agendas: The Mayor shall approve all agendas to be posted but shall not approve an agenda which does not specify the subjects to be discussed in an executive session. Any two (2) Council Members may require the Mayor to include additional subjects, for which notice must be posted in accordance with the Open Meetings Act.

Proposition E amends Section 3.12 to change when roll call votes are required and made changes to the oath of office. This was revised to clarify rules for Council Members and the public on how votes are taken at City Council meetings.

In the event **Proposition E** is approved by the voters on May 5, 2018, Section 3.12 shall read as follows:

Section 3.12 Rules of Procedures:

The Council shall, by ordinance, determine its own rules and order of business except that citizens of the City shall have a reasonable opportunity to be heard at any meeting in regard to any matter. Minutes shall be kept by the City Secretary for all meetings and all such minutes shall be complete so as to provide a public record of the transaction of the Council meeting. The minutes shall record the vote of the Council Members on all issues voted upon. All minutes must be approved by Council at the next regular Council meeting and the approved minutes shall be attested to by the presiding officer and the City Secretary. Such minutes so approved shall be filed by the Secretary and become archives of the City.

The ordinance shall require all newly elected officials, prior to being sworn in, read and be familiar with this Charter, the City code of ordinances, the current City budget, the file of resolutions, and any other records or documents as the Council deems appropriate for orientation. Each elected official shall take the oath of office as prescribed by state law and further affirm the following: "I have read and will uphold and abide by the articles and sections of the City Charter and the ordinances of this City." Prior to the second Council meeting of any newly elected official, the City Manager shall conduct a briefing for orientation of the new official.

Proposition F amends Section 3.16 to allow ordinances to be passed at two scheduled meetings under exceptional circumstances and to eliminate the need to require a vote to read only the caption of the ordinance. This will give the City Council some options for citizen items with pressing deadlines, such as closing on properties that are sold. Due to the two readings required only at the two regular meetings, it can take up to 6 weeks to approve closure of an alley or easement discovered in a title search.

In the event **Proposition F** is approved by voters on May 5, 2018, Section 3.16 shall read as follows:

Section 3.16 Ordinances:

The Council shall legislate by ordinance and the enacting clause of every ordinance shall read: "BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BRADY, TEXAS."

An ordinance must be enacted: whenever the purpose is to regulate persons and property; whenever there is imposed a penalty, fine, forfeiture, or tax; whenever the purpose is to set a rate paid by consumers; whenever an ordinance is required by State law or the Charter; or when an ordinance is being amended.

CITY OF BRADY
FACT SHEET FOR 2018 CHARTER REVISIONS PROPOSED – 15 PROPOSITIONS (A TO O)

An ordinance must be enacted to legally commit the City to any contract that: (1) affects rates for services or utilities, and/or (2) that will in any manner require the expenditure of City funds either currently or in the future. Expenditures shall be clearly defined in monetary terms in all contracts. No such ordinance shall be enacted as an emergency ordinance. This provision shall not apply to contracts for professional services as prescribed in Section 13.16 General Provisions/Definitions.

The form of all ordinances shall include in the following order:

- (a) A unique number to be used for indexing and filing.
- (b) A descriptive caption consisting of a concise summary of the subject, any penalties provided for its violation and whether the ordinance was passed as an emergency as provided in Section 3.17 Emergency Ordinances.
- (c) A preamble is optional but should be used whenever the Council desires to define the reason for the ordinance.
- (d) The ordaining clause.
- (e) The body of the ordinance.
- (f) A final statement, "PASSED AND APPROVED THIS ____ DAY OF _____," and the signature blocks. All ordinances must be signed by the Mayor, Mayor Pro Tem, or any two (2) Council Members. The City Secretary shall attest to all signatures.

Each ordinance, except when deemed an emergency, shall be read and considered at two (2) scheduled meetings of the Council. The Council may dispense with full readings provided the caption is read and the ordinance was distributed to all Council Members at least two (2) days prior to the meeting.

Each ordinance shall be submitted in writing prior to the meeting at which it is introduced. The ordinance may be modified or amended by the Council at any meeting when it is read and considered; except it cannot be changed at the meeting when it is finally voted upon. All ordinances, duly passed, shall be filed and maintained by the City Secretary as prescribed by Section 4.07 City Secretary. Unless prescribed otherwise, an ordinance shall become effective on the fourth day following passage.

Except as otherwise provided by law or this Charter, the City Secretary shall give notice of the enactment of every ordinance imposing any penalty, fine or forfeiture for violation of any of its provisions and of every other ordinance required by law to be published by causing the ordinance or its caption to be published in the official newspaper at least one (1) time within ten (10) days after final passage thereof. The ordinance shall take effect ten (10) days after the date of such publication. Any Emergency Ordinance shall become effective upon passage as provided in Section 3.17 Emergency Ordinances.

Proposition G amends Section 4.02 to clarify provisions and remove the requirement that a department head must have Council approval to be appointed or removed. The Council-City Manager form of government that Brady operates under, requires the city manager to hire department heads, as budgeted by City Council.

In the event **Proposition G** is approved by voters on May 5, 2018, Section 4.02 shall read as follows:

CITY OF BRADY
FACT SHEET FOR 2018 CHARTER REVISIONS PROPOSED – 15 PROPOSITIONS (A TO O)

Section 4.02 Administrative Departments:

There shall be such administrative departments as established in this Charter or by ordinance.

The Council shall have power by ordinance to establish administrative departments or offices not provided in this Charter. The Council may discontinue, redesignate, or combine any of the departments and/or administrative offices established by ordinance. No changes shall be made by the Council in the organization of the City until the recommendations of the City Manager have been heard and approved. A department head shall be appointed and can be removed from office by the City Manager.

Job duties shall be established for each Department Head by the City Manager. The job duties shall be furnished to each employee in writing. Each employee shall be evaluated by the City Manager and reviewed by the City Council no less than annually.

The head of each department shall have supervision and control over their department, and shall establish job descriptions and initiate evaluations and submit the evaluations annually for review by the City Manager.

Proposition H amends only the Submission paragraph in Section 6.03 to clarify when the draft budget and proposed budget is to be submitted to Council.

In the event Proposition H is approved by voters on May 5, 2018, Section 6.03, Submission paragraph of shall read as follows:

Section 6.03 Annual Budget:

Submission. The City Manager shall submit a draft budget on or before the thirtieth (30) day of June of each year. Council shall review the draft budget and revise it as deemed appropriate prior to the proposed budget. The City Manager shall submit to the Council a proposed budget and accompanying message by the first council meeting in August. The Council shall review the proposed budget and revise it as deemed appropriate prior to general circulation for public hearing.

Proposition I amends Section 6.04 to clarify which and when reports by the Finance Officer are required to be provided to Council.

In the event Proposition I is approved by voters on May 5, 2018, Section 6.03 shall read as follows:

Section 6.04 Administration of Budget:

Payments and Obligations Prohibited. No payment shall be made or obligation incurred except in accordance with appropriation duly passed, and unless the Finance Officer first certifies there is a sufficient unencumbered balance and sufficient funds are, or will be available to meet the obligation when it comes due and payable. If funds are not currently available to make an appropriate payment, but will become available within the fiscal year, the Finance Officer may request the Council for authority to borrow money to make payment provided that the money will be repaid by the end of the fiscal year. Any authorization of payment or incurring of obligation in violation of the provisions of this Charter shall be void and any payment made illegal. Such action shall be the cause for removal of any officer who, not acting in good faith, knowingly authorized or made such payment or incurred such

CITY OF BRADY
FACT SHEET FOR 2018 CHARTER REVISIONS PROPOSED – 15 PROPOSITIONS (A TO O)

obligations.

However, this prohibition shall not be interpreted to prevent the making or authorizing of payments or making of contracts for capital expenditures. These payments may be financed wholly or partly by the issuance of bonds, time warrants, certificates of indebtedness, certificates of obligation or other similar evidence of indebtedness. Nor may they prevent the making of any contract or lease providing for payments beyond the end of the fiscal year, provided that action is made or approved by ordinance. Section 6.06 Borrowing to Meet Emergency Appropriations and Section 6.07 Borrowing in Anticipation of Property Taxes discuss additional borrowing provisions. Borrowing Provisions for capital expenditures are detailed in ARTICLE X. BONDS, Section 10.01.

Financial Reports. In the event there is no Department of Finance, the City Manager, with approval of the Council, shall designate a person as Finance Officer for the City. The Finance Officer shall be responsible to the City Manager and the Council for preparing all reports.

Some Additional Duties of the Finance Officer. The Finance Officer shall provide Council with monthly financial reports showing the financial condition of the City. The monthly financial reports may be provided electronically, posted on city website, and are due prior to the second regularly scheduled meeting each month. In addition, the Finance Officer shall also present Council with quarterly financial reports for quarters ending December 31 (Q1), March 31 (Q2), June 30 (Q3), and September 30 (Q4). The quarterly financial reports shall be presented to Council during the second regularly scheduled City Council meeting of the month after the end of each quarter (Quarter 1 – January; Q2 – April; Q3 – July; Q4 – Year end November).

These financial reports shall include the following: Balance Sheet, Revenue and Expenditure Statement in summary form for the preceding month, Year-to-Date Expenditure Statement for each department, detailed statement of each category of Revenue and Expense by department, and an analysis of all funds invested including rates, and any other report requested by Council. The financial reports and records of the City shall be maintained on a modified accrual basis to support this type of financial management.

Proposition J amends Section 6.05 to clarify that changes to the budget can be made to the fullest extent allowed by State law.

In the event **Proposition J** is approved by voters on May 5, 2018, Section 6.03 shall read as follows:

Section 6.05 Amendment and Supplemental Budgets:

In accordance with State Law, the City Council may make changes in the budget for municipal purposes. Emergency expenditures may be necessary to protect public health, safety or welfare. These emergency expenditures may be authorized to meet conditions which were not anticipated in the original budget. They shall be authorized by a majority of the Council Members present as provided in Section 3.17 Emergency Ordinances. Supplements and amendments shall be approved by ordinance as provided in Section 3.16 Ordinances and Section 3.17 Emergency Ordinances and shall be filed with the original budget. Borrowing to meet deficit spending is provided in Section 6.06 Borrowing to Meet Emergency Appropriations.

CITY OF BRADY
FACT SHEET FOR 2018 CHARTER REVISIONS PROPOSED – 15 PROPOSITIONS (A TO O)

Proposition K referencing Section 6.10 shall be removed to reduce redundancy and inefficiencies as budgets, audits, and expenditures are already posted on the city website. Charter Review Commissioners recommended removing this section due to the numerous redundancy reviews and approvals for spending currently in place by state law and city policies.

In the event Proposition K is approved on May 5, 2018, Section 6.10 of the Charter shall be deleted. "Section 6.10 Reserved"

Proposition L amends Section 6.12 to change the deadline for the City Manager to provide the non-designated funds report to Council from 30 days to 60 days.

In the event Proposition L is approved on May 5, 2018, Section 6.10 shall read as follows:

Section 6.12 Appropriation of Funds:

Within sixty (60) days after the close of each fiscal year, the City Manager shall report to the Council all non-designated funds. The Council shall designate such funds as appropriated funds for a specific purpose including appropriate reserves. The budget may be amended to reflect this designation of funds.

Proposition M amends Section 7.02 to clarify the elected office and require each candidate running for a place on City Council to pay a filing fee of \$100 or submit a petition of 100 qualified voters of the City. This requirement is to reduce last minute filings that are not serious, possibly adding an election cost of up to \$8000.

In the event Proposition M is approved on May 5, 2018, Section 7.02 shall read as follows:

Section 7.02 Filing for Office:

Each candidate filing for a place on the City Council ballot shall meet the following qualifications:

- (1) Have all the qualifications for a Council Member as described in Section 3.02.
- (2) An incumbent seeking reelection shall file for the same place presently serving.
- (2) No candidate may file for more than one (1) office or place per election.
- (3) No candidate may withdraw from an election and file for another office or place at the same election.
- (4) Each candidate shall file such application as required by State Election Laws.

CITY OF BRADY
FACT SHEET FOR 2018 CHARTER REVISIONS PROPOSED – 15 PROPOSITIONS (A TO O)

- (5) Each candidate shall pay a filing fee of \$100 or submit a petition of 100 qualified voters of the City of Brady.

Proposition N amends Section 7.02 to clarify the elected office and to allow an incumbent to seek reelection for any place on City Council.

In the event Proposition M is approved on May 5, 2018, Section 7.02 shall read as follows:

Section 7.02 Filing for Office:

Each candidate filing for a place on the City Council ballot shall meet the following qualifications:

- (1) Have all the qualifications for a Council Member as described in Section 3.02.
- (2) No candidate may file for more than one (1) office or place per election.
- (3) No candidate may withdraw from an election and file for another office or place at the same election.
- (4) Each candidate shall file such application as required by State Election Laws.

Proposition O amends Section 12.15 to clarify that a City-Owned Utility may be sold or leased only if approved by a majority vote of the qualified voters of the City voting at an election for that purpose.

In the event that Proposition O is approved on May 5, 2018, Section 12.15 shall read as follows:


Section 12.15 Election Required for City-Owned Utilities:

In accordance with State law, no City-owned electric utility, natural gas system, water system, sewer system, park or swimming pool shall ever be sold or leased in whole or in part without authorization by a majority vote of the qualified voters of the City voting at an election held for that purpose, nor shall the same be encumbered except as authorized by State law and this Charter. Such determination to sell, lease, or encumber such systems or facilities in whole or in part shall be ascertained at an election which shall be held in accordance with the laws applicable to the issuance of municipal bonds by the City. Any encumbrance herein authorized shall be payable only from revenues derived from said system.

City Council

City of Brady, Texas

Agenda Action Form

DATE:	4/17/18	AGENDA ITEM	7.E.
AGENDA SUBJECT:	Discussion, consideration, and possible action regarding application of Oncor Electric Delivery Company LLC for approval of a Distribution Cost Recovery Factor filed with the Public Utility Commission.		
PREPARED BY:	K Lenoir	Date Submitted:	4/9/18
EXHIBITS:	April 5, 2018 Oncor Letter		
BUDGETARY IMPACT:	Required Expenditure:		\$0
	Amount Budgeted:		\$0
	Appropriation Required:		\$0
CITY MANAGER APPROVAL:			

SUMMARY:

Since Oncor is a Brady franchise and provides some electric service in the City of Brady, any Public Utility Commission (PUC) of Texas applications are required to be submitted to the City of Brady for public review and comments. This application was filed for a Distribution Cost Recovery Factor fee increase for Oncor services.

Oncor has asked that the City of Brady take "no action" so that the PUC can adjust the rates statewide.

In the past, Sharyland Electric had requested a Resolution stating that the City of Brady City Council deny the increase with the same outcome that the PUC will set the rates statewide.

But in this case, Oncor is requesting no action by City Council, which denies the increase and the PUC will set the rate increase statewide.

RECOMMENDED ACTION:

As requested by Oncor, take no action.



Stephen N. Ragland
Vice President
Regulatory

April 5, 2018

City of Brady
201 E Main Street
Brady, TX 76825

To the Honorable Mayor for the City of Brady:

Pursuant to PURA § 36.210 and 16 Tex. Admin. Code § 25.243(c)(1)(B), please find enclosed the Application of Oncor Electric Delivery Company LLC for Approval of a Distribution Cost Recovery Factor Pursuant to 16 Tex. Admin Code § 25.243 ("Application") being filed today with the Public Utility Commission of Texas ("Commission"). This Application is also being filed today with Oncor's other original jurisdiction municipalities and affects all customers served by Oncor. Although addressed to the Commission, the enclosed Application should be treated as if addressed directly to your municipality's governing body as the regulatory authority with original jurisdiction over Oncor's rates, operations, and services within your municipality's limits.

Oncor is requesting that the governing body of your municipality take action on this Application as expeditiously as possible. If the governing body does not act within 60 days of this filing, the Application and rates requested therein will be deemed denied, appealed to and consolidated with Oncor's proceeding before the Commission. Upon the appeal, your municipality would have standing as a party to participate fully in the Commission proceeding.

Please do not hesitate to contact me if you have any questions concerning this filing.

Very truly yours,

A handwritten signature in black ink that reads "Stephen N. Ragland". The signature is written in a cursive, flowing style.


Oncor
1616 Woodall Rodgers Freeway
Dallas, Texas 75202
Tel: 214.486.5255
stephen.ragland@oncor.com

City Council City of Brady, Texas Agenda Action Form

AGENDA DATE:	4-17-18	AGENDA ITEM	7.F.
AGENDA SUBJECT:	Discussion, consideration, and possible action regarding an award of a Buy Board bid for a Backhoe/Loader (\$91,983.00) .		
PREPARED BY:	G. Jacobson and S. Miller / L.Remini	Date Submitted	4-10-18

EXHIBITS:	Decision Packet Summary with Write-up Equipment Specification Sheet
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BUDGETARY IMPACT:	Required Expenditure:	\$91,983.00
	Amount Budgeted:	\$93,000.00
	Appropriation Required:	\$0.00

CITY MANAGER APPROVAL:	
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SUMMARY:
 City staff diligently organized a seal bid offering for two (2) pieces of equipment that included a backhoe/loader (\$85,000) and a haul trailer (\$8,000) approved by Council for purchase in the FY 18 budget year. Bids were advertised through the local newspaper and direct contact to area vendors. Sealed bids were received on April 4, 2018 and opened with two bids received. The following Bid Summary and Bid Tabulation is offered:

**SEAL BID OPENING SUMMARY SHEET
CITY OF BRADY
PROJECT: Purchase on one (1) Backhoe/Loader Equipment per specifications**

Sealed Bid Due Date: Wednesday, April 4, 2018 3:00 p.m.

Item No.	Vendor	Addendum No. 1	Signed Bid Quotation Form	Total Bid Price Item 1 - 2	Comment
1	ASCO Equipment (asco.equipment@ascoeq.com)				
2	Cooper Equipment Company (georgecooper@sbglobal.net)				
3	H & V Equipment Services, Inc. (ydelgado@hvequipment.com)				
4	Kirby-Smith Machinery (estevens@kirby-smith.com)				
5	Warren Cat (bill.thomas@warrencat.com)			\$114,196.00	
6	Yellowhouse Machinery Co. (londonb@yellowhouse.us)			\$106,383.00	3/0 SL
7					
8					
9					
10					

SL

Bid Tabulation

Description/Vendor	Yellowhouse Machinery Co., San Angelo	Warren CAT, San Angelo
Backhoe/Loader heavy duty classification	\$91,983.00	\$114,191.00
Carry/Haul Trailer heavy duty	\$14,400.00	-- no bid --
TOTAL BID PRICE	\$106,383.00	\$114,191.00

City staff is recommending the purchase of the backhoe/loader **only** in this budget year due to cost limits established in the FY 18 budget. Although a crew leader has not be retained to assist with oversight, a work crew is on staff that can put the backhoe/loader to use at this time. Staff will recommend the purchase of a haul trailer in the FY 19 budget to maximize the life of the backhoe/loader.

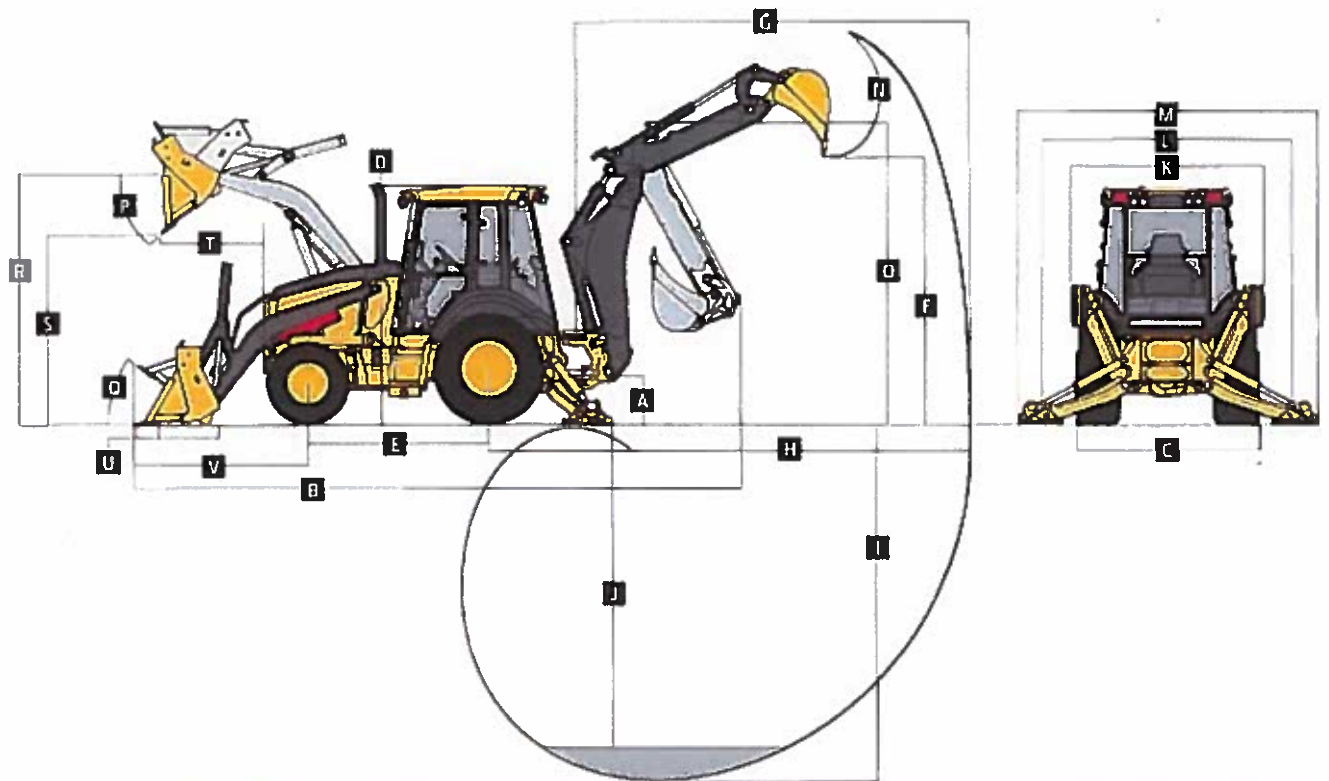
RECOMMENDED ACTION:

City staff recommends the Council award the purchase of a **John Deere 310SL Backhoe/Loader** in the amount of **\$91,983.00** from Yellowhouse Machinery Co., San Angelo, Texas.

EXHIBIT

310SL

Overall Dimensions		310SL
A	Ground Clearance, Minimum	330 mm (13 in.)
B	Overall Length, Transport	7.28 m (23 ft. 11 in.)
C	Width Over Tires	2.18 m (7 ft. 2 in.)
D	Height to Top of ROPS/Cab	2.79 m (9 ft. 2 in.)
E	Length from Axle to Axle	
	Non-Powered Front Axle	2.16 m (7 ft. 1 in.)
	MFWD Axle	2.19 m (7 ft. 2 in.)



Backhoe Dimensions and Performance

Backhoe specifications are with 610-mm x 0.21-m³ (24 in. x 7.5 cu. ft.) bucket; dipper lift specs are with a boom angle of 65 deg.

Bucket Range	305–762 mm (12–30 in.)		
Digging Force			
Bucket Cylinder	55.0 kN (12,356 lb.)		
With Heavy-Duty Cylinder Option	67.8 kN (15,254 lb.)		
Crowd Cylinder	36.6 kN (8,229 lb.)		
Swing Arc	180 deg.		
Operator Control	2 levers		
	With Standard Backhoe	With Optional Extendable Dipperstick	
		Retracted	Extended
F Loading Height, Truck Loading Position	3.43 m (11 ft. 3 in.)	3.55 m (11 ft. 8 in.)	4.17 m (13 ft. 8 in.)
G Reach from Center of Swing Pivot	5.52 m (18 ft. 1 in.)	5.62 m (18 ft. 5 in.)	6.62 m (21 ft. 9 in.)
H Reach from Center of Rear Axle	6.58 m (21 ft. 7 in.)	6.68 m (21 ft. 11 in.)	7.68 m (25 ft. 2 in.)
I Digging Depth (SAE maximum)	4.34 m (14 ft. 3 in.)	4.48 m (14 ft. 8 in.)	5.53 m (18 ft. 2 in.)
J Digging Depth (SAE)			
610-mm (2 ft.) Flat Bottom	4.31 m (14 ft. 2 in.)	4.44 m (14 ft. 7 in.)	5.49 m (18 ft. 0 in.)
2440-mm (8 ft.) Flat Bottom	3.97 m (13 ft. 0 in.)	4.11 m (13 ft. 6 in.)	5.24 m (17 ft. 2 in.)
K Stabilizer Width, Transport	2.18 m (7 ft. 2 in.)	2.18 m (7 ft. 2 in.)	2.18 m (7 ft. 2 in.)
L Stabilizer Spread, Operating			
Standard Stabilizers	3.10 m (10 ft. 2 in.)	3.10 m (10 ft. 2 in.)	3.10 m (10 ft. 2 in.)
Long Stabilizers	3.45 m (11 ft. 4 in.)	3.45 m (11 ft. 4 in.)	3.45 m (11 ft. 4 in.)
M Stabilizer Overall Width, Operating			
Standard Stabilizers	3.53 m (11 ft. 7 in.)	3.53 m (11 ft. 7 in.)	3.53 m (11 ft. 7 in.)
Long Stabilizers	4.03 m (13 ft. 3 in.)	4.03 m (13 ft. 3 in.)	4.03 m (13 ft. 3 in.)

SUPPLEMENTAL DECISION PACKAGE **SUMMARY OF SELECTED DECISIONS BY PRIORITY**

Account Number	Line Item / Priority / Description		Page No.	Requesting Division	Program Cost	Program Status		
						Not Approved	Approved	Requirements
PROPOSED								
SEWER AND ELECTRIC FUND (20)								
20-5-22-401.00	1	Replace overhead electrical Line & poles - Wall St	34	Electric	215,000		215,000	
20-5-22-401.00	2	LCRA Project 4 - install voltage regulator - Airport	35	Electric	63,000		63,000	
20-5-22-401.00	3	LCRA Project 9 - add recloser feeding WWTP	36	Electric	37,000		37,000	
20-5-22-401.00	4	Replace 3 Air Switches	37	Electric	15,000		15,000	
20-5-22-401.00	5	LCRA Project 5 - install 3 phase tie switch	38	Electric	14,600		14,600	
20-5-22-401.00	6	LCRA Project 8 - replace recloser at 17th & Church St	39	Electric	15,000		15,000	
20-5-22-401.00	7	LCRA Project 11 - add 3 phase recloser	40	Electric	12,000	12,000		
20-5-22-401.00	8	LCRA Project 10 - add single phase recloser	41	Electric	6,000	6,000		
20-5-22-401.00	9	Engineering for LCRA projects		Electric	16,000		16,000	
					\$ 349,600	\$ 18,000	\$ 337,600	
WATER FUND (30)								
	1	Add 1 Full-time Crew Leader II Position & Equipment	42	W/ WW Dist	146,764		146,764	
		Market adjustment for payroll *	56	WWWW Dist			85	
					\$ 146,764	\$ -	\$ 146,849	
GAS FUND (40)								
	1	None						
					\$ -	\$ -	\$ -	
UTILITY SUPPORT FUND (50)								
	1	Add two (2) office spaces at Service Center	43	Utility Support	40,500		40,500	
	2	Replace PT position with FT Asst. to CM/DOF	44	Utility Support	9,714		9,714	
		Add drive-thru window and 1 Full-time employee	45	Utility Support	74,716	74,716		
					\$ 124,930	\$ 74,716	\$ 50,214	
SANITATION FUND (60)								
60-5-14-312.00	1	Replace Dumpster and Locking Mechanisms	46	Solid Waste	9,000		9,000	
60-5-14-203.00	2	Cost of Service Study	47	Solid Waste	20,000	20,000		
	3	Replace PT position with FT Compliance Coordinator	48	Solid Waste	22,399		22,399	
60-4-14-750.00	4	Landfill Passes - ONE YEAR ONLY	49	Solid Waste	10,000		10,000	Develop Approval Criteria
					\$ 61,399	\$ 20,000	\$ 41,399	
TOTAL UTILITY FUND REQUESTS					\$ 728,693	\$ 112,716	\$ 616,062	
ECONOMIC DEVELOPMENT CORPORATION FUND (90)								
90-5-90-300.00	1	Additional Travel for business recruitment		EDC	6,000		6,600	
					\$ 6,000	\$ -	\$ 6,600	
TOTAL EDC FUND REQUESTS					\$ 6,000	\$ -	\$ 6,600	

SUPPLEMENTAL DECISION PACKAGE

Fund : Water Utility		Department : Public Works		Date : 5/11/17	
Fund Number	30	Department Head : SMiller/GJacobson		Prepared By : SMiller/GJacobson	
Category:	5	Maintenance of Existing Program :		Department Rank :	
Division Number:	31	New/Expanded Program Request : X		City Manager Rank : 1	

Description:

1 - Full Time Water/Wastewater Crew Leader II at \$15.08 and promote current crew leader at \$.92 to Senior Foreman

Justification:


The addition of this proposed full time w/ww crew leader is to address the important matter of water and sewer line replacement in the city. As it stands now, the city water/wastewater crew is in a "reactionary state" meaning as problems arise they are solved and it's "on to the next one". The result is no proactive water or sewer line replacement effort is able to be staged and implemented. The addition of a full time crew leader allows a replacement job to be mobilized, constructed and finished with minimal to zero interruption. A new full time w/ww crew leader would have the knowledge base, licensing and "know how" to direct subordinate crew members and manage material & work flow. This frees up a smaller partial crew to handle service calls and minor leak repairs. A backhoe with trailer will need to be purchased to support additional work.

Salaries and Benefits			Capital / Commodities / Services			
JOB CLASSIFICATION	Amount	Description	Obj. Code	No.	Unit Cost	Total
101.00 REGULAR PAY	\$33,280	COMPUTER				
102.00 OVERTIME PAY		DESK				
107.00 CAR ALLOWANCE		VEHICLE				
110.00 HOSPITAL INSURANCE	\$11,415	CAPITAL OUTLAY - PROJECTS	401.00			
111.00 MUNICIPAL RETIREMENT	\$3,992	CAPITAL OUTLAY - VEHICLES & EQUIP	402.00			
112.00 WORKER'S COMP INS	\$800					
113.00 UNEMPLOYMENT INS	\$81	EMPLOYEE TRAINING	301.02	1	\$1,000	\$1,000
114.00 PAYROLL TAXES	\$2,596	UNIFORMS & ACCESSORIES	317.00	1	\$1,000	\$1,000
		HEAVY ROLLING STOCK	308.00	1	\$85,000	\$85,000
		HEAVY ROLLING STOCK	308.00	1	\$8,000	\$8,000
TOTAL	\$51,764					
			GRAND TOTAL			\$145,764

City Council

City of Brady, Texas

Agenda Action Form

AGENDA DATE:	4-17-2018	AGENDA ITEM	8.A
AGENDA SUBJECT:	February Monthly Financial and Utility Reports		
PREPARED BY:	Lisa Remini	Date Submitted:	4-13-2018
EXHIBITS:	Monthly Financial Report Fund Balance and Cash Reconciliation Investment Activity Operating Cash /Utility Billing History Sales Tax Report Motel Tax Collection and Distribution Report Utility Customer Service Reports		
BUDGETARY IMPACT:	Required Expenditure:	\$00.00	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$00.00	
CITY MANAGER APPROVAL:			

SUMMARY:	<p>Financial Reports for the sixth fiscal month (50%) of FY 18 – March 2018 have been emailed to you for review.</p> <p>Total Sales Tax collections are exceeding budget projections; and, for the month of March 2018 collections are \$7,936 (9%) more than March 2017 collections.</p> <p>The City Council approved a stipend of \$1,000 per month for an annual total of \$12,000 for the FY 18 to the Brady Volunteer Fire Department. Monthly expenditure data provided by the Volunteer Fire Department is included for your review.</p>
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RECOMMENDED ACTION:	<p>This item is for discussion purposes only.</p> <p>Note:</p> <p>After each Audit Board and upon Council approval, the check register denoting the checks issued to each Vendor, amount paid, and description of the item paid will be on the City's website for public view. Go to the Finance Department tab and then click on the Check Register tab.</p>
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CITY OF BRADY
MONTHLY FINANCIAL REPORT
AS OF: MARCH 31ST, 2018

PAGE: 1

50.00% OF FISCAL YEAR

	CURRENT BUDGET	YEAR TO DATE ACTUAL	% TO DATE	YEAR TO DATE PRIOR YEAR
BEGINNING FUND BALANCE & NET WORKING CAPITAL	13,668,169.01	13,668,169.01		14,849,387.31
REVENUES				
10 -GENERAL FUND	7,398,110.00	4,410,939.36	59.62	4,461,536.72
20 -ELECTRIC FUND	7,771,810.00	3,722,133.87	47.89	3,966,968.88
30 -WATER / SEWER FUND	5,232,000.00	4,348,922.66	83.12	830,079.32
40 -GAS FUND	1,125,000.00	877,740.84	78.02	754,341.18
50 -UTILITY SUPPORT FUND	509,700.00	243,973.03	47.87	239,014.07
60 -SOLID WASTE FUND	1,086,000.00	551,471.89	50.78	564,537.09
80 -SPECIAL REVENUE FUND	<u>1,837,640.00</u>	<u>509,573.04</u>	<u>27.73</u>	<u>325,052.71</u>
TOTAL REVENUES	24,960,260.00	14,664,754.69	58.75	11,141,529.97
EXPENDITURES				
10 -GENERAL FUND	8,129,544.00	3,117,220.30	38.34	3,509,429.73
20 -ELECTRIC FUND	10,512,417.00	6,610,045.38	62.88	4,362,462.44
30 -WATER / SEWER FUND	4,470,209.00	1,213,942.23	27.16	1,027,000.65
40 -GAS FUND	1,483,703.00	902,619.98	60.84	753,602.19
50 -UTILITY SUPPORT FUND	531,246.00	215,945.59	40.65	244,913.23
60 -SOLID WASTE FUND	1,315,605.00	611,778.94	46.50	484,448.42
80 -SPECIAL REVENUE FUND	<u>2,043,546.00</u>	<u>523,500.61</u>	<u>25.62</u>	<u>441,478.08</u>
TOTAL EXPENDITURES	28,486,270.00	13,195,053.03	46.32	10,823,334.74
REVENUES OVER/(UNDER) EXPENDITURES	(3,526,010.00)	1,469,701.66		318,195.23
ENDING FUND BALANCE & NET WORKING CAPITAL	10,142,159.01	<u>15,137,870.67</u>		15,167,582.54

FUND BALANCE AND CASH RECONCILEMENT

As of: March 31, 2018

		Unrestricted Cash	Restricted Cash	Total Cash	Comments
BRADY NATIONAL BANK					
Operating Account	#100677	\$ 12,631,454.90		13,574,748.79	
Operating Account	#100677	\$	103,408.30		Motel Funds
Operating Account	#100677	\$	65,154.25		Cemetery Funds
Operating Account	#100677	\$	85,563.38		Street Sanitation
Operating Account	#100677	\$	469,167.96		Utility Deposit \$
Operating Account	#100677	\$	220,000.00		TWDB covenant
Airport Account	#172791	\$ 2,963.67	-	2,963.67	
CW - WWTP Construction	#103671	\$ -	7,529.53	7,529.53	
DW Construction	#104828	\$ -	959.99	959.99	
Sinking Fund 2000	#172890	\$ -	193,641.39	193,641.39	
Sinking Fund 2012 - Refunding	#103069	\$ -	120,680.52	120,680.52	
Sinking Fund 2012 - WWTP	#103663	\$ -	69,198.06	69,198.06	
Sinking Fund 2013 - DW	#105770	\$ -	21,161.20	21,161.20	
Landfill Closure Reserve	#172775	\$ -	451,734.45	451,734.45	
Drug Seizure FDS	#172668	\$ -	15,966.06	15,966.06	
Police Educational	#172700	\$ -	8,528.45	8,528.45	
Court Security	#102533	\$ -	5,878.72	5,878.72	
Court Technology	#102541	\$ -	3,141.43	3,141.43	
Community Development Block	#172627	\$ -	1,673.00	1,673.00	
Cash on Hand		\$ 1,960.00	-	1,960.00	
Bank Balances - Interest rate 1.90%	Subtotal	\$ 12,636,378.57	1,843,386.69	14,479,765.26	
Certificate of Deposit at CNB		\$ -	244,069.56	244,069.56	Utility Deposit \$
BOKF, NA Escrow Account - CO 2012 CW Project		\$ -	1,095,781.76	1,095,781.76	
BOKF, NA Escrow Account - LF 2012 CW Project		\$ -	-	-	
BOKF, NA Escrow Account - EDAP 2015 DW Project		\$	315,506.28	315,506.28	
	Subtotal	\$ -	1,655,357.60	1,655,357.60	
TOTAL CASH BALANCES RECONCILED		12,636,378.57	3,498,744.29	16,135,122.86	
3-31-18 GENERAL LEDGER					
Total Current Non-Cash Assets - All Funds				751,091.19	
(Total Current Liabilities - All Funds)				(1,748,343.38)	
Total Fund Balance / Net Working Capital				15,137,870.67	

CITY OF BRADY
INVESTMENT ACTIVITY

DATE: March 31, 2018

Certificates of Deposit at	Commercial National Bank:					Interest Earnings	
						Y-T-D	
1. #32788	\$244,069.56	at	0.20%	for	180 days maturity	6/17/2018	\$240.49

GRAND TOTAL \$244,069.56 TOTAL SHORT-TERM CASH INVESTMENTS

The City investment portfolio is in compliance with the PFIA and the City's investment strategy as outlined in the Council approved Investment Policy dated 9-05-17 by Resolution 2017-031.

Lisa Remini

Lisa Remini, Investment Officer

Fiscal Year 17-18

Fiscal Year 17-18

1171 - Brady, City of (General Obligation Debt)
Report - Brady, City of (General Obligation Debt) / Sales Tax Data

The Charts below contain sales tax revenue allocated each month by the State Comptroller.
For example, the February allocations reflect December sales, collected in January and allocated in February.
*Excludes any sales tax retained by the municipality and not remitted to the Comptroller.

- View Grid Based on Calendar Year
- View Grid With All Years

Download to Excel

Change Fiscal Year

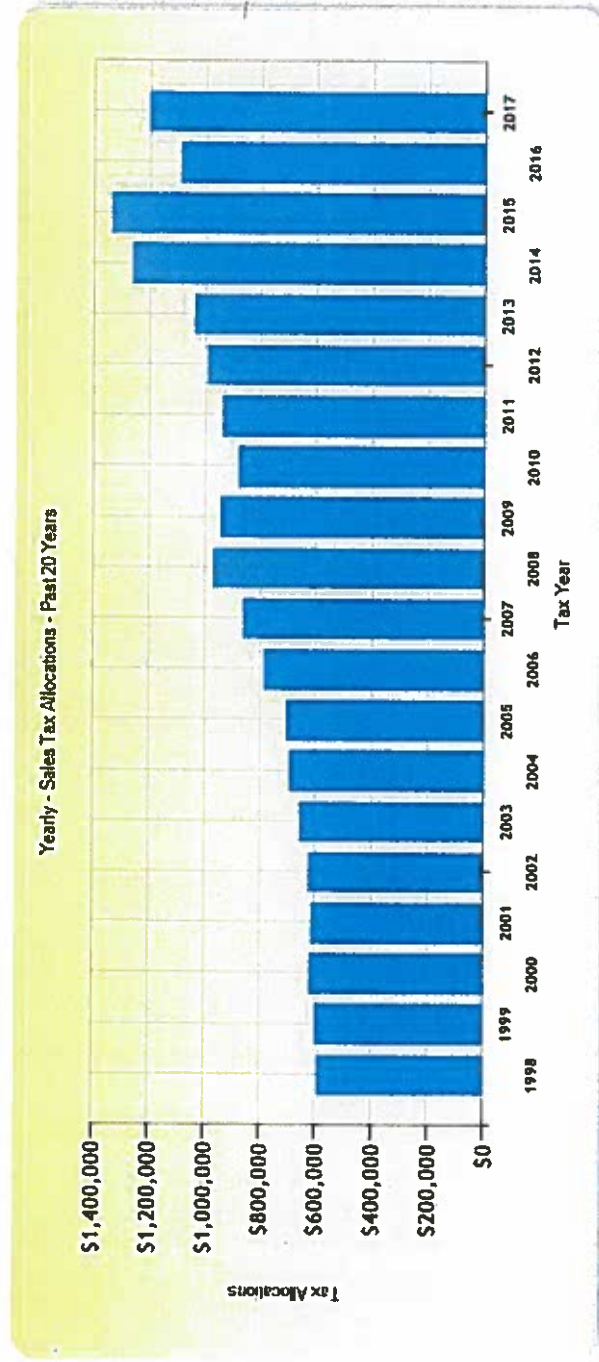
09/30/2019

Submit

By Fiscal Year 10/01 - 09/30

Year	October	November	December	January	February	March	April	May	June	July	August	September	Total
2018	\$101,224	\$103,733	\$112,475	\$107,463	\$108,139	\$94,294	\$88,618	\$0	\$0	\$0	\$0	\$0	\$715,946
2017	\$87,306	\$91,161	\$89,413	\$100,033	\$109,289	\$86,358	\$97,988	\$101,730	\$86,536	\$97,051	\$103,953	\$100,236	\$1,151,056
2016	\$143,834	\$112,101	\$107,933	\$98,515	\$113,278	\$84,869	\$85,238	\$96,257	\$81,982	\$80,944	\$94,673	\$85,349	\$1,184,973
2015	\$113,438	\$115,026	\$128,575	\$118,282	\$127,008	\$90,659	\$99,414	\$119,166	\$107,160	\$99,436	\$107,394	\$106,966	\$1,332,523
2014	\$86,905	\$90,223	\$83,575	\$87,608	\$114,999	\$83,194	\$86,383	\$103,052	\$119,190	\$96,615	\$101,343	\$109,279	\$1,162,366
2013	\$81,575	\$84,095	\$78,857	\$88,594	\$108,399	\$69,954	\$76,038	\$92,661	\$84,448	\$82,176	\$91,353	\$87,852	\$1,026,002
2012	\$76,182	\$79,173	\$73,628	\$81,661	\$100,901	\$64,794	\$79,473	\$88,392	\$76,641	\$60,890	\$87,159	\$105,230	\$974,124
2011	\$78,998	\$93,104	\$65,476	\$83,507	\$93,953	\$70,399	\$72,121	\$81,841	\$76,174	\$71,819	\$84,522	\$71,003	\$942,918
2010	\$70,849	\$72,537	\$66,287	\$69,364	\$86,286	\$70,868	\$54,779	\$73,192	\$69,685	\$64,455	\$93,443	\$58,872	\$850,618
2009	\$79,109	\$125,392	\$86,622	\$79,704	\$95,830	\$73,457	\$68,319	\$79,191	\$78,551	\$96,167	\$89,024	\$73,646	\$1,025,012

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MOTEL OCCUPANCY TAX

FY 2018 Quarter Totals

	Due	Total
1st Quarter FY 18 (October - December 2017)	January 31, 2018	\$69,699.49
2nd Quarter FY 18 (January - March 2018)	April 30, 2018	\$0.00
3rd Quarter FY 18 (April - June 2018)	July 31, 2018	\$0.00
4th Quarter FY 18 (July - September 2018)	October 31, 2018	\$0.00
		<u>\$69,699.49</u>
Less: Texas Boll Weevil Eradication Foundation, Inc refund (1)		<u>(\$6.37)</u>
		<u><u>\$69,693.12</u></u>

Total Collections

FY 2018 Summary Collections

	Taxable Receipts	Tax @ 7%	1% Discount - Penalties	Net Tax
Holiday Inn Express - 2320 S Bridge 597-1800	\$546,183.49	\$38,232.84	\$382.33	\$37,850.51
Best Western - 2200 S. Bridge 597-3997	\$263,711.57	\$18,459.81	\$184.60	\$18,275.21
Sunset Inn - 2108 S. Bridge 597-0789	\$95,930.01	\$6,715.10	\$67.15	\$6,647.95
Gold Key Inn - 2021 S Bridge 597-2185	\$89,340.12	\$6,253.80	\$62.54	\$6,191.26
Brady Motel - 603 W. Commerce 597-2442	\$10,599.65	\$741.97	\$7.41	\$734.56
	<u>\$1,005,764.84</u>	<u>\$70,403.52</u>	<u>\$704.03</u>	<u>\$69,699.49</u>

FY 2018 Grants

	Commitment	YTD Distributions	Payment Date
Chamber of Commerce	\$165,000.00	\$82,500.00	Monthly thru 3/01/18
Chamber of Commerce - Visitor Assessment	\$18,000.00	\$18,000.00	1/12/2018
YTD Total	<u>\$183,000.00</u>	<u>\$100,500.00</u>	
2018 Budget	\$275,000.00		

(1) TBWEF is a State Agency that is eligible for a refund of local hotel occupancy tax (Tax Code Section 156.103(b) & (c) and 156.154)

HISTORICAL COLLECTION / PAYOUT HISTORY

	2017	2016	2015	2014
% CHANGE	40.91%	-12.54%	4.17%	19.35%
COLLECTONS	\$291,037.90	\$206,535.69	\$236,148.85	\$226,685.90
GRANTS	(\$219,786.14)	(\$224,778.00)	(\$185,750.00)	(\$226,685.90)
FUND BALANCE	<u>103,408.30</u>	<u>32,156.54</u>	<u>50,398.85</u>	<u>0.00</u>

**CITY OF BRADY
CITY COUNCIL CORRESPONDENCE**

TO: MAYOR AND COUNCIL

FROM: FINANCE / UTILITY DEPARTMENTS

SUBJECT: MONTHLY CUSTOMER SERVICE REPORT

DATE: March 31, 2018

SERVICES	FISCAL YEAR 2018											
	October	November	December	January	February	March	April	May	June	July	August	September
Received Phone Calls	1359	1398	1237	1405	989	1352						
Returned Calls	79	68	82	83	69	79						
Residential Apps	43	41	80	28	32	52						
Commercial Apps	6	3	7	2	4	0						
Service Orders	208	194	213	137	230	238						
Utility Onsite Payments	1285	1260	1316	1268	1304	1314						
Utility Mail Payments	728	673	748	875	685	755						
Utility Online Payments	400	432	451	467	447	485						
Utility Draft Payments	421	424	418	419	419	424						

JOB CODE	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	YTD
CON - CONNECT	30	58	65	19	23	28							223
DIS - DISCONNECT	26	13	23	14	27	22							125
FD - FORCED DISCONNECT	47	22	25	26	36	49							205
CHG - SERVICE CHANGE	10	1	5	2	2	5							25
PULL - PULL METER	20	4	15	12	2	18							71
NONPAY - DISCONNECT FOR NON PAY	22	12	20	11	18	16							99
REINS - REINSTATEMENT	11	8	11	8	11	10							59
RC - CHECK READ	33	47	39	44	61	38							262
NONCO - NON COMPLIANCE	0	0	1	1	0	0							2
MCE - ELECTRIC METER CHANGEOUT	5	2	2	1	0	1							11
SL - SECURITY LIGHTS	1	3	3	2	4	4							17
EOUT - ELECTRIC OUTAGE	0	4	5	0	3	0							12
MCG - GAS METER CHANGEOUT	1	0	0	2	1	2							6
PL - PILOT LIGHT	5	2	5	2	2	0							16
GL - GAS LEAK	4	8	7	4	2	6							31
GOUT - GAS OUTAGE	1	0	0	1	0	0							2
MCW - WATER METER CHANGEOUT	7	7	5	7	6	5							37
WL - WATER LEAK	8	3	11	16	9	3							50
WOUT - WATER OUTAGE	0	0	0	2	2	1							5
SBU - SEWER BACK UP	2	1	1	4	2	5							15
PPM - PUBLIC PROPERTY	0	0	0	0	1	0							1
CC - CHIPPING	0	1	0	0	2	4							7
PH - POTHOLES	3	3	4	2	6	0							18
BTP - BULK TRASH PICKUP	1	0	1	0	0	0							2
MISC - MISCELLANEOUS	20	9	7	8	15	10							69
SC - STREET CUT	0	0	0	3	5	0							8
TT - TREE TRIM	2	0	0	0	1	0							3
PLY - POLYCART SVC CHANGE	32	35	41	31	39	47							225
DMP - DUMPSTER SERVICE CHANG	0	6	3	5	4	1							19
TOTAL ALL CODES	291	249	299	227	284	275	0	0	0	0	0	0	1,625

SERVICE ORDER DELEGATION	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	YTD
STREETS	7	4	5	7	14	4							41
WATER	16	13	17	29	18	19							112
GAS	23	13	13	12	8	10							79
ELECTRIC	12	12	15	4	13	8							64
METER TECHNICIAN	200	166	204	138	187	186							1081
PPM	1	0	0	0	1	0							2
SOLID WASTE	32	41	44	36	43	48							244
CODE ENFORCEMENT	0	0	1	1	0	0							2
TOTAL	291	249	299	227	284	275	0	0	0	0	0	0	1,625

[illegible]

Brady Municipal Golf Course
Monthly Report
FY 18

Item	FY 2016	FY 2017	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Totals
Rounds	1462	2311	2311	49	120	47	29	46	153						444
Green Fees	\$18,369.14	\$16,137.00	\$1,488.00	\$1,765.00	\$564.00	\$277.00	\$469.47	\$1,463.00							\$6,126.47
Membership Rounds	2625	3678	220	355	148	217	178	368							1,486
Student Rounds	242	226	0	2	1	21	5	16							45
Total Rounds	4329	6215	269	477	196	267	229	537	0	0	0	0	0	0	1,975
Trail Fee	360	26	0	0	0	0	1	0	2						3
Trail Fee Revenues	\$208.00	\$104.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.50	\$8.00							\$8.50
Cart Rentals	943	636	59	50	23	11	12	82							237
Cart Revenue	\$16,670.64	\$10,017.76	\$962.50	\$775.00	\$350.00	\$162.50	\$200.00	\$1,175.00							\$3,625.00
Cart Shed Rental	\$10,714.53	\$16,165.50	\$11,720.00	\$100.00	\$885.00	\$200.00	\$175.00								\$13,080.00
Vending Revenue	\$16,290.94	\$15,126.94	\$1,106.00	\$698.59	\$170.36	\$693.36	\$418.91	\$1,887.37							\$4,974.59
Memberships	305	278	48	25	19	18	21	27							158
Membership Fees	\$30,321.10	\$35,825.00	\$12,045.00	\$2,855.00	\$1,025.00	\$1,120.00	\$1,570.00	\$1,970.00							\$20,585.00
Driving Range	298	296	28	28	36	23	19	73							207
Range Revenue	\$1,296.00	\$1,185.00	\$112.00	\$110.00	\$114.00	\$85.00	\$79.00	\$315.00							\$815.00
Misc.	\$16,035.37	\$31,109.30	\$9,882.34	-\$18.39	\$3.69	\$204.89	\$6.17								\$10,078.70
Total Revenue	\$109,904.82	\$125,670.50	\$37,315.84	\$6,285.20	\$3,212.05	\$2,743.25	\$2,918.55	\$6,818.37	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$59,293.26

None of the above figures included sales tax

Trail fees were eliminated with the Increase in cart shed rentals beginning in January. Only charged to individuals who bring their own cart and do not rent a shed at the Golf Course

Joint Funding Agreement with the Brady Golf Association for the Irrigation system began Oct 1, 2008. The final payment was made October 2017

TO: BRADY CITY COUNCIL
 FROM: STEVE THOMAS, CHIEF OF POLICE
 THROUGH: KIM LENOIR, CITY MANAGER

SUBJECT: MONTHLY ANIMAL CONTROL REPORT FOR MARCH 2018
 DATE: APRIL 10, 2018- FISCAL YEAR 2017-18

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Total
Feral Cats Picked Up	9	5	9	2	2	0							27
Stray Dogs Picked Up	16	20	12	18	28	21							115
Owner Surrendered Dogs	11	2	0	4	2	0							19
Stray Cats Picked Up	3	0	0	1	0	0							4
Owner Surrendered Cats	0	0	0	0	0	0							0
Bite Reports	1	0	0	0	1	3							5
Dogs Deemed Dangerous	0	0	0	0	0	0							0
Hit by Car Picked Up	0	0	0	1	1	2							4
Owner Reclaims	3	5	4	8	4	5							29
Euthanized Total	17	6	12	3	8	3							49
Rescue Pull Total	10	17	0	14	16	0							57
Wildlife Pick Up	1	0	0	2	0	3							6
Quarantine	0	0	0	0	0	1							1
Shelter Intake Total	39	27	21	26	33	23							169
Roadkill	0	0	3	3	5	3							14
Citations	0	0	0	0	0	0							0
Warnings	0	0	2	1	18	13							34

**Hotel Occupancy Monthly Tax Grant Recipients thru March 31, 2018
FY 2018**

<u>Group</u>	<u>Amount</u>	<u>Proposed use</u>	<u>Event Date</u>
Approved			
Brady McCulloch County Chamber	\$18,000.00	Tourism Master plan	2nd Year Tentative for Post event report
McCulloch County Early Days	\$3,000.00	Advertising	
City Civic Center Needs	\$23,000.00	Chairs/Table Etc	
 Total Awarded	 \$44,000.00		
Budgeted	\$65,000.00		
Remaining	\$21,000.00		
 Pending			
Heart of Texas Music Festival	\$10,000.00	Advertising	

City of Brady Curtiss Field Airport
Monthly Aircraft Operations

Invoice	Ops Date	Total Sale	Type of A/C	N Number	SE	ME	TURBINE	JET	HELIO	INST APP
312933	3/1/2018	70.00	Mooney	6716N	2					
312936	3/1/2018	70.00	Hatz	3250A	2					
312938	3/1/2018	70.00	CE-182	228CA	2					
312942	3/1/2018	30.00	Truck							
312940	3/1/2018	1700.00	Hangar							
312949	3/1/2018	30.00	Excursion							
312939	3/1/2018	70.00	Bonanza	261AA	2					
312941	3/1/2018	120.00	Baron	4JA	2					
312944	3/1/2018	140.00	CE-170	4129Y	2					
312943	3/1/2018	70.00	L2A	46587	2					
312945	3/1/2018	70.00	Sierra	6953R	2					
312937	3/1/2018	70.00	Cirrus	936DC	2					
312946	3/1/2018	70.00	CE-182	7563X	2					
312932	3/1/2018	50.00	Comanche	5102P	2					
312947	3/1/2018	70.00	CE-210	4658Q	2					
312935	3/1/2018	70.00	CE172	4951G	2					
312948	3/1/2018	70.00	Ercoupe	3814H	2					
312934	3/1/2018	30.00	Truck							
312950	3/2/2018	337.95	R44	883DF					8	
312951	3/2/2018	365.65	Huey	60538					8	
312952	3/2/2018	798.00	Bell	5NH					8	
312953	3/5/2018	383.04	Barron	2333B	2	4		6		
312955	3/5/2018	1360.99	Phenom	306AZ						
312954	3/5/2018	150.00	Hangar							
312957	3/6/2018	739.00	KA	414RT		4			8	
312956	3/5/2018	120.97	R44	178DF						
312958	3/6/2018	33.52	Cessna	7563X	2					
312960	3/7/2018	320.00	Barron	2333B		4			8	
312959	3/7/2018	263.82	UH-60	20783						
312962	3/8/2018	3727.50	Challenger	71KR				6		
312961	3/8/2018	1317.41	Phenom	507LJ				6		
312963	3/9/2018	746.93	Bell	4NH					8	
312964	3/9/2018	161.99	Debonair	610V	2					
312965	3/9/2018	557.35	Huey	638					8	
312966	3/13/2018	761.52	UH60	26052					8	
312968	3/14/2018	65.04	Bonanza	8385N	2					
312967	3/14/2018	803.64	UH60	26826					8	
312970	3/15/2018	337.25	KA	75LV			4			
312969	3/15/2018	50.00	AgTractor				4			

Invoice	Ops Date	Total Sale	Type of A/C	N Number	SE	ME	TURBINE	JET	HELIO	INST APP
312971	3/15/2018	48.68	Mooney	6716N	2					
312972	3/16/2018	739.75	Bell	5NH					8	
312973	3/20/2018	777.75	Caravan	208LN			4			
312974	3/22/2018	79.00	Cessna	262CL	2					
312975	3/24/2018	71.82	Mooney	6716N	2					
312976	3/24/2018	20.35	L2	46587	2					
312978	3/25/2018	279.54	CE210	628TT	2		4			
312979	3/27/2018	631.90	KA							
312980	3/28/2018	718.20	Bell	5NH					8	
312981	3/29/2018	147.63	CE-172	9503Q	2					
312982	3/29/2018	177.50		67FF					8	
312983	3/30/2018	39.90	Velocity	34XL	2					
312985	3/30/2018	28.33	Hatz	3250A	2					
312984	3/30/2018	1065.00	Citation	111LP				6		
312977		0.00								

Total Operations by type of Aircraft:

52 8 20 24 96 0

**City of Brady Curtis Field Airport
Monthly Invoice Register**

<u>Invoice No.</u>	<u>Date</u>	<u>Last Name</u>	<u>Type</u>	<u>611.00 Rent</u>	<u>611.01 I Hanger</u>	<u>611.02 Hanger A/B</u>	<u>815.00 REM Income</u>	<u>645.00 Misc.</u>	<u>646.00 100-LL Jet-A</u>	<u>Price per Gallon</u>	<u>647.00 Military</u>	<u>Total Sale</u>	<u>100-LL Gals</u>	<u>Jet-A Gals</u>	<u>ML Jet Gals</u>
12932	3/1/2018	Raudry	charge		70.00				0.00		0.000000	50.000000			
12933	3/1/2018	Amyett	charge						0.00		0.000000	70.000000			
12934	3/1/2018	Smalstra	charge			30.00			0.00		0.000000	30.000000			
12935	3/1/2018	Roy	charge			70.00			0.00		0.000000	70.000000			
12936	3/1/2018	Amyett	charge						0.00		0.000000	70.000000			
12937	3/1/2018	Powell	charge			70.00			0.00		0.000000	70.000000			
12938	3/1/2018	Boyles	charge			70.00			0.00		0.000000	70.000000			
12939	3/1/2018	Koithman	charge			70.00			0.00		0.000000	70.000000			
12940	3/1/2018	Day Aircraft Refinishers	charge	1,700.00					0.00		0.000000	1,700.000000			
12941	3/1/2018	Kruszku	charge			120.00			0.00		0.000000	120.000000			
12942	3/1/2018	Branch	charge			30.00			0.00		0.000000	30.000000			
12943	3/1/2018	Morgan	charge		70.00				0.00		0.000000	70.000000			
12944	3/1/2018	Merrin	charge		140.00				0.00		0.000000	140.000000			
12945	3/1/2018	Morgan	charge		70.00				0.00		0.000000	70.000000			
12946	3/1/2018	Ramsey	charge		70.00				0.00		0.000000	70.000000			
12947	3/1/2018	Rice	charge		70.00				0.00		0.000000	70.000000			
12948	3/1/2018	Scott	charge		70.00				0.00		0.000000	70.000000			
12949	3/1/2018	Hammond	charge			30.00			0.00		0.000000	30.000000			
12950	3/2/2018	Hall Hunter	cc						337.95	0.00 3.990000	0.000000	337.953000	84.7	103.0	
12951	3/2/2018	S3	cc						0.00	365.65 3.550000	0.000000	365.650000	200.0		
12952	3/2/2018	Skyhorse	cc						798.00	0.00 3.990000	0.000000	798.000000	96.0		
12953	3/5/2018	American Jet Charter	cc						383.04	0.00 3.990000	0.000000	383.040000			
12954	3/5/2018	Jakes Garage and aviation	cash	150.00					0.00	0.00	0.000000	150.000000			
12955	3/5/2018	Jet Suites	contract						0.00 1,360.99 3.352200	0.000000	0.000000	1,360.993200		406.0	
12956	3/6/2018	Drew	cc					7.25	113.72	0.00 3.990000	0.000000	120.985000	28.5		
12957	3/6/2018	Bland	cc			100.00			0.00	639.00 3.550000	0.000000	739.000000		180.0	
12958	3/6/2018	Ramsey	cc						33.52	0.00 3.990000	0.000000	33.516000	8.4		
12959	3/7/2018	C-108	charge						0.00	0.00 3.079700	246.376000	263.816000			80
12960	3/7/2018	Hensley	cc						320.00	0.00 3.990000	0.000000	319.998000	80.2		
12961	3/8/2018	Jet Suites	contract						0.00 1,317.41 3.352200	0.000000	0.000000	1,317.414600		393.0	
12962	3/8/2018	Ensley	cc						0.00 3,727.50 3.550000	0.000000	0.000000	3,727.500000	187.2	1,050.0	
12963	3/9/2018	Skyhorse	cc						746.93	0.00 3.990000	0.000000	746.928000	40.6		
12964	3/9/2018	McEacharm	cc						161.99	0.00 3.990000	0.000000	161.994000			
12965	3/9/2018	S3	cc						0.00	557.35 3.550000	0.000000	557.350000		157.0	235
12966	3/13/2018	A7-157	cc						0.00	0.00 3.022500	710.287500	761.517500			248
12967	3/14/2018	A7-158	cc						0.00	0.00 3.022500	749.580000	803.644000			
12968	3/14/2018	Youngblood	cc						65.04	0.00 3.990000	0.000000	65.037000	16.3		
12969	3/15/2018	Flying W Ag	charge					50.00	0.00	0.00	0.000000	50.000000			

Invoice No.	Date	Last Name	Type	611.00 Rent	611.01 I Hanger	611.02 Hanger A/B	815.00 REM Income	645.00 Misc.	646.00 100-LL	648.01 Jet-A	Price per Gallon	647.00 Military	Total Sale	100-LL Gals	Jet-A Gals	MIL Jet Gals
112970	3/15/2018	Cooks Childrens Hosp	cc						0.00	337.25	3.550000	0.000000	337.250000		95.0	
112971	3/16/2018	Amyett	cc						48.68	0.00	3.990000	0.000000	48.678000	12.2		
112972	3/19/2018	Skyhorse	cc						739.75	0.00	3.990000	0.000000	739.746000	185.4		
112973	3/20/2018	LD Service	cc			50.00			0.00	727.75	3.550000	0.000000	777.750000		205.0	
112974	3/22/2018	Lighthouse Eng	cc						79.00	0.00	3.990000	0.000000	79.002000	19.8		
112975	3/24/2018	AMYETT	cc						71.82	0.00	3.990000	0.000000	71.820000	18.0		
112976	3/24/2018	Morgan	charge						20.35	0.00	3.990000	0.000000	20.349000	5.1		
112977								15.00	0.00	0.00		0.000000	0.000000	66.3		
112978	3/25/2018	Tollen	cc						264.54	0.00	3.990000	0.000000	279.537000		178.0	
112979	3/27/2018	Yoacham	charge						0.00	631.90	3.550000	0.000000	631.900000	180.0		
112980	3/28/2018	Skyhorse	cc						718.20	0.00	3.990000	0.000000	718.200000	37.0		
112981	3/29/2018	Siraza	cc						147.63	0.00	3.990000	0.000000	147.630000		50.0	
112982	3/29/2018	Summit Helicopters	cc						0.00	177.50	3.550000	0.000000	177.500000	10.0		
112983	3/30/2018	Smucker	cc						39.90	0.00	3.990000	0.000000	39.900000		300.0	
112984	3/30/2018	West	cc						0.00	1,065.00	3.550000	0.000000	1,065.000000	7.1		
112985	3/30/2018	Amyett	cc						28.33	0.00	3.990000	0.000000	28.329000			

Invoice No.	Date	Last Name	Type	611.00 Rent	611.01 I. Hanger	611.02 Hanger A/B	815.00 REM Income	845.00 Misc.	846.00 100-LL	848.01 Jet-A	Price per Gallon	647.00 Military	Total Sale	100-LL Gals	Jet-A Gals	Mil Jet Gals
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Monthly Invoices Totals By General Ledger Number

611.00 Rent:	1,850.00
311.01 T Hanger:	770.00
311.02 Bid Rnt:	500.00
340.01 Tie Down:	50.00
345.00 Misc.:	72.25
346.00 Fuel:	5,118.37
346.01 Jet-a:	10,907.31
347.00 Military:	1,706.2435
Total Sale:	21,096.91
Total Gallons 100-LL:	1,282.8
Total Gallons Jet-A:	3,117.0
Total Gallons Mil Jet:	563.0
ET due from IRS:	122,734

4/3/2018
SD

Code Enforcement
Monthly Case Load
FY 2018

Violations

Violation	FY 16	FY 17
Background Info Cases	26	13
Building Code Violations	14	3
Dangerous Premises	16	14
Depositing, Dumping, Burning	12	8
Home Occupation Violation	2	0
Junk and Unsightly Matter	80	115
Junked Vehicle	37	47
Minimum Housing Standards	3	2
Noise Prohibited, Animals		
Non-Residential Open Storage	10	11
Obstruction of Drainageway	4	0
Permit Required	10	2
Pool Enclosure	1	4
Posting Signs on Poles		0
Posting Signs on Public Property		0
Acc. Bldg. prohibited in front yd		0
Refrigerators and Air Tight Containe	7	5
Residential Open Storage	18	19
Residential Setbacks	6	0
Residential RVs - No Residence	8	3
Sight Visibility	4	12
Unsanitary Conditions	15	16
Weeds and Vegetation	187	112
Zoning Ord. Use Regs Violations	1	0
Monthly Totals	461	386

Oct.	Nov.	Dec.	Jan	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Totals
2	1	1	2									6
1	2			1	2							6
5	1	5	1									12
		1			1							2
												0
5	2	21		7	3							38
4	1	2	1	1	1							10
3	9				1							13
												0
												0
												0
	1											1
		1										1
												0
												0
												0
1												1
1	1											2
	1											1
1												1
												0
		3		1	1							5
9	3	5	1	6	1							25
	1	1										2
32	23	40	5	16	10	0	0	0	0	0	0	126

Cases

Open Cases at the start of month	305	
Complaints	209	82
Pro-Active - Self Initiated	85	145
Total New Cases	294	242
Closed Cases	521	248
Citations		43
Open Cases at the end of month	78	

45	51	44	56	56	57							
13	4	10	3	16	4							50
5	5	15	0	3	3							31
18	9	25	3	14	9							78
12	17	13	3	13	1							59
5	3	3	5	1	1							18
51	44	56	56	57	65							

Utility Inspections

31	27	24	19	19	19							
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Building Permit Department Monthly Report FY 2018

Item	FY 16	FY 17		Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Total
Commercial Addition	2	4														0
Commercial Electrical	16	15		2			2	1								5
Commercial Gas	6	14		2		1										3
Commercial Mechanical/HVAC	7	6														0
Commercial Plumbing	10	8							2							2
Commercial Remodel	3	6														0
Commercial Demolition	6	3						1								1
Commercial Sign		12		1												1
Commercial Screening	2	1														0
Commercial Cert of Occupancy					1	1		1	1							4
Customer Service Inspection		1														0
PZ-Zoning Request	3	0			2	2	1	1								6
Driveway/ Curb Cut		1														0
Residential Accessory Bldg.	11	17		3	1	1										5
Residential Additions	5	8					1		1							2
Residential Demolition-Owner						1										1
Residential Demolition-City																
Residential Electrical	38	78		3	7	3	5	4	3							25
Residential Fence	12	13		1	2		2	1	3							9
Residential Gas	66	61		3	2		1		1							7
Residential Mechanical/HVAC	11	4			2											2
New Residential Bldg								1								1
Residential Plumbing	18	24			4	1		4	6							15
Residential Remodel	1	5		1	1			1								3
Special Use	7	8			1		1	1	1							4
Monthly Total	224	289		16	23	10	13	16	18	0	0	0	0	0	0	96

Chronic Code Complaints

901 Bombay – The owner has been in touch with the Code office. He says he has hired a plumber. No permits have been issued.

6th and S Blackburn – Owner cannot be found. No change in the property violations.

502 W 2nd – City Council issued Demolition Order 2016-10. Property will be demolished after 03/20/2018 .

1403 S College – There has been no progress on the structure. Still needs to replace the roof.

1006 Boudinotz – No contact can be made with the owner. I am told he is incarcerated in the County jail.

200 East White – The owner came to court on March 12th. He told Judge Owens that he had tried to get them removed with no response. Owner has filed eviction notice and two of the three travel trailers have been removed. The trash still remains on the property but will be removed by the owner as soon as the other trailer is gone.

612 North High – No progress has been made on the cleanup of the property. No repairs have been made on the structure.

1707 Marlow – City Council has issued Abatement Order 2018-27

503 S Walnut – No progress has been made on cleanup or repair of the structure. This will be a future demolition.

507 W 1st – Ronnie Roberts started this case in December 2016. The property has junk and unsightly matter and unsanitary conditions on the property. He was issued a citation and never appeared in court.

Occupied Structures with No Utilities

- a) 504 E 11th
- b) 309 Irish
- c) 401 Bee
- d) 401 W 7th
- e) 901 Bombay
- f) 1006 Boudinotz
- g) 702 S Willow
- h) 607 E 5th