

**BRADY**  
THE CITY OF  
**TEXAS**

Tony Groves  
Mayor

Jim Griffin  
Mayor Pro Tem

Rey Garza  
Council Member Place 1

Missi Davis  
Council Member Place 2

Jeffrey Sutton  
Council Member Place 3

Jane Huffman  
Council Member Place 4

Kim Lenoir  
City Manager

Tina Keys  
City Secretary

Sarah Griffin  
City Attorney

## MISSION

The City of Brady strives to share its history and encourage the development of diverse housing, employment, infrastructure, and opportunity through transparent management and financing for all residents and employees.

## **CITY OF BRADY COUNCIL AGENDA REGULAR CITY COUNCIL MEETING JUNE 5, 2018 AT 6:00 PM**

NOTICE is hereby given of a meeting of the City Council of City of Brady, McCulloch County, State of Texas, to be held at 6:00pm on June 5, 2018, at the City of Brady Municipal Court Building, located at 207 S. Elm Street, Brady, Texas, for the purpose of considering the following items. The City Council of the City of Brady, Texas, reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

### **1. CALL TO ORDER, ROLL CALL & CERTIFICATION OF A QUORUM**

### **2. INVOCATION & PLEDGE OF ALLEGIANCE**

### **3. PUBLIC COMMENTS: Reserved for items NOT listed on the agenda**

*Please limit individual public comments to three (3) minutes. In accordance with TX AG opinion, any public comment addressing items not on the agenda, will only be heard by the City Council. No formal action, deliberation, discussion, or comment will be made by City Council. State Law prohibits any deliberation or decisions regarding items presented in public comments. City Council may only make a statement of specific factual information given in response to the inquiry; recite an existing policy; or request staff to place the item on an agenda for a subsequent meeting.*

### **4. CONSENT AGENDA: Reserved for routine items**

*Consent Agendas are used to save time for the public meeting. Any item may be removed from the Consent Agenda at the request of a Council Member and considered separately following the Consent Agenda approval. All items listed on the Consent Agenda are to be with one motion "Move to approve Consent Agenda."*

- A. Approval of Minutes for Regular and Work Session Meetings on May 15, 2018.
- B. Approval of Resolution 2018-011 street closure for July Jubilee Parade
- C. Approval of Resolution 2018-012 street closure for the First United Methodist Church July Jubilee BBQ
- D. Approval of Noise Variance for Bradshaw Family Reunion – June 22-23, 2018

### **5. PRESENTATION:**

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### **6. PUBLIC HEARINGS:**

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## 7. INDIVIDUAL CONCERNS

*City Council Members are to deliberate the following items. Staff will present the item and are prepared to answer City Council Member questions. The Mayor will recognize Council Members as the council discussed the item so everyone is heard. Once the City Council Members finish discussion, the Mayor will recognize attendees who have comments. Attendees and council members need to direct comments to the Mayor as they are recognized. When all comments are complete, the Mayor will call for a motion.*

- A. Discussion, consideration, and possible action authorizing the Mayor to sign letter in support of the United States Special Operations Forces Exercises for three (3) years to conduct training in the City of Brady from June 1, 2018 to May 31, 2021.
- B. Discussion, consideration, and possible action regarding final Demolition Order 2018-25 for 1112 South Willow (Public Hearing held 10-17-17).
- C. Discussion, consideration, and possible action regarding bid award for Ballfield Renovation Project.
- D. Discussion, consideration and possible action on the purchase of a used greens mower for the Brady Golf Course (\$21,000).
- E. Discussion, consideration, and possible action regarding first reading of Ordinance 1254 to amend FY2018 Budget
- F. Discussion, consideration and possible action approving the award to Emergicon Emergency Medicine Consultants from Dallas, Texas for the Emergency Medical Transport Billing and Collections Services effective date October 1, 2018 (6.5% of net receipts).
- G. Discussion, consideration, and possible action regarding Board appointments to fill vacancies and new terms.
- H. Discussion and summary of City Council action and if procedures and processes worked.

## 8. STAFF REPORTS

### A. Suddenlink Franchise – fee increase effective June 15, 2018

### B. Upcoming Special Events/Meetings:

Summer Farmer's Market – Saturdays on The Square, 9:00 a.m. – 11:00 a.m.  
June 8, 9 and 10 – Mission Brady Workdays  
June 14 – Movies in the Park – Night at the Museum – Richards Park  
June 21 – 7pm TCEQ Public Meeting for US Cement LLC Permits – Civic Center  
June 28 - Movies in the Park – Grease – Richards Park  
July 7 – July Jubilee – Parade – Mud Volleyball – Fireworks in Richards Park  
July 19 – Movies at the Swimming Pool - Moana

### C. Upcoming City Calendar:

June 12 – 6pm Keep Texas Beautiful Governor's Award – Georgetown  
June 19 – 12 noon – Lunch Legal Orientation for Council and Boards  
June 19 – 4pm Work Session – DG Ordinance  
June 21 – 6pm Annual City Employee/Family Pool Party  
June 23 – 9am TXDOT Adopt a Highway Clean-up at Brady Lake

June 26 – 6pm BEDC Meeting

July 4 – City Offices Closed – no changes in trash schedule

July 10 to 12, and 16 – 9am to 3pm Council-Staff Budget Work Sessions

July 17 – 3 - 5pm Final Budget Work Session with City Council

July 24 – 6pm BEDC Meeting

## 9. ANNOUNCEMENTS

Pursuant to the Texas Government Code § 551.0415, City Council Members and City staff may make reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include: Expressions of thanks, congratulations, or condolence; An honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision; Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and Announcements involving an imminent threat to public health and safety of people in the municipality that has arisen after the posting of the agenda.

## 10. EXECUTIVE SESSION

The City Council of the City of Brady will adjourn into Executive Session for the following:

- A. Pursuant to Section 551.074 (Personnel Matters) City Council will meet to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee: City Manager Lenoir and Attorney Sarah Griffin duties under the City Charter

## 11. OPEN SESSION ACTION on Any Executive Session Item listed above, if needed.

## 12. ADJOURNMENT

*I certify that this is a true and correct copy of the City of Brady City Council Meeting Agenda and that this notice as posted on the designated bulletin board at Brady City Hall, 201 E. Main St., Brady, Texas 76825; a place convenient and readily accessible to the public at all times, and said notice was posted on \_\_\_\_\_ by 6:00 p.m. and will remain posted continuously for 72 hours prior to the scheduled meeting pursuant to Chapter 551 of the Texas Government Code.*

Tina Keys, City Secretary

In compliance with the American with Disabilities Act, the City of Brady will provide for reasonable accommodations for persons attending public meetings at City Facilities. Requests for accommodations or interpretive services must be received at least 48 hours prior to the meeting. Please contact the City Secretary at 325-597-2152 or [citysec@bradytx.us](mailto:citysec@bradytx.us).

**Attendance by Other Elected or Appointed Officials:** It is anticipated that members of other governmental bodies, and/or city boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the body, board, commission and/or committee. Notice is hereby given that the meeting, to the extent required by law, is also noticed as a possible meeting of the other body, board, commission and/or committee, whose members may be in attendance, if such numbers constitute a quorum. The members of the boards, commissions and/or committees may be permitted to participate in discussion on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless item and action is specifically provided for on an agenda for that body, board, commission or committee subject to the Texas Open Meetings Act.

The City Council of the City of Brady reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on this agenda as authorized by the Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.086 (Deliberations, vote or final action about competitive matters of the public power utility), and 551.087 (Economic Development).

This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes written interpretation of the Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.114(c) and the meeting is conducted by all participants in reliance on this opinion.

STATE OF TEXAS

COUNTY OF McCULLOCH

CITY OF BRADY

The City Council of the City of Brady, Texas met in a Work Session Meeting on Tuesday, May 15, 2018 at 4:00 p.m. at the City of Brady Municipal Court Building located at 207 S. Elm Street, Brady, Texas with Mayor Tony Groves presiding. Council Members present were Jim Griffin, Shelly Perkins, Jeffrey Sutton, and Jane Huffman. City staff present were City Manager Kim Lenoir, Community Services Director Peter Lamont, Finance Director Lisa Remini, Police Chief Steve Thomas and City Secretary Tina Keys. Also in attendance were Missi Davis, Taylor Hoffpauir, Erin Corbell, Tracy Pitcox, Lynn Farris, Jason Valdez, and Vicki Soderburg with Cygnet Strategies.

**1. CALL TO ORDER, ROLL CALL & CERTIFICATION OF A QUORUM**

Mayor Groves called the meeting to order at 4:00 p.m. Council quorum was certified.

**2. Presentation and discussion regarding Tourism Strategic Plan by Cygnet Strategies**

Peter Lamont introduced Vicki Soderburg with Cygnet Strategies who reviewed the draft Tourism Strategic Plan with the City Council and staff.

**3. Adjournment**

There being no further business, the Mayor adjourned the meeting at 5:36 p.m.

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\_\_\_\_\_  
Mayor Anthony Groves

Attest: \_\_\_\_\_  
Tina Keys, City Secretary

STATE OF TEXAS

COUNTY OF McCULLOCH

CITY OF BRADY

The City Council of the City of Brady, Texas met in a Regular Meeting on Tuesday, May 15, 2018 at 6:00 pm at the City of Brady Municipal Court Building located at 207 S. Elm Street, Brady, Texas with Mayor Anthony Groves presiding. Council Members present were Jane Huffman, Jim Griffin, Shelly Perkins, Jeffrey Sutton and Rey Garza. City staff present were City Manager Kim Lenoir, Community Services Director Peter Lamont, Public Works Director Steve Miller, Police Chief Steve Thomas, Fire Chief Brian Meroney, Building Official Dan Greenwood, Community Services Assistant Kathryn Meroney, City Attorney Sarah Griffin, and City Secretary Tina Keys. Also in attendance were Missi Davis, Billy Turner, Joe Sanchez, Harold Tacker, Janette & Carl Tacker, Sondra Turner, Michele Derrick, Taylor Williams, JT Owens, Jeremy Ramon, Erin Corbell, Taylor Hoffpauir, and Vicki Soderburg.

**1. CALL TO ORDER, ROLL CALL & CERTIFICATION OF A QUORUM**

Mayor Groves called the meeting to order at 6:03 p.m. Council quorum was certified.

**2. INVOCATION AND PLEDGE OF ALLEGIANCE**

Council Member Griffin gave the invocation and the Pledge of Allegiance was recited.

**3. PUBLIC COMMENTS**

There were no comments

**4. CONSENT AGENDA**

- A. Approval of Audit Board for May 15, 2018.
- B. Approval of Minutes for Regular Meeting on May 1 and Special Meetings on May 8, 2018
- C. Proclamation – Lupus Awareness “Put on Purple Day” May 18, 2018

Council Member Sutton moved to approve the Consent Agenda as amended with the word “prior” added to 11.A. of the May 8 minutes. Seconded by Council Member Griffin. All Council Members voted “aye” and none “nay”. Motion carried in a 5 – 0 vote.

**5. PRESENTATIONS AND INDIVIDUAL CONCERNS**

There were no presentations.

**6. PUBLIC HEARINGS AND INDIVIDUAL CONCERNS**

There were no public hearings.

**7. INDIVIDUAL CONCERNS**

- A. Discussion, consideration, and possible action regarding Resolution 2018-010 to Canvass the May 5, 2018 City of Brady General Election for City Council Place 2, Place 3, Special Election for Charter amendments, and Type A EDC to Type B EDC. Council Member Sutton moved to approve Resolution 2018-010. Seconded by Council Member Perkins. All Council Members voted “aye” and none “nay”. Motion passed with a 5 – 0 vote.
- B. Council Member Shelly Perkins was recognized for her service from May 2015 – 2018, and she spoke about who much she will miss the position and how much she enjoyed the people and time in working with the City.
- C. Administer Oath of Office and Swearing IN of the newly elected officers: Missi Davis was sworn in as Council

Member Place 2 and Jeffrey Sutton was sworn in as Council Member Place 3

Council took a recess at 6:15pm for Shelly Perkins reception and resumed at 6:45pm.

D. Discussion, consideration and possible action to elect Mayor Pro Tem.

Council Members Davis, Garza and Huffman said they were not interested in being Mayor Pro Tem. Numbers were drawn and Council Member Griffin voted for himself. Council Member Davis voted for Griffin. Council Member Sutton voted for Griffin. Council Member Garza voted for Griffin. Council Member Huffman did not vote. Mayor Groves voted for Griffin. Council Member Garza moved to elect Council Member Griffin as Mayor Pro Tem. Seconded by Council Member Huffman. All Council Members voted "aye" and none "nay". Motion carried in a 5 – 0 vote.

E. Discussion, consideration and possible action regarding proposed orientation for new Council Member and board members. Kim Lenoir presented. Lenoir recommended setting June 19<sup>th</sup> lunch for a Joint Meeting with Council, Boards and attorney. Council Member Davis moved to meet on June 19<sup>th</sup>, seconded by Council Member Sutton. All Council Members voted "aye" and none "nay". Motion carried in a 5 – 0 vote.

F. Discussion Board Member duties, terms and vacancies. Kim Lenoir presented. Current board members with expiring terms will be contacted to see if they wish to continue serving. An ad will be placed in newspaper for new members.

G. Discussion, consideration and possible action regarding FY19 Budget Work Session Schedule. May 29<sup>th</sup> meeting will need to be rescheduled to June 5<sup>th</sup> at 4:00pm. Council Member Garza will not be available on June 19<sup>th</sup>.

H. Discussion, consideration, and possible action regarding accepting Tourism Strategic Plan prepared by Cygnet Strategies for the City of Brady and the McCulloch County Chamber of Commerce. Kim Lenoir presented. Mayor Groves finds the plan interesting but he's not comfortable with the 95%. Griffin asked if we would be adopting the plan at this point. Lenoir said a budget will come forward at a later date. Council Member Davis asked for clarification on the Chamber submitting their budget. Council Member Garza asked if we go along with it, do we know how long it will be before we will see it all come together. The plan is a 3 – 5 year timeline. There are processes that need to be established. Council Member Huffman moved to approve plan as presented with numbers finalized at budget. Seconded by Council Member Davis. All Council Members voted "aye" and none "nay". Motion passed with a 5 – 0 vote.

I. Discussion, consideration, and possible action regarding final Demolition Order 2018-22 in accordance with Code of Ordinances Section 3.207 for 306 West Marie Street (Public Hearing held 12/19/17). Peter Lamont presented. Noticeable work has been done in the last few days. Windows and doors have been sealed, new roof has been put on and property has been cleaned up. Staff recommended another 90 days to allow continued improvement. Council Member Sutton moved to authorize 45 days and require a timeline. No second of that motion. Mayor asked for 60 days to coincide with Council Meetings, specifically, second Council Meeting in July. Council Member Garza recommended 90 days seconded by Davis. Council Member Sutton amended to include a written plan for abatement. Seconded by Griffin. Four Council Members voted in favor of amendment with Council Member Davis opposed vote 4-1. All Council Members voted "aye" and none "nay" for the amended motion of 90 days to revisit the Demolition Order 2018-22. Motion carried in a 5 – 0 vote.

J. Discussion, consideration and possible action to award the low bid to Jurgensen Pump LLC of Valley Mills, Texas and authorizing the City Manager to enter into a purchase agreement for the submersible pump motor for Well 5 replacing a faded oil-shaft vertical turbine pump (\$76,000). Steven Miller presented. Council

Member Sutton moved to award the low bid to Jurgensen for a submersible pump and to authorize City Manager to enter into agreement. Seconded by Council Member Griffin. All Council Members voted "aye" and none "nay". Motion carried in a 5 – 0 vote.

- K. Discussion, consideration, and possible action authorizing the Mayor to sign letter in support of the United States Special Operations Forces Exercises for three (3) years to conduct training in the City of Brady from June 1, 2018 to May 31, 2021. Kim Lenoir presented. Council Member Huffman is not comfortable with a three year agreement. Lenoir said we can put in a clause that we can cancel before the term is up. Mayor asked if we can wait to take action so we can add in the clause about the right to cancel. Item will be put on next agenda. Council Member Garza said in the past they would inform the Council of where they would be and what they would be doing. The request will be made and a new letter will be drafted.
- L. Discussion and summary of City Council action and if procedures and processes worked. There were no comments

## 8. STAFF REPORTS

- A. April Monthly Financial and Utility Reports
- B. April Monthly Activity Reports – Seniors, Golf, BPD, Animal Control, Tourism Funding, Airport, Code Enforcement, Chronic Code Complaints & Structures Inhabited without Utilities

- C. Upcoming Special Events/Meetings:

June to August - Farmer's Market – Saturdays on The Square, 9:00 a.m. – 11:00 a.m.  
May 23 – Natural Resources hosting Water Conservation Program – Civic Center  
May 27 and May 28 – Swimming Pool Opens for summer and Memorial Day  
May 28 – Memorial Day – City Offices Closed  
May 29 – Holiday Trash Schedule – Monday Service moves to Tuesday  
May 30 - Holiday Trash Schedule – Tuesday Service moves to Wednesday  
June 2/3 and 9/10 – Mission Brady Workdays

- D. Upcoming City Calendar:

May 17, 2pm Bids open for Richards Park  
May 29 – 1:15pm LCRA will present grant to BVFD  
May 29 – 6pm BEDC Monthly Meeting – Budget  
May 30 – 5pm Joint City/County GRW Steering Committee  
June 5 – 4pm Work Session on Budget  
June 12 – 6pm Keep Texas Beautiful Governor's Award – Georgetown  
June 19 – 4pm Work Session – DG Ordinance

## 9. ANNOUNCEMENTS

There were no announcements.

## 10. EXECUTIVE SESSION

The City Council of the City of Brady closed the Open Meeting at 8:00pm to adjourn into Executive Session for the following:

- A. Pursuant to Section 551.074 (Personnel Matters) City Council will meet to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee: City

Manager Lenoir and City Attorney annual review of duties under the City Charter

Executive Session was opened at 8:05 p.m. and was closed at 8:17 p.m.

**11. OPEN SESSION ACTION on Any Executive Session Item listed above, if needed.**

There being no further business, the Mayor adjourned the meeting at 8:18 p.m.

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Mayor Anthony Groves

Attest: \_\_\_\_\_  
Tina Keys, City Secretary

# City Council

## City of Brady, Texas

### Agenda Action Form

<b>AGENDA DATE:</b>	06-05-2018	<b>AGENDA ITEM</b>	4.B.
<b>AGENDA SUBJECT:</b>	Discussion, consideration, and possible action regarding Resolution 2018-011 to authorize TXDOT/City street closures for the 92 <sup>nd</sup> Annual July Jubilee Parade to be held on July 7, 2018.		
<b>PREPARED BY:</b>	Tina Keys	<b>Date Submitted:</b>	05-23-2018
<b>EXHIBITS:</b>	Resolution 2018-011 Letter Map		
<b>BUDGETARY IMPACT:</b>	<b>Required Expenditure:</b>	\$00.00	
	<b>Amount Budgeted:</b>	\$00.00	
	<b>Appropriation Required:</b>	\$00.00	
<b>CITY MANAGER APPROVAL:</b>			

**SUMMARY:**

City Council must authorize closure of TXDOT streets within the City limits by Resolution. The Council resolution is required by TXDOT for the permit application review.

**RECOMMENDED ACTION:**

Move to approve Resolution

**RESOLUTION 2018-011**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRADY, TEXAS TO ENTER INTO AN AGREEMENT WITH THE STATE OF TEXAS THROUGH THE TEXAS DEPARTMENT OF TRANSPORTATION FOR THE TEMPORARY CLOSURE OF FOUR-LANE US HIGHWAY 87 IN BRADY FROM MEMORY LANE AT RICHARDS PARK TO THE COURTHOUSE SQUARE, ALONG WITH TWO-LANE RANCH ROAD 714, AND TWO-LANE US HIGHWAY 190/AND HIGHWAY 377 AROUND THE COURTHOUSE SQUARE ON SATURDAY, JULY 7, 2018 FROM APPROXIMATELY 10:00 A.M. TO 11:00 A.M. FOR THE 92nd ANNUAL JULY JUBILEE PARADE.**

**WHEREAS**, the City Council of the City of Brady in cooperation with the State of Texas for the safety and convenience of the traveling public request temporary closure of four lane US Highway 87 in Brady from Memory Lane at Richards Park to the courthouse square, along with two-lane Ranch Road 714, and two-lane US Highway 190/and Highway 377 around the courthouse square on Saturday, July 7, 2018 from approximately 10:00 a.m. to 11:00 a.m. for the 91st Annual July Jubilee Parade; and

**WHEREAS**, the July Jubilee parade will be held within the City of Brady incorporated area from approximately 10:00 a.m. until 11:00 a.m. and the closure will be performed within the State's requirements; and

**WHEREAS**, all Northbound and Southbound traffic will be routed around the West side of the Square still allowing continuous access to all routes leading to and from the City of Brady; and

**WHEREAS**, law enforcement officers from the City of Brady Police Department and McCulloch County Sheriff's Office will be physically directing traffic through the City of Brady; and

**WHEREAS**, the parade is being held to promote Brady and McCulloch County and bring tourists to our community providing an economic boost to our hotels, restaurants, retail stores, and fuel providers.

**NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL, CITY OF BRADY, TEXAS:**

The City Council enters into an agreement with the State of Texas through the Texas Department of Transportation for the temporary street closure of four lane US Highway 87 in Brady from Memory Lane at Richards Park to the courthouse square, along with two-lane Ranch Road 714, and two-lane US Highway 190/and Highway 377 around the courthouse square on Saturday, July 7, 2018 from approximately 10:00 a.m. to 11:00 a.m. for the 92nd Annual July Jubilee Parade

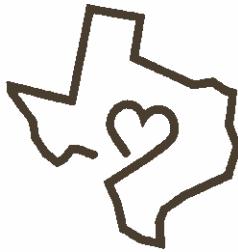
**PASSED AND APPROVED** this the \_\_\_\_\_ day of \_\_\_\_\_, 2018

**CITY OF BRADY:**

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Anthony Groves, Mayor

Attest: \_\_\_\_\_  
Tina Keys, City Secretary



**BRADY**  
THE CITY OF  
**TEXAS**

201 East Main • P.O. Box 351 • Brady, Texas 76825

325.597.2152 • fax 325.597.2068 • <http://bradytx.us>

May 23, 2018

Elias Rmeili, P.E., District Engineer  
Texas Department of Transportation  
PO Box 1549  
Brownwood, Texas 76801

Dear Mr. Rmeili,

The City of Brady, representing the Brady/McCulloch County Chamber of Commerce, respectfully requests the temporary closure of four-lane US Highway 87 in Brady from Memory Lane at Richards Park to the courthouse square, along with two-lane Ranch Road 714, and two-lane US Highway 190/ and Highway 377 around the courthouse square. All through lanes on these roads would be temporarily closed on Saturday, July 7, 2018 from approximately 10:00 a.m. to 11:00 a.m. for the 92nd Annual July Jubilee Parade.

Attached you will find a city map outlying the proposed route to be taken by the parade.

Law enforcement officers from the City of Brady Police Department and McCulloch County Sheriff's Office will be physically directing traffic through the City of Brady on the proposed routes outlined in green.

All preparations, before and after this event, will be done by local staff and volunteers. There will be no state equipment or manpower involved in this process. The parade is held to promote Brady and McCulloch County and brings tourists to our community for the weekend. This, in turn, will provide an economic boost our hotels, restaurants, retail stores, and fuel providers.

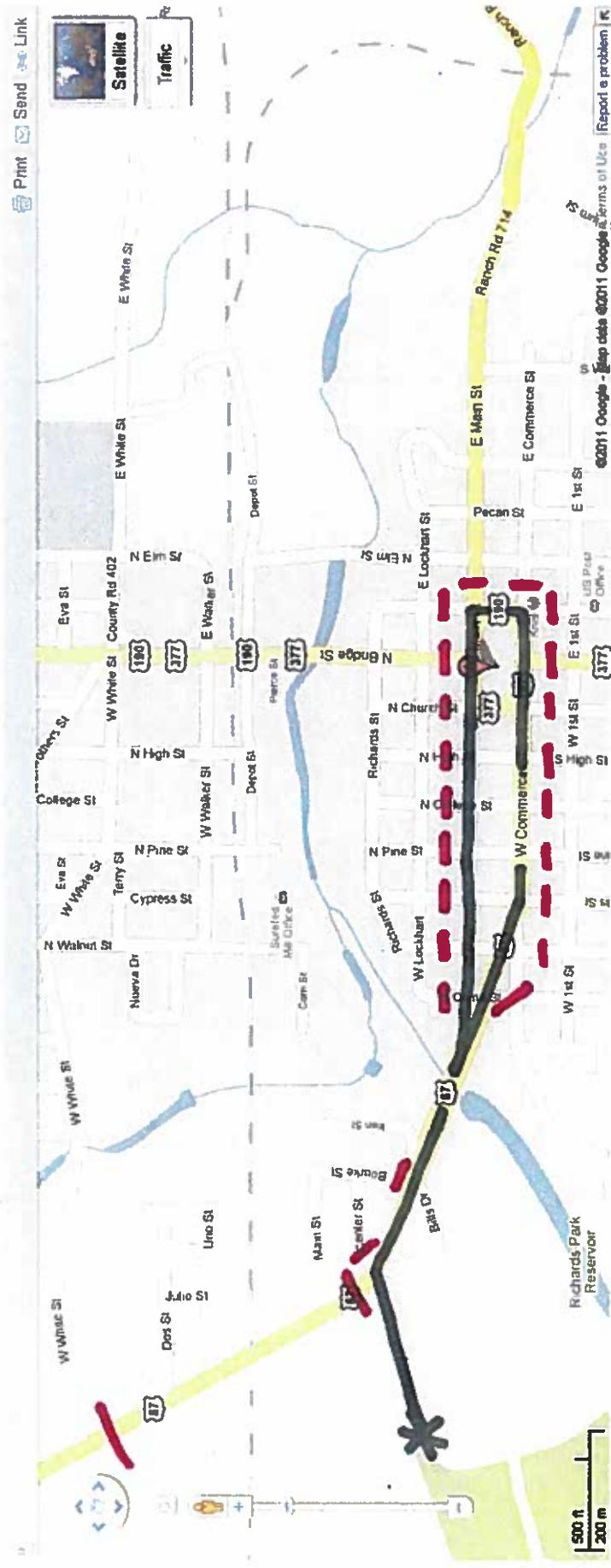
Approximately 3,000 people will attend the parade.

If you have any questions, problems, or concerns, please do not hesitate to contact me at (325) 597-2152.

Sincerely,

Peter Lamont  
Director of Community Services

Enclosure(s)



## PARADE ROUTE marked in GREEN

## ROAD CLOSURES marked in RED

### DETOURS

- Southbound 377 / Westbound 190 – east on E. Lockhart St., south on N. Elm St., west on E. 1<sup>st</sup> St. to 377/190 (S. Bridge St.)
- Northbound 377 / Eastbound 190 – east on E. 1<sup>st</sup> St., north on N. Elm St., west on E. Lockhart St. to 377/190 (N. Bridge St.)
- Northbound 87 – east on E. 1<sup>st</sup> St., north on N. Elm St., west on E. Lockhart St., north on N. Bridge St., west on W. White St. to 87
- Southbound 87 – east on W. White St., south on N. Bridge St., east on E. Lockhart St., south on N. Elm St., west on E. 1<sup>st</sup> St. to 87 (S. Bridge St.)
- Westbound RR 714 – north on N. Elm St., west on E. Lockhart St. to N. Bridge St. OR south on N. Elm St., west on E. 1<sup>st</sup> St. to S. Bridge St.

# City Council

## City of Brady, Texas

### Agenda Action Form

<b>AGENDA DATE:</b>	06/05/2018	<b>AGENDA ITEM</b>	4.C.
<b>AGENDA SUBJECT:</b>	Discussion, consideration, and possible action on Resolution 2018-012 for the temporary closure of E. 3 <sup>rd</sup> and E. 4 <sup>th</sup> Streets between S. Elm and S. Blackburn on July 7, 2018 from 10:00 a.m. to 2:00 p.m. for the purpose of the First United Methodist Church Annual July Jubilee BBQ.		
<b>PREPARED BY:</b>	T. Keys	<b>Date Submitted:</b>	05/29/2018
<b>EXHIBITS:</b>	Resolution 2018-012		
<b>BUDGETARY IMPACT:</b>	<b>Required Expenditure:</b>	\$00.00	
	<b>Amount Budgeted:</b>	\$00.00	
	<b>Appropriation Required:</b>	\$00.00	
<b>CITY MANAGER APPROVAL:</b>			
<b>SUMMARY:</b> The First United Methodist Church is holding its annual Bar-B-Que Fundraiser on July 7, 2018 immediately after the parade and have requested street closure during the fundraising event due to heavy pedestrian traffic around the church.			

**RECOMMENDED ACTION:**

Move to approve Resolution 2018-012 in the interest of public safety.

**RESOLUTION NO. 2018-012**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRADY, TEXAS FOR THE TEMPORARY CLOSURE OF E. 3<sup>RD</sup> AND E. 4<sup>TH</sup> STREETS BETWEEN S. ELM AND S. BLACKBURN FOR THE PURPOSE OF THE FIRST UNITED METHODIST CHURCH ANNUAL JULY JUBILEE BBQ.**

**WHEREAS**, the City Council of the City of Brady for the safety and convenience of the traveling public request temporary closure of E. 3<sup>rd</sup> and E. 4<sup>th</sup> Streets between S. Elm and S. Blackburn on July 7, 2018 from 10:00 a.m. to 2:00 p.m. for the purpose of their Annual July Jubilee BBQ;

**WHEREAS**, the City Council of the City of Brady wishes to support our community's efforts to keep our citizens safe with the additional traffic and congestion which may occur during this time;

**NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BRADY, TEXAS:**

That the City Council of the City of Brady allows the temporary closure for the safety and convenience of the traveling public of E. 3<sup>rd</sup> and E. 4<sup>th</sup> streets between S. Elm and S. Blackburn on Saturday, July 7, 2018 from 10:00 a.m. to 2:00 p.m. for the purpose of the First United Methodist Church Annual July Jubilee BBQ.

PASSED AND APPROVED this the \_\_\_\_\_ day of \_\_\_\_\_, 2018.

**CITY OF BRADY**

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Anthony Groves, Mayor

Attest: \_\_\_\_\_  
Tina Keys, City Secretary

# City Council

## City of Brady, Texas

### Agenda Action Form

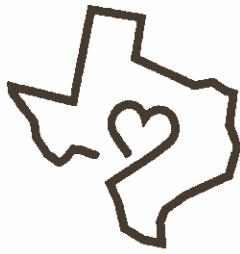
<b>AGENDA DATE:</b>	06-05-2018	<b>AGENDA ITEM</b>	4.D.
<b>AGENDA SUBJECT:</b>	Discussion, consideration, and possible action to approve a noise variance at Brady Lake Pavilion for the Bradshaw Family Reunion to be held on June 22 <sup>nd</sup> thru 23 <sup>rd</sup> , 2018 until 1:00 a.m. both days.		
<b>PREPARED BY:</b>	T. Keys	<b>Date Submitted:</b>	05/07/2018
<b>EXHIBITS:</b>			
<b>BUDGETARY IMPACT:</b>	<b>Required Expenditure:</b>	\$00.00	
	<b>Amount Budgeted:</b>	\$00.00	
	<b>Appropriation Required:</b>	\$00.00	
<b>CITY MANAGER APPROVAL:</b>			
<b>SUMMARY:</b> The Bradshaw Family will be holding a reunion at Brady Lake Pavilion on June 22 <sup>nd</sup> and 23 <sup>rd</sup> , 2018 and they have requested approval of a noise variance be granted for the duration of the reunion.			
<b>RECOMMENDED ACTION:</b> Approve requested noise variance			

# City Council

## City of Brady, Texas

### Agenda Action Form

<b>AGENDA DATE:</b>	6/5/2018	<b>AGENDA ITEM</b>	7.A.
<b>AGENDA SUBJECT:</b>	Discussion, consideration, and possible action authorizing the Mayor to sign letter in support of the United States Special Operations Forces Exercises for three (3) years to conduct training in the City of Brady from June 1, 2018 to May 31, 2021.		
<b>PREPARED BY:</b>	K Lenoir	<b>Date Submitted:</b>	05/11/2018
<b>EXHIBITS:</b>	Revised Letter		
<b>BUDGETARY IMPACT:</b>	<b>Required Expenditure:</b>	\$00.00	
	<b>Amount Budgeted:</b>	\$00.00	
	<b>Appropriation Required:</b>	\$00.00	
<b>CITY MANAGER APPROVAL:</b>			
<b>SUMMARY:</b> <p>The United States Special Operations Forces Exercises have been occurring in Brady for many years, typically with an annual letter of approval from the City Manager and County Judge. They are very good at coordinating with Public Safety Department about their month long exercises. They are now requesting a three (3) year letter of invitation from the City of Brady.</p> <p>Council directed staff to include a clause in the letter to cancel the invitation, if desired.</p>			
<b>RECOMMENDED ACTION:</b> <p>If desired, move to approve the request and authorize the Mayor to sign the attached letter.</p>			



**BRADY**  
THE CITY OF  
**TEXAS**

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201 East Main • P.O. Box 351 • Brady, Texas 76825

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325.597.2152 • fax 325.597.2068 • <http://bradytx.us>

May 21, 2018

**Commander, 1<sup>st</sup> Special Forces Command (Airborne)  
G3, Training and Exercise Cell  
1626 Reilly Rd, Fort Bragg, NC 28310**

**Via: Mr. Thomas Mead  
Contractor, VATC Inc.  
RMT Operations Planner  
USSOCOM J7-JCT Component Exercise/Service Integration Branch  
Tampa, FL 33621**

Dear Sir:

On the behalf of the City of Brady, Texas, you and the men of the United States Special Operations Command are hereby cordially invited to conduct military training within our jurisdiction for each of the next three (3) years beginning June 1<sup>st</sup> 2018 and ending on May 31<sup>st</sup> 2021 with a renewal of the invitation each year requested by City Council members.

We understand that coordination for any exercise will take place no less than 90 days prior to the event. We fully understand from the presentation that this training will involve active duty personnel preparing for overseas missions. We further understand and appreciate that this training will be coordinated through local law enforcement agencies and all affected property owners.

The City of Brady, Texas is pleased to support United States Special Operations Forces as they develop the techniques and tactics necessary to defend United States interests around the globe. Please do not hesitate to contact me if I can be of further assistance.

Sincerely,

Anthony Groves,  
Mayor, City of Brady

# City Council

## City of Brady, Texas

### Agenda Action Form

AGENDA DATE:	6/05/18	AGENDA ITEM	7.B.
AGENDA SUBJECT:	Discussion, consideration, and possible action regarding final Demolition Order 2018-25 for 1112 South Willow Street (Public Hearing held 10/17/17).		
PREPARED BY:	Daniel Greenwood	Date Submitted:	5/31/18
EXHIBITS:	Photos of Property Demolition Order		
BUDGETARY IMPACT:	Required Expenditure:	\$1,800.00	
	Amount Budgeted:	\$30,000.00	
	Appropriation Required:	\$00.00	
CITY MANAGER APPROVAL:			

#### **SUMMARY:**

This property is located at 1112 South Willow on the Southeast side of Brady and has not had utilities connected since July 6, 2017.

Owners: Josephine Griner  
 Last Known Address: 1112 South Willow  
 Property Taxes: Current  
 Amount of Tax Lien: \$2,480.00

#### Action taken:

October 23, 2014 – Gas line replaced due to gas leak. Owner performed work without permits.  
 July 04, 2015 – Inspected for utilities.  
 July 27, 2015 – Inspected for repairs (p-trap present but not installed, covers on GFCI plugs).  
 February 17, 2016 – Utility inspection required more work than the first inspection.  
 March 02, 2016 – Permitted work inspected by Bureau Veritas. Utilities connected for permanent service.  
 July 06, 2017- Utilities disconnected due to fire caused by arson.  
 December 04, 2017- House posted with letter to owner and “DO NOT ENTER” sign.  
 December 05, 2017 – Letter sent by certified mail to owner.  
 December 06, 2017 – Public hearing notice posted in the newspaper.  
 December 19, 2017 – City Council issued Demolition Order 2018-25.  
 March 05, 2018 – The portion of the structure where the fire took place has been removed.  
 May 07, 2018 – Contacted both Mr. Griner and Mr. Sanchez, his son-in-law. They will send me a plan for disposition of the property.  
 May 31, 2018 – Contacted Mr. Sanchez. He stated he and Mr. Griner have not been able to produce a plan yet due to work schedule but will send one to me by the first week of June.

- (1) The building or structure is liable to partially or fully collapse.
- (7) The structure or any part thereof has been damaged by fire, water, earthquake, wind, vandalism or other cause to such an extent that it has become dangerous to the public health, safety and welfare.
- (10) The structure, because of its condition, is unsafe, unsanitary, or dangerous to the health, safety and general welfare of the city's citizens including all conditions conducive to the harboring of rats or mice or other disease carrying animals or insects reasonably calculated to spread disease.
- (12) The structure is unsafe, unsanitary or dangerous to the health, safety and general welfare of the city's citizens due to a nuisance that constitutes an unsanitary condition on property as defined in Section 8.106 of the city code.

**RECOMMENDED ACTION:**

30 day extension for the owner of 1112 S Willow to produce a plan moving forward for the property.



05/31/2018



**DEMOLITION ORDER 2018-25**

**AN ORDER OF THE CITY COUNCIL OF THE CITY OF BRADY, TEXAS TO THE OWNER OF THE PROPERTY LOCATED AT 1112 SOUTH WILLOW, BRADY, MCCULLOCH COUNTY, TEXAS WITH REGARD TO THE ABATEMENT OF THE SUBSTANDARD AND DANGEROUS PREMISES**

**WHEREAS**, on December 5, 2017, the City provided the owner of the property located at 1112 S. Willow, Texas with notice, via certified mail, of a hearing to be held on December 19, 2017; and

**WHEREAS**, on December 19, 2017, the City Council conducted a public hearing concerning the structure located at 1112 S. Willow, City of Brady, Texas to determine whether to order the demolition or repair of the structure under Section 3.212 of the Brady Code of Ordinances (Dangerous Premises); and

**WHEREAS**, the City Council finds that all proper notices have been sent as required by City Ordinances; and

**WHEREAS**, based upon the evidence presented, the City Council finds that the Property is in violation of the ordinances regarding substandard structures under Section 3.207 of the City of Brady Code of Ordinances (Dangerous Premises); and

**WHEREAS**, the property owner, Josephine Griner, did ~~did~~ not appear at the hearing; and

**WHEREAS**, the City Council finds that the structure is unoccupied; and

**WHEREAS**, the City Council finds based on the evidence presented at the hearing that the structure contains nuisance conditions that constitute a hazard to the health, safety and welfare of the citizens and are likely to endanger persons and property; and

**WHEREAS**, the City Council takes notice of and incorporates all evidence presented, including photographs and the issuance of notices, for its consideration of this matter and incorporates the same into the body of this Order for all purposes; and

**WHEREAS**, based upon the evidence presented, the City Council finds that the Property is in violation of the Dangerous Premises Ordinance; and

**WHEREAS**, the City Council finds that the structure is dilapidated, substandard and/or unfit for human habitation, constitutes a hazard to the health, safety and welfare of the citizens and likely to endanger persons and property.

**NOW THEREFORE, IT IS HEREBY ORDERED BY THE CITY COUNCIL OF THE CITY OF BRADY THAT:**

- (1) The foregoing recitals are hereby found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes and findings of fact.
- (2) The structure located at 1112 S. Willow, Brady, Texas satisfies one or more of the substandard and dangerous conditions set forth in Section 3.204 of the Brady Code of

Ordinances (Dangerous Premises). Specifically, Subsections, (1) The building or structure is liable to partially or fully collapse, (7) The structure of any part thereof has been damaged by fire, water, earthquake, wind, vandalism, or other cause to such an extent that it has become dangerous to the public, health, safety and welfare, (10) The structure, because of its condition, is unsafe, unsanitary, or dangerous to the health, safety or general welfare of the city's citizens including all conditions conducive to the harboring of rats or mice or other disease carrying animals or insects reasonably calculated to spread disease, (12) The structure is unsafe, unsanitary or dangerous to the health, safety and general welfare of the city's citizens due to a nuisance that constitutes an unsanitary condition on property as defined in Chapter 8 of the city code, of Section 3.207 of the Code of Ordinances have been violated. Therefore, the City is authorized to demolish the building under Section 3.210 of the City Code of Ordinances

(3) The owner is hereby ordered to demolish the structure located at 1112 S. Willow, Brady, Texas by no later than ninety (90) days from the date of this Order, which is March 18, 2018; and

(4) This property will be inspected for compliance with this order on March 18, 2018. If the owner fails to demolish and remove the building before March 18, 2018, the City will demolish and remove the building and assess the expenses against the lot, tract, or parcel of land or the premises upon which such expense was incurred.

It is specifically determined that the recitals in this order are incorporated by reference as findings of fact and that the meeting that the City Council passed this order was open to the public, and that the public notice of the time, place, and purpose of the meeting was given as required by the Texas Open Meetings Act.

**ORDERED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 2017.**

---

Anthony Groves, Mayor

Attest: \_\_\_\_\_  
Tina Keys, City Secretary

# City Council

## City of Brady, Texas

### Agenda Action Form

AGENDA DATE:	6/5/18	AGENDA ITEM	7.C.
AGENDA SUBJECT:	Discussion, consideration, and possible action regarding bid award for Ballfield Renovation Project.		
PREPARED BY:	Peter Lamont	Date Submitted:	6/1/18
EXHIBITS:	Bid Tabulation Musco BuyBoard Bid		
BUDGETARY IMPACT:	Required Expenditure:	\$1,790,400.00	
	Amount Budgeted:	\$811,000.00	
	Appropriation Required:	\$979,400.00	
CITY MANAGER APPROVAL:			
SUMMARY:	<p>In August of 2015 the City received a grant from the Texas Parks and Wildlife Department (TPWD) for the renovation of two fields with lighting in the amount of \$400,000. This was matched with \$400,000 in City funds and \$11,000 in donations. The City hired Luck Design Group of Austin to be the project Landscape Architect for \$92,350 to prepare plans and specifications.</p> <p>As the project moved forward, and after a public meeting in August of 2017, it became clear that all four fields needed to be renovated. The scope of the project was increased, design completed and bid. The City received three bids from 1) Forman Equipment and Contracting, 2) T.F. Harper &amp; Associates, and 3) Westar Construction.</p> <p>The low bid was Westar Construction, at \$1,339,994.25. In addition to the items in the General Contractor's bid, several items would be purchased through the Buy Board, these include the lighting system at a cost of \$298,000 and the playground for \$60,000 including fall zone surfacing for a total construction cost of \$1,697,994.25</p> <p>There are three potential alternatives for this project. First is to revise the scope of the project to only the two small ballfields as original grant. This would leave the large baseball field and the softball field in their current condition for at least another 5 years before another grant could be written. And the reduction of the project would be such that we would have to rebid.</p> <p>The second option would be to sell Certificates of Obligation (CO's), get a loan, to pay for the project which will take 60 to 90 days.</p> <p>The third option is to use existing fund balance to pay for the entire project. The third option has the benefits of renovating a facility that has not been updated in over 30 years and without issuing the CO's there would be no financing charges, bond counsel charges or interest payments. Staff would recommend repaying the Electric Funds fund balance over a period of five years in accordance with</p>		

the Fund Balance Policy(approximately \$196,000 per year).

If council decides to amend the FY 18 budget to utilize \$979,400 in fund balance reserves from the Electric Fund, staff will return June 19 to request authorizing the Mayor to enter into a construction agreement with Westar construction in the amount of \$1,339,994.25 (or less). Also authorizing staff to procure a lighting system for all four fields from Musco Lighting per BuyBoard bid reference number 186871 in the amount of \$298,000 and to select a playground vendor to install a playground and associated fall zone from the BuyBoard in an amount not to exceed \$60,000.

**RECOMMENDED ACTION:**

Direct staff as desired.

**City of Brady - Richards Park Improvements**  
**Construction Bid Tabulation**  
**5/17/2018**

Contractor	Base Bid	Bid Alternate #1		Bid Alternate #2		Bid Alternate #3		Bid Alternate #4		Bid Alternate #5		Total Bid		
		32 foot extension of field 4 with 8 foot fence	fencing between fields for access control	4 foot fencing	between fields for access control	10 foot sidewalk through complex	6 foot sidewalk from complex	to swimming pool parking lot	6 foot sidewalk from complex	to swimming pool parking lot	Electrical required to light fields 3 and 4			
<b>Bid Bond</b>														
<b>Addendum Acknowledged</b>														
Foreman Equipment	X	X	\$1,689,756.60	\$60,990.00	\$74,524.00		\$72,156.00		\$17,500.00	\$27,000.00	\$1,941,926.60			
T.F. Harper and Associates	X	X	\$1,283,046.21	\$21,079.00	\$33,415.60		\$137,397.05		\$34,247.50	\$71,393.50	\$1,580,578.86			
Westar Construction	X	X	\$1,148,900.25	\$15,515.00	\$20,434.00		\$90,195.00		\$19,950.00	\$45,000.00	\$1,339,994.25			

### Project: Richards Park Improvements

Brady, TX

Ref: 186871

Date: May 16, 2018

BuyBoard

Master Project: 146396, Contract Number: 512-16, Expiration: 09/30/2019

Commodity: Parks and Recreation Equipment and Field Lighting Products and Installation

#### Quotation Price – Materials and Pole Standing

<b>Fields 1 and 2 -</b>	<b>\$ 107,000</b>
<b>➤ Alternate - Fields 3 and 4 -</b>	<b>\$ 191,000</b>

*Sales tax (if applicable), bonding, labor, and unloading of the equipment are not included..  
(Bonding, if necessary, is not included in this quote.)*

#### Light-Structure System with Green Generation Lighting® metal halide technology

##### **Guaranteed Lighting Performance**

- Guaranteed light levels of 50 footcandles infield and 30 footcandles outfield
- Uniformity of 2.0:1.0 infield and 2.5:1.0 outfield

##### **System Description – Base Bid – Fields 1 and 2**

- (8) Pre-cast concrete bases with integrated lightning grounding
- (8) Galvanized steel poles
- Factory wired and tested remote electrical component enclosures
- Pole length, factory assembled wire harnesses
- Factory wired poletop luminaire assemblies
- (30) Factory aimed and assembled luminaries
- UL Listed as a complete system

##### **System Description – Alternate – Fields 3 and 4**

- (12) Pre-cast concrete bases with integrated lightning grounding
- (12) Galvanized steel poles
- Factory wired and tested remote electrical component enclosures
- Pole length, factory assembled wire harnesses
- Factory wired poletop luminaire assemblies
- (62) Factory aimed and assembled luminaries
- UL Listed as a complete system

##### **Control Systems and Services**

- Control -Link® system with contactors for remote on/off control and performance monitoring with 24/7 customer support

##### **Operation and Warranty Services**

- Reduction of energy and maintenance costs by 50% to 85% over typical 1500W metal halide equipment
- Product assurance and warranty program that covers materials and onsite labor, eliminating 100% of your maintenance costs for 10 years
- Support from Musco's Lighting Services Team – over 170 Team members dedicated to operating and maintaining your lighting system – plus a network of 1800+ contractors

## Quote

### ***Installation Services Provided***

See attached.

### ***Payment Terms***

Payment terms to be negotiated between customer and Musco Sports Lighting.

Email or fax a copy of the Purchase Order to Musco Sports Lighting, LLC & BuyBoard:

Musco Sports Lighting, LLC  
Attn: Ryan Tighe  
Fax: 800-374-6402  
Email: [musco.contracts@musco.com](mailto:musco.contracts@musco.com)

BuyBoard Cooperative Purchasing  
Attn: Sharon McAfee  
Fax: 800-211-5454  
Email: [info@buyboard.com](mailto:info@buyboard.com)

**All purchase orders should note the following:**  
**BuyBoard purchase – Contract Number: 512-16**

### ***Delivery Timing***

4 - 6 weeks for delivery of materials to the job site from the time of order, submittal approval, and confirmation of order details including voltage, phase, and pole locations.

Due to the built-in custom light control per luminaire, pole locations need to be confirmed prior to production. Changes to pole locations after the product is sent to production could result in additional charges.

### ***Notes***

Quote is based on:

- Shipment of entire project together to one location.
- Voltage and phasing to be confirmed prior to production.
- Structural code and wind speed = 2012 IBC, 115 mi/h, Importance Factor 1.0.
- Confirmation of pole locations prior to production.

Thank you for considering Musco for your lighting needs. Please contact me with any questions or need additional details.

Tim Oordt  
Senior Sales Representative  
Musco Sports Lighting, LLC  
Phone: 512-658-6884  
E-mail: [tim.oordt@musco.com](mailto:tim.oordt@musco.com)

**Richards Park Improvements  
Brady, TX  
Pole in the Air Scope of Work**

**Customer or Customer Contractor Responsibilities:**

1. Complete access to the site for construction utilizing two- wheel drive rubber tired equipment.
2. Locate existing underground utilities not covered by "One Call" and mark all irrigation systems and sprinkler heads. Musco or Subcontractor will not be responsible for repairs to unmarked utilities.
3. Responsibility to define and mark field boundaries (if the field is not existing) and elevations per the Musco supplied layout.
4. Pay for extra costs associated with foundation excavation in non-standard soils (rock, caliche, high water table, collapsing holes, etc.). Standard soils are defined as soils that can be excavated using standard earth auguring equipment.
5. Owner responsible for any power company fees and requirements. (*If necessary*).
6. Provide area on site for disposal of spoils from foundation excavation.
7. Electrical Permits, Design & Installation of electrical to the poles.
8. Provide step down transformer for 120v control circuit if not available.
9. Provide equipment and materials to install the new Lighting Contactor Cabinets and terminate all necessary wiring. Contactor cabinets will be delivered with poles and fixtures.
10. Contractor will commission Control-Link® by contacting Control- Link Central™ Service Center at (877-347-3319) and going through the following steps:
  11. Check all Zones to make sure they work in both auto and manual mode.
  12. 1 hour comprehensive burn of all lights on each zone.
  13. Set base line for the DAS (Diagnostic Acquisition System)
  14. If existing lights exist, demo to be provided by customer or customer contractor.

**Musco Responsibilities:**

1. Provide required poles, fixtures, and foundations.
2. Provide layout of pole locations and aiming diagram.
3. Provide Project Management assistance as needed.
4. Provide stamped foundation designs based on the provided geotech report.

**Musco Subcontractor Responsibilities:**

1. Provide equipment and materials to off load equipment at jobsite per scheduled delivery. Lighting Contactor Cabinets will need to be given to on-site customer representative.
2. Provide storage containers for materials (including electrical components enclosures) as needed and waste disposal.
3. Provide adequate security to protect Musco delivered products from theft, vandalism or damage during the installation.
4. Obtain any required permitting.
5. Confirm the existing underground utilities and irrigation systems have been located and are clearly marked so as to avoid damage from construction equipment. Repair any such damage during construction.
6. Verify pole locations from the field boundary lines (defined by the customer or electrical contractor) per the Musco layout.
7. Provide materials and equipment to install the Light Structure System foundations as specified on Layout.
8. Remove spoils to owner designated location at jobsite.
9. Provide materials and equipment to assemble the HID fixtures.
10. Provide equipment and materials to assemble and erect the Light Structure System Poles.
11. Keep all heavy equipment off of playing fields when possible. Repair damage to grounds which exceeds that which would be expected. Indentations caused by heavy equipment traveling over dry ground would be an example of expected damage. Ruts and sod damage caused by equipment traveling over wet grounds would be an example of damage requiring repair.

# City Council

## City of Brady, Texas

### Agenda Action Form

<b>AGENDA DATE:</b>	6/5/18	<b>AGENDA ITEM</b>   7.D.
<b>AGENDA SUBJECT:</b>	Discussion, consideration and possible action on the purchase of a used greens mower for the Brady Golf Course (\$21,000).	
<b>PREPARED BY:</b>	Peter Lamont	<b>Date Submitted:</b> 5/30/18
<b>EXHIBITS:</b>	FY18 Supplemental Request	
<b>BUDGETARY IMPACT:</b>	<b>Required Expenditure:</b>	\$21,000.00
	<b>Amount Budgeted:</b>	\$21,000.00
	<b>Appropriation Required:</b>	\$0.00
<b>CITY MANAGER APPROVAL:</b>		
<b>SUMMARY:</b>	<p>As part of the FY18 Budget a Supplemental Request was requested for the purchase of a used greens mower for the golf course. That request was unable to be funded. Funds were authorized in the Capital Projects budget to repair the cart sheds after several were damaged by fire. These funds came from insurance proceeds from the fire. Staff was unable to find a contractor to repair the cart sheds and so the Public Property Maintenance (PPM) Division made the repairs, purchasing supplies from the Golf Course's Building line item.</p> <p>Since the capital funds were not used for the cart shed repairs, staff is requesting authorization to utilize the funds for the purchase of the previously unfunded greens mower. The course is recovering well from the poisoning incident last August and a dedicated greens mower would be an important piece of equipment in continuing that recovery.</p>	
<b>RECOMMENDED ACTION:</b>		
Authorize the purchase of a used greens mower.		

## SUPPLEMENTAL DECISION PACKAGE

Fund : General		Department: Golf Course		Date : 05/30/2017	
Fund Number:	10	Department Head :	Peter Lamont	Prepared By :	Michael Solis
Category:	5	Maintenance of Existing Program :		Department Rank :	
Division Number:	05	New/Expanded Program Request :	X	City Manager Rank :	

Description:
Capital Outlay - Vehicles and Equipment - Greens Mower Request

Justification:
A greens mower is needed at the Municipal Golf Course for the professional upkeep and necessary maintenance and daily mowing of the greens and the newly installed putting green. There is truly an art to course maintenance and more specifically greens maintenance. A commercial-grade greens mower is much more precise than most mowers, allowing cuts at a fraction of an inch to help deliver the truest and most predictable ball rolls. This equipment will allow the best possible maintenance of the greens and new putting green and may mean the course greens in Brady are more comparable to (or maybe even exceedingly better than) other (area) courses'.

Salaries and Benefits		Capital / Commodities / Services				
JOB CLASSIFICATION	Amount	Description	Obj. Code	No.	Unit Cost	Total
101.00	REGULAR PAY	COMPUTER				
102.00	OVERTIME PAY	DESK				
107.00	CAR ALLOWANCE	VEHICLE				
110.00	HOSPITAL INSURANCE	CAPITAL OUTLAY - PROJECTS	401.00			
111.00	MUNICIPAL RETIREMENT	CAPITAL OUTLAY - VEHICLES & EQUIP	402.00	1	\$14,000	\$14,000
112.00	WORKER'S COMP INS					
113.00	UNEMPLOYMENT INS					
114.00	PAYROLL TAXES					
<b>TOTAL</b>	<b>\$0</b>					
					<b>GRAND TOTAL</b>	<b>\$14,000</b>

**City Council  
City of Brady, Texas**

**Agenda Action Form for Ordinance**

<b>AGENDA DATE:</b>	6-5-2018	<b>AGENDA ITEM</b>	7.E	
<b>AGENDA SUBJECT:</b>		Discussion, consideration, and possible action regarding first reading of Ordinance #1254 to amend FY18 Budget for municipal purposes.		
<b>PREPARED BY:</b>		Lisa Remini	<b>Date Submitted:</b>	5-31-2018
<b>EXHIBITS:</b>		Ordinance #1254 Fund Balance Compliance Report Amendment Summary Report Budget Adjustment - Line Item Transfer Forms		
<b>BUDGETARY IMPACT:</b>		<b>Required Expenditure:</b>	\$702,000.00	
		<b>Amount Budgeted:</b>	\$00.00	
		<b>Appropriation Required:</b>	\$702,000.00	
<b>CITY MANAGER APPROVAL:</b>				
<b>SUMMARY:</b>				
<p>The Finance Director and City Manager met and discussed with each Division the progress of actual FY 18 performance compared to the current budget and are requesting amendments to provide for municipal purposes. Overall, net expenditure amendment requests to the FY 18 budget total \$702,000. All fund balances for each fund are projected to maintain the required minimum level of unrestricted reserve amounts, and \$2,003,825 in excess unrestricted fund balances will be utilized to fund budget goals.</p> <p>For informational purposes, 7 budget adjustments totaling \$105,941 have been posted to the budget recognizing 5 grant awards in the amount of \$92,441 to the Fire, EMS and Police divisions for specific needs. \$13,500 represents additional sales to the military for specific services.</p> <p>General Fund: Increase Administration, Fire and Police budgets to allow the city to obtain fiber and identified technology upgrades to promote security and functionality. Increase sales tax revenue budget projections due to current performance and trend.</p> <p>Special Revenue Fund: Decrease the Community Development budget to recognize that the AWOS project cost less than projected.</p> <p>Electric Fund: Reduce transfers out to the Special Revenue fund since the AWOS project funding needs were less. Reduce transfers out to the General Fund to promote minimum level of reserve balances required. Increase transfers out to the Water/Sewer fund, recognizing the final transfer of the Clean Water (CW) project reserve fund balances.</p> <p>Water/Sewer Fund: Increase transfers in from Electric fund representing the CW project reserve fund balances.</p>				

**RECOMMENDED ACTION:**

**Mayor will ask:** “Madam City Secretary please read the Ordinance Preamble for the record in accordance with the City Charter.” “Secretary reads preamble”

**Mayor calls for a motion:**

Move to approve the first reading of Ordinance 1254.

**ORDINANCE NO. 1254**

**AN ORDINANCE OF THE CITY OF BRADY, TEXAS AMENDING THE FISCAL  
YEAR 2017-2018 BUDGET**

An ordinance amending the 2017-2018 Fiscal Year Budget as follows:

Increasing total expenditures by \$702,000 for municipal purposes for an expenditure budget of \$29,286,781 as per attached summary, made a part of this ordinance.

These amendments will allow for upgrades to computer security and functionality city-wide and recognize that transfers from specific utility funds need to be amended to acknowledge fund balance requirements.

**NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF  
BRADY TEXAS** that the FY 2017-2018 budget be amended accordingly.

**APPROVED UPON FIRST READING THIS THE \_\_\_\_\_ DAY OF \_\_\_\_\_ 2018,**

**APPROVED AND PASSED UPON SECOND READING THIS THE \_\_\_\_\_ DAY OF  
\_\_\_\_\_ 2018.**

---

Anthony Groves, Mayor

ATTEST: \_\_\_\_\_  
Tina Keys, City Secretary

CITY OF BRADY		TOTAL	TOTAL	FUND
FY 18 - PROJECTED Fund Balance Compliance as of 6-5-2018		REVENUES	EXPENSES	BALANCE
GENERAL FUND - 10				
BEGINNING GENERAL FUND BALANCE 9-30-17 Audited				\$2,845,991
FY 18 Original Budget including fees and transfers	\$7,378,120	\$7,650,053	(\$271,933)	
Approved Budget Amendments (2) Carry overs	\$12,560	\$472,061	(\$459,501)	
Proposed Budget Amendments (3) Mid-Year review	(\$10,000)	\$75,000	(\$85,000)	
Budget Line Item Increases due to Grant awards and Airport Sales	\$105,941	\$105,941	\$0	\$0
ENDING GENERAL FUND BALANCE				\$2,029,557
Restricted - Estimated				(\$75,000)
ENDING GENERAL FUND BALANCE - Unrestricted 9-30-18 Projected				\$1,954,557
Number of days to operating expenditures				91
Excess funds available				\$11,022
Total budgeted expenditures FY18 with amendments, excluding new grants	\$8,122,114			
Less budgeted capital expenditures	(\$240,000)			
Net Operating Expenditures	\$7,882,114			
Minimum level Fund Balance required	\$1,943,535	90 days		
ELECTRIC FUND - 20				
BEGINNING ELECTRIC & SEWER FUND BALANCE 9-30-17 Audited				\$6,790,771
FY 18 Original Budget including transfers Electric/Power Plant	\$7,745,410	\$8,353,317	(\$607,907)	
FY 18 Budget Amendment (1)- transfer out Sewer		\$1,867,000	(\$1,867,000)	
Approved Budget Amendments (2) Carry overs	\$26,400	\$292,100	(\$265,700)	
Proposed Budget Amendments (3) Mid-Year review		\$652,000	(\$652,000)	
ENDING ELECTRIC FUND BALANCE - Unrestricted 9-30-18 Projected				\$3,398,164
Number of days to operating expenditures				150
Excess funds available				\$431
Total budgeted expenditures FY 18	\$8,645,417			
Less budgeted capital expenditures	(\$377,600)			
Operating Expenditures	\$8,267,817			
Minimum level Fund Balance required	\$3,397,733	150 days		
WATER FUND - 30				
BEGINNING WATER FUND BALANCE 9-30-17 Audited				\$1,797,153
FY 18 Original Budget including fees and transfers Water/Sewer	\$3,154,000	\$3,870,730	(\$716,730)	
FY 18 Budget Amendment (1)- transfer in Sewer	\$1,867,000		\$1,867,000	
Approved Budget Amendments (2) Carry overs	\$211,000	\$599,479	(\$388,479)	
Proposed Budget Amendments (3) Mid-Year review	\$762,000		\$762,000	
ENDING WATER / SEWER FUND BALANCE				\$3,320,944
Restricted -Estimated				(\$338,519)
ENDING WATER / SEWER FUND BALANCE - Unrestricted 9-30-18 Projected				\$2,982,425
Number of days to operating expenditures				416
Excess funds available				\$1,692,000
Total budgeted expenditures FY 18	\$4,470,209			
Less budgeted capital expenditures	(\$1,853,514)			
Operating Expenditures	\$2,616,695			
Minimum level Fund Balance required	\$1,290,425	180 days		

CITY OF BRADY		TOTAL REVENUES	TOTAL EXPENSES	FUND BALANCE
FY 18 - PROJECTED Fund Balance Compliance as of 6-5-2018				
GAS FUND - 40				
BEGINNING GAS FUND BALANCE 9-30-17 Audited				\$967,805
FY 18 Original Budget including fees and transfers		\$1,125,000	\$1,310,303	(\$185,303)
Approved Budget Amendments (2) Carry overs			\$173,400	(\$173,400)
Restricted				\$0
ENDING GAS FUND BALANCE - Unrestricted 9-30-18 Projected				\$609,102
Number of days to operating expenditures				194
Excess funds available				\$45,015
Total budgeted expenditures FY17		\$1,483,703		
Less budgeted capital expenditures		(\$339,860)		
Operating Expenditures		\$1,143,843		
Minimum level Fund Balance required		\$564,087	180 days	
UTILITY SUPPORT FUND -50				
BEGINNING UTILITY SUPPORT FUND BALANCE 9-30-17 Audited				\$148,820
FY 18 Original Budget including fees and transfers		\$509,700	\$531,246	(\$21,546)
ENDING UTILITY SUPPORT FUND BALANCE - Unrestricted 9-30-18 Projected				\$127,274
Number of days to operating expenditures				95
Excess funds available				\$6,268
Total budgeted expenditures FY 17		\$531,246		
Less budgeted capital expenditures		(\$40,500)		
Operating Expenditures		\$490,746		
Minimum level Fund Balance required		\$121,006	90 days	
SOLID WASTE FUND - 60				
BEGINNING SOLID WASTE FUND BALANCE 9-30-2017 Audited				\$704,871
FY 18 Original Budget including fees and transfers		\$1,086,000	\$1,286,605	(\$200,605)
Approved Budget Amendments (2) Carry overs			\$29,000	(\$29,000)
ENDING SOLID WASTE FUND BALANCE - Projected				\$475,266
Restricted				(\$86,000)
ENDING SOLID WASTE FUND BALANCE - Unrestricted 9-30-18 Projected				\$389,266
Number of days to operating expenditures				116
Excess funds available				\$85,968
Total budgeted expenditures FY17		\$1,315,605		
Less budgeted capital expenditures and Street Sanitation exps		(\$85,563)		
Operating Expenditures		\$1,230,042		
Minimum level Fund Balance required		\$303,298	90 days	
Total Ending Unrestricted Fund Balances				\$9,460,788
Number of days to Total Operating Expenditures				160
Page 2 of 3				

CITY OF BRADY		TOTAL	TOTAL	FUND
FY 18 - PROJECTED Fund Balance Compliance as of 6-5-2018		REVENUES	EXPENSES	BALANCE
SPECIAL REVENUE FUND - 80				
BEGINNING SPECIAL REVENUE FUND BALANCE 9-30-2017 Audited				\$412,755
FY 18 Original Budget including fees and transfers		\$1,582,550	\$1,649,636	(\$67,086)
Approved Budget Amendments (2) Carry overs		\$255,090	\$393,910	(\$138,820)
Proposed Budget Amendments (3) Mid-Year review		(\$25,000)	(\$25,000)	\$0
ENDING SPECIAL REVENUE FUND BALANCE - RESTRICTED 9-30-18 Projected				\$206,849
TOTAL BUDGET AFTER TRANSFERS		\$25,785,771	\$29,286,781	(\$3,501,010)
OTHER RESOURCES				
Funds from TWDB for the CW Project		\$1,150,112		
Funds from TWDB for the DW Project		\$342,077		
Cemetery Funds		\$4,996		
Excess Fund Balance Reserves		\$2,003,825		
TOTAL OTHER RESOURCES				\$3,501,010
		\$29,286,781	\$29,286,781	\$0

CITY OF BRADY  
FY 18 MID YEAR BUDGET AMENDMENTS (3)  
6/5/2018



DIVISION	ACCOUNT DESCRIPTION	AMOUNT	REASON FOR AMENDMENT
<b>GENERAL -10</b>			

**REVENUES**

Administration	Sales Tax	\$ 75,000	Conservative recommendations as collections are on track to capture \$85,000 over current budget.
	Transfers in - Electric Fund	\$ (85,000)	Reduce transfer to accommodate Fund Balance minimum levels in the Electric Fund
<b>TOTAL</b>			<b><u>\$ (10,000)</u></b>

**EXPENDITURES**

Administration	Internet Access	\$ 5,000	To allow city to aquire fiber for technology applications
Administration	Computer Hardware maint.	\$ 28,000	Required technology upgrades for security and function
Fire	Computer Hardware maint.	\$ 21,000	Required technology upgrades for security and function
Police	Computer Hardware maint.	\$ 21,000	Required technology upgrades for security and function
<b>TOTAL</b>			<b><u>\$ 75,000</u></b>

**SPECIAL REV -80**

**REVENUES**

Community Dev.	Transfers in -Electric Fund	\$ (25,000)	Required transfer reduced because local match on AWOS project was less than projected.
<b>TOTAL</b>			<b><u>\$ (25,000)</u></b>

**EXPENDITURES**

Community Dev.	Local Match- AWOS	\$ (25,000)	AWOS project complete, funds not needed.
<b>TOTAL</b>			<b><u>\$ (25,000)</u></b>

**CITY OF BRADY**  
**FY 18 MID YEAR BUDGET AMENDMENTS (3)**  
**6/5/2018**



DIVISION	ACCOUNT DESCRIPTION	AMOUNT	REASON FOR AMENDMENT
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**ELECTRIC-20**

**EXPENDITURES**

Electric	Transfers out - Wat/Sewer	\$ 762,000	Final transfer of Sewer fund balance to new Water / Sewer Fund per approved audit review
	Transfers out - Special Rev	\$ (25,000)	Transfer not needed to support AWOS project
	Transfers out -General Fund	\$ (85,000)	Reduce transfer obligation to retain minimum fund balance levels
	<b><u>TOTAL</u></b>	<b><u>\$ 652,000</u></b>	

**WATER / SEWER-30**

**REVENUES**

Sewer	Transfers in - Electric Fund	\$ 762,000	Final transfer of Sewer fund balance to new Water / Sewer Fund per approved audit review
	<b><u>TOTAL</u></b>	<b><u>\$ 762,000</u></b>	

CITY OF BRADY  
 FY 18 MID YEAR BUDGET AMENDMENTS (3)  
 6-5-2018

FUND:	DIVISION:	ACCOUNT DESCRIPTION:	CURRENT BUDGET	AMENDMENT INC / (DEC)	PROPOSED BUDGET
<b>GENERAL -10</b>					
<b>REVENUES</b>					
10-4-01-606.00	Administration	Sales Tax Collections	\$ 910,000	\$ 75,000	\$ 985,000
10-4-01-910.22	Administration	Transfers in from Electric	\$ 2,945,000	\$ (85,000)	\$ 2,860,000
		<b>Net change in Revenues</b>		<b>\$ (10,000)</b>	
<b>EXPENDITURES</b>					
10-5-01-214.00	Administration		\$ 2,900	\$ 5,000	\$ 7,900
10-5-01-233.00	Administration		\$ 1,500	\$ 28,000	\$ 29,500
10-5-07-233.00	Fire		\$ 3,000	\$ 21,000	\$ 24,000
10-5-08-233.00	Police		\$ 5,000	\$ 21,000	\$ 26,000
		<b>Net change in Expenditures</b>		<b>\$ 75,000</b>	
		<b>Net impact on General Fund Balance</b>		<b>\$ (85,000)</b>	
<b>SPECIAL REV - 80</b>					
<b>REVENUES</b>					
80-4-43-910.22	Community Dev	Transfers in from Electric Fund	\$ 103,910	\$ (25,000)	\$ 78,910
		<b>Net Change in Revenues</b>		<b>\$ (25,000)</b>	
<b>EXPENDITURES</b>					
80-5-43-272.01	Community Dev	Local Cost -AWOS	\$ 50,000	\$ (25,000)	\$ 25,000
		<b>Net Change in Expenditures</b>		<b>\$ (25,000)</b>	
		<b>Net impact on Special Rev Fund Balance</b>		<b>\$ -</b>	

**CITY OF BRADY**  
**FY 18 MID YEAR BUDGET AMENDMENTS (3)**  
**6-5-2018**

FUND:	DIVISION:	ACCOUNT DESCRIPTION:	CURRENT BUDGET	AMENDMENT INC / (DEC)	PROPOSED BUDGET
<b>ELECTRIC -20</b>					
<b>REVENUES</b>		<b>Net Change in Revenues</b>		<b>\$ -</b>	
<b>EXPENDITURES</b>					
20-5-23-910.30	WWTP- FY 17	Transfer out to Water/Sewer Fund	\$ 2,078,000	\$ 762,000	\$ 2,840,000
20-5-22-910.10	Electric	Transfer out to General Fund	\$ 2,945,000	\$ (85,000)	\$ 2,860,000
20-5-22-910.80	Electric	Transfer out to Special Rev Fund	\$ 246,500	\$ (25,000)	\$ 221,500
		<b>Net change in Expenditures</b>		<b>\$ 652,000</b>	
		<b>Net Impact on Electric Fund Balance</b>		<b>\$ (652,000)</b>	
<b>WATER/SEWER-30</b>					
<b>REVENUES</b>					
30-4-23-910.23	WWTP-Sewer	Transfers in from Electric Fund	\$ 2,078,000	\$ 762,000	\$ 2,840,000
		<b>Net change in Revenues</b>		<b>\$ 762,000</b>	
<b>EXPENDITURES</b>					
		<b>Net change in Expenditures</b>		<b>\$ -</b>	
		<b>Net impact on Water/Sewer Fund Balance</b>		<b>\$ 762,000</b>	
		<b>TOTAL NET CHANGE IN REVENUES</b>		<b>\$ 727,000</b>	
		<b>TOTAL NET CHANGE IN EXPENDITURES</b>		<b>\$ 702,000</b>	
		<b>NET IMPACT TO TOTAL FUND BALANCE</b>		<b>\$ 25,000</b>	

**CITY OF BRADY**  
**BUDGET ADJUSTMENT**  
(Line Item Transfer)

DATE: 2/16/18

FY 17/18 BUDGET

DEPARTMENT: Airport - 2

Please approve the following line item budget adjustment for the following reason:

REASON: Fuel truck repairs - (Ramp Eligible for 50% reimbursement) Tentative estimate \$12,000. The remaining amount of the operation is already available in the item # Ramp manager email attached

**FOR EXPENDITURES ONLY:**

Transfer \$ \_\_\_\_\_

from \_\_\_\_\_ (account number) \_\_\_\_\_ (account description);

Transfer to \_\_\_\_\_ (account number) \_\_\_\_\_ (account description)

**FOR GRANTS OR DONATIONS:**

Increase revenue account number

4-02-815.02 TxDot Lamp and

Increase expenditure account number

5-02-311.00 Fuel Farm

by \$ 6,000

Requested By:

Lisa Levy BB  
(Supervisor)

Date: 2/6/18

Verified By:

JM  
(Finance Officer)

Date: 2-8-18

Approval By:

J. K. Lenor  
(City Manager)

Date: 2-12-18

**CITY OF BRADY**  
**BUDGET ADJUSTMENT**  
(Line Item Transfer)

DATE: 5/8/18

FY 18 BUDGET

DEPARTMENT: 2 - Airport

Please approve the following line item budget adjustment for the following reason:

REASON: Military has requested to rent two shower trailers during its mission at airport on or about May 30. Military will pay city for this service. Current rental budget insufficient.

**FOR EXPENDITURES ONLY:**

Transfer \$ \_\_\_\_\_

from \_\_\_\_\_ (account number) \_\_\_\_\_ (account description);

Transfer to \_\_\_\_\_ (account number) \_\_\_\_\_ (account description)

**FOR GRANTS OR DONATIONS or OTHER RESOURCES:**

Increase revenue account number 10-4-02-815.00 and

increase expenditure account number 10-5-02-212.00

by \$ 10,000

Requested By: SBC/H  
(Supervisor)

Date: 5/8/18

Verified By: JMR  
(Finance Officer)

Date: 5-8-18

Approval By: J. Henon  
(City Manager)

Date: 5-8-18

**CITY OF BRADY**  
**BUDGET ADJUSTMENT**  
(Line Item Transfer)

DATE: 5/8/18

FY 18 BUDGET

DEPARTMENT: 2 - Airport

Please approve the following line item budget adjustment for the following reason:

REASON: Military has requested that the airport staff provide a meal on May 30 during its mission training at airport. Military will pay for this service. Supply budget currently insufficient.

FOR EXPENDITURES ONLY:

Transfer \$ \_\_\_\_\_

from \_\_\_\_\_ (account number) \_\_\_\_\_ (account description);

Transfer to \_\_\_\_\_ (account number) \_\_\_\_\_ (account description)

FOR GRANTS OR DONATIONS or OTHER RESOURCES:

Increase revenue account number 10-4-02-815.00 and

increase expenditure account number 10-5-02-302.00

by \$ 3500

Requested By:  \_\_\_\_\_ Date: 5/8/18

(Supervisor)

Verified By:  \_\_\_\_\_ Date: 5-8-18

(Finance Officer)

Approval By:  \_\_\_\_\_ Date: 5-8-18

(City Manager)

**CITY OF BRADY  
BUDGET ADJUSTMENT  
(Line Item Transfer)**

DATE: 7-Dec-17

FY 17-18 BUDGET

DEPARTMENT: Fire -7

Please approve the following line item budget adjustment for the following reason:

REASON: TML Insurance payment to cover repairs to Fire Department vehicle that was involved in an unavoidable rear end collision. The current line item 10-5-07-304.00 titled vehicles will be used for the repairs and we are asking for the reimbursement we received from TML to be moved to cover those cost as we are fearful the line item will not be able to cover those unexpected cost and those items already earmarked throughout the year and reoccurring raising maintenance cost.

**FOR EXPENDITURES ONLY:**

Transfer \$ \_\_\_\_\_

from \_\_\_\_\_ (account number) \_\_\_\_\_ (account description);

Transfer to \_\_\_\_\_ (account number) \_\_\_\_\_ (account description)

**FOR GRANTS OR DONATIONS:**

Increase revenue account number 10-4-07-815.00 and

increase expenditure account number 10-5-07-304.00

by \$ 1911.00

Requested By: Brady \_\_\_\_\_

Date: 12/7/17

(Supervisor)

Verified By: lmr \_\_\_\_\_

Date: 5-15-18

(Finance Officer)

Approval By: John \_\_\_\_\_

Date: 5-15-18

(City Manager)

**CITY OF BRADY**  
**BUDGET ADJUSTMENT**  
(Line Item Transfer)

DATE: 5/15/18

FY 18 BUDGET

DEPARTMENT: 8 - Police

Please approve the following line item budget adjustment for the following reason:

REASON: The Police Division was granted an additional \$71,900 from Attorney General's Office of the Governor to provide for a reporting software program

**FOR EXPENDITURES ONLY:**

Transfer \$ \_\_\_\_\_

from \_\_\_\_\_ (account number) \_\_\_\_\_ (account description);

Transfer to \_\_\_\_\_ (account number) \_\_\_\_\_ (account description)

**FOR GRANTS OR DONATIONS:**

Increase revenue account number 10-4-08-6521.00 and

increase expenditure account number 10-5-08-401.00

by \$ 71,900

Requested By: J. Thomas  
(Supervisor)

Date: 05/15/18

Verified By: J. M. W.  
(Finance Officer)

Date: 5-15-18

Approval By: J. L. Linn  
(City Manager)

Date: 5-15-18

**CITY OF BRADY**  
**BUDGET ADJUSTMENT**  
(Line Item Transfer)

DATE: 10/19/17

FY 17/18 BUDGET

DEPARTMENT: EMS - 29

Please approve the following line item budget adjustment for the following reason:

REASON: CVRAC Has approved to pay for two personnel to attend the Texas EMS Conference along with Hotel. The Cost of Hotel and Conference to be reimbursed after agency pays.

**FOR EXPENDITURES ONLY:**

Transfer \$   

from    (account number)    (account description);

Transfer to    (account number)    (account description)

**FOR GRANTS OR DONATIONS:**

Increase revenue account number 10-4-29-815.00 and

increase expenditure account number 10-5-29-301.02

by \$ 1433.03 1430.00

Requested By: Brady    (Supervisor)

Date: 10/19/17

Verified By: Mr.    (Finance Officer)

Date: 12-19-17

Approval By: John    (City Manager)

Date: 12-19-17

**CITY OF BRADY  
BUDGET ADJUSTMENT  
(Line Item Transfer)**

DATE: 5/15/18

FY 18 BUDGET

DEPARTMENT: 29-EMS

Please approve the following line item budget adjustment for the following reason:

REASON: EMS was granted an award of \$11,171 from CV RAC to acquire a new mechanical CPR machine

**FOR EXPENDITURES ONLY:**

Transfer \$ \_\_\_\_\_

from \_\_\_\_\_ (account number) \_\_\_\_\_ (account description);

Transfer to \_\_\_\_\_ (account number) \_\_\_\_\_ (account description)

**FOR GRANTS OR DONATIONS:**

Increase revenue account number 10-4-29- 815.03 and

increase expenditure account number 10-5-29- 408.00

by \$ 11,200

Requested By: Billy \_\_\_\_\_  
(Supervisor)

Date: 5/30/18

Verified By: Jmr \_\_\_\_\_  
(Finance Officer)

Date: 5-15-18

Approval By: K. Lewis \_\_\_\_\_  
(City Manager)

Date: 5-15-18

City Council  
City of Brady, Texas

**Agenda Action Form for Ordinance**

AGENDA DATE:	6-5-2018	AGENDA ITEM	7.E - option B
AGENDA SUBJECT:	Discussion, consideration, and possible action regarding first reading of Ordinance #1254 to amend FY18 Budget for municipal purposes.		
PREPARED BY:	Lisa Remini	Date Submitted:	5-31-2018
EXHIBITS:	Ordinance #1254 Fund Balance Compliance Report Amendment Summary Report Budget Adjustment - Line Item Transfer Forms		
BUDGETARY IMPACT:	Required Expenditure:	\$1,681,400.00	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$1,681,400.00	
CITY MANAGER APPROVAL:			
<p><b>SUMMARY:</b></p> <p>The Finance Director and City Manager met and discussed with each Division the progress of actual FY 18 performance compared to the current budget and are requesting amendments to provide for municipal purposes. Overall, net expenditure amendment requests to the FY 18 budget total \$1,681,400. All fund balances for each fund are projected to maintain the required minimum level of unrestricted reserve amounts, except Electric Fund 20. If approved, a plan to replenish fund balance reserves will be required. It is the recommendation of staff that the deficient reserve balance be replenished within 5 years at increments of a minimum of \$200,000 each year.</p> <p>For informational purposes, 7 budget adjustments totaling \$105,941 have been posted to the budget recognizing 5 grant awards in the amount of \$92,441 to the Fire, EMS and Police divisions for specific needs. \$13,500 represents additional sales to the military for specific services.</p> <p>General Fund: Increase Administration, Fire and Police budgets to allow the city to obtain fiber and identified technology upgrades to promote security and functionality. Increase sales tax revenue budget projections due to current performance and trend.</p> <p>Special Revenue Fund: Decrease the Community Development budget to recognize that the AWOS project cost less than projected.</p> <p>Electric Fund: Increase net transfers out to the Special Revenue fund to provide funding for Ball field renovations. Decrease transfers out to the General Fund to promote minimum level of reserve balances required.</p>			

Electric Fund continued: Increase transfers out to the Water/Sewer fund, recognizing the final transfer of the Clean Water (CW) project reserve fund balances.

Water/Sewer Fund: Increase transfers in from Electric fund representing the CW project reserve fund balances.

**RECOMMENDED ACTION:**

**Mayor will ask:** "Madam City Secretary please read the Ordinance Preamble for the record in accordance with the City Charter." **"Secretary reads preamble"**

**Mayor calls for a motion:**

**Move to approve the first reading of Ordinance 1254.**

**ORDINANCE NO. 1254**

**AN ORDINANCE OF THE CITY OF BRADY, TEXAS AMENDING THE FISCAL  
YEAR 2017-2018 BUDGET**

An ordinance amending the 2017-2018 Fiscal Year Budget as follows:

Increasing total expenditures by \$1,681,400 for municipal purposes for an expenditure budget of \$30,266,181 as per attached summary, made a part of this ordinance.

These amendments will allow for upgrades to computer security and functionality city-wide and recognize that transfers from specific utility funds need to be amended to acknowledge fund balance requirements.

**NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF  
BRADY TEXAS** that the FY 2017-2018 budget be amended accordingly.

**APPROVED UPON FIRST READING THIS THE \_\_\_\_\_ DAY OF \_\_\_\_\_ 2018,**

**APPROVED AND PASSED UPON SECOND READING THIS THE \_\_\_\_\_ DAY OF  
\_\_\_\_\_ 2018.**

---

Anthony Groves, Mayor

**ATTEST:** \_\_\_\_\_  
Tina Keys, City Secretary

CITY OF BRADY		TOTAL	TOTAL	FUND
FY 18 - PROJECTED Fund Balance Compliance as of 6-5-2018		REVENUES	EXPENSES	BALANCE
GENERAL FUND - 10				
BEGINNING GENERAL FUND BALANCE 9-30-17 Audited				\$2,845,991
FY 18 Original Budget Including fees and transfers	\$7,378,120	\$7,650,053		(\$271,933)
Approved Budget Amendments (2) Carry overs	\$12,560	\$472,061		(\$459,501)
Proposed Budget Amendments (3) Mid-Year review	(\$10,000)	\$75,000		(\$85,000)
Budget Line Item Increases due to Grant awards and Airport Sales	\$105,941	\$105,941		\$0
				\$0
ENDING GENERAL FUND BALANCE				\$2,029,557
Restricted - Estimated				(\$75,000)
ENDING GENERAL FUND BALANCE - Unrestricted 9-30-18 Projected				\$1,954,557
Number of days to operating expenditures				91
Excess funds available				\$11,022
Total budgeted expenditures FY18 with amendments, excluding new grants	\$8,122,114			
Less budgeted capital expenditures	(\$240,000)			
Net Operating Expenditures	\$7,882,114			
Minimum level Fund Balance required	\$1,943,535	90 days		
ELECTRIC FUND - 20				
BEGINNING ELECTRIC & SEWER FUND BALANCE 9-30-17 Audited				\$6,790,771
FY 18 Original Budget including transfers Electric/Power Plant	\$7,745,410	\$8,353,317		(\$607,907)
FY 18 Budget Amendment (1)- transfer out Sewer		\$1,867,000		(\$1,867,000)
Approved Budget Amendments (2) Carry overs	\$26,400	\$292,100		(\$265,700)
Proposed Budget Amendments (3) Mid-Year review		\$652,000		(\$652,000)
Proposed Budget Amendment (3) Ballfield funding		\$979,400		(\$979,400)
ENDING ELECTRIC FUND BALANCE - Unrestricted 9-30-18 Projected				\$2,418,764
Number of days to operating expenditures				107
Underfunded by:				(\$978,969)
** 5 year plan to replenish at \$200,000 annually				
Total budgeted expenditures FY 18	\$8,645,417			
Less budgeted capital expenditures	(\$377,600)			
Operating Expenditures	\$8,267,817			
Minimum level Fund Balance required	\$3,397,733	150 days		
WATER FUND - 30				
BEGINNING WATER FUND BALANCE 9-30-17 Audited				\$1,797,153
FY 18 Original Budget Including fees and transfers Water/Sewer	\$3,154,000	\$3,870,730		(\$716,730)
FY 18 Budget Amendment (1)- transfer in Sewer	\$1,867,000			\$1,867,000
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ENDING WATER / SEWER FUND BALANCE				\$3,320,944
Restricted -Estimated				(\$338,519)
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Restricted				\$0
ENDING GAS FUND BALANCE - Unrestricted 9-30-18 Projected				\$609,102
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Excess funds available				\$45,015
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Less budgeted capital expenditures	(\$339,860)			
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UTILITY SUPPORT FUND -50				
BEGINNING UTILITY SUPPORT FUND BALANCE 9-30-17 Audited				\$148,820
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ENDING UTILITY SUPPORT FUND BALANCE - Unrestricted 9-30-18 Projected				\$127,274
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Excess funds available				\$6,268
Total budgeted expenditures FY 17	\$531,246			
Less budgeted capital expenditures	(\$40,500)			
Operating Expenditures	\$490,746			
Minimum level Fund Balance required	\$121,006	90 days		
SOLID WASTE FUND - 60				
BEGINNING SOLID WASTE FUND BALANCE 9-30-2017 Audited				\$704,871
FY 18 Original Budget including fees and transfers	\$1,086,000	\$1,286,605		(\$200,605)
Approved Budget Amendments (2) Carry overs		\$29,000		(\$29,000)
ENDING SOLID WASTE FUND BALANCE - Projected				\$475,266
Restricted				(\$86,000)
ENDING SOLID WASTE FUND BALANCE - Unrestricted 9-30-18 Projected				\$389,266
Number of days to operating expenditures				116
Excess funds available				\$85,968
Total budgeted expenditures FY17	\$1,315,605			
Less budgeted capital expenditures and Street Sanitation exps	(\$85,563)			
Operating Expenditures	\$1,230,042			
Minimum level Fund Balance required	\$303,298	90 days		
Total Ending Unrestricted Fund Balances				\$8,481,388
Number of days to Total Operating Expenditures				143

CITY OF BRADY	TOTAL	TOTAL	FUND
FY 18 - PROJECTED Fund Balance Compliance as of 6-5-2018	REVENUES	EXPENSES	BALANCE
<b>SPECIAL REVENUE FUND - 80</b>			
<b>BEGINNING SPECIAL REVENUE FUND BALANCE 9-30-2017 Audited</b>			<b>\$412,755</b>
<b>FY 18 Original Budget including fees and transfers</b>	<b>\$1,582,550</b>	<b>\$1,649,636</b>	<b>(\$67,086)</b>
<b>Approved Budget Amendments (2) Carry overs</b>	<b>\$255,090</b>	<b>\$393,910</b>	<b>(\$138,820)</b>
<b>Proposed Budget Amendments (3) Mid-Year review</b>	<b>(\$25,000)</b>	<b>(\$25,000)</b>	<b>\$0</b>
<b>ENDING SPECIAL REVENUE FUND BALANCE - RESTRICTED 9-30-18 Projected</b>			<b>\$206,849</b>
<b>TOTAL BUDGET AFTER TRANSFERS</b>	<b>\$25,785,771</b>	<b>\$30,266,181</b>	<b>(\$4,480,410)</b>
<b>OTHER RESOURCES</b>			
<b>Funds from TWDB for the CW Project</b>	<b>\$1,150,112</b>		
<b>Funds from TWDB for the DW Project</b>	<b>\$342,077</b>		
<b>Cemetery Funds</b>	<b>\$4,996</b>		
<b>Available Fund Balance Reserves</b>	<b>\$2,983,225</b>		
<b>TOTAL OTHER RESOURCES</b>			<b>\$4,480,410</b>
	<b>\$30,266,181</b>	<b>\$30,266,181</b>	<b>\$0</b>

**CITY OF BRADY**  
**FY 18 MID YEAR BUDGET AMENDMENTS (3)**  
**6/5/2018**



DIVISION	ACCOUNT DESCRIPTION	AMOUNT	REASON FOR AMENDMENT
<b>GENERAL -10</b>			
<b>REVENUES</b>			
Administration	Sales Tax	\$ 75,000	Conservative recommendations as collections are on track to capture \$85,000 over current budget.
	Transfers in - Electric Fund	\$ (85,000)	Reduce transfer to accommodate Fund Balance minimum levels in the Electric Fund.
	<b>TOTAL</b>	<b><u>\$ (10,000)</u></b>	
<b>EXPENDITURES</b>			
Administration	Internet Access	\$ 5,000	To allow city to aquire fiber for technology applications
Administration	Computer Hardware maint.	\$ 28,000	Required technology upgrades for security and function
Fire	Computer Hardware maint.	\$ 21,000	Required technology upgrades for security and function
Police	Computer Hardware maint.	\$ 21,000	Required technology upgrades for security and function
	<b>TOTAL</b>	<b><u>\$ 75,000</u></b>	
<b>SPECIAL REV -80</b>			
<b>REVENUES</b>			
Community Dev.	Transfers in -Electric Fund	\$ (25,000)	Required transfer reduced because local match on AWOS project was less than projected.
Community Dev.	Transfers in -Electric Fund	\$ 979,400	Transfer required to fund Ballfield project.
	<b>TOTAL</b>	<b><u>\$ 954,400</u></b>	
<b>EXPENDITURES</b>			
Community Dev.	Local Match- AWOS	\$ (25,000)	AWOS project complete, funds not needed.
	<b>TOTAL</b>	<b><u>\$ (25,000)</u></b>	

**CITY OF BRADY**  
**FY 18 MID YEAR BUDGET AMENDMENTS (3)**  
**6/5/2018**



DIVISION	ACCOUNT DESCRIPTION	AMOUNT	REASON FOR AMENDMENT
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**ELECTRIC -20**

**EXPENDITURES**

Electric	Transfers out - Wat/Sewer	\$ 762,000	Final transfer of Sewer fund balance to new Water / Sewer Fund per approved audit review.
	Transfers out - Special Rev	\$ (25,000)	Transfer not needed to support AWOS project.
	Transfers out - Special Rev	\$ 979,400	Transfer to fund the Ballfield Project.
	Transfers out -General Fund	\$ (85,000)	Reduce transfer obligation to retain minimum fund balance levels.
	<b>TOTAL</b>	<b>\$ 1,631,400</b>	

**WATER / SEWER-30**

**REVENUES**

Sewer	Transfers in - Electric Fund	\$ 762,000	Final transfer of Sewer fund balance to new Water / Sewer Fund per approved audit review.
	<b>TOTAL</b>	<b>\$ 762,000</b>	

## CITY OF BRADY

## FY 18 MID YEAR BUDGET AMENDMENTS (3)

6-5-2018

FUND:	DIVISION:	ACCOUNT DESCRIPTION:	CURRENT BUDGET	AMENDMENT INC / (DEC)	PROPOSED BUDGET
<b>GENERAL -10</b>					
<b>REVENUES</b>					
10-4-01-606.00	Administration	Sales Tax Collections	\$ 910,000	\$ 75,000	\$ 985,000
10-4-01-910.22	Administration	Transfers in from Electric	\$ 2,945,000	\$ (85,000)	\$ 2,860,000
		<b>Net change in Revenues</b>		<b>\$ (10,000)</b>	
<b>EXPENDITURES</b>					
10-5-01-214.00	Administration		\$ 2,900	\$ 5,000	\$ 7,900
10-5-01-233.00	Administration		\$ 1,500	\$ 28,000	\$ 29,500
10-5-07-233.00	Fire		\$ 3,000	\$ 21,000	\$ 24,000
10-5-08-233.00	Police		\$ 5,000	\$ 21,000	\$ 26,000
		<b>Net change in Expenditures</b>		<b>\$ 75,000</b>	
		<b>Net impact on General Fund Balance</b>		<b>\$ (85,000)</b>	
<b>SPECIAL REV - 80</b>					
<b>REVENUES</b>					
80-4-43-910.22	Community Dev	Transfers in from Electric Fund	\$ 103,910	\$ (25,000)	\$ 78,910
80-4-43-910.22	Community Dev	Transfers in from Electric Fund		\$ 979,400	\$ 1,058,310
		<b>Net Change in Revenues</b>		<b>\$ 954,400</b>	
<b>EXPENDITURES</b>					
80-5-43-272.01	Community Dev	Local Cost -AWOS	\$ 50,000	\$ (25,000)	\$ 25,000
		<b>Net Change in Expenditures</b>		<b>\$ (25,000)</b>	
		<b>Net impact on Special Rev Fund Balance</b>		<b>\$ 979,400</b>	

CITY OF BRADY  
 FY 18 MID YEAR BUDGET AMENDMENTS (3)  
 6-5-2018

FUND:	DIVISION:	ACCOUNT DESCRIPTION:	CURRENT BUDGET	AMENDMENT INC / (DEC)	PROPOSED BUDGET
<b>ELECTRIC -20</b>					
REVENUES					
		<b>Net Change in Revenues</b>		<b>\$ -</b>	
EXPENDITURES					
20-5-23-910.30	WWTP- FY 17	Transfer out to Water/Sewer Fund	\$ 2,078,000	\$ 762,000	\$ 2,840,000
20-5-22-910.10	Electric	Transfer out to General Fund	\$ 2,945,000	\$ (85,000)	\$ 2,860,000
20-5-22-910.80	Electric	Transfer out to Special Rev Fund	\$ 246,500	\$ (25,000)	\$ 221,500
20-5-22-910.80	Electric	Transfer out to Special Rev Fund		\$ 979,400	\$ 1,200,900
		<b>Net change in Expenditures</b>		<b>\$ 1,631,400</b>	
		<b>Net Impact on Electric Fund Balance</b>		<b>\$ (1,631,400)</b>	
<b>WATER/SEWER-30</b>					
REVENUES					
30-4-23-910.23	WWTP-Sewer	Transfers in from Electric Fund	\$ 2,078,000	\$ 762,000	\$ 2,840,000
		<b>Net change in Revenues</b>		<b>\$ 762,000</b>	
EXPENDITURES					
		<b>Net change in Expenditures</b>		<b>\$ -</b>	
		<b>Net impact on Water/Sewer Fund Balance</b>		<b>\$ 762,000</b>	
		<b>TOTAL NET CHANGE IN REVENUES</b>		<b>\$ 1,706,400</b>	
		<b>TOTAL NET CHANGE IN EXPENDITURES</b>		<b>\$ 1,681,400</b>	
		<b>NET IMPACT TO TOTAL FUND BALANCES</b>		<b>\$ 25,000</b>	

# City Council

## City of Brady, Texas

### Agenda Action Form

AGENDA DATE:	6/5/18	AGENDA ITEM	7.F.
AGENDA SUBJECT:	Discussion, consideration and possible action approving the award to Emergicon Emergency Medicine Consultants from Dallas, Texas for the Emergency Medical Transport Billing and Collections Services effective date October 1, 2018 (6.5% of net receipts).		
PREPARED BY:	Lloyd Perrin, Karyna Phillips, Dorsey Bustamante	Date Submitted:	6-1-2018
EXHIBITS:	Request for Proposal (RFP) submitted during the seal bid process dated March 28, 2018 (first 3 pages printed for council – the remaining is electronic on the website)		
BUDGETARY IMPACT:	Required Expenditure:	\$00.00	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$00.00	
CITY MANAGER APPROVAL:			
<b>SUMMARY:</b> Brady Fire/EMS Department is proposing changing ambulance billing and collections service providers from Specialized Billing to Emergicon. The City has used Specialized Billing since June 2008.  RFP was circulated to ten (10) Texas based companies to include the current ambulance billing and collection service provider. The City received four (4) proposals on March 28, 2018 from four (4) different providers. A committee of three (3) City employees conducted an evaluation process with each provider that consisted of a presentation, answering a series of approved questions and the verification of references. An evaluation criteria point system was performed by each City employee for each provider.			
Committee	A/R Concepts, Inc.	Emergicon	Ambulance Billing Systems, Inc.
Evaluation Criteria	April 18, 2018 9:30 a.m.	April 18, 2018 11:00 a.m.	April 19, 2018 9:30 a.m.
1 Ability to perform services	72	114	78
2 Unique features/functions	45	69	60
3 Ability to comply required schedule	23	28	15
4 Quality of references	15	28	0
5 Fees	16	26	22
6 Overall responsiveness to RFP	9	15	12
Sum of Total Points	180	280	187
			243

### Pricing Structure Proposed

A/R Concepts, Inc.	Emergicon	ABS Ambulance Billing Systems, Inc.	1st PASS Healthcare Solutions
6.9% of net receipts with no ePCR software must be purchased by the City separately	6.5% of net receipts	5.5% of net receipts	7.0% of net receipt after contract execution date
9% of net receipts with ARC ePCR software (provider's software)	\$1,497.50 one-time setup fee	No ePCR software available must be purchased by the City separately	14% of net receipt prior execution date
	\$3,130.76 ePCR ESO software annual fee		\$3,500.00 One-time setup and training fee \$3,290.00 ePCR ESO software annual fee

The ESO software will include quality management, ad hoc reports, analytics, patient tracker, allows for unlimited users, unlimited mobile applications, live support, state and federal data reporting, ongoing weekly web training, and software updates and upgrades.

Should the City of Brady enter into an agreement for the ePCR (electronic patient care reporting) software directly from ESO Healthcare Connected the initial setup cost would be \$7,400.00 with a recurring annual software fee of \$6,405.00. It would be more cost effective to establish an agreement for the software through a billing and collections provider.

There are numerous factors that will influence the collection rate; the software used by the Medics, the Medics training and discipline to complete the require information, the provider's processes for collection and the percentage contract fee. The Committee has evaluated these factors based on the information submitted by each provider and selects Emergicon to be the most advantage proposal.

A/R Concepts, Inc.	ABS Ambulance Billing Systems, Inc.	Specialized Billing & Collection System of Texas	Emergicon Emergency Medicine Consultants	1 <sup>st</sup> Pass Healthcare Solutions
300,270.00/1.3 M	428,000/1.6 M	409,602.00/1.3 M	430,894.69/1.3 M	425,000 – 440,000/1.3 M
23%	27%	31%	33%	32 – 34%

City staff is recommending the award to Emergicon Emergency Medicine Consultants with the initial setup cost of \$4,628.26 and an annual recurring maintenance fee for the ePCR ECO software of \$3,130.76. Fixed billing and collection fee of 6.5% of net receipts compared to the 12% by the current provider.

#### **RECOMMENDED ACTION:**

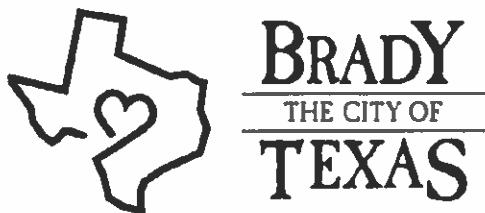
It is recommended that City Council approve the award to Emergicon Emergency Medicine Consultants from Dallas, Texas initial setup fee of \$4,628.26 for the Emergency Medical Transport Billing and Collections Services effective date October 1, 2018.

# CITY OF BRADY, TEXAS

## REQUEST FOR PROPOSAL

FOR

### EMERGENCY MEDICAL TRANSPORT BILLING AND COLLECTION SERVICES



#### DUE DATE FOR RESPONSE

March 28, 2018

3:00 PM

Central Standard Time

AT CITY HALL

OFFICE OF THE CITY SECRETARY

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## 1.0 Notice to Proposers

The City of Brady (the "City") is soliciting sealed proposals for Request for Proposal ("RFP") for Emergency Medical Transport Billing and Collection Services

Proposals must be sealed and returned to the City of Brady, Attention: City Secretary, P. O. Box 351, Brady, Texas 76825 (mailing address) or 201 E. Main Street, Brady, Texas 76825 (physical address) by 3:00 p.m. Central Standard Time, on March 28, 2018. All proposals must be plainly marked with the proposal name "Emergency Medical Transport Billing and Collection Services". Must include four printed copies (one original plus three copies) plus four digital copies on USB drive/CD/DVD.

Late proposals will not be considered regardless of the reason.

All proposals will be reviewed by a city review committee. A short list of up to 4 proposals will be selected where the selected prospective vendor(s) will be given the opportunity to make a one (1) hour presentation to the members of the selection committee. This meeting will take place no later than Friday, April 20, 2018 at a time convenient to the committee.

The information contained in these specifications is confidential and is to be used only in connection with preparing this proposal.

The City reserves the right to reject any and all proposals, and to waive formalities, procedural requirements and/or minor technical inconsistencies, and to delete any requirements and/or specifications as deemed to be in the City's best interest. Proposals failing to meet all requirements contained in this RFP may be rejected.

All questions concerning this RFP must be email to the following point of contact:

Dorsey Bustamante  
Purchasing Agent  
Email: [dbustamante@bradytx.us](mailto:dbustamante@bradytx.us)

Newspaper publish dates:

Wednesday, February 28, 2018  
Wednesday, March 6, 2018

# City Council

## City of Brady, Texas

### Agenda Action Form

<b>AGENDA DATE:</b>	06-05-2018	<b>AGENDA ITEM</b>	7.G.
<b>AGENDA SUBJECT:</b>		Discussion, consideration, and possible action regarding Board appointments to fill vacancies and new terms.	
<b>PREPARED BY:</b>	K Lenoir	<b>Date Submitted:</b>	6-1-18
<b>EXHIBITS:</b>	Board Roster - noting who is willing to continue serving		
<b>BUDGETARY IMPACT:</b>		<b>Required Expenditure:</b>	\$00.00
		<b>Amount Budgeted:</b>	\$00.00
		<b>Appropriation Required:</b>	\$00.00
<b>CITY MANAGER APPROVAL:</b>			
<b>SUMMARY:</b>			
<p>The City of Brady has several boards and each board has several members whose terms expire in June. In accordance with the City of Brady Home Rule Charter 3.05, "<i>The Mayor or two City Council Members shall recommend to the Council appointees for the boards and commissions. The Council shall approve appointees for boards and commissions.</i>"</p> <p>Terms of most Board Members are set-up to expire in June, so the newly elected City Council can discuss and consider changes needed in the Board duties or appointees.</p> <p>The City Secretary accepts board applications.</p> <p>Board appointments may be made June 5 and/or June 19.</p> <p>All Council Members and Board Members are invited to a lunch on June 19 for a legal review/orientation of duties by the City Attorney.</p> <p>Staff will review the Board duties and discuss experience requirements for Board Members.</p>			
<b>RECOMMENDED ACTION:</b>			
<p>Mayor will recommend appointees.</p>			

# CITY OF BRADY

## 2018 Boards & Commissions

PLANNING AND ZONING COMMISSION (3 yr term)		
PLACE	BOARD MEMBER NAME	CURRENT TERM
1	Nick Blyshack, Chair	6/18
2	Ronnie Aston, Vice Chair	6/20
3	Amy Greer	6/20
4	Thomas Flanigan	6/19
5	Cathy Ewert	6/19
6	Connie Easterwood	6/19
7	Jeff Bedwell	6/18
* ALT	Lauri Smith	6/18

YES  
YES  
YES

Economic Development Corporation - 4A (2 year term)		
PLACE	BOARD MEMBER NAME	CURRENT TERM
1	Jason Valdez, President	6/19
2	Don Miller, VP	6/18
3	Lauren Bedwell	6/18
4	Michele Derrick	6/18
5	Erin Betts	6/19

YES  
YES  
YES

ZONING BOARD OF ADJUSTMENT (ZBA/BOA)		
PLACE	BOARD MEMBER NAME	CURRENT TERM
1	Chris Green	6/19
2	Rod Young, Vice Chair	6/18
3	Heath McBride, Chair	6/18
4	Holly Groves	6/19
5	James Stewart	6/19
* Alt 1	Lauri Smith	6/19
* Alt 2	open	6/18
* Alt 3	open	6/18
* Alt 4	open	6/18

YES  
YES

Airport Advisory Board (Ord 1149 - 2 yr term)		
PLACE	BOARD MEMBER NAME	CURRENT TERM
1	Bob Rice	6/19
2	Stan Amyett	6/19
3	Richard Lenoir	6/19
4	Richard Jolliff	6/18
5	Kirk Roddie	6/18
6	Dale Scott	6/18
7	Carey Day	6/18

YES  
NO  
YES  
YES

Municipal Court Judges (2yr term)		
PLACE	BOARD MEMBER NAME	CURRENT TERM
Judge	JT Owens	12/19

Brady Youth Association (1yr term)		
Council	BOARD MEMBER NAME	CURRENT TERM
Council	Rey Garza	1/19

Concho Valley Council of Governments Annual Board (1yr term)		
Council	BOARD MEMBER NAME	CURRENT TERM
Council	Jeffrey Sutton	6/18

CHARTER REVIEW COMMISSION (4 year term)		
PLACE	BOARD MEMBER NAME	CURRENT TERM
1	JoAnn Coffey, Chair	2016-2020
2	Teresa Leifeste, Vice Chair	2016-2020
3	Patsy Cole	2016-2020
4	Bill Derrick	2016-2020
5	Rex Ewert (2017)	2016-2020
6	Kelly Green	2016-2020
7	Chad Blankenship	2016-2020

INVESTMENT COMMITTEE (1 yr term)		
PLACE	BOARD MEMBER NAME	CURRENT TERM
1	Finance Director	FY 2018
2	City Manager	FY 2018
3	Jane Huffman	FY 2018

CITY COUNCIL (3 yr term)		
PLACE	MEMBER NAME	CURRENT TERM
<b>MAYOR</b>	Anthony Groves	5/20
1	Rey Garza	5/20
2	Missi Davis	5/21
3	Jeffrey Sutton	5/21
4	Jane Huffman	5/19
5	James Griffin	5/19

McCulloch County Senior Citizen Association Sunset Center Advisory Board (2 year term)		
PLACE	BOARD MEMBER NAME	CURRENT TERM
1	Wanda Nesbit - President	10/19
2	Evelyn Pitcox - Vice President	10/19
3	Mercy James - Secretary	10/19
4	Janice Crawford - Treasurer	10/19
5	Marcia Arons	10/19
6	Rene Avants	10/19
7	Angelita Torrez	10/19
8	Mary Bradshaw	10/19
9	Alvin Bolton	10/19
10	Fay Lawler	10/19
11	Bill Spiller	10/19
12	Rosie Aguirre	Director
13	Kim Lenoir	City Manager
14	Peter Lamont	Comm Svcs Dir.
15	Danny Neal	County Judge
16	Hazel Maner	Lifetime

Hotel Occupancy Tax Grant Committee (1yr term)		
Council	BOARD MEMBER NAME	CURRENT TERM
Peter Lamont, Liaison 325/597-2152 ext 211 plamont@bradytx.us	Peter Lamont	FY 2018
Lisa Remini, Liaison 325/597-2152 ext. 204 lremini@bradytx.us	Lisa Remini	FY 2018
Kim Lenoir, Staff Liaison 325/597-2152 ext. 209 klenoir@bradytx.us	Kim Lenoir	FY 2018
Jim Griffin	Jim Griffin	FY 2018

\* Alternates serve 1 year terms and can serve on two boards