



Tony Groves
Mayor

Jim Griffin
Mayor Pro Tem

Rey Garza
Council Member Place 1

Missi Davis
Council Member Place 2

Jeffrey Sutton
Council Member Place 3

Jane Huffman
Council Member Place 4

Kim Lenoir
City Manager

Tina Keys
City Secretary

Sarah Griffin
City Attorney

CITY OF BRADY COUNCIL AGENDA REGULAR CITY COUNCIL MEETING AUGUST 21, 2018 AT 6:00 PM

NOTICE is hereby given of a meeting of the City Council of City of Brady, McCulloch County, State of Texas, to be held at 6:00pm on August 21, 2018, at the City of Brady Municipal Court Building, located at 207 S. Elm Street, Brady, Texas, for the purpose of considering the following items. The City Council of the City of Brady, Texas, reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

1. CALL TO ORDER, ROLL CALL & CERTIFICATION OF A QUORUM

2. INVOCATION & PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENTS: Reserved for items NOT listed on the agenda

Please limit individual public comments to three (3) minutes. In accordance with TX AG opinion, any public comment addressing items not on the agenda, will only be heard by the City Council. No formal action, deliberation, discussion, or comment will be made by City Council. State Law prohibits any deliberation or decisions regarding items presented in public comments. City Council may only make a statement of specific factual information given in response to the inquiry; recite an existing policy; or request staff to place the item on an agenda for a subsequent meeting.

4. CONSENT AGENDA: Reserved for routine items to save time

Any item may be removed from the Consent Agenda at the request of a Council Member and considered separately following the Consent Agenda approval. All items listed on the Consent Agenda are to be with one motion "Move to approve Consent Agenda."

- A. Approval of Minutes for Regular and Work Session Meeting August 7, 2018
- B. Approval of Minutes for Special Joint-City – County Meeting August 7, 2018

5. PRESENTATION:

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6. PUBLIC HEARINGS:

Public Hearing from 4-17-18 to receive comments to authorize abatement of dilapidated structures at 102 West Shore Drive, of the Simpson Lake Subdivision, Block 4, Lot 13.

MISSION

The City of Brady strives to share its history and encourage the development of diverse housing, employment, infrastructure, and opportunity through transparent management and financing for all residents and employees.

7. INDIVIDUAL CONCERNS

City Council Members are to deliberate the following items. Staff will present the item and are prepared to answer City Council Member questions. The Mayor will recognize Council Members as the council discussed the item so everyone is heard. Once the City Council Members finish discussion, the Mayor will recognize attendees who have comments. Attendees and council members need to direct comments to the Mayor as they are recognized. When all comments are complete, the Mayor will call for a motion.

- A. Discussion, consideration and possible action regarding **Abatement Order 2018-32** in accordance with Code of Ordinances Section 3.207 to authorize abatement of dilapidated structures at 102 West Shore Drive, of the Simpson Lake Subdivision, Block 4, Lot 13. (Public Hearing held 8-21-18).
- B. Discussion, consideration and possible action regarding **final Demolition Order 2018-22** in accordance with Code of Ordinances Section 3.207 to authorize abatement of dilapidated structures at 306 West Marie Street. (Public Hearing held 12-19-17).
- C. Discussion, consideration, and possible action regarding **Resolution 2018-026** to establish the new Brady Type B Economic Development Corporation and submit revised Articles of Incorporation to the Secretary of State and initial By-laws.
- D. Discussion, consideration, and possible action regarding **award of Buyboard Bid Contract** with Texas Multi-Chem Sports Turf from Kerrville, TX for renovation of Richards Park Ballfields #1 and #2 demo, new fencing, backstop netting, dug-outs, all new irrigation, 4 inches of new topsoil and infield dirt, and solid sod turf grass for \$280,355 or \$274,355 (if performance bond not required).
- E. Discussion, consideration, and possible action regarding Brady Volunteer Fire 501(c)3 Organization request for \$27,558.00 by JT Owens, Chief of BVFD.
- F. Discussion, consideration, and possible action regarding Brady Volunteer Fire 501(c)3 Organization FY2019 Budget Request.
- G. Discussion and summary of City Council action and if procedures and processes worked.

8. STAFF REPORTS

- A. Status Report of TCEQ Agreed Judgement for Old Power Plant located at North Substation
- B. Status Report capital funding for devices and equipment to support ERCOT regulatory requirements as a Transmission Operator (\$28,000).
- C. Status Report of Public-Private Partnership Agreement with TruCountry Inn - Downtown Public Parking Lot Paving Project.
- D. July – Board Minutes – GRW Steering Committee; BEDC Meeting
- E. July Monthly Activity Reports – Sales Tax Receipts, Utility Reports, Hotel/Motel Occupancy Tax (HOT) Receipts, Seniors, Golf, BPD, BVFD Expense Report, Animal Control, Airport, Code Enforcement, Chronic Code Complaints, and Structures Inhabited without Utilities
- F. **Upcoming Special Events/Meetings:**
 - Summer Farmer's Market – Saturdays on The Square, 9:00 a.m. – 11:00 a.m.
 - August 27 – BISD First Day of School
 - August 31 – Sept 2 45th Annual World Championship BBQ Goat Cook-off – Richards Park
- G. **Upcoming City Calendar:**
 - August 21 – 4pm Work Session – Dodge Heights Replat
 - August 21 – 6pm Regular City Council Meeting
 - August 30 – 11:30am – Annual Employee Hamburger Lunch – Richards Park

Sept 3 – City Offices Closed for Labor Day

Sept 3 – Trash Schedule Changes (Mon pick-up moved to Tues/Tues pick-up moved to Wed)

Sept 4 - Public Hearing for FY 2019 Budget is scheduled

Sept 4 - First Vote on FY 2019 Budget, Fees & Utility Rates, Tax Rate

Sept 18 - Second Vote on FY 2019 Budget, Fees & Utility Rates, Tax Rate

9. ANNOUNCEMENTS

Pursuant to the Texas Government Code § 551.0415, City Council Members and City staff may make reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include: Expressions of thanks, congratulations, or condolence; An honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision; Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and Announcements involving an imminent threat to public health and safety of people in the municipality that has arisen after the posting of the agenda.

10. EXECUTIVE SESSION

The City Council of the City of Brady will adjourn into Executive Session for the following:

A. Pursuant to Section 551.074 (Personnel Matters) City Council will meet to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee: City Manager Lenoir and Attorney Sarah Griffin duties under the City Charter.

B. Pursuant to Section 551.071 (Consultation with Attorney) the City Council will consult with the City Attorney on a matter in which the duty of the attorney to the City under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act: legal opinion(s) regarding Brady Volunteer Fire Department's relationship with the City or with the Brady Fire Department.

11. OPEN SESSION ACTION on Any Executive Session Item listed above, if needed.

12. ADJOURNMENT

I certify that this is a true and correct copy of the City of Brady City Council Meeting Agenda and that this notice as posted on the designated bulletin board at Brady City Hall, 201 E. Main St., Brady, Texas 76825; a place convenient and readily accessible to the public at all times, and said notice was posted on _____ by 6:00 p.m. and will remain posted continuously for 72 hours prior to the scheduled meeting pursuant to Chapter 551 of the Texas Government Code.

Tina Keys, City Secretary

In compliance with the American with Disabilities Act, the City of Brady will provide for reasonable accommodations for persons attending public meetings at City Facilities. Requests for accommodations or interpretive services must be received at least 48 hours prior to the meeting. Please contact the City Secretary at 325-597-2152 or citysec@bradytx.us.

Attendance by Other Elected or Appointed Officials: It is anticipated that members of other governmental bodies, and/or city boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the body, board, commission and/or committee. The members of the boards, commissions and/or committees may be permitted to participate in discussion on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless item and action is specifically provided for on an agenda for that body, board, commission or committee subject to the Texas Open Meetings Act.

The City Council of the City of Brady reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on this agenda as authorized by the Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.086 (Deliberations, vote or final action about competitive matters of the public power utility), and 551.087 (Economic Development).

This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes written interpretation of the Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.114(c) and the meeting is conducted by all participants in reliance on this opinion.

STATE OF TEXAS

COUNTY OF McCULLOCH

CITY OF BRADY

The City Council of the City of Brady, Texas met in a Work Session Meeting on Tuesday, August 7, 2018 at 4:00 p.m. at the City of Brady Municipal Court Building located at 207 S. Elm Street, Brady, Texas with Mayor Tony Groves presiding. Council Members present were Missi Davis, Jeffrey Sutton, Rey Garza, Jim Griffin and Jane Huffman. City staff present were Public Works Director Steve Miller, Finance Director Lisa Remini, City Attorney Sarah Griffin and City Secretary Tina Keys. Also in attendance was Rick Lenoir.

1. Call to Order, Roll Call and Certification of a Quorum

Mayor Groves called the meeting to order at 4:44 p.m. Council quorum was certified.

2. Discussion updating FY 2019 Fee Schedule

Staff and Council reviewed the proposed fee schedule and made some changes and recommendations.

3. Decision adopting a Fixed Assets Policy

Lisa Remini asked Council to review and bring forward any questions or issues.

4. Discussion adopting a Debt Management Policy

Lisa Remini asked Council to review and bring forward any questions or issues.

5. Discussion updating the 2017 Cash Handling Policy (originally adopted 2002)

The Cash Handling Policy was reviewed and there was no discussion.

6. Discussion updating the 2016 Uniform Apparel Policy

The Uniform Apparel Policy was reviewed. Council Member Garza was concerned about uniforms not having any reflective tape for safety and Steve Miller said they all have reflective vests to wear.

7. Discussion revising the 2016 Reserve Fund Policy (originally adopted 2015)

The Reserve Fund Policy was reviewed.

8. Adjournment

There being no further business, the Mayor adjourned the meeting at 5:40 p.m.

Mayor Anthony Groves

Attest: _____
Tina Keys, City Secretary

STATE OF TEXAS

COUNTY OF McCULLOCH

CITY OF BRADY

The City Council of the City of Brady, Texas met in a Regular Meeting on Tuesday, August 7, 2018 at 6:00 pm at the City of Brady Municipal Court Building located at 207 S. Elm Street, Brady, Texas with Mayor Anthony Groves presiding. Council Members present were Jane Huffman, Jim Griffin, Missi Davis, Rey Garza and Jeffrey Sutton. City staff present were Finance Director Lisa Remini, Public Works Director Steve Miller, Police Chief Steve Thomas, Interim Fire Chief Lloyd Perrin, City Attorney Sarah Griffin, and City Secretary Tina Keys. Also in attendance were Erin Corbell, Taylor Hoffpauir, Heather Jo Ashton, Shelly Perkins, Rick Lenoir and Lynn Farris.

1. CALL TO ORDER, ROLL CALL & CERTIFICATION OF A QUORUM

Mayor Groves called the meeting to order at 6:03 p.m. Council quorum was certified.

2. INVOCATION AND PLEDGE OF ALLEGIANCE

Council Member Griffin gave the invocation and the Pledge of Allegiance was recited.

3. PUBLIC COMMENTS

Heather Jo Ashton spoke on concerns about spending in the City. She has investigated audits over many years and found concerns. She would like to do an external audit. Item will be added to a future agenda.

Shelly Perkins – use of newspapers in town and ordinance preambles printed in newspaper. Thinks citizens should be more informed of rules and regulations.

4. CONSENT AGENDA

- A. Approval of Minutes for Regular Meeting July 17, 2018
- B. Approval of Minutes for Budget Work Session Meetings on July 10, 11, 16, 17 and 24, 2018
- C. Approval of Minutes for Special Joint-City – County Meeting July 24, 2018
- D. Approval of Minutes for Special City Council Meeting July 30, 2018
- E. Discussion, consideration and possible action to approve Resolution 2018-025 authorizing the sale of alcoholic beverages at Richards Park Show Barn from Friday, August 31, 2018 at 8:00 a.m. until Sunday, September 2, 2018 at 11:59 p.m. for the 45th World Championship BBQ Goat Cook-off.

Council Member Davis moved to approve the Consent Agenda. Seconded by Council Member Griffin. Council Member Garza had a question so Council Member Davis withdrew her motion. Council Member Garza asked Erin Corbell if people can still bring coolers into Goat Cook-off and the answer was yes. Council Member Davis moved to approve the Consent Agenda. Seconded by Council Member Griffin. All Council Members voted “aye” and none “nay”. Motion passed with a 5 – 0 vote.

5. PRESENTATIONS

- A. Proposed FY 2018-2019 Budget – Lisa Remini presented
 - Public Hearing for Budget is scheduled - September 4
 - First Vote on Budget, Fees & Utility Rates, Tax Rate – September 4
 - Second Vote on Budget, Fees & Utility Rates, Tax Rate – September 18
 - Council Member Huffman asked if there are monies budgeted for BVFD. Remini said the budget was complete but a budget amendment can be done if there is a resource.
 - Council Member Huffman also asked about HOT funds. The Hotel Motel has a fund balance that Remini thought would stay with City. There was talk about what to do with those funds.

6. PUBLIC HEARINGS AND INDIVIDUAL CONCERNS

There were no public hearings.

7. INDIVIDUAL CONCERNS

- A. Discussion, consideration, and possible action regarding **Resolution 2018-017** updating the 2017 Cash Handling Policy (originally adopted 2002). Lisa Remini presented. Council Member Griffin moved to approve Resolution 2018-017. Seconded by Council Member Garza. All Council Members voted “aye” and none “nay”. Motion passed with a 5 – 0 vote.
- B. Discussion, consideration, and possible action regarding **Resolution 2018-018** updating the 2016 Uniform Apparel Policy. Lisa Remini presented. Council Member Davis moved to approve Resolution 2018-018. Seconded by Council Member Griffin. All Council Members voted “aye” and none “nay”. Motion passed with a 5 – 0 vote.
- C. Discussion consideration, and possible action regarding **Resolution 2018-019** revising the 2016 Reserve Fund Policy (originally adopted 2013). Lisa Remini presented. Council Member Sutton moved to approve Resolution 2018-019. Seconded by Council Member Huffman. All Council Members voted “aye” and none “nay”. Motion passed with a 5 – 0 vote.
- D. Discussion, consideration, and possible action regarding **Resolution 2018-020** adopting a Fixed Assets Policy. Lisa Remini presented. Council Member Garza moved to approve Resolution 2018-020. Seconded by Council Member Griffin. All Council Members voted “aye” and none “nay”. Motion passed with a 5 – 0 vote.
- E. Discussion, consideration, and possible action regarding **Resolution 2018-021** adopting a Debt Management Policy. Lisa Remini presented. Council Member Sutton moved to approve Resolution 2018-021. Seconded by Council Member Davis. All Council Members voted “aye” and none “nay”. Motion passed with a 5 – 0 vote.
- F. Discussion, consideration and possible action regarding **Resolution 2018-022** approving of the Joint City-County G Rollie White Steering Committee recommendations to convert the G Rollie White Complex from a 1980’s horserace track into a McCulloch County 4-H / AgriLife Program Center (including indoor and outdoor arenas; shooting sports, master gardeners demonstration grounds, fairground complex, playground, RV / Trailer parking, vendor and mobile food vendor areas). Council Member Davis moved to approve Resolution 2018-022. Seconded by Council Member Griffin. All Council Members voted “aye” and none “nay”. Motion passed with a 5 – 0 vote.
- G. Discussion, consideration and possible action regarding **Resolution 2018-023** to transfer (donate, sell, or lease) a major portion of the 100 acre ownership of the G Rollie White Complex to McCulloch County or to 501(c)3 Friends of GRW if the citizens of McCulloch County vote November 6 to support a Venue Tax (to add 2 percent Hotel Occupancy Tax) to fund the Master Plan for the new McCulloch County 4-H / AgriLife Program Center and Complex. Council Member Garza moved to delay the item to a future meeting. Seconded by Council Member Griffin. All Council Members voted “aye” and none “nay”. Motion passed with a 5 – 0 vote.
- H. Discussion, consideration, and possible action regarding **Resolution 2018-024** to authorize the City Manager to sign the Memorandum of Understanding between the City of Brady and Officer Jason Lavender and K9 “Thor.” Chief Thomas presented. Council Member Griffin moved to approve Resolution 2018-024. Seconded by Council Member Davis. All Council Members voted “aye” and none “nay”. Motion passed with

a 5 – 0 vote.

- I. Discussion regarding new capital funding for devices and equipment to support ERCOT regulatory requirements as a Transmission Operator (\$28,000). Steve Miller presented. No action was required, informational item only. Council Member Huffman moved to postpone action on the item until a future meeting. Seconded by Council Member Davis. Council Member Sutton asked if we can get a representative from ERCOT here to meet. All Council Members voted “aye” and none “nay”. Motion passed with a 5 – 0 vote.
- J. Discussion, consideration, and possible action regarding Techline Construction, LLC and Techline, Inc. approval of quote for replacement of overhead powerline from near US190E north along US377 to near South Ave to include all materials, labor and equipment (\$90,150.15). Steve Miller presented. Council Member Griffin moved to approve. Seconded by Council Member Davis. All Council Members voted “aye” and none “nay”. Motion passed with a 5 – 0 vote.
- K. Discussion and summary of City Council action and if procedures and processes worked.

8. STAFF REPORTS

- A. Grant Status Report Police Department
- B. Upcoming Special Events/Meetings:
 - Summer Farmer’s Market – Saturdays on The Square, 9:00 a.m. – 11:00 a.m.
 - August 9 – Movie in the Park – Mexican Colony Park
 - August 11 – Last Day of Aquatic Center Public Swim
 - August 11 – 19 – Only Private Parties at the Aquatic Center
 - August 27 – BISD First Day of School
 - August 31 – Sept 2 45th Annual World Championship BBQ Goat Cook-off – Richards Park
- C. Upcoming City Calendar:
 - August 13 – Commissioners Court Regular Meeting – possible call of Venue Tax Election
 - August 14 – P&Z Regular Meeting
 - August 20 – 9am City Council Tour of Golf Course
 - August 21 – 4pm Work Session – Dodge Heights Replat
 - August 21 – 6pm Regular City Council Meeting
 - August 30 – 11:30am – Annual Employee Hamburger Lunch – Richards Park
 - Sept 3 – City Offices Closed for Labor Day
 - Sept 3 – Trash Schedule Changes (Mon pick-up moved to Tues/Tues pick-up moved to Wed)

9. ANNOUNCEMENTS

none

10. EXECUTIVE SESSION

The City Council of the City of Brady closed the Open Meeting at 7:35 p.m. to adjourn into Executive session for the following:

- A. Pursuant to Section 551.074 (Personnel Matters) City Council will meet to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee: City Manager Lenoir and Attorney Sarah Griffin duties under the City Charter.
- B. Pursuant to Section 551.071 (Consultation with Attorney) the City Council will consult with the City Attorney on a matter in which the duty of the attorney to the City under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act: legal opinion(s) regarding Brady Volunteer Fire Department’s relationship with the City or with the Brady Fire Department.

Executive Session was opened at 7:44 p.m. and closed at 8:24 p.m.

11. OPEN SESSION ACTION on any Executive Session Item listed above, if needed

Regular Session was opened at 8:25 p.m. No action was taken.

12. ADJOURNMENT

There being no further business, the Mayor adjourned the meeting at 8:26 p.m.

Mayor Anthony Groves

Attest: _____
Tina Keys, City Secretary

STATE OF TEXAS

COUNTY OF McCULLOCH

CITY OF BRADY

The City Council of the City of Brady, Texas met in a Joint Special Meeting with McCulloch County Commissioners Court, on Tuesday, August 7, 2018 at 2:00 p.m. at the City of Brady Municipal Court Building located at 207 S. Elm Street, Brady, Texas with Mayor Tony Groves presiding. Council Members present were Missi Davis, Jeffrey Sutton, Rey Garza, Jim Griffin and Jane Huffman. City staff present were Finance Director Lisa Remini, City Secretary Tina Keys, Interim Fire Chief Lloyd Perrin. Also in attendance were County Judge Danny Neal, County Commissioners Jim Quinn, Jason Behrens, Gene Edmiston, and Brent Deeds, as well as Commissioner-Elect Rick Kemp, Lynn Farris, Justin Klinksiek Sheriff John Dagen, County Judge-elect Bill Spiller, Erin Corbell, Jackie Behrens, Diego Goetz, Rick Lenoir, Sheila VanZant, Taylor Hoffpauir, James Blankenship, Michael Probst, Kenneth Keen, Les Brooks and Dean Gibson.

1. Call to Order, Roll Call and Certification of a Quorum

County Judge Danny Neal called the County Commissioners meeting to order. Mayor Groves called the City Council meeting to order at 2:00 p.m. City Council quorum was certified.

2. Discussion, consideration, and possible action regarding approving of the Joint City-County G Rollie White Steering Committee recommendations to convert the G Rollie White Complex from a 1980's horserace track into a McCulloch County 4-H / AgriLife Program Center (including indoor and outdoor arenas; shooting sports, master gardeners demonstration grounds, fairground complex, playground, RV / Trailer parking, vendor and mobile food vendor areas).

Justin Klinksiek, Jackie Behrens and Jason Behrens presented. They went over different facilities that were toured as well as the proposed layout of the new complex. Council Member Huffman asked who was on the "Friends of GRW" board. Justin answered himself, Jason Behrens, Mike Probst, Tony Groves, and Sheila Van Zandt. Council Member Huffman asked about potential funding. Justin said there are multiple grants that they are looking at in addition to the hopeful hotel occupancy tax. Justin said there are also some local donations. Erin Corbell said based on this year's budget the 2% would be \$65,000 for Hotel Occupancy Tax. Council Member Sutton moved to approve concept for conversion of GRW complex into County 4-H center. Seconded by Council Member Garza. All Council members voted "aye" and none "nay". Motion passed with a 5 – 0 vote. All county commissioners were in favor as well – vote 5-0.

3. Discussion regarding County Commissioners calling a county-wide election for the citizens of McCulloch County to vote November 6 to support/deny a Venue Tax (add a 2 percent Hotel Occupancy Tax) to fund the Master Plan for the new McCulloch County 4-H / AgriLife Program Center and Complex.

Judge Neal advised they only have one more meeting to call the election for the November ballot. Judge Neal will call an attorney at the Comptroller's office. Judge Neal is concerned they would have to have the ballot language at the time the election is called and he doesn't know if it can be done in time. Erin Corbell presented the ballot language she took from the Comptroller's website to Judge Neal. County will put on agenda the for Monday, August 13 as an action item.

4. Discussion regarding transferring (donate, sell, or lease) a major portion of the 100 acre ownership of the G Rollie White Complex to McCulloch County or to 501(c)3 Friends of GRW, if the citizens of McCulloch County vote November 6 to support a Venue Tax (add a 2 percent Hotel Occupancy Tax) to fund the Master Plan for the new McCulloch County 4-H / AgriLife Program Center and Complex.

Council Member Davis asked if the total size is 100 acres and Mayor Groves confirmed that it is. Council Member Huffman thinks we should confirm a long term lease. Judge Neal said for the funding, when you apply for some grants, the match required by the local entity can be the dirt. For example, if the county applied for a grant for \$1M dollars and they could show the City was gifting a \$200,000 value piece of property representing 20% of the grant amount and you wouldn't have to come up with dollars to match. Real estate value could count as a match and it may be considered at the time of the application to see if there is value of ownership over a lease. Council Member

Huffman prefers we do a long-term lease to the non-profit which would allow the City to have some control over the non-profit getting loan approval. Commissioner Quinn agreed but they don't want to start building until they have the grants and the money. Quinn would like to put it to the voters. Council Member Edmiston said there may be concerns about people putting money into something that they don't own. There was discussion if a venue tax could fund a 501(C)3. Erin Corbell said you have to create a venue district and appoint a board of directors. Erin said the comptroller website says they must have a resolution sent to them first. There were further discussions about going ahead and waiting until the May election to make sure all the proper paperwork is in place.

5. Review and discuss current City Fire / EMS Service and calls in the County for Fire/EMS Services.

Lisa Remini presented.

6. Discuss a draft Interlocal City-County Agreement for services, effective October 1, 2018

Commissioner Quinn said it looked like we already had an agreement in place. He feels like we are "double dipping" by charging for calls from the jail to the hospital. Council Member Huffman would like to see what services the City provides and what services the County provides. Huffman thinks we need to look at the agreement sample and look at the figures. Quinn says the figures keep going higher all the time. Huffman asked if the fire truck and ambulance both run, if it is one or two calls. Chief Perrin said it would be one call. Quinn had an ordinance that says the City will provide EMS service in the County.

7. Discussion of ERCOT Transmission Operator Service

Judge Neal said we discussed at our last meeting to get TCEQ satisfied that the substations can be sold. LCRA said they have submitted bids to buy the substations. In the previous meeting it was discussed approaching ERCOT to see if they would consider a waiver to see if we can dispatch out of the jail. Commissioner Quinn spoke with ERCOT, Deborah Lightner, and they emailed her to see if there are options. She replied that afternoon. Email says ERCOT has been coordinating since 2016 and said the City has agreed to comply with requirements. Steve Miller reviewed requirements with the group.

8. Discuss and plan future work session dates

There was no discussion

9. Announcements

There were no announcements.

10. Adjournment

County Commissioners adjourned their meeting at 3:44 p.m.

There being no further business, the Mayor adjourned the City Council meeting at 3:45 p.m.


Mayor Anthony Groves

Attest: _____
Tina Keys, City Secretary

City Council

City of Brady, Texas

Agenda Action Form

AGENDA DATE:	8/21/18	AGENDA ITEM	7. A
AGENDA SUBJECT:	Discussion, consideration and possible action regarding Abatement Order 2018-32 in accordance with Code of Ordinances Section 3.207 to authorize abatement of violations of dilapidated structures at <u>102 West Shore Drive</u> of the Simpson Lake Division, Block 4 Lot 13.		
PREPARED BY:	Walter Holbert	Date Submitted:	8/16/18
EXHIBITS:	Abatement Order 2018-32 Photos of Property		
BUDGETARY IMPACT:	Required Expenditure:		\$1,350.00
	Amount Budgeted:		\$30,000.00
	Appropriation Required:		\$00.00
CITY MANAGER APPROVAL:			
SUMMARY:	<p>This structure at this address has been determined to be a dangerous premise. This property has not had utilities connected since 2012. 102 West Shore Drive is in the Simpson Lake Club Subdivision at Brady Lake.</p> <p>Owners: Patricia Boothe Est.</p> <p>Last Known Address: 400 Sundance Circle, Irving, TX 75063</p> <p>Property Taxes Due: \$ 2136.27</p> <p>Amount of Tax Lien: \$ 1690.00</p> <p><u>Action taken:</u></p> <p>July 21, 2016 - This property was first identified as a substandard structure following a complaint. A letter was sent to the estate by then Building Official Ronnie Roberts with no response. The case was incorrectly changed to closed on November 30, 2016. Staff has reopened the case.</p> <p>The Structure meets the requirement for Abatement under section 3.207 for the following reasons:</p> <p>(2) The building or structure was constructed or maintained in violation of any provision of the city's building code, or any other applicable ordinance or law of the city, county, state, or federal government,</p> <p>(9) The structure has inadequate light, ventilation, or sanitation facilities as required by the city,</p> <p>(10) The structure, because of its condition, is unsafe, unsanitary, or dangerous to the health, safety or general welfare of the City's citizens including all conditions conducive to the harboring of rats or mice or other disease carrying animals or insects reasonably calculated to spread disease,</p> <p>(11) The structure is unsafe, unsanitary or dangerous to the health, safety and general welfare of the city's citizens due to failure to comply with any provision in Chapter 13 of the city code ("Utilities").</p> <p>It is the determination of the Code Enforcement office that this structure can never be repaired to a condition of complete code compliance without significant repair of the entire structure.</p>		
RECOMMENDED ACTION:	It is recommended that City Council approve Abatement Order 2018-32 .		

ABATEMENT ORDER 2018-32

AN ORDER OF THE CITY COUNCIL OF THE CITY OF BRADY, TEXAS TO THE OWNER OF THE PROPERTY LOCATED AT 102 WEST SHORE DRIVE, BRADY, MCCULLOCH COUNTY, TEXAS WITH REGARD TO THE ABATEMENT OF THE SUBSTANDARD AND DANGEROUS PREMISES

WHEREAS, on April 6, 2018 the City provided the owner of the property located at 102 West Shore Drive, Brady, Texas with notice, via certified mail, of a hearing to be held on April 17, 2018, and was continued until August 21, 2018.

WHEREAS, on August 21, 2018, the City Council conducted a public hearing concerning the structure located at 102 West Shore Drive, City of Brady, Texas to determine whether to order the demolition or repair of the structure under Section 3.212 of the Brady Code of Ordinances (Dangerous Premises); and

WHEREAS, the City Council finds that all proper notices have been sent as required by City Ordinances; and

WHEREAS, based upon the evidence presented, the City Council finds that the Property is in violation of the ordinances regarding substandard structures under Section 3.207 of the City of Brady Code of Ordinances (Dangerous Premises); and

WHEREAS, the property owner, Patricia Boothe, did/did not appear at the hearing; and

WHEREAS, the City Council finds that the structure is unoccupied; and

WHEREAS, the City Council finds based on the evidence presented at the hearing that the structure contains nuisance conditions that constitute a hazard to the health, safety and welfare of the citizens and are likely to endanger persons and property; and

WHEREAS, the City Council takes notice of and incorporates all evidence presented, including photographs and the issuance of notices, for its consideration of this matter and incorporates the same into the body of this Order for all purposes; and

WHEREAS, based upon the evidence presented, the City Council finds that the Property is in violation of the Dangerous Premises Ordinance; and

WHEREAS, the City Council finds that the structure is dilapidated, substandard and/or unfit for human habitation, constitutes a hazard to the health, safety and welfare of the citizens and likely to endanger persons and property.

NOW THEREFORE, IT IS HEREBY ORDERED BY THE CITY COUNCIL OF THE CITY OF BRADY THAT:

(1) The foregoing recitals are hereby found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes and findings of fact.

(2) The structure located at 102 West Shore Drive Brady, Texas satisfies one or more of the substandard and dangerous conditions set forth in Section 3.204 of the Brady Code of

Ordinances (Dangerous Premises). Specifically, (2) The building or structure was constructed or maintained in violation of any provision of the city's building code, or any other applicable ordinance or law of the city, county, state, or federal government., (9) The structure has inadequate light, ventilation, or sanitation facilities as required by the city., (10) The structure, because of its condition, is unsafe, unsanitary, or dangerous to the health, safety or general welfare of the City's citizens including all conditions conducive to the harboring of rats or mice or other disease carrying animals or insects reasonably calculated to spread disease., (11) The structure is unsafe, unsanitary or dangerous to the health, safety and general welfare of the city's citizens due to failure to comply with any provision in Chapter 13 of the city code ("Utilities")., Subsections of Section 3.207 of the Code of Ordinances have been violated. Therefore, the City is authorized to demolish the building under Section 3.210 of the City Code of Ordinances

(3) The owner is hereby ordered to demolish the structure located at 102 West Shore Drive, Brady, Texas by no later than ninety (90) days from the date of this Order, which is November 21, 2018; and

(4) This property will be inspected for compliance with this order on November 21, 2018. If the owner fails to demolish and remove the building before November 21, 2018, the City will demolish and remove the building and assess the expenses against the lot, tract, or parcel of land or the premises upon which such expense was incurred.

It is specifically determined that the recitals in this order are incorporated by reference as findings of fact and that the meeting that the City Council passed this order was open to the public, and that the public notice of the time, place, and purpose of the meeting was given as required by the Texas Open Meetings Act.

ORDERED THIS _____ DAY OF _____ 2018.

Anthony Groves, Mayor


Attest: _____
Tina Keys, City Secretary



City Council

City of Brady, Texas

Agenda Action Form

AGENDA DATE:	8/21/18	AGENDA ITEM	7.B.
AGENDA SUBJECT:	Discussion, consideration, and possible action regarding final Demolition Order 2018-22 in accordance with Code of Ordinances Section 3.207 for 306 West Marie Street (Public Hearing held 12/19/17).		
PREPARED BY:	Walter Holbert	Date Submitted:	8/21/18
EXHIBITS:	Demolition Order Photos of Property		
BUDGETARY IMPACT:	Required Expenditure:	\$1,350.00	
	Amount Budgeted:	\$30,000.00	
	Appropriation Required:	\$00.00	
CITY MANAGER APPROVAL:			

SUMMARY:

This property is located at 306 West Marie on the Northwest side of Brady and has not had utilities connected since July 13, 2012.

Owners: Joe Sanchez
 Last Known Address: 700 South Elm
 Property Taxes: \$534.78 as of 5-10-18
 Amount of Tax Lien: \$2,480.00

Action taken:

July 01, 2015 – A complaint was received for dilapidated structure and high grass. Peter Lamont spoke³ with owner's son who said they would clean up the property.
July 07, 2015 – Same complaint was received from the same person. McCulloch County Appraisal District had this on their list to be seized for taxes and sold at auction.
September 20, 2016 – Complaint was received that door was open and children were in the structure. First notice of violation was sent to the new owner.
November 30, 2016 – Case was closed for voluntary compliance.
November 15, 2017 - Peter Lamont received a complaint for dangerous building and high weeds.
December 01, 2017 - House posted with letter to owner and "DO NOT ENTER" sign.
December 05, 2017 – Letter sent by certified mail to owner.
December 06, 2017 – Public hearing notice posted in the newspaper.
December 19, 2017 – City Council issued Demolition Order 2018-22.
December 29, 2017 – Permit issued for construction fence to be placed on the property for repairs to be made.
 – No fence has been erected
May 08, 2018 – Pictures taken of property for follow up. Property condition remains dilapidated and in poor/unsafe and dangerous condition.

May 09, 2018 – Attempt made to follow up with owner at last known address of 700 South Elm. Gate was locked with chain and verbal attempts to contact resident were unsuccessful. Dog was barking and property heavily overgrown with vegetation. Attempts at phone contact were also unsuccessful. Pictures taken.

August 15 2018 – Attempt made to contact owner via phone received no answer.

The structure satisfies the substandard and dangerous conditions set forth in Section 3.207 of the Code of Ordinances:

- (1) The building or structure is liable to partially or fully collapse.
- (4) The foundation or the vertical or horizontal supporting members are twenty-five percent or more damaged or deteriorated.
- (6) The structure has improperly distributed loads upon the structural members, or the structural members have insufficient strength to be reasonably safe for the purpose used.
- (7) The structure or any part thereof has been damaged by fire, water, earthquake, wind, vandalism or other cause to such an extent that it has become dangerous to the public health, safety and welfare.
- (10) The structure, because of its condition, is unsafe, unsanitary, or dangerous to the health, safety and general welfare of the city's citizens including all conditions conducive to the harboring of rats or mice or other disease carrying animals or insects reasonably calculated to spread disease.
- (12) The structure is unsafe, unsanitary or dangerous to the health, safety and general welfare of the city's citizens due to a nuisance that constitutes an unsanitary condition on property as defined in Section 8.106 of the city code.

RECOMMENDED ACTION:
Enforce Demolition Order 2018-22.

DEMOLITION ORDER 2018-22

AN ORDER OF THE CITY COUNCIL OF THE CITY OF BRADY, TEXAS TO THE OWNER OF THE PROPERTY LOCATED AT 306 WEST MARIE, BRADY, MCCULLOCH COUNTY, TEXAS WITH REGARD TO THE ABATEMENT OF THE SUBSTANDARD AND DANGEROUS PREMISES

WHEREAS, on December 5, 2017, the City provided the owner of the property located at 306 West Marie, Brady, Texas with notice, via certified mail, of a hearing to be held on December 19, 2017; and

WHEREAS, on December 19, 2017, the City Council conducted a public hearing concerning the structure located at 306 West Marie, Brady, Texas to determine whether to order the demolition or repair of the structure under Section 3.212 of the Brady Code of Ordinances (Dangerous Premises); and

WHEREAS, the City Council finds that all proper notices have been sent as required by City Ordinances; and

WHEREAS, based upon the evidence presented, the City Council finds that the Property is in violation of the ordinances regarding substandard structures under Section 3.207 of the City of Brady Code of Ordinances (Dangerous Premises); and

WHEREAS, the property owner, Joe Sanchez, ~~did~~ did not appear at the hearing; and

WHEREAS, the City Council finds that the structure is unoccupied; and

WHEREAS, the City Council finds based on the evidence presented at the hearing that the structure contains nuisance conditions that constitute a hazard to the health, safety and welfare of the citizens and are likely to endanger persons and property; and

WHEREAS, the City Council takes notice of and incorporates all evidence presented, including photographs and the issuance of notices, for its consideration of this matter and incorporates the same into the body of this Order for all purposes; and

WHEREAS, based upon the evidence presented, the City Council finds that the Property is in violation of the Dangerous Premises Ordinance; and

WHEREAS, the City Council finds that the structure is dilapidated, substandard and/or unfit for human habitation, constitutes a hazard to the health, safety and welfare of the citizens and likely to endanger persons and property.

NOW THEREFORE, IT IS HEREBY ORDERED BY THE CITY COUNCIL OF THE CITY OF BRADY THAT:

(1) The foregoing recitals are hereby found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes and findings of fact.

(2) The structure located at 306 West Marie, Brady, Texas, Brady, Texas satisfies one or more of the substandard and dangerous conditions set forth in Section 3.204 of the Brady Code of

Ordinances (Dangerous Premises). Specifically, Subsections, (1) The building or structure is liable to partially or fully collapse, (4) The foundation or the vertical or horizontal supporting members are twenty-five percent or more damaged or deteriorated, (6) The structure has improperly distributed loads upon the structural members, or the structural members have insufficient strength to be reasonably safe for the purpose used, The structure has improperly distributed loads upon the structural members, or the structural members have insufficient strength to be reasonably safe for the purpose used, (7) The structure of any part thereof has been damaged by fire, water, earthquake, wind, vandalism, or other cause to such an extent that it has become dangerous to the public, health, safety and welfare, (10) The structure, because of its condition, is unsafe, unsanitary, or dangerous to the health, safety or general welfare of the city's citizens including all conditions conducive to the harboring of rats or mice or other disease carrying animals or insects reasonably calculated to spread disease, (12) The structure is unsafe, unsanitary or dangerous to the health, safety and general welfare of the city's citizens due to a nuisance that constitutes an unsanitary condition on property as defined in Chapter 8 of the city code, of Section 3.207 of the Code of Ordinances have been violated. Therefore, the City is authorized to demolish the building under Section 3.210 of the City Code of Ordinances

(3) The owner is hereby ordered to demolish the structure located at 306 West Marie, Brady, Texas by no later than ninety (90) days from the date of this Order, which is March 18, 2018; and

(4) This property will be inspected for compliance with this order on March 18, 2018. If the owner fails to demolish and remove the building before March 18, 2018, the City will demolish and remove the building and assess the expenses against the lot, tract, or parcel of land or the premises upon which such expense was incurred.

It is specifically determined that the recitals in this order are incorporated by reference as findings of fact and that the meeting that the City Council passed this order was open to the public, and that the public notice of the time, place, and purpose of the meeting was given as required by the Texas Open Meetings Act.

ORDERED THIS _____ DAY OF _____ 20____.

Anthony Groves, Mayor


Attest: _____
Tina Keys, City Secretary



City Council

City of Brady, Texas

Agenda Action Form

AGENDA DATE:	8/21/18	AGENDA ITEM	7.C
AGENDA SUBJECT:	Discussion, consideration, and possible action regarding Resolution 2018-026 to establish the new Brady Type B Economic Development Corporation and submit revised Articles of Incorporation to the Secretary of State and initial By-laws.		
PREPARED BY:	Kim Lenoir & Sarah Griffin	Date Submitted:	8/17/18
EXHIBITS:	Resolution; Exhibit A & B		
BUDGETARY IMPACT:	Required Expenditure:	\$00.00	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$00.00	
CITY MANAGER APPROVAL:			
SUMMARY:	<p>The Articles of Incorporation were denied by the Secretary of State Office. So, the Articles of Incorporation for the new Brady Type B Economic Development Corporation need to be revised and resubmitted. The initial By-laws also need to be approved by city council resolution.</p> <p>Attached are the revised documents.</p>		
RECOMMENDED ACTION:	Move to approve Resolution.		

RESOLUTION NO. 2018-026

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRADY, TEXAS,
APPROVING AMENDED ARTICLES OF INCORPORATION FOR THE
BRADY TYPE B ECONOMIC DEVELOPMENT CORPORATION AND APPROVING
INITIAL BYLAWS FOR THE BRADY TYPE B ECONOMIC DEVELOPMENT
CORPORATION**

WHEREAS, on May 5, 2018 the citizens of the City of Brady voted to transition the Brady Economic Development Corporation from a Type A to a Type B Economic Development Corporation; and

WHEREAS, on July 3, 2018, this City Council adopted Certificate of Formation/Articles of Incorporation for such Corporation; and

WHEREAS, certain changes have been made to those Article of Incorporation as denoted in the attached in order to be formally filed with the Secretary of State; and

WHEREAS, bylaws for such Corporation must be approved by both the Corporation itself and by Resolution of this City Council.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BRADY, TEXAS:

Section 1. That the City Council of the City of Brady hereby adopts the Amended Certificate of Formation of the Brady Type B Economic Development Corporation attached hereto as Exhibit A and made a part hereof by reference.

Section 2. That the City Council of the City of Brady hereby adopts the Bylaws of the Brady Type B Economic Development Corporation as attached hereto as Exhibit B and made a part hereof by reference.

Section 3. This Resolution is effective immediately upon passage and repeals any prior resolutions, policies or practices inconsistent or in conflict with this Resolution.

PASSED and APPROVED this 21st day of August, 2018.

Anthony Groves, Mayor

ATTEST: _____

Tina Keys, City Secretary

"Exhibit A"

**AMENDED CERTIFICATE OF FORMATION OF THE
BRADY TYPE B ECONOMIC DEVELOPMENT CORPORATION**

**ARTICLE I
ENTITY NAME**

The name of the filing entity being formed is the Brady Type B Economic Development Corporation (the "Corporation").

**ARTICLE II
TYPE OF ENTITY**

The Corporation is being formed as a non-profit corporation.

**ARTICLE III
PURPOSE - FORMATION AS DEVELOPMENT CORPORATION**

The Corporation is created pursuant to the Development Corporation Act of 1979, Chapter 501 of the Local Government Code, as amended (the "Act"). The Corporation shall, subject only to the limitations provided in the Act, have all the powers and duties of a corporation created under the Act. The Corporation shall be governed by Chapter 505 of the Local Government Code and, to the extent of a conflict between Chapter 505 of the Local Government Code and another provision of the Act, Chapter 505 of the Local Government Code shall prevail. The Corporation is organized exclusively for the purpose of benefiting the City of Brady (the "City") by promoting economic development benefiting the City, including without limitation promoting industrial, manufacturing, commercial, retail and residential development to encourage employment and the public welfare, both within the City limits and areas outside of the City limits which contribute to the economic welfare of the City. The corporation may finance, issue bonds, develop, assist and undertake promotions, programs and projects that are consistent with the purposes and duties provided in the Act. The City of Brady is an authorizing municipality pursuant to Chapter 504 of the Local Government Code.

ARTICLE IV MEMBERSHIP

The Corporation shall have no members.

**ARTICLE V
REGISTERED OFFICE AND AGENT**

The street address of the initial registered office of the Corporation is 201 E. Main St., Brady, Texas 76825 and the name of its initial registered agent at such address is Tina Keys. The mailing address of the Corporation is P.O. Box 351, Brady, Texas 76825.

ARTICLE VI BOARD OF DIRECTORS

The management of the affairs of the Corporation is be vested in a Board of Directors, which shall consist of seven (7) persons, appointed by the governing body of the City. Each of such directors shall serve two-year terms and shall serve at the pleasure of the governing body of the City. No more than four (4) of the seven (7) directors may be City employees or City Council members. All directors must either (1) be residents of the City or (2) be residents of McCulloch County, Texas. The names and addresses of the initial Board of Directors are:

Name	Address	Expiration Date
1. Erin Betts	406 CR 401 Brady, Texas 76825	
2. Lauren Bedwell	1117 W. 6 th Street Brady, Texas 76825	
3. Jason Valdez	105 E. 2 nd Street P.O. Box 863 Brady, Texas 76825	
4. Don Miller	115 Open Country Trail Brady, Texas 76825	
5. Michele Derrick	906 S. Bridge Street Brady, Texas 76825	
6. Amy Greer	1314 S. Wall Street Brady, Texas 76825	
7. Billie K. Davis	2111 S. High Street Brady, Texas 76825	

ARTICLE VII ORGANIZER

The name and address of the organizer is: The City of Brady, Texas
Attn: Kim Lenoir
201 E. Main St.
Brady, Texas 76825

ARTICLE VIII NONPROFIT NATURE OF CORPORATION

No dividends shall ever be paid by the Corporation and no part of its net income or earnings shall inure to the benefit or be distributable to any Director, Officer or other private person, except for the retirement of indebtedness and for the purposes authorized by the Act; provided that the Corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes as set forth in these Articles; and provided that, in the event the Board of Directors of the Corporation shall determine that sufficient provision has been made for the full payment of the expenses, bonds and other obligations of the Corporation issued to finance its public purposes, then, in that event, any net earnings of the Corporation thereafter accruing may be paid to the City. No substantial part of the activities of the Corporation shall consist of attempting to influence legislation nor shall the Corporation participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office. Nor shall the Corporation engage in any activities that are unlawful under applicable federal, state or local laws.

ARTICLE IX NONDISCRIMINATION

The Corporation shall not discriminate against any person because of race, creed, color, nationality, sex or place of origin.

ARTICLE X APPROVAL BY CITY

The initial Bylaws of the Corporation have been approved by the Council and shall be adopted by the Corporation's board of directors and shall, together with these Articles of Incorporation, govern the initial affairs of the Corporation until and unless amended in accordance with the provisions of the Code and these Articles of Incorporation.

ARTICLE XI DISSOLUTION

Upon dissolution of the Corporation, title to or other interest in any real or personal property then owned by the Corporation shall vest in the City except and unless as authorized by the City.

ARTICLE XII INDEMNIFICATION OF DIRECTORS, OFFICERS AND EMPLOYEES

As provided in the Act, the Corporation is, for the purposes of the Texas Tort Claims Act (Chapter 101, Texas Civil Practice and Remedies Code), a governmental unit and its actions are governmental functions. The Corporation shall indemnify each and every member of the

Board of Directors, its officers and its employees and each member of the City Council and each employee of the City, to the fullest extent permitted by law, against any and all liability or expense, including costs and attorneys' fees, incurred by any of such persons by reasons of any acts or omissions that may arise out of the activities of the Corporation. The legal counsel for the Corporation is authorized to provide a defense for members of the Board, officers, and employees of the Corporation.

**ARTICLE XIII
DURATION**

The period of duration of the Corporation is perpetual.

DATED this 21st day of August, 2018

THE CITY OF BRADY, TEXAS

By: _____

“Exhibit B”

BYLAWS

OF

BRADY TYPE B ECONOMIC DEVELOPMENT CORPORATION

A NON-PROFIT CORPORATION

BRADY, TEXAS

SECTION I

OFFICES

1.01 Registered Office and Registered Agent

The Corporation shall have and continuously maintain in the State of Texas a registered office, and a registered agent whose office is identical with such registered office, as required by the Texas Non-Profit Corporation Act. The Board of Directors may, from time to time, change the registered agent and/or the address of the registered office, provided that such change is appropriately reflected in these Bylaws and in the Articles of Incorporation.

1.02 Principal Office

The principal office of the Corporation in the State of Texas shall be located in the City of Brady, County of McCulloch, and it may be, but need not be, identical with the registered office of the Corporation.

SECTION II

PURPOSES

2.01 Purpose

The Corporation is incorporated for the purposes set forth in Article Three of its Articles of Incorporation, the same to be accomplished on behalf of the City of Brady, Texas, (the “City”) as its duly constituted authority and instrumentality in accordance with the Development Corporation Act of 1979, as amended, (the “Act”), and other applicable laws.

2.02 Powers

In the fulfillment of its corporate purpose, the Corporation shall be governed by the Act, and shall have all of the powers set forth and conferred in its Articles of Incorporation, in the Act, and in other applicable law, subject to the limitations prescribed therein and herein and to the provisions thereof and hereof.

SECTION III MEMBERS

3.01 Members

The Corporation shall have no members.

SECTION IV BOARD OF DIRECTORS

4.01 Board of Directors

The business affairs of the Corporation and all corporate powers shall be exercised by or under authority of the Board of Directors (the "Board"), appointed by the governing body of the City of Brady, and subject to applicable limitations imposed by the Texas Non-Profit Corporation Act, the Texas Business Corporation Act, the Articles of Incorporation, or these Bylaws. The Board may, by contract, resolution, or otherwise, give general or limited or special power and authority to the officers and employees of the Corporation to transact the general business or any special business of the Corporation, and may give powers of attorney to agents of the Corporation to transact any special business requiring such authorization.

4.02 Number and Qualifications

The authorized number of Directors of this Board shall be seven (7). The City Council shall appoint the Directors of the Corporation. The Board of Directors shall consist of at least three citizens meeting one (1) of the following qualifications:

1. serve, or have served, as Chief Executive Officer of a company; or
2. serve, or have served, in a position of executive management of a company;
or
3. serve, or have served, in a professional capacity; or
4. have experience equivalent to any of the above qualifications.

The City Council shall consider an individual's experience, accomplishments, and educational background in appointing members to the Board to ensure that the interests and concerns of all segments of the community are considered.

4.03 General Duties of the Board

The Board is hereby required to perform the following duties:

1. The Board shall develop an overall economic development plan for the City which shall include and set forth intermittent and/or short term goals deemed necessary to accomplish compliance with an overall economic development plan.
2. The Board shall review and update its overall economic development plan annually to ensure that said plan is up to date with the current economic climate and is capable of meeting Brady's current economic development needs.
3. The Board shall expend, in accordance with State law, the tax funds received by it on direct economic development where such expenditures will have a direct benefit to the citizens of Brady.

As used in this article, "direct economic development" shall mean the expenditure of such tax funds for programs that directly accomplish or aid in the accomplishment of creating identifiable new jobs or retaining identifiable existing jobs including job training and/or planning and research activities necessary to promote said job creation. The Corporation's focus will be primarily in the areas of:

- (a) Business retention and expansion;
 - (b) Formation of new businesses;
 - (c) Business attraction.
4. The Board shall be regularly accountable to the City Council for all activities undertaken by them or on their behalf, and shall report on all activities of the Board, whether discharged directly by the Board or by any person, firm, corporation agency, association or other entity on behalf of the Board. This report shall be made by the Board to the City Council annually no later than November 1 of each year (30 days after the end of the fiscal year of the Corporation). The annual report shall be considered by the City Council for its review and acceptance.

4.04 Tenure

All Directors shall serve two (2) year terms. No member of the Board shall serve more than three (3) consecutive terms or more than six (6) years consecutively. Directors shall be removable at any time by the majority vote of City Council members.

Any director or officer may resign at any time. Such resignation shall be made in writing and shall take effect at the time specified therein, or, if no time be specified, at the time of its receipt by the President. The acceptance of a resignation shall not be necessary to make it effective, unless expressly so provided in the resignation.

4.05 Vacancies

Any vacancy occurring shall be filled by appointment of the City Council.

4.06 Meeting

The Board may hold their meetings at such place or places in the City as the Board may from time to time determine; however, such meetings shall not be less than quarterly meetings, and in the absence of any such determination by the Board of the place of meeting, the meetings shall be held at the registered office of the Corporation as specified in the Articles of Incorporation. All meetings of the Board shall provide notice thereof as provided and set forth in the Open Meetings Act. Any member of the Board may request that an item be placed on the agenda by delivering the same in writing to the Secretary to the Board no later than ten (10) days prior to the date of the Board meeting.

Notice of any meeting shall be given to the public in accordance with the requirements of the Texas Open Meetings Act. The notice shall contain information regarding the particular time, date, and location of the meeting and the agenda to be considered. All meetings shall be conducted in accordance with the Texas Open Meetings Act.

The annual meeting of the Board of Directors shall take place the first meeting in October of each year, at a time to be posted by the Board

4.07 Attendance

Regular attendance of the Board meetings is required of all members. The following number of absences may constitute the need for replacement of a member: three (3) consecutive absences, or attendance reflecting absences constituting 50% of the meetings over a 12-month period. In the event replacement is indicated, the member will be counseled by the President and, subsequently, the President shall submit in writing to the City Secretary the need to replace the Board member in question.

4.08 Quorum

For the purpose of convening a meeting, a simple majority of the appointed Directors then serving on the Board shall constitute a quorum. For purposes of transacting business of the Corporation at any meeting, a simple majority of the appointed Directors shall constitute a quorum. If there is an insufficient number of Directors present to convene the meeting, the presiding officer shall adjourn the meeting.

4.09 Compensation

The duly appointed members of the Board shall serve without compensation, but shall be reimbursed for actual or commensurate cost of travel, lodging and incidental expenses while on official business of the Board in accordance with State law.

4.10 Voting; Action of the Board of Directors

Directors must be present in order to vote at any meeting. Unless otherwise provided in these Bylaws or in the Articles of Incorporation or as required by law, the act of a simple majority of the Directors present at any meeting for which a quorum is present shall be the act of the Board of Directors. In the event that a Director is aware of a conflict of interest or potential conflict of interest, with regard to any particular vote, the Director shall bring the same to the attention of the meeting and shall abstain from the vote, unless the Board determines that no conflict of interest exists.

Any Director may bring to the attention of the meeting any apparent conflict of interest or potential conflict of interest of any other Director, in which case the board shall determine whether a true conflict of interest exists before any vote shall be taken regarding that particular matter. The Director as to whom a question of interest has been raised shall refrain from voting with regard to the determination as to whether a true conflict exists.

4.11 Board's Relationship with City Council

In accordance with State law, the City Council shall require that the Brady Type B Economic Development Corporation be responsible to it for the proper discharge of its duties assigned in this article. All policies for program administration shall be submitted for Council approval, and the Board shall administer said programs accordingly. The Board shall determine its policies and direction within the limitations of the duties herein imposed by applicable laws, the Articles of Incorporation, these Bylaws, contracts entered into with the City, and budget and fiduciary responsibilities.

4.12 Board's Relationship with Administrative Departments of the City

Any request for services made to the administrative departments of the City shall be made by the Board or its designee in writing to the City Manager. The City Manager may approve such request for assistance from the Board when he/she finds such requested services are available within the administrative departments of the City and that the Board has agreed to reimburse the administrative department's budget for the costs of such services so provided.

Any request for legal assistance shall be made by the Board or its designee to the City Attorney, who shall serve as Attorney to the Board. The Board has agreed to pay for the costs of such services so provided.

SECTION V OFFICERS

5.01 Officers of the Corporation

The elected officers of the Corporation shall be a President and Vice President. Upon the expiration of the terms, each officer shall be eligible to be reappointed or reelected. Any two (2) or more offices may be held by the same person, except the office of President.

The appointed officers of the Board shall be the Secretary and Treasurer. The City Secretary or the City Secretary's designated representative shall serve as Secretary to the Board. The Finance Director of the City or the Finance Director's designated representative shall serve as the Treasurer to the Board.

5.02 Selection of Officers

The initial President and Vice President shall be elected by the majority vote of the quorum present by the Board and shall serve a term of one (1) year. On the expiration of the term of office of the original President and Vice President, the Board shall select from among its members individuals to hold such office. The term of office of the President and Vice President shall always be for a period of one year, beginning January 1 of each year; provided, however, that the President and Vice President continue to serve until election of their successors.

5.03 Vacancies

Vacancies in any office which occur by reason of death, resignation, disqualification, removal, or otherwise, may be filled by the Board of Directors for the unexpired portion of the term of that office in the same manner as other officers are elected to the Board.

5.04 President

The President shall be the presiding officer of the Board with the following authority:

1. shall preside over all meetings of the Board;
2. shall have the right to vote on all matters coming before the Board;
3. shall have the authority, upon notice to the members of the Board, to call a special meeting of the Board when, in his/her judgment, such meeting is required;

4. shall have the authority to appoint standing committees to aid and assist the Board in its business undertakings or other matters incidental to the operations and functions of the Board;
5. shall have the authority to appoint ad hoc committees which may address issues of a temporary nature of concern or which have a temporary effect on the business of the Board.

In addition to the above mentioned duties, the President shall sign any deed, mortgage, bonds, contracts, or other instruments which the Board of Directors has approved and unless the execution of said document has been expressly delegated to some other officer or agent of the Corporation by appropriate Board resolution, by a specific provision of these Bylaws, or by statute. In general, the President shall perform all duties incident to the office, and such other duties as shall be prescribed from time to time by the Board of Directors.

5.05 Vice President

In the absence of the President, or in the event of his or her inability to act, the Vice President shall perform the duties of the President. When so acting, the Vice President shall have all power of and be subject to all the same restrictions as upon the President. The Vice President shall also perform other duties as from time to time may be assigned to him or her by the President.

5.06 Treasurer to the Board

The treasurer shall be the chief fiscal officer of the Corporation, and shall have the responsibility to see to the handling, custody, and security of all funds and securities of the Corporation in accordance with these Bylaws. When necessary or proper, the treasurer may endorse and sign, on behalf of the Corporation, for collection or issuance, checks, notes, and other obligations in or drawn upon such bank, banks, or depositories, as shall be designated by the Board consistent with these Bylaws. The treasurer shall see to the entry in the books of the Corporation full and accurate accounts of all money received and paid out on account of the Corporation. All check writing authority will follow all applicable Board policies concerning authorizations, signatures and disbursements.

5.07 Secretary to the Board

The secretary shall keep the minutes of all meetings of the Board and books provided for that purpose, shall give and serve all notices, may sign with the president in the name of the Corporation, and/or attest the signature thereto, all contracts, conveyances, franchises, bonds, deeds, assignments, mortgages, notes, and other instruments of the Corporation, shall have charge of the corporate books, records, documents, and instruments, except the books of account and financial records and securities, and such other books and papers as the Board may direct, all of which shall at all reasonable times be open to public inspection upon application at the principal office of the Corporation

during business hours, and shall in general perform all duties incident to the office of secretary. When necessary or proper, the secretary may endorse and sign, on behalf of the Corporation, for collection or issuance, checks, notes, and other obligations in or drawn upon such bank, banks, or depositories, as shall be designated by the Board consistent with these Bylaws.

5.08 Director of Economic Development

The Board shall plan and direct the work of the Corporation through a Director of Economic Development or may contract with another entity for the services of a director. The Director will be charged with the responsibility of carrying out the Corporation's program as adopted and planned by the Board. When necessary or proper, the Director may endorse and sign, on behalf of the Corporation, for collection or issuance, checks, notes, and other obligations in or drawn upon such bank, banks, or depositories, as shall be designated by the Board consistent with these Bylaws.

The Director shall serve as the Chief Executive Officer of the Corporation and shall oversee all administrative functions of the Corporation as directed and approved by the Board. The Director of Economic Development shall be the City Manager or the City Manager's designated representative.

5.09 Other Employees

The Corporation may employ such full or part-time employees as needed to carry out the programs of the Corporation within the specific budget approved by the City Council.

5.10 Contracts for Services

The Corporation may, with approval of the City Council, contract with any qualified and appropriate person, association, corporation or governmental entity to perform and discharge designated tasks which will aid or assist the Board in the performance of its duties. However, no such contract shall ever be approved or entered into which seeks or attempts to divest the Board of Directors of its discretion and policy-making functions in discharging the duties herein above set forth in this section.

SECTION VI COMMITTEES

6.01 Qualifications for Committee Membership

Members of committees shall be appointed by the President, and approved by the Board. Committee members need not be members of the Brady Economic Development Corporation unless required by these Bylaws or Board resolution.

6.02 Standing Committees

The President shall have authority to appoint the following standing committees of the Board and such other committees as the Board may deem appropriate in the future:

1. **Budget, Finance and Audit Committee:** This committee shall have the responsibility of working with the Director, or the contractual entity performing as a Director as the case may be, in the formation and promotion of the annual budget of the Board. The committee shall present, in accordance with these Bylaws, said budget to the City Council. In addition to the preparation of the budget for the Board, the committee shall monitor all budget expenditure of the Board and keep the Board advised in such matters. The committee shall further have the responsibility to oversee the work with auditors of the City or outside auditors when audits of the Board are being performed.
2. **Committee for Business Retention and Expansion:** This committee shall work with the Director of Economic Development and shall keep the Board informed of all development and activities concerning the business retention and expansion.
3. **Committee for New Business Formation:** this committee shall work with the Director of Economic Development and shall keep the Board informed of all development and activities concerning new business formation.
4. **Committee for New Business Attraction and Recruitment:** This committee shall work with the Director of Economic Development and shall keep the Board informed of all developments and activities concerning business attraction and recruitment.

6.03 Special Committees

The President may determine from time to time that other committees are necessary or appropriate to assist the Board of Directors, and shall designate, subject to Board approval, the members of the respective committees.

No such committee shall have independent authority to act for or in the stead of the Board of Directors with regard to the following manners: amending, altering, or repealing the Bylaws; electing, appointing, or removing any member of any such committee or any Director or Officer of the Corporation; amending the Articles of Incorporation; adopting a plan of merger or adopting a plan of consolidation with another corporation; authorizing the sale, lease, exchange, or mortgage of all or substantially all of the property and assets of the Corporation; authorizing the voluntary dissolution of the Corporation or revoking the proceedings therefor; adopting a plan for the distribution of the assets of the Corporation; or amending, altering, or repealing any resolution of the

Board of Directors which by its terms provides that it shall not be amended, altered, or repealed by such committee.

The designation and appointment of any such committee and delegation to that committee of authority shall not operate to relieve the Board of Directors, or any individual Director, of any responsibility imposed on it or in him/her by law.

6.04 Term of Office of Committee Members

Each member of a committee shall continue as such until the next annual appointment of the Board of Directors and until his or her successor on the committee is appointed, unless the committee shall be sooner terminated, or unless such member has ceased to serve on the Board of Directors, or unless such member be removed from such committee.

Any committee member may be removed from committee membership by the President, with Board's approval, whenever, in their judgment, the best interest of the Corporation would be served by such removal.

6.05 Vacancies on Committees

Vacancies in the membership of any committee may be filled in the same manner as provided with regard to the original appointments to that committee.

6.06 Ex-officio Members

The President of the Chamber of Commerce may attend all meetings of the Board of Directors or committees, including executive, private or public. The representative shall not have the power to vote in the meetings they attend. Their attendance shall be for the purpose of ensuring that information about the meetings are accurately communicated to the Chamber of Commerce.

The Mayor and Mayor Pro Tem may attend all meetings of the Board of Directors or committees, including executive, private or public. The representatives shall not have the power to vote in the meetings they attend. Their attendance shall be for the purpose of ensuring that information about the meetings are accurately communicated to the City Council.

SECTION VII FINANCIAL ADMINISTRATION

The Corporation may contract with the City for financial and accounting services, unless otherwise approved by the City Council. The Corporation's financing and accounting records shall be maintained according to the following guidelines.

7.01 Fiscal Year

The fiscal year of the Corporation shall begin on October 1 and end on September 30 of the following year.

7.02 Budget

A budget for the forthcoming fiscal year shall be submitted to, and approved by, the Board of Directors, and the City Council of the City of Brady. In submitting the budget to the City Council, the Board of Directors shall submit the Budget on forms prescribed by the City Manager and in accordance with the annual budget preparation schedule as set forth by the City Manager. The budget shall be submitted to the City Manager for inclusion of it in the annual budget presentation to the City Council. The budget proposed for adoption shall include the projected operating expenses, and such other budgetary information as shall be useful to or appropriate for the Board of Directors and the City Council of the City of Brady.

7.03 Contracts

As provided in Section V above, the President shall execute any contracts or other instruments which the Board has approved and authorized to be executed. The Secretary to the Board shall attest to any signature of the President.

7.04 Checks and Drafts

All checks, drafts, or orders for the payment of money, notes or other evidences of indebtedness issued in the name of the Corporation shall be signed by the designees of the Board.

7.05 Deposits

All funds of the Brady Type B Economic Development Corporation shall be deposited on a regular basis to the credit of the Corporation in a local bank which shall be federally insured and shall be selected following procedures and requirements for selecting a depository as set forth in Chapter 105 of the Local Government Code.

7.06 Gifts

The Brady Type B Economic Development Corporation may accept on behalf of the Corporation any contribution, gift, bequest, or devise for the general purpose or for any special purpose of the Corporation.

7.07 Purchasing

All purchases made and contracts executed by the Corporation shall be made in accordance with the requirements of the Texas Constitution, Statutes of the State of Texas and ordinances and policies of the City of Brady.

7.08 Investments

Temporary and idle funds which are not needed for immediate obligations of the Corporation may be invested in any legal manner provided by the Public Funds Investment Act and ordinances and policies of the City of Brady.

7.09 Bonds

Any bonds issued by the Corporation shall be in accordance with the statute governing this Corporation, but, in any event, no bonds shall be issued without approval of the Brady City Council after review and comment by the City's bond counsel and financial advisor.

7.10 Uncommitted Funds

Any uncommitted funds of the Corporation at the end of the fiscal year shall be considered a part of the fund balance of the Corporation.

The undersigned fund balance may be committed for any legal purpose provided the Corporation's Board of Directors and the City Council both approve such commitment. This may include the establishment of a permanent reserve fund which shall be accumulated for the purpose of using the interest earnings of such fund to finance the operation of the Corporation.

SECTION VIII BOOKS AND RECORDS

The Corporation shall keep correct and complete books and records of all actions of the Corporation, including books and records of account and the minutes of meetings of the Board of Directors and of any committee having any authority of the Board and the City Council. All books and records of the Corporation may be inspected by Directors of the Corporation or their agent or attorney at any reasonable time; and any information which may be designated as public information by law shall be open to public inspection at any reasonable time. The Texas Public Information Act and Open Meetings Act shall apply to disclosure of public information. The Corporation shall cause its books, records, accounts and financial statement to be audited at least once each fiscal year by an outside independent auditing and accounting firm selected by the Corporation and approved by the Council. Such audit shall be at the expense of the Corporation.

SECTION IX SEAL

9.01 Seal

The Board of Directors shall obtain a corporate seal which shall bear the words "Brady Type B Economic Development Corporation;" the Board may thereafter use the corporate seal and may later alter the seal as necessary without changing the corporate name; but these Bylaws shall not be construed to require the use of the corporate seal.

SECTION X PROGRAM

10.01 Authorization

The Corporation shall carry out its program subject to its Articles of Incorporation and these Bylaws, and such resolutions as the Board may from time to time authorize.

10.02 Program

The program of the Brady Type B Economic Development Corporation shall be to assist, stimulate, and enhance economic development in Brady, Texas, subject to applicable State and Federal law, these Bylaws, and the Articles of Incorporation.

SECTION XI PARLIAMENTARY AUTHORITY

11.01 Amendments to Bylaws

These Bylaws may be amended or repealed and new Bylaws may be adopted by an affirmative vote of four (4) of the authorized Directors serving on the Board, at a special meeting of the Directors held for such specific purpose, and the notice requirements stated hereinabove regarding special meetings shall apply.

Notwithstanding the foregoing, neither the initial Bylaws nor any subsequently effective Bylaws may be amended unless the City Council has consented to and approved said amendments as provided by the Articles of Incorporation and the Act.

The Board of Directors shall review the bylaws at the Annual Meeting in October in odd numbered years to ensure compliance with state statutes and requirements of the Economic Development Corporation Act.

SECTION XII DISSOLUTION

12.01 Dissolution

In accordance with the State statutes governing the Development Corporation or any amendments thereto, the City Council shall order an election of the issue. The election must be conducted according to the applicable provision of the Election Code. The ballot for the election shall be printed to provide for voting for or against the proposition:

"Dissolution of the Brady Type B Economic Development Corporation"

If a majority of voters voting on the issue approve the dissolution, the Corporation shall continue operations only as necessary to pay the principal of and interest of its bonds and to meet obligations incurred before the date of the election and, to the extent practicable, shall dispose of its assets and apply the proceeds to satisfy those obligations. When the last of the obligations is satisfied, any remaining assets of the Corporation shall be transferred to the City, and the Corporation is dissolved.

SECTION XIII INDEMNITY

13.01 Indemnity

As provided in the Act and in the Articles of Incorporation, the Corporation is, for the purposes of the Texas Tort Claims Act (Subchapter A, Chapter 101, Texas Civil Practices and Remedies Code), a governmental unit and its actions are governmental functions.

The Corporation shall indemnify each and every member of the Board, its officers, and its employees, and each member of the Council and each employee of the City, to the fullest extent permitted by law, against any and all liability or expense, including attorneys fee, incurred by any of such persons by reason of any actions or omissions that may arise out of the functions and activities of the Corporation.

SECTION XIV MISCELLANEOUS

14.01 Relation to Articles of Incorporation

These Bylaws are subject to, and governed by, the Articles of Incorporation and applicable State statutes under which the Corporation is organized.

**SECTION XV
SEVERABILITY**

15.01 Severability

If any section or part of section of these Bylaws shall be held invalid by a court of competent jurisdiction, such holding shall not affect the remainder of these Bylaws nor the context that an entire section or part of section may be inseparably connected in meaning and effect with the section or part of section to which such holding shall directly apply.

**SECTION XVI
EFFECTIVE DATE**

16.01 Effective Date

These Bylaws shall become effective upon the occurrence of the following events.

1. the approval of these Bylaws by Resolution of the City Council; and
2. the adoption of these Bylaws by the Board.

Approved by the Board on DATE

Approved by City Council on DATE

President

Mayor


Attest: Secretary to the Board

Attest: City Secretary

City Council

City of Brady, Texas

Agenda Action Form

AGENDA DATE:	8/21/18	AGENDA ITEM	7.D
AGENDA SUBJECT:	Discussion, consideration, and possible action regarding award of Buyboard Bid Contract with Texas Multi-Chem Sports Turf from Kerrville, TX for renovation of Richards Park Ballfields #1 and #2 demo, new fencing, backstop netting, dug-outs, all new irrigation, 4 inches of new topsoil and infield dirt, and solid sod turf grass for \$280,355 or \$274,355 (if performance bond not required).		
PREPARED BY:	Kim Lenoir & Brent Luck	Date Submitted:	8/17/18
EXHIBITS:	Texas Multi-Chem Sports Turf BuyBoard Bid Revised budget for Richards Park Grant Project		
BUDGETARY IMPACT:	Required Expenditure:	\$280,355.00	
	Amount Budgeted:	\$811,000.00	
	Appropriation Required:	\$0.00	
CITY MANAGER APPROVAL:			
SUMMARY:	<p>At the July 17 meeting, City Council authorized rebidding with options for Fields 3 and 4 for the redevelopment of the Ballfields at Richards Park.</p> <p>In August of 2015 the City received a grant from the Texas Parks and Wildlife Department (TPWD) for the renovation of two fields with lighting in the amount of \$400,000. This was matched with \$400,000 in City funds and \$11,000 in donations. The City hired Luck Design Team of Austin to be the project Landscape Architect for \$92,350 and plans and specifications began. As the project moved forward, and after a public meeting in August of 2017, it became clear that all four fields needed to be renovated. The scope of the project was increased, design completed and bid.</p> <p>The City received three bids Forman Equipment and Contracting, T.F. Harper & Associates, and Westar Construction. The City rejected all bids and staff was directed to bid, get quotes and complete the grant project as originally budgeted.</p> <p>The deadline for the TPWD grant project is July 15, 2019.</p> <p>Work on the fields inside the fences need to begin as soon as possible, so they can be open for play in the late Spring of 2019. Brent Luck and city staff met with Texas Multi-Chem Sports Turf on Monday, August 13 to finalize details for the work needed on Field 1 and 2.</p>		
RECOMMENDED ACTION:	Award BuyBoard Bid Contract to Texas Multi-Chem Sports Turf to renovate Richards Park Ballfields #1 and #2 including demo, new fencing, backstop netting, dug-outs, all new irrigation, 4 inches of new topsoil and infield dirt, and solid sod turf grass for \$280,355 or \$274,355 (if performance bond not required).		



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City of Brady Richards Park Project Budget Worksheet/ LL Fields 1 & 2

8/16/2018

- Demo existing fence and backstop **6,875.00**
- Fencing 4 ft tall, dugout fencing 24'x7'x7' **31,000.00**
20 ft drive thru gate per field and 4 walk thru
Gates per field, 9 ga cyclone fabric, all sch 40
Post and top rail
- New irrigation system, Hunter 2 wire, Hunter **52,800.00**
PGV valves, Hunter I25 and I20 heads, one
Zone for watering the skinned area and one
Quick coupler per field
- Field Work, kill existing vegetation with 2 **105,500.00**
Doses 3% glyphosate, strip dead vegetation
And stockpile closeby for owner to haul off,
Rebuild infields by raising elevation by 4
Inches, install new topsoil in grass areas of
Infield and infield foul area, install 4 inch layer
Of Tomlinson infield mix in the skinned areas,
Add a total of 150 yards of topsoil to each field
To blend grade breaks and get proper drainage,
Till the outfield with Rotodairon, regrade entire
Playing surface and prep for grass, build new
Mounds and install mound clay in batters boxes
And pitchers landing area, install conditioner in
Skinned area, install hybrid bermuda big rolls sod

**For all grass areas of fields, install new home
Plate, pitchers plate and hollywood bases,
Install 15 ft tall foul poles**

- Dugout concrete pads 24' x 7' 6,830.00**
- Dugout Roofs 24' x 7' 6" 12,000.00**
- Backstop Netting Systems 52,000.00**

Sub Total 267,005.00
Insurance/Administration 13,350.00

Total for Fields 1 & 2 \$280,355.00

Note: Deduct \$6,000.00 if performance bond not required

**TMC carries workmans comp, 2 million general liability,
5 million umbrella, 1 million commercial auto insurance**

Richards Park Grant Project

Project Rollup Fields 1 and 2 only

Demo Costs for Fields 1 and 2	\$ 6,875
New Fence	\$ 101,830
Fields 1&2 Upgrade - Irrigation	\$ 52,800
Fields 1&2 Upgrade - Solid Sod	\$ 105,500
Admin and Insurance	\$ 13,350
	\$ 280,355

updated 8-17-18

Quote from Texas Multi-Chem
 Quote from Texas Multi-Chem
 Quote from Texas Multi-Chem
 Quote from Texas Multi-Chem
 Quote from Texas Multi-Chem
FINAL Quote from Texas Multi-Chem

Admin and Insurance	\$ 15,450
Electrical Infrastructure	\$ 96,000
Lights field 1 & 2	\$ 115,000
Concrete * will be rebidding	\$ 228,694
Playground	\$ 60,000
Bleachers	\$ 16,000
Shade Structures	\$ 40,000
Bridge Decking - recycle materials	\$ 5,000
Bridge Handrails - recycle materials	\$ 5,000
Landscaping	\$ 10,000
Signage - Internal	\$ 3,000
Benches with Concrete Pad	\$ 3,000


City plus estimate
 Musco (HID)
 Westar bid Totals
 Quote from TF Harper
 Estimate; NEEDS TO BE VERIFIED
 Estimate; NEEDS TO BE VERIFIED
 TPWD Grant Estimate; we will propose a substitute
 TPWD Grant Estimate; we will propose a substitute
 TPWD Grant Estimate
 TPWD Grant Estimate for Recognition Plaque
 TPWD Grant Estimate

Project Total \$ 877,499

City Council

City of Brady, Texas

Agenda Action Form

AGENDA DATE:	8-21-2018	AGENDA ITEM	7.E.
AGENDA SUBJECT:	Discussion, consideration, and possible action regarding Brady Volunteer Fire 501(c)3 Organization request for \$27,558.00 by JT Owens, Chief of BVFD.		
PREPARED BY:	L. Remini / K. Lenoir	Date Submitted:	8-17-2018
EXHIBITS:	Fund Balance Adequacy Reports, Various Documents from the FY 17 Budget Workbook, Approved FY 17 Budget, Documents from the BVFD, AAF and minutes from 12-20-16, copy of a check from the BVFD, the City's Purchase Order #1401986, DACO invoice, AAF dated 7-11-17		
FY 18 BUDGETARY IMPACT:	Required Expenditure:	\$27,558.00	
	Amount Budgeted:	\$0	
	Appropriation Required:	\$27,558.00	
CITY MANAGER APPROVAL:			

SUMMARY:

This item was requested by JT Owens, Chief of the BVFD. The BVFD is requesting the \$27,558 donated to the City in 2017 be returned to the BVFD.

The FY 17 Budget clearly documents that the BVFD was to donate up to \$100,000 to the city so that the city could buy a new city-owned fire engine. Attached are such documents that were presented to the City Council, approved by the City Council and made as public record regarding this transaction.

When the truck was bid out, the cost was less than budgeted; therefore, the donation was adjusted downward to the amount necessary to support the purchase price above the city council's approved finance amount of \$250,000. The Agenda Action Form on 12-20-16 again, formally transcribes the intent of the BVFD concerning the donation of funds to the city for the purpose of purchasing a new fire engine.

A 12-8-16 letter to Daco Fire Supply, signed by BVFD personnel, indicated that the BVFD had the funds to purchase the truck from a \$200,000 grant and donated funds of \$75,558 held in savings. The check given to the city by the BVFD was delivered 2-1-17 with a written notation of a city fire truck.

The FY 18 General Fund Balance Reserve analysis does not support an expenditure of funds in the amount of \$27,558 at this time. If the city returns the funds, it will be solely on the merits of donating to the BVFD in violation of the City's Formal Fund Balance Policy.

RECOMMENDED ACTION:

It is Staff's interpretation that the BVFD's donation of \$27,558 was given in good faith to the city, the city acted in complete transparency with the intended use of the donated funds when purchasing a city fire truck, and since there is not available funds over and above the required fund balance levels, staff cannot recommend to return the donated funds to the BVFD at this time.

CITY OF BRADY			
	TOTAL	TOTAL	FUND
FY 18 - PROJECTED Fund Balance Compliance as of 6-5-2018	REVENUES	EXPENSES	BALANCE
GAS FUND - 40			
BEGINNING GAS FUND BALANCE 9-30-17 Audited			\$967,805
FY 18 Original Budget including fees and transfers	\$1,220,000	\$1,380,303	(\$160,303)
Approved Budget Amendments (2) Carry overs		\$173,400	(\$173,400)
Restricted			\$0
ENDING GAS FUND BALANCE - Unrestricted 9-30-18 Projected			\$634,102
Number of days to operating expenditures			191
Excess funds available			\$35,494
Total budgeted expenditures FY17	\$1,553,703		
Less budgeted capital expenditures	(\$339,860)		
Operating Expenditures	\$1,213,843		
Minimum level Fund Balance required	\$598,608	180 days	
UTILITY SUPPORT FUND -50			
BEGINNING UTILITY SUPPORT FUND BALANCE 9-30-17 Audited			\$148,820
FY 18 Original Budget including fees and transfers	\$507,700	\$531,246	(\$23,546)
ENDING UTILITY SUPPORT FUND BALANCE - Unrestricted 9-30-18 Projected			\$125,274
Number of days to operating expenditures			93
Excess funds available			\$4,268
Total budgeted expenditures FY 17	\$531,246		
Less budgeted capital expenditures	(\$40,500)		
Operating Expenditures	\$490,746		
Minimum level Fund Balance required	\$121,006	90 days	
SOLID WASTE FUND - 60			
BEGINNING SOLID WASTE FUND BALANCE 9-30-2017 Audited			\$704,871
FY 18 Original Budget including fees and transfers	\$1,086,000	\$1,286,605	(\$200,605)
Approved Budget Amendments (2) Carry overs		\$29,000	(\$29,000)
ENDING SOLID WASTE FUND BALANCE - Projected			\$475,266
Restricted for Street Sanitation program			(\$86,000)
ENDING SOLID WASTE FUND BALANCE - Unrestricted 9-30-18 Projected			\$389,266
Number of days to operating expenditures			116
Excess funds available			\$85,968
Total budgeted expenditures FY17	\$1,315,605		
Less budgeted capital expenditures and Street Sanitation exps	(\$85,563)		
Operating Expenditures	\$1,230,042		
Minimum level Fund Balance required	\$303,298	90 days	
Total Ending Unrestricted Fund Balances			\$9,483,788
Number of days to Total Operating Expenditures			160
SPECIAL REVENUE FUND - 80			

CITY OF BRADY			
	TOTAL	TOTAL	FUND
FY 18 - PROJECTED Fund Balance Compliance as of 6-5-2018	REVENUES	EXPENSES	BALANCE
BEGINNING SPECIAL REVENUE FUND BALANCE 9-30-2017 Audited			\$412,755
FY 18 Original Budget including fees and transfers	\$1,582,550	\$1,649,636	(\$67,086)
Approved Budget Amendments (2) Carry overs	\$255,090	\$393,910	(\$138,820)
Proposed Budget Amendments (3) Mid-Year review	(\$25,000)	(\$25,000)	\$0
ENDING SPECIAL REVENUE FUND BALANCE - RESTRICTED 9-30-18 Projected			\$206,849
TOTAL BUDGET AFTER TRANSFERS	\$25,878,771	\$29,356,781	(\$3,478,010)
OTHER RESOURCES			
Funds from TWDB for the CW Project	\$1,150,112		
Funds from TWDB for the DW Project	\$342,077		
Cemetery Funds	\$4,996		
Available Fund Balance Reserves	\$1,980,825		
TOTAL OTHER RESOURCES			\$3,478,010
	\$29,356,781	\$29,356,781	\$0

CITY OF BRADY
8-7-18
FY 19 PROPOSED BUDGET SUMMARY-FUND BALANCE ADEQUACY

TOTAL REVENUES	TOTAL EXPENSES	FUND BALANCE
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GENERAL FUND - 10

PROJECTED GENERAL FUND BALANCE 10-1-2018			\$ 2,029,557
Draft Budget FY19	\$ 5,405,991	\$ 7,504,928	\$ (2,098,937)
Approved Supplemental Decision Requests		\$ 42,666	\$ (42,666)
Transfer-in in lieu of taxes from Electric Fund	\$ 1,946,863		\$ 1,946,863
Transfer-in in lieu of taxes from Gas Fund	\$ 87,000		\$ 87,000
ENDING GENERAL FUND BALANCE			\$ 1,921,817
Restricted for debt service and airport fuel inventory - Projected			\$ (50,527)
ENDING GENERAL FUND BALANCE - Unrestricted 9-30-2019			\$ 1,871,290
Number of days to operating expenditures			91
Projected Excess funds available			\$ 27,253
Total budgeted expenditures FY 19	\$ 7,547,594		
Less budgeted capital expenditures	\$ (69,000)		
Net Operating Expenditures	\$ 7,478,594		
Minimum level Fund Balance required	\$ 1,844,037	90 days	

ELECTRIC FUND - 20

PROJECTED ELECTRIC FUND BALANCE 10-1-18			\$ 3,398,164
Draft Budget FY 19	\$ 7,345,410	\$ 5,419,347	\$ 1,926,063
Approved Supplemental Decision Requests		\$ 350,000	\$ (350,000)
Transfer out in lieu of taxes to General Fund		\$ 1,946,863	\$ (1,946,863)
ENDING ELECTRIC FUND BALANCE - Unrestricted 9-30-19			\$ 3,027,364
Number of days to operating expenditures			150
Projected Excess funds available			\$ 154
Total budgeted expenditures FY 19	\$ 7,716,210		
Less budgeted capital expenditures	\$ (350,000)		
Operating Expenditures	\$ 7,366,210		
Minimum level Fund Balance required	\$ 3,027,210	150 days	

WATER / SEWER FUND - 30

PROJECTED WATER / SEWER FUND BALANCE 10-1-2018			\$ 3,320,945
Draft Budget FY 19	\$ 3,758,500	\$ 2,906,091	\$ 852,409
Approved Supplemental Decision Requests		\$ 459,200	\$ (459,200)
Transfer out to Utility Support Fund		\$ 440,000	\$ (440,000)
ENDING WATER FUND BALANCE			\$ 3,274,154
Restricted for debt service and loan covenant commitments - Projected			\$ (339,121)
ENDING WATER/SEWER FUND BALANCE - Unrestricted 9-30-2019			\$ 2,935,033
Number of days to operating expenditures			316
Projected Excess funds available			\$ 1,264,835
Total budgeted expenditures FY 19	\$ 3,805,291		
Less budgeted capital expenditures	\$ (418,500)		
Operating Expenditures	\$ 3,386,791		
Minimum level Fund Balance required	\$ 1,670,198	180 days	

CITY OF BRADY

8-7-18

FY 19 PROPOSED BUDGET SUMMARY-FUND BALANCE ADEQUACY

TOTAL REVENUES	TOTAL EXPENSES	FUND BALANCE
-------------------	-------------------	-----------------

GAS FUND - 40

PROJECTED BEGINNING GAS FUND BALANCE 10-1-2018			\$ 634,102
Draft Budget FY 19	\$ 1,099,000	\$ 1,055,530	\$ 43,470
Approved Supplemental Decision Requests		\$ 71,650	\$ (71,650)
Transfer out to Special Revenue Fund		\$ 100,000	\$ (100,000)
Transfer in lieu of taxes to General Revenue Fund		\$ 87,000	\$ (87,000)
ENDING GAS FUND BALANCE - Unrestricted 9-30-2019			\$ 418,922

Number of days to operating expenditures

120

Projected Excess funds available

\$ 14

Total budgeted expenditures FY19

\$ 1,314,180

Less budgeted capital expenditures

\$ (40,000)

Operating Expenditures

\$ 1,274,180

Minimum level Fund Balance required

\$ 418,908

120 days

UTILITY SUPPORT FUND -50

PROJECTED BEGINNING UTILITY SUPPORT FUND BALANCE 10-1-2018			\$ 125,274
Draft Budget FY 19	\$ 220,400	\$ 634,558	\$ (414,158)
Transfer in from Water / Sewer Fund	\$ 440,000		\$ 440,000
ENDING UTILITY SUPPORT FUND BALANCE - Unrestricted 9-30-2019			\$ 151,116

Number of days to operating expenditures

95

Projected Excess funds available

\$ 7,718

Total budgeted expenditures FY 19

\$ 634,558

Less budgeted capital expenditures

\$ (53,000)

Operating Expenditures

\$ 581,558

Minimum level Fund Balance required

\$ 143,398

90 days

SOLID WASTE FUND - 60

PROJECTED BEGINNING SOLID WASTE FUND BALANCE 10-1-2018			\$ 475,267
Projected Budget FY 19	\$ 1,208,000	\$ 1,242,205	\$ (34,205)
Approved Supplemental Decision Requests		\$ 32,940	\$ (32,940)
Transfer out to Special Revenue Fund		\$ 42,183	\$ (42,183)
ENDING SOLID WASTE FUND BALANCE			\$ 365,939
Restricted for Street Sanitation - Projected			\$ (61,697)
ENDING SOLID WASTE FUND BALANCE - Unrestricted 9-30-2019			\$ 304,242

Number of days to operating expenditures

92

Projected Excess funds available

\$ 5,474

Total budgeted expenditures FY19

\$ 1,317,328

Less budgeted capital expenditures and Street Sanitation exps

\$ (105,656)

Operating Expenditures

\$ 1,211,672

Minimum level Fund Balance required

\$ 298,768

90 days

Total Ending Fund Balances - Unrestricted

\$ 8,707,967

Number of days to Total Operating Expenditures

(5 MONTHS)

149

TOTAL REVENUES	TOTAL EXPENSES	FUND BALANCE
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RESTRICTED FUNDS:

SPECIAL REVENUE FUND - 80

PROJECTED BEGINNING SPECIAL REVENUE FUND BALANCE 10-1-2018			\$ 206,850
Projected Budget FY 19	\$ 323,400	\$ 583,333	\$ (259,933)
Transfer in from Gas Fund	\$ 100,000		\$ 100,000
Transfer in from Solid Waste Fund	\$ 42,183		\$ 42,183
ENDING SPECIAL REVENUE FUND BALANCE - 9-30-19			\$ 89,100

ECONOMIC DEVELOPMENT CORPORATION FUND - 90

PROJECTED BEGINNING EDC FUND BALANCE 10-1-2018			\$ 492,583
Projected Budget FY 19	\$ 250,300	\$ 181,650	\$ 68,650
ENDING EDC FUND BALANCE - 9-30-19			\$ 561,233

DESIGNATED FUNDS:

WATER CONSTRUCTION FUND - 33	\$ 28,700,000	\$ 28,700,000	\$ -
WWTP CONSTRUCTION FUND - 35	\$ 14,705,000	\$ 14,705,000	\$ -
CEMETERY FUND - 81	\$ 106,100	\$ 78,940	\$ 27,160
HOTEL / MOTEL TAX - FUND - 82	\$ 308,400	\$ 308,400	\$ -
SPECIAL PURPOSE FUNDS - 83	\$ 34,700	\$ 7,000	\$ 27,700

TOTAL BUDGET BEFORE TRANSFERS	\$ 63,465,201	\$ 64,283,438	\$ (818,237)
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TOTAL BUDGET AFTER TRANSFERS	\$ 66,081,247	\$ 66,899,484	\$ (818,237)
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OTHER RESOURCES AVAILABLE:

Reserves \$ 818,237

TOTAL OTHER RESOURCES \$ 818,237

TOTAL BUDGET AFTER TRANSFERS, FEES AND OTHER RESOURCES \$66,899,484 \$ 66,899,484 \$0

SUPPLEMENTAL DECISION PACKAGE SUMMARY OF SELECTED DECISIONS BY PRIORITY

Account Number	Line Item / Priority / Description	Page No.	Requesting Division	Program Cost	Program Status			
					Not Approved	Approved	Requirements	
PROPOSED								
80-4-47-625.00	2 cents Cemetery Tax levy		Administrative Svcs	(43,000)		(43,000)		
GENERAL FUND (10)								
10-5-45-301.02	1	Additional 3% Step Grade Adj for Patrol Officers	12	Police	5,884		42,639	* 1
	2	Additional training for Code Enforcement	28	Code Enforcement	2,385		2,385	
	3	Add Police Patrol Officer	13	Police	59,910		59,910	
	4	Add 1 employee to Fire/EMS	9	Fire	65,040		65,040	
	5	Community Service Assistant	16	Community Svc / EDC	52,026		52,026	EDC Funds
10-5-03-401.00	6	Property Room Technician	14	Police	41,174		41,174	
	7	Replace City Hall Roof	2	PPM	180,000	180,000		
10-5-12-328.00	8	Uvalde Asphalt Overlay Materials	18	Streets	21,000		21,000	
10-5-24-309.00	9	4 Oil Pump Kits	23	Repair Shop	5,600		5,600	
10-5-07-402.00	10	Replace Fire Engine	10	Fire	350,000		22,275	* 10
10-5-12-402.00	11	New 3/4T Crew Utility Panel Truck	19	Streets	39,000	39,000		
10-5-45-402.00	12	New 2016 Ford Focus Sedan	29	Code Enforcement	17,000	17,000		
10-5-05-402.00	13	Fairway Reel Mower - Used	6	Golf	11,500		11,500	
10-5-05-402.00	14	Rough Mower - Used	7	Golf	10,300	10,300		
10-5-12-312.00	15	Street Sign Change out Program	20	Streets	10,000		10,000	
10-5-44-203.00	16	New Software Service	27	Finance	5,000	5,000		
10-5-17-401.00	17	Municipal Court Building Improvements	22	Municipal Court	20,000	20,000		
10-5-03-401.00	18	Remodel new Senior Activity Center	3	PPM	200,000	100,000	100,000	
10-5-11-213.00	19	Parks & Recreation Master Plan	17	Community Svcs	15,000	15,000		
10-5-32-312.00	20	Purchase of Kayaks and Puddle Boats	24	Lake	5,000	5,000		
10-5-32-401.00	21	New Playground at Brady Lake	25	Lake	75,000	75,000		
10-5-03-401.00	22	New Playground at Richards Street	4	PPM	75,000	75,000		
10-5-03-401.00	23	Roof Repair at Service Center	5	PPM	86,000	86,000		
10-5-07-401.00	24	New Joint Facility Fire/EMS/EOC/PD - Design Svcs	11	Fire	500,000	500,000		
10-5-13-401.00	25	Additional Parking at the Civic Center	21	Civic Center	200,000	200,000		
	26	Add Police Patrol Officer	15	Police	54,027	54,027		
10-5-02-403.00	27	RAMP Project	1	Airport	50,000	50,000		
10-5-34-312.00	28	Updates to G.Rollie White Complex	26	G.Rollie White	32,000	32,000		
				\$ 2,187,846	\$ 1,463,327	\$ 433,549	\$ -	

*1 APPROVED STEP GRADE INCREASE FOR ALL OFFICERS

*10 DONATION FROM VOLUNTEER FIRE DEPARTMENT - \$100,000 AND FINANCE \$250,000

SUPPLEMENTAL DECISION PACKAGE

Fund : General		Department : Fire		Date : 5/16/16	
Fund Number	10	Department Head : Lyle Daniel		Prepared By : Lyle Daniel	
Category:	5	Maintenance of Existing Program :		Department Rank : 2	
Division Number:	07	New/Expanded Program Request :		City Manager Rank : 10	

Description:

Replace one Engine (Engine 3) due to 22 years of age.

Justification:

Engine 3 is 22 years old and no longer meets Insurance Service Office (ISO) requirements for insurance relief from ICO. This engine has multiple issues that have been estimated to cost around \$40,000 dollars to repair and we still will not meet ICO requirements due to age. This engine is two years overdue for replacement at this time.

The Brady Volunteer Fire Department (BVFD) has been raising funds for several years and now we have over \$100,000 to also contribute to his Engine replacement.

this

Salaries and Benefits			Capital / Commodities / Services			
JOB CLASSIFICATION	Amount	Description	Obj. Code	No.	Unit Cost	Total
101.00 REGULAR PAY		COMPUTER				
102.00 OVERTIME PAY		DESK				
107.00 CAR ALLOWANCE		VEHICLE				
110.00 HOSPITAL INSURANCE		CAPITAL OUTLAY - PROJECTS	401.00			
111.00 MUNICIPAL RETIREMENT		CAPITAL OUTLAY - VEHICLES & EQUIP	402.00	1	\$250,000	\$250,000
112.00 WORKER'S COMP INS						
113.00 UNEMPLOYMENT INS						
114.00 PAYROLL TAXES						
		Note:				
		Staff recommends to finance this item				
TOTAL	\$0					
			GRAND TOTAL			\$250,000

CITY OF BRADY
BUDGET REPORT
FISCAL YEAR 2016 - 2017

10-GENERAL FUND

	2012-2013 ACTUAL	2013-2014 ACTUAL	2014- 2015 ACTUAL	(— 2015-2016 —)		2016-2017 APPROVED BUDGET
				ORIGINAL BUDGET	PROJECTED BUDGET	
<u>Miscellaneous Revenue</u>						
10-4-12-691.00 Street Surcharge	13	34	21	0	0	0
10-4-01-660.00 Misc Revenue Admin	3,587	1,344	2,728	0		0
10-4-29-660.00 Misc Revenue EMS	320	120	120	100	100	100
10-4-32-660.00 Misc Revenue Lake	17	0	0	0	0	0
10-4-05-808.00 Cash Long/Short Golf	22	10	1	0	0	0
10-4-06-808.00 Cash Long/Short Swim Pool	2	92	(65)	0	0	0
10-4-17-808.00 Cash Long/Short Municipal Court	0	0	0	0	0	0
10-4-32-808.00 Cash Long/Short Lake	0	(119)	(98)	0	0	0
10-4-02-814.00 Donation(s) Airport	0	0	0	0	0	0
10-4-03-814.00 Donation(s) Public Property	0	10,000	1,000	0	0	0
10-4-05-814.00 Donation(s) Golf Course	20,800	19,950	13,200	10,000	10,000	10,000
10-4-07-814.00 Donations(s) Fire	0	0	0	0	0	100,000
10-4-08-814.00 Donation(s) Police	0	0	11,500	0	0	0
10-4-01-815.00 Reimb Expenses Admin	24	3,014	2,698	0	0	0
10-4-02-815.00 Reimb Expenses Airport	577	320	4,035	0	0	0
10-4-03-815.00 Reimb Expenses Public Property	52	600	0	0	0	0
10-4-04-815.00 Reimb Expenses Council	254	567	0	0	0	0
10-4-05-815.00 Reimb Expenses Golf Course	143	30	316	0	0	0
10-4-06-815.00 Reimb Expenses Swimming Pool	0	0	49	0	0	0
10-4-07-815.00 Reimb Expenses Fire	0	0	217	0	0	0
10-4-08-815.00 Reimb Expenses Police	5,124	4,593	3,868	0	0	0
10-4-09-815.00 Reimb Expenses EOC	0	0	0	0	0	0
10-4-10-815.00 Reimb Expenses Communications	0	0	12	0	0	0
10-4-12-815.00 Reimb Expenses Street	485	2,015	7,588	0	0	0
10-4-17-815.00 Reimb Expenses Municipal Court	0	0	53	0	0	0
10-4-24-815.00 Reimb Expenses Repair Shop	0	0	0	0	0	0
10-4-27-815.00 Reimb Expenses Animal Control	0	0	0	0	0	0
10-4-29-815.00 Reimb Expenses EMS	491	4,486	774	0	0	0
10-4-32-815.00 Reimb Expenses Lake	10,709	0	232	0	0	0
10-4-34-815.00 Reimb Expenses GR White	0	0	0	0	0	0
10-4-44-815.00 Reimb Expenses Financial Admin	35	2,786	2,784	2,500	2,500	2,500
10-4-45-815.00 Reimb Expenses Bldg/Permits	0	2	2	0	0	0
10-4-02-816.00 Bad Debt Recov. Airport	0	0	0	0	0	0
10-4-03-816.00 Bad Debt Recov. Public Property	690	0	0	0	0	0
10-4-05-816.00 Bad Debt Recov. Golf Course	444	0	0	0	0	0
10-4-06-816.00 Bad Debt Recov. Swimming Pool	40	175	0	0	0	0
10-4-13-816.00 Bad Debt Recov. Civic Center	0	0	1,630	0	0	0
10-4-29-816.00 Bad Debt Recov. EMS	60	15	0	0	0	0
10-4-32-816.00 Bad Debt Recov. Lake Dept.	640	1,095		0	0	0
10-4-01-845.00 Vending Inc. Admin	10	0	6	0	0	0
10-4-02-845.00 Vending Inc. Airport	3,659	201	3,615	200	200	200
10-4-05-845.00 Vending Inc. Golf Course	7,426	1,736	4	0	0	0
10-4-06-845.00 Consession - Taxable Pool	0	6,240	1,208	2,000	2,000	1,500
10-4-06-845.01 Consession - Non-taxable Pool	0	0	5,273	0	0	4,000
10-4-29-845.00 Vending Inc. EMS	12	0	16	0	0	0

CITY OF BRADY
BUDGET REPORT
FISCAL YEAR 2016 - 2017

10-GENERAL FUND
07-FIRE

EXPENDITURES	2012-2013 ACTUAL	2013-2014 ACTUAL	2014-2015 ACTUAL	(— 2015-2016 —)		2016-2017 APPROVED BUDGET
				ORIGINAL BUDGET	PROJECTED BUDGET	
10-5-07-392.00 Bad Debt Expense	0	0	0	0	0	0
10-5-07-398.00 Interest Expense	0	0	0	0	0	4,455
10-5-07-398.01 Principal Debt Requirements	0	0	0	0	0	17,820
TOTAL Supplies/Repair/Expenses	52,957	68,776	49,585	84,200	80,200	108,875
10-5-07-401.00 Capital Outlay-Projects	0	0	0	0	0	0
10-5-07-402.00 Capital Outlay -Vehicles & Equip	0	0	5,076	0	0	350,000
TOTAL	0	0	5,076	0	0	350,000
TOTAL 07-FIRE	720,495	764,871	748,932	825,341	844,341	708,615

> 22,275



TEXAS A&M
FOREST SERVICE

3.2244

October 05, 2016

BRADY V F D
216 W COMMERCE
BRADY, TX 76825

Case: 1405
County: MCCULLOCH
VFDE-Doc#: 700504

Dear Chief:

Your application for cost-share assistance under the Rural Volunteer Fire Department Assistance Program (HB 2604) has been **APPROVED**. The following items are qualified for cost-share reimbursement:

Item

Our Maximum
Cost-share Payment
90% of the actual cost, not to exceed

LARGE BRUSH TRUCK

\$200,000.00

This grant will expire on July 05, 2017

The attached guidelines describe your obligations under this program. Please indicate below whether you wish to accept or decline this cost-share grant, and return a signed copy to us within 14 days of receipt of this letter.

Congratulations! Please contact us if you need additional information.


Texas A&M Forest Service

☒ Accept ☐ Decline ☐ CAFS Unit


Signature and Title

10-5-2016
Date

DJF/xx (trucks.doc)

- Attach: 1) Special Requirements for Departments Acquiring Vehicles
2) Affidavit of Non-Collusion
3) Minimum Standards and Specifications for Firefighting Vehicles
4) Notice to Purchasers of New Fire Trucks
5) Optional Suggested Specifications for CAFS-Equipped Vehicles

Brady Fire/EMS Department



216 W. Commerce
Brady, TX 76825
325-597-2311

Date: 12-8-2016

To: Daco Fire Supply – Steve Davis
Lubbock, TX

From: Brady Volunteer Fire Department
Chief Lyle Daniel

Re: Purchase of a Rosenbauer 1500 GPM CT Series Top Mount Commercial Pumper on Peterbuilt Chassis

Dear Sirs,

The Brady Volunteer Fire Department submits this letter of "Intent To Purchase" the above named Rosenbauer 1500 GPM CT Series Top Mount Commercial Pumper on a Peterbuilt Chassis as specified in the proposal submitted by Daco Fire Supply in Lubbock Texas.

The purchase price submitted in the proposal of \$275,558.00 has been accepted by the Brady Volunteer Fire Department. The funding will be provided by a Texas Forest Service Grant of \$200,000.00 and the remaining \$75,558.00 by funds raised and presently secured in savings by the Brady Volunteer Fire Department.

A copy of the Texas Forest Service Grant is included with this letter of intent to purchase. The Brady Volunteer Fire Department understands delivery will be made in approximately 345 days from submittal of order.

Thank You,

Lyle Daniel
Chief Lyle Daniel

Brady Volunteer Fire Department Board Members

Jesse Slaughter
Jesse Slaughter – President

Virgil Webb
Virgil Webb – Board Member

Lynne White
Lynne White – Secretary/Treasurer

Colton Cantu
Colton Cantu – Board Member

CITY COUNCIL CITY OF BRADY, TEXAS AGENDA ACTION FORM

AGENDA DATE:	12-20-2016	AGENDA ITEM	7.A.
AGENDA SUBJECT:	Discussion, consideration, and possible action to approve Resolution 2016-065 regarding a financing agreement for the purpose of procuring a "Pumper Fire Engine" for the Fire Division fleet (financing \$250,000).		
PREPARED BY:	Lisa Remini / Chief Lyle Daniel	Date Submitted:	12-14-2016
EXHIBITS:	Supplemental Decisions Summary Quote from DACO Fire and Equipment under HGAC Contract FS12-15 Financing Quote Resolution # 2016-065		
BUDGETARY IMPACT:	Required Expenditure:	\$295,079.00	
	Amount Budgeted:	\$372,275.00	
	Appropriation Required:	\$00.00	
CITY MANAGER APPROVAL:			

SUMMARY:

Attached is the proposal from DACO thru HGAC for a Rosenbauer 1500 GPM Top Mount Commercial Pumper Fire Engine to be used in the Fire Department fleet. The fire engine was approved in the FY 2017 Budget up to a purchase price of \$350,000.00, with a cash donation from the Volunteer Fire Department of \$100,000.

	Approved Budget:	Proposed:
Rosenbauer Pumper Engine sales price	\$350,000*	\$277,558*
Cash Donation from Volunteer Fire Department	<u>(\$100.00)</u>	<u>(\$ 27,558)</u>
Finance amount:	\$250,000	\$250,000
Finance cost for FY 2017	22,275*	17,521*
 Total FY 2017 Expenditure*	 \$372,275*	 \$295,079*

The volunteer fire department was successful in getting a grant from the Texas Forest Service for \$200,000. Therefore, the volunteers would like to combine the bulk of their cash donations (about \$77,000) with the grant award toward the purchase of an additional pumper engine. The purchase of two 1500 GPM pumper engines will help meet the needed fire flow of 3,000 gallons per minute (GPM) required to move the city in the direction of a lower ISO rating.

Attached is the Financing Quote stating Government Capital Corporation's commitment to provide financing for a term of 10 years at 3.678%. Total debt service requirement for FY17 will be \$17,521.

RECOMMENDED ACTION:

It is recommended that City Council approve the purchase of a Rosenbauer 1500 GPM Top Mount Commercial Pumper from DACO FIRE EQUIPMENT in the amount of \$277,558 and adopt Resolution #2016-065 acknowledging the intent to finance \$250,000 with Government Capital Corporation.

6. PUBLIC HEARINGS:

There were no public hearings.

7. INDIVIDUAL CONCERNS

- A. Discussion, consideration and possible action to approve Resolution 2016-065 regarding a financing agreement for the purpose of procuring a "Pumper Fire Engine" for the Fire Division fleet (financing \$250,000). Lisa Remini presented to Council. Council Member Perkins moved to approve. The motion was seconded by Council Member Gendusa. All Council Members voted "aye" and none "nay". Motion carried in a 5 - 0 vote.
- B. Discussion, consideration and possible action of Administrative Projects for 2017 and establish work session dates. Peter Lamont presented. Mayor proposes first step would be to pull this page out and circle the 5 Council items that Council wants to do and turn in tonight or tomorrow and also commented that staff is looking for meeting times. Council Member Perkins wants to point out 5th item, code – and further down, more proactive code enforcement could be one item. Mayor thinks the topics are there because it was brought up as 2 separate items but believes Council Member Perkins is correct and suggests they be incorporated into one item. Council Member Gendusa brought up that Tuesday mornings are bad because of Audit Board. Council Member Huffman feels Tuesday afternoons are not good because it makes for a long day with Council meetings sometimes lasting late into the night. Mayor suggests we plan once a month and if we need more as needed we can do that. All Council Members would like to try 4:00pm work session once a month on the third Tuesday meeting with dinner during work session.
- C. Discussion regarding City Council meeting procedures and process. There was no discussion.

8. STAFF REPORTS

- A. Monthly Financial Reports for November 2016
- B. November Monthly Activity Reports – Seniors, Golf, BPD, Animal Control, Tourism Funding, Airport, Code Enforcement, HOT Ambulance Runs Recorded, Civic Center Construction Report
- C. Dec 23, Dec 26 and Jan 2 – City Offices Closed for Holidays
- D. Holiday Trash Service – Dec 22 and 23 moved up to Wednesday and Thursday
- E. Holiday Trash Service – Dec 26 and Jan 2 moved back to Tuesday and Wednesday
- F. January – Leaf Pick-up and Christmas Tree Pick-up Schedules
- G. Feb 3, 9am to 2pm, TML Small Cities Problem Solving, Brady hosting

9. ANNOUNCEMENTS

Merry Christmas & Happy New Year! Mayor Groves announced the Christmas Party was excellent. Everyone had a great time. It was one of the best yet.

10. ADJOURNMENT

There being no further business, the Mayor adjourned the meeting at 7:16 p.m.


Mayor Anthony Groves

Attest: 
Tina Keys, City Secretary

BRADY VOLUNTEER FIRE DEPT
GRANT ACCOUNT 325/597-2311
216 WEST COMMERCE
BRADY, TX 76825

1013
88-348/1113

DATE 02-01-17

PAY TO THE
ORDER OF

City of Brady

\$ 27,558 ^{XX}/₁₀₀

Twenty-seven thousand five hundred fifty-eight and 10/100 DOLLARS



Commercial National Bank
P.O. Box 591 Ph. 325-597-2961
Brady, Texas 76825

Two Signatures Required

FOR

Fire Engine #12

Lynne White

⑆111303489⑆ ⑈14 070 7⑈ 1013

CITY OF BRADY
325-597-2152

REC#: 00546284 2/02/2017 10:06 AM
OPER: JH TERM: 032
REF#: 1013

TRAN: 990.0000 Misc Revenue
BVFD-FIRE ENGINE
Donation(s) 27,558.00CH

TENDERED: 27,558.00 CHECK
APPLIED: 27,558.00-

CHANGE:

CITY OF BRADY

PURCHASE REQUISITION FORM

REQUISITION NUMBER:				PURCHASE ORDER NUMBER: <u>14-01986</u>			
REQUESTED BY:		Lyle Daniel		VENDOR NAME:		Daco Fire Equipment (Rosenbauer dealer)	
DEPARTMENT:		Fire Department		STREET ADDRESS:		201 Ave R.	
DATE:		12/1/2016		CITY/STATE/ZIP:		Lubbock, Texas 79415	
DELIVERY DATE:		345 days from order date		TELEPHONE/FAX NUMBER:		Ph. # (806) 763-0808	
DELIVERY LOCATION:		Brady Fire Station		EMAIL ADDRESS:		sdavis@dacofire.com	

ITEM NO.	QUANTITY	UNIT	ITEM DESCRIPTION	MFG.	PART NUMBER	UNIT PRICE	TOTAL PRICE	ACCOUNT NUMBER
1	1	each	1 Rosenbauer 1500 GPM CT Series Top Mount Commercial Pumper Peterbuilt Chassis 4 door. HGAC	Rosenbauer	Bid Proposal	277,558.00	277,558.00	10-5-07-402.00
GRAND TOTAL						277,558.00		

<<

ITEMS OVER \$50,000 MUST BE FORMALLY BID, REQUIRE CITY COUNCIL VOTE OF APPROVAL AND SIGNATURE OF THE CITY MANAGER. THE CITY WILL NOT ACCEPT GOODS DELIVERED WITHOUT A VALID PURCHASE ORDER

Daniel 12-9-16 _____
 MANAGER. DATE

Jmbr 2-2-17 ✓ _____
 SIGNATURE DATE

2-2-17 ✓ _____
 SIGNATURE DATE

CITY APPROVAL

FINANCE APPROVAL

CITY MANAGER APPROVAL

CO FIRE EQUIPMENT

APR 04 2018

Invoice

201 AVE R
PO BOX 5006
LUBBOCK, TX 79408

City of Brady


Date	Invoice #
3/27/2018	16973

Bill To
BRADY, CITY OF P.O. BOX 351 BRADY, TX 76825

Ship To
BRADY, CITY OF 201 E MAIN STREET BRADY, TX 76825

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
HGAC FS12-15	Net 30	JB	3/27/2018	BEST WAY		
Quantity	Item Code	Description			Price Each	Amount
1	ROSPUMPER	ROSENBAUER PUMPER HGAC CONTRACT FS12-15			277,588.00	277,588.00
					Total	\$277,588.00

City Council
City of Brady, Texas
Agenda Action Form for Ordinance

AGENDA DATE:	7-11-2017	AGENDA ITEM	7.A.
AGENDA SUBJECT:	Discussion, consideration, and possible action regarding second and final reading of Ordinance 1227 of the City of Brady, Texas amending the FY2016-2017 Budget.		
PREPARED BY:	Lisa Remini	Date Submitted:	6-15-2017
EXHIBITS:	Ordinance # 1227 Budget Policy Mid-Year Budget Adjustments excluding Transfers totals Budget Summary with Transfers and Fund Balance totals		
BUDGETARY IMPACT:	Required Expenditure:	\$26,273,650.00	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$00.00	
CITY MANAGER APPROVAL:			

SUMMARY:

The Finance Director and City Manager met and discussed with each Division the progress of actual performance compared to the current budget and determined amendment recommendations to provide for the remaining fiscal year goals. Overall, net amendment requests totaled \$1,993,284 resulting in an 8 % decrease in the current budget to meet the expenditures projected for FY 2016-2017. Although, \$4,014,027 in reserves is projected to be utilized, all fund balances for each fund are projected to maintain the required minimum level of unrestricted reserve amounts as required by policy.

Significant items include: \$1,127,338 or the majority of the total expenditure adjustments result from reducing the expectation that the TWDB funds that were acquired in previous fiscal years for the Clean Water and Drinking Water projects will be fully spent in this fiscal year.

\$627,900 of total expenditure adjustments represent various grant supported projects that have been delayed, primarily due to coordination efforts with the grantor, and are expected to carry over in FY 2018. Also, a grant for EMS funding needs (\$158,900) did not materialize.

\$258,000 of the total expenditure adjustments represent capital projects identified by the Electric System to promote reliable infrastructure that will be delayed to FY 2018.

\$178,530 of total expenditure adjustments represents the need to provide additional funding for restructuring a sewer line to support the county jail facility at an estimated cost of \$200,000. Some operational efficiencies in the Water Fund in the amount of \$21,470 will offset the additional expense.


The remaining \$158,576 of total expenditure adjustments resulted primarily in recognizing that the cost of the new fire engine truck was \$72,000 less than expected and the loan commitment payment to Trails of Brady in the amount of \$55,000 is now expected to be funded in FY 2018. Pass-thru sales tax collections to the EDC are expected to be \$20,000 less. Payroll adjustments between the Police and Communications divisions are needed due to un-filled positions. Collection of Municipal court fines and fees are improving therefore, fees remitted to the State (\$11,400) will be more than originally projected.

Staff recommends reducing fund transfers from the Gas Fund to the Special Reserve Fund by \$134,000 since projects needing city funding have been delayed to FY 2018.

City Council

City of Brady, Texas

Agenda Action Form

AGENDA DATE:	8-21-2018	AGENDA ITEM	7. F
AGENDA SUBJECT:	Discussion, consideration, and possible action regarding Brady Volunteer Fire 501(c)3 Organization FY2019 Budget Request.		
PREPARED BY:	L. Remini / K. Lenoir	Date Submitted:	8-17-2018
EXHIBITS:	FY 2019 Fund Balance Adequacy Report FY 2019 BVFD Budget Request		
FY 19 BUDGETARY IMPACT:	Expenditure Request:	\$51,000.00	
	Amount Budgeted:	\$0.00	
	Appropriation Required:	\$0.00	
CITY MANAGER APPROVAL:			

SUMMARY:

All outside agency funding requests to be received in the new FY are due to the city by the end of May each year. No such request was received from the BVFD as of May or June.

Council Member Missi Davis distributed a budget request from the BVFD during the third budget work session meeting in July; and due to other priority items, Council did not have time to discuss the request.

Council Member Jane Huffman has requested that the BVFD budget funding request be discussed and considered at this meeting.

The request presented is an operational expense budget at \$23,500 and a request for reimbursement of \$27,500 in donated funds given to the city in February 2017. Some of the expense items denoted in the BVFD budget do not provide support to the City fire operations and none of the revenue sources have been identified. Purpose for the award of the \$27,500 is not defined.

Every grant that the City has been awarded requires a defined use of funds and a process by which the city, as grantee, is held accountable for appropriate spending of public funds. Staff recommends that the same standard of fiscal accountability be applied to any grant of city public funds that the council may award.

RECOMMENDED ACTION:

The Proposed FY 19 Fund Balance Adequacy Report indicates that there is \$27,000 available in FY 19 for this request to award at Council's desire. However, staff further requests that any funding award be based on a reimbursement program for qualified items that benefit the fire operations of the City and have been identified in a written agreement. If council desires to award funding to the BVFD, it is recommended that the amount be approved with the first reading of the FY 19 budget ordinance on September 4.

CITY OF BRADY

8-7-18

FY 19 PROPOSED BUDGET SUMMARY-FUND BALANCE ADEQUACY

	TOTAL REVENUES	TOTAL EXPENSES	FUND BALANCE
GENERAL FUND - 10			
PROJECTED GENERAL FUND BALANCE 10-1-2018			\$ 2,029,557
Draft Budget FY19	\$ 5,405,991	\$ 7,504,928	\$ (2,098,937)
Approved Supplemental Decision Requests		\$ 42,666	\$ (42,666)
Transfer-in in lieu of taxes from Electric Fund	\$ 1,946,863		\$ 1,946,863
Transfer-in in lieu of taxes from Gas Fund	\$ 87,000		\$ 87,000
ENDING GENERAL FUND BALANCE			\$ 1,921,817
Restricted for debt service and airport fuel inventory - Projected			\$ (50,527)
ENDING GENERAL FUND BALANCE - Unrestricted 9-30-2019			\$ 1,871,290
Number of days to operating expenditures			91
Projected Excess funds available			\$ 27,253

Total budgeted expenditures FY 19	\$ 7,547,594	
Less budgeted capital expenditures	\$ (69,000)	
Net Operating Expenditures	\$ 7,478,594	
Minimum level Fund Balance required	\$ 1,844,037	90 days

ELECTRIC FUND - 20

PROJECTED ELECTRIC FUND BALANCE 10-1-18			\$ 3,398,164
Draft Budget FY 19	\$ 7,345,410	\$ 5,419,347	\$ 1,926,063
Approved Supplemental Decision Requests		\$ 350,000	\$ (350,000)
Transfer out in lieu of taxes to General Fund		\$ 1,946,863	\$ (1,946,863)
ENDING ELECTRIC FUND BALANCE - Unrestricted 9-30-19			\$ 3,027,364
Number of days to operating expenditures			150
Projected Excess funds available			\$ 154

Total budgeted expenditures FY 19	\$ 7,716,210	
Less budgeted capital expenditures	\$ (350,000)	
Operating Expenditures	\$ 7,366,210	
Minimum level Fund Balance required	\$ 3,027,210	150 days

WATER / SEWER FUND - 30

PROJECTED WATER / SEWER FUND BALANCE 10-1-2018			\$ 3,320,945
Draft Budget FY 19	\$ 3,758,500	\$ 2,906,091	\$ 852,409
Approved Supplemental Decision Requests		\$ 459,200	\$ (459,200)
Transfer out to Utility Support Fund		\$ 440,000	\$ (440,000)
ENDING WATER FUND BALANCE			\$ 3,274,154
Restricted for debt service and loan covenant commitments - Projected			\$ (339,121)
ENDING WATER/SEWER FUND BALANCE - Unrestricted 9-30-2019			\$ 2,935,033
Number of days to operating expenditures			316
Projected Excess funds available			\$ 1,264,835

Total budgeted expenditures FY 19	\$ 3,805,291	
Less budgeted capital expenditures	\$ (418,500)	
Operating Expenditures	\$ 3,386,791	
Minimum level Fund Balance required	\$ 1,670,198	180 days

TOTAL REVENUES	TOTAL EXPENSES	FUND BALANCE
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GAS FUND - 40

PROJECTED BEGINNING GAS FUND BALANCE 10-1-2018			\$ 634,102
Draft Budget FY 19	\$ 1,099,000	\$ 1,055,530	\$ 43,470
Approved Supplemental Decision Requests		\$ 71,650	\$ (71,650)
Transfer out to Special Revenue Fund		\$ 100,000	\$ (100,000)
Transfer in lieu of taxes to General Revenue Fund		\$ 87,000	\$ (87,000)
ENDING GAS FUND BALANCE - Unrestricted 9-30-2019			\$ 418,922

Number of days to operating expenditures 120
 Projected Excess funds available \$ 14

Total budgeted expenditures FY19 \$ 1,314,180
 Less budgeted capital expenditures \$ (40,000)
 Operating Expenditures \$ 1,274,180
 Minimum level Fund Balance required \$ 418,908 120 days

UTILITY SUPPORT FUND -50

PROJECTED BEGINNING UTILITY SUPPORT FUND BALANCE 10-1-2018			\$ 125,274
Draft Budget FY 19	\$ 220,400	\$ 634,558	\$ (414,158)
Transfer in from Water / Sewer Fund	\$ 440,000		\$ 440,000
ENDING UTILITY SUPPORT FUND BALANCE - Unrestricted 9-30-2019			\$ 151,116

Number of days to operating expenditures 95
 Projected Excess funds available \$ 7,718

Total budgeted expenditures FY 19 \$ 634,558
 Less budgeted capital expenditures \$ (53,000)
 Operating Expenditures \$ 581,558
 Minimum level Fund Balance required \$ 143,398 90 days

SOLID WASTE FUND - 60

PROJECTED BEGINNING SOLID WASTE FUND BALANCE 10-1-2018			\$ 475,267
Projected Budget FY 19	\$ 1,208,000	\$ 1,242,205	\$ (34,205)
Approved Supplemental Decision Requests		\$ 32,940	\$ (32,940)
Transfer out to Special Revenue Fund		\$ 42,183	\$ (42,183)
ENDING SOLID WASTE FUND BALANCE			\$ 365,939
Restricted for Street Sanitation - Projected			\$ (61,697)
ENDING SOLID WASTE FUND BALANCE - Unrestricted 9-30-2019			\$ 304,242

Number of days to operating expenditures 92
 Projected Excess funds available \$ 5,474

Total budgeted expenditures FY19 \$ 1,317,328
 Less budgeted capital expenditures and Street Sanitation exps \$ (105,656)
 Operating Expenditures \$ 1,211,672
 Minimum level Fund Balance required \$ 298,768 90 days

Total Ending Fund Balances - Unrestricted	\$ 8,707,967
Number of days to Total Operating Expenditures (5 MONTHS)	149

TOTAL REVENUES	TOTAL EXPENSES	FUND BALANCE
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RESTRICTED FUNDS:

SPECIAL REVENUE FUND - 80

PROJECTED BEGINNING SPECIAL REVENUE FUND BALANCE 10-1-2018			\$ 206,850
Projected Budget FY 19	\$ 323,400	\$ 583,333	\$ (259,933)
Transfer in from Gas Fund	\$ 100,000		\$ 100,000
Transfer in from Solid Waste Fund	\$ 42,183		\$ 42,183
ENDING SPECIAL REVENUE FUND BALANCE - 9-30-19			\$ 89,100

ECONOMIC DEVELOPMENT CORPORATION FUND - 90

PROJECTED BEGINNING EDC FUND BALANCE 10-1-2018			\$ 492,583
Projected Budget FY 19	\$ 250,300	\$ 181,650	\$ 68,650
ENDING EDC FUND BALANCE - 9-30-19			\$ 561,233

DESIGNATED FUNDS:

WATER CONSTRUCTION FUND - 33	\$ 28,700,000	\$ 28,700,000	\$ -
WWTP CONSTRUCTION FUND - 35	\$ 14,705,000	\$ 14,705,000	\$ -
CEMETERY FUND - 81	\$ 106,100	\$ 78,940	\$ 27,160
HOTEL / MOTEL TAX - FUND - 82	\$ 308,400	\$ 308,400	\$ -
SPECIAL PURPOSE FUNDS - 83	\$ 34,700	\$ 7,000	\$ 27,700

TOTAL BUDGET BEFORE TRANSFERS	\$ 63,465,201	\$ 64,283,438	\$ (818,237)
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TOTAL BUDGET AFTER TRANSFERS	\$ 66,081,247	\$ 66,899,484	\$ (818,237)
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OTHER RESOURCES AVAILABLE:

Reserves	\$ 818,237		
TOTAL OTHER RESOURCES			\$ 818,237

TOTAL BUDGET AFTER TRANSFERS, FEES AND OTHER RESOURCES	\$66,899,484	\$ 66,899,484	\$0
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Brady Volunteer Fire Department Proposed Budget 2018-2019
As of 7/11/2018

2018-2019 Proposed Budget	Amount
Vehicle & Equipment Maintance	\$4,000.00
Uniforms	\$3,800.00
Radio Equipment	\$3,500.00
Training for New Members	\$2,000.00
Insurance	\$3,000.00
Supplies	\$300.00
Tax Prep	\$1,000.00
Dues	\$900.00
New Gear for New Members	\$3,000.00
Wildland Gear	\$1,000.00 2 sets @ \$500.00 each
Radio Repair	\$500.00
Tower Lease	\$500.00
Proposed Budget Expenditures	\$23,500.00
 2018-2019 Proposed Reimbursement	
Reimbursement for Engine 1	\$27,500.00
Proposed Reimbursement Total	\$27,500.00
 Proposed Budget Total	 \$51,000.00



MEMORANDUM

August 16, 2018

To: Kim Lenoir, City Manager

From: Steven Miller, Director of Public Works

Subject: Status of 20 year old TCEQ Agreed Order Judgement for Old Power Plant located at the North Substation

The City of Brady received two important milestones on the effort to reach a status of compliance with TCEQ:

TCEQ Agreed Order activities:

- 1) Affected Property Assessment Report (APAR) – released from TCEQ on July 16, 2018. Generally, TCEQ has accepted the APAR report submitted by Apex-TITAN and confirms the past decade of work of cleanup and monitoring has demonstrated stability of the contaminated soil. Allows the city set a deed record in place on property status.
- 2) TCEQ release of APAR acceptance conditioned on a development of a Response Action Plan (R.A.P.) for plume management. This relates back to the property deed record and certain level of activities, yet to be defined, on how the plume will be monitored.
 - 1) City has released this work plan back to Apex-TITAN for R.A.P. development with goal of a minimal level of field monitoring over time.
- 3) Expect draft R.A.P. in October 2018.

AGREED FINAL JUDGEMENT:

It is expected once the APAR property deed is recorded and R.A.P. is compiled and submitted to TCEQ for their acceptance this allows the city to inform the State Attorney General Office the judgement requirements all have been completed. The Agreed Order Judgement can be released from the City of Brady after 20 years of work.



MEMORANDUM

August 16, 2018

To: Kim Lenoir, City Manager

From: Dorsey Bustamante, Purchasing Agent & Steven Miller, Director of Public Works

Subject: Status of ERCOT – TO Equipment Installation

Please see below on the current expenditures for the ERCOT project, as of today. The invoices have been confirmed and approved by Steven Miller, and also forward to AP to be processed of payment.

Based on the estimated cost of equipment from ERCOT (\$13,129.00), it is projected that the project will go over the allocated budget amount of \$21,000.00.

ERCOT PROJECT - BUDGET \$21,000

PO Number	PO Amount	Vendor	Invoice	Date	Amount	Paid
14-02149	4,123.35	Altex Electronics	951168	7/1/2018	4,293.49	Yes
		Altex Electronics	951170	7/11/2018	-4,293.49	Credit Memo
		Altex Electronics	951171	7/11/2018	4,003.35	Yes
		Altex Electronics	952085	7/18/2018	114.95	Yes
		Altex Electronics	952583	7/20/2018	237.89	Yes
		Altex Electronics	953237	7/26/2018	75.88	Yes
		Altex Electronics	953239	7/26/2018	494.95	Yes
		Altex Electronics	1160660	8/4/2018	223.37	Yes
					5,150.39	
		Tractor Supply Co	362388	7/19/2018	245.94	Credit Card
		Dell Marketing LP	10257895236	7/27/2018	2,091.10	No
		Brady Butane Co.	337667	8/6/2018	7.72	No
		Higginbotham Brothers	169714	7/19/2018	42.22	No
		Higginbotham Brothers	169865	7/24/2018	63.45	No

Higginbotham Brothers	169905	7/25/2018	54.30	No
Higginbotham Brothers	169962	7/26/2018	36.47	No
Higginbotham Brothers	170090	7/30/2018	6.71	No
Higginbotham Brothers	170226	8/2/2018	11.42	No
			214.57	
Keith Ace Hardware	136413	7/19/2018	78.10	No
Keith Ace Hardware	136529	7/24/2018	10.79	No
Keith Ace Hardware	136682	7/30/2018	100.75	No
Keith Ace Hardware	136745	8/1/2018	45.24	No
Keith Ace Hardware	136772	8/2/2018	54.84	No
Keith Ace Hardware	136840	8/6/2018	65.78	No
Keith Ace Hardware	136857	8/6/2018	21.46	No
Keith Ace Hardware	136897	8/7/2018	31.90	No
			408.86	
Expenditures as of 8/9/2018			\$8,118.58	

ERCOT is expected in the next week to activate the equipment.



MEMORANDUM

August 16, 2018

To: Kim Lenoir, City Manager

From: Dugan Sewell, Supt Streets/Drainage & Steven Miller, Director of Public Works

Subject: Status of Public-Private Partnership Agreement to open more Downtown Public Parking

The City of Brady Street Division received a request for an update on the cost of the parking lot at 202 W Main, Trucountry Inn. On July 20, 2018 we mobilized to the job, after completing the Demo on S Bridge. No actual work was done on the parking lot that day. On July 25, 2018 we removed and hauled off the existing paving. The paving was severely contaminated with grass and weeds making it not feasible for recycling. We also shot grades and set blue tops to insure drainage. On July 27, 2018 we processed and placed base as needed on the parking lot, and we bladed, rolled the surface, and sprayed emulsion in preparation for Uvalde mix. On July 30, 2018 we hauled and placed Uvalde, bladed to grade, and began rolling surface for compaction. On July 31, 2018 we finished rolling the surface of the parking lot and sprayed it with emulsion. We pulled off the job to demo a building at 1707 Marlow. On August 8, 2018 we moved back in on 202 W Main, and began demolition of the concrete stem wall, which was in bad repair. We also demolished the old side walk, and we sawed the broken areas of the existing curb in order to make necessary repairs. We are in process of replacing the stem wall and sidewalk, and repairing the curb.

Our cost to date include:

Road base	\$ 1,791.00	We have 4.5 days labor so far.
Uvalde	\$ 6,097.50	
Emulsion	\$ 1,750.00	
Saw Rental	\$ 80.00	
Form Lumber	\$ 500.00	
Water Hose	\$ 33.00	
Total	\$10,251.50	

We estimate 4 days to finish the project.

Est. concrete	\$ 1,250.00
Striping Paint	\$ 200.00
Total	\$ 1,450.00

Total cost for the job should be \$11,701.50.

STATE OF TEXAS

COUNTY OF McCULLOCH

CITY OF BRADY

The Brady Economic Development Corporation of the City of Brady, Texas met in a Regular Monthly Meeting on Thursday, June 28, 2018, at 12:00 p.m. at the City of Brady Municipal Court Building located at 207 S. Elm Street, Brady, Texas. BEDC President Jason Valdez presided over the meeting. BEDC Board Members present were Don Miller (Vice President), Erin Betts, Lauren Bedwell and Michele Derrick. Also, in attendance were Mayor Tony Groves, City Manager Kim Lenoir, Director Peter Lamont, and Board Secretary Kathryn Meroney. City Council Members in attendance included Jane Huffman, Jeffery Sutton and Missi Davis. Other attendees included Sheryl Whitworth, Mike Whitworth, Bill Spiller, JT Owens, Regina Maas, Amy Greer, Karen Andrews, Becky Long, Trisha Aston, Ronnie Aston, Destiny Byrd, Tedra Ulmer and Neal Ulmer.

1. CALL TO ORDER, ROLL CALL & CERTIFICATION OF A QUORUM

President Jason Valdez called the meeting to order at 12:00 p.m. Roll was called and a quorum was certified by the Board Secretary.

2. Minutes of May 29, 2018 were amended to include comments concerning a discussion of giving 90 day notice of termination of the contract for services with the City of Brady. Minutes of May 29, 2018 and June 19, 2018 were then approved unanimously. Vote 5-0.

3. REPORTS/PRESENTATION ITEMS

A. None

4. INDIVIDUAL CONCERNS

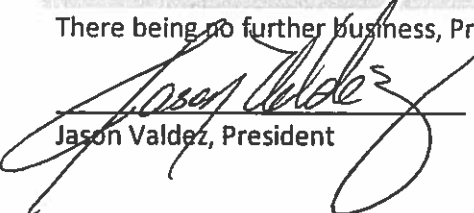
- A. Discussion, consideration and possible action on the winding down corporate assets including but not limited to the following contracts: Management Agreement with the City of Brady, Civic Center Funding Agreement with the City of Brady; Real Estate Sale with Thomas Developments, Real Estate Lease with Old Dodge Crossing, Real Estate Lease with the City of Brady for Hanger E, Loan with Commercial National Bank for the construction of Hanger E. The Board discussed what the easiest option would be in transitioning assets and/or agreements from a Type A to a Type B board, without a step of transfer to the City. Peter Lamont advised the group that would be the easiest option. Michelle Derrick made the motion to keep all assets and agreements with the present Board seated at this time and continue to conduct business until the time a new Type B board is seated. This was followed by a second from Erin Betts and all in favor. Vote 5-0.
- B. Discussion, consideration and possible action on the meeting date and time for the EDC Board for the next three months. The group discussed meeting on July 26, August 30 and September 27, 2018. All three will be noon meetings and be held at the Municipal Court building. These meeting dates were approved by a unanimous vote with all members in favor. Vote 5-0.
- C. Discussion, consideration and possible action on the Civic Center financial performance. Lauren Bedwell inquired about the process of deposits at the Civic Center. Lauren Bedwell spoke to the fact that City Staff managing the Civic Center may not be the best fit. Michelle Derrick stated that she would like to see more information provided regarding the Civic Center in regular meetings. Peter Lamont pointed out that the EDC board receives the same annual report that is presented to City Council. Kim Lenoir spoke about the presentation given to City Council by the Chamber of

Commerce. This presentation titled Brady Tourism Strategic Plan has a goal of bringing more business to the Civic Center during the weekdays and a copy will be distributed to the Directors. President Valdez requested a semi-annual status report of the Civic Center activity.

- D. Discussion, consideration and possible action on the proposed Articles of Incorporation for the Type B Corporation. Peter Lamont began this item by pointing out that the Articles provided were strictly a "starting point". Michelle Derrick inquired if an attorney or City Staff had prepared the Articles. Kim Lenoir answered stating that the City Attorney prepared the Articles in accordance with State Law. Michelle Derrick stated that she was not in favor of four City officials being on the board. Peter Lamont asked what would the Board like to see? Jason Valdez stated that he felt as if the reason the Type B had failed in the past was the fact that citizens felt they had no voice. Now that the Type B has passed we do not need to go backwards. Valdez proposed having 1 maybe 2 staff members on the Board. Lauren Bedwell would like to see several changes in the language of the proposed Articles. Erin Betts stated that she has been calling several other places that operate as a Type B. Erin stated that she has not spoken with one other place that is set up with 4 of the members being city officials. Kim Lenoir spoke to the fact that assumptions were being made before we had a chance to discuss. Staff wanted comments from the Board before the item went to City Council for consideration. Mayor Tony Groves explained that this is a process and that the board was reacting exactly as they should. The document was simply a draft and changes and additions are encouraged. Kim Lenoir and Mayor Groves briefly explained the City Charter and how the application process works for Board appointments. Don Miller addressed the citizens in attendance and asked them to raise their hand if they were in favor of what they were hearing? No one in the audience raised their hands. Miller went on to say that he felt like there was a problem with trust between the EDC and the City. He stated that no one wants to run for office because they get abused in the process. Miller proposed that the EDC rewrite the Articles and write them for the citizens. Discussion continued regarding the city contract, the legality of moving the five (5) current members from one board to the next with or without completing an application and changes to the language. Jason Valdez made a motion to change the Articles to read more like the law states, adding the word successor to the registered office and agent and changing the board of directors to be seven (7) citizens. Motion second from Erin Betts and all members in favor. Vote 5-0.
- E. Discussion of the proposed By Laws for the Type B Corporation. This item was tabled for the Type B Board.
- F. Discussion, consideration and possible action on the EDC Task Force or Advisory Committee. The group briefly discussed this and decided to wait until the Type B board is seated and then invite Mr. Sanchez to a meeting to give his presentation.
- G. Future Agenda Items – Lauren Bedwell would like to look at a possible budget amendment regarding attorney's fees and possible second opinions when it comes to legal issues.

6. ADJOURNMENT

There being no further business, President Jason Valdez adjourned the meeting at 1:10 p.m.


Jason Valdez, President

Attest: 
Kathryn Meroney, Board Secretary

G. Rollie White Joint City-County Steering Committee

Minutes

5:00pm, June 20, 2018

1. June 20, 2018 – called to order at 5:10pm
Attendance: Justin Klinksiek, Sheila Van Zant, Tony Groves, Peter Lamont, Kim Lenoir
2. All reviewed the latest rendering by the Architect and all agreed with the final lay-out. City staff will discuss next steps with architect.
3. Discussed that the 4-H facility was about 19,600 sf and the civic center is 14,000 sf.
4. Justin reported that the Articles of Incorporation were approved; by-laws needed to be amended; EIN (Employer ID Number) had been received for the Friends of GRW 501(c)3 - non-profit status not yet received.
5. Discussed Venue Tax Election – Kim will find out the date to call the Nov 2018 election.
6. Next 2 meetings set – July 18 and August 29, 5pm
7. Adjourned 5:40pm

G. Rollie White Joint City-County Steering Committee

Minutes

5:00 p.m. July 18, 2018

1. Call to Order – 5:10pm; Present – Anthony Groves, Justin Klinksiek, Sheila Van Zant, Taylor Haufpairoer, Peter Lamont, Jacque Behrens, Jason Behren (via Phone), Architect Clifton Stuckey Visitor T.J. Penn, Michael Jordan

2. Review and approve Minutes from June 20, 2018
Justin Klinksiek Motion, Anthony Groves Second – Approved Unanimously

3. Review draft lay-out; renderings proposed, and budgets – any comments to send the architect?
Mr. Pena and Mr. Jordan discussed need for indoor and outdoor shooting and archery ranges. It was discussed enlarging the building already being used for indoor and putting an outdoor range where the animal control building was going to be located. The outdoor range would only require the moving of dirt.

The two master plan drawings were presented with the only change being to change the label of #4 on the Presentation Master Plan to “4H/Agrilife Extension Office” allowing more people to understand exactly what the building was and who was housed in it.

Discussed the three renderings and approved the views with idea to locate the main street view further north to incorporate the shooting ranges.

Then view 40 different 4H building of different styles to determine what the committee envisioned. After discussion, the architect was going to incorporate the input into the renderings.

4. Determine if Steering Committee is ready to present plan to City Council / County Commissioners. Yes
5. Does Committee want to request a County Election for 2% HOT Venue Tax – county election required Nov 6 2018? If so, last day to call election is August 20, 2018 – If so, need to set a date for a joint City/County Meeting to present before Aug 20.

After discussing the need and timing the general consensus of the committee was to move forward with recommending the election

6. Mark Marshall –update of 501(c)3 Board of Directors – amended By-laws; and tax-exempt status.

Needs to meet with Justin and Sheila to sign some documents

7. Set-up next meeting date – August 22, 2018 to review renderings with architect

8. Adjourn – 6:58pm

G. Rollie White Joint City-County Steering Committee
Minutes
5:00pm, June 20,2018

1. June 20, 2018 – called to order at 5:10pm
Attendance: Justin Klinksiek, Sheila Van Zant, Tony Groves, Peter Lamont, Kim Lenoir
2. All reviewed the latest rendering by the Architect and all agreed with the final lay-out. City staff will discuss next steps with architect.
3. Discussed that the 4-H facility was about 19,600 sf and the civic center is 14,000 sf.
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5. Discussed Venue Tax Election – Kim will find out the date to call the Nov 2018 election.
6. Next 2 meetings set – July 18 and August 29, 5pm
7. Adjourned 5:40pm

1171 - Brady, City of (General Obligation Debt) Report - Brady, City of (General Obligation Debt) / Sales Tax Data

The Charts below contain sales tax revenue allocated each month by the State Comptroller. For example, the February allocations reflect December sales, collected in January and allocated in February.

*Excludes any sales tax retained by the municipality and not remitted to the Comptroller.

- [View Grid Based on Calendar Year](#)
- [View Grid With All Years](#)

[Download to Excel](#)

Change Fiscal Year

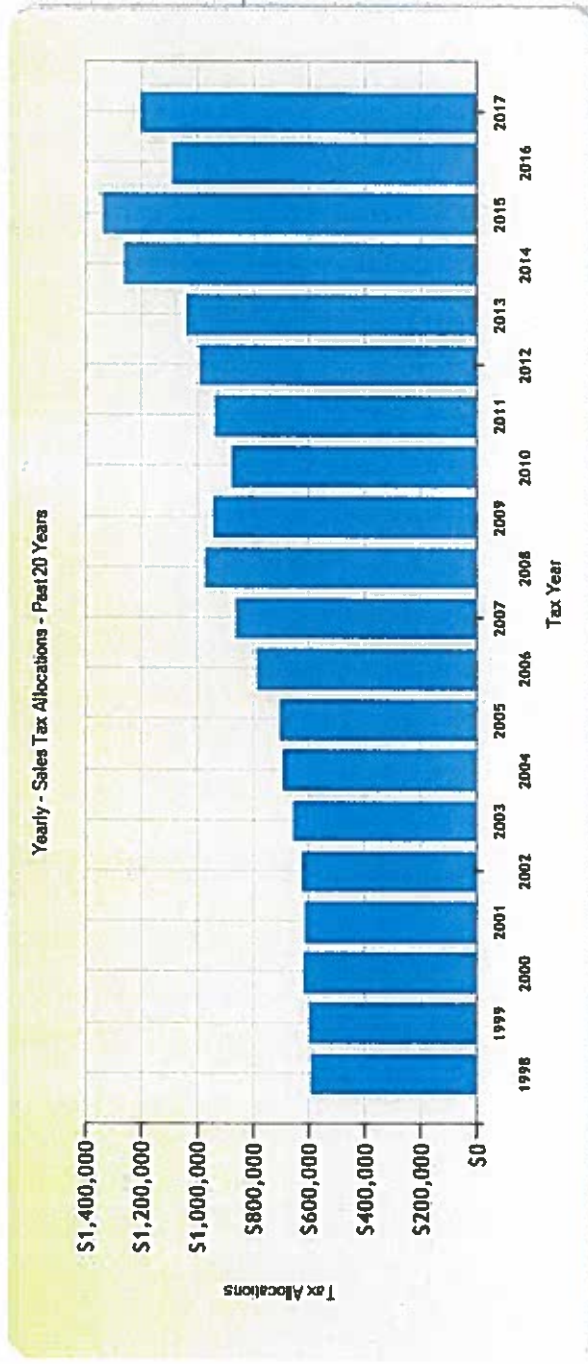
09/30/2019

[Submit](#)

By Fiscal Year 10/01 - 09/30

Year	October	November	December	January	February	March	April	May	June	July	August	September	Total
2018	\$101,224	\$103,733	\$112,475	\$107,463	\$108,139	\$94,294	\$88,618	\$106,428	\$105,435	\$94,199	\$103,004	\$0	\$1,125,011
2017	\$87,306	\$91,161	\$89,413	\$100,033	\$109,289	\$86,358	\$97,988	\$101,730	\$86,536	\$97,051	\$103,953	\$100,236	\$1,151,056
2016	\$143,834	\$112,101	\$107,933	\$98,515	\$113,278	\$84,869	\$85,238	\$96,257	\$81,982	\$80,944	\$94,673	\$85,349	\$1,184,973
2015	\$113,438	\$115,026	\$128,575	\$118,282	\$127,008	\$90,659	\$99,414	\$119,166	\$107,160	\$99,436	\$107,394	\$106,966	\$1,332,523
2014	\$86,905	\$90,223	\$83,575	\$87,608	\$114,999	\$83,194	\$86,383	\$103,052	\$119,190	\$96,615	\$101,343	\$109,279	\$1,162,366
2013	\$81,575	\$84,095	\$78,857	\$88,594	\$108,399	\$69,954	\$76,038	\$92,661	\$84,448	\$82,176	\$91,353	\$87,852	\$1,026,002
2012	\$76,182	\$79,173	\$73,628	\$81,661	\$100,901	\$64,794	\$79,473	\$88,392	\$76,641	\$60,890	\$87,159	\$105,230	\$974,124
2011	\$78,998	\$93,104	\$65,476	\$83,507	\$93,953	\$70,399	\$72,121	\$81,841	\$76,174	\$71,819	\$84,522	\$71,003	\$942,918
2010	\$70,849	\$72,537	\$66,287	\$69,364	\$86,286	\$70,868	\$54,779	\$73,192	\$69,685	\$64,455	\$93,443	\$58,872	\$850,618
2009	\$79,109	\$125,392	\$86,622	\$79,704	\$95,830	\$73,457	\$68,319	\$79,191	\$78,551	\$96,167	\$89,024	\$73,646	\$1,025,012

1 2 3 4 >



Fiscal Year 17-18

August 2018

**CITY OF BRADY
CITY COUNCIL CORRESPONDENCE**

TO: MAYOR AND COUNCIL

FROM: FINANCE / UTILITY DEPARTMENTS

SUBJECT: MONTHLY CUSTOMER SERVICE REPORT

DATE: July 31, 2018

SERVICES	FISCAL YEAR 2018											
	October	November	December	January	February	March	April	May	June	July	August	September
Received Phone Calls	1359	1398	1237	1405	989	1352	1283	1268	1235	978		
Returned Calls	79	68	82	83	69	79	84	61	52	64		
Residential Apps	43	41	80	28	32	52	54	51	41	31		
Commercial Apps	6	3	7	2	4	0	6	2	2	2		
Service Orders	208	194	213	137	230	238	251	249	221	221		
Utility Onsite Payments	1285	1260	1316	1268	1304	1314	1276	1268	1223	1232		
Utility Mail Payments	728	673	748	875	685	755	770	738	667	757		
Utility Online Payments	400	432	451	467	447	485	451	453	452	445		
Utility Draft Payments	421	424	418	419	419	424	427	445	454	461		

SERVICE ORDER REPORT FY 17-18

TOTALS BY JOB CODE	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	YTD
BTP - BULK TRASH PICKUP	1	0	1	0	0	0	1	3	0	1			7
CC - BRUSH CHIPPING	0	1	0	0	2	4	2	4	4	4			21
CHG - SERVICE CHANGE	10	1	5	2	2	5	2	4	2	3			36
CON - CONNECT SERVICE	30	58	65	19	23	28	32	29	22	25			331
DIS - DISCONNECT SERVICE	26	13	23	14	27	22	41	30	21	16			233
DMP - DUMPSTER SERVICE CHANG	0	6	3	5	4	1	1	2	2	1			25
EOUT - ELECTRIC OUTAGE	0	4	5	0	3	0	2	5	8	4			31
FD - FORCED DISCONNECT	47	22	25	26	36	49	49	54	46	46			400
GL - GAS LEAK	4	8	7	4	2	6	1	6	3	6			47
GOUT - GAS OUTAGE	1	0	0	1	0	0	0	0	0	0			2
MCE - ELECTRIC METER CHANGEOUT	5	2	2	1	0	1	2	3	3	1			20
MCG - GAS METER CHANGEOUT	1	0	0	2	1	2	0	3	1	2			12
MCW - WATER METER CHANGEOUT	7	7	5	7	6	5	6	5	3	11			62
MISC - MISCELLANEOUS	20	9	7	8	15	10	10	11	19	11			120
NONCO - NON COMPLIANCE CODE	0	0	1	1	0	0	0	0	0	0			2
NONPAY- DISCONNECT FOR NON PAY	22	12	20	11	18	16	31	15	11	10			166
PH - STREET POTHOLE	3	3	4	2	6	0	1	2	2	2			25
PL - PILOT LIGHT ON/OFF	5	2	5	2	2	0	1	2	1	0			20
PLY - POLYCARB SVC CHANGE	32	35	41	31	39	47	44	41	33	29			372
PULL - PULL METER	20	4	15	12	2	18	11	7	12	18			119
RC - CHECK READ	33	47	39	44	61	38	30	44	47	50			433
REINS - REINSTATEMENT OF SERVICE	11	8	11	8	11	10	23	11	9	8			110
SBU - SEWER BACK UP	2	1	1	4	2	5	2	0	1	1			19
SC - STREET CUTS FOR TAPS	0	0	0	3	5	0	0	0	0	0			8
SL - SECURITY LIGHTS REPAIR	1	3	3	2	4	4	6	5	6	10			44
TT - TREE TRIMMING	2	0	0	0	1	0	1	0	1	0			5
WL - WATER LEAK	8	3	11	16	9	3	9	11	8	10			88
WOUT - WATER OUTAGE	0	0	0	2	2	1	1	0	0	4			10
TOTAL ALL CODES	291	249	299	227	283	275	309	297	265	273	0	0	2,768

SERVICE ORDER DELEGATION BY GROUP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	YTD
CODE ENFORCEMENT	0	0	1	1	0	0	0	0	1	0			3
ELECTRIC	12	12	15	4	13	8	15	17	20	20			136
GAS	23	13	13	12	8	10	2	13	8	9			111
METER TECHNICIAN	200	166	204	138	187	186	221	198	171	178			1849
SOLID WASTE	32	41	44	36	43	48	45	43	35	30			397
STREETS	8	4	5	7	14	4	4	9	10	9			74
WATER	16	13	17	29	18	19	22	17	20	27			198
TOTAL	291	249	299	227	283	275	309	297	265	273	0	0	2,768

MOTEL OCCUPANCY TAX

FY 2018 Quarter Totals

Due	Total
1st Quarter FY 18 (October - December 2017) - January 31, 2018	\$69,699.49
2nd Quarter FY 18 (January - March 2018) - April 30, 2018	\$68,539.08
3rd Quarter FY 18 (April - June 2018) - July 31, 2018	\$60,382.45
4th Quarter FY 18 (July - September 2018) - October 31, 2018	\$0.00
	<u>\$198,621.02</u>
Less: Texas Boll Weevil Eradication Foundation, Inc refund (1)	<u>(\$6.37)</u>
	<u><u>\$198,614.65</u></u>
Total Collections	
	<u><u>\$198,614.65</u></u>

FY 2018 Summary Collections

	Taxable Receipts	Tax @ 7%	1%Discount - Penalties	Net Tax
Holiday Inn Express - 2320 S Bridge 597-1800	\$1,493,583.66	\$104,550.86	\$1,045.51	\$103,505.34
Best Western - 2200 S. Bridge 597-3997	\$775,204.06	\$54,264.28	\$542.64	\$53,721.64
Sunset Inn - 2108 S. Bridge 597-0789	\$322,559.82	\$22,579.19	\$225.79	\$22,353.40
Gold Key Inn - 2021 S Bridge 597-2185	\$235,018.95	\$16,451.32	\$164.45	\$16,286.86
Brady Motel - 603 W. Commerce 597-2442	\$34,118.53	\$2,388.28	\$23.86	\$2,364.42
Tenpenny Adventures, LLC - 207 W 13th 597-2602	\$1,902.00	\$133.11	\$1.33	\$131.78
Trucountry Inn - 202 W.Main 800-371-4121	\$3,703.00	\$259.21	\$1.62	\$257.59
	<u>\$2,866,090.02</u>	<u>\$200,626.24</u>	<u>\$2,005.21</u>	<u>\$198,621.02</u>

FY 2018 Grants	Commitment	YTD Distributions	Payment Date
Chamber of Commerce	\$165,000.00	\$137,500.00	Monthly thru 7/01/18
Chamber of Commerce - Visitor Assessment	\$18,000.00	\$18,000.00	1/12/2018
Civic Center - furniture		\$25,616.35	6/21/2018
Annual Hotel Administrative Fee - MuniServices	\$700.00	\$700.00	7/18/2018
YTD Total	<u>\$183,700.00</u>	<u>\$181,816.35</u>	
2018 Budget	\$275,000.00		

(1) TBWEF is a State Agency that is eligible for a refund of local hotel occupancy tax (Tax Code Section 156.103(b) & (c) and 156.154)

HISTORICAL COLLECTION / PAYOUT HISTORY

	2017	2016	2015	2014
% CHANGE	40.91%	-12.54%	4.17%	19.35%
COLLECTONS	\$291,037.90	\$206,535.69	\$236,148.85	\$226,685.90
GRANTS	<u>(\$219,786.14)</u>	<u>(\$224,778.00)</u>	<u>(\$185,750.00)</u>	<u>(\$226,685.90)</u>
FUND BALANCE	<u>103,408.30</u>	<u>32,156.54</u>	<u>50,398.85</u>	<u>0.00</u>

[illegible]

Peter

July (2018) Monthly Member Count

Golf Course

Members - 289

Non Members - 177

Youth Member - 4

Youth Non Member - 6

Neal Family Reunion on July 7

Aprox 25 people

Couples Tournament - 22 Couples,

44 golfers. (2 day tournament, 7-

14/7-15) BGA Hully Gullys every

Thursday Aprox 20-25 each Thursday

SUBJECT: MONTHLY POLICE REPORT FOR JULY 2018
DATE: AUGUST 15, 2018 - FISCAL YEAR 2017-2018

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Total
Person Crimes	15	22	15	20	16	35	35	57	25	33			273
Property Crimes	38	50	28	39	25	33	58	45	26	34			376
Narcotics Crimes	14	6	4	6	1	10	8	7	5	24			85
Disturbances	49	81	48	53	45	52	55	58	48	58			547
Felony Arrests	2	5	7	8	10	23	20	15	9	18			117
Misdemeanor Arrests	13	15	7	18	4	7	22	15	6	18			125
Suspicious Person/Vehicle	87	99	51	67	60	50	72	82	45	67			680
Felony Warrant	1	4	4	6	10	7	9	10	6	6			63
Misdemeanor Warrant	7	2	5	6	3	0	7	2	1	6			39
D.W.I.	0	1	1	1	0	2	0	1	0	0			6
Alarms	14	12	13	9	6	12	20	11	7	12			116
Agency Assist	28	41	31	33	25	27	18	40	23	26			292
Public Assist	19	18	25	20	15	13	18	25	11	28			192
Escorts	12	16	9	1	10	5	5	10	7	3			78
Animal Calls	11	15	7	14	10	13	8	15	11	13			117
Traffic Direction	12	17	11	7	7	8	2	8	3	6			81
Close Patrols	134	150	115	93	98	89	42	111	94	108			1034
Civil Matters	28	32	37	54	25	34	29	33	22	28			322
Juvenile	16	10	6	4	2	3	8	8	3	7			67
Crash Investigation	12	25	18	18	16	7	14	10	9	8			137
Welfare Concerns	27	31	22	22	19	23	26	37	27	35			269
Information	41	71	57	46	40	61	43	71	39	47			516
Court	3	0	4	5	5	3	0	3	3	2			28
Citations	50	93	46	47	21	34	26	40	24	25			406
Warnings	65	93	68	78	40	48	32	65	31	35			555
Building Checks	211	303	282	249	205	211	185	264	182	234			2326
Misc. Incidents	139	217	130	153	124	160	174	162	89	162			1510
Supplements	12	9	13	13	13	9	5	10	4	9			97
Follow ups	41	32	21	21	21	28	24	24	18	16			246
Reports	43	44	43	36	17	37	36	40	20	37			353
Curfew Violations									2	0			2
Brady Police Department Abbreviations:													
FV - Family Violence	DW - Deadly Weapon	PS - Public Servant	FI - Financial Instrument	CS - Controlled Substance	BI - Bodily Injury	DOC - Disorderly Conduct							
DWI - Driving While Intoxicated	MJ - Marijuana	DD - Dangerous Drug	DWLI - Driving While License Invalid	DWIS - Driving While License Suspended									

TO: BRADY CITY COUNCIL
 FROM: STEVE THOMAS, CHIEF OF POLICE
 THROUGH: KIM LENOUR, CITY MANAGER

SUBJECT: MONTHLY ANIMAL CONTROL REPORT FOR JULY 2018
 DATE: AUGUST 15, 2018- FISCAL YEAR 2017-18

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Total
Feral Cats Picked Up	9	5	9	2	2	0	3	7	1	3			41
Stray Dogs Picked Up	16	20	12	18	28	21	14	26	9	13			177
Owner Surrendered Dogs	11	2	0	4	2	0	10	2	2	4			37
Stray Cats Picked Up	3	0	0	1	0	0	1	2	4	0			11
Owner Surrendered Cats	0	0	0	0	0	0	0	0	0	0			0
Bite Reports	1	0	0	0	1	3	2	1	1	0			9
Dogs Deemed Dangerous	0	0	0	0	0	0	0	0	0	0			0
Hit by Car Picked Up	0	0	0	1	1	2	1	0	0	0			5
Owner Reclaims	3	5	4	8	4	5	3	6	2	4			44
Euthanized Total	17	6	12	3	8	3	21	23	2	12			107
Rescue Pull Total	10	17	0	14	16	0	1	0	0	18			76
Wildlife Pick Up	1	0	0	2	0	3	0	3	3	2			14
Quarantine	0	0	0	0	0	1	1	1	2	0			5
Shelter Intake Total	39	27	21	26	33	23	28	38	17	10			262
Roadkill	0	0	3	3	5	3	3	4	6	3			30
Citations	0	0	0	0	0	0	1	0	1	0			2
Warnings	0	0	2	1	18	13	19	18	10	7			88

**City of Brady Curtis Field Airport
Monthly Aircraft Operations**

Invoice	Ops Date	Total Sale	Type of A/C	N Number	SE	ME	TURBINE	JET	HELIO	INST APP
313175	6/29/2018	477.52	ASlar	800KC					8	
313176	6/29/2018	110.08	Piper	2120J	2					
313177	7/1/2018	2554.68	Falcon 900	900LN				6		
313178	7/2/2018	21.25	Cans							
313179	7/5/2018	518.75	Bell	5NH					8	
313180	7/3/2018	384.25	KA350				4			
313181	7/3/2018	179.78	CE182		2					
313182	7/3/2018	1031.59	KA350				4			
313183	7/3/2018	53.13	Ercoupe	3418H	2					
314001	7/4/2018	366.94	EMB 300	645AS				6		
314002	7/5/2018	146.20	CE180	9042C	2					
313217	7/6/2018	70.00	TriPacer	8614C	2					
313218	7/6/2018	30.00	Excursion							
313219	7/6/2018	70.00	Ercoupe	3814H	2					
313220	7/6/2018	70.00	CE-210	4668Q	2					
313221	7/6/2018	70.00	CE-172	7563X	2					
313222	7/6/2018	70.00	Sierra	6956R	2					
313223	7/6/2018	140.00	CE170	4129Y	2					
313224	7/6/2018	70.00	L2A	46587	2					
313225	7/6/2018	120.00	Barron	4JA	2					
313226	7/6/2018	700.00	Paint Hangar							
313227	7/6/2018	70.00	Bonanza	261AA	2					
313228	7/6/2018	70.00	Hatz	3250A	2					
313229	7/6/2018	70.00	Cirrus	926DC	2					
313230	7/6/2018	70.00	CE182	228CA	2					
314003	7/6/2018	752.00	PC12	601HT			4			
314004	7/6/2018	415.00	Bell	5NH					8	
314011	7/6/2018	50.00	Comanche	5102P	2					
314012	7/6/2018	70.00	Mooney	6716N	2					
314013	7/6/2018	30.00	Truck							
314014	7/6/2018	70.00	CE172	4951G	2					
314015		0.00								
314005	7/7/2018	87.55	Tri-Pacer	8614C	2					
314006	7/7/2018	179.78	Hatz/Mooney/E3250A		6					
314007	7/7/2018	102.43	CE-172	4951G	2					
314008	7/8/2018	633.78	KA90	465			4			
314009	7/10/2018	1019.26	BH	20340					8	
314010	7/10/2018	404.86	BH	20340					8	
313184	7/14/2018	99.88	Mooney	6716N	2					

<u>Invoice</u>	<u>Ops_Date</u>	<u>TotalSale</u>	<u>Type of A/C</u>	<u>N Number</u>	<u>SE</u>	<u>ME</u>	<u>TURBINE</u>	<u>JET</u>	<u>HELIO</u>	<u>INST APP</u>
313185	7/14/2018	2077.02	Challenger	30(548FX				6		
313186	7/14/2018	166.00	Bonanza	30CW	2					
313187	7/15/2018	263.20	PC-12	601HT			4			
313188	7/17/2018	248.16	Huey	638					8	
313189	7/17/2018	488.10	Phenom 300	357FX				6		
313190	7/18/2018	79.05	CE-172	4951G	2					
313191	7/19/2018	376.00	King Air	172LA			4			
313192	7/19/2018	763.60	Bell	5NH					8	
313193	7/19/2018	218.88	Bonanza	7225C	2					
313194	7/20/2018	739.57	BH x 2	24436					16	
313195	7/21/2018	146.20	Hatz/Mooney	3250A	4					
313196	7/22/2018	99.03	Citabra	9128L	2			6		
313197	7/22/2018	1322.37	Phenom 300	373QS				6		
313198	7/25/2018	564.00	Citation	717VL				6		
313199	7/25/2018	172.13	Skylane	2366E	2					
313200	7/25/2018	172.55	Bonanza	7225C	2					
313201	7/25/2018	395.12	KA	450CK			4			
313205	7/25/2018	4835.73	Multi	893					24	
313202	7/26/2018	61.20	R44	688CC					8	
313203	7/26/2018	415.00	Bell	5NH					8	
313204	7/28/2018	117.30	CE-172	4951G	2					
313206	7/31/2018	10355.77	Multi	895					40	
Total Operations by type of Aircraft:										
					68	0	28	36	152	0

City of Brady Curtiss Field Airport
Monthly Invoice Register

Invoice No.	Date	Last Name	Type	611.00 Rent	611.01 I Hanger	611.02 Hanger A/B	615.00 REM Income	645.00 Misc	646.00 100-LL	646.01 Jet-A	Price per Gallon	647.00 Military	Total Sale	100-LL Gals	Jet-A Gals	Mil Jet Gals
313175	6/29/2018	Deer Horn Aviation	cc						0.00	477.52	3.760000	0.000000	477.520000		127.0	
313176	6/29/2018	Nylen	cc						110.08	0.00	4.250000	0.000000	110.075000	25.9	698.0	
313177	7/1/2018	LD Services	cc						0.00	2,554.68	3.660000	0.000000	2,554.680000			
313178	7/2/2018	Rice	cc						21.25	0.00	4.250000	0.000000	21.250000	5.0		
313179	7/2/2018	SkyHorse	cc						518.75	0.00	4.150000	0.000000	518.750000	125.0	111.0	
313180	7/3/2018	Gama Aviation	contract						0.00	384.25	3.461700	0.000000	384.248700			
313181	7/3/2018	Gulf Coast Helo	cc						179.78	0.00	4.250000	0.000000	179.775000	42.3	298.0	
313182	7/3/2018	Gama	contract						0.00	1,031.59	3.461700	0.000000	1,031.586600			
313183	7/3/2018	Amvett	charge						53.13	0.00	4.250000	0.000000	53.125000	12.5		
313184	7/14/2018	Amvett	cc						99.88	0.00	4.250000	0.000000	99.875000	23.5		
313185	7/14/2018	Flex Jet	contract						0.00	2,077.02	3.461700	0.000000	2,077.020000		600.0	
313186	7/14/2018	Broand (Angel Flight)	cc						166.00	0.00	4.150000	0.000000	166.000000	40.0		
313187	7/15/2018	Consumer Insurance	cc						0.00	263.20	3.760000	0.000000	263.200000		70.0	
313188	7/17/2018	S3	cc						0.00	248.16	3.760000	0.000000	248.160000		66.0	
313189	7/17/2018	Everest Fuel Management	contract						0.00	488.10	3.461700	0.000000	488.099700	18.6	141.0	
313190	7/18/2018	Roy	cc						79.05	0.00	4.250000	0.000000	79.050000		100.0	
313191	7/19/2018	Yocham	charge						0.00	375.00	3.760000	0.000000	375.000000			
313192	7/19/2018	Skyhorse	cc						763.60	0.00	4.150000	0.000000	763.600000	184.0		
313193	7/20/2018	McCray	cc						218.88	0.00	4.250000	0.000000	218.875000	51.5		208
313194	7/20/2018	A-211	cc						0.00	0.00	3.337640	694.229120	739.573120			
313195	7/21/2018	Amvett	cc						146.20	0.00	4.250000	0.000000	146.200000	34.4		
313196	7/22/2018	Marin	cc						99.03	0.00	4.250000	0.000000	99.025000	23.3		
313197	7/22/2018	Nat Jet	contract						0.00	1,322.37	3.461700	0.000000	1,322.369400		382.0	
313198	7/25/2018	Jackson	cc						0.00	564.00	3.760000	0.000000	564.000000		150.0	
313199	7/25/2018	Hadley	cc						172.13	0.00	4.250000	0.000000	172.125000	40.5		
313200	7/25/2018	McCray	cc						172.55	0.00	4.250000	0.000000	172.550000	40.6		
313201	7/25/2018	Executive Airshare	contract			50.00			0.00	346.17	3.461700	0.000000	395.120000		100.0	
313202	7/26/2018	Cobb	cc						61.20	0.00	4.250000	0.000000	61.200000	14.4		
313204	7/28/2018	Roy	cc						415.00	0.00	4.150000	0.000000	415.000000	100.0		
313205	7/25/2018	302nd	cc						117.30	0.00	4.250000	0.000000	117.300000	27.6		
313206	7/31/2018	302nd	cc						0.00	0.00	3.260940	4,532.706600	4,835.726600			1,390
313217	7/6/2018	Ciallin	charge			70.00			0.00	0.00	3.333360	9,720.077760	10,355.765760			2,916
313218	7/6/2018	Hammond	charge			30.00			0.00	0.00		0.000000	70.000000			
313219	7/6/2018	Scott	charge	70.00					0.00	0.00		0.000000	30.000000			
313220	7/6/2018	Rice	charge	70.00					0.00	0.00		0.000000	70.000000			
313221	7/6/2018	Ramsay	charge	70.00					0.00	0.00		0.000000	70.000000			
313222	7/6/2018	Morgan	charge	70.00					0.00	0.00		0.000000	70.000000			

Invoice No.	Date	Last Name	Type	611.00 Rent	611.01 I Hanger	611.02 Hanger A/B	815.00 Rem Income	645.00 Misc.	646.00 100-LL	647.00 Military	Total Sale	100-LL Gals	Jet-A Gals	MIL Jet Gals
313223	7/6/2018	Marran	charge		140.00				0.00	0.000000	140.000000			
313224	7/6/2018	Morgan	charge		70.00				0.00	0.000000	70.000000			
313225	7/6/2018	Kruszku	charge			120.00			0.00	0.000000	120.000000			
313226	7/6/2018	Day Aircraft	charge	700.00					0.00	0.000000	700.000000			
313227	7/6/2018	Koltman	charge		70.00				0.00	0.000000	70.000000			
313228	7/6/2018	Amyett	charge		70.00				0.00	0.000000	70.000000			
313229	7/6/2018	Powell	charge		70.00				0.00	0.000000	70.000000			
313230	7/6/2018	Boyles	charge		70.00				0.00	0.000000	70.000000			
314001	7/4/2018	Executive Airshare	contract						0.00	0.000000	366.940200		106.0	
314002	7/5/2018	Grosse	cc						146.20	0.000000	146.200000	34.4	200.0	
314003	7/6/2018	Colorado by Air	cc						0.00	0.000000	752.000000		100.0	
314004	7/6/2018	Skyhorse	cc						0.00	0.000000	415.000000	20.6		
314005	7/7/2018	Clafflin	cc						87.55	0.000000	87.550000	42.3		
314006	7/7/2018	Amyett	cc						179.78	0.000000	179.775000	24.1		
314007	7/7/2018	Roy	cc						102.43	0.000000	102.425000			
314008	7/8/2018	VT-31	cc						0.00	594.759720	633.781720			179
314009	7/10/2018	B2-158	cc						0.00	956.690105	1,019.256105			287
314010	7/10/2018	B2-158	cc						0.00	380.009310	404.861310			114
314011	7/6/2018	Raudry	charge		70.00				0.00	0.000000	50.000000			
314012	7/6/2018	Amyett	charge						0.00	0.000000	70.000000			
314013	7/6/2018	Smalstria	charge			30.00			0.00	0.000000	30.000000			
314014	7/6/2018	Roy	charge			70.00			0.00	0.000000	70.000000			
314015	7/6/2018		charge						0.00	0.000000	0.000000			

Invoice No.	Date	Last Name	Type	611.00 Rent	611.01 I Hanger	611.02 Hanger A/B	815.00 Rem Income	645.00 Misc.	646.00 100-LL	646.01 Jet-A	Price per Gallon	647.00 Military	Total Sale	100-LL Gals	Jet-A Gals	Mil Jet Gals
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Monthly Invoices Totals By General Ledger Number

'611.00 Rent':	700.00
'611.01 T Hanger':	770.00
'611.02 Bld Rnt':	440.00
'640.01 Tie Down':	50.00
'645.00 Misc.:	0.00
'846.00 Fuel':	3,909.73
'646.01 Jet-a':	11,666.99
'647.00 Military':	16,878.4726
Total Sale:	35,524.63
Total Gallons 100-LL:	930.5
Total Gallons 'Jet-A':	3,249.0
Total Gallons Mil Jet:	5,094.0
FET due from IRS:	1,110.492

Code Enforcement
Monthly Case Load
FY 2018

SO
8/1/2018

Violations

Violation	FY 16	FY 17
Background Info Cases	26	13
Building Code Violations	14	3
Dangerous Premises	16	14
Depositing, Dumping, Burning	12	8
Home Occupation Violation	2	0
Junk and Unsightly Matter	80	115
Junked Vehicle	37	47
Minimum Housing Standards	3	2
Noise Prohibited, Animals		
Non-Residential Open Storage	10	11
Obstruction of Drainage	4	0
Permit Required	10	2
Pool Enclosure	1	4
Posting Signs on Poles		0
Posting Signs on Public Property		0
Acc. Bldg. prohibited in front yd		0
Refrigerators and Air Tight Containe	7	5
Residential Open Storage	18	19
Residential Setbacks	6	0
Residential RVs - No Residence	8	3
Sight Visibility	4	12
Unsanitary Conditions	15	16
Weeds and Vegetation	187	112
Zoning Ord. Use Regs Violations	1	0
Monthly Totals	461	386

Oct.	Nov.	Dec.	Jan	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Totals
2	1	1	2									6
1	2			1	2							6
5	1	5	1				2	1				15
		1			1		2	1				5
												0
5	2	21		7	3	1	5	6	5			55
4	1	2	1	1	1	1	4	2	2			19
3	9				1		1	1				15
												0
												0
												0
	1											1
		1										1
												0
												0
												0
1												1
1	1								1			3
	1											1
1												1
												0
		3		1	1	1		1	1			8
9	3	5	1	6	1		2	1				28
	1	1										2
32	23	40	5	16	10	3	16	13	9	0	0	167

Cases

Open Cases at the start of month	305	
Complaints	209	82
Pro-Active - Self Initiated	85	145
Total New Cases	294	242
Closed Cases	521	248
Citations		43
Open Cases at the end of month	78	

45	51	44	56	56	57	65	60	68	41			
13	4	10	3	16	4	0	9	6	0			65
5	5	15	0	3	3	0	2	2	6			41
18	9	25	3	14	9	0	11	9	7			105
12	17	13	3	13	1	5	3	37	0			104
5	3	3	5	1	1	0	0	0	0			18
51	44	56	56	57	65	60	68	40	48			

Utility Inspections

31	27	24	19	19	19	24	25	11	18			
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**Building Permit Department
Monthly Report
FY 2018**

Item	FY 16	FY 17		Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Total
Commercial Addition	2	4									1	1	2			4
Commercial Electrical	16	15		2			2	1				1	1			7
Commercial Gas	6	14		2		1										3
Commercial Mechanical/HVAC	7	6										2	2			4
Commercial Plumbing	10	8							2			2	4			8
Commercial Remodel	3	6									2					2
Commercial Demolition	6	3						1								1
Commercial Sign		12		1						2	1	1				5
Commercial Screening	2	1														0
Commercial Cert of Occupancy					1	1		1	1		1	1				6
Customer Service Inspection		1										2	2			4
PZ-Zoning Request	3	0			2	2	1	1								6
Driveway/ Curb Cut		1										2				2
Residential Accessory Bldg.	11	17		3	1	1						1				6
Residential Additions	5	8					1		1	1						3
Residential Demolition-Owner						1										1
Residential Demolition-City																
Residential Electrical	38	78		3	7	3	5	4	3	2		5	3			35
Residential Fence	12	13		1	2		2	1	3	1	1					11
Residential Gas	66	61		3	2		1		1		6	1	1			15
Residential Mechanical/HVAC	11	4			2					1	1	1				5
New Residential Bldg								1				1				2
Residential Plumbing	18	24			4	1		4	6	2	1	1	3			22
Residential Remodel	1	5		1	1			1				2				5
Special Use	7	8			1		1	1	1	4		1	1			10
Monthly Total	224	289		16	23	10	13	16	18	13	14	24	19	0	0	166