



BRADY
THE CITY OF
TEXAS

Tony Groves
Mayor

Jim Griffin
Mayor Pro Tem

Rey Garza
Council Member Place 1

Missi Davis
Council Member Place 2

Jeffrey Sutton
Council Member Place 3

Jane Huffman
Council Member Place 4

Kim Lenoir
City Manager

Tina Keys
City Secretary

Sarah Griffin
City Attorney

MISSION

The City of Brady strives to share its history and encourage the development of diverse housing, employment, infrastructure, and opportunity through transparent management and financing for all residents and employees.

CITY OF BRADY COUNCIL AGENDA REGULAR CITY COUNCIL MEETING SEPTEMBER 4, 2018 AT 6:00 PM

NOTICE is hereby given of a meeting of the City Council of City of Brady, McCulloch County, State of Texas, to be held at 6:00pm on September 4, 2018, at the City of Brady Municipal Court Building, located at 207 S. Elm Street, Brady, Texas, for the purpose of considering the following items. The City Council of the City of Brady, Texas, reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

1. CALL TO ORDER, ROLL CALL & CERTIFICATION OF A QUORUM

2. INVOCATION & PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENTS: Reserved for items NOT listed on the agenda

Please limit individual public comments to three (3) minutes. In accordance with TX AG opinion, any public comment addressing items not on the agenda, will only be heard by the City Council. No formal action, deliberation, discussion, or comment will be made by City Council. State Law prohibits any deliberation or decisions regarding items presented in public comments. City Council may only make a statement of specific factual information given in response to the inquiry; recite an existing policy; or request staff to place the item on an agenda for a subsequent meeting.

4. CONSENT AGENDA: Reserved for routine items to save time

Any item may be removed from the Consent Agenda at the request of a Council Member and considered separately following the Consent Agenda approval. All items listed on the Consent Agenda are to be with one motion "Move to approve Consent Agenda."

- A. Approval of Minutes for Regular Meeting August 21, 2018
- B. Approval of Minutes for Special Meeting August 29, 2018

5. PRESENTATION:

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6. PUBLIC HEARINGS:

- A. Public Hearing for the proposed Fiscal Year 2018-2019 Budget.

7. INDIVIDUAL CONCERNS

City Council Members are to deliberate the following items. Staff will present the item and are prepared to answer City Council Member questions. The Mayor will recognize Council Members as the council discussed the item so everyone is heard. Once the City Council Members finish discussion, the Mayor will recognize attendees who have comments. Attendees and council members need to direct comments to the Mayor as they are recognized. When all comments are complete, the Mayor will call for a motion.

- A. Discussion, consideration and possible action regarding first reading of Ordinance 1257 of the City of Brady, Texas, to adopt FY 2019 Budget.
- B. Discussion, consideration and possible action regarding first reading of Ordinance 1258 of the City of Brady, Texas, to adopt October 1, 2018 Schedule of Fees and Charges.
- C. Discussion, consideration and possible action regarding first reading of Ordinance 1259 of the City of Brady, Texas, to adopt 2018 property tax rate.
- D. Discussion, consideration and possible action regarding Resolution 2018-027 adopting the City's Investment Policy and appoint a Council Member to the FY19 Investment Committee.
- E. Discussion, consideration and possible action regarding filling vacancies and term expired positions on the City's Boards and Commissions for FY19.
- F. Discussion, consideration and possible action regarding Resolution 2018-028 authorizing the Mayor and City Manager to sign an Interlocal Mutual Aid Agreement for EMS Services with the Heart of Texas Healthcare System EMS.
- G. Discussion, consideration, and possible action regarding awarding quote in the amount of \$62,200.00 for emergency repair of collapsed sewer line at S High Street and USHwy87 to Black Plumbing, Inc., Abilene, Texas.
- H. Discussion and summary of City Council action and if procedures and processes worked.

8. STAFF REPORTS

A. Upcoming Special Events/Meetings:

- Sept 22 – 1st Farmers and Ranchers Appreciation Banquet – 4-H Fundraiser
- Oct 2 – 6pm National Night Out – Crime Stoppers Block Parties
- Oct 9 – Trucountry Music Show Filming – New Song Sanctuary
- Oct 13 – Hope from the Heart 5K Fun Run “Put the Cuffs on Cancer” – Richards Park
- Oct 13 - 14 – Hogtober Fest – GRW Complex
- Oct 20 – 9am City-wide “Fall Swept” Clean-up – Keep Brady Beautiful

B. Upcoming City Calendar:

- Sept 18 - Second Vote on FY 2019 Budget, Fees & Utility Rates, Tax Rate
- Oct 8 – City Offices Closed - In-service Training Day (Active Shooter)
- Oct 8 – Trash Schedule Changes – Mon Service moved to Tues; Tues to Wed

C. Reports:

- I-14 Planning Meting – Aug 20

9. ANNOUNCEMENTS

Pursuant to the Texas Government Code § 551.0415, City Council Members and City staff may make reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include: Expressions of thanks, congratulations, or condolence; An honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision; Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and Announcements involving an imminent threat to public health and safety of people in the municipality that has arisen after the posting of the agenda.

10. EXECUTIVE SESSION

The City Council of the City of Brady will adjourn into Executive Session for the following:

A. Pursuant to Section 551.074 (Personnel Matters) City Council will meet to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee: City Manager Lenoir and Attorney Sarah Griffin duties under the City Charter.

11. OPEN SESSION ACTION on Any Executive Session Item listed above, if needed.

12. ADJOURNMENT

I certify that this is a true and correct copy of the City of Brady City Council Meeting Agenda and that this notice as posted on the designated bulletin board at Brady City Hall, 201 E. Main St., Brady, Texas 76825; a place convenient and readily accessible to the public at all times, and said notice was posted on _____ by 6:00 p.m. and will remain posted continuously for 72 hours prior to the scheduled meeting pursuant to Chapter 551 of the Texas Government Code.

Tina Keys, City Secretary

In compliance with the American with Disabilities Act, the City of Brady will provide for reasonable accommodations for persons attending public meetings at City Facilities. Requests for accommodations or interpretive services must be received at least 48 hours prior to the meeting. Please contact the City Secretary at 325-597-2152 or citysec@bradytx.us.

Attendance by Other Elected or Appointed Officials: It is anticipated that members of other governmental bodies, and/or city boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the body, board, commission and/or committee. The members of the boards, commissions and/or committees may be permitted to participate in discussion on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless item and action is specifically provided for on an agenda for that body, board, commission or committee subject to the Texas Open Meetings Act.

The City Council of the City of Brady reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on this agenda as authorized by the Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations about Real Property), 551.073 (Deliberations about Gifts and Donations), 551.074 (Personnel Matters), 551.076 (Deliberations about Security Devices), 551.086 (Deliberations, vote or final action about competitive matters of the public power utility), and 551.087 (Economic Development).

This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes written interpretation of the Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.114(c) and the meeting is conducted by all participants in reliance on this opinion.

STATE OF TEXAS

COUNTY OF McCULLOCH

CITY OF BRADY

The City Council of the City of Brady, Texas met in a Regular Meeting on Tuesday, August 21, 2018 at 6:00 pm at the City of Brady Municipal Court Building located at 207 S. Elm Street, Brady, Texas with Mayor Anthony Groves presiding. Council Members present were Jane Huffman, Jim Griffin, Missi Davis, Rey Garza and Jeffrey Sutton. City staff present were City Manager Kim Lenoir, Finance Director Lisa Remini, Public Works Director Steve Miller, Police Chief Steve Thomas, Interim Fire Chief Lloyd Perrin, City Attorney Cameron Cox, Code Compliance Officer Walter Holbert and City Secretary Tina Keys. Also in attendance were Charlie Bush, Joe Sanchez, Brian Crabb, Lynn Farris, J.T. Owens, Diego Subia, Lee Roy Chaney, Virgil Webb, Annie Lenoir, James Stewart, Jamey Boyd, Damon Boyd and Heather Jo Aston.

1. CALL TO ORDER, ROLL CALL & CERTIFICATION OF A QUORUM

Mayor Groves called the meeting to order at 6:02 p.m. Council quorum was certified.

2. INVOCATION AND PLEDGE OF ALLEGIANCE

Council Member Griffin gave the invocation and the Pledge of Allegiance was recited.

3. PUBLIC COMMENTS

There were no comments

4. CONSENT AGENDA

- A. Approval of Minutes for Regular and Work Session Meeting August 7, 2018
- B. Approval of Minutes for Special Joint City – County Meeting August 7, 2018

Council Member Davis moved to approve the Consent Agenda. Seconded by Council Member Garza. All Council Members voted “aye” and none “nay”. Motion passed with a 5 – 0 vote.

5. PRESENTATIONS

There were no presentations

6. PUBLIC HEARINGS AND INDIVIDUAL CONCERNs

Public Hearing from 4-17-18 to receive comments to authorize abatement of dilapidated structures at 102 West Shore Drive, of the Simpson Lake Subdivision, Block 4, Lot 13. Public Hearing was opened at 6:07pm. Walter Holbert presented. There were no public comments. Public Hearing was closed at 6:09pm.

7. INDIVIDUAL CONCERNs

- A. Discussion, consideration, and possible action regarding Abatement Order 2018-32 in accordance with Code of Ordinances Section 3.207 to authorize abatement of dilapidated structures at 102 West Shore Drive, of the Simpson Lake Subdivision, Block 4, Lot 13. (Public Hearing held 8-21-18). Walter Holbert presented. Council Member Griffin moved to approve Abatement Order 2018-032. Seconded by Council Member Garza. All Council Members voted “aye” and none “nay”. Motion passed with a 5 – 0 vote.
- B. Discussion, consideration, and possible action regarding final Demolition Order 2018-22 in accordance with Code of Ordinances Section 3.207 to authorize abatement of dilapidated structures at 306 West Marie Street. (Public Hearing held 12-19-17). Walter Holbert presented and told Council that significant progress had been made to secure property. Holbert said he believes owner will continue to make progress and will bring up to code. Holbert recommended giving additional time for continued repairs. Owner Joe Sanchez went over what has been done so far and improvements that will continue to be made. Council Member Davis moved

to allow approve 30 additional days and bring back before Council at the second meeting in September. Seconded by Council Member Sutton. All Council Members voted "aye" and none "nay". Motion passed with a 5 – 0 vote.

- C. Discussion consideration, and possible action regarding **Resolution 2018-026** to establish the new Brady Type B Economic Development Corporation and submit revised Articles of Incorporation to the Secretary of State and initial By-laws. Kim Lenoir presented. Council Member Griffin moved to approve Resolution 2018-026. Seconded by Council Member Sutton. All Council Members voted "aye" and none "nay". Motion passed with a 5 – 0 vote.
- D. Discussion, consideration, and possible action regarding **award of Buyboard Bid Contract** with Texas Multi-Chem Sports Turf from Kerrville, TX for renovation of Richards Park Ballfields #1 and #2 demo, new fencing, backstop netting, dug-outs, all new irrigation, 4 inches of new topsoil and infield dirt, and solid sod turf grass for \$280,355 or \$274,355 (if performance bond not required). Kim Lenoir presented. Council Member Huffman asked about the differences in the original bid and what they currently have in the packet. Lenoir explained after all bids were denied, city employees, local contractors looked at the project again to determine the new approach to the project. Lenoir reviewed the grant elements in the budget and current cost savings is expected in rebidding the concrete flatwork. Steve Caraway with Texas Multi-Chem discussed fencing requirements and why the plan is now to totally replace all fencing. Council Member Huffman asked if we could do ground work on the softball field. Lenoir and Caraway explain irrigation must first be done on the softball field. Caraway discussed that the outfield on the softball field is higher than the infield so substantial dirt work will also need to be done. Council Member Griffin asked if netting could be put on Field 3. Caraway showed photos of the netting and how it is erected. Council Member Garza moved to award Buyboard Bid Contract to Texas Multi-Chem Sports Turf at \$280,355 for Fields 1 & 2 only as originally proposed in the grant. Seconded by Council Member Griffin. All Council Members voted "aye" and none "nay". Motion passed with a 5 – 0 vote.
- E. Discussion, consideration, and possible action regarding Brady Volunteer Fire 501(c)3 Organization request for \$27,558.00 by JT Owens, Chief of BVFD. Lisa Remini presented several pages of formal documents that supported the city staff's belief that the BVFD funds given to the city on 2-1-17 was to help pay for the new city fire engine. Council Member Huffman said she reviewed the documents a few months ago and remembers she was opposed to the City buying a vehicle after the BVFD decided to buy their own truck. Her interpretation was, with what they were presented with, the BVFD was going to donate monies and it was approved. Then the \$200,000 Texas Forest Service grant came in, which had been denied the past 4 years. Huffman remembers being opposed to buying a City vehicle, although she voted in favor. Council Member Huffman feels the money needs to be reimbursed even if we have to wait until the new budget year and feels it may have been poor communication. Chief Owens said the BVFD minutes show a cash donation up to \$100,000. Chief Owens said Chief Daniels told BVFD they needed a down payment on the trucks so that's why BVFD wrote the check to the City. Remini said finance wasn't aware of any discrepancy in how the check from the BVFD was to be used since nobody said anything until now. Remini also stated that the city cannot pay an invoice for any other entity's equipment. Council Member Huffman thinks the cost of returning the funds is a small price to pay for the use of these volunteer's equipment and manpower. Remini said we will know at the end of the budget year if there are funds left over to return the funds, and that it may be possible at that time to accommodate the request. Council Member Sutton asked about the comingling of funds between the City and BVFD. Remini said that is correct, BVFD is a stand-alone entity. The City of Brady does not pay anyone else's invoices. Council Member Davis looked over the city documents and agrees with Council Member Huffman that the intent was not ever to give the money to the City. Council Member Garza agrees that they should get their money back. Remini said she is just stating policy and procedures and her professional understanding on what happened. The proposed budget has already been presented for FY

2019. Remini does not think we can fund the \$27,558 request in the FY 19 budget because there is not enough fund balance available. Council Member Huffman suggested we adjust this year's budget since we are not spending all of the Community Services Director salary position. Attorney Cox agrees and said we can move to change current budget and reallocate money. City Manager Lenoir said we may be able to do this without a budget amendment if we calculate funds currently not spent but budgeted in the General Fund. Council Member Huffman moved to approve refunding the money to the BVFD with direction to staff to find the money in FY-2018 and return to BVFD by September 30, 2018. Seconded by Council Member Davis. All Council Members voted "aye" and none "nay". Motion passed with a 5 – 0 vote.

- F. Discussion, consideration and possible action regarding Brady Volunteer Fire 501(c)3 Organization FY2019 Budget Request. Lisa Remini presented. Council Member Davis would like to approve their budget request due to all they do for the City of Brady. Chief Owens said a lot of the monies do benefit the city as the city uses equipment purchased by the BVFD. Mayor confirmed a government entity cannot donate funds and went on to say we are going to pay for the services needed by the volunteer department. Council Member Huffman moved to direct the finance department to put \$23,500 in the fire budget for payment of services to the BVFD into the FY19 draft budget to be considered on Sept. 4, 2018. Seconded by Council Member Davis. Council Member Davis asked if it's a lump sum. Mayor Groves said it's a budget amount to be used as necessary. Remini asked and Chief Owens said it has been a lump sum in years past, and then changed to a monthly payment. Either way is fine. All council Members voted "aye" and none "nay". Motion passed with a 5 – 0 vote.

- G. Discussion and summary of City Council action and if procedures and processes worked.

8. STAFF REPORTS

- A. Status Report of TCEQ Agreed Judgement for Old Power Plant located at North Substation
- B. Status Report capital funding for devices and equipment to support ERCOT regulatory requirements as a Transmission Operator (\$28,000).
- C. Status Report of Public-Private Partnership Agreement with TruCountry Inn - Downtown Public Parking Lot Paving Project.
- D. July – Board Minutes – GRW Steering Committee; BEDC Meeting
- E. July Monthly Activity Reports – Sales Tax Receipts, Utility Reports, Hotel/Motel Occupancy Tax (HOT) Receipts, Seniors, Golf, BPD, BVFD Expense Report, Animal Control, Airport, Code Enforcement, Chronic Code Complaints, and Structures Inhabited without Utilities
- F. Upcoming Special Events/Meetings:
 - Summer Farmer's Market – Saturdays on The Square, 9:00 a.m. – 11:00 a.m.
 - August 27 – BISD First Day of School
 - August 31 – Sept 2 45th Annual World Championship BBQ Goat Cook-off – Richards Park
- G. Upcoming City Calendar:
 - August 30 – 11:30am – Annual Employee Hamburger Lunch – Richards Park
 - Sept 3 – City Offices Closed for Labor Day
 - Sept 3 – Trash Schedule Changes (Mon pick-up moved to Tues/Tues pick-up moved to Wed)
 - Sept 4 - Public Hearing for FY 2019 Budget is scheduled
 - Sept 4 - First Vote on FY 2019 Budget, Fees & Utility Rates, Tax Rate
 - Sept 18 - Second Vote on FY 2019 Budget, Fees & Utility Rates, Tax Rate

9. ANNOUNCEMENTS

Council will add a called Special Meeting August 29, 12noon to deal with changing insurance for city employees. Council Member Griffin said the sales tax collection should be an increase over last year.

10. EXECUTIVE SESSION

The City Council of the City of Brady closed the Open Meeting at 8:07 p.m. to adjourn into Executive session for the following:

- A. Pursuant to Section 551.074 (Personnel Matters) City Council will meet to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee: City Manager Lenoir and Attorney Sarah Griffin duties under the City Charter.
- B. Pursuant to Section 551.071 (Consultation with Attorney) the City Council will consult with the City Attorney on a matter in which the duty of the attorney to the City under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act: legal opinion(s) regarding Brady Volunteer Fire Department's relationship with the City or with the Brady Fire Department.

Executive Session was opened at 8:19 p.m. and closed at 9:15 p.m.

11. OPEN SESSION ACTION on any Executive Session Item listed above, if needed

Regular Session was opened at 9:16 p.m. No action was taken.

12. ADJOURNMENT

There being no further business, the Mayor adjourned the meeting at 9:17 p.m.

Mayor Anthony Groves

Attest: _____
Tina Keys, City Secretary

STATE OF TEXAS

COUNTY OF McCULLOCH

CITY OF BRADY

The City Council of the City of Brady, Texas met in a Special Meeting on Wednesday, August 29, 2018 at 12:00 p.m. at the City of Brady Municipal Court Building located at 207 S. Elm Street, Brady, Texas with Mayor Tony Groves presiding. Council Members present were Missi Davis, Jeffrey Sutton, and Jane Huffman. City staff present were City Manager Kim Lenoir, Finance Director Lisa Remini, Public Works Director Steven Miller, Human Resources Clerk Catalina Simms and City Secretary Tina Keys. Also in attendance was Julian Fontana from IPS Advisors.

1. CALL TO ORDER, ROLL CALL & CERTIFICATION OF A QUORUM FOR EACH BODY

Mayor Groves called the meeting to order at 12:05 p.m. Council quorum was certified.

2. Discussion, consideration, and possible action regarding changes in employee insurance providers from TML to Aetna and Mutual of Omaha, effective October 1, 2018, saving the city approximately \$170,000 in FY2019. (Presenting Julian Fontana from IPS Advisors).

Julian Fontana went over plan being offered. Council Member Sutton moved to accept recommendation to change to Aetna and Mutual of Omaha as recommended by staff and IPS Advisors. Seconded by Council Member Huffman. All Council Members voted "aye" and none "nay". Motion passed with a 3 – 0 vote.

3. Discuss and plan future work session dates

Council Members discussed need for additional work sessions or meetings. Missi Davis will not be at the Sept 18 meeting, where second readings of Budget, Fee Schedule, and Tax Rate require 4 votes. Discussed possible need to change Sept 18 meeting date if 4 Council Members are not present.

4. Announcements

There were no announcements

5. Adjournment

There being no further business, the Mayor adjourned the meeting at 1:02 p.m.

Mayor Anthony Groves

Attest: _____
Tina Keys, City Secretary

**City Council
City of Brady, Texas
Agenda Action Form**

AGENDA DATE:	9-4-2018	AGENDA ITEM	6.A
AGENDA SUBJECT:	Public Hearing for the proposed Fiscal Year 2018-2019 Budget		
PREPARED BY:	Lisa Remini	Date Submitted:	8-30-2018
EXHIBITS:	FY 19 Budget Highlights Decision Packet Summary for FY 19 Proposed Budget Fund Balance Compliance Report		
BUDGETARY IMPACT:	Required Expenditure:	\$00.00	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$66,922,984.00	
CITY MANAGER APPROVAL:			

SUMMARY:

This budget will raise the same amount of total property taxes as last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$7,782.

This budget includes a cemetery tax levy of 2 cents per \$100 valuation of property.
Total Budget after transfers is \$66,922,984.

The Budget was reviewed on 5 separate dates during the month of July.

The Budget proposes rate increases for Water, Sewer, and Trash services.

The Budget includes a 3% step plan wage increase for qualified full-time employees, a certification pay program, eliminates 2 full-time and 2 part-time positions, expands 4 part-time positions to full-time and add 1 new position to the Water / Sewer Fund.

Major goals include the construction phases of the Waste Water Plant, and Water system improvements, addressing Electric infrastructure improvements, enhancing Water service staffing needs and additional system improvements, and providing for equipment and staff enhancements for the Gas Division.

On August 21, City Council voted to add \$23,500 expenditure to the proposed budget for supporting the Brady Volunteer Fire Fighters Department operations.

Ending fund balances for all funds are projected to comply with fund balance policy requirements.

RECOMMENDED ACTION:

Open Public Hearing (announce the time for recording)

Allow for public input

Close the Public Hearing (announce the time for recording)

FY 19 BUDGET HIGHLIGHTS

CORE VALUES

SAFETY INTEGRITY EXCELLENCE ACCOUNTABILITY TEAMWORK

9-4-2018

CITY OF BRADY

FY 2019 BUDGET HIGHLIGHTS

THE PROPOSED BUDGET IF ADOPTED WILL RAISE THE SAME AMOUNT OF TOTAL PROPERTY TAXES AS LAST YEAR'S BUDGET AND \$7,782 IS TAX REVENUE TO BE RAISED FROM NEW PROPERTY (\$1,894,070) ADDED TO THE ROLL THIS YEAR.

THIS BUDGET PROPOSES TO INCLUDE A CEMETERY TAX FOR CEMETERY MAINTENANCE AT 2 CENTS PER \$100 PROPERTY VALUE.

THE TOTAL BALANCED 2019 BUDGET INCLUDES ALL OPERATING EXPENSES, REQUIRED TRANSFERS, AND CAPITAL PROJECTS TOTALING \$66,922,984 AND INCLUDES EXPECTED FUNDING FOR BOTH CONSTRUCTION PHASES OF THE DRINKING WATER (\$28,700,000) AND CLEAN WATER (\$14,705,000) PROJECTS AT \$43,405,000 COMBINED. EXCLUDING THESE 2 PROJECT BUDGETS, THE FY 2019 BUDGET IS \$23,517,984 AND FOR THE SECOND CONSECUTIVE YEAR IS LESS THAN LAST YEAR'S BUDGET.

- REDUCED TRANSFERS TO OTHER FUNDS AND FEWER APPROVED PROGRAM SUPPLEMENTAL COSTS RESULT IN A LOWER 2019 BUDGET

ENDING FUND BALANCES ARE PROJECTED TO BE IN COMPLIANCE WITH FUND BALANCE POLICY LEVEL REQUIREMENTS.

THE PROPOSED BUDGET INCLUDES RATE INCREASES FOR SEWER, WATER, RESIDENTIAL AND COMMERCIAL TRASH PICK UP SERVICES.

PRIMARY DRIVERS FOR THE RATE INCREASES ARE THE SIGNIFICANT CAPITAL OUTLAY COSTS ASSOCIATED WITH THE WATER AND SEWER SYSTEM PROJECTS, INCREASED COSTS ASSOCIATED WITH HEAVY OPERATING EQUIPMENT AT THE LANDFILL, AND PROVIDING STREET MAINTENANCE FUNDS DUE TO HEAVY TRUCK USE BY THE TRASH SERVICE.

FINANCIAL IMPACT TO THE UTILITY CUSTOMER:

SEWER:

- RES: INCREASE METER FEE BY \$4.40 PER MONTH AND INCREASE THE RATE PER 1,000 GALLONS BY 64 CENTS.
- AT 5,000 GALLONS PER MONTH, THE RESIDENTIAL CUSTOMER WILL PAY \$91.20 MORE PER YEAR.
- CML: INCREASE METER FEE BY \$4.54 PER MONTH AND INCREASE THE RATE PER 1,000 GALLONS BY 96 CENTS.
- PROJECTED TO GENERATE \$272,000

FY 19 BUDGET HIGHLIGHTS

WATER:

- INCREASE METER FEE BY \$3.50 AND INCREASE THE RATE FOR EACH STAGE BY 20 PERCENT.
- AT 5,000 GALLONS PER MONTH, THE RESIDENTIAL CUSTOMER WILL PAY \$96 MORE PER YEAR.
- PROJECTED TO GENERATE \$333,500

LANDFILL

RESIDENTIAL TRASH PICK-UP FEE:

- INCREASE MONTHLY FEE BY 10% ACROSS ALL INSIDE CITY LIMIT RATE CLASSES.
- INCREASE MONTHLY FEE BY 15% ACROSS ALL OUTSIDE CITY LIMIT RATE CLASSES.
- PROJECTED TO GENERATE \$51,600

COMMERCIAL DUMPSTER:

- INCREASE MONTHLY FEE BY 20% ACROSS ALL RATE CLASSES.
- PROJECTED TO GENERATE \$40,400

THE BUDGET PROPOSES TO:

- ELIMINATE THE PUBLIC INFORMATION OFFICER POSITION AND ONE DISPATCH POSITION
- ELIMINATE 2 PT IN STREETS DIVISION
- REPLACE 1 PT TO FT ANIMAL CONTROL
- REPLACE 1 PT TO FT STREET SANITATION PROGRAM
- REPLACE 1 PT TO FT RECORDS TECHNICIAN IN THE GAS DIVISION
- REPLACE 1 PT TO FT CEMETERY MAINTENANCE
- ADD 1 NEW FT SURFACE WATER TREATMENT PLANT OPERATOR TO MEET TCEQ MONITORING MANDATES

ADDITIONALLY:

- THE BUDGET INCLUDES THE 3% STEP PLAN WAGE INCREASE FOR ALL FULL-TIME EMPLOYEES, WHO HAVE WORKED AT LEAST ONE YEAR WITH THE CITY, AND CONTINUES THE CERTIFICATION PAY PROGRAM.
- OVERALL, TOTAL PERSONNEL COSTS REPRESENTS 30% OF THE CITY'S BASE BUDGET.

SUPPLEMENTAL REQUESTS

IN ADDITION TO THE CITY'S BASE BUDGET NEEDS, THE COUNCIL EVALUATED FIFTY (50) SUPPLEMENTAL PROGRAM REQUESTS TOTALING \$5,256,806. SEVENTEEN (17) PROGRAMS WERE APPROVED ALONG WITH ADDITIONAL FUNDING TO THE BVFD ON 8-21-18, FOR A COMBINED TOTAL OF \$1,001,456.

SUPPLEMENTAL DECISION REQUESTS
SUMMARY OF SELECTED DECISIONS BY PRIORITY

Account Number	Line Item / Priority / Description	Page No.	Requesting Division	Program Cost	Program Status						
					Not Approved	Approved	Requirements				
PROPOSED											
GENERAL FUND (10)											
10-5-27-401.00	1 Construct 72-hr Stray Hold Facility at GR White Complex	26	Animal Control	200,000	200,000						
Various	2 Replace PT Kennel Tech position with FT Animal Control Officer	27	Animal Control	36,750		36,750					
Various	3 Purchase New VoIP Phone system	2	Administrative Svcs	26,000		26,000					
Various	4 Adjust Series 10-Maintenance Step rates to Market rates	1	Various	52,700	52,700						
Various	5 Transfer Court Clerk from Admin to Municipal Court Budget	23	Municipal Court	-							
Various	6 Add new position for a City Hall receptionist	3	Administrative Svcs	38,500	38,500						
10-5-17-306.00	7 Create a separate work space for Court Clerk at City Hall	24	Municipal Court	15,000	15,000						
Various	8 Upgrade pay for Public Information Officer position	4	Administrative Svcs	3,875	3,875						
Various	9 Add one (1) FT employee to Public Property Division	6	PPM	40,000	40,000						
Various	10 Add one (1) FT employee to Fire	10	Fire	71,200	71,200						
10-5-45-203.00	11 Obtain Flood Plain Management Services Contract	30	Code Enforcement	10,000	10,000						
10-5-02-403.00	12 Routine Airport Maintenance Program (RAMP) funding	5	Airport	100,000	100,000						
10-5-11-203.00	13 Develop new Parks, Recreation Master Plan	19	Community Svcs	20,000	20,000						
10-5-07-402.00	14 Replace all out-of-date unsafe fire hoses	11	Fire	26,000	26,000						
10-5-07-306.00	15 Increase funding in Building account	12	Fire	4,000	4,000						
10-5-03-402.00	16 Replace 1995 Ford 1/2 ton pickup with 3/4 ton pickup	7	PPM	35,000	35,000						
10-5-27-402.00	17 Replace one (1) Ambulance, Cot, and Heart Monitor	28	EMS	311,150	311,150						
10-5-12-402.00	18 Purchase Asphalt Laydown Equipment Machine	20	Streets	80,000	80,000						
10-5-12-402.00	19 Replace 2000 12 Yd. Dump Truck	21	Streets	175,000	175,000						
10-5-03-402.00	20 Purchase a Boom Mower	8	PPM	25,000	25,000						
10-5-09-402.00	21 Purchase 2019 Chevrolet Tahoe	17	EOC	65,000	65,000						
10-5-12-401.00	22 Reconstruct Simpson Lake Club Streets	22	Streets	930,000	930,000						
10-5-05-401.00	23 Renovate Golf Course Greens from Bentgrass to Bermuda	9	Golf	50,000	50,000						
10-5-07-301.02	24 Increase funding in Firefighting Training	13	Fire	6,500	6,500						
10-5-17-309.00	25 Add Microphone, Speakers, Panic button to Court Building	25	Municipal Court	10,000	10,000						
10-5-29-402.00	26 Match 2 Grant funding for the Lucus Device	29	EMS	17,000	17,000						
10-5-07-402.00	27 Replace one (1) set of Extrication Equipment	14	Fire	50,000	50,000						
10-5-07-309.00	28 Increase funding in Small Equipment	15	Fire	2,000	2,000						
10-5-07-317.00	29 Increase funding in Uniforms and Accessories	16	Fire	14,000	14,000						
10-5-10-305.00	30 Obtain Radio channel/ frequency that belongs to the City	18	Communications	6,556		6,556					
Various	*Replace PT Street Crewman with FT Sanitation Crewman	46	Streets	(26,640)		(26,640)					
					\$ 2,394,591	\$ 2,351,925	\$ 42,666				
SPECIAL REVENUE FUND (80)											
Various	1 Develop Senior Activity/Workforce Center	48	Community Develop	1,000,000	1,000,000						
Various	2 Add one (1) PT Meal Driver Position	47	Senior Citizens	10,300	10,300						
Various	3 Match TFS Funding for emergency equipment	49	Community Develop	20,000	20,000						
					\$ 1,030,300	\$ 1,030,300	\$ -				
CEMETERY FUND (81)											
Various	1 Add 1 FT employee to Cemetery Maintenance Division	50	Cemetery	21,500		21,500					
					\$ 21,500	\$ -	\$ 21,500				
TOTAL GOVERNMENTAL FUND REQUESTS											
					\$ 3,446,391	3,382,225	64,166				

SUPPLEMENTAL DECISION REQUESTS
SUMMARY OF SELECTED DECISIONS BY PRIORITY

Account Number	Line Item / Priority / Description	Page No.	Requesting Division	Program Cost	Program Status						
					Not Approved	Approved	Requirements				
PROPOSED											
ELECTRIC FUND (20)											
20-5-22-401.00	1 Replace Walnut Street Overhead Power Line	31	Electric	300,000		300,000					
20-5-22-401.00	2 Replace Poles & Cross-Arms City Wide	32	Electric	100,000	50,000	50,000					
				\$ 400,000	\$ 50,000	\$ 350,000					
WATER AND SEWER FUND (30)											
30-5-23-401.00	1 Replace two (2) Sludge Pumps	33	Sewer	175,000	85,000	90,000	1 pump				
30-5-31-402.00	1 Purchase Haul Trailer for Backhoe and Equipment	34	W/ WW Dist	15,000		15,000					
30-5-31-402.00	2 Replace Sewer High Pressure Jetter Machine	35	W/ WW Dist	40,000		40,000					
30-5-31-401.00	3 Upgrade Simpson Street Water line from 1" to 6"	36	W/ WW Dist	53,500		53,500					
30-5-31-401.00	4 Upgrade Nueva Dr Water main from 2" to 6"	37	W/ WW Dist	160,000		160,000					
Various	5 Add one (1) FT Position Water Treatment Plant Operator	38	W/ WW Dist	100,700		100,700					
30-5-31-401.00	6 Hexion Water Main Abandonment & Extension Improvement	39	W/ WW Dist	175,000	175,000						
				\$ 719,200	\$ 260,000	\$ 459,200					
GAS FUND (40)											
40-5-42-402.00	1 Purchase Pipe Spool Trailer Unit	40	Gas	15,000		15,000					
40-5-42-402.00	2 Purchase Pole-Pipe Trailer Unit	41	Gas	25,000		25,000					
40-5-42-402.00	3 Replace 6 Yard Rear Dump Truck	42	Gas	75,000	75,000						
Various	4 Replace PT Gas Record Tech position with FT	43	Gas	31,650		31,650					
40-5-42-401.00	5 Complete Gas main project - East Side N Bridge & Walker Street	44	Gas	400,000	400,000						
				\$ 546,650	\$ 475,000	\$ 71,650					
UTILITY SUPPORT FUND (50)											
	1 Upgrade pay for Public Information Officer position	4	Billing & Collection	11,625	11,625						
				\$ 11,625	\$ 11,625	\$ -					
SANITATION FUND (60)											
Various	1 *Replace PT Street Crewman with FT Sanitation Crewman	46	Street Sanitation	32,940		32,940					
60-5-14-401.00	2 Design Services for Screen Fence Barrier	45	Solid Waste	100,000	100,000						
				\$ 132,940	\$ 100,000	\$ 32,940					
TOTAL UTILITY FUND REQUESTS											
				\$ 1,810,415	\$ 896,625	\$ 913,790					

CITY OF BRADY

8-7-18

FY 19 PROPOSED BUDGET SUMMARY-FUND BALANCE ADEQUACY

TOTAL REVENUES	TOTAL EXPENSES	FUND BALANCE
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GENERAL FUND - 10

PROJECTED GENERAL FUND BALANCE 10-1-2018			\$ 2,029,557
Draft Budget FY19	\$ 5,405,991	\$ 7,504,928	\$ (2,098,937)
Approved Supplemental Decision Requests		\$ 42,666	\$ (42,666)
Approved BVFD Budget Request 8-21-18		\$ 23,500	\$ (23,500)
Transfer-in in lieu of taxes from Electric Fund	\$ 1,946,863		\$ 1,946,863
Transfer-in in lieu of taxes from Gas Fund	\$ 87,000		\$ 87,000
ENDING GENERAL FUND BALANCE			\$ 1,898,317
Restricted for debt service and airport fuel inventory - Projected			\$ (50,527)
ENDING GENERAL FUND BALANCE - Unrestricted 9-30-2019			\$ 1,847,790

Number of days to operating expenditures

90

Projected Excess funds available

\$ (425)

Total budgeted expenditures FY 19

\$ 7,571,094

Less budgeted capital expenditures

\$ (75,556)

Net Operating Expenditures

\$ 7,495,538

Minimum level Fund Balance required

\$ 1,848,215

90 days

ELECTRIC FUND - 20

PROJECTED ELECTRIC FUND BALANCE 10-1-18			\$ 3,398,164
Draft Budget FY 19	\$ 7,345,410	\$ 5,419,347	\$ 1,926,063
Approved Supplemental Decision Requests		\$ 350,000	\$ (350,000)
Transfer out in lieu of taxes to General Fund		\$ 1,946,863	\$ (1,946,863)
ENDING ELECTRIC FUND BALANCE - Unrestricted 9-30-19			\$ 3,027,364

Number of days to operating expenditures

150

Projected Excess funds available

\$ 154

Total budgeted expenditures FY 19

\$ 7,716,210

Less budgeted capital expenditures

\$ (350,000)

Operating Expenditures

\$ 7,366,210

Minimum level Fund Balance required

\$ 3,027,210

150 days

WATER / SEWER FUND - 30

PROJECTED WATER / SEWER FUND BALANCE 10-1-2018			\$ 3,320,945
Draft Budget FY 19	\$ 3,758,500	\$ 2,906,091	\$ 852,409
Approved Supplemental Decision Requests		\$ 459,200	\$ (459,200)
Transfer out to Utility Support Fund		\$ 440,000	\$ (440,000)
ENDING WATER FUND BALANCE			\$ 3,274,154
Restricted for debt service and loan covenant commitments - Projected			\$ (339,121)
ENDING WATER/SEWER FUND BALANCE - Unrestricted 9-30-2019			\$ 2,935,033

Number of days to operating expenditures

316

Projected Excess funds available

\$ 1,264,835

Total budgeted expenditures FY 19

\$ 3,805,291

Less budgeted capital expenditures

\$ (418,500)

Operating Expenditures

\$ 3,386,791

Minimum level Fund Balance required

\$ 1,670,198

180 days

CITY OF BRADY

8-7-18

FY 19 PROPOSED BUDGET SUMMARY-FUND BALANCE ADEQUACY

TOTAL REVENUES	TOTAL EXPENSES	FUND BALANCE
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GAS FUND - 40

PROJECTED BEGINNING GAS FUND BALANCE 10-1-2018			\$ 634,102
Draft Budget FY 19	\$ 1,099,000	\$ 1,055,530	\$ 43,470
Approved Supplemental Decision Requests		\$ 71,650	\$ (71,650)
Transfer out to Special Revenue Fund		\$ 100,000	\$ (100,000)
Transfer in lieu of taxes to General Revenue Fund		\$ 87,000	\$ (87,000)
ENDING GAS FUND BALANCE - Unrestricted 9-30-2019			\$ 418,922
Number of days to operating expenditures			120
Projected Excess funds available			\$ 14
Total budgeted expenditures FY19	\$ 1,314,180		
Less budgeted capital expenditures	\$ (40,000)		
Operating Expenditures	\$ 1,274,180		
Minimum level Fund Balance required	\$ 418,908	120 days	

UTILITY SUPPORT FUND -50

PROJECTED BEGINNING UTILITY SUPPORT FUND BALANCE 10-1-2018			\$ 125,274
Draft Budget FY 19	\$ 220,400	\$ 634,558	\$ (414,158)
Transfer in from Water / Sewer Fund	\$ 440,000		\$ 440,000
ENDING UTILITY SUPPORT FUND BALANCE - Unrestricted 9-30-2019			\$ 151,116
Number of days to operating expenditures			95
Projected Excess funds available			\$ 7,718
Total budgeted expenditures FY 19	\$ 634,558		
Less budgeted capital expenditures	\$ (53,000)		
Operating Expenditures	\$ 581,558		
Minimum level Fund Balance required	\$ 143,398	90 days	

SOLID WASTE FUND - 60

PROJECTED BEGINNING SOLID WASTE FUND BALANCE 10-1-2018			\$ 475,267
Projected Budget FY 19	\$ 1,208,000	\$ 1,242,205	\$ (34,205)
Approved Supplemental Decision Requests		\$ 32,940	\$ (32,940)
Transfer out to Special Revenue Fund		\$ 42,183	\$ (42,183)
ENDING SOLID WASTE FUND BALANCE			\$ 365,939
Restricted for Street Sanitation - Projected			\$ (61,697)
ENDING SOLID WASTE FUND BALANCE - Unrestricted 9-30-2019			\$ 304,242
Number of days to operating expenditures			92
Projected Excess funds available			\$ 5,474
Total budgeted expenditures FY19	\$ 1,317,328		
Less budgeted capital expenditures and Street Sanitation exps	\$ (105,656)		
Operating Expenditures	\$ 1,211,672		
Minimum level Fund Balance required	\$ 298,768	90 days	
Total Ending Fund Balances - Unrestricted			\$ 8,684,467
Number of days to Total Operating Expenditures		(5 MONTHS)	149

TOTAL REVENUES	TOTAL EXPENSES	FUND BALANCE
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RESTRICTED FUNDS:

SPECIAL REVENUE FUND - 80

PROJECTED BEGINNING SPECIAL REVENUE FUND BALANCE 10-1-2018			\$ 206,850
Projected Budget FY 19	\$ 323,400	\$ 583,333	\$ (259,933)
Transfer in from Gas Fund	\$ 100,000		\$ 100,000
Transfer in from Solid Waste Fund	\$ 42,183		\$ 42,183
ENDING SPECIAL REVENUE FUND BALANCE - 9-30-19			\$ 89,100

ECONOMIC DEVELOPMENT CORPORATION FUND - 90

PROJECTED BEGINNING EDC FUND BALANCE 10-1-2018			\$ 492,583
Projected Budget FY 19	\$ 250,300	\$ 181,650	\$ 68,650
ENDING EDC FUND BALANCE - 9-30-19			\$ 561,233

DESIGNATED FUNDS:

WATER CONSTRUCTION FUND - 33	\$ 28,700,000	\$ 28,700,000	\$ -
WWTP CONSTRUCTION FUND - 35	\$ 14,705,000	\$ 14,705,000	\$ -
CEMETERY FUND - 81	\$ 106,100	\$ 78,940	\$ 27,160
HOTEL / MOTEL TAX - FUND - 82	\$ 308,400	\$ 308,400	\$ -
SPECIAL PURPOSE FUNDS - 83	\$ 34,700	\$ 7,000	\$ 27,700

TOTAL BUDGET BEFORE TRANSFERS	\$ 63,465,201	\$ 64,306,938	\$ (841,737)
TOTAL BUDGET AFTER TRANSFERS	\$ 66,081,247	\$ 66,922,984	\$ (841,737)

OTHER RESOURCES AVAILABLE:

Reserves	\$ 841,737
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TOTAL OTHER RESOURCES	\$ 841,737
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TOTAL BUDGET AFTER TRANSFERS, FEES AND OTHER RESOURCES	\$66,922,984	\$ 66,922,984	\$0
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City Council
City of Brady, Texas

Agenda Action Form for Ordinance

AGENDA DATE:	9-4-2018	AGENDA ITEM	7.A
AGENDA SUBJECT:	Discussion, consideration, and possible action regarding the first reading of Ordinance #1257 of the City of Brady, Texas, to adopt the FY 2019 Budget.		
PREPARED BY:	Lisa Remini	Date Submitted:	8-30-2018
EXHIBITS:	Ordinance #1257		
BUDGETARY IMPACT:	Required Expenditure:	\$00.00	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$66,922,984.00	
CITY MANAGER APPROVAL:			

SUMMARY:

This budget will raise the same amount of total property taxes as last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$7,782.

This budget includes a cemetery tax levy of 2 cents per \$100 valuation of property.

Total Budget after transfers is \$66,922,984.

The Budget was reviewed on 5 separate dates during the month of July.

The Budget proposes rate increases for Water, Sewer, and Trash services.

The Budget includes a 3% step plan wage increase for qualified full-time employees, a certification pay program, eliminates 2 full-time and 2 part-time positions, expand 4 part-time positions to full-time and add 1 new position to the Water Fund.

Major goals include the construction phases of the Waste Water Plant, and Water system improvements, addressing Electric infrastructure improvements, enhancing Water service staffing needs and additional system improvements, and providing for equipment and staff enhancements for the Gas Division.

Ending fund balances for all funds are projected to comply with fund balance policy requirements.

RECOMMENDED ACTION:

Mayor will ask: "Madam City Secretary please read the Ordinance Preamble for the record in accordance with the City Charter." "Secretary reads preamble"

Mayor calls for a motion: Move to approve the first reading of Ordinance 1257

Mayor will ask: "Madam City Secretary please proceed with a Roll Call vote in accordance with state law and the City Charter (4 affirmative votes required).

**FISCAL YEAR 2019 BUDGET ORDINANCE
ORDINANCE NO 1257**

**AN ORDINANCE AS PRESCRIBED BY THE HOME RULE CHARTER, CITY OF
BRADY, ADOPTING A FISCAL YEAR 2019 OPERATING BUDGET**

WHEREAS, State law and the Home Rule Charter requires formal adoption of an annual budget for operations for the City of Brady; and

WHEREAS, the City Manager presented a proposed budget to the City Council on August 7, 2018 (first City Council meeting in August) per Home Rule Charter Section 6.03 and desired amendments by the City Council have been incorporated; and

WHEREAS, a general summary of the proposed budget was posted in City Hall, on the city website and published in the official newspaper; and

WHEREAS, a public hearing was held on September 4, 2018, in accordance with State law and Home Rule Charter requirements; and

WHEREAS, Section 6.03 of the Home Rule Charter provides that in the event the budget has not been finally adopted by October 1st, the budget and desired amendments as submitted shall be deemed to have been finally adopted by the Council; and

WHEREAS, the FY 2019 Operational Budget as submitted is hereby deemed adopted on the second and final reading as of September 18, 2018.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF
BRADY, TEXAS:**

SECTION 1:

That the foregoing recitals are hereby found to be true and correct and are hereby adopted by City Council and made a part hereof for all purposes and findings of fact. City Council hereby certifies that the City has complied with all statutory notices, hearings, and requirements for the adoption of the FY 2019 Operational Budget.

SECTION 2:

That the Fiscal Year 2019 Operational Budget for the City of Brady, Texas, as presented to the City Council on September 4, 2018 with desired amendments is hereby deemed adopted on September 18, 2018, by operation of State Law and Section 6.03 of the Home Rule Charter.

SECTION 3:

That a copy of the FY 2019 Operation Budget be filed with the City Secretary and other officials as designated under State law.

SECTION 4:

That the City Manager be empowered to administer the approved FY 2019 Operational Budget and execute purchases and other expenditures in accordance with State law and the Home Rule Charter.

SECTION 5:

That this Ordinance be published by caption only pursuant to State law.

SECTION 6:

That this Ordinance shall be in force and effective on the 1st day of October 2018, that being more than 15 days after such publication, for the public hearing on the budget, pursuant to Section 6.03 – Public Hearing and Notice (2), of the Home Rule Charter.

This Ordinance was presented at a public hearing held on September 4, 2018; was formally introduced on the 4th day of September, 2018 for the first reading; and was presented on the 18th day of September, 2018 for the second and final reading.

Roll Call Vote:

- Jim Griffin, Mayor Pro Tem
- Rey Garza, Council Member Place 1
- Missi Davis, Council Member Place 2
- Jeffrey Sutton, Council Member Place 3
- Jane Huffman, Council Member Place 4

PASSED AND ADOPTED ON FIRST READING on this 4th day of September, 2018.

Roll Call Vote:

- Jim Griffin, Mayor Pro Tem
- Rey Garza, Council Member Place 1
- Missi Davis, Council Member Place 2
- Jeffrey Sutton, Council Member Place 3
- Jane Huffman, Council Member Place 4

PASSED AND ADOPTED ON SECOND READING on this 18th day of September, 2018.

Anthony Groves, Mayor

ATTEST: _____
Tina Keys, City Secretary

**CITY COUNCIL
CITY OF BRADY, TEXAS
AGENDA ACTION FORM for ORDINANCE**

AGENDA DATE:	09/04/2018	AGENDA ITEM	7.B.
AGENDA SUBJECT:	Discussion, consideration and possible action regarding first reading of Ordinance 1258 of the City of Brady, Texas, adopting the Utility Rates and Fee Schedule for City Services.		
PREPARED BY:	Tina Keys / Kim Lenoir	Date Submitted:	08/21/2018
EXHIBITS:	Ordinance No. 1258 Consolidated Utility Rates and Fee Schedule		
BUDGETARY IMPACT:	Required Expenditure:	\$00.00	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$00.00	
CITY MANAGER APPROVAL:			
SUMMARY: City Council has held several workshops to discuss various utility rates and fees for City Services for the FY 2019 Budget. Attached is the consolidated fee schedule for fees, utility rates and charges by the City of Brady as amended by City Council.			

RECOMMENDED ACTION:

It is recommended that City Council adopt the updated consolidated Utility Rates and Fee Schedule.

Mayor will ask: "Madam City Secretary please read the Ordinance Preamble for the record in accordance with the City Charter." "Secretary reads preamble"

Mayor calls for a motion: Move to approve the **first reading of Ordinance 1258**

Mayor will ask: "Madam City Secretary please proceed with a Roll Call vote in accordance with the City Charter (4 affirmative votes required).

ORDINANCE NO. 1258

**AN ORDINANCE OF THE CITY OF BRADY, TEXAS, UPDATING
ORDINANCE NUMBER 1234 A SCHEDULE OF FEES, FOR THE
ADMINISTRATION OF UTILITY RATES, PROGRAMS, REGULATIONS,
AND OTHER OPERATIONS OF THE CITY; UPDATING THOSE FEES;
AND PROVIDING A SEVERANCE CLAUSE.**

WHEREAS, the City of Brady, Texas (hereinafter the "City") has established numerous fees for the administration of programs and regulations by the City; and

WHEREAS, it is often appropriate and equitable for the individuals and businesses that use particular city services to bear the cost of providing those services; and

WHEREAS, many of those fees have become obsolete and no longer even approximate the cost to the city of providing those services; and

WHEREAS, appropriate fees will encourage the judicious use of city resources in light of the cost to the public of using those resources and the need for the benefit provided by those resources; and

WHEREAS, it is necessary to update the existing fee schedule on an as needed basis to keep the public up to date on applicable fees for a particular service, and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BRADY, TEXAS, THAT:

That the Fee Schedule attached hereto as "Exhibit A" to this Ordinance is hereby adopted.

If any section, subsection, sentence, clause, phrase, or portion of this ordinance is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portions of this ordinance.

PASSED, APPROVED on FIRST READING on this the day of , 2018.

PASSED, APPROVED on SECOND READING on this the day of , 2018.

Anthony Groves, Mayor

ATTEST:

Tina Keys, City Secretary

CITY OF BRADY
Service Fees and Utility Rates Schedule
Draft 6-26-2018, Effective Oct. 1, 2018

COMMUNITY & TOURISM SERVICES

BRADY LAKE

Art. 1.400, Division 2, Ord. 941; see also Sec. 1.411

Staff is authorized to adjust retail prices and equipment rates as dictated by market forces to achieve fair market value

Camping Fees

<u>RV Spaces</u> Sec. 1.430	\$35 per day - full hookups (50 amp Elec., water, si \$25 per day (water, 30 amp elec only) \$150 per week \$400 per month - full hookup *\$25 per day late fee
(with tent set up)	Add \$10 per day
RV Spaces w/ electric only	\$20 per day
<u>Cabanas</u> Sec. 1.431	\$25 per day (maximum 10 days)
(Screened Shelters, no AC)	\$20 per day (Oct 1st - March 1st)
(with tent set up)	Add \$10 per day
(with RV set up)	Add \$25 per day
<u>Cabin</u>	\$50 per day (maximum 10 days)
with air conditoining	\$40 per day (October 1st thru March 1st)
(with tent set up)	Add \$10 per day
(with RV set up)	Add \$25 per day \$450 per month *
<u>Tent Camping</u>	\$10 per day (maximum 10 days)
<u>Primitive Camping</u>	\$5 per day (maximum 10 days)

* Approved by Lake Manager as space available

Pavilion Reservation (1 year advance booking reservation allowed)

Available 6:00 a.m. to 11:00 p.m. only

<u>Pavilion Rental</u>	\$50 per day / \$50 deposit
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Dump Station Fee Sec. 1.429, Ord. 1046

\$10 per use

Kayak Rental

\$40 per day

Paddle Board Rental

\$10 per hour

Shooting Range (Open Sun -Thurs 8:00a-5:00p, Fri/Sat 8:00a-7:00p)

Use of Range	\$5 per person / day
55/up & under 12 & Veterans	\$3 per person / day
Annual Fee	\$100 per person / year

Lake Lot Leases Sec. 1.403, 12.16-12.17

Dodge Heights Addition (SF)	\$400 per year, over .5 acre, lake front \$300 per year, under .5 acre, lake front \$350 per year, over .5 acre \$175 per year, under .5 acre	\$1200 for all sizes
Davee Addition (MH)	\$300 per year, over .5 acre	

Boat Dock Annual Permit Sec. 1.414, 1.428 (policies)

\$25 per year

CITY OF BRADY
Service Fees and Utility Rates Schedule
Draft 6-26-2018, Effective Oct. 1, 2018

RICHARDS PARK

with electric and/or water hookups

Camping Fees	Sec. 1.1801, 1.405, Ord. 1109
RV spaces	\$20 per day (maximum 10 days)
Tent camping	\$5 per day (maximum 10 days)
Dumping Station fee	\$10 (per use vehicle and/or camping shelter)
Pavilion Reservation (1 year advance booking reservation allowed)	Sec. 1.405
Available 6:00 a.m. to 11:00 p.m. only	
Pavilion Rental	\$50 per day / \$50 deposit
Commercial Use	
Pavilion Rental / Show barn	\$150
Deposit	\$50

WILLIE WASHINGTON PARK

with electric and/or water hookups

Camping Fees	Sec. 1.1802, 1.405, Ord. 1109, 1134
RV spaces	\$20 per day (maximum 10 days)
Pavilion Reservation (1 year advance booking reservation allowed)	Sec. 1.405
Available 6:00 a.m. to 11:00 p.m. only	\$50 per day / \$50 deposit

AQUATICS CENTER

Ord. 1152

Staff is authorized to adjust retail prices and equipment rates as dictated by market forces to achieve fair market value

Swimming Fees	Sec. 1.901
Ages 3 and up	\$3 per day
Season Pass	\$60 per person
	\$35 each additional family member
May / June Pass	\$30 per person / additional family member \$20
July / August Pass	\$30 per person / additional family member \$20

Private Parties (3 hour maximum) Sec. 1.902

up to 50 swimmers	\$100
51 - 100 swimmers	\$150
over 100 swimmers	\$200
Non-refundable deposit	\$50

ED DAVENPORT CIVIC CENTER

Facility Use Art. 1.1300, Ord. 849

Booking Deposit /Damage/Key:	\$200 * see rules for refunds
If Alcohol allowed, Added Damage Deposit:	\$200 *refundable, if no damage
Weekday Daily Rental (Sunday - Thursday):	\$250 per day (4 hours or less \$125)
Weekend Daily Rental (Friday or Saturday):	\$500 per day
Holiday / High Demand Rental, add:	\$100 per day *see rules for holiday/high demand days
Daily Cleaning Fee:	\$150 per day per day \$250
Cleaning fee Sunday - Thursday use	\$100 per day \$150
Multi-day event cleaning fee	\$50 per day \$100
McCulloch Co. 501(c)3 discount	\$100 one time per year
January & February rentals discount	50% off
Reservation Waiting List:	\$100 refundable

CITY OF BRADY
Service Fees and Utility Rates Schedule
Draft 6-26-2018, Effective Oct. 1, 2018

REST HAVEN CEMETERY FEES

Ord. 1049

Cemetery Plots Sec. 1.602a

Residents	\$250	\$350
Non-Residents	\$325	\$425
Babyland	\$75	

Grave Opening and Closing Sec. 1.602d

Weekday Service	\$350
Saturday Service	\$425
Babyland	\$75
Permit to place monument	\$25 <i>per year</i>
Permit to Open/Close gravesite	\$25 <i>per year</i>

MUNICIPAL GOLF COURSE

Sec. 1.1001, Ord. 1112

Staff is authorized to adjust retail prices and equipment rates as dictated by market forces to achieve fair market value

Green Fees - 18 holes

Tuesday thru Thursday	\$15 <i>per day</i>
Weekend (Fri/Sat/Sun)	\$20 <i>per day</i>
Twilight (after 5:00 p.m.)	\$6 <i>per day</i>
Youth	\$4 <i>per day</i>
Senior (over 75 yrs)	\$10 <i>per day (excluding tournaments)</i>

Club Cart Rental

1/2 cart	\$12.50 + tax
Full Cart	\$25 + tax <i>(\$12.50 twilight)</i>

Trail Fee for Personal Cart

\$4

Cart Shed Rental (Oct. 1st)

Monthly	\$25
Annually	\$200

Cart Shed Unlocking Fee

\$25

Range Balls

Annual Membership (Oct. 1st)	\$200
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Range Balls Only

Large bucket daily	\$5
Small bucket daily	\$3

First Tee Program

18 years of age and under enrolled in school	\$45/ yr plus \$1/day - Tues thru Friday \$4 green fee Saturday - Sunday
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Tournament Course Closure Fee

\$600 *per day*

OR a Per Player Fee (to Include Cart)

\$15 *each*

(no charge for local youth and/or school tournaments)

CITY OF BRADY
Service Fees and Utility Rates Schedule
Draft 6-26-2018, Effective Oct. 1, 2018

G. ROLLIE WHITE COMPLEX

Art. 1.1800, Sec. 1.1803 & Art. 1.500(3), Ord. 1134

Grandstand, Infield arena, restrooms, utilities:

3 day (Fri/Sat/Sun) weekend	\$475
2 day (Sat/Sun or Fri/Sat) weekend	\$325
1 day (Mon-Thurs) over 4 hours	\$125
1/2 day (Mon-Thurs) up to 4 hours	\$ 75
Day rental of Infield Arena Grounds Only:	\$ 50 per day
Office Area:	\$ 50 per day
Pavilion:	\$100 per day
Horse Stalls:	\$ 15 per day
Show Barn:	\$150 per day
Trailer Spaces (contestants):	\$ 20 per day
All users security / cleaning deposit (per day or 1/2 day):	\$ 50 per day
(25% discount for Not-for-Profit youth service organizations)	
(McCulloch County youth organizations with current 501©3 status - No Charge)	

CURTIS FIELD - AIRPORT

Retail prices and equipment rates as dictated by market forces to achieve fair market value

Fuel

Price per gallon	Call for current rates
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Hangar Rental Sec. 4.1206 - 4.1207, Ord. 840

Actively flying aircraft	
Single engine aircraft	\$70 per month
Multi-engine aircraft	\$150 per month
Aircraft above 8,000 pounds	\$400 per month
Aircraft above 11,000 pounds	\$500 per month
Large aircraft	negotiated
Non Based Aircraft	
Single engine aircraft	\$20 per day
Twin engine aircraft	\$40 per day
Turbine aircraft	\$50 per day
Jet aircraft	\$75 per day
Large aircraft over 12,500	\$120 per day

Misc

After Hours Call Out Fee	\$15
Tie Down Fee	\$5/day or \$50/month
Conditional Tie Down Fee - applies after the 4th day on the Tie down to customers not buying fuel and aircraft that are not airworthy	
Long Term Parking	\$30 per month

Airport Conference Room Rental \$100 per day

CITY OF BRADY
Service Fees and Utility Rates Schedule
Draft 6-26-2018, Effective Oct. 1, 2018

BUILDING PERMITS

Commercial and Multi-Family construction plan review

Sec. 1.1805, Ord. 1134

Valuation	Fee
\$1,00 to \$10,000.00	\$50.00
\$10,001 to \$25,000	\$70.69 for the first \$10,000 plus \$5.46 for each additional \$1,000
\$25,001 to \$50,000	\$152.59 for the first \$25,000 plus \$3.94 for each additional \$1,000
\$50,001 to \$100,000	\$251.09 for the first \$50,000 plus \$2.73 for each additional \$1,000
\$100,001 to \$500,000	\$387.59 for the first \$100,000 plus \$2.19 for each additional \$1,000
\$500,001 to \$1,000,000	\$1,263.59 for the first \$500,000 plus \$1.85 for each additional \$1,000
\$1,000,001 and up	\$2,188.59 for the first \$1,000,000 plus \$1.23 for each additional \$1,000

Single Family Residential construction plan review and inspection

Sec. 1.1806, Ord. 1134

Commercial and Multi-Family construction inspection

Sec. 1.1806, Ord. 1134

Valuation	Fee
\$1,00 to \$10,000.00	\$76.92
\$10,001 to \$25,000	\$108.75 for the first \$10,000 plus \$8.40 for each additional \$1,000
\$25,001 to \$50,000	\$234.75 for the first \$25,000 plus \$6.06 for each additional \$1,000
\$50,001 to \$100,000	\$386.25 for the first \$50,000 plus \$4.20 for each additional \$1,000
\$100,001 to \$500,000	\$596.25 for the first \$100,000 plus \$3.36 for each additional \$1,000
\$500,001 to \$1,000,000	\$1,940.25 for the first \$500,000 plus \$2.85 for each additional \$1,000
\$1,000,001 and up	\$3,365.25 for the first \$1,000,000 plus \$1.89 for each additional \$1,000

*Valuation is based on construction valuation for project

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BUILDING PERMITS

Fire Code Plan Review Services (Fire Alarm and/or Sprinkler System) Sec. 1.1807a, Ord. 1134

Valuation	Fee
\$1.00 to \$250,000	\$500.00
\$250,001 to \$500,000	\$850.00
\$500,001 to \$1,000,000	\$1,100.00
\$1,000,001 to \$3,000,000	\$1,600.00
\$3,000,001 to \$6,000,000	\$2,400.00
\$6,000,001 and up	\$2400.00 for first \$6,000,000 plus \$0.25 for ea additional \$1,000,000

Fire Code Inspection Services (Fire, Alarm and/or Sprinkler System) Sec. 1.1807b, Ord. 1134

Valuation	Fee
\$1.00 to \$250,000	\$750.00
\$250,001 to \$500,000	\$1,050.00
\$500,001 to \$1,000,000	\$1,100.00
\$1,000,001 to \$3,000,000	\$1,350.00
\$3,000,001 to \$6,000,000	\$1,900.00
\$6,000,001 and up	\$2,850.00 for first \$6,000,000 plus \$0.25 for ea additional \$1,000,000

Platting, Zoning and Re-Inspection Fees Sec. 1.1808, Ord. 1134

Re-inspection Fee	\$50
Zoning Application Fee	\$200
Zoning Variance Fee	\$200
Filing Fee for Preliminary Plats	\$50
Filing Fee for Final Plats	\$50

On-Site Sewage Facility Permit Sec. 13.907, Ord. 884
(Septic Tank System)

CITY OF BRADY
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MISCELLANEOUS PERMITS & SERVICES

Permitting Sec. 3.1401, Ord. 1077

Fence Permit	\$75
Demolition Permit, Residential	\$50
Demolition Permit, Commercial	\$150
Swimming Pool In Ground	\$100
Swimming Pool Above Ground (24" deep or deeper)	\$75
Carport	\$75
Accessory Building larger than 150 sq. ft.	\$50
Customer Service Inspection (CSI)-Commercial	\$125
Customer Service Inspection (CSI)-Residential	\$50 in-house inspector \$76.92 Bureau Veritas inspector
Sign Permit (less than 50 sq. ft.)	\$75
Sign Permit (larger than 50 sq. ft.)	\$125
Seasonal Permit Fee	\$100 with a \$50 - 90 day extension fee
Mobile Food Vendor Permit Fee	\$100
Manufactured Home Moving / Relocation	\$200
House Moving	\$200
Driveway / Curb Cut	\$40
Street or Alley Closing	\$125
Peddler Permit	\$35 per year
Garage Sale Permit	Free 1 per quarter, 3 continuous day maximum
Cargo / Shipping Container Permit	\$50

Certificates of Occupancy - Commercial

Per Ownership Change	\$75 each
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Contractor Registration

\$50

Return Check Sec. 13.321i

\$15

Alcoholic Beverage Permits

Sec. 4.306 - 4.307

Package Store Permit (P)	\$250 per year
Local Distributor's Permit (LP)	\$50 per year
Wine and Beer Retailer's Permit (BG/V/Y)	\$87.50 per year
Wine and Beer Retailer's Off-Premise Permit (BQ)	\$30 per year
Mixed Beverage Permit (MB/RM)	\$350 per year*

*(50% discount 1st year of business)

CITY OF BRADY
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FIRE & EMS SERVICES

Annual Fire Safety Inspections - Commercial Property - State Law Sec. 1.1807

		Staff	Outside
Annual Fire Safety Inspection Program setup for City (one-time fee)		\$500	\$1,000
Annual Fire Safety Inspection and each re-inspection (per location)		\$50	\$150
Annual Fire Safety Foster Home Inspection		\$25	\$100
<u>Ambulance Permit /Annual</u> Sec. 4.1451	(HOTHS Exempt from fee)		\$1,500
<u>Ambulance Inspection Fee</u>	Sec. 4.1451 (HOTHS Exempt from inspection & fee)		\$200
<u>Fire / EMS Stand-By</u>	(3 hr min / 2 personnel min)		\$30 per hr pd direct to personnel
<u>Public Records</u>			\$4 per page
<u>Burn Permit</u>			\$25

POLICE SERVICES

<u>TxDOT Crash Report</u>	\$6
<u>Public Records</u>	\$4 per page
<u>Funeral Procession</u>	Sec. 1.612, Ord. 1067
On-Duty Officers (when available)	\$0
Off-Duty Officers (2 hour minimum)	\$25 per hour

<u>Wrecker Service</u>	\$150 per call (Paid to Vendor)
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ANIMAL SERVICES

City Ordinance Fees

License/Registration Fee (Sec 2.300)	
Dog	\$5 per pet, every 2 years-expires Oct. 1-odd years
Cat	\$5 per pet, every 2 years-expires Oct. 1-odd years
Annual Dangerous Pet Registration deemed by ACO (Sec 2.501-2.505)	\$50 per year-expires Oct. 1
Change Ownership	\$25 expires Oct. 1
Annual Breeders License (Sec 2.700)	\$25 every 2 years-expires Oct. 1-odd years
Late Fee	\$5 per month (30 days past due date)
Impounded Animal, (Sec 2.112) Required to pay all fees incurred-Boarding and Compliance	
First Offense	\$25
Second Offense	\$50
Each Subsequent Offense	\$150
Daily Boarding Fee	\$15 per day
Redemption of Quarantined Animal, (Sec 2.114) After payment of all fees incurred	\$10 per day for 10 days minimum
Animal Pick-up by (Surrender to) ACO requested by owner	\$50 each, if altered \$90 each, if not altered
Evidence leading to conviction of poisoning any animal (Sec 2.104)	\$50 award
Annual Exotic Animal Permit (Expires Each December) (Permits held by City Secretary)	\$25 per year for 1st year \$15 per year for 2nd (or subsequent) year \$15 to amend permit
Adoption Fee	\$50

UTILITY RATES & PUBLIC WORKS

ELECTRIC

ELECTRIC UTILITY RATES Sec. 13.1001 - 13.1002, Ord. 1104

Residential rates:

Meter Service Charge	\$10.25 per month, plus;
Distribution Charge	\$0.0620 per kWh for all kWh per mo, plus;
Power Cost Adjustment	A component adjusted monthly based on wholesale power costs

Small Commercial:

Meter Service Charge	\$12.25 per month, plus;
Distribution Charge	\$0.0530 per kWh for all kWh per mo, plus;
Power Cost Adjustment	A component adjusted monthly based on wholesale power costs

Large Commercial:

Meter Service Charge	\$22.25 per month, plus;
Distribution Charge	\$0.0351 per kWh for all kWh per mo, plus;
Power Cost Adjustment	A component adjusted monthly based on wholesale power costs
Demand Charge	\$3.92 per kW, plus;
Power Cost Adjustment	A component adjusted monthly based on wholesale power costs

Industrial

Meter Service Charge	\$1,000.00 per month for service, plus;
Distribution Charge	\$0.0251 per kWh for all kWh, plus;
Demand Charge	\$3.92 per kW, plus;
Power Cost Adjustment	A component adjusted monthly based on wholesale power costs

Distributed Generation

- * The Brady Electric Utility will determine the Delivered kWh and the Received kWh on an ongoing, monthly basis
- * Delivered kWh (energy) will be billed on the standard applicable rate schedule
- * Received kWh (energy) will be multiplied by the utility's Avoided Cost of Generation Rate (ACGR)
- * ACGR is based on the actual cost of generation from the City of Brady's wholesale supplier(s) divided by the total retail sales by the City for the billing period
- * Any credit related to the ACGR shall be remitted by the Brady Utility billing service to the Customer in the billing period that the energy received was metered.
- * one-time non-refundable installation set up fee of \$50.00 will be required
- * monthly meter data processing fee will be charged at the rate of \$3.00 per billing cycle
- * Actual cost of the specialized DG meter will be charged to the Customer

SECURITY LIGHTS Art. 13.1100, Ord. 1092

Installation Fees

On existing City pole	\$50	Monthly Rates:
On pole set by City	\$100	175 watt \$15.00
Plus \$0.50 per foot for wire		400 watt \$20.00

Electric - Commercial Fees Sec. 13.1001 - 13.1002, 13.1033, Ord. 1104

Transformers, KVA Size/\$	CT Metering Set
<u>Small Commercial</u>	
15kVA / \$350.00	\$0.00
25kVA / \$500.00	\$0.00
<u>Large Commercial</u>	
50kVA / \$750.00	\$750.00
100kVA / \$1,000.00	\$1,000.00
Greater than 100kVA	Actual Cost
Pad Mounted	Actual Cost
	Actual Cost

CITY OF BRADY
Service Fees and Utility Rates Schedule
Effective Oct. 1, 2018

GAS

GAS UTILITY RATES Sec. 13.1206 Definitions, Ord. 947

Residential Rates: Sec. 13.1207

Monthly Service Charge	\$8.00 per meter *
Distribution Charge	\$4.00 per 1000 cu ft (MCF)
plus	
cost of fuel adjustment	

*The minimum bill shall be \$10 per month

Commercial Rates: Sec. 13.1208

Monthly Service Charge	\$8.50 per meter *
Distribution Charge	\$4.00 per 1000 cu ft (MCF)
plus	
cost of fuel adjustment	

*The minimum bill shall be \$10 per month

Industrial Rates: Sec. 13.1209

Monthly Service Charge	\$150.00 per meter
Transportation agreement of \$0.724/MCF adjusted every October by the CPI	

Cost of Fuel Adjustment: Sec. 13.1210, Ord. 111E

Equal to the rate charged to the city for all gas purchases times the customer's gas consumption

Relight Pilot Light Sec 13.1202-13-1205 reserved

During normal Business Hours 8 a.m. to 5 p.m.

Citizens age 60 and above	no charge
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Citizens age 59 and below	\$15.00
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Before 9:00 a.m. or after 5:00 p.m. (not during normal busine:

1st time lighting pilot	\$20.00
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2nd time lighting pilot	\$30.00
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3rd time lighting pilot	\$40.00
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CITY OF BRADY
Service Fees and Utility Rates Schedule
Effective Oct. 1, 2018

WATER

WATER USE RATES Sec. 13.336, Ord. 1051

Inside City Limits

Residential

Customer Meter Charge	\$16.50	\$20.00
0 - 10,000 gallons	\$4.40 per 1000 gallons	\$5.30
10,001 to 50,000 gallons	\$4.68 per 1000 gallons	\$5.60
50,001 to 100,000 gallons	\$5.34 per 1000 gallons	\$6.40
over 100,000 gallons	\$5.61 per 1000 gallons	\$6.75

Commercial

Customer Meter Charge	\$17.60	\$21.15
0 - 10,000 gallons	\$4.40 per 1000 gallons	\$5.30
10,001 to 50,000 gallons	\$4.68 per 1000 gallons	\$5.60
50,001 to 100,000 gallons	\$5.34 per 1000 gallons	\$6.40
over 100,000 gallons	\$5.61 per 1000 gallons	\$6.75

Outside City Limits

Residential

Customer Meter Charge	\$16.50	\$20.00
0 - 10,000 gallons	\$5.78 per 1000 gallons	\$6.95
10,001 to 50,000 gallons	\$6.22 per 1000 gallons	\$7.45
50,001 to 100,000 gallons	\$6.93 per 1000 gallons	\$8.30
over 100,000 gallons	\$7.11 per 1000 gallons	\$8.65

Commercial

Customer Meter Charge	\$17.60	\$21.15
0 - 10,000 gallons	\$5.78 per 1000 gallons	\$6.95
10,001 to 50,000 gallons	\$6.22 per 1000 gallons	\$7.45
50,001 to 100,000 gallons	\$6.93 per 1000 gallons	\$8.30
over 100,000 gallons	\$7.11 per 1000 gallons	\$8.65

Bulk Water

Standpipe Rate	\$25.00 per 1,000 gallons
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CITY OF BRADY
Service Fees and Utility Rates Schedule
Effective Oct. 1, 2018

SEWER

SEWER RATES Sec. 13.616, Ord. 1051

Monthly Rates - Class A Residential Users

Customer Base Rate Charge	\$17.60	\$22.00
\$3.23	\$2.59 per thousand gallons for the average monthly consumption metered to the customer during December, January, and February, adjusted annually every October 1.	

Monthly Rates - Class B Commercial Users

Customer Base Rate Charge	\$18.15	\$22.69
\$4.81	\$3.85 per thousand gallons for water metered to customer during the month being billed, (subject to adjustment for water proved not to enter the sewer).	

Septic Tank Disposal

Inside City Limits per gallon	\$0.20
Outside City Limits per gallon	\$0.25

In addition to the above volume charges, an Excessive Strength Charge shall be assessed to users who contribute wastewater to the system having a Biochemical Oxygen Demand in excess of 200mg/L or total suspended solids of 200 mg/L

Such charge shall be calculated as provided in Division 2.2 or Ordinance 641 and at a rate of \$0.77 per pound of excess BOD or TSS.

New Customer Rate	\$33.14	\$41.38
Assessed for a residential account that does not have consumption history for December, January, and February until an average can be established.		

CITY OF BRADY
Service Fees and Utility Rates Schedule
Effective Oct. 1, 2018

SOLID WASTE DISPOSAL

Solid Waste Disposal - Monthly Rates Sec. 6.401, Ord. 1051

		Inside City Limits	Outside City Limits
Commercial Dumpster single container			
Two pick ups per week	\$69.00	\$82.80	\$89.70
Three pick ups per week	\$103.50	\$124.20	\$134.55
Four pick ups per week	\$138.00	\$165.60	\$179.40
Five pick ups per week	\$172.50	\$207.00	\$224.25
Six pick ups per week	\$207.00	\$248.40	\$269.10
Commercial Dumpster shared container			
Two customers per container			
Two pick ups per week	\$34.50	\$41.40	\$44.85
Three pick ups per week	\$51.75	\$62.10	\$67.28
Four pick ups per week	\$69.00	\$82.80	\$89.70
Five pick ups per week	\$86.25	\$103.50	\$112.13
Six pick ups per week	\$103.50	\$124.20	\$134.55
Three customers per container			
Two pick ups per week	\$23.00	\$27.60	\$29.90
Three pick ups per week	\$34.50	\$41.40	\$44.85
Four pick ups per week	\$46.00	\$55.20	\$59.80
Five pick ups per week	\$57.50	\$69.00	\$74.75
Six pick ups per week	\$69.00	\$82.80	\$89.70
Four customers per container			
Two pick ups per week	\$17.25	\$20.70	\$22.43
Three pick ups per week	\$25.88	\$31.05	\$33.64
Four pick ups per week	\$34.50	\$41.40	\$44.85
Five pick ups per week	\$43.13	\$51.75	\$56.06
Six pick ups per week	\$51.75	\$62.10	\$67.28
Residential - one pick up per week	\$18.00	\$19.80	\$23.00
Commercial Mechanically flipped carts	\$25.00	\$27.50	\$28.75
Churches - dumpster collection	\$34.50	\$41.40	
Churches - Mechanically flipped carts	\$12.00	\$14.30	
Additional dumpster pick up (drive-by)		\$15.00 per dump	
Additional dumpster pick up (reload)		\$30.00 per dump	
Additional 96-gallon cart		\$5.00 per month	
Landfill	Sec. 6.401 - 6.402, Ord. 1111, 772		
Inside City		\$28.00 per ton	
Outside City		\$37.00 per ton	
Any load less than 1,000 lbs (1/2 ton)		\$10.00 per load up to 1/2 ton	Inside and Outside City
(rate applies to both inside and outside city.)			
(no leaves, yard clippings or bagged waste)			
Damaged Poly Cart			
Poly Cart	\$70.00		
Lid	\$19.00		
Wheel	\$5.00		
Street Sanitation Fee	Sec. 1.1804	\$2.55 per month per utility customer inside city limits	
Brush Chipping	Sec. 6.200, Ord. 1052	\$25.00 minimum for first half hour \$20.00 for each additional half hour \$15.00 per half hour for Senior Citizens age 65 and older	

CITY OF BRADY
Service Fees and Utility Rates Schedule
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MISCELLANEOUS

ROLLED COINS Sec. 13.203cS

The City of Brady will accept no more than \$2.00 in unrolled coins as a form of payment. The City will accept no more than one roll of coins of any denomination. The customer's name and telephone number must be on each rolled coin jacket to be accepted.

Deposit - Residential Sec. 13.203b, 13.302

Electric	\$100.00
Water / Sewer / Solid Waste	\$50.00
Gas	\$50.00

Deposit - Commercial Sec. 13.203b

Non Residential Service customers shall deposit an amount established by the finance director or City Manager with the minimum deposit equivalent to a 45 day utility billing, but no less than \$200.00

Temporary Service (not to exceed 10 days) Sec. 13.203c

One utility	\$15.00
Two utilities	\$30.00
Three utilities	\$45.00

Transfer Fee Sec. 13.205, 13.321b

One utility	\$10.00
Two utilities	\$20.00
Three utilities	\$30.00

Utility Payment Late Fee Sec. 13.205a

10%

Account Payment History Fee Sec. 13.321g

\$5.00

Utility Bill Reprint Fee

\$2.00

Re-Read Fee Sec. 13.321f

\$5.00

Turn on / off fee Ord. 1062, Sec. 6E

\$50.00

Connect Fees:

Reconnect Fee Sec. 13.207	\$50.00
After Hours Reconnect Fee	\$60.00

Trip Charges:

Unscheduled Trip Char, Sec. 13.321, Ord. 727	\$25.00
Unscheduled Maintenance Fee	\$50.00

After Hours:

Unscheduled Trip Charge	\$35.00
Unscheduled Maintenance Fee	\$65.00

Bulk Trash Pick up Sec. 6.319, Sec. 6.321 - 6.322

Classification:

(Load size assessed at time of service requested)

Extra Small Load, less than 3 yards	\$35.00	per trip
Small load, 3 yds to 6 yds	\$75.00	per trip
Large Load, Greater than 6 yds	\$90.00	per trip
General debris, furniture, large mattresses (excludes concrete, tires, appliances)	\$85.00	per hour

CITY OF BRADY
Service Fees and Utility Rates Schedule
Effective Oct. 1, 2018

METER TAMPERING/DAMAGE FEES Art. 13.200, 13.300, Ord. 1062

Charges will include cost of parts plus labor at \$50.00 per hour

Water:

MXU (radio transceiver)	
Single	\$142.00
Dual	\$162.00
Water Meter	
3/4"	\$120.00 **
1"	\$175.00 **
1 1/2" R2	\$496.00 **
2 R2	\$696.00 **
Meter Cables	\$17.00
Housing Unit	\$18.00
Meter Box	
3/4" - 1 1/2"	\$50.00
2" and up	\$560.00
Lid	
3/4" - 1 1/2"	\$14.00
2" and up	\$94.00

**Rates subject to vary based on third-party charge.

Meter Tap Fees Sec. 13.322, Ord. 972

	<u>Sewer Tap</u>	<u>Water Meter Size</u>	<u>Water Tap</u>
Inside City Limits	\$250.00	3/4" meter	\$710.00 *
		1" meter	\$710.00 *
		1-1/2" meter	\$1,360.00 *
		2" meter	\$1,550.00 *
		larger than 2" meter	Actual Cost

Plus meter exchange charge based on the actual cost of the meter installed less the cost of a 3/4" meter. Any installation of water piping exceeding 60 feet will be charged to the customer on a cost basis.

<u>Gas Tap Size</u>	<u>Gas Tap</u>
1" inch	\$750.00 *
1-1/4" inch	\$832.00 *
2" inch	\$938.00 *
Larger than 2" inch	Actual Cost

*Plus Street Cut Charge per Tap Sec. 13.504, 1975 Code of Ordinances

Outside City Limits: same as above plus 50% surcharge

Small Asphalt Cut and Repair	\$300.00 ***
Large Asphalt Cut and Repair	\$500.00 ***
*** to be determined by superintendent	
Concrete Cut & Repair	\$900.00

City Council
City of Brady, Texas

Agenda Action Form for Ordinance

AGENDA DATE:	9-4-2018	AGENDA ITEM	7. C
AGENDA SUBJECT:	Discussion, consideration, and possible action regarding the first reading of Ordinance #1259 of the City of Brady, Texas, to adopt the 2018 Property Tax Rate.		
PREPARED BY:	Lisa Remini	Date Submitted:	8-30-2018
EXHIBITS:	Ordinance #1259		
BUDGETARY IMPACT:	Required Expenditure:	\$00.00	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$00.00	
CITY MANAGER APPROVAL:			

SUMMARY:

This budget will raise the same amount of total property taxes that was raised in last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$7,782.

The proposed tax rate is effectively higher than last year because the 2018 total adjusted taxable value decreased by \$720,865.

Tax Rate	Adopted FY 2017-18	Proposed FY 2018-19
Property Tax Rate	0.409609	0.410860
Effective Rate	0.379268	0.410860
Effective M&O Tax Rate	0.379268	0.410860
Rollback Tax Rate	0.409609	0.443728
Debt Rate	0.00000	0.00000

RECOMMENDED ACTION:

Mayor will ask: "Madam City Secretary please read the Ordinance Preamble for the record in accordance with the City Charter." "Secretary reads preamble"

Mayor calls for a motion: Move to approve the first reading of Ordinance 1259

Mayor will ask: "Madam City Secretary please proceed with a Roll Call vote in accordance with the City Charter (4 affirmative votes required).

ORDINANCE NO. 1259

AN ORDINANCE LEVYING TAXES FOR THE USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF BRADY, TEXAS FOR THE YEAR 2018

Whereas, the Chief Appraiser of the McCulloch County Appraisal District has certified the 2018 Appraisal Roll for property taxable by the City of Brady, Texas; and

Whereas, based upon said Appraisal Roll, the Chief Appraiser has calculated the effective rate for the City of Brady for 2018; and

Whereas, the City of Brady calculated a proposed tax rate of 0.410860 per \$100 valuation and posted Notice of 2018 Tax Year and posted the Notice on August 15, 2018 in a local newspaper; and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BRADY, TEXAS:

Section 1. Findings. The foregoing recitals are hereby found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes and findings of fact.

Section 2. Cemetery Tax. Under Section 713.006(b) of the Texas Health and Safety Code, that there is hereby levied and there shall be collected for the maintenance of the City's cemetery for the year two thousand eighteen (2018), upon all property, real, personal and mixed, within the corporate limits of said City subject to taxation, a tax of \$00.02 on each one-hundred dollars (\$100.00) valuation of property.

Section 3. Tax. That there is hereby levied and there shall be collected for the use and support of the municipal government of the City of Brady, Texas for the year two thousand eighteen (2018), upon all property, real, personal and mixed, within the corporate limits of said City subject to taxation, an M&O tax rate of \$00.410860 on each one-hundred dollars (\$100.00) valuation of property, and an I&S tax rate of \$00.00. The M&O tax includes the cemetery tax of \$00.02 on each one-hundred dollars (\$100.00) valuation of property.

Section 4. The foregoing tax shall be due and payable at the office of the City Tax Collector on October 1, 2018 and shall be paid before February 1, 2019. All such taxes not paid prior to such date shall be deemed delinquent and shall be subject to all legal remedies, including maximum penalty and interest as allowed by law.

Roll Call Vote:

- Jim Griffin, Mayor Pro Tem
- Rey Garza, Council Member Place 1
- Missi Davis, Council Member Place 2
- Jeffrey Sutton, Council Member Place 3
- Jane Huffman, Council Member Place 4

PASSED AND ADOPTED ON FIRST READING on this 4th day of September, 2018.

Roll Call Vote:

- Jim Griffin, Mayor Pro Tem
- Rey Garza, Council Member Place 1
- Missi Davis, Council Member Place 2
- Jeffrey Sutton, Council Member Place 3
- Jane Huffman, Council Member Place 4

PASSED AND ADOPTED ON SECOND READING on this 18th day of September, 2018.

Mayor, Anthony Groves

ATTEST:

Tina Keys, City Secretary

APPROVED AS TO FORM:

Sarah Griffin, Assistant City Attorney

DENTON NAVARRO ROCHA BERNAL & ZECH, PC

City Council

City of Brady, Texas

Agenda Action Form

AGENDA DATE:	9-4-18	AGENDA ITEM	7. D
AGENDA SUBJECT:	Discussion, consideration, and possible action regarding Resolution 2018-027 adopting the City's Investment Policy and appoint a Council Member to the FY 19 Investment Committee.		
PREPARED BY:	Lisa Remini	Date Submitted:	8-30-2018
EXHIBITS:	Minutes of the Investment Committee for June 26, 2018 and August 29, 2018 Resolution 2018-027 Investment Policy		
BUDGETARY IMPACT:	Required Expenditure:	\$00.00	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$00.00	
CITY MANAGER APPROVAL:			
SUMMARY:			
The Investment Committee met August 29, 2018 and reviewed and approved the minutes of the action taken on June 26, 2018 to move funds from Commercial National Bank to the city's depository bank, Brady National.			
The Investment Committee also reviewed the City's investment strategy and the Public Funds Investment Act (PFIA) compliance checklist and determined that the City is in full compliance with the Act. Additionally, the committee approved the Investment Policy, with minor recommended revisions to broaden the training directive language and clarify the use of repurchase agreements with bond proceeds. These changes are documented in red on pages 5,8,9, and 14 of the policy.			
The Investment Policy shall govern the investment of all financial assets of the City of Brady.			
The Investment Policy calls for an Investment Committee to meet no less than annually. The Committee membership shall be the City Manager, City Finance Officer, and one Council member.			
Current Council Member Jane Huffman has indicated that she is willing to serve an additional year.			
RECOMMENDED ACTION:			
Move to approve Resolution 2018-027 adopting the City's Investment Policy and appointing one Council Member to serve on the Investment Committee for the FY 19 term.			

INVESTMENT COMMITTEE ACTION

JUNE 26, 2018

Members:

Kim Lenoir, City Manager Kim Lenoir

Lisa Remini, Finance Director Lisa Remini

Jane Huffman, Council member Jane Huffman

The Committee discussed the investment strategy for the City of Brady. It has been the practice to retain one (1) CD at Commercial National Bank to promote diversification if the City could not access Brady National Bank (BNB) deposits.

However, the CD held at Commercial National Bank (CNB) renewal notice indicated that the renewal rate would be 0.25% for 6 months. A phone call to Clay Jones, President of CNB, confirmed the offered renewal rate. He also confirmed that the interest rate on a one year CD would be 0.60% and earn \$855 more.

Currently, the city is earning 2.17% on its deposits at Brady National Bank as the official depository for the City. The rate difference equates to a potential earnings difference of 1.92% on \$244,310.29 (current CD value) in the amount of \$4,690.75 annually.

Due to the significant price difference, the committee voted at this time to redeem the CD held at CNB and place the funds into the City's depository bank, BNB.



MINUTES OF THE ANNUAL INVESTMENT COMMITTEE MEETING

August 29, 2018

All members were present:

Kim Lenoir, City Manager _____

Lisa Remini, Finance Director _____

Jane Huffman, Council member _____

The Committee reviewed and discussed the investment strategy for the City of Brady. It was unanimously approved to continue the current strategy of maintaining city funds at the City's depository bank, Brady National Bank, to promote liquidity and earn a better rate of interest.

The Committee reviewed interest rates of 2 government investment pools and a third-party CD offer sheets and confirmed that Brady National Bank is paying a competitive rate on City deposits.

The committee reviewed the funds received from the TWDB that are held in escrow with BOK Financial and confirmed that the funds are appropriately invested as allowed by the city's Investment policy.

The Committee reviewed Public Funds Investment Act Compliance Checklist and confirmed that the City is in full compliance.

Lisa Remini presented a tutorial on Flexible Repurchase Agreements written by the city's financial constant, Hilltop Securities.

The Committee reviewed, discussed, and unanimously approved the City's Investment Policy. The Committee confirmed that all criteria required by the Public Funds Investment Act have been met. Minor revisions were discussed and approved to detail training requirements and clarify the use and limits of Repurchase Agreements.

The Committee reviewed the City's cash accounts and recommends that until rates rise materially above our depository rate no additional CDs will be purchased. The committee agreed to close the "Landfill Closure" checking account and deposit the funds in the City Operating Account as the account is no longer needed because these funds are tracked by the liability account established on the city's balance sheet.

The Committee discussed the legal requirements under the Vernon Civil Statutes that require a banking institution to fully secure / collateralize 100% of the City's deposits. The City's investment policy requires that all funds be secured at 102% of market value of principal and accrued interest on the deposits less \$250,000 FDIC insurance. The city deposits are fully collateralized and staff monitors compliance regularly.

Jane Huffman stated she would serve another term on the Committee if the Council so desired.

RESOLUTION NO. 2018-027

**A RESOLUTION OF THE CITY OF BRADY, TEXAS APPROVING THE CITY'S
INVESTMENT POLICY AND APPOINTING AN INVESTMENT COMMITTEE
MEMBER FOR THE FISCAL YEAR 2019**

WHEREAS, Chapter 2256 of the Government Code, commonly known as the "Public Funds Investment Act," (PFIA) requires the city to adopt an investment policy by rule, order, ordinance, or resolution; and

WHEREAS, the Investment Committee has reviewed the policy and investment strategies at its annual meeting held August 29, 2018 and finds the City in satisfactory compliance with the PFIA; and

WHEREAS, the attached investment policy complies with the Public Funds Investment Act; and

WHEREAS, the investment policy requires the appointment of one member from the City Council to be a member of the Investment Committee,

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Brady, Texas that the City of Brady has complied with the requirements of the Public Funds Investment Act, and the Investment Policy, attached hereto, is hereby adopted as the investment policy of the city effective September 4, 2018 and City Council member _____ is duly appointed to the Investment Committee for fiscal year 2019.

PASSED AND APPROVED this the _____ day of _____, 2018.

Anthony Groves, Mayor

Attest: _____
Tina Keys, City Secretary

CITY OF BRADY
ADMINISTRATIVE PROCEDURES

SUBJECT: INVESTMENT POLICY	EFFECTIVE DATE: 10-5-1999	REVISED DATE: 8-29-2018
APPROVED BY CITY COUNCIL: 9-4-18	Resolution No: 2018-027	

I. POLICY

It is the policy of the City of Brady that after allowing for the anticipated cash flow requirements of the City and giving due consideration to the safety and risk of investment, all available funds shall be invested in conformance with these legal and administrative guidelines, seeking to optimize interest earnings to the maximum extent possible.

Effective cash management is recognized as essential to good fiscal management. Investment interest is a source of revenue to City funds. The City's investment portfolio shall be designed and managed in a manner designed to maximize this revenue source, to be responsive to public trust, and to be in compliance with legal requirements and limitations.

Investments shall be made with the primary objectives of:

- **Safety and preservation of principal**
- **Maintenance of sufficient liquidity to meet operating needs**
- **Public trust from prudent investment activities**
- **Optimization of interest earnings on the portfolio**

in the above order of priority.

II. PURPOSE

The purpose of this investment policy is to comply with the local charter and Chapter 2256 of the Government Code ("Public Funds Investment Act"), (Exhibit B), which requires the City to adopt a written investment policy regarding the investment of its funds and funds under its control. The Investment Policy addresses the methods, procedures and practices that must be exercised to ensure effective and judicious fiscal management of the City's funds.

III. STRATEGY

This Investment Policy shall govern the investment of all financial assets of the City of Brady. These funds are accounted for in the City's Annual Audit and include:

- General Fund
- Special Revenue Fund
- Enterprise Funds
- Any new fund created by the City of Brady

The City will consolidate cash balances from all funds to maximize investment earnings. Investment income will be allocated to the various funds based on their respective participation and in accordance with generally accepted accounting principles.

The investment strategy has as its primary objective assurance that anticipated liabilities are matched and adequate investment liquidity provided. The City shall pursue conservative portfolio management strategy. This may be accomplished by creating a laddered maturity structure with some extension for yield enhancement. The maximum dollar weighted average maturity of 1 year or less will be calculated using the stated final maturity date of each security.

INVESTMENT OBJECTIVES

The City shall manage and invest its cash with four primary objectives, listed in order of priority: **safety, liquidity, public trust, and yield, expressed as optimization of interest earnings.** The safety of the principal invested always remains the primary objective. All investments shall be designed and managed in a manner responsive to the public trust and consistent with state and local law.

The City shall maintain a comprehensive cash management program, which includes collection of account receivables, vendor payments in accordance with invoice terms, and the prudent investment of available cash. Cash management is defined as the process of managing monies in order to insure maximum cash availability and maximum earnings on short-term investment of idle cash.

Safety

Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure the

preservation of capital in the overall portfolio. The objective will be to mitigate credit and interest rate risk.

1. Credit Risk – The City will minimize credit risk, the risk of loss due to the failure of the issuer or backer of the investment, by:

- Limiting investments to the safest types of investments
- Pre-qualifying the financial institutions and broker/dealers with which the City will do business
- Diversifying the investment portfolio so that potential losses on individual issuers will be minimized.

2. Interest Rate Risk – The City will minimize the risk that the interest earnings and the market value of investments in the portfolio will fall due to changes in general interest rates, by:

- Structuring the investment portfolio so that investments mature to meet cash requirements for ongoing operations, thereby avoiding the need to liquidate investments prior to maturity.
- Investing operation funds primarily in certificates of deposit, shorter-term securities, money market mutual funds, or local government investment pools functioning as money market mutual funds.
- Diversifying maturities and staggering purchase dates to minimize the impact of market movements over time.

Liquidity

The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated. This is accomplished by structuring the portfolio so that investments mature concurrent with cash needs to meet anticipated demands and investing in securities with active secondary markets. Because all possible cash demands cannot be anticipated, investment in money market mutual funds that offer same-day liquidity features will be considered an acceptable means of providing investment income.

Public Trust

All participants in the City of Brady's investment process shall seek to act responsibly as custodians of the public trust. Investment officers shall avoid any transaction that might impair public confidence in the City's ability to govern effectively.

Yield (Optimization of Interest Earnings)

The investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, considering the investment risk constraints and liquidity needs. Return on investment is of secondary importance compared to the safety and liquidity objectives described above.

V. RESPONSIBILITY AND CONTROL

In accordance with the Public Funds Investment Act, the City Council designates the City Manager and Finance Director as the City's Investment Officers. An Investment Officer is authorized to execute investment transactions on behalf of the City. **No person may engage in an investment transaction or the management of the City funds except as provided under the terms of this Investment Policy as approved by the City Council.** The investment authority granted to the investing officers is effective until rescinded by the City Council.

Internal Controls

The City Manager is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the entity are protected from loss, theft, or misuse. The internal control structure shall be designed to provide reasonable assurance that these objectives are met. Therefore, an Investment Committee shall be established to include the City Manager, Finance Director and one Council member. The committee shall meet as needed, but no less than annually, to review purchased investments and assure investment activity is in compliance with all directives of this Investment Policy. In addition, the Investment Committee shall establish at least annually the City's investment strategy with subsequent approval obtained from the City Council.

Accordingly, the Finance Director shall establish a process for annual independent review by an external auditor to assure compliance with policies and procedures. The internal controls shall address the following points.

- Control of collusion
- Separation of transactions authority from accounting and record keeping
- Custodial safekeeping
- Avoidance of physical delivery securities
- Clear delegation of authority to subordinate staff members
- Written confirmation for telephone (voice) transactions for investments and wire transfers

- Development of a wire transfer agreement with the depository bank or third-party custodian.

Training Requirement

In accordance with the Public Funds Investment Act **2256.008**, designated Investment Officers shall attend at least 10 hours of an investment training session within 12 months after assuming duties. Such training from an independent source shall be approved or endorsed by either the Government Finance Officers Association of Texas, or the Texas Municipal League.

If the city only deposits funds in an interest-bearing deposit account or certificates of deposit as authorized by Section 2256.010 of the Act, then additional training is optional. However, if city funds are invested in other authorized products, the Investment Officer will be required to attend not less than eight (8) aggregate hours of instruction once in a two-year period that begins on the first day of the fiscal year and consists of the two consecutive fiscal years after that date from an independent source endorsed or approved by the Government Finance Officers Association or Texas Municipal League.

Appropriate training sessions include education in investment controls, security risks, strategy risks, market risks, and compliance with the Public Funds Investment Act.

Prudence

Investments shall be made with judgment and care, under prevailing circumstances, that persons of prudence, discretion and intelligence would exercise in the management of their own affairs, not for speculation but for investment considering the probable safety of the capital as well as the probable income to be derived. No investment shall be made unless:

- It is an authorized investment as defined in Public Funds Investment Act 2256, or
- Is a direct obligation of the United States or its instrumentality's, or
- Is a direct obligation of the State of Texas or its agencies, or
- Is guaranteed by the United States or Texas or its instrumentality's, or
- Does not put the capital at risk, and
- Complies with the provisions of this Investment Policy.

Indemnification

The Investment Officer(s), acting in accordance with written procedures and exercising due diligence, shall not be held personally responsible for a specific

investment's credit risk or market price changes, provided that these deviations are reported immediately and the appropriate action is taken to control adverse developments.

Ethics and Conflicts of Interest

Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair the ability to make impartial investment decisions. Employees and investment officials shall disclose to the City Manager any material financial interests in financial institutions that conduct business within this jurisdiction, and they shall further disclose any larger personal financial investment positions that could be related to the performance of the City's portfolio. Employees and officers shall subordinate their personal investment transactions to those of this jurisdiction, particularly with regard to the timing of purchases and sales.

An Investment Officer who is related within the second degree by affinity or consanguinity to an individual seeking to sell an investment to the City shall file a statement disclosing that relationship. A statement required under this subsection must be filed with the Texas Ethics Commission and the City Council.

VI. SUITABLE AND AUTHORIZED INVESTMENTS

Portfolio Management

The City currently has a "buy and hold" portfolio strategy. Maturity dates are matched with cash flow requirements that investments are purchased with the intent to be held until maturity. However, investments may be liquidated prior to maturity for the following reasons:

- An investment with declining credit may be liquidated early to minimize loss of principal.
- Cash flow needs of the City require that the investment be liquidated.

Investments

City funds governed by this policy may be invested in the instruments described below, all of which are authorized by Chapter 2256 of the Public Funds Investment Act. **Investment of City funds in any instrument or security not authorized for investment under the Act or this Investment Policy is prohibited.** The City will not be required to liquidate an investment that

becomes unauthorized subsequent to its purchase if such action would result in a monetary loss for the City.

Authorized:

Following lists investment securities approved by the Investment Committee with the subsequent approval of the City Council:

1. Obligations of the United States of America, its agencies and instrumentalities
2. Certificates of Deposit issued by a bank organized under Texas Law, the laws of another state, or federal law, that has its main office or a branch office in Texas, and is guaranteed or insured by the Federal Deposit Insurance or its successor or secured by obligations in a manner and amount provided by law for deposits of the City.
3. Fully collateralized direct repurchase agreements with a defined termination date secured by obligations of the United States or its agencies and instrumentalities. These shall be pledged to the city, held in the City of Brady's name, and deposited at the time the investment is made with the City or with a third party selected and approved by the City. Repurchase agreements must be purchased through a primary government securities dealer, as defined by the Federal Reserve or financial institution doing business in Texas. A Master Repurchase Agreement must be signed by the bank/dealer prior to investment in a repurchase agreement.
4. Money Market Accounts in approved financial institutions.
5. Negotiable Order of Withdrawal (NOW) accounts.
6. Local government investment pools, which 1) meet the requirements of Chapter 2256.016 of the Public Funds Investment Act, 2) are rated no lower than AAA or an equivalent rating by at least one nationally recognized rating service, 3) seek to maintain a \$1.00 net asset value, and 4) are authorized by resolution or ordinance by the City Council.

All prudent measures will be taken to liquidate an investment that is downgraded to less than the required minimum rating.

Not Authorized:

1. Any investment including interest-only or principal-only strips of obligations with underlying mortgage-backed security collateral, collateralized mortgage obligations with an inverse floating interest rate or a maturity date of over 10 years are strictly prohibited.

VII. INVESTMENT PARAMETERS

Maximum Maturities

The longer the maturity of investments, the greater their price volatility. Therefore, it is the City's policy to concentrate its investment portfolio in shorter-term investments in order to limit principal risk caused by changes in interest rates.

The City attempts to match its investments with anticipated cash flow requirements. The city will not directly invest in securities maturing more than 2 years from the date of purchase; however, the above described obligations, certificates, or agreements may be collateralized using longer dated investments.

Because no secondary market exists for repurchase agreements, the maximum maturity ~~shall be 120 days~~ shall be subject to redemption by the holder thereof at the option of such holder, not later than the respective dates when the moneys will be required for the purposes intended.

The composite portfolio will have a weighted average maturity of 365 days or less. This dollar-weighted average maturity will be calculated using the stated final maturity dates of each security.

Diversification

The City recognizes that investment risks can result from issuer defaults, market price changes or various technical complications leading to temporary illiquidity. Risk is controlled through portfolio diversification that shall be achieved by the following general guidelines:

- Limiting investments to avoid over concentration in investments from a specific issuer or business sector

(excluding U.S. Treasury securities and certificates of deposit that are fully insured and collateralized in accordance with state and federal law),

- Investing in investments with varying maturities, and
- Continuously investing a portion of the portfolio in readily available funds such as money market funds, local government investment pools, or overnight repurchase agreements to ensure that appropriate liquidity is maintained in order to meet ongoing obligations.

The following maximum limits, by instrument, are established for the City's total portfolio:

Certificate of Deposits	100%
U.S. Treasuries:	100%
Agencies and Instrumentalities	85%
Repurchase Agreements	20%

There is no restriction on the percentage of bond proceeds that may be invested in any authorized investment vehicle.

VIII. SELECTION OF BANKS AND DEALERS

At least every 4 years a Depository shall be selected through the City's banking services procurement process, which shall include a formal request for proposal (RFP). The selection of a depository will be determined by competitive bid and evaluation of bids will be based on the following selection criteria:

- The ability to qualify as a depository for public funds in accordance with state law.
- The ability to provide requested information or financial statements for the periods specified.
- The ability to meet all requirements in the banking RFP.
- Complete response to all required items on the bid form.
- Lowest net banking service cost, consistent with the ability to provide an appropriate level of service.
- The credit worthiness and financial stability of the bank.

Authorized Brokers/Dealers

The Investment Committee shall, at least annually, review, revise, and adopt a list of qualified broker/dealers and financial institutions authorized to engage in securities transactions with the City. (Exhibit A)

Those firms that request to become qualified bidders for securities transactions will be required to provide a completed broker/dealer questionnaire that provides information regarding creditworthiness, experience and reputation. Additionally, a certification stating the firm has received, read and understood the City's investment policy and agree to comply with the policy must be in place. Authorized firms may include primary dealers or regional dealers that qualify under Securities & Exchange Commission Rule 15C3-1 (Uniform Net Capital Rule), and qualified depositories. All investment providers, including financial institutions, banks, money market mutual funds, and local government investment pools, must sign a certification acknowledging that the organization has received and reviewed the City's investment policy and that reasonable procedures and controls have been implemented to preclude investment transactions that are not authorized by the City's policy.

Competitive Bids

It is the policy of the City to require competitive bidding for all individual security purchases and sales except for:

- Treasury and agency securities purchased at issue through an approved broker/dealer or financial institution.
- Transactions with money market mutual funds and local government investment pools.

The Chief Financial Officer shall develop and maintain procedures for ensuring competition in the investment of the City's funds.

Delivery vs. Payment

Securities shall be purchased using the delivery vs. payment method exception. Funds will be released after notification that the purchased security has been received.

IX. SAFEKEEPING OF SECURITIES AND COLLATERAL

Safekeeping and Custodian Agreements

The City shall contract with a bank or banks for the safekeeping of securities either owned by the City as a part of its investment portfolio or held as collateral to secure demand or time deposits. Securities owned by the City shall be held in the City's name as evidenced by safekeeping receipts of the institution holding the securities.

Collateral for deposits will be held by a third-party custodian designated by the City and pledged to the City as evidenced by safekeeping receipts of the institution with which the collateral is deposited. Original safekeeping receipts shall be obtained. Collateral may be held by the Federal Reserve bank or branch of a Federal Reserve bank, or a third-party bank approved by the City.

Collateral Policy

Consistent with the requirements of the Public Funds Collateral Act, it is the policy of the City to require full collateralization of all City funds on deposit with a depository bank, other than investments. In order to anticipate market changes and provide a level of security for all funds, the collateralization level will be 102% of market value of principal and accrued interest on the deposits or investments less an amount insured by the FDIC. At its discretion, the City may require a higher level of collateralization for certain investment securities. Securities pledged as collateral shall be held by an independent third party with whom the City has a current custodial agreement. The Chief Financial Officer is responsible for entering into collateralization agreements with third party custodians in compliance with this policy. The agreements are to specify the acceptable investment securities for collateral, including provisions relating to possession of the collateral, the substitution or release of investment securities, ownership of securities, and the method of valuation of securities. A clearly marked evidence of ownership (safekeeping receipt) must be supplied to the City and retained. Collateral shall be reviewed at least monthly to assure that the market value of the pledged securities is adequate.

Collateral Defined

The City shall accept only the following types of collateral:

- FDIC insurance
- Obligations of the United States or its agencies and instrumentalities
- Direct obligations of the State of Texas or its agencies and instrumentalities
- Collateralized mortgage obligations directly issued by a federal agency or instrumentality of the United States, the underlying security for which is guaranteed by an agency or instrumentality of the United States.
- Obligations of agencies, counties, cities, and other political subdivisions of the State of Texas as to investment quality by a nationally recognized rating firm not less than AA or its equivalent with a remaining maturity of 10 years or less.

Subject to Audit

All collateral shall be subject to inspection and audit by the Chief Financial Officer or the City's independent auditors.

X. PERFORMANCE

Performance Standards

The City's investment portfolio will be managed in accordance with the parameters specified within this policy. The portfolio shall be designed with the objective of obtaining a rate of return through budgetary and economic cycles, commensurate with the investment risk constraints and the cash flow requirements of the City.

Performance Benchmark

It is the policy of the City to purchase investments with maturity dates coinciding with cash flow needs. Through this strategy, the City shall seek to optimize interest earnings utilizing allowable investments available on the market at that time. Market value will be calculated on a quarterly basis on all securities owned and compared to current book value. The City's portfolio shall be designed with the objective of regularly meeting or exceeding the average rate of return on U.S. Treasury bills at a maturity level comparable to the City's weighted average maturity in days.

XI. REPORTING

Methods

The Finance Director shall submit monthly to the full City Council a report identifying all purchases and sales transacted in the prior month. The report shall summarize the portfolio in terms of investment securities held, maturities, and risk characteristics. The report shall explain the quarter's total investment return and compare the return with budgetary expectations.

The quarter investment report shall include a summary statement of investment activity prepared in compliance with generally accepted accounting principals. This summary will be prepared in a manner that will allow the City to ascertain whether investment activities during the reporting period have conformed to the Investment Policy. The report will be provided to the City Council. The report will include the following:

- A listing of individual securities held at the end of the reporting period.
- Unrealized gains or losses resulting from appreciation or depreciation by listing the beginning and ending book and market value of securities for the period.
- Additions and changes to the market value during the period.
- Average weighted yield to maturity of portfolio as compared to applicable benchmark
- Listing of investments by maturity date
- Fully accrued interest for the reporting period
- The percentage of the total portfolio that each type of investment represents
- Statement of compliance of the City's investment portfolio with state law and the investment strategy and policy approved by the Board

Within sixty (60) days after the end of the Fiscal Year, the City Manager with the Finance Director shall present an annual report of investment activity.

An independent auditor will perform a formal annual review of the investment reports with the results reported to the City Council.

Monitoring Market Value

Market value of all securities in the portfolio will be determined on a quarterly basis. These values will be obtained from a reputable and independent source and disclosed to the City Council quarterly in a written report.

XII. INVESTMENT POLICY ADOPTION

The Investment Committee shall review the policy and investment strategies annually, approving any changes or modifications. The City of Brady's investment policy shall be adopted by resolution of the City Council annually, as presented by the Investment Committee. It is the City's intent to comply with state laws and regulations. The investment policy shall be subject to revisions consistent with changing laws, regulation, and needs of the City.

EXHIBIT A

APPROVED FINANCIAL INSTITUTIONS

Brady National Bank

Commercial National Bank

BOK Financial

Banking Institutes approved by City for TWDB escrow funds

APPROVED BROKER/DEALERS

Not applicable

City Council

City of Brady, Texas

Agenda Action Form

AGENDA DATE:	09-04-2018	AGENDA ITEM	7.E.
AGENDA SUBJECT:	Discussion, consideration, and possible action regarding filling vacancies and term expired positions on the City's Boards and Commissions for FY19.		
PREPARED BY:	K Lenoir / Tina Keys	Date Submitted:	8/30/2018
EXHIBITS:	Board Roster - Yellow highlighted area positions to be appointed		
BUDGETARY IMPACT:	Required Expenditure:	\$00.00	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$00.00	
CITY MANAGER APPROVAL:			
SUMMARY: <p>Two committees have appointments due, Investment Committee (located on a previous item with the annual investment committee report) and the Hotel Occupancy Tax Tourism Committee.</p> <p>Both are Council position appointments.</p>			
RECOMMENDED ACTION: <p>Mayor will recommend appointees in accordance with Home Rule City Charter.</p>			

CITY OF BRADY
FY 2019 Boards & Commissions

PLANNING AND ZONING COMMISSION (3 yr term)		
Kim Lenoir, Liaison 325/597-2152 ext 209 klenoir@bradytx.us		
PLACE	BOARD MEMBER NAME	CURRENT TERM
1	Nick Blyshack, Chair	6/21
2	Ronnie Aston, Vice Chair	6/20
3	Amy Greer	6/20
4	Thomas Flanigan	6/19
5	Cathy Ewert	6/19
6	Connie Easterwood	6/19
7	Jeff Bedwell	6/21
* ALT	Lauri Smith	6/21
Economic Development Corporation - 4A (2 year term)		
Kim Lenoir, Staff Liaison 325/597-2152 ext. 209 klenoir@bradytx.us		
PLACE	BOARD MEMBER NAME	CURRENT TERM
1	Jason Valdez, President	6/19
2	Don Miller, VP	6/20
3	Lauren Bedwell	6/20
4	Michele Derrick	6/20
5	Erin Betts	6/19
ZONING BOARD OF ADJUSTMENT (ZBA/BOA)		
Charter & Zoning Ord. Sec. 9.1 (2 yr term)		
Kim Lenoir, Staff Liaison 325/597-2152 ext. 209 klenoir@bradytx.us		
PLACE	BOARD MEMBER NAME	CURRENT TERM
1	Chris Green	6/19
2	Rod Young, Vice Chair	6/20
3	Heath McBride, Chair	6/20
4	Holly Groves	6/19
5	James Stewart	6/19
* Alt 1	Lauri Smith	6/19
* Alt 2	open	6/20
* Alt 3	open	6/20
* Alt 4	open	6/20
AIRPORT ADVISORY BOARD (Ord 1149 - 2 yr term)		
Lisa Perry, Staff Liaison 325/597-2152 ext. 211 lperry@bradytx.us		
PLACE	BOARD MEMBER NAME	CURRENT TERM
1	Bob Rice	6/19
2	Stan Amyett	6/19
3	Richard Lenoir	6/19
4	Richard Jolliff	6/20
5	Vacant	6/20
6	Dale Scott	6/20
7	Carey Day	6/20
MUNICIPAL COURT JUDGES (2yr term)		
Kim Lenoir, Liaison 325/597-2152 ext 209 klenoir@bradytx.us		
PLACE	BOARD MEMBER NAME	CURRENT TERM
Judge	JT Owens	12/19
BRADY YOUTH ASSOCIATION (1yr term)		
Kim Lenoir, Liaison 325/597-2152 ext 209 klenoir@bradytx.us		
Council	Rey Garza	1/19
Concho Valley Council of Governments Annual Board (1yr term)		
Kim Lenoir, Liaison 325/597-2152 ext 209 klenoir@bradytx.us		
Council	Jeffrey Sutton	6/19
HOTEL OCCUPANCY TAX TOURISM COMMITTEE (1yr term)		
Kim Lenoir, Liaison 325/597-2152 ext 209 klenoir@bradytx.us		
Director	VACANT	FY 2019
Finance	Lisa Remini	FY 2019
City Mgr	Kim Lenoir	FY 2019
Council	Jim Griffin	FY 2019
Visit Brady	Erin Corbell	FY 2019

CHARTER REVIEW COMMISSION (4 year term)		
Kim Lenoir, Liaison 325/597-2152 ext. 209 klenoir@bradytx.us		
PLACE	BOARD MEMBER NAME	CURRENT TERM
1	JoAnn Coffey, Chair	2016-2020
2	Teresa Leifeste, Vice Chair	2016-2020
3	Patsy Cole	2016-2020
4	Bill Derrick	2016-2020
5	Rex Ewert (2017)	2016-2020
6	Kelly Green	2016-2020
7	Chad Blankenship	2016-2020
INVESTMENT COMMITTEE (1 yr term)		
Lisa Remini, Liaison 325/597-2152 ext. 204 lremini@bradytx.us		
PLACE	BOARD MEMBER NAME	CURRENT TERM
1	Finance Director	FY 2019
2	City Manager	FY 2019
3	Jane Huffman	FY 2019
CITY COUNCIL (3 yr term) - transition to 4 year terms May 2019		
Kim Lenoir, Staff Liaison 325/597-2152 ext. 209 klenoir@bradytx.us		
PLACE	MEMBER NAME	CURRENT TERM
MAYOR	Anthony Groves	5/20
1	Rey Garza	5/20
2	Missi Davis	5/21
3	Jeffrey Sutton	5/21
4	Jane Huffman	5/19
5	James Griffin	5/19
TYPE B EDC		
3 - 1 year terms / 4 - 2 year terms		
Kim Lenoir, Staff Liaison 325/597-2152 ext. 209 klenoir@bradytx.us		
PLACE	BOARD MEMBER NAME	CURRENT TERM
	Jason Valdez	
	Michele Derrick	
	Lauren Bedwell	
	Don Miller	
	Erin Betts	
	Amy Greer	
	Billie Davis	
MCCULLOCH COUNTY SENIOR CITIZEN ASSOCIATION		
Sunset Center Advisory Board (2 year term)		
Rosie Aguirre, Staff Liaison 325/597-2946 raguirre@bradytx.us		
PLACE	BOARD MEMBER NAME	CURRENT TERM
1	Wanda Nesbit - President	10/19
2	Evelyn Pitcox - Vice President	10/19
3	Mercy James - Secretary	10/19
4	Janice Crawford - Treasurer	10/19
5	Marcia Arons	10/19
6	Rene Avants	10/19
7	Angelita Torrez	10/19
8	Mary Bradshaw	10/19
9	Alvin Bolton	10/19
10	Fay Lawler	10/19
11	Bill Spiller	10/19
12	Rosie Aguirre	Director
13	Kim Lenoir	City Manager
14	vacant	Comm Svcs Dir.
15	Danny Neal	County Judge
16	Hazel Maner	Lifetime

* Alternates serve 1 year terms and can serve on two boards

City Council

City of Brady, Texas

Agenda Action Form

AGENDA DATE:	09-04-2018	AGENDA ITEM	7.F.
AGENDA SUBJECT:	Discussion, consideration, and possible action regarding Resolution 2018-028 authorizing the Mayor and City Manager to sign an Interlocal Mutual Aid Agreement for EMS Services with the Heart of Texas Healthcare System EMS.		
PREPARED BY:	K Lenoir / Lloyd Perrin	Date Submitted:	8/30/2018
EXHIBITS:	Resolution 2018-028 Mutual Aid Agreement		
BUDGETARY IMPACT:	Required Expenditure:	\$00.00	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$00.00	
CITY MANAGER APPROVAL:			

SUMMARY:

The City is staffed daily to run two (2) ambulances 365/24/7. In a few cases, typically large traffic accidents, additional ambulances are needed. The Hospital's EMS service, at the request of the City, have been able to assist the city in providing their transport ambulance(s) in these cases.

The City and Hospital are interested in formalizing this Interlocal Agreement for mutual aid response.

RECOMMENDED ACTION:

Move to approve Resolution 2018-028

RESOLUTION NO. 2018-028

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRADY, TEXAS ENTERING INTO AN INTERLOCAL MUTUAL AID AGREEMENT BETWEEN THE CITY OF BRADY AND MUCULLOCH COUNTY HOSPITAL DISTRICT, DBA: HEART OF TEXAS HEALTHCARE SYSTEM EMS.

WHEREAS, the City of Brady and McCulloch County Hospital District (the parties) desire to secure for each other the benefits of mutual aid in Emergency Medical Services for the protection of life and property; and

WHEREAS, the parties are the owners of certain vehicles equipped and designated for emergency medical assistance to persons; and

WHEREAS, the parties have authority to enter into contracts providing for the use of emergency medical assistance vehicles and emergency medical assistance to citizens outside of their respective jurisdictional limits; and

WHEREAS, the parties are desirous of obtaining secondary emergency medical service for their citizens in the event that there is an additional need by a particular party.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BRADY, TEXAS:

That the City Council of the City of Brady and the McCulloch County Hospital District, DBA: Heart of Texas Healthcare System EMS do hereby enter into an interlocal mutual aid agreement for E.M.S. services and authorize the Mayor and City Manager to sign the agreement.

PASSED AND APPROVED this the _____ day of _____, 2018.

CITY OF BRADY

Anthony Groves, Mayor

Attest: _____
Tina Keys, City Secretary

**INTERLOCAL MUTUAL AID AGREEMENT
FOR E.M.S. SERVICES**

STATE OF TEXAS

COUNTY OF MCCULLOCH

THIS CONTRACT AND AGREEMENT, entered into on this _____ day of _____ 2018 by and between the City of Brady and McCulloch County Hospital District, DBA: Heart of Texas Healthcare System EMS, by and through their duly authorized City Manager or Mayor, and by and between the Hospital District CEO, such governments acting herein under the authority and pursuant to the terms of the Texas Government Code, Section 791.001 et seq., known as the "Interlocal Cooperation Act."

WITNESSETH:

WHEREAS, the parties hereto desire to secure for each other the benefits of mutual aid in Emergency Medical Services for the protection of life and property; and

WHEREAS, the parties are the owners of certain vehicles equipped and designed for emergency medical assistance to persons; and

WHEREAS, the parties have authority to enter into contracts providing for the use of emergency medical assistance vehicles and emergency medical assistance to citizens outside of their respective jurisdictional limits; and

WHEREAS, the parties are desirous of obtaining secondary emergency medical service for their citizens in the event that there is an additional need by a particular party;

NOW, THEREFORE, for and in consideration of the mutual benefits to be derived by each of the parties hereto, said parties agree and covenant as follows:

**PART 1
SERVICES AND CONDITIONS:**

The Entities of CITY OF BRADY (hereafter referred to as "THE CITY) and MCCULLOCH COUNTY HOSPITAL DISTRICT DBA HEART OF TEXAS HEALTHCARE SYSTEM EMS (hereafter referred to as "HOTHS EMS") , agree to provide emergency medical services and to dispatch equipment and/or personnel in accordance with and subject to the terms and conditions hereinafter set forth. It is specifically agreed that:

- 1.1 The Entities of THE CITY and HOTHS EMS agree to furnish emergency medical services to each other upon a request for assistance from the Fire Chief, Deputy, Assistant Chief, EMS Director, City Manager, Mayor, Emergency Medical Services Coordinator, County Judge, or other individual as designated in writing by the respective Entities.

- 1.2 Each party's Fire Chief, EMS Director, or his/her designate shall be the sole judge of the type and amount of equipment and manpower dispatched in response to a request for assistance. Responding party forces will work under the authority of the requesting party upon arrival at the scene. Emergency Medical personnel of the responding party shall follow their own guidelines as set forth in required patient care and protocols as adopted by their Medical Director.
- 1.3 Any request for aid hereafter shall include a statement of the amount and type of equipment and number of personnel requested, and shall specify the location to which the equipment and personnel are to be dispatched, but the amount and type of equipment and number of personnel to be furnished shall be determined by the representative of the responding party.
- 1.4 The responding party shall report to the officer in charge of the requesting party at the location to which the equipment and/or personnel is dispatched and there to render the assistance required.
- 1.5 A responding party shall be released by the requesting party when such services of the responding party are no longer required or when the responding party is needed within the area that it normally provides emergency medical services for. The authorized official of the responding party, once determining that the health, safety and welfare of the responding party's personnel shall be endangered by any order of the requesting party, may withdraw all of responding party's personnel from the scene.
- 1.6 Although each party will endeavor to respond to all requests for assistance, nothing herein is to be interpreted as imposing any duty or obligation upon any party to respond to any medical emergency. The provision of emergency medical service to each party's own area of responsibility shall always remain the primary function of that party's department.
- 1.7 In the event one party cannot or is unable to respond to a request for assistance, that party shall immediately notify the party requesting such assistance.
- 1.8 The parties' Fire Chief, Deputy Fire Chief, and Emergency Medical Services Director in accordance with the terms of this agreement, shall consult as necessary with respect to the implementation of additional policies and procedures for improving the provision of emergency medical services by each party in response to requests for assistance.
- 1.9 Each party shall maintain applicable insurance coverage on each of its motor vehicles and personnel.

PART 2
INDEMNITY CLAIMS:

- 2.1 Any civil liability related to the furnishing of services hereunder is the responsibility of the requesting party which would be responsible for furnishing the emergency medical services absent this agreement.
- 2.2 The requesting party agrees to indemnify and hold the responding party harmless for any damages or injuries to persons or property which occur as a result of or in the course of answering, traveling to or from, or performing services in connection with any emergency medical service response initiated hereunder and the requesting party agrees to defend, on behalf of the responding party, any claim, action, or suit initiated against the responding party based upon any action made hereunder and to pay all reasonable and necessary expense of such defense including reasonable attorney's fees and court costs.
- 2.3 All claims for workers compensation benefits arising out of this agreement shall be the sole responsibility of the party who is the general employer of the employee filing such claim.
- 2.4 At no time shall the employees of a responding party be considered to be borrowed servants or on loan to the requesting party under this agreement.

PART 3
PAYMENT:

- 3.1 Each party will be responsible for billing the patients they have transported and or taken care of and released.
- 3.2 No other payment or reimbursement will be necessary except those provided for in paragraph 3.3.
- 3.3 The contracts and/or agreements entered into between The City and HOTHs EMS and any subsequent amendments thereto shall remain in full force and effect unless terminated under the terms of the agreement and shall govern the payment of fees for emergency medical service calls to the respective parties.

**PART 4
TERM:**

- 4.1 This agreement shall terminate December 31, 2018, provided that it shall automatically be renewed for a one year period unless any party hereto shall give the other party written notice on or before ninety (90) days prior to the renewal date.
- 4.2 This agreement shall renew itself automatically from year to year absent said notice.

**PART 5
NOTICE OF TERMINATION:**

- 5.1 The parties hereto may terminate their interest under the agreement without recourse or liability for breach or damages, upon thirty (30) days' written notice of their intent to terminate to the other party.

**PART 6
ENTIRE AGREEMENT:**

This agreement shall take the place of and supersede any previous agreements. It shall only be amended in writing and signed by all parties.

IN WITNESS THEREOF, all parties have caused the agreement to be duly executed on date above written.

ATTEST:

CITY OF BRADY

KIM LENOIR
CITY MANAGER

ANTHONY GROVES
MAYOR

ATTEST:

MCCULLOCH COUNTY HOSPITAL DISTRICT
DBA: Heart of Texas Healthcare System EMS

ALEXANDRA ROWE
EMS DIRECTOR

TIM JONES
CEO

**City Council
City of Brady, Texas
Agenda Action**

AGENDA DATE:	09/04/2018	AGENDA ITEM	7.G.																				
AGENDA SUBJECT: Discussion, consideration, and possible action regarding awarding quote in the amount of \$62,200.00 for emergency repair of collapsed sewer line at S. High Street and US Hwy 87 to Black Plumbing, Inc., Abilene, Texas.																							
PREPARED BY:	S. Miller / G. Jacobson	DATE SUBMITTED	8/29/2018																				
EXHIBITS:	Camera video available at council meeting																						
BUDGETARY IMPACT:	Required Expenditure:	\$62,200.00																					
	Amount Budgeted:	\$0.00																					
	Appropriation Required:	\$62,200.00																					
CITY MANAGER APPROVAL:																							
SUMMARY: On or about mid-August city water/sewer crew responded to a sewer backup call for the Palace Theater and in the process of jetting the city sewer main a blockage was discovered at US Hwy 87 and S. High Street. The City crew inserted a line camera and discovered a collapsed section of sewer line. Given the severity of the collapsed sewer line and its location under US Hwy 87, city staff initiated an immediate quote solicitation for trenchless pipe services from three utility contractors with known experience in this type of repair. The three utility contractors responded with price quotes as follows:																							
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 25%;">Description</th> <th style="width: 25%;">Darnell Construction, San Angelo</th> <th style="width: 25%;">B-Corp Utilities, Gatesville</th> <th style="width: 25%;">Black Plumbing Inc., Abilene</th> </tr> </thead> <tbody> <tr> <td>Emergency Repair – pipe burst method and customer sewer tap</td> <td style="text-align: center;">\$60,000.00</td> <td style="text-align: center;">\$129,012.00</td> <td style="text-align: center;">\$37,500.00</td> </tr> <tr> <td>Manhole Replacement – N. High Street</td> <td style="text-align: center;">\$10,500.00</td> <td style="text-align: center;">\$4,355.00</td> <td style="text-align: center;">\$12,350.00</td> </tr> <tr> <td>Manhole Insert – South High Street</td> <td style="text-align: center;">\$12,500.00</td> <td style="text-align: center;">\$4,596.00</td> <td style="text-align: center;">\$12,350.00</td> </tr> <tr> <td>GRAND TOTAL</td> <td style="text-align: center;">\$83,000.00</td> <td style="text-align: center;">\$137,963.00</td> <td style="text-align: center;">\$62,200.00</td> </tr> </tbody> </table>				Description	Darnell Construction, San Angelo	B-Corp Utilities, Gatesville	Black Plumbing Inc., Abilene	Emergency Repair – pipe burst method and customer sewer tap	\$60,000.00	\$129,012.00	\$37,500.00	Manhole Replacement – N. High Street	\$10,500.00	\$4,355.00	\$12,350.00	Manhole Insert – South High Street	\$12,500.00	\$4,596.00	\$12,350.00	GRAND TOTAL	\$83,000.00	\$137,963.00	\$62,200.00
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Upon review of the current operating budget to actual performance, funding for this emergency repair project can be supported with current appropriations due to available funds in the personnel and litigation budgets that are well under actual cost expectations by approximately \$95,000. The Water Division has not been able to maintain a full crew or hire a new lead crewman. Legal costs associated with a TCEQ violation matter were much lower than anticipated due to a quick settlement.																							
RECOMMENDED ACTION: City staff recommends award of quote in the amount of \$62,200.00 to Black Plumbing, Abilene, Texas for the emergency repair of a sewer line by pipe burst method including two manholes with a Budget Amendment request to follow with year-end processing, if current appropriations are insufficient.																							



Gulf Coast Strategic Highway Coalition

Connecting U.S. Army Facilities and Texas Strategic Ports

Summary of August 20, 2018 Meeting
(DRAFT SUMMARY subject to revision based on participant input.)

Initiating Planning for San Angelo and Brady Relief Routes

Participants:

Peter Smith, TxDOT Director of Transportation Planning and Programming
Brian Barth, TxDOT Transportation Program Officer – Office of the Chief Engineer
Roger Beall, TxDOT Corridor Planning Section Director, TPP
Steve Floyd, Tom Green County Judge
Brenda Gunter, Mayor of San Angelo
Danny Neal, McCulloch County Judge
Tony Groves, Mayor of Brady
Judge John Thompson, Chair, Gulf Coast Strategic Highway Coalition (GCSHC)
Gary Bushell, GCSHC Executive Director
Don Rodman, GCSHC Communications

Gary Bushell opened the discussion by pointing to the need for improvements based on intense energy sector activity in the Concho Valley and the expanding Permian Basin. Judge Thompson stressed that the role of the GCSHC was to make the meeting happen so that local elected officials could make their case directly to TxDOT leadership.

SAN ANGELO RELIEF ROUTE

Judge Floyd noted that the oilfield generated traffic moving east and west on US 87 at San Angelo includes more than sand trucks. He said this traffic is going to be long term and noted some of the initiatives industry is taking to make the Permian more productive. He quoted estimates that this activity is likely to go on for at least 50 years.

Mayor Gunter said the people and leadership in San Angelo believe in the Relief Route project. She noted that it has long been part of the envisioned local highway network.

Roger Beall said he had been in contact with San Angelo DE Mark Jones and DTP John DeWitt. He said that while it is helpful to have the 2002 CDM Smith study that much has likely changed over the years and a new study will be necessary. He explained that TxDOT wants local leaders to be the public face of any route studies and that the department often will back off if there is a high level of local controversy. Peter Smith said the department knows there is almost always some continuing opposition to projects but settles for informed consent.

Floyd said the San Angelo relief route's history goes back at least 25 years. The origin of the project was the realization that truck traffic was having to travel on city streets through the center of town. That has been addressed to some degree with previous improvements to SH 306, US 87 and US 67. He said the plan has much public support. He noted that while San Angelo has a population of 120,000 it the "mother ship" for a much larger rural region.

Beall said TxDOT looks at what is needed and when it is needed in setting funding priorities. Smith said TxDOT must set priorities and make decision on what are short-term and long-term needs.

Barth said it is important for the department to look not only at current traffic but where traffic is going tomorrow. He said another consideration in project prioritization "scoring" should be whether projects provide the statewide benefit of taking traffic off other heavily traveled corridors. He noted that a project at San Angelo could have a positive impact in diverting traffic coming from crossings at Laredo and Eagle Pass away from I-35. He said project proponents should take advantage of all possible traffic generators to justify projects. Freight traffic associated with Texas seaports and coastal industrial centers was discussed.

Barth noted that new Transportation Commissioner Alvin New is a strong proponent of strengthening the state's rural trunk system in ways that help address traffic congestion elsewhere. He asked if Mr. New had been brought into the planning process for the San Angelo relief route. Mayor Gunter assured him that New, a former San Angelo mayor, is aware of the community's needs and the broader transportation needs of West Texas and the Panhandle.

Beall stressed that Resolutions of Support from local elected officials are given heavy weight by TxDOT in deciding to move forward with route studies and to sustain the expenditure of resources. It was noted that the city and county had approved resolutions previously. Judge Floyd said he would provide additional resolutions going forward.

BRADY RELIEF ROUTE

During introductions Judge Neal reported at length about his concerns regarding high traffic volumes at the center of Brady where US 87, US 190, US 377 and SH 71 converge at the town square. He presented a map indicating his personal preferred fix for getting sand trucks around the south side of both Brady and Eden. All agreed that much study and local input will be required before a preferred route is established. There are now 7 sand plants in the county operating 24/7, five of which are owned by publicly traded companies. Neal said there are major safety issues in the county and that some of the problems will not show up in any study.

Mayor Groves, who assists McCulloch County's emergency management, said the daily passage of hazardous cargo around the courthouse square poses a particular danger to the community. Groves said he fully appreciates the purpose of the Forts-to-Ports military deployment mission. He said that while I-14 development may be years off it is important to develop a plan now for the route through McCulloch County. "We need to prepare the battlefield," he said.

CONCLUSIONS

Barth said it appears San Angelo has a clear path forward. Brady will require a lot more study and work to determine what the community wants to do.

It was pointed out that the relief route projects will meet real present needs of these communities. They are not necessarily related to planning for future interstate highway extensions although prudent planning dictates that meeting interstate standards at some point in the future should be part of the geometric, drainage and right of way design of intermediate highway improvements.

Participants agreed to continue communications and work together to make progress on authorizing and funding relief route studies.