

**BRADY**  
THE CITY OF  
**TEXAS**

Tony Groves  
Mayor

Jim Griffin  
Mayor Pro Tem

Rey Garza  
Council Member Place 1

Missi Davis  
Council Member Place 2

Jeffrey Sutton  
Council Member Place 3

Jane Huffman  
Council Member Place 4

Kim Lenoir  
City Manager

Tina Keys  
City Secretary

Sarah Griffin  
City Attorney

## MISSION

The City of Brady strives to share its history and encourage the development of diverse housing, employment, infrastructure, and opportunity through transparent management and financing for all residents and employees.

## **CITY OF BRADY COUNCIL AGENDA REGULAR CITY COUNCIL MEETING NOVEMBER 20, 2018 AT 6:00 PM**

NOTICE is hereby given of a meeting of the City Council of City of Brady, McCulloch County, State of Texas, to be held at 6:00pm on November 20, 2018, at the City of Brady Municipal Court Building, located at 207 S. Elm Street, Brady, Texas, for the purpose of considering the following items. The City Council of the City of Brady, Texas, reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable pursuant to authorization by Title 5. Chapter 551. of the Texas Government Code.

### **1. CALL TO ORDER, ROLL CALL & CERTIFICATION OF A QUORUM**

### **2. INVOCATION & PLEDGE OF ALLEGIANCE**

### **3. PUBLIC COMMENTS: Reserved for items NOT listed on the agenda**

*Please limit individual public comments to three (3) minutes. In accordance with TX AG opinion, any public comment addressing items not on the agenda, will only be heard by the City Council. No formal action, deliberation, discussion, or comment will be made by City Council. State Law prohibits any deliberation or decisions regarding items presented in public comments. City Council may only make a statement of specific factual information given in response to the inquiry; recite an existing policy; or request staff to place the item on an agenda for a subsequent meeting.*

### **4. CONSENT AGENDA: Reserved for routine items to save time**

*Any item may be removed from the Consent Agenda at the request of a Council Member and considered separately following the Consent Agenda approval. All items listed on the Consent Agenda are to be with one motion "Move to approve Consent Agenda."*

- A. Approval of Minutes for Regular Meeting November 6, 2018.
- B. Approval of Resolution 2018-045 to reschedule the January 1 and January 15, 2019 Regular Council Meetings to January 8 and January 22, 2019 at 6:00pm due to January 1 holiday.
- C. Approval of Resolution 2018-048 to enter into an Interlocal Agreement with Region 8 Education Service Center a Cooperative Purchasing Service Program.

### **5. PRESENTATION:**

- A. End of the Fiscal Year 2018 Unaudited Budget Report – Director of Finance Lisa Remini
- B. Brady is ranked the 7<sup>th</sup> Safest City in Texas due to its commitment to the safety and security of its residents – Police Chief Steve Thomas

### **6. PUBLIC HEARINGS: None Scheduled**

## 7. INDIVIDUAL CONCERNS

**City Council Members are to deliberate the following items. Staff will present the item and are prepared to answer City Council Member questions. The Mayor will recognize Council Members as the council discussed the item so everyone is heard. Once the City Council Members finish discussion, the Mayor will recognize attendees who have comments. Attendees and council members need to direct comments to the Mayor as they are recognized. When all comments are complete, the Mayor will call for a motion.**

- A. Discussion, consideration and possible action regarding second and final reading of **Ordinance 1261** of the City of Brady, Texas, to amend FY 2019 Budget for municipal purposes, transferring unfinished FY2018 projects to FY 2019 Budget, and adding new requests, utilizing savings from decreased employee insurance rates and donated funds.
- B. Discussion, consideration and possible action regarding **Resolution 2018-047** designating a management service provider for application and project implementation of the **2019-2020 Community Development Funds** (upsizing and looping water distribution lines) as administered by Texas Department of Agriculture (TDA).
- C. Discussion, consideration and possible action regarding acceptance of the **2017-2018 Annual Tourism Report** required by the Brady/McCulloch County Chamber of Commerce Tourism Agreement (due Oct 31, 2018).
- D. Discussion, consideration and possible action regarding first reading of **Ordinance 1262** of the City of Brady, Texas, establishing a Brady Tourism Advisory Board, HOT Tax Grant Committee and requesting citizen applications.
- E. Discuss status of **Work Ready Communities Program** (Erin Corbell and Don Miller to give update on November 7 Business Luncheon)
- F. Discuss concerns with stray animals and fines for animal control as requested by Council Member Missi Davis.
- G. Discussion and summary of City Council action and if procedures and processes worked.

## 8. STAFF REPORTS

- A. **October Board Minutes** – BEDC Type A and B (Oct 11 and 29) and P&Z (Oct 9)
- B. **October Monthly Activity Reports** – Visit Brady Report, Sales Tax Receipts, Utility Reports, Seniors, Golf, BPD, BVFD Expense Report, Animal Control, Airport, Code Enforcement, Chronic Code Complaints, and Structures Inhabited without Utilities
- C. **September Quarterly Report for Hotel Occupancy Tax Funds**
- D. Report on Monday and Tuesday, November 19 and 20 City Council Work Sessions
- E. **Upcoming Special Events/Meetings:**  
Dec 15 – 6pm Christmas in the Heart Night Parade
- F. **Upcoming City Calendar:**  
Nov 21 – 8:30am Monthly Municipal Court  
Nov 22 & 23 – Thanksgiving Holidays – City Offices Closed (Th/Fri trash picked up on Wednesday)  
Nov 26 – Annual AgriLife Leadership Luncheon – Ag Office  
Nov 26 – 1pm GRW Steering Committee Meeting – Ag Office

Dec 3 – 1:30pm Monthly Development Review Committee (DRC) Meeting – City Hall  
Dec 4 – Council Meeting  
Dec 5 – 6pm Annual Employee Christmas Party - Civic Center  
Dec 18 – 4pm Work Session and Council Meeting  
Dec 24 & 25 – Christmas Holidays – City Offices Closed (Mon/Tues trash picked up on Wednesday)  
Jan 1 – New Year's Day – City Offices Closed (Tues trash picked up on Wednesday)  
G. Possible Visit by K-9 Officer Sator – Chief Thomas  
H. May 4, 2019 General Election Calendar – Place 4 and 5 – 4-year terms

## 9. ANNOUNCEMENTS

Pursuant to the Texas Government Code § 551.0415, City Council Members and City staff may make reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include: Expressions of thanks, congratulations, or condolence; an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision; Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and announcements involving an imminent threat to public health and safety of people in the municipality that has arisen after the posting of the agenda.

## 10. EXECUTIVE SESSION

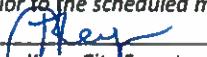
The City Council of the City of Brady will adjourn into Executive Session for the following:

- A. Pursuant to Section 551.074 (Personnel Matters) City Council will meet to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee: City Manager Kim Lenoir and Attorney Sarah Griffin duties under the City Charter.
- B. Pursuant to Section 551.071 (Consultation with Attorney), the City Council will consult with the City Attorney on a matter in which the duty of the attorney to the City under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act: legal opinion(s) regarding Brady Volunteer Fire Department, EDC and US Cement Developer Agreement.
- C. Pursuant to Section 551.087 (Economic Development), the City Council will deliberate the offer of a financial or other incentive or to discuss or deliberate regarding commercial or financial information that the City Council has received from a prospective cement plant (US Cement), retail, and other development projects that the City Council seeks to have locate in or near the City and/or with which the City Council is conducting economic development negotiations.

## 11. OPEN SESSION ACTION on Any Executive Session Item listed above, if needed.

## 12. ADJOURNMENT

I certify that this is a true and correct copy of the City of Brady City Council Meeting Agenda and that this notice as posted on the designated bulletin board at Brady City Hall, 201 E. Main St., Brady, Texas 76825; a place convenient and readily accessible to the public at all times, and said notice was posted on 11/10/2018 by 6:00 p.m. and will remain posted continuously for 72 hours prior to the scheduled meeting pursuant to Chapter 551 of the Texas Government Code.

  
Tina Keys, City Secretary

In compliance with the American with Disabilities Act, the City of Brady will provide for reasonable accommodations for persons attending public meetings at City facilities. Requests for accommodations or interpretive services must be received at least 48 hours prior to the meeting. Please contact the City Secretary at 325-597-2152 or [citysec@bradytx.us](mailto:citysec@bradytx.us).

**Attendance by Other Elected or Appointed Officials:** It is anticipated that members of other governmental bodies, and/or city boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the body, board, commission and/or committee. The members of the boards, commissions and/or committees may be permitted to participate in discussion on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless item and action is specifically provided for on an agenda for that body, board, commission or committee subject to the Texas Open Meetings Act.

The City Council of the City of Brady reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on this agenda as authorized by the Texas Government Code Sections 551.071

(Consultation with Attorney), 551.072 (Deliberations regarding Real Property), 551.073 (Deliberations regarding prospective Gifts or Donations), 551.074 (Personnel Matters), 551.076 (Deliberations regarding Security Devices), 551.086 (Deliberate, vote or take final action on competitive matters of the public power utility), and 551.087 (Deliberation regarding Economic Development).

This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes written interpretation of the Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.104(c) and the meeting is conducted by all participants in reliance on this opinion.

STATE OF TEXAS

COUNTY OF McCULLOCH

CITY OF BRADY

The City Council of the City of Brady, Texas met in a Regular Meeting on Tuesday, November 6, 2018 at 6:00 pm at the City of Brady Municipal Court Building located at 207 S. Elm Street, Brady, Texas with Mayor Anthony Groves presiding. Council Members present were Jane Huffman, Missi Davis, Jim Griffin, Rey Garza and Jeffrey Sutton. City staff present were City Manager Kim Lenoir, Finance Director Lisa Remini, Public Works Director Steve Miller, Community Services Director Dennis Jobe, Police Chief Steve Thomas, Interim Fire Chief Lloyd Perrin, Firefighter/EMT David Pegues, Code Enforcement Officer Walter Holbert and City Secretary Tina Keys. Also in attendance were Michele Derrick, Erin Corbell, Dub Smith, James Stewart, Don Miller, and Lynn Farris.

**1. CALL TO ORDER, ROLL CALL & CERTIFICATION OF A QUORUM**

Mayor Groves called the meeting to order at 6:00 p.m. Council quorum was certified.

**2. INVOCATION AND PLEDGE OF ALLEGIANCE**

Council Member Griffin gave the invocation and the Pledge of Allegiance was recited.

**3. PUBLIC COMMENTS**

Council Member Griffin spoke about sand plants closing and need for a more proactive and viable community.

**4. CONSENT AGENDA**

- A. Approval of Minutes for Regular and Work Session Meetings October 16, 2018 and Special Meeting October 23, 2018
- B. Approval of use of old cafeteria parking lot, 607 W. 11<sup>th</sup> Street, to store U-Haul enclosed trailer and golf cart with trailer, along with use of golf cart on City streets to deliver holiday packages in compliance with all State laws.
- C. Proclamation recognizing Small Business Saturday, November 24, 2018

Council Member Sutton moved to approve the Consent Agenda. Seconded by Council Member Davis. All Council Members voted "aye" and none "nay". Motion passed with a 5 – 0 vote.

**5. PRESENTATIONS: None Scheduled**

There were none.

**6. PUBLIC HEARINGS: None Scheduled**

There were no Public Hearings.

**7. INDIVIDUAL CONCERNS**

- A. Discussion, consideration, and possible action regarding second and final reading of Ordinance 1260 of the City of Brady, Texas, to amend FY 2019 Budget for municipal services, approving the Fiscal Year 2019 (Oct 1 2018 to Sept 30 2019) Type A and Type B Budgets, as approved by the Type A and Type B Brady Economic Development Corporation Boards (EDC). Lisa Remini presented. Council Member Davis moved to approve the second and final reading of Ordinance 1260. Seconded by Council Member Griffin. All Council Members voted "aye" and none "nay". Motion passed with a 5 – 0 vote.
- B. Discussion, consideration, and possible action regarding first reading of Ordinance 1261 of the City of Brady,

Texas, to amend FY 2019 Budget for municipal services, transferring unfinished FY2018 projects to FY 2019 Budget, and adding new requests, utilizing savings from decreased employee insurance rates and donated funds. Lisa Remini presented. Council Member Sutton asked if the electric poles with storm damage were an addition to the budget and the answer was yes. City Manager Lenoir notified council that the Lynn Gavitt gas line was completed for only \$1,000; the \$14,000 remaining will be used to survey the above ground gas line along the railroad that the Texas Railroad Commission wants to see buried. Council Member Rey Garza agreed that gas line needed correcting. Council Member Sutton moved to approve the first reading of Ordinance 1261. Seconded by Council Member Griffin. All Council Members voted "aye" and none "nay". Motion passed with a 5 – 0 vote.

- C. Discussion, consideration and possible action issuing final Demolition Order 2018-32 in accordance with the Code of Ordinances Section 3.207 to authorize demolition of dilapidated structures at 102 West Shore Drive of the Simpson Lake Division, Block 4 Lot 13 (Public Hearing held August 21, 2018). Walter Holbert presented. Council Member Griffin moved to approve Demolition Order 2018-032. Seconded by Council Member Davis. All Council Members voted "aye" and none "nay". Motion passed with a 5 – 0 vote.
- D. Discussion, consideration, and possible action regarding Resolution 2018-043 to approve equipment lease/purchase agreement with Caterpillar Financial Services Corp. for new landfill compactor. Lisa Remini presented. Council Member Sutton moved to approve Resolution 2018-043. Seconded by Council Member Garza. All Council Members voted "aye" and none "nay". Motion passed with a 5 – 0 vote.
- E. Discussion, consideration and possible action regarding Resolution 2018-044 to approve *Visit Brady Tourism Agreement* allocating 95% Hotel Motel Taxes to the McCulloch County/Brady Chamber of Commerce, in accordance with the City Council approved Tourism Strategic Plan (May 15, 2018). Kim Lenoir presented. Council Member Davis asked about the term of the contract and went on to say she doesn't think staff should appoint board, she believes council should appoint board - Tourism board. Chamber President Erin Corbell said the Chamber would be more comfortable with Council appointing board. Corbell said they would like a chamber member, EDC member, council, county representative and business owner on the board. Council Member Huffman thinks they should submit an application to Council and Council appoint. Item 6 funds, request to be returned to City. Funds will be put back with HOT funds for next budget. Council Member Huffman feels the funds can stay with Chamber for the three year term and if at that time there are unexpended funds, then they can come back to City. Council Member Huffman also doesn't like the 3-1 year terms and thinks it should be a 3 year term and continuing the option to cancel at any time with proper notice. Council Member Davis agrees she would prefer a 3 year contract. Council Member Huffman asked what happened to existing funds. Chamber President Corbell thinks the City has some. Council Member Huffman asked what is going to happen to those funds. Lisa Remini said there are still funds in the Hotel Motel Fund and we have a budget to spend on specific projects and went on to say the Chamber can present a need for the funds to council and council can approve to give the Chamber that money. Council Member Huffman moved to approve Resolution 2018-044 with changes being made 1) page 52, item 3, remove 1 year making it a 3 year term, 2019 to 2021, 2), Item # 5, second paragraph, change "staff" to "City Council" and 3) page 52, number 6, being changed to read "if there are any unexpended funds at the end of the 3 year term".... Seconded by Council Member Davis. All Council Members voted "aye" and none "nay". Motion passed with a 5 – 0 vote.
- F. Discussion, consideration and possible action regarding Resolution 2018-045 to move the January 2019 Regular Council Meeting date. Kim Lenoir presented. Council Member Huffman suggested changing meetings in January 2019 to January 8<sup>th</sup> and 22<sup>nd</sup>. Item will be brought back at next meeting to correct Resolution. No action was taken.

- G. Discussion, consideration and possible action regarding recommendations for the two new Elevated Water Storage (Towers) Logos. Kim Lenoir presented. Council preferred regular City logo. Drawings will be presented at a later time. No action was taken.
- H. Discussion, consideration and possible action approving the purchase of 1,500 tons Limestone Rock Asphalt, Type 1, Grade D (cold mix) material at \$44.55 per ton for \$66,825.00. Delivery charge is \$0.15 per ton/mile at 180 miles for \$40,500.00. Total purchase with delivery equals \$107,325.00. Kim Lenoir presented. Council Member Griffin isn't happy with the delivery charge. Steve Miller explained that the material isn't something you can get just anywhere. They've looked and tried to be competitive and it's always higher somewhere else because a competitor goes and gets it from this same supplier and marks it up. Council Member Garza asked about a base material out of Richland Springs. Council Member Sutton moved to authorize the purchase. Seconded by Council Member Huffman. Four Council Members voted "aye" and one, Council Member Griffin, voting "nay". Motion passed with a 4-1 vote.
- I. Discussion regarding city facilities that are rented to the public as requested by Council Member Mlssi Davis. Council Member Davis wanted to discuss maintenance and upkeep of City properties and asked if we have a maintenance schedule, do we have somebody who inspects them, is there even a process. Lenoir explained that Stephen Morgan is over most of these properties and he has his schedule. Council Member Davis said the lake is looking really really good. Lenoir said anything specific, we can put work orders in. Davis asked if there could be like a quarterly inspection. Huffman asked if Morgan oversees the janitorial people. Lenoir said Dorsey is the point of contract for janitorial. Huffman said there is cleanliness issue with the Civic Center. James Stewart said somebody at the bonfire was complaining about the lake restrooms. Lenoir said the people who work at the park and lake are responsible for the restrooms. Crews rotate on the weekends cleaning all park/lake restrooms and picking up trash. Lenoir said the civic center gets checked before and after an event.
- J. Discussion regarding economic development corporation funds as requested by Council Member Jane Huffman. Council Member Huffman has some ideas on what to do with the funds and the debt that the EDC owes the City. Huffman feels like there are a lot of people to blame for everything that went wrong with the EDC funds specifically the \$500,000 that is in the Type A EDC held at the City. Huffman thinks the Council should consider the option of keeping the \$500,000 for the EDC in exchange for forgiving the full debt on the Civic Center. She went on to say the City loses money long term but it creates cash for the City right now. The funds could be used for capital expenditures. Council Member Sutton asked Lisa Remini if any of the money is budgeted. Remini said no, it's not our money. We loaned the EDC money, interest free to renovate the Civic Center. Council Member Davis thinks it would be worth exploring with EDC board. Mayor Groves doesn't think you can do it ethically. "You can't give away \$500,000". Mayor Groves doesn't think we can give them the money back without a 380 agreement. EDC Director Michele Derrick said our lawyer said the City can give the money back. She thinks proposal is wonderful but we would need to check with attorneys. Derrick also brought up the Cement Plant. The EDC needs to find out what we are waiting for with cement plant so we can pull funds from Type A. Derrick said the EDC is waiting to be able to speak with their lawyer for some direction. Council Member Huffman realizes there is a lot of legality and a lot of conversations that need to be made but would like to explore options to be considered. Don Miller thinks the EDC attorney needs to direct what can and cannot be done. Mayor Groves suggested holding a workshop with both City and EDC lawyers present. EDC will get back with Council on a date.
- K. Discussion regarding streets/potholes as requested by Mayor Pro Tem Jim Griffin. Griffin said he has received a lot of comments from citizens regarding pot holes. Griffin would like to see a list of problem areas. Public Works Director Steve Miller explained they are working on pot holes and it has to dry out.

L. Discussion and summary of City Council action and if procedures and processes worked. There was no discussion.

## 8. STAFF REPORTS

### A. Upcoming Special Events/Meetings:

Nov 7 – 11:30am Workforce, EDC, and Chamber hosting Luncheon for Businesses to learn about WorkForce Ready Communities – Civic Center

Nov 9 – 3-5pm, Open House of the McCulloch County Law Enforcement Center

Nov 10 – 9am Bulldog Fall Swept by Keep Brady Beautiful – meet at Brady Lake Store

Nov 17 – 10am to 6pm Candy Cane Arts & Craft Show – Curtis Field Airport

Nov 17 – Dec 31 - Christmas Lights on the Square

Dec 15 – 6pm Christmas in the Heart Night Parade

### B. Upcoming City Calendar:

Nov 12 – Veterans Day Holiday – City Offices Closed (Trash Schedule changes)

Nov 13 – 5:30pm Planning and Zoning Regular Meeting

Nov 16 – 11:30am City Employee Thanksgiving Luncheon – Service Center

Nov 20 – 4pm Work Session – Phase One of Dodge Heights Replat

Nov 21 – 8:30am Monthly Municipal Court

Nov 22 & 23 – Thanksgiving Holidays – City Offices Closed (Th/Fri trash picked up on Wednesday)

Nov 26 – Annual AgriLife Leadership Luncheon – Ag Office

Nov 26 – 1pm GRW Steering Committee Meeting – Ag Office

Dec 3 – 1:30pm Monthly Development Review Committee (DRC) Meeting – City Hall

Dec 4 – Council Meeting

Dec 5 – 6pm Annual Employee Christmas Party - Civic Center

Dec 18 – Council Meeting

Dec 24 & 25 – Christmas Holidays – City Offices Closed (Mon/Tues trash picked up on Wednesday)

Jan 1 – New Year's Day – City Offices Closed (Tues trash picked up on Wednesday)

### C. Possible Visit by K-9 Officer Sator – Chief Thomas

## 9. ANNOUNCEMENTS

There were no announcements

## 10. ADJOURNMENT

There being no further business, the Mayor adjourned the meeting at 7:47 p.m.

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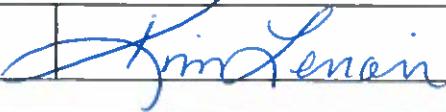
Mayor Anthony Groves

Attest: \_\_\_\_\_  
Tina Keys, City Secretary

# City Council

## City of Brady, Texas

### Agenda Action Form

AGENDA DATE:	11-20-2018	AGENDA ITEM	4.B.
AGENDA SUBJECT:	Approval of Resolution 2018-045 to reschedule the January 1 and January 15, 2019 Regular Council Meetings to January 8 and January 22, 2019 at 6:00pm due to January 1 holiday.		
PREPARED BY:	T. Keys	Date Submitted	11/14/2018
EXHIBITS:	Resolution 2018-045		
BUDGETARY IMPACT:	Required Expenditure:	\$00.00	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$00.00	
CITY MANAGER APPROVAL:			
SUMMARY:	<p>City Council passed Ordinance 1219 On March 7, 2017 to authorize Council to "change meeting dates by resolution when a regular meeting date conflicts with holidays or other unforeseen conflicts". New Year's Day 2019 falls on the first regularly schedule Council meeting date of January 1, 2019, which is a National holiday. Therefore, the January 1, 2019 Council meeting will need to be rescheduled.</p> <p>Council requested changing both the January 1 and January 15, 2019 to January 8 and January 22, 2019. City Charter requires Council Meetings to be two weeks apart, so the January meetings will be the 2<sup>nd</sup> and 4<sup>th</sup> Tuesdays, due to the regular meeting date conflicting with a holiday.</p>		
RECOMMENDED ACTION:	Move to approve Resolution 2018-045		

**RESOLUTION NO. 2018-045**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRADY, TEXAS TO RESCHEDULE THE REGULAR CITY COUNCIL MEETINGS IN JANUARY 2019.**

**WHEREAS**, the City Council of the City of Brady finds that the first regular Council Meeting in January 2019 is January 1<sup>st</sup>, a national holiday; and

**WHEREAS**, Council passed Ordinance 1219 on March 7, 2017 authorizing the Council to change regularly scheduled meetings "when a regular meeting date conflicts with holidays or other unforeseen conflicts".

**NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BRADY, TEXAS:**

That the City Council of the City of Brady approves to reschedule the City Council meeting dates for January 2019 to be held on January 8 and 22, 2019.

**PASSED AND APPROVED** this the \_\_\_\_\_ day of \_\_\_\_\_, 2018.

**CITY OF BRADY**

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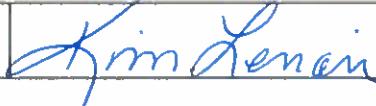
Anthony Groves, Mayor

Attest: \_\_\_\_\_  
Tina Keys, City Secretary

# City Council

## City of Brady, Texas

### Agenda Action Form

<b>AGENDA DATE:</b>	11/20/2018	<b>AGENDA ITEM</b>	4.C.
<b>AGENDA SUBJECT:</b>	Approval of Resolution 2018-048 to enter into an Interlocal Agreement with Region 8 Education Service Center a Cooperative Purchasing Service Program.		
<b>PREPARED BY:</b>	Kim Lenoir	<b>Date Submitted:</b>	11/14/2018
<b>EXHIBITS:</b>	Resolution and Interlocal Agreement		
<b>BUDGETARY IMPACT:</b>	<b>Required Expenditure:</b>	\$0.00	
	<b>Amount Budgeted:</b>	\$0.00	
	<b>Appropriation Required:</b>	\$0.00	
<b>CITY MANAGER APPROVAL:</b>			
<b>SUMMARY:</b>	<p>The Region 8 Education Service Center, offers a Cooperative Purchasing Service that is extended to cities and counties under the Texas Local Government Code 791.003. The City of Brady has participated in this program before and would like to continue our participation.</p> <p>Staff recommends approval of the Interlocal Agreement with the City of Brady and the Region 8 Education Service Center.</p>		
<b>RECOMMENDED ACTION:</b>			
Approve Resolution 2018-048			

**RESOLUTION 2018-048**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRADY, TEXAS TO ENTER INTO AN INTERLOCAL AGREEMENT WITH REGION VIII EDUCATION SERVICE CENTER TO PARTICIPATE IN THE TIPS (THE INTERLOCAL PURCHASING SYSTEM PROGRAM) PURCHASING COOPERATIVE.**

**WHEREAS**, the City Council believes participating in this program will be highly beneficial to the tax payers through the anticipated savings; and

**WHEREAS**, City Council authorizes the City Manager to sign any and all necessary documents in connection therewith for and on behalf of the City.

**NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL, CITY OF BRADY, TEXAS:**

That the City of Brady approves entering into an agreement with the Region VIII Education Service Center to participate in the TIPS Purchasing Cooperative.

**PASSED AND APPROVED** this the \_\_\_\_\_ day of \_\_\_\_\_, 2018

**CITY OF BRADY:**

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Anthony Groves, Mayor

Attest: \_\_\_\_\_

Tina Keys, City Secretary

**AN INTERLOCAL AGREEMENT**  
**Between Region 8 Education Service Center and a**  
**TEXAS PUBLIC ENTITY OR LOCAL GOVERNMENT**  
**(School, College, University, State, City, County, or Other Political Subdivision)**

**City of Brady**

**TEXAS PUBLIC ENTITY NAME**

**Control Number (TIPS will Assign)**  
Schools enter County-District Number

Region 8 Education Service Center  
Pittsburg, Texas

225 - 950  
County-District Number

Texas Education Code §8.002 permits regional education service centers, at the direction of the Commissioner of Education, to provide services to assist school districts, colleges and universities in improving student performance and increasing the efficiency and effectiveness of school, college and university operations. Authority for an Interlocal agreement to provide such services is granted under Texas Government Code § 791 *et seq* as amended. Cooperative Purchasing Services under this agreement are extended to all Texas State, City or County Government Agencies, or any other legally eligible Local Government Entity as defined in the Texas Government Code § 791.003.

This Interlocal Agreement (hereinafter the "Agreement") is effective November 8, 2018 and shall be automatically renewed unless either party gives sixty (60) days prior written notice of non-renewal. This Agreement may be terminated without cause by either party upon (60) days prior written notice, or may also be determined for cause at any time upon written notice stating the reason for and effective date of such terminations and after giving the affected party a thirty (30) day period to cure any breach.

**Statement of Services to be Performed:**

Region 8 Education Service Center, by this Agreement, agrees to provide cooperative purchasing services to the above-named public entity through a Program known as The Interlocal Purchasing System (TIPS) Program.

The purpose of the TIPS Program shall be to improve procurement process efficiencies and assist in achieving best value for participating School District, University, College, Community College, City, County or Other Public Agencies through cooperative purchasing.

**Roles of the TIPS Purchasing Cooperative:**

- Provide for the organizational structure of the program.
- Provide staff for efficient operation of the program.
- Promote marketing of the TIPS Program.
- Coordinate the Competitively Bid Process for all Vendor Awarded Contracts.
- Provide members with procedures for placing orders through TIPS PO System.
- Maintain filing system for Due Diligence Documentation.
- Collect fees from vendors to support the costs of operations of TIPS.

**Role of the Public Entity:**

- Commit to participate in the program by an authorized signature on membership forms.
- Designate a Primary Contact and Secondary Contact for entity.

- Commit to purchase products and services from TIPS Vendors when in the best interest of the entity.
- Submit Purchase Orders and/or Vendor Contracts through the TIPS PO System by emailing the pdf document to [tipspo@tips-usa.com](mailto:tipspo@tips-usa.com).
- Accept shipments of products ordered from Awarded Vendors.
- Process Payments to Awarded Vendors in a timely manner.

#### **General Provisions:**

The Parties agree to comply fully with all applicable federal, state, and local statutes, ordinances, rules, and regulations in connection with the programs contemplated under this Agreement. This Agreement is subject to all applicable present and future valid laws governing such programs.

This Agreement shall be governed by the law of the State of Texas and venue shall be in the county in which the administrative offices of RESC 8 are located which is Camp County, Texas.

This Agreement contains the entire agreement of the Parties hereto with respect to the matters covered by its terms, and it may not be modified in any manner without the express written consent of the Parties.

If any term(s) or provision(s) of this Agreement are held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remainder of the provisions of this Agreement shall remain in full force and effect.

The Parties to this Agreement expressly acknowledge and agree that all monies paid pursuant to this Agreement shall be paid from legally appropriated and budgeted available funds for the current fiscal year of each such entity.

No jointly owned property shall be created by this agreement and, therefore, no provision to dispose of jointly held property is required.

Before any party may resort to litigation, any claims, disputes or other matters in question between the Parties to this Agreement shall be submitted to nonbinding mediation. The site of the mediation shall be in Camp County, Texas or a site mutually agreed by the parties. The selection of the mediator shall be mutually agreed. The cost of mediation shall be shared equally. No Party to this Agreement waives or relinquishes any immunity or defense on behalf of themselves, their directors, officers, employees, and agents as a result of its execution of this Agreement and performance of the functions and obligations described herein.

No Party to this Agreement waives or relinquishes any immunity or defense on behalf of themselves, their directors, officers, employees, and agents as a result of its execution of this Agreement and performance of the functions and obligations described herein.

This Agreement may be negotiated and transmitted between the Parties by electronic means and the terms and conditions agreed to are binding upon the Parties.

#### **Authorization:**

Region 8 Education Service Center and The Interlocal Purchasing System (TIPS) Program have entered

Region 8 ESC TIPS Interlocal Agreement for Texas Members

Page 2 of 3

Revised 2-27-2017 - RP

into an Agreement to provide cooperative purchasing opportunities to public agencies. This Agreement was approved by the governing boards of the respective parties at meetings that were posted and held in accordance with the Texas Open Meetings Act, Texas Government Code Chapter 551. (If required by the entity.)

The individuals signing below are authorized to do so by the respective parties to this Agreement.

**Member Entity:**

City of Brady

**Entity or District Name**

By: \_\_\_\_\_  
Authorized Signature

Print Name: Kim Lenior

Title: City Manager

Date \_\_\_\_\_

**Purchasing Cooperative Lead Agency:**

**Region 8 Education Service Center**

By: \_\_\_\_\_  
Authorized Signature

Dr. David Fitts  
Title: Executive Director Region 8 ESC

Date \_\_\_\_\_

**Public Entity Contact Information**

Dorsey Bustamante

**Primary Purchasing Person Name**

1405 N. Bridge Street

**Street Address**

Brady, Texas 76825

**City, State Zip**

325-597-2244 ext. 203

**Telephone Number**

325-597-0556

**Fax Number**

dbustamante@bradytx.us

**Primary Person Email Address**

Lisa Remini

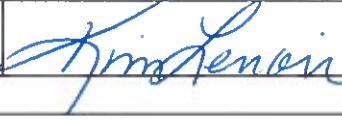
**Secondary Person Name**

lremini@bradytx.us

**Secondary Person Email Address**

The state of Texas requires an Interlocal Agreement be approved by the respective entities governing board. You may email completed Interlocal Agreement to [tips@tips-usa.com](mailto:tips@tips-usa.com).

**City Council  
City of Brady, Texas  
Agenda Action Form**

<b>AGENDA DATE:</b>	11-20-2018	<b>AGENDA ITEM</b>	5.
<b>AGENDA SUBJECT:</b>		End of the Fiscal Year 2018 Unaudited Budget Reports	
<b>PREPARED BY:</b>		Lisa Remini	
<b>EXHIBITS:</b>		Date Submitted: 11-15-2018	
<b>BUDGETARY IMPACT:</b>		<b>Required Expenditure:</b>	\$00.00
		<b>Amount Budgeted:</b>	\$00.00
		<b>Appropriation Required:</b>	\$00.00
<b>CITY MANAGER APPROVAL:</b>			
<b>SUMMARY:</b>  <p>Year-end Financial Reports for FY 18 have been emailed to you for review and placed on the website for public view.</p> <p>102% Revenues and 89% Expenditures budgeted have been recorded for a city-wide net revenue over expenditure position of \$128,650 as of 9-30-18. All funds finished the year's expenditures under budget.</p> <p>City Sales Tax collections totaled \$1,003,335, exceeding budget projections by \$18,335.</p> <p>Property Tax collections totaled \$922,631, exceeding budget projections by \$52,630.</p> <p>Due to favorable rate increases and strong city balances, interest earnings totaled \$260,200, exceeding budget projections by \$175,230.</p> <p>Due to strong weather conditions, all utility service collections exceeded budgeted projections by a total of \$476,500.</p> <p>Bad Debt expense net of collections for FY 18 was \$47,258 or 0.36% of the total \$13,144,845 in utility billings for the year.</p>			
<b>RECOMMENDED ACTION:</b>  <p>This item is for discussion purposes only.</p>			

CITY OF BRADY  
 MONTHLY FINANCIAL REPORT  
 AS OF: SEPTEMBER 30TH, 2018

PAGE: 1

100.00% OF FISCAL YEAR

CURRENT BUDGET	YEAR TO DATE ACTUAL	% TO DATE	YEAR TO DATE PRIOR YEAR
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## BEGINNING FUND BALANCE &amp;

NET WORKING CAPITAL

13,668,169.01 13,668,169.01 14,849,387.31

REVENUES

10 -GENERAL FUND	7,491,121.00	7,907,236.67	105.55	7,318,361.55
20 -ELECTRIC FUND	7,771,810.00	7,938,129.83	102.14	8,421,311.42
30 -WATER / SEWER FUND	5,997,410.00	6,208,353.79	103.52	1,979,318.75
33 -WATER CONSTRUCTION FU	0.00	0.00	0.00	0.00
35 -WWTP CONSTRUCTION FUN	0.00	0.00	0.00	0.00
40 -GAS FUND	1,220,000.00	1,241,863.69	101.79	1,154,330.47
50 -UTILITY SUPPORT FUND	507,700.00	520,522.08	102.53	460,766.70
60 -SOLID WASTE FUND	1,086,000.00	1,155,397.38	106.39	1,124,908.28
80 -SPECIAL REVENUE FUND	1,735,790.00	1,327,873.83	76.50	1,011,048.14
81 -CEMETERY FUND	0.00	0.00	0.00	0.00
82 -HOTEL/MOTEL FUND	0.00	0.00	0.00	0.00
83 -SPECIAL PURPOSE FUND	0.00	0.00	0.00	0.00
TOTAL REVENUES	25,809,831.00	26,299,377.27	101.90	21,470,045.31

EXPENDITURES

10 -GENERAL FUND	8,307,555.00	7,605,958.31	91.55	7,479,905.16
20 -ELECTRIC FUND	11,164,417.00	10,757,590.64	96.36	8,782,937.31
30 -WATER / SEWER FUND	4,473,619.00	3,581,995.64	80.07	2,452,030.23
33 -WATER CONSTRUCTION FU	0.00	0.00	0.00	0.00
35 -WWTP CONSTRUCTION FUN	0.00	0.00	0.00	0.00
40 -GAS FUND	1,553,703.00	1,479,909.24	95.25	1,405,282.24
50 -UTILITY SUPPORT FUND	531,246.00	458,600.90	86.33	541,236.76
60 -SOLID WASTE FUND	1,315,605.00	1,225,453.13	93.15	989,668.47
80 -SPECIAL REVENUE FUND	1,941,696.00	1,061,219.69	54.65	1,000,203.44
81 -CEMETERY FUND	0.00	0.00	0.00	0.00
82 -HOTEL/MOTEL FUND	0.00	0.00	0.00	0.00
83 -SPECIAL PURPOSE FUND	0.00	0.00	0.00	0.00
TOTAL EXPENDITURES	29,287,841.00	26,170,727.55	89.36	22,651,263.61

REVENUES OVER/(UNDER) EXPENDITURES ( 3,478,010.00) 128,649.72 ( 1,181,218.30)

## ENDING FUND BALANCE &amp;

NET WORKING CAPITAL

10,190,159.01 13,796,818.73 13,668,169.01

**FUND BALANCE AND CASH RECONCILEMENT**

As of: September 30, 2018

		<b>Total Cash</b>
<b>BRADY NATIONAL BANK</b>		
Operating Account	#100677	\$ 13,569,583.06
Airport Account	#172791	\$ 4,967.30
CW - WWTP Construction	#103671	\$ 7,881.11
DW Construction	#104828	\$ 1,159.44
Sinking Fund 2000	#172890	\$ 88,980.10
Sinking Fund 2012 - Refunding	#103069	\$ 23,629.65
Sinking Fund 2012 - WWTP	#103663	\$ 12,399.64
Sinking Fund 2013 - DW	#105770	\$ 3,794.07
Drug Seizure FDS	#172668	\$ 12,048.81
Police Educational	#172700	\$ 8,528.45
Court Security	#102533	\$ 7,318.53
Court Technology	#102541	\$ 4,092.82
Community Development Block	#172627	\$ -
Cash on Hand		\$ 1,960.00
Bank Balances - Interest rate 2.35%	Subtotal	\$ <u>13,746,342.98</u>
<b>Certificate of Deposit at CNB</b>		
BOKF, NA Escrow Account - CO 2012 CW Project		\$ -
BOKF, NA Escrow Account - LF 2012 CW Project		\$ 709,285.77
BOKF, NA Escrow Account - EDAP 2015 DW Project		\$ -
	Subtotal	\$ <u>137,444.14</u>
		\$ <u>846,729.91</u>
<b>TOTAL CASH BALANCES RECONCILED</b>		<b>14,593,072.89</b>
<b>9-30-18 GENERAL LEDGER</b>		
Total Current Non-Cash Assets - All Funds		1,230,553.48
(Total Current Liabilities - All Funds)		(2,026,807.64)
<b>Total Fund Balance / Net Working Capital</b>		<b>13,796,818.73</b>

## CITY OF BRADY

9/30/2018

## FY 19 ADOPTED BUDGET SUMMARY-FUND BALANCE ADEQUACY

	TOTAL REVENUES	TOTAL EXPENSES	FUND BALANCE
--	----------------	----------------	--------------

## GENERAL FUND - 10

GENERAL FUND BALANCE 9-30-2018 Unaudited			\$ 3,147,270
Draft Budget FY19	\$ 5,405,991	\$ 7,504,928	\$ (2,098,937)
Approved Supplemental Decision Requests		\$ 66,166	\$ (66,166)
Transfer-in in lieu of taxes from Electric Fund	\$ 1,946,863		\$ 1,946,863
Transfer-in in lieu of taxes from Gas Fund	\$ 87,000		\$ 87,000
Proposed Amendment 11-20-2018	\$ 79,400	\$ 271,106	\$ (191,706)
Reduced EDC contributions per Amendment 11-6-18			\$ (37,700)
<b>ENDING GENERAL FUND BALANCE</b>			\$ 2,786,624
Restricted for debt service and airport fuel inventory-Projected			\$ (48,000)
<b>ENDING GENERAL FUND BALANCE - Unrestricted 9-30-2019</b>			\$ 2,738,624

Number of days to operating expenditures	133
Projected Excess funds available	\$ 878,820
Total budgeted expenditures FY 19	\$ 7,842,200
Less budgeted capital expenditures	\$ (299,662)
Net Operating Expenditures	\$ 7,542,538
Minimum level Fund Balance required	\$ 1,859,804 90 days

## ELECTRIC FUND - 20

ELECTRIC FUND BALANCE 9-30-18 Unaudited			\$ 3,971,310
Draft Budget FY 19	\$ 7,345,410	\$ 5,419,347	\$ 1,926,063
Approved Supplemental Decision Requests		\$ 350,000	\$ (350,000)
Transfer out in lieu of taxes to General Fund		\$ 1,946,863	\$ (1,946,863)
Proposed Amendment 11-20-2018	\$ 8,000	\$ 132,680	\$ (124,680)
<b>ENDING ELECTRIC FUND BALANCE - Unrestricted 9-30-19</b>			\$ 3,475,830
Number of days to operating expenditures	172		
Projected Excess funds available	\$ 444,675		
Total budgeted expenditures FY 19	\$ 7,848,890		
Less budgeted capital expenditures	\$ (473,080)		
Operating Expenditures	\$ 7,375,810		
Minimum level Fund Balance required	\$ 3,031,155 150 days		

## WATER / SEWER FUND - 30

WATER / SEWER FUND BALANCE 9-30-2018 Unaudited			\$ 4,423,512
Draft Budget FY 19	\$ 3,758,500	\$ 2,906,091	\$ 852,409
Approved Supplemental Decision Requests		\$ 459,200	\$ (459,200)
Transfer out to Utility Support Fund		\$ 440,000	\$ (440,000)
Proposed Amendment 11-20-2018		\$ 690,996	\$ (690,996)
<b>ENDING WATER FUND BALANCE</b>			\$ 3,685,725
Restricted for debt service and loan covenant commitments - Projected			\$ (339,121)
<b>ENDING WATER/SEWER FUND BALANCE - Unrestricted 9-30-2019</b>			\$ 3,346,604
Number of days to operating expenditures	361		
Projected Excess funds available	\$ 1,676,406		
Total budgeted expenditures FY 19	\$ 4,496,287		
Less budgeted capital expenditures	\$ (1,109,496)		
Operating Expenditures	\$ 3,386,791		
Minimum level Fund Balance required	\$ 1,670,198 180 days		

## GAS FUND - 40

<b>GAS FUND BALANCE 9-30-2018</b> Unaudited				<b>\$ 729,760</b>
Draft Budget FY 19	\$ 1,099,000	\$ 1,055,530	\$ 43,470	
Approved Supplemental Decision Requests		\$ 71,650	\$ (71,650)	
Transfer out to Special Revenue Fund		\$ 100,000	\$ (100,000)	
Transfer in lieu of taxes to General Revenue Fund		\$ 87,000	\$ (87,000)	
Proposed Amendment 11-20-2018		\$ 15,000	\$ (15,000)	
<b>ENDING GAS FUND BALANCE - Unrestricted 9-30-2019</b>				<b>\$ 499,580</b>
Number of days to operating expenditures				143
Projected Excess funds available				\$ 80,572
Total budgeted expenditures FY19	\$ 1,329,180			
Less budgeted capital expenditures	\$ (55,000)			
Operating Expenditures	\$ 1,274,180			
Minimum level Fund Balance required	\$ 418,908		120 days	

## UTILITY SUPPORT FUND -50

<b>UTILITY SUPPORT FUND BALANCE 9-30-2018</b>				<b>\$ 210,742</b>
Draft Budget FY 19	\$ 220,400	\$ 634,558	\$ (414,158)	
Transfer in from Water / Sewer Fund	\$ 440,000			\$ 440,000
Proposed Amendment 11-20-2018		\$ 6,475	\$ (6,475)	
<b>ENDING UTILITY SUPPORT FUND BALANCE - Unrestricted 9-30-2019</b>				<b>\$ 230,109</b>
Number of days to operating expenditures				144
Projected Excess funds available				\$ 86,711
Total budgeted expenditures FY 19	\$ 641,033			
Less budgeted capital expenditures	\$ (59,475)			
Operating Expenditures	\$ 581,558			
Minimum level Fund Balance required	\$ 143,398		90 days	

## SOLID WASTE FUND - 60

<b>SOLID WASTE FUND BALANCE 9-30-2018</b> Unaudited				<b>\$ 634,816</b>
Projected Budget FY 19	\$ 1,208,000	\$ 1,242,205	\$ (34,205)	
Approved Supplemental Decision Requests		\$ 32,940	\$ (32,940)	
Transfer out to Special Revenue Fund		\$ 42,183	\$ (42,183)	
Proposed Amendment 11-20-2018		\$ 3,600	\$ (3,600)	
<b>ENDING SOLID WASTE FUND BALANCE</b>				<b>\$ 521,888</b>
Restricted for Street Sanitation - Projected				\$ (80,386)
<b>ENDING SOLID WASTE FUND BALANCE - Unrestricted 9-30-2019</b>				<b>\$ 441,502</b>
Number of days to operating expenditures				133
Projected Excess funds available				\$ 142,734
Total budgeted expenditures FY19	\$ 1,320,928			
Less budgeted capital expenditures and Street Sanitation exps	\$ (109,256)			
Operating Expenditures	\$ 1,211,672			
Minimum level Fund Balance required	\$ 298,768		90 days	
<b>Total Ending Fund Balances - Unrestricted</b>				<b>\$ 10,732,249</b>
Number of days to Total Operating Expenditures			( 6 MONTHS )	183

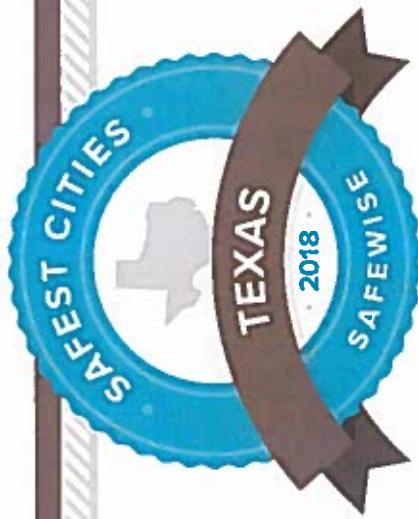
## RESTRICTED FUNDS:

## SPECIAL REVENUE FUND - 80

<b>SPECIAL REVENUE FUND BALANCE 9-30-2018 Unaudited</b>			<b>\$ 679,410</b>
Projected Budget FY 19	\$ 323,400	\$ 583,333	\$ (259,933)
Transfer in from Gas Fund	\$ 100,000		\$ 100,000
Transfer in from Solid Waste Fund	\$ 42,183		\$ 42,183
Proposed Amendment 11-20-2018	\$ 1,086,209	\$ 1,463,253	\$ (377,044)
Transfers to new Cemetery and HOT funds - Mid year budget amendment			\$ (150,356)
<b>ENDING SPECIAL REVENUE FUND BALANCE - 9-30-19</b>			<b>\$ 34,260</b>

## ECONOMIC DEVELOPMENT CORPORATION A FUND - 90

<b>EDC FUND BALANCE 9-30-2018 Unaudited</b>			<b>\$ 546,278</b>
Projected Budget FY 19 as Amended 11-6-2018	\$ 15,800	\$ 68,300	\$ (52,500)
<b>ENDING EDC FUND BALANCE - 9-30-19</b>			<b>\$ 493,778</b>



**SafeWise** is proud to present this award to the city of

**Brady**

for its officials' efforts in **community safety** and **crime prevention**.

*Brady was ranked the 7th Safest City in Texas due to its commitment to the safety and security of its residents.*

 **safeWise**



Suzi Brzezinski, President of SafeWise



## Texas's 50 Safest Cities of 2018

Laura E. Hilton (<https://www.safewise.com/blog/author/laura-craner/>) | Nov 13, 2018 | [Focus on Community](#) (<https://www.safewise.com/blog/category/focus-on-community/>)

[Home](#) (<https://www.safewise.com>) > [Safety News](#) (<https://www.safewise.com/blog/>) > Texas's 50 Safest Cities of 2018



The data is in for another year, and Texas is making great strides in becoming one of the safest places to live. On both state and city levels, Texans are seeing less crime and experiencing lower rates of incarceration than in previous years. According to the [2016 FBI crime reports](#) (<https://ucr.fbi.gov/crime-in-the-u-s/2016/crime-in-the-u-s-2016/cius-2016/>) (the most recent data available), forty-two of the top fifty safest cities had less than one violent crime per 1,000 people.

Cities large and small are experiencing this change. According to the Texas Department of Public Safety, the state has seen an [overall drop](#) ([http://www.weatherforddemocrat.com/news/local\\_news/state-s-major-crime-rate-down/article\\_2bcf2278-92e7-5a91-94f8-d14f447ba3b8.html](http://www.weatherforddemocrat.com/news/local_news/state-s-major-crime-rate-down/article_2bcf2278-92e7-5a91-94f8-d14f447ba3b8.html)) in hate crimes, sexual assaults, and property crimes. Our list shows that not only are crime rates low in smaller towns like Brady (population 5,560) but also in larger cities like Frisco (population 162,917). Both cities had less than one violent crime per 1,000 people and property crime rates much lower than the national average. Brady's property crime rate was 22% lower than the national average and Frisco's was 48% lower.

Seminole, Texas, is new to our list this year and tops it as the safest place to live. With zero violent crimes and a property crime rate that's 44% lower than the national average, it's easy to see why cities like this are some of the fastest growing in Texas. Not only do they have the charm and pride that's the Lone Star State's trademark, they're also safe, comfortable places to raise a family.

For even more information and resources on staying safe in Texas, see our [Texas Safety Directory](#) (<https://www.safewise.com/home-security/tx/>), where you'll find tips on emergency preparedness, crime prevention, and more.

### Jump To

[Texas' 50 Safest Cities Rankings](#)

[How We Chose Safest Cities](#)

### 2018 Best Home Security Systems

① **Frontpoint**  
Best Customer Service

[VIEW PLANS](#)  
([https://get.frontpoint.com/?utm\\_source=safewise.com&utm\\_medium=referral&utm\\_campaign=2018-best-home-security-systems&utm\\_term=frontpoint&utm\\_content=2018-best-home-security-systems&utm\\_id=1](https://get.frontpoint.com/?utm_source=safewise.com&utm_medium=referral&utm_campaign=2018-best-home-security-systems&utm_term=frontpoint&utm_content=2018-best-home-security-systems&utm_id=1))

② **ADT**  
Best Monitoring

[VIEW PLANS](#)  
([https://www.adt.com/?utm\\_source=safewise.com&utm\\_medium=referral&utm\\_campaign=2018-best-home-security-systems&utm\\_term=adt&utm\\_content=2018-best-home-security-systems&utm\\_id=2](https://www.adt.com/?utm_source=safewise.com&utm_medium=referral&utm_campaign=2018-best-home-security-systems&utm_term=adt&utm_content=2018-best-home-security-systems&utm_id=2))

③ **Vivint**  
Best for Smart Home

[VIEW PLANS](#)  
([https://www.vivint.com/?utm\\_source=safewise.com&utm\\_medium=referral&utm\\_campaign=2018-best-home-security-systems&utm\\_term=vivint&utm\\_content=2018-best-home-security-systems&utm\\_id=3](https://www.vivint.com/?utm_source=safewise.com&utm_medium=referral&utm_campaign=2018-best-home-security-systems&utm_term=vivint&utm_content=2018-best-home-security-systems&utm_id=3))

④ **Protect America**  
Budget Pick

[VIEW PLANS](#)  
([https://www.protectamerica.com/?utm\\_source=safewise.com&utm\\_medium=referral&utm\\_campaign=2018-best-home-security-systems&utm\\_term=protect-america&utm\\_content=2018-best-home-security-systems&utm\\_id=4](https://www.protectamerica.com/?utm_source=safewise.com&utm_medium=referral&utm_campaign=2018-best-home-security-systems&utm_term=protect-america&utm_content=2018-best-home-security-systems&utm_id=4))

⑤ **Link Interactive**  
Best Basic Plans

[VIEW PLANS](#)  
([https://www.linkinteractive.com/?utm\\_source=safewise.com&utm\\_medium=referral&utm\\_campaign=2018-best-home-security-systems&utm\\_term=link-interactive&utm\\_content=2018-best-home-security-systems&utm\\_id=5](https://www.linkinteractive.com/?utm_source=safewise.com&utm_medium=referral&utm_campaign=2018-best-home-security-systems&utm_term=link-interactive&utm_content=2018-best-home-security-systems&utm_id=5))

**1-25**

**25-50**

**1. Seminole**

Population: 7,656  
Violent crimes per 1,000: 0.00  
Property crimes per 1,000: 15.80  
Total crime: 0% violent, 100% property

**2. Fairview**

Population: 8,685  
Violent crimes per 1,000: 0.2302  
Property crimes per 1,000: 6.10  
Total crime: 3.77% violent, 96.23% property

**3. Colleyville**

Population: 26,038  
Violent crimes per 1,000: 0.2304  
Property crimes per 1,000: 5.72  
Total crime: 4.03% violent, 95.97% property

**4. Fulshear**

Population: 8,237  
Violent crimes per 1,000: 0.24  
Property crimes per 1,000: 6.68  
Total crime: 3.64% violent, 96.36% property

**5. Murphy**

Population: 21,175  
Violent crimes per 1,000: 0.28  
Property crimes per 1,000: 7.23  
Total crime: 3.92% violent, 96.08% property

**6. Kermitt**

Population: 6,596  
Violent crimes per 1,000: 0.30  
Property crimes per 1,000: 5.46  
Total crime: 5.56% violent, 94.44% property

**7. Brady**

Population: 5,560  
Violent crimes per 1,000: 0.36  
Property crimes per 1,000: 21.94  
Total crime: 1.64% violent, 98.36% property

**8. Fair Oaks Ranch**

Population: 7,723  
Violent crimes per 1,000: 0.39

**26. Snyder**

Population: 11,882  
Violent crimes per 1,000: 0.76  
Property crimes per 1,000: 25.67  
Total crime: 2.95% violent, 97.05% property

**27. Frisco**

Population: 162,917  
Violent crimes per 1,000: 0.77  
Property crimes per 1,000: 14.68  
Total crime: 5.27% violent, 94.73% property

**28. Hutto**

Population: 24,160  
Violent crimes per 1,000: 0.79  
Property crimes per 1,000: 7.37  
Total crime: 10.67% violent, 89.33% property

**29. Iowa Park**

Population: 6,338  
Violent crimes per 1,000: 0.79  
Property crimes per 1,000: 11.83  
Total crime: 6.67% violent, 93.33% property

**30. Helotes**

Population: 8,855  
Violent crimes per 1,000: 0.79  
Property crimes per 1,000: 23.83  
Total crime: 3.32% violent, 96.68% property

**31. Allen**

Population: 101,020  
Violent crimes per 1,000: 0.79  
Property crimes per 1,000: 11.31  
Total crime: 7.00% violent, 93.00% property

**32. Fredericksburg**

Population: 11,205  
Violent crimes per 1,000: 0.80  
Property crimes per 1,000: 17.49  
Total crime: 4.59% violent, 95.41% property

**33. League City**

Population: 101,436  
Violent crimes per 1,000: 0.81

Property crimes per 1,000: 5.83	Property crimes per 1,000: 19.10
Total crime: 6.67% violent, 93.33% property	Total crime: 4.23% violent, 95.77% property
<b>9. Flower Mound</b>	<b>34. Heath</b>
Population: 72,600	Population: 8,400
Violent crimes per 1,000: 0.45	Violent crimes per 1,000: 0.83
Property crimes per 1,000: 8.28	Property crimes per 1,000: 5.60
Total crime: 5.49% violent, 94.51% property	Total crime: 14.89% violent, 85.11% property
<b>10. Manvel</b>	<b>35. Buda</b>
Population: 8,645	Population: 15,449
Violent crimes per 1,000: 0.46	Violent crimes per 1,000: 0.84
Property crimes per 1,000: 12.49	Property crimes per 1,000: 17.67
Total crime: 3.70% violent, 96.30% property	Total crime: 4.76% violent, 95.24% property
<b>11. Sachse</b>	<b>36. Sugar Land</b>
Population: 25,467	Population: 90,088
Violent crimes per 1,000: 0.47	Violent crimes per 1,000: 0.85
Property crimes per 1,000: 12.68	Property crimes per 1,000: 16.21
Total crime: 3.72% violent, 96.28% property	Total crime: 5.27% violent, 94.73% property
<b>12. Memorial Villages</b>	<b>37. Cibolo</b>
Population: 12,282	Population: 28,077
Violent crimes per 1,000: 0.49	Violent crimes per 1,000: 0.85
Property crimes per 1,000: 9.28	Property crimes per 1,000: 10.76
Total crime: 5.26% violent, 94.74% property	Total crime: 7.95% violent, 92.05% property
<b>13. Highland Village</b>	<b>38. Melissa</b>
Population: 16,357	Population: 8,132
Violent crimes per 1,000: 0.49	Violent crimes per 1,000: 0.86
Property crimes per 1,000: 6.66	Property crimes per 1,000: 10.33
Total crime: 7.34% violent, 92.66% property	Total crime: 8.33% violent, 91.67% property
<b>14. Horizon City</b>	<b>39. Trophy Club</b>
Population: 19,808	Population: 12,645
Violent crimes per 1,000: 0.50	Violent crimes per 1,000: 0.87
Property crimes per 1,000: 7.72	Property crimes per 1,000: 6.33
Total crime: 6.54% violent, 93.46% property	Total crime: 13.75% violent, 86.25% property
<b>15. Alpine</b>	<b>40. Rockwall</b>
Population: 5,939	Population: 43,542
Violent crimes per 1,000: 0.51	Violent crimes per 1,000: 0.92
Property crimes per 1,000: 7.75	Property crimes per 1,000: 18.37
Total crime: 6.52% violent, 93.48% property	Total crime: 5.00% violent, 95.00% property
<b>16. Highland Park</b>	<b>41. Alamo Heights</b>
Population: 9,316	Population: 8,248
Violent crimes per 1,000: 0.54	Violent crimes per 1,000: 0.97
Property crimes per 1,000: 21.36	Property crimes per 1,000: 32.49
Total crime: 2.51% violent, 97.49% property	Total crime: 2.99% violent, 97.01% property

**17. West University Place**

Population: 15,932

Violent crimes per 1,000: 0.56

Property crimes per 1,000: 8.35

Total crime: 6.77% violent, 93.23% property

**18. Southlake**

Population: 30,644

Violent crimes per 1,000: 0.62

Property crimes per 1,000: 12.92

Total crime: 4.80% violent, 95.20% property

**19. Prosper**

Population: 17,634

Violent crimes per 1,000: 0.62

Property crimes per 1,000: 12.87

Total crime: 4.85% violent, 95.15% property

**20. University Park**

Population: 25,103

Violent crimes per 1,000: 0.64

Property crimes per 1,000: 12.07

Total crime: 5.28% violent, 94.72% property

**21. Keller**

Population: 47,047

Violent crimes per 1,000: 0.64

Property crimes per 1,000: 5.63

Total crime: 11.32% violent, 88.68% property

**22. Coppell**

Population: 41,654

Violent crimes per 1,000: 0.65

Property crimes per 1,000: 12.39

Total crime: 5.23% violent, 94.77% property

**23. Alton**

Population: 16,137

Violent crimes per 1,000: 0.68

Property crimes per 1,000: 17.35

Total crime: 3.93% violent, 96.07% property

**24. Friendswood**

Population: 39,402

Violent crimes per 1,000: 0.69

Property crimes per 1,000: 7.66

Total crime: 8.94% violent, 91.06% property

**25. Anna**

Population: 12,233

Violent crimes per 1,000: 0.74

**42. Little Elm**

Population: 41,421

Violent crimes per 1,000: 0.99

Property crimes per 1,000: 9.58

Total crime: 10.33% violent, 89.67% property

**43. Mansfield**

Population: 65,882

Violent crimes per 1,000: 1.02

Property crimes per 1,000: 11.79

Total crime: 8.62% violent, 91.38% property

**44. Roanoke**

Population: 7,707

Violent crimes per 1,000: 1.04

Property crimes per 1,000: 18.94

Total crime: 5.48% violent, 94.52% property

**45. Wylie**

Population: 47,772

Violent crimes per 1,000: 1.05

Property crimes per 1,000: 8.60

Total crime: 12.17% violent, 87.83% property

**46. Crowley**

Population: 15,272

Violent crimes per 1,000: 1.05

Property crimes per 1,000: 21.15

Total crime: 4.95% violent, 95.05% property

**47. Seagoville**

Population: 16,085

Violent crimes per 1,000: 1.06

Property crimes per 1,000: 28.97

Total crime: 3.65% violent, 96.35% property

**48. Prairie View**

Population: 6,538

Violent crimes per 1,000: 1.07

Property crimes per 1,000: 5.20

Total crime: 20.59% violent, 79.41% property

**49. White Oak**

Population: 6,317

Violent crimes per 1,000: 1.11

Property crimes per 1,000: 19.00

Total crime: 5.83% violent, 94.17% property

**50. Leander**

Population: 40,650

Violent crimes per 1,000: 1.13

Property crimes per 1,000: 10.95  
Total crime: 6.72% violent, 93.28%  
property

Property crimes per 1,000: 11.19  
Total crime: 10.11% violent, 89.89%  
property

## How We Chose the Safest Cities in Texas

To identify the fifty safest cities in Texas, we reviewed the [2016 FBI crime report statistics](https://ucr.fbi.gov/crime-in-the-u-s/2016/crime-in-the-u-s-2016/cius-2016) (<https://ucr.fbi.gov/crime-in-the-u-s/2016/crime-in-the-u-s-2016/cius-2016>) and population data. Cities that fell below identified population thresholds or that failed to submit a complete crime report to the FBI were excluded from the ranking system.

Our evaluation is based on the number of reported violent crimes (aggravated assault, murder, rape,

and robbery) in each city. If there was a tie, we also factored in the number of property crimes (burglary, arson, larceny-theft, and motor vehicle theft). To level the playing field, we calculated the rate of crimes per 1,000 people in each city. This makes it easier to directly compare the likelihood of these crimes occurring in cities with vastly different populations.

[Learn more about how we rank our Safest Cities Reports](https://www.safewise.com/blog/the-safewise-safest-cities-our-methodology/) (<https://www.safewise.com/blog/the-safewise-safest-cities-our-methodology/>).

## How to Make a Safe Home Anywhere

Wherever you live, feeling safe in your home can bring greater peace of mind and happiness. Whether your city made our list or not, we recommend adding extra security to your home with monitored security services provided by the nation's leading home security providers.

To learn more about the home security options available to you, check out SafeWise's picks for [Best Home Security Systems of 2018](https://www.safewise.com/best-home-security-system/) (<https://www.safewise.com/best-home-security-system/>).

*If you would like to contact a SafeWise Safest Cities Analyst, please email [info@safewise.com](mailto:info@safewise.com) (<mailto:info@safewise.com>).*



**Written by Laura E. Hilton**

Laura is a writer, teacher, and mother based out of Utah. She is passionate about making and maintaining strong, safe, healthy communities. To learn more, visit her website at [lauraehilton.com](http://lauraehilton.com). [Learn more](#) (<https://www.safewise.com/blog/author/laura-craner/>)

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Salt Lake City, UT 84116  
[www.safewise.com](http://www.safewise.com)

## PRESS RELEASE

### FOR IMMEDIATE RELEASE

#### **The 50 Safest Cities in Texas for 2018, According to SafeWise**

Safewise releases annual 50 safest cities in Texas report—with 84% of them reporting less than one violent crime per 1,000 people.

**Date:** November 14th, 2018

SafeWise names Seminole the safest city in Texas, with Fairview, Colleyville, Fulshear, and Murphy rounding out the top five. This is Seminole's first appearance on the list, which is prepared annually by SafeWise. Colleyville and Murphy placed in the top five for the third year in a row, while Fairview and Fulshear made it for the first time.

See the full report here:

<https://www.safewise.com/blog/safest-cities-texas/>

*"On both state and city levels, Texans are seeing less crime and experiencing lower rates of incarceration than in previous years," Safewise security analyst Laura E. Hilton says.*

The SafeWise report notes that the Lone Star state is also seeing fewer incidents of hate crimes, property crimes, and sexual assault. Other interesting findings include:

- 84% of the safest cities had less than one violent crime per 1,000 people.
- Although Texas has higher violent and property crime rates than national averages, each of the safest cities is well below those rates.
- Number one Seminole ranked 43 in SafeWise's 100 Safest Cities in America—it was the only Texas city to make that list.
- Texas had two of 2018's Most Dangerous Cities in America (Robstown and Bellmead).
- 86% of the cities reported zero incidents of murder or non-negligent manslaughter.
- Even though overall counts of sexual assault are going down statewide, 29 of the safest cities reported at least one incidence of rape.

To identify the 50 cities with the best safety records, SafeWise analysts looked at the number of violent crimes reported in the 2016 FBI Unified Crime Report. They also calculated the number of violent crime incidents per 1,000 people in each city. Analysts established population thresholds and, in the event of a tie, property crimes were considered.

#### **About SafeWise**

SafeWise is a leading online safety resource that provides information to help individuals, families, and communities make smart security and safety decisions. SafeWise provides safety information and data along with safety tips, product reviews, and buyers guides. Safewise strives to demystify home safety and security to help people live their safest lives.

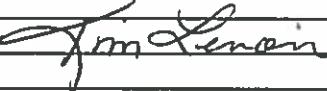
**For more information please contact:**

**SafeWise**

**Attn: Krystal Rogers**

**E-mail: [Krystal.Rogers@SafeWise.com](mailto:Krystal.Rogers@SafeWise.com)**

**City Council  
City of Brady, Texas  
Agenda Action Form for Ordinance**

AGENDA DATE:	11-20-2018	AGENDA ITEM	7.A
AGENDA SUBJECT:	Discussion, consideration and possible action regarding second reading of <b>Ordinance 1261</b> of the City of Brady, Texas, to amend FY 2019 Budget transferring unfinished FY2018 projects to FY2019 Budget, and adding new requests, utilizing savings from decreased employee insurance rates and donated funds.		
PREPARED BY:	Lisa Remini	Date Submitted:	11-7-2018
EXHIBITS:	Ordinance #1261 Amendment Summary		
BUDGETARY IMPACT:	Required Expenditure:	\$2,596,280.00	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$2,596,280.00	
CITY MANAGER APPROVAL:			
<p><b>SUMMARY:</b></p> <p>Staff is requesting to carry over projects totaling \$1,833,280 that were approved and started in the FY 18 Budget period, but due to delays in product delivery and timing to coordinate with various agencies and professionals, these projects could not be fully completed in the FY 18 time period.</p> <p>Additionally, Staff has 4 New Requests:</p> <ol style="list-style-type: none"> <li>1. \$45,000 -Emergency Request: Repair the golf course irrigation system</li> <li>2. \$50,000-Emergency Request: Replace approximately 50 electric poles that were damaged during the tornado and flooding in October.</li> <li>3. \$660,000-Apply for a grant from TXDOT Aviation to repave airport runways, taxiways and apron and utilize donated funds to provide for the city's local match requirements.</li> <li>4. \$8,000-Purchase additional Christmas lights with sale of scrap proceeds acquired October 26, 2018.</li> </ol> <p>The need for these expense items materialized after the budgeting workshops. Staff requests to include these projects in the FY 19 budget at this time.</p> <p>Council requests to use savings from the employee insurance rate decrease in the amount of \$114,000 and to reduce selected payroll budgets by \$48,100 to provide funding for market adjusted pay rate increases to the following divisions: Fire/EMS-\$112,500, Police -\$41,400, and Administration-\$8,200</p>			

**RECOMMENDED ACTION:**

Mayor will ask: **“Madam City Secretary please read the Ordinance Preamble for the record in accordance with the City Charter.”** “Secretary reads preamble”

**Mayor calls for a motion:**

Move to approve the second and final reading of Ordinance 1261.

**ORDINANCE NO. 1261**

**AN ORDINANCE OF THE CITY OF BRADY, TEXAS AMENDING THE FISCAL  
YEAR 2018-2019 BUDGET**

An ordinance amending the 2018-2019 Fiscal Year Budget by \$2,596,280 as follows:

Transferring unfinished FY2018 projects (\$1,833,280) to the FY2019 Budget for municipal purposes;

Adding emergency requests for repairs to the golf irrigation system (\$45,000) and Electric system infrastructure damaged from recent storm activity (\$50,000);

And adding for municipal purposes (\$660,000) to promote an application for 90% grant funding from TXDOT-Aviation and 10% donation funding for an Airport re-pavement program, and adding funds to the Christmas decoration budget (\$8,000).

**NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF  
BRADY TEXAS** that the FY 2018-2019 budget be amended accordingly.

**APPROVED UPON FIRST READING THIS THE 6th DAY OF November 2018,**

**APPROVED AND PASSED UPON SECOND READING THIS THE 20th DAY OF  
November 2018.**

**EFFECTIVE OCTOBER 1, 2018.**

---

Anthony Groves, Mayor

**ATTEST:** \_\_\_\_\_  
Tina Keys, City Secretary

CITY OF BRADY  
FY 19 ROLL-OVER BUDGET AMENDMENTS from FY 18



FUND / DIVISION	ACCOUNT DESCRIPTION	AMENDMENT AMOUNT	REASON FOR AMENDMENT
<b>GENERAL -10</b>			
<b>REVENUES</b>			
Police	Grants	\$ 79,400	Grant from Office of the Govenor - NIBRS program
	<b>TOTAL</b>	<b>\$ 79,400</b>	
<b>EXPENDITURES</b>			
<b>ALL DIVISIONS</b>	<b>Hospital Insurance</b>	<b>\$ (114,000)</b>	<b>Savings from new insurance rates</b>
Airport	Payroll	\$ (8,000)	Reduce payroll to average cost
Golf	Payroll	\$ (12,000)	Reduce payroll to average cost
Fire	Payroll	\$ (15,000)	Reduce payroll to expected cost
Code	Payroll	\$ (13,100)	Reduce payroll to expected cost
Administration	Payroll, Retirement,Taxes	\$ 8,200	<b>NEW REQUEST- 15 % increase to City Secretary</b>
Administration	Computer Hardware	\$ 18,484	Carry-over budgeted work by McLane Intel
Administration	Internet Access	\$ 5,700	Carry-over budgeted work by McLane Intel
Airport	Capital Equipment	\$ 9,500	Aircraft tug could not be delivered until October
Golf	Capital Projects	\$ 45,000	<b>NEW EMERGENCY REQUEST - IRRIGATION SYSTEM</b>
Fire	Computer Hardware	\$ 7,361	Carry-over budgeted work by McLane Intel
Police	Payroll, Retirement,Taxes	\$ 41,400	<b>NEW REQUEST- 15% increase to pay rate patrol officers</b>
Police	Computer Hardware	\$ 7,361	Carry-over budgeted work by McLane Intel
Police	Capital Projects	\$ 71,900	Carry-over budgeted NIBRS grant for new software
Community	Various Organizations	\$ 55,000	Carry-over Loan Commitment to Trails of Brady
Animal Control	Capital Projects	\$ 48,800	Carry-over budgeted funds for a new Shelter
Animal Control	Rent	\$ 2,000	Carry-over funds to provide for Shelter rent
EMS	Payroll, Retirement,Taxes	\$ 112,500	<b>NEW REQUEST- 15% increase to pay rate all positions</b>
	<b>TOTAL</b>	<b>\$ 271,106</b>	
<b>ELECTRIC -20</b>			
<b>REVENUES</b>			
Electric Dist.	Sale of Scrap	\$ 8,000	Excess copper sold to recycle company 10-26-18
	<b>TOTAL</b>	<b>\$ 8,000</b>	
<b>EXPENDITURES</b>			
Power Plant	Professional Fees	\$ 9,600	Carry-over budgeted cost for clean-up at Power Plant
Electric Dist.	Christmas Decorations	\$ 8,000	<b>NEW REQUEST- additional decorations</b>
Electric Dist.	Capital Projects	\$ 65,080	Carry-over budgeted cost for Airport feed rebuild
Electric Dist.	Capital Projects	\$ 50,000	<b>NEW EMERGENCY REQUEST - REPLACE DAMAGED 50 POLES</b>
	<b>TOTAL</b>	<b>\$ 132,680</b>	

DRAFT  
10/20/2018 CITY OF BRADY  
FY 19 ROLL-OVER BUDGET AMENDMENTS from FY 18



FUND / DIVISION	ACCOUNT DESCRIPTION	AMENDMENT AMOUNT	REASON FOR AMENDMENT
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#### WATER/SEWER -30

<b>EXPENDITURES</b>			
WWTP	Capital Projects	\$ 37,000	Carry-over budgeted funds for the sludge pumps
CW Project	Capital Projects	\$ 488,466	Carry-over budgeted funds for engineering work.
Water Dist.	Capital Projects	\$ 62,200	Carry-over budgeted sewer distribution line replacement due to delay in project work.
DW Project	Capital Projects	103,330	Carry-over budgeted funds for the engineering work.
	<b>TOTAL</b>	<b>\$ 690,996</b>	

#### GAS -40

<b>EXPENDITURES</b>			
Gas Dist.	Capital Projects	\$ 1,000	Carry-over budgeted funds for Lynn Gavitt line
		\$ 14,000	Provide for a engineering survey on exposed line
	<b>TOTAL</b>	<b>\$ 15,000</b>	

#### UTILITY SUPPORT -50

<b>EXPENDITURES</b>			
Utility Support	Capital Projects	\$ 6,475	Carry-over budgeted funds for new offices
	<b>TOTAL</b>	<b>\$ 6,475</b>	

#### SOLID WASTE -60

<b>EXPENDITURES</b>			
Waste Disposal	Capital Equipment	\$ 3,600	Carry-over budgeted funds for construction of methane gas vents
	<b>TOTAL</b>	<b>\$ 3,600</b>	

DRAFT  
10/20/2018 CITY OF BRADY  
FY 19 ROLL-OVER BUDGET AMENDMENTS from FY 18



FUND / DIVISION	ACCOUNT DESCRIPTION	AMENDMENT AMOUNT	REASON FOR AMENDMENT
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#### SPECIAL REVENUE -80

##### REVENUES

Comm Dev	TXDOT Grant-Repavement	\$ 600,000	NEW REQUEST - to repave airport runways, taxiways
Comm Dev	TXDOT Grant-Master Plan	\$ 66,119	Carry-over grant funds not earned yet.
Comm Dev	TPW Grant - Boat Ramp	\$ 16,560	Carry-over grant funds available,not earned yet.
Comm Dev	TPW Grant - Ballfields	\$ 400,000	Carry-over grant funds not earned yet.
Comm Dev	TPW Grant - WWashington	\$ 3,530	Carry-over grant funds not earned yet.
	<b>TOTAL</b>	<b>\$ 1,086,209</b>	

Comm Dev	TXDOT Grant-Repavement	\$ 600,000	NEW REQUEST -GRANT FUNDS for repavement
Comm Dev	Local cost - Repavement	\$ 60,000	LOCAL FUNDS from Mr. Ritter's donation
Comm Dev	TXDOT Grant -Master Plan	\$ 66,119	Carry-over budgeted funds for plan not yet completed.
Comm Dev	TPW Grant - Boat Ramp	\$ 16,560	Carry-over budgeted funds available if needed.
Comm Dev	Local Cost - Boat Ramp	\$ 5,290	Carry-over budgeted for match required if needed.
Comm Dev	TPW Grant - Ballfields	\$ 340,889	Carry-over budgeted funds for work not completed.
Comm Dev	Local Cost - Ballfields	\$ 351,889	Carry-over budgeted cost for work not completed.
Comm Dev	TPW Grant-WWashington	\$ 1,478	Carry-over budgeted funds for work not completed.
Comm Dev	Local Cost - WWash. Park	\$ 1,478	Carry-over budgeted funds for work not completed.
Comm Dev	Stanburn Park	\$ 19,550	Carry-over budgeted funds for work not completed.
	<b>TOTAL</b>	<b>\$ 1,463,253</b>	

#### CEMETERY -81

##### EXPENDITURES

Cemetery	Capital	\$ 13,170	Carry-over budgeted funds for curbing not completed.
	<b>TOTAL</b>	<b>\$ 13,170</b>	

**TOTAL REVENUES** \$ 1,173,609

**TOTAL EXPENDITURES** \$ 2,596,280

**NET INC/(DEC) TO FUND  
BALANCE RESERVES** \$ (1,422,671)

# City Council

## City of Brady, Texas

### Agenda Action Form

AGENDA DATE:	11/20/2018	AGENDA ITEM	7.B.
AGENDA SUBJECT:	Discussion, consideration and possible action regarding <b>Resolution 2018-047</b> designating a management service provider for application and project implementation of the <b>2019-2020 Community Development Funds</b> (upsizing and looping water distribution lines) as administered by Texas Department of Agriculture (TDA).		
PREPARED BY:	Kim Lenoir	Date Submitted:	11/14/2018
EXHIBITS:	Resolution and Form recommending GrantWorks		
BUDGETARY IMPACT:	Required Expenditure:	\$0.00	
	Amount Budgeted:	\$0.00	
	Appropriation Required:	\$0.00	
CITY MANAGER APPROVAL:			
SUMMARY:	<p>Staff is applying for the \$275,000 which is a 100% Community Development Block Grant (CDBG) that will be awarded next summer. Staff is identifying an upsizing and looping neighborhood water distribution line project.</p> <p>The first step in this grant is to advertise and select a management service provider to prepare the application and implement the project. After reviewing proposals staff is recommending GrantWorks of Austin, TX. Council Member Sutton had asked staff to contact Mason County, which I did, and this is the firm they now use. In the past, Mason County had another grant writer but she moved away.</p> <p>The next step will be selecting an engineering firm through the same process of advertising for proposals, reviewing the proposals, and selecting a firm.</p>		
RECOMMENDED ACTION:	<p>Move to approve Resolution 2018-047</p>		

**RESOLUTION 2018-047**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRADY, TEXAS,  
AUTHORIZING THE AWARD OF PROFESSIONAL SERVICE PROVIDER  
CONTRACTS FOR THE 2019-2020 TEXAS COMMUNITY DEVELOPMENT BLOCK  
GRANT COMMUNITY DEVELOPMENT FUND PROJECT.**

**WHEREAS**, the 2019-2020 TxCDBG Community Development Fund contract requires implementation by professionals experienced in the administration of federally-funded community development projects;

**WHEREAS**, in order to identify qualified and responsive providers for these services a Request for Proposals (RFP) process for administration services has been completed in accordance with Texas CDBG requirements;

**WHEREAS**, the proposals received by the due date have been reviewed to determine the most qualified and responsive providers for each professional service;

**NOW, THEREFORE, BE IT RESOLVED:**

- Section 1A. That GrantWorks, of Austin, Texas, be awarded a contract to provide Texas CDBG application and project-related administration services for the 2019-2020 Community Development Fund project.
- Section 2. That any and all contracts or commitments made with the above-named services providers are dependent on the successful negotiation of a contract with the service provider;

**PASSED AND APPROVED ON November 20, 2018.**

**APPROVED:**

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Anthony Groves, Mayor

**ATTEST:**

---

Tina Keys, City Secretary

**Texas Community Development Block Grant****Phase Two Solicitation for Administrative Services****Evaluation of Proposals**

<u>Applicant Community:</u>							
<u>Evaluation Team:</u> (at least three persons required, including one local official)	<u>Name of Evaluator</u>			<u>Title</u>			
	Anthony Groves			Mayor			
	Kim Lenoir			City Manager			
Steven Miller			Director of Public Works				
<u>Description of Anticipated Project:</u>							
<u>Date Solicitation Sent:</u>							
<u>Responses received:</u>	<u>Name of Firm</u>			<u>Date Response Received</u>			
	GrantWorks			November 7, 2018			
<u>Evaluation of Proposals:</u>	Enter for each criterion and proposal: <ul style="list-style-type: none"> <li>• Points awarded (if scoring was used on Form P506), or</li> <li>• Evaluation such as Highly Advantageous (H), Advantageous (A), Not Advantageous (N), or Unacceptable (U).</li> </ul>						
<u>Name of Firm</u>	<u>Experience</u>	<u>Prior Work Performance</u>	<u>Capacity to Perform</u>	<u>Proposed Cost</u>	<u>Other</u>	<u>Other</u>	<u>Notes</u>
Criteria	30	30	20	20			
GrantWorks							
<u>Firm Recommended:</u>	GrantWorks						
<u>Firm Selected:</u>	GrantWorks						
* If Firm Selected differs from Firm recommended by Evaluators, provide explanation							
<u>Conflict of Interest Evaluated by:</u>							<input checked="" type="checkbox"/> No conflict <input type="checkbox"/> Request for waiver exists submitted to TDA
<u>Date Awarded by Governing Body:</u>	November 20, 2018						
<u>Signature of Lead Evaluator:</u>							

# City Council

## City of Brady, Texas

### Agenda Action Form

AGENDA DATE:	11/20/2018	AGENDA ITEM	7.C.
AGENDA SUBJECT:	Discussion, consideration and possible action regarding acceptance of the <b>2017-2018 Annual Tourism Report</b> required by the Brady/McCulloch County Chamber of Commerce Tourism Agreement (due Oct 31, 2018).		
PREPARED BY:	Kim Lenoir	Date Submitted:	11/14/2018
EXHIBITS:	2017-2018 Annual Tourism Report		
BUDGETARY IMPACT:	Required Expenditure:	\$0.00	
	Amount Budgeted:	\$0.00	
	Appropriation Required:	\$0.00	
CITY MANAGER APPROVAL:			
SUMMARY:	<p>Attached is the required Annual Tourism Report provided by the Chamber of Commerce.</p> <p>Erin Corbell, President, will be available to present the report and answer questions.</p>		
RECOMMENDED ACTION:	<p>Move to accept the report, if desired.</p>		

# 2017/2018 Annual Tourism Report

Erin Corbell

BRADY/MCCULLOCH COUNTY CHAMBER OF COMMERCE AND VISITORS CENTER

## Budget Overview

General Income	\$102,300
General Expenditures	\$112,209.25
	<b>-\$9,909.25</b>
Special Event Income	\$64,200.00
Special Event Expenditures	\$60,523.43
	<b>\$3,676.57</b>

Some general expenses exceed anticipated costs (For example: payroll taxes, employee insurance, travel costs - Erin was a presenter at several tourism related conferences this year). The difference in expenses to income was \$6,232.68, which was covered by the Chamber of Commerce since it exceeded budgeted tourism amounts.

In addition to the visitors guides distributed below, we have distributed approximately 3,300 guides to visitors centers and individual office requests for a total of about 4,000 guides distributed to date. The last image in this package shows the estimated economic impact per guide sent. Based on the number of guides sent this year, the estimated economic impact of those requests is \$192,000.

AL	4	MO	12
Algeria	1	MS	4
AR	7	MT	2
AZ	12	NC	7
CA	24	NE	5
Canada	2	Netherlands	1
CO	9	New South V	1
England	3	NH	1
FL	15	NJ	7
France	6	NM	5
GA	11	NY	6
HI	2	OH	15
IA	3	OK	17
ID	3	ON	5
IL	13	OR	6
IN	8	PA	7
India	2	RI	1
INDONESIA	2	SC	3
IOWA	3	SD	1
Iraq	1	TN	7
KANSAS	6	TX	414
LA	6	UT	2
Malaysia	1	VA	8
MD	7	WA	4
ME	4	WI	11
MI	13	WY	2
MN	9	Total Online	<b>731</b>

The 3rd Annual Hogtoberfest celebration held in October of 2017 struggled with attendance due to extremely cold weather. 2018's Hogtoberfest also suffered due to the impact of severe weather (heavy rains and tornadoes). We are evaluating the event and hope to regain footing with it in 2019.

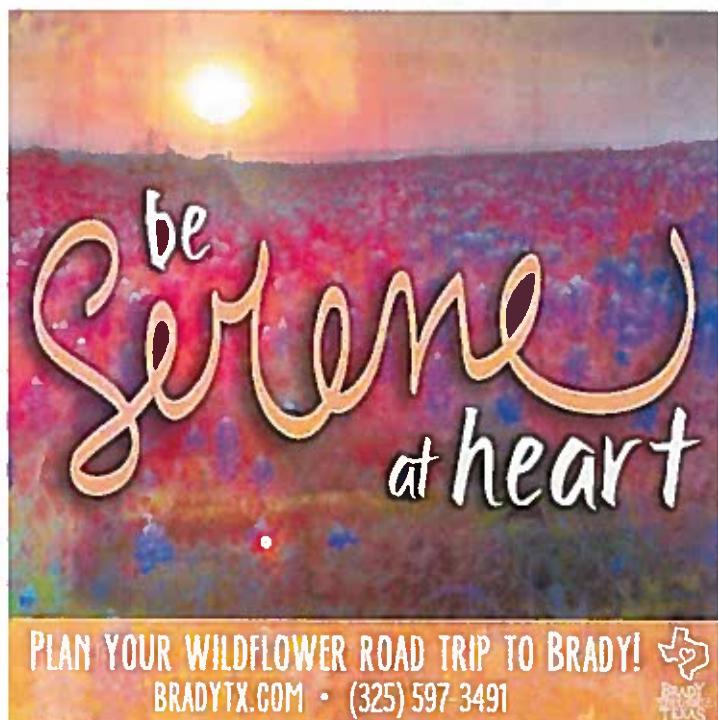
The Chamber of Commerce continues to offer support to the Brady Community Involvement Committee and their efforts with July Jubilee through advertising efforts and supporting the expense of hiring bands.

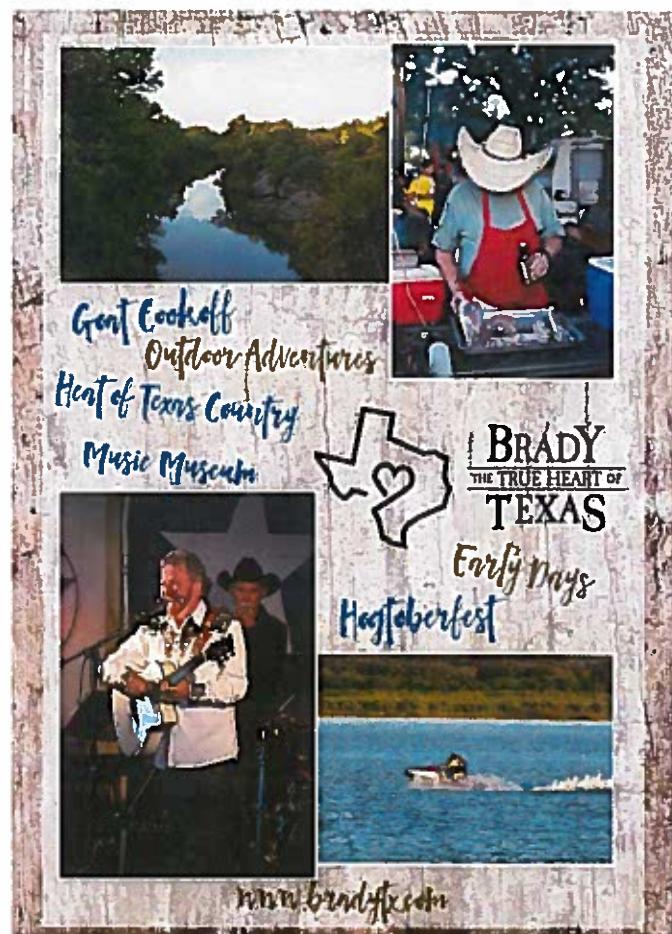
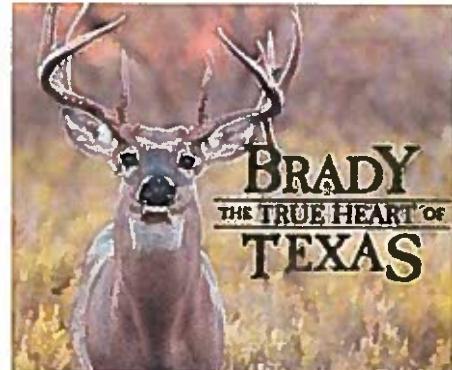
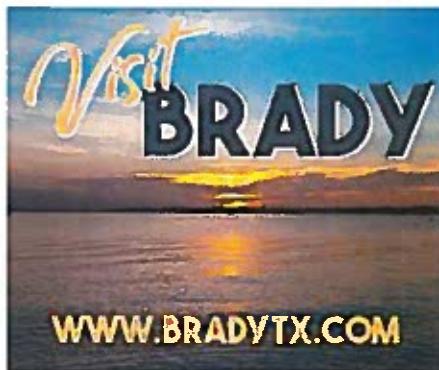
The 2018 Goat Cookoff underwent more changes to its structure. An economic impact analysis was completed for 2018, just as was done in 2016 and 2017. The results indicate that attendance increased to approximately 13,000 people (10,000 attendees in 2017) and the event had an economic impact of \$607,352 (a 22% increase over 2017's event). The economic impact analysis is available for review upon request.

Have run advertising with:

TourTexas.com, Texas Hill Country Magazine, Texas Trails (hotels on maps), Brady Standard, KNEL, Travel Host of West Texas for HOTCMM and HOTHM, Standard Times, Texas Highways, Hill Country Happenings and TMCN, Wendlee Broadcasting, Brown County Broadcasting, Lone Star 102.5, KYOX, San Saba News & Star, Facebook, SnapChat, and Townsquare Media. See attached examples of print advertising.

**Examples of 2018 collateral.**





FIND EXCITEMENT IN BRADY, TEXAS!



**World Championship  
BBQ Goat Cookoff**

August 31-September 2

LIVE ENTERTAINMENT   FUN RUN  
FOOD & GAMES   ARTS & CRAFTS  
WASHERS & HORSESHOES  
TEXAS BEER & WINE TASTING



Saturday  
Jason Boland &  
The Stragglers

Sunday  
Casey Donahew

**HOGTOBERFEST**  
BRADY, TEXAS

**October 13 and 14**



**HOG WRESTLING**  
QUALIFYING SATURDAY  
QUALIFYING SUNDAY  
**LIVE MUSIC**  
**VENDORS**  
**KIDS GAMES**



**World Championship BBQ  
Goat Cookoff**

Brady, Texas



August 31-September 2, 2018

45TH ANNUAL

**WORLD CHAMPIONSHIP BBQ GOAT COOKOFF**

BRADY, TEXAS



206 COOKING TEAMS • LIVE MUSIC & ENTERTAINMENT SATURDAY & SUNDAY  
TEXAS BEER & WINE TASTING • ARTS & CRAFTS FAIR • FOOD & GAMES  
HORSESHOE & WASHER TOURNAMENT

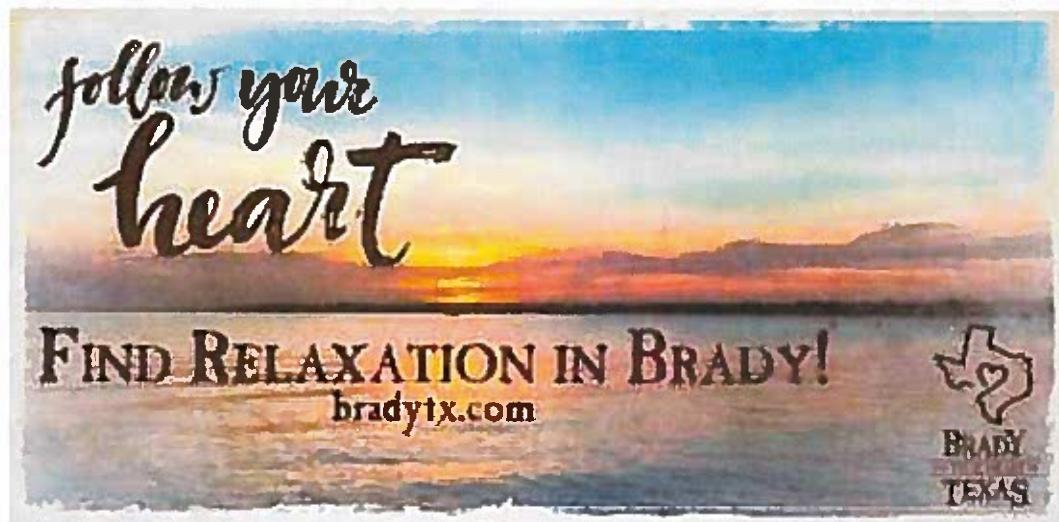
**LABOR DAY WEEKEND**

**2018**

**AUGUST 31<sup>ST</sup> - SEPT. 2<sup>ND</sup>**

[WWW.BRADYTX.COM](http://WWW.BRADYTX.COM)





## TOUR TEXAS Content Engagement Report



Brady

10/01/2017 - 09/30/2018

**TOTAL CONTENT ENGAGEMENT = 17,728**

**521 - Total Guides Ordered**  
500 - Postal requests  
21 - PDF downloads

Average economic impact for each Visitor Guide sent out is \$48\*. TourTexas.com has facilitated **521** Visitor Guide Requests to Texas travelers on your behalf.

**TOTAL ECONOMIC IMPACT OF THOSE REQUESTS**

**Top Responding States**  
TX  
TEXAS  
CA

**=\$25,008**

\* Source: Western Association of Convention & Visitor Bureaus's Economic Impact of Visitor Guide Requests 2014

**Total actions taken - 17,207**



**160**  
Website  
Click-thrus



**16516**  
Page  
Views



**101**  
Slideshow  
Views



**38**  
Facebook  
Click-thrus



**41**  
Instagram  
Click-thrus



**43**  
Booking  
Click-thrus



**44**  
Newsletter  
Click-thrus



**264**  
Content Click Thru

## Places To Stay

**Best Western**  
2200 S. Bridge St.  
(325) 597-3997

**Brady Lake Park**  
RV hook-ups, tent camping  
and cabanas.  
(325) 597-1823

**Gold Key Inn**  
2023 S. Bridge St.  
(325) 597-3997

**Heart of Texas RV Park**  
300 E. 17th St.  
(325) 456-1262

**Holiday Inn Express**  
2320 S. Bridge St.  
(325) 597-1800

**Richards Park**  
Full and partial RV hook-ups.  
(325) 597-2152

**Rockin' R RV Park**  
2021 Hwy 87 N  
(979) 551-0499

**Selah Springs**  
Adventure and wedding  
destination retreat.  
(325) 597-2602

**Sunset Inn**  
2108 S. Bridge St.  
(325) 597-0798

All roads lead to the  
True Heart of Texas.



## 2018 Events Calendar

March 16-25: Annual Heart of Texas Country  
Music Festival

April 6-7: McCulloch County Early Days

April 21: Annual Heart of Texas Car Show  
Benefit and Swap Meet

May 5: Duffers Golf Tournament

May 25-28: Annual Memorial Day Golf  
Tournament

June 15-16: Smoke on the Hill Cook-off

July 7: July Jubilee

August 31-September 2: World Championship  
BBQ Goat Cookoff

October 13-14: Hogtoberfest

November 17: Hunters Appreciation Dinner

December 15: Christmas in the Heart

**BRADY/MC CULLOCH  
COUNTY  
CHAMBER OF COMMERCE**

[www.bradytx.com](http://www.bradytx.com)

101 East 1st Street

Brady, Texas 76825

(325) 597-3491 Ph

(325) 792-9181 Fax

[info@bradytx.com](mailto:info@bradytx.com)

Please visit the Chamber of Commerce office  
in Brady for information on all of your dining  
and shopping options during your trip to the  
True Heart of Texas.



**BRADY**  
THE TRUE HEART OF  
**TEXAS**

2018 Visitors Guide



### Heart of Texas Country Music Museum

[www.hillbillyhits.com/museum](http://www.hillbillyhits.com/museum) • (325) 597-1895

1701 S. Bridge Street

Hours of Operation: Fri. 12-4pm; Sat. 10am-4pm; Sun. 12-5pm



With more than 100 artists represented, the Heart of Texas Country Music Museum is a musical journey that traces the history of the entire country music industry. Memorabilia includes stage costumes, musical instruments, autographs, posters, and various collector items from legendary figures to honor the rich heritage of the genre.

Run by the 800 member Heart of Texas Country Music Association, the museum is open each weekend and is operated by volunteers. The museum welcomes group and bus tours, and private viewings are available throughout the week by special appointment. Admission is always free!



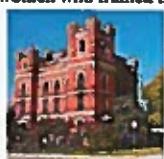
### Heart of Texas Historical Museum

[www.heartoftexasmuseum.com](http://www.heartoftexasmuseum.com) • (325) 597-0526

117 North High Street

Hours of Operation: Fri. and Sat. 1-5pm; Sunday 1-4 pm

The Heart of Texas Historical Museum is housed in the former McCulloch County Jail. The three-story structure was constructed in 1910 and served as the county's correctional facility until 1974 when it was deeded to the historical society as a museum. The Curtis Field Control Tower, which was located at the pilot training facility at Curtis Field during World War II, was donated to the museum, restored, and dedicated to the 10,000 men and women who trained there and to veterans of all branches of military service from McCulloch County. Once called the "best small town museum in Texas" by the Fort Worth Star Telegram, the museum is open each weekend and for private tours by appointment one block west of the courthouse.



### Brady Lake

[www.bradytx.us](http://www.bradytx.us) • (325) 597-1823

Brady Lake, with 25 miles of shoreline, offers skiing, swimming, camping, and fishing for the sportsman. Facilities include a large pavilion, restrooms and showers, hookups, screened shelters, and picnic areas.



There are 14 cabanas available for rent at the Brady Lake Marina. One cabin has been winterized. There are 12 RV hookups in the park area, with additional RV hookups in the pavilion area. There are also 15 tent sites available at the park with 3 primitive camp sites.

### City of Brady Curtis Field Airport

[www.bradycurtisfield.com](http://www.bradycurtisfield.com) • (325) 597-1461

3825 North Bridge Street



Beginning in 1941 during World War II, Curtis Field served as a U.S. Army flying school that graduated more than 10,000 cadets before closing in 1945. Renovated in 1999, Curtis Field now serves as Brady's Municipal Airport three miles north of Brady on US Highway 377. Improvements include runway, apron, and taxiway resurfacing, and expansion of the aircraft parking and refueling areas. Overnight hangars and tie-downs, ground transportation, and internet access are available to visitors, as well as pilot and flight training to those interested. Aircraft painting, refueling, maintenance and sales are also provided on-site. Facilities include a pilot's lounge, conference and meeting rooms, flight planning, and a full kitchen.

### Butterflies and Hummingbirds

Adjacent to Richards Park

A garden of native, flowering plants is conveniently located at E.O. Martin Park. A short walk down a winding, gravel path will bring you to a shaded viewing platform where you can observe butterflies and hummingbirds as they enjoy the blooms. The plants include many varieties of milkweeds, the essential food for Monarch butterflies. Prime viewing time is April - November. The garden was designed and installed by the Central Texas Master Gardeners Association.

### Brady Municipal Golf Course

[www.bradytx.us](http://www.bradytx.us) • (325) 597-6010

Brady boasts a beautiful nine-hole, "Par 71" golf course with wonderful facilities, amenities and history. The course provides competitors five bunkers and three water hazards with Live Oak Creek crossing the course in two places. Now operated by the City of Brady, golfers and guests can enjoy daily or annual green fees, cart rental and/or storage, a year-round calendar full of tournaments, and some of the best views in Brady.

### Richards Park

Camping Information (325) 597-2152

World Championship Barbeque Goat Cook-Off (325) 597-3491

Richards Park is a wonderfully shaded city-owned facility along Brady Creek complete with full RV hook-ups, primitive camp sites, restrooms and showers, a children's playground, a show barn and pavilion, an 18-hole disc golf course, baseball and soccer fields, an aquatics park and picnic areas. The park is also home to the World Championship Barbeque Goat Cook-Off, held each Labor Day weekend since 1974.

With more than 200 cooking teams represented from across Texas and beyond, this annual event draws thousands of visitors to McCulloch County and offers a barbequed goat meal, an arts and crafts fair, washer and horseshoe pitching tournaments, and live music. The entrance to the park is northwest of Brady on U.S. Highway 87 North.

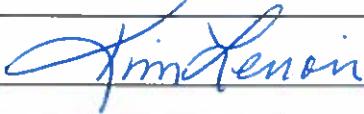
### Ed Davenport Civic Center

[www.bradytx.us](http://www.bradytx.us) • (325) 597-2152

The newly remodeled Ed Davenport Civic Center, complete with up-to-date restrooms and a catering kitchen, is located on U.S. Highway 87 North. With an occupancy of 750 people, the Civic Center is ideal for most public functions like parties, workshops, reunions, dances and weddings.

City Council  
City of Brady, Texas

## Agenda Action Form for Ordinance

AGENDA DATE:	11-20-18	AGENDA ITEM	7. D
AGENDA SUBJECT:	Discussion, consideration and possible action regarding <b>first reading of Ordinance 1262</b> of the City of Brady, Texas, establishing a Brady Tourism Advisory Board, HOT Tax Grant Committee and requesting citizen applications.		
PREPARED BY:	Kim Lenoir	Date Submitted:	11-14-18
EXHIBITS:	Ordinance and application		
BUDGETARY IMPACT:	Required Expenditure:	\$00.00	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$00.00	
CITY MANAGER APPROVAL:			

### SUMMARY:

On November 6, City Council directed the Visit Brady staff to establish the Tourism Advisory Board for the City Council to advertise and fill positions.

This ordinance defines the Board's responsibilities, size, and meeting times. It also expands on the current HOT Tax Grant Committee as a sub-committee of the Board and authorizes its responsibilities.

Once this Board is established by the final approval of this ordinance, the City Secretary will advertise and accept applications for the City Council's consideration of future appointments.

### RECOMMENDED ACTION:

**Mayor will ask:** "Madam City Secretary please read the Ordinance Preamble for the record in accordance with the City Charter." "Secretary reads preamble"

**Mayor calls for a motion:** Move to approve **first reading of Ordinance 1262.**

**ORDINANCE NO. 1262**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BRADY  
ESTABLISHING A TOURISM ADVISORY BOARD; ESTABLISHING THE  
NUMBER OF MEMBERS OF THE TOURISM ADVISORY BOARD;  
ALLOWING FOR THE ESTABLISHMENT OF MEETING SCHEDULES;  
ALLOWING FOR THE ADOPTION OF RULES OF GOVERNANCE FOR THE  
BOARD; ESTABLISHING THE DUTIES OF THE HOT TAX GRANT REVIEW  
COMMITTEE AS A SUB-COMMITTEE TO THE TOURISM ADVISORY  
BOARD.**

**WHEREAS**, the City Council of the City of Brady jointly funded and adopted the *Visit Brady Strategic Plan* and have contracted with the Brady/McCulloch County Chamber of Commerce to implement the Plan; and

**WHEREAS**, the City Council of the City of Brady wished to allow for the establishment of a Tourism Advisory Board; and

**WHEREAS**, the Tourism Advisory Board is to be composed of seven (7) members; and

**WHEREAS**, this Board will establish regular quarterly meetings and will post agendas in accordance with the Open Meeting Act. The Tourism Advisory Board may determine location of public meetings, dates and times of the regular quarterly meetings; and

**WHEREAS**, the Tourism Advisory Board shall have a presiding Chair and Vice-Chair, and it may adopt, subject to the approval of the City Council, such rules and regulations governing its proceedings as it may deem proper. The Visit Brady Director or designee shall serve as secretary, provide the board with all information necessary for the performance of its duties and keep a record of all transactions; and

**WHEREAS**, the HOT Tax Grant Committee will serve as a sub-committee to the Tourism Advisory Board. The HOT Tax Grant Committee includes the Visit Brady Director, City Manager, Director of Finance, and a City Council Member. This Committee meets as needed to review grant applications in accordance with City Council Resolution 2016-057 and HOT Tax Use Policy established on September 2, 2014 and revised November 15, 2016, awards tourism grants within limits of the approved annual budget, assures tourism grant follow-up, and gives feedback to the Visit Brady Director on monthly City Council dash-board reports and Council approved strategic plan progress reports.

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BRADY, TEXAS THAT:**

That the Tourism Advisory Board shall be composed of and have the following duties:

1. The Board shall consist of stakeholders and community members whose professional and personal backgrounds include experiences that will bring valuable knowledge, guidance and support for the benefit of Visit Brady and the Brady Tourism Business. Board membership shall be comprised as follows:

A member representing attractions within the City of Brady; A member representing a hotelier;

- A City Council member;
- A member of the Brady Type B Economic Development Corporation Board;
- A member of the Chamber of Commerce Board
- A member selected by McCulloch County; and
- One member representing the Travel and Tourism Community.

2. Qualifications and appointment of members; term of office; filling vacancies; first meeting.
  - (a) *Qualifications.* The only members who must be residents of the city are the City Council Member and the City Manager (or designee). All other members must reside or be employed in McCulloch County.
  - (b) *Appointment of Board Members.* All members of the Board shall be appointed by the City Council.
  - (c) *Appointment of Chair.* The Chair and Vice-Chair of the Board shall be voted upon by the Board.
  - (d) *Term.* Board members shall serve staggered two-year terms. Upon creation of the Board, four members will be appointed for a term of three years each. The remaining three members will be appointed for a term of two years each. Each initial term of office shall expire in June of the year the term is scheduled to expire. All subsequent appointments will be made for two-year terms. A member presently qualified and serving shall continue to serve until such time as a successor has been appointed and qualified to replace the member.
  - (e) *First Meeting.* At the first meeting of the Board, located at the Brady Municipal Court Building, the members shall adopt rules concerning the following business:
    1. Select meeting location, time and dates of future meetings; and
    2. Election of Chair and Vice Chair.
3. Powers, duties and responsibilities.
  - (a) *Overall Duty.* Each Board member must review and act on the *Visit Brady Strategic Plan* in the best interest of the City of Brady as his/her sole charge.
  - (b) *General Powers.* The Board shall make such rules as it may deem advisable and necessary for the conduct of its affairs and for the purpose of carrying out the intent of the Board.
  - (c) *Specific Duties and Responsibilities.* The Board will have the following specific duties and responsibilities:
    1. Make recommendations to the Visit Brady staff and City Council for the annual budget process; and

2. Support and advise the Visit Brady Director; concerning the annual marketing plan; and Visit Brady goals and progress reports; and
3. Review financial statements for Visit Brady and monitor customer service results; and
4. Review and advise the City Council on the operations of the Visit Brady program; and
5. Inform the City Manager and the Visit Brady Director of any failure by personnel of the Visit Brady Program to carry out any orders or policies adopted by the governing body; and
6. In an advisory capacity, work towards the general improvement of the Visit Brady program and the advancement of the City tourism business in the community.
7. The Visit Brady staff and Board will report its activities to the City Council annually.

**Passed and approved on the FIRST READING** this 20<sup>th</sup> day of November, 2018.

**Passed and approved on the SECOND READING** this 4th day of December, 2018.

---

Anthony Groves, Mayor,  
City of Brady, Texas

**ATTEST:**

---

Tina Keys, City Secretary

**APPROVED AS TO FORM & LEGALITY:**

---

Sarah Griffin, City Attorney

**CITY OF BRADY**

**RESOLUTION NO. 2014-029**

**RESOLUTION CONCERNING OUTSIDE AGENCY FUNDING**

**A RESOLUTION OF THE CITY OF BRADY, TEXAS  
ESTABLISHING A POLICY AND APPLICATION FOR  
PROVIDING FUNDS TO OUTSIDE AGENCIES**

**WHEREAS**, the City of Brady (City) is responsible to its citizens for the careful accountability and management of City funds; and

**WHEREAS**, the City Council of the City of Brady ("City Council") finds it to be in the public interest, and necessary for public health, safety, and welfare, to ensure appropriate support and services are available to the citizens of Brady; and

**WHEREAS**, certain nonprofit agencies are often in a better position to provide needed services to the citizens of Brady; and

**WHEREAS**, the City Council deems the services of some of these agencies to be beneficial to City inhabitants and directly connected to the City's responsibility to ensure our community's health, safety, and welfare; and

**WHEREAS**, the City of Brady is a Home Rule City empowered by Texas Local Government Code to contract with other persons for specific services; and

**WHEREAS**, the City Council desires to establish a policy and application process wherein available funds may be distributed to Outside Agencies; and

**WHEREAS**, the City has determined that this expenditure accomplishes a valid public purpose.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Brady:

1. The City Council approves the Policy and Application for Outside Funding, as included herein as Attachment "A."
2. The meeting at which this Resolution was passed was open to the public, and that public notice of the time, place, and purpose of said meeting was given as required by the Open Meetings Act, Texas Government Code, Chapter 551.

**PASSED & APPROVED** this, the 2 day of September 2014, by a vote of 5 (ayes) to 0 (nays) to 0 (abstentions) of the City Council of Brady, Texas.

**CITY OF BRADY:**

by: Anthony H Groves  
Anthony Groves, Mayor

**ATTEST:**

Christi Badilla  
Christi Badilla, City Secretary

**CITY OF BRADY  
HOTEL/MOTEL TAX USE POLICY**

**Purpose:** The City Council for the City of Brady hereby adopts this policy in order to assure compliance with Texas Statutes and to fairly and prudently distribute Hotel/Motel Tax Fund revenues for approved activities, programs, and events.

**Authorization:** The City of Brady, as authorized by Chapter 351 of the Texas Tax Code, levies a local hotel/motel occupancy tax to promote tourism within the city. The proceeds of this tax are used to promote a number of local events that bring overnight travelers to the city.

**Statutorily Authorized Use of Hotel/Motel Tax Revenues:** There is a two-part test that every expenditure of local Hotel/Motel tax revenue must pass to be valid. First, the expenditure must directly enhance and promote tourism and the convention and hotel/motel industry.

Second, every expenditure must clearly fit into one of the nine statutory categories for expenditure of local hotel/motel tax revenues as follows:

1. Fund the establishment, improvement or maintenance of a convention center or visitor information center.
2. Fund administrative costs for facilitating convention registration.
3. Fund tourism-related advertising and promotion of the city or its vicinity.
4. Fund programs that enhance the arts.
5. Fund historical restoration or preservation programs.
6. Fund sporting events which majority of participants are tourists.
7. The promotion of tourism by the enhancement and upgrading of existing sports facilities or fields
8. The funding of transportation systems for tourists
9. Signage directing the public to sights and attractions that are visited frequently by hotel guests in the municipality

Under section 351.101 of the Texas Tax Code there are 12 categories, however 3 do not apply to the City of Brady

**Policy:** The City of Brady will consider requests for Hotel/Motel revenue for convention centers, arts programs, and historical restoration on a case-by-case basis. Requests must be submitted to the City by May 1 of each year to insure inclusion in the following fiscal year budget.

For tourism-related and sporting activities, programs, and events the council will generally adhere to the following guidelines:

- Organizers of the event must declare that the event will draw visitors to the city that will stay overnight in one of the local motels.
- Funds for these events will be available for actual cost of providing notice of the event through newspaper and other publication advertising, radio and television advertising, posters, and other forms of notice that may be approved by the city council.
- Event organizers should submit a list of scheduled activities, programs, or events, with estimated costs, for any given year on the approved form (Appendix 1).
- After the activity, program, or event, the organizer shall submit receipts and/or invoices for approval by the City Council.

This policy is duly approved and adopted by the City Council of the City of Brady on the 2 day of Sept, 2014.

Signed: Anthony H. Groves

Anthony Groves, Mayor

Attest: Christi Badilla

Christi Badilla, City Secretary

**City of Brady**  
**Request for Hotel/Motel Funds**

**Organization Requesting Funds:** \_\_\_\_\_

**Name of Organization Contact Person:** \_\_\_\_\_

**Address of Contact Person:** \_\_\_\_\_

**Phone Number of Contact Person:** \_\_\_\_\_

◆◆◆◆◆  
**State law requires that all organizations that are directly or indirectly funded by the local hotel/motel occupancy tax must annually provide a list of scheduled activities, programs, or events that they will offer that will directly enhance and promote tourism and the convention and hotel/motel industry. Please list all activities, programs, or events your organization has planned for the year \_\_\_\_\_.**

**Activity, Program or Event** \_\_\_\_\_

**Amount of Funds Requested:** \_\_\_\_\_

**Requested Funds to be used for:** \_\_\_\_\_

**Estimated Impact on Motel Occupancy:** \_\_\_\_\_

**Which Expenditure Category Is Relevant to This Project:** \_\_\_\_\_

**Activity, Program or Event** \_\_\_\_\_

**Amount of Funds Requested:** \_\_\_\_\_

**Requested Funds to be used for:** \_\_\_\_\_

**Estimated Impact on Motel Occupancy:** \_\_\_\_\_

**Which Expenditure Category Is Relevant to This Project:** \_\_\_\_\_

**Activity, Program or Event** \_\_\_\_\_

**Amount of Funds Requested:** \_\_\_\_\_

**Requested Funds to be used for:** \_\_\_\_\_

**Estimated Impact on Motel Occupancy:** \_\_\_\_\_

**Which Expenditure Category Is Relevant to This Project:** \_\_\_\_\_

◆◆◆◆◆  
**Signature of Contact Person** \_\_\_\_\_ **Date:** \_\_\_\_\_

**RESOLUTION NO. 2016-057**

**A RESOLUTION OF THE CITY OF BRADY, TEXAS REVISING THE HOTEL/MOTEL OCCUPANCY TAX USE POLICY ESTABLISHED ON SEPTEMBER 2, 2014**

**WHEREAS**, the Council of the City of Brady established a policy for the use of funds generated by Hotel/Motel Occupancy Tax; and

**WHEREAS**, the City Staff of the City of Brady has reviewed the program and finds it necessary to update the Hotel/Motel Occupancy Tax Use Policy; and

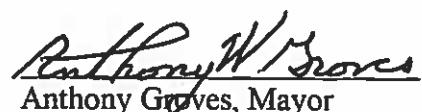
**WHEREAS**, City Staff believes these changes are necessary to allow funds to be available to a wider variety of events; and

**WHEREAS**, City Staff believes these changes are necessary to prevent long term funding of events that may not meet the intent of the program; and

**WHEREAS**, City Staff believes these changes will generate appropriate reporting to demonstrate that the funds are used in the manner for which they were intended.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BRADY, TEXAS**, that the Hotel/Motel Occupancy Tax Use Policy established on September 2, 2014 be revised as reflected in Exhibit A attached hereto.

**PASSED and APPROVED** this the 15<sup>th</sup> day of November, 2016.

  
Anthony W. Groves  
Anthony Groves, Mayor

  
Tina Keys, City Secretary

**CITY OF BRADY  
HOTEL/MOTEL OCCUPANCY TAX USE POLICY**

**Purpose:** The City Council for the City of Brady hereby adopts this policy in order to assure compliance with Texas Statutes and to fairly and prudently distribute Hotel/Motel Occupancy Tax (HOT) Fund revenues for approved activities, programs, and events.

**Authorization:** The City of Brady, as authorized by Chapter 351 of the Texas Tax Code, levies a local hotel/motel occupancy tax to promote tourism within the city. The proceeds of this tax are used to promote a number of local events that bring overnight travelers to the city.

**Statutorily Authorized Use of Hotel/Motel Tax Revenues:** There is a two-part test that every expenditure of local HOT revenue must pass to be valid. First, the expenditure must directly enhance and promote tourism and the convention and hotel/motel industry.

Second, every expenditure must clearly fit into at least one of the nine (9) statutory categories for expenditure of local HOT revenues as follows:

1. Fund the establishment, improvement or maintenance of a convention center or visitor information center,
2. Fund administrative costs for facilitating convention registration,
3. Fund tourism-related advertising and promotion of the city or its vicinity,
4. Fund programs that enhance the arts,
5. Fund historical restoration or preservation programs,
6. Fund sporting events which majority of participants are tourists,
7. The promotion of tourism by the enhancement and upgrading of existing sports facilities or fields,
8. The funding of transportation systems for tourists,
9. Signage directing the public to sights and attractions that are visited frequently by hotel guests in the municipality.

*Under section 351.101 of the Texas Tax Code there are 12 categories, however three (3) items do not apply to the City of Brady.*

**Policy:** The City of Brady will consider requests for Hotel/Motel revenue for convention centers, arts programs, and historical restoration on a case-by-case basis. Requests will be reviewed on a first come, first reviewed, as submitted basis until funds are no longer available.

For tourism-related and sporting activities, programs, and events the review committee will generally adhere to the following guidelines:

- Organizers of the event must declare that the event will draw visitors to the city that will stay overnight in one of the local motels.
- Organizers will submit a revenue and expense budget for review at the time of application.
- If an event produces surplus revenue, the amount of the request shall automatically be reduced by the surplus amount.
- All events that receive HOT funds from the City of Brady shall conduct attendee surveys, the form for which will be provided by the City.
- The organizer shall provide to the City, within 30 days of the event, a report detailing how HOT funds were spent and detailing the results of the visitor survey.
- Approval of grants in previous years to a grantee does not guarantee future funding,

- Funds for these events will be available for actual cost of providing notice of the event through newspaper and other publication advertising, radio and television advertising, posters, and other forms of notice that may be approved by the review committee.
- Funds may be used to offset actual costs of running the event.
- Event organizers should submit a list of scheduled activities, programs, or events, with estimated costs, for any given year.
- After the activity, program, or event, the organizer shall submit receipts and/or invoices for review by the City Council.
- Projects developed by the City or its tourism partner, the Brady/McCulloch County Chamber of Commerce shall have priority.

The review committee shall consist of the City Manager, Finance Director, Director of Community Service and a member of the City of Brady City Council.

This policy is duly revised, approved and adopted by the City Council of the City of Brady on the 15<sup>th</sup> day of November, 2016.

Signed: \_\_\_\_\_

Anthony Groves, Mayor

Attest: \_\_\_\_\_

Tina Keys, City Secretary

## McCulloch County Early Days Visitor Survey

## McCulloch County Early Days Visitor Survey

This survey is vital to the City of Brady in Brady, Texas. The results will be tallied and used to inform funders of the broad reach and importance of Tourism.

- 1) Please specify today's date. \_\_\_\_\_
- 2) What is your Zip Code? \_\_\_\_\_
- 3) Did you stay overnight in a local hotel?  
\_\_\_\_Yes \_\_\_\_No
- 4) If yes above, how many nights did you stay? \_\_\_\_\_

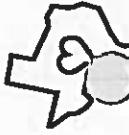
### Optional Questions:

- 5) How many are in your party? \_\_\_\_\_
- 6) If applicable, where did you stay?  
Please specify \_\_\_\_\_
- 7) Did you eat in any local restaurants?  
\_\_\_\_Yes \_\_\_\_No
- 8) Will you attend another event by this group again this year? \_\_\_\_Yes \_\_\_\_No
- 9) How did you hear about this event?  
Radio \_\_\_\_ TV \_\_\_\_ Newspaper \_\_\_\_\_  
Magazine \_\_\_\_ Internet \_\_\_\_\_  
Word of Mouth \_\_\_\_\_ Maller \_\_\_\_\_  
Other (specify) \_\_\_\_\_
- 10) Other attractions attended? Please list: \_\_\_\_\_

Thank you for taking the time to complete this survey!!!!



Thank you for taking the time to complete this survey!!!!



Thank you for taking the time to complete this survey!!!!



## McCulloch County Early Days Visitor Survey

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### Optional Questions:

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Please specify \_\_\_\_\_
- 7) Did you eat in any local restaurants?  
\_\_\_\_Yes \_\_\_\_No
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Magazine \_\_\_\_ Internet \_\_\_\_\_  
Word of Mouth \_\_\_\_\_ Maller \_\_\_\_\_  
Other (specify) \_\_\_\_\_
- 10) Other attractions attended? Please list: \_\_\_\_\_

Thank you for taking the time to complete this survey!!!!



# CITY OF BRADY

## FY 2019 Boards & Commissions

### PLANNING AND ZONING COMMISSION (3 yr term)

Kim Lenoir, Liaison 325/597-2152 ext 209 klenoir@bradytx.us

PLACE	BOARD MEMBER NAME	CURRENT TERM
1	Nick Blyshack, Chair	6/21
2	Ronnie Aston, Vice Chair	6/20
3	Amy Greer	6/20
4	Thomas Flanigan	6/19
5	Cathy Ewert	6/19
6	Connie Easterwood	6/19
7	Jeff Bedwell	6/21
* ALT	Lauri Smith	6/21

### ZONING BOARD OF ADJUSTMENT (ZBA/BOA)

Charter & Zoning Ord. Sec. 9.1 (2 yr term)

Kim Lenoir, Staff Liaison 325/597-2152 ext. 209 klenoir@bradytx.us

PLACE	BOARD MEMBER NAME	CURRENT TERM
1	Chris Green	6/19
2	Rod Young, Vice Chair	6/20
3	Heath McBride, Chair	6/20
4	Holly Groves	6/19
5	James Stewart	6/19
* Alt 1	Lauri Smith	6/19
* Alt 2	open	6/20
* Alt 3	open	6/20
* Alt 4	open	6/20

### AIRPORT ADVISORY BOARD (Ord 1149 - 2 yr term)

Lisa Perry, Staff Liaison 325/597-2152 ext. 211 lperry@bradytx.us

PLACE	BOARD MEMBER NAME	CURRENT TERM
1	Bob Rice	6/19
2	Stan Amyett	6/19
3	Richard Lenoir	6/19
4	Richard Jolliff	6/20
5	Vacant	6/20
6	Dale Scott	6/20
7	Carey Day	6/20

### MUNICIPAL COURT JUDGES (2yr term)

Kim Lenoir, Liaison 325/597-2152 ext 209 klenoir@bradytx.us

PLACE	BOARD MEMBER NAME	CURRENT TERM
Judge	JT Owens	12/19

### BRADY YOUTH ASSOCIATION (1yr term)

Kim Lenoir, Liaison 325/597-2152 ext 209 klenoir@bradytx.us

Council	Rey Garza	1/19
Concho Valley Council of Governments Annual Board (1yr term)		

Council	Jeffrey Sutton	6/19
HOTEL OCCUPANCY TAX GRANT (1yr term)		

Kim Lenoir, Liaison 325/597-2152 ext 209 klenoir@bradytx.us

Finance	Lisa Remini	FY 2019
City Mgr	Kim Lenoir	FY 2019
Council	Jim Griffin	FY 2019
Visit Brady	Erin Corbell	FY 2019

### TOURISM ADVISORY BOARD (1yr term)

Kim Lenoir, Liaison 325/597-2152 ext 209 klenoir@bradytx.us

Director	VACANT	FY 2019
Director	VACANT	FY 2019

### CHARTER REVIEW COMMISSION (4 year term)

Kim Lenoir, Liaison 325/597-2152 ext. 209 klenoir@bradytx.us

PLACE	BOARD MEMBER NAME	CURRENT TERM
1	JoAnn Coffey, Chair	2016-2020
2	Teresa Leifeste, Vice Chair	2016-2020
3	Patsy Cole	2016-2020
4	Bill Derrick	2016-2020
5	Rex Ewert (2017)	2016-2020
6	Kelly Green	2016-2020
7	Chad Blankenship	2016-2020

### INVESTMENT COMMITTEE (1 yr term)

Lisa Remini, Liaison 325/597-2152 ext. 204 lremini@bradytx.us

PLACE	BOARD MEMBER NAME	CURRENT TERM
1	Finance Director	FY 2019
2	City Manager	FY 2019
3	Jane Huffman	FY 2019

### CITY COUNCIL (3 yr term) - transition to 4 year terms May 2019

Kim Lenoir, Staff Liaison 325/597-2152 ext. 209 klenoir@bradytx.us

PLACE	MEMBER NAME	CURRENT TERM
MAYOR	Anthony Groves	5/20
1	Rey Garza	5/20
2	Missi Davis	5/21
3	Jeffrey Sutton	5/21
4	Jane Huffman	5/19
5	James Griffin	5/19

### Brady Type B Economic Development Corporation

3 - 1 year terms / 4 - 2 year terms

Kim Lenoir, Staff Liaison 325/597-2152 ext. 209 klenoir@bradytx.us

PLACE	BOARD MEMBER NAME	CURRENT TERM
1	Jason Valdez, President	6/20
2	Michele Derrick	6/19
3	Lauren Bedwell	6/20
4	Don Miller, VP	6/19
5	Erin Betts	6/19
6	Amy Greer	6/20
7	Billie Davis	6/20

### MCCULLOCH COUNTY SENIOR CITIZEN ASSOCIATION

Sunset Center Advisory Board (2 year term)

Rosie Aguirre, Staff Liaison 325/597-2946 raguirre@bradytx.us

PLACE	BOARD MEMBER NAME	CURRENT TERM
1	Wanda Nesbit - President	10/19
2	Evelyn Pitcox - Vice President	10/19
3	Mercy James - Secretary	10/19
4	Janice Crawford - Treasurer	10/19
5	Marcia Arons	10/19
6	Rene Avants	10/19
7	Angelita Torrez	10/19
8	Mary Bradshaw	10/19
9	Alvin Bolton	10/19
10	Fay Lawler	10/19
11	Bill Spiller	10/19
12	Rosie Aguirre	Director
13	Kim Lenoir	City Manager
14	vacant	Comm Svcs Dir.
15	Danny Neal	County Judge
16	Hazel Maner	Lifetime

\* Alternates serve 1 year terms and can serve on two boards

**CITY OF BRADY**  
**APPLICATION FOR BOARDS / COMMISSIONS**



Name of Applicant: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_ Alt. Phone Number: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Are you a citizen of the City of Brady?  Yes  No

Are you a registered voter?  Yes  No

Are you currently serving on a City Board?  Yes  No

Have you ever served on a City Board?  Yes  No

Are you currently serving on a Board for another governmental Agency?  Yes  No

How long have you lived in Brady? \_\_\_\_\_

Which Board(s) would you like to apply for?  Planning & Zoning Commission (3 year term)  
 Economic Development Corporation (2 year term)  
 Zoning Board of Adjustment (2 year term)  
 Airport Advisory Board (2 year term)  
 Charter Review Commission (4 year term)  
 Tourism Advisory Board (2 year term)

Employer: \_\_\_\_\_ Job Title: \_\_\_\_\_

Work Address: \_\_\_\_\_

Work Phone #: \_\_\_\_\_

Professional Experience (include professional memberships and previous employment):

Community Experience (civic clubs, volunteer activities, service organizations, etc):

**CITY OF BRADY**  
**APPLICATION FOR BOARDS / COMMISSIONS**

Comments or special qualifications:

Resume (type or copy and paste your resume in the area below or attach as separate page): **(NOT REQUIRED)**

Interests & Experiences (please tell us about yourself and why you want to serve)

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Signature

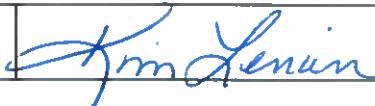
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Date

# City Council

## City of Brady, Texas

### Agenda Action Form

<b>AGENDA DATE:</b>	11/20/2018	<b>AGENDA ITEM</b>	7.E
<b>AGENDA SUBJECT:</b>	Discuss status of Work Ready Communities – Erin Corbell and Don Miller		
<b>PREPARED BY:</b>	Kim Lenoir	<b>Date Submitted:</b>	11/14/2018
<b>EXHIBITS:</b>	Work Ready Communities Regional Initiative Power Point		
<b>BUDGETARY IMPACT:</b>	<b>Required Expenditure:</b>	\$0.00	
	<b>Amount Budgeted:</b>	\$0.00	
	<b>Appropriation Required:</b>	\$0.00	
<b>CITY MANAGER APPROVAL:</b>			
<b>SUMMARY:</b>	<p>Attached is the Work Ready Communities power point presentation presented November 7 at the Civic Center to numerous businesses in Brady.</p> <p>Erin Corbell, President, and Don Miller, EDC Committee Chair of the Work Ready Program may be available to present the report and answer questions.</p>		
<b>RECOMMENDED ACTION:</b>			
Discussion item only.			



**Work Ready Communities  
REGIONAL Initiative**

Randy LeCompte  
Deputy Executive  
Director  
CVWDB



**Overview**

- Community-based framework
- Nationally recognized certification
- Robust, ongoing effort  
([www.workreadycommunities.org](http://www.workreadycommunities.org))
- Links education to careers  
(over 20K jobs linked to profiles)
- Integrated system
- Closes basic mental ability skill gaps
- Matches individuals to jobs



## Industries Using WorkKeys

- Healthcare
- Manufacturing
- Construction
- Accommodation & Food Services
- Retail
- Information Systems
- Transportation & Warehousing

## Benefits

### ACT Work Readiness System



#### Employers

#### Educators

#### Communities

Saves Time

Improves Instruction

Retain & Grow Jobs

Saves Money

Improves Placement

Improves Quality of Life

Reduces Risk

Improves Compliance

Boosts Community Image

**ACT® Work Ready Communities**

## Examples of Businesses Reaping Rewards

**RoyOMartin raises the quality of new hires while reducing turnover and costs**

Lebanon-based forestry and wood products manufacturer RoyOMartin used ACT® WorkKeys® solutions to decrease turnover and reduce training costs.

**RESULTS**

Icon	Value	Detail
	5% decrease	in turnover
	\$270,000 in savings	over a three year period
	30% of employees hired	from WoodSkills program which uses ACT® WorkKeys® NCSC®

**Employer Results**

ACT® WORKFORCE SUMMIT

**ACT® Work Ready Communities**

## Benefit Examples (Contd)

**Gilchrist Construction Company improves retention and employee safety**

Facing employee turnover as high as 100%, Gilchrist Construction Company used ACT® WorkKeys® solutions to improve hiring, retention, training, safety and productivity of their Louisiana-based facility.

**RESULTS**

Icon	Value	Detail
	75% improvement	in employee retention
	59% decrease	in safety incidents
	68% increase	in employee retention

**Employer Results**

ACT® WORKFORCE SUMMIT

**ACT® Work Ready Communities**

## Business Examples (contd)

**Employer Results**

**Inova uses WorkKeys® to cure turnover troubles**

WorkKeys helps a health care system measure what is the most important at any level and use it to identify what pillars they could count on for the long haul.

**RESULTS:**

- 74% reduction in turnover
- 300 applicants processed per day
- More than \$1.3M in savings

ACT® WORKFORCE SUMMIT

**ACT® Work Ready Communities**

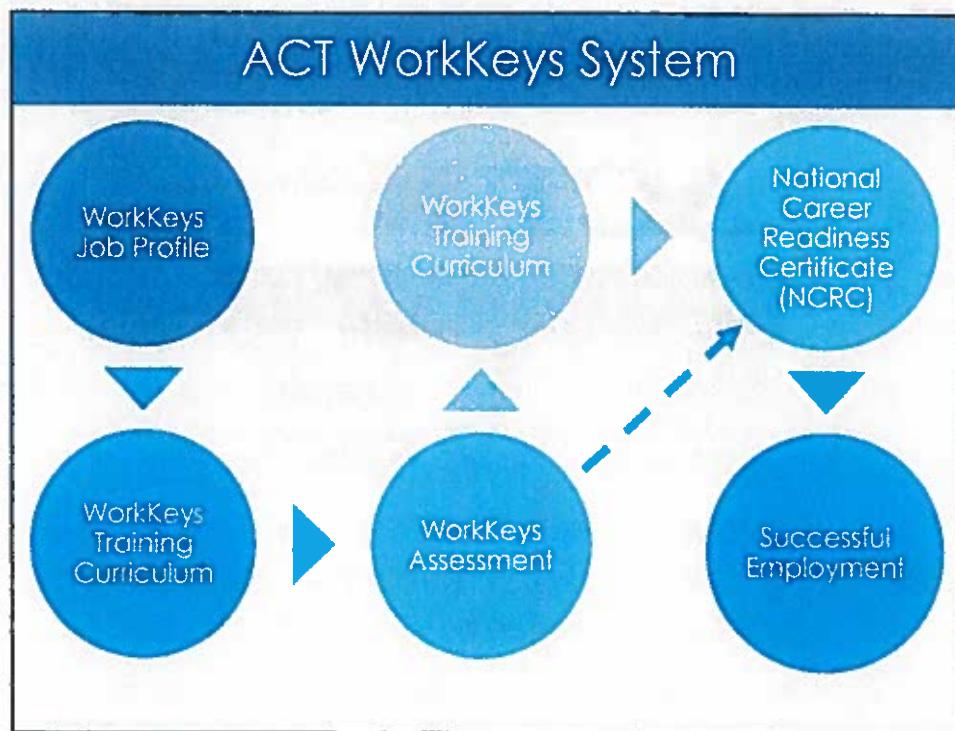
## Tom Green County Example

- Ethicon example:
  - Needed to hire 67 operators in Spring 2018
  - 300 applicants, 100 acceptable candidates, 23 offers same day
  - 67 new operators interviewed, hired and on-boarded in 5 weeks
  - 95% retention rate
  - Savings seen on hiring and training expenses, roughly \$15,000 per position
  - Success Story presented to SARMA
- Smaller businesses that recommend ACT Work Keys:
  - Reduces their HR costs and
  - Precludes any sort of hiring protests based on test objectivity



## Ethicon Background

- Ethicon is a Johnson & Johnson Company with over 600 employees located in the San Angelo area;
- The San Angelo Facility has required the use of the ACT assessment since 2004;
- As a union facility, the use of the ACT Work Keys Assessment required Union approval;
- Facility has experienced a 13% growth over the past three years with a recent hiring of 65 employees;
- Specialty jobs have required "profiling"
- Attrition has been extremely low
- See official statement from Ethicon Management





## The Keys to Career Readiness

### 1. WorkKeys Assessments

- Measures foundational skills for 99% of jobs
- Verifies real world skills critical to job success

### 2. National Career Readiness Certificate (NCRC)

- Industry-recognized and portable credential

### 3. Career Ready 101 and KeyTrain

- Training modules used to identify and close skill gaps
- Career preparation tools

### 4. Job Profiling (standard or custom)

- Standard 21,802 profiles are available at:  
[http://profiles.keytrain.com/profile\\_search/](http://profiles.keytrain.com/profile_search/)

Quantifies foundational workforce skills

## WorkKeys Core Assessments



### HARD SKILLS

These are the skills that employers say are critical for career success and on-the-job training



**APPLIED MATH**  
 Critical thinking, problem solving, and decision-making skills. Includes skills such as: High levels of the skill include



**GRAPHIC LITERACY**  
 Reading, writing, listening, speaking, reasoning, problem solving, and decision-making skills. High levels of the skill include



**WORKPLACE DOCUMENTS**  
 Reading and comprehension of workplace documents at a 12th-grade level. Includes skills such as: High levels of the skill include

Measures **FOUNDATIONAL SKILLS** that employers say are critical for career success and on-the-job training across multiple industries and occupations

**ACT® Work Ready Communities**

## National Career Readiness Certificate

**WorkKeys Core Assessments**

Foundational skills in:

- Applied Math
- Graphic Literacy
- Workplace Documents

Assesses “Logic and Critical Reasoning Skills”

**“Right-Skilled Candidates for Right-Fit Hire”**

### WorkKeys Scores

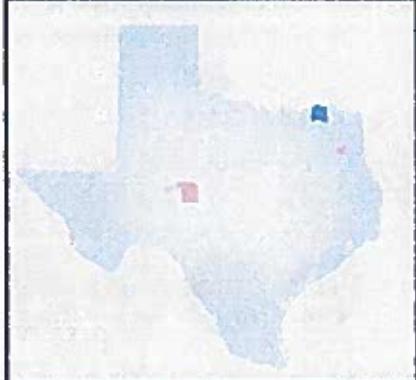
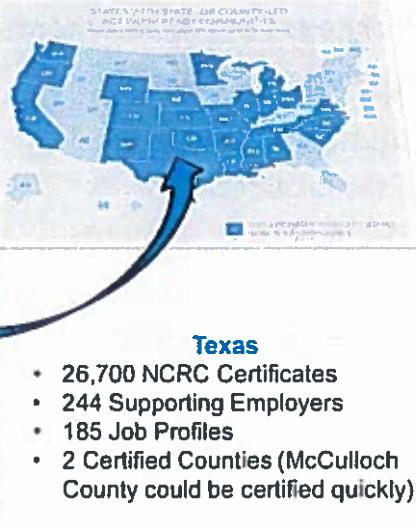
Certificate Level	Percentage of all profiled jobs	Level Required
BASIC	17%	Level 3 or Higher
SILVER	69%	Level 4 or Higher
GOLD	93%	Level 5 or Higher
PLATINUM	99%	Level 6 or Higher

**ACT Work Ready Communities**

## Efforts by State

**Nationally Recognized**

- WRC established 2006
- 26 participating states
- 22,114 supporting employers
- 4.4M+ earned NCRC Certificates

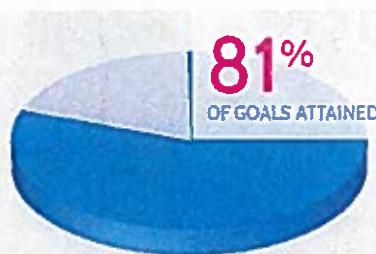
**Texas**

- 26,700 NCRC Certificates
- 244 Supporting Employers
- 185 Job Profiles
- 2 Certified Counties (McCulloch County could be certified quickly)

**ACT Work Ready Communities**

## Tom Green County Goals

Certification earned in 10 months ...  
... "Re-certification" now in progress



81%  
OF GOALS ATTAINED

County Profile Tracker  
[www.workreadycommunities.org/TX/451](http://www.workreadycommunities.org/TX/451)

Category	Goals	Results
NCRC Emerging	662	373
NCRC Current	94	696
NCRC Transitioning	507	957
Employer Support	68 more (113 employers support now)	51 more

ACT® Work Ready Communities		McCulloch County Goals	
Category	Goals	Actual	
NCRC Emerging	31	54 Based on testing of Brady Seniors in May 2018	
NCRC Current	10	0	
NCRC Transitioning	18	0	
Employers Supporting	14	1 (Brady ISD)	

County Profile Tracker  
[www.workreadycommunities.org/TX/307](http://www.workreadycommunities.org/TX/307)

## After Earning a WorkKeys Certificate

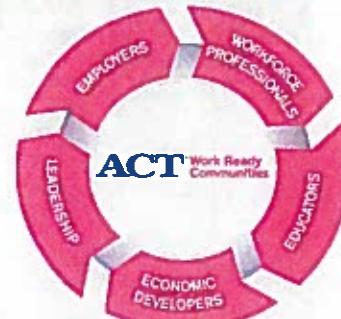
- Register NCRC certificate on ACT website
  - After earning WorkKeys NCRC, ACT will send an email with instructions on how to register it (save that password!)
  - box to make it public
  - Add to resume
  - Share certificate with employers recognizing WorkKeys
- Explore career options through WorkKeys website



Work Ready  
Communities

## Next Steps Checklist

- Verbal Commitment
- Employer Application
- Schedule Test
- Assess Workforce
- Achieve Certifications/Train



"Community-based framework"

### Contact Information

Randy LeCompte

[RLeCompte@cvworkforce.org](mailto:RLeCompte@cvworkforce.org)

325-482-8900 ext. 302



## Concho Valley Texas Talent Connection Grant Employer Highlights



- Grant focuses on workforce up-skilling within the Health and Manufacturing industries
- Grant provides industry recognized certifications as follows
  - Healthcare: 36 Nursing Assistant Certifications at DADS approved institutions
  - Manufacturing: Welders, HVAC Techs, Industrial Techs

1st Semester	Hrs	2nd Semester	Hrs
WLDG 2435 Adv Layout & Fabrication	4	WLDG 1413 Intro Blueprint Reading	4
WLDG 2443 Advanced SMAW	4	WLDG 2451 Advanced GTAW	4
WLDG 2452 Advanced FCAW	4	WLDG 2453 Advanced Pipe Welding	4

- 8 welders to receive a Cisco College Welding Level 1 Certificate in 16 weeks (see above)
- 8 HVAC Technicians to receive basic refrigeration training & certification from Lindsey Cooper in 12 days
- 12 maintenance and repair workers to receive a Cisco College Industrial Technology Level 1 certificate in 16 wks

1st Semester	Hrs	2nd Semester	Hrs
PFPB 1421 Plumbing Maint & Repair	4	HART 1407 Refrigeration Principles	4
DFTG 1409 Basic Comp Aided Drafting	4	BMGT 1482 Co-op Ed: Industrial Tech	4
WLDG 1421 Intro to Welding Fund	4	CETT 1402 Electricity Principles	4

### ➤ Employer Benefits from the Program:

- Advertising for skilled employee candidates;
- Pre-screened (background check, drug screening, social skills assessment) and skilled job applicants with a National Career Readiness Certification (NCRC), 10 hours of OSHA training, and a Level 1 industry recognized certification;
- Ability to modify training curriculum and interview candidates;
- Accident insurance coverage to protect employers from liabilities during paid internship periods;
- Ability to observe and review a temporary worker's work ethics and job skills prior to hiring them;
- Ability to provide additional training needed to a new potential employee without having to pay anything to provide this training; and
- Improved job retention through the hiring of skilled employees desiring a career with their employer.
- **All of the above at no cost to the business**

We are an equal opportunity employer / program. Auxiliary aids and services are available upon request to individuals with disabilities. If you require special accommodations, please email [accommodations@cvworkforce.org](mailto:accommodations@cvworkforce.org) or call 800-996-7589. Relay Texas @ 1-800-735-2989 (TDD) or 1-800-735-2988 (Voice).



CONCHO VALLEY  
WORKFORCE DEVELOPMENT BOARD

CONCHO VALLEY  
WORKFORCE SOLUTIONS  
A Joint Venture of the American Job Center™ and VETS

## Concho Valley Workforce Program Initiatives for: McCulloch County

By: Randy LeCompte

Your Business is Our Job

WORKFORCE SOLUTIONS  
CONCHO VALLEY



CONCHO VALLEY  
WORKFORCE DEVELOPMENT BOARD

CONCHO VALLEY  
WORKFORCE SOLUTIONS  
A Joint Venture of the American Job Center™ and VETS

## Texas Talent Connection Program Highlights

- Purpose:
  - Support innovations in workforce development that addresses the primary focus of this grant fund, which is to:
    - Support exemplary workforce training projects that lead to job placement, increased wages, and job retention;
    - Deliver workforce services in more efficient and innovative ways; and
    - Provide services to workforce populations with special needs or barriers to employment.



## **Texas Talent Connection Program Highlights**

- Concho Valley Grant Concept and Approach
  - Focus on High demand Middle skill STEM occupations using applicable career ladders to identify, recruit and mentor potential candidates interested in the following occupations/certifications:
    - Nursing Assistants (4 CNA classes at DADS/ETPS approved institutions)
    - Maintenance and Repair Workers (1 HVAC Certification class at Lerner Cooper Refrigeration School, 1 Welding Certification class (employer or Cisco College), and 1 Industrial Maintenance Level 1 Mechanic Class (Cisco College)



## **Texas Talent Connection Program Highlights**

- Concho Valley Grant Concept and Approach
  - Grant Milestones/Timeline
    - Establish MOUs with Employer and Education Partners (SEP 2018)
    - Employers assist in developing or selecting instructional curriculum
    - Advertise, recruit and pre-screen grant participants (SEP 18-JAN 19)
      - Includes administration of NCRC assessments
    - Provide Industry Recognized Certification Training (Employer or Educational Institution) (OCT 18 – AUG 19)
    - Participants take Certification Exams (THRU AUG 19)
    - Maintenance and Repair Worker Participants take 10-hr of OSHA training (JUL/AUG 19)
    - Participants complete Employer Internship and are paid stipends
    - Job Hiring/Job Fairs (NLT SEP 2019)



## **Texas Talent** CONCHO VALLEY **WORKFORCE SOLUTIONS**

A proud partner of the American Job Center™ USA

### **Connection Program Highlights**

- Concho Valley Grant Concept and Approach
  - Grant Funds (\$500,000 total for first year)
    - Advertising and Recruiting Costs for Program Participants;
    - Case Management for Program Participants throughout grant period
    - All pre-screening efforts (background checks, ACT Work Key Assessments, and drug screenings);
    - Participant/Student books, tuition, uniforms, supplies/tools (as required), transportation to and from class and internship weeks, and stipends;
      - Concho Valley Internship stipend payments:
        - » CNAs: \$8.75/hr
        - » Welders: 13.75/hr
        - » HVAC technicians: \$10/hr
        - » Industrial Maintenance Mechanics: \$13.75/hr
    - Accident Insurance required for internships; and
    - Job Fair costs



## **Texas Talent** **Connection Program** **Highlights**

**Questions?**



## **Walmart Foundation Retail Initiative**

CONCHO VALLEY  
WORKFORCE SOLUTIONS  
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- TWC will submit a Statewide application for this 3-yr grant with \$547,276 being allocated to Concho Valley;
- Award expected in the Spring 2019 timeframe;
- **Concho Valley Concept as submitted in July:**
  - Primary focus is on upskilling the incumbent retail workforce with the retail employers within the Concho Valley;
  - Initial effort (first year) to focus on Work Ready Community Counties such as Tom Green, Schleicher, and McCulloch;
  - 95 Incumbent workers and 10 new workers for a total of 105 employees to receive retail certification training which will be available online;
  - In the first two years, local employers will be contacted to identify current entry to mid-level employees with only 6 months to 2 years' experience with the company that are being considered for a promotion.
  - IPADs will be issued to program participants following pre-screening efforts so they can easily access required training.
  - All certification training will be paid for under this grant.



## **Rural Community Initiative**

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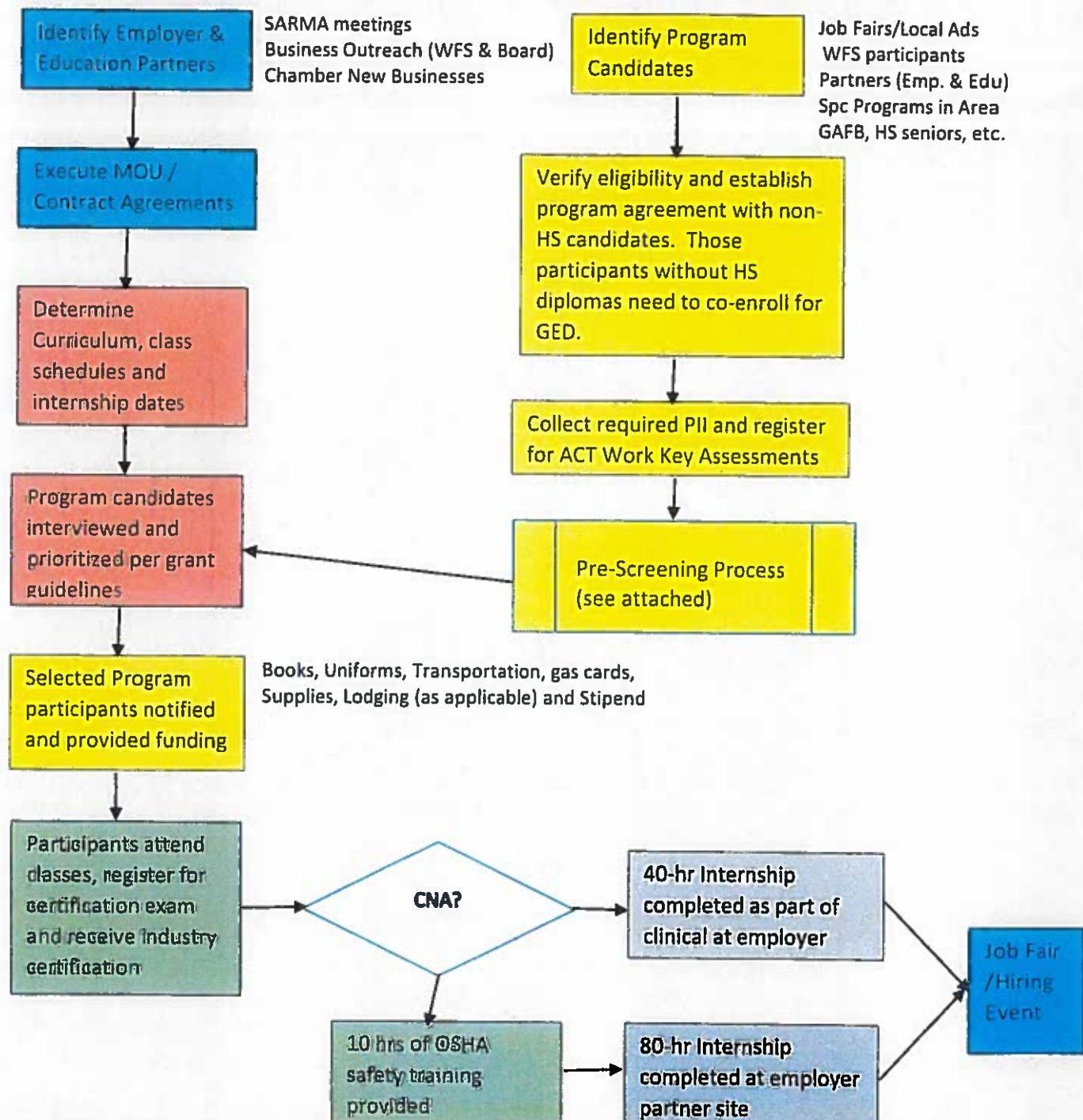
- CVWDB is one of 21 boards allocated money (\$248K) in June 2018 to provide support services to the rural communities (those counties outside San Angelo) such as:
  - Mobile units;
  - Support for initiatives where Boards can onboard staff or contract services to extend delivery in rural areas;
  - Implementation or enhancement of online and/or virtual service delivery;
  - Rural training academies with the goal of connecting customers with other community resources
- CVWDB seeks input from rural counties on what support service are needed or preferred.



*End*



## Concho Valley Texas Talent Connection General Process Flow



### Legend:

Indicates primary Board task

Indicates joint WFS, Board and Partner task

Indicates joint Employer Partner Task

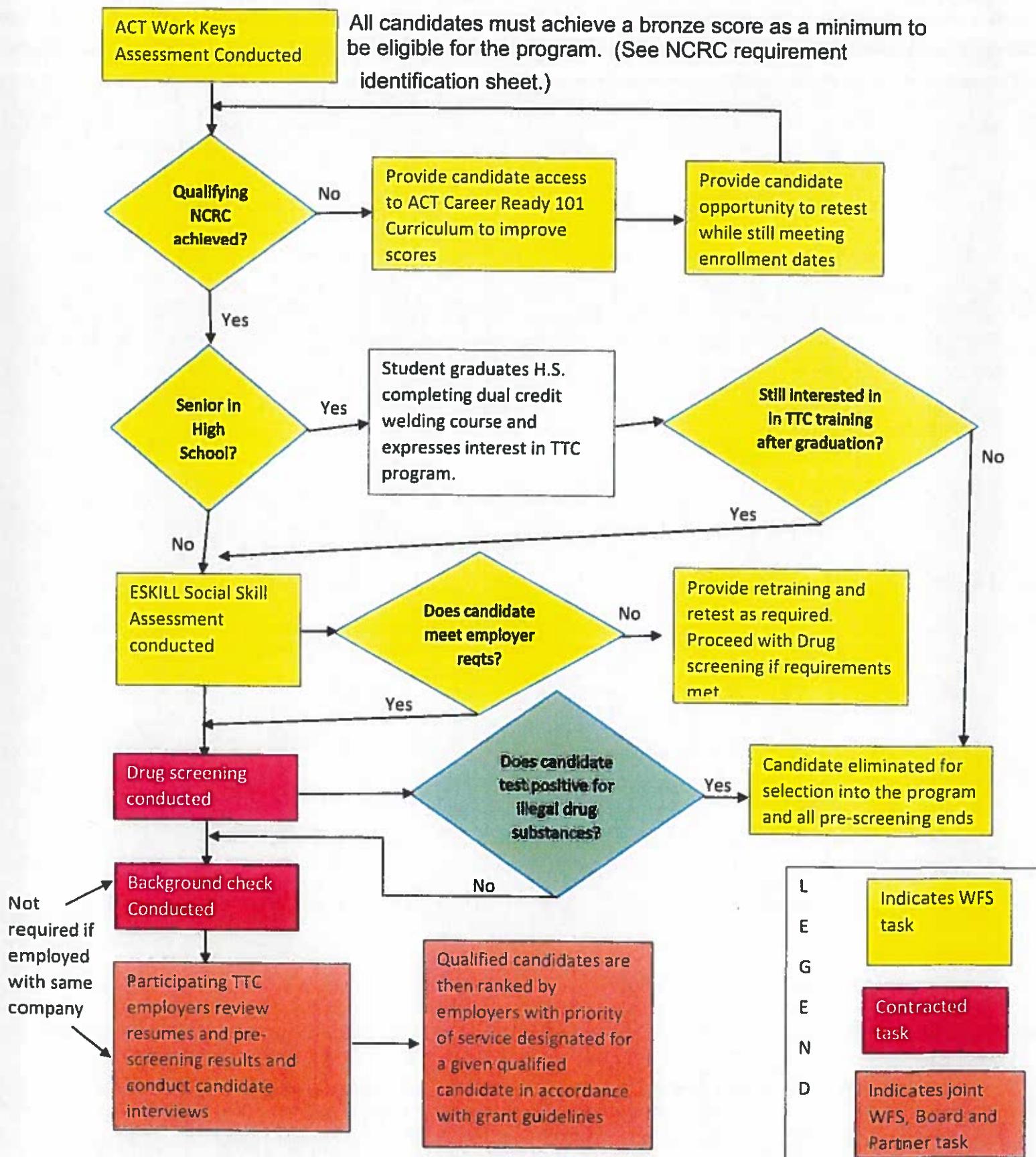
Indicates Education Partner task

Indicates WFS task

Outside agency task

## Texas Talent Connection Pre-Screening Process Flow

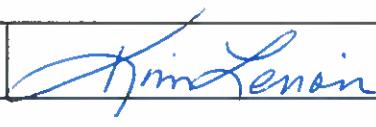
As of September 12, 2018



# City Council

## City of Brady, Texas

### Agenda Action Form

AGENDA DATE:	11/20/2018	AGENDA ITEM	7.F.
AGENDA SUBJECT:	Discuss concerns with stray animals and fines for animal control as requested by Council Member Missi Davis.		
PREPARED BY:	Kim Lenoir	Date Submitted:	11/14/2018
EXHIBITS:	Animal Control Ordinances 1237 and 1243		
BUDGETARY IMPACT:	Required Expenditure:	\$0.00	
	Amount Budgeted:	\$0.00	
	Appropriation Required:	\$0.00	
CITY MANAGER APPROVAL:			
SUMMARY:	Council Member Missi Davis requested this item for council discussion.		
RECOMMENDED ACTION:	Direct staff as desired.		

ORDINANCE 1237

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BRADY, TEXAS  
AMENDING MUNICIPAL CODE OF ORDINANCES ARTICLE 2 ANIMAL CONTROL  
TO ESTABLISH FENCING REQUIREMENTS AND CLARIFYING RULES;**

**WHEREAS**, in review of the Municipal Code of Ordinances, Chapter 2, Animal Control, it has become apparent that the Ordinance should more clearly define issues dealing with all animals within the City limits of the City of Brady; and

**WHEREAS**, changes to the City of Brady Municipal Code of Ordinances must be done by a new Ordinance; and

**WHEREAS**, the City Council of the City of Brady has determined that it is in the best interests of the general public and residents of Brady to approve the proposed changes to the City of Brady Animal Control Ordinance, except for Article 2.400 Keeping Livestock and Exotic Animals.

**NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF  
BRADY, TEXAS, THAT:**

The City Council of the City of Brady, Texas, hereby amends Chapter 2, Animal Control of the Municipal Code of Ordinances, except for Article 2.400 Keeping Livestock and Exotic Animals; see Exhibit A as attached.

**PASSED AND APPROVED ON FIRST READING** on this 3rd day of October 2017.

**PASSED, APPROVED AND ADOPTED ON SECOND READING** on this 7th day of  
November 2017.

  
Anthony W. Groves  
Anthony Groves Mayor

ATTEST:

  
\_\_\_\_\_  
Tina Keys, City Secretary  
STATE OF TEXAS  
COUNTY OF MCCULLOCH  
CITY OF BRADY

**Exhibit A - CHAPTER 2 - ANIMAL CONTROL ORDINANCE**

**ARTICLE 2.100 IN GENERAL**

**Sec. 2.101 Definitions**

As used in this chapter the following terms mean:

**4-H/FFA Animal.** A 4-H/FFA animal is any animal under the control of an authorized 4-H or FFA program.

**Animal.** Any living creature except human beings, and including (without limiting the generality thereof) animals, birds, reptiles and fish, except the word "animal" shall mean only a mammal when referring specifically to the control of rabies.

**Animal Control Authority or Animal Control Officer.** The city animal control officer, or his or her designee, with authority over the city limits within which the dog, cat or animal is kept.

**Animal Control Center or Center.** Facility in which the division of animal and rabies control is housed.

**Bite.** An abrasion, scratch, puncture, tear or piercing of the skin actually or suspected of being caused by the mouth of any animal.

**Breeder.** Any person licensed by the city to keep, harbor, breed and/or raise in excess of four (4) dogs or four (4) cats, six (6) months of age or older, on any premises used or zoned for residential purposes and less than two acres in area.

**Collar.** A band, chain, harness or other suitable device worn around the neck of an animal to which a current rabies vaccination tag can be affixed.

**Current Vaccination.** Vaccinated and satisfying the following:

- (1) The animal must have been at least three (3) months of age at the time of vaccination.
- (2) At least thirty (30) days have elapsed since the initial vaccination.
- (3) Not more than thirty-six months have elapsed since the most recent vaccination.

**Dangerous Dog.** A dog that:

- (1) Makes an unprovoked attack on a person that causes bodily injury and occurs in a place other than an enclosure in which the dog was being kept and that was reasonably certain to prevent the dog from leaving the enclosure on its own; or

(2) Commits unprovoked acts in a place other than an enclosure in which the dog was being kept and that was reasonably certain to prevent the dog from leaving the dog enclosure on its own, and those acts cause a person to reasonably believe that the dog will attack and cause bodily injury to that person.

Department. The police department of the city.

Exotic animal. An exotic animal is any animal that is not indigenous to the state of Texas. Exotic animals include the following: feral hog, Russian boar, aoudad sheep, axis deer, elk, elk hybrids, sika deer, fallow deer, red deer, and blackbuck and nilgai antelope.

Exotic fowl. An exotic fowl is any avian species not indigenous to the state of Texas. Exotic fowls include the following: ratites, emu, ostrich, rhea, and cassowary.

Exposed to Rabies. An animal has been exposed to rabies if it has been bitten by any other animal or if it has been in contact with any animal known to be, or suspected of being infected with rabies.

Euthanize. To cause death of an animal by a method which:

- (1) Rapidly produces unconsciousness and death without visible evidence of pain or distress; or
- (2) Utilizes anesthesia produced by an agent that causes painless loss of consciousness, and death following such loss of consciousness.

Including. The term including is not a term of limitation. It means "including but not limited to."

Kennel. A place where animals are bred and boarded that has been approved by the animal control officer.

License. A document issued by the officer or any other employee of the city that shows that the owner is entitled to keep an animal as required by this chapter.

Livestock. Livestock means cattle, horses, mules, asses, sheep, goats, llamas, alpacas, exotic livestock, and hogs, unless otherwise defined.

Officer. Any animal warden or animal quarantine investigator employed by the city police department.

Owner. Any person who owns, harbors, handles, keeps or causes or permits to be harbored, handled, or kept, or has in his care, an animal or bird on or about his premises.

Person. The word "person" shall extend and be applied to associations, corporations, firms, partnerships and bodies politic and corporate as well as to individuals.

Pet Shelter. A facility that is approved to keep and care for animals by the animal control officer. The facility houses homeless, lost or abandoned animals; primarily a large variety of dogs and

cats. The animals are kept at the shelter until they are either reclaimed by an owner, adopted by a new owner, placed with another organization, or if necessary, euthanized.

Secure Enclosure. A fenced area or structure that is:

- (1) Locked;
- (2) Capable of preventing the entry of the general public, including children;
- (3) Capable of preventing the escape or release of a dog;
- (4) Clearly marked as containing a dangerous dog; and
- (5) In conformance with the requirements for enclosures established by the animal control officer.

Tag. A small identifying mark.

Vaccination. Inoculation of an animal with a vaccine that is licensed by the United States Department of Agriculture, and which is administered by a veterinarian for the purpose of immunizing the animal against rabies.

Veterinarian. A doctor of veterinary medicine who holds a valid license to practice his profession.

Wild animal. Any animal that is not tame or domesticated.

#### **Sec. 2.102 Enforcing Officer**

(a) It shall be the duty of the animal control officer and the city police department to enforce the provisions of this chapter.

(b) It shall be the duty of the city police department to keep, or cause to be kept, accurate records pertaining to bite incidents and investigations thereof, impoundments and dispositions thereof, and any other information as deemed necessary by the city council.

#### **Sec. 2.103 Noise**

If any court determines that any dog or other animal disturbs the peace and quiet of the neighborhood or occupant or any adjacent premises by loud, unusual or prolonged barking or howling, the court, after a hearing, may order that such dog or other animal be removed permanently beyond the city corporate limits or delivered to the animal control officer. Failure or refusal to remove the animal within twenty-four (24) hours after receiving an order shall be deemed an offense. A copy of the notice of the hearing detailing the time, date, place and purpose, personally delivered or enclosed in a correctly addressed envelope to the owner, postage prepaid, and deposited in the United States mail within not less than ten (10) days prior to the date of the hearing, shall be deemed sufficient and proper notice. (Ordinance 1194 approved 5-3-16).

#### **Sec. 2.104 Reward Offered**

- (a) A reward is hereby offered by the city to any person who furnishes testimony or evidence leading to the conviction of any person or persons who willfully poisons or kills any animal within the city.
- (b) The finance officer is directed, upon recommendation of the city manager, to pay a reward to any person who is entitled to receive it in accordance with this section.

#### **Sec. 2.105 Treatment of Animals**

An animal's owner shall keep the animal in a clean, sanitary, and healthy condition. An animal's owner shall provide for the animal:

- (1) regular and adequate amounts of nutritious food that is appropriate for the species and maintains the animal in good health,
- (2) a constant and adequate supply of clean, fresh water that keeps the animal hydrated for current environmental conditions, and
- (3) care and medical treatment for injuries, parasites and diseases that is sufficient to maintain the animal in good health and minimize suffering.

An animal's owner shall provide the animal with shelter that:

- (1) is large enough for the animal to enter, stand, turn around, and lie down in a natural manner,
- (2) keeps the animal dry,
- (3) provides the animal with shade from direct sunlight, and
- (4) protects the animal from excessive heat and cold and other adverse weather conditions.

An animal's owner shall regularly maintain the animal and its shelter to prevent odor or a health or sanitation problem. (Ordinance 1194 approved 5-3-16)

#### **Sec. 2.106 Abandoning**

It shall be unlawful for any person to abandon or dump any animal in the city. After leaving notice, the animal control officer has the authority to impound any animal that appears to be abandoned. (Ordinance 1194 approved 5-3-16)

#### **Sec. 2.107 Report of Animals at Large**

It shall be the duty of every person to report immediately to the police department the location and description of any animal which is not under the owner's direct control by a leash or tether. Any animal that is not on a leash or under the owner's direct control by leash or tether as reasonably determined by the animal control officer is deemed an unlawful animal at large and the animal's owner may be cited as in violation of this chapter. (Ordinance 1194 approved 5-3-16)

## **Sec. 2.108 City-Sponsored Clinics Authorized**

The city manager or designee is authorized to arrange for city-sponsored vaccination-registration clinics when and where deemed necessary and approved by the city council.

## **Sec. 2.109 Restraint of Animals and Birds**

(a) Every person owning or having charge, care, custody or control of any domestic animal or bird shall keep the animal or bird under his control by means of physical restraint as follows:

- (1) confined in the backyard of the premises of the owner within a fence, kennel, dog run, or enclosure that meets the requirements of Section 2.105;
- (2) under the control of a person by a leash;
- (3) on or within a vehicle being driven or parked; or
- (4) confined inside a building.

(b) Any domestic animal or bird in violation of this section may be seized and impounded by the police department.

## **Sec. 2.110 Animals Registered to be Vaccinated**

It shall be unlawful for the owner of animals over the age of six (6) months to possess, keep or maintain within the city any animals that are not currently registered and vaccinated for rabies. Failure to comply is an offense. Vaccinations must be valid for the entire licensing period. (Ordinance 1194 approved 5-3-16)

## **Sec. 2.111 Notice of Impoundment**

Reasonable efforts must be made by the police department to promptly notify the owner of any impounded animal. No impounded animal shall be redeemed unless approved for redemption by the animal control officer. To obtain approval for redemption, the owner shall provide proof of vaccinations and registration and pay all applicable fees, cost and expenses incurred in the seizure, impoundment and redemption of the animal including an impoundment fee, daily boarding fees, and fees for alteration, vaccination and registration. (Ordinance 1194 approved 5-3-16)

## **Sec. 2.112 Right to Redeem Impounded Dog**

The owner of an impounded dog has the right to redeem possession of an impounded dog within the timeframe specified below upon payment of all applicable fees, cost, and expenses incurred in the seizure, impoundment, and redemption of the dog including impoundment fees, daily boarding fees, and fees for alteration, vaccination and registration and proof of vaccination and registration. The owner of an impounded dog has the right to redeem an impounded dog which is wearing a tag required by this chapter within 120 hours of impoundment. The owner of an impounded dog has the right to redeem an impounded dog which is not wearing a tag required by this chapter within 72 hours of impoundment. An owner and the animal control officer may extend the time to redeem the impounded dog by written agreement if an agreement is made during the 120 hour or 72 hour

period, as applicable, and the agreement does not exceed ten days of total impoundment time. No impounded animal shall be redeemed unless approved for redemption by the animal control officer. (Ordinance 1194 approved 5-3-16)

#### **Sec. 2.113 Right to Redeem Other Animals**

The owner of an impounded animal, other than a dog, may redeem possession of the animal upon payment of all applicable fees, cost, and expenses incurred in the seizure, impoundment, and redemption of the animal including impoundment fees, daily boarding fees, and fees for alteration, vaccination and registration and proof of vaccination and registration.

#### **Sec. 2.114 Redemption of Quarantined Animals**

If any dog or other animal is being held under quarantine or observation for rabies, the owner shall not be entitled to possession until it has been released from quarantine or observation by a veterinarian, and after payment of all fees necessary for such release. The payment of fees may be deferred until the animal is eligible for release.

#### **Sec. 2.115 Disposition of Unredeemed Dogs**

Any dog impounded and not reclaimed by the owner as set forth in Section 2.112 above may be euthanized after being held for at least 120 hours if such dog is wearing a tag and 72 hours after impoundment if such dog is not wearing a tag. If the animal control officer determines that any unclaimed dog is reasonably healthy, currently vaccinated against rabies, and should not constitute a threat to the public or the health of the animals in the community, the animal control officer may, after the applicable 120 or 72 hour holding period, offer the dog for adoption. If the dog is not adopted, it shall be euthanized, or relinquished to approved 501(c)3 non-profit rescue service. Prospective adopting persons must show proof of reasonable facilities for caring for an adopted animal before being permitted to adopt. (Ordinance 1194 approved 5-3-16)

#### **Sec. 2.116 Disposition of Unredeemed Animals Other Than Dogs**

If any impounded animal, other than a dog, is not reclaimed by the owner as set forth in Section 2.113 within 120 hours if wearing a tag or 72 hours if not wearing a tag, the animal shall be held for such time as the animal control officer deems reasonable, considering the animal's probable value, condition of health and suitability for use. Upon expiration of such reasonable time, the animal control officer may offer the animal, if suitable, to be sold by posting the date of sale, animal's description and sale location for five (5) days on the city hall bulletin board, on the courthouse door and on one other public place in the city. Animals not suitable for sale shall be euthanized.

#### **Sec. 2.117 Euthanizing of Sick or Injured Impounded Animals After 120 or 72 Hour Period**

Any animal impounded and suffering from serious injuries, in great pain with probability of recovery remote, or having a communicable or infectious disease, which would endanger the health of people or other animals, may be euthanized after reasonable efforts to determine

ownership have failed. However, no animal under quarantine or observation for a bite incident or under suspicion of having rabies shall be destroyed until it has been released from quarantine or observation for rabies testing. (Ordinance 1194 approved 5-3-16)

**Sec. 2.118 Euthanizing Impounded Animals Prior to 120 or 72 Hour Period**

Notwithstanding the prescribed impoundment periods, the animal control officer shall have the discretion to dispose of any animal determined to be at risk due to a state of illness, injury or infancy in the most humane manner as possible to avoid prolonging its suffering or transfer an animal determined to be at risk due to a state of illness, injury or infancy to an approved 501(c)3 non-profit animal rescue service. (Ordinance 1194 approved 5-3-16)

**Sec. 2.119 Fees (Listed in consolidated fee schedule)**

- (1) An impoundment fee shall be collected for each occurrence.
- (2) A daily board fee shall be charged for every day or fraction thereof that an animal is confined.
- (3) A fee shall be charged for animal pickup service requested by the owner of the animal.

City Council shall establish the amount of the fees by separate ordinance.

**Sec. 2.120 Redeemed Dogs to be Vaccinated and Registered**

Any dog redeemed by or released from quarantine to an owner shall be required to meet the vaccination and registration requirements of this chapter prior to release.

**Sec. 2.121 Vicious Animals to be Confined**

The owner of a fierce, dangerous, or vicious animal shall confine the animal within a building or enclosure. An animal is "confined" as the term is used in this section if the animal is securely confined indoors or confined in a secure enclosure which meets the following requirements:

- (1) The enclosure must have secure sides and a secure top, or all sides must be at least eight (8) feet high;
- (2) The enclosure must have a bottom permanently attached to the sides or sides embedded into the ground not less than one (1) foot; and
- (3) The enclosure must be of such material and closed in such a manner that the animal cannot exit the enclosure on its own. (No person who owns, possesses, keeps or exercises any control over a dangerous animal shall permit such animal to be on the premises of such person without being confined.

No person who owns, possesses, keeps or exercises any control over a dangerous animal shall permit such animal to go beyond the premises of such person unless the dangerous animal is securely leashed and muzzled. (Ordinance 1194 approved 5-3-16)

### **Sec. 2.122 Authority of Animal Control Officer Over Vicious Animals**

The animal control officer may cause the muzzling, secure confinement, removal from the city or euthanizing of any animal for any of the following reasons:

- (1) Whenever an animal has committed an unprovoked attack upon any person or animal on more than one occasion; or
- (2) Whenever a lawful patron or visitor of a business is jeopardized by a guard dog which is not securely confined during the time business is open to the public.

(Ordinance 996 adopted 5/2/07)

### **Sec. 2.123 Tethering Animals to Meters Prohibited**

It is unlawful to chain, leash or otherwise tether any animal to any city property, to a city water meter, gas meter, or electrical meter, or to any other object that allows the animal to reach the meter while tethered, chained, or leashed. An animal may not be tethered in any manner so as to interfere with the reading of a meter. Notwithstanding Section 2.802, any person found to be in violation will be liable for a fine not to exceed \$250.00 for the first violation and \$500.00 for any subsequent violation. (Ordinance 1079 adopted 3/15/11)

### **Sec. 2.124 Keeping Animals in Front Yards Prohibited**

It is unlawful to keep any animal in the front yard of any property. Animals shall be kept in accordance with Section 2.109. The animal control officer may allow an exception to this section in writing. Electronic fencing shall be considered fencing for the purposes of this section, but is not a secured enclosure for purposes of this chapter. Any animal not compliant with this Section 1.124 is subject for impoundment. (Ordinance 1194 approved 5-3-16)

## **ARTICLE 2.200 ANIMALS SUSPECTED OF RABIES**

### **Sec. 2.201 Reports of Human Exposure to Rabies**

(a) Any person having knowledge of an animal bite to a human shall report the incident to the animal control officer and the police department as soon as possible, but not later than twenty-four (24) hours from the time of the incident.

(b) The animal control officer and the police department shall investigate each bite incident, utilizing standardized reporting forms provided by the Texas Department of Health. The animal control officer shall, immediately upon receiving such report, relay the same to the city manager.

### **Sec. 2.202 Report of Rabies Suspects, Quarantine Method and Testing**

(a) It shall be the duty of every veterinarian to report immediately to the police department the diagnosis of any animal observed by the veterinarian as a rabies suspect and to make disposition of the confirmed cases of rabies as herein provided.

(b) When an animal that has bitten a human has been identified, the owner shall quarantine the animal. The quarantine period must last at least ten days immediately following the date and time of the bite incident. The animal must be placed in the animal control facilities specified for this purpose, if available. However, the owner of the animal may request permission from the animal control officer for home quarantine if the following criteria are met.

(1) Secure facilities must be available at the home of the animal's owner, and must be approved by the animal control officer.

(2) The animal is currently vaccinated against rabies.

(3) The animal control officer or a licensed veterinarian must observe the animal at least on the first and last days of the quarantine period. If the animal becomes ill during the observation period, the animal control officer must be notified by the person having possession of the animal. At the end of the observation period the release from quarantine must be accomplished in writing.

(4) The animal was not in violation of any laws at the time of the bite.

(5) If the biting animal cannot be maintained in any secured quarantine, it shall be euthanized and the brain submitted to a Texas Department of Health certified laboratory for rabies diagnosis.

(c) No wild animal may be placed in quarantine. All wild animals involved in biting incidents shall be euthanized in such a manner that the brain is not mutilated. The brain shall be submitted to a Texas Department of Health certified laboratory for rabies diagnosis.

### **Sec. 2.203 Quarantine of Animals Suspected of Rabies**

Every animal that bites a human or other animal, or has rabies or is under suspicion of having rabies shall be immediately confined by the owner, who must promptly notify the police department, or a police officer, who must notify the police department of the place where such animal is confined and the reason therefor. The owner may not permit such an animal to come in contact with any other person or animal. The owner must surrender possession of the animal to the police department when the police department demands supervised quarantine of the animal. Supervised quarantine shall be in a veterinary hospital; or by any other method of adequate confinement approved by the animal control officer. The quarantined period must last at least ten days immediately following the date and time of the bite incident and must be under the supervision of a veterinarian. A release from quarantine may be issued if no signs of rabies have been observed during the quarantine period. The owner of the animal shall pay the charges for the quarantine period to the veterinarian directly as a prerequisite to the animal's release. The city shall pay the charges if the owner refuses to do so and if the owner requests that the animal be disposed of as provided for in this chapter under the direction of the animal control officer.

### **Sec. 2.204 Supervision of Quarantine**

Any animal quarantined must be observed by a veterinarian throughout the entire required quarantine period in the same manner as outlined in Section 2.203 above. The owner of an animal that is quarantined must immediately notify the police department as to the veterinarian supervising the quarantine.

### **Sec. 2.205 Quarantine on Order of Animal Control Officer**

If the animal control officer orders quarantine, the owner is responsible for confining the animal as designated by the animal control officer to prevent further exposure to humans or animals during the quarantine period. The animal control officer shall also obtain the same veterinary supervision of the animal and release from quarantine as required in a veterinary hospital.

### **Sec. 2.206 Quarantine of Guard or Police Dogs**

Any guard or police dog currently vaccinated that is involved in a bite incident while in the performance of guard or police duties shall be allowed to continue on duty under quarantine. The handler of the dog is responsible for having the dog observed during the quarantine and released from quarantine by a veterinarian.

### **Sec. 2.207 Violation of Quarantine**

The violation of quarantine by any person is just cause for seizure and impoundment of the quarantined animal by the police department.

### **Sec. 2.208 Investigation of Bite Reports**

All animal bite reports shall be investigated by the police department.

### **Sec. 2.209 Removing Biting Animal from the City**

It is unlawful for any person to kill or remove from the city limits any animal that has bitten a human or another animal, or that has been placed under quarantine, without permission of the animal control officer. However, a person may kill an animal that has bitten a human or another animal, or that has been placed under quarantine, to protect any person or other animal.

### **Sec. 2.210 Supervision of Euthanizing of Animals Suspected of Rabies**

The animal control officer shall direct the euthanizing of any animal found to be or suspected of being rabid.

### **Sec. 2.211 Surrender of Carcass of Animal Suspected of Rabies**

The carcass of any dead animal exposed to rabies shall, upon demand, be surrendered to the police department.

### **Sec. 2.212 Bitten Animals to be Confined**

Every animal that has been bitten by another animal must be immediately confined by the owner who shall promptly notify the police department of the place where the animal is confined and the reason for the confinement. The owner may not permit such an animal to come in contact with any other person or animal.

### **Sec. 2.213 Handling of Animals Exposed to Rabies**

Any animal exposed to rabies must be handled in one of the following ways:

- (1) Euthanized with notification to, or under the supervision of the police department;
- (2) If not currently vaccinated, quarantine for at least 90 days immediately following the date of exposure. The animal must be vaccinated 30 days prior to release;
- (3) If currently vaccinated, immediately placed in quarantine for at least 45 days immediately following the date of exposure; or

No person shall fail or refuse to surrender an animal for supervised quarantine or to be euthanized as required herein for rabies control when demand is made by the police department.

Any person having possession of or responsibility for any quarantined animal shall immediately notify the police department if such animal escapes, or becomes or appears to become sick, or dies. If any quarantined animal dies while under quarantine, the person shall immediately surrender the dead body to the police department for diagnostic purposes.

No animal may be released until all fees are paid in accordance with this chapter. (Ordinance 996 adopted 5/2/07)

## **ARTICLE 2.300 LICENSING/REGISTRATION AND VACCINATION**

### **Sec. 2.301 License/Registration and Fees**

(a) All dogs and cats four months or older that are kept, harbored or maintained within the corporate limits of the city must be licensed. To receive a license, the owner must show proof of a current rabies vaccination, the form of a rabies vaccination certificate, and pay for the licensing fee for each animal. The license is valid for exactly one year from the issue date if the dog or cat is receiving its first vaccination. After the dog or cat's second vaccination, a license is valid for a period of two (2) years. The license may be obtained from the city or any licensed veterinarian. If the city or veterinarian determines that a license should be granted, the owner shall be given a written document that contains the date of vaccination, the date that the license is granted and how long the license is good for, the owner's name and a brief description of that dog or cat. A pet shelter does not have to comply with the licensing, vaccination, or tag requirements in this chapter as long as it obtains approval from the animal control officer on an annual basis to serve as a pet shelter in accordance with this chapter and all applicable state laws.

(b) The city shall charge a license fee for registration of dogs and cats. City Council shall establish the amount of the license fee by separate ordinance. (Ordinance 1020 adopted 1/16/08)

### **Sec. 2.302 Dogs and Cats to be Vaccinated**

(a) No person shall own, keep or harbor within the city limits any dog or cat four months of age or older unless such dog or cat has a current vaccination. A dog or cat will have a current vaccination for the remainder of the month during which it is first vaccinated at an age of 4 months or less and for the following 12 months. After a dog or cat's second vaccination, the dog or cat shall obtain a vaccination once every 36 months. The dog or cat must be revaccinated before the expiration of the first and each subsequent current vaccination period.

(b) Official current vaccination certificates issued by the vaccinating veterinarian must contain certain standard information as designated by the Texas Department of Health. Information required is as follows:

- (1) Owner's name, address, and telephone number;
- (2) Animal identification. Species, sex, age (3 months to 12 months, 12 months or older);
- (3) Vaccine used, producer, expiration date and serial number;
- (4) Date vaccinated;
- (5) Rabies tag number; and
- (6) Veterinarian's signature and license number.

### **Sec. 2.303 Dogs and Cats Exempted from Vaccination**

Vaccination will not be required for any dog or cat that a veterinarian determines should not be inoculated for valid medical health reasons.

### **Sec. 2.304 Licenses and Tags**

The city shall issue a tag for each licensed pet. The tag must be displayed on a dog or any other animal, except a cat, at all times. Tags for cats do not have to be displayed on the cat, but must be immediately available upon request from an owner. Replacement tags for lost or stolen tags may be obtained by presenting the receipt for the current year's license fee and by paying a replacement tag fee. If the owner does not have a receipt for the current license fee, the license fee must be paid in order to obtain a new license and the new tag that will accompany it. Tags are not transferable and no refunds will be made. Tags are not required to be displayed for dogs that are being used for hunting, during the time when the dogs are hunting. At all other times, hunting dogs must have tags displayed to show that they are licensed.

### **Sec. 2.305 Assistance Animal May Accompany Master**

Any assistance animal trained to guide a person with a disability shall be admitted to any public facility with the person with the disability, if the assistance animal is currently vaccinated.

### **Sec. 2.306 Late Fee**

(a) For the purpose of this chapter, a late fee may be assessed under the following conditions:

- (1) Failure to obtain a license for a dog or cat that is over four months of age;
- (2) Failure to renew a license within 30 days of expiration of a current license; or
- (3) Failure to obtain a license within 30 days of taking up residence in the city;

(b) The animal control officer shall assess all late fees.

(c) The city shall create a brochure that will accompany the initial utility bill sent to all new customers that will notify the new customers that dogs and cats must be licensed in the city.

(d) City Council shall establish the amount of the late fees by separate ordinance.

### **Sec. 2.307 Revocation of License**

The police department may revoke any cat or dog license after a hearing for any one or more of the following reasons:

- (1) Impoundment of a cat or dog by the city more than three times during a 12-month period;
- (2) If a dog or cat has been involved in a conviction of an offense under this chapter more than three times;
- (3) Any combination of subsections (1) and (2) totaling three incidents; or
- (4) Upon the determination that a dog is a dangerous dog as defined in this chapter.

### **Sec. 2.308 Inspections**

The animal control officer is authorized to inspect the property of the person to whom a license is granted or will be granted at any time between the hours of 8:00 a.m. and 7:00 p.m.

## **ARTICLE 2.500 DANGEROUS DOGS**

### **Sec. 2.501 Requirements for Owners of Dangerous Dog**

(a) Not later than the 30th days after a person learns that the person is the owner of a dangerous dog, the person must:

- (1) Register the dangerous dog with the animal control officer for the area in which the dog is kept;
- (2) Restrain the dangerous dog at all times on a leash in the immediate control of a person or in a secure enclosure.
- (3) Obtain liability insurance coverage or show financial responsibility in an amount of at least \$100,000 to cover damages resulting from an attack by the dangerous dog causing bodily injury to a person and provide proof of the required liability insurance coverage or financial responsibility to the animal control officer for the area in which the dog is kept; and
- (4) Comply with an applicable municipal or county regulation, requirement, or restriction on dangerous dogs.

(b) The owner of a dangerous dog who does not comply with subsection (a) shall deliver the dog to the animal control officer not later than the 30th day after the owner learns that the dog is a dangerous dog.

(c) If, on application of any person, any court finds, after notice and hearing as provided in this article, that the owner of a dangerous dog has failed to comply with subsection (a) or (b), the court shall order the animal control officer to seize the dog and shall issue a warrant authorizing the seizure. The animal control officer shall seize the dog or order its seizure and shall provide for the impoundment of the dog in secure and humane conditions.

(d) The owner shall pay all costs and fees related to the seizure, acceptance, impoundment, or destruction of the dog. City Council shall establish the fees by separate ordinance.

(e) The court shall order the animal control officer to euthanize the dog if the owner has not complied with subsection (a) before the 11th day after the date on which the dog is seized or delivered to the animal control officer. The court shall order the animal control officer to return the dog to the owner if the owner complies with subsection (a) before the 11th day after the date on which the dog is seized or delivered to the animal control officer.

(f) The court may order the euthanizing of a dog if the owner of the dog has not been located before the 15th day after the seizure and impoundment of the dog.

(g) For purposes of this section, a person learns that the person is the owner of a dangerous dog when:

- (1) The owner knows of an attack described in Section 2.101;
- (2) The owner receives notice that a justice court, county court, or municipal court has determined that the dog is a dangerous dog; or
- (3) The owner is informed by the animal control officer that the dog is a dangerous dog under Section 2.101.

(h) Restrain the dangerous dog at all times on a leash in the immediate control of a person or in a secure enclosure and dangerous dog must be identified with yellow designated dangerous dog collar provided by the police department. (Ordinance 1194 approved 5-3-16)

#### **Sec. 2.502 Determination that Dog is Dangerous**

- (a) If a person reports an incident described by Section 2.101, the animal control officer may investigate the incident. If, after receiving the sworn statements of any witnesses, the animal control officer determines the dog is a dangerous dog, it shall notify the owner of that fact.
- (b) An owner, not later than the 15th day after the date the owner is notified that a dog owned by the owner is a dangerous dog, may appeal the determination of the animal control officer to a justice, county, or municipal court of competent jurisdiction. An owner may appeal the decision of the justice, county, or municipal court in the same manner as appeal for other cases from the justice, county, or municipal court.

#### **Sec. 2.503 Reporting of Incident**

- (a) The city elects to be governed by Health and Safety Code Section 822.0422 et seq.
- (b) A person may report an incident described by Section 2.101 to a municipal court, a justice court, or a county court. The owner of the dog shall deliver the dog to the animal control officer not later than the fifth day after the date on which the owner receives notice that the report has been filed. The animal control officer shall impound of the dog in secure and humane conditions until the court orders the disposition of the dog.
- (c) If the owner fails to deliver the dog as required by subsection (b), the court shall order the animal control officer to seize the dog and shall issue a warrant authorizing the seizure. The animal control officer shall seize the dog or order its seizure and shall provide for the impoundment of the dog in secure and humane conditions until the court orders the disposition of the dog. The owner shall pay any cost incurred in seizing the dog.
- (d) The court shall determine, after notice and hearing as provided in this article, whether the dog is a dangerous dog.
- (e) The court, after determining that the dog is a dangerous dog, may order the animal control officer to continue to impound the dangerous dog in secure and humane conditions until the court orders disposition of the dog under this section.

(f) The owner shall pay all costs and fees assessed by the city.

#### **Sec. 2.504 Hearing**

(a) A municipal court, justice court, or county court, on receiving a report of an incident under Section 2.503 or on receiving an application under this chapter, shall set a time for a hearing to determine whether the dog is a dangerous dog or whether the owner of the dog has complied with Section 2.501. The hearing must be held not later than the 10th day after the date on which the dog is seized or delivered.

(b) The court shall give written notice of the time and place of the hearing to:

- (1) The owner of the dog or the person from whom the dog was seized; and
- (2) The person who made the complaint.

(c) Any interested party, including the county or city attorney, is entitled to present evidence at the hearing.

(d) An owner or person filing the action may appeal the decision of the municipal court, justice court, or county court in the manner provided for the appeal of cases from the municipal, justice, or county court.

#### **Sec. 2.505 Registration**

(a) The animal control officer shall annually register a dangerous dog if the owner:

- (1) Presents proof of:
  - (A) Liability insurance or financial responsibility, as required by Section 2.501;
  - (B) Current rabies vaccination of the dangerous dog; and
  - (C) The secure enclosure in which the dangerous dog will be kept.
- (2) Pays an annual registration fee established by city council.

(b) The animal control officer shall provide to the owner registering a dangerous dog a registration tag. The owner must place the tag on the dog's collar.

(c) If an owner of a registered dangerous dog sells or moves the dog to a new address, the owner, not later than the 14th day after the date of the sale or move, shall notify the animal control officer for the area in which the new address is located. On presentation by the current owner of the dangerous dog's prior tag and payment of a fee established by city council, the animal control officer shall issue a new tag to be placed on the dangerous dog's collar.

(d) An owner of a registered dangerous dog shall notify the police department of any attacks the dangerous dog makes on people.

#### **Sec. 2.506 Attack by Dangerous Dog**

(a) A person commits an offense if the person is the owner of a dangerous dog and the dog makes an unprovoked attack on another person outside the dog's enclosure and causes bodily injury to the other person.

(b) An offense under this section is a class C misdemeanor, unless the attack causes serious bodily injury or death, in which event the offense is a class A misdemeanor.

(c) If a person is found guilty of an offense under this section, the court may order the dangerous dog euthanized by a person listed in Section 822.004 of the Health and Safety Code.

(d) In addition to criminal prosecution, a person who commits an offense under this section is liable for a civil penalty not to exceed \$10,000. The city attorney may file suit in a court of competent jurisdiction to collect the penalty. Penalties collected under this subsection shall be retained by the city.

#### **Sec. 2.507 Violations**

(a) A person who owns or keeps custody or control of a dangerous dog commits an offense if the person fails to comply with Section 2.501 or Section 2.502.

(b) Except as provided by subsection (c), an offense under this section is a class C misdemeanor.

(c) An offense under this section is a class B misdemeanor if it is shown on the trial of the offense that the defendant has previously been convicted under this section.

#### **Sec. 2.508 Defense**

(a) It is a defense to prosecution under Section 2.506 or Section 2.507 that the person is a veterinarian, a peace officer, a person employed by a recognized animal shelter, or a person employed by the state or a political subdivision of the state to deal with stray animals and has temporary ownership, custody, or control of the dog in connection with that position.

(b) It is a defense to prosecution under Section 2.506 or Section 2.507 that the person is an employee of the institutional division of the Texas Department of Criminal Justice or a law enforcement agency and trains or uses dogs for law enforcement or corrections purposes.

(c) It is a defense to prosecution under Section 2.506 or Section 2.507 that the person is a dog trainer or an employee of a guard dog company under Chapter 1702, Occupations Code.

## **ARTICLE 2.600 NUMBER OF DOGS AND CATS ALLOWED**

### **Sec. 2.601 Number of Dogs and Cats Allowed**

(a) Unless specific written permission is obtained by the animal control officer, the city hereby limits ownership of cats and dogs within the city limits to a total of four (4) cats or four (4) dogs or any combination thereof. More than four (4) cats or dogs or a combination thereof, may be allowed by the animal control officer, but such approval must be in writing and obtained from the animal control officer based on the standards set forth in subsection (c) of this section.

(b) Exceptions to subsection (a) above are hereby made for breeders as provided for in this chapter, pet shelters, kennels, and new litters of dogs or cats that are less than 60 days provided that each of these exceptions must be approved in writing by the animal control officer.

(c) If an applicant requests permission to keep more than a total of four cats or four dogs or any combination thereof, the animal control officer may inspect the property where the dogs or cats are to be kept to determine whether written approval should be granted to the applicant. Written approval may not be granted to the applicant if it is found that the animals cannot be maintained without creating noise or odor nuisances or otherwise being detrimental to the public health, safety or welfare. The animal control officer may deny the applicant's request if he or she determines in writing that there is a reasonable probability that the additional animals would not be maintained in a healthy or sanitary environment. The animal control officer may revoke a multi-animal permit at any time as long as the officer makes a written finding of necessity of revocation within 10 business days.

### **Sec. 2.602 Pet Shelters and Kennels**

Pet shelters and kennels that meet applicable state law and the requirements in this chapter are allowed to exceed the limit of four dogs and cats or any combination thereof, if they obtain permits from the animal control officer on an annual basis to serve as a pet shelter or kennel. Pet shelters and kennels are not required to obtain permits for each animal above the limit, but instead shall be required merely to obtain one license to operate as a pet shelter from the animal control officer on an annual basis. The animal control officer may inspect a pet shelter or kennel at his or her discretion during weekday business hours from 9 a.m. to 5 p.m. Monday through Friday.

## **ARTICLE 2.700 BREEDERS**

### **Sec. 2.701 Breeder License**

Upon approval of the city council, the animal control officer shall issue annual breeder licenses, subject to the terms and conditions of this article.

### **Sec. 2.702 Breeder License Application**

The initial application for an annual dog or cat breeder license, and any application for its renewal, shall at a minimum contain the following information:

- (1) Name and permanent address of the applicant and, if different, the location and/or address of the subject property or premises;
- (2) The maximum number of dogs or cats that the applicant will keep, harbor, breed and/or raise on the subject property or premises; and
- (3) A drawing showing the dimensions of the subject property or premises and identifying all structures on the premises, all fenced or enclosed areas, and the proximity of adjacent property owners and public streets.

### **Sec. 2.703 Public Hearing on Application for Breeder License**

The city council shall hold a public hearing on any application for either a breeder license or its renewal. Public notice of the hearing shall be given by depositing a written notice in the mail addressed to all owners of real property located within 200 feet of the subject property or premises, as determined from the last approved city tax roll, and by its publication in a newspaper of general circulation in the city. Both the mailed and published notices shall be given at least ten (10) days prior to the date set for the hearing. Such notice shall state the date, time and place of the public hearing; adequately identify the location and/or address of the subject property or premises; state the nature of the application to be considered; and state that any party may appear in person or by attorney or agent. The public hearing procedure prescribed in this section shall apply to the initial application for any such license and any application for its renewal.

### **Sec. 2.704 Breeder License Fee**

An annual license and inspection fee shall be paid to the city prior to the issuance of any breeder license or annual renewal. City Council shall establish the amount of the fee by separate ordinance.

### **Sec. 2.705 Licensee Requirements**

Requirements to be met by licensees are as follows:

- (1) The dogs or cats shall be housed in cages or pens inside a residence or a completely enclosed accessory structure.

- (2) The dogs or cats shall be kept, harbored, bred and/or raised so as to not be a nuisance or detriment to any adjoining property or adjacent neighbors.
- (3) The dogs or cats shall not bark, howl, or create noises that cause the peace and quiet of the neighborhood or the adjacent premises to be disturbed, or create a public nuisance.
- (4) The cages or pens in which the dogs or cats are housed shall be maintained in a sanitary condition, so as not to create any hazards to the general health and welfare of the community. The cages or pens in which the dogs or cats are housed shall be maintained in a sanitary condition so as not to produce odors or unclean conditions sufficient to create a public nuisance. All excrements shall be disposed of in such a manner so as to prevent them from becoming a public nuisance.
- (5) The subject property or premises shall provide an enclosed or fenced area for the exercise of the dogs or cats that will be kept, harbored, bred and/or raised thereon containing a minimum area equal to or greater than 500 square feet multiplied by the number of dogs or cats six (6) months of age or older.
- (6) The enclosed area in which the dogs or cats are to be housed shall be of adequate size, height and construction to prevent the dogs or cats from running at large.
- (7) The subject property or premises shall be subject to inspection by the animal control officer between the hours of 8:00 a.m. and 7:00 p.m.

## **ARTICLE 2.800 SEIZURE OF CRUELLY TREATED ANIMALS**

### **Sec. 2.801 Seizure of Cruelly Treated Animal**

A peace officer or the animal control officer may apply to the municipal court or to the applicable county court for a warrant to seize a cruelly treated animal. If the animal control officer provides sufficient proof of probable cause, the court shall issue a warrant and set a hearing within 10 days of issuance of the warrant to determine if the animal has been cruelly treated. The animal control officer shall impound the animal and provide notice to the owner in accordance with Chapter 821 of the Texas Health and Safety Code.

### **Sec. 2.802 Penalty**

Any person violating any of the provisions of this chapter shall be deemed guilty of a misdemeanor and, upon conviction thereof, fined in accordance with the general penalty provision set forth in Section 1.109 of this code, except that a first offense shall be punishable by a fine not exceeding two hundred and fifty dollars (\$250.00).

**ORDINANCE 1243**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BRADY, TEXAS  
AMENDING MUNICIPAL CODE OF ORDINANCES ARTICLE 2 ANIMAL CONTROL  
TO ESTABLISH DEFINITIONS AND CLARIFYING RULES FOR LIVESTOCK AND  
EXOTICS;**

**WHEREAS**, in review of the Municipal Code of Ordinances, Chapter 2, Animal Control, it has become apparent that the Ordinance should more clearly define issues dealing with all animals within the City limits of the City of Brady; and

**WHEREAS**, changes to the City of Brady Municipal Code of Ordinances must be done by a new Ordinance; and

**WHEREAS**, the City Council of the City of Brady has determined that it is in the best interests of the general public and residents of Brady to approve the proposed changes to the City of Brady Animal Control Ordinance, Section 2.101 Definitions and Article 2.400 Keeping Livestock and Exotic Animals.

**NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF  
BRADY, TEXAS, THAT:**

The City Council of the City of Brady, Texas, hereby amends Chapter 2, Animal Control of the Municipal Code of Ordinances, Article 2.400 Keeping Livestock and Exotic Animals and Section 2.101 Definitions; see Exhibit A as attached.

**PASSED AND APPROVED ON FIRST READING on this 16th day of January 2018.**

**PASSED, APPROVED AND ADOPTED ON SECOND READING on this 6th day of February 2018.**

  
\_\_\_\_\_  
Anthony W. Groves, Mayor

ATTEST:

  
\_\_\_\_\_  
Tina Keys, City Secretary  
STATE OF TEXAS  
COUNTY OF MCCULLOCH  
CITY OF BRADY

**EXHIBIT A**  
**ARTICLE 2.100 IN GENERAL**

**Sec. 2.101 Definitions**

As used in this chapter the following terms mean:

**4-H/FFA Animal.** A 4-H/FFA animal is any animal under the control of an authorized 4-H or FFA program.

**Animal.** Any living creature except human beings, and including (without limiting the generality thereof) animals, birds, reptiles and fish, except the word "animal" shall mean only a mammal when referring specifically to the control of rabies.

**Animal Control Authority or Animal Control Officer.** The city animal control officer, or his or her designee, with authority over the city limits within which the dog, cat or animal is kept.

**Animal Control Center or Center.** Facility in which the division of animal and rabies control is housed.

**Bite.** An abrasion, scratch, puncture, tear or piercing of the skin actually or suspected of being caused by the mouth of any animal.

**Breeder.** Any person licensed by the city to keep, harbor, breed and/or raise in excess of four (4) dogs or four (4) cats, six (6) months of age or older, on any premises used or zoned for residential purposes and less than two acres in area.

**Collar.** A band, chain, harness or other suitable device worn around the neck of an animal to which a current rabies vaccination tag can be affixed.

**Current Vaccination.** Vaccinated and satisfying the following:

- (1) The animal must have been at least three (3) months of age at the time of vaccination.
- (2) At least thirty (30) days have elapsed since the initial vaccination.
- (3) Not more than thirty-six months have elapsed since the most recent vaccination.

**Dangerous Dog.** A dog that:

- (1) Makes an unprovoked attack on a person that causes bodily injury and occurs in a place other than an enclosure in which the dog was being kept and that was reasonably certain to prevent the dog from leaving the enclosure on its own; or

(2) Commits unprovoked acts in a place other than an enclosure in which the dog was being kept and that was reasonably certain to prevent the dog from leaving the dog enclosure on its own, and those acts cause a person to reasonably believe that the dog will attack and cause bodily injury to that person.

Department. The police department of the city.

Exotic animal. An exotic animal is any animal that is not indigenous to the state of Texas. Exotic animals include the following: feral hog, Russian boar, aoudad sheep, axis deer, elk, elk hybrids, sika deer, fallow deer, red deer, and blackbuck and nilgai antelope.

Exotic fowl. An exotic fowl is any avian species not indigenous to the state of Texas. Exotic fowl include the following: guineas, peacocks, ratites, emu, ostrich, rhea, and cassowary.

Exposed to Rabies. An animal has been exposed to rabies if it has been bitten by any other animal or if it has been in contact with any animal known to be, or suspected of being infected with rabies.

Euthanize. To cause death of an animal by a method which:

- (1) Rapidly produces unconsciousness and death without visible evidence of pain or distress; or
- (2) Utilizes anesthesia produced by an agent that causes painless loss of consciousness, and death following such loss of consciousness.

Including. The term including is not a term of limitation. It means "including but not limited to."

Kennel. A place where animals are bred and boarded that has been approved by the animal control officer.

License. A document issued by the officer or any other employee of the city that shows that the owner is entitled to keep an animal as required by this chapter. The term license includes the term permit.

Livestock. Livestock means cattle, horses, mules, asses, sheep, goats, llamas, alpacas, exotic livestock, hogs, and miniature versions of same, unless otherwise defined.

Officer. Any animal warden or animal quarantine investigator employed by the city police department.

Owner. Any person who owns, harbors, handles, keeps or causes or permits to be harbored, handled, or kept, or has in his care, an animal or bird on or about his premises.

Person. The word "person" shall extend and be applied to associations, corporations, firms, partnerships and bodies politic and corporate as well as to individuals.

**Pet Shelter.** A facility that is approved to keep and care for animals by the animal control officer. The facility houses homeless, lost or abandoned animals: primarily a large variety of dogs and cats. The animals are kept at the shelter until they are either reclaimed by an owner, adopted by a new owner, placed with another organization, or if necessary, euthanized.

**Public Nuisance.** Any act, condition, or thing existing, done, or in being within the city, or within the city's extraterritorial jurisdiction, which endangers the public peace, property, health and safety of the citizens of the City. [Sec. 8.101 of Code of Ordinances].

**Secure Enclosure.** A fenced area or structure that is:

- (1) Locked;
- (2) Capable of preventing the entry of the general public, including children;
- (3) Capable of preventing the escape or release of a dog;
- (4) Clearly marked as containing a dangerous dog; and
- (5) In conformance with the requirements for enclosures established by the animal control officer.

**Tag.** A small identifying mark

**Vaccination.** Inoculation of an animal with a vaccine that is licensed by the United States Department of Agriculture, and which is administered by a veterinarian for the purpose of immunizing the animal against rabies.

**Veterinarian.** A doctor of veterinary medicine who holds a valid license to practice his profession.

**Wild animal.** Any animal that is not tame or domesticated.

## **ARTICLE 2.400 KEEPING LIVESTOCK AND EXOTIC ANIMALS**

### **Sec. 2.401 Leaving Stock Unhitched**

It is unlawful for any person to leave standing any livestock on a public street or alley within the city.

### **Sec. 2.402 Hitching Stock on Sidewalks**

It is unlawful for any person to hitch or tie any livestock to a shade tree, fence or house on or along any sidewalk in the city.

### **Sec. 2.403 Restrictions on Keeping Horses**

- (a) No person shall keep a horse on any premises if:
  - (1) the overall area within which the horse is kept is less than one acre for each horse kept,
  - (2) the premises are unsanitary, or
  - (3) the premises where the horses are kept are a public nuisance as determined by a proceeding in Municipal Court initiated by the issuance of a citation or summons.
- (b) The manure and debris incident to the maintenance and care of horses shall be scraped from the floor and raked from pens or areas with such frequency as to prevent the same from serving as breeding places for insects and form emitting noxious odors. The manure and debris scraped or raked, as provided above, shall immediately be collected and either placed and kept in a waterproof and insect proof container until removed from the premises. The inside walls, ceilings, roosts, and floors of the structure in which the horses are housed shall be treated and kept treated with effective material manufactured and sold for the control of flies, mites, and lice and applied according to the manufacturer's directions. (Ordinance 1194 approved 5-3-16)
- (c) Horses on less than one acre for each horse as of January 1, 2018 may receive a grandfathered status on the license with the City by March 1, 2018. No additional horses shall be allowed on less than one acre for each horse.

### **Sec. 2.404.1 Keeping Swine Prohibited**

No person shall keep swine within the city.

### **Sec. 2.404.2 Restrictions on Keeping Goats and Sheep**

No person shall keep goats or sheep on any premises if:

- (1) the overall area within which the goat or sheep is kept is less than one acre for each goat or sheep kept,
- (2) the premises are unsanitary, or

(3) the premises where the goats or sheep are kept are a public nuisance as determined by a proceeding in Municipal Court initiated by the issuance of a citation or summons.

#### **Sec. 2.404.3    Restriction on Keeping Fowl**

No person shall keep more than six (6) female fowl on a property up to one acre:

- (1) Fowl shall be kept in a coop behind a solid fenced backyard;
- (2) The premises where the fowl are kept shall not be unsanitary; and
- (3) The premises where the fowl are kept shall not be a public nuisance as determined by a proceeding in Municipal Court initiated by the issuance of a citation or summons.

#### **Sec. 2.404.4    Keeping Roosters Prohibited**

No person shall keep within the city any male chickens/roosters. Male chickens/roosters existing as of January 1, 2018 are grandfathered. No additional male chickens/roosters are allowed to remain within the city.

#### **Sec. 2.405    Permit Required for Exotic Animals**

No person shall keep within the city, any wild animal, exotic animal, or exotic bird, warm-or-cold-blooded (not including caged pet rodents, caged pet birds and animals in aquariums) unless a permit is obtained from the animal control officer in accordance with the provisions in this chapter.

#### **Sec. 2.406    Application to Keep Exotic Animals Fee**

Application for any permit required in Section 2.405 shall be made in writing to the animal control officer, accompanied by payment determined by city council, to pay part of the cost of executing this article and is not to be prorated or refunded. The application shall state the name and residence of the applicant, the location of the premises where the animal or bird is to be kept, the number and kind of such animals or birds, and the kind of enclosure within which they are to be kept.

#### **Sec. 2.407    Renewal, Amendment of Permit to Keep Exotic Animals**

The permit required by Section 2.405 shall be renewed annually by October 31st each year, accompanied by payment of a fee established by City Council. If ownership of the place in which the animal is kept is changed, the permit may be changed accordingly upon written verified application and payment of a fee established by City Council for amending the permit.

#### **Sec. 2.408    Findings Prerequisite to Permit for Exotic Animals**

(a) The animal control officer shall determine, by inspection or otherwise, whether the keeping of exotic animals as proposed is in violation of any law or ordinance, and whether the keeping of exotic animals will constitute a public nuisance. In making this determination, the animal control officer shall consider the following factors and be guided by the following standards:

- (1) The area of the premises on which the animals are to be kept,
- (2) Whether the keeping of animals will endanger the public health or cause orders or noises offensive to persons of ordinary sensibilities residing in the vicinity, and
- (3) Whether the keeping of such animals considering all the circumstances, is likely to endanger persons or property.

(b) The animal control officer shall verify the information in the application and shall issue or refuse the permit accordingly. The permit may include reasonable conditions determined by the animal control officer to be necessary to prevent a public nuisance, such as the number and kind of animals to be kept thereon. All conditions of a permit are subject to review and revision by the animal control officer.

#### **Sec. 2.409 Suspension, Revocation, Alteration of Permit**

After reasonable notice and opportunity to be heard, the animal control officer may suspend or revoke any permit issued under Section 2.405 for violation of this chapter by the permittee. After issuing a permit, the animal control officer may add conditions or restrictions to the permit if investigation indicates any changes since the original permit was issued.

#### **Sec. 2.410 Sanitation**

- (a) All animals and birds (except dogs, cats, caged pet rodents, caged pet birds, fowl and rabbits the keeping of which is otherwise regulated herein) shall be kept in a secure pen or enclosure which shall not be less than one hundred (100) feet from any inhabited dwelling (except that of the owner or person keeping such animals or birds) or any hotel, apartment house, tenement house, hospital, church or school.
- (b) Fowl and rabbits shall be kept in a secure pen or enclosure that is at least 30 feet from any inhabited dwelling that is not the owner's dwelling, or any hotel, apartment houses, tenement houses, hospital, church or school; provided, the pen or enclosure may be within 20 feet of such buildings if separated therefrom by a public alley and by a solid fence or wall at least six feet high between the pen or enclosure and the alley; and provided, further, homing pigeons may be released from the pen or enclosure for the purpose of supervised flights.
- (c) The word "kept" as used in this section does not prevent the temporary removal of the animal or bird from the pen for any normal use or purpose. In the case of animals for which a permit is issued, the animal control officer may waive the requirements as to distance from dwellings or other buildings if keeping the animal in a dwelling or close by will not endanger the public health or create a public nuisance.
- (d) The owner or person in possession of the pen or enclosure must keep it in such a manner as not to give off odors offensive to persons residing in the vicinity, or to breed or attract flies, mosquitoes, or other noxious insects, or in any manner to endanger the public health or create a public nuisance.

(e) All persons keeping such animals and birds must comply with the following regulations.

- (1) Manure and droppings must be removed from pens, stables, yards, cages and other enclosures at least twice weekly and handled or disposed of in such a manner as to keep the premises free of any nuisance.
- (2) Mound storage of droppings or manure between such removals will only be permitted under such conditions as to protect against the breeding of flies and to prevent migration of fly larvae (maggots) into the surrounding soil.
- (3) Feed troughs may be provided for the feeding of vegetables, meat scraps, or garbage and such feeding must be done only in containers or on an impervious platform.
- (4) Watering troughs or tanks may be provided that will be equipped with adequate facilities for draining the overflow, as to prevent the breeding of flies, mosquitoes, or other insets.
- (5) No rancid material may be allowed to accumulate on the premises, and all such material used as feed that is unconsumed must be removed daily and disposed of by burial or other means approved by the animal control officer.

(f) For the purpose of enforcing this article, the animal control officer must make inspections of all places where animals or birds are kept; and the making of an application for or the issuing of any permit under this article constitutes consent for entry and inspection of the officer or his or her appointed agent(s) at all reasonable times.

#### **Sec. 2.411 Exceptions to Permit Requirements and Exceptions to Restrictions**

The permit requirements of this article do not apply to animals kept for scientific purposes by any educational or scientific institution, nor to animals belonging to a licensed circus or animal shows exhibited in the city temporarily, nor to animals or birds kept by the city for exhibition in a public park or zoo, nor to the animals kept at the G. Rollie White Complex or Veterinary Clinics, nor to animals kept for the purpose of 4-H/FFA youth programs. Such animals or birds, however, shall be kept as not to constitute a public nuisance or a danger to the public health or safety of any person, or group of persons within the city.

#### **Sec. 2.412 Importation of Certain Animals**

(a) The following animals, should not be used as a domestic pet within the city limits:

- (1) Skunk.
- (2) Fox.
- (3) Raccoon.
- (4) Ringtail.
- (5) Coyote.

- (6) Bobcat.
- (7) Marten.

(b) These animals may be imported if they are designed for a research institute or public display as in zoos or organized entertainment units or Independent School Districts.

**STATE OF TEXAS**

**COUNTY OF McCULLOCH**

**CITY OF BRADY**

The Brady Type A and B Economic Development Corporation of the City of Brady, Texas met in a Regular Monthly Meeting on Monday, October 29, 2018, at 12:00 p.m. at the City of Brady Municipal Court Building located at 207 S. Elm Street, Brady, Texas. BEDC President Jason Valdez presided over the meeting. BEDC Type A Board Members present were Lauren Bedwell, Don Miller, Erin Betts and Michele Derrick. Also, in attendance were City Manager Kim Lenoir, Mayor Tony Groves, Chamber Director Erin Corbell, Type B Board Members Amy Greer, Billie Davis and Board Secretary Kathryn Meroney.

## **1. CALL TO ORDER, ROLL CALL & CERTIFICATION OF A QUORUM**

## **2. APPROVAL OF MINUTES**

President Jason Valdez called the meeting of the Type A to order at 12:00 p.m. Roll was called and a quorum was certified by the Board Secretary. 2. Minutes October 11, 2018 were approved unanimously. Vote 5-0.

### **3. REPORTS/PRESENTATION ITEMS**

**A. None**

#### 4. INDIVIDUAL CONCERNS

**A. Discussion, consideration and possible action to approve bylaws for EDC A. The board adopted the bylaws for EDC A with a motion from Michell Derrick and a second by Erin Betts. All in favor. Vote 5-0**

## 5. ADJOURNMENT

**There being no further business, President Jason Valdez adjourned the meeting at 12:19 p.m.**

Attest: \_\_\_\_\_

STATE OF TEXAS

COUNTY OF McCULLOCH

CITY OF BRADY

The Brady Type A and B Economic Development Corporation of the City of Brady, Texas met in a Regular Monthly Meeting on Thursday, October 29, 2018, at 12:00 p.m. at the City of Brady Municipal Court Building located at 207 S. Elm Street, Brady, Texas. BEDC President Jason Valdez presided over the meeting. BEDC Type A Board Members present were Lauren Bedwell, Don Miller, Erin Betts and Michele Derrick. Also, in attendance were City Manager Kim Lenoir, Chamber Director Erin Corbell, Mayor Tony Groves, Type B Board Members Amy Greer, Billie Davis and Board Secretary Kathryn Meroney.

**1. CALL TO ORDER, ROLL CALL & CERTIFICATION OF A QUORUM**

President Jason Valdez called the meeting of the Type B to order at 12:19 p.m. Roll was called and a quorum was certified by the Board Secretary.

2. Minutes from October 11, 2018 were approved unanimously. With an amendment to item 3G. Adding legal fees to the 2019 budget in the amount of \$15,000.00. Vote 7-0.

**3. REPORTS/PRESENTATION ITEMS**

A. N/A

**4. INDIVIDUAL CONCERNS**

A. Discussion, consideration, and possible action to approve bylaws for B EDC. The Board reviewed and discussed the B EDC bylaws. Michelle Derrick inquired about bonding. City Manager Kim Lenoir stated that if the B EDC intends to continue using the City for Financial Services then bonding may not be necessary. Jason Valdez instructed the board to send him specific questions and even a list if necessary to discuss with Attorney, Jeffery Moore. Type B EDC Bylaws approved with a motion from Michele Derrick and a second from Don Miller. All in favor. Vote 7-0

B. Discussion, consideration and possible action to for A&/or B EDC- Don Miller to give update on Work Ready Program. Don Miller and Erin Corbell presented information to the Board on the Work Ready Program. There will be a luncheon November 7, 2018, at the Civic Center for Employers to attend. The luncheon is free of charge. According to Don Miller the Brady ISD is on board with this program and have already conducted some testing. The Texas Workforce Commission covers most all of the costs and any additional costs are minimal. Most important point would be to educate employers and get information out to current and transitioning employees.

**5. ADJOURNMENT**

There being no further business, President Jason Valdez adjourned the meeting at 12:39 p.m.

\_\_\_\_\_  
Jason Valdez, President

Attest: \_\_\_\_\_  
Kathryn Meroney, Board Secretary

STATE OF TEXAS

COUNTY OF McCULLOCH

CITY OF BRADY

The Brady Type A and B Economic Development Corporation of the City of Brady, Texas met in a Regular Monthly Meeting on Thursday, October 11, 2018, at 6:00 p.m. at the City of Brady Municipal Court Building located at 207 S. Elm Street, Brady, Texas. BEDC President Jason Valdez presided over the meeting. BEDC Type A Board Members present were Lauren Bedwell, Don Miller, Erin Betts and Michele Derrick. Also, in attendance were City Manager Kim Lenoir, Treasurer Lisa Remini, Mayor Tony Groves, Type B Board Members Amy Greer, Billie Davis and Board Secretary Kathryn Meroney.

**1. CALL TO ORDER, ROLL CALL & CERTIFICATION OF A QUORUM**

President Jason Valdez called the meeting of the Type A to order at 6:00 p.m. Roll was called and a quorum was certified by the Board Secretary. 2. Minutes September 27, 2018 were approved unanimously. Vote 5-0.

**3. REPORTS/PRESENTATION ITEMS**

- A. Jason Valdez reviewed the bills and checks for September 2018. No checks were written and a debit of \$2500 on the Hangar note.

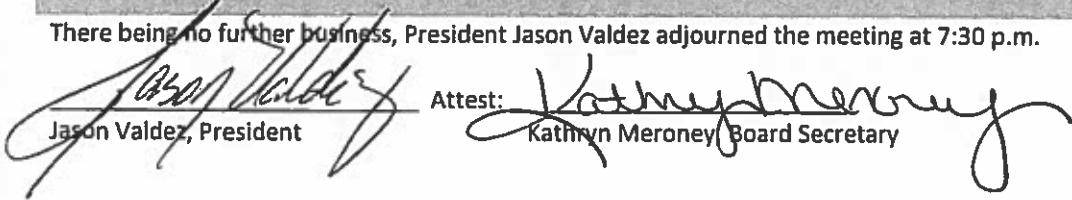
**4. INDIVIDUAL CONCERNS**

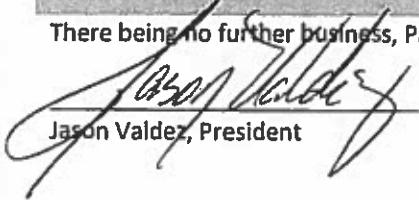
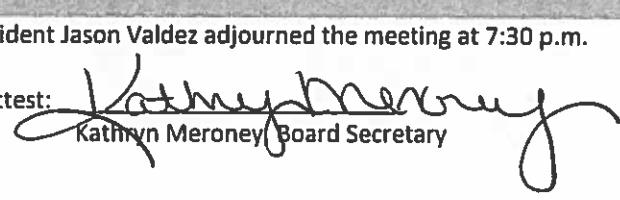
- A. Discussion, consideration and possible action advertising of sealed bids for EDC properties located at 502 W. 10<sup>th</sup> St. and 1308 N. Grant St. in Brady to build residential homes. Last open date to accept bids is 11/15/18. Lauren Bedwell discussed possible taking the items to the P&Z prior to taking bids. A motion was made by Michele Derrick to move forward with the sale of the properties. There was a second by Don Miller. Vote 4-1. Director Bedwell voted against.
- B. Discussion, consideration and possible action on paying off the balance of EDC loan at Commercial National Bank (Council approval required). Payoff as of 10/19/18 is \$36,744.47. Item tabled.
- C. Discussion, consideration and possible action on donation EDC Hangar at the Airport to the City of Brady, once debt is paid off (Council approval required). Item tabled.
- D. Discussion, consideration and possible action to approve Resolution 2018-BEDC-01 to assign Civic Center payment to Type B. Item tabled.
- E. Discussion, consideration and possible action to address roof repairs of the Chinese Restaurant Building and future financing of the building. Board reviewed minutes from April 25, 2012, Item 7, where the roof had been discussed. Jason Valdez stated that it is his opinion that maintenance of the building falls on the owner. The EDC only owns the lien, not the building. Jason Valdez will make some collection calls, because the payments are again behind.
- F. Discussion, consideration and possible action on lease agreement with John Knox Moore on property located at 208 W. Grove St. in Brady, TX. Jason Valdez stated that Billie Davis wrote the letter was sent and he wanted to recognize his good work. The Board discussed insuring the building as well as the monthly rent at \$643.39. Moore has until October 18, 2018 to produce the required insurance. Jason Valdez will follow-up with Keith Rose, current user of building.
- G. Discussion, consideration and possible action of approval of the revised Comptroller Report for FY2017. Lisa Remini presented and spoke on the corrections made to the report. The report was approved by a motion from Lauren Bedwell and a second from Erin Betts. Vote 5-0
- H. Discussion, consideration and possible action to amend the Management Services Contract. Item tabled.

- I. Discussion, consideration and possible action on amending the FY 2019 Budget. Lisa Remini presented the budget for FY 2018-2019. Items addressed and changed included Legal Services increased to \$15,000, Debt Services increased to \$37,000, Insurance increased to \$6,000 and City Services to \$9,000 with the wording of "pro-rating the fee with a month to month agreement". Motion made by Michele Derrick and a second by Erin Betts. Vote 5-0
- J. Discussion, consideration and possible action on hiring attorney Jeffery Moore. Jason Valdez would like the wording on the engagement letter to read Type A and B. Motion made by Lauren Bedwell and a second by Michele Derrick. Vote 5-0.

**5. ADJOURNMENT**

There being no further business, President Jason Valdez adjourned the meeting at 7:30 p.m.



Attest:    
Jason Valdez, President      Kathryn Meroney, Board Secretary

STATE OF TEXAS

COUNTY OF McCULLOCH

CITY OF BRADY

The Brady Type A and B Economic Development Corporation of the City of Brady, Texas met in a Regular Monthly Meeting on Thursday, October 11, 2018, at 6:00 p.m. at the City of Brady Municipal Court Building located at 207 S. Elm Street, Brady, Texas. BEDC President Jason Valdez presided over the meeting. BEDC Type A Board Members present were Lauren Bedwell, Don Miller, Erin Betts and Michele Derrick. Also, in attendance were City Manager Kim Lenoir, Treasurer Lisa Remini, Mayor Tony Groves, Type B Board Members Amy Greer, Billie Davis and Board Secretary Kathryn Meroney.

**1. CALL TO ORDER, ROLL CALL & CERTIFICATION OF A QUORUM**

President Jason Valdez called the meeting of the Type B to order at 7:30 p.m. Roll was called and a quorum was certified by the Board Secretary (Erin Betts left the meeting).

2. Minutes September 27, 2018 were approved unanimously. Vote 6-0.

**2. REPORTS/PRESENTATION ITEMS**

A. N/A

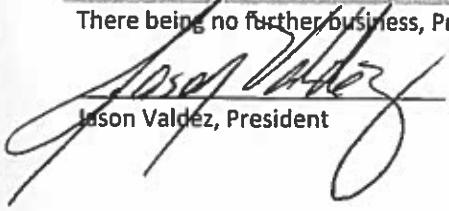
**3. INDIVIDUAL CONCERNS**

- A. September 27, 2018 minutes approved. Vote 6-0
- B. Discussion, consideration and possible action on Letter of Support for and Economic Development Grant to replace the City of Brady Waste Water Treatment Plant. Letter of Support approved by a motion from Michele Derrick and a second by Amy Greer. Letter distributed for signatures. Vote 6-0
- C. Discussion, consideration and possible action on amending the Initial Bylaws (same as current Type A Bylaws) as adopted by City Council on August 21, 2018. The board reviewed and discussed the current Bylaws as well as the proposed bylaws. One noted to add bonding for the Board, add committees. Bylaws will be given to Attorney, Jeffery Moore for future guidance.
- D. Discussion, consideration and possible action, if any, for Management Services Contract. Jason Valdez would like to see this more as an agreement than a contract. Jason intends to draft a letter requesting services and present it to the City Manager.
- E. Discussion, consideration and possible action to approve Resolution 2018-BEDC-01 - Civic Center reimbursement. Lenoir presented an email from the City Attorney with a recommendation on how to proceed with "assigning" the debt from Type A to Type B. Item tabled.
- F. Discussion, consideration and possible action on hiring the attorney services form Brown & Hofmeister, LLP. Engagement letter for hourly representation presented. Motion by Lauren Bedwell and a second by Billie Davis. Vote 6-0.
- G. Discussion, consideration and possible action to submit Fiscal Year 2019 Budget. After discussion changes were made to increase Travel and training to \$20,000, legal \$15,000 and Insurance to \$5,000. Motion made by Michele Derrick and a second by Amy Greer. Vote 6-0.
- H. Discussion, consideration and possible action to direct staff to changes needed on City of Brady website. This item will be addressed in the letter that will be written to the City Manager. Wording will include Web services and Maintenance.
- I. Discussion, consideration and possible action establishing regular meetings. Item tabled.

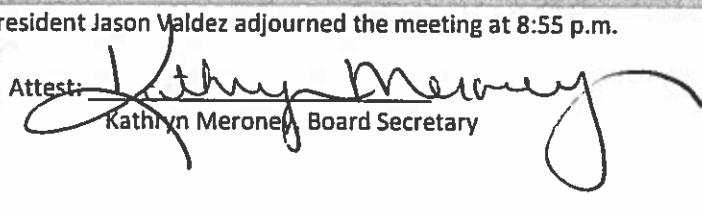
- J. Discussion, consideration and possible action on workforce training. Don Miller presented information on the workforce program. He stated that it would be a "BIG" project. The board members would like to invite others that participate in this program to a future meeting.
- K. Discussion, consideration and possible action on local EDC Training arrangements. Don Miller presented. Don has looked into hosting a training in Brady. This would be two individuals traveling to Brady. They would spend one night and it would be a one-day training.
- L. Future Agenda Items -
- M. Next Meeting will not be scheduled until a consultation with Attorney, Jeffery Moore, has taken place.

**5. ADJOURNMENT**

There being no further business, President Jason Valdez adjourned the meeting at 8:55 p.m.

  
Jason Valdez, President

Attest:

  
Kathryn Meronek, Board Secretary

STATE OF TEXAS

COUNTY OF McCULLOCH

CITY OF BRADY

The Planning and Zoning Commission held a regular meeting on October 09, 2018 at 5:30 P.M. at the Brady Municipal Court located at 207 South Elm, Brady, Texas. Planning and Zoning Members present were Chairman Nick Blyshak, Vice Chairman Ronnie Aston, Amy Greer, Thomas Flanigan (arrived at 5:39 pm), Cathy Ewert and Lauri Smith. Staff members present were Tina Keys, Kathryn Meroney, Walter Holbert and Silvia Diaz.

#### **1. CALL TO ORDER, ROLL CALL & CERTIFICATION OF A QUORUM**

The meeting was called to order at 5:30 pm by Nick Blyshak. Silvia Diaz called roll and a quorum was certified with 6 members present. Thomas Flanigan arrived after meeting was adjourned.

#### **2. APPROVAL OF MINUTES-02/13/2018**

Ronnie Aston made a motion to approve the minutes of the previous meeting. Cathy Ewert seconded the motion. All members voted "aye" and none "no". Vote 6-0. Motion carried.

#### **3. ITEMS FOR DISCUSSION AND CONSIDERATION**

- A. Discussion, consideration, and possible recommendation to City Council to approve the 2018 Annual Report of the 2013 Comprehensive Master Plan and Community Improvement Program.**

Amy Greer pointed out grammatical errors on the master plan, she would like to see the wording changed from "overlay" to "overlaid" on second page under "*Street Maintenance*". Amy Greer suggested omitting sentence starting at the end of first page (The...) and continuing on second page under "*Economic Development Corporation Type A*". Amy Greer motion to recommend the master plan to council with the changes made to the EDC wording. Ronnie Aston seconded the motion. All members voted "aye" and none "no". Vote 6-0. Motion carried.

#### **4. ADJOURNMENT**

There being no further discussion, the meeting was adjourned at 5:37 p.m.

---

Nick Blyshack, Chairperson

Attest: \_\_\_\_\_  
Silvia Diaz, Secretary

# October 2018 Tourism Report

## Activity Summary

Hosted 4th Annual Hogtoberfest. Daytime attendance was affected significantly on Saturday due to October 13th's tornado, although it did increase for the afternoon rounds and the evening entertainment. At this time, we are currently planning on proceeding with the 5th Annual Hogtoberfest and hope to identify ways to draw additional vendors and attendees.

Renewed contract with TourTexas.com, where the majority of our online visitors guides requests are received. Please see attached summary of October activity with that website.

We've begun making plans for moving the visitors center and Chamber of Commerce to its new location at the old Richards Memorial Library Building. We're partnering with local museums to display some of their exhibits and plan to offer Heart of Texas merchandising there.

For collateral, we have worked on updating the 2019 Visitors Guide and will begin to distribute those late November. The below Hunt Brady ad was included in November's Texas Highways magazine. We've also partnered with the Texas Association of Convention and Visitors Bureaus on their meeting planner's guide. This is a first time ad placement for Brady.





## Content Engagement Report



**Brady**

**10/01/2018 - 10/31/2018**

### **TOTAL CONTENT ENGAGEMENT = 953**

**53 - Total Guides Ordered**

**51 - Postal requests**

**2 - PDF downloads**

Average economic impact for each Visitor Guide sent out is \$48\*. TourTexas.com has facilitated **53** Visitor Guide Requests to Texas travelers on your behalf.

#### **TOTAL ECONOMIC IMPACT OF THOSE REQUESTS**

**Top Responding States**

**TX**

**TEXAS**

**CA**

**=\$2,544**

\* Source: Western Association of Convention & Visitor Bureaus's Economic Impact of Visitor Guide Requests 2014

### **Total actions taken - 900**



**23**  
Website  
Click-thrus



**814**  
Page  
Views



**6**  
Slideshow  
Views



**2**  
Facebook  
Click-thrus



**14**  
Booking  
Click-thrus



**13**  
Newsletter  
Click-thrus



**28**  
Content Click Thru

### **Your Account Access**

Name	User Type	Email Address	Last Login
Erin Corbell	Leads	erin@bradytx.com	11/14/2018 08:42 AM

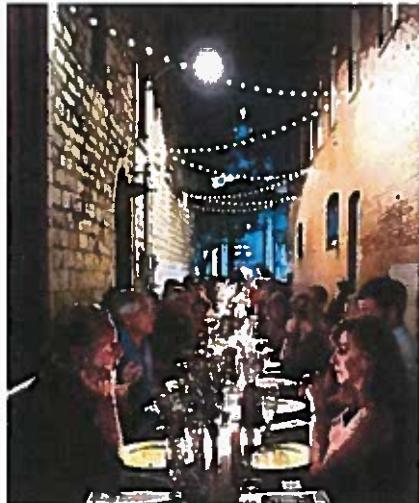
## BRADY MCCULLOCH COUNTY CHAMBER OF COMMERCE AND VISITORS CENTER

Brady sits as the geographic center of Texas at the northwestern edge of the beautiful hill country. With its majestic historical courthouse, rolling green fields and mounds of seasonal bluebonnets, Brady is a spectacular site to linger and relax. Established in 1876 and incorporated in 1906 as the county seat of McCulloch County, Brady stands as a rich agricultural community and home to award-winning hunting and numerous other outdoor recreational opportunities. In 2017, the city's Ed Davenport Civic Center underwent a major renovation and expansion. The facility is able to accommodate 700+ people for conferences, reunions, shows, and arts performances.



[bradytx.com](http://bradytx.com)

101 E 1st • Brady, TX 76825  
325.597.3491 • [info@bradytx.com](mailto:info@bradytx.com)



## SAN MARCOS CONVENTION AND VISITOR BUREAU

Conveniently located between Austin and San Antonio, San Marcos is just a short drive down IH-35 from area airports. With four new hotels opened in 2018, San Marcos now offers more than 2,500 hotel rooms.

The San Marcos Conference Center can host up to 3,000 attendees and is adjacent to Embassy Suites by Hilton, a 283 two-room suites property with on-site catering and 78,000 square feet of flexible meeting space. Additionally, San Marcos has two recently opened hotel venues that can each host up to 220 people and feature a 3,000 square foot ballroom that converts to three breakout rooms.

[toursanmarcos.com/meet](http://toursanmarcos.com/meet)

617 IH 35 North • San Marcos, TX 78666  
512.393.5933 • [DPardo@sanmarcostx.gov](mailto:DPardo@sanmarcostx.gov)

**SAN MARCOS**  
TourSanMarcos.com



## BROWNWOOD CONVENTION & VISITORS BUREAU

Meet in the Middle!

Brownwood is the ideal central meeting location and truly "close to the heart of Texas" being only 27 miles from the geographical center of the state. No matter where you are coming from, Brownwood is easy to find. Brownwood is home to relaxed meeting spaces, comfortable accommodations, and true Texas Cuisine. If you're looking for a place to gather where you can slow down your pace, then come see us. You won't get stuck in traffic, you'll see the stars at night, and folks will wave for no reason so brace yourself for pure Texas hospitality.

[visitbrownwood.com](http://visitbrownwood.com)

600 E Depot Street • Brownwood, Texas 76801  
325.646.9535 • [info@visitbrownwood.com](mailto:info@visitbrownwood.com)

**BROWNWOOD TX**  
FEELS LIKE HOME

## 1171 - Brady, City of (General Obligation Debt) / Sales Tax Data

### Report - Brady, City of (General Obligation Debt) / Sales Tax Data

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The Charts below contain sales tax revenue allocated each month by the State Comptroller.

For example, the February allocations reflect December sales, collected in January and allocated in February.

\*Excludes any sales tax retained by the municipality and not remitted to the Comptroller.

- View Grid Based on Calendar Year
- View Grid With All Years

[Download to Excel](#)

Change Fiscal Year  
End

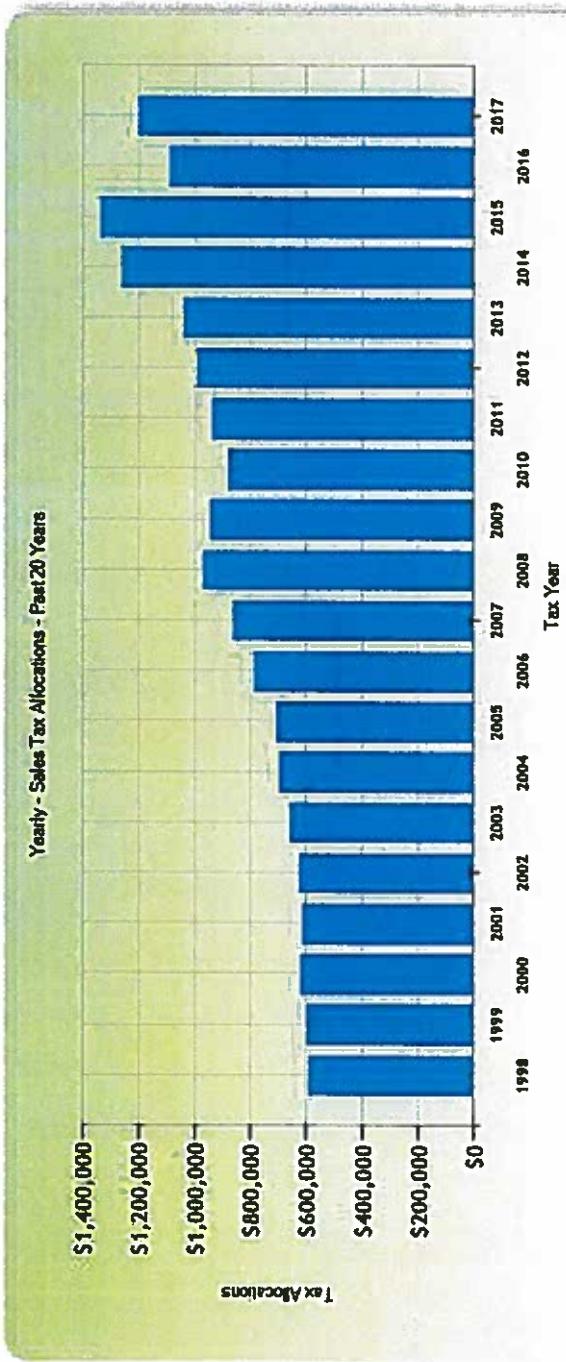
By Fiscal Year 10/01 - 09/30

Year	October	November	December	January	February	March	April	May	June	July	August	September	Total
2019	\$108,700	\$97,871	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$206,571
2018	\$101,224	\$103,733	\$112,475	\$107,463	\$108,139	\$94,294	\$88,618	\$106,428	\$105,435	\$94,199	\$103,004	\$98,016	\$1,223,027
2017	\$87,306	\$91,161	\$89,413	\$100,033	\$109,289	\$86,358	\$97,988	\$101,730	\$86,536	\$97,051	\$103,953	\$100,236	\$1,151,056
2016	\$143,834	\$112,101	\$107,933	\$98,515	\$113,278	\$84,869	\$85,238	\$96,257	\$81,982	\$80,944	\$94,673	\$85,349	\$1,184,973
2015	\$113,438	\$115,026	\$128,575	\$118,282	\$127,008	\$90,659	\$99,414	\$119,166	\$107,160	\$99,436	\$107,394	\$106,966	\$1,332,523
2014	\$86,905	\$90,223	\$83,575	\$87,608	\$114,999	\$83,194	\$86,383	\$103,052	\$119,190	\$96,615	\$101,343	\$109,279	\$1,162,366
2013	\$81,575	\$84,095	\$78,857	\$88,594	\$108,399	\$69,954	\$76,038	\$92,661	\$84,448	\$82,176	\$91,353	\$87,852	\$1,026,002
2012	\$76,182	\$79,173	\$73,628	\$81,661	\$100,901	\$64,794	\$79,473	\$88,392	\$76,641	\$60,890	\$87,159	\$105,230	\$974,124
2011	\$78,998	\$93,104	\$65,476	\$83,507	\$93,953	\$70,399	\$72,121	\$81,841	\$76,174	\$71,819	\$84,522	\$71,003	\$942,918
2010	\$70,849	\$72,537	\$66,287	\$69,364	\$86,286	\$70,868	\$54,779	\$73,192	\$69,685	\$64,455	\$93,443	\$58,872	\$850,618

1 2 3 4 >

## Sales Tax Charts - Brady, City of (General Obligation Debt)

Page 3 of 10



## RECONCILED OPERATING CASH / TOTAL UTILITY BILLINGS

Fiscal Year 17-18

## RECONCILED OPERATING CASH / TOTAL UTILITY BILLINGS

Fiscal Year 18-19

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**CITY OF BRADY**  
**CITY COUNCIL CORRESPONDENCE**

---

**TO:** **MAYOR AND COUNCIL**

**FROM:** **FINANCE / UTILITY DEPARTMENTS**

**SUBJECT:** **MONTHLY CUSTOMER SERVICE REPORT**

**DATE:** **September 30, 2018**

---

SERVICES	FISCAL YEAR 2018											
	October	November	December	January	February	March	April	May	June	July	August	September
Received Phone Calls	1359	1398	1237	1405	989	1352	1283	1268	1235	978	548	723
Returned Calls	79	68	82	83	69	79	84	61	52	64	56	66
Residential Apps	43	41	80	28	32	52	54	51	41	31	31	34
Commercial Apps	6	3	7	2	4	0	6	2	2	2	0	1
Service Orders	208	194	213	137	230	238	251	249	221	221	216	128
Utility Onsite Payments	1285	1260	1316	1268	1304	1314	1276	1268	1223	1232	1319	1099
Utility Mail Payments	728	673	748	875	685	755	770	738	667	757	698	701
Utility Online Payments	400	432	451	467	447	485	451	453	452	445	490	440
Utility Draft Payments	421	424	418	419	419	424	427	445	454	461	460	462

**CITY OF BRADY  
CITY COUNCIL CORRESPONDENCE**

**TO: MAYOR AND COUNCIL**

**FROM: FINANCE / UTILITY DEPARTMENTS**

**SUBJECT: MONTHLY CUSTOMER SERVICE REPORT**

**DATE: October 31, 2018**

**Senior Center Meals Served**  
**Director Rosie Aguirre**  
**Monthly Report - October 2018**

*Stephan*

## October (2018) Monthly Member Count

**Members - 238**

**Non Members - 103**

**Youth Member - 0**

**Youth Non Member - 7**

**The District HS Cross Country Race  
was held on October 8**

**BGA Hully Gullys every Tuesday and  
Sunday. Approximately 20-25 each  
Tuesday or Sunday**

## Receipts by Sale type - Closeout (1)

From: 10/01/2018 - 12:00:00 am To: 10/31/2018 - 11:59:59 pm

Category:	Qty	Member Charge	Cash	Credit Card	Credit Book	Check	Gift Cert	Other	Total
<b>Club Business:</b>									
<b>Department: Range Balls</b>									
Large Bucket	2	0.00	10.00	0.00	0.00	0.00	0.00	0.00	10.00
Small Bucket	2	0.00	6.00	0.00	0.00	0.00	0.00	0.00	6.00
<b>Range Balls Totals:</b>	<b>4</b>	<b>0.00</b>	<b>16.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>16.00</b>
Tax:		0.00	1.32	0.00	0.00	0.00	0.00	0.00	1.32
Total:		0.00	17.32	0.00	0.00	0.00	0.00	0.00	17.32
<b>Department: Cart Fees</b>									
1/2 Cart	40	0.00	225.00	277.50	0.00	0.00	0.00	0.00	502.50
Full Cart	10	0.00	125.00	125.00	0.00	0.00	0.00	0.00	250.00
<b>Cart Fees Totals:</b>	<b>50</b>	<b>0.00</b>	<b>350.00</b>	<b>402.50</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>752.50</b>
Tax:		0.00	28.84	33.17	0.00	0.00	0.00	0.00	62.01
Total:		0.00	378.84	435.67	0.00	0.00	0.00	0.00	814.51
<b>Department: Green Fees</b>									
Weekday (Tue-Thu)	10	0.00	30.00	125.70	0.00	0.00	0.00	0.00	155.70
Weekend (Fri-Sun & Hol)	48	0.00	398.00	556.00	0.00	0.00	0.00	0.00	954.00
Member Round	27	0.00	108.00	54.00	0.00	0.00	0.00	0.00	162.00
Senior	11	0.00	88.00	10.00	0.00	10.00	0.00	0.00	108.00
Youth-Non Member	7	0.00	8.00	20.00	0.00	0.00	0.00	0.00	28.00
<b>Green Fees Totals:</b>	<b>103</b>	<b>0.00</b>	<b>632.00</b>	<b>765.70</b>	<b>0.00</b>	<b>10.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,407.70</b>
Tax:		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total:		0.00	632.00	765.70	0.00	10.00	0.00	0.00	1,407.70
<b>Department: Trail Fees</b>									
Non Shed Member	2	0.00	4.00	4.00	0.00	0.00	0.00	0.00	8.00
<b>Trail Fees Totals:</b>	<b>2</b>	<b>0.00</b>	<b>4.00</b>	<b>4.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>8.00</b>
Tax:		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total:		0.00	4.00	4.00	0.00	0.00	0.00	0.00	8.00
<b>Department: Vending (taxable)</b>									
Sodas	48	0.00	87.36	12.48	0.00	0.00	0.00	0.00	99.84
Sports Drinks	58	0.00	62.40	58.24	0.00	0.00	0.00	0.00	120.64
Candy	11	0.00	16.20	1.62	0.00	0.00	0.00	0.00	17.82
Ice	16	0.00	27.04	6.24	0.00	0.00	0.00	0.00	33.28
<b>Vending (taxable) Totals:</b>	<b>133</b>	<b>0.00</b>	<b>193.00</b>	<b>78.58</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>271.58</b>
Tax:		0.00	15.76	6.43	0.00	0.00	0.00	0.00	22.19
Total:		0.00	208.76	85.01	0.00	0.00	0.00	0.00	293.77
<b>Department: City of Brady Merchandise</b>									
Ball Markers	2	0.00	21.50	0.00	0.00	0.00	0.00	0.00	21.50
<b>City of Brady Merchandise Totals:</b>	<b>2</b>	<b>0.00</b>	<b>21.50</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>21.50</b>
Tax:		0.00	1.78	0.00	0.00	0.00	0.00	0.00	1.78
Total:		0.00	23.28	0.00	0.00	0.00	0.00	0.00	23.28
<b>Department: Vending (non taxable)</b>									
Water	48	0.00	40.00	8.00	0.00	0.00	0.00	0.00	48.00
Other	138	0.00	127.00	30.25	0.00	0.00	0.00	0.00	157.25
Deli Express	5	0.00	18.95	0.00	0.00	0.00	0.00	0.00	18.95
<b>Vending (non taxable) Totals:</b>	<b>191</b>	<b>0.00</b>	<b>185.95</b>	<b>38.25</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>224.20</b>
Tax:		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total:		0.00	185.95	38.25	0.00	0.00	0.00	0.00	224.20
<b>Department: Member Payments</b>									
Payment Received	35	0.00	750.00	2,040.00	0.00	4,520.00	0.00	0.00	7,310.00
Payment Applied	-35	(7,310.00)	0.00	0.00	0.00	0.00	0.00	0.00	(7,310.00)
<b>Member Payments Totals:</b>	<b>0</b>	<b>(7,310.00)</b>	<b>750.00</b>	<b>2,040.00</b>	<b>0.00</b>	<b>4,520.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
Tax:		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total:		(7,310.00)	750.00	2,040.00	0.00	4,520.00	0.00	0.00	0.00

## Detail Pay Type Analysis

## Receipts by Sale type - Closeout (1)

From: 10/01/2018 - 12:00:00 am To: 10/31/2018 - 11:59:59 pm

Category:	Qty	Member Charge	Cash	Credit Card	Credit Book	Check	Gift Cert	Other	Total
<b>Club Business:</b>									
Club Business Totals:		(7,310.00)	2,152.45	3,329.03	0.00	4,530.00	0.00	0.00	2,701.48
Tax:		0.00	47.70	39.60	0.00	0.00	0.00	0.00	87.30
Total:		(7,310.00)	2,200.15	3,368.63	0.00	4,530.00	0.00	0.00	2,788.78
Report Totals		(7,310.00)	2,152.45	3,329.03	0.00	4,530.00	0.00	0.00	2,701.48
Tax:		0.00	47.70	39.60	0.00	0.00	0.00	0.00	87.30
Total:		(7,310.00)	2,200.15	3,368.63	0.00	4,530.00	0.00	0.00	2,788.78

TO: BRADY CITY COUNCIL  
FROM: STEVE THOMAS, CHIEF OF POLICE  
THROUGH: KIM LENNOIR, CITY MANAGER

SUBJECT: MONTHLY POLICE REPORT FOR OCTOBER 2018  
DATE: NOVEMBER 14, 2018 - FISCAL YEAR 2018-2019



	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Total
Person Crimes	27												27
Property Crimes	21												21
Narcotics Crimes	7												7
Disturbances	38												38
Felony Arrests	6												6
Misdemeanor Arrests	8												8
Suspicious Person/Vehicle	33												33
Felony Warrant	0												0
Misdemeanor Warrant	2												2
D.W.I.	2												2
Alarms	10												10
Agency Assist	22												22
Public Assist	23												23
Escorts	3												3
Animal Calls	13												13
Traffic Direction	3												3
Close Patrols	161												161
Civil Matters	24												24
Juvenile	6												6
Crash Investigation	16												16
Welfare Concerns	28												28
Information	20												20
Court	1												1
Citations	37												37
Warnings	9												9
Building Checks	221												221
Misc. Incidents	74												74
Supplements	2												2
Follow ups	11												11
Reports	19												19
Curfew Violations	0												0

Brady Police Department Abbreviations:

FV - Family Violence DW - Deadly Weapon PS - Public Servant FI - Financial Instrument CS - Controlled Substance BI - Bodily Injury DOC - Disorderly Conduct  
DWI - Driving While Intoxicated MJ - Marijuana DD - Dangerous Drug DWLI - Driving While License Invalid DWLS - Driving While License Suspended

**BNB/Brady VFD Maintenance Fund**

Date	Payer	Description	Amnt	Chk#	Recurring Payment	Other Comments
OCT-2018						
10/1/2018	CTIC	Tower Lease	25.00	Auto WD	X	CTTC Tower Lease
		VFIS	3,669.00	227		Insurance
10/23/2018	VFIS					

TO: BRADY CITY COUNCIL  
FROM: STEVE THOMAS, CHIEF

**SUBJECT: MONTHLY ANIMAL CONTROL REPORT FOR OCTOBER 2018**  
**DATE: NOVEMBER 14, 2018- FINAL for FISCAL YEAR 2018-19**

**City of Brady Curtis Field Airport**  
**Monthly Aircraft Operations**

Invoice	Ops Date	Total Sale	Type of A/C	N Number	SE	ME	TURBINE	JET	HELICO	INST APP
313286	8/31/2018	51.00	R44	688CC						8
313356	10/2/2018	706.33	Bell	5NH						8
313357	10/2/2018	564.00	PC12	9943P		4				8
313362	10/2/2018	976.65	R22	7191E						
313358	10/3/2018	150.00	Hangar							
313359	10/3/2018	21.25	RC							
313361	10/3/2018	28.90	Aeronica	84427	2					8
313360	10/3/2018	403.63	BH	816	2					8
313363	10/4/2018	46.75	Hatz		2					8
313365	10/5/2018	245.23	Cirrus	2665R	2					8
313366	10/5/2018	813.40	Bell	5NH	2					8
313364	10/5/2018	255.12	PC12	700TK	2					8
313367	10/6/2018	133.45	Cirrus	710KT	2					8
313368	10/6/2018	547.83	R22	7191E	2					8
313369	10/7/2018	752.00	Cheyenne	190CA	2					4
313388	10/10/2018	294.10	Seneca	33422	2					
313389	10/10/2018	158.53	Baron	91WR	2					
313370	10/10/2018	50.00	Comanche	5102P	2					
313371	10/11/2018	70.00	Mooney	7616N	2					
313372	10/10/2018	30.00	Vehicle		2					
313373	10/10/2018	70.00	CE172	4951G	2					
313374	10/10/2018	30.00	Excursion		2					
313375	10/10/2018	70.00	Ecoupe	3814H	2					
313376	10/10/2018	70.00	CE-210	4668Q	2					
313377	10/10/2018	70.00	CE-172	7563X	2					
313378	10/10/2018	70.00	Sierra	6956R	2					
313379	10/10/2018	140.00	CE170	4129Y	2					
313380	10/10/2018	70.00	L2A	465B7	2					
313381	10/10/2018	120.00	Baron	4JA	2					
313382	10/10/2018	700.00	Paint Hangar		2					
313383	10/10/2018	70.00	Bonanza	261AA	2					
313384	10/10/2018	70.00	Hatz	3250A	2					
313385	10/10/2018	70.00	Cirrus	926DC	2					
313386	10/10/2018	70.00	CE182	228CA	2					
313387	10/10/2018	70.00	CE-172	86284	2					
313390	10/12/2018	114.33	CE182D	9971T	2					
313391	10/12/2018	42.50	CE182	9971T	2					
313392	10/12/2018	1397.07		211EJ	2					
313394	10/14/2018	209.53	CE320	8MB	2					

Invoice	Ops Date	Total Sale	Type of A/C	N Number	SE	ME	TURBINE	JET	HELICO	INST APP
313393	10/14/2018	379.03	KA350	885UP					4	
313395	10/15/2018	40.00	CCM							
313396	10/15/2018	40.00	CCM							
313397	10/20/2018	60.78	Mooney	6716N	2				8	
313398	10/22/2018	123.84	MD500	530GM					8	
313399	10/22/2018	89.01	MD500	530MJ						
313403	10/23/2018	98.60	CE182	9864L	2					
313402	10/23/2018	8404.35	AH/CH	895						32
313401	10/23/2018	40.00	CCM							
313404	10/23/2018	40.00	CCM							
313405	10/23/2018	40.00	CCM							
313400	10/24/2018	40.00	CCM							
313406	10/25/2018	30.00	CCM							
313407	10/25/2018	131.33	CE172	692CP	2					
313408	10/26/2018	42.08	CE150	4951H	2					
313409	10/27/2018	152.58	CE172	8628U	2					
313410	10/29/2018	112.63	CE182	4951G	2					
313411	10/29/2018	415.00	Bell	5NH						
313413	10/30/2018	30.00	CCM							
313414	10/29/2018	62.50	Air Tr	502					4	
313412	10/29/2018	654.12	UH-60	20811						
313415	10/30/2018	30.00	CCM							
313416	10/30/2018	830.00	Tank	0.00						
		0.00		0.00						
		0.00		0.00						
		0.00		0.00						

Total Operations by type of Aircraft:

60 0 20 6 112 0

**City of Brady Curtis Field Airport  
Monthly Invoice Register**

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Invoice No.	Date	Last Name	Type	611.00 Rent	611.01 Hanger	611.02 Hanger	815.00 Hanger AB	845.00 Hem Income	846.00 Misc.	100-LL	Jet-A	Price per Gallon	647.00 Military	Total Sale	100-LL Gals	Jet-A Gals	Mil-Jet Gals
313393	10/14/2018	Gama Aviation	contract					0.00	379.03	3,644.500	0.000000			379,028.000			104.0
313394	10/14/2018	Lindsey	cc	209.53	0.00	4.250.000	0.000000							209,525.000			49.3
313395	10/15/2018	Stellians	cash	40.00	0.00	0.00	0.000000							40,000.000			
313396	10/15/2018	C2KS	cash	40.00	0.00	0.00	0.000000							40,000.000			
313397	10/20/2018	Amiyatt	charge			60.78	0.00	4.250.000	0.000000					60,775.000			14.3
313398	10/22/2018	Soma	cc		0.00	123.84	3.670.000	0.000000						123,840.000			32.0
313399	10/22/2018	Tacklit	cc	0.00	88.01	3.870.000	0.000000							88,010.000			23.0
313400	10/24/2018	Sues Creations	cash	40.00	0.00	0.00	0.000000							40,000.000			
313401	10/23/2018	Central Texas Soaps	cash	40.00	0.00	0.00	0.000000							40,000.000			
313402	10/23/2018	302nd	cc		0.00	3.452020	7,905.125800	0.000000						8,404,345800			2,290
313403	10/23/2018	CAP	cc	98.60	0.00	4.250.000	0.000000							98,600.000			23.2
313404	10/23/2018	Deep Creek	cash	40.00	0.00	0.00	0.000000							40,000.000			
313405	10/23/2018	Art and Sones	cash	40.00	0.00	0.00	0.000000							40,000.000			
313406	10/25/2018	Jefferson	cc	30.00	0.00	0.00	0.000000							30,000.000			
313407	10/25/2018	CAP	cc		131.33	0.00	4.250.000	0.000000						131,325000			30.9
313408	10/26/2018	Hamadi	cc		42.08	0.00	4.250.000	0.000000						42,075000			9.9
313409	10/27/2018	Townsend	charge		152.58	0.00	4.250.000	0.000000						152,575000			35.9
313410	10/29/2018	Roy	cc		112.63	0.00	4.250.000	0.000000						112,625000			26.5
313411	10/29/2018	Skyhorse	cc		415.00	0.00	4.150.000	0.000000						415,000000			100.0
313412	10/29/2018	Millitary	cc		0.00	0.00	3,415.980	614,876.00						654,116400			
313413	10/29/2018	Teresa's Country Candles	cc	30.00	0.00	0.00	0.000000							30,000.000			
313414	10/29/2018	Hoelsher Ag	cc	30.00	0.00	0.00	0.000000							62,500.000			
313415	10/30/2018	Harper	cc		830.00	0.00	4.150.000	0.000000						30,000.000			200.0
313416	10/30/2018	Rancho Benito	charge											830,000.000			

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'611.00 Rent:	850.00
'611.01 T Hanger:	770.00
'611.02 Bld Rnt:	720.00
'640.01 Tie Down:	50.00
'645.00 Misc.:	62.50
'646.00 Fuel:	6,232.73
'646.01 Jet-A:	3,560.06
'647.00 Military:	8,899.6511
<b>Total Sale:</b>	<b>21,707.38</b>
<b>Total Gallons 100-LL:</b>	<b>1,462.2</b>
<b>Total Gallons 'Jet-A':</b>	<b>940.0</b>
<b>Total Gallons Mil Jet:</b>	<b>2,580.0</b>
<b>FET due from FES:</b>	<b>562.44</b>

**Building Permit Department  
Monthly Report  
FY 2019**

SAC  
11/05/2018

## Code Enforcement Monthly Case Load FY 2019

S.S.  
11/05/2018

## Violations

Violation	FY 16	FY 17	FY 18	FY 19
Background Info Cases	26	13	6	
Building Code Violations	14	3	6	
Dangerous Premises	16	14	17	
Depositing, Dumping, Burning	12	8	5	
Home Occupation Violation	2	0	0	
Junk and Unsightly Matter	80	115	65	
Junked Vehicle	37	47	20	
Minimum Housing Standards	3	2	15	
Noise Prohibited, Animals			0	
Non-Residential Open Storage	10	11	0	
Obstruction of Drainageway	4	0	0	
Permit Required	10	2	1	
Pool Enclosure	1	4	1	
Posting Signs on Poles		0	0	
Posting Signs on Public Property		0	0	
Acc. Bldg. prohibited in front yd		0	0	
Refrigerators and Air Tight Containe	7	5	1	
Residential Open Storage	18	19	3	
Residential Setbacks	6	0	1	
Residential RVs - No Residence	8	3	1	
Sight Visibility	4	12	0	
Unsanitary Conditions	15	16	8	
Weeds and Vegetation	187	112	49	
Zoning Ord. Use Regs Violations	1	0	2	
<b>Monthly Totals</b>	<b>461</b>	<b>386</b>	<b>201</b>	

## Cases

<b>Open Cases at the start of month</b>	<b>305</b>		<b>659</b>
<b>Complaints</b>	<b>209</b>	<b>82</b>	<b>65</b>
<b>Pro-Active - Self Initiated</b>	<b>85</b>	<b>145</b>	<b>63</b>
<b>Total New Cases</b>	<b>294</b>	<b>242</b>	<b>127</b>
<b>Closed Cases</b>	<b>521</b>	<b>248</b>	<b>104</b>
<b>Citations</b>		<b>43</b>	<b>19</b>
<b>Open Cases at the end of month</b>	<b>78</b>		<b>683</b>

71							71
0							0
4							4
4							4
45							45
0							0
30							30

## Utility Inspections

238

10

## Chronic Code Complaints

**1306 S High (Old Hospital)** – The court ordered that the owner has 120 days to demolish the property. After the 120 days if the owner fails to demolish the property the city can then demolish the property and place a lien on the owner.

### Occupied Structures with No Utilities

- a) 504 E 11<sup>th</sup>
- b) 309 Irish
- c) 901 Bombay

## MOTEL OCCUPANCY TAX

### FY 2018 Quarter Totals

	Due	Total
1st Quarter FY 18 (October - December 2017) - January 31, 2018		\$69,699.49
2nd Quarter FY 18 (January - March 2018) - April 30, 2018		\$68,539.08
3rd Quarter FY 18 (April - June 2018) - July 31, 2018		\$60,382.45
4th Quarter FY 18 (July - September 2018) - October 31, 2018		\$59,111.98
		<u><b>\$257,733.00</b></u>
Less: Texas Boll Weevil Eradication Foundation, Inc refund (1)		(\$6.37)
		<u><b>\$257,726.63</b></u>

### FY 2018 Summary Collections

	Taxable Receipts	Tax @ 7%	1% Discount	Net Tax
	- Penalties			
Holiday Inn Express - 2320 S Bridge 597-1800	\$1,881,729.18	\$131,721.03	\$1,317.21	\$130,403.82
Best Western - 2200 S. Bridge 597-3997	\$1,037,703.04	\$72,639.21	\$726.39	\$71,912.82
Sunset Inn - 2108 S. Bridge 597-0789	\$425,799.51	\$29,805.97	\$175.79	\$29,630.17
Gold Key Inn - 2021 S Bridge 597-2185	\$314,144.50	\$21,990.11	\$219.84	\$21,770.26
Brady Motel - 603 W. Commerce 597-2442	\$43,826.03	\$3,067.80	\$30.65	\$3,037.13
Tenpenny Adventures, LLC - 207 W 13th 597-2602	\$420.00	\$29.40	\$0.29	\$29.11
Harper Family Venture	\$3,828.00	\$267.93	(\$48.96)	\$316.89
Trucountry Inn - 202 W.Main 800-371-4121	\$9,113.63	\$638.21	\$5.41	\$632.80
	<u><b>\$3,716,563.89</b></u>	<u><b>\$260,159.66</b></u>	<u><b>\$2,426.63</b></u>	<u><b>\$257,733.00</b></u>

	Commitment	YTD Distributions	Payment Date
Chamber of Commerce	\$165,000.00	\$165,000.00	Monthly thru 9/01/18
Chamber of Commerce - Visitor Assessment	\$18,000.00	\$18,000.00	1/12/2018
Chamber of Commerce - Event transportation	\$4,800.00	\$1,522.08	9/30/2018
Civic Center - furniture		\$25,616.35	6/21/2018
HOT Museum	\$10,000.00	\$10,000.00	8/15/2018
TruCountry	\$10,000.00	\$9,000.00	8/30/2018
Annual Hotel Administrative Fee & Audit-MuniService	\$2,200.00	\$2,200.00	9/30/2018
 YTD Total	 \$210,000.00	 \$231,338.43	
2018 Budget	\$275,000.00		

(1) TBWEF is a State Agency that is eligible for a refund of local hotel occupancy tax (Tax Code Section 156.103(b) & (c) and 156.154 )

### HISTORICAL COLLECTION / PAYOUT HISTORY

	2018	2017	2016	2015	2014
% CHANGE	-11.45%	40.91%	-12.54%	4.17%	19.35%
COLLECTONS	\$257,726.63	\$291,037.90	\$206,535.69	\$236,148.85	\$226,685.90
GRANTS	(\$231,338.43)	(\$219,786.14)	(\$224,778.00)	(\$185,750.00)	(\$226,685.90)
FUND BALANCE	<u><b>129,796.50</b></u>	<u><b>103,408.30</b></u>	<u><b>32,156.54</b></u>	<u><b>50,398.85</b></u>	<u><b>0.00</b></u>

**CITY OF BRADY**  
**MAY 4, 2019 GENERAL ELECTION CALENDAR**

**Council Member Place 4 / Council Member Place 5 (4 year terms)**

January 1, 2019	First day to apply for a ballot by mail
January 16, 2019	First day for filing application for place on ballot
February 15, 2019	Last day to file application for place on the ballot (must be received by 5:00 p.m.) Last day for ordering an election
February 19, 2019	Last day for write-in candidate to declare candidacy (must be received by 5:00 p.m.)
February 22, 2019	Drawing for place on ballot, City Hall, 4:00 p.m.
April 4, 2019	Last day to register to vote Due date for filing <u>first</u> report of campaign contributions and expenditures
April 22, 2019	Early Voting Starts (8:00 a.m. to 5:00 p.m. )
April 23, 2019	Extended hours for Early Voting 7am-7pm
April 26, 2019	Extended hours for Early Voting 7am-7pm
April 23, 2019	Last day to apply for Ballot by Mail (received by - not postmarked)
April 26, 2019	Due date for filing <u>second</u> report of campaign contributions and expenditures
April 30, 2019	Last Day of Early Voting
May 4, 2019	Election Day 7am - 7 pm Last day to receive ballot by mail

*To file for one of these offices, please contact the City Secretary's office at City Hall  
located at 201 E. Main St., Brady, Texas  
325-597-2152*