

STATE OF TEXAS

COUNTY OF McCULLOCH

CITY OF BRADY

The City Council of the City of Brady, Texas met in a Special Meeting on Tuesday, March 12, 2019 at 5:00 pm at the City of Brady Municipal Court Building located at 207 S. Elm Street, Brady, Texas with Mayor Anthony Groves presiding. Council Members present were Jane Huffman, Jim Griffin, Rey Garza, Missi Davis, and Jeffrey Sutton. City staff present were City Manager Kim Lenoir, Public Works Director Steven Miller, Finance Director Lisa Remini, Community Services Director Dennis Jobe, Fire Chief Lloyd Perrin, Court Clerk Valerie Gonzalez, Electric Superintendent Joe Solis, Police Chief Steve Thomas, Human Resources Administrator Catalina Simms, and City Secretary Tina Keys. Also in attendance was Jay May.

## **1. CALL TO ORDER, ROLL CALL & CERTIFICATION OF A QUORUM**

Mayor Groves called the meeting to order at 5:02 p.m. Council quorum was certified.

## **2. INDIVIDUAL CONCERNS**

- A. Discussion, consideration, and possible action regarding review of updated 2019 Organizational Chart and of positions assigned to each department. Kim Lenoir presented. Council Member Huffman confirmed that Public Works Director position is partially funded by the state water project funds. Council Member Garza said department heads used to order their own materials and asked if they still do that. Steve Miller said they are responsible for their budgets and line items utilizing purchasing department and went on to say there are policies in place for purchases. Lisa Remini said purchasing policy assists with getting best quotes. Council Member Davis asked if that works pretty well and Miller said it works very well. Chief Thomas said it's different than what he has done before, but he gets used to it as years go by. Remini told Council that purchases over \$3,000 needs three quotes, under \$3,000, department heads can just go by it. Council questioned City Secretary position being under City Manager and also asked about Mechanic being under finance/purchasing. Lenoir pointed out that Administration and Finance Departments support all the city-departments/division. Council and Chief Thomas talked about communications personnel and hours worked and how ERCOT regulations are affecting this division. Chief Perrin told Council that Fire /EMS are full on personnel with last hire. Council Member Huffman doesn't think BVFD should be under the City organizational chart and Council Member Davis agreed. Community Services – Lenoir explained about Street Sanitation being moved from Solid Waste. Public Works – Council Member Huffman brought up difficulties in turning on new utility service. There was discussion about streamlining the process.
- B. Discussion, consideration, and possible action regarding Fire/EMS Department equipment needs. Kim Lenoir presented a 20-year replacement schedule for 3 ambulances. Council Member Huffman asked if we wait until beginning of fiscal year to order ambulance, how long will it take to get it in. Chief Perrin said November. Council Member Huffman asked about ordering one today, then, when it takes six months to get in, it will be ready for new fiscal year. Perrin told Council the manufacturer only needs a signed commitment to begin the production. Nothing needs to be paid until it gets finished. Lisa Remini told Council we would need to make a budget amendment. It takes a formal action. Propose to amend this year's budget then those funds roll over into next year's budget. We need to commit the funds then order. Not knowing what our revenue will be for the next year, we may have to go into reserve balance making it harder. Council Member Huffman thinks it needs to be done. Council Member Huffman moved to do an emergency amendment to budget to bring forth at next meeting to purchase a new ambulance. Seconded by Council Member Davis. All Council Members voted "aye" and none voted "nay". Motion carried in a 5 – 0 vote.

C. Discussion, consideration, and possible action regarding approval of construction improvements in the amount of \$139,260.56 for "Airport Overhead Powerline" Section 2 and award of *Techline Construction, LLC* (equipment & labor) in the amount of \$96,863.77; and *Techline, Inc.* (material) in the amount of \$42,396.79. Council Member Huffman wants to try to come up with funds from other projects that weren't done to come up with the funds for both electric projects. Steve Miller informed Council that the quoted pricing expires April 6<sup>th</sup>. Mayor Groves understands the timing is critical. Council Member Davis asked if the total for both would be \$500,000 and Joe Solis said that's a guess but probably what it is going to be. Lisa Remini suggested allowing the electric division to do the Section 2 project in this year's budget because we have designated capital funds, with the idea of knowing for the 2020 budget, we will be asking council for funds to finish Walnut.

### 3. STAFF REPORTS

#### A. Upcoming City Calendar:

March 11 – 15 BISD Spring Break

March 19 – 4pm Work Session – FY2020 Budget Priorities – Fire/EMS Equipment Replacement Schedule

March 19 – Regular Council Meeting

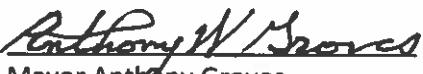
March 27 – Annual Meeting for I-14 Coalition - Austin

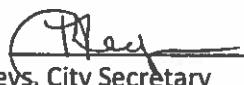
Week of April 8 – Curbside Bulk Trash Pick-up

May – Military Exercises – Curtis Field Airport

### 4. ADJOURNMENT

There being no further business, the Mayor adjourned the meeting at 7:40 p.m.

  
Mayor Anthony Groves

Attest:   
Tina Keys, City Secretary