

# BRADY

THE CITY OF  
TEXAS

Tony Groves  
Mayor

Jim Griffin  
Mayor Pro Tem

Rey Garza  
Council Member Place 1

Missi Davis  
Council Member Place 2

Jeffrey Sutton  
Council Member Place 3

Jane Huffman  
Council Member Place 4

Kim Lenoir  
City Manager

Tina Keys  
City Secretary

Sarah Griffin  
City Attorney

## MISSION

The City of Brady strives to share its history and encourage the development of diverse housing, employment, infrastructure, and opportunity through transparent management and financing for all residents and employees.

## CITY OF BRADY COUNCIL AGENDA REGULAR CITY COUNCIL MEETING APRIL 2, 2019 AT 6:00 PM

NOTICE is hereby given of a meeting of the City Council of City of Brady, McCulloch County, State of Texas, to be held at 6:00pm on April 2, 2019, at the City of Brady Municipal Court Building, located at 207 S. Elm Street, Brady, Texas, for the purpose of considering the following items. The City Council of the City of Brady, Texas, reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551. of the Texas Government Code.

### 1. CALL TO ORDER, ROLL CALL & CERTIFICATION OF A QUORUM

### 2. INVOCATION & PLEDGE OF ALLEGIANCE

### 3. PUBLIC COMMENTS: Reserved for items NOT listed on the agenda

*Please limit individual public comments to three (3) minutes. In accordance with TX AG opinion, any public comment addressing items not on the agenda, will only be heard by the City Council. No formal action, deliberation, discussion, or comment will be made by City Council. State Law prohibits any deliberation or decisions regarding items presented in public comments. City Council may only make a statement of specific factual information given in response to the inquiry; recite an existing policy; or request staff to place the item on an agenda for a subsequent meeting.*

### 4. CONSENT AGENDA: Reserved for routine items to save time

*Any item may be removed from the Consent Agenda at the request of a Council Member and considered separately following the Consent Agenda approval. All items listed on the Consent Agenda are to be with one motion "Move to approve Consent Agenda."*

- A. Approval of Minutes for Work Session and Regular Meeting on March 19, 2019.
- B. Resolution 2019-023 to TXDOT to close downtown streets on the square on June 6, 2019 from 1:30pm to 3:00pm for the 75<sup>th</sup> Anniversary of D-Day Earl Rudder Statue Dedication Ceremony.

### 5. PRESENTATION

Review of the *2019 Brady Water Conservation and Drought Contingency Plan* – Director of Public Works Steven Miller

### 6. PUBLIC HEARING: (none)

## 7. INDIVIDUAL CONCERNS

*City Council Members are to deliberate the following items. Staff will present the item and are prepared to answer City Council Member questions. The Mayor will recognize Council Members as the council discussed the item so everyone is heard. Once the City Council Members finish discussion, the Mayor will recognize attendees who have comments. Attendees and council members need to direct comments to the Mayor as they are recognized. When all comments are complete, the Mayor will call for a motion.*

- A. Discussion, consideration, and possible action regarding first reading of **Ordinance 1270** of the City of Brady, Texas to adopt the *2019 Brady Water Conservation and Drought Contingency Plan* as required by the Texas Water Development Board and TCEQ.
- B. Discussion, consideration, and possible action regarding second and final reading of **Ordinance 1269** of the City of Brady, Texas to amend FY2019 Budget for Emergency purchase of replacing a Medic Ambulance (\$252,000).
- C. Discussion, consideration, and possible action regarding approval to purchase one ambulance with specifications specific for EMS vehicles from Frazer (HGACBuy) and approve **Resolution 2019-024** to finance the vehicle purchase with Government Capital Corporation for a total principal amount not to exceed \$224, 812.04.
- D. Discussion, consideration, and possible action directing the City Secretary to apply for a vehicle title change for the 2015 Ford F250 white pick-up truck driven by Fire/EMS Chief Perrin from "City of Brady" to "City of Brady/BVFD."
- E. Discussion, consideration, and possible action regarding approval of disposition of City-owned assets through the Public Surplus online auction ([www.publicsurplus.com](http://www.publicsurplus.com)).
- F. Discussion, consideration, and possible action regarding second and final reading of **Ordinance 1268** of the City of Brady, Texas to amend Type A and Type B EDC FY2019 Budgets and creating a new additional fund budget for Type B as requested by Type A and B EDCs on March 6, 2019 and approved on March 28, 2019.
- G. Discussion, consideration, and possible action to approve the Brady Type B Economic Development Corporation Board of Directors recommendation to name Erin Corbell, Economic Development Director and contracting with the McCulloch County/Brady Chamber of Commerce for administrative services at \$4000 per month.
- H. Discussion, consideration, and possible action to approve the recommended changes to the Articles of Incorporation to add "charitable" to the "Purpose Statement" as requested by the IRS for 501(c)3 tax exempt status and by the Brady Type B Economic Development Corporation Board of Directors, with the approval of and filing to the Secretary of State by the EDC Attorney.
- I. Discussion of property conditions of 901 Bombay, as requested by adjacent landowner Lisa Dodd.
- J. Discussion and summary of City Council action and if procedures and processes worked.
- K. Discussion by City Council of City improvements to be recognized.

## 8. STAFF REPORTS

- A. Quarterly Reports for Public Works:** WWTP Replacement Project; Radium Reduction Drinking Water Treatment Project; TCEQ – Old Power Plant Station Site and Judgement; TXDOT North Bridge Street Project; Nueva/Simpson Water Line Project; WWTP Sludge Pump Replacement Project
- B. Quarterly Reports for Community Services:** Brady Lake Dam Report – Corrective Actions (Dec 2017 Inspection); Brady Lake Boating Access Grant; Brady Lake Fish House Project; Richards Park Ballfield Improvements Grant; Willie Washington Park Improvements; Lt. Conway (Stanburn) Park Improvements; Brady Creek Trail Project; Curtis Field Master Plan; GRW Steering Committee; Activity Center Renovation Project; Dodge Heights Replat Project; Brady Lake Boat Dock Permits/ Rules/ Regulations and Billing; UCRA – Brady Creek Water Quality – Stormwater Aqua Swirl Project
- C. Quarterly Reports for Public Safety:** Grant(s) Status Reports; Animal Control Facility Project
- D. Upcoming Special Events/Meetings:**
  - April 6 – 9am to 12:30pm Don't Mess with Brady Trash-off
  - Week of April 8 – Curbside Bulk Trash Pick-up (In-city only)
  - April – 3 (Mon), 10 (Tues), 17 (Thurs), 24 (Fri) - Bagged Leaf Pick-up Schedule
  - April 18 – 8:30am Coffee with a Cop – BNB Community Room
  - April 19 – City Hall Opens 8am to 11am to accept mail in ballot applications for BISD Election
  - April 22 – April 30 – BISD SMD 4, Early Election at City Hall (April 23<sup>rd</sup> and 25<sup>th</sup> 7am – 7pm)
  - May 4 – 7am to 7pm, BISD Single Member District 4, Election Day, City Hall
  - May 23 – Last Day of School BISD
  - May 26 – City Swimming Pool Opens
  - June 1 & 2; 8 & 9 – Mission Brady Workdays
  - June 6 – 75<sup>th</sup> Anniversary of D-Day and Earl Rudder Statue Dedication
  - June 8 – Inaugural Brady Farm to Table Fundraiser Dinner by Chamber of Commerce – Downtown
  - July 6 – 10am - 93<sup>rd</sup> July Jubilee Parade – Downtown Square
- E. Upcoming City Calendar:**
  - April 9 – 6pm – McCulloch Co Texas Community Futures Forum, BHS Cafeteria (Community and Economic Development)
  - April 10 – 1pm GRW Steering Committee, AgriLife Office
  - April 16 – 4pm Council Work Session – CIP Plan
  - April 17 and 18 – Holiday Trash Pick-up Schedule Changes – Thurs to Wed; Fri to Thurs
  - April 19 – City Offices Closed for Good Friday Holiday
  - April 24 – 3pm Open Davee Lot Bids – City Hall
  - May – Military Exercises – Curtis Field Airport
  - May or June – Dedication of Richards Park Improvements
  - June 15 – Dedication of Willie Washington Park Improvements
  - June 18 – 12 noon – Open Meetings Board Training and Appreciation Lunch
  - ?? July 9, 10, 11, 12 – 9am to 3pm, Budget 2020 Work Sessions
- F. Investment Committee Minutes**
- G. Keep Texas Beautiful 2019 Governor's Community Achievement Award – Sustained Excellence**

## 9. ANNOUNCEMENTS

Pursuant to the Texas Government Code § 551.0415, City Council Members and City staff may make reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include: Expressions of thanks, congratulations, or condolence; an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision; Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and announcements involving an imminent threat to public health and safety of people in the municipality that has arisen after the posting of the agenda.

## 10. EXECUTIVE SESSION

The City Council of the City of Brady will adjourn into Executive Session for the following:

A. Pursuant to Section 551.072 (Deliberations about Real Property), the City Council will deliberate the purchase, exchange, lease, or value of real properties of the City as the deliberation in an open meeting will have the detrimental effect on the position of the City in negotiations with a third person

## 11. ADJOURNMENT

*I certify that this is a true and correct copy of the City of Brady City Council Meeting Agenda and that this notice as posted on the designated bulletin board at Brady City Hall, 201 E. Main St., Brady, Texas 76825; a place convenient and readily accessible to the public at all times, and said notice was posted on \_\_\_\_\_ by 6:00 p.m. and will remain posted continuously for 72 hours prior to the scheduled meeting pursuant to Chapter 551 of the Texas Government Code.*

Tina Keys, City Secretary

In compliance with the American with Disabilities Act, the City of Brady will provide for reasonable accommodations for persons attending public meetings at City facilities. Requests for accommodations or interpretive services must be received at least 48 hours prior to the meeting. Please contact the City Secretary at 325-597-2152 or [citysec@bradytx.us](mailto:citysec@bradytx.us).

**Attendance by Other Elected or Appointed Officials:** It is anticipated that members of other governmental bodies, and/or city boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the body, board, commission and/or committee. The members of the boards, commissions and/or committees may be permitted to participate in discussion on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless item and action is specifically provided for on an agenda for that body, board, commission or committee subject to the Texas Open Meetings Act.

The City Council of the City of Brady reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on this agenda as authorized by the Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations regarding Real Property), 551.073 (Deliberations regarding prospective Gifts or Donations), 551.074 (Personnel Matters), 551.076 (Deliberations regarding Security Devices), 551.086 (Deliberate, vote or take final action on competitive matters of the public power utility), and 551.087 (Deliberation regarding Economic Development).

This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes written interpretation of the Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.104(c) and the meeting is conducted by all participants in reliance on this opinion.

STATE OF TEXAS

COUNTY OF McCULLOCH

CITY OF BRADY

The City Council of the City of Brady, Texas met in a Work Session on Tuesday, March 19, 2019 at 4:00 pm at the City of Brady Municipal Court Building located at 207 S. Elm Street, Brady, Texas with Mayor Anthony Groves presiding. Council Members present were Jane Huffman, Jim Griffin, Missi Davis, and Jeffrey Sutton. City staff present were City Manager Kim Lenoir, Public Works Director Steven Miller, Finance Director Lisa Remini, Community Services Director Dennis Jobe, Fire Chief Lloyd Perrin, and City Secretary Tina Keys. Also in attendance was Council Member-elect Jay May and Brady Volunteer Fire Dept Chief J.T. Owens.

**1. CALL TO ORDER, ROLL CALL & CERTIFICATION OF A QUORUM**

Mayor Groves called the meeting to order at 4:01 p.m. Council quorum was certified.

**2. Discussion regarding Fire Department Equipment Replacement Schedule**

City Staff, Council, and Volunteer Fire Chief discussed different fire department vehicles. Owens stated that the white Chief truck, last 5 digits of vin being 85135, title should be changed to the COB and Volunteer Fire Department since both funded the purchase of the vehicle. Council will consider this action at the next meeting. It was mentioned that the City does not know what, if any, the volunteers are paying for maintenance. Owens said it's hit or miss. Volunteers pay for inspections for every fire department vehicle except for ambulances. Mayor would like to have an agreement in place. City Manager Lenoir asked which is a bigger priority to replace, Squad 1 or Booster 8. Chiefs said both units need to be replaced due to high repair bills. Engine 3 on the City list, does need to be a standby unit at this time. Chief said the 1992 Spartan – Engine 3 saved the day last Sunday because the BVFD truck Engine 2 had a glitch. Owens said the Spartan-Engine 3 is a better truck than Rescue 1 which is on the disposal list and has been stripped of all usable parts. Mayor Groves said goal was to determine who owns each vehicle. City will do final documentation and build a 20-year replacement plan and will visit with both chiefs and put it into action and look at how its going to be paid for and maintained. Ownership, replacement schedule, maintenance schedule needs to be looked at. Council Member Griffin brought up other equipment besides vehicles and would like to see a list of what needs to be replaced, like fire hose and bunker gear. Mayor Groves would like to also look at a maintenance list for other fire equipment. Council Member Davis wants to discuss personnel for fire department at some time. Council Member Huffman felt good with discussions as well as Council Members Sutton and Griffin were OK with how the work session went.

**3. Discussion regarding other Budget 2020 projects**

Kim Lenoir reviewed and ask Council Members to study the hand-outs and be prepared at the April 16 work session to discuss and prioritize for the staff as 2020 budget work begins.

**4. ADJOURNMENT**

There being no further business, the Mayor adjourned the meeting at 5:27 p.m.

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Mayor Anthony Groves

Attest: \_\_\_\_\_  
Tina Keys, City Secretary

STATE OF TEXAS

COUNTY OF McCULLOCH

CITY OF BRADY

The City Council of the City of Brady, Texas met in a Regular Meeting on Tuesday, March 19, 2019 at 6:00 pm at the City of Brady Municipal Court Building located at 207 S. Elm Street, Brady, Texas with Mayor Anthony Groves presiding. Council Members present were Jane Huffman, Jim Griffin, Rey Garza, Missi Davis, and Jeffrey Sutton. City staff present were City Manager Kim Lenoir, Finance Director Lisa Remini, Public Works Director Steve Miller, Community Services Director Dennis Jobe, Police Chief Steve Thomas, Fire Chief Lloyd Perrin, Municipal Court Judge JT Owens, and City Secretary Tina Keys. Also in attendance were Michele Derrick, Don Miller, Danny Neal, Jay May, Lynn Farris, Lisa Dodd, and James Stewart

**1. CALL TO ORDER, ROLL CALL & CERTIFICATION OF A QUORUM**

Mayor Groves called the meeting to order at 6:01 p.m. Council quorum was certified. Rey Garza entered the meeting after a quorum was certified.

**2. INVOCATION AND PLEDGE OF ALLEGIANCE**

Mayor Pro Tem Griffin gave the invocation and the Pledge of Allegiance was recited.

**3. PUBLIC COMMENTS**

Lisa Dodd would like to be on the next agenda to discuss 901 Bombay and distributed a letter to Council.

**4. CONSENT AGENDA**

- A. Approval of Minutes for Regular Meeting on March 5, 2019 and Special Meeting on March 12, 2018.

Council Member Sutton moved to approve the Consent Agenda. Seconded by Council Member Griffin. All Council Members voted "aye" and none "nay". Motion passed with a 5 – 0 vote.

**5. PRESENTATIONS: None Scheduled**

Fire / EMS Department Annual Report for 2019 – Chief Lloyd Perrin presented

**6. PUBLIC HEARINGS:**

There were no public hearings

**7. INDIVIDUAL CONCERNS**

- A. Discussion, consideration, and possible action regarding approval of the Type B EDC request to apply for a USDA Revolving Business Loan Grant Project for \$50,000 with an EDC cash match of \$50,000 (Res 2019-B1 approved by Type B EDC March 6, 2019). Kim Lenoir presented. Council Member Griffin moved to approve the Type B EDC request. Seconded by Council Member Davis. All Council Members voted "aye" and none "nay". Motion passed with a 5 – 0 voted.
- B. Discussion, consideration, and possible action regarding first reading of Ordinance 1268 of the City of Brady, Texas to amend Type A and Type B EDC FY2019 Budgets and creating a new additional fund budget for Type B as requested by Type A and B EDCs on March 6, 2019. Kim Lenoir presented. Council Member Griffin moved to approve the first reading of Ordinance 1268. Seconded by Council Member Sutton. All Council Members voted "aye" and none "nay". Motion passed with a 5 – 0 voted.

- C. Discussion, consideration, and possible action regarding approval of **Resolution 2019-015** approving the execution of the Bill of Sale Agreement with Type A EDC for Hangar E at Curtis Field Airport to the City (book value \$219,537). Kim Lenoir presented. Council Member Huffman moved to approve Resolution 2019-015. Seconded by Council Member Davis. All Council Members voted "aye" and none "nay". Motion passed with a 5 – 0 voted.
- D. Discussion, consideration, and possible action regarding approval of **Resolution 2019-016** approving the execution of a special warranty deed conveying the vacant land at 502 W. 10<sup>th</sup> Street from Type A EDC to the City and from the City to Type B EDC. Kim Lenoir presented. Council Member Sutton moved to accept deed from EDC Type A. Seconded by Council Member Davis. All Council Members voted "aye" and none "nay" Motion passed with a 5 – 0 voted. Council Member Davis moved to approve Resolution 2019-016. Seconded by Council Member Huffman. All Council Members voted "aye" and none "nay". Motion passed with a 5 – 0 voted.
- E. Discussion, consideration, and possible action regarding approval of **Resolution 2019-017** approving the execution of a special warranty deed conveying Lots 7 and 8 of Block 8 in the Jones Addition and assigning the lease (Old Dodge Crossing/Capco land and building) from Type A EDC to the City and from the City to Type B EDC. Kim Lenoir presented. Council Member Griffin moved to accept deed from EDC Type A. Seconded by Council Member Davis. All council Members voted "aye" and none "nay". Motion passed with a 5 – 0 vote. Council Member Davis moved to approve Resolution 2019-017. Seconded by Council Member Huffman. All Council Members voted "aye" and none "nay". Motion passed with a 5 – 0 voted.
- F. Discussion, consideration, and possible action authorizing the Mayor to sign the Assignment of Deed of Trust for dba Thomas Developments from Type A EDC to Type B EDC. Kim Lenoir presented. Council Member Davis moved to authorize Mayor to sign the Assignment of Deed of Trust for Thomas Developments from Type A to Type B EDC. Seconded by Council Member Garza. All Council Members voted "aye" and none "nay". Motion passed with a 5 – 0 voted.
- G. Discussion, consideration, and possible action regarding approval of **Resolution 2019-019** forgiving further obligations of Type A EDC to fund the remaining debt of the 2009 vote to remodel and expand the Civic Center. Kim Lenoir presented. Council Member Davis moved to approve Resolution 2019-019. Seconded by Council Member Garza. All Council Members voted "aye" and none "nay". Motion passed with a 5 – 0 voted.
- H. Discussion, consideration, and possible action regarding approval of **Resolution 2019-020** approving a Performance Agreement with Type B EDC to pay remaining debt of the 2009 vote to remodel and expand the Civic Center (remaining amount \$743,066 payable with 1/2 of the sales tax receipts each year). Kim Lenoir presented. Council Member Davis moved to approve Resolution 2019-020. Seconded by Council Member Garza. All Council Members voted "aye" and none "nay". Motion passed with a 5 – 0 voted.
- I. Discussion, consideration, and possible action regarding approval of **Resolution 2019-021** approving a Chapter 380 Agreement with Type B EDC for the remaining Type A EDC final cash balance. Kim Lenoir presented. Council Member Sutton moved to approve Resolution 2019-021. Seconded by Council Member Davis. All Council Members voted "aye" and none "nay". Motion passed with a 5 – 0 voted.

- J. Discussion, consideration, and possible action regarding approving a 5-year lease agreement with Redeemer Church for the old K-Life (Boy Scout) Building to conduct a community Youth Program. Kim Lenoir presented. Mayor mentioned changes were needed in Sections 6.05 and 6.09 from "Boy Scouts" to "Redeemer Church." After further review with staff, those sections were meant to be for the "Boy Scouts," not "Redeemer Church," so no changes were made. Council Member Huffman moved to approve lease agreement. Seconded by Council Member Sutton. All Council Members voted "aye" and none "nay". Motion passed with a 5 – 0 voted.
- K. Discussion, consideration, and possible action regarding approval of construction improvements in the amount of **\$139,260.56** for "Airport Overhead Powerline" Section 2 and award of *Techline Construction, LLC* (equipment & labor) in the amount of **\$96,863.77**; and *Techline, Inc.* (material) in the amount of **\$42,396.79**. Kim Lenoir presented. Council Member Huffman still feels we should not take the money from this project and move somewhere else. Council Member Sutton moved to approve construction improvements for the Airport Overhead Powerline. There was no second. Motion failed for lack of a second.
- L. Discussion, consideration and possible action regarding **Resolution 2019-013** rescinding Resolution 2010-005 removing the procedure and process for disposal of Surplus Brady Volunteer Fire Department Equipment. Lisa Remini presented. Council Member Huffman moved to approve Resolution 2019-013. Seconded by Council Member Davis. All Council Members voted "aye" and none "nay". Motion passed with a 5 – 0 voted.
- M. Discussion, consideration and possible action regarding **Resolution 2019-006** adopting a City of Brady Standard Operating Procedure (SOP) Policy for Disposal of Surplus and Salvage (excluding Brady Volunteer Fire Department). Lisa Remini presented. Council Member Griffin moved to approve Resolution 2019-006. Seconded by Council Member Huffman. All Council Members voted "aye" and none "nay". Motion passed with a 5 – 0 voted.
- N. Discussion, consideration, and possible action regarding **first reading of Ordinance 1269** of the City of Brady, Texas to amend FY2019 Budget for Emergency purchase of replacing a Medic Ambulance (\$252,000). Lisa Remini presented. Council Member Sutton moved to approve the first reading of Ordinance 1269. Seconded by Council Member Huffman. All Council Members voted "aye" and none "nay". Motion passed with a 5 – 0 voted.
- O. Discussion and summary of City Council action and if procedures and processes worked. There was no discussion.
- P. Discussion of a City improvement recognized by City Council. Council Member Griffin commented on job well done of sewer line replacement by the fire station. Council Member Garza said City crews have really been working hard on potholes on the East side. Mayor Groves said there has been great work done at the parks. There has been a lot of work done to make a better appearance. Council Member Davis had gotten tremendous positive feedback on Dennis Jobe and the great job he is doing, Jane Huffman seconded those comments. City Manager Lenoir said she appreciates the Council's efforts and hard work. Council Member Sutton and Jay May complimented the golf course grounds maintenance.

A. February Monthly Activity Reports: Visit Brady Report, Sales Tax Receipts, Fund Balance Report, Utility Reports, Seniors, Golf, BPD, BF/EMS, BVFD Expense Report, Animal Control, Airport, Code Enforcement, Chronic Code Complaints, and Structures Inhabited without Utilities

B. Upcoming Special Events/Meetings:

March – 15<sup>th</sup> – 23<sup>rd</sup> HOT Country Music Festival – 2 weeks

April 6 – 9am to 12:30pm Don't Mess with Brady Trash-off

Week of April 8 – Curbside Bulk Trash Pick-up

April – Bagged Leaf Pick-up Schedule

June 6 – 75<sup>th</sup> Anniversary of D-Day and Earl Rudder Statue Dedication

June 8 – Inaugural Brady Farm to Table Fundraiser Dinner by Chamber of Commerce – Downtown

July 6 – 10 a.m. - 93<sup>rd</sup> July Jubilee Parade – Downtown Square

C. Upcoming City Calendar:

March 27 – Annual Meeting for I-14 Coalition – Austin

April 19 – City Offices Closed for Good Friday Holiday

April 17 and 18 – Holiday Trash Pick-up Schedule Changes – Thurs to Wed; Fri to Thurs

May – Military Exercises – Curtis Field Airport

D. Investment Committee Minutes – March 14, 2019

## 9. ANNOUNCEMENTS

There were no announcements

## 10. EXECUTIVE SESSION

Regular Session was closed at 7:31 p.m. and Council took a break before going into Executive Session. Executive Session was opened at 7:42 p.m. Executive Session was closed at 8:15 p.m.

- A. Pursuant to Section 551.074 (Personnel Matters) City Council will meet to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee: City Manager Kim Lenoir and current policies in relation to employee eligibility for rehire, and Attorney Sarah Griffin duties under the City Charter.
- B. Pursuant to Section 551.071 (Consultation with Attorney), the City Council will consult with the City Attorney on a matter in which the duty of the attorney to the City under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act: legal opinion(s) regarding Old Brady Hospital, Brady Volunteer Fire Department, G Rollie White Complex, and EDC.
- C. Pursuant to Section 551.087 (Economic Development), the City Council will deliberate the offer of a financial or other incentive or to discuss or deliberate regarding commercial or financial information that the City Council has received from a prospective business, retail, and other development projects that the City Council seeks to have locate in or near the City and/or with which the City Council is conducting economic development negotiations.
- D. Pursuant to Section 551.072 (Deliberations about Real Property), the City Council will deliberate the purchase, exchange, lease, or value of real properties of the City as the deliberation in an open meeting will have the detrimental effect on the position of the City in negotiations with a third person: Brady Lake

## 11. OPEN SESSION ACTION on any Executive Session Item listed above, if needed

Mayor opened regular session at 8:16 p.m. No action was taken

## 12. ADJOURNMENT

There being no further business, the Mayor adjourned the meeting at 8:16 p.m.

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Mayor Anthony Groves

Attest: \_\_\_\_\_

Tina Keys, City Secretary

# City Council

## City of Brady, Texas

### Agenda Action Form

|                               |  |                        |            |
|-------------------------------|--|------------------------|------------|
| <b>AGENDA DATE:</b>           | 04/02/2019   | <b>AGENDA ITEM</b>     | 4.B.       |
| <b>AGENDA SUBJECT:</b>        | Discussion, consideration, and possible action regarding <b>Resolution 2019-023</b> to request TXDOT/City street closures for the 75 <sup>th</sup> Anniversary of D-Day Earl Rudder Statue Dedication Ceremony to be held on June 6, 2019. |                        |            |
| <b>PREPARED BY:</b>           | Tina Keys  | <b>Date Submitted:</b> | 03/27/2019 |
| <b>EXHIBITS:</b>              | Resolution 2019-023<br>Letter<br>Map   |                        |            |
| <b>BUDGETARY IMPACT:</b>      | <b>Required Expenditure:</b>   | \$00.00                |            |
|                               | <b>Amount Budgeted:</b>  | \$00.00                |            |
|                               | <b>Appropriation Required:</b>   | \$00.00                |            |
| <b>CITY MANAGER APPROVAL:</b> |    |                        |            |

**SUMMARY:**

City Council must request closure of TXDOT streets within the City limits by Resolution. The Council resolution is required by TXDOT for the permit application review.

**RECOMMENDED ACTION:**

Move to approve Resolution 2019-023

**RESOLUTION 2019-023**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRADY, TEXAS TO ENTER INTO AN AGREEMENT WITH THE STATE OF TEXAS THROUGH THE TEXAS DEPARTMENT OF TRANSPORTATION FOR THE TEMPORARY CLOSURE OF FOUR-LANE US HIGHWAY 87 IN BRADY AT THE COURTHOUSE SQUARE, ALONG WITH TWO-LANE RANCH ROAD 714, AND TWO-LANE US HIGHWAY 190/AND HIGHWAY 377 AROUND THE COURTHOUSE SQUARE ON THURSDAY, JUNE 6, 2019 FROM APPROXIMATELY 1:30 P.M. TO 3:00 P.M. FOR THE 75<sup>TH</sup> ANNIVERSARY OF D-DAY EARL RUDDER STATUE DEDICATION CEREMONY**

**WHEREAS**, the City Council of the City of Brady in cooperation with the State of Texas for the safety and convenience of the traveling public request temporary closure of four lane US Highway 87 in Brady from at the courthouse square, along with two-lane Ranch Road 714, and two-lane US Highway 190/and Highway 377 around the courthouse square on Thursday, June 6, 2019 from approximately 1:30 p.m. to 3:00 p.m. for the 75<sup>th</sup> Anniversary of D-Day Earl Rudder Statue Dedication Ceremony; and

**WHEREAS**, the 75<sup>th</sup> Anniversary of D-Day Earl Rudder Statue Dedication Ceremony will be held within the City of Brady incorporated area from approximately 1:30 p.m. to 3:00 p.m. and the closure will be performed within the State's requirements; and

**WHEREAS**, all Northbound and Southbound traffic will be routed around the West side of the Square still allowing continuous access to all routes leading to and from the City of Brady; and

**WHEREAS**, law enforcement officers from the City of Brady Police Department and McCulloch County Sheriff's Office will be physically directing traffic through the City of Brady; and

**WHEREAS**, the event is being held to remember D-Day and to honor Earl Rudder and his many contributions to Brady and McCulloch County.

**NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL, CITY OF BRADY, TEXAS:**

The City Council enters into an agreement with the State of Texas through the Texas Department of Transportation for the temporary street closure of four lane US Highway 87 in Brady at the courthouse square, along with two-lane Ranch Road 714, and two-lane US Highway 190/and Highway 377 around the courthouse square. on Thursday, June 6, 2019 from approximately 1:30 p.m. to 3:00 p.m. for the 75 Anniversary of D-Day Earl Rudder Statue Dedication Ceremony.

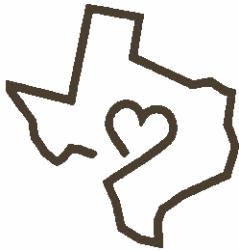
**PASSED AND APPROVED** this the \_\_\_\_\_ day of \_\_\_\_\_, 2019

**CITY OF BRADY:**

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Anthony Groves, Mayor

Attest: \_\_\_\_\_  
Tina Keys, City Secretary



**BRADY**  
THE CITY OF  
**TEXAS**

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201 East Main • P.O. Box 351 • Brady, Texas 76825

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325.597.2152 • fax 325.597.2068 • <http://bradytx.us>

March 29, 2019

Elias Rmeili, P.E., District Engineer  
Texas Department of Transportation  
PO Box 1549  
Brownwood, Texas 76801

Dear Mr. Rmeili,

The City of Brady respectfully requests the temporary closure of four-lane US Highway 87 in Brady from the courthouse square, along with two-lane Ranch Road 714, and two-lane US Highway 190/and Highway 377 around the courthouse square. All through lanes on these roads would be temporarily closed on Thursday, June 6, 2019 from approximately 1:30 p.m. to 3:00 p.m. for the 75<sup>th</sup> Anniversary of D-Day Earl Rudder Statue Dedication Ceremony.

Attached you will find a city map outlying the proposed route to be taken by the parade.

Traffic will be re-routed one block in all directions during this time.

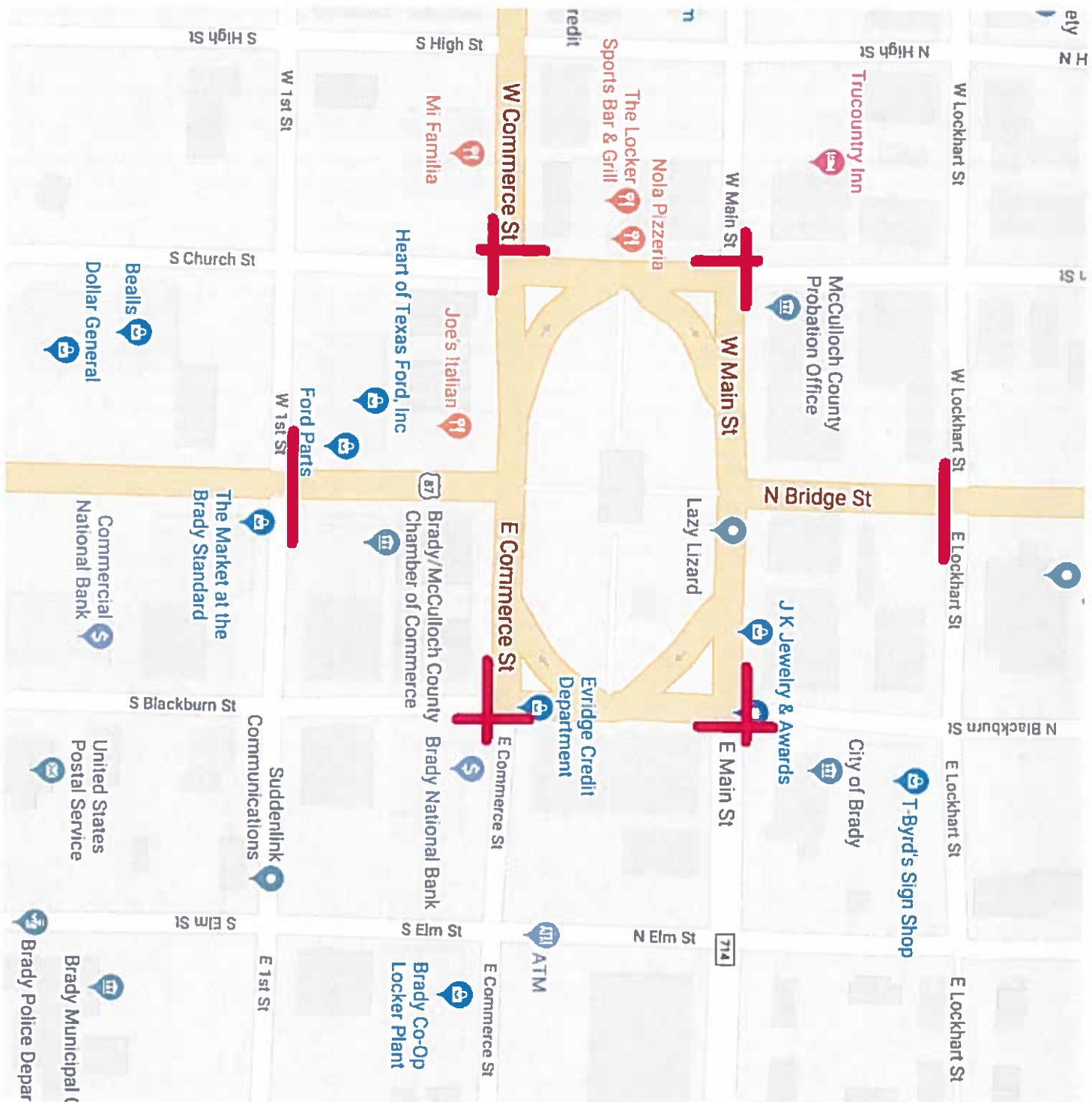
All preparations, before and after this event, will be done by local staff and volunteers. There will be no state equipment or manpower involved in this process. The event is being held to commemorate D-Day along with a statue of Earl Rudder honoring him for his accomplishments in Brady and McCulloch County.

If you have any questions, problems, or concerns, please do not hesitate to contact me at (325) 597-2244.

Sincerely,

Dennis Jobe,  
Community Services Director

Enclosure(s)



2019 BRADY WATER CONSERVATION PLAN AND DROUGHT  
CONTINGENCY PLAN

# CITY OF BRADY

## 2019 BRADY WATER CONSERVATION PLAN AND DROUGHT CONTINGENCY PLAN

City of Brady  
P.O. Box 351  
201 East Main Street  
Brady, Texas 76825-0351  
Phone: 325.597.2152  
Fax: 325.597.2068

2019 BRADY WATER CONSERVATION PLAN AND DROUGHT  
CONTINGENCY PLAN

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- A. Wholesale Customer
- B. Coordination with Region F Water Planning Group
- C. Adoption Resolution
- D. TWDB Utility Profile - BRADY
- E. Drought Contingency Plan Trigger Conditions & Response Measures

YEAR 2019 BRADY WCP & DCP RENEWAL & SUBMISSION

2019 BRADY WATER CONSERVATION PLAN AND DROUGHT  
CONTINGENCY PLAN

The Texas Water Development Board requires all municipalities to update their water conservation & drought contingency plans every 5-years and adopt by ordinance. In 2014, to meet an established 5-year cycle with the TWDB, an amendment was initiated to the 2012 plan to fulfill an administrative submission to TWDB and establish Brady on the TWDB 5-year WCP & DCP submission schedule.

For 2019, requirements again call for minimum WCP content information:

- Utility Profile
  - sales & classifications
- Five and ten-year target goals
  - tracking & effectiveness
- Metering
  - production, customer and wholesale
- Loss prevention
  - monitoring, detection & education
- Water rate
  - non-promotional & adopted

Similarly, the DCP requirements include:

- Trigger conditions
- Demand management
- Initiation & termination
- Outreach
- Adoption

In an effort to incorporate the minimum required content, City of Brady is producing the 2019 WCP & DCP document herein.

**2019 BRADY WATER CONSERVATION PLAN AND DROUGHT  
CONTINGENCY PLAN**

**I. GENERAL**

**PUBLIC INVOLVEMENT**

Opportunity for public and wholesale customers to provide input into the preparation of this amendment to the Plan was provided by the City of Brady in the form of the following:

Public meeting through regularly scheduled city council meetings and notices to affected wholesale and regional water planning group (Region F).

City Council meeting open to the public to consider and approve the 2019 Brady WCP & DCP renewal & submission.

Correspondence with the City's wholesale water customer (Attachment A).

In addition, this 2019 WCP & DCP renewal & submission is available for public review during the normal business hours of the City at City Hall located at 201 East Main Street, Brady, Texas 76825. Any comments received shall be considered for inclusion in the next revision or amendment to the Water Conservation and Drought Contingency Plan.

**COORDINATION WITH REGIONAL WATER PLANNING GROUP**

The water service area for the City of Brady is located within the Regional Water Planning Group F. A copy of this 2019 WCP & DCP renewal & submission has been provided to the Regional Water Planning Group F to seek comment and insure consistency with the approved regional water plan (Attachment B).

**YEAR 2019 BRADY WCP & DCP RENEWAL & SUBMISSION**

This Plan and subsequent Plan elements discussed in this document were adopted by City Resolution of the City of Brady (Attachment C).

**2019 BRADY WATER CONSERVATION PLAN AND DROUGHT  
CONTINGENCY PLAN**

## **II. WATER CONSERVATION PLAN**

The City of Brady intends to achieve long-term water conservation via maintaining a non-wasteful rate structure, reducing unaccounted-for water, maintaining City water meters through testing and replacement, and providing education and information to all customers of the water system.

Many of these measures have already been implemented and have shown signs of success, and the City realizes that the continuous and diligent adherence to these programs outlined in the Water Conservation Plan is the most likely method for achieving the specific targets for reduced water consumption on a per-capita-per-day basis. The strategies and specific goals for water conservation outlined below are in addition to any initiatives outlined in the current Plan.

### **A. METERING DEVICES**

One key element of water conservation is tracking water use and controlling losses. City of Brady utilizes automatic meter read technology for all water meters or nearly 100% of its customers. AMR meters have not been installed at some connections due to customer preference. All metering devices have shown to be calibrated to an accuracy of better than  $\pm 5\%$  for accounting of consumption throughout the water distribution system. Master meters at well sites are tested annually and have shown accuracy of greater than 95%.

### **B. WHOLESALE WATER SUPPLY CONTRACT REQUIREMENTS**

Every contract for the wholesale sale of water by customers that is entered into, renewed, or extended after the adoption of this water conservation and drought contingency plan will include a requirement that the wholesale customer and any wholesale customers of that wholesale customer develop and implement a water conservation plan meeting the requirements of Title 30, Part 1, Chapter 288, Subchapter A, Rule 288.2 of the Texas Administrative Code. The requirement will also extend to each successive wholesale customer in the resale of the water.

### **C. SYSTEM WIDE INTEGRITY & MONITORING**

Due to the convenience of the Brady community geographical size water leaks and breaks are generally immediately identified by both customers and city crews. City water distribution crew responds appropriately with equipment and material to control and fix water main breaks and failures. Generally, field indicators for finding leaks includes customer complaints, random observations and abnormal usage indicators through AMR system.

2019 BRADY WATER CONSERVATION PLAN AND DROUGHT  
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City staff utilizes regular conservation topics distributed through bill inserts to assist in community wide communication. City code enforcement division provides field inspection services for illegal hookups, transient occupation of property and substandard plumbing installations. Regular water meter change out and new service requests is cataloged and tracked in city's billing database.

#### D. BEST MANAGEMENT PRACTICES - GOALS AND TARGETS

Water as a natural resource is vital to all life and species. In Texas, there is the phenomenon of drought that can severely affect availability of water resources. Two predominant primary sources exists for water supply throughout Texas and the southwest United States: groundwater and surface water impoundment, i.e., lakes and reservoirs. Brady groundwater supply is from the Hickory aquifer and surface water is from Brady Lake – a flood control reservoir.

Texas Water Development Board and Texas Commission on Environmental Quality requires political subdivisions or towns and cities to develop quantifiable and manageable 5-yr & 10-yr goals and targets for water savings and water loss control. Shown in Table 1 is Brady's water consumption history for several years. From this is extrapolated a consumption figure based on the city's general population or GPCD. These figures represent 5-yr and 10-yr goals and targets. These types of metrics are used by TWDB and TCEQ for publications and tracking. It also serves a benchmark for the city to track its historical pattern of usage.

TABLE 1  
*5-yr and 10-yr GPCD*

| City of Brady, Water Sold or Consumption |                         |                 |      |
|--|-------------------------|-----------------|------|
| year                                     | residential consumption | base population | GPCD |
| 2014                                     | 244,577,000             | 5,300           | 126  |
| 2015                                     | 280,435,000             | 5,300           | 145  |
| 2016                                     | 245,117,000             | 5,300           | 127  |
| 2017                                     | 249,169,000             | 5,300           | 129  |
| 2018                                     | 205,260,000             | 5,300           | 106  |
| 2024                                     | 233,182,000             | 5,300           | 121  |
| 2029                                     | 229,203,667             | 5,300           | 118  |

**2019 BRADY WATER CONSERVATION PLAN AND DROUGHT  
CONTINGENCY PLAN**

### **III. DROUGHT CONTINGENCY PLAN**

The City of Brady will adhere to a 4-stage Drought Contingency Plan as outlined in this **2019** Brady WCP & DCP Renewal and Submission document.

This 4-stage plan will be followed for a drought declared condition or system-wide emergency.

#### **A. TRIGGER CONDITIONS**

The City of Brady receives groundwater from seven (7) water wells that draw water from the Hickory Aquifer and an expected future surface water source from Brady Lake reservoir. These two supply sources provide redundancy for the City to ensure water is treated and delivered in case one of the supplies fails to provide adequate volumes of either groundwater or raw surface water. In spite of this redundancy, the City must be prepared to respond to any emergency water supply situation. It must also be prepared to respond to other emergency conditions occurring in the City's system.

Four (4) threshold levels have been identified for triggering various responses to water supply emergencies. These trigger conditions and corresponding emergency response measures are summarized in Attachment D.

##### **1. STAGE 1 TRIGGERS CUSTOMER AWARENESS**

Water customers are requested to voluntarily limit the use of water for non-essential purposes and to practice water conservation.

Stage 1 will begin:

Every April 1st, the City of Brady will mail a public announcement to its customers.

Stage 1 will end:

Every September 30th, the City of Brady will mail a public announcement to its customers.

## **2. STAGE 2 TRIGGERS MILD WATER SHORTAGE CONDITIONS**

### Requirements for initiation

Customers shall be requested to voluntarily conserve water and adhere to the prescribed restrictions in Section B, Subsection 2, entitled Stage 2 Response MILD Water Shortage Conditions when:

- a. Average daily water consumption reaches 90% of average daily water consumption and production daily rate for three consecutive days.
- b. System storage tanks cannot be replenished for two consecutive days.
- c. Two groundwater wells in the system become inoperable simultaneously.
- d. Supply from raw water sources is diminished to 80% of consumption needs.
- e. Drawdown from the Hickory Aquifer reaches 7 feet.

### Requirements for termination

Stage 2 of the Plan may be rescinded when all of the conditions listed as triggering events have ceased to exist for a period of 3 consecutive days.

## **3. STAGE 3 TRIGGERS MODERATE WATER SHORTAGE CONDITIONS**

### Requirements for initiation

Customers shall be required to comply with the requirements and restrictions on certain non-essential water uses provided in Section B, Subsection 3, entitled Stage 3 Response MODERATE Water Shortage Conditions, when:

- a. Average daily water consumption reaches 100% of average daily water consumption and production daily rate for three consecutive days.
- b. System storage tanks cannot be replenished for four consecutive days.
- c. Two groundwater wells in the system become inoperable simultaneously.
- d. Supply from raw water sources is diminished to 70% of consumption needs.
- e. Drawdown from the Hickory Aquifer reaches 7 feet.

### Requirements for termination

Stage 3 of the Plan may be rescinded when all of the conditions listed as triggering events have ceased to exist for a period of 3 consecutive days. Upon termination of Stage 3, Stage 2 becomes operative.

2019 BRADY WATER CONSERVATION PLAN AND DROUGHT  
CONTINGENCY PLAN

**4. STAGE 4 TRIGGERS SEVERE WATER SHORTAGE CONDITIONS**

Requirements for initiation

Customers shall be required to comply with the requirements and restrictions on certain non-essential water uses provided in Section B, Subsection 4, entitled Stage 4 Response SEVERE Water Shortage Conditions for Stage 4 of this Plan when:

- a. Average daily water consumption reaches 110% of average daily water consumption and production daily rate for three consecutive days.
- b. Failure of a pumping station or other major system component or a threat to the health and safety of public potable water system.
- c. Two groundwater wells in the system become inoperable simultaneously.
- d. Supply from raw water sources is diminished to 60% of consumption needs.
- e. Drawdown from the Hickory Aquifer reaches 7 feet.
- f. Other emergency conditions that may arise as determined by the mayor and/or city council.

Requirements for termination

Stage 4 of the Plan may be rescinded when all of the conditions listed as triggering events have ceased to exist for a period of 3 consecutive days. Upon termination of Stage 4, Stage 3 becomes operative.

**B. DEMAND MANAGEMENT MEASURES**

In response to triggering events mentioned in Section A, the city has adopted these response measures and corresponding goals that are summarized in Attachment D.

**1. STAGE 1 RESPONSE - CUSTOMER AWARENESS**

Goal: This announcement will be designed to increase customer awareness of water conservation and encourage the most efficient use of water. A copy of the current public announcement on water conservation awareness shall be kept on file for inspection by the TCEQ.

**2. STAGE 2 RESPONSE - MILD WATER SHORTAGE CONDITIONS**

Goal: Achieve a voluntary 5% percent reduction in total water use. Encourage water conservation measures such as decreasing water use for landscape purposes.

**2019 BRADY WATER CONSERVATION PLAN AND DROUGHT  
CONTINGENCY PLAN**

In accordance with the triggering criteria set forth in Section A of this 2019 Brady WCP & DCP renewal and submission, the mayor or his/her duly appointed representative shall determine that a mild emergency or water shortage condition exists and shall implement the following response measures:

- a. Inform public and major commercial users (including wholesale customers) of trigger condition through the news media and encourage them to look for ways to voluntarily reduce water usage.
- b. Activate an information center and discuss the situation in the local news media daily.
- c. Implement the following voluntary water use restrictions:
  - i. Water customers are requested to voluntarily limit the irrigation of landscaped areas to Sundays and Thursdays for customers with a street address ending in an even number (0, 2, 4, 6 or 8), and Tuesdays and Fridays for water customers with a street address ending in an odd number (1, 3, 5, 7 or 9), and to irrigate landscapes only between the hours of midnight and 10:00 a.m. and 8:00 p.m to midnight on designated watering days.
  - ii. Water customers are requested to practice water conservation and to minimize or discontinue water use for non-essential purposes.

### **3. STAGE 3 RESPONSE - MODERATE WATER SHORTAGE CONDITIONS**

Goal: Achieve a 15% percent reduction in total water use. Restrict watering to a minimum.

In accordance with the triggering criteria set forth in Section A of this Plan, the mayor or his/her duly appointed representative shall determine that a moderate emergency or water shortage condition exists and shall implement the following response measures:

- a. Continue implementation of all relevant actions in preceding stage
- b. Prohibit nonessential water usage such as street washing, water hydrant flushing, filling pools, and athletic field watering.
- c. Limit residential car washing, window washing, and pavement washing unless a bucket is used.
- d. Impose mandatory lawn watering schedule such that watering of lawns shall be limited to Sundays and Thursdays for customers with a street address ending in an even number (0, 2, 4, 6 or 8) and Tuesdays and Fridays for water customers with a street address ending in an odd number (1, 3, 5, 7 or 9), during the hours of 6:00-8:00 a.m. and 8:00-10:00 p.m. on designated watering days.

2019 BRADY WATER CONSERVATION PLAN AND DROUGHT  
CONTINGENCY PLAN

#### **4. STAGE 4 RESPONSE - SEVERE WATER SHORTAGE CONDITIONS**

Goal: Achieve a 30% percent reduction in total water use. No water use outside of the minimum necessary.

In accordance with the triggering criteria set forth in Section A of this Plan, the mayor or his/her duly appointed representative shall determine that a severe emergency or water shortage condition exists and shall implement the following response measures:

- a. Maintain pertinent preceding stage actions.
- b. Forbid ALL outside water use except for public health protection or limited livestock watering.
- c. Restrict each customer's water consumption to a determined percentage of the prior non-emergency month's metered usage allowing a sufficient quantity for public health continuation.
- d. Consider adoption of an emergency ordinance to implement water rationing or surcharges for excessive water users.

Require wholesale customers to partially fill tanks during the hours of Midnight - 6:00 a.m. (as applicable).

#### **C. PROVISION FOR WHOLESALE WATER CONTRACTS**

For every wholesale water contract entered into or renewed after adoption of the drought contingency plan, including contract extensions, in case of a shortage of water resulting from drought, the water to be distributed shall be divided in accordance with Texas Water Code - 11.039.

#### **D. EXEMPTIONS OR VARIANCES**

The City of Brady may grant any customer an exemption or variance from the drought contingency plan for good cause upon written request. A customer who is refused an exemption or variance may appeal such action of the utility in writing to the Texas Commission on Environmental Quality. The utility will treat all customers equally concerning exemptions and variances, and shall not discriminate in granting exemptions and variances. No exemption or variance shall be retroactive or otherwise justify any violation of this Plan occurring prior to the issuance of the variance.

**2019 BRADY WATER CONSERVATION PLAN AND DROUGHT  
CONTINGENCY PLAN**

**E. PROCEDURES FOR ENFORCING MANDATORY WATER USE RESTRICTIONS**

Mandatory water use restrictions may be imposed when any of the four stages of drought contingency are triggered. In order to potentially reduce the amount of water customer's use, the City of Brady will impose the following fee schedule for each stage of drought contingency:

**Stage 1**

The following uniform monthly rates shall be charged all persons, firms, or corporations for the use of city water **inside the city limits of the City of Brady** when Stage 1 Drought Contingency is in effect:

**Residential and Commercial**

|               |   |                           |
|---------------|---|---------------------------|
| \$Rate*/1,000 | - | 0 to 10,000 gallons       |
| \$Rate*/1,000 | - | 10,001 to 50,000 gallons  |
| \$Rate*/1,000 | - | 50,001 to 100,000 gallons |
| \$Rate*/1,000 | - | over 100,000 gallons      |

\*Rate as adopted for current fiscal year in effect.

The following uniform monthly rates shall be charged all persons, firms, or corporations for the use of city water **outside the city limits of the City of Brady** when Stage 1 Drought Contingency is in effect:

**Residential and Commercial**

|               |   |                           |
|---------------|---|---------------------------|
| \$Rate*/1,000 | - | 0 to 10,000 gallons       |
| \$Rate*/1,000 | - | 10,001 to 50,000 gallons  |
| \$Rate*/1,000 | - | 50,001 to 100,000 gallons |
| \$Rate*/1,000 | - | over 100,000 gallons      |

\*Rate as adopted for current fiscal year in effect.

The monthly rates shown for Stage 1 Drought Contingency are identical to the City of Brady's current water rates and are subject to modification should the current monthly water rates be altered.

**Stage 2**

The following uniform monthly rates shall be charged all persons, firms, or corporations for the use of city water **inside the city limits of the City of Brady** when Stage 2 Drought Contingency is in effect:

**2019 BRADY WATER CONSERVATION PLAN AND DROUGHT  
CONTINGENCY PLAN**

**Residential and Commercial**

|               |   |                           |
|---------------|---|---------------------------|
| \$Rate*/1,000 | - | 0 to 10,000 gallons       |
| \$Rate*/1,000 | - | 10,001 to 50,000 gallons  |
| \$Rate*/1,000 | - | 50,001 to 100,000 gallons |
| \$Rate*/1,000 | - | over 100,000 gallons      |

\*Rate as adopted for current fiscal year in effect.

The following uniform monthly rates shall be charged all persons, firms, or corporations for the use of city water **outside the city limits of the City of Brady** when Stage 2 Drought Contingency is in effect:

**Residential and Commercial**

|               |   |                           |
|---------------|---|---------------------------|
| \$Rate*/1,000 | - | 0 to 10,000 gallons       |
| \$Rate*/1,000 | - | 10,001 to 50,000 gallons  |
| \$Rate*/1,000 | - | 50,001 to 100,000 gallons |
| \$Rate*/1,000 | - | over 100,000 gallons      |

\*Rate as adopted for current fiscal year in effect.

The monthly rates shown for Stage 2 Drought Contingency are identical to the City of Brady's current water rates and are subject to modification should the current monthly water rates be altered.

**Stage 3**

The following uniform monthly rates shall be charged all persons, firms, or corporations for the use of city water **inside the city limits of the City of Brady** when Stage 3 Drought Contingency is in effect:

**Residential and Commercial**

|                    |   |                           |
|--------------------|---|---------------------------|
| \$Rate*x1.20/1,000 | - | 0 to 10,000 gallons       |
| \$Rate*x1.20/1,000 | - | 10,001 to 50,000 gallons  |
| \$Rate*x1.20/1,000 | - | 50,001 to 100,000 gallons |
| \$Rate*x1.20/1,000 | - | over 100,000 gallons      |

\*Rate as adopted for current fiscal year in effect.

2019 BRADY WATER CONSERVATION PLAN AND DROUGHT  
CONTINGENCY PLAN

The following uniform monthly rates shall be charged all persons, firms, or corporations for the use of city water **outside the city limits** of the City of Brady when Stage 3 Drought Contingency is in effect:

**Residential and Commercial**

|                    |   |                           |
|--------------------|---|---------------------------|
| \$Rate*x1.20/1,000 | - | 0 to 10,000 gallons       |
| \$Rate*x1.20/1,000 | - | 10,001 to 50,000 gallons  |
| \$Rate*x1.20/1,000 | - | 50,001 to 100,000 gallons |
| \$Rate*x1.20/1,000 | - | over 100,000 gallons      |

\*Rate as adopted for current fiscal year in effect.

The monthly rates shown for Stage 3 Drought Contingency were determined using the City of Brady's current monthly water rates as a guideline and are subject to modification should the current monthly water rates be altered.

**Stage 4**

The following uniform monthly rates shall be charged all persons, firms, or corporations for the use of city water **inside the city limits** of the City of Brady when Stage 4 Drought Contingency is in effect:

**Residential and Commercial inside City**

|                    |   |                           |
|--------------------|---|---------------------------|
| \$Rate*x1.40/1,000 | - | 0 to 10,000 gallons       |
| \$Rate*x1.40/1,000 | - | 10,001 to 50,000 gallons  |
| \$Rate*x1.40/1,000 | - | 50,001 to 100,000 gallons |
| \$Rate*x1.40/1,000 | - | over 100,000 gallons      |

\*Rate as adopted for current fiscal year in effect.

The following uniform monthly rates shall be charged all persons, firms, or corporations for the use of city water **outside the city limits** of the City of Brady when Stage 4 Drought Contingency is in effect:

**Residential and Commercial inside City**

|                    |   |                           |
|--------------------|---|---------------------------|
| \$Rate*x1.40/1,000 | - | 0 to 10,000 gallons       |
| \$Rate*x1.40/1,000 | - | 10,001 to 50,000 gallons  |
| \$Rate*x1.40/1,000 | - | 50,001 to 100,000 gallons |
| \$Rate*x1.40/1,000 | - | over 100,000 gallons      |

2019 BRADY WATER CONSERVATION PLAN AND DROUGHT  
CONTINGENCY PLAN

\*Rate as adopted for current fiscal year in effect.

The monthly rates shown for Stage 4 Drought Contingency were determined using the City of Brady's current monthly water rates as a guideline and are subject to modification should the current monthly water rates be altered.

DRAFT

# **Attachment A**

## ***Wholesale Customer***

**DRAFT**

2019 BRADY WATER CONSERVATION PLAN AND DROUGHT  
CONTINGENCY PLAN



**BRADY**  
THE CITY OF  
**TEXAS**

201 East Main • P.O. Box 351 • Brady, Texas 76825

325.597.2152 • fax 325.597.2068 • <http://bradytx.us>

March xx, 2019

Attention: Cathy Clamp  
Lakeland Services, Inc.  
279 County Road 160  
Brady, TX 76825

RE: City of Brady  
2019 Water Conservation and Drought Contingency Plan

Ms. Clamp:

The City of Brady is seeking to update our current Water Conservation and Drought Contingency Plan, which was originally completed in 2012 and amended in 2014. This update is being completed in the form of a 2019 resubmission that complies with Texas Water Development Board requirements including matching rules of Texas Commission on Environmental Quality.

To this end, and on behalf of the City of Brady, transmitted herewith please find one (1) copy of the "City of Brady 2019 Water Conservation and Drought Contingency Plan". As wholesale customer to the City's public water system, this Plan is submitted for your review and to provide you the opportunity for input in the preparation of this resubmission.

If you have any questions or would like to provide any comments, please feel free to contact me.

Sincerely,  
CITY OF BRADY

Steven Miller  
Director – Public Works

Enclosures

## **Attachment B**

*Coordination with Region F  
Water Planning Group*

**DRAFT**

2019 BRADY WATER CONSERVATION PLAN AND DROUGHT  
CONTINGENCY PLAN



201 East Main • P.O. Box 351 • Brady, Texas 76825

325.597.2152 • fax 325.597.2068 • <http://bradytx.us>

March xx, 2019

Mr. John Grant, Chair  
Region F Water Planning Group  
Colorado River MWD  
P.O. Box 869  
Big Spring, Texas 79721-0869

RE: City of Brady  
2019 Water Conservation and Drought Contingency Plan

Mr. Grant:

The City of Brady is seeking to update our current Water Conservation and Drought Contingency Plan, which was originally completed in 2012 and amended in 2014. This update is being completed in the form of a 2019 resubmission that complies with Texas Water Development Board requirements including matching rules of Texas Commission on Environmental Quality.

To this end, and on behalf of the City of Brady, transmitted herewith please find one (1) copy of the "City of Brady 2019 Water Conservation and Drought Contingency Plan". As wholesale customer to the City's public water system, this Plan is submitted for your review and to provide you the opportunity for input in the preparation of this resubmission.

If you have any questions or would like to provide any comments, please feel free to contact me.

Sincerely,  
CITY OF BRADY

Steven Miller  
Director – Public Works

Enclosures

## **Attachment C**

### *Adoption Resolution*

**DRAFT**

## Attachment D

### *Drought Contingency Plan Trigger Conditions & Response Measures*

DRAFT

2019 BRADY WATER CONSERVATION PLAN AND DROUGHT  
CONTINGENCY PLAN

TRIGGER CONDITIONS AND RESPONSE MEASURES

| LEVEL    | TRIGGER CONDITIONS   | RESPONSE MEASURES   |
|----------|--|---|
| AWARNESS | <ol style="list-style-type: none"><li>1. Every April 1st, the City of Brady will mail a public announcement to its customers.</li><li>2. Every September 30th, the City of Brady will mail a public announcement to its customers.</li></ol>   | <ol style="list-style-type: none"><li>1. This announcement will be designed to increase customer awareness of water conservation and encourage the most efficient use of water. A copy of the current public announcement on water conservation awareness shall be kept on file for inspection by the TCEQ.</li></ol>   |
| MILD     | <ol style="list-style-type: none"><li>1. Average daily water consumption reaches 90% of average daily water consumption.</li><li>2. System storage tanks cannot be replenished for two consecutive days.</li><li>3. Two wells in the system become inoperable simultaneously.</li><li>4. Supply from raw water sources is diminished to 80% of consumption needs.</li><li>5. Drawdown from the Hickory Aquifer reaches 7 feet.</li></ol> | <ol style="list-style-type: none"><li>1. Inform public and major commercial users of trigger condition through the news media and encourage them to look for ways to voluntarily reduce water usage.</li><li>2. Activate an information center and discuss the situation in the local news media daily.</li><li>3. Implement voluntary daily lawn watering schedule where even/odd numbered street addresses water on previously specified days between hours of midnight-10:00 a.m. and 8:00 p.m. - midnight.</li><li>4. Implement adjusted water rate fees.</li></ol> |

*- intentionally left blank -*

2019 BRADY WATER CONSERVATION PLAN AND DROUGHT  
CONTINGENCY PLAN

| LEVEL    | TRIGGER CONDITIONS  | RESPONSE MEASURES  |
|----------|---|--|
| MODERATE | <ol style="list-style-type: none"> <li>1. Average daily water consumption reaches 100% of municipal supply for three consecutive days.</li> <li>2. System storage tanks cannot be replenished for four consecutive days.</li> <li>3. Two wells in the system become inoperable simultaneously.</li> <li>4. Supply from raw water sources is diminished to 70% of consumption needs.</li> <li>5. Drawdown from the Hickory Aquifer reaches 7 feet.</li> </ol>  | <ol style="list-style-type: none"> <li>1. Continue implementation of all relevant actions in preceding stage.</li> <li>2. Prohibit nonessential water usage such as street washing, water hydrant flushing, filling pools, and athletic field watering.</li> <li>3. Limit residential car washing, window washing, and pavement washing unless a bucket is used.</li> <li>4. Impose mandatory lawn watering schedule where even/odd numbered street addresses water on previously specified days between the hours of 6:00 - 8:00 a.m. and 8:00 - 10:00 p.m.</li> <li>5. Implement adjusted water rate fees.</li> </ol>  |
| SEVERE   | <ol style="list-style-type: none"> <li>1. Average daily water consumption reaches 110% of municipal supply for three consecutive days.</li> <li>2. Failure of storage tanks or other major system component which reduce the availability of water to less than 50% of the average daily usage or causes health or safety hazard.</li> <li>3. Two wells in the system become inoperable simultaneously.</li> <li>4. Supply from raw water sources is diminished to 60% of consumption needs.</li> <li>5. Drawdown from the Hickory Aquifer reaches 7 feet.</li> </ol> | <ol style="list-style-type: none"> <li>1. Maintain pertinent preceding stage actions.</li> <li>2. Forbid ALL outside water use except for public health protection or limited livestock watering.</li> <li>3. Restrict each customer's water consumption to a determined percentage of the prior non-emergency month's metered usage allowing a sufficient quantity for public health continuation.</li> <li>4. Consider adoption of an emergency ordinance to implement water rationing or surcharges for excessive water users.</li> <li>5. Require WSC's to partially fill tanks during the hours of 10:00 p.m. - 6:00 a.m. (as applicable).</li> <li>6. Implement adjusted water rate fees.</li> </ol> |

# Attachment E

*TWDB Utility Profile Report - BRADY*

DRAFT

## UTILITY PROFILE FOR RETAIL WATER SUPPLIER

### CONTACT INFORMATION

Name of Utility: **City of Brady**

Public Water Supply Identification Number (PWS ID): **TX1540001**

Certificate of Convenience and Necessity (CCN) Number: **11121**

Surface Water Right ID Number: **1849-A, 1853**

Wastewater ID Number:

Contact: First Name: **Steven** Last Name: **Miller**

Title: **Director - PW**

Address: **1405 N. Bridge Street** City: **Brady** State: **TX**

Zip Code: **76825** Zip+4:  Email: **smiller@bradytx.us**

Telephone Number: **3255972244** Date: **5/18/2018**

Is this person the designated Conservation Coordinator?

Yes  No

Regional Water Planning Group: **F**

Groundwater Conservation District:

Our records indicate that you:

- Received financial assistance of \$500,000 or more from TWDB
- Have 3,300 or more retail connections
- Have a surface water right with TCEQ

#### A. Population and Service Area Data

1. Current service area size in square miles: **15**

Attached file(s):

| File Name                                      | File Description |
|--|------------------|
| 2018 Brady ServiceAreaMap<br>PWS_print (1).pdf |                  |

## UTILITY PROFILE FOR RETAIL WATER SUPPLIER

2. Historical service area population for the previous five years, starting with the most current year.

| Year | Historical Population Served By Retail Water Service | Historical Population Served By Wholesale Water Service | Historical Population Served By Wastewater Water Service |
|------|--|---|--|
| 2017 | 5,832  | 58  | 5,300  |
| 2016 | 5,800  | 58  | 5,300  |
| 2015 | 5,800  | 1   | 5,300  |
| 2014 | 5,553  | 0   | 5,300  |
| 2013 | 5,553  | 87  | 5,300  |

3. Projected service area population for the following decades.

| Year | Projected Population Served By Retail Water Service | Projected Population Served By Wholesale Water Service | Projected Population Served By Wastewater Water Service |
|------|---|--|---|
| 2020 | 5,800   | 58   | 5,300   |
| 2030 | 5,800   | 58   | 5,300   |
| 2040 | 5,800   | 58   | 5,300   |
| 2050 | 5,800   | 58   | 5,300   |
| 2060 | 5,800   | 58   | 5,300   |

4. Described source(s)/method(s) for estimating current and projected populations.

Brady has been approximately the same size for over 50 years. We do not expect that it will change much in the future, unless economic conditions significantly improve. The City is, however, actively exploring economic development opportunities that may lead to future growth.

## UTILITY PROFILE FOR RETAIL WATER SUPPLIER

### B. System Input

System input data for the previous five years.

Total System Input = Self-supplied + Imported – Exported

| Year                           | Water Produced in Gallons | Purchased/Imported Water in Gallons | Exported Water in Gallons | Total System Input | Total GPCD |
|--------------------------------|---------------------------|-------------------------------------|---------------------------|--------------------|------------|
| 2017                           | 372,041,082               | 0                                   | 1,577,000                 | 370,464,082        | 173        |
| 2016                           | 369,158,317               | 0                                   | 1,900,000                 | 367,258,317        | 173        |
| 2015                           | 412,656,566               | 0                                   | 1,958,163                 | 410,698,403        | 193        |
| 2014                           | 419,571,717               | 0                                   | 1,421,000                 | 418,150,717        | 206        |
| 2013                           | 451,603,823               | 0                                   | 1,542,000                 | 450,061,823        | 221        |
| <b>Historic 5-year Average</b> | <b>405,006,301</b>        | <b>0</b>                            | <b>1,679,633</b>          | <b>403,326,668</b> | <b>193</b> |

### C. Water Supply System

1. Designed daily capacity of system in gallons **3,500,000**

2. Storage Capacity

2a. Elevated storage in gallons: **500,000**

2b. Ground storage in gallons: **1,700,000**

## UTILITY PROFILE FOR RETAIL WATER SUPPLIER

### D. Projected Demands

1. The estimated water supply requirements for the next ten years using population trends, historical water use, economic growth, etc.

| Year | Population | Water Demand (gallons) |
|------|------------|------------------------|
| 2019 | 5,800      | 371,297,000            |
| 2020 | 5,800      | 371,297,000            |
| 2021 | 5,800      | 371,297,000            |
| 2022 | 5,800      | 371,297,000            |
| 2023 | 5,800      | 371,297,000            |
| 2024 | 5,800      | 371,297,000            |
| 2025 | 5,800      | 371,297,000            |
| 2026 | 5,800      | 371,297,000            |
| 2027 | 5,800      | 371,297,000            |
| 2028 | 5,800      | 371,297,000            |

2. Description of source data and how projected water demands were determined.

We have no basis upon which to base a prediction of a material change in population or consumption.

### E. High Volume Customers

1. The annual water use for the five highest volume RETAIL customers.

| Customer                   | Water Use Category | Annual Water Use | Treated or Raw |
|----------------------------|--------------------|------------------|----------------|
| Housing Authority          | Institutional      | 16,500,000       | Treated        |
| Golf Course, City of Brady | Commercial         | 13,060,000       | Treated        |
| Sagebrush Apartments       | Commercial         | 3,580,000        | Treated        |
| Brady West                 | Institutional      | 3,186,000        | Treated        |
| Loadcraft                  | Industrial         | 3,045,000        | Treated        |

2. The annual water use for the five highest volume WHOLESALE customers.

| Customer     | Water Use Category | Annual Water Use | Treated or Raw |
|--------------|--------------------|------------------|----------------|
| Lakeland SUD | Municipal          | 1,783,000        | Treated        |

## UTILITY PROFILE FOR RETAIL WATER SUPPLIER

### F. Utility Data Comment Section

Additional comments about utility data.

### Section II: System Data

#### A. Retail Water Supplier Connections

1. List of active retail connections by major water use category.

| Water Use Category Type     | Total Retail Connections (Active + Inactive) | Percent of Total Connections |
|-----------------------------|--|------------------------------|
| Residential - Single Family | 2,533  | 85.03 %                      |
| Residential - Multi-Family  | 0  | 0.00 %                       |
| Industrial                  | 0  | 0.00 %                       |
| Commercial                  | 410  | 13.76 %                      |
| Institutional               | 36   | 1.21 %                       |
| Agricultural                | 0  | 0.00 %                       |
| <b>Total</b>                | <b>2,979</b>                                 | <b>100.00 %</b>              |

2. Net number of new retail connections by water use category for the previous five years.

| Year | Net Number of New Retail Connections |                            |            |            |               |              |       |
|------|--------------------------------------|----------------------------|------------|------------|---------------|--------------|-------|
|      | Residential - Single Family          | Residential - Multi-Family | Industrial | Commercial | Institutional | Agricultural | Total |
| 2017 |                                      |                            |            |            |               |              |       |
| 2016 |                                      |                            |            |            |               |              |       |
| 2015 |                                      |                            |            |            |               |              |       |
| 2014 |                                      |                            |            | 3          |               |              | 3     |
| 2013 |                                      |                            |            |            |               |              |       |

## UTILITY PROFILE FOR RETAIL WATER SUPPLIER

### B. Accounting Data

The previous five years' gallons of RETAIL water provided in each major water use category.

| Year | Residential - Single Family | Residential - Multi-Family | Industrial | Commercial  | Institutional | Agricultural | Total       |
|------|-----------------------------|----------------------------|------------|-------------|---------------|--------------|-------------|
| 2017 | 249,169,000                 | 0                          | 0          | 68,183,000  | 6,342,000     | 0            | 323,694,000 |
| 2016 | 245,117,000                 | 0                          | 0          | 65,519,000  | 5,923,000     | 0            | 316,559,000 |
| 2015 | 280,435,000                 |                            |            | 72,708,000  | 7,911,000     |              | 361,054,000 |
| 2014 | 291,748,000                 |                            |            | 81,835,000  |               |              | 373,583,000 |
| 2013 | 233,308,000                 |                            |            | 131,049,000 |               |              | 364,357,000 |

### C. Residential Water Use

The previous five years residential GPCD for single family and multi-family units.

| Year                    | Residential - Single Family | Residential - Multi-Family | Total Residential |
|-------------------------|-----------------------------|----------------------------|-------------------|
| 2017                    |                             |                            | 117               |
| 2016                    |                             |                            | 116               |
| 2015                    |                             |                            | 141               |
| 2014                    |                             |                            | 144               |
| 2013                    |                             |                            | 108               |
| <b>Historic Average</b> | 0                           | 0                          | 125               |

## UTILITY PROFILE FOR RETAIL WATER SUPPLIER

### D. Annual and Seasonal Water Use

1. The previous five years' gallons of treated water provided to RETAIL customers.

| Month        | Total Gallons of Treated Water |                |                |                |                |
|--------------|--------------------------------|----------------|----------------|----------------|----------------|
|              | 2017                           | 2016           | 2015           | 2014           | 2013           |
| January      | 18,690                         | 19,569         | 20,530         | 22,748         | 19,975         |
| February     | 17,362                         | 19,589         | 18,415         | 22,375         | 22,052         |
| March        | 22,187                         | 20,993         | 21,789         | 25,037         | 27,131         |
| April        | 25,850                         | 22,496         | 28,864         | 32,897         | 29,789         |
| May          | 32,018                         | 23,814         | 24,535         | 38,690         | 32,143         |
| June         | 36,664                         | 28,370         | 29,690         | 33,888         | 45,070         |
| July         | 42,354                         | 52,218         | 40,300         | 45,125         | 42,200         |
| August       | 27,403                         | 39,756         | 56,317         | 42,056         | 47,988         |
| September    | 32,375                         | 26,294         | 44,735         | 33,725         | 28,506         |
| October      | 27,260                         | 24,785         | 35,070         | 32,813         | 24,631         |
| November     | 23,716                         | 19,852         | 21,137         | 23,438         | 21,658         |
| December     | 17,815                         | 18,823         | 19,680         | 20,791         | 20,393         |
| <b>Total</b> | <b>323,694</b>                 | <b>316,559</b> | <b>361,062</b> | <b>373,583</b> | <b>361,536</b> |

## UTILITY PROFILE FOR RETAIL WATER SUPPLIER

2. The previous five years' gallons of raw water provided to RETAIL customers.

| Month        | Total Gallons of Raw Water |          |          |          |          |
|--------------|----------------------------|----------|----------|----------|----------|
|              | 2017                       | 2016     | 2015     | 2014     | 2013     |
| January      | 0                          | 0        | 0        | 0        | 0        |
| February     |                            |          |          |          |          |
| March        |                            |          |          |          |          |
| April        |                            |          |          |          |          |
| May          |                            |          |          |          |          |
| June         |                            |          |          |          |          |
| July         |                            |          |          |          |          |
| August       |                            |          |          |          |          |
| September    |                            |          |          |          |          |
| October      |                            |          |          |          |          |
| November     |                            |          |          |          |          |
| December     |                            |          |          |          |          |
| <b>Total</b> | <b>0</b>                   | <b>0</b> | <b>0</b> | <b>0</b> | <b>0</b> |

3. Summary of seasonal and annual water use.

|                           | Summer RETAIL<br>(Treated + Raw) | Total RETAIL<br>(Treated + Raw) |
|---------------------------|----------------------------------|---------------------------------|
| 2017                      | 106,421                          | 323,694                         |
| 2016                      | 120,344                          | 316,559                         |
| 2015                      | 126,307                          | 361,062                         |
| 2014                      | 121,069                          | 373,583                         |
| 2013                      | 135,258                          | 361,536                         |
| <b>Average in Gallons</b> | <b>5,803.80</b>                  | <b>26,714.37</b>                |

## UTILITY PROFILE FOR RETAIL WATER SUPPLIER

### E. Water Loss

Water Loss data for the previous five years.

| Year    | Total Water Loss in Gallons | Water Loss in GPCD | Water Loss as a Percentage |
|---------|-----------------------------|--------------------|----------------------------|
| 2017    | 38,014,330                  | 18                 | 10.26 %                    |
| 2016    | 45,241,491                  | 21                 | 12.32 %                    |
| 2015    | 47,544,402                  | 22                 | 11.58 %                    |
| 2014    | 56,447,833                  | 28                 | 13.50 %                    |
| 2013    | 79,956,050                  | 39                 | 17.77 %                    |
| Average | 53,440,821                  | 26                 | 13.09 %                    |

### F. Peak Day Use

Average Daily Water Use and Peak Day Water Use for the previous five years.

| Year | Average Daily Use (gal) | Peak Day Use (gal) | Ratio (peak/avg) |
|------|-------------------------|--------------------|------------------|
| 2013 | 990                     | 1470               | 1.4848           |
| 2014 | 1,023                   | 1315               | 1.2854           |
| 2015 | 989                     | 1372               | 1.3873           |
| 2016 | 867                     | 1308               | 1.5087           |
| 2017 | 886                     | 1156               | 1.3047           |

### G. Summary of Historic Water Use

| Water Use Category          | Historic Average | Percent of Connections | Percent of Water Use |
|-----------------------------|------------------|------------------------|----------------------|
| Residential - Single Family | 259,955,400      | 85.03 %                | 74.73 %              |
| Residential - Multi-Family  | 0                | 0.00 %                 | 0.00 %               |
| Industrial                  | 0                | 0.00 %                 | 0.00 %               |
| Commercial                  | 83,858,800       | 13.76 %                | 24.11 %              |
| Institutional               | 4,035,200        | 1.21 %                 | 1.16 %               |
| Agricultural                | 0                | 0.00 %                 | 0.00 %               |

## UTILITY PROFILE FOR RETAIL WATER SUPPLIER

### H. System Data Comment Section

Retail water consumption includes the small amount of wholesale sales to a 54 connection system.

## Section III: Wastewater System Data

### A. Wastewater System Data

1. Design capacity of wastewater treatment plant(s) in gallons per day: 1,100,000

2. List of active wastewater connections by major water use category.

| Water Use Category | Metered | Unmetered | Total Connections | Percent of Total Connections |
|--------------------|---------|-----------|-------------------|------------------------------|
| Municipal          |         | 1,821     | 1,821             | 84.03 %                      |
| Industrial         |         |           | 0                 | 0.00 %                       |
| Commercial         |         | 346       | 346               | 15.97 %                      |
| Institutional      |         |           | 0                 | 0.00 %                       |
| Agricultural       |         |           | 0                 | 0.00 %                       |
| <b>Total</b>       |         | 2,167     | 2,167             | 100.00 %                     |

3. Percentage of water serviced by the wastewater system: %

## UTILITY PROFILE FOR RETAIL WATER SUPPLIER

4. Number of gallons of wastewater that was treated by the utility for the previous five years.

| Month        | Total Gallons of Treated Water |                |                |                |                |
|--------------|--------------------------------|----------------|----------------|----------------|----------------|
|              | 2017                           | 2016           | 2015           | 2014           | 2013           |
| January      | 7,781                          | 7,730          | 10,691         | 10,024         | 9,610          |
| February     | 6,992                          | 6,558          | 8,374          | 8,664          | 7,980          |
| March        | 8,010                          | 10,082         | 9,381          | 9,032          | 8,990          |
| April        | 7,970                          | 8,511          | 8,537          | 8,248          | 8,550          |
| May          | 8,110                          | 11,378         | 12,283         | 10,843         | 8,990          |
| June         | 8,090                          | 10,869         | 11,342         | 9,136          | 8,100          |
| July         | 6,550                          | 5,879          | 10,359         | 8,469          | 9,610          |
| August       | 8,150                          | 6,636          | 9,316          | 9,403          | 8,804          |
| September    | 8,050                          | 10,790         | 6,940          | 9,036          | 10,410         |
| October      | 8,590                          | 7,129          | 7,984          | 8,783          | 11,780         |
| November     | 8,440                          | 7,109          | 8,445          | 9,718          | 9,600          |
| December     | 8,670                          | 7,835          | 8,985          | 9,989          | 10,881         |
| <b>Total</b> | <b>95,403</b>                  | <b>100,506</b> | <b>112,637</b> | <b>111,345</b> | <b>113,305</b> |

5. Could treated wastewater be substituted for potable water?

Yes       No

### B. Reuse Data

1. Data by type of recycling and reuse activities implemented during the current reporting period.

| Type of Reuse                               | Total Annual Volume<br>(in gallons) |
|---|-------------------------------------|
| On-site Irrigation                          |                                     |
| Plant wash down                             |                                     |
| Chlorination/de-chlorination                |                                     |
| Industrial                                  |                                     |
| Landscape irrigation<br>(park,golf courses) | 0                                   |
| Agricultural                                |                                     |
| Discharge to surface water                  |                                     |
| Evaporation Pond                            |                                     |
| Other                                       |                                     |
| <b>Total</b>                                | <b>0</b>                            |

## **UTILITY PROFILE FOR RETAIL WATER SUPPLIER**

### **C. Wastewater System Data Comment**

Additional comments and files to support or explain wastewater system data listed below.

**City Council**  
**City of Brady, Texas**  
**Agenda Action Form for Ordinance**

|   |   |                                |
|---|---|--------------------------------|
| AGENDA DATE:  | 4-2-2019  | AGENDA ITEM                    |
| 7.A.  |   |                                |
| AGENDA SUBJECT:   | Discussion, consideration, and possible action regarding <b>first reading of Ordinance 1270</b> of the City of Brady, Texas to adopt the <i>2019 Brady Water Conservation and Drought Contingency Plan</i> as required by the Texas Water Development Board and TCEQ. |                                |
| PREPARED BY:  | Steven Miller / Kim Lenoir  | Date Submitted:                |
| 3/21/19   |   |                                |
| EXHIBITS:   | Ordinance 1270  |                                |
| BUDGETARY IMPACT:   |   | Required Expenditure: \$0.00   |
|   |   | Amount Budgeted: \$0.00        |
|   |   | Appropriation Required: \$0.00 |
| <b>CITY MANAGER APPROVAL:</b>   |   |                                |
| <b>SUMMARY:</b><br><p>This ordinance adopts the <i>2019 Brady Water Conservation and Drought Contingency Plan</i> and is a Texas Water Development Board regulatory requirement for recipients of funding from TWDB and meets Texas Commission on Environmental Quality rules on water conservation. The 2019 WC&amp;DCP is updated from 2014 that follows a 5-year renewal cycle as established by TWDB. The 2019 WC&amp;DCP is also a requirement from Texas Commission on Environmental Quality and both state agencies mutually cooperate in accepting these types of plans.</p> <p>The adoption of this ordinance is a required formality to meet state agency rules and empowers the city to enforce certain requirements of the plans.</p> |   |                                |
| <b>RECOMMENDED ACTION:</b> <p><b>Mayor will ask:</b> <u>"Madam City Secretary please read the Ordinance Preamble for the record in accordance with the City Charter."</u> <b>"Secretary reads preamble"</b></p> <p><b>Mayor calls for a motion:</b> Move to approve first reading of Ordinance 1270.</p>  |   |                                |

## ORDINANCE 1270

### AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BRADY ADOPTING THE 2019 WATER CONSERVATION AND DROUGHT CONTINGENCY PLAN FOR THE CITY OF BRADY TO PROMOTE RESPONSIBLE USE OF WATER AND TO ESTABLISH SPECIFIC GOALS AND TARGETS FOR WATER CONSUMPTION REDUCTION AS REQUIRED BY TEXAS WATER DEVELOPMENT BOARD AND TEXAS COMMISSION ON ENVIRONMENTAL QUALITY.

**WHEREAS**, the City Council of the City of Brady, Texas (City), recognizes that the Hickory aquifer is a precious natural resource to its citizens and customers; and

**WHEREAS**, the City Council recognizes that drought, natural disasters other acts of God may occur; and that the City cannot guarantee an uninterrupted water supply for all purposes at all times; and

**WHEREAS**, the City Council desires to conserve water resources and prepare for drought; and

**WHEREAS**, the City Council desires to comply with Texas Administrative Code for Environmental Quality *and* Natural Resources and Conservation, Texas Commission on Environmental Quality and Texas Water Development Board, which require these plans for all public water supply systems; and

**WHEREAS**, pursuant to the best interests of its citizens, the City Council is authorized to adopt ordinances it deems are necessary and expedient to preserve and conserve its water resources and to prepare for drought;

### **NOW THEREFORE, BE IT RESOLVED AND ORDAINED BY THE CITY COUNCIL OF THE CITY OF BRADY, TEXAS THAT:**

Section 1. The City Council does hereby find and declare that sufficient and timely written notice of place and subject matter of this meeting adopting this Ordinance was posted. The City Council further ratifies, approves and confirms such written notice and the posting thereof.

Section 2. The City Council adopts the *2019 Water Conservation & Drought Contingency Plan* attached to this ordinance as Exhibit A. All ordinances that are in conflict with the provisions of this Ordinance are hereby repealed.

Section 3. Should any paragraph, sentence, clause, phrase or word of this Ordinance be declared unconstitutional or invalid for any reason, the remainder of this Ordinance shall not be affected.

Section 4. The City Secretary is hereby authorized and directed to publish this Ordinance.

Section 5. The City Manager is hereby directed to file a copy of the Plan and this Ordinance with the Texas Water Development Board in accordance with TAC Title 31, Chapter 363 relating to financial assistance.

Section 6. This Ordinance shall take effect after passage and publication.

First reading, passed and approved on this 2<sup>nd</sup> day of April, 2019.

Second and final reading, passed and approved on this 16<sup>th</sup> day of April, 2019.

---

Anthony Groves, Mayor

Attest:

---

Tina Keys, City Secretary

#### EXHIBIT A - ATTACHED

*City of Brady  
2019 Water Conservation & Drought Contingency Plan*

**City Council  
City of Brady, Texas**

|   |   |                            |                 |
|---|---|----------------------------|-----------------|
| AGENDA DATE:  | 4-2-2019  | AGENDA ITEM                | 7.B.            |
| AGENDA SUBJECT:   | Discussion, consideration, and possible action regarding second and final reading of Ordinance 1269 of the City of Brady, Texas to amend FY2019 Budget for Emergency purchase of replacing a Medic Ambulance. (\$252,000)   |                            |                 |
| PREPARED BY:  | Lisa Remini / Kim Lenoir  | Date Submitted:            | 3/21/19         |
| EXHIBITS:   | Ordinance 1269  |                            |                 |
| BUDGETARY IMPACT:   | Required Expenditure:   | \$252,000.00               |                 |
|   | Amount Budgeted:  | \$0.00                     |                 |
|   | Appropriation Required:   | \$252,000.00               |                 |
| CITY MANAGER APPROVAL:  |   |                            |                 |
| SUMMARY:  | <p>On March 19, City Council approved the first reading of this Ordinance.</p> <p>On March 12, City Council met with staff to discuss the condition of ambulance medic 3. Based on Chief Perrin's assessment, the 2008 ambulance with over 170,000 miles is in disrepair and not road-worthy. The Council agreed that an immediate need to replace the ambulance is necessary to provide for the health and welfare of Brady/McCulloch County.</p> <p>Chief Perrin has obtained a quote from Frazer to establish a budget request; however, the ambulance will be formally bid under State and City purchasing requirements. Financing costs for FY 19 are estimated to be approximately \$17,000 for 4 months of debt service requirements at a 4% interest rate for a 5-year term contract. Staff will bring a request to the Council at the next regularly scheduled meeting, April 2, to formally award the bid and financing contract.</p> |                            |                 |
| The following table depicts the requested budget line items to amend.   |   |                            |                 |
| 2019 Ambulance  |   | Budget Amendment required: |                 |
| Purchase Price  | \$235,000   | 10-5-29-402                | Capital Vehicle |
| Trade-in  | (\$9,590)   | 10-4-29-899                | Gain on Sale    |
| Net Cost:   | \$225,410   |                            |                 |
| Loan  | \$225,410   | 10-4-29-690                | Loan Proceeds   |
| Debt Service FY 19  | \$2,000   | 10-5-29-398                | Interest Exp    |
|   | \$15,000  | 10-5-29-398.01             | Principal Exp   |
| Net Cash Outlay for<br>FY 19  |   | \$17,000                   |                 |
| RECOMMENDED ACTION:   |   |                            |                 |
| <p><b>Mayor will ask:</b> <u>“Madam City Secretary please read the Ordinance Preamble for the record in accordance with the City Charter.”</u> “Secretary reads preamble”</p> <p><b>Mayor calls for a motion:</b> Move to approve second and final reading of Ordinance 1269.</p> |   |                            |                 |

**ORDINANCE NO. 1269**

**AN ORDINANCE OF THE CITY OF BRADY, TEXAS AMENDING THE FISCAL  
YEAR 2018-2019 BUDGET**

An ordinance amending the 2018-2019 Fiscal Year Budget as follows:

Increasing the General Fund Budget by \$252,000.

**WHEREAS**, the Council met on March 12, 2019 and agreed by unanimous vote that an immediate need to replace the City's EMS 2008 ambulance "Medic 3" is necessary in order to provide for the health and welfare of Brady/McCulloch County; and

**WHEREAS**, the Council further deems the expenditure an emergency for municipal purposes due to the inoperable condition of Medic 3 ambulance,

**NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF  
BRADY TEXAS** that the FY 2018-2019 budget be amended accordingly.

**APPROVED UPON FIRST READING THIS THE 19<sup>th</sup> DAY OF March 2019,**

**APPROVED AND PASSED UPON SECOND READING THIS THE 2nd DAY OF April  
2019.**

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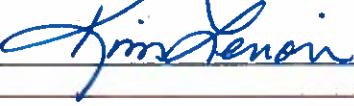
Anthony Groves, Mayor

**ATTEST:** \_\_\_\_\_  
Tina Keys, City Secretary

# City Council

## City of Brady, Texas

### Agenda Action Form

|  |  |                        |           |
|--|--|------------------------|-----------|
| <b>AGENDA DATE:</b>  | 4-2-2019   | <b>AGENDA ITEM</b>     | 7.C       |
| <b>AGENDA SUBJECT:</b>   | Discussion, consideration, and possible action regarding approval to purchase one Ambulance with specifications specific for EMS vehicles from Frazer (HGACBuy) and approve <b>Resolution 2019-024</b> to finance the vehicle purchase with Government Capital Corporation for a total principal amount not to exceed \$224,812.04 |                        |           |
| <b>PREPARED BY:</b>  | Lisa Remini  | <b>Date Submitted:</b> | 3-27-2019 |
| <b>EXHIBITS:</b>   | Resolution 2019-024<br>Financing Quote<br>Quote from HGACBuy provider Frazer   |                        |           |
| <b>BUDGETARY IMPACT:</b><br>Capital purchase and Debt Service expense  | <b>Required Expenditure:</b>   | \$250,529.60           |           |
|  | <b>Amount Budgeted:</b>  | \$252,000.00           |           |
|  | <b>Appropriation Required:</b>   | \$0.00                 |           |
| <b>CITY MANAGER APPROVAL:</b>  |    |                        |           |
| <b>SUMMARY:</b><br><br>Attached is the contract pricing worksheet from Frazer, a HGACBuy provider under contract number AM10-18. The new ambulance will be used to provide a safe and efficient level of service in the community, and will be utilized in the Brady EMS Division vehicle fleet. The new vehicle will replace a decommissioned 2008 ambulance that is inoperable and will be traded in to obtain a maximum value of \$9,000 applied to the purchase price of \$233,812.04.<br><br>The FY 2019 Budget approved a purchase cost up to \$235,000 for the ambulance and debt service expense at \$17,000.<br><br>Government Capital Corporation offers a finance contract for a term of 60 months at 4.24%, requiring a lien on tax and other lawful revenues. Total debt service expense (principal and interest) for FY19 will be \$16,717.56. |  |                        |           |

#### **RECOMMENDED ACTION:**

It is recommended that City Council approve to purchase an Ambulance with specifications specific for EMS service vehicles from Frazer and approve **Resolution 2019-024** to enter into a finance contract with Government Capital Corporation, providing vehicle funding, for a total principal amount not to exceed \$224,812.04.

1

## RESOLUTION# 2019-024

### A RESOLUTION REGARDING A CONTRACT FOR THE PURPOSE OF FINANCING AN "**AMBULANCE**".

WHEREAS, City of Brady (the "Issuer") desires to enter into that certain Finance Contract by and between the Issuer and Government Capital Corporation ("GCC") for the purpose of financing an "Ambulance". The Issuer desires to designate this Finance Contract as a "qualified tax exempt obligation" of the Issuer for the purposes of Section 265 (b) (3) of the Internal Revenue Code of 1986, as amended.

NOW THEREFORE, BE IT RESOLVED BY CITY OF BRADY:

Section 1. That the Issuer will enter into a Finance Contract with GCC for the purpose of financing an "Ambulance".

Section 2. That the Finance Contract by and between the City of Brady and GCC is designated by the Issuer as a "qualified tax exempt obligation" for the purposes of Section 265 (b) (3) of the Internal Revenue Code of 1986, as amended.

Section 3. That the Issuer appoints the Mayor or their designee, as the authorized signer of the Finance Contract by and between the City of Brady and GCC as well as any other ancillary exhibit, certificate, or documentation needed for the Contract.

Section 4. That should the need arise, if applicable, the City will use loan proceeds for reimbursement of expenditures related to the Property, within the meaning of Treasury Regulation § 1.150-2, as promulgated under the Internal Revenue Code of 1986, as amended.

PASSED AND APPROVED by the City Council of the City of Brady in a meeting held on the 2nd day of April, 2019.

**Issuer:** City of Brady

Witness Signature

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Anthony Groves, Mayor

---

Tina Keys, City Secretary



March 27, 2019

Mrs. Lisa Remini  
Brady City Hall  
(325) 597-2152  
Finance@bradytx.us

Dear Mrs. Remini,

Thank you for the opportunity to present proposed financing for Brady City Hall. I am submitting for your review the following proposed structure:

|                      |   |
|----------------------|---|
| ISSUER:              | City of Brady, Texas  |
| FINANCING STRUCTURE: | Public Property Finance Contract issued under Local Government Code Section 271.005 |
| EQUIPMENT COST:      | \$ 224,812.04   |
| TERM:                | 60 Monthly Payments   |
| INTEREST RATE:       | 4.24%   |
| PAYMENT AMOUNT:      | \$ 4,179.39   |
| PAYMENTS BEGINNING:  | 60 days from signing, monthly thereafter  |

**Financing for these projects would be simple, fast and easy due to the fact that:**

- ✓ We have an existing relationship with you and have your financial statements on file, expediting the process. Please keep in mind we may also need current year statements.
- ✓ We can provide familiar documentation for your legal counsel.

Government Capital is registered with Texas Ethics Commission to be HB 1295 compliant. The above proposal is subject to audit analysis, assumes bank qualification and mutually acceptable documentation. The terms outlined herein are subject to change and rates are valid for fourteen (14) days from the date of this proposal. If funding does not occur within this time period, rates will be indexed to markets at such time.

Our finance programs are flexible and my goal is customer delight. If you have any questions regarding other payment terms, frequencies or conditions, please do not hesitate to call.

With Best Regards,

*Drew Whitington*  
Drew Whitington  
Client Services  
Main: 817-421-5400

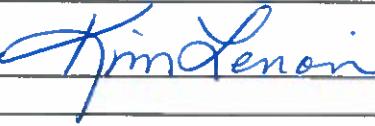
The transaction described herein is an arm's length, commercial transaction between you and Government Capital Corporation ("GCC"), in which GCC: (i) is acting solely for its own financial and other interests that may differ from yours, (ii) is not acting as your municipal advisor or financial advisor, and has no fiduciary duty to you with respect to this transaction, and (iii) is not recommending that you take an action with respect to this transaction.



# City Council

## City of Brady, Texas

### Agenda Action Form

|                        |   |                 |           |
|------------------------|---|-----------------|-----------|
| AGENDA DATE:           | 4-2-2019  | AGENDA ITEM     | 7. D      |
| AGENDA SUBJECT:        | Discussion, consideration, and possible action directing the City Secretary to apply for a vehicle title change for the 2015 Ford F250 white pick-up truck driven by Fire/EMS Chief Perrin from "City of Brady" to "City of Brady/BVFD."  |                 |           |
| PREPARED BY:           | Kim Lenoir  | Date Submitted: | 3-24-2019 |
| EXHIBITS:              |   |                 |           |
| BUDGETARY IMPACT:      | Required Expenditure:   | \$0.00          |           |
|                        | Budget Amount Available:  | \$0.00          |           |
|                        | Appropriation Required:   | \$0.00          |           |
| CITY MANAGER APPROVAL: |   |                 |           |
| SUMMARY:               | <p>In Work Session on March 19, City Council reviewed the fire department vehicle list with Chief Perrin and Volunteer Chief JT Owens. Owens stated that the BVFD purchased the 2015 Ford white pick-up with city funds allocated to the BVFD and possibly some other BVFD funds so Owens expressed interest that the vehicle be co-titled "City of Brady / BVFD" not just "City of Brady." City Council requested this item be added on the next agenda.</p> <p>The City of Brady has been insuring the vehicle since its acquisition, city provides all the fuel, and it is driven by previous city fire/ems department employees and now Chief Perrin.</p> |                 |           |

|                          |
|--------------------------|
| RECOMMENDED ACTION:      |
| Direct staff as desired. |

**City Council  
City of Brady, Texas  
Agenda Action Form**

|                               |   |                        |         |
|-------------------------------|---|------------------------|---------|
| <b>AGENDA DATE:</b>           | April 2, 2019   | <b>AGENDA ITEM</b>     | 7.E.    |
| <b>AGENDA SUBJECT:</b>        | Discussion, consideration, and possible action regarding approval of disposition of City-owned assets through the Public Surplus online auction ( <a href="http://www.publicsurplus.com">www.publicsurplus.com</a> ). |                        |         |
| <b>PREPARED BY:</b>           | Lisa Remini   | <b>Date Submitted:</b> | 3-27-19 |
| <b>EXHIBITS:</b>              | Memorandum by Departments and pictures of City-owned assets for disposition.  |                        |         |
| <b>BUDGETARY IMPACT:</b>      | <b>Required Expenditure:</b>  | \$0.00                 |         |
|                               | <b>Amount Budgeted:</b>   | \$0.00                 |         |
|                               | <b>Appropriation Required:</b>  | \$0.00                 |         |
| <b>CITY MANAGER APPROVAL:</b> |   |                        |         |

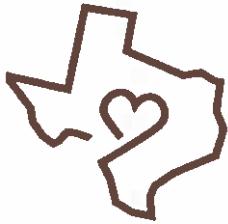
**SUMMARY:**

Requesting for the disposition of City-owned assets approved and submitted by Department Heads.

| Year | Description      | Make/Model          | Condition | Mileage/Hour | Department/Division |
|------|------------------|---------------------|-----------|--------------|---------------------|
| 2000 | Sedan            | Ford Crown Victoria | Poor      | 151,200      | Airport             |
| 1984 | Fire Engine      | Ford Boardman       | Poor      | 22,452       | Fire/EMS            |
| 2007 | Animal Cage Unit | 4 Compartment       | Poor      | N/A          | Animal Control      |
| 1989 | Roller           | Dresser S4-8B       | Poor      | 1,411        | Streets             |
| 1987 | Truck            | GMC                 | Poor      | 111,310      | Streets             |
| 1995 | Chip Spreader    | Seal Master         | Poor      | N/A          | Streets             |
| 1995 | Pick-up          | Ford F-150          | Poor      | N/A          | Solid Waste         |
| 2011 | Gas Containment  | Stay Lit 89T90-1043 | Good      | N/A          | Gas                 |
| 2003 | Gas Analyzer     | Monoxor II          | Good      | N/A          | Gas                 |
| 1990 | Gas Detector     | TIF8800/TIF8800A    | Poor      | N/A          | Gas                 |
| 1990 | Gas Detector     | Porta-Fid II        | Poor      | N/A          | Gas                 |
| 1985 | Gas Detector     | Gas-Pointer         | Poor      | N/A          | Gas                 |

**RECOMMENDED ACTION:**

Move to approve the disposition of City-owned assets listed above and give the City Manager the authority to dispose of the confirmed city surplus property in the manner most advantageous to the City through the Public Surplus online auction ([www.publicsurplus.com](http://www.publicsurplus.com)).



**BRADY**  
THE CITY OF  
**TEXAS**

201 East Main • P.O. Box 351 • Brady, Texas 76825

**325.597.2152 • fax 325.597.2068 • <http://bradytx.us>**

To: Kim Lenoir  
City Manager

From: Dorsey Bustamante  
Purchasing Agent

Date: March 27, 2019

cc: Lisa Remini  
Finance Director

Subject: Approval - disposition of surplus & salvage

The Department of Community Services is requesting the approval for the disposition of surplus and salvage through the Public Surplus website ([www.publicsurplus.com](http://www.publicsurplus.com)). The following equipment and supplies are no longer used by the department because of condition, age, cost of maintenance and/or obsolete.

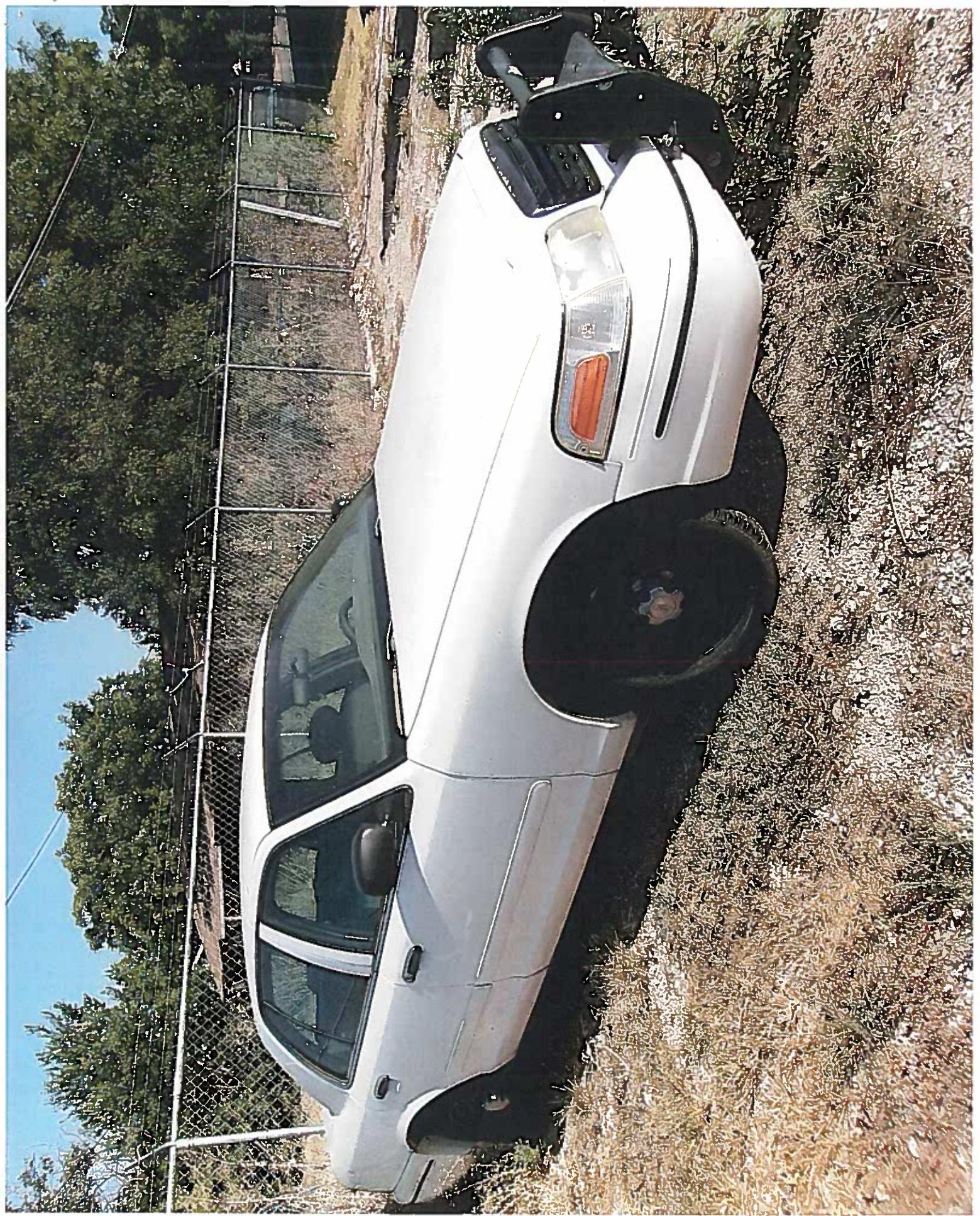
| Fixed Asset | Unit No. | Year | Description | Make/Model          | Condition | Mileage/Hours |
|-------------|----------|------|-------------|---------------------|-----------|---------------|
| 10-2-VH-2   | 439      | 2000 | Sedan       | Ford Crown Victoria | Poor      | 151,200       |

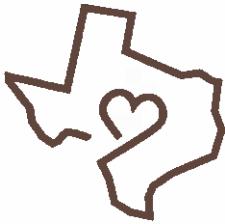
Upon approval by City Council and the completion of the disposition of surplus and salvage, all documentation will be forward to the Finance Department. The Finance Department will ensure that the asset is removed from the Incode - fixed asset module and required documentation is forward to TML to remove the asset from the Risk Management pool.

Approval(s):

  
Dennis Jobe  
Director of Community Services

  
Kim Lenoir  
City Manager





**BRADY**  
THE CITY OF  
**TEXAS**

201 East Main • P.O. Box 351 • Brady, Texas 76825

**325.597.2152 • fax 325.597.2068 • <http://bradytx.us>**

To: Kim Lenoir  
City Manager

From: Dorsey Bustamante  
Purchasing Agent

Date: March 27, 2019

cc: Lisa Remini  
Finance Director

Subject: Approval - disposition of surplus & salvage

The Police Department is requesting the approval for the disposition of surplus and salvage through the Public Surplus website ([www.publicsurplus.com](http://www.publicsurplus.com)). The following equipment for Animal Control is no longer used by the department because of condition, age, cost of maintenance and/or obsolete.

| Fixed Asset | Unit No. | Year | Description      | Make/Model    | Condition | Mileage/Hours |
|-------------|----------|------|------------------|---------------|-----------|---------------|
| 10-27-VE-1  | N/A      | 2007 | Animal Cage Unit | 4 Compartment | Poor      | N/A           |

Upon approval by City Council and the completion of the disposition of surplus and salvage, all documentation will be forward to the Finance Department. The Finance Department will ensure that the asset is removed from the Incode - fixed asset module and required documentation is forward to TML to remove the asset from the Risk Management pool.

Approval(s):

Chief Steve Thomas  
Police Department

Kim Lenoir  
City Manager





**BRADY**  
THE CITY OF  
**TEXAS**

201 East Main • P.O. Box 351 • Brady, Texas 76825

**325.597.2152 • fax 325.597.2068 • <http://bradytx.us>**

To: Kim Lenoir  
City Manager

From: Dorsey Bustamante  
Purchasing Agent

Date: March 27, 2019

cc: Lisa Remini  
Finance Director

Subject: Approval - disposition of surplus & salvage

The Fire/EMS Department is requesting the approval for the disposition of surplus and salvage through the Public Surplus website ([www.publicsurplus.com](http://www.publicsurplus.com)). The following equipment and supplies are no longer used by the department because of condition, age, cost of maintenance and/or obsolete.

| Fixed Asset | Unit No. | Year | Description | Make/Model    | Condition | Mileage/Hours |
|-------------|----------|------|-------------|---------------|-----------|---------------|
| N/A         | N/A      | 1984 | Fire Engine | Ford Boardman | Poor      | 22,452        |

Upon approval by City Council and the completion of the disposition of surplus and salvage, all documentation will be forward to the Finance Department. The Finance Department will ensure that the asset is removed from the Incode - fixed asset module and required documentation is forward to TML to remove the asset from the Risk Management pool.

Approval(s):

Chief Lloyd Perrin  
Fire/EMS Department

Kim Lenoir  
City Manager





**BRADY**  
THE CITY OF  
**TEXAS**

201 East Main • P.O. Box 351 • Brady, Texas 76825

**325.597.2152 • fax 325.597.2068 • <http://bradytx.us>**

To: Kim Lenoir  
City Manager

From: Dorsey Bustamante  
Purchasing Agent

Date: March 27, 2019

cc: Lisa Remini  
Finance Director

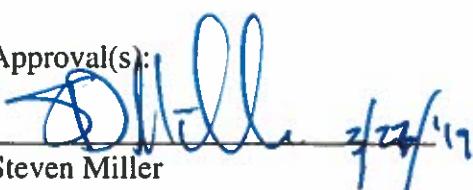
Subject: Approval - disposition of surplus & salvage

The Department of Public Works is requesting the approval for the disposition of surplus and salvage through the Public Surplus website ([www.publicsurplus.com](http://www.publicsurplus.com)). The following equipment and supplies are no longer used by the department because of condition, age, cost of maintenance and/or obsolete.

| Fixed Asset | Unit No. | Year | Description     | Make/Model          | Condition | Mileage/Hours |
|-------------|----------|------|-----------------|---------------------|-----------|---------------|
| 10-12       | 005      | 1989 | Roller          | Dresser S4-8B       | Poor      | 1,411         |
| 10-12-HE-9  | 152      | 1987 | Truck           | GMC                 | Poor      | 111,310       |
| 10-12-HE-7  | 153      | 1995 | Chip Spreader   | Seal Master         | Poor      | N/A           |
| 60-14-VH-6  | 162      | 1995 | Pick-up         | Ford F-150          | Poor      | N/A           |
| N/A         | N/A      | 2011 | Gas Containment | Stay Lit 89T90-1043 | Good      | N/A           |
| N/A         | N/A      | 2003 | Gas Analyzer    | Monoxor II          | Good      | N/A           |
| N/A         | N/A      | 1990 | Gas Detector    | TIF8800/TIF8800A    | Poor      | N/A           |
| N/A         | N/A      | 1990 | Gas Detector    | Porta-Fid II        | Poor      | N/A           |
| N/A         | N/A      | 1985 | Gas Indicator   | Gas-Pointer         | Poor      | N/A           |

Upon approval by City Council and the completion of the disposition of surplus and salvage, all documentation will be forward to the Finance Department. The Finance Department will ensure that the asset is removed from the Incode - fixed asset module and required documentation is forward to TML to remove the asset from the Risk Management pool.

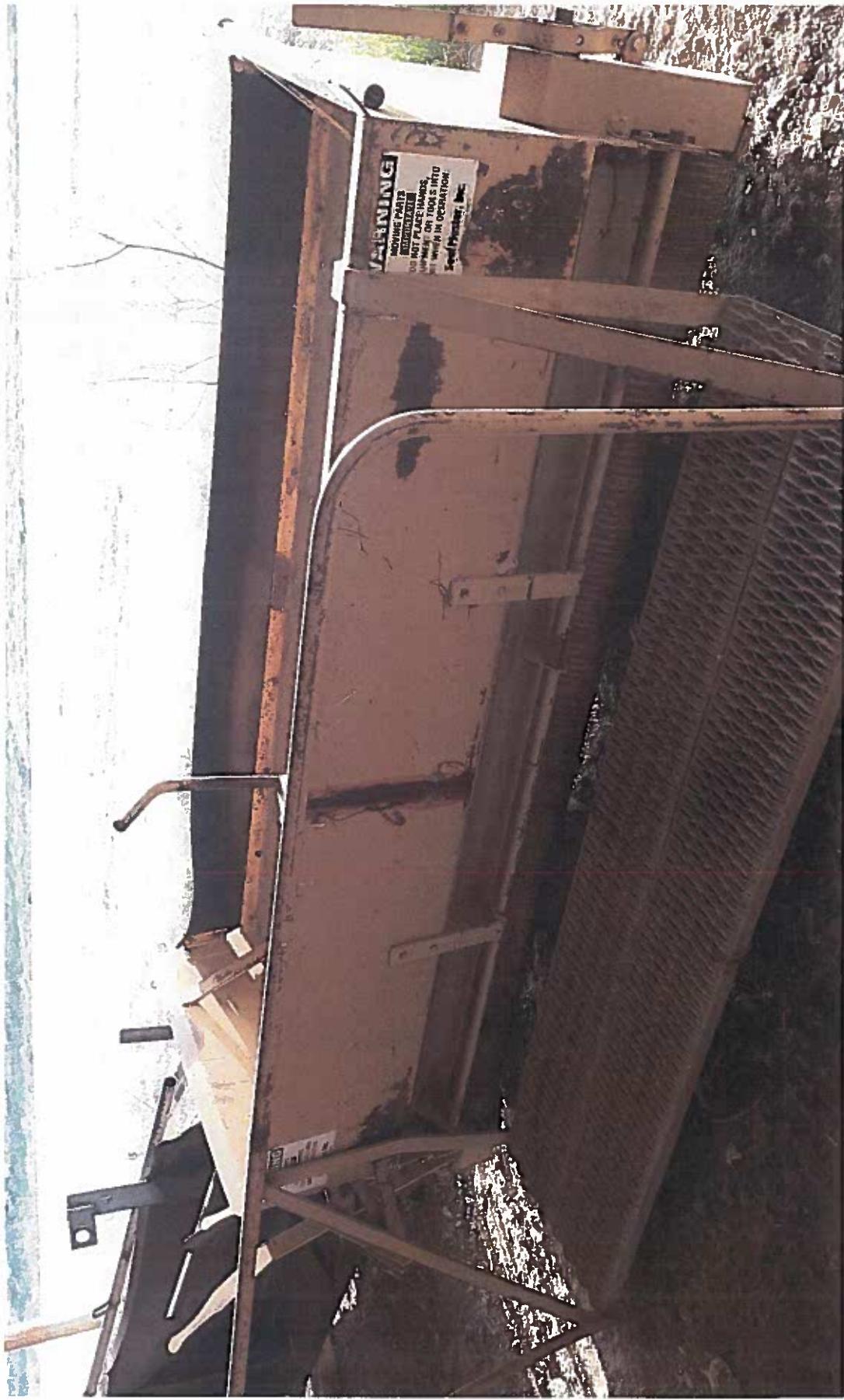
Approval(s):

  
Steven Miller  
Director of Public Works

  
Kim Lenoir  
City Manager





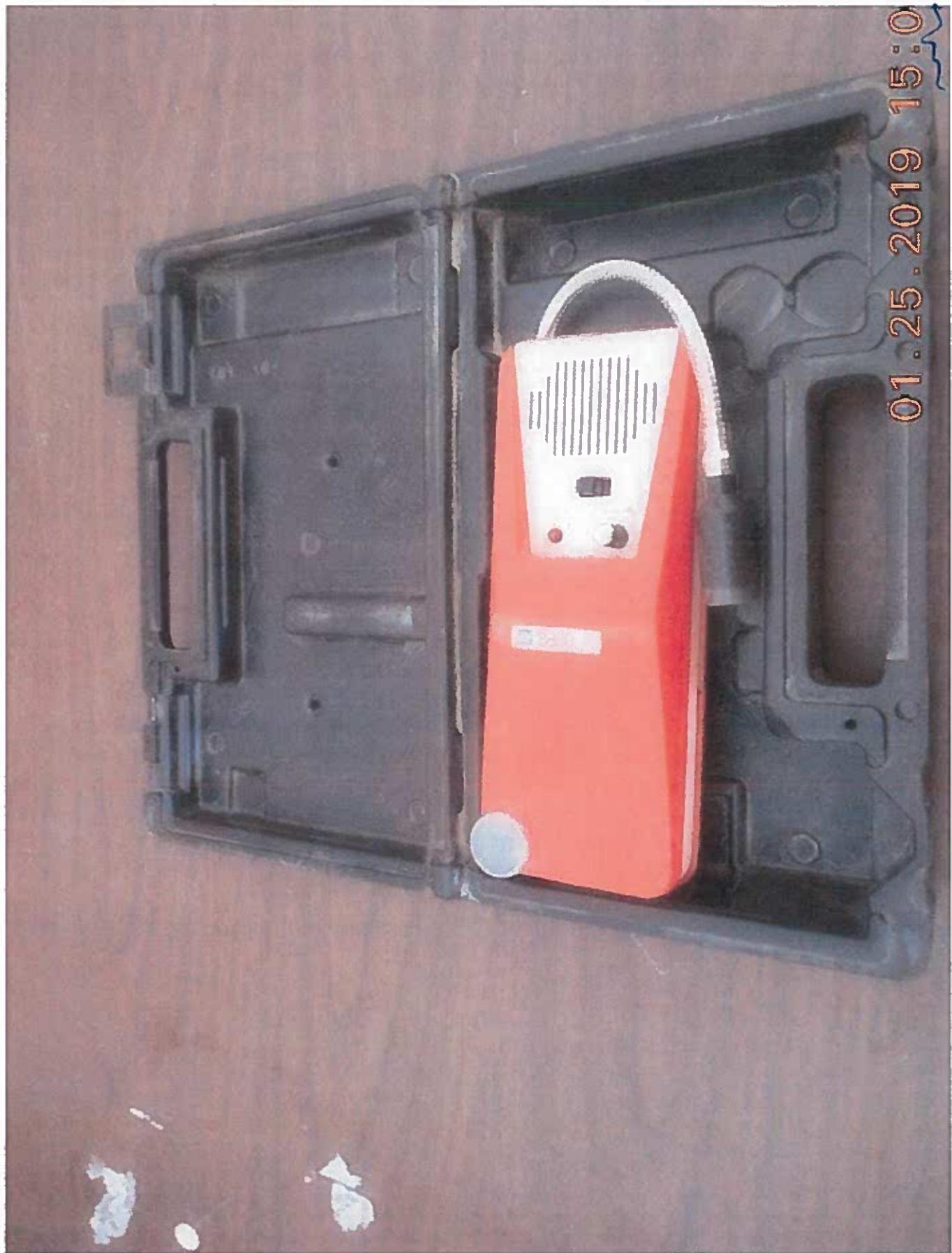








01.25.2019 15:0



01.25.2019 15:0

 **PORTA-FID II™**  
GiantTech

 **HeathTech**  
CALIBRATED  
TEST



**City Council**  
**City of Brady, Texas**  
**Agenda Action Form for Ordinance**

|                               |  |                        |         |
|-------------------------------|--|------------------------|---------|
| <b>AGENDA DATE:</b>           | 4-2-2019   | <b>AGENDA ITEM</b>     | 7.F     |
| <b>AGENDA SUBJECT:</b>        | Discussion, consideration, and possible action regarding second and final reading of Ordinance 1268 of the City of Brady, Texas to amend Type A and Type B EDC FY2019 Budgets and creating a new additional fund budget for Type B as requested by Type A and B EDCs on March 6, 2019. |                        |         |
| <b>PREPARED BY:</b>           | Lisa Remini / Kim Lenoir   | <b>Date Submitted:</b> | 3/21/19 |
| <b>EXHIBITS:</b>              | Ordinance 1268 – FY2019 Budget Amendment<br>Exhibits – A Budget; B Budget; New USDA Loan Program Fund  |                        |         |
| <b>BUDGETARY IMPACT:</b>      | Required Expenditure:  | \$00.00                |         |
|                               | Amount Budgeted:   | \$00.00                |         |
|                               | Appropriation Required:  | \$00.00                |         |
| <b>CITY MANAGER APPROVAL:</b> |    |                        |         |

On March 19, City Council approved the first reading of this Ordinance. As the Brady EDC Type A works toward termination and the newly formed Type B works toward a defined direction for FY 19, both EDC A and B Boards are recommending that each currently approved Budget be revised to reflect actual and expected activity that has been determined through the legal process of terminating the Type A EDC and setting up a new Type B EDC.

Type A Budget revisions reflect collected revenues expected through March 31, 2019 and interest earned until all funds are delivered to the City once all bills are paid. Adjusted expenditures include additional funding for the FY 18 and 19 audit costs, the final payment to the City for the Civic Center obligation, a grant to Texas Wildlife Supply and the approximate required closing cash payment to the City which will result in a zero-fund balance for EDC A.

Type B Budget revisions reflect the expected cash payment from the City per the approved City/EDC-B 380 agreement, sales tax collections for 10 months, training reimbursements, loan and rent income from the Thomas and Old Dodge Crossing contracts, and projected interest earnings. Adjusted expenditures include reducing marketing funds, the contract for services payment to the City, and the payment to the City for the Civic Center obligation. Additions include \$40,000 for a 6-month contract for services for a Director position to serve the EDC, and a \$50,000 transfer to the USDA Program Loan Fund to support a loan program for business development.

Type B is also proposing to create a new Fund budget labeled “USDA Loan Program Fund” to track the anticipated revolving loan program funds that the Board desires to establish to promote financial support to business development in Brady. This fund will be created by the anticipated award of a grant in the amount of \$50,000 from the USDA and an equal match (\$50,000) from the EDC Type B fund. Expenditures will be the outlay of funds to qualified businesses in the form of a loan. Other revenue budgeted will be bank interest earnings and loan payments expected once a loan is executed.

**RECOMMENDED ACTION:**

**Mayor will ask:** “Madam City Secretary please read the Ordinance Preamble for the record in accordance with the City Charter.” “Secretary reads preamble”

**Mayor calls for a motion:** Move to approve second and final reading of Ordinance 1268.

**ORDINANCE NO. 1268**

**AN ORDINANCE OF THE CITY OF BRADY, TEXAS AMENDING THE FISCAL  
YEAR 2018-2019 BUDGET**

An ordinance amending the 2018-2019 Fiscal Year Budget as follows:

Amending the Brady Economic Development Corporation (BEDC) Type A Budget and BEDC Type B Budget, and creating a new BEDC Type B Fund Budget.

**WHEREAS:** The Voters approved to terminate BEDC Type A, BEDC Type A and City Council desire to approve activities necessary to comply with the referendum;

**WHEREAS:** The Voters approved to create a BEDC Type B, BEDC Type B and City Council desire to approved activities resulting from formal Resolutions and Ordinance actions in creating the new BEDC; and

**WHEREAS:** The BEDC Type B desires to support business development by participating in a USDA loan program, a new fund and budget is created to track the activity of such program;

**NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF  
BRADY TEXAS** that the FY 2018-2019 budget be amended accordingly.

**APPROVED UPON FIRST READING THIS THE 19<sup>th</sup> DAY OF March 2019,**

**APPROVED AND PASSED UPON SECOND READING THIS THE 2nd DAY OF April  
2019.**

---

Anthony Groves, Mayor

**ATTEST:** \_\_\_\_\_  
Tina Keys, City Secretary

CITY OF BRADY  
BUDGET REPORT  
FISCAL YEAR 2018 - 2019

**TYPE A**  
**ECONOMIC DEV CORPORATION FUND -90**

|  |                     |                     |                     | 2018-2019<br>ORIGINAL<br>BUDGET | 2018-2019<br>CURRENT<br>BUDGET | 3/19/2019<br>2018-2019<br>FINAL<br>BUDGET |
|--|---------------------|---------------------|---------------------|---------------------------------|--------------------------------|---|
|  | 2015-2016<br>ACTUAL | 2016-2017<br>ACTUAL | 2017-2018<br>ACTUAL |                                 |                                |   |
| BEGINNING FUND BALANCE                       | 1,039,510           | 456,763             | 545,469             | 492,583                         | 546,278                        | <b>546,278</b>                            |
| <b><u>REVENUES</u></b>                       |                     |                     |                     |                                 |                                |   |
| <b>General Revenues</b>                      |                     |                     |                     |                                 |                                |   |
| 90-4-90-600.00 Corporation Sales Tax         | 241,318             | 227,234             | 264,653             | 230,000                         | 2,660                          | <b>41,000</b>                             |
| 90-4-90-605.00 Interest Income               | 3,096               | 5,024               | 10,368              | 6,000                           | 1,500                          | <b>6,000</b>                              |
| 90-4-90-612.00 Loan Income-Thomas            | 7,724               | 4,557               | 8,684               | 6,600                           | 6,600                          | <b>3,300</b>                              |
| 90-4-90-613.00 Loan Income-Owens             | 4,847               | 4,039               | 0                   | 0                               | 0                              | <b>0</b>                                  |
| 90-4-90-630.00 Rental Income-Hangar E        | 0                   | 0                   | 2,800               | 0                               | 0                              | <b>0</b>                                  |
| 90-4-90-631.00 Rental Income-City of Brady   | 18,480              | 4,350               | 0                   | 0                               | 0                              | <b>0</b>                                  |
| 90-4-90-632.00 Loan Income-Old Dodge Cross'g | 7,721               | 7,077               | 7,721               | 7,700                           | 7,700                          | <b>3,800</b>                              |
| 90-4-90-650.00 Reimbursements                | 207                 | 15                  | 15                  | 0                               | 0                              | <b>0</b>                                  |
| TOTAL General Revenues                       | 283,393             | 252,296             |                     | 250,300                         | 18,460                         | <b>54,100</b>                             |
| <b>TOTAL REVENUES</b>                        | <b>283,393</b>      | <b>252,296</b>      | <b>294,241</b>      | <b>250,300</b>                  | <b>18,460</b>                  | <b>54,100</b>                             |
| <b>TOTAL AVAILABLE FUNDS</b>                 | <b>1,322,903</b>    | <b>709,059</b>      | <b>839,710</b>      | <b>742,883</b>                  | <b>564,738</b>                 | <b>600,378</b>                            |

**CITY OF BRADY  
BUDGET REPORT  
FISCAL YEAR 2018 - 2019**

**TYPE A  
ECONOMIC DEV CORPORATION FUND**

| EXPENDITURES                                 | 2015-2016      | 2016-2017      | 2017-2018      | 2018-2019       | 2018-2019      | 2018-2019      |
|--|----------------|----------------|----------------|-----------------|----------------|----------------|
|  | ACTUAL         | ACTUAL         | ACTUAL         | ORIGINAL BUDGET | CURRENT BUDGET | FINAL BUDGET   |
| <b>Contract Services</b>                     |                |                |                |                 |                |                |
| 90-5-90-201.00 Marketing FY 13               | 0              | 0              | 0              | 0               | 0              | 0              |
| 90-5-90-202.00 Marketing FY 14               | 2,821          | 0              | 0              | 0               | 0              | 0              |
| 90-5-90-203.00 Marketing FY 15               | 4,000          | 0              | 0              | 0               | 0              | 0              |
| 90-5-90-204.00 Marketing FY 16               | 10,010         | 0              | 0              | 0               | 0              | 0              |
| 90-5-90-205.00 Marketing FY 17               | 0              | 22,165         | 3,000          | 0               | 0              | 0              |
| 90-5-90-206.00 Marketing FY 18               | 0              | 0              | 19,675         | 0               | 0              | 0              |
| 90-5-90-207.00 Marketing FY 19               | 0              | 0              | 0              | 23,000          | 0              | 0              |
| 90-5-90-211.00 Professional / Legal Fees     | 1,671          | 5,606          | 444            | 1,000           | 15,000         | 15,000         |
| 90-5-90-213.00 Contract for Services-COBdry  | 36,300         | 88,715         | 90,000         | 63,000          | 9,000          | 14,000         |
| 90-5-90-230.00 Debt Service                  | 30,000         | 29,251         | 30,000         | 30,000          | 39,660         | 39,660         |
| 90-5-90-240.00 Community Dev - Civic Center  | 725,650        | 56,808         | 66,163         | 57,500          | 0              | 10,330         |
| 90-5-90-242.00 Community Dev - Fish House    | 48,147         | 13,967         | 0              | 0               | 0              | 0              |
| 90-5-90-250.00 Manufacturing Bus Grt - TWS   | 0              | 0              | 0              | 0               | 0              | 30,000         |
| 90-5-90-280.00 Annual Land Lease - COBrady   | 250            | 250            | 250            | 250             | 0              | 0              |
| <b>TOTAL Contract Services</b>               | <b>858,848</b> | <b>216,762</b> | <b>209,532</b> | <b>174,750</b>  | <b>63,660</b>  | <b>108,990</b> |
| <b>Supplies/Repair/Expenses</b>              |                |                |                |                 |                |                |
| 90-5-90-300.00 Travel and Training           | 3,170          | 7,364          | 9,290          | 4,000           | 0              | 0              |
| 90-5-90-301.00 Membership Dues / Fees        | 550            | 850            | 1,115          | 1,000           | 0              | 0              |
| 90-5-90-302.00 Insurance                     | 100            | 0              | 0              | 100             | 6,000          | 6,000          |
| 90-5-90-303.00 Office Supplies               | 0              | 40             | 34             | 250             | 0              | 0              |
| 90-5-90-304.00 Office Equipment              | 0              | 216            | 0              | 250             | 0              | 0              |
| 90-5-90-305.00 Meeting Provisions            | 105            | 472            | 383            | 300             | 300            | 300            |
| 90-5-90-310.00 Building Repair / Maintenance | 0              | 0              | 0              | 1,000           | 1,000          | 0              |
| 90-5-90-340.00 Property Taxes                | 3,366          | 0              | 0              | 0               | 0              | 0              |
| <b>TOTAL Supplies/Repair/Expenses</b>        | <b>7,291</b>   | <b>8,942</b>   | <b>10,822</b>  | <b>6,900</b>    | <b>7,300</b>   | <b>6,300</b>   |
| 90-5-90-400.00 Property Acquisition          | 0              | 0              | 0              | 0               | 0              | 0              |
| <b>TOTAL Property Acquisition</b>            | <b>0</b>       | <b>0</b>       | <b>0</b>       | <b>0</b>        | <b>0</b>       | <b>0</b>       |
| <b>TOTAL EXPENDITURES</b>                    | <b>866,140</b> | <b>225,704</b> | <b>220,354</b> | <b>181,650</b>  | <b>70,960</b>  | <b>115,290</b> |
| REVENUE OVER/(UNDER) EXPENDITURES            | (582,747)      | 26,592         | 73,887         | 68,650          | (52,500)       | (61,190)       |
| 90-5-90-910.10 Transfer out to General Fund  |                |                | 73,078         |                 |                |                |
| 90-5-90-910.00 Closing Payment to COBrady    |                |                |                |                 |                | 485,088        |
| PROJECTED ENDING FUND BALANCE                | 456,763        | 483,355        | 546,278        | 561,233         | 493,778        | 0              |
| PRIOR PERIOD ADJUSTMENT - Reverse Fish House |                | 62,114         |                |                 |                |                |
|  |                | 545,469        |                |                 |                |                |

BUDGET REPORT  
FISCAL YEAR 2018 - 2019

TYPE B  
ECONOMIC DEV CORPORATION -91

2018-2019  
AMENDED  
BUDGET

BEGINNING FUND BALANCE 0

REVENUES

General Revenues

|  |                |
|--|----------------|
| 91-4-91-600.00 Corporation Sales Tax           | 180,000        |
| 91-4-91-605.00 Interest Income                 | 10,000         |
| 91-4-91-610.00 - Contract Income - Thomas      | 3,300          |
| 91-4-91-611.00 - Contract Income - Old Dodge C | 3,800          |
| 91-4-91-650.00 Reimbursements                  | 1,000          |
| 91-4-91-700.00 380 Agreement - COBrady         | 485,088        |
| <b>TOTAL General Revenues</b>                  | <b>683,188</b> |

**TOTAL REVENUES** **683,188**

TOTAL AVAILABLE FUNDS 683,188

EXPENDITURES

Contract Services

|   |                |
|---|----------------|
| 91-5-91-207.00 Marketing FY 19                      | 18,000         |
| 91-5-91-211.00 Professional / Legal Fees            | 14,500         |
| 91-5-91-212.00 Audit - FY 19                        | 4,500          |
| 91-5-91-213.00 Contract for Services-COBrady        | 12,200         |
| 91-5-91-214.00 Contract for Services - EDC Director | 40,000         |
| 91-5-91-240.00 Community Dev - Civic Center         | 45,000         |
| <b>TOTAL Contract Services</b>                      | <b>134,200</b> |

Supplies/Repair/Expenses

|  |               |
|--|---------------|
| 91-5-91-300.00 Travel and Training           | 20,000        |
| 91-5-91-301.00 Membership Dues / Fees        | 1,000         |
| 91-5-91-302.00 Insurance                     | 5,000         |
| 91-5-91-303.00 Office Supplies               | 250           |
| 91-5-91-304.00 Office Equipment              | 250           |
| 91-5-91-305.00 Meeting Provisions            | 750           |
| 91-5-91-310.00 Building Repair / Maintenance | 0             |
| <b>TOTAL Supplies/Repair/Expenses</b>        | <b>27,250</b> |

**TOTAL EXPENDITURES** **161,450**

**REVENUE OVER/(UNDER) EXPENDITURES** **521,738**

91-5-91-910.00 Transfer out to Fund 92-Loan funds 50,000

**PROJECTED ENDING FUND BALANCE** **471,738**

BUDGET REPORT  
FISCAL YEAR 2018 - 2019

TYPE B  
ECONOMIC DEV CORPORATION  
USDA LOAN PROGRAM FUND - 92

2018-2019  
AMENDED  
BUDGET

BEGINNING FUND BALANCE 0

REVENUES

General Revenues

|                                     |        |
|-------------------------------------|--------|
| 92-4-92-600.00 USDA Grant           | 50,000 |
| 92-4-92-605.00 Bank Interest Income | 1,000  |

|  |   |
|--|---|
| 91-4-91-610.00 - Loan Contract Income FY19 | 0 |
|--|---|

|                        |               |
|------------------------|---------------|
| TOTAL General Revenues | <u>51,000</u> |
|------------------------|---------------|

|                |               |
|----------------|---------------|
| TOTAL REVENUES | <u>51,000</u> |
|----------------|---------------|

TOTAL AVAILABLE FUNDS 51,000

EXPENDITURES

Contract Services

|                                     |        |
|-------------------------------------|--------|
| 92-5-92-210.00 Qualified Loans FY19 | 25,000 |
|-------------------------------------|--------|

|                         |               |
|-------------------------|---------------|
| TOTAL Contract Services | <u>25,000</u> |
|-------------------------|---------------|

TOTAL EXPENDITURES 25,000

REVENUE OVER/(UNDER) EXPENDITURES 26,000

|   |        |
|---|--------|
| 92-4-92-910.00 Transfer in from Fund 91- Matching funds | 50,000 |
|---|--------|

PROJECTED ENDING FUND BALANCE 76,000

# City Council

## City of Brady, Texas

### Agenda Action Form

|                        |   |                 |           |
|------------------------|---|-----------------|-----------|
| AGENDA DATE:           | 4-2-2019  | AGENDA ITEM     | 7.G       |
| AGENDA SUBJECT:        | Discussion, consideration, and possible action to approve the Brady Type B Economic Development Corporation Board of Directors recommendation to name Erin Corbell, Economic Development Director and contracting with the McCulloch County/Brady Chamber of Commerce for administrative services at \$4000 per month.  |                 |           |
| PREPARED BY:           | Kim Lenoir  | Date Submitted: | 3-28-2019 |
| EXHIBITS:              | Chamber Proposal for EDC Administration<br>BEDC Job Description   |                 |           |
| BUDGETARY IMPACT:      | Required Expenditure:   | \$0.00          |           |
|                        | Budget Amount Available:  | \$40,000.00     |           |
|                        | Appropriation Required:   | \$0.00          |           |
| CITY MANAGER APPROVAL: |    |                 |           |
| SUMMARY:               | <p>On March 28, the BEDC met and voted to hire Erin Corbell, as the Economic Development Director and to contract with the McCulloch County/Brady Chamber of Commerce for administrative services at \$4000 per month.</p> <p><i>Motion by Amy Greer, seconded by Billie Davis that the EDC Board hire Erin Corbell as Director and accept the Option A proposal from the Chamber of Commerce at \$4000 per month for EDC Administrative Services. Approved by a vote of 4-0 (Jason Valdez and Lauren Bedwell did not vote).</i></p> <p>Jason Valdez, President of EDC will be available for questions.</p> |                 |           |

|   |
|---|
| RECOMMENDED ACTION:   |
| Move approve the Brady Type B Economic Development Corporation Board of Directors recommendation to name Erin Corbell, Economic Development Director and contracting with the McCulloch County/Brady Chamber of Commerce for administrative services at \$4000 per month. |

## Chamber of Commerce Proposal for EDC Administration

The Chamber of Commerce is proposing to act as Administrator for the Brady Economic Development Corporation.

The proposal is inclusive of all operating expenses including:

- Salary
- Payroll taxes
- Benefits (including insurance and cell phone)
- Office space and existing office equipment and furniture
- Utilities
- Telephone and internet
- Office equipment and supplies
- Meeting provisions
- Insurance
- Membership Dues
- Website design and maintenance (unless board decides to outsource design)
- Social media creation and maintenance

Not included in the proposal (but already included in EDC budget):

- Travel expenses
- Training and trade show registration fees
- Marketing
- Legal and audit expenditures

### Option 1: \$4,000/month

- Allows Chamber President to spend the majority of her/his time on Economic Development projects, including BR&E. The Chamber of Commerce would hire a third (most likely) full time employee for the office, with that employee focusing on the daily duties of the Chamber of Commerce and some administrative roles of CoC, Visit Brady and the EDC.

### Option 2: \$3,000/month

- Allows Chamber President to spend a significant amount of her/his time on Economic Development projects, including BR&E. The Chamber of Commerce would hire a third, half-time employee for the office, with that employee focusing on some administrative roles of CoC, Visit Brady and the EDC.

## Brady Economic Development Corporation

### Job Description – Economic Development Director

**Nature of Work:** This full time, position is responsible for working with the Economic Development Corporation promoting the business and economic development interests within the community. The successful candidate will perform a variety of administrative, technical and professional work in preparation and implementation of economic and community development plans, programs and services.

**Duties and Responsibilities:** Directs economic development initiatives to achieve the goals and objectives outlined by the Brady Economic Development Strategic Plan and guided by the Economic Development Corporation.

Provides assistance in the development of short and long term development plans, as well as the gathering of information and preparation of studies, reports and recommendations to achieve such goals and respond to requests for information for economic development purposes and to coordinate with other departments and agencies.

Assist with grant research, applications and implementation.

Work with the EDC Board and other organizations to develop marketing campaigns to promote Brady and generate business interest and projects for the community. This person will make presentations, write press releases and represent the EDC with media outlets and communicate to the general public on economic development issues, programs, services and plans.

Maintain a comprehensive inventory of available land, buildings, business and residential development areas within the community.

**Salary:** To be determined, based on professional experience and education.

#### **Training and Experience Requirements:**

- Bachelor's degree in economic development, public administration, business, economics, marketing or related field is preferred; or any equivalent combination of experience and training.
- Minimum 3 years of experience as an Executive Director, Marketing Director, Business Development Director in Economic Development Profession is preferred; or any equivalent combination of experience and training.
- Working knowledge of municipal zoning and infrastructure and planning programs and processes.
- Experience with writing for and implementing grants.
- Ability to communicate effectively to groups and individuals, engineers, architects, contractors, developers, businesses, supervisors, employees, media and the general public.
- Type A or B EDC experience is preferred.

- Ability to prepare and analyze reports and date and have skills in the operation of necessary tools and equipment, i.e. computer, word processing and spreadsheet software and general office equipment.
- Must have a valid Class C driver license prior to employment.
- Must pass a criminal background check and drug test.

**Submit application and resume to:**

Jason Valdez at Commercial National Bank located 105 E 2<sup>nd</sup> Street in Brady, TX

Or email to [jvaldez@cnbbrady.com](mailto:jvaldez@cnbbrady.com)

# City Council

## City of Brady, Texas

### Agenda Action Form

|                        |   |                 |           |
|------------------------|---|-----------------|-----------|
| AGENDA DATE:           | 4-2-2019  | AGENDA ITEM     | 7. H      |
| AGENDA SUBJECT:        | Discussion, consideration, and possible action to approve the recommended changes to the Articles of Incorporation to add “charitable” to the “Purpose Statement” as requested by the IRS for 501(c)3 tax exempt status and by the Brady Type B Economic Development Corporation Board of Directors, with the approval of and filing to the Secretary of State by the EDC Attorney. |                 |           |
| PREPARED BY:           | Kim Lenoir  | Date Submitted: | 3-29-2019 |
| EXHIBITS:              | Email from IRS<br>Current copy of Type B EDC Articles of Incorporation  |                 |           |
| BUDGETARY IMPACT:      | Required Expenditure:   | \$0.00          |           |
|                        | Budget Amount Available:  | \$0.00          |           |
|                        | Appropriation Required:   | \$0.00          |           |
| CITY MANAGER APPROVAL: |   |                 |           |
| SUMMARY:               | Erin Betts, member of the EDC Board of Directors, volunteered to file the IRS exempt status paperwork for the newly formed Brady Type B ECD.  |                 |           |
|                        | The IRS exemption status was approved and received on March 25, 2019, contingent on the addition of “charitable” to the “Purpose Statement” of the Articles of Incorporation.   |                 |           |
|                        | EDC Board approved this request at the Special Meeting held on March 28, 2019. EDC President Jason Valdez has the EDC Attorney reviewing, adding, and filing the changes with the Secretary of State Office, if approved by the City Council.   |                 |           |

|   |
|---|
| RECOMMENDED ACTION:   |
| Move to approve the recommended changes to the Articles of Incorporation to add “charitable” to the “Purpose Statement” as requested by the IRS for 501(c)3 tax exempt status and by the Brady Type B Economic Development Corporation Board of Directors, with the approval of and filing to the Secretary of State by the EDC Attorney. |

BRADY TYPE B ECONOMIC DEVELOPMENT CORPORATION  
83-2060894

Information Request  
First Request

**Information we need to make our determination**

1. Include the following declaration with your response, signed and dated by an officer, director, trustee, or other governing body member (not an authorized representative). You can sign and date the statement below or reproduce it in the body of your signed response. The declaration must accompany responses per Revenue Procedure 2019-5.

*Under penalties of perjury, I declare that I have examined this information, including accompanying documents, and, to the best of my knowledge and belief, the information contains all the relevant facts relating to the request for the information, and such facts are true, correct, and complete.*

---

SIGN HERE

Date

2. Your organizing document, the Article of Incorporation, does not meet the organizational test of IRC Section 501(c)(3). To meet these requirements, you must amend your organizing document to include an adequate Purpose clause then sign below to verify you completed the amendment. The following is an example of an acceptable purpose clause.

**“Said organization is organized exclusively for charitable, religious, educational, and scientific purposes, including, for such purposes, the making of distributions to organizations that qualify as exempt organizations described under Section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code.”**

See page 7 of the *Instructions for Form 1023* at [www.irs.gov](http://www.irs.gov) for more details and examples of specific language that meets the requirements. A corporation must file an amendment with the appropriate state agency. Note: You don't need to submit a copy of your amendment.

**We amended our organizing document as indicated to include the above provision] or other substantially similar wording that meet[s] the requirements of Section 501(c)(3).**

X

---

SIGN HERE

3. Your application indicates that you engage (or will engage) in economic development activities but did not clearly describe the activity. Please provide the following:
  - a. Describe your economic developmental programs in detail (e.g., job training, business loans, etc.).
  - b. Describe your geographic area of operation and indicate whether any governmental designations of the area have been made (e.g., deteriorated or blighted area). Provide official documentation of any governmental agency designations.
  - c. Identify the median income level and demographics of your geographic area of operation.
  - d. Describe the criteria you use (or will use) to select individuals or organizations for assistance.

SEP 21 2018

"Exhibit A"

**Corporations Section**

**CERTIFICATE OF FORMATION OF THE  
BRADY TYPE B ECONOMIC DEVELOPMENT CORPORATION**

**ARTICLE I  
ENTITY NAME**

The name of the filing entity being formed is the Brady Type B Economic Development Corporation (the "Corporation").

**ARTICLE II  
TYPE OF ENTITY**

The Corporation is being formed as a non-profit corporation.

**ARTICLE III  
PURPOSE - FORMATION AS DEVELOPMENT CORPORATION**

The Corporation is created pursuant to the Development Corporation Act of 1979, Chapter 501 of the Local Government Code, as amended (the "Act"). The Corporation shall, subject only to the limitations provided in the Act, have all the powers and duties of a corporation created under the Act. The Corporation shall be governed by Chapter 505 of the Local Government Code and, to the extent of a conflict between Chapter 505 of the Local Government Code and another provision of the Act, Chapter 505 of the Local Government Code shall prevail. The Corporation is organized exclusively for the purpose of benefiting the City of Brady (the "City") by promoting economic development benefiting the City, including without limitation promoting industrial, manufacturing, commercial, retail and residential development to encourage employment and the public welfare, both within the City limits and areas outside of the City limits which contribute to the economic welfare of the City. The corporation may finance, issue bonds, develop, assist and undertake promotions, programs and projects that are consistent with the purposes and duties provided in the Act. The City is an authorizing municipality and the City Council is its governing body pursuant to Chapter 504 of the Local Government Code.

**ARTICLE IV MEMBERSHIP**

The Corporation shall have no members and is a nonstock corporation.

**ARTICLE V  
REGISTERED OFFICE AND AGENT**

The street address of the initial registered office of the Corporation is 201 E. Main St., Brady, Texas 76825 and the name of its initial registered agent at such address is Tina Keys. The mailing address of the Corporation is P.O. Box 351, Brady, Texas 76825.

## **ARTICLE VI BOARD OF DIRECTORS**

The management of the affairs of the Corporation is be vested in a Board of Directors, which shall consist of seven (7) persons, appointed by the governing body of the City. Each of such directors shall serve two-year terms and shall serve at the pleasure of the governing body of the City. No more than four (4) of the seven (7) directors may be City employees or City Council members. All directors must either (1) be residents of the City or (2) be residents of McCulloch County, Texas. The names and addresses of the initial Board of Directors are:

| Name               | Address   | Expiration Date |
|--------------------|---|-----------------|
| 1. Erin Betts      | 406 CR 401<br>Brady, Texas 76825                                    |                 |
| 2. Lauren Bedwell  | 1117 W. 6 <sup>th</sup> Street<br>Brady, Texas 76825                |                 |
| 3. Jason Valdez    | 105 E. 2 <sup>nd</sup> Street<br>P.O. Box 863<br>Brady, Texas 76825 |                 |
| 4. Don Miller      | 115 Open Country Trail<br>Brady, Texas 76825                        |                 |
| 5. Michele Derrick | 906 S. Bridge Street<br>Brady, Texas 76825                          |                 |
| 6. Amy Greer       | 1314 S. Wall Street<br>Brady, Texas 76825                           |                 |
| 7. Billie K. Davis | 2111 S. High Street<br>Brady, Texas 76825                           |                 |

## **ARTICLE VII ORGANIZERS**

The name and address of the organizer is: The City of Brady, Texas

1. Kim Lenoir  
1600 Simpson St.  
Brady, Texas 76825
2. Lisa Remini

603 West 13<sup>th</sup> St.  
Brady, TX 76825

3. Tina Keys  
102 Bruce St.  
Brady, TX 76825

Each Organizer is a qualified elector of the City of Brady.

### **ARTICLE VIII NONPROFIT NATURE OF CORPORATION**

No dividends shall ever be paid by the Corporation and no part of its net income or earnings shall inure to the benefit or be distributable to any Director, Officer or other private person, except for the retirement of indebtedness and for the purposes authorized by the Act; provided that the Corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes as set forth in this Certificate of Formation; and provided that, in the event the Board of Directors of the Corporation shall determine that sufficient provision has been made for the full payment of the expenses, bonds and other obligations of the Corporation issued to finance its public purposes, then, in that event, any net earnings of the Corporation thereafter accruing may be paid to the City. No substantial part of the activities of the Corporation shall consist of attempting to influence legislation nor shall the Corporation participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of any candidate for public office. Nor shall the Corporation engage in any activities that are unlawful under applicable federal, state or local laws. The Corporation shall not issue any stock.

### **ARTICLE IX NONDISCRIMINATION**

The Corporation shall not discriminate against any person because of race, creed, color, nationality, sex or place of origin.

### **ARTICLE X APPROVAL BYCITY**

The City Council has specifically authorized the Corporation by Resolution to act on its behalf to further the purposes of the Corporation as stated in the Resolution and in this Certificate of Formation. By the same Resolution, the City Council has approved this Certificate of Formation. A copy of the authorizing Resolution is attached to this Certificate of Formation and made a part hereof for all purposes. The initial Bylaws of the Corporation have been approved by the Council and shall be adopted by the Corporation's board of directors and shall, together with this Certificate of Formation, govern the initial affairs of the Corporation until and unless amended in accordance with the provisions of the Code and this Certificate of Formation.

## ARTICLE XI DISSOLUTION

Upon dissolution of the Corporation, title to or other interest in any real or personal property then owned by the Corporation shall vest in the City except and unless as authorized by the City.

## ARTICLE XII INDEMNIFICATION OF DIRECTORS, OFFICERS AND EMPLOYEES

As provided in the Act, the Corporation is, for the purposes of the Texas Tort Claims Act (Chapter 101, Texas Civil Practice and Remedies Code), a governmental unit and its actions are governmental functions. The Corporation shall indemnify each and every member of the Board of Directors, its officers and its employees and each member of the City Council and each employee of the City, to the fullest extent permitted by law, against any and all liability or expense, including costs and attorneys' fees, incurred by any of such persons by reasons of any acts or omissions that may arise out of the activities of the Corporation. The legal counsel for the Corporation is authorized to provide a defense for members of the Board, officers, and employees of the Corporation.

## ARTICLE XIII DURATION

The period of duration of the Corporation is perpetual.

DATED this 18<sup>th</sup> day of September, 2018.

THE CITY OF BRADY, TEXAS

By: Anthony H. Groves  
Anthony Groves, Mayor  
City of Brady, Texas

Kim Lenoir  
Kim Lenoir

Lisa Remini  
Lisa Remini

Tina Keys  
Tina Keys

# City Council

## City of Brady, Texas

### Agenda Form

|                        |  |                 |          |
|------------------------|--|-----------------|----------|
| AGENDA DATE:           | 4/2/2019   | AGENDA ITEM     | 7.I      |
| AGENDA SUBJECT:        | Discussion of property conditions of 901 Bombay, as requested by adjacent land owner Lisa Dodds. |                 |          |
| PREPARED BY:           | Walter Holbert   | Date Submitted: | 4/2/2019 |
| EXHIBITS:              | Photos   |                 |          |
| BUDGETARY IMPACT:      | Required Expenditure:  | \$00.00         |          |
|                        | Amount Budgeted:   | \$00.00         |          |
|                        | Appropriation Required:  | \$00.00         |          |
| CITY MANAGER APPROVAL: |               |                 |          |

#### **SUMMARY:**

Note this address is in the municipal court system at the present time.

Joe Davidson is no longer the owner and Code will address Code violations to owner Jerel Malmstrom.

11/06/2013 - Discussed violations with Joe Davidson, he disagrees with all the code violation. He is hostile and refuses to do any of the abatements, stating that no one is going to tell him what he can do to his own property. Carey McBride code officer at that time returned with police officer and citation.

11/08/2013 - A Citation was issued by Carey McBride, Officer White attended with him.

12/04/2013 - Davison not show for court, and a warrant was issued.

05/13/2014 - He called for utilities, Officer Johnson and Carey McBride inspected and witnessed Joe Davidsons' signature on the citation, Joe Davidson said he understood the citation. Code Informed Joe of (electrical services) who required replacement, service on the low side with ground, in addition copper gas pipe required, plumbing permit, cap gas valves, could not inspect all of interior due to dog and trash build up, gas pressure test, meter base damaged by Joe Davidson, GFI Required.

05/13/2014 - Utility Department was notified and declined to activate services by the owner (Joe Davidson).

07/20/2016 - Received complaint of code violations.

01/13/2017 - Received complaint of Junk and trash in yard.

05/08/2017 - Resident complaint regarding the high grass and weeds and the junk and unsightly matter. A courtesy letter was sent.

08/28/2017 - Another citation was issued

10/27/2017 - This address has not had utilities since March 14, 2014. City Code of Ordinances Section 3.1506(c)(2) states "An owner shall provide and maintain in operating condition a toilet connected to a water source and to a public sewer, where available, in each structure intended for human habitation. 1st Notice of Violation Sent to the owner.

11/06/2017 - Kim Davee spoke with Mr. Malmstrom on the phone. He was informed he needed to get a plumber and electrician to assess what would need to be done in order for the utilities to be reconnected. He was asking if the City could turn on the utilities for a monthly minimum charge but not set a meter. She informed him that was not the way it worked. He was also informed that all utilities would need to be connected not just the water. He asked for more time to allow him to get things going with the plumber and electrician. She informed him as long as we saw that permits were pulled that we would give him time to get

these things accomplished.

12/19/2017 - Kim Davee spoke with Mr. Malmstrom to get an update on repairs. He says they are getting ready to repair the plumbing so they can get some water on the property. He informed her that he has a condition with his foot and as soon as he is feeling better he will come visit about the property.

3/28/2019 - Spoke with Municipal Court Clerk Valerie Gonzalez stated there are currently 6 open cases at the property.

**RECOMMENDED ACTION:**

Staff will be able to answer questions.

3/19/19

**To: Brady City Council**

**Council Members,**

**I would like the opportunity to discuss the issue of the property located at 901 Bombay. As a co-owner of the adjacent property, the condition has been a concern for over 10 years.**

- 1) The property has no utilities and has been in total disrepair for over a decade.**
- 2) There has not been an electric meter on the property for well over 5 years.**
- 3) The toilet has been sitting in the back yard for over a year.**
- 4) Trash has been/is burned on the location in a B-B-Que pit.**
- 5) The occupant of the subject property has taken water from my property without permission.**
- 6)The property is a hub for suspected illegal activity.**

**Law enforcement has been to this location numerous times over the years. (I know of 2 times this calendar year alone!)**

**There have been many citations written, with no long-term resolution. The most recent owner, Jerel Malmstrom, acquired the property 2/3/2015. No significant improvements have been made since his purchase. I have not seen any city permits for work done or to be done on the property, including a poor enclosure of the carport. I believe this alone is a strong indicator that there is no intent to repair or renovate the property.**

**This is a problem and a burden to the local property owners that has gone on too long. My question to you is, "How many years, or decades, does the city allow a property to be a menace to the neighborhood before decisive action is taken?"**

**I respectfully request the opportunity to address the Council at the next meeting concerning this issue.**

**Thank you,**



**Lisa Dodd**



# City Council

## City of Brady, Texas

### Agenda Action Form

|  |   |                        |           |
|--|---|------------------------|-----------|
| <b>AGENDA DATE:</b>  | 4-2-2019  | <b>AGENDA ITEM</b>     | 7.J       |
| <b>AGENDA SUBJECT:</b>   | Discussion and summary of City Council action and if procedures and processes worked. |                        |           |
| <b>PREPARED BY:</b>  | Kim Lenoir  | <b>Date Submitted:</b> | 3-21-2019 |
| <b>EXHIBITS:</b>   |   |                        |           |
| <b>BUDGETARY IMPACT:</b>   | <b>Required Expenditure:</b>  | \$0.00                 |           |
|  | <b>Budget Amount Available:</b>   | \$0.00                 |           |
|  | <b>Appropriation Required:</b>  | \$0.00                 |           |
| <b>CITY MANAGER APPROVAL:</b>  |    |                        |           |
| <b>SUMMARY:</b>  |   |                        |           |
| As a standing item, the Mayor would like to give City Council Members an opportunity to suggest any changes needed in the way the meeting was conducted. Also the Mayor or Council Member may summarize any action taken, if needed, for the audience or for each other. |   |                        |           |
| The goal is that this exercise will help keep a line of communication open to allow the City Council to work cohesively and to keep on the same page as to how to conduct city business.   |   |                        |           |
| <u>Note below what you would like to share:</u>  |   |                        |           |
| <b>RECOMMENDED ACTION:</b>   |   |                        |           |
| No action required, just an opportunity to share.  |   |                        |           |

# City Council

## City of Brady, Texas

### Agenda Action Form

|   |   |                 |           |
|---|---|-----------------|-----------|
| AGENDA DATE:  | 4-2-2019  | AGENDA ITEM     | 7. K.     |
| AGENDA SUBJECT:   | Discussion by City Council of City improvements to be recognized.   |                 |           |
| PREPARED BY:  | Kim Lenoir  | Date Submitted: | 3-21-2019 |
| EXHIBITS:   |   |                 |           |
| BUDGETARY IMPACT:   | Required Expenditure:   | \$0.00          |           |
|   | Budget Amount Available:  | \$0.00          |           |
|   | Appropriation Required:   | \$0.00          |           |
| CITY MANAGER APPROVAL:  |                                  |                 |           |
| SUMMARY:  | As a standing item, this will give City Council Members an opportunity to brag about what has improved in the City. |                 |           |
| The goal is that this exercise will help all of us to see the good things happening in our community and to have an opportunity to focus on the positive versus the negative. |   |                 |           |
| <u>Note below what you would like to share:</u>   |   |                 |           |

|   |
|---|
| RECOMMENDED ACTION:   |
| No action required, just note positive recognition of something “right” or “improved” in Brady. |

Quarterly Report: Jan. 2019 – Mar. 2019**Project Status Report, Clean Water State Revolving Fund (CWSRF) Project #73638:****WWTP Replacement Project**

The City of Brady is a loan recipient from TWDB under the CWSRF program. The WWTP is at a critical stage in regard to its structural viability and treatment efficacy as the entire facility has reached the end of its useful life. Originally placed into service circa 1960's and re-purposing of existing structures over several decades with one (1) major upgrade in late 1980's. The engineering firm of Freese and Nichols, Inc. (FNI) has been engaged to provide professional engineering services for producing a proper design for the replacement of the WWTP that will meet the rules and requirements of two (2) State Agencies: TWDB and TCEQ.

**Budget Information -**

CW#73638-LF1000019 \$1,441,990.00

| Year      | Revenue<br>30-4-25-685.01 | Expenditures<br>30-5-25-285.01 | Balance        |
|-----------|---------------------------|--------------------------------|----------------|
| 2011-2012 | \$0.00                    | \$0.00                         | \$0.00         |
| 2012-2013 | \$1,441,990.00            | \$331,250.00                   | \$1,110,740.00 |
| 2013-2014 | \$0.00                    | \$24,812.00                    | \$1,085,928.00 |
| 2014-2015 | \$0.00                    | \$320,115.96                   | \$765,812.04   |
| 2015-2016 | \$2,218.84                | \$72,146.89                    | \$695,883.99   |
| 2016-2017 | \$2,729.44                | \$677,404.49                   | \$21,208.94    |
| 2017-2018 | \$311.12                  | \$18,249.00                    | \$0.00         |

| Year           | Revenue        | Expenditure  | Balance        |
|----------------|----------------|--------------|----------------|
| 20-4-25-685.00 | 20-5-25-285.00 |              |                |
| 2011-2012      | \$0.00         | \$0.00       | \$0.00         |
| 2012-2013      | \$1,210,000.00 | \$53,125.44  | \$1,156,874.56 |
| 2013-2014      | \$0.00         | \$0.00       | \$1,156,874.56 |
| 2014-2015      | \$0.00         | \$0.00       | \$1,156,874.56 |
| 2015-2016      | \$3,402.79     | \$0.00       | \$1,160,277.35 |
| 2016-2017      | \$6,236.34     | \$25,012.00  | \$1,141,501.69 |
| 2017-2018      | \$15,040.39    | \$673,024.44 | \$473,878.954  |
| 2018-2019      | \$2,997.28     | \$16,231.66  | \$460,644.57   |

## CITY OF BRADY

## SEWER TREATMENT DIVISION

### Contract Assignments -

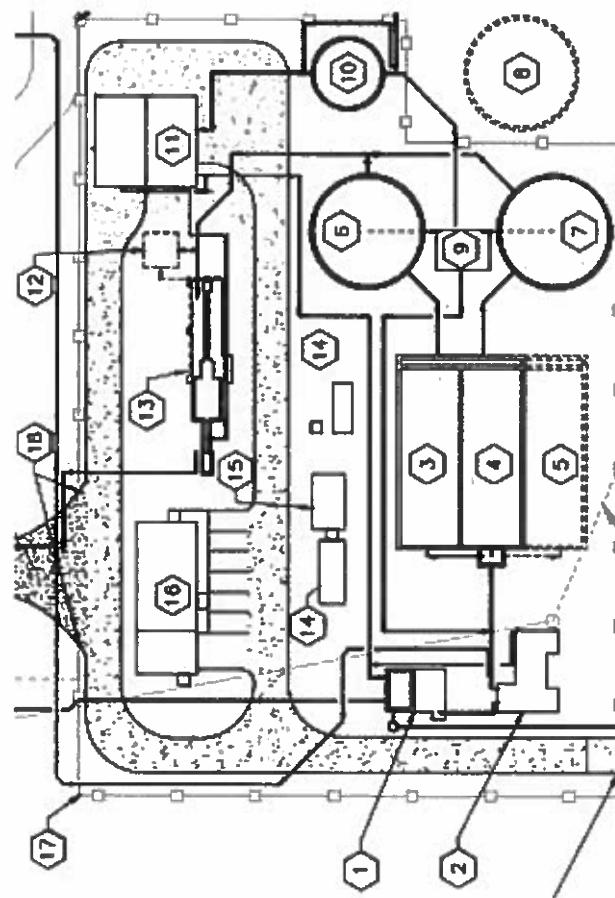
**Engineer:** Freeze and Nichols, Inc. (FNI), Austin, Texas

| <u>PHASE I ENGINEERING SERVICES</u> |                  |
|-------------------------------------|------------------|
| Original Contract Commitment        | \$ 381,410.50    |
| Contract Amendment 12-10-2015       | = (\$ 41,438.00) |
| Current Contract Commitment         | = \$ 339,972.50  |
|                                     |                  |
| Final Contract Amount               | = \$ 319,825.17  |

| <u>PHASE II ENGINEERING SERVICES</u>    |                         |
|---|-------------------------|
| Basic Services: Permits & Environmental | \$ 136,590.00           |
| Basic Services: Preliminary Design      | \$ 584,779.00           |
| Special Services: Survey                | \$ 10,409.00            |
| Special Services: Geotechnical          | \$ 26,607.00            |
|   |                         |
| Add Services - Sensitivity Analysis     | \$758,385.00            |
|   | \$ 4,785.62             |
|   | <u>\$763,170.62</u>     |
| Final Contract Amount:                  | <u>Total Fee Basis:</u> |
|   | \$ 1,067,450.00         |

### Status -

FNI submitted 100% phased plans & specifications on March 04, 2019 delineating final treatment arrangements of structures and basins, as shown.



## CITY OF BRADY

## SEWER TREATMENT DIVISION

Interim design capacity is 600,000 gal/day (avg.) with a future permitted flow of 990,000 gal/day including an approximate 2-hr peak flow of 2.75 M.G.D. Upon start-up of the new WWTP the existing facility will be abandoned and secured. Important funding application with Texas Water Development Board is being compiled under the Clean Water State Revolving Fund an approximate amount of \$14,700,000.00.

Current milestone dates –



### City of Brady WWTP Replacement Project February 2019 FNI Project No. BRD16454

| ID   | Task Name  | Duration  | Start        | Finish       | Predecessors |
|------|--|-----------|--------------|--------------|--------------|
| 1    | Brady WWTP Design Project  | 1223 days | Wed 7/27/16  | Fri 4/2/21   |              |
| 2    | Phase II - Preliminary Design, TPOEs, and Environmental                            | 363 days  | Wed 7/27/16  | Fri 12/15/17 |              |
| 6.2  | Develop Final Design and Bid Phase Contract  | 89 days   | Wed 10/25/17 | Mon 2/26/18  | 35FS-10 days |
| 6.3  | Phase III - Final Design Phase   | 335 days  | Thu 3/29/18  | Wed 7/10/19  |              |
| 6.4  | Phase III Kick-Off   | 0 days    | Wed 4/11/18  | Wed 4/11/18  | 62F2+32 days |
| 6.5  | Midpoint Design (60%)  | 105 days  | Thu 3/29/18  | Wed 8/22/18  |              |
| 7.5  | 50% Design   | 122 days  | Thu 8/23/18  | Fri 2/8/19   |              |
| 8.3  | Issued for Bid   | 108 days  | Mon 2/11/19  | Wed 7/10/19  |              |
| 8.4  | Develop Draft IFB Documents and Address 90% Comments                               | 20 days   | Mon 2/11/19  | Fri 3/8/19   | 82           |
| 8.5  | Submit Draft IFB Documents and Amended EFR to TWDB, Submit TCEQ Transmittal Letter | 0 days    |              | Fri 3/8/19   | 84           |
| 8.6  | TWDB Review  | 45 days   | Mon 3/11/19  | Fri 5/10/19  | 85           |
| 8.7  | Address TWDB Comments  | 20 days   | Mon 5/13/19  | Fri 6/7/19   | 86           |
| 8.8  | Submit Revised IFB Document to City and TWDB                                       | 0 days    |              | Fri 6/7/19   | 87           |
| 8.9  | TWDB Approval for Bid  | 23 days   | Mon 6/10/19  | Wed 7/10/19  | 88           |
| 9.0  | Bid Phase  | 60 days   | Thu 7/11/19  | Wed 10/7/19  |              |
| 9.1  | Advertisement for Bids   | 2 months  | Thu 7/11/19  | Wed 9/4/19   | 89,104       |
| 9.2  | Review, Notice of Award, TWDB Approval   | 1 mon     | Thu 9/5/19   | Wed 10/2/19  | 91           |
| 9.3  | Construction Phase   | 392 days  | Wed 10/2/19  | Fri 4/2/21   | 90           |
| 9.4  | Notice to Proceed  | 0 days    | Wed 10/2/19  | Wed 10/2/19  | 90           |
| 9.5  | Substantial Completion   | 18 months | Thu 10/2/19  | Wed 2/17/21  | 94           |
| 9.6  | Final Completion   | 1.6 mons  | Thu 2/18/21  | Fri 4/2/21   | 95           |
| 9.7  | Project Funding Tasks  | 329 days  | Thu 3/3/18   | Thu 6/4/19   |              |
| 9.8  | TWDB CWSRF Funding   | 329 days  | Thu 3/3/18   | Thu 6/4/19   |              |
| 9.9  | Submit 2019 PIF  | 0 days    | Thu 3/1/18   | Thu 3/1/18   |              |
| 10.0 | 2019 Draft IUP   | 0 days    | Fri 7/13/18  | Fri 7/13/18  |              |
| 10.1 | Receive Invitation to Submit SRF Application                                       | 0 days    | Thu 8/23/18  | Thu 8/23/18  |              |
| 10.2 | Submit SRF Application [loan forgiveness]  | 31 days   | Thu 8/23/18  | Thu 10/4/18  | 101          |
| 10.3 | TWDB Loan Commitment   | 108 days  | Fri 10/5/18  | Tue 3/5/19   | 102          |
| 10.4 | Close on Loan [loan forgiveness]   | 65 days   | Wed 3/6/19   | Tue 5/4/19   | 103          |

**CITY OF BRADY****Quarterly Report: Jan. 2019 - Mar. 2019****Project Status Report, Drinking Water State Revolving Fund (DWSRF) Project #62545: Radium Reduction Project – Drinking Water****Project Description -**

The City of Brady is a loan recipient from TWDB under the DWSRF and the Economically Distressed Areas Program (EDAP) programs. The city's groundwater supply has been deemed non-compliant due to radionuclides as promulgated by the Safe Drinking Water Act and administered by the USEPA. The engineering firm of Enprotec / Hibbs & Todd of Abilene (eHT) has been engaged to provide professional engineering services for producing a technical solution to bring the city's groundwater supply into compliance.

**Contract Assignments –**

|               |                               |                  |
|---------------|-------------------------------|------------------|
| Engineer:     | Enprotec / Hibbs & Todd (eHT) | Abilene, Texas   |
| Planning:     | \$ 612,000.00                 | (Planning Phase) |
| Design:       | \$1,804,000.00                | (Design Phase)   |
| Construction: | \$ 719,000.00                 | (Construction)*  |
| TOTAL         | \$3,135,000.00                |                  |

**Budget Information -**  
**TWDB Funds: TWDB #10447 – EDAP 2015**

| TWDB #10447 – EDAP 2015 |              |                |                | TWDB #62545 DW – CO 2013 |              |                |              | TWDB #62545 – DW - LF |                |              |          |
|-------------------------|--------------|----------------|----------------|--------------------------|--------------|----------------|--------------|-----------------------|----------------|--------------|----------|
| Year                    | Expenditures | Revenues       | Ending Balance | Expenditures             | Revenues     | Ending Balance | Expenditures | Revenues              | Ending Balance | Expenditures | Revenues |
| 2013-2014               | 0.00         | 0.00           | \$0.00         | 0.00                     | 0.00         | \$0.00         | 0.00         | 0.00                  | 0.00           | 0.00         | 0.00     |
| 2014-2015               | \$129,636.61 | \$1,804,000.00 | \$1,674,363.39 | \$51,562.41              | \$350,000.00 | \$298,437.59   | 196,246.00   | \$350,000.00          | \$153,754.00   | 0.00         | \$0.00   |
| 2015-2016               | \$938,380.00 | \$122.30       | \$736,105.69   | \$292,237.59             | 0.00         | \$6,200.00     | 153,754.00   | 0.00                  | \$0.00         | 0.00         | \$0.00   |
| 2016-2017               | \$393,915.00 | \$2,949.97     | \$345,140.67   | \$6,200.00               | \$7.97       | \$7.97         | 0.00         | 0.00                  | \$0.00         | 0.00         | \$0.00   |
| 2017-2018               | \$245,983.39 | \$4,164.70     | \$103,321.97   | 0.00                     | 0.00         | \$7.97         | 0.00         | 0.00                  | \$0.00         | 0.00         | \$0.00   |
| 2018-2019               | \$9,410.00   | \$631.78       | \$94,543.75    |                          |              |                |              |                       |                |              |          |

\*Funding assigned to EDAP/DWSRF construction loans per TWDB Board award December 13, 2018.

## CITY OF BRADY

### Current Status –

City of Brady Council at their regularly scheduled meeting of February 19, 2019 discussed and considered and approved three financial commitments from the Texas Water Development Board (TWDB) for the following:

- 1) An Ordinance 1266 authorizing the issuance of \$10,830,000.00 "City of Brady, Texas Combination Tax and Surplus Waterworks and Sewer System Revenue Certificates of Obligations, Series 2019"; and authorizing the sale thereof.
- 2) A resolution (2019-010) approving a grant agreement with TWDB in the amount of \$13,375,000.00 related to drinking water improvement project.
- 3) A resolution (2019-011) accepting an agreement with TWDB for principal loan forgiveness in the amount of \$4,700,000.00.

These three actions by the City Council secured the total funding of \$28,905,000.00 to meet the construction estimate as shown below.

| EDAP-DWSRF PROJECT BUDGET - City of Brady |                     |                     |                              |                         |                     |                |                     |
|---|---------------------|---------------------|------------------------------|-------------------------|---------------------|----------------|---------------------|
| Uses                                      | EDAP Grant          | DWSRF Loan          | DWSRF<br>Loan<br>Forgiveness | DWSRF<br>Urgent<br>Need | Total TWDB<br>Cost  | Other<br>Funds | Total Cost          |
| <b>Construction</b>                       |                     |                     |                              |                         |                     |                |                     |
| Construction                              | \$12,571,000        | \$7,997,000         | \$3,994,000                  | \$699,000               | \$25,261,000        | \$0            | \$25,261,000        |
| <b>Subtotal Construction</b>              | <b>\$12,671,000</b> | <b>\$7,997,000</b>  | <b>\$3,994,000</b>           | <b>\$699,000</b>        | <b>\$25,261,000</b> | <b>\$0</b>     | <b>\$25,261,000</b> |
| <b>Basic Engineering Fees</b>             |                     |                     |                              |                         |                     |                |                     |
| Planning                                  | \$0                 |                     | \$0                          |                         | \$0                 | \$0            | \$0                 |
| Design                                    | \$0                 |                     | \$0                          |                         | \$0                 | \$0            | \$0                 |
| Construction Engineering                  | \$279,000           |                     | \$0                          |                         | \$279,000           | \$0            | \$279,000           |
| <b>Subtotal Basic Engineering Fees</b>    | <b>\$279,000</b>    | <b>\$0</b>          | <b>\$0</b>                   |                         | <b>\$279,000</b>    | <b>\$0</b>     | <b>\$279,000</b>    |
| <b>Special Services</b>                   |                     |                     |                              |                         |                     |                |                     |
| Application                               | \$10,000            |                     | \$0                          |                         | \$10,000            | \$0            | \$10,000            |
| Project Management by Engineer            | \$25,000            |                     | \$0                          |                         | \$25,000            | \$0            | \$25,000            |
| <b>Asset Management Plan</b>              | <b>\$10,000</b>     |                     | <b>\$0</b>                   |                         | <b>\$10,000</b>     | <b>\$0</b>     | <b>\$10,000</b>     |
| Permitting/TCEQ Coordination              | \$50,000            |                     | \$0                          |                         | \$50,000            | \$0            | \$50,000            |
| Testing                                   | \$27,000            |                     | \$0                          |                         | \$27,000            | \$0            | \$27,000            |
| Inspection                                | \$288,000           |                     | \$0                          |                         | \$288,000           | \$0            | \$288,000           |
| O&M Manual                                | \$30,000            |                     | \$0                          |                         | \$30,000            | \$0            | \$30,000            |
| <b>Subtotal Special Services</b>          | <b>\$440,000</b>    | <b>\$0</b>          | <b>\$0</b>                   |                         | <b>\$440,000</b>    | <b>\$0</b>     | <b>\$440,000</b>    |
| <b>Other</b>                              |                     |                     |                              |                         |                     |                |                     |
| Administration                            | \$54,000            |                     | \$0                          |                         | \$54,000            | \$0            | \$54,000            |
| Land/Easements Acquisition                | \$0                 |                     | \$0                          |                         | \$0                 | \$0            | \$0                 |
| Water Rights Purchase (if Applicable)     | \$0                 |                     | \$0                          |                         | \$0                 | \$0            | \$0                 |
| Capacity Buy-In (if Applicable)           | \$0                 |                     | \$0                          |                         | \$0                 | \$0            | \$0                 |
| Project Legal Expenses                    | \$0                 |                     | \$0                          |                         | \$0                 | \$0            | \$0                 |
| <b>Subtotal Other Services</b>            | <b>\$54,000</b>     | <b>\$0</b>          | <b>\$0</b>                   |                         | <b>\$54,000</b>     | <b>\$0</b>     | <b>\$54,000</b>     |
| <b>Fiscal Services</b>                    |                     |                     |                              |                         |                     |                |                     |
| Financial Advisor                         | \$25,000            | \$46,000            | \$ -                         |                         | \$71,000            | \$0            | \$71,000            |
| Bond Counsel                              | \$5,000             | \$20,830            | \$ 5,000                     |                         | \$30,830            | \$0            | \$30,830            |
| Issuance Cost                             | \$1,000             | \$2,000             | \$ 1,000                     | \$ 1,000                | \$5,000             | \$0            | \$5,000             |
| Bond Insurance/Surety                     | \$0                 |                     | \$0                          |                         | \$0                 | \$0            | \$0                 |
| Fiscal/Legal                              | \$0                 | \$9,500             | \$ -                         |                         | \$9,500             | \$0            | \$9,500             |
| Capitalized Interest                      | \$0                 |                     | \$0                          |                         | \$0                 | \$0            | \$0                 |
| Bond Reserve Fund                         | \$0                 |                     | \$0                          |                         | \$0                 | \$0            | \$0                 |
| Loan Origination Fee                      | \$0                 | \$227,944           | \$ -                         |                         | \$227,944           | \$0            | \$227,944           |
| <b>Other</b>                              | <b>\$0</b>          |                     | <b>\$0</b>                   |                         | <b>\$0</b>          | <b>\$0</b>     | <b>\$0</b>          |
| <b>Subtotal Fiscal Services</b>           | <b>\$31,000</b>     | <b>\$306,274</b>    | <b>\$6,000</b>               | <b>\$ 1,000</b>         | <b>\$344,274</b>    | <b>\$0</b>     | <b>\$344,274</b>    |
| <b>Contingency</b>                        |                     |                     |                              |                         |                     |                |                     |
| Contingency                               | \$0                 | \$2,526,726         | \$0                          | \$0                     | \$2,526,726         | \$0            | \$2,526,726         |
| <b>Subtotal Contingency</b>               | <b>\$0</b>          | <b>\$2,526,726</b>  | <b>\$0</b>                   | <b>\$0</b>              | <b>\$2,526,726</b>  | <b>\$0</b>     | <b>\$2,526,726</b>  |
| <b>TOTAL COSTS</b>                        | <b>\$13,375,000</b> | <b>\$10,830,000</b> | <b>\$4,000,000</b>           | <b>\$700,000</b>        | <b>\$28,905,000</b> | <b>\$0</b>     | <b>\$28,905,000</b> |

Quarterly Report: Jan. 2019 – Mar. 2019

**Old Power Plant Site – Closure**

900 West 1<sup>st</sup> Street  
TCEQ SWR No. 84607  
TCEQ Customer No.: CN600249866  
Regulated Entity No: RN103030292  
TCEQ Docket No.: 1996-1637-IHW-E  
SOAH Docket No.: 582-96-2370

**Project Status –**

- July 16, 2018 TCEQ delivered correspondence approval an **Affected Property Assessment Report (APAR)** confirming Apex-TITAN assessment of 'stability' of contaminants present in Class 2 groundwater at the old power plant site. Class 2 groundwater is applied to this site for the type of contamination present in the soil interfacing with groundwater-bearing unit.
- Approval of the APAR triggered implementation of a Response Action Plan for establishing a plume management zone. This work effort will allow the city to establish a deed record for the property disallowing water wells and establish minimum protocols for the future.
- Response Action Plan – underway. Document is a TCEQ form worksheet of approximately 20 pages consisting of questions and requests for documents and responses. TCEQ evaluation/review is underway and is a probable long lead item.

**Assignments –**

- APAR Development & Submission & Response Action Plan
- Purchase Order No. 14-02134 at \$19,300.00; Receipt at \$15,126.78; Outstanding at \$4,173.22

Brad Parish, P.G. Senior Hydrogeologist  
Richard Hudson, P.G. Project Geologist  
[www.apexcos.com](http://www.apexcos.com)

Apex-TITAN, Inc.  
6410 Southwest Boulevard, Ste. 104  
Fort Worth, TX 76109

**Budget Information -**

**Clean-up Costs**   **Acct. No.** **20-5-21-251.00**

| Year          | Activity           | Original Budget     | Ending Budget     |
|---------------|--------------------|---------------------|-------------------|
| 2001-2002     | <b>\$98,135.86</b> | <b>50,000.00</b>    | <b>120,000.00</b> |
| 2002-2003     | <b>\$25,740.35</b> | <b>10,000.00</b>    | <b>26,000.00</b>  |
| 2003-2004     | <b>\$36,351.76</b> | <b>10,000.00</b>    | <b>34,000.00</b>  |
| 2004-2005     | <b>\$29,594.57</b> | <b>7,000.00</b>     | <b>38,866.00</b>  |
| 2005-2006     | <b>\$6,580.53</b>  | <b>10,000.00</b>    | <b>9,000.00</b>   |
| 2006-2007     | <b>\$0.00</b>      | <b>11,000.00</b>    | <b>11,000.00</b>  |
| 2007-2008     | <b>\$377.90</b>    | <b>11,000.00</b>    | <b>400.00</b>     |
| 2008-2009     | <b>\$1,228.42</b>  | <b>5,000.00</b>     | <b>1,000.00</b>   |
| 2009-2010     | <b>\$1,282.39</b>  | <b>5,000.00</b>     | <b>3,000.00</b>   |
| 2010-2011     | <b>\$158.18</b>    | <b>4,000.00</b>     | <b>1,000.00</b>   |
| 2011-2012     | <b>\$176.33</b>    | <b>3,000.00</b>     | <b>1,000.00</b>   |
| 2012-2013     | <b>\$79.99</b>     | <b>500.00</b>       | <b>500.00</b>     |
| 2013-2014     | <b>\$71.99</b>     | <b>800.00</b>       | <b>800.00</b>     |
| 2014-2015     | <b>\$365.53</b>    | <b>800.00</b>       | <b>800.00</b>     |
| 2015-2016     | <b>\$807.56</b>    | <b>800.00</b>       | <b>1,300.00</b>   |
| 2016-2017     | <b>\$426.25</b>    | <b>800.00</b>       | <b>40,800.00</b>  |
| 2017-2018     | <b>\$123.00</b>    | <b>10,000.00</b>    | <b>35,000.00</b>  |
| 2018-2019     | <b>\$0.00</b>      | <b>\$10,000.00</b>  | <b>\$0.00</b>     |
| <b>TOTALS</b> |                    | <b>\$201,500.61</b> |                   |

**Professional Fees**   **Acct. No.** **20-5-21-203.00**

| Year          | Activity           | Original Budget     | Ending Budget      |
|---------------|--------------------|---------------------|--------------------|
| 2001-2002     | <b>\$82,183.71</b> | <b>50,000.00</b>    | <b>85,000.00</b>   |
| 2002-2003     | <b>\$1,815.00</b>  | <b>10,000.00</b>    | <b>2,000.00</b>    |
| 2003-2004     | <b>\$10,108.67</b> | <b>0.00</b>         | <b>3,200.00</b>    |
| 2004-2005     | <b>\$76,105.67</b> | <b>6,500.00</b>     | <b>76,680.00</b>   |
| 2005-2006     | <b>\$62,342.38</b> | <b>30,000.00</b>    | <b>65,000.00</b>   |
| 2006-2007     | <b>\$26,898.71</b> | <b>50,000.00</b>    | <b>30,000.00</b>   |
| 2007-2008     | <b>\$6,483.44</b>  | <b>50,000.00</b>    | <b>8,000.00</b>    |
| 2008-2009     | <b>\$4,799.32</b>  | <b>10,000.00</b>    | <b>5,000.00</b>    |
| 2009-2010     | <b>\$4,278.99</b>  | <b>5,000.00</b>     | <b>5,000.00</b>    |
| 2010-2011     | <b>\$1,211.60</b>  | <b>5,000.00</b>     | <b>2,000.00</b>    |
| 2011-2012     | <b>\$1,977.19</b>  | <b>3,000.00</b>     | <b>3,000.00</b>    |
| 2012-2013     | <b>\$7,365.37</b>  | <b>1,000.00</b>     | <b>7,366.00</b>    |
| 2013-2014     | <b>\$6,784.13</b>  | <b>2,000.00</b>     | <b>6,784.13</b>    |
| 2014-2015     | <b>\$5,121.73</b>  | <b>4,000.00</b>     | <b>7,000.00</b>    |
| 2015-2016     | <b>\$18,212.14</b> | <b>7,000.00</b>     | <b>24,500.00</b>   |
| 2016-2017     | <b>\$20,506.41</b> | <b>37,000.00</b>    | <b>50,888.00</b>   |
| 2017-2018     | <b>\$21,189.66</b> | <b>\$25,000.00</b>  | <b>\$35,000.00</b> |
| 2018-2019     | <b>\$0.00</b>      | <b>\$0.00</b>       | <b>\$19,600.00</b> |
| <b>TOTALS</b> |                    | <b>\$357,384.12</b> |                    |

## CITY OF BRADY

## PROJECT STATUS REPORT

### Quarterly Report: Jan. 2019 – Mar. 2019

TxDOT US377N Road Improvement job is progressing moderately along. Significant work accomplishments has been installation of all gas mains and water pipelines including testing. Major utility work remaining is gravity sewer line aligned near center of proposed new highway section from near north side of bridge structure continuing northward to near US190E. Internal camera record produced for documenting all customer tap locations.

### TxDOT US377 Road Improvements (N Bridge Street)

#### Current status (TxDOT website):

|          |                        |              |                              |
|----------|------------------------|--------------|------------------------------|
| County:  | MCCULLOCH              | Let Date:    | 01/05/18                     |
| Type:    | RECONSTRUCT URBAN ROAD | Seq No:      | 3224                         |
| Time:    | 446 WORKING DAYS       | Project ID:  | STP 2017(458)                |
| Highway: | US 190                 | Contract #:  | 01183224                     |
| Length:  | 0.880                  | CCSJ:        | 0128-04-035                  |
| Limits:  |                        |              |                              |
| From:    | US 87                  | Check:       | \$100,000                    |
| To:      | US 377                 | Misc Cost:   | \$684,869.00                 |
| Estimate | \$7,565,252.65         | % Over/Under |                              |
| Bidder 1 | \$8,577,352.87         | +13.38%      |                              |
| Bidder 2 | \$10,309,915.12        | +36.28%      |                              |
|          |                        |              | Company                      |
|          |                        |              | BIG CREEK CONSTRUCTION, LTD. |
|          |                        |              | ALLEN KELLER COMPANY         |

Brownwood District information (TxDOT website) –



## CONTRACTOR'S ESTIMATE PACKAGE

REPORT DATE: 03/11/19

CONTRACT ID: 0128040435  
PROJECT: STP 2017(458)  
CONTRACT: 01183224  
AWARD AMOUNT: \$8,577,352.87  
PROJECTED AMOUNT: \$8,846,952.87  
ADJ. PROJECTED AMOUNT: \$8,846,952.87  
CONTRACTOR: BIG GREEK CONSTRUCTION, LTD.

ESTIMATE NUMBER: 0011  
ESTIMATE PAID:   
ESTIMATE PERIOD: 02/01/2019 to 02/28/2019  
ESTIMATE TYPE: PROG  
% COMPLETE: 50.93  
% TIME USED: 30.72  
% RETAINAGE: 0.00

RECAPITULATION

|                    | TOTAL TO DATE  | PREV TO DATE   | THIS ESTIMATE |
|--------------------|----------------|----------------|---------------|
| ITEM EARNINGS      | \$4,506,188.74 | \$4,226,393.04 | \$279,795.70  |
| PARTICIPATING      | \$0.00         | \$0.00         | \$0.00        |
| NON-PARTICIPATING  | \$4,506,188.74 | \$4,226,393.04 | \$279,795.70  |
| RETAINAGE          | \$0.00         | \$0.00         | \$0.00        |
| LIQUIDATED DAMAGES | \$0.00         | \$0.00         | \$0.00        |
| INCENTIVE          | \$0.00         | \$0.00         | \$0.00        |
| DISINCENTIVE       | \$0.00         | \$0.00         | \$0.00        |
| OTHER ADJUSTMENTS  | \$0.00         | \$0.00         | \$0.00        |
|                    | <hr/>          | <hr/>          | <hr/>         |
| PAID TO CONTRACTOR | \$4,506,188.74 | \$4,226,393.04 | \$279,795.70  |

## CONTRACT ADJUSTMENTS THIS ESTIMATE

ADJUSTMENT DESCRIPTION:   
ADJUSTMENT AMOUNT:   
REMARKS:

\*\*\*There are no Contract Adjustments for this estimate\*\*\*

## LINE ITEM ADJUSTMENTS THIS ESTIMATE

ADJUSTMENT DESCRIPTION:   
ADJUSTMENT AMOUNT:   
REMARKS:

\*\*\*There are no Line Item Adjustments for this estimate\*\*\*

|  |
|--|
| CERTIFIED AS CORRECT AND ONE COPY HAS BEEN GIVEN TO THE CONTRACTOR |
| AREA/PROJECT ENGINEER _____  |
| DATE _____   |

Quarterly Report: Jan. 2019 – Mar. 2019

**Project Status Report, Water Line Improvements – Nueva, Simpson and alt. Live Oak**

**Project Description -**

Replacement of existing water mains at Nueva Drive loop at north Walnut Street; Simpson Street from Calcutta St. northward to near east Simpson St.; and an alternate design for Live Oak St. at 12 Street. All proposed improvements replace small diameter water mains that are insufficient to meet minimum standards for water distribution mains.

**Contract Assignments –**

|               |                                  |             |
|---------------|----------------------------------|-------------|
| Engineer:     | KSA Engineers, San Angelo, Texas |             |
|               | PO# 14-02234 (FY2019)            | \$30,000.00 |
| Surveyor:     | Searchers Land Surveying         | \$ 6,000.00 |
| Distribution: |                                  | \$ 0.00     |

**Current Status -**

|                         |            |
|-------------------------|------------|
| Start Date:             | 03/12/2019 |
| Design Completion Date: | 07/12/2019 |
| Percent Time Used:      | 20%        |

## Nueva Drive Water Line Survey



## Simpson Street Water Line Survey



## Live Oak Street Water Line Survey



Quarterly Report: Jan. 2019 – Mar. 2019

**Project Status Report, Solids Handling Pump Replacement**

**Project Description -**

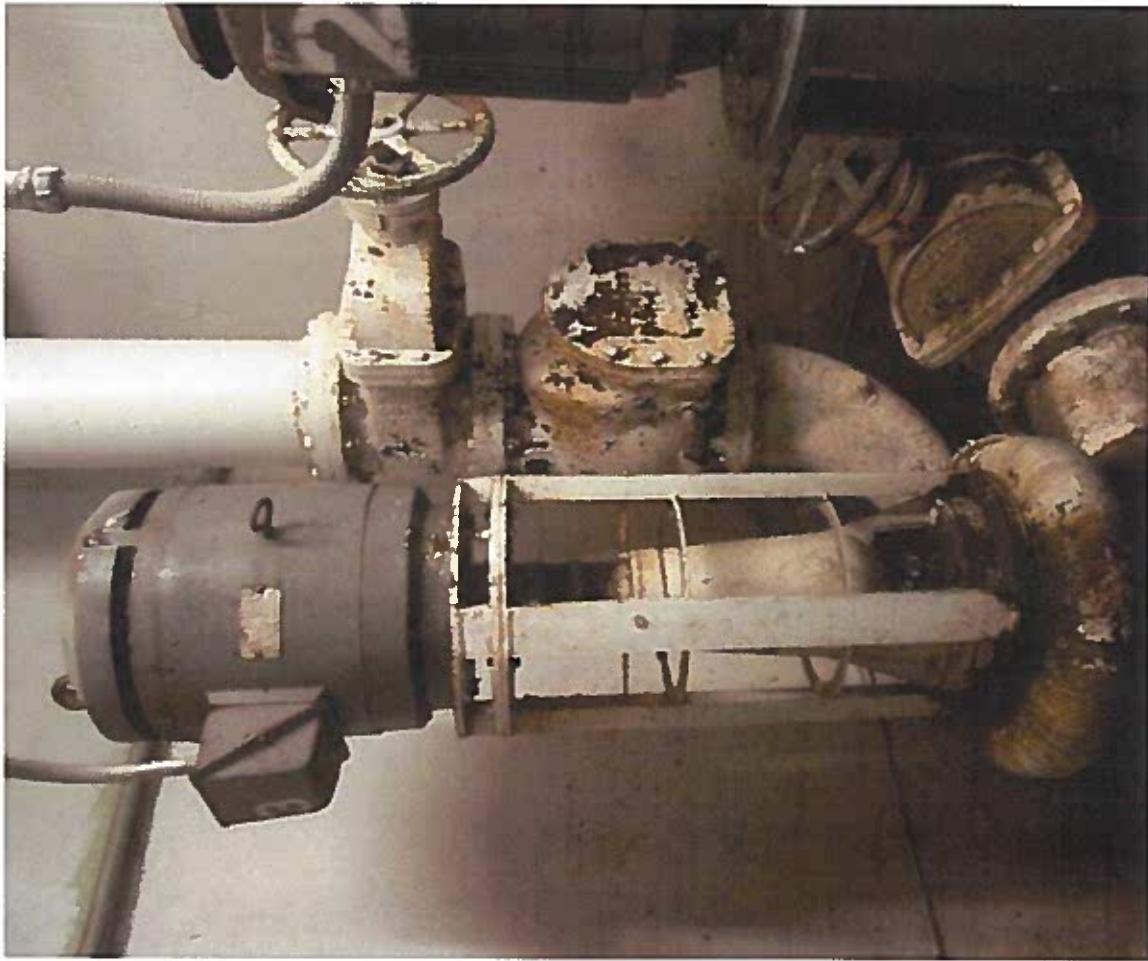
Replacement of one solids handling pump in sludge transfer basement at wastewater treatment plant with bid alternates for gate valve replacements. Existing pump has seal failure and is unreliable posing a risk to operations and safety of personnel.

**Contract Assignments –**

|               |                                  |
|---------------|----------------------------------|
| Engineer:     | KSA Engineers, San Angelo, Texas |
| PO#           | 14-02217 (FY2019)                |
| Distribution: | \$ 36,000.00<br>\$ 1,500.00      |

**Current Status –**

|                         |            |
|-------------------------|------------|
| Start Date:             | 01/22/2019 |
| Design Completion Date: | 05/21/2019 |
| Percent Time Used:      | 50%        |





## MINUTES OF THE INVESTMENT COMMITTEE MEETING

March 27, 2019

All members were present via email thread:

Kim Lenoir, City Manager Kim Lenoir

Lisa Remini, Finance Director Lisa Remini

Jane Huffman, Council member \_\_\_\_\_

The remaining Loan Forgiveness and EDAP Grant funds from the TWDB will be delivered on April 3, 2019 to BOKF, NA as escrow agent for the City.

BOKF offers four options for investment of said funds:

2 money market funds and 2 cash deposit funds

The Committee unanimously chose to place the \$4,700,000 loan forgiveness proceeds and the \$13,375,000 EDAP Grant monies in the cash deposit fund: Reich & Tang Demand Deposit Marketplace due to the safety and liquidity that is offered. All \$18,075,000 funds will be fully secured with FDIC insurance. The rate of interest earned was also the highest among the four choices, at 2.23% at the time of pricing.

Because the Demand Deposit Marketplace program can only take a total deposit up to \$20,000,000, the Committee unanimously chose to move the \$10,830,000 CO funds from this program into the BOKF short term cash fund. This fund had the next highest interest rate at 2.14% at time of pricing and 100% of the monies will fully collateralized with US Treasuries and Agencies at 110% of market value, less FDIC insurance coverage.

## Short-Term Cash Investment Fund I

### **What is it?**

A short-term cash investment fund designed specifically for Bank clients. The cash is deposited into a demand deposit account at the BOK Financial Corporation (BOKF) affiliate bank.

### **How is it priced?**

To be nationally competitive with other cash investment options, the fund is priced daily and is indexed equal to a composite of over 300 institutional class money market funds provided by iMoneyNet.

Selected as our index provider by our due diligence team, iMoneyNet is the nation's leading provider of money market mutual fund information and analysis. Since 1975, their Money Fund Report Averages have been the most widely used performance benchmarks in the money market fund industry. The firm collects information from money market firms on a daily basis, including yield, quality and maturity, providing the results of that data collection in an composite index.

### **How did BOKF select the relevant index?**

After analyzing the different categories available in the index, our due diligence team selected the "Prime Institutional" index provided by iMoneyNet. This is a composite of funds open only to institutions, corporations, fiduciaries, with \$100,000 minimums.

### **How is interest paid?**

Interest is accrued daily and credited to the account monthly, just like other money market funds. Because it is interest however, it will show up as interest rather than dividends like most money market funds do today.

### **Are fund balances collateralized?**

As is required by state law and federal regulations, public fund deposits and accounts where affiliate banks act in a trustee or a managed agency capacity, will be collateralized 110 percent of the cash market value in excess of FDIC coverage. The collateral will consist of U.S. Treasury and U.S. Agency securities.

Directed or non-managed accounts, such as custody accounts, are not eligible for this fund.

### **What is the daily cutoff time for trading in the fund?**

3:00 p.m. daily. This is included in notification for early closing.



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Bank of Arkansas, N.A. • Bank of Kansas City, N.A.  
Bank of Oklahoma, N.A. • Bank of Texas, N.A.  
Colorado State Bank and Trust, N.A.



## 2019 Governor's Community Achievement Awards

| Category 1                        |                    | Category 2                        |                  | Category 3                        |                 |
|-----------------------------------|--------------------|-----------------------------------|------------------|-----------------------------------|-----------------|
| <i>Population Up to 3,000</i>     |                    | <i>Population 3,001-5,500</i>     |                  | <i>Population 5,501-9,000</i>     |                 |
| <i>Landscape Award: \$90,000</i>  |                    | <i>Landscape Award: \$110,000</i> |                  | <i>Landscape Award: \$130,000</i> |                 |
| First                             | Utopia             | First                             | Aubrey           | First                             | Whitehouse      |
| Second                            | South Padre Island | Second                            | Chandler         | Second                            | Lago Vista      |
| Third                             | Weston Lakes       | Third                             | Haskell          | Third                             | Alpine          |
| Category 4                        |                    | Category 5                        |                  | Category 6                        |                 |
| <i>Population 9,001-15,000</i>    |                    | <i>Population 15,001-25,000</i>   |                  | <i>Population 25,001-40,000</i>   |                 |
| <i>Landscape Award: \$160,000</i> |                    | <i>Landscape Award: \$180,000</i> |                  | <i>Landscape Award: \$210,000</i> |                 |
| First                             | Henderson          | First                             | Dickinson        | First                             | Aranasas County |
| Second                            | Levelland          | Second                            | Hutto            | Second                            | Alvin           |
| Third                             | Gatesville         | Third                             | White Settlement | Third                             | Friendswood     |
| Category 7                        |                    | Category 8                        |                  | Category 9                        |                 |
| <i>Population 40,001-65,000</i>   |                    | <i>Population 65,001-90,000</i>   |                  | <i>Population 90,001-180,000</i>  |                 |
| <i>Landscape Award: \$250,000</i> |                    | <i>Landscape Award: \$270,000</i> |                  | <i>Landscape Award: \$290,000</i> |                 |
| First                             | Little Elm         | First                             | Temple           | First                             | Lewisville      |
| Second                            | Duncanville        | Second                            | Harlingen        | Second                            | Denton          |
| Second                            | Rowlett            | Third                             | Mansfield        | Third                             | Pearland        |
| Category 10                       |                    |                                   |                  |                                   |                 |
| <i>Population 180,001+</i>        |                    |                                   |                  |                                   |                 |
| <i>Landscape Award: \$310,000</i> |                    |                                   |                  |                                   |                 |
| First                             | Brownsville        | First                             | Brownsville      | First                             | Seabrook        |
| Second                            | Garland            | Second                            | Garland          | Second                            | Sugar Land      |
| Third                             | Grand Prairie      | Third                             | Grand Prairie    | Third                             | Temple          |
|                                   |                    |                                   |                  |                                   | Whitehouse      |

### Sustained Excellence – Applications Receiving a Score of 90 or Higher, 2017-2019

|               |               |              |                      |            |
|---------------|---------------|--------------|----------------------|------------|
| Abilene       | Denton        | Henderson    | Midland              | Seabrook   |
| Allen         | Dickinson     | Irving       | Murphy               | Sugar Land |
| Alpine        | Flower Mound  | Katy         | Nolanville           | Temple     |
| Athens        | Frisco        | Lake Jackson | North Richland Hills | Whitehouse |
| Baytown       | Garland       | Lewisville   | Pearland             |            |
| Brady         | Grand Prairie | Little Elm   | Rowlett              |            |
| Copperas Cove | Grapevine     | Longview     | Salado               |            |
| Cuero         | Harlingen     | McKinney     | San Saba             |            |

### Award of Excellence - Applications Receiving a Score of 90 or Higher, 2019

|                |              |            |                    |                  |
|----------------|--------------|------------|--------------------|------------------|
| Alvin          | Chandler     | Hamilton   | Mesquite           | Vinton           |
| Aransas County | Cleburne     | Haskell    | San Marcos         | Waco             |
| Aubrey         | Collinsville | Hutto      | South Padre Island | Weston Lakes     |
| Balch Springs  | Duncanville  | Lago Vista | Surfside Beach     | White Settlement |
| Blanco         | Friendswood  | Levelland  | Taylor             |                  |
| Brownsville    | Gatesville   | Mansfield  | The Colony         | Tyler            |
| Burleson       | Haltom City  | McComey    | Utopia             |                  |