

BRADY
THE CITY OF
TEXAS

Tony Groves
Mayor

Rey Garza
Council Member Place 1

Missi Davis
Council Member Place 2

Jeffrey Sutton
Council Member Place 3

Jane Huffman
Mayor Pro Tem
Council Member Place 4

Jay May
Council Member Place 5

Dennis Jobe
Interim City Manager

Tina Keys
City Secretary

Sarah Griffin
City Attorney

MISSION

The City of Brady strives to share its history and encourage the development of diverse housing, employment, infrastructure, and opportunity through transparent management and financing for all residents and employees.

CITY OF BRADY COUNCIL AGENDA REGULAR CITY COUNCIL MEETING JUNE 4, 2019 AT TIME 6:00 PM

NOTICE is hereby given of a meeting of the City Council of City of Brady, McCulloch County, State of Texas, to be held at 6:00pm on June 4, 2019, at the City of Brady Municipal Court Building, located at 207 S. Elm Street, Brady, Texas, for the purpose of considering the following items. The City Council of the City of Brady, Texas, reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable pursuant to authorization by Title 5. Chapter 551. of the Texas Government Code.

1. CALL TO ORDER, ROLL CALL & CERTIFICATION OF A QUORUM

2. INVOCATION & PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENTS: Reserved for items NOT listed on the agenda

Please limit individual public comments to three (3) minutes. In accordance with TX AG opinion, any public comment addressing items not on the agenda, will only be heard by the City Council. No formal action, deliberation, discussion, or comment will be made by City Council. State Law prohibits any deliberation or decisions regarding items presented in public comments. City Council may only make a statement of specific factual information given in response to the inquiry; recite an existing policy; or request staff to place the item on an agenda for a subsequent meeting.

4. CONSENT AGENDA: Reserved for routine items to save time

Any item may be removed from the Consent Agenda at the request of a Council Member and considered separately following the Consent Agenda approval. All items listed on the Consent Agenda are to be with one motion "Move to approve Consent Agenda."

- A. Approval of Minutes for Regular Meeting on May 21, 2019 and Special Meeting on May 24, 2019..
- B. Discussion, consideration and possible action on Resolution 2019-027 for the temporary closure of E. 3rd and E. 4th Streets between S. Elm and S. Blackburn on July 6, 2019 from 10:00 a.m. to 2:00 p.m. for the First United Methodist Church Annual July Jubilee BBQ.

5. PRESENTATION

None Scheduled

6. PUBLIC HEARING:

None Scheduled

7. INDIVIDUAL CONCERNS

City Council Members are to deliberate the following items. Staff will present the item and are prepared to answer City Council Member questions. The Mayor will recognize Council Members as the council discussed the item so everyone is heard. Once the City Council Members finish discussion, the Mayor will recognize attendees who have comments. Attendees and council members need to direct comments to the Mayor as they are recognized. When all comments are complete, the Mayor will call for a motion.

- A. Discussion, consideration and possible action regarding second and final reading of Ordinance 1274 to amend Zoning Ordinance 933, Section 28.10 (Zoning Use Chart) to allow Gun Sales in an Office District for property located at 602 W. 17th Street as requested by Charles and Barbara Garner.
- B. Discussion, consideration and possible action regarding second and final reading of Ordinance 1275 of the City of Brady, Texas, to amend FY 2019 Budget to purchase property described at the East 30 feet of Lots 1, 2, 3 and 4 and all of Lot A, Block No. 6, Fairview Addition, City of Brady. (\$60,000)
- C. Discussion, consideration and possible action to approve Hotel Occupancy Tax (HOT) Funding Applications.
- D. Discussion, consideration and possible action to approve Resolution 2019-028 to adopt revisions to the City of Brady Personnel Policy by adding a "Personal Day" off work.
- E. Discussion and summary of City Council action and if procedures and processes worked.
- F. Discussion by City Council of City improvements to be recognized

8. STAFF REPORTS

A. Upcoming Special Events/Meetings:

June 8 & 9 – Mission Brady Workdays
June 6 – 75th Anniversary of D-Day and Earl Rudder Statue Dedication
June 8 – Inaugural Brady Farm to Table Fundraiser Dinner by Chamber of Commerce – Downtown
June 13 – Employee Appreciation Pool Party
June 13 – RFP – Radium Reduction Project
June 18 – City Council Work Session
July 6 – 10am - 93rd July Jubilee Parade – Downtown Square
July 26, 2019 – Denton Navarro HOG WILD, Live Oak, Texas

B. Upcoming City Calendar:

Dedication of Richards Park Improvements
June 15 – Dedication of Willie Washington Park Improvements
June 21-22 – Juneteenth, Willie Washington Park
June 18 – 12 noon – Open Meetings Board Training and Appreciation Lunch
July 16, 18, 23rd – 9:00 a.m. – 4:00 p.m. Budget Work Sessions
July 24th & 25th – Budget Work Sessions, if necessary

9. ANNOUNCEMENTS

Pursuant to the Texas Government Code § 551.0415, City Council Members and City staff may make reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include: Expressions of thanks, congratulations, or condolence; an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision; information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and announcements involving an imminent threat to public health and safety of people in the municipality that has arisen after the posting of the agenda.

10. EXECUTIVE SESSION

None Scheduled

11. OPEN SESSION ACTION

12. ADJOURNMENT

I certify that this is a true and correct copy of the City of Brady City Council Meeting Agenda and that this notice as posted on the designated bulletin board at Brady City Hall, 201 E. Main St., Brady, Texas 76825; a place convenient and readily accessible to the public at all times, and said notice was posted on _____ by 6:00 p.m. and will remain posted continuously for 72 hours prior to the scheduled meeting pursuant to Chapter 551 of the Texas Government Code.

Tina Keys, City Secretary

In compliance with the American with Disabilities Act, the City of Brady will provide for reasonable accommodations for persons attending public meetings at City facilities. Requests for accommodations or interpretive services must be received at least 48 hours prior to the meeting. Please contact the City Secretary at 325-597-2152 or citysec@bradytx.us.

Attendance by Other Elected or Appointed Officials: It is anticipated that members of other governmental bodies, and/or city boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the body, board, commission and/or committee. The members of the boards, commissions and/or committees may be permitted to participate in discussion on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless item and action is specifically provided for on an agenda for that body, board, commission or committee subject to the Texas Open Meetings Act.

The City Council of the City of Brady reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on this agenda as authorized by the Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations regarding Real Property), 551.073 (Deliberations regarding prospective Gifts or Donations), 551.074 (Personnel Matters), 551.076 (Deliberations regarding Security Devices), 551.086 (Deliberate, vote or take final action on competitive matters of the public power utility), and 551.087 (Deliberation regarding Economic Development).

This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes written interpretation of the Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.104(c) and the meeting is conducted by all participants in reliance on this opinion.

STATE OF TEXAS

COUNTY OF McCULLOCH

CITY OF BRADY

The City Council of the City of Brady, Texas met in a Regular Meeting on Tuesday, May 21, 2019 at 6:00 pm at the City of Brady Municipal Court Building located at 207 S. Elm Street, Brady, Texas with Mayor Anthony Groves presiding. Council Members present were Jane Huffman, Jay May, Missi Davis, Rey Garza and Jeffrey Sutton. City staff present were Interim City Manager Dennis Jobe, Finance Director Lisa Remini, Public Works Director Steve Miller, Police Chief Steve Thomas, Electric Superintendent Joe Solis and City Secretary Tina Keys. Also in attendance were Patsy Cole, Kim Davee, Lisa Dodd, T. Don Dodd, Matthew Clark and Kim Davee.

1. CALL TO ORDER, ROLL CALL & CERTIFICATION OF A QUORUM

Mayor Groves called the meeting to order at 6:00 p.m. Council quorum was certified.

2. INVOCATION AND PLEDGE OF ALLEGIANCE

Council Member May gave the invocation and the Pledge of Allegiance was recited.

3. PUBLIC COMMENTS

Lisa Dodd said Walter and Dennis have been working with resident at 901 Bombay. Junked pickup was moved out of the driveway, and two junked vehicles were put on the side. It's still ongoing.

4. CONSENT AGENDA

- a. Approval of Minutes for Regular and Special Meetings on May 7, 2019

Council Member May moved to approve the Consent Agenda. Seconded by Council Member Davis. All Council Members voted "aye" and none "nay". Motion passed with a 5 – 0 vote.

5. PRESENTATIONS:

North Substation Transformer - damage status report. Steven Miller and Joe Solis presented to Council.

6. PUBLIC HEARINGS:

Public Hearing to hear comments for or against amending Zoning Ordinance 933, Section 28.10 (Zoning Use Chart) to allow Gun Sales in an Office District for property located at 602 W. 17th Street as requested by Charles and Barbara Garner. Public hearing was opened at 6:40 p.m. Patsy Cole spoke and said she lives on China off of 17th. She has been there for 20 years and has great grandchildren in the neighborhood. Cole doesn't think it's a good location for a gun shop. They want an area where the kids will be safe. Neighbors are concerned about a gun shop in a residential area. You never know what's going to happen. She spoke with her neighbors and they feel the same way.

Public hearing was closed at 6:43 p.m.

7. INDIVIDUAL CONCERNS

- A. Discussion, consideration and possible action regarding the second and final reading of Ordinance 1270 of the City of Brady, Texas to adopt the 2019 Brady Water Conservation and Drought Contingency Plan as required by the Texas Water Development Board and TCEQ. Steven Miller presented. Council Member May moved to approve the second and final reading of Ordinance 1270. Seconded by Council Member Davis. All Council Members voted "aye" and none "nay". Motion carried with a 5 – 0 vote.

- B. Item B was moved postponed to later in the meeting. Discussion, consideration and possible action regarding the first reading of first reading of Ordinance 1274 to amend Zoning Ordinance 933, Section 28.10 (Zoning Use Chart) to allow Gun Sales in an Office District for property located at 602 W. 17th Street as requested by Charles and Barbara Garner. Dennis Jobe presented. Ordinance needs to be changed to read add "for a period of five years". Council Member Davis moved to approve the first reading of Ordinance 1274 as amended. Seconded by Council Member Huffman. Four Council Members voted "aye" and one Council Member, Garza, voting "nay". Motion carried with a 4 - 1 vote.
- C. Discussion, consideration, and possible action regarding the first reading of Ordinance 1275 of the City of Brady, Texas to amend the FY2019 Budget to purchase the property described as the East 30 feet of Lots 1, 2, 3 and 4 and all of Lot A, Block No. 6, Fairview Addition, City of Brady. (\$60,000). Lisa Remini presented. Council Member Sutton expressed concerns about monies that will be needed for other things and said he couldn't support it. Council Member Huffman said she thinks it's a good deal and we could use it. Council Member Huffman moved to approve the first reading of Ordinance 1275. Seconded by Council Member Davis. Four Council Members voted "aye" and one Council Member, Sutton voted "nay". Motion passed with a 4 - 1 vote.
- D. Discussion, consideration, and possible action to approve Resolution 2019-026 authorizing publication of notice of intent to issue City of Brady combination tax and surplus waterworks and sewer system revenue certificates of obligation 2019A and 2019B the combined total not to exceed \$10,435.00. Mayor Groves announced the amount is actually \$10,435,000 and not \$10,435.00 as stated on agenda. Lisa Remini presented. Council Member Sutton moved to approve. Seconded by Council Member Huffman. All Council Members voted "aye" and none "nay". Motion passed with a 5 - 0 vote.
- E. Discussion, consideration and possible action regarding award of Sewer Jetter Machine to Harben, Inc., Cumming, GA in the amount of \$50,013.00. Steven Miller presented. Council Member Davis moved to award the \$50,013 bid to 2019 Sewer Jetter from Harben, Inc.. Seconded by Council Member Garza. Council Member Huffman commented that the second lowest bidder is a Texas company and expressed interest in keeping it in Texas. Attorney Sarah Griffin said we don't have "local preference". Finance Director said if a bid is within 3%, we can go with a local vendor. Council Member Garza asked what the freight would be. Miller said it includes freight. All Council Members votes "aye" and none "nay". Motion carried in a 5 - 0 vote.
- F. Discussion, consideration and possible action approving Subordination and Intercreditor Agreement with Bonneville Mortgage Company in relation to a loan of \$53,000 to THF Brady Housing, Ltd, in accordance with Resolution 2015-13 to replace a prior approval of Intercreditor Agreement with JP Morgan Chase. Sarah Griffin presented. Council Member Davis moved to approve, subject to final approval by attorney. Seconded by Council Member Huffman. All Council Members voted "aye" and none "nay". Motion carried in a 5 - 0 vote.
- G. Discussion, consideration and possible action regarding review of Ordinance 1198 adopted on July 19, 2016 relating to Curfew. Steve Thomas presented and asked Council to continue the ordinance. Council Member Garza moved to take no action and continue ordinance as written. Seconded by Council Member Davis. All Council Members voted "aye" and none "nay". Motion carried with a 5 - 0 vote.

- H. Discussion, consideration and possible action regarding a “Personal Day” for City Employees. Dennis Jobe presented. Attorney Griffin wants to look at current policy and make the change on that document. No action was taken.
- I. Discussion and summary of City Council action and if procedures and processes worked. There were no comments.
- J. Discussion of a City improvement recognized by City Council. Mayor said the ballfields are looking great. There are lots of trees and limbs down at Richards Park. Looks like we will have overflow over the dam through June.

8. STAFF REPORTS

- A. Monthly Financial and Utility Reports
- B. Monthly Activity Reports: Visit Brady Report, Seniors, Golf, BPD, Fire-EMS Calls, BVFD Expense Report, Animal Control, Airport, Code Enforcement, Chronic Code Complaints, and Structures Inhabited without Utilities
- C. Upcoming Special Events/Meetings:
 - May 23 – Last Day of School BISD
 - May 26 – City Swimming Pool Opens
 - June 1 & 2; 8 & 9 – Mission Brady Workdays
 - June 6 – 75th Anniversary of D-Day and Earl Rudder Statue Dedication
 - June 8 – Inaugural Brady Farm to Table Fundraiser Dinner by Chamber of Commerce – Downtown
 - June 13 – Employee Appreciation Pool Party
 - July 6 – 10am - 93rd July Jubilee Parade – Downtown Square
 - July 26, 2019 – Denton Navarro HOG WILD, Live Oak, Texas
- D. Upcoming City Calendar:
 - May – Military Exercises – Curtis Field Airport
 - May or June – Dedication of Richards Park Improvements
 - June 15 – Dedication of Willie Washington Park Improvements
 - June 21-22 – Juneteenth, Willie Washington Park
 - June 18 – 12 noon – Open Meetings Board Training and Appreciation Lunch
 - July 16, 18, 23rd – 9:00 a.m. – 4:00 p.m. Budget Work Sessions
 - July 24th & 25th – Budget Work Sessions, if necessary

9. ANNOUNCEMENTS

Steven Miller said on Thursday we are having our first contact with general contractors for water treatment improvements at the Service Center at 9:00 a.m.

Mayor said the McCulloch County Museum has been working on the Earl Rudder statue and there will be a documentary showing at the theater.

10. EXECUTIVE SESSION

Regular Session was closed at 7:55 p.m. and Council took a break before going into Executive Session. Executive Session was opened at 8:05 p.m. Executive Session was closed at 8:31 p.m.

- A. Pursuant to Section 551.074 (Personnel Matters) City Council will meet to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee: Kim Lenoir / Dennis Jobe
- B. Pursuant to Section 551.071 (Consultation with Attorney), the City Council will consult with the City

Attorney on pending or contemplated litigation or a settlement offer or a matter in which the duty of the attorney to the City under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflict with the Texas Open Meetings Act - Old Brady Hospital; Carrizales v. Brady Police Department (SOAH); Kim Lenoir

Regular Session was opened at 8:31 p.m. No action was taken

11. ADJOURNMENT

There being no further business, the Mayor adjourned the meeting at 8:32 p.m.

Mayor Anthony Groves

Attest: _____

Tina Keys, City Secretary

STATE OF TEXAS

COUNTY OF McCULLOCH

CITY OF BRADY

The City Council of the City of Brady, Texas met in a Special Meeting on Friday, May 24, 2019 at 12:00 noon at the City of Brady Municipal Court Building located at 207 S. Elm Street, Brady, Texas with Mayor Anthony Groves presiding. Council Members present were Jane Huffman, Rey Garza, Jay May, Missi Davis, and Jeffrey Sutton. City staff present was City Secretary Tina Keys. Also in attendance was Lynn Farris.

1. CALL TO ORDER, ROLL CALL & CERTIFICATION OF A QUORUM

Mayor Groves called the meeting to order at 12:02 p.m.. Council quorum was certified.

2. INDIVIDUAL CONCERNS

a. Discussion, consideration and possible action regarding separation agreement – Kim Lenoir. Council Member Davis moved to approve the Voluntary Separation and Release Agreement between the City of Brady and Kim Lenoir. Seconded by Council Member Garza. All Council Members voted “aye” and none “nay”. Motion passed 5 – 0. Council Member May moved to read statement as presented by City Attorney. Seconded by Council Member Sutton. All Council Members voted “aye” and none “nay”. Motion passed with a 5 – 0 vote. Statement was read aloud.

3. ADJOURNMENT

There being no further business, the Mayor adjourned the meeting at 12:09 p.m.

Mayor Anthony Groves

Attest: _____

Tina Keys, City Secretary

City Council

City of Brady, Texas

Agenda Action Form

AGENDA DATE:	06/04/2019	AGENDA ITEM	4.B.
AGENDA SUBJECT:	Discussion, consideration, and possible action on Resolution 2019-027 for the temporary closure of E. 3 rd and E. 4 th Streets between S. Elm and S. Blackburn on July 6, 2019 from 10:00 a.m. to 2:00 p.m. for the purpose of the First United Methodist Church Annual July Jubilee BBQ.		
PREPARED BY:	T. Keys	Date Submitted:	05/23/2019
EXHIBITS:	Resolution 2019-027		
BUDGETARY IMPACT:	Required Expenditure:	\$00.00	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$00.00	
CITY MANAGER APPROVAL:			
SUMMARY:	The First United Methodist Church is holding its annual Bar-B-Que Fundraiser on July 6, 2019 immediately after the parade and have requested street closure during the fundraising event due to heavy pedestrian traffic around the church.		

RECOMMENDED ACTION:

Move to approve Resolution 2019-027 in the interest of public safety.

RESOLUTION NO. 2019-027

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRADY, TEXAS FOR THE TEMPORARY CLOSURE OF E. 3RD AND E. 4TH STREETS BETWEEN S. ELM AND S. BLACKBURN FOR THE PURPOSE OF THE FIRST UNITED METHODIST CHURCH ANNUAL JULY JUBILEE BBQ.

WHEREAS, the City Council of the City of Brady for the safety and convenience of the traveling public request temporary closure of E. 3rd and E. 4th Streets between S. Elm and S. Blackburn on July 6^j, 2019 from 10:00 a.m. to 2:00 p.m. for the purpose of their Annual July Jubilee BBQ;

WHEREAS, the City Council of the City of Brady wishes to support our community's efforts to keep our citizens safe with the additional traffic and congestion which may occur during this time;

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BRADY, TEXAS:

That the City Council of the City of Brady allows the temporary closure for the safety and convenience of the traveling public of E. 3rd and E. 4th streets between S. Elm and S. Blackburn on Saturday, July 6, 2019 from 10:00 a.m. to 2:00 p.m. for the purpose of the First United Methodist Church Annual July Jubilee BBQ.

PASSED AND APPROVED this the _____ day of _____, 2019.

CITY OF BRADY

Anthony Groves, Mayor

Attest: _____
Tina Keys, City Secretary

First United Methodist Church
401 S Blackburn St. – PO Box 1030
Brady, TX 76825
325-597-3436 Fax 325-597-7856

May 23, 2019

City of Brady
Tina Keys
201 East Main
Brady, Texas 76825

Mr. Lamont:

The First United Methodist Church is holding their annual 4th of July barbecue on July 6th, 2019. This letter is to request the City block off Blackburn and Elm at 3rd and 4th Street between 10:00 a.m. and 2:00 p.m. If you have any questions or concerns, please contact me at 325-456-5748.

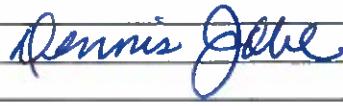
Thank you,

FIRST UNITED METHODIST CHURCH

Sue Owens

Sue Owens
Finance Chairman
Barbecue Co-Chairman

**City Council
City of Brady, Texas
Agenda Action Form for Ordinance**

AGENDA DATE:	06/04/2019	AGENDA ITEM	7.A.
AGENDA SUBJECT: Discussion, consideration and possible action regarding the second and final reading of Ordinance 1274 to amend Zoning Ordinance 933, Section 28.10 (Zoning Use Chart) to allow Gun Sales in an Office District for property located at 602 W. 17 th Street as requested by Charles and Barbara Garner.			
PREPARED BY:	T, Keys	Date Submitted:	05/30/2019
EXHIBITS:	Ordinance 1274 Zoning Application		
BUDGETARY IMPACT:	Required Expenditure:	\$00.00	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$00.00	
CITY MANAGER APPROVAL:			
SUMMARY: This building is in a location zoned as Office District. Staff recommends the SUP for Gun Sales for a period of five (5) years. Planning and Zoning met on 5/21/2019 and recommended approval.			

RECOMMENDED ACTION:
Mayor will ask: <u>“Madam City Secretary please read the Ordinance Preamble for the record in accordance with the City Charter.”</u> “Secretary reads preamble”
Mayor calls for a motion: Move to approve second and final reading of Ordinance 1274

ORDINANCE NO. 1274

DESIGNATING CERTAIN PROPERTY AS A SPECIFIC USE PROVISION IN THE OFFICE DISTRICT UPON APPLICATION BY CHARLES AND BARBARA GARNER, APPLICANTS FOR A PERIOD OF FIVE YEARS.

WHEREAS, Chapter 211 of the Texas Local Government Code empowers a city to enact zoning regulations and provide for their administration, enforcement and amendment; and

WHEREAS, the City has previously deemed it necessary and desirable to adopt zoning regulations to provide for the orderly development of property within the City in order to promote the public health, safety, morals and general welfare of the residents of the City, and

WHEREAS, the Brady Code of Ordinances Chapter 14 constitutes the City's Zoning Regulations and requires property to be zoned in accordance with proper designations as defined by the City; and

WHEREAS, the Planning and Zoning Commission of the City of Brady provided adequate notice and held a public hearing on May 21, 2019 in accordance with the Brady Code of Ordinances and Chapter 211 of the Texas Local Government Code; and

WHEREAS, the Planning and Zoning Commission of the City of Brady has recommended (approval/disapproval) of the Specific Use Provision of the designated properties and has confirmed that the Specific Use Provision is uniform and conforms to the plan and design of the City of Brady's Zoning regulations; and

WHEREAS, the City Council of the City of Brady held a public hearing on May 21, 2019 regarding the Specific Use Provision on affected properties and complied with notice provisions of the Texas Local Government Code; and

WHEREAS, the City Council of the City of Brady believes the Specific Use Provision of affected properties will not adversely affect the character of the area of the neighborhood in which it is proposed to allow the Specific Use Provision; will not substantially depreciate the value of adjacent or nearby properties; will be in keeping with the spirit and intent of the City's Zoning Ordinance; will comply with applicable standards of the district in which located; and will not adversely affect traffic, public health, public utilities, public safety and the general welfare of the residents of the City of Brady;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF
BRADY, TEXAS, THAT:**

1. Property being described as 602 W. 17th Street in the Crothers & White Subdivision, lot Nos S 7-8, Block 21, be allowed as a Specific Use Provision in the Office District for a period of five years.
2. The City staff is hereby authorized to issue said zoning when all conditions imposed by the City Council have been addressed and complied with in full.

APPROVED UPON FIRST READING THIS THE 21st DAY OF May 2019,

APPROVE AND PASSED UPON SECOND READING THIS THE 4th DAY OF June, 2019

Anthony Groves, Mayor

ATTEST:

Tina Keys, City Secretary

Brady Code
Enforcement Division
325-597-2244 (phone)
325-597-0556 (fax)

City of Brady

Zoning Application

City of Brady
1405 N. Bridge Street
P.O. Box 351
Brady, TX 76825

Property Owner Information:

Owner: Charles & Barbara Garner Phone No.: 325 347 4331

Cell No.: _____ Email: begarner1969@yahoo.com

Address: 1050 FM 504 Lohn TX 76852

Owner Signature: Charles Garner

If the property owner is represented by an authorized agent, please sign below.

Agent Signature:

Existing Property Information:

Subdivision: Crothers & White Lot: 5 7-8 Block: 21

Address: 602 W. 17th No. of Lots: _____

Current Zoning District (Please note chart below): Office District

(A) Agriculture (BLR) Brady Lake Recreational (C) Commercial District (O) Office District (R) Retail District
(SF-5) Single Family Residential (CBD) Central Business District (MF) Multi-Family District (I) Industrial District
(MH) Manufactured Home District (PD) Planned Development District (SUP) Specific Use Provision

Application Request:

Zoning Change Specific Use

Use or Zoning Requested: Special Use Permit

Reason for Request: for gun sales for 5 years

The Code Enforcement Division will only accept complete applications. This includes a completed application for, proof of ownership, non-refundable filing fee made payable to the City of Brady, legal description or surveyed plat drawn by a Licensed Surveyor, and a Comprehensive Site Plan (if applicable). Planning and Zoning Commission meetings are held on the 2nd Tuesday of each month at 5:30 p.m. Applications are due thirty (30) days prior to the meeting date.

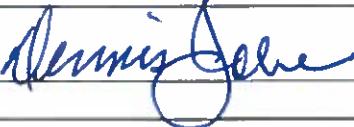
Office Use Only:

Complete Application
 \$200.00 Fee
 Proof of Ownership
 Surveyed Plat
Comprehensive Site Plan (for PD or SUP)

Received by: Silvia Long
Filing Date: 4/11/2019 8:00
Planning and Zoning Date: May 21, 2019 @ 5:00 pm
1st City Council Date: May 21, 2019 @ 6:00 pm
2nd City Council Date: _____

City Council
City of Brady, Texas

Agenda Action Form for Ordinance

AGENDA DATE:	6/4/2019	AGENDA ITEM	7.B.
AGENDA SUBJECT: Discussion, consideration and possible action regarding second and final reading of Ordinance 1275 of the City of Brady, Texas, to amend FY 2019 Budget to purchase property described at the East 30 feet of Lots 1, 2, 3 and 4 and all of Lot A, Block No. 6, Fairview Addition, City of Brady. (\$60,000)			
PREPARED BY: Lisa Remini		Date Submitted:	5-30-2019
EXHIBITS: Ordinance 1275			
BUDGETARY IMPACT:		Required Expenditure:	\$60,000.00
		Amount Budgeted:	\$00.00
		Appropriation Required:	\$60,000.00
CITY MANAGER APPROVAL:			
SUMMARY: On 4/23/2019, the City Council of the City of Brady moved to approve the purchase of vacant land adjacent to the Service Center for future expansion needs. Formal approval of this expenditure in the FY 2019 Budget is requested to allow staff to complete the action with the seller, Quality Storage, LLC. Staff recommends that the cost be recorded in the Utility Support Fund 50, division 50 budget account 50-5-50-401.00 Capital Outlay as this fund / division budget reflects expenditures that are associated with the Service Center. Staff is currently conducting mid-year budget to actual performance reviews, and will request additional amendments to the budget in June to comply with the charter directive for a balanced budget and the fund balance policy requirement for fund levels.			

RECOMMENDED ACTION:

Mayor will ask: "Madam City Secretary please read the Ordinance Preamble for the record in accordance with the City Charter." "Secretary reads preamble"

Mayor calls for a motion:

Move to approve the **second and final reading of Ordinance 1275**.

ORDINANCE NO. 1275

**AN ORDINANCE OF THE CITY OF BRADY, TEXAS AMENDING THE FISCAL
YEAR 2018-2019 BUDGET**

An ordinance amending the 2018-2019 Fiscal Year Budget as follows:

Increasing the Utility Support Fund Capital Budget by \$60,000.

WHEREAS, the Council met on April 23, 2019 and agreed by unanimous vote to purchase the property described as the East 30 feet of Lots 1, 2, 3, and 4 and all of Lot A, Block No. 6, Fairview Addition, Brady, Texas; and

WHEREAS: The Council further deems the expenditure necessary for municipal purposes;

**NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF
BRADY TEXAS** that the FY 2018-2019 budget be amended accordingly.

APPROVED UPON FIRST READING THIS THE 21st DAY OF May 2019,

**APPROVED AND PASSED UPON SECOND READING THIS THE 4th DAY OF June
2019.**

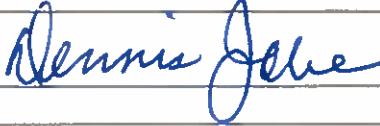
Anthony Groves, Mayor

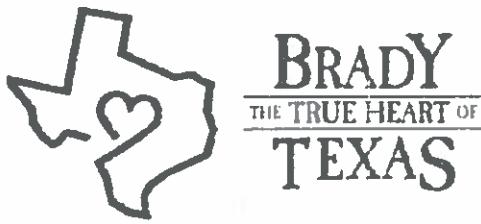
ATTEST: _____
Tina Keys, City Secretary

City Council

City of Brady, Texas

Agenda Action Form

AGENDA DATE:	06/04/2019	AGENDA ITEM	7.C.
AGENDA SUBJECT:	Discussion, consideration and possible action regarding to approve Hotel Occupancy Tax (HOT) Funding Applications		
PREPARED BY:	Tina Keys	Date Submitted:	May 30, 2018
EXHIBITS:	HOT Funding Applications		
BUDGETARY IMPACT:	Required Expenditure:	\$0.00	
	Budget Amount Available:	\$0.00	
	Appropriation Required:	\$0.00	
CITY MANAGER APPROVAL:			
SUMMARY:	Ordinance 1262 passed on 12/4/2018 established the Tourism Advisory Board and set the guidelines for the Board. Ordinance 1263 passed on February 5, 2019 added HOT Tax Grant applications and recordkeeping as duties of the Tourism Advisory Board including making recommendations to Council for HOT Tax Grant applications. The City did advertise in the Brady Standard Herald asking for volunteers for the Tourism Advisory Board but no applications were received. With the absence of the Tourism Advisory Board, Staff is requesting Council approve HOT Tax Grant applications.		
RECOMMENDED ACTION:			
Move to approve funding application as presented.			



Hotel Occupancy Tax (HOT) Funding Application

Today's Date: 2/16/2019

In order to ensure funding consideration, applications must be returned 3 months prior to event. Please note that if your event dates change, you must submit a new application for re-approval. Events that do not occur as specified in the application are not eligible for HOT reimbursement.

Organization Information

Event Name:	<u>30th Annual Heart of Texas Country Music Festival</u>	
Event Date:	<u>March 15 - March 23</u>	Year Event Began:
Event Location:	<u>Various Community Locations - Civic Center/Events Center</u>	
Sponsoring Organization Name:	<u>H.O.T. Country Music Association</u>	
Website & or Facebook page:	<u>hillbillyhits.com</u>	
Tax I.D. Number:	<u>410-4501531</u>	

Please check one

Is your organization tax exempted? Yes No

Is your organization: Non Profit For Profit Private

Contact Information

Name of Contact:	<u>Tracy Pitcox</u>		
Mailing Address (must match address on W-9):	<u>1701 S Bridge St</u>		
Daytime Phone#:	<u>507-1895</u>	Alternate Phone#:	<u></u>
City, State, Zip:		<u>Brady TX 76825</u>	
E-mail Address:			
<u>tracy@hillbillyhits.com</u>			

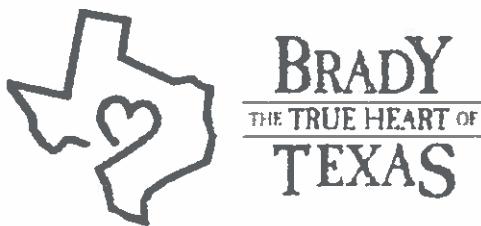
Please check one

Contact Preference: Email Mail Fax

Event Funding Request

HOT Funds Requested: \$ 10,000

Describe in detail, exactly how funds will be used. Please be Specific. (Refer to Guidelines for authorized expenditures) Advertising and artists



Who are you targeting in your advertising and promotion efforts to attend?

Country music fans, retirees with expendable income

What percent of total costs will be covered by this HOT?

15%

Please list other organizations, government entities, grants, and funding sources that have offered financial support for the event noted above.

N/A

Estimated Total Attendance at Event listed Above: This Year 4,000 Last Year 4,000

Last 3 Dates & Years of Event

1. _____
2. _____
3. _____

Last 3 Cities of Event

1. _____
2. _____
3. _____

Hotels Used

1. _____
2. _____
3. _____

You must reserve a room block for this event at a Brady hotel. List how many rooms you anticipate you will use nightly? 10/night - Best Western 3/night - Gold Key

How will your hotel bookings be measured? Big Survey

*Your attendees will be required to complete hotel locator cards provided if funding is approved.

How did you/your organization hear about Brady? _____

Are you considering any other locations/cities for your event? If so, which others? No

In order to receive hotel occupancy tax, you must contact Brady hotels for room blocks. If overflow hotel rooms are necessary, after Brady hotels are booked, arrangements can be made with the Brady Chamber of Commerce to contact hotels in outlying areas. It is imperative that you make every attempt to encourage your attendees to stay in Brady properties. Your total room night usage in Brady could determine future funding.

Signature of Event Representative: Erin Corbitt for T.P.

Date: _____

Please Submit to: Brady Chamber of Commerce
101 E. 1st
Brady, TX 76825
Phone: 325-597-3491 Fax: 325-792-9181
erin@bradytx.com





HOTEL OCCUPANCY TAX USE GUIDELINES UNDER TEXAS STATE LAW AND FUNDING APPLICATION FORM

State Law: By law of the State of Texas, the City of Brady collects a Hotel Occupancy Tax (HOT) from hotels, motels, and bed & breakfasts and inns. Under state law, the revenue from the HOT may be used only to directly promote tourism and the convention and hotel industry. The use of HOT funds must generate additional room nights for local lodging establishments and is limited by Chapter 351 of the Tax Code to certain items including the below list.

✓ **Please Check the Applicable Category that your organization will use funding:**

- Registration of Convention Delegates:** the furnishing of facilities, personnel, and materials for the registration of convention delegates or registrants;
- Advertising, Solicitations and Promotions that Directly Promote Tourism and the Hotel and Convention Industry:** advertising and conducting solicitations and promotional programs to attract tourists and convention delegates or registrants to the municipality or its vicinity;
- Promotions of the Arts that Directly Promote Tourism and the Hotel and Convention Industry:** that the encouragement, promotion, improvement, and application of the arts, including instrumental and vocal music, dance, drama, folk art, creative writing, architecture, design and allied fields, painting, sculpture, photography, graphic and craft arts, motion picture, radio, television, tape and sound recording, and other arts related to the presentation, performance, execution, and exhibition of these major art forms, and
- Historical Restoration and Preservation Activities that Directly Promote Tourism and the Hotel and Convention Industry:** historical restoration and preservation projects or activities or advertising and conducting solicitation and promotional programs to encourage tourists and convention delegates to visit preserved historic sites or museums.
- Sporting Event Expenses that Substantially Increase Economic Activity at Hotels:** expenses including promotional expenses, directly related to a sporting event in which the majority of participants are tourists who substantially increase economic activity at hotels and motels within the city or its vicinity.

City Policy: Visit Brady accepts applications from groups and businesses whose events fit into one or more of the above categories. All requests for funds should be submitted by a completed and signed application form. The application will be reviewed and acted on in a timely manner. The applicant may be asked to make a presentation at a meeting and answer any questions regarding the application. If so, applicants will be notified at least one week prior to the meeting of its time and place.

Eligibility and Priority for Hotel Tax Funds: Priority will be given to those events based on their ability to generate overnight visitors in Brady. If an event will not generate any meaningful hotel night activity, it is not eligible for receipt of hotel occupancy tax funds. Events can prove this potential to generate overnight visitors by:

- a) Historic information on the number of room nights used during previous years of the same events;
- b) Current information on the size of a room block that has been reserved at area hotels to accommodate anticipated overnight guests attending the event requesting hotel tax funds;
- c) Examples of marketing of the event that will likely generate and encourage overnight visitors to Brady lodging properties;
- d) Examples and historic information on the number of room nights generated by similar events in other similarly situated cities.

Recognition of Sponsorship: All events receiving HOT funds must recognize Visit Brady as a sponsor. A Visit Brady logo is available for this use upon request.

PLEASE INITIAL EACH REQUIREMENT BELOW.

	1. Must agree to recognize Visit Brady as a funding source in all materials; radio, TV and website, and social media.
	2. Must provide a visual link to the Visit Brady website on the event/organization website.
	3. Must allow Visit Brady the option to have a Welcome Booth at the Entrance or Registration of your event.

Use of Local Vendors: We encourage all event organizers to patronize Brady businesses for food, supplies, materials, printing, etc. to the extent feasible. Applicants may be asked to explain why items that are available locally were purchased elsewhere. Please contact us for help locating businesses and resources, or at www.bradytx.com.

Payment of HOT Funds: Approved HOT funds will be paid upon submission of a Post Event Report, due within 60 days of the event completion. For this reason, event organizers are encouraged to save proceeds from each event to be used as initial operating funds for the same event in the future.

Use of Revenues from Event: No other outside event(s), project, charity, etc., sponsored by the host organization may profit from the Visit Brady funding of a particular event unless it has been outlined in the original HOT application. No funding approved may be used for the operating budget of any organization.

Post Event Report: All entities that are approved for HOT funds must submit a Post Event Report within 60 days of each funded event in order to receive the approved funds. The report will be reviewed by the tourism board to determine how well the entity met its goals and will be used in consideration of future HOT funding requests. Priority in the future will be given to those events that demonstrate an ability to generate overnight visitors as applicable in Brady.

By signing this form, you are agreeing that Brady may use pictures and/or video from your event for promotional purposes.

I have read the above rules mandating the HOT and agree to the terms:

Signature: Erin Corbell Jr. T.P. Date: _____

Reminder: Attach or include the proposed schedule of your events and activities.

Please sign and return the above copy with your application for funding. Retain a copy for your records.

Please submit to:

Erin Corbell
Brady Chamber of Commerce
101 E 1st
Brady, TX 76825
Phone: 325-597-3491 Fax: 325-792-9181
erin@bradytx.com



RECEIVED

City of Brady
Request for Hotel/Motel Funds

MAR 06 2018

City of Brady

Organization Requesting Funds: HEART OF TEXAS COUNTY MUSIC MUSEUM

Name of Organization Contact Person: Tracy Pitcox

Address of Contact Person: 1701 SOUTH BRIDGE BRADY, TX 76825

Phone Number of Contact Person: (325) 597-1895

State law requires that all organizations that are directly or indirectly funded by the local hotel/motel occupancy tax must annually provide a list of scheduled activities, programs, or events that they will offer that will directly enhance and promote tourism and the convention and hotel/motel industry. Please list all activities, programs, or events your organization has planned for the year 2018.

Activity, Program or Event * SEE ATTACHED ACTIVITIES + EVENTS

Amount of Funds Requested: \$10,000.00

Requested Funds to be used for: _____

Estimated Impact on Motel Occupancy: 885 rooms for 2018

Which Expenditure Category Is Relevant to This Project: _____

Activity, Program or Event HEART OF TEXAS COUNTY MUSIC MUSEUM

Amount of Funds Requested: OPEN 217 DAYS IN 2018

Requested Funds to be used for: MARKETING + PROMOTIONS

Estimated Impact on Motel Occupancy: _____

Which Expenditure Category Is Relevant to This Project: #3, #4

Activity, Program or Event 29TH HEART OF TX COUNTY MUSIC FESTIVAL

Amount of Funds Requested: MARCH 16-24

Requested Funds to be used for: MARKETING + PROMOTIONS

Estimated Impact on Motel Occupancy: 680 Rooms

Which Expenditure Category Is Relevant to This Project: #3, #4

Signature of Contact Person Tracy Pitcox

Date: 3/1/18

City of Brady
Request for Hotel/Motel Funds

Organization Requesting Funds: HEART OF TEXAS COUNTY MUSIC MUSEUM

Name of Organization Contact Person: TRACY PITZOX

Address of Contact Person: 1701 SOUTH BRIDGE BRADY, TX 76825

Phone Number of Contact Person: (325) 597-1895

State law requires that all organizations that are directly or indirectly funded by the local hotel/motel occupancy tax must annually provide a list of scheduled activities, programs, or events that they will offer that will directly enhance and promote tourism and the convention and hotel/motel industry. Please list all activities, programs, or events your organization has planned for the year 2018.

Activity, Program or Event HEART OF TX COUNTY MUSIC MUSEUM

Amount of Funds Requested: 18TH ANNIVERSARY CELEBRATION

Requested Funds to be used for: MARKETING + PROMOTIONS

Estimated Impact on Motel Occupancy: 50 ROOMS

Which Expenditure Category Is Relevant to This Project: #3, #4

Activity, Program or Event BLACKWOODS CONCERT

Amount of Funds Requested: _____

Requested Funds to be used for: MARKETING + PROMOTIONS

Estimated Impact on Motel Occupancy: 5 ROOMS

Which Expenditure Category Is Relevant to This Project: #3, #4

Activity, Program or Event TOYS FOR TOTS CONCERT

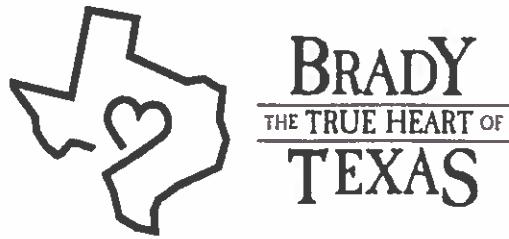
Amount of Funds Requested: _____

Requested Funds to be used for: PROMOTION + MARKETING

Estimated Impact on Motel Occupancy: 5 ROOMS

Which Expenditure Category Is Relevant to This Project: #3, #4

Signature of Contact Person _____ Date: _____



Hotel Occupancy Tax (HOT) Funding Application

Today's Date: 4-30-19

In order to ensure funding consideration, applications must be returned 3 months prior to event. Please note that if your event dates change, you must submit a new application for re-approval. Events that do not occur as specified in the application are not eligible for HOT reimbursement.

Organization Information

Event Name:	<u>Harry C Priess Businessman's Memorial Golf Tournament</u>	
Event Date:	<u>May 26 - May 27</u>	Year Event Began: <u>1959</u>
Event Location:	<u>Brady Municipal Golf Course</u>	
Sponsoring Organization Name:	<u>Brady Golf Association</u>	Website & or Facebook page: <u>Same</u>
Tax I.D. Number:	<u>7527342408</u>	<u>S01C3</u>

Please check one

Is your organization tax exempted? Yes No

Is your organization: Non Profit For Profit Private

Contact Information

Name of Contact:	<u>James Petty</u>	
Mailing Address (must match address on W-9):	City, State, Zip: <u>PO Box 1373</u> <u>Brady TX 76825</u>	
Daytime Phone#:	Alternate Phone#:	E-mail Address: <u>325-456-0098</u> <u>325-456-8078</u> <u>bradygolfassoc@gmail.com</u>

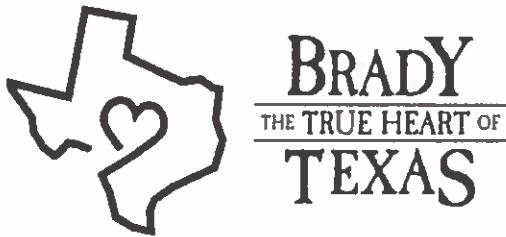
Please check one

Contact Preference: Email Mail Fax

Event Funding Request

HOT Funds Requested: \$ 5,000

Describe in detail, exactly how funds will be used. Please be Specific. (Refer to Guidelines for authorized expenditures) BGA will use their name / logo as well as City of Brady and Brady / McCulloch Chamber on items that will be given away to golfers during the event



Who are you targeting in your advertising and promotion efforts to attend?

men 21 and up in Texas, NM, OK, Ark

What percent of total costs will be covered by this HOT?

money will be used for the promo items

Please list other organizations, government entities, grants, and funding sources that have offered financial support for the event noted above.

Various sponsors throughout Community

Estimated Total Attendance at Event listed Above: This Year 64 Last Year 56

Last 3 Dates & Years of Event

1. 2018
2. 2017
3. 2016

Last 3 Cities of Event

1. Brady
2. "
3. "

Hotels Used

1. Holiday Inn
2. Best Western
3. Gold Key

You must reserve a room block for this event at a Brady hotel. List how many rooms you anticipate you will use nightly? Attendees are responsible for their own reservations.

We do not block rooms they choose their own hotel

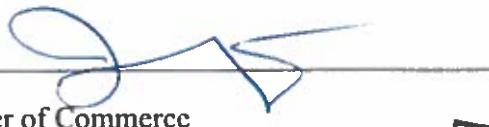
How will your hotel bookings be measured? They can fill out cards @ hotel and/or we can create a questionnaire

*Your attendees will be required to complete hotel locator cards provided if funding is approved.

How did you/your organization hear about Brady? _____

Are you considering any other locations/cities for your event? If so, which others? _____

In order to receive hotel occupancy tax, you must contact Brady hotels for room blocks. If overflow hotel rooms are necessary, after Brady hotels are booked, arrangements can be made with the Brady Chamber of Commerce to contact hotels in outlying areas. It is imperative that you make every attempt to encourage your attendees to stay in Brady properties. Your total room night usage in Brady could determine future funding.

Signature of Event Representative: 

Date: 4-30-19

Please Submit to: Brady Chamber of Commerce

101 E. 1st

Brady, TX 76825

Phone: 325-597-3491 Fax: 325-792-9181

erin@bradytx.com



BRADY McCULLOCH
COUNTY
CHAMBER of COMMERCE

CONFLICT OF INTEREST QUESTIONNAIRE

FORM CIQ

For vendor doing business with local governmental entity

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code.

A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

1 Name of vendor who has a business relationship with local governmental entity.

Brady Golf Association

2 Check this box if you are filing an update to a previously filed questionnaire. (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

3 Name of local government officer about whom the information is being disclosed.

Erin Corbell

Name of Officer

4 Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?

Yes

No

B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?

Yes

No

5 Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.

6 Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).

Signature of vendor doing business with the governmental entity

4.30.19

Date



HOTEL OCCUPANCY TAX USE GUIDELINES UNDER TEXAS STATE LAW AND FUNDING APPLICATION FORM

State Law: By law of the State of Texas, the City of Brady collects a Hotel Occupancy Tax (HOT) from hotels, motels, and bed & breakfasts and inns. Under state law, the revenue from the HOT may be used only to directly promote tourism and the convention and hotel industry. The use of HOT funds must generate additional room nights for local lodging establishments and is limited by Chapter 351 of the Tax Code to certain items including the below list.

✓ **Please Check the Applicable Category that your organization will use funding:**

- Registration of Convention Delegates:** the furnishing of facilities, personnel, and materials for the registration of convention delegates or registrants;
- Advertising, Solicitations and Promotions that Directly Promote Tourism and the Hotel and Convention Industry:** advertising and conducting solicitations and promotional programs to attract tourists and convention delegates or registrants to the municipality or its vicinity;
- Promotions of the Arts that Directly Promote Tourism and the Hotel and Convention Industry:** that the encouragement, promotion, improvement, and application of the arts, including instrumental and vocal music, dance, drama, folk art, creative writing, architecture, design and allied fields, painting, sculpture, photography, graphic and craft arts, motion picture, radio, television, tape and sound recording, and other arts related to the presentation, performance, execution, and exhibition of these major art forms, and
- Historical Restoration and Preservation Activities that Directly Promote Tourism and the Hotel and Convention Industry:** historical restoration and preservation projects or activities or advertising and conducting solicitation and promotional programs to encourage tourists and convention delegates to visit preserved historic sites or museums.
- Sporting Event Expenses that Substantially Increase Economic Activity at Hotels:** expenses including promotional expenses, directly related to a sporting event in which the majority of participants are tourists who substantially increase economic activity at hotels and motels within the city or its vicinity.

City Policy: Visit Brady accepts applications from groups and businesses whose events fit into one or more of the above categories. All requests for funds should be submitted by a completed and signed application form. The application will be reviewed and acted on in a timely manner. The applicant may be asked to make a presentation at a meeting and answer any questions regarding the application. If so, applicants will be notified at least one week prior to the meeting of its time and place.

Eligibility and Priority for Hotel Tax Funds: Priority will be given to those events based on their ability to generate overnight visitors in Brady. If an event will not generate any meaningful hotel night activity, it is not eligible for receipt of hotel occupancy tax funds. Events can prove this potential to generate overnight visitors by:

- a) Historic information on the number of room nights used during previous years of the same events;
- b) Current information on the size of a room block that has been reserved at area hotels to accommodate anticipated overnight guests attending the event requesting hotel tax funds;
- c) Examples of marketing of the event that will likely generate and encourage overnight visitors to Brady lodging properties;
- d) Examples and historic information on the number of room nights generated by similar events in other similarly situated cities.

Recognition of Sponsorship: All events receiving HOT funds must recognize Visit Brady as a sponsor. A Visit Brady logo is available for this use upon request.

PLEASE INITIAL EACH REQUIREMENT BELOW.

<i>BB</i>	1. Must agree to recognize Visit Brady as a funding source in all materials; radio, TV and website, and social media.
<i>BB</i>	2. Must provide a visual link to the Visit Brady website on the event/organization website.
<i>BB</i>	3. Must allow Visit Brady the option to have a Welcome Booth at the Entrance or Registration of your event.

Use of Local Vendors: We encourage all event organizers to patronize Brady businesses for food, supplies, materials, printing, etc. to the extent feasible. Applicants may be asked to explain why items that are available locally were purchased elsewhere. Please contact us for help locating businesses and resources, or at www.bradytx.com.

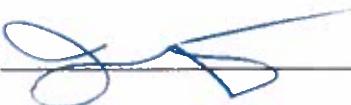
Payment of HOT Funds: Approved HOT funds will be paid upon submission of a Post Event Report, due within 60 days of the event completion. For this reason, event organizers are encouraged to save proceeds from each event to be used as initial operating funds for the same event in the future.

Use of Revenues from Event: No other outside event(s), project, charity, etc., sponsored by the host organization may profit from the Visit Brady funding of a particular event unless it has been outlined in the original HOT application. No funding approved may be used for the operating budget of any organization.

Post Event Report: All entities that are approved for HOT funds must submit a Post Event Report within 60 days of each funded event in order to receive the approved funds. The report will be reviewed by the tourism board to determine how well the entity met its goals and will be used in consideration of future HOT funding requests. Priority in the future will be given to those events that demonstrate an ability to generate overnight visitors as applicable in Brady.

By signing this form, you are agreeing that Brady may use pictures and/or video from your event for promotional purposes.

I have read the above rules mandating the HOT and agree to the terms:

Signature:  Date: 4/30/19

Reminder: Attach or include the proposed schedule of your events and activities.

Please sign and return the above copy with your application for funding. Retain a copy for your records.

Please submit to: Erin Corbell
Brady Chamber of Commerce
101 E 1st
Brady, TX 76825
Phone: 325-597-3491 Fax: 325-792-9181
erin@bradytx.com



Request for Taxpayer Identification Number and Certification

Give Form to the
requester. Do not
send to the IRS.

Print or type
See Specific Instructions on page 2.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

Brady Golf Association

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification; check only one of the following seven boxes:

Individual/sole proprietor or C Corporation S Corporation Partnership Trust/estate
 single-member LLC

Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ►

Note. For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner.

Other (see instructions) ►

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.)

PO Box 1373

Requester's name and address (optional)

6 City, state, and ZIP code

Brady TX 76805

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see How to get a TIN on page 3.

Note. If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.

Social security number

<input type="text"/>	<input type="text"/>	-	<input type="text"/>	-	<input type="text"/>	<input type="text"/>	<input type="text"/>
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or

Employer identification number

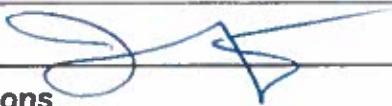
<input type="text"/>							
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Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification Instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign Here	Signature of U.S. person ►		Date ►	<i>4-30-19</i>
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at www.irs.gov/fw9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)

- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)

- Form 1099-C (canceled debt)

- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding? on page 2.

By signing the filled-out form, you:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued).

2. Certify that you are not subject to backup withholding, or

3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and

4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See What is FATCA reporting? on page 2 for further information.

Memorial Day Tournament

2019 BUDGET PROJECTIONS

Entries 80 * \$175	\$14,000.00
Cart Rentals	\$649.44
Sponsorships	\$1,750.00

Expenses

<i>Golf Carts</i>	\$1,500.00
<i>Knights of Columbus Meal</i>	\$800.00
<i>Sunday Night Meal</i>	
<i>Event Center Rental</i>	\$300.00
<i>Friday & Sunday Night</i>	
<i>Cocktail Party Meal & Décor</i>	\$700.00
<i>Hole in One Witness</i>	\$250.00
<i>JP Liquor</i>	\$400.00
<i>Hole In One</i>	\$993.00
<i>Insurance</i>	
<i>JK Awards</i>	\$2,500.00
	<i>Plaques, player gifts, etc</i>

Pay Outs

\$7,443.00
\$8,825.00

Total Expenses

\$16,268.00

Income

\$16,399.44

Expenses

\$16,268.00

PROFIT

\$131.44



**61st Annual Dr. Harry C. Priess
Businessmen's Memorial Day Classic
@ The Brady Golf Course
Brady, Texas
May 24-27, 2019
Hosted by: Brady Golf Association**

Format(s): **Championship Flight** will play 54-hole Individual stroke play; the top 8 Individuals & ties will advance to the final round. *There is no limit to number of players who wish to declare Championship flight.* **All other flights** will play Individual Match play for the 1st two rounds with the winners on Sunday advancing to stroke play on Monday. Based on full tournament there will be 16 players in each flight.

Flights: Will be based on handicaps and/or known playing ability. All players must be 21 years of age or older to enter. Those 65 and older with handicaps set from the senior tees may hit from those tees (excluding Championship Flight). There will be no senior flight this year.

Payout: Cash in each flight. Payouts based on total number of entries.

Extras: Shootout, \$25,000 Cash Hole-In-One Contest (sponsored by Heart of Texas Ford Mercury, Inc.), Swag Bag, Cocktail Party, Players' Discussion for all flights, food on course, tickets required for drink cart on the course and a Sunday Dinner with meal ticket.

FRIDAY, MAY 24th 8:00 a.m. - 2:00 p.m. Practice Round Available Call Pro Shop 325-597-6010 for tee times
8:00 a.m. till close Confirm your Saturday tee time (No tee times after 2:00 p.m.)

2:30 p.m. Check in for Shoot Out

3:00 p.m. Shoot Out: 4 Flights of 10 Players, **participants must be entered in the tournament to participate in the shoot out.** (\$30 per player—final 2 players paid within each shootout)

7:00 p.m. – 10 p.m. Cocktail Party, Early Registration, **Players' Discussion for all players** at the Heart of Texas Events Center (Note: Location) It's just up the road at 804 US 87 North. Tee times for Saturday posted will be posted at this time.

SATURDAY, MAY 25th SHOTGUN START FOR ALL FLIGHTS as follows:

7:00 a.m. Registration and check in

8:00 a.m. Championship, President, 1st and 2nd Flights

12:30 a.m. Registration and check in

1:30 p.m. 3rd, 4th, 5th, and 6th Flights

(Total number of flights and division of flights dependent on # of entries overall as well as number in Championship flight. Please check on tee time prior to Saturday's round for confirmation). Evening Free for personal activities

SUNDAY, MAY 26th SHOTGUN START FOR ALL FLIGHTS will be opposite of Saturday's round.

(Example: if you teed off at 8:00 a.m. on Saturday your tee time for Sunday will be 1:30 p.m. Check in 30 min prior.)

7:00 p.m. Dinner at HOT Event Center just down the road at 804 US 87 North

MONDAY, MAY 27th 7:30 a.m. Memorial Dedication at #1 Tee Box Monument for Donald Owens & Gwen Bush.

9:00 a.m. TEE TIMES AT 8-MINUTE INTERVALS

Starting with the last Flight Consolation Bracket, then that flights Winners Bracket. Proceeding similarly through all other flights.

**Brady Golf Association
P. O. Box 1373 Brady, Texas 76825
(972)345-6276 or bradygolfassoc@gmail.com**



**61st Annual Dr. Harry C. Priess
Businessmen's Memorial Day Classic
@ The Brady Golf Course
Brady, Texas
May 24-27, 2019
Hosted by: Brady Golf Association**

\$175.00 Entry Fee

All entries must be on this **ENTRY FORM**.

Please fill in every blank to help us flight you better as well as update our database.

Name: _____

Enter Shoot Out? + \$30 / NO
You must be entered in the tournament to participate in the Shoot Out & entry fee must be paid prior to participating in the Shoot Out.

Address: _____

Handicap _____ Usual Flight _____

E-Mail: _____

Home Course to verify Handicap _____

Phone / /

Home Course
Phone / /

Private carts are welcome! Limited number of carts are available. Players are responsible for cart reservations. Carts can only be guaranteed for Sat/Sun if requested through the BGA.	Entry Fee	\$175.00	\$175.00
	Shoot Out	\$30.00	
	Cart (2 days X \$27.00) =	54.00	
	Total Entry Fee:	\$	

Personal Information: (Please give a brief description of yourself. Example... where you're from, business information or occupation, age, years attending tournament, first time you played our course or anything you would like used to describe you during announcements on Monday's round.) Thank you.

Mail, EMAIL, or present this form with Check made payable to:

**Brady Golf Association
P. O. Box 1373 Brady, Texas 76825
(972) 345-6276 or bradygolfassoc@gmail.com**

City Council

City of Brady, Texas

Agenda Action Form

AGENDA DATE:	06/04/2019	AGENDA ITEM	7.D.
AGENDA SUBJECT:	Discussion, consideration and possible action regarding Resolution 2019-028 to adopt revisions to City of Brady Personnel Policy		
PREPARED BY:	T. Keys	Date Submitted:	05/28/2019
EXHIBITS:	Resolution 2019-028 copy of Personnel Policy Manual, Chapter 5, Attendance and Leaves		
BUDGETARY IMPACT:	Required Expenditure:	\$00.00	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$00.00	
CITY MANAGER APPROVAL:			

SUMMARY:

Most Cities have allowed a personal day for birthdays, personal time off, or other days when a Holiday may be in the middle of the week or a Thursday. This time cannot carry over into the next year and may be used with proper notification and approval by their supervisor or department head.

RECOMMENDED ACTION:

Move to approve Resolution 2019-028 to update/revise City of Brady Personnel Policy

RESOLUTION NO. 2019-028

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRADY, TEXAS TO AMEND THE CITY OF BRADY PERSONNEL POLICY WHICH WAS UPDATED IN 2017 AND 2017.

WHEREAS, the City of Brady Personnel Policy was adopted in 2003 and updated by City Council in 2015 and 2017; and

WHEREAS, the City staff reviewed the personnel policy and desires to implement a "Personal" day to employees in addition to the set vacation and holidays offered by the City;

WHEREAS, the City of Brady Personnel Policy Manual will be updated as follows:

All full-time employees will receive one Personal Day per year. This new leave is added to the employee's accrual bank as Personal Day on the first pay period that includes the first day of the fiscal year, and may be used to cover full or partial day absences. It must be taken by the last pay period of that fiscal year. Under no circumstances will the personal day, if not taken, be carried over, cashed out, or paid up on termination of employment.

Time off for the personal day will be paid based on the equivalent to the number of hours normally scheduled to work, not to exceed 12 hours, and will not be considered time worked for purposes of calculating overtime pay or compensatory time accrual.

Each department will establish and communicate procedures for scheduling/reporting use of the personal day for both foreseeable and unplanned absence; and

WHEREAS, the City Charter requires City Council to set policy by resolution.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BRADY, TEXAS:

That the City of Brady Personnel Policy Manual be updated to include "Personal Day" as stated above.

PASSED AND APPROVED this the _____ day of _____, 2019.

CITY OF BRADY

Anthony Groves, Mayor

Attest: _____
Tina Keys, City Secretary

- (3) The amount of sick leave an employee may donate to another employee meeting these requirements is limited to one-half (1/2) of the donating employee's current balance, but no more than forty (40) hours of sick leave per year.
- (c) **Unused Sick Leave** – No cash payment for unused sick leave shall be made upon termination of employment, retirement, or death of an employee. No employee shall be permitted to donate sick leave to any other employee during the last two weeks of any such employee's employment.

10. **Personal Day**

Regular full-time employees will receive one Personal Day per year and will be added to the employee's accrual bank as a Personal Day on the first pay period that includes the first day of the fiscal year and may be used to cover full or partial day absences. It must be taken by the last pay period of that fiscal year. Personal Days may not be carried over, cashed out, or paid upon termination of employment. Time off for the personal day will be paid based on the equivalent to the number of hours normally scheduled to work, not to exceed 12 hours, and will not be considered time worked for purposes of calculating overtime pay or compensatory time accrual. Each department will establish and communicate procedures for scheduling / reporting use of the personal day for both foreseeable and unplanned absence.

11. **Military Leave**

- (a) The City of Brady complies with the Uniformed Services Employment and Re-employment Rights Act of 1994 (USERRA). 38 U.S.C.A. 4301 et seq. USERRA is a federal statute that protects employees who engage in military duty in the uniformed services. The exception to the "at-will" doctrine contained in USERRA applies only to this section of the personnel manual regarding military leave.
- (b) Military leave shall be approved leave for regular, full-time employees of the City who are members of the state military forces or members of the reserve components of the Armed Forces of the United States. This leave shall be approved for leave of absence from an employee's duties without loss of any benefit of employment on all days during which the employee is engaged in authorized training or duty ordered by proper authority for a time not to exceed fifteen (15) working days in a fiscal year.
- (c) The paid military leave period is measured as the fiscal year October 1st through September 30th.
- (d) Employees returning from military leave may be restored to employment subject to the provisions of the law upon release from active duty unless released with a dishonorable or bad conduct discharge or under other than honorable conditions as characterized by federal regulations. The employee, within ninety (90) days after release from duty, must give written or actual notice of intent or return to employment without intervening employment.
- (e) All requests for leave should be accompanied by a copy of the order, directive, notice, or other documents requiring absence from scheduled work.