

# BRADY

THE CITY OF

# TEXAS

Tony Groves  
Mayor

Rey Garza  
Council Member Place 1

Missi Davis  
Council Member Place 2

Jeffrey Sutton  
Council Member Place 3

Jane Huffman  
Mayor Pro Tem  
Council Member Place 4

Jay May  
Council Member Place 5

Dennis Jobe  
Interim City Manager

Tina Keys  
City Secretary

Sarah Griffin  
City Attorney

## MISSION

The City of Brady strives to share its history and encourage the development of diverse housing, employment, infrastructure, and opportunity through transparent management and financing for all residents and employees.

## CITY OF BRADY COUNCIL AGENDA REGULAR CITY COUNCIL MEETING JUNE 18, 2019 AT 6:00 PM

NOTICE is hereby given of a meeting of the City Council of City of Brady, McCulloch County, State of Texas, to be held at 6:00 pm on June 18, 2019, at the City of Brady Municipal Court Building, located at 207 S. Elm Street, Brady, Texas, for the purpose of considering the following items. The City Council of the City of Brady, Texas, reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551. of the Texas Government Code.

### 1. CALL TO ORDER, ROLL CALL & CERTIFICATION OF A QUORUM

### 2. INVOCATION & PLEDGE OF ALLEGIANCE

### 3. PUBLIC COMMENTS: Reserved for items NOT listed on the agenda

*Please limit individual public comments to three (3) minutes. In accordance with TX AG opinion, any public comment addressing items not on the agenda, will only be heard by the City Council. No formal action, deliberation, discussion, or comment will be made by City Council. State Law prohibits any deliberation or decisions regarding items presented in public comments. City Council may only make a statement of specific factual information given in response to the inquiry; recite an existing policy; or request staff to place the item on an agenda for a subsequent meeting.*

### 4. CONSENT AGENDA: Reserved for routine items to save time

*Any item may be removed from the Consent Agenda at the request of a Council Member and considered separately following the Consent Agenda approval. All items listed on the Consent Agenda are to be with one motion "Move to approve Consent Agenda."*

#### A. Approval of Minutes for Regular and Special Meetings on June 4, 2019.

### 5. PRESENTATION

North Transformer Status Report – Steven Miller

### 6. PUBLIC HEARING:

### 7. INDIVIDUAL CONCERNS

*City Council Members are to deliberate the following items. Staff will present the item and are prepared to answer City Council Member questions. The Mayor will recognize Council Members as the council discussed the item so everyone is heard. Once the City Council Members finish discussion, the Mayor will recognize attendees who have comments. Attendees and council members need to direct comments to the Mayor as they are recognized. When all comments are complete, the Mayor will call for a motion.*

- A. Discussion, consideration and possible action regarding approval of Brady Economic Development grant request in the amount of \$5,000 to Boondocks for improved signage
- B. Discussion, consideration and possible action regarding approving the first reading of Ordinance 1276 to establish new building permit fees.

- C. Discussion, consideration and possible action regarding approving the first reading of Ordinance 1277 amending FY2018-19 Budget, including fund transfers.
- D. Discussion, consideration and possible action regarding approval of the sale of City-owned Real Property.
- E. Discussion and summary of City Council action and if procedures and processes worked.
- F. Discussion by City Council of City improvements to be recognized

## 8. STAFF REPORTS

- A. **Monthly Financial / Utility Reports:**
- B. **Monthly Activity Reports:** Visit Brady Report, Seniors, Golf, BPD, Fire-EMS Calls, BVFD Expense Report, Animal Control, Airport, Code Enforcement, Chronic Code Complaints, and Structures Inhabited without utilities
- C. **Upcoming Special Events/Meetings:**
  - June 29 – 9:00 a.m. Keep Brady Beautiful - Adopt a Highway cleanup
  - July 6 – 10am - 93<sup>rd</sup> July Jubilee Parade – Downtown Square
  - July 26, 2019 – Denton Navarro HOG WILD, Live Oak, Texas
- D. **Upcoming City Calendar:**
  - June 21-22 – Juneteenth, Willie Washington Park
  - July 16, 18, 23<sup>rd</sup> – 9:00 a.m. – 4:00 p.m. Budget Work Sessions
  - July 24<sup>th</sup> & 25<sup>th</sup> – Budget Work Sessions, if necessary
  - August 7 – 8, West Texas Legislative Summit, San Angelo

## 9. ANNOUNCEMENTS

Pursuant to the Texas Government Code § 551.0415, City Council Members and City staff may make reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include: Expressions of thanks, congratulations, or condolence; an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision; Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and announcements involving an imminent threat to public health and safety of people in the municipality that has arisen after the posting of the agenda.

## 10. EXECUTIVE SESSION

The City Council of the City of Brady will adjourn into Executive Session for the following:

- A. Pursuant to Section 551.074 (Personnel Matters) City Council will meet to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee: City Manager

## 11. OPEN SESSION ACTION

## 12. ADJOURNMENT

*I certify that this is a true and correct copy of the City of Brady City Council Meeting Agenda and that this notice as posted on the designated bulletin board at Brady City Hall, 201 E. Main St., Brady, Texas 76825; a place convenient and readily accessible to the public at all times, and said notice was posted on \_\_\_\_\_ by 6:00 p.m. and will remain posted continuously for 72 hours prior to the scheduled meeting pursuant to Chapter 551 of the Texas Government Code.*

*Tina Keys, City Secretary*

In compliance with the American with Disabilities Act, the City of Brady will provide for reasonable accommodations for persons attending public meetings at City facilities. Requests for accommodations or interpretive services must be received at least 48 hours prior to the meeting. Please contact the City Secretary at 325-597-2152 or [citysec@bradytx.us](mailto:citysec@bradytx.us).

**Attendance by Other Elected or Appointed Officials:** It is anticipated that members of other governmental bodies, and/or city boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the body, board, commission and/or committee. The members of the boards, commissions and/or committees may be permitted to participate in discussion on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless item and action is specifically provided for on an agenda for that body, board, commission or committee subject to the Texas Open Meetings Act.

The City Council of the City of Brady reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on this agenda as authorized by the Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations Regarding Real Property), 551.073 (Deliberations regarding prospective Gifts or Donations), 551.074 (Personnel Matters), 551.076 (Deliberations regarding Security Devices), 551.086 (Deliberate, vote or take final action on competitive matters of the public power utility), and 551.087 (Deliberation regarding Economic Development).

This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes written interpretation of the Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.104(c) and the meeting is conducted by all participants in reliance on this opinion.

20 STATE OF TEXAS

COUNTY OF McCULLOCH

CITY OF BRADY

The City Council of the City of Brady, Texas met in a Regular Meeting on Tuesday, June 4, 2019 at 6:00 pm at the City of Brady Municipal Court Building located at 207 S. Elm Street, Brady, Texas with Mayor Anthony Groves presiding. Council Members present were Jane Huffman, Jay May, Missi Davis and Jeffrey Sutton. City staff present were Interim City Manager Dennis Jobe, Finance Director Lisa Remini, Public Works Director Steve Miller, Police Chief Steve Thomas, Fire Chief Lloyd Perrin, Asst Fire Chief Dink Nichols and City Secretary Tina Keys. Also in attendance were Erin Corbell, Taylor Hoffpauir, Matthew Clark, and Charles & Barbara Garner.

**1. CALL TO ORDER, ROLL CALL & CERTIFICATION OF A QUORUM**

Mayor Groves called the meeting to order at 6:00 p.m. Council quorum was certified.

**2. INVOCATION AND PLEDGE OF ALLEGIANCE**

Council Member May gave the invocation and the Pledge of Allegiance was recited.

**3. PUBLIC COMMENTS**

Fire Chief Lloyd Perrin introduced Asst Fire Chief Dink Nichols

**4. CONSENT AGENDA**

- a. Approval of Minutes for Regular Meeting on May 21, 2019 and Special Meetings on May 24, 2019
- b. Discussion, consideration and possible action regarding Resolution 2019-027 for the temporary closure of E. 3<sup>rd</sup> and E. 4<sup>th</sup> Streets between S. Elm and S. Blackburn on July 6, 2019 from 10:00 a.m. to 2:00 p.m. for the First United Methodist Church Annual July Jubilee BBQ

Council Member Davis moved to approve the Consent Agenda. Seconded by Council Member May. All Council Members voted "aye" and none "nay". Motion passed with a 4 - 0 vote.

**5. PRESENTATIONS:**

There were no presentations

**6. PUBLIC HEARINGS:**

There were no public hearings

**7. INDIVIDUAL CONCERNS**

- A. Discussion, consideration and possible action regarding the second and final reading of Ordinance 1274 of the City of Brady, Texas to amend Zoning Ordinance 933, Section 28.10 (Zoning Use Chart) to allow Gun Sales in an Office District for property located at 602 W. 17<sup>th</sup> Street as requested by Charles and Barbara Garner. Council Member Davis moved to approve the second and final reading of Ordinance 1274. Seconded by Council Member May. All Council Members voted "aye" and none "nay". Motion carried with a 4 - 0 vote.
- B. Discussion, consideration and possible action regarding the second and final reading of first reading of Ordinance 1275 of the City of Brady, Texas, to amend FY 2019 Budget to purchase property described at the East 30 feet of Lots 1, 2, 3 and 4 and all of Lot A, Block No. 6, Fairview Addition, City of Brady. (\$60,000). Lisa Remini presented. Council Member Huffman moved to approve the second and final reading of Ordinance 1275. Seconded by Council Member Davis. All Council Members voted "aye" and none voted "nay". Motion carried with a 4 - 0 vote.

- C. Discussion, consideration, and possible action to approve Hotel Occupancy Tax (HOT) Funding Applications. Erin Corbell presented to Council. Council Member May moved to approve both applications. Seconded by Council Member Huffman. All Council Members voted "aye" and none voted "nay". Motion passed with a 4 - 0 vote. Erin would like the money in advance. Next quarterly payment in August could be less \$15,000. Item will be brought back at the next meeting.
- D. Discussion, consideration and possible action to approve Resolution 2019-028 to adopt revisions to the City of Brady Personnel Policy by adding a "Personal Day" off work. Dennis Jobe presented. Council Member Sutton moved to approve Resolution 2019-028 as amended to remove "partial" day absences. Seconded by Council Member Huffman. All Council Members voted "aye" and none "nay". Motion passed with a 4 - 0.
- E. Discussion and summary of City Council action and if procedures and processes worked. There were no comments.

F. Discussion of a City improvement recognized by City Council. There were no comments.

## 8. STAFF REPORTS

### A. Upcoming Special Events/Meetings:

June 8 & 9 – Mission Brady Workdays

June 6 – 75<sup>th</sup> Anniversary of D-Day and Earl Rudder Statue Dedication

June 8 – Inaugural Brady Farm to Table Fundraiser Dinner by Chamber of Commerce – Downtown

June 13 – Employee Appreciation Pool Party

July 6 – 10am - 93<sup>rd</sup> July Jubilee Parade – Downtown Square

July 26, 2019 – Denton Navarro HOG WILD, Live Oak, Texas

### B. Upcoming City Calendar:

Dedication of Richards Park Improvements

June 15 – Dedication of Willie Washington Park Improvements

June 21-22 – Juneteenth, Willie Washington Park

June 18 – 12 noon – Open Meetings Board Training and Appreciation Lunch

July 16, 18, 23<sup>rd</sup> – 9:00 a.m. – 4:00 p.m. Budget Work Sessions

July 24<sup>th</sup> & 25<sup>th</sup> – Budget Work Sessions, if necessary

## 9. ANNOUNCEMENTS

## 10. EXECUTIVE SESSION

There was no Executive Session

## 11. OPEN SESSION ACTION

## 12. ADJOURNMENT

There being no further business, the Mayor adjourned the meeting at 6:47 p.m.

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Mayor Anthony Groves

Attest: \_\_\_\_\_  
Tina Keys, City Secretary

## NORTH TRANSFORMER STATUS REPORT

- *LCRA PROPOSAL*
- *TMLIRP CLAIM*

### LCRA PROPOSALS -

- Engineering Services for Transformer Replacement
  - \$36,000
- 2004Y Transformer Offer
  - approx. \$350,000 (no repair delay)
- Expecting Field Service Agreement
  - Establishes Work Order for Delivery, Installation and Startup (4 months)

## TMLIRP (Intergovernmental Risk Pool)

- City Manager & Purchasing Agent Initiated on May 24<sup>th</sup>
- TMLIRP Senior Claims Specialist is Assigned
- TMLIRP Hires Alethian Forensic Engineering

## TMLIRP

- FAILURE DETERMINATION:
  - If not lightning induced
    - CLAIM LIMIT = \$100,000.00
  - If lightning induced
    - CLAIM = full cost with exclusions of 'improvements'

## TMLIRP (Intergovernmental Risk Pool)

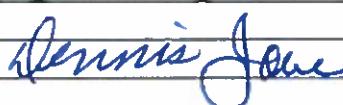
- CLAIM PROGRESS

- Confirmed lightning present in area at April 17 incident
- Obtaining proposals for shop tear down and failure cause
- Current working quote is with SOLOMON Corp. in Kansas

# City Council

## City of Brady, Texas

### Agenda Action Form

AGENDA DATE:	06/18/2019	AGENDA ITEM	7.A.
AGENDA SUBJECT:	Discussion, consideration and possible action regarding approval of Brady Economic Development Corporation grant request in the amount of \$5,000 to Boondocks for improved signage		
PREPARED BY:	Tina Keys	Date Submitted:	06/13/2019
EXHIBITS:	EDC Minutes		
BUDGETARY IMPACT:	Required Expenditure:	\$00.00	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$00.00	
CITY MANAGER APPROVAL:			
<b>SUMMARY:</b> The Brady EDC met on May 29, 2019 and unanimously voted to approve a \$5,000 grant to Boondocks for improved signage.			

#### RECOMMENDED ACTION:

It is recommended that City Council approve the \$5,000 grant request from Boondocks.

STATE OF TEXAS

COUNTY OF McCULLOCH

CITY OF BRADY

The Brady Type B Economic Development Corporation of the City of Brady, Texas held a meeting on Wednesday, May 29, 2019, at 6:00 p.m. at the City of Brady Municipal Court Building located at 207 S. Elm Street, Brady, Texas. BEDC President Jason Valdez presided over the meeting. BEDC Board Members present were Don Miller, Michele Derrick, Erin Betts, Amy Greer and ex-officio member Anthony Groves, Interim City Manager Dennis Jobe and City Secretary Tina Keys.

### **1. CALL TO ORDER, ROLL CALL & CERTIFICATION OF A QUORUM**

President Jason Valdez called the meeting to order at 6:00 pm, a quorum was present.

### **2. APPROVAL OF MINUTES OF MAY 1, 2019**

Minutes from May 1, 2019, were presented and approved with a motion from Erin Betts and a second by Amy Greer. All in favor. Vote 5-0.

### **3. EXECUTIVE SESSION**

Pursuant to Section 551.087 (Economic Development), the Brady Type B Economic Development Corporation will deliberate the offer of a financial or other incentive or to discuss or deliberate regarding commercial or financial information that the Brady Type B Economic Development Corporation has received from a prospective business, retail, and other development projects that the Brady Type B Economic Development Corporation seeks to have locate in or near the City and/or with which the Brady Type B Economic Development Corporation is conducting economic development negotiations:

- a. Grant and loan applications from local businesses
- b. Retail Coach

Executive Session was opened at 6:01 p.m. and closed at 6:55. EDC took a short break before returning to regular session

### **4. OPEN SESSION ACTION on any Executive Session Item listed above, if needed:**

Regular session was opened at 7:05 p.m. Michele Derrick moved to approve a \$5,000 grant to Boondocks pending invoices and permitting. Seconded by Erin Betts. Motion passed with a 5 – 0 vote.

### **5. REPORTS**

- A. Checks written for Type A and Type B accounts
- B. Status on Type A EDC
- C. Innovative Credit Solutions application
- D. Retail Coach
- E. USDA Grant application
- F. Training schedule including Stand Up Rural America
- G. Texas Wildlife Supply

### **6. INDIVIDUAL CONCERNS**

- A. Discussion, consideration and possible action on Type B Budget review and approval. Betts said the 380 agreement needs to be increased and she would take care of that. She also went over training opportunities. Training budget needs to be improved in order for Davis and Greer to attend necessary training opportunities. Michele Derrick moved to accept as amended. Seconded by Erin Betts. Motion passed with a 5 – 0 vote.
- B. Discussion, consideration and possible action on Chamber of Commerce / EDC building improvements. No action was taken
- C. Discussion, consideration and possible action on Community Involvement Committee advertising

request. Erin Betts discussed Brady Community Involvement Committee activities and needs. Derrick thinks the EDC funds need to be used for jobs. Don Miller said he feels like the EDC should contribute to the quality of life in Brady. Jason Valdez asked who was in favor of sponsoring the Community Involvement Committee. Don Miller raised his hand. Three other board members, Valdez, Greer and Derrick were against with Bets abstaining.

- D. Discussion, consideration and possible action on letter to James Wayne. Jason Valdez explained what they were trying to do with Bealls building. Amy Greer pointed out a typo. A letter will be sent out.
- E. Discussion, consideration and possible action on the Chamber survey for site visits. Erin Corbell reviewed with board. She will send out recreationally activity questions also.
- F. Discussion, consideration and possible action regarding Data Management Services for businesses. Erin Corbell reviewed. Jason Valdez said he thinks the board needs to move forward as discussed. Michel Derrick moved to go with 3 bundle module. Seconded by Amy Greer. All were in favor, and none opposed. Motion passed 5 – 0.
- G. Discussion, consideration and possible action on Building Improvement Incentive Program. Erin Corbell went over the program in Brownwood. Amy Greer asked where they get their funding. Corbell said we can set a limit. Jason Valdez liked the idea of the program. Corbell will start working on it.
- H. Discussion, consideration and possible action on meeting for Strategic Plan. Date was set for June 5, 2019 to update the Strategic Plan.

#### 7. ADJOURNMENT

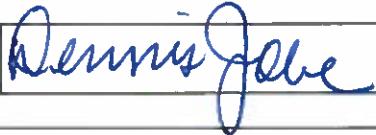
There being no further business, meeting adjourned at 8:13 p.m.

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Jason Valdez, President

Attest: \_\_\_\_\_  
Kathryn Meroney, Board Secretary

**City Council  
City of Brady, Texas  
Agenda Action Form for Ordinance**

AGENDA DATE:	6/18/2019	AGENDA ITEM	7.B.
<b>AGENDA SUBJECT:</b> Discussion, consideration and possible action regarding first reading of <b>Ordinance 1276</b> of the City of Brady, Texas, establishing new building permit and inspection fees			
PREPARED BY:	Tina Keys	Date Submitted:	06/11/2019
EXHIBITS:	Ordinance 1276 Current Fee Schedule Proposed Fee Schedule		
BUDGETARY IMPACT:	Required Expenditure:	\$00.00	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$00.00	
CITY MANAGER APPROVAL:			
<b>SUMMARY:</b> <p>On May 21, 2019, House Bill 852 was signed by the Governor of Texas providing that the value or cost of construction of a dwelling may not be used to determine the amount of a building permit or inspection fee requiring the City of Brady to re-evaluate the fee structures for building permits and fees. Most cities have now adopted Building Permit Fees for Residential based on square footage costs. These costs are shown in the chart provided.</p>			
<b>RECOMMENDED ACTION:</b> <p>Mayor will ask: <u>"Madam City Secretary please read the Ordinance Preamble for the record in accordance with the City Charter."</u> "Secretary reads preamble"</p> <p>Mayor calls for a motion: Move to approve the first reading of Ordinance 1276.</p>			

**CITY OF BRADY**  
**Service Fees and Utility Rates Schedule**  
**Effective Oct. 1, 2018**

**BUILDING PERMITS**

**Commercial and Multi-Family construction plan review**

Sec. 1.1805, Ord. 1134

<b>Valuation</b>	<b>Fee</b>
\$1,00 to \$10,000.00	\$50.00
\$10,001 to \$25,000	\$70.69 for the first \$10,000 plus \$5.46 for each additional \$1,000
\$25,001 to \$50,000	\$152.59 for the first \$25,000 plus \$3.94 for each additional \$1,000
\$50,001 to \$100,000	\$251.09 for the first \$50,000 plus \$2.73 for each additional \$1,000
\$100,001 to \$500,000	\$387.59 for the first \$100,000 plus \$2.19 for each additional \$1,000
\$500,001 to \$1,000,000	\$1,263.59 for the first \$500,000 plus \$1.85 for each additional \$1,000
\$1,000,001 and up	\$2,188.59 for the first \$1,000,000 plus \$1.23 for each additional \$1,000

**Single Family Residential construction plan review and inspection**

Sec. 1.1806, Ord. 1134

**Commercial and Multi-Family construction inspection**

Sec. 1.1806, Ord. 1134

<b>Valuation</b>	<b>Fee</b>
\$1,00 to \$10,000.00	\$76.92
\$10,001 to \$25,000	\$108.75 for the first \$10,000 plus \$8.40 for each additional \$1,000
\$25,001 to \$50,000	\$234.75 for the first \$25,000 plus \$6.06 for each additional \$1,000
\$50,001 to \$100,000	\$386.25 for the first \$50,000 plus \$4.20 for each additional \$1,000
\$100,001 to \$500,000	\$596.25 for the first \$100,000 plus \$3.36 for each additional \$1,000
\$500,001 to \$1,000,000	\$1,940.25 for the first \$500,000 plus \$2.85 for each additional \$1,000
\$1,000,001 and up	\$3,365.25 for the first \$1,000,000 plus \$1.89 for each additional \$1,000

\*Valuation is based on construction valuation for project

**REMOVE AND REPLACE WITH NEW RATES**

## BUILDING PERMITS

Single Family Residential Construction plan review and inspection

			Plan Review	Alterations / Additions	
<b><u>City of Brady</u></b>					
<b>Square Footage</b>					
800 - 1,500		\$500.00	\$75	Building, Mechanical, Electrical, Plumbing	\$75.00 per trade
1,501 - 10,000	\$500 for the first 1,500 s.f. plus \$0.35 for ea add'l s.f. up to 10,000 s.f.		\$75		
over 10,000	\$3,300 for the first 10,000 plus \$0.15 for ea add'l s.f.		Included		
<b><u>Bureau Veritas</u></b>					
<b>Square Footage</b>					
800 - 1,500		\$785.00	included	Building, Mechanical, Electrical, Plumbing	\$100 per trade
1,501 - 10,000	\$785 for the first 1,500 s.f. plus \$0.35 for ea add'l s.f. up to and including 10,000 s.f.		included	Other project types not listed above	\$160.00 per trade
over 10,000	\$3,760 for the first 10,000 s.f. plus \$0.15 for ea. add'l s.f. over 10,000		included		

**City Council**  
**City of Brady, Texas**  
**Agenda Action Form for Ordinance**

<b>AGENDA DATE:</b>	6-18-2019	<b>AGENDA ITEM</b>	7.C
<b>AGENDA SUBJECT:</b>	Discussion, consideration and possible action regarding first reading of Ordinance #1277 of the City of Brady, Texas amending FY 2018-2019 Budget, including fund transfers.		
<b>PREPARED BY:</b>	Lisa Remini	<b>Date Submitted:</b>	6-13-2019
<b>EXHIBITS:</b>	Ordinance #1277 Fund Balance Compliance Report Proposed Mid-Year Budget Amendments		
<b>BUDGETARY IMPACT:</b>	<b>Required Expenditure:</b>		
	<b>Amount Budgeted:</b>		
	<b>Appropriation Required:</b>	\$503,408	
<b>CITY MANAGER APPROVAL:</b>			
<b>SUMMARY:</b>			
<p>The Finance Director and City Manager met and discussed with each Division the progress of actual performance compared to the current budget through the first 6 months of the fiscal year and determined amendment recommendations to provide for the remaining fiscal year goals. Attached exhibits detail the amendment requests.</p> <p>Fund Balance Reserves were verified for compliance with the City's adopted Fund Balance Reserve policy. All balances for each fund, including amendments, meet the required minimum levels for unrestricted reserves.</p> <p><b>General Fund:</b> Strong interest earnings are expected to produce \$125,000 more in revenues this fiscal year than original projections; however, EMS service collections are down and are projected to be \$125,000 less than historical collections. Administrative payroll obligations and attorney fees are also significantly higher than original budget projections. A reduction in transfers from the Electric fund is promoted to provide for fund balance level requirements in the Electric fund. Overall, staff recommends amendments to the General Fund budget that reflects a reduction in revenue sources of \$429,785 and an increase in net expenditures of \$103,354.</p> <p><b>Electric Fund:</b> Early estimates indicate \$750,000 may be needed for a repair/replacement of the North Substation Transformer, and due to the loss of sand plant sales in May, projection estimates indicate a reduction of \$58,000 in industrial revenues. Therefore, transfers to the General fund will need to be reduced by \$380,000 to meet fund level requirements and support the transformer cost. Overall, staff recommends amendments to the Electric Fund budget that reflects a reduction in revenue sources of \$58,000 and an increase in net expenditures of \$370,000.</p> <p><b>Water/Sewer Fund:</b> The council approved sewer jetter purchase was more than original budget quotes by \$10,000. Overall, staff recommends amendments to the Water/Sewer Fund budget that reflects an increase in revenue sources of \$10,950 and an increase in expenditures of \$13,058.</p>			

**Gas Fund:** An additional transfer of funds to the Senior Citizens budget is needed to replace an air-conditioner that unexpectedly went out. Although gas sales exceeded residential and commercial budget projections, due to the loss in sand plant sales in May, current estimates indicate total sales revenues will be \$13,200 less for the fiscal year. \$20 in cost savings are recognized with approved capital purchases. Overall, staff recommends amendments to the Gas Fund budget that reflects a decrease in revenue sources of \$13,200 and a decrease in net expenditures of \$10,000.

**Street Sanitation:** The street sweeper machine needed some extensive repair work. Street sanitation fees will cover this cost. Overall, staff recommends amendments to the Street Sanitation Fund budget that reflects an increase in expenditures of \$7,000.

**Special Revenue and Hotel Motel Tax Funds:** The City created a new fund in FY 19 to reflect the HOT tax funds separately. Not all expenditures budgeted in FY 18 materialized, so the transfer of HOT money from Special Revenue to the new H/M Tax fund was more than originally budgeted by \$71,396. Additionally, collection of HOT tax money is significantly down. Current estimates indicate that the collections could be \$70,000 less than budgeted; therefore, the payment to the Chamber could be reduced by \$63,500.

**DW and CW Construction Funds:** Proposed amendments to these funds reflect actual funding received from the TWDB and that only a portion of the funding will be spent this fiscal year.

**RECOMMENDED ACTION:**

**Mayor will ask:** “Madam City Secretary please read the Ordinance Preamble for the record in accordance with the City Charter.” “Secretary reads preamble”

**Mayor calls for a motion:** Move to approve first reading of Ordinance 1277.

**ORDINANCE NO. 1277**

**AN ORDINANCE OF THE CITY OF BRADY, TEXAS AMENDING THE FISCAL  
YEAR 2018-2019 BUDGET**

An ordinance amending the 2018-2019 Fiscal Year Budget as follows:

Increasing total City core program expenditures by \$503,408, for an expenditure budget of \$26,830,811 per attached summary, made a part of this ordinance.

These amendments recognize that additional attorney services and payroll obligations have been required, additional airport fuel purchases to meet expected sales are anticipated, pool maintenance is higher, police body camera purchases will be made with the recent award of grant funding, an air-conditioner is needed at the senior center, payments to the Chamber Tourism Board will be less, various utility equipment costs have increased, and an emergency purchase of Electric system infrastructure will be required to correct damage resulting from adverse weather.

Further, decreasing the Construction budgets for the Drinking Water project by \$15,014,463 and Clean Water project by \$10,455,000 to recognize that these expenditures will be realized in next Fiscal Year 2020.

Adopted amendments will result in a total City Budget for Fiscal Year 2019 of \$44,766,348.

**NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF  
BRADY TEXAS** that the FY 2018-2019 budget be amended accordingly for municipal purposes.

**APPROVED UPON FIRST READING THIS THE 18th DAY OF June 2019,**

**APPROVED AND PASSED UPON SECOND READING THIS THE \_\_\_\_\_ DAY OF  
2019.**

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Anthony Groves, Mayor

ATTEST:

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Tina Keys, City Secretary

## CITY OF BRADY

## FUND BALANCE COMPLIANCE REPORT 6-18-2019

	TOTAL REVENUES	TOTAL EXPENSES	FUND BALANCE
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## GENERAL FUND - 10

BEGINNING GENERAL FUND BALANCE 9-30-18 Audited			\$3,153,811
FY 19 Current Budget	\$7,786,868	\$8,126,814	(\$339,946)
Mid year operational amendments	(\$49,785)	\$103,354	(\$153,139)
Mid year transfer amendment	(\$380,000)		(\$380,000)
ENDING GENERAL FUND BALANCE - 9-30-19			\$2,280,726
Restricted -Estimate			(\$58,913)
ENDING GENERAL FUND BALANCE - Unrestricted 9-30-19			\$2,221,813
Number of days to operating expenditures			105
Excess funds available			\$322,848
Total budgeted expenditures FY19	\$8,230,168		
Less capital expenditures	(\$528,811)		
Net Operating Expenditures	\$7,701,357		
Minimum level Fund Balance required	\$1,898,965	90 days	

## ELECTRIC FUND - 20

BEGINNING ELECTRIC FUND BALANCE 9-30-18 Audited			\$3,971,310
FY 19 Current Budget	\$7,353,410	\$7,848,890	(\$495,480)
Mid year operational amendments	(\$58,000)	\$750,000	(\$808,000)
Mid year transfer amendment		(\$380,000)	\$380,000
ENDING ELECTRIC FUND BALANCE - Unrestricted 9-30-19			\$3,047,830
Number of days to operating expenditures			150
Excess funds available			\$1,470
Total budgeted expenditures FY19	\$7,848,890		
Less capital expenditures	(\$436,080)		
Operating Expenditures	\$7,412,810		
Minimum level Fund Balance required	\$3,046,360	150 days	

## WATER / SEWER FUND - 30

BEGINNING WATER / SEWER FUND BALANCE 9-30-18 Audited			\$4,423,512
FY 19 Current Budget	\$3,808,675	\$4,546,462	(\$737,787)
Mid year operational amendments	\$10,950	\$13,058	(\$2,108)
ENDING WATER/SEWER FUND BALANCE - 9-30-19			\$3,683,617
Restricted-Estimate			(\$366,697)
ENDING WATER/SEWER FUND BALANCE - Unrestricted 9-30-19			\$3,316,920
Number of days to operating expenditures			346
Excess funds available			\$1,592,968
Total budgeted expenditures FY19	\$4,559,520		
Less capital expenditures	(\$1,063,729)		
Operating Expenditures	\$3,495,791		
Minimum level Fund Balance required	\$1,723,952	180 days	

## CITY OF BRADY

## FUND BALANCE COMPLIANCE REPORT 6-18-2019

TOTAL REVENUES	TOTAL EXPENSES	FUND BALANCE
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## GAS FUND - 40

BEGINNING GAS FUND BALANCE 9-30-18 Audited			\$729,760
FY 19 Current Budget	\$1,099,000	\$1,329,180	(\$230,180)
Mid year operational amendments	(\$13,200)	(\$20,000)	\$6,800
Mid year transfer amendment		\$10,000	(\$10,000)
<b>ENDING GAS FUND BALANCE - Unrestricted 9-30-19</b>			<b>\$496,380</b>
Number of days to operating expenditures			141
Excess funds available			\$74,184
Total budgeted expenditures FY19	\$1,319,180		
Less capital expenditures	(\$35,000)		
Operating Expenditures	\$1,284,180		
Mimimum level Fund Balance required	\$422,196	120 days	

## UTILITY SUPPORT FUND -50

BEGINNING UTILITY SUPPORT FUND BALANCE 9-30-18 Audited			\$210,741
FY 19 Current Budget	\$660,400	\$701,033	(\$40,633)
<b>ENDING UTILITY SUPPORT FUND BALANCE - Unrestricted 9-30-19</b>			<b>\$170,108</b>
Number of days to operating expenditures			107
Excess funds available			\$27,203
Total budgeted expenditures FY19	\$701,033		
Less capital expenditures	(\$121,475)		
Operating Expenditures	\$579,558		
Mimimum level Fund Balance required	\$142,905	90 days	

## SOLID WASTE FUND - 60

BEGINNING SOLID WASTE FUND BALANCE 9-30-18 Audited			\$626,667
FY 19 Current Budget	\$1,208,000	\$1,320,928	(\$112,928)
Mid year operational amendments		\$7,000	(\$7,000)
Restricted Street Sanitation funds			(\$80,387)
<b>ENDING SOLID WASTE FUND BALANCE - Unrestricted 9-30-19</b>			<b>\$426,352</b>
Number of days to operating expenditures			129
Excess funds available			\$128,471
Total budgeted expenditures FY19	\$1,320,928		
Less Street Sanitation exps	(\$112,856)		
Operating Expenditures	\$1,208,072		
Mimimum level Fund Balance required	\$297,881	90 days	

<b>Total Ending Fund Balances - Unrestricted</b>		<b>\$9,679,403</b>
Number of days to Total Operating Expenditures	5.4 months	163

## CITY OF BRADY

FY 19 PROPOSED MID YEAR BUDGET AMENDMENTS 6-18-2019

FUND: GENERAL - 10	DIVISION:	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	AMENDMENT INC / (DEC)	PROPOSED BUDGET	REASON
<b>REVENUES</b>						
10-4-01-606.00	Administration	Sales Tax Revenues	\$ 945,000	\$ 15,000	\$ 960,000	Y-T-D Performance is outpacing budget
10-4-01-898.00	Administration	Interest Income	\$ 200,000	\$ 125,000	\$ 325,000	Interest rate is strong along with cash balances
10-4-02-646.00	Airport	LL Fuel Sales	\$ 45,000	\$ 8,600	\$ 53,600	Anticipated sales by year end
10-4-02-815.01	PPM	EDC Contribution	\$ 250	\$ (250)	\$ -	EDC donated hangar to City
10-4-03-622.00	Golf	County Subsidy	\$ 5,000	\$ (3,335)	\$ 1,665	Judge Spiller hired an employee
10-4-05-615.00	Police	Contract Merchandise Sales	\$ 12,000	\$ (12,000)	\$ -	No longer selling Tidwell merchandise
10-4-08-652.00	Community Admin	Grants	\$ 79,400	\$ 38,000	\$ 117,400	Awarded a grant for body cameras
10-4-11-815.01	Municipal Court	EDC Contribution	\$ 58,500	\$ (40,300)	\$ 18,200	Council agreed to reduce Staff services to EDC
10-4-17-632.00	EMS	Municipal Court Fines and Fees	\$ 95,000	\$ (35,000)	\$ 60,000	Change in collection practice per City Attorney
10-4-29-637.00	EMS	Service Collections	\$ 400,000	\$ (125,000)	\$ 275,000	-
10-4-32-611.09	Lake	Stand-by	\$ 5,500	\$ (5,500)	\$ -	Changed service provision to off duty staff only, no ambulance
		RV - full space	\$ 60,000	\$ (15,000)	\$ 45,000	Drop off in construction jobs and sand plant customers
		<b>Subtotal</b>				
		Transfers in from Electric Fund	\$ 1,946,863	\$ (49,785)	\$ 1,566,863	Reduce to facilitate fund balance level requirements in the Electric Fund
		<b>Net decrease in Revenues</b>				
<b>EXPENDITURES</b>						
various	Administration	Payroll	\$ 189,224			
10-5-01-203.01	Administration	Agency Fees	\$ 1,300	\$ 600	\$ 1,900	New cost with HSA Cards and Cobra
10-5-01-208.00	Administration	City Attorney	\$ 56,000	\$ 29,000	\$ 85,000	Increase in services provided compared to FY 18
10-5-02-303.02	Airport	LL Fuel Purchases	\$ 35,000	\$ 8,600	\$ 43,600	To provide for anticipated sales by year end
10-5-04-208.00	Council	City Attorney	\$ 21,200	\$ 16,000	\$ 37,200	Increase in services provided compared to FY 18
10-5-04-322.00	Council	Election Expense	\$ 11,000	\$ (9,700)	\$ 1,300	More than expected
10-5-04-301.00	Council	Employee Expense	\$ 2,500	\$ 2,000	\$ 4,500	More than expected
10-5-05-212.00	Golf	Rentals	\$ 15,000	\$ (7,000)	\$ 8,000	New rental program is less than FY 18
10-5-05-215.00	Golf	Contract Merchandise	\$ 12,000	\$ (12,000)	\$ -	No longer selling Tidwell merchandise
10-5-05-313.00	Golf	Telephone	\$ 1,500	\$ 1,100	\$ 2,600	More than expected
10-5-06-316.00	Pool	Chemicals	\$ 4,500	\$ 3,370	\$ 7,870	Unexpected vendor requirement increased expense for FY 19
10-5-07-304.00	Fire	Vehicle	\$ 10,000	\$ (5,000)	\$ 5,000	Not needed this FY
10-5-07-314.00	Fire	Drug Testing	\$ 1,000	\$ 100	\$ 100	Not needed this FY
10-5-08-103.00	Police	Certification Pay	\$ 9,300	\$ 1,120	\$ 10,420	Personnel changes

**CITY OF BRADY**  
**FY 19 PROPOSED MID YEAR BUDGET AMENDMENTS 6-18-2019**

<b>FUND:</b> <b>GENERAL - 10</b>	<b>DIVISION:</b> <b>continued</b>	<b>ACCOUNT DESCRIPTION</b>	<b>ORIGINAL BUDGET</b>	<b>AMENDMENT INC / (DEC)</b>	<b>PROPOSED BUDGET</b>	<b>REASON</b>
		<b>EXPENDITURES</b>				
10-5-08-309.00	Police	Small Equipment	\$ 3,500	\$ 38,000	\$ 41,500	Awarded a grant for body cameras
10-5-08-313.00	Police	Telephone	\$ 6,137	\$ 4,863	\$ 11,000	More than expected
10-5-08-317.00	Police	Uniforms	\$ 11,500	\$ (6,000)	\$ 5,500	Not needed this FY
various	Community Service	Payroll	\$ (52,823)	\$ 3,500	\$ 4,000	Excess funds not used due to unfilled positions- transfer to Admin payroll
10-5-17-203.00	Municipal Court	Professional Fees	\$ 500	\$ (80,000)	\$ 777,700	Past due obligation fully researched and is owed
10-5-29-101.00	EMS	Payroll	\$ 857,700	\$ 68,000	\$ 37,000	Not able to keep full staffing
10-5-29-102.00	EMS	Overtime	\$ 26,000	\$ (7,500)	\$ 105,000	Increased to cover staff short-fall
10-5-29-205.00	EMS	Commissions	\$ 1,500	\$ 900	\$ 2,400	Reduced due to new billing service savings
10-5-29-314.00	EMS	Drug Testing				More than expected
various	Code Enforcement	Payroll	\$ (51,000)	\$ 103,354	\$ (533,139)	Excess funds not used due to unfilled positions- transfer to Admin payroll
		<b>Net draw down on General Fund Balance</b>				
		<b>ELECTRIC -20</b>				
		<b>REVENUES</b>				
20-4-22-710.00	Electric Distribution	Industrial Distribution	\$ 130,000	\$ (58,000)	\$ 72,000	Loss of Sand Plant sales
		<b>EXPENDITURES</b>				
20-5-22-401.00	Electric Distribution	Capital Equipment	\$ -	\$ 750,000	\$ 750,000	Estimated cost of repairing a substation transformer
20-5-22-910.10	Electric Distribution	Transfers out to General Fund	\$ 1,946,863	\$ (380,000)	\$ 1,566,863	Reduce to facilitate fund balance level requirements
		<b>Net increase in Expenditures</b>				
		<b>Net draw down on Electric Fund Balance</b>				
		<b>WATER/SEWER - 30</b>				
		<b>REVENUES</b>				
30-4-31-899.00	Water Distribution	Sale of Fixed Assets	\$ -	\$ 10,950	\$ 10,950	Trade in value of a fleet pick up
		<b>Net increase in Revenues</b>				

## CITY OF BRADY

## FY 19 PROPOSED MID YEAR BUDGET AMENDMENTS 6-18-2019

FUND:	DIVISION:	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	AMENDMENT INC / (DEC)	PROPOSED BUDGET	REASON
<b>WATER/SEWER - 30 continued</b>						
<b>EXPENDITURES</b>						
30-5-25-285.00	CW Project	TWDB #73638 -CO 2012	\$ 488,466	\$ 3,058	\$ 491,524	Actual balance remaining available to spend
30-5-31-402.00	Water Distribution	Capital Equipment	\$ 83,000	\$ 10,000	\$ 93,000	Approved Sewer/Jetter purchase cost more than estimated
		Net increase in Expenditures			\$ 13,058	
		Net drawn down on Water/Sewer Fund Balance			\$ (2,108)	
<b>GAS - 40</b>						
<b>REVENUES</b>						
40-4-42-700.00	Gas Distribution	Residential Distribution	\$ 360,000	\$ 60,000	\$ 420,000	Original Budget projections were conservative
40-4-42-705.00	Gas Distribution	Commercial Distribution	\$ 160,000	\$ 10,000	\$ 170,000	Original Budget projections were conservative
40-4-42-710.00	Gas Distribution	Industrial Distribution	\$ 120,000	\$ (83,200)	\$ 36,800	Loss of Sand Plant sales
		Net decrease in Revenues	\$ (13,200)			
<b>EXPENDITURES</b>						
40-5-42-401.00	Gas Distribution	Capital Projects	\$ 15,000	\$ (10,000)	\$ 5,000	Actual cost was less than expected
40-5-42-402.00	Gas Distribution	Capital Equipment	\$ 40,000	\$ (10,000)	\$ 30,000	Actual cost was less than expected
40-5-42-910.80	Gas Distribution	Transfers out to Special Rev Fund	\$ 100,000	\$ 10,000	\$ 110,000	Transfer funds needed to cover the cost of air-conditioner replacement at Sr. Center
		Net decrease in Expenditures	\$ (10,000)			
		Net draw down on Gas Fund Balance	\$ (3,200)			
<b>SOLID WASTE - 60</b>						
<b>EXPENDITURES</b>						
60-5-18-308.00	Street Sanitation	Heavy Rolling Stock	\$ 3,000	\$ 7,000	\$ 10,000	Unexpected repair to the Street Sweeper
		Net increase in Expenditures			\$ 7,000	
		Net draw down on Sanitation Fund Balance			\$ (7,000)	

## CITY OF BRADY

## FY 19 PROPOSED MID YEAR BUDGET AMENDMENTS 6-18-2019

FUND:	DIVISION:	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	AMENDMENT INC / (DEC)	PROPOSED BUDGET	REASON
<b>SPECIAL REVENUE -80</b>						
<b>REVENUES</b>						
80-4-16-910.40	Senior Citizens	Transfer in from Gas Fund	\$ 100,000	\$ 10,000	\$ 110,000	Transfer funds needed to cover the cost of air-conditioner replacement at Sr. Center
		<b>Net increase in Revenues</b>		<b>\$ 10,000</b>		
<b>EXPENDITURES</b>						
80-5-16-402.00	Senior Citizens	Capital Equipment	\$ -	\$ 10,000	\$ 10,000	Unexpected purchase of air-conditioner
80-5-43-273.01	Comm Dev	Local Cost - Repavement	\$ 60,000	\$ 2,100	\$ 62,100	Local match was a little more than originally expected base on actual bid price of project
80-5-15-910.82		Transfer out to Hotel/Motel Fund	\$ 58,400	\$ 71,396	\$ 129,796	Actual ending fund balance was more as not all FY 18 budgeted expenditures were
		<b>Net increase in Expenditures</b>		<b>\$ 83,496</b>		executed. This will transfer all HOT funds to new HOT Fund
		<b>Net draw down on Special Rev Fund Balance</b>		<b>\$ (73,496)</b>		
<b>HOTEL MOTEL TAX FUND - 82</b>						
<b>REVENUES</b>						
82-4-48-655.00	Hotel/Motel Tax	Motel Tax Receipts	\$ 250,000	\$ (70,000)	\$ 180,000	Adjusting since collections are down after the first 2 quarters actual performance
82-4-48-910.80	Hotel/Motel Tax	Transfers in from Special Rev Fund	\$ 58,400	\$ 71,396	\$ 129,796	Actual ending fund balance was more as not all FY 18 budgeted expenditures were
		<b>Net increase in Revenues</b>		<b>\$ 1,396</b>		executed.
<b>EXPENDITURES</b>						
82-5-48-255.00	Hotel/Motel Tax	Chamber of Commerce	\$ 234,500	\$ (63,500)	\$ 171,000	Reducing expected payment to Chamber since tax funds are expected to be lower
		<b>Net decrease in Expenditures</b>		<b>\$ (63,500)</b>		
		<b>Net increase to Hotel/Motel Tax Fund Balance</b>		<b>\$ 64,896</b>		
<b>TOTAL NET REVENUES AMENDED</b>						
				<b>\$ (478,639)</b>		
<b>TOTAL NET EXPENDITURES AMENDED</b>						
				<b>\$ 503,408</b>		

## CITY OF BRADY

FY 19 PROPOSED MID YEAR BUDGET AMENDMENTS 6-18-2019

FUND:	DIVISION:	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	AMENDMENT INC / (DEC)	PROPOSED BUDGET	REASON
<b>DW CONSTRUCTION FUND - 33</b>						
<b>REVENUES</b>						
33-4-33-686.00		L1000917 -CO 2019	\$ 7,662,500	\$ 3,167,500	\$ 10,830,000	Update to final acutal funding
33-4-33-686.01		LF1000918 - LF 2019	\$ 7,662,500	\$ (2,962,500)	\$ 4,700,000	Update to final acutal funding
33-4-33-687.00		G1000916 -EDAP 2019	\$ 12,171,250	\$ 1,203,750	\$ 13,375,000	Update to final acutal funding
33-4-33-687.01		EDAP DW CO 2019	\$ 1,203,750	\$ (1,203,750)	\$ -	Update to final acutal funding
<b>Net Increase in Revenues</b>			<b>\$ 205,000</b>			
<b>EXPENDITURES</b>						
33-5-33-290.00		Fiscal Services	\$ 82,000	\$ (82,000)	\$ -	- Reclass for TWDB accounting requirements
33-5-33-291.00		Special Services	\$ 517,000	\$ (517,000)	\$ -	- Reclass for TWDB accounting requirements
33-5-33-292.00		Engineering	\$ 279,000	\$ (279,000)	\$ -	- Reclass for TWDB accounting requirements
33-5-33-293.00		Construction	\$ 27,822,000	\$ (27,822,000)	\$ -	- Reclass for TWDB accounting requirements
33-5-33-286.00		L1000917 -CO 2019	\$ -	\$ 13,375,000	\$ 13,375,000	Created for TWBD accounting requirements
33-5-33-286.01		LF1000918 - LF 2019	\$ 5,000	\$ 5,000	\$ 5,000	Created for TWBD accounting requirements
33-5-33-287.00		G1000916 -EDAP 2019	\$ 305,537	\$ 305,537	\$ 305,537	Created for TWBD accounting requirements
<b>Net increase in Expenditures</b>			<b>\$ (15,014,463)</b>			
<b>Net impact to Fund Balance</b>			<b>\$ 15,219,463</b>			

**CITY OF BRADY**

CITY OF RADY

FUND:	DIVISION:	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	AMENDMENT INC / (DEC)	PROPOSED BUDGET	REASON
		<b>CW CONSTRUCTION FUND - 35</b>				
		<b>REVENUES</b>				
		35-4-25-685.00	\$ 10,295,000	\$ (1,895,000)	\$ 8,400,000	Update to final acutal funding
		35-4-25-685.01	\$ 4,410,000	\$ (2,375,000)	\$ 2,035,000	Update to final acutal funding
		35-4-25-685.02	\$ -	\$ 4,250,000	\$ 4,250,000	Update to final acutal funding
		<b>Net increase in Revenues</b>		<b>\$ (20,000)</b>		
		<b>EXPENDITURES</b>				
		Fiscal Services	\$ 366,000	\$ (366,000)	\$ -	Re class for TWDB accounting requirements
		Special Services	\$ 789,000	\$ (789,000)	\$ -	Re class for TWDB accounting requirements
		Engineering	\$ 250,000	\$ (250,000)	\$ -	Re class for TWDB accounting requirements
		Construction	\$ 13,300,000	\$ (13,300,000)	\$ -	Re class for TWDB accounting requirements
		LF 2019	\$ -	\$ 4,250,000	\$ 4,250,000	Created for TWBD accounting requirements
		<b>Net increase in Expenditures</b>		<b>\$ (10,455,000)</b>		
		<b>Net impact to Fund Balance</b>		<b>\$ 10,435,000</b>		

# City Council

## City of Brady, Texas

### Agenda Action Form

AGENDA DATE:	06/18/2019	AGENDA ITEM	7.D.
AGENDA SUBJECT:		Approval for the sale of City-owned Real Property	
PREPARED BY:	Dorsey Bustamante/Dennis Jobe	Date Submitted:	06/12/2019
EXHIBITS:	Invitation for Sealed Bid – Form of Proposals		
BUDGETARY IMPACT:	Required Expenditure:	\$00.00	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$00.00	
CITY MANAGER APPROVAL:		<i>Dennis Jobe</i>	

#### **SUMMARY:**

Sale of City-owned Real Property by seal bid opening Wednesday, April 24, 2019. Description as stated in the seal bid document, sale of City-owned real property included eighteen (18) undeveloped lots, located on unpaved city and county roads of Lohn Street and Doole Street/C.R. 156, approximately half ( $\frac{1}{2}$ ) acre in size, Lots 1R-11R and 18R – 24R of a re-plat of the Davee Addition, at Brady Lake, City of Brady, McCulloch County, TX.

Upon completion of the bid evaluation process the following City-owned real property by lot numbers are recommended for sale to the following buyers.

LOT NO.	BUYER	ADDRESS	BID AMOUNT	EARNEST MONEY	ACCEPT BID	COMMENT
1R Lot	Teresa Virdell	PO Box 362 Brady, TX 76825	\$3,660.00	\$366.00	Yes	Only bidder
10R Lot	Thomas Holt	2312 East CR 71110 Lubbock, TX 79404	\$3,500.00	\$350.00	No	Low bid
11R Lot	Thomas Holt	2312 East CR 71110 Lubbock, TX 79404	\$3,500.00	\$350.00	No	Low bid
10R Lot	Lynzy Sousley	1001 East 95th Odessa, TX 79765	\$4,100.00	\$410.00	Yes	High bid
11R Lot	Lynzy Sousley	1001 East 95th Odessa, TX 79765	\$4,100.00	\$410.00	Yes	High bid

#### **RECOMMENDED ACTION:**

It is recommended that City Council approve the sale of City-owned real property.

INVITATION FOR SEALED BID

COPY

PROPOSED PURCHASE OF CITY-OWNED REAL PROPERTY

INSTRUCTIONS, TERMS AND CONDITIONS

The City Council of the City of Brady invites members of the general public to submit sealed bid proposals for the purchase of City-owned real property in accordance with Agenda Action item 7.G. passed March 5, 2019.

The subject property is vacant, estimated half (1/2) acre lots at Davee Addition located at Brady Lake in Brady, Texas, 76825. The property is zoned single-family residential manufactured homes.

Sealed Bid must be submitted to the Office of the City Secretary at the City of Brady, City Hall located at 201 E. Main Street, Brady, Texas, 76825 by 3:00 p.m. on Wednesday, April 24, 2019. Bids will be opened before the public at that time and no bid arriving after 3:00 p.m. on April 24, 2019 will be accepted. Mailed bids must be physically received prior to 3:00 p.m. on April 24, 2019.

A minimum bid is required for each lot. The minimum bid price is the appraised Fair Market Value, determined by a MAI Certified Appraisal dated November 15, 2017, see attached property appraisal document.

**GENERAL INFORMATION:**

All questions concerning this Invitation for sealed bid must be directed in writing to:

Dorsey Bustamante  
Purchasing Agent  
[dbustamante@bradytx.us](mailto:dbustamante@bradytx.us)

All questions and requests for clarification must be submitted in writing and will be answered in writing. All questions may be aggregated into a Question and Answer sheet that will then be provided to all Bidders prior to the bid opening date. All questions must be submitted at least eight (8) calendar days prior to the bid opening date. All questions will be answered at least six (6) calendar days prior to bid opening date.

**The City of Brady reserves the right to reject any and all bids or to cancel the proposed sale in accordance with state law.**

**DESCRIPTION OF REAL PROPERTY OFFERED FOR SALE:** See Map Attached.

Eighteen (18) undeveloped lots, located on unpaved city and county roads of Lohn Street and Doole Street/C.R. 156, approximately half (½) acre in size, Lots 1R-11R and 18R – 24R of a re-plat of the Davee Addition, at Brady Lake, City of Brady, McCulloch County, TX. All lots have access to city water and electric services. Individually owned septic tanks will be needed at owner's expense.

**PROPERTY TOUR:**

While any Bidder is free to view the property at any time, the City will host a property tour from 3:00 p.m. until 4:00 p.m. on Wednesday, April 10, 2019. The tour is the opportunity for Bidders to walk the Property. A representative of the City will be available to discuss and answer questions concerning the Property. Please note, that verbal responses to questions posed during the property inspection shall not

**NOTICE OF AWARD AND CLOSING:**

Upon completion of the bid evaluation by the City Manager and acceptance of the recommendation by the Mayor and City Council, the City shall send the successful Bidder a Notice of Award and request the preparation for transfer of ownership by the closing attorney.

Upon the Mayor's execution of the purchase. The City will direct the closing attorney to provide instructions to the successful Bidder in all matters related to the closing, including date and time of closing and the type and amount of funds to be collected at the closing, if necessary.

If for any reason the successful Bidder fails to close within 30 calendar days of the Notice of Award, such failure shall be construed as a refusal to pay the consideration due the City under the terms of the Invitation for Sealed Bid. The City shall, at its option, retain the earnest money deposit. The City may demand that the successful Bidder pay the City's reasonable attorney's fees.

Failure by the City to close and deliver within 120-day period shall entitle the successful Bidder to refuse to close the transaction by giving written notice of such action to the City Manager. Upon receipt of such written notice of refusal, the City shall cancel the transaction and return all earnest money to the successful Bidder. Neither the City nor the successful Bidder shall be liable to any party in any respect as a result of such refusal to close the transaction under this circumstance.

**CITY OF BRADY (Page 2 of 3)**  
**INVITATION FOR SEALED BID**  
**PROPOSED PURCHASE OF CITY-OWNED REAL PROPERTY**

**FORM OF PROPOSAL**

**TOTAL NUMBER OF LOTS:** \_\_\_\_\_

**TOTAL PURCHASE AMOUNT:** \_\_\_\_\_

**TOTAL 10% EARNEST MONEY:** \_\_\_\_\_

**In submitting this bid, the Bidder acknowledges the following:**

1. The award shall be made in accordance with the provisions of the Invitation for Sealed Bid. The award shall be made to the most responsive and responsible Bidder. The City reserves the right to take into consideration whether the price offered is equal to or greater than the Fair Market Value as determined by City of Brady.
2. Bids may not be withdrawn once received and opened by the City of Brady.
3. The above-referenced property is being sold "as is" and "with all faults".
4. The Bidder must submit earnest money in certified funds made payable to the City of Brady in the amount of 10% of the bid amount.
5. Funds shall be collected from the successful Bidder in the form of cash, cashier's check, wire transfer, or bank issued certified check.

**I, the Bidder or duly authorized signatory of Bidder, do hereby certify:**

1. I have independently arrived at and submitted this bid without collusion, agreement, understanding, or planned common course with any other Bidder.
2. I have not and will not communicate the contents of the bid to any employee of the City prior to the official bid opening.
3. I am legally entitled to enter into contracts with the City of Brady, Texas and not in violation of any prohibited conflict of interest.
4. I have read the entire content of the Invitation for Bids, including the Form of Proposal, Instructions and Terms of Sale.
5. I accept all the terms and conditions herein as part of my proposal and I will be bound by the same.
6. I am not relying on any statement, verbal or otherwise, not contained herein.

**Signature is required. Failure to sign shall render the proposal invalid.**

**SIGNATURE:** \_\_\_\_\_

**PRINT NAME:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**CITY/STATE/ZIP:** \_\_\_\_\_

**PHONE NUMBER:** (\_\_\_\_) \_\_\_\_\_

# HALFMANN APPRAISALS

Kevin J. Halfmann, MAI, ARA  
TX-1320469-G

133 W. CONCHO, SUITE 208  
SAN ANGELO, TEXAS 76903  
(325) 655-1278

Please refer to  
our file No.  
R17-0640

December 10, 2017

City of Brady  
Attn: Kim McAdams Lenoir, City Manager  
P.O. Box 351  
Brady, Texas 76825

Re: Appraisal of the 24 lake lots located at Brady Lake in McCulloch County, Texas.

Dear Ms. Lenoir:

In accordance with your request, I have inspected and appraised the above referenced property. The purpose of this appraisal report was to determine the market value of the surface estate in the subject properties as a whole, as though specified in pastures, and then provide a suggested equitable division of the subject into two tracts. The intended use of this appraisal was to assist in determining an equitable division of the property into two separate properties, with the intended users being the clients and property owners, their accountant, and their legal representative. This report conforms with the requirements of the Uniform Standards of Professional Appraisal Practice.

By reason of my investigation and by virtue of my experience, I have formed the opinion that the combined market value of the subject properties, as of November 15, 2017, was \$80,440 and the individual lot values are as follows:

LOT	VALUE	LOT	VALUE	LOT	VALUE	LOT	VALUE
R1	\$3,650	R7	\$3,460	R13	\$3,210	R19	\$3,130
R2	\$3,540	R8	\$3,370	R14	\$4,690	R20	\$3,090
R3	\$3,350	R9	\$3,360	R15	\$4,680	R21	\$3,520
R4	\$3,670	R10	\$3,360	R16	\$3,160	R22	\$2,610
R5	\$3,390	R11	\$3,370	R17	\$3,010	R23	\$2,570
R6	\$3,360	R12	\$3,330	R18	\$3,020	R24	\$2,540



CITY OF BRADY  
 MONTHLY FINANCIAL REPORT  
 AS OF: MAY 31ST, 2019

66.67% OF FISCAL YEAR

	CURRENT	YEAR TO DATE	YEAR TO DATE	
	BUDGET	ACTUAL	% TO DATE	PRIOR YEAR

BEGINNING FUND BALANCE &amp;

NET WORKING CAPITAL

13,795,211.94 13,795,211.94 13,668,169.01

REVENUES

10 -GENERAL FUND	7,786,868.00	5,690,491.79	73.08	5,651,143.86
20 -ELECTRIC FUND	7,353,410.00	4,481,736.23	60.95	4,749,959.77
30 -WATER / SEWER FUND	3,808,675.00	2,223,589.28	58.38	4,858,731.81
33 -WATER CONSTRUCTION FU	28,700,000.00	28,905,000.00	100.71	0.00
35 -WWTP CONSTRUCTION FUN	14,705,000.00	0.00	0.00	0.00
40 -GAS FUND	1,099,000.00	909,357.91	82.74	1,042,616.65
50 -UTILITY SUPPORT FUND	660,400.00	415,376.85	62.90	320,701.04
60 -SOLID WASTE FUND	1,208,000.00	803,868.80	66.55	773,087.22
80 -SPECIAL REVENUE FUND	1,551,792.00	311,716.88	20.09	841,998.87
81 -CEMETERY FUND	106,100.00	139,602.58	131.58	0.00
82 -HOTEL/MOTEL FUND	308,400.00	225,089.98	72.99	0.00
83 -SPECIAL PURPOSE FUND	34,700.00	34,695.65	99.99	0.00
TOTAL REVENUES	67,322,345.00	44,140,525.95	65.57	18,238,239.22

EXPENDITURES

10 -GENERAL FUND	8,126,814.00	5,020,422.06	61.78	4,702,981.36
20 -ELECTRIC FUND	7,848,890.00	4,526,787.76	57.67	7,959,721.36
30 -WATER / SEWER FUND	4,546,462.00	2,174,873.86	47.84	2,011,201.27
33 -WATER CONSTRUCTION FU	28,700,000.00	340,537.00	1.19	0.00
35 -WWTP CONSTRUCTION FUN	14,705,000.00	0.00	0.00	0.00
40 -GAS FUND	1,329,180.00	864,807.75	65.06	1,116,700.35
50 -UTILITY SUPPORT FUND	701,033.00	408,666.40	58.29	317,801.77
60 -SOLID WASTE FUND	1,320,928.00	809,410.21	61.28	818,480.32
80 -SPECIAL REVENUE FUND	2,046,586.00	1,228,539.07	60.03	658,071.53
81 -CEMETERY FUND	92,110.00	31,795.67	34.52	0.00
82 -HOTEL/MOTEL FUND	308,400.00	97,413.40	31.59	0.00
83 -SPECIAL PURPOSE FUND	7,000.00	1,494.00	21.34	0.00
TOTAL EXPENDITURES	69,732,403.00	15,504,747.18	22.23	17,584,957.96

REVENUES OVER/(UNDER) EXPENDITURES ( 2,410,058.00) 28,635,778.77 653,281.26

ENDING FUND BALANCE &amp;

NET WORKING CAPITAL

11,385,153.94 42,430,990.71 14,321,450.27

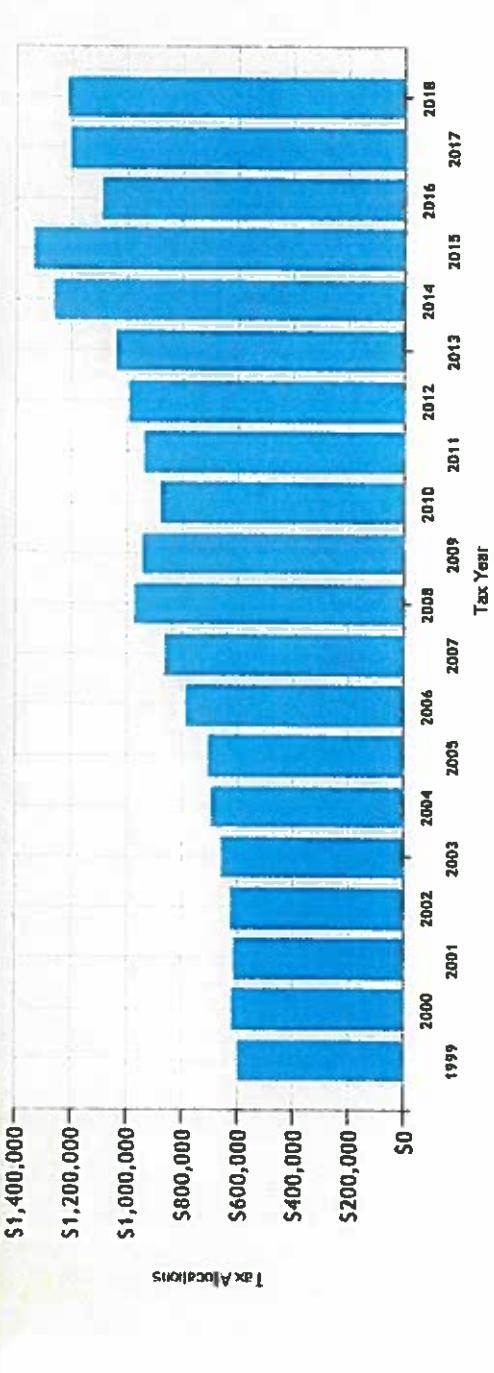
## RECONCILED OPERATING CASH / TOTAL UTILITY BILLINGS

Fiscal Year 18-19



## Sales Tax Charts - Brady, City of (General Obligation Debt)

Page 3 of 6



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**CITY OF BRADY**  
**CITY COUNCIL CORRESPONDENCE**

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**TO:** **MAYOR AND COUNCIL**

**FROM:** **FINANCE / UTILITY DEPARTMENTS**

**SUBJECT:** **MONTHLY CUSTOMER SERVICE REPORT**

**DATE:** **May 31, 2019**

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SERVICES	FISCAL YEAR 2019											
	October	November	December	January	February	March	April	May	June	July	August	September
Received Phone Calls	863	919	840	955	954	922	1007	952				
Returned Calls	36	61	46	64	69	46	57	37				
Residential Apps	29	37	33	33	42	33	32	37				
Commercial Apps	0	1	3	2	0	1	12	0				
Service Orders	159	188	228	210	193	186	218	175				
Utility Onsite Payments	1280	1284	1189	1221	1138	1190	1160	1300				
Utility Mail Payments	655	693	643	803	668	745	690	664				
Utility Online Payments	515	503	497	494	450	507	499	530				
Utility Draft Payments	467	466	471	475	470	469	467	474				

**SERVICE ORDER REPORT FY 18-19**

<b>TOTALS BY JOB CODE</b>	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	YTD
BTP - BULK TRASH PICKUP	0	0	0	1	0	0	1	2					4
CC - BRUSH CHIPPING	0	0	1	0	1	0	1	3					6
CHG - SERVICE CHANGE	1	2	2	2	5	4	2	8					26
CON - CONNECT SERVICE	21	22	19	31	25	34	26	34					212
DEMO - DEMILITITION (New Code Added)				0	1	0	0	0					
DIS - DISCONNECT SERVICE	29	26	23	25	45	29	42	27					246
DMP - DUMPSTER SERVICE CHANG	3	4	0	1	4	1	3	0					16
EOUT - ELECTRIC OUTAGE	5	2	6	2	2	0	1	5					23
FD - FORCED DISCONNECT	24	26	28	23	24	29	43	32					229
GL - GAS LEAK	4	5	6	2	2	2	0	0					21
GOUT - GAS OUTAGE	1	0	0	0	0	0	1	0					2
MCE - ELECTRIC METER CHANGEOUT	4	3	5	0	0	3	6	2					23
MCG - GAS METER CHANGEOUT	2	3	5	2	4	2	0	1					19
MCW - WATER METER CHANGEOUT	4	4	7	10	4	6	7	4					46
MISC - MISCELLANEOUS	20	14	17	22	13	17	20	19					142
NONCO - NON COMPLIANCE CODE	0	0	0	1	0	1	0	0					2
NONPAY- DISCONNECT FOR NON PAY	28	20	17	21	32	21	24	15					178
PH - STREET POTHOLEs	4	6	1	2	0	1	0	1					15
PL - PILOT LIGHT ON/OFF	7	4	1	0	1	2	0	0					15
PLY - POLYCART SVC CHANGE	11	20	19	17	19	24	22	15					147
PULL - PULL METER	5	9	6	15	1	5	15	1					57
RC - CHECK READ	34	30	42	35	28	20	30	27					246
REINS - REINSTATEMENT OF SERVICE	23	11	13	16	16	13	13	12					117
SBU - SEWER BACK UP	0	3	0	1	2	2	3	2					13
SC - STREET CUTS FOR TAPS	0	0	0	0	0	0	0	0					0
SL - SECURITY LIGHTS REPAIR	4	2	2	3	3	5	3	3					25
TT - TREE TRIMMING	1	0	2	1	1	0	1	0					6
WL - WATER LEAK	7	14	13	6	8	13	6	10					77
WOUT - WATER OUTAGE	0	0	0	0	2	0	0	0					2
<b>TOTAL ALL CODES</b>	242	230	235	239	243	234	270	223	0	0	0	0	1915

<b>SERVICE ORDER DELEGATION BY GROUP</b>	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	YTD
CODE ENFORCEMENT	0	0	0	0	0	1	0	0					0
ELECTRIC	17	10	22	11	10	14	16	25					125
GAS	15	17	15	10	12	7	5	5					86
METER TECHNICIAN	170	145	148	170	174	156	200	152					1315
PPM						1	0	1					
SOLID WASTE	14	24	21	23	25	25	25	15					172
STREETS	9	6	2	3	3	1	4	7					35
WATER	17	28	27	22	19	29	20	18					180
<b>TOTAL</b>	242	230	235	239	243	234	270	223					1913

# May 2019 Tourism Report

## Activity Summary

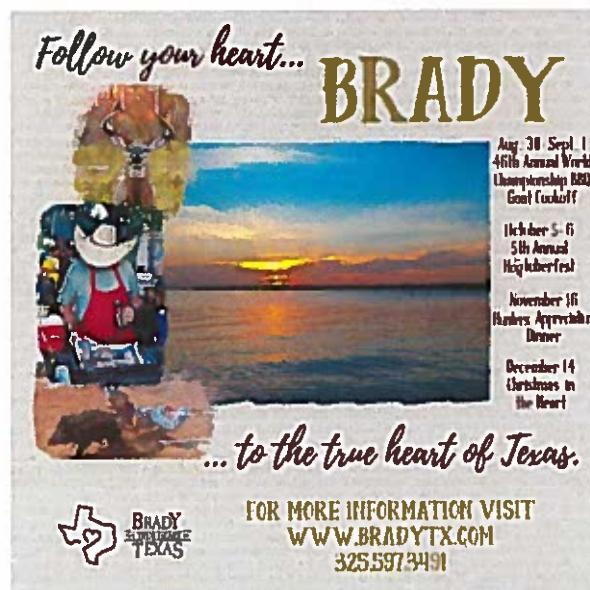
Began interviewing applicants for our Tourism Coordinator position, expanding our office to 3 full time employees.

Continuing to work on identifying area and regional events that are being held to build a database.

Running the following collateral in Hill Country Happenings.



Placed the following ad in Texas Highways Fall Events Calendar



**Senior Center Meals Served**  
**Director Rosie Aguirre**  
**Monthly Report - October 2018**

FISCAL YEAR 2017-2018													
SERVICES	OCT.	NOV.	DEC.	JAN.	FEB.	MARCH	APR.	MAY	JUNE	JULY	AUG.	SEPT.	To Date Total
Days Meals Served	21	19	19	21	19	21	21	22	21	21	23	19	247
Average Daily Meals	90	87	82	78	80	79	77	81	84	88	88	81	
Meals @ Sunset Center	782	682	609	631	577	671	631	747	763	745	793	554	8,185
Meals sent-Helping Hands	263	212	215	237	240	240	237	232	259	226	249	188	2,798
Home Delivered Meals	855	759	728	765	702	757	748	809	747	886	991	805	9,552
Total Meals	1,900	1,653	1,552	1,633	1,688	1,688	1,616	1,748	1,769	1,857	2,033	1,547	20,535
Closed Oct. 10 for Inservice													
Closed Nov. 23rd & 24th for Thanksgiving													
Closed Dec. 22nd & 25th for Christmas													
Closed Jan. 1st New Years Day, 15th - Inservice													
Closed March 30th Good Friday													
Closed May 28th Memorial Day													
Closed July 4th													
Changes in Clients, either into Nursing home/rehab or on temp. leave resulting in 95 less meals													

Brady Municipal Golf Course  
Monthly Report

Item	FY 2018	FY 2019	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	July	August	Sept	FY 19 Totals
Rounds	1358	723	103	94	33	49	58	102	153	131					723
Green Fees	\$18,929.47	\$ 4,076.00	\$1,407.70	\$1,490.00	\$543.00	\$635.00	\$834.00	\$1,742.50	\$1,838.00	\$1,685.00					\$ 10,195.20
Membership Rds	2895	1,922	238	233	143	197	287	250	341	233					1922
Student Rounds	60	41	7	2	4	2	2	2	8	14					41
Total Rounds	4313	2,686	348	329	178	250	347	354	502	378					2666
Trail Fee	56	27	2	5	2	0	2	7	7	2	7				27
Trail Fee Revenue	\$217.00	\$ 32.50	\$8.00	\$16.50	\$8.00	\$0.00	\$8.00	\$28.00	\$8.00	\$28.00					\$ 104.50
Cart Rentals	829	488	50	60	32	41	47	66	101	91					488
Cart Revenue	\$13,293.75	\$ 7,415.00	\$815.00	\$800.00	\$400.00	\$512.50	\$725.00	\$1,025.00	\$1,737.50	\$1,400.00					\$ 7,415.00
Cart Shed Rental	\$15,567.50	\$ 12,362.50	\$11,637.50	\$100.00	\$125.00	\$137.50	\$100.00	\$75.00	\$112.50	\$75.00					\$ 12,367.50
Vending Revenue	\$12,480.39	\$ 6,679.55	\$517.28	\$516.91	\$186.38	\$326.70	\$658.45	\$1,106.23	\$1,706.36	\$1,561.24					\$ 6,679.55
Memberships	233	188	35	20	22	24	17	21	29	20					188
Membership Fees	\$31,090.62	\$ 22,774.00	\$9,655.00	\$2,565.00	\$1,470.00	\$2,500.00	\$1,632.00	\$1,405.00	\$1,937.00	\$1,610.00					\$ 22,774.00
Driving Range	433	227	4	26	5	24	28	64	30	46					227
Range Revenue	\$1,910.28	\$ 940.00	\$19.00	\$98.00	\$23.00	\$100.00	\$124.00	\$260.00	\$120.00	\$196.00					\$ 940.00
Misc.	\$10,078.70	0													0
Total Revenue	\$103,567.71	\$ 60,470.75	\$24,059.48	\$5,586.41	\$2,755.38	\$4,211.70	\$4,081.45	\$5,641.73	\$7,479.36	\$6,555.24	\$0.00	\$0.00	\$0.00	\$0.00	\$60,470.75

None of the above figures include sales tax

Trail fees were eliminated with the increase in cart shed rentals beginning in January. Only charged to individuals who bring their own cart and do not rent a shed at the Golf Course

Joint Funding Agreement with the Brady Golf Association for the Irrigation system began Oct 1, 2008. The final payment was made October 2017

Item	FY 2016	FY 2017
Rounds	1462	2311
Green Fees	\$18,369.14	\$16,137.00
Membership Rds	2675	3678
Student Rounds	242	226
Total Rounds	4329	6215
Trail Fee	360	26
Trail Fee Revenue	\$208.00	\$104.00
Cart Rentals	943	636
Cart Revenue	\$16,670.64	\$10,017.76
Cart Shed Rent	\$10,714.53	\$16,165.50
Vending Revenue	\$16,290.04	\$15,126.94
Memberships	305	278
Membership Fees	\$30,321.10	\$35,825.00
Driving Range	298	296
Range Revenue	\$1,256.00	\$1,185.00
Misc.	\$16,035.37	\$31,109.30
Total Revenue	\$109,904.82	\$125,670.50
\$0.00 variance		

\$60,470.75

TO: BRADY CITY COUNCIL  
FROM: STEVE THOMAS, CHIEF OF POLICE  
THROUGH: DENNIS JOBE, CITY MANAGER

SUBJECT: MONTHLY POLICE REPORT FOR MAY 2019  
DATE: JUNE 11, 2019 - FISCAL YEAR 2018-2019



	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Total
Person Crimes	27	43	30	6	27	28	25	30					216
Property Crimes	21	30	22	25	19	15	19	28					179
Narcotics Crimes	7	5	1	2	8	11	5	6					45
Disturbances	38	50	36	20	25	43	39	29					280
Felony Arrests	6	10	3	2	10	17	6	9					63
Misdemeanor Arrests	8	8	1	7	11	25	10	21					91
Suspicious Person/Vehicle	33	59	48	46	28	58	40	49					361
Felony Warrant	0	4	2	3	10	9	6	6					40
Misdemeanor Warrant	2	7	1	2	2	19	25	7					65
D.W.I.	2	2	0	0	0	0	1	3					8
Alarms	10	14	5	11	5	6	9	7					67
Agency Assist	22	37	25	33	18	34	52	49					270
Public Assist	23	18	4	14	10	19	26	22					136
Escorts	3	3	2	3	1	5	5	11					33
Animal Calls	13	8	7	9	5	2	0	0					44
Traffic Direction	3	6	8	6	1	11	8	4					47
Close Patrols	161	100	35	163	10	12	58	52					591
Civil Matters	24	24	7	16	12	27	25	32					167
Juvenile	6	5	5	3	6	0	5	10					40
Crash Investigation	16	15	16	10	8	19	19	14					117
Welfare Concerns	28	24	10	16	18	21	24	24					165
Information	20	28	22	32	17	21	30	16					186
Court	1	1	1	0	0	2	0	0					5
Citations	37	8	13	17	29	51	58	49					262
Warnings	9	25	22	16	52	53	53	83					313
Building Checks	221	199	132	213	17	41	116	151					1090
Misc. Incidents	74	88	78	39	56	64	56	93					548
Supplements	2	0	0	1	6	2	5	3					19
Follow ups	11	3	0	3	8	6	22	12					65
Reports	19	28	15	11	21	19	30	28					171
Curfew Violations	0	0	0	0	0	0	0	0					0

Brady Police Department Abbreviations:

FV - Family Violence DW - Deadly Weapon PS - Public Servant FI - Financial Instrument CS - Controlled Substance BI - Bodily Injury DOC - Disorderly Conduct  
DWI - Driving While Intoxicated MJ - Marijuana DD - Dangerous Drug DWLI - Driving While License Invalid DWLS - Driving While License Suspended

TO: BRADY CITY COUNCIL  
FROM: STEVE THOMAS, CHIEF OF POLICE

SUBJECT: MONTHLY ANIMAL CONTROL REPORT FOR MAY 2019  
DATE: JUNE 11, 2019- FINAL for FISCAL YEAR 2018-19

THROUGH: DENNIS JOBE, CITY MANAGER

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Total
Feral Cats Picked Up	8	1	5	1	1	11	3	32					62
Stray Dogs Picked Up	21	11	10	13	17	27	9	27					135
Owner Surrendered Dogs	0	0	4	0	1	0	0	3					8
Stray Cats Picked Up	0	1	0	0	0	0	0	0	9				10
Owner Surrendered Cats	0	0	0	0	0	0	0	0	0				0
Bite Reports	1	0	0	0	0	1	0	0	0				2
Dogs Deemed Dangerous	0	0	0	0	1	0	0	0	0				1
Hit by Car Picked Up	0	0	1	0	0	0	0	0	0				1
Owner Reclaims	9	4	7	1	2	12	3	3					41
Euthanized Total	58	11	17	11	5	19	9	42					172
Rescue Pull Total	0	0	13	1	2	0	0	18					34
Wildlife Pick Up	0	3	2	0	3	0	5	4					17
Quarantine	0	0	0	0	1	1	0	0					2
Shelter Intake Total	29	14	31	13	20	38	12	71					228
Roadkill	11	5	2	1	1	2	2	2					25
Citations	0	1	0	0	1	0	0	4					6
Warnings	1	3	0	0	0	7	1	1					13

## Invoice Register

Invoice	Date	First Name	Last Name	Type	611.00	6.11.01 T 611.02	\$15.00	640.1 Tie	645.00	646.00	646.01	647.00	FET REM	TOTAL	Price Per	Avg Gas	Gallons	Jet-A	Gallons	Military	Jet	Gallons	
113800	4/25/2019	Syrett	Co.	CASH	\$150.00						95.035	0	0	0	\$1,403.88	3.870000						22.9	
113801	5/4/2019	Richard	Jolliff	CC							125.745	0	0	0	\$95.04	4.150000						30.3	
113802	5/4/2019	John	Speck	CC							76.775	0	0	0	\$125.75	4.150000						18.5	
113803	5/4/2019	Shan	Arnett	CC							77.19	0	0	0	\$77.19	4.150000						18.6	
113804	5/5/2019	Richard	Jolliff	CH							0	234.823	0	0	\$234.82	3.354630						70	
113805	5/7/2019	J&L Aviation	CONT								405	0	0	0	\$405.00	4.050000						100	
113810	5/9/2019	Skylhorse	CC								73.04	0	0	0	\$73.04	4.150000						17.6	
113812	5/10/2019	D	Perry	CC							0	0	0	0	\$120.00								
113813	5/13/2019	Jerry	Kruszau	CH							0	0	0	0	\$70.00								
113814	5/13/2019	Cameron	Ramsay	CH							0	0	0	0	\$70.00								
113815	5/13/2019	Dale	Scott	CH							0	0	0	0	\$70.00								
113816	5/13/2019	Ron	Hammond	CH							0	0	0	0	\$30.00								
113817	5/13/2019	Michael	Roy	CH							0	0	0	0	\$70.00								
113818	5/13/2019	Jeff	Smalsiela	CH							0	0	0	0	\$30.00								
113819	5/13/2019	Stan	Arnett	CH							0	0	0	0	\$70.00								
113820	5/13/2019	Hector	Raudy	CH							0	0	0	0	\$50.00								
113821	5/13/2019	Richard	Jolliff	CH							0	0	0	0	\$70.00								
113822	5/13/2019	Rich	Morgan	CH							0	0	0	0	\$70.00								
113823	5/13/2019	Trennen	Menren	CH							0	0	0	0	\$140.00								
113824	5/13/2019	Rick	Morgan	CH							0	0	0	0	\$70.00								
113825	5/13/2019	Day Aircraft	CH								0	0	0	0	\$700.00								
113826	5/13/2019	Shan	Kolthman	CH							0	0	0	0	\$70.00								
113827	5/13/2019	Shan	Arnett	CH							0	0	0	0	\$70.00								
113828	5/13/2019	Clay	Powell	CH							0	0	0	0	\$70.00								
113829	5/13/2019	Tom	Bowles	CH							0	0	0	0	\$70.00								
113830	5/13/2019	Slade	Townsend	CH							0	0	0	0	\$70.00								
113831	5/13/2019	Larry	Curtis	CH							0	0	0	0	\$150.00								
113832	5/13/2019	Ty	Hartley	CH							0	0	0	0	\$70.00								
113833	5/13/2019	Richard	Jolliff	CC							78.85	0	0	0	\$78.85	4.150000						19	
113834	5/13/2019	Tom	Jakes Garage and Aviation	Cash							0	0	0	0	\$150.00								
113835	5/14/2019		717 Air Cav	CC							0	0	0	0	714.5019	45.78	\$760.28	3.402390					210
113836	5/15/2019	Dale	Scott	CH							54.465	0	0	0	\$54.46	4.150000						13.1	
113837	5/15/2019	Ty	Hartley	CH							170.98	0	0	0	\$170.98	4.150000						41.2	
113838	5/16/2019	Ramsey	Ramsey	CH							51.875	0	0	0	\$51.88	4.150000						12.5	
113839	5/17/2019	Michael	Tarpley	CC							308.345	0	0	0	\$348.35	4.150000						74.3	
113840	5/18/2019	Michael	Fontaine	CC							134.875	0	0	0	\$134.88	4.150000						32.5	
113841	5/19/2019	Wili	Lberman	CC							157.245	0	0	0	\$157.29	4.150000						37.9	
113842	5/19/2019	John	Shaw	CC							83	0	0	0	\$83.00	4.150000						20	
113843	5/19/2019	Michael	Roy	CC							83.415	0	0	0	\$83.42	4.150000						20.1	
113844	5/20/2019		LD Services	CC							0	1903.85	0	0	\$1,903.85	3.770000						505	
113845	5/20/2019			317	CC						0	0	0	0	933.29071	63.78	\$1,042.67	3.402390				289	
113846	5/20/2019			317	CC						0	0	0	0	936.90027	63.874	\$1,060.77	3.402390				288	
113847	5/20/2019			317	CC						0	0	0	0	1000.3027	64.092	\$1,064.39	3.402390				293	
113848	5/20/2019			317	CC						0	0	0	0	1034.3266	66.272	\$1,104.60	3.402390				294	
113849	5/20/2019			317	CC						0	0	0	0	1090.3027	64.092	\$1,064.39	3.402390				304	
113850	5/20/2019			317	CC						0	0	0	0	1090.3027	64.092	\$1,064.39	3.402390				294	

Monthly Invoices Totals by GL Number						
11.00	Rent	\$1,150.00				
11.01	T-Hangar	\$770.00				
11.02	Bldg Rent	\$1,400.00				
40.01	Tie Down	\$50.00				
45.00	Misc.					
100LL		\$3,709.19				
166.00						
166.01	Jet-A	\$7,347.94				
17.00	Military	\$29,078.769330				
3877	5/21/2019 Sade	Townsend	CH			
		109.145	0	0	\$109.15	4.150000
						26.3
Total Sales Gallons						
2011		8386.6				
1-A		1936				
Military		8559				
TT Due from IRS						
233		\$1,865.86				

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\$11.00	Rent	\$1,150.00
\$11.01	T-Hangar	\$770.00
\$11.02	Bldg. Rent	\$1,400.00
	Tie Down	\$50.00
\$0.01	Misc.	
\$5.00	100LL	\$3,709.11
\$6.00	Jet-A	\$7,347.94
\$7.00	Military	\$29,078.769334
	<b>Total Sales Gallons</b>	<b>8984.0</b>
	<b>TOLL</b>	<b>1938</b>
	<b>t-A</b>	<b>8554</b>
	<b>Military</b>	<b>8554</b>
	<b>T Due from IRS</b>	<b>\$1,865.84</b>

## OPS Report - Airport

INVOICE	DATE	SE	ME	Turbine	Jet	HELO
313790	4/25/2019			4		
313806	5/4/2019	2				
313807	5/4/2019	2				
313808	5/4/2019	4				
313809	5/6/2019	2				
313810	5/7/2019			4		
313811	5/9/2019					8
313813	5/13/2019		4			
313814	5/13/2019	2				
313815	5/13/2019	2				
313817	5/13/2019	2				
313819	5/13/2019	2				
313820	5/13/2019	2				
313821	5/13/2019	2				
313822	5/13/2019	2				
313823	5/13/2019	2				
313824	5/13/2019	2				
313826	5/13/2019	2				
313827	5/13/2019	2				
313828	5/13/2019	2				
313829	5/13/2019	2				
313830	5/13/2019	2				
313832	5/13/2019	2				
313833	5/13/2019	2				
313835	5/14/2019					8
313836	5/16/2019	2				
313837	5/16/2019	2				
313838	5/16/2019	2				
313839	5/17/2019	2				
313840	5/18/2019	2				
313841	5/19/2019	2				
313842	5/19/2019	2				
313843	5/19/2019	2				
313844	5/20/2019				4	
313845	5/20/2019					8
313846	5/20/2019					8
313847	5/20/2019					8
313848	5/20/2019					8
313849	5/20/2019					8
313850	5/20/2019					8
313851	5/20/2019					8
313852	5/21/2019	2				



Code Enforcement  
Monthly Case Load  
FY 2019

6/4/2019  
SJD.

Violations

Violation	FY 16	FY 17	FY 18	FY 19
Background Info Cases	26	13	6	
Building Code Violations	14	3	6	
Dangerous Premises	16	14	17	
Depositing, Dumping, Burning	12	8	5	
Home Occupation Violation	2	0	0	
Junk and Unsightly Matter	80	115	65	
Junked Vehicle	37	47	20	
Minimum Housing Standards	3	2	15	
Noise Prohibited, Animals			0	
Non-Residential Open Storage	10	11	0	
Obstruction of Drainageway	4	0	0	
Permit Required	10	2	1	
Pool Enclosure	1	4	1	
Posting Signs on Poles		0	0	
Posting Signs on Public Property		0	0	
Acc. Bldg. prohibited in front yd		0	0	
Refrigerators and Air Tight Containe	7	5	1	
Residential Open Storage	18	19	3	
Residential Setbacks	6	0	1	
Residential RVs - No Residence	8	3	1	
Sight Visibility	4	12	0	
Unsanitary Conditions	15	16	8	
Weeds and Vegetation	187	112	49	
Zoning Ord. Use Regs Violations	1	0	2	
Monthly Totals	461	386	201	

Oct.	Nov.	Dec.	Jan	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Totals
						1						1
						1						1
1			42	18		8	12					81
	1	34	14		9	12						61
2					6							8
			2			3						5
						2						2
1						1						2
3			1		2	8						14
6	0	2	79	32	0	29	37					

Cases

Open Cases at the start of month	305		659	
Complaints	209	82	65	
Pro-Active - Self Initiated	85	145	63	
Total New Cases	294	242	127	
Closed Cases	521	248	104	
Citations		43	19	
Open Cases at the end of month	78		683	

71	30	30	27	78	66	66	80					236
0	0	0	1	0	0	2	1					1
4	0	1	54	21	0	12	26					80
4	0	1	55	21	0	14	27					81
45	0	4	4	33	0	0	0					86
0	0	0	0	0	0	0	0					0
30	30	27	78	66	66	80	107					231

Utility Inspections

238

10 21 9 14 18 21 20 13

**Building Permit Department**  
**Monthly Report**  
**FY 2019**

Item	FY 16	FY 17	FY 18	FY 19	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Total
Commercial Acc Structure					1												
Commercial Addition	2	4	4							1							
Commercial Electrical	16	15	9			1				1	1		2				
Commercial Gas	6	14	3			1											
Commercial Mechanical/HVAC	7	6	5														
Commercial Plumbing	10	8	10		1			1									
Commercial Remodel	3	6	3			1	1										
Commercial Demolition	6	3	1														
Commercial Sign		12	5									1					
Commercial Screening	2	1	0														
Commercial Cert of Occupancy			6					1				1					
Customer Service Inspection		1	6							1							
PZ-Subdivision	0	0	0	0	0	0	0	0	1								
PZ-Zoning Request	3	0	6									1					
Driveway/ Curb Cut		1	2														
Residential Accessory Bldg.	11	17	6									1					
Residential Additions	5	8	6		1	1	1			1							
Residential Demolition-Owner			1				1					1					
Residential Demolition-City			0														
Residential Electrical	38	78	51		1	2	2		1	5	3	8					
Residential Fence	12	13	11		1				1	1	2		1				
Residential Gas	66	61	16		1	5	4	4									
Residential Mechanical/HVAC	11	4	12		1						3	2					
New Residential Bldg			3														
Residential Plumbing	18	24	31		1		1		2	4	4	3					
Residential Remodel	1	5	7		1					2	2	1					
Special Use	7	8	10			1		2			1	1					
<b>Monthly Total</b>	<b>224</b>	<b>289</b>	<b>213</b>		<b>9</b>	<b>11</b>	<b>11</b>	<b>10</b>	<b>8</b>	<b>18</b>	<b>14</b>	<b>18</b>					

## **Valerie Gonzalez**

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**From:** Walter Holbert  
**Sent:** Thursday, June 13, 2019 9:37 AM  
**To:** Valerie Gonzalez  
**Subject:** Code complaints

Sorry it took so long got caught up doing something for Dennis

### Chronic Code Compliance Complaints

- a) Old Hospital – 1306 S High
- b) 901 Bombay

### Inhabited Structures without Utilities

- a) 504 E 11th
- b) 309 Irish
- c) 901 Bombay
- d) 1803 N Walnut
- e) 301 Boston
- f) 406 W Chase
- g) 1000 N Grant
- h) 205 E Pearl
- i) 208 E Marie

**Walter Holbert**  
Code Compliance Officer

## **City of Brady**

*THE TRUE HEART OF TEXAS*

[wholbert@bradytx.us](mailto:wholbert@bradytx.us)  
325.597.2244 ext 202 office/VM  
325.597.0556 fax  
[www.bradytx.us](http://www.bradytx.us)

“Be the change that you wish to see in the world.” — Mahatma Gandhi