



Tony Groves  
Mayor

Rey Garza  
Council Member Place 1

Missi Davis  
Council Member Place 2

Jeffrey Sutton  
Council Member Place 3

Jane Huffman  
Mayor Pro Tem  
Council Member Place 4

Jay May  
Council Member Place 5

Dennis Jobe  
Interim City Manager

Tina Keys  
City Secretary

Sarah Griffin  
City Attorney

#### **MISSION**

The City of Brady strives to share its history and encourage the development of diverse housing, employment, infrastructure, and opportunity through transparent management and financing for all residents and employees.

## **CITY OF BRADY COUNCIL AGENDA REGULAR CITY COUNCIL MEETING AUGUST 20, 2019 AT 6:00 PM**

NOTICE is hereby given of a meeting of the City Council of City of Brady, McCulloch County, State of Texas, to be held at 6:00pm on August 20, 2019, at the City of Brady Municipal Court Building, located at 207 S. Elm Street, Brady, Texas, for the purpose of considering the following items. The City Council of the City of Brady, Texas, reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

### **1. CALL TO ORDER, ROLL CALL & CERTIFICATION OF A QUORUM**

### **2. INVOCATION & PLEDGE OF ALLEGIANCE**

### **3. PUBLIC COMMENTS: Reserved for items NOT listed on the agenda**

*Please limit individual public comments to three (3) minutes. In accordance with TX AG opinion, any public comment addressing items not on the agenda, will only be heard by the City Council. No formal action, deliberation, discussion, or comment will be made by City Council. State Law prohibits any deliberation or decisions regarding items presented in public comments. City Council may only make a statement of specific factual information given in response to the inquiry; recite an existing policy; or request staff to place the item on an agenda for a subsequent meeting.*

### **4. CONSENT AGENDA: Reserved for routine items to save time**

*Any item may be removed from the Consent Agenda at the request of a Council Member and considered separately following the Consent Agenda approval. All items listed on the Consent Agenda are to be with one motion "Move to approve Consent Agenda."*

- A. Approval of Minutes for Regular Meeting on August 6, 2019
- B. Approval of temporary closure of Bowie Street between N. Elizabeth & N. Davidson Streets on Friday, August 30<sup>th</sup> thru Monday, September 2, 2019 for a family reunion.

### **5. PRESENTATION**

- A. North Substation Transformer – Status Report – Steve Miller

### **6. PUBLIC HEARING:**

None Scheduled

## 7. INDIVIDUAL CONCERNS

*City Council Members are to deliberate the following items. Staff will present the item and are prepared to answer City Council Member questions. The Mayor will recognize Council Members as the council discussed the item so everyone is heard. Once the City Council Members finish discussion, the Mayor will recognize attendees who have comments. Attendees and council members need to direct comments to the Mayor as they are recognized. When all comments are complete, the Mayor will call for a motion.*

- A. Discussion, consideration and possible action regarding the **second and final reading of Ordinance 1280** of the City of Brady, Texas to amend the FY 2019 Budget increasing the EDC-B budget by \$5,000.
- B. Discussion, consideration and possible action regarding the temporary closure of Memory Lane and portions of 6<sup>th</sup> Street on August 31<sup>st</sup> and September 1<sup>st</sup>, 2019 and noise variance on August 30<sup>th</sup> thru Sept 1<sup>st</sup>, 2019 for the World Championship Goat Cook-off.
- C. Discussion, consideration and possible action regarding approval of Resolution 2019-030 amending bylaws for the Brady Type B Economic Development Corporation.
- D. Discussion, consideration and possible action on Citizen Comment Policy under HB 2840.
- E. Discussion and summary of City Council action and if procedures and processes worked.
- F. Discussion by City Council of City improvements to be recognized.

## 8. STAFF REPORTS

- A. **Monthly Financial / Utility Reports:**
- B. **Monthly Activity Reports:** Visit Brady Report, Seniors, Golf, BPD, Fire-EMS Calls, BVFD Expense Report, Animal Control, Airport, Code Enforcement, Chronic Code Complaints, and Structures Inhabited without utilities
- C. **Upcoming Special Events/Meetings:**  
August 26 – Back to School
- D. **Upcoming City Calendar:**  
August 29 – Annual Goat Cook-off Employee Appreciation Luncheon  
City Offices closed 11:00 a.m. to 1:00 p.m.  
August 30 – Sept 2 Goat Cook-off

## 9. ANNOUNCEMENTS

Pursuant to the Texas Government Code § 551.0415, City Council Members and City staff may make reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include: Expressions of thanks, congratulations, or condolence; an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision; information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and announcements involving an imminent threat to public health and safety of people in the municipality that has arisen after the posting of the agenda.

## 10. EXECUTIVE SESSION

The City Council of the City of Brady will adjourn into Executive Session for the following:

- A. Pursuant to Section 551.086 (Certain Public Power Utilities: Competitive Matters), the City Council will meet as the Public power utility governing body to consider and take possible action on certain competitive matters regarding the purchase of wholesale power

## **11. OPEN SESSION ACTION ON ANY ITEMS COMING OUT OF EXECUTIVE SESSION**

## **12. ADJOURNMENT**

*I certify that this is a true and correct copy of the City of Brady City Council Meeting Agenda and that this notice as posted on the designated bulletin board at Brady City Hall, 201 E. Main St., Brady, Texas 76825; a place convenient and readily accessible to the public at all times, and said notice was posted on \_\_\_\_\_ by 6:00 p.m. and will remain posted continuously for 72 hours prior to the scheduled meeting pursuant to Chapter 551 of the Texas Government Code.*

Tina Keys, City Secretary

In compliance with the American with Disabilities Act, the City of Brady will provide for reasonable accommodations for persons attending public meetings at City facilities. Requests for accommodations or interpretive services must be received at least 48 hours prior to the meeting. Please contact the City Secretary at 325-597-2152 or [citysec@bradytx.us](mailto:citysec@bradytx.us).

**Attendance by Other Elected or Appointed Officials:** It is anticipated that members of other governmental bodies, and/or city boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the body, board, commission and/or committee. The members of the boards, commissions and/or committees may be permitted to participate in discussion on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless item and action is specifically provided for on an agenda for that body, board, commission or committee subject to the Texas Open Meetings Act.

The City Council of the City of Brady reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on this agenda as authorized by the Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations regarding Real Property), 551.073 (Deliberations regarding prospective Gifts or Donations), 551.074 (Personnel Matters), 551.076 (Deliberations regarding Security Devices), 551.086 (Deliberate, vote or take final action on competitive matters of the public power utility), and 551.087 (Deliberation regarding Economic Development).

This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes written interpretation of the Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.104(c) and the meeting is conducted by all participants in reliance on this opinion.

20STATE OF TEXAS

COUNTY OF McCULLOCH

CITY OF BRADY

The City Council of the City of Brady, Texas met in a Regular Meeting on Tuesday, August 6, 2019 at 6:00 pm at the City of Brady Municipal Court Building located at 207 S. Elm Street, Brady, Texas with Mayor Anthony Groves presiding. Council Members present were Jane Huffman, Jay May, Missi Davis Rey Garza, and Jeffrey Sutton. City staff present were Interim City Manager Dennis Jobe, Finance Director Lisa Remini, Public Works Director Steve Miller, Police Chief Steve Thomas, Electric Superintendent Joe Solis and City Secretary Tina Keys. Also in attendance were James Griffin, Don Miller, Ed Hernandez and Erin Corbell.

#### **1. CALL TO ORDER, ROLL CALL & CERTIFICATION OF A QUORUM**

Mayor Groves called the meeting to order at 6:02 p.m. Council quorum was certified.

#### **2. INVOCATION AND PLEDGE OF ALLEGIANCE**

Council Member May gave the invocation and the Pledge of Allegiance was recited.

#### **3. PUBLIC COMMENTS**

There were no public comments

#### **4. CONSENT AGENDA**

- a. Approval of Minutes for Regular Meeting on July 16, 2019 and Work Shop Sessions on July 16, 18, & 23, 2019

Council Member Davis moved to approve. Seconded by Council Member May. All Council Members voted "aye" and none "nay". Motion passed with a 4 – 0 vote.

#### **5. PRESENTATIONS:**

- A. North Substation Transformer – Status Report – Steve Miller presented.
- B. Proposed FY 2018-2019 Budget – Lisa Remini presented.
  - Public Hearing for Budget is scheduled – September 3
  - First Vote on Budget, Fees & Utility Rates, Tax Rate – September 3
  - Second Vote on Budget, Fees & Utility Rates, Tax Rate – September 17

#### **6. PUBLIC HEARINGS:**

There were no public hearings

#### **7. INDIVIDUAL CONCERNS**

- A. Discussion, consideration and possible action regarding first reading of Ordinance 1280 of the City of Brady, Texas to amend the FY 2019 Budget increasing the EDC-B budget by \$5,000. Lisa Remini presented. Council Member Davis moved to approve the first reading of Ordinance 1280. Seconded by Council Member Sutton. All Council Members voted "aye" and none "nay". Motion passed with a 4 - 0 vote.
- B. Discussion, consideration and possible action authorizing the City Manager to execute a contract agreement with Dowtech Specialty Contractors, Inc. for general contractor services to replace one (1) solids handling pump and additive alternate bid of three isolation valves for the wastewater treatment plant. Council Member Sutton moved to award bid to Dowtech. Seconded by Council Member Huffman. All Council Members voted "aye" and none "nay". Motion passed with a 4 – 0 vote.

- C. Discussion, consideration and possible action regarding appointment and re-appointment of Board Members to the City of Brady Type B Economic Development Corporation. Erin Corbell presented. Mayor nominated Curtis Owens and Mike Barbour for two vacant positions. Council Member Sutton moved to approve. Seconded by Council Member Davis Motion passed with a 4 – 0 vote. Mayor testifies he personally heard Derrick say she wanted to remain on the board and the director and president of the EDC acknowledged. Don Miller was present to affirm his interest. Council Member Davis moved to reappoint Don Miller and Michele Derrick to their positions. Seconded by Council Member May. All Council Members voted “aye” and none “nay”. Motion passed with a 4 – 0 vote.
- D. Discussion, consideration and possible action on appointment of Denton Navarro Rocha Bernal & Zech, P.C. law firm as Attorneys for the Type B Economic Development Corporation. Erin Corbell presented. Council Member Huffman moved to approve. Seconded by Council Member Davis. All Council Members voted “aye” and none “nay”. Motion passed with a 4 – 0 vote.
- E. Discussion, consideration and possible action regarding Interlocal Agreement between City of Brady and McCulloch County. Council Member Sutton moved to approve draft agreement for presentation to County. Seconded by Council Member May. All Council Members voted “aye” and none “nay”. Motion passed with a 4 – 0 vote.
- F. Discussion and summary of City Council action and if procedures and processes worked. There was no discussion.
- G. Discussion of a City improvement recognize. Mayor asked about deadline for the park grants and asked what the status was. Dennis Jobe said he spoke with them and would send all the information and would work with us and extend the deadline.

#### 8. STAFF REPORTS

- A. **Monthly Activity Reports:** Visit Brady Report, Seniors, Golf, BPD, Fire-EMS Calls, Animal Control, Airport, Code Enforcement, Chronic Code Complaints, and Structures Inhabited without utilities
- B. **Upcoming Special Events/Meetings:**
- C. **Upcoming City Calendar:**
  - August 4 – 5 – Ladies’ Golf Tournament
  - August 29 – Annual Goat Cook-off Employee Appreciation Luncheon
  - August 30 – Sept 2 Goat Cook-off

#### 9. ANNOUNCEMENTS

Mayor Groves discussed status of Railroad and U.S. Cement.

#### 10. EXECUTIVE SESSION

There was no Executive Session

#### 11. OPEN SESSION ACTION ON ANY ITEMS COMING OUT OF EXECUTIVE SESSION

n/a

#### 12. ADJOURNMENT

There being no further business, the Mayor adjourned the meeting at 7:13 p.m.

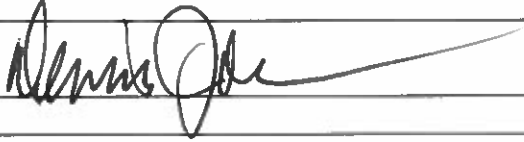
\_\_\_\_\_  
Mayor Anthony Groves

Attest: \_\_\_\_\_  
Tina Keys, City Secretary

# City Council

## City of Brady, Texas

### Agenda Action Form

<b>AGENDA DATE:</b>	08/20/2019	<b>AGENDA ITEM</b>	4.B.
<b>AGENDA SUBJECT:</b>	Discussion, consideration, and possible action regarding temporary closure of Bowie Street between N. Elizabeth and N. Davidson Streets from Friday, August 30 <sup>th</sup> thru Monday, September 2, 2019 for a family reunion as requested by Brentt Raybion.		
<b>PREPARED BY:</b>	Tina Keys	<b>Date Submitted:</b>	08/08/2019
<b>EXHIBITS:</b>	Request letter Map		
<b>BUDGETARY IMPACT:</b>	<b>Required Expenditure:</b>		\$00.00
	<b>Amount Budgeted:</b>		\$00.00
	<b>Appropriation Required:</b>		\$00.00
<b>CITY MANAGER APPROVAL:</b>			
<b>SUMMARY:</b>			
Brentt Raybion is requesting the temporary closure of Bowie Street between N. Davidson and N. Elizabeth from Friday, August 30 <sup>th</sup> thru Monday, September 2, 2019 for a family reunion. Mr. Raybion lives on Bowie Street as does his mother who lives across the street. They are the only two houses on this block			
<b>RECOMMENDED ACTION:</b>			
Move to approve			

I Brentt Raybion am asking for permission to temporary close off the street between my home at 1003 W. Victoria and my mother's home at 1201 N. Elizabeth. This request is for the dates of Friday, August 30<sup>th</sup> thru Monday, September 2, 2019. I have enclosed a print of google maps for you to review and the only residents of the block are my home at 1003 W. Victoria (On city map the street name is Bowie) and the side of my mother's home off N. Elizabeth.

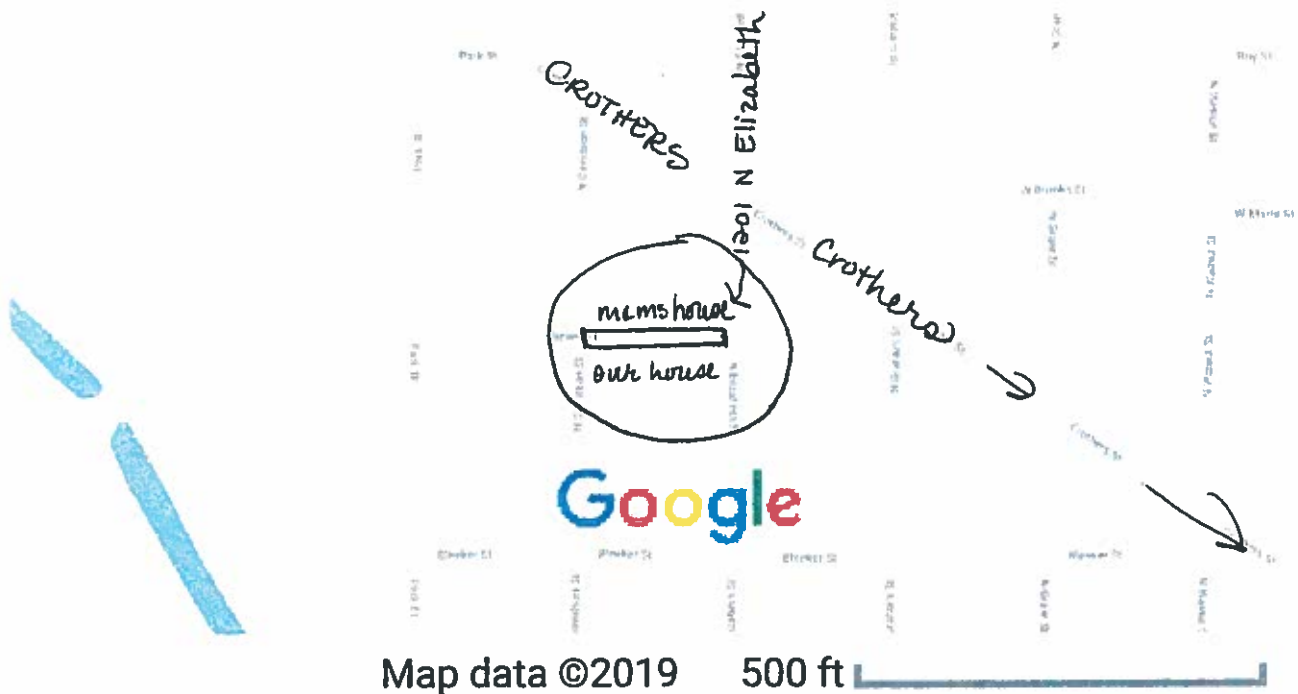
It will not inconvenience any person who would normally use such street or interfere with the general health, safety and welfare of the community. It also will not impair normal police and fire operations.

Please grant I, Brentt Raybion permission to temporary close off street for our family reunion and for the safety of several small children and adults who will be crossing between each house throughout this holiday weekend.

Respectfully,

Brentt Raybion  
325-456-4622

# Google Maps



The street name is Bowie Street  
on the city map.

Thank You  
Brentt Raybion  
325 456 4622



## NORTH TRANSFORMER STATUS REPORT

- *SOLOMON QUOTE FOR REPAIR*
- *BUDGET SUMMARY*



## SOLOMON REPAIR ESTIMATE

RECONDITION TRANSFORMER, FREIGHT, TESTING

AND STARTUP = \$207,320.00

CRANE BY CITY = \$ 5,000.00

subtotal \$212,320.00

## BUDGET SUMMARY

SOLOMON COST \$207,320.00

CRANE BY CITY \$ 5,000.00

SUBSTATION FUSES (SPARES) \$ 21,000.00

subtotal \$233,320.00

CONTINGENCY @ 10% \$ 23,332.00

subtotal \$256,652.00

MOBILE SUBSTATION UNIT – DELIVERY/RETURN \$ 50,000.00

BUDGET REVISED \$306,652.00



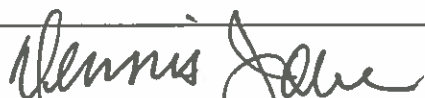
## COMPARISON

LCRA USED TRANSFORMER	LCRA – NEW TRANSFORMER	SOLOMON – RECONDITION CITY TRANSFORMER
\$416,850.00	\$599,550.00	\$256,652.00
*No warranty *Short lead time	*Factory warranty *9+ mo. lead time	*1-yr warranty *9-week lead time

note: \$750,000.00 original budget

City Council  
City of Brady, Texas

**Agenda Action Form for Ordinance**

<b>AGENDA DATE:</b>	08/20/2019	<b>AGENDA ITEM</b>	7.A.
<b>AGENDA SUBJECT:</b>	Discussion, consideration and possible action regarding <b>second and final reading of Ordinance 1280</b> of the City of Brady, Texas, to amend the FY 2019 Budget increasing the EDC-B budget by \$5,000.		
<b>PREPARED BY:</b>	L. Remini	<b>Date Submitted:</b>	07/31/2019
<b>EXHIBITS:</b>	Ordinance 1280 EDC-B Minutes from 8/8/2019		
<b>BUDGETARY IMPACT:</b>	<b>Required Expenditure:</b>	\$5,000.00	
	<b>Amount Budgeted:</b>	\$00.00	
	<b>Appropriation Required:</b>	\$5,000.00	
<b>CITY MANAGER APPROVAL:</b>			

**SUMMARY:**

On May 29, 2019, the Brady EDC- B Board unanimously voted to approve a \$5,000 grant to Boondocks for improved signage. On June 18, 2019, the City Council unanimously approved same. This expenditure will result increasing the EDC-B budgeted expenditures for FY 2019 by \$5,000.

EDC Director Corbell requests to amend the EDC-B budget to include a new line item entitled "Community Development - Qualified Grants" for \$5,000, and increasing the total EDC-B budget to \$166,450.

**RECOMMENDED ACTION:**

**Mayor will ask:** "Madam City Secretary please read the Ordinance Preamble for the record in accordance with the City Charter." "Secretary reads preamble"

**Mayor calls for a motion:**

Move to approve the **second and final** reading of Ordinance 1280.

**ORDINANCE NO. 1280**

**AN ORDINANCE OF THE CITY OF BRADY, TEXAS AMENDING THE FISCAL YEAR 2018-2019 BUDGET**

An ordinance amending the 2018-2019 Fiscal Year Budget as follows:

Amending the Brady Economic Development Corporation (BEDC) Type B Budget, and creating a new line item:

Community Development: Qualified Grants in the amount of \$5,000

**WHEREAS:** The BEDC Type B desires to support business development;

**WHEREAS:** The EDC Board and City Council agree that funds to qualified applicants should be granted when justified:

**NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BRADY TEXAS** that the FY 2018-2019 budget be amended accordingly.

**APPROVED UPON FIRST READING THIS THE 6<sup>th</sup> DAY OF August 2019,**

**APPROVED AND PASSED UPON SECOND READING THIS THE 20<sup>th</sup> DAY OF August 2019.**

\_\_\_\_\_  
Anthony Groves, Mayor

ATTEST: \_\_\_\_\_  
Tina Keys, City Secretary

**BRADY ECONOMIC DEVELOPMENT CORPORATION TYPE B  
MEETING MINUTES  
6:00 PM, August 8, 2019**

**STATE OF TEXAS  
COUNTY OF MCCULLOCH  
CITY OF BRADY**

The Brady Type B Economic Development Corporation of the City of Brady, Texas met on Wednesday, August 8, 2019, at 6:00 pm at the City of Brady Municipal Court Building located at 207 S. Elm Street, Brady, Texas. BEDC President Don Miller presided over the meeting. BEDC Board Members present were Michele Derrick, Erin Betts, Amy Greer, Billie Davis, Curtis Owens, Mike Barbour, and Interim City Manager Dennis Jobe. Guests included Rick and Nanette Morgan and Rod and Tina Young.

**1. CALL TO ORDER and CERTIFICATION OF QUORUM**

President Miller called the meeting to order at 6:00 pm, a quorum was present.

**2. PUBLIC COMMENTS**

No public comments were made.

**3. APPROVAL OF MINUTES FOR MAY 29 AND JULY 11, 2019**

Greer made motion to accept minutes with corrections of Greer and Dennis Jobe. Betts seconded. Motion carried. Add Billie Davis to July 11<sup>th</sup> attendance..

**4. REGULAR BUSINESS AND PRESENTATIONS**

5.1 Discussion, consideration and possible action on budget amendment for Boondocks in the amount of \$5,000. Greer made motion to amend the Type B EDC budget in the amount of \$5,000 for the Bookdocks project. Derrick seconded. Motion carried.

5.2 Discussion, consideration and possible action foreclosure proceedings on 300 S. Bridge Street, Thomas Developments. Corbell informed the board that the taxes had been brought current on the property and that she had spoken to an insurance agent who had received a payment for an insurance policy on the project. Since those items were brought current, the board no longer has the option to foreclose on the property. After lengthy discussion, the board wants to start pursuing the 5% late fee as set forth in the Deed of Trust and holding Mrs. Thomas accountable to providing documentation of tax payment and insurance holdings as outlined in said deed. There was no action to be taken.

5.3 Discussion, consideration and possible action on procedure for presenting projects to city council. Present complete project in executive session before it becomes open to vote. Betts made the motion. Davis seconded. Vote carried.

5.4 Discussion, consideration and possible action on board strategic plan assignments. Corbell will distribute the updated strategic plan to all board

**6. ADJOURNMENT**

There being no further business, President Don Miller adjourned the meeting at 8:27 pm.

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Don Miller, President


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Attest: Erin Corbell, Board Secretary

# City Council

## City of Brady, Texas

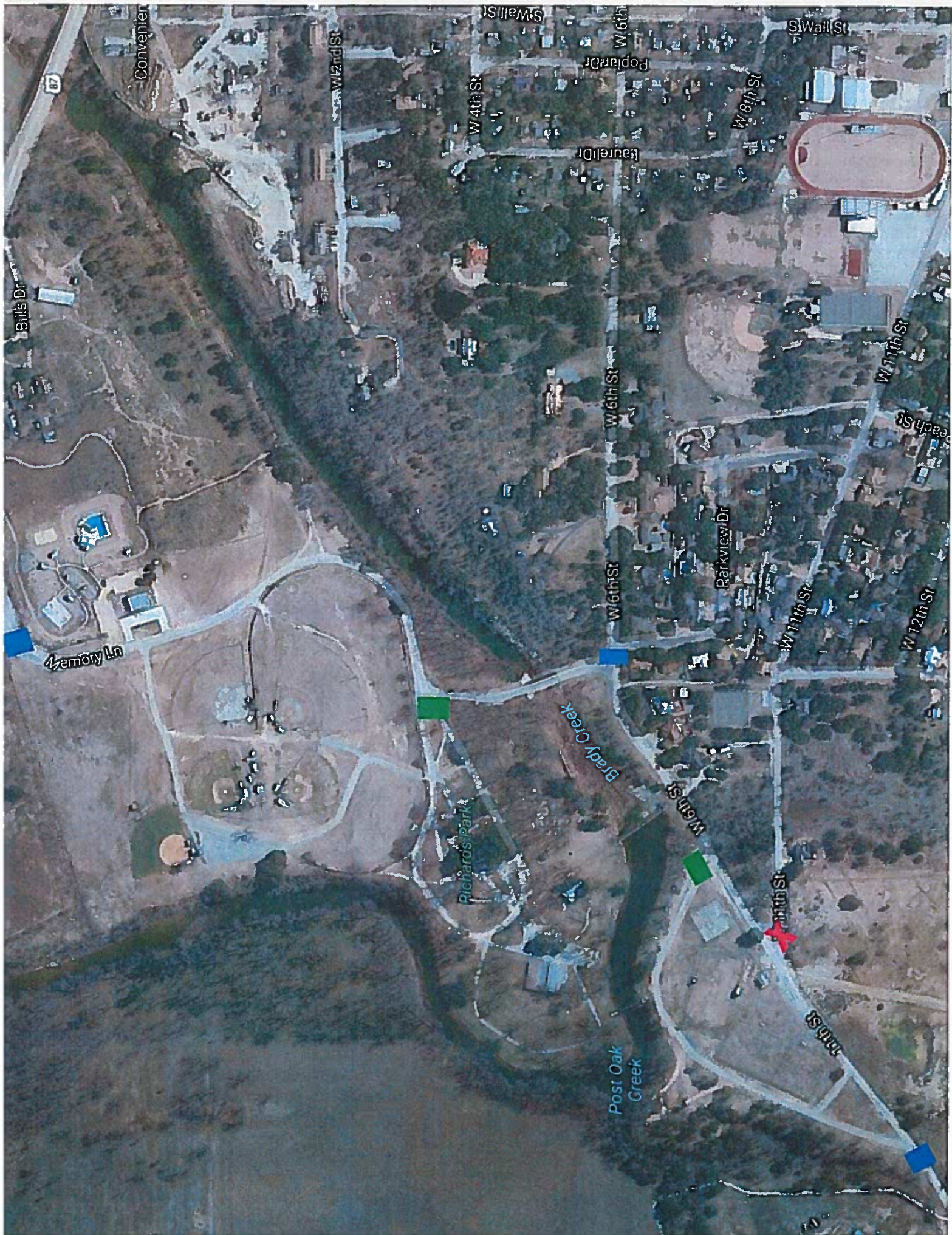
### Agenda Action Form

<b>AGENDA DATE:</b>	08/20/2018	<b>AGENDA ITEM</b>	7.B.
<b>AGENDA SUBJECT:</b>	Discussion, consideration, and possible action regarding the temporary closure of Memory Lane and portions of 6 <sup>th</sup> Street on August 31 <sup>st</sup> and September 1, 2019 and noise variance on August 30 <sup>th</sup> and 31 <sup>st</sup> , and September 1 <sup>st</sup> , 2019 for the World Championship Goat Cook-off.		
<b>PREPARED BY:</b>	Tina Keys	<b>Date Submitted:</b>	08/06/2019
<b>EXHIBITS:</b>	Proposed road closure map		
<b>BUDGETARY IMPACT:</b>	<b>Required Expenditure:</b>	\$00.00	
	<b>Amount Budgeted:</b>	\$00.00	
	<b>Appropriation Required:</b>	\$00.00	
<b>CITY MANAGER APPROVAL:</b>			

<b>SUMMARY:</b>	<p>In order to facilitate the proposed changes for the Annual World Championship BBQ Goat Cook-Off, the Brady/McCulloch County Chamber of Commerce is requesting the temporary use of designated streets in Brady on Saturday and Sunday, August 31<sup>st</sup>, and September 1, 2019 from 8:00 a.m. until 11:00 p.m. Specifically, West 6<sup>th</sup> Street from Park Lane to the west end of Park Road 2 be shut down for parking and access control. Additionally, the intersection at West 11<sup>th</sup> Street closed. Finally, Memory Lane closed west of the long median. The Chamber will be manning each location as a ticket booth. Police, Fire and Street Departments have reviewed and approved the proposed closures. Additionally, the Chamber has requested a noise variance be approved from 8:00 p.m. to 12:00 a.m. on August 30<sup>th</sup> and 31<sup>st</sup> and September 1<sup>st</sup>, 2019 as well.</p>
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<b>RECOMMENDED ACTION:</b>	<p>Move to approve</p>
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# City Council

## City of Brady, Texas

### Agenda Action Form

<b>AGENDA DATE:</b>	08/20/2019	<b>AGENDA ITEM</b>	7.C.
<b>AGENDA SUBJECT:</b>	Discussion, consideration and possible action regarding Resolution 2019-030 of the City Council of the City of Brady, Texas, approving amended bylaws for the Brady Type B Economic Development Corporation.		
<b>PREPARED BY:</b>	Tina Keys	<b>Date Submitted:</b>	08/15/2019
<b>EXHIBITS:</b>	Resolution 2019-030		
<b>BUDGETARY IMPACT:</b>	<b>Required Expenditure:</b>		\$0.00
	<b>Amount Budgeted:</b>		\$0.00
	<b>Appropriation Required:</b>		\$0.00
<b>CITY MANAGER APPROVAL:</b>			
<b>SUMMARY:</b>	<p>The Type B Brady Economic Development Corporation is recommending that their bylaws be amended to change the Secretary and Treasurer of that Corporation from being the City Secretary and Finance Director of the City to being the Director of Economic Development and removing the City Manager as the Director of Economic Development.</p> <p>The amended bylaws also remove all ex-officio members.</p>		
<b>RECOMMENDED ACTION:</b>	Move to approve Resolution 2019-030		

**RESOLUTION NO. 2019-030**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRADY, TEXAS,  
APPROVING AMENDED BYLAWS FOR THE  
BRADY TYPE B ECONOMIC DEVELOPMENT CORPORATION**

**WHEREAS**, on August 21, 2018 the City Council of the City of Brady approved the Bylaws of the Brady Type B Economic Development Corporation, a Non-Profit Corporation; and

**WHEREAS**, on October 16, 2018 the City Council of the City of Brady approved an amendment to the bylaws of the Brady Type B Economic Development Corporation

**WHEREAS**, the City Council and the Board of the Brady Type B Economic Development Corporation desire to make certain changes to said Bylaws as denoted in Exhibit A; and

**WHEREAS**, bylaws for such Corporation must be approved by both the Corporation itself and by Resolution of this City Council.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BRADY, TEXAS:**

Section 1. That the City Council of the City of Brady hereby adopts the Amended Bylaws of the Brady Type B Economic Development Corporation attached hereto as Exhibit A and made a part hereof by reference.

Section 2. This Resolution is effective immediately upon passage and repeals any prior resolutions, policies or practices inconsistent or in conflict with this Resolution.

PASSED and APPROVED this \_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
Anthony Groves, Mayor

ATTEST: \_\_\_\_\_

Tina Keys, City Secretary

**BYLAWS  
OF  
BRADY TYPE B ECONOMIC DEVELOPMENT CORPORATION  
A NON-PROFIT CORPORATION  
BRADY, TEXAS**

**SECTION I  
OFFICES**

**1.01 Registered Office and Registered Agent**

The Corporation shall have and continuously maintain in the State of Texas a registered office, and a registered agent whose office is identical with such registered office, as required by the Texas Non-Profit Corporation Act. The Board of Directors may, from time to time, change the registered agent and/or the address of the registered office, provided that such change is appropriately reflected in these Bylaws and in the Articles of Incorporation.

**1.02 Principal Office**

The principal office of the Corporation in the State of Texas shall be located in the City of Brady, County of McCulloch, and it may be, but need not be, identical with the registered office of the Corporation.

**SECTION II  
PURPOSES**

**2.01 Purpose**

The Corporation is incorporated for the purposes set forth in Article Three of its Articles of Incorporation, the same to be accomplished on behalf of the City of Brady, Texas, (the "City") as its duly constituted authority and instrumentality in accordance with the Development Corporation Act of 1979, as amended, (the "Act"), and other applicable laws.

**2.02 Powers**

In the fulfillment of its corporate purpose, the Corporation shall be governed by the Act, and shall have all of the powers set forth and conferred in its Articles of Incorporation, in the Act, and in other applicable law, subject to the limitations prescribed therein and herein and to the provisions thereof and hereof.

## **SECTION III MEMBERS**

### **3.01 Members**

The Corporation shall have no members.

## **SECTION IV BOARD OF DIRECTORS**

### **4.01 Board of Directors**

The business affairs of the Corporation and all corporate powers shall be exercised by or under authority of the Board of Directors (the "Board"), appointed by the governing body of the City of Brady, and subject to applicable limitations imposed by the Texas Non-Profit Corporation Act, the Texas Business Corporation Act, the Articles of Incorporation, or these Bylaws. The Board may, by contract, resolution, or otherwise, give general or limited or special power and authority to the officers and employees of the Corporation to transact the general business or any special business of the Corporation, and may give powers of attorney to agents of the Corporation to transact any special business requiring such authorization.

### **4.02 Number and Qualifications**

The authorized number of Directors of this Board shall be seven (7). The City Council shall appoint the Directors of the Corporation. The Board of Directors shall consist of at least three citizens meeting one (1) of the following qualifications:

1. serve, or have served, as Chief Executive Officer of a company; or
2. serve, or have served, in a position of executive management of a company; or
3. serve, or have served, in a professional capacity; or
4. have experience equivalent to any of the above qualifications.

The City Council shall consider an individual's experience, accomplishments, and educational background in appointing members to the Board to ensure that the interests and concerns of all segments of the community are considered.

#### 4.03 General Duties of the Board

The Board is hereby required to perform the following duties:

1. The Board shall develop an overall economic development plan for the City which shall include and set forth intermittent and/or short term goals deemed necessary to accomplish compliance with an overall economic development plan.
2. The Board shall review and update its overall economic development plan annually to ensure that said plan is up to date with the current economic climate and is capable of meeting Brady's current economic development needs.
3. The Board shall expend, in accordance with State law, the tax funds received by it on direct economic development where such expenditures will have a direct benefit to the citizens of Brady and McCulloch County.

As used in this article, "direct economic development" shall mean the expenditure of such tax funds for programs that directly accomplish or aid in the accomplishment of creating identifiable new jobs or retaining identifiable existing jobs including job training and/or planning and research activities necessary to promote said job creation. The Corporation's focus will be primarily in the areas of:

- (a) Business retention and expansion;
  - (b) Formation of new businesses;
  - (c) Business attraction.
4. The Board shall be regularly accountable to the City Council for all activities undertaken by them or on their behalf and shall report on all activities of the Board, whether discharged directly by the Board or by any person, firm, corporation agency, association or other entity on behalf of the Board. This report shall be made by the Board to the City Council annually no later than November 1 of each year (30 days after the end of the fiscal year of the Corporation). The annual report shall be considered by the City Council for its review and acceptance.

#### 4.04 Tenure

All Directors shall serve two (2) year terms. No member of the Board shall serve more than three (3) consecutive terms or more than six (6) years consecutively. Directors shall be removable at anytime by the majority vote of City Council members.

Any director or officer may resign at any time. Such resignation shall be made in writing and shall take effect at the time specified therein, or, if no time be specified, at the time of its receipt by the President. The acceptance of a resignation shall not be necessary to make it effective, unless expressly so provided in the resignation.

#### 4.05 Vacancies

Any vacancy occurring shall be filled by appointment of the City Council.

#### 4.06 Meeting

The Board may hold their meetings at such place or places in the City as the Board may from time to time determine; however, such meetings shall not be less than quarterly meetings, and in the absence of any such determination by the Board of the place of meeting, the meetings shall be held at the registered office of the Corporation as specified in the Articles of Incorporation. All meetings of the Board shall provide notice thereof as provided and set forth in the Open Meetings Act. Any member of the Board may request that an item be placed on the agenda by delivering the same in writing to the Secretary to the Board no later than ten (10) days prior to the date of the Board meeting.

Notice of any meeting shall be given to the public in accordance with the requirements of the Texas Open Meetings Act. The notice shall contain information regarding the particular time, date, and location of the meeting and the agenda to be considered. All meetings shall be conducted in accordance with the Texas Open Meetings Act.

The annual meeting of the Board of Directors shall take place the first meeting in October of each year, at a time to be posted by the Board

#### 4.07 Attendance

Regular attendance of the Board meetings is required of all members. The following number of absences may constitute the need for replacement of a member: three (3) consecutive absences, or attendance reflecting absences constituting 50% of the meetings over a 12-month period. In the event replacement is indicated, the member will be counseled by the President and, subsequently, the President shall submit in writing to the City Secretary the need to replace the Board member in question.

#### 4.08 Quorum

For the purpose of convening a meeting, a simple majority of the appointed Directors then serving on the Board shall constitute a quorum. For purposes of transacting business of the Corporation at any meeting, a simple majority of the

appointed Directors shall constitute a quorum. If there is an insufficient number of Directors present to convene the meeting, the presiding officer shall adjourn the meeting.

#### 4.09 Compensation

The duly appointed members of the Board shall serve without compensation, but shall be reimbursed for actual or commensurate cost of travel, lodging and incidental expenses while on official business of the Board in accordance with State law.

#### 4.10 Voting; Action of the Board of Directors

Directors must be present in order to vote at any meeting. Unless otherwise provided in these Bylaws or in the Articles of Incorporation or as required by law, the act of a simple majority of the Directors present at any meeting for which a quorum is present shall be the act of the Board of Directors. In the event that a Director is aware of a conflict of interest or potential conflict of interest, with regard to any particular vote, the Director shall bring the same to the attention of the meeting and shall abstain from the vote, unless the Board determines that no conflict of interest exists.

Any Director may bring to the attention of the meeting any apparent conflict of interest or potential conflict of interest of any other Director, in which case the board shall determine whether a true conflict of interest exists before any vote shall be taken regarding that particular matter. The Director as to whom a question of interest has been raised shall refrain from voting with regard to the determination as to whether a true conflict exists.

#### 4.11 Board's Relationship with City Council

In accordance with State law, the City Council shall require that the Brady Type B Economic Development Corporation be responsible to it for the proper discharge of its duties assigned in this article. All policies for program administration shall be submitted for Council approval, and the Board shall administer said programs accordingly. The Board shall determine its policies and direction within the limitations of the duties herein imposed by applicable laws, the Articles of Incorporation, these Bylaws, contracts entered into with the City, and budget and fiduciary responsibilities.

#### 4.12 Board's Relationship with Administrative Departments of the City

Any request for services made to the administrative departments of the City shall be made by the Board or its designee in writing to the City Manager. The City Manager may approve such request for assistance from the Board when he/she finds such requested services are available within the administrative departments of the City and that the Board has agreed to reimburse the administrative department's budget for the costs of such services so provided.



Any request for legal assistance shall be made by the Board or its designee to the City Attorney, who shall serve as Attorney to the Board. The Board has agreed to pay for the costs of such services so provided.

## **SECTION V OFFICERS**

### **5.01 Officers of the Corporation**

The elected officers of the Corporation shall be a President and Vice President. Upon the expiration of the terms, each officer shall be eligible to be reappointed or reelected. Any two (2) or more offices may be held by the same person, except the office of President.

~~The appointed officers of the Board shall be the Secretary and Treasurer. The City Secretary or the City Secretary's designated representative shall serve as Secretary to the Board. The Finance Director of the City or the Finance Director's designated representative shall serve as the Treasurer to the Board.~~

### **5.02 Selection of Officers**

The initial President and Vice President shall be elected by the majority vote of the quorum present by the Board and shall serve a term of one (1) year. On the expiration of the term of office of the original President and Vice President, the Board shall select from among its members individuals to hold such office. The term of office of the President and Vice President shall always be for a period of one year, beginning January 1 of each year; provided, however, that the President and Vice President continue to serve until election of their successors.

### **5.03 Vacancies**

Vacancies in any office which occur by reason of death, resignation, disqualification, removal, or otherwise, may be filled by the Board of Directors for the unexpired portion of the term of that office in the same manner as other officers are elected to the Board.

### **5.04 President**

The President shall be the presiding officer of the Board with the following authority:

1. shall preside over all meetings of the Board;
2. shall have the right to vote on all matters coming before the Board;

3. shall have the authority, upon notice to the members of the Board, to call a special meeting of the Board when, in his/her judgment, such meeting is required;
4. shall have the authority to appoint standing committees to aid and assist the Board in its business undertakings or other matters incidental to the operations and functions of the Board;
5. shall have the authority to appoint ad hoc committees which may address issues of a temporary nature of concern or which have a temporary effect on the business of the Board.

In addition to the above mentioned duties, the President shall sign any deed, mortgage, bonds, contracts, or other instruments which the Board of Directors has approved and unless the execution of said document has been expressly delegated to some other officer or agent of the Corporation by appropriate Board resolution, by a specific provision of these Bylaws, or by statute. In general, the President shall perform all duties incident to the office, and such other duties as shall be prescribed from time to time by the Board of Directors.

#### 5.05 Vice President

In the absence of the President, or in the event of his or her inability to act, the Vice President shall perform the duties of the President. When so acting, the Vice President shall have all power of and be subject to all the same restrictions as upon the President. The Vice President shall also perform other duties as from time to time may be assigned to him or her by the President.

#### 5.06 Treasurer to the Board

The treasurer shall be the chief fiscal officer of the Corporation, and shall have the responsibility to see to the handling, custody, and security of all funds and securities of the Corporation in accordance with these Bylaws. When necessary or proper, the treasurer may endorse and sign, on behalf of the Corporation, for collection or issuance, checks, notes, and other obligations in or drawn upon such bank, banks, or depositories, as shall be designated by the Board consistent with these Bylaws. The treasurer shall see to the entry in the books of the Corporation full and accurate accounts of all money received and paid out on account of the Corporation. All check writing authority will follow all applicable Board policies concerning authorizations, signatures and disbursements.

#### 5.07 Secretary to the Board

The secretary shall keep the minutes of all meetings of the Board and books provided for that purpose, shall give and serve all notices, may sign with the president in

the name of the Corporation, and/or attest the signature thereto, all contracts, conveyances, franchises, bonds, deeds, assignments, mortgages, notes, and other instruments of the Corporation, shall have charge of the corporate books, records, documents, and instruments, except the books of account and financial records and securities, and such other books and papers as the Board may direct, all of which shall at all reasonable times be open to public inspection upon application at the principal office of the Corporation during business hours, and shall in general perform all duties incident to the office of secretary. When necessary or proper, the secretary may endorse and sign, on behalf of the Corporation, for collection or issuance, checks, notes, and other obligations in or drawn upon such bank, banks, or depositories, as shall be designated by the Board consistent with these Bylaws.

#### 5.08 Director of Economic Development

The Board shall plan and direct the work of the Corporation through a Director of Economic Development or may contract with another entity for the services of a director. The Director will be charged with the responsibility of carrying out the Corporation's program as adopted and planned by the Board. When necessary or proper, the Director may endorse and sign, on behalf of the Corporation, for collection or issuance, checks, notes, and other obligations in or drawn upon such bank, banks, or depositories, as shall be designated by the Board consistent with these Bylaws.

The Director shall serve as the Chief Executive Officer of the Corporation and shall oversee all administrative functions of the Corporation as directed and approved by the Board. The Director may serve as Treasurer and Secretary to the board of directors. ~~The Director of Economic Development shall be the City Manager or the City Manager's designated representative.~~

#### 5.09 Other Employees

The Corporation may employ such full or part-time employees as needed to carry out the programs of the Corporation within the specific budget approved by the City Council.

#### 5.10 Contracts for Services

The Corporation may, with approval of the City Council, contract with any qualified and appropriate person, association, corporation or governmental entity to perform and discharge designated tasks which will aid or assist the Board in the performance of its duties. However, no such contract shall ever be approved or entered into which seeks or attempts to divest the Board of Directors of its discretion and policy-making functions in discharging the duties herein above set forth in this section.

## **SECTION VI COMMITTEES**

### **6.01 Qualifications for Committee Membership**

Members of committees shall be appointed by the President, and approved by the Board. Committee members need not be members of the Brady Economic Development Corporation unless required by these Bylaws or Board resolution.

### **6.02 Standing Committees**

The President shall have authority to appoint the following standing committees of the Board and such other committees as the Board may deem appropriate in the future:

1.     Budget, Finance and Audit Committee: This committee shall have the responsibility of working with the Director, or the contractual entity performing as a Director as the case may be, in the formation and promotion of the annual budget of the Board. The committee shall present, in accordance with these Bylaws, said budget to the City Council. In addition to the preparation of the budget for the Board, the committee shall monitor all budget expenditure of the Board and keep the Board advised in such matters. The committee shall further have the responsibility to oversee the work with auditors of the City or outside auditors when audits of the Board are being performed.
2.     Committee for Business Retention and Expansion: This committee shall work with the Director of Economic Development and shall keep the Board informed of all development and activities concerning the business retention and expansion.
3.     Committee for New Business Formation: this committee shall work with the Director of Economic Development and shall keep the Board informed of all development and activities concerning new business formation.
4.     Committee for New Business Attraction and Recruitment: This committee shall work with the Director of Economic Development and shall keep the Board informed of all developments and activities concerning business attraction and recruitment.

### **6.03 Special Committees**

The President may determine from time to time that other committees are necessary or appropriate to assist the Board of Directors, and shall designate, subject to Board approval, the members of the respective committees.

No such committee shall have independent authority to act for or in the stead of the Board of Directors with regard to the following manners: amending, altering, or repealing the Bylaws; electing, appointing, or removing any member of any such committee or any Director or Officer of the Corporation; amending the Articles of Incorporation; adopting a plan of merger or adopting a plan of consolidation with another corporation; authorizing the sale, lease, exchange, or mortgage of all or substantially all of the property and assets of the Corporation; authorizing the voluntary dissolution of the Corporation or revoking the proceedings therefor; adopting a plan for the distribution of the assets of the Corporation; or amending, altering, or repealing any resolution of the Board of Directors which by its terms provides that it shall not be amended, altered, or repealed by such committee.

The designation and appointment of any such committee and delegation to that committee of authority shall not operate to relieve the Board of Directors, or any individual Director, of any responsibility imposed on it or in him/her by law.

#### 6.04 Term of Office of Committee Members

Each member of a committee shall continue as such until the next annual appointment of the Board of Directors and until his or her successor on the committee is appointed, unless the committee shall be sooner terminated, or unless such member has ceased to serve on the Board of Directors, or unless such member be removed from such committee.

Any committee member may be removed from committee membership by the President, with Board's approval, whenever, in their judgment, the best interest of the Corporation would be served by such removal.

#### 6.05 Vacancies on Committees

Vacancies in the membership of any committee may be filled in the same manner as provided with regard to the original appointments to that committee.

#### 6.06 Ex-officio Members

There will be no ex-officio members on the board of directors. The Mayor of the City of Brady, city staff and city council may sit in on executive session by either an invitation from the Executive Director or authorize by a vote of the board.

~~The President of the Chamber of Commerce may attend all meetings of the Board of Directors or committees, including executive, private or public. The representative shall not have the power to vote in the meetings they attend. Their attendance shall be for the purpose of ensuring that information about the meetings are accurately communicated to the Chamber of Commerce.~~

~~The Mayor and Mayor Pro Tern may attend all meetings of the Board of Directors or committees, including executive, private or public. The representatives shall not have the power to vote in the meetings they attend. Their attendance shall be for the purpose of ensuring that information about the meetings are accurately communicated to the City Council.~~

## **SECTION VII FINANCIAL ADMINISTRATION**

The Corporation may contract with the City for financial and accounting services, unless otherwise approved by the City Council. The Corporation's financing and accounting records shall be maintained according to the following guidelines.

### **7.01 Fiscal Year**

The fiscal year of the Corporation shall begin on October 1 and end on September 30 of the following year.

### **7.02 Budget**

A budget for the forthcoming fiscal year shall be submitted to, and approved by, the Board of Directors, and the City Council of the City of Brady. In submitting the budget to the City Council, the Board of Directors shall submit the Budget on forms prescribed by the City Manager and in accordance with the annual budget preparation schedule as set forth by the City Manager. The budget shall be submitted to the City Manager for inclusion of it in the annual budget presentation to the City Council. The budget proposed for adoption shall include the projected operating expenses, and such other budgetary information as shall be useful to or appropriate for the Board of Directors and the City Council of the City of Brady.

### **7.03 Contracts**

As provided in Section V above, the President shall execute any contracts or other instruments which the Board has approved and authorized to be executed. The Secretary to the Board shall attest to any signature of the President.

### **7.04 Checks and Drafts**

All checks, drafts, or orders for the payment of money, notes or other evidences of indebtedness issued in the name of the Corporation shall be signed by the designees of the Board.

### **7.05 Deposits**

All funds of the Brady Type B Economic Development Corporation shall be

deposited on a regular basis to the credit of the Corporation in a local bank which shall be federally insured and shall be selected following procedures and requirements for selecting a depository as set forth in Chapter 105 of the Local Government Code.

#### 7.06 Gifts

The Brady Type B Economic Development Corporation may accept on behalf of the Corporation any contribution, gift, bequest, or devise for the general purpose or for any special purpose of the Corporation.

#### 7.07 Purchasing

All purchases made and contracts executed by the Corporation shall be made in accordance with the requirements of the Texas Constitution, Statutes of the State of Texas and ordinances and policies of the City of Brady.

#### 7.08 Investments

Temporary and idle funds which are not needed for immediate obligations of the Corporation may be invested in any legal manner provided by the Public Funds Investment Act and ordinances and policies of the City of Brady.

#### 7.09 Bonds

Any bonds issued by the Corporation shall be in accordance with the statute governing this Corporation, but, in any event, no bonds shall be issued without approval of the Brady City Council after review and comment by the City's bond counsel and financial advisor.

#### 7.10 Uncommitted Funds

Any uncommitted funds of the Corporation at the end of the fiscal year shall be considered a part of the fund balance of the Corporation.

The undersigned fund balance may be committed for any legal purpose provided the Corporation's Board of Directors and the City Council both approve such commitment. This may include the establishment of a permanent reserve fund which shall be accumulated for the purpose of using the interest earnings of such fund to finance the operation of the Corporation.

### **SECTION VIII BOOKS AND RECORDS**

The Corporation shall keep correct and complete books and records of all actions of the Corporation, including books and records of account and the minutes of meetings of the Board of Directors and of any committee having any authority of the Board and

the City Council. All books and records of the Corporation may be inspected by Directors of the Corporation or their agent or attorney at any reasonable time; and any information which may be designated as public information by law shall be open to public inspection at any reasonable time. The Texas Public Information Act and Open Meetings Act shall apply to disclosure of public information. The Corporation shall cause its books, records, accounts and financial statement to be audited at least once each fiscal year by an outside independent auditing and accounting firm selected by the Corporation and approved by the Council. Such audit shall be at the expense of the Corporation.

## **SECTION IX SEAL**

### **9.01 Seal**

The Board of Directors shall obtain a corporate seal which shall bear the words "Brady Type B Economic Development Corporation;" the Board may thereafter use the corporate seal and may later alter the seal as necessary without changing the corporate name; but these Bylaws shall not be construed to require the use of the corporate seal.

## **SECTION X PROGRAM**

### **10.01 Authorization**

The Corporation shall carry out its program subject to its Articles of Incorporation and these Bylaws, and such resolutions as the Board may from time to time authorize.

### **10.02 Program**

The program of the Brady Type B Economic Development Corporation shall be to assist, stimulate, and enhance economic development in Brady, Texas, subject to applicable State and Federal law, these Bylaws, and the Articles of Incorporation.

## **SECTION XI PARLIAMENTARY AUTHORITY**

### **11.01 Amendments to Bylaws**

These Bylaws may be amended or repealed and new Bylaws may be adopted by an affirmative vote of four (4) of the authorized Directors serving on the Board, at a special meeting of the Directors held for such specific purpose, and the notice requirements stated hereinabove regarding special meetings shall apply.



Notwithstanding the foregoing, neither the initial Bylaws nor any subsequently effective Bylaws may be amended unless the City Council has consented to and approved said amendments as provided by the Articles of Incorporation and the Act.

The Board of Directors shall review the bylaws at the Annual Meeting in October in odd numbered years to ensure compliance with state statutes and requirements of the Economic Development Corporation Act.

## **SECTION XII DISSOLUTION**

### **12.01 Dissolution**

In accordance with the State statutes governing the Development Corporation or any amendments thereto, the City Council shall order an election of the issue. The election must be conducted according to the applicable provision of the Election Code. The ballot for the election shall be printed to provide for voting for or against the proposition:

"Dissolution of the Brady Type B Economic Development Corporation"

If a majority of voters voting on the issue approve the dissolution, the Corporation shall continue operations only as necessary to pay the principal of and interest of its bonds and to meet obligations incurred before the date of the election and, to the extent practicable, shall dispose of its assets and apply the proceeds to satisfy those obligations. When the last of the obligations is satisfied, any remaining assets of the Corporation shall be transferred to the City, and the Corporation is dissolved.

## **SECTION XIII INDEMNITY**

### **13.01 Indemnity**

As provided in the Act and in the Articles of Incorporation, the Corporation is, for the purposes of the Texas Tort Claims Act (Subchapter A, Chapter 101, Texas Civil Practices and Remedies Code), a governmental unit and its actions are governmental functions.

The Corporation shall indemnify each and every member of the Board, its officers, and its employees, and each member of the Council and each employee of the City, to the fullest extent permitted by law, against any and all liability or expense, including attorneys fee, incurred by any of such persons by reason of any actions or omissions that may arise out of the functions and activities of the Corporation.

**SECTION XIV  
MISCELLANEOUS**

14.01 Relation to Articles of Incorporation

These Bylaws are subject to, and governed by, the Articles of Incorporation and applicable State statutes under which the Corporation is organized.

**SECTION XV  
SEVERABILITY**

15.01 Severability

If any section or part of section of these Bylaws shall be held invalid by a court of competent jurisdiction, such holding shall not affect the remainder of these Bylaws nor the context that an entire section or part of section may be inseparably connected in meaning and effect with the section or part of section to which such holding shall directly apply.

**SECTION XVI  
EFFECTIVE DATE**

16.01 Effective Date

These Bylaws shall become effective upon the occurrence of the following events.

1. the approval of these Bylaws by Resolution of the City Council; and
2. the adoption of these Bylaws by the Board.

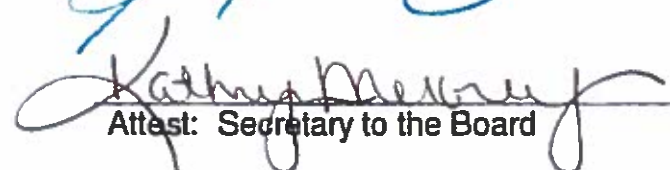
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Approved by the Board on 9/27/2018

Approved by City Council on 08/21/2018

  
\_\_\_\_\_  
President

  
\_\_\_\_\_  
Mayor

  
\_\_\_\_\_  
Attest: Secretary to the Board

  
\_\_\_\_\_  
Attest: City Secretary

CITY OF BRADY  
MONTHLY FINANCIAL REPORT  
AS OF: JULY 31ST, 2019

PAGE: 1

83.33% OF FISCAL YEAR

	CURRENT BUDGET	YEAR TO DATE ACTUAL	% TO DATE	YEAR TO DATE PRIOR YEAR
BEGINNING FUND BALANCE & NET WORKING CAPITAL	13,795,211.94	13,795,211.94		13,668,169.01
<b>REVENUES</b>				
10 -GENERAL FUND	7,360,233.00	6,945,116.91	94.36	6,779,627.31
20 -ELECTRIC FUND	7,295,410.00	5,656,455.96	77.53	6,240,250.51
30 -WATER / SEWER FUND	3,819,625.00	2,809,361.56	73.55	5,504,418.35
33 -WATER CONSTRUCTION FU	28,905,000.00	28,905,000.00	100.00	0.00
35 -WWTP CONSTRUCTION FUN	14,685,000.00	0.00	0.00	0.00
40 -GAS FUND	1,085,800.00	989,304.38	91.11	1,146,378.97
50 -UTILITY SUPPORT FUND	660,400.00	558,337.42	84.55	402,891.22
60 -SOLID WASTE FUND	1,208,000.00	1,004,969.09	83.19	965,291.19
80 -SPECIAL REVENUE FUND	1,561,792.00	404,134.54	25.88	1,063,401.87
81 -CEMETERY FUND	106,100.00	141,042.19	132.93	0.00
82 -HOTEL/MOTEL FUND	309,796.00	274,684.38	88.67	0.00
83 -SPECIAL PURPOSE FUND	34,700.00	35,066.42	101.06	0.00
<b>TOTAL REVENUES</b>	<b>67,031,856.00</b>	<b>47,723,472.85</b>	<b>71.20</b>	<b>22,102,259.42</b>
<b>EXPENDITURES</b>				
10 -GENERAL FUND	8,233,318.00	6,226,866.89	75.63	6,208,051.63
20 -ELECTRIC FUND	8,218,890.00	5,920,158.55	72.03	9,507,609.87
30 -WATER / SEWER FUND	4,559,520.00	2,676,462.12	58.70	2,763,110.54
33 -WATER CONSTRUCTION FU	13,685,537.00	340,537.00	2.49	0.00
35 -WWTP CONSTRUCTION FUN	4,250,000.00	0.00	0.00	0.00
40 -GAS FUND	1,319,180.00	1,044,057.46	79.14	1,477,106.97
50 -UTILITY SUPPORT FUND	701,033.00	535,951.67	76.45	385,211.90
60 -SOLID WASTE FUND	1,327,928.00	1,030,845.91	77.63	1,032,464.78
80 -SPECIAL REVENUE FUND	2,130,082.00	1,310,891.99	61.54	770,864.99
81 -CEMETERY FUND	92,110.00	41,429.48	44.98	0.00
82 -HOTEL/MOTEL FUND	244,900.00	98,113.40	40.06	0.00
83 -SPECIAL PURPOSE FUND	7,000.00	1,494.00	21.34	0.00
<b>TOTAL EXPENDITURES</b>	<b>44,769,498.00</b>	<b>19,226,808.47</b>	<b>42.95</b>	<b>22,144,420.68</b>
REVENUES OVER/(UNDER) EXPENDITURES	22,262,358.00	28,496,664.38		( 42,161.26)
ENDING FUND BALANCE & NET WORKING CAPITAL	36,057,569.94	42,291,876.32		13,626,007.75

# RECONCILED OPERATING CASH / TOTAL UTILITY BILLINGS

Fiscal Year 18-19

MONTH	OPERATING CASH	ELECTRIC		SEWER	WATER	FUEL	GAS DISTRIBUTION	SOLID WASTE	TOTAL BILLINGS
		PCRF	DISTRIBUTION						
October 2018	14,092,703.01	312,399.76	323,538.56	103,654.08	192,987.11	18,034.48	26,955.57	84,081.69	1,061,651.25
November 2018	13,827,991.19	282,659.21	274,489.85	102,923.02	167,857.07	28,360.63	40,174.11	84,026.49	980,490.38
December 2018	13,931,042.01	280,315.56	271,243.88	101,273.77	159,099.61	65,043.58	74,040.07	84,258.68	1,035,275.15
January 2019	14,081,174.58	311,014.01	310,583.74	101,319.03	157,335.55	45,769.39	84,239.03	84,443.90	1,094,704.65
February 2019	14,390,495.64	317,400.81	303,107.18	100,021.56	155,744.11	87,860.31	92,600.68	84,380.32	1,141,114.97
March 2019	14,218,285.04	256,480.21	267,522.09	96,672.76	143,433.81	62,844.49	78,458.67	84,640.12	990,052.15
April 2019	14,252,237.57	260,245.79	250,832.45	103,809.93	182,625.34	48,354.20	63,200.81	85,137.05	994,205.57
May 2019	14,320,734.56	242,405.79	218,245.43	100,574.61	176,636.98	13,187.43	34,095.28	84,524.27	869,669.79
June 2019	13,771,033.22	273,301.29	253,852.24	99,501.90	165,119.97	11,240.32	32,188.72	84,751.14	919,955.58
July 2019	13,807,148.36	318,641.12	328,855.91	103,276.25	213,107.88	8,045.58	27,558.22	84,765.36	1,084,250.32
August 2019									0.00
September 2019									0.00
		2,854,863.55	2,802,271.33	1,013,026.91	1,713,947.43	388,740.41	553,511.16	845,009.02	10,171,369.81

The charts below contain sales tax revenue allocated each month by the Texas State Comptroller. Please contact and search the Texas Comptroller's website if you notice an incorrect amount.

For example, the February allocations reflect December sales, collected in January and allocated in February.

\*Excludes any sales tax retained by the municipality and not remitted to the Comptroller.

- [View Grid Based on Calendar Year](#)
- [View Grid With All Years](#)

Download to Excel

Change Fiscal Year

09/30/2020



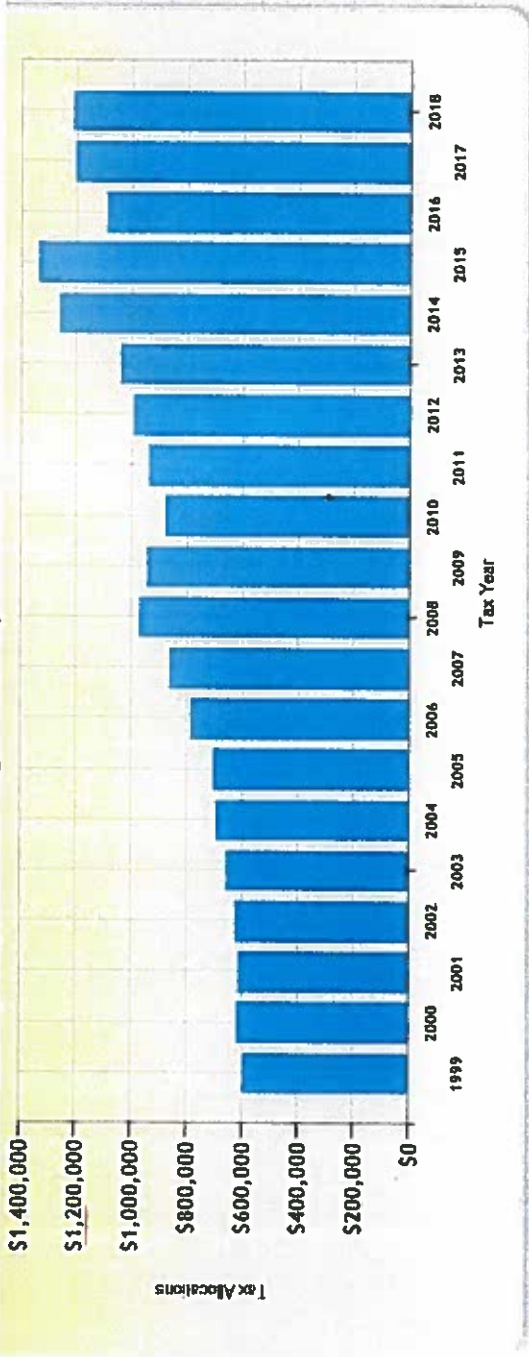
Submit

By Fiscal Year 10/01 - 09/30

Year	October	November	December	January	February	March	April	May	June	July	August	September	Total
2019	\$108,700	\$97,871	\$99,563	\$102,849	\$102,877	\$97,257	\$96,793	\$108,828	\$94,204	\$91,085	\$99,315	\$0	\$1,099,342
2018	\$101,224	\$103,733	\$112,475	\$107,463	\$108,139	\$94,294	\$88,618	\$106,428	\$105,435	\$94,199	\$103,004	\$98,016	\$1,223,027
2017	\$87,306	\$91,161	\$89,413	\$100,033	\$109,289	\$86,358	\$97,988	\$101,730	\$86,536	\$97,051	\$103,953	\$100,236	\$1,151,056
2016	\$143,834	\$112,101	\$107,933	\$98,515	\$113,278	\$84,869	\$85,238	\$96,257	\$81,982	\$80,944	\$94,673	\$85,349	\$1,184,973
2015	\$113,438	\$115,026	\$128,575	\$118,282	\$127,008	\$90,659	\$99,414	\$119,166	\$107,160	\$99,436	\$107,394	\$106,966	\$1,332,523
2014	\$86,905	\$90,223	\$83,575	\$87,608	\$114,999	\$83,194	\$86,383	\$103,052	\$119,190	\$96,615	\$101,343	\$109,279	\$1,162,366
2013	\$81,575	\$84,095	\$78,857	\$88,594	\$108,399	\$69,954	\$76,038	\$92,661	\$84,448	\$82,176	\$91,353	\$87,852	\$1,026,002
2012	\$76,182	\$79,173	\$73,628	\$81,661	\$100,901	\$64,794	\$79,473	\$88,392	\$76,641	\$60,890	\$87,159	\$105,230	\$974,124
2011	\$78,998	\$93,104	\$65,476	\$83,507	\$93,953	\$70,399	\$72,121	\$81,841	\$76,174	\$71,819	\$84,522	\$71,003	\$942,918
2010	\$70,849	\$72,537	\$66,287	\$69,364	\$86,286	\$70,868	\$54,779	\$73,192	\$69,685	\$64,455	\$93,443	\$58,872	\$850,618

1 2 3 4 >

Sales Tax Charts - Brady, City of (General Obligation Debt)



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**CITY OF BRADY  
CITY COUNCIL CORRESPONDENCE**

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**TO: MAYOR AND COUNCIL**

**FROM: FINANCE / UTILITY DEPARTMENTS**

**SUBJECT: MONTHLY CUSTOMER SERVICE REPORT**

**DATE: July 31, 2019**

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SERVICES	FISCAL YEAR 2019											
	October	November	December	January	February	March	April	May	June	July	August	September
Received Phone Calls	863	919	840	955	954	922	1007	952	829	964		
Returned Calls	36	61	46	64	69	46	57	37	20	68		
Residential Apps	29	37	33	33	42	33	32	37	32	59		
Commercial Apps	0	1	3	2	0	1	12	0	2	3		
Service Orders	159	188	228	210	193	186	218	175	127	190		
Utility Onsite Payments	1280	1284	1189	1221	1138	1190	1160	1300	1106	1231		
Utility Mail Payments	655	693	643	803	668	745	690	664	617	668		
Utility Online Payments	515	503	497	494	450	507	499	530	457	535		
Utility Draft Payments	467	466	471	475	470	469	467	474	470	474		

# SERVICE ORDER REPORT FY 18-19

TOTALS BY JOB CODE	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	YTD
BTP - BULK TRASH PICKUP	0	0	0	1	0	0	1	2	0	0			4
CC - BRUSH CHIPPING	0	0	1	0	1	0	1	3	8	7			21
CHG - SERVICE CHANGE	1	2	2	2	5	4	2	8	4	2			32
CON - CONNECT SERVICE	21	22	19	31	25	34	26	34	19	31			262
DEMO - DEMILITION (New Code Added)				0	1	0	0	0	0	0			
DIS - DISCONNECT SERVICE	29	26	23	25	45	29	42	27	27	37			310
DMP - DUMPSTER SERVICE CHANG	3	4	0	1	4	1	3	0	1	3			20
EOUT - ELECTRIC OUTAGE	5	2	6	2	2	0	1	5	1	1			25
FD - FORCED DISCONNECT	24	26	28	23	24	29	43	32	38	55			322
GL - GAS LEAK	4	5	6	2	2	2	0	0	0	0			21
GOUT - GAS OUTAGE	1	0	0	0	0	0	1	0	0	0			2
MCE - ELECTRIC METER CHANGEOUT	4	3	5	0	0	3	6	2	2	4			29
MCG - GAS METER CHANGEOUT	2	3	5	2	4	2	0	1	1	0			20
MCW - WATER METER CHANGEOUT	4	4	7	10	4	6	7	4	6	6			58
MISC - MISCELLANEOUS	20	14	17	22	13	17	20	19	15	11			168
NONCO - NON COMPLIANCE CODE	0	0	0	1	0	1	0	0	0	1			3
NONPAY- DISCONNECT FOR NON PAY	28	20	17	21	32	21	24	15	30	17			225
PH - STREET POTHOLE	4	6	1	2	0	1	0	1	1	4			20
PL - PILOT LIGHT ON/OFF	7	4	1	0	1	2	0	0	2	3			20
PLY - POLYART SVC CHANGE	11	20	19	17	19	24	22	15	31	27			205
PULL - PULL METER	5	9	6	15	1	5	15	1	1	3			61
RC - CHECK READ	34	30	42	35	28	20	30	27	19	35			300
REINS - REINSTATEMENT OF SERVICE	23	11	13	16	16	13	13	12	20	12			149
SBU - SEWER BACK UP	0	3	0	1	2	2	3	2	1	0			14
SC - STREET CUTS FOR TAPS	0	0	0	0	0	0	0	0	0	0			0
SL - SECURITY LIGHTS REPAIR	4	2	2	3	3	5	3	3	2	4			31
TT - TREE TRIMMING	1	0	2	1	1	0	1	0	1	0			7
WL - WATER LEAK	7	14	13	6	8	13	6	10	5	2			84
WOUT - WATER OUTAGE	0	0	0	0	2	0	0	0	1	0			3
<b>TOTAL ALL CODES</b>	<b>242</b>	<b>230</b>	<b>235</b>	<b>239</b>	<b>243</b>	<b>234</b>	<b>270</b>	<b>223</b>	<b>236</b>	<b>265</b>	<b>0</b>	<b>0</b>	<b>2417</b>

SERVICE ORDER DELEGATION BY GROUP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	YTD
CODE ENFORCEMENT	0	0	0	0	0	1	0	0	0	1			0
ELECTRIC	17	10	22	11	10	14	16	25	16	13			154
GAS	15	17	15	10	12	7	5	5	7	5			98
METER TECHNICIAN	170	145	148	170	174	156	200	152	157	194			1666
PPM						1	0	1	0	0			
SOLID WASTE	14	24	21	23	25	25	25	15	32	30			234
STREETS	9	6	2	3	3	1	4	7	9	13			57
WATER	17	28	27	22	19	29	20	18	15	9			204
<b>TOTAL</b>	<b>242</b>	<b>230</b>	<b>235</b>	<b>239</b>	<b>243</b>	<b>234</b>	<b>270</b>	<b>223</b>	<b>236</b>	<b>265</b>			<b>2417</b>





## MOTEL OCCUPANCY TAX

### FY 2019 Quarter Totals

	Due	Total
1st Quarter FY 19 (October - December 2018) -	January 31, 2019	\$51,864.39
2nd Quarter FY 19 (January - March 2019) -	April 30, 2019	\$43,429.10
3rd Quarter FY 19 (April - June 2019) -	July 31, 2019	\$49,594.40
4th Quarter FY 19 (July - September 2019) -	October 31, 2019	\$0.00

### Total Collections

**\$144,887.89**

### FY 2019 Summary Collections

	Taxable Receipts	Tax @ 7%	1% Discount - Penalties	Net Tax
Holiday Inn Express - 2320 S Bridge 597-1800	\$1,062,493.53	\$74,374.55	\$743.75	\$73,630.81
Best Western - 2200 S. Bridge 597-3997	\$642,896.62	\$45,007.76	\$450.02	\$44,556.83
Sunset Inn - 2108 S. Bridge 597-0789	\$133,496.74	\$9,344.77	\$93.45	\$9,251.31
Gold Key Inn - 2021 S Bridge 597-2185	\$190,637.58	\$13,344.62	\$133.45	\$13,211.17
Brady Motel - 603 W. Commerce 597-2442	\$19,809.00	\$1,386.63	\$13.86	\$1,372.77
Harper Family Venture	\$6,809.75	\$476.68	(\$46.18)	\$522.86
Trucountry Inn - 202 W. Main 800-371-4121	\$33,452.48	\$2,364.50	\$23.33	\$2,342.14
	<b>\$2,089,595.70</b>	<b>\$146,299.52</b>	<b>\$1,411.65</b>	<b>\$144,887.89</b>

### FY 2019 Grants

### Commitment

### YTD Distributions

### Payment Date

Chamber of Commerce	\$234,500.00	\$90,528.82	Monthly thru 5/21/19
Civic Center - furniture		\$2,407.40	2/14/2019
TruCountry	\$1,000.00	\$1,000.00	11/15/2018
Annual Hotel Administrative Fee & Audit-MuniServices	\$4,177.18	\$4,177.18	6/28/2019
<b>YTD Total</b>	<b>\$239,677.18</b>	<b>\$98,113.40</b>	
<b>2019 Budget</b>	<b>\$308,400.00</b>		

### HISTORICAL COLLECTION / PAYOUT HISTORY

	2018	2017	2016	2015	2014
% CHANGE	-11.45%	40.91%	-12.54%	4.17%	19.35%
COLLECTONS	\$257,726.63	\$291,037.90	\$206,535.69	\$236,148.85	\$226,685.90
GRANTS	(\$231,338.43)	(\$219,786.14)	(\$224,778.00)	(\$185,750.00)	(\$226,685.90)
FUND BALANCE	<u>129,796.50</u>	<u>103,408.30</u>	<u>32,156.54</u>	<u>50,398.85</u>	<u>0.00</u>

# July 2019 Tourism Report

## Activity Summary

Mailed 150+ visitors guides.

After identifying some deed issues with 1106 S. Blackburn property, the Chamber began to look for a different home for the Chamber and Visitors Center. The approved the purchase of 405 S. Bridge Street and moved in late July.

Rowley has been researching new events, specifically a ranch rodeo and western days for the spring. Attended the ranch rodeo in Glen Rose to generate ideas.

Began concentrating on advertising details for 46th Annual GCO, one of the largest tourism draws to the community for the year.

Senior Center Meals Served  
Director Rosie Aguirre  
Monthly Report - October 2018

SERVICES	FISCAL YEAR 2018-2019											
	OCT.	NOV.	DEC.	JAN.	FEB.	MARCH	APR	MAY	JUNE	JULY	AUG.	SEPT.
	22	19	19	21	19	21	21	22	20	21	23	19
Days Meals Served	87	83	80	81	82	81	89	87	87	88	-	-
Average Daily Meals												
Meals @ Sunset Center	760	651	630	632	623	651	777	757	740	777		
Meals sent-Helping Hands	225	209	160	231	177	213	197	204	195	235		
Home Delivered Meals	922	708	723	834	762	843	890	962	812	846		
Total Meals	1,907	1,568	1,513	1,697	1,562	1,707	1,864	1,923	1,747	1,858	-	-
Closed Oct. 10 for Inservice												
Closed Nov. 22nd & 23rd for Thanksgiving, Nov. 12 Veteran's Day												
Closed for Christmas												
Closed Jan. 1st - New Years Day												
Closed Feb.												

SERVICES	FISCAL YEAR 2017-2018											
	OCT.	NOV.	DEC.	JAN.	FEB.	MARCH	APR	MAY	JUNE	JULY	AUG.	SEPT.
	21	19	19	21	19	21	21	22	21	21	23	19
Days Meals Served	90	87	82	78	80	79	77	81	84	88	88	81
Average Daily Meals												
Meals @ Sunset Center	782	682	609	631	577	671	631	747	763	745	793	554
Meals sent-Helping Hands	263	212	215	237	240	240	237	232	259	226	249	188
Home Delivered Meals	855	759	728	765	702	757	748	809	747	886	991	805
Total Meals	1,900	1,653	1,552	1,633	1,519	1,668	1,616	1,788	1,769	1,857	2,033	1,547
Closed Oct. 10 for Inservice												
Closed Nov. 23rd & 24th for Thanksgiving												
Closed Dec. 22nd & 25th for Christmas												
Closed Jan. 1st - New Years Day, 15th - Inservice												
Closed Feb. 15th Inservice												
Closed May 4th Independence Day												

Changes in Clients, either into Nursing home/rehab or on temp. leave resulting in 95 less meals

**SUBJECT: MONTHLY POLICE REPORT FOR JULY 2019**  
**DATE: AUGUST 6, 2019 - FISCAL YEAR 2018-2019**

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Total
Person Crimes	27	43	30	6	27	28	25	30	25	16			257
Property Crimes	21	30	22	25	19	15	19	28	19	26			224
Narcotics Crimes	7	5	1	2	8	11	5	6	2	4			51
Disturbances	38	50	36	20	25	43	39	29	35	39			354
Felony Arrests	6	10	3	2	10	17	6	9	2	2			67
Misdemeanor Arrests	8	8	1	7	11	25	10	21	15	17			123
Suspicious Person/Vehicle	33	59	48	46	28	58	40	49	41	41			443
Felony Warrant	0	4	2	3	10	9	6	6	1	2			43
Misdemeanor Warrant	2	7	1	2	2	19	25	7	5	1			71
D.W.I.	2	2	0	0	0	0	1	3	1	0			9
Alarms	10	14	5	11	5	6	9	7	4	5			76
Agency Assist	22	37	25	33	18	34	52	49	43	50			363
Public Assist	23	18	4	14	10	19	26	22	28	40			204
Escorts	3	3	2	3	1	5	5	11	2	0			35
Animal Calls	13	8	7	9	5	2	0	0	0	0			44
Traffic Direction	3	6	8	6	1	11	8	4	3	10			60
Close Patrols	161	100	35	163	10	12	58	52	66	51			708
Civil Matters	24	24	7	16	12	27	25	32	27	27			221
Juvenile	6	5	5	3	6	0	5	10	12	5			57
Crash Investigation	16	15	16	10	8	19	19	14	18	11			146
Welfare Concerns	28	24	10	16	18	21	24	24	36	29			230
Information	20	28	22	32	17	21	30	16	28	34			248
Court	1	1	1	0	0	2	0	0	0	0			5
Citations	37	8	13	17	29	51	58	49	57	60			379
Warnings	9	25	22	16	52	53	53	83	56	81			450
Building Checks	221	199	132	213	17	41	116	151	195	152			1437
Misc. Incidents	74	88	78	39	56	64	56	93	50	75			673
Supplements	2	0	0	1	6	2	5	3	6	4			29
Follow ups	11	3	0	3	8	6	22	12	15	13			93
Reports	19	28	15	11	21	19	30	28	26	21			218
Curfew Violations	0	0	0	0	0	0	0	0	0	0			0
Brady Police Department Abbreviations:													
FV - Family Violence DW - Deadly Weapon PS - Public Servant FI - Financial Instrument CS - Controlled Substance BI - Bodily Injury DOC - Disorderly Conduct													
DWI - Driving While Intoxicated MJ - Marijuana DD - Dangerous Drug DWLI - Driving While License Invalid DWLS - Driving While License Suspended													

TO: BRADY CITY COUNCIL

FROM: STEVE THOMAS, CHIEF OF POLICE

THROUGH: DENNIS JOBE, CITY MANAGER

SUBJECT: MONTHLY ANIMAL CONTROL REPORT FOR JULY 2019

DATE: AUGUST 6, 2019- FINAL for FISCAL YEAR 2018-19

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Total
Feral Cats Picked Up	8	1	5	1	1	11	3	32	13	20			95
Stray Dogs Picked Up	21	11	10	13	17	27	9	27	7	17			159
Owner Surrendered Dogs	0	0	4	0	1	0	0	3	1	1			10
Stray Cats Picked Up	0	1	0	0	0	0	0	9	13	0			23
Owner Surrendered Cats	0	0	0	0	0	0	0	0	0	0			0
Bite Reports	1	0	0	0	0	1	0	0	1	0			3
Dogs Deemed Dangerous	0	0	0	0	1	0	0	0	1	0			2
Hit by Car Picked Up	0	0	1	0	0	0	0	0	0	0			1
Owner Reclaims	9	4	7	1	2	12	3	3	2	7			50
Euthanized Total	58	11	17	11	5	19	9	42	16	26			214
Rescue Pull Total	0	0	13	1	2	0	0	18	7	0			41
Wildlife Pick Up	0	3	2	0	3	0	5	4	5	0			22
Quarantine	0	0	0	0	1	1	0	0	0	0			2
Shelter Intake Total	29	14	31	13	20	38	12	71	43	38			309
Roadkill	11	5	2	1	1	1	2	2	0	3			28
Citations	0	1	0	0	1	0	0	4	2	0			8
Warnings	1	3	0	0	0	7	1	1	0	0			13

[illegible]



[illegible]

# Ops Report - Airport

INVOICE	DATE	SE	ME	Turbine	Jet	HELO
313931	7/1/2019	2				
313932	7/2/2019	2				
313933	7/3/2019	2				
313934	7/5/2019	4				
313935	7/6/2019	2				
313936	7/8/2019	2				
313937	7/8/2019					8
313938	7/8/2019		4			
313939	7/8/2019	2				
313940	7/8/2019	2				
313941	7/8/2019	2				
313942	7/8/2019	2				
313944	7/8/2019	2				
313946	7/8/2019	2				
313947	7/8/2019	2				
313948	7/8/2019	2				
313949	7/8/2019	2				
313950	7/8/2019	2				
313952	7/8/2019	2				
313953	7/8/2019	2				
313954	7/8/2019	2				
313955	7/8/2019	2				
313956	7/8/2019	2				
313958	7/8/2019	2				
313959	7/11/2019					8
313960	7/11/2019	2				
313961	7/12/2019				4	
313962	7/12/2019	2				
313963	7/12/2019					8
313964	7/13/2019	2				
313965	7/15/2019					8
313966	7/16/2019	2				
313967	7/17/2019					72
313968	7/17/2019	2				
313969	7/19/2019					8
313970	7/22/2019	2				
313971	7/22/2019	2				
313972	7/22/2019			4		
313973	7/23/2019	2				
313974	7/24/2019	2				
313975	7/24/2019				4	
313976	7/25/2019	2				

313977	7/25/2019			4	
313978	7/25/2019				8
313979	7/26/2019	2			
313980	7/26/2019				4
313981	7/26/2019				8
313982	7/27/2019	2			
313983	7/29/2019				4
313985	7/31/2019	2			
TOTAL		72	4	8	16
					128

**Code Enforcement  
Monthly Case Load  
FY 2019**

## Violations

Violation	FY 16	FY 17	FY 18	FY 19
Background Info Cases	26	13	6	
Building Code Violations	14	3	6	
Dangerous Premises	16	14	17	
Depositing, Dumping, Burning	12	8	5	
Home Occupation Violation	2	0	0	
Junk and Unsightly Matter	80	115	65	
Junked Vehicle	37	47	20	
Minimum Housing Standards	3	2	15	
Noise Prohibited, Animals			0	
Non-Residential Open Storage	10	11	0	
Obstruction of Drainageway	4	0	0	
Permit Required	10	2	1	
Pool Enclosure	1	4	1	
Posting Signs on Poles		0	0	
Posting Signs on Public Property		0	0	
Acc. Bldg. prohibited in front yd		0	0	
Refrigerators and Air Tight Containe	7	5	1	
Residential Open Storage	18	19	3	
Residential Setbacks	6	0	1	
Residential RVs - No Residence	8	3	1	
Sight Visibility	4	12	0	
Unsanitary Conditions	15	16	8	
Weeds and Vegetation	187	112	49	
Zoning Ord. Use Regs Violations	1	0	2	
<b>Monthly Totals</b>	<b>461</b>	<b>386</b>	<b>201</b>	

Oct.	Nov.	Dec.	Jan	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Totals
						1						1
						1						1
1			42	18		8	12	5	4			90
		1	34	14		9	12		1			71
2						6			2			10
			2				3	1	1			7
						2						2
		1					1	1				3
							1					1
3			1			2	8	12	33			59
6	0	2	79	32	0	29	37	19	41			

## Cases

Open Cases at the start of month	305		659	
Complaints	209	82	65	
Pro-Active - Self Initiated	85	145	63	
Total New Cases	294	242	127	
Closed Cases	521	248	104	
Citations		43	19	
Open Cases at the end of month	78		683	

71	30	30	27	78	66	66	80	107	51			606
0	0	0	1	0	0	2	1	1	5			10
4	0	1	54	21	0	12	26	13	29			160
4	0	1	55	21	0	14	27	14	34			170
45	0	4	4	33	0	0	0	71	81			238
0	0	0	0	0	0	0	0	0	1			0
30	30	27	78	66	66	80	107	50	4			538

## Utility Inspections

238

10	21	9	14	18	21	20	13	16	24			166
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**Building Permit Department  
Monthly Report  
FY 2019**

*August 2, 2019*  
*SD.*

Item	FY 16	FY 17	FY 18	FY 19	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Total
Commercial Acc Structure					1												
Commercial Addition	2	4	4						1								
Commercial Electrical	16	15	9			1			1	1		2	2	1			
Commercial Gas	6	14	3				1										
Commercial Mechanical/HVAC	7	6	5										1				
Commercial Plumbing	10	8	10		1			1					11				
Commercial Remodel	3	6	3			1	1						1				
Commercial Demolition	6	3	1														
Commercial Sign		12	5									1					
Commercial Screening	2	1	0														
Commercial Cert of Occupancy			6					1				1	2	2			
Customer Service Inspection		1	6						1								
PZ-Subdivision	0	0	0	0	0	0	0	0	1								
PZ-Zoning Request	3	0	6								1						
Driveway/ Curb Cut		1	2										1				
Residential Accessory Bldg.	11	17	6							1							
Residential Additions	5	8	6		1	1	1		1					2			
Residential Demolition-Owner			1				1				1						
Residential Demolition-City			0														
Residential Electrical	38	78	51		1	2	2		1	5	3	8	5	6			
Residential Fence	12	13	11		1			1	1	2		1		2			
Residential Gas	66	61	16		1	5	4	4					1				
Residential Mechanical/HVAC	11	4	12		1					3	2		1	3			
New Residential Bldg			3														
Residential Plumbing	18	24	31		1		1		2	4	4	3	1	4			
Residential Remodel	1	5	7		1					2	2	1	1	2			
Special Use	7	8	10			1		2			1	1	3	3			
<b>Monthly Total</b>	<b>224</b>	<b>289</b>	<b>213</b>		<b>9</b>	<b>11</b>	<b>11</b>	<b>10</b>	<b>8</b>	<b>18</b>	<b>14</b>	<b>18</b>	<b>30</b>	<b>25</b>			

## Chronic Code Complaints

**1306 S High (Old Hospital)** – Owner did not demolish the property within the 120 days given by the judge. The property is now city property, waiting to demolish property.

**901 Bombay** – A citation has been written to the property owner should be on the court docket 8/21/2019

## Occupied Structures with No Utilities

- a) 504 E 11<sup>th</sup>
- b) 309 Irish
- c) 901 Bombay
- d) 1803 N Walnut
- e) 301 Boston
- f) 406 W Chase
- g) 1000 N Grant
- h) 205 E Pearl