



**CITY OF BRADY  
FISCAL YEAR 2020  
APPROVED BUDGET**

City of Brady Approved Budget  
For the Fiscal Year  
October 1, 2019 – September 30, 2020

This budget will raise less total property taxes than last year's budget. The property tax revenue to be raised from new property (\$1,209,690) added to the tax roll this year is \$4,955.

**City Council Record Vote**

The members of the governing body voted on the adoption of the budget as follows:

FOR: Missi Elliston, Rey Garza, Jane Huffman, Jay May, Jeffery Sutton,

AGAINST:

PRESENT and not voting: Mayor Tony Groves

ABSENT:

Tax Rate	Adopted FY 2018-19	Adopted FY 2019-2020
Property Tax Rate	0.409609	0.409609
Effective Rate	0.410860	0.423036
Effective M&O Tax Rate	0.410860	0.423036
Rollback Tax Rate	0.443728	0.456878
Debt Rate	0.00000	0.00000

The total amount of municipal debt obligation secured by property taxes for the City of Brady is \$0

**FISCAL YEAR 2020 BUDGET ORDINANCE  
ORDINANCE NO:1281**

**AN ORDINANCE AS PRESCRIBED BY THE HOME RULE CHARTER, CITY OF BRADY,  
ADOPTING A FISCAL YEAR 2020 OPERATING BUDGET**

**WHEREAS**, State law and the Home Rule Charter requires formal adoption of an annual budget for operations for the City of Brady; and

**WHEREAS**, the City Manager presented a proposed budget to the City Council on August 6, 2019 per Home Rule Charter requirement Section 6.03 and desired amendments by the City Council have been incorporated; and

**WHEREAS**, a general summary of the proposed budget was posted in City Hall, on the city website and published in the official newspaper; and

**WHEREAS**, a public hearing was held on September 3, 2019, in accordance with State law and Home Rule Charter requirements; and

**WHEREAS**, Section 6.03 of the Home Rule Charter provides that in the event the budget has not been finally adopted by October 1st, the budget and desired amendments as submitted shall be deemed to have been finally adopted by the Council;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BRADY, TEXAS:**

**SECTION 1:**

That the foregoing recitals are hereby found to be true and correct and are hereby adopted by City Council and made a part hereof for all purposes and findings of fact. City Council hereby certifies that the City has complied with all statutory notices, hearings, and requirements for the adoption of the FY 2020 Operational Budget.

**SECTION 2:**

That the Fiscal Year 2020 Operational Budget for the City of Brady, Texas, as presented to the City Council on September 3, 2019 and will hereby be deemed adopted on September 17, 2019, by requirement of State Law and Section 6.03 of the Home Rule Charter.

**SECTION 3:**

That a copy of the 2020 FY Operation Budget be filed with the City Secretary and other officials as designated under State law.

**SECTION 4:**

That the City Manager be empowered to administer the approved 2020 FY Operational Budget and execute purchases and other expenditures in accordance with State law and the Home Rule Charter.

**SECTION 5:**

That this Ordinance be published by caption only pursuant to State law.

**SECTION 6:**

That this Ordinance shall be in force and effective on the 1st day of October 2019, that being more than 15 days after such publication, for the public hearing on the budget, pursuant to Section 6.03 (2) of the Home Rule Charter.

This Ordinance was presented at a public hearing held on September 3, 2019; was formally introduced on the 3rd day of September, 2019 for the first reading; and was presented on the 17th day of September 2019 for the second and final reading.

**Roll Call Vote:**

- A Jane Huffman, Mayor Pro Tem
- A Rey Garza, Council Member Place 1
- A Missi Elliston, Council Member Place 2
- A Jeffrey Sutton, Council Member Place 3
- A Jay May, Council Member Place 5

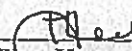
**PASSED AND ADOPTED ON FIRST READING** on this 3<sup>rd</sup> day of September, 2019.

**Roll Call Vote:**

- A Jane Huffman, Mayor Pro Tem
- A Rey Garza, Council Member Place 1
- A Missi Elliston, Council Member Place 2
- A Jeffrey Sutton, Council Member Place 3
- A Jay May, Council Member Place 5

**PASSED AND ADOPTED ON SECOND READING** on this 17<sup>th</sup> day of September, 2019.

  
Anthony Groves, Mayor

ATTEST:   
Tina Keys, City Secretary

APPROVED AS TO FORM:

Sarah Griffin, Assistant City Attorney  
DENTON NAVARRO ROCHA BERNAL & ZECH, PC

**City of Brady**  
**City Council - FY 2019-2020**

**Mayor** **Anthony Groves**

**Mayor Pro Tem** **Jane Huffman**

**Council Member** **Jeffrey Sutton**

**Council Member** **Jay May**

**Council Member** **Missi Davis**

**Council Member** **Rey Garza**



**FISCAL YEAR 2019-2020**

**CITY OF BRADY**

**APPROVED**

**BUDGET**



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October 1, 2019

Dear Honorable Mayor and City Council:

I am pleased to submit the adopted 2020 Annual Budget for the City of Brady, Texas in accordance with Texas Statute and the City Charter. This budget is for the fiscal year beginning October 1, 2019 and ending September 30, 2020. The budget is published to provide the City Council, city staff, our citizens, and other interested parties with detailed information concerning the financial condition and activities of the City government.

The adoption of the budget is the single most important action taken by the City Council each year. The budget establishes the fiscal plan to address various challenges and opportunities presented throughout the year. The foundation of this budget is the City Council and staff's commitment to a pattern of conservative spending. Expenditures for next year have been closely scrutinized to be certain that the City allocates its limited resources wisely. City departments have performed admirably by continuing to provide quality service amid increasing costs and demands.

In presenting this budget, I want to give recognition to the Finance Department staff, particularly Director of Finance Lisa Remini, and her assistant Karyna Phillips. In addition, all City divisions and departments should be commended for doing a good job in maintaining and controlling their expenses the past year and with this final budget plan.

The City's budget is developed through a modified zero-base budget process where expenditures are presented in a base budget, five-year capital equipment replacement plans, five-year capital project plans, and supplemental budget requests format. The base budget represents current service levels and funds needed to maintain the current service level. The city charter required five-year capital equipment and project plans to identify a replacement equipment schedule and expense needs projected for infrastructure replacements and/or upgrades. Supplemental requests are made for any program enhancement or addition that results in significant funding increases for the upcoming budget. Three work sessions were held during July with staff and city council members to discuss and review the recommended 45 division budgets, 26 supplemental requests, and to maintain a balanced budget while meeting work goals of City services.

The process for developing the budget this year was particularly challenging. You are familiar with the reasons, but for the readers of this document, I would like to review the dynamics that impacted this budget formation.

April through June, staff prepared budget proposals. In July, City Council reviewed the City mission-vision-values, five-year capital plans, and current projects, programs and revenue sources. The City Council met with staff in work sessions to chart the course of the City over the next year. Discussions were directed towards the needs over the next five years of all the divisions, including activities and goals, infrastructure needs, equipment needs, comprehensive planning and capital improvements.

Council provided staff with their vision for the future of the City and specific policy guidance for developing the budget. This guidance provided a “big picture” and details intended to direct staff in its mission to best meet the needs of the community. City Council and staff reviewed financial plans for the operational funds along with other important topics such as economic development, fiscal responsibility, state and federal mandates for wastewater facility upgrades, drinking water quality requirements, gas utility requirements, electric utility needs, public safety needs, and other municipal services.

The City Council emphasized its expectation of responsible financial management, comprehensive planning, and the importance of working with other governmental units. They concurred that while the fundamental services (i.e., water, sewer, electric, gas, sanitation, streets, and public safety) should be given top priority, quality of life issues are to be treated with conservative importance. By the end of the day, staff and council members worked together to develop mutual goals for the future direction of the City.

## **BUDGET OVERVIEW**

The balanced FY2020 Budget totaling \$49,144,358 includes all operating expenses, required fund transfers and capital funding anticipated for the new year. Included in the FY2020 Budget is the continued funding of the construction phases of the new Wastewater Treatment Plant (\$10,435,000) and the improvements to the Water Distribution system (\$15,219,463) totaling \$25,654,463. It should be noted however, that excluding these two capital construction budgets, the total FY2020 budget is \$23,489,695. This represents a similar position compared to last year’s budget of \$23,517,984.

Total revenues to support the various fund budgets before transfers are made, are projected at \$20,408,690. An additional \$25,695,688 in excess fund reserves will be utilized for FY2020 capital and program goals. Total projected revenue sources, including transfers for FY2020 are projected to be \$49,144,358. Excluding the expected funding of \$25,654,463 for the Waste Water/Water construction projects, FY2020 revenues including transfers and other reserves total \$23,489,895. Last year’s revenues were \$22,676,247.

One of the major struggles to balance this year's budget is the ongoing challenge of administering all City services that our citizens have come to enjoy while maintaining a supporting revenue stream. The loss of local sand plant utility revenue and county funding for Fire/EMS services have significantly reduced the City's historical revenues collections. The added pressure of implementing the federal EPA mandates of infrastructure improvements to the City's wastewater and water systems will continue to challenge the City Council's ability to balance service cost and rates while providing sufficient funding for all City operations. The budget includes fee increases for electric, water, sewer, and sanitation services. Rate increases for the sewer and water services is needed to fund the debt service requirements associated with the capital improvements. Rate increases for commercial dumpster service are required to continue to operate the landfill and provide trash pickup services in a break-even financial operation while supporting ongoing capital costs required to maintain the services. The electric rate increase is required to off-set the loss of historical revenues to support established service programs. The City successfully executed a new electric power contract for 35% of the city's total load that will help to offset the electric distribution rate increase.

The City continues its efforts with two significant infrastructure improvement projects. First, the City began the planning and design phase of the Clean Water project in fiscal year 2013 that will ultimately provide for replacement of the existing 1960s obsolete wastewater treatment plant (WWTP). This multi-year project will continue into fiscal year 2021 with construction of the plant, at an estimated cost at \$14,685,000. The City was successful in obtaining \$4,250,000 in loan forgiveness, a zero percent loan of \$2,035,000, and a \$8,400,000 reduced-market rate loan. By receiving funding from the Texas Water Development Board (TWDB) combined with the City's AA credit rating, the city saved about \$11,600,000 in debt service.

Second, the City is in the final phase for the Drinking Water project that began in fiscal year 2015 to address and comply with the EPA and TCEQ standards for quality drinking water. Funding at \$28,905,000 for construction has been executed. The City was also successful in obtaining \$18,075,000 in grants and an interest free \$10,830,000 loan from the TWDB; saving the City about \$40,000,000 in debt service.

The FY2020 budget reflects the estimated cost for the Clean Water (Fund 35) and Drinking Water (Fund 33) projects, less anticipated spending in FY2019.

Personnel costs represent 32% of the base budget. Although we have a relatively small staff, we must budget for their salary, including over-time, as well as fringe benefits. In certain areas, City services continue to get stretched with our staff experiencing increased workload; however, due to regulatory reporting requirements, one (1) new full-time position, a Water Treatment Plant Operator in the Water division has been added. \$10,000 was added to the budget to continue efforts to retain experienced police officers and maintenance staff. The budget includes an increase cost of medical insurance for our full-time employees by 12.5%. The budget includes a 3% step plan longevity wage increase for all full-time employees that have served for over one year, and continuation

of the certification recognition pay program for employees making less than \$60,000 per year.

### **GENERAL FUND**

The General Fund includes revenues and expenditures for basic government services such as Police, Fire/EMS, Communications, Animal Control, Streets, Airport, Golf, Lake, Parks/Facilities (PPM), Code Enforcement, Municipal Court and Community Support Services. It also includes administration and support services such as City Council, City Manager, City Secretary, Human Resources and Finance/Purchasing and Repair shop.

The total General Fund Budget for 2020 is \$8,007,844 compared to last year's General Fund Budget of \$7,571,094. The increase is due to funding a fully staffed Police, Fire and EMS divisions. The estimated ending fund balance for the General Fund is \$1,976,582 which represents about 90 days of daily operating expense for this fund.

General Fund revenues include property tax, sales tax, grants, fees, charges for services, and utility fund transfers in lieu of additional property tax revenues. As is the case with other cities, our citizens view our property tax rate as the price for government. Much can be said for holding the line on the property tax rate, especially when our local economy is dealing with low business/residential growth, a flat/declining tax roll, modest sales tax collections, and international unknowns in the oil/gas industry. Although \$1,209,690 of new property has been added this year to the City which will add \$4,955 in new tax revenue, total certified values declined by 3%. However, it has been the commitment to provide services with the lowest burden to the taxpayer wallet; therefore, council has voted to continue the 2018 tax rate, or set the 2019 tax rate at the current rate which will generate slightly less revenues than were collected from last year property values.

Added expenses this year in the General Fund were limited to replacing the Squad vehicle (\$68,000) for Fire services and deliberators (\$134,000) needed for EMS services. An additional \$10,000 was approved to provide police officers an additional 1% longevity pay increase and maintenance personnel will be given a beginning pay rate of \$10 per hour.

### **ELECTRIC FUND**

The total expenses in the Electric Fund in the 2020 Budget are \$7,741,133 compared to \$7,716,210 in the 2019 Budget. The slight increase is due primarily to increased transfers out to the General Fund.

The projected ending fund balance of this fund is \$3,273,737 which represents 5 months of daily operating expenses for this fund.

The Electric Fund includes a distribution rate increase of 1 cent per kWh and will be effective October 1, 2019. However, the wholesale energy cost is expected to decline summer of 2020, offsetting, in part, the increased cost to the customer, while generating about \$571,640 in additional revenues. The rate increase is required to continue

supporting governmental services that lost funding from sand plant closers and historical county contributions.

The Electric Budget includes added funding to replace a broken material handler truck (\$130,000) and buy a voltage tool (\$8,000).

#### **WATER / SEWER FUND**

The total expenses in the Water / Sewer Fund in the 2020 Budget are \$3,561,316 compared to \$3,805,291 in the 2019 Budget. The decrease is due primarily to the continued progress of completing the design phase of the new Wastewater Treatment Plant and Drinking Water projects.

The Water / Sewer Fund includes a rate increase for both sewer and water service.

The sewer rate increase is expected to generate about \$73,000 in additional revenues for this fund. The sewer rate increase is required to support debt service requirements for needed infrastructure improvements to support ongoing sewer treatment operations.

The water rate increase is expected to generate about \$283,500 in additional revenues for this fund to support debt service requirements and additional operational requirements for needed infrastructure improvements as mandated by federal regulations.

The projected ending fund balance of this fund is \$4,561,301 which represents 16 months of daily operating expenses.

This budget includes debt service for the construction phases of both the radium reduction drinking water project and the new waste water treatment plant. Additional funding includes replacing a 2001 pick-up truck (\$33,000) and adding one (1) full-time Water Treatment Plant Operator position (\$76,400) that will be required per TCEQ mandates with monitoring of the water system.

#### **WATER CONTRUCTION FUND**

This fund has been created to record the activity of the construction phase of the system wide improvements designed to reduce the naturally recurring radium levels to TCEQ regulated standards. The estimated cost and bond funding are \$28,905,000. The city anticipates bidding the project in early fall 2019. It is estimated to take about 24 months to complete. Principal only debt service payments are budgeted in the Water / Sewer Fund. Principal payments will begin in FY 2021.

#### **WWTP CONSTRUCTION FUND**

This fund has been created to record the activity of the construction phase of the new waste water treatment plant. The estimated cost and bond funding are \$14,685,000. The City anticipates bidding the project in late 2019, which will then establish the actual cost.



FY 2020 interest expense is budgeted in the Water / Sewer Fund. Principal payments will begin in FY 2021.

### **GAS FUND**

The total expenses in the Gas Fund in the 2019 Budget are \$1,161,398 compared to \$1,314,180 in the 2019 Budget. Operations are stable however; loss of the sand plant transmission revenues has reduced the transfer support to other funds.

The Gas Fund Budget includes no rate increases. The projected ending fund balance of this fund is \$373,482, or 4 months of daily operating expenses.

### **SOLID WASTE FUND**

The total expenses in the Solid Waste Fund in the 2020 Budget are \$1,548,034 compared to \$1,317,328 in the 2019 Budget. The increase is due primarily to increasing fees due to the general fund for administrative assistance and ROW maintenance costs.

The Solid Waste Fund Budget includes a solid waste rate increase that will generate about \$64,300 in additional revenues for this fund. The additional funding will support the franchise fee to the General Fund for street maintenance because of heavy truck use on city streets. The projected ending fund balance of this fund is \$320,705, 3 months of operating daily expenses.

Transfers of street sanitation reserve funds (\$73,400) (\$60,150) are budgeted to create an individual fund for program activity in FY 2020.

### **UTILITY SUPPORT FUND**

The total expenses in the Utility Support Fund in the 2020 Budget are \$596,743 compared to \$634,558 in the 2019 Budget. The decrease is primarily due to completion of a one-time capital cost to purchase required billing servers and provide for reliable back-up for city-wide computer-generated data in FY 19.

The projected ending fund balance of this fund is \$152,165, 3 months of daily operating expenses.

### **SPECIAL REVENUE FUND**

The total expenses in the Special Revenue Fund in the 2020 Budget are \$446,733. The special revenue fund budget includes the senior citizens program for a total cost of \$226,733 and the anticipated collection of \$220,000 which is ¼ sales tax that is distributed to the Brady Economic Development Corporation (BEDC). No governmental capital projects that are supported by federal or state grants are budgeted for FY 20.

## **DESIGNATED FUNDS**

The following are funds created to report specific activity. All funds are restricted and designated for specific expenditures.

The **STREET SANITATION FUND** is funded by a \$2.55 monthly fee charged to all customers with trash service. These designated funds are used specifically to support efforts to reduce debris buildup on city streets. Total 2020 budget is \$110,791. A purchase of an All-Terrain Vehicle was approved to provide for weed control along the streets. Projected ending fund balance is \$36,609.

The **CEMETERY FUND** is funded with a dedicated 2 cents of the property tax rate. Projected expenditures for maintenance and upkeep of Brady cemeteries total \$53,007 for FY 2020. Projected ending fund balance is \$6,933

The **HOTEL / MOTEL FUND** is funded from a 7% tax rate on local hotel / motel room rates. Projected expenditures for tourism and promotion of "heads in beds" in City of Brady hotel/motels is \$244,896. This budget proposes to remit 95% of the collected hotel/motel funds to the Chamber of Commerce / Tourism Committee, providing needed cleaning for the Civic Center, and spending fund balance reserves to develop signage and art murals promoting Brady as a destination town. Projected ending fund balance is \$0.

The **SPECIAL PURPOSE FUND** is funded by police municipal court activities. Funds are collected through drug enforcement efforts, police education grants from the State, and fees generated from tickets issued for technology and security needs. Such funds are restricted to specific purposes associated with the funding. Projected expenditures for training and drug enforcement are \$18,000. Projected ending fund balance is \$12,400.

## **COMPONENT UNIT**

### **BRADY ECONOMIC DEVELOPMENT CORPORATION - B**

The Brady Economic Development Corporation (BEDC-B) is funded by one quarter of a cent of city sales tax collections and is considered a component unit of the City of Brady. The BEDC Board of Directors have approved a budget for adoption by the Council that proposes total expenditures for the 2020 Budget of \$164,500 compared to \$181,650 in the 2019 Budget. The projected ending fund balance of this fund is \$569,534. The Board also plans to continue funding a USDA loan program with a budget of \$75,000 to qualified business loans.

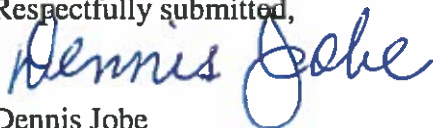
## SUMMARY

Development of the budget this year again shows how much value the City Council, staff and the public add to the process. Our dialog of openness to address challenges together in unconventional ways demands the best from this office and the management staff. A lot of work has been devoted to the budget process over the past several months and this work has paid off with a balanced budget that closely meets the goals and priorities of the City Council and the community.

Great consideration was given for each rate increase proposed, and careful evaluation of the purpose of raising additional funds was fully discussed. For a residential citizen of Brady, it is estimated that the average household using 5,000 gallons of water/sewer and 500 kWh electric service will contribute an additional \$0.38 cents per day, or \$11.45 per month, or \$137.40 annually through the proposed utility rate increases. These additional dollars will replace the Wastewater Treatment Plant WTP, upgrade the water system to meet superior drinking water quality standards, continued control of our solid waste services, needed repairs to our infrastructure, and maintaining 24/7 paid public safety and emergency services.

I am personally thankful for the programs and projects that this budget will allow us to accomplish during the next year. The investments made in this budget will result in several significant improvements for our community. On behalf of the entire organization, I would like to offer our thanks and gratitude to the City Council and the greater Brady community.

Respectfully submitted,



Dennis Jobe  
Interim City Manager





## MISSION

The City of Brady strives to share its history and encourage the development of diverse housing, employment, infrastructure, and opportunity through transparent management and financing for all residents and employees.

## VISION

The City of Brady endeavors to provide small town charm through complete customer service to residents and visitors alike.

## PURPOSE

The City of Brady shall position itself as a regional leader for safety, an active lifestyle, and friendliness.

## VALUES

City of Brady employees are passionate about serving the citizens through the core values of Safety, Integrity, Excellence, Accountability and Teamwork.

**Safety:** Safety is foremost in our minds and actions to insure personal safety as well as the care of our equipment, grounds, facilities and our community.

**Integrity:** To communicate and act honestly and accurately, establish credibility, mutual respect, and build trust.

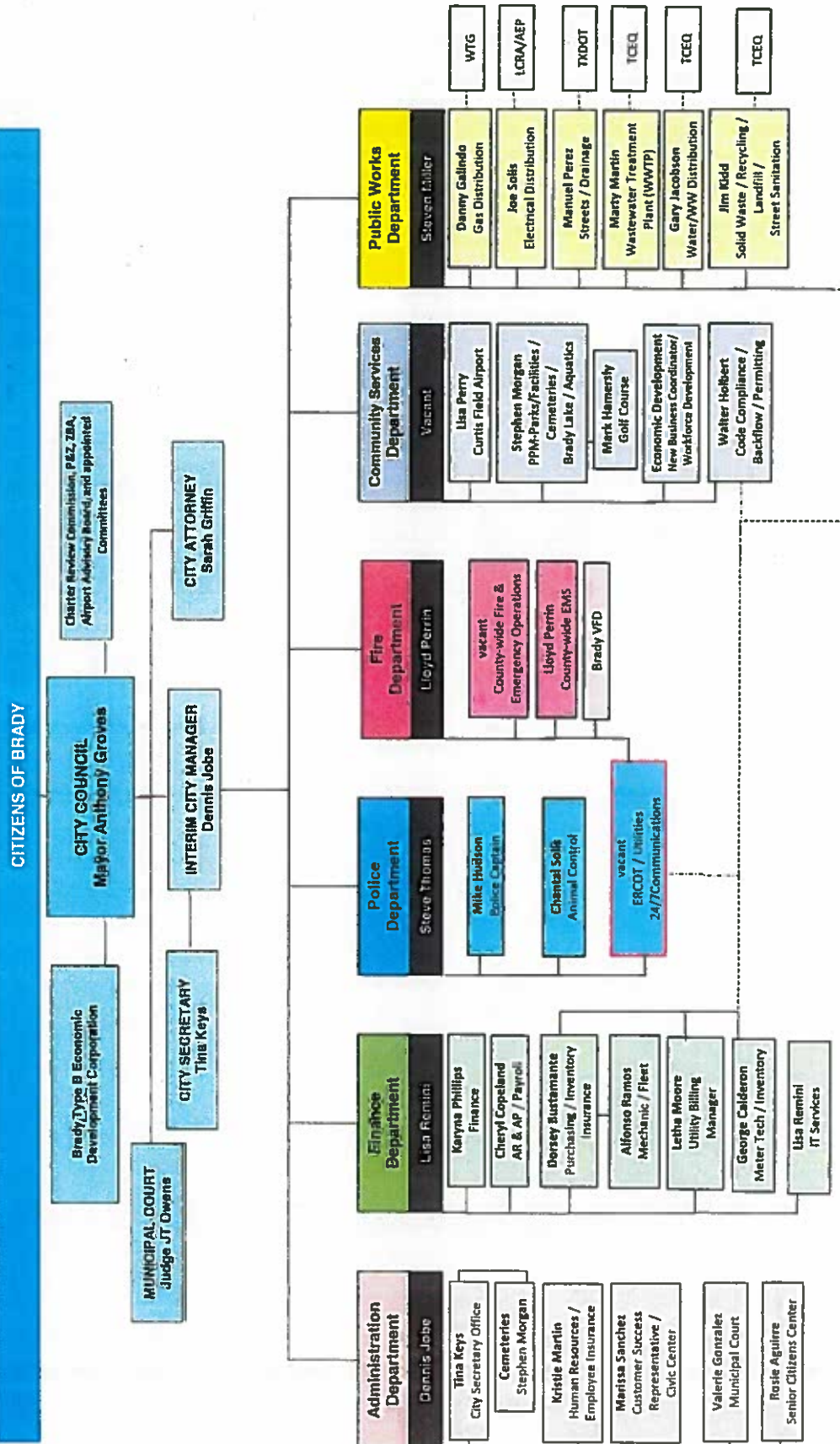
**Excellence:** To work daily to achieve excellence in every interaction.

**Accountability:** To consistently strive to improve the overall organization, the community and ourselves.

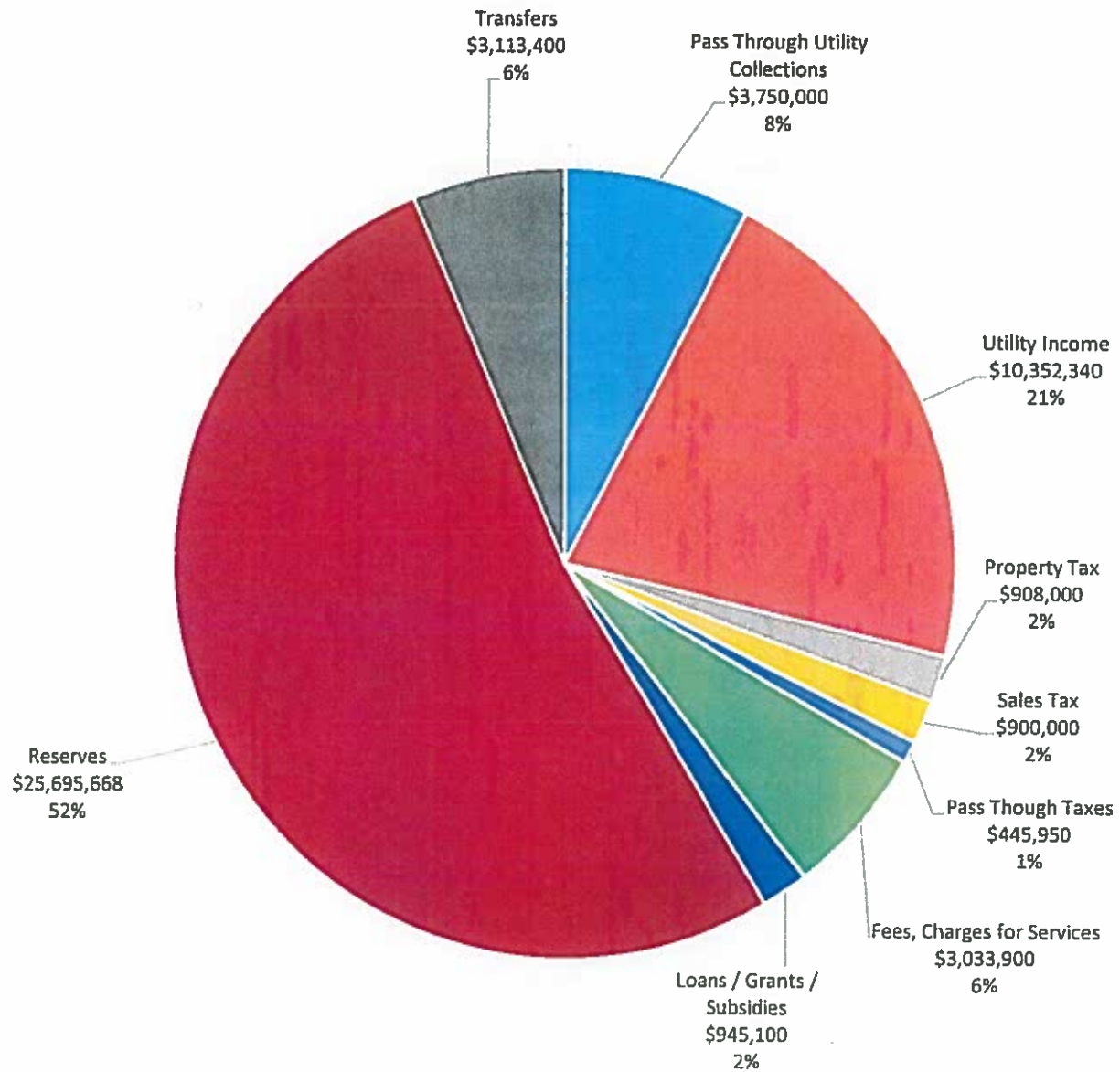
**Teamwork:** The City team includes city staff, community partners, elected officials, board members and citizens – all working together to achieve superior community. Together we share responsibility and the mutual commitment towards the success of our community.

Revised and approved by City Council 9-19-2017

# CITY OF BRADY ORGANIZATION CHART FY 2020

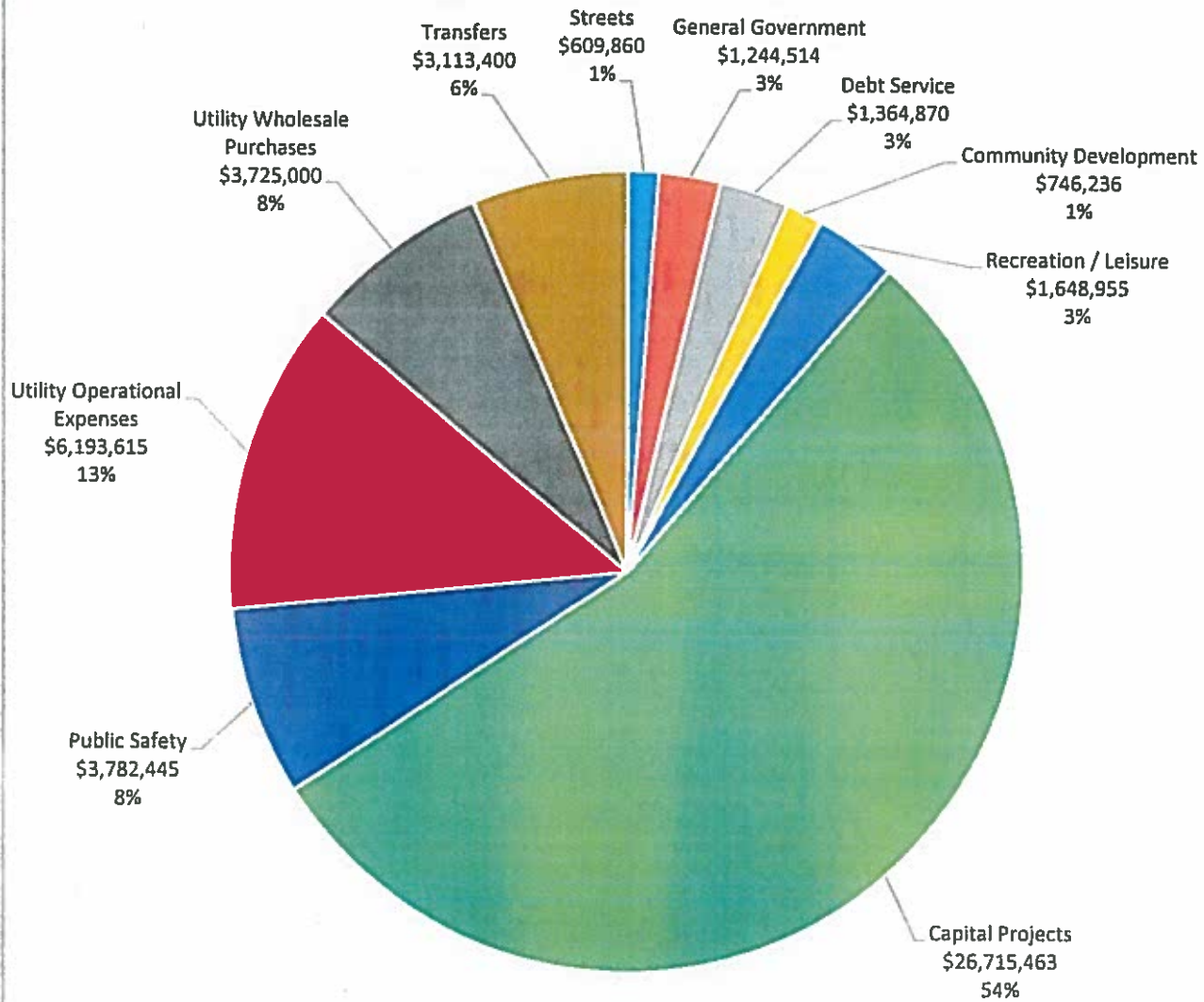


## TOTAL CITY FY 20 BUDGETED REVENUES \$49,144,358

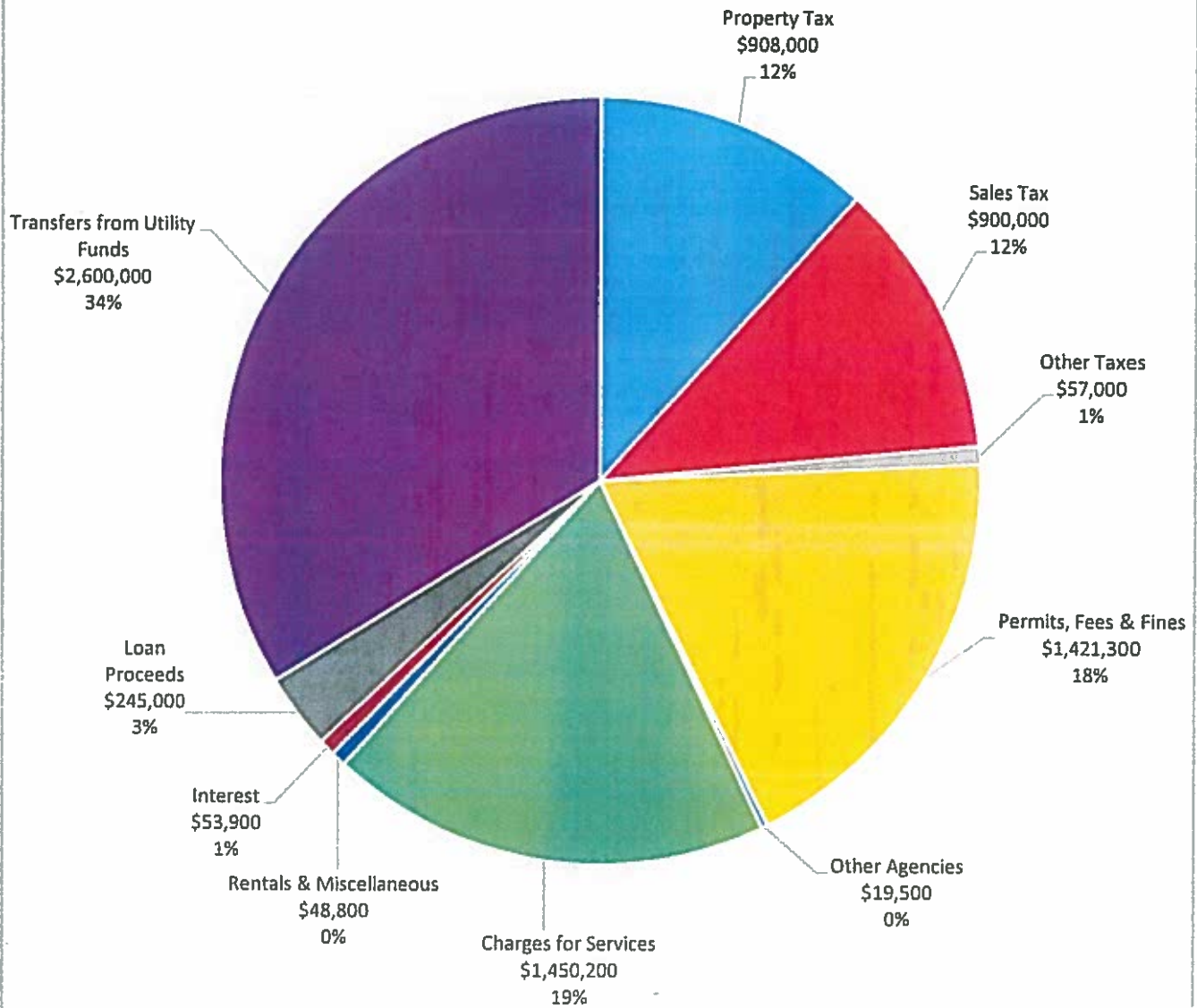




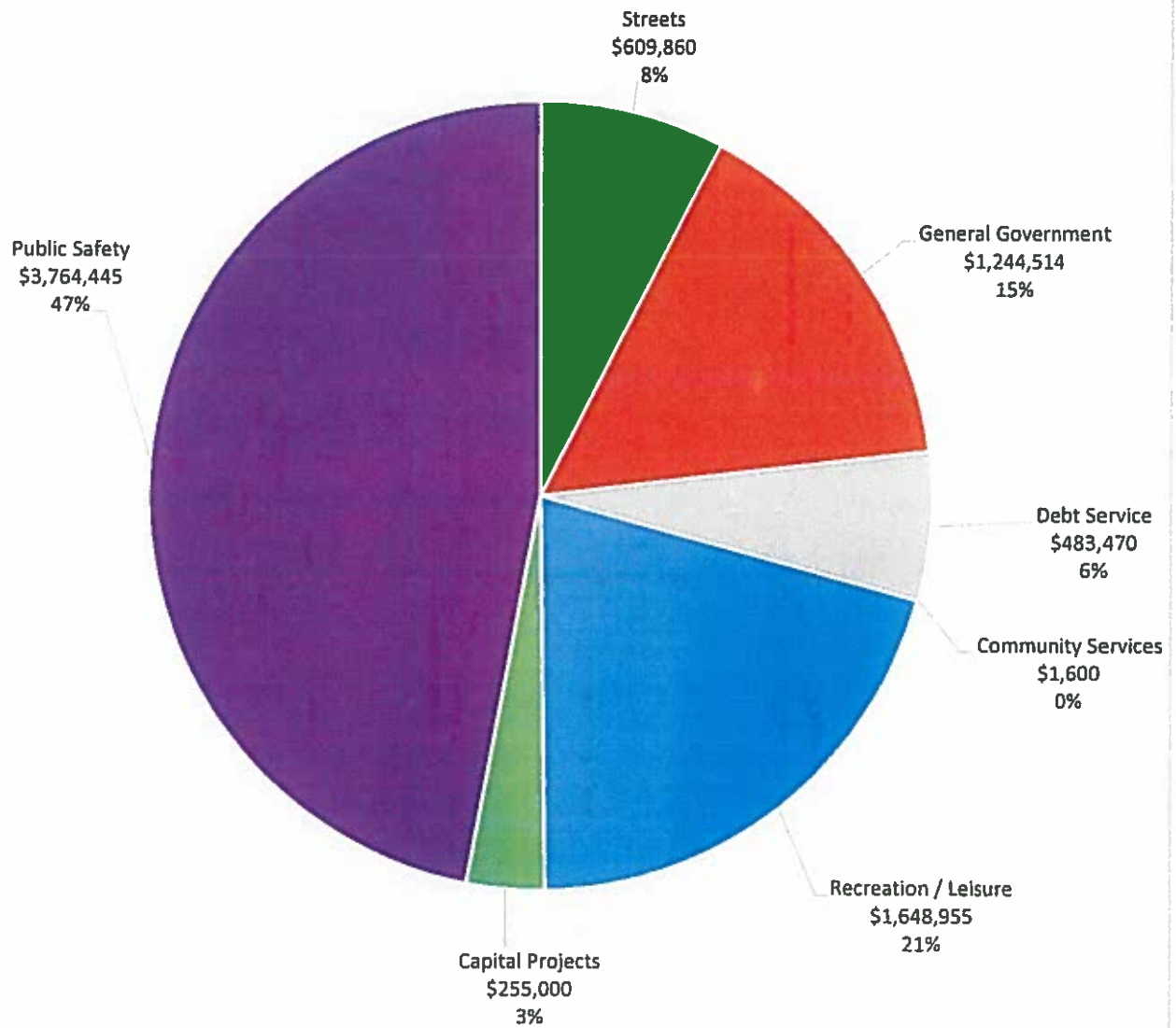
## TOTAL CITY FY 20 BUDGETED EXPENDITURES \$49,144,358



## GENERAL FUND FY 20 BUDGETED REVENUES \$7,703,700



## GENERAL FUND FY 20 BUDGETED EXPENDITURES \$8,007,844



## **FISCAL YEAR 20 ADOPTED BUDGET FINANCIAL SUMMARIES**

The following summaries are presented to provide the reader with a view of the adopted FY 20 Budget numbers and the potential financial impact of the city's anticipated operations and capital expenditures on fund balance/working capital.

Fund Balance/ Working Capital is also known as reserves or retained earnings that the city maintains to provide for unexpected financial stresses, such as a natural disaster or an unexpected loss in revenues, in order to ensure that your city government is able to continue providing you with critical services such as fire, ems, police and utility needs.

The Government Finance Officers Association promotes that in general, at least 2 months of operating expenditures be maintained in reserves to enhance financial soundness. However, each city government should develop its own policy to address its' own particular financial stresses and obligations to its citizens should one occur.

The Brady City Council has adopted a Fund Balance Policy that requires the following unrestricted (funds not obligated to legal commitments) Fund Balance levels be maintained for the City of Brady:

General Fund	90 days operating expenditures
Electric Fund	150 days operating expenditures
Water/Sewer Fund	180 days operating expenditures
Gas Fund	120 days operating expenditures
Solid Waste Fund	90 days operating expenditures
Utility Support Fund	90 days operating expenditures

The first summary – **FY 20 ADOPTED BUDGET SUMMARY** - is presented to provide the reader with a view of the total projected Revenues and Expenditures for FY 20, supplemental expenditures approved by the city council during budget workshops, and fund transfers. The third column depicts the results of Total Revenues budgeted less Total Expenditures budgeted reflecting the projected Increase or (Decrease) to fund balance for each fund. The INC/(DEC) Fund Balance figure in the lower right corner of each fund summary ties directly to the detailed budget Total REVENUES over/ (under) EXPENDITURES figure on the last page of each fund detail sheets.

The second summary – **FY 20 ADOPTED BUDGET SUMMARY –FUND BALANCE ADEQUACY** - depicts the flow of the FY 20 budget and its impact on estimated Fund Balances as of October 1, 2020 in each fund. It also confirms that projected year-end unrestricted Fund Balance levels are maintained according to city policy standards.

The City Council approved a new fee structure that recognizes the fact that the General Fund should be reimbursed for costs associated with administrative services and the use of municipal right of ways (ROW). Therefore, the FY 20 Budget includes two operational fees charged to each Utility Fund for both Administrative services and ROW use-Franchise fees. These fees will be adjusted annually. Therefore, Fund Transfer amounts depicted on the following Budget Summaries more closely represent funds exchanged over and above operational obligations of each fund, as approved by City Council.

FY20 ADOPTED BUDGET SUMMARY		TOTAL REVENUES	TOTAL EXPENSES	INC / (DEC) TO FUND BALANCE
<b>GENERAL FUND - 10</b>				
GENERAL FUND BUDGET BEFORE TRANSFERS	\$ 5,103,700	\$ 8,007,844	\$ (2,904,144)	
Transfer in-leiu of taxes from Electric Fund	\$ 2,600,000		\$ 2,600,000	
GENERAL FUND BUDGET AFTER TRANSFERS	\$ 7,703,700	\$ 8,007,844	\$ (304,144)	
<b>ELECTRIC FUND - 20</b>				
ELECTRIC FUND BUDGET BEFORE TRANSFERS	\$ 7,523,040	\$ 5,141,133	\$ 2,381,907	
Transfer out in leiu of taxes to General Fund		\$ 2,600,000	\$ (2,600,000)	
ELECTRIC FUND BUDGET AFTER TRANSFERS	\$ 7,523,040	\$ 7,741,133	\$ (218,093)	
<b>WATER / SEWER FUND - 30</b>				
WATER /SEWER FUND BUDGET BEFORE TRANSFERS	\$ 4,439,000	\$ 3,241,316	\$ 1,197,684	
Transfer out to Utility Support Fund		\$ 320,000	\$ (320,000)	
WATER / SEWER FUND BUDGET AFTER TRANSFERS	\$ 4,439,000	\$ 3,561,316	\$ 877,684	
<b>GAS FUND - 40</b>				
GAS FUND BUDGET BEFORE TRANSFERS	\$ 1,038,500	\$ 1,081,398	\$ (42,898)	
Transfer out to Special Revenue Fund		\$ 80,000	\$ (80,000)	
GAS FUND BUDGET AFTER TRANSFERS	\$ 1,038,500	\$ 1,161,398	\$ (122,898)	
<b>UTILITY SUPPORT FUND - 50</b>				
UTILITY SUPPORT FUND BUDGET BEFORE TRANSFERS	\$ 258,800	\$ 596,743	\$ (337,943)	
Transfer in from Water / Sewer Fund	\$ 320,000		\$ 320,000	
UTILITY SUPPORT FUND BUDGET AFTER TRANSFERS	\$ 578,800	\$ 596,743	\$ (17,943)	

## CITY OF BRADY

10-1-2019

FY20 ADOPTED BUDGET SUMMARY		TOTAL REVENUES	TOTAL EXPENSES	INC / (DEC) TO FUND BALANCE
SOLID WASTE FUND - 60				
SOLID WASTE FUND	BUDGET BEFORE TRANSFERS	\$ 1,362,000	\$ 1,508,034	\$ (146,034)
Transfer out to Special Revenue Fund			\$ 40,000	\$ (40,000)
SOLID WASTE FUND	BUDGET AFTER TRANSFERS	\$ 1,362,000	\$ 1,548,034	\$ (186,034)

SPECIAL REVENUE FUND - 80				
SPECIAL REVENUE FUND	BUDGET BEFORE TRANSFERS	\$ 307,600	\$ 446,733	\$ (139,133)
Transfer in from Gas Fund		\$ 80,000		\$ 80,000
Transfer in from Solid Waste Fund		\$ 40,000		\$ 40,000
SPECIAL REVENUE FUND	BUDGET AFTER TRANSFERS	\$ 427,600	\$ 446,733	\$ (19,133)

## DESIGNATED FUNDS:

WATER CONSTRUCTION FUND - 33	\$ -	\$ 15,219,463	\$ (15,219,463)
WWTP CONSTRUCTION FUND - 35	\$ -	\$ 10,435,000	\$ (10,435,000)
STREET SANITATION FUND - 61	\$ 147,400	\$ 110,791	\$ 36,609
CEMETERY FUND - 81	\$ 45,950	\$ 53,007	\$ (7,057)
HOTEL / MOTEL TAX - FUND - 82	\$ 180,000	\$ 244,896	\$ (64,896)
SPECIAL PURPOSE FUNDS - 83	\$ 2,700	\$ 18,000	\$ (15,300)

TOTAL BUDGET BEFORE TRANSFERS	\$ 20,408,690	\$ 46,104,358	\$ (25,695,668)
TOTAL BUDGET AFTER TRANSFERS	\$ 23,448,690	\$ 49,144,358	\$ (25,695,668)

## OTHER RESOURCES AVAILABLE:

DW Reserves	\$ 15,219,463		
CW Reserves	\$ 10,435,000		
Net Fund Reserves	\$ 41,205		
TOTAL OTHER RESOURCES			\$ 25,695,668
TOTAL BUDGET AFTER TRANSFERS, FEES AND OTHER RESOURCES	\$ 49,144,358	\$ 49,144,358	\$0

COMPONENT UNIT			
ECONOMIC DEVELOPMENT BOARD	\$ 247,300	\$ 164,500	\$ 82,800
USDA LOAN PROGRAM	\$ 63,000	\$ 75,000	\$ (12,000)



## FY20 ADOPTED BUDGET SUMMARY -FUND BALANCE ADEQUACY

TOTAL REVENUES	TOTAL EXPENSES	FUND BALANCE
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## GENERAL FUND - 10

BEGINNING GENERAL FUND BALANCE 10-1-19 Projected			\$2,280,726
FY 20 Proposed Base Budget	\$4,901,700	\$7,753,044	(\$2,851,344)
Transfer in from Electric Fund in lieu of taxes	\$2,600,000		\$2,600,000
Approved Supplemental Decision Requests	\$202,000	\$254,800	(\$52,800)
Projected ENDING GENERAL FUND BALANCE - 9-30-20			\$1,976,582
Restricted -Estimate			(\$60,000)
Projected ENDING GENERAL FUND BALANCE - Unrestricted 9-30-20			\$1,916,582

Number of days to operating expenditures

90

Excess funds available

\$2,456

Total budgeted expenditures FY20

\$8,007,844

Less capital expenditures

(\$245,000)

Net Operating Expenditures

\$7,762,844

Minimum level Fund Balance required

\$1,914,126

90 days

## ELECTRIC FUND - 20

BEGINNING ELECTRIC FUND BALANCE 10-1-19 Projected			\$3,047,830
FY 20 Proposed Base Budget	\$6,821,400	\$4,983,133	\$1,838,267
Transfer to General Fund in lieu of taxes		\$2,600,000	(\$2,600,000)
Approved Supplemental Decision Requests	\$701,640	\$158,000	\$543,640
Transformer Repair - estimated savings as of 9-20-19	\$400,000		\$400,000
Projected ENDING ELECTRIC FUND BALANCE - Unrestricted 9-30-20			\$3,229,737

Number of days to operating expenditures

155

Excess funds available

\$107,217

Total budgeted expenditures FY20

\$7,741,133

Less capital expenditures

(\$143,000)

Operating Expenditures

\$7,598,133

Minimum level Fund Balance required

\$3,122,520

150 days

## WATER / SEWER FUND - 30

BEGINNING WATER / SEWER FUND BALANCE 10-1-19 Projected			\$3,683,617
FY 20 Proposed Base Budget	\$4,533,000	\$3,131,916	\$1,401,084
Transfer out to Utility Support Fund		\$320,000	(\$320,000)
Approved Supplemental Decision Requests	(\$94,000)	\$109,400	(\$203,400)
ENDING WATER/SEWER FUND BALANCE - 9-30-20			\$4,561,301
Restricted-Estimate			(\$325,400)
ENDING WATER/SEWER FUND BALANCE - Unrestricted 9-30-20			\$4,235,901

Number of days to operating expenditures

498

Excess funds available

\$2,705,499

Total budgeted expenditures FY20

\$3,561,316

Less capital expenditures

(\$458,000)

Operating Expenditures

\$3,103,316

Minimum level Fund Balance required

\$1,530,402

180 days

## FY20 ADOPTED BUDGET SUMMARY -FUND BALANCE ADEQUACY

TOTAL REVENUES	TOTAL EXPENSES	FUND BALANCE
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## GAS FUND - 40

BEGINNING GAS FUND BALANCE 10-1-19 Projected			\$496,380
FY 20 Proposed Base Budget	\$1,038,500	\$1,081,398	(\$42,898)
Transfer to Special Revenue Fund		\$80,000	(\$80,000)
Projected ENDING GAS FUND BALANCE - Unrestricted 9-30-20			\$373,482
Number of days to operating expenditures			120
Excess funds available			(\$128)

Total budgeted expenditures FY20	\$1,161,398	
Less capital expenditures	(\$25,000)	
Operating Expenditures	\$1,136,398	
Minimum level Fund Balance required	\$373,610	120 days

## UTILITY SUPPORT FUND -50

BEGINNING UTILITY SUPPORT FUND BALANCE 10-1-19 Projected			\$170,108
FY 20 Proposed Base Budget	\$258,800	\$596,743	(\$337,943)
Transfer in from Water/Sewer Fund	\$320,000		\$320,000
Projected ENDING UTILITY SUPPORT FUND BALANCE - Unrestricted 9-30-20			\$152,165
Number of days to operating expenditures			93
Excess funds available			\$5,023

Total budgeted expenditures FY20	\$596,743	
Less capital expenditures	\$0	
Operating Expenditures	\$596,743	
Minimum level Fund Balance required	\$147,142	90 days

## SOLID WASTE FUND - 60

BEGINNING SOLID WASTE FUND BALANCE 10-1-19 Projected			\$506,739
FY 20 Proposed Base Budget	\$1,192,000	\$1,303,034	(\$111,034)
Transfer to Special Rev Fund		\$40,000	(\$40,000)
Approved Supplemental Decision Requests	\$170,000	\$205,000	(\$35,000)
Projected ENDING SOLID WASTE FUND BALANCE - Unrestricted 9-30-20			\$320,705
Number of days to operating expenditures			90
Excess funds available			(\$838)

Total budgeted expenditures FY20	\$1,548,034	
Less Street Sanitation transfer expense	(\$244,000)	
Operating Expenditures	\$1,304,034	
Minimum level Fund Balance required	\$321,543	90 days

Total Ending Fund Balances - Unrestricted	\$10,228,572
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Number of days to Total Operating Expenditures	5 months	174
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## FY20 ADOPTED BUDGET SUMMARY -FUND BALANCE ADEQUACY

TOTAL REVENUES	TOTAL EXPENSES	FUND BALANCE
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## SPECIAL REVENUE FUND - 80

BEGINNING SPECIAL REVENUE FUND BALANCE 10-1-19 Projected			\$111,120
FY 20 Proposed Base Budget	\$307,600	\$446,733	(\$139,133)
Transfer in from Gas Fund	\$80,000		\$80,000
Transfer in from Solid Waste Fund	\$40,000		\$40,000
ENDING SPECIAL REVENUE FUND BALANCE - RESTRICTED 9-30-20			\$91,987

## DESIGNATED FUNDS:

## WATER CONSTRUCTION FUND - 33

BEGINNING FUND BALANCE 10-1-19			\$15,219,463
FY 20 Proposed Base Budget	\$0	\$15,219,463	(\$15,219,463)
ENDING WATER CONSTRUCTION FUND BALANCE - RESTRICTED 9-30-20			\$0

## WWTP CONSTRUCTION FUND - 35

BEGINNING FUND BALANCE 10-1-19			\$10,435,000
FY 20 Proposed Base Budget	\$0	\$10,435,000	(\$10,435,000)
ENDING WWTP CONSTRUCTION FUND BALANCE - RESTRICTED 9-30-20			\$0

## STREET SANITATION FUND - 61

BEGINNING FUND BALANCE 10-1-19			\$0
FY 20 Proposed Base Budget	\$147,400	\$100,791	\$46,609
Approved Supplemental Decision Requests		\$10,000	(\$10,000)
ENDING STREET SANITATION FUND BALANCE - RESTRICTED 9-30-20			\$36,609

## CEMETERY FUND - 81

BEGINNING FUND BALANCE 10-1-19			\$13,990
FY 20 Proposed Base Budget	\$45,950	\$53,007	(\$7,057)
ENDING CEMETERY FUND BALANCE - RESTRICTED 9-30-20			\$6,933

## HOTEL / MOTEL TAX - FUND - 82

BEGINNING FUND BALANCE 10-1-19			\$64,896
FY 20 Proposed Base Budget	\$180,000	\$244,896	(\$64,896)
ENDING HOTEL/MOTEL FUND BALANCE - RESTRICTED 9-30-20			\$0

## SPECIAL PURPOSE FUNDS - 83

BEGINNING FUND BALANCE 10-1-19			\$27,700
FY 20 Proposed Base Budget	\$2,700	\$18,000	(\$15,300)
ENDING SPECIAL PURPOSE FUND BALANCE - RESTRICTED 9-30-20			\$12,400

TOTAL BUDGET BEFORE TRANSFERS	\$20,408,690	\$46,104,358	\$ (25,695,668)
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TOTAL BUDGET AFTER TRANSFERS	\$23,448,690	\$49,144,358	\$ (25,695,668)
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## OTHER RESOURCES AVAILABLE:

DW Reserves	\$	15,219,463	
CW Reserves	\$	10,435,000	
Net FUND Reserves	\$	41,205	
TOTAL OTHER RESOURCES			\$ 25,695,668

TOTAL BUDGET AFTER TRANSFERS, FEES AND OTHER RESOURCES	\$	49,144,358	\$ 49,144,358	\$0
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**MUNICIPAL REVENUES BEFORE TRANSFERS**  
**FISCAL YEAR 2019-2020**

	ACTUAL 2015-2016	ACTUAL 2016-2017	ACTUAL 2017-2018	BUDGET 2018-2019	APPROVED BUDGET 2019-2020
GENERAL FUND	4,411,154	4,030,304	4,207,865	5,434,810	4,858,700
SPECIAL REVENUE FUND	838,752	837,389	841,379	1,409,609	307,600
CEMETERY FUND	0	0	0	45,950	45,950
HOTEL/MOTEL TAX FUND	0	0	0	180,000	180,000
SPECIAL PURPOSE FUND	0	0	0	2,700	2,700
STREET SANITATION FUND	0	0	0	0	74,000
UTILITY FUND	12,608,771	12,915,636	13,926,618	13,629,235	14,321,340
UTILITY CONSTRUCTION FUNDS	0	0	0	43,590,000	0
OTHER SOURCES:					
LOAN PROCEEDS	607,090	250,000	75,836	268,410	545,000
RESERVES	5,580,325	4,014,127	3,478,010		25,695,668
<b>TOTAL SOURCES</b>	<b>24,046,093</b>	<b>22,047,455</b>	<b>22,529,708</b>	<b>64,560,714</b>	<b>46,030,958</b>

**MUNICIPAL EXPENDITURES BEFORE TRANSFERS**  
**FISCAL YEAR 2019-2020**

	ACTUAL 2015-2016	ACTUAL 2016-2017	ACTUAL 2017-2018	BUDGET 2018-2019	APPROVED BUDGET 2019-2020
GENERAL FUND	8,492,280	7,479,905	7,605,958	8,198,168	8,007,844
SPECIAL REVENUE FUND	1,082,261	1,000,203	1,061,220	1,940,136	446,733
CEMETERY FUND	0	0	0	92,110	53,007
HOTEL/MOTEL TAX FUND	0	0	0	244,900	244,896
SPECIAL PURPOSE FUND	0	0	0	7,000	18,000
STREET SANITATION FUND	0	0	0	0	110,791
UTILITY FUND	9,690,520	10,745,438	10,380,555	13,880,505	11,495,224
UTILITY CONSTRUCTION FUNDS	0	0	0	17,935,537	25,654,463
<b>TOTAL USES</b>	<b>19,265,060</b>	<b>19,225,547</b>	<b>19,047,733</b>	<b>42,298,356</b>	<b>46,030,958</b>

**TOTAL EXPENDITURES PER CLASSIFICATION**  
**FISCAL YEAR 2019-2020**

	GENERAL & SPECIAL FUNDS	UTILITY FUNDS	TOTAL
Salaries-Benefits	5,101,639	2,219,300	7,320,939
Contractual Services	1,465,616	6,580,610	8,046,226
Supplies-Repairs-Expenses	1,464,755	1,118,705	2,583,460
Capital Outlay	255,000	26,460,463	26,715,463
Debt Service	483,470	881,400	1,364,870
<b>TOTAL</b>	<b>8,770,480</b>	<b>37,260,478</b>	<b>46,030,958</b>

**GOVERNMENTAL FUND EXPENDITURES  
BY DIVISION  
FISCAL YEAR 2019-2020**

	ACTUAL 2015-16	ACTUAL 2016-17	ACTUAL 2017-18	BUDGET 2018-19	APPROVED BUDGET 2019-20
01-Administration	545,336	766,102	627,609	891,880	617,180
02-Airport	618,931	536,672	491,199	522,289	526,004
03-Public Prop. Maint.	441,523	406,968	369,654	430,040	436,951
04-Mayor / Council	73,590	69,214	47,280	53,499	54,371
05-Golf Course	275,935	305,225	278,299	359,160	356,062
06-Swimming Pool	107,416	90,193	201,025	110,418	99,609
07-Fire	799,268	304,224	679,850	368,126	501,662
08-Police	871,702	885,882	1,146,723	1,255,732	1,178,196
09-Emergency Management	2,519	18,932	6,970	12,800	11,300
10-Communications	291,615	313,881	278,563	267,998	271,462
11-Community Svcs. Admin.	107,764	158,370	160,163	130,458	127,066
12-Street	980,100	975,323	838,013	830,529	832,960
13-Civic Center	1,432,374	446,060	37,469	44,500	42,100
15-Pass Thru Services	465,351	454,393	480,511	362,796	220,000
16-Senior Citizens	242,391	215,857	217,906	241,783	226,733
17-Municipal Court	172,770	70,262	67,101	137,500	119,225
19-Community Services	2,250	15,743	15,436	56,600	1,600
24-Repair Shop	54,088	60,216	61,849	67,091	70,828
27-Animal Control	95,474	70,618	80,574	168,201	122,455
29-EMS	854,507	1,276,018	1,397,869	1,741,585	1,838,463
32-Lake	198,299	172,635	256,037	227,469	190,929
34-G.R. White Complex	67,676	14,495	11,084	11,000	11,000
43-Community Development	365,992	309,349	343,132	1,465,353	0
41-Purchasing	58,420	60,756	62,524	64,108	67,086
44-Finance	266,971	277,006	292,377	297,259	307,983
45-Code Enforcement	173,752	174,111	148,291	149,926	223,352
47 - Cemetery	8,527	20,604	19,671	60,150	53,007
48 - Hotel/Motel Tax	0	0	0	244,900	244,896
49 - Police/Security/Tech	0	0	0	2,700	18,000
<b>TOTAL EXPENDITURES</b>	<b>9,574,540</b>	<b>8,469,109</b>	<b>8,617,178</b>	<b>10,575,850</b>	<b>8,770,480</b>



**GOVERNMENTAL FUND EXPENDITURES  
BY CLASSIFICATION  
FISCAL YEAR 2019-2020**

<u>DEPARTMENT</u>	<u>SALARIES &amp; BENEFITS</u>	<u>CONTRACT SERVICES</u>	<u>SUPPLIES &amp; REPAIRS</u>	<u>CAPITAL OUTLAYS</u>	<u>DEBT SERVICE</u>	<u>TOTAL</u>
01 - Administration	311,130	207,450	98,600	0	0	617,180
02 - Airport	132,054	45,000	348,950	0	0	526,004
03 - Public Prop. Maint.	286,726	58,975	88,450	0	2,800	436,951
04 - Mayor / Council	3,371	33,000	18,000	0	0	54,371
05 - Golf Course	209,012	77,230	58,920	0	10,900	356,062
06 - Swimming Pool	45,009	33,300	21,300	0	0	99,609
07 - Fire	214,562	87,150	79,100	78,000	42,850	501,662
08 - Police	876,531	73,130	102,435	43,000	83,100	1,178,196
09 - Emergency Management	0	2,200	9,100	0	0	11,300
10 - Communications	258,842	5,100	7,520	0	0	271,462
11 - Community Svcs. Admin.	120,266	5,000	1,800	0	0	127,066
12 - Street	286,770	36,460	286,630	0	223,100	832,960
13 - Civic Center	0	34,000	8,100	0	0	42,100
15 - Pass Thru Services	0	220,000	0	0	0	220,000
16 - Senior Citizens	126,883	13,950	85,900	0	0	226,733
17 - Municipal Court	58,825	52,500	7,900	0	0	119,225
19 - Community Services	0	1,600	0	0	0	1,600
24 - Repair Shop	61,868	1,500	7,460	0	0	70,828
27 - Animal Control	92,650	19,255	10,550	0	0	122,455
29 - EMS	1,412,293	78,550	92,900	134,000	120,720	1,838,463
32 - Brady Lake	101,759	42,320	46,850	0	0	190,929
34 - G.R. White Complex	0	7,900	3,100	0	0	11,000
41 - Purchasing	64,606	900	1,580	0	0	67,086
43 - Community Development	0	0	0	0	0	0
44 - Finance	236,433	62,800	8,750	0	0	307,983
45 - Code Enforcement	164,752	21,450	37,150	0	0	223,352
47 - Cemetery	37,297	0	15,710	0	0	53,007
48 - Hotel/Motel Tax	0	244,896	0	0	0	244,896
49 - Police/Security/Tech	0	0	18,000	0	0	18,000
<b>TOTAL EXPENDITURES</b>	<b>5,101,639</b>	<b>1,465,616</b>	<b>1,464,755</b>	<b>255,000</b>	<b>483,470</b>	<b>8,770,480</b>

**UTILITY FUND EXPENDITURES  
BY DIVISION  
FISCAL YEAR 2019-2020**

	<b>ACTUAL 2015-16</b>	<b>ACTUAL 2016-17</b>	<b>ACTUAL 2017-18</b>	<b>BUDGET 2018-19</b>	<b>APPROVED BUDGET 2019-2020</b>
14 - Solid Waste	907,567	921,045	970,063	1,172,889	1,434,634
18 - Street Sanitation	91,197	56,423	48,544	112,856	110,791
21 - Power Plant	19,167	21,109	21,462	29,800	5,700
22 - Electric	4,518,216	4,408,107	4,776,980	6,622,227	5,135,433
23 - Waste Water	486,420	951,305	559,766	957,425	857,325
25 - LT Capital Projects-CW	72,147	702,416	689,285	491,524	10,435,000
26 - Meter	50,788	89,973	56,090	69,395	71,816
30 - Public Utility Admin	99,458	112,257	133,394	144,362	87,362
31 - Water	1,713,369	1,745,858	1,573,568	2,422,879	2,296,629
33 - LT Capital Projects-DW	944,580	393,915	245,983	103,330	15,219,463
42 - Gas	785,871	913,023	1,052,909	1,122,180	1,081,398
46 - Billing/Collections	204,618	220,280	221,150	278,258	283,927
50 - Utility Support	205,203	230,984	181,361	353,380	241,000
<b>TOTAL EXPENDITURES</b>	<b>10,098,601</b>	<b>10,766,696</b>	<b>10,530,555</b>	<b>13,880,505</b>	<b>37,260,478</b>

**UTILITY FUND EXPENDITURES  
BY CLASSIFICATION  
FISCAL YEAR 2019-2020**

<u>DEPARTMENT</u>	<u>SALARIES &amp; BENEFITS</u>	<u>CONTRACT SERVICES</u>	<u>SUPPLIES &amp; REPAIRS</u>	<u>CAPITAL OUTLAYS</u>	<u>DEBT SERVICE</u>	<u>TOTAL</u>
14 - Solid Waste	514,784	426,600	239,850	170,000	83,400	1,434,634
18 - Street Sanitation	47,541	5,000	25,350	10,000	22,900	110,791
21 - Power Plant	0	5,700	0	0	0	5,700
22 - Electric	385,668	4,331,150	194,115	143,000	81,500	5,135,433
23 - Waste Water	174,755	278,100	131,470	33,000	240,000	857,325
25 - LT Capital Projects-CW	0	0	0	10,435,000	0	10,435,000
26 - Meter	56,356	4,300	11,160	0	0	71,816
30 - Public Utility Admin.	82,352	1,100	3,910	0	0	87,362
31 - Water	481,169	662,810	344,150	425,000	383,500	2,296,629
33 - LT Capital Projects-DW	0	0	0	15,219,463	0	15,219,463
42 - Gas	280,948	633,850	71,500	25,000	70,100	1,081,398
46 - Bill/Collections	195,727	79,800	8,400	0	0	283,927
50 - Utility Support	0	152,200	88,800	0	0	241,000
<b>TOTAL EXPENDITURES</b>	<b>2,219,300</b>	<b>6,580,610</b>	<b>1,118,705</b>	<b>26,460,463</b>	<b>881,400</b>	<b>37,260,478</b>

CITY OF BRADY  
CAPITAL OUTLAYS  
FY 2019-2020

		Comprehensive Master Plan Goal	
Description / Purpose		Total	Goal
<b>GENERAL FUND</b>			
07-Fire	Replace Squad truck, Cab & Chassis	68,000	
	Install New Carport and Small Building for Extractor	10,000	
	<b>Total</b>	<b>78,000</b>	
08-Police	Replace 1 Police Vehicle	43,000	
29-EMS	Replace Monitors/Defibrillators for all units	134,000	
	<b>Total General Fund</b>	<b>255,000</b>	
<b>UTILITY FUNDS</b>			
22-Electric	Replace Electric Material Handler Truck	130,000	
	Purchase a tool to track voltage & current	8,000	
	Reconstruct TxDOT US87N w/ Utility Relocate & Replace	5,000	3
	<b>Total</b>	<b>143,000</b>	
23-WWTP	Replace 2001 1/2T Pickup - Unit #454	33,000	
31-Water	(CVCOG Grant Appl) N Davidson Water Line Improvement	275,000	3
	Reconstruct TxDOT US87N w/ Utility Relocate & Replace	150,000	3
	<b>Total</b>	<b>425,000</b>	
42-Gas	Reconstruct TxDOT US87N w/ Utility Relocate & Replace	25,000	3
60-Solid Waste	Replace 11-year old Dumpster Truck - Unit #538	170,000	
61-Street Sanitation	Purchase All Terrain Utility Vehicle (ATV)	10,000	
	<b>Total Utility Funds</b>	<b>806,000</b>	
<b>LONG-TERM CAPITAL PROJECTS</b>			
25-Clean Water	Constuct new Wastewater Treatment Plant	10,435,000	3
33-Drinking Water	Constuct Water Plant	15,219,463	3
	<b>Total Long-term Projects</b>	<b>25,654,463</b>	
	<b>GRAND TOTAL</b>	<b>26,715,463</b>	

CITY OF BRADY  
OUTSTANDING DEBT WITH MATURITIES  
CURRENT OBLIGATIONS  
FY 2020

Bond Rating	Description / Purpose	Principal	Interest	Total	Date of Final Payment
<b>GENERAL FUND</b>					
03-PPM	Capital Lease Purch. - JD 5085E Utility Tractor	\$ 2,755	\$ 35	\$ 2,790	04/01/20
05-Golf	AA- G.O. 2012 Refunding Bond - Sprinkler System	10,000	853	10,853	09/01/22
07-Fire	Capital Lease Purch. - Fire Engine & Related Equipment	23,210	6,756	29,966	02/15/27
08-Police	Capital Lease Purch. - CopSync Program	22,649	1,470	24,119	10/15/20
	Capital Lease Purch. - 3 2016 Chevrolet Tahoes	16,239	161	16,400	03/15/20
	Capital Lease Purch. - 2 2018 Chevrolet Silverados	19,056	1,125	20,181	01/15/22
	Capital Lease Purch. - 1 2019 Chevrolet Silverado	9,440	1,636	11,076	05/15/23
12-Street	AA- G.O. 2012 Refunding Bond - Street Paving	186,000	15,868	201,868	09/01/22
	Capital Lease Purch. - Bulk Storage Unit & Trailer	6,228	92	6,320	05/01/20
	Capital Lease Purch. - Dump Truck Cab & Chassis	9,592	427	10,019	07/01/21
	Capital Lease Purch. - 2016 Chevrolet Silverado	4,775	47	4,822	03/15/20
29-EMS	Capital Lease Purch. - Ambulance Cots	7,566	196	7,762	11/08/20
	Capital Lease Purch. - 2016 Frazer Type Ambulance	31,704	978	32,682	01/15/21
	Capital Lease Purch. - 2019 Ambulance	41,884	8,339	50,223	06/15/24
<b>Total General Fund</b>		<b>391,098</b>	<b>37,983</b>	<b>429,081</b>	
<b>UTILITY FUNDS</b>					
22-Electric	Capital Lease Purch. - Meter Replacement - Upgrade	55,484	5,563	61,048	10/15/22
23-WWTP	C.O. 2012 CWSRF - New WW Treatment Plant	120,000	12,964	132,964	09/01/24
	C.O. 2019A CWSRF - New Wastewater Treatment Plant		43,358	43,358	09/30/50
31-Water	AA- C.O. 2000 - Construct New Water Treatment Plant	210,000		210,000	05/01/31
	G.O. 2012 - Refunding Bond - Utility Lines	4,000	341	4,341	09/01/22
	C.O. 2013 - Planning Phase DW Improvements	35,000	4,288	39,288	09/01/24
	Capital Lease Purch. - Meter Replacement - Upgrade	117,904	11,822	129,727	10/15/22
42-Gas	Capital Lease Purch. - Meter Replacement - Upgrade	57,796	5,795	63,592	10/15/22
	Capital Lease Purch. - Compact Excavator	6,152	246	6,398	02/15/21
14-Solid Waste	Capital Lease Purch. - Commercial Trash Truck	20,153	255	20,408	04/01/20
	Capital Lease Purch. - Residential Trash Truck	26,181	1,795	27,976	01/15/22
18-Street Sanitation	Capital Lease Purch. - Street Sweeper	19,916	2,980	22,896	11/15/23
<b>Total Utility Funds</b>		<b>672,586</b>	<b>89,408</b>	<b>761,994</b>	
<b>GRAND TOTAL</b>		<b>\$ 1,063,684</b>	<b>\$ 127,391</b>	<b>\$ 1,191,075</b>	

CITY OF BRADY  
TOTAL DEBT OBLIGATIONS  
AS OF FY 2020

	\$ Per Capita	Bond Rating	Description / Purpose	Issued / Anticipated	Unspent	O/S Principal 10/01/19	O/S Interest 10/01/19	Total O/S Debt Service
<b>GENERAL FUND</b>								
03-PPM	1		Capital Lease Purch. - JD 500SE Utility Tractor	\$ 21,701	\$	2,755	\$ 35	2,790
05-Golf	6	AA-	G.O. 2012 Refunding Bond - Sprinkler System	78,000		31,002	1,746	32,748
07-Fire	37		Capital Lease Purch. - Fire Engine & Related Equipment	250,000		194,251	27,994	222,245
08-Police	9		Capital Lease Purch. - CopSync Program	109,573		46,021	2,217	48,238
	3		Capital Lease Purch. - 3 2016 Chevrolet Tahoes	122,370		16,239	161	16,400
	9		Capital Lease Purch. - 2 2018 Chevrolet Silverados	75,836		45,389	1,701	47,090
	7		Capital Lease Purch. - 1 2019 Chevrolet Silverado	39,810		37,038	3,571	40,609
12-Street	109	AA-	G.O. 2012 Refunding Bond - Street Paving	1,450,800		576,600	32,469	609,069
	1		Capital Lease Purch. - Bulk Storage Unit & Trailer	42,870		6,228	92	6,320
	3		Capital Lease Purch. - Dump Truck Cab & Chassis	54,673		17,821	547	18,368
	1		Capital Lease Purch. - 2016 Chevrolet Silverado	35,985		4,775	47	4,822
29-EMS	2		Capital Lease Purch. - Ambulance Cots	41,813		8,854	202	9,056
	8		Capital Lease Purch. - 2016 Fraser Type Ambulance	149,675		42,520	1,056	43,576
	41		Capital Lease Purch. - 2019 Ambulance	224,812		215,728	22,833	238,560
<b>Anticipated Debt</b>								
07-Fire			1 Squad Truck, Cab & Chassis	68,000				
08-Police			1 Pickup	43,000				
29-EMS			Monitors/Defibrillators for all units	134,000				
<b>Total General Fund</b>				<b>2,942,917</b>	<b>0</b>	<b>1,245,222</b>	<b>94,670</b>	<b>1,339,892</b>
<b>UTILITY FUNDS</b>								
22-Electric	35		Capital Lease Purch. - Meter Replacement - Upgrade	517,200		187,280	11,125	198,405
23-WWTP	119		C.O. 2012 CMSRF - New WW Treatment Plant	1,210,000	33,898	630,000	41,116	671,116
	1585		C.O. 2019A CMSRF - New Wastewater Treatment Plant	8,400,000	8,255,528	8,400,000	937,102	9,337,102
	384		C.O. 2019B CMSRF - New Wastewater Treatment Plant	2,035,000	1,904,422	2,035,000	0	2,035,000
31-Water	476		C.O. 2000 - Construct New Water Treatment Plant	6,115,000		2,520,000	0	2,520,000
	2	AA-	G.O. 2012 - Refunding Bond - Utility Lines	31,200		12,400	698	13,098
	33		C.O. 2013 - Planning Phase DW Improvements	350,000		175,000	13,683	188,683
	75		Capital Lease Purch. - Meter Replacement - Upgrade	1,099,050		397,971	23,641	421,611
	2043		C.O. 2019 DWSRF - New Water Treatment Plant	10,830,000	10,524,463	10,830,000	0	10,830,000
42-Gas	37		Capital Lease Purch. - Meter Replacement - Upgrade	538,750		195,084	11,589	206,672
	1		Capital Lease Purch. - Compact Excavator	28,777		8,791	273	9,064
14-Solid Waste	4		Capital Lease Purch. - Commercial Trash Truck	158,741		20,153	255	20,408
	12		Capital Lease Purch. - Residential Trash Truck	150,902		62,562	2,715	65,277
18-Street Sanitation	17		Capital Lease Purch. - Street Sweeper	190,210		88,161	7,239	95,400
<b>Anticipated Debt</b>								
22-Electric			Electric Material Handler Truck	130,000				
14-Solid Waste			Dumpster Truck	170,000				
<b>Total Utility Funds</b>				<b>31,954,830</b>	<b>20,718,311</b>	<b>25,562,402</b>	<b>1,049,435</b>	<b>26,611,838</b>
<b>GRAND TOTAL</b>				<b>\$ 34,897,747</b>	<b>\$ 20,718,311</b>	<b>26,807,624</b>	<b>\$ 1,144,105</b>	<b>\$ 27,951,730</b>

Per US Sensus Bureau 2017 Estimated Population - 5,298  
Per Capita General Obligation Debt Payable from Ad Valorem Taxes - \$5,060  
Per Capita Net General Obligation Debt Payable from Ad Valorem Taxes - \$0  
Since Debt Service on all outstanding GO debt of the city is fully self-supported by enterprise funds of the city;  
there is not a tax rate for debt service.  
The City does not have any authorized but unissued debt.

If you have any questions please contact [finance@bradytx.us](mailto:finance@bradytx.us)

# **TAX RATE, LEVY AND COLLECTION HISTORY**

Fiscal Year Ended 9-30	Tax Rate	General Fund	Interest and Sinking Fund	Tax Levy	Total Taxable Value
2007	\$ 0.24060	\$ 0.24060	\$ -	\$ 368,927	\$ 153,352,890
2008	0.23800	0.23800	-	379,249	167,664,320
2009	0.24190	0.24190	-	436,775	189,584,370
2010	0.25061	0.25061	-	501,064	192,436,770
2011	0.25286	0.25286	-	509,853	197,731,470
2012	0.26950	0.26950	-	557,464	200,628,370
2013	0.28870	0.28870	-	605,612	208,422,220
2014	0.31280	0.31280	-	653,956	208,970,190
2015	0.30439	0.30439	-	710,184	224,497,640
2016	0.34438	0.34438	-	819,708	233,735,650
2017	0.37089	0.37089	-	884,335	233,266,850
2018	0.40961	0.40961	-	942,340	230,772,330
2019	0.40961	0.40961	-	914,166	223,179,550
2020	0.40961	0.40961	-	913,793	223,088,630

## **GENERAL FUND DIVISIONS**

**FISCAL YEAR 2019-2020**





CITY OF BRADY  
BUDGET REPORT  
FISCAL YEAR 2019 - 2020

10-GENERAL FUND

	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 ACTUAL	(----- 2018-2019 -----) ORIGINAL BUDGET	PROJECTED BUDGET	2019-2020 APPROVED BUDGET
BEGINNING FUND BALANCE & NET WORKING CAPITAL	3,104,149	3,007,535	2,845,991	3,153,811	3,153,811	2,280,726
<b>REVENUES</b>						
<u>Property Taxes</u>						
10-4-01-601.00 Property Taxes-Current	727,071	800,299	881,225	880,000	880,000	865,000
10-4-01-602.00 Property Taxes-Delinquent	42,852	22,221	47,948	25,000	25,000	20,000
10-4-01-603.00 Property Taxes-Penalties/Int	20,015	19,064	20,427	18,000	18,000	18,000
10-4-01-605.00 Payment in Lieu of Prop Tax	4,728	5,335	5,523	5,000	5,000	5,000
TOTAL Property Taxes	794,666	846,919	955,123	928,000	928,000	908,000
<u>Sales &amp; Other Taxes</u>						
10-4-01-606.00 Sales Tax Receipts	971,716	944,642	1,003,335	945,000	960,000	900,000
10-4-01-607.00 Franchise Tax Receipts	35,322	30,947	20,237	25,000	25,000	22,000
10-4-01-608.00 Municipal Right of Way Fee	38,341	42,624	38,909	38,000	38,000	30,000
10-4-01-609.00 Mixed Beverage Tax	5,144	6,515	7,764	5,000	5,000	5,000
TOTAL Sales & Other Taxes	1,050,524	1,024,727	1,070,246	1,013,000	1,028,000	957,000
<u>Licenses, Permits &amp; Fees</u>						
10-4-01-650.00 Franchise Fees from Utilities	0	0	0	1,283,341	1,283,341	1,330,500
10-4-01-813.00 Admin	1,548	990	2,005	1,500	1,500	1,500
10-4-07-648.00 Fire	1,575	3,270	1,500	2,500	2,500	1,000
10-4-27-648.00 Animal Control	400	453	230	300	300	300
10-4-45-648.00 Code Enforcement	49,339	36,754	31,154	20,500	20,500	20,000
10-4-45-648.01 Sales Concessions	(11,916)	(652)	0	0	0	0
10-4-27-627.00 Dog Pound Fees	125	0	5	0	0	0
10-4-29-648.00 EMS	1,700	0	0	0	0	0
10-4-45-649.00 Rezoning Fees	400	800	1,000	0	0	0
10-4-45-650.00 Plat & Street Closing Fees	100	0	250	0	0	0
10-4-45-690.00 Property Lien Collections	0	0	640	0	0	0
TOTAL License, Permits & Fees	43,271	41,615	36,784	1,308,141	1,308,141	1,353,300
<u>Other Agencies</u>						
10-4-03-622.00 County Subsidy Public Property	50,000	5,000	5,000	5,000	1,665	0
10-4-07-622.00 County Subsidy Fire	98,800	27,000	37,000	0	0	0
10-4-09-622.00 County Subsidy EOC	15,000	15,000	15,000	15,000	15,000	15,000
10-4-10-622.00 County Subsidy Communications	47,000	52,700	54,000	0	0	0
10-4-29-622.00 County Subsidy EMS	94,043	155,300	160,000	0	0	0
10-4-29-624.00 Hospital Subsidy EMS	0	0	0	0	0	0
10-4-29-815.03 RAC Grant Program	9,353	12,170	11,171	0	0	0
10-4-08-650.00 Police Ed Subsidy	1,155	1,153	1,203	0	0	0
10-4-08-652.00 Police Grants	1,500	20,393	5,560	0	117,400	0
10-4-10-652.00 Communications Grants	0	31,247	0	0	0	0
10-4-02-815.01 EDC Contribution - Land Lease	250	250	250	250	0	0
10-4-11-815.01 EDC Contribution Comm Services Admin	30,000	82,100	83,000	58,500	18,200	0
10-4-13-815.01 EDC Contribution Civic Center	725,650	56,808	66,163	57,500	57,500	0
10-4-44-815.01 EDC Contribution Financial Admin	6,300	6,615	7,000	4,500	4,500	4,500
10-4-02-815.02 TX DOT RAMP program	13,364	30,366	17,220	0	0	0
10-4-11-815.02 Intern Grant	0	0	0	0	0	0
TOTAL Other Agencies	1,092,415	496,101	462,567	140,750	214,265	19,500

CITY OF BRADY  
BUDGET REPORT  
FISCAL YEAR 2019 - 2020

10 -GENERAL FUND

	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 ACTUAL	(---- 2018-2019 ----) ORIGINAL BUDGET	PROJECTED BUDGET	2019-2020 APPROVED BUDGET
<u>Fines, Fees &amp; Warrants</u>						
10-4-08-626.00 Accident Reports/Warrant Fees	890	994	871	700	700	700
10-4-08-639.00 Drug Seizures	520	348	13,451	0	0	0
10-4-17-632.00 Municipal Ct. Fines/Fees	47,232	84,275	91,587	95,000	60,000	65,000
10-4-17-632.01 Municipal Ct. Security Fund	811	1,487	1,307	0	0	800
10-4-17-632.02 Municipal Ct. Technology Fund	540	991	871	0	0	500
10-4-17-635.00 Collection Agency	660	430	763	1,000	1,000	1,000
TOTAL Fines, Fees & Warrants	50,653	88,526	108,850	96,700	61,700	68,000
<u>Charges for Services</u>						
10-4-01-651.00 Administrative Fees from Utilities	0	0	0	513,100	513,100	488,000
10-4-01-661.00 Open Records Fees	369	60	0	0	0	0
10-4-03-620.00 Open/Close Graves	19,510	13,825	11,325	5,000	5,000	8,000
10-4-03-735.00 Brush Pick-Up	1,380	760	885	0	0	500
10-4-06-623.00 Swimming Pool Fees	19,994	15,144	14,799	15,000	15,000	14,000
10-4-07-617.00 Fire Services	10	0	5	0	0	0
10-4-12-818.00 Bulk Trash Pick-Up	11,230	6,730	18,690	3,000	3,000	3,000
10-4-29-634.00 EMS Services	399,276	403,745	532,189	400,000	275,000	275,000
10-4-29-637.00 Ambulance Stand-By	10,228	8,480	5,840	5,500	0	0
10-4-32-834.00 Deer Management Proceeds	0	0	2,450	0	0	0
TOTAL Charges for Services	461,996	448,743	586,183	941,600	811,100	788,500
<u>Airport Charges for Services</u>						
10-4-02-611.00 Rental Income	20,795	15,600	12,795	15,000	15,000	15,000
10-4-02-611.01 Tee Hanger Rent	9,100	9,311	9,240	8,000	8,000	8,000
10-4-02-611.02 Hanger A/B Rent	21,100	9,345	7,291	8,000	8,000	8,000
10-4-02-640.00 Tie Down Income	40	0	550	0	0	0
10-4-02-645.00 Miscellaneous Sales	1,418	1,720	789	0	0	0
10-4-02-646.00 100LL Retail Fuel Sales	49,599	45,110	50,816	45,000	53,600	55,000
10-4-02-646.01 Jet A Retail Fuel Sales	105,522	99,965	107,091	112,000	112,000	112,000
10-4-02-647.00 Military Fuel Sales	308,523	332,976	171,084	260,000	260,000	260,000
TOTAL Airport Charges for Services	516,097	514,027	359,656	448,000	456,600	458,000
<u>Golf Charges for Services</u>						
10-4-05-611.01 Range Ball Rentals	1,379	1,448	1,874	1,500	1,500	1,500
10-4-05-611.02 Cart Shed Rentals	11,087	16,280	14,218	15,000	15,000	14,000
10-4-05-611.03 Cart Rentals	16,240	9,730	12,981	14,000	14,000	12,000
10-4-05-611.04 Golf Club Rentals	0	0	25	0	0	0
10-4-05-612.00 Daily Green Fees	18,387	15,988	18,881	16,000	16,000	16,000
10-4-05-612.01 Annual Green Fees	20,203	30,698	32,309	25,000	25,000	25,000
10-4-05-612.02 Trail Fees	213	104	197	100	100	100
10-4-05-614.00 Concessions /Taxable	4,550	4,331	5,573	5,000	5,000	5,000
10-4-05-614.01 Concessions / Nontaxable	1,990	2,240	3,768	2,000	2,000	2,000
10-4-05-615.00 Merchandise/Contract Sales	12,623	9,274	3,557	12,000	0	0
10-4-05-615.01 Commission on Contract Sales	165	115	35	0	0	0
10-4-05-814.01 Tree Donations	134	0	0	0	0	0
TOTAL Golf Charges for Services	86,971	90,208	93,419	90,600	78,600	75,600

CITY OF BRADY  
BUDGET REPORT  
FISCAL YEAR 2019 - 2020

10 -GENERAL FUND

	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 ACTUAL	(--- 2018-2019 ---) ORIGINAL BUDGET	PROJECTED BUDGET	2019-2020 APPROVED BUDGET
<u>Lake Charges for Services</u>						
10-4-32-610.00 Rental Deposits	95	140	50	0	0	0
10-4-32-611.00 Rental Income	2,385	1,620	2,070	1,000	1,000	1,000
10-4-32-611.05 Pavilion Rental	875	1,270	1,200	500	500	600
10-4-32-611.06 Cabin Rental	12,880	14,925	18,250	13,000	13,000	15,000
10-4-32-611.07 Cabana Rental	10,800	12,390	13,926	12,000	12,000	12,000
10-4-32-611.08 RV Space Rental	21,790	19,380	26,455	20,000	20,000	20,000
10-4-32-611.09 RV-Full Space Rental	66,300	79,655	81,030	60,000	45,000	50,000
10-4-32-611.10 RV/Trailer Rental	350	1,060	920	0	0	0
10-4-32-611.11 Kayaks / Paddle Boards Rental	0	0	790	0	0	0
10-4-32-614.00 Merchandise / Taxable	10,869	9,458	12,632	11,000	11,000	11,000
10-4-32-614.01 Merchandise / NonTaxable	8,809	11,223	10,467	9,000	9,000	9,000
10-4-32-640.00 Camping Fees	2,120	875	3,090	1,500	1,500	1,500
10-4-32-640.01 Boat Dock Fees	(41)	0	777	0	0	0
10-4-32-640.02 Boat Launch Fees	5	24	297	0	0	0
10-4-32-640.04 Marina/Fishing Fees	280	19	0	200	200	0
10-4-32-640.05 Gun Range Fees	5,931	6,626	7,702	5,500	5,500	5,500
10-4-32-641.00 Lake Lot Leases	(300)	1,843	2,776	0	0	2,500
TOTAL Lake Charges for Services	143,148	160,507	182,431	133,700	118,700	128,100
<u>Rents &amp; Leases</u>						
10-4-01-611.00 Rental Income Admin	75	135	0	0	0	0
10-4-03-610.00 Park Pavillion Deposits	300	100	(50)	0	0	0
10-4-03-611.00 Rental Income Public Property	13,594	15,582	20,995	15,000	15,000	15,000
10-4-13-610.00 Civic Center Rental Deposits	200	8,500	10,500	6,000	6,000	6,000
10-4-13-611.00 Rental Income Civic Center	0	12,125	18,475	25,000	25,000	15,000
10-4-34-611.00 Rental Income GR White	0	0	150	0	0	0
TOTAL Rents & Leases	14,169	36,442	50,070	46,000	46,000	36,000
<u>Interest Revenue</u>						
10-4-01-898.00 Int Income Admin	73,480	124,228	244,380	200,000	325,000	52,000
10-4-02-898.00 Int Income Airport	708	540	704	300	300	700
10-4-05-898.00 Int Income Golf Course	24	51	85	0	0	0
10-4-08-898.00 Int Income Police	108	86	239	0	0	200
10-4-12-898.00 Int Income Street	564	1,204	1,996	1,000	1,000	1,000
10-4-17-898.00 Int Income Municipal Court	31	67	169	0	0	0
10-4-29-898.00 Int Income EMS	34	0	0	0	0	0
TOTAL Interest Revenue	74,948	126,175	247,572	201,300	326,300	53,900

CITY OF BRADY  
BUDGET REPORT  
FISCAL YEAR 2019 - 2020

10-GENERAL FUND

	2015-2016	2016-2017	2017-2018	(— 2018-2019 ———)		2019-2020
	ACTUAL	ACTUAL	ACTUAL	ORIGINAL BUDGET	PROJECTED BUDGET	APPROVED BUDGET
<u>Miscellaneous Revenue</u>						
10-4-12-691.00 Street Surcharge	15	28	13	0	0	0
10-4-01-660.00 Misc Revenue Admin	110	1,237	444	0	0	0
10-4-29-660.00 Misc Revenue EMS	120	360	420	0	0	0
10-4-32-660.00 Misc Revenue Lake	0	0	0	0	0	0
10-4-05-808.00 Cash Long/Short Golf	(87)	(71)	(236)	0	0	0
10-4-06-808.00 Cash Long/Short Swim Pool	(26)	26	26	0	0	0
10-4-17-808.00 Cash Long/Short Municipal Court	0	0	0	0	0	0
10-4-32-808.00 Cash Long/Short Lake	(16)	0	(21)	0	0	0
10-4-32-808.01 Tips Lake	0	1	0	0	0	0
10-4-02-814.00 Donation(s) Airport	0	499	0	0	0	0
10-4-03-814.00 Donation(s) Public Property	15,000	37,557	351	0	0	0
10-4-05-814.00 Donation(s) Golf Course	10,000	10,000	10,000	0	0	0
10-4-07-814.00 Donation(s) Fire	0	27,608	1,000	0	0	0
10-4-08-814.00 Donation(s) Police	0	0	0	0	0	0
10-4-27-814.00 Donation(s) Animal Control	0	100	135	0	0	0
10-4-17-814.00 Donation(s) Municipal Court	0	0	178	0	0	0
10-4-01-815.00 Reimb Expenses Admin	378	159	0	0	0	0
10-4-02-815.00 Reimb Expenses Airport	0	0	17,800	0	0	0
10-4-03-815.00 Reimb Expenses Public Property	1,102	100	18	0	0	0
10-4-04-815.00 Reimb Expenses Council	492	0	581	0	0	0
10-4-05-815.00 Reimb Expenses Golf Course	5,883	21,118	0	0	0	0
10-4-06-815.00 Reimb Expenses Swimming Pool	0	0	0	0	0	0
10-4-07-815.00 Reimb Expenses Fire	938	175	1,911	0	0	0
10-4-08-815.00 Reimb Expenses Police	3,556	6,479	3,100	0	0	0
10-4-09-815.00 Reimb Expenses EOC	0	0	0	0	0	0
10-4-10-815.00 Reimb Expenses Communications	14,242	0	0	0	0	0
10-4-12-815.00 Reimb Expenses Street	38	797	85	0	0	0
10-4-13-815.00 Reimb Expenses Civic Center	0	25,926	0	0	0	0
10-4-17-815.00 Reimb Expenses Municipal Court	0	0	0	0	0	0
10-4-24-815.00 Reimb Expenses Repair Shop	0	0	0	0	0	0
10-4-29-815.00 Reimb Expenses EMS	0	101	1,433	0	0	0
10-4-32-815.00 Reimb Expenses Lake	1,027	0	4,092	0	32,614	0
10-4-34-815.00 Reimb Expenses GR White	328	0	0	0	0	0
10-4-44-815.00 Reimb Expenses Financial Admin	0	2,444	2,661	0	0	0
10-4-45-815.00 Reimb Expenses Bldg/Permits	0	17	(10)	0	0	0
10-4-02-816.00 Bad Debt Recov. Airport	560	0	0	0	0	0
10-4-03-816.00 Bad Debt Recov. Public Property	0	0	0	0	0	0
10-4-05-816.00 Bad Debt Recov. Golf Course	0	0	300	0	0	0
10-4-06-816.00 Bad Debt Recov. Swimming Pool	0	0	0	0	0	0
10-4-29-816.00 Bad Debt Recov. EMS	0	0	0	0	0	0
10-4-32-816.00 Bad Debt Recov. Lake Dept.	580	533	0	0	0	0
10-4-45-816.00 Bad Debt Recov. Code Enf	0	0	71	0	0	0
10-4-02-845.00 Vending Inc. Airport	273	168	604	200	200	200
10-4-05-845.00 Vending Inc. Golf Course	0	1	0	0	0	0
10-4-06-845.00 Concession - Taxable Pool	971	623	624	1,000	1,000	600
10-4-06-845.01 Concession - Non-taxable Pool	5,085	3,518	3,588	5,000	5,000	3,000
10-4-29-845.00 Vending Inc. EMS	12	0	0	0	0	0

CITY OF BRADY  
BUDGET REPORT  
FISCAL YEAR 2019 - 2020

10 -GENERAL FUND

	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 ACTUAL	(---- 2018-2019 ----) ORIGINAL BUDGET	PROJECTED BUDGET	2019-2020 APPROVED BUDGET
10-4-03-621.00 Sale of Cemetery Lots	10,160	10,466	5,794	9,000	9,000	9,000
10-4-03-806.00 Sale of Scrap Public Property	13	0	0	0	0	0
10-4-03-806.00 Sale of Scrap Streets	0	205	0	0	0	0
10-4-24-806.00 Sale of Scrap Repair Shop	193	38	0	0	0	0
10-4-03-899.00 Sale of Fixed Assets PPM	0	0	0	0	0	0
10-4-12-899.00 Sale of Fixed Assets Street	5,350	0	0	0	0	0
10-4-08-899.00 Sale of Fixed Assets - Police	6,000	0	0	0	0	0
10-4-29-899.00 Sale of Fixed Assets EMS	0	6,100	0	0	9,590	0
10-4-32-899.00 Sale of Fixed Assets Lake Dept	0	0	0	0	0	0
TOTAL Miscellaneous Revenue	82,298	156,313	54,963	15,200	57,404	12,800
<u>Other Sources</u>						
10-4-02-690.00 Loan Proceeds Airport	0	0	0	0	0	0
10-4-03-690.00 Loan Proceeds Public Property	0	0	0	0	0	0
10-4-05-690.00 Loan Proceeds Golf Course	0	0	0	0	0	0
10-4-07-690.00 Loan Proceeds Fire	0	250,000	0	0	0	68,000
10-4-08-690.00 Loan Proceeds Police	122,370	0	75,836	43,000	43,000	43,000
10-4-12-690.00 Loan Proceeds Street	99,367	0	0	0	0	0
10-4-29-690.00 Loan Proceeds EMS	180,675	0	0	0	225,410	134,000
10-4-32-690.00 Loan Proceeds Lake	0	0	0	0	0	0
10-4-45-690.00 Loan Proceeds Code Enforcement	0	0	0	0	0	0
TOTAL Other Sources	402,412	250,000	75,836	43,000	268,410	245,000
<u>Operating Transfers</u>						
10-4-01-910.22 Transfers-in from Electric	2,574,430	2,600,000	2,860,000	1,946,863	1,566,863	2,600,000
10-4-01-910.23 Administrative fee from Sewer	42,104	100,000	150,000	0	0	0
10-4-01-910.30 Administrative fee from Water	408,081	21,258	150,000	0	0	0
10-4-01-910.40 Transfers-in from Gas	346,132	316,800	397,000	87,000	87,000	0
10-4-01-910.50 Transfers-in from Utility Support	10,640	0	0	0	0	0
10-4-01-910.60 Transfers-in from Solid Waste	200,712	0	0	0	0	0
10-4-01-910.80 Transfers-in from Special	0	0	0	0	0	0
10-432-910.90 Transfers-in from EDC	0	0	73,078	0	0	0
TOTAL Operating Transfers	3,582,099	3,038,058	3,630,078	2,033,863	1,653,863	2,600,000
TOTAL REVENUES	8,395,665	7,318,362	7,913,779	7,439,854	7,357,083	7,703,700
TOTAL AVAILABLE FUNDS	11,499,814	10,325,896	10,759,770	10,593,665	10,510,894	9,984,426

## **ADMINISTRATIVE SERVICES**

**DIVISION NUMBER: 01**

**FISCAL YEAR 2019-2020**

### **DIVISION SUPERVISOR - CITY MANAGER**

This division includes funds for the operations of the City Manager's office, Human Resources and City Secretary's office. The City Manager is the Chief Administrative Officer of the City. The City Manager administers the policies of the City Council, and is responsible for the overall coordination of the city's governmental activities and the efficient operation of the City of Brady. Human Resources support the 100+ employees with payroll and benefits, hiring, orientation, training and directives.

Administrative Assistant/Assistant City Secretary is responsible for daily mail pick-up, distribution, and drop-off. Coordination of staff events and publications to include internal and external newsletters. Performs City Secretary Duties in the absence of the City Secretary. Assists in municipal elections and acts as electoral judge. City Secretary handles all requests for public information, cemetery records, management and miscellaneous permits.

### **GOALS / OBJECTIVES**

- Annually update five-year capital / community expenditures, infrastructure and facilities improvement and programs
- Encourage innovation ideas from all employees to reduce cost and improve services for the community
- Use Comprehensive Plan to guide city-wide growth/improvements and report annually
- Carry out Local Government Records Act requirements - Record Retention and Destruction
- Human Resources will review employee benefits and assist in developing cost saving options
- Utilize Assistant City Secretary to produce monthly *Team Brady* and *My Brady* news.

### **EMPLOYMENT HISTORY BY POSITION**

	<b><u>FY16</u></b>	<b><u>FY17</u></b>	<b><u>FY18</u></b>	<b><u>FY19</u></b>	<b><u>FY20</u></b>
City Manager	1	1	1	1	1
City Secretary	1	1	1	1	1
*Assistant City Secretary/Admin Assistant (Municipal Court Clerk)	1	1	1	0	1
Human Resources	1	1	1	1	1
**Public Information Officer	0	0	0.5	0	0

\*FY19 – Muni Court Clerk duties moved to Municipal Court budget

\*\*FY18 – PIO position was approved but never filled

CITY OF BRADY  
BUDGET REPORT  
FISCAL YEAR 2019 - 2020

10 -GENERAL FUND  
1-ADMINISTRATIVE SERVICE

EXPENDITURES	2015-2016	2016-2017	2017-2018	(----- 2018-2019 -----)		2019-2020
	ACTUAL	ACTUAL	ACTUAL	ORIGINAL BUDGET	PROJECTED BUDGET	APPROVED BUDGET
<u>Personnel</u>						
10-5-01-101.00 Regular Pay	202,160	205,549	220,427	198,846	370,500	217,073
10-5-01-102.00 Overtime Pay	492	996	470	1,000	1,000	1,000
10-5-01-103.00 Certification Pay	0	150	1,200	0	0	0
10-5-01-107.00 Car Allowance	3,720	4,130	3,900	3,900	3,900	4,500
10-5-01-110.00 Hospital Insurance	42,707	43,885	52,973	44,794	44,182	48,239
10-5-01-111.00 Municipal Retirement	21,450	22,828	24,667	20,998	25,538	22,216
10-5-01-112.00 Worker's Comp Insurance	521	607	612	432	432	638
10-5-01-113.00 Unemployment Insurance	691	111	666	630	630	454
10-5-01-114.00 Payroll Taxes	16,697	16,902	18,397	15,521	32,251	17,010
10-5-01-115.00 Penalties/ Interest	1,771	0	0	0	0	0
TOTAL Personnel	290,209	295,157	323,311	286,121	478,433	311,130
<u>Contract Services</u>						
10-5-01-201.00 Organ Dues/Fees	1,761	2,031	1,827	2,100	2,100	2,000
10-5-01-202.00 Utilities	19,578	19,062	23,860	22,000	22,000	22,000
10-5-01-203.00 Professional Fees	12,831	23,885	17,183	20,000	20,000	15,000
10-5-01-203.01 Agency Fees	1,315	1,194	1,071	1,300	1,900	2,000
10-5-01-204.00 Property/Liability Insurance	17,479	18,492	20,442	23,200	23,200	25,650
10-5-01-207.00 Janitorial / Pest Services	12,480	13,033	13,189	20,000	20,000	15,000
10-5-01-208.00 City Attorney	45,335	52,231	56,002	46,000	85,000	52,000
10-5-01-208.01 Litigation	0	0	68	0	0	0
10-5-01-209.00 Property Tax Coll Fees	21,239	24,938	24,891	27,000	27,000	25,000
10-5-01-210.00 State Tax Coll Fees	24,174	23,497	24,959	26,000	26,000	22,500
10-5-01-212.00 Rentals /Leases	14,160	15,117	13,333	17,000	17,000	17,000
10-5-01-214.00 Internet Access Fee	1,704	1,710	1,876	12,613	18,313	2,000
10-5-01-231.00 Record Retention	3,429	2,210	3,491	3,500	3,500	3,500
10-5-01-232.00 Computer Software Maint	669	842	737	1,000	1,000	2,300
10-5-01-233.00 Computer Hardware Maint	1,509	2,488	11,450	1,500	19,984	1,500
TOTAL Contract Services	177,662	200,730	214,378	223,213	286,997	207,450
<u>Supplies/Repair/Expenses</u>						
10-5-01-301.00 Employee Expense	1,965	2,607	1,924	2,500	2,500	2,500
10-5-01-301.01 Employee Appreciation	12,220	12,137	14,495	19,500	19,500	19,500
10-5-01-301.02 Employee Training	7,434	12,998	10,203	2,000	2,000	2,000
10-5-01-302.00 Supplies	31,285	32,768	31,303	37,000	37,000	35,000
10-5-01-302.03 Postage	11,226	10,800	10,282	13,000	13,000	13,000
10-5-01-303.00 Fuel	672	808	1,942	1,500	1,500	1,500
10-5-01-304.00 Vehicles	776	391	531	1,500	1,500	1,000
10-5-01-306.00 Buildings	1,406	3,797	5,874	10,000	10,000	10,000
10-5-01-307.00 Office Equipment	0	0	130	500	500	500
10-5-01-312.00 General	1,779	1,940	308	3,500	3,500	1,500
10-5-01-313.00 Telephone/Cell/Alarm Sys	6,961	9,789	11,195	7,950	7,950	10,000
10-5-01-314.00 Drug Testing	55	190	136	100	100	100
10-5-01-315.00 Donations / Memorials	0	0	0	200	200	0
10-5-01-317.00 Uniforms and Accessories	1,472	1,126	1,595	2,000	2,000	2,000
10-5-01-380.00 Miscellaneous Expense	214	114	0	0	0	0



CITY OF BRADY  
BUDGET REPORT  
FISCAL YEAR 2019 - 2020

10 -GENERAL FUND

1-ADMINISTRATIVE SERVICE

EXPENDITURES	2015-2016	2016-2017	2017-2018	(--- 2018-2019 ----)		2019-2020
	ACTUAL	ACTUAL	ACTUAL	ORIGINAL BUDGET	PROJECTED BUDGET	APPROVED BUDGET
10-5-01-392.00 Bad Debt Expense	0	0	0	0	0	0
10-5-01-398.00 Interest Expense	0	0	0	0	0	0
10-5-01-398.01 Principal Debt Requirement	0	0	0	0	0	0
TOTAL Supplies/Repair/Expenses	77,466	89,465	89,920	101,250	101,250	98,600
10-5-01-401.00 Capital Outlay-Projects	0	180,750	0	25,200	25,200	0
10-5-01-402.00 Capital Outlay-Vehicles & Equip	0	0	0	0	0	0
TOTAL	0	180,750	0	25,200	25,200	0
<u>Other Uses</u>						
10-5-01-910.00 Transfers-out	0	11,000	0	0	0	0
10-5-01-910.80 Transfers-out to Special Rev	0	0	50,000	0	0	0
10-5-01-910.83 Transfers-out to Special Purpose	0	0	0	32,000	32,000	0
TOTAL Other Uses	0	11,000	50,000	32,000	32,000	0
TOTAL 1-ADMINISTRATIVE SERVICE	545,336	777,102	677,609	667,784	923,880	617,180

**MUNICIPAL AIRPORT  
DIVISION NUMBER: 02  
FISCAL YEAR 2019-2020**

**DIVISION SUPERVISOR-AIRPORT MANAGER**

The City owns and operates the Curtis Field Airport with a 4,608 feet runway. The airport division rents hangar space, sells fuel and coordinates the use of the airport. The airport manager is responsible for ordering fuel, training all line service personnel, meeting and greeting the aviation public, and writing grants for airport improvements. The airport manager sees that the airport is in compliance with all state, federal, and local regulations and standards. The airport manager maintains all records of arrivals and departures and provides a monthly report to the city manager and the accounting department for cash flow and billing. Must meet all requirements to maintain contracts with military as to leasing of building space, ground lease, and fuel sales.

The airport manager is responsible for scheduling and coordinating all maintenance for the airside areas and landside areas of the airport and city-owned equipment. To enforce all city rules, regulations and ordinances.

The airport manager, in coordination with BEDC and the city manager is responsible for recruiting new business to the airport. To coordinate with local law enforcement to meet the security needs of the airport that are mandated by the Transportation Safety Administration and Homeland Security.

**GOALS / OBJECTIVES**

- Maintain runway, taxiway and ramp pavements, and reduce grass encroachment
- Increase fuel sales and Fixed Based Operation business
- Increase civilian and military use of facility
- Secure grant funds for Airport Improvements to meet the Airport Master Plan
- Complete the updated Airport Business and Development Plan coordinated by TXDOT
- Maintain a 5-year fleet replacement and renovation/improvement plan
- Build customer relations
- Maintain, upgrade & develop infrastructure to meet the needs of the flying public.

**EMPLOYMENT HISTORY BY POSITION**

	<u>FY16</u>	<u>FY17</u>	<u>FY18</u>	<u>FY19</u>	<u>FY20</u>
Airport Manager	1	1	1	1	1
Assistant Airport Manager	1	0	0	0	0
Line Serviceman	1	1	1	1	1
Part-time Serviceman (0.5)	1.5	1	1	1	1

CITY OF BRADY  
BUDGET REPORT  
FISCAL YEAR 2019 - 2020

10 -GENERAL FUND  
02-MUNICIPAL AIRPORT

	2015-2016	2016-2017	2017-2018	(--- 2018-2019 ---)	2019-2020	
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	ORIGINAL BUDGET	PROJECTED BUDGET	APPROVED BUDGET
<u>Personnel</u>						
10-5-02-101.00 Regular Pay	133,758	76,442	74,669	90,200	82,200	87,541
10-5-02-101.01 Commission on Fuel Sales	0	0	0	0	0	0
10-5-02-102.00 Overtime Pay	10,177	1,587	912	3,500	3,500	3,500
10-5-02-107.00 Car Allowance	2,200	0	0	0	0	0
10-5-02-110.00 Hospital Insurance	23,483	19,728	22,868	24,919	21,511	24,120
10-5-02-111.00 Municipal Retirement	12,308	7,402	7,571	7,898	7,898	7,842
10-5-02-112.00 Worker's Comp Insurance	3,100	1,696	1,511	1,599	1,599	1,496
10-5-02-113.00 Unemployment Insurance	960	72	394	720	720	454
10-5-02-114.00 Payroll Taxes	10,564	4,736	4,416	7,311	7,311	7,101
TOTAL Personnel	196,551	111,664	112,342	136,147	124,739	132,054
<u>Contract Services</u>						
10-5-02-201.00 Organ Dues/Fees	675	99	461	700	700	700
10-5-02-202.00 Utilities	29,643	25,832	24,470	30,000	30,000	30,000
10-5-02-203.00 Professional Fees	705	1,529	5,433	1,700	5,580	1,700
10-5-02-203.01 Agency Fees	200	200	0	400	400	400
10-5-02-204.00 Property/Liability Insurance	8,410	4,235	4,235	4,300	4,300	4,300
10-5-02-207.00 Janitorial / Pest Services	1,020	1,020	1,020	1,200	1,200	1,200
10-5-02-208.00 City Attorney	0	0	0	0	0	0
10-5-02-212.00 Rentals /Leases	3,007	3,013	15,857	3,500	3,500	3,500
10-5-02-213.00 Contract Labor	0	0	0	0	0	0
10-5-02-214.00 Internet Access Fee	608	626	624	800	800	800
10-5-02-232.00 Computer Software Maint	90	408	62	900	900	900
10-5-02-233.00 Computer Hardware Maint	832	1,134	1,322	1,500	1,500	1,500
10-5-02-235.00 EDC Hangar Rent	18,480	4,350	2,800	2,500	2,500	0
TOTAL Contract Services	63,669	42,445	56,284	47,500	51,380	45,000
<u>Supplies/Repair/Expenses</u>						
10-5-02-301.00 Employee Expense	288	0	0	300	300	300
10-5-02-301.02 Employee Training	2,213	576	2,181	3,000	3,000	3,000
10-5-02-302.00 Supplies	9,865	7,209	7,911	10,000	7,320	10,000
10-5-02-303.00 Fuel	1,632	1,339	508	2,000	2,500	2,000
10-5-02-303.02 Purchased 100LL Fuel for Resale	34,321	36,390	42,199	35,000	43,600	45,000
10-5-02-303.03 Purchased JetA Fuel for Resale	276,856	300,712	202,573	254,000	254,000	254,000
10-5-02-303.04 IRS Fuel Tax Refund	(31,872)	(30,954)	(12,874)	(20,000)	(20,000)	(20,000)
10-5-02-304.00 Vehicles	1,604	1,603	268	2,500	2,500	2,500
10-5-02-305.00 Communication Equip	5,811	2,276	599	6,000	6,000	6,000
10-5-02-306.00 Buildings	9,337	5,890	6,782	10,000	8,800	10,000
10-5-02-307.00 Office Equipment	0	480	534	500	500	500
10-5-02-309.00 Small Equipment	4,854	1,813	2,660	4,000	4,000	4,000
10-5-02-311.00 Fuel Farm	14,533	3,353	17,671	9,000	9,000	15,000
10-5-02-312.00 General	8,919	2,580	702	3,000	3,000	3,000
10-5-02-313.00 Telephone/Cell/Alarm Sys	3,935	3,716	3,869	3,500	4,500	4,500
10-5-02-314.00 Drug Testing	260	0	59	200	200	200
10-5-02-316.00 Chemicals	0	258	216	1,200	1,200	1,200
10-5-02-317.00 Uniforms and Accessories	259	15	0	1,500	1,000	1,500
10-5-02-319.00 Credit Card Fees	2,291	2,508	3,517	4,000	4,000	4,000
10-5-02-333.00 Purchased Merch for Resale	214	156	909	2,000	1,000	2,000

CITY OF BRADY  
BUDGET REPORT  
FISCAL YEAR 2019 - 2020

10 -GENERAL FUND  
02-MUNICIPAL AIRPORT

EXPENDITURES	2015-2016	2016-2017	2017-2018	(----- 2018-2019 -----)		2019-2020
	ACTUAL	ACTUAL	ACTUAL	ORIGINAL BUDGET	PROJECTED BUDGET	APPROVED BUDGET
10-5-02-392.00 Bad Debt Expense	0	0	0	250	250	250
10-5-02-398.00 Interest Expense	137	0	0	0	0	0
10-5-02-398.01 Principal Debt Requirements	8,441	0	0	0	0	0
TOTAL Supplies/Repair/Expenses	353,918	339,919	279,281	331,950	336,670	348,950
10-5-02-401.00 Capital Outlay-Projects	0	0	0	0	0	0
10-5-02-402.00 Capital Outlay -Vehicles & Equip	0	0	43,293	0	9,500	0
10-5-02-403.00 RAMP Grant Project(s)	4,793	42,644	0	0	0	0
TOTAL	4,793	42,644	43,293	0	9,500	0
<u>Other Uses</u>						
10-5-02-910.00 Transfers-out	0	0	0	0	0	0
TOTAL Other Uses	0	0	0	0	0	0
TOTAL 02-MUNICIPAL AIRPORT	618,931	536,672	491,199	515,597	522,289	526,004

**PUBLIC PROPERTY MAINTENANCE (PPM)**  
**DIVISION NUMBER: 03**  
**FISCAL YEAR 2019-2020**

**DIVISION SUPERVISOR - PPM SUPERINTENDENT**

This division is responsible for the care, maintenance and repair of all city buildings, parks: Richard Park, EO Martin Park, Willie Washington Park, Daniel R. Conway Park, Brady Creek Trail, pocket parks, baseball and soccer fields, G. Rollie White Complex, two (2) cemeteries, and 10 miles of city and TXDOT ROW mowing. PPM also maintains city facilities of City Hall, BPD, Service Center, Municipal Court, Civic Center and GRW Buildings. The PPM obligations include the upkeep such as mowing, weed control (both mechanical and spraying), daily cleaning of public restrooms, playgrounds, pavilions, maintenance of soccer, baseball fields, swimming pool grounds, and grave plots including raking leaves brush control and hauling.

The inspection, maintenance and repair of irrigation system for all parks and cemeteries. The division also responds to and provide support during emergency conditions such as icing, flooding and other weather-related incidents.

**GOALS / OBJECTIVES**

- Efficient chemical application of herbicides in spraying for weeds and nuisance shrubs
- Organize the work priorities for optimal use of personnel and equipment
- Acquire equipment that will reduce labor needs
- Improve appearance of facilities and city by removing dead trees, brush, and shrubbery
- Instill *pride of work and accomplishment* in personnel
- Maintain a 5-year fleet replacement and renovation/improvement plan of parks and buildings

**EMPLOYMENT HISTORY BY POSITION**

	<u>FY16</u>	<u>FY17</u>	<u>FY18</u>	<u>FY19</u>	<u>FY20</u>
Superintendent	1	1	1	1	1
Maintenance I	3	1	2	2	2
Maintenance II	1	3	3	3	3

CITY OF BRADY  
BUDGET REPORT  
FISCAL YEAR 2019 - 2020

10 -GENERAL FUND  
03-PUBLIC PROPERTY MAINT

EXPENDITURES	2015-2016	2016-2017	2017-2018	(--- 2018-2019 ---)		2019-2020
	ACTUAL	ACTUAL	ACTUAL	ORIGINAL BUDGET	PROJECTED BUDGET	APPROVED BUDGET
<u>Personnel</u>						
10-5-03-101.00 Regular Pay	134,909	140,654	162,527	166,400	166,400	169,137
10-5-03-102.00 Overtime Pay	6,517	9,169	6,048	10,000	10,000	10,000
10-5-03-103.00 Certification Pay	550	600	600	1,200	1,200	780
10-5-03-110.00 Hospital Insurance	43,066	47,676	66,222	74,756	64,532	72,359
10-5-03-111.00 Municipal Retirement	14,672	16,148	18,343	18,615	18,615	18,254
10-5-03-112.00 Worker's Comp Insurance	3,075	1,388	1,279	1,304	1,304	1,543
10-5-03-113.00 Unemployment Insurance	1,037	131	976	1,080	1,080	680
10-5-03-114.00 Payroll Taxes	10,816	11,464	12,972	13,759	13,759	13,973
TOTAL Personnel	214,643	227,229	268,966	287,114	276,890	286,726
<u>Contract Services</u>						
10-5-03-201.00 Organ Dues/Fees	0	0	0	0	0	0
10-5-03-202.00 Utilities	27,905	37,979	40,424	38,000	38,000	38,000
10-5-03-203.00 Professional Fees	110	0	2,198	500	500	500
10-5-03-204.00 Property/Liability Insurance	3,875	4,059	4,491	5,100	5,100	5,625
10-5-03-207.00 Janitorial / Pest Services	0	0	0	0	0	0
10-5-03-212.00 Rentals /Leases	0	230	0	500	500	500
10-5-03-213.00 Contract Labor	5,125	12,600	0	11,000	11,000	11,000
10-5-03-232.00 Computer Software Maint	0	0	1,291	1,500	1,500	1,650
10-5-03-233.00 Computer Hardware Maint	40	0	0	1,700	1,700	1,700
TOTAL Contract Services	37,955	54,868	48,405	58,300	58,300	58,975
<u>Supplies/Repair/Expenses</u>						
10-5-03-301.00 Employee Expense	232	322	355	500	500	500
10-5-03-301.02 Employee Training	0	430	0	1,600	1,600	0
10-5-03-302.00 Supplies	12,353	10,967	7,565	10,500	10,500	10,500
10-5-03-303.00 Fuel	8,693	10,424	10,731	12,000	12,000	12,000
10-5-03-304.00 Vehicles	4,364	3,787	3,539	5,000	5,000	5,000
10-5-03-305.00 Communication Equip	0	0	0	0	0	0
10-5-03-306.00 Buildings	1,765	513	53	3,000	3,000	3,000
10-5-03-307.00 Office Equipment	0	0	0	100	100	100
10-5-03-308.00 Heavy Rolling Stock	5,632	0	0	7,000	0	7,000
10-5-03-309.00 Small Equipment	6,662	5,844	8,383	10,000	10,000	10,000
10-5-03-312.00 General	31,275	24,805	8,827	26,000	18,000	26,000
10-5-03-313.00 Telephone/Cell/Alarm Sys	550	1,313	4,178	4,500	4,500	4,500
10-5-03-314.00 Drug Testing	228	213	218	250	250	250
10-5-03-316.00 Chemicals	265	2,135	1,398	6,000	6,000	6,000
10-5-03-317.00 Uniforms and Accessories	1,830	2,039	2,253	3,600	3,600	3,600
10-5-03-392.00 Bad Debt Expense	0	0	0	0	0	0
10-5-03-398.00 Interest Expense	768	566	369	200	200	40
10-5-03-398.01 Principal Debt Service	8,379	4,228	4,413	4,600	4,600	2,760
TOTAL Supplies/Repair/Expenses	82,995	67,585	52,283	94,850	79,850	91,250
10-5-03-401.00 Capital Outlay Projects	106,830	57,287	0	0	0	0
10-5-03-402.00 Capital Outlay Vehicles & Equip	0	0	0	0	15,000	0
TOTAL	106,830	57,287	0	0	15,000	0
<u>Other Uses</u>						
10-5-03-910.00 Transfers-out	0	0	0	0	0	0
TOTAL Other Uses	0	0	0	0	0	0
TOTAL 03-PUBLIC PROPERTY MAINT	441,523	406,968	369,654	440,264	430,040	436,951

**MAYOR / CITY COUNCIL  
DIVISION NUMBER: 04  
FISCAL YEAR 2019-2020**

**DIVISION SUPERVISOR – MAYOR/CITY MANAGER**

This division consists of the legislative and governing body of the city. The Mayor is the Chief Executive Officer of the City and serves as the ceremonial head of the city government. The Mayor shall preside over all meetings of the council and provides the leadership necessary to ensure good government for the citizens. In the absence of the Mayor, the Mayor Pro-Tem shall perform the duties of the Mayor.

The council shall hold at least two (2) regular meetings each month and as many additional (special) meetings as it deems necessary to transact the business of the city for the citizens. The council funds travel and time for the appointed city attorney to attend all regular city council meetings. The guidelines for terms, powers, qualifications, procedures, etc. of the Mayor and Council are listed in the City Charter.

This division contains funding for the compensation of elected officials in accordance with Section 3.04 of the City Charter. Additional resources provide for recording minutes and proceedings, preservation of official documents, travel and training of elected city officials and board members, and maintaining records of all appointments of various boards and commissions. Annual and special elections are funded in this division.

**GOALS / OBJECTIVES**

- Maintain legal representation at one regular city council meeting a month
- Attend training to keep informed of the latest laws and improvements in city governance
- Maintain recordkeeping with online ordinances, agendas, and minutes
- Maintain updated election proceedings

**EMPLOYMENT HISTORY BY POSITION**

	<u>FY16</u>	<u>FY17</u>	<u>FY18</u>	<u>FY19</u>	<u>FY20</u>
Mayor	1	1	1	1	1
Mayor Pro-Tem	1	1	1	1	1
Council Members	4	4	4	4	4



CITY OF BRADY  
BUDGET REPORT  
FISCAL YEAR 2019 - 2020

10 -GENERAL FUND  
04-MAYOR AND COUNCIL

EXPENDITURES	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 ACTUAL	(---- 2018-2019 ----)		2019-2020 APPROVED BUDGET
				ORIGINAL BUDGET	PROJECTED BUDGET	
<u>Personnel</u>						
10-5-04-101.00 Regular Pay	4,320	4,160	4,370	4,350	4,350	3,120
10-5-04-110.00 Hospital Insurance	0	0	92	0	0	0
10-5-04-111.00 Municipal Retirement	0	0	31	0	0	0
10-5-04-112.00 Worker's Comp Insurance	12	11	11	12	12	8
10-5-04-113.00 Unemployment Insurance	0	0	0	0	0	0
10-5-04-114.00 Payroll Taxes	591	354	357	337	337	243
TOTAL Personnel	4,922	4,525	4,861	4,699	4,699	3,371
<u>Contract Services</u>						
10-5-04-201.00 Organ Dues/Fees	1,621	1,788	1,688	1,800	1,800	1,800
10-5-04-208.00 City Attorney	46,928	42,383	24,663	31,200	37,200	31,200
TOTAL Contract Services	48,549	44,171	26,352	33,000	39,000	33,000
<u>Supplies/Repair/Expenses</u>						
10-5-04-301.00 Employee Expense	2,586	3,565	4,273	3,500	4,500	3,500
10-5-04-301.02 Employee Training	6,074	3,649	3,644	1,000	2,000	2,000
10-5-04-302.00 Supplies	1,543	2,509	936	2,000	2,000	1,500
10-5-04-322.00 Election/Agenda Expenses	9,915	10,795	7,214	11,000	1,300	11,000
TOTAL Supplies/Repair/Expenses	20,118	20,518	16,067	17,500	9,800	18,000
TOTAL 04-MAYOR AND COUNCIL	73,590	69,214	47,280	55,199	53,499	54,371

**GOLF COURSE  
DIVISION NUMBER: 05  
FISCAL YEAR 2019-2020**

**DIVISION SUPERVISOR – PPM SUPERINTENDENT / GOLF COURSE MANAGER**

This division is responsible for the daily operations and maintenance of the 9-hole golf course, pro-shop, driving range and putting green.

The golf manager is responsible for the overall management and operation of the course and pro shop, coordinating tournaments, special events, and enforcement of all rules. The part-time laborer and part-time seasonal laborer assist with the course maintenance, as well as, PPM when needed.

A full-time pro-shop clerk was added FY2019. Clerks are responsible for the day to day operation of the pro-shop.

**GOALS / OBJECTIVES**

- Improve overall aesthetics of course.
- Continue to improve the quality of the greens.
- Continue to upgrade and repair cart paths as needed.
- Plant new trees.
- Increase green fee players.
- Improve pro-shop function, inventory and cart rentals.

**EMPLOYMENT HISTORY BY POSITION**

	<u>FY16</u>	<u>FY17</u>	<u>FY18</u>	<u>FY19</u>	<u>FY20</u>
Manager/Groundskeeper	1	1	0	1	1
Pro Shop Attendant	0	0	1	1	1
Groundskeeper	0	0	1	1	1
Part-time Groundskeeper (0.5)	0	0.5	0.5	0.5	0.5
Part-time Clerk (0.5)	1	2	2	2	1.5
Part-time Laborer (0.5)	0.5	0.5	0.5	0.5	0.5
Part-time Seasonal Laborer April-Sept (0.5)	0.5	0.5	0.5	0.5	0.5

CITY OF BRADY  
BUDGET REPORT  
FISCAL YEAR 2019 - 2020

10 -GENERAL FUND  
05-GOLF COURSE

EXPENDITURES	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 ACTUAL	(— 2018-2019 —)		2019-2020 APPROVED BUDGET
				ORIGINAL BUDGET	PROJECTED BUDGET	
<u>Personnel</u>						
10-5-05-101.00 Regular Pay	82,738	87,050	68,096	122,300	110,300	137,695
10-5-05-102.00 Overtime Pay	218	1,402	161	500	500	500
10-5-05-107.00 Car Allowance	0	0	0	0	240	240
10-5-05-110.00 Hospital Insurance	9,396	9,864	8,576	37,362	33,958	48,239
10-5-05-111.00 Municipal Retirement	3,783	4,022	3,206	8,495	8,495	8,210
10-5-05-112.00 Worker's Comp Insurance	2,592	2,723	1,913	2,366	2,366	2,215
10-5-05-113.00 Unemployment Insurance	908	202	735	1,620	10,791	1,134
10-5-05-114.00 Payroll Taxes	6,364	6,784	5,220	10,791	1,620	10,779
TOTAL Personnel	105,999	112,047	87,906	183,434	168,270	209,012
<u>Contract Services</u>						
10-5-05-201.00 Organ Dues/Fees	0	0	0	0	0	0
10-5-05-202.00 Utilities	53,247	61,554	71,986	60,000	60,000	60,000
10-5-05-203.00 Professional Fees	18,000	19,952	17,120	2,200	2,200	2,200
10-5-05-203.01 Agency Fees	1,771	960	0	0	0	0
10-5-05-204.00 Property/Liability Insurance	1,400	1,469	1,625	1,850	1,850	2,050
10-5-05-207.00 Janitorial / Pest Services	0	0	0	200	200	200
10-5-05-212.00 Rentals /Leases	11,129	10,039	10,154	15,000	8,000	6,500
10-5-05-213.00 Contract Labor	1,750	1,450	0	2,000	2,000	2,000
10-5-05-214.00 Internet Access Fee	372	300	389	480	480	480
10-5-05-215.00 Contract Merchandise	12,693	9,319	3,512	12,000	0	0
10-5-05-232.00 Computer Software Maint	1,375	1,250	1,500	1,680	1,680	2,100
10-5-05-233.00 Computer Hardware Maint	1,100	0	210	200	200	1,500
10-5-05-242.00 Waste Disposal Fees	0	0	0	200	200	200
TOTAL Contract Services	102,838	106,293	106,496	95,810	76,810	77,230
<u>Supplies/Repair/Expenses</u>						
10-5-05-301.00 Employee Expense	392	125	215	100	100	100
10-5-05-301.02 Employee Training	0	50	0	1,500	1,500	0
10-5-05-302.00 Supplies	4,252	5,535	3,926	5,300	5,060	5,300
10-5-05-303.00 Fuel	5,382	5,139	5,702	6,000	6,000	6,000
10-5-05-304.00 Vehicles	2	10	23	0	1,000	1,000
10-5-05-305.00 Communication Equip	0	0	0	200	200	200
10-5-05-306.00 Buildings	2,713	2,728	2,554	3,000	3,000	3,000
10-5-05-307.00 Office Equipment	115	34	0	300	300	300
10-5-05-309.00 Small Equipment	5,536	10,645	4,584	7,000	7,000	7,000
10-5-05-311.01 Irrigation System	10,200	4,947	7,080	6,000	6,000	6,000
10-5-05-312.00 General	7,360	5,868	9,303	9,000	8,000	9,000
10-5-05-313.00 Telephone/Cell/Alarm Sys	1,675	1,648	1,324	1,500	2,600	1,500
10-5-05-314.00 Drug Testing	680	145	654	220	220	220
10-5-05-315.00 Donations / Memorials	0	0	(15)	0	0	0
10-5-05-316.00 Chemicals	3,800	2,070	5,606	7,500	7,500	9,000
10-5-05-316.01 Fertilization	2,485	3,070	2,770	0	0	0
10-5-05-316.02 Topdress / Aerification	1,921	1,946	0	2,000	2,000	2,000
10-5-05-319.00 Credit Card Fees	1,325	1,225	1,428	1,200	1,200	1,200
10-5-05-333.00 Purchased Concessions for Resale	8,144	8,069	8,392	7,000	7,000	7,000

CITY OF BRADY  
BUDGET REPORT  
FISCAL YEAR 2019 - 2020

10 -GENERAL FUND  
05-GOLF COURSE

EXPENDITURES	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 ACTUAL	(----- 2018-2019 -----)		2019-2020 APPROVED BUDGET
				ORIGINAL BUDGET	PROJECTED BUDGET	
10-5-05-392.00 Bad Debt Expense	150	755	0	100	100	100
10-5-05-398.00 Interest Expense	1,716	1,531	1,316	550	550	900
10-5-05-398.01 Principal Debt Requirements	9,250	10,750	9,750	9,750	9,750	10,000
TOTAL Supplies/Repair/Expenses	67,098	66,292	64,612	68,220	69,080	69,820
10-5-05-401.00 Capital Outlay-Projects	0	0	0	0	45,000	0
10-5-05-402.00 Capital Outlay -Vehicles & Equip	0	20,594	19,285	0	0	0
TOTAL	0	20,594	19,285	0	45,000	0
TOTAL 05-GOLF COURSE	275,935	305,225	278,299	347,464	359,160	356,062

**SWIMMING POOL  
DIVISION NUMBER: 06  
FISCAL YEAR 2019-2020**

**DIVISION SUPERVISOR - PPM SUPERINTENDENT**

The municipal swimming pool is maintained year a round by PPM and it opens to the public during summer months. The employees in this division are hired each summer season to lifeguard pool guests, collect daily pool fees and season ticket fees. Also employees are to keep daily attendance records, clean the pool and restrooms, empty trash cans, and perform other related duties as assigned. Public contact is required. Employees may have to handle emergency situations, as well as, crowd control. Each employee is required to be a certified lifeguard. PPM maintains pool chemicals in the off season.

**GOALS / OBJECTIVES**

- Follow loss prevention measures to maintain a safe facility.
- Support community activities, which bring visitors and money to Brady.
- Maintain proper water quality, to provide a healthy save environment.
- Provides training course on Standard Operating Procedures for lifeguards prior to opening.
- Provides adult swim / lap pool hours.
- Manage and supervise reservations for private parties by Pool Manager and Assistant.

**EMPLOYMENT HISTORY BY POSITION**

	<b><u>FY16</u></b>	<b><u>FY17</u></b>	<b><u>FY18</u></b>	<b><u>FY19</u></b>	<b><u>FY20</u></b>
Summer Pool Manager (0.5)	0.5	0.5	0.5	0.5	0.5
Assistant Manager (0.5)	0.5	0.5	0.5	0.5	0.5
Summer Lifeguards (0.5)	10.5	10.5	10.5	10.5	8

CITY OF BRADY  
BUDGET REPORT  
FISCAL YEAR 2019 - 2020

10 -GENERAL FUND  
06-SWIMMING POOL

EXPENDITURES	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 ACTUAL	(---- 2018-2019 ----)		2019-2020 APPROVED BUDGET
				ORIGINAL BUDGET	PROJECTED BUDGET	
<u>Personnel</u>						
10-5-06-101.00 Regular Pay	46,137	45,650	44,258	51,500	51,500	38,376
10-5-06-102.00 Overtime Pay	296	722	1,556	500	500	500
10-5-06-110.00 Hospital Insurance	0	0	0	0	0	0
10-5-06-111.00 Municipal Retirement	0	0	0	0	0	0
10-5-06-112.00 Worker's Comp Insurance	1,262	1,261	1,204	1,250	1,250	1,060
10-5-06-113.00 Unemployment Insurance	837	46	832	4,140	4,140	2,041
10-5-06-114.00 Payroll Taxes	3,552	3,548	3,536	4,058	4,058	3,032
TOTAL Personnel	52,084	51,227	51,386	61,448	61,448	45,009
<u>Contract Services</u>						
10-5-06-201.00 Organ Dues/Fees	0	0	0	0	0	0
10-5-06-202.00 Utilities	23,872	23,473	31,548	24,000	24,000	33,000
10-5-06-203.00 Professional Fees	0	0	0	0	0	0
10-5-06-204.00 Property/Liability Insurance	0	0	0	0	0	0
10-5-06-207.00 Janitorial / Pest Services	0	0	0	300	300	300
10-5-06-213.00 Contract Labor	0	0	0	0	0	0
TOTAL Contract Services	23,872	23,473	31,548	24,300	24,300	33,300
<u>Supplies/Repair/Expenses</u>						
10-5-06-301.00 Employee Expense	167	194	337	300	300	300
10-5-06-301.02 Employee Training	2,775	1,665	2,590	3,000	3,000	3,000
10-5-06-302.00 Supplies	1,314	1,057	2,858	2,000	2,000	2,000
10-5-06-306.00 Buildings	0	0	95,733	0	0	0
10-5-06-309.00 Small Equipment	0	0	0	0	0	0
10-5-06-312.00 General	2,981	4,073	5,653	4,200	4,200	2,200
10-5-06-313.00 Telephone/Cell/Alarm Sys	517	506	941	700	700	700
10-5-06-314.00 Drug Testing	2,826	1,321	1,949	1,800	1,800	1,800
10-5-06-315.00 Donations / Memorials	0	0	0	0	0	0
10-5-06-316.00 Chemicals	6,248	4,216	4,035	4,500	7,870	6,500
10-5-06-317.00 Uniforms and Accessories	0	0	1,136	1,300	1,300	1,300
10-5-06-333.00 Purch Merch for Resale	3,662	2,461	2,860	3,500	3,500	3,500
10-5-06-392.00 Bad Debt Expense	0	0	0	0	0	0
TOTAL Supplies/Repair/Expenses	20,490	15,493	118,091	21,300	24,670	21,300
10-5-06-401.00 Capital Outlay-Projects	0	0	0	0	0	0
10-5-06-402.00 Capital Outlay -Vehicles & Equip	10,970	0	0	0	0	0
TOTAL	10,970	0	0	0	0	0
TOTAL 06-SWIMMING POOL	107,416	90,193	201,025	107,048	110,418	99,609

**FIRE**  
**DIVISION NUMBER: 07**  
**FISCAL YEAR 2019-2020**

**DIVISION SUPERVISOR - CHIEF OF FIRE**

This division is responsible for the enforcement of state and local laws and ordinances pertaining to fire, and for the protection of life and property within the City of Brady. This division also provides rural fire service and holds public education classes, maintains one fire station, and all required apparatus and equipment. Training programs are maintained that meet the requirements of the Texas Commission on Fire Protection for the City, County, and Volunteer Fire Departments.

The Brady Volunteer Fire Department is a 501(c)3 organization and purpose is to support the City of Brady Fire Department. City of Brady provides equipment insurance, fuel, workers' compensation insurance, and an annual pension to the volunteer firefighters. The BVFD is able to apply for grants for fire services that are not available to the city.

**GOALS / OBJECTIVES**

- Replace and add needed equipment to do tasks safer and easier.
- Increase in-house and outside employee training.
- Maintain hydrant maintenance program as well as location marking.
- Conduct pre-fire plans, fire inspections and safety inspections of businesses and houses.
- Apply for grants to assist in division improvements.
- Certify volunteers to State Fireman and Fire Marshal Association basic level of training.
- Provide advanced training for volunteers with both in-house and outside training.
- Continue to provide the best fire protection & other services to the City of Brady, McCulloch County, and the Volunteer Fire Department service areas.
- Coordinate with the Water Division to maintain and test 276 fire hydrants
- Maintain a 20-year fleet replacement schedule for fire equipment

**EMPLOYMENT HISTORY BY POSITION**

	<b><u>FY16</u></b>	<b><u>FY17</u></b>	<b><u>FY18</u></b>	<b><u>FY19</u></b>	<b><u>FY20</u></b>
Fire Chief	1	1	1	1	1
**Shift Captain	3	0	0	0	0
Training Lieutenant	1	0	0	0	0
*Firefighters	4	1	1	1	1
Part-time Firefighters, as needed (0.5)	6.5	1	1	1	1
BVFD (0.5)	4	3	7	7	7

\* FY17 Fire/EMS personnel were reallocated to EMS so 4 employees per shift were scheduled to operate 2 ambulances 365/24/7



CITY OF BRADY  
BUDGET REPORT  
FISCAL YEAR 2019 - 2020

10 -GENERAL FUND  
07-FIRE

	2015-2016	2016-2017	2017-2018	(--- 2018-2019 ---)		2019-2020
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	ORIGINAL BUDGET	PROJECTED BUDGET	APPROVED BUDGET
<u>Personnel</u>						
10-5-07-101.00 Regular Pay	441,916	122,047	124,989	136,300	121,300	154,755
10-5-07-102.00 Overtime Pay	28,141	1,116	2,972	4,500	4,500	4,500
10-5-07-103.00 Certification Pay	8,719	300	500	1,800	1,800	1,800
10-5-07-110.00 Hospital Insurance	81,062	15,209	22,868	24,919	21,511	24,120
10-5-07-111.00 Municipal Retirement	46,193	11,610	13,833	13,191	13,191	14,619
10-5-07-112.00 Worker's Comp Insurance	10,288	1,878	1,558	1,663	1,663	1,892
10-5-07-113.00 Unemployment Insurance	2,091	123	325	720	720	454
10-5-07-114.00 Payroll Taxes	36,541	9,348	9,312	10,980	10,980	12,422
TOTAL Personnel	654,952	161,630	176,357	194,073	175,665	214,562
<u>Contract Services</u>						
10-5-07-201.00 Organ Dues/Fees	324	1,390	1,737	2,000	2,000	2,000
10-5-07-202.00 Utilities	8,784	8,457	9,548	10,900	10,900	10,000
10-5-07-203.00 Professional Fees	18,598	0	1,000	0	0	0
10-5-07-203.01 Agency Fees	0	0	0	0	0	0
10-5-07-204.00 Property/Liability Insurance	16,677	16,222	17,951	20,300	20,300	22,500
10-5-07-205.00 Commission Billing Service	470	0	0	0	0	0
10-5-07-207.00 Janitorial / Pest Services	0	0	0	0	0	0
10-5-07-208.00 City Attorney	0	0	0	0	0	0
10-5-07-212.00 Rentals /Leases	2,212	2,159	2,311	3,200	3,200	3,500
10-5-07-213.00 Contract Labor	3,550	5,000	1,875	4,500	4,500	4,500
10-5-07-214.00 Internet Access Fee	502	871	980	1,000	1,000	1,200
10-5-07-215.00 Volunteer Maintenance Fund	27,400	20,400	45,472	23,500	23,500	24,000
10-5-07-215.01 Volunteer Pension Fund	8,352	6,948	6,359	12,200	12,200	12,200
10-5-07-232.00 Computer Software Maint	1,864	1,645	1,988	2,200	2,200	3,350
10-5-07-233.00 Computer Hardware Maint	98	569	15,770	3,000	10,361	3,000
10-5-07-242.00 Waste/Hazmat Disposal Fees	0	0	288	900	900	900
TOTAL Contract Services	88,832	63,662	105,279	83,700	91,061	87,150
<u>Supplies/Repair/Expenses</u>						
10-5-07-301.00 Employee Expense	810	5,891	674	1,500	1,500	1,500
10-5-07-301.02 Employee Training	3,825	6,046	8,899	7,000	7,000	7,900
10-5-07-302.00 Supplies	4,823	4,429	6,880	6,000	6,000	6,900
10-5-07-303.00 Fuel	5,462	6,498	9,727	13,500	13,500	13,500
10-5-07-304.00 Vehicles	8,662	6,663	25,491	10,000	5,000	10,000
10-5-07-305.00 Communication Equip	10,208	1,271	2,954	5,000	5,000	5,000
10-5-07-306.00 Buildings	2,048	4,974	4,131	4,900	4,900	4,900
10-5-07-307.00 Office Equipment	0	932	463	1,500	1,500	1,500
10-5-07-309.00 Small Equipment	1,662	3,725	6,280	3,000	3,000	3,000
10-5-07-312.00 General	309	495	0	0	0	0
10-5-07-313.00 Telephone/Cell/Alarm Sys	3,261	3,292	3,294	4,000	4,000	4,000
10-5-07-314.00 Drug Testing	957	115	210	1,000	100	1,000
10-5-07-316.00 Chemicals	0	0	845	1,400	1,400	1,400
10-5-07-317.00 Uniforms and Accessories	11,711	15,291	12,567	14,000	14,000	14,000
10-5-07-318.00 Laboratory Testing	1,748	1,831	2,332	4,500	4,500	4,500

CITY OF BRADY  
BUDGET REPORT  
FISCAL YEAR 2019 - 2020

10 -GENERAL FUND  
07-FIRE

EXPENDITURES	(--- 2018-2019 ---)					
	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 ACTUAL	ORIGINAL BUDGET	PROJECTED BUDGET	2019-2020 APPROVED BUDGET
10-5-07-398.00 Interest Expense	0	5,669	8,399	7,600	7,600	9,600
10-5-07-398.01 Principal Debt Requirements	0	11,811	21,566	22,400	22,400	33,250
TOTAL Supplies/Repair/Expenses	55,484	78,932	114,712	107,300	101,400	121,950
10-5-07-401.00 Capital Outlay-Projects	0	0	0	0	0	10,000
10-5-07-402.00 Capital Outlay -Vehicles & Equip	0	0	283,502	0	0	68,000
TOTAL	0	0	283,502	0	0	78,000
TOTAL 07-FIRE	799,268	304,224	679,850	385,073	368,126	501,662

**POLICE**  
**DIVISION NUMBER: 08**  
**FISCAL YEAR 2019-2020**

**DIVISION SUPERVISOR - CHIEF OF POLICE**

The Brady Police division is responsible for the protection of lives and property of the citizens of Brady, the preservation of public peace, and the enforcement of all laws-City, County, State, and Federal. Other areas of responsibility include, but are not limited to, traffic control, criminal investigations, juvenile investigations, alcohol and drug abuse, and vice control. Officers prepare and investigate reports of incidents, requiring constant contact with the public. Making arrests, investigating motor vehicle accidents, and other duties performed all require tact and diplomacy.

The Police division also works closely with the District Attorney and files felony cases with the District Court. The Police division also coordinates and assists the McCulloch County Sheriff's Office.

**GOALS / OBJECTIVES**

- Citizens' Police Academy / Public Education (Social Media, etc.)
- Incorporated "Mirrored Shifts"
- Working to become state recognized as an exemplary law enforcement agency through the Texas Police Chiefs Association's accreditation Program
- Maintain a 20-year fleet replacement schedule for police vehicles and equipment

**EMPLOYMENT HISTORY BY POSITION**

	<u>FY16</u>	<u>FY17</u>	<u>FY18</u>	<u>FY19</u>	<u>FY20</u>
Chief of Police	1	1	1	1	1
Captain	1	1	1	1	1
Sergeant	2	2	2	2	2
Patrolmen	5	6	6	6	6
Records Clerk	1	1	1	1	1
Property Room Technician	0	0	1	1	1

CITY OF BRADY  
BUDGET REPORT  
FISCAL YEAR 2019 - 2020

10 -GENERAL FUND  
08-POLICE

EXPENDITURES	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 ACTUAL	(--- 2018-2019 ---)		2019-2020 APPROVED BUDGET
				ORIGINAL BUDGET	PROJECTED BUDGET	
<u>Personnel</u>						
10-5-08-101.00 Regular Pay	378,504	439,232	527,197	526,300	561,300	578,512
10-5-08-102.00 Overtime Pay	25,455	14,708	17,744	15,000	15,000	20,000
10-5-08-103.00 Certification Pay	6,725	6,200	9,363	9,300	10,420	9,600
10-5-08-106.00 Stand-by Pay	3,330	3,520	3,640	3,640	3,640	3,640
10-5-08-110.00 Hospital Insurance	84,596	89,657	130,410	149,512	129,064	144,717
10-5-08-111.00 Municipal Retirement	43,085	49,647	60,208	57,122	60,722	60,982
10-5-08-112.00 Worker's Comp Insurance	9,584	10,539	11,519	12,138	12,138	11,035
10-5-08-113.00 Unemployment Insurance	1,845	689	2,210	2,160	2,160	1,361
10-5-08-114.00 Payroll Taxes	31,023	34,676	41,422	42,222	45,022	46,684
TOTAL Personnel	584,147	648,868	803,711	817,394	839,466	876,531
<u>Contract Services</u>						
10-5-08-201.00 Organ Dues/Fees	0	0	150	750	750	750
10-5-08-202.00 Utilities	14,697	14,673	14,525	15,000	15,000	15,000
10-5-08-203.00 Professional Fees	317	3,294	904	11,300	11,300	11,300
10-5-08-203.01 Agency Fees	0	0	0	0	0	0
10-5-08-204.00 Property/Liability Insurance	11,177	15,927	16,665	18,400	18,400	21,260
10-5-08-207.00 Janitorial / Pest Services	798	734	820	720	720	720
10-5-08-208.00 City Attorney	0	0	0	0	0	0
10-5-08-212.00 Rentals /Leases	3,865	3,325	3,135	4,000	4,000	4,000
10-5-08-213.00 Contract Labor	0	0	0	0	0	0
10-5-08-214.00 Internet Access Fee	1,383	1,837	2,154	1,500	1,500	1,500
10-5-08-216.00 Jail Cost	480	1,170	2,130	2,400	2,400	2,400
10-5-08-232.00 Computer Software Maint	9,417	8,160	7,724	8,300	8,300	10,200
10-5-08-233.00 Computer Hardware Maint	2,784	1,467	17,291	3,000	10,361	6,000
TOTAL Contract Services	44,917	50,588	65,499	65,370	72,731	73,130
<u>Supplies/Repair/Expenses</u>						
10-5-08-301.00 Employee Expense	1,320	501	850	1,200	1,200	1,200
10-5-08-301.02 Employee Training	6,942	8,369	7,153	8,600	8,600	8,600
10-5-08-302.00 Supplies	10,138	11,267	12,223	11,350	11,350	11,350
10-5-08-303.00 Fuel	17,172	20,335	29,949	31,000	31,000	31,000
10-5-08-304.00 Vehicles	23,304	6,316	21,019	15,000	15,000	15,000
10-5-08-305.00 Communication Equip	1,716	872	2,969	500	500	500
10-5-08-306.00 Buildings	725	1,453	1,011	2,500	2,500	2,500
10-5-08-307.00 Office Equipment	0	248	0	250	250	250
10-5-08-309.00 Small Equipment	1,756	42,312	2,523	3,500	41,500	3,500
10-5-08-312.00 General	296	0	0	0	0	0
10-5-08-313.00 Telephone/Cell/Alarm Sys	11,900	13,310	10,142	6,137	11,000	11,000
10-5-08-314.00 Drug Testing	1,137	1,242	818	1,035	1,035	1,035
10-5-08-317.00 Uniforms and Accessories	4,829	10,816	14,450	11,500	5,500	11,500
10-5-08-327.00 K-9 Expense	754	2,000	442	5,000	5,000	5,000
10-5-08-350.00 Police Ed Subsidy	0	0	0	0	0	0
10-5-08-351.00 Drug Enforcement Program	5,420	0	9,800	0	0	0
10-5-08-392.00 Bad Debt Expense	6	12	0	0	0	0
10-5-08-398.00 Interest Expense	3,353	7,903	6,985	6,100	6,100	6,100
10-5-08-398.01 Principal Debt Requirements	23,501	59,470	73,843	88,100	88,100	77,000
TOTAL Supplies/Repair/Expenses	114,269	186,426	194,177	191,772	228,635	185,535

CITY OF BRADY  
BUDGET REPORT  
FISCAL YEAR 2019 - 2020

10 -GENERAL FUND  
08-POLICE

EXPENDITURES	(----- 2018-2019 -----)					
	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 ACTUAL	ORIGINAL BUDGET	PROJECTED BUDGET	2019-2020 APPROVED BUDGET
10-5-08-401.00 Capital Outlay-Projects	0	0	7,500	0	71,900	0
10-5-08-402.00 Capital Outlay -Vehicles & Equip	128,370	0	75,836	43,000	43,000	43,000
TOTAL	128,370	0	83,336	43,000	114,900	43,000
 TOTAL 08-POLICE	 871,702	 885,882	 1,146,723	 1,117,536	 1,255,732	 1,178,196

**EMERGENCY MANAGEMENT**  
**DIVISION NUMBER: 09**  
**FISCAL YEAR 2019-2020**

**DIVISION SUPERVISOR - CHIEF OF FIRE**

The Emergency Management division is responsible for the development, maintenance, overall coordination and management of the Emergency Management program for the City of Brady and McCulloch County. It is responsible for the efficient and effective operations of the program and provides guidance to Emergency Management personnel (as designated on the Texas Department of Emergency Management staffing pattern).

The Emergency Management Coordinator during disasters is appointed by the Mayor of Brady and the County Judge and receives guidance from the City Manager, Mayor and the County Judge through discussions, conferences, reports and recommendations, in accordance with established federal, state, and local policies. Keeps the all the city and county chief executives fully informed on all emergency management issues with monthly Local Emergency Planning Committee (LEPC) Meetings.

**GOALS / OBJECTIVES**

- Directs the development, implementation and completion of the comprehensive emergency management program. Ensures the development of an Advance Emergency Management Plan, and all annexes to advance plan for use in response to specific disaster occurrences in coordination with the Texas Division of Emergency Management and other Federal and State agencies. Establishes emergency operations center (EOC).
- Conducts an on-going survey and analysis of actual or potential major hazards that threaten life and property within the City and County; an on-going program to identify and recommends the implementation of measures which would lead to prevent the occurrence or reduce the impact of such hazards if a disaster occurs and maintain the Hazardous Mitigation Plan in coordination with the Texas Division of Emergency Management.
- Provides for an on-going survey of existing personnel, equipment, supplies, and services that would be utilized during an emergency situation. Maintains EOC and Warning System (Sirens).
- Supervises the development of an emergency operations plan for the City of Brady and McCulloch County. Coordinates the development of a public information program to keep residents informed as to necessary emergency preparedness procedures and actions expected of residents when local plans are implemented.
- Conducts periodic review of plans, agreements, and implement updates as needed.
- Ensures the development and implementation of training programs for local personnel.
- Maintains and operates Code Red software and community alert programs.

**EMPLOYMENT HISTORY BY POSITION**

	<u>FY16</u>	<u>FY17</u>	<u>FY18</u>	<u>FY19</u>	<u>FY20</u>
*Emergency Management Coordinator	0	0	0	0	0
**Part-time Administrative Assistant (0.5)	0.5	0.5	0.5	0	0

\*Duty assigned to Fire Chief and \*\* duty assigned to fire department employee

CITY OF BRADY  
BUDGET REPORT  
FISCAL YEAR 2019 - 2020

10 -GENERAL FUND  
09-EMERGENCY MANAGEMENT

EXPENDITURES	(--- 2018-2019 ---)					
	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 ACTUAL	ORIGINAL BUDGET	PROJECTED BUDGET	2019-2020 APPROVED BUDGET
<u>Personnel</u>						
10-5-09-101.00 Regular Pay	0	2,340	0	0	0	0
10-5-09-102.00 Overtime Pay	0	0	0	0	0	0
10-5-09-110.00 Hospital Insurance	0	0	0	0	0	0
10-5-09-111.00 Municipal Retirement	0	0	0	0	0	0
10-5-09-112.00 Workers Comp Insurance	0	0	0	0	0	0
10-5-09-113.00 Unemployment Insurance	0	0	0	0	0	0
10-5-09-114.00 Payroll Taxes	0	177	0	0	0	0
TOTAL Personnel	0	2,517	0	0	0	0
<u>Contract Services</u>						
10-5-09-201.00 Ogan Dues/Fees	0	0	0	0	0	0
10-5-09-202.00 Utilities	678	653	623	700	700	700
10-5-09-203.00 Professional Fees	0	0	0	0	0	0
10-5-09-203.01 Agency Fees	0	0	0	0	0	0
10-5-09-207.00 Janitorial / Pest Services	0	0	0	0	0	0
10-5-09-212.00 Rentals / Leases	0	0	0	0	0	0
10-5-09-214.00 Internet Access Fee	0	0	0	0	0	0
10-5-09-232.00 Computer Software Maint	0	410	0	500	500	500
10-5-09-233.00 Computer Hardware Maint	0	1,500	1,380	1,500	1,500	0
10-5-09-250.00 Flood Plain Management	0	2,000	1,000	1,000	1,000	1,000
TOTAL Contract Services	678	4,562	3,003	3,700	3,700	2,200
<u>Supplies/Repair/Expenses</u>						
10-5-09-301.00 Employee Expense	0	0	0	600	600	600
10-5-09-301.02 Employee Training	0	0	0	2,000	2,000	2,000
10-5-09-302.00 Supplies	333	904	3,827	5,000	5,000	5,000
10-5-09-305.00 Communication Equip	0	387	0	0	0	0
10-5-09-306.00 Buildings	0	8,841	0	500	500	500
10-5-09-307.00 Office Equipment	0	1,721	140	1,000	1,000	1,000
10-5-09-313.00 Telephone/Cell/Alarm Sys	0	0	0	0	0	0
10-5-09-314.00 Drug Testing	0	0	0	0	0	0
10-5-09-317.00 Uniforms and Accessories	0	0	0	0	0	0
10-5-09-392.00 Bad Debt Expense	1,508	0	0	0	0	0
10-5-09-398.00 Interest Expense	0	0	0	0	0	0
TOTAL Supplies/Repair/Expenses	1,841	11,853	3,967	9,100	9,100	9,100
10-5-09-401.00 Capital Outlay-Projects	0	0	0	0	0	0
10-5-09-402.00 Capital Outlay -Vehicles & Equip	0	0	0	0	0	0
TOTAL	0	0	0	0	0	0
TOTAL 09-EMERGENCY MANAGEMENT	2,519	18,932	6,970	12,800	12,800	11,300

**COMMUNICATIONS  
DIVISION NUMBER: 10  
FISCAL YEAR 2019-2020**

**DIVISION SUPERVISOR - CHIEF OF POLICE AND PUBLIC WORKS DIRECTOR**

Telecommunication Operators (TCO) shall report to the Police Chief and the Electric Division as Transmission Operators for the Electric grid. The division is responsible for being the first point of contact for ERCOT emergency services in the City of Brady as required by the Public Utility Commission (PUC).

Telecommunication Operators are required to keep updated (2 year cycles) certifications on their skills. TCO personnel are required to certify in the following for Fire/EMS training: ERCOT Regulations, National Incident Management System 100, 200, 700, and 800 as well as Emergency medical dispatch national standard curriculum and protocols and standard operating guidelines training. Telecommunication operators are required to multitask in high volume situations as well as perform with all required authority and diplomacy.

On October 1, 2018, the County Judge located all 911 dispatching equipment and services to the newly constructed County Law Enforcement Center / Jail and added dispatching duties to the jailer job descriptions.

**GOALS / OBJECTIVES**

- Must learn protocols and be proficient in all work performed
- Must be capable of multi-tasking at a high level and maintaining professionalism and patience
- Must be able to travel for training and continue education for certifications and licensing
- Highly encourage all personnel to learn about each separate department to create a more knowledgeable working environment
- Complete all required NIMS Training
- Complete ERCOT Training

**EMPLOYMENT HISTORY BY POSITION**

	<u>FY16</u>	<u>FY17</u>	<u>FY18</u>	<u>FY19</u>	<u>FY20</u>
Supervisor	1	1	1	1	1
Telecommunication Operators	5	5	5	4	4



CITY OF BRADY  
BUDGET REPORT  
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10 -GENERAL FUND  
10-COMMUNICATIONS

EXPENDITURES	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 ACTUAL	(---- 2018-2019 ----)		2019-2020 APPROVED BUDGET
				ORIGINAL BUDGET	PROJECTED BUDGET	
<u>Personnel</u>						
10-5-10-101.00 Regular Payroll	167,059	160,429	158,156	149,152	149,152	159,669
10-5-10-102.00 Overtime	10,600	18,353	14,153	12,000	12,000	6,000
10-5-10-103.00 Certification Pay	3,950	5,575	4,038	3,600	3,600	2,100
10-5-10-110.00 Hospital Insurance	54,028	49,529	60,171	62,300	53,780	60,299
10-5-10-111.00 Municipal Retirement	18,920	19,133	19,001	16,443	16,443	16,878
10-5-10-112.00 Worker's Comp Insurance	464	554	485	528	528	407
10-5-10-113.00 Unemployment Insurance	1,106	362	985	1,080	1,080	567
10-5-10-114.00 Payroll Taxes	13,768	16,135	13,468	12,239	12,239	12,922
TOTAL Personnel	269,895	270,070	270,456	257,342	248,822	258,842
<u>Contract Services</u>						
10-5-10-201.00 Organ Dues/Fees	0	0	0	0	0	0
10-5-10-212.00 Rentals /Leases	0	0	0	0	0	0
10-5-10-232.00 Computer Software Maint	582	466	4,136	5,000	5,000	5,000
10-5-10-233.00 Computer Hardware Maint	15,665	1,631	779	100	100	100
TOTAL Contract Services	16,247	2,097	4,915	5,100	5,100	5,100
<u>Supplies/Repair/Expenses</u>						
10-5-10-301.00 Employee Expense	0	1,074	639	1,500	1,500	1,500
10-5-10-301.02 Employee Training	2,058	1,370	245	1,500	1,500	1,500
10-5-10-302.00 Supplies	1,741	1,132	1,142	2,000	2,000	2,000
10-5-10-305.00 Communication Equip	885	520	65	7,556	7,556	1,000
10-5-10-307.00 Office Equipment	0	32	245	250	250	250
10-5-10-313.00 Telephones/Cel/Alarms	225	0	247	300	300	300
10-5-10-314.00 Drug Testing	415	987	610	470	470	470
10-5-10-317.00 Uniforms	150	352	0	500	500	500
TOTAL Supplies/Repair/Expenses	5,473	5,466	3,193	14,076	14,076	7,520
10-5-10-401.00 Capital Outlay-Projects	0	0	0	0	0	0
10-5-10-402.00 Capital Outlay -Vehicles & Equip	0	36,247	0	0	0	0
TOTAL	0	36,247	0	0	0	0
 TOTAL 10-COMMUNICATIONS	 291,615	 313,881	 278,563	 276,518	 267,998	 271,462

**COMMUNITY SERVICES ADMINISTRATION**  
**DIVISION NUMBER: 11**  
**FISCAL YEAR 2019-2020**

**DIVISION SUPERVISOR - DIRECTOR OF COMMUNITY SERVICES**

This division is responsible for the administration of the Community Service Department, which consists of the following divisions: Airport, Public Property Maintenance, Municipal Golf Course, Swimming Pool, Cemeteries, Street Sanitation, Brady Lake, G. Rollie White Complex, and Code Enforcement / Development. This includes the efforts to organize the work goals and objectives of each division including personnel management, job planning, customer service and budget controls.

The Director of Community Services also serves as the city building official. He is the single point of contact for all new building construction, renovations, and demolitions.

**GOALS / OBJECTIVES**

- To promote coordination and cooperation between the various public community divisions, public works, public safety and community interest groups.
- To assist the City Manager in special projects or other assignments.

**EMPLOYMENT HISTORY BY POSITION**

	<b><u>FY16</u></b>	<b><u>FY17</u></b>	<b><u>FY18</u></b>	<b><u>FY19</u></b>	<b><u>FY20</u></b>
Director of Community Services	1	1	1	1	1
Assistant to Community Services	0	1	1	1	0

CITY OF BRADY  
BUDGET REPORT  
FISCAL YEAR 2019 - 2020

10 -GENERAL FUND

11-COMMUNITY SERVICES ADMIN

EXPENDITURES	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 ACTUAL	(--- 2018-2019 ---)		2019-2020 APPROVED BUDGET
				ORIGINAL BUDGET	PROJECTED BUDGET	
<u>Personnel</u>						
10-5-11-101.00 Regular Payroll	78,797	113,222	114,237	124,400	82,000	87,560
10-5-11-102.00 Overtime	0	52	0	500	500	0
10-5-11-107.00 Car Allowance	3,000	3,180	2,760	3,240	4,440	4,500
10-5-11-110.00 Hospital Insurance	9,396	17,897	20,962	24,919	18,500	12,060
10-5-11-111.00 Municipal Retirement	8,579	12,557	12,685	13,174	10,000	8,920
10-5-11-112.00 Worker's Comp Insurance	238	340	331	358	358	283
10-5-11-113.00 Unemployment Insurance	171	20	331	360	360	113
10-5-11-114.00 Payroll Taxes	5,191	5,503	7,898	9,738	5,500	6,830
TOTAL Personnel	105,372	152,771	159,204	176,689	121,658	120,266
<u>Contract Services</u>						
10-5-11-213.00 Contract Labor	0	0	0	5,000	3,800	5,000
10-5-11-220.00 Development Incentives	0	0	0	1,500	1,500	0
10-5-11-232.00 Computer Software Maintenance	0	370	0	0	0	0
10-5-11-233.00 Computer Hardware Maintenance	0	1,318	0	1,700	1,200	0
TOTAL Contract Services	0	1,688	0	8,200	6,500	5,000
<u>Supplies/Repair/Expenses</u>						
10-5-11-301.00 Employee Expense	205	0	180	200	325	200
10-5-11-301.02 Employee Training	860	2,336	0	0	0	0
10-5-11-302.00 Supplies	578	148	239	300	425	300
10-5-11-307.00 Office Equipment	0	665	0	300	425	300
10-5-11-313.00 Telephones/Cell/Alarms	600	700	500	900	900	900
10-5-11-314.00 Drug Testing	150	63	40	100	225	100
TOTAL Supplies/Repair/Expenses	2,393	3,911	959	1,800	2,300	1,800
TOTAL 11-COMMUNITY SERVICES ADMIN	107,764	158,370	160,163	186,689	130,458	127,066

**STREETS**  
**DIVISION NUMBER: 12**  
**FISCAL YEAR 2019-2020**

**DIVISION SUPERVISOR-STREET SUPERINTENDENT**

This division is primarily responsible for approximately 85 miles of city's streets and nearly 4 miles drainage ways. Streets obligations include the maintenance and repair of the road surfaces, drainage ways, curbs, gutters and sidewalks throughout the city. The division carries out its responsibilities through the use of heavy equipment and specialized machinery/equipment and shovels/rakes/brooms. The work involves paving, pot-hole patching, grading and cleaning along city right-of-ways. Other important work includes erecting and/or fixing street signs and stripping and painting. This division assists in bulk trash curbside services, brush removal, and demolition of dilapidated structures.

The division also responds to and provides vital support during emergency conditions and severe weather events such as icing, flooding and other weather-related incidents.

**GOALS / OBJECTIVES**

- Prioritize the maintenance of city streets and roads through a modified street restoration program and pothole patching.
- Maintain unpaved streets, roads and drainage ditches.
- Replace street and traffic control signs for missing, broken or defaced situations.
- Organize the work priorities for the division for good use of personnel and equipment.
- Replace vital streets/roads maintenance equipment.
- Instill *pride of work and accomplishment* in personnel.
- Maintain a multi-year fleet replacement schedule for street maintenance equipment

**EMPLOYMENT HISTORY BY POSITION**

	<u>FY16</u>	<u>FY17</u>	<u>FY18</u>	<u>FY19</u>	<u>FY20</u>
Superintendent	1	1	1	1	1
Maintenance I	2	2	2	1	1
Maintenance II	1	1	1	2	2
Heavy Equipment Operator - Lead	1	1	1	1	1
Part-time Seasonal Maintenance I (0.5)	1	1	1	0	0

CITY OF BRADY  
BUDGET REPORT  
FISCAL YEAR 2019 - 2020

10 -GENERAL FUND  
12-STREETS

EXPENDITURES	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 ACTUAL	(---- 2018-2019 ----)		2019-2020 APPROVED BUDGET
				ORIGINAL BUDGET	PROJECTED BUDGET	
<u>Personnel</u>						
10-5-12-101.00 Regular Pay	146,906	146,739	163,604	171,300	171,300	179,631
10-5-12-102.00 Overtime Pay	408	1,570	935	1,000	1,000	1,000
10-5-12-103.00 Certification Pay	0	0	0	600	600	0
10-5-12-106.00 Stand-by Pay	3,500	3,640	3,640	3,640	3,640	3,640
10-5-12-107.00 Car Allowance	100	300	300	300	300	300
10-5-12-110.00 Hospital Insurance	45,352	45,210	57,170	62,297	53,777	60,299
10-5-12-111.00 Municipal Retirement	15,780	16,300	18,248	18,626	18,626	18,402
10-5-12-112.00 Worker's Comp Insurance	11,777	10,804	9,341	8,115	8,115	8,842
10-5-12-113.00 Unemployment Insurance	865	182	852	900	900	567
10-5-12-114.00 Payroll Taxes	11,538	11,635	12,859	13,391	13,391	14,089
TOTAL Personnel	236,228	236,181	266,949	280,169	271,649	286,770
<u>Contract Services</u>						
10-5-12-201.00 Organ Dues/Fees	0	0	0	0	0	0
10-5-12-202.00 Utilities	19,189	20,558	18,316	19,000	19,000	19,000
10-5-12-203.00 Professional Fees	0	0	48	0	0	0
10-5-12-203.01 Agency Fees	0	0	0	0	0	0
10-5-12-204.00 Property/Liability Insurance	11,177	11,696	12,942	14,700	14,700	16,210
10-5-12-207.00 Janitorial / Pest Services	0	0	0	0	0	0
10-5-12-212.00 Rentals /Leases	0	0	0	0	0	0
10-5-12-213.00 Contract Labor	14,600	0	0	0	0	0
10-5-12-232.00 Computers Software Maint	0	0	0	0	0	400
10-5-12-233.00 Computer Hardware Maint	0	0	0	200	200	350
10-5-12-241.00 Bond Collection Fees	777	400	777	800	800	500
TOTAL Contract Services	45,743	32,654	32,084	34,700	34,700	36,460
<u>Supplies/Repair/Expenses</u>						
10-5-12-301.00 Employee Expense	120	445	333	550	550	550
10-5-12-301.02 Employee Training	305	0	300	400	400	400
10-5-12-302.00 Supplies	19,722	1,492	1,635	2,000	2,000	2,000
10-5-12-303.00 Fuel	13,583	16,235	15,633	21,000	21,000	18,000
10-5-12-304.00 Vehicles	1,706	3,184	1,715	1,500	1,500	1,500
10-5-12-305.00 Communication Equip	0	0	0	0	0	0
10-5-12-306.00 Buildings	0	0	0	0	0	0
10-5-12-307.00 Office Equipment	0	0	0	200	200	200
10-5-12-308.00 Heavy Rolling Stock	22,963	19,262	17,620	25,000	18,000	25,000
10-5-12-309.00 Small Equipment	5,647	1,138	4,487	6,000	6,000	6,000
10-5-12-312.00 General	13,998	22,019	14,690	24,200	38,200	24,200
10-5-12-313.00 Telephone/Cell/Alarm Sys	1,577	1,407	1,341	1,500	1,500	1,500
10-5-12-314.00 Drug Testing	264	364	510	780	780	780
10-5-12-315.00 Donations / Memorials	0	0	0	0	0	0
10-5-12-316.00 Chemicals	924	6,450	6,805	5,000	5,000	2,500
10-5-12-317.00 Uniforms and Accessories	2,383	3,108	3,318	4,000	4,000	4,000
10-5-12-328.00 Materials	220,844	199,670	176,897	200,000	193,000	200,000
10-5-12-398.00 Interest Expense	36,773	33,282	27,704	12,000	12,000	16,500
10-5-12-398.01 Principal Debt Requirements	203,283	245,941	229,545	220,050	220,050	206,600
TOTAL Supplies/Repair/Expenses	544,090	553,998	502,534	524,180	524,180	509,730
10-5-12-401.00 Capital Outlay-Projects	0	0	0	0	0	0
10-5-12-402.00 Capital Outlay -Vehicles & Equip	154,039	152,490	36,445	0	0	0
TOTAL	154,039	152,490	36,445	0	0	0
TOTAL 12-STREETS	980,100	975,323	838,013	839,049	830,529	832,960

**CIVIC CENTER  
DIVISION NUMBER: 13  
FISCAL YEAR 2019-2020**

**DIVISION SUPERVISOR-DIRECTOR OF COMMUNITY SERVICES / PPM SUPT**

The Civic Center is provided, for a fee, to the community for a variety of uses. The Community Services handle the reservations, payments for rental, inspections and keys. The fees for the use of the Civic Center are established by the City Council, and likewise the Council establishes the rules concerning the renting and/or the use of the Civic Center.

The PPM Superintendent shall oversee the maintaining, repairing, and cleaning of the Civic Center and the grounds and parking lot surrounding it. PPM employees and in the summer, contract maintenance, is hired to clean after each event.

**GOALS / OBJECTIVES**

- Keep the building clean and in a neat, professional manner.
- Visit Brady strategic plan and contract is to develop new sources of events at the Civic Center.

**EMPLOYMENT HISTORY BY POSITION**

Staffing duties included under PPM, Community Services and contract maintenance

CITY OF BRADY  
BUDGET REPORT  
FISCAL YEAR 2019 - 2020

10 -GENERAL FUND  
13-CIVIC CENTER

EXPENDITURES	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 ACTUAL	(---- 2018-2019 ----)		2019-2020 APPROVED BUDGET
				ORIGINAL BUDGET	PROJECTED BUDGET	
<u>Contract Services</u>						
10-5-13-202.00 Utilities	1,241	9,170	12,248	14,400	14,400	12,000
10-5-13-207.00 Pest Services / Janitorial	0	6,455	10,406	18,000	18,000	18,000
10-5-13-212.00 Rentals /Leases	0	0	0	0	0	0
10-5-13-213.00 Contract Labor	0	0	0	0	0	0
10-5-13-230.00 Civic Center Deposit Refunds	0	5,500	6,275	4,000	4,000	4,000
TOTAL Contract Services	1,241	21,125	28,929	36,400	36,400	34,000
<u>Supplies/Repair/Expenses</u>						
10-5-13-302.00 Supplies	0	2,955	1,251	4,000	4,000	4,000
10-5-13-306.00 Buildings	0	51	1,823	1,000	1,000	1,000
10-5-13-312.00 General	250	24,457	4,871	2,500	2,500	2,500
10-5-13-313.00 Telephone/Pagers/Alarm Sys	0	0	595	600	600	600
10-5-13-392.00 Bad Debt Expense	0	0	0	0	0	0
10-5-13-398.00 Interest	0	0	0	0	0	0
10-5-13-398.01 Debt Service - Principal	0	0	0	0	0	0
TOTAL Supplies/Repair/Expenses	250	27,463	8,540	8,100	8,100	8,100
10-5-13-401.00 Capital Outlay-Projects	1,430,883	397,472	0	0	0	0
10-5-13-402.00 Capital Outlay -Vehicles & Equip	0	0	0	0	0	0
TOTAL	1,430,883	397,472	0	0	0	0
 TOTAL 13-CIVIC CENTER	 1,432,374	 446,060	 37,469	 44,500	 44,500	 42,100

**MUNICIPAL COURT  
DIVISION NUMBER: 17  
FISCAL YEAR 2019-2020**

**DIVISION SUPERVISOR - MUNICIPAL JUDGE**

The purpose of the Municipal Court is for the disposition of misdemeanor criminal matters arising within the jurisdiction under the laws of the State of Texas, City Code, or any other ordinances of the City, where the fine does not exceed State of Texas authorization.

The Municipal Judge is a judge and also a magistrate; whose authority extends throughout the county and whose actions affect proceedings in county and district courts. The Judge's duty is to preserve the peace within the municipal jurisdiction by the use of all lawful means in order that they may be brought to punishment, accepts payments of fine and fees, and appearance bonds. The City Attorney, who is the Prosecutor, supports the Municipal Court.

The Court Clerk prepares complaints filed by individuals, processes Class C citations, maintains accurate records of the court, and schedules cases for hearing. Prepares subpoenas, summons, and arrest warrants upon requests from Municipal Judge and/or City Prosecutor. Reports all moving traffic convictions to the Texas Department of Public Safety, State of Texas Office of Court Administration (OCA) and performs other related duties.

**GOALS / OBJECTIVES**

- Continue with INCODE court software training and full utilization
- Continue with OMNI BASE program to collect past due fines and use of collection agency firm to collect past due fines
- Completed 10 years of back-log of court cases and maintain current records
- Maintain weekly and monthly municipal court

**EMPLOYMENT HISTORY BY POSITION**

	<u>FY16</u>	<u>FY17</u>	<u>FY18</u>	<u>FY19</u>	<u>FY20</u>
Part-time Municipal Judge (0.5)	1	0.5	0.5	0.5	0.5
*Part-time Municipal Clerk (0.5)	0	0	0	0	0
*Part-time Deputy Court Clerk	0	0	0	0	0
**Full-time Municipal Court Clerk	0	0	0	1	1

\*FY 16 to 18 Part-time Clerk and Deputy Court Clerk duties were funded under Division 01/Administrative Services as shared job duties for City Secretary and Assistant City Secretary



CITY OF BRADY  
BUDGET REPORT  
FISCAL YEAR 2019 - 2020

10 -GENERAL FUND  
17-MUNICIPAL COURT

EXPENDITURES	2015-2016	2016-2017	2017-2018	(----- 2018-2019 -----)		2019-2020
	ACTUAL	ACTUAL	ACTUAL	ORIGINAL BUDGET	PROJECTED BUDGET	APPROVED BUDGET
<u>Personnel</u>						
10-5-17-101.00 Regular Pay	5,550	4,650	6,925	40,550	40,550	38,457
10-5-17-102.00 Overtime Pay	0	0	0	0	0	0
10-5-17-103.00 Certification Pay	0	0	0	1,500	1,500	1,500
10-5-17-107.00 Car Allowance	0	0	0	0	0	240
10-5-17-110.00 Hospital Insurance	0	0	0	13,095	11,391	12,060
10-5-17-111.00 Municipal Retirement	0	0	0	3,330	3,330	3,307
10-5-17-112.00 Worker's Comp Insurance	16	13	20	242	242	34
10-5-17-113.00 Unemployment Insurance	57	24	107	360	360	227
10-5-17-114.00 Payroll Taxes	425	356	530	3,227	3,227	3,000
TOTAL Personnel	6,048	5,043	7,582	62,304	60,600	58,825
<u>Contract Services</u>						
10-5-17-200.00 Comptroller Ct Costs/Fees	20,291	35,243	31,561	40,000	40,000	25,000
10-5-17-201.00 Organ Dues/Fees	180	180	281	200	200	200
10-5-17-202.00 Utilities	1,251	2,054	2,583	2,400	2,400	2,400
10-5-17-203.00 Professional Fees	451	0	277	500	4,000	1,000
10-5-17-203.01 Agency Fees	270	246	960	1,200	1,200	1,200
10-5-17-208.01 City Prosecutor	16,692	20,085	15,357	18,000	18,000	18,000
10-5-17-214.00 Internet Access Fee	0	0	0	0	0	0
10-5-17-232.00 Computer Software Maint	3,756	3,944	5,041	4,400	4,400	4,400
10-5-17-233.00 Computer Hardware Maint	0	0	0	300	300	300
TOTAL Contract Services	42,892	61,751	56,060	67,000	70,500	52,500
<u>Supplies/Repair/Expenses</u>						
10-5-17-301.00 Employee Expense	0	0	0	100	100	100
10-5-17-301.02 Employee Training	1,855	1,688	639	2,000	2,000	3,000
10-5-17-302.00 Supplies	1,655	467	753	900	900	1,000
10-5-17-306.00 Buildings	0	148	200	1,000	1,100	1,000
10-5-17-313.00 Telephone/Cell/Alarm Sys	557	533	559	1,000	900	900
10-5-17-314.00 Drug Testing	0	0	0	0	0	0
10-5-17-319.00 Credit Card Fees	8	633	734	700	700	700
10-5-17-332.02 Technology Upgrades	1,448	0	0	0	0	0
10-5-17-340.00 Jury Duty Expense	0	0	0	700	700	600
10-5-17-341.00 Jury Trial Expense	0	0	574	0	0	600
10-5-17-392.00 Bad Debt Expense	0	0	0	0	0	0
TOTAL Supplies/Repair/Expenses	5,522	3,467	3,459	6,400	6,400	7,900
10-5-17-401.00 Capital Outlay-Projects	118,309	0	0	0	0	0
10-5-17-402.00 Capital Outlay -Vehicles & Equip	0	0	0	0	0	0
TOTAL	118,309	0	0	0	0	0
TOTAL 17-MUNICIPAL COURT	172,770	70,262	67,101	135,704	137,500	119,225

**COMMUNITY SERVICES SUPPORT  
DIVISION NUMBER: 19  
FISCAL YEAR 2019-2020**

**DIVISION SUPERVISOR - CITY MANAGER**

This division reflects costs associated with various projects or non-profit organizations that the Brady City Council chooses to support. Some of these include but are not limited to Redeemer Church lease of Old Boy Scout building located at 700 South China Street for a youth program. This 5-year lease expires March 18, 2024.

CITY OF BRADY  
BUDGET REPORT  
FISCAL YEAR 2019 - 2020

10 -GENERAL FUND  
19-COMMUNITY SUPPORT

EXPENDITURES	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 ACTUAL	(----- 2018-2019 -----)		2019-2020 APPROVED BUDGET
				ORIGINAL BUDGET	PROJECTED BUDGET	
<u>Contract Services</u>						
10-5-19-219.00 Transit System	0	14,250	14,250	0	0	0
10-5-19-222.00 Redeemer Utility Subsidy	2,080	1,493	1,186	1,600	1,600	1,600
10-5-19-223.00 Girl Scouts Utility Subsidy	170	0	0	0	0	0
10-5-19-227.00 Various Organizations Subsidy	0	0	0	0	55,000	0
TOTAL Contract Services	2,250	15,743	15,436	1,600	56,600	1,600
 TOTAL 19-COMMUNITY SERVICES	 2,250	 15,743	 15,436	 1,600	 56,600	 1,600

**MUNICIPAL REPAIR SHOP  
DIVISION NUMBER: 24  
FISCAL YEAR 2019-2020**

**DIVISION SUPERVISOR - PURCHASING AGENT**

This division is responsible for the maintenance and repair of all city-owned motor vehicles and other city equipment (except police). This division does regular preventive maintenance and repair / replacement for damaged or defective parts.

The mechanic is responsible for keeping the repair shop clean and orderly. The mechanic performs welding tasks, preventive maintenance and repairs. This division ensures fleet maintenance policy is being followed by all divisions.

**GOALS / OBJECTIVES**

- Repair and service vehicles and heavy / mobile equipment, as needed.
- Perform equipment safety inspections.
- Recordkeeping on preventive maintenance of all city vehicles and equipment.

**EMPLOYMENT HISTORY BY POSITION**

	<u><b>FY16</b></u>	<u><b>FY17</b></u>	<u><b>FY18</b></u>	<u><b>FY19</b></u>	<u><b>FY20</b></u>
Mechanic	1	1	1	1	1

CITY OF BRADY  
BUDGET REPORT  
FISCAL YEAR 2019 - 2020

10-GENERAL FUND  
24-REPAIR SHOP

EXPENDITURES	2015-2016	2016-2017	2017-2018	(---- 2018-2019 ----)		2019-2020
	ACTUAL	ACTUAL	ACTUAL	ORIGINAL BUDGET	PROJECTED BUDGET	APPROVED BUDGET
<u>Personnel</u>						
10-5-24-101.00 Regular Pay	31,021	31,970	37,045	39,300	39,300	40,470
10-5-24-102.00 Overtime Pay	123	311	160	500	500	500
10-5-24-110.00 Hospital Insurance	9,396	9,864	11,434	12,459	10,755	12,060
10-5-24-111.00 Municipal Retirement	3,284	3,488	4,048	4,196	4,196	4,174
10-5-24-112.00 Worker's Comp Insurance	1,194	1,232	1,312	1,398	1,398	1,355
10-5-24-113.00 Unemployment Insurance	171	9	162	180	180	113
10-5-24-114.00 Payroll Taxes	2,413	2,476	2,849	3,102	3,102	3,196
TOTAL Personnel	47,603	49,350	57,011	61,135	59,431	61,868
<u>Contract Services</u>						
10-5-24-201.00 Organ Dues/Fees	0	0	0	0	0	0
10-5-24-204.00 Property/Liability Insurance	0	0	0	0	0	0
10-5-24-212.00 Rentals /Leases	0	0	0	0	0	0
10-5-24-213.00 Contract Labor	0	0	0	0	0	0
10-5-24-233.00 Computer Hardware Maint	0	0	163	200	200	1,500
TOTAL Contract Services	0	0	163	200	200	1,500
<u>Supplies/Repair/Expenses</u>						
10-5-24-301.00 Employee Expense	71	0	0	100	100	100
10-5-24-301.02 Employee Training	305	547	300	400	400	400
10-5-24-302.00 Supplies	963	743	752	1,200	1,200	1,200
10-5-24-303.00 Fuel	871	846	710	1,000	1,000	1,000
10-5-24-304.00 Vehicles	239	272	338	500	500	500
10-5-24-306.00 Buildings	159	762	0	300	300	300
10-5-24-309.00 Small Equipment	1,403	6,076	902	1,500	1,500	1,500
10-5-24-312.00 General	79	17	20	300	300	300
10-5-24-313.00 Telephone/Cell/Alarm Sys	400	300	300	400	400	400
10-5-24-314.00 Drug Testing	0	0	155	60	60	60
10-5-24-316.00 Chemicals	104	97	19	300	300	300
10-5-24-317.00 Uniforms and Accessories	1,153	1,206	1,177	1,400	1,400	1,400
TOTAL Supplies/Repair/Expenses	5,746	10,866	4,675	7,460	7,460	7,460
10-5-24-401.00 Capital Outlay-Projects	0	0	0	0	0	0
10-5-24-402.00 Capital Outlay -Vehicles & Equip	740	0	0	0	0	0
TOTAL	740	0	0	0	0	0
TOTAL 24-REPAIR SHOP	54,088	60,216	61,849	68,795	67,091	70,828

**ANIMAL CONTROL  
DIVISION NUMBER: 27  
FISCAL YEAR 2019-2020**

**DIVISION SUPERVISOR - CHIEF OF POLICE**

Animal Control is charged with the responsibility of enforcing animal ordinances within the city limits of Brady and will charge McCulloch County for such county services on a case by case basis. The animal control division contributes to the protection of health through apprehension and control of all stray animals.

The Animal Control Officer(s) patrols the streets in the city limits of Brady, to apprehend animals running at large, investigates animal bite incidents, picks up dead animals, animals care and assists in finding forever homes for gentle animals not claimed. Adding 2 ACOs in FY19 allows longer day patrols and weekend coverage of the community.

The Animal Control Officer(s) maintain a 72-hour stray-holding facility in accordance with state law. Currently the city leases the old Mays Vet Clinic on the San Angelo Highway for this facility. The facility and ACOs handle over 350 dogs and cats per year.

**GOALS / OBJECTIVES**

- Assist in educating the public of Brady's animal services and regulations.
- Continue in-service training program.
- Develop and secure a permanent 72-hour stray holding facility.

**EMPLOYMENT HISTORY BY POSITION**

	<u>FY16</u>	<u>FY17</u>	<u>FY18</u>	<u>FY19</u>	<u>FY20</u>
Animal Control Officer	1	1	1	2	2
Kennel Tech (0.5)	0.5	0.5	0.5	0	0

CITY OF BRADY  
BUDGET REPORT  
FISCAL YEAR 2019 - 2020

10 -GENERAL FUND  
27-ANIMAL CONTROL

EXPENDITURES	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 ACTUAL	(--- 2018-2019 ----)		2019-2020 APPROVED BUDGET
				ORIGINAL BUDGET	PROJECTED BUDGET	
<u>Personnel</u>						
10-5-27-101.00 Regular Pay	27,453	28,547	30,950	54,200	54,200	54,474
10-5-27-102.00 Overtime Pay	6,645	3,798	1,842	2,500	2,500	2,500
10-5-27-103.00 Certification Pay	0	0	0	0	0	0
10-5-27-110.00 Hospital Insurance	9,396	9,453	11,434	25,554	22,146	24,120
10-5-27-111.00 Municipal Retirement	3,247	3,000	3,121	6,321	6,321	5,804
10-5-27-112.00 Worker's Comp Insurance	820	769	769	961	961	1,081
10-5-27-113.00 Unemployment Insurance	234	108	217	360	360	227
10-5-27-114.00 Payroll Taxes	2,608	2,474	2,509	4,453	4,453	4,444
TOTAL Personnel	50,403	48,149	50,843	94,349	90,941	92,650
<u>Contract Services</u>						
10-5-27-201.00 Organ Dues/Fees	0	0	0	0	0	0
10-5-27-202.00 Utilities	4,931	6,739	6,701	6,000	6,000	6,000
10-5-27-203.00 Professional Fees	0	0	0	0	0	0
10-5-27-203.01 Agency Fees	0	0	0	0	0	0
10-5-27-207.00 Janitorial / Pest Services	125	255	0	255	255	255
10-5-27-208.00 City Attorney	0	0	0	0	0	0
10-5-27-212.00 Rentals /Leases	32,313	10,000	10,000	10,000	12,000	12,000
10-5-27-213.00 Contract Labor	0	0	0	0	0	0
10-5-27-228.00 Veterinary Fees	88	615	521	1,000	1,000	1,000
10-5-27-232.00 Computer Software Maint.	0	0	0	0	0	0
10-5-27-233.00 Computer Hardware Maint	807	0	0	0	0	0
TOTAL Contract Services	38,264	17,609	17,222	17,255	19,255	19,255
<u>Supplies/Repair/Expenses</u>						
10-5-27-301.00 Employee Expense	176	164	161	200	200	200
10-5-27-301.02 Employee Training	195	1,003	296	1,000	1,000	2,000
10-5-27-302.00 Supplies	843	1,228	1,085	1,500	1,500	1,500
10-5-27-303.00 Fuel	2,386	1,277	2,179	3,000	3,000	3,000
10-5-27-304.00 Vehicles	1,197	139	160	1,000	1,000	1,000
10-5-27-305.00 Communication Equip	0	0	0	200	200	200
10-5-27-306.00 Buildings	90	161	0	0	200	0
10-5-27-309.00 Small Equipment	895	0	319	1,000	800	1,000
10-5-27-312.00 General	0	0	0	0	0	0
10-5-27-313.00 Telephone/Cell/Alarm Sys	579	522	1,036	555	555	950
10-5-27-314.00 Drug Testing	150	75	155	200	200	200
10-5-27-317.00 Uniforms and Accessories	298	292	265	550	550	500
TOTAL Supplies/Repair/Expenses	6,808	4,861	5,654	9,205	9,205	10,550
10-5-27-401.00 Capital Outlay-Projects	0	0	1,800	0	48,800	0
10-5-27-402.00 Capital Outlay -Vehicles & Equip	0	0	5,055	0	0	0
TOTAL	0	0	6,855	0	48,800	0
TOTAL 27-ANIMAL CONTROL	95,474	70,618	80,574	120,809	168,201	122,455

## **BRADY - MCCULLOCH COUNTY E.M.S**

**DIVISION NUMBER: 29**

**FISCAL YEAR 2019-2020**

### **DIVISION SUPERVISOR - CHIEF OF FIRE/EMS**

This division is funded jointly by the City of Brady and McCulloch County (except in FY19, the county did not fund their share). It is responsible for providing quality emergency medical care and 911 ambulance service and is to be maintained by ongoing training programs and upgrading of employee's professional skills. EMS has an agreement with the Heart of Texas Hospital to provide back-up transport as requested. This division periodically holds CPR and / or First Aid classes as requested by the public (day care providers, city employees, etc.) and provides for the training required for EMS personnel and First Responders. This division is licensed to the Basic / Mobile Intensive Care Unit. In 2008, after a study was completed, the City began hiring EMTs with firefighting certifications.

### **GOALS / OBJECTIVES**

- Maintain high level of training to provide quality EMS at high level of service to residents of the City of Brady and McCulloch County.
- Increase in-house and outside employee training.
- Replace and update medical equipment to maintain a high level of service.
- Provide a teaching environment for EMS students to learn all aspects of EMS.
- Maintain a 25-year vehicle replacement schedule for ambulances.

### **EMPLOYMENT HISTORY BY POSITION**

	<b><u>FY16</u></b>	<b><u>FY17*</u></b>	<b><u>FY18</u></b>	<b><u>FY19</u></b>	<b><u>FY20</u></b>
Assistant Chief	1	1	1	1	1
Administrative Assistant	1	1	1	1	1
EMS Only	3	2	2	2	2
EMS/Firefighters	2	11	12	12	11
FAO (Fire Apparatus Operator)	0	0	0	0	1
Part-time EMT, as needed (0.5)	2	2.5	2.5	2.5	2.5

\*FY17 EMS staffing is to maintain two (2) ambulances, 24/7 with two (2) crewmembers each (4 per shift with 3 shifts = 12 employees)



CITY OF BRADY  
BUDGET REPORT  
FISCAL YEAR 2019 - 2020

10 -GENERAL FUND  
29-BRADY/MCCULLOCH EMS

EXPENDITURES	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 ACTUAL	(--- 2018-2019 ---)		2019-2020 APPROVED BUDGET
				ORIGINAL BUDGET	PROJECTED BUDGET	
<u>Personnel</u>						
10-5-29-101.00 Regular Pay	294,011	651,355	708,696	762,700	777,700	919,893
10-5-29-102.00 Overtime Pay	45,238	72,846	64,402	68,000	105,000	72,000
10-5-29-103.00 Certification Pay	6,375	15,675	19,775	21,600	21,600	26,700
10-5-29-106.00 Stand-by Pay	75	0	0	0	0	0
10-5-29-110.00 Hospital Insurance	46,198	134,388	170,557	199,350	172,142	192,956
10-5-29-111.00 Municipal Retirement	32,657	73,168	85,062	83,894	93,894	96,475
10-5-29-112.00 Worker's Comp Insurance	11,610	27,047	27,246	28,675	28,675	24,520
10-5-29-113.00 Unemployment Insurance	1,519	201	2,828	3,780	3,780	2,381
10-5-29-114.00 Payroll Taxes	26,319	56,320	60,552	64,794	72,294	77,368
TOTAL Personnel	464,002	1,031,000	1,139,118	1,232,793	1,275,085	1,412,293
<u>Contract Services</u>						
10-5-29-201.00 Organ Dues/Fees	0	250	250	500	500	500
10-5-29-202.00 Utilities	8,784	8,457	9,548	10,000	10,000	10,000
10-5-29-203.00 Professional Fees	15,000	15,000	12,532	13,000	13,000	13,000
10-5-29-203.01 Agency Fees	1,480	320	1,718	2,500	2,500	2,500
10-5-29-204.00 Property/Liability Insurance	15,677	16,409	18,158	20,500	20,500	22,750
10-5-29-205.00 Commission - Billing Services	47,690	47,002	64,657	26,000	18,500	18,500
10-5-29-212.00 Rentals /Leases	2,212	2,267	2,311	2,700	2,700	3,000
10-5-29-213.00 Contract Labor	0	0	0	0	0	0
10-5-29-214.00 Internet Access Fee	502	871	980	1,000	1,000	1,000
10-5-29-232.00 Computer Software Maint	970	1,616	5,058	5,600	5,600	7,000
10-5-29-233.00 Computer Hardware Maint	959	2,432	1,152	1,500	1,500	300
TOTAL Contract Services	93,275	94,624	116,365	83,300	75,800	78,550
<u>Supplies/Repair/Expenses</u>						
10-5-29-301.00 Employee Expense	1,154	2,212	852	2,500	500	2,500
10-5-29-301.02 Employee Training	1,128	1,284	8,502	5,000	5,000	5,900
10-5-29-302.00 Supplies	3,883	4,413	3,415	6,000	4,500	6,000
10-5-29-303.00 Fuel	6,154	6,620	7,122	9,000	9,000	9,000
10-5-29-304.00 Vehicles	10,051	7,992	6,935	10,000	22,700	10,000
10-5-29-305.00 Communication Equip	5,945	13,459	111	2,500	500	2,500
10-5-29-306.00 Buildings	1,679	3,174	2,472	4,000	1,500	4,000
10-5-29-307.00 Office Equipment	0	630	0	500	500	1,000
10-5-29-309.00 Small Equipment	0	4,627	1,142	3,500	1,800	3,500
10-5-29-312.00 General	0	644	0	0	0	0
10-5-29-313.00 Telephone/Cell/Alarm Sys	3,325	3,512	2,905	4,500	3,500	4,500
10-5-29-314.00 Drug Testing	906	1,383	2,450	1,500	2,400	2,500
10-5-29-315.00 Donations / Memorials	0	0	0	0	0	0
10-5-29-317.00 Uniforms and Accessories	3,090	10,283	4,743	5,500	5,500	5,500
10-5-29-331.00 Medical Supplies	19,737	31,104	34,091	35,000	33,000	36,000
10-5-29-392.00 Bad Debt Expense	0	0	0	0	0	0
10-5-29-398.00 Interest Expense	5,977	6,359	4,486	3,000	5,000	12,520
10-5-29-398.01 Principal Debt Requirements	53,442	52,699	47,139	45,300	60,300	108,200
TOTAL Supplies/Repair/Expenses	116,471	150,395	126,365	137,800	155,700	213,620

CITY OF BRADY  
BUDGET REPORT  
FISCAL YEAR 2019 - 2020

10 -GENERAL FUND  
29-BRADY/MCCULLOCH EMS

EXPENDITURES				(--- 2018-2019 ---)		2019-2020
	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 ACTUAL	ORIGINAL BUDGET	PROJECTED BUDGET	APPROVED BUDGET
10-5-29-401.00 Capital Outlay-Projects	0	0	0	0	0	0
10-5-29-402.00 Capital Outlay -Vehicles & Equip	180,760	0	16,022	0	235,000	134,000
TOTAL	180,760	0	16,022	0	235,000	134,000
 TOTAL 29-BRADY/MCCULLOCH EMS	 854,507	 1,276,018	 1,397,869	 1,453,893	 1,741,585	 1,838,463

**BRADY LAKE  
DIVISION NUMBER: 32  
FISCAL YEAR 2019-2020**

**DIVISION SUPERVISOR - PPM SUPERINTENDENT**

This division is responsible for Brady Lake's public recreational property. Monthly inspections of the Dam are required with the assistance of water/wastewater division. Staff handles reservations for all camp sites in the park, including RV hook-up sites, the pavilion area, rifle range, cabanas, cabins, primitive areas and storage facilities. The park grounds include \_\_\_\_ acres. The public land surrounding the lake include \_\_\_\_ acres that the city must also maintain. The division is likewise generally responsible for the maintenance of satellite facilities including campgrounds, the fish house, restrooms, four (4) boat ramps, a public dock, swimming areas, and walkways. Additionally the division provides administrative oversight for the Brady Lake Store operation and park including: stocking, ordering, pricing, selling, renting, staffing and purchase of resale items, including bait.

**GOALS / OBJECTIVES**

- To maintain, refurbish, expand lake recreation services and Lake Store.
- To ensure the store utilizes standardized budget, inventory, and accounting procedures.
- To ensure the park maintenance, repair and construction program acquires an accurate equipment inventory and repairs, renovates, replaces, maintains or transform selected / deficient components within City of Brady lake holdings (permits for private boat docks).
- To establish and coordinate hunting, fishing and game management policies and procedures with the AgriLife agents.
- Provide beer and wine products at the lake store.
- Increase signage on highways to recruit more single night campers.
- Provides paddleboards / kayak rentals.

**EMPLOYMENT HISTORY BY POSITION**

	<u>FY16</u>	<u>FY17</u>	<u>FY18</u>	<u>FY19</u>	<u>FY20</u>
Manager*	1	0	0	0	0
Full-time Groundskeeper	1	1	1	1	1
Full-time Administrative Assistant/Clerk	1	1	1	1	1
Part-time Crewman (0.5)	0.5	0.5	0.5	0.5	0.5
Part-time Weekend Clerk (0.5)	0.5	0.5	0.5	0.5	0.5

\*Since FY17 the Manager was promoted to PPM Supt and supervises the Lake, Aquatics, Golf and PPM

CITY OF BRADY  
BUDGET REPORT  
FISCAL YEAR 2019 - 2020

10 - GENERAL FUND  
32-BRADY LAKE

	2015-2016	2016-2017	2017-2018	(— 2018-2019 —)	2019-2020	
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	ORIGINAL BUDGET	PROJECTED BUDGET	APPROVED BUDGET
<u>Personnel</u>						
10-5-32-101.00 Regular Pay	69,081	61,410	57,941	60,900	58,900	62,133
10-5-32-102.00 Overtime Pay	1,105	1,469	1,189	2,000	2,000	2,000
10-5-32-103.00 Certification Pay	375	0	0	0	0	0
10-5-32-107.00 Car Allowance	0	0	0	0	0	0
10-5-32-110.00 Hospital Insurance	19,184	19,728	20,962	24,919	18,511	24,120
10-5-32-111.00 Municipal Retirement	6,043	4,906	4,532	4,731	4,731	4,700
10-5-32-112.00 Worker's Comp Insurance	3,133	4,143	3,549	3,782	3,782	3,350
10-5-32-113.00 Unemployment Insurance	690	72	525	720	720	454
10-5-32-114.00 Payroll Taxes	5,397	4,782	3,944	4,901	4,901	5,002
TOTAL Personnel	105,009	96,510	92,643	101,953	93,545	101,759
<u>Contract Services</u>						
10-5-32-201.00 Organ Dues/Fees	0	0	0	0	0	0
10-5-32-202.00 Utilities	33,193	33,178	37,571	37,000	37,000	37,000
10-5-32-203.00 Professional Fees	0	0	58	0	0	0
10-5-32-204.00 Property/Liability Insurance	0	0	0	0	0	0
10-5-32-207.00 Janitorial / Pest Services	478	516	564	660	660	660
10-5-32-208.00 City Attorney	0	0	0	0	0	0
10-5-32-212.00 Rentals /Leases	0	0	0	0	0	0
10-5-32-213.00 Contract Labor	0	0	0	0	0	0
10-5-32-214.00 Internet Access fees	0	0	0	0	0	0
10-5-32-230.00 Lake Rental Refunds	790	750	1,500	800	800	800
10-5-32-232.00 Computer Software Maint	0	0	0	0	360	360
10-5-32-233.00 Computer Hardware Maintenance	0	1,171	0	200	1,600	500
10-5-32-242.00 Waste Disposal Fees	0	90	0	3,000	0	3,000
TOTAL Contract Services	34,461	35,705	39,693	41,660	40,420	42,320
<u>Supplies/Repair/Expenses</u>						
10-5-32-301.00 Employee Expense	165	112	0	350	350	350
10-5-32-301.02 Employee Training	0	0	0	0	0	0
10-5-32-302.00 Supplies	4,446	2,229	3,767	4,000	4,000	4,000
10-5-32-303.00 Fuel	3,729	2,827	3,103	5,000	5,000	5,000
10-5-32-304.00 Vehicles	380	580	758	1,000	1,000	1,000
10-5-32-306.00 Buildings	2,817	4,861	6,293	13,800	9,540	6,000
10-5-32-308.00 Heavy Rolling Stock	3	0	0	0	0	0
10-5-32-309.00 Small Equipment	1,689	1,262	741	2,000	2,000	2,000
10-5-32-312.00 General	24,824	5,987	5,041	6,600	14,600	6,600
10-5-32-313.00 Telephone/Cell/Alarm Sys	838	788	718	1,200	1,200	1,200
10-5-32-314.00 Drug Testing	150	266	434	500	500	500
10-5-32-316.00 Chemicals	25	14	0	200	200	200
10-5-32-317.00 Uniforms and Accessories	330	22	300	400	400	400
10-5-32-319.00 Credit Card Fees	2,599	2,547	3,470	2,200	2,200	2,200
10-5-32-333.00 Purchased Merch for Resale	14,019	15,290	18,999	15,000	9,000	9,000
10-5-32-333.01 Bait for Resale	0	0	0	0	6,000	6,000
10-5-32-334.00 Purchased Rental Equipment	0	1,646	0	2,000	2,000	2,000
10-5-32-392.00 Bad Debt Expense	840	1,988	0	400	400	400
10-5-32-398.00 Interest Expense	35	0	0	0	0	0
10-5-32-398.01 Principal Debt Requirements	1,941	0	0	0	0	0
TOTAL Supplies/Repair/Expenses	58,829	40,420	43,623	54,650	58,390	46,850

CITY OF BRADY  
BUDGET REPORT  
FISCAL YEAR 2019 - 2020

10 -GENERAL FUND  
32-BRADY LAKE

EXPENDITURES	(— 2018-2019 —)					
	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 ACTUAL	ORIGINAL BUDGET	PROJECTED BUDGET	2019-2020 APPROVED BUDGET
10-5-32-401.00 Capital Outlay-Projects	0	0	80,078	0	35,114	0
10-5-32-402.00 Capital Outlay -Vehicles & Equip	0	0	0	0	0	0
TOTAL	0	0	80,078	0	35,114	0
 TOTAL 32-BRADY LAKE	 198,299	 172,635	 256,037	 198,263	 227,469	 190,929

**G. ROLLIE WHITE COMPLEX  
DIVISION NUMBER: 34  
FISCAL YEAR 2019-2020**

**DIVISION SUPERVISOR - PPM SUPERINTENDENT**

This division includes only the maintenance and operation cost of the G. Rollie White Complex and preparation cost the facilities for upcoming events. Employees from PPM typically do the maintenance and repairs of the GRW Complex.

The city maintains a joint-use agreement with the McCulloch County Junior Livestock Association for several facilities on the grounds. "Visit Brady" may develop more events for GRW use. The facility is not available for general public rentals due to the poor condition of facilities, deterioration of facilities and high maintenance cost. This facility has not been utilized continuously since the 1980s horse racing days.

A joint committee was appointed by the City Council and the County Commissioners' Court to prepare a master plan for future development of the Complex grounds. In 2018, the master plan was approved by both the city and the county. In November 2019, the County will ask citizens to consider authorizing a Venue Tax (2% on the Hotel Motel Occupancy) to begin funding the master plan.

In 2018, a "Friends of GRW" was established as a 501(c)3 non-profit group to raise funds for the GRW Master Plan construction.

**GOALS / OBJECTIVES**

- To work with council and the county to develop a long-term usage plan.
- Complete repairs as affordable or needed.
- Develop a business plan for the future use of the facility with "Friends of GRW"
- Support the County Venue Tax election
- Support the GRW Steering Committee proposal.

CITY OF BRADY  
BUDGET REPORT  
FISCAL YEAR 2019 - 2020

10-GENERAL FUND  
34- G.R.WHITE COMPLEX

EXPENDITURES	2015-2016	2016-2017	2017-2018	{--- 2018-2019 ---}		2019-2020
	ACTUAL	ACTUAL	ACTUAL	ORIGINAL BUDGET	PROJECTED BUDGET	APPROVED BUDGET
<u>Contract Services</u>						
10-5-34-202.00 Utilities	5,440	9,915	7,463	7,500	7,500	7,500
10-5-34-203.00 Professional Fees	0	0	0	0	0	0
10-5-34-203.02 Rodeo Concessions	0	0	0	0	0	0
10-5-34-207.00 Janitorial / Pest Services	0	0	0	400	400	400
10-5-34-212.00 Rental / Leases	0	0	0	0	0	0
10-5-34-213.00 Contract Labor	0	0	0	0	0	0
TOTAL Contract Services	5,440	9,915	7,463	7,900	7,900	7,900
<u>Supplies/Repair/Expenses</u>						
10-5-34-302.00 Supplies	113	40	46	100	100	100
10-5-34-303.00 Fuel	0	0	0	0	0	0
10-5-34-312.00 General	62,123	4,540	3,575	3,000	3,000	3,000
10-5-34-313.00 Telephone/Cell/Alarm Sys	0	0	0	0	0	0
10-5-34-392.00 Bad Debt Expense	0	0	0	0	0	0
TOTAL Supplies/Repair/Expenses	62,236	4,580	3,621	3,100	3,100	3,100
10-5-34-401.00 Capital Outlay-Projects	0	0	0	0	0	0
10-5-34-402.00 Capital Outlay -Vehicles & Equip	0	0	0	0	0	0
TOTAL	0	0	0	0	0	0
 TOTAL 34- G.R.WHITE COMPLEX	 67,676	 14,495	 11,084	 11,000	 11,000	 11,000

**PURCHASING  
DIVISION NUMBER: 41  
FISCAL YEAR 2019-2020**

**DIVISION SUPERVISOR - DIRECTOR OF FINANCE**

This division is funding the position of Purchasing Agent. The Purchasing Agent manages the purchasing and inventory maintenance of equipment, materials, supplies and services for all city departments. The Purchasing Agent works closely with all city departments to define needs and requirements of inventory, equipment, materials and supplies. Assist in annual surplus auctions. Conduct annual final physical inventory.

**GOALS / OBJECTIVES**

- Maintain a purchasing policy that is current with regulatory requirements and city policy and procedures.
- Organize inventory and develop procedures to manage and report accurately.
- Develop procedures to manage and document the purchasing needs of the city.
- Assist departments with major purchasing projects and equipment.
- Continuation of education with National Institute of Governmental Purchasing.

**EMPLOYMENT HISTORY BY POSITION**

	<u>FY16</u>	<u>FY17</u>	<u>FY18</u>	<u>FY19</u>	<u>FY20</u>
Purchasing Agent	1	1	1	1	1



CITY OF BRADY  
BUDGET REPORT  
FISCAL YEAR 2019 - 2020

10 -GENERAL FUND  
41-PURCHASING

EXPENDITURES	(----- 2018-2019 -----)					
	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 ACTUAL	ORIGINAL BUDGET	PROJECTED BUDGET	2019-2020 APPROVED BUDGET
<b>Personnel</b>						
10-5-41-101.00 Regular Payroll	39,012	40,284	41,413	42,700	42,700	43,941
10-5-41-102.00 Overtime	0	58	0	200	200	200
10-5-41-107.00 Car Allowance	120	240	240	240	240	240
10-5-41-110.00 Hospital Insurance	9,396	9,864	11,434	12,459	10,755	12,060
10-5-41-111.00 Municipal Retirement	4,074	4,345	4,496	4,522	4,522	4,497
10-5-41-112.00 Worker's Comp Insurance	113	117	111	118	118	112
10-5-41-113.00 Unemployment Insurance	171	9	162	180	180	113
10-5-41-114.00 Payroll Taxes	2,994	3,087	3,182	3,343	3,343	3,443
<b>TOTAL Personnel</b>	<b>55,881</b>	<b>58,004</b>	<b>61,038</b>	<b>63,762</b>	<b>62,058</b>	<b>64,606</b>
<b>Contract Services</b>						
10-5-41-201.00 Organ Dues /Fees	290	290	290	290	290	300
10-5-41-232.00 Computer Software Maint	0	0	0	0	0	400
10-5-41-233.00 Computer Hardware Maint	0	0	0	200	200	200
<b>TOTAL Contract Services</b>	<b>290</b>	<b>290</b>	<b>290</b>	<b>490</b>	<b>490</b>	<b>900</b>
<b>Supplies/Repair/Expenses</b>						
10-5-41-301.02 Employee Training	1,019	795	298	0	0	0
10-5-41-302.00 Supplies	752	594	582	1,000	1,000	1,000
10-5-41-307.00 Office Equip	478	999	239	500	480	500
10-5-41-314.00 Drug Testing	0	75	77	60	80	80
<b>TOTAL Supplies/Repair/Expenses</b>	<b>2,249</b>	<b>2,462</b>	<b>1,196</b>	<b>1,560</b>	<b>1,560</b>	<b>1,580</b>
<b>TOTAL 41-PURCHASING</b>	<b>58,420</b>	<b>60,756</b>	<b>62,524</b>	<b>65,812</b>	<b>64,108</b>	<b>67,086</b>

**FINANCE**  
**DIVISION NUMBER: 44**  
**FISCAL YEAR 2019-2020**

**DIVISION SUPERVISOR - DIRECTOR OF FINANCE**

This division is responsible for all aspects of accounting and financial reporting for the City and the Brady Economic Development Corporation (BEDC) Type A and Type B for fiscal years 2018 and 2019. These responsibilities include and are not limited to accounts receivable, accounts payable, general ledger, and budget preparation in coordination with the City Manager. Duties also include the preparation of all journal entries, preparation of financial reports for the Council, quarterly and annual reports for federal and state agencies, and making sure that all financial information is in order for the annual audit. Additional duties include reconciling all bank statements to check registers and general accounts, website design, coordinating City-wide IT networking needs, and preparation to assist with financial reporting during a designated disaster.

**GOALS / OBJECTIVES**

- Promote transparency in government – maintain State Comptroller Star Transparency Program.
- Organize and maintain records for auditing and accountability purposes.
- Develop operating procedures for Financial Emergency Disaster Management.

**EMPLOYMENT HISTORY BY POSITION**

	<u>FY16</u>	<u>FY17</u>	<u>FY18</u>	<u>FY19</u>	<u>FY20</u>
Finance Director	1	1	1	1	1
Finance Assistant	1	1	1	1	1
Accounts Payable Clerk	1	1	1	1	1
*Part-time Public Information Clerk (0.5)	0.5	0	0	0	0

\*PIO position was never filled

CITY OF BRADY  
BUDGET REPORT  
FISCAL YEAR 2019 - 2020

10 -GENERAL FUND  
44-FINANCIAL ADMIN

	2015-2016	2016-2017	2017-2018	(----- 2018-2019 -----)		2019-2020
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	ORIGINAL BUDGET	PROJECTED BUDGET	APPROVED BUDGET
<u>Personnel</u>						
10-5-44-101.00 Regular Pay	152,445	154,252	159,732	164,500	164,000	168,411
10-5-44-102.00 Overtime Pay	333	321	190	500	500	500
10-5-44-107.00 Car Allowance	180	180	180	180	180	180
10-5-44-110.00 Hospital Insurance	28,189	29,181	34,302	37,378	32,266	36,179
10-5-44-111.00 Municipal Retirement	15,509	16,875	17,281	17,404	17,404	17,208
10-5-44-112.00 Worker's Comp Insurance	443	486	428	455	455	440
10-5-44-113.00 Unemployment Insurance	513	33	486	540	540	340
10-5-44-114.00 Payroll Taxes	10,716	11,310	11,668	12,864	12,864	13,175
TOTAL Personnel	208,329	212,639	224,268	233,821	228,209	236,433
<u>Contract Services</u>						
10-5-44-201.00 Organ Dues/Fees	695	865	865	1,000	1,000	1,000
10-5-44-203.00 Professional Fees	0	0	2,040	2,000	2,000	1,000
10-5-44-212.00 Rentals /Leases	0	0	0	0	0	0
10-5-44-232.00 Computer Software Maint	0	0	0	500	500	500
10-5-44-233.00 Computer Hardware Maint	189	0	2,272	500	500	3,000
10-5-44-234.00 Auditor	53,107	55,118	53,980	56,000	56,000	57,300
TOTAL Contract Services	53,991	55,983	59,157	60,000	60,000	62,800
<u>Supplies/Repair/Expenses</u>						
10-5-44-301.00 Employee Expense	198	25	0	400	400	100
10-5-44-301.02 Employee Training	1,862	3,576	3,234	0	500	2,000
10-5-44-302.00 Supplies	2,441	4,648	5,570	6,500	6,500	6,000
10-5-44-307.00 Office Equipment	0	0	50	1,500	1,500	500
10-5-44-312.00 General	0	0	0	0	0	0
10-5-44-313.00 Telephone/Cell/Alarm Sys	0	0	0	0	0	0
10-5-44-314.00 Drug Testing	150	136	97	150	150	150
TOTAL Supplies/Repair/Expenses	4,651	8,384	8,952	8,550	9,050	8,750
TOTAL 44-FINANCIAL ADMIN	266,971	277,006	292,377	302,371	297,259	307,983

**CODE ENFORCEMENT  
DIVISION NUMBER: 45  
FISCAL YEAR 2019-2020**

**DIVISION SUPERVISOR – DIRECTOR OF COMMUNITY SERVICES**

The Building Official/Code Enforcement division is responsible for the permitting of new construction, construction renovations, responding to zoning questions and implementing the zoning ordinances. The permitting process consists of plan review, permitting and inspections. These duties are performed by City employees and third-party contractors, if needed. As a follow up to the permitting process, the division shall coordinate the issuance of Certificates of Occupancy. As part of its zoning and permitting duties, the division coordinates monthly Planning and Zoning Commission meetings, and acts as the staff liaison. In the event an individual request a variance from the adopted codes, the division coordinates with the Zoning Board of Adjustment. The division is also charged with the enforcement of all city ordinances, including nuisance violations, state statutes, and International Building Codes which are applicable by law or by reference. Code enforcement includes enforcing all regulations related to health and safety.

**GOALS / OBJECTIVES**

- Hold monthly Development Review Committee (DRC) meetings to coordinate projects and upcoming development with all utility divisions and prospective developers/businesses.
- Fully implement an effective code enforcement program, which responds to complaints, is proactive in searching out violations, documents the violations, and follows through with effective resolutions of the violations.
- Issue citations for violations and follow up with municipal court action as required for positive results.
- Fully implement construction inspections to ensure ease of use by the contractors to eliminate construction code violations, and make sure all projects are permitted.
- Update the zoning map and keep it updated as changes occur.
- Implement a program for backflow protection of the domestic water system. Coordinate CSI inspections and yearly backflow device testing.
- Rewrite zoning language for clarity and updated intent.
- Platting requirements "How to" outline.
- Oversee construction of City of Brady projects.
- Rewrite specific nuisance ordinance language to clarify requirements and straighten weak language.

**EMPLOYMENT HISTORY BY POSITION**

	<u>FY16</u>	<u>FY17</u>	<u>FY18</u>	<u>FY19</u>	<u>FY20</u>
Building Official – Code Enforcement	1	1	1	1	1
Administrative Secretary (0.5)	1	0.5	0	0	0
Code Enforcement Officer	0.5	1	1	1	1
*FT Compliance Coordinator (0.5)	0	0	0.5	0.5	0.5

\*FY18 FT Compliance Coordinator position  
is 50/50 split between Code / Solid Waste

CITY OF BRADY  
BUDGET REPORT  
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10-GENERAL FUND  
45-CODE ENFORCEMENT

EXPENDITURES	2015-2016	2016-2017	2017-2018	(---- 2018-2019 ----)		2019-2020
	ACTUAL	ACTUAL	ACTUAL	ORIGINAL BUDGET	PROJECTED BUDGET	APPROVED BUDGET
<u>Personnel</u>						
10-5-45-101.00 Regular Pay	73,268	72,643	63,178	100,600	58,000	111,034
10-5-45-102.00 Overtime Pay	267	658	1,060	1,000	1,000	1,000
10-5-45-103.00 Certification Pay	1,200	1,575	1,500	1,800	1,800	1,800
10-5-45-110.00 Hospital Insurance	14,877	17,262	12,397	31,148	15,000	30,149
10-5-45-111.00 Municipal Retirement	5,900	7,117	6,391	10,725	6,000	11,413
10-5-45-112.00 Worker's Comp Insurance	384	400	376	376	376	333
10-5-45-113.00 Unemployment Insurance	513	56	680	450	450	284
10-5-45-114.00 Payroll Taxes	5,717	5,641	4,864	7,927	4,000	8,739
<b>TOTAL Personnel</b>	<b>102,125</b>	<b>105,352</b>	<b>90,446</b>	<b>154,026</b>	<b>86,626</b>	<b>164,752</b>
<u>Contract Services</u>						
10-5-45-201.00 Organ Dues/Fees	135	220	65	200	200	200
10-5-45-203.00 Professional Fees	39,555	25,178	20,879	15,500	15,500	15,500
10-5-45-206.00 Planning Services	0	0	0	400	400	400
10-5-45-208.00 City Attorney	0	0	0	0	0	0
10-5-45-213.00 Contract Labor	0	0	0	0	0	0
10-5-45-232.00 Computer Software Maint	12,519	3,268	3,431	3,500	3,500	3,650
10-5-45-233.00 Computer Hardware Maint	493	2,508	0	1,700	1,700	1,700
<b>TOTAL Contract Services</b>	<b>52,702</b>	<b>31,174</b>	<b>24,375</b>	<b>21,300</b>	<b>21,300</b>	<b>21,450</b>
<u>Supplies/Repair/Expenses</u>						
10-5-45-301.00 Employee Expense	331	237	1,041	200	200	200
10-5-45-301.02 Employee Training	2,332	5,011	2,941	3,400	3,400	2,400
10-5-45-302.00 Supplies	870	1,692	1,393	1,600	1,600	1,600
10-5-45-303.00 Fuel	509	702	624	1,000	1,000	1,000
10-5-45-304.00 Vehicles	33	298	153	450	450	450
10-5-45-305.00 Communication Equip	0	0	0	0	0	0
10-5-45-307.00 Office Equipment	2,186	0	770	300	300	300
10-5-45-312.00 General	0	0	0	0	0	0
10-5-45-313.00 Telephone/Cell/Alarm Sys	0	0	75	0	0	300
10-5-45-314.00 Drug Testing	75	284	615	250	250	250
10-5-45-317.00 Uniforms and Accessories	431	632	532	650	1,240	650
10-5-45-321.00 Compliance Expense	6,660	7,638	19,608	30,000	29,410	30,000
10-5-45-392.00 Bad Debt Expense	0	0	77	0	0	0
10-5-45-398.00 Interest Expense	539	385	213	50	50	0
10-5-45-398.01 Principal Debt Requirements	4,959	5,396	5,427	4,100	4,100	0
<b>TOTAL Supplies/Repair/Expenses</b>	<b>18,925</b>	<b>22,275</b>	<b>33,470</b>	<b>42,000</b>	<b>42,000</b>	<b>37,150</b>
10-5-45-401.00 Capital Outlay-Projects	0	0	0	0	0	0
10-5-45-402.00 Capital Outlay -Vehicles & Equip	0	15,310	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>15,310</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL 45-CODE ENFORCEMENT</b>	<b>173,752</b>	<b>174,111</b>	<b>148,291</b>	<b>217,326</b>	<b>149,926</b>	<b>223,352</b>

CITY OF BRADY  
BUDGET REPORT  
FISCAL YEAR 2019 - 2020

10 -GENERAL FUND

	2015-2016	2016-2017	2017-2018	(---- 2018-2019 ----)		2019-2020
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	ORIGINAL BUDGET	PROJECTED BUDGET	APPROVED BUDGET
TOTAL EXPENDITURES	8,492,280	7,479,905	7,605,958	7,571,094	8,230,168	8,007,844
REVENUE OVER/(UNDER) EXPENDITURES	(96,614)	(161,544)	307,821	(131,240)	(873,085)	(304,144)
PROJECTED ENDING FUND BALANCE & NET WORKING CAPITAL	3,007,535	2,845,991	3,153,811	3,022,571	2,280,726	1,976,582

## **UTILITY FUND DIVISIONS**

**FISCAL YEAR 2019-2020**



CITY OF BRADY  
BUDGET REPORT  
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20 -ELECTRIC UTILITY FUND

	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 ACTUAL	(---- 2018-2019 ----) ORIGINAL BUDGET	PROJECTED BUDGET	2019-2020 APPROVED BUDGET
BEGINNING FUND BALANCE & NET WORKING CAPITAL	6,618,643	7,152,397	6,790,771	3,971,310	3,971,310	3,047,830
<b>REVENUES</b>						
<b>Electric Service Revenues</b>						
20-4-22-700.00 Residential-Distribution	1,706,151	1,922,174	2,106,409	1,900,000	2,000,000	2,193,500
20-4-22-705.00 Commercial-Distribution	1,201,730	1,432,994	1,438,882	1,400,000	1,300,000	1,578,140
20-4-22-710.00 Industrial- Distribution	113,055	132,113	156,304	130,000	72,000	0
20-4-22-715.00 PCRF-Pass through charge	4,117,333	3,631,528	3,941,197	3,650,000	3,650,000	3,300,000
20-4-22-720.00 City Departments-Distribution	172,082	211,572	212,897	210,000	210,000	210,000
20-4-22-725.00 Security Lights	18,149	18,425	18,049	18,000	18,000	18,000
20-4-22-750.00 Sales Concessions	0	0	0	0	0	0
TOTAL Electric Service Revenues	7,328,500	7,348,806	7,873,738	7,308,000	7,250,000	7,299,640
<b>Electric Operating Revenues</b>						
20-4-22-805.00 Transfer Fee to Other Util	0	0	0	0	0	0
20-4-22-806.00 Sale of Scrap	500	213	8,834	0	8,000	0
20-4-22-811.00 Pole Rental	37,410	37,410	37,410	37,410	37,410	37,400
20-4-22-815.00 Reimbursed Expenses	1,635	67,849	18,036	0	0	0
20-4-22-815.02 TXDOT Grant	0	0	0	0	0	0
20-4-22-819.00 Meter Fees	0	0	110	0	0	0
20-4-22-898.00 Interest Income	0	0	2	0	0	56,000
20-4-22-899.00 Sale of Fixed Assets	2,500	500	0	0	0	0
TOTAL Electric Operating Revenues	42,045	105,972	64,392	37,410	45,410	93,400
<b>Sewer Service Revenues</b>						
20-4-23-700.00 Residential-Service	555,612	624,651	0	0	0	0
20-4-23-705.00 Commercial-Service	266,513	304,305	0	0	0	0
20-4-23-720.00 City Departments-Service	9,784	14,494	0	0	0	0
20-4-23-750.00 Sales Concessions	(345)	(477)	0	0	0	0
TOTAL Sewer Service Revenues	831,563	942,973	0	0	0	0
<b>Sewer Operating Revenues</b>						
20-4-23-814.00 Disposal Fees	11,640	9,372	0	0	0	0
20-4-23-815.00 Reimbursed Expenses	384	1,681	0	0	0	0
20-4-23-818.00 Sewer Tap Fees	1,000	2,375	0	0	0	0
20-4-23-898.00 Interest Income	483	1,167	0	0	0	0
TOTAL Sewer Operating Revenues	13,507	14,595	0	0	0	0
<b>Long-Term Capital</b>						
20-4-25-685.00 TWDB CW # 73638 - CO 2012	3,403	6,236	0	0	0	0
20-4-25-685.01 TWDB CW # 73638 - LF	2,219	2,729	0	0	0	0
TOTAL General Revenues	5,622	8,966	0	0	0	0
<b>Other Sources</b>						
20-4-22-900.00 Loan Proceeds	25,000	0	0	0	0	130,000
20-4-25-910.00 Transfers-In	0	0	0	0	0	0
TOTAL Other Sources	25,000	0	0	0	0	130,000
<b>TOTAL REVENUES</b>	<b>8,246,238</b>	<b>8,421,311</b>	<b>7,938,130</b>	<b>7,345,410</b>	<b>7,295,410</b>	<b>7,523,040</b>
<b>TOTAL AVAILABLE FUNDS</b>	<b>14,864,881</b>	<b>15,573,708</b>	<b>14,728,900</b>	<b>11,316,720</b>	<b>11,266,720</b>	<b>10,570,870</b>



**POWER PLANT  
DIVISION NUMBER: 21  
FISCAL YEAR 2019-2020**

**DIVISION SUPERVISOR-SOLID WASTE SUPERINTENDENT**

This is the old power plant generation site that was decommissioned many years ago or circa 1980s. The city remains the responsible party due to ownership of the land, the old power plant and old city warehouse site at South China Street and East 1st Street near the North Electric Substation and Brady Creek. A brief historical event history is outlined below:

1996: TNRCC (TCEQ) performs complaint inspection  
1997: TNRCC (TCEQ) issues administrative order to City  
1997-1998: Preliminary site sampling  
1999-2001: Site investigation - initial monitoring wells  
2001: Agreed Final Judgment from Attorney General State of Texas  
2003: Additional monitoring wells  
2004: Solid Grid Sampling - Excavation of petroleum affected soil additional monitoring wells  
2005: Solid disposal  
2006 to Present: Groundwater monitoring  
2016 \*: Began work to remove the TCEQ Judgement Order  
2018: TCEQ approved Response Action Plan for Remedy Standard B.

**Summaries**

*Current site conditions:* Two (2) areas exist where trace amount of weathered diesel occur on localized shallow groundwater table. TCEQ current mandate is to perform monthly gauging of affected well, annual groundwater sampling, and reporting.

*Regulatory Status:* Registered as a Risk Reduction Standard 3 property: Allows elevated levels of contaminants to remain in place. City must demonstrate that contaminants will not spread and no exposure will occur. Includes property deed amendment disclosing conditions and may include long term care/monitoring. The next step in this program would be to develop models to predict plume stability and exposure control.

*Recurring issues with TCEQ:* Investigation data, particularly as it related to soil sources, is scattered among many project status reports. TCEQ has assigned a number of different project managers to this case and it has negatively affected the progress. Each annual report generally elicits comments from the latest TCEQ manager that requires a written response describing site conditions.

**\*City Solid Waste Superintendent & Director of Public Works** met with TCEQ in late 2015 and discuss the quickest path to closure may be a transition to the Texas Risk Reduction Program (TRRP). Benefits include standard reporting that organizes the data and allows ready review of site conditions. TRRP provides a prescribed format for modeling plume stability and exposure control. The required work elements and associated costs to expedite closure are essentially the same as the older Risk Reduction Standards (current project program). A risk-based closure certificate from TCEQ under either program will require amending the property deed.

CITY OF BRADY  
BUDGET REPORT  
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20-ELECTRIC UTILITY FUND  
21-POWER PLANT

EXPENDITURES	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 ACTUAL	(--- 2018-2019 ---)		2019-2020 APPROVED BUDGET
				ORIGINAL BUDGET	PROJECTED BUDGET	
<u>Contract Services</u>						
20-5-21-202.00 Utilities	147	148	149	200	200	200
20-5-21-203.00 Professional Fees	18,212	20,506	21,190	10,000	19,600	5,000
20-5-21-251.00 Clean-up Cost	808	455	123	10,000	10,000	500
TOTAL Contract Services	19,167	21,109	21,462	20,200	29,800	5,700
<u>Supplies/Repair/Expenses</u>						
20-5-21-312.00 Repairs - General	0	0	0	0	0	0
TOTAL Supplies/Repair/Expenses	0	0	0	0	0	0
TOTAL 21-POWER PLANT	19,167	21,109	21,462	20,200	29,800	5,700

**ELECTRIC DISTRIBUTION  
DIVISION NUMBER: 22  
FISCAL YEAR 2019-2020**

**DIVISION SUPERVISOR-ELECTRIC SUPERINTENDENT**

This division is responsible for the city's electric distribution system that includes nine (9) breakers, approximately 80 miles of power lines or feeders, estimated 3,000 power poles including transformers, 3,000 meters and insulators. This division requires experienced and trained electrical linemen for the safe operation and maintenance of the city's electrical distribution system and two substations. The electrical linemen work on a 24/7 on-call rotation schedule to ensure safe and reliable electrical service to the residents and businesses of Brady.

**GOALS / OBJECTIVES**

- Increase continued education and safety training of lineman.
- Upgrade electrical distribution system to reduce line loss.
- Complete the LCRA 5-year Capital Improvement Program.
- Implement the LCRA Electrical System Visual Improvement Program Report.

**EMPLOYMENT HISTORY BY POSITION**

	<u>FY16</u>	<u>FY17</u>	<u>FY18</u>	<u>FY19</u>	<u>FY20</u>
Superintendent	1	1	1	1	1
Lineman A	1	1	2	2	2
Lineman B	2	2	1	1	1

CITY OF BRADY  
BUDGET REPORT  
FISCAL YEAR 2019 - 2020

20-ELECTRIC UTILITY FUND  
22-ELECTRIC DISTRIBUTION

EXPENDITURES	(---- 2018-2019 ----)					
	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 ACTUAL	ORIGINAL BUDGET	PROJECTED BUDGET	2019-2020 APPROVED BUDGET
<u>Personnel</u>						
20-5-22-101.00 Regular Pay	226,320	218,270	234,709	254,400	254,400	262,016
20-5-22-102.00 Overtime Pay	11,565	16,593	10,799	17,000	17,000	17,000
20-5-22-103.00 Certification Pay	600	738	225	900	900	900
20-5-22-106.00 Stand-by Pay	3,640	3,640	3,640	3,640	3,640	3,640
20-5-22-107.00 Car Allowance	100	300	300	300	300	300
20-5-22-110.00 Hospital Insurance	36,019	36,186	43,382	49,837	49,837	48,239
20-5-22-111.00 Municipal Retirement	25,221	25,685	26,983	28,640	28,640	28,425
20-5-22-112.00 Worker's Comp Insurance	2,901	2,848	2,738	2,835	2,835	2,931
20-5-22-113.00 Unemployment Insurance	693	36	648	720	720	454
20-5-22-114.00 Payroll Taxes	18,398	18,243	18,482	21,170	21,170	21,763
TOTAL Personnel	325,458	322,538	341,907	379,442	379,442	385,668
<u>Contract Services</u>						
20-5-22-201.00 Organ Dues/Fees	1,923	3,918	2,000	4,000	4,000	4,000
20-5-22-202.00 Utilities	1,001	980	394	1,000	1,000	1,000
20-5-22-203.00 Professional Fees	12,158	11,980	20,382	20,000	57,000	20,000
20-5-22-203.01 Agency Fees	0	0	2,520	42,000	42,000	30,000
20-5-22-204.00 Property/Liability Insurance	7,927	8,355	9,175	10,400	10,400	11,500
20-5-22-212.00 Rentals /Leases	0	0	0	0	0	0
20-5-22-213.00 Contract Labor/Services	17,739	20,135	25,181	30,000	30,000	30,000
20-5-22-214.00 Internet Access Fee	0	0	0	0	0	0
20-5-22-232.00 Computer Software Maint	0	0	0	0	0	350
20-5-22-233.00 Computer Hardware Maint	0	0	0	350	350	1,500
20-5-22-237.00 Electric Power Purchased	3,863,295	3,610,925	3,868,387	3,650,000	3,650,000	3,300,000
20-5-22-250.00 Franchise Fee	0	0	0	734,540	734,540	682,000
20-5-22-251.00 Administrative Fee	0	0	0	265,500	265,500	250,500
20-5-22-261.00 McCulloch Co. Solar Panel CR	32	4	4	300	300	300
TOTAL Contract Services	3,904,075	3,656,299	3,928,043	4,758,090	4,795,090	4,331,150
<u>Supplies/Repair/Expenses</u>						
20-5-22-301.00 Employee Expense	157	438	100	600	600	600
20-5-22-301.02 Employee Training	8,968	9,087	8,751	10,000	10,000	10,000
20-5-22-302.00 Supplies	8,765	12,759	11,927	13,000	13,000	13,000
20-5-22-302.01 Transformers	39,092	67,782	51,824	50,000	40,000	50,000
20-5-22-302.02 Meters	2,853	3,470	4,783	5,000	5,000	5,000
20-5-22-303.00 Fuel	5,195	7,299	7,915	9,000	9,000	9,000
20-5-22-304.00 Vehicles	889	2,077	2,561	3,000	3,000	3,000
20-5-22-305.00 Communication Equip	0	0	0	0	0	0
20-5-22-307.00 Office Equipment	280	0	0	1,000	1,000	1,000
20-5-22-308.00 Heavy Rolling Stock	34,262	6,364	10,755	11,000	11,000	11,000
20-5-22-309.00 Small Equipment	773	2,949	4,443	1,500	1,500	1,500
20-5-22-312.00 General	41,330	76,776	43,141	50,000	60,000	50,000
20-5-22-313.00 Telephone/Cell/Alarm Sys	737	776	1,041	1,300	1,300	1,300
20-5-22-314.00 Drug Testing	605	543	531	715	715	715
20-5-22-317.00 Uniforms and Accessories	2,363	2,579	2,932	3,000	3,000	3,000
20-5-22-338.00 Christmas Decorations	0	9,655	13,828	10,000	10,000	10,000
20-5-22-392.00 Bad Debt Expense	20,003	20,000	23,200	25,000	25,000	25,000
20-5-22-398.00 Interest Expense	12,985	11,801	9,677	7,500	7,500	8,000
TOTAL Supplies/Repair/Expenses	179,257	234,354	197,410	201,615	201,615	202,115
20-5-22-401.00 Capital Outlay-Projects	11,666	39,770	236,650	350,000	438,080	5,000
20-5-22-402.00 Capital Outlay -Vehicles & Equip	0	96,830	12,531	0	750,000	8,000
TOTAL	11,666	136,600	249,181	350,000	1,186,080	13,000

CITY OF BRADY  
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20-ELECTRIC UTILITY FUND  
22-ELECTRIC DISTRIBUTION

EXPENDITURES	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 ACTUAL	(2018-2019)		2019-2020 APPROVED BUDGET
				ORIGINAL BUDGET	PROJECTED BUDGET	
<u>Replacement</u>						
20-5-22-551.00 Emergency Repairs	0	0	0	0	0	0
20-5-22-553.00 Meter Replacement Fund	0	0	0	0	0	0
TOTAL Depreciation/Replacement	0	0	0	0	0	0
<u>Other Uses</u>						
20-5-22-900.00 Principal Debt Requirements	70,260	58,316	60,440	60,000	60,000	73,500
20-5-22-901.00 Capital Outlay - Financed	27,500	0	0	0	0	130,000
20-5-22-910.10 Transfers-out to General Fund	2,574,649	2,600,000	2,860,000	1,946,863	1,566,863	2,600,000
20-5-22-910.50 Transfers-out Utility Support	0	0	38,400	0	0	0
20-5-22-910.80 Transfers-out Special Revenue	0	0	221,500	0	0	0
TOTAL Other Uses	2,672,409	2,658,316	3,180,340	2,006,863	1,626,863	2,803,500
<b>TOTAL 22-ELECTRIC DISTRIBUTION</b>	<b>7,092,865</b>	<b>7,008,107</b>	<b>7,896,880</b>	<b>7,696,010</b>	<b>8,189,090</b>	<b>7,735,433</b>

CITY OF BRADY  
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20-ELECTRIC UTILITY FUND

23-SEWER TREATMENT PLANT MOVED TO FUND 30

(HISTORY ONLY)

EXPENDITURES	(---- 2018-2019 ----)					
	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 ACTUAL	ORIGINAL BUDGET	PROJECTED BUDGET	2019-2020 APPROVED BUDGET
<u>Personnel</u>						
20-5-23-101.00 Regular Pay	82,250	79,713	0	0	0	0
20-5-23-102.00 Overtime Pay	11,815	11,868	0	0	0	0
20-5-23-103.00 Certification Pay	2,400	2,400	0	0	0	0
20-5-23-106.00 Stand by Pay	3,640	3,640	0	0	0	0
20-5-23-110.00 Hospital Insurance	18,792	19,728	0	0	0	0
20-5-23-111.00 Municipal Retirement	9,959	10,446	0	0	0	0
20-5-23-112.00 Worker's Comp Insurance	2,265	2,201	0	0	0	0
20-5-23-113.00 Unemployment Insurance	408	36	0	0	0	0
20-5-23-114.00 Payroll Taxes	7,592	7,397	0	0	0	0
TOTAL Personnel	139,122	137,429	0	0	0	0
<u>Contract Services</u>						
20-5-23-201.00 Organ Dues/Fees	0	125	0	0	0	0
20-5-23-202.00 Utilities	73,959	71,534	0	0	0	0
20-5-23-203.00 Professional Fees	0	11,056	0	0	0	0
20-5-23-203.01 Agency Fees	8,212	12,824	0	0	0	0
20-5-23-204.00 Property/Liability Insurance	6,989	7,317	0	0	0	0
20-5-23-212.00 Rentals /Leases	0	0	0	0	0	0
20-5-23-213.00 Contract Labor	0	0	0	0	0	0
20-5-23-214.00 Internet Access Fee	340	300	0	0	0	0
20-5-23-232.00 Computer Software Maint	0	0	0	0	0	0
20-5-23-233.00 Computer Hardware Maint	65	0	0	0	0	0
20-5-23-241.00 Bond Collections Fees	300	550	0	0	0	0
TOTAL Contract Services	89,865	103,707	0	0	0	0
<u>Supplies/Repair/Expenses</u>						
20-5-23-301.00 Employee Expense	312	739	0	0	0	0
20-5-23-301.02 Employee Training	558	1,830	0	0	0	0
20-5-23-302.00 Supplies	2,885	3,440	0	0	0	0
20-5-23-303.00 Fuel	1,053	1,547	0	0	0	0
20-5-23-304.00 Vehicles	2,866	768	0	0	0	0
20-5-23-305.00 Communication Equip	0	0	0	0	0	0
20-5-23-306.00 Buildings	0	0	0	0	0	0
20-5-23-307.00 Office Equipment	0	0	0	0	0	0
20-5-23-308.00 Heavy Rolling Stock	0	0	0	0	0	0
20-5-23-309.00 Small Equipment	1,329	1,725	0	0	0	0
20-5-23-312.00 General	10,454	6,001	0	0	0	0
20-5-23-313.00 Telephone/Cell/Alarm Sys	900	900	0	0	0	0
20-5-23-314.00 Drug Testing	170	75	0	0	0	0
20-5-23-316.00 Chemicals	24,750	23,664	0	0	0	0
20-5-23-317.00 Uniforms and Accessories	311	516	0	0	0	0
20-5-23-318.00 Laboratory-Testing	31,742	23,872	0	0	0	0
20-5-23-392.00 Bad Debt Expense	3,004	2,750	0	0	0	0
20-5-23-398.00 Interest Expense	17,811	17,109	0	0	0	0
TOTAL Supplies/Repair/Expenses	98,144	84,936	0	0	0	0
20-5-23-401.00 Capital Outlay-Projects	0	0	0	0	0	0
20-5-23-402.00 Capital Outlay -Vehicles & Equip	0	65,130	0	0	0	0
TOTAL	0	65,130	0	0	0	0

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20-ELECTRIC UTILITY FUND

23-SEWER TREATMENT PLANT MOVED TO FUND 30

(HISTORY ONLY)

EXPENDITURES	2015-2016	2016-2017	2017-2018	(--- 2018-2019 ---)		2019-2020
	ACTUAL	ACTUAL	ACTUAL	ORIGINAL BUDGET	PROJECTED BUDGET	APPROVED BUDGET
<u>Replacement</u>						
20-5-23-551.00 Emergency Repairs	44,290	445,104	0	0	0	0
TOTAL Depreciation/Replacement	44,290	445,104	0	0	0	0
<u>Other Uses</u>						
20-5-23-900.00 Principal Debt Requirements	115,000	115,000	0	0	0	0
20-5-23-901.00 Capital Outlay - Financed	0	0	0	0	0	0
20-5-23-905.00 Administrative fee to General Fund	41,885	100,000	0	0	0	0
20-5-23-910.10 Transfer to General Fund	0	0	0	0	0	0
20-5-23-910.30 Transfer-out to Water/Sewer Fund	0	0	2,839,249	0	0	0
20-5-23-910.50 Transfers-out Utility Support	0	0	0	0	0	0
TOTAL Other Uses	156,885	215,000	2,839,249	0	0	0
TOTAL 23-SEWER	528,305	1,051,305	2,839,249	0	0	0

CITY OF BRADY  
BUDGET REPORT  
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20 -ELECTRIC UTILITY FUND  
25-LT CAPITAL PROJECTS - CW MOVED TO FUND 30  
(HISTORY ONLY)

EXPENDITURES	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 ACTUAL	(----- 2018-2019 -----)		2019-2020 APPROVED BUDGET
				ORIGINAL BUDGET	PROJECTED BUDGET	
<u>Contract Services</u>						
20-5-25-285.00 TWDB CW#73638-CO 2012	0	25,012	0	0	0	0
20-5-25-285.01 TWDB CW#73638-LF	72,147	677,404	0	0	0	0
TOTAL Contract Services	72,147	702,416	0	0	0	0
<u>Other Uses</u>						
20-5-25-910.00 Transfers-out	0	0	0	0	0	0
TOTAL Other Uses	0	0	0	0	0	0
TOTAL 25-SPECIAL PROJECTS	72,147	702,416	0	0	0	0



CITY OF BRADY  
BUDGET REPORT  
FISCAL YEAR 2019 - 2020

20 -ELECTRIC UTILITY FUND

	2015-2016	2016-2017	2017-2018	(----- 2018-2019 -----)		2019-2020
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	ORIGINAL BUDGET	PROJECTED BUDGET	APPROVED BUDGET
TOTAL EXPENDITURES	<u>7,712,485</u>	<u>8,782,937</u>	<u>10,757,591</u>	<u>7,716,210</u>	<u>8,218,890</u>	<u>7,741,133</u>
REVENUE OVER/(UNDER) EXPENDITURES	<u>533,753</u>	<u>(361,626)</u>	<u>(2,819,461)</u>	<u>(370,800)</u>	<u>(923,480)</u>	<u>(218,093)</u>
PROJECTED ENDING FUND BALANCE & NET WORKING CAPITAL	<u>7,152,397</u>	<u>6,790,771</u>	<u>3,971,310</u>	<u>3,600,510</u>	<u>3,047,830</u>	<u>2,829,737</u>

CITY OF BRADY  
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30 -WATER / SEWER UTILITY FUND

	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 ACTUAL	(--- 2018-2019 ---) ORIGINAL BUDGET	PROJECTED BUDGET	2019-2020 APPROVED BUDGET
BEGINNING FUND BALANCE & NET WORKING CAPITAL	3,149,934	2,269,865	1,797,154	4,423,512	4,423,512	3,683,617
<b>REVENUES</b>						
<u>Sewer Service Revenues</u>						
30-4-23-700.00 Residential-Service	0	0	667,079	845,000	845,000	893,000
30-4-23-705.00 Commercial-Service	0	0	349,204	400,000	400,000	430,000
30-4-23-720.00 City Departments-Service	0	0	18,797	20,000	20,000	15,000
30-4-23-750.00 Sales Concessions	0	0	0	0	0	0
TOTAL Sewer Service Revenues	0	0	1,035,080	1,265,000	1,265,000	1,338,000
<u>Sewer Operating Revenues</u>						
30-4-23-814.00 Disposal Fees	0	0	4,245	9,000	9,000	7,000
30-4-23-815.00 Reimbursed Expenses	0	0	0	0	0	0
30-4-23-818.00 Sewer Tap Fees	0	0	1,000	1,000	1,000	0
30-4-23-898.00 Interest Income	0	0	1,696	0	0	28,000
TOTAL Sewer Operating Revenues	0	0	6,942	10,000	10,000	35,000
<u>Sewer Long-Term Capital</u>						
30-4-25-685.00 TWDB CW # 73638 - CO 2012	0	0	15,040	0	0	0
30-4-25-685.01 TWDB CW # 73638 - LF	0	0	311	0	0	0
TOTAL General Revenues	0	0	15,352	0	0	0
<u>Water Service Revenues</u>						
30-4-31-700.00 Residential-Distribution	1,254,339	1,273,517	1,547,174	1,690,000	1,690,000	1,894,000
30-4-31-705.00 Commercial-Distribution	475,430	502,702	596,841	664,000	664,000	737,000
30-4-31-705.01 Commercial Wholesale-Distribut	14,407	11,204	11,810	10,000	10,000	11,000
30-4-31-706.00 Bulk Water Sales	5,120	15,350	3,362	500	500	1,000
30-4-31-720.00 City Departments-Distribution	103,923	113,726	139,076	115,000	115,000	120,000
30-4-31-750.00 Sales Concessions	(2,407)	0	(521)	(1,000)	(1,000)	(1,000)
TOTAL Service Revenues	1,850,812	1,916,498	2,297,742	2,478,500	2,478,500	2,762,000
<u>Water Operating Revenues</u>						
30-4-31-806.00 Sale of Scrap	354	808	758	0	0	0
30-4-31-815.00 Reimbursed Expenses	7,130	34,181	5,324	0	50,175	0
30-4-31-815.02 TXDOT Grant	0	0	0	0	0	0
30-4-31-815.03 Community Block Grant -CVCOG	0	0	0	0	0	275,000
30-4-31-818.00 Water Tap Fees	3,838	4,489	764	3,000	3,000	500
30-4-31-819.00 Meter Fees	1,412	16,878	433	0	0	500
30-4-31-885.00 Donated Assets	2,680	0	0	0	0	0
30-4-31-898.00 Interest Income	2,686	3,515	2,546	2,000	2,000	28,000
30-4-31-899.00 Sale of Fixes Assets	8,296	0	0	0	10,950	0
TOTAL Operating Revenues	26,396	59,870	9,826	5,000	66,125	304,000
<u>Water Long-Term Capital</u>						
30-4-33-686.00 TWDB DW#62545 - CO 2013	8	0	0	0	0	0
30-4-33-686.01 TWDB DW#62545 - LF	0	0	0	0	0	0
30-4-33-687.00 TWDB DW#62545 - EDAP 2015	122	2,950	4,165	0	0	0
TOTAL General Revenue	130	2,950	4,165	0	0	0

CITY OF BRADY  
BUDGET REPORT  
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30 - WATER / SEWER UTILITY FUND

	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 ACTUAL	(--- 2018-2019 ---) ORIGINAL BUDGET	PROJECTED BUDGET	2019-2020 APPROVED BUDGET
<u>Other Sources</u>						
30-4-23-900.00 Loan Proceeds	0	0	0	0	0	0
30-4-23-910.23 Transfer-in from Electric Fund	0	0	2,839,249	0	0	0
30-4-31-900.00 Loan Proceeds	0	0	0	0	0	0
TOTAL Other Sources	0	0	2,839,249	0	0	0
 TOTAL REVENUES	 1,877,338	 1,979,319	 6,208,354	 3,758,500	 3,819,625	 4,439,000
  TOTAL AVAILABLE FUNDS	  5,027,272	  4,249,184	  8,005,508	  8,182,012	  8,243,137	  8,122,617

**SEWER TREATMENT PLANT  
DIVISION NUMBER: 23  
FISCAL YEAR 2019-2020**

**DIVISION SUPERVISION - SEWER TREATMENT SUPERINTENDENT**

This division operates and maintains a 1960's era wastewater treatment plant, involving sewage treatment, biological processes, sludge handling and disposal. Duties include monitoring chemical balance, control panels and adjusting valves and gates manually or by remote control to regulate flow of sewage for process treatment; observing variations in operating conditions and interpreting meter and gauge readings and test results to determine load requirements for quality assurance and quality control; starting and stopping pumps including engines and generators to control flow of raw sewage through settling, aeration and sludge digestion processes; maintaining logs of operations and recording meter and gauge readings and filling out reports to stay in direct compliance with state and federal regulations.

**GOALS / OBJECTIVES**

- Improve grounds keeping at wastewater treatment plant facility.
- Continue work on sludge management to increase efficiency of plant.
- Continuation of certification operator education.
- Continuation of effort to increase plant treatment efficacy.
- Implement CWSRF WWTP replacement project.
- Construction of a new WWTP, design service was funded in FY19.

**EMPLOYMENT HISTORY BY POSITION**

	<u>FY16</u>	<u>FY17</u>	<u>FY18</u>	<u>FY19</u>	<u>FY20</u>
Superintendent/Chief Operator	1	1	1	1	1
Operator	1	1	1	1	1
Seasonal PT Maintenance (0.5)	0.5	0.5	0.5	0.5	0.5

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30 -WATER / SEWER UTILITY FUND  
23-SEWER TREATMENT PLANT

EXPENDITURES	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 ACTUAL	(---- 2018-2019 ----)		2019-2020 APPROVED BUDGET
				ORIGINAL BUDGET	PROJECTED BUDGET	
<u>Personnel</u>						
30-5-23-101.00 Regular Pay	0	0	88,825	91,300	91,300	105,111
30-5-23-102.00 Overtime Pay	0	0	13,046	16,000	16,000	16,000
30-5-23-103.00 Certification Pay	0	0	2,400	2,400	2,400	2,400
30-5-23-106.00 Stand by Pay	0	0	3,640	3,640	3,640	3,640
30-5-23-110.00 Hospital Insurance	0	0	22,868	24,919	24,919	24,120
30-5-23-111.00 Municipal Retirement	0	0	10,886	10,345	10,345	11,494
30-5-23-112.00 Worker's Comp Insurance	0	0	2,238	2,341	2,341	2,200
30-5-23-113.00 Unemployment Insurance	0	0	467	540	540	340
30-5-23-114.00 Payroll Taxes	0	0	8,261	8,370	8,370	9,450
TOTAL Personnel	0	0	152,631	159,855	159,855	174,755
<u>Contract Services</u>						
30-5-23-201.00 Organ Dues/Fees	0	0	60	150	150	150
30-5-23-202.00 Utilities	0	0	68,693	80,000	80,000	80,000
30-5-23-203.00 Professional Fees	0	0	122	15,000	10,300	5,000
30-5-23-203.01 Agency Fees	0	0	9,377	10,000	10,700	10,000
30-5-23-204.00 Property/Liability Insurance	0	0	8,096	9,200	9,200	10,150
30-5-23-212.00 Rentals /Leases	0	0	0	15,000	15,000	0
30-5-23-213.00 Contract Labor	0	0	0	0	0	0
30-5-23-214.00 Internet Access Fee	0	0	137	500	500	500
30-5-23-232.00 Computer Software Maint	0	0	0	0	0	350
30-5-23-233.00 Computer Hardware Maint	0	0	0	1,850	1,850	350
30-5-23-241.00 Bond Collections Fees	0	0	550	400	400	600
30-5-23-250.00 Franchise Fees	0	0	0	127,500	127,500	137,000
30-5-23-251.00 Administrative Fees	0	0	0	39,900	39,900	34,000
TOTAL Contract Services	0	0	87,035	299,500	295,500	278,100
<u>Supplies/Repair/Expenses</u>						
30-5-23-301.00 Employee Expense	0	0	0	900	900	900
30-5-23-301.02 Employee Training	0	0	2,307	2,000	2,000	2,700
30-5-23-302.00 Supplies	0	0	2,017	4,000	4,000	4,000
30-5-23-303.00 Fuel	0	0	1,796	3,500	3,500	3,500
30-5-23-304.00 Vehicles	0	0	1,276	4,000	4,000	4,000
30-5-23-305.00 Communication Equip	0	0	0	0	0	0
30-5-23-306.00 Buildings	0	0	0	0	0	0
30-5-23-307.00 Office Equipment	0	0	0	0	0	0
30-5-23-308.00 Heavy Rolling Stock	0	0	988	2,500	2,500	2,500
30-5-23-309.00 Small Equipment	0	0	844	3,000	3,000	3,000
30-5-23-312.00 General	0	0	1,270	10,000	10,000	10,000
30-5-23-313.00 Telephone/Cell/Alarm Sys	0	0	900	1,200	1,200	900
30-5-23-314.00 Drug Testing	0	0	156	220	220	220
30-5-23-316.00 Chemicals	0	0	25,470	28,000	28,000	28,000
30-5-23-317.00 Uniforms and Accessories	0	0	369	750	750	750
30-5-23-318.00 Laboratory-Testing	0	0	21,891	30,000	34,000	30,000
30-5-23-392.00 Bad Debt Expense	0	0	5,200	3,000	3,000	5,000
30-5-23-398.00 Interest Expense	0	0	16,097	122,000	122,000	120,000
TOTAL Supplies/Repair/Expenses	0	0	80,582	215,070	219,070	215,470
30-5-23-401.00 Capital Outlay-Projects	0	0	113,000	90,000	127,000	0
30-5-23-402.00 Capital Outlay -Vehicles & Equip	0	0	0	0	0	33,000
TOTAL	0	0	113,000	90,000	127,000	33,000

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30 -WATER / SEWER UTILITY FUND  
23-SEWER TREATMENT PLANT

EXPENDITURES	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 ACTUAL	(--- 2018-2019 ---)		2019-2020 APPROVED BUDGET
				ORIGINAL BUDGET	PROJECTED BUDGET	
<u>Replacement</u>						
30-5-23-551.00 Emergency Repairs	0	0	11,518	36,000	36,000	36,000
TOTAL Depreciation/Replacement	0	0	11,518	36,000	36,000	36,000
<u>Other Uses</u>						
30-5-23-900.00 Principal Debt Requirements	0	0	115,000	120,000	120,000	120,000
30-5-23-901.00 Capital Outlay - Financed	0	0	0	0	0	0
30-5-23-910.10 Administrative fee to General Fund	0	0	150,000	0	0	0
TOTAL Other Uses	0	0	265,000	120,000	120,000	120,000
 TOTAL 23-SEWER	 0	 0	 709,766	 920,425	 957,425	 857,325

**SPECIAL PROJECTS - WWTP - ENGINEERING**  
**DIVISION NUMBER: 25 Fund: 30**  
**FISCAL YEAR 2019-2020**

**DEPARTMENT SUPERVISOR - DIRECTOR OF PUBLIC WORKS**

The City of Brady is a recipient of Clean Water loan and loan forgiveness funding in 2012 from the Texas Water Development Board (TWDB) to design a new wastewater treatment plant to replace the existing sewage treatment facility from circa 1960s. Construction funding applications are submitted yearly to the TWDB. Design schedule indicates final plans/specifications to be completed in mid 2019. Construction loan funds invitation by the TWDB expected in May 2019.

Once this 2012 planning and design project is completed, this fund will be closed out.

**GOALS / OBJECTIVES**

- Finish planning and design work for the new wastewater treatment plant replacement project.
- Acquire TCEQ approval of final plans/specifications.
- Acquire TWDB construction funding

**EMPLOYMENT HISTORY BY POSITION**

	<u>FY16</u>	<u>FY17</u>	<u>FY18</u>	<u>FY19</u>	<u>FY20*</u>
*Project Manager (0.25)	0.25	0.25	0.25	0.25	0

**\*FY20 - Project Manager funding moved to the Construction Division 25 - Fund 35**

CITY OF BRADY  
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30 -WATER / SEWER UTILITY FUND  
25-LT CAPITAL PROJECTS-CW

EXPENDITURES	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 ACTUAL	(---- 2018-2019 ----)		2019-2020 APPROVED BUDGET
				ORIGINAL BUDGET	PROJECTED BUDGET	
<u>Contract Services</u>						
30-5-25-285.00 TWDB CW#73638-CO 2012	0	0	673,024	0	491,524	0
30-5-25-285.01 TWDB CW#73638-LF 2012	0	0	16,261	0	0	0
30-5-25-288.00 TWDB CW#73638-CO 2018	0	0	0	0	0	0
30-5-25-288.01 TWDB CW#73638-LF 2018	0	0	0	0	0	0
TOTAL Contract Services	0	0	689,285	0	491,524	0
<u>Other Uses</u>						
30-5-25-910.00 Transfers-out	0	0	0	0	0	0
TOTAL Other Uses	0	0	0	0	0	0
 TOTAL 25-LT CAPITAL PROJECTS	 0	 0	 689,285	 0	 491,524	 0



**PUBLIC WORKS ADMINISTRATION**  
**DIVISION NUMBER: 30**  
**FISCAL YEAR 2019-2020**

**DIVISION SUPERVISOR - DIRECTOR OF PUBLIC WORKS**

This division is responsible for the project management of two (2) major city projects and general administration of six (6) city divisions. This division is actively engaged with the Texas Water Development Board (TWDB) in the State's Clean Water and Drinking Water State Revolving Fund for environmental and financial programs. The Clean Water Program is a plan replacement of the city's wastewater treatment plant and the Drinking Water Program is a project involving the treatment of the city's groundwater supply and the reduction of radium in this water source.

The department oversees the administration and operation of Electric Distribution, Gas Distribution, Water Distribution and Wastewater Collection, Solid Waste, Streets, and Wastewater Treatment Plant. This includes the efforts to organize the work goals, and objectives of each division including personnel management, job planning, customer service and budget controls.

The Director of Public Works is instrumental in coordinating efforts for other major construction projects such as the TXDOT North Bridge Street widening rehab project, septic tank inspections/regulations, and other city and county projects.

**GOALS / OBJECTIVES**

- Manage the implementation of the Clean Water and Drinking Water projects that involve the administration of contracts with engineers, contractors and related suppliers or vendors.
- Assists all divisions with state and federal regulations, testing and coordination.
- Provide supervisory strategies for the various division superintendents assigned to the position.
- Assist the City Manager in special projects or other assignments.

**EMPLOYMENT HISTORY BY POSITION**

	<u>FY16</u>	<u>FY17</u>	<u>FY18</u>	<u>FY19</u>	<u>FY20</u>
Director of Public Works	0.5	0.5	0.5	0.5	0.5
Environmental Compliance Operator	1	1	0	0	0
Utility Specialist	0	0	1	1	0

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30-WATER / SEWER UTILITY FUND  
30-PUBLIC WORKS ADMIN

EXPENDITURES	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 ACTUAL	(---- 2018-2019 ----)		2019-2020 APPROVED BUDGET
				ORIGINAL BUDGET	PROJECTED BUDGET	
<u>Personnel</u>						
30-5-30-101.00 Regular Pay	59,974	68,216	79,307	83,300	83,300	48,385
30-5-30-102.00 Overtime	0	0	0	200	200	0
30-5-30-106.00 Certification Pay	0	0	0	900	900	0
30-5-30-107.00 Car Allowance	3,000	3,000	3,000	3,000	3,000	3,000
30-5-30-110.00 Hospital Insurance	14,486	16,440	22,868	24,919	24,919	12,060
30-5-30-111.00 Municipal Retirement	11,426	13,053	14,713	14,510	14,510	10,430
30-5-30-112.00 Worker's Comp Insurance	306	362	363	387	387	378
30-5-30-113.00 Unemployment Insurance	342	18	324	360	360	113
30-5-30-114.00 Payroll Taxes	8,949	9,579	10,427	10,726	10,726	7,986
TOTAL Personnel	98,484	110,668	131,003	138,302	138,302	82,352
<u>Contract Services</u>						
30-5-30-232.00 Computer Software Maint	36	0	190	350	450	750
30-5-30-233.00 Computer Hardware Maint	60	120	0	1,500	1,400	350
TOTAL Contract Services	96	120	190	1,850	1,850	1,100
<u>Supplies/Repair/Expenses</u>						
30-5-30-301.00 Employee Expense	59	50	133	350	350	350
30-5-30-301.02 Employee Training	645	1,107	1,689	1,500	1,500	1,800
30-5-30-302.00 Supplies	151	182	295	1,000	1,000	600
30-5-30-303.00 Fuel	0	0	20	500	500	300
30-5-30-304.00 Vehicles	23	56	63	500	500	500
30-5-30-307.00 Office Equipment	0	0	0	250	250	250
30-5-30-313.00 Telephones/Cell/Alarms	0	0	0	0	0	0
30-5-30-314.00 Drug Testing	0	75	0	110	110	110
TOTAL Supplies/Repair/Expenses	878	1,470	2,200	4,210	4,210	3,910
TOTAL 30-PUBLIC WORKS ADMIN	99,458	112,257	133,394	144,362	144,362	87,362

**WATER DISTRIBUTION / WASTEWATER COLLECTION**  
**DIVISION NUMBER: 31**  
**FISCAL YEAR 2019-2020**

**DIVISION SUPERVISOR - WATER/WASTEWATER SUPERINTENDENT**

This division is responsible for the infrastructure of the city's potable water supply and sewage collection system. The potable water supply consists of water wells, treatment, pumping, distribution and delivery of safe drinking water to the customers and citizens of Brady from both groundwater wells and lake water.

The city's infrastructure system is regulated by the TCEQ and EPA. This includes meeting criteria of the safe disinfection and treatment of the water supply involving chlorination and iron reduction. The water crew monitors and records daily operations at seven (7) well sites and a surface water treatment plant (SWTP). Mandatory state reports are submitted quarterly and annually requiring the assimilation of daily records from all water supply points. There is also the everyday maintenance and repair of 95 miles of water mains, 651 valves, 3,253 meters, service lines, and 276 fire hydrants.

The city's sewage collection system consists of approximately 65 miles of sewer lines and nearly 614 manholes of varying depths and sizes. The sewage collection system depends on the gravity of flow of wastewater from the normal discharge from homes and businesses. The city provides customer service response for backups, stoppages and plugging of sewer lines from grease, rags, disposable paper products that are not easily transported in the gravity sewage collection system. There are 3 grinder lift stations and 1 pump lift station.

**GOALS / OBJECTIVES**

- Continue water main replacement/sewer line upgrades.
- Implement full use of newly acquired hydro-excavation vacuum truck.
- Continue fire hydrant maintenance program with assistance of the fire department.
- Continue TCEQ certification training for water / wastewater licensing.
- Find ways to address employee turn-over and improve new-hire retention.

**EMPLOYMENT HISTORY BY POSITION**

	<u>FY16</u>	<u>FY17</u>	<u>FY18</u>	<u>FY19</u>	<u>FY20</u>
Superintendent	1	1	1	1	1
Senior Foreman	0	0	1	1	1
Crew Leader	1	1	1	1	1
Crewman	2	2	2	2	2
Water Treatment Plant Operator	0	0	0	1	2
Part-time Seasonal Crewman (0.5)	2	2	2	2	2

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30 -WATER / SEWER UTILITY FUND  
31-WATER / WASTEWATER DISTRIBUTION

	2015-2016	2016-2017	2017-2018	{ 2018-2019 }		2019-2020
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	ORIGINAL BUDGET	PROJECTED BUDGET	APPROVED BUDGET
<u>Personnel</u>						
30-5-31-101.00 Regular Pay	120,677	139,272	126,211	233,100	233,100	306,835
30-5-31-102.00 Overtime Pay	10,477	10,420	9,145	17,000	17,000	20,548
30-5-31-103.00 Certification Pay	1,800	1,763	1,800	3,900	3,900	4,200
30-5-31-106.00 Stand-by Pay	3,640	3,640	3,630	3,460	3,460	3,460
30-5-31-107.00 Car Allowance	100	300	300	300	300	300
30-5-31-110.00 Hospital Insurance	31,321	34,524	38,595	75,392	75,392	85,200
30-5-31-111.00 Municipal Retirement	12,717	13,957	14,141	22,488	22,488	29,575
30-5-31-112.00 Worker's Comp Insurance	4,429	5,020	4,284	5,384	5,384	4,251
30-5-31-113.00 Unemployment Insurance	863	178	1,077	1,820	1,820	1,257
30-5-31-114.00 Payroll Taxes	10,019	11,371	10,525	19,610	19,610	25,543
TOTAL Personnel	196,044	220,445	209,708	382,454	382,454	481,169
<u>Contract Services</u>						
30-5-31-201.00 Organ Dues/Fees	0	0	0	0	0	0
30-5-31-202.00 Utilities	237,361	227,644	224,192	233,000	233,000	233,000
30-5-31-203.00 Professional Fees	3,500	43,239	9,043	20,000	20,000	7,500
30-5-31-203.01 Agency Fees	7,067	7,350	7,350	33,000	33,000	10,000
30-5-31-204.00 Property/Liability Insurance	14,040	13,645	15,099	17,100	17,100	19,000
30-5-31-207.00 Janitorial / Pest Services	753	783	826	860	860	860
30-5-31-208.01 Litigation	0	0	5,573	0	0	0
30-5-31-213.00 Contract Labor	0	0	0	0	0	0
30-5-31-214.00 Internet Access Fee	812	601	479	700	700	700
30-5-31-232.00 Computer Software Maint	2,965	600	210	350	350	350
30-5-31-233.00 Computer Hardware Maint	1,380	1,510	0	1,500	1,500	1,500
30-5-31-241.00 Bond Collection Fees	1,800	1,650	1,400	1,800	1,800	1,400
30-5-31-250.00 Franchise Fees	0	0	0	248,400	248,400	288,500
30-5-31-251.00 Administrative Fees	0	0	0	92,000	92,000	100,000
TOTAL Contract Services	269,677	297,023	264,172	648,710	648,710	662,810
<u>Supplies/Repair/Expenses</u>						
30-5-31-301.00 Employee Expense	506	611	485	1,350	1,350	1,400
30-5-31-301.02 Employee Training	2,128	3,085	679	3,500	3,500	3,500
30-5-31-302.00 Supplies	4,255	4,281	2,463	5,000	5,000	5,000
30-5-31-302.02 Meters	1,676	15,901	5,259	5,000	9,000	10,000
30-5-31-303.00 Fuel	9,654	10,192	12,148	11,000	11,000	11,000
30-5-31-304.00 Vehicles	2,471	1,237	5,822	3,000	3,000	3,000
30-5-31-305.00 Communication Equip	0	0	0	500	500	500
30-5-31-306.00 Buildings	219	720	1,011	1,500	1,500	1,500
30-5-31-307.00 Office Equipment	245	0	0	750	750	750
30-5-31-308.00 Heavy Rolling Stock	6,001	5,176	4,643	6,600	6,600	6,600
30-5-31-309.00 Small Equipment	5,051	3,288	5,679	5,500	5,500	5,500
30-5-31-310.00 Water Wells	30,789	120,702	40,977	60,000	60,000	60,000
30-5-31-310.01 Water Tanks	77,725	78,864	78,864	78,900	78,900	80,500
30-5-31-312.00 General	97,985	59,284	34,844	70,000	66,000	70,000
30-5-31-313.00 Telephone/Cell/Alarm Sys	5,012	4,896	4,657	4,700	4,700	5,300
30-5-31-314.00 Drug Testing	380	325	1,171	640	640	700
30-5-31-316.00 Chemicals	36,643	32,309	34,366	40,000	40,000	40,000
30-5-31-317.00 Uniforms and Accessories	752	1,489	1,357	2,900	2,900	2,900
30-5-31-318.00 Laboratory-Testing	22,706	13,309	14,498	25,000	25,000	15,000
30-5-31-326.00 Pump Stations	0	0	0	15,000	15,000	15,000
30-5-31-392.00 Bad Debt Expense	5,845	5,000	7,900	5,000	5,000	6,000
30-5-31-398.00 Interest Expense	40,369	30,523	25,823	190,000	190,000	16,500
TOTAL Supplies/Repair/Expenses	350,411	391,191	282,644	535,840	535,840	360,650

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30 -WATER / SEWER UTILITY FUND  
31-WATER / WASTE WATER DISTRIBUTION

EXPENDITURES	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 ACTUAL	(— 2018-2019 ———)		2019-2020 APPROVED BUDGET
				ORIGINAL BUDGET	PROJECTED BUDGET	
30-5-31-401.00 Capital Outlay-Projects	14,347	285,244	197,625	273,500	385,875	425,000
30-5-31-402.00 Capital Outlay-Vehicles & Equip	0	152,770	91,983	83,000	93,000	0
TOTAL	14,347	438,014	289,608	356,500	478,875	425,000
<u>Replacement</u>						
30-5-31-502.00 Loss on Disposed Asset	0	0	0	0	0	0
30-5-31-551.00 Emergency Repairs	0	0	0	0	0	0
30-5-31-552.00 Membrane Replacement Fund	0	0	0	0	0	0
TOTAL Depreciation/Replacement	0	0	0	0	0	0
<u>Other Uses</u>						
30-5-31-900.00 Principal Debt Requirements	474,809	377,927	377,436	377,000	377,000	367,000
30-5-31-901.00 Capital Outlay - Financed	0	0	0	0	0	0
30-5-31-905.00 Administrative fee to General Fund	406,081	21,258	150,000	0	0	0
30-5-31-910.10 Transfers-out to General Fund	0	0	0	0	0	0
30-5-31-910.22 Transfers-out to Electric	0	0	0	0	0	0
30-5-31-910.50 Transfers-out Utility Support	0	200,000	230,000	440,000	440,000	320,000
TOTAL Other Uses	882,890	599,185	757,436	817,000	817,000	687,000
TOTAL 31-WATER DISTRIBUTION	1,713,369	1,945,858	1,803,568	2,740,504	2,862,879	2,616,629

**SPECIAL PROJECTS – DW IMPROVEMENTS-ENGINEERING**  
**DIVISION NUMBER: 33 Fund: 30**  
**FISCAL YEAR 2019-2020**

**DIVISION SUPERVISOR - DIRECTOR OF PUBLIC WORKS**

The City was awarded a 100% grant from the TWDB EDAP for the Drinking Water project to perform the design work of needed water treatment improvements to meet EPA rules and TCEQ regulations for safe drinking water. The current anticipated project schedule is to have design complete in 2018 and bid project in MID 2019.

The EDAP planning / design project will be close out and a construction fund was opened in FY19.

**GOALS / OBJECTIVES**

- Finish the design phase for the Radium Reduction System water treatment improvements.
- Bid and begin construction of the new drinking water project improvements.
- Acquire construction Manager-at-Risk services for overall general contractor activities.

**EMPLOYMENT HISTORY BY POSITION**

	<u>FY16</u>	<u>FY17</u>	<u>FY18</u>	<u>FY19</u>	<u>FY20*</u>
Project Manager (0.25)	0.25	0.25	0.25	0.25	0

**\*FY20 - Project Manager funding moved to the Construction Division 33 - Fund 33**

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30 -WATER / SEWER UTILITY FUND  
33-LT CAPITAL PROJECTS- DW

EXPENDITURES	2015-2016	2016-2017	2017-2018	(---- 2018-2019 ----)		2019-2020
	ACTUAL	ACTUAL	ACTUAL	ORIGINAL BUDGET	PROJECTED BUDGET	APPROVED BUDGET
<u>Contract Services</u>						
30-5-33-286.00 TWDB DW #62545-CO 2013	6,200	0	0	0	0	0
30-5-33-286.01 TWDB DW #62545-LF 2013	0	0	0	0	0	0
30-5-33-287.00 TWDB DW # 62545-EDAP 2015	938,380	393,915	245,983	0	103,330	0
30-5-33-287.01 TWDB DW #62545 - EDAP 2018	0	0	0	0	0	0
30-5-33-287.02 TWDB DW #62545 - EDAP CO 2018	0	0	0	0	0	0
30-5-33-289.00 TWDB DW #62545 - CO 2018	0	0	0	0	0	0
TOTAL Contract Services	944,580	393,915	245,983	0	103,330	0
<u>Other Uses</u>						
30-5-33-910.00 Transfers-out	0	0	0	0	0	0
TOTAL Other Uses	0	0	0	0	0	0
 TOTAL 33-SPECIAL PROJECTS	 944,580	 393,915	 245,983	 0	 103,330	 0

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30 -WATER / SEWER UTILITY FUND

	2015-2016	2016-2017	2017-2018	(--- 2018-2019 ---)		2019-2020
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	ORIGINAL BUDGET	PROJECTED BUDGET	APPROVED BUDGET
TOTAL EXPENDITURES	<u>2,757,407</u>	<u>2,452,030</u>	<u>3,581,996</u>	<u>3,805,291</u>	<u>4,559,520</u>	<u>3,561,316</u>
REVENUE OVER/(UNDER) EXPENDITURES	<u>(880,069)</u>	<u>(472,711)</u>	<u>2,626,358</u>	<u>(46,791)</u>	<u>(739,895)</u>	<u>877,684</u>
PROJECTED ENDING FUND BALANCE & NET WORKING CAPITAL	<u>2,269,865</u>	<u>1,797,154</u>	<u>4,423,512</u>	<u>4,376,721</u>	<u>3,683,617</u>	<u>4,561,301</u>



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33- WATER CONSTRUCTION FUND

	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 ACTUAL	(----- 2018-2019 -----) ORIGINAL BUDGET	PROJECTED BUDGET	2019-2020 APPROVED BUDGET
BEGINNING FUND BALANCE & NET WORKING CAPITAL	0	0	0	0	0	15,219,463
<b>REVENUES</b>						
<u>Funding Sources</u>						
33-4-33-686.00 TWDB DW -L1000917-CO 2019	0	0	0	7,662,500	10,830,000	0
33-4-33-686.01 TWDB DW -LF 1000918-LF 2019	0	0	0	7,662,500	4,700,000	0
33-4-33-687.00 TWDB DW - G 1000916-EDAP 2019	0	0	0	12,171,250	13,375,000	0
33-4-33-687.01 EDAP CO 2019	0	0	0	1,203,750	0	0
TOTAL Funding Sources	0	0	0	28,700,000	28,905,000	0
 TOTAL REVENUES	 0	 0	 0	 28,700,000	 28,905,000	 0
 TOTAL AVAILABLE FUNDS	 0	 0	 0	 28,700,000	 28,905,000	 15,219,463

**DRINKING WATER CONSTRUCTION PROJECT**  
**DIVISION NUMBER: 33 FUND 33**  
**FISCAL YEAR 2019-2020**

**PROGRAM MANAGER - DIRECTOR OF PUBLIC WORKS**

In FY19, this new fund and division was created to track the construction, progress and administration of the city's water infrastructure system improvements. Finding for this project is provided by the Texas Water Development Board (TWDB) through the Economically Distressed Areas Program (EDAP) and Drinking Water State Revolving Fund Programs which provides for grant and loan funding at discount rate.

Construction is projected to begin summer of 2019. Estimated completion is FY 2023.

**EMPLOYMENT HISTORY BY POSITION**

	<u>FY16</u>	<u>FY17</u>	<u>FY18</u>	<u>FY19</u>	<u>FY20</u>
Project Manager (0.25)	0	0	0	0	0.25

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33- WATER CONSTRUCTION FUND  
33 - DW PROJECT

EXPENDITURES	(--- 2018-2019 ---)					
	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 ACTUAL	ORIGINAL BUDGET	PROJECTED BUDGET	2019-2020 APPROVED BUDGET
<u>Contract Services</u>						
33-5-33-286.00 TWDB DW -L 1000917-CO 2019	0	0	0	0	305,537	10,524,463
33-5-33-286.01 TWDB DW -LF 1000918-LF 2019	0	0	0	0	5,000	4,695,000
33-5-33-287.00 TWDB DW - G 1000916-EDAP 2019	0	0	0	0	13,375,000	0
33-5-33-290.00 Fiscal Services	0	0	0	82,000	0	0
33-5-33-291.00 Special Services	0	0	0	517,000	0	0
33-5-33-292.00 Engineering	0	0	0	279,000	0	0
33-5-33-293.00 Construction	0	0	0	27,822,000	0	0
TOTAL Contract Services	0	0	0	28,700,000	13,685,537	15,219,463
 TOTAL 33- DW PROJECT	 0	 0	 0	 28,700,000	 13,685,537	 15,219,463

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33- WATER CONSTRUCTION FUND

EXPENDITURES	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 ACTUAL	(---- 2018-2019 ----)		2019-2020 APPROVED BUDGET
				ORIGINAL BUDGET	PROJECTED BUDGET	
TOTAL EXPENDITURES	<u>0</u>	<u>0</u>	<u>0</u>	<u>28,700,000</u>	<u>13,685,537</u>	<u>15,219,463</u>
REVENUE OVER/(UNDER) EXPENDITURES	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>15,219,463</u>	<u>(15,219,463)</u>
PROJECTED ENDING FUND BALANCE & NET WORKING CAPITAL	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>15,219,463</u>	<u>0</u>

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35- WWTP CONSTRUCTION FUND

	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 ACTUAL	(----- 2018-2019 -----) ORIGINAL BUDGET	PROJECTED BUDGET	2019-2020 APPROVED BUDGET
BEGINNING FUND BALANCE & NET WORKING CAPITAL	0	0	0	0	0	10,435,000
<b>REVENUES</b>						
<u>Funding Sources</u>						
35-4-25-685.00 TWDB CW L1001004 CO 2019A	0	0	0	10,295,000	8,400,000	0
35-4-25-685.01 TWDB CW L1001005 CO 2019B	0	0	0	4,410,000	2,035,000	0
33-4-25-685.02 TWDB CW LF1001006 LF2019	0	0	0	0	4,250,000	0
TOTAL Funding Sources	0	0	0	14,705,000	14,685,000	0
 TOTAL REVENUES	 0	 0	 0	 14,705,000	 14,685,000	 0
 TOTAL AVAILABLE FUNDS	 0	 0	 0	 14,705,000	 14,685,000	 10,435,000

**CLEAN WATER – WWTP CONSTRUCTION PROJECT**  
**DIVISION NUMBER: 25 FUND 35**  
**FISCAL YEAR 2019-2020**

**PROGRAM MANAGER - DIRECTOR OF PUBLIC WORKS**

In FY19, this new fund and division was created to track the construction expenditures, progress and administration of the new Waste Water Treatment Plant. Funding for this project is provided by the Texas Water Development Board (TWDB) through the Clean Water State Revolving Fund program which provides for grant and loan funding at a discount rate.

Construction is projected to begin summer of 2019 with an estimated completion time in FY2023.

**EMPLOYMENT HISTORY BY POSITION**

	<u>FY16</u>	<u>FY17</u>	<u>FY18</u>	<u>FY19</u>	<u>FY20</u>
Project Manager (0.25)	0	0	0	0	0.25

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35- WWTP CONSTRUCTION FUND  
25 - CW PROJECT

EXPENDITURES	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 ACTUAL	(----- 2018-2019 -----)		2019-2020 APPROVED BUDGET
				ORIGINAL BUDGET	PROJECTED BUDGET	
<u>Contract Services</u>						
35-5-25-285.00 TWDB CW L1001004 CO 2019A	0	0	0	0	0	8,400,000
35-5-25-285.01 TWDB CW L1001005 CO 2019B	0	0	0	0	0	2,035,000
35-5-25-285.02 TWDB CW LF1001006 LF2019	0	0	0	0	4,250,000	0
35-5-25-290.00 Fiscal Services	0	0	0	366,000	0	0
35-5-25-291.00 Special Services	0	0	0	789,000	0	0
35-5-25-292.00 Engineering	0	0	0	250,000	0	0
35-5-25-293.00 Construction	0	0	0	13,300,000	0	0
TOTAL Contract Services	0	0	0	14,705,000	4,250,000	10,435,000
 TOTAL 25- CW PROJECT	 0	 0	 0	 14,705,000	 4,250,000	 10,435,000

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35- WWTP CONSTRUCTION FUND

EXPENDITURES	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 ACTUAL	(--- 2018-2019 ---)		2019-2020 APPROVED BUDGET
				ORIGINAL BUDGET	PROJECTED BUDGET	
TOTAL EXPENDITURES	0	0	0	14,705,000	4,250,000	10,435,000
REVENUE OVER/(UNDER) EXPENDITURES	0	0	0	0	10,435,000	(10,435,000)
PROJECTED ENDING FUND BALANCE & NET WORKING CAPITAL	0	0	0	0	10,435,000	0



CITY OF BRADY  
BUDGET REPORT  
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40 - GAS UTILITY FUND

	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 ACTUAL	(— 2018-2019 —) ORIGINAL BUDGET	PROJECTED BUDGET	2019-2020 APPROVED BUDGET
BEGINNING FUND BALANCE & NET WORKING CAPITAL	1,431,619	1,218,757	967,805	729,760	729,760	496,380
<b>REVENUES</b>						
<u>Service Revenues</u>						
40-4-42-700.00 Residential-Distribution	392,973	362,958	400,547	360,000	420,000	385,000
40-4-42-705.00 Commercial-Distribution	167,022	172,180	165,290	160,000	170,000	165,000
40-4-42-710.00 Industrial-Distribution	213,297	195,302	174,902	120,000	36,800	20,000
40-4-42-715.00 FUEL- Pass-through charge	390,226	410,360	486,195	450,000	450,000	450,000
40-4-42-716.00 Annual RRC Commission Fee	2,072	2,059	2,052	2,000	2,000	2,000
40-4-42-720.00 City Departments-Distribution	6,448	4,685	6,266	7,000	7,000	6,500
40-4-42-750.00 Sales Concessions	(6)	0	0	0	0	0
TOTAL Service Revenues	1,172,033	1,147,544	1,235,252	1,099,000	1,085,800	1,028,500
<u>Operating Revenues</u>						
40-4-42-806.00 Sale of Scrap	83	122	74	0	0	0
40-4-42-815.00 Reimbursed Expenses	1,661	1,084	2,781	0	0	0
40-4-42-815.02 TXDOT Grant	0	0	0	0	0	0
40-4-42-818.00 Gas Tap Fees	245	2,410	245	0	0	0
40-4-42-819.00 Meter Fees	298	3,171	3,512	0	0	0
40-4-42-885.00 Donated Assets	0	0	0	0	0	0
40-4-42-898.00 Interest Income	0	0	0	0	0	10,000
40-4-42-899.00 Sale of Fixed Assets	0	0	0	0	0	0
TOTAL Operating Revenues	2,286	6,787	6,612	0	0	10,000
<u>Other Sources</u>						
40-4-42-901.00 Loan Proceeds	28,777	0	0	0	0	0
TOTAL Other Sources	28,777	0	0	0	0	0
TOTAL REVENUES	1,203,097	1,154,330	1,241,864	1,099,000	1,085,800	1,038,500
TOTAL AVAILABLE FUNDS	2,634,716	2,373,088	2,209,669	1,828,760	1,815,560	1,534,880

**GAS DISTRIBUTION  
DIVISION NUMBER: 42  
FISCAL YEAR 2019-2020**

**DIVISION SUPERVISOR - GAS DISTRIBUTION SUPERINTENDENT**

This division is responsible for the city's gas supply and approximately 89 miles of distribution lines throughout Brady. The Gas Distribution Division has both high pressure mains and low pressure distribution lines for the delivery of natural gas to nearly 1,800 customers for heating, cooking and other commercial and residential uses. The Gas Distribution Division is subject to complex rules and requirements for ensuring the safety of delivery of natural gas. The Texas Railroad Commission (TRRC) and Pipeline Hazardous Material and Safety Administration (PHMSA) a federal agency regularly sets rules for the safe practice in delivery and transport of natural gas supply. The Gas Distribution Division staff consist of a superintendent and field technicians. The staff is mandated to receive regular training on safe work practices and procedures for handling the natural gas supply in Brady.

**GOALS / OBJECTIVES**

- Continue work effort in the replacement of aging gas lines.
- Continue to improve records and mandatory compliance with PHMSA and TRRC.
- Continue Operator Qualification (O.Q.) program and training.
- Replace old or outdated tools, equipment and machinery.
- Instill *pride of work and accomplishment* in personnel.

**EMPLOYMENT HISTORY BY POSITION**

	<u>FY16</u>	<u>FY17</u>	<u>FY18</u>	<u>FY19</u>	<u>FY20</u>
Superintendent	1	1	1	1	1
Technician II	1	2	2	2	2
Technician I	2	1	1	1	1
Administrative Gas Specialist	0	0	0	1	1
Part-time Seasonal Maintenance (0.5)	0.5	0.5	0	0	0
Part-time Office Assistant (0.5)	0	0	0.5	0	0

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40 - GAS UTILITY FUND  
42-GAS DISTRIBUTION

	2015-2016	2016-2017	2017-2018	(--- 2018-2019 ----)	2019-2020	
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	ORIGINAL BUDGET	PROJECTED BUDGET	APPROVED BUDGET
<u>Personnel</u>						
40-5-42-101.00 Regular Pay	118,010	131,820	138,913	160,900	160,900	170,257
40-5-42-102.00 Overtime Pay	3,897	6,760	7,089	8,000	8,000	8,000
40-5-42-103.00 Certification Pay	2,063	2,213	2,700	4,500	4,500	4,500
40-5-42-106.00 Stand-by Pay	3,640	3,640	3,640	3,640	3,640	3,640
40-5-42-110.00 Hospital Insurance	36,019	39,199	45,736	62,932	62,932	60,299
40-5-42-111.00 Municipal Retirement	13,219	14,520	15,845	17,989	17,989	18,160
40-5-42-112.00 Worker's Comp Insurance	1,997	1,943	1,560	2,019	2,019	1,621
40-5-42-113.00 Unemployment Insurance	760	171	698	900	900	567
40-5-42-114.00 Payroll Taxes	9,685	10,952	11,644	13,200	13,200	13,904
TOTAL Personnel	189,289	211,217	227,826	274,080	274,080	280,948
<u>Contract Services</u>						
40-5-42-201.00 Organ Dues/Fees	0	0	0	750	750	750
40-5-42-202.00 Utilities	694	1,314	1,413	1,500	1,500	1,500
40-5-42-203.00 Professional Fees	8,102	11,828	9,679	15,000	15,000	15,000
40-5-42-203.01 Agency Fees	4,448	3,239	3,235	4,000	4,000	4,000
40-5-42-204.00 Property/Liability Insurance	16,928	17,718	19,626	22,200	22,200	24,550
40-5-42-207.00 Janitorial / Pest Services	0	0	0	0	0	0
40-5-42-208.00 City Attorney	0	0	0	0	0	0
40-5-42-212.00 Rentals /Leases	800	115	125	1,500	1,500	500
40-5-42-213.00 Contract Labor	1,705	0	6,315	30,000	30,000	8,000
40-5-42-232.00 Computer Software Maint	3,600	0	230	350	350	550
40-5-42-233.00 Computer Hardware Maint	1,227	0	0	1,900	1,900	1,500
40-5-42-243.00 Gas Purchases	407,562	445,615	498,413	450,000	450,000	450,000
40-5-42-244.00 Municipal Gas-Discount Earned	(27,391)	(24,686)	(31,988)	(25,000)	(25,000)	(25,000)
40-5-42-250.00 Franchise Fees	0	0	0	109,900	109,900	104,000
40-5-42-251.00 Administrative Fees	0	0	0	53,700	53,700	48,500
TOTAL Contract Services	417,675	455,143	507,048	665,800	665,800	633,850
<u>Supplies/Repair/Expenses</u>						
40-5-42-301.00 Employee Expense	703	248	27	800	800	800
40-5-42-301.02 Employee Training	2,725	2,470	2,191	2,000	2,000	2,500
40-5-42-302.00 Supplies	7,929	7,884	6,257	8,000	8,000	8,000
40-5-42-302.02 Meters	2,200	3,401	8,056	5,000	5,000	5,000
40-5-42-303.00 Fuel	4,780	4,966	5,781	6,000	6,000	6,000
40-5-42-304.00 Vehicles	3,372	1,912	2,517	3,000	3,000	3,000
40-5-42-305.00 Communication Equip	0	0	0	200	200	200
40-5-42-307.00 Office Equipment	0	0	0	200	200	200
40-5-42-308.00 Heavy Rolling Stock	4,152	1,278	1,484	4,000	4,000	4,000
40-5-42-309.00 Small Equipment	4,367	2,561	4,298	5,000	9,000	5,000
40-5-42-312.00 General	17,310	37,213	31,508	25,000	21,000	25,000
40-5-42-313.00 Telephone/Cell/Alarm Sys	1,322	1,608	2,345	2,200	2,200	2,200
40-5-42-314.00 Drug Testing	532	422	257	700	700	700
40-5-42-316.00 Chemicals	0	0	52	500	500	500
40-5-42-317.00 Uniforms and Accessories	2,897	3,107	2,581	4,400	4,400	4,400
40-5-42-318.00 Laboratory-Testing	0	0	0	1,000	1,000	1,000
40-5-42-392.00 Bad Debt Expense	2,004	1,800	2,750	3,000	3,000	3,000
40-5-42-398.00 Interest Expense	15,037	12,818	10,563	8,300	8,300	6,100
TOTAL Supplies/Repair/Expenses	69,329	81,688	80,668	79,300	79,300	77,600
40-5-42-401.00 Capital Outlay - Projects	11,667	28,744	169,482	0	5,000	25,000
40-5-42-402.00 Capital Outlay-Vehicles & Equip	0	70,600	0	40,000	30,000	0
TOTAL	11,667	99,344	169,482	40,000	35,000	25,000

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40 -GAS UTILITY FUND  
42-GAS DISTRIBUTION

EXPENDITURES	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 ACTUAL	(----- 2018-2019 -----)		2019-2020 APPROVED BUDGET
				ORIGINAL BUDGET	PROJECTED BUDGET	
<u>Replacement</u>						
40-5-42-551.00 Emergency Repairs	0	0	0	0	0	0
TOTAL Depreciation/Replacement	0	0	0	0	0	0
<u>Other Uses</u>						
40-5-42-900.00 Principal Debt Requirements	69,134	65,631	67,886	68,000	68,000	64,000
40-5-42-901.00 Capital Outlay - Financed	28,777	0	0	0	0	0
40-5-42-910.10 Transfers-out General	346,132	316,800	397,000	87,000	87,000	0
40-5-42-910.50 Transfers-out Utility Support	0	12,800	30,000	0	0	0
40-5-42-910.60 Transfers-out Solid Waste	0	0	0	0	0	0
40-5-42-910.80 Transfers-out Special Revenue	283,955	162,659	0	100,000	110,000	80,000
TOTAL Other Uses	727,998	557,890	494,886	255,000	265,000	144,000
 TOTAL 42-GAS DISTRIBUTION	 1,415,959	 1,405,282	 1,479,909	 1,314,180	 1,319,180	 1,161,398

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40 -GAS UTILITY FUND

				(---- 2018-2019 ----)		
EXPENDITURES	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 ACTUAL	ORIGINAL BUDGET	PROJECTED BUDGET	2019-2020 APPROVED BUDGET
TOTAL EXPENDITURES	1,415,959	1,405,282	1,479,909	1,314,180	1,319,180	1,161,398
REVENUE OVER/(UNDER) EXPENDITURES	(212,862)	(250,952)	(238,046)	(215,180)	(233,380)	(122,898)
PROJECTED ENDING FUND BALANCE & NET WORKING CAPITAL	1,218,757	967,805	729,760	514,580	496,380	373,482

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50 -UTILITY SUPPORT FUND

	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 ACTUAL	(---- 2018-2019 ----) ORIGINAL BUDGET	PROJECTED BUDGET	2019-2020 APPROVED BUDGET
BEGINNING FUND BALANCE & NET WORKING CAPITAL	374,742	229,290	148,820	210,741	210,741	170,108
<b>REVENUES</b>						
<u>Service Revenues</u>						
50-4-50-740.00 Utility Contracts-Bad Debt	4,137	1,855	1,752	0	0	0
TOTAL Service Revenues	4,137	1,855	1,752	0	0	0
<u>Operating Revenues</u>						
50-4-26-899.00 Sale of Fixed Assets	0	4,000	0	0	0	0
46-4-46-815.00 Reimbursed Expenses	55	6	540	0	0	0
46-4-46-815.01 Credit Card Fees	4	10	0	0	0	0
50-4-50-801.00 Penalty on Utilities	201,893	199,723	194,968	195,000	195,000	195,000
50-4-50-802.00 Service Fees on Utilities	18,400	19,846	15,604	17,000	17,000	16,000
50-4-50-803.00 Credit Card User Fee	5,749	6,151	6,485	6,000	6,000	36,000
50-4-50-806.00 Sale of Scrap	0	0	0	0	0	0
50-4-50-808.00 Cash Long / (Short)	(86)	(19)	(263)	(100)	(100)	(100)
50-4-50-815.00 Reimbursed Expenses	190	1,442	478	0	0	0
50-4-50-815.02 TDPS Grant	90,022	0	0	0	0	0
50-4-50-816.00 Bad Debt Recovery	0	35	0	0	0	0
50-4-50-817.00 Discounts Earned	1,558	1,578	1,657	1,500	1,500	1,500
50-4-50-818.00 Returned Check Fees	630	660	390	500	500	400
50-4-50-845.00 Vending Income	0	0	14	0	0	0
50-4-50-898.00 Interest Income	3,245	480	498	500	500	10,000
TOTAL Operating Revenues	321,660	233,912	220,370	220,400	220,400	258,800
<u>Other Sources</u>						
50-4-50-900.00 Loan Proceeds	0	0	0	0	0	0
50-4-50-910.22 Transfers-in from Electric	0	0	38,400	0	0	0
50-4-50-910.23 Transfers-in from Sewer	0	0	0	0	0	0
50-4-50-910.30 Transfers-in from Water / Sewer	0	200,000	230,000	0	0	320,000
50-4-50-910.40 Transfers-in from Gas	0	12,800	30,000	440,000	440,000	0
50-4-50-910.60 Transfers-in from Solid Waste	0	12,200	0	0	0	0
50-4-50-910.80 Transfers-in from Special Rev	0	0	0	0	0	0
TOTAL Other Sources	0	225,000	298,400	440,000	440,000	320,000
TOTAL REVENUES	325,797	460,767	520,522	660,400	660,400	578,800
TOTAL AVAILABLE FUNDS	700,538	690,057	669,342	871,141	871,141	748,908

**METER SERVICES  
DIVISION NUMBER: 26  
FISCAL YEAR 2019-2020**

**DIVISION SUPERVISOR - UTILITY BILLING MANAGER**

This division is responsible for the maintenance of 8,820 meters for electric, gas and water. The duties include ordering, inventorying, inspecting meters for defects, repairing and cleaning meters, removing, disconnecting, connecting and installing meters when deemed necessary and as necessary for new utility customers and discontinued utility customers. Cross-trained to assist with monthly billing. Reviews leak detection reports to assist customers and utility divisions.

**GOALS / OBJECTIVES**

- Cross-train with other utility departments.
- Promote training – customer service, and metering fundamentals.
- Cross-train to assist with utility billing

**EMPLOYMENT HISTORY BY POSITION**

	<b><u>FY16</u></b>	<b><u>FY17</u></b>	<b><u>FY18</u></b>	<b><u>FY19</u></b>	<b><u>FY20</u></b>
Meter Technician	1	1	1	1	1

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50 -UTILITY SUPPORT FUND  
26-METER SERVICES

				(--- 2018-2019 ---)		
	2015-2016	2016-2017	2017-2018	ORIGINAL	PROJECTED	2019-2020
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	BUDGET	BUDGET	APPROVED BUDGET
<u>Personnel</u>						
50-5-26-101.00 Regular Pay	30,164	31,002	32,448	34,950	34,950	37,019
50-5-26-102.00 Overtime Pay	76	62	0	100	100	100
50-5-26-110.00 Hospital Insurance	9,396	9,864	11,434	12,459	12,459	12,060
50-5-26-111.00 Municipal Retirement	3,180	3,369	3,535	3,702	3,702	3,781
50-5-26-112.00 Worker's Comp Insurance	372	383	369	396	396	388
50-5-26-113.00 Unemployment Insurance	171	9	162	180	180	113
50-5-26-114.00 Payroll Taxes	2,306	2,377	2,498	2,733	2,733	2,895
TOTAL Personnel	45,666	47,065	50,446	54,520	54,520	56,356
<u>Contract Services</u>						
50-5-26-201.00 Organ Dues/Fees	0	0	0	0	0	0
50-5-26-203.00 Professional Fees	0	0	0	0	0	0
50-5-26-204.00 Property/Liability Insurance	0	0	0	0	0	0
50-5-26-208.00 City Attorney	0	0	0	0	0	0
50-5-26-212.00 Rentals /Leases	0	0	0	0	0	0
50-5-26-213.00 Contract Labor	0	0	0	0	0	0
50-5-26-232.00 Computer Software Maint	0	0	0	0	0	2,800
50-5-26-233.00 Computer Hardware Maint	0	4,061	0	4,300	4,300	1,500
TOTAL Contract Services	0	4,061	0	4,300	4,300	4,300
<u>Supplies/Repair/Expenses</u>						
50-5-26-301.00 Employee Expense	0	0	0	200	200	200
50-5-26-301.02 Employee Training	125	265	0	1,165	1,165	1,600
50-5-26-302.00 Supplies	714	985	1,183	1,500	1,500	1,500
50-5-26-303.00 Fuel	1,519	1,775	1,719	2,500	2,500	2,500
50-5-26-304.00 Vehicles	424	1,012	165	2,000	2,000	2,000
50-5-26-305.00 Communication Equip	0	0	0	0	0	0
50-5-26-306.00 Buildings	0	0	0	0	0	0
50-5-26-309.00 Small Equipment	1,150	1,239	1,472	1,500	1,500	1,500
50-5-26-312.00 General	103	8	0	500	500	500
50-5-26-313.00 Telephone/Cell/Alarm Sys	300	400	300	400	400	550
50-5-26-314.00 Drug Testing	75	0	135	110	110	110
50-5-26-317.00 Uniforms and Accessories	712	673	671	700	700	700
50-5-26-398.00 Interest Expense	0	0	0	0	0	0
TOTAL Supplies/Repair/Expenses	5,122	6,357	5,645	10,575	10,575	11,160
50-5-26-401.00 Capital Outlay - Projects	0	0	0	0	0	0
50-5-26-402.00 Capital Outlay-Vehicles & Equip	0	32,490	0	0	0	0
TOTAL	0	32,490	0	0	0	0
 TOTAL 26-METER	 50,788	 89,973	 56,090	 69,395	 69,395	 71,816



**CUSTOMER SERVICE / BILLING AND COLLECTION**  
**DIVISION NUMBER: 46**  
**FISCAL YEAR 2019-2020**

**DIVISION SUPERVISOR - DIRECTOR OF FINANCE / UTILITY MANAGER**

Billing and collections are responsible for the accounting and collection of all utility bills. The duties include the billing of all utility services and processing payments of utility bills, balancing cash and other transactions daily, dispatching for all utility divisions, handling questions and complaints from customers, answering the telephone, and performing other related duties, associated with servicing Brady customers.

This division is utilizing a position to maintain, enhance, and promote communication to our customers and potential customers.

**GOALS / OBJECTIVES**

- Become proficient in software application, specifically Content Management and FlexNet.
- Continue to cross-train all employees in Finance Department.
- To maintain good customer relations through accurate data processing and implementing policies and procedures consistently.
- Increase Facebook presence.
- Enhance City website information and keep it current.
- Cross-train a Customer Service Representative in billing functions.

**EMPLOYMENT HISTORY BY POSITION**

	<u>FY16</u>	<u>FY17</u>	<u>FY18</u>	<u>FY19</u>	<u>FY20</u>
Customer Service Supervisor	1	1	1	1	1
Customer Service Clerk	2	2	2	2	2
**Positions below were never filled:					
Part-time Public Information Clerk (0.5)	0	0.5	0	0	0
Public Information Officer(50/50 Admin)	0	0	0.5	0	0

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50 -UTILITY SUPPORT FUND  
46-BILLING & COLLECTION

	2015-2016	2016-2017	2017-2018	(----- 2018-2019 -----)	2019-2020	
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	ORIGINAL BUDGET	PROJECTED BUDGET	APPROVED BUDGET
<u>Personnel</u>						
50-5-46-101.00 Regular Pay	92,491	106,797	100,169	129,487	129,487	134,451
50-5-46-102.00 Overtime Pay	21	61	105	200	200	200
50-5-46-110.00 Hospital Insurance	26,941	27,537	32,397	37,380	37,380	36,179
50-5-46-111.00 Municipal Retirement	9,539	9,925	10,624	13,754	13,754	13,718
50-5-46-112.00 Worker's Comp Insurance	344	277	263	353	353	336
50-5-46-113.00 Unemployment Insurance	594	198	575	630	630	340
50-5-46-114.00 Payroll Taxes	6,922	7,973	7,594	10,149	10,149	10,503
TOTAL Personnel	136,852	152,768	151,727	191,953	191,953	195,727
<u>Contract Services</u>						
50-5-46-201.00 Organ Dues/Fees	0	0	0	0	0	0
50-5-46-203.00 Professional Fees	643	575	415	1,000	1,000	1,000
50-5-46-204.00 Property/Liability Insurance	0	0	0	0	0	0
50-5-46-212.00 Rentals /Leases	6,839	5,598	7,795	7,800	7,800	7,800
50-5-46-213.00 Contract Labor	0	0	0	0	0	0
50-5-46-232.00 Computer Software Maint	45,556	50,465	51,568	61,000	61,000	61,000
50-5-46-233.00 Computer Hardware Maint	7,275	4,358	4,478	7,205	7,205	10,000
TOTAL Contract Services	60,313	60,995	64,255	77,005	77,005	79,800
<u>Supplies/Repair/Expenses</u>						
50-5-46-301.00 Employee Expense	488	(100)	100	200	200	200
50-5-46-301.02 Employee Training	0	100	65	900	1,071	1,500
50-5-46-302.00 Supplies	3,767	4,536	4,653	6,000	6,000	6,000
50-5-46-307.00 Office Equipment	1,738	1,795	0	2,000	1,829	500
50-5-46-309.00 Small Equipment	1,228	0	0	0	0	0
50-5-46-312.00 General	0	0	46	0	0	0
50-5-46-314.00 Drug Testing	231	36	304	200	200	200
50-5-46-315.00 Donations / Memorials	0	0	0	0	0	0
50-5-46-317.00 Uniforms & Accessories	0	0	0	0	0	0
50-5-46-391.00 Prior Year Collection Expense	0	150	0	0	0	0
50-5-46-398.00 Interest Expense	0	0	0	0	0	0
TOTAL Supplies/Repair/Expenses	7,453	6,517	5,168	9,300	9,300	8,400
 TOTAL 46-BILLING & COLLECTION	 204,618	 220,280	 221,150	 278,258	 278,258	 283,927

**UTILITY SUPPORT  
DIVISION NUMBER: 50  
FISCAL YEAR 2019-2020**

**DIVISION SUPERVISOR - DIRECTOR OF FINANCE**

This division is responsible for recording penalty and service fee revenues for all of the utility funds, and reflecting the postage, website, and information technology expense that benefit the utility funds.

Additionally, maintenance and operation expenses associated with the Service Center Building that opened in FY12, located at 1405 N. Bridge Street, are recorded in this division.

CITY OF BRADY  
BUDGET REPORT  
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50 -UTILITY SUPPORT FUND  
50-UTILITY SUPPORT

EXPENDITURES	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 ACTUAL	(----- 2018-2019 -----)		2019-2020 APPROVED BUDGET
				ORIGINAL BUDGET	PROJECTED BUDGET	
<u>Contract Services</u>						
50-5-50-202.00 Utilities	19,800	20,021	20,948	20,000	20,000	23,000
50-5-50-203.00 Professional Fees	0	0	0	500	0	500
50-5-50-207.00 Janitorial / Pest Services	6,914	7,036	7,242	7,600	7,600	7,600
50-5-50-212.00 Rentals/Leases	4,390	4,129	4,126	3,600	3,600	3,600
50-5-50-214.00 Internet Access Fees	0	0	0	4,000	2,000	0
50-5-50-232.00 Computer Software Maint	26,748	8,114	13,464	24,000	24,000	28,500
50-5-50-233.00 Computer Hardware Maint	1,137	891	1,060	1,000	1,000	1,000
50-5-50-236.00 IT Contract	40,830	43,250	45,100	56,200	56,200	61,000
50-5-50-236.01 IT Backup Service	0	0	0	36,000	26,700	27,000
TOTAL Contract Services	99,819	83,441	91,940	152,900	141,100	152,200
<u>Supplies/Repair/Expenses</u>						
50-5-50-302.00 Supplies - Service Center	1,224	672	2,086	2,500	2,500	2,500
50-5-50-302.03 Postage	15,616	16,200	15,992	20,000	20,000	18,000
50-5-50-306.00 Building	5,340	3,390	3,332	10,000	10,000	10,000
50-5-50-307.00 Office Equipment	0	0	5,584	1,200	1,200	0
50-5-50-313.00 Telephone/Cell/Alarm Sys	4,237	3,292	3,139	4,600	4,600	4,600
50-5-50-319.00 Credit Card Fees	13,597	20,758	26,507	28,000	28,000	30,000
50-5-50-365.00 Inventory Adjustment Expense	(57)	10	126	200	200	200
50-5-50-392.00 Bad Debt Expense	2,497	2,620	4,400	3,500	3,500	3,500
50-5-50-398.00 Interest Expense	585	376	159	5	5	0
TOTAL Supplies/Repair/Expenses	43,039	47,318	61,324	70,005	70,005	68,800
50-5-50-401.00 Capital Outlay - Projects	0	86,000	18,015	53,000	121,475	0
50-5-50-402.00 Capital Outlay-Vehicles & Equip	0	0	0	0	0	0
TOTAL	0	86,000	18,015	53,000	121,475	0
<u>Replacement</u>						
50-5-50-554.00 Technology Replacement	57,186	8,857	4,496	10,000	19,800	20,000
TOTAL Depreciation/Replacement	57,186	8,857	4,496	10,000	19,800	20,000
<u>Other Uses</u>						
50-5-50-900.00 Principal Debt Requirements	5,159	5,368	5,586	1,000	1,000	0
50-5-50-901.00 Capital Outlay - Financed	0	0	0	0	0	0
50-5-50-910.10 Transfers-out to General Fund	10,640	0	0	0	0	0
TOTAL Other Uses	15,799	5,368	5,586	1,000	1,000	0
TOTAL 50-UTILITY SUPPORT	215,843	230,984	181,361	286,905	353,380	241,000

CITY OF BRADY  
BUDGET REPORT  
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50 -UTILITY SUPPORT FUND

	2015-2016	2016-2017	2017-2018	(----- 2018-2019 -----)		2019-2020
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	ORIGINAL BUDGET	PROJECTED BUDGET	APPROVED BUDGET
TOTAL EXPENDITURES	<u>471,248</u>	<u>541,237</u>	<u>458,601</u>	<u>634,558</u>	<u>701,033</u>	<u>596,743</u>
REVENUE OVER/(UNDER) EXPENDITURES	<u>(145,452)</u>	<u>(80,470)</u>	<u>61,921</u>	<u>25,842</u>	<u>(40,633)</u>	<u>(17,943)</u>
PROJECTED ENDING FUND BALANCE & NET WORKING CAPITAL	<u>229,290</u>	<u>148,820</u>	<u>210,741</u>	<u>236,583</u>	<u>170,108</u>	<u>152,165</u>

CITY OF BRADY  
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60 -SOLID WASTE FUND

	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 ACTUAL	(--- 2018-2019 ---) ORIGINAL BUDGET	PROJECTED BUDGET	2019-2020 APPROVED BUDGET
BEGINNING FUND BALANCE & NET WORKING CAPITAL	608,128	569,632	704,872	626,667	626,667	506,739
<b>REVENUES</b>						
<u>Service Revenues</u>						
60-4-14-700.00 Res Svc-Manual Pick-Up	485,402	512,429	516,145	561,600	561,600	560,000
60-4-14-705.00 Comm Svc-Manual Pick-Up	18,458	21,359	21,073	21,700	21,700	21,000
60-4-14-705.01 Comm Svc-Dumpster Pick-Up	274,353	300,191	324,962	358,700	358,700	423,000
60-4-14-720.00 City Departments-Service	24,916	26,015	29,625	30,000	30,000	29,000
60-4-14-730.00 Landfill Disposal Fees	126,746	142,822	142,941	140,000	140,000	125,000
60-4-14-750.00 Sales Concessions	0	0	0	0	0	0
60-4-18-700.00 Street Sweeping Svc	75,076	74,978	75,223	74,000	74,000	0
TOTAL Service Revenues	1,004,950	1,077,795	1,109,969	1,186,000	1,186,000	1,158,000
<u>Operating Revenues</u>						
60-4-14-808.00 Cash Long / (Short)	0	919	768	0	0	0
60-4-14-813.00 CVCOG Grant	0	12,000	0	18,000	18,000	18,000
60-4-14-815.00 Reimbursed Expenses	2,385	366	50	0	0	0
60-4-14-816.00 Bad Debt Recovery	0	0	25	0	0	0
60-4-14-822.00 Recycling Revenue	629	1,060	1,600	0	0	0
60-4-14-898.00 Interest Income	2,114	4,143	7,885	4,000	4,000	16,000
60-4-14-899.00 Sale of Fixed Assets	0	28,625	35,100	0	0	0
TOTAL Operating Revenues	5,129	47,113	45,428	22,000	22,000	34,000
<u>Other Sources</u>						
60-4-14-900.00 Loan Proceeds	150,902	0	0	0	0	170,000
60-4-14-910.40 Transfers from Gas	0	0	0	0	0	0
60-4-18-900.00 Loan Proceeds	0	0	0	0	0	0
TOTAL Other Sources	150,902	0	0	0	0	170,000
TOTAL REVENUES	1,160,980	1,124,908	1,155,397	1,208,000	1,208,000	1,362,000
TOTAL AVAILABLE FUNDS	1,769,108	1,694,541	1,860,269	1,834,667	1,834,667	1,868,739

**SOLID WASTE  
DIVISION NUMBER: 14  
FISCAL YEAR 2019-2020**

**DIVISION SUPERVISOR - SOLID WASTE SUPERINTENDENT**

This division provides trash service collection for approximately 2,265 residential customers and nearly 300 commercial dumpster services on a scheduled routing system, from daily to weekly service. This division also processes and containerizes recyclable materials (cardboard, paper, plastic and aluminum). Grants with the Concho Valley Council of Governments (CVCOG) for various clean-up are managed by this division – tire recycling, bulk trash, and recycle program improvements. Keep Texas Beautiful and Keep Brady Beautiful Employee Committee programs are funded in this division to expand community participation.

This division also operates and manages the city's landfill for the purpose of disposing of acceptable waste material as outlined in the permit issued to the city by the State of Texas. Daily, weekly, monthly, and annual reports are made relating to waste disposed in the city's landfill. Regular inspections of the landfill are made by the Solid Waste Superintendent so as to meet state requirements and inspection. The scale house attendant directs customers to the proper unloading location. If unacceptable items are being brought into the landfill, the attendant will reject these items and explain the guidelines to the customer.

**GOALS / OBJECTIVES**

- Keep landfill in good condition to meet all TCEQ requirements.
- Monitor operations to assure minimum cost to citizens.
- Keep under annual tonnage limit according to TCEQ arid-exemption requirements.
- Continue recycling program and coordinate with Keep Brady Beautiful Committee.
- Continue Solid Waste Training for licensing purposes.
- Monitor methane gas venting improvements.

**EMPLOYMENT HISTORY BY POSITION**

	<b><u>FY16</u></b>	<b><u>FY17</u></b>	<b><u>FY18</u></b>	<b><u>FY19</u></b>	<b><u>FY20</u></b>
Solid Waste Superintendent	1	1	1	1	1
Heavy Equipment Operator	2	2	2	2	2
Landfill Crewman	1	1	1	1	1
Refuse Truck Driver	2	2	2	2	2
Refuse Collector	2	2	2	2	2
Scale House Attendant	1	1	1	1	1
Compliance Coordinator*	0	0	0.5	0.5	0.5

\*50% funded in Code Division

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60 -SOLID WASTE FUND  
14-SOLID WASTE DISPOSAL

	2015-2016	2016-2017	2017-2018	(----- 2018-2019 -----)		2019-2020
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	ORIGINAL BUDGET	PROJECTED BUDGET	APPROVED BUDGET
<u>Personnel</u>						
60-5-14-101.00 Regular Pay	231,872	266,294	271,414	277,700	277,700	295,712
60-5-14-102.00 Overtime Pay	17,304	21,893	27,560	22,000	25,000	25,000
60-5-14-103.00 Certification Pay	1,200	1,200	1,200	1,200	1,200	1,200
60-5-14-110.00 Hospital Insurance	75,321	84,255	94,328	118,364	118,364	114,568
60-5-14-111.00 Municipal Retirement	25,756	31,017	32,434	31,623	31,623	32,673
60-5-14-112.00 Worker's Comp Insurance	13,530	17,119	17,404	18,468	18,468	19,539
60-5-14-113.00 Unemployment Insurance	1,560	205	1,597	1,710	1,710	1,077
60-5-14-114.00 Payroll Taxes	18,441	21,371	22,302	23,374	23,374	25,015
TOTAL Personnel	384,983	443,353	468,238	494,439	497,439	514,784
<u>Contract Services</u>						
60-5-14-201.00 Organ Dues/Fees	0	0	0	0	0	0
60-5-14-202.00 Utilities	1,529	1,234	806	2,000	2,000	2,000
60-5-14-203.00 Professional Fees	3,095	4,043	3,718	6,000	7,000	8,500
60-5-14-203.01 Agency Fees	9,430	10,306	9,530	15,000	15,000	12,350
60-5-14-204.00 Property/Liability Insurance	7,214	6,502	7,195	8,200	8,200	9,050
60-5-14-212.00 Rentals /Leases	89,079	178,709	186,150	211,000	211,000	220,000
60-5-14-213.00 Contract Labor	0	0	0	0	0	0
60-5-14-232.00 Computer Software Maint	0	0	0	0	0	350
60-5-14-233.00 Computer Hardware Maint	613	0	0	350	350	350
60-5-14-250.00 Franchise Fees	0	0	0	63,000	63,000	119,000
60-5-14-251.00 Administrative Fees	0	0	0	62,000	62,000	55,000
TOTAL Contract Services	110,960	200,793	207,399	367,550	368,550	426,600
<u>Supplies/Repair/Expenses</u>						
60-5-14-301.00 Employee Expense	1,385	438	1,053	1,200	700	1,200
60-5-14-301.02 Employee Training	325	315	315	1,500	2,000	4,150
60-5-14-302.00 Supplies	4,794	4,407	4,516	4,500	4,500	4,500
60-5-14-303.00 Fuel	40,748	62,862	60,791	65,000	65,000	65,000
60-5-14-304.00 Vehicles	874	2,322	1,750	5,000	3,000	3,000
60-5-14-305.00 Communication Equip	0	0	45	1,000	1,000	500
60-5-14-306.00 Buildings	21	25	66	100	100	100
60-5-14-307.00 Office Equipment	281	669	57	1,000	1,000	500
60-5-14-308.00 Heavy Rolling Stock	47,104	39,063	51,609	50,000	50,000	50,000
60-5-14-309.00 Small Equipment	2,271	8,179	3,995	4,000	3,000	4,000
60-5-14-312.00 General	10,444	20,080	19,859	24,400	23,400	24,400
60-5-14-313.00 Telephone/Cell/Alarm Sys	300	300	300	2,800	2,800	300
60-5-14-314.00 Drug Testing	1,319	945	1,757	1,000	1,000	1,000
60-5-14-316.00 Chemicals	2	0	0	0	0	0
60-5-14-317.00 Uniforms and Accessories	3,145	3,325	4,808	4,100	4,100	4,100
60-5-14-318.00 Laboratory Testing	0	0	0	100	100	100
60-5-14-330.00 Recycling Program	0	12,000	0	18,000	18,000	18,000
60-5-14-331.00 Community Clean-up Program	0	0	0	5,000	5,000	5,000
60-5-14-392.00 Bad Debt Expense	3,497	3,730	3,710	5,000	5,000	4,000
60-5-14-398.00 Interest Expense	8,998	8,938	6,559	4,300	4,300	5,050
TOTAL Supplies/Repair/Expenses	125,508	167,597	161,189	198,000	194,000	194,900
60-5-14-401.00 Capital Outlay - Projects	0	0	0	0	0	0
60-5-14-402.00 Capital Outlay-Vehicles & Equip	0	0	21,436	0	3,600	0
TOTAL	0	0	21,436	0	3,600	0



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60 -SOLID WASTE FUND  
14-SOLID WASTE DISPOSAL

EXPENDITURES	2015-2016	2016-2017	2017-2018	(---- 2018-2019 -----)		2019-2020
	ACTUAL	ACTUAL	ACTUAL	ORIGINAL BUDGET	PROJECTED BUDGET	APPROVED BUDGET
<u>Replacement</u>						
60-5-14-551.00 Emergency Repairs	0	0	0	0	0	0
60-5-14-556.00 Landfill Closure Reserve Costs	38,388	48,029	48,149	45,000	45,000	50,000
TOTAL Depreciation/Replacement	38,388	48,029	48,149	45,000	45,000	50,000
<u>Other Uses</u>						
60-5-14-900.00 Principal Debt Requirements	96,826	61,273	63,653	64,300	64,300	78,350
60-5-14-901.00 Capital Outlay - Financed	150,902	0	0	0	0	170,000
60-5-14-910.10 Transfers-out to General Fund	200,712	0	0	0	0	0
60-5-14-910.50 Transfers-out Utility Support	0	12,200	0	0	0	0
60-5-14-910.80 Transfers-out Special Revenue	0	0	214,995	42,183	42,183	40,000
TOTAL Other Uses	448,440	73,473	278,648	106,483	106,483	288,350
 TOTAL 14-SOLID WASTE DISPOSAL	 1,108,279	 933,245	 1,185,058	 1,211,472	 1,215,072	 1,474,634

CITY OF BRADY  
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60 - SOLID WASTE FUND

18-STREET SANITATION MOVED TO FUND 61

(HISTORY ONLY)

	2015-2016	2016-2017	2017-2018	(----- 2018-2019 -----)		2019-2020
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	ORIGINAL BUDGET	PROJECTED BUDGET	APPROVED BUDGET
<u>Personnel</u>						
60-5-18-101.00 Regular Payroll	12,699	21,402	13,254	39,640	39,640	0
60-5-18-102.00 Overtime	0	0	0	0	0	0
60-5-18-110.00 Hospital Insurance	0	0	0	13,095	13,095	0
60-5-18-111.00 Municipal Retirement	0	0	0	2,955	2,955	0
60-5-18-112.00 Worker's Comp Insurance	0	630	900	1,867	1,867	0
60-5-18-113.00 Unemployment Insurance	173	60	165	540	540	0
60-5-18-114.00 Payroll Taxes	972	1,637	1,014	4,309	4,309	0
TOTAL Personnel	13,843	23,729	15,332	62,406	62,406	0
<u>Contract Services</u>						
60-5-18-202.00 Utilities	4,203	1,843	0	5,000	5,000	0
TOTAL Contract Services	4,203	1,843	0	5,000	5,000	0
<u>Supplies/Repair/Expenses</u>						
60-5-18-301.00 Employee Expense	193	0	10	250	250	0
60-5-18-301.02 Employee Training	480	506	746	1,300	1,300	0
60-5-18-302.00 Supplies	83	272	213	500	500	0
60-5-18-303.00 Fuel	2,255	4,336	5,374	5,000	5,000	0
60-5-18-304.00 Vehicles	0	98	89	2,000	1,700	0
60-5-18-308.00 Heavy Rolling Stock	2,549	1,697	2,902	3,000	10,000	0
60-5-18-309.00 Small Equipment	667	566	30	1,000	1,300	0
60-5-18-314.00 Drug Testing	96	226	126	200	200	0
60-5-18-317.00 Uniforms	0	255	326	500	500	0
60-5-18-392.00 Bad Debt Expense	1,550	0	500	1,500	1,500	0
60-5-18-398.00 Interest Expense	5,761	5,105	4,423	4,000	4,000	0
TOTAL Supplies/Repair/Expenses	13,636	13,060	14,739	19,250	26,250	0
60-5-18-401.00 Capital Outlay - Projects	0	0	0	0	0	0
60-5-18-402.00 Capital Outlay-Vehicles & Equip	42,380	0	0	0	0	0
TOTAL	42,380	0	0	0	0	0
<u>Other Uses</u>						
60-5-18-900.00 Principal Debt Requirements	17,134	17,791	18,473	19,200	19,200	0
60-5-18-910.61 Transfer-out to Street Sanitation Fund	0	0	0	0	0	73,400
60-5-18-901.00 Capital Outlay - Financed	0	0	0	0	0	0
TOTAL Other Uses	17,134	17,791	18,473	19,200	19,200	73,400
TOTAL 18-STREET SANITATION	91,197	56,423	48,544	105,856	112,856	73,400

CITY OF BRADY  
BUDGET REPORT  
FISCAL YEAR 2019 - 2020

60 -SOLID WASTE FUND

	2015-2016	2016-2017	2017-2018	(----- 2018-2019 -----)		2019-2020
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	ORIGINAL BUDGET	PROJECTED BUDGET	APPROVED BUDGET
TOTAL EXPENDITURES	<u>1,199,476</u>	<u>989,668</u>	<u>1,233,602</u>	<u>1,317,328</u>	<u>1,327,928</u>	<u>1,548,034</u>
REVENUE OVER/(UNDER) EXPENDITURES	<u>(38,495)</u>	<u>135,240</u>	<u>(78,205)</u>	<u>(109,328)</u>	<u>(119,928)</u>	<u>(186,034)</u>
PROJECTED ENDING FUND BALANCE & NET WORKING CAPITAL	<u>569,632</u>	<u>704,872</u>	<u>626,667</u>	<u>517,339</u>	<u>506,739</u>	<u>320,705</u>

CITY OF BRADY  
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61 - STREET SANITATION FUND

	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 ACTUAL	(--- 2018-2019 ---) ORIGINAL BUDGET	PROJECTED BUDGET	2019-2020 APPROVED BUDGET
BEGINNING FUND BALANCE & NET WORKING CAPITAL	0	0	0	0	0	0
<b>REVENUES</b>						
<u>General Revenues</u>						
61-4-18-700.00 Street Sweeping Svc	0	0	0	0	0	74,000
TOTAL General Revenues	0	0	0	0	0	74,000
<u>Other Sources</u>						
61-4-18-900.00 Loan Proceeds	0	0	0	0	0	0
61-4-18-910.60 Transfers-in from Solid Waste	0	0	0	0	0	73,400
TOTAL Other Sources	0	0	0	0	0	73,400
TOTAL REVENUES	0	0	0	0	0	147,400
TOTAL AVAILABLE FUNDS	0	0	0	0	0	147,400

**STREET SANITATION  
DIVISION NUMBER: 18  
FISCAL YEAR 2019-2020**

**DIVISION SUPERVISOR – DIRECTOR OF COMMUNITY SERVICES**

This division was created in FY2014 to address street cleaning needs such as curb debris, sand, and leaf accumulation remnants from storm debris like branches and runoff. The funding mechanism was created in the form of a monthly sanitation fee paid by all city utility customers. Employees operate a street sweeper, truck/trailer for street sanitation across the city and herbicide spraying of edges of pavement, curbs, gutters, and sidewalks in the downtown and entryways.

**GOALS / OBJECTIVES**

- Street sweeping of all city roads on a regular routine basis, typically a neighborhood is swept four (4) times a year. This frequency matches the natural season of a tree leaf cycle.
- High traffic areas and downtown are swept with monthly frequency cycles.
- In 2019 added implementation of a license herbicide applicator in the division.
- To improve street appearance throughout the city.

**EMPLOYMENT HISTORY BY POSITION**

	<b><u>FY16</u></b>	<b><u>FY17</u></b>	<b><u>FY18</u></b>	<b><u>FY19</u></b>	<b><u>FY20</u></b>
Street Sanitation Crewman	0	0	0	1	1
Part-time Street Sweeper Operator (0.5)	0.5	0.5	0.5	0.5	0
Seasonal PT Street Sanitation Crewman (0.5)	0.5	0.5	0.5	0	0

CITY OF BRADY  
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61 - STREET SANITATION FUND  
18-STREET SANITATION

EXPENDITURES	(2018-2019)		(2019-2020)		2019-2020 APPROVED BUDGET
	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 ACTUAL	ORIGINAL BUDGET	PROJECTED BUDGET
<u>Personnel</u>					
61-5-18-101.00 Regular Pay	0	0	0	0	28,687
61-5-18-102.00 Overtime Pay	0	0	0	0	0
61-5-18-103.00 Certification Pay	0	0	0	0	600
61-5-18-110.00 Hospital Insurance	0	0	0	0	12,060
61-5-18-111.00 Municipal Retirement	0	0	0	0	2,922
61-5-18-112.00 Worker's Comp Insurance	0	0	0	0	921
61-5-18-113.00 Unemployment Insurance	0	0	0	0	113
61-5-18-114.00 Payroll Taxes	0	0	0	0	2,238
TOTAL Personnel	0	0	0	0	47,541
<u>Contract Services</u>					
61-5-18-202.00 Utilities	0	0	0	0	5,000
TOTAL Contract Services	0	0	0	0	5,000
<u>Supplies/Repair/Expenses</u>					
61-5-18-301.00 Employee Expense	0	0	0	0	250
61-5-18-301.02 Employee Training	0	0	0	0	1,800
61-5-18-302.00 Supplies	0	0	0	0	500
61-5-18-303.00 Fuel	0	0	0	0	5,000
61-5-18-304.00 Vehicles	0	0	0	0	2,000
61-5-18-308.00 Heavy Rolling Stock	0	0	0	0	7,600
61-5-18-309.00 Small Equipment	0	0	0	0	1,000
61-5-18-314.00 Drug Testing	0	0	0	0	200
61-5-18-316.00 Chemicals	0	0	0	0	5,000
60-5-18-317.00 Uniforms	0	0	0	0	500
61-5-18-392.00 Bad Debt Expense	0	0	0	0	1,500
61-5-18-398.00 Interest Expense	0	0	0	0	2,980
TOTAL Supplies/Repair/Expenses	0	0	0	0	28,330
61-5-18-401.00 Capital Outlay - Projects	0	0	0	0	0
61-5-18-402.00 Capital Outlay-Vehicles & Equip	0	0	0	0	10,000
TOTAL	0	0	0	0	10,000
<u>Other Uses</u>					
61-5-18-900.00 Principal Debt Requirement	0	0	0	0	19,920
80-5-47-901.00 Capital Outlay Financed	0	0	0	0	0
TOTAL Other Uses	0	0	0	0	19,920
TOTAL 18-STREET SANITATION	0	0	0	0	110,791

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61 - STREET SANITATION FUND

				(---- 2018-2019 -----)		2019-2020
	2015-2016	2016-2017	2017-2018	ORIGINAL	PROJECTED	APPROVED
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	BUDGET	BUDGET	BUDGET
TOTAL EXPENDITURES	0	0	0	0	0	110,791
REVENUE OVER/(UNDER) EXPENDITURES	0	0	0	0	0	36,609
PROJECTED ENDING FUND BALANCE & NET WORKING CAPITAL	0	0	0	0	0	36,609

## **SPECIAL FUND DIVISIONS**

**FISCAL YEAR 2019-2020**





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80 - SPECIAL REVENUE FUND

	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 ACTUAL	(---- 2018-2019 ----) ORIGINAL BUDGET	PROJECTED BUDGET	2019-2020 APPROVED BUDGET
BEGINNING FUND BALANCE & NET WORKING CAPITAL	361,464	401,911	412,756	679,410	679,410	111,120
<b>REVENUES</b>						
<u>General Revenues</u>						
80-4-15-655.00 Motel Tax Receipts	206,536	291,038	257,727	0	0	0
80-4-15-656.00 EDC's % of SalesTax Recpts	236,995	230,211	244,605	230,000	230,000	220,000
80-4-15-657.00 Donations to CVCOG Van Driver	3,579	4,396	4,567	3,000	3,000	0
80-4-15-885.00 Donations-various	0	0	0	0	0	0
80-4-15-886.00 Pass-through Grant(s)	0	0	0	0	0	0
80-4-16-622.00 County Subsidies	0	0	600	0	0	0
80-4-16-628.00 CVCOG Section 18 Subsidies	4	0	0	0	0	0
80-4-16-628.01 CVCOG Nutrition Subsidies	64,488	70,541	71,927	65,000	65,000	65,000
80-4-16-629.00 Grants	3,769	4,478	3,346	3,400	3,400	2,600
80-4-16-630.00 Daily Participants	26,257	23,047	22,720	22,000	22,000	20,000
80-4-16-806.00 Sale of Scrap	0	2,781	0	0	0	0
80-4-16-814.00 Donations	297	0	150	0	0	0
80-4-16-815.00 Reimbursed Expenses	63	14	80	0	0	0
80-4-43-663.00 LCRA Grant	0	0	0	0	0	0
80-4-43-664.00 CVCOG Grant - Recycling	0	0	0	0	0	0
80-4-43-665.00 TDPS Grant - Sirens	0	0	0	0	0	0
80-4-43-666.00 TDPS Grant - Generators	0	0	0	0	0	0
80-4-43-667.00 TDPS Grant - Lake Dam	50,000	0	0	0	0	0
80-4-43-668.00 EMS Grant - RAC	0	0	0	0	0	0
80-4-43-669.00 EMS Grant - Other	0	0	0	0	0	0
80-4-43-670.00 USDA Grant - Solar Panels	0	0	0	0	0	0
80-4-43-671.00 TXDOT-Airport - Hangar	0	0	0	0	0	0
80-4-43-671.01 Contribution from C47	0	0	0	0	0	0
80-4-43-672.00 TXDOT-Airport AWOS	0	0	73,148	0	0	0
80-4-43-673.00 TXDOT-Airport Repavement	0	0	0	0	600,000	0
80-4-43-674.00 TXDOT-Airport Master Plan	0	0	113,881	0	66,119	0
80-4-43-675.00 TDPS Grant - Warehouse	0	0	0	0	0	0
80-4-43-675.02 City In Kind	0	0	0	0	0	0
80-4-43-676.00 TPW Grant - Boat Ramp	0	92,113	0	0	16,560	0
80-4-43-677.00 TPW Grant - Richards Park	0	0	0	0	400,000	0
80-4-43-678.00 TPW Grant - Brady Trail	200,000	0	0	0	0	0
80-4-43-679.00 TPW Grant - W Washington Park	0	71,250	0	0	3,530	0
80-4-43-684.00 TDA Grant - Water - #711059	0	0	0	0	0	0
80-4-43-685.00 TWDB #73638 - WWTP- CO 2012	0	0	0	0	0	0
80-4-43-685.01 TWDB #73638 - WWTP- LF	0	0	0	0	0	0
80-4-43-686.00 TWDB #62545 - DW-CO 2013	0	0	0	0	0	0
80-4-43-686.01 TWDB #62545 - DW-LF	0	0	0	0	0	0
80-4-43-687.00 TWDB - DW -CO 2014	0	0	0	0	0	0
80-4-43-687.01 TWDB - DW - LF	0	0	0	0	0	0
80-4-43-688.00 TWDB -DW- CO 2015	0	0	0	0	0	0
80-4-47-601.00 Cemetery Tax - Current	43,988	45,328	44,903	0	0	0
80-4-47-602.00 Cemetery Tax - Delinquent	1,733	1,048	2,500	0	0	0
80-4-47-603.00 Cemetery Tax - Penalties / Int	706	965	1,041	0	0	0
80-4-47-605.00 Payment in Lieu of Taxes	338	178	184	0	0	0
TOTAL General Revenues	838,752	837,389	841,379	323,400	1,409,609	307,600

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80 -SPECIAL REVENUE FUND

	2015-2016	2016-2017	2017-2018	(----- 2018-2019 -----)		2019-2020
	ACTUAL	ACTUAL	ACTUAL	ORIGINAL BUDGET	PROJECTED BUDGET	APPROVED BUDGET
<u>Other Sources</u>						
80-4-16-910.00 Transfers-in	0	11,000	0	0	0	0
80-4-16-910.22 Transfers-in from Electric	0	0	142,593	0	0	0
80-4-16-910.40 Transfers-in from Gas	150,000	115,000	0	100,000	110,000	80,000
80-4-16-910.60 Transfers-in from Solid Waste	0	0	0	42,183	42,183	40,000
80-4-43-910.10 Transfers-in from Genral Fund	0	0	50,000	0	0	0
80-4-43-910.22 Transfers-in from Electric	0	0	78,907	0	0	0
80-4-43-910.30 Transfers-in from Water	0	0	0	0	0	0
80-4-43-910.40 Transfers-in from Gas	133,955	47,659	0	0	0	0
80-4-43-910.60 Transfers-in from Solid Waste	0	0	214,995	0	0	0
TOTAL Other Sources	283,955	173,659	486,495	142,183	152,183	120,000
 TOTAL REVENUES	 1,122,707	 1,011,048	 1,327,874	 465,583	 1,561,792	 427,600
  TOTAL AVAILABLE FUNDS	  1,484,171	  1,412,959	  1,740,629	  1,144,993	  2,241,202	  538,720

**PASS-THROUGH SERVICES  
DIVISION NUMBER: 15  
FISCAL YEAR 2019-2020**

**DIVISION SUPERVISOR - DIRECTOR OF FINANCE**

One-quarter of one cent of city sales tax is distributed to the Brady Economic Development Corporation.

**GOALS / OBJECTIVES**

- Utilize the Council approved application process to disburse HOT funds to qualified organizations by the Visit Brady contract and city ordinance.
- Collect and distribute funds timely.
- Account for collections and distributions appropriately.

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80 -SPECIAL REVENUE FUND  
15-PASS-THROUGH SERVICES

EXPENDITURES	2015-2016	2016-2017	2017-2018	(---- 2018-2019 ----)		2019-2020
	ACTUAL	ACTUAL	ACTUAL	ORIGINAL BUDGET	PROJECTED BUDGET	APPROVED BUDGET
<u>Contract Services</u>						
80-5-15-255.00 Motel Tax Remittance-Chamber	177,700	177,700	165,000	0	0	0
80-5-15-255.01 Motel Tax Remittance-Museum	0	0	0	0	0	0
80-5-15-255.02 Motel Tax Remittance-Hillbilly	0	0	0	0	0	0
80-5-15-255.03 Motel Tax -Qualified Projects	47,078	42,086	66,338	0	0	0
80-5-15-256.00 Sales Tax Remittance-EDC	236,995	230,211	244,605	230,000	230,000	220,000
80-5-15-257.00 Donation Remittance-CVCOG	3,579	4,396	4,567	3,000	3,000	0
80-5-15-259.00 Pass-through Grant(s)	0	0	0	0	0	0
TOTAL Contract Services	465,351	454,393	480,511	233,000	233,000	220,000
<u>Other Uses</u>						
80-5-15-910.82 Transfers-out to Hotel/Motel Fund	0	0	0	58,400	129,796	0
TOTAL Other Uses	0	0	0	58,400	129,796	0
 TOTAL 15-PASS-THROUGH SERVICES	 465,351	 454,393	 480,511	 291,400	 362,796	 220,000

**SENIOR CITIZENS  
DIVISION NUMBER: 16  
FISCAL YEAR 2019-2020**

**DIVISION SUPERVISOR – CITY MANAGER / SENIOR CITIZENS DIRECTOR**

The Senior Citizens program provides a community facility where persons aged 60 or older meet for the noon meal, to have fellowship with others, and take part in activities that will enhance their quality of life, support their independence, and encourage their continued involvement in the community. This program also prepares and delivers the noon meal to persons aged 60 or older who are homebound and cannot participate in the congregate setting.

It is the duty of the Senior Citizen Director to file vendor applications, complete necessary monthly reports, coordinate with the Area Agency on Aging of the Concho Valley, supervise center employees and perform other related duties.

This division coordinates with Concho Valley Council of Government (CVCOG) Transit Program as needed for senior citizens and public riders to go to their doctor, the grocery stores and other appointments.

**GOALS / OBJECTIVES**

- Abide by the Texas Department of Aging regulations while monitoring the cost of food.
- Continue to provide the noon meal for the senior citizens to ensure they have the opportunity to get a well-balanced meal at least once a day. The homebound meals play an important role in keeping those persons in their homes and sometimes the delivery person may be the only in home contact.
- Work with city staff to renovate Activity Center for future Senior Citizen Program.
- Serves approximately 20,535 congregate and home delivered meals per year with an average cost of \$6.98 each.

**EMPLOYMENT HISTORY BY POSITION**

	<u>FY16</u>	<u>FY17</u>	<u>FY18</u>	<u>FY19</u>	<u>FY20</u>
Director	1	1	1	1	1
Head Cook	1	1	1	1	1
Part-time Clerk (0.5)	0.5	0.5	0.5	0.5	0.5
Part-time Cook Aide (0.5)	1	0.5	0.5	1	1
*PT Meal Driver (0.5) funded by Sr. Board	0.5	0.5	0.5	*0	*0

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80 -SPECIAL REVENUE FUND  
16-SR. CITIZENS PROGRAM

	2015-2016	2016-2017	2017-2018	(----- 2018-2019 -----)		2019-2020
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	ORIGINAL BUDGET	PROJECTED BUDGET	APPROVED BUDGET
<u>Personnel</u>						
80-5-16-101.00 Regular Pay	80,590	83,378	84,234	87,000	87,000	87,756
80-5-16-102.00 Overtime Pay	0	0	0	200	200	200
80-5-16-110.00 Hospital Insurance	18,792	19,728	22,868	24,919	24,919	24,120
80-5-16-111.00 Municipal Retirement	5,720	6,055	6,287	6,351	6,351	6,182
80-5-16-112.00 Worker's Comp Insurance	1,315	1,325	1,240	1,309	1,309	1,197
80-5-16-113.00 Unemployment Insurance	710	154	679	900	900	567
80-5-16-114.00 Payroll Taxes	6,141	6,354	6,438	6,804	6,804	6,861
TOTAL Personnel	113,269	116,994	121,747	127,483	127,483	126,883
<u>Contract Services</u>						
80-5-16-201.00 Organ Dues/Fees	0	0	0	250	250	250
80-5-16-202.00 Utilities	9,631	10,558	12,165	10,300	10,300	10,300
80-5-16-203.00 Professional Fees	0	150	44	150	150	150
80-5-16-205.00 CVCOG Local Match for Transit	28,576	0	0	0	0	0
80-5-16-207.00 Janitorial / Pest Services	771	848	803	900	900	900
80-5-16-212.00 Rentals/Leases	1,911	2,271	2,152	4,700	4,700	2,200
80-5-16-232.00 Computer Software Maint	0	2,000	0	0	0	150
80-5-16-233.00 Computer Hardware Maint	0	2,045	0	1,500	1,500	0
TOTAL Contract Services	40,888	17,872	15,165	17,800	17,800	13,950
<u>Supplies/Repair/Expenses</u>						
80-5-16-301.00 Employee Expense	52	240	83	300	300	300
80-5-16-301.02 Employee Training	1,206	200	85	0	0	0
80-5-16-302.00 Supplies	10,499	8,940	10,176	10,000	10,000	10,000
80-5-16-303.00 Fuel	517	651	399	800	800	800
80-5-16-304.00 Vehicles	156	92	36	600	450	600
80-5-16-306.00 Buildings	0	0	0	0	0	0
80-5-16-307.00 Office Equipment	0	178	0	200	200	200
80-5-16-309.00 Small Equipment	4,801	0	0	0	0	0
80-5-16-312.00 General	2,107	1,442	3,455	2,500	2,500	2,500
80-5-16-313.00 Telephone/Cell/Alarm Sys	1,125	1,063	1,081	1,800	1,800	1,200
80-5-16-314.00 Drug Testing	207	56	635	300	450	300
80-5-16-320.00 Food Products	67,564	68,129	65,044	70,000	70,000	70,000
80-5-16-392.00 Bad Debt Expense	0	0	0	0	0	0
TOTAL Supplies/Repair/Expenses	88,234	80,991	80,995	86,500	86,500	85,900
80-5-16-401.00 Capital Outlay - Projects	0	0	0	0	0	0
80-5-16-402.00 Capital Outlay-Vehicles & Equip	0	0	0	0	10,000	0
TOTAL	0	0	0	0	10,000	0
 TOTAL 16-SR. CITIZENS PROGRAM	 242,391	 215,857	 217,906	 231,783	 241,783	 226,733

**COMMUNITY DEVELOPMENT  
DIVISION NUMBER: 43  
FISCAL YEAR 2019-2020**

**DIVISION SUPERVISOR - DIRECTOR OF FINANCE**

This division is for General Fund capital projects that are funded in part by state or federal funds. CVCOG, TXDOT, LCRA, TDPS and TPWD are all entities in which the City actively seeks funding.

**GOALS / OBJECTIVES**

- Continue Texas Department of Transportation Grant Program to repave airport runway, and complete airport master plan.

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80 -SPECIAL REVENUE FUND  
43-COMMUNITY DEVELOPMENT

EXPENDITURES	2015-2016	2016-2017	2017-2018	(----- 2018-2019 -----)		2019-2020
	ACTUAL	ACTUAL	ACTUAL	ORIGINAL BUDGET	PROJECTED BUDGET	APPROVED BUDGET
<u>Contract Services</u>						
80-5-43-263.00 LCRA Grant	0	0	0	0	0	0
80-5-43-264.00 CVCOG Grant - Recycling Build	0	0	0	0	0	0
80-5-43-264.01 Local Cost	0	0	0	0	0	0
80-5-43-265.00 TDPS Grant - Sirens	0	0	0	0	0	0
80-5-43-265.01 Local Cost	0	0	0	0	0	0
80-5-43-266.00 TDPS Grant - Generators	0	0	0	0	0	0
80-5-43-266.01 Local cost	0	0	0	0	0	0
80-5-43-267.00 TDPS Grant - Lake Dam	50,000	0	0	0	0	0
80-5-43-267.01 Local Cost	20,020	0	0	0	0	0
80-5-43-268.00 EMS Grant - RAC	5,737	0	0	0	0	0
80-5-43-269.00 EMS Grant - Other	0	0	0	0	0	0
80-5-43-269.01 Local Cost	0	0	0	0	0	0
80-5-43-270.00 USDA Grant - Solar Panels	0	0	0	0	0	0
80-5-43-270.01 Local Cost	0	0	0	0	0	0
80-5-43-271.00 TXDOT- Airport Grant - Hangar	0	0	0	0	0	0
80-5-43-271.01 Local Cost	23,811	0	0	0	0	0
80-5-43-272.00 TXDOT-Airport - AWOS	0	0	73,088	0	0	0
80-5-43-272.01 Local Cost	0	0	24,363	0	0	0
80-5-43-273.00 TXDOT-Airport - Repavement	0	0	0	0	600,000	0
80-5-43-273.01 Local Cost	0	0	0	0	62,100	0
80-5-43-274.00 TXDOT-Airport Master Plan	0	0	113,881	0	66,119	0
80-5-43-274.01 Local cost	0	0	19,935	0	0	0
80-5-43-275.00 TDPS Grant - Warehouse	0	0	0	0	0	0
80-5-43-275.01 Local - In Kind	0	0	0	0	0	0
80-5-43-275.02 Local Cost	0	0	0	0	0	0
80-5-43-276.00 TPW Grant - Boat Ramp	247	78,938	0	0	16,560	0
80-5-43-276.01 Local Cost	72	26,563	0	0	5,290	0
80-5-43-277.00 TPW Grant - Richards Park	0	20,455	38,656	0	340,889	0
80-5-43-277.01 Local Cost	0	20,455	38,656	0	351,889	0
80-5-43-278.00 TPW Grant - Brady Trail	177,272	0	0	0	0	0
80-5-43-278.01 Local Cost	88,834	20,000	0	0	0	0
80-5-43-279.00 TPW Grant - WWashington Park	0	71,469	2,052	0	1,478	0
80-5-43-279.01 Local Cost	0	71,469	2,052	0	1,478	0
80-5-43-280.00 Lt. Conway (Stanburn) Park	0	0	30,450	0	19,550	0
TOTAL Contract Services	365,992	309,349	343,132	0	1,465,353	0
<u>Other Uses</u>						
80-5-43-910.30 Transfers-out to Water	0	0	0	0	0	0
TOTAL Other Uses	0	0	0	0	0	0
TOTAL 43-COMMUNITY DEVELOPMENT	365,992	309,349	343,132	0	1,465,353	0



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80 -SPECIAL REVENUE FUND  
47-CEMETERY MOVED TO FUND 81  
(HISTORY ONLY)

EXPENDITURES	2015-2016	2016-2017	2017-2018	(----- 2018-2019 -----)		2019-2020
	ACTUAL	ACTUAL	ACTUAL	ORIGINAL BUDGET	PROJECTED BUDGET	APPROVED BUDGET
<u>Personnel</u>						
80-5-47-101.00 Regular Pay	7,308	5,596	13,001	0	0	0
80-5-47-102.00 Overtime Pay	0	81	0	0	0	0
80-5-47-112.00 Worker's Comp Insurance	200	397	1,268	0	0	0
80-5-47-113.00 Unemployment Insurance	139	38	132	0	0	0
80-5-47-114.00 Payroll Taxes	559	434	995	0	0	0
TOTAL Personnel	8,206	6,546	15,395	0	0	0
<u>Contract Services</u>						
80-5-47-203.00 Professional Fees	0	0	0	0	0	0
TOTAL Contract Services	0	0	0	0	0	0
<u>Supplies/Repair/Expenses</u>						
80-5-47-301.00 Employee Expense	0	0	125	0	0	0
80-5-47-314.00 Drug Testing	321	254	474	0	0	0
80-5-47-324.00 General Repairs	0	0	397	0	0	0
TOTAL Supplies/Repair/Expenses	321	254	995	0	0	0
80-5-47-401.00 Capital Outlay - Projects	0	0	3,280	0	0	0
80-5-47-402.00 Capital Outlay-Vehicles & Equip	0	13,804	0	0	0	0
TOTAL	0	13,804	3,280	0	0	0
<u>Other Uses</u>						
80-5-47-910.81 Transfers-out to Cemetery Fund	0	0	0	60,150	60,150	0
TOTAL Other Uses	0	0	0	60,150	60,150	0
TOTAL 47-CEMETERY	8,527	20,604	19,671	60,150	60,150	0

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80 -SPECIAL REVENUE FUND

EXPENDITURES	2015-2016	2016-2017	2017-2018	(----- 2018-2019 -----)		2019-2020
	ACTUAL	ACTUAL	ACTUAL	ORIGINAL BUDGET	PROJECTED BUDGET	APPROVED BUDGET
TOTAL EXPENDITURES	<u>1,082,261</u>	<u>1,000,203</u>	<u>1,061,220</u>	<u>583,333</u>	<u>2,130,082</u>	<u>446,733</u>
REVENUE OVER/(UNDER) EXPENDITURES	<u>40,447</u>	<u>10,845</u>	<u>266,654</u>	<u>(117,750)</u>	<u>(568,290)</u>	<u>(19,133)</u>
PROJECTED ENDING FUND BALANCE & NET WORKING CAPITAL	<u>401,911</u>	<u>412,756</u>	<u>679,410</u>	<u>561,660</u>	<u>111,120</u>	<u>91,987</u>

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81 - CEMETERY FUND

	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 ACTUAL	(2018-2019) ORIGINAL BUDGET	PROJECTED BUDGET	2019-2020 APPROVED BUDGET
BEGINNING FUND BALANCE & NET WORKING CAPITAL	0	0	0	0	0	13,990
<b>REVENUES</b>						
<u>General Revenues</u>						
81-4-47-601.00 Cemetery Tax - Current	0	0	0	44,000	44,000	44,000
81-4-47-602.00 Cemetery Tax - Delinquent	0	0	0	1,000	1,000	1,000
81-4-47-603.00 Cemetery Tax - Penalties / Int	0	0	0	800	800	800
81-4-47-605.00 Payment in Lieu of Taxes	0	0	0	150	150	150
TOTAL General Revenues	0	0	0	45,950	45,950	45,950
<u>Other Sources</u>						
81-4-47-910.80 Transfers-in from Special Revenue	0	0	0	60,150	60,150	0
TOTAL Other Sources	0	0	0	60,150	60,150	0
TOTAL REVENUES	0	0	0	106,100	106,100	45,950
TOTAL AVAILABLE FUNDS	0	0	0	106,100	106,100	59,940

**CEMETERY MAINTENANCE**  
**DIVISION NUMBER: 47**  
**FISCAL YEAR 2019-2020**

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**DIVISION SUPERVISOR - PPM SUPERINTENDENT**

The cemetery maintenance program is created to provide for the maintenance and additional development to ensure city cemeteries remain places of respectful repose for those who are buried there. This program will ensure a dedicated revenue stream to maintain and update the historic cemetery Live Oak and the active cemetery Rest Haven. Council approved an additional 0.02 cents dedicated to projects at the cemeteries. This would add \$20 to the taxes on a \$100,000 home.

Initial project to be considered for the tax will be development of a master plan, construction of more curbs, paving, and an irrigation system. Future projects will include a burial pavilion and landscaping. Additionally, part-time employees are hired during the spring and summer months to assist with the additional mowing, weeding and landscape maintenance required.

**GOALS / OBJECTIVES**

- Develop Master Plan
- Develop paving
- Develop irrigation replacement plans
- Add curbing to Rest Haven Cemetery. Enforce codes to reduce maintenance.

**EMPLOYMENT HISTORY BY POSITION**

	<u>FY16</u>	<u>FY17</u>	<u>FY18</u>	<u>FY19</u>	<u>FY20</u>
Part-time Seasonal Crewman (0.5)	0	1	1	0	0
Crewman	0	0	0	1	1

CITY OF BRADY  
BUDGET REPORT  
FISCAL YEAR 2019 - 2020

81 -CEMETERY FUND  
47-CEMETERY

EXPENDITURES	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 ACTUAL	(---- 2018-2019 ----)		2019-2020 APPROVED BUDGET
				ORIGINAL BUDGET	PROJECTED BUDGET	
<u>Personnel</u>						
81-5-47-101.00 Regular Pay	0	0	0	23,000	22,500	19,282
81-5-47-102.00 Overtime Pay	0	0	0	0	500	1,000
81-5-47-110.00 Hospital Insurance	0	0	0	13,095	13,095	12,060
81-5-47-111.00 Municipal Retirement	0	0	0	2,460	2,460	2,066
81-5-47-112.00 Worker's Comp Insurance	0	0	0	1,366	1,366	1,194
81-5-47-113.00 Unemployment Insurance	0	0	0	360	360	113
81-5-47-114.00 Payroll Taxes	0	0	0	1,749	1,749	1,582
TOTAL Personnel	0	0	0	42,030	42,030	37,297
<u>Contract Services</u>						
81-5-47-203.00 Professional Fees	0	0	0	0	0	0
TOTAL Contract Services	0	0	0	0	0	0
<u>Supplies/Repair/Expenses</u>						
81-5-47-314.00 Drug Testing	0	0	0	110	110	110
81-5-47-317.00 Uniforms & Accessories	0	0	0	600	600	600
81-5-47-312.00 General Repairs	0	0	0	36,200	13,170	15,000
TOTAL Supplies/Repair/Expenses	0	0	0	36,910	13,880	15,710
81-5-47-401.00 Capital Outlay - Projects	0	0	0	0	36,200	0
81-5-47-402.00 Capital Outlay-Vehicles & Equip	0	0	0	0	0	0
TOTAL	0	0	0	0	36,200	0
TOTAL 47-CEMETERY	0	0	0	78,940	92,110	53,007

CITY OF BRADY  
BUDGET REPORT  
FISCAL YEAR 2019 - 2020

81 - CEMETERY FUND

	2015-2016	2016-2017	2017-2018	(----- 2018-2019 -----)		2019-2020
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	ORIGINAL BUDGET	PROJECTED BUDGET	APPROVED BUDGET
TOTAL EXPENDITURES	<u>0</u>	<u>0</u>	<u>0</u>	<u>78,940</u>	<u>92,110</u>	<u>53,007</u>
REVENUE OVER/(UNDER) EXPENDITURES	<u>0</u>	<u>0</u>	<u>0</u>	<u>27,160</u>	<u>13,990</u>	<u>(7,057)</u>
PROJECTED ENDING FUND BALANCE & NET WORKING CAPITAL	<u>0</u>	<u>0</u>	<u>0</u>	<u>27,160</u>	<u>13,990</u>	<u>6,933</u>

CITY OF BRADY  
BUDGET REPORT  
FISCAL YEAR 2019 - 2020

82- HOTEL / MOTEL TAX FUND

	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 ACTUAL	(— 2018-2019 ———) ORIGINAL BUDGET	PROJECTED BUDGET	2019-2020 APPROVED BUDGET
BEGINNING FUND BALANCE & NET WORKING CAPITAL	0	0	0	0	0	64,896
<b>REVENUES</b>						
<u>General Revenues</u>						
82-4-48-655.00 Motel Tax Receipts	0	0	0	250,000	180,000	180,000
TOTAL General Revenues	0	0	0	250,000	180,000	180,000
<u>Other Sources</u>						
82-4-48-910.80 Transfers-in from Special Revenue	0	0	0	58,400	129,796	0
TOTAL Other Sources	0	0	0	58,400	129,796	0
TOTAL REVENUES	0	0	0	308,400	309,796	180,000
TOTAL AVAILABLE FUNDS	0	0	0	308,400	309,796	244,896

**HOTEL/MOTEL TAX FUNDS  
DIVISION NUMBER: 48  
FISCAL YEAR 2019-2020**

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**DIVISION SUPERVISOR – CITY MANAGER / VISIT BRADY DIRECTOR**

This fund was created to track collection and expenditure of Hotel/Motel tax. Ordinance 994 allows the city to charge 7% on local hotel/motel room rates.

The city is the administrator for the collection and distribution of hotel occupancy tax (HOT) receipts and sales tax receipts.

The HOT funds collected are distributed to qualified recipients as approved by the City Council in accordance with “Visit Brady” contract, city ordinance, 3year Strategic Plan (2019-2021) and initiation of a new Tourism Advisory Board.

**GOALS / OBJECTIVES**

- Expand disbursement to new qualified programs.
- Implement City Council adopted Strategic Plan (2019/2021) and contracted with “Visit Brady”
- Promote tourism goals through the efforts of the Council appointed Tourism Advisory Board.
- Disburse grants to non-profit groups that are promoting valid uses of hotel/motel funds as outlined in the City Ordinance.

Additional funds to be used to:

- Purchase signage to market Brady as a destination location.
- Start the “Deep in the Heart of Texas” Mural Project
- Purchase furnishings for the Civic Center
- Future goal: purchase a portable stage for use at various city locations.



CITY OF BRADY  
BUDGET REPORT  
FISCAL YEAR 2019 - 2020

82- HOTEL / MOTEL TAX FUND  
48-HOTEL / MOTEL

EXPENDITURES	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 ACTUAL	(--- 2018-2019 ---)		2019-2020 APPROVED BUDGET
				ORIGINAL BUDGET	PROJECTED BUDGET	
<u>Contract Services</u>						
82-5-48-254.00 Qualified Projects	0	0	0	73,900	73,900	73,896
82-5-48-255.00 Chamber of Commerce	0	0	0	234,500	171,000	171,000
TOTAL Contract Services	0	0	0	308,400	244,900	244,896
 TOTAL 48 HOTEL / MOTEL	 0	 0	 0	 308,400	 244,900	 244,896

CITY OF BRADY  
BUDGET REPORT  
FISCAL YEAR 2019 - 2020

82- HOTEL /MOTEL TAX FUND

EXPENDITURES				(----- 2018-2019 -----)		2019-2020
	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 ACTUAL	ORIGINAL BUDGET	PROJECTED BUDGET	APPROVED BUDGET
TOTAL EXPENDITURES	<u>0</u>	<u>0</u>	<u>0</u>	<u>308,400</u>	<u>244,900</u>	<u>244,896</u>
REVENUE OVER/(UNDER) EXPENDITURES	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>64,896</u>	<u>(64,896)</u>
PROJECTED ENDING FUND BALANCE & NET WORKING CAPITAL	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>64,896</u>	<u>0</u>

CITY OF BRADY  
BUDGET REPORT  
FISCAL YEAR 2019 - 2020

83 - SPECIAL PURPOSE FUNDS

	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 ACTUAL	(--- 2018-2019 ---) ORIGINAL BUDGET	PROJECTED BUDGET	2019-2020 APPROVED BUDGET
BEGINNING FUND BALANCE & NET WORKING CAPITAL	0	0	0	0	0	27,700
<b>REVENUES</b>						
<u>General Revenues</u>						
83-4-49-651.00 Drug Seizure Awards	0	0	0	0	0	0
83-4-49-650.00 Education Subsidy	0	0	0	1,200	1,200	1,200
83-4-49-632.01 Security Fees	0	0	0	1,000	1,000	1,000
83-4-49-632.02 Technology Fees	0	0	0	500	500	500
TOTAL General Revenues	0	0	0	2,700	2,700	2,700
<u>Other Sources</u>						
83-4-49-910.10 Transfers-in from General Fund	0	0	0	32,000	32,000	0
TOTAL Other Sources	0	0	0	32,000	32,000	0
TOTAL REVENUES	0	0	0	34,700	34,700	2,700
TOTAL AVAILABLE FUNDS	0	0	0	34,700	34,700	30,400

**POLICE / SECURITY/ TECHNOLOGY**  
**DIVISION NUMBER: 49**  
**FISCAL YEAR 2019-2020**

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This fund was created to track the collection/expenditure of: grant funds from the State Comptroller for Police Education; funds awarded to the Police Division for drug seizure efforts and funds collected thru traffic tickets for qualified security and technology needs.

**GOALS / OBJECTIVES**

- Collect seizure funds as awarded by the court system to the Police Department and utilize funds to promote law enforcement efforts.
- Collect education subsidy awards from the State of Texas and utilize funds for police training goals.
- Collect funds charged on tickets issued to be utilized on security needs of the court or law enforcement efforts.
- Collect funds charged on tickets issued to be utilized on technology needs of the court or law enforcement efforts.

CITY OF BRADY  
BUDGET REPORT  
FISCAL YEAR 2019 - 2020

83 - SPECIAL PURPOSE FUNDS  
49- POLICE / SECURITY / TECH

EXPENDITURES	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 ACTUAL	(--- 2018-2019 ---)		2019-2020 APPROVED BUDGET
				ORIGINAL BUDGET	PROJECTED BUDGET	
<u>Supplies/Repair/Expenses</u>						
83-5-49-350.00 Police Educational Training	0	0	0	2,000	2,000	3,000
83-5-49-351.00 Drug Enforcement Program	0	0	0	5,000	5,000	3,000
83-5-49-332.01 Security Expense - Court	0	0	0	0	0	8,000
83-5-49-332.02 Technology Upgrades - Court	0	0	0	0	0	4,000
TOTAL Supplies/Repair/Expenses	0	0	0	7,000	7,000	18,000
83-5-49-401.00 Capital Outlay - Projects	0	0	0	0	0	0
83-5-49-402.00 Capital Outlay-Vehicles & Equip	0	0	0	0	0	0
TOTAL	0	0	0	0	0	0
TOTAL 49-POLICE / MUNICIPAL COURT	0	0	0	7,000	7,000	18,000

CITY OF BRADY  
BUDGET REPORT  
FISCAL YEAR 2019 - 2020

63 - SPECIAL PURPOSE FUNDS

EXPENDITURES	(----- 2018-2019 -----)					2019-2020
	2015-2016 ACTUAL	2016-2017 ACTUAL	2017-2018 ACTUAL	ORIGINAL BUDGET	PROJECTED BUDGET	APPROVED BUDGET
TOTAL EXPENDITURES	<u>0</u>	<u>0</u>	<u>0</u>	<u>7,000</u>	<u>7,000</u>	<u>18,000</u>
REVENUE OVER/(UNDER) EXPENDITURES	<u>0</u>	<u>0</u>	<u>0</u>	<u>27,700</u>	<u>27,700</u>	<u>(15,300)</u>
PROJECTED ENDING FUND BALANCE & NET WORKING CAPITAL	<u>0</u>	<u>0</u>	<u>0</u>	<u>27,700</u>	<u>27,700</u>	<u>12,400</u>

# **BRADY ECONOMIC DEVELOPMENT CORPORATION**

**FISCAL YEAR 2019-2020**



**BRADY ECONOMIC DEVELOPMENT CORPORATION  
FISCAL YEAR 2019-2020**

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In May of 2018, the citizens approved the replacement of Type A EDC with a Type B EDC. Type A EDC business was concluded by April 30, 2019. The Brady Type B EDC was formed in September 2018 and began receiving the sales tax in December 2018.

**GOALS / OBJECTIVES**

- Promote job opportunities and the development of business in the City of Brady.
- Provide transparency and accountability to the public.
- Implement the strategic plan.

**EMPLOYMENT HISTORY BY POSITION**

	<b><u>FY16</u></b>	<b><u>FY17</u></b>	<b><u>FY18</u></b>	<b><u>FY19</u></b>	<b><u>FY20</u></b>
Contract for City Employees	0	0	0	0	0

FY13 to FY18 the City provided management services to the EDC Board

FY19 the EDC Type B Board hired a contract Executive Director



**Type B Economic Development Corporation**  
**Fiscal Year 2019/2020 Proposed Budget**

	FY 2018/2019	FY 2019/2020
<b>BEGINNING FUND BALANCE</b>	0.00	486,733.77
<b><u>REVENUES</u></b>		
Corporation Sales Tax	180,000.00	220,000.00
Interest Income	10,000.00	12,000.00
Contract Income - Thomas	3,300.00	6,600.00
Contract Income - Old Dodge Crossing	3,800.00	7,700.00
Reimbursements	1,000.00	1,000.00
380 Agreement- City of Brady	500,083.77	-
<b>TOTAL REVENUES</b>	<b>698,183.77</b>	<b>247,300.00</b>
 <b>TOTAL AVAILABLE FUNDS</b>	 <b>698,183.77</b>	 <b>734,033.77</b>
<b><u>EXPENDITURES</u></b>		
<b><u>Contract Services</u></b>		
Marketing FY 19	18,000.00	10,000.00
Marketing FY 20	-	22,000.00
Professional/Legal Fees	14,500.00	10,000.00
Audit	4,500.00	5,000.00
Software	-	1,500.00
Contract for Services- City of Brady	12,200.00	-
Contract for Services- EDC Director*	40,000.00	48,000.00
Community Development Civic Center	45,000.00	-
<b>TOTAL Contract Services</b>	<b>134,200.00</b>	<b>96,500.00</b>
<b><u>Supplies/Repair/Expenses</u></b>		
Travel and Training*	20,000.00	13,000.00
Membership Dues/ Fees*	1,000.00	-
Insurance	5,000.00	5,000.00
Office Supplies	250.00	-
Office Equipment	250.00	-
Meeting Provisions	750.00	-
Building Repair / Maintenance	-	-
<b>TOTAL Supplies/Repair/Expenses</b>	<b>27,250.00</b>	<b>18,000.00</b>
 <b>TOTAL EXPENDITURES</b>	 <b>161,450.00</b>	 <b>114,500.00</b>
 <b>REVENUE OVER/(UNDER) EXPENDITURES</b>	 <b>536,733.77</b>	 <b>132,800.00</b>

Transfer out to USDA Loan Fund	50,000.00	50,000.00
<b>Projected Ending Fund Balance</b>	<b><u>486,733.77</u></b>	<b><u>569,533.77</u></b>

\* See supporting pages

	FY 2018/2019	FY 2019/2020
BEGINNING FUND BALANCE	0.00	76,000.00
<b><u>REVENUES</u></b>		
USDA Grant	50,000.00	50,000.00
Interest Income	1,000.00	1,000.00
Loan Contract Income	0.00	12,000.00
<b>TOTAL REVENUES</b>	<b>51,000.00</b>	<b>63,000.00</b>
 TOTAL AVAILABLE FUNDS	 51,000.00	 139,000.00
<b><u>EXPENDITURES</u></b>		
Qualified Loans	25,000.00	75,000.00
<b>TOTAL EXPENDITURES</b>	<b>25,000.00</b>	<b>75,000.00</b>
 REVENUE OVER/(UNDER) EXPENDITURES	 26,000.00	 -12,000.00
 Transfer in from Matching Funds	 50,000.00	 50,000.00
 Projected Ending Fund Balance	 76,000.00	 114,000.00

## **Travel and Training\***

### **TEDC Annual Conference**

#### **San Antonio (Oct. 9-11)**

Registration	500.00
Hotel- 2 nights at \$219+tax	450.00
Mileage	175.00
Meals	100.00
	<b>1,225.00</b>

### **Sales Tax Workshop (Mandatory)**

#### **Austin (Dec. 5)**

Registration	175.00
Hotel- 1 night @ \$122+tax	140.00
Mileage	160.00
Meals	30.00
	<b>505.00</b>

### **Red River States Conference**

#### **Site Selectors Meeting**

#### **Fort Worth (Jan. 8-10)**

Registration	400.00
Hotel- 2 nights at \$209+tax	450.00
Mileage	240.00
Meals	100.00
	<b>1,190.00</b>

### **Community Development Institute**

#### **Three Year Certification Program**

#### **Woodlands (March 1-5)**

Registration	600.00
Hotel- 4 nights at \$150+tax	700.00
Mileage	350.00
Meals	150.00
	<b>1,800.00</b>

### **SEDC Meet the Consultants**

#### **Site Selectors Meeting**

#### **Atlanta (March 26-27, 2020)**

Registration	360.00
Hotel- 3 nights @ \$125+tax	400.00
Mileage	450.00
Meals	100.00
	<b>1,310.00</b>

**SEDC Annual Conference**

**Nashville (Aug. 16-18)**

Registration	750.00
Hotel- 3 nights estimate	500.00
Mileage	400.00
Meals	100.00
	<b>1,750.00</b>

**Rural Economic Developers (REDS)**

**1 year certification program**

**Abilene (Various Dates)**

Registration (4 sessions @ \$150 ea.)	600.00
Mileage (4 sessions @ \$125 ea.)	500.00
Meals (4 sessions @ \$15 ea.)	60.00
	<b>1,160.00</b>

**Travel for board members**

**or business recruitment** **4,060.00**

**Total training and travel** **13,000.00**

**Contract for Services****EDC Director\***

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Salary	35,900.00
Payroll Taxes	4,250.00
Employee Insurance	3,100.00
Cell Phone	300.00
Utilities	1,500.00
Office Supplies	400.00
Phone and Internet	450.00
Director Insurance	100.00
Dues	1,000.00
Website	250.00
Meeting Provisions	750.00
	<b>48,000.00</b>