

BRADY

THE CITY OF

TEXAS

Tony Groves
Mayor

Rey Garza
Council Member Place 1

Missi Davis
Council Member Place 2

Jeffrey Sutton
Council Member Place 3

Jane Huffman
Mayor Pro Tem
Council Member Place 4

Jay May
Council Member Place 5

Dennis Jobe
City Manager

Tina Keys
City Secretary

Sarah Griffin
City Attorney

MISSION

The City of Brady strives to share its history and encourage the development of diverse housing, employment, infrastructure, and opportunity through transparent management and financing for all residents and employees.

CITY OF BRADY COUNCIL AGENDA

REGULAR CITY COUNCIL MEETING

NOVEMBER 19, 2019 AT 6:00 PM

NOTICE is hereby given of a meeting of the City Council of City of Brady, McCulloch County, State of Texas, to be held at 6:00 pm on November 19, 2019, at the City of Brady Municipal Court Building, located at 207 S. Elm Street, Brady, Texas, for the purpose of considering the following items. The City Council of the City of Brady, Texas, reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

1. CALL TO ORDER, ROLL CALL & CERTIFICATION OF A QUORUM

2. INVOCATION & PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENTS: Reserved for items NOT listed on the agenda

Please limit individual public comments to three (3) minutes. In accordance with TX AG opinion, any public comment addressing items not on the agenda, will only be heard by the City Council. No formal action, deliberation, discussion, or comment will be made by City Council. State Law prohibits any deliberation or decisions regarding items presented in public comments. City Council may only make a statement of specific factual information given in response to the inquiry; recite an existing policy; or request staff to place the item on an agenda for a subsequent meeting.

4. CONSENT AGENDA: Reserved for routine items to save time

Any item may be removed from the Consent Agenda at the request of a Council Member and considered separately following the Consent Agenda approval. All items listed on the Consent Agenda are to be with one motion "Move to approve Consent Agenda."

- A. Approval of Minutes for Work Session and Regular Meeting on November 5, 2019.

5. PRESENTATIONS

None

6. PUBLIC HEARING:

None

7. INDIVIDUAL CONCERNS

City Council Members are to deliberate the following items. Staff will present the item and are prepared to answer City Council Member questions. The Mayor will recognize Council Members as the council discussed the item so everyone is heard. Once the City Council Members finish discussion, the Mayor will recognize attendees who have comments. Attendees and council members need to direct comments to the Mayor as they are recognized. When all comments are complete, the Mayor will call for a motion.

- A. Discussion, consideration and possible action regarding the second reading of Ordinance 1285 of the City of Brady, Texas to amend FY 2020 Budget transferring unfinished FY2019 projects to FY2020 budget.
- B. Discussion, consideration and possible action regarding the first reading of Ordinance 1286 to amend Ordinance 986 reducing the processing fee for the acceptance of credit card payments.
- C. Discussion, consideration and possible action regarding approval of Resolution 2019-039 to adopt a revision to the Personnel Policy to include City related Social Media and retention directives.
- D. Discussion, consideration and possible action approving the purchase of 1,500T Limestone Rock Asphalt, Type 1, Grade D (cold mix) material at \$43.40 per ton for \$65,100.00. Delivery charge is \$0.15 per Ton/Mile at 183 miles for \$41,175.00. Total purchase w/ delivery equals \$106,275.
- E. Discussion and summary of City Council action and if procedures and processes worked.
- F. Discussion by City Council of City improvements to be recognized

8. STAFF REPORTS

- A. **Monthly Financial / Utility Reports:**
- B. **Monthly Activity Reports:** Visit Brady Report, Seniors, Golf, BPD, Fire-EMS Calls, BVFD Expense Report, Animal Control, Airport, Code Enforcement, Chronic Code Complaints, and Structures Inhabited without utilities
- C. **Upcoming Special Events/Meetings:**
 - November 28 & 29 – Thanksgiving Holiday – City Offices Closed
 - December 3 – City Council Meeting
 - December 12 – City Staff Appreciation Christmas Party, Civic Center, 6:00 p.m.
 - December 17 – City Council Meeting
 - December 24 & 25 – Christmas Holiday – City Offices Closed
 - January 1 – New Year's Day Holiday – City Offices Closed
 - January 7 – City Council Meeting

9. ANNOUNCEMENTS

Pursuant to the Texas Government Code § 551.0415, City Council Members and City staff may make reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include: Expressions of thanks, congratulations, or condolence; an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision; Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and announcements involving an imminent threat to public health and safety of people in the municipality that has arisen after the posting of the agenda.

10. EXECUTIVE SESSION

The City Council of the City of Brady will adjourn into Executive Session for the following:

- A. Pursuant to Section 551.086 (Deliberations, vote or final action about competitive matters of the public power utility), the City Council will deliberate, vote or take final action on a competitive matter: Transmission Operating Agreement, Commercial Electric Rates

11. OPEN SESSION ACTION ON ANY ITEMS COMING OUT OF EXECUTIVE SESSION

- A. Discussion, consideration and possible action regarding Transmission Operating Agreement.

12. ADJOURNMENT

I certify that this is a true and correct copy of the City of Brady City Council Meeting Agenda and that this notice as posted on the designated bulletin board at Brady City Hall, 201 E. Main St., Brady, Texas 76825; a place convenient and readily accessible to the public at all times, and said notice was posted on _____ by 6:00 p.m. and will remain posted continuously for 72 hours prior to the scheduled meeting pursuant to Chapter 551 of the Texas Government Code.

Tina Keys, City Secretary

In compliance with the American with Disabilities Act, the City of Brady will provide for reasonable accommodations for persons attending public meetings at City facilities. Requests for accommodations or interpretive services must be received at least 48 hours prior to the meeting. Please contact the City Secretary at 325-597-2152 or citysec@bradytx.us.

Attendance by Other Elected or Appointed Officials: It is anticipated that members of other governmental bodies, and/or city boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the body, board, commission and/or committee. The members of the boards, commissions and/or committees may be permitted to participate in discussion on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless item and action is specifically provided for on an agenda for that body, board, commission or committee subject to the Texas Open Meetings Act.

The City Council of the City of Brady reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on this agenda as authorized by the Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations regarding Real Property), 551.073 (Deliberations regarding prospective Gifts or Donations), 551.074 (Personnel Matters), 551.076 (Deliberations regarding Security Devices), 551.086 (Deliberate, vote or take final action on competitive matters of the public power utility), and 551.087 (Deliberation regarding Economic Development).

This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes written interpretation of the Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.104(c) and the meeting is conducted by all participants in reliance on this opinion.

STATE OF TEXAS

COUNTY OF McCULLOCH

CITY OF BRADY

The City Council of the City of Brady, Texas met in a Work Session Meeting on Tuesday, November 5, 2019 at the City of Brady Municipal Court Building located at 207 S. Elm Street, Brady, Texas with Mayor Tony Groves presiding. Council Members present were Missi Davis, Rey Garza, Jay May, Jeffrey Sutton and Jane Huffman. City staff present were City Manager Dennis Jobe, Public Works Director Steve Miller, Finance Director Lisa Remini, Fire Chief Lloyd Perrin, and City Secretary Tina Keys.

1. CALL TO ORDER, ROLL CALL & CERTIFICATION OF A QUORUM

Mayor Groves called the meeting to order at 4:00 p.m. Council quorum was certified.

2. Discussion Regarding

a. 2020 Projects –

- Senior Center – Council Member Huffman asked what the current status is of the Senior Center. Mayor Groves reviewed. Council Members May and Sutton will go look at facility.
- Animal Control – Council Member feels other facilities should take priority over animal control, such as fire station, police station. Dennis Jobe said the fire station is really needing help. Chief Perrin commented even a metal building would be a lot better. Council Member Huffman asked about the lot next to the police station. She recalls talk of closing the street between the police station and the vacant lot and putting the new fire station there. Council Member Sutton asked about the plan to build an emergency center at G. Rollie White. It looks like that can't happen. Council Member Garza said he thinks that one of those metal buildings or barndominiums would do great. Council Member Sutton thinks we should put those two projects at the top of the list to work on. Council Member Davis said the whole animal control program needs to be looked at. It's a big problem

b. Axis hunts at Brady Lake – Dennis Jobe explained about the person who wants to do hunts out by the lake. Council Member May said he thinks bow hunts isn't a bad idea and is ok if they are trapping Axis only.

c. City Hall beautification – Dennis Jobe would like to see City facilities improved.

d. Code Enforcement – Dennis Jobe explained that people have been given notices and nothing has been done. He wants to start the demolition process again. Council Member Huffman thinks we need to start on Bridge Street. Jobe said he wants to start on the North and go South and take care of what needs to be done.

e. Convenience Fee on Credit Card transactions – Lisa Remini discussed current past and current policies.

f. Drive Through Utility window – Council Member Huffman said she was the only one on council when it was decided to close the window and went over the rationale. She thinks it's a bad idea to charge a fee to use a credit card and thinks it's the cost of doing business. Huffman said she never would have agreed to a 1 cent increase if she had known we were going to do this. If the window is closed, we shouldn't charge a fee. Council Member Huffman also thinks we shouldn't put the bulletin in with the bills every month. There is a lot of ways we can cut costs. Council Member Davis discussed e-bills and thinks we should consider opening the window. Lisa Remini explained issued with the drive thru window. Convenience fee will need to be brought back to Council to amend the current ordinance.

g. Possible sale of land near Brady Lake – due to time restrictions, this item was not discussed.

3. Adjournment

There being no further business, the Mayor adjourned the meeting at 5:37 p.m.

Mayor Anthony Groves

Attest: _____

Tina Keys, City Secretary

STATE OF TEXAS

COUNTY OF McCULLOCH

CITY OF BRADY

The City Council of the City of Brady, Texas met in a Regular Meeting on Tuesday, November 5, 2019 at 6:00 pm at the City of Brady Municipal Court Building located at 207 S. Elm Street, Brady, Texas with Mayor Anthony Groves presiding. Council Members present were Jane Huffman, Missi Davis, Jay May, Jeffrey Sutton and Rey Garza. City staff present were Interim City Manager Dennis Jobe, Finance Director Lisa Remini, Public Works Director Steve Miller, Police Chief Steve Thomas, Airport Superintendent Lisa Perry, and City Secretary Tina Keys. Also in attendance were Erin Corbell, Lynn Farris, and Jim Griffin.

1. CALL TO ORDER, ROLL CALL & CERTIFICATION OF A QUORUM

Mayor Groves called the meeting to order at 6:01 p.m. Council quorum was certified.

2. INVOCATION AND PLEDGE OF ALLEGIANCE

Council Member May gave the invocation and the Pledge of Allegiance was recited.

3. PUBLIC COMMENTS

There were no public comments

4. CONSENT AGENDA

- A. Approval of Minutes for Regular Meeting on October 15, 2019
- B. Discussion, consideration and possible action regarding **Resolution 2019-038** to enter into an agreement with the State of Texas through the Texas Department of Transportation for the temporary closure of the roads around the courthouse square for the annual Christmas in the Heart parade on December 14, 2019, and further keeping the east side of the square closed until 9:30 p.m. for the remainder of the Christmas in the Heart activities.
- C. Discussion, consideration and possible action on the second reading of Resolution 2019-036 regarding an economic development project recommended by the Brady Type B EDC; specifically, a loan in the amount of \$15,895 to T Byrds Sign Shop for the purchase of an OmniPrint Direct to Garment printer.
- D. Discussion, consideration and possible action on the second reading of Resolution 2019-037 regarding an economic development project recommended by the Brady Type B EDC; specifically a loan / grant combination in the amount of \$35,000 to Mexico City Café for the remodel and expansion of their local restaurant.

Council Member Sutton moved to approve the consent agenda. Seconded by Council Member Davis. All Council Members voted “aye” and none “nay”. Motion passed with a 5 – 0 vote.

5. PRESENTATIONS:

There were no presentations

6. PUBLIC HEARINGS:

There were no public hearings

7. INDIVIDUAL CONCERNS

- A. Discussion, consideration and possible action regarding the first reading of Ordinance 1285 of the City of Brady, Texas to amend FY 2020 Budget transferring unfinished FY2019 projects to FY2020 Budget. Lisa Remini presented. Council Member May moved to approve the first reading of Ordinance 1285. Seconded by Council Member Garza. All Council Members voted “aye” and none “nay”. Motion passed with a 5 – 0 vote.

- B. Discussion, consideration and possible action regarding the donation of Tanker 9, a 1990 Freightliner, to the London Volunteer Fire Department through the Texas Forest Service "Helping Hands Program. Council Member Garza moved to approve. Seconded by Council Member Sutton. All Council Members voted "aye" and none "nay". Motion passed with a 5 – 0 vote.
- C. Discussion, consideration and possible action regarding approval of "Curtis Field Airport Action Development, Business Plan" with Airport Layout Diagram (ALD) as prepared and presented by Coffman Associates. Lisa Perry presented. Council Member Sutton moved to approve. Seconded by Council Member Davis. All Council Members voted "aye" and none "nay". Motion passed with a 5 – 0 vote.
- D. Discussion, consideration and possible action regarding approval of a yearly lease renewal with the Brady Veterinary Hospital, Myron Mays and Glennon Mays in the amount of \$13,000. Council Member May moved to approve. Seconded by Council Member Garza. All Council Members voted "aye" and none "nay". Motion passed with a 5 - 0 vote
- E. Discussion and summary of City Council action and, if procedures and processes worked.
- F. Discussion by City Council of City improvements to be recognized. Dennis Jobe told Council that a citizen called him and gave kudos to the gas department and said they were doing a great job.

8. STAFF REPORTS

None

9. ANNOUNCEMENTS

Council Member Davis will not be at meeting on the 19th. City Secretary announced the availability of the 2019 Handbook for Mayors and Council members on their iPads

10. EXECUTIVE SESSION

There was no Executive Session

12. ADJOURNMENT

There being no further business, the Mayor adjourned the meeting at 6:18 p.m.

Mayor Anthony Groves

Attest: _____
Tina Keys, City Secretary

City Council
City of Brady, Texas
Agenda Action Form for Ordinance

AGENDA DATE:	11-19-2019	AGENDA ITEM	7.A.
AGENDA SUBJECT:	Discussion, consideration and possible action regarding the second and final reading of Ordinance 1285 of the City of Brady, Texas, to amend FY 2020 Budget transferring unfinished FY2019 projects to FY2020 Budget.		
PREPARED BY:	Lisa Remini	Date Submitted:	11-13-2019
EXHIBITS:	Ordinance #1285		
BUDGETARY IMPACT:	Required Expenditure:	\$19,582,396	
	Amount Budgeted:	\$00	
	Appropriation Required:	\$19,582,396	
CITY MANAGER APPROVAL:			

SUMMARY:

Staff is requesting to carry over projects totaling \$2,015,771 that were approved and started in the FY 19 Budget period, but due to delays in product delivery and timing to coordinate with various agencies and professionals, these projects could not be fully completed in the FY 19 time period. In addition, the Live Oak Cemetery Association donated \$26,970 to the City in September 2019. Staff requests that the expenditure of such funds be approved in the FY 20 Cemetery budget for road improvements within the cemetery.

In addition, budgeted construction costs of \$13,308,000 (Water system improvements) and \$4,231,655 (WWTP) needs to roll over to the FY 20 budget document. Funding for both projects was received in full in the FY 19 Budget period.

RECOMMENDED ACTION:

Mayor will ask: “Madam City Secretary please read the Ordinance Preamble for the record in accordance with the City Charter.” “Secretary reads preamble”

Mayor calls for a motion:

Move to approve the **second and final reading** of Ordinance 1285.

ORDINANCE NO. 1285

**AN ORDINANCE OF THE CITY OF BRADY, TEXAS AMENDING THE FISCAL
YEAR 2019-2020 BUDGET**

An ordinance amending the 2019-2020 Fiscal Year Budget by \$19,582,396 as follows:

Transferring unfinished FY2019 capital and grant projects (\$2,042,741) to the FY2020 Budget for municipal purposes;

And transferring unfinished Water system and Wastewater Treatment Plant construction projects funded by Texas Water Development Board Drinking Water and Clean Water programs (\$17,539,655);

**NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF
BRADY TEXAS** that the FY 2019-2020 budget be amended accordingly.

APPROVED UPON FIRST READING THIS THE 5th DAY OF November 2019,

**APPROVED AND PASSED UPON SECOND READING THIS THE 19th DAY OF
November 2019.**

EFFECTIVE OCTOBER 1, 2019.

Anthony Groves, Mayor

ATTEST:

Tina Keys, City Secretary

City Council
City of Brady, Texas

Agenda Action Form for Ordinance

AGENDA DATE:	11-19-2019	AGENDA ITEM	7.B.
AGENDA SUBJECT:	Discussion, consideration and possible action regarding the first reading of Ordinance 1286 to amend Ordinance 986 reducing the processing fee for the acceptance of credit card payments.		
PREPARED BY:	Lisa Remini	Date Submitted:	11-13-2019
EXHIBITS:	Ordinance 986 Ordinance 1286 Local Government Code 132		
BUDGETARY IMPACT:	Required Expenditure:	\$00.00	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$00.00	
CITY MANAGER APPROVAL:			

SUMMARY:

Based on comments at the workshop held on November 5 with City Council, staff suggests that Ordinance 1286, paragraph 4 state:

...” shall also collect a processing fee in an amount equal to **3%** of the amount of the fee, fine, court cost or other charge **if paid through the assistance of customer service staff** as authorized by Section 132.003(b), Texas Local Government Code.

This language will direct staff to charge a credit card processing fee of 3% if a payment is made by credit card through the assistance of city customer service staff either onsite at city hall or by phone; however, the ordinance will not allow a fee to be charged to all other city locations, online, or automated phone payments.

RECOMMENDED ACTION:

Mayor will ask: “Madam City Secretary please read the Ordinance Preamble for the record in accordance with the City Charter.” “Secretary reads preamble”

Mayor calls for a motion:

Move to approve the **first reading** of Ordinance 1286.

ORDINANCE NO. 1286

AN ORDINANCE OF THE CITY OF BRADY TEXAS AMENDING ORDINANCE 986 AUTHORIZING THE ACCEPTANCE OF CREDIT CARDS AS PAYMENT OF FEES, FINES, COURT COSTS AND OTHER CHARGES, TO REDUCE THE PROCESSING FEE, AUTHORIZING THE MAYOR TO CONTRACT FOR ENCUMBRANCE OF UNAUTHORIZED CREDIT CARDS, AND PROVIDING FOR DEPOSIT OR PROCESSING FEES AND SERVICE CHARGES IN THE CITY'S GENERAL FUND

WHEREAS, on September 20, 2006, Ordinance 986 was passed by the City Council of the City of Brady; and

WHEREAS, in reviewing Ordinance 986, it was determined that the procedures and amount charged for processing fees needs to be reviewed and updated; and

WHEREAS, Chapter 132 of the Texas Local Government Code, authorizes the governing body of a municipality to authorize a municipal officer who collects fees, fines, court costs, and other charges to accept payment by credit card and collect a fee for processing the payment by credit card; and

WHEREAS, the City Council of the City of Brady has determined that acceptance of credit cards is beneficial to the City and the citizens of the City in that it will provide greater flexibility in methods of payment and will promote prompt payment of fees, fines, court costs, and other charges.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BRADY, TEXAS:

Section 1. Ordinance 986 of the City of Brady, Texas is hereby amended to reduce the amount of fees collected for processing credit card payments as follows:

"Each officer employed by the City of Brady who, as part of that employment, collects fees, fines, court costs, or other charges from members of the public that are due the City is authorized to accept credit cards as payment for such fines, fees, court costs, and other charges.

For each fee, fine, court cost, or other charge that is paid by credit card, the officer collecting same shall also collect a processing fee in an amount equal to five three percent (3%) of the amount of the fee, fine, court cost, or other charge, if paid through the assistance of customer service staff, as authorized by Section 132.003(b), Texas Local Government Code.

If for any reason a payment by credit card is not honored by the credit card company on which the funds are drawn, the officer shall collect from the member of the public who attempted to pay by credit card an additional service charge in an amount equal to the fee then being charged for the collection of a check drawn on an account with insufficient funds, as authorized by Section 132.004, Texas Local Government Code.

The Mayor shall be authorized on behalf of the City to contract with a company that issues credit cards to collect and seize credit cards issued by the company that are outdated or otherwise unauthorized. Such contract may provide that the City will charge the company a fee for the return of such credit cards, as authorized by Section 132.005, Texas Local Government Code.

Processing fees and service charges collected pursuant to this ordinance shall be deposited in the general fund of the City, as provided by Section 132.006, Texas Local Government Code."

Section 2. All ordinances or parts of ordinances in force when the provisions of this Ordinance become effective which are inconsistent or in conflict with the terms and provisions contained in this Ordinance are hereby repealed, but only to the extent of any such conflict.

Section 3. Should any sentence, paragraph, subdivision, clause, phrase or section of this Ordinance be adjudged or held to be unconstitutional, illegal or invalid, the same shall not affect the validity of this Ordinance as a whole, or any part of provision thereof other than the part so decided to be invalid, illegal or unconstitutional, and shall not affect the validity of the Ordinances as a whole.

Section 4. This Ordinance shall take effect immediately from and after its passage and the publication as provided by law.

Passed and approved on the **FIRST READING** this ____ day of _____, 2019.

Passed and approved on the **SECOND READING** this ____ day of _____, 2019.

Anthony Groves, Mayor

ATTEST:

Tina Keys, City Secretary

CITY OF BRADY, TEXAS

ORDINANCE NO. 986

**AN ORDINANCE OF THE CITY OF BRADY, TEXAS, TO
AUTHORIZE THE ACCEPTANCE OF CREDIT CARDS AS
PAYMENT OF FEES, FINES, COURT COSTS AND OTHER
CHARGES, PROVIDING FOR A PROCESSING FEE AND A
SERVICE FEE, AUTHORIZING THE MAYOR TO CONTRACT
FOR ENCUMBRANCE OF UNAUTHORIZED CREDIT CARDS,
AND PROVIDING FOR DEPOSIT OF PROCESSING FEES
AND SERVICE CHARGES IN THE CITY'S GENERAL FUND**

1 WHEREAS, Chapter 132, Texas Local Government Code, authorizes the governing body of a municipality to authorize a municipal officer who collects fees, fines, court costs, and other charges to accept payment by credit card and collect a fee for processing the payment by credit card; and

2 WHEREAS, the City Council of the City of Brady has determined that acceptance of credit cards is beneficial to the City and the citizens of the City in that it will provide greater flexibility in methods of payment and will promote prompt payment of fees, fines, court costs and other charges;

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE
CITY OF BRADY, TEXAS, THAT:**

3 Each officer employed by the City of Brady who, as part of that employment, collects fees, fines, court costs, or other charges from members of the public that are due the City is authorized to accept credit cards as payment for such fees, fines, court costs, and other charges.

4 For each fee, fine, court cost, or other charge that is paid by credit card, the officer collecting same shall also collect a processing fee in an amount equal to five percent of the amount of the fee, fine, court cost, or other charge, as authorized by Section 132.003(b), Texas Local Government Code.

If for any reason a payment by credit card is not honored by the credit card company on which the funds are drawn, the officer shall collect from the member of the public who attempted to pay by credit card an additional service charge in an amount equal to the fee then being charged for the collection of a check drawn on an account with insufficient funds, as authorized by Section 132.004, Texas Local Government Code.

- ✓ The Mayor shall be authorized on behalf of the City to contract with a company that issues credit cards to collect and seize credit cards issued by the company that are outdated or otherwise unauthorized. Such contract may provide that the City will charge the company a fee for the return of such credit cards, as authorized by Section 132.005, Texas Local Government Code.
- ✓ Processing fees and service charges collected pursuant to this ordinance shall be deposited in the general fund of the City, as provided by Section 132.006, Texas Local Government Code.

PASSED AND APPROVED in regular session of the City Council of the City of Brady, Texas on this the 30 day of September 2006

Mary Bradshaw
, Mayor

Attest:

Christine McCrary
, City Secretary

SUBCHAPTER Z. MISCELLANEOUS PROVISIONS

§ 131.901. Out-of-State Depository Prohibited

(a) The governing body of a political subdivision, including a county, municipality, school district, or other district, may not designate a financial institution located outside the state as a depository for funds under the governing body's jurisdiction. An out-of-state financial institution is not considered to be located outside this state to the extent the governing body designates a branch office of such institution that is located in this state.

(b) An institution selected as a paying agent or trustee for specific bonds or obligations or an institution selected by the governing body to provide safe-keeping services is not considered a depository for purposes of this section.

Acts 1987, 70th Leg., ch. 149, § 1, eff. Sept. 1, 1987. Amended by Acts 1993, 78th Leg., ch. 234, § 3, eff. Sept. 1, 1993; Acts 1999, 76th Leg., ch. 344, § 5.012, eff. Sept. 1, 1999.

§ 131.902. Pursuit of Legal Remedies Against Suspended Bank

A county, municipality, or district authority may proceed with available legal remedies against a suspended bank that is a depository for public funds of the authority if the authority considers that action to be in the best interest of the public.

Acts 1987, 70th Leg., ch. 149, § 1, eff. Sept. 1, 1987.

§ 131.903. Conflict of Interest

(a) A bank is not disqualified from serving as a depository for funds of a political subdivision if:

(1) an officer or employee of the political subdivision who does not have the duty to select the political subdivision's depository is an officer, director, or shareholder of the bank; or

(2) one or more officers or employees of the political subdivision who have the duty to select the political subdivision's depository are officers or directors of the bank or own or have a beneficial interest, individually or collectively, in 10 percent or less of the outstanding capital stock of the bank, if:

(A) a majority of the members of the board, commission, or other body of the political subdivision vote to select the bank as a depository; and

(B) the interested officer or employee does not vote or take part in the proceedings.

(b) This section may not be construed as changing or superseding a conflicting provision in the charter of a home-rule municipality.

Added by Acts 1993, 73rd Leg., ch. 268, § 36, eff. Sept. 1, 1993.

CHAPTER 132. PAYMENT OF FEES AND OTHER COSTS BY CREDIT CARD OR ELECTRONIC MEANS IN MUNICIPALITIES AND COUNTIES

Section

- 182.001. Definitions.
- 182.002. Payment of Fees or Costs by Credit Card or Electronic Means.
- 182.003. Processing or Handling Fee.
- 182.004. Service Charge.
- 182.005. Encumbrance of Credit Cards; Fee.
- 182.006. Disposition of Fees and Charges.
- 182.007. Information, Services, and Payment Through the Internet.

Acts 1997, 75th Leg., ch. 148, § 4, eff. Sept. 1, 1997 amended the chapter heading

§ 132.001. Definitions

In this chapter:

(1) "Credit card" means a card, plate, or similar device used to make purchases on credit or to borrow money.

(2) "Payment by electronic means" means payment by telephone or computer but does not include payment in person or by mail.

Acts 1987, 70th Leg., ch. 149, § 1, eff. Sept. 1, 1987. Amended by Acts 1997, 75th Leg., ch. 148, § 5, eff. Sept. 1, 1997.

§ 132.002. Payment of Fees or Costs by Credit Card or Electronic Means

(a) The commissioners court of a county may authorize a county or precinct officer who collects fees, fines, court costs, or other charges on behalf of the county or the state to accept payment by credit card of a fee, fine, court costs, or other charge. The commissioners court may also authorize a county or precinct officer to collect and retain a fee for processing the payment by credit card.

(b) The governing body of a municipality may authorize a municipal official who collects fees, fines, court costs, or other charges to:

(1) accept payment by credit card of a fee, fine, court cost, or other charge; and

§ 132.002

LOCAL GOVERNMENT CODE

- (2) collect a fee for processing the payment by credit card.
- (c) The governing body of a municipality may authorize the acceptance of payment by credit card without requiring collection of a fee.
- (d) The commissioners court may authorize a county or precinct officer who collects fees, fines, court costs, or other charges on behalf of the county or the state to accept payment by electronic means of a fee, fine, court costs, or other charge. The commissioners court may also authorize a county or precinct officer to collect and retain a handling fee for processing the payment by electronic means.
- (e) A commissioners court may authorize the acceptance of payment by credit card or by electronic means without requiring collection of a fee.

Acts 1987, 70th Leg., ch. 149, § 1, eff. Sept. 1, 1987. Amended by Acts 1997, 75th Leg., ch. 148, § 6, eff. Sept. 1, 1997; Acts 2001, 77th Leg., ch. 569, § 1, eff. June 11, 2001.

§ 132.003. Processing or Handling Fee

- (a) The commissioners court shall set a processing fee in an amount that is reasonably related to the expense incurred by the county or precinct officer in processing the payment by credit card. However, the court may not set the processing fee in an amount that exceeds five percent of the amount of the fee, court cost, or other charge being paid.

(b) The governing body of a municipality shall set the processing fee in an amount that is reasonably related to the expense incurred by the municipal official in processing the payment by credit card. However, the governing body may not set the processing fee in an amount that exceeds five percent of the amount of the fee, fine, court cost, or other charge being paid.

(c) If the commissioners court authorizes collection of a handling fee under Section 132.002(c), the fee shall be set:

(1) at a flat rate that does not exceed \$5 for each payment transaction; or

(2) at a rate that is reasonably related to the expense incurred by the county or precinct officer in processing a payment by electronic means and that does not exceed five percent of the amount of the fee, court cost, or other charge being paid.

(d) In addition to the fee set under Subsection (a), the commissioners court of a county may authorize a county or precinct officer to collect on behalf of the

county from a person making payment by credit card an amount equal to the amount of any transaction fee charged to the county by a vendor providing services in connection with payments made by credit card. The limitation prescribed by Subsection (a) on the amount of a fee does not apply to a fee collected under this subsection.

Acts 1987, 70th Leg., ch. 149, § 1, eff. Sept. 1, 1987. Amended by Acts 1997, 75th Leg., ch. 148, § 7, eff. Sept. 1, 1997; Acts 2001, 77th Leg., ch. 126, § 1, eff. May 15, 2001.

§ 132.004. Service Charge

If, for any reason, a payment by credit card is not honored by the credit card company on which the funds are drawn, the county or municipality may collect a service charge from the person who owes the fee, fine, court cost, or other charge. The service charge is in addition to the original fee, fine, court cost, or other charge and is for the collection of that original amount. The amount of the service charge is the same amount as the fee charged for the collection of a check drawn on an account with insufficient funds.

Acts 1987, 70th Leg., ch. 149, § 1, eff. Sept. 1, 1987.

§ 132.005. Encumbrance of Credit Cards; Fee

A county or municipality may contract with a company that issues credit cards to collect and seize credit cards issued by the company that are outdated or otherwise unauthorized. The county or municipality may charge the company a fee for the return of the credit cards.

Acts 1987, 70th Leg., ch. 149, § 1, eff. Sept. 1, 1987.

§ 132.006. Disposition of Fees and Charges

(a) The county or precinct officer collecting a fee or charge under this chapter shall deposit the fee or charge in the general fund of the county.

(b) The municipal official collecting a fee or charge under this chapter shall deposit the fee or charge in the general fund of the municipality.

Acts 1987, 70th Leg., ch. 149, § 1, eff. Sept. 1, 1987.

§ 132.007. Information, Services, and Payment Through the Internet

(a) A county or municipality may provide through the Internet:

(1) access to information;

(2) collection of payments for taxes, fines, fees, court costs, or other charges; or

(3) other ~~ex~~ized by law.

(b) A county ~~able~~ fee for providing service

(c) A county ~~information or 1~~ under Subsectio

(1) may ~~or~~ service if the directly and access or ser

(2) may ch of the count~~y~~ viding access service thro~~u~~ without the i

(d) A county vendor to prov services author promptly sub payments colle~~u~~ pality under ti must approve contract autho

Added by Acts 2
Amended by Ac 2003.

CHAPTER PAYAI

SUBCHA

Section	Purp
133.001.	Purp
133.002.	Defi
133.003.	Crim
133.004.	Civil
	[Sections 1]

SUBCHAP

A

133.051.	Coll
133.052.	Dep
133.053.	Inte
133.054.	Recu
133.055.	Quar
133.056.	Qua
133.057.	Qua
133.058.	Port
133.059.	Aud
	[Sections 1]

Agenda Action Form
City Council
City of Brady, Texas

AGENDA DATE:	11-19-2019	AGENDA ITEM	7.C.
AGENDA SUBJECT:	Discussion, consideration and possible action regarding approval of Resolution # 2019-039 to adopt a revision to the Personnel Policy to include City related Social Media and retention directives.		
PREPARED BY:	Lisa Remini	Date Submitted:	11-13-19
EXHIBITS:	Recommended language - Social Media Resolution 2019-039		
BUDGETARY IMPACT:	Required Expenditure:	\$00.00	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$00.00	
CITY MANAGER APPROVAL:			

SUMMARY:

The proposed addition to the Personnel Policy is intended to improve communication to the city staff engaged in social media with the general public and how to coordinate that information and retain such for public inquiry.

The city is committed to providing clear and transparent information in a friendly manner that promotes responsibility, accountability and unity with the council, staff, and community.

Based on research with other cities and municipal attorneys, the additional language proposed is strongly recommended to promote a positive and legally responsible experience with the public concerning social media communications.

Requiring a central coordination point of contact and that the social information be linked to the city's website as the originating source are two key components of the recommended language proposed.

RECOMMENDED ACTION:

Approve Resolution 2019-039 adopting the City related Social Media and retention directives as proposed, to be included in the City Personnel Policy.

20. Digital Media and Social Networking

A. Generally

Digital and computer technology continues to expand rapidly around the world. Improved technology applications can enhance our everyday lives, improve overall quality of life, and provide useful tools for business and government. It can be a great tool to reach citizens and further develop positive perceptions of employees and City. Likewise, it can improve personal communications and relationships. However, this technology is a double-edge sword that must be used by personnel on and/or off-duty in a manner that preserves and promotes the image, efficiency, and effectiveness of the City, the individual employee, and the community itself.

The City recognizes the right of employees to use blogs as a medium of self-expression. Should you identify yourself as an employee of City to discuss business related matters on our personal weblog or site, some readers may view you as a City representative or spokesperson. Communications made in digital media and social networking may also be regulated in Section 19 above.

Digital media and technology for the purposes of this policy is defined as all photographs, audio, and video recordings of any type and format.

The purpose of this policy is to provide employees with clear guidelines when participating on personal social networking websites, web pages or other types of social media. It is not the City's intent to deter or prohibit employees from participating accessing or posting to these sites, but to make sure an employee's personal activities do not infringe upon the integrity, effectiveness, or security of the City's operations, other employees or the citizens, and otherwise preserve and protects the professional interests of the City. Employees must remember that their conduct both on and off duty is held to a higher standard and that we are often viewed as "ambassadors of the City" even when outside the workplace; this includes their conduct in relation to social media and networking sites. Many of the standards provided below simply restate other policies found elsewhere in this Policy, only applied in the context of social media and social networking.

The City Supports employee's rights to engage in personal interest based activities but reminds employees to exercise good judgement by safeguarding themselves accordingly by not participating in any conduct that is likely to have an adverse effect on their integrity as an employee of the City or the reputation of the City. Therefore, employees are responsible for all content posted on or to any social networking site or media including that of another employee once they become aware of it.

1. Social media network sites, weblogs and similar media are considered public and can be entered into evidence and used against employees in court.
2. Any material considered in violation of this policy that is located on any employee's personal social networking site or posted by employee to any social media should be removed promptly.
3. Any employee becoming aware of or having knowledge of any violation of this policy shall notify their Supervisor immediately for follow-up action.

B. City Related Social Media

No employee may create or maintain a social media account that purports or appears to be a City social media account without the permission of that employee's department director, and the City Social Media Manager, who shall be the City Manager or his designated representative.

Once the Departmental Social Media account is approved, then the following information must be provided to and approved by the City Social Media Manager.

1. The login and password information;
2. Any changes to the login and password;
3. Names of the employees authorized to maintain and obligated to report a violation on the Social Media and the name of the primary Department Moderator.

Each City of Brady social media site shall include an introductory statement which clearly specifies the purpose and topical scope of the social network site. Where possible, social networking sites should link back to the official City of Brady website for any forms, documents, and or other information.

4. All City Social Media sites shall clearly indicate they are maintained by City of Brady and shall have City of Brady contact information prominently displayed.

Employees with access to City and Departmental Social Media account login information are prohibited from sharing login information with anyone outside of the City. Social media account passwords should be changed every six months or as IT support/or personnel advise, and new passwords shall be shared promptly with the City Social Media Manager. No unauthorized and undesignated employees will post City Media, this media should only be posted by designated personnel. All employees are expected to comply with City Computer Network Policy and other security related departmental directives. Department Directors are responsible for reasonably ensuring their appointed staff follow the procedures set forth in this policy.

City of Brady Social Media content and comments shall comply with the following content-based regulations and shall not be allowed for posting absent compliance: 1. Comments on posts must be within the scope of the topic under discussion.

Comments must be civil. They must not contain malicious, offensive, threatening, profane or insulting language.

1. There shall be no references to personality of participants or individuals, or attacks. Attacks about an individual character will not be permitted.
2. Information about locating and sharing knowledge and expertise is welcomed, but within the specific discussion provided. Links to other websites or pages must be relevant to the topic and have been approved by the City Social Media Manager.
3. Advertising or promotional announcements are not permitted. Event or publication announcements are permitted only if they have direct relevance to the subject of discussion and have been approved by the City Social Media Manager.
4. There shall be no sexual content or links to sexual content.
5. There shall be no conduct or encouragement of illegal activity.

C. Retention of posted information

Department moderators must maintain accurate City related information on any Social Media sites by reviewing and updating it as necessary.

In order to ensure appropriate retention for public records, most content posted by the City departments on City Social Media sites should not be original source content (content that has not been created anywhere else, only exists on the Social Media Site), but rather a secondary copy of information that is posted either on the City website or contained in an electronic record or hard copy.

Any original content posted on a City Social Media site, that information must be copied from the site, posted into a word document, and saved in a searchable folder.

A link to the City's website, www.bradytx.us, must be included on all Social Media sites, directing users back to the City of Brady website.

Although this policy does not apply to Council members and other official or appointed volunteers, employees shall note that participating in online discussions on City Social Media sites may constitute a meeting under the Open Public Meeting act by Council members and shall not encourage or participate in such online discussions and shall report the same to the City Social Media Manager.

D. Retention of Posted information

Information posted on the City's Social Media sites is subject to the Public Records Act and associated retention schedule. Original source content on City Social Media sites must be retained for three years from the date of posting or any other State mandated timeframe.

Department Heads are responsible for ensuring retention of original source content in organized, searchable electronic file folders. The records should be retained in such a manner that entire folders can be deleted after hitting the three year mark, however shall have no right to so delete absent authorization from the City Manager.

Information posted by the City on City Social Media sites must be saved in a word document retained in a searchable folder.

All comments posted by outside users on Social Media sites including those that are inappropriate and removed by staff, must be retained. Staff must copy these posts, including the City information to which they are responding if applicable into a word document placed in a searchable folder. When staff removes inappropriate content, they need to include their name and the date and time content was removed.

Information in red is what is suggested to add. Information is from City of Arlington, City of White Oak and the City of Shoreline along with suggestions from webinar material provided by TML.

RESOLUTION NO. 2019 - 039

**A RESOLUTION OF THE CITY OF BRADY, TEXAS
TO AMEND THE CITY'S PERSONNEL POLICY TO INCLUDE
SOCIAL MEDIA POLICY**

WHEREAS, the City Council of the City of Brady recognizes the need for the City to effectively communicate with its citizens in order to enhance transparency in government; and

WHEREAS, the City Council of the City of Brady is aware of the growing use of Social Media by cities as a means of communication with its citizens; and

WHEREAS, The City Council of the City of Brady wishes to ensure proper and smooth communications between the governing body and its citizens by prescribing the manner in which the governing body shall interact;

WHEREAS, an employee's use of social media, both on and off duty, must not interfere with or conflict with the employee's duties or job performance, reflect negatively on the City of Brady, or violate any city policy; and

WHEREAS, the City of Brady City Council wishes to regulate the creation and distribution of information concerning the City, its employees and citizens through electronic media, including but not limited to, online forums, instant messaging and internet social media and blogging site; and

WHEREAS, the City Charter requires City Council to set policy by resolution.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Brady, Texas:

The City of Brady's Personnel Policy with amendments to include the Social Media Policy is attached hereto as "Exhibit A" and incorporated herein by reference is hereby adopted by the City of Brady City Council.

PASSED AND APPROVED this the ____ day of _____ 2019.

Anthony Groves, Mayor

Attest: _____
Tina Keys, City Secretary

City Council

City of Brady, Texas

Agenda Action Form

AGENDA DATE:	11/19/2019	AGENDA ITEM	7.D.
AGENDA SUBJECT:	Discussion, consideration and possible action approving the purchase of 1,500T Limestone Rock Asphalt, Type 1, Grade D (cold mix) material at \$43.40 per ton for \$65,100.00 . Delivery charge is \$0.15 per Ton/Mile at 183 miles for \$41,175.00 . Total purchase w/ delivery equals \$106,275.00 .		
PREPARED BY:	D. Bustamante/M.Perez/S. Miller	Date Submitted:	11/13/2019
EXHIBITS:	Quote from the Texas Comptroller of Public Accounts - Texas Smart Buy Contract #748-N1 Aggregate, Asphaltic & Non-Asphaltic (North Region)		
BUDGETARY IMPACT:	Required Expenditure:	\$106,275.00	
	Amount Budgeted:	\$200,000.00	
	Appropriation Required:	\$00.00	
CITY MANAGER APPROVAL:			

SUMMARY:
Requesting to utilize the State of Texas Cooperative Purchasing Program (CO-OP) with the Texas Comptroller of Public Accounts for the purchase of Limestone Rock Asphalt Cold Mix, Type 1, Grade D material with contractor Vulcan Construction Materials, LLC - San Antonio, Texas. The Texas Comptroller's office stands behind all contracts to ensure they offer the best value for the state of Texas. This type of material is used to support the overlay & rebuild of streets, new street surface courses, large area street repairs and is the final course material over a re-conditioned street base.
The FY2020 budget for the appropriation shown is sufficiently funded.

RECOMMENDED ACTION:
It is recommended that City Council approve the purchase of Limestone Rock Asphalt Cold Mix, Type 1, Grade D material from Vulcan Construction Materials, LLC - San Antonio, Texas an eleven (11) month supply for the aggregate purchase price of \$70.85 per ton with delivery in the amount of \$106,275.00 .



My Cart

[Start New Cart](#)[Share Cart](#)[Save Cart As...](#)[Delete Cart](#)

Item	Shipping Address	Price	Qty	UOM	Subtotal	
Limestone Rock Asphalt (/product/9398146)	Manuel Perez 1600 West 17th Street Brady, TX 76825	\$43.40	1500	TON	\$65,100.00	Delete

Delivery days: 3

Delivery Charge	Price	Miles	UOM	Delivery Subtotal
	\$0.15	183	TON/MILE	\$41,175.00

Commodity Code: 74577981093

Item Detail: Line Item 330.050 ITEM 330, LIMESTONE ROCK ASPHALT, TYPE I, GRADE D

Contractor: Vulcan Construction Materials LLC - San Antonio

Contract: 748-N1

Min. Order Quantity: 24

Highway District: 1, 10, 18, 19, 2, 23, 3, 9

Plant Address: 29.155377, -100.095268

Line Item: 330.050

Delivery Date: 12/31/2019

Grade: Grade D

Type: Type I

[Add Note to Item](#)[Attach File to Item](#) No file chosen**Item Subtotal: \$65,100.00****Delivery Subtotal: \$41,175.00****Order Total: \$106,275.00**[Search for More Items \(/\)](#)[Print](#)[Export Cart to CSV](#)[Proceed to Checkout](#)Texas Comptroller of Public Accounts
Glenn Hegar

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- [Contact Us \(http://comptroller.texas.gov/about/contact/\)](http://comptroller.texas.gov/about/contact/)

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- [Accessibility Policy \(https://comptroller.texas.gov/about/policies/accessibility.php\)](https://comptroller.texas.gov/about/policies/accessibility.php)
- [Link Policy \(https://comptroller.texas.gov/about/policies/links.php\)](https://comptroller.texas.gov/about/policies/links.php)
- [Texas.gov \(http://txes.gov\)](http://txes.gov)
- [Search from the Texas State Library \(https://www.tsl.texas.gov/trail/index.html\)](https://www.tsl.texas.gov/trail/index.html)
- [Texas Homeland Security \(http://www.dhs.gov/geography/texas\)](http://www.dhs.gov/geography/texas)
- [Texas Veterans Portal \(https://veterans.portal.texas.gov/\)](https://veterans.portal.texas.gov/)

OTHER STATE SITES

- [txes.gov \(https://www.texas.gov/\)](https://www.texas.gov)
- [Texas Records and Information Locator \(TRAIL\) \(http://www.tsl.state.tx.us/trail/\)](http://www.tsl.state.tx.us/trail/)
- [State Link Policy \(http://publishingext.dir.texas.gov/portal/internal/resources/DocumentLibrary/State%20Website%20Linking%20and%20Linking%20with%20Other%20State%20Websites\)](http://publishingext.dir.texas.gov/portal/internal/resources/DocumentLibrary/State%20Website%20Linking%20and%20Linking%20with%20Other%20State%20Websites)
- [Texas Veterans Portal \(http://veterans.portal.texas.gov/\)](http://veterans.portal.texas.gov/)

- Public Information Act
(<https://comptroller.texas.gov/about/policies/public-information-act.php>)
- Texas Secretary of State (<http://www.sos.state.tx.us/>)
- HB855 Browser Statement

RECONCILED OPERATING CASH / TOTAL UTILITY BILLINGS

Fiscal Year 19-20

MONTH	OPERATING CASH	ELECTRIC PCRF		SEWER	WATER	GAS FUEL		SOLID WASTE	TOTAL BILLINGS
		PCRF	DISTRIBUTION			FUEL	DISTRIBUTION		
October 2019	14,742,738.04	369,546.74	415,030.27	111,518.10	313,645.90	12,392.15	26,742.66	89,698.13	1,338,573.95
November 2019									0.00
December 2019									0.00
January 2020									0.00
February 2020									0.00
March 2020									0.00
April 2020									0.00
May 2020									0.00
June 2020									0.00
July 2020									0.00
August 2020									0.00
September 2020									0.00
		369,546.74	415,030.27	111,518.10	313,645.90	12,392.15	26,742.66	89,698.13	1,338,573.95

Sales Tax Charts - Brady, City of (General Obligation Debt)

The charts below contain sales tax revenue allocated each month by the Texas State Comptroller. Please contact and search the Texas Comptroller's website if you notice an incorrect amount.

For example, the February allocations reflect December sales, collected in January and allocated in February.

*Excludes any sales tax retained by the municipality and not remitted to the Comptroller.

- View Grid Based on Calendar Year
- View Grid With All Years

[Download to Excel](#)

Change Fiscal Year
End

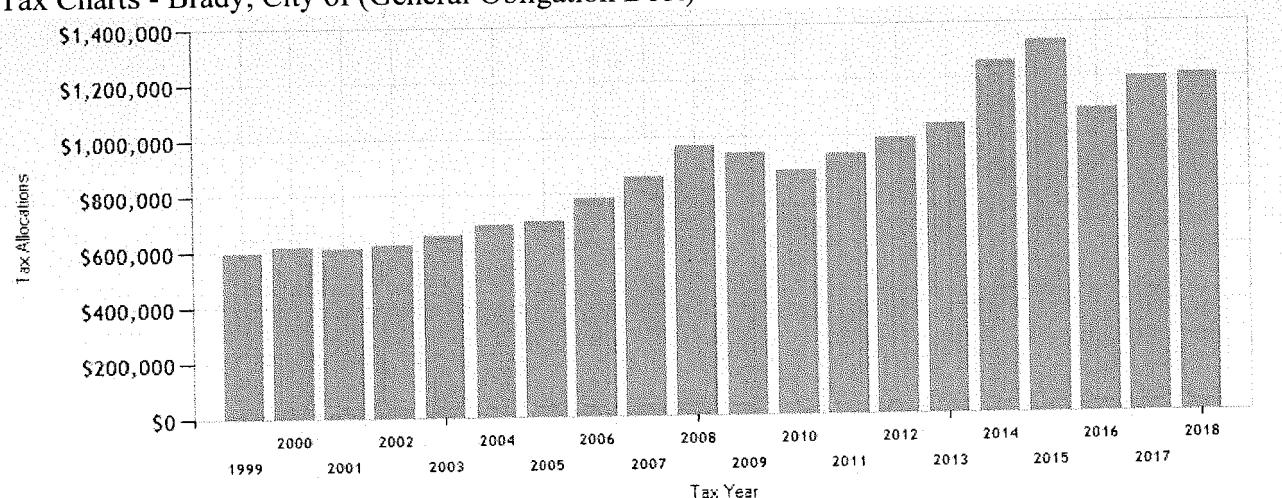
09/30/2020

By Fiscal Year 10/01 - 09/30

Year	October	November	December	January	February	March	April	May	June	July	August	September	Total
2020	\$94,161	\$95,033	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$189,195
2019	\$108,700	\$97,871	\$99,563	\$102,849	\$102,877	\$97,257	\$96,793	\$108,828	\$94,204	\$91,085	\$99,315	\$87,187	\$1,186,530
2018	\$101,224	\$103,733	\$112,475	\$107,463	\$108,139	\$94,294	\$88,618	\$106,428	\$105,435	\$94,199	\$103,004	\$98,016	\$1,223,027
2017	\$87,306	\$91,161	\$89,413	\$100,033	\$109,289	\$86,358	\$97,988	\$101,730	\$86,536	\$97,051	\$103,953	\$100,236	\$1,151,056
2016	\$143,834	\$112,101	\$107,933	\$98,515	\$113,278	\$84,869	\$85,238	\$96,257	\$81,982	\$80,944	\$94,673	\$85,349	\$1,184,973
2015	\$113,438	\$115,026	\$128,575	\$118,282	\$127,008	\$90,659	\$99,414	\$119,166	\$107,160	\$99,436	\$107,394	\$106,966	\$1,332,523
2014	\$86,905	\$90,223	\$83,575	\$87,608	\$114,999	\$83,194	\$86,383	\$103,052	\$119,190	\$96,615	\$101,343	\$109,279	\$1,162,366
2013	\$81,575	\$84,095	\$78,857	\$88,594	\$108,399	\$69,954	\$76,038	\$92,661	\$84,448	\$82,176	\$91,353	\$87,852	\$1,026,002
2012	\$76,182	\$79,173	\$73,628	\$81,661	\$100,901	\$64,794	\$79,473	\$88,392	\$76,641	\$60,890	\$87,159	\$105,230	\$974,124
2011	\$78,998	\$93,104	\$65,476	\$83,507	\$93,953	\$70,399	\$72,121	\$81,841	\$76,174	\$71,819	\$84,522	\$71,003	\$942,918

1 2 3 4 >

Sales Tax Charts - Brady, City of (General Obligation Debt)



**CITY OF BRADY
CITY COUNCIL CORRESPONDENCE**

TO: MAYOR AND COUNCIL

FROM: FINANCE / UTILITY DEPARTMENTS

SUBJECT: MONTHLY CUSTOMER SERVICE REPORT

DATE: October 31, 2019

SERVICE ORDER REPORT FY 19-20

BNB/Brady VFD Maintenance Fund

Brady Municipal Golf Course

Monthly Report

FY 19

Item	FY 2019	FY 2020	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	July	August	Sept	Totals
Rounds	1537		103	94	33	49	58	102	153	131	250	195	200	169	1537
Green Fees	\$ 18,019.20		\$1,407.70	\$1,490.00	\$543.00	\$635.00	\$834.00	\$1,742.50	\$1,858.00	\$1,685.00	\$2,727.47	\$2,399.00	\$3,032.00	\$2,393.00	\$ 18,019.20
Membership Roun	3165		238	233	143	197	287	250	341	233	345	345	286	267	3165
Student Rounds	104		7	2	2	4	2	2	8	14	26	16	18	3	104
Total Rounds	4870		348	329	178	250	347	354	502	378	621	552	504	507	4870
Trail Fee	74		2	5	2	0	2	7	2	7	9	10	16	12	74
Trail Fee Revenue	\$ 296.50		\$8.00	\$16.50	\$8.00	\$0.00	\$8.00	\$28.00	\$8.00	\$28.00	\$36.00	\$40.00	\$64.00	\$52.00	\$ 296.50
Cart Rentals	992		50	60	32	41	47	66	101	91	140	151	109	104	992
Cart Revenue	\$ 15,163.00		\$815.00	\$800.00	\$400.00	\$512.50	\$725.00	\$1,025.00	\$1,737.50	\$1,400.00	\$2,012.50	\$2,475.00	\$1,625.00	\$1,635.50	\$ 15,163.00
Cart Shed Rental	\$ 13,658.00		\$11,637.50	\$100.00	\$125.00	\$137.50	\$100.00	\$75.00	\$112.50	\$75.00	\$100.00	\$295.50	\$250.00	\$650.00	\$ 13,658.00
Vending Revenue	\$ 11,416.38		\$517.28	\$516.91	\$186.38	\$326.70	\$658.45	\$1,106.23	\$1,706.36	\$1,661.24	\$1,314.15	\$1,513.52	\$1,228.85	\$680.31	\$ 11,416.38
Memberships	306		35	20	22	24	17	21	29	20	23	41	28	26	306
Membership Fees	\$ 32,043.00		\$9,655.00	\$2,565.00	\$1,470.00	\$2,500.00	\$1,632.00	\$1,405.00	\$1,937.00	\$1,610.00	\$1,475.00	\$2,944.00	\$1,920.00	\$2,930.00	\$ 32,043.00
Driving Range	439		4	26	5	24	28	64	30	46	55	60	60	37	439
Range Revenue	\$ 1,735.50		\$19.00	\$98.00	\$23.00	\$100.00	\$124.00	\$260.00	\$120.00	\$196.00	\$223.00	\$223.50	\$217.50	\$131.50	\$ 1,735.50
Misc.	0	0													0
Total Revenue	\$92,331.58		\$24,059.48	\$5,586.41	\$2,755.38	\$4,211.70	\$4,081.45	\$5,641.73	\$7,479.36	\$6,655.24	\$7,888.12	\$9,890.52	\$8,337.35	\$8,472.31	\$92,331.58

None of the above figures included sales tax

\$95,059.05

Trail fees were eliminated with the increase in cart shed rentals beginning in January. Only charged to individuals who bring their own cart and do not rent a shed at the Golf Course

Joint Funding Agreement with the Brady Golf Association for the irrigation system began Oct 1, 2008. The final payment was made October 2017

-\$2,727.47 variance

Item	FY 2016	FY 2017	FY 2018	FY 2019
Rounds	1462	2311	1358	1537
Green Fees	\$18,369.14	\$16,137.00	\$18,929.47	\$ 18,019.20
Membership R	2625	3678	2895	3165
Student Rounds	242	226	60	104
Total Rounds	4329	6215	4313	4870
Trail Fee	360	26	56	74
Trail Fee Revenue	\$208.00	\$104.00	\$217.00	\$ 296.50
Cart Rentals	943	636	829	992
Cart Revenue	\$16,670.64	\$10,017.76	\$13,293.75	\$ 15,163.00
Cart Shed Renta	\$10,714.53	\$16,165.50	\$15,567.50	\$ 13,658.00
Vending Revenue	\$16,290.04	\$15,126.94	\$12,480.39	\$ 11,416.38
Memberships	305	278	233	306
Membership Fe	\$30,321.10	\$35,825.00	\$31,090.62	\$ 32,043.00
Driving Range	298	296	433	439
Range Revenue	\$1,296.00	\$1,185.00	\$1,910.28	\$ 1,735.50
Misc.	\$16,035.37	\$31,109.30	\$10,078.70	0
Total Revenue	\$109,904.82	\$125,670.50	\$103,567.71	\$92,331.58

**TO: BRADY CITY COUNCIL
FROM: STEVE THOMAS, CHIEF OF POLICE
THROUGH: DENNIS JOBE, CITY MANAGER**



SUBJECT: MONTHLY POLICE REPORT FOR OCTOBER 2019
DATE: NOVEMBER 12, 2019 - FISCAL YEAR 2019-2020

Fire/EMS Monthly Reports:	2019	2019	2019	2020	2020	2020	2020	2020	2020	2020	2020	TOTALS	%
	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	
County calls:													
EMS			17										
Fire				19									
Misc.					4								
County Totals:				40								40	28%
City calls:													
EMS			62										
Fire				20									
Misc.					10								
Transports requested by HOT:			2										
City Totals:												0	72%
Grand TOTAL (City and County Calls):			94									94	100%

BVFD Response to City/County Calls:

EMS	15		
Fire	12		
Misc.	2		
TOTAL:	29		33%

Wrecks and Transport are counted in the Fire/EMS calls above:

County:	
Wrecks	17
Transport to Hospitals	3
City:	
Wrecks	3
Transport to Hospitals	1
BVFD: (respond with City and County calls)	
Wrecks	17
Transport to Hospitals	3

Corrected 11/13/2019

TO: BRADY CITY COUNCIL

FROM: STEVE THOMAS, CHIEF OF POLICE

THROUGH: DENNIS JOBE, CITY MANAGER

SUBJECT: MONTHLY ANIMAL CONTROL REPORT FOR OCTOBER 2019

DATE: NOVEMBER 12, 2019 - FISCAL YEAR 2019-20

Invoice Register - Airport																				
Invoice	Date	Fisrt Name	Last Name	Type	611.00 Rental	611.01 T Hangar	611.02 Hangar	815.00 REM	640.1 Tie Down	645.00 Misc	646.00 AvGas	646.01 Jet-A	647.00 Military	FET REM	TOTAL SALE	Price Per Gallon	AvGas Gallons	Jet-A Gallons	Military Jet Gallons	
314123	Holding											0	0	0	0	\$0.00				
314126	10/1/2019		Jakes Garage and Aviation	Cash	\$150.00							0	0	0	0	\$150.00				
314128	10/2/2019		302nd	CC								0	0	1927.137	126.44	\$2,053.58	3.322650			580
314129	10/2/2019	Paul	Searles	CC							41.5	0	0	0	\$41.50	4.150000	10			
314130	10/2/2019	Mary	Harkness	CC			\$20.00					0	0	0	0	\$20.00				
314131	10/2/2019		166 Avn Brig	CC								0	0	558.2052	36.624	\$594.83	3.322650			168
314132	10/2/2019		166 Avn Brig	CC								0	0	498.3975	32.7	\$531.10	3.322650			150
314133	10/2/2019		166 Avn Brig	CC								0	0	4000.4706	262.472	\$4,262.94	3.322650			1204
314134	10/3/2019	Jeff	Smaistrla	CH			\$30.00					0	0	0	0	\$30.00				
314135	10/3/2019	Stan	Amyett	CH		\$70.00						0	0	0	0	\$70.00				
314136	10/3/2019	Michael	Roy	CH		\$70.00						0	0	0	0	\$70.00				
314137	10/3/2019	Ron	Hammond	CH			\$30.00					0	0	0	0	\$30.00				
314138	10/3/2019	Dale	Scott	CH		\$70.00						0	0	0	0	\$70.00				
314139	10/3/2019	Cameron	Ramsey	CH		\$70.00						0	0	0	0	\$70.00				
314140	10/3/2019	Rick	Morgan	CH		\$70.00						0	0	0	0	\$70.00				
314141	10/3/2019	Trennon	Merren	CH		\$140.00						0	0	0	0	\$140.00				
314142	10/3/2019	Jerry	Kruszku	CH			\$120.00					0	0	0	0	\$120.00				
314143	10/3/2019	Hector	Raudry	CH					\$50.00			0	0	0	0	\$50.00				
314144	10/3/2019	Richard	Jolliff	CH			\$70.00					0	0	0	0	\$70.00				
314145	10/3/2019	Rick	Morgan	CH		\$70.00						0	0	0	0	\$70.00				
314146	10/3/2019	Day Aircraft Refinishers		CH	\$700.00							0	0	0	0	\$700.00				
314147	10/3/2019	Stan	Amyett	CH		\$70.00						0	0	0	0	\$70.00				
314148	10/3/2019	Tom	Bowles	CH		\$70.00						0	0	0	0	\$70.00				
314149	10/3/2019	Clay	Powell	CH			\$70.00					0	0	0	0	\$70.00				
314150	10/3/2019	Stan	Kothman	CH		\$70.00						0	0	0	0	\$70.00				
314151	10/3/2019	Slade	Townsend	CH			\$70.00					0	0	0	0	\$70.00				
314152	10/3/2019	Larry	Curtis	CH	\$150.00							16.6	0	0	0	\$166.60	4.150000	4		
314153	10/3/2019	Ty	Hartley	CH			\$70.00					0	0	0	0	\$70.00				
314154	10/4/2019	Ty	Hartley	CH								126.575	0	0	0	\$126.58	4.150000	30.5		
314155	10/5/2019	Russell	Carter	CC								73.87	0	0	0	\$73.87	4.150000	17.8		
314156	10/5/2019	Cameron	Ramsey	CH								83	0	0	0	\$83.00	4.150000	20		
314157	10/6/2019	Stan	Amyett	CC								42.33	0	0	0	\$42.33	4.150000	10.2		
314158	10/6/2019	Slade	Townsend	CH								58.515	0	0	0	\$58.52	4.150000	14.1		
314159	10/7/2019	Skyhorse		CC								639.9	0	0	0	\$639.90	4.050000	158		
314160	10/7/2019	Joan	Van Gorp	Cash			\$20.00					0	0	0	0	\$20.00				
314161	10/8/2019	S&S Investment		CC								86.735	0	0	0	\$86.74	4.150000	20.9		
314162	10/8/2019	Harrell Enterprises		CC								120.765	0	0	0	\$120.77	4.150000	29.1		
314163	10/9/2019	First Avn. Group		Contract								0	129.94	0	0	\$129.94	3.248510		40	
314164	10/10/2019	Sylvester	Roberts	CC								103.75	0	0	0	\$103.75	4.150000	25		
314165	10/10/2019	John	Martin	CC								338.225	0	0	0	\$338.23	4.150000	81.5		
314166	10/11/2019	Westwind Helicopters		CC								0	263.934	0	0	\$263.93	3.870000		68.2	
314167	10/11/2019	Albert	Pennington	CC								67.23	0	0	0	\$67.23	4.150000	16.2		
314168	10/12/2019	Richard	Jolliff	CC								75.945	0	0	0	\$75.95	4.150000	18.3		
314169	10/15/2019	Sundance Aero		CC								152.72	0	0	0	\$152.72	4.150000	36.8		
314170	10/16/2019	Skyhorse		CC								777.6	0	0	0	\$777.60	4.050000	192		
314171	10/16/2019	James	Milam	CC								30.71	0	0	0	\$30.71	4.150000	7.4		
314172	10/17/2019	Vals		Cash			\$20.00					0	0	0	0	\$20.00				
314173	10/17/2019	Gma Rosy's Jams and Jellies		Cash			\$20.00					0	0	0	0	\$20.00				

314174	10/17/2019	Richard	Jolliff	CC						102.505	0	0	0	\$102.51	4.150000	24.7		
314175	10/17/2019	Albert	Dennington	CC						115.37	0	0	0	\$115.37	4.150000	27.8		
314176	10/17/2019	Ernest	Bailes	CC						131.555	0	0	0	\$131.56	4.150000	31.7		
314177	10/18/2019	Joe	Rushing	CC						66.4	0	0	0	\$66.40	4.150000	16		
314178	10/21/2019	D	Perry	CC						78.02	0	0	0	\$78.02	4.150000	18.8		
314179	10/22/2019		Exclusive Jets	Contract						0	324.851	0	0	\$324.85	3.248510		100	
314180	10/23/2019		Cash Max	Cash			\$5.00			0	0	0	0	\$5.00				
314181	10/24/2019	Retha	Franklin	CC			\$20.00			0	0	0	0	\$20.00				
314182	10/24/2019		Rancho Benito	CH						804.735	0	0	0	\$804.74	4.050000	198.7		
314183	10/25/2019		Saulsbury Aviation	CC						0	1083.6	0	0	\$1,083.60	3.870000		280	
314184	10/25/2019	Steve	Lowery	CC			\$20.00			0	0	0	0	\$20.00				
314185	10/26/2019	Richard	Jolliff	CC						51.46	0	0	0	\$51.46	4.150000	12.4		
314186	10/26/2019	Timothy	Wilson	CC						0	387	0	0	\$387.00	3.870000		100	
314187	10/27/2019	Mel	Clark	CC						116.615	0	0	0	\$116.62	4.150000	28.1		
314188	10/28/2019		Verocity Aviation	CC						67.645	0	0	0	\$67.65	4.150000	16.3		
314189	10/28/2019		High Flyers	Contract						0	458.585	0	0	\$458.59	3.275610		140	
314190	Holding									0	0	0	0	\$0.00				
314191	10/29/2019		Jakes Garage and Aviation	Cash	\$150.00					0	0	0	0	\$150.00				
314192	10/29/2019		302nd	CC						0	0	465.26757	30.738	\$496.01	3.299770		141	
314193	10/29/2019		West Penn Aviation	CC						0	356.04	0	0	\$356.04	3.870000		92	
314194	10/31/2019		Winco	CC			\$120.00			0	159.057	0	0	\$279.06	3.870000		41.1	
314195	10/31/2019		Central Texas Soaps	CC			\$20.00			0	0	0	0	\$20.00				
										0	0	0	0	\$0.00				
										0	0	0	0	\$0.00				

Monthly Invoices Totals by GL Number

611.00	Rent	\$1,150.00
611.01	T-Hangar	\$770.00
611.02	Bldg Rent	\$725.00
640.01	Tie Down	\$50.00
645.00	Misc.	
646.00	100LL	\$4,370.28
646.01	Jet-A	\$3,163.01
647.00	Military	\$7,449.477870

Total Sales Gallons

100LL	1066.3
Jet-A	861.3
Military	2243
FET Due from IRS	\$488.97

OPS Report - Airport						
INVOICE	DATE	SE	ME	Turbine	Jet	HELO
314123						
314126	10/1/2019					
314127						
314128	10/2/2019					16
314129	10/2/2019	2				
314130	10/2/2019					
314131	10/2/2019					8
314132	10/2/2019					8
314133	10/2/2019					16
314134	10/3/2019					
314135	10/3/2019	2				
314136	10/3/2019	2				
314137	10/3/2019					
314138	10/3/2019	2				
314139	10/3/2019	2				
314140	10/3/2019	2				
314141	10/3/2019	2				
314142	10/3/2019	2				
314143	10/3/2019	2				
314144	10/3/2019	2				
314145	10/3/2019	2				
314146	10/3/2019					
314147	10/3/2019	2				
314148	10/3/2019	2				
314149	10/3/2019	2				
314150	10/3/2019	2				
314151	10/3/2019	2				
314152	10/3/2019					
314153	10/3/2019	2				
314154	10/4/2019	2				
314155	10/5/2019	2				
314156	10/5/2019	2				
314157	10/6/2019	2				
314158	10/6/2019	2				
314159	10/7/2019					8
314160	10/7/2019					
314161	10/8/2019					8
314162	10/8/2019					8
314163	10/9/2019			4		
314164	10/10/2019					
314165	10/10/2019	2				
314166	10/11/2019					8

314167	10/11/2019	2				
314168	10/12/2019	2				
314169	10/15/2019					8
314170	10/16/2019					8
314171	10/16/2019	2				
314172	10/17/2019					
314173	10/17/2019					
314174	10/17/2019	2				
314175	10/17/2019	2				
314176	10/17/2019	2				
314177	10/18/2019	2				
314178	10/21/2019					
314179	10/22/2019				4	
314180	10/23/2019					
314181	10/24/2019					
314182	10/24/2019					8
314183	10/25/2019			4		
314184	10/25/2019	2				
314185	10/26/2019	2				
314186	10/26/2019			4		
314187	10/27/2019	2				
314188	10/28/2019					8
314189	10/28/2019				4	
314190						
314191	10/29/2019					
314192	10/29/2019					
314193	10/29/2019			4		
314194	10/31/2019					8
314195	10/31/2019					

Total Operations	66		16	8	120
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11/06/2019

SK

Code Enforcement Monthly Case Load FY 2020

Violations

Violation	FY 16	FY 17	FY 18	FY 19	FY 20
Background Info Cases	26	13	6	0	
Building Code Violations	14	3	6	1	
Dangerous Premises	16	14	17	1	
Depositing, Dumping, Burning	12	8	5	0	
Home Occupation Violation	2	0	0	0	
Junk and Unsightly Matter	80	115	65	106	
Junked Vehicle	37	47	20	85	
Minimum Housing Standards	3	2	15	10	
Noise Prohibited, Animals			0	7	
Non-Residential Open Storage	10	11	0	0	
Obstruction of Drainageway	4	0	0	0	
Permit Required	10	2	1	2	
Pool Enclosure	1	4	1	0	
Posting Signs on Poles		0	0	0	
Posting Signs on Public Property		0	0	0	
Acc. Bldg. prohibited in front yd		0	0	0	
Refrigerators and Air Tight Containe	7	5	1	0	
Residential Open Storage	18	19	3	3	
Residential Setbacks	6	0	1	0	
Residential RVs - No Residence	8	3	1	1	
Sight Visibility	4	12	0	0	
Unsanitary Conditions	15	16	8	0	
Weeds and Vegetation	187	112	49	68	
Zoning Ord. Use Regs Violations	1	0	2	0	
Monthly Totals	461	386	201	284	

Cases

Open Cases at the start of month	305	0	659	611
Complaints	209	82	65	11
Pro-Active - Self Initiated	85	145	63	168
Total New Cases	294	242	127	179
Closed Cases	521	248	104	238
Citations	0	43	19	1
Open Cases at the end of month	78	0	683	552

Utility Inspections

238	201	
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11/04/2019

SD

Building Permit Department Monthly Report FY 2020

Chronic Code Complaints

1306 S High (Old Hospital) – Owner did not demolish the property within the 120 days given by the judge. The property is now city property, waiting to demolish property.

901 Bombay – Spoke with owner 11/12/2019 stated he would come in and obtain a permit to start repairs on the property.

Occupied Structures with No Utilities

- a)** 504 E 11th
- b)** 309 Irish
- c)** 901 Bombay
- d)** 1803 N Walnut
- e)** 301 Boston
- f)** 406 W Chase
- g)** 1000 N Grant
- h)** 205 E Pearl