

BRADY
THE CITY OF
TEXAS

Tony Groves
Mayor

Rey Garza
Council Member Place 1

Missi Davis
Council Member Place 2

Jeffrey Sutton
Council Member Place 3

Jane Huffman
Mayor Pro Tem
Council Member Place 4

Jay May
Council Member Place 5

Dennis Jobe
City Manager

Tina Keys
City Secretary

Sarah Griffin
City Attorney

MISSION

The City of Brady strives to share its history and encourage the development of diverse housing, employment, infrastructure, and opportunity through transparent management and financing for all residents and employees.

CITY OF BRADY COUNCIL AGENDA

REGULAR CITY COUNCIL MEETING

JANUARY 21, 2020 AT 6:00 PM

NOTICE is hereby given of a meeting of the City Council of City of Brady, McCulloch County, State of Texas, to be held at 6:00 pm on January 21, 2020, at the City of Brady Municipal Court Building, located at 207 S. Elm Street, Brady, Texas, for the purpose of considering the following items. The City Council of the City of Brady, Texas, reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

1. CALL TO ORDER, ROLL CALL & CERTIFICATION OF A QUORUM

2. INVOCATION & PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENTS: Reserved for items NOT listed on the agenda

Please limit individual public comments to three (3) minutes. In accordance with TX AG opinion, any public comment addressing items not on the agenda, will only be heard by the City Council. No formal action, deliberation, discussion, or comment will be made by City Council. State Law prohibits any deliberation or decisions regarding items presented in public comments. City Council may only make a statement of specific factual information given in response to the inquiry; recite an existing policy; or request staff to place the item on an agenda for a subsequent meeting.

4. CONSENT AGENDA: Reserved for routine items to save time

Any item may be removed from the Consent Agenda at the request of a Council Member and considered separately following the Consent Agenda approval. All items listed on the Consent Agenda are to be with one motion "Move to approve Consent Agenda."

A. Approval of Minutes for Regular Meetings on January 7, 2019.

5. PRESENTATIONS

TxDOT – Brownwood US 87 North Road Improvement

First Quarter Financial Report – FY 20

6. PUBLIC HEARING:

None Scheduled

7. INDIVIDUAL CONCERNS

City Council Members are to deliberate the following items. Staff will present the item and are prepared to answer City Council Member questions. The Mayor will recognize Council Members as the council discussed the item so everyone is heard. Once the City Council Members finish discussion, the Mayor will recognize attendees who have comments. Attendees and council members need to direct comments to the Mayor as they are recognized. When all comments are complete, the Mayor will call for a motion.

- A. Discussion, consideration and possible action authorizing the City Manager to execute a proposal for surveying services with Searchers Land Surveying, LLC Mason, Texas for field work in developing control coordinates, elevations and benchmarks and digital files.
- B. Discussion, consideration and possible action authorizing the City Manager to execute an agreement with KSA Engineers, San Angelo, Texas for professional engineering services to produce construction plans and specifications for gas and water utility improvements along US87N.
- C. Discussion, consideration and possible action regarding Election agreement between City of Brady and Brady ISD.
- D. Discussion, consideration and possible action regarding Demolition Order 2018-22 in accordance with Code of Ordinances Section 3.207 for **306 West Marie Street** (Public Hearing held 12/19/17)
- E. Discussion, consideration and possible action regarding Demolition Order 2018-19 in accordance with Code of Ordinances Section 3.207 for **401 Boston** (Public Hearing held 11/21/17)
- F. Discussion, consideration and possible action regarding Demolition Order 2018-15 in accordance with Code of Ordinances Section 3.207 for **1308 N. College St.** (Public Hearing held 10/17/17)
- G. Discussion and summary of City Council action and if procedures and processes worked.
- H. Discussion by City Council of City improvements to be recognized

8. STAFF REPORTS

- A. **Monthly Financial / Utility Reports:**
- B. **Monthly Activity Reports:** Visit Brady Report, Seniors, Golf, BPD, Fire-EMS Calls, BVFD Expense Report, Animal Control, Airport, Code Enforcement, Chronic Code Complaints, and Structures Inhabited without utilities
- C. **Upcoming Special Events/Meetings:**
 - January 30 – Chamber Banquet
 - February 4 – City Council, 6:00 p.m.
 - February 14 – Last day to file for place on May 2nd ballot
 - February 17 – President's Day – City offices closed
 - February 18 – City Council, 6:00 p.m.
 - March 9 – 13 – BISD Spring Break

9. ANNOUNCEMENTS

Pursuant to the Texas Government Code § 551.0415, City Council Members and City staff may make reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include: Expressions of thanks, congratulations, or condolence; an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision; Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and announcements involving an imminent threat to public health and safety of people in the municipality that has arisen after the posting of the agenda.

10. EXECUTIVE SESSION

- A. Pursuant to Section 551.071 (Consultation with Attorney), and Pursuant to Section 551.074 (Personnel Matters) City Council will meet to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee: City Manager Jobe duties under the City Charter - Carlock.

11. OPEN SESSION ACTION ON ANY ITEMS COMING OUT OF EXECUTIVE SESSION

- A. Action, if any, coming out of Executive Session as listed above.

12. ADJOURNMENT

I certify that this is a true and correct copy of the City of Brady City Council Meeting Agenda and that this notice as posted on the designated bulletin board at Brady City Hall, 201 E. Main St., Brady, Texas 76825; a place convenient and readily accessible to the public at all times, and said notice was posted on _____ by 6:00 p.m. and will remain posted continuously for 72 hours prior to the scheduled meeting pursuant to Chapter 551 of the Texas Government Code.

Tina Keys, City Secretary

In compliance with the American with Disabilities Act, the City of Brady will provide for reasonable accommodations for persons attending public meetings at City facilities. Requests for accommodations or interpretive services must be received at least 48 hours prior to the meeting. Please contact the City Secretary at 325-597-2152 or citysec@bradytx.us.

Attendance by Other Elected or Appointed Officials: It is anticipated that members of other governmental bodies, and/or city boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the body, board, commission and/or committee. The members of the boards, commissions and/or committees may be permitted to participate in discussion on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless item and action is specifically provided for on an agenda for that body, board, commission or committee subject to the Texas Open Meetings Act.

The City Council of the City of Brady reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on this agenda as authorized by the Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations regarding Real Property), 551.073 (Deliberations regarding prospective Gifts or Donations), 551.074 (Personnel Matters), 551.076 (Deliberations regarding Security Devices), 551.086 (Deliberate, vote or take final action on competitive matters of the public power utility), and 551.087 (Deliberation regarding Economic Development).

This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes written interpretation of the Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.104(c) and the meeting is conducted by all participants in reliance on this opinion.

STATE OF TEXAS

COUNTY OF McCULLOCH

CITY OF BRADY

The City Council of the City of Brady, Texas met in a Regular Meeting on Tuesday, January 07, 2020 at 6:00 pm at the City of Brady Municipal Court Building located at 207 S. Elm Street, Brady, Texas with Mayor Anthony Groves presiding. Council Members present were Jane Huffman, Jay May, Missi Davis, Jeffrey Sutton, and Rey Garza. City staff present were City Manager Dennis Jobe, Fire Chief Lloyd Perrin, Public Works Director Steve Miller, Police Chief Steve Thomas, and City Secretary Tina Keys. Also in attendance were James Stewart and Vicki Brown.

1. CALL TO ORDER, ROLL CALL & CERTIFICATION OF A QUORUM

Mayor Groves called the meeting to order at 6:00 p.m. Council quorum was certified.

2. INVOCATION AND PLEDGE OF ALLEGIANCE

Council Member May gave the invocation and the Pledge of Allegiance was recited.

3. PUBLIC COMMENTS

There were no public comments

4. CONSENT AGENDA

- A. Approval of Minutes for Regular and Work Session Meetings on December 17, 2019
- B. Approval of Resolution 2020-001 to call the May 2, 2020 General Election, for the purpose of filling City of Brady Mayor and City Council Place 1 expiring terms
- C. Approval of Interlocal Agreement with McCulloch County for labor and equipment sharing to improve / maintain infrastructure of public facilities.

Council Member May moved to approve the consent agenda. Seconded by Council Member Davis. All Council Members voted “aye” and none “nay”. Motion passed with a 5–0 vote.

5. PRESENTATIONS:

- A. Annual Report for Fire & EMS Services – Chief Lloyd Perrin presented to Council

6. PUBLIC HEARINGS:

There were no public hearings

7. INDIVIDUAL CONCERNS

- A. Discussion, consideration and possible action regarding approval Resolution 2019-039 to adopt a revision to the Personnel Policy to include City related Social Media and retention directives. Dennis Jobe presented. Council Member Davis moved to approve Resolution 2019-039. Seconded by Council Member Huffman. All Council Members voted “aye” and none “nay”. Motion passed with a 5 – 0 vote.
- B. Discussion, consideration and possible action regarding approval of the purchase of (3) Physio-Control LifePak 15 V4 Monitor / Defibrillator & AED and ProCare Products from Stryker Sales Corporation and the 5-year payout contract with Flex Financial at 0% interest, a division of Stryker Sales Corporation, for a total amount not to exceed \$125,900.10. Chief Perrin

presented. Council Member Garza moved to approve the purchase. Seconded by Council Member Huffman. All Council Members voted “aye” and none “nay”. Motion passed with a 5 – 0 vote.

- C. Discussion, consideration and possible action regarding approval of the disposition of City-owned equipment with a direct sale to JJJ Stretchers, Inc. a company located in Linden, New Jersey for the sale amount of \$25,181. Chief Perrin presented. Council Member May moved to approve. Seconded by Council Member Davis. All Council Members voted “aye” and none “nay”. Motion passed with a 5 – 0 vote.
- D. Discussion, consideration and possible action to appoint a Council Member to the Brady Youth Sports Association. Dennis Jobe presented. Council Member Huffman moved to appoint Council Member Garza. Council Member Garza agreed to represent City Council. The motion was seconded by Council Member Davis. All Council Members voted “aye” and none “nay”. Motion passed with a 5 – 0 vote.
- E. Discussion and summary of City Council action and, if procedures and processes worked. There was no discussion
- F. Discussion by City Council of City improvements to be recognized. Council Member commended Tina and Marissa on a great Christmas party. Dennis Jobe stated he had a call about a water line and the water guys had gone out that day and took care of it, and the customer was very happy. Council Member Huffman also mentioned Tricia Aston’s facebook post about trash service guys going above and beyond to help. Council Member Garza said he went by a job the crews were working on 8th Street and he noticed there were a bunch of water guys working but Gary Jacobson was the only one with a yellow vest on. Dennis Jobe said he would check into it. Mayor Groves said since before Christmas thru today, there were a lot of compliments about lights on the courthouse and the square and he thought the parade was great. Mayor Groves also mentioned the Martin Luthor King walk being held in Brady.

8. STAFF REPORTS

A. Upcoming Special Events/Meetings:

January 20 – Martin Luthor King Jr. Day – City offices closed

January 21 – City Council Workshop 4:00

City Council Meeting 6:00

9. ANNOUNCEMENTS

Mayor Groves said there will be another 500 Rainbow trout put in Brady Creek. Dennis Jobe said the transformer will be here on Thursday with hopes to energize next Wednesday. Then, after 5 days of load on repaired transformer, AEP will be shutting down our other transformer for a few weeks. Mayor Groves also said movie this weekend is Jumanji.

10. EXECUTIVE SESSION

There was no Executive Session

11. OPEN SESSION ACTION ON ANY ITEMS COMING OUT OF EXECUTIVE SESSION

None

12. ADJOURNMENT

There being no further business, the Mayor adjourned the meeting at 6:29 p.m.

Mayor Anthony Groves

Attest: _____
Tina Keys, City Secretary

**City Council
City of Brady, Texas
Agenda Action Form**

AGENDA DATE:	1-21-2020	AGENDA ITEM	5.
AGENDA SUBJECT: First Quarter Financial Report – FY 20			
PREPARED BY: Lisa Remini		Date Submitted: 1-16-2020	
EXHIBITS: Financial Report as of December 31, 2019 Fund Balance and Cash Reconcilement Reconciled Cash and Utility Billing Summary Sales Tax Chart by Fiscal Year Utility Customer Service Reports BVFD activity report on City grant funding			
BUDGETARY IMPACT:		Required Expenditure:	\$00.00
		Amount Budgeted:	\$00.00
		Appropriation Required:	\$00.00
CITY MANAGER APPROVAL:			

SUMMARY:

Financial Reports for first quarter-end (25%) of FY 20 have been emailed to you for review and placed on the website for public view.

City Sales Tax collections through December, 2019 total \$236,145.08, and are in line at 26% with budget projections; however, total collections are \$24,534 less than last year at this time.

Current Property tax collections total \$92,800.31 and are at 10% of budget projections.

Revenues for the city's core funds: General, Electric, Water/Sewer, Solid Waste and Utility Support are on track with budget goals. Gas sales are slightly short of budget goals due to lower than projected commercial sales.

Expenditures for the city's core funds are tracking appropriately.

The Electric Utility division returned \$173,329 to our customers in December due to cost savings generated by our wholesale power provider, LCRA.

RECOMMENDED ACTION:

This item is for discussion purposes only.

CITY OF BRADY
 MONTHLY FINANCIAL REPORT
 AS OF: DECEMBER 31ST, 2019

25.00% OF FISCAL YEAR

CURRENT BUDGET	YEAR TO DATE ACTUAL	YEAR TO DATE % TO DATE	YEAR TO DATE PRIOR YEAR
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BEGINNING FUND BALANCE &
 NET WORKING CAPITAL

57,223,825.63	57,223,825.63	13,795,211.94
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REVENUES

10 -GENERAL FUND	7,760,700.00	1,818,300.26	23.43	1,726,113.02
20 -ELECTRIC FUND	7,523,040.00	1,789,950.96	23.79	1,691,612.75
30 -WATER / SEWER FUND	4,439,000.00	1,106,064.51	24.92	885,174.25
33 -WATER CONSTRUCTION FU	0.00	0.00	0.00	0.00
35 -WWTP CONSTRUCTION FUN	0.00	0.00	0.00	0.00
40 -GAS FUND	1,038,500.00	231,402.89	22.28	288,546.86
50 -UTILITY SUPPORT FUND	578,800.00	152,406.31	26.33	178,495.64
60 -SOLID WASTE FUND	1,362,000.00	305,304.08	22.42	294,995.95
61 -STREET SANITATION FUN	147,400.00	125,810.11	85.35	0.00
80 -SPECIAL REVENUE FUND	1,037,434.00	98,159.20	9.46	111,491.40
81 -CEMETERY FUND	45,950.00	5,118.52	11.14	99,979.73
82 -HOTEL/MOTEL FUND	180,000.00	1,711.51	0.95	130,159.49
83 -SPECIAL PURPOSE FUND	2,700.00	634.28	23.49	32,342.80
TOTAL REVENUES	24,115,524.00	5,634,862.63	23.37	5,438,911.89

EXPENDITURES

10 -GENERAL FUND	8,366,186.00	1,953,038.92	23.34	1,830,644.01
20 -ELECTRIC FUND	8,217,708.00	1,762,179.40	21.44	1,797,508.04
30 -WATER / SEWER FUND	4,084,059.00	708,598.01	17.35	691,971.23
33 -WATER CONSTRUCTION FU	28,527,463.00	0.00	0.00	0.00
35 -WWTP CONSTRUCTION FUN	14,666,655.00	0.00	0.00	0.00
40 -GAS FUND	1,161,398.00	295,728.14	25.46	324,254.46
50 -UTILITY SUPPORT FUND	608,743.00	153,577.18	25.23	150,650.07
60 -SOLID WASTE FUND	1,548,034.00	401,333.14	25.93	308,482.96
61 -STREET SANITATION FUN	110,791.00	18,143.38	16.38	0.00
80 -SPECIAL REVENUE FUND	1,092,844.00	124,719.85	11.41	431,588.50
81 -CEMETERY FUND	79,977.00	10,048.11	12.56	12,244.11
82 -HOTEL/MOTEL FUND	244,896.00	1,500.00	0.61	47,977.18
83 -SPECIAL PURPOSE FUND	18,000.00	2,999.85	16.67	0.00
TOTAL EXPENDITURES	68,726,754.00	5,431,865.98	7.90	5,595,320.56

REVENUES OVER/ (UNDER) EXPENDITURES	(44,611,230.00)	202,996.65	(156,408.67)
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ENDING FUND BALANCE &

NET WORKING CAPITAL

12,612,595.63	57,426,822.28	13,638,803.27
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FUND BALANCE AND CASH RECONCILEMENT

As of: December 31, 2019

		Total Cash
BRADY NATIONAL BANK		
Operating Account	#100677	\$ 14,723,515.35
Airport Account	#172791	\$ 95,186.91
CW - WWTP Construction	#103671	\$ 9,070.13
DW Construction - 2013	#104828	\$ 1,263.99
DW Construction - 2019	#116889	\$ -
CW Construction 2019	#117382	\$ -
Sinking Fund 2000	#172890	\$ 141,731.25
Sinking Fund 2012 - Refunding	#103069	\$ 76,153.39
Sinking Fund 2012 - WWTP	#103663	\$ 45,978.78
Sinking Fund 2013 - DW	#105770	\$ 13,359.97
Sinking Fund 2019 - DW	#117333	\$ -
Sinking Fund 2019 A - CW	#117366	\$ 13,838.60
Sinking Fund 2019 B - CW	#117374	\$ -
Drug Seizure FDS	#172668	\$ 1,930.77
Police Educational	#172700	\$ 9,134.33
Court Security	#102533	\$ 8,536.66
Court Technology	#102541	\$ 4,880.93
Community Development Block	#172627	\$ -
Cash on Hand		\$ 1,930.00
Bank Balances - Interest rate 1.83%	Subtotal	\$ <u>15,146,511.06</u>
Certificate of Deposit at CNB		\$ -
BOKF Escrow Account - CO 2012 CW Project		\$ 87,482.05
BOKF Escrow Account - LF 2012 CW Project		\$ -
BOKF Escrow Account - EDAP 2015 DW Project		\$ 37,116.42
BOKF Escrow Account - DW CO 2019		\$ 10,624,214.64
BOKF Escrow Account - DW LF 2019		\$ 4,736,102.77
BOKF Escrow Account - DW EDAP 2019		\$ 13,424,829.89
BOKF Escrow Account - CW CO 2019A		\$ 8,265,767.13
BOKF Escrow Account - CW CO 2019B		\$ 1,906,784.48
BOKF Escrow Account - CW LF 2019		\$ 4,236,916.54
	Subtotal	\$ <u>43,319,213.92</u>
TOTAL CASH BALANCES RECONCILED		\$ 58,465,724.98
12-31-19 GENERAL LEDGER		
Total Current Non-Cash Assets - All Funds		783,188.04
(Total Current Liabilities - All Funds)		(1,822,090.74)
Total Fund Balance / Net Working Capital		57,426,822.28

RECONCILED OPERATING CASH / TOTAL UTILITY BILLINGS

Fiscal Year 19-20

The charts below contain sales tax revenue allocated each month by the Texas State Comptroller. Please contact and search the Texas Comptroller's website if you notice an incorrect amount.

For example, the February allocations reflect December sales, collected in January and allocated in February.

*Excludes any sales tax retained by the municipality and not remitted to the Comptroller.

- View Grid Based on Calendar Year
- View Grid With All Years

[Download to Excel](#)

Change Fiscal Year
End 

09/30/2021





































































































































































































































































































































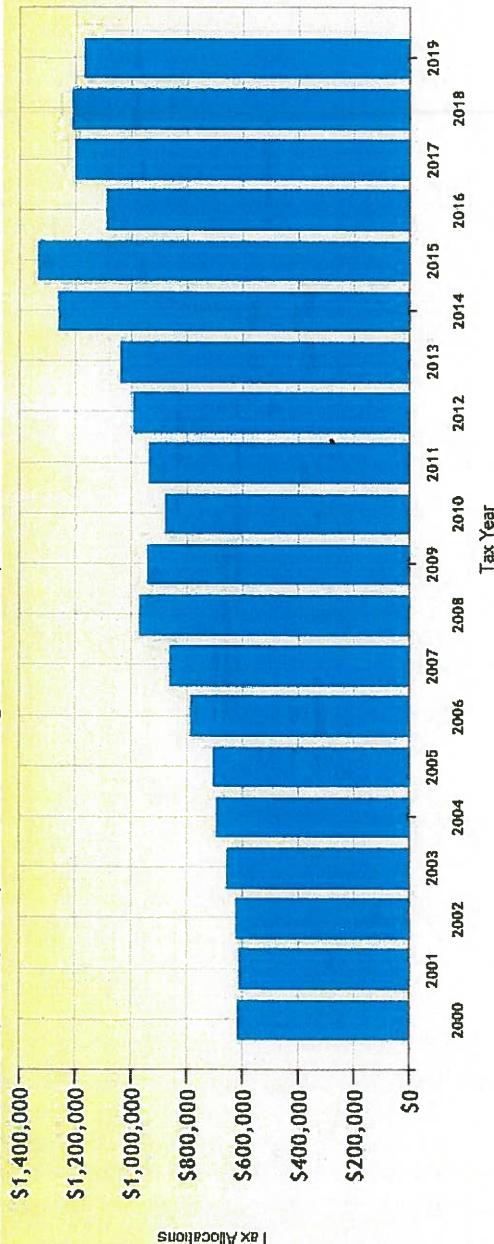






Sales Tax Charts - Brady, City of (General Obligation Debt)

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**CITY OF BRADY
CITY COUNCIL CORRESPONDENCE**

TO: MAYOR AND COUNCIL

FROM: FINANCE / UTILITY DEPARTMENTS

SUBJECT: MONTHLY CUSTOMER SERVICE REPORT

DATE: December 31, 2019

SERVICE ORDER REPORT FY 19-20

BNB/Brady VFD Maintenance Fund

Date	Payee	Description	Amt	Ck #	Recurring Payment	Other Comments
Dec. 2018						
12/6/2019	CTTC	Tower Lease	25.00	EFT	X	Tower Lease
12/19/2019	City Brady	Deposit from City of Brady	2,000.00	DEP		Monthly Maintenance Fund money from City of Brady

December 2019 Statement

Maintenance
1/6/2020

Page 1

Reconciliation Summary

BANK STATEMENT -- CLEARED TRANSACTIONS:

Previous Balance:		20,232.07
Checks and Payments	2 Items	-190.12
Deposits and Other Credits	1 Item	2,000.00
Service Charge	0 Items	0.00
Interest Earned	0 Items	0.00
Ending Balance of Bank Statement:		22,041.95

YOUR RECORDS -- UNCLEARED TRANSACTIONS:

Cleared Balance:		22,041.95
Checks and Payments	1 Item	-129.14
Deposits and Other Credits	0 Items	0.00
Register Balance as of 1/6/2020:		21,912.81
Checks and Payments	0 Items	0.00
Deposits and Other Credits	0 Items	0.00
Register Ending Balance:		21,912.81

City Council
City of Brady, Texas

Agenda Action Form

AGENDA DATE:	01/21/2020	AGENDA ITEM	7.A.
AGENDA SUBJECT:	Discussion, consideration and possible action authorizing the city manager to execute a proposal for surveying services with Searchers Land Surveying, LLC Mason, Texas for field work in developing control coordinates, elevations & benchmarks and digital files.		
PREPARED BY:	S.Miller	Date Submitted:	01/14/2020
EXHIBITS:	Surveyor's proposal.		
BUDGETARY IMPACT:	Required Expenditure:	\$7,500.00	
	Amount Budgeted: Gas Div.	\$25,000.00	
	Appropriation Required:	\$0.00	
CITY MANAGER APPROVAL:			

SUMMARY:

Survey field services were solicited from Searchers Land Surveying of Mason, Texas to address adjustments of existing gas mains and water mains along US87N from near railroad tracks north to White Street. In FY2019, TxDOT-Brownwood alerted city staff of planned improvements for US87N requiring adjustments of utilities in this highway right-of-way.

City staff met with Searchers Land Surveying chief surveyor and walked portions of highway to gauge the proposed gas and water improvements in the TxDOT right-of-way. Searchers Land Surveying compiled preliminary findings and produced the referenced scope of work and proposal cost. This company has provided previous land survey tasks to the city and their overall quality of work is considered exceptional.

Funding assignment is established in Gas Division under 40-5-42-401.00 (Capital Outlay Projects) at \$25,000.00.

RECOMMENDED ACTION:

Mayor: "Do I have a motion to authorize city manager to execute proposal agreement with Searchers Land Surveying, LLC in the amount of \$7,500.00?"

Mayor calls for a motion:

Move to authorize city manager action.



MASON | FREDERICKSBURG

P.O. Box 528 Mason, TX 76856 | 325-347-7489 | TBPLS Firm #10193966
P.O. Box 1504 Fredericksburg, TX 78624 | 806-252-9810 | TBPLS Firm #10194211
www.searchersls.com

Fee Estimate for
Professional Land Surveying Services

Client: Water Division
Gas Division
City of Brady
201 East Main Street
Brady, Texas 76825

Description: Highway 87 N route survey for gas line crossings, water line crossing and water line replacement in the City of Brady, McCulloch County, Texas

Proposed Scope of Work:

1. The route survey will begin at the railroad tracks and go north to the Ed Davenport Civic Center
2. City of Brady to request 8-1-1 utility locates. Survey all u.g. utility locates gas, water, sewer, telephone, fiber.
3. Survey all structures from right of way to right of way consisting of water lines, water meters, fire hydrants, valves, gas meters, trees, back of curb, edge of pavement, power poles, fence, manhole covers, clean-outs in ROW, any ROW encroachments found, i.e., mailboxes, signs, etc.
4. Collect topographic data from the continuous lane edge white lines to the right of way line and cross section
the gas line and water line at all marked u.g. existing utility highway crossings.
5. Set benchmarks that will not be disturbed during construction, a minimum of three (3).
6. Provide survey in the NAD83 Texas State Plane Coordinate System. Provide an excel point file in PNEZD format (comma delimited) and an AUTOCAD .dwg file that maps pavement edges, center line and structures and etc.

Estimated Fee: The estimated cost of this service is \$7,500, not-to-exceed.
If cost overruns are anticipated advance notice will be given to City of Brady.

Fee Schedule:

- a. Registered Professional Land Surveyor\$150/hour
- b. Field Crew \$150/hour
- c. Surveyor in Training \$120/hour
- d. Survey Technician \$110/hour

Schedule: We anticipate completing the survey within 2 weeks of receiving permission to start or requested start date.

Thank you for the opportunity to work with you on this project. If you have any questions please call me 325-347-7489 or email aleamons@searchersls.com.

Sincerely,

Abraham J. Leamons, RPLS
Founding Partner
Searchers Land Surveying, LLC

Accepted -

December 13, 2019

Date _____

Dennis Jobe
City Manager
P.O. Box 351
Brady, Tx 76825

City Council
City of Brady, Texas

Agenda Action Form

AGENDA DATE:	01/21/2020	AGENDA ITEM	7.B.
AGENDA SUBJECT:	Discussion, consideration and possible action authorizing the city manager to execute an agreement with KSA Engineers, San Angelo, Texas for professional engineering services to produce construction plans and specifications for gas and water utility improvements along US87N.		
PREPARED BY:	S.Miller	Date Submitted:	01/14/2020
EXHIBITS:	KSA proposal letter and job limits sketch Consulting Services Agreement document		
BUDGETARY IMPACT:	Required Expenditure:	\$60,000.00	
	Amount Budgeted:	\$150,000.00	
	Appropriation Required:	\$0.00	
CITY MANAGER APPROVAL:			

SUMMARY:

In FY2019, city staff was alerted by TxDOT-Brownwood of planned improvements along US87N from near downtown square to civic center. In anticipation of these improvements' city staff budgeted in FY19 capital outlay projects monies for design and construction services to adjust or relocate gas main lines and water main lines to meet TxDOT standards for right-of-way usage under a planned compensable reimbursement agreement. However, the project limits have changed due to expedited needs by TxDOT-Brownwood. The revised limits of the project are now separated into two (2) phases. The first phase is from the railroad north to White Street (see sketch) with the remaining phases extending from railroad tracks south into near downtown square expected later. The significance of Phase 1 is the city does not qualify for compensable reimbursement due to a lack of historical records delineating established right-of-way or easements for the existing gas and water mains from railroad tracks north to White Street. However, adequate funding exists for design services; and construction bidding funds in this fiscal year is expected to be provided from divisional fund balances.

RECOMMENDED ACTION:

Mayor:

"Do I have a motion to authorize the city manager to execute an agreement with KSA Engineers, San Angelo, Texas for design services at \$36,000.00 including construction phase services at \$24,000.00 for a total award of \$60,000.00?"

Mayor calls for a motion:

Move to award

January 2, 2020

Mr. Dennis Jobe
City Manager
City of Brady
P.O. Box 351
Brady, Texas 76825

via email
djobe@bradytx.us

RE: SH-87 Water and Gas Improvements

Dear Mr. Jobe:

KSA Engineers, Inc. (KSA) is pleased to present this letter to serve as our proposal for providing the City of Brady engineering services to replace the water and gas lines on State Highway (SH) 87. The project will begin at the railroad and end at White Street for water on both sides of the highway. The gas improvements will consist of two (2) highway crossings as generally shown on Exhibit 1. It is KSA's understanding that professional engineering services for the water and gas line projects will consist of design, bidding and construction administration. The project and scope of services for this project are more thoroughly defined below.

Project Description

The City intends to move the utilities to the edge of SH 87 right-of-way (ROW) to prepare for TxDOT's reconstruction of SH 87. 1,100 feet of existing 6 inch water line located on the east side of SH 87 will be moved four feet from the ROW. 1,100 feet of the existing 2 inch water line located on the west side of SH 87 will be upsized to a 6 inch as it is currently at the edge of the ROW. One (1) water line crossings of 120 feet under SH 87 will be bored and replaced with an encased 6 inch. The installation of the water line will include renewing the service connections, valves and hydrants. Two (2) gas line crossings of 120 feet each will be bored and replaced with an encased gas line. The project scope is illustrated on Exhibit 1.

SH 87 Water and Gas Improvements:

- Approx. 2,440 linear feet of PVC 6 inch water main
- Bore three (3) crossings of 120 feet each – two (2) gas and one (1) water
- Install steel casing for the three (3) crossings
- Open cut and repair 333 square yards (varies) of asphalt road
- Open cut and repair 333 square yards (varies) of gravel driveways
- Gate valves for water and poly valves for gas
- Service connections
- Ductile iron fittings for water and poly fittings for gas
- Hot tap connections for water and poly-fusion connections for gas

Scope of Services

We propose to accomplish the design, bidding and construction administration for SH 87 water and gas improvements with the following tasks:

90% Design Phase Services:

1. The City of Brady will purchase field surveys necessary for the design.
2. Prepare design plans and specifications of the water and gas improvements.
3. Prepare a construction phasing plan and traffic control.
4. On the basis of the design drawings, prepare an opinion of probable construction cost for the project and prepare the contract documents and specifications including standard detail sheets for water and gas requirements.
5. Coordinate the utility installation request (UIR) with TxDOT.
6. Quality control review.
7. Submit 90% design documents to the Owner and TxDOT (not to exceed two (2) copies) for review and approval including electronic PDF versions.
8. Meet with the Owner to review the preliminary design documents to solicit comments on the design.
9. The drawings will be reviewed by the Owner's staff and approved prior to final design.

Final Design Phase Services:

1. On the basis of the approved 90% design documents, prepare detailed construction drawings and specifications for the project.
2. Prepare a revised opinion of probable construction cost for the final plans and specifications.
3. Submit final design documents to the Owner (not to exceed two (2) copies) for approval.

Bidding Services:

1. Advertise the project on CivCast.
2. Prepare addenda.
3. Answer contractor questions.
4. Conduct a mandatory pre-bid conference.
5. Conduct bid opening.
6. Prepare bid tabulation.
7. Review bids and contractor qualifications.
8. Prepare award recommendation.

Construction Administration Services:

1. Prepare six (6) sets of construction contracts.
2. Conduct pre-construction conference. Provide construction contracts. Issue notice to proceed.
3. Review contractor submittals, cut sheets, shop drawings, etc.
4. Coordinate with the contractor and owner at major job phases.
5. Prepare change orders as needed.
6. Review test reports as applicable.
7. Perform periodic site inspections.
8. Review and process contractor pay applications.

Closeout Services:

1. Perform pre-final inspection and provide contractor with punch list.
2. Perform final inspection and verify punch list.
3. Provide record drawings to City of Brady.
4. Perform one-year warranty inspection.

Excluded Services

1. Surveying
2. Environmental
3. Geotechnical
4. Historical or archaeological study

Schedule

KSA proposes to perform the basic services listed above in accordance with the schedule listed below:

1. Receive NTP from the City for Design Phase Services.
2. Survey performed by Searchers Land Surveying, LLC sent to KSA within 15 days from Design Phase NTP.
3. Submit 90% design plan submittal for review within 60 calendar days from Design Phase NTP.
4. Submit Final design plan submittal for review within 15 calendar days from receipt of City's review comments.
5. Bid and award the project within 30 calendar days from Final design approval.
6. Administer construction services for the duration of construction – approximately 60 calendar days.
7. Administer closeout services within 30 days of substantial construction completion.

Compensation

KSA proposes to provide the services described under Scope of Services listed above as lump sum. The breakdown of the fee associated with each phase of the project is as follows:

90 % Design Phase \$24,000

Final Design Phase \$12,000

Design Subtotal **\$36,000**

Bidding Phase \$6,000

Construction Administration Phase \$15,000

Closeout Phase \$3,000

Construction Subtotal **\$24,000**

Total Lump Sum Fee **\$60,000**

Additional services not included with this proposal can be provided in future task orders upon request. No additional work will be performed without prior written approval from the City of Brady.

Invoices will be submitted monthly based on an estimate of percent complete.

Proposal Acceptance

Please let us know if this proposal is acceptable. KSA will provide an agreement that executes the contract.

We appreciate this opportunity to provide these services for the City of Brady Water and Gas Line Improvements on State Highway 87. If you have any questions regarding this proposal, please do not hesitate to call.

Respectfully,

KSA Engineers, Inc.



Christopher J. Wilde, P.E., CFM
Project Manager

AGREEMENT FOR CONSULTING SERVICES

STATE OF TEXAS

COUNTY OF McCULLOCH

CITY OF BRADY, TX

This is an **Agreement** by and between the City of Brady, Texas, (CITY), a home rule municipal corporation located at 201 E. Main Street, Brady, Texas 76825, and, KSA Engineers, 3134 Executive Circle, San Angelo, Texas 76904

WHEREAS, CITY desires to obtain certain engineering professional services; and

WHEREAS, KSA Engineers is in the business of providing such services,

NOW, THEREFORE, the CITY and KSA Engineers mutually agrees as follows:

I. SCOPE OF SERVICES & OBLIGATIONS

KSA Engineers, HEREINAFTER referred to as ENGINEER and shall serve as an ENGINEER of the CITY. The description of services contained herein is intended to be general in nature. It is neither exhaustive, nor a limitation on ENGINEER's services so long as its services delivered are consistent with the provisions of this **Agreement**.

ENGINEER agrees to provide professional services to the CITY as described in a work order(s) of which is attached to and made a part of this **Agreement** and as more fully delineated or described in **Attachment A**.

ENGINEER shall procure and maintain at all times, and at its own expense, for the program or services covered by this **Agreement**, any and all necessary liability insurance with companies authorized to do business in the State of Texas. ENGINEER must deliver to CITY proof of insurance (**Attachment B** as attached) evidencing that coverages are in full force and effect.

ENGINEER shall defend, indemnify and hold harmless the CITY, its officials and employees, against all suits or claims that may be based on any injury to persons or property that may occur, or may be alleged to occur, in the course of the performance of this **Agreement** by ENGINEER, its agents or employees, provided, that the damage, claims, loss, demand, or suit is caused in whole or in part by any negligent act or omission of ENGINEER, or any sub-consultant of ENGINEER, or anyone directly or indirectly employed by ENGINEER.

All professional services provided under this **Agreement** must be completed as described in each work order; the dates for performance can only be extended with a written consent letter signed by both CITY and ENGINEER.

ENGINEER shall provide services which reflect normal professional and industry standards, procedures and performances. ENGINEER shall exercise due diligence and proper care and perform services subject to this **Agreement** or Contract in a good and professional workmanlike manner. Approval by CITY shall not constitute, or be deemed, a release of the responsibility and liability of the ENGINEER, its employees, agents, or associates from the exercise of skill and diligence, nor shall CITY's approval be deemed to be an assumption of responsibility by CITY or any defect or error by ENGINEER.

II. COMPENSATION

CITY shall compensate ENGINEER for its services in the amount and manner as described more fully in Attachment A. A fee summary follows:

• Work Scope (Attachment A) – Proposal Dated 01/02/2020	
◦ Gas & Water Utility Design Services Phase	\$36,000.00
◦ Gas & Water Utility Bid & Construction Services Phase	<u>\$24,000.00</u>
▪ Total Fee Basis =	\$60,000.00

Unless otherwise stated or agreed to in writing by both parties, ENGINEER shall invoice CITY at the end of each month for the services performed under the scope of services in each work order during that month.

ENGINEER shall invoice the CITY monthly and will reflect the percentage of the project completed at the date of the invoice. The CITY shall process payments of amounts due for Basic Engineering Services, Special Services, Additional Services and Reimbursable Expenses, if any, under this **Agreement** within 30- days after ENGINEER's presentation of payment invoice.

Reimbursable expenses shall mean the ENGINEER's cost of reproduction of reports, drawings and similar project related items. Reimbursable expenses are controlled or otherwise limited as shown in the Reimbursable Expense Addendum as attached and made a part of this **Agreement**.

III. SPECIAL CONDITIONS

No officer, agent or employee of the CITY is employed by ENGINEER or has a financial interest direct or indirect in this **Agreement** or the compensation to be paid under this **Agreement**.

ENGINEER shall promptly correct any defective designs or specification furnished by ENGINEER at no cost to CITY. CITY's approval, acceptance, use of, or payment for all or any part of the Engineer's services hereunder shall in no way alter the Engineer's obligations or rights hereunder.

All documents, including but not limited to original drawings, estimates, specifications, field notes and data that are created for or an outcome of work generated or produced for the CITY shall become the property of CITY. This includes certain intellectual property, such as datasets/results generated from computer programs or software, documentation, specifications, inventions, improvements, discoveries and other copyrightable or patentable works ("Works") developed by ENGINEER, solely or with others, resulting from performance of services under this **Agreement** or Contract and which shall become the property of the CITY.

ENGINEER does hereby irrevocably grant and assign to CITY and its licensees all rights in and to the Works during the performance period of this **Agreement** or Contract and thereafter, including by not limited to the right to reproduce, distribute, prepare derivative Works, display and perform action on the Works.

ENGINEER understands that performing work for the CITY may involve access to and creation of confidential information or information involving the personal privacy and personal identity of customers or citizens, trade secret or other confidential information ("proprietary information") of the CITY and its affiliates or customers. ENGINEER agrees not to disclose or use any proprietary information without the prior written consent of the CITY.

This **Agreement** contains the entire **Agreement** of the Parties and there are no other promises or conditions in any other **Agreement** whether oral or written. This **Agreement** may be modified or amended if the addendum is made in writing and is executed by both parties.

This **Agreement** shall be governed by the laws of the State of Texas. Venue shall be in McCulloch County, Texas.

IV. TERM

ENGINEER shall complete all Design and Construction Phase Services 180-Days from release of notice-to proceed letter from CITY.

Either party may terminate the **Agreement** or Contract at any time upon thirty (30) days written notice. Upon ENGINEER's receipt of such Notice by the CITY, ENGINEER shall cease work immediately.

If this **Agreement** is terminated by the CITY, the ENGINEER will be paid for services performed to the date of termination. If this **Agreement** is terminated by the ENGINEER, the ENGINEER will be paid for services performed on the completed portions of the project which are usable to the CITY.

If, through any cause, ENGINEER fails to fulfill its obligations under this **Agreement**, or if the ENGINEER violates any of the conditions or requirements of this **Agreement**, CITY has the right to terminate this **Agreement** or Contract by giving the ENGINEER five (5) days written notice the ENGINEER will be compensated for the services satisfactorily performed before the termination date.

ATTEST:

CITY OF BRADY, TEXAS

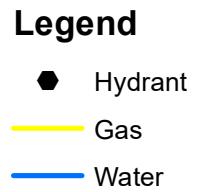
City Secretary
Tina Keys

City Manager
Dennis Jobe

Date: _____

Joncie H. Young, Director of
Municipal Services

Date: _____



Gas Line Crossing
To Be Improved.
Install 120 ft Encased
Gas Line Via Bore Method

Connect to
Existing Water Line

Connect to
Existing Water Line

Install 1,100 ft Water Line,
2 Valves, 2 Hydrants, 2 Tie-Ins
and 6 Service Connections

White Street

Install 120 ft Encased
Water Line Via Bore Method

Install 1,100 ft Water Line,
2 Valves, 2 Hydrants, 2 Tie-Ins
and 6 Service Connections

Gas Line Crossing
To Be Improved.
Install 120 ft Encased
Gas Line Via Bore Method

Connect to
Existing Water Line

Connect to
Existing Water Line

RR

Exhibit is for Illustration Purposes Only

City Council

City of Brady, Texas

Agenda Action Form

AGENDA DATE:	01/21/2020	AGENDA ITEM	7.C.
AGENDA SUBJECT:	Discussion, consideration, and possible action regarding Election Agreement between City of Brady and Brady ISD		
PREPARED BY:	Tina Keys	Date Submitted:	01/17/2020
EXHIBITS:	Election Agreement		
BUDGETARY IMPACT:	Required Expenditure:	\$00.00	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$00.00	
CITY MANAGER APPROVAL:			
SUMMARY:			
This is an Amended Joint Election Agreement with Brady ISD, which incorporates a minor change so that if the City cancels its election, it does not have to hold the election for the School District.			
RECOMMENDED ACTION:			
Move to approve Election agreement			

**JOINT ELECTION AGREEMENT BETWEEN
THE BRADY INDEPENDENT SCHOOL
DISTRICT AND THE CITY OF BRADY**

This joint election agreement is made this day of _____ day of _____, 2020, by and between the Brady Independent School District ("Brady ISO") and the City of Brady (the City").

WHEREAS, Brady ISD plans to hold an election on Saturday, May 2, 2020 for the purpose of electing one trustee for each of the Single Member Districts 2 and 3, and a special election to elect one trustee for Single Member District 1. The special election is to fill an unexpired term which ends in May 2021;

WHEREAS, The City plans to hold a General Election on Saturday, May 2, 2020 for the purpose of electing the City of Brady Mayor and City Council place 1;

WHEREAS, Texas Election Code section 271.002 authorizes the governing bodies of political subdivisions to enter into an agreement to hold joint elections in election precincts that can be served by common polling places;

WHEREAS, Brady ISD and the City will hold elections on the same day; and

WHEREAS, the parties to this agreement serve voters within the same boundaries, and it would be to the benefit of the City, Brady ISD, and the citizens and voters thereof to hold the elections jointly.

NOW, THEREFORE, IT IS AGREED that a joint election will be held by Brady ISD and the City for the Saturday, May 2, 2020 election and future elections, unless and until cancelled by either party, under the following terms and conditions:

The City and Brady ISD will jointly use ballots and the electronic voting system which is leased by contract from Brown County, Brownwood, Texas.

Tabulation of all results will be administered through Brown County with the Brown County Elections Administrator presiding.

The City and Brady ISD will individually be responsible for ordering its own election and publishing its notice of election.

City Secretary of the City will be designated as the Chief Election Official.

Early voting for the City and Brady ISD will take place jointly and be located at City Hall of Brady, 201 E. Main, Brady, Texas. The hours for early voting will be from 8:30 a.m. to 5:00 p.m. Monday through Friday with two 12-hour days as required per Texas Election code 85.005(d).

On Election Day the polling place located at City Hall of Brady, 201 E. Main St., Brady, Texas will be jointly used by the City and Brady ISD. The City will be responsible for securing qualified individuals to serve as election judges for the polling place jointly used by the City and Brady ISD.

The City and Brady ISD will individually purchase the necessary election materials and supplies. Each entity will furnish the necessary ballot information to Brown County Elections Administrator for the programming of the accessible voting system. Brown County will be responsible for the preparation of the accessible voting system that will be used during the early voting and on Election Day at City Hall.

The City will be responsible for the management of early voting by personal appearance and early voting by mail.

The City and Brady ISD shall share equally in the expense of the early voting and Election Day polling locations, ballot programming, payroll of election workers, and other costs common to both elections upon receipt of satisfactory billing and invoices from Brown County reflecting the total of such expenses.

In the event that the City cancels an election, Brady ISD will determine alternative polling place and election workers for early voting and election day as stated within this agreement. In such case, the City shall not be responsible for any costs associated with said election.

The undersigned are the duly authorized representative of the parties' governing bodies, and their signatures represent adoption and acceptance of the terms and conditions of this agreement.

APPROVED this _____ day of _____, 2020 by the Board of Trustees of the Brady Independent School District.

Board Secretary

APPROVED this _____ day of _____, 2020 by the City Council of the City of Brady, Texas

City Manager

City Council

City of Brady, Texas

Agenda Action Form

AGENDA DATE:	01/21/2020	AGENDA ITEM	7.D.
AGENDA SUBJECT:	Discussion, consideration, and possible action regarding Demolition Order 2018-22 in accordance with Code of Ordinances Section 3.207 for <u>306 West Marie Street</u> (Public Hearing held 12/19/17).		
PREPARED BY:	Walter Holbert	Date Submitted:	1/15/2020
EXHIBITS:	Photos of Property		
BUDGETARY IMPACT:	Required Expenditure:	\$1,350.00	
	Amount Budgeted:	\$30,000.00	
	Appropriation Required:	\$00.00	
CITY MANAGER APPROVAL:			

SUMMARY:

This property is located at 306 West Marie on the Northwest side of Brady and has not had utilities connected since July 13, 2012.

Owners:	Joe Sanchez
Last Known Address:	700 South Elm
Property Taxes:	\$211.75 as of 01/15/2020
Amount of Tax Lien:	\$2,480.00

Action taken:

July 01, 2015 – A complaint was received for dilapidated structure and high grass. Peter Lamont spoke with owner's son who said they would clean up the property.

July 07, 2015 – Same complaint was received from the same person. McCulloch County Appraisal District had this on their list to be seized for taxes and sold at auction.

September 20, 2016 – Complaint was received that door was open and children were in the structure. First notice of violation was sent to the new owner.

November 30, 2016 – Case was closed for voluntary compliance.

November 15, 2017 – Peter Lamont received a complaint for dangerous building and high weeds.

December 01, 2017 – House posted with letter to owner and “**DO NOT ENTER**” sign.

December 05, 2017 – Letter sent by certified mail to owner.

December 06, 2017 – Public hearing notice posted in the newspaper.

December 19, 2017 – City Council issued Demolition Order 2018-22.

December 29, 2017 – Permit issued for construction fence to be placed on the property for repairs to be made. – No fence has been erected **Kim Dave**

May 08, 2018 – Pictures taken of property for follow up. Property condition remains dilapidated and in poor/unsafe and dangerous condition. **Daniel Greenwood**

May 09, 2018 – Attempt made to follow up with owner at last known address of 700 South Elm. Gate was locked with chain and verbal attempts to contact resident were unsuccessful. Dog was barking and property heavily overgrown with vegetation. Attempts at phone contact were also unsuccessful. Pictures taken. **Daniel**

Greenwood

May 15, 2018 – Council extended an additional 90 days for the property.

August 15 2018 – Attempt made to contact owner via phone received no answer. **Walter Holbert**

August 21 2018 – Council gave a 30 day extension on the property.

September 18, 2018 – Second Demolition Order issued for the property.

December 4, 2018 – It was decided to restart from the 90 day abatement and to rescind demolition order 2018-22 due to work being done on the property after the order was issued.

January 15, 2020 - No work has been done to the property since rescinding Demolition Order 2018-22

The structure satisfies the substandard and dangerous conditions set forth in Section 3.207 of the Code of Ordinances:

- (1) The building or structure is liable to partially or fully collapse.
- (4) The foundation or the vertical or horizontal supporting members are twenty-five percent or more damaged or deteriorated.
- (6) The structure has improperly distributed loads upon the structural members, or the structural members have insufficient strength to be reasonably safe for the purpose used.
- (7) The structure or any part thereof has been damaged by fire, water, earthquake, wind, vandalism or other cause to such an extent that it has become dangerous to the public health, safety and welfare.
- (10) The structure, because of its condition, is unsafe, unsanitary, or dangerous to the health, safety and general welfare of the city's citizens including all conditions conducive to the harboring of rats or mice or other disease carrying animals or insects reasonably calculated to spread disease.
- (12) The structure is unsafe, unsanitary or dangerous to the health, safety and general welfare of the city's citizens due to a nuisance that constitutes an unsanitary condition on property as defined in Section 8.106 of the city code.

RECOMMENDED ACTION:

Issue Demolition Order 2018-22.

306 W Marie
01/21/2020











01/15/2020



03/19/2018



08/14/2018







03/19/2018



08/16/2018







11/29/2017



08/16/2018



11/28/2018









City Council

City of Brady, Texas

Agenda Action Form

AGENDA DATE:	01/21/2020	AGENDA ITEM	7.E.
AGENDA SUBJECT:	Discussion, consideration, and possible action regarding Demolition Order 2018-19 for <u>401 Boston</u> (Public Hearing held 11/21/17).		
PREPARED BY:	Walter Holbert	Date Submitted:	01/15/2020
EXHIBITS:	Demolition Order 2018-19 Current Photos of Property		
BUDGETARY IMPACT:	Required Expenditure:	\$1,800.00	
	Amount Budgeted:	\$30,000.00	
	Appropriation Required:	\$00.00	
CITY MANAGER APPROVAL:			

SUMMARY:

This property is located at 401 Boston on the Southeast side of Brady and has not had utilities connected since December 11, 2012.

Owners:
Last Known Address:

Chris Longoria

2010 North Grant Street, Brady, Texas 76825

Property Taxes: 426.68 as of 01/15/2020
Amount of Potential Tax Lien: \$3,160.00

Action taken:

November 08, 2017 – A public hearing notice was posted on the structure, sent to the owner via certified mail, and sent to the newspaper for publication in the November 8th edition.

November 21, 2017 – Chris Longoria was present at the City Council meeting. He says he will be buying the property and getting it ready for occupancy. The fire marshal, Brian Meroney and I did an inspection on the interior of the property (see attached photos). The electrical wiring has been stripped out. There are holes through all the walls. Toilets and showers are not functional. There is black mold in the kitchen. Parts of the siding and metal along the eave are falling. City Council has allowed until the January 2nd meeting to follow through with a schedule of repairs and cleanup. They will re-evaluate the situation at that time.

January 5, 2018 – No documents have been received.

February 19, 2018 – City Council Issued Demolition Order 2018-19.

June 11, 2018 – Visited property at 401 Boston. No signs of any repairs on sight. Trash and debris throughout the property. Mold is present in some locations of the property. The structure is unfit for human habitation. Awaiting disposition at City Council meeting on June 19, 2018.

June 12, 2018 – Numerous attempts made to contact owner. Contacted owner and we discussed the property. I explained the property meets requirements for demolition and Mr. Longoria still believes he can repair the property. We also discussed the matter of mold found on the walls inside the house when inspected by Kim Davee and Brian Meroney on November 27, 2017 and my findings on June 11, 2018. He stated he will have all trash and debris removed by Monday, June 18, 2018.

November 29, 2018 – Walter Holbert made contact with the PTM Group stated they did attempt to sell property to Chris Longoria but have not heard from him in 6 months. Also stated that Mr. Longoria had made some repairs to the property along with cleaning up some of the debris before losing contact with him.

December 4, 2018 – It was decided to restart from the 90 day abatement and to rescind demolition order 2018-19 due to work being done on the property after the order was issued.

January 15, 2020 – No work has been done to the property since rescinding Demolition Order 2018-19.

The structure satisfies the substandard and dangerous conditions set forth in Section 3.207 of the Code of Ordinances:

- (2) The building or structure was constructed or maintained in violation of any provision of the city's building code, or any other applicable ordinance or law of the city, county, state or federal government.
- (5) The non-supporting coverings of the walls, ceilings, roofs or floors are 50 percent or more damaged or deteriorated.
- (7) The structure or any part thereof has been damaged by fire, water, earthquake, wind, vandalism or other cause to such an extent that it has become dangerous to the public health, safety and welfare.
- (8) The structure does not have adequate light, ventilation or sanitation facilities as required by the city.
- (10) The structure, because of its condition, is unsafe, unsanitary, or dangerous to the health, safety and general welfare of the city's citizens including all conditions conducive to the harboring of rats or mice or other disease carrying animals or insects reasonably calculated to spread disease.
- (11) The structure is unsafe, unsanitary or dangerous to the health, safety and general welfare of the city's citizens due to failure to comply with any provision in chapter 13 of the city code (Utilities).
- (12) The structure is unsafe, unsanitary or dangerous to the health, safety and general welfare of the city's citizens due to a nuisance that constitutes an unsanitary condition on property as defined in Section 8.106 of the city code.

RECOMMENDED ACTION:

Issue Demolition Order 2018-19.

401 Boston
01/21/2020





01/15/2018







01/15/2020



11/28/2018





11/28/2018



03/19/2018



01/15/2020



11/28/2018



11/28/2018



11/28/2018









City Council

City of Brady, Texas

Agenda Action Form

AGENDA DATE:	01/21/2020	AGENDA ITEM	7.F.
AGENDA SUBJECT:	Discussion, consideration, and possible action regarding Demolition Order 2018-15 for <u>1308 North College Street</u> (Public Hearing held 10/17/17)		
PREPARED BY:	Walter Holbert	Date Submitted:	01/21/2020
EXHIBITS:	Photos of Property		
BUDGETARY IMPACT:	Required Expenditure:	\$1,800.00	
	Amount Budgeted:	\$30,000.00	
	Appropriation Required:	\$00.00	
CITY MANAGER APPROVAL:			

SUMMARY:

This property is located on the Northwest side of Brady and has not had utilities connected since June 30, 1998.

Owners: Joseph & Annette Berman

Last Known Address: 3509 Haltom Rd., Fort Worth, TX 76117

Property Taxes: \$ 357.12 as of 01/15/2020

Amount of Tax Lien: \$2,480.00

Action taken:

July 09, 2015 - Property was given a violation notice for Weeds and Vegetation and Junked Vehicle. The weeds were abated but the junked vehicle remained.

May 13, 2016 - Property owner was issued a violation notice for Weeds and Vegetation.

May 25, 2016 - A citation was issued to the property owner.

November 30, 2016 - Case was closed for compliance.

September 28, 2017 - The structure was inspected and pictures were taken to determine if this was a dangerous premise. Kim Davee, Code Enforcement Officer, has determined the building does meet the standards of a dilapidated/dangerous premises.

October 2, 2017 - A public hearing notice was sent via certified mail to the property owner at the address on file with the McCulloch County Appraisal District.

October 4, 2017 - A public hearing notice was published in the newspaper.

October 17, 2017 - A public hearing was held and time was given to allow the owner to provide a timeline for repairs.

January 15, 2018 - Demolition order 2018-15 issued by city council.

January 16, 2018 - The owner had made progress towards repairing the property, Council authorized an additional 90 days for the work to continue.

April 4, 2018 - Ms. Berman contacted staff stating she was attempting to get additional funding for repairs.

April 12, 2018 - Staff visited the property, no signs of further improvement.

June 15, 2018 - Daniel Greenwood tried to make contact to the owner via email inquiring an update on the repairs to the property received no reply.

December 4, 2018 - It was decided to restart from the 90 day abatement and to rescind demolition order 2018-15 due to work being done on the property after the order was issued.

January 15, 2020 - No work has been done to the property since rescinding Demolition Order 2018-15

The structure at this property is in violation of the following subsections of Section 3.207 of the Code of Ordinances:

- (2) The building or structure was constructed or maintained in violation of any provision of the city's building code, or any other applicable ordinance or law of the city, county, state, or federal government.
- (8) The structure does not have adequate light, ventilation, or sanitation facilities as required by the city.
- (10) The structure, because of its condition, is unsafe, unsanitary, or dangerous to the health, safety or general welfare of the city's citizens including all conditions conducive to the harboring of rats or mice or other disease carrying animals or insects reasonably calculated to spread disease.
- (11) The structure is unsafe, unsanitary or dangerous to the health, safety and general welfare of the city's citizens due to failure to comply with any provision in Chapter 13 of the city code ("Utilities").
- (12) The structure is unsafe, unsanitary or dangerous to the health, safety and general welfare of the city's citizens due to a nuisance that constitutes an unsanitary condition on property as defined in Section 8.106 of the city code.

RECOMMENDED ACTION:

Issue Demolition Order 2018-15

1308 N College
01/21/2020





11/15/2017





11/28/2018



01/15/2020







01/15/2018

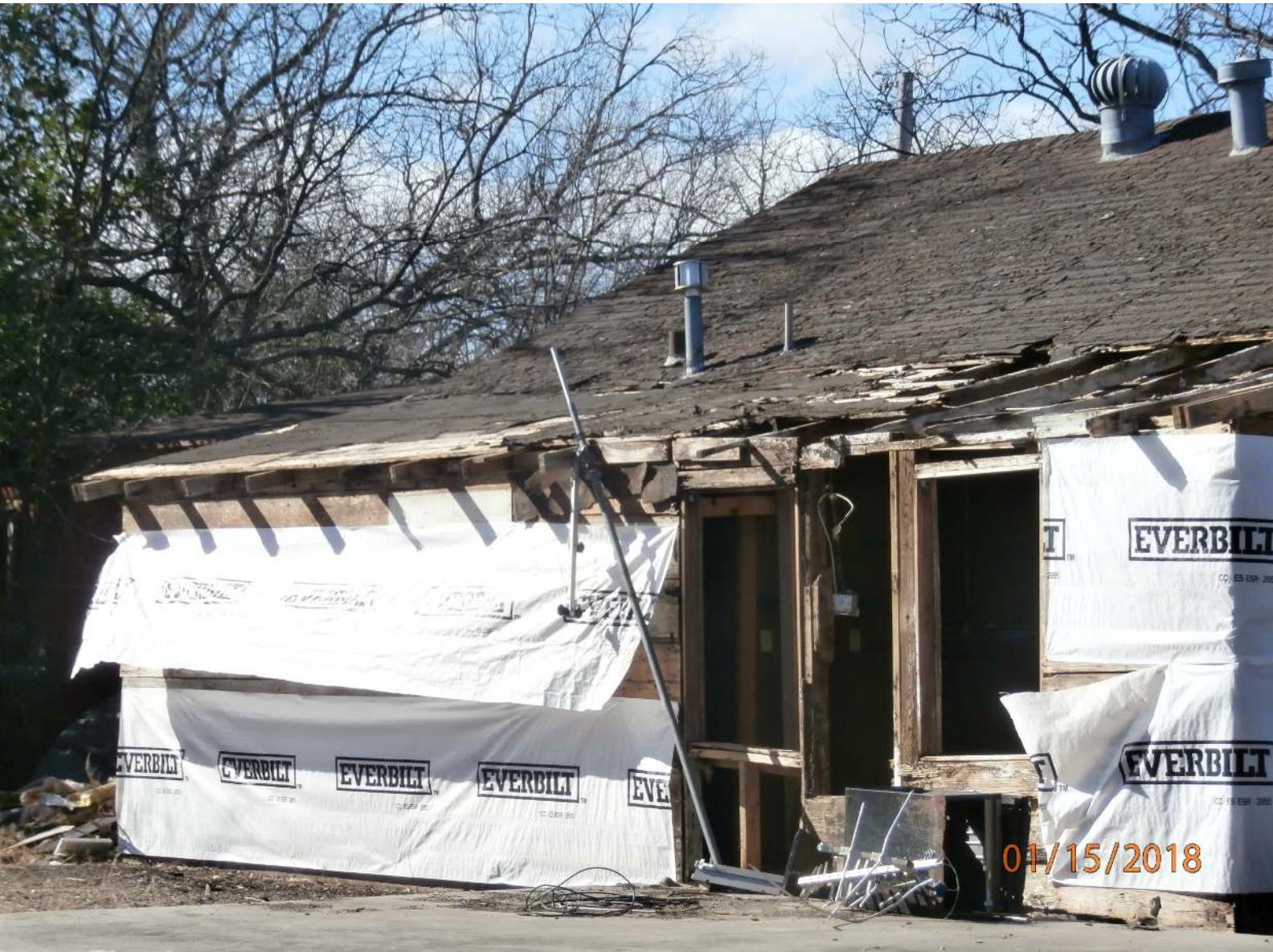




01/15/2020



11/21/2017



01/15/2018





Senior Center Meals Served
Director Rosie Aguirre
Monthly Report - October 2019 - September 2020

SERVICES	FISCAL YEAR 2019-2020												
	OCT.	NOV.	DEC.	JAN.	FEB.	MARCH	APR	MAY	JUNE	JULY	AUG.	SEPT.	To Date Total
Days Meals Served	22	18	20	22	19	22	21	20	22	22	21	21	250
Average Daily Meals													
Meals @ Sunset Center	887	804	761										2,452
Home Delivered Meals	994	847	958										2,799
Total Meals	1,881	1,651	1,719										5,251
Closed Oct. 14-Columbus Day				Closed Good Friday									
Closed Nov. 28 & 29 for Thanksgiving, Nov. 11 Veteran's Day				Closed Memorial Day			Closed (Labor Day)						
Closed for Christmas				Closed July 4th									
Closed Jan. 1st - New Years Day													
Closed Feb.													

SERVICES	FISCAL YEAR 2017-2018												
	OCT.	NOV.	DEC.	JAN.	FEB.	MARCH	APR	MAY	JUNE	JULY	AUG.	SEPT.	To Date Total
Days Meals Served	22	19	19	21	19	21	21	22	20	21	23	20	248
Average Daily Meals	87	83	80	81	82	81	89	87	87	88	78	-	
Meals @ Sunset Center	760	651	630	632	623	651	777	757	740	777	742		7,740
Meals sent-Helping Hands	225	209	160	231	177	213	197	204	195	235	216		2,262
Home Delivered Meals	922	708	723	834	762	843	890	962	812	846	846		9,148
Total Meals	1,907	1,568	1,513		1,697	1,562	1,707	1,864	1,923	1,747	1,858	1,804	- 19,150
Closed Oct. 10 for Inservice				Closed Good Friday									
Closed Nov. 22nd & 23rd for Thanksgiving, Nov. 12 Veteran's Day				Closed Memorial Day			Closed (Labor Day)						
Closed for Christmas				Closed July 4th									
Closed Jan. 1st - New Years Day													
Closed Feb.													
Closed July 4th Independence Day							***No longer serving at Helping Hands						

Brady Municipal Golf Course
Monthly Report
FY 19

Item	FY 2019	FY 2020	FY 19												
			Oct	Nov	Dec	Jan	Feb	Mar	April	May	June	July	August	Sept	total
Rounds	1537		74	106	64										
Green Fees	\$ 18,019.20		\$866.00	\$1,511.00	\$928.00										\$ 3,305.00
Membership Roun	3165		225	254	193										
Student Rounds	104		1	0	1										
Total Rounds	4870		300	360	258										
Trail Fee	74		3	3	1										
Trail Fee Revenue	\$ 296.50		\$12.00	\$12.00	\$4.00										\$ 28.00
Cart Rentals	992		61	62	49										
Cart Revenue	\$ 15,163.00		\$962.50	\$925.00	\$725.00										\$ 2,612.50
Cart Shed Rental	\$ 13,658.00		\$11,175.00	\$925.00	\$100.00										\$ 12,200.00
Vending Revenue	\$ 11,416.38		\$431.41	\$363.63	\$438.07										\$ 1,233.11
Memberships	306		42	22	18										82
Membership Fees	\$ 32,043.00		\$11,465.00	\$2,175.00	\$1,040.00										\$ 14,680.00
Driving Range	439		22	19	14										
Range Revenue	\$ 1,735.50		\$86.00	\$74.00	\$50.00										\$ 210.00
Misc.	0														
Total Revenue	\$92,331.58		\$24,997.91	\$5,985.63	\$3,285.07	\$0.00	\$34,268.61								

None of the above figures included sales tax

\$34,268.61

Trail fees were eliminated with the increase in cart shed rentals beginning in January. Only charged to individuals who bring their own cart and do not rent a shed at the Golf Course

0

Joint Funding Agreement with the Brady Golf Association for the irrigation system began Oct 1, 2008. The final payment was made October 2017

\$0.00 variance

Item	FY 2016	FY 2017	FY 2018	FY 2019
Rounds	1462	2311	1358	1537
Green Fees	\$18,369.14	\$16,137.00	\$18,929.47	\$ 18,019.20
Membership Ro	2625	3678	2895	3165
Student Rounds	242	226	60	104
Total Rounds	4329	6215	4313	4870
Trail Fee	360	26	56	74
Trail Fee Revenue	\$208.00	\$104.00	\$217.00	\$ 296.50
Cart Rentals	943	636	829	992
Cart Revenue	\$16,670.64	\$10,017.76	\$13,293.75	\$ 15,163.00
Cart Shed Renta	\$10,714.53	\$16,165.50	\$15,567.50	\$ 13,658.00
Vending Revenue	\$16,290.04	\$15,126.94	\$12,480.39	\$ 11,416.38
Memberships	305	278	233	306
Membership Fees	\$30,321.10	\$35,825.00	\$31,090.62	\$ 32,043.00
Driving Range	298	296	433	439
Range Revenue	\$1,296.00	\$1,185.00	\$1,910.28	\$ 1,735.50
Misc.	\$16,035.37	\$31,109.30	\$10,078.70	0
Total Revenue	\$109,904.82	\$125,670.50	\$103,567.71	\$92,331.58

TO: BRADY CITY COUNCIL
 FROM: STEVE THOMAS, CHIEF OF POLICE
 THROUGH: DENNIS JOBE, CITY MANAGER

SUBJECT: MONTHLY POLICE REPORT FOR NOVEMBER 2019
 DATE: DECEMBER 9, 2019 - FISCAL YEAR 2019-2020



	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Total
Person Crimes	7	10	6										23
Property Crimes	22	17	7										46
Narcotics Crimes	4	3	2										9
Disturbances	33	33	16										82
Felony Arrests	4	4	2										10
Misdemeanor Arrests	18	11	9										38
Suspicious Person/Vehicle	27	20	22										69
Felony Warrant	3	1	0										4
Misdemeanor Warrant	5	8	3										16
D.W.I.	1	1	0										2
Alarms	7	8	1										16
Agency Assist	26	23	33										82
Public Assist	25	39	27										91
Escorts	5	2	0										7
Animal Calls	0	0	2										2
Traffic Direction	4	1	2										7
Close Patrols	87	65	62										214
Civil Matters	20	11	7										38
Juvenile	8	8	3										19
Crash Investigation	9	4	10										23
Welfare Concerns	11	17	11										39
Information	24	34	20										78
Court	0	0	0										0
Citations	46	35	28										109
Warnings	116	74	43										233
Building Checks	158	179	148										485
Misc. Incidents	52	46	49										147
Supplements	1	3	0										4
Follow ups	13	5	1										19
Reports	19	19	5										43
Curfew Violations	0	0	0										0

Brady Police Department Abbreviations:

FV - Family Violence DW - Deadly Weapon PS - Public Servant FI - Financial Instrument CS - Controlled Substance BI - Bodily Injury DOC - Disorderly Conduct
 DWI - Driving While Intoxicated MJ - Marijuana DD - Dangerous Drug DWLI - Driving While License Invalid DWLS - Driving While License Suspended

**TO: BRADY CITY COUNCIL
FROM: STEVE THOMAS, CHIEF OF POLICE**

SUBJECT: MONTHLY ANIMAL CONTROL REPORT FOR NOVEMBER 2019
DATE: DECEMBER 9, 2019 - FISCAL YEAR 2019-20

OPS Report - Airport						
INVOICE	DATE	SE	ME	Turbine	Jet	HELO
314277	11/29/2019					4
314279	12/1/2019	2				
314280	12/1/2019	2				
314281	12/1/2019	2				
314282	12/2/2019	2				
314285	12/3/2019	2				
314286	12/3/2019	2				
314288	12/3/2019	2				
314289	12/3/2019	2				
314290	12/3/2019	2				
314291	12/3/2019	2				
314292	12/3/2019			4		
314293	12/3/2019	2				
314294	12/3/2019	2				
314295	12/3/2019	2				
314297	12/3/2019	2				
314298	12/3/2019	2				
314299	12/3/2019	2				
314300	12/3/2019	2				
314301	12/3/2019	2				
314302	12/3/2019	2				
314303	12/3/2019	2				
314305	12/3/2019	2				
314307	12/4/2019	2				
314308	12/4/2019				4	
314309	12/5/2019				4	
314310	12/5/2019					36
314311	12/5/2019					36
314312	12/6/2019	2				
314313	12/6/2019				4	
314314	12/6/2019					24
314315	12/7/2019	2				
314316	12/8/2019					8
314317	12/9/2019	2				
314318	12/11/2019	2				
314319	12/12/2019					8
314321	12/12/2019	2				
314322	12/13/2019	2				
314324	12/13/2019	2				
314325	12/14/2019	2				
314326	12/14/2019	2				
314327	12/14/2019	2				

314328	12/14/2019					8
314329	12/15/2019	2				
314330	12/15/2019	2				
314331	12/16/2019		4			
314332	12/17/2019			4		
314333	12/18/2019					8
314334	12/18/2019	2				
314335	12/23/2020			4		
314336	12/19/2019				4	
314337	12/23/2019					8
314338	12/26/2019	2				
314339	12/27/2019				4	
314340	12/28/2019	2				
314341	12/28/2019	2				
314342	12/28/2020	2				

TOTAL OPERATIONS

78

8

12

20

136

January 6, 2020
SD

Code Enforcement Monthly Case Load FY 2020

Violations

Violation	FY 16	FY 17	FY 18	FY 19	FY 20
Background Info Cases	26	13	6	0	
Building Code Violations	14	3	6	1	
Dangerous Premises	16	14	17	1	
Depositing, Dumping, Burning	12	8	5	0	
Home Occupation Violation	2	0	0	0	
Junk and Unsightly Matter	80	115	65	106	
Junked Vehicle	37	47	20	85	
Minimum Housing Standards	3	2	15	10	
Noise Prohibited, Animals			0	7	
Non-Residential Open Storage	10	11	0	0	
Obstruction of Drainageway	4	0	0	0	
Permit Required	10	2	1	2	
Pool Enclosure	1	4	1	0	
Posting Signs on Poles		0	0	0	
Posting Signs on Public Property		0	0	0	
Acc. Bldg. prohibited in front yd		0	0	0	
Refrigerators and Air Tight Containe	7	5	1	0	
Residential Open Storage	18	19	3	3	
Residential Setbacks	6	0	1	0	
Residential RVs - No Residence	8	3	1	1	
Sight Visibility	4	12	0	0	
Unsanitary Conditions	15	16	8	0	
Weeds and Vegetation	187	112	49	68	
Zoning Ord. Use Regs Violations	1	0	2	0	
Monthly Totals	461	386	201	284	

Cases

Open Cases at the start of month	305	0	659	611
Complaints	209	82	65	11
Pro-Active - Self Initiated	85	145	63	168
Total New Cases	294	242	127	179
Closed Cases	521	248	104	238
Citations	0	43	19	1
Open Cases at the end of month	78	0	683	552

32	32	34							
0	0	0							
0	31	0							
0	31	0							
0	29	0							
0	0	0							
32	34	34							

Utility Inspections

238 201

11 9 23

Building Permit Department

Monthly Report

FY 2020

January 4, 2020
SD.