



**CITY OF BRADY  
FISCAL YEAR 2021  
APPROVED BUDGET**

**City of Brady Approved Budget  
For the Fiscal Year  
October 1, 2020 – September 30, 2021**

This coversheet is submitted in compliance with Chapter 102 of the Local Government Code  
and Senate Bill 656 of the 83rd Texas Legislature.

This budget will raise no new property tax revenues.

**City Council Record Vote**

The members of the governing body voted on the adoption of the budget as follows:

FOR: Missi Elliston, Rey Garza, Jane Huffman, Jay May, Jeffery Sutton,  
AGAINST:  
PRESENT and not voting: Mayor Tony Groves  
ABSENT:

Tax Rate	FY 2019-2020	FY 2020-2021
Adopted Property Tax Rate	0.409609	0.425001
Effective Rate / No New Revenue Rate	0.423036	0.425001
Effective M&O / No New Revenue Tax Rate	0.423036	0.425001
Rollback / Voter Approval Tax Rate	0.456878	0.440710
Debt Rate	0.000000	0.000000

The total amount of municipal debt obligation secured by property taxes for the City of Brady is \$0

**FISCAL YEAR 2021 BUDGET ORDINANCE  
ORDINANCE NO: 1312**

**AN ORDINANCE AS PRESCRIBED BY THE HOME RULE CHARTER, CITY OF BRADY,  
ADOPTING A FISCAL YEAR 2021 OPERATING BUDGET**

**WHEREAS**, State law and the Home Rule Charter requires formal adoption of an annual budget for operations for the City of Brady; and

**WHEREAS**, the City Manager presented a proposed budget to the City Council on August 4, 2020 per Home Rule Charter requirement Section 6.03 and desired amendments by the City Council have been incorporated; and

**WHEREAS**, a general summary of the proposed budget was posted in City Hall, on the city website and published in the official newspaper; and

**WHEREAS**, exhibit A, the Employee Grade/Step Schedule is included for adoption that supports payroll budget costs for FY 2021;

**WHEREAS**, a public hearing was held on September 1, 2020, in accordance with State law and Home Rule Charter requirements; and

**WHEREAS**, Section 6.03 of the Home Rule Charter provides that in the event the budget has not been finally adopted by October 1st, the budget and desired amendments as submitted shall be deemed to have been finally adopted by the Council;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF  
BRADY, TEXAS:**

**SECTION 1:**

That the foregoing recitals are hereby found to be true and correct and are hereby adopted by City Council and made a part hereof for all purposes and findings of fact. City Council hereby certifies that the City has complied with all statutory notices, hearings, and requirements for the adoption of the FY 2021 Operational Budget.

**SECTION 2:**

That the Fiscal Year 2021 Operational Budget for the City of Brady, Texas, as presented to the City Council on September 1, 2020 and will hereby be deemed adopted on September 15, 2020 by requirement of State Law and Section 6.03 of the Home Rule Charter.

**SECTION 3:**

That a copy of the 2021 FY Operation Budget be filed with the City Secretary and other officials as designated under State law.

**SECTION 4:**

That the City Manager be empowered to administer the approved 2021 FY Operational Budget and execute purchases and other expenditures in accordance with State law and the Home Rule Charter.

**SECTION 5:**

That this Ordinance be published by caption only pursuant to State law.

**SECTION 6:**

That this Ordinance shall be in force and effective on the 1st day of October 2020, that being more than 15 days after such publication, for the public hearing on the budget, pursuant to Section 6.03 (2) of the Home Rule Charter.

This Ordinance was presented at a public hearing held on September 1, 2020; was formally introduced on the 1st day of September, 2020 for the first reading; and was presented on the 15th day of September 2020 for the second and final reading.

**Roll Call Vote:**

- Y Jane Huffman, Mayor Pro Tem
- Y Rey Garza, Council Member Place 1
- Y Missi Elliston, Council Member Place 2
- Y Jeffrey Sutton, Council Member Place 3
- Y Jay May, Council Member Place 5

**PASSED AND ADOPTED ON FIRST READING** on this 1st day of September, 2020.

**Roll Call Vote:**

- Y Jane Huffman, Mayor Pro Tem
- Y Rey Garza, Council Member Place 1
- Y Missi Elliston, Council Member Place 2
- Y Jeffrey Sutton, Council Member Place 3
- Y Jay May, Council Member Place 5

**PASSED AND ADOPTED ON SECOND READING** on this 15<sup>th</sup> day of September, 2020.

  
Anthony Groves, Mayor

ATTEST:   
Tina Keys, City Secretary

APPROVED AS TO FORM:

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**City of Brady**

**City Council - FY 2020-2021**

**Mayor**

**Anthony Groves**

**Mayor Pro Tem**

**Jane Huffman**

**Council Member**

**Jeffrey Sutton**

**Council Member**

**Jay May**

**Council Member**

**Missi Elliston**

**Council Member**

**Rey Garza**

**FISCAL YEAR 2020-2021**

**CITY OF BRADY**

**APPROVED**

**BUDGET**

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October 1, 2020

Dear Honorable Mayor and City Council:

I am pleased to submit the proposed 2021 Annual Budget for the City of Brady, Texas in accordance with Texas Statute and the City Charter. This budget is for the fiscal year beginning October 1, 2020 and ending September 30, 2021. The budget is published to provide the City Council, city staff, our citizens, and other interested parties with detailed information concerning the financial condition and activities of the City government.

The adoption of the budget is the single most important action taken by the City Council each year. The budget establishes the fiscal plan to address various challenges and opportunities presented throughout the year. The foundation of this budget is the City Council and staff's commitment to a pattern of conservative spending. Expenditures for next year have been closely scrutinized to be certain that the City allocates its limited resources wisely. City departments have performed admirably by continuing to provide quality service amid increasing costs and demands.

In presenting this budget, I want to give recognition to the Finance Department staff, particularly Director of Finance Lisa Remini, and her assistant Karyna Phillips. In addition, all City divisions and departments should be commended for doing a good job in maintaining and controlling their expenses the past year and with this final budget plan.

The City's budget is developed through a modified zero-base budget process where expenditures are presented in a base budget, five-year capital equipment replacement plans, five-year capital project plans, and supplemental budget requests format. The base budget represents current service levels and funds needed to maintain the current service level. The city charter required five-year capital equipment and project plans to identify a replacement equipment schedule and expense needs projected for infrastructure replacements and/or upgrades. Supplemental requests are made for any program enhancement or addition that results in significant funding increases for the upcoming budget. Three work sessions were held during July with staff and city council members to discuss and review the recommended 41 division budgets, 41 supplemental expenditure requests, and to maintain a balanced budget while meeting work goals of City services.

The process for developing the budget this year was particularly challenging. With a major industry leaving our area, and the nation-wide pandemic, the City of Brady's economy continues to be weak. For the readers of this document, I would like to review the dynamics that impacted this budget formation.

April through June, staff prepared budget proposals. In July, City Council reviewed the City mission-vision-values, five-year capital plans, and current projects, programs and revenue sources; and met with staff in work sessions to chart the course of the City over the next year. Discussions were directed towards the needs over the next five years of all the divisions, including activities and goals, infrastructure needs, equipment needs, comprehensive planning and capital improvements.

Council provided staff with their vision for the future of the City and specific policy guidance for developing the budget. This guidance provided a "big picture" and details intended to direct staff in its mission to best meet the needs of the community. City Council and staff reviewed financial plans for the operational funds along with other important topics such as economic development, fiscal responsibility, state and federal mandates for wastewater facility upgrades, drinking water quality requirements, gas utility requirements, electric utility needs, public safety needs, and other municipal services.

The City Council emphasized its expectation of responsible financial management, comprehensive planning, and the importance of working with other governmental units. They concurred that while the fundamental services (i.e., water, sewer, electric, gas, sanitation, streets, and public safety) should be given top priority, quality of life issues are to be treated with conservative importance. By the end of the day, staff and council members worked together to develop mutual goals for the future direction of the City.

## **BUDGET OVERVIEW**

The balanced FY2021 Budget totaling \$24,375,997 includes all operating expenses, required fund transfers and capital funding (excluding the Wastewater Plant and Drinking Water construction projects) anticipated for the new year. This represents a slight increase at 3.8% from last year's budget of \$23,489,695.

Excluded in the FY2021 Budget is the continued funding of the construction phases of the new Wastewater Treatment Plant and the system improvements to the Water Distribution system. A budget amendment will be considered at the beginning of the fiscal year to roll-over the remaining funds available to spend on the continuation of each project.

Total revenues and resources to support the various operational fund budgets before transfers are made, are projected at \$19,398,878, (excluding potential new debt of \$6,700,000) and are 5% less than last year's proposed revenues \$20,408,690. Total

projected revenue sources, including transfers and possible new debt funding for FY2021 are projected to be \$29,463,878. Last year's proposed revenues were \$23,448,690.

One of the major struggles to balance this year's budget is the ongoing challenge of administering all City services that our citizens have come to enjoy while maintaining a supporting revenue stream. The loss of local sand plant utility revenue and county funding for Fire/EMS services have significantly reduced the City's historical revenues collections. The added pressure of implementing the federal EPA mandates of infrastructure improvements to the City's wastewater and water systems will continue to challenge the City Council's ability to balance service cost and rates while providing sufficient funding for all City operations. The budget includes fee increases for water and sanitation services. Rate increases for the water services is needed to fund the radium removal requirements. Rate increases for commercial dumpster services are required to continue to operate the landfill and provide trash pickup services in a break-even financial operation while supporting ongoing capital costs required to maintain the services. City Council approved a new power contract for 35% of the city's total load that will lower the total consumer rate by approximately 1 cent per kWh.

The City continues its efforts with two significant infrastructure improvement projects. First, the City began the planning and design phase of the Clean Water project (Fund 35) in fiscal year 2013 that will ultimately provide for replacement of the existing 1960s obsolete wastewater treatment plant (WWTP). This multi-year project will continue into fiscal year 2022 with construction of the plant. The City was successful in obtaining \$4,250,000 in loan forgiveness, a zero percent loan of \$2,035,000, and a \$8,400,000 reduced-market rate loan. By receiving funding from the Texas Water Development Board (TWDB) combined with the City's AA credit rating the city saved about \$11,600,000 in debt service. Bids for construction are underway, and a construction of the plant should begin in fiscal year 2021. The 2021 budget will be amended to reflect the projected cost of the project once remaining expected costs are established by October 2020.

Second, the City is in the final phase for the Drinking Water project that began in fiscal year 2015 to address and comply with the EPA and TCEQ standards for quality drinking water. Funding at \$28,905,000 for construction has been executed. The City was also successful in obtaining \$18,075,000 in grants and an interest free \$10,830,000 loan from the TWDB; saving the City about \$40,000,000 in debt service.

The FY2021 budget will be amended to reflect the anticipated cost of the Drinking Water (Fund 33) project at the beginning of the new fiscal year when current figures are available.

Personnel costs represent 32% of the base budget. Although we have a relatively small staff, we must budget for their salary, including over-time, as well as fringe benefits. In certain areas, City services continue to get stretched with our staff experiencing increased workload; however, Council is seeking to expand the Police program and dissolving the Communications program. Due to a partnership agreement with the Brady Independent

School District, a School Resource Officer (a new full-time position), with the Police division has been added with the BISD funding 67% of the position requirements, and 3 additional officers are proposed in the Police Division budget. Other personnel proposals include: Part-time employees will be paid a minimum of \$10 an hour and upgrades to employees in Grade 12 are proposed. The budget includes a medical insurance program for our full-time employees, a 3% step plan longevity wage increase for all full-time employees that have served for over one year, and continuation of the certification recognition pay program for employees making less than \$60,000 per year.

### **GENERAL FUND**

The General Fund includes revenues and expenditures for basic government services such as Police, Fire/EMS, Animal Control, Streets, Airport, Golf, Lake, Parks/Facilities (PPM), Code Enforcement, Municipal Court and Community Support Services. It also includes administration and support services such as City Council, City Manager, City Secretary, Human Resources and Finance/Purchasing and Repair shop.

The total General Fund Budget for 2021 is \$8,247,590 compared to last year's General Fund Budget of \$8,007,844. The increase is due to funding a three additional Police officers. The estimated ending fund balance for the General Fund is \$1,796,566 which represents about 84 days of daily operating expense for this fund.

General Fund revenues include property tax, sales tax, grants, fees and charges for services, and utility fund transfers in lieu of additional property tax revenues. As is the case with other cities, our citizens view our property tax rate as the price for government. Much can be said for holding the line on the property tax rate, especially when our local economy is dealing with low business/residential growth, a flat/declining tax roll, modest sales tax collections, and international unknowns in the oil/gas industry. Total certified tax values continue to decline. However, it has been the commitment to provide services with the lowest burden to the taxpayer wallet; therefore, council has proposed to adopt the "No New Revenue" rate to collect relatively the same amount of revenues that were collected from last year property values.

Added expenses this year in the General Fund were limited to replacing the Jaws of Life (\$22,000) and bunker gear (\$40,000) for Fire services. The budget proposes to purchase a fuel truck (\$100,000) for the airport along with providing 50% funding of routine airport maintenance items (\$90,000) with the aid of a 50% grant from TXDOT Aviation. New vehicle purchases (\$70,000) for the PPM and Police Divisions are proposed. An additional \$28,930 was approved to provide payroll upgrades for part-time and grade 12 employees.

### **ELECTRIC FUND**

The total expenses in the Electric Fund in the 2021 Budget are \$7,746,509 compared to \$7,741,133 in the 2020 Budget. The slight increase is due primarily to increase transfers out to the General Fund.

The projected ending fund balance of this fund is \$3,115,109 which represents 4.9 months of daily operating expenses for this fund.

The Electric Budget includes added funding to replace poles and cross arms at an annual program cost of \$75,000. An additional transfer of \$170,000 to the General Fund is proposed to support Governmental services.

#### **WATER / SEWER FUND**

The total expenses in the Water / Sewer Fund in the 2021 Budget are \$4,064,055 compared to \$3,561,316 in the 2020 Budget. The increase is due new debt service requirements associated with the WWTP funding and payroll obligations associated with the project manager of the CW and DW projects.

The Water / Sewer Fund includes a rate increase for water service only.

The water rate increase is expected to generate about \$123,000 in additional revenues for this fund to support operations and maintenance requirements for radium removal mandated by federal regulations.

The projected ending fund balance of this fund is \$4,351,372 which represents 14 months of daily operating expenses.

This budget includes debt service for the construction phases of both the radium reduction drinking water project and the new waste water treatment plant. Additional funding includes replacing the Brady Creek Sewer line aerial crossing (\$75,000), and the relocation of customer water meters (\$273,900) that will be required per TCEQ mandates with improving the water system.

#### **WATER CONTRUCTION FUND**

This fund has been created to record the activity of the construction phase of the system wide improvements designed to reduce the naturally recurring radium levels to TCEQ regulated standards. The estimated cost and bond funding are \$28,905,000. Construction is expected to begin in FY2021. Principal only debt service payments are budgeted in the Water / Sewer Fund. Principal payments will begin in FY 2021.

#### **WWTP CONSTRUCTION FUND**

This fund has been created to record the activity of the construction phase of the new waste water treatment plant. The estimated cost and bond funding is \$14,685,000. The City is currently bidding the project, which will then establish the actual cost. Principal and interest expense are budgeted in the Water / Sewer Fund. Principal payments will begin in FY 2021.

### **GAS FUND**

The total expenses in the Gas Fund in the 2021 Budget are \$1,113,849 compared to \$1,161,398 in the 2020 Budget. Operations are stable however; loss of the sand plant transmission revenues has eliminated the ability to transfer funding to other funds.

The Gas Fund Budget includes no rate increases. Additional funding includes gas regulators at N. Davidson Street (\$75,000) and replace a 20-year old dump truck (\$120,000). The projected ending fund balance of this fund is \$296,568, or 3.9 months of daily operating expenses.

### **SOLID WASTE FUND**

The total expenses in the Solid Waste Fund in the 2021 Budget are \$1,321,318 compared to \$1,548,034 in the 2020 Budget. The decrease is due to fewer capital purchases and no additional transfers to other funds.

The Solid Waste Fund Budget includes a solid waste rate increase that will generate about \$37,600 in additional revenues for this fund. The additional funding will support the operations and maintenance requirements. The projected ending fund balance of this fund is \$290,770, 2.6 months of operating daily expenses.

Additional funding includes replacing the Superintendent's truck with a used pick-up (\$30,000).

### **UTILITY SUPPORT FUND**

The total expenses in the Utility Support Fund in the 2021 Budget are \$617,104 compared to \$596,743 in the 2020 Budget. The increase is primarily due to the continued upkeep of required technology for utility account management.

The projected ending fund balance of this fund is \$186,528, 3.6 months of daily operating expenses.

### **SPECIAL REVENUE FUND**

The total expenses in the Special Revenue Fund in the 2021 Budget are \$804,409. The special revenue fund budget includes the senior citizens program for a total cost of \$229,809 and the anticipated collection of \$220,000 which is ¼ sales tax that is distributed to the Brady Economic Development Corporation (BEDC). The council approved to apply for funding from TXDOT Aviation and the Federal CARES Act to address a drainage problem (\$343,600) at the airport. The city's financial obligation is projected to be \$4,000.



## **DESIGNATED FUNDS**

The following are funds created to report specific activity. All funds are restricted and designated for specific expenditures.

The **GENERAL CONSTRUCTION FUND** has been created to record the activity of the construction of a new Fire/EMS station. Staff will be working to establish a realistic cost and council will then determine the funding source during FY 2021. Therefore, only a place-marker of \$2,500,000 is reflected as potential funding in FY 2021. No expenditures are budgeted at this time.

The **STREET SANITATION FUND** is funded by a \$2.55 monthly fee charged to all customers with trash service. These designated funds are used specifically to support efforts to reduce debris buildup on city streets. Total 2021 budget is \$104,002. Projected ending fund balance is \$40,177.

The **CEMETERY FUND** is funded with a dedicated 2 cents of the property tax rate. Projected expenditures for maintenance and upkeep of Brady cemeteries total \$124,821 for FY 2021. Projected ending fund balance is \$4,849.

The **HOTEL / MOTEL FUND** is funded from a 7% tax rate on local hotel / motel room rates. Projected expenditures for tourism and promotion of "heads in beds" in City of Brady hotel/motels is \$225,300. This budget proposes to remit 95% of the collected hotel/motel funds to the Chamber of Commerce / Tourism Committee, providing needed cleaning for the Civic Center, and spending fund balance reserves to develop signage and art murals promoting Brady as a destination town. Projected ending fund balance is \$16,292.

The **SPECIAL PURPOSE FUND** is funded by police municipal court activities. Funds are collected through drug enforcement efforts, police education grants from the State, and fees generated from tickets issued for technology and security needs. Such funds are restricted to specific purposes associated with the funding. Projected expenditures for training, drug enforcement and security are \$7,010. Projected ending fund balance is \$8,134.

## **COMPONENT UNIT**

### **BRADY ECONOMIC DEVELOPMENT CORPORATION - B**

The Brady Economic Development Corporation (BEDC-B) is funded by one quarter of a cent of city sales tax collections and is considered a component unit of the City of Brady. The BEDC Board of Directors have approved a budget for adoption by the Council that proposes total expenditures for the 2021 Budget of \$132,000 compared to \$164,500 in the 2020 Budget. The projected ending fund balance of this fund is \$514,872.

## SUMMARY

Development of the budget this year again shows how much value the City Council, staff and the public add to the process. Our dialog of openness to address challenges together in unconventional ways demands the best from this office and the management staff. A lot of work has been devoted to the budget process over the past several months and this work has paid off with a balanced budget that closely meets the goals and priorities of the City Council and the community.

Great consideration was given for each rate increase proposed, and careful evaluation of the purpose of raising additional funds was fully discussed. For a residential citizen of Brady, it is estimated that the average household using 5,000 gallons of water will contribute an additional \$0.05 cents per day, or \$1.45 per month, or \$17.40 annually through the proposed utility rate increase. These additional dollars will upgrade the water system to meet regulatory mandates and provide superior drinking water quality standards. The increase in the property tax rate will continue to maintain the 24/7 paid public safety and emergency services, and will add an additional \$15.36 per annum to a property valued at \$100,000. The city's new electric wholesale power contract will effectively lower the electric rate by approximately 1 cent per kWh. For a consumer using 1000 kWh per month, the reduced rate will save approximately \$120 per year for our electric customer.

I am personally thankful for the programs and projects that this budget will allow us to accomplish during the next year. The investments made in this budget will result in several significant improvements for our community. On behalf of the entire organization, I would like to offer our thanks and gratitude to the City Council and the greater Brady community.

Respectfully submitted,



Dennis Jobe  
City Manager





## **MISSION**

**The City of Brady strives to share its history and encourage the development of diverse housing, employment, infrastructure, and opportunity through transparent management and financing for all residents and employees.**

## **VISION**

**The City of Brady endeavors to provide small town charm through complete customer service to residents and visitors alike.**

## **PURPOSE**

**The City of Brady shall position itself as a regional leader for safety, an active lifestyle, and friendliness.**

## **VALUES**

**City of Brady employees are passionate about serving the citizens through the core values of Safety, Integrity, Excellence, Accountability and Teamwork.**

**Safety:** Safety is foremost in our minds and actions to insure personal safety as well as the care of our equipment, grounds, facilities and our community.

**Integrity:** To communicate and act honestly and accurately, establish credibility, mutual respect, and build trust.

**Excellence:** To work daily to achieve excellence in every interaction.

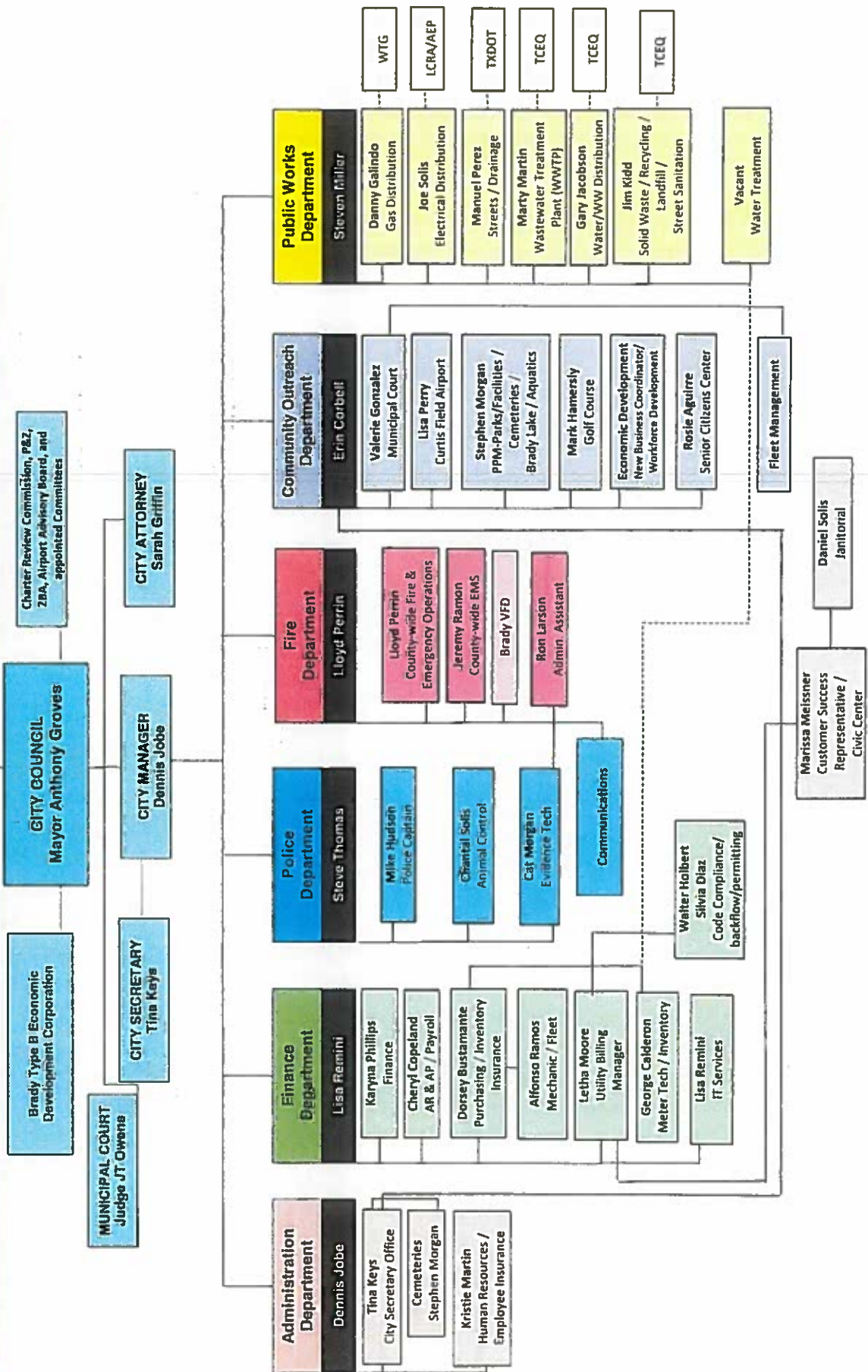
**Accountability:** To consistently strive to improve the overall organization, the community and ourselves.

**Teamwork:** The City team includes city staff, community partners, elected officials, board members and citizens – all working together to achieve superior community. Together we share responsibility and the mutual commitment towards the success of our community.

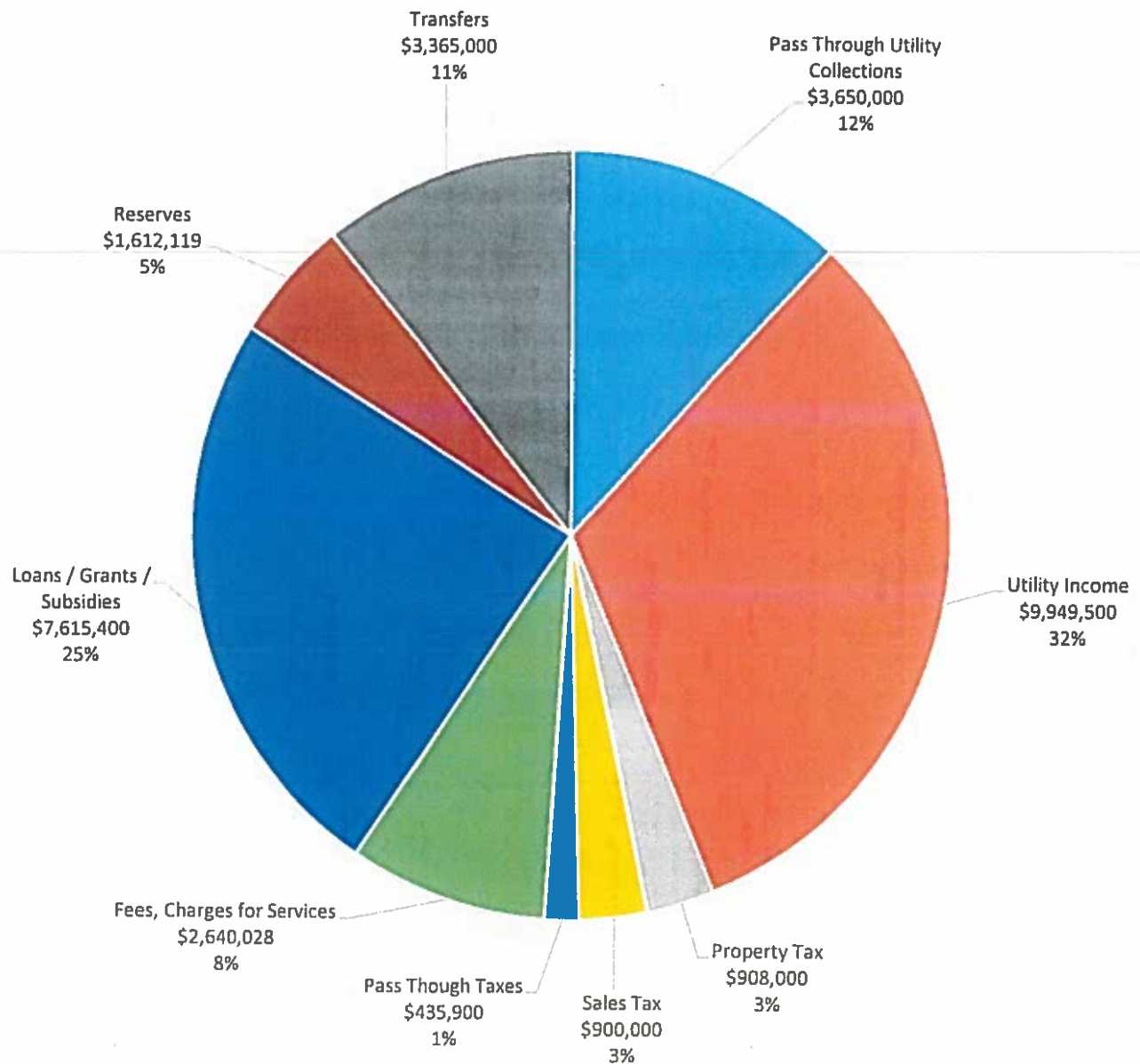
Revised and approved by City Council 9-19-2017

# CITY OF BRADY ORGANIZATION CHART FY 2020

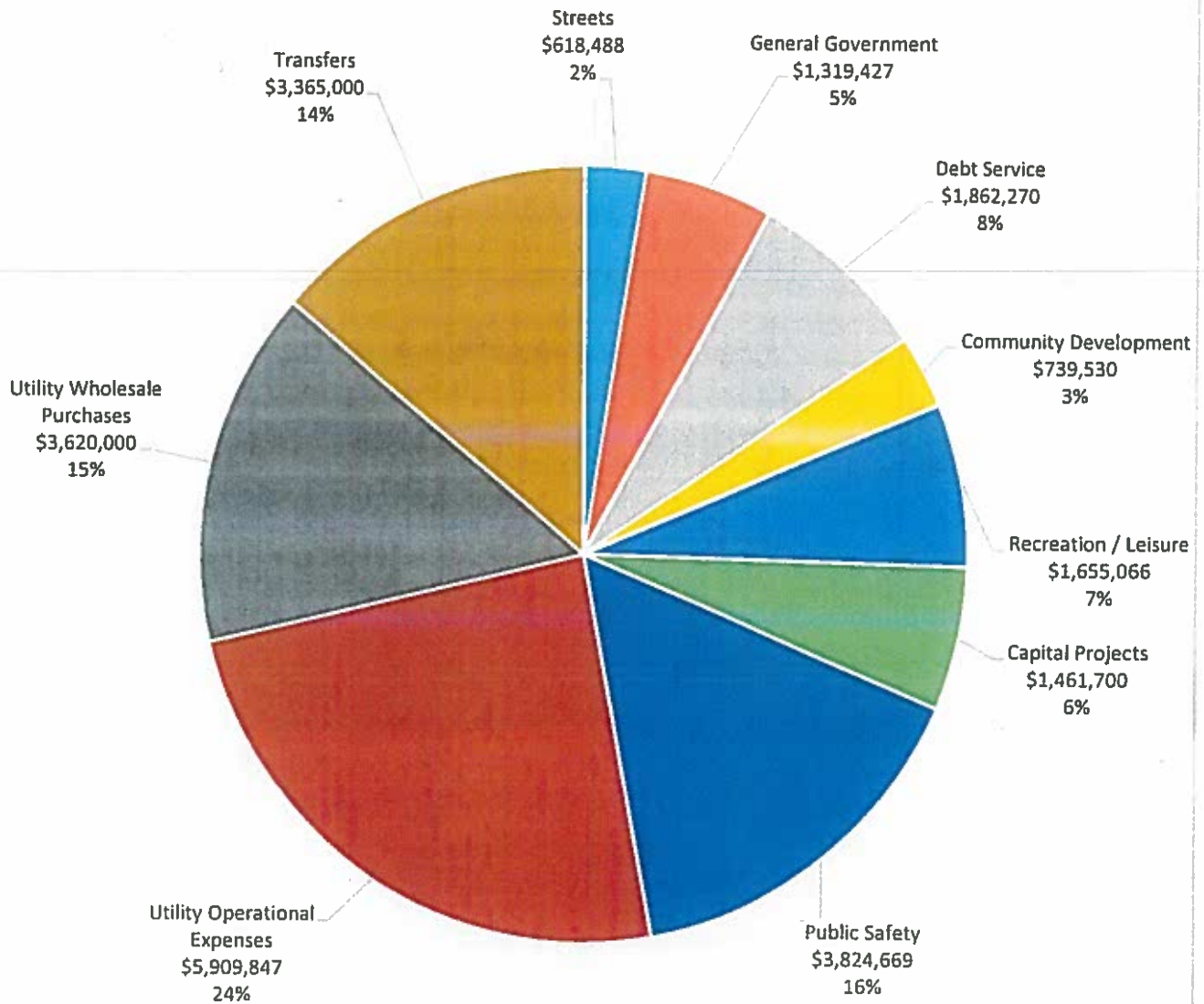
## CITIZENS OF BRADY



**TOTAL CITY FY 21 BUDGETED REVENUES \$31,075,997**

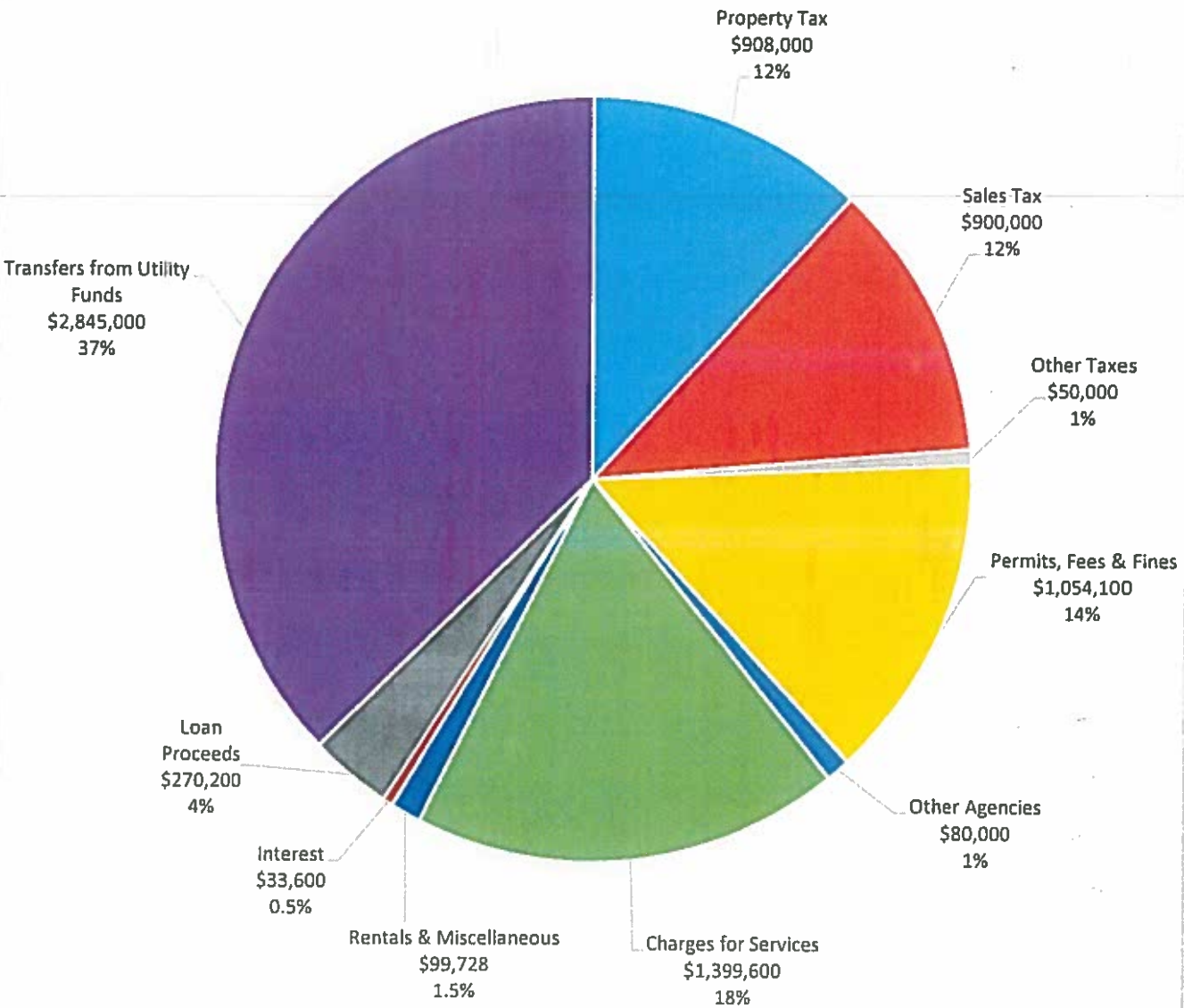


**TOTAL CITY FY 21 BUDGETED EXPENDITURES \$24,375,997**

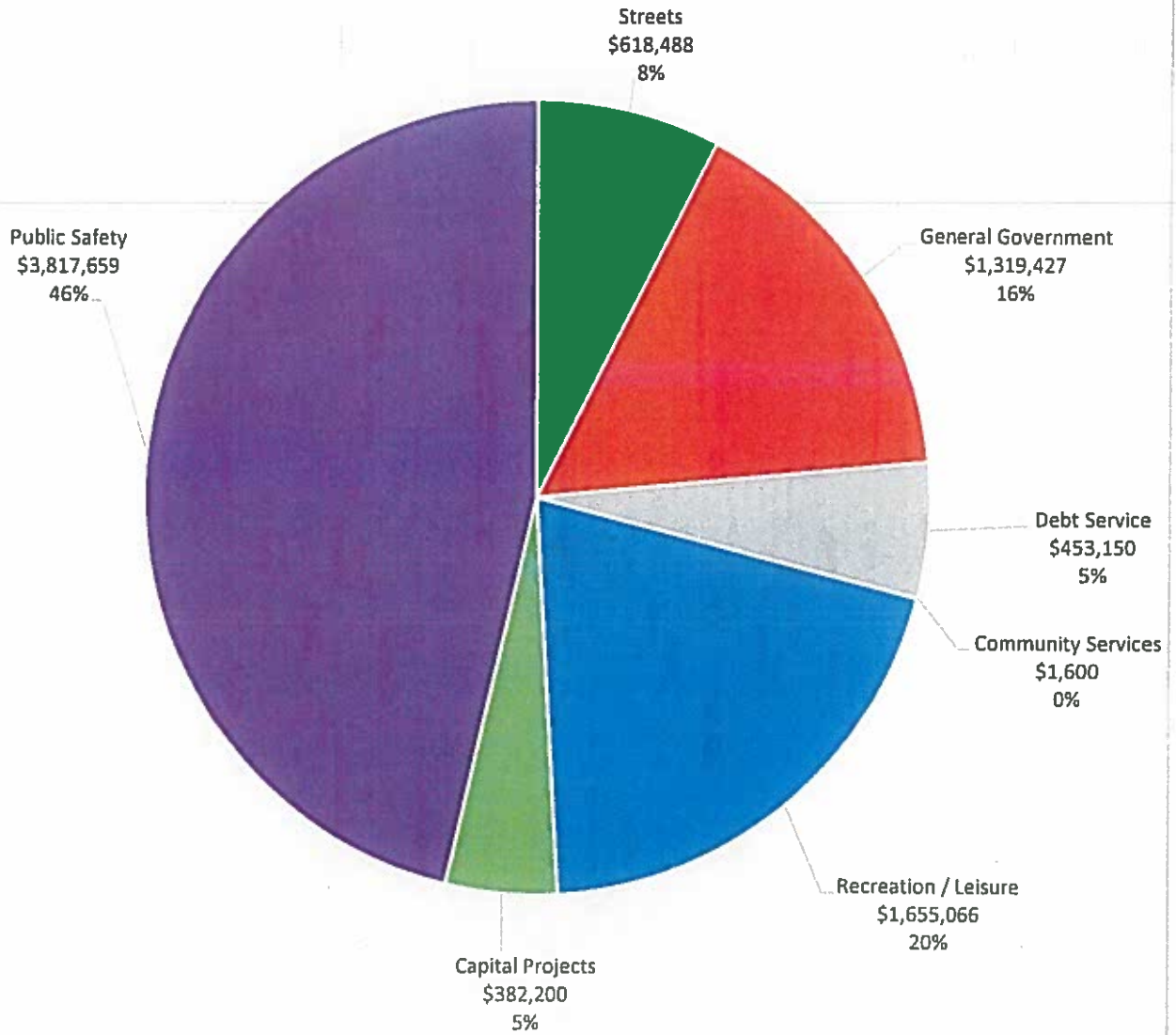




GENERAL FUND FY 21 BUDGETED REVENUES \$7,640,228



## GENERAL FUND FY 21 BUDGETED EXPENDITURES \$8,247,590





## FISCAL YEAR 21 PROJECTED BUDGET - FINANCIAL SUMMARIES

The following summaries are presented to provide the reader with a view of the adopted FY 21 Budget numbers and the potential financial impact of the city's anticipated operations and capital expenditures on fund balance/working capital.

Fund Balance/ Working Capital is also known as reserves or retained earnings that the city maintains to provide for unexpected financial stresses, such as a natural disaster or an unexpected loss in revenues, in order to ensure that your city government is able to continue providing you with critical services such as fire, ems, police and utility needs.

The Government Finance Officers Association promotes that in general, at least 2 months of operating expenditures be maintained in reserves to enhance financial soundness. However, each city government should develop its own policy to address its' own particular financial stresses and obligations to its citizens should one occur.

The Brady City Council has adopted a Fund Balance Policy that requires the following unrestricted (funds not obligated to legal commitments) Fund Balance levels be maintained for the City of Brady:

General Fund	90 days operating expenditures
Electric Fund	150 days operating expenditures
Water/Sewer Fund	180 days operating expenditures
Gas Fund	120 days operating expenditures
Solid Waste Fund	90 days operating expenditures
Utility Support Fund	90 days operating expenditures

The first summary – **FY 21 ADOPTED BUDGET SUMMARY** - is presented to provide the reader with a view of the total projected operating revenue resources and expenditures for FY 21 and total recommended supplemental expenditures and transfers recommended by the city council during the budget workshops. The third column depicts the results of Total Revenues budgeted less Total Expenditures budgeted reflecting the anticipated Increase or (Decrease) to fund balance for each fund as a result of the adopted budget activity. The INC/(DEC) Fund Balance figure in the lower right corner of each fund summary ties directly to the detailed budget Total REVENUES over/under EXPENDITURES figure on the last page of each fund detail sheets.

The second summary – **FY 21 ADOPTED BUDGET SUMMARY –FUND BALANCE ADEQUACY** - depicts the flow of the FY 21 budget and its impact on estimated Fund Balance levels ending September 30, 2021. It also indicates that unrestricted Fund Balance goals may fall below policy minimums, requiring council action to maintain adequate levels, if needed, during the FY 22 Budgeting cycle.

## CITY OF BRADY

10-1-2020

## FY21 ADOPTED BUDGET - SUMMARY

TOTAL REVENUES	TOTAL EXPENSES	INC / (DEC) TO FUND BALANCE
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## GENERAL FUND - 10

GENERAL FUND BUDGET BEFORE TRANSFERS	\$ 4,795,228	\$ 8,247,590	\$ (3,452,362)
Transfers-in from Electric Fund	\$ 2,845,000		\$ 2,845,000
GENERAL FUND BUDGET AFTER TRANSFERS	\$ 7,640,228	\$ 8,247,590	\$ (607,362)

## ELECTRIC FUND - 20

ELECTRIC FUND BUDGET BEFORE TRANSFERS	\$ 7,206,600	\$ 4,761,509	\$ 2,445,091
Transfers-out to General Fund		\$ 2,845,000	\$ (2,845,000)
Transfers-out to Special Revenue Fund		\$ 140,000	\$ (140,000)
ELECTRIC FUND BUDGET AFTER TRANSFERS	\$ 7,206,600	\$ 7,746,509	\$ (539,909)

## WATER / SEWER FUND - 30

WATER /SEWER FUND BUDGET BEFORE TRANSFERS	\$ 3,956,000	\$ 3,684,055	\$ 271,945
Transfers-out to Utility Support Fund		\$ 380,000	\$ (380,000)
WATER / SEWER FUND BUDGET AFTER TRANSFERS	\$ 3,956,000	\$ 4,064,055	\$ (108,055)

## GAS FUND - 40

GAS FUND BUDGET BEFORE TRANSFERS	\$ 1,026,300	\$ 1,113,849	\$ (87,549)
GAS FUND BUDGET AFTER TRANSFERS	\$ 1,026,300	\$ 1,113,849	\$ (87,549)

## UTILITY SUPPORT FUND - 50

UTILITY SUPPORT FUND BUDGET BEFORE TRANSFERS	\$ 239,000	\$ 617,104	\$ (378,104)
Transfers-in from Water / Sewer Fund	\$ 380,000		\$ 380,000
UTILITY SUPPORT FUND BUDGET AFTER TRANSFERS	\$ 619,000	\$ 617,104	\$ 1,896

## CITY OF BRADY

10-1-2020

## FY21 ADOPTED BUDGET - SUMMARY

	TOTAL REVENUES	TOTAL EXPENSES	INC / (DEC) TO FUND BALANCE
<b>SOLID WASTE FUND - 60</b>			
SOLID WASTE FUND BUDGET BEFORE TRANSFERS	\$ 1,235,600	\$ 1,321,318	\$ (85,718)
SOLID WASTE FUND BUDGET AFTER TRANSFERS	\$ 1,235,600	\$ 1,321,318	\$ (85,718)

## SPECIAL REVENUE FUND - 80

SPECIAL REVENUE FUND BUDGET BEFORE TRANSFERS	\$ 647,200	\$ 804,409	\$ (157,209)
Transfers-in from Electric Fund	\$ 140,000		\$ 140,000
SPECIAL REVENUE FUND BUDGET AFTER TRANSFERS	\$ 787,200	\$ 804,409	\$ (17,209)

## DESIGNATED FUNDS:

GENERAL CONSTRUCTION FUND - 11	\$ 2,500,000	\$ -	\$ 2,500,000
WATER CONSTRUCTION FUND - 33	\$ -	\$ -	\$ -
WWTP CONSTRUCTION FUND - 35	\$ 4,200,000	\$ -	\$ 4,200,000
STREET SANITATION FUND - 61	\$ 74,000	\$ 104,032	\$ (30,032)
CEMETERY FUND - 81	\$ 41,950	\$ 124,821	\$ (82,871)
HOTEL / MOTEL TAX - FUND - 82	\$ 174,000	\$ 225,300	\$ (51,300)
SPECIAL PURPOSE FUNDS - 83	\$ 3,000	\$ 7,010	\$ (4,010)

TOTAL BUDGET BEFORE TRANSFERS	\$ 26,098,878	\$ 21,010,997	\$ 5,087,881
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TOTAL BUDGET AFTER TRANSFERS	\$ 29,463,878	\$ 24,375,997	\$ 5,087,881
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## OTHER RESOURCES AVAILABLE:

DW Reserves	\$ -
CW Reserves	\$ -
Fund Reserves	\$ 1,612,119

TOTAL OTHER RESOURCES \$ 1,612,119

TOTAL BUDGET AFTER TRANSFERS, FEES  
AND OTHER RESOURCES \$ 31,075,997 \$ 24,375,997 \$6,700,000

COMPONENT UNIT			
ECONOMIC DEVELOPMENT BOARD	\$ 248,435	\$ 132,000	\$ 116,435

## CITY OF BRADY

10-1-2020

## FY 21 ADOPTED BUDGET SUMMARY -FUND BALANCE ADEQUACY

TOTAL REVENUES	TOTAL EXPENSES	FUND BALANCE
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## GENERAL FUND - 10

BEGINNING GENERAL FUND BALANCE 9-30-20 Projected			\$ 2,463,928
FY 21 Base Budget	\$ 4,457,880	\$ 7,677,292	\$ (3,219,412)
Transfers in - from Electric Fund	\$ 2,845,000		\$ 2,845,000
Supplemental Decision Requests	\$ 337,348	\$ 570,298	\$ (232,950)
Projected ENDING GENERAL FUND BALANCE - 9-30-21			\$ 1,856,566
Restricted -Estimate			\$ (60,000)
Projected ENDING GENERAL FUND BALANCE - Unrestricted 9-30-21			\$ 1,796,566
Number of days to operating expenditures			\$ 84
Excess funds available			\$ (137,914)

Total budgeted expenditures FY21

\$ 8,247,590

Less capital expenditures

\$ (402,200)

Net Operating Expenditures

\$ 7,845,390

Minimum level Fund Balance required

\$ 1,934,480 90 days

## ELECTRIC FUND - 20

BEGINNING ELECTRIC FUND BALANCE 9-30-20 Projected			\$ 3,655,018
FY 21 Base Budget	\$ 7,206,600	\$ 4,686,509	\$ 2,520,091
Transfers out- to General Fund		\$ 2,845,000	\$ (2,845,000)
Transfers out- to Special Revenue Fund		\$ 140,000	\$ (140,000)
Supplemental Decision Requests		\$ 75,000	\$ (75,000)
Projected ENDING ELECTRIC FUND BALANCE - Unrestricted 9-30-21			\$ 3,115,109
Number of days to operating expenditures			\$ 147
Excess funds available			\$ (68,388)

Total budgeted expenditures FY21

\$ 7,746,509

Less capital expenditures

\$ -

Operating Expenditures

\$ 7,746,509

Minimum level Fund Balance required

\$ 3,183,497 150 days

## WATER / SEWER FUND - 30

BEGINNING WATER / SEWER FUND BALANCE 9-30-20 Projected			\$ 4,835,427
FY 21 Base Budget	\$ 3,833,000	\$ 3,332,005	\$ 500,995
Transfers out -to Utility Support Fund		\$ 380,000	\$ (380,000)
Supplemental Decision Requests	\$ 123,000	\$ 352,050	\$ (229,050)
ENDING WATER/SEWER FUND BALANCE - 9-30-21			\$ 4,727,372
Restricted -Estimate			\$ (376,000)
ENDING WATER/SEWER FUND BALANCE - Unrestricted 9-30-21			\$ 4,351,372
Number of days to operating expenditures			\$ 428
Excess funds available			\$ 2,519,241

Total budgeted expenditures FY21

\$ 4,064,055

Less capital expenditures

\$ (348,900)

Operating Expenditures

\$ 3,715,155

Minimum level Fund Balance required

\$ 1,832,131 180 days

## CITY OF BRADY

10-1-2020

## FY 21 ADOPTED BUDGET SUMMARY -FUND BALANCE ADEQUACY

TOTAL REVENUES	TOTAL EXPENSES	FUND BALANCE
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## GAS FUND - 40

BEGINNING GAS FUND BALANCE 9-30-20 Projected			\$ 384,117
FY 21 Base Budget	\$ 906,300	\$ 911,649	\$ (5,349)
Supplemental Decision Requests	\$ 120,000	\$ 202,200	\$ (82,200)
Projected ENDING GAS FUND BALANCE - Unrestricted 9-30-21			\$ 296,568
Number of days to operating expenditures			\$ 118
Excess funds available			\$ (5,519)

Total budgeted expenditures FY21

\$ 1,113,849

Less capital expenditures

\$ (195,000)

Operating Expenditures

\$ 918,849

Minimum level Fund Balance required

\$ 302,087 120 days

## UTILITY SUPPORT FUND -50

BEGINNING UTILITY SUPPORT FUND BALANCE 9-30-20 Projected			\$ 184,632
FY 21 Base Budget	\$ 239,000	\$ 617,104	\$ (378,104)
Transfers in - from Water/Sewer Fund	\$ 380,000		\$ 380,000
Projected ENDING UTILITY SUPPORT FUND BALANCE - Unrestricted 9-30-21			\$ 186,528
Number of days to operating expenditures			\$ 110
Excess funds available			\$ 34,365

Total budgeted expenditures FY21

\$ 617,104

Less capital expenditures

\$ -

Operating Expenditures

\$ 617,104

Minimum level Fund Balance required

\$ 152,163 90 days

## SOLID WASTE FUND - 60

BEGINNING SOLID WASTE FUND BALANCE 9-30-21 Projected			\$ 376,488
FY 21 Base Budget	\$ 1,198,000	\$ 1,289,718	\$ (91,718)
Supplemental Decision Requests	\$ 37,600	\$ 31,600	\$ 6,000
Restricted Street Sanitation funds			
Projected ENDING SOLID WASTE FUND BALANCE - Unrestricted 9-30-21			\$ 290,770
Number of days to operating expenditures			\$ 80
Excess funds available			\$ (35,034)

Total budgeted expenditures FY21

\$ 1,321,318

Less Street Sanitation transfer expense

\$ -

Operating Expenditures

\$ 1,321,318

Minimum level Fund Balance required

\$ 325,804 90 days

Total Ending Fund Balances - Unrestricted	\$ 10,036,913
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Number of days to Total Operating Expenditures	5.5 months	\$ 165
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## CITY OF BRADY

10-1-2020

## FY 21 ADOPTED BUDGET SUMMARY -FUND BALANCE ADEQUACY

## SPECIAL REVENUE FUND - 80

	TOTAL REVENUES	TOTAL EXPENSES	FUND BALANCE
BEGINNING SPECIAL REVENUE FUND BALANCE 10-1-20 Projected			\$ 93,620
FY 21 Base Budget	\$ 307,600	\$ 457,309	\$ (149,709)
Supplemental Decision Requests	\$ 339,600	\$ 347,100	\$ (7,500)
Transfers in - from Electric Fund	\$ 140,000		\$ 140,000
ENDING SPECIAL REVENUE FUND BALANCE - RESTRICTED 9-30-21			\$ 76,411

## DESIGNATED FUNDS:

## GENERAL CONSTRUCTION FUND - 11

BEGINNING FUND BALANCE 10-1-20			\$ -
FY 21 Base Budget	\$ 2,500,000		\$ 2,500,000
ENDING GENERAL CONSTRUCTION FUND BALANCE - RESTRICTED 9-30-21			\$ 2,500,000

## WATER CONSTRUCTION FUND - 33

BEGINNING FUND BALANCE 10-1-20			\$ 257,864
FY 21 Base Budget	\$ -	\$ -	\$ -
ENDING WATER CONSTRUCTION FUND BALANCE - RESTRICTED 9-30-21			\$ 257,864

## WWTP CONSTRUCTION FUND - 35

BEGINNING FUND BALANCE 10-1-20			\$ 17,863
FY 21 Base Budget	\$ 4,200,000	\$ -	\$ 4,200,000
ENDING WWTP CONSTRUCTION FUND BALANCE - RESTRICTED 9-30-21			\$ 4,217,863

## STREET SANITATION FUND - 61

BEGINNING FUND BALANCE 10-1-20			\$ 70,209
FY 21 Base Budget	\$ 74,000	\$ 104,032	\$ (30,032)
ENDING STREET SANITATION FUND BALANCE - RESTRICTED 9-30-21			\$ 40,177

## CEMETERY FUND - 81

BEGINNING FUND BALANCE 10-1-20			\$ 87,720
FY 21 Base Budget	\$ 41,950	\$ 55,421	\$ (13,471)
Supplemental Decision Requests		\$ 69,400	\$ (69,400)
ENDING CEMETERY FUND BALANCE - RESTRICTED 9-30-21			\$ 4,849

## HOTEL / MOTEL TAX - FUND - 82

BEGINNING FUND BALANCE 10-1-120			\$ 67,592
FY 21 Base Budget	\$ 174,000	\$ 225,300	\$ (51,300)
ENDING HOTEL/MOTEL FUND BALANCE - RESTRICTED 9-30-21			\$ 16,292

## SPECIAL PURPOSE FUNDS - 83

BEGINNING FUND BALANCE 10-1-20			\$ 12,144
FY 21 Base Budget	\$ 3,000	\$ 7,010	\$ (4,010)
ENDING SPECIAL PURPOSE FUND BALANCE - RESTRICTED 9-30-21			\$ 8,134

TOTAL BUDGET BEFORE TRANSFERS	\$ 26,098,878	\$ 21,010,997	\$ 5,087,881
TOTAL BUDGET AFTER TRANSFERS	\$ 29,463,878	\$ 24,375,997	\$ 5,087,881

## OTHER RESOURCES AVAILABLE:

DW Reserves

CW Reserves

FUND Reserves

TOTAL OTHER RESOURCES

TOTAL BUDGET AFTER TRANSFERS, FEES AND OTHER RESOURCES

\$ 1,612,119

\$ 1,612,119

\$ 31,075,997 \$ 24,375,997 \$ 6,700,000

**MUNICIPAL REVENUES BEFORE TRANSFERS  
FISCAL YEAR 2020-2021**

	ACTUAL 2016-2017	ACTUAL 2017-2018	ACTUAL 2018-2019	BUDGET 2019-2020	APPROVED BUDGET 2020-2021
GENERAL FUND	4,030,304	4,207,865	5,918,782	4,869,049	4,525,028
SPECIAL REVENUE FUND	837,389	841,379	795,002	917,434	647,200
CEMETERY FUND	0	0	75,203	45,950	41,950
HOTEL/MOTEL TAX FUND	0	0	335,328	180,000	174,000
SPECIAL PURPOSE FUND	0	0	3,463	2,700	3,000
STREET SANITATION FUND	0	0	0	74,000	74,000
UTILITY FUND	12,915,636	13,926,618	13,362,827	14,370,840	13,543,500
GENERAL CONSTRUCTION FUNDS	0	0	0	0	2,500,000
UTILITY CONSTRUCTION FUNDS	0	0	43,865,544	0	4,200,000
OTHER SOURCES:					
LOAN PROCEEDS	250,000	75,836	264,622	598,741	390,200
RESERVES	4,014,127	3,478,010		44,603,308	1,612,119
<b>TOTAL SOURCES</b>	<b>22,047,455</b>	<b>22,529,708</b>	<b>64,620,771</b>	<b>65,662,022</b>	<b>27,710,997</b>

**MUNICIPAL EXPENDITURES BEFORE TRANSFERS  
FISCAL YEAR 2020-2021**

	ACTUAL 2016-2017	ACTUAL 2017-2018	ACTUAL 2018-2019	BUDGET 2019-2020	APPROVED BUDGET 2020-2021
GENERAL FUND	7,479,905	7,605,958	7,601,822	8,651,945	8,247,590
SPECIAL REVENUE FUND	1,000,203	1,061,220	1,382,900	1,092,844	804,409
CEMETERY FUND	0	0	47,567	79,977	124,821
HOTEL/MOTEL TAX FUND	0	0	202,839	244,896	225,300
SPECIAL PURPOSE FUND	0	0	8,007	18,000	7,010
STREET SANITATION FUND	0	0	0	110,791	104,032
UTILITY FUND	10,745,438	10,380,555	11,293,543	12,643,125	11,497,835
GENERAL CONSTRUCTION FUNDS	0	0	0	0	0
UTILITY CONSTRUCTION FUNDS	0	0	670,929	42,919,068	0
<b>TOTAL USES</b>	<b>19,225,547</b>	<b>19,047,733</b>	<b>21,207,607</b>	<b>65,760,646</b>	<b>21,010,997</b>

**TOTAL EXPENDITURES PER CLASSIFICATION**  
**FISCAL YEAR 2020-2021**

	GENERAL & SPECIAL FUNDS	UTILITY FUNDS	TOTAL
Salaries-Benefits	5,242,435	2,277,697	7,520,132
Contractual Services	1,469,680	6,113,210	7,582,890
Supplies-Repairs-Expenses	1,445,065	1,138,940	2,584,005
Capital Outlay	798,800	662,900	1,461,700
Debt Service	453,150	1,409,120	1,862,270
<b>TOTAL</b>	<b>9,409,130</b>	<b>11,601,867</b>	<b>21,010,997</b>

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**GOVERNMENTAL FUND EXPENDITURES  
BY DIVISION  
FISCAL YEAR 2020-2021**

	ACTUAL 2016-17	ACTUAL 2017-18	ACTUAL 2018-19	BUDGET 2019-20	APPROVED BUDGET 2020-21
01-Administration	766,102	627,609	1,338,928	681,820	686,178
02-Airport	536,672	491,199	393,599	422,004	661,309
03-Public Prop. Maint.	406,968	369,654	397,251	449,410	481,472
04-Mayor / Council	69,214	47,280	57,674	56,571	59,620
05-Golf Course	305,225	278,299	326,154	356,062	368,151
06-Swimming Pool	90,193	201,025	94,197	99,609	102,953
07-Fire	304,224	679,850	297,513	501,662	489,671
08-Police	885,882	1,146,723	1,118,643	1,313,770	1,564,110
09-Emergency Management	18,932	6,970	4,102	86,300	15,300
10-Communications	313,881	278,563	230,463	271,462	0
11-Community Svcs. Admin.	158,370	160,163	103,269	109,866	107,456
12-Street	975,323	838,013	765,284	832,960	833,138
13-Civic Center	446,060	37,469	22,521	32,100	42,545
15-Pass Thru Services	454,393	480,511	367,114	220,000	220,000
16-Senior Citizens	215,857	217,906	221,351	226,733	233,309
17-Municipal Court	70,262	67,101	116,517	119,225	132,073
19-Community Services	15,743	15,436	1,401	56,600	1,600
24-Repair Shop	60,216	61,849	64,926	70,828	73,850
27-Animal Control	70,618	80,574	106,030	126,795	130,531
29-EMS	1,276,018	1,397,869	1,467,789	2,112,678	1,726,910
32-Lake	172,635	256,037	219,320	190,929	223,036
34-G.R. White Complex	14,495	11,084	4,610	11,000	11,000
43-Community Development	309,349	343,132	794,436	646,111	351,100
41-Purchasing	60,756	62,524	63,203	67,086	69,899
44-Finance	277,006	292,377	281,739	307,983	322,424
45-Code Enforcement	174,111	148,291	126,692	375,225	144,364
47 - Cemetery	20,604	19,671	94,111	79,977	124,821
48 - Hotel/Motel Tax	0	0	202,839	244,896	225,300
49 - Police/Security/Tech	0	0	2,885	18,000	7,010
<b>TOTAL EXPENDITURES</b>	<b>8,469,109</b>	<b>8,617,178</b>	<b>9,284,557</b>	<b>10,087,662</b>	<b>9,409,130</b>

**GOVERNMENTAL FUND EXPENDITURES  
BY CLASSIFICATION  
FISCAL YEAR 2020-2021**

<u>DEPARTMENT</u>	<u>SALARIES &amp; BENEFITS</u>	<u>CONTRACT SERVICES</u>	<u>SUPPLIES &amp; REPAIRS</u>	<u>CAPITAL OUTLAYS</u>	<u>DEBT SERVICE</u>	<u>TOTAL</u>
01 - Administration	381,378	208,700	96,100	0	0	686,178
02 - Airport	143,709	42,400	279,400	190,000	5,800	661,309
03 - Public Prop. Maint.	310,022	57,500	85,450	25,000	3,500	481,472
04 - Mayor / Council	3,370	33,550	22,700	0	0	59,620
05 - Golf Course	197,901	100,030	59,120	0	11,100	368,151
06 - Swimming Pool	46,353	33,300	23,300	0	0	102,953
07 - Fire	224,571	82,050	120,250	22,000	40,800	489,671
08 - Police	1,125,805	104,470	98,935	145,200	89,700	1,564,110
09 - Emergency Management	0	2,200	13,100	0	0	15,300
10 - Communications	0	0	0	0	0	0
11 - Community Svcs. Admin.	104,656	300	2,500	0	0	107,456
12 - Street	299,888	36,550	282,050	0	214,650	833,138
13 - Civic Center	11,445	23,000	8,100	0	0	42,545
15 - Pass Thru Services	0	220,000	0	0	0	220,000
16 - Senior Citizens	134,159	13,950	85,200	0	0	233,309
17 - Municipal Court	64,873	59,000	8,200	0	0	132,073
19 - Community Services	0	1,600	0	0	0	1,600
24 - Repair Shop	63,890	0	9,960	0	0	73,850
27 - Animal Control	99,931	19,000	11,600	0	0	130,531
29 - EMS	1,461,750	83,160	94,400	0	87,600	1,726,910
32 - Brady Lake	111,266	42,320	69,450	0	0	223,036
34 - G.R. White Complex	0	7,900	3,100	0	0	11,000
41 - Purchasing	67,019	900	1,980	0	0	69,899
43 - Community Development	0	0	0	351,100	0	351,100
44 - Finance	250,424	61,700	10,300	0	0	322,424
45 - Code Enforcement	96,414	10,800	37,150	0	0	144,364
47 - Cemetery	43,611	0	15,710	65,500	0	124,821
48 - Hotel/Motel Tax	0	225,300	0	0	0	225,300
49 - Police/Security/Tech	0	0	7,010	0	0	7,010
<b>TOTAL EXPENDITURES</b>	<b>5,242,435</b>	<b>1,469,680</b>	<b>1,445,065</b>	<b>798,800</b>	<b>453,150</b>	<b>9,409,130</b>

**UTILITY FUND EXPENDITURES  
BY DIVISION  
FISCAL YEAR 2020-2021**

	ACTUAL 2016-17	ACTUAL 2017-18	ACTUAL 2018-19	BUDGET 2019-20	APPROVED BUDGET 2020-21
14 - Solid Waste	921,045	970,063	1,119,601	1,444,105	1,321,318
18 - Street Sanitation	56,423	48,544	79,578	110,791	104,032
21 - Power Plant	21,109	21,462	5,547	10,475	5,700
22 - Electric	4,408,107	4,776,980	5,509,364	5,517,645	4,755,809
23 - Waste Water	951,305	559,766	669,276	975,275	1,049,216
25 - LT Capital Projects-CW	702,416	689,285	424,943	14,425,503	0
26 - Meter	89,973	56,090	62,571	71,816	74,006
30 - Public Utility Admin	112,257	133,394	109,309	87,362	144,752
31 - Water	1,745,858	1,573,568	1,667,480	2,775,179	2,490,087
33 - LT Capital Projects-DW	393,915	245,983	49,740	28,573,808	0
42 - Gas	913,023	1,052,909	1,002,603	1,147,398	1,113,849
46 - Billing/Collections	220,280	221,150	267,811	283,927	306,298
50 - Utility Support	230,984	181,361	325,720	249,700	236,800
<b>TOTAL EXPENDITURES</b>	<b>10,766,696</b>	<b>10,530,555</b>	<b>11,293,543</b>	<b>55,672,984</b>	<b>11,601,867</b>

UTILITY FUND EXPENDITURES  
BY CLASSIFICATION  
FISCAL YEAR 2020-2021

<u>DEPARTMENT</u>	<u>SALARIES &amp; BENEFITS</u>	<u>CONTRACT SERVICES</u>	<u>SUPPLIES &amp; REPAIRS</u>	<u>CAPITAL OUTLAYS</u>	<u>DEBT SERVICE</u>	<u>TOTAL</u>
14 - Solid Waste	514,548	467,750	242,050	30,000	66,970	1,321,318
18 - Street Sanitation	50,182	5,000	25,950	0	22,900	104,032
21 - Power Plant	0	5,700	0	0	0	5,700
22 - Electric	399,849	4,006,860	192,900	75,000	81,200	4,755,809
23 - Waste Water	179,846	278,150	139,470	0	451,750	1,049,216
25 - LT Capital Projects-CW	0	0	0	0	0	0
26 - Meter	58,746	5,100	10,160	0	0	74,006
30 - Public Utility Admin.	140,542	1,100	3,110	0	0	144,752
31 - Water	441,537	640,700	346,150	348,900	712,800	2,490,087
33 - LT Capital Projects-DW	0	0	0	0	0	0
42 - Gas	289,399	480,150	75,800	195,000	73,500	1,113,849
46 - Bill/Collections	203,048	94,800	8,450	0	0	306,298
50 - Utility Support	0	127,900	94,900	14,000	0	236,800
<b>TOTAL EXPENDITURES</b>	<b>2,277,697</b>	<b>6,113,210</b>	<b>1,138,940</b>	<b>662,900</b>	<b>1,409,120</b>	<b>11,601,867</b>

CITY OF BRADY  
CAPITAL OUTLAYS  
FY 2020-2021

		Comprehensive Master Plan Goal	
Description / Purpose		Total	Goal
<b>GENERAL FUND</b>			
02-Airport	Purchase new Cab & Chassis for Aviation Fuel Truck	100,000	
	RAMP Project - Self-Serve Skid Mounted System, Lighting	90,000	
	<b>Total</b>	<b>190,000</b>	
03-PPM	Replace 1996 (24-year old) 1/2 ton Pickup	25,000	
07-Fire	Replace Hurst Jaws of Life and Cutters	22,000	
08-Police	Replace 2 Police Vehicles	90,000	
	Purchase computer equipment for Record Management System	55,200	
	<b>Total</b>	<b>145,200</b>	
<b>Total General Fund</b>		<b>382,200</b>	
<b>SPECIAL REVENUE FUND</b>			
02-Airport	Drainage Project	343,600	3
03-PPM	Improve Richards Park - Local Cost	7,500	3
<b>GRANTS:</b>			
02-Airport	Drainage Project - TXDOT Funds	309,600	
	Drainage Project - CARES Funds	30,000	
<b>NET Cost to City</b>		<b>11,500</b>	
<b>CEMETERY FUND</b>			
47-Cemetery	Update Irrigation system, build Committal Shelter, Columbarium	50,000	3
	Replace Zero-Turn Mower	15,500	
<b>Total Cemetery Fund</b>		<b>65,500</b>	
<b>UTILITY FUNDS</b>			
22-Electric	Replace Poles & Cross-Arms City Wide	75,000	3
31-Water	Replace Brady Creek Sewer Line Aerial Crossing	75,000	3
	Relocate Customer Water Meter Services - Old Calf Creek Rd	273,900	3
	<b>Total</b>	<b>348,900</b>	
42-Gas	Replace Gas regulators - N.Davidson Street	75,000	3
	Replace 2000 (20-year old) 12-Yard Dump Truck	120,000	
	<b>Total</b>	<b>195,000</b>	
50-Utility Support	Replace TCM Server	14,000	
60-Solid Waste	Replace Superintendent work Truck	30,000	
<b>Total Utility Funds</b>		<b>662,900</b>	
<b>GRAND TOTAL</b>		<b>\$ 1,122,100</b>	

CITY OF BRADY  
OUTSTANDING DEBT WITH MATURITIES  
CURRENT OBLIGATIONS  
FY 2021

	Bond Rating	Description / Purpose	Principal	Interest	Total	Date of Final Payment
<b>GENERAL FUND</b>						
05-Golf	AA-	G.O. 2012 Refunding Bond - Sprinkler System	\$ 10,500	591	11,091	09/01/22
07-Fire		Capital Lease Purch. - Fire Engine & Related Equipment	24,078	5,888	29,966	02/15/27
		Capital Lease Purch. - Cab & Chassis	9,163	1,613	10,776	08/15/25
08-Police		Capital Lease Purch. - CopSync Program	23,372	747	24,119	10/15/20
		Capital Lease Purch. - 2 2018 Chevrolet Silverados	19,649	533	20,182	01/15/22
		Capital Lease Purch. - 1 2019 Chevrolet Silverado	9,922	1,153	11,075	05/15/23
		Capital Lease Purch. - 2 Dodge Trucks	21,808	2,556	24,364	07/15/24
12-Street	AA-	G.O. 2012 Refunding Bond - Street Paving	195,300	10,986	206,286	09/01/22
		Capital Lease Purch. - Dump Truck Cab & Chassis	8,229	120	8,349	07/01/21
29-EMS		Capital Lease Purch. - Ambulance Cots	1,288	6	1,294	11/08/20
		Capital Lease Purch. - 2016 Frazer Type Ambulance	10,816	78	10,894	01/15/21
		Capital Lease Purch. - 2019 Ambulance	43,695	6,528	50,223	06/15/24
		Capital Lease Purch. - Monitors-Defibrillators	25,180	0	25,180	01/15/24
<b>Total General Fund</b>			<b>403,000</b>	<b>30,798</b>	<b>433,798</b>	
<b>UTILITY FUNDS</b>						
22-Electric		Capital Lease Purch. - Meter Replacement - Upgrade	57,360	3,687	61,048	10/15/22
		Capital Lease Purch. - 2020 Ram 5500 Bucket Truck	16,476	3,578	20,054	05/15/27
23-WWTP		C.O. 2012 CWSRF - New Wastewater Treatment Plant	125,000	10,888	135,888	09/01/24
		C.O. 2019A CWSRF - New Wastewater Treatment Plant	150,000	40,755	190,755	09/30/50
		C.O. 2019B CWSRF - New Wastewater Treatment Plant	70,000	0	70,000	09/30/20
31-Water	AA-	C.O. 2000 - Construct New Water Treatment Plant	210,000		210,000	05/01/31
		G.O. 2012 - Refunding Bond - Utility Lines	4,200	236	4,436	09/01/22
		C.O. 2013 - Planning Phase DW Improvements	35,000	3,626	38,626	09/01/24
		C.O. 2019 - Construction Phase DW Improvements	330,000	0	330,000	09/30/50
		Capital Lease Purch. - Meter Replacement - Upgrade	121,891	7,836	129,727	10/15/22
42-Gas		Capital Lease Purch. - Meter Replacement - Upgrade	59,751	3,841	63,592	10/15/22
		Capital Lease Purch. - Compact Excavator	2,639	27	2,666	02/15/21
14-Solid Waste		Capital Lease Purch. - Residential Trash Truck	27,124	852	27,976	01/15/22
		Capital Lease Purch. - Commercial Trash Truck	34,027	4,968	38,995	07/15/25
18-Street Sanitation		Capital Lease Purch. - Street Sweeper	20,680	2,216	22,896	11/15/23
<b>Total Utility Funds</b>			<b>1,264,148</b>	<b>82,509</b>	<b>1,346,657</b>	
<b>GRAND TOTAL</b>			<b>\$ 1,667,148</b>	<b>\$ 113,307</b>	<b>\$ 1,780,455</b>	

CITY OF BRADY  
TOTAL DEBT OBLIGATIONS  
AS OF FY 2021

	\$ Per Capita	Bond Rating	Description / Purpose	Issued / Anticipated	Unspent	O/S Principal 10/01/20	O/S Interest 10/01/20	Total O/S Debt Service
<b>GENERAL FUND</b>								
05-Golf	4	AA-	G.O. 2012 Refunding Bond - Sprinkler System	\$ 78,000		21,002	893	21,895
07-Fire	32		Capital Lease Purch. - Fire Engine & Related Equipment	250,000		171,041	21,238	192,279
	9		Capital Lease Purch. - Cab & Chassis	48,979		48,439	4,542	52,981
08-Police	4		Capital Lease Purch. - CopSync Program	109,573		23,372	747	24,119
	5		Capital Lease Purch. - 2 2018 Chevrolet Silverados	75,836		26,333	576	26,909
	5		Capital Lease Purch. - 1 2019 Chevrolet Silverado	39,810		27,598	1,935	29,533
	17		Capital Lease Purch. - 2 Dodge Trucks	91,250		87,635	5,762	93,397
12-Street	74	AA-	G.O. 2012 Refunding Bond - Street Paving	1,450,800		390,600	16,601	407,201
	2		Capital Lease Purch. - Dump Truck Cab & Chassis	54,673		8,229	120	8,349
29-EMS	1		Capital Lease Purch. - Ambulance Cots	41,813		1,288	6	1,294
	2		Capital Lease Purch. - 2016 Frazer Type Ambulance	149,675		10,816	78	10,894
	33		Capital Lease Purch. - 2019 Ambulance	224,812		173,844	14,493	188,337
	19		Capital Lease Purch. - Monitors-Defibrillators	125,900		100,720	0	100,720
<b>Anticipated Debt</b>								
02-Airport			New Cab & Chassis for Aviation Fuel Truck	100,000				
03-PPM			1 Pickup	25,000				
08-Police			2 Police Vehicles	90,000				
<b>Total General Fund</b>				<b>2,956,121</b>	<b>0</b>	<b>1,090,917</b>	<b>66,991</b>	<b>1,157,908</b>
<b>UTILITY FUNDS</b>								
22-Electric	25		Capital Lease Purch. - Meter Replacement - Upgrade	517,200		131,796	131,796	263,592
	23		Capital Lease Purch. - 2020 Ram 5500 Bucket Truck	125,026		120,366	13,326	133,692
23-WWTP	96		C.O. 2012 CWSRF - New Wastewater Treatment Plant	1,210,000		510,000	28,152	538,152
	1585		C.O. 2019A CWSRF - New Wastewater Treatment Plant	8,400,000	8,255,528	8,400,000	893,744	9,293,744
	384		C.O. 2019B CWSRF - New Wastewater Treatment Plant	2,035,000	1,904,422	2,035,000	0	2,035,000
31-Water	436		C.O. 2000 - Construct New Water Treatment Plant	6,115,000		2,310,000	0	2,310,000
	2	AA-	G.O. 2012 - Refunding Bond - Utility Lines	31,200		8,400	357	8,757
	26		C.O. 2013 - Planning Phase DW Improvements	350,000		140,000	9,395	149,395
	2043		C.O. 2019 - Construction Phase DW Improvements	10,830,000	10,524,463	10,830,000	0	10,830,000
	53		Capital Lease Purch. - Meter Replacement - Upgrade	1,099,050		280,067	280,067	560,133
42-Gas	26		Capital Lease Purch. - Meter Replacement - Upgrade	538,750		137,288	137,288	274,575
	1		Capital Lease Purch. - Compact Excavator	28,777		2,639	27	2,666
14-Solid Waste	7		Capital Lease Purch. - Residential Trash Truck	150,902		36,382	2,715	39,097
	33		Capital Lease Purch. - Commercial Trash Truck	179,471		174,743	13,733	188,476
18-Street Sanitation	13		Capital Lease Purch. - Street Sweeper	190,210		68,245	4,259	72,504
<b>Anticipated Debt</b>								
42-Gas			12-Yard Dump Truck	120,000				
<b>Total Utility Funds</b>				<b>31,920,586</b>	<b>20,684,413</b>	<b>25,184,924</b>	<b>1,514,858</b>	<b>26,699,782</b>
<b>GRAND TOTAL</b>				<b>\$ 24,876,707</b>	<b>\$ 20,684,413</b>	<b>\$ 26,275,841</b>	<b>\$ 1,581,849</b>	<b>\$ 27,857,690</b>

Per US Census Bureau 2017 Estimated Population - 5,298  
Per Capita General Obligation Debt Payable from Ad Valorem Taxes - \$4,960  
Per Capita Net General Obligation Debt Payable from Ad Valorem Taxes - \$0  
Since Debt Service on all outstanding GO debt of the city is fully self-supported by enterprise funds of the city;  
there is not a tax rate for debt service.  
The City does not have any authorized but unissued debt.

If you have any questions please contact [finance@bradytx.us](mailto:finance@bradytx.us)

# TAX RATE, LEVY AND COLLECTION HISTORY

Fiscal Year Ended 9-30	Tax Rate	General Fund	Interest and Sinking Fund	Tax Levy	Total Taxable Value
2007	\$ 0.24060	\$ 0.24060	\$ -	\$ 368,927	\$ 153,352,890
2008	0.23800	0.23800	-	379,249	167,664,320
2009	0.24190	0.24190	-	436,775	189,584,370
2010	0.25061	0.25061	-	501,064	192,436,770
2011	0.25286	0.25286	-	509,853	197,731,470
2012	0.26950	0.26950	-	557,464	200,628,370
2013	0.28870	0.28870	-	605,612	208,422,220
2014	0.31280	0.31280	-	653,956	208,970,190
2015	0.30439	0.30439	-	710,184	224,497,640
2016	0.34438	0.34438	-	819,708	233,735,650
2017	0.37089	0.37089	-	884,335	233,266,850
2018	0.40961	0.40961	-	942,340	230,772,330
2019	0.40961	0.40961	-	914,166	223,179,550
2020	0.40961	0.40961	-	913,793	223,088,630
2021	0.42500	0.42500	-	934,289	219,831,877



## **GENERAL FUND DIVISIONS**

**FISCAL YEAR 2020-2021**

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CITY OF BRADY  
BUDGET REPORT  
FISCAL YEAR 2020 - 2021

10 -GENERAL FUND

	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	(--- 2019-2020 ---) ORIGINAL BUDGET	PROJECTED BUDGET	2020-2021 APPROVED BUDGET
BEGINNING FUND BALANCE & NET WORKING CAPITAL	3,007,535	2,845,991	3,153,812	3,357,824	3,357,824	2,463,928
<b>REVENUES</b>						
<u>Property Taxes</u>						
10-4-01-601.00 Property Taxes-Current	800,299	881,225	877,461	865,000	865,000	865,000
10-4-01-602.00 Property Taxes-Delinquent	22,221	47,948	28,272	20,000	20,000	20,000
10-4-01-603.00 Property Taxes-Penalties/Int	19,064	20,427	18,206	18,000	18,000	18,000
10-4-01-605.00 Payment in Lieu of Prop Tax	5,335	5,523	5,474	5,000	5,000	5,000
<b>TOTAL Property Taxes</b>	<b>846,919</b>	<b>955,123</b>	<b>929,412</b>	<b>908,000</b>	<b>908,000</b>	<b>908,000</b>
<u>Sales &amp; Other Taxes</u>						
10-4-01-606.00 Sales Tax Receipts	944,642	1,003,335	973,215	900,000	900,000	900,000
10-4-01-607.00 Franchise Tax Receipts	30,947	20,237	23,729	22,000	22,000	16,000
10-4-01-608.00 Municipal Right of Way Fee	42,624	38,909	31,809	30,000	30,000	28,000
10-4-01-609.00 Mixed Beverage Tax	6,515	7,764	6,257	5,000	5,000	6,000
<b>TOTAL Sales &amp; Other Taxes</b>	<b>1,024,727</b>	<b>1,070,246</b>	<b>1,035,010</b>	<b>957,000</b>	<b>957,000</b>	<b>950,000</b>
<u>Licenses, Permits &amp; Fees</u>						
10-4-01-650.00 Franchise Fees from Utilities	0	0	1,283,340	1,330,500	1,330,500	950,000
10-4-01-813.00 Admin	990	2,005	1,980	1,500	1,500	1,500
10-4-07-648.00 Fire	3,270	1,500	450	1,000	1,000	500
10-4-27-648.00 Animal Control	453	230	670	300	300	300
10-4-45-648.00 Code Enforcement	36,754	31,154	16,426	20,000	20,000	20,000
10-4-45-648.01 Sales Concessions	(652)	0	0	0	0	0
10-4-27-627.00 Dog Pound Fees	0	5	160	0	0	0
10-4-29-648.00 EMS	0	0	0	0	0	0
10-4-45-649.00 Rezoning Fees	800	1,000	200	0	0	0
10-4-45-650.00 Plat & Street Closing Fees	0	250	50	0	0	0
10-4-45-690.00 Property Lien Collections	0	640	0	0	0	0
<b>TOTAL License, Permits &amp; Fees</b>	<b>41,615</b>	<b>36,784</b>	<b>1,303,277</b>	<b>1,353,300</b>	<b>1,353,300</b>	<b>972,300</b>
<u>Other Agencies</u>						
10-4-03-622.00 County Subsidy Public Property	5,000	5,000	1,665	0	0	0
10-4-07-622.00 County Subsidy Fire	27,000	37,000	0	0	0	0
10-4-09-622.00 County Subsidy EOC	15,000	15,000	15,000	15,000	15,000	15,000
10-4-09-622.03 CARES Grant	0	0	0	0	60,000	0
10-4-10-622.00 County Subsidy Communications	52,700	54,000	0	0	0	0
10-4-29-622.00 County Subsidy EMS	155,300	160,000	0	0	0	0
10-4-29-624.00 Hospital Subsidy EMS	0	0	0	0	0	0
10-4-29-815.03 RAC Grant Program	12,170	11,171	11,306	0	0	0
10-4-08-650.00 Police Ed Subsidy	1,153	1,203	69,400	0	0	0
10-4-08-652.00 Police Grants	20,393	5,560	0	0	74,000	0
10-4-10-652.00 Communications Grants	31,247	0	0	0	0	0
10-4-02-815.01 EDC Contribution - Land Lease	250	250	0	0	0	0
10-4-11-815.01 EDC Contribution Comm Services Admin	82,100	83,000	18,200	0	0	15,000
10-4-13-815.01 EDC Contribution Civic Center	56,808	66,163	59,326	0	0	0
10-4-44-815.01 EDC Contribution Financial Admin	6,615	7,000	8,000	4,500	4,500	5,000
10-4-01-635.00 Closing payment from EDC A	0	0	500,084	0	0	0
10-4-02-815.02 TX DOT RAMP program	30,366	17,220	8,006	0	0	45,000
10-4-11-815.02 Intern Grant	0	0	0	0	0	0
<b>TOTAL Other Agencies</b>	<b>496,101</b>	<b>462,567</b>	<b>690,988</b>	<b>19,500</b>	<b>153,500</b>	<b>80,000</b>

CITY OF BRADY  
BUDGET REPORT  
FISCAL YEAR 2020 - 2021

10 -GENERAL FUND

	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	(---- 2019-2020 ----) ORIGINAL BUDGET	PROJECTED BUDGET	2020-2021 APPROVED BUDGET
<u>Fines, Fees &amp; Warrants</u>						
10-4-08-626.00 Accident Reports/Warrant Fees	994	871	1,325	700	700	800
10-4-08-639.00 Drug Seizures	348	13,451	0	0	0	0
10-4-17-632.00 Municipal Ct. Fines/Fees	84,275	91,587	73,817	65,000	65,000	80,000
10-4-17-632.01 Municipal Ct. Security Fund	1,487	1,307	0	800	800	0
10-4-17-632.02 Municipal Ct. Technology Fund	991	871	0	500	500	0
10-4-17-635.00 Collection Agency	430	763	1,388	1,000	1,000	1,000
<b>TOTAL Fines, Fees &amp; Warrants</b>	<b>88,526</b>	<b>108,850</b>	<b>76,530</b>	<b>68,000</b>	<b>68,000</b>	<b>81,800</b>
<u>Charges for Services</u>						
10-4-01-651.00 Administrative Fees from Utilities	0	0	513,100	488,000	488,000	517,000
10-4-01-661.00 Open Records Fees	60	0	0	0	0	0
10-4-03-620.00 Open/Close Graves	13,825	11,325	7,375	8,000	8,000	7,000
10-4-03-735.00 Brush Pick-Up	760	885	843	500	500	500
10-4-06-623.00 Swimming Pool Fees	15,144	14,799	12,902	14,000	14,000	13,000
10-4-07-617.00 Fire Services	0	5	0	0	0	0
10-4-12-818.00 Bulk Trash Pick-Up	6,730	18,690	5,293	3,000	3,000	5,000
10-4-29-634.00 EMS Services	403,745	532,189	286,527	275,000	275,000	300,000
10-4-29-637.00 Ambulance Stand-By	8,480	5,840	2,475	0	0	2,000
10-4-32-834.00 Deer Management Proceeds	0	2,450	0	0	0	0
<b>TOTAL Charges for Services</b>	<b>448,743</b>	<b>586,183</b>	<b>828,515</b>	<b>788,500</b>	<b>788,500</b>	<b>844,500</b>
<u>Airport Charges for Services</u>						
10-4-02-611.00 Rental Income	15,600	12,795	11,480	15,000	15,000	14,000
10-4-02-611.01 Tee Hanger Rent	9,311	9,240	9,240	8,000	8,000	8,000
10-4-02-611.02 Hanger A/B Rent	9,345	7,291	8,420	8,000	8,000	8,000
10-4-02-640.00 Tie Down Income	0	550	600	0	0	0
10-4-02-645.00 Miscellaneous Sales	1,720	789	698	0	0	0
10-4-02-646.00 100LL Retail Fuel Sales	45,110	50,816	61,484	55,000	55,000	55,000
10-4-02-646.01 Jet A Retail Fuel Sales	99,965	107,091	82,566	112,000	90,000	95,000
10-4-02-647.00 Military Fuel Sales	332,976	171,084	141,286	260,000	120,000	150,000
<b>TOTAL Airport Charges for Services</b>	<b>514,027</b>	<b>359,656</b>	<b>315,774</b>	<b>458,000</b>	<b>296,000</b>	<b>330,000</b>
<u>Golf Charges for Services</u>						
10-4-05-611.01 Range Ball Rentals	1,448	1,674	1,708	1,500	1,500	1,500
10-4-05-611.02 Cart Shed Rentals	16,280	14,218	13,571	14,000	14,000	14,000
10-4-05-611.03 Cart Rentals	9,730	12,981	14,893	12,000	12,000	12,000
10-4-05-611.04 Golf Club Rentals	0	25	125	0	0	0
10-4-05-612.00 Daily Green Fees	15,988	18,881	19,662	16,000	16,000	18,000
10-4-05-612.01 Annual Green Fees	30,698	32,309	30,035	25,000	25,000	28,000
10-4-05-612.02 Trail Fees	104	197	313	100	100	100
10-4-05-614.00 Concessions /Taxable	4,331	5,573	8,781	5,000	5,000	5,000
10-4-05-614.01 Concessions / Nontaxable	2,240	3,768	1,962	2,000	2,000	2,000
10-4-05-615.00 Merchandise/Contract Sales	9,274	3,557	49	0	0	0
10-4-05-615.01 Commission on Contract Sales	115	35	0	0	0	0
10-4-05-814.01 Tree Donations	0	0	4	0	0	0
<b>TOTAL Golf Charges for Services</b>	<b>90,208</b>	<b>93,419</b>	<b>91,100</b>	<b>75,600</b>	<b>75,600</b>	<b>80,600</b>

CITY OF BRADY  
BUDGET REPORT  
FISCAL YEAR 2020 - 2021

10 -GENERAL FUND

	2016-2017	2017-2018	2018-2019	(--- 2019-2020 ---)		2020-2021
	ACTUAL	ACTUAL	ACTUAL	ORIGINAL BUDGET	PROJECTED BUDGET	APPROVED BUDGET
<u>Lake Charges for Services</u>						
10-4-32-610.00 Rental Deposits	140	50	0	0	0	0
10-4-32-611.00 Rental Income	1,620	2,070	1,845	1,000	1,000	1,500
10-4-32-611.05 Pavilion Rental	1,270	1,200	1,550	600	600	1,000
10-4-32-611.06 Cabin Rental	14,925	18,250	18,880	15,000	15,000	16,000
10-4-32-611.07 Cabana Rental	12,390	13,926	12,750	12,000	12,000	12,000
10-4-32-611.08 RV Space Rental	19,380	26,455	30,895	20,000	30,000	30,000
10-4-32-611.09 RV-Full Space Rental	79,655	81,030	46,415	50,000	60,000	50,000
10-4-32-611.10 RV/Trailer Rental	1,060	920	900	0	0	0
10-4-32-611.11 Kayaks / Paddle Boards Rental	0	790	640	0	0	0
10-4-32-614.00 Merchandise / Taxable	9,458	12,632	15,097	11,000	11,000	13,000
10-4-32-614.01 Merchandise / NonTaxable	11,223	10,467	17,017	9,000	9,000	11,000
10-4-32-640.00 Camping Fees	875	3,090	1,555	1,500	1,500	1,500
10-4-32-640.01 Boat Dock Fees	0	777	863	0	0	0
10-4-32-640.02 Boat Launch Fees	24	297	0	0	0	0
10-4-32-640.04 Marina/Fishing Fees	19	0	0	0	0	0
10-4-32-640.05 Gun Range Fees	6,626	7,702	6,467	5,500	5,500	6,000
10-4-32-641.00 Lake Lot Leases	1,843	2,776	2,870	2,500	2,500	2,500
<b>TOTAL Lake Charges for Services</b>	<b>160,507</b>	<b>182,431</b>	<b>157,743</b>	<b>128,100</b>	<b>148,100</b>	<b>144,500</b>
<u>Rents &amp; Leases</u>						
10-4-01-611.00 Rental Income Admin	135	0	75	0	0	0
10-4-03-610.00 Park Pavilion Deposits	100	(50)	50	0	0	0
10-4-03-611.00 Rental Income Public Property	15,582	20,995	19,145	15,000	15,000	18,000
10-4-13-610.00 Civic Center Rental Deposits	8,500	10,500	10,950	6,000	6,000	10,000
10-4-13-611.00 Rental Income Civic Center	12,125	18,475	13,050	15,000	11,000	13,000
10-4-34-611.00 Rental Income GR White	0	150	0	0	0	0
<b>TOTAL Rents &amp; Leases</b>	<b>36,442</b>	<b>50,070</b>	<b>43,270</b>	<b>36,000</b>	<b>32,000</b>	<b>41,000</b>
<u>Interest Revenue</u>						
10-4-01-898.00 Int Income Admin	124,228	244,380	356,122	52,000	52,000	32,000
10-4-02-898.00 Int Income Airport	540	704	780	700	700	400
10-4-05-898.00 Int Income Golf Course	51	85	114	0	0	0
10-4-08-898.00 Int Income Police	86	239	0	200	200	0
10-4-12-898.00 Int Income Street	1,204	1,996	2,688	1,000	1,000	1,200
10-4-17-898.00 Int Income Municipal Court	67	169	0	0	0	0
<b>TOTAL Interest Revenue</b>	<b>126,175</b>	<b>247,572</b>	<b>359,705</b>	<b>53,900</b>	<b>53,900</b>	<b>33,600</b>

CITY OF BRADY  
BUDGET REPORT  
FISCAL YEAR 2020 - 2021

10 -GENERAL FUND

	2016-2017	2017-2018	2018-2019	(---- 2019-2020 ----)		2020-2021
	ACTUAL	ACTUAL	ACTUAL	ORIGINAL BUDGET	PROJECTED BUDGET	APPROVED BUDGET
<u>Miscellaneous Revenue</u>						
10-4-12-691.00 Street Surcharge	28	13	5	0	0	0
10-4-01-621.00 THF Housing Development Cort	0	0	0	0	890	2,680
10-4-01-660.00 Misc Revenue Admin	1,237	444	5,938	0	0	0
10-4-29-660.00 Misc Revenue EMS	360	420	200	0	0	0
10-4-45-660.00 Misc Revenue Code	0	0	30	0	0	0
10-4-05-808.00 Cash Long/Short Golf	(71)	(236)	38	0	0	0
10-4-06-808.00 Cash Long/Short Swim Pool	26	26	37	0	0	0
10-4-17-808.00 Cash Long/Short Municipal Court	0	0	0	0	0	0
10-4-32-808.00 Cash Long/Short Lake	0	(21)	(141)	0	0	0
10-4-32-808.01 Tips Lake	1	0	0	0	0	0
10-4-02-814.00 Donation(s) Airport	499	0	0	0	0	0
10-4-03-814.00 Donation(s) Public Property	37,557	351	0	0	12,459	0
10-4-05-814.00 Donation(s) Golf Course	10,000	10,000	0	0	0	0
10-4-07-814.00 Donations(s) Fire	27,608	1,000	0	0	0	0
10-4-08-814.00 Donation(s) Police	0	0	100	0	0	0
10-4-27-814.00 Donation(s) Animal Control	100	135	107	0	0	0
10-4-17-814.00 Donation(s) Municipal Court	0	178	0	0	0	0
10-4-01-815.00 Reimb Expenses Admin	159	0	18	0	0	0
10-4-02-815.00 Reimb Expenses Airport	0	17,800	12	0	0	0
10-4-03-815.00 Reimb Expenses Pubic Property	100	18	42	0	0	0
10-4-04-815.00 Reimb Expenses Council	0	581	200	0	0	0
10-4-05-815.00 Reimb Expenses Golf Course	21,118	0	0	0	0	0
10-4-06-815.00 Reimb Expenses Swimming Pool	0	0	0	0	0	0
10-4-07-815.00 Reimb Expenses Fire	175	1,911	0	0	0	0
10-4-08-815.00 Reimb Expenses Police	6,479	3,100	3,349	0	0	47,348
10-4-09-815.00 Reimb Expenses EOC	0	0	0	0	0	0
10-4-10-815.00 Reimb Expenses Communications	0	0	0	0	0	0
10-4-12-815.00 Reimb Expenses Street	797	85	1,558	0	0	0
10-4-13-815.00 Reimb Expenses Civic Center	25,926	0	0	0	0	0
10-4-17-815.00 Reimb Expenses Municipal Court	0	0	218	0	0	0
10-4-24-815.00 Reimb Expenses Repair Shop	0	0	102	0	0	0
10-4-27-815.00 Reimb Expenses Animal Control	0	0	0	0	0	0
10-4-29-815.00 Reimb Expenses EMS	101	1,433	0	0	0	0
10-4-32-815.00 Reimb Expenses Lake	0	4,092	38,107	0	0	0
10-4-34-815.00 Reimb Expenses GR White	0	0	0	0	0	0
10-4-44-815.00 Reimb Expenses Financial Admin	2,444	2,661	6,031	0	0	0
10-4-45-815.00 Reimb Expenses Bldg/Permits	17	(10)	155	0	0	0
10-4-02-816.00 Bad Debt Recov. Airport	0	0	0	0	0	0
10-4-03-816.00 Bad Debt Recov. Public Property	0	0	10	0	0	0
10-4-05-816.00 Bad Debt Recov. Golf Course	0	300	65	0	0	0
10-4-06-816.00 Bad Debt Recov. Swimming Pool	0	0	0	0	0	0
10-4-13-816.00 Bad Debt Recov. Civic Center	0	0	0	0	0	0
10-4-29-816.00 Bad Debt Recov. EMS	0	0	0	0	0	0
10-4-32-816.00 Bad Debt Recov. Lake Dept.	533	0	0	0	0	0
10-4-45-816.00 Dad Debt Recov. Code Enl	0	71	0	0	0	0
10-4-02-845.00 Vending Inc. Airport	168	604	322	200	200	200
10-4-05-845.00 Vending Inc. Golf Course	1	0	0	0	0	0
10-4-06-845.00 Consession - Taxable Pool	623	624	527	600	600	500
10-4-06-845.01 Consession - Non-taxable Pool	3,518	3,588	1,764	3,000	3,000	1,000
10-4-29-845.00 Vending Inc. EMS	0	0	0	0	0	0

CITY OF BRADY  
BUDGET REPORT  
FISCAL YEAR 2020 - 2021

10 -GENERAL FUND

	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	(— 2019-2020 —) ORIGINAL BUDGET	PROJECTED BUDGET	2020-2021 APPROVED BUDGET
10-4-03-621.00 Sale of Cemetery Lots	10,466	5,794	19,618	9,000	9,000	7,000
10-4-03-806.00 Sale of Scrap Public Property	0	0	0	0	0	0
10-4-03-806.00 Sale of Scrap Streets	205	0	29	0	0	0
10-4-24-806.00 Sale of Scrap Repair Shop	38	0	34	0	0	0
10-4-03-899.00 Sale of Fixed Assets PPM	0	0	0	0	0	0
10-4-12-899.00 Sale of Fixed Assets Street	0	0	100	0	0	0
10-4-08-899.00 Sale of Fixed Assets - Police	0	0	0	0	0	0
10-4-29-899.00 Sale of Fixed Assets EMS	6,100	0	7,700	0	9,000	0
10-4-32-899.00 Sale of Fixed Assets Lake Dept	0	0	1,186	0	0	0
TOTAL Miscellaneous Revenue	156,313	54,963	87,459	12,800	35,149	58,728
<u>Other Sources</u>						
10-4-02-690.00 Loan Proceeds Airport	0	0	0	0	0	100,000
10-4-03-690.00 Loan Proceeds Public Property	0	0	0	0	0	25,000
10-4-05-690.00 Loan Proceeds Golf Course	0	0	0	0	0	0
10-4-07-690.00 Loan Proceeds Fire	250,000	0	0	68,000	68,000	0
10-4-08-690.00 Loan Proceeds Police	0	75,836	39,810	43,000	87,000	145,200
10-4-12-690.00 Loan Proceeds Street	0	0	0	0	0	0
10-4-29-690.00 Loan Proceeds EMS	0	0	224,812	134,000	134,000	0
10-4-32-690.00 Loan Proceeds Lake	0	0	0	0	0	0
10-4-45-690.00 Loan Proceeds Code Enforcement	0	0	0	0	0	0
TOTAL Other Sources	250,000	75,836	264,622	245,000	289,000	270,200
<u>Operating Transfers</u>						
10-4-01-910.00 Transfers-in	0	0	555	0	0	0
10-4-01-910.22 Transfers-in from Electric	2,600,000	2,860,000	1,566,863	2,600,000	2,600,000	2,845,000
10-4-01-910.23 Administrative fee from Sewer	100,000	150,000	0	0	0	0
10-4-01-910.30 Administrative fee from Water	21,258	150,000	0	0	0	0
10-4-01-910.40 Transfers-in from Gas	316,800	397,000	87,000	0	0	0
10-4-01-910.50 Transfers-in from Utility Support	0	0	0	0	0	0
10-4-01-910.60 Transfers-in from Solid Waste	0	0	0	0	0	0
10-4-01-910.80 Transfers-in from Special	0	0	0	0	0	0
10-432-910.90 Transfers-in from EDC	0	73,078	0	0	0	0
TOTAL Operating Transfers	3,038,058	3,630,078	1,654,418	2,600,000	2,600,000	2,845,000
TOTAL REVENUES	7,318,362	7,913,779	7,837,823	7,703,700	7,758,049	7,640,228
TOTAL AVAILABLE FUNDS	10,325,897	10,759,770	10,991,634	11,061,524	11,115,873	10,104,156

**ADMINISTRATIVE SERVICES**  
**DIVISION NUMBER: 01**  
**FISCAL YEAR 2020-2021**

**DIVISION SUPERVISOR - CITY MANAGER**

This division includes funds for the operations of the City Manager's office, Human Resources and City Secretary's office. The City Manager is the Chief Administrative Officer of the City. The City Manager administers the policies of the City Council, and is responsible for the overall coordination of the city's governmental activities and the efficient operation of the City of Brady. Human Resources support the 100+ employees with payroll and benefits, hiring, orientation, training and directives.

Administrative Assistant/Assistant City Secretary is responsible for daily mail pick-up, distribution, and drop-off. Coordination of staff events and publications to include internal and external newsletters. Performs City Secretary Duties in the absence of the City Secretary. Assists in municipal elections and acts as electoral judge. City Secretary handles all requests for public information, cemetery records, management and miscellaneous permits.

**GOALS / OBJECTIVES**

- Annually update five-year capital / community expenditures, infrastructure and facilities improvement and programs
- Encourage innovation ideas from all employees to reduce cost and improve services for the community
- Use Comprehensive Plan to guide city-wide growth/improvements and report annually
- Carry out Local Government Records Act requirements - Record Retention and Destruction
- Human Resources will review employee benefits and assist in developing cost saving options
- Utilize Assistant City Secretary to produce monthly *Team Brady* and *My Brady* news.

**EMPLOYMENT HISTORY BY POSITION**

	<u>FY17</u>	<u>FY18</u>	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>
City Manager	1	1	1	1	1
City Secretary	1	1	1	1	1
Assistant City Secretary/Admin Assistant (Court clerk)*	1	1	0	1	1
Human Resources	1	1	1	1	1
Custodian (0.75)**	0	0	0	1	0.75

\*FY19 – Municipal Court Clerk duties moved  
to Municipal Court budget

\*\*FY21 Custodian Position is 75/25 split  
between Administration / Civic Center

CITY OF BRADY  
BUDGET REPORT  
FISCAL YEAR 2020 - 2021

10 -GENERAL FUND  
1-ADMINISTRATIVE SERVICE

	2016-2017	2017-2018	2018-2019	(----- 2019-2020 -----)	2020-2021	
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	ORIGINAL BUDGET	PROJECTED BUDGET	APPROVED BUDGET
<u>Personnel</u>						
10-5-01-101.00 Regular Pay	205,549	220,427	381,477	217,073	250,400	267,021
10-5-01-102.00 Overtime Pay	996	470	1,916	1,000	1,000	500
10-5-01-103.00 Certification Pay	150	1,200	0	0	0	0
10-5-01-107.00 Car Allowance	4,130	3,900	4,630	4,500	4,500	4,800
10-5-01-110.00 Hospital Insurance	43,885	52,973	38,788	48,239	54,539	61,560
10-5-01-111.00 Municipal Retirement	22,828	24,667	23,561	22,216	24,216	25,075
10-5-01-112.00 Worker's Comp Insurance	607	612	954	638	638	700
10-5-01-113.00 Unemployment Insurance	111	666	41	454	454	855
10-5-01-114.00 Payroll Taxes	16,902	18,397	30,424	17,010	18,110	20,867
10-5-01-115.00 Penalties/ Interest	0	0	899	0	0	0
TOTAL Personnel	295,157	323,311	482,690	311,130	353,857	381,378
<u>Contract Services</u>						
10-5-01-201.00 Organ Dues/Fees	2,031	1,827	1,479	2,000	2,000	2,000
10-5-01-202.00 Utilities	19,062	23,860	21,855	22,000	22,000	22,000
10-5-01-203.00 Professional Fees	23,885	17,183	21,246	15,000	15,000	15,000
10-5-01-203.01 Agency Fees	1,194	1,071	2,983	2,000	2,000	2,000
10-5-01-204.00 Property/Liability Insurance	18,492	20,442	22,062	25,650	25,650	25,800
10-5-01-207.00 Janitorial / Pest Services	13,033	13,189	13,567	15,000	8,700	4,000
10-5-01-208.00 City Attorney	52,231	56,002	80,590	52,000	52,000	52,000
10-5-01-208.01 Litigation	0	68	0	0	0	0
10-5-01-209.00 Property Tax Coll Fees	24,938	24,891	23,812	25,000	25,000	28,000
10-5-01-210.00 State Tax Coll Fees	23,497	24,959	24,210	22,500	22,500	24,000
10-5-01-212.00 Rentals /Leases	15,117	13,333	14,984	17,000	17,000	17,000
10-5-01-214.00 Internet Access Fee	1,710	1,876	9,502	2,000	9,500	9,500
10-5-01-231.00 Record Retention	2,210	3,491	4,069	3,500	3,500	3,500
10-5-01-232.00 Computer Software Maint	842	737	975	2,300	2,300	2,300
10-5-01-233.00 Computer Hardware Maint	2,488	11,450	13,491	1,500	1,500	1,600
10-5-01-235.00 380 Agreement pmt to EDC-B	0	0	500,084	0	0	0
TOTAL Contract Services	200,730	214,378	754,909	207,450	208,650	208,700
<u>Supplies/Repair/Expenses</u>						
10-5-01-301.00 Employee Expense	2,607	1,924	1,294	2,500	2,500	2,500
10-5-01-301.01 Employee Appreciation	12,137	14,495	19,409	19,500	19,500	20,000
10-5-01-301.02 Employee Training	12,998	10,203	1,020	2,000	8,000	2,000
10-5-01-302.00 Supplies	32,768	31,303	29,359	35,000	35,000	35,000
10-5-01-302.03 Postage	10,800	10,282	9,600	13,000	13,000	11,000
10-5-01-303.00 Fuel	808	1,942	1,515	1,500	1,500	500
10-5-01-304.00 Vehicles	391	531	669	1,000	1,000	1,000
10-5-01-306.00 Buildings	3,797	5,874	12,040	10,000	10,000	10,000
10-5-01-307.00 Office Equipment	0	130	1,806	500	500	500
10-5-01-312.00 General	1,940	308	110	1,500	1,500	1,500
10-5-01-313.00 Telephone/Cell/Alarm Sys	9,789	11,195	11,567	10,000	10,000	10,000
10-5-01-314.00 Drug Testing	190	136	494	100	100	100
10-5-01-315.00 Donations / Memorials	0	0	0	0	0	0
10-5-01-317.00 Uniforms and Accessories	1,126	1,595	1,932	2,000	2,000	2,000
10-5-01-380.00 Miscellaneous Expense	114	0	27	0	0	0



CITY OF BRADY  
BUDGET REPORT  
FISCAL YEAR 2020 - 2021

10 -GENERAL FUND  
1-ADMINISTRATIVE SERVICE

EXPENDITURES				(--- 2019-2020 ---)		2020-2021 APPROVED BUDGET
	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	ORIGINAL BUDGET	PROJECTED BUDGET	
10-5-01-392.00 Bad Debt Expense	0	0	0	0	0	0
10-5-01-398.00 Interest Expense	0	0	0	0	0	0
10-5-01-398.01 Principal Debt Requirement	0	0	0	0	0	0
TOTAL Supplies/Repair/Expenses	89,465	89,920	90,842	98,600	104,600	96,100
10-5-01-401.00 Capital Outlay-Projects	180,750	0	10,487	0	14,713	0
10-5-01-402.00 Capital Outlay-Vehicles & Equip	0	0	0	0	0	0
TOTAL	180,750	0	10,487	0	14,713	0
<u>Other Uses</u>						
10-5-01-910.00 Transfers-out	11,000	0	0	0	0	0
10-5-01-910.80 Transfers-out to Special Rev	0	50,000	0	0	0	0
10-5-01-910.83 Transfers-out to Special Purpose	0	0	31,989	0	0	0
TOTAL Other Uses	11,000	50,000	31,989	0	0	0
TOTAL 1-ADMINISTRATIVE SERVICE	777,102	677,609	1,370,917	617,180	681,820	686,178

**MUNICIPAL AIRPORT  
DIVISION NUMBER: 02  
FISCAL YEAR 2020-2021**

**DIVISION SUPERVISOR-AIRPORT MANAGER**

The City owns and operates the Curtis Field Airport with a 4,608 feet runway. The airport division rents hangar space, sells fuel and coordinates the use of the airport. The airport manager is responsible for ordering fuel, training all line service personnel, meeting and greeting the aviation public, and writing grants for airport improvements. The airport manager sees that the airport is in compliance with all state, federal, and local regulations and standards. The airport manager maintains all records of arrivals and departures and provides a monthly report to the city manager and the accounting department for cash flow and billing. Must meet all requirements to maintain contracts with military as to leasing of building space, ground lease, and fuel sales.

The airport manager is responsible for scheduling and coordinating all maintenance for the airside areas and landside areas of the airport and city-owned equipment. To enforce all city rules, regulations and ordinances.

The airport manager, in coordination with BEDC and the city manager is responsible for recruiting new business to the airport. To coordinate with local law enforcement to meet the security needs of the airport that are mandated by the Transportation Safety Administration and Homeland Security.

**GOALS / OBJECTIVES**

- Maintain runway, taxiway and ramp pavements, and reduce grass encroachment
- Increase fuel sales and Fixed Based Operation business
- Increase civilian and military use of facility
- Secure grant funds for Airport Improvements to meet the Airport Master Plan
- Build customer relations
- Maintain, upgrade & develop infrastructure to meet the needs of the flying public.

**EMPLOYMENT HISTORY BY POSITION**

	<u>FY17</u>	<u>FY18</u>	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>
Airport Manager	1	1	1	1	1
Assistant Airport Manager	0	0	0	0	0
Line Serviceman	1	1	1	1	1
Part-time Serviceman (0.5)	1	1	1	0.5	1

CITY OF BRADY  
BUDGET REPORT  
FISCAL YEAR 2020 - 2021

10 -GENERAL FUND  
02-MUNICIPAL AIRPORT

EXPENDITURES	2016-2017	2017-2018	2018-2019	(--- 2019-2020 ---)		2020-2021
	ACTUAL	ACTUAL	ACTUAL	ORIGINAL BUDGET	PROJECTED BUDGET	APPROVED BUDGET
<u>Personnel</u>						
10-5-02-101.00 Regular Pay	76,442	74,669	75,667	87,541	87,541	96,336
10-5-02-101.01 Commission on Fuel Sales	0	0	0	0	0	0
10-5-02-102.00 Overtime Pay	1,587	912	174	3,500	3,500	3,500
10-5-02-107.00 Car Allowance	0	0	0	0	0	0
10-5-02-110.00 Hospital Insurance	19,728	22,868	21,543	24,120	24,120	25,920
10-5-02-111.00 Municipal Retirement	7,402	7,571	7,449	7,842	7,842	8,140
10-5-02-112.00 Worker's Comp Insurance	1,696	1,511	1,339	1,496	1,496	1,305
10-5-02-113.00 Unemployment Insurance	72	394	49	454	454	720
10-5-02-114.00 Payroll Taxes	4,736	4,416	4,575	7,101	7,101	7,788
TOTAL Personnel	111,684	112,342	110,796	132,054	132,054	143,709
<u>Contract Services</u>						
10-5-02-201.00 Organ Dues/Fees	99	461	461	700	700	700
10-5-02-202.00 Utilities	25,832	24,470	24,945	30,000	30,000	30,000
10-5-02-203.00 Professional Fees	1,529	5,433	6,451	1,700	1,700	1,700
10-5-02-203.01 Agency Fees	200	0	2	400	400	400
10-5-02-204.00 Property/Liability Insurance	4,235	4,235	4,075	4,300	4,300	4,100
10-5-02-207.00 Janitorial / Pest Services	1,020	1,020	1,020	1,200	1,200	1,200
10-5-02-208.00 City Attorney	0	0	0	0	0	0
10-5-02-212.00 Rentals /Leases	3,013	15,857	3,306	3,500	3,500	2,500
10-5-02-213.00 Contract Labor	0	0	0	0	0	0
10-5-02-214.00 Internet Access Fee	626	624	664	800	800	800
10-5-02-232.00 Computer Software Maint	408	62	0	900	900	500
10-5-02-233.00 Computer Hardware Maint	1,134	1,322	35	1,500	1,500	500
10-5-02-235.00 EDC Hangar Rent	4,350	2,800	450	0	0	0
TOTAL Contract Services	42,445	56,284	41,409	45,000	45,000	42,400
<u>Supplies/Repair/Expenses</u>						
10-5-02-301.00 Employee Expense	0	0	0	300	300	300
10-5-02-301.02 Employee Training	576	2,181	1,001	3,000	3,000	3,000
10-5-02-302.00 Supplies	7,209	7,911	2,624	10,000	10,000	8,000
10-5-02-303.00 Fuel	1,339	508	1,862	2,000	2,000	2,000
10-5-02-303.02 Purchased 100LL Fuel for Resale	36,390	42,199	50,975	45,000	45,000	45,000
10-5-02-303.03 Purchased JetA Fuel for Resale	300,712	202,573	166,906	254,000	150,000	185,000
10-5-02-303.04 IRS Fuel Tax Refund	(30,954)	(12,874)	(8,997)	(20,000)	(20,000)	(10,000)
10-5-02-304.00 Vehicles	1,603	268	(569)	2,500	2,000	2,500
10-5-02-305.00 Communication Equip	2,276	599	3,000	6,000	6,000	5,000
10-5-02-306.00 Buildings	5,890	5,782	752	10,000	10,000	10,000
10-5-02-307.00 Office Equipment	480	534	23	500	500	500
10-5-02-309.00 Small Equipment	1,813	2,660	890	4,000	4,000	2,500
10-5-02-311.00 Fuel Farm	3,353	17,671	2,688	15,000	15,000	10,000
10-5-02-312.00 General	2,580	702	2,425	3,000	3,000	3,000
10-5-02-313.00 Telephone/Cell/Alarm Sys	3,716	3,869	4,659	4,500	5,000	5,000
10-5-02-314.00 Drug Testing	0	59	261	200	200	200
10-5-02-316.00 Chemicals	258	216	44	1,200	1,200	800
10-5-02-317.00 Uniforms and Accessories	15	0	0	1,500	1,500	600
10-5-02-319.00 Credit Card Fees	2,508	3,517	3,033	4,000	4,000	4,000
10-5-02-333.00 Purchased Merch for Resale	156	909	317	2,000	2,000	2,000

CITY OF BRADY  
BUDGET REPORT  
FISCAL YEAR 2020 - 2021

10 -GENERAL FUND  
02-MUNICIPAL AIRPORT

EXPENDITURES	(--- 2019-2020 ---)					
	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	ORIGINAL BUDGET	PROJECTED BUDGET	2020-2021 APPROVED BUDGET
10-5-02-392.00 Bad Debt Expense	0	0	0	250	250	0
10-5-02-398.00 Interest Expense	0	0	0	0	0	1,500
10-5-02-398.01 Principal Debt Requirements	0	0	0	0	0	4,300
TOTAL Supplies/Repair/Expenses	339,919	279,281	231,894	348,950	244,950	285,200
10-5-02-401.00 Capital Outlay-Projects	0	0	0	0	0	0
10-5-02-402.00 Capital Outlay -Vehicles & Equip	0	43,293	9,500	0	0	100,000
10-5-02-403.00 RAMP Grant Project(s)	42,644	0	0	0	0	90,000
TOTAL	42,644	43,293	9,500	0	0	190,000
<u>Other Uses</u>						
10-5-02-910.00 Transfers-out	0	0	0	0	0	0
TOTAL Other Uses	0	0	0	0	0	0
TOTAL 02-MUNICIPAL AIRPORT	536,672	491,199	393,599	526,004	422,004	661,309

**PUBLIC PROPERTY MAINTENANCE (PPM)**  
**DIVISION NUMBER: 03**  
**FISCAL YEAR 2020-2021**

**DIVISION SUPERVISOR - PPM SUPERINTENDENT**

This division is responsible for the care, maintenance and repair of all city buildings, parks: Richard Park, EO Martin Park, Willie Washington Park, Daniel R. Conway Park, Brady Creek Trail, pocket parks, baseball and soccer fields, G. Rollie White Complex, two (2) cemeteries, and 10 miles of city and TXDOT ROW mowing. PPM also maintains city facilities of City Hall, BPD, Service Center, Municipal Court, Civic Center and GRW Buildings. The PPM obligations include the upkeep such as mowing, weed control (both mechanical and spraying), daily cleaning of public restrooms, playgrounds, pavilions, maintenance of soccer, baseball fields, swimming pool grounds, and grave plots including raking leaves brush control and hauling.

The inspection, maintenance and repair of irrigation system for all parks and cemeteries. The division also responds to and provide support during emergency conditions such as icing, flooding and other weather-related incidents.

**GOALS / OBJECTIVES**

- Efficient chemical application of herbicides in spraying for weeds and nuisance shrubs
- Organize the work priorities for optimal use of personnel and equipment
- Acquire equipment that will reduce labor needs
- Improve appearance of facilities and city by removing dead trees, brush, and shrubbery
- Instill *pride of work and accomplishment* in personnel
- Maintain a 5-year fleet replacement and renovation/improvement plan of parks and buildings

**EMPLOYMENT HISTORY BY POSITION**

	<u>FY17</u>	<u>FY18</u>	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>
Superintendent	1	1	1	1	1
Maintenance I	1	2	2	2	2
Maintenance II	3	3	3	3	3

CITY OF BRADY  
BUDGET REPORT  
FISCAL YEAR 2020 - 2021

10 -GENERAL FUND  
03-PUBLIC PROPERTY MAINT

	2016-2017	2017-2018	2018-2019	{---- 2019-2020 ----}		2020-2021
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	ORIGINAL BUDGET	PROJECTED BUDGET	APPROVED BUDGET
<u>Personnel</u>						
10-5-03-101.00 Regular Pay	140,654	162,527	161,534	169,137	169,137	188,161
10-5-03-102.00 Overtime Pay	9,169	6,048	6,254	10,000	10,000	5,900
10-5-03-103.00 Certification Pay	600	600	600	780	780	600
10-5-03-110.00 Hospital Insurance	47,676	66,222	62,823	72,359	72,359	77,760
10-5-03-111.00 Municipal Retirement	16,148	18,343	17,874	18,254	18,254	19,318
10-5-03-112.00 Worker's Comp Insurance	1,388	1,279	1,574	1,543	1,543	2,020
10-5-03-113.00 Unemployment Insurance	131	976	114	680	680	1,080
10-5-03-114.00 Payroll Taxes	11,464	12,972	12,935	13,973	13,973	15,183
TOTAL Personnel	227,229	268,966	263,708	286,726	286,726	310,022
<u>Contract Services</u>						
10-5-03-201.00 Organ Dues/Fees	0	0	0	0	0	0
10-5-03-202.00 Utilities	37,979	40,424	43,948	38,000	38,000	38,000
10-5-03-203.00 Professional Fees	0	2,198	0	500	500	500
10-5-03-204.00 Property/Liability Insurance	4,059	4,491	4,842	5,625	5,625	5,700
10-5-03-207.00 Janitorial / Pest Services	0	0	0	0	0	0
10-5-03-212.00 Rentals /Leases	230	0	50	500	500	500
10-5-03-213.00 Contract Labor	12,600	0	3,560	11,000	11,000	11,000
10-5-03-232.00 Computer Software Maint	0	1,291	0	1,650	1,650	1,600
10-5-03-233.00 Computer Hardware Maint	0	0	826	1,700	1,700	200
TOTAL Contract Services	54,868	48,405	53,227	58,975	58,975	57,500
<u>Supplies/Repair/Expenses</u>						
10-5-03-301.00 Employee Expense	322	355	42	500	500	500
10-5-03-301.02 Employee Training	430	0	0	0	0	0
10-5-03-302.00 Supplies	10,967	7,565	9,651	10,500	10,500	10,500
10-5-03-303.00 Fuel	10,424	10,731	12,019	12,000	12,000	12,000
10-5-03-304.00 Vehicles	3,787	3,539	3,175	5,000	5,000	5,000
10-5-03-305.00 Communication Equip	0	0	0	0	0	0
10-5-03-306.00 Buildings	513	53	244	3,000	3,000	3,000
10-5-03-307.00 Office Equipment	0	0	0	100	100	100
10-5-03-308.00 Heavy Rolling Stock	0	0	0	7,000	7,000	7,000
10-5-03-309.00 Small Equipment	5,844	8,383	9,905	10,000	10,000	10,000
10-5-03-312.00 General	24,805	8,827	17,337	26,000	26,000	23,000
10-5-03-313.00 Telephone/Cell/Alarm Sys	1,313	4,178	3,595	4,500	4,500	4,500
10-5-03-314.00 Drug Testing	213	218	635	250	250	250
10-5-03-316.00 Chemicals	2,135	1,398	1,600	6,000	6,000	6,000
10-5-03-317.00 Uniforms and Accessories	2,039	2,253	2,402	3,600	3,600	3,600
10-5-03-392.00 Bad Debt Expense	0	0	0	0	0	0
10-5-03-398.00 Interest Expense	566	369	199	40	40	500
10-5-03-398.01 Principal Debt Service	4,228	4,413	4,584	2,760	2,760	3,000
TOTAL Supplies/Repair/Expenses	67,585	52,283	65,387	91,250	91,250	88,950
10-5-03-401.00 Capital Outlay Projects	57,287	0	0	0	0	0
10-5-03-402.00 Capital Outlay Vehicles & Equip	0	0	14,929	0	12,459	25,000
TOTAL	57,287	0	14,929	0	12,459	25,000
<u>Other Uses</u>						
10-5-03-910.00 Transfers-out	0	0	0	0	0	0
TOTAL Other Uses	0	0	0	0	0	0
TOTAL 03-PUBLIC PROPERTY MAINT	406,968	369,654	397,251	436,951	449,410	481,472

**MAYOR / CITY COUNCIL  
DIVISION NUMBER: 04  
FISCAL YEAR 2020-2021**

**DIVISION SUPERVISOR – MAYOR/CITY MANAGER**

This division consists of the legislative and governing body of the city. The Mayor is the Chief Executive Officer of the City and serves as the ceremonial head of the city government. The Mayor shall preside over all meetings of the council and provides the leadership necessary to ensure good government for the citizens. In the absence of the Mayor, the Mayor Pro-Tem shall perform the duties of the Mayor.

The council shall hold at least two (2) regular meetings each month and as many additional (special) meetings as it deems necessary to transact the business of the city for the citizens. The council funds travel and time for the appointed city attorney to attend all regular city council meetings. The guidelines for terms, powers, qualifications, procedures, etc. of the Mayor and Council are listed in the City Charter.

This division contains funding for the compensation of elected officials in accordance with Section 3.04 of the City Charter. Additional resources provide for recording minutes and proceedings, preservation of official documents, travel and training of elected city officials and board members, and maintaining records of all appointments of various boards and commissions. Annual and special elections are funded in this division.

**GOALS / OBJECTIVES**

- Maintain legal representation at one regular city council meeting a month
- Attend training to keep informed of the latest laws and improvements in city governance
- Maintain recordkeeping with online ordinances, agendas, and minutes
- Maintain updated election proceedings

**EMPLOYMENT HISTORY BY POSITION**

	<u>FY17</u>	<u>FY18</u>	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>
Mayor	1	1	1	1	1
Mayor Pro-Tem	1	1	1	1	1
Council Members	4	4	4	4	4

CITY OF BRADY  
BUDGET REPORT  
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10 -GENERAL FUND  
04-MAYOR AND COUNCIL

EXPENDITURES	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	(--- 2019-2020 ---)		2020-2021 APPROVED BUDGET
				ORIGINAL BUDGET	PROJECTED BUDGET	
<u>Personnel</u>						
10-5-04-101.00 Regular Pay	4,160	4,370	3,270	3,120	3,120	3,120
10-5-04-110.00 Hospital Insurance	0	92	0	0	0	0
10-5-04-111.00 Municipal Retirement	0	31	0	0	0	0
10-5-04-112.00 Worker's Comp Insurance	11	11	7	8	8	7
10-5-04-113.00 Unemployment Insurance	0	0	0	0	0	0
10-5-04-114.00 Payroll Taxes	354	357	250	243	243	243
TOTAL Personnel	4,525	4,861	3,527	3,371	3,371	3,370
<u>Contract Services</u>						
10-5-04-201.00 Organ Dues/Fees	1,788	1,688	1,663	1,800	1,800	1,800
10-5-04-208.00 City Attorney	42,383	24,663	44,636	31,200	31,200	31,200
10-5-04-232.00 Computer Software Maint	0	0	0	0	0	550
TOTAL Contract Services	44,171	26,352	46,299	33,000	33,000	33,550
<u>Supplies/Repair/Expenses</u>						
10-5-04-301.00 Employee Expense	3,565	4,273	3,802	3,500	3,500	4,000
10-5-04-301.02 Employee Training	3,649	3,644	1,220	2,000	2,000	3,000
10-5-04-302.00 Supplies	2,509	936	1,045	1,500	1,500	1,500
10-5-04-313.00 Telephone/Cell/Alarm Sys	0	0	488	0	2,200	2,200
10-5-04-322.00 Election/Agenda Expenses	10,795	7,214	1,293	11,000	11,000	12,000
TOTAL Supplies/Repair/Expenses	20,518	16,067	7,848	18,000	20,200	22,700
TOTAL 04-MAYOR AND COUNCIL	69,214	47,280	57,674	54,371	56,571	59,620



**GOLF COURSE  
DIVISION NUMBER: 05  
FISCAL YEAR 2020-2021**

**DIVISION SUPERVISOR – PPM SUPERINTENDENT / GOLF COURSE MANAGER**

This division is responsible for the daily operations and maintenance of the 9-hole golf course, pro-shop, driving range and putting green.

The golf manager is responsible for the overall management and operation of the course and pro shop, coordinating tournaments, special events, and enforcement of all rules. The part-time laborer and part-time seasonal laborer assist with the course maintenance, as well as, PPM when needed.

A full-time pro-shop clerk was added FY2019. Clerks are responsible for the day to day operation of the pro-shop.

**GOALS / OBJECTIVES**

- Improve overall aesthetics of course.
- Continue to improve the quality of the greens.
- Continue to upgrade and repair cart paths as needed.
- Plant new trees.
- Increase green fee players.
- Improve pro-shop function, inventory and cart rentals.

**EMPLOYMENT HISTORY BY POSITION**

	<b><u>FY17</u></b>	<b><u>FY18</u></b>	<b><u>FY19</u></b>	<b><u>FY20</u></b>	<b><u>FY21</u></b>
Manager/Groundskeeper	1	0	1	1	1
Pro Shop Attendant	0	1	1	1	1
Groundskeeper	0	1	1	1	1
Part-time Groundskeeper (0.5)	0.5	0.5	0.5	0.5	0.5
Part-time Clerk (0.5)	2	2	2	1.5	1.5
Part-time Laborer (0.5)	0.5	0.5	0.5	0.5	0.5
Part-time Seasonal Laborer April-Sept (0.5)	0.5	0.5	0.5	0.5	0.5

CITY OF BRADY  
BUDGET REPORT  
FISCAL YEAR 2020 - 2021

10 -GENERAL FUND  
05-GOLF COURSE

EXPENDITURES	2016-2017	2017-2018	2018-2019	(---- 2019-2020 ----)		2020-2021
	ACTUAL	ACTUAL	ACTUAL	ORIGINAL BUDGET	PROJECTED BUDGET	APPROVED BUDGET
<u>Personnel</u>						
10-5-05-101.00 Regular Pay	87,050	68,096	98,365	137,695	137,695	134,314
10-5-05-102.00 Overtime Pay	1,402	161	185	500	500	500
10-5-05-107.00 Car Allowance	0	0	20	240	240	240
10-5-05-110.00 Hospital Insurance	9,864	8,576	26,895	48,239	48,239	38,880
10-5-05-111.00 Municipal Retirement	4,022	3,206	6,596	8,210	8,210	8,723
10-5-05-112.00 Worker's Comp Insurance	2,723	1,913	2,465	2,215	2,215	3,095
10-5-05-113.00 Unemployment Insurance	202	735	252	1,134	1,134	1,620
10-5-05-114.00 Payroll Taxes	6,784	5,220	7,528	10,779	10,779	10,529
TOTAL Personnel	112,047	87,906	142,306	209,012	209,012	197,901
<u>Contract Services</u>						
10-5-05-201.00 Organ Dues/Fees	0	0	0	0	0	0
10-5-05-202.00 Utilities	61,554	71,986	68,845	60,000	60,000	80,000
10-5-05-203.00 Professional Fees	19,952	17,120	900	2,200	0	0
10-5-05-203.01 Agency Fees	960	0	0	0	0	0
10-5-05-204.00 Property/Liability Insurance	1,469	1,625	1,752	2,050	2,050	2,000
10-5-05-207.00 Janitorial / Pest Services	0	0	0	200	200	200
10-5-05-212.00 Rentals /Leases	10,039	10,154	7,266	6,500	11,550	11,550
10-5-05-213.00 Contract Labor	1,450	0	0	2,000	2,000	2,000
10-5-05-214.00 Internet Access Fee	300	389	439	480	480	480
10-5-05-215.00 Contract Merchandise	9,319	3,512	0	0	0	0
10-5-05-232.00 Computer Software Maint	1,250	1,500	1,500	2,100	2,100	2,100
10-5-05-233.00 Computer Hardware Maint	0	210	0	1,500	1,500	1,500
10-5-05-242.00 Waste Disposal Fees	0	0	0	200	200	200
TOTAL Contract Services	106,293	106,496	80,702	77,230	80,080	100,030
<u>Supplies/Repair/Expenses</u>						
10-5-05-301.00 Employee Expense	125	215	383	100	100	100
10-5-05-301.02 Employee Training	50	0	0	0	0	0
10-5-05-302.00 Supplies	5,535	3,926	4,616	5,300	4,300	4,300
10-5-05-303.00 Fuel	5,139	5,702	5,626	6,000	6,000	6,000
10-5-05-304.00 Vehicles	10	23	299	1,000	1,000	1,000
10-5-05-305.00 Communication Equip	0	0	0	200	200	200
10-5-05-306.00 Buildings	2,728	2,554	2,063	3,000	2,000	2,000
10-5-05-307.00 Office Equipment	34	0	0	300	300	300
10-5-05-309.00 Small Equipment	10,645	4,584	6,267	7,000	7,000	7,000
10-5-05-311.01 Irrigation System	4,947	7,080	4,817	6,000	8,200	8,200
10-5-05-312.00 General	5,868	9,303	6,141	9,000	6,500	9,000
10-5-05-313.00 Telephone/Cell/Alarm Sys	1,648	1,324	2,021	1,500	1,500	1,500
10-5-05-314.00 Drug Testing	145	654	1,057	220	220	220
10-5-05-315.00 Donations / Memorials	0	(15)	0	0	0	0
10-5-05-316.00 Chemicals	2,070	5,606	6,977	9,000	8,450	9,000
10-5-05-316.01 Fertilization	3,070	2,770	0	0	0	0
10-5-05-316.02 Topdress / Aeration	1,946	0	1,525	2,000	2,000	2,000
10-5-05-319.00 Credit Card Fees	1,225	1,428	1,402	1,200	1,200	1,200
10-5-05-333.00 Purchased Concessions for Resale	8,069	8,392	6,886	7,000	7,000	7,000

CITY OF BRADY  
BUDGET REPORT  
FISCAL YEAR 2020 - 2021

10 -GENERAL FUND  
05-GOLF COURSE

EXPENDITURES	2016-2017	2017-2018	2018-2019	(--- 2019-2020 ---)		2020-2021
	ACTUAL	ACTUAL	ACTUAL	ORIGINAL BUDGET	PROJECTED BUDGET	APPROVED BUDGET
10-5-05-392.00 Bad Debt Expense	755	0	1,025	100	100	100
10-5-05-398.00 Interest Expense	1,531	1,316	1,097	900	900	600
10-5-05-398.01 Principal Debt Requirements	10,750	9,750	9,750	10,000	10,000	10,500
TOTAL Supplies/Repair/Expenses	66,292	64,612	61,951	69,820	66,970	70,220
10-5-05-401.00 Capital Outlay-Projects	0	0	41,195	0	0	0
10-5-05-402.00 Capital Outlay -Vehicles & Equip	20,594	19,285	0	0	0	0
TOTAL	20,594	19,285	41,195	0	0	0
TOTAL 05-GOLF COURSE	305,225	278,299	326,154	356,062	356,062	368,151

**SWIMMING POOL  
DIVISION NUMBER: 06  
FISCAL YEAR 2020-2021**

**DIVISION SUPERVISOR - PPM SUPERINTENDENT**

The municipal swimming pool is maintained year a round by PPM and it opens to the public during summer months. The employees in this division are hired each summer season to lifeguard pool guests, collect daily pool fees and season ticket fees. Also employees are to keep daily attendance records, clean the pool and restrooms, empty trash cans, and perform other related duties as assigned. Public contact is required. Employees may have to handle emergency situations, as well as, crowd control. Each employee is required to be a certified lifeguard. PPM maintains pool chemicals in the off season.

**GOALS / OBJECTIVES**

- Follow loss prevention measures to maintain a safe facility.
- Support community activities, which bring visitors and money to Brady.
- Maintain proper water quality, to provide a healthy safe environment.
- Provides training course on Standard Operating Procedures for lifeguards prior to opening.
- Provides adult swim / lap pool hours.
- Manage and supervise reservations for private parties by Pool Manager and Assistant.

**EMPLOYMENT HISTORY BY POSITION**

	<u>FY17</u>	<u>FY18</u>	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>
Summer Pool Manager (0.5)	0.5	0.5	0.5	0.5	0.5
Assistant Manager (0.5)	0.5	0.5	0.5	0.5	0.5
Summer Lifeguards (0.5)	10.5	10.5	10.5	8	8

CITY OF BRADY  
BUDGET REPORT  
FISCAL YEAR 2020 - 2021

10 -GENERAL FUND  
06-SWIMMING POOL

EXPENDITURES	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	(— 2019-2020 —)		2020-2021 APPROVED BUDGET
				ORIGINAL BUDGET	PROJECTED BUDGET	
<u>Personnel</u>						
10-5-06-101.00 Regular Pay	45,650	44,258	45,020	38,376	38,376	38,376
10-5-06-102.00 Overtime Pay	722	1,556	0	500	500	500
10-5-06-110.00 Hospital Insurance	0	0	0	0	0	0
10-5-06-111.00 Municipal Retirement	0	0	0	0	0	0
10-5-06-112.00 Worker's Comp Insurance	1,261	1,204	1,006	1,060	1,060	1,205
10-5-06-113.00 Unemployment Insurance	46	832	45	2,041	2,041	3,240
10-5-06-114.00 Payroll Taxes	3,548	3,536	3,444	3,032	3,032	3,032
TOTAL Personnel	51,227	51,386	49,515	45,009	45,009	46,353
<u>Contract Services</u>						
10-5-06-201.00 Organ Dues/Fees	0	0	0	0	0	0
10-5-06-202.00 Utilities	23,473	31,548	26,423	33,000	33,000	33,000
10-5-06-203.00 Professional Fees	0	0	0	0	0	0
10-5-06-204.00 Property/Liability Insurance	0	0	0	0	0	0
10-5-06-207.00 Janitorial / Pest Services	0	0	0	300	300	300
10-5-06-213.00 Contract Labor	0	0	0	0	0	0
TOTAL Contract Services	23,473	31,548	26,423	33,300	33,300	33,300
<u>Supplies/Repair/Expenses</u>						
10-5-06-301.00 Employee Expense	194	337	0	300	300	300
10-5-06-301.02 Employee Training	1,665	2,590	2,400	3,000	3,000	3,000
10-5-06-302.00 Supplies	1,057	2,858	1,610	2,000	2,000	2,000
10-5-06-306.00 Buildings	0	95,733	0	0	0	0
10-5-06-309.00 Small Equipment	0	0	0	0	0	0
10-5-06-312.00 General	4,073	5,653	1,361	2,200	1,200	2,200
10-5-06-313.00 Telephone/Cell/Alarm Sys	506	941	588	700	700	700
10-5-06-314.00 Drug Testing	1,321	1,949	1,578	1,800	1,800	1,800
10-5-06-315.00 Donations / Memorials	0	0	0	0	0	0
10-5-06-316.00 Chemicals	4,216	4,035	7,869	6,500	8,500	8,500
10-5-06-317.00 Uniforms and Accessories	0	1,136	850	1,300	1,300	1,300
10-5-06-333.00 Purch Merch for Resale	2,461	2,860	2,005	3,500	2,500	3,500
10-5-06-392.00 Bad Debt Expense	0	0	0	0	0	0
TOTAL Supplies/Repair/Expenses	15,493	118,091	18,260	21,300	21,300	23,300
10-5-06-401.00 Capital Outlay-Projects	0	0	0	0	0	0
10-5-06-402.00 Capital Outlay -Vehicles & Equip	0	0	0	0	0	0
TOTAL	0	0	0	0	0	0
 TOTAL 06-SWIMMING POOL	 90,193	 201,025	 94,197	 99,609	 99,609	 102,953

**FIRE**  
**DIVISION NUMBER: 07**  
**FISCAL YEAR 2020-2021**

**DIVISION SUPERVISOR - CHIEF OF FIRE/EMS**

This division is responsible for the enforcement of state and local laws and ordinances pertaining to fire, and for the protection of life and property within the City of Brady. This division also provides rural fire service and holds public education classes, maintains one fire station, and all required apparatus and equipment. Training programs are maintained that meet the requirements of the Texas Commission on Fire Protection for the City, County, and Volunteer Fire Departments.

The Brady Volunteer Fire Department is a 501(c)3 organization and purpose is to support the City of Brady Fire Department. City of Brady provides equipment insurance, fuel, workers' compensation insurance, and an annual pension to the volunteer firefighters. The BVFD is able to apply for grants for fire services that are not available to the city.

**GOALS / OBJECTIVES**

- Replace and add needed equipment to do tasks safer and easier.
- Increase in-house and outside employee training.
- Maintain hydrant maintenance program as well as location marking.
- Conduct pre-fire plans, fire inspections and safety inspections of businesses and houses.
- Apply for grants to assist in division improvements.
- Certify volunteers to State Fireman and Fire Marshal Association basic level of training.
- Provide advanced training for volunteers with both in-house and outside training.
- Continue to provide the best fire protection & other services to the City of Brady, McCulloch County, and the Volunteer Fire Department service areas.
- Coordinate with the Water Division to maintain and test 276 fire hydrants
- Maintain a 20-year fleet replacement schedule for fire equipment

**EMPLOYMENT HISTORY BY POSITION**

	<u>FY17</u>	<u>FY18</u>	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>
Fire Chief	1	1	1	1	1
Firefighters*	1	1	1	1	1
Part-time Firefighters, as needed (0.5)	1	1	1	1	1
BVFD (0.5)	3	7	7	7	6

\* FY17 Fire/EMS personnel were reallocated to EMS so 5 employees per shift were scheduled to operate 3 ambulances 365 days a year.

CITY OF BRADY  
BUDGET REPORT  
FISCAL YEAR 2020 - 2021

10 -GENERAL FUND  
07-FIRE

EXPENDITURES	2016-2017	2017-2018	2018-2019	(— 2019-2020 —)		2020-2021
	ACTUAL	ACTUAL	ACTUAL	ORIGINAL BUDGET	PROJECTED BUDGET	APPROVED BUDGET
<u>Personnel</u>						
10-5-07-101.00 Regular Pay	122,047	124,989	117,562	154,755	154,755	161,105
10-5-07-102.00 Overtime Pay	1,116	2,972	3,090	4,500	4,500	4,500
10-5-07-103.00 Certification Pay	300	500	1,200	1,800	1,800	1,200
10-5-07-110.00 Hospital Insurance	15,209	22,868	19,260	24,120	24,120	25,920
10-5-07-111.00 Municipal Retirement	11,610	13,833	12,646	14,619	14,619	14,688
10-5-07-112.00 Worker's Comp Insurance	1,878	1,558	1,803	1,892	1,892	3,521
10-5-07-113.00 Unemployment Insurance	123	325	18	454	454	720
10-5-07-114.00 Payroll Taxes	9,348	9,312	9,182	12,422	12,422	12,917
TOTAL Personnel	161,630	176,357	164,759	214,562	214,562	224,571
<u>Contract Services</u>						
10-5-07-201.00 Organ Dues/Fees	1,390	1,737	220	2,000	2,000	2,000
10-5-07-202.00 Utilities	8,457	9,548	9,492	10,000	10,000	10,000
10-5-07-203.00 Professional Fees	0	1,000	0	0	0	0
10-5-07-203.01 Agency Fees	0	0	0	0	0	0
10-5-07-204.00 Property/Liability Insurance	16,222	17,951	19,354	22,500	22,500	22,600
10-5-07-205.00 Commission Billing Service	0	0	0	0	0	0
10-5-07-207.00 Janitorial / Pest Services	0	0	0	0	0	0
10-5-07-208.00 City Attorney	0	0	0	0	0	0
10-5-07-212.00 Rentals /Leases	2,159	2,311	1,973	3,500	3,500	3,500
10-5-07-213.00 Contract Labor	5,000	1,875	0	4,500	4,500	4,500
10-5-07-214.00 Internet Access Fee	871	980	430	1,200	1,200	1,200
10-5-07-215.00 Volunteer Maintenance Fund	20,400	45,472	23,500	24,000	24,000	24,000
10-5-07-215.01 Volunteer Pension Fund	6,948	6,359	3,361	12,200	12,200	7,000
10-5-07-232.00 Computer Software Maint	1,645	1,988	1,690	3,350	3,350	3,350
10-5-07-233.00 Computer Hardware Maint	569	15,770	9,112	3,000	3,000	3,000
10-5-07-242.00 Waste/Hazmat Disposal Fees	0	288	0	900	900	900
TOTAL Contract Services	63,662	105,279	69,132	87,150	87,150	82,050
<u>Supplies/Repair/Expenses</u>						
10-5-07-301.00 Employee Expense	5,891	674	1,490	1,500	1,500	1,500
10-5-07-301.02 Employee Training	6,046	8,899	894	7,900	7,900	7,900
10-5-07-302.00 Supplies	4,429	6,880	5,935	6,900	5,550	5,550
10-5-07-303.00 Fuel	6,498	9,727	7,483	13,500	13,500	13,500
10-5-07-304.00 Vehicles	6,663	25,491	5,035	10,000	10,000	10,000
10-5-07-305.00 Communication Equip	1,271	2,954	230	5,000	5,000	5,000
10-5-07-306.00 Buildings	4,974	4,131	3,929	4,900	4,900	4,900
10-5-07-307.00 Office Equipment	932	463	485	1,500	1,500	1,500
10-5-07-309.00 Small Equipment	3,725	6,280	352	3,000	5,100	6,000
10-5-07-312.00 General	495	0	0	0	0	0
10-5-07-313.00 Telephone/Cell/Alarm Sys	3,292	3,294	3,042	4,000	4,000	4,000
10-5-07-314.00 Drug Testing	115	210	59	1,000	1,000	1,000
10-5-07-316.00 Chemicals	0	845	313	1,400	1,400	1,400
10-5-07-317.00 Uniforms and Accessories	15,291	12,567	4,143	14,000	11,900	52,000
10-5-07-318.00 Laboratory Testing	1,831	2,332	265	4,500	5,850	6,000

CITY OF BRADY  
BUDGET REPORT  
FISCAL YEAR 2020 - 2021

10 -GENERAL FUND  
07-FIRE

EXPENDITURES	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	(— 2019-2020 —)		2020-2021 APPROVED BUDGET
				ORIGINAL BUDGET	PROJECTED BUDGET	
10-5-07-398.00 Interest Expense	5,669	8,399	7,593	9,600	9,600	7,600
10-5-07-398.01 Principal Debt Requirements	11,811	21,566	22,373	33,250	33,250	33,200
TOTAL Supplies/Repair/Expenses	78,932	114,712	63,621	121,950	121,950	161,050
10-5-07-401.00 Capital Outlay-Projects	0	0	0	10,000	10,000	0
10-5-07-402.00 Capital Outlay -Vehicles & Equip	0	283,502	0	68,000	68,000	22,000
TOTAL	0	283,502	0	78,000	78,000	22,000
TOTAL 07-FIRE	304,224	679,850	297,513	501,662	501,662	489,671



**POLICE**  
**DIVISION NUMBER: 08**  
**FISCAL YEAR 2020-2021**

**DIVISION SUPERVISOR - CHIEF OF POLICE**

Brady Police division is responsible for the protection of lives and property of the citizens, business owners and guests for the City of Brady. While the preservation of the public peace and the enforcement of all criminal laws remain our primary focus, the division also performs a variety of tasks that include everything from traffic control to homicide investigation. All officers are required to utilize common sense and good judgement in their enforcement of the law while ensuring that probable cause exists when any arrest is deemed necessary. Officers must then truthfully document all known information in these cases and testify professionally in the appropriate court of law. All duties of our officers should be conducted with professionalism, tact and diplomacy.

The Police division works closely with both the County and District Attorney's Office when filing any criminal charge with the appropriate court. The Police division also coordinates and assists the McCulloch County Sheriff's Office when necessary or requested.

Although the Division is no longer the County's Primary Public Safety Answering Point (PSAP) and the recipient of "911 Emergency" calls for service, two members of the Division's auxiliary staff remain trained/licensed Telecommunicators. This allows us the continued use of state/federal databases to assist in performing our mission. While not certified as a tele-communicator, the Division also has another employee that acts primarily as a receptionist to direct calls and inquiries to the appropriate person/section.

Since 2017, the Division has employed a full-time Evidence Custodian/Technician to properly document and store seized property, abandoned property and evidence. This important position requires training and operates a separate database to provide the necessary "chain of custody" oversight required after evidence collection. While this is their primary duty, our Evidence Tech is also a trained /licensed Tele-communicator.

The Division has one primary Keeper of Records, who helps in the retention/storage of all documentation generated or received by the Division. This position prepares all criminal cases for their timely submission to the appropriate court hearing the case. In addition to the aforementioned responsibilities, this position handles all Sex Offender registrations and keeps up with all mandates required of those ordered to register with their local law enforcement.

Beginning later this year, this Division will also be supplying the Brady Independent School District with School Resource Officer (SRO). This position was generated through a jointly-approved Interlocal Agreement that stipulates the responsibilities of both the officer

assigned to the district and the expectation of both governmental entities concerning this position.

### **GOALS / OBJECTIVES**

- Utilize “Mirrored Shifts” that provide for proper staffing and supervisory levels
- Develop/maintain a 20-year program for fleet and equipment replacement for police vehicles
- Develop SRO program to meet the needs of the BISD and the City of Brady.
- Prepare to seek “Exemplary Agency” accreditation through the Texas Police Chief’s Association

### **EMPLOYMENT HISTORY BY POSITION**

	<b><u>FY17</u></b>	<b><u>FY18</u></b>	<b><u>FY19</u></b>	<b><u>FY20</u></b>	<b><u>FY21</u></b>
Chief of Police	1	1	1	1	1
Captain	1	1	1	1	1
Lieutenant	0	0	0	0	1
Sergeant	2	2	2	2	2
Patrolmen	6	6	6	6	8
School Resource Officer	0	0	0	0	1
Records Clerk	1	1	1	1	1
Property Room Technician	0	1	1	1	1

CITY OF BRADY  
BUDGET REPORT  
FISCAL YEAR 2020 - 2021

10 -GENERAL FUND  
08-POLICE

	2016-2017	2017-2018	2018-2019	(----- 2019-2020 -----)	2020-2021	
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	ORIGINAL BUDGET	PROJECTED BUDGET	APPROVED BUDGET
<u>Personnel</u>						
10-5-08-101.00 Regular Pay	439,232	527,197	515,311	578,512	574,872	758,341
10-5-08-102.00 Overtime Pay	14,708	17,744	25,348	20,000	20,000	16,000
10-5-08-103.00 Certification Pay	6,200	9,363	10,013	9,600	9,600	11,400
10-5-08-106.00 Stand-by Pay	3,520	3,640	3,410	3,640	3,640	3,640
10-5-08-110.00 Hospital Insurance	89,657	130,410	111,715	144,717	144,717	181,440
10-5-08-111.00 Municipal Retirement	49,647	60,208	58,571	60,982	60,982	77,033
10-5-08-112.00 Worker's Comp Insurance	10,539	11,519	11,314	11,035	11,035	14,740
10-5-08-113.00 Unemployment Insurance	689	2,210	114	1,361	1,361	2,880
10-5-08-114.00 Payroll Taxes	34,676	41,422	41,175	46,684	46,684	60,331
TOTAL Personnel	648,868	803,711	776,970	876,531	872,891	1,125,805
<u>Contract Services</u>						
10-5-08-201.00 Organ Dues/Fees	0	150	0	750	750	200
10-5-08-202.00 Utilities	14,673	14,525	14,214	15,000	15,000	15,000
10-5-08-203.00 Professional Fees	3,294	904	2,629	11,300	11,300	11,300
10-5-08-203.01 Agency Fees	0	0	0	0	0	0
10-5-08-204.00 Property/Liability Insurance	15,927	16,665	18,536	21,260	21,260	21,050
10-5-08-207.00 Janitorial / Pest Services	734	820	909	720	720	720
10-5-08-208.00 City Attorney	0	0	0	0	0	0
10-5-08-212.00 Rentals /Leases	3,325	3,135	3,270	4,000	4,000	4,000
10-5-08-213.00 Contract Labor	0	0	0	0	0	0
10-5-08-214.00 Internet Access Fee	1,837	2,154	3,358	1,500	8,000	7,200
10-5-08-216.00 Jail Cost	1,170	2,130	3,465	2,400	2,400	2,400
10-5-08-232.00 Computer Software Maint	8,160	7,724	13,382	10,200	10,200	25,300
10-5-08-233.00 Computer Hardware Maint	1,467	17,291	12,615	6,000	6,000	17,300
TOTAL Contract Services	50,588	65,499	72,377	73,130	79,630	104,470
<u>Supplies/Repair/Expenses</u>						
10-5-08-301.00 Employee Expense	501	850	570	1,200	1,200	1,200
10-5-08-301.02 Employee Training	8,369	7,153	7,561	8,600	8,600	4,200
10-5-08-302.00 Supplies	11,267	12,223	9,739	11,350	11,350	11,850
10-5-08-303.00 Fuel	20,335	29,949	25,421	31,000	31,000	31,000
10-5-08-304.00 Vehicles	6,316	21,019	14,275	15,000	14,300	15,000
10-5-08-305.00 Communication Equip	872	2,969	92	500	29,414	500
10-5-08-306.00 Buildings	1,453	1,011	692	2,500	2,500	2,500
10-5-08-307.00 Office Equipment	248	0	0	250	250	500
10-5-08-309.00 Small Equipment	42,312	2,523	5,420	3,500	50,000	3,500
10-5-08-312.00 General	0	0	0	0	0	0
10-5-08-313.00 Telephone/Cell/Alarm Sys	13,310	10,142	11,376	11,000	11,000	8,400
10-5-08-314.00 Drug Testing	1,242	818	1,348	1,035	1,035	1,185
10-5-08-317.00 Uniforms and Accessories	10,816	14,450	3,467	11,500	11,500	16,600
10-5-08-327.00 K-9 Expense	2,000	442	733	5,000	5,000	2,500
10-5-08-351.00 Drug Enforcement Program	0	9,800	0	0	0	0
10-5-08-392.00 Bad Debt Expense	12	0	0	0	0	0
10-5-08-398.00 Interest Expense	7,903	6,985	5,935	6,100	7,100	6,500
10-5-08-398.01 Principal Debt Requirements	59,470	73,843	80,955	77,000	80,000	83,200
TOTAL Supplies/Repair/Expenses	186,426	194,177	167,586	185,535	264,249	188,635

CITY OF BRADY  
BUDGET REPORT  
FISCAL YEAR 2020 - 2021

10 -GENERAL FUND  
08-POLICE

EXPENDITURES	2016-2017	2017-2018	2018-2019	(--- 2019-2020 ---)		2020-2021
	ACTUAL	ACTUAL	ACTUAL	ORIGINAL BUDGET	PROJECTED BUDGET	APPROVED BUDGET
10-5-08-401.00 Capital Outlay-Projects	0	7,500	61,900	0	10,000	0
10-5-08-402.00 Capital Outlay -Vehicles & Equip	0	75,836	39,810	43,000	87,000	145,200
TOTAL	0	83,336	101,710	43,000	97,000	145,200
 TOTAL 08-POLICE	 885,882	 1,146,723	 1,118,643	 1,178,196	 1,313,770	 1,564,110

**EMERGENCY MANAGEMENT**  
**DIVISION NUMBER: 09**  
**FISCAL YEAR 2020-2021**

**DIVISION SUPERVISOR - CHIEF OF FIRE**

The Emergency Management division is responsible for the development, maintenance, overall coordination and management of the Emergency Management program for the City of Brady and McCulloch County. It is responsible for the efficient and effective operations of the program and provides guidance to Emergency Management personnel (as designated on the Texas Department of Emergency Management staffing pattern).

The Emergency Management Coordinator during disasters is appointed by the Mayor of Brady and the County Judge and receives guidance from the City Manager, Mayor and the County Judge through discussions, conferences, reports and recommendations, in accordance with established federal, state, and local policies. Keeps the all the city and county chief executives fully informed on all emergency management issues with monthly Local Emergency Planning Committee (LEPC) Meetings.

**GOALS / OBJECTIVES**

- Directs the development, implementation and completion of the comprehensive emergency management program. Ensures the development of an Advance Emergency Management Plan, and all annexes to advance plan for use in response to specific disaster occurrences in coordination with the Texas Division of Emergency Management and other Federal and State agencies. Establishes emergency operations center (EOC).
- Conducts an on-going survey and analysis of actual or potential major hazards that threaten life and property within the City and County; an on-going program to identify and recommends the implementation of measures which would lead to prevent the occurrence or reduce the impact of such hazards if a disaster occurs and maintain the Hazardous Mitigation Plan in coordination with the Texas Division of Emergency Management.
- Provides for an on-going survey of existing personnel, equipment, supplies, and services that would be utilized during an emergency situation. Maintains EOC and Warning System (Sirens).
- Supervises the development of an emergency operations plan for the City of Brady and McCulloch County. Coordinates the development of a public information program to keep residents informed as to necessary emergency preparedness procedures and actions expected of residents when local plans are implemented.
- Conducts periodic review of plans, agreements, and implement updates as needed.
- Ensures the development and implementation of training programs for local personnel.
- Maintains and operates Code Red software and community alert programs.

**EMPLOYMENT HISTORY BY POSITION**

	<u>FY17</u>	<u>FY18</u>	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>
Emergency Management Coordinator*	0	0	0	0	0
Part-time Administrative Assistant (0.5)**	0.5	0.5	0	0	0

\*Duty assigned to Fire Chief

\*\*Duty assigned to Fire department employee

CITY OF BRADY  
BUDGET REPORT  
FISCAL YEAR 2020 - 2021

10 -GENERAL FUND  
09-EMERGENCY MANAGEMENT

EXPENDITURES	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	(---- 2019-2020 ----)		2020-2021 APPROVED BUDGET
				ORIGINAL BUDGET	PROJECTED BUDGET	
<u>Personnel</u>						
10-5-09-101.00 Regular Pay	2,340	0	0	0	15,000	0
10-5-09-102.00 Overtime Pay	0	0	0	0	0	0
10-5-09-110.00 Hospital Insurance	0	0	0	0	0	0
10-5-09-111.00 Municipal Retirement	0	0	0	0	0	0
10-5-09-112.00 Workers Comp Insurance	0	0	0	0	0	0
10-5-09-113.00 Unemployment Insurance	0	0	0	0	0	0
10-5-09-114.00 Payroll Taxes	177	0	0	0	0	0
TOTAL Personnel	2,517	0	0	0	15,000	0
<u>Contract Services</u>						
10-5-09-201.00 Ogan Dues/Fees	0	0	0	0	0	0
10-5-09-202.00 Utilities	653	623	652	700	700	700
10-5-09-203.00 Professional Fees	0	0	0	0	0	0
10-5-09-203.01 Agency Fees	0	0	0	0	0	0
10-5-09-207.00 Janitorial / Pest Services	0	0	0	0	0	0
10-5-09-212.00 Rentals / Leases	0	0	0	0	0	0
10-5-09-214.00 Internet Access Fee	0	0	0	0	0	0
10-5-09-232.00 Computer Software Maint	410	0	0	500	500	500
10-5-09-233.00 Computer Hardware Maint	1,500	1,380	1,372	0	1,600	0
10-5-09-250.00 Flood Plain Management	2,000	1,000	0	1,000	1,000	1,000
TOTAL Contract Services	4,562	3,003	2,024	2,200	3,800	2,200
<u>Supplies/Repair/Expenses</u>						
10-5-09-301.00 Employee Expense	0	0	0	600	600	600
10-5-09-301.02 Employee Training	0	0	0	2,000	2,000	2,000
10-5-09-302.00 Supplies	904	3,827	2,077	5,000	400	2,000
10-5-09-305.00 Communication Equip	387	0	0	0	0	0
10-5-09-306.00 Buildings	8,841	0	0	500	500	500
10-5-09-307.00 Office Equipment	1,721	140	0	1,000	1,000	1,000
10-5-09-311.00 COVID-19 Event	0	0	0	0	60,000	0
10-5-09-312.00 Generator Maintenance	0	0	0	0	3,000	3,000
10-5-09-313.00 Telephone/Cell/Alarm Sys	0	0	0	0	0	4,000
10-5-09-314.00 Drug Testing	0	0	0	0	0	0
10-5-09-317.00 Uniforms and Accessories	0	0	0	0	0	0
10-5-09-392.00 Bad Debt Expense	0	0	0	0	0	0
10-5-09-398.00 Interest Expense	0	0	0	0	0	0
TOTAL Supplies/Repair/Expenses	11,853	3,967	2,077	9,100	67,500	13,100
10-5-09-401.00 Capital Outlay-Projects	0	0	0	0	0	0
10-5-09-402.00 Capital Outlay -Vehicles & Equip	0	0	0	0	0	0
TOTAL	0	0	0	0	0	0
TOTAL 09-EMERGENCY MANAGEMENT	18,932	6,970	4,102	11,300	86,300	15,300

**COMMUNICATIONS  
DIVISION NUMBER: 10  
FISCAL YEAR 2020-2021**

This Division is now merged with the Police Division beginning fiscal year 2021. The County is now responsible for 911 dispatching, relieving the City of this task. Additionally, the City was able to contract in fiscal year 2020 for Transmission Operator services, relieving the City of its obligation to provide 24/7 communications with ERCOT. Therefore, only one telecommunications officer is needed to complete the communication staffing associated with city emergency services. Payroll for this one position and ancillary costs have been blended with the overall Police Division costs.

**EMPLOYMENT HISTORY BY POSITION**

	<u>FY17</u>	<u>FY18</u>	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>
Supervisor	1	1	1	1	0
Telecommunication Operators	5	5	4	4	0

CITY OF BRADY  
BUDGET REPORT  
FISCAL YEAR 2020 - 2021

10-GENERAL FUND  
10-COMMUNICATIONS

EXPENDITURES	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	(---- 2019-2020 ----)		2020-2021 APPROVED BUDGET
				ORIGINAL BUDGET	PROJECTED BUDGET	
<u>Personnel</u>						
10-5-10-101.00 Regular Payroll	160,429	158,156	135,215	159,669	159,669	0
10-5-10-102.00 Overtime	18,353	14,153	9,576	6,000	6,000	0
10-5-10-103.00 Certification Pay	5,575	4,038	2,725	2,100	2,100	0
10-5-10-110.00 Hospital Insurance	49,529	60,171	45,722	60,299	60,299	0
10-5-10-111.00 Municipal Retirement	19,133	19,001	15,602	16,878	16,878	0
10-5-10-112.00 Worker's Comp Insurance	554	485	341	407	407	0
10-5-10-113.00 Unemployment Insurance	362	985	55	567	567	0
10-5-10-114.00 Payroll Taxes	16,135	13,468	11,277	12,922	12,922	0
TOTAL Personnel	270,070	270,456	220,514	258,842	258,842	0
<u>Contract Services</u>						
10-5-10-201.00 Organ Dues/Fees	0	0	0	0	0	0
10-5-10-212.00 Rentals /Leases	0	0	0	0	0	0
10-5-10-232.00 Computer Software Maint	466	4,136	0	5,000	5,000	0
10-5-10-233.00 Computer Hardware Maint	1,631	779	0	100	100	0
TOTAL Contract Services	2,097	4,915	0	5,100	5,100	0
<u>Supplies/Repair/Expenses</u>						
10-5-10-301.00 Employee Expense	1,074	639	643	1,500	1,500	0
10-5-10-301.02 Employee Training	1,370	245	12	1,500	1,500	0
10-5-10-302.00 Supplies	1,132	1,142	747	2,000	2,000	0
10-5-10-305.00 Communication Equip	520	65	7,130	1,000	1,000	0
10-5-10-307.00 Office Equipment	32	245	0	250	250	0
10-5-10-313.00 Telephones/Cell/Alarms	0	247	0	300	300	0
10-5-10-314.00 Drug Testing	987	610	917	470	470	0
10-5-10-317.00 Uniforms	352	0	501	500	500	0
TOTAL Supplies/Repair/Expenses	5,466	3,193	9,949	7,520	7,520	0
10-5-10-401.00 Capital Outlay-Projects	0	0	0	0	0	0
10-5-10-402.00 Capital Outlay -Vehicles & Equip	36,247	0	0	0	0	0
TOTAL	36,247	0	0	0	0	0
TOTAL 10-COMMUNICATIONS	313,881	278,563	230,463	271,462	271,462	0



**COMMUNITY SERVICES ADMINISTRATION**  
**DIVISION NUMBER: 11**  
**FISCAL YEAR 2020-2021**

**DIVISION SUPERVISOR – COMMUNITY DEVELOPMENT OUTREACH MANAGER**

This division is responsible for the administration of the Community Service Department, which consists of the following divisions: Airport, Public Property Maintenance, Municipal Golf Course, Swimming Pool, Cemeteries, Street Sanitation, Brady Lake, and G. Rollie White Complex. This includes the efforts to organize the work goals and objectives of each division including personnel management, job planning, customer service and budget controls.

Community Development Outreach Manager also serves as Economic Development Director of Brady Type B EDC.

**GOALS / OBJECTIVES**

- To promote coordination and cooperation between the various public community divisions, public works, public safety and community interest groups.
- To assist the City Manager in special projects or other assignments.
- To streamline social media presence and solidify City of Brady branding across departments.
- To strengthen relationship between the City of Brady and its citizens through various educational and outreach programs.

**EMPLOYMENT HISTORY BY POSITION**

	<u>FY17</u>	<u>FY18</u>	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>
Director of Community Services	1	1	1	1	1
Assistant to Community Services	1	1	1	1	0

CITY OF BRADY  
BUDGET REPORT  
FISCAL YEAR 2020 - 2021

10 -GENERAL FUND  
11-COMMUNITY SERVICES ADMIN

EXPENDITURES	2016-2017	2017-2018	2018-2019	(--- 2019-2020 ---)		2020-2021
	ACTUAL	ACTUAL	ACTUAL	ORIGINAL BUDGET	PROJECTED BUDGET	APPROVED BUDGET
<u>Personnel</u>						
10-5-11-101.00 Regular Payroll	113,222	114,237	71,366	87,560	72,560	75,005
10-5-11-102.00 Overtime	52	0	305	0	0	0
10-5-11-107.00 Car Allowance	3,180	2,760	2,610	4,500	2,000	3,000
10-5-11-110.00 Hospital Insurance	17,897	20,962	12,418	12,060	12,060	12,960
10-5-11-111.00 Municipal Retirement	12,557	12,685	7,929	8,920	8,920	7,461
10-5-11-112.00 Worker's Comp Insurance	340	331	182	283	283	200
10-5-11-113.00 Unemployment Insurance	20	331	180	113	113	180
10-5-11-114.00 Payroll Taxes	5,503	7,898	5,638	6,830	6,830	5,850
TOTAL Personnel	152,771	159,204	100,628	120,266	102,766	104,656
<u>Contract Services</u>						
10-5-11-213.00 Contract Labor	0	0	0	5,000	0	0
10-5-11-220.00 Marketing & Graphic Design	0	0	0	0	300	300
10-5-11-232.00 Computer Software Maintenance	370	0	0	0	0	0
10-5-11-233.00 Computer Hardware Maintenance	1,318	0	1,191	0	0	0
TOTAL Contract Services	1,688	0	1,191	5,000	300	300
<u>Supplies/Repair/Expenses</u>						
10-5-11-301.00 Employee Expense	0	180	160	200	200	200
10-5-11-301.02 Employee Training	2,336	0	0	0	5,500	1,000
10-5-11-302.00 Supplies	148	239	268	300	300	300
10-5-11-307.00 Office Equipment	665	0	297	300	300	300
10-5-11-313.00 Telephones/Cell/Alarms	700	500	500	900	400	600
10-5-11-314.00 Drug Testing	63	40	224	100	100	100
TOTAL Supplies/Repair/Expenses	3,911	959	1,449	1,800	6,800	2,500
TOTAL 11-COMMUNITY SERVICES ADMIN	158,370	160,163	103,269	127,066	109,866	107,456

**STREETS**  
**DIVISION NUMBER: 12**  
**FISCAL YEAR 2020-2021**

**DIVISION SUPERVISOR - STREET SUPERINTENDENT**

This division is primarily responsible for approximately 85 miles of city's streets and nearly 4 miles of drainage ways. Street Division obligations include the maintenance and repair of the road surfaces, drainage ways, curbs, gutters and sidewalks throughout the city. The division carries out its responsibilities through the use of heavy equipment and specialized machinery/equipment and shovels/rakes/brooms. The work involves paving, pot-hole patching, grading and cleaning along city right-of-ways. Other important work includes erecting and/or fixing street signs and stripping and painting. This division assists in bulk trash curbside services, brush removal, and demolition of dilapidated structures.

The division also responds to and provides vital support during emergency conditions and severe weather events such as icing, flooding and other weather-related incidents.

**GOALS / OBJECTIVES**

- Prioritize the maintenance of city streets and roads through the use of special equipment and pothole patching.
- Maintain unpaved streets, roads and drainage ditches.
- Replace street and traffic control signs for missing, broken or defaced situations.
- Organize the work priorities for the division for good use of personnel and equipment.
- Ensure daily inspections and maintenance upkeep on all equipment.
- Instill *pride of work and accomplishment* in personnel.
- Schedule equipment/machinery for replacement.

**EMPLOYMENT HISTORY BY POSITION**

	<u>FY17</u>	<u>FY18</u>	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>
Superintendent	1	1	1	1	1
Maintenance I	2	2	1	1	1
Maintenance II	1	1	2	2	2
Heavy Equipment Operator - Lead	1	1	1	1	1
Part-time Seasonal Maintenance I (0.5)	1	1	0	0	0

CITY OF BRADY  
BUDGET REPORT  
FISCAL YEAR 2020 - 2021

10 -GENERAL FUND

12-STREETS

	2016-2017	2017-2018	2018-2019	(--- 2019-2020 ---)		2020-2021
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	ORIGINAL BUDGET	PROJECTED BUDGET	APPROVED BUDGET
<u>Personnel</u>						
10-5-12-101.00 Regular Pay	146,739	163,604	171,566	179,631	179,631	187,932
10-5-12-102.00 Overtime Pay	1,570	935	1,447	1,000	1,000	1,000
10-5-12-103.00 Certification Pay	0	0	0	0	0	0
10-5-12-106.00 Stand-by Pay	3,640	3,640	3,640	3,640	3,640	3,640
10-5-12-107.00 Car Allowance	300	300	225	300	300	300
10-5-12-110.00 Hospital Insurance	45,210	57,170	52,718	60,299	60,299	64,800
10-5-12-111.00 Municipal Retirement	16,300	18,248	18,763	18,402	18,402	18,811
10-5-12-112.00 Worker's Comp Insurance	10,604	9,341	8,195	8,842	8,842	7,771
10-5-12-113.00 Unemployment Insurance	182	852	45	567	567	900
10-5-12-114.00 Payroll Taxes	11,635	12,859	13,556	14,089	14,089	14,734
TOTAL Personnel	236,181	266,949	270,156	286,770	286,770	299,888
<u>Contract Services</u>						
10-5-12-201.00 Organ Dues/Fees	0	0	0	0	0	0
10-5-12-202.00 Utilities	20,558	18,316	14,754	19,000	19,000	19,000
10-5-12-203.00 Professional Fees	0	48	0	0	0	0
10-5-12-203.01 Agency Fees	0	0	0	0	1,000	0
10-5-12-204.00 Property/Liability Insurance	11,696	12,942	13,954	16,210	16,210	16,300
10-5-12-207.00 Janitorial / Pest Services	0	0	0	0	0	0
10-5-12-212.00 Rentals /Leases	0	0	0	0	0	0
10-5-12-213.00 Contract Labor	0	0	0	0	0	0
10-5-12-232.00 Computers Software Maint	0	0	0	400	750	400
10-5-12-233.00 Computer Hardware Maint	0	0	0	350	0	350
10-5-12-241.00 Bond Collection Fees	400	777	400	500	500	500
TOTAL Contract Services	32,654	32,084	29,108	36,460	37,460	36,550
<u>Supplies/Repair/Expenses</u>						
10-5-12-301.00 Employee Expense	445	333	202	550	550	550
10-5-12-301.02 Employee Training	0	300	299	400	400	400
10-5-12-302.00 Supplies	1,492	1,635	1,337	2,000	2,000	1,500
10-5-12-303.00 Fuel	16,235	15,633	17,530	18,000	18,000	18,000
10-5-12-304.00 Vehicles	3,184	1,715	1,280	1,500	1,500	1,500
10-5-12-305.00 Communication Equip	0	0	0	0	0	0
10-5-12-306.00 Buildings	0	0	0	0	0	0
10-5-12-307.00 Office Equipment	0	0	0	200	200	200
10-5-12-308.00 Heavy Rolling Stock	19,262	17,620	13,215	25,000	25,000	25,000
10-5-12-309.00 Small Equipment	1,138	4,487	3,986	6,000	6,000	4,000
10-5-12-312.00 General	22,019	14,690	13,958	24,200	23,200	24,200
10-5-12-313.00 Telephone/Cell/Alarm Sys	1,407	1,341	1,310	1,500	1,500	1,500
10-5-12-314.00 Drug Testing	364	510	501	780	780	700
10-5-12-315.00 Donations / Memorials	0	0	0	0	0	0
10-5-12-316.00 Chemicals	6,450	6,805	527	2,500	2,500	500
10-5-12-317.00 Uniforms and Accessories	3,108	3,318	3,499	4,000	4,000	4,000
10-5-12-328.00 Materials	199,670	176,897	166,342	200,000	200,000	200,000
10-5-12-398.00 Interest Expense	33,282	27,704	21,478	16,500	16,500	11,100
10-5-12-398.01 Principal Debt Requirements	245,941	229,545	220,555	206,600	206,600	203,550
TOTAL Supplies/Repair/Expenses	553,998	502,534	466,020	509,730	508,730	496,700
10-5-12-401.00 Capital Outlay-Projects	0	0	0	0	0	0
10-5-12-402.00 Capital Outlay -Vehicles & Equip	152,490	36,445	0	0	0	0
TOTAL	152,490	36,445	0	0	0	0
TOTAL 12-STREETS	975,323	838,013	765,284	832,960	832,960	833,138

**CIVIC CENTER  
DIVISION NUMBER: 13  
FISCAL YEAR 2020-2021**

**DIVISION SUPERVISOR-COMMUNITY DEVELOPMENT OUTREACH MANAGER / PPM  
SUPERINTENDENT**

The Civic Center is provided, for a fee, to the community for a variety of uses. The Community Services handle the reservations, payments for rental, inspections and keys. The fees for the use of the Civic Center are established by the City Council, and likewise the Council establishes the rules concerning the renting and/or the use of the Civic Center.

The PPM Superintendent shall oversee the maintaining, repairing, and cleaning of the Civic Center and the grounds and parking lot surrounding it. PPM employees and in the summer, contract maintenance, is hired to clean after each event. A full time custodian was hired by the City in place of a janitorial company, so a portion of his salary and benefits will be added to the Civic Center budget.

**GOALS / OBJECTIVES**

- Keep the building clean and in a neat, professional manner.
- Visit Brady strategic plan and contract is to develop new sources of events at the Civic Center.

**EMPLOYMENT HISTORY BY POSITION**

	<u><b>FY17</b></u>	<u><b>FY18</b></u>	<u><b>FY19</b></u>	<u><b>FY20</b></u>	<u><b>FY21</b></u>
Custodian (0.25)*	0	0	0	0	0.25

\*FY21 Custodian Position is 75/25 split  
between Administration / Civic Center

CITY OF BRADY  
BUDGET REPORT  
FISCAL YEAR 2020 - 2021

10 -GENERAL FUND  
13-CIVIC CENTER

EXPENDITURES	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	(---- 2019-2020 ----)		2020-2021 APPROVED BUDGET
				ORIGINAL BUDGET	PROJECTED BUDGET	
<u>Personnel</u>						
10-5-13-101.00 Regular Pay	0	0	0	0	0	6,888
10-5-13-102.00 Overtime Pay	0	0	0	0	0	0
10-5-13-110.00 Hospital Insurance	0	0	0	0	0	3,240
10-5-13-111.00 Municipal Retirement	0	0	0	0	0	685
10-5-13-112.00 Worker's Comp Insurance	0	0	0	0	0	50
10-5-13-113.00 Unemployment Insurance	0	0	0	0	0	45
10-5-13-114.00 Payroll Taxes	0	0	0	0	0	537
TOTAL Personnel	0	0	0	0	0	11,445
<u>Contract Services</u>						
10-5-13-202.00 Utilities	9,170	12,248	8,836	12,000	12,000	12,000
10-5-13-207.00 Pest Services / Janitorial	6,455	10,406	3,360	18,000	8,000	5,000
10-5-13-212.00 Rentals /Leases	0	0	0	0	0	0
10-5-13-213.00 Contract Labor	0	0	0	0	0	0
10-5-13-230.00 Civic Center Deposit Refunds	5,500	6,275	6,800	4,000	4,000	6,000
TOTAL Contract Services	21,125	28,929	18,996	34,000	24,000	23,000
<u>Supplies/Repair/Expenses</u>						
10-5-13-302.00 Supplies	2,955	1,251	830	4,000	4,000	4,000
10-5-13-306.00 Buildings	51	1,823	593	1,000	1,000	1,000
10-5-13-312.00 General	24,457	4,871	1,537	2,500	2,500	2,500
10-5-13-313.00 Telephone/Pagers/Alarm Sys	0	595	565	600	600	600
10-5-13-392.00 Bad Debt Expense	0	0	0	0	0	0
10-5-13-398.00 Interest	0	0	0	0	0	0
10-5-13-398.01 Debt Service - Principal	0	0	0	0	0	0
TOTAL Supplies/Repair/Expenses	27,463	8,540	3,525	8,100	8,100	8,100
10-5-13-401.00 Capital Outlay-Projects	397,472	0	0	0	0	0
10-5-13-402.00 Capital Outlay -Vehicles & Equip	0	0	0	0	0	0
TOTAL	397,472	0	0	0	0	0
 TOTAL 13-CIVIC CENTER	 446,060	 37,469	 22,521	 42,100	 32,100	 42,545

**MUNICIPAL COURT  
DIVISION NUMBER: 17  
FISCAL YEAR 2020-2021**

**DIVISION SUPERVISOR – COMMUNITY OUTREACH MANAGER**

The purpose of the Municipal Court is for the disposition of misdemeanor criminal matters arising within the jurisdiction under the laws of the State of Texas, City Code, or any other ordinances of the City, where the fine does not exceed State of Texas authorization.

The Municipal Judge is a judge and also a magistrate; whose authority extends throughout the county and whose actions affect proceedings in county and district courts. The Judge's duty is to preserve the peace within the municipal jurisdiction by the use of all lawful means in order that they may be brought to punishment, accepts payments of fine and fees, and appearance bonds. The City Attorney, who is the Prosecutor, supports the Municipal Court.

The Court Clerk prepares complaints filed by individuals, processes Class C citations, maintains accurate records of the court, and schedules cases for hearing. Prepares subpoenas, summons, and arrest warrants upon requests from Municipal Judge and/or City Prosecutor. Reports all moving traffic convictions to the Texas Department of Public Safety, State of Texas Office of Court Administration (OCA) and performs other related duties.

**GOALS / OBJECTIVES**

- Continue with INCODE court software training and full utilization
- Continue with OMNI BASE program to collect past due fines and use of collection agency firm to collect past due fines
- Maintain weekly and monthly municipal court

**EMPLOYMENT HISTORY BY POSITION**

	<u>FY17</u>	<u>FY18</u>	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>
Part-time Municipal Judge (0.5)	0.5	0.5	0.5	0.5	0.5
Full-time Municipal Court Clerk	0	0	0	1	1

CITY OF BRADY  
BUDGET REPORT  
FISCAL YEAR 2020 - 2021

10 -GENERAL FUND  
17-MUNICIPAL COURT

EXPENDITURES	(--- 2019-2020 ---)					
	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	ORIGINAL BUDGET	PROJECTED BUDGET	2020-2021 APPROVED BUDGET
<u>Personnel</u>						
10-5-17-101.00 Regular Pay	4,650	6,925	37,512	38,457	38,457	43,021
10-5-17-102.00 Overtime Pay	0	0	682	0	0	0
10-5-17-103.00 Certification Pay	0	0	1,450	1,500	1,500	1,500
10-5-17-107.00 Car Allowance	0	0	0	240	240	240
10-5-17-110.00 Hospital Insurance	0	0	10,711	12,060	12,060	12,960
10-5-17-111.00 Municipal Retirement	0	0	3,555	3,307	3,307	3,325
10-5-17-112.00 Worker's Comp Insurance	13	20	63	34	34	111
10-5-17-113.00 Unemployment Insurance	24	107	51	227	227	360
10-5-17-114.00 Payroll Taxes	356	530	3,071	3,000	3,000	3,356
TOTAL Personnel	5,043	7,582	57,094	58,825	58,825	64,873
<u>Contract Services</u>						
10-5-17-200.00 Comptroller Ct Costs/Fees	35,243	31,561	25,271	25,000	25,000	25,000
10-5-17-201.00 Organ Dues/Fees	180	281	190	200	200	200
10-5-17-202.00 Utilities	2,054	2,583	2,577	2,400	2,400	2,400
10-5-17-203.00 Professional Fees	0	277	3,483	1,000	1,000	1,000
10-5-17-203.01 Agency Fees	246	960	1,086	1,200	1,200	1,200
10-5-17-208.01 City Prosecutor	20,085	15,357	17,164	18,000	18,000	24,000
10-5-17-214.00 Internet Access Fee	0	0	0	0	0	0
10-5-17-232.00 Computer Software Maint	3,944	5,041	4,667	4,400	4,900	4,900
10-5-17-233.00 Computer Hardware Maint	0	0	0	300	300	300
TOTAL Contract Services	61,751	56,060	54,438	52,500	53,000	59,000
<u>Supplies/Repair/Expenses</u>						
10-5-17-301.00 Employee Expense	0	0	237	100	100	100
10-5-17-301.02 Employee Training	1,688	639	1,803	3,000	3,000	3,000
10-5-17-302.00 Supplies	467	753	587	1,000	1,000	1,000
10-5-17-306.00 Buildings	148	200	1,098	1,000	400	1,000
10-5-17-313.00 Telephone/Cell/Alarm Sys	533	559	588	900	900	600
10-5-17-314.00 Drug Testing	0	0	0	0	0	0
10-5-17-319.00 Credit Card Fees	633	734	671	700	1,300	1,300
10-5-17-340.00 Jury Duty Expense	0	0	0	600	350	600
10-5-17-341.00 Jury Trial Expense	0	574	0	600	350	600
10-5-17-392.00 Bad Debt Expense	0	0	0	0	0	0
TOTAL Supplies/Repair/Expenses	3,467	3,459	4,985	7,900	7,400	8,200
10-5-17-401.00 Capital Outlay-Projects	0	0	0	0	0	0
10-5-17-402.00 Capital Outlay -Vehicles & Equip	0	0	0	0	0	0
TOTAL	0	0	0	0	0	0
TOTAL 17-MUNICIPAL COURT	70,262	67,101	116,517	119,225	119,225	132,073



**COMMUNITY SERVICES SUPPORT  
DIVISION NUMBER: 19  
FISCAL YEAR 2020-2021**

**DIVISION SUPERVISOR - CITY MANAGER**

This division reflects costs associated with various projects or non-profit organizations that the Brady City Council chooses to support. Some of these include but are not limited to Redeemer Church lease of Old Boy Scout building located at 700 South China Street for a youth program. This 5-year lease expires March 18, 2024.

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CITY OF BRADY  
BUDGET REPORT  
FISCAL YEAR 2020 - 2021

10 -GENERAL FUND  
19-COMMUNITY SUPPORT

EXPENDITURES				(--- 2019-2020 ---)		2020-2021 APPROVED BUDGET
	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	ORIGINAL BUDGET	PROJECTED BUDGET	
<u>Contract Services</u>						
10-5-19-219.00 Transit System	14,250	14,250	0	0	0	0
10-5-19-222.00 Redeemer Utility Subsidy	1,493	1,186	1,401	1,600	1,600	1,600
10-5-19-227.00 Various Organizations Subsidy	0	0	0	0	55,000	0
TOTAL Contract Services	15,743	15,436	1,401	1,600	56,600	1,600
 TOTAL 19-COMMUNITY SERVICES	 15,743	 15,436	 1,401	 1,600	 56,600	 1,600

**MUNICIPAL REPAIR SHOP  
DIVISION NUMBER: 24  
FISCAL YEAR 2020-2021**

**DIVISION SUPERVISOR - PURCHASING AGENT**

This division is responsible for the maintenance and repair of all city-owned motor vehicles and other city equipment (except police). This division does regular preventive maintenance and repair / replacement for damaged or defective parts.

The mechanic is responsible for keeping the repair shop clean and orderly. The mechanic performs welding tasks, preventive maintenance and repairs. This division ensures fleet maintenance policy is being followed by all divisions.

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**GOALS / OBJECTIVES**

- Repair and service vehicles and heavy / mobile equipment, as needed.
- Perform equipment safety inspections.
- Recordkeeping on preventive maintenance of all city vehicles and equipment.

**EMPLOYMENT HISTORY BY POSITION**

	<u>FY17</u>	<u>FY18</u>	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>
Mechanic	1	1	1	1	1

CITY OF BRADY  
BUDGET REPORT  
FISCAL YEAR 2020 - 2021

10-GENERAL FUND  
24-REPAIR SHOP

EXPENDITURES	2016-2017		2017-2018		2018-2019		(--- 2019-2020 ---)		2020-2021	
	ACTUAL		ACTUAL		ACTUAL		ORIGINAL BUDGET	PROJECTED BUDGET	APPROVED BUDGET	
<u>Personnel</u>										
10-5-24-101.00 Regular Pay	31,970		37,045		39,338		40,470	40,470	41,412	
10-5-24-102.00 Overtime Pay	311		160		298		500	500	300	
10-5-24-110.00 Hospital Insurance	9,864		11,434		10,771		12,060	12,060	12,960	
10-5-24-111.00 Municipal Retirement	3,488		4,048		4,221		4,174	4,174	4,149	
10-5-24-112.00 Worker's Comp Insurance	1,232		1,312		1,448		1,355	1,355	1,635	
10-5-24-113.00 Unemployment Insurance	9		162		9		113	113	180	
10-5-24-114.00 Payroll Taxes	2,476		2,849		3,055		3,196	3,196	3,254	
TOTAL Personnel	49,350		57,011		59,140		61,868	61,868	63,890	
<u>Contract Services</u>										
10-5-24-201.00 Organ Dues/Fees	0		0		0		0	0	0	
10-5-24-204.00 Property/Liability Insurance	0		0		0		0	0	0	
10-5-24-212.00 Rentals /Leases	0		0		0		0	0	0	
10-5-24-213.00 Contract Labor	0		0		0		0	0	0	
10-5-24-233.00 Computer Hardware Maint	0		163		0		1,500	1,500	0	
TOTAL Contract Services	0		163		0		1,500	1,500	0	
<u>Supplies/Repair/Expenses</u>										
10-5-24-301.00 Employee Expense	0		0		10		100	100	100	
10-5-24-301.02 Employee Training	547		300		299		400	400	400	
10-5-24-302.00 Supplies	743		752		771		1,200	1,200	1,200	
10-5-24-303.00 Fuel	846		710		684		1,000	1,000	1,000	
10-5-24-304.00 Vehicles	272		338		282		500	500	500	
10-5-24-306.00 Buildings	762		0		29		300	300	300	
10-5-24-309.00 Small Equipment	6,076		902		1,377		1,500	1,500	4,000	
10-5-24-312.00 General	17		20		194		300	300	300	
10-5-24-313.00 Telephone/Cell/Alarm Sys	300		300		300		400	400	400	
10-5-24-314.00 Drug Testing	0		155		79		60	60	60	
10-5-24-316.00 Chemicals	97		19		184		300	300	300	
10-5-24-317.00 Uniforms and Accessories	1,206		1,177		1,576		1,400	1,400	1,400	
TOTAL Supplies/Repair/Expenses	10,866		4,675		5,786		7,460	7,460	9,960	
10-5-24-401.00 Capital Outlay-Projects	0		0		0		0	0	0	
10-5-24-402.00 Capital Outlay -Vehicles & Equip	0		0		0		0	0	0	
TOTAL	0		0		0		0	0	0	
TOTAL 24-REPAIR SHOP	60,216		61,849		64,926		70,828	70,828	73,850	

**ANIMAL CONTROL  
DIVISION NUMBER: 27  
FISCAL YEAR 2020-2021**

**DIVISION SUPERVISOR - CHIEF OF POLICE**

Animal Control is charged with the responsibility of enforcing animal ordinances within the city limits of Brady and will charge McCulloch County for such county services on a case by case basis. The animal control division contributes to the protection of health through apprehension and control of all stray animals.

The Animal Control Officer(s) patrols the streets in the city limits of Brady, to apprehend animals running at large, investigates animal bite incidents, picks up dead animals, animals care and assists in finding forever homes for gentle animals not claimed. Adding 2 ACOs in FY19 allows longer day patrols and weekend coverage of the community.

The Animal Control Officer(s) maintain a 72-hour stray-holding facility in accordance with state law. Currently the city leases the old Mays Vet Clinic on the San Angelo Highway for this facility. The facility and ACOs handle over 350 dogs and cats per year.

**GOALS / OBJECTIVES**

- Assist in educating the public of Brady's animal services and regulations.
- Continue in-service training program.
- Develop and secure a permanent 72-hour stray holding facility.

**EMPLOYMENT HISTORY BY POSITION**

	<u>FY17</u>	<u>FY18</u>	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>
Animal Control Officer	1	1	2	2	2
Kennel Tech (0.5)	0.5	0.5	0	0	0

CITY OF BRADY  
BUDGET REPORT  
FISCAL YEAR 2020 - 2021

10 -GENERAL FUND  
27-ANIMAL CONTROL

EXPENDITURES	(--- 2019-2020 ---)					
	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	ORIGINAL BUDGET	PROJECTED BUDGET	2020-2021 APPROVED BUDGET
<u>Personnel</u>						
10-5-27-101.00 Regular Pay	28,547	30,950	48,202	54,474	54,474	56,109
10-5-27-102.00 Overtime Pay	3,798	1,842	3,131	2,500	2,500	2,500
10-5-27-103.00 Certification Pay	0	0	0	0	0	0
10-5-27-106.00 Stand-by Pay	0	0	0	0	3,640	3,640
10-5-27-110.00 Hospital Insurance	9,453	11,434	18,748	24,120	24,120	25,920
10-5-27-111.00 Municipal Retirement	3,000	3,121	5,417	5,804	5,804	5,830
10-5-27-112.00 Worker's Comp Insurance	769	769	1,128	1,081	1,081	1,000
10-5-27-113.00 Unemployment Insurance	108	217	82	227	227	360
10-5-27-114.00 Payroll Taxes	2,474	2,509	3,925	4,444	4,444	4,572
<b>TOTAL Personnel</b>	<b>48,149</b>	<b>50,843</b>	<b>80,633</b>	<b>92,650</b>	<b>96,290</b>	<b>99,931</b>
<u>Contract Services</u>						
10-5-27-201.00 Organ Dues/Fees	0	0	0	0	0	0
10-5-27-202.00 Utilities	6,739	6,701	4,895	6,000	6,000	6,000
10-5-27-203.00 Professional Fees	0	0	0	0	0	0
10-5-27-203.01 Agency Fees	0	0	0	0	0	0
10-5-27-207.00 Janitorial / Pest Services	255	0	0	255	255	0
10-5-27-208.00 City Attorney	0	0	0	0	0	0
10-5-27-212.00 Rentals /Leases	10,000	10,000	12,000	12,000	12,000	12,000
10-5-27-213.00 Contract Labor	0	0	0	0	0	0
10-5-27-228.00 Veterinary Fees	615	521	600	1,000	1,000	1,000
10-5-27-232.00 Computer Software Maint.	0	0	0	0	0	0
10-5-27-233.00 Computer Hardware Maint	0	0	0	0	0	0
<b>TOTAL Contract Services</b>	<b>17,609</b>	<b>17,222</b>	<b>17,495</b>	<b>19,255</b>	<b>19,255</b>	<b>19,000</b>
<u>Supplies/Repair/Expenses</u>						
10-5-27-301.00 Employee Expense	164	161	60	200	200	200
10-5-27-301.02 Employee Training	1,003	296	1,000	2,000	2,000	2,000
10-5-27-302.00 Supplies	1,228	1,085	1,969	1,500	1,500	1,500
10-5-27-303.00 Fuel	1,277	2,179	2,646	3,000	3,000	3,000
10-5-27-304.00 Vehicles	139	160	220	1,000	1,700	1,000
10-5-27-305.00 Communication Equip	0	0	0	200	200	200
10-5-27-306.00 Buildings	161	0	379	0	0	0
10-5-27-309.00 Small Equipment	0	319	0	1,000	1,000	1,000
10-5-27-312.00 General	0	0	0	0	0	0
10-5-27-313.00 Telephone/Cell/Alarm Sys	522	1,036	917	950	950	2,000
10-5-27-314.00 Drug Testing	75	155	347	200	200	200
10-5-27-317.00 Uniforms and Accessories	292	265	364	500	500	500
<b>TOTAL Supplies/Repair/Expenses</b>	<b>4,861</b>	<b>5,654</b>	<b>7,901</b>	<b>10,550</b>	<b>11,250</b>	<b>11,600</b>
10-5-27-401.00 Capital Outlay-Projects	0	1,800	0	0	0	0
10-5-27-402.00 Capital Outlay -Vehicles & Equip	0	5,055	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>6,855</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL 27-ANIMAL CONTROL</b>	<b>70,618</b>	<b>80,574</b>	<b>106,030</b>	<b>122,455</b>	<b>126,795</b>	<b>130,531</b>

**BRADY - MCCULLOCH COUNTY E.M.S**  
**DIVISION NUMBER: 29**  
**FISCAL YEAR 2020-2021**

**DIVISION SUPERVISOR - CHIEF OF FIRE/EMS**

This division is funded jointly by the City of Brady and McCulloch County (except in FY19, the county did not fund their share). It is responsible for providing quality emergency medical care and 911 ambulance service and is to be maintained by ongoing training programs and upgrading of employee's professional skills. EMS has an agreement with the Heart of Texas Hospital to provide back-up transport as requested. This division periodically holds CPR and / or First Aid classes as requested by the public (day care providers, city employees, etc.) and provides for the training required for EMS personnel and First Responders. This division is licensed to the Basic / Mobile Intensive Care Unit. In 2008, after a study was completed, the City began hiring EMTs with firefighting certifications.

**GOALS / OBJECTIVES**

- Maintain high level of training to provide quality EMS at high level of service to residents of the City of Brady and McCulloch County.
- Increase in-house and outside employee training.
- Replace and update medical equipment to maintain a high level of service.
- Provide a teaching environment for EMS students to learn all aspects of EMS.
- Maintain a 25-year vehicle replacement schedule for ambulances.

**EMPLOYMENT HISTORY BY POSITION**

	<u>FY17*</u>	<u>FY18</u>	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>
Assistant Chief	1	1	1	1	1
Administrative Assistant	1	1	1	1	1
Shift Captain	0	0	3	3	3
Training Lieutenant	0	0	0	0	1
EMS Only	2	2	2	2	0
EMS/Firefighters	11	12	9	6	7
FAO (Fire Apparatus Operator)	0	0	0	3	3
Part-time EMT, as needed (0.5)	2.5	2.5	2.5	2.5	2.5

\*FY17 EMS staffing is to maintain three (3) ambulances, 48/96 with two (2) crewmembers each (5 per shift with 3 shifts = 15 employees)

CITY OF BRADY  
BUDGET REPORT  
FISCAL YEAR 2020 - 2021

10 - GENERAL FUND  
29-BRADY/MCCULLOCH EMS

EXPENDITURES	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	(--- 2019-2020 ---)		2020-2021 APPROVED BUDGET
				ORIGINAL BUDGET	PROJECTED BUDGET	
<u>Personnel</u>						
10-5-29-101.00 Regular Pay	651,355	708,696	795,166	919,893	916,873	969,291
10-5-29-102.00 Overtime Pay	72,846	64,402	96,916	72,000	72,000	72,000
10-5-29-103.00 Certification Pay	15,675	19,775	21,925	26,700	26,700	22,200
10-5-29-106.00 Stand-by Pay	0	0	0	0	0	0
10-5-29-110.00 Hospital Insurance	134,388	170,557	156,302	192,956	192,956	194,400
10-5-29-111.00 Municipal Retirement	73,168	85,062	94,536	96,475	96,475	99,511
10-5-29-112.00 Worker's Comp Insurance	27,047	27,246	21,260	24,520	24,520	19,347
10-5-29-113.00 Unemployment Insurance	201	2,828	291	2,381	2,381	3,780
10-5-29-114.00 Payroll Taxes	56,320	60,552	69,242	77,368	77,368	81,221
TOTAL Personnel	1,031,000	1,139,118	1,255,638	1,412,293	1,409,273	1,461,750
<u>Contract Services</u>						
10-5-29-201.00 Organ Dues/Fees	250	250	0	500	500	500
10-5-29-202.00 Utilities	8,457	9,548	9,492	10,000	10,000	10,000
10-5-29-203.00 Professional Fees	15,000	12,532	12,000	13,000	13,000	13,000
10-5-29-203.01 Agency Fees	320	1,718	1,395	2,500	2,500	2,500
10-5-29-204.00 Property/Liability Insurance	16,409	18,158	19,577	22,750	22,750	22,860
10-5-29-205.00 Commission - Billing Services	47,002	64,657	22,267	18,500	18,500	23,000
10-5-29-212.00 Rentals /Leases	2,267	2,311	1,973	3,000	3,000	3,000
10-5-29-213.00 Contract Labor	0	0	0	0	3,020	0
10-5-29-214.00 Internet Access Fee	871	980	430	1,000	1,000	1,000
10-5-29-232.00 Computer Software Maint	1,616	5,058	126	7,000	7,000	7,000
10-5-29-233.00 Computer Hardware Maint	2,432	1,152	1,270	300	300	300
TOTAL Contract Services	94,624	116,365	68,531	78,550	81,570	83,160
<u>Supplies/Repair/Expenses</u>						
10-5-29-301.00 Employee Expense	2,212	852	64	2,500	2,500	2,500
10-5-29-301.02 Employee Training	1,284	8,502	4,651	5,900	5,900	5,900
10-5-29-302.00 Supplies	4,413	3,415	1,187	6,000	6,000	6,000
10-5-29-303.00 Fuel	6,620	7,122	9,533	9,000	9,000	9,000
10-5-29-304.00 Vehicles	7,992	6,935	23,113	10,000	15,000	11,000
10-5-29-305.00 Communication Equip	13,459	111	0	2,500	2,500	2,500
10-5-29-306.00 Buildings	3,174	2,472	0	4,000	4,000	4,000
10-5-29-307.00 Office Equipment	630	0	626	1,000	1,000	1,000
10-5-29-309.00 Small Equipment	4,627	1,142	0	3,500	3,500	3,500
10-5-29-312.00 General	644	0	0	0	0	0
10-5-29-313.00 Telephone/Cell/Alarm Sys	3,512	2,905	2,430	4,500	4,500	3,000
10-5-29-314.00 Drug Testing	1,383	2,450	2,949	2,500	2,500	2,500
10-5-29-315.00 Donations / Memorials	0	0	0	0	0	0
10-5-29-317.00 Uniforms and Accessories	10,283	4,743	5,310	5,500	5,500	5,500
10-5-29-331.00 Medical Supplies	31,104	34,091	33,304	36,000	36,000	38,000
10-5-29-393.00 Loss on Theft /Settlement	0	0	0	0	40,000	0
10-5-29-398.00 Interest Expense	6,359	4,486	6,136	12,520	12,520	6,620
10-5-29-398.01 Principal Debt Requiremnts	52,699	47,139	54,318	108,200	108,200	80,980
TOTAL Supplies/Repair/Expenses	150,395	126,365	143,621	213,620	258,620	182,000



CITY OF BRADY  
BUDGET REPORT  
FISCAL YEAR 2020 - 2021

10 -GENERAL FUND  
29-BRADY/MCCULLOCH EMS

EXPENDITURES	(----- 2019-2020 -----)					
	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	ORIGINAL BUDGET	PROJECTED BUDGET	2020-2021 APPROVED BUDGET
10-5-29-401.00 Capital Outlay-Projects	0	0	0	0	0	0
10-5-29-402.00 Capital Outlay -Vehicles & Equip	0	16,022	0	134,000	363,215	0
TOTAL	0	16,022	0	134,000	363,215	0
 TOTAL 29-BRADY/MCCULLOCH EMS	 1,276,018	 1,397,869	 1,467,789	 1,838,463	 2,112,678	 1,726,910

**BRADY LAKE  
DIVISION NUMBER: 32  
FISCAL YEAR 2020-2021**

**DIVISION SUPERVISOR - PPM SUPERINTENDENT**

This division is responsible for Brady Lake's public recreational property. Monthly inspections of the Dam are required with the assistance of water/wastewater division. Staff handles reservations for all camp sites in the park, including RV hook-up sites, the pavilion area, rifle range, cabanas, cabins, primitive areas and storage facilities. The park grounds include \_\_\_\_ acres. The public land surrounding the lake include \_\_\_\_ acres that the city must also maintain. The division is likewise generally responsible for the maintenance of satellite facilities including campgrounds, the fish house, restrooms, four (4) boat ramps, a public dock, swimming areas, and walkways. Additionally the division provides administrative oversight for the Brady Lake Store operation and park including: stocking, ordering, pricing, selling, renting, staffing and purchase of resale items, including bait.

**GOALS / OBJECTIVES**

- To maintain, refurbish, expand lake recreation services and Lake Store.
- To ensure the store utilizes standardized budget, inventory, and accounting procedures.
- To ensure the park maintenance, repair and construction program acquires an accurate equipment inventory and repairs, renovates, replaces, maintains or transform selected / deficient components within City of Brady lake holdings (permits for private boat docks).
- To establish and coordinate hunting, fishing and game management policies and procedures with the AgriLife agents.
- Provide beer and wine products at the lake store.
- Increase signage on highways to recruit more single night campers. Work with "Visit Brady" on promoting lake.
- Grow paddleboard / kayak rental income.

**EMPLOYMENT HISTORY BY POSITION**

	<u>FY17</u>	<u>FY18</u>	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>
Manager*	0	0	0	0	0
Full-time Groundskeeper	1	1	1	1	1
Full-time Administrative Assistant/Clerk	1	1	1	1	1
Part-time Crewman (0.5)	0.5	0.5	0.5	0.5	0.5
Part-time Weekend Clerk (0.5)	0.5	0.5	0.5	0.5	0.5

\*Since FY17 the Manager was promoted to PPM Supt and supervises the Lake, Aquatics, Golf and PPM

CITY OF BRADY  
BUDGET REPORT  
FISCAL YEAR 2020 - 2021

10 -GENERAL FUND  
32-BRADY LAKE

	2016-2017	2017-2018	2018-2019	(— 2019-2020 —)	PROJECTED	2020-2021
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	BUDGET	BUDGET	APPROVED BUDGET
<u>Personnel</u>						
10-5-32-101.00 Regular Pay	61,410	57,941	58,327	62,133	62,133	69,385
10-5-32-102.00 Overtime Pay	1,469	1,189	1,891	2,000	2,000	2,000
10-5-32-103.00 Certification Pay	0	0	0	0	0	0
10-5-32-107.00 Car Allowance	0	0	0	0	0	0
10-5-32-110.00 Hospital Insurance	19,728	20,962	21,543	24,120	24,120	25,920
10-5-32-111.00 Municipal Retirement	4,906	4,532	4,768	4,700	4,700	5,111
10-5-32-112.00 Worker's Comp Insurance	4,143	3,549	2,912	3,350	3,350	2,560
10-5-32-113.00 Unemployment Insurance	72	525	83	454	454	720
10-5-32-114.00 Payroll Taxes	4,782	3,944	4,302	5,002	5,002	5,570
TOTAL Personnel	96,510	92,643	93,826	101,759	101,759	111,266
<u>Contract Services</u>						
10-5-32-201.00 Organ Dues/Fees	0	0	0	0	0	0
10-5-32-202.00 Utilities	33,178	37,571	34,683	37,000	37,000	37,000
10-5-32-203.00 Professional Fees	0	58	0	0	0	0
10-5-32-204.00 Property/Liability Insurance	0	0	0	0	0	0
10-5-32-207.00 Janitorial / Pest Services	516	564	632	660	660	660
10-5-32-208.00 City Attorney	0	0	0	0	0	0
10-5-32-212.00 Rentals /Leases	0	0	0	0	0	0
10-5-32-213.00 Contract Labor	0	0	0	0	0	0
10-5-32-214.00 Internet Access fees	0	0	0	0	0	0
10-5-32-230.00 Lake Rental Refunds	750	1,500	1,598	800	800	800
10-5-32-232.00 Computer Software Maint	0	0	240	360	360	360
10-5-32-233.00 Computer Hardware Maintenance	1,171	0	1,396	500	500	500
10-5-32-242.00 Waste Disposal Fees	90	0	0	3,000	3,000	3,000
TOTAL Contract Services	35,705	39,693	38,548	42,320	42,320	42,320
<u>Supplies/Repair/Expenses</u>						
10-5-32-301.00 Employee Expense	112	0	80	350	350	350
10-5-32-301.02 Employee Training	0	0	0	0	0	0
10-5-32-302.00 Supplies	2,229	3,767	6,355	4,000	4,000	4,000
10-5-32-303.00 Fuel	2,827	3,103	2,398	5,000	3,500	4,000
10-5-32-304.00 Vehicles	580	758	177	1,000	1,000	1,000
10-5-32-306.00 Buildings	4,861	6,293	5,981	6,000	6,000	6,000
10-5-32-308.00 Heavy Rolling Stock	0	0	0	0	0	0
10-5-32-309.00 Small Equipment	1,262	741	1,832	2,000	2,000	2,000
10-5-32-312.00 General	5,987	5,041	4,638	6,600	6,600	26,600
10-5-32-313.00 Telephone/Cell/Alarm Sys	788	718	761	1,200	1,200	800
10-5-32-314.00 Drug Testing	266	434	40	500	500	500
10-5-32-316.00 Chemicals	14	0	0	200	200	200
10-5-32-317.00 Uniforms and Accessories	22	300	0	400	400	400
10-5-32-319.00 Credit Card Fees	2,547	3,470	3,163	2,200	2,200	2,200
10-5-32-333.00 Purchased Merch for Resale	15,290	18,999	11,946	9,000	11,500	12,000
10-5-32-333.01 Bait for Resale	0	0	9,199	6,000	7,000	9,000
10-5-32-334.00 Purchased Rental Equipment	1,646	0	0	2,000	0	0
10-5-32-392.00 Bad Debt Expense	1,988	0	40	400	400	400
10-5-32-398.00 Interest Expense	0	0	0	0	0	0
10-5-32-398.01 Principal Debt Requirements	0	0	0	0	0	0
TOTAL Supplies/Repair/Expenses	40,420	43,623	46,609	46,850	46,850	69,450

CITY OF BRADY  
BUDGET REPORT  
FISCAL YEAR 2020 - 2021

10 -GENERAL FUND  
32-BRADY LAKE

EXPENDITURES	(---- 2019-2020 ----)					
	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	ORIGINAL BUDGET	PROJECTED BUDGET	2020-2021 APPROVED BUDGET
10-5-32-401.00 Capital Outlay-Projects	0	80,078	40,337	0	0	0
10-5-32-402.00 Capital Outlay -Vehicles & Equip	0	0	0	0	0	0
TOTAL	0	80,078	40,337	0	0	0
TOTAL 32-BRADY LAKE	172,635	256,037	219,320	190,929	190,929	223,036

**G. ROLLIE WHITE COMPLEX  
DIVISION NUMBER: 34  
FISCAL YEAR 2020-2021**

**DIVISION SUPERVISOR - PPM SUPERINTENDENT**

This division includes only the maintenance and operation cost of the G. Rollie White Complex and preparation cost the facilities for upcoming events. Employees from PPM typically do the maintenance and repairs of the GRW Complex.

The city maintains a joint-use agreement with the McCulloch County Junior Livestock Association for several facilities on the grounds. "Visit Brady" may develop more events for GRW use. The facility is not available for general public rentals due to the poor condition of facilities, deterioration of facilities and high maintenance cost. This facility has not been utilized continuously since the 1980s horse racing days.

A joint committee was appointed by the City Council and the County Commissioners' Court to prepare a master plan for future development of the Complex grounds. In 2018, the master plan was approved by both the city and the county. The County may still be considering pursuing a Venue Tax (2% on the Hotel Motel Occupancy) to begin funding the master plan.

In 2018, a "Friends of GRW" was established as a 501(c)3 non-profit group to raise funds for the GRW Master Plan construction.

**GOALS / OBJECTIVES**

- To work with council and the county to develop a long-term usage plan.
- Complete repairs as affordable or needed.
- Develop a business plan for the future use of the facility with "Friends of GRW"
- Support the County Venue Tax election
- Support the GRW Steering Committee proposal.

CITY OF BRADY  
BUDGET REPORT  
FISCAL YEAR 2020 - 2021

10 -GENERAL FUND  
34- G.R.WHITE COMPLEX

EXPENDITURES	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	(---- 2019-2020 ----)		2020-2021 APPROVED BUDGET
				ORIGINAL BUDGET	PROJECTED BUDGET	
<u>Contract Services</u>						
10-5-34-202.00 Utilities	9,915	7,463	4,431	7,500	7,500	7,500
10-5-34-203.00 Professional Fees	0	0	0	0	0	0
10-5-34-203.02 Rodeo Concessions	0	0	0	0	0	0
10-5-34-207.00 Janitorial / Pest Services	0	0	0	400	400	400
10-5-34-212.00 Rental / Leases	0	0	0	0	0	0
10-5-34-213.00 Contract Labor	0	0	0	0	0	0
TOTAL Contract Services	9,915	7,463	4,431	7,900	7,900	7,900
<u>Supplies/Repair/Expenses</u>						
10-5-34-302.00 Supplies	40	46	0	100	100	100
10-5-34-303.00 Fuel	0	0	0	0	0	0
10-5-34-312.00 General	4,540	3,575	179	3,000	3,000	3,000
10-5-34-313.00 Telephone/Cell/Alarm Sys	0	0	0	0	0	0
10-5-34-392.00 Bad Debt Expense	0	0	0	0	0	0
TOTAL Supplies/Repair/Expenses	4,580	3,621	179	3,100	3,100	3,100
10-5-34-401.00 Capital Outlay -Projects	0	0	0	0	0	0
10-5-34-402.00 Capital Outlay -Vehicles & Equip	0	0	0	0	0	0
TOTAL	0	0	0	0	0	0
 TOTAL 34- G.R.WHITE COMPLEX	 14,495	 11,084	 4,610	 11,000	 11,000	 11,000

**PURCHASING  
DIVISION NUMBER: 41  
FISCAL YEAR 2020-2021**

**DIVISION SUPERVISOR - DIRECTOR OF FINANCE**

This division is funding the position of Purchasing Agent. The Purchasing Agent manages the purchasing and inventory maintenance of equipment, materials, supplies and services for all city departments. The Purchasing Agent works closely with all city departments to define needs and requirements of inventory, equipment, materials and supplies. Assist in annual surplus auctions. Conduct annual final physical inventory.

**GOALS / OBJECTIVES**

- Maintain a purchasing policy that is current with regulatory requirements and city policy and procedures.
- Organize inventory and develop procedures to manage and report accurately.
- Develop procedures to manage and document the purchasing needs of the city.
- Assist departments with major purchasing projects and equipment.
- Continuation of education with National Institute of Governmental Purchasing.

**EMPLOYMENT HISTORY BY POSITION**

	<b><u>FY17</u></b>	<b><u>FY18</u></b>	<b><u>FY19</u></b>	<b><u>FY20</u></b>	<b><u>FY21</u></b>
Purchasing Agent	1	1	1	1	1

CITY OF BRADY  
BUDGET REPORT  
FISCAL YEAR 2020 - 2021

10 -GENERAL FUND  
41-PURCHASING

EXPENDITURES	2016-2017	2017-2018	2018-2019	(----- 2019-2020 -----)		2020-2021
	ACTUAL	ACTUAL	ACTUAL	ORIGINAL BUDGET	PROJECTED BUDGET	APPROVED BUDGET
<b>Personnel</b>						
10-5-41-101.00 Regular Payroll	40,284	41,413	42,661	43,941	43,941	45,269
10-5-41-102.00 Overtime	58	0	215	200	200	200
10-5-41-107.00 Car Allowance	240	240	240	240	240	240
10-5-41-110.00 Hospital Insurance	9,864	11,434	10,771	12,060	12,060	12,960
10-5-41-111.00 Municipal Retirement	4,345	4,496	4,557	4,497	4,497	4,523
10-5-41-112.00 Worker's Comp Insurance	117	111	102	112	112	100
10-5-41-113.00 Unemployment Insurance	9	162	9	113	113	160
10-5-41-114.00 Payroll Taxes	3,087	3,182	3,298	3,443	3,443	3,547
<b>TOTAL Personnel</b>	<b>58,004</b>	<b>61,038</b>	<b>61,854</b>	<b>64,606</b>	<b>64,606</b>	<b>67,019</b>
<b>Contract Services</b>						
10-5-41-201.00 Organ Dues /Fees	290	290	290	300	300	300
10-5-41-232.00 Computer Software Maint	0	0	0	400	680	400
10-5-41-233.00 Computer Hardware Maint	0	0	0	200	200	200
<b>TOTAL Contract Services</b>	<b>290</b>	<b>290</b>	<b>290</b>	<b>900</b>	<b>1,180</b>	<b>900</b>
<b>Supplies/Repair/Expenses</b>						
10-5-41-301.02 Employee Training	795	298	0	0	0	400
10-5-41-302.00 Supplies	594	582	558	1,000	1,000	1,000
10-5-41-307.00 Office Equip	999	239	421	500	220	500
10-5-41-314.00 Drug Testing	75	77	79	80	80	80
<b>TOTAL Supplies/Repair/Expenses</b>	<b>2,462</b>	<b>1,196</b>	<b>1,058</b>	<b>1,580</b>	<b>1,300</b>	<b>1,980</b>
<b>TOTAL 41-PURCHASING</b>	<b>60,756</b>	<b>62,524</b>	<b>63,203</b>	<b>67,086</b>	<b>67,086</b>	<b>69,899</b>



**FINANCE**  
**DIVISION NUMBER: 44**  
**FISCAL YEAR 2020-2021**

**DIVISION SUPERVISOR - DIRECTOR OF FINANCE**

This division is responsible for all aspects of accounting and financial reporting for the City. These responsibilities include and are not limited to procurement of goods and services, accounts receivable, accounts payable, general ledger, and budget preparation in coordination with the City Manager. Duties also include the preparation of all journal entries, preparation of financial reports for the Council, quarterly and annual reports for federal and state agencies, and making sure that all financial information is in order for the annual audit. Additional duties include reconciling all bank statements to check registers and general accounts, website design, coordinating City-wide IT networking needs, and preparation to assist with financial reporting during a designated disaster.

**GOALS / OBJECTIVES**

- Promote transparency in government – maintain State Comptroller Star Transparency Program.
- Organize and maintain records for auditing and accountability purposes.
- Develop operating procedures for Financial Emergency Disaster Management with the assistance of the EOC Director.

**EMPLOYMENT HISTORY BY POSITION**

	<u><b>FY17</b></u>	<u><b>FY18</b></u>	<u><b>FY19</b></u>	<u><b>FY20</b></u>	<u><b>FY21</b></u>
Finance Director	1	1	1	1	1
Finance Assistant	1	1	1	1	1
Accounts Payable Clerk	1	1	1	1	1

CITY OF BRADY  
BUDGET REPORT  
FISCAL YEAR 2020 - 2021

10 -GENERAL FUND  
44-FINANCIAL ADMIN

				(---- 2019-2020 ----)		2020-2021
	2016-2017	2017-2018	2018-2019	ORIGINAL	PROJECTED	APPROVED
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	BUDGET	BUDGET	BUDGET
<u>Personnel</u>						
10-5-44-101.00 Regular Pay	154,252	159,732	155,771	168,411	169,676	178,306
10-5-44-102.00 Overtime Pay	321	190	639	500	500	400
10-5-44-107.00 Car Allowance	180	180	180	180	180	180
10-5-44-110.00 Hospital Insurance	29,181	34,302	30,734	36,179	36,179	38,880
10-5-44-111.00 Municipal Retirement	16,875	17,281	16,526	17,208	17,333	17,782
10-5-44-112.00 Worker's Comp Insurance	486	428	377	440	440	400
10-5-44-113.00 Unemployment Insurance	33	486	31	340	340	540
10-5-44-114.00 Payroll Taxes	11,310	11,668	11,383	13,175	13,285	13,936
TOTAL Personnel	212,639	224,268	215,641	236,433	237,933	250,424
<u>Contract Services</u>						
10-5-44-201.00 Organ Dues/Fees	865	865	470	1,000	1,000	1,000
10-5-44-203.00 Professional Fees	0	2,040	0	1,000	300	1,000
10-5-44-212.00 Rentals /Leases	0	0	0	0	0	0
10-5-44-232.00 Computer Software Maint	0	0	149	500	500	500
10-5-44-233.00 Computer Hardware Maint	0	2,272	0	3,000	3,000	200
10-5-44-234.00 Auditor	55,118	53,980	55,650	57,300	57,300	59,000
TOTAL Contract Services	55,983	59,157	56,269	62,800	62,100	61,700
<u>Supplies/Repair/Expenses</u>						
10-5-44-301.00 Employee Expense	25	0	209	100	100	200
10-5-44-301.02 Employee Training	3,576	3,234	413	2,000	2,000	3,000
10-5-44-302.00 Supplies	4,648	5,570	8,874	6,000	5,200	6,000
10-5-44-307.00 Office Equipment	0	50	49	500	100	500
10-5-44-312.00 General	0	0	0	0	0	0
10-5-44-313.00 Telephone/Cell/Alarm Sys	0	0	66	0	400	400
10-5-44-314.00 Drug Testing	136	97	219	150	150	200
TOTAL Supplies/Repair/Expenses	8,384	8,952	9,829	8,750	7,950	10,300
TOTAL 44-FINANCIAL ADMIN	277,006	292,377	281,739	307,983	307,983	322,424

**CODE ENFORCEMENT  
DIVISION NUMBER: 45  
FISCAL YEAR 2020-2021**

**DIVISION SUPERVISOR – UTILITY BILLING MANAGER**

The Building Official/Code Enforcement division is responsible for the permitting of new construction, construction renovations, responding to zoning questions and implementing the zoning ordinances. The permitting process consists of plan review, permitting and inspections. These duties are performed by City employees and third-party contractors, if needed. As a follow up to the permitting process, the division shall coordinate the issuance of Certificates of Occupancy. As part of its zoning and permitting duties, the division coordinates monthly Planning and Zoning Commission meetings, and acts as the staff liaison. In the event an individual request a variance from the adopted codes, the division coordinates with the Zoning Board of Adjustment. The division is also charged with the enforcement of all city ordinances, including nuisance violations, state statutes, and International Building Codes which are applicable by law or by reference. Code enforcement includes enforcing all regulations related to health and safety.

**GOALS / OBJECTIVES**

- Hold monthly Development Review Committee (DRC) meetings to coordinate projects and upcoming development with all utility divisions and prospective developers/businesses.
- Fully implement an effective code enforcement program, which responds to complaints, is proactive in searching out violations, documents the violations, and follows through with effective resolutions of the violations.
- Issue citations for violations and follow up with municipal court action as required for positive results.
- Fully implement construction inspections to ensure ease of use by the contractors to eliminate construction code violations, and make sure all projects are permitted.
- Update the zoning map and keep it updated as changes occur.
- Implement a program for backflow protection of the domestic water system. Coordinate CSI inspections and yearly backflow device testing.
- Rewrite zoning language for clarity and updated intent.
- Platting requirements "How to" outline.
- Oversee construction of City of Brady projects.
- Rewrite specific nuisance ordinance language to clarify requirements and straighten weak language.

**EMPLOYMENT HISTORY BY POSITION**

	<u>FY17</u>	<u>FY18</u>	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>
Building Official – Code Enforcement*	1	1	1	1	0
Administrative Secretary (0.5)	0.5	0	0	0	0
Code Enforcement Officer	1	1	1	1	1
FT Compliance Coordinator (0.5)**	0	0.5	0.5	0.5	0.5

\*FY20 Duties assigned to City Manager

\*\*FY18 FT Compliance Coordinator position  
is 50/50 split between Code / Solid Waste

CITY OF BRADY  
BUDGET REPORT  
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10 -GENERAL FUND  
45-CODE ENFORCEMENT

				(--- 2019-2020 ---)		2020-2021
	2016-2017	2017-2018	2018-2019	ORIGINAL	PROJECTED	APPROVED
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	BUDGET	BUDGET	BUDGET
<u>Personnel</u>						
10-5-45-101.00 Regular Pay	72,643	63,178	56,419	111,034	82,307	62,847
10-5-45-102.00 Overtime Pay	658	1,060	309	1,000	1,000	500
10-5-45-103.00 Certification Pay	1,575	1,500	1,800	1,800	1,800	1,800
10-5-45-110.00 Hospital Insurance	17,262	12,397	16,160	30,149	19,549	19,440
10-5-45-111.00 Municipal Retirement	7,117	6,391	6,217	11,413	5,113	6,301
10-5-45-112.00 Worker's Comp Insurance	400	376	309	333	333	315
10-5-45-113.00 Unemployment Insurance	56	680	18	284	284	270
10-5-45-114.00 Payroll Taxes	5,641	4,864	3,970	8,739	6,239	4,941
TOTAL Personnel	105,352	90,446	85,201	164,752	115,625	96,414
<u>Contract Services</u>						
10-5-45-201.00 Organ Dues/Fees	220	65	135	200	200	200
10-5-45-203.00 Professional Fees	25,178	20,879	9,162	15,500	15,500	2,500
10-5-45-206.00 Planning Services	0	0	0	400	400	400
10-5-45-208.00 City Attorney	0	0	0	0	0	0
10-5-45-213.00 Contract Labor	0	0	0	0	0	0
10-5-45-232.00 Computer Software Maint	3,268	3,431	5,881	3,650	3,650	6,000
10-5-45-233.00 Computer Hardware Maint	2,508	0	826	1,700	1,700	1,700
TOTAL Contract Services	31,174	24,375	16,004	21,450	21,450	10,800
<u>Supplies/Repair/Expenses</u>						
10-5-45-301.00 Employee Expense	237	1,041	75	200	200	200
10-5-45-301.02 Employee Training	5,011	2,941	1,570	2,400	2,400	2,400
10-5-45-302.00 Supplies	1,692	1,393	1,612	1,600	1,600	1,600
10-5-45-303.00 Fuel	702	624	1,178	1,000	1,000	1,000
10-5-45-304.00 Vehicles	298	153	259	450	450	450
10-5-45-305.00 Communication Equip	0	0	0	0	0	0
10-5-45-307.00 Office Equipment	0	770	421	300	300	300
10-5-45-312.00 General	0	0	0	0	0	0
10-5-45-313.00 Telephone/Cell/Alarm Sys	0	75	300	300	300	300
10-5-45-314.00 Drug Testing	284	615	0	250	250	250
10-5-45-317.00 Uniforms and Accessories	632	532	1,229	650	650	650
10-5-45-321.00 Compliance Expense	7,638	19,608	14,546	30,000	230,000	30,000
10-5-45-392.00 Bad Debt Expense	0	77	10	0	0	0
10-5-45-398.00 Interest Expense	385	213	567	0	0	0
10-5-45-398.01 Principal Debt Requirements	5,396	5,427	3,718	0	0	0
TOTAL Supplies/Repair/Expenses	22,275	33,470	25,487	37,150	237,150	37,150
10-5-45-401.00 Capital Outlay-Projects	0	0	0	0	0	0
10-5-45-402.00 Capital Outlay -Vehicles & Equip	15,310	0	0	0	0	0
TOTAL	15,310	0	0	0	0	0
TOTAL 45-CODE ENFORCEMENT	174,111	148,291	126,692	223,352	375,225	144,364

CITY OF BRADY  
BUDGET REPORT  
FISCAL YEAR 2020 - 2021

10 -GENERAL FUND

	2016-2017	2017-2018	2018-2019	(---- 2019-2020 ----)		2020-2021
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	ORIGINAL BUDGET	PROJECTED BUDGET	APPROVED BUDGET
TOTAL EXPENDITURES	<u>7,479,905</u>	<u>7,605,958</u>	<u>7,633,811</u>	<u>8,007,844</u>	<u>8,651,945</u>	<u>8,247,590</u>
REVENUE OVER/(UNDER) EXPENDITURES	<u>(161,544)</u>	<u>307,821</u>	<u>204,012</u>	<u>(304,144)</u>	<u>(893,895)</u>	<u>(607,362)</u>
PROJECTED ENDING FUND BALANCE & NET WORKING CAPITAL	<u>2,845,991</u>	<u>3,153,812</u>	<u>3,357,824</u>	<u>3,053,680</u>	<u>2,463,928</u>	<u>1,856,566</u>

CITY OF BRADY  
BUDGET REPORT  
FISCAL YEAR 2020 - 2021

11 - GENERAL CONSTRUCTION FUND

	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	(----- 2019-2020 -----) ORIGINAL BUDGET	PROJECTED BUDGET	2020-2021 APPROVED BUDGET
BEGINNING FUND BALANCE & NET WORKING CAPITAL	0	0	0	0	0	0
<u>REVENUES</u>						
<u>Funding Sources</u>						
11-4-10-680.00 CO 2021	0	0	0	0	0	2,500,000
11-4-10-601.00 Property Tax	0	0	0	0	0	0
TOTAL Funding Sources	0	0	0	0	0	2,500,000
 TOTAL REVENUES	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>2,500,000</u>
 TOTAL AVAILABLE FUNDS	0	0	0	0	0	2,500,000

CITY OF BRADY  
BUDGET REPORT  
FISCAL YEAR 2020 - 2021

11 - GENERAL CONSTRUCTION FUND  
10 - FIRE/EMS CONSTRUCTION PROJECT

EXPENDITURES				(---- 2019-2020 ----)		2020-2021
	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	ORIGINAL BUDGET	PROJECTED BUDGET	APPROVED BUDGET
<u>Contract Services</u>						
11-5-10-400.00 New Fire/EMS Station	0	0	0	0	0	0
11-5-10-398.00 Interest Expense	0	0	0	0	0	0
11-5-10-398.01 Principal Expense	0	0	0	0	0	0
TOTAL Contract Services	0	0	0	0	0	0
 TOTAL 11- FIRE/EMS CONSTRUCTION PROJECT	 0	 0	 0	 0	 0	 0

CITY OF BRADY  
BUDGET REPORT  
FISCAL YEAR 2020 - 2021

11 - GENERAL CONSTRUCTION FUND

	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	(----- 2019-2020 -----) ORIGINAL BUDGET	PROJECTED BUDGET	2020-2021 APPROVED BUDGET
EXPENDITURES						
TOTAL EXPENDITURES	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
REVENUE OVER/(UNDER) EXPENDITURES	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>2,500,000</u>
PROJECTED ENDING FUND BALANCE & NET WORKING CAPITAL	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>2,500,000</u>



## **UTILITY FUND DIVISIONS**

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**FISCAL YEAR 2020-2021**



CITY OF BRADY  
BUDGET REPORT  
FISCAL YEAR 2020 - 2021

20 -ELECTRIC UTILITY FUND

	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	(---- 2019-2020 ----) ORIGINAL BUDGET	PROJECTED BUDGET	2020-2021 APPROVED BUDGET
BEGINNING FUND BALANCE & NET WORKING CAPITAL	7,152,397	6,790,771	3,971,310	4,083,098	4,083,098	3,655,018
<b>REVENUES</b>						
<u>Electric Service Revenues</u>						
20-4-22-700.00 Residential-Distribution	1,922,174	2,106,409	1,989,269	2,193,500	2,193,500	2,190,000
20-4-22-705.00 Commercial-Distribution	1,432,994	1,438,882	1,246,355	1,578,140	1,578,140	1,421,200
20-4-22-710.00 Industrial- Distribution	132,113	156,304	72,400	0	0	0
20-4-22-715.00 PCRF-Pass through charge	3,631,528	3,941,197	3,630,608	3,300,000	3,300,000	3,300,000
20-4-22-720.00 City Departments-Distribution	211,572	212,897	183,240	210,000	210,000	210,000
20-4-22-725.00 Security Lights	18,425	18,049	17,688	18,000	18,000	18,000
20-4-22-750.00 Sales Concessions	0	0	0	0	0	0
TOTAL Electric Service Revenues	7,348,806	7,873,738	7,139,561	7,299,640	7,299,640	7,139,200
<u>Electric Operating Revenues</u>						
20-4-22-805.00 Transfer Fee to Other Util	0	0	6,345	0	0	0
20-4-22-806.00 Sale of Scrap	213	8,834	8,450	0	0	0
20-4-22-811.00 Pole Rental	37,410	37,410	38,243	37,400	37,400	37,400
20-4-22-815.00 Reimbursed Expenses	67,849	18,036	963	0	177,000	0
20-4-22-815.02 TXDOT Grant	0	0	0	0	0	0
20-4-22-819.00 Meter Fees	0	110	0	0	0	0
20-4-22-898.00 Interest Income	0	2	0	56,000	56,000	30,000
20-4-22-899.00 Sale of Fixed Assets	500	0	0	0	0	0
TOTAL Electric Operating Revenues	105,972	64,392	54,001	93,400	270,400	67,400
<u>Sewer Service Revenues</u>						
20-4-23-700.00 Residential-Service	624,651	0	0	0	0	0
20-4-23-705.00 Commercial-Service	304,305	0	0	0	0	0
20-4-23-720.00 City Departments-Service	14,494	0	0	0	0	0
20-4-23-750.00 Sales Concessions	(477)	0	0	0	0	0
TOTAL Sewer Service Revenues	942,973	0	0	0	0	0
<u>Sewer Operating Revenues</u>						
20-4-23-814.00 Disposal Fees	9,372	0	0	0	0	0
20-4-23-815.00 Reimbursed Expenses	1,681	0	0	0	0	0
20-4-23-818.00 Sewer Tap Fees	2,375	0	0	0	0	0
20-4-23-898.00 Interest Income	1,167	0	0	0	0	0
TOTAL Sewer Operating Revenues	14,595	0	0	0	0	0
<u>Long-Term Capital</u>						
20-4-25-685.00 TWDB CW # 73638 - CO 2012	6,236	0	0	0	0	0
20-4-25-685.01 TWDB CW # 73638 - LF	2,729	0	0	0	0	0
TOTAL General Revenues	8,966	0	0	0	0	0
<u>Other Sources</u>						
20-4-22-900.00 Loan Proceeds	0	0	0	130,000	130,000	0
20-4-22-910.30 Transfers-in from Water	0	0	0	0	0	0
20-4-23-900.00 Loan Proceeds	0	0	0	0	0	0
20-4-25-910.00 Transfers-in	0	0	0	0	0	0
TOTAL Other Sources	0	0	0	130,000	130,000	0
TOTAL REVENUES	8,421,311	7,938,130	7,193,562	7,523,040	7,700,040	7,206,600
TOTAL AVAILABLE FUNDS	15,573,708	14,728,900	11,164,872	11,606,138	11,783,138	10,861,618

**POWER PLANT  
DIVISION NUMBER: 21  
FISCAL YEAR 2020-2021**

**DIVISION SUPERVISOR-SOLID WASTE SUPERINTENDENT**

This is the old power plant generation site that was decommissioned many years ago or circa 1980s. The city remains the responsible party due to ownership of the land, the old power plant and old city warehouse site at South China Street and East 1st Street near the North Electric Substation and Brady Creek. A brief historical event history is outlined below:

1996: TNRCC (TCEQ) performs complaint inspection  
1997: TNRCC (TCEQ) issues administrative order to City  
1997-1998: Preliminary site sampling  
1999-2001: Site investigation - initial monitoring wells  
2001: Agreed Final Judgment from Attorney General State of Texas  
2003: Additional monitoring wells  
2004: Solid Grid Sampling - Excavation of petroleum affected soil additional monitoring wells  
2005: Solid disposal  
2006 to Present: Groundwater monitoring  
2016 \*: Began work to remove the TCEQ Judgement Order  
2018: TCEQ approved Response Action Plan for Remedy Standard B.

**Summaries**

*Current site conditions:* Two (2) areas exist where trace amount of weathered diesel occur on localized shallow groundwater table. TCEQ current mandate is to perform monthly gauging of affected well, annual groundwater sampling, and reporting.

*Regulatory Status:* Registered as a Risk Reduction Standard 3 property: Allows elevated levels of contaminants to remain in place. City must demonstrate that contaminants will not spread and no exposure will occur. Includes property deed amendment disclosing conditions and may include long term care/monitoring. The next step in this program would be to develop models to predict plume stability and exposure control.

*Recurring issues with TCEQ:* Investigation data, particularly as it related to soil sources, is scattered among many project status reports. TCEQ has assigned a number of different project managers to this case and it has negatively affected the progress. Each annual report generally elicits comments from the latest TCEQ manager that requires a written response describing site conditions.

*\*City Solid Waste Superintendent & Director of Public Works* met with TCEQ in late 2015 and discuss the quickest path to closure may be a transition to the Texas Risk Reduction Program (TRRP). Benefits include standard reporting that organizes the data and allows ready review of site conditions. TRRP provides a prescribed format for modeling plume stability and exposure control. The required work elements and associated costs to expedite closure are essentially the same as the older Risk Reduction Standards (current project program). A risk-based closure certificate from TCEQ under either program will require amending the property deed.

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FISCAL YEAR 2020 - 2021

20-ELECTRIC UTILITY FUND  
21-POWER PLANT

	2016-2017	2017-2018	2018-2019	(---- 2019-2020 ----)		2020-2021
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	ORIGINAL BUDGET	PROJECTED BUDGET	APPROVED BUDGET
<u>Contract Services</u>						
20-5-21-202.00 Utilities	148	149	147	200	200	200
20-5-21-203.00 Professional Fees	20,506	21,190	5,400	5,000	9,775	5,000
20-5-21-251.00 Clean-up Cost	455	123	0	500	500	500
TOTAL Contract Services	21,109	21,462	5,547	5,700	10,475	5,700
<u>Supplies/Repair/Expenses</u>						
20-5-21-312.00 Repairs - General	0	0	0	0	0	0
TOTAL Supplies/Repair/Expenses	0	0	0	0	0	0
 TOTAL 21-POWER PLANT	 21,109	 21,462	 5,547	 5,700	 10,475	 5,700

**ELECTRIC DISTRIBUTION  
DIVISION NUMBER: 22  
FISCAL YEAR 2020-2021**

**DIVISION SUPERVISOR-ELECTRIC SUPERINTENDENT**

This division is responsible for the city's electric distribution system that includes two (2) substations with nine (9) breakers. There is approximately 80 miles of power lines with estimated 3,000 power poles including transformers, 3,000 meters and insulators. This division requires experienced and trained electrical linemen for the safe operation and maintenance of the city's electrical distribution system and two (2) substations. The electrical linemen work on a 24/7 on-call rotation schedule to ensure safe and reliable electrical service to the residents and businesses of Brady.

**GOALS / OBJECTIVES**

- Increase continued education and safety training of lineman.
- Upgrade electrical distribution system to reduce line loss.
- Consider the LCRA Electrical System Visual Improvement Program Report.
- Maintain City's 5-year Capital Improvements Schedule.

**EMPLOYMENT HISTORY BY POSITION**

	<u>FY17</u>	<u>FY18</u>	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>
Superintendent	1	1	1	1	1
Lineman A	1	2	2	2	2
Lineman B	2	1	1	1	1

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20-ELECTRIC UTILITY FUND  
22-ELECTRIC DISTRIBUTION

				(---- 2019-2020 ----)		2020-2021
	2016-2017	2017-2018	2018-2019	ORIGINAL	PROJECTED	APPROVED
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	BUDGET	BUDGET	BUDGET
<u>Personnel</u>						
20-5-22-101.00 Regular Pay	218,270	234,709	257,840	262,016	262,016	269,878
20-5-22-102.00 Overtime Pay	16,593	10,799	13,047	17,000	17,000	17,000
20-5-22-103.00 Certification Pay	738	225	0	900	900	900
20-5-22-106.00 Stand-by Pay	3,640	3,640	3,640	3,640	3,640	3,640
20-5-22-107.00 Car Allowance	300	300	300	300	300	300
20-5-22-110.00 Hospital Insurance	36,186	43,382	43,086	48,239	48,239	51,840
20-5-22-111.00 Municipal Retirement	25,685	26,983	29,079	28,425	28,425	28,537
20-5-22-112.00 Worker's Comp Insurance	2,848	2,738	3,409	2,931	2,931	4,658
20-5-22-113.00 Unemployment Insurance	36	648	36	454	454	720
20-5-22-114.00 Payroll Taxes	18,243	18,482	20,491	21,763	21,763	22,376
TOTAL Personnel	322,538	341,907	370,928	385,668	385,668	399,849
<u>Contract Services</u>						
20-5-22-201.00 Organ Dues/Fees	3,918	2,000	4,218	4,000	4,000	4,000
20-5-22-202.00 Utilities	980	394	842	1,000	1,000	1,000
20-5-22-203.00 Professional Fees	11,980	20,382	65,182	20,000	70,000	20,000
20-5-22-203.01 Agency Fees	0	2,520	41,917	30,000	9,000	3,000
20-5-22-204.00 Property/Liability Insurance	8,355	9,175	9,892	11,500	11,500	11,560
20-5-22-208.00 City Attorney	0	0	0	0	0	0
20-5-22-212.00 Rentals /Leases	0	0	0	0	0	0
20-5-22-213.00 Contract Labor/Services	20,135	25,181	24,782	30,000	27,512	30,000
20-5-22-214.00 Internet Access Fee	0	0	0	0	0	0
20-5-22-232.00 Computer Software Maint	0	0	0	350	350	700
20-5-22-233.00 Computer Hardware Maint	0	0	270	1,500	1,500	1,600
20-5-22-237.00 Electric Power Purchased	3,610,925	3,868,387	3,615,093	3,300,000	3,300,000	3,300,000
20-5-22-250.00 Franchise Fee	0	0	734,540	682,000	682,000	390,000
20-5-22-251.00 Administrative Fee	0	0	265,500	250,500	250,500	245,000
20-5-22-261.00 McCulloch Co. Solar Panel CR	4	4	0	300	300	0
TOTAL Contract Services	3,656,299	3,928,043	4,762,235	4,331,150	4,357,662	4,006,860
<u>Supplies/Repair/Expenses</u>						
20-5-22-301.00 Employee Expense	438	100	298	600	600	600
20-5-22-301.02 Employee Training	9,087	8,751	8,700	10,000	10,000	10,000
20-5-22-302.00 Supplies	12,759	11,927	12,148	13,000	11,500	13,000
20-5-22-302.01 Transformers	67,782	51,824	37,523	50,000	71,300	50,000
20-5-22-302.02 Meters	3,470	4,783	4,443	5,000	5,000	5,000
20-5-22-303.00 Fuel	7,299	7,915	9,540	9,000	9,000	9,000
20-5-22-304.00 Vehicles	2,077	2,561	2,322	3,000	3,000	3,000
20-5-22-305.00 Communication Equip	0	0	0	0	0	0
20-5-22-307.00 Office Equipment	0	0	421	1,000	0	0
20-5-22-308.00 Heavy Rolling Stock	6,364	10,755	10,857	11,000	11,000	11,000
20-5-22-309.00 Small Equipment	2,949	4,443	829	1,500	1,500	1,500
20-5-22-312.00 General	76,776	43,141	45,021	50,000	50,000	50,000
20-5-22-313.00 Telephone/Cell/Alarm Sys	776	1,041	960	1,300	1,300	1,300
20-5-22-314.00 Drug Testing	543	531	329	715	715	500
20-5-22-316.00 Chemicals	0	0	0	0	0	0
20-5-22-317.00 Uniforms and Accessories	2,579	2,932	3,226	3,000	3,000	3,000
20-5-22-338.00 Christmas Decorations	9,655	13,828	5,083	10,000	5,600	10,000
20-5-22-392.00 Bad Debt Expense	20,000	23,200	24,000	25,000	25,000	25,000
20-5-22-398.00 Interest Expense	11,801	9,677	7,493	8,000	8,000	7,300
TOTAL Supplies/Repair/Expenses	234,354	197,410	173,196	202,115	216,515	200,200
20-5-22-401.00 Capital Outlay-Projects	39,770	236,650	133,043	5,000	84,300	75,000
20-5-22-402.00 Capital Outlay -Vehicles & Equip	96,830	12,531	10,362	8,000	270,000	0
TOTAL	136,600	249,181	143,404	13,000	354,300	75,000

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20 -ELECTRIC UTILITY FUND  
22-ELECTRIC DISTRIBUTION

EXPENDITURES	2016-2017	2017-2018	2018-2019	(---- 2019-2020 ----)		2020-2021
	ACTUAL	ACTUAL	ACTUAL	ORIGINAL BUDGET	PROJECTED BUDGET	APPROVED BUDGET
<u>Replacement</u>						
20-5-22-551.00 Emergency Repairs	0	0	0	0	0	0
20-5-22-553.00 Meter Replacement Fund	0	0	0	0	0	0
TOTAL Depreciation/Replacement	0	0	0	0	0	0
<u>Other Uses</u>						
20-5-22-900.00 Principal Debt Requirements	58,316	60,440	59,601	73,500	73,500	73,900
20-5-22-901.00 Capital Outlay - Financed	0	0	0	130,000	130,000	0
20-5-22-910.10 Transfers-out to General Fund	2,600,000	2,860,000	1,566,863	2,600,000	2,600,000	2,845,000
20-5-22-910.50 Transfers-out Utility Support	0	38,400	0	0	0	0
20-5-22-910.80 Transfers-out Special Revenue	0	221,500	0	0	0	140,000
TOTAL Other Uses	2,658,316	3,180,340	1,626,464	2,803,500	2,803,500	3,058,900
TOTAL 22-ELECTRIC DISTRIBUTION	7,008,107	7,896,880	7,076,227	7,735,433	8,117,645	7,740,809

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20 -ELECTRIC UTILITY FUND  
23-SEWER TREATMENT PLANT MOVED TO FUND 30  
(HISTORY ONLY)

	2016-2017	2017-2018	2018-2019	(--- 2019-2020 ---)		2020-2021
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	ORIGINAL BUDGET	PROJECTED BUDGET	APPROVED BUDGET
<u>Personnel</u>						
20-5-23-101.00 Regular Pay	79,713	0	0	0	0	0
20-5-23-102.00 Overtime Pay	11,868	0	0	0	0	0
20-5-23-103.00 Certification Pay	2,400	0	0	0	0	0
20-5-23-106.00 Stand by Pay	3,640	0	0	0	0	0
20-5-23-110.00 Hospital Insurance	19,728	0	0	0	0	0
20-5-23-111.00 Municipal Retirement	10,446	0	0	0	0	0
20-5-23-112.00 Worker's Comp Insurance	2,201	0	0	0	0	0
20-5-23-113.00 Unemployment Insurance	36	0	0	0	0	0
20-5-23-114.00 Payroll Taxes	7,397	0	0	0	0	0
TOTAL Personnel	137,429	0	0	0	0	0
<u>Contract Services</u>						
20-5-23-201.00 Organ Dues/Fees	125	0	0	0	0	0
20-5-23-202.00 Utilities	71,534	0	0	0	0	0
20-5-23-203.00 Professional Fees	11,056	0	0	0	0	0
20-5-23-203.01 Agency Fees	12,824	0	0	0	0	0
20-5-23-204.00 Property/Liability Insurance	7,317	0	0	0	0	0
20-5-23-212.00 Rentals /Leases	0	0	0	0	0	0
20-5-23-213.00 Contract Labor	0	0	0	0	0	0
20-5-23-214.00 Internet Access Fee	300	0	0	0	0	0
20-5-23-232.00 Computer Software Maint	0	0	0	0	0	0
20-5-23-233.00 Computer Hardware Maint	0	0	0	0	0	0
20-5-23-241.00 Bond Collections Fees	550	0	0	0	0	0
TOTAL Contract Services	103,707	0	0	0	0	0
<u>Supplies/Repair/Expenses</u>						
20-5-23-301.00 Employee Expense	739	0	0	0	0	0
20-5-23-301.02 Employee Training	1,830	0	0	0	0	0
20-5-23-302.00 Supplies	3,440	0	0	0	0	0
20-5-23-303.00 Fuel	1,547	0	0	0	0	0
20-5-23-304.00 Vehicles	768	0	0	0	0	0
20-5-23-305.00 Communication Equip	0	0	0	0	0	0
20-5-23-306.00 Buildings	0	0	0	0	0	0
20-5-23-307.00 Office Equipment	0	0	0	0	0	0
20-5-23-308.00 Heavy Rolling Stock	0	0	0	0	0	0
20-5-23-309.00 Small Equipment	1,725	0	0	0	0	0
20-5-23-312.00 General	6,001	0	0	0	0	0
20-5-23-313.00 Telephone/Cell/Alarm Sys	900	0	0	0	0	0
20-5-23-314.00 Drug Testing	75	0	0	0	0	0
20-5-23-316.00 Chemicals	23,664	0	0	0	0	0
20-5-23-317.00 Uniforms and Accessories	516	0	0	0	0	0
20-5-23-318.00 Laboratory-Testing	23,872	0	0	0	0	0
20-5-23-392.00 Bad Debt Expense	2,750	0	0	0	0	0
20-5-23-398.00 Interest Expense	17,109	0	0	0	0	0
TOTAL Supplies/Repair/Expenses	84,936	0	0	0	0	0
20-5-23-401.00 Capital Outlay-Projects	0	0	0	0	0	0
20-5-23-402.00 Capital Outlay -Vehicles & Equip	65,130	0	0	0	0	0
TOTAL	65,130	0	0	0	0	0



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20 -ELECTRIC UTILITY FUND  
23-SEWER TREATMENT PLANT MOVED TO FUND 30  
(HISTORY ONLY)

EXPENDITURES	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	(--- 2019-2020 ---)		2020-2021 APPROVED BUDGET
				ORIGINAL BUDGET	PROJECTED BUDGET	
<u>Replacement</u>						
20-5-23-551.00 Emergency Repairs	445,104	0	0	0	0	0
TOTAL Depreciation/Replacement	445,104	0	0	0	0	0
<u>Other Uses</u>						
20-5-23-900.00 Principal Debt Requirements	115,000	0	0	0	0	0
20-5-23-901.00 Capital Outlay - Financed	0	0	0	0	0	0
20-5-23-905.00 Administrative fee to General Fund	100,000	0	0	0	0	0
20-5-23-910.10 Transfer to General Fund	0	0	0	0	0	0
20-5-23-910.30 Transfer-out to Water/Sewer Fund	0	2,839,249	0	0	0	0
20-5-23-910.50 Transfers-out Utility Support	0	0	0	0	0	0
TOTAL Other Uses	215,000	2,839,249	0	0	0	0
TOTAL 23-SEWER	1,051,305	2,839,249	0	0	0	0

CITY OF BRADY  
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20 -ELECTRIC UTILITY FUND  
25-LT CAPITAL PROJECTS - CW MOVED TO FUND 30  
(HISTORY ONLY)

	2016-2017	2017-2018	2018-2019	(----- 2019-2020 -----)		2020-2021
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	ORIGINAL BUDGET	PROJECTED BUDGET	APPROVED BUDGET
<u>Contract Services</u>						
20-5-25-285.00 TWDB CW#73638-CO 2012	25,012	0	0	0	0	0
20-5-25-285.01 TWDB CW#73638-LF	677,404	0	0	0	0	0
TOTAL Contract Services	702,416	0	0	0	0	0
<u>Other Uses</u>						
20-5-25-910.00 Transfers-out	0	0	0	0	0	0
TOTAL Other Uses	0	0	0	0	0	0
 TOTAL 25-SPECIAL PROJECTS	 702,416	 0	 0	 0	 0	 0

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20 -ELECTRIC UTILITY FUND

	2016-2017	2017-2018	2018-2019	(--- 2019-2020 ---)	2020-2021	
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	ORIGINAL BUDGET	PROJECTED BUDGET	APPROVED BUDGET
TOTAL EXPENDITURES	8,782,937	10,757,591	7,081,774	7,741,133	8,128,120	7,746,509
REVENUE OVER/(UNDER) EXPENDITURES	(361,626)	(2,819,461)	111,788	(218,093)	(428,080)	(539,909)
PROJECTED ENDING FUND BALANCE & NET WORKING CAPITAL	6,790,771	3,971,310	4,083,098	3,865,005	3,655,018	3,115,109

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30 - WATER / SEWER UTILITY FUND

	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	(--- 2019-2020 ---) ORIGINAL BUDGET	PROJECTED BUDGET	2020-2021 APPROVED BUDGET
BEGINNING FUND BALANCE & NET WORKING CAPITAL	2,269,865	1,797,154	4,423,512	4,727,486	4,727,486	4,835,427
<b>REVENUES</b>						
<u>Sewer Service Revenues</u>						
30-4-23-700.00 Residential-Service	0	667,079	822,544	893,000	800,000	800,000
30-4-23-705.00 Commercial-Service	0	349,204	398,348	430,000	430,000	420,000
30-4-23-720.00 City Departments-Service	0	18,797	14,643	15,000	15,000	15,000
30-4-23-750.00 Sales Concessions	0	0	0	0	0	0
TOTAL Sewer Service Revenues	0	1,035,080	1,235,535	1,338,000	1,245,000	1,235,000
<u>Sewer Operating Revenues</u>						
30-4-23-814.00 Disposal Fees	0	4,245	6,453	7,000	7,000	6,000
30-4-23-815.00 Reimbursed Expenses	0	0	0	0	0	0
30-4-23-818.00 Sewer Tap Fees	0	1,000	250	0	0	0
30-4-23-898.00 Interest Income	0	1,696	2,862	28,000	28,000	18,000
TOTAL Sewer Operating Revenues	0	6,942	9,564	35,000	35,000	24,000
<u>Sewer Long-Term Capital</u>						
30-4-25-685.00 TWDB CW # 73638 - CO 2012	0	15,040	8,900	0	0	0
30-4-25-685.01 TWDB CW # 73638 - LF	0	311	0	0	0	0
TOTAL General Revenues	0	15,352	8,900	0	0	0
<u>Water Service Revenues</u>						
30-4-31-700.00 Residential-Distribution	1,273,517	1,547,174	1,567,047	1,894,000	1,894,000	1,844,000
30-4-31-705.00 Commercial-Distribution	502,702	596,841	609,475	737,000	737,000	704,000
30-4-31-705.01 Commercial Wholesale-Distribut	11,204	11,810	18,348	11,000	11,000	11,000
30-4-31-706.00 Bulk Water Sales	15,350	3,362	7,574	1,000	1,000	1,000
30-4-31-720.00 City Departments-Distribution	113,726	139,076	128,297	120,000	120,000	120,000
30-4-31-750.00 Sales Concessions	0	(521)	0	(1,000)	(1,000)	(1,000)
TOTAL Service Revenues	1,916,498	2,297,742	2,330,741	2,762,000	2,762,000	2,679,000
<u>Water Operating Revenues</u>						
30-4-31-806.00 Sale of Scrap	808	758	0	0	0	0
30-4-31-815.00 Reimbursed Expenses	34,181	5,324	60,005	0	0	0
30-4-31-815.02 TXDOT Grant	0	0	0	0	0	0
30-4-31-815.03 Community Block Grant -CVCOG	0	0	0	275,000	275,000	0
30-4-31-818.00 Water Tap Fees	4,489	764	1,842	500	500	0
30-4-31-819.00 Meter Fees	16,878	433	1,501	500	500	0
30-4-31-885.00 Donated Assets	0	0	0	0	0	0
30-4-31-898.00 Interest Income	3,515	2,546	3,503	28,000	28,000	18,000
30-4-31-899.00 Sale of Fixes Assets	0	0	10,950	0	0	0
TOTAL Operating Revenues	59,870	9,826	77,802	304,000	304,000	18,000
<u>Water Long-Term Capital</u>						
30-4-33-686.00 TWDB DW#62545 - CO 2013	0	0	0	0	0	0
30-4-33-686.01 TWDB DW#62545 - LF	0	0	0	0	0	0
30-4-33-687.00 TWDB DW#62545 - EDAP 2015	2,950	4,165	2,180	0	0	0
TOTAL General Revenue	2,950	4,165	2,180	0	0	0

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30 -WATER / SEWER UTILITY FUND

	2016-2017	2017-2018	2018-2019	(---- 2019-2020 ----)		2020-2021
	ACTUAL	ACTUAL	ACTUAL	ORIGINAL BUDGET	PROJECTED BUDGET	APPROVED BUDGET
<u>Other Sources</u>						
30-4-23-900.00 Loan Proceeds	0	0	0	0	0	0
30-4-23-910.23 Transfer-in from Electric Fund	0	2,839,249	0	0	0	0
30-4-31-900.00 Loan Proceeds	0	0	0	0	0	0
TOTAL Other Sources	0	2,839,249	0	0	0	0
 TOTAL REVENUES	 1,979,319	 6,208,354	 3,664,722	 4,439,000	 4,346,000	 3,956,000
  TOTAL AVAILABLE FUNDS	  4,249,184	  8,005,508	  8,088,234	  9,166,486	  9,073,486	  8,791,427

**SEWER TREATMENT PLANT  
DIVISION NUMBER: 23  
FISCAL YEAR 2020-2021**

**DIVISION SUPERVISION - SEWER TREATMENT SUPERINTENDENT**

This division operates and maintains a 1980's era wastewater treatment plant, involving sewage treatment, biological processes, sludge handling and disposal. Duties include monitoring chemical balance, control panels and adjusting valves and gates manually or by remote control to regulate flow of sewage for process treatment; observing variations in operating conditions and interpreting meter and gauge readings and test results to determine load requirements for quality assurance and quality control; starting and stopping pumps including engines and generators to control flow of raw sewage through settling, aeration and sludge digestion processes; maintaining logs of operations and recording meter and gauge readings and filling out reports to stay in direct compliance with state and federal regulations.

**GOALS / OBJECTIVES**

- Improve grounds keeping at wastewater treatment plant facility.
- Continue work on sludge management to increase efficiency of plant.
- Continuation of certification operator education.
- Continuation of effort to increase plant treatment efficacy.
- Implement CWSRF WWTP replacement project.
- Construction of a new WWTP.

**EMPLOYMENT HISTORY BY POSITION**

	<b><u>FY17</u></b>	<b><u>FY18</u></b>	<b><u>FY19</u></b>	<b><u>FY20</u></b>	<b><u>FY21</u></b>
Superintendent/Chief Operator	1	1	1	1	1
Operator	1	1	1	1	1
Seasonal PT Maintenance (0.5)	0.5	0.5	0.5	0.5	0.5

CITY OF BRADY  
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30 -WATER / SEWER UTILITY FUND  
23-SEWER TREATMENT PLANT

				(--- 2019-2020 ---)		
	2016-2017	2017-2018	2018-2019	ORIGINAL	PROJECTED	2020-2021
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	BUDGET	BUDGET	APPROVED BUDGET
<u>Personnel</u>						
30-5-23-101.00 Regular Pay	0	88,825	88,951	105,111	105,111	121,939
30-5-23-102.00 Overtime Pay	0	13,046	13,444	16,000	16,000	5,000
30-5-23-103.00 Certification Pay	0	2,400	2,400	2,400	2,400	900
30-5-23-106.00 Stand by Pay	0	3,640	3,640	3,640	3,640	1,820
30-5-23-110.00 Hospital Insurance	0	22,868	22,232	24,120	24,120	25,920
30-5-23-111.00 Municipal Retirement	0	10,886	11,297	11,494	11,494	11,438
30-5-23-112.00 Worker's Comp Insurance	0	2,238	2,005	2,200	2,200	2,530
30-5-23-113.00 Unemployment Insurance	0	467	25	340	340	540
30-5-23-114.00 Payroll Taxes	0	8,261	8,341	9,450	9,450	9,759
TOTAL Personnel	0	152,631	152,335	174,755	174,755	179,846
<u>Contract Services</u>						
30-5-23-201.00 Organ Dues/Fees	0	60	120	150	150	150
30-5-23-202.00 Utilities	0	68,693	73,584	80,000	80,000	80,000
30-5-23-203.00 Professional Fees	0	122	1,250	5,000	5,000	0
30-5-23-203.01 Agency Fees	0	9,377	10,589	10,000	10,000	10,000
30-5-23-204.00 Property/Liability Insurance	0	8,096	8,729	10,150	10,150	10,200
30-5-23-212.00 Rentals /Leases	0	0	0	0	0	0
30-5-23-213.00 Contract Labor	0	0	0	0	0	0
30-5-23-214.00 Internet Access Fee	0	137	0	500	500	500
30-5-23-232.00 Computer Software Maint	0	0	0	350	350	350
30-5-23-233.00 Computer Hardware Maint	0	0	1,504	350	350	350
30-5-23-241.00 Bond Collections Fees	0	550	300	600	600	600
30-5-23-250.00 Franchise Fees	0	0	127,500	137,000	137,000	126,000
30-5-23-251.00 Administrative Fees	0	0	39,900	34,000	34,000	50,000
TOTAL Contract Services	0	87,035	263,477	278,100	278,100	278,150
<u>Supplies/Repair/Expenses</u>						
30-5-23-301.00 Employee Expense	0	0	860	900	900	900
30-5-23-301.02 Employee Training	0	2,307	181	2,700	2,700	2,700
30-5-23-302.00 Supplies	0	2,017	4,035	4,000	4,000	4,000
30-5-23-303.00 Fuel	0	1,796	947	3,500	3,500	2,500
30-5-23-304.00 Vehicles	0	1,276	308	4,000	4,000	3,000
30-5-23-305.00 Communication Equip	0	0	0	0	0	0
30-5-23-306.00 Buildings	0	0	0	0	0	0
30-5-23-307.00 Office Equipment	0	0	0	0	0	0
30-5-23-308.00 Heavy Rolling Stock	0	988	1,073	2,500	2,500	2,500
30-5-23-309.00 Small Equipment	0	844	1,642	3,000	3,000	2,000
30-5-23-312.00 General	0	1,270	6,927	10,000	10,000	7,000
30-5-23-313.00 Telephone/Cell/Alarm Sys	0	900	900	900	900	900
30-5-23-314.00 Drug Testing	0	156	318	220	220	220
30-5-23-316.00 Chemicals	0	25,470	27,376	28,000	28,000	28,000
30-5-23-317.00 Uniforms and Accessories	0	369	465	750	750	750
30-5-23-318.00 Laboratory-Testing	0	21,891	28,274	30,000	30,000	30,000
30-5-23-392.00 Bad Debt Expense	0	5,200	4,650	5,000	5,000	5,000
30-5-23-398.00 Interest Expense	0	16,097	14,752	120,000	120,000	106,750
TOTAL Supplies/Repair/Expenses	0	80,582	92,707	215,470	215,470	196,220
30-5-23-401.00 Capital Outlay-Projects	0	113,000	32,000	0	117,950	0
30-5-23-402.00 Capital Outlay -Vehicles & Equip	0	0	0	33,000	33,000	0
TOTAL	0	113,000	32,000	33,000	150,950	0

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30 -WATER / SEWER UTILITY FUND  
23-SEWER TREATMENT PLANT

EXPENDITURES	(----- 2019-2020 -----)					
	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	ORIGINAL BUDGET	PROJECTED BUDGET	2020-2021 APPROVED BUDGET
<u>Replacement</u>						
30-5-23-551.00 Emergency Repairs	0	11,518	8,757	36,000	36,000	50,000
TOTAL Depreciation/Replacement	0	11,518	8,757	36,000	36,000	50,000
<u>Other Uses</u>						
30-5-23-900.00 Principal Debt Requirements	0	115,000	120,000	120,000	120,000	345,000
30-5-23-901.00 Capital Outlay - Financed	0	0	0	0	0	0
30-5-23-910.10 Administrative fee to General Fund	0	150,000	0	0	0	0
30-5-23-910.50 Transfers-out Utility Support	0	0	0	0	0	190,000
TOTAL Other Uses	0	265,000	120,000	120,000	120,000	535,000
TOTAL 23-SEWER	0	709,766	669,276	857,325	975,275	1,239,216



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30 -WATER / SEWER UTILITY FUND  
25-LT CAPITAL PROJECTS-CW

EXPENDITURES	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	(--- 2019-2020 ---)		2020-2021 APPROVED BUDGET
				ORIGINAL BUDGET	PROJECTED BUDGET	
<u>Contract Services</u>						
30-5-25-285.00 TWDB CW#73638-CO 2012	0	673,024	424,943	0	33,898	0
30-5-25-285.01 TWDB CW#73638-LF 2012	0	16,261	0	0	0	0
30-5-25-288.00 TWDB CW#73638-CO 2018	0	0	0	0	0	0
30-5-25-288.01 TWDB CW#73638-LF 2018	0	0	0	0	0	0
TOTAL Contract Services	0	689,285	424,943	0	33,898	0
<u>Other Uses</u>						
30-5-25-910.00 Transfers-out	0	0	0	0	0	0
TOTAL Other Uses	0	0	0	0	0	0
TOTAL 25-LT CAPITAL PROJECTS	0	689,285	424,943	0	33,898	0

**PUBLIC WORKS ADMINISTRATION**  
**DIVISION NUMBER: 30**  
**FISCAL YEAR 2020-2021**

**DIVISION SUPERVISOR - DIRECTOR OF PUBLIC WORKS**

This division is responsible for the project management of two (2) major city projects and general administration of six (6) city divisions. This division is actively engaged with the Texas Water Development Board (TWDB) in the State's Clean Water and Drinking Water State Revolving Fund for environmental and financial programs. The Clean Water Program is a plan replacement of the city's wastewater treatment plant and the Drinking Water Program is a project involving the treatment of the city's groundwater supply and the reduction of radium in this water source.

The department oversees the administration and operation of Electric Distribution, Gas Distribution, Water Distribution and Wastewater Collection, Solid Waste, Streets, and Wastewater Treatment Plant. This includes the efforts to organize the work goals, and objectives of each division including personnel management, job planning, customer service and budget controls.

The Director of Public Works is instrumental in coordinating efforts for other construction projects with State agencies, septic tank inspections/regulations, and other city and county projects.

**GOALS / OBJECTIVES**

- Manage the implementation of the Clean Water and Drinking Water projects that involve the administration of contracts with engineers, contractors and related suppliers or vendors.
- Assists all divisions with state and federal regulations, testing and coordination.
- Provide supervisory strategies for the various division superintendents assigned to the department.
- Assist City Manager in special projects or other assignments.

**EMPLOYMENT HISTORY BY POSITION**

	<u>FY17</u>	<u>FY18</u>	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>
Director of Public Works	0.5	0.5	0.5	0.5	1
Environmental Compliance Operator	1	0	0	0	0
Utility Specialist	0	1	1	0	0

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30 -WATER / SEWER UTILITY FUND  
30-PUBLIC WORKS ADMIN

	2016-2017	2017-2018	2018-2019	(----- 2019-2020 -----)		2020-2021
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	ORIGINAL BUDGET	PROJECTED BUDGET	APPROVED BUDGET
<u>Personnel</u>						
30-5-30-101.00 Regular Pay	68,216	79,307	63,868	48,385	48,385	105,449
30-5-30-102.00 Overtime	0	0	0	0	0	0
30-5-30-106.00 Certification Pay	0	0	0	0	0	0
30-5-30-107.00 Car Allowance	3,000	3,000	3,000	3,000	3,000	3,000
30-5-30-110.00 Hospital Insurance	16,440	22,868	16,082	12,060	12,060	12,960
30-5-30-111.00 Municipal Retirement	13,053	14,713	12,811	10,430	10,430	10,490
30-5-30-112.00 Worker's Comp Insurance	362	363	297	378	378	238
30-5-30-113.00 Unemployment Insurance	18	324	9	113	113	180
30-5-30-114.00 Payroll Taxes	9,579	10,427	9,246	7,986	7,986	8,225
TOTAL Personnel	110,668	131,003	105,313	82,352	82,352	140,542
<u>Contract Services</u>						
30-5-30-232.00 Computer Software Maint	0	190	411	750	950	750
30-5-30-233.00 Computer Hardware Maint	120	0	1,434	350	350	350
TOTAL Contract Services	120	190	1,845	1,100	1,300	1,100
<u>Supplies/Repair/Expenses</u>						
30-5-30-301.00 Employee Expense	50	133	770	350	350	350
30-5-30-301.02 Employee Training	1,107	1,689	510	1,800	1,800	1,800
30-5-30-302.00 Supplies	182	295	197	600	600	200
30-5-30-303.00 Fuel	0	20	49	300	300	0
30-5-30-304.00 Vehicles	56	63	138	500	500	0
30-5-30-307.00 Office Equipment	0	0	421	250	50	250
30-5-30-313.00 Telephones/Cell/Alarms	0	0	66	0	0	400
30-5-30-314.00 Drug Testing	75	0	0	110	110	110
TOTAL Supplies/Repair/Expenses	1,470	2,200	2,151	3,910	3,710	3,110
TOTAL 30-PUBLIC WORKS ADMIN	112,257	133,394	109,309	87,362	87,362	144,752

## **WATER DISTRIBUTION / WASTEWATER COLLECTION**

**DIVISION NUMBER: 31**

**FISCAL YEAR 2020-2021**

### **DIVISION SUPERVISOR - WATER/WASTEWATER SUPERINTENDENT**

This division is responsible for the infrastructure of the city's potable water supply and sewage collection system. The potable water supply consists of water wells, treatment, pumping, distribution and delivery of safe drinking water to the customers and citizens of Brady from both groundwater wells and lake water.

The city's infrastructure system is regulated by the TCEQ and EPA. This includes meeting criteria of the safe disinfection and treatment of the water supply involving chlorination and iron reduction. The water crew monitors and records daily operations at seven (7) well sites and a surface water treatment plant (SWTP). Mandatory state reports are submitted quarterly and annually requiring the assimilation of daily records from all water supply points. There is also the everyday maintenance and repair of 95 miles of water mains, 651 valves, 3,253 meters, service lines, and approximately 276 fire hydrants.

The city's sewage collection system consists of approximately 65 miles of sewer lines and nearly 614 manholes of varying depths and sizes. The sewage collection system depends on the gravity of flow of wastewater from the normal discharge from homes and businesses. The city provides customer service response for backups, stoppages and plugging of sewer lines from grease, rags, disposable paper products that are not easily transported in the gravity sewage collection system. There are 3 grinder lift stations and 1 pump lift station.

### **GOALS / OBJECTIVES**

- Continue water main replacement/sewer line upgrades.
- Continue fire hydrant maintenance program with assistance of the fire department.
- Continue TCEQ certification training for water / wastewater licensing.

### **EMPLOYMENT HISTORY BY POSITION**

	<u>FY17</u>	<u>FY18</u>	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>
Superintendent	1	1	1	1	1
Senior Foreman	0	1	1	1	1
Crew Leader	1	1	1	1	0
Crewman	2	2	2	2	2
Water Treatment Plant Operator	0	0	1	2	2*
Part-time Seasonal Crewman (0.5)	2	2	2	2	2

\*Future Plant Operator to be activated after construction of new water system improvements

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30 -WATER / SEWER UTILITY FUND  
31-WATER / WASTEWATER DISTRIBUTION

	2016-2017	2017-2018	2018-2019	(--- 2019-2020 ---)	2020-2021	
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	ORIGINAL BUDGET	PROJECTED BUDGET	APPROVED BUDGET
<u>Personnel</u>						
30-5-31-101.00 Regular Pay	139,272	126,211	136,002	306,835	306,835	310,407
30-5-31-102.00 Overtime Pay	10,420	9,145	10,476	20,548	20,548	7,300
30-5-31-103.00 Certification Pay	1,763	1,800	1,613	4,200	4,200	1,800
30-5-31-106.00 Stand-by Pay	3,640	3,630	3,640	3,460	3,460	3,460
30-5-31-107.00 Car Allowance	300	300	300	300	300	300
30-5-31-110.00 Hospital Insurance	34,524	38,595	35,873	85,200	85,200	58,320
30-5-31-111.00 Municipal Retirement	13,957	14,141	14,914	29,575	29,575	27,625
30-5-31-112.00 Worker's Comp Insurance	5,020	4,284	3,751	4,251	4,251	5,720
30-5-31-113.00 Unemployment Insurance	178	1,077	120	1,257	1,257	1,800
30-5-31-114.00 Payroll Taxes	11,371	10,525	11,692	25,543	25,543	24,805
TOTAL Personnel	220,445	209,708	218,361	481,169	481,169	441,537
<u>Contract Services</u>						
30-5-31-201.00 Organ Dues/Fees	0	0	0	0	0	0
30-5-31-202.00 Utilities	227,644	224,192	180,634	233,000	233,000	233,000
30-5-31-203.00 Professional Fees	43,239	9,043	7,883	7,500	7,500	7,500
30-5-31-203.01 Agency Fees	7,350	7,350	7,705	10,000	10,000	10,000
30-5-31-204.00 Property/Liability Insurance	13,645	15,099	16,280	19,000	19,000	19,000
30-5-31-207.00 Janitorial / Pest Services	783	826	887	860	860	900
30-5-31-208.01 Litigation	0	5,573	0	0	0	0
30-5-31-212.00 Rentals /Leases	0	0	0	0	0	0
30-5-31-213.00 Contract Labor	0	0	0	0	0	0
30-5-31-214.00 Internet Access Fee	601	479	359	700	700	700
30-5-31-232.00 Computer Software Maint	600	210	0	350	750	1,000
30-5-31-233.00 Computer Hardware Maint	1,510	0	1,504	1,500	1,500	1,600
30-5-31-241.00 Bond Collection Fees	1,650	1,400	1,400	1,400	1,400	2,000
30-5-31-250.00 Franchise Fees	0	0	248,400	288,500	288,500	258,000
30-5-31-251.00 Administrative Fees	0	0	92,000	100,000	100,000	107,000
TOTAL Contract Services	297,023	264,172	557,053	662,810	663,210	640,700
<u>Supplies/Repair/Expenses</u>						
30-5-31-301.00 Employee Expense	611	485	1,047	1,400	1,400	1,400
30-5-31-301.02 Employee Training	3,085	679	904	3,500	3,500	5,000
30-5-31-302.00 Supplies	4,281	2,463	3,459	5,000	5,000	5,000
30-5-31-302.02 Meters	15,901	5,259	8,173	10,000	15,000	15,000
30-5-31-303.00 Fuel	10,192	12,148	11,239	11,000	11,000	11,000
30-5-31-304.00 Vehicles	1,237	5,822	2,793	3,000	3,000	3,000
30-5-31-305.00 Communication Equip	0	0	0	500	100	500
30-5-31-306.00 Buildings	720	1,011	41	1,500	1,500	1,000
30-5-31-307.00 Office Equipment	0	0	421	750	750	750
30-5-31-308.00 Heavy Rolling Stock	5,176	4,643	1,228	6,600	6,600	6,600
30-5-31-309.00 Small Equipment	3,288	5,679	1,924	5,500	5,500	5,500
30-5-31-310.00 Water Wells	120,702	40,977	55,745	60,000	60,000	60,000
30-5-31-310.01 Water Tanks	78,864	78,864	78,864	80,500	80,500	80,500
30-5-31-311.00 Pump Stations	0	0	7,244	15,000	10,000	15,000
30-5-31-312.00 General	59,284	34,844	56,160	70,000	70,000	70,000
30-5-31-313.00 Telephone/Cell/Alarm Sys	4,896	4,657	4,628	5,300	5,300	5,300
30-5-31-314.00 Drug Testing	325	1,171	1,529	700	700	700
30-5-31-316.00 Chemicals	32,309	34,366	30,470	40,000	40,000	35,000
30-5-31-317.00 Uniforms and Accessories	1,489	1,357	1,737	2,900	2,900	2,900
30-5-31-318.00 Laboratory-Testing	13,309	14,498	20,054	15,000	15,000	15,000
30-5-31-392.00 Bad Debt Expense	5,000	7,900	6,450	6,000	6,000	7,000
30-5-31-398.00 Interest Expense	30,523	25,823	20,773	16,500	16,500	11,700
TOTAL Supplies/Repair/Expenses	391,191	282,644	314,882	360,650	360,250	357,850

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30 -WATER / SEWER UTILITY FUND  
31-WATER / WASTE WATER DISTRIBUTION

EXPENDITURES	2016-2017	2017-2018	2018-2019	(----- 2019-2020 -----)		2020-2021
	ACTUAL	ACTUAL	ACTUAL	ORIGINAL BUDGET	PROJECTED BUDGET	APPROVED BUDGET
30-5-31-401.00 Capital Outlay-Projects	285,244	197,625	106,914	425,000	903,550	348,900
30-5-31-402.00 Capital Outlay-Vehicles & Equip	152,770	91,983	92,757	0	0	0
TOTAL	438,014	289,608	199,671	425,000	903,550	348,900
<u>Replacement</u>						
30-5-31-502.00 Loss on Disposed Asset	0	0	0	0	0	0
30-5-31-551.00 Emergency Repairs	0	0	0	0	0	0
30-5-31-552.00 Membrane Replacement Fund	0	0	0	0	0	0
TOTAL Depreciation/Replacement	0	0	0	0	0	0
<u>Other Uses</u>						
30-5-31-900.00 Principal Debt Requirements	377,927	377,436	377,494	367,000	367,000	701,100
30-5-31-901.00 Capital Outlay - Financed	0	0	0	0	0	0
30-5-31-905.00 Administrative fee to General Fund	21,258	150,000	0	0	0	0
30-5-31-910.10 Transfers-out to General Fund	0	0	0	0	0	0
30-5-31-910.22 Transfers-out to Electric	0	0	0	0	0	0
30-5-31-910.50 Transfers-out Utility Support	200,000	230,000	440,000	320,000	320,000	190,000
TOTAL Other Uses	599,185	757,436	817,494	687,000	687,000	891,100
TOTAL 31-WATER DISTRIBUTION	1,945,858	1,803,568	2,107,480	2,616,629	3,095,179	2,680,087

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30 -WATER / SEWER UTILITY FUND  
33-LT CAPITAL PROJECTS- DW

EXPENDITURES	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	(--- 2019-2020 ---)		2020-2021 APPROVED BUDGET
				ORIGINAL BUDGET	PROJECTED BUDGET	
<u>Contract Services</u>						
30-5-33-286.00 TWDB DW #62545-CO 2013	0	0	0	0	0	0
30-5-33-286.01 TWDB DW #62545-LF 2013	0	0	0	0	0	0
30-5-33-287.00 TWDB DW # 62545-EDAP 2015	393,915	245,983	49,740	0	46,345	0
30-5-33-287.01 TWDB DW #62545 - EDAP 2018	0	0	0	0	0	0
30-5-33-287.02 TWDB DW #62545 - EDAP CO 2018	0	0	0	0	0	0
30-5-33-289.00 TWDB DW #62545 - CO 2018	0	0	0	0	0	0
TOTAL Contract Services	393,915	245,983	49,740	0	46,345	0
<u>Other Uses</u>						
30-5-33-910.00 Transfers-out	0	0	0	0	0	0
TOTAL Other Uses	0	0	0	0	0	0
TOTAL 33-SPECIAL PROJECTS	393,915	245,983	49,740	0	46,345	0

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30 -WATER / SEWER UTILITY FUND

	2016-2017	2017-2018	2018-2019	(— 2019-2020 —)		2020-2021
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	ORIGINAL BUDGET	PROJECTED BUDGET	APPROVED BUDGET
TOTAL EXPENDITURES	<u>2,452,030</u>	<u>3,581,996</u>	<u>3,360,748</u>	<u>3,561,316</u>	<u>4,238,059</u>	<u>4,064,055</u>
REVENUE OVER/(UNDER) EXPENDITURES	<u>(472,711)</u>	<u>2,626,358</u>	<u>303,974</u>	<u>877,684</u>	<u>107,941</u>	<u>(108,055)</u>
PROJECTED ENDING FUND BALANCE & NET WORKING CAPITAL	<u>1,797,154</u>	<u>4,423,512</u>	<u>4,727,486</u>	<u>5,605,170</u>	<u>4,835,427</u>	<u>4,727,372</u>



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33- WATER CONSTRUCTION FUND

	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	(— 2019-2020 —)		2020-2021 APPROVED BUDGET
				ORIGINAL BUDGET	PROJECTED BUDGET	
BEGINNING FUND BALANCE & NET WORKING CAPITAL	0	0	0	28,785,147	28,785,147	257,684
<u>REVENUES</u>						
<u>Funding Sources</u>						
33-4-33-686.00 TWDB DW -L1000917-CO 2019	0	0	10,929,752	0	0	0
33-4-33-686.01 TWDB DW -LF 1000918-LF 2019	0	0	4,741,103	0	0	0
33-4-33-687.00 TWDB DW - G 1000916-EDAP 2019	0	0	13,491,830	0	0	0
33-4-33-687.01 EDAP CO 2019	0	0	0	0	0	0
TOTAL Funding Sources	0	0	29,162,684	0	0	0
 TOTAL REVENUES	 0	 0	 29,162,684	 0	 0	 0
 TOTAL AVAILABLE FUNDS	 0	 0	 29,162,684	 28,785,147	 28,785,147	 257,684

**DRINKING WATER CONSTRUCTION PROJECT  
DIVISION NUMBER: 33 FUND 33  
FISCAL YEAR 2020-2021**

**PROGRAM MANAGER - DIRECTOR OF PUBLIC WORKS**

In FY19, this new fund and division was created to track the construction, progress and administration of the city's water infrastructure system improvements. Funding for this project is provided by the Texas Water Development Board (TWDB) through the Economically Distressed Areas Program (EDAP) and Drinking Water State Revolving Fund Programs which provides for grant and loan funding totaling \$28,905,000.

Construction is projected to begin summer of 2020. Estimated completion is FY 2023.

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**EMPLOYMENT HISTORY BY POSITION**

	<b><u>FY17</u></b>	<b><u>FY18</u></b>	<b><u>FY19</u></b>	<b><u>FY20</u></b>	<b><u>FY21</u></b>
Project Manager (0.25)	0	0	0	0.25	0

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33- WATER CONSTRUCTION FUND  
33 - DW PROJECT

	2016-2017	2017-2018	2018-2019	(— 2019-2020 —)		2020-2021
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	ORIGINAL BUDGET	PROJECTED BUDGET	APPROVED BUDGET
<u>Contract Services</u>						
33-5-33-286.00 TWDB DW -L1000917-CO 2019	0	0	305,537	10,524,463	10,524,463	0
33-5-33-286.01 TWDB DW -LF 1000918-LF 2019	0	0	5,000	4,695,000	4,695,000	0
33-5-33-287.00 TWDB DW - G 1000916-EDAP 2019	0	0	67,000	0	13,308,000	0
TOTAL Contract Services	0	0	377,537	15,219,463	28,527,463	0
 TOTAL 33- DW PROJECT	 0	 0	 377,537	 15,219,463	 28,527,463	 0

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33- WATER CONSTRUCTION FUND

EXPENDITURES	{---- 2019-2020 ----}					
	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	ORIGINAL BUDGET	PROJECTED BUDGET	2020-2021 APPROVED BUDGET
TOTAL EXPENDITURES	<u>0</u>	<u>0</u>	<u>377,537</u>	<u>15,219,463</u>	<u>28,527,463</u>	<u>0</u>
REVENUE OVER/(UNDER) EXPENDITURES	<u>0</u>	<u>0</u>	<u>28,785,147</u>	<u>(15,219,463)</u>	<u>(28,527,463)</u>	<u>0</u>
PROJECTED ENDING FUND BALANCE & NET WORKING CAPITAL	<u>0</u>	<u>0</u>	<u>28,785,147</u>	<u>13,565,684</u>	<u>257,684</u>	<u>257,684</u>

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35- WWTP CONSTRUCTION FUND

	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	(---- 2019-2020 ----) ORIGINAL BUDGET	PROJECTED BUDGET	2020-2021 APPROVED BUDGET
BEGINNING FUND BALANCE & NET WORKING CAPITAL	0	0	0	14,409,468	14,409,468	17,863
<b>REVENUES</b>						
<u>Funding Sources</u>						
35-4-25-685.00 TWDB CW L1001004 CO 2019A	0	0	8,410,239	0	0	0
35-4-25-685.01 TWDB CW L1001005 CO 2019B	0	0	2,037,362	0	0	0
35-4-25-685.02 TWDB CW LF1001006 LF2019	0	0	4,255,259	0	0	0
35-4-25-686.00 TWDB CW CO 2021	0	0	0	0	0	4,200,000
TOTAL Funding Sources	0	0	14,702,860	0	0	4,200,000
<b>TOTAL REVENUES</b>	<u>0</u>	<u>0</u>	<u>14,702,860</u>	<u>0</u>	<u>0</u>	<u>4,200,000</u>
<b>TOTAL AVAILABLE FUNDS</b>	0	0	14,702,860	14,409,468	14,409,468	4,217,863

**CLEAN WATER – WWTP CONSTRUCTION PROJECT**  
**DIVISION NUMBER: 25 FUND 35**  
**FISCAL YEAR 2020-2021**

**PROGRAM MANAGER - DIRECTOR OF PUBLIC WORKS**

In FY19, this new fund and division was created to track the construction expenditures, progress and administration of the new Waste Water Treatment Plant. Funding for this project is provided by the Texas Water Development Board (TWDB) through the Clean Water State Revolving Fund program which provides for grant and loan funding at a discount rate.

Construction is projected to begin in 2020 with an estimated completion time in FY2023.

**EMPLOYMENT HISTORY BY POSITION**

	<b><u>FY17</u></b>	<b><u>FY18</u></b>	<b><u>FY19</u></b>	<b><u>FY20</u></b>	<b><u>FY21</u></b>
Project Manager (0.25)	0	0	0	0.25	0

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35- WWTP CONSTRUCTION FUND  
25 - CW PROJECT

EXPENDITURES	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	(--- 2019-2020 ---)		2020-2021 APPROVED BUDGET
				ORIGINAL BUDGET	PROJECTED BUDGET	
<u>Contract Services</u>						
35-5-25-285.00 TWDB CW L1001004 CO 2019A	0	0	144,472	8,400,000	8,255,528	0
35-5-25-285.01 TWDB CW L1001005 CO 2019B	0	0	130,578	2,035,000	1,904,422	0
35-5-25-285.02 TWDB CW LF1001006 LF2019	0	0	18,342	0	4,231,655	0
35-5-25-286.00 TWDB CW CO 2021	0	0	0	0	0	0
TOTAL Contract Services	0	0	293,392	10,435,000	14,391,605	0
 TOTAL 25- CW PROJECT	 0	 0	 293,392	 10,435,000	 14,391,605	 0

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35- WWTP CONSTRUCTION FUND

EXPENDITURES	(— 2019-2020 ———)					
	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	ORIGINAL BUDGET	PROJECTED BUDGET	2020-2021 APPROVED BUDGET
TOTAL EXPENDITURES	<u>0</u>	<u>0</u>	<u>293,392</u>	<u>10,435,000</u>	<u>14,391,605</u>	<u>0</u>
REVENUE OVER/(UNDER) EXPENDITURES	<u>0</u>	<u>0</u>	<u>14,409,468</u>	<u>(10,435,000)</u>	<u>(14,391,605)</u>	<u>4,200,000</u>
PROJECTED ENDING FUND BALANCE & NET WORKING CAPITAL	<u>0</u>	<u>0</u>	<u>14,409,468</u>	<u>3,974,468</u>	<u>17,863</u>	<u>4,217,863</u>



CITY OF BRADY  
BUDGET REPORT  
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40 -GAS UTILITY FUND

	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	(--- 2019-2020 ---) ORIGINAL BUDGET	PROJECTED BUDGET	2020-2021 APPROVED BUDGET
BEGINNING FUND BALANCE & NET WORKING CAPITAL	1,218,757	967,805	729,760	590,515	590,515	384,117
<u>REVENUES</u>						
<u>Service Revenues</u>						
40-4-42-700.00 Residential-Distribution	362,958	400,547	424,193	385,000	385,000	380,000
40-4-42-705.00 Commercial-Distribution	172,180	165,290	179,892	165,000	165,000	160,000
40-4-42-710.00 Industrial-Distribution	195,302	174,902	38,387	20,000	2,500	1,800
40-4-42-715.00 FUEL- Pass-through charge	410,360	486,195	406,968	450,000	450,000	350,000
40-4-42-716.00 Annual RRCommission Fee	2,059	2,052	2,009	2,000	2,000	2,000
40-4-42-720.00 City Departments-Distribution	4,685	6,266	7,904	6,500	6,500	6,500
40-4-42-750.00 Sales Concessions	0	0	0	0	0	0
TOTAL Service Revenues	1,147,544	1,235,252	1,059,352	1,028,500	1,011,000	900,300
<u>Operating Revenues</u>						
40-4-42-806.00 Sale of Scrap	122	74	51	0	0	0
40-4-42-815.00 Reimbursed Expenses	1,084	2,781	955	0	0	0
40-4-42-815.02 TXDOT Grant	0	0	0	0	0	0
40-4-42-818.00 Gas Tap Fees	2,410	245	0	0	0	0
40-4-42-819.00 Meter Fees	3,171	3,512	0	0	0	0
40-4-42-885.00 Donated Assets	0	0	0	0	0	0
40-4-42-898.00 Interest Income	0	0	0	10,000	10,000	6,000
40-4-42-899.00 Sale of Fixed Assets	0	0	0	0	0	0
TOTAL Operating Revenues	6,787	6,612	1,006	10,000	10,000	6,000
<u>Other Sources</u>						
40-4-42-901.00 Loan Proceeds	0	0	0	0	0	120,000
TOTAL Other Sources	0	0	0	0	0	120,000
TOTAL REVENUES	1,154,330	1,241,864	1,060,358	1,038,500	1,021,000	1,026,300
TOTAL AVAILABLE FUNDS	2,373,088	2,209,669	1,790,118	1,629,015	1,611,515	1,410,417

**GAS DISTRIBUTION  
DIVISION NUMBER: 42  
FISCAL YEAR 2020-2021**

**DIVISION SUPERVISOR - GAS DISTRIBUTION SUPERINTENDENT**

This division is responsible for the city's gas supply and approximately 89 miles of distribution lines throughout Brady. The Gas Distribution Division has both high pressure mains and low pressure distribution lines for the delivery of natural gas to nearly 1,800 customers for heating, cooking and other commercial and residential uses. The Gas Distribution Division is subject to complex rules and requirements for ensuring the safety of delivery of natural gas. The Texas Railroad Commission (RRC) and Pipeline Hazardous Material and Safety Administration (PHMSA) a federal agency regularly sets rules for the safe practice in delivery and transport of natural gas supply. The staff is mandated to receive regular training on safe work practices and procedures for handling the natural gas supply in Brady.

**GOALS / OBJECTIVES**

- Continue work effort in the replacement of aging gas lines.
- Continue to improve records and mandatory compliance with PHMSA and RRC.
- Continue Operator Qualification (O.Q.) program and training.
- Replace old or outdated tools, equipment and machinery.
- Instill *pride of work and accomplishment* in personnel.

**EMPLOYMENT HISTORY BY POSITION**

	<u>FY17</u>	<u>FY18</u>	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>
Superintendent	1	1	1	1	1
Technician II	2	2	2	2	1
Technician I	1	1	1	1	2
Administrative Gas Specialist	0	0	1	1	1
Part-time Seasonal Maintenance (0.5)	0.5	0	0	0	0
Part-time Office Assistant (0.5)	0	0.5	0	0	0

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40 - GAS UTILITY FUND  
42-GAS DISTRIBUTION

	2016-2017	2017-2018	2018-2019	(----- 2019-2020 -----)	2020-2021	
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	ORIGINAL BUDGET	PROJECTED BUDGET	APPROVED BUDGET
<u>Personnel</u>						
40-5-42-101.00 Regular Pay	131,820	138,913	164,483	170,257	170,257	178,324
40-5-42-102.00 Overtime Pay	6,760	7,089	5,797	8,000	8,000	3,300
40-5-42-103.00 Certification Pay	2,213	2,700	3,450	4,500	4,500	4,500
40-5-42-106.00 Stand-by Pay	3,640	3,640	3,640	3,640	3,640	3,640
40-5-42-110.00 Hospital Insurance	39,199	45,736	52,949	60,299	60,299	64,800
40-5-42-111.00 Municipal Retirement	14,520	15,845	18,727	18,160	18,160	18,067
40-5-42-112.00 Worker's Comp Insurance	1,943	1,560	1,624	1,621	1,621	1,701
40-5-42-113.00 Unemployment Insurance	171	698	157	567	567	900
40-5-42-114.00 Payroll Taxes	10,952	11,644	13,490	13,904	13,904	14,167
TOTAL Personnel	211,217	227,826	264,317	280,948	280,948	289,399
<u>Contract Services</u>						
40-5-42-201.00 Organ Dues/Fees	0	0	0	750	0	0
40-5-42-202.00 Utilities	1,314	1,413	1,274	1,500	1,500	1,500
40-5-42-203.00 Professional Fees	11,828	9,679	11,257	15,000	15,000	15,000
40-5-42-203.01 Agency Fees	3,239	3,235	3,233	4,000	4,000	4,000
40-5-42-204.00 Property/Liability Insurance	17,718	19,626	21,138	24,550	24,550	24,700
40-5-42-207.00 Janitorial / Pest Services	0	0	0	0	0	0
40-5-42-208.00 City Attorney	0	0	0	0	0	0
40-5-42-212.00 Rentals /Leases	115	125	0	500	500	500
40-5-42-213.00 Contract Labor	0	6,315	1,910	8,000	8,000	8,000
40-5-42-232.00 Computer Software Maint	0	230	149	550	925	1,100
40-5-42-233.00 Computer Hardware Maint	0	0	1,697	1,500	1,875	350
40-5-42-243.00 Gas Purchases	445,615	498,413	400,015	450,000	450,000	350,000
40-5-42-244.00 Municipal Gas-Discount Earned	(24,686)	(31,988)	(34,838)	(25,000)	(25,000)	(30,000)
40-5-42-250.00 Franchise Fees	0	0	109,900	104,000	104,000	56,000
40-5-42-251.00 Administrative Fees	0	0	53,700	48,500	48,500	49,000
TOTAL Contract Services	455,143	507,048	569,435	633,850	633,850	480,150
<u>Supplies/Repair/Expenses</u>						
40-5-42-301.00 Employee Expense	248	27	29	800	800	500
40-5-42-301.02 Employee Training	2,470	2,191	299	2,500	2,500	2,500
40-5-42-302.00 Supplies	7,884	6,257	7,587	8,000	8,000	8,000
40-5-42-302.02 Meters	3,401	8,056	0	5,000	5,000	5,000
40-5-42-303.00 Fuel	4,966	5,781	5,185	6,000	6,000	6,000
40-5-42-304.00 Vehicles	1,912	2,517	1,426	3,000	3,000	3,000
40-5-42-305.00 Communication Equip	0	0	0	200	200	200
40-5-42-306.00 Buildings	0	0	0	0	0	0
40-5-42-307.00 Office Equipment	0	0	421	200	1,000	200
40-5-42-308.00 Heavy Rolling Stock	1,278	1,484	1,801	4,000	3,200	4,000
40-5-42-309.00 Small Equipment	2,561	4,298	8,021	5,000	5,000	5,000
40-5-42-312.00 General	37,213	31,508	30,734	25,000	25,000	30,000
40-5-42-313.00 Telephone/Cell/Alarm Sys	1,608	2,345	1,496	2,200	2,200	2,500
40-5-42-314.00 Drug Testing	422	257	489	700	700	700
40-5-42-316.00 Chemicals	0	52	0	500	500	300
40-5-42-317.00 Uniforms and Accessories	3,107	2,581	3,877	4,400	4,400	4,400
40-5-42-318.00 Laboratory-Testing	0	0	0	1,000	1,000	500
40-5-42-392.00 Bad Debt Expense	1,800	2,750	1,750	3,000	3,000	3,000
40-5-42-398.00 Interest Expense	12,818	10,563	8,581	6,100	6,100	5,900
TOTAL Supplies/Repair/Expenses	81,688	80,668	71,698	77,600	77,600	81,700
40-5-42-401.00 Capital Outlay - Projects	28,744	169,482	960	25,000	91,000	75,000
40-5-42-402.00 Capital Outlay-Vehicles & Equip	70,600	0	28,354	0	0	0
TOTAL	99,344	169,482	29,314	25,000	91,000	75,000

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40 - GAS UTILITY FUND  
42-GAS DISTRIBUTION

EXPENDITURES	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	(--- 2019-2020 ---)		2020-2021 APPROVED BUDGET
				ORIGINAL BUDGET	PROJECTED BUDGET	
<u>Replacement</u>						
40-5-42-551.00 Emergency Repairs	0	0	0	0	0	0
TOTAL Depreciation/Replacement	0	0	0	0	0	0
<u>Other Uses</u>						
40-5-42-900.00 Principal Debt Requirements	65,631	67,886	67,838	64,000	64,000	67,600
40-5-42-901.00 Capital Outlay - Financed	0	0	0	0	0	120,000
40-5-42-910.10 Transfers-out General	316,800	397,000	87,000	0	0	0
40-5-42-910.50 Transfers-out Utility Support	12,800	30,000	0	0	0	0
40-5-42-910.60 Transfers-out Solid Waste	0	0	0	0	0	0
40-5-42-910.80 Transfers-out Special Revenue	162,659	0	110,000	80,000	80,000	0
TOTAL Other Uses	557,890	494,886	264,838	144,000	144,000	187,600
TOTAL 42-GAS DISTRIBUTION	1,405,282	1,479,909	1,199,603	1,161,398	1,227,398	1,113,849

CITY OF BRADY  
BUDGET REPORT  
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40 -GAS UTILITY FUND

	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	(— 2019-2020 —) ORIGINAL BUDGET	PROJECTED BUDGET	2020-2021 APPROVED BUDGET
EXPENDITURES						
TOTAL EXPENDITURES	1,405,282	1,479,909	1,199,603	1,161,398	1,227,398	1,113,849
REVENUE OVER/(UNDER) EXPENDITURES	(250,952)	(238,046)	(139,245)	(122,698)	(206,396)	(87,549)
PROJECTED ENDING FUND BALANCE & NET WORKING CAPITAL	967,805	729,760	590,515	467,617	384,117	296,568

CITY OF BRADY  
BUDGET REPORT  
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50 -UTILITY SUPPORT FUND

	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	(--- 2019-2020 ---) ORIGINAL BUDGET	PROJECTED BUDGET	2020-2021 APPROVED BUDGET
BEGINNING FUND BALANCE & NET WORKING CAPITAL	229,290	148,820	210,741	228,275	228,275	184,632
<b>REVENUES</b>						
<u>Service Revenues</u>						
50-4-50-740.00 Utility Contracts-Bad Debt	1,855	1,752	7,329	0	0	0
TOTAL Service Revenues	1,855	1,752	7,329	0	0	0
<u>Operating Revenues</u>						
50-4-26-899.00 Sale of Fixed Assets	4,000	0	0	0	0	0
46-4-46-815.00 Reimbursed Expenses	6	540	0	0	0	0
46-4-46-815.01 Credit Card Fees	10	0	0	0	0	0
50-4-50-801.00 Penalty on Utilities	199,723	194,968	201,269	195,000	195,000	190,000
50-4-50-802.00 Service Fees on Utilities	19,846	15,604	16,869	16,000	12,000	15,000
50-4-50-803.00 Credit Card User Fee	6,151	6,485	5,604	36,000	23,000	26,000
50-4-50-806.00 Sale of Scrap	0	0	0	0	0	0
50-4-50-808.00 Cash Long / (Short)	(19)	(263)	149	(100)	(100)	(100)
50-4-50-815.00 Reimbursed Expenses	1,442	478	70	0	0	0
50-4-50-815.02 TDPS Grant	0	0	0	0	0	0
50-4-50-816.00 Bad Debt Recovery	35	0	0	0	0	0
50-4-50-817.00 Discounts Earned	1,578	1,657	1,612	1,500	1,500	1,600
50-4-50-818.00 Returned Check Fees	660	390	733	400	400	500
50-4-50-845.00 Vending Income	0	14	0	0	0	0
50-4-50-898.00 Interest Income	480	498	0	10,000	10,000	6,000
TOTAL Operating Revenues	233,912	220,370	226,307	258,800	241,800	239,000
<u>Other Sources</u>						
50-4-50-900.00 Loan Proceeds	0	0	0	0	0	0
50-4-50-910.22 Transfers-in from Electric	0	38,400	0	0	0	0
50-4-50-910.23 Transfers-in from Sewer	0	0	0	0	0	0
50-4-50-910.30 Transfers-in from Water / Sewer	200,000	230,000	0	320,000	320,000	380,000
50-4-50-910.40 Transfers-in from Gas	12,800	30,000	440,000	0	0	0
50-4-50-910.60 Transfers-in from Solid Waste	12,200	0	0	0	0	0
50-4-50-910.80 Transfers-in from Special Rev	0	0	0	0	0	0
TOTAL Other Sources	225,000	298,400	440,000	320,000	320,000	380,000
<b>TOTAL REVENUES</b>	<b>460,767</b>	<b>520,522</b>	<b>673,636</b>	<b>578,800</b>	<b>561,800</b>	<b>619,000</b>
<b>TOTAL AVAILABLE FUNDS</b>	<b>690,057</b>	<b>669,342</b>	<b>884,377</b>	<b>807,075</b>	<b>790,075</b>	<b>803,632</b>

**METER SERVICES  
DIVISION NUMBER: 26  
FISCAL YEAR 2020-2021**

**DIVISION SUPERVISOR - UTILITY BILLING MANAGER**

This division is responsible for the maintenance of 8,820 meters for electric, gas and water. The duties include ordering, inventorying, inspecting meters for defects, repairing and cleaning meters, removing, disconnecting, connecting and installing meters when deemed necessary and as necessary for new utility customers and discontinued utility customers. Cross-trained to assist with monthly billing. Reviews leak detection reports to assist customers and utility divisions.

**GOALS / OBJECTIVES**

- Cross-train with other utility departments.
- Promote training – customer service, and metering fundamentals.
- Cross-train to assist with utility billing

**EMPLOYMENT HISTORY BY POSITION**

	<u>FY17</u>	<u>FY18</u>	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>
Meter Technician	1	1	1	1	1

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50 -UTILITY SUPPORT FUND  
26-METER SERVICES

	2016-2017	2017-2018	2018-2019	(--- 2019-2020 ---)	2020-2021	
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	ORIGINAL BUDGET	PROJECTED BUDGET	APPROVED BUDGET
<u>Personnel</u>						
50-5-26-101.00 Regular Pay	31,002	32,448	34,923	37,019	37,019	38,156
50-5-26-102.00 Overtime Pay	62	0	0	100	100	100
50-5-26-110.00 Hospital Insurance	9,864	11,434	10,771	12,060	12,060	12,960
50-5-26-111.00 Municipal Retirement	3,369	3,535	3,729	3,781	3,781	3,806
50-5-26-112.00 Worker's Comp Insurance	383	369	448	388	388	560
50-5-26-113.00 Unemployment Insurance	9	162	9	113	113	180
50-5-26-114.00 Payroll Taxes	2,377	2,498	2,699	2,895	2,895	2,984
TOTAL Personnel	47,065	50,446	52,581	56,356	56,356	58,746
<u>Contract Services</u>						
50-5-26-201.00 Organ Dues/Fees	0	0	0	0	0	0
50-5-26-203.00 Professional Fees	0	0	0	0	0	0
50-5-26-204.00 Property/Liability Insurance	0	0	0	0	0	0
50-5-26-208.00 City Attorney	0	0	0	0	0	0
50-5-26-212.00 Rentals /Leases	0	0	0	0	0	0
50-5-26-213.00 Contract Labor	0	0	0	0	0	0
50-5-26-232.00 Computer Software Maint	0	0	0	2,800	2,800	2,800
50-5-26-233.00 Computer Hardware Maint	4,061	0	4,297	1,500	1,500	2,300
TOTAL Contract Services	4,061	0	4,297	4,300	4,300	5,100
<u>Supplies/Repair/Expenses</u>						
50-5-26-301.00 Employee Expense	0	0	0	200	200	200
50-5-26-301.02 Employee Training	265	0	949	1,600	1,600	1,600
50-5-26-302.00 Supplies	985	1,183	1,463	1,500	1,500	1,500
50-5-26-303.00 Fuel	1,775	1,719	1,787	2,500	2,500	2,000
50-5-26-304.00 Vehicles	1,012	165	157	2,000	2,000	2,000
50-5-26-305.00 Communication Equip	0	0	0	0	0	0
50-5-26-306.00 Buildings	0	0	0	0	0	0
50-5-26-309.00 Small Equipment	1,239	1,472	0	1,500	1,500	1,000
50-5-26-312.00 General	8	0	197	500	500	500
50-5-26-313.00 Telephone/Cell/Alarm Sys	400	300	360	550	550	550
50-5-26-314.00 Drug Testing	0	135	99	110	110	110
50-5-26-317.00 Uniforms and Accessories	673	671	682	700	700	700
50-5-26-398.00 Interest Expense	0	0	0	0	0	0
TOTAL Supplies/Repair/Expenses	6,357	5,645	5,693	11,160	11,160	10,160
50-5-26-401.00 Capital Outlay - Projects	0	0	0	0	0	0
50-5-26-402.00 Capital Outlay-Vehicles & Equip	32,490	0	0	0	0	0
TOTAL	32,490	0	0	0	0	0
 TOTAL 26-METER	 89,973	 56,090	 62,571	 71,816	 71,816	 74,006



## **CUSTOMER SERVICE / BILLING AND COLLECTION**

**DIVISION NUMBER: 46**

**FISCAL YEAR 2020-2021**

### **DIVISION SUPERVISOR - DIRECTOR OF FINANCE / UTILITY MANAGER**

Billing and collections are responsible for the accounting and collection of all utility bills. The duties include the billing of all utility services and processing payments of utility bills, balancing cash and other transactions daily, dispatching for all utility divisions, handling questions and complaints from customers, answering the telephone, and performing other related duties, associated with servicing Brady customers.

This division is utilizing a position to maintain, enhance, and promote communication to our customers and potential customers.

### **GOALS / OBJECTIVES**

- Become proficient in software application, specifically Content Management and Aqua-Metrics.
- Continue to cross-train all employees in Finance Department.
- To maintain good customer relations through accurate data processing and implementing policies and procedures consistently.
- Increase Facebook presence.
- Enhance City website information and keep it current.
- Continue to cross-train a Customer Service Representative in billing functions.

### **EMPLOYMENT HISTORY BY POSITION**

	<u>FY17</u>	<u>FY18</u>	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>
Customer Service Supervisor	1	1	1	1	1
Customer Service Clerk	2	2	2	2	2

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50 -UTILITY SUPPORT FUND  
46-BILLING & COLLECTION

	2016-2017	2017-2018	2018-2019	(----- 2019-2020 -----)	2020-2021	
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	ORIGINAL BUDGET	PROJECTED BUDGET	APPROVED BUDGET
<u>Personnel</u>						
50-5-46-101.00 Regular Pay	106,797	100,169	129,605	134,451	134,451	138,506
50-5-46-102.00 Overtime Pay	61	105	0	200	200	200
50-5-46-110.00 Hospital Insurance	27,537	32,397	32,220	36,179	36,179	38,880
50-5-46-111.00 Municipal Retirement	9,925	10,624	13,698	13,718	13,718	13,798
50-5-46-112.00 Worker's Comp Insurance	277	263	308	336	336	305
50-5-46-113.00 Unemployment Insurance	198	575	133	340	340	540
50-5-46-114.00 Payroll Taxes	7,973	7,594	9,896	10,503	10,503	10,819
TOTAL Personnel	152,768	151,727	185,860	195,727	195,727	203,048
<u>Contract Services</u>						
50-5-46-201.00 Organ Dues/Fees	0	0	0	0	0	0
50-5-46-203.00 Professional Fees	575	415	528	1,000	1,000	0
50-5-46-204.00 Property/Liability Insurance	0	0	0	0	0	0
50-5-46-212.00 Rentals /Leases	5,598	7,795	7,795	7,800	7,800	7,800
50-5-46-213.00 Contract Labor	0	0	0	0	0	0
50-5-46-232.00 Computer Software Maint	50,465	51,568	60,641	61,000	61,000	82,000
50-5-46-233.00 Computer Hardware Maint	4,358	4,478	4,599	10,000	10,000	5,000
TOTAL Contract Services	60,995	64,255	73,563	79,800	79,800	94,800
<u>Supplies/Repair/Expenses</u>						
50-5-46-301.00 Employee Expense	(100)	100	0	200	200	200
50-5-46-301.02 Employee Training	100	65	1,074	1,500	1,500	1,500
50-5-46-302.00 Supplies	4,536	4,653	6,116	6,000	6,000	6,000
50-5-46-307.00 Office Equipment	1,795	0	1,050	500	500	500
50-5-46-309.00 Small Equipment	0	0	0	0	0	0
50-5-46-312.00 General	0	46	0	0	0	0
50-5-46-314.00 Drug Testing	36	304	148	200	200	200
50-5-46-315.00 Donations / Memorials	0	0	0	0	0	0
50-5-46-317.00 Uniforms & Accessories	0	0	0	0	0	50
50-5-46-391.00 Prior Year Collection Expense	150	0	0	0	0	0
50-5-46-398.00 Interest Expense	0	0	0	0	0	0
TOTAL Supplies/Repair/Expenses	6,517	5,168	8,388	8,400	8,400	8,450
 TOTAL 46-BILLING & COLLECTION	 220,280	 221,150	 267,811	 283,927	 283,927	 306,298

**UTILITY SUPPORT  
DIVISION NUMBER: 50  
FISCAL YEAR 2020-2021**

**DIVISION SUPERVISOR - DIRECTOR OF FINANCE**

This division is responsible for recording penalty and service fee revenues for all of the utility funds, and reflecting the postage, website, and information technology expense that benefit the utility funds.

Additionally, maintenance and operation expenses associated with the Service Center Building that opened in FY12, located at 1405 N. Bridge Street, are recorded in this division.

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CITY OF BRADY  
BUDGET REPORT  
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50 -UTILITY SUPPORT FUND  
50-UTILITY SUPPORT

	2016-2017	2017-2018	2018-2019	(----- 2019-2020 -----)	2020-2021	
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	ORIGINAL BUDGET	PROJECTED BUDGET	APPROVED BUDGET
<u>Contract Services</u>						
50-5-50-202.00 Utilities	20,021	20,948	22,273	23,000	23,000	23,000
50-5-50-203.00 Professional Fees	0	0	0	500	400	500
50-5-50-207.00 Janitorial / Pest Services	7,036	7,242	7,286	7,600	5,300	4,300
50-5-50-212.00 Rentals/Leases	4,129	4,126	3,579	3,600	3,600	3,600
50-5-50-214.00 Internet Access Fees	0	0	0	0	0	0
50-5-50-232.00 Computer Software Maint	8,114	13,464	23,895	28,500	28,500	7,000
50-5-50-233.00 Computer Hardware Maint	891	1,060	511	1,000	1,000	1,000
50-5-50-236.00 IT Contract	43,250	45,100	56,160	61,000	61,000	61,000
50-5-50-236.01 IT Backup Service	0	0	26,664	27,000	27,000	27,500
TOTAL Contract Services	83,441	91,940	140,369	152,200	149,800	127,900
<u>Supplies/Repair/Expenses</u>						
50-5-50-302.00 Supplies - Service Center	672	2,086	2,509	2,500	2,500	2,500
50-5-50-302.03 Postage	16,200	15,992	15,300	18,000	18,000	18,000
50-5-50-306.00 Building	3,390	3,332	4,974	10,000	6,000	10,000
50-5-50-307.00 Office Equipment	0	5,584	0	0	0	0
50-5-50-313.00 Telephone/Cell/Alarm Sys	3,292	3,139	3,877	4,600	4,600	4,600
50-5-50-319.00 Credit Card Fees	20,758	26,507	28,407	30,000	36,000	36,000
50-5-50-365.00 Inventory Adjustment Expense	10	126	97	200	200	200
50-5-50-392.00 Bad Debt Expense	2,620	4,400	3,700	3,500	3,600	3,600
50-5-50-398.00 Interest Expense	376	159	5	0	0	0
TOTAL Supplies/Repair/Expenses	47,318	61,324	58,870	68,800	70,900	74,900
50-5-50-401.00 Capital Outlay - Projects	86,000	18,015	118,286	0	800	0
50-5-50-402.00 Capital Outlay-Vehicles & Equip	0	0	0	0	0	14,000
TOTAL	86,000	18,015	118,286	0	800	14,000
<u>Replacement</u>						
50-5-50-554.00 Technology Replacement	8,857	4,496	7,243	20,000	28,200	20,000
TOTAL Depreciation/Replacement	8,857	4,496	7,243	20,000	28,200	20,000
<u>Other Uses</u>						
50-5-50-900.00 Principal Debt Requirements	5,368	5,586	952	0	0	0
50-5-50-901.00 Capital Outlay - Financed	0	0	0	0	0	0
50-5-50-910.10 Transfers-out to General Fund	0	0	0	0	0	0
TOTAL Other Uses	5,368	5,586	952	0	0	0
TOTAL 50-UTILITY SUPPORT	230,984	181,361	325,720	241,000	249,700	236,800

CITY OF BRADY  
BUDGET REPORT  
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50 -UTILITY SUPPORT FUND

	2016-2017	2017-2018	2018-2019	(----- 2019-2020 -----)		2020-2021
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	ORIGINAL BUDGET	PROJECTED BUDGET	APPROVED BUDGET
TOTAL EXPENDITURES	<u>541,237</u>	<u>458,601</u>	<u>656,102</u>	<u>596,743</u>	<u>605,443</u>	<u>617,104</u>
REVENUE OVER/(UNDER) EXPENDITURES	<u>(80,470)</u>	<u>61,921</u>	<u>17,534</u>	<u>(17,943)</u>	<u>(43,643)</u>	<u>1,896</u>
PROJECTED ENDING FUND BALANCE & NET WORKING CAPITAL	<u>148,820</u>	<u>210,741</u>	<u>228,275</u>	<u>210,332</u>	<u>184,632</u>	<u>186,528</u>

CITY OF BRADY  
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60 -SOLID WASTE FUND

	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	(— 2019-2020 —) ORIGINAL BUDGET	PROJECTED BUDGET	2020-2021 APPROVED BUDGET
BEGINNING FUND BALANCE & NET WORKING CAPITAL	569,632	704,872	626,667	595,852	595,852	376,488
<u>REVENUES</u>						
<u>Service Revenues</u>						
60-4-14-700.00 Res Svc-Manual Pick-Up	512,429	516,145	568,494	560,000	560,000	560,000
60-4-14-705.00 Comm Svc-Manual Pick-Up	21,359	21,073	21,684	21,000	21,000	58,600
60-4-14-705.01 Comm Svc-Dumpster Pick-Up	300,191	324,962	390,746	423,000	423,000	440,000
60-4-14-720.00 City Departments-Service	26,015	29,625	32,496	29,000	29,000	30,000
60-4-14-730.00 Landfill Disposal Fees	142,822	142,941	117,376	125,000	125,000	120,000
60-4-14-750.00 Sales Concessions	0	0	0	0	0	0
60-4-18-700.00 Street Sweeping Svc	74,978	75,223	74,651	0	0	0
TOTAL Service Revenues	1,077,795	1,109,969	1,205,447	1,158,000	1,158,000	1,208,600
<u>Operating Revenues</u>						
60-4-14-808.00 Cash Long / (Short)	919	768	303	0	0	0
60-4-14-813.00 CVCOG Grant	12,000	0	0	18,000	18,000	18,000
60-4-14-815.00 Reimbursed Expenses	366	50	80	0	0	0
60-4-14-816.00 Bad Debt Recovery	0	25	0	0	0	0
60-4-14-822.00 Recycling Revenue	1,060	1,600	435	0	0	0
60-4-14-898.00 Interest Income	4,143	7,885	4,200	16,000	16,000	9,000
60-4-14-899.00 Sale of Fixed Assets	28,625	35,100	85	0	0	0
TOTAL Operating Revenues	47,113	45,428	5,102	34,000	34,000	27,000
<u>Other Sources</u>						
60-4-14-900.00 Loan Proceeds	0	0	0	170,000	179,741	0
60-4-14-910.40 Transfers from Gas	0	0	0	0	0	0
60-4-18-900.00 Loan Proceeds	0	0	0	0	0	0
TOTAL Other Sources	0	0	0	170,000	179,741	0
TOTAL REVENUES	1,124,908	1,155,397	1,210,549	1,362,000	1,371,741	1,235,600
TOTAL AVAILABLE FUNDS	1,694,541	1,860,269	1,837,216	1,957,852	1,967,593	1,612,088

**SOLID WASTE  
DIVISION NUMBER: 14  
FISCAL YEAR 2020-2021**

**DIVISION SUPERVISOR - SOLID WASTE SUPERINTENDENT**

This division provides trash service collection for approximately 2,265 residential customers and nearly 300 commercial dumpster services on a scheduled routing system, from daily to weekly service. This division also processes and containerizes recyclable materials (cardboard, paper, plastic and aluminum). Grants with the Concho Valley Council of Governments (CVCOG) for various clean-up events are managed by this division – tire recycling, bulk trash, and recycle program improvements. Keep Texas Beautiful and Keep Brady Beautiful Employee Committee programs are funded in this division to expand community involvement.

This division also operates and manages the city's landfill for the purpose of disposing of acceptable waste material as outlined in the permit issued to the city by the State of Texas. Daily, weekly, monthly, and annual reports are made relating to waste disposed in the city's landfill. Regular inspections of the landfill are made by the Solid Waste Superintendent so as to meet state requirements and inspection. The scale house attendant directs customers to the proper unloading location. If unacceptable items are being brought into the landfill, the attendant will reject these items and explain the guidelines to the customer.

**GOALS / OBJECTIVES**

- Keep landfill in good condition to meet all TCEQ requirements.
- Monitor operations to assure minimum cost to citizens.
- Keep under annual tonnage limit according to TCEQ arid-exemption (AE) requirements for Type 1AE-4AE.
- Continue recycling program and coordinate with Keep Brady Beautiful Committee.
- Continue Solid Waste Training for licensing purposes.
- Monitor methane gas venting improvements.

**EMPLOYMENT HISTORY BY POSITION**

	<u>FY17</u>	<u>FY18</u>	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>
Solid Waste Superintendent	1	1	1	1	1
Heavy Equipment Operator	2	2	2	2	2
Landfill Crewman	1	1	1	1	1
Refuse Truck Driver	2	2	2	2	2
Refuse Collector	2	2	2	2	2
Scale House Attendant	1	1	1	1	1
Compliance Coordinator*	0	0.5	0.5	0.5	0.5

\*50% funded in Code Division

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60 - SOLID WASTE FUND  
14-SOLID WASTE DISPOSAL

	2016-2017	2017-2018	2018-2019	(---- 2019-2020 ----)		2020-2021
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	ORIGINAL BUDGET	PROJECTED BUDGET	APPROVED BUDGET
<u>Personnel</u>						
60-5-14-101.00 Regular Pay	266,294	271,414	284,392	295,712	295,712	305,403
60-5-14-102.00 Overtime Pay	21,893	27,560	19,619	25,000	25,000	21,300
60-5-14-103.00 Certification Pay	1,200	1,200	1,200	1,200	1,200	1,200
60-5-14-110.00 Hospital Insurance	84,255	94,328	94,931	114,568	114,568	110,160
60-5-14-111.00 Municipal Retirement	31,017	32,434	32,291	32,673	32,673	32,503
60-5-14-112.00 Worker's Comp Insurance	17,119	17,404	17,403	19,539	19,539	16,795
60-5-14-113.00 Unemployment Insurance	205	1,597	342	1,077	1,077	1,710
60-5-14-114.00 Payroll Taxes	21,371	22,302	22,761	25,015	25,015	25,477
TOTAL Personnel	443,353	468,238	472,939	514,784	514,784	514,548
<u>Contract Services</u>						
60-5-14-201.00 Organ Dues/Fees	0	0	0	0	0	0
60-5-14-202.00 Utilities	1,234	806	1,233	2,000	2,000	2,000
60-5-14-203.00 Professional Fees	4,043	3,718	7,406	8,500	8,500	8,500
60-5-14-203.01 Agency Fees	10,306	9,530	9,118	12,350	12,350	10,000
60-5-14-204.00 Property/Liability Insurance	6,502	7,195	7,758	9,050	9,050	9,100
60-5-14-212.00 Rentals /Leases	178,709	186,150	213,918	220,000	220,000	251,200
60-5-14-213.00 Contract Labor	0	0	0	0	0	0
60-5-14-232.00 Computer Software Maint	0	0	0	350	770	600
60-5-14-233.00 Computer Hardware Maint	0	0	0	350	350	350
60-5-14-250.00 Franchise Fees	0	0	63,000	119,000	119,000	120,000
60-5-14-251.00 Administrative Fees	0	0	62,000	55,000	55,000	66,000
TOTAL Contract Services	200,793	207,399	364,432	426,600	427,020	467,750
<u>Supplies/Repair/Expenses</u>						
60-5-14-301.00 Employee Expense	438	1,053	495	1,200	1,200	1,200
60-5-14-301.02 Employee Training	315	315	299	4,150	4,150	4,150
60-5-14-302.00 Supplies	4,407	4,516	3,371	4,500	4,500	4,500
60-5-14-303.00 Fuel	62,862	60,791	63,214	65,000	65,000	65,000
60-5-14-304.00 Vehicles	2,322	1,750	2,648	3,000	3,000	3,000
60-5-14-305.00 Communication Equip	0	45	0	500	500	500
60-5-14-306.00 Buildings	25	66	125	100	100	100
60-5-14-307.00 Office Equipment	669	57	375	500	500	500
60-5-14-308.00 Heavy Rolling Stock	39,063	51,609	50,244	50,000	50,000	50,000
60-5-14-309.00 Small Equipment	8,179	3,995	2,633	4,000	4,000	4,000
60-5-14-312.00 General	20,080	19,859	21,964	24,400	23,980	24,400
60-5-14-313.00 Telephone/Cell/Alarm Sys	300	300	2,500	300	300	300
60-5-14-314.00 Drug Testing	945	1,757	1,675	1,000	1,000	1,000
60-5-14-316.00 Chemicals	0	0	0	0	0	0
60-5-14-317.00 Uniforms and Accessories	3,325	4,808	4,293	4,100	4,100	4,300
60-5-14-318.00 Laboratory Testing	0	0	0	100	100	100
60-5-14-330.00 Recycling Program	12,000	0	0	18,000	18,000	18,000
60-5-14-331.00 Community Clean-up Program	0	0	4,537	5,000	5,000	5,000
60-5-14-392.00 Bad Debt Expense	3,730	3,710	3,747	4,000	4,000	4,000
60-5-14-398.00 Interest Expense	8,938	6,559	3,922	5,050	5,050	5,820
TOTAL Supplies/Repair/Expenses	167,597	161,189	166,043	194,900	194,480	195,870
60-5-14-401.00 Capital Outlay - Projects	0	0	0	0	0	0
60-5-14-402.00 Capital Outlay-Vehicles & Equip	0	21,436	0	0	0	30,000
TOTAL	0	21,436	0	0	0	30,000



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60 - SOLID WASTE FUND  
14-SOLID WASTE DISPOSAL

EXPENDITURES	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	(— 2019-2020 —)		2020-2021 APPROVED BUDGET
				ORIGINAL BUDGET	PROJECTED BUDGET	
<u>Replacement</u>						
60-5-14-551.00 Emergency Repairs	0	0	0	0	0	0
60-5-14-556.00 Landfill Closure Reserve Costs	48,029	48,149	51,638	50,000	50,000	52,000
TOTAL Depreciation/Replacement	48,029	48,149	51,638	50,000	50,000	52,000
<u>Other Uses</u>						
60-5-14-900.00 Principal Debt Requirements	61,273	63,653	64,549	78,350	78,350	61,150
60-5-14-901.00 Capital Outlay - Financed	0	0	0	170,000	179,471	0
60-5-14-910.10 Transfers-out to General Fund	0	0	0	0	0	0
60-5-14-910.50 Transfers-out Utility Support	12,200	0	0	0	0	0
60-5-14-910.80 Transfers-out Special Revenue	0	214,995	42,185	40,000	40,000	0
TOTAL Other Uses	73,473	278,648	106,734	288,350	297,821	61,150
TOTAL 14-SOLID WASTE DISPOSAL	933,245	1,185,058	1,161,786	1,474,634	1,484,105	1,321,318

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60 -SOLID WASTE FUND  
18-STREET SANITATION MOVED TO FUND 61  
(HISTORY ONLY)

	2016-2017	2017-2018	2018-2019	(----- 2019-2020 -----)	2020-2021	
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	ORIGINAL BUDGET	PROJECTED BUDGET	APPROVED BUDGET
<u>Personnel</u>						
60-5-18-101.00 Regular Payroll	21,402	13,254	21,317	0	0	0
60-5-18-102.00 Overtime	0	0	0	0	0	0
60-5-18-110.00 Hospital Insurance	0	0	3,633	0	0	0
60-5-18-111.00 Municipal Retirement	0	0	1,617	0	0	0
60-5-18-112.00 Worker's Comp Insurance	630	900	1,207	0	0	0
60-5-18-113.00 Unemployment Insurance	60	165	9	0	0	0
60-5-18-114.00 Payroll Taxes	1,637	1,014	1,626	0	0	0
TOTAL Personnel	23,729	15,332	29,409	0	0	0
<u>Contract Services</u>						
60-5-18-202.00 Utilities	1,843	0	4,992	0	0	0
TOTAL Contract Services	1,843	0	4,992	0	0	0
<u>Supplies/Repair/Expenses</u>						
60-5-18-301.00 Employee Expense	0	10	0	0	0	0
60-5-18-301.02 Employee Training	506	746	824	0	0	0
60-5-18-302.00 Supplies	272	213	126	0	0	0
60-5-18-303.00 Fuel	4,336	5,374	6,301	0	0	0
60-5-18-304.00 Vehicles	98	89	425	0	0	0
60-5-18-308.00 Heavy Rolling Stock	1,697	2,902	12,839	0	0	0
60-5-18-309.00 Small Equipment	566	30	908	0	0	0
60-5-18-314.00 Drug Testing	226	126	61	0	0	0
60-5-18-317.00 Uniforms	255	326	436	0	0	0
60-5-18-392.00 Bad Debt Expense	0	500	360	0	0	0
60-5-18-398.00 Interest Expense	5,105	4,423	3,715	0	0	0
TOTAL Supplies/Repair/Expenses	13,060	14,739	25,996	0	0	0
60-5-18-401.00 Capital Outlay - Projects	0	0	0	0	0	0
60-5-18-402.00 Capital Outlay-Vehicles & Equip	0	0	0	0	0	0
TOTAL	0	0	0	0	0	0
<u>Other Uses</u>						
60-5-18-900.00 Principal Debt Requirements	17,791	18,473	19,181	0	0	0
60-5-18-910.61 Transfer-out to Street Sanitation Fund	0	0	0	73,400	107,000	0
60-5-18-901.00 Capital Outlay - Financed	0	0	0	0	0	0
TOTAL Other Uses	17,791	18,473	19,181	73,400	107,000	0
TOTAL 18-STREET SANITATION	56,423	48,544	79,578	73,400	107,000	0

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60 -SOLID WASTE FUND

	2016-2017	2017-2018	2018-2019	(--- 2019-2020 ---)		2020-2021
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	ORIGINAL BUDGET	PROJECTED BUDGET	APPROVED BUDGET
TOTAL EXPENDITURES	<u>989,668</u>	<u>1,233,602</u>	<u>1,241,364</u>	<u>1,548,034</u>	<u>1,591,105</u>	<u>1,321,318</u>
REVENUE OVER/(UNDER) EXPENDITURES	<u>135,240</u>	<u>(78,205)</u>	<u>(30,815)</u>	<u>(186,034)</u>	<u>(219,364)</u>	<u>(85,718)</u>
PROJECTED ENDING FUND BALANCE & NET WORKING CAPITAL	<u>704,872</u>	<u>626,667</u>	<u>595,852</u>	<u>409,818</u>	<u>376,488</u>	<u>290,770</u>

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61 - STREET SANITATION FUND

	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	(--- 2019-2020 ---) ORIGINAL BUDGET	PROJECTED BUDGET	2020-2021 APPROVED BUDGET
BEGINNING FUND BALANCE & NET WORKING CAPITAL	0	0	0	0	0	70,209
<u>REVENUES</u>						
<u>General Revenues</u>						
61-4-18-700.00 Street Sweeping Svc	0	0	0	74,000	74,000	74,000
TOTAL General Revenues	0	0	0	74,000	74,000	74,000
<u>Other Sources</u>						
61-4-18-900.00 Loan Proceeds	0	0	0	0	0	0
61-4-18-910.60 Transfers-in from Solid Waste	0	0	0	73,400	107,000	0
TOTAL Other Sources	0	0	0	73,400	107,000	0
TOTAL REVENUES	0	0	0	147,400	181,000	74,000
TOTAL AVAILABLE FUNDS	0	0	0	147,400	181,000	144,209

**STREET SANITATION  
DIVISION NUMBER: 18  
FISCAL YEAR 2020-2021**

**DIVISION SUPERVISOR – SOLID WASTE SUPERINTENDENT**

This division was created in FY2014 to address street cleaning needs such as curb debris, sand, and leaf accumulation remnants from storm debris like branches and runoff. The funding mechanism was created in the form of a monthly sanitation fee paid by all city utility customers. Employee operates a street sweeper, truck/trailer for street sanitation across the city and herbicide spraying of edges of pavement, curbs, gutters, and sidewalks in the city limits.

**GOALS / OBJECTIVES**

- Street sweeping of all city roads on a regular routine basis, typically a neighborhood is swept four (4) times a year. This frequency matches the natural season of a tree leaf cycle.
- High traffic areas and downtown are swept with monthly frequency cycles.
- Implement a license herbicide applicator in the division.
- To improve street appearance throughout the city.

**EMPLOYMENT HISTORY BY POSITION**

	<u>FY17</u>	<u>FY18</u>	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>
Street Sanitation Crewman	0	0	1	1	1
Part-time Street Sweeper Operator (0.5)	0.5	0.5	0.5	0	0
Seasonal PT Street Sanitation Crewman (0.5)	0.5	0.5	0	0	0

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61 - STREET SANITATION FUND  
18-STREET SANITATION

	2016-2017	2017-2018	2018-2019	(---- 2019-2020 ----)	2020-2021	
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	ORIGINAL BUDGET	PROJECTED BUDGET	APPROVED BUDGET
<u>Personnel</u>						
61-5-18-101.00 Regular Pay	0	0	0	28,687	28,687	29,565
61-5-18-102.00 Overtime Pay	0	0	0	0	0	0
61-5-18-103.00 Certificaiton Pay	0	0	0	600	600	600
61-5-18-110.00 Hospital Insurance	0	0	0	12,060	12,060	12,960
61-5-18-111.00 Municipal Retirement	0	0	0	2,922	2,922	2,941
61-5-18-112.00 Worker's Comp Insurance	0	0	0	921	921	1,630
61-5-18-113.00 Unemployment Insurance	0	0	0	113	113	180
61-5-18-114.00 Payroll Taxes	0	0	0	2,238	2,238	2,306
TOTAL Personnel	0	0	0	47,541	47,541	50,182
<u>Contract Services</u>						
61-5-18-202.00 Utilities	0	0	0	5,000	5,000	5,000
TOTAL Contract Services	0	0	0	5,000	5,000	5,000
<u>Supplies/Repair/Expenses</u>						
61-5-18-301.00 Employee Expense	0	0	0	250	250	250
61-5-18-301.02 Employee Training	0	0	0	1,800	1,800	1,400
61-5-18-302.00 Supplies	0	0	0	500	500	500
61-5-18-303.00 Fuel	0	0	0	5,000	5,000	6,000
61-5-18-304.00 Vehicles	0	0	0	2,000	2,000	2,000
61-5-18-308.00 Heavy Rolling Stock	0	0	0	7,600	12,600	7,600
61-5-18-309.00 Small Equipment	0	0	0	1,000	1,000	1,000
61-5-18-314.00 Drug Testing	0	0	0	200	200	200
61-5-18-316.00 Chemicals	0	0	0	5,000	0	5,000
60-5-18-317.00 Uniforms	0	0	0	500	500	500
61-5-18-392.00 Bad Debt Expense	0	0	0	1,500	1,500	1,500
61-5-18-398.00 Interest Expense	0	0	0	2,980	2,980	2,220
TOTAL Supplies/Repair/Expenses	0	0	0	28,330	28,330	28,170
61-5-18-401.00 Capital Outlay - Projects	0	0	0	0	0	0
61-5-18-402.00 Capital Outlay-Vehicles & Equip	0	0	0	10,000	10,000	0
TOTAL	0	0	0	10,000	10,000	0
<u>Other Uses</u>						
61-5-18-900.00 Principal Debt Requirement	0	0	0	19,920	19,920	20,680
80-5-47-901.00 Capital Outlay Financed	0	0	0	0	0	0
TOTAL Other Uses	0	0	0	19,920	19,920	20,680
TOTAL 18-STREET SANITATION	0	0	0	110,791	110,791	104,032

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61 - STREET SANITATION FUND

EXPENDITURES				(--- 2019-2020 ---)		2020-2021 APPROVED BUDGET
	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	ORIGINAL BUDGET	PROJECTED BUDGET	
TOTAL EXPENDITURES	<u>0</u>	<u>0</u>	<u>0</u>	<u>110,791</u>	<u>110,791</u>	<u>104,032</u>
REVENUE OVER/(UNDER) EXPENDITURES	<u>0</u>	<u>0</u>	<u>0</u>	<u>36,609</u>	<u>70,209</u>	<u>(30,032)</u>
PROJECTED ENDING FUND BALANCE & NET WORKING CAPITAL	<u>0</u>	<u>0</u>	<u>0</u>	<u>36,609</u>	<u>70,209</u>	<u>40,177</u>

## **SPECIAL FUND DIVISIONS**

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**FISCAL YEAR 2020-2021**





CITY OF BRADY  
BUDGET REPORT  
FISCAL YEAR 2020 - 2021

80 -SPECIAL REVENUE FUND

	2016-2017	2017-2018	2018-2019	(---- 2019-2020 ----)		2020-2021
	ACTUAL	ACTUAL	ACTUAL	ORIGINAL BUDGET	PROJECTED BUDGET	APPROVED BUDGET
BEGINNING FUND BALANCE & NET WORKING CAPITAL	401,911	412,756	679,410	149,030	149,030	93,620
<b>REVENUES</b>						
<u>General Revenues</u>						
80-4-15-655.00 Motel Tax Receipts	291,038	257,727	0	0	0	0
80-4-15-656.00 EDC's % of SalesTax Recpts	230,211	244,605	237,306	220,000	220,000	220,000
80-4-15-657.00 Donations to CVCOG Van Driver	4,396	4,567	11	0	0	0
80-4-15-885.00 Donations-various	0	0	0	0	0	0
80-4-15-886.00 Pass-through Grant(s)	0	0	0	0	0	0
80-4-16-622.00 County Subsidies	0	600	0	0	0	0
80-4-16-628.00 CVCOG Section 18 Subsidies	0	0	0	0	0	0
80-4-16-628.01 CVCOG Nutrition Subsidies	70,541	71,927	70,352	65,000	65,000	65,000
80-4-16-629.00 Grants	4,478	3,346	2,644	2,600	2,600	2,600
80-4-16-630.00 Daily Participants	23,047	22,720	24,576	20,000	20,000	20,000
80-4-16-806.00 Sale of Scrap	2,781	0	0	0	0	0
80-4-16-814.00 Donations	0	150	0	0	0	0
80-4-16-815.00 Reimbursed Expenses	14	80	77	0	0	0
80-4-43-663.00 LCRA Grant	0	0	0	0	0	0
80-4-43-664.00 CVCOG Grant - Recycling	0	0	0	0	0	0
80-4-43-665.00 TDPS Grant - Sirens	0	0	0	0	0	0
80-4-43-666.00 TDPS Grant - Generators	0	0	0	0	0	0
80-4-43-667.00 TDPS Grant - Lake Dam	0	0	0	0	0	0
80-4-43-668.00 EMS Grant - RAC	0	0	0	0	0	0
80-4-43-669.00 EMS Grant - Other	0	0	0	0	0	0
80-4-43-670.00 USDA Grant - Solar Panels	0	0	0	0	0	0
80-4-43-671.00 TXDOT-Airport -Drainage	0	0	0	0	0	309,600
80-4-43-671.01 CARES ACT Grant	0	0	0	0	0	30,000
80-4-43-672.00 TXDOT-Airport AWOS	0	73,148	0	0	0	0
80-4-43-673.00 TXDOT-Airport Repavement	0	0	0	0	600,000	0
80-4-43-674.00 TXDOT-Airport Master Plan	0	113,881	56,286	0	9,834	0
80-4-43-675.00 TDPS Grant - Warehouse	0	0	0	0	0	0
80-4-43-675.02 City In Kind	0	0	0	0	0	0
80-4-43-676.00 TPW Grant - Boat Ramp	92,113	0	0	0	0	0
80-4-43-677.00 TPW Grant - Richards Park	0	0	400,000	0	0	0
80-4-43-678.00 TPW Grant - Brady Trail	0	0	0	0	0	0
80-4-43-679.00 TPW Grant - W Washington Park	71,250	0	3,750	0	0	0
80-4-43-684.00 TDA Grant - Water - #711059	0	0	0	0	0	0
80-4-43-685.00 TWDB #73638 - WWTP- CO 2012	0	0	0	0	0	0
80-4-43-685.01 TWDB #73638 - WWTP- LF	0	0	0	0	0	0
80-4-43-686.00 TWDB #62545 - DW-CO 2013	0	0	0	0	0	0
80-4-43-686.01 TWDB #62545 - DW-LF	0	0	0	0	0	0
80-4-43-687.00 TWDB - DW -CO 2014	0	0	0	0	0	0
80-4-43-687.01 TWDB - DW - LF	0	0	0	0	0	0
80-4-43-688.00 TWDB -DW- CO 2015	0	0	0	0	0	0
80-4-47-601.00 Cemetery Tax - Current	45,328	44,903	0	0	0	0
80-4-47-602.00 Cemetery Tax - Delinquent	1,048	2,500	0	0	0	0
80-4-47-603.00 Cemetery Tax - Penalties / Int	965	1,041	0	0	0	0
80-4-47-605.00 Payment in Lieu of Taxes	178	184	0	0	0	0
TOTAL General Revenues	837,389	841,379	795,002	307,600	917,434	647,200

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80 -SPECIAL REVENUE FUND

	2016-2017	2017-2018	2018-2019	(--- 2019-2020 ---)		2020-2021
	ACTUAL	ACTUAL	ACTUAL	ORIGINAL BUDGET	PROJECTED BUDGET	APPROVED BUDGET
<u>Other Sources</u>						
80-4-16-910.00 Transfers-in	11,000	0	0	0	0	0
80-4-16-910.20 Transfers-in from Electric	0	142,593	0	0	0	140,000
80-4-16-910.40 Transfers-in from Gas	115,000	0	110,000	80,000	80,000	0
80-4-16-910.60 Transfers-in from Solid Waste	0	0	42,185	40,000	40,000	0
80-4-43-910.10 Transfers-in from General Fund	0	50,000	0	0	0	0
80-4-43-910.22 Transfers-in from Electric	0	78,907	0	0	0	0
80-4-43-910.40 Transfers-in from Gas	47,659	0	0	0	0	0
80-4-43-910.60 Transfers-in from Solid Waste	0	214,995	0	0	0	0
TOTAL Other Sources	173,659	486,495	152,185	120,000	120,000	140,000
<b>TOTAL REVENUES</b>	<b>1,011,048</b>	<b>1,327,874</b>	<b>947,187</b>	<b>427,600</b>	<b>1,037,434</b>	<b>787,200</b>
<b>TOTAL AVAILABLE FUNDS</b>	<b>1,412,959</b>	<b>1,740,629</b>	<b>1,626,596</b>	<b>576,630</b>	<b>1,186,464</b>	<b>880,820</b>

**PASS-THROUGH SERVICES  
DIVISION NUMBER: 15  
FISCAL YEAR 2020-2021**

**DIVISION SUPERVISOR - DIRECTOR OF FINANCE**

The city is the administrator for the collection and distribution of sales tax receipts.

One-quarter of one cent of city sales tax is distributed to the Brady Economic Development Corporation as agreements outline.

**GOALS / OBJECTIVES**

- Collect and distribute funds timely.
  - Account for collections and distributions appropriately.
-

CITY OF BRADY  
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FISCAL YEAR 2020 - 2021

80 - SPECIAL REVENUE FUND  
15-PASS-THROUGH SERVICES

EXPENDITURES	2016-2017	2017-2018	2018-2019	(----- 2019-2020 -----)		2020-2021
	ACTUAL	ACTUAL	ACTUAL	ORIGINAL BUDGET	PROJECTED BUDGET	APPROVED BUDGET
<u>Contract Services</u>						
80-5-15-255.00 Motel Tax Remittance-Chamber	177,700	165,000	0	0	0	0
80-5-15-255.01 Motel Tax Remittance-Museum	0	0	0	0	0	0
80-5-15-255.02 Motel Tax Remittance-Hillbilly	0	0	0	0	0	0
80-5-15-255.03 Motel Tax -Qualified Projects	42,086	66,338	0	0	0	0
80-5-15-256.00 Sales Tax Remittance-EDC	230,211	244,605	237,306	220,000	220,000	220,000
80-5-15-257.00 Donation Remittance-CVCOG	4,396	4,567	11	0	0	0
80-5-15-259.00 Pass-through Grant(s)	0	0	0	0	0	0
TOTAL Contract Services	454,393	480,511	237,317	220,000	220,000	220,000
<u>Other Uses</u>						
80-5-15-910.82 Transfers-out to Hotel/Motel Fund	0	0	129,796	0	0	0
TOTAL Other Uses	0	0	129,796	0	0	0
TOTAL 15-PASS-THROUGH SERVICES	454,393	480,511	367,114	220,000	220,000	220,000

**SENIOR CITIZENS  
DIVISION NUMBER: 16  
FISCAL YEAR 2020-2021**

**DIVISION SUPERVISOR – CITY MANAGER / SENIOR CITIZENS DIRECTOR**

The Senior Citizens program provides a community facility where persons aged 60 or older meet for the noon meal, to have fellowship with others, and take part in activities that will enhance their quality of life, support their independence, and encourage their continued involvement in the community. This program also prepares and delivers the noon meal to persons aged 60 or older who are homebound and cannot participate in the congregate setting.

It is the duty of the Senior Citizen Director to file vendor applications, complete necessary monthly reports, coordinate with the Area Agency on Aging of the Concho Valley, supervise center employees and perform other related duties.

This division coordinates with Concho Valley Council of Government (CVCOG) Transit Program as needed for senior citizens and public riders to go to their doctor, the grocery stores and other appointments.

**GOALS / OBJECTIVES**

- Abide by the Texas Department of Aging regulations while monitoring the cost of food.
- Continue to provide the noon meal for the senior citizens to ensure they have the opportunity to get a well-balanced meal at least once a day. The homebound meals play an important role in keeping those persons in their homes and sometimes the delivery person may be the only in home contact.
- Work with city staff to renovate Activity Center for future Senior Citizen Program.
- Serves approximately 20,850 congregate and home delivered meals per year with an average cost of \$7.60 each.

**EMPLOYMENT HISTORY BY POSITION**

	<u>FY17</u>	<u>FY18</u>	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>
Director	1	1	1	1	1
Head Cook	1	1	1	1	1
Part-time Clerk (0.5)	0.5	0.5	0.5	0.5	0.5
Part-time Cook Aide (0.5)	0.5	0.5	1	1	1
PT Meal Driver (0.5) funded by Sr. Board	0.5	0.5	0	0	0

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80 -SPECIAL REVENUE FUND  
16-SR. CITIZENS PROGRAM

	2016-2017	2017-2018	2018-2019	(----- 2019-2020 -----)	2020-2021	
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	ORIGINAL BUDGET	PROJECTED BUDGET	APPROVED BUDGET
<u>Personnel</u>						
80-5-16-101.00 Regular Pay	83,378	84,234	81,734	87,756	87,756	92,635
80-5-16-102.00 Overtime Pay	0	0	0	200	200	200
80-5-16-110.00 Hospital Insurance	19,728	22,868	20,635	24,120	24,120	25,920
80-5-16-111.00 Municipal Retirement	6,055	6,287	6,209	6,182	6,182	6,251
80-5-16-112.00 Worker's Comp Insurance	1,325	1,240	1,034	1,197	1,197	1,005
80-5-16-113.00 Unemployment Insurance	154	679	152	567	567	900
80-5-16-114.00 Payroll Taxes	6,354	6,438	6,253	6,861	6,861	7,248
TOTAL Personnel	116,994	121,747	116,015	126,883	126,883	134,159
<u>Contract Services</u>						
80-5-16-201.00 Organ Dues/Fees	0	0	0	250	250	250
80-5-16-202.00 Utilities	10,558	12,165	10,342	10,300	10,300	10,300
80-5-16-203.00 Professional Fees	150	44	0	150	150	150
80-5-16-205.00 CVOG Local Match for Transit	0	0	0	0	0	0
80-5-16-207.00 Janitorial / Pest Services	848	803	789	900	900	900
80-5-16-212.00 Rentals/Leases	2,271	2,152	2,396	2,200	2,200	2,200
80-5-16-232.00 Computer Software Maint	2,000	0	0	150	150	150
80-5-16-233.00 Computer Hardware Maint	2,045	0	1,222	0	0	0
TOTAL Contract Services	17,872	15,165	14,748	13,950	13,950	13,950
<u>Supplies/Repair/Expenses</u>						
80-5-16-301.00 Employee Expense	240	83	256	300	100	100
80-5-16-301.02 Employee Training	200	85	0	0	0	0
80-5-16-302.00 Supplies	8,940	10,176	8,732	10,000	9,500	10,000
80-5-16-303.00 Fuel	651	399	173	800	450	400
80-5-16-304.00 Vehicles	92	36	72	600	600	400
80-5-16-306.00 Buildings	0	0	15	0	0	0
80-5-16-307.00 Office Equipment	178	0	0	200	200	0
80-5-16-309.00 Small Equipment	0	0	0	0	0	0
80-5-16-312.00 General	1,442	3,455	2,142	2,500	3,200	2,500
80-5-16-313.00 Telephone/Cell/Alarm Sys	1,063	1,081	1,192	1,200	1,200	1,200
80-5-16-314.00 Drug Testing	56	635	608	300	650	600
80-5-16-320.00 Food Products	68,129	65,044	71,543	70,000	70,000	70,000
80-5-16-392.00 Bad Debt Expense	0	0	0	0	0	0
TOTAL Supplies/Repair/Expenses	80,991	80,995	84,732	85,900	85,900	85,200
80-5-16-401.00 Capital Outlay - Projects	0	0	0	0	0	0
80-5-16-402.00 Capital Outlay-Vehicles & Equip	0	0	5,855	0	0	0
TOTAL	0	0	5,855	0	0	0
TOTAL 16-SR. CITIZENS PROGRAM	215,857	217,906	221,351	226,733	226,733	233,309

**COMMUNITY DEVELOPMENT  
DIVISION NUMBER: 43  
FISCAL YEAR 2020-2021**

**DIVISION SUPERVISOR - DIRECTOR OF FINANCE**

This division is for General Fund capital projects that are funded in part by state or federal funds. CVCOG, TXDOT, LCRA, TDPS and TPWD are all entities in which the City actively seeks funding.

**GOALS / OBJECTIVES**

- Continue Texas Department of Transportation Grant Program to repave airport runway.

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80 -SPECIAL REVENUE FUND  
43-COMMUNITY DEVELOPMENT

EXPENDITURES	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	(---- 2019-2020 ----)		2020-2021 APPROVED BUDGET
				ORIGINAL BUDGET	PROJECTED BUDGET	
<u>Contract Services</u>						
80-5-43-271.00 TXDOT- Airport Grant - Drainage	0	0	0	0	0	339,600
80-5-43-271.01 Local Cost	0	0	0	0	0	4,000
80-5-43-272.00 TXDOT-Airport - AWOS	0	73,088	0	0	0	0
80-5-43-272.01 Local Cost	0	24,363	0	0	0	0
80-5-43-273.00 TXDOT-Airport - Repavement	0	0	0	0	600,000	0
80-5-43-273.01 Local Cost	0	0	62,100	0	0	0
80-5-43-274.00 TXDOT-Airport Master Plan	0	113,881	56,286	0	9,834	0
80-5-43-274.01 Local cost	0	19,935	0	0	0	0
80-5-43-275.00 TDPs Grant - Warehouse	0	0	0	0	0	0
80-5-43-275.01 Local - In Kind	0	0	0	0	0	0
80-5-43-275.02 Local Cost	0	0	0	0	0	0
80-5-43-276.00 TPW Grant - Boat Ramp	78,938	0	0	0	0	0
80-5-43-276.01 Local Cost	26,563	0	0	0	0	0
80-5-43-277.00 TPW Grant - Richards Park	20,455	38,656	337,322	0	3,567	0
80-5-43-277.01 Local Cost	20,455	38,656	338,729	0	13,160	7,500
80-5-43-278.00 TPW Grant - Brady Trail	0	0	0	0	0	0
80-5-43-278.01 Local Cost	20,000	0	0	0	0	0
80-5-43-279.00 TPW Grant - WWashington Park	71,469	2,052	0	0	0	0
80-5-43-279.01 Local Cost	71,469	2,052	0	0	0	0
80-5-43-280.00 Lt. Conway (Stanburn) Park	0	30,450	0	0	19,550	0
TOTAL Contract Services	309,349	343,132	794,436	0	646,111	351,100
<u>Other Uses</u>						
80-5-43-910.00 Transfers-out	0	0	555	0	0	0
80-5-43-910.30 Transfers-out to Water	0	0	0	0	0	0
TOTAL Other Uses	0	0	555	0	0	0
TOTAL 43-COMMUNITY DEVELOPMENT	309,349	343,132	794,991	0	646,111	351,100



CITY OF BRADY  
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80 - SPECIAL REVENUE FUND  
47-CEMETERY MOVED TO FUND 81  
(HISTORY ONLY)

EXPENDITURES	2016-2017	2017-2018	2018-2019	(--- 2019-2020 ---)		2020-2021
	ACTUAL	ACTUAL	ACTUAL	ORIGINAL BUDGET	PROJECTED BUDGET	APPROVED BUDGET
<u>Personnel</u>						
80-5-47-101.00 Regular Pay	5,596	13,001	0	0	0	0
80-5-47-102.00 Overtime Pay	81	0	0	0	0	0
80-5-47-112.00 Worker's Comp Insurance	397	1,268	0	0	0	0
80-5-47-113.00 Unemployment Insurance	38	132	0	0	0	0
80-5-47-114.00 Payroll Taxes	434	995	0	0	0	0
TOTAL Personnel	6,546	15,395	0	0	0	0
<u>Contract Services</u>						
80-5-47-203.00 Professional Fees	0	0	0	0	0	0
TOTAL Contract Services	0	0	0	0	0	0
<u>Supplies/Repair/Expenses</u>						
80-5-47-301.00 Employee Expense	0	125	0	0	0	0
80-5-47-314.00 Drug Testing	254	474	0	0	0	0
80-5-47-324.00 General Repairs	0	397	0	0	0	0
TOTAL Supplies/Repair/Expenses	254	996	0	0	0	0
80-5-47-401.00 Capital Outlay - Projects	0	3,280	0	0	0	0
80-5-47-402.00 Capital Outlay-Vehicles & Equip	13,804	0	0	0	0	0
TOTAL	13,804	3,280	0	0	0	0
<u>Other Uses</u>						
80-5-47-910.81 Transfers-out to Cemetery Fund	0	0	94,111	0	0	0
TOTAL Other Uses	0	0	94,111	0	0	0
TOTAL 47-CEMETERY	20,604	19,671	94,111	0	0	0

CITY OF BRADY  
BUDGET REPORT  
FISCAL YEAR 2020 - 2021

80 -SPECIAL REVENUE FUND

	2016-2017	2017-2018	2018-2019	(----- 2019-2020 -----)		2020-2021
EXPENDITURES	ACTUAL	ACTUAL	ACTUAL	ORIGINAL BUDGET	PROJECTED BUDGET	APPROVED BUDGET
TOTAL EXPENDITURES	<u>1,000,203</u>	<u>1,061,220</u>	<u>1,477,567</u>	<u>446,733</u>	<u>1,092,844</u>	<u>804,409</u>
REVENUE OVER/(UNDER) EXPENDITURES	<u>10,845</u>	<u>266,654</u>	<u>(530,380)</u>	<u>(19,133)</u>	<u>(55,410)</u>	<u>(17,209)</u>
PROJECTED ENDING FUND BALANCE & NET WORKING CAPITAL	<u>412,756</u>	<u>679,410</u>	<u>149,030</u>	<u>129,897</u>	<u>93,620</u>	<u>76,411</u>

CITY OF BRADY  
BUDGET REPORT  
FISCAL YEAR 2020 - 2021

81 - CEMETERY FUND

	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	(--- 2019-2020 ---) ORIGINAL BUDGET	PROJECTED BUDGET	2020-2021 APPROVED BUDGET
BEGINNING FUND BALANCE & NET WORKING CAPITAL	0	0	0	121,747	121,747	87,720
<u>REVENUES</u>						
<u>General Revenues</u>						
81-4-47-601.00 Cemetery Tax - Current	0	0	45,004	44,000	44,000	40,000
81-4-47-602.00 Cemetery Tax - Delinquent	0	0	1,935	1,000	1,000	1,000
81-4-47-603.00 Cemetery Tax - Penalties / Int	0	0	937	800	800	800
81-4-47-605.00 Payment in Lieu of Taxes	0	0	357	150	150	150
TOTAL General Revenues	0	0	48,233	45,950	45,950	41,950
<u>Operating Revenue</u>						
81-4-47-814.00 Donation to Live Oak Cemetery	0	0	26,970	0	0	0
TOTAL Operatin Revenue	0	0	26,970	0	0	0
<u>Other Sources</u>						
81-4-47-910.80 Transfers-in from Special Revenue	0	0	94,111	0	0	0
TOTAL Other Sources	0	0	94,111	0	0	0
TOTAL REVENUES	0	0	169,314	45,950	45,950	41,950
TOTAL AVAILABLE FUNDS	0	0	169,314	167,697	167,697	129,670

**CEMETERY MAINTENANCE**  
**DIVISION NUMBER: 47**  
**FISCAL YEAR 2020-2021**

**DIVISION SUPERVISOR - PPM SUPERINTENDENT**

The cemetery maintenance program is created in 2014 to provide for the maintenance and additional development to ensure city cemeteries remain places of respectful repose for those who are buried there. This program will ensure a dedicated revenue stream to maintain and update the historic cemetery Live Oak and the active cemetery Rest Haven. Council approved an additional 0.02 cents dedicated to projects at the cemeteries. This would add \$20 to the taxes on a \$100,000 home.

Initial project to be considered for the tax will be development of a master plan, construction of more curbs, paving, and an irrigation system. Future projects will include a burial pavilion and landscaping. Additionally, part-time employees are hired during the spring and summer months to assist with the additional mowing, weeding and landscape maintenance required.

**GOALS / OBJECTIVES**

- Develop Master Plan
- Develop paving
- Develop irrigation replacement plans
- Continue ongoing improvements to cemetery infrastructure.

**EMPLOYMENT HISTORY BY POSITION**

	<u>FY17</u>	<u>FY18</u>	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>
Part-time Seasonal Crewman (0.5)	1	1	0	0	0
Crewman	0	0	1	1	1

CITY OF BRADY  
BUDGET REPORT  
FISCAL YEAR 2020 - 2021

81 -CEMETERY FUND  
47-CEMETERY

EXPENDITURES	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	(--- 2019-2020 ---)		2020-2021 APPROVED BUDGET
				ORIGINAL BUDGET	PROJECTED BUDGET	
<u>Personnel</u>						
81-5-47-101.00 Regular Pay	0	0	18,324	19,282	19,282	24,110
81-5-47-102.00 Overtime Pay	0	0	81	1,000	1,000	1,000
81-5-47-110.00 Hospital Insurance	0	0	9,863	12,060	12,060	12,960
81-5-47-111.00 Municipal Retirement	0	0	1,850	2,066	2,066	2,499
81-5-47-112.00 Worker's Comp Insurance	0	0	1,100	1,194	1,194	902
81-5-47-113.00 Unemployment Insurance	0	0	96	113	113	180
81-5-47-114.00 Payroll Taxes	0	0	1,408	1,582	1,582	1,960
TOTAL Personnel	0	0	32,722	37,297	37,297	43,611
<u>Contract Services</u>						
81-5-47-203.00 Professional Fees	0	0	0	0	0	0
TOTAL Contract Services	0	0	0	0	0	0
<u>Supplies/Repair/Expenses</u>						
81-5-47-314.00 Drug Testing	0	0	0	110	110	110
81-5-47-317.00 Uniforms & Accessories	0	0	280	600	600	600
81-5-47-312.00 General Repairs	0	0	846	15,000	41,970	15,000
TOTAL Supplies/Repair/Expenses	0	0	1,126	15,710	42,680	15,710
81-5-47-401.00 Capital Outlay - Projects	0	0	13,720	0	0	50,000
81-5-47-402.00 Capital Outlay-Vehicles & Equip	0	0	0	0	0	15,500
TOTAL	0	0	13,720	0	0	65,500
TOTAL 47-CEMETERY	0	0	47,567	53,007	79,977	124,821

CITY OF BRADY  
BUDGET REPORT  
FISCAL YEAR 2020 - 2021

81 -CEMETERY FUND

EXPENDITURES	(---- 2019-2020 ----)					
	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	ORIGINAL BUDGET	PROJECTED BUDGET	2020-2021 APPROVED BUDGET
TOTAL EXPENDITURES	<u>0</u>	<u>0</u>	<u>47,567</u>	<u>53,007</u>	<u>79,977</u>	<u>124,821</u>
REVENUE OVER/(UNDER) EXPENDITURES	<u>0</u>	<u>0</u>	<u>121,747</u>	<u>(7,057)</u>	<u>(34,027)</u>	<u>(82,871)</u>
PROJECTED ENDING FUND BALANCE & NET WORKING CAPITAL	<u>0</u>	<u>0</u>	<u>121,747</u>	<u>114,690</u>	<u>87,720</u>	<u>4,849</u>

CITY OF BRADY  
BUDGET REPORT  
FISCAL YEAR 2020 - 2021

82- HOTEL / MOTEL TAX FUND

	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	(--- 2019-2020 ---) ORIGINAL BUDGET	PROJECTED BUDGET	2020-2021 APPROVED BUDGET
BEGINNING FUND BALANCE & NET WORKING CAPITAL	0	0	0	132,488	132,488	67,592
<u>REVENUES</u>						
<u>General Revenues</u>						
82-4-48-655.00 Motel Tax Receipts	0	0	205,531	180,000	180,000	174,000
TOTAL General Revenues	0	0	205,531	180,000	180,000	174,000
<u>Other Sources</u>						
82-4-48-910.80 Transfers-in from Special Revenue	0	0	129,796	0	0	0
TOTAL Other Sources	0	0	129,796	0	0	0
TOTAL REVENUES	0	0	335,328	180,000	180,000	174,000
TOTAL AVAILABLE FUNDS	0	0	335,328	312,488	312,488	241,592

**HOTEL/MOTEL TAX FUNDS  
DIVISION NUMBER: 48  
FISCAL YEAR 2020-2021**

**DIVISION SUPERVISOR – CITY MANAGER / VISIT BRADY DIRECTOR**

This fund was created to track collection and expenditure of Hotel/Motel tax. Ordinance 994 allows the city to charge 7% on local hotel/motel room rates.

The HOT funds collected are distributed to qualified recipients as approved by the City Council in accordance with “Visit Brady” contract, city ordinance, 3year Strategic Plan (2019-2021) and initiation of a new Tourism Advisory Board.

**GOALS / OBJECTIVES**

- City Council adopted Strategic Plan (2019/2021) and contracted with “Visit Brady” to implement
- Promote tourism goals through the efforts of the Council appointed Tourism Advisory Board.
- Disburse grants to non-profit groups that are promoting valid uses of hotel/motel funds as outlined in the City Ordinance.

Additional funds to be used to:

- Purchase signage to market Brady as a destination location.
- Continue the “Deep in the Heart of Texas” Mural Project
- Purchase furnishings for the Civic Center
- Future goal: purchase a portable stage for use at various city locations.



CITY OF BRADY  
BUDGET REPORT  
FISCAL YEAR 2020 - 2021

82- HOTEL / MOTEL TAX FUND  
48-HOTEL / MOTEL

EXPENDITURES	2016-2017	2017-2018	2018-2019	(----- 2019-2020 -----)		2020-2021
	ACTUAL	ACTUAL	ACTUAL	ORIGINAL BUDGET	PROJECTED BUDGET	APPROVED BUDGET
<u>Contract Services</u>						
82-5-48-254.00 Qualified Projects	0	0	7,585	73,896	73,896	60,000
82-5-48-255.00 Chamber of Commerce	0	0	195,255	171,000	171,000	165,300
TOTAL Contract Services	0	0	202,839	244,896	244,896	225,300
 TOTAL 48 HOTEL / MOTEL	 0	 0	 202,839	 244,896	 244,896	 225,300

CITY OF BRADY  
BUDGET REPORT  
FISCAL YEAR 2020 - 2021

82- HOTEL / MOTEL TAX FUND

EXPENDITURES	(----- 2019-2020 -----)		2020-2021 APPROVED BUDGET
	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL
TOTAL EXPENDITURES	0	0	202,839
REVENUE OVER/(UNDER) EXPENDITURES	0	0	132,488
PROJECTED ENDING FUND BALANCE & NET WORKING CAPITAL	0	0	132,488

CITY OF BRADY  
BUDGET REPORT  
FISCAL YEAR 2020 - 2021

83 - SPECIAL PURPOSE FUNDS

	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	(--- 2019-2020 ---) ORIGINAL BUDGET	PROJECTED BUDGET	2020-2021 APPROVED BUDGET
BEGINNING FUND BALANCE & NET WORKING CAPITAL	0	0	0	27,444	27,444	12,144
<u>REVENUES</u>						
<u>General Revenues</u>						
83-4-49-651.00 Drug Seizure Awards	0	0	0	0	0	0
83-4-49-650.00 Education Subsidy	0	0	1,196	1,200	1,200	1,200
83-4-49-632.01 Security Fees	0	0	1,013	1,000	1,000	1,000
83-4-49-632.02 Technology Fees	0	0	675	500	500	500
TOTAL General Revenues	0	0	2,885	2,700	2,700	2,700
<u>Operating Revenue</u>						
83-4-49-898.00 Interest Income	0	0	578	0	0	300
TOTAL Operating Revenue	0	0	578	0	0	300
<u>Other Sources</u>						
83-4-49-910.10 Transfers-in from General Fund	0	0	31,989	0	0	0
TOTAL Other Sources	0	0	31,989	0	0	0
TOTAL REVENUES	0	0	35,451	2,700	2,700	3,000
TOTAL AVAILABLE FUNDS	0	0	35,451	30,144	30,144	15,144

**POLICE / SECURITY/ TECHNOLOGY**  
**DIVISION NUMBER: 49**  
**FISCAL YEAR 2020-2021**

This fund was created to track the collection/expenditure of: grant funds from the State Comptroller for Police Education; funds awarded to the Police Division for drug seizure efforts and funds collected thru traffic tickets for qualified security and technology needs.

**GOALS / OBJECTIVES**

- Collect seizure funds as awarded by the court system to the Police Department and utilize funds to promote law enforcement efforts.
- Collect education subsidy awards from the State of Texas and utilize funds for police training goals.
- Collect funds charged on tickets issued to be utilized on security needs of the court or law enforcement efforts.
- Collect funds charged on tickets issued to be utilized on technology needs of the court or law enforcement efforts.

CITY OF BRADY  
BUDGET REPORT  
FISCAL YEAR 2020 - 2021

83 -SPECIAL PURPOSE FUNDS  
49- POLICE / SECURITY / TECH

EXPENDITURES	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	(----- 2019-2020 -----)		2020-2021 APPROVED BUDGET
				ORIGINAL BUDGET	PROJECTED BUDGET	
<u>Supplies/Repair/Expenses</u>						
83-5-49-350.00 Police Educational Training	0	0	590	3,000	3,000	4,600
83-5-49-351.00 Drug Enforcement Program	0	0	7,417	3,000	3,000	1,900
83-5-49-332.01 Security Expense - Court	0	0	0	8,000	8,000	510
83-5-49-332.02 Technology Upgrades - Court	0	0	0	4,000	4,000	0
TOTAL Supplies/Repair/Expenses	0	0	8,007	18,000	18,000	7,010
83-5-49-401.00 Capital Outlay - Projects	0	0	0	0	0	0
83-5-49-402.00 Capital Outlay-Vehicles & Equip	0	0	0	0	0	0
TOTAL	0	0	0	0	0	0
TOTAL 49-POLICE / MINICIPAL COURT	0	0	8,007	18,000	18,000	7,010

CITY OF BRADY  
BUDGET REPORT  
FISCAL YEAR 2020 - 2021

83 -SPECIAL PURPOSE FUNDS

EXPENDITURES	(--- 2019-2020 ---)					
	2016-2017 ACTUAL	2017-2018 ACTUAL	2018-2019 ACTUAL	ORIGINAL BUDGET	PROJECTED BUDGET	2020-2021 APPROVED BUDGET
TOTAL EXPENDITURES	<u>0</u>	<u>0</u>	<u>8,007</u>	<u>18,000</u>	<u>18,000</u>	<u>7,010</u>
REVENUE OVER/(UNDER) EXPENDITURES	<u>0</u>	<u>0</u>	<u>27,444</u>	<u>(15,300)</u>	<u>(15,300)</u>	<u>(4,010)</u>
PROJECTED ENDING FUND BALANCE & NET WORKING CAPITAL	<u>0</u>	<u>0</u>	<u>27,444</u>	<u>12,144</u>	<u>12,144</u>	<u>8,134</u>

# **BRADY ECONOMIC DEVELOPMENT CORPORATION**

**FISCAL YEAR 2020-2021**



**BRADY ECONOMIC DEVELOPMENT CORPORATION**  
**FISCAL YEAR 2020-2021**

In May of 2018, the citizens approved the replacement of Type A EDC with a Type B EDC. Type A EDC business was concluded by April 30, 2019. The Brady Type B EDC was formed in September 2018 and began receiving the sales tax in December 2018.

**GOALS / OBJECTIVES**

- Promote job opportunities and the development of business in the City of Brady.
- Provide transparency and accountability to the public.
- Implement the strategic plan.

**EMPLOYMENT HISTORY BY POSITION**

	<u>FY17</u>	<u>FY18</u>	<u>FY19</u>	<u>FY20</u>	<u>FY21</u>
Contract for City Employees	0	0	0	0	0

FY13 to FY18 the City provided management services to the EDC Board

FY19 the EDC Type B Board hired a contract Executive Director



**Type B Economic Development Corporation  
Fiscal Year 2020/2021 Approved Budget**

	2019/2020 Budget	2020/2021 Approved
<b>BEGINNING FUND BALANCE</b>	546,297.75	<u>398,436.75</u>
<b><u>REVENUES</u></b>		
Corporation Sales Tax	220,000.00	220,000.00
Interest Income	12,000.00	11,000.00
Contract Income - Thomas	6,600.00	6,600.00
Contract Income - Old Dodge Crossing	2,573.00	0.00
Contract Income- T Byrds	2,256.00	3,385.00
Contract Income- Mexico City Café	3,105.00	7,450.00
Reimbursements	1,000.00	0.00
380 Agreement- City of Brady	0.00	0.00
<b>TOTAL REVENUES</b>	<u>247,534.00</u>	<u>248,435.00</u>
<b>TOTAL AVAILABLE FUNDS</b>	<b>793,831.75</b>	<b>646,871.75</b>
<b><u>EXPENDITURES</u></b>		
<b><u>Contract Services</u></b>		
Marketing FY 19	10,000.00	0.00
Marketing FY 20	22,000.00	15,000.00
Marketing FY 21	0.00	22,000.00
Professional/Legal Fees	10,000.00	10,000.00
Audit	5,000.00	5,000.00
Contract for Services- City of Brady	7,500.00	15,000.00
Contract for Services- EDC Director*	24,000.00	0.00
Community Development Civic Center	0.00	0.00
<b>TOTAL Contract Services</b>	<u>78,500.00</u>	<u>67,000.00</u>
<b><u>Supplies/Repair/Expenses</u></b>		
Travel and Training*	11,000.00	10,000.00
Qualified Projects	150,895.00	0.00
Insurance	5,000.00	5,000.00
EDC Incentive Program	150,000.00	50,000.00
<b>TOTAL Supplies/Repair/Expenses</b>	<u>316,895.00</u>	<u>65,000.00</u>
<b>TOTAL EXPENDITURES</b>	<u>395,395.00</u>	<u>132,000.00</u>
<b>REVENUE OVER/(UNDER) EXPENDITURES</b>	<u>-147,861.00</u>	<u>116,435.00</u>
Transfer out to USDA Loan Fund	0.00	0.00
<b>Projected Ending Fund Balance</b>	<u>398,436.75</u>	<u>514,871.75</u>