



Tony Groves  
Mayor

Larry Land  
Council Member Place 1

Missi Elliston  
Council Member Place 2

Jeffrey Sutton  
Council Member Place 3

Jane Huffman  
Mayor Pro Tem  
Council Member Place 4

Jay May  
Council Member Place 5

Erin Corbell  
Acting City Manager

Tina Keys  
City Secretary

Sharon Hicks  
City Attorney

### **MISSION**

The City of Brady strives to share its history and encourage the development of diverse housing, employment, infrastructure, and opportunity through transparent management and financing for all residents and employees.

## **CITY OF BRADY COUNCIL AGENDA REGULAR CITY COUNCIL MEETING FEBRUARY 15, 2022 AT 6:00 PM**

NOTICE is hereby given of a meeting of the City Council of City of Brady, McCulloch County, State of Texas, to be held at 6:00 p.m. February 15, 2022, at the City of Brady Municipal Court Building located 207 S. Elm St., Brady, Texas, for the purpose of considering the following items. The City Council of the City of Brady, Texas, reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

### **1. CALL TO ORDER, ROLL CALL & CERTIFICATION OF A QUORUM**

### **2. INVOCATION & PLEDGE OF ALLEGIANCE**

### **3. PUBLIC COMMENTS: Reserved for items NOT listed on the agenda**

*Please limit individual public comments to three (3) minutes. In accordance with TX AG opinion, any public comment addressing items not on the agenda, will only be heard by the City Council. No formal action, deliberation, discussion, or comment will be made by City Council. State Law prohibits any deliberation or decisions regarding items presented in public comments. City Council may only make a statement of specific factual information given in response to the inquiry; recite an existing policy; or request staff to place the item on an agenda for a subsequent meeting.*

### **4. CONSENT AGENDA: Reserved for routine items to save time**

*Any item may be removed from the Consent Agenda at the request of a Council Member and considered separately following the Consent Agenda approval. All items listed on the Consent Agenda are to be with one motion "Move to approve Consent Agenda."*

- A. Approval of Minutes for Regular Meeting on January 18, 2022.
- B. Discussion, consideration and possible action regarding Resolution 2022-003 to request TXDOT/City street closures for the Chamber of Commerce 2<sup>nd</sup> Annual Farm to Table Fundraiser Dinner to be held on Saturday, April 23, 2022

### **5. PRESENTATIONS**

None

### **6. PUBLIC HEARING:**

None

## 7. INDIVIDUAL CONCERNS

*City Council Members are to deliberate the following items. Staff will present the item and are prepared to answer City Council Member questions. The Mayor will recognize Council Members as the council discuss the item so everyone is heard. Once the City Council Members finish discussion, the Mayor will recognize attendees who have comments. Attendees and council members need to direct comments to the Mayor as they are recognized. When all comments are complete, the Mayor will call for a motion.*

- A. Discussion, consideration and possible action approving Resolution 2022-002 supporting the development and the allocation of housing tax credits for 218 Lynn Gavit and acknowledging that the City of Brardy has more than twice the state average of units per capita supported by housing tax credits or private activity bonds
- B. Discussion, consideration and possible action to approve Hotel Occupancy Tax (HOT) Funding Application from Brady Golf Association for the 64<sup>th</sup> Annual Dr. Harry C. Priess Memorial Day Classic.
- C. Discussion, consideration and possible action to approve Hotel Occupancy Tax (HOT) Funding Application from McCulloch County Historical Theater Society for their Live from the Palace Theater events
- D. Discussion regarding golf course fees and contracts
- E. Discussion regarding street sanitation fees

## 8. STAFF REPORTS

**A. Monthly Financial / Utility Reports:**

**B. Tourism Report 2021**

**C. Monthly Activity Reports:** Seniors, Golf, BPD, Fire-EMS Calls, BVFD Expense Report, Animal Control, Airport, Code Enforcement, Chronic Code Complaints, and Structures Inhabited without utilities, Municipal Court

**D. Upcoming Special Events/Meetings:**

|             |  |
|-------------|--|
| February 21 | President's Day Holiday – City offices closed – altered trash schedule |
| March 1     | Regular City Council Meeting, 6:00                                     |
| March 15    | Regular City Council Meeting, 6:00                                     |
| April 5     | Regular City Council Meeting, 6:00                                     |
| April 15    | Good Friday Holiday, Altered Trash Schedule                            |
| April 19    | Regular City Council Meeting, 6:00                                     |
| April 23    | Happy Birthday Missi Elliston  |

## 9. ANNOUNCEMENTS

Pursuant to the Texas Government Code § 551.0415, City Council Members and City staff may make reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include: Expressions of thanks, congratulations, or condolence; an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision; Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and announcements involving an imminent threat to public health and safety of people in the municipality that has arisen after the posting of the agenda.

## 10. EXECUTIVE SESSION

The City Council of the City of Brady will adjourn into Executive Session for the following:

- A. Pursuant to Section 551.072 (Deliberations about Real Property), the City Council will deliberate the purchase, exchange, lease, or value of real properties of the City as the deliberations in an open meeting will have the detrimental effect on the position of the City in negotiations with a third person
- B. Pursuant to Section 551.074 (Personnel Matters) City Council will meet to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee: City Manager

## 11. OPEN SESSION ACTION ON ANY ITEMS COMING OUT OF EXECUTIVE SESSION

## 12. ADJOURNMENT

*I certify that this is a true and correct copy of the City of Brady City Council Meeting Agenda and that this notice as posted on the designated bulletin board at Brady City Hall, 201 E. Main St., Brady, Texas 76825; a place convenient and readily accessible to the public at all times, and said notice was posted on \_\_\_\_\_ by 6:00 p.m. and will remain posted continuously for 72 hours prior to the scheduled meeting pursuant to Chapter 551 of the Texas Government Code.*

\_\_\_\_\_  
*Tina Keys, City Secretary*

In compliance with the American with Disabilities Act, the City of Brady will provide for reasonable accommodations for persons attending public meetings at City facilities. Requests for accommodations or interpretive services must be received at least 48 hours prior to the meeting. Please contact the City Secretary at 325-597-2152 or [tkeys@bradytx.us](mailto:tkeys@bradytx.us)

Attendance by Other Elected or Appointed Officials: It is anticipated that members of other governmental bodies, and/or city boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the body, board, commission and/or committee. The members of the boards, commissions and/or committees may be permitted to participate in discussion on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless item and action is specifically provided for on an agenda for that body, board, commission or committee subject to the Texas Open Meetings Act.

The City Council of the City of Brady reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on this agenda as authorized by the Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations regarding Real Property), 551.073 (Deliberations regarding prospective Gifts or Donations), 551.074 (Personnel Matters), 551.076 (Deliberations regarding Security Devices), 551.086 (Deliberate, vote or take final action on competitive matters of the public power utility), and 551.087 (Deliberation regarding Economic Development).

This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes written interpretation of the Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.104(c) and the meeting is conducted by all participants in reliance on this opinion.

STATE OF TEXAS

COUNTY OF McCULLOCH

CITY OF BRADY

The City Council of the City of Brady, Texas met in a Regular Meeting on Tuesday February 1, 2022, at 6:00 pm with Mayor Anthony Groves presiding in person. Council Members present were Missi Elliston, Jay May, Larry Land, and Jeffrey Sutton. City staff present were Acting City Manager Erin Corbell, Public Works Director Steven Miller, Finance Director Lisa McElrath, Police Chief Steve Thomas, City Attorney Sharon Hicks, and City Secretary Tina Keys. Also in attendance were Don Miller, Cameron Turk and James Griffin.

### **1. CALL TO ORDER, ROLL CALL & CERTIFICATION OF A QUORUM**

Mayor Groves called the meeting to order at 6:00 p.m. Council quorum was certified.

### **2. INVOCATION AND PLEDGE OF ALLEGIANCE**

Council Member May gave the invocation, and the Pledge of Allegiance was recited.

### **3. PUBLIC COMMENTS**

Cameron Turk asked if the police can get a secure line of communication where thieves cannot get ahold of them; the equipment the police use, radios. We need to keep the public from accessing to it. Chief Thomas said yes, there's a thing called encryption. The Police Department communication is encrypted, Sheriff's office is not. Erin Corbell explained that the Sheriff's office handles dispatch and they're not using an encrypted system. Chief Thomas said Sheriff's office is in the process now of moving to encrypted equipment. It's a priority. Cameron asked what are things as a community do to bring thefts and crime down. Attorney Hicks said a possibility is a neighborhood watch, security cameras are reasonably priced now, and citizens can request extra monitoring by law enforcement if there are extra break-ins in the neighborhood. Hicks told Turk, "you're never going to stop crime" but encouraged her to talk to Erin Corbell and Chief Thomas and let them work on it. Missi Elliston said citizens seem to have the idea that if you have a camera and it catches a crime in the process, some citizens are told the video is no good, that the officers have to catch the crime in process. Chief Thomas said that's not true. If they can identify who is on the video, they can certainly use it. Erin Corbell said another issue is that the person who owns the storage units will report there has been a break in, but the renter is not reporting it, so there's no property missing. The person renting the unit needs to report the crime. And the storage unit owners could install security lights and cameras and that would help. Missi Elliston said she sees lots of Facebook posts about thefts, she always asks "have you reported it" and 9 times out of 10, they are not reporting. Police can't do anything if they don't have a report. Elliston went on to say they need proof of illegal activity. Chief Thomas said he did meet with Mrs. Turk about her situation and she is one of the few who has tried to forward helpful information. Most people do not do that. They identified an area because of her that they can be more diligent with. Chief Thomas said they know what they need to prosecute and she now knows what they need as well. She is trying to do her part and they appreciate that. "If more people did that, we would be in better circumstances." Chief Thomas said he understands it's frustrating. They need to know they can get a jury to say "beyond a reasonable doubt". They would always like to have that phone call when something is going on. Mayor Groves said the newsletter had information on a Citizens Self-Reporting system. It's for non-emergency crimes. Turk said is more concerned about the secure lines because the criminals know where the cops are and where they're going.

### **4. CONSENT AGENDA**

A. Approval of Minutes for Regular Meeting on January 18, 2022.



Council Member Sutton moved to approve the Consent Agenda. Seconded by Council Member Elliston. All Council Members voted “aye” and none “nay”. Motion passed with a 4 – 0 vote.

#### 5. PRESENTATIONS:

- Status Report – Radium Reduction System Drinking Water Improvements – S. Miller presented. March 24<sup>th</sup> is preferred date for Ribbon Cutting.

#### 6. PUBLIC HEARINGS AND INDIVIDUAL CONCERNS ON PUBLIC HEARING

None

#### 7. INDIVIDUAL CONCERNS

- A. Discussion, consideration and possible action regarding the **second and final reading of Ordinance 1332** of the City of Brady adopting a zoning change from Industrial District to Single Family Residential for property located at 1107 E. 11<sup>th</sup> St. in the Luhr Subdivision, Block No. 82, Lot Nos. 8-14 as requested by David Riley Thorpe. Erin Corbell presented. Council Member May moved to approve the second and final reading of Ordinance 1332. Seconded by Council Member Elliston. All Council Members voted “aye” and none “nay”. Motion passed with a 4 – 0 vote.
- B. Discussion, consideration and possible action regarding the **second and final reading of Ordinance 1333** of the City of Brady adopting a zoning change from Single Family Residential to Manufactured Home District for property located at 500 S. Plum Street in the Luhr Subdivision, Block 30, Lot 2 as requested by Randall D. Morgan. Erin Corbell presented. Council Member Elliston moved to approve the second and final reading of Ordinance 1333. Seconded by Council Member May. All Council Members voted “aye” and none “nay”. Motion passed with a 4 – 0 vote.
- C. Discussion, consideration and possible action regarding the **second and final reading of Ordinance 1334** of the City of Brady adopting a zoning change from Single Family Residential to Manufactured Home District for property located at 701 Grace Ave. in the Jendale Subdivision, Block 9, Lots 7-10 as requested by Elizabeth Pena Olalde. Erin Corbell presented. Council Member Elliston moved to approve the second and final reading of Ordinance 1334. Seconded by Council Member Sutton. All Council Members voted “aye” and none “nay”. Motion passed with a 4 – 0 vote.
- D. Discussion, consideration and possible action regarding the **second and final reading of Ordinance 1335** of the City of Brady, Texas amending Ordinance 1328, a Schedule of Fees for the Administration of Utility Rates, Programs, Regulations and Other Operations of the City, adding an additional maximum number of days allowed to camp overnight in City parks. Erin Corbell presented. Council Member Elliston moved to approve the second and final reading of Ordinance 1335. Seconded by Council Member May. Three Council Members voted “aye” and one Council Member, Sutton, voting “nay”. Motion passed with a 3 - 1 vote.
- E. Discussion, consideration, and possible action regarding approval of Resolution 2022-001 authorizing the Mayor to sign tax foreclosure deeds for real estate property. Erin Corbell presented. Council Member May moved to approve Resolution 2022-001. Seconded by Council Member Elliston. All Council Members voted “aye” and none “nay”. Motion passed with a 4 – 0 vote.
- F. Discussion, consideration, and possible action regarding Mayor’s appointment to the Brady Type B EDC to fill vacancy. Erin Corbell presented. Mayor Groves appointed Don Miller. Erin said there is a vacancy, and Don Miller submitted his application. He is eligible to serve on the board. He also served on Type A board and Type B. Council Member Elliston asked how long is left on Erin Betts

term. Erin said June of 2022 is when it expired. Council Member Sutton moved to approve Mayor's appointment. Seconded by Council Member May. All Council Members voted "aye" and none "nay". Motion passed with a 4 – 0 vote.

## 8. STAFF REPORTS

### A. Upcoming Special Events/Meetings:

|               |  |
|---------------|--|
| February 15   | Regular City Council Meeting – 6:00 p.m.                               |
| February 21   | President's Day Holiday – City Offices closed – altered trash schedule |
| March 1       | Regular City Council Meeting – 6:00 p.m.                               |
| March 14 – 18 | BISD Spring Break  |
| March 15      | Regular City Council Meeting – 6:00 p.m.                               |

## 9. ANNOUNCEMENTS

There were no announcements.

## 10. EXECUTIVE SESSION

The City Council of the City of Brady adjourned into Executive Session for the following:

- a. Pursuant to Section 551.071 (Consultation with Attorney), the City Council will consult with the City Attorney about pending or contemplated litigation or on a matter in which the duty of the attorney to the City under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act – Scott vs. City of Brady

Regular Session was closed at 6:52 p.m. Executive Session was opened at 7:03 p.m. and closed at 7:52 p.m. and resumed Open Session

## 11. OPEN SESSION ACTION ON ANY ITEMS COMING OUT OF EXECUTIVE SESSION

There was no action as a result of Executive Session

## 12. ADJOURNMENT

There being no further business, the Mayor adjourned the meeting at 7:53 p.m.

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Mayor Anthony Groves

Attest: \_\_\_\_\_  
Tina Keys, City Secretary

# City Council

## City of Brady, Texas

### Agenda Action Form

|                               |   |                        |            |
|-------------------------------|---|------------------------|------------|
| <b>AGENDA DATE:</b>           | 02/15/2022  | <b>AGENDA ITEM</b>     | 4.B.       |
| <b>AGENDA SUBJECT:</b>        | Discussion, consideration, and possible action regarding <b>Resolution 2022-003</b> to request TXDOT/City street closures for the Chamber of Commerce 2 <sup>nd</sup> Annual Brady Farm to Table Fundraiser Dinner to be held on April 23, 2022 |                        |            |
| <b>PREPARED BY:</b>           | Tina Keys   | <b>Date Submitted:</b> | 02/10/2022 |
| <b>EXHIBITS:</b>              | Resolution 2022-003<br>Letter<br>Map  |                        |            |
| <b>BUDGETARY IMPACT:</b>      | <b>Required Expenditure:</b>  | \$00.00                |            |
|                               | <b>Amount Budgeted:</b>   | \$00.00                |            |
|                               | <b>Appropriation Required:</b>  | \$00.00                |            |
| <b>CITY MANAGER APPROVAL:</b> |   |                        |            |

|                 |   |
|-----------------|---|
| <b>SUMMARY:</b> | City Council must request closure of TXDOT streets within the City limits by Resolution. The Council resolution is required by TXDOT for the permit application review. |
|-----------------|---|

|                            |                                     |
|----------------------------|-------------------------------------|
| <b>RECOMMENDED ACTION:</b> | Move to approve Resolution 2022-003 |
|----------------------------|-------------------------------------|

**RESOLUTION 2022-003**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRADY, TEXAS TO ENTER INTO AN AGREEMENT WITH THE STATE OF TEXAS THROUGH THE TEXAS DEPARTMENT OF TRANSPORTATION FOR THE TEMPORARY CLOSURE OF THE EASTERN HALF OF THE DOWNTOWN SQUARE INCLUDING EAST MAIN STREET AT NORTH BRIDGE STREET, NORTH BLACKBURN STREET AT EAST LOCKHART STREET, EAST MAIN STREET AT NORTH ELM STREET, EAST COMMERCE STREET AT SOUTH BRIDGE STREET; SOUTH BLACKBURN STREET AT EAST 1ST STREET AND EAST COMMERCE AT SOUTH ELM STREET ON SATURDAY, APRIL 23, 2022 FROM APPROXIMATELY 2:00 P.M.. TO 10:00 P.M. FOR THE 2<sup>ND</sup> ANNUAL BRADY FARM TO TABLE FUNDRAISER DINNER, A COMMUNITY FUNDRAISER BENEFITTING DOWNTOWN IMPROVEMENTS**

**WHEREAS**, the City Council of the City of Brady in cooperation with the State of Texas for the safety and convenience of the traveling public request temporary closure of the eastern half of the downtown square including East Main Street at North Bridge Street; North Blackburn Street at East Lockhart Street; East Main Street at North Elm Street; East Commerce Street at South Bridge Street; South Blackburn Street at East 1<sup>st</sup> Street; and East Commerce at South Elm Street for the 2<sup>nd</sup> Annual Brady Farm to Table Fundraiser Dinner; and

**WHEREAS**, the Farm to Table Fundraiser will be held within the City of Brady incorporated area from approximately 2:00 p.m. until 10:00 p.m. and the closure will be performed within the State's requirements: and

**WHEREAS**, the western half of the courthouse square would be open to drivers so north and southbound motorists should maneuver around the courthouse using Church Street west of the courthouse; and

**WHEREAS**, the event will provide an economic boost to our hotels, restaurants, retail stores, and fuel providers.

**NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL, CITY OF BRADY, TEXAS:**

The City Council enters into an agreement with the State of Texas through the Texas Department of Transportation for the temporary street closure of closure of the eastern half of the downtown square including East Main Street at North Bridge Street; North Blackburn Street at East Lockhart Street; East Main Street at North Elm Street; East Commerce Street at South Bridge Street; South Blackburn Street at East 1<sup>st</sup> Street; and East Commerce at South Elm Street for the Inaugural Brady Farm to Table Fundraiser Dinner to be held on Saturday, April 23, 2022 from approximately 2:00.m. to 10:00 p.m. for the 2<sup>nd</sup> Annual Brady Farm to Table Fundraiser Dinner.

**PASSED AND APPROVED** this the \_\_\_\_\_ day of \_\_\_\_\_, 2022

**CITY OF BRADY:**

\_\_\_\_\_  
Anthony Groves, Mayor

Attest: \_\_\_\_\_  
Tina Keys, City Secretary

February 10, 2022

Elias Rmeili, P.E., District Engineer  
Texas Department of Transportation  
PO Box 1549  
Brownwood, Texas 76801

Dear Mr. Rmeili,

The City of Brady, representing the Brady/McCulloch County Chamber of Commerce, respectfully requests the temporary closure of the eastern half of the downtown square on Saturday, April 23rd, for a community fundraiser benefitting downtown improvements, including: East Main Street at North Bridge Street; North Blackburn Street at East Lockhart Street; East Main Street at North Elm Street; East Commerce Street at South Bridge Street; South Blackburn Street at East 1st Street; and East Commerce at South Elm Street.

The western half of the courthouse would be open to drivers, so north and southbound motorists should maneuver around the courthouse using Church Street west of the courthouse.

All through lanes on these roads would be temporarily closed on Saturday, April 23, 2022 from approximately 2:00 p.m. to 10:00 p.m. for the 2<sup>nd</sup> Annual Brady Farm to Table Fundraising Dinner.

Attached you will find a city map outlying the proposed closure.

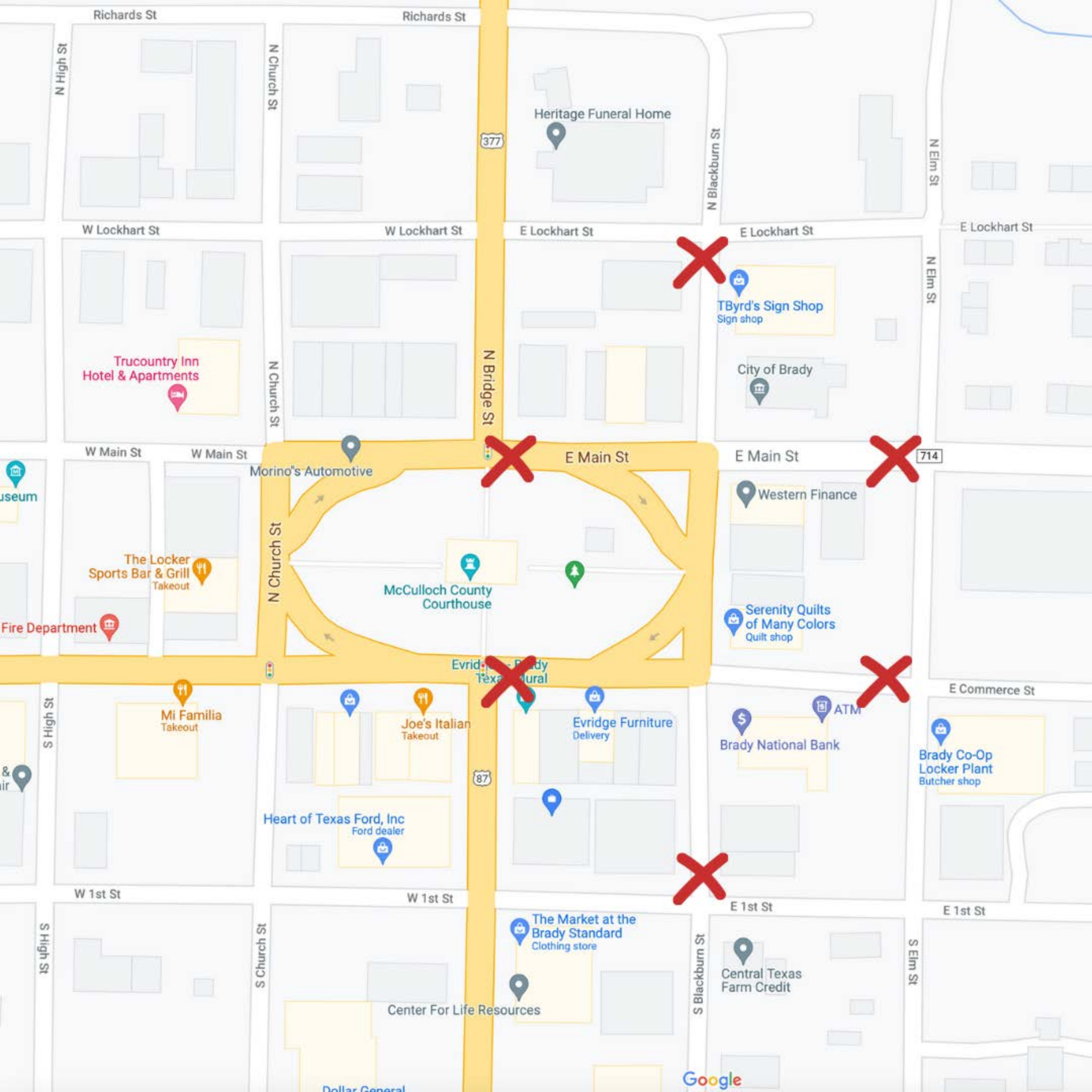
All preparations, before and after this event, will be done by local staff and volunteers. There will be no state equipment or manpower involved in this process. The event is held to promote business improvements within Brady and McCulloch County and may potentially bring tourists to our community for the weekend. This, in turn, will provide an economic boost our hotels, restaurants, retail stores, and fuel providers.

If you have any questions, problems, or concerns, please do not hesitate to contact me at (325) 597-2152.

Sincerely,

Erin Corbell  
City Manager

Enclosure(s)



377

714

87

Google

# City Council

## City of Brady, Texas

### Agenda Action Form

|                               |  |                        |            |
|-------------------------------|--|------------------------|------------|
| <b>AGENDA DATE:</b>           | 02/15/2022   | <b>AGENDA ITEM</b>     | 7.A.       |
| <b>AGENDA SUBJECT:</b>        | Discussion, consideration, and possible action approving Resolution 2022-002 supporting the development and the allocation of housing tax credits for 218 Lynn Gavit and acknowledging that the City of Brady has more than twice the state average of units per capita supported by housing tax credits or private activity bonds |                        |            |
| <b>PREPARED BY:</b>           | T. Keys  | <b>Date Submitted:</b> | 02/10/2022 |
| <b>EXHIBITS:</b>              | Resolution 2022-002  |                        |            |
| <b>BUDGETARY IMPACT:</b>      | <b>Required Expenditure:</b>   | \$00.00                |            |
|                               | <b>Amount Budgeted:</b>  | \$00.00                |            |
|                               | <b>Appropriation Required:</b>   | \$00.00                |            |
| <b>CITY MANAGER APPROVAL:</b> |  |                        |            |

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|--|
| <b>SUMMARY:</b>  |
| <p>THF Sage Brush, LP intends to rehabilitate the Sagebrush Apartments at 218 Lynn Gavitt Road in Brady. They also intend to submit an application to the Texas Department of Housing and Community Affairs for competitive housing tax credits for said apartments. For said application to be considered, the governing body of the municipality containing the development must pass resolution in support of the acquisition and rehabilitation of said development.</p> |

|                                     |
|-------------------------------------|
| <b>RECOMMENDED ACTION:</b>          |
| Move to approve Resolution 2022-002 |

## **RESOLUTION 2022-002**

### **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRADY, TEXAS SUPPORTING THE DEVELOPMENT AND THE ALLOCATION OF HOUSING TAX CREDITS FOR 218 LYNN GAVIT AND ACKNOWLEDGING THAT THE CITY OF BRADY HAS MORE THAN TWICE THE STATE AVERAGE OF UNITS PER CAPITA SUPPORTED BY HOUSING TAX CREDITS OR PRIVATE ACTIVITY BONDS**

**WHEREAS**, THF Sage Brush, LP has proposed the acquisition and rehabilitation of the development of affordable rental housing at 218 Lynn Gavit named Sagebrush Apartments in the City of Brady; and

**WHEREAS**, THF Sage Brush, LP has communicated that it intends to submit an application to the Texas Department of Housing and Community Affairs (“TDHCA”) for 2022 Housing Tax Credits funds for Sagebrush Apartments.

### **NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL, CITY OF BRADY, TEXAS:**

That as provided for in 10 TAC §11.3(c), it is expressly acknowledged and confirmed that the City of Brady has more than twice the state average of units per capita supported by Housing Tax Credits or Private Activity Bonds, and

**BE IT FURTHER RESOLVED**, that the City of Brady acting through its governing body, hereby confirms that it supports Sagebrush Apartments and confirms that its governing body has voted specifically to approve the construction or rehabilitation of the Development and to authorize an allocation of Housing Tax Credits for the Development pursuant to Texas Gov’t Code §2306.6703(a)(4), and

**BE IT FURTHER RESOLVED** that for and on behalf of the City of Brady, Anthony Groves, Mayor, is hereby authorized, empowered, and directed to certify these resolutions to the Texas Department of Housing and Community Affairs.

**PASSED AND APPROVED** this the 15th day of February, 2022.

**CITY OF BRADY:**

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Anthony Groves, Mayor

Attest: \_\_\_\_\_

Tina Keys, City Secretary



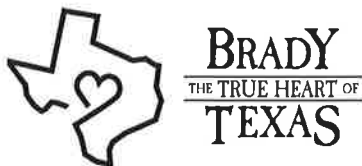
# City Council

## City of Brady, Texas

### Agenda Action Form

|  |   |                        |           |
|--|---|------------------------|-----------|
| <b>AGENDA DATE:</b>  | 02/15/2021  | <b>AGENDA ITEM</b>     | 7.B.      |
| <b>AGENDA SUBJECT:</b>   | Discussion, consideration and possible action to approve Hotel Occupancy Tax (HOT) Funding Application from Brady Golf Association for the 64 <sup>th</sup> Annual Dr. Harry C. Priess Memorial Day Classic |                        |           |
| <b>PREPARED BY:</b>  | E. Corbell  | <b>Date Submitted:</b> | 2/10/2022 |
| <b>EXHIBITS:</b>   | HOT Funding Application   |                        |           |
| <b>BUDGETARY IMPACT:</b>   | <b>Required Expenditure:</b>  | \$0.00                 |           |
|  | <b>Budget Amount Available:</b>   | \$0.00                 |           |
|  | <b>Appropriation Required:</b>  | \$0.00                 |           |
| <b>CITY MANAGER APPROVAL:</b>  |   |                        |           |
| <b>SUMMARY:</b>  |   |                        |           |
| <p>Ordinance 1262 passed on 12/4/2018 established the Tourism Advisory Board and set the guidelines for the Board. Ordinance 1263 passed on February 5, 2019 added HOT Tax Grant applications and recordkeeping as duties of the Tourism Advisory Board including making recommendations to Council for HOT Tax Grant applications. The City did advertise in the Brady Standard Herald asking for volunteers for the Tourism Advisory Board but no applications were received. With the absence of the Tourism Advisory Board, Staff is requesting Council approve HOT Tax Grant applications.</p> <p>The Chamber of Commerce has budgeted \$22,000 for tourism grants for this fiscal year, as approved by the City Council. The Chamber is bringing to council one grant application for Brady Golf Association 64<sup>th</sup> Annual Dr. Harry C. Priess Memorial Day Classic in May 2022 in the amount of \$5,000.</p> |   |                        |           |

|  |
|--|
| <b>RECOMMENDED ACTION:</b>   |
| Consider and approve an amount to award to Brady Golf Association in support of the 64 <sup>th</sup> Annual Dr. Harry C. Priess Memorial Day Classic |



## HOTEL OCCUPANCY TAX USE GUIDELINES UNDER TEXAS STATE LAW AND FUNDING APPLICATION FORM

**State Law:** By law of the State of Texas, the City of Brady collects a Hotel Occupancy Tax (HOT) from hotels, motels, and bed & breakfasts and inns. Under state law, the revenue from the HOT may be used only to directly promote tourism and the convention and hotel industry. **The use of HOT funds must generate additional room nights for local lodging establishments and is limited by Chapter 351 of the Tax Code to certain items including the below list.**

✓ **Please Check the Applicable Category that your organization will use funding:**

- ☐ **Registration of Convention Delegates:** the furnishing of facilities, personnel, and materials for the registration of convention delegates or registrants;
- ☒ **Advertising, Solicitations and Promotions that Directly Promote Tourism and the Hotel and Convention Industry:** advertising and conducting solicitations and promotional programs to attract tourists and convention delegates or registrants to the municipality or its vicinity;
- ☐ **Promotions of the Arts that Directly Promote Tourism and the Hotel and Convention Industry:** that the encouragement, promotion, improvement, and application of the arts, including instrumental and vocal music, dance, drama, folk art, creative writing, architecture, design and allied fields, painting, sculpture photography, graphic and craft arts, motion picture, radio, television, tape and sound recording, and other arts related to the presentation, performance, execution, and exhibition of these major art forms, and
- ☐ **Historical Restoration and Preservation Activities that Directly Promote Tourism and the Hotel and Convention Industry:** historical restoration and preservation projects or activities or advertising and conducting solicitation and promotional programs to encourage tourists and convention delegates to visit preserved historic sites or museums.
- ☒ **Sporting Event Expenses that Substantially Increase Economic Activity at Hotels:** expenses including promotional expenses, directly related to a sporting event in which the majority of participants are tourists who substantially increase economic activity at hotels and motels within the city or its vicinity.

**City Policy:** Visit Brady accepts applications from groups and businesses whose events fit into one or more of the above categories. All requests for funds should be submitted by a completed and signed application form. The application will be reviewed and acted on in a timely manner. The applicant may be asked to make a presentation at a meeting and answer any questions regarding the application. If so, applicants will be notified at least one week prior to the meeting of its time and place.

**Eligibility and Priority for Hotel Tax Funds:** Priority will be given to those events based on their ability to generate overnight visitors in Brady. If an event will not generate any meaningful hotel night activity, it is not eligible for receipt of hotel occupancy tax funds. Events can prove this potential to generate overnight visitors by:

- a) Historic information on the number of room nights used during previous years of the same events;
- b) Current information on the size of a room block that has been reserved at area hotels to accommodate anticipated overnight guests attending the event requesting hotel tax funds;
- c) Examples of marketing of the event that will likely generate and encourage overnight visitors to Brady lodging properties;
- d) Examples and historic information on the number of room nights generated by similar events in other similarly situated cities.

**Recognition of Sponsorship:** All events receiving HOT funds must recognize Visit Brady as a sponsor. A Visit Brady logo is available for this use upon request.

PLEASE INITIAL EACH REQUIREMENT BELOW.

|  |   |
|--|---|
|  | 1. Must agree to recognize Visit Brady as a funding source in all materials; radio, TV and website, and social media. |
|  | 2. Must provide a visual link to the Visit Brady website on the event/organization website.                           |
|  | 3. Must allow Visit Brady the option to have a Welcome Booth at the Entrance or Registration of your event.           |

**Use of Local Vendors:** We encourage all event organizers to patronize Brady businesses for food, supplies, materials, printing, etc. to the extent feasible. Applicants may be asked to explain why items that are available locally were purchased elsewhere. Please contact us for help locating businesses and resources, or at [www.bradytx.com](http://www.bradytx.com).


**Payment of HOT Funds:** Approved HOT funds will be paid upon submission of a Post Event Report, due within 60 days of the event completion. For this reason, event organizers are encouraged to save proceeds from each event to be used as initial operating funds for the same event in the future.

**Use of Revenues from Event:** No other outside event(s), project, charity, etc., sponsored by the host organization may profit from the Visit Brady funding of a particular event unless it has been outlined in the original HOT application. **No funding approved may be used for the operating budget of any organization.**

**Post Event Report:** All entities that are approved for HOT funds must submit a Post Event Report within 60 days of each funded event in order to receive the approved funds. The report will be reviewed by the tourism board to determine how well the entity met its goals and will be used in consideration of future HOT funding requests. Priority in the future will be given to those events that demonstrate an ability to generate overnight visitors as applicable in Brady.

By signing this form, you are agreeing that Brady may use pictures and/or video from your event for promotional purposes.

I have read the above rules mandating the HOT and agree to the terms:

Signature:  Date: 01/05/2022

***Reminder: Attach or include the proposed schedule of your events and activities.***

***Please sign and return the above copy with your application for funding. Retain a copy for your records.***

Please submit to: Brady Chamber of Commerce  
405 S Bridge St  
Brady, TX 76825  
Phone: 325-597-3491 Fax: 325-276-4330  
[taylor@bradytx.com](mailto:taylor@bradytx.com)





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**TEXAS**

Who are you targeting in your advertising and promotion efforts to attend?

Men over 21 to attend golf tournament

What percent of total costs will be covered by this HOT?

Please list other organizations, government entities, grants, and funding sources that have offered financial support for the event noted above.

Business Sponsors in the Community

Estimated Total Attendance at Event listed Above: This Year \_\_\_\_\_ Last Year \_\_\_\_\_

Last 3 Dates & Years of Event

1. May 28-31 2021
2. May 22-25 2020
3. May 24-27 2019

Last 3 Cities of Event

1. Brady
2. Brady
3. Brady

Hotels Used

1. Holiday Inn
2. Best Western
3. Tru Country

You must reserve a room block for this event at a Brady hotel. List how many rooms you anticipate you will use nightly? Golfers reserve their own rooms

How will your hotel bookings be measured? Surveys will be completed by each out of town golfer noting hotel reservation

**\*Your attendees will be required to complete hotel locator cards provided if funding is approved.**

How did you/your organization hear about Brady? Local Association

Are you considering any other locations/cities for your event? If so, which others? No

*In order to receive hotel occupancy tax, you must contact Brady hotels for room blocks. If overflow hotel rooms are necessary, after Brady hotels are booked, arrangements can be made with the Brady Chamber of Commerce to contact hotels in outlying areas. It is imperative that you make every attempt to encourage your attendees to stay in Brady properties. Your total room night usage in Brady could determine future funding.*

Signature of Event Representative: \_\_\_\_\_

Date: \_\_\_\_\_

Please Submit to: Brady Chamber of Commerce  
405 S Bridge St  
Brady, TX 76825  
Phone: 325-597-3491 Fax: 325-276-4330  
[taylor@bradytx.com](mailto:taylor@bradytx.com)



**BRADY/McCULLOCH**  
★★ COUNTY ★★  
CHAMBER of COMMERCE



**BRADY**  
THE TRUE HEART OF  
**TEXAS**

## Hotel Occupancy Tax (HOT) Funding Application

Today's Date: 1/5/2022

In order to ensure funding consideration, applications must be returned 3 months prior to event. Please note that if your event dates change, you must submit a new application for re-approval. Events that do not occur as specified in the application are not eligible for HOT reimbursement.

### Organization Information

|   |  |
|---|--|
| Event Name:<br><u>44th Annual Dr. Harry C Priess Memorial Day Classic</u> |  |
| Event Date:<br><u>May 2022</u>  | Year Event Began:<br><u>1959</u>                             |
| Event Location:<br><u>Brady Municipal Golf Course</u>                     |  |
| Sponsoring Organization Name:<br><u>Brady Golf Association</u>            | Website & or Facebook page:<br><u>Brady Golf Association</u> |
| Tax I.D. Number:<br><u>75-2736240</u>                                     |  |

### Please check one

Is your organization tax exempted? ☒ Yes ☐ No

Is your organization: ☒ Non Profit ☐ For Profit ☐ Private

### Contact Information

|  |                   |  |
|--|-------------------|--|
| Name of Contact:<br><u>Brady Golf Assoc. Tim Walker</u>            |                   |  |
| Mailing Address (must match address on W-9):<br><u>PO Box 1373</u> |                   | City, State, Zip:<br><u>Brady TX 76805</u>         |
| Daytime Phone#:<br><u>214-884-4479</u>                             | Alternate Phone#: | E-mail Address:<br><u>bradygolfassoc@gmail.com</u> |

### Please check one

Contact Preference: ☒ Email ☐ Mail ☐ Fax

### Event Funding Request

HOT Funds Requested: \$ 5000<sup>00</sup>

Describe in detail, exactly how funds will be used. Please be Specific. (Refer to Guidelines for authorized expenditures)

Merchandise purchased for each golfer & sponsor.  
City of Brady logo will be imprinted on items.

## **CONFLICT OF INTEREST QUESTIONNAIRE**

### **For vendor doing business with local governmental entity**

A complete copy of Chapter 176 of the Local Government Code may be found at <http://www.statutes.legis.state.tx.us/Docs/LG/htm/LG.176.htm>. For easy reference, below are some of the sections cited on this form.

**Local Government Code § 176.001(1-a):** "Business relationship" means a connection between two or more parties based on commercial activity of one of the parties. The term does not include a connection based on:

- (A) a transaction that is subject to rate or fee regulation by a federal, state, or local governmental entity or an agency of a federal, state, or local governmental entity;
- (B) a transaction conducted at a price and subject to terms available to the public; or
- (C) a purchase or lease of goods or services from a person that is chartered by a state or federal agency and that is subject to regular examination by, and reporting to, that agency.

**Local Government Code § 176.003(a)(2)(A) and (B):**

(a) A local government officer shall file a conflicts disclosure statement with respect to a vendor if:

\*\*\*

(2) the vendor:

(A) has an employment or other business relationship with the local government officer or a family member of the officer that results in the officer or family member receiving taxable income, other than investment income, that exceeds \$2,500 during the 12-month period preceding the date that the officer becomes aware that

(i) a contract between the local governmental entity and vendor has been executed;  
or

(ii) the local governmental entity is considering entering into a contract with the vendor;

(B) has given to the local government officer or a family member of the officer one or more gifts that have an aggregate value of more than \$100 in the 12-month period preceding the date the officer becomes aware that:

- (i) a contract between the local governmental entity and vendor has been executed; or
- (ii) the local governmental entity is considering entering into a contract with the vendor.

**Local Government Code § 176.006(a) and (a-1)**

(a) A vendor shall file a completed conflict of interest questionnaire if the vendor has a business relationship with a local governmental entity and:

(1) has an employment or other business relationship with a local government officer of that local governmental entity, or a family member of the officer, described by Section 176.003(a)(2)(A);

(2) has given a local government officer of that local governmental entity, or a family member of the officer, one or more gifts with the aggregate value specified by Section 176.003(a)(2)(B), excluding any gift described by Section 176.003(a-1); or

(3) has a family relationship with a local government officer of that local governmental entity.

(a-1) The completed conflict of interest questionnaire must be filed with the appropriate records administrator not later than the seventh business day after the later of:

(1) the date that the vendor:

(A) begins discussions or negotiations to enter into a contract with the local governmental entity; or

(B) submits to the local governmental entity an application, response to a request for proposals or bids, correspondence, or another writing related to a potential contract with the local governmental entity; or

(2) the date the vendor becomes aware:

(A) of an employment or other business relationship with a local government officer, or a family member of the officer, described by Subsection (a);

(B) that the vendor has given one or more gifts described by Subsection (a); or

(C) of a family relationship with a local government officer.

**CONFLICT OF INTEREST QUESTIONNAIRE**  
For vendor doing business with local governmental entity

**FORM CIQ**

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code.

A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

**OFFICE USE ONLY**

Date Received

1 Name of vendor who has a business relationship with local governmental entity.

Brady Golf Association

2 ☐ Check this box if you are filing an update to a previously filed questionnaire. (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

3 Name of local government officer about whom the information is being disclosed.

Taylor Hoffpauir  
Name of Officer

4 Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?

☐ Yes

☒ No


B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?

☐ Yes

☒ No

5 Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.

6 ☐ Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).

7   
Signature of vendor doing business with the governmental entity

1/5/2022  
Date

# Memorial Day Tournament 2021

|                         |  |                    |
|-------------------------|--|--------------------|
| <b>Entries</b>          |  | \$13,850.00        |
| Cart Rentals            |  | \$1,846.00         |
| Sponsorships            |  | \$1,500.00         |
|                         |  | <b>\$17,196.00</b> |
| <b>Expenses</b>         |  |                    |
| Golf Carts              |  | \$1,939.00         |
| Cocktail Party Meal     |  | \$800.00           |
| Sunday Night Dinner     |  | \$1,000.00         |
| Food on Course          |  | \$220.00           |
| Sunday Tamales          |  | \$430.00           |
| Bar Supplies            |  | \$463.00           |
| Tbyrds Hats w Logo      |  | \$1,200.00         |
| Civic Center Rental     |  | \$575.00           |
| Golf Course Maintenance |  | \$20.00            |
| Thank you ad            |  | \$75.00            |
| Pay Outs                |  | \$10,500.00        |
| <b>Total Expenses</b>   |  | <b>\$17,222.00</b> |
|                         |  |                    |
| <b>Income</b>           |  | \$17,196.00        |
| <b>Expenses</b>         |  | \$17,222.00        |
| <b>Loss</b>             |  | -\$26.00           |
|                         |  |                    |



# Request for Taxpayer Identification Number and Certification

Give Form to the  
requester. Do not  
send to the IRS.

Print or type  
See Specific Instructions on page 2.

|  |   |
|--|---|
| 1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.<br><b>Brady Golf Association</b>   |   |
| 2 Business name/disregarded entity name, if different from above   |   |
| 3 Check appropriate box for federal tax classification; check only <b>one</b> of the following seven boxes:<br><input type="checkbox"/> Individual/sole proprietor or single-member LLC<br><input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶<br><b>Note.</b> For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner.<br><input type="checkbox"/> Other (see instructions) ▶ | 4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):<br>Exempt payee code (if any) _____<br>Exemption from FATCA reporting code (if any) _____<br><i>(Applies to accounts maintained outside the U.S.)</i> |
| 5 Address (number, street, and apt. or suite no.)<br><b>200 Country Club Road PO Box 1373</b>  | Requester's name and address (optional)   |
| 6 City, state, and ZIP code.<br><b>Brady Texas 76805</b>   |   |
| 7 List account number(s) here (optional)   |   |

## Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

**Note.** If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.

|                                |         |
|--------------------------------|---------|
| Social security number         |         |
|                                |         |
| or                             |         |
| Employer identification number |         |
| 75                             | 2736240 |

## Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

|           |  |                          |
|-----------|--|--------------------------|
| Sign Here | Signature of U.S. person ▶ <b>UMBisa</b> | Date ▶ <b>01/05/2022</b> |
|-----------|--|--------------------------|

## General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at [www.irs.gov/fw9](http://www.irs.gov/fw9).

## Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)

- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding?* on page 2.

By signing the filled-out form, you:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
- Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.

# City Council

## City of Brady, Texas

### Agenda Action Form

|   |  |                        |           |
|---|--|------------------------|-----------|
| <b>AGENDA DATE:</b>   | 02/15/2021   | <b>AGENDA ITEM</b>     | 7.C.      |
| <b>AGENDA SUBJECT:</b>  | Discussion, consideration and possible action to approve Hotel Occupancy Tax (HOT) Funding Application from the McCulloch County Historical Theater Society for their Live from the Palace Theater events. |                        |           |
| <b>PREPARED BY:</b>   | E. Corbell   | <b>Date Submitted:</b> | 2/10/2022 |
| <b>EXHIBITS:</b>  | HOT Funding Application  |                        |           |
| <b>BUDGETARY IMPACT:</b>  | <b>Required Expenditure:</b>   | \$0.00                 |           |
|   | <b>Budget Amount Available:</b>  | \$0.00                 |           |
|   | <b>Appropriation Required:</b>   | \$0.00                 |           |
| <b>CITY MANAGER APPROVAL:</b>   |  |                        |           |
| <b>SUMMARY:</b>   |  |                        |           |
| <p>Ordinance 1262 passed on 12/4/2018 established the Tourism Advisory Board and set the guidelines for the Board. Ordinance 1263 passed on February 5, 2019 added HOT Tax Grant applications and recordkeeping as duties of the Tourism Advisory Board including making recommendations to Council for HOT Tax Grant applications. The City did advertise in the Brady Standard Herald asking for volunteers for the Tourism Advisory Board but no applications were received. With the absence of the Tourism Advisory Board, Staff is requesting Council approve HOT Tax Grant applications.</p> <p>The Chamber of Commerce has budgeted \$22,000 for tourism grants for this fiscal year, as approved by the City Council. The Chamber is bringing to council one grant application for the McCulloch County Historical Theater Society for their Live from the Palace Theater events in the amount of \$6,000.</p> |  |                        |           |

|  |
|--|
| <b>RECOMMENDED ACTION:</b>   |
| Consider and approve an amount to award to the Palace Theater in support of the Live from the Palace Theater events. |



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**TEXAS**

## Hotel Occupancy Tax (HOT) Funding Application

Today's Date: 10-15-21

In order to ensure funding consideration, applications must be returned 3 months prior to event. Please note that if your event dates change, you must submit a new application for re-approval. Events that do not occur as specified in the application are not eligible for HOT reimbursement.

### Organization Information

|  |  |
|--|--|
| Event Name:<br><u>LIVE from the PALACE THEATER</u>                               |  |
| Event Date:<br><u>Second weekend of each month</u>                               | Year Event Began:<br><u>2021</u>                           |
| Event Location:<br><u>Palace Theater</u>   |  |
| Sponsoring Organization Name:<br><u>McCulloch Co. Historical Theater Society</u> | Website & or Facebook page:<br><u>Brady Palace Theater</u> |
| Tax I.D. Number:<br><u>05-0592620</u>  |  |

### Please check one

Is your organization tax exempted? ☒ Yes ☐ No

Is your organization: ☒ Non Profit ☐ For Profit ☐ Private

### Contact Information

|  |  |  |
|--|--|--|
| Name of Contact:<br><u>James Stewart</u>                             |  |  |
| Mailing Address (must match address on W-9):<br><u>P.O. Box 1208</u> |  | City, State, Zip:<br><u>Brady TX 76825</u>                   |
| Daytime Phone#:<br><u>325-597-2959</u>                               | Alternate Phone#:<br><u>325-456-0272</u> | E-mail Address:<br><u>gates bradypalacetheater@gmail.com</u> |

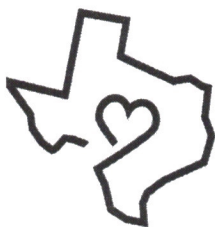
### Please check one

Contact Preference: ☒ Email ☐ Mail ☐ Fax

### Event Funding Request

HOT Funds Requested: \$ 6,000

Describe in detail, exactly how funds will be used. Please be Specific. (Refer to Guidelines for authorized expenditures) Upgrade lights & sound to facilitate live stage performances.



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TEXAS

Who are you targeting in your advertising and promotion efforts to attend?

Central Texas residents within 75 mile radius

What percent of total costs will be covered by this HOT?

Please list other organizations, government entities, grants, and funding sources that have offered financial support for the event noted above.

N/A

Estimated Total Attendance at Event listed Above: This Year 500 Last Year N/A

Last 3 Dates & Years of Event

1. Oct. 9
2. Sept 10
3. \_\_\_\_\_

Last 3 Cities of Event

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

Hotels Used

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

You must reserve a room block for this event at a Brady hotel. List how many rooms you anticipate you will use nightly? \_\_\_\_\_

How will your hotel bookings be measured? \_\_\_\_\_

**\*Your attendees will be required to complete hotel locator cards provided if funding is approved.**

How did you/your organization hear about Brady? \_\_\_\_\_

Are you considering any other locations/cities for your event? If so, which others? \_\_\_\_\_

*In order to receive hotel occupancy tax, you must contact Brady hotels for room blocks. If overflow hotel rooms are necessary, after Brady hotels are booked, arrangements can be made with the Brady Chamber of Commerce to contact hotels in outlying areas. It is imperative that you make every attempt to encourage your attendees to stay in Brady properties. Your total room night usage in Brady could determine future funding.*

Signature of Event Representative: James Stunt

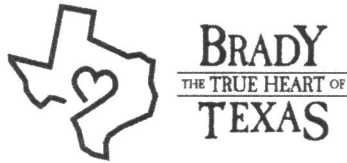
Date: 10/22/21

Please Submit to: Brady Chamber of Commerce  
405 S Bridge St  
Brady, TX 76825  
Phone: 325-597-3491 Fax: 325-276-4330  
[taylor@bradytx.com](mailto:taylor@bradytx.com)



BRADY/McCULLOCH  
★★ COUNTY ★★  
CHAMBER of COMMERCE





## HOTEL OCCUPANCY TAX USE GUIDELINES UNDER TEXAS STATE LAW AND FUNDING APPLICATION FORM

**State Law:** By law of the State of Texas, the City of Brady collects a Hotel Occupancy Tax (HOT) from hotels, motels, and bed & breakfasts and inns. Under state law, the revenue from the HOT may be used only to directly promote tourism and the convention and hotel industry. **The use of HOT funds must generate additional room nights for local lodging establishments and is limited by Chapter 351 of the Tax Code to certain items including the below list.**

✓ **Please Check the Applicable Category that your organization will use funding:**

- ☐ **Registration of Convention Delegates:** the furnishing of facilities, personnel, and materials for the registration of convention delegates or registrants;
- ☐ **Advertising, Solicitations and Promotions that Directly Promote Tourism and the Hotel and Convention Industry:** advertising and conducting solicitations and promotional programs to attract tourists and convention delegates or registrants to the municipality or its vicinity;
- ☒ **Promotions of the Arts that Directly Promote Tourism and the Hotel and Convention Industry:** that the encouragement, promotion, improvement, and application of the arts, including instrumental and vocal music, dance, drama, folk art, creative writing, architecture, design and allied fields, painting, sculpture photography, graphic and craft arts, motion picture, radio, television, tape and sound recording, and other arts related to the presentation, performance, execution, and exhibition of these major art forms, and
- ☒ **Historical Restoration and Preservation Activities that Directly Promote Tourism and the Hotel and Convention Industry:** historical restoration and preservation projects or activities or advertising and conducting solicitation and promotional programs to encourage tourists and convention delegates to visit preserved historic sites or museums.
- ☐ **Sporting Event Expenses that Substantially Increase Economic Activity at Hotels:** expenses including promotional expenses, directly related to a sporting event in which the majority of participants are tourists who substantially increase economic activity at hotels and motels within the city or its vicinity.




**City Policy:** Visit Brady accepts applications from groups and businesses whose events fit into one or more of the above categories. All requests for funds should be submitted by a completed and signed application form. The application will be reviewed and acted on in a timely manner. The applicant may be asked to make a presentation at a meeting and answer any questions regarding the application. If so, applicants will be notified at least one week prior to the meeting of its time and place.

**Eligibility and Priority for Hotel Tax Funds:** Priority will be given to those events based on their ability to generate overnight visitors in Brady. If an event will not generate any meaningful hotel night activity, it is not eligible for receipt of hotel occupancy tax funds. Events can prove this potential to generate overnight visitors by:

- a) Historic information on the number of room nights used during previous years of the same events;
- b) Current information on the size of a room block that has been reserved at area hotels to accommodate anticipated overnight guests attending the event requesting hotel tax funds;
- c) Examples of marketing of the event that will likely generate and encourage overnight visitors to Brady lodging properties;
- d) Examples and historic information on the number of room nights generated by similar events in other similarly situated cities.

**Recognition of Sponsorship:** All events receiving HOT funds must recognize Visit Brady as a sponsor. A Visit Brady logo is available for this use upon request.

PLEASE INITIAL EACH REQUIREMENT BELOW.

|   |   |
|---|---|
|  | 1. Must agree to recognize Visit Brady as a funding source in all materials; radio, TV and website, and social media. |
|  | 2. Must provide a visual link to the Visit Brady website on the event/organization website.                           |
|  | 3. Must allow Visit Brady the option to have a Welcome Booth at the Entrance or Registration of your event.           |

**Use of Local Vendors:** We encourage all event organizers to patronize Brady businesses for food, supplies, materials, printing, etc. to the extent feasible. Applicants may be asked to explain why items that are available locally were purchased elsewhere. Please contact us for help locating businesses and resources, or at [www.bradytx.com](http://www.bradytx.com).

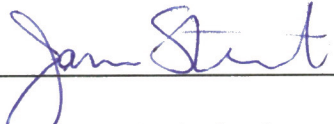
**Payment of HOT Funds:** Approved HOT funds will be paid upon submission of a Post Event Report, due within 60 days of the event completion. For this reason, event organizers are encouraged to save proceeds from each event to be used as initial operating funds for the same event in the future.

**Use of Revenues from Event:** No other outside event(s), project, charity, etc., sponsored by the host organization may profit from the Visit Brady funding of a particular event unless it has been outlined in the original HOT application. **No funding approved may be used for the operating budget of any organization.**

**Post Event Report:** All entities that are approved for HOT funds must submit a Post Event Report within 60 days of each funded event in order to receive the approved funds. The report will be reviewed by the tourism board to determine how well the entity met its goals and will be used in consideration of future HOT funding requests. Priority in the future will be given to those events that demonstrate an ability to generate overnight visitors as applicable in Brady.

By signing this form, you are agreeing that Brady may use pictures and/or video from your event for promotional purposes.

**I have read the above rules mandating the HOT and agree to the terms:**

Signature:  Date: 10/22/21

***Reminder: Attach or include the proposed schedule of your events and activities.***

*Please sign and return the above copy with your application for funding. Retain a copy for your records.*

Please submit to: Brady Chamber of Commerce  
405 S Bridge St  
Brady, TX 76825  
Phone: 325-597-3491 Fax: 325-276-4330  
[taylor@bradytx.com](mailto:taylor@bradytx.com)





Form

**W-9**(Rev. December 2014)  
Department of the Treasury  
Internal Revenue Service**Request for Taxpayer  
Identification Number and Certification****Give Form to the  
requester. Do not  
send to the IRS.**

**1** Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.  
*McCullach County Historical Theater Society*

**2** Business name/disregarded entity name, if different from above  
*Palace Theater*

**3** Check appropriate box for federal tax classification; check only **one** of the following seven boxes:

☐ Individual/sole proprietor or single-member LLC

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ \_\_\_\_\_

**Note.** For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner.

☐ Other (see instructions) ▶ \_\_\_\_\_

☐ C Corporation

☐ S Corporation

☐ Partnership

☐ Trust/estate

**4** Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) \_\_\_\_\_

Exemption from FATCA reporting code (if any) \_\_\_\_\_

(Applies to accounts maintained outside the U.S.)

**5** Address (number, street, and apt. or suite no.)  
*P.O. Box 1208*

**6** City, state, and ZIP code  
*Brady TX 76825*

**7** List account number(s) here (optional)

**Requester's name and address (optional)**

**Part I Taxpayer Identification Number (TIN)**

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

**Note.** If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.

**Social security number**

|  |  |  |   |  |  |   |  |  |  |
|--|--|--|---|--|--|---|--|--|--|
|  |  |  | - |  |  | - |  |  |  |
|--|--|--|---|--|--|---|--|--|--|

or

**Employer identification number**

|   |   |   |   |   |   |   |   |   |   |
|---|---|---|---|---|---|---|---|---|---|
| 0 | 5 | - | 0 | 5 | 9 | 2 | 6 | 2 | 0 |
|---|---|---|---|---|---|---|---|---|---|

**Part II Certification**

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

**Sign  
Here**Signature of  
U.S. person ▶*Jon Stent*

Date ▶

*10/22/21***General Instructions**

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at [www.irs.gov/fw9](http://www.irs.gov/fw9).

**Purpose of Form**

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)

- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)

- Form 1099-C (canceled debt)

- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding?* on page 2.

By signing the filled-out form, you:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.



**Note.** If you are a U.S. person and a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

**Definition of a U.S. person.** For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien;
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States;
- An estate (other than a foreign estate); or
- A domestic trust (as defined in Regulations section 301.7701-7).

**Special rules for partnerships.** Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax under section 1446 on any foreign partners' share of effectively connected taxable income from such business. Further, in certain cases where a Form W-9 has not been received, the rules under section 1446 require a partnership to presume that a partner is a foreign person, and pay the section 1446 withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid section 1446 withholding on your share of partnership income.

In the cases below, the following person must give Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States:

- In the case of a disregarded entity with a U.S. owner, the U.S. owner of the disregarded entity and not the entity;
- In the case of a grantor trust with a U.S. grantor or other U.S. owner, generally, the U.S. grantor or other U.S. owner of the grantor trust and not the trust; and
- In the case of a U.S. trust (other than a grantor trust), the U.S. trust (other than a grantor trust) and not the beneficiaries of the trust.

**Foreign person.** If you are a foreign person or the U.S. branch of a foreign bank that has elected to be treated as a U.S. person, do not use Form W-9. Instead, use the appropriate Form W-8 or Form 8233 (see Publication 515, Withholding of Tax on Nonresident Aliens and Foreign Entities).

**Nonresident alien who becomes a resident alien.** Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the payee has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items:

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.
2. The treaty article addressing the income.
3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.
4. The type and amount of income that qualifies for the exemption from tax.
5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

**Example.** Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if his or her stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first protocol) and is relying on this exception to claim an exemption from tax on his or her scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity, give the requester the appropriate completed Form W-8 or Form 8233.

## Backup Withholding

**What is backup withholding?** Persons making certain payments to you must under certain conditions withhold and pay to the IRS 28% of such payments. This is called "backup withholding." Payments that may be subject to backup withholding include interest, tax-exempt interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, payments made in settlement of payment card and third party network transactions, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

**Payments you receive will be subject to backup withholding if:**

1. You do not furnish your TIN to the requester,
2. You do not certify your TIN when required (see the Part II instructions on page 3 for details),

3. The IRS tells the requester that you furnished an incorrect TIN,

4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or

5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See *Exempt payee code* on page 3 and the separate Instructions for the Requester of Form W-9 for more information.

Also see *Special rules for partnerships* above.

## What is FATCA reporting?

The Foreign Account Tax Compliance Act (FATCA) requires a participating foreign financial institution to report all United States account holders that are specified United States persons. Certain payees are exempt from FATCA reporting. See *Exemption from FATCA reporting code* on page 3 and the Instructions for the Requester of Form W-9 for more information.

## Updating Your Information

You must provide updated information to any person to whom you claimed to be an exempt payee if you are no longer an exempt payee and anticipate receiving reportable payments in the future from this person. For example, you may need to provide updated information if you are a C corporation that elects to be an S corporation, or if you no longer are tax exempt. In addition, you must furnish a new Form W-9 if the name or TIN changes for the account; for example, if the grantor of a grantor trust dies.

## Penalties

**Failure to furnish TIN.** If you fail to furnish your correct TIN to a requester, you are subject to a penalty of \$50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

**Civil penalty for false information with respect to withholding.** If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a \$500 penalty.

**Criminal penalty for falsifying information.** Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

**Misuse of TINs.** If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

## Specific Instructions

### Line 1

You must enter one of the following on this line; **do not** leave this line blank. The name should match the name on your tax return.

If this Form W-9 is for a joint account, list first, and then circle, the name of the person or entity whose number you entered in Part I of Form W-9.

a. **Individual.** Generally, enter the name shown on your tax return. If you have changed your last name without informing the Social Security Administration (SSA) of the name change, enter your first name, the last name as shown on your social security card, and your new last name.

**Note. ITIN applicant:** Enter your individual name as it was entered on your Form W-7 application, line 1a. This should also be the same as the name you entered on the Form 1040/1040A/1040EZ you filed with your application.

b. **Sole proprietor or single-member LLC.** Enter your individual name as shown on your 1040/1040A/1040EZ on line 1. You may enter your business, trade, or "doing business as" (DBA) name on line 2.

c. **Partnership, LLC that is not a single-member LLC, C Corporation, or S Corporation.** Enter the entity's name as shown on the entity's tax return on line 1 and any business, trade, or DBA name on line 2.

d. **Other entities.** Enter your name as shown on required U.S. federal tax documents on line 1. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on line 2.

e. **Disregarded entity.** For U.S. federal tax purposes, an entity that is disregarded as an entity separate from its owner is treated as a "disregarded entity." See Regulations section 301.7701-2(c)(2)(iii). Enter the owner's name on line 1. The name of the entity entered on line 1 should never be a disregarded entity. The name on line 1 should be the name shown on the income tax return on which the income should be reported. For example, if a foreign LLC that is treated as a disregarded entity for U.S. federal tax purposes has a single owner that is a U.S. person, the U.S. owner's name is required to be provided on line 1. If the direct owner of the entity is also a disregarded entity, enter the first owner that is not disregarded for federal tax purposes. Enter the disregarded entity's name on line 2, "Business name/disregarded entity name." If the owner of the disregarded entity is a foreign person, the owner must complete an appropriate Form W-8 instead of a Form W-9. This is the case even if the foreign person has a U.S. TIN.



**Line 2**

If you have a business name, trade name, DBA name, or disregarded entity name, you may enter it on line 2.

**Line 3**

Check the appropriate box in line 3 for the U.S. federal tax classification of the person whose name is entered on line 1. Check only one box in line 3.

**Limited Liability Company (LLC).** If the name on line 1 is an LLC treated as a partnership for U.S. federal tax purposes, check the "Limited Liability Company" box and enter "P" in the space provided. If the LLC has filed Form 8832 or 2553 to be taxed as a corporation, check the "Limited Liability Company" box and in the space provided enter "C" for C corporation or "S" for S corporation. If it is a single-member LLC that is a disregarded entity, do not check the "Limited Liability Company" box; instead check the first box in line 3 "Individual/sole proprietor or single-member LLC."

**Line 4, Exemptions**

If you are exempt from backup withholding and/or FATCA reporting, enter in the appropriate space in line 4 any code(s) that may apply to you.

**Exempt payee code.**

- Generally, individuals (including sole proprietors) are not exempt from backup withholding.
- Except as provided below, corporations are exempt from backup withholding for certain payments, including interest and dividends.
- Corporations are not exempt from backup withholding for payments made in settlement of payment card or third party network transactions.
- Corporations are not exempt from backup withholding with respect to attorneys' fees or gross proceeds paid to attorneys, and corporations that provide medical or health care services are not exempt with respect to payments reportable on Form 1099-MISC.

The following codes identify payees that are exempt from backup withholding. Enter the appropriate code in the space in line 4.

- 1—An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2)
- 2—The United States or any of its agencies or instrumentalities
- 3—A state, the District of Columbia, a U.S. commonwealth or possession, or any of their political subdivisions or instrumentalities
- 4—A foreign government or any of its political subdivisions, agencies, or instrumentalities
- 5—A corporation
- 6—A dealer in securities or commodities required to register in the United States, the District of Columbia, or a U.S. commonwealth or possession
- 7—A futures commission merchant registered with the Commodity Futures Trading Commission
- 8—A real estate investment trust
- 9—An entity registered at all times during the tax year under the Investment Company Act of 1940
- 10—A common trust fund operated by a bank under section 584(a)
- 11—A financial institution
- 12—A middleman known in the investment community as a nominee or custodian
- 13—A trust exempt from tax under section 664 or described in section 4947

The following chart shows types of payments that may be exempt from backup withholding. The chart applies to the exempt payees listed above, 1 through 13.

| IF the payment is for . . .  | THEN the payment is exempt for . . .  |
|--|---|
| Interest and dividend payments   | All exempt payees except for 7  |
| Broker transactions  | Exempt payees 1 through 4 and 6 through 11 and all C corporations. S corporations must not enter an exempt payee code because they are exempt only for sales of noncovered securities acquired prior to 2012. |
| Barter exchange transactions and patronage dividends                                   | Exempt payees 1 through 4   |
| Payments over \$600 required to be reported and direct sales over \$5,000 <sup>1</sup> | Generally, exempt payees 1 through 5 <sup>2</sup>   |
| Payments made in settlement of payment card or third party network transactions        | Exempt payees 1 through 4   |

<sup>1</sup> See Form 1099-MISC, Miscellaneous Income, and its instructions.

<sup>2</sup> However, the following payments made to a corporation and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees, gross proceeds paid to an attorney reportable under section 6045(f), and payments for services paid by a federal executive agency.

**Exemption from FATCA reporting code.** The following codes identify payees that are exempt from reporting under FATCA. These codes apply to persons submitting this form for accounts maintained outside of the United States by certain foreign financial institutions. Therefore, if you are only submitting this form for an account you hold in the United States, you may leave this field blank. Consult with the person requesting this form if you are uncertain if the financial institution is subject to these requirements. A requester may indicate that a code is not required by providing you with a Form W-9 with "Not Applicable" (or any similar indication) written or printed on the line for a FATCA exemption code.

A—An organization exempt from tax under section 501(a) or any individual retirement plan as defined in section 7701(a)(37)

B—The United States or any of its agencies or instrumentalities

C—A state, the District of Columbia, a U.S. commonwealth or possession, or any of their political subdivisions or instrumentalities

D—A corporation the stock of which is regularly traded on one or more established securities markets, as described in Regulations section 1.1472-1(c)(1)(i)

E—A corporation that is a member of the same expanded affiliated group as a corporation described in Regulations section 1.1472-1(c)(1)(i)

F—A dealer in securities, commodities, or derivative financial instruments (including notional principal contracts, futures, forwards, and options) that is registered as such under the laws of the United States or any state

G—A real estate investment trust

H—A regulated investment company as defined in section 851 or an entity registered at all times during the tax year under the Investment Company Act of 1940

I—A common trust fund as defined in section 584(a)

J—A bank as defined in section 581

K—A broker

L—A trust exempt from tax under section 664 or described in section 4947(a)(1)

M—A tax exempt trust under a section 403(b) plan or section 457(g) plan

**Note.** You may wish to consult with the financial institution requesting this form to determine whether the FATCA code and/or exempt payee code should be completed.

**Line 5**

Enter your address (number, street, and apartment or suite number). This is where the requester of this Form W-9 will mail your information returns.

**Line 6**

Enter your city, state, and ZIP code.

**Part I. Taxpayer Identification Number (TIN)**

**Enter your TIN in the appropriate box.** If you are a resident alien and you do not have and are not eligible to get an SSN, your TIN is your IRS individual taxpayer identification number (ITIN). Enter it in the social security number box. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN. However, the IRS prefers that you use your SSN.

If you are a single-member LLC that is disregarded as an entity separate from its owner (see *Limited Liability Company (LLC)* on this page), enter the owner's SSN (or EIN, if the owner has one). Do not enter the disregarded entity's EIN. If the LLC is classified as a corporation or partnership, enter the entity's EIN.

**Note.** See the chart on page 4 for further clarification of name and TIN combinations.

**How to get a TIN.** If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local SSA office or get this form online at [www.ssa.gov](http://www.ssa.gov). You may also get this form by calling 1-800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at [www.irs.gov/businesses](http://www.irs.gov/businesses) and clicking on Employer Identification Number (EIN) under Starting a Business. You can get Forms W-7 and SS-4 from the IRS by visiting [IRS.gov](http://IRS.gov) or by calling 1-800-TAX-FORM (1-800-829-3676).

If you are asked to complete Form W-9 but do not have a TIN, apply for a TIN and write "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, generally you will have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

**Note.** Entering "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon.

**Caution:** A disregarded U.S. entity that has a foreign owner must use the appropriate Form W-8.



## Part II. Certification

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if items 1, 4, or 5 below indicate otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). In the case of a disregarded entity, the person identified on line 1 must sign. Exempt payees, see *Exempt payee code* earlier.

**Signature requirements.** Complete the certification as indicated in items 1 through 5 below.

**1. Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983.** You must give your correct TIN, but you do not have to sign the certification.

**2. Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983.** You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.

**3. Real estate transactions.** You must sign the certification. You may cross out item 2 of the certification.

**4. Other payments.** You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments made in settlement of payment card and third party network transactions, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).

**5. Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions.** You must give your correct TIN, but you do not have to sign the certification.

## What Name and Number To Give the Requester

| For this type of account:   | Give name and SSN of:   |
|---|---|
| 1. Individual   | The individual  |
| 2. Two or more individuals (joint account)  | The actual owner of the account or, if combined funds, the first individual on the account <sup>1</sup> |
| 3. Custodian account of a minor (Uniform Gift to Minors Act)  | The minor <sup>2</sup>  |
| 4. a. The usual revocable savings trust (grantor is also trustee)   | The grantor-trustee <sup>1</sup>  |
| b. So-called trust account that is not a legal or valid trust under state law   | The actual owner <sup>1</sup>   |
| 5. Sole proprietorship or disregarded entity owned by an individual   | The owner <sup>3</sup>  |
| 6. Grantor trust filing under Optional Form 1099 Filing Method 1 (see Regulations section 1.671-4(b)(2)(i)(A))  | The grantor <sup>4</sup>  |
| For this type of account:   | Give name and EIN of:   |
| 7. Disregarded entity not owned by an individual  | The owner   |
| 8. A valid trust, estate, or pension trust  | Legal entity <sup>1</sup>   |
| 9. Corporation or LLC electing corporate status on Form 8832 or Form 2553   | The corporation   |
| 10. Association, club, religious, charitable, educational, or other tax-exempt organization   | The organization  |
| 11. Partnership or multi-member LLC   | The partnership   |
| 12. A broker or registered nominee  | The broker or nominee   |
| 13. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments | The public entity   |
| 14. Grantor trust filing under the Form 1041 Filing Method or the Optional Form 1099 Filing Method 2 (see Regulations section 1.671-4(b)(2)(i)(B))  | The trust   |

<sup>1</sup> List first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.

<sup>2</sup> Circle the minor's name and furnish the minor's SSN.

<sup>3</sup> You must show your individual name and you may also enter your business or DBA name on the "Business name/disregarded entity" name line. You may use either your SSN or EIN (if you have one), but the IRS encourages you to use your SSN.

<sup>4</sup> List first and circle the name of the trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.) Also see *Special rules for partnerships* on page 2.

\*Note. Grantor also must provide a Form W-9 to trustee of trust.

**Note.** If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

## Secure Your Tax Records from Identity Theft

Identity theft occurs when someone uses your personal information such as your name, SSN, or other identifying information, without your permission, to commit fraud or other crimes. An identity thief may use your SSN to get a job or may file a tax return using your SSN to receive a refund.

To reduce your risk:

- Protect your SSN,
- Ensure your employer is protecting your SSN, and
- Be careful when choosing a tax preparer.

If your tax records are affected by identity theft and you receive a notice from the IRS, respond right away to the name and phone number printed on the IRS notice or letter.

If your tax records are not currently affected by identity theft but you think you are at risk due to a lost or stolen purse or wallet, questionable credit card activity or credit report, contact the IRS Identity Theft Hotline at 1-800-908-4490 or submit Form 14039.

For more information, see Publication 4535, Identity Theft Prevention and Victim Assistance.

Victims of identity theft who are experiencing economic harm or a system problem, or are seeking help in resolving tax problems that have not been resolved through normal channels, may be eligible for Taxpayer Advocate Service (TAS) assistance. You can reach TAS by calling the TAS toll-free case intake line at 1-877-777-4778 or TTY/TDD 1-800-829-4059.

**Protect yourself from suspicious emails or phishing schemes.** Phishing is the creation and use of email and websites designed to mimic legitimate business emails and websites. The most common act is sending an email to a user falsely claiming to be an established legitimate enterprise in an attempt to scam the user into surrendering private information that will be used for identity theft.

The IRS does not initiate contacts with taxpayers via emails. Also, the IRS does not request personal detailed information through email or ask taxpayers for the PIN numbers, passwords, or similar secret access information for their credit card, bank, or other financial accounts.

If you receive an unsolicited email claiming to be from the IRS, forward this message to [phishing@irs.gov](mailto:phishing@irs.gov). You may also report misuse of the IRS name, logo, or other IRS property to the Treasury Inspector General for Tax Administration (TIGTA) at 1-800-366-4484. You can forward suspicious emails to the Federal Trade Commission at: [spam@uce.gov](mailto:spam@uce.gov) or contact them at [www.ftc.gov/idtheft](http://www.ftc.gov/idtheft) or 1-877-IDTHEFT (1-877-438-4338).

Visit [IRS.gov](http://IRS.gov) to learn more about identity theft and how to reduce your risk.

## Privacy Act Notice

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons (including federal agencies) who are required to file information returns with the IRS to report interest, dividends, or certain other income paid to you; mortgage interest you paid; the acquisition or abandonment of secured property; the cancellation of debt; or contributions you made to an IRA, Archer MSA, or HSA. The person collecting this form uses the information on the form to file information returns with the IRS, reporting the above information. Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation and to cities, states, the District of Columbia, and U.S. commonwealths and possessions for use in administering their laws. The information also may be disclosed to other countries under a treaty, to federal and state agencies to enforce civil and criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism. You must provide your TIN whether or not you are required to file a tax return. Under section 3406, payers must generally withhold a percentage of taxable interest, dividend, and certain other payments to a payee who does not give a TIN to the payer. Certain penalties may also apply for providing false or fraudulent information.

# CONFLICT OF INTEREST QUESTIONNAIRE

FORM CIQ

For vendor doing business with local governmental entity

This questionnaire reflects changes made to the law by H.B. 23, 84th Leg., Regular Session.

This questionnaire is being filed in accordance with Chapter 176, Local Government Code, by a vendor who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the vendor meets requirements under Section 176.006(a).

By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the vendor becomes aware of facts that require the statement to be filed. See Section 176.006(a-1), Local Government Code.

A vendor commits an offense if the vendor knowingly violates Section 176.006, Local Government Code. An offense under this section is a misdemeanor.

## OFFICE USE ONLY

Date Received

1 Name of vendor who has a business relationship with local governmental entity.

2 ☐ Check this box if you are filing an update to a previously filed questionnaire. (The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date on which you became aware that the originally filed questionnaire was incomplete or inaccurate.)

3 Name of local government officer about whom the information is being disclosed.

\_\_\_\_\_  
Name of Officer

4 Describe each employment or other business relationship with the local government officer, or a family member of the officer, as described by Section 176.003(a)(2)(A). Also describe any family relationship with the local government officer. Complete subparts A and B for each employment or business relationship described. Attach additional pages to this Form CIQ as necessary.

A. Is the local government officer or a family member of the officer receiving or likely to receive taxable income, other than investment income, from the vendor?

☐ Yes

☐ No

B. Is the vendor receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer or a family member of the officer AND the taxable income is not received from the local governmental entity?

☐ Yes

☐ No

5 Describe each employment or business relationship that the vendor named in Section 1 maintains with a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership interest of one percent or more.

6 ☐ Check this box if the vendor has given the local government officer or a family member of the officer one or more gifts as described in Section 176.003(a)(2)(B), excluding gifts described in Section 176.003(a-1).

7

\_\_\_\_\_  
Signature of vendor doing business with the governmental entity

\_\_\_\_\_  
Date



## **CONFLICT OF INTEREST QUESTIONNAIRE**

### **For vendor doing business with local governmental entity**

A complete copy of Chapter 176 of the Local Government Code may be found at <http://www.statutes.legis.state.tx.us/Docs/LG/htm/LG.176.htm>. For easy reference, below are some of the sections cited on this form.

**Local Government Code § 176.001(1-a):** "Business relationship" means a connection between two or more parties based on commercial activity of one of the parties. The term does not include a connection based on:

- (A) a transaction that is subject to rate or fee regulation by a federal, state, or local governmental entity or an agency of a federal, state, or local governmental entity;
- (B) a transaction conducted at a price and subject to terms available to the public; or
- (C) a purchase or lease of goods or services from a person that is chartered by a state or federal agency and that is subject to regular examination by, and reporting to, that agency.

**Local Government Code § 176.003(a)(2)(A) and (B):**

(a) A local government officer shall file a conflicts disclosure statement with respect to a vendor if:

\*\*\*

(2) the vendor:

(A) has an employment or other business relationship with the local government officer or a family member of the officer that results in the officer or family member receiving taxable income, other than investment income, that exceeds \$2,500 during the 12-month period preceding the date that the officer becomes aware that

(i) a contract between the local governmental entity and vendor has been executed; or

(ii) the local governmental entity is considering entering into a contract with the vendor;

(B) has given to the local government officer or a family member of the officer one or more gifts that have an aggregate value of more than \$100 in the 12-month period preceding the date the officer becomes aware that:

(i) a contract between the local governmental entity and vendor has been executed; or

(ii) the local governmental entity is considering entering into a contract with the vendor.

**Local Government Code § 176.006(a) and (a-1)**

(a) A vendor shall file a completed conflict of interest questionnaire if the vendor has a business relationship with a local governmental entity and:

(1) has an employment or other business relationship with a local government officer of that local governmental entity, or a family member of the officer, described by Section 176.003(a)(2)(A);

(2) has given a local government officer of that local governmental entity, or a family member of the officer, one or more gifts with the aggregate value specified by Section 176.003(a)(2)(B), excluding any gift described by Section 176.003(a-1); or

(3) has a family relationship with a local government officer of that local governmental entity.

(a-1) The completed conflict of interest questionnaire must be filed with the appropriate records administrator not later than the seventh business day after the later of:

(1) the date that the vendor:

(A) begins discussions or negotiations to enter into a contract with the local governmental entity; or

(B) submits to the local governmental entity an application, response to a request for proposals or bids, correspondence, or another writing related to a potential contract with the local governmental entity; or

(2) the date the vendor becomes aware:

(A) of an employment or other business relationship with a local government officer, or a family member of the officer, described by Subsection (a);

(B) that the vendor has given one or more gifts described by Subsection (a); or

(C) of a family relationship with a local government officer.

# City Council

## City of Brady, Texas

### Agenda Action Form

|                               |   |                        |           |
|-------------------------------|---|------------------------|-----------|
| <b>AGENDA DATE:</b>           | 2/15/2022                                     | <b>AGENDA ITEM</b>     | 7.D.      |
| <b>AGENDA SUBJECT:</b>        | Discussion on golf course fees and contracts. |                        |           |
| <b>PREPARED BY:</b>           | E. Corbell                                    | <b>Date Submitted:</b> | 2/11/2022 |
| <b>EXHIBITS:</b>              | Letter<br>Membership Agreement                |                        |           |
| <b>BUDGETARY IMPACT:</b>      | <b>Required Expenditure:</b>                  | \$00.00                |           |
|                               | <b>Amount Budgeted:</b>                       | \$00.00                |           |
|                               | <b>Appropriation Required:</b>                | \$00.00                |           |
| <b>CITY MANAGER APPROVAL:</b> |   |                        |           |

|                 |   |
|-----------------|---|
| <b>SUMMARY:</b> | <p>Councilwoman Huffman has requested a discussion, primarily about golf course contracts, to allow individuals to retain a membership for a desired period of time rather than being committed to twelve months of membership.</p> |
|-----------------|---|

|                            |                                 |
|----------------------------|---------------------------------|
| <b>RECOMMENDED ACTION:</b> | <p>Direct staff as desired.</p> |
|----------------------------|---------------------------------|



**BRADY**  
THE CITY OF  
**TEXAS**

201 East Main • P.O. Box 351 • Brady, Texas 76825

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325.597.2152 • fax 325.597.2068 • <http://bradytx.us>

September 1, 2021

**Re: Contracts for Yearly    Membership / Cart Shed Rental    Renewal**

Dear Member,

You are receiving this letter with enclosed documents because we have you listed as a current member and / or cart shed renter and your one-year agreement with the Brady Golf Course is due to expire on September 30, 2021.

If you would like to continue your membership and / or cart shed rental, we require a renewed contract by October 1. Enclosed, please find your 2020-2021 one-year Membership Agreement and/or Cart Shed Rental Agreement. Please note that each individual on your membership will receive a complementary pool pass for the 2022 pool season, valid for the individuals named in your membership agreement.

Please complete this contract and return to the Golf Pro Shop or City Hall by October 1, 2020. THERE IS NO NEED TO SEND MONEY NOW.

Billing for the 2020-2021 membership/ rental year will be done on October 10, 2020. Payment for a one-time payment will be due by October 30th. The monthly payment option will be due by the 30<sup>th</sup> of each month, beginning October.

Contracts can be mailed to City of Brady, P.O. Box 351, Brady, TX 76825, faxed to 325-597-2068 or scanned and emailed to [ccopeland@bradytx.us](mailto:ccopeland@bradytx.us).

Memberships are not active and rentals are not valid without a current contract.

Feel free to contact me at 325-597-2152 ext. 206 if you have any questions.

Thank you,

Cheryl Copeland  
Finance Clerk



## BRADY MUNICIPAL GOLF COURSE

### ONE YEAR - MEMBERSHIP AGREEMENT

(Effective October 1, 2020)

#### Please Initial One Option

Individual Membership:

\_\_\_\_\_ Annual (\$500)  
\_\_\_\_\_ Monthly (\$50)  
\_\_\_\_\_ Youth (\$45/year +, see below)

Family/Couple Membership:

\_\_\_\_\_ Annual (\$750)  
\_\_\_\_\_ Monthly (\$70)

As a member in good standing of the Brady Municipal Golf Course, I do agree to the following terms set forth by the City of Brady:

1. Yearly membership fees are billed on **October 10th** each year.
2. A one-time payment in full can be made and is due by **October 25**.
3. Yearly membership fees that are on a monthly payment plan are billed on the 10th of each month and will be considered **past due after the 25th of each month**, at which time if I play golf I will be required to pay a daily green fee until my account is brought current.
4. **I understand that monthly green fees are due each month whether I play golf or not and will be paid from the month of sign up through September 30<sup>th</sup>, 2022. (Initial here: \_\_\_\_\_)**
5. If my membership is terminated for any reason, whether it is from nonpayment or any other reason, I will be required to wait a period of one year from the date of termination to renew my membership, or I may pay the balance of outstanding months owed, plus one month in advance.
6. I will abide by the golf course rules and regulations established by the golf course management governing courteous play and course etiquette.
7. Yearly membership one-time payment price is \$500 for a single, and \$750 for a couple.
8. Yearly membership - monthly payment price is \$50 for a single, and \$70 for a couple, per month.
9. Youth ( Age 18 and under and a student enrolled in school ) membership price is \$45 annually plus a \$1.00 green fee Tuesday-Friday and \$4.00 Saturday - Sunday
10. Family memberships are only considered for those individuals residing in the same household and will be verified by driver's license.
11. Each member named in the agreement will receive a complimentary pool membership for the 2022 pool season.



BRADY MUNICIPAL GOLF COURSE  
ANNUAL MEMBERSHIP AGREEMENT

I have read and understand the agreement provisions governing my membership to Brady Municipal Golf Course. I realize failure to abide by these rules could result in my membership being terminated.

Member Name: \_\_\_\_\_  
(Please Print)

Youth Name: \_\_\_\_\_ /Responsible Party Name: \_\_\_\_\_  
(Please Print)

Mailing Address: \_\_\_\_\_  
(Please Print)

City, State, and Zip: \_\_\_\_\_  
(Please Print)

(Home) Phone \_\_\_\_\_ (Cell) Phone: \_\_\_\_\_

Member/Responsible Party Signature:

\_\_\_\_\_ Date: \_\_\_\_\_

Received by \_\_\_\_\_ Date \_\_\_\_\_  
Brady Municipal Golf Course



# City Council

## City of Brady, Texas

### Agenda Action Form

|                               |                                      |                        |           |
|-------------------------------|--------------------------------------|------------------------|-----------|
| <b>AGENDA DATE:</b>           | 2/15/2022                            | <b>AGENDA ITEM</b>     | 7.E.      |
| <b>AGENDA SUBJECT:</b>        | Discussion on street sanitation fee. |                        |           |
| <b>PREPARED BY:</b>           | E. Corbell                           | <b>Date Submitted:</b> | 2/11/2022 |
| <b>EXHIBITS:</b>              | Street Sanitation Program ordinance  |                        |           |
| <b>BUDGETARY IMPACT:</b>      | <b>Required Expenditure:</b>         | \$00.00                |           |
|                               | <b>Amount Budgeted:</b>              | \$00.00                |           |
|                               | <b>Appropriation Required:</b>       | \$00.00                |           |
| <b>CITY MANAGER APPROVAL:</b> |                                      |                        |           |

|                 |  |
|-----------------|--|
| <b>SUMMARY:</b> | <p>Councilwoman Elliston has requested a discussion on the monthly utility street sanitation fee charged to each City of Brady utility customer.</p> |
|-----------------|--|

|                            |                                 |
|----------------------------|---------------------------------|
| <b>RECOMMENDED ACTION:</b> | <p>Direct staff as desired.</p> |
|----------------------------|---------------------------------|

PART II - CODE OF ORDINANCES  
Chapter 106 - STREETS, SIDEWALKS AND OTHER PUBLIC PLACES  
ARTICLE II. - STREETS

SECTION 2. - STREET SANITATION FEE

ORD. NO. 1132

**AN ORDINANCE**

**CREATING A STREET SANITATION FEE TO FUND A STREET SANITATION PROGRAM; AUTHORIZING CITY STAFF TO CREATE A STREET SANITATION PROGRAM.**

**WHEREAS**, state law and the City's charter empowers the city to enact ordinances and fees to protect the public health and safety and support the City's transportation system; and

**WHEREAS**, the City has deemed it necessary to create a program to ensure the safety and cleanliness of the City's streets, and

**WHEREAS**, the City Council finds that a street sanitation program will ensure the safety and cleanliness of the City's transportation system;

**WHEREAS**, the City Council a small fee is reasonable and necessary to pay for the operation, administration and maintenance of the City's street sanitation program;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BRADY, TEXAS, THAT:**

A new Article 12.900 be created, to be entitled "STREET SANITATION PROGRAM," and to read as the following:

**Sec. 12.901 Definitions.**

For purposes of this article, the following terms shall be defined as follows:

*City limits* shall mean the city limits of the City of Brady as they exist on the effective date of this section and as they may be amended from time to time.

*Director* shall mean the city manager or designee.

*Street Sanitation Fee* shall mean the fee shall be established by this article which is assessed against, and collected from, owners, occupants of the property for the purpose of maintaining the cleanliness of the transportation system of the city.

PART II - CODE OF ORDINANCES  
Chapter 106 - STREETS, SIDEWALKS AND OTHER PUBLIC PLACES  
ARTICLE II. - STREETS

SECTION 2. - STREET SANITATION FEE

*Street Sanitation* shall mean the cleaning of structures, traffic controls, streets and other facilities in the public right-of-way, such as bridges, and alleys which are dedicated to the use of vehicular traffic, all of which are owned and/or controlled in whole by the city and which are dedicated to the transportation system service of the city, including street sweeping and any other street cleaning activities as deemed necessary by the City Council or City Manager.

**Sec. 12.902 Street Sanitation Program.**

The city manager or designee shall be responsible for the administration of this article. The city manager or designee shall be responsible for developing rules, regulations and procedures for the administration of fees and the consideration of petitions for modification; developing street sanitation programs; and taking all steps necessary to create a street sanitation program, including making proposals for equipment to the City Council and hiring necessary staff.

**Sec. 12.903. Street Sanitation Fee**

- (a) The city council hereby establishes a street sanitation fee to be paid by each City of Brady Utilities customer within the city limits of Brady, Texas. Such fee shall be set in amounts which will provide sufficient funds to properly maintain the street sanitation program.
- (b) Collection of the fee shall be charged on the basis of a set fee per City of Brady Utilities customer account within the city limits of the City of Brady. Collection of the fee against each property shall be made by a monthly charge to be added to the City of Brady utility bill for such property.
- (c) The city council shall establish and change the fee in an adopted schedule of fees, and said fee shall reflect the cost of maintaining the street sanitation program.
- (d) The fee shall be billed and collected with the monthly utility bill. All such bills shall be rendered monthly and shall be due upon receipt.
- (e) Any fee due hereunder which shall not be paid when due may be recovered in action at law by the city. In addition to any other remedies or penalties provided by this article or the Code of the city, failure of any user of the city utilities within the city to pay the fees promptly when due shall subject such user to the discontinuance of utility services provided by the city.
- (f) An annual report of the the street sanitation fee program will be provided to the city council.

PART II - CODE OF ORDINANCES  
Chapter 106 - STREETS, SIDEWALKS AND OTHER PUBLIC PLACES  
ARTICLE II. - STREETS

SECTION 2. - STREET SANITATION FEE

(g) The fee paid and collected by virtue of this article shall not be used for the general or government proprietary purposes of the city, except to pay for the equitable share of the cost of accounting, management and government thereof. Other than as described above, the fees and charges shall be used solely to pay for the cost of operation and administration of the street sanitation program and cost incidental thereto.

**Sec. 12.905 Exemption from Fee.**

Property owned by the city is hereby exempt from the street sanitation fee.

**PASSED** and **APPROVED** this the 17 day of Sept 2013.

  
\_\_\_\_\_  
Mayor

ATTEST:

  
\_\_\_\_\_  
City Secretary

APPROVED AS TO FORM:

\_\_\_\_\_  
City Attorney

CITY OF BRADY  
MONTHLY FINANCIAL REPORT  
AS OF: JANUARY 31ST, 2022

33.33% OF FISCAL YEAR

|   | CURRENT<br>BUDGET | YEAR TO DATE<br>ACTUAL | % TO DATE    | YEAR TO DATE<br>PRIOR YEAR |
|---|-------------------|------------------------|--------------|----------------------------|
| BEGINNING FUND BALANCE &<br>NET WORKING CAPITAL | 47,646,524.00     | 47,646,524.00          |              | 58,822,257.42              |
| <u>REVENUES</u>                                 |                   |                        |              |                            |
| 10 -GENERAL FUND                                | 7,260,432.00      | 2,933,345.48           | 40.40        | 2,779,668.12               |
| 11 -GEN CONSTRUCTION FUND                       | 2,500,000.00      | 0.00                   | 0.00         | 0.00                       |
| 20 -ELECTRIC FUND                               | 7,311,482.00      | 2,288,547.09           | 31.30        | 2,176,925.58               |
| 30 -WATER / SEWER FUND                          | 4,677,500.00      | 1,268,759.43           | 27.12        | 1,347,579.26               |
| 33 -WATER CONSTRUCTION FU                       | 0.00              | 893.03                 | 0.00         | 3,704.74                   |
| 35 -WWTP CONSTRUCTION FUN                       | 0.00              | 778.04                 | 0.00         | 704.00                     |
| 40 -GAS FUND                                    | 961,500.00        | 396,582.76             | 41.25        | 358,764.32                 |
| 50 -UTILITY SUPPORT FUND                        | 633,114.00        | 213,974.20             | 33.80        | 199,621.45                 |
| 60 -SOLID WASTE FUND                            | 1,429,000.00      | 445,909.46             | 31.20        | 431,914.30                 |
| 61 -STREET SANITATION FUN                       | 74,000.00         | 24,854.77              | 33.59        | 24,726.24                  |
| 80 -SPECIAL REVENUE FUND                        | 1,351,200.00      | 168,725.96             | 12.49        | 140,006.11                 |
| 81 -CEMETERY FUND                               | 43,100.00         | 21,250.13              | 49.30        | 19,092.51                  |
| 82 -HOTEL/MOTEL FUND                            | 190,000.00        | 50,410.61              | 26.53        | 49,340.15                  |
| 83 -SPECIAL PURPOSE FUND                        | <u>2,900.00</u>   | <u>145.93</u>          | <u>5.03</u>  | <u>165.95</u>              |
| TOTAL REVENUES                                  | 26,434,228.00     | 7,814,176.89           | 29.56        | 7,532,212.73               |
| <u>EXPENDITURES</u>                             |                   |                        |              |                            |
| 10 -GENERAL FUND                                | 8,820,053.00      | 2,405,158.98           | 27.27        | 2,383,296.72               |
| 11 -GEN CONSTRUCTION FUND                       | 142,000.00        | 20,200.00              | 14.23        | 0.00                       |
| 20 -ELECTRIC FUND                               | 7,232,131.00      | 2,178,622.56           | 30.12        | 2,441,314.16               |
| 30 -WATER / SEWER FUND                          | 5,103,634.00      | 1,113,425.69           | 21.82        | 1,012,625.83               |
| 33 -WATER CONSTRUCTION FU                       | 15,356,586.00     | 27,448.30              | 0.18         | 7,856,592.03               |
| 35 -WWTP CONSTRUCTION FUN                       | 15,810,176.00     | 306,260.29             | 1.94         | 73,099.48                  |
| 40 -GAS FUND                                    | 1,140,853.00      | 667,046.05             | 58.47        | 434,737.68                 |
| 50 -UTILITY SUPPORT FUND                        | 652,310.00        | 247,229.81             | 37.90        | 218,701.15                 |
| 60 -SOLID WASTE FUND                            | 1,496,715.00      | 451,297.98             | 30.15        | 574,914.92                 |
| 61 -STREET SANITATION FUN                       | 101,775.00        | 24,795.54              | 24.36        | 25,462.33                  |
| 80 -SPECIAL REVENUE FUND                        | 1,434,044.00      | 165,496.92             | 11.54        | 161,017.26                 |
| 81 -CEMETERY FUND                               | 58,626.00         | 14,674.30              | 25.03        | 28,864.02                  |
| 82 -HOTEL/MOTEL FUND                            | 205,500.00        | 0.00                   | 0.00         | 48,000.00                  |
| 83 -SPECIAL PURPOSE FUND                        | <u>8,240.00</u>   | <u>3,500.00</u>        | <u>42.48</u> | <u>0.00</u>                |
| TOTAL EXPENDITURES                              | 57,562,643.00     | 7,625,156.42           | 13.25        | 15,258,625.58              |
| REVENUES OVER/(UNDER) EXPENDITURES              | (31,128,415.00)   | 189,020.47             |              | ( 7,726,412.85)            |
| ENDING FUND BALANCE &<br>NET WORKING CAPITAL    | 16,518,109.00     | 47,835,544.47          |              | 51,095,844.57              |

## Fiscal Year 21-22

Fiscal Year 21-22

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**CITY OF BRADY  
CITY COUNCIL CORRESPONDENCE**

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**TO: MAYOR AND COUNCIL**

**FROM: FINANCE / UTILITY DEPARTMENTS**

**SUBJECT: MONTHLY CUSTOMER SERVICE REPORT**

**DATE: January 31, 2022**

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| SERVICES                | FISCAL YEAR 2022 |          |          |         |          |       |       |     |      |      |        |           |
|-------------------------|------------------|----------|----------|---------|----------|-------|-------|-----|------|------|--------|-----------|
|                         | October          | November | December | January | February | March | April | May | June | July | August | September |
| Received Phone Calls    | 832              | 743      | 689      | 630     |          |       |       |     |      |      |        |           |
| Returned Calls          | 57               | 58       | 66       | 61      |          |       |       |     |      |      |        |           |
| Residential Apps        | 50               | 31       | 27       | 30      |          |       |       |     |      |      |        |           |
| Commercial Apps         | 8                | 8        | 2        | 2       |          |       |       |     |      |      |        |           |
| Service Orders          | 189              | 152      | 151      | 130     |          |       |       |     |      |      |        |           |
| Utility Onsite Payments | 830              | 722      | 849      | 720     |          |       |       |     |      |      |        |           |
| Utility Mail Payments   | 793              | 825      | 767      | 930     |          |       |       |     |      |      |        |           |
| Utility Online Payments | 655              | 696      | 708      | 719     |          |       |       |     |      |      |        |           |
| Utility Draft Payments  | 525              | 521      | 523      | 524     |          |       |       |     |      |      |        |           |

The charts below contain sales tax revenue allocated each month by the Texas State Comptroller. Please contact and search the [Texas Comptroller's website](#) if you notice an incorrect amount.

For example, the February allocations reflect December sales, collected in January and allocated in February.

\*Excludes any sales tax retained by the municipality and not remitted to the Comptroller.

- [View Grid Based on Calendar Year](#)
- [View Grid With All Years](#)

[Download to Excel](#)

Change Fiscal Year

09/30/2023



Submit

By Fiscal Year 10/01 - 09/30

| Year | October   | November  | December  | January   | February  | March    | April    | May       | June      | July      | August    | September | Total       |
|------|-----------|-----------|-----------|-----------|-----------|----------|----------|-----------|-----------|-----------|-----------|-----------|-------------|
| 2022 | \$100,659 | \$110,547 | \$110,670 | \$112,512 | \$0       | \$0      | \$0      | \$0       | \$0       | \$0       | \$0       | \$0       | \$434,389   |
| 2021 | \$97,505  | \$102,843 | \$95,512  | \$100,910 | \$118,480 | \$88,588 | \$85,665 | \$131,540 | \$107,199 | \$106,167 | \$115,244 | \$102,302 | \$1,251,954 |
| 2020 | \$94,161  | \$95,033  | \$98,358  | \$107,077 | \$114,736 | \$90,220 | \$86,583 | \$101,797 | \$101,393 | \$109,646 | \$105,702 | \$97,317  | \$1,202,025 |
| 2019 | \$108,700 | \$97,871  | \$99,563  | \$102,849 | \$102,877 | \$97,257 | \$96,793 | \$108,828 | \$94,204  | \$91,085  | \$99,315  | \$87,187  | \$1,186,530 |
| 2018 | \$101,224 | \$103,733 | \$112,475 | \$107,463 | \$108,139 | \$94,294 | \$88,618 | \$106,428 | \$105,435 | \$94,199  | \$103,004 | \$98,016  | \$1,223,027 |
| 2017 | \$87,306  | \$91,161  | \$89,413  | \$100,033 | \$109,289 | \$86,358 | \$97,988 | \$101,730 | \$86,536  | \$97,051  | \$103,953 | \$100,236 | \$1,151,056 |
| 2016 | \$143,834 | \$112,101 | \$107,933 | \$98,515  | \$113,278 | \$84,869 | \$85,238 | \$96,257  | \$81,982  | \$80,944  | \$94,673  | \$85,349  | \$1,184,973 |
| 2015 | \$113,438 | \$115,026 | \$128,575 | \$118,282 | \$127,008 | \$90,659 | \$99,414 | \$119,166 | \$107,160 | \$99,436  | \$107,394 | \$106,966 | \$1,332,523 |
| 2014 | \$86,905  | \$90,223  | \$83,575  | \$87,608  | \$114,999 | \$83,194 | \$86,383 | \$103,052 | \$119,190 | \$96,615  | \$101,343 | \$109,279 | \$1,162,366 |
| 2013 | \$81,575  | \$84,095  | \$78,857  | \$88,594  | \$108,399 | \$69,954 | \$76,038 | \$92,661  | \$84,448  | \$82,176  | \$91,353  | \$87,852  | \$1,026,002 |

1 2 3 4 >







TOURISM REPORT / 2021



2021

# Year in Review

**PREPARED BY**

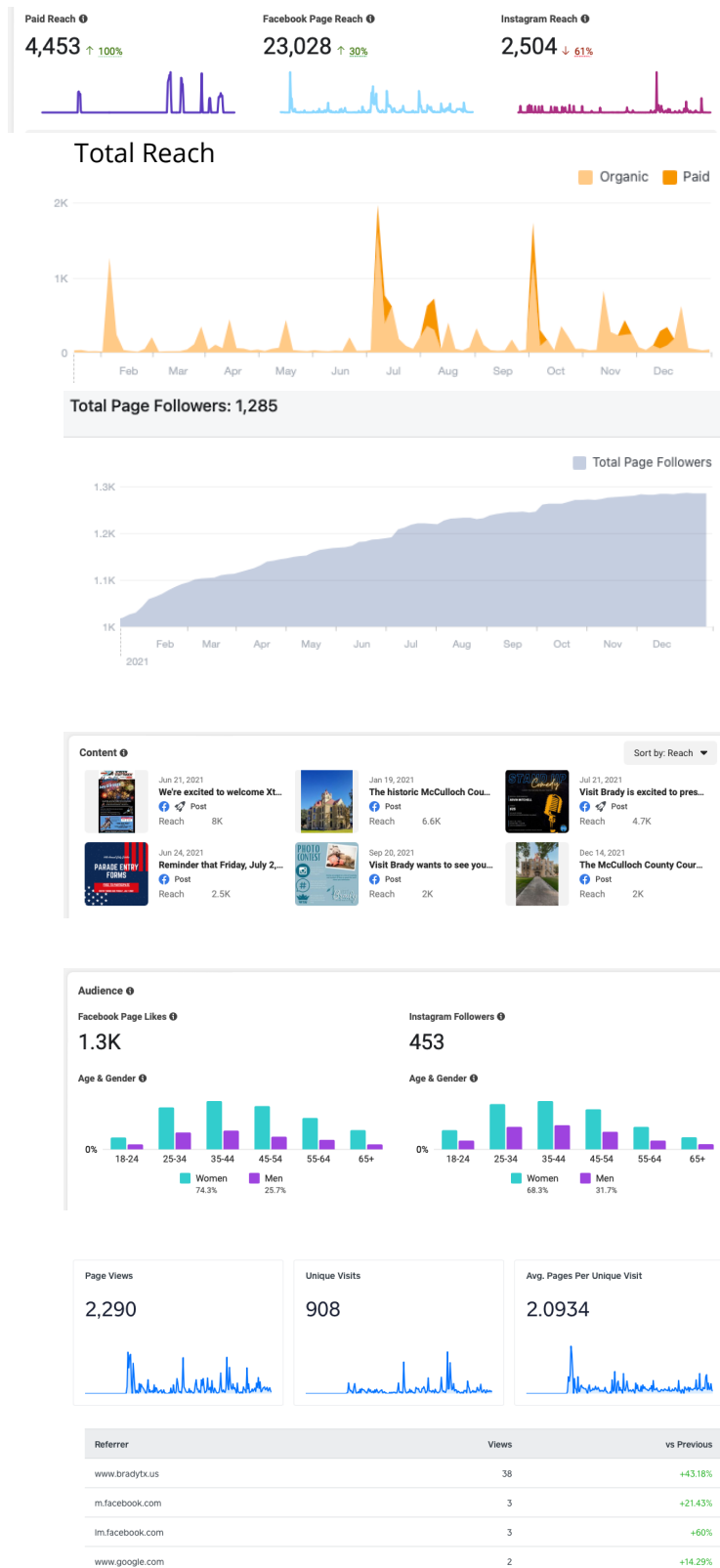
Lacie Grant  
Tourism Coordinator





# Social Media & Website

## Facebook, Instagram, VisitBrady



## Events

★★★  
McCulloch County  
JULY 3RD SCHEDULE OF EVENTS

★ **JULY JUBILEE PARADE** ★  
SPONSORED BY HEART OF TEXAS FORD  
10am - Downtown Brady

**HEARTLAND MERCHANTS MARKET**  
9am-2pm - Tractor Supply Annex Building

**FIRST UNITED METHODIST CHURCH BBQ**  
11am-1pm - First United Methodist Church

**MUD VOLLEYBALL TOURNAMENT**  
12pm - Brady Lake

**FLATTRACK MOTORCYCLE RACING**  
10am-7pm / Races start @ 1pm - G. Rolie White Downs

**SHOP VENDORS**  
5pm - Richards Park

**FIREWORKS IN THE PARK**  
9:30 - Richards Park

LOCAL BUSINESS  
**DECORATING  
CONTEST**

Presented by  
Visit Brady & the  
Brady/McCulloch County  
Chamber of Commerce  
Benefiting a local nonprofit  
organization

**LIVEMUSIC-VENDORS-FOOD-ACTIVITIES**

QR CODES: WEBSITE, TICKET

**57th ANNUAL WORLD CHAMPIONSHIP BBQ GOAT COOK OFF**  
LABOR DAY WEEKEND

**08/04 SHANE SMITH & THE SAINTS**  
Featuring: Chris Colston, Cooper Wade

**08/05 MAX BACA & LOS TEXMANIACS**  
WITH SPECIAL GUEST RICK TREVINO  
Featuring: Anjelique & The Sweet City Band

[WWW.WORLDCHAMPIONSHIPGOATCOOKOFF.COM](http://WWW.WORLDCHAMPIONSHIPGOATCOOKOFF.COM)

**LADIES NIGHT OUT**  
An exclusive shopping event presented by  
BRADY/MCCULLOCH COUNTY CHAMBER OF COMMERCE VISIT BRADY

**SIP SHOP SNACK**

**12.09.21**  
6PM-9PM  
Scan for more info

QR CODE: [INFO@BRADYTX.COM](mailto:INFO@BRADYTX.COM)

**HALLOWEEN IN THE HEART**  
10.31.21 / 4:30-7PM / RICHARDS PARK

BROADCASTED LIVE WITH LYNN FARRIS & DEBBIE RULE

TRUNK OR TREAT · GAMES · PLAY AREAS · ACTIVITIES  
COSTUME CONTEST · BEST DECORATED TRUNK CONTEST · FREE FOOD AND TREATS · PRIZE DRAWINGS

FOR MORE INFORMATION CONTACT  
THE BRADY/MCCULLOCH COUNTY CHAMBER OF COMMERCE  
(325) 597-3451 · [INFO@BRADYTX.COM](mailto:INFO@BRADYTX.COM)

**6TH ANNUAL  
Parade of Lights**

**DECEMBER 11TH 2021**

**PHOTO CONTEST**

Snap a photo that shows the beauty of Brady, Tx. Upload it to Instagram.

Share your submission using #visitbradytx and #beautyofbradytx. Be sure to tell your friends!

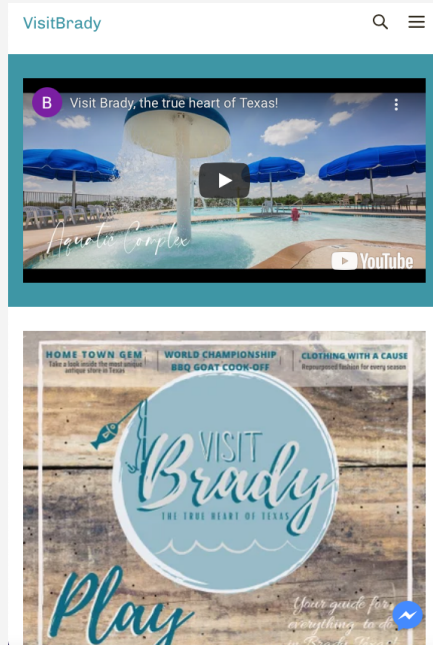
Win a basket full of official Goat cook-off items and Visit Brady swag.

Entries are judged on a mix of creativity and number of likes so spread the word about your submission

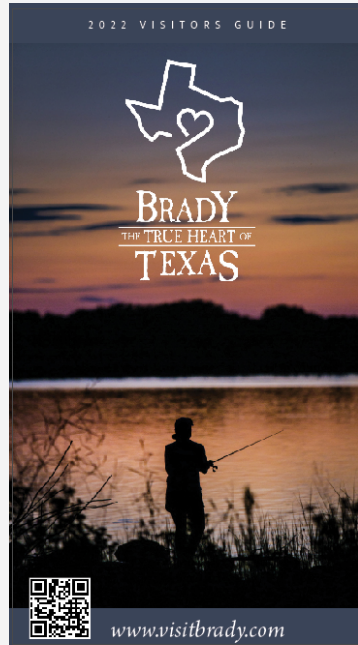
**WIN**

**VISIT Brady**  
THE TRUE HEART OF TEXAS

# Additions & Improvements



WWW.VISITBRADY.COM



2022 VISITORS GUIDE



TOUR TEXAS ONLINE PDF

## OVERVIEW

- Established and designed an official website at [WWW.VisitBrady.com](http://WWW.VisitBrady.com)
- Contributed monthly content for new Blog that presents business features and key attractions.
- Redesigned the Visitors Guide with up-to-date information and professional photography.
- Provided new information and updated previous verbiage/visual content for all online resources such as Travel Texas, Google, Yelp, Visit Brady, etc.
- Updated the Community Calendar with 2021 events
- Designed all digital and printed ads/content for Texas Highways Magazine, Tour Texas, Hill Country Current, Hunters Review, Classifieds, Event Press Releases, website, and social media platforms.,
- Mailed Visitor Guides to over 1,100 leads generated through Tour Texas
- Produced informational, monthly newsletters that highlight various attractions and events each month throughout McCulloch County. Our current audience is over 2,100 and growing.
- Contributed Weekly social post on Visit Brady Platforms
- Designed new Visitors Guide for 2022
- Assisted the Chamber of Commerce with graphic design, event development, Social Media Management, and event coordination.





## Featured - Blog Post

VisitBrady

Q

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**Why Small Business Matters**  
December 14, 2021

With 43% of the job market across the...


**Read more**



**Simply Delicious!**  
November 9, 2021

In a time where mass production is king an...


**Read more**



**Explore the beauty of Richards Park**  
October 12, 2021

Nestled within the City of Brady is 44...


**Read more**



**Fall in love with Brady**  
October 5, 2021

With 25 miles of shoreline that featur...


**Read more**



**Hometown Gem**  
September 14, 2021

If you have ever visited Brady, I would...


**Read more**



**Open for Business**  
August 19, 2021

The vacant building on the corner of Church...

**Read more**



**Keeping it Cool in Brady**  
August 3, 2021

Top 5 ways to beat the heat in Brady

**Read more**



**Center Center Meals Served**  
**Director Rosie Aguirre**  
**Monthly Report October 2021-September 2022**

| SERVICES  | FISCAL YEAR 2021-2022 |       |       |                     |      |       |     |     |                    |      |      |       |               |
|---|-----------------------|-------|-------|---------------------|------|-------|-----|-----|--------------------|------|------|-------|---------------|
|   | OCT.                  | NOV.  | DEC.  | JAN.                | FEB. | MARCH | APR | MAY | JUNE               | JULY | AUG. | SEPT. | To Date Total |
| Days Meals Served   | 22                    | 18    | 20    | 22                  | 19   | 22    | 21  | 20  | 22                 | 22   | 21   | 21    | 250           |
| Average Daily Meals   |                       |       |       |                     |      |       |     |     |                    |      |      |       |               |
| Meals @ Sunset Center                                       | 521                   | 486   | 525   | 453                 |      |       |     |     |                    |      |      |       |               |
| Home Delivered Meals  | 686                   | 651   | 672   | 630                 |      |       |     |     |                    |      |      |       |               |
| Total Meals   | 1,207                 | 1,137 | 1,197 | 1,083               | -    | -     | -   | -   | -                  | -    | -    | -     | -             |
| Closed Oct. 12-Columbus Day                                 |                       |       |       | Closed Good Friday  |      |       |     |     |                    |      |      |       |               |
| Closed Nov. 26 & 27 for Thanksgiving, Nov. 11 Veteran's Day |                       |       |       | Closed Memorial Day |      |       |     |     | Closed (Labor Day) |      |      |       |               |
| Closed for Christmas  |                       |       |       | Closed July 4th     |      |       |     |     |                    |      |      |       |               |
| Closed Jan. 1st - New Years Day                             |                       |       |       |                     |      |       |     |     |                    |      |      |       |               |
| Closed Feb.   |                       |       |       |                     |      |       |     |     |                    |      |      |       |               |

| SERVICES  | FISCAL YEAR 2020-2021 |       |                     |      |       |       |       |                    |       |       |       |       |               |
|---|-----------------------|-------|---------------------|------|-------|-------|-------|--------------------|-------|-------|-------|-------|---------------|
|   | OCT.                  | NOV.  | DEC.                | JAN. | FEB.  | MARCH | APR   | MAY                | JUNE  | JULY  | AUG.  | SEPT. | To Date Total |
| Days Meals Served   | 22                    | 18    | 20                  | 22   | 19    | 22    | 21    | 20                 | 22    | 22    | 21    | 21    | 250           |
| Average Daily Meals   |                       |       |                     |      |       |       |       |                    |       |       |       |       |               |
| Meals @ Sunset Center                                       | 762                   | 667   | 740                 | 462  | 490   | 645   | 546   | 511                | 540   | 500   | 555   | 479   |               |
| Home Delivered Meals  | 810                   | 660   | 719                 | 497  | 526   | 779   | 770   | 790                | 797   | 747   | 785   | 725   |               |
| Total Meals   | 1,572                 | 1,327 | 1,459               | 959  | 1,016 | 1,424 | 1,316 | 1,301              | 1,337 | 1,247 | 1,340 | 1,204 | -             |
| Closed Oct. 14-Columbus Day                                 |                       |       | Closed Good Friday  |      |       |       |       |                    |       |       |       |       |               |
| Closed Nov. 28 & 29 for Thanksgiving, Nov. 11 Veteran's Day |                       |       | Closed Memorial Day |      |       |       |       | Closed (Labor Day) |       |       |       |       |               |
| Closed for Christmas  |                       |       | Closed July 4th     |      |       |       |       |                    |       |       |       |       |               |
| Closed Jan. 1st - New Years Day                             |                       |       |                     |      |       |       |       |                    |       |       |       |       |               |
| Closed Feb.   |                       |       |                     |      |       |       |       |                    |       |       |       |       |               |
| Closed Feb.   |                       |       |                     |      |       |       |       |                    |       |       |       |       |               |
| Closed July 4th Independence Day                            |                       |       |                     |      |       |       |       |                    |       |       |       |       |               |





[illegible]

# OPS Report - Airport

| INVOICE | DATE       | SE | ME | Turbine | Jet | HELO |
|---------|------------|----|----|---------|-----|------|
| 315775  | 12/29/2022 | 2  |    |         |     |      |
| 315779  | 1/2/2022   | 2  |    |         |     |      |
| 315780  | 1/4/2022   |    |    |         |     | 8    |
| 315781  | 1/5/2022   |    | 2  |         |     |      |
| 315782  | 1/6/2022   |    | 2  |         |     |      |
| 315783  | 1/6/2022   | 2  |    |         |     |      |
| 315784  | 1/6/2022   | 2  |    |         |     |      |
| 315785  | 1/6/2022   | 2  |    |         |     |      |
| 315786  | 1/6/2022   | 2  |    |         |     |      |
| 315787  | 1/6/2022   |    |    |         |     |      |
| 315788  | 1/6/2022   | 2  |    |         |     |      |
| 315789  | 1/6/2022   | 2  |    |         |     |      |
| 315790  | 1/6/2022   |    |    |         |     |      |
| 315791  | 1/6/2022   | 2  |    |         |     |      |
| 315792  | 1/6/2022   | 2  |    |         |     |      |
| 315793  | 1/6/2022   | 2  |    |         |     |      |
| 315794  | 1/6/2022   | 2  |    |         |     |      |
| 315795  | 1/6/2022   | 2  |    |         |     |      |
| 315796  | 1/6/2022   | 2  |    |         |     |      |
| 315797  |            |    |    |         |     |      |
| 315798  | 1/6/2022   | 2  |    |         |     |      |
| 315799  | 1/6/2022   |    | 2  |         |     |      |
| 315800  | 1/8/2022   |    |    |         |     | 8    |
| 315801  | 1/10/2022  |    |    |         | 4   |      |
| 315802  | 1/12/2022  |    |    |         |     |      |
| 315803  | 1/14/2022  |    |    | 4       |     |      |
| 315804  | 1/14/2022  |    |    |         |     | 8    |
| 315805  | 1/16/2022  | 2  |    |         |     |      |
| 315806  | 1/17/2022  | 2  |    |         |     |      |
| 315807  | 1/17/2022  |    |    |         | 4   |      |
| 315808  | 1/18/2022  |    |    |         |     | 8    |
| 315809  | 1/19/2022  |    |    | 4       |     |      |
| 315810  | 1/22/2022  | 2  |    |         |     |      |
| 315811  | 1/24/2022  | 2  |    |         |     |      |
| 315812  | 1/24/2022  | 2  |    |         |     |      |
| 315813  | 1/28/2022  | 2  |    |         |     |      |
| 315814  | 1/29/2022  |    |    | 4       |     |      |
| 315815  | 1/30/2022  | 2  |    |         |     |      |
| 315816  | 1/31/2022  | 2  |    |         |     |      |
|         |            |    |    |         |     |      |
| TOTAL   |            | 46 | 6  | 12      | 8   | 32   |

Brady Municipal Golf Course  
Monthly Report

| Item               |  |  | Oct          | Nov         | Dec         | Jan        | Feb  | Mar  | April |
|--------------------|--|--|--------------|-------------|-------------|------------|------|------|-------|
| Rounds             |  |  | 168          | 157         | 146         | 107        |      |      |       |
| Green Fees         |  |  | \$ 2,553.00  | \$ 2,448.00 | \$ 1,948.00 | \$1,678.00 |      |      |       |
| Membership Rounds  |  |  | 391          | 335         | 346         | 267        |      |      |       |
| Student Rounds     |  |  | 17           | 7           | 7           | 12         |      |      |       |
| Total Rounds       |  |  | \$ 576.00    | \$ 499.00   | \$ 499.00   | \$ 48.00   |      |      |       |
| Trail Fee          |  |  | 4            | 7           | 4           | 4          |      |      |       |
| Trail Fee Revenues |  |  | \$ 16.00     | \$ 28.00    | \$ 16.00    | \$ 16.00   |      |      |       |
| Cart Rentals       |  |  | 169          | 119         | 102         | 74         |      |      |       |
| Cart Revenue       |  |  | \$ 2,700.00  | \$ 1,725.00 | \$ 1,637.50 | \$1,087.50 |      |      |       |
| Cart Shed Rental   |  |  |              |             |             |            |      |      |       |
| Vending Revenue    |  |  | \$ 948.89    | \$ 517.54   | \$ 609.44   | \$ 427.40  |      |      |       |
| Memberships        |  |  | 47           | 20          | 23          | 20         |      |      |       |
| Membership Fees    |  |  | \$ 10,285.00 | \$ 3,095.00 | \$ 2,265.00 | \$1,990.00 |      |      |       |
| Driving Range      |  |  | 43           | 25          | 32          | 18         |      |      |       |
| Range Revenue      |  |  | \$ 203.00    | \$ 121.00   | \$ 154.00   | \$ 84.00   |      |      |       |
| Misc.              |  |  |              |             |             |            |      |      |       |
| Total Revenue      |  |  | \$ 16,705.89 | \$ 7,934.54 | \$ 6,629.94 | \$5,282.90 | \$ - | \$ - | \$ -  |

None of the above figures includes sales tax

| Item               | FY 2016  | FY 2017  | FY 2018  | FY 2019 | FY 2020 | FY 2021 | FY 2022 | FY 2023 | FY 2024 |
|--------------------|----------|----------|----------|---------|---------|---------|---------|---------|---------|
| Rounds             | 1462     | 2311     | 1358     | 1537    | 1856    |         |         |         |         |
| Green Fees         | 18369.14 | 16137    | 18929.47 | 18019.2 | 23709   |         |         |         |         |
| Membership Rounds  | 2625     | 3678     | 2895     | 3165    | 4071    |         |         |         |         |
| Student Rounds     | 242      | 226      | 60       | 104     | 104     |         |         |         |         |
| Total Rounds       | 4329     | 6215     | 4313     | 4870    | 6031    |         |         |         |         |
| Trail Fee          | 360      | 26       | 56       | 74      | 122     |         |         |         |         |
| Trail Fee Revenues | 208      | 104      | 217      | 296.5   | 488     |         |         |         |         |
| Cart Rentals       | 943      | 636      | 829      | 992     | 1199    |         |         |         |         |
| Cart Revenue       | 16670.64 | 10017.76 | 13293.75 | 15163   | 21687.5 |         |         |         |         |

|                  |              |              |               |              |               |  |  |  |  |
|------------------|--------------|--------------|---------------|--------------|---------------|--|--|--|--|
| Cart Shed Rental | 10714.53     | 16165.5      | 15567.5       | 13658        | 14950         |  |  |  |  |
| Vending Revenue  | 16290.04     | 15126.94     | 12480.39      | 11416.38     | 9849.83       |  |  |  |  |
| Memberships      | 305          | 278          | 233           | 306          | 386           |  |  |  |  |
| Membership Fees  | 30321.1      | 35825        | 31090.62      | 32043        | 33620         |  |  |  |  |
| Driving Range    | 298          | 296          | 433           | 439          | 435           |  |  |  |  |
| Range Revenue    | 1296         | 1185         | 1910.28       | 1735.5       | 1801          |  |  |  |  |
| Misc.            | 16035.37     | 31109.3      | 10078.7       | 0            | 0             |  |  |  |  |
| Total Revenue    | \$109,904.82 | \$125,670.50 | \$ 103,567.71 | \$ 92,331.58 | \$ 106,105.33 |  |  |  |  |

fy 21/22fy 21/22

| May  | june | July | AUGUST | Sept | total        |
|------|------|------|--------|------|--------------|
|      |      |      |        |      | 578          |
|      |      |      |        |      | \$ 8,627.00  |
|      |      |      |        |      | 1339         |
|      |      |      |        |      | 43           |
|      |      |      |        |      | \$ 1,622.00  |
|      |      |      |        |      | 19           |
|      |      |      |        |      | \$ 76.00     |
|      |      |      |        |      | 464          |
|      |      |      |        |      | \$ 7,150.00  |
|      |      |      |        |      | \$ -         |
|      |      |      |        |      | \$ 2,503.27  |
|      |      |      |        |      | 110          |
|      |      |      |        |      | \$ 17,635.00 |
|      |      |      |        |      | 118          |
|      |      |      |        |      | \$ 562.00    |
|      |      |      |        |      | \$ -         |
| \$ - | \$ - | \$-  | \$ -   | \$ - | \$ 40,846.27 |

[illegible]



## GOLF COURSE - 05

| Date         | Cash Gross Sales | Cash Taxable Sales | Credit Gross Sales | Credit Taxable Sales |
|--------------|------------------|--------------------|--------------------|----------------------|
| 1/1/2022     | \$16.24          | \$16.24            | \$200.50           | \$108.50             |
| 1/2/2022     | \$0.00           | \$0.00             | \$0.00             | \$0.00               |
| 1/3/2022     | \$53.42          | \$43.42            | \$45.00            | \$25.00              |
| 1/4/2022     | \$24.74          | \$15.74            | \$25.58            | \$14.58              |
| 1/5/2022     | \$41.50          | \$25.00            | \$46.49            | \$26.49              |
| 1/6/2022     | \$0.00           | \$0.00             | \$0.00             | \$0.00               |
| 1/7/2022     | \$30.50          | \$30.50            | \$38.00            | \$25.00              |
| 1/8/2022     | \$74.20          | \$21.20            | \$272.50           | \$128.50             |
| 1/9/2022     | \$0.00           | \$0.00             | \$0.00             | \$0.00               |
| 1/10/2022    | \$0.00           | \$0.00             | \$0.00             | \$0.00               |
| 1/11/2022    | \$0.00           | \$0.00             | \$0.00             | \$0.00               |
| 1/12/2022    | \$27.70          | \$26.20            | \$0.00             | \$0.00               |
| 1/13/2022    | \$95.00          | \$33.00            | \$71.50            | \$37.50              |
| 1/14/2022    | \$11.16          | \$8.16             | \$201.16           | \$54.16              |
| 1/15/2022    | \$0.00           | \$0.00             | \$0.00             | \$0.00               |
| 1/16/2022    | \$22.54          | \$2.54             | \$146.36           | \$45.36              |
| 1/17/2022    | \$0.00           | \$0.00             | \$0.00             | \$0.00               |
| 1/18/2022    | \$6.08           | \$5.08             | \$45.00            | \$25.00              |
| 1/19/2022    | \$4.16           | \$4.16             | \$12.08            | \$2.08               |
| 1/20/2022    | \$0.00           | \$0.00             | \$0.00             | \$0.00               |
| 1/21/2022    | \$0.00           | \$0.00             | \$0.00             | \$0.00               |
| 1/22/2022    | \$49.24          | \$3.24             | \$105.16           | \$41.66              |
| 1/23/2022    | \$65.52          | \$37.02            | \$195.58           | \$64.58              |
| 1/24/2022    | \$0.92           | \$0.92             | \$85.44            | \$59.44              |
| 1/25/2022    | \$0.00           | \$0.00             | \$27.12            | \$17.12              |
| 1/26/2022    | \$0.00           | \$0.00             | \$0.00             | \$0.00               |
| 1/27/2022    | \$23.50          | \$12.50            | \$6.16             | \$4.16               |
| 1/28/2022    | \$76.04          | \$27.54            | \$95.28            | \$55.28              |
| 1/29/2022    | \$90.44          | \$22.44            | \$272.40           | \$111.40             |
| 1/30/2022    | \$69.70          | \$45.20            | \$585.57           | \$227.07             |
| 1/31/2022    | \$0.92           | \$0.92             | \$22.50            | \$12.50              |
| <b>Total</b> | <b>\$783.52</b>  | <b>\$381.02</b>    | <b>\$2,499.38</b>  | <b>\$1,085.38</b>    |

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Manager Signature

[illegible]

**THROUGH: Erin Corbel, CITY MANAGER**

**FISCAL YEAR 2020-2021**[illegible]

2-8, 2022  
SK

## FY 2022

[illegible]

## Cases

|    |    |    |    |  |  |  |  |  |  |  |  |  |
|----|----|----|----|--|--|--|--|--|--|--|--|--|
| 46 | 31 | 34 | 29 |  |  |  |  |  |  |  |  |  |
| 8  | 0  | 0  | 0  |  |  |  |  |  |  |  |  |  |
| 12 | 20 | 17 | 6  |  |  |  |  |  |  |  |  |  |
| 20 | 20 | 17 | 6  |  |  |  |  |  |  |  |  |  |
| 35 | 17 | 22 | 4  |  |  |  |  |  |  |  |  |  |
| 0  | 0  | 0  | 0  |  |  |  |  |  |  |  |  |  |
| 31 | 34 | 29 | 31 |  |  |  |  |  |  |  |  |  |

|    |    |    |    |  |  |  |  |  |  |  |  |
|----|----|----|----|--|--|--|--|--|--|--|--|
| 28 | 19 | 15 | 28 |  |  |  |  |  |  |  |  |
|----|----|----|----|--|--|--|--|--|--|--|--|

**Building Permit Department  
Monthly Report  
FY 2022**

[illegible]



**Municipal Court Monthly Report  
JANUARY 2022**

| Criminal Section                                    | Traffic     |                 |                | Traffic Non-Traffic |                       |                |
|---|-------------|-----------------|----------------|---------------------|-----------------------|----------------|
|   | Non-Parking | Traffic Parking | City Ordinance | Penal Code          | Non-Traffic State Law | City Ordinance |
| 1. Total Cases Pending First of the Month:          | 2,511       | 1               | 0              | 1,434               | 8                     | 75             |
| a. Active Cases                                     | 1,663       | 1               | 0              | 953                 | 5                     | 66             |
| b. Inactive Cases                                   | 848         | 0               | 0              | 481                 | 3                     | 9              |
| 2. New Cases Filed                                  | 87          | 0               | 0              | 9                   | 0                     | 0              |
| 3. Cases Reactivated                                | 18          | 0               | 0              | 2                   | 0                     | 0              |
| 4. All other Cases Added                            | 0           | 0               | 0              | 0                   | 0                     | 0              |
| 5. Total Cases on Docket                            | 1,768       | 1               | 0              | 964                 | 5                     | 66             |
| 6. Dispositions Prior to Court Appearance or Trial: |             |                 |                |                     |                       |                |
| a. Uncontested Dispositions                         | 47          | 0               | 0              | 4                   | 0                     | 1              |
| b. Dismissed by Prosecuton                          | 0           | 0               | 0              | 0                   | 0                     | 0              |
| 7. Dispositions at Trial:                           |             |                 |                |                     |                       |                |
| a. Convictions:                                     |             |                 |                |                     |                       |                |
| 1) Guilty Peal or Nolo Contendere                   | 3           | 0               | 0              | 1                   | 0                     | 0              |
| 2) By the Court                                     | 0           | 0               | 0              | 0                   | 0                     | 0              |
| 3) By the Jury                                      | 0           | 0               | 0              | 0                   | 0                     | 0              |
| b. Acquittals:                                      |             |                 |                |                     |                       |                |
| 1) By the Court                                     | 0           | 0               | 0              | 0                   | 0                     | 0              |
| 2) By the Jury                                      | 0           | 0               | 0              | 0                   | 0                     | 0              |
| c. Dismissed by Prosecution                         | 0           | 0               | 0              | 0                   | 0                     | 0              |
| 8. Compliance Dismissals:                           |             |                 |                |                     |                       |                |
| a. After Driver Safety Course                       | 4           |                 |                |                     |                       |                |
| b. After Deferred Disposition                       | 1           | 0               | 0              | 0                   | 0                     | 0              |
| c. After Teen Court                                 | 0           | 0               | 0              | 0                   | 0                     | 0              |
| d. After Tobacco Awareness Course                   |             |                 |                |                     | 0                     |                |
| e. After Treatment for Chemical Dependency          |             |                 |                | 0                   | 0                     |                |
| f. After Proof of Financial Responsibility          | 0           |                 |                |                     |                       |                |
| g. All other Trasportation Code Dismissals          | 1           | 0               | 0              | 0                   | 0                     | 0              |
| 9. All other Dispositions                           | 0           | 0               | 0              | 0                   | 0                     | 0              |
| 10. Total Cases Disposed                            | 56          | 0               | 0              | 5                   | 0                     | 1              |
| 11. Cases Places on Inactive Status                 | 50          | 0               | 0              | 3                   | 0                     | 0              |
| 12. Total Cases Pending End of Month:               | 2,542       | 1               | 0              | 1,438               | 8                     | 74             |
| a. Active Cases                                     | 1,662       | 1               | 0              | 956                 | 5                     | 65             |
| b. Inactive Cases                                   | 880         | 0               | 0              | 482                 | 3                     | 9              |
| 13. Show Cause Hearings Held                        | 0           | 0               | 0              | 0                   | 0                     | 0              |
| 14. Cases Appealed:                                 |             |                 |                |                     |                       |                |
| a. After Trial                                      | 0           | 0               | 0              | 0                   | 0                     | 0              |
| b. Without Trial                                    | 0           | 0               | 0              | 0                   | 0                     | 0              |

| Additional Activity  | Total       |
|--|-------------|
| Cases in Which a Fine and Court Costs Satisfied by Community Service |             |
| a. Partial Satisfaction  | 1           |
| b. Full Satisfaction   | 7           |
| Cases in Which Fine and Court Costs Satisfied by Jail Credit         | 3           |
| Cases in Which Fine and Court Costs Waived for Indigency             | 0           |
| Amount of Fines and Court Costs Waived for Indigency                 | \$0.00      |
| 18. Fines, Court Costs and Other Amounts Collected:                  |             |
| a. Kept By City  | \$7,551.06  |
| b. Remitted to State   | \$4,900.86  |
| c. Total   | \$12,451.92 |
| Arrest Warrants Issued   | 54          |

| Civil Section                             | Total Cases |
|---|-------------|
| 1. Total Cases Pending First of the Month | 261         |
| a. Active Cases                           | 219         |
| b. Inactive Cases                         | 42          |
| 2. New Cases Filed                        | 1           |
| 3. Cases Reactivated                      | 0           |
| 4. All other Cases Added                  | 0           |
| 5. Total Cases On Docket                  | 220         |
| 6. Uncontested Civil Fines or Penalties   | 0           |
| 7. Default Judgments                      | 0           |
| 8. Agreed Judgments                       | 0           |
| 9. Trial/Hearing by Judge/Offiver         | 0           |
| 10. Trial By Jury                         | 0           |
| 11. Dismissed for Want of Prosecution     | 0           |
| 12. All Other Dispositions                | 0           |
| 13. Total Cases Disposed                  | 0           |
| 14. Cases Placed on Inactive Status       | 0           |
| 15. Total Cases Pending End of Month:     | 262         |
| a. Active Cases                           | 220         |
| b. Inactive Cases                         | 42          |
| 16. Cases Appealed:                       |             |
| a. After Trial                            | 0           |
| b. Without Trial                          | 0           |

| Juvenile/ Minor Activity                                | Total |
|---|-------|
| 1. Transportation Code Cases Filed                      | 1     |
| 2. Non-driving Alcoholic Beverage Code Cases Filed      | 0     |
| 3. Driving Under the Influence of Alcohol Cases Filed   | 0     |
| 4. Drug Paraphernalia Cases Filed                       | 0     |
| 5. Tobacco Cases Filed                                  | 0     |
| 6. Truancy Cases Filed                                  | 0     |
| 7. Education Code (Except Failur to Attend) Cases Filed | 0     |
| 8. Curfew   | 0     |
| 9. All other Non-Traffic Fine- Only Cases Filed         | 0     |
| 10. Transfer to Juvenile Court:                         |       |
| a. Mandatory Transfer                                   | 0     |
| b. Discretionary Transfer                               | 0     |
| 11. Accused of Contemp and Referred to Juvenile Court   | 0     |
| 12. Held in Contempt by Criminal Court                  | 0     |
| 13. Juvenile Statement Magistrate Warning:              |       |
| a. Warnings Administered                                | 0     |
| b. Statements Certified                                 | 0     |
| 14. Detention Hearings Held                             | 0     |
| 15. Orders for Non-Secure Custody Issues                | 0     |
| 16. Parents Contributing to Nonattendance Cases Filed   | 0     |

**Presiding Judge: Justin Tyler Owens**  
Prepared by Court Clerk Valerie Gonzalez  
Official Report Submitted to The Office of Court Administration 2-08-2022