

BRADY

THE CITY OF

TEXAS

Tony Groves
Mayor

Larry Land
Council Member Place 1

Missi Elliston
Council Member Place 2

Jeffrey Sutton
Council Member Place 3

Jane Huffman
Mayor Pro Tem
Council Member Place 4

Jay May
Council Member Place 5

Erin Corbell
Acting City Manager

Tina Keys
City Secretary

Sharon Hicks
City Attorney

MISSION

The City of Brady strives to share its history and encourage the development of diverse housing, employment, infrastructure, and opportunity through transparent management and financing for all residents and employees.

CITY OF BRADY COUNCIL AGENDA REGULAR CITY COUNCIL MEETING MARCH 15, 2022 AT 6:00 PM

NOTICE is hereby given of a meeting of the City Council of City of Brady, McCulloch County, State of Texas, to be held at 6:00 p.m. March 15, 2022, at the City of Brady Municipal Court Building located 207 S. Elm St., Brady, Texas, for the purpose of considering the following items. The City Council of the City of Brady, Texas, reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

1. CALL TO ORDER, ROLL CALL & CERTIFICATION OF A QUORUM

2. INVOCATION & PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENTS: Reserved for items NOT listed on the agenda

Please limit individual public comments to three (3) minutes. In accordance with TX AG opinion, any public comment addressing items not on the agenda, will only be heard by the City Council. No formal action, deliberation, discussion, or comment will be made by City Council. State Law prohibits any deliberation or decisions regarding items presented in public comments. City Council may only make a statement of specific factual information given in response to the inquiry; recite an existing policy; or request staff to place the item on an agenda for a subsequent meeting.

4. CONSENT AGENDA: Reserved for routine items to save time

Any item may be removed from the Consent Agenda at the request of a Council Member and considered separately following the Consent Agenda approval. All items listed on the Consent Agenda are to be with one motion "Move to approve Consent Agenda."

A. Approval of Minutes for Regular Meeting on March 1, 2022

5. PRESENTATIONS

- Annual Police Department Report (including Police; Animal Services) – Chief Thomas
- Annual City of Brady Federal Racial Profile Report – Chief Thomas
- Heart of Texas Country Music Association Proclamation

6. PUBLIC HEARING:

- A. Public Hearing to receive comments for or against a zoning change from Industrial District to Commercial District for property located at 105 West Pierce Street, Brady Texas in the Fulcher Subdivision, Block No. 59, Lot No. 3 as requested by Debra Luebano.
- B. Public Hearing to receive comments for or against a zoning change from Industrial District to Commercial District for property located at 503/501 North Bridge Street, Brady, Texas in the Fulcher Subdivision, Block No 59, Lot No. NE 4-5 as requested by Debra Luebano.

7. INDIVIDUAL CONCERNS

City Council Members are to deliberate the following items. Staff will present the item and are prepared to answer City Council Member questions. The Mayor will recognize Council Members as the council discuss the item so everyone is heard. Once the City Council Members finish discussion, the Mayor will recognize attendees who have comments. Attendees and council members need to direct comments to the Mayor as they are recognized. When all comments are complete, the Mayor will call for a motion.

- A. Discussion, consideration and possible action regarding **Resolution 2022-005** amending the City's Fleet Maintenance Policy
- B. Discussion, consideration and possible action approving **Resolution 2022-006**, Curtis Field Airport drainage improvements project requesting assistance from the Texas Department of Transportation for those improvements. Total cost of the project will be \$950,000 of which the City of Brady will be responsible for 10% or \$95,000.
- C. Discussion, consideration and possible action to schedule a work-session on May 17, 2022 to set FY 23 Budget Workshop dates in July and identify Council budget priorities.
- D. Update and discussion on lease with Friends of G. Rollie White for the G. Rollie White Complex.
- E. Discussion, consideration and possible action regarding the **first reading of Ordinance 1336** of the City of Brady adopting a zoning change from Industrial District to Commercial District as requested by Debra Luebano for property located at 105 West Pierce Street, Brady, Texas in the Fulcher Subdivision, Block No. 59, Lot No. 3. (P&Z action 3/8/2022)
- F. Discussion, consideration and possible action regarding the **first reading of Ordinance 1337** of the City of Brady adopting a zoning change from Industrial District to Commercial District as requested by Debra Luebano for property located at 503/501 N. Bridge St., Brady, Texas in the Fulcher Subdivision, Block No. 59, Lot No NE 4-5 (P&Z action 3/8/2022)

8. STAFF REPORTS

- A. **Monthly Financial / Utility Reports**
- B. **Monthly Activity Reports:** Seniors, Golf, BPD, Fire-EMS Calls, BVFD Expense Report, Animal Control, Airport, Code Enforcement, Chronic Code Complaints, and Structures Inhabited without utilities, Municipal Court
- C. **Upcoming Special Events/Meetings:**

April 5	Regular City Council Meeting, 6:00
April 15	Good Friday Holiday, Altered Trash Schedule
April 19	Regular City Council Meeting, 6:00
April 23	Happy Birthday Missi Elliston

9. ANNOUNCEMENTS

Pursuant to the Texas Government Code § 551.0415, City Council Members and City staff may make reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include: Expressions of thanks, congratulations, or condolence; an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision; Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and announcements involving an imminent threat to public health and safety of people in the municipality that has arisen after the posting of the agenda.

- Water Treatment Plant Groundbreaking and Open House

10. EXECUTIVE SESSION

None

11. OPEN SESSION ACTION ON ANY ITEMS COMING OUT OF EXECUTIVE SESSION

12. ADJOURNMENT

I certify that this is a true and correct copy of the City of Brady City Council Meeting Agenda and that this notice as posted on the designated bulletin board at Brady City Hall, 201 E. Main St., Brady, Texas 76825; a place convenient and readily accessible to the public at all times, and said notice was posted on _____ by 6:00 p.m. and will remain posted continuously for 72 hours prior to the scheduled meeting pursuant to Chapter 551 of the Texas Government Code.

Tina Keys, City Secretary

In compliance with the American with Disabilities Act, the City of Brady will provide for reasonable accommodations for persons attending public meetings at City facilities. Requests for accommodations or interpretive services must be received at least 48 hours prior to the meeting. Please contact the City Secretary at 325-597-2152 or tkeys@bradytx.us

Attendance by Other Elected or Appointed Officials: It is anticipated that members of other governmental bodies, and/or city boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the body, board, commission and/or committee. The members of the boards, commissions and/or committees may be permitted to participate in discussion on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless item and action is specifically provided for on an agenda for that body, board, commission or committee subject to the Texas Open Meetings Act.

The City Council of the City of Brady reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on this agenda as authorized by the Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations regarding Real Property), 551.073 (Deliberations regarding prospective Gifts or Donations), 551.074 (Personnel Matters), 551.076 (Deliberations regarding Security Devices), 551.086 (Deliberate, vote or take final action on competitive matters of the public power utility), and 551.087 (Deliberation regarding Economic Development).

This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes written interpretation of the Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.104(c) and the meeting is conducted by all participants in reliance on this opinion.

STATE OF TEXAS

COUNTY OF McCULLOCH

CITY OF BRADY

The City Council of the City of Brady, Texas met in a Regular Meeting on Tuesday March 1, 2022, at 6:00 pm with Mayor Anthony Groves presiding in person. Council Members present were Jane Huffman, Missi Elliston, Jay May, Larry Land, and Jeffrey Sutton. City staff present were Acting City Manager Erin Corbell, Public Works Director Steven Miller, Finance Director Lisa McElrath and Police Captain Randy Batten. Also in attendance were Taylor Hoffpaurir and James Griffin.

1. CALL TO ORDER, ROLL CALL & CERTIFICATION OF A QUORUM

Mayor Groves called the meeting to order at 6:00 p.m. Council quorum was certified.

2. INVOCATION AND PLEDGE OF ALLEGIANCE

Council Member May gave the invocation, and the Pledge of Allegiance was recited.

3. PUBLIC COMMENTS

Craig Davee addressed Council about ideas and plans for a Safe House Celebration Recovery

4. CONSENT AGENDA

- A. Approval of Minutes for Regular Meeting on February 15, 2022.

Council Member May moved to approve the Consent Agenda. Seconded by Council Member Sutton. All Council Members voted “aye” and none “nay”. Motion passed with a 5 – 0 vote.

5. PRESENTATIONS:

None

6. PUBLIC HEARINGS AND INDIVIDUAL CONCERNS ON PUBLIC HEARING

None

7. INDIVIDUAL CONCERNS

- A. Discussion, consideration and possible action authorizing the City Manager to execute a long-term service agreement with Water Remediation Technology LLC (WRT), Westminster, Co for proprietary services involving specialties: treatment vessels, ion exchange media and operational support for activation of radium reduction & removal system. Steven Miller presented. Joshua Berryhill joined via Microsoft Teams to explain water treatment system and agreement. Council Member Jeffrey Sutton moved to approve. Seconded by Council Member Jay May. All Council Members voted “aye” with none voting “nay”. Motion passed with a 5 - 0 vote.

- B. Discussion, consideration and possible action regarding Resolution 2022-004 adopting a City Standard Operating Procedure (SOP) Policy for Electronic Transfer of Funds. Lisa McElrath presented. Council Member Elliston moved to approve Resolution 2022-004 establishing a Standard Operating Procedure Policy for electronic funds transfers. Seconded by Council Member Huffman. All Council members voted “aye” and none “nay”. Motion passed with a 5 – 0 vote.

C. Discussion, consideration and possible action to approve Hotel Occupancy Tax (HOT) Funding Application from the Heart of Texas Country Music Association for their annual Heart of Texas Country Music Festival. Taylor Hoffpauir presented to Council. Council Member Sutton moved to approve. Seconded by Council Member Elliston. All Council Members voted “aye” and none “nay”. Motion passed with a 5 – 0 vote.

8. STAFF REPORTS

A. Upcoming Special Events/Meetings:

March 15	Regular City Council Meeting – 6:00 p.m.
April 5	Regular City Council Meeting, 6:00
April 15	Good Friday Holiday, Altered Trash Schedule
April 19	Regular City Council Meeting, 6:00
April 23	Happy Birthday Missi Elliston

9. ANNOUNCEMENTS

There were no announcements.

10. EXECUTIVE SESSION

None

11. OPEN SESSION ACTION ON ANY ITEMS COMING OUT OF EXECUTIVE SESSION

n/a

12. ADJOURNMENT

There being no further business, the Mayor adjourned the meeting at 6:42 p.m.

Mayor Anthony Groves

Attest: _____
Tina Keys, City Secretary



BRADY POLICE DEPARTMENT 2021 ANNUAL REPORT

CHIEF STEVE THOMAS

2021 BRADY POLICE STRENGTH/STAFFING

Chief of Police – Steve Thomas

Captain/Investigator – Mike Hudson

Captain/Patrol Operations/K9 “Sator” – Randy Batten

A SHIFT – SERGEANT TREVOR SUTTON

- OFFICER ARTURO ROMERO
- OFFICER TIM SPURGIN
- OFFICER COLBY GRIGSBY
- VACANT

B SHIFT – SERGEANT WILLIE NUNCIO

- OFFICER ZAC JOHNSON
- OFFICER SAMMY ZAPATA
- OFFICER GARRETT McDONALD
- VACANT

Brady ISD School Resource Officer – Officer Bree Darnell

Records Custodian, Evidence Technician – Krystal Tully

2021 CRIME SUMMARY – FELONY OFFENSES

	Incidents	Arrests	Clearance Rate
• ASSAULT (FV)	12	12	100%
• ASSAULT (DW)	13	12	92%
• ASSAULT (PS)	5	5	100%
• THEFT	3	1	33%
• THEFT (FIREARMS)	3	1	33%
• THEFT (AUTOMOBILE)	12	2	17%
• BURGLARY (HABITATION)	14	3	21%
• BURGLARY (BUILDING)	16	4	25%
• FORGERY (FI)	0	0	0%
• DWI (3 RD OR MORE)	3	3	100%

2021 CRIME SUMMARY – FELONY OFFENSES (CON'T)

	Incidents	Arrests	Clearance Rate
• POSSESSION (CS)	37	37	100%
• MAN/DEL (CS)	1	1	100%
• DEADLY CONDUCT	0	0	0%
• POSS/MARIJUANA (>4OZ)	0	0	0%
• *OTHER (SEE BELOW)	21	19	90%

* Other – Murder, Evading Arrest (5), Sexual Assault (6), Abandon/Endanger a Child (4), Debit/Credit Card Abuse (7), Arson (5), Tampering with Physical Evidence (2), Prohibited Substance in a Correctional Facility (4), Retaliation (2), Cruelty to Animals (2), Arson (5), Unlawful Possession of a Firearm by a Felon, Resisting Arrest with Deadly Weapon, Tampering with a Corpse

2021 CRIME SUMMARY – MISDEMEANOR OFFENSES

	Incidents	Arrests	Clearance Rate
• ASSAULT (FV)	17	13	76%
• ASSAULT (BI)	13	7	54%
• CRIMINAL TRESPASS	15	15	100%
• CRIMINAL MISCHIEF	22	5	23%
• THEFT	37	8	22%
• DWI (2 OR LESS)	12	12	100%
• ALCOHOL LAW VIOLATIONS	0	0	-----
• POSSESSION (CS)	0	0	-----
• POSSESSION MJ<2oz	18	18	100%

2021 CRIME SUMMARY – MISDEMEANOR OFFENSES (CON'T)

	Incidents	Arrests	Clearance Rate
• POSSESSION (DD)	21	21	100%
• DWLI/DWLS	12	12	100%
• *OTHER (SEE BELOW)			

* Other – Resisting Arrest/Detention (9), Duty Upon Striking/Fixed Object (12), Failure to Identify (4), Display Fictitious Vehicle Registration (3), Interfering with Emergency/911 Call, Interfering with Public Duties (3)

Non-Traffic Related Citations Issued: Public Intoxication (21), Class C Theft (4), Class C Assault/DOC-Fighting in Public (5), Alcohol/Tobacco Violations (13), Possession of Drug Paraphernalia (19), Curfew Violations (2), Unrestrained Child (6), Illegal Dumping

2020 & 2021 OVERVIEW (CASES AND CRASH REPORTS)

2020

30 CRIMINAL INDICTMENTS

111 FELONY CASES (12%)

113 MISDEMEANOR CASES

TOTAL: 224 CASES

CRASH REPORTS: 58

2021

53 Criminal Indictments

161 Felony Cases (12%)

208 Misdemeanor Cases

Total: 369 Cases

Crash Reports: 87

PERSONS CRIMES	143	TRAFFIC DIRECTION	120
PROPERTY CRIMES	224	CLOSE PATROLS	868
NARCOTICS CRIMES	59	CIVIL MATTERS	227
DISTURBANCES	608	JUVENILE CALLS	79
FELONY ARRESTS	141	CRASH INVESTIGATIONS	124
MISDEMEANOR ARRESTS	198	WELFARE CONCERNs	415
SUSP. PERSONS/VEHICLE	609	INFORMATION	310
FELONY WARRANTS SERVED	85		
MISD. WARRANTS SERVED	38	CITATIONS	599
DWI	15	WARNINGS	1,329
ALARMS	200	BUILDING CHECKS	1,153
AGENCY ASSIST	500	MISC. INCIDENTS	1,306
PUBLIC ASSIST	688	SUPPLEMENTS	459
ESCORTS	72	FOLLOW-UPS	159
ANIMAL CALLS(PD)	24	REPORTS	243

2021

TOTALS

Report on Complaints

The following table contains data regarding officers that have been the subject of a complaint, during the time period of 1/1/21-12/31/21 based on allegations outlining possible violations related to the Texas Racial Profiling Law. The final disposition of the case is also included.



A check above indicates that the Brady Police Department has not received any complaints, on any members of its police force, for having violated the Texas Racial Profiling Law during the time period of 1/1/21-12/31/21.

Complaints Filed for Possible Violations of The Texas Racial Profiling Law

Complaint Number	Alleged Violation	Disposition of the Case

Additional Comments:

TABLES ILLUSTRATING MOTOR VEHICLE-RELATED CONTACTS TIER 2 DATA

TOTAL STOPS: 2,656

**STREET ADDRESS OR APPROXIMATE
LOCATION OF STOP.**

City Street	2,271
US Highway	359
County Road	0
State Highway	21
Private Property	5

**WAS RACE OR ETHNICITY KNOWN PRIOR
TO STOP?**

Yes	6
No	2,650

RACE OR ETHNICITY

Alaska Native/American Indian	5
Asian/Pacific Islander	29
Black	172
White	1,669
Hispanic/Latino	781

GENDER

Female Total: 905

Alaska Native/American Indian	0
Asian/Pacific Islander	5
Black	49
White	593
Hispanic/Latino	258

Male Total: 1,751

Alaska Native/American Indian	5
Asian/Pacific Islander	24
Black	123
White	1,076
Hispanic/Latino	523

REASON FOR STOP?

Violation of Law Total: 136

Alaska Native/American Indian	0
Asian/Pacific Islander	0
Black	9
White	91
Hispanic/Latino	36

Pre-existing Knowledge Total: 15

Alaska Native/American Indian	0
Asian/Pacific Islander	0
Black	0
White	5
Hispanic/Latino	10

Moving Traffic Violation Total: 1,882

Alaska Native/American Indian	2
Asian/Pacific Islander	25
Black	138
White	1,162
Hispanic/Latino	555

TIER 2 DATA CONTINUED

Vehicle Traffic Violation Total: 623

Alaska Native/American Indian	3
Asian/Pacific Islander	4
Black	25
White	411
Hispanic/Latino	180

Contraband (in plain view) Total: 1

Alaska Native/American Indian	0
Asian/Pacific Islander	0
Black	0
White	0
Hispanic/Latino	1

WAS SEARCH CONDUCTED?

	YES	NO
Alaska Native/American Indian	0	5
Asian/Pacific Islander	2	27
Black	10	162
White	91	1,578
Hispanic/Latino	46	735
TOTAL	149	2,507

REASON FOR SEARCH?

Consent Total: 49

Alaska Native/American Indian	0
Asian/Pacific Islander	2
Black	3
White	32
Hispanic/Latino	12

Probable Cause Total: 47

Alaska Native/American Indian	0
Asian/Pacific Islander	0
Black	6
White	27
Hispanic/Latino	14

Inventory Total: 26

Alaska Native/American Indian	0
Asian/Pacific Islander	0
Black	0
White	20
Hispanic/Latino	6

Incident to arrest Total: 26

Alaska Native/American Indian	0
Asian/Pacific Islander	0
Black	1
White	12
Hispanic/Latino	13

TIER 2 DATA CONTINUED

WAS CONTRABAND DISCOVERED?

	YES	NO
Alaska Native/American Indian	0	0
Asian/Pacific Islander	0	2
Black	4	6
White	33	58
Hispanic/Latino	19	27
TOTAL	56	93

Did the finding result in arrest (total should equal previous column)?

	YES	NO
Alaska Native/American Indian	0	0
Asian/Pacific Islander	0	0
Black	1	3
White	15	18
Hispanic/Latino	11	8
TOTAL	27	29

DESCRIPTION OF CONTRABAND

Drugs Total: 44

Alaska Native/American Indian	0
Asian/Pacific Islander	0
Black	2
White	28
Hispanic/Latino	14

Currency Total: 0

Alaska Native/American Indian	0
Asian/Pacific Islander	0
Black	0
White	0
Hispanic/Latino	0

Weapons Total: 1

Alaska Native/American Indian	0
Asian/Pacific Islander	0
Black	0
White	1
Hispanic/Latino	0

Alcohol Total: 4

Alaska Native/American Indian	0
Asian/Pacific Islander	0
Black	0
White	3
Hispanic/Latino	1

TIER 2 DATA CONTINUED

Stolen Property Total: 0

Alaska Native/American Indian	0
Asian/Pacific Islander	0
Black	0
White	0
Hispanic/Latino	0

Citation Total: 509

Alaska Native/American Indian	0
Asian/Pacific Islander	7
Black	34
White	283
Hispanic/Latino	185

Other Total: 4

Alaska Native/American Indian	0
Asian/Pacific Islander	0
Black	2
White	0
Hispanic/Latino	2

Written Warning and Arrest Total: 21

Alaska Native/American Indian	0
Asian/Pacific Islander	0
Black	2
White	14
Hispanic/Latino	5

Citation and Arrest Total: 20

Alaska Native/American Indian	0
Asian/Pacific Islander	0
Black	0
White	14
Hispanic/Latino	6

Arrest Total: 9

Alaska Native/American Indian	0
Asian/Pacific Islander	0
Black	0
White	3
Hispanic/Latino	6

RESULT OF THE STOP

Verbal Warning Total: 1,885

Alaska Native/American Indian	2
Asian/Pacific Islander	19
Black	119
White	1,235
Hispanic/Latino	510

Written Warning Total: 212

Alaska Native/American Indian	3
Asian/Pacific Islander	3
Black	17
White	120
Hispanic/Latino	69

TIER 2 DATA CONTINUED

ARREST BASED ON Violation of Penal Code Total: 50

Alaska Native/American Indian	0
Asian/Pacific Islander	0
Black	1
White	31
Hispanic/Latino	18

Violation of Traffic Law Total: 0

Alaska Native/American Indian	0
Asian/Pacific Islander	0
Black	0
White	0
Hispanic/Latino	0

Violation of City Ordinance Total: 0

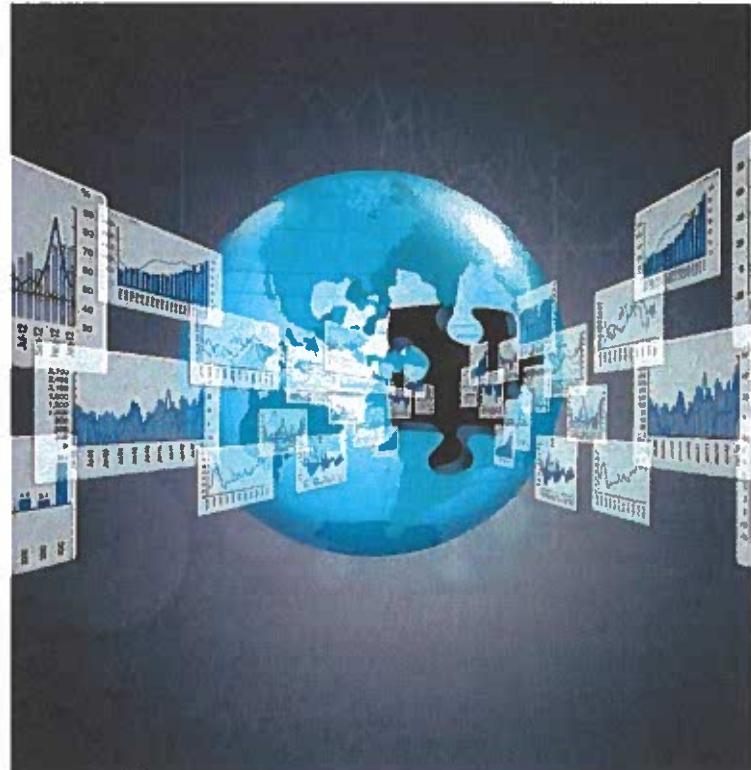
Alaska Native/American Indian	0
Asian/Pacific Islander	0
Black	0
White	0
Hispanic/Latino	0

Outstanding Warrant Total: 0

Alaska Native/American Indian	0
Asian/Pacific Islander	0
Black	0
White	0
Hispanic/Latino	0

Was physical force used resulting in bodily injury during the stop?

	YES	NO
Alaska Native/American Indian	0	5
Asian/Pacific Islander	0	29
Black	0	172
White	0	1,669
Hispanic/Latino	0	781
TOTAL	0	2,656



TABLES ILLUSTRATING MOTOR VEHICLE RELATED CONTACT DATA



Table 1. Citations and Warnings

Race/ Ethnicity	All Contacts	Citations	Verbal Warning	Written Warning	Contact Percent	Citation Percent	Verbal Percent	Written Percent
Alaska Native/ American Indian	5	0	2	3	0%	0%	0%	1%
Asian/ Pacific Islander	29	7	19	3	1%	1%	1%	1%
Black	172	34	119	17	6%	6%	6%	8%
White	1,669	297	1,235	120	63%	56%	66%	57%
Hispanic/ Latino	781	191	510	69	29%	36%	27%	33%
TOTAL	2,656	529	1,885	212	100%	100%	100%	100%

Table 2. Motor Vehicle Contacts and Fair Roads Standard Comparison

Comparison of motor vehicle-related contacts with households that have vehicle access.

Race/Ethnicity	Contact Percentage	Households with Vehicle Access
Alaska Native/American Indian	0%	0%
Asian/Pacific Islander	1%	0%
Black	6%	2%
White	63%	75%
Hispanic/Latino	29%	23%
TOTAL	100%	100%

Table 3. Motor Vehicle Searches and Arrests.

Race/Ethnicity	Searches	Consent Searches	Arrests
Alaska Native/American Indian	0	0	0
Asian/Pacific Islander	2	2	0
Black	10	3	2
White	91	32	31
Hispanic/Latino	46	12	17
TOTAL	149	49	50

Table 4. Instances Where Peace Officers Used Physical Force Resulting in Bodily Injury

Instances Where Peace Officers Used Physical Force that Resulted in Bodily Injury	Arrest	Location of Stop	Reason for Stop

Table 5. Search Data

Race/Ethnicity	Searches	Contraband Found Yes	Contraband Found No	Arrests	Percent Searches	Percent Contraband Found	Percent No Contraband	Percent Arrest
Alaska Native/American Indian	0	0	0	0	0%	0%	0%	0%
Asian/Pacific Islander	2	0	2	0	1%	0%	2%	0%
Black	10	4	6	2	7%	7%	6%	4%
White	91	33	58	31	61%	59%	62%	62%
Hispanic/Latino	46	19	27	17	31%	34%	29%	34%
TOTAL	149	56	93	50	100%	100%	100%	100%

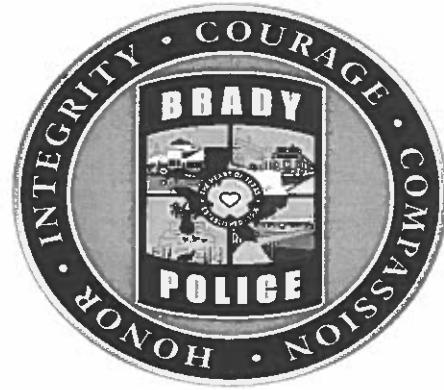
Table 6. Report on Audits.

The following table contains data regarding the number and outcome of required data audits during the period of 1/1/21-12/31/21.

Audit Data	Number of Data Audits Completed	Date of Completion	Outcome of Audit
	1	03/01/21	Data is accurate
	2	06/01/21	Data is accurate
	3	09/01/21	Data is accurate
	4	12/01/21	Data is accurate

ADDITIONAL COMMENTS:**Table 7. Instance Where Force Resulted in Bodily Injury.**

Race/Ethnicity	Number	Percent
Alaska Native/American Indian	0	0%
Asian/Pacific Islander	0	0%
Black	0	0%
White	0	0%
Hispanic/Latino	0	0%
TOTAL	0	0%



BRADY POLICE DEPARTMENT 2021 RACIAL PROFILING REPORT

CHIEF STEVE THOMAS

2021 TOTALS: ALL MOTOR VEHICLE CONTACTS

Contacts: 2,656 Citations: 529 Written Warnings: 212 Verbal Warnings: 1,117

Arrests: 50 (Violation of Texas Penal Code)

BREAKDOWN BY ETHNICITY

Caucasian/White: 1,669 (63%)

Hispanic/Latino: 781 (30%)

African American: 172 (6%)

Asian or Pacific Islander: 29 (1%)

Alaska Native/American Indian: 5

*Middle Eastern: No longer captured (2020)

RACE KNOWN PRIOR TO STOP?

Yes - 6

No - 2,650

SEARCH CONDUCTED?

Yes - 149

No - 2,507

SEARCH CONSENSUAL?

Yes - 49

No - 100

CONTRABAND LOCATED?

Yes - 56

No - 93

**City Council
City of Brady, Texas
Agenda Action Form**

AGENDA DATE:	3-15-2022	AGENDA ITEM	7. A.
AGENDA SUBJECT:	Discussion, consideration and possible action regarding Resolution 2022-005 amending the City's Fleet Maintenance Policy.		
PREPARED BY:	Lisa McElrath	Date Submitted:	3-3-2022
EXHIBITS:	Resolution #2022-005 Fleet Maintenance Policy with all 7 Exhibits		
BUDGETARY IMPACT:	Required Expenditure:	\$0	
	Amount Budgeted:	\$0	
	Appropriation Required:	\$0	
CITY MANAGER APPROVAL:			
SUMMARY:			
Council adopted a Fleet Maintenance Policy on 2-15-2015. Staff has updated the policy to reflect current standards and clarify responsibilities and expectations for the management of all city vehicles and equipment. The requested policy amendments presented are marked in red.			
The amendments are based on the following Goals of Fleet Maintenance:			
GOAL: Keep the Supervisor responsible and in control of the condition of their fleet			
GOAL: Address problems early before they turn into expensive repairs			
GOAL: Train staff on good / respectful care of a city owned asset provided for safe travel to job sites			
GOAL: Provide time for the Mechanic to focus on repair work on older and heavy vehicles/machines			
GOAL: Provide a process that will promote timely preventive maintenance for all vehicles / equipment and still get a good inspection for older vehicles in areas that staff cannot see.			
GOAL: Support Supervisors with accountability and training on fleet maintenance and best practices.			

RECOMMENDED ACTION:
Move to approve Resolution #2022-005 amending the City's Fleet Maintenance Policy.

RESOLUTION NO. 2022-005

**A RESOLUTION OF THE CITY OF BRADY, TEXAS
TO AMEND AND APPROVE THE CITY OF BRADY'S
FLEET MAINTENANCE POLICY**

WHEREAS, the City Council adopted a Fleet Maintenance Policy on 5-1-2015 to ensure proper care, routine inspections and cost-effective maintenance of city vehicles; and

WHEREAS, the City wishes to proceed with amending the policy to reflect current standards and clarification of expectations; and

WHEREAS, the City Charter requires City Council to set policy by resolution.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Brady, Texas:

The City of Brady's Fleet Maintenance Policy is hereby approved and adopted.

PASSED AND APPROVED this the 15th day of March 2022.

Anthony Groves, Mayor

Attest:

Tina Keys, City Secretary

CITY OF BRADY ADMINISTRATIVE PROCEDURES		
SUBJECT: Fleet Maintenance Policy	EFFECTIVE DATE: 5-1-2015	REVISED DATE: 3/15/2022
APPROVED: Resolution 2022-005		

INTRODUCTION:

The purpose of this policy is to ensure the proper care, routine inspections and cost-effective maintenance of the City of Brady equipment, machinery and vehicles through a preventive maintenance schedule that, with the cooperation of all departments, will extend the safety, quality, and longevity of the city's fleet.

POLICY STATEMENT:

The City of Brady promotes a safe work environment that includes the safe and proper use of city equipment, machinery and vehicles. The sufficiency of a safe workplace requires the application of accepted levels of practice for the care, inspection and maintenance of all assigned equipment, machinery and vehicles. The City of Brady and its employees are responsible for a standard level of care that includes the proper behavior, care and responsibility in the use of all equipment, machinery and vehicles.

OBJECTIVES:

Produce some guiding principles for ensuring city equipment, machinery and vehicles are cared for properly and inspected before use to:

1. Reduce unnecessary down time;
2. Ensure problems are addressed immediately to minimize cost for repairs;
3. Extend the useful life;
4. Promote safe and proper operating habits.

DEFINITIONS:

Unit – a piece of equipment, machinery or vehicle.

Preventive Maintenance Schedule (PM-S) – a preventive maintenance guideline of different types of inspections to be performed based on mileage/hours.

Preventive Maintenance Record (PM-R) – a form designed to track when a service is performed and the type of service performed.

Request for Service – a form to be used by city employees to request maintenance on a Unit and also record the parts and labor of the service.

Vehicle/Equipment Inspection Checklist – a weekly checklist of items to be inspected before utilizing a Unit.

City of Brady logo – an approved emblem that is an official representation of the organization.

Incode system – the City of Brady's financial system.

Unit number – a unique number assigned by the Finance Department in the Incode system. A number is assigned when the Unit (new or used) is received on to city property. The number is used to monitor and track the life of an asset.

Fixed Asset – tangible property purchased by the City of Brady over \$5,000.00 in value.

PREVENTIVE MAINTENANCE PROGRAM:

1. Required documentation and equipment **to be located in the vehicle at all times:**
 - a. Insurance Card
 - b. Preventive Maintenance Schedule/Record (**Exhibit 1 & 2**)
 - c. First Aid Kit
 - d. Fire Extinguisher
2. Preventive Maintenance Schedule (PM-S) (**Exhibit 1**):
At a minimum all Departments/Divisions **must** abide by the requirements covered in the Preventive Maintenance Schedule. **The A, B and C directives are required actions to ensure that each Unit is properly maintained on a routine basis.**
3. Preventive Maintenance Record (PM-R) (**Exhibit 2**): **(This is the Blue Form in the vehicle)**
The Preventive Maintenance Record form must be maintained in each Unit and updated by the Mechanic **or employee for** each time a service is performed. The record is intended to give Supervisors a tool to track the service performed on each Unit assigned to their division.
4. Request for Service (**Exhibit 3**):
Maintenance request for the Repair Shop will be submitted in a Request for Service form. This form is designed to record the description of the repair, the parts required for the repair and the cost for parts and labor.
5. Vehicle/Equipment Inspection Checklist (**Exhibit 4**):
A Vehicle/Equipment Checklist shall be utilized by all Departments/Divisions. Each division shall utilize a checklist which contains the items in Exhibit 4 and any other applicable items for that division. Properly completed checklists shall be submitted to the division's supervisor or designee and immediate action shall be taken to correct any discrepancies.

DECALING:

All required Units will be decaled with the approved:

1. City of Brady logos (**Exhibit 5**).
 - a. The large logo will be required on the front driver and passenger doors.
 - b. The large logo size 8-1/2 inches (height) by 22 inches (width).
 - c. The small logo will be required at the rear on the upper left-hand side.
 - d. The small logo size 8 inches (height) by 4 inches (width).
 - e. The logo color will be brown.
2. Department/Division name as specified in (**Exhibit 6**).
 - a. The letter font will be Arial.
 - b. The letter size will be 2-1/2 inches.
 - c. The letter color will be brown.
 - d. Name will be located on each side of the Unit centered under the logo.
3. The Unit number as assigned by the Incode system.
 - a. A three-digit number.
 - b. The Unit number will be required on both sides of the front fender (between front wheels and doors) and at the rear upper right-hand side.
 - c. The number size will be 2-1/2 inches.
 - d. The number color will be brown.
 - e. The number font will be Arial

PHYSICAL VEHICLE AUDIT:

A **semi-annual** physical vehicle audit of all Units will be performed by the Finance Department to confirm the location, assigned division and the operability of the Unit. The physical audit will include:

1. Verification of the items listed in **Preventive Maintenance Program** section 1.
2. Properly decaled with City of Brady logo and department/division name as specified in – **Decaling** section 1 and 2.
3. All fixed assets will require the assigned Unit number from the Incode system and should be located as specified in - **Decaling** section 3.
4. Confirmation that the required Units are insured by TML.
5. **The audit will include but not limited to the following items;**
 - a. Current registration sticker
 - b. Missing license plates
 - c. Odometer reading properly
 - d. Any maintenance light indicators on
 - e. Cigarette butts and/or ashes in the Unit
 - f. Inspection of the cleanliness of the Unit
 - g. Inspect and record body damage on Unit

MECHANIC RESPONSIBILTIES:

1. The Mechanic will be responsible in filling out the PM-R form each time **an internal service** is performed and placing the form back inside the Unit.
2. The Mechanic will coordinate with the departments in the diagnostic of the repair with an estimated cost of the repair.
3. The Mechanic will also advise the Departments/Divisions if an outside repair is required.
4. Upon completion of the authorized repair, the Mechanic will complete the Request for Service form providing the supervisors with a total cost of the repair, with receipt(s) requiring approval for payment.
5. The Mechanic will maintain all **internal** shop repair records.
6. **The Mechanic will perform vehicle audits. Results will be reported to the City Manager and Department Heads. (Exhibit 7)**

EMPLOYEE RESPONSIBILITIES:

1. Each employee will be responsible for the maintenance and inspection of the Unit he or she is driving.
2. Inspections are required to be performed weekly and the Vehicle Inspection Checklist should be delivered promptly to the Supervisor upon completion.
3. The employee will also be responsible for the PM-S / PM-R for the Unit that is assigned to them by the supervisor.
4. The employee shall ensure that the PM-S is followed and the PM-R form is kept current and is placed in each Unit they are responsible for maintaining.
5. **The employee will also be responsible for updating the PM-R for all outside maintenance or repairs performed by local vendors.**
6. Any mechanical problem(s) should not be reported verbally but submitted to the supervisor utilizing the Vehicle/Equipment Inspection Checklist or the Request for Service.
7. The employee will be responsible in ensuring that the supervisor is made aware of a mechanical problem(s) in a timely manner so action can be taken immediately to repair the issue.

DIVISION RESPONSIBILITES:

1. Supervisors are responsible in ensuring that Units assigned to their division are properly inspected and maintained.
2. **Supervisors or Crew Leaders are responsible for ensuring inspections are current and the PM-S is followed and the PM-R is fully updated.**
3. Supervisors are also responsible in ensuring that each employee receives the proper training in the operation and handling of the Units.
4. Supervisors should make every effort to ensure that Units are operating properly and safely.
5. Supervisors are required to take immediate action to correct any maintenance request submitted by an employee.
6. **Supervisors are expected to review audit results and additional training should be given to staff as needed.**

COMPLIANCE:

Employees shall comply with this policy and any subsequent policy or guidelines issued by the City Manager. Violations of this policy may subject an employee to disciplinary action up to and including indefinite suspension/termination. These responsibilities are to be included in the designated individual's performance evaluation.

EXHIBITS: FORMS AND INSTRUCTIONS:

- Exhibit 1 – Preventive Maintenance **Schedule**
- Exhibit 2 – Preventive Maintenance **Record**
- Exhibit 3 – Request for Service **Form**
- Exhibit 4 – Vehicle/Equipment Inspection Checklist
- Exhibit 5 – City of Brady Logos
- Exhibit 6 – Department/Division Names
- **Exhibit 7 - Vehicle Audit Checklist**

**EXHIBIT 1****PREVENTIVE MAINTENANCE SCHEDULE**

Unit _____ License _____ Operator _____

Make _____ Model _____ Year _____ Date Assigned _____

-A- 5,000 Miles

1. Replace engine oil and filter
2. Replace PCV Valve
3. Install or replace when necessary any grease fittings
4. Grease all fittings
5. Service or replace air filter
6. Check the fluid level on all systems: Brakes, power steering, engine coolant, automatic transmission, and windshield washer
7. Check all belts, hoses and windshield wipers
8. Check all lights
9. Check all tires for proper inflation, unusual wear patterns, and service life
10. Service battery and clean terminals

-B- 10,000 Miles

1. Repair any fluid leaks
2. Rotate and balance all tires
3. Check front end for loose or worn out parts
4. Check exhaust system

-C- 15,000 Miles (Includes "A" and "B" Inspections)

1. Change transmission fluid (mechanic will determine replacement of fluid upon inspection)
2. Adjust transmission bands (mechanic will determine replacement of fluid upon inspection)
3. Pack all wheel bearings
4. Check all brake lining
5. Replace fuel filter
6. Check engine and transmission supports
7. Clean injectors

KEEP THIS RECORD IN THE VEHICLE AT ALL TIMES



EXHIBIT 2

PREVENTIVE MAINTENANCE RECORD

-A- 5,000 Miles -B- 10,000 Miles -C- 15,000 Miles

KEEP THIS RECORD IN THE VEHICLE AT ALL TIMES

**EXHIBIT 3****REQUEST FOR SERVICE**

DATE:	UNIT #:	MAKE/MODEL:
MILES	HOURS:	DEPARTMENT:
MAINTENANCE/REPAIR DESCRIPTION		

SUPPLIES				
QTY	DESCRIPTION/PART NUMBER	UNIT COST	TOTAL	COMMENT(S)
TOTAL COSTS OF SUPPLIES				

ADDITIONAL INFORMATION	
REPAIRED BY:	TOTAL PARTS: \$
LABOR HOUR(S):	TOTAL LABOR: \$
LABOR RATE:	TOTAL REPAIR: \$

Requested by:

Approved by:

Employee (Driver) Signature

Division Signature



EXHIBIT 4

VEHICLE/EQUIPMENT INSPECTION CHECKLIST

Department: _____

Unit Number: _____

Odometer/Hour reading: _____

Next Service Due: _____

The following is a minimum preventive maintenance checklist for all vehicle/equipment

A check indicated that the item was satisfactory and no action is required			
WEEKLY INSPECTION	Check (✓)	Special Condition	Comments
OIL LEVEL			
RADIATOR LEVEL			
TRANSMISSION FLUID LEVEL			
WINDSHIELD WIPERS/FLUID			
BATTERY			
FILTERS/BELTS			
DIRECTIONALS			
HORN			
VEHICLE LIGHTS			
MIRRORS			
TIRES(CONDITION/WEAR)			
BODY/OTHER DAMAGE			
PARKING BRAKE			
FIRST AID KIT			
FIRE EXTINGUISHER			
PREVENTIVE MAINTENANCE SCHEDULE LOG			
CLEANLINESS			
OTHER			

Remark(s) for corrective action when applicable (use back for additional notes if needed)

This report must be signed by the employee who performed the inspection. Completed report is to be turned in to your division supervisor.

Employee (Driver) Signature

Division Signature

City of Brady

Large logo



City of Brady

Small logo





Administration

Building / Code Compliance

Parks / Facilities

Water / WW Utilities

Electric Utilities

Gas Utilities

Solid Waste / Recycling

Airport Courtesy

Lake

Wastewater Treatment

Streets / Drainage

Street Sanitation

Meter Services

CITY OF BRADY

EXHIBIT 7

Audit Date: _____ **Driver** _____

Department/Division: _____

Unit Number: _____ **Type:** _____

License Number: _____ **Mileage/Hours:** _____

Check List	Yes	No	Comment
Fire Extinguisher			
First Aid Kit			

PM Inspection Form			

Insurance Card			

Accident Report			

Current Registration Sticker			

Decaling			

Clean vehicle			

Audit Note:			

Audit note examples: License plate missing from front and/or back, Vehicle seat head rest missing, Odometer does not work, Indicator lights on (indicate which ones), Cigarette butts and/or ashes in vehicle, Indicate any body damage

**City Council
City of Brady, Texas
Agenda Action Form**

AGENDA DATE:	03/15/2022	AGENDA ITEM	7.B
AGENDA SUBJECT:	Discussion, consideration, and possible action approving Resolution 2022-006, Curtis Field Airport drainage improvements project requesting assistance from the Texas Department of Transportation for these improvements. Total cost of the project will be \$950,000 of which the City of Brady will be responsible for 10% or \$95,000.		
PREPARED BY:	Lisa Perry	Date Submitted:	3/11/2022
EXHIBITS:	Resolution 2022-006		
BUDGETARY IMPACT:	Required Expenditure:	\$950,000.	
	Amount Budgeted:	\$950,000.	
	Appropriation Required:	\$00.	
CITY MANAGER APPROVAL:			

SUMMARY:

The City Council approved a project as part of the FY22 Budget to address drainage concerns at the south end of the Airport property.

- The area to be addressed is currently overburdened to the extent that during periods of heavy rain water has encroached on the southernmost end of the Runway. Water and vegetation is our pavements worst enemy and it is imperative that we manage both to insure that our pavement does not prematurely fail. In addition, the overgrowth of vegetation creates a habitat for wildlife creating potentially unsafe conditions in the Runway 35 approach area of the airport.

Funding Breakdown:

Cost estimate as provided by TXDot Aviation is \$950,000 (\$150,000 Design and Engineer and \$800,000 Construction). The cost breakdown as provided by TXDot is as follows:

Design and Engineer:

- *\$135,000 – TXDot Grant (Federal- Airport Improvement Program)
- *\$15,000 – CARES funding (Coronavirus Aid Relief and Economic Security act)

Construction:

- *\$720,000 - TXDot Grant (Federal- Airport Improvement Program)
- *\$15,000 – CARES funding (Coronavirus Aid Relief and Economic Security act)
- *\$65,000 – Sponsor Match (City of Brady)

The CARES contribution funding will be applied to the credit of the City's \$95,000 total share of funding.

RECOMMENDED ACTION:

Move to approve Resolution 2022-006, Curtis Field Airport Drainage Project.

RESOLUTION 2022-006

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRADY, TEXAS SUPPORTING DRAINAGE IMPROVEMENTS TO CURTIS FIELD AIRPORT

WHEREAS, the City of Brady intends to make certain improvements to Curtis Field; and

WHEREAS, the general description of the project is described as drainage improvements; and

WHEREAS, the City of Brady intends to request financial assistance from the Texas Department of Transportation for these improvements; and

WHEREAS, total project costs are estimated to be \$950,000, and the City of Brady will be responsible for 10% of the total project costs currently estimated to be \$95,000; and

WHEREAS, the City of Brady names the Texas Department of Transportation as its agent for the purposes of applying for, receiving and disbursing all funds for these improvements and for the administration of contracts necessary for the implementation of these improvements.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL, CITY OF BRADY, TEXAS: that the City of Brady hereby directs Erin Corbell, Acting City Manager, to execute on behalf City of Brady, at the appropriate time, and with the appropriate authorizations of this governing body, all contract and agreements with the State of Texas, represented by the Texas Department of Transportation, and such parties as shall be necessary and appropriate for the implementation of the improvements to Curtis Field Airport.

PASSED AND APPROVED this the 15th day of March, 2022.

CITY OF BRADY:

Anthony Groves, Mayor

Attest: _____

Tina Keys, City Secretary

Curtis Field (BBD)

Brady, TX

1000 ft



Construct Drainage Improvement

Brady NDB BBD 380

Curtis Field-BBD

Curtis Field-BBD

Google Earth



AVIATION CAPITAL IMPROVEMENT PROGRAM

Locations, Projects, and Costs

Texas Department of Transportation -- Aviation Division

February 22, 2022

FEDERAL & STATE FY 2022

Federal FY 2022 (October 2021 - September 2022)/State FY 2022 (September 2021 - August 2022)

City & Airport	Project Status & Description	Project Costs			
		Total	Federal	State	Local
BRADY	<u>Project Status:</u> PENDING				
<u>CURTIS FIELD</u>	Engineering and Design for Drainage Improvements (19 NPE)	150,000	135,000	0	15,000
	Project Totals:	\$ 150,000	\$ 135,000	\$ 0	\$ 15,000

AVIATION CAPITAL IMPROVEMENT PROGRAM*Locations, Projects, and Costs*

Texas Department of Transportation -- Aviation Division

February 22, 2022**FEDERAL & STATE FY 2023***Federal FY 2023 (October 2022 - September 2023)/State FY 2023 (September 2022 - August 2023)*

City & Airport	Project Status & Description	Project Costs			
		Total	Federal	State	Local
BRADY <u>CURTIS FIELD</u>	<u>Project Status:</u> PENDING Construct Drainage Improvements (NPE 20,21,22,23)	800,000	720,000	0	80,000
	Project Totals:	\$ 800,000	\$ 720,000	\$ 0	\$ 80,000

City Council

City of Brady, Texas

Agenda Action Form

AGENDA DATE:	3-15-22	AGENDA ITEM	7. C.
AGENDA SUBJECT:	Discussion, consideration and possible action to schedule a work-session on May 17, 2022 to set FY 23 Budget Workshop dates in July and identify council budget priorities.		
PREPARED BY:	Erin Corbell / Lisa McElrath	Date Submitted:	3-11-22
EXHIBITS:	Draft Budget Schedule		
BUDGETARY IMPACT:	Required Expenditure:	\$0	
	Amount Budgeted:	\$0	
	Appropriation Required:	\$0	
CITY MANAGER APPROVAL:			
SUMMARY:			
Staff would like to schedule a work-session on May 17, 2022 to give the Council an opportunity to voice priorities for staff to address in the base budget development phase and set 4 dates to have the FY 23 Budget Workshops in July.			
RECOMMENDED ACTION:			
Approve to have a budget work-session on May 17 to discuss Council priorities to consider during the FY 23 base budget development and set July workshop dates.			

CITY OF BRADY

DRAFT

SCHEDULE FOR BUDGET PREPARATION, ADOPTION AND IMPLEMENTATION

3/15/2022

2022-2023 FISCAL YEAR BUDGET

	DATE	ACTION	PARTICIPANTS
Preparation	PREPARATION		
	March 30	Distribute 5 YR Capital Plan	Department / Division Heads
	April 1-7	Develop Budget Planning Worksheets	Finance
	April 8	Distribute Budget Packets Narrative, Supplemental Requests, Grant Project Form, current Fee Schedule Action: Update Narratives, Fee Schedule and Prepare Supplemental Decision Request Worksheets and Grant Form	Finance to distribute to Department / Division Heads
	April 20	Submit 5 YR Capital to Finance Team	DHs / Finance / City Manager
	May 2-13	Review budget recommendations by Divisions: Budget Planning worksheets, Narrative, Supplements, Grants, & Fees	Department / Division Heads Finance/City Manager
	May 17	Council Work Session - Organization priorities	City Council / Manager / DHs
	May 27	Final Decision Packets / Grant Project Form due to Finance	Department Heads
	May 31 - June 29	Develop Draft Budget and Appendix Workbooks	Finance
Adoption	June 30	Draft Budget & Workbooks Submitted to City Council and City Secretary	City Council
	July	Council Work Sessions - Budget / Fee Schedule Review by Divisions at the Municipal Court Building	City Council / City Manager Finance/ All Divisions
	July 31	Final Certified Tax Roll delivered	
	Aug 2	Deliver Proposed Budget & by Resolution define proposed tax rate with record vote, set Budget and Proposed Tax rate Hearing date	Finance / City Manager / Council
	Aug 8	Publish Required notices on website	Finance
	Aug 8	Deliver Budget summary and hearing date notice to newspaper	Finance
	Aug 10	Publish Budget Summary page, Proposed tax and hearing notices	Newspaper
	Sept 6	Public Hearing of Budget-First Vote on Budget/ Fees and Utility rates and Public Hearing and First vote on Proposed Tax rate	Citizens / City Council / City Manager / Finance
	Sept 20	Adoption of Budget and Proposed Tax rate	Citizens / City Council
Implementation	Oct 1	Deliver tax rate to County Appraiser / Fiscal Year 23 begins	Finance
		File Copy of Budget with City Secretary /post Budget & Tax rate on website	Finance / City Secretary
	Dec 12	Onsite FY 22 audit	
	Dec 20	Deliver final unaudited year-end 2022 financial statements to Council	

City Council

City of Brady, Texas

Agenda Action Form

AGENDA DATE:	3/15/2022	AGENDA ITEM	7.D.
AGENDA SUBJECT:	Update and discussion on lease with Friends of G. Rollie White for the G. Rollie White Complex		
PREPARED BY:	E. Corbell	Date Submitted:	3/15/2022
EXHIBITS:			
BUDGETARY IMPACT:	Required Expenditure:	\$00.00	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$00.00	
CITY MANAGER APPROVAL:			

SUMMARY: <p>City Council had directed staff to be substantially done with a long-term contract for the G. Rollie White Complex for the Friends of G. Rollie White (FGRW) to be able to lease the facility, with plans for multiple major improvements for the complex.</p> <p>Subsequently, staff found the following line in the City of Brady's Charter:</p> <p>Section 12.16 Other Contracts Concerning City Property:</p> <p>The Council shall have the power to grant, amend, renew or extend contracts concerning the management and/or use of any city-owned facility where such contract agreement would be in the best interests of the citizens. For purposes of this section, examples of such City facilities are the civic center, lake and related facilities, parks, golf course, swimming pools, G. Rollie White Complex, racing facilities, and any other such property. Such contracts shall fully describe the agreement in explicit terms to protect the interests of the citizens. All contracts shall be reviewed by the City Attorney prior to acceptance of the contract.</p> <p>All such contracts shall not exceed ten (10) years. Such contracts shall not be renewed, amended or extended without first being reviewed and approved by the Council.</p> <p>FGRW has requested a lease for a minimum of fifty (50) years in order to apply for the majority of the grants they would be eligible for. This is currently not allowable under the charter.</p>

RECOMMENDED ACTION: <p>Discussion item only.</p>

**CITY COUNCIL
CITY OF BRADY, TEXAS
AGENDA ACTION FORM for ORDINANCE**

AGENDA DATE:	3/15/2022	AGENDA ITEM	7.E.	
AGENDA SUBJECT: Discussion, consideration, and possible action regarding the first reading of Ordinance 1336 of the City of Brady adopting a zoning change from Industrial District to Commercial District as requested by Debra Luebano for property located at 105 West Pierce Street, Brady, Texas in the Fulcher Subdivision, Block NO. 59, Lot No. 3. (P&Z action 3/8/2022)				
PREPARED BY:		Tina Keys	Date Submitted:	3/11/2022
EXHIBITS: Ordinance 1336 P&Z Application Maps				
BUDGETARY IMPACT:		Required Expenditure:	\$00.00	
		Amount Budgeted:	\$00.00	
		Appropriation Required:	\$00.00	
CITY MANAGER APPROVAL:				
SUMMARY: Debra Luebano contacted the Code Office because he is requesting a zoning change to Commercial District on her property at 105 West Pierce Street. This property is currently Industrial District zoning. The property to the West, East, North is Industrial District and South is Commercial District. Property is adjacent to the Brady Creek. The zoning application was filed on February 08, 2022. On March 8, 2022, Planning and Zoning held a public hearing and made a motion to recommend approval to the City Council.				

RECOMMENDED ACTION:
Mayor will ask: <u>“Madam City Secretary please read the Ordinance Preamble for the record in accordance with the City Charter.”</u> “Secretary reads preamble”
Mayor calls for a motion: Move to approve first reading of Ordinance 1336

ORDINANCE NO. 1336

AN ORDINANCE OF THE CITY OF BRADY, TEXAS, GRANTING A ZONING CHANGE FROM INDUSTRIAL DISTRICT TO COMMERCIAL DISTRICT FOR PROPERTY LOCATED AT 105 W. PIERCE ST. IN THE FULCHER SUBDIVISION, BLOCK NO. 59, LOT NO. 3

WHEREAS, Chapter 211 of the Texas Local Government Code empowers the City of Brady, Texas to enact zoning regulations and provide for their administration, enforcement and amendment; and

WHEREAS, the City has previously deemed it necessary and desirable to adopt zoning regulations to provide for the orderly development of property within the City in order to promote the public health, safety, morals and general welfare of the residents of the City, and

WHEREAS, Chapter 14 of the Brady Code of Ordinances constitutes the City's Zoning Regulations and requires property to be zoned in accordance with proper designations as defined by the City; and

WHEREAS, Ms. Debra Luebano has requested a zoning change to Commercial District, and

WHEREAS, the Planning and Zoning Commission of the City provided adequate notice and held a public hearing on March 8, 2022 in accordance with the Brady Code of Ordinances and Chapter 211 of the Texas Local Government Code; and

WHEREAS, the Planning and Zoning Commission of the City recommended approval of the zoning change of the designated property and confirmed that the zoning change is uniform and conforms to the plan design of the City's Zoning regulations; and

WHEREAS, the City Council believes the zoning change will not adversely affect the character of the area of the neighborhood in which it is proposed; will not substantially depreciate the value of adjacent or nearby properties; will be in keeping with the spirit and intent of the City's Zoning Ordinance; will comply with applicable standards of the district in which located; and will not adversely affect traffic, public health, public utilities, public safety and the general welfare of the residents of the City;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BRADY, TEXAS, THAT:

A Zoning Change from Industrial District to Commercial District is granted for property located at 105 W. Pierce St., Brady Texas in the Fulcher Subdivision, Block No. 59, Lot No. 3.

PASSED AND APPROVED on its First Reading on this _____ day of _____ 2022.

PASSED AND APPROVED on its Second reading this _____ day of _____ 2022.

Anthony Groves, Mayor

ATTEST:

Tina Keys, City Secretary

Brady Code
Enforcement Division
325-597-2244 (phone)
325-597-0556 (fax)

City of Brady Zoning Application

City of Brad
1405 N. Bridge Street
P.O. Box 35
Brady, TX 7682

Property Owner Information:

Owner: Debra Luebano Phone No.: 830-377-5332
Cell No.: 830-377-5332 Email: dtluebano@gmail.com
Address: 911 Lake Dr. Kerrville, TX 78028
Owner Signature: Debra Luebano

If the property owner is represented by an authorized agent, please sign below.

Agent Signature:

Existing Property Information:

Subdivision: Fulcher Lot: 3 Block: 59
Address: 105 W. Pierce, Brady, TX No. of Lots: 1

Current Zoning District (Please note chart below): I

(A) Agriculture (BLR) Brady Lake Recreational (C) Commercial District (O) Office District (R) Retail District
(SF-5) Single Family Residential (CBD) Central Business District (MF) Multi-Family District (I) Industrial District
(MH) Manufactured Home District (PD) Planned Development District (SUP) Specific Use Provision

Application Request:

Zoning Change Specific Use

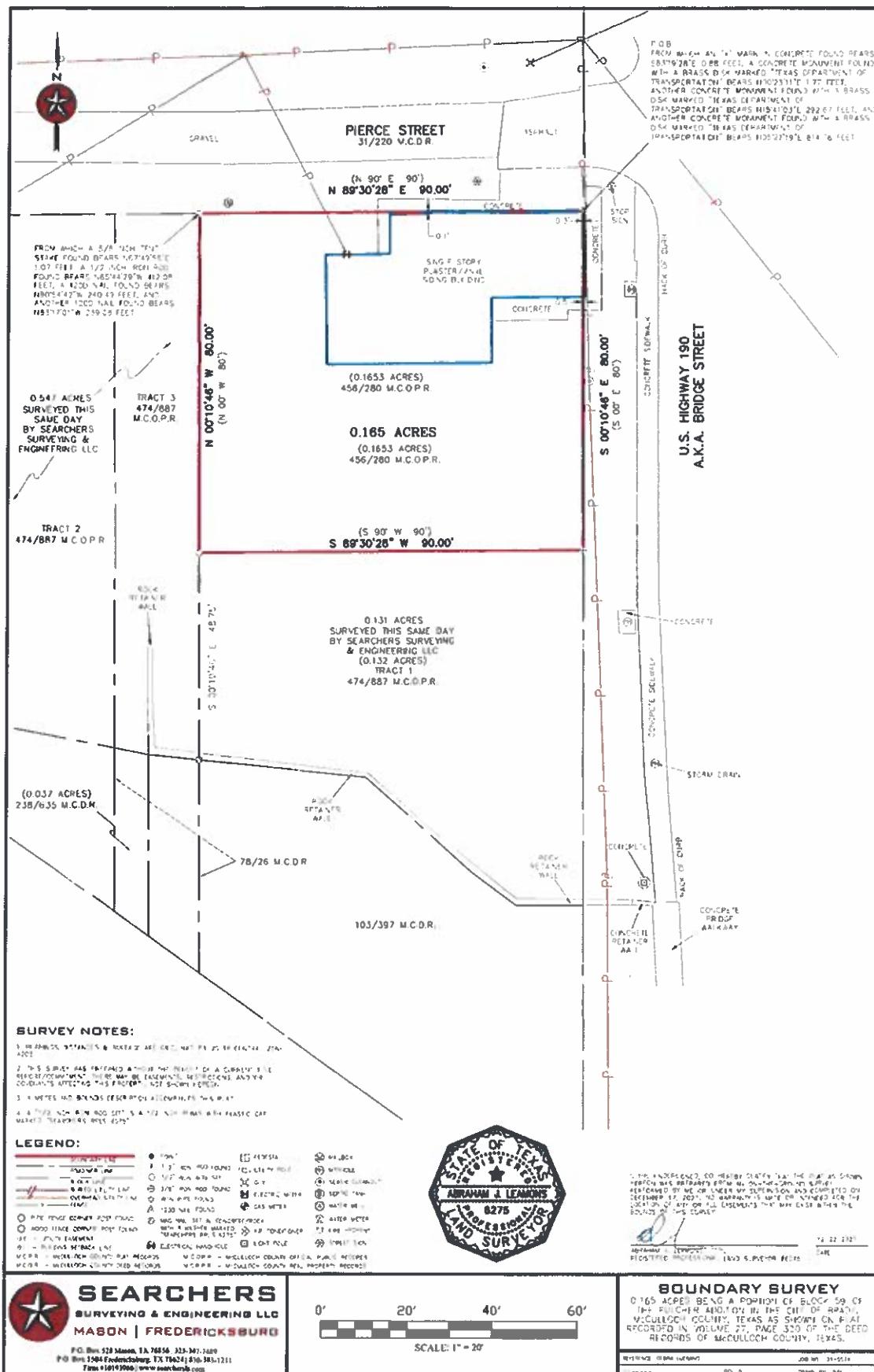
Use or Zoning Requested: Industrial to Commercial

Reason for Request: Type of business under commercial zone

The Code Enforcement Division will only accept complete applications. This includes a completed application for, proof of ownership, non-refundable filing fee made payable to the City of Brady, legal description or surveyed plat drawn by a Licensed Surveyor, and a Comprehensive Site Plan (if applicable). Planning and Zoning Commission meetings are held on the 2nd Tuesday of each month at 5:30 p.m. Applications are due thirty (30) days prior to the meeting date.

Office Use Only:

<input checked="" type="checkbox"/> Complete Application <input checked="" type="checkbox"/> \$200.00 Fee <input checked="" type="checkbox"/> Proof of Ownership <input checked="" type="checkbox"/> Surveyed Plat <input checked="" type="checkbox"/> Comprehensive Site Plan (for PD or SUP)	Received by: <u>Silvia Ding</u> Filing Date: <u>February 8, 2022</u> Planning and Zoning Date: <u>March 8, 2022</u> 1 st City Council Date: <u>March 15, 2022</u> 2 nd City Council Date:
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SEARCHERS SURVEYING & ENGINEERING LLC

P.O. Box 528 Mason, TX 76656 325-347-7409
P.O. Box 1504 Fredericksburg, TX 78624 316-393-1211



1. THE UNDERSIGNED, CO. DIRECTOR STAFF, THAT THE DATA AS SHOWN
HEREIN WAS OBTAINED FROM CO. DIRECTOR STAFF AND
PERFORMED BY ME ON UNDER MY SUPERVISION AND COMPLETED ON
DECEMBER 16, 2021. THIS WARRANTY IS NOT TO EXCEED FOR THE
EXPIRATION OF ANY AND ALL WARRANTIES THAT MAY EXIST WITH THE

BOUNDARY SURVEY
0.165 ACRES BEING A PORTION OF BLOCK 59 OF
THE FULTCHER ADDITION IN THE CITY OF RAPID
MCCULLUCH COUNTY, TEXAS AS SHOWN ON PLAT
RECORDED IN VOLUME 27, PAGE 320 OF THE DEED
RECORDS OF MCCULLUCH COUNTY, TEXAS.

BOUNDARY SURVEY

55 ACRES BEING A PORTION OF BLOCK 59 OF

+

**SEARCH AND SEIZURE IN THE CITY OF BROWNsville,
BROWNsville, TEXAS AS STATED ON 6-6-61**

RECORDED IN VOLUME 77, PAGE 320 OF THE DEED
REGISTERS OF MONTGOMERY COUNTY, MARYLAND.

MEMORIALS OF THE BULLOCK COMPANY, 1822-5.

105 WEST PIERCE STREET, BLOCK 59, LOT 3



12/23/2021, 12:54:35 PM

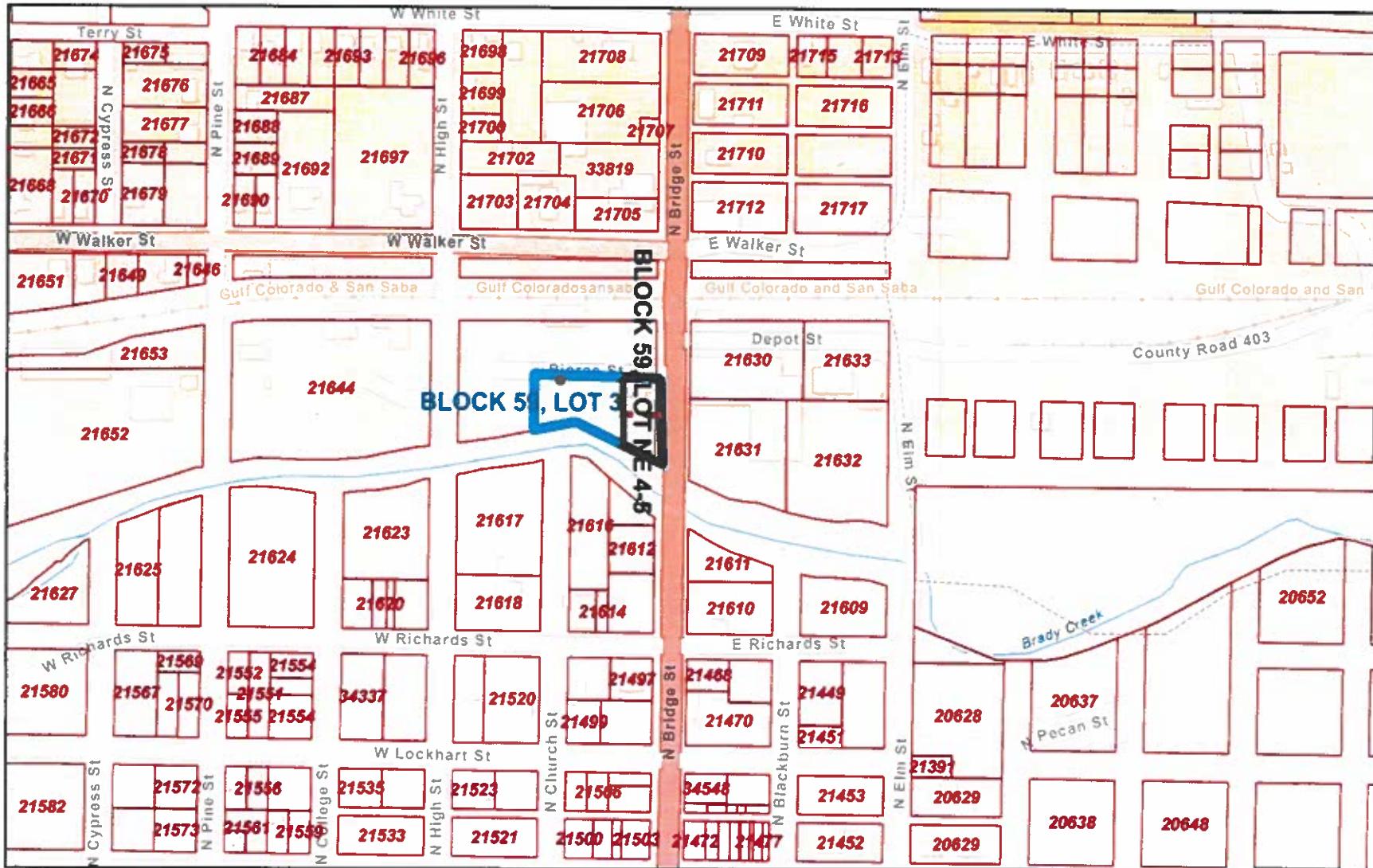
1:1,128

Parcels

Abstracts

Source: Esri, DigitalGlobe, GeoEye, Earthstar Geographics, CNES/Airbus

105 West Pierce Street, Block 59, Lot 3



12/28/2021, 2:23:44 PM

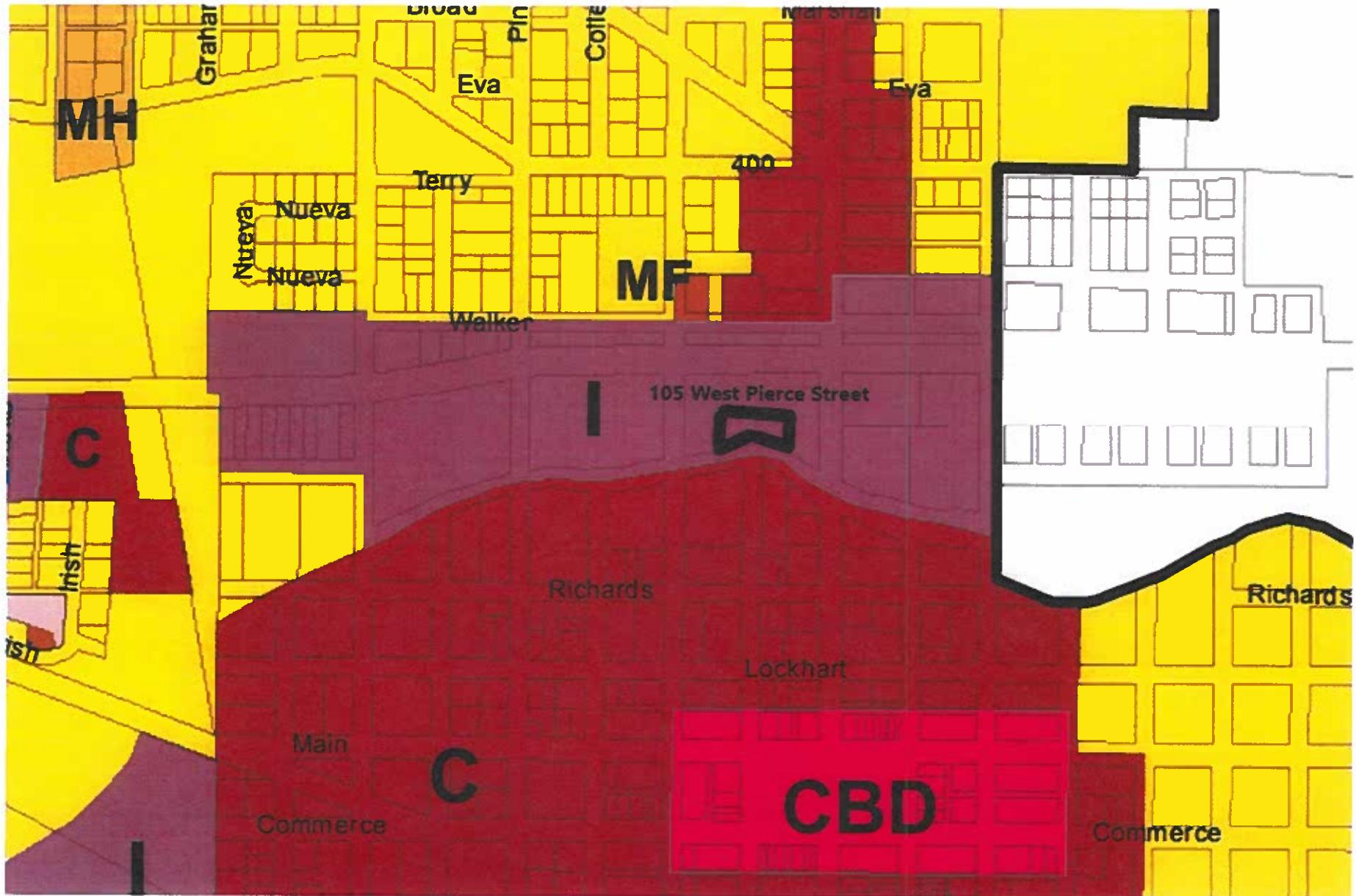
Parcels

1:4,514

A number line representing distance in miles. The line starts at 0 and ends at 0.13 mi. It has tick marks every 0.02 mi. The tick marks are labeled 0, 0.03, 0.07, and 0.13 mi. The distance between 0 and 0.03 is shaded.

ESRI Community Maps Contributors. Texas Parks & Wildlife. ©

Madison County Assessor District 8IC Connection



**CITY COUNCIL
CITY OF BRADY, TEXAS
AGENDA ACTION FORM for ORDINANCE**

AGENDA DATE:	3/15/2022	AGENDA ITEM	7.F.
AGENDA SUBJECT: Discussion, consideration, and possible action regarding the first reading of Ordinance 1337 of the City of Brady adopting a zoning change from Industrial District to Commercial District as requested by Debra Luebano for property located at 503/501 N. Bridge St., Brady Texas in the Fulcher Subdivision, Block No. 59, Lot No. NE 4-5. (P&Z action 3/8/2022)			
PREPARED BY: Tina Keys		Date Submitted:	3/11/2022
EXHIBITS: Ordinance 1337 P&Z Application Maps			
BUDGETARY IMPACT:		Required Expenditure:	\$00.00
		Amount Budgeted:	\$00.00
		Appropriation Required:	\$00.00
CITY MANAGER APPROVAL:			
SUMMARY: Debra Luebano contacted the Code Office because he is requesting a zoning change to Commercial District on her property at 503/501 N. Bridge St.. This property is currently Industrial District zoning. The property to the West, East, North is Industrial District and South is Commercial District. Property is adjacent to the Brady Creek. The zoning application was filed on February 08, 2022. On March 8, 2022, Planning and Zoning held a public hearing and made a motion to recommend approval to the City Council.			

RECOMMENDED ACTION:
Mayor will ask: <u>“Madam City Secretary please read the Ordinance Preamble for the record in accordance with the City Charter.”</u> “Secretary reads preamble”
Mayor calls for a motion: Move to approve first reading of Ordinance 1337

ORDINANCE NO. 1337

AN ORDINANCE OF THE CITY OF BRADY, TEXAS, GRANTING A ZONING CHANGE FROM INDUSTRIAL DISTRICT TO COMMERCIAL DISTRICT FOR PROPERTY LOCATED AT 503/501 N. BRIDGE STREET, BRADY TEXAS IN THE FULCHER SUBDIVISION, BLOCK NO. 59, LOT NO NE 4-5

WHEREAS, Chapter 211 of the Texas Local Government Code empowers the City of Brady, Texas to enact zoning regulations and provide for their administration, enforcement and amendment; and

WHEREAS, the City has previously deemed it necessary and desirable to adopt zoning regulations to provide for the orderly development of property within the City in order to promote the public health, safety, morals and general welfare of the residents of the City, and

WHEREAS, Chapter 14 of the Brady Code of Ordinances constitutes the City's Zoning Regulations and requires property to be zoned in accordance with proper designations as defined by the City; and

WHEREAS, Ms. Debra Luebano has requested a zoning change to Commercial District, and

WHEREAS, the Planning and Zoning Commission of the City provided adequate notice and held a public hearing on March 8, 2022 in accordance with the Brady Code of Ordinances and Chapter 211 of the Texas Local Government Code; and

WHEREAS, the Planning and Zoning Commission of the City recommended approval of the zoning change of the designated property and confirmed that the zoning change is uniform and conforms to the plan design of the City's Zoning regulations; and

WHEREAS, the City Council believes the zoning change will not adversely affect the character of the area of the neighborhood in which it is proposed; will not substantially depreciate the value of adjacent or nearby properties; will be in keeping with the spirit and intent of the City's Zoning Ordinance; will comply with applicable standards of the district in which located; and will not adversely affect traffic, public health, public utilities, public safety and the general welfare of the residents of the City;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BRADY, TEXAS, THAT:

A Zoning Change from Industrial District to Commercial District is granted for property located at 503/501 N. Bridge St., Brady Texas in the Fulcher Subdivision, Block No. 59, Lot No. NE4-5

PASSED AND APPROVED on its First Reading on this _____ day of _____ 2022.

PASSED AND APPROVED on its Second reading this _____ day of _____ 2022.

Anthony Groves, Mayor

ATTEST:

Tina Keys, City Secretary

Brady Code
Enforcement Division
325-597-2244 (phone)
325-597-0556 (fax)

City of Brady Zoning Application

City of Brad
1405 N. Bridge Street
P.O. Box 35
Brady, TX 76822

Property Owner Information:

Owner: Debra Luebano Phone No.: 830-377-5332
Cell No.: 830-377-5332 Email: dluebano@gmail.com
Address: 911 Lake Dr 5 Kerrville, TX 78028
Owner Signature: Debra Luebano

If the property owner is represented by an authorized agent, please sign below.

Agent Signature:

Existing Property Information:

Subdivision: Fulcher Lot: NE 5/4 Block: 59
Address: 503 + 501 N Bridge St Brady, TX No. of Lots: 2

Current Zoning District (Please note chart below): I

(A) Agriculture (BLR) Brady Lake Recreational (C) Commercial District (O) Office District (R) Retail District
(SF-5) Single Family Residential (CBD) Central Business District (MF) Multi-Family District (I) Industrial District
(MH) Manufactured Home District (PD) Planned Development District (SUP) Specific Use Provision

Application Request:

Zoning Change Specific Use

Use or Zoning Requested: Industrial to Commercial

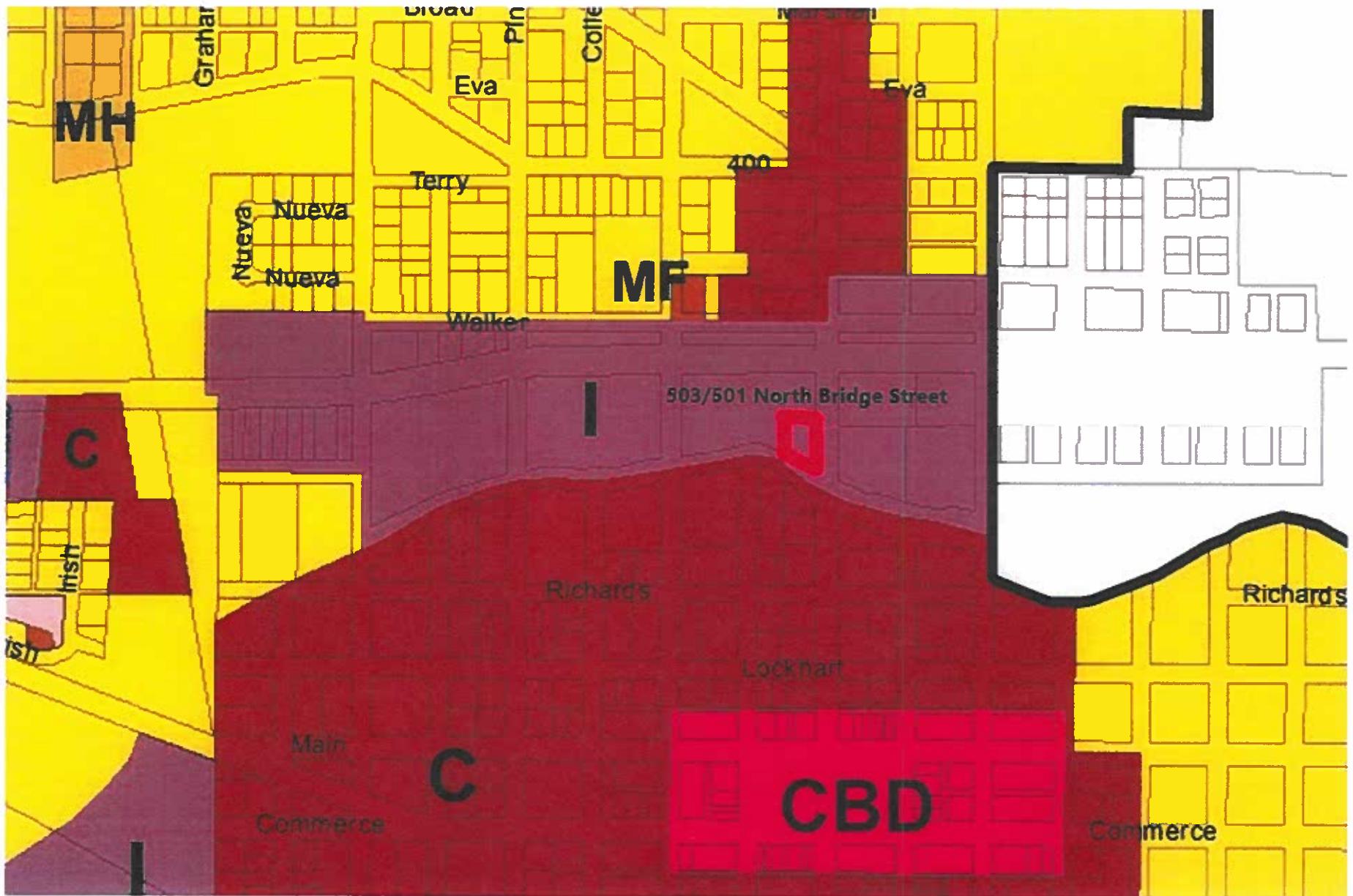
Reason for Request: Type of business under commercial zone

The Code Enforcement Division will only accept complete applications. This includes a completed application for, proof of ownership, non-refundable filing fee made payable to the City of Brady, legal description or surveyed plat drawn by a Licensed Surveyor, and a Comprehensive Site Plan (if applicable). Planning and Zoning Commission meetings are held on the 2nd Tuesday of each month at 5:30 p.m. Applications are due thirty (30) days prior to the meeting date.

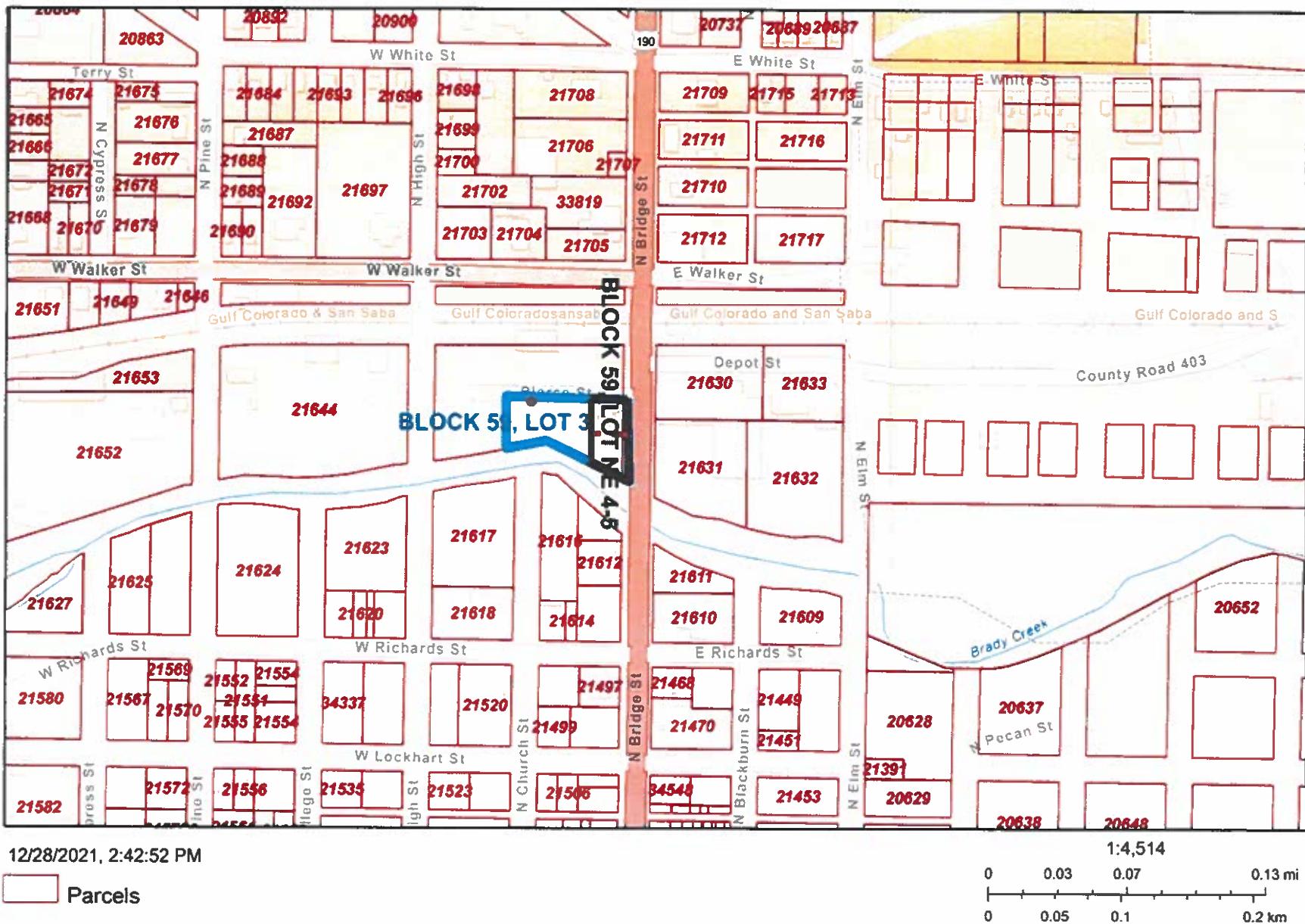
Office Use Only:

Complete Application
 \$200.00 Fee
 Proof of Ownership
 Surveyed Plat
 Comprehensive Site Plan (for PD or SUP)

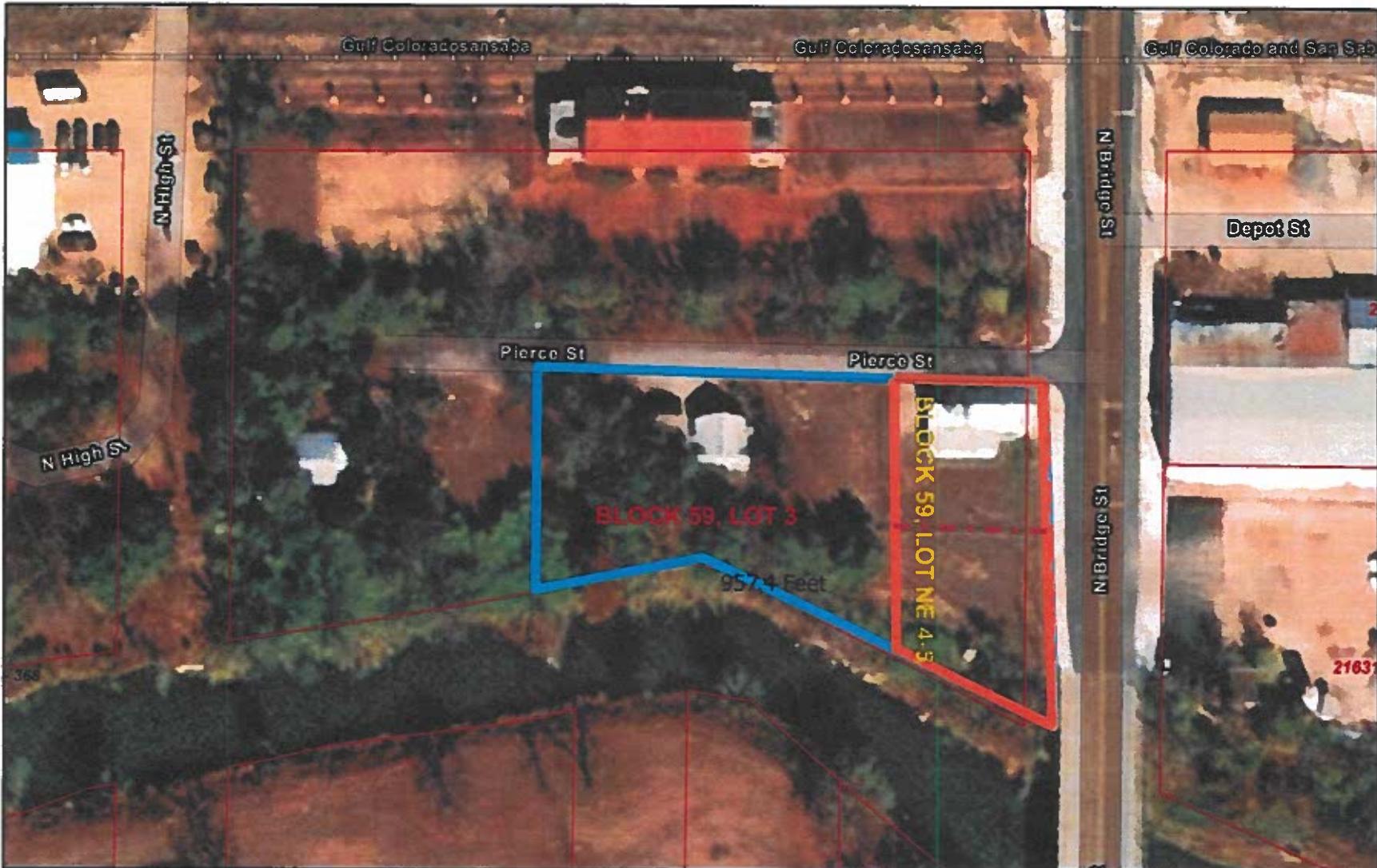
Received by: Silvia Diaz
Filing Date: February 8, 2022
Planning and Zoning Date: March 8, 2022
1st City Council Date: March 15, 2022
2nd City Council Date:



503/501 North Bridge Street, Block 59, Lots NE 4-5



503/501 NORTH BRIDGE STREET, BLOCK 59, LOT NE 4-5



12/23/2021, 12:56:41 PM

Parcels

Abstracts

1:1,128

0 0.01 0.01 0.03 0.05 mi
0 0.01 0.03 0.05 km

Source: Esri, DigitalGlobe, GeoEye, Earthstar Geographics, CNES/Airbus

CITY OF BRADY
MONTHLY FINANCIAL REPORT
AS OF: FEBRUARY 28TH, 2022

41.67% OF FISCAL YEAR

	CURRENT BUDGET	YEAR TO DATE ACTUAL	% TO DATE	YEAR TO DATE PRIOR YEAR
<hr/>				
BEGINNING FUND BALANCE &				
<hr/>				
NET WORKING CAPITAL	47,646,524.00	47,646,524.00		58,822,257.42
<hr/>				
<u>REVENUES</u>				
10 -GENERAL FUND	7,260,432.00	3,854,525.26	53.09	3,670,174.48
11 -GEN CONSTRUCTION FUND	2,500,000.00	0.00	0.00	0.00
20 -ELECTRIC FUND	7,313,265.00	2,904,720.02	39.72	2,765,204.37
30 -WATER / SEWER FUND	4,677,500.00	1,535,056.05	32.82	1,688,639.57
33 -WATER CONSTRUCTION FU	0.00	893.03	0.00	3,704.74
35 -WWTP CONSTRUCTION FUN	0.00	778.04	0.00	704.00
40 -GAS FUND	961,500.00	657,716.51	68.41	552,847.16
50 -UTILITY SUPPORT FUND	633,114.00	263,661.27	41.65	242,083.04
60 -SOLID WASTE FUND	1,429,000.00	555,000.89	38.84	536,889.26
61 -STREET SANITATION FUN	74,000.00	30,898.27	41.75	43,674.72
80 -SPECIAL REVENUE FUND	1,351,200.00	234,140.76	17.33	181,449.15
81 -CEMETERY FUND	43,100.00	42,062.28	97.59	34,998.61
82 -HOTEL/MOTEL FUND	190,000.00	51,494.05	27.10	49,340.15
83 -SPECIAL PURPOSE FUND	2,900.00	1,394.49	48.09	1,269.39
TOTAL REVENUES	26,436,011.00	10,132,340.92	38.33	9,770,978.64
<hr/>				
<u>EXPENDITURES</u>				
10 -GENERAL FUND	8,820,053.00	2,876,650.89	32.61	2,907,610.89
11 -GEN CONSTRUCTION FUND	142,000.00	20,200.00	14.23	0.00
20 -ELECTRIC FUND	7,233,914.00	2,701,188.75	37.34	3,000,332.86
30 -WATER / SEWER FUND	5,103,634.00	1,291,129.02	25.30	1,234,343.80
33 -WATER CONSTRUCTION FU	15,356,586.00	235,410.28	1.53	8,187,061.05
35 -WWTP CONSTRUCTION FUN	15,810,176.00	436,242.31	2.76	73,099.48
40 -GAS FUND	1,140,853.00	914,440.72	80.15	582,634.56
50 -UTILITY SUPPORT FUND	652,310.00	285,785.30	43.81	283,183.60
60 -SOLID WASTE FUND	1,496,715.00	527,766.01	35.26	667,309.44
61 -STREET SANITATION FUN	101,775.00	28,599.28	28.10	30,995.98
80 -SPECIAL REVENUE FUND	1,434,044.00	201,500.84	14.05	197,814.86
81 -CEMETERY FUND	58,626.00	16,967.31	28.94	32,173.00
82 -HOTEL/MOTEL FUND	205,500.00	48,919.35	23.81	95,357.43
83 -SPECIAL PURPOSE FUND	8,240.00	3,500.00	42.48	0.00
TOTAL EXPENDITURES	57,564,426.00	9,588,300.06	16.66	17,291,916.95
<hr/>				
REVENUES OVER/(UNDER) EXPENDITURES	(31,128,415.00)	544,040.86		(7,520,938.31)
<hr/>				
ENDING FUND BALANCE &				
NET WORKING CAPITAL	16,518,109.00	48,190,564.86		51,301,319.11

CITY OF BRADY
CITY COUNCIL CORRESPONDENCE

TO: **MAYOR AND COUNCIL**
FROM: **FINANCE / UTILITY DEPARTMENTS**
SUBJECT: **MONTHLY CUSTOMER SERVICE REPORT**
DATE: **February 28, 2022**

SERVICES	FISCAL YEAR 2022											
	October	November	December	January	February	March	April	May	June	July	August	September
Received Phone Calls	832	743	689	630	611							
Returned Calls	57	58	66	61	36							
Residential Apps	50	31	27	30	27							
Commercial Apps	8	8	2	2	4							
Service Orders	189	152	151	130	125							
Utility Onsite Payments	830	722	849	720	700							
Utility Mail Payments	793	825	767	930	634							
Utility Online Payments	655	696	708	719	729							
Utility Draft Payments	525	521	523	524	527							

The charts below contain sales tax revenue allocated each month by the Texas State Comptroller. Please contact and search the Texas Comptroller's website if you notice an incorrect amount.

For example, the February allocations reflect December sales, collected in January and allocated in February.

*Excludes any sales tax retained by the municipality and not remitted to the Comptroller.

- View Grid Based on Calendar Year
- View Grid With All Years

[Download to Excel](#)

Change Fiscal Year
End

09/30/2023

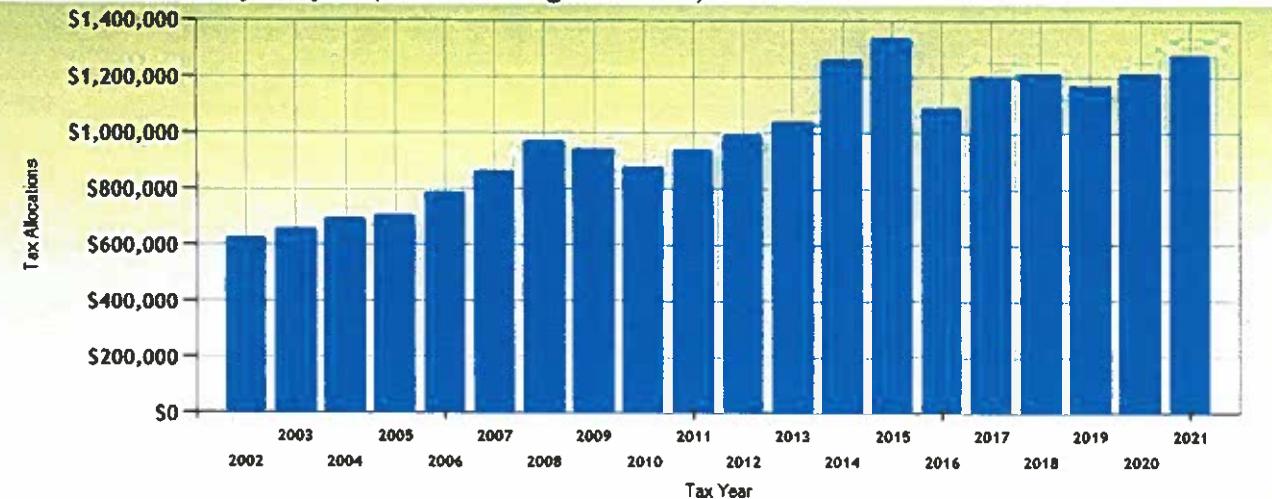


[Submit](#)

By Fiscal Year 10/01 - 09/30

Year	October	November	December	January	February	March	April	May	June	July	August	September	Total
2022	\$100,659	\$110,547	\$110,670	\$112,512	\$119,933	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$554,321
2021	\$97,505	\$102,843	\$95,512	\$100,910	\$118,480	\$88,588	\$85,665	\$131,540	\$107,199	\$106,167	\$115,244	\$102,302	\$1,251,954
2020	\$94,161	\$95,033	\$98,358	\$107,077	\$114,736	\$90,220	\$86,583	\$101,797	\$101,393	\$109,646	\$105,702	\$97,317	\$1,202,025
2019	\$108,700	\$97,871	\$99,563	\$102,849	\$102,877	\$97,257	\$96,793	\$108,828	\$94,204	\$91,085	\$99,315	\$87,187	\$1,186,530
2018	\$101,224	\$103,733	\$112,475	\$107,463	\$108,139	\$94,294	\$88,618	\$106,428	\$105,435	\$94,199	\$103,004	\$98,016	\$1,223,027
2017	\$87,306	\$91,161	\$89,413	\$100,033	\$109,289	\$86,358	\$97,988	\$101,730	\$86,536	\$97,051	\$103,953	\$100,236	\$1,151,056
2016	\$143,834	\$112,101	\$107,933	\$98,515	\$113,278	\$84,869	\$85,238	\$96,257	\$81,982	\$80,944	\$94,673	\$85,349	\$1,184,973
2015	\$113,438	\$115,026	\$128,575	\$118,282	\$127,008	\$90,659	\$99,414	\$119,166	\$107,160	\$99,436	\$107,394	\$106,966	\$1,332,523
2014	\$86,905	\$90,223	\$83,575	\$87,608	\$114,999	\$83,194	\$86,383	\$103,052	\$119,190	\$96,615	\$101,343	\$109,279	\$1,162,366
2013	\$81,575	\$84,095	\$78,857	\$88,594	\$108,399	\$69,954	\$76,038	\$92,661	\$84,448	\$82,176	\$91,353	\$87,852	\$1,026,002

1 2 3 4 >



SERVICE ORDER REPORT FY 21-22



**MINUTES
INVESTMENT COMMITTEE MEETING**

January 18, 2022

All members were present:

Jane Huffman, Council member Jane Huffman

Erin Corbell, Acting City Manager Erin Corbell

Lisa McElrath, Finance Director Lisa McElrath

The committee met to discuss the directive given in the September 21, 2021 meeting to:

gather pricing for Certificate of Deposits with terms up to one year from Brady National Bank. If favorable, the committee will consider an investment to promote diversification for emergency preparedness.

Finance Director McElrath presented rates offered by Brady National and Commercial National (CNB) and confirmed that CNB rates were significantly better; therefore, after a full discussion concerning liquidity and budget needs, the following recommendation was approved:

Invest a total of \$7,000,000 in operating cash into CDs at CNB. Interest earnings will be compounded quarterly.

1. \$2,000,000 for a 12-month term at a rate of 0.50%
2. \$1,000,000 for a 24-month term at a rate of 0.65%
3. \$4,000,000 for a 36-month term at a rate of 0.75%

The City will utilize fund balance reserves that the city maintains from the following Funds:

1. \$2,500,000 from Fund 20/Electric
2. \$3,500,000 from Fund 30/Water-Sewer
3. \$500,000 each from Funds 50/Utility Support and 60/Solid Waste

There being no other business, the meeting was adjourned.



**MINUTES
INVESTMENT COMMITTEE MEETING**

February 1, 2022

All members were present:

Jane Huffman, Council member Jane Huffman
Erin Corbell, Acting City Manager Erin Corbell
Lisa McElrath, Finance Director Lisa McElrath

As of 2-1-22 the City's checking account rate is at 0.49% ;

Therefore, after a full discussion concerning liquidity and budget needs, the following recommendation was approved to adjust the January 18, 2021 decision to:

Invest a total of \$6,000,0000 in operating cash into CDs at CNB. Interest earnings will be compounded quarterly.

1. \$2,000,000 for a 24-month term at a rate of 0.65%
2. \$4,000,000 for a 36-month term at a rate of 0.75%

The City will utilize fund balance reserves that the city maintains from the following Funds:

1. \$2,000,000 from Fund 20/Electric
2. \$3,000,000 from Fund 30/Water-Sewer
3. \$500,000 each from Funds 50/Utility Support and 60/Solid Waste

There being no other business, the meeting was adjourned.

Center Center Meals Served
Director Rosie Aguirre
Monthly Report October 2021-September 2022

SERVICES	FISCAL YEAR 2021-2022												
	OCT.	NOV.	DEC.	JAN.	FEB.	MARCH	APR	MAY	JUNE	JULY	AUG.	SEPT.	To Date Total
Days Meals Served	22	18	20	22	19	22	21	20	22	22	21	21	250
Average Daily Meals													
Meals @ Sunset Center	521	486	525	453	327								
Home Delivered Meals	686	651	672	630	408								
Total Meals	1,207	1,137	1,197	1,083	735	-	-	-	-	-	-	-	-
Closed Oct. 12-Columbus Day				Closed Good Friday									
Closed Nov. 26 & 27 for Thanksgiving, Nov. 11 Veteran's Day				Closed Memorial Day			Closed (Labor Day)						
Closed for Christmas				Closed July 4th									
Closed Jan. 1st - New Years Day													
Closed Feb.													

SERVICES	FISCAL YEAR 2020-2021												
	OCT.	NOV.	DEC.	JAN.	FEB.	MARCH	APR	MAY	JUNE	JULY	AUG.	SEPT.	To Date Total
Days Meals Served	22	18	20	22	19	22	21	20	22	22	21	21	250
Average Daily Meals													
Meals @ Sunset Center	762	667	740	462	490	645	546	511	540	500	555	479	
Home Delivered Meals	810	660	719	497	526	779	770	790	797	747	785	725	
Total Meals	1,572	1,327	1,459	959	1,016	1,424	1,316	1,301	1,337	1,247	1,340	1,204	-
Closed Oct. 14-Columbus Day				Closed Good Friday									
Closed Nov. 28 & 29 for Thanksgiving, Nov. 11 Veteran's Day				Closed Memorial Day			Closed (Labor Day)						
Closed for Christmas				Closed July 4th									
Closed Jan. 1st - New Years Day													
Closed Feb.													
Closed Feb.													
Closed July 4th Independence Day													

TO: BRADY CITY COUNCIL
FROM: STEVE THOMAS, CHIEF OF POLICE
THROUGH: ERIN CORBELL, CITY MANAGER



SUBJECT: MONTHLY POLICE REPORT
FISCAL YEAR 2021-2022

CALLS 2021-2022	OCT	NOV	DEC	JAN	FEB	MAR	APR
RUNS	105	81	102	107	101		
ALS	48	36	47	49	37		
BLS	49	37	45	46	40		
ALS FALL	2	3	6	6	2		
BLS FALL	19	10	14	11	17		
TRAUMA	12	17	28	35	14		
TRAUMA DEATH	0	0	0	1	0		
D.O.A.	1	0	1	0	0		
M.V.A. CITY	0	3	4	5	1		
M.V.A. COUNTY	2	5	1	3	1		
FIRE CITY	4	3	7	8	7		
FIRE COUNTY	3	4	5	6	5		
HELICOPTER	0	1	3	3	2		
HELICOPTER REFUSAL	0	0	0	0	0		
COUNTY CALLS	17	22	18	26	15		
CANCEL	1	3	2	0	1		
TRANSFER	1	0	2	2	1		
REFUSAL	43	33	35	36	28		
GAS LEAK	2	0	0	0	1		
MEDICAL ALARM	1	2	0	0	0		
FIRE ALARM	1	0	1	3	1		
LIFT ASSIST	17	9	10	12	6		
OVER 20 MINUTES	20	23	32	40	29		
OTHER	0	0	0	0	0		
B.V.F.D. COUNTY	12	12	6	10	7		
B.V.F.D. CITY	1	0	5	4	4		

Fire/EMS Monthly Reports:	2021	2021	2021	2022	2022	2022	2022	2022	2022	2022	2022	TOTALS
	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
<u>County calls:</u>		17	15									
EMS		14	8									
Fire		3	7									
Misc.		1	0									
County Totals:		18	15									
<u>City calls:</u>			86									
EMS		84	79									
Fire		4	5									
Misc.		3	2									
Transports requested by HOT:		1	1									
City Totals:		87	86									
Grand TOTAL (City and County Calls):	105	101										

<u>BVFD Response to City/County Calls:</u>	1	11
EMS	1	4
Fire	0	7
Misc.	0	0
TOTAL:	1	11

<u>Wrecks and Transport are counted in the Fire/EMS calls above:</u>	
County:	2 1
Wrecks	2 1
Transport to Hospitals	1 0
City:	0 1
Wrecks	0 0
Transport to Hospitals	0 1
BVFD: (respond with City and County calls)	1 3
Wrecks	1 2
Transport to Hospitals	0 2

2022 RUNS

TO: BRADY CITY COUNCIL
FROM: Letha Moore Customer Service Billing Manager
THROUGH: Erin Corbel, CITY MANAGER

**SUBJECT: MONTHLY ANIMAL CONTROL REPORT
FISCAL YEAR 2020-2021**

Code Enforcement Monthly Case Load FY 2022

3-1, 2022
SAE

Violations

Violation	FY 17	FY 18	FY 19	FY 20	FY 21	FY22
Background Info Cases	13	6	0	0	0	
Building Code Violations	3	6	1	0	0	
Dangerous Premises	14	17	1	3	1	
Depositing, Dumping, Burning	8	5	0	4	0	
Home Occupation Violation	0	0	0	0	0	
Junk and Unsightly Matter	115	65	106	65	101	
Junked Vehicle	47	20	85	49	66	
Minimum Housing Standards	2	15	10	0	0	
Noise Prohibited, Animals		0	7	5	0	
Non-Residential Open Storage	11	0	0	0	0	
Obstruction of Drainageway	0	0	0	0	0	
Permit Required	2	1	2	0	0	
Pool Enclosure	4	1	0	0	0	
Posting Signs on Poles	0	0	0	0	0	
Posting Signs on Public Property	0	0	0	0	0	
Acc. Bldg. prohibited in front yd	0	0	0	0	0	
Refrigerators and Air Tight Containers	5	1	0	0	0	
Residential Open Storage	19	3	3	2	1	
Residential Setbacks	0	1	0	0	0	
Residential RVs - No Residence	3	1	1	3	0	
Sight Visibility	12	0	0	1	0	
Unsanitary Conditions	16	8	0	3	2	
Weeds and Vegetation	112	49	68	28	43	
Abandon Vehicle						
Parking 72 hrs Prohibited						
Zoning Ord. Use Regs Violations	0	2	0	0	0	
Monthly Totals	386	201	284	163	221	

Cases

Open Cases at the start of month	0	659	611	425	636
Complaints	82	65	11	2	1
Pro-Active - Self Initiated	145	63	168	111	151
Total New Cases	242	127	179	113	151
Closed Cases	248	104	238	57	133
Citations	43	19	1	7	4
Open Cases at the end of month	0	683	552	564	621

Utility Inspections

238	201	187	208	
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28	19	15	28	21								
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Building Permit Department
Monthly Report
FY 2022

Item	FY 17	FY 18	FY 19	FY 20	FY 21	FY 22	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Total
Commercial Acc Structure	0	0	1	2	1														
Commercial Addition	4	4	1	4	2														
Commercial Electrical	15	9	11	12	12		2	1	1	1									
Commercial Gas	14	3	1	1	0														
Commercial Mechanical/HVAC	6	5	4	7	6		1	1	2	1									
Commercial Plumbing	8	10	15	9	21		4	1	3	1									
Commercial Remodel	6	3	5	3	5		1	1	1	1									
Commercial Demolition	3	1	0	0	1														
Commercial Sign	12	5	1	4	1														
Commercial Screening	1	0	0	0	0														
Commercial Cert of Occupancy		6	9	8	14		2	1	1		3								
Customer Service Inspection	1	6	1	1	1														
PZ-Subdivision	0	0	1	0	0		2												
PZ-Zoning Request	0	6	1	1	1			3											
Driveway/ Curb Cut	1	2	1	0	3		1												
Residential Accessory Bldg.	17	6	2	8	7			1	1	2									
Residential Additions	8	6	7	6	2		1	1		1									
Residential Demolition-Owner		1	2	0	0														
Residential Demolition-City	0	0	0	0															
Residential Electrical	78	51	46	80	61		8	3	5	8	7								
Residential Fence	13	11	9	12	13		2	1	1		3								
Residential Gas	61	16	16	2	4		1												
Residential Mechanical/HVAC	4	12	13	28	17		2		3										
New Residential Bldg		3	0	1	2						1								
Residential Plumbing	24	31	29	73	65		7	1	10	9	12								
Residential Remodel	5	7	10	22	13		1	1	1	3	3								
Special Use	8	10	14	14	40		4	8		2	5								
Monthly Total	289	213	200	299	292		33	25	30	30	38								

Municipal Court Monthly Report
FEBRUARY 2022

Criminal Section	Traffic			Traffic Non-Traffic		
	Non-Parking	Traffic Parking	City Ordinance	Penal Code	Non-Traffic State Law	City Ordinance
1. Total Cases Pending First of the Month:	2,542	1	0	1,438	8	74
a. Active Cases	1,664	1	0	956	5	65
b. Inactive Cases	878	0	0	482	3	9
2. New Cases Filed	59	0	0	9	0	0
3. Cases Reactivated	18	0	0	5	0	0
4. All other Cases Added	0	0	0	0	0	0
5. Total Cases on Docket	1,741	1	0	970	5	65
6. Dispositions Prior to Court Appearance or Trial:						
a. Uncontested Dispositions	45	0	0	23	0	0
b. Dismissed by Prosecutor	0	0	0	0	0	0
7. Dispositions at Trial:						
a. Convictions:						
1) Guilty Plea or Nolo Contendere	7	0	0	2	0	1
2) By the Court	0	0	0	0	0	0
3) By the Jury	0	0	0	0	0	0
b. Acquittals:						
1) By the Court	0	0	0	0	0	0
2) By the Jury	0	0	0	0	0	0
c. Dismissed by Prosecution	0	0	0	0	0	0
8. Compliance Dismissals:						
a. After Driver Safety Course	5					
b. After Deferred Disposition	0	0	0	0	0	0
c. After Teen Court	0	0	0	0	0	0
d. After Tobacco Awareness Course				0		
e. After Treatment for Chemical Dependency				0		
f. After Proof of Financial Responsibility	2					
g. All other Transportation Code Dismissals	2	0	0	0	0	0
9. All other Dispositions	0	0	0	0	0	0
10. Total Cases Disposed	61	0	0	25	0	1
11. Cases Placed on Inactive Status	49	0	0	3	0	0
12. Total Cases Pending End of Month:	2,540	1	0	1,422	8	73
a. Active Cases	1,631	1	0	942	5	64
b. Inactive Cases	909	0	0	480	3	9
13. Show Cause Hearings Held	0	0	0	0	0	0
14. CasesAppealed:						
a. After Trial	0	0	0	0	0	0
b. Without Trial	0	0	0	0	0	0

Additional Activity	Total
Cases in Which a Fine and Court Costs Satisfied by Community Service	
a. Partial Satisfaction	2
b. Full Satisfaction	3
Cases in Which Fine and Court Costs Satisfied by Jail Credit	23
Cases in Which Fine and Court Costs Waived for Indigency	1
Amount of Fines and Court Costs Waived for Indigency	\$92.00
18. Fines, Court Costs and Other Amounts Collected:	
a. Kept By City	\$10,940.89
b. Remitted to State	\$5,749.80
c. Total	\$16,690.69
Arrest Warrants Issued	52

Civil Section	Total Cases
1. Total Cases Pending First of Month	262
a. Active Cases	220
b. Inactive Cases	42
2. New Cases Filed	1
3. Cases Reactivated	0
4. All other Cases Added	0
5. Total Cases on Docket	221
6. Uncontested Civil Fines or Penalties	0
7. Default Judgments	0
8. Agreed Judgments	0
9. Trial/Hearing by Judge/Officer	0
10. Trial By Jury	0
11. Dismissed for Want of Prosecution	0
12. All Other Dispositions	0
13. Total Cases Disposed	1
14. Cases Placed on Inactive Status	0
15. Total Cases Pending End of Month:	262
a. Active Cases	220
b. Inactive Cases	42
16. CasesAppealed:	
a. After Trial	0
b. Without Trial	0

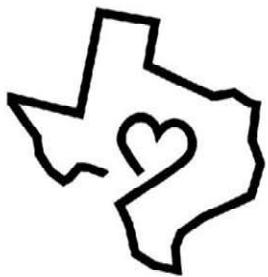
Juvenile/ Minor Activity	Total
1. Transportation Code Cases Filed	1
2. Non-driving Alcoholic Beverage Code Cases Filed	0
3. Driving Under the Influence of Alcohol Cases Filed	0
4. Drug Paraphernalia Cases Filed	0
5. Tobacco Cases Filed	0
6. Truancy Cases Filed	0
7. Education Code (Except Failur to Attend) Cases Filed	0
8. Curfew	0
9. All other Non-Traffic Fine- Only Cases Filed	0
10. Transfer to Juvenile Court:	
a. Mandatory Transfer	0
b. Discretionary Transfer	0
11. Accused of Contemp and Referred to Juvenile Court	0
12. Held in Contempt by Criminal Court	0
13. Juvenile Statement Magistrate Warning:	
a. Warnings Administered	0
b. Statements Certified	0
14. Detention Hearings Held	0
15. Orders for Non-Secure Custody Issues	0
16. Parents Contributing to Nonattendance Cases Filed	0

Presiding Judge: Justin Tyler Owens

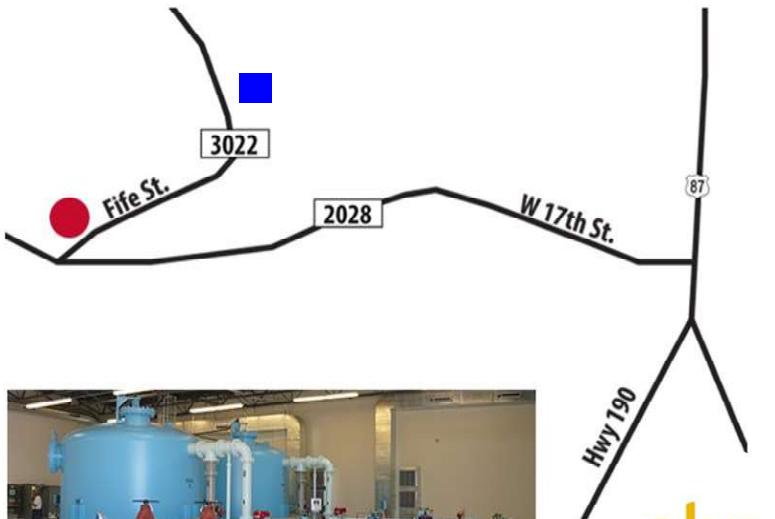
Prepared by Court Clerk Valerie Gonzalez
Official Report Submitted to The Office of Court Administration 03-08-2022



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BRADY
THE CITY OF
TEXAS



City of Brady Radium Reduction Project

'Open House Event'

Water Treatment Plant

March 24, 2022 @ 11:30 am

580 Fife Street (lake road)

City of Brady cordially extends this invitation for an open house event of the phased construction for the radionuclide reduction treatment and iron removal system.

Please join us in thanking the Texas Water Development Board for their invaluable assistance in making this much-needed project a reality.



**Texas Water
Development Board**



**MARCH 24, 2022
BRADY WTP
580 FIFE STREET (FM3022)**

CONSTRUCTION PHASE GROUNDBREAKING CEREMONY

**RADIUM REDUCTION SYSTEM
&
IRON REMOVAL**

FOR

DRINKING WATER

11:30 A.M.	OPENING AND GENERAL GATHERING
11:40 A.M.	WELCOME BY MAYOR ANTHONY GROVES AND SPECIAL INTRODUCTIONS
11:45 A.M.	TWDB CHAIRWOMAN BROOKE PAUP AND COLLEAGUES REMARKS
11:50 A.M.	MAYOR RETURNS AND RECOGNIZES CITY STAFF, DESIGN ENGINEER AND GENERAL CONTRACTOR.
11:55 A.M.	ENPROTEC/HIBBS&TODD (DESIGN ENGINEER) PROJECT COMMENTS
12 – NOON	PLW WATERWORKS (CONSTRUCTION MANAGER-AT-RISK) COMMENTS

PHOTOS AND FACILITY TOUR
