



Tony Groves  
Mayor

Larry Land  
Council Member Place 1

Missi Elliston  
Council Member Place 2

Jeffrey Sutton  
Council Member Place 3

Jane Huffman  
Mayor Pro Tem  
Council Member Place 4

Jay May  
Council Member Place 5

Erin Corbell  
City Manager

Tina Keys  
City Secretary

Sharon Hicks  
City Attorney

### **MISSION**

The City of Brady strives to share its history and encourage the development of diverse housing, employment, infrastructure, and opportunity through transparent management and financing for all residents and employees.

## **CITY OF BRADY COUNCIL AGENDA REGULAR CITY COUNCIL MEETING SEPTEMBER 6, 2022 AT 6:00 PM**

NOTICE is hereby given of a meeting of the City Council of City of Brady, McCulloch County, State of Texas, to be held at 6:00 p.m. September 6, 2022, at the City of Brady Municipal Court Building located 207 S. Elm St., Brady, Texas, for the purpose of considering the following items. The City Council of the City of Brady, Texas, reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

### **1. CALL TO ORDER, ROLL CALL & CERTIFICATION OF A QUORUM**

### **2. INVOCATION & PLEDGE OF ALLEGIANCE**

### **3. PUBLIC COMMENTS: Reserved for items NOT listed on the agenda**

*Please limit individual public comments to three (3) minutes. In accordance with TX AG opinion, any public comment addressing items not on the agenda, will only be heard by the City Council. No formal action, deliberation, discussion, or comment will be made by City Council. State Law prohibits any deliberation or decisions regarding items presented in public comments. City Council may only make a statement of specific factual information given in response to the inquiry; recite an existing policy; or request staff to place the item on an agenda for a subsequent meeting.*

### **4. CONSENT AGENDA: Reserved for routine items to save time**

*Any item may be removed from the Consent Agenda at the request of a Council Member and considered separately following the Consent Agenda approval. All items listed on the Consent Agenda are to be with one motion "Move to approve Consent Agenda."*

- A. Approval of Minutes for Regular Meeting on August 16, 2022
- B. St. Patrick's Fall Festival street closure October 2, 2022 from 7:00 a.m. to 3:00 p.m.

### **5. PRESENTATIONS**

Recognition of promotion for Sergeant Arturo Romero

### **6. PUBLIC HEARING:**

- A. Public Hearing to receive comments for or against a zoning change from Commercial District to Multi-Family Home District for property located at 603 W. Commerce Street, Brady, Texas in the Fulcher Subdivision, Block No. 37, Lot Nos. 2-3
- B. Public Hearing for the proposed Fiscal Year 2022-2023 Budget
- C. Public Hearing for the proposed 2022 Tax Rate

## 7. INDIVIDUAL CONCERNS

*City Council Members are to deliberate the following items. Staff will present the item and are prepared to answer City Council Member questions. The Mayor will recognize Council Members as the council discuss the item so everyone is heard. Once the City Council Members finish discussion, the Mayor will recognize attendees who have comments. Attendees and council members need to direct comments to the Mayor as they are recognized. When all comments are complete, the Mayor will call for a motion.*

- A. Discussion, consideration and possible action regarding the **first reading of Ordinance 1345** of the City of Brady establishing a Building Standards Commission and providing for appointments to a Buildings Standards Commission.
- B. Discussion, consideration and possible action regarding the **first reading of Ordinance 1346** of the City of Brady adopting a zoning change from Commercial District to Multi-Family Residential District for property located at 603 W. Commerce Street, Brady Texas in the Fulcher Subdivision Block No. 37, Lot Nos 2 – 3 as requested by T. Henderson, H3P, LLC
- C. Discussion, consideration and possible action regarding the **first reading of Ordinance 1347** of the City of Brady, Texas, to adopt the FY 2023 Budget
- D. Discussion, consideration and possible action regarding the **first reading of Ordinance 1348** of the City of Brady, Texas to adopt the 2022 Property Tax Rate.
- E. Discussion, consideration and possible action regarding approval of Resolution 2022-016 acknowledging and ratifying that the adoption of the FY 23 annual budget will require raising more revenue from property taxes than previous year.
- F. Discussion, consideration and possible action regarding structure of animal control
- G. Discussion, consideration and possible action regarding retiring K-9 Sator to his handler, Captain Randy Batten.
- H. Discussion, consideration and possible action regarding moving October 2, 2022 City Council meeting date to allow Council and staff to participate in National Night Out activities.
- I. Discussion, consideration and possible action to engage Haynie & Company to audit the City's financial statements for fiscal year 2022 and issue a formal report of financial statements and findings.

## 8. STAFF REPORTS

### A. Upcoming Special Events/Meetings:

|              |   |
|--------------|---|
| September 20 | Regular City Council Meeting, 6:00 p.m.                           |
| October 4    | Regular City Council Meeting, 6:00 p.m.                           |
| October 10   | Columbus Day Holiday, City Offices closed, altered trash schedule |
| October 18   | Regular City Council Meeting, 6:00 p.m.                           |

## 9. ANNOUNCEMENTS

Pursuant to the Texas Government Code § 551.0415, City Council Members and City staff may make reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include: Expressions of thanks, congratulations, or condolence; an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision; Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and announcements involving an imminent threat to public health and safety of people in the municipality that has arisen after the posting of the agenda.

## 10. EXECUTIVE SESSION

The City Council of the City of Brady will adjourn into Executive Session for the following:

- Pursuant to Section 551.071 (Consultation with Attorney), the City Council will consult with the City Attorney about pending or contemplated litigation or on a matter in which the duty of the attorney to the City under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act – EMS contract with County
- Pursuant to Section 551.072 (Deliberations about Real Property), the City Council will deliberate the purchase, exchange, lease, or value of real properties of the City as the deliberation in an open

meeting will have the detrimental effect on the position of the City in negotiations with a third person – City owned properties

## 11. OPEN SESSION ACTION ON ANY ITEMS COMING OUT OF EXECUTIVE SESSION

Discussion, consideration or possible action as a result of Executive Session, if any.

## 12. ADJOURNMENT

*I certify that this is a true and correct copy of the City of Brady City Council Meeting Agenda and that this notice as posted on the designated bulletin board at Brady City Hall, 201 E. Main St., Brady, Texas 76825; a place convenient and readily accessible to the public at all times, and said notice was posted on \_\_\_\_\_ by 6:00 p.m. and will remain posted continuously for 72 hours prior to the scheduled meeting pursuant to Chapter 551 of the Texas Government Code.*

\_\_\_\_\_  
*Tina Keys, City Secretary*

In compliance with the American with Disabilities Act, the City of Brady will provide for reasonable accommodations for persons attending public meetings at City facilities. Requests for accommodations or interpretive services must be received at least 48 hours prior to the meeting. Please contact the City Secretary at 325-597-2152 or [tkeys@bradytx.us](mailto:tkeys@bradytx.us)

Attendance by Other Elected or Appointed Officials: It is anticipated that members of other governmental bodies, and/or city boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the body, board, commission and/or committee. The members of the boards, commissions and/or committees may be permitted to participate in discussion on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless item and action is specifically provided for on an agenda for that body, board, commission or committee subject to the Texas Open Meetings Act.

The City Council of the City of Brady reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on this agenda as authorized by the Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations regarding Real Property), 551.073 (Deliberations regarding prospective Gifts or Donations), 551.074 (Personnel Matters), 551.076 (Deliberations regarding Security Devices), 551.086 (Deliberate, vote or take final action on competitive matters of the public power utility), and 551.087 (Deliberation regarding Economic Development).

This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes written interpretation of the Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.104(c) and the meeting is conducted by all participants in reliance on this opinion.

STATE OF TEXAS

COUNTY OF McCULLOCH

CITY OF BRADY

The City Council of the City of Brady, Texas met in a Regular Meeting on Tuesday August 16, 2022, at 6:00 pm with Mayor Anthony Groves presiding in person. Council Members present were Missi Elliston, Larry Land, Jay May, Jeffrey Sutton and Jane Huffman. City staff present were City Manager Erin Corbell, Public Works Director Steven Miller, Finance Director Lisa McElrath, Electric Superintendent Joe Solis, Police Chief Steve Thomas, and City Secretary Tina Keys. Also in attendance were Taylor Hoffpauir, James Griffin, Charles Bush, R. S. Bush, Annita Ellison and Steve Moffitt.

#### **1. CALL TO ORDER, ROLL CALL & CERTIFICATION OF A QUORUM**

Mayor Groves called the meeting to order at 6:00 p.m. Council quorum was certified.

#### **2. INVOCATION AND PLEDGE OF ALLEGIANCE**

Council Member May gave the invocation, and the Pledge of Allegiance was recited.

#### **3. PUBLIC COMMENTS**

There were no public comments.

#### **4. CONSENT AGENDA**

- A. Approval of Minutes for Regular Meeting on August 2, 2022.
- B. Discussion, consideration and possible action regarding Resolution 2022-015 to request TXDOT/City street closures for Brady High School Homecoming Parade to be held on October 10, 2022.
- C. Discussion, consideration and possible action regarding the temporary closure of 6<sup>th</sup> Street at Parkview as well as 11<sup>th</sup> Street where it intersects with 6<sup>th</sup> Street on September 2, 2022 thru September 4, 2022 and a noise variance on Friday, September 2<sup>nd</sup>, Saturday, September 3<sup>rd</sup>, and Sunday, September 4<sup>th</sup> for the concerts that go along with the 48<sup>th</sup> Annual World Championship BBQ Goat Cook-off.

Council Member Elliston moved to approve the Consent Agenda. Seconded by Council Member May. All Council Members voted “aye” and none “nay”. Motion passed with a 5 – 0 vote.

#### **5. PRESENTATIONS:**

There were no presentations

#### **6. PUBLIC HEARINGS AND INDIVIDUAL CONCERNS ON PUBLIC HEARING**

There were no Public Hearings

#### **7. INDIVIDUAL CONCERNS**

- A. Discussion, consideration and possible action regarding police department officer recruiting. Steve Thomas presented to Council. Chief Thomas proposed paying for the academy and some miscellaneous expenses with a promise that the officers would be here for a time period that we designate. Council Member May asked if the person would be a full time employee with benefits. Chief Thomas said yes, but we would bring them in at a reduced rate. Thomas said if they leave, they would have to reimburse the City. Chief Thomas said he has someone who wants to be here. Council Member Elliston agreed we need to do something different. Erin Corbell said she doesn't agree with paying someone during the entire academy. It's within the budget. Council Member Sutton moved to approve innovation in hiring process for police officers to come to Brady for the Police Chief to work with the City Manager and promote opportunities and bring back to Council. Seconded by Council Member May. All Council Members voted

“aye” and none “nay”. Motion passed with a 5 – 0 vote.

## **8. STAFF REPORTS**

### **A. Upcoming Special Events/Meetings:**

|             |  |
|-------------|--|
| August 17   | Back to school   |
| August 21   | HAPPY BIRTHDAY MAYOR GROVES                                    |
| September 5 | Labor Day Holiday, City Offices closed, altered trash schedule |
| September 6 | Regular City Council Meeting, 6:00                             |

## **9. ANNOUNCEMENTS**

Erin Corbell wanted to update council about the fairways at the golf course. She said well #5 has been offline for several months which is the primary well for the community. We waited for a contractor to come out and it was finally determined that we needed a new pump. We did an emergency PO to acquire that on August 3<sup>rd</sup>. We are anticipating a 3 week delivery then the pump needs to be installed and the well flushed and then send 3 samples to TCEQ to give their blessing to bring well back on line. If the golf course irrigates too much it compromised the integrity of the system used to provide to the rest of the community with water, so they asked the golf course to limit watering to once a week which is having an effect on the golf course. It's looking at another month before the golf course can significantly water again.

Erin also said we're still waiting on the elevated tank at the airport.

Charlie Bush said Ed Davenport donated \$50,000 to drill a well.

Mayor said it will be discussed at a future meeting.

Charlie asked if everyone agreed with what the Chief Thomas said, and asked council if Chief Thomas focused on the part about somebody that wants to be here is a good fit. Mr. Bush asked if they agree with that. Council Member Huffman said if it's a good fit, yes. Mr. Bush asked how that is determined. Council Member Huffman answered “in an interview process”. Mr. Bush asked how you get an interview. Council Member Huffman said you apply for a position. Council Member Elliston said just applying for a job doesn't guarantee you get an interview. Mr. Bush asked if an applicant would usually get a call back. Missi said no. Council Member May said Charlie's son has applied with the golf course. He wants to work here and nobody has ever called him.

## **10. EXECUTIVE SESSION**

The City Council of the City of Brady adjourned into Executive Session for the following:

- Pursuant to Section 551.071 (Consultation with Attorney), the City Council will consult with the City Attorney about pending or contemplated litigation or on a matter in which the duty of the attorney to the City under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act
- Pursuant to Section 551.086 (Deliberations, vote or final action about competitive matters of the public power utility), the City Council will deliberate, vote or take final action on a competitive matter.

Council took a break at 6:51 p.m. and resumed at 7:02 p.m.. Executive Session was opened at 7:02 p.m. and closed at 8:10 p.m. and Open Session resumed at 8:10 p.m.

## **11. OPEN SESSION ACTION ON ANY ITEMS COMING OUT OF EXECUTIVE SESSION**

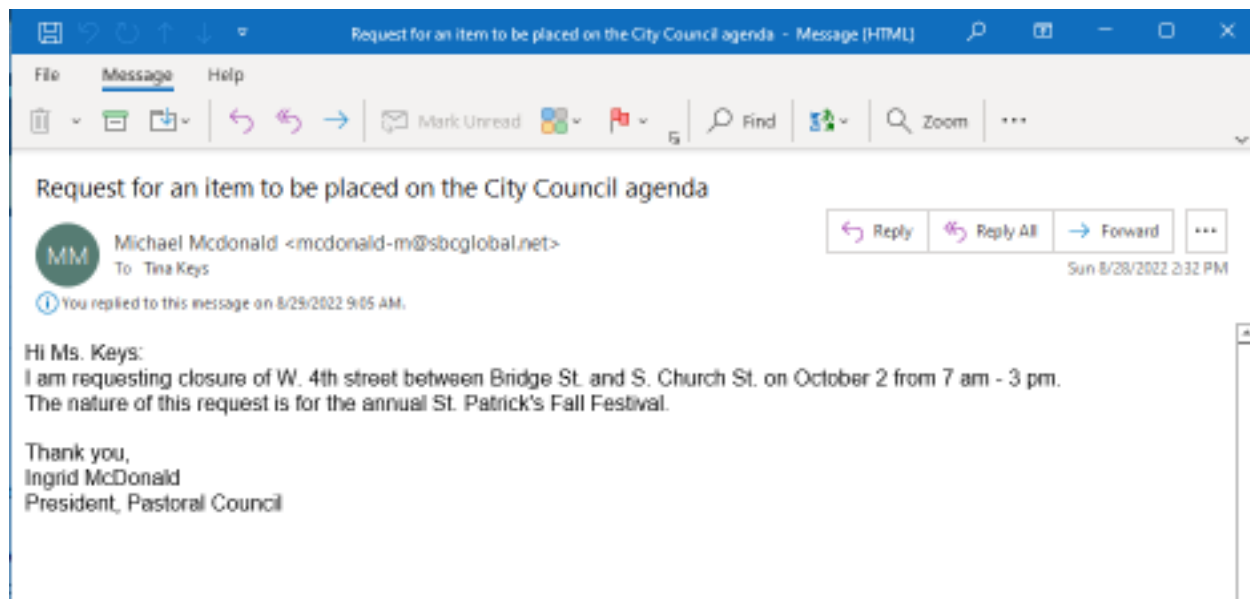
Council had a discussion on electric distribution system and related issues. No action was taken as a result of executive session.

## **12. ADJOURNMENT**

There being no further business, the Mayor adjourned the meeting at 8:11 p.m.

\_\_\_\_\_  
Mayor Anthony Groves

Attest: \_\_\_\_\_  
Tina Keys, City Secretary



**City Council**  
**City of Brady, Texas**  
**Agenda Action Form**

|                               |  |                        |          |
|-------------------------------|--|------------------------|----------|
| <b>AGENDA DATE:</b>           | 9-6-2022   | <b>AGENDA ITEM</b>     | 6.B      |
| <b>AGENDA SUBJECT:</b>        | Public Hearing for the proposed Fiscal Year 2022-2023 Budget |                        |          |
| <b>PREPARED BY:</b>           | Lisa McElrath  | <b>Date Submitted:</b> | 9-1-2022 |
| <b>EXHIBITS:</b>              |  |                        |          |
| <b>BUDGETARY IMPACT:</b>      | <b>Required Expenditure:</b>                                 | \$00.00                |          |
|                               | <b>Amount Budgeted:</b>                                      | \$00.00                |          |
|                               | <b>Appropriation Required:</b>                               | \$45,924,069           |          |
| <b>CITY MANAGER APPROVAL:</b> |  |                        |          |

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| <b>SUMMARY:</b>  |
| <p>This time is provided for citizens to comment on the proposed budget for FY 23.</p> |

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| <b>RECOMMENDED ACTION:</b>   |
| <p>Open Public Hearing (announce the time for recording)<br/>Allow for public input<br/>Close the Public Hearing (announce the time for recording)</p> |



**City Council  
City of Brady, Texas  
Agenda Action Form**

|                               |  |                        |         |
|-------------------------------|--|------------------------|---------|
| <b>AGENDA DATE:</b>           | 9-6-2022                                       | <b>AGENDA ITEM</b>     | 6.C.    |
| <b>AGENDA SUBJECT:</b>        | Public Hearing for the proposed 2022 Tax Rate. |                        |         |
| <b>PREPARED BY:</b>           | Lisa McElrath                                  | <b>Date Submitted:</b> | 9-1-22  |
| <b>EXHIBITS:</b>              |  |                        |         |
| <b>BUDGETARY IMPACT:</b>      | <b>Required Expenditure:</b>                   |                        | \$00.00 |
|                               | <b>Amount Budgeted:</b>                        |                        | \$00.00 |
|                               | <b>Appropriation Required:</b>                 |                        | \$00.00 |
| <b>CITY MANAGER APPROVAL:</b> |  |                        |         |

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| <b>SUMMARY:</b>   |
| <p>This time is provided for citizens to comment on the proposed 2022 Tax Rate.</p> |

|  |
|--|
| <b>RECOMMENDED ACTION:</b>   |
| <p>Open Public Hearing (announce the time for recording)<br/>Allow for public input<br/>Close the Public Hearing (announce the time for recording)</p> |

**City Council**  
**City of Brady, Texas**  
**Agenda Action Form for Ordinance**

|                               |  |                        |            |
|-------------------------------|--|------------------------|------------|
| <b>AGENDA DATE:</b>           | 09/06/2022   | <b>AGENDA ITEM</b>     | 7.A.       |
| <b>AGENDA SUBJECT:</b>        | Discussion, consideration and possible action regarding <b>first reading of Ordinance 1345</b> of the City of Brady, Texas, establishing a Building Standards Commission and providing for the appointment of members. |                        |            |
| <b>PREPARED BY:</b>           | T. Keys/ E. Corbell  | <b>Date Submitted:</b> | 08/30/2022 |
| <b>EXHIBITS:</b>              | Ordinance 1345   |                        |            |
| <b>BUDGETARY IMPACT:</b>      | <b>Required Expenditure:</b>   |                        | \$00.00    |
|                               | <b>Amount Budgeted:</b>  |                        | \$00.00    |
|                               | <b>Appropriation Required:</b>   |                        | \$00.00    |
| <b>CITY MANAGER APPROVAL:</b> |  |                        |            |

**SUMMARY:**

City staff, upon suggestion from counsel, desires to create a Building Standards Commission to evaluate substandard structures in the community and make recommendations to the council for the demolition of said structures. The board also hears and decides appeals of orders, decisions or determinations made by the Building Official or Fire Code Official relating to the application and interpretation of the technical provisions of the building, electrical, plumbing, mechanical, fuel gas, fire and property maintenance codes for both residential and commercial construction.

**RECOMMENDED ACTION:**

**Mayor will ask:** “Madam City Secretary please read the Ordinance Preamble for the record in accordance with the City Charter.” “Secretary reads preamble”

**Mayor calls for a motion:** Move to approve the **first reading of Ordinance 1345**.

**ORDINANCE NO. 1345**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BRADY ESTABLISHING A BUILDING STANDARDS COMMISSION AND PROVIDING FOR APPOINTMENTS TO A BUILDINGS STANDARDS COMMISSION, PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the City Council of the City of Brady is concerned about the health, safety and welfare of its citizens; and

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BRADY:**

- I. The BUILDING STANDARDS COMMISSION is created.
- II. The BUILDING STANDARDS COMMISSION shall have the duties and purposes as set out in Chapter 54 of the Texas Local Government Code (as adopted by the City of Brady and any other codes adopted or amended by any subsequent or previous ordinance) to hear, determine and enforce city ordinances related to building standards and conditions:
  - 1) For the preservation of public safety, relating to the materials or methods used to construct a building or improvements, including the foundation, structural elements, electrical wiring or apparatus, plumbing and fixtures, entrances, or exits;
  - 2) Relating to the fire safety of a building or improvement, including provisions relating to materials, types of construction or design, warning devices, sprinklers or other fire suppression devices, availability of water supply for extinguishing fires, location, design, or width of entrances or exits;
  - 3) Relating to dangerously damaged or defective buildings or improvements;
  - 4) Relating to conditions caused by accumulations of refuse, vegetation or other matter that creates breeding and living places for insects and rodents.
  - 5) To hear appeals from decisions of the Building Official from persons aggrieved by such decision and to provide the final interpretation of the provisions of the standard codes adopted by the City of Brady.
- III. Cases shall be brought before the Commission by the Building Official who may be assisted by the City Attorney
- IV. Composition of the Building Standards Commission:
  - 1) The building and standards commission shall consist of five (5) members appointed to two (2) year terms to run concurrently with the term of the mayor.
  - 2) Members shall be nominated by the mayor and approved by the City Council. There shall also be appointed two (2) alternate members of the commission who shall serve in the absence of one (1) or more regular members when requested to do so by the Mayor. The alternate members serve for the same period as the regular members.
  - 3) Regular members or alternate members of the commission may be removed by the City Council

for cause on a written charge. Before a decision regarding the removal of a member or alternate member, the City Council shall hold a public hearing on the matter, if requested by the member or alternate member subject to the removal action.

- 4) A vacancy among the regular members or alternate members shall be filled by appointment as herein provided for the unexpired term.

**Passed and approved on the FIRST READING** this \_\_\_\_ day of \_\_\_\_\_ 2022.

**Passed and approved on the SECOND READING** this \_\_\_\_ day of \_\_\_\_\_ 2022.

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Anthony Groves, Mayor

ATTEST:

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Tina Keys, City Secretary

City Council  
City of Brady, Texas  
**Agenda Action Form for Ordinance**

|                               |  |                        |           |
|-------------------------------|--|------------------------|-----------|
| <b>AGENDA DATE:</b>           | 09/06/2022   | <b>AGENDA ITEM</b>     | 7.B.      |
| <b>AGENDA SUBJECT:</b>        | Discussion, consideration, and possible action regarding the <b>first reading of Ordinance 1346</b> of the City of Brady adopting a zoning change from Commercial District to Multi-Family Residential District for property located at 603 W. Commerce Street, Brady, Texas in the Fulcher Subdivision Block No. 37, Lot Nos 2 - 3. |                        |           |
| <b>PREPARED BY:</b>           | T. Keys  | <b>Date Submitted:</b> | 8/22/2022 |
| <b>EXHIBITS:</b>              | Ordinance 1346   |                        |           |
| <b>BUDGETARY IMPACT:</b>      | <b>Required Expenditure:</b>   | \$58,800               |           |
|                               | <b>Amount Budgeted:</b>  | 0.00                   |           |
|                               | <b>Appropriation Required:</b>   | \$58,800               |           |
| <b>CITY MANAGER APPROVAL:</b> |  |                        |           |

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| <b>SUMMARY:</b>  |
| Mrs. Tamela Henderson contacted the Code Office requesting a zoning change to Multi-Family Residential District for their property located at 603 West Commerce Street. This property is currently zoned as Commercial District. |
| The property to the West, East and North is Commercial District, Single-Family Residential to the South of the property.   |
| The zoning application was filed on April 08, 2022.  |
| The City immediately published the proper notice for property located at 603 W. Commerce Street, Block 37, Lots 2-3, Brady Texas, for the purpose to rezone and gave proper notice to all property owners within 200 feet.       |

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| <b>RECOMMENDED ACTION:</b>  |
| <b>Mayor will ask:</b> “Madam City Secretary please read the Ordinance Preamble for the record in accordance with the City Charter.” “Secretary reads preamble” |
| <b>Mayor calls for a motion:</b><br>Move to approve the <b>first</b> reading of Ordinance 1346.   |

**ORDINANCE NO. 1346**

**AN ORDINANCE OF THE CITY OF BRADY, TEXAS, GRANTING A ZONING CHANGE FROM COMMERCIAL DISTRICT TO MULTI-FAMILY RESIDENTIAL DISTRICT FOR PROPERTY LOCATED AT 603 W. COMMERCE IN THE FULCHER SUBDIVISION BLOCK NO. 37, LOT NOS 2 – 3.**

**WHEREAS**, Chapter 211 of the Texas Local Government Code empowers the City of Brady, Texas to enact zoning regulations and provide for their administration, enforcement and amendment; and

**WHEREAS**, the City has previously deemed it necessary and desirable to adopt zoning regulations to provide for the orderly development of property within the City in order to promote the public health, safety, morals and general welfare of the residents of the City, and

**WHEREAS**, Chapter 14 of the Brady Code of Ordinances constitutes the City's Zoning Regulations and requires property to be zoned in accordance with proper designations as defined by the City; and

**WHEREAS**, Mrs. T. Henderson has requested a zoning change to Multi-Family Residential District, and

**WHEREAS**, the Planning and Zoning Commission of the City provided adequate notice and held a public hearing on September 6, 2022 in accordance with the Brady Code of Ordinances and Chapter 211 of the Texas Local Government Code; and

**WHEREAS**, the Planning and Zoning Commission of the City recommended approval of the zoning change of the designated property and confirmed that the zoning change is uniform and conforms to the plan design of the City's Zoning regulations; and

**WHEREAS**, the City Council believes the zoning change will not adversely affect the character of the area of the neighborhood in which it is proposed; will not substantially depreciate the value of adjacent or nearby properties; will be in keeping with the spirit and intent of the City's Zoning Ordinance; will comply with applicable standards of the district in which located; and will not adversely affect traffic, public health, public utilities, public safety and the general welfare of the residents of the City;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BRADY, TEXAS, THAT:**

A Zoning Change from Commercial District to Multi-Family Residential District is granted for property located at 603 W. Commerce St., in the Fulcher Subdivision, Block No. 27, Lot Nos 2 - 3

**PASSED AND APPROVED** on its First Reading on this the \_\_\_\_\_ day of \_\_\_\_\_ 2022.

**PASSED AND APPROVED** on its Second reading this the \_\_\_\_\_ day of \_\_\_\_\_ 2022.

\_\_\_\_\_  
Anthony Groves, Mayor

ATTEST:

\_\_\_\_\_  
Tina Keys, City Secretary

**City Council  
City of Brady, Texas**

**Agenda Action Form for Ordinance**

|                               |   |                        |          |
|-------------------------------|---|------------------------|----------|
| <b>AGENDA DATE:</b>           | 9-6-2022  | <b>AGENDA ITEM</b>     | 7. C.    |
| <b>AGENDA SUBJECT:</b>        | Discussion, consideration, and possible action regarding the <b>first</b> reading of Ordinance 1347 of the City of Brady, Texas, to adopt the FY 2023 Budget. |                        |          |
| <b>PREPARED BY:</b>           | Lisa McElrath   | <b>Date Submitted:</b> | 9-1-2022 |
| <b>EXHIBITS:</b>              | Ordinance 1347 with exhibit A Step-Grade Plan<br>Decision Packet Summary for FY 23  |                        |          |
| <b>BUDGETARY IMPACT:</b>      | <b>Required Expenditure:</b>  | \$00.                  |          |
|                               | <b>Amount Budgeted:</b>   | \$00.                  |          |
|                               | <b>Appropriation Required:</b>  | \$45,924,069           |          |
| <b>CITY MANAGER APPROVAL:</b> |   |                        |          |

|   |
|---|
| <b>SUMMARY:</b>   |
| <p>The FY 23 proposed budget will raise more property tax dollars than last year's budget by \$35,898 or 3.79%. The property tax revenue to be raised from new property added to the tax roll this year is \$2,215.</p> <p>The FY 23 budget continues to reflect collections of a cemetery tax levy of 2 cents per \$100 valuation of property.</p> <p>The total FY 23 Budget after transfers is \$45,924,069.</p> <p>The City Council conducted several workshops to review the proposed Budget in July.</p> <p>The Budget proposes a rate increase for the Gas Distribution service and Trash service to cover operational costs.</p> <p>The Budget includes a 3% step plan wage increase for qualified full-time employees, and continues the certification pay program. The budget proposes to raise the starting rate of pay to several full-time positions to \$13/ hour. Substantial wage increases are proposed for PPM, Golf, Lake employees. In addition, the Fire/EMS employees will receive a 7% rate increase. The Police division will receive similar rate increases. Stand-by pay will increase to \$30. New positions approved are as follows: 1 new electric lineman, 1 new gas technician, and 1 WWTP operator trainee. Positions dissolved are as follows: Community Service Director, 1 full-time golf shop attendant, and 1 patrol officer. The City will continue its partnership agreement with the BISD funding 67% of the School Resource Officer salary and benefits.</p> <p>Major goals include the construction phases of the Waste Water Plant and Water system improvements.</p> <p>Attached is the Supplemental Decision Summary detailing the Council's decision for each request. Approved requests are included in the proposed FY 23 Budget.</p> <p>The proposed FY23 Budget promotes that ending fund balances should meet required policy levels.</p> |

**RECOMMENDED ACTION:**

**Mayor will ask:** “Madam City Secretary please read the Ordinance Preamble for the record in accordance with the City Charter.” **“Secretary reads preamble”**

**Mayor calls for a motion:** Move to approve the **first** reading of Ordinance 1347

**Mayor will ask:** “Madam City Secretary please proceed with a Roll Call vote.”



**FISCAL YEAR 2022 BUDGET ORDINANCE  
ORDINANCE NO: 1347**

**AN ORDINANCE AS PRESCRIBED BY THE HOME RULE CHARTER, CITY OF BRADY,  
ADOPTING A FISCAL YEAR 2023 OPERATING BUDGET**

**WHEREAS**, State law and the Home Rule Charter requires formal adoption of an annual budget for operations for the City of Brady; and

**WHEREAS**, the City Manager presented a proposed budget to the City Council on August 2, 2022 per Home Rule Charter requirement Section 6.03 and desired amendments by the City Council have been incorporated; and

**WHEREAS**, a general summary of the proposed budget was posted in City Hall, on the city website and published in the official newspaper; and

**WHEREAS**, exhibit A, the Employee Grade/Step Schedule is included for adoption that supports payroll budget costs for FY 2023;

**WHEREAS**, a public hearing was held on September 6, 2022, in accordance with State law and Home Rule Charter requirements; and

**WHEREAS**, Section 6.03 of the Home Rule Charter provides that in the event the budget has not been finally adopted by October 1st, the budget and desired amendments as submitted shall be deemed to have been finally adopted by the Council;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF  
BRADY, TEXAS:**

**SECTION 1:**

That the foregoing recitals are hereby found to be true and correct and are hereby adopted by City Council and made a part hereof for all purposes and findings of fact. City Council hereby certifies that the City has complied with all statutory notices, hearings, and requirements for the adoption of the FY 2023 Operational Budget.

**SECTION 2:**

That the Fiscal Year 2023 Operational Budget for the City of Brady, Texas, as presented to the City Council on September 6, 2022 and will hereby be deemed adopted on September 20, 2022 by requirement of State Law and Section 6.03 of the Home Rule Charter.

**SECTION 3:**

That a copy of the 2023 FY Operation Budget be filed with the City Secretary and other officials as designated under State law.

**SECTION 4:**

That the City Manager be empowered to administer the approved 2023 FY Operational Budget and

execute purchases and other expenditures in accordance with State law and the Home Rule Charter.

**SECTION 5:**

That this Ordinance be published by caption only pursuant to State law.

**SECTION 6:**

That this Ordinance shall be in force and effective on the 1st day of October 2022, that being more than 15 days after such publication, for the public hearing on the budget, pursuant to Section 6.03 (2) of the Home Rule Charter.

This Ordinance was presented at a public hearing held on September 6, 2022; was formally introduced on the 6th day of September, 2022 for the first reading; and was presented on the 20th day of September 2022 for the second and final reading.

**Roll Call Vote:**

\_\_\_ Jane Huffman, Mayor Pro Tem  
\_\_\_ Larry Land, Council Member Place 1  
\_\_\_ Missi Elliston, Council Member Place 2  
\_\_\_ Jeffrey Sutton, Council Member Place 3  
\_\_\_ Jay May, Council Member Place 5

**PASSED AND ADOPTED ON FIRST READING** on this 6<sup>th</sup> day of September, 2022.

**Roll Call Vote:**

\_\_\_ Jane Huffman, Mayor Pro Tem  
\_\_\_ Larry Land, Council Member Place 1  
\_\_\_ Missi Elliston, Council Member Place 2  
\_\_\_ Jeffrey Sutton, Council Member Place 3  
\_\_\_ Jay May, Council Member Place 5

**PASSED AND ADOPTED ON SECOND READING** on this 20th day of September, 2022.

\_\_\_\_\_  
Anthony Groves, Mayor

ATTEST: \_\_\_\_\_  
Tina Keys, City Secretary

CITY OF BRADY  
EMPLOYEE GRADE/STEP SCHEDULE  
Established October 1, 2014 - Effective October 1, 2022

EXHIBIT A - ORDINANCE 1347

FY 23 CHANGES

| CATEGORY               | DESCRIPTION   | GRADE | STEP          |       |       |                 |       |       |          |       |       |       |       |       |
|------------------------|---|-------|---------------|-------|-------|-----------------|-------|-------|----------|-------|-------|-------|-------|-------|
|                        |   |       | No experience |       |       | Some experience |       |       | Seasoned |       |       |       |       |       |
|                        |   |       | 01            | 02    | 03    | 04              | 05    | 06    | 07       | 08    | 09    | 10    | 11    | 12    |
| MAINTENANCE            | Aquatic Seasonal Employees*                         | 10*   | 9.00          | 9.25  | 9.50  | 9.75            | 10.00 | 10.25 | 10.50    | 10.75 | 11.00 | 11.25 | 13.00 | 15.00 |
|                        | Part Time/Seasonal Positions                        | 11    | 10.00         | 10.30 | 10.61 | 10.93           | 11.26 | 11.59 | 11.94    | 12.30 | 12.67 | 13.05 | 13.44 | 13.84 |
|                        | Airport serviceman, Landfill Attendant, Cooks       | 12    | 10.00         | 10.30 | 10.61 | 10.93           | 11.26 | 11.59 | 11.94    | 12.30 | 12.67 | 13.05 | 13.44 | 13.84 |
|                        | Crewman I & Tech I                                  | 13    | 13.00         | 13.39 | 13.79 | 14.21           | 14.63 | 15.07 | 15.52    | 15.99 | 16.47 | 16.96 | 17.47 | 18.00 |
|                        | Trk Driver, Heavy Equip, Maint I, Grounds I, & II   | 14    | 13.00         | 13.39 | 13.79 | 14.21           | 14.63 | 15.07 | 15.52    | 15.99 | 16.47 | 16.96 | 17.47 | 18.00 |
|                        | Crewman II, Tech II, Maintenance II                 | 15    | 14.64         | 15.08 | 15.53 | 16.00           | 16.48 | 16.97 | 17.48    | 18.01 | 18.55 | 19.10 | 19.67 | 20.27 |
|                        | Electric Lineman B, WWTP Operator                   | 16    | 18.31         | 18.86 | 19.43 | 20.01           | 20.61 | 21.23 | 21.87    | 22.53 | 23.21 | 23.91 | 24.63 | 25.37 |
|                        | Electric Lineman A                                  | 17    | 25.40         | 26.16 | 26.94 | 27.75           | 28.58 | 29.44 | 30.32    | 31.23 | 32.17 | 33.14 | 34.13 | 35.15 |
| SUPPORT                |   |       |               |       |       |                 |       |       |          |       |       |       |       |       |
|                        | Pro-Shop, Lake Store Attendants                     | 21    | 13.00         | 13.39 | 13.79 | 14.21           | 14.63 | 15.07 | 15.52    | 15.99 | 16.47 | 16.96 | 17.47 | 18.00 |
|                        | ACO, Custodian                                      | 22    | 12.86         | 13.25 | 13.64 | 14.05           | 14.47 | 14.91 | 15.36    | 15.82 | 16.29 | 16.78 | 17.28 | 17.80 |
|                        | Clerks- Court, Finance, Permit, Records, Admin Asst | 23    | 13.46         | 13.86 | 14.28 | 14.71           | 15.15 | 15.60 | 16.07    | 16.55 | 17.05 | 17.56 | 18.09 | 18.63 |
| PROFESSIONAL/TECHNICAL |   |       |               |       |       |                 |       |       |          |       |       |       |       |       |
|                        | Customer Service Representatives                    | 31    | 12.86         | 13.25 | 13.64 | 14.05           | 14.47 | 14.91 | 15.36    | 15.82 | 16.29 | 16.78 | 17.28 | 17.80 |
|                        | Lead Lineserviceman, Meter Tech                     | 32    | 14.07         | 14.49 | 14.92 | 15.37           | 15.83 | 16.30 | 16.79    | 17.29 | 17.81 | 18.34 | 18.89 | 19.46 |
|                        | Purch Agt, Fin Assist, HR, Code Off, Mechanic       | 33    | 17.17         | 17.69 | 18.22 | 18.77           | 19.33 | 19.91 | 20.51    | 21.13 | 21.76 | 22.41 | 23.08 | 23.77 |
|                        | WTP Operator-B                                      | 34    | 25.50         | 26.27 | 27.06 | 27.87           | 28.71 | 29.57 | 30.46    | 31.37 | 32.31 | 33.28 | 34.28 | 35.31 |
| FIRE / EMS             | 2756 HRS  |       |               |       |       |                 |       |       |          |       |       |       |       |       |
|                        | Basic EMT to Paramedic Only (FT or PT)              | 41    | 15.02         | 15.47 | 15.94 | 16.42           | 16.91 | 17.42 | 17.94    | 18.48 | 19.03 | 19.60 | 20.19 | 19.44 |
|                        | Basic EMT-Firefighter                               | 42    | 16.41         | 16.91 | 17.41 | 17.94           | 17.26 | 17.78 | 18.31    | 18.86 | 19.43 | 20.01 | 20.61 | 21.23 |
|                        | Intermediate EMT - Firefighter                      | 43    | 17.51         | 18.03 | 18.57 | 19.13           | 19.70 | 20.29 | 20.90    | 21.53 | 22.18 | 22.84 | 23.53 | 24.23 |
|                        | Paramedic - Firefighter                             | 44    | 19.39         | 19.97 | 19.23 | 19.81           | 20.40 | 21.01 | 21.64    | 22.29 | 22.96 | 23.65 | 24.36 | 25.09 |
|                        | Lt. Basic EMT - Firefighter                         | 45    | 19.02         | 19.60 | 20.18 | 20.79           | 21.41 | 22.05 | 22.72    | 23.40 | 24.10 | 24.82 | 25.57 | 26.33 |
|                        | Lt. Intermediate EMT - Firefighter                  | 46    | 19.76         | 20.36 | 20.97 | 21.60           | 22.24 | 22.91 | 23.60    | 24.31 | 25.04 | 25.79 | 26.56 | 27.36 |
|                        | Lt. Paramedic - Firefighter/Training Officer        | 47    | 20.87         | 21.49 | 22.14 | 22.80           | 23.48 | 24.19 | 24.91    | 25.66 | 26.43 | 27.22 | 28.04 | 28.88 |
|                        | EMS Coordinator/ Asst Chief - 2080 HRS              | 48    | 34.85         | 35.90 | 36.97 | 38.08           | 39.22 | 40.40 | 41.61    | 42.86 | 44.15 | 45.47 | 46.84 | 48.24 |
| POLICE                 |   |       |               |       |       |                 |       |       |          |       |       |       |       |       |
|                        | Police Officer - 2236 HRS                           | 51    | 20.02         | 20.62 | 21.24 | 21.88           | 22.53 | 23.21 | 23.90    | 24.62 | 25.36 | 26.12 | 26.91 | 27.71 |
|                        | Sergeant  | 52    | 20.60         | 21.22 | 22.07 | 22.73           | 23.41 | 24.12 | 24.84    | 25.59 | 26.35 | 27.14 | 27.96 | 28.80 |
|                        | Lieutenant  | 53    | 24.82         | 25.56 | 26.33 | 27.12           | 27.93 | 28.77 | 29.63    | 30.52 | 31.44 | 32.38 | 33.35 | 34.35 |
|                        | Captain   | 54    | 25.12         | 25.87 | 26.65 | 27.45           | 28.55 | 29.41 | 30.29    | 31.20 | 32.13 | 33.10 | 34.09 | 35.11 |
| SUPERVISORY            |   |       |               |       |       |                 |       |       |          |       |       |       |       |       |
|                        | Sr Center Director, Golf Course Superintendent      | 61    | 16.07         | 16.55 | 17.05 | 17.56           | 18.09 | 18.63 | 19.19    | 19.77 | 20.36 | 20.97 | 21.60 | 22.25 |
|                        | Street Superintendent / Airport Manager             | 62    | 18.67         | 19.23 | 19.81 | 20.40           | 21.01 | 21.64 | 22.29    | 22.96 | 23.65 | 24.36 | 25.09 | 25.84 |
|                        | Superintendents, WTP Operator-AA                    | 63    | 24.48         | 25.21 | 25.97 | 26.75           | 27.55 | 28.38 | 29.23    | 30.11 | 31.01 | 31.94 | 32.90 | 33.89 |
|                        | Electric, WWTP Superintendents, Billing Mang        | 64    | 30.29         | 31.20 | 32.14 | 33.10           | 34.09 | 35.11 | 36.16    | 37.24 | 38.36 | 39.51 | 40.70 | 41.92 |
| ADMINISTRATIVE         |   |       |               |       |       |                 |       |       |          |       |       |       |       |       |
|                        | City Secretary                                      | 71    | OPEN          |       |       |                 |       |       |          |       |       |       |       |       |
|                        | Chief of Fire / EMS                                 | 72    | OPEN          |       |       |                 |       |       |          |       |       |       |       |       |
|                        | Chief of Police                                     | 73    | OPEN          |       |       |                 |       |       |          |       |       |       |       |       |
|                        | Deputy City Manager                                 | 74    | OPEN          |       |       |                 |       |       |          |       |       |       |       |       |
|                        | Director of Finance                                 | 75    | OPEN          |       |       |                 |       |       |          |       |       |       |       |       |
|                        | Director of Public Works                            | 76    | OPEN          |       |       |                 |       |       |          |       |       |       |       |       |
| EXECUTIVE              |   |       |               |       |       |                 |       |       |          |       |       |       |       |       |
| Series 80              | City Manager  | 80    | OPEN          |       |       |                 |       |       |          |       |       |       |       |       |

\*10/10 Pool Manager \$15.00; Asstaint Pool Manager \$13.00; Lead Lifeguards \$11.00

\*\* Complete listing on Job List page

Job Positions by Grade - Effective October 2022

| CATEGORY       | GRADE | DESCRIPTION   |
|----------------|-------|---|
| MAINTENANCE    | 10    | Aquatic Seasonal Employees  |
|                | 11    | Part-Time / Seasonal Employees  |
|                | 12    | Airport Line serviceman<br>Cook, Cook's Aide<br>Landfill Attendant  |
|                | 13    | Crewman I & Technician I  |
|                | 14    | Heavy Equipment Operator<br>Refuse Truck Driver<br>Maintenance I<br>Groundskeeper I and II  |
|                | 15    | Crewman II, Technician II, Maint II   |
|                | 16    | WWTP Operator<br>Electric Lineman B   |
|                | 17    | Electric Lineman A  |
| SUPPORT        | 21    | Pro-Shop Attendant<br>Lake, Park Admin Asst.  |
|                | 22    | Animal Control Officer<br>Custodian   |
|                | 23    | Records Clerk / Property Room Tech<br>Court Clerk<br>Administrative Assistant<br>Compliance Coordinator (Permit Clerk)<br>Finance Clerk                   |
| PROFESSIONAL/  | 31    | Customer Service Representatives  |
| TECHNICAL      | 32    | Lead Line serviceman<br>Meter Technician / Billing Assistant  |
|                | 33    | Purchasing Agent<br>Finance Assistant<br>Code Enforcement Officer<br>City Mechanic<br>Human Resources   |
|                | 34    | Water Treatment Plant Operator-B  |
|                | 41    | Basic EMT to Paramedic Only (PT or FT)  |
| FIRE / EMS     | 42    | Basic EMT-Firefighter   |
|                | 43    | Intermediate EMT- Firefighter   |
|                | 44    | Paramedic EMT- Firefighter  |
|                | 45    | Lt. Basic EMT- Firefighter  |
|                | 46    | Lt. Intermediate EMT- Firefighter   |
|                | 47    | Lt. Paramedic - Firefighter   |
|                | 48    | EMS Coordinator/ Asst. Chief  |
|                | 51    | Police Officer  |
| POLICE         | 52    | Sergeant  |
|                | 53    | Lieutenant  |
|                | 54    | Captain   |
| SUPERVISORY    | 61    | Golf Course Superintendent<br>Senior Citizens Center Director   |
|                | 62    | Airport Manager<br>Street Superintendent  |
|                | 63    | Water/ WW Collection Superintendent<br>Solid Waste Superintendent<br>Gas Superintendent<br>PPM Superintendent<br>Water Treatment Plant Senior Operator-AA |
|                | 64    | Electric Distribution Superintendent<br>WWTP Superintendent<br>Utility Billing Manager  |
|                | 71    | City Secretary  |
| ADMINISTRATIVE | 72    | Chief of Fire / EMS   |
|                | 73    | Chief of Police   |
|                | 74    | Deputy City Manager   |
|                | 75    | Director of Finance   |
|                | 76    | Director of Public Works  |
| EXECUTIVE      | 80    | City Manager  |

# SUPPLEMENTAL REQUESTS SUMMARY OF DECISIONS

| Account Number                                | Line Item / Priority / Description |  | Page No. | Requesting Division  | Program Cost | Program Status |           |                      |
|---|------------------------------------|--|----------|----------------------|--------------|----------------|-----------|----------------------|
|   |                                    |  |          |                      |              | Not Approved   | Approved  | Requirements         |
| PROPOSED BUDGET 8-2-22                        |                                    |  |          |                      |              |                |           |                      |
| GENERAL FUND (10)                             |                                    |  |          |                      |              |                |           |                      |
| 10-4-01-601.00                                |                                    | Property Taxes   |          | General Fund Revenue |              |                | 25,000    | Voter Approval Rate  |
|   |                                    |  |          |                      |              | \$ -           | \$ 25,000 |                      |
| Various                                       | 1                                  | Wages increase for PPM, Golf employees, Lake, City Secretary | 1        | Admin,PPM,Golf, Lake | 101,500      |                | 94,000    | PAGE 1A              |
| 10-5-12-106.00                                | 1                                  | Increase daily rate for Standby Pay                          | 2        | Streets              | 7,280        |                | 7,280     |                      |
| 10-5-01-203.00                                | 2                                  | Update Comprehensive Plan                                    | 3        | Admin                | 60,000       | 60,000         |           |                      |
| 10-5-06-401.00                                | 3                                  | Install Shade Structure to Aquatic Park Playground           | 8        | Pool                 | 46,000       | 46,000         |           |                      |
| Various                                       | 4                                  | Add 1 FT Employee to Fire Department                         | 10       | Fire                 | 89,660       | 89,600         |           |                      |
| 10-5-32-312.00                                | 5                                  | Install RV Parking Pads                                      | 14       | Lake                 | 20,000       | 20,000         |           |                      |
| 10-5-05-401.00                                | 6                                  | Renovate Greens  | 6        | Golf                 | 90,000       | 90,000         |           |                      |
| 10-5-06-312.00                                | 7                                  | Install new LED Lights around pool playground area           | 9        | Pool                 | 6,000        | 6,000          |           |                      |
| 10-5-09-402.00                                | 8                                  | Purchase Command Vehicle                                     | 12       | EOC                  | 117,000      | 117,000        |           |                      |
| 10-5-32-402.00                                | 9                                  | Purchase a used Jon Boat/Pontoon Boat                        | 16       | Lake                 | 7,000        | 7,000          |           |                      |
| 10-5-32-401.00                                | 10                                 | Install 4 double boat slips near main boat ramp              | 15       | Lake                 | 30,000       | 30,000         |           |                      |
| 10-5-03-402.00                                | 11                                 | Purchase new 3/4 ton pickup                                  | 5        | PPM                  | 40,000       | 40,000         |           |                      |
| 10-5-05-402.00                                | 12                                 | Purchase 1/2 ton pickup                                      | 7        | Golf                 | 36,000       | 36,000         |           |                      |
| 10-5-03-401.00                                | 13                                 | Renovate baseball pony league field                          | 4        | PPM                  | 180,000      | 180,000        |           |                      |
| Various                                       | 14                                 | Substantial pay increase for Fire/EMS employees              | 11       | Fire/EMS             | 187,000      |                | 109,500   | Page 11A             |
| 10-5-44-401.000                               | 15                                 | Purchase Time keeping software integrated with Incode        | 17       | Finance              | 23,000       | 23,000         |           |                      |
| 10-5-17-401.00                                | 16                                 | Inspect and repair roof on Municipal Court Building          | 13       | Municipal Court      | 50,000       | 50,000         |           |                      |
| Various                                       |                                    | Desolve Community Services Director position                 | A        | Admin                |              |                | (114,400) | City Manager request |
| Various                                       |                                    | Desolve (1) FT Golf attendant position; Add (2) PT positions | B        | Golf                 |              |                | (15,000)  | Council request      |
| 10-5-19-227.00                                |                                    | Contribute to local Child Welfare Organization               |          | Community            |              |                | 2,500     | Interlocal agreement |
|   |                                    |  |          |                      | \$ 1,090,440 | \$ 794,600     | \$ 83,880 |                      |
| CEMETERY FUND (81)                            |                                    |  |          |                      |              |                |           |                      |
| Various                                       | 1                                  | Wages increase for Cemetery employee                         | 1        | Cemetery             | 3,600        |                | 7,500     | PAGE 1A              |
|   |                                    |  |          |                      | \$ 3,600     | \$ -           | \$ 7,500  |                      |
| TOTAL GOVERNMENTAL FUND REVENUE REQUESTS      |                                    |  |          |                      |              |                | \$ 25,000 |                      |
| TOTAL GOVERNMENTAL FUND EXPENDITURES REQUESTS |                                    |  |          |                      | \$ 1,094,040 | \$ 794,600     | \$ 91,380 |                      |

# SUPPLEMENTAL REQUESTS SUMMARY OF DECISIONS

| Account Number                              | Line Item / Priority / Description   | Page No. | Requesting Division | Program Cost | Program Status |              |                          |
|---|--|----------|---------------------|--------------|----------------|--------------|--------------------------|
|   |  |          |                     |              | Not Approved   | Approved     | Requirements             |
| PROPOSED BUDGET 8-2-22                      |  |          |                     |              |                |              |                          |
|   |  |          |                     |              |                |              |                          |
| <b><u>ELECTRIC FUND (20)</u></b>            |  |          |                     |              |                |              |                          |
| 20-5-22-106.00                              | <div>1</div> Increase daily rate for Standby Pay                             | 2        | Electric            | 7,280        |                | 7,280        |                          |
| 20-5-22-402.00                              | <div>2</div> Professional Engineering Svcs for N. and S. Substations         | 18       | Electric            | 85,000       | 85,000         |              |                          |
| Various                                     | <div>3</div> Add 1 FT employee - Apprentice Lineman                          | 19       | Electric            | 58,840       |                | 58,840       |                          |
|   |  |          |                     | \$ 151,120   | \$ 85,000      | \$ 66,120    |                          |
|   |  |          |                     |              |                |              |                          |
| <b><u>WATER AND SEWER FUND (30)</u></b>     |  |          |                     |              |                |              |                          |
| Various                                     | <div>1</div> Increase daily rate for Standby Pay                             | 2        | WWTP/ Water/ GWTP   | 21,840       |                | 21,840       |                          |
| 30-5-31-401.00                              | <div>2</div> Replace small diameter water main - Luhr Subdivision            | 20       | Water               | 1,800,000    |                | 1,800,000    |                          |
| 30-5-23-402.00                              | <div>3</div> Replace 2011 pickup with new 1/2 ton pickup                     | 21       | WWTP                | 30,000       |                | 30,000       |                          |
| Various                                     | Increase WWTP Operator pay rate  | C        | WWTP                |              |                | 6,500        | Council request          |
|   |  |          |                     | \$ 1,851,840 | \$ -           | \$ 1,858,340 |                          |
|   |  |          |                     |              |                |              |                          |
| <b><u>GAS FUND (40)</u></b>                 |  |          |                     |              |                |              |                          |
| Various                                     | <div>2</div> Increase the City's natural gas service rate by 50 cents (11%)  | 22       | Gas Revenue         | 66,600       |                | 66,600       |                          |
|   |  |          |                     | \$ 66,600    | \$ -           | \$ 66,600    |                          |
| 40-5-42-106.00                              | <div>1</div> Increase daily rate for Standby Pay                             | 2        | Gas                 | 7,280        |                | 7,280        |                          |
| Various                                     | <div>3</div> Add 1 FT employee to Gas Division                               | 23       | Gas                 | 43,280       |                | 43,280       |                          |
|   |  |          |                     | \$ 50,560    | \$ -           | \$ 50,560    |                          |
|   |  |          |                     |              |                |              |                          |
| <b><u>UTILITY SUPPORT FUND (50)</u></b>     |  |          |                     |              |                |              |                          |
| 50-5-50-402.00                              | <div>1</div> Replace/retrofit existing Slide Gates at Service Center         | 24       | Utility Support     | 64,000       | 64,000         |              |                          |
|   |  |          |                     | \$ 64,000    | 64,000         | \$ -         |                          |
|   |  |          |                     |              |                |              |                          |
| <b><u>SOLID WASTE FUND (60)</u></b>         |  |          |                     |              |                |              |                          |
| Various                                     | <div>1</div> Increase the City Trash Service Rates by 3.5% and Polycart fees | 25       | Solid Waste Revenue | 48,000       |                | 75,000       | PG 25A - Council request |
|   |  |          |                     | \$ 48,000    | \$ -           | \$ 75,000    |                          |
|   |  |          |                     |              |                |              |                          |
| TOTAL UTILITY FUNDS - REVENUE REQUESTS      |  |          |                     | \$ 114,600   | \$ -           | \$ 141,600   |                          |
| TOTAL UTILITY FUNDS - EXPENDITURES REQUESTS |  |          |                     | \$ 2,117,520 | \$ 149,000     | \$ 1,975,020 |                          |

City Council  
City of Brady, Texas

**Agenda Action Form for Ordinance**

|  |                                |                        |          |
|--|--------------------------------|------------------------|----------|
| <b>AGENDA DATE:</b>  | 9-6-2022                       | <b>AGENDA ITEM</b>     | 7. D     |
| <b>AGENDA SUBJECT:</b> Discussion, consideration, and possible action regarding the <b>first reading of Ordinance 1348</b> of the City of Brady, Texas, to adopt the 2022 Property Tax Rate. |                                |                        |          |
| <b>PREPARED BY:</b>  | Lisa McElrath                  | <b>Date Submitted:</b> | 9-1-2022 |
| <b>EXHIBITS:</b>   | Ordinance 1348                 |                        |          |
| <b>BUDGETARY IMPACT:</b>   |                                |                        |          |
|  | <b>Required Expenditure:</b>   |                        | \$00.00  |
|  | <b>Amount Budgeted:</b>        |                        | \$00.00  |
|  | <b>Appropriation Required:</b> |                        | \$00.00  |
| <b>CITY MANAGER APPROVAL:</b>  |                                |                        |          |

**SUMMARY:**

The FY 23 budget will raise more total property taxes than last year's budget by \$35,898, or 3.79 %, and of that amount \$2,215 is tax revenue to be raised from new property added to the roll this year.

The 2022 Voter Approval Tax Rate of 0.374834 will be required to achieve the additional property tax dollars in the proposed FY 23 budget, and all City Council members voted in favor of the proposed Voter Approval Tax Rate at the August 2, 2022 regular meeting.

| Tax Rate   | Adopted FY 2021-2022 | Proposed FY 2022-2023 |
|--|----------------------|-----------------------|
| Property Tax Rate  | 0.390712             | <b>0.374834</b>       |
| Effective/ No New Revenue Tax Rate (NNR) M&O                 | 0.390712             | 0.361859              |
| <b>Voter Approval Tax Rate</b>                               | 0.404778             | 0.374834              |
| Voter Approval Tax Rate adjusted to include unused increment | 0.420487             | 0.404609              |
| Debt Rate  | 0.00000              | 0.00000               |

**RECOMMENDED ACTION:**

**Mayor will ask:** “Madam City Secretary please read the Ordinance Preamble for the record in accordance with the City Charter.” “Secretary reads preamble”

Mayor calls for a motion: **THE FOLLOWING IS THE REQUIRED STATEMENT TO BE MADE BY THE COUNCIL PERSON MAKING MOTION: I move that the property rate be increased by the adoption of a tax rate of 0.374834, which is effectively a 3.5% increase in the tax rate.**

Mayor will ask: “Madam City Secretary please proceed with a Roll Call vote in accordance with the City Charter (4 affirmative votes required).



## **ORDINANCE NO. 1348**

### **AN ORDINANCE LEVYING TAXES FOR THE USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF BRADY, TEXAS FOR THE TAX YEAR 2022**

**Whereas**, the Chief Appraiser of the McCulloch County Appraisal District has certified the 2022 Appraisal Roll for property taxable by the City of Brady, Texas; and

**Whereas**, based upon said Appraisal Roll, the Chief Appraiser has calculated the no-new revenue and voter approval rates for the City of Brady for 2022; and

**Whereas**, the City of Brady posted a Notice on August 17, 2022 in a local newspaper a proposed tax rate equal to 0.374834 per \$100 valuation; and

**Whereas**, the City Council is in favor of the proposed non adjusted voter approval tax rate of 0.374834 as the 2022 tax year property rate as well;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BRADY, TEXAS:**

**Section 1. Findings.** The foregoing recitals are hereby found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes and findings of fact.

**Section 2. Cemetery Tax.** Under Section 713.006(b) of the Texas Health and Safety Code, that there is hereby levied and there shall be collected for the maintenance of the City's cemetery for the year two thousand twenty-two (2022), upon all property, real, personal and mixed, within the corporate limits of said City subject to taxation, a tax of \$00.02 on each one-hundred dollars (\$100.00) valuation of property.

**Section 3. Tax.** That there is hereby levied and there shall be collected for the use and support of the municipal government of the City of Brady, Texas for the year two thousand twenty-two (2022), upon all property, real, personal and mixed, within the corporate limits of said City subject to taxation, an M&O tax rate of \$00.374834 on each one-hundred dollars (\$100.00) valuation of property, and an I&S tax rate of \$00.00. The M&O tax includes the cemetery tax of \$00.02 on each one-hundred dollars (\$100.00) valuation of property.

**“THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR’S RATE.”**

**“THE TAX RATE WILL BE EFFECTIVELY RAISED BY 3.5%, THREE AND ONE-HALF PERCENT, AND WILL DECREASE TAXES FOR MAINTENCE AND OPERATION OF A \$100,000 HOME BY APPROXIMATELY \$15.88.”**

**Section 4.** The foregoing tax shall be due and payable at the office of the City Tax Collector on October 1, 2022 and shall be paid before February 1, 2023. All such taxes not paid prior to such date shall be deemed delinquent and shall be subject to all legal remedies, including maximum penalty and interest as allowed by law.

**Roll Call Vote:**

☐ Jane Huffman, Mayor Pro Tem  
☐ Larry Land, Council Member Place 1  
☐ Missi Elliston, Council Member Place 2  
☐ Jeffrey Sutton, Council Member Place 3  
☐ Jay May, Council Member Place 5

**PASSED AND ADOPTED ON FIRST READING** on this 6th day of September, 2022.

**Roll Call Vote:**

☐ Jane Huffman, Mayor Pro Tem  
☐ Larry Land, Council Member Place 1  
☐ Missi Elliston Council Member Place 2  
☐ Jeffrey Sutton, Council Member Place 3  
☐ Jay May, Council Member Place 5

**PASSED AND ADOPTED ON SECOND READING** on this 20th day of September, 2022.

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Mayor, Anthony Groves

ATTEST:

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Tina Keys, City Secretary

**City Council  
City of Brady, Texas  
Agenda Action Form**

|                               |  |                        |        |
|-------------------------------|--|------------------------|--------|
| <b>AGENDA DATE:</b>           | 9-6-22   | <b>AGENDA ITEM</b>     | 7. E.  |
| <b>AGENDA SUBJECT:</b>        | Discussion, consideration, and possible action to approve Resolution 2022-016 acknowledging and ratifying that the adoption of the FY 23 annual budget will require raising more revenue from property taxes than the previous year. |                        |        |
| <b>PREPARED BY:</b>           | Lisa McElrath  | <b>Date Submitted:</b> | 9-1-22 |
| <b>EXHIBITS:</b>              | Resolution 2022-016  |                        |        |
| <b>BUDGETARY IMPACT:</b>      | <b>Required Expenditure:</b>   | \$00.00                |        |
|                               | <b>Amount Budgeted:</b>  | \$00.00                |        |
|                               | <b>Appropriation Required:</b>   | \$00.00                |        |
| <b>CITY MANAGER APPROVAL:</b> |  |                        |        |

|   |                      |                              |
|---|----------------------|------------------------------|
| <b>SUMMARY:</b>   |                      |                              |
| <p>The FY 23 budget will raise more total property taxes than last year's budget by \$35,898, or 3.79 %, and of that amount \$2,215 is tax revenue to be raised from new property added to the roll this year.</p> <p>The 2022 Voter Approval Tax Rate of 0.374834 will be required to achieve the additional property tax dollars in the proposed FY 23 budget, and all City Council members voted in favor of the proposed Voter Approval Tax Rate at the August 2, 2022 regular meeting.</p> |                      |                              |
| Tax Rate  | Adopted FY 2021-2022 | <b>Proposed FY 2022-2023</b> |
| Property Tax Rate   | 0.390712             | <b>0.374834</b>              |
| Effective/ No New Revenue Tax Rate (NNR) M&O  | 0.390712             | 0.361859                     |
| <b>Voter Approval Tax Rate</b>  | 0.404778             | 0.374834                     |
| Voter Approval Tax Rate adjusted to include unused increment  | 0.420487             | 0.404609                     |
| Debt Rate   | 0.00000              | 0.00000                      |

|   |
|---|
| <b>RECOMMENDED ACTION:</b>  |
| <b>Approve Resolution 2022-016</b> acknowledging and ratifying that the adoption of the fiscal year 2022-2023 annual budget will require raising more revenue from property taxes than the previous year. |

**RESOLUTION NO. 2022-016**

**A RESOLUTION OF THE CITY OF BRADY, TEXAS  
ACKNOWLEDGING AND RATIFYING THAT THE ADOPTION OF THE  
FISCAL YEAR 2022-2023 ANNUAL BUDGET WILL REQUIRE RAISING  
MORE REVENUE FROM PROPERTY TAXES THAN THE PREVIOUS YEAR.**

**WHEREAS**, the City Council of the City of Brady wishes to comply with Section 102.007 of the Local Government Code; and,

**WHEREAS**, Section 102.007 of the Local Government Code requires a separate vote of the Council if the budget will require raising more revenue from property taxes than the previous fiscal year; and,

**WHEREAS**, this resolution satisfies the aforementioned requirement;

**NOW, THEREFORE BE IT RESOLVED** by the City Council of the City of Brady, Texas that:

**Acknowledgement and Ratification of:**

The Fiscal Year 2022-2023 annual budget will raise more revenue from property taxes than the previous fiscal year's budget by \$35,898 or 3.79%, and of the amount \$2,215 is tax revenue to be raised from new property added to the tax roll this year.

**PASSED AND APPROVED** this the 6th day of September, 2022.

\_\_\_\_\_  
Anthony Groves, Mayor

Attest: \_\_\_\_\_  
Tina Keys, City Secretary

# City Council

## City of Brady, Texas

### Agenda Action Form

|   |   |                        |          |
|---|---|------------------------|----------|
| <b>AGENDA DATE:</b>   | 09/06/2022  | <b>AGENDA ITEM</b>     | 7.F.     |
| <b>AGENDA SUBJECT:</b>  | Discussion, consideration and possible action regarding structure of animal control |                        |          |
| <b>PREPARED BY:</b>   | E. Corbell  | <b>Date Submitted:</b> | 08/30/22 |
| <b>EXHIBITS:</b>  | Pay comparison  |                        |          |
| <b>BUDGETARY IMPACT:</b>  | <b>Required Expenditure:</b>  | \$0.00                 |          |
|   | <b>Budget Amount Available:</b>   | \$0.00                 |          |
|   | <b>Appropriation Required:</b>  | \$0.00                 |          |
| <b>CITY MANAGER APPROVAL:</b>   |   |                        |          |
| <b>SUMMARY:</b>   |   |                        |          |
| <p>Due to a full time ACO employee recently leaving city employment, staff has taken the opportunity to evaluate the structure of the department. Council had authorized a second full time ACO position to help make an impact on the number of stray animals in the community but, in recent discussions, feel like the division is still struggling to do so.</p> <p>Staff would like council to consider cutting one full time ACO position to two part time kennel tech positions, allowing full time ACO to focus more on being out in the community and less on kennel/animal maintenance. Kennel techs can clean kennels, feed and water animals, and handle paperwork regarding animals.</p> <p>Staff would also like council to consider a pay increase for the full time ACO, reassigning the position to Category 20, Grade 23 on the pay scale and increasing pay to a minimum of \$17 for current employee.</p> |   |                        |          |
| <b>RECOMMENDED ACTION:</b>  |   |                        |          |
| Direct staff as desired.  |   |                        |          |

## ANIMAL CONTROL

| 2080 HRS | FULL TIME        |           | VS | PART TIME | 1000 HRS |
|----------|------------------|-----------|----|-----------|----------|
| \$14.91  | CURRENT PAY      | \$ 31,013 |    | \$ 11,110 | \$11.11  |
|          | STAND-BY         | \$ 1,090  |    | \$ -      |          |
|          | OT               | \$ 400    |    | \$ -      |          |
|          |                  | \$ 32,503 |    | \$ 11,110 |          |
|          | BENEFITS / TAXES |           |    |           |          |
|          | INSURANCE        | \$ 10,884 |    |           |          |
|          | TMRS             | \$ 3,176  |    |           |          |
|          | TAXES            | \$ 2,535  |    | \$ 867    |          |
|          | TOTAL COST       | \$ 49,098 |    | \$ 11,977 | 1 PT     |
|          |                  |           |    | \$ 23,953 | 2 PT     |
|          | Cost Savings     | \$ 25,144 |    |           |          |

**ANIMAL CONTROL**

|          |                   |           |               |    |          |                   |           |               |
|----------|-------------------|-----------|---------------|----|----------|-------------------|-----------|---------------|
| 2080 HRS | <b>FULL TIME</b>  |           |               | VS | 2080 HRS | <b>FULL TIME</b>  |           |               |
| \$17.05  | CURRENT PAY       | \$        | 35,464        |    | \$14.91  | CURRENT PAY       | \$        | 31,013        |
|          | STAND-BY          | \$        | 1,090         |    |          | STAND-BY          | \$        | 1,090         |
|          | OT                | \$        | 400           |    |          | OT                | \$        | 400           |
|          |                   | \$        | 36,954        |    |          |                   | \$        | 32,503        |
|          | BENEFITS / TAXES  |           |               |    |          | BENEFITS / TAXES  |           |               |
|          | INSURANCE         | \$        | 10,884        |    |          | INSURANCE         | \$        | 10,884        |
|          | TMRS              | \$        | 3,610         |    |          | TMRS              | \$        | 3,176         |
|          | TAXES             | \$        | 2,882         |    |          | TAXES             | \$        | 2,535         |
|          | <b>TOTAL COST</b> | <b>\$</b> | <b>54,331</b> |    |          | <b>TOTAL COST</b> | <b>\$</b> | <b>49,098</b> |

Cost difference for pay increase     \$     5,233

# City Council

## City of Brady, Texas

### Agenda Action Form

|  |   |                        |          |
|--|---|------------------------|----------|
| <b>AGENDA DATE:</b>  | 09/06/2022  | <b>AGENDA ITEM</b>     | 7.G.     |
| <b>AGENDA SUBJECT:</b>   | Discussion, consideration and possible action regarding retiring K-9 Sator to his handler, Captain Randy Batten |                        |          |
| <b>PREPARED BY:</b>  | S. Thomas   | <b>Date Submitted:</b> | 08/30/22 |
| <b>EXHIBITS:</b>   | SJR No. 32  |                        |          |
| <b>BUDGETARY IMPACT:</b>   | <b>Required Expenditure:</b>  | \$0.00                 |          |
|  | <b>Budget Amount Available:</b>   | \$0.00                 |          |
|  | <b>Appropriation Required:</b>  | \$0.00                 |          |
| <b>CITY MANAGER APPROVAL:</b>  |   |                        |          |
| <b>SUMMARY:</b>  |   |                        |          |
| <p>K-9 Sator has served the Brady Police Department since 2019 and has been a valuable member of the team since that time.</p> <p>Recently, Sator has begun showing signs of aging and staff recommends that Sator be considered for retirement. He has spent his career under the care and control of Captain Batten and it is recommended that he be retired to Batten's care.</p> <p>Senate Joint Resolution Number 32 created a constitutional amendment to "authorize a state agency or a county, a municipality, or other political subdivision to transfer a law enforcement dog, horse, or other animal to the animal's handler or another qualified caretaker for no consideration on the animal's retirement or at another time if the transfer is in the animal's best interest."</p> |   |                        |          |
| <b>RECOMMENDED ACTION:</b>   |   |                        |          |
| <p>Approve the retirement of K-9 Sator to Captain Randy Batten's care.</p>   |   |                        |          |



1                               SENATE JOINT RESOLUTION  
2   proposing a constitutional amendment to allow the transfer of a law  
3   enforcement animal to a qualified caretaker in certain  
4   circumstances.

5               BE IT RESOLVED BY THE LEGISLATURE OF THE STATE OF TEXAS:


6               SECTION 1. Article III, Texas Constitution, is amended by  
7   adding Section 521 to read as follows:

8               Sec. 521. The legislature may authorize a state agency or a  
9   county, a municipality, or other political subdivision to transfer  
10   a law enforcement dog, horse, or other animal to the animal's  
11   handler or another qualified caretaker for no consideration on the  
12   animal's retirement or at another time if the transfer is in the  
13   animal's best interest.

14              SECTION 2. This proposed constitutional amendment shall be  
15   submitted to the voters at an election to be held November 5, 2019.  
16   The ballot shall be printed to permit voting for or against the  
17   proposition: "The constitutional amendment to allow the transfer  
18   of a law enforcement animal to a qualified caretaker in certain  
19   circumstances."

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### **SJR 32, 86th R.S.**

*Proposing a constitutional amendment to allow the transfer of a law enforcement animal to a qualified caretaker in certain circumstances.*

**Proposition Prop. 10** - The constitutional amendment to allow the transfer of a law enforcement animal to a qualified caretaker in certain circumstances.

**Outcome:** Adopted

**Election date:** 11/05/2019

**Votes for:** 1,858,876

**Votes against:** 123,648

**Articles affected** Article 3 : Adds §521

### **Analyses of proposed amendments:**

House Research Organization [Amendments Proposed](#) for the November 5, 2019 election.

Texas Legislative Council [Analyses of Proposed Constitutional Amendments](#) for the November 5, 2019 election.

### **Effective dates**

Unless otherwise specified, an amendment takes effect as part of the constitution on the date of the official canvass of election returns showing adoption of the amendment.

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# City Council

## City of Brady, Texas

### Agenda Action Form

|                               |   |                        |           |
|-------------------------------|---|------------------------|-----------|
| <b>AGENDA DATE:</b>           | 09/06/2022  | <b>AGENDA ITEM</b>     | 7.H.      |
| <b>AGENDA SUBJECT:</b>        | Discussion, consideration and possible action regarding moving October 2, 2022 Regular City Council meeting date to allow Council and staff to participate in National Night Out activities   |                        |           |
| <b>PREPARED BY:</b>           | T. Keys   | <b>Date Submitted:</b> | 8/31/2022 |
| <b>EXHIBITS:</b>              |   |                        |           |
| <b>BUDGETARY IMPACT:</b>      | <b>Required Expenditure:</b>  | \$0.00                 |           |
|                               | <b>Budget Amount Available:</b>   | \$0.00                 |           |
|                               | <b>Appropriation Required:</b>  | \$0.00                 |           |
| <b>CITY MANAGER APPROVAL:</b> |   |                        |           |
| <b>SUMMARY:</b>               | <p>National Night Out falls on the same date as the first regular City Council meeting in October, Tuesday, October 2, 2022. City staff and some Council members have expressed interest in participating in the different NNO events throughout the City. The October 2, 2022 Regular City Council meeting date would need to be changed to allow participation in the NNO events.</p> |                        |           |
| <b>RECOMMENDED ACTION:</b>    |   |                        |           |
| Direct staff as desired.      |   |                        |           |

# City Council

## City of Brady, Texas

### Agenda Action Form

|                               |  |                        |         |
|-------------------------------|--|------------------------|---------|
| <b>AGENDA DATE:</b>           | 9-6-22   | <b>AGENDA ITEM</b>     | 7.I.    |
| <b>AGENDA SUBJECT:</b>        | Discussion, consideration and possible action to engage Haynie & Company to audit the City's financial statements for fiscal year 2022 and issue a formal report of financial statements and findings. |                        |         |
| <b>PREPARED BY:</b>           | Lisa McElrath  | <b>Date Submitted:</b> | 8-31-22 |
| <b>EXHIBITS:</b>              | Engagement Letter from Haynie & Company  |                        |         |
| <b>BUDGETARY IMPACT:</b>      | <b>Required Expenditure:</b>   | \$63,600               |         |
|                               | <b>Amount Budgeted:</b>  | \$64,000               |         |
|                               | <b>Appropriation Required:</b>   | \$00.00                |         |
| <b>CITY MANAGER APPROVAL:</b> |  |                        |         |

|  |
|--|
| <b>SUMMARY:</b>  |
| <p>This will be the twelfth year that the firm will conduct the city's audit. The Government Finance Officers Association recommends that audit contracts should be for a minimum of five years.</p> <p>The gross fee including expenses will not exceed \$57,000 for the City's audit and \$5,400 for the EDC audit. The EDC will reimburse the city for the audit fee. Haynie &amp; Co. has conducted previous audits with professionalism and has provided accounting assistance throughout the year as needed. This year, additional services in the amount of \$1,200 is needed to assist with the implementation of GASB 87 concerning lease obligation reporting.</p> <p>Staff recommends that the city continue with the firm for auditing services.</p> |

|   |
|---|
| <b>RECOMMENDED ACTION:</b>  |
| <p>Approve the accounting firm Haynie &amp; Company to perform the audit for the Fiscal Year 2022, and authorize the mayor to sign the engagement letter.</p> |