



Tony Groves  
Mayor

Larry Land  
Council Member Place 1

Missi Elliston  
Council Member Place 2

Jeffrey Sutton  
Council Member Place 3

Jane Huffman  
Mayor Pro Tem  
Council Member Place 4

Jay May  
Council Member Place 5

Erin Corbell  
City Manager

Tina Keys  
City Secretary

Sharon Hicks  
City Attorney

### **MISSION**

The City of Brady strives to share its history and encourage the development of diverse housing, employment, infrastructure, and opportunity through transparent management and financing for all residents and employees.

## **CITY OF BRADY COUNCIL AGENDA REGULAR CITY COUNCIL MEETING SEPTEMBER 20, 2022 AT 6:00 PM**

NOTICE is hereby given of a meeting of the City Council of City of Brady, McCulloch County, State of Texas, to be held at 6:00 p.m. September 20, 2022, at the City of Brady Municipal Court Building located 207 S. Elm St., Brady, Texas, for the purpose of considering the following items. The City Council of the City of Brady, Texas, reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

### **1. CALL TO ORDER, ROLL CALL & CERTIFICATION OF A QUORUM**

### **2. INVOCATION & PLEDGE OF ALLEGIANCE**

### **3. PUBLIC COMMENTS: Reserved for items NOT listed on the agenda**

*Please limit individual public comments to three (3) minutes. In accordance with TX AG opinion, any public comment addressing items not on the agenda, will only be heard by the City Council. No formal action, deliberation, discussion, or comment will be made by City Council. State Law prohibits any deliberation or decisions regarding items presented in public comments. City Council may only make a statement of specific factual information given in response to the inquiry; recite an existing policy; or request staff to place the item on an agenda for a subsequent meeting.*

### **4. CONSENT AGENDA: Reserved for routine items to save time**

*Any item may be removed from the Consent Agenda at the request of a Council Member and considered separately following the Consent Agenda approval. All items listed on the Consent Agenda are to be with one motion "Move to approve Consent Agenda."*

- A. Approval of Minutes for Regular Meeting on September 6, 2022 and Special Meeting on September 13, 2022.
- B. Discussion, consideration and possible action regarding the temporary closure of the 200 block of North Church Street (between W. Main St. and W. Lockhart St.) from 5:00 p.m. to 10:00 p.m. on Saturday, November 19, 2022 for the Church Street Jamboree as requested by Visit Brady and Brady/McCulloch County Chamber of Commerce.

### **5. PRESENTATIONS**

Construction Status Report – Radium Reduction System / Water Treatment Improvement Project – S. Miller

### **6. PUBLIC HEARING:**

## 7. INDIVIDUAL CONCERNS

*City Council Members are to deliberate the following items. Staff will present the item and are prepared to answer City Council Member questions. The Mayor will recognize Council Members as the council discuss the item so everyone is heard. Once the City Council Members finish discussion, the Mayor will recognize attendees who have comments. Attendees and council members need to direct comments to the Mayor as they are recognized. When all comments are complete, the Mayor will call for a motion.*

- A. Discussion, consideration and possible action regarding award of contractor service proposal received from Duncan Mechanical Services, Inc., San Angelo, TX in the amount of \$108,161.00 for replacement of City Hall boiler / cooling unit in its entirety with new HVAC units
- B. Discussion, consideration and possible action regarding the **second and final reading of Ordinance 1345** of the City of Brady establishing a Building Standards Commission and providing for appointments to a Building Standards Commission.
- C. Discussion, consideration and possible action regarding the **second and final reading of Ordinance 1346** of the City of Brady adopting a zoning change from Commercial District to Multi-Family Residential District for property located at 603 W. Commerce Street, Brady Texas in the Fulcher Subdivision, Block No. 37, Lot Nos 2 – 3 as requested by T. Henderson, H3P, LLC
- D. Discussion, consideration and possible action regarding the **second and final reading of Ordinance 1347** of the City of Brady, Texas to adopt the FY 2023 Budget.
- E. Discussion, consideration and possible action regarding the **second and final reading of Ordinance 1348** of the City of Brady, Texas to adopt the 2022 Property Tax Rate.
- F. Discussion, consideration and possible action regarding comments made by Lance Grove for property located at 401 Pine Street, Brady Texas.
- G. Discussion, consideration and possible action appointing David Morton to the Airport Advisory Board to replace Carey Day.
- H. Discussion, consideration and possible action regarding lots at Dodge Heights subdivision

## 8. STAFF REPORTS

### A. Monthly Financial / Utility Reports

**B. Monthly Activity Reports:** Seniors, Golf, BPD, Fire-EMS Calls, BVFD Expense Report, Animal Control, Airport, Code Enforcement, Chronic Code Complaints and Structures Inhabited without utilities, Municipal Court

### C. Upcoming Special Events/Meetings:

October 4	Regular City Council Meeting – <b>5:30 p.m.</b>
October 10	Columbus Day Holiday, City Offices closed, altered trash schedule
October 18	Regular City Council Meeting, 6:00 p.m.
November 1	Regular City Council Meeting, 6:00 p.m.
November 11	Veteran's Day Holiday, City Offices closed, altered trash schedule
November 15	Regular City Council Meeting, 6:00 p.m.
November 23	Happy Birthday Jeffrey Sutton
November 24	Thanksgiving Day Holiday, City Offices closed, altered trash schedule
November 25	Floating Holiday, City Offices closed, altered trash schedule

## 9. ANNOUNCEMENTS

Pursuant to the Texas Government Code § 551.0415, City Council Members and City staff may make reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include: Expressions of thanks, congratulations, or condolence; an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision; Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and announcements involving an imminent threat to public health and safety of people in the municipality that has arisen after the posting of the agenda.

## 10. EXECUTIVE SESSION

The City Council of the City of Brady will adjourn into Executive Session for the following:

- Pursuant to Section 551.071 (Consultation with Attorney), the City Council will consult with the City Attorney about pending or contemplated litigation or on a matter in which the duty of the attorney to the City under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act including EMS contract with County
- Pursuant to Section 551.072 (Deliberations about Real Property), the City Council will deliberate the purchase, exchange, lease, or value of real properties of the City as the deliberation in an open meeting will have the detrimental effect on the position of the City in negotiations with a third person – Dodge Heights lots

## 11. OPEN SESSION ACTION ON ANY ITEMS COMING OUT OF EXECUTIVE SESSION

Discussion, consideration or possible action as a result of Executive Session, if any.

## 12. ADJOURNMENT

*I certify that this is a true and correct copy of the City of Brady City Council Meeting Agenda and that this notice as posted on the designated bulletin board at Brady City Hall, 201 E. Main St., Brady, Texas 76825; a place convenient and readily accessible to the public at all times, and said notice was posted on \_\_\_\_\_ by 6:00 p.m. and will remain posted continuously for 72 hours prior to the scheduled meeting pursuant to Chapter 551 of the Texas Government Code.*

\_\_\_\_\_  
*Tina Keys, City Secretary*

In compliance with the American with Disabilities Act, the City of Brady will provide for reasonable accommodations for persons attending public meetings at City facilities. Requests for accommodations or interpretive services must be received at least 48 hours prior to the meeting. Please contact the City Secretary at 325-597-2152 or [tkeys@bradytx.us](mailto:tkeys@bradytx.us)

Attendance by Other Elected or Appointed Officials: It is anticipated that members of other governmental bodies, and/or city boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the body, board, commission and/or committee. The members of the boards, commissions and/or committees may be permitted to participate in discussion on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless item and action is specifically provided for on an agenda for that body, board, commission or committee subject to the Texas Open Meetings Act.

The City Council of the City of Brady reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on this agenda as authorized by the Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations regarding Real Property), 551.073 (Deliberations regarding prospective Gifts or Donations), 551.074 (Personnel Matters), 551.076 (Deliberations regarding Security Devices), 551.086 (Deliberate, vote or take final action on competitive matters of the public power utility), and 551.087 (Deliberation regarding Economic Development).

This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes written interpretation of the Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.104(c) and the meeting is conducted by all participants in reliance on this opinion.

STATE OF TEXAS

COUNTY OF McCULLOCH

CITY OF BRADY

The City Council of the City of Brady, Texas met in a Regular Meeting on Tuesday September 6, 2022, at 6:00 pm with Mayor Anthony Groves presiding in person. Council Members present were Missi Elliston, Larry Land, Jay May, Jeffrey Sutton and Jane Huffman. City staff present were City Manager Erin Corbell, Public Works Director Steven Miller, Finance Director Lisa McElrath, Police Captain Randy Batten, Police Sergeant Arturo Romero, Utility Billing Supervisor Letha Moore, Code Enforcement Officer Connie Echols, Compliance Coordinator Silvia Diaz, Police Chief Steve Thomas, City Attorney Sharon Hicks and City Secretary Tina Keys. Also in attendance were Brittany Hall, James Griffin, James Stewart, Lance Grove and Lisa Selensky.

### **1. CALL TO ORDER, ROLL CALL & CERTIFICATION OF A QUORUM**

Mayor Groves called the meeting to order at 6:00 p.m. Council quorum was certified.

### **2. INVOCATION AND PLEDGE OF ALLEGIANCE**

Council Member May gave the invocation, and the Pledge of Allegiance was recited.

### **3. PUBLIC COMMENTS**

Lance Grove with Brady Cabinet & Heart of Texas Granite Marble said he bought 2 dilapidated houses and wants to fix them up. He started by building a courtyard at 401 Pine St. Somebody complained. He said he is trying to move forward on the home, put landscaping. He started painting it but is also fixing another house on 6<sup>th</sup> street so stopped work on the Pine Street house. He is trying to get a variance for the house. Mr. Grove said it's a really bad area. He thought the courtyard would make it a safe entrance for his girlfriend who lives there. Code Enforcement Connie Echols let him enclose the back patio. He is asking for a variance for a courtyard and would like to do it on 6<sup>th</sup> Street also. On all the houses he is going to buy and fix up, he would like to put a courtyard. He has a big courtyard at his house behind the cabinet shop. It's safer with the courtyard and that's what he wants with the houses he buys. He's hoping what he's doing will help the neighborhoods. Mr. Grove said he doesn't know how anybody could complain about him fixing up houses. Erin Corbell said the courtyard doesn't qualify for a variance. City Attorney Hicks said we can address it at the next meeting, but the courtyard does not meet our definitions. Mayor Groves said it will be on the agenda for the next meeting. Mr. Grove said he has read the requirements and believes he complies with them.

### **4. CONSENT AGENDA**

- A. Approval of Minutes for Regular Meeting on August 2, 2022.
- B. St. Patrick's Fall Festival street closure October 2, 2022 from 7:00 a.m. to 3:00 p.m.

Council Member Elliston moved to approve the Consent Agenda. Seconded by Council Member Sutton. All Council Members voted "aye" and none "nay". Motion passed with a 5 – 0 vote.

### **5. PRESENTATIONS:**

Recognition of promotion for Sergeant Arturo Romero. Chief Thomas presented to Council and introduced Sergeant Arturo Romero.

### **6. PUBLIC HEARINGS AND INDIVIDUAL CONCERNS ON PUBLIC HEARING**

- A. Public Hearing to receive comments for or against a zoning change from Commercial District to Multi Family Residential District for property located at 603 W. Commerce Street, Brady, Texas in the Fulcher Subdivision, Block No. 37, Lot Nos 2 – 3. Public Hearing was opened at 6:14 p.m. Jim Griffin said he lives near that location and believes it will be a huge improvement over what is there now. Public Hearing was



closed at 6:15 p.m.

- B. Public Hearing for the proposed Fiscal Year 2022 Budget. Public Hearing was opened at 6:15 p.m. There were no comments. Public Hearing was closed at 6:16 p.m.
- C. Public Hearing for the proposed 2022 Tax Rate. Public Hearing was opened at 6:16 p.m. There were no comments. Public Hearing was closed at 6:17 p.m.

## **7. INDIVIDUAL CONCERNS**

- A. Discussion, consideration and possible action regarding the first reading of Ordinance 1345 of the City of Brady establishing a Building Standards Commission and providing for appointments to a Building Standards Commission. Erin Corbell Presented. Council Member Elliston moved to approve the first reading of Ordinance 1345. Seconded by Council Member Huffman. All Council Members voted “aye” and none “nay”. Motion passed with a 5 – 0 vote.
- B. Discussion, consideration and possible action regarding the first reading of Ordinance 1346 of the City of Brady adopting a zoning change from Commercial District to Multi-Family Residential District for property located at 603 W. Commerce Street, Brady, Texas in the Fulcher Subdivision Block No. 37, Lot Nos 2 – 3 as requested by T. Henderson, H3P, LLC. Erin Corbell presented. Council Member Land asked if it is a full reconstruction. Erin Corbell said yes. Brittany Hall said It’s going to be a massive overhaul. She said they have done these in other towns and have a lot of experience. Council Member May moved to approve the first reading of Ordinance 1346. Seconded by Council Member Elliston. All Council Members voted “aye” and none “nay”. Motion passed with a 5 – 0 vote.
- C. Discussion, consideration and possible action regarding the first reading of Ordinance 1347 of the City of Brady, Texas to adopt the FY 2023 Budget. Lisa McElrath presented. Council Member Elliston moved to approve the first reading of Ordinance 1347. Seconded by Council Member May. All Council Members voted “aye” and none “nay”. Motion passed with a 5 – 0 vote.
- D. Discussion, consideration and possible action regarding the first reading of Ordinance 1348 of the City of Brady, Texas to adopt the 2022 Property Tax Rate. Lisa McElrath presented. Council Member Huffman moved to approve the first reading of Ordinance 1348 moving that the property rate be increased by the adoption of the tax rate of 0.374834, which is effectively a 3.5% increase in the tax rate. Seconded by Council Member Elliston. With a roll call vote:
  - Council Member Huffman      Yes
  - Council Member Land            Yes
  - Council Member Elliston        Yes
  - Council Member Sutton          Yes
  - Council Member May            Yesall Council Members voted “aye” and none “nay”. Motion passed with a 5 – 0 vote.
- E. Discussion, consideration and possible action to approve Resolution 2022-016 acknowledging and ratifying that the adoption of the fiscal year 2022-2023 annual budget will require raising more revenue from property taxes than the previous year. Lisa McElrath presented. Council Member Elliston moved to approve Resolution 2022-016. Seconded by Council Member Huffman. All Council Members voted “aye” and none “nay”. Motion passed with a 5 – 0 vote.
- F. Discussion, consideration and possible action regarding structure of animal control. Erin Corbell presented. Erin said City staff is requested removing one of the full time Animal Control Officer (ACO) positions and replacing with 2 kennel tech positions and raising the pay of the ACO. Council Member Elliston asked if part time positions are hard to fill. Erin thinks we could find a different kind of employee to fill the roles since it won’t have to be set structured hours. Council Member Elliston moved to direct staff with plan to proceed as stated. Seconded by Council Member Huffman. Council Member May said he would not be in favor of giving the animal control officer a raise. Erin Corbell said she believes this employee will flourish since it will be a different opportunity. Council Member Huffman said she thinks absolutely the ACO should be given a raise. Council Member Huffman said the little bit she has dealt with this particular ACO, she has been very responsible. Council Member Elliston agreed. Lisa Selensky said

animal control has done a great job at her location. They had 30 cats and now they're down to three. Letha Moore said she wouldn't do that job. She was skeptical until she had to do it and now she's 100% on board now that she has had to do it. Council Member Elliston said we can do it on a probationary basis. Council Member May said as long as she gets her certification, he will be ok with \$17. Council Member May asked how long it will take to get certification. Erin said we would have to look. Erin said we can say it's 6 months and revisit. Council Member May moved to amend the original motion to approve the pay raise for the animal control officer with the requirement to obtain her certification and to revisit in six months. The amendment was seconded by Council Member Elliston. The motion to amend passed with a 4 – 1 vote with Council Member Sutton voting against. Original motion for the restructuring passed with a 5 – 0 vote.

- G. Discussion, consideration and possible action regarding retiring K-9 Sator to his handler, Captain Randy Batten. Chief Thomas presented and said Captain Batten has taken a failing K-9 program and turned it into something productive. We are blessed to have somebody with over 20 years' experience. Sator has been a great asset. He's just starting to get a little old. He's a great dog and we love him, but we felt it is time to think about retirement. The only logical person to retire him to is Captain Batten. Mayor Groves asked if Sator will be replaced. Chief Tomas said there really isn't anybody else to put a K-9 with on the department. Randy will help choose the next officer to take on a K-9. Right now nobody is selected for that but we don't want to lose the program. Council Member May moved to approve the retirement of K-9 Sator to Captain Randy Batten's care. Seconded by Council Member Elliston. All Council Members voted "aye" and none "nay". Motion passed with a 5 – 0 vote.
- H. Discussion, consideration and possible action regarding moving October 4, 2022 City Council meeting date to allow Council and staff to participate in National Night Out activities. Erin Corbell presented. Council Member Elliston moved to move the 1<sup>st</sup> regular City Council meeting in October to 5:30. Seconded by Council Member May. All Council Members voted "aye" and none "nay". Motion carried with a 5 – 0 vote.
- I. Discussion, consideration and possible action to engage Haynie & Company to audit the City's financial statements for fiscal year 2022 and issue a formal report of financial statements and findings. Lisa McElrath presented. Council Member Elliston moved to approve the accounting firm Haynie & Company to perform the audit for the Fiscal Year 2022 and authorize the mayor to sign the engagement letter. Seconded by Council Member Huffman. All Council Members voted "aye" and none "nay". Motion passed with a 5 – 0 vote.

## 8. STAFF REPORTS

### A. Upcoming Special Events/Meetings:

September 20	Regular City Council Meeting, 6:00 p.m.
October 4	Regular City Council Meeting, 6:00 p.m.
October 10	Columbus Day Holiday, City Offices closed, altered trash schedule
October 18	Regular City Council Meeting, 6:00 p.m.

## 9. ANNOUNCEMENTS

Erin Corbell said the road closure for the homecoming parade that was previously approved by Council was not approved by TxDOT.

## 10. EXECUTIVE SESSION

The City Council of the City of Brady adjourned into Executive Session for the following:

- Pursuant to Section 551.071 (Consultation with Attorney), the City Council will consult with the City Attorney about pending or contemplated litigation or on a matter in which the duty of the attorney to the City under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act – EMS contract with County

- Pursuant to Section 551.072 (Deliberation about Real Property), the City Council will deliberate the purchase, exchange, lease or value of real properties of the City as deliberation in an open meeting will have the detrimental effect on the position of the City in negotiations with a third person – City owned properties.

Council took a break at 6:58 p.m. Executive Session was opened at 7:17 p.m. and closed at 8:41 p.m. and Open Session was resumed at 8:42.

#### **11. OPEN SESSION ACTION ON ANY ITEMS COMING OUT OF EXECUTIVE SESSION**

Council Member May moved to proceed with the City of Brady's calculation of \$213,000 to be paid by County for EMS services based on a contract to be drawn up by the City Attorney to include a penalty if not paid by 2/1/2023. Seconded by Council Member Elliston. All Council Members voted "aye" and none "nay". Motion passed with a 5 – 0 vote.

#### **12. ADJOURNMENT**

There being no further business, the Mayor adjourned the meeting at 8:43 p.m.

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Mayor Anthony Groves

Attest: \_\_\_\_\_  
Tina Keys, City Secretary

STATE OF TEXAS

COUNTY OF McCULLOCH

CITY OF BRADY

The City Council of the City of Brady, Texas met in a Special Meeting on Tuesday September 13, 2022, at 5:15 pm with Mayor Anthony Groves presiding in person. Council Members present were Missi Elliston, Larry Land, Jay May, and Jeffrey Sutton. City staff present were City Manager Erin Corbell, Police Chief Steve Thomas, and City Secretary Tina Keys.

#### **1. CALL TO ORDER, ROLL CALL & CERTIFICATION OF A QUORUM**

Mayor Groves called the meeting to order at 5:25 p.m. Council quorum was certified.

#### **2. PUBLIC COMMENTS**

There were no public comments

#### **3. INDIVIDUAL CONCERNS**

- A. Discussion, consideration and possible action regarding approval of Resolution 2022-017 to apply for a Bullet-resistant Shields Grant from the office of the Governor in the amount not to exceed \$25,000. Chief Thomas presented. Council Member Jay moved to approve Resolution 2022-017. Seconded by Council Member Elliston. All Council Members voted “aye” and none “nay”. Motion passed with a 4 to 0 vote.

#### **4. ADJOURNMENT**

There being no further business, the Mayor adjourned the meeting at 5:36 p.m.

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Mayor Anthony Groves

Attest: \_\_\_\_\_  
Tina Keys, City Secretary

## Tina Keys

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**From:** Lacie Grant <lacie@bradytx.com>  
**Sent:** Friday, July 8, 2022 1:40 PM  
**To:** Tina Keys  
**Subject:** Road Closure Request

Hi Tina,

Visit Brady and the Brady/McCulloch County Chamber of Commerce would like to request the closure of the 200 block of North Church Street (between W. Main St. and W. Lockhart St.) beginning at 5 pm - 10pm. For reference, I have attached a map with the proposed closure.

Thanks,  
Lacie Grant  
Visit Brady | Tourism Coordinator





# CITY OF BRADY RADIUM REDUCTION PROJECT

## Construction Status Report - 2022



# Project Schedule Status -

## ➤ SUBSTANTIAL COMPLETION

➤ ORIGINAL - AUGUST 2022

➤ NOW – SEPTEMBER 2023

## ➤ WHAT HAPPENED?

- MATERIAL/EQUIPMENT SUPPLY CHAIN
- AIRPORT ELEVATED STORAGE TANK



# Project Schedule Status -

## ➤ SUPPLY CHAIN

- DELAYS IN RECEIVING MATERIAL/EQUIPMENT
- 6 PRIMARY MOTOR CONTROL PANELS
  - MANUFACTURER HAS INFORMED CONTRACTOR OF DELAY
    - PRIMARY COMPONENT: COMPUTER CHIP
  - EXPECT NOVEMBER 2022 (ORIGINAL DECEMBER 2021)
- CRITICAL ITEM FOR STARTUP OF TREATMENT SYSTEM
  - IRON REMOVAL PROCESS
  - RADIUM REDUCTION PROCESS

# Project Schedule Status -

- AIRPORT ELEVATED STORAGE TANK (EST)
  - CIRCA 2016
    - AIRPORT MASTER PLAN
    - AIRPORT-EST I.D. IN PLAN
  - CIRCA 2018
    - FAA NON-OBJECTION LETTER
    - NON-AERONAUTICAL LAND USE
  - CIRCA 2020
    - CMAR TANK SUBCONTRACTOR DELAY
  - CIRCA 2022
    - FAA APPROVAL MAY 2022
    - AIRPORT EMAIL RELEASES JULY 2022

# Project Schedule Status -

- SUBSTANTIAL COMPLETION
  - SEPTEMBER 2023
  
- FINAL COMPLETION
  - OCTOBER 2023

# ACCOMPLISHMENTS

## ➤ ALL PUMP HOUSES INSTALLED



# ACCOMPLISHMENTS

## ➤ ALL PUMP HOUSES INSTALLED





# ACCOMPLISHMENTS

## ➤ PROCESS PIPING INSTALLED



# ACCOMPLISHMENTS

## ➤ PROCESS PIPING INSTALLED





# LOOKING AHEAD

- RADIUM REDUCTION MEDIA - INSTALLATION
  - DECEMBER 2022
- 1<sup>ST</sup> WELL SITE COMMISSIONING
  - FEBRUARY 2023
- AIRPORT TANK
  - START CONSTRUCTION – APRIL 2023
  - *DOES NOT AFFECT STARTUP OF RADIUM REMOVAL*

# Questions



# City Council

## City of Brady, Texas

### Agenda Action Form

<b>AGENDA DATE:</b>	9/20/2022	<b>AGENDA ITEM</b>	7. A.
<b>AGENDA SUBJECT:</b>	Discussion, consideration, and possible action regarding award of contractor service proposal received from Duncan Mechanical Services, Inc., San Angelo, TX in amount of <b>\$108,161.00</b> for replacement of city hall boiler/cooling unit in its entirety with new HVAC units.		
<b>PREPARED BY:</b>	D.Bustamante / L. McElrath / S.Miller	<b>Date Submitted:</b>	9/13/2022
<b>EXHIBITS:</b>	Bid Proposal Tabulation Work Proposal – Duncan Mechanical Services, Inc.		
<b>BUDGETARY IMPACT:</b>	<b>Required Expenditure:</b>		<b>\$108,161.00</b>
	<b>Amount Budgeted: (#10-5-01-402.00)</b>		<b>\$103,103.00</b>
	<b>Appropriation Required:</b>		<b>\$7,400.00</b>
<b>CITY MANAGER APPROVAL:</b>			

#### SUMMARY:

Acting upon the approval from council to replace the boiler system at City Hall, city staff compiled a Request for Proposal for public advertisement and contacted several local HVAC vendors in town with a personal outreach for an invitation to submit a proposal response or bid.

*The boiler/cooling unit at city hall has been in operation since the mid-70s' and is in a fragile state of reliability. Due to the age of the boiler/cooling unit replacement parts and serviceability both are becoming more difficult to return reliability to keep the unit functioning.*

NAME OF COMPANY	PRICE VALUED AT 50%	EXPERIENCED VALUED AT 15%	CAPACITY VALUED AT 20%	APPROACH (NARRATIVE) VALUED AT 15%	TOTAL RANKING SUMMATION
Duncan Mech. Svcs, Inc., San Angelo	50.0	14.0	18.3	15.0	97.3
Accurate Air Solutions, LLC., Abilene	8.3	9.0	10.0	10.0	37.3

On Thursday September 1, 2022, through proper public notices upon which the receipt of competitive sealed proposals for HVAC Replacement at City Hall were duly opened and read aloud - the results as shown in exhibit titled Bid Tabulation Proposal. No local vendors proposal responses were received. Per state mandated requirements for competitive sealed proposals, the two (2) proposals were ranked on four (4) evaluation factors as published in the public notice: Price valued at 50%; Experience valued at 15%;

Capacity valued at 20% and Approach (narrative) valued at 15%. City staff independently ranked the two (2) proposal responses as follows:

Based on reviews of the two (2) proposals received including references, narrative, and price – city staff has deemed the most advantageous proposal response to be Duncan Mechanical Services, Inc. in the amount of **\$108,161.00**. In-order to meet the proposal price commitment, city staff recommends assigning funds available in the FY22 budget line items: Buildings (10-5-01-306.00) \$4,400 and Professional fees (10-5-01-203.00) \$3,000 to the Capital Outlay – Vehicles & Equip (402.00) account identified for this project budget.

Duncan Mechanical Services indicates that it will take approximately 3-weeks to receive all equipment once a Purchase Order is executed. Estimated time to complete the job is expected to be 3-weeks with minimal inconvenience to staff.

**RECOMMENDED ACTION:**

City staff recommends that City Council award HVAC Contractor Services for City Hall HVAC (heating, ventilation and air conditioning) Replacement 2022 in the amount of **\$108,161.00** to Duncan Mechanical Services, Inc., San Angelo, TX.

	C	D	E	F	G	H	I	J
3								
4			BID PRICE PROPOSAL TABULATION					
5			HVAC CONTRACTOR SERVICES for CITY HALL HVAC (heating, ventilation and air conditioning) REPLACEMENT 2022					
6								
7		Item	Work Description	UOM	Quantity	ACCURATE AIR SOLUTIONS, LLC, ABILENE, TX	DUNCAN MECHANICAL SERVICES, SAN ANGELO, TX	
8		1	Phase (2) Dismantling, Removal, Disposal of Existing HVAC Boiler/Blower Unit in its Entirety Including All Labor, Material, and Equipment to Fully Complete the Job @	Lump Sum	1	\$ 41,428.00	\$ 11,530.00	
9		2	Phase (3) New HVAC System Delivery, Installation, Start-up, Testing and 30-Day Performance Period Including All Labor, Material, and Equipment to Fully Complete the Job @	Lump Sum	1	\$ 298,257.00	\$ 89,591.00	
10		3	Mobilization, Performance and Payment Bonds and Insurance Charge @ (limited to six-percent (6%) of total price summation of Item 1 and Item 2)	Lump Sum	1	\$ 9,316.00	\$ 7,040.00	
11		4	Total Proposal Price Summation of Item 1 + Item 2 + Item 3	Lump Sum	1	\$ 349,001.00	\$ 108,161.00	
12		5	State Number of Calendar Days to Fully Complete All Phases of Job	Days		201	21	
13		6-A	Add Alternate Proposal Price Offer: Duct Cleaning Services	Lump Sum	1	\$ 3,850.00	NO PRICE OFFER	
14								

### PROPOSAL PRICE QUOTATION FORM

This is a price quotation form only and does not represent an order for a purchase by the City of Brady.

HVAC CONTRACTOR SERVICES for CITY HALL HVAC (heating, ventilation and air conditioning)  
REPLACEMENT 2022

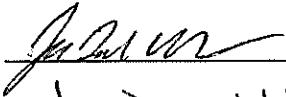
Item	Work Description	UOM	Quantity	Total Price (Figure)
1	Phase (2) Dismantling, Removal, Disposal of Existing HVAC Boiler/Blower Unit in its Entirety Including All Labor, Material, and Equipment to Fully Complete the Job @	Lump Sum	1	\$ 11,530
2	Phase (3) New HVAC System Delivery, Installation, Start-up, Testing and 30-Day Performance Period Including All Labor, Material, and Equipment to Fully Complete the Job @	Lump Sum	1	\$ 89,591
3	Mobilization, Performance and Payment Bonds and Insurance Charge @ (limited to six-percent (6%) of total price summation of Item 1 and Item 2)	Lump Sum	1	\$ 7,040
4	Total Proposal Price Summation of Item 1 + Item 2 + Item 3	Lump Sum	1	\$ 108,161
5	State Number of Calendar Days to Fully Complete All Phases of Job	Days	<u>21</u>	
6-A	Add Alternate Proposal Price Offer: Duct Cleaning Services	Lump Sum	1	

1. Refer to "Proposal Instructions & Terms & Conditions" before completing Proposal Price Quotation Form.
2. Date of completion— Proposer to provide calendar day figure to reach full completion from release of Notice-to-Proceed issued and released by City of Brady.
3. Prices quoted shall be F.O.B. – City of Brady, all taxes to be excluded from the proposal price quotation form.

In submitting this Proposal, I certify that the following:

1. That the prices in this Proposal have been arrived at independently, without consultation, communication, collusion, or agreement for the purpose of restricting competition, as to any matter relating to said price quotation with any other contractor, subcontractor, supplier, or vendor.
2. That I am an Equal Opportunity Employer

Business Name: Duncan Mechanical Services

Authorized Signature: 

Print Name: Joe David Urbanek

Date: 9/1/2022

Phone: Ofc. 325.944.8372

Cell 325.895.1557



**City Council**  
**City of Brady, Texas**  
**Agenda Action Form for Ordinance**

<b>AGENDA DATE:</b>	09/20/2022	<b>AGENDA ITEM</b>	7.B.
<b>AGENDA SUBJECT:</b>	Discussion, consideration and possible action regarding the <b>second and final reading of Ordinance 1345</b> of the City of Brady, Texas, establishing a Building Standards Commission and providing for the appointment of members.		
<b>PREPARED BY:</b>	T. Keys/ E. Corbell	<b>Date Submitted:</b>	08/30/2022
<b>EXHIBITS:</b>	Ordinance 1345		
<b>BUDGETARY IMPACT:</b>	<b>Required Expenditure:</b>	\$00.00	
	<b>Amount Budgeted:</b>	\$00.00	
	<b>Appropriation Required:</b>	\$00.00	
<b>CITY MANAGER APPROVAL:</b>			

**SUMMARY:**

City staff, upon suggestion from counsel, desires to create a Building Standards Commission to evaluate substandard structures in the community and make recommendations to the council for the demolition of said structures. The board also hears and decides appeals of orders, decisions or determinations made by the Building Official or Fire Code Official relating to the application and interpretation of the technical provisions of the building, electrical, plumbing, mechanical, fuel gas, fire and property maintenance codes for both residential and commercial construction.

**RECOMMENDED ACTION:**

**Mayor will ask:** “Madam City Secretary please read the Ordinance Preamble for the record in accordance with the City Charter.” “Secretary reads preamble”

**Mayor calls for a motion:** Move to approve the **second and final reading of Ordinance 1345.**

**ORDINANCE NO. 1345**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BRADY ESTABLISHING A BUILDING STANDARDS COMMISSION AND PROVIDING FOR APPOINTMENTS TO A BUILDINGS STANDARDS COMMISSION, PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the City Council of the City of Brady is concerned about the health, safety and welfare of its citizens; and

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BRADY:**

- I. The BUILDING STANDARDS COMMISSION is created.
- II. The BUILDING STANDARDS COMMISSION shall have the duties and purposes as set out in Chapter 54 of the Texas Local Government Code (as adopted by the City of Brady and any other codes adopted or amended by any subsequent or previous ordinance) to hear, determine and enforce city ordinances related to building standards and conditions:
  - 1) For the preservation of public safety, relating to the materials or methods used to construct a building or improvements, including the foundation, structural elements, electrical wiring or apparatus, plumbing and fixtures, entrances, or exits;
  - 2) Relating to the fire safety of a building or improvement, including provisions relating to materials, types of construction or design, warning devices, sprinklers or other fire suppression devices, availability of water supply for extinguishing fires, location, design, or width of entrances or exits;
  - 3) Relating to dangerously damaged or defective buildings or improvements;
  - 4) Relating to conditions caused by accumulations of refuse, vegetation or other matter that creates breeding and living places for insects and rodents.
  - 5) To hear appeals from decisions of the Building Official from persons aggrieved by such decision and to provide the final interpretation of the provisions of the standard codes adopted by the City of Brady.
- III. Cases shall be brought before the Commission by the Building Official who may be assisted by the City Attorney
- IV. Composition of the Building Standards Commission:
  - 1) The building and standards commission shall consist of five (5) members appointed to two (2) year terms to run concurrently with the term of the mayor.
  - 2) Members shall be nominated by the mayor and approved by the City Council. There shall also be appointed two (2) alternate members of the commission who shall serve in the absence of one (1) or more regular members when requested to do so by the Mayor. The alternate members serve for the same period as the regular members.
  - 3) Regular members or alternate members of the commission may be removed by the City Council

for cause on a written charge. Before a decision regarding the removal of a member or alternate member, the City Council shall hold a public hearing on the matter, if requested by the member or alternate member subject to the removal action.

- 4) A vacancy among the regular members or alternate members shall be filled by appointment as herein provided for the unexpired term.

**Passed and approved on the FIRST READING** this \_\_\_\_ day of \_\_\_\_\_ 2022.

**Passed and approved on the SECOND READING** this \_\_\_\_ day of \_\_\_\_\_ 2022.

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Anthony Groves, Mayor

ATTEST:

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Tina Keys, City Secretary

City Council  
City of Brady, Texas  
**Agenda Action Form for Ordinance**

<b>AGENDA DATE:</b>	09/20/2022	<b>AGENDA ITEM</b>	7.C.
<b>AGENDA SUBJECT:</b>	Discussion, consideration, and possible action regarding the <b>second and final reading of Ordinance 1346</b> of the City of Brady adopting a zoning change from Commercial District to Multi-Family Residential District for property located at 603 W. Commerce Street, Brady, Texas in the Fulcher Subdivision Block No. 37, Lot Nos 2 - 3.		
<b>PREPARED BY:</b>	T. Keys	<b>Date Submitted:</b>	8/22/2022
<b>EXHIBITS:</b>	Ordinance 1346		
<b>BUDGETARY IMPACT:</b>	<b>Required Expenditure:</b>	\$58,800	
	<b>Amount Budgeted:</b>	0.00	
	<b>Appropriation Required:</b>	\$58,800	
<b>CITY MANAGER APPROVAL:</b>			

<b>SUMMARY:</b>
Mrs. Tamela Henderson contacted the Code Office requesting a zoning change to Multi-Family Residential District for their property located at 603 West Commerce Street. This property is currently zoned as Commercial District.
The property to the West, East and North is Commercial District, Single-Family Residential to the South of the property.
The zoning application was filed on April 08, 2022.
The City immediately published the proper notice for property located at 603 W. Commerce Street, Block 37, Lots 2-3, Brady Texas, for the purpose to rezone and gave proper notice to all property owners within 200 feet.

<b>RECOMMENDED ACTION:</b>
<b>Mayor will ask:</b> "Madam City Secretary please read the Ordinance Preamble for the record in accordance with the City Charter." "Secretary reads preamble"
<b>Mayor calls for a motion:</b> Move to approve the <b>second and final</b> reading of Ordinance 1346.

**ORDINANCE NO. 1346**

**AN ORDINANCE OF THE CITY OF BRADY, TEXAS, GRANTING A ZONING CHANGE FROM COMMERCIAL DISTRICT TO MULTI-FAMILY RESIDENTIAL DISTRICT FOR PROPERTY LOCATED AT 603 W. COMMERCE IN THE FULCHER SUBDIVISION BLOCK NO. 37, LOT NOS 2 – 3.**

**WHEREAS**, Chapter 211 of the Texas Local Government Code empowers the City of Brady, Texas to enact zoning regulations and provide for their administration, enforcement and amendment; and

**WHEREAS**, the City has previously deemed it necessary and desirable to adopt zoning regulations to provide for the orderly development of property within the City in order to promote the public health, safety, morals and general welfare of the residents of the City, and

**WHEREAS**, Chapter 14 of the Brady Code of Ordinances constitutes the City's Zoning Regulations and requires property to be zoned in accordance with proper designations as defined by the City; and

**WHEREAS**, Mrs. T. Henderson has requested a zoning change to Multi-Family Residential District, and

**WHEREAS**, the Planning and Zoning Commission of the City provided adequate notice and held a public hearing on September 6, 2022 in accordance with the Brady Code of Ordinances and Chapter 211 of the Texas Local Government Code; and

**WHEREAS**, the Planning and Zoning Commission of the City recommended approval of the zoning change of the designated property and confirmed that the zoning change is uniform and conforms to the plan design of the City's Zoning regulations; and

**WHEREAS**, the City Council believes the zoning change will not adversely affect the character of the area of the neighborhood in which it is proposed; will not substantially depreciate the value of adjacent or nearby properties; will be in keeping with the spirit and intent of the City's Zoning Ordinance; will comply with applicable standards of the district in which located; and will not adversely affect traffic, public health, public utilities, public safety and the general welfare of the residents of the City;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BRADY, TEXAS, THAT:**

A Zoning Change from Commercial District to Multi-Family Residential District is granted for property located at 603 W. Commerce St., in the Fulcher Subdivision, Block No. 27, Lot Nos 2 - 3

**PASSED AND APPROVED** on its First Reading on this the \_\_\_\_\_ day of \_\_\_\_\_ 2022.

**PASSED AND APPROVED** on its Second reading this the \_\_\_\_\_ day of \_\_\_\_\_ 2022.

\_\_\_\_\_  
Anthony Groves, Mayor

ATTEST:

\_\_\_\_\_  
Tina Keys, City Secretary

**City Council  
City of Brady, Texas**

**Agenda Action Form for Ordinance**

<b>AGENDA DATE:</b>	9-20-2022	<b>AGENDA ITEM</b>	7. D.
<b>AGENDA SUBJECT:</b>			
Discussion, consideration, and possible action regarding the <b>second reading of Ordinance 1347</b> of the City of Brady, Texas, to adopt the FY 2023 Budget.			
<b>PREPARED BY:</b>	Lisa McElrath	<b>Date Submitted:</b>	9-9-2022
<b>EXHIBITS:</b>			
Ordinance 1347 with exhibit A Step-Grade Plan			
<b>BUDGETARY IMPACT:</b>		<b>Required Expenditure:</b>	\$00.
		<b>Amount Budgeted:</b>	\$00.
		<b>Appropriation Required:</b>	\$45,924,069
<b>CITY MANAGER APPROVAL:</b>			

<b>SUMMARY:</b>
<p>The FY 23 proposed budget will raise more property tax dollars than last year's budget by \$35,898 or 3.79%. The property tax revenue to be raised from new property added to the tax roll this year is \$2,215.</p> <p>The FY 23 budget continues to reflect collections of a cemetery tax levy of 2 cents per \$100 valuation of property.</p> <p>The total FY 23 Budget after transfers is \$45,924,069.</p> <p>The City Council conducted several workshops to review the proposed Budget in July.</p> <p>The Budget proposes a rate increase for the Gas Distribution service and Trash service to cover operational costs.</p> <p>The Budget includes a 3% step plan wage increase for qualified full-time employees, and continues the certification pay program. The budget proposes to raise the starting rate of pay to several full-time positions to \$13/ hour. Substantial wage increases are proposed for PPM, Golf, Lake employees. In addition, the Fire/EMS employees will receive a 7% rate increase. The Police division will receive similar rate increases. Stand-by pay will increase to \$30. New positions approved are as follows: 1 new electric lineman, 1 new gas technician, and 1 WWTP operator trainee. Positions dissolved are as follows: Community Service Director, 1 full-time golf shop attendant, and 1 patrol officer. The City will continue its partnership agreement with the BISD funding 67% of the School Resource Officer salary and benefits.</p> <p>Major goals include the construction phases of the Waste Water Plant and Water system improvements.</p> <p>Attached is the Supplemental Decision Summary detailing the Council's decision for each request. Approved requests are included in the proposed FY 23 Budget.</p> <p>The proposed FY23 Budget promotes that ending fund balances should meet required policy levels.</p>

**RECOMMENDED ACTION:**

**Mayor will ask:** “Madam City Secretary please read the Ordinance Preamble for the record in accordance with the City Charter.” **“Secretary reads preamble”**

**Mayor calls for a motion:** Move to approve the **second and final** reading of Ordinance 1347

**Mayor will ask:** “Madam City Secretary please proceed with a Roll Call vote.”



**FISCAL YEAR 2023 BUDGET ORDINANCE  
ORDINANCE NO: 1347**

**AN ORDINANCE AS PRESCRIBED BY THE HOME RULE CHARTER, CITY OF BRADY,  
ADOPTING A FISCAL YEAR 2023 OPERATING BUDGET**

**WHEREAS**, State law and the Home Rule Charter requires formal adoption of an annual budget for operations for the City of Brady; and

**WHEREAS**, the City Manager presented a proposed budget to the City Council on August 2, 2022 per Home Rule Charter requirement Section 6.03 and desired amendments by the City Council have been incorporated; and

**WHEREAS**, a general summary of the proposed budget was posted in City Hall, on the city website and published in the official newspaper; and

**WHEREAS**, exhibit A, the Employee Grade/Step Schedule is included for adoption that supports payroll budget costs for FY 2023;

**WHEREAS**, a public hearing was held on September 6, 2022, in accordance with State law and Home Rule Charter requirements; and

**WHEREAS**, Section 6.03 of the Home Rule Charter provides that in the event the budget has not been finally adopted by October 1st, the budget and desired amendments as submitted shall be deemed to have been finally adopted by the Council;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF  
BRADY, TEXAS:**

**SECTION 1:**

That the foregoing recitals are hereby found to be true and correct and are hereby adopted by City Council and made a part hereof for all purposes and findings of fact. City Council hereby certifies that the City has complied with all statutory notices, hearings, and requirements for the adoption of the FY 2023 Operational Budget.

**SECTION 2:**

That the Fiscal Year 2023 Operational Budget for the City of Brady, Texas, as presented to the City Council on September 6, 2022 and will hereby be deemed adopted on September 20, 2022 by requirement of State Law and Section 6.03 of the Home Rule Charter.

**SECTION 3:**

That a copy of the 2023 FY Operation Budget be filed with the City Secretary and other officials as designated under State law.

**SECTION 4:**

That the City Manager be empowered to administer the approved 2023 FY Operational Budget and

execute purchases and other expenditures in accordance with State law and the Home Rule Charter.

**SECTION 5:**

That this Ordinance be published by caption only pursuant to State law.

**SECTION 6:**

That this Ordinance shall be in force and effective on the 1st day of October 2022, that being more than 15 days after such publication, for the public hearing on the budget, pursuant to Section 6.03 (2) of the Home Rule Charter.

This Ordinance was presented at a public hearing held on September 6, 2022; was formally introduced on the 6th day of September, 2022 for the first reading; and was presented on the 20th day of September 2022 for the second and final reading.

**Roll Call Vote:**

\_\_\_ Jane Huffman, Mayor Pro Tem  
\_\_\_ Larry Land, Council Member Place 1  
\_\_\_ Missi Elliston, Council Member Place 2  
\_\_\_ Jeffrey Sutton, Council Member Place 3  
\_\_\_ Jay May, Council Member Place 5

**PASSED AND ADOPTED ON FIRST READING** on this 6<sup>th</sup> day of September, 2022.

**Roll Call Vote:**

\_\_\_ Jane Huffman, Mayor Pro Tem  
\_\_\_ Larry Land, Council Member Place 1  
\_\_\_ Missi Elliston, Council Member Place 2  
\_\_\_ Jeffrey Sutton, Council Member Place 3  
\_\_\_ Jay May, Council Member Place 5

**PASSED AND ADOPTED ON SECOND READING** on this 20th day of September, 2022.

\_\_\_\_\_  
Anthony Groves, Mayor

ATTEST: \_\_\_\_\_  
Tina Keys, City Secretary

**CITY OF BRADY**  
**EMPLOYEE GRADE/STEP SCHEDULE**  
Established October 1, 2014 - Effective October 1, 2022

**EXHIBIT A - ORDINANCE 1347**

CATEGORY	DESCRIPTION	GRADE	STEP											
			No experience											
			Some experience				Seasoned							
			01	02	03	04	05	06	07	08	09	10	11	12
MAINTENANCE	Aquatic Seasonal Employees*	10*	9.00	9.25	9.50	9.75	10.00	10.25	10.50	10.75	11.00	11.25	13.00	15.00
	Part Time/Seasonal Positions	11	10.00	10.30	10.61	10.93	11.26	11.59	11.94	12.30	12.67	13.05	13.44	13.84
	Airport serviceman, Landfill Attendant, Cooks	12	10.00	10.30	10.61	10.93	11.26	11.59	11.94	12.30	12.67	13.05	13.44	13.84
	Crewman I & Tech I	13	13.00	13.39	13.79	14.21	14.63	15.07	15.52	15.99	16.47	16.96	17.47	18.00
	Trk Driver, Heavy Equip, Maint I, Grounds I, & II	14	13.00	13.39	13.79	14.21	14.63	15.07	15.52	15.99	16.47	16.96	17.47	18.00
	Crewman II, Tech II, Maintenance II	15	14.64	15.08	15.53	16.00	16.48	16.97	17.48	18.01	18.55	19.10	19.67	20.27
	Electric Lineman B, WWTP Operator	16	18.31	18.86	19.43	20.01	20.61	21.23	21.87	22.53	23.21	23.91	24.63	25.37
	Electric Lineman A	17	25.40	26.16	26.94	27.75	28.58	29.44	30.32	31.23	32.17	33.14	34.13	35.15
SUPPORT	Pro-Shop, Lake Store Attendants	21	13.00	13.39	13.79	14.21	14.63	15.07	15.52	15.99	16.47	16.96	17.47	18.00
	ACO, Custodian	22	12.86	13.25	13.64	14.05	14.47	14.91	15.36	15.82	16.29	16.78	17.28	17.80
	Clerks- Court, Finance, Permit, Records, Admin Asst	23	13.46	13.86	14.28	14.71	15.15	15.60	16.07	16.55	17.05	17.56	18.09	18.63
PROFESSIONAL/TECHNICAL	Customer Service Representatives	31	12.86	13.25	13.64	14.05	14.47	14.91	15.36	15.82	16.29	16.78	17.28	17.80
	Lead Lineserviceman	32	14.07	14.49	14.92	15.37	15.83	16.30	16.79	17.29	17.81	18.34	18.89	19.46
	Purch Agt, Fin Assist, HR, Code Off, Mechanic *	33	17.17	17.69	18.22	18.77	19.33	19.91	20.51	21.13	21.76	22.41	23.08	23.77
	WTP Operator-B	34	25.50	26.27	27.06	27.87	28.71	29.57	30.46	31.37	32.31	33.28	34.28	35.31
FIRE / EMS	2756 HRS													
	Basic EMT to Paramedic Only (FT or PT)	41	15.02	15.47	15.94	16.42	16.91	17.42	17.94	18.48	19.03	19.60	20.19	19.44
	Basic EMT-Firefighter	42	16.41	16.91	17.41	17.94	18.47	19.02	19.59	20.18	20.79	21.41	22.05	22.72
	Intermediate EMT - Firefighter	43	17.51	18.03	18.57	19.13	19.70	20.29	20.90	21.53	22.18	22.84	23.53	24.23
	Paramedic - Firefighter	44	19.39	19.97	20.57	21.19	21.82	22.48	23.15	23.85	24.56	25.30	26.06	26.84
	Lt. Basic EMT - Firefighter	45	19.02	19.60	20.18	20.79	21.41	22.05	22.72	23.40	24.10	24.82	25.57	26.33
	Lt. Intermediate EMT - Firefighter	46	19.76	20.36	20.97	21.60	22.24	22.91	23.60	24.31	25.04	25.79	26.56	27.36
	Lt. Paramedic - Firefighter/Training Officer	47	20.87	21.49	22.14	22.80	23.48	24.19	24.91	25.66	26.43	27.22	28.04	28.88
	EMS Coordinator/ Asst Chief - 2080 HRS	48	34.85	35.90	36.97	38.08	39.22	40.40	41.61	42.86	44.15	45.47	46.84	48.24
POLICE	Police Officer - 2236 HRS	51	20.02	20.62	21.24	21.88	22.53	23.21	23.90	24.62	25.36	26.12	26.91	27.71
	Sergeant	52	20.60	21.22	22.07	22.73	23.41	24.12	24.84	25.59	26.35	27.14	27.96	28.80
	Lieutenant	53	24.82	25.56	26.33	27.12	27.93	28.77	29.63	30.52	31.44	32.38	33.35	34.35
	Captain	54	25.12	25.87	26.65	27.45	28.55	29.41	30.29	31.20	32.13	33.10	34.09	35.11
SUPERVISORY	Sr Center Director, Golf Course Superintendent	61	16.07	16.55	17.05	17.56	18.09	18.63	19.19	19.77	20.36	20.97	21.60	22.25
	Street Superintendent / Airport Manager	62	18.67	19.23	19.81	20.40	21.01	21.64	22.29	22.96	23.65	24.36	25.09	25.84
	Superintendents, WTP Operator-AA	63	24.48	25.21	25.97	26.75	27.55	28.38	29.23	30.11	31.01	31.94	32.90	33.89
	Electric, WWTP Superintendents, Billing Mang	64	30.29	31.20	32.14	33.10	34.09	35.11	36.16	37.24	38.36	39.51	40.70	41.92
ADMINISTRATIVE	City Secretary	71	OPEN											
	Chief of Fire / EMS	72	OPEN											
	Chief of Police	73	OPEN											
	Deputy City Manager	74	OPEN											
	Director of Finance	75	OPEN											
	Director of Public Works	76	OPEN											
EXECUTIVE														
Series 80	City Manager	80	OPEN											

\*10/10 Pool Manager \$15.00; Asstaint Pool Manager \$13.00; Lead Lifeguards \$11.00

\*\* Complete listing on Job List page

**Job Positions by Grade - Effective October 2022**

CATEGORY	GRADE	DESCRIPTION
MAINTENANCE	10	Aquatic Seasonal Employees
	11	Part-Time / Seasonal Employees
	12	Airport Line serviceman Cook, Cook's Aide Landfill Attendant
	13	Crewman I & Technician I
	14	Heavy Equipment Operator Refuse Truck Driver Maintenance I Groundskeeper I and II
	15	Crewman II, Technician II, Maint II
	16	WWTP Operator Electric Lineman B
	17	Electric Lineman A
SUPPORT	21	Pro-Shop Attendant Lake, Park Admin Asst.
	22	Animal Control Officer Custodian
	23	Records Clerk / Property Room Tech Court Clerk Administrative Assistant Compliance Coordinator (Permit Clerk) Finance Clerk
PROFESSIONAL/	31	Customer Service Representatives
TECHNICAL	32	Lead Line serviceman
	33	Purchasing Agent Finance Assistant Code Enforcement Officer City Mechanic Human Resources Meter Technician-Billing & Code Assistant
	34	Water Treatment Plant Operator-B
	41	Basic EMT to Paramedic Only (PT or FT)
FIRE / EMS	42	Basic EMT-Firefighter
	43	Intermediate EMT- Firefighter
	44	Paramedic EMT- Firefighter
	45	Lt. Basic EMT- Firefighter
	46	Lt. Intermediate EMT- Firefighter
	47	Lt. Paramedic - Firefighter
	48	EMS Coordinator/ Asst. Chief
POLICE	51	Police Officer
	52	Sergeant
	53	Lieutenant
	54	Captain
SUPERVISORY	61	Golf Course Superintendent Senior Citizens Center Director
	62	Airport Manager Street Superintendent
	63	Water/ WW Collection Superintendent Solid Waste Superintendent Gas Superintendent PPM Superintendent Water Treatment Plant Senior Operator-AA
	64	Electric Distribution Superintendent WWTP Superintendent Utility Billing Manager
	71	City Secretary
ADMINISTRATIVE	72	Chief of Fire / EMS
	73	Chief of Police
	74	Deputy City Manager
	75	Director of Finance
	76	Director of Public Works
EXECUTIVE	80	City Manager

City Council  
City of Brady, Texas

**Agenda Action Form for Ordinance**

<b>AGENDA DATE:</b>	9-20-2022	<b>AGENDA ITEM</b>	7. E.
<b>AGENDA SUBJECT:</b> Discussion, consideration, and possible action regarding the <b>second and final reading of Ordinance 1348</b> of the City of Brady, Texas, to adopt the 2022 Property Tax Rate.			
<b>PREPARED BY:</b>	Lisa McElrath	<b>Date Submitted:</b>	9-9-2022
<b>EXHIBITS:</b>	Ordinance 1348		
<b>BUDGETARY IMPACT:</b>			
	<b>Required Expenditure:</b>		\$00.00
	<b>Amount Budgeted:</b>		\$00.00
	<b>Appropriation Required:</b>		\$00.00
<b>CITY MANAGER APPROVAL:</b>			

**SUMMARY:**

The FY 23 budget will raise more total property taxes than last year's budget by \$35,898, or 3.79 %, and of that amount \$2,215 is tax revenue to be raised from new property added to the roll this year.

The 2022 Voter Approval Tax Rate of 0.374834 will be required to achieve the additional property tax dollars in the proposed FY 23 budget, and all City Council members voted in favor of the proposed Voter Approval Tax Rate at the August 2, 2022 regular meeting.

Tax Rate	Adopted FY 2021-2022	Proposed FY 2022-2023
Property Tax Rate	0.390712	<b>0.374834</b>
Effective/ No New Revenue Tax Rate (NNR) M&O	0.390712	0.361859
<b>Voter Approval Tax Rate</b>	0.404778	<b>0.374834</b>
Voter Approval Tax Rate adjusted to include unused increment	0.420487	0.404609
Debt Rate	0.00000	0.00000

**RECOMMENDED ACTION:**

**Mayor will ask:** “Madam City Secretary please read the Ordinance Preamble for the record in accordance with the City Charter.” “Secretary reads preamble”

Mayor calls for a motion: **THE FOLLOWING IS THE REQUIRED STATEMENT TO BE MADE BY THE COUNCIL PERSON MAKING MOTION: I move that the property rate be increased by the adoption of a tax rate of 0.374834, which is effectively a 3.5% increase in the tax rate.**

Mayor will ask: “Madam City Secretary please proceed with a Roll Call vote in accordance with the City Charter (4 affirmative votes required).

## **ORDINANCE NO. 1348**

### **AN ORDINANCE LEVYING TAXES FOR THE USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF BRADY, TEXAS FOR THE TAX YEAR 2022**

**Whereas**, the Chief Appraiser of the McCulloch County Appraisal District has certified the 2022 Appraisal Roll for property taxable by the City of Brady, Texas; and

**Whereas**, based upon said Appraisal Roll, the Chief Appraiser has calculated the no-new revenue and voter approval rates for the City of Brady for 2022; and

**Whereas**, the City of Brady posted a Notice on August 17, 2022 in a local newspaper a proposed tax rate equal to 0.374834 per \$100 valuation; and

**Whereas**, the City Council is in favor of the proposed non adjusted voter approval tax rate of 0.374834 as the 2022 tax year property rate as well;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BRADY, TEXAS:**

**Section 1. Findings.** The foregoing recitals are hereby found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes and findings of fact.

**Section 2. Cemetery Tax.** Under Section 713.006(b) of the Texas Health and Safety Code, that there is hereby levied and there shall be collected for the maintenance of the City's cemetery for the year two thousand twenty-two (2022), upon all property, real, personal and mixed, within the corporate limits of said City subject to taxation, a tax of \$00.02 on each one-hundred dollars (\$100.00) valuation of property.

**Section 3. Tax.** That there is hereby levied and there shall be collected for the use and support of the municipal government of the City of Brady, Texas for the year two thousand twenty-two (2022), upon all property, real, personal and mixed, within the corporate limits of said City subject to taxation, an M&O tax rate of \$00.374834 on each one-hundred dollars (\$100.00) valuation of property, and an I&S tax rate of \$00.00. The M&O tax includes the cemetery tax of \$00.02 on each one-hundred dollars (\$100.00) valuation of property.

**“THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR’S RATE.”**

**“THE TAX RATE WILL BE EFFECTIVELY RAISED BY 3.5%, THREE AND ONE-HALF PERCENT, AND WILL DECREASE TAXES FOR MAINTENCE AND OPERATION OF A \$100,000 HOME BY APPROXIMATELY \$15.88.”**

**Section 4.** The foregoing tax shall be due and payable at the office of the City Tax Collector on October 1, 2022 and shall be paid before February 1, 2023. All such taxes not paid prior to such date shall be deemed delinquent and shall be subject to all legal remedies, including maximum penalty and interest as allowed by law.

**Roll Call Vote:**

☐ Jane Huffman, Mayor Pro Tem  
☐ Larry Land, Council Member Place 1  
☐ Missi Elliston, Council Member Place 2  
☐ Jeffrey Sutton, Council Member Place 3  
☐ Jay May, Council Member Place 5

**PASSED AND ADOPTED ON FIRST READING** on this 6th day of September, 2022.

**Roll Call Vote:**

☐ Jane Huffman, Mayor Pro Tem  
☐ Larry Land, Council Member Place 1  
☐ Missi Elliston Council Member Place 2  
☐ Jeffrey Sutton, Council Member Place 3  
☐ Jay May, Council Member Place 5

**PASSED AND ADOPTED ON SECOND READING** on this 20th day of September, 2022.

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Mayor, Anthony Groves

ATTEST:

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Tina Keys, City Secretary



# City Council

## City of Brady, Texas

### Agenda Action Form

<b>AGENDA DATE:</b>	09/20/2022	<b>AGENDA ITEM</b>	7.F.
<b>AGENDA SUBJECT:</b>	Discussion, consideration and possible action regarding comments made by Lance Grove for property located at 401 S. Pine Street, Brady Texas		
<b>PREPARED BY:</b>	Connie Echols	<b>Date Submitted:</b>	9/15/2022
<b>EXHIBITS:</b>	Photos		
<b>BUDGETARY IMPACT:</b>	<b>Required Expenditure:</b>	\$0.00	
	<b>Budget Amount Available:</b>	\$0.00	
	<b>Appropriation Required:</b>	\$0.00	
<b>CITY MANAGER APPROVAL:</b>			
<b>SUMMARY:</b>			
<p>07/08/2022 I was notified about an illegal fence at 401 Pine Street. I also noted that there had not been a fence permit pulled. I sent Mr. Groves a certified letter stating that he was in violation of the City of Brady Fencing Ordnnances Sec.31.3 (1) E</p> <p>08/01/22 Mr. Groves had his secretary call and set up a meeting on this issue. We met and I explained the ordinances states no fence is to be over 3ft. high in the front yard of and single-family residence. Mr. Groves stated it wasn't a fence it was a courtyard. I told him he would have to go speak to Silvia to see if he met the requirements of a variance. After meeting with Silvia, the city manager, and city attorney we felt he did not meet the requirements for the variance.</p>			

<b>RECOMMENDED ACTION:</b>
Direct Staff as desired.

used on the nonresidential or multi-family buildings. Screening fences/walls shall be placed such that they do not impede visibility for vehicles entering or exiting the nonresidential or multi-family development (see Section 32.9 for sight visibility requirements).

- C. All fences require permits. An administrative fee must be paid at the time of permit application (Editors note: check to see if permits are required for fences).
- D. See Section 32.9 for sight visibility requirements for fences and screening walls.
- E. Open storage of materials, commodities or equipment (see Section 28, uses permitting outside storage) shall be screened with a minimum six-foot (6') tall fence or wall, and shall not be visible from the street. (See Section 36 definition of outside storage.)
- F. In districts permitting open storage, screening shall be required only for those areas used for open storage. A six-foot (6') tall screening fence or wall shall be provided and maintained at the property line adjacent to the area to be screened by one or a combination of the following methods:
  - 1. Solid masonry (brick, concrete block or concrete panels)
  - 2. Chain link with solid landscape screening (opaque within three years of planting)
  - 3. Wrought iron with solid landscape screening (opaque within three years of planting)
  - 4. Alternate equivalent screening may be approved through the site plan approval process under Section 12.

No outside storage may exceed the height of the fence. Outside storage exceeding eight feet (8') shall require a Specific Use Provision.

- G. Refuse storage areas which are not located behind a building and are visible from a public right-of-way, a street, or a residential area for all nonresidential, multi-family and manufactured/ mobile home park uses shall be visually screened by a minimum six-foot (6') tall solid wall on at least three sides (see Illustration 11 for refuse container enclosure diagrams). The fourth side, which is to be used for garbage pickup service, may provide an optional gate to secure the refuse storage area. Alternate equivalent screening methods may be approved through the site plan approval process, Section 12. Each refuse facility shall be located so as to facilitate pickup by refuse collection agencies. Adequate reinforced paved areas shall be provided for refuse facilities and their approaches for loading and unloading, as per Illustration 11.

### 31.3 FENCES IN RESIDENTIAL AREAS:

- A. Any fence or wall located to the rear of the minimum required front yard line shall not exceed eight feet (8') in height.
- B. Except as provided by (1.) below, no fence or wall shall be permitted within the required front yard of any single-family or duplex residential lot which is adjacent to a public street.

1. Decorative fences with openings not less than fifty percent (50%) of the fence area and not exceeding three feet (3') in height are permitted in front yards.
- C. Fences or walls shall be placed so as not to interfere with the maintenance of any utilities or with emergency access into a property. The City shall not be responsible for the replacement of fences or walls built over or within dedicated utility easements if the fence or wall must be removed for maintenance or emergency access purposes. In order to facilitate ingress for public safety and utility company personnel, at least one (1) pedestrian gate, not less than three feet (3') wide, shall be required on each fence or wall section that is adjacent or parallel to a public right-of-way or a utility easement.
- D. No fence or wall shall be constructed or placed within ten feet (10') of the back of the street curb or, if no curb is present, within ten feet (10') of the edge of the street or alley pavement regardless of the location of the property line.
- E. All fences require permits. An administrative fee must be paid at the time of permit application (Editors note: check to see if permits are required now.).
- F. No barbed wire or electrical fencing shall be allowed except as used for farm or ranching purposes on undeveloped land over one (1) acre in size.
- G. The minimum gauge of wire for a wire mesh fence shall be not less than eleven and one-half (11½), and the minimum wire mesh size shall not be less than two and one-quarter inches (2¼").
- H. Gates designed for vehicular access shall be set back from the property line a minimum of twenty-five feet (25').
- I. Permanent swimming pools that are more than eighteen inches (18") deep and that have a permanent filtration system shall be enclosed by a security fence not less than six (6) feet in height. All swimming pool security fences shall be constructed so as not to have openings, holes or gaps larger than two (2) inches in dimension, except for doors and gates. All doors and gates shall be equipped with self-closing, self-latching devices. Solid wood fences along property lines which surround the swimming pool may also satisfy this screening requirement. Fences around swimming pools shall also comply with the Standard Swimming Pool Code and with any other City of Brady codes/ordinances pertaining to same.
- J. See Section 32.9 for sight visibility requirements for fences and screening walls.
- K. Special purpose fencing, such as fencing around tennis courts, is permitted (permit required).



## SECTION 31 FENCING, WALLS AND SCREENING REQUIREMENTS

### 31.1 PURPOSE:

To encourage the most appropriate use of land and conserve and protect the privacy and value of adjacent permitted uses. Regulations are prescribed for the location and type of various screening devices to be used when required in the various zoning districts or in this Section in accordance with the following standards.

### 31.2 SCREENING OF NONRESIDENTIAL, MULTI-FAMILY AREAS AND MANUFACTURED/MOBILE HOME PARKS:

A. In the event that multi-family, non-residential uses, or manufactured/mobile home parks side or back upon a single-family, two-family or residential PD district, or in the event that any non-residential district sides or backs upon a multiple-family district, a solid brick/masonry screening wall or other solid fence of not less than six feet (6'), nor more than eight feet (8'), in height shall be erected on the property line separating these districts. The purpose of the screening wall or fence is to provide a visual and protective barrier between the properties.

1. The owner of the multi-family property shall be responsible for and shall build and maintain the required wall on the property line dividing the property from the single-family or duplex residential district. This construction requirement applies only when multi-family is adjacent to residential uses.
2. When screening is required between nonresidential and residential uses, it shall be the responsibility of the nonresidential use to construct and maintain the screening wall.
3. Any screening wall or fence required under the provisions of this Section or under a Specific Use Provision, Planned Development District, or other requirement shall be constructed of masonry, reinforced concrete, wood or other similar suitable materials which do not contain openings. All wall or fence openings shall be equipped with gates equal in height and screening characteristics to the wall or fence.
4. Alternative equivalent screening may be approved through the site plan approval process, Section 12.

B. In nonresidential and multi-family zoning districts, no fence or wall shall be erected in any front yard or side yard which is adjacent to a public street unless the fence/wall is required to screen the development from an adjacent residential area (particularly if the residence has, or could have, a back yard fence that would be exposed to view from the street if the required screening wall were not extended out to the street right-of-way line). In this case, the screening fence/wall shall be extended out to the street right-of-way line by the developer of the nonresidential or multi-family development, and the fence/wall shall be finished on both sides in a manner/color that is compatible to the exterior finish materials

- B. The Board shall have no power to grant or modify Specific Use Provisions authorized under Sections 31 and 32 of these regulations.
- C. The Board shall have no power to grant a zoning amendment. In the event that a request for a zoning amendment is pending before the Planning and Zoning Commission or the City Council, the Board shall neither hear nor grant any variances with respect to the subject property until final disposition of the zoning amendment.
- D. The Board shall not grant a variance for any parcel of property or portion thereof upon which a site plan, preliminary plat or final plat, where required, is pending on the agenda of the Planning and Zoning Commission and, where applicable, by the City Council. All administrative remedies available to the applicant shall have been exhausted prior to hearing by the Zoning Board of Adjustments.

#### 9.6 VARIANCES AND SPECIAL EXPECTATIONS:

- A. The Zoning Board of Adjustments may authorize a variance from these regulations when, in its opinion, undue hardship will result from requiring strict compliance. In granting a variance, the Board shall prescribe only conditions that it deems necessary for, or desirable to, the public interest. In making the findings herein below required, the Board shall take into account the nature of the proposed use of the land involved, existing uses of land in the vicinity, the number of persons who will reside or work within the proposed use, and the probable effect such variance will have upon traffic conditions and upon the public health, safety, convenience and welfare of the community.
- B. **Conditions Required for Variance** – No variance shall be granted without first having given public notice and having held a public hearing on the variance request in accordance with Section 9.9 of this Ordinance and unless the Zoning Board of Adjustments finds:
  - 1. That there are special circumstances or conditions affecting the land involved such that the strict application of the provisions of this Ordinance would deprive the applicant of the reasonable use of his/her land; and
  - 2. That the variance is necessary for the preservation and enjoyment of a substantial property right of the applicant; and
  - 3. That the granting of the variance will not be detrimental to the public health, safety or welfare, or injurious to other property within the area; and
  - 4. That the granting of the variance will not have the effect of preventing the orderly use of other land within the area in accordance with the provisions of this Ordinance.

Such findings of the Zoning Board of Adjustments, together with the specific facts upon which such findings are based, shall be incorporated into the official minutes of the Board meeting at which such variance is granted. Variances may be granted only when in harmony with the general purpose and intent of this Ordinance so that the public health, safety and welfare may be secured and that substantial justice may be done.















**CITY COUNCIL  
CITY OF BRADY, TEXAS  
AGENDA ACTION FORM**

<b>AGENDA DATE:</b>	09/20/2022	<b>AGENDA ITEM</b>	7.G.
<b>AGENDA SUBJECT:</b>	Discussion, consideration and possible action regarding Mayor's appointment(s) to fill Airport Advisory Board vacancy		
<b>PREPARED BY:</b>	Tina Keys	<b>Date Submitted:</b>	9/15/2022
<b>EXHIBITS:</b>	Board Application – David Morton		
<b>BUDGETARY IMPACT:</b>	<b>Required Expenditure:</b>	0	
	<b>Amount Budgeted:</b>	0	
	<b>Appropriation Required:</b>	0	
<b>CITY MANAGER APPROVAL:</b>			

<b>SUMMARY:</b>
<p>The Airport Advisory Board has vacancies. David Morton is interested in filling one of the positions on the board.</p> <p>The Brady City Charter states: "The Mayor shall recommend to the Council appointees for the boards and commissions."</p>

<b>RECOMMENDED ACTION:</b>
<p>The Mayor shall make recommendations to the Council</p>

**CITY OF BRADY**  
**APPLICATION FOR BOARDS / COMMISSIONS**



Name of Applicant: David Morton Phone Number: 325-248-4144  
Address: 1000 C.R. 166 Brady TX Alt. Phone Number: \_\_\_\_\_  
E-mail Address: dctrucking.David@yahoo.com

Are you a citizen of the City of Brady? ☐ Yes ☒ No  
Are you a registered voter? ☒ Yes ☐ No  
Are you currently serving on a City Board? ☐ Yes ☒ No  
Have you ever served on a City Board? ☐ Yes ☒ No  
Are you currently serving on a Board for another governmental Agency? ☐ Yes ☒ No

How long have you lived in Brady? 20 yrs

Which Board(s) would you like to apply for?

<input type="checkbox"/> Planning & Zoning Commission	(3 year term)
<input type="checkbox"/> Economic Development Corporation	(2 year term)
<input type="checkbox"/> Zoning Board of Adjustment	(2 year term)
<input checked="" type="checkbox"/> Airport Advisory Board	(2 year term)
<input type="checkbox"/> Charter Review Commission	(4 year term)
<input type="checkbox"/> Tourism Advisory Board	(2 year term)

Employer: DCTrucking Job Title: owner / Paramedic  
Work Address: 1000 C.R. 166 Brady TX  
Work Phone #: 325-248-4144

Professional Experience (include professional memberships and previous employment):

Community Experience (civic clubs, volunteer activities, service organizations, etc):

**CITY OF BRADY**  
**APPLICATION FOR BOARDS / COMMISSIONS**

Comments or special qualifications:

air craft owner

Resume (type or copy and paste your resume in the area below or attach as separate page):

**(NOT REQUIRED)**

Interests & Experiences (please tell us about yourself and why you want to serve)

aviation



Signature

Date

# City Council

## City of Brady, Texas

### Agenda Action Form

<b>AGENDA DATE:</b>	09/20/2022	<b>AGENDA ITEM</b>	7.H.
<b>AGENDA SUBJECT:</b>	Discussion, consideration and possible action regarding lots at Dodge Heights subdivision.		
<b>PREPARED BY:</b>	E. Corbell	<b>Date Submitted:</b>	9/15/22
<b>EXHIBITS:</b>	Letter to Dodge Heights Residents		
<b>BUDGETARY IMPACT:</b>	<b>Required Expenditure:</b>	\$0.00	
	<b>Budget Amount Available:</b>	\$0.00	
	<b>Appropriation Required:</b>	\$0.00	
<b>CITY MANAGER APPROVAL:</b>			
<b>SUMMARY:</b>			
<p>In 2018, a City Council discussion item stated that, “In 2013-2014, staff discovered a tangled web of non-compliance with active leases/billing and utility billing with ... Dodge Heights.” It additionally states that, “TCEQ rules also made it difficult for the city to continue to lease lots that were too small (less than 1/2-acre) for current septic tank requirements, especially in complying with the clean pristine water quality of the Brady Lake area”.</p> <p>In February 2017, City Council put a moratorium on considering new leases, and subsequent councils have waived lease billing until staff identified a path to move forward with the properties. While the original intent in 2017 was to replat the properties into 1/2-acre tracts to meet current TCEQ septic system requirements, it is recognized that this could put several homeowners and residents in the hardship of having to relocate their homes to accommodate new property lines.</p> <p>Counsel has determined that a grandfathering condition of the TCEQ requirements would not prevent the city from selling the lots to the lease holders; the land owners will need to understand, however, that any future replacement, etc. of septic systems on those undersized lots would not be an option.</p>			
<b>RECOMMENDED ACTION:</b>			
Direct staff to work with property owners to replat property lines to include vacated lots, where possible; issue RFQs to identify an appraiser to determine fair market values of land only; begin process of selling lots, with first right of refusal going to current lease holders.			



**BRADY**  
THE CITY OF  
**TEXAS**

201 East Main • P.O. Box 351 • Brady, Texas 76825

325.597.2152 • fax 325.597.2068 • <https://www.bradytx.us>

September 13, 2022

Dodge Heights Resident-

The City of Brady wishes to thank you for your patience while we've been sorting through the issues associated with the leases for your properties. I feel we finally have some answers, but would like to explain the history a bit, before explaining how we are going to be able to move forward.

In 2018, a City Council discussion item stated that, "In 2013-2014, staff discovered a tangled web of non-compliance with active leases/billing and utility billing with ... Dodge Heights." It additionally states that, "TCEQ rules also made it difficult for the city to continue to lease lots that were too small (less than 1/2-acre) for current septic tank requirements, especially in complying with the clean pristine water quality of the Brady Lake area".

In February 2017, City Council put a moratorium on considering new leases, and subsequent councils have waived lease billing until staff identified a path to move forward with the properties. While the original intent in 2017 was to replat the properties into 1/2-acre tracts to meet current TCEQ septic system requirements, it is recognized that this could put several homeowners and residents in the hardship of having to relocate their homes to accommodate new property lines.

The current city staff and city attorney have consulted and have found, due to Texas Administrative Code (TAC) Chapter 285, Subchapter A, Sec. 285.4(b)(1): *Existing small lots or tracts that do not meet the minimum lot size requirements under subsection (a)(1)(A) or (B) of this section, and were either subdivided before January 1, 1988, or had a site-specific sewage disposal plan approved between January 1, 1988, and the effective date of this section, are allowed to use OSSFs (on-site sewage facility or septic system), but the OSSFs must comply with the requirements set forth in this Chapter.* Effective date December 27, 2012.

City Council has expressed the desire to sell the Dodge Heights tracts, rather than continue to lease them. Moving forward, city staff will initiate replatting of vacated lots to meet the 1/2-acre requirements for future development including the process of having the lots appraised for their fair market value to make available to sell. First right of refusal will go to the active lease holder, dating back to 2017 when City Council placed the first moratorium on leases.

According to Local Government Code Title 8, Subtitle C, Chapter 272, Section 272.002.h: *a municipality... owning land within 5,000 feet of where the shoreline of a lake would be if the lake were filled to its storage capacity may, without notice or the solicitation of bids, sell the land to the person leasing the land for the fair market value of the land as determined by a certified appraiser.* The verbiage in this section is what dictates that the city must have the lots appraised and the lots cannot sell for less than the fair market value.

Residents will need to understand that, in purchasing an **undersized** (less than ½ acre) lot, they will not be able to replace their current septic system in the future as the system will no longer be grandfathered in accordance with the above referenced TAC statute. We will be working with residents that neighbor vacant lots to replat their properties to accommodate the 1/2-acre requirement for septic systems. If you have information on your current septic installation (date installed, etc.) that you could provide a copy of for our records, I would appreciate having that on file.

Commented [SM1]: Less than 1/2 acre?

I know this has been a very time-consuming process for the residents of Dodge Heights and I recognize your frustration with this issue taking many years to conclude. However, I feel confident that we will come to a resolution on your property in the very near future. I appreciate your continued patience as we move forward.

I plan to update the City Council on where we stand with this project at our September 20<sup>th</sup> city council meeting. The meeting will be held at 6pm at the Municipal Court Building next to the Police Department. I encourage each of you to attend to speak to myself and City Council on this matter.

Cordially,

Erin Corbell  
City Manager  
City of Brady  
325-597-2152 ext. 212  
ecorbell@bradytx.us

CITY OF BRADY  
MONTHLY FINANCIAL REPORT  
AS OF: AUGUST 31ST, 2022

91.67% OF FISCAL YEAR

	CURRENT BUDGET	YEAR TO DATE ACTUAL	% TO DATE	YEAR TO DATE PRIOR YEAR
BEGINNING FUND BALANCE & NET WORKING CAPITAL	47,688,441.32	47,688,441.32		58,822,257.42
<u>REVENUES</u>				
10 -GENERAL FUND	7,630,522.00	7,158,506.24	93.81	7,560,517.22
11 -GEN CONSTRUCTION FUND	2,752,000.00	252,000.00	9.16	0.00
20 -ELECTRIC FUND	7,313,265.00	7,176,966.36	98.14	6,398,881.83
30 -WATER / SEWER FUND	4,677,500.00	4,068,240.75	86.97	3,755,458.42
33 -WATER CONSTRUCTION FU	330,000.00	337,957.10	102.41	9,896.23
35 -WWTP CONSTRUCTION FUN	265,880.00	272,605.39	102.53	1,907,107.71
40 -GAS FUND	961,500.00	1,292,286.84	134.40	1,222,954.39
50 -UTILITY SUPPORT FUND	633,114.00	583,938.51	92.23	537,028.92
60 -SOLID WASTE FUND	1,429,000.00	1,449,426.12	101.43	1,195,891.89
61 -STREET SANITATION FUN	74,000.00	68,155.85	92.10	80,861.53
80 -SPECIAL REVENUE FUND	631,200.00	484,781.45	76.80	1,078,620.54
81 -CEMETERY FUND	43,100.00	49,479.97	114.80	45,433.80
82 -HOTEL/MOTEL FUND	190,000.00	201,381.94	105.99	159,986.25
83 -SPECIAL PURPOSE FUND	12,769.00	11,612.31	90.94	1,762.95
TOTAL REVENUES	26,943,850.00	23,407,338.83	86.87	23,954,401.68
<u>EXPENDITURES</u>				
10 -GENERAL FUND	9,219,143.00	7,434,910.17	80.65	6,847,845.23
11 -GEN CONSTRUCTION FUND	394,000.00	177,810.62	45.13	0.00
20 -ELECTRIC FUND	7,233,914.00	6,506,789.71	89.95	7,124,511.98
30 -WATER / SEWER FUND	5,153,534.00	3,801,037.84	73.76	3,533,310.36
33 -WATER CONSTRUCTION FU	15,686,586.00	6,609,125.10	42.13	11,094,039.75
35 -WWTP CONSTRUCTION FUN	16,076,056.00	5,754,325.41	35.79	144,023.48
40 -GAS FUND	1,140,853.00	1,443,574.52	126.53	1,052,234.87
50 -UTILITY SUPPORT FUND	652,310.00	585,275.09	89.72	524,376.54
60 -SOLID WASTE FUND	1,555,515.00	1,184,048.30	76.12	1,302,733.52
61 -STREET SANITATION FUN	101,775.00	54,704.37	53.75	79,503.71
80 -SPECIAL REVENUE FUND	714,044.00	432,308.34	60.54	386,177.93
81 -CEMETERY FUND	58,626.00	40,953.91	69.86	55,253.22
82 -HOTEL/MOTEL FUND	205,500.00	158,355.20	77.06	147,135.51
83 -SPECIAL PURPOSE FUND	18,109.00	12,743.10	70.37	4,674.70
TOTAL EXPENDITURES	58,209,965.00	34,195,961.68	58.75	32,295,820.80
REVENUES OVER/(UNDER) EXPENDITURES	(31,266,115.00)	(10,788,622.85)		( 8,341,419.12)
ENDING FUND BALANCE & NET WORKING CAPITAL	16,422,326.32	36,899,818.47		50,480,838.30

# RECONCILED OPERATING CASH / TOTAL UTILITY BILLINGS

Fiscal Year 21-22

MONTH	OPERATING CASH	ELECTRIC PCRF	DISTRIBUTION	SEWER	WATER	FUEL	GAS DISTRIBUTION	SOLID WASTE	TOTAL BILLINGS
October 2021	16,694,741.31	300,426.03	376,282.22	106,584.21	269,550.61	22,561.08	28,532.02	96,500.05	1,200,436.22
November 2021	16,883,867.04	254,011.53	283,719.17	100,749.84	193,715.39	35,926.82	29,958.62	96,654.41	994,735.78
December 2021	17,252,279.77	236,845.42	268,017.26	100,316.63	191,220.83	88,195.82	53,031.24	97,327.85	1,034,955.05
January 2022	17,355,172.00	245,750.79	273,320.92	100,271.08	190,240.81	77,525.07	52,832.88	96,600.35	1,036,541.90
February 2022	11,551,420.33	286,446.34	327,842.44	96,375.71	167,138.30	162,495.48	97,375.59	96,748.81	1,234,422.67
March 2022	11,748,667.73	256,689.68	382,033.70	101,560.55	191,196.97	161,521.27	114,783.03	96,704.13	1,304,489.33
April 2022	11,881,691.77	298,056.24	290,192.05	102,774.45	204,471.47	67,241.83	65,336.99	96,392.87	1,124,465.90
May 2022	11,890,086.04	250,709.77	266,966.90	104,408.35	267,851.60	16,036.53	33,988.37	96,041.49	1,036,003.01
June 2022	11,917,779.90	291,298.76	407,301.66	111,827.96	319,021.39	31,014.59	31,697.36	96,330.12	1,288,491.84
July 2022	17,753,982.23	400,146.74	447,556.30	111,779.69	363,477.26	30,702.25	29,949.15	97,233.83	1,480,845.22
August 2022	18,026,158.92	428,638.52	516,090.65	113,664.75	334,738.26	8,924.46	29,341.95	96,623.77	1,528,022.36
September 2022									0.00
		3,249,019.82	3,839,323.27	1,150,313.22	2,692,622.89	702,145.20	566,827.20	1,063,157.68	13,263,409.28



# 1171 - Brady, City of (General Obligation Debt)

## Report - Brady, City of (General Obligation Debt) / Sales Tax Data

The charts below contain sales tax revenue allocated each month by the Texas State Comptroller. Please contact and search the Texas Comptroller's website if you notice an incorrect amount.

For example, the February allocations reflect December sales, collected in January and allocated in February.

\*Excludes any sales tax retained by the municipality and not remitted to the Comptroller.

- View Grid Based on Calendar Year
- View Grid With All Years

Download to Excel

Change Fiscal Year  
End

09/30/2023



Submit

Year	October	November	December	January	February	March	April	May	June	July	August	September	Total
2022	\$100,659	\$110,547	\$110,670	\$112,512	\$119,933	\$89,202	\$90,754	\$118,313	\$104,559	\$106,126	\$118,753	\$109,179	\$1,291,207
2021	\$97,505	\$102,843	\$95,512	\$100,910	\$118,480	\$88,588	\$85,665	\$131,540	\$107,199	\$106,167	\$115,244	\$102,302	\$1,251,954
2020	\$94,161	\$95,033	\$98,358	\$107,077	\$114,736	\$90,220	\$86,583	\$101,797	\$101,393	\$109,646	\$105,702	\$97,317	\$1,202,025
2019	\$108,700	\$97,871	\$99,563	\$102,849	\$102,877	\$97,257	\$96,793	\$108,828	\$94,204	\$91,085	\$99,315	\$87,187	\$1,186,530
2018	\$101,224	\$103,733	\$112,475	\$107,463	\$108,139	\$94,294	\$88,618	\$106,428	\$105,435	\$94,199	\$103,004	\$98,016	\$1,223,027
2017	\$87,306	\$91,161	\$89,413	\$100,033	\$109,289	\$86,358	\$97,988	\$101,730	\$86,536	\$97,051	\$103,953	\$100,236	\$1,151,056
2016	\$143,834	\$112,101	\$107,933	\$98,515	\$113,278	\$84,869	\$85,238	\$96,257	\$81,982	\$80,944	\$94,673	\$85,349	\$1,184,973
2015	\$113,438	\$115,026	\$128,575	\$118,282	\$127,008	\$90,659	\$99,414	\$119,166	\$107,160	\$99,436	\$107,394	\$106,966	\$1,332,523
2014	\$86,905	\$90,223	\$83,575	\$87,608	\$114,999	\$83,194	\$86,383	\$103,052	\$119,190	\$96,615	\$101,343	\$109,279	\$1,162,366
2013	\$81,575	\$84,095	\$78,857	\$88,594	\$108,399	\$69,954	\$76,038	\$92,661	\$84,448	\$82,176	\$91,353	\$87,852	\$1,026,002
2012	\$76,182	\$79,173	\$73,628	\$81,661	\$100,901	\$64,794	\$79,473	\$88,392	\$76,641	\$60,890	\$87,159	\$105,230	\$974,124
2011	\$78,998	\$93,104	\$65,476	\$83,507	\$93,953	\$70,399	\$72,121	\$81,841	\$76,174	\$71,819	\$84,522	\$71,003	\$942,918
2010	\$70,849	\$72,537	\$66,287	\$69,364	\$86,286	\$70,868	\$54,779	\$73,192	\$69,685	\$64,455	\$93,443	\$58,872	\$850,618
2009	\$79,109	\$125,392	\$86,622	\$79,704	\$95,830	\$73,457	\$68,319	\$79,191	\$78,551	\$96,167	\$89,024	\$73,646	\$1,025,012
2008	\$73,939	\$76,885	\$75,520	\$76,332	\$88,517	\$69,243	\$60,775	\$73,032	\$72,513	\$74,539	\$82,203	\$80,973	\$904,471
2007	\$62,229	\$81,144	\$67,861	\$60,380	\$101,688	\$59,568	\$53,524	\$79,704	\$54,614	\$77,376	\$76,886	\$72,942	\$847,915
2006	\$56,047	\$65,343	\$63,033	\$62,630	\$75,844	\$56,416	\$56,708	\$64,127	\$58,171	\$58,810	\$79,791	\$62,656	\$759,578

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**CITY OF BRADY  
CITY COUNCIL CORRESPONDENCE**

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**TO: MAYOR AND COUNCIL**

**FROM: FINANCE / UTILITY DEPARTMENTS**

**SUBJECT: MONTHLY CUSTOMER SERVICE REPORT**

**DATE: August 31, 2022**

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SERVICES	FISCAL YEAR 2022											
	October	November	December	January	February	March	April	May	June	July	August	September
Received Phone Calls	832	743	689	630	611	520	397	529	521	446	557	
Returned Calls	57	58	66	61	36	43	27	60	161	132	143	
Residential Apps	50	31	27	30	27	29	33	22	29	36	38	
Commercial Apps	8	8	2	2	4	4	1	2	4	3	10	
Service Orders	189	152	151	130	125	162	120	112	125	112	138	
Utility Onsite Payments	830	722	849	720	700	967	787	779	777	826	785	
Utility Mail Payments	793	825	767	930	634	796	662	747	682	689	764	
Utility Online Payments	655	696	708	719	729	750	733	701	674	654	710	
Utility Draft Payments	525	521	523	524	527	538	542	549	553	550	554	

# SERVICE ORDER REPORT FY 21-22

TOTALS BY JOB CODE	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	YTD
BTP - BULK TRASH PICKUP	0	0	0	0	0	2	0	0	0	0	0		2
CC - BRUSH CHIPPING	5	1	3	1	1	3	0	2	1	3	5		25
C&S - CLEAN AND SHOW	0	0	0	0	0	0	0	0	0	0	0		0
CHG - SERVICE CHANGE	9	6	5	2	2	6	1	4	1	4	3		43
CON - CONNECT SERVICE	26	13	16	12	15	13	10	8	15	12	13		153
DEMO - DEMILITION (New Code Added)	0	0	0	0	0	0	0	0	0	0	0		0
DIS - DISCONNECT SERVICE	18	25	16	10	8	12	13	5	8	21	23		159
DMP - DUMPSTER SERVICE CHANG	0	2	0	1	0	0	0	0	1	0	0		4
EOUT - ELECTRIC OUTAGE	0	4	1	3	0	4	1	1	1	3	1		19
FD - FORCED DISCONNECT	43	34	43	31	24	52	44	31	50	40	62		454
Gas - Gas Pressure Test Needed			1	0	0	0	0	0	0	1	1		3
GL - GAS LEAK	2	3	3	1	0	0	4	0	2	0	2		17
GOUT - GAS OUTAGE	0	0	0	0	0	0	0	0	0	0	0		0
MCE - ELECTRIC METER CHANGEOUT	2	6	4	0	2	4	6	5	3	0	20		52
MCG - GAS METER CHANGEOUT	0	0	2	0	3	3	1	0	1	0	0		10
MCW - WATER METER CHANGEOUT	10	4	5	0	4	2	2	2	5	7	6		47
MISC - MISCELLANEOUS	12	10	13	14	13	11	21	12	17	9	12		144
NONCO - NON COMPLIANCE CODE	0	0	0	0	0	0	0	0	0	0	0		0
NONPAY- DISCONNECT FOR NON PAY	10	14	9	6	4	13	12	6	6	3	14		97
PH - STREET POTHOLES	1	0	2	0	1	0	0	1	2	0	1		8
PPM - PUBLIC PROPERTY	0	0	1	0	0	1	0	0	0	0	0		2
PL - PILOT LIGHT ON/OFF	1	0	0	0	0	0	0	0	1	1	0		3
PLY - POLYCARB SVC CHANGE	15	15	23	13	10	11	18	11	21	2	11		150
PULL - PULL METER	12	21	3	5	2	13	4	8	7	30	5		110
RC - CHECK READ	38	18	14	23	20	41	27	25	34	35	39		314
REINS - REINSTATEMENT OF SERVICE	2	4	5	2	0	4	5	3	0	1	4		30
SBU - SEWER BACK UP	1	2	0	0	2	5	4	2	0	1	0		17
SC - STREET CUTS FOR TAPS	1	0	7	0	0	0	0	1	1	0	0		10
SL - SECURITY LIGHTS REPAIR	3	3	7	3	2	4	3	2	3	3	2		35
TT - TREE TRIMMING	0	1	1	0	0	0	2	1	1	0	0		6
WL - WATER LEAK	11	8	9	2	11	5	21	7	10	13	6		103
WOUT - WATER OUTAGE	0	0	0	1	2	1	1	0	0	0	0		5
<b>TOTAL ALL CODES</b>	<b>222</b>	<b>194</b>	<b>193</b>	<b>130</b>	<b>126</b>	<b>210</b>	<b>200</b>	<b>137</b>	<b>191</b>	<b>189</b>	<b>230</b>	<b>0</b>	<b>2022</b>

SERVICE ORDER DELEGATION BY GROUP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	YTD
CODE ENFORCEMENT	0	0	0	0	0	0	0	0	0	0	0		0
ELECTRIC	9	23	16	11	12	19	14	14	14	9	9		150
GAS	7	4	7	2	3	9	5	0	5	20	2		64
METER TECHNICIAN	163	131	112	94	75	143	121	93	122	128	183		1365
PPM	0	1	1	0	0	1	0	0	0	0	1		4
SOLID WASTE	15	17	23	14	10	11	18	11	22	2	11		154
STREETS	10	3	13	1	2	5	0	4	7	4	6		55
WATER	18	15	21	8	24	22	42	15	21	26	18		230
<b>TOTAL</b>	<b>222</b>	<b>194</b>	<b>193</b>	<b>130</b>	<b>126</b>	<b>210</b>	<b>200</b>	<b>137</b>	<b>191</b>	<b>189</b>	<b>230</b>	<b>0</b>	<b>2022</b>

**Center Center Meals Served**  
**Director Rosie Aguirre**  
**Monthly Report October 2021-September 2022**

SERVICES	FISCAL YEAR 2021-2022												
	OCT.	NOV.	DEC.	JAN.	FEB.	MARCH	APR	MAY	JUNE	JULY	AUG.	SEPT.	To Date Total
Days Meals Served	22	18	20	22	19	22	21	20	22	22	21	21	250
Average Daily Meals													
Meals @ Sunset Center	521	486	525	453	327	505	406	462	554	465	515		5,219
Home Delivered Meals	686	651	672	630	408	769	694	696	704	635	845		7,390
Total Meals	1,207	1,137	1,197	1,083	735	1,274	1,100	1,158	1,258	1,100	1,360	-	12,609
Closed Oct. 12-Columbus Day			Closed Good Friday										
Closed Nov. 26 & 27 for Thanksgiving, Nov. 11 Veteran's Day			Closed Memorial Day					Closed (Labor Day)					
Closed for Christmas			Closed July 4th										
Closed Jan. 1st - New Years Day													
Closed Feb.													

SERVICES	FISCAL YEAR 2020-2021												
	OCT.	NOV.	DEC.	JAN.	FEB.	MARCH	APR	MAY	JUNE	JULY	AUG.	SEPT.	To Date Total
Days Meals Served	22	18	20	22	19	22	21	20	22	22	21	21	250
Average Daily Meals													
Meals @ Sunset Center	762	667	740	462	490	645	546	511	540	500	555	479	6,897
Home Delivered Meals	810	660	719	497	526	779	770	790	797	747	785	725	8,605
Total Meals	1,572	1,327	1,459	959	1,016	1,424	1,316	1,301	1,337	1,247	1,340	1,204	15,502
Closed Oct. 14-Columbus Day			Closed Good Friday										
Closed Nov. 28 & 29 for Thanksgiving, Nov. 11 Veteran's Day			Closed Memorial Day					Closed (Labor Day)					
Closed for Christmas			Closed July 4th										
Closed Jan. 1st - New Years Day													
Closed Feb.													

Brady Municipal Golf Course  
Monthly Report

fy 21/22														fy 21/22	
Item			Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	total
Rounds			168	157	146	107	79	244	291	188	222	291			1893
Green Fees			\$ 2,553.00	\$ 2,448.00	\$ 1,948.00	\$ 1,678.00	\$ 1,205.00	\$ 3,247.00	\$ 3,777.00	\$ 2,110.00	\$ 3,080.00	\$ 3,450.00	\$ 2,209.00		\$ 27,705.00
Membership Rounds			391	335	346	267	277	452	408	345	406	473			3700
Student Rounds			17	7	7	12	11	18	27	29	30	60	48		266
Total Rounds			576	499	499	386	367	714	726	562	658	824	212		6023
Trail Fee			4	7	4	4	6	12	0	0	0	0	0		37
Trail Fee Revenues			\$ 16.00	\$ 28.00	\$ 16.00	\$ 16.00	\$ 24.00	\$ 48.00	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 148.00
Cart Rentals			169	119	102	74	66	155	223	157	198	214	183		1660
Cart Revenue			\$ 2,700.00	\$ 1,725.00	\$ 1,637.50	\$ 1,087.50	\$ 987.50	\$ 2,719.53	\$ 3,856.07	\$ 2,562.50	\$ 2,925.00	\$ 3,579.64	\$ 2,737.50		\$ 26,517.74
Cart Shed Rental															
Vending Revenue			\$ 948.89	\$ 517.54	\$ 609.44	\$ 427.40	\$ 414.61	\$ 1,164.37	\$ 1,447.73	\$ 1,703.65	\$ 1,175.07	\$ 1,873.21	\$ 1,254.04		\$ 11,535.95
Memberships			47	20	23	20	14	25	29	37	24	35	19		293
Membership Fees			\$ 10,285.00	\$ 3,095.00	\$ 2,265.00	\$ 1,990.00	\$ 890.00	\$ 2,335.00	\$ 1,550.00	\$ 2,055.00	\$ 1,240.00	\$ 1,780.00	\$ 940.00		\$ 28,425.00
Driving Range			43	25	32	18	25	48	63	57	46	21	37		415
Range Revenue			\$ 203.00	\$ 121.00	\$ 154.00	\$ 84.00	\$ 123.00	\$ 240.28	\$ 310.61	\$ 218.50	\$ 219.11	\$ 83.50	\$ 149.00		\$ 1,906.00
Misc.															\$ -
Total Revenue			\$ 16,705.89	\$ 7,934.54	\$ 6,629.94	\$ 5,282.90	\$ 3,644.11	\$ 9,754.18	\$ 10,941.41	\$ 8,649.65	\$ 8,639.18	\$ 10,766.35	\$ 7,289.54	\$ -	\$ 96,237.69

None of the above figures includes sales tax

Item	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Rounds	1462	2311	1358	1537	1856						
Green Fees	\$ 18,369.14	\$ 16,137.00	\$ 18,929.47	\$ 18,019.20	\$ 23,709.00						
Membership Rounds	2625	3678	2895	3165	4071						
Student Rounds	242	226	60	104	104						
Total Rounds	4329	6215	4313	4870	6031						
Trail Fee	\$ 360.00	\$ 26.00	\$ 56.00	74	\$ 122.00						
Trail Fee Revenues	\$ 208.00	\$ 104.00	\$ 217.00	\$ 296.50	\$ 488.00						
Cart Rentals	943	636	829	992	1199						
Cart Revenue	\$ 16,670.64	\$ 10,017.76	\$ 13,293.75	\$ 15,163.00	\$ 21,687.50						
Cart Shed Rental	\$ 10,714.53	\$ 16,165.50	\$ 15,567.50	\$ 13,658.00	\$ 14,950.00						
Vending Revenue	\$ 16,290.04	\$ 15,126.94	\$ 12,480.39	\$ 11,416.38	\$ 9,849.83						
Memberships	305	278	233	306	386						
Membership Fees	\$ 30,321.10	\$ 35,825.00	\$ 31,090.62	\$ 32,043.00	\$ 33,620.00						
Driving Range	298	296	433	439	435						
Range Revenue	\$ 1,296.00	\$ 1,185.00	\$ 1,910.28	\$ 1,735.50	\$ 1,801.00						
Misc.	\$ 16,035.37	\$ 31,109.30	\$ 10,078.70	0	\$ -						
<b>Total Revenue</b>	<b>\$ 109,904.82</b>	<b>\$ 125,670.50</b>	<b>\$ 103,567.71</b>	<b>\$ 92,331.58</b>	<b>\$ 106,105.33</b>						

## GOLF COURSE - 05

Date	Cash Gross Sales	Cash Taxable Sales	Credit Gross Sales	Credit Taxable Sales
8/1/2022	\$8.08	\$2.08	\$86.95	\$53.70
8/2/2022	\$215.44	\$125.44	\$73.16	\$54.16
8/3/2022	\$38.57	\$17.57	\$42.24	\$31.24
8/4/2022	\$49.18	\$30.18	\$1.00	\$0.00
8/5/2022	\$74.23	\$56.48	\$77.04	\$57.54
8/6/2022	\$185.55	\$111.30	\$190.83	\$107.08
8/7/2022	\$202.18	\$110.68	\$122.94	\$60.94
8/8/2022	\$7.66	\$5.66	\$19.58	\$19.58
8/9/2022	\$138.33	\$78.58	\$18.73	\$12.48
8/10/2022	\$76.28	\$23.28	\$20.67	\$13.42
8/11/2022	\$50.75	\$32.25	\$58.81	\$31.24
8/12/2022	\$33.64	\$19.64	\$60.52	\$30.63
8/13/2022	\$147.66	\$92.16	\$28.03	\$22.03
8/14/2022	\$373.46	\$201.46	\$95.27	\$65.02
8/15/2022	\$45.44	\$37.94	\$37.82	\$34.82
8/16/2022	\$140.25	\$89.50	\$162.56	\$124.56
8/17/2022	\$33.74	\$18.74	\$178.32	\$108.32
8/18/2022	\$27.08	\$2.08	\$10.08	\$2.08
8/19/2022	\$205.16	\$117.16	\$177.74	\$143.74
8/20/2022	\$323.78	\$205.53	\$358.03	\$186.78
8/21/2022	\$105.55	\$58.30	\$180.40	\$125.40
8/22/2022	\$4.18	\$2.08	\$12.50	\$12.50
8/23/2022	\$53.90	\$36.65	\$73.96	\$43.96
8/24/2022	\$22.45	\$19.20	\$23.50	\$12.50
8/25/2022	\$60.35	\$44.10	\$99.73	\$82.73
8/26/2022	\$104.12	\$54.12	\$46.29	\$41.04
8/27/2022	\$63.37	\$31.12	\$674.36	\$318.97
8/28/2022	\$187.60	\$75.60	\$154.08	\$52.08
8/29/2022	\$0.00	\$0.00	\$71.50	\$50.00
8/30/2022	\$100.73	\$63.98	\$56.00	\$25.00
8/31/2022	\$46.76	\$33.76	\$14.00	\$14.00
<b>Total</b>	<b>\$3,125.47</b>	<b>\$1,796.62</b>	<b>\$3,226.64</b>	<b>\$1,937.54</b>

Manager Signature

**Total Gross Sales: \$6,352.11**

THROUGH: ERIN CORDELL, CITY MANAGER													
	Oct	Nov	Dec	2022 Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Total
Person Crimes	12	22	8	12	17	13	17	6	15	15	16		
Property Crimes	20	34	16	18	22	18	15	15	5	35	32		
Narcotics Crimes	0	23	9	10	10	2	11	5	10	10	8		
Disturbances	47	48	50	56	48	54	4	23	27	59	36		
Felony Arrests	26	15	6	13	6	5	14	10	15	22	18		
Misdemeanor Arrests	24	28	12	17	21	20	11	12	25	32	34		
Suspicious Person/Vehicle	66	54	72	53	40	50	43	47	32	62	50		
Bldg. Checks	127	86	112	231	189	216	125	74	81	67	78		
Mental Health	14	11	11	0	11	8	6	12	3	9	6		
Felony Warrant	9	11	2	3	3	6	13	6	6	11	8		
Misd. Warrant	2	8	2	3	4	4	7	2	3	9	21		
DWI	3	4	3	1	0	1	0	1	4	3	1		
Alarms	22	12	15	19	10	10	7	8	9	4	5		
Agency Assist	42	31	38	48	35	61	38	30	32	60	39		
Public Assist	69	66	67	44	40	51	38	33	40	78	31		
Escorts	15	10	7	7	4	5	1	5	2	3	8		
M.I.'s	139	140	119	113	77	97	75	116	81	152	54		
Follow- up's	18	17	28	6	6	8	29	8	2	40	19		
Traffic Control	9	8	11	2	7	8	3	4	1	8	8		
Close Patrols	81	78	62	126	75	95	80	19	49	79	49		
Civil Matters	23	23	20	21	18	12	15	15	13	25	16		
Juvenile	11	6	3	7	4	9	13	10	7	7	8		
Crash Investigation	10	16	11	6	4	11	8	3	6	11	6		
Welfare Concern	56	49	17	31	29	16	23	25	18	29	17		
Information	44	26	19	60	32	27	27	3	36	45	14		
Death Calls		0	2	1	0	0	0	1	0	6	5		
Verbal Warnings	241	82	145	141	83	60	67	49	146	191	146		
Written Warnings	49	72	7	16	8	73	94	54	7	14	18		
Citations	54	65	59	67	40	80	54	45	32	65	51		
RP Cards	214	140	129	119	76	0	45	0	0	0	0		
Reports/Supplements	41	50	39	38	55	53	61	41	7	72	92		
<b>Total Calls</b>	<b>1488</b>	<b>1235</b>	<b>1101</b>	<b>1289</b>	<b>974</b>	<b>1073</b>	<b>944</b>	<b>682</b>	<b>714</b>	<b>1223</b>	<b>894</b>	<b>0</b>	<b>0</b>
Brady Police Department Abbreviations:													
FV - Family Violence DW - Deadly Weapon PS - Public Servant FI - Financial Instrument CS - Controlled Substance BI - Bodily Injury DOC - Disorderly Conduct DWI - Driving While Intoxicated MJ - Marijuana DD - Dangerous Drug DWLI - Driving While License Invalid DWLS - Driving While License Suspended													



MAY	JUNE	JULY	AUG	SEPT	TOTALS	
123	98	112	104			RUNS
45	48	46	51			ALS
44	44	41	38			BLS
5	6	8	4			ALS FALL
10	9	13	8			BLS FALL
23	25	18	21			TRAUMA
0	0	1	1			TRAUMA DEATH
2	0	4	6			D.O.A.
3	4	3	1			M.V.A. CITY
1	1	3	9			M.V.A. COUNTY
10	5	10	3			FIRE CITY
19	5	8	6			FIRE COUNTY
1	3	1	1			HELICOPTER
0	1	0	1			HELICOPTER REFUSAL
29	19	20	23			COUNTY CALLS
3	2	3	3			CANCEL
0	0	0	0			TRANSFER
34	28	28	28			REFUSAL
1	1	0	0			GAS LEAK
2	0	0	3			MEDICAL ALARM
0	1	1	2			FIRE ALARM
5	1	7	2			LIFT ASSIST
32	26	28	43			OVER 20 MINUTES
0	0	0	1			OTHER
16	6	9	17			B.V.F.D. COUNTY
2	4	5	1			B.V.F.D. CITY



## 2022 RUNS

[illegible]

TO: BRADY CITY COUNCIL  
 FROM: Letha Moore Customer Service Billing Manager  
 THROUGH: Erin Corbel, CITY MANAGER

**SUBJECT: MONTHLY ANIMAL CONTROL REPORT**  
**FISCAL YEAR 2020-2021**

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Total
Number of Calls						111	95	131	91	78	53		559
Feral Cats Picked Up	32	14	20	3	7	17	16	24	27	16	9		185
Stray Dogs Picked Up	35	13	29	59	15	33	19	33	23	19	23		301
Owner Surrendered Dogs	3	8	0	2	2	0	2	2	4	0	0		23
Owner Surrendered Cats	0	6	0	3	0	0	0	0	0	0	0		9
Bite Reports	1	1	0	1	1	1	0	2	1	2	1		11
Dogs Deemed Dangerous	0	0	0	0	0	0	0	0	0	0	0		0
Hit by Car Picked Up	1	0	3	0	1	1	0	0	1	1	0		8
Owner Reclaims	14	7	8	1	5	7	2	6	4	6	2		62
Euthanized Total	9	23	25	13	6	19	7	27	7	0	0		136
Rescue Pull Total	21	11	4	33	7	20	0	12	10	1	30		149
Wildlife Pick Up	6	3	2	0	0	9	0	6	0	2	3		31
Quarantine	1	0	0	0	0	0	0	0	0	0	0		1
Shelter Intake Total	13	42	49	58	14	33	37	58	54	35	32		425
Roadkill	4	2	3	2	0	6	1	5	2	1	0		26
Citations	1	3	2	0	1	0	1	10	9	13	0		40
Warnings	18	17	30	6	8	26	20	5	11	0	1		142
Adoptions	1	3	0	0	2	1	0	3	0	1	1		12
<b>Total Calls</b>	<b>160</b>	<b>153</b>	<b>175</b>	<b>181</b>	<b>69</b>	<b>284</b>	<b>200</b>	<b>193</b>	<b>153</b>	<b>97</b>	<b>102</b>	<b>0</b>	<b>1043</b>

# Invoice Register - Airport

INVOICE	DATE	Fisrt Name	Last Name	TYPE	611.00 Rental	6.11.01 T Hangar	815.00 REM	640.1 Tie Down	645.00 Misc	646.00 AvGas	646.01 Jet-A	647.00 Military	FET REM	TOTAL SALE	Price Per Gallon	AvGas Gallons	Jet-A Gallons	Military Jet Gallons
315484	8/2/2021		7/17th	CC				0			0	0	551.718	37.06	\$588.78	3.245400		170
315485	8/2/2021		7/17th	CC				0		0	0	0	584.172	39.24	\$623.41	3.245400		180
315486	8/4/2021	Johan	Hildebrand	CC				42.5		42.5	0	0	0	0	\$42.50	4.250000	10	
315487	8/4/2021		GMW Farms	CC				127.5		127.5	0	0	0	0	\$127.50	4.250000	30	
315488	8/4/2021		Travis County EMS	CC				0		0	387.45	0	0	0	\$387.45	3.690000	105	
315489	8/5/2021		Skyhorse	CC				1224.25		1224.25	0	0	0	0	\$1,224.25	4.150000	295	
315490	8/6/2021	Stan	Amyett	CH				90.95		90.95	0	0	0	0	\$90.95	4.250000	21.4	
315491	8/6/2021	Homer	Cox	CC				86.275		86.275	0	0	0	0	\$86.28	4.250000	20.3	
315492	8/6/2021	Richard	Voit	CC				45.05		45.05	0	0	0	0	\$45.05	4.250000	10.6	
315493	8/6/2021	Michael	Seward	CC				63.75		63.75	0	0	0	0	\$63.75	4.250000	15	
315494	8/8/2021	Michael	Seward	CC				53.55		53.55	0	0	0	0	\$53.55	4.250000	12.6	
315495	8/8/2021		Barnyard LLC	CC				0		0	295.2	0	0	0	\$295.20	3.690000	80	
315496	8/11/2021	Larry	Curtis	CC	\$150.00			0		0	0	0	0	0	\$150.00			
315497	8/10/2021	Ron	Blanks	CC			\$85.00	0		0	0	0	0	0	\$85.00			
315498	8/10/2021	Clint	Resjek	CC		\$85.00		0		0	0	0	0	0	\$85.00			
315499	8/11/2021	Robert	Powell	CH		\$170.00	\$145.00	0		0	0	0	0	0	\$145.00			
315500	8/11/2021	Trennen	Merrren	CH				0		0	0	0	0	0	\$170.00			
315501	8/11/2021	Dale	Scott	CH		\$85.00		0		0	0	0	0	0	\$85.00			
315502	8/11/2021	Stan	Amyett	CH		\$85.00		0		0	0	0	0	0	\$85.00			
315503	8/11/2021	Cameron	Ramsey	CH		\$85.00		0		0	0	0	0	0	\$85.00			
315504	8/11/2021	Jeff	Smaistria	CH			\$30.00	0		0	0	0	0	0	\$30.00			
315505	8/11/2021	Rick	Morgan	CH		\$170.00		0		0	0	0	0	0	\$170.00			
315506	8/11/2021	Hector	Raudry	CH				0	\$50.00	0	0	0	0	0	\$50.00			
315507	8/11/2021		Day Aircraft	CH	\$700.00			0		0	0	0	0	0	\$700.00			
315508	8/11/2021	Tom	Bowles	CH		\$85.00		0		0	0	0	0	0	\$85.00			
315509	8/11/2021	Richard	Jolliff	CH		\$85.00		0		0	0	0	0	0	\$85.00			
315510	8/11/2021	Clay	Powell	CH		\$85.00		0		0	0	0	0	0	\$85.00			
315511	8/11/2021	Michael	Roy	CH		\$85.00		0		0	0	0	0	0	\$85.00			
315512	8/11/2021	Slade	Townsend	CH		\$85.00		0		0	0	0	0	0	\$85.00			
315513	8/11/2021		JSH Air	CC				0		0	1339.47	0	0	0	\$1,339.47	3.690000	363	
315514	8/11/2021	G	Kinslow	CC				189.55		189.55	0	0	0	0	\$189.55	4.250000	44.6	
315515	8/11/2021	Max	Combeau	CC				165.75		165.75	0	0	0	0	\$165.75	4.250000	39	
315516	8/12/2021	William	Howard	CC				107.1		107.1	0	0	0	0	\$107.10	4.250000	25.2	
315517	8/12/2021		Transair LLC	CC				61.625		61.625	0	0	0	0	\$61.63	4.250000	14.5	
315518	8/13/2021	John	Kirbey	CC				9.5		9.5	0	0	0	0	\$66.88	4.250000	13.5	
315519	8/13/2021	John	Parker	CC				44.2		44.2	0	0	0	0	\$44.20	4.250000	10.4	
315520	8/14/2021		NetJet	Contract				1702.56		1702.56	0	0	0	0	\$1,702.56	3.182350	535	
315521	8/14/2021	David	Vaughn	CC				63.75		63.75	0	0	0	0	\$63.75	4.250000	15	
315522	8/14/2021		Last Shadow LLC	CC				236.16		236.16	0	0	0	0	\$236.16	3.690000	64	
315523	8/16/2021		Skyhorse	CC				551.95		551.95	0	0	0	0	\$551.95	4.150000	133	
315524								0		0	0	0	0	0	\$0.00			
315525	8/18/2021		Parker Helicopter	CC				158.814		158.814	0	0	0	0	\$158.81	4.590000	34.6	
315526	8/19/2021		Fly Exclusive	Contract				3484.67		3484.67	0	0	0	0	\$3,484.67	3.182350	1095	
315527	8/19/2021		AEG Fuels	Contract				572.823		572.823	0	0	0	0	\$572.82	3.182350	180	
315528	8/19/2021	David	Powell	CC				183.6		183.6	0	0	0	0	\$183.60	4.590000	40	
315529	8/19/2021	Stan	Amyett	CC				59.67		59.67	0	0	0	0	\$59.67	4.590000	13	



# OPS Report - Airport

INVOICE	DATE	SE	ME	Turbine	Jet	HELO
315484	8/2/2021					8
315485	8/2/2021					8
315486	8/4/2021	2				
315487	8/4/2021	2				
315488	8/4/2021					8
315489	8/5/2021					8
315490	8/6/2021	2				
315491	8/6/2021	2				
315492	8/6/2021	2				
315493	8/6/2021	2				
315494	8/8/2021	2				
315495	8/8/2021					8
315497	8/10/2021	2				
315498	8/10/2021	2				
315499	8/11/2021		2			
315500	8/11/2021	2				
315501	8/11/2021	2				
315502	8/11/2021	2				
315503	8/11/2021	2				
315505	8/11/2021	4				
315506	8/11/2021	2				
315508	8/11/2021	2				
315509	8/11/2021	2				
315510	8/11/2021	2				
315511	8/11/2021	2				
315512	8/11/2021	2				
315513	8/11/2021				4	
315514	8/11/2021	2				
315515	8/11/2021	2				
315516	8/12/2021	2				
315517	8/12/2021	2				
315518	8/13/2021	2				
315519	8/13/2021	2				
315520	8/14/2021				4	
315521	8/14/2021	2				
315522	8/14/2021					8
315523	8/16/2021					8
315525	8/18/2021					8
315526	8/19/2021				12	
315527	8/19/2021				4	
315528	8/19/2021	2				
315529	8/19/2021	2				



315530	8/20/2021	2				
315531	8/20/2021	2				
315532	8/23/2021	2				
315533	8/24/2021					8
315535	8/25/2021	2				
315536	8/25/2021	2				
315539	8/27/2021	2				
315540	8/27/2021					8
315541	8/27/2021				4	
315543	8/28/2021	2				
315544	8/29/2021	2				
315547	8/31/2021					8
<b>TOTAL</b>		<b>76</b>	<b>2</b>	<b>0</b>	<b>28</b>	<b>88</b>

Building Permit Department  
Monthly Report  
FY 2022

9-6, 2022  
SD

Item	FY 17	FY 18	FY 19	FY 20	FY 21	FY 22	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Total
Commercial Acc Structure	0	0	1	2	1														
Commercial Addition	4	4	1	4	2								1						
Commercial Electrical	15	9	11	12	12		2	1	1	1	1		1	1		2	2		
Commercial Gas	14	3	1	1	0														
Commercial Mechanical/HVAC	6	5	4	7	6		1	1	2	1					1	1	2		
Commercial Plumbing	8	10	15	9	21		4	1	3	1		3				2	5		
Commercial Remodel	6	3	5	3	5		1	1	1	1		1					4		
Commercial Demolition	3	1	0	0	1										1	2			
Commercial Sign	12	5	1	4	1												1		
Commercial Screening	1	0	0	0	0														
Commercial Cert of Occupancy		6	9	8	14		2	1	1		3	3	1		2	5	4		
Customer Service Inspection	1	6	1	1	1														
PZ-Subdivision	0	0	1	0	0			2				3							
PZ-Zoning Request	0	6	1	1	1				3				1			1			
Driveway/ Curb Cut	1	2	1	0	3			1							1				
Residential Accessory Bldg.	17	6	2	8	7				1	1	2		1	1		1			
Residential Additions	8	6	7	6	2			1	1		1								
Residential Demolition-Owner		1	2	0	0										1				
Residential Demolition-City		0	0	0	0														
Residential Electrical	78	51	46	80	61		8	3	5	8	7	9	5	5	4	8	7		
Residential Fence	13	11	9	12	13		2	1	1		3	4	1	1	3	2	1		
Residential Gas	61	16	16	2	4		1												
Residential Mechanical/HVAC	4	12	13	28	17			2		3		1	1		1	1	1		
New Residential Bldg		3	0	1	2						1								
Residential Plumbing	24	31	29	73	65		7	1	10	9	12	9	6	5	5	3	4		
Residential Remodel	5	7	10	22	13		1	1	1	3	3	1	2	1	1	5	4		
Special Use	8	10	14	14	40		4	8		2	5	8	2	6	6	3	3		
<b>Monthly Total</b>	<b>289</b>	<b>213</b>	<b>200</b>	<b>299</b>	<b>292</b>		<b>33</b>	<b>25</b>	<b>30</b>	<b>30</b>	<b>38</b>	<b>42</b>	<b>22</b>	<b>20</b>	<b>26</b>	<b>36</b>	<b>38</b>		

9-6, 2022  
SO

Code Enforcement  
Monthly Case Load  
FY 2022

Violations

Violation	FY 17	FY 18	FY 19	FY 20	FY 21	FY22
Background Info Cases	13	6	0	0	0	
Building Code Violations	3	6	1	0	0	
Dangerous Premises	14	17	1	3	1	
Depositing, Dumping, Burning	8	5	0	4	0	
Home Occupation Violation	0	0	0	0	0	
Junk and Unsightly Matter	115	65	106	65	101	
Junked Vehicle	47	20	85	49	66	
Minimum Housing Standards	2	15	10	0	0	
Noise Prohibited, Animals		0	7	5	0	
Non-Residential Open Storage	11	0	0	0	0	
Obstruction of Drainageway	0	0	0	0	0	
Permit Required	2	1	2	0	0	
Pool Enclosure	4	1	0	0	0	
Posting Signs on Poles	0	0	0	0	0	
Posting Signs on Public Property	0	0	0	0	0	
Acc. Bldg. prohibited in front yd	0	0	0	0	0	
Refrigerators and Air Tight Containers	5	1	0	0	0	
Residential Open Storage	19	3	3	2	1	
Residential Setbacks	0	1	0	0	0	
Residential RVs - No Residence	3	1	1	3	0	
Sight Visibility	12	0	0	1	0	
Unsanitary Conditions	16	8	0	3	2	
Weeds and Vegetation	112	49	68	28	43	
Abandon Vehicle						
Parking in Alley						
Parking of Large Trucks, Trailers...						
Parking 72 hrs Prohibited						
Garbage, Tires						
Cover Securely						
Meter Tampering/damage fees						
Zoning Ord. Use Regs Violations	0	2	0	0	0	
<b>Monthly Totals</b>	<b>386</b>	<b>201</b>	<b>284</b>	<b>163</b>	<b>221</b>	

Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug	Sept.	Totals
										2		
					2			4	5			
					6			1	1	1		
20		3	2	3	11			11	7	1		
	20	5	1	2	7			7	6	3		
							1	1				
		1			1							
										2		
					1			1	1			
		1										
		1			1			1	2			
		1			8	3	8	4	4			
		2	2	1	4	5	4	6	7			
			1	1								
								1	1			
								1		1		
		3		1	2					2		
					8	3		4				
									1			
										1		
									1			
20	20	17	6	8	51	11	13	42	36	13		

Cases

Open Cases at the start of month	0	659	611	425	636	
Complaints	82	65	11	2	1	
Pro-Active - Self Initiated	145	63	168	111	151	
Total New Cases	242	127	179	113	151	
Inspections Performed						
Closed Cases	248	104	238	57	133	
Citations	43	19	1	7	4	
Open Cases at the end of month	0	683	552	564	621	

46	31	34	29	31	38	47	59	52	34	38		
8	0	0	0	4	3	0	0	0	0	0		
12	20	17	6	2	21	13	8	5	16	6		
20	20	17	6	6	24	12	8	5	16	6		
								103	60	36		
35	17	22	4	2	15	13	15	23	12	7		
0	0	0	0	0	0	0	0	0	1	7		
31	34	29	31	35	47	46	52	34	38	37		

Utility Inspections

238 201 187 208

28 19 15 28 21 24 14 9 14 16 17

Municipal Court Monthly Report  
AUGUST 2022

Criminal Section	Traffic			Penal Code	Traffic Non-Traffic	
	Non-Parking	Traffic Parking	City Ordinance		Non-Traffic State Law	City Ordinance
1. Total Cases Pending First of the Month:	2,723	1	0	1,425	8	77
a. Active Cases	1,644	1	0	931	5	69
b. Inactive Cases	1079	0	0	494	3	8
2. New Cases Filed	80	0	0	6	0	6
3. Cases Reactivated	14	0	0	3	0	0
4. All other Cases Added	0	0	0	0	0	0
5. Total Cases on Docket	1,738	1	0	940	5	75
6. Dispositions Prior to Court Appearance or Trial:						
a. Uncontested Dispositions	39	0	0	2	0	1
b. Dismissed by Prosecuton	0	0	0	0	0	0
7. Dispositions at Trial:						
a. Convictions:						
1) Guilty Plea or Nolo Contendere	1	0	0	1	0	0
2) By the Court	0	0	0	0	0	0
3) By the Jury	0	0	0	0	0	0
b. Acquittals:						
1) By the Court	0	0	0	0	0	0
2) By the Jury	0	0	0	0	0	0
c. Dismissed by Prosecution	0	0	0	0	0	0
8. Compliance Dismissals:						
a. After Driver Safety Course	2					
b. After Deferred Disposition	0	0	0	0	0	0
c. After Teen Court	0	0	0	0	0	0
d. After Tobacco Awareness Course						
e. After Treatment for Chemical Dependency				0	0	
f. After Proof of Financial Responsibility	1					
g. All other Transportation Code Dismissals	4	0	0	0	0	0
9. All other Dispositions	0	0	0	0	0	0
10. Total Cases Disposed	47	0	0	3	0	1
11. Cases Placed on Inactive Status	48	0	0	1	0	1
12. Total Cases Pending End of Month:	2,756	1	0	1,428	8	82
a. Active Cases	1,643	1	0	936	5	73
b. Inactive Cases	1,113	0	0	492	3	9
13. Show Cause Hearings Held	0	0	0	0	0	0
14. Cases Appealed:						
a. After Trial	0	0	0	0	0	0
b. Without Trial	0	0	0	0	0	0

Additional Activity	Total
Cases in Which a Fine and Court Costs Satisfied by Community Service	
a. Partial Satisfaction	1
b. Full Satisfaction	0
Cases in Which Fine and Court Costs Satisfied by Jail Credit	2
Cases in Which Fine and Court Costs Waived for Indigency	0
Amount of Fines and Court Costs Waived for Indigency	\$0.00
18. Fines, Court Costs and Other Amounts Collected:	
a. Kept By City	\$8,859.41
b. Remitted to State	\$5,450.23
c. Total	\$14,309.64
Arrest Warrants Issued	50

Civil Section	Total Cases
1. Total Cases Pending First of Month	295
a. Active Cases	252
b. Inactive Cases	43
2. New Cases Filed	5
3. Cases Reactivated	0
4. All other Cases Added	0
5. Total Cases On Docket	257
6. Uncontested Civil Fines or Penalties	0
7. Default Judgments	0
8. Agreed Judgments	0
9. Trial/Hearing by Judge/Officer	0
10. Trial By Jury	0
11. Dismissed for Want of Prosecution	0
12. All Other Dispositions	0
13. Total Cases Disposed	0
14. Cases Placed on Inactive Status	0
15. Total Cases Pending End of Month:	300
a. Active Cases	257
b. Inactive Cases	43
16. Cases Appealed:	
a. After Trial	0
b. Without Trial	0

Juvenile/ Minor Activity	Total
1. Transportation Code Cases Filed	1
2. Non-driving Alcoholic Beverage Code Cases Filed	0
3. Driving Under the Influence of Alcohol Cases Filed	0
4. Drug Paraphernalia Cases Filed	0
5. Tobacco Cases Filed	0
6. Truancy Cases Filed	0
7. Education Code (Except Failur to Attend) Cases Filed	0
8. Curfew	0
9. All other Non-Traffic Fine- Only Cases Filed	0
10. Transfer to Juvenile Court:	
a. Mandatory Transfer	0
b. Discretionary Transfer	0
11. Accused of Contemp and Referred to Juvenile Court	0
12. Held in Contempt by Criminal Court	0
13. Juvenile Statement Magistrate Warning:	
a. Warnings Administered	0
b. Statements Certified	0
14. Detention Hearings Held	0
15. Orders for Non-Secure Custody Issues	0
16. Parents Contributing to Nonattendance Cases Filed	0

Presiding Judge: Justin Tyler Owens  
Prepared by Court Clerk Valerie Gonzalez  
Official Report Submitted to The Office of Court Administration 09-08-2022