

BRADY
THE CITY OF
TEXAS

Aaron Garcia
Mayor

Larry Land
Council Member Place 1

Missi Elliston
Mayor Pro Tem
Council Member Place 2

Jeffrey Sutton
Council Member Place 3

Felix Gomez, Jr.
Council Member Place 4

Gabe Moreno
Council Member Place 5

Erin Corbell
City Manager

Tina Keys
City Secretary

Sharon Hicks
City Attorney

MISSION

The City of Brady strives to share its history and encourage the development of diverse housing, employment, infrastructure, and opportunity through transparent management and financing for all residents and employees.

CITY OF BRADY COUNCIL AGENDA

REGULAR CITY COUNCIL MEETING

SEPTEMBER 5, 2023 AT 6:00 PM

NOTICE is hereby given of a meeting of the City Council of City of Brady, McCulloch County, State of Texas, to be held at **6:00** p.m. September 5, 2023, at the City of Brady Municipal Court Building located 207 S. Elm St., Brady, Texas, for the purpose of considering the following items. The City Council of the City of Brady, Texas, reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

1. CALL TO ORDER, ROLL CALL & CERTIFICATION OF A QUORUM

2. INVOCATION & PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENTS: Reserved for items NOT listed on the agenda

Please limit individual public comments to three (3) minutes. In accordance with TX AG opinion, any public comment addressing items not on the agenda, will only be heard by the City Council. No formal action, deliberation, discussion, or comment will be made by City Council. State Law prohibits any deliberation or decisions regarding items presented in public comments. City Council may only make a statement of specific factual information given in response to the inquiry; recite an existing policy; or request staff to place the item on an agenda for a subsequent meeting.

4. CONSENT AGENDA: Reserved for routine items to save time

Any item may be removed from the Consent Agenda at the request of a Council Member and considered separately following the Consent Agenda approval. All items listed on the Consent Agenda are to be with one motion "Move to approve Consent Agenda."

- A. Approval of Minutes for Regular Meeting on August 15, 2023, Work Session Meeting on August 15, 2023, and Special Meeting on August 25, 2023

5. PRESENTATIONS

- Airport funding opportunities

6. PUBLIC HEARING:

Public Hearing for the proposed Fiscal Year 2023-2024 Budget

7. INDIVIDUAL CONCERNS

City Council Members are to deliberate the following items. Staff will present the item and are prepared to answer City Council Member questions. The Mayor will recognize Council Members as the council discuss the item so everyone is heard. Once the City Council Members finish discussion, the Mayor will recognize attendees who have comments. Attendees and council members need to direct comments to the Mayor as they are recognized. When all comments are complete, the Mayor will call for a motion.

- A. Discussion, consideration and possible action regarding the **first reading of Ordinance 1364** of the City of Brady, Texas, to adopt the FY 2024 Budget
- B. Discussion, consideration and possible action regarding the **first reading of Ordinance 1365** of the City of Brady, Texas, to adopt the 2023 Property Tax Rate
- C. Discussion, consideration and possible action regarding the **first reading of Ordinance 1366** of the City of Brady, Texas, adopting the Utility Rates and Fee Schedule for City Services.
- D. Discussion, consideration and possible action approving the purchase of 1,000T Limestone Rock Asphalt, Type 1, Grade D (cold mix) material from Vulcan Construction Materials, LLC, San Antonio, TX in the amount of \$111,580.00
- E. Discussion, consideration and possible action regarding Resolution 2023-013 amending the Police Vehicle Replacement Policy.
- F. Discussion, consideration and possible action to add a new janitorial/custodian position to Administration department.
- G. Discussion, consideration and possible action regarding Resolution 2023-014 amending the Computer Purchases and Disbursement Program Policy
- H. Discussion, consideration and possible action regarding Resolution 2023-015 authorizing a contribution to the McCulloch County Child Welfare Board.
- I. Discussion, consideration and possible action to appoint a council member to serve on the City's Investment Committee.
- J. REMOVE FROM THE TABLE: Discussion, consideration and possible action approving Resolution 2023-011 authorizing the creation of an employee benefits trust.

8. STAFF REPORTS

A. Upcoming Special Events/Meetings:

September 19	Regular City Council Meeting, 6:00
September 20	HAPPY BIRTHDAY GABE MORENO
October 3	Regular City Council Meeting, 6:00 / National Night Out
October 9	Columbus Day Holiday, City offices closed, altered trash schedule
October 17	Regular City Council Meeting, 6:00

9. ANNOUNCEMENTS

Pursuant to the Texas Government Code § 551.0415, City Council Members and City staff may make reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include: Expressions of thanks, congratulations, or condolence; an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision; Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and announcements involving an imminent threat to public health and safety of people in the municipality that has arisen after the posting of the agenda.

10. EXECUTIVE SESSION

The City Council of the City of Brady will adjourn into Executive Session for the following:

- Pursuant to Section 551.071 (Consultation with Attorney), the City Council will consult with the City Attorney about pending or contemplated litigation or on a matter in which the duty of the attorney to the City under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act: Personnel Policy

11. OPEN SESSION ACTION ON ANY ITEMS COMING OUT OF EXECUTIVE SESSION

12. ADJOURNMENT

I certify that this is a true and correct copy of the City of Brady City Council Meeting Agenda and that this notice as posted on the designated bulletin board at Brady City Hall, 201 E. Main St., Brady, Texas 76825; a place convenient and readily accessible to the public at all times, and said notice was posted on _____ by 6:00 p.m. and will remain posted continuously for 72 hours prior to the scheduled meeting pursuant to Chapter 551 of the Texas Government Code.

Tina Keys, City Secretary

In compliance with the American with Disabilities Act, the City of Brady will provide for reasonable accommodations for persons attending public meetings at City facilities. Requests for accommodations or interpretive services must be received at least 48 hours prior to the meeting. Please contact the City Secretary at 325-597-2152 or tkeys@bradytx.us

Attendance by Other Elected or Appointed Officials: It is anticipated that members of other governmental bodies, and/or city boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the body, board, commission and/or committee. The members of the boards, commissions and/or committees may be permitted to participate in discussion on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless item and action is specifically provided for on an agenda for that body, board, commission or committee subject to the Texas Open Meetings Act.

The City Council of the City of Brady reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on this agenda as authorized by the Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations regarding Real Property), 551.073 (Deliberations regarding prospective Gifts or Donations), 551.074 (Personnel Matters), 551.076 (Deliberations regarding Security Devices), 551.086 (Deliberate, vote or take final action on competitive matters of the public power utility), and 551.087 (Deliberation regarding Economic Development).

This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes written interpretation of the Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.104(c) and the meeting is conducted by all participants in reliance on this opinion.

STATE OF TEXAS

COUNTY OF McCULLOCH

CITY OF BRADY

The City Council of the City of Brady, Texas met in a Work Session Meeting on Tuesday August 15, 2023 at 5:00 p.m. with Mayor Aaron Garcia presiding. Council Members present were Missi Elliston, Larry Land, Gabe Moreno, and Jeffrey Sutton. City staff present were City Manager Erin Corbell, Finance Director Lisa McElrath, Fire Chief Lloyd Perrin, Assistant Fire Chief Jeremy Ramon, City Attorney Sharon Hicks and City Secretary Tina Keys. Others in attendance were Carol Anderson, Fernando Nandin & Patrick Cobb.

1. CALL TO ORDER, ROLL CALL & CERTIFICATION OF A QUORUM

Mayor Garcia called the meeting to order at 6:00 p.m. Council quorum was certified.

2. INDIVIDUAL CONCERNS

Patrick Cobb with Hamilton EMS said Hamilton is a hospital based EMS provider for appx 150,000 people. They transfer appx 9,000 people per year. They have a staff of 110 full time employees. They are licensed as a mobile intensive care unit. It costs them \$520,000 a year to staff one ambulance. Council Member Moreno asked about the ability to get more funds with the rating and asked how can Hamilton be profitable with paying that much. Mr. Cobb said a hospital can have a critical access rating. At our hospital, patients are treated and released or treated and transported. The critical access rating allows a hospital to get 101% cost. They are the only ambulance in Texas to have the same rating as the hospitals. They can generate 3 ½ times the revenue of any other provider. Our hospital does get 98% of cost on a patient inside a building, but there are separate rules governing EMS and they have never applied for the critical access for their ambulance. The city would have to turn over all EMS to the hospital. Erin Corbell asked if we dissolve our EMS could Hamilton come in and take over EMS. Mr. Cobb said yes but he doesn't know if they could do it operationally. It will take a while to get an answer. It would cost over \$800,000 for Mason. They told Mason they were better off keeping it themselves. Council Member Moreno asked how many ambulances we would need for Brady. Cobb said he said they would have to have the transfers out of the hospital and he doesn't have those numbers. He will work on getting them.

3. ADJOURNMENT

There being no further business, Mayor Garcia adjourned the meeting at 6:01 p.m.

Aaron Garcia, Mayor

Attest: _____

Tina Keys, City Secretary

STATE OF TEXAS

COUNTY OF McCULLOCH

CITY OF BRADY

The City Council of the City of Brady, Texas met in a Regular Meeting on Tuesday August 15, 2023 at 6:00 p.m. with Mayor Aaron Garcia presiding. Council Members present were Missi Elliston, Larry Land, Gabe Moreno, Jeffrey Sutton and Felix Gomez, Jr. City staff present were City Manager Erin Corbell, Public Works Director Steven Miller, Finance Director Lisa McElrath, Police Chief Randy Batten, City Attorney Sharon Hicks and City Secretary Tina Keys. Other City employees in attendance were Manny Perez, Danny Galindo, Marty Martin, Joe Solis, Kristie Martin, Connie Echols, and Letha Moore. Also in attendance were Lisa Moreno, Fernando Nandin, Keith Kindle, Charles Bush, Tim Walker, Daniel Mendoza, Lisa Selensky, and Tony Groves.

1. CALL TO ORDER, ROLL CALL & CERTIFICATION OF A QUORUM

Mayor Garcia called the meeting to order at 6:09 p.m. Council quorum was certified.

2. INVOCATION AND PLEDGE OF ALLEGIANCE

Council Member Land gave the invocation, and the Pledge of Allegiance was recited

3. PUBLIC COMMENTS

Fernando Nandin said he has some concerns. He has offered his services as a contractor. He raised his family here. He helped form many non-profits in Brady. Some are concerned that people will be retaliated against if they speak up against the code department. He also has issues with permitting department. There were vast differences in costs. A house has been on septic since it was built, but has been charged sewer. That is not fair.. Inspections are being done strangely with a cell phone on face time. This is not a fair inspection. We need a qualified physical person in person to do inspections. Also, automobiles parked on private property. The city is targeting the people who don't have jobs or money. Those people can barely afford food. There are cars in upscale neighborhoods that have been there 30 years or more. It's ok for those prominent people. The city has no right to climb fences to see what's in their backyard. And inspectors have no right to enter someone's home without consent.

Tim Walker said he wants to put forth an idea for a future meeting, creating a committee for our golf course to address issues. He met with golf superintendent today regarding the water issue. They looked at the sprinklers. There are a lot that are broken. A lot of them line the fairways. If we had adequate water, it would be great. Timers are set to stop dirt from cracking. Half of what they are watering is roads and rocks. It's a simple fix. He has a detailed plan to show to council. They have volunteers to help.

4. CONSENT AGENDA

- A. Approval of Minutes for Regular Meeting on August 1, 2023

Council Member Elliston moved to approve the consent agenda. Seconded by Council Member Gomez. All council members voted "aye" and none "nay". Motion passed with a 5 – 0 vote.

5. PRESENTATIONS:

There were no presentations

6. PUBLIC HEARINGS AND INDIVIDUAL CONCERNS ON PUBLIC HEARING

There were no public hearings.

7. INDIVIDUAL CONCERNS

- A. Discussion, consideration and possible action on a resolution to request financial assistance from the Texas Water Development Board (TWDB) Economically Distressed Areas Program (EDAP) to provide in an amount

not to exceed \$2,500,000 for the costs of planning, design and construction for the replacement of water lines, including the restoration of residential service connections and the addition of new fire hydrants and related asphalt repair; to authorize the officers, staff and consultants to file an application and other documents for financial participation in the program; and making certain finding in connection therewith. Steven Miller introduced Keith Kindle with Enprotech Hibbs & Todd who reviewed project with Council. Council Member Sutton moved to approve Resolution 2023-012, a request for funding in an amount not to exceed \$2,500,000 through TWDB and its EDAP. Seconded by Council Member Moreno. All Council Members voted “aye” and none “nay”. Motion passed with a 5 – 0 vote.

B. REMOVE FROM THE TABLE: Council Member Elliston moved to remove item from the table. Seconded by Council Member Sutton. All Council Members voted “aye” and none “nay”. Motion passed with a 5 – 0 vote. Discussion, consideration and possible action regarding the City’s employee insurance benefit package for FY 2024. Erin Corbell presented. Mayor Garcia said he understands there was a meeting with staff today. Erin Corbell said she called the meeting. Mayor Garcia said what the staff does is invaluable to us and the City, and as long as he’s here and has a say, staff won’t lose any benefits. It will be a long and drawn-out fight for our employees to take away benefits. He wanted to apologize for any confusion or rumors. Mayor Garcia said he is available to any employees at any time and thanked staff for what they do and for coming out tonight. Council Member Elliston said unfortunately we’re in a changing world where benefits are going to have to change at some point. Erin Corbell said we had some high loss ratios in the past, so council went with a plan that had higher deductibles to decrease rates. Our loss ratio has now declined. Council Member Elliston said she wouldn’t ever support taking away benefits. Mayor Garcia said the proposed plan is cheaper with better benefits. Council Member Moreno said there should be a workshop to go review benefits. Council Member Moreno said they were told we were saving money, but it’s not comparing apples to apples. Council Member Moreno said he’s glad the supervisors are here. We’re here to get answers. We’re here to make tough decisions. Erin Corbell asked Kristie Martin to get the insurance rep on the phone, but Council Member Moreno said he didn’t want a phone call. Council Member Elliston said she understands it’s for 3 years. Erin said the health goes out for bid every year. Council Member Elliston said she is concerned our rates will go up next year. Erin asked Council Member Elliston if she is concerned because the deductible is low, employees will use the insurance more. Erin said if we can make it affordable to our employees to take care of themselves with preventative health care, it will help. Council Member Sutton said the job for council is to be the mediator between money and employees and to make sure they get the best for the least. Mayor Garcia said our citizens elected us to oversee. One of the perks as an entity is the ability to provide great health insurance and we should do that. It’s one of our great benefits. Council Member Elliston said she thinks there could be options to choose from. Council Member Gomez said we had no clue what we were looking at during the last meeting. We’re just trying to figure out where our money is going. He said they know the employees work hard. Council Member Moreno said he would like to sit with the individual who set this up. It’s a lot of money. Council Member Moreno said he would like to table again and set up a workshop. There’s a bunch of different options that we can do. Tim Walker said he is an insurance broker. Normally when someone is looking at what they spend on healthcare you have to see if you’re competitive in the marketplace. A lot of times, companies will offer multiple plans. We can offer them to pay 100% for one plan or a buy up plan for another plan. Erin Corbell asked if next Friday works for everyone. Council Member Land said he is in favor of really good insurance for our employees. Council Member Moreno moved to table. Seconded by Council Member Elliston. All Council Members voted “aye” and none “nay”. Motion passed with a 5 – 0 vote.

C. Discuss and conduct a record vote FOR or AGAINST the proposed 2023 tax rate.
In a record vote FOR or AGAINST a proposed 2023 tax rate being the “no new revenue” tax rate calculated by MCAD Chief Appraiser Zane Brandenberger as of 8-8-2023 at \$0.342220 cents pr \$100 of value.:.

Missi Elliston	For
Larry Land	For
Gabe Moreno	For
Felix Gomez	For
Jeffrey Sutton	For

All Council Members voted “aye” and none “nay”. Motion passed with a 5 – 0 vote.

D. Discussion, consideration and possible action regarding City board appointments to fill vacancies. For consideration: Missi Elliston, Lisa Selensky. Council Member Moreno moved to appoint Selensky and Elliston. Seconded by Council Member Gomez. All Council Members voted “aye” and none “nay”. Motion passed with a 5 – 0 vote.

8. STAFF REPORTS

A. Monthly Financial / Utility Reports

B. Monthly Activity Reports: Seniors, Golf, BPD, Fire-EMS Calls, BVFD Expense Report, Animal Control, Airport, Code Enforcement, Municipal Court

C. Upcoming Special Events/Meetings:

August 16	BISD first day of school
Sept 1 st – 3 rd	49 th Annual World Championship BBQ Goat Cook-off, Richards Park
September 4	Labor Day Holiday, City Offices closed, Altered trash schedule
September 5	Regular City Council Meeting, 6:00 p.m.
September 19	Regular City Council Meeting, 6:00 p.m.
October 3	Regular City Council Meeting – TIME TBD
October 3	National Night Out
October 4 – 6	TML Conference, Dallas – Early Registration Ends August 24th

9. ANNOUNCEMENTS

There were no announcements

10. EXECUTIVE SESSION

The City Council of the City of Brady adjourned into Executive Session for the following:

- Pursuant to Section 551.071 (Consultation with Attorney), the City Council will consult with the City Attorney about pending or contemplated litigation or on a matter in which the duty of the attorney to the City under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act:
- Pursuant to Section 551.072 (Deliberations about Real Property), the City Council will deliberate the purchase, exchange, lease, or value of real properties of the City as the deliberation in an open meeting will have detrimental effect on the position of the City in negotiations with a third person: G. Rollie White Facility and 480 acres at Brady Lake

Regular session was recessed at 7:04 p.m. Executive Session was opened at 7:14 p.m. and closed at 7:57 p.m. Regular Session resumed at that time.

11. OPEN SESSION ACTION ON ANY ITEMS COMING OUT OF EXECUTIVE SESSION

No action was taken as a result of Executive Session

12. ADJOURNMENT

There being no further business, Mayor Garcia adjourned the meeting at 7:58 p.m.

Aaron Garcia, Mayor

Attest: _____
Tina Keys, City Secretary

STATE OF TEXAS

COUNTY OF McCULLOCH

CITY OF BRADY

The City Council of the City of Brady, Texas met in a Special Session Meeting on Friday, August 25, 2023 at 2:00 p.m. with Mayor Aaron Garcia presiding. Council Members present were Missi Elliston, Gabe Moreno, and Jeffrey Sutton. City staff present were City Manager Erin Corbell, Finance Director Lisa McElrath, City Attorney Sharon Hicks and City Secretary Tina Keys. Others in attendance were James Griffin, Lynn Farris and Brett Bowers.

1. CALL TO ORDER, ROLL CALL & CERTIFICATION OF A QUORUM

Mayor Garcia called the meeting to order at 2:09 p.m. Council quorum was certified.

2. INVOCATION & PLEDGE OF ALLEGIANCE

Invocation and pledge were not recited

3. PUBLIC COMMENTS

There were no public comments

4. INDIVIDUAL CONCERNS

B. Discussion regarding fee schedule changes not previously reviewed in budget work sessions. Erin Corbell presented. Council Member Moreno asked about our code enforcement officer being our building official. Erin said it will be a few years before she can be certified. We are working on that. Lisa McElrath said Sylvia at the front desk will be point of contact regarding permit. Sylvia will contact Bureau Veritas to engage their services. Bureau Veritas will charge the city and we are responsible for charging customer through our permit fee. Council Member Moreno asked if using Bureau Veritas would be a lot higher than we are paying now. Erin Corbell said she couldn't imagine it being much higher than we are now because their fees are comparable to our fees. Council Member Sutton said he is displeased with the junky houses and asked if we can give them a fine to straighten them up or put it against their taxes. Erin said we have been working on cleaning up junky properties, but doing that takes our street department off the street work they should be doing. City Attorney Hicks said it matters if a property is occupied or not occupied. There are different rules. Sharon said if we ask them to make changes and they are unable to, if we go in and clean up, we have to house them somewhere else at our expense. We can't tell somebody to paint or fix a broken window if they don't have the funds. Council Member Elliston said people get citations, but they don't have the means to pay so the fines keep getting bigger. You can arrest them and put them in jail, but then you have to pay to house them in the jail. Sharon said we don't arrest citizens for code violations. If they cannot pay, we have to request a hearing to abate and issue a seizure warrant. Erin Corbell said the Bureau Veritas fees are pass through fees. We will collect what we are paying to Bureau Veritas plus our admin fees. Council Member Moreno asked if fees are going to go up because of this. Erin said no, aside from the addition of the admin fee, which helps compensate for staff time. Council Member Moreno asked if we could find someone to do both code and inspections, then that would be better. Sharon said we can terminate the agreement with Bureau Veritas at any time. Erin said these fees will be in a final ordinance to vote on.

A. At 2:30 p.m. REMOVE FROM TABLE: Council Member Elliston moved to remove item from table. Seconded by Council Member Sutton. All Council Members voted "aye" and none "nay". Motion passed with a 3 to 0 vote. Discussion, consideration and possible action regarding the City's employee insurance benefit package for FY 2024. Brett Bowers presented and reviewed the different options. Bowers said when Blue Cross Blue Shield rates were so high, he recommended plan a based on options available since it was better plan at lower rates. Mayor Garcia said we don't understand how you came back with better rates and asked if it is it truly comparing apples to apples. Mr. Bowers referred council to slides that will answer a lot of questions. Council Member Elliston said it's wasted money to pay a high premium with a low deductible when the deductible isn't being met anyway. It would free up money for other things. Brett said typically most cities want to take care of their employees who

are making \$13 an hour. Claims have been the number one driver of expense. Erin Corbell said any of the option presented is better than what we currently have. Council Member Elliston said it would be at a significant cost savings to the city with option 6. Council Member Moreno said he likes option 6. Council Member Elliston agreed. Option 6 is better than what they have now. What they have now isn't highly utilized, but we're paying for it. Erin said we discussed an Employee Assistance Program previously. It's available at no cost to employees and household. You get 6 visits per episode. Annual cost is \$4,500. Brett said they would train supervisors on how to use EAP and they would send somebody down to help if there is an incident. Council Member Moreno said he would want to monitor how many people are using that service. Council Member Elliston said we need to help our employees if we can. Council Member Elliston moved to go with option 6, add the life, vision, dental and mental health. Seconded by Council Member Moreno. All Council Members voted "aye" and none "nay". Motion passed with a 3 to 0 vote.

5. ADJOURNMENT

There being no further business, Mayor Garcia adjourned the meeting at 3:32 p.m.

Aaron Garcia, Mayor

Attest: _____
Tina Keys, City Secretary

City Council

City of Brady, Texas

Agenda Action Form

AGENDA DATE:	9-5-2023	AGENDA ITEM	5
AGENDA SUBJECT:	Presentation of Funding Opportunities		
PREPARED BY:	L. Perry	Date Submitted:	8/29/2023
EXHIBITS:			
BUDGETARY IMPACT:	Required Expenditure:	\$00.00	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$00.00	
CITY MANAGER APPROVAL:			

SUMMARY: This is an information only discussion regarding current and future funding opportunities for the Airport. This will be a summary of the various funding opportunities that are available now and/or in the near future to aid in our efforts to upgrade aging infrastructure and to support operational maintenance.

RECOMMENDED ACTION: No action required at this time as this is an information only presentation.
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Funding Opportunities

**Moving the Airport forward:
addressing the cost of
improvements**



General Information

- Curtis Field is classified as a “Local” General Aviation Airport
- Centrally located in the State
- Ease of ingress and egress
- Amenities
- We receive both State and Federal Funding
- Significant history of utilizing both State and Federal Funding
- Historically, between 1985 and 2018 the Airport has received approximately 6.1 Million for capital improvements from both Federal and State funds – information from Development, Action, Business Plan (there is a gap from 1985 to 1998 which reflects no State or Federal Funds used)

RAMP

(Routine Airport Maintenance Program)

RAMP Grant:

- ❖ State Funding
- ❖ This is 50/50 funding opportunity
- ❖ Maximum \$100,000 qualifying expense
- ❖ Maximum \$50,000 reimbursement
- ❖ Example of qualifying expenses:
 - Pavement Maintenance
 - Airfield Lighting
 - AWOS Maintenance Contract
 - Operations Monitoring Contract (acquiring in FY 24)
 - Building Maintenance
 - Fuel Farm Maintenance
 - Herbicide
- ❖ RAMP Grant funding aids the Airport in maintaining the improvements that were paid for by the City, State and Federal supporting entities. It can also be used for smaller airside type projects if they meet the qualifying requirements.
- ❖ We should be looking for opportunities to utilize 100% of these funds, this shows that we are making an effort to maintain the investments made by each of the funding entities listed above.

RAMP

(Routine Airport Maintenance Program)

- Additional RAMP Information:
 - Based on preliminary information we are anticipating to see an increase to the RAMP Grant Program.
 - The increase is proposed to double the current dollar amount.
 - It has been discussed that although many of the qualifying expenses will still be reimbursed at 50% we could see a list of expenses that could be reimbursed up to 90%.
- Due to the proposed changes to the RAMP Grant Program we are to expect a delayed until possibly November before we can proceed with the process to have an executed Grant in hand.
- NOTE: With the expected Delay I have already started working with 2 vendors to wait until we have the Executed Grant in place before we renew our annual agreements. Both are RAMP eligible expenses and I am working to insure that we proceed in a manner that will allow us to gain the most benefit from the program.
- We are still awaiting final details.

NPE

Non-Primary Entitlement

(also referred to as AIP)

- ❖ \$150,000 annually
- ❖ Qualifying projects
- ❖ Can bank for a maximum of 4 years to equal \$600,000
- ❖ May be used for funding revenue producing projects as long as all other airside needs have been met.
- ❖ Use of these funds for construction of revenue producing projects will eliminate this airport for state apportionment or discretionary funding consideration for the following three (current year plus two) years.

ACIP

Aviation Capital Improvement Plan

- The Aviation Capital Improvement Program (ACIP) is a tentative three-year schedule of federal and state airport development projects. Airport needs are categorized by the objective they address. The objectives, in order of importance, assigned by the Texas Transportation Commission are:
 - Enhance safety.
 - Preserve existing facilities.
 - Respond to present needs.
 - Provide for anticipated needs.

IIJA/BIL

Infrastructure Investment and Jobs Act also referred to as the Bipartisan Infrastructure Law

- These are Federal Funds
- Based on Airport Classification
 - Curtis Field is classified as a “Local” General Aviation Airport
- FY22 Allocation - \$159,000
- FY23 and FY24 Allocation - \$145,000 each year
- FY25 and FY26 – TBD

- These funds can be used for approved revenue producing projects with no impact to future funding.

- Pending additional information regarding how these funds will be administered but it is expected that they will be administered in a similar manner to the NPE funds.

CARES/ARPA/CRSSA

- These are Covid Relief Funding packages.
- CARES funds are being applied to the Drainage Project to offset a portion of the City match.
- ARPA and CRSSA funds are still available to the Airport and currently are still on the books with TxDOT Aviation.

ARPA - \$32,000

CRSSA - \$13,000

- These funds can be obtained by submitting invoices for qualifying expenses from the last few years (I believe 3 years) which we easily have invoices to support as fuel invoices qualify.
- These funds could be applied to the Drainage project if there is an overrun or towards the Sponsor match for the upgrade of aging infrastructure. Bid Opening for the Drainage Project is September 7, 2023

**City Council
City of Brady, Texas
Agenda Action Form**

AGENDA DATE:	9-5-2023	AGENDA ITEM	6.
AGENDA SUBJECT:	Public Hearing for the proposed Fiscal Year 2023-2024 Budget		
PREPARED BY:	Lisa McElrath	Date Submitted:	8-30-2023
EXHIBITS:			
BUDGETARY IMPACT:	Required Expenditure:	\$00.00	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$32,752,711	
CITY MANAGER APPROVAL:			

SUMMARY:
This time is provided for citizens to comment on the proposed budget for FY 24.

RECOMMENDED ACTION:
Open Public Hearing (announce the time for recording) Allow for public input Close the Public Hearing (announce the time for recording)

City Council
City of Brady, Texas

Agenda Action Form for Ordinance

AGENDA DATE:	9-5-2023	AGENDA ITEM	7. A.
AGENDA SUBJECT:	Discussion, consideration, and possible action regarding the first reading of Ordinance 1364 of the City of Brady, Texas, to adopt the FY 2024 Budget.		
PREPARED BY:	Lisa McElrath	Date Submitted:	8-30-2023
EXHIBITS:	Ordinance 1364 with exhibits: A Step-Grade Plan and B Certification Pay Supplemental Requests Summary for FY 24		
BUDGETARY IMPACT:	Required Expenditure:	\$00.	
	Amount Budgeted:	\$00.	
	Appropriation Required:	\$32,752,711	
CITY MANAGER APPROVAL:			

SUMMARY:

After the City Council conducted several Budget workshops in July with staff, a Proposed Budget was delivered to Council on 8-1-23 to consider for approval. The Proposed Budget was posted on the city website and a summary was appropriately published in the City Newspaper on 8-16-23.

This budget will raise no new property tax revenues.

The property tax revenue to be raised from new property added to the tax roll this year is estimated to be \$4,758 and continues to reflect collections of a cemetery tax levy of 2 cents per \$100 valuation of property.

The FY 24 Budget after transfers totals \$32,752,711.

The Budget proposes no utility rate increases and no additional personnel.

The Budget includes a 3% step plan wage increase for qualified full-time employees, and continues the certification pay program. The budget proposes to raise the starting rate of pay to full-time positions Grades 21 and 31 to \$13.25/ hour and Grade 32 to \$15.37/ hour. Stand-by pay will increase to \$30 for the Police Division. The City will continue its partnership agreement with the BISD funding 67% of the School Resource Officer salary and benefits.

Major goals include completing the construction phases of the Waste Water Treatment Plant and Drinking Water infrastructure improvements along with funding the replacement of small diameter water mains.

Attached is the Supplemental Requests Summary detailing the Council's decision for each request. Approved requests are included in the proposed FY 24 Budget.

The proposed FY24 Budget promotes that ending fund balances should maintain required policy levels.

RECOMMENDED ACTION:

Mayor will ask: “Madam City Secretary please read the Ordinance Preamble for the record in accordance with the City Charter.” “Secretary reads preamble”

Mayor calls for a motion: Move to approve the **first** reading of Ordinance 1364

Mayor will ask: “Madam City Secretary please proceed with a Roll Call vote.”

**FISCAL YEAR 2024 BUDGET ORDINANCE
ORDINANCE NO: 1364**

**AN ORDINANCE AS PRESCRIBED BY THE HOME RULE CHARTER, CITY OF
BRADY, ADOPTING A FISCAL YEAR 2024 OPERATING BUDGET**

WHEREAS, State law and the Home Rule Charter requires formal adoption of an annual budget for operations for the City of Brady; and

WHEREAS, the City Manager presented a proposed budget to the City Council on August 1, 2023 per Home Rule Charter requirement Section 6.03 and desired amendments by the City Council have been incorporated; and

WHEREAS, a general summary of the proposed budget was posted in City Hall, on the city website and published in the official newspaper; and

WHEREAS, exhibit A, the Employee Grade/Step Schedule is included for adoption that supports payroll budget costs for FY 2024;

WHEREAS, a public hearing was held on September 5, 2023, in accordance with State law and Home Rule Charter requirements; and

WHEREAS, Section 6.03 of the Home Rule Charter provides that in the event the budget has not been finally adopted by October 1st, the budget and desired amendments as submitted shall be deemed to have been finally adopted by the Council;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF
BRADY, TEXAS:**

SECTION 1:

That the foregoing recitals are hereby found to be true and correct and are hereby adopted by City Council and made a part hereof for all purposes and findings of fact. City Council hereby certifies that the City has complied with all statutory notices, hearings, and requirements for the adoption of the FY 2024 Operational Budget.

SECTION 2:

That the Fiscal Year 2024 Operational Budget for the City of Brady, Texas, as presented to the City Council on September 5, 2023 and will hereby be deemed adopted on September 19, 2023 by requirement of State Law and Section 6.03 of the Home Rule Charter.

SECTION 3:

That a copy of the 2024 FY Operation Budget be filed with the City Secretary and other officials as designated under State law.

SECTION 4:

That the City Manager be empowered to administer the approved 2024 FY Operational Budget and

execute purchases and other expenditures in accordance with State law and the Home Rule Charter.

SECTION 5:

That this Ordinance be published by caption only pursuant to State law.

SECTION 6:

That this Ordinance shall be in force and effective on the 1st day of October 2023, that being more than 15 days after such publication, for the public hearing on the budget, pursuant to Section 6.03 (2) of the Home Rule Charter.

This Ordinance was presented at a public hearing held on September 5, 2023; was formally introduced on the 5th day of September, 2023 for the first reading; and was presented on the 19th day of September 2023 for the second and final reading.

Roll Call Vote:

- Missi Elliston, Mayor Pro Tem
- Larry Land, Council Member Place 1
- Jeffery Sutton, Council Member Place 3
- Felix Gomez, Jr., Council Member Place 4
- Gabe Moreno, Council Member Place 5

PASSED AND ADOPTED ON FIRST READING on this 5th day of September, 2023.

Roll Call Vote:

- Missi Elliston, Mayor Pro Tem
- Larry Land, Council Member Place 1
- Jeffery Sutton, Council Member Place 3
- Felix Gomez, Jr., Council Member Place 4
- Gabe Moreno, Council Member Place 5

PASSED AND ADOPTED ON SECOND READING on this 19th day of September, 2023.

Aaron Garcia, Mayor

ATTEST:

Tina Keys, City Secretary

CITY OF BRADY
EMPLOYEE GRADE/STEP SCHEDULE
Established October 1, 2014 - Effective October 1, 2023

EXHIBIT A - ORDINANCE 1364

CATEGORY	DESCRIPTION	GRADE	STEP											
			No experience			Some experience			Seasoned					
			01	02	03	04	05	06	07	08	09	10	11	12
MAINTENANCE	Aquatic Seasonal Employees*	10*	9.00	9.25	9.50	9.75	10.00	10.25	10.50	10.75	11.00	11.25	13.00	15.00
	Part Time/Seasonal Positions	11	10.00	10.30	10.61	10.93	11.26	11.59	11.94	12.30	12.67	13.05	13.44	13.84
	Airport serviceman, Landfill Attendant, Cooks	12	10.00	10.30	10.61	10.93	11.26	11.59	11.94	12.30	12.67	13.05	13.44	13.84
	Crewman I & Tech I	13	13.00	13.39	13.79	14.21	14.63	15.07	15.52	15.99	16.47	16.96	17.47	18.00
	Trk Driver, Heavy Equip, Maint I, Grounds I, & II	14	13.00	13.39	13.79	14.21	14.63	15.07	15.52	15.99	16.47	16.96	17.47	18.00
	Crewman II, Tech II, Maintenance II	15	14.64	15.08	15.53	16.00	16.48	16.97	17.48	18.01	18.55	19.10	19.67	20.27
	Electric Lineman B, WWTP Operator	16	18.31	18.86	19.43	20.01	20.61	21.23	21.87	22.53	23.21	23.91	24.63	25.37
	Electric Lineman A	17	25.40	26.16	26.94	27.75	28.58	29.44	30.32	31.23	32.17	33.14	34.13	35.15
SUPPORT														
	Pro-Shop, Lake Store Attendants	21	13.00	13.39	13.79	14.21	14.63	15.07	15.52	15.99	16.47	16.96	17.47	18.00
	Custodian	22	13.25	13.65	14.06	14.48	14.91	15.36	15.82	16.30	16.78	17.29	17.81	18.34
	Clerks- Court, Finance, Permit, Records, Admin Asst**	23	13.46	13.86	14.28	14.71	15.15	15.60	16.07	16.55	17.05	17.56	18.09	18.63
PROFESSIONAL/TECHNICAL														
	Customer Service Representatives	31	13.25	13.65	14.06	14.48	14.91	15.36	15.82	16.30	16.78	17.29	17.81	18.34
	Lead: Equipment Op, Cust Ser Rep, Linesman	32	15.37	15.83	16.30	16.79	17.29	17.81	18.34	18.89	19.46	20.04	20.64	21.26
	Purch Agt, Fin Assist, HR, Mechanic, Meter Tech	33	17.17	17.69	18.22	18.77	19.33	19.91	20.51	21.13	21.76	22.41	23.08	23.77
	WTP Operator-B	34	25.50	26.27	27.06	27.87	28.71	29.57	30.46	31.37	32.31	33.28	34.28	35.31
FIRE / EMS	2756 HRS:													
	Basic EMT to Paramedic Only (FT or PT)	41	15.02	15.47	15.94	16.42	16.91	17.42	17.94	18.48	19.03	19.60	20.19	19.44
	Basic EMT-Firefighter	42	16.41	16.91	17.41	17.94	18.47	19.02	19.59	20.18	20.79	21.41	22.05	22.72
	Advanced EMT- Firefighter	43	17.51	18.03	18.57	19.13	19.70	20.29	20.90	21.53	22.18	22.84	23.53	24.23
	Paramedic - Firefighter	44	19.39	19.97	20.57	21.19	21.82	22.48	23.15	23.85	24.56	25.30	26.06	26.84
	Captain - Basic EMT - Firefighter	45	19.02	19.60	20.18	20.79	21.41	22.05	22.72	23.40	24.10	24.82	25.57	26.33
	Captain - Advanced EMT - Firefighter	46	19.76	20.36	20.97	21.60	22.24	22.91	23.60	24.31	25.04	25.79	26.56	27.36
	Captain-Paramedic-Firefighter/ Lt.Training Off	47	20.87	21.49	22.14	22.80	23.48	24.19	24.91	25.66	26.43	27.22	28.04	28.88
	EMS Coordinator/ Asst Chief - 2080 HRS	48	34.85	35.90	36.97	38.08	39.22	40.40	41.61	42.86	44.15	45.47	46.84	48.24
POLICE														
	Police Officer - 2236 HRS	51	20.02	20.62	21.24	21.88	22.53	23.21	23.90	24.62	25.36	26.12	26.91	27.71
	Sergeant	52	20.60	21.22	22.07	22.73	23.41	24.12	24.84	25.59	26.35	27.14	27.96	28.80
	Lieutenant	53	24.82	25.56	26.33	27.12	27.93	28.77	29.63	30.52	31.44	32.38	33.35	34.35
	Captain	54	25.12	25.87	26.65	27.45	28.55	29.41	30.29	31.20	32.13	33.10	34.09	35.11
SUPERVISORY														
	Senior Center Director	61	16.07	16.55	17.05	17.56	18.09	18.63	19.19	19.77	20.36	20.97	21.60	22.25
	Airport Manager, Golf Course Superintendent	62	18.67	19.23	19.81	20.40	21.01	21.64	22.29	22.96	23.65	24.36	25.09	25.84
	Superintendents, WTP Operator-AA,Code Off	63	24.48	25.21	25.97	26.75	27.55	28.38	29.23	30.11	31.01	31.94	32.90	33.89
	Electric, WWTP Superintendents, Billing Mang	64	35.11	36.16	37.24	38.36	39.51	40.70	41.92	43.18	44.48	45.81	47.18	48.60
ADMINISTRATIVE														
	City Secretary	71	OPEN											
	Chief of Fire / EMS	72	OPEN											
	Chief of Police	73	OPEN											
	Deputy City Manager	74	OPEN											
	Director of Finance	75	OPEN											
	Director of Public Works	76	OPEN											
EXECUTIVE														
Series 80	City Manager	80	OPEN											

*10/10 Pool Manager \$15.00; Asstaint Pool Manager \$13.00; Lead Lifeguards \$11.00

** Complete listing on Job List page

Job Positions by Grade - Effective October 2023 **DRAFT**

CATEGORY	GRADE	DESCRIPTION
MAINTENANCE	10	Aquatic Seasonal Employees
	11	Part-Time / Seasonal Employees
	12	Airport Line serviceman Cook, Cook's Aide Landfill Attendant
	13	Crewman I & Technician I
	14	Heavy Equipment Operator Refuse Truck Driver Maintenance I Groundskeeper I and II
	15	Crewman II, Technician II, Maint II
	16	WWTP Operator Electric Lineman B
	17	Electric Lineman A
	21	Pro-Shop Attendant Lake, Park Admin Asst.
	22	Custodian
SUPPORT	23	Animal Control Officer Records Clerk / Property Room Tech Court Clerk Administrative Assistant Compliance Coordinator (Permit Clerk) Finance Clerk
	31	Customer Service Representatives
	32	Lead: Line serviceman, Customer Service Rep Equipment Operator
	33	Purchasing Agent Finance Assistant City Mechanic Human Resources Meter Technician-Billing & Code Assistant
	34	Water Treatment Plant Operator-B
FIRE / EMS	41	Basic EMT to Paramedic Only (PT or FT)
	42	Basic EMT-Firefighter
	43	Advanced EMT- Firefighter
	44	Paramedic EMT- Firefighter
	45	Captain- Basic EMT- Firefighter
	46	Captain- Advanced EMT- Firefighter
	47	Captain- Paramedic - Firefighter
	48	Lt. Training Officer EMS Coordinator/ Asst. Chief
POLICE	51	Police Officer
	52	Sergeant
	53	Lieutenant
	54	Captain
SUPERVISORY	61	Senior Citizens Center Director
	62	Airport Manager Golf Course Superintendent
	63	Water/ WW Collection Superintendent Solid Waste Superintendent Gas Superintendent PPM Superintendent Street Superintendent Water Treatment Plant Senior Operator-AA Code Enforcement Officer
	64	Electric Distribution Superintendent WWTP Superintendent Utility Billing Manager
	71	City Secretary
	72	Chief of Fire / EMS
ADMINISTRATIVE	73	Chief of Police
	74	Deputy City Manager
	75	Director of Finance
	76	Director of Public Works
	80	City Manager
EXECUTIVE		

CITY OF BRADY
CERTIFICATION PAY SCHEDULE FOR FULL TIME EMPLOYEES*

Incentive Level	Certification By Type	Monthly Incentive
Level One:	Permit Technician Certification Texas Pesticide Applicators License Texas Vector Control (Mosquito) License Electric Hotline Level One (I)	\$50.00
Level Two:	Water Treatment/Distribution (C Certificate) Wastewater Treatment (C Certificate) Texas Irrigators License / Backflow License Electric Hotline Level Two (II) Customer Service Inspection (CSI) Gas Qualified Operator (Year 1) Instructor I License	\$75.00
Level Three:	EMT Intermediate Certified Court Clerk Certification (Level I) Municipal Solid Waste Management Class A License Certificate in Basic Code Enforcement Electric Hotline Level Three (III)	\$100.00
Level Four:	Water Treatment/Distribution (B Certificate) Wastewater Treatment/Collection (B Certificate) Communications Officer Intermediate Certificate Certified Court Clerk Certification (Level II) Electric Hotline Level Four (IV)	\$125.00
Level Five:	Firefighter Intermediate License Paramedic License Communications Officer Advanced Certification Code Enforcement Officer Certification Building Inspection Plan Review Certification Supervisor Level Electrical Certification Instructor II License Gas Operator Qualification III (Superintendent)	\$150.00
Level Six:	Peace Officer Intermediate License Firefighter Advanced Certification Certified Court Clerk Certification (Level III) Communication Officer - Master	\$175.00
Level Seven:	Water Treatment/Distribution (A Certification) Wastewater Treatment/Collection (A Certification) Firefighter Master Certification Peace Officer Advance/Master License Certified Municipal Clerk	\$200.00

*For full time positions / Effective 10-1-2014; revised 11-3-20 by Resolution 2020-026

**SUPPLEMENTAL REQUESTS
SUMMARY OF DECISIONS**

Account Number	Line Item / Priority / Description	Page No.	Requesting Division	Program Cost	Program Status						
					Not Approved	Approved	Requirements				
PROPOSED 8-1-23											
GENERAL FUND (10)											
10-4-01-815.01	Property Taxes		General Fund Revenue				- No New Revenue rate				
10-4-29-622.00	EDC contribution to City Master Plan		General Fund Revenue			20,000					
10-4-01-910.22	County contribution to EMS agreed fee- \$243,438		General Fund Revenue			43,438	Interlocal agreement				
	Additional Transfer from Electric Fund		General Fund Revenue			430,000	Budget Workshop Decision				
					\$ -	\$ 493,438					
10-5-01-203.00	1 Update Comprehensive Plan	1	Admin	50,000							
10-5-27-401.00	2 Construct new Animal Control Facility	15	Animal Control	300,000	300,000	50,000					
10-5-32-401.00	3 Update restrooms at Brady Lake Pavilion	17	Lake	300,000	300,000						
10-5-01-203.00	4 Update Parks Master Plan	2	Admin	40,000		40,000	EDC to pay 1/2 cost				
10-5-12-203.00	5 Road Assessment Service	12	Streets	20,000		20,000					
Vaious	6 Add 1 FT Employee to Purchasing	18	Purchasing	46,700	46,700						
10-5-02-306.00	7 Improve Hangar A	5	Airport	25,000	25,000						
10-5-02-402.00	8 Upgrade 100LL Fuel Farm	4	Airport	250,000	200,000	50,000					
Vaious	9 Add 1 FT Employee to Fire Department	9	Fire	89,350	89,350						
Vaious	10 Reorganize Animal Control staffing	14	Animal Control	35,010	35,010						
10-5-08-106.00	11 Increase daily rate for Standby Pay	11	Police	7,300		7,300					
10-5-07-402.00	12 Purchase Command Vehicle	10	Fire	117,000		117,000					
10-5-17-401.00	13 Inspect and repair Municipal Court Building roof	13	Municipal Court	50,000	50,000						
10-5-03-312.00	14 Improve electrical system in Richards Park	6	PPM	15,000		15,000					
10-5-32-312.00	15 Improve electrical system at Brady Lake Park	16	Lake	15,000		15,000					
10-5-03-401.00	16 Renovate baseball fields	8	PPM	180,000	180,000						
10-5-01-232.00	17 TextMyGov community communication tool	3	Admin	6,900		6,900					
10-5-44-401.00	18 Purchase Time keeping software integrated with Incode	19	Finance	23,000		23,000					
10-5-44-232.00	19 Subscribe to a SAAS for user friendly City's Budget Presentation	20	Finance	10,800	10,800						
10-5-03-401.00	20 Install Splash Pads at various parks	7	PPM	150,000	150,000						
10-5-07-215.00	BVFD grant		Fire	24,000		24,000	Interlocal Agreement				
				\$ 1,755,060	\$ 1,386,860	\$ 368,200					
SPECIAL REVENUE FUND (80)											
80-5-16-401.00	1 Add a separate HVAC system to the kitchen & enclose the office	31	Senior Citizens	30,000	30,000						
				\$ 30,000	\$ 30,000	\$ -					
TOTAL GOVERNMENTAL FUND REVENUE REQUESTS											
TOTAL GOVERNMENTAL FUND EXPENDITURES REQUESTS											
				\$ 1,785,060	\$ 1,416,860	\$ 493,438					
						\$ 368,200					

**SUPPLEMENTAL REQUESTS
SUMMARY OF DECISIONS**

Account Number	Line Item / Priority / Description	Page No.	Requesting Division	Program Cost	Program Status		
					Not Approved	Approved	Requirements
PROPOSED 8-1-23							
ELECTRIC FUND (20)							
20-5-22-401.00	<input checked="" type="checkbox"/> 1 Additional Replacement of Poles & Cross Arms	21	Electric	50,000		50,000	
20-5-22-203.00	<input checked="" type="checkbox"/> 2 Professional Engineering Svcs for sale of N. and S. Substations	22	Electric	90,000	30,000	60,000	
20-5-22-910.10	<input type="checkbox"/> Additional Transfer to General Fund		Electric			430,000	Budget Workshop Decision
				\$ 140,000	\$ 30,000	\$ 540,000	
WATER AND SEWER FUND (30)							
30-5-31-910.33	<input checked="" type="checkbox"/> 1 Transfer funds to DW Construction Fund	24	Water	1,000,000		1,000,000	
30-5-31-401.00	<input checked="" type="checkbox"/> 2 Replace small diameter water main - Irish Subdivision		Water	290,000		290,000	
				\$ 1,290,000	\$ -	\$ 1,290,000	
WATER CONSTRUCTION FUND (33)							
33-4-33-689.00	<input type="checkbox"/> EDAP program funds from TWDB -Luhr Subdivision project		DW Constr Revenue	800,000		800,000	
33-4-33-910.30	<input type="checkbox"/> Transfer funds from Water/Sewer Fund		DW Constr Revenue	1,000,000		1,000,000	
				\$ 1,800,000	\$ -	\$ 1,800,000	
33-5-33-289.00	<input checked="" type="checkbox"/> 1 Replace small diameter water main - Luhr Subdivision	23	DW Construction	1,800,000		1,800,000	
				\$ 1,800,000	\$ -	\$ 1,800,000	
GAS FUND (40)							
40-5-42-401.00	<input checked="" type="checkbox"/> 1 Replace Brady Creek gas main	25	Gas	875,000		875,000	
40-5-42-401.00	<input checked="" type="checkbox"/> 2 Relocate gas main from N. Walnut to near N. Bridge	26	Gas	200,000		200,000	
40-5-42-401.00	<input checked="" type="checkbox"/> 3 Replace gas main near 1900 block S.Walnut & S. China	27	Gas	940,500		940,500	
				\$ 2,015,500	\$ 2,015,500	\$ -	
UTILITY SUPPORT FUND (50)							
50-4-50-803.00	<input checked="" type="checkbox"/> 1 Raise the Credit Card User Fee	28	Util Suppt Revenue	12,000		12,000	
				\$ 12,000	\$ -	\$ 12,000	
SOLID WASTE FUND (60)							
60-4-14-813.00	<input type="checkbox"/> Concho Valley Council of Governments Grant	30	Solid Waste Revenue	18,000		18,000	
				\$ 18,000	\$ -	\$ 18,000	
Various	<input checked="" type="checkbox"/> 1 Add 1 FT Employee to Solid Waste	29	Solid Waste	45,380		45,380	
60-5-14-330.00	<input checked="" type="checkbox"/> 2 Purchase a recycling trailer	30	Solid Waste	18,000		18,000	
				\$ 63,380	\$ 45,380	\$ 18,000	
TOTAL UTILITY FUNDS - REVENUE REQUESTS				\$ 1,830,000	\$ -	\$ 1,830,000	
TOTAL UTILITY FUNDS - EXPENDITURES REQUESTS				\$ 5,308,880	\$ 2,090,880	\$ 3,648,000	

City Council
City of Brady, Texas

Agenda Action Form for Ordinance

AGENDA DATE:	9-5-2023	AGENDA ITEM	7. B.
AGENDA SUBJECT:	Discussion, consideration, and possible action regarding the first reading of Ordinance 1365 of the City of Brady, Texas, to adopt the 2023 Property Tax Rate.		
PREPARED BY:	Lisa McElrath	Date Submitted:	8-24-2023
EXHIBITS:	Ordinance 1365		
BUDGETARY IMPACT:	Required Expenditure:	\$00.00	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$00.00	
CITY MANAGER APPROVAL:			

SUMMARY:

The FY 24 budget will raise no new property tax revenues. At a tax rate of 0.34222, \$4,758 in tax revenues will be raised from new property added to the roll this year.

All City Council members voted in favor of the proposed No New Revenue Tax Rate at the August 1, 2023 regular meeting.

Tax Rate	Adopted FY 2022-2023	Proposed FY 2023-2024
Property Tax Rate	0.374834	0.342220
No New Revenue Tax Rate	0.361859	0.342220
Voter Approval Tax Rate	0.374834	0.355320
Voter Approval Tax Rate adjusted to include unused increment	0.404609	0.385095
Debt Rate	0.000000	0.000000

RECOMMENDED ACTION:

Mayor will ask: "Madam City Secretary please read the Ordinance Preamble for the record in accordance with the City Charter." "Secretary reads preamble"

Mayor calls for a motion:

Mayor will ask: "Madam City Secretary please proceed with a Roll Call vote in accordance with the City Charter (4 affirmative votes required).

ORDINANCE NO. 1365

AN ORDINANCE LEVYING TAXES FOR THE USE AND SUPPORT OF THE MUNICIPAL GOVERNMENT OF THE CITY OF BRADY, TEXAS FOR THE TAX YEAR 2023

Whereas, the Chief Appraiser of the McCulloch County Appraisal District has certified the 2023 Appraisal Roll for property taxable by the City of Brady, Texas; and

Whereas, based upon said Appraisal Roll, the Chief Appraiser has calculated the no-new revenue and voter approval rates for the City of Brady for 2023; and

Whereas, the City of Brady posted a Notice on August 23, 2023 in a local newspaper a proposed tax rate equal to 0.342220 per \$100 valuation; and

Whereas, the City Council is in favor of the proposed no-new revenue tax rate of 0.342220 as the 2023 tax year property rate as well;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BRADY, TEXAS:

Section 1. Findings. The foregoing recitals are hereby found to be true and correct and are hereby adopted by the City Council and made a part hereof for all purposes and findings of fact.

Section 2. Cemetery Tax. Under Section 713.006(b) of the Texas Health and Safety Code, that there is hereby levied and there shall be collected for the maintenance of the City's cemetery for the year two thousand twenty-two (2022), upon all property, real, personal and mixed, within the corporate limits of said City subject to taxation, a tax of \$00.02 on each one-hundred dollars (\$100.00) valuation of property.

Section 3. Tax. That there is hereby levied and there shall be collected for the use and support of the municipal government of the City of Brady, Texas for the year two thousand twenty-two (2022), upon all property, real, personal and mixed, within the corporate limits of said City subject to taxation, an M&O tax rate of \$00.342220 on each one-hundred dollars (\$100.00) valuation of property, and an I&S tax rate of \$00.00. The M&O tax includes the cemetery tax of \$00.02 on each one-hundred dollars (\$100.00) valuation of property.

Section 4. The foregoing tax shall be due and payable at the office of the City Tax Collector on October 1, 2023 and shall be paid before February 1, 2024. All such taxes not paid prior to such

date shall be deemed delinquent and shall be subject to all legal remedies, including maximum penalty and interest as allowed by law.

Roll Call Vote:

- Missi Elliston, Mayor Pro Tem
- Larry Land, Council Member Place 1
- Jeffrey Sutton, Council Member Place 3
- Felix Gomez, Jr., Council Member Place 4
- Gabe Moreno, Council Member Place 5

PASSED AND ADOPTED ON FIRST READING on this 5th day of September, 2023.

Roll Call Vote:

- Missi Elliston, Mayor Pro Tem
- Larry Land, Council Member Place 1
- Jeffrey Sutton., Council Member Place 3
- Felix Gomez, Jr., Council Member Place 4
- Gabe Moreno, Council Member Place 5

PASSED AND ADOPTED ON SECOND READING on this 19th day of September, 2023.

Mayor, Aaron Garcia

ATTEST:

Tina Keys, City Secretary

**CITY COUNCIL
CITY OF BRADY, TEXAS**
AGENDA ACTION FORM for ORDINANCE

AGENDA DATE:	09/05/2023	AGENDA ITEM	7. C.
AGENDA SUBJECT:	Discussion, consideration and possible action regarding first reading of Ordinance 1366 of the City of Brady, Texas, adopting the Utility Rates and Fee Schedule for City Services.		
PREPARED BY:	Tina Keys	Date Submitted:	8/23/23
EXHIBITS:	Ordinance No. 1366 Consolidated Utility Rates and Fee Schedule		
BUDGETARY IMPACT:	Required Expenditure:	\$00.00	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$00.00	
CITY MANAGER APPROVAL:			

SUMMARY:
City Council has held several workshops to discuss various utility rates and fees for City Services for the FY 2024 Budget.
Attached is the consolidated fee schedule for fees, utility rates and charges by the City of Brady as amended by City Council.

RECOMMENDED ACTION:
<p>Mayor will ask: <u>“Madam City Secretary please read the Ordinance Preamble for the record in accordance with the City Charter.”</u> “Secretary reads preamble”</p> <p>Mayor calls for a motion: Move to approve the first reading of Ordinance 1366</p>

ORDINANCE NO. 1366

**AN ORDINANCE OF THE CITY OF BRADY, TEXAS, UPDATING
ORDINANCE NUMBER 1349 A SCHEDULE OF FEES, FOR THE
ADMINISTRATION OF UTILITY RATES, PROGRAMS, REGULATIONS,
AND OTHER OPERATIONS OF THE CITY; UPDATING THOSE FEES;
PROVIDING FOR AN EFFECTIVE DATE, AND PROVIDING A
SEVERANCE CLAUSE.**

WHEREAS, the City of Brady, Texas (hereinafter the “City”) has established numerous fees for the administration of programs and regulations by the City; and

WHEREAS, it is often appropriate and equitable for the individuals and businesses that use particular city services to bear the cost of providing those services; and

WHEREAS, many of those fees have become obsolete and no longer even approximate the cost to the city of providing those services; and

WHEREAS, appropriate fees will encourage the judicious use of city resources in light of the cost to the public of using those resources and the need for the benefit provided by those resources; and

WHEREAS, it is necessary to update the existing fee schedule on an as needed basis to keep the public up to date on applicable fees for a particular service, and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BRADY, TEXAS, THAT:

That the Fee Schedule attached hereto as “Exhibit A” to this Ordinance is hereby adopted.

If any section, subsection, sentence, clause, phrase, or portion of this ordinance is, for any reason, held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision and such holding shall not affect the validity of the remaining portions of this ordinance. Effective October 1, 2023.

PASSED, APPROVED on FIRST READING on this the _____ day of _____ 2023.

PASSED, APPROVED on SECOND READING on this the _____ day of _____ 2023.

Aaron Garcia, Mayor

ATTEST:

Tina Keys, City Secretary

COMMUNITY & TOURISM SERVICES

BRADY LAKE

Art. 1.10, Ord. 941

Staff is authorized to adjust retail prices and equipment rates as dictated by market forces to achieve fair market value

Camping Fees

RV Spaces

	\$35 per day - full hookups (50 amp electric., water, sewer)
	\$25 per day (water, 30 amp electric only)
	\$150 per week
	\$450 per month - full hookup *
	\$25 per day late fee
(with tent set up)	Add \$ 10 per day
RV Spaces w/ electric only	\$20 per day

Cabanas

(Screened Shelters, no AC)	\$25 per day (maximum 10 days)
	\$20 per day (Oct 1st - March 1st)
(with tent set up)	Add \$ 10 per day
(with RV set up)	Add \$ 25 per day

Cabin

with air conditioning	\$50 per day (maximum 10 days) (March 2nd thru Sept 30)
	\$40 per day (October 1st thru March 1st)
(with tent set up)	Add \$ 10 per day
(with RV set up)	Add \$ 25 per day
	\$450 per month * \$500

Tent Camping

<u>Primitive Camping</u>	\$5 per day (maximum 10 days)
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* Approved by Lake Store Manager as space available

Pavilion Reservation (1 year advance booking reservation allowed)

Available 6:00 a.m. to 11:00 p.m. only

<u>Pavilion Rental</u>	\$50 per day / \$50 deposit
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Dump Station Fee

	\$10 per use
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Kayak Rental

	\$40 per day
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Paddle Board Rental

	\$10 per hour
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Storage Shed Rental

	\$45 per month
	\$500 per year

Shooting Range (Open Sun -Thurs 8:00a-5:00p, Fri/Sat 8:00a-7:00p)

Use of Range	\$5 per person / day
55/up & under 12 & Veterans	\$3 per person / day
Annual Fee	\$100 per person / year

Lake Lot Leases Div 2 Sec 1.10.033

Dodge Heights Addition (SF)	\$400 per year, over .5 acre, lake front
	\$300 per year, under .5 acre, lake front
	\$350 per year, over .5 acre
	\$175 per year, under .5 acre
Davee Addition (MH)	\$300 per year, over .5 acre

Boat Dock Annual Permit Sec 1.10.033 (policies)

	\$25 per year
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CITY OF BRADY
Service Fees and Utility Rates Schedule
Effective Oct. 1, 2023

RICHARDS PARK

with electric, water and some sewer hookups

Camping Fees Sec 1.10.001, Ord. 1109

RV spaces	\$25	per day (maximum 10 days - maximum of 20 days annually)
Tent camping	\$10	per day (maximum 10 days - maximum of 20 days annually)
Dumping Station fee	\$10	(per use vehicle and/or camping shelter)
Sec. A2.002		

Available 6:00 a.m. to 11:00 p.m. only

Showbarn Rental \$50 per day / \$50 deposit

Commercial Use

Pavilion Rental / Show barn	\$150
Deposit	\$50

WILLIE WASHINGTON PARK

with electric and/water/sewer hookups

Camping Fees Sec 1.10.001, Ord 1109, 1134

RV spaces \$20 per day (maximum 10 days - maximum of 20 days annually)

Pavilion Reservation (1 year advance booking reservation allowed)

Available 6:00 a.m. to 11:00 p.m. only \$50 per day / \$50 deposit

AQUATICS CENTER

Ord. 1152

Staff is authorized to adjust retail prices and equipment rates as dictated by market forces to achieve fair market value

Swimming Fees Sec.1.10.121

Ages 3 and up	\$2 per day	
Season Pass	\$60 per person	
	\$35 each additional family member	includes Housing Authority Passes
		Non-profit (Housing Authority)

BISD fee for programs scheduled outside of normal pool hours:

Lifeguard rates: 1 senior guard at \$11.00 / hour and 2 lifeguards at \$9.00 / hour

Private Parties (3 hour maximum) Sec. 1.10.122

up to 50 swimmers	\$100
51 - 100 swimmers	\$150
over 100 swimmers	\$200
Non-refundable deposit	\$50

ED DAVENPORT CIVIC CENTER

Facility Use Art. A.2.006, Ord. 849

Booking Deposit /Damage/Key:	\$200 * see rules for refunds
If Alcohol allowed, Added Damage Deposit:	\$200 *refundable, if no damage
Weekday Daily Rental (Sunday - Thursday):	\$250 per day (4 hours or less \$125)
Weekend Daily Rental (Friday or Saturday):	\$400 per day Commercial / Business
Weekend Daily Rental (Friday or Saturday):	\$300 per day Non-Business
Holiday / High Demand Rental, add:	\$100 per day *see rules for holiday/high demand days
Daily Cleaning Fee:	\$250 per day \$150
Cleaning fee Sunday - Thursday use	\$100 per day
Multi-day event cleaning fee	\$50 per day
McCulloch Co. 501(c)3 discount	\$100 one time per year
January & February rentals discount	50% off
Reservation Waiting List:	\$100 refundable

CITY OF BRADY
Service Fees and Utility Rates Schedule
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REST HAVEN CEMETERY FEES

Ord. 1049

Cemetery Plots Sec. 1.12.033

Residents/Non-Residence	\$350
Babyland	\$75

Grave Opening and Closing Sec. 1.602d

Weekday Service	\$350
Saturday Service	\$425
Babyland	\$75
Permit to place monument	\$25 per year
Permit to Open/Close gravesite	\$25 per year

MUNICIPAL GOLF COURSE

Sec 1.10.151, Ord 1112

Staff is authorized to adjust retail prices and equipment rates as dictated by market forces to achieve fair market value

Green Fees - 18 holes

Tuesday thru Thursday	\$10 per day	\$15
Weekend (Fri/Sat/Sun)	\$20 per day	\$30.00
Twilight (after 5:00 p.m.)	\$5 per day	
Youth	\$4 per day	\$5.00
Senior (over 75 yrs)	\$10 per day	(Excluding tournaments)

Club Cart Rental

1/2 cart	\$12.50 + tax
Full Cart	\$25 + tax (\$12.50 twilight)

Trail Fee for Personal Cart

\$4

Cart Shed Rental (Oct. 1st)

Monthly	\$25 member	\$30.00 non member
Annually	\$200 member	\$260.00 non member

Cart Shed Unlocking Fee

\$25

Range Balls

Annual Membership (Oct. 1st)	\$200
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Range Balls Only

Large bucket daily	\$5
Small bucket daily	\$3

Student Rate

18 years of age and under enrolled in school	\$45/ yr plus \$1/day - Tues thru Friday	Student - \$5
	\$4 green fee Saturday - Sunday	Student - \$5

Tournament Course Closure Fee

\$600 per day

OR a Per Player Fee (to Include Cart)

\$15 each

(no charge for local youth and/or school tournaments)

ANNUAL MEMBERSHIP

Single	\$500	include pool pass
Couple	\$750	include pool pass x 2

MONTHLY MEMBERSHIP

Single	\$50
Couple	\$70

SEASONAL MEMBERSHIP

\$165

Three consecutive months, must be paid in single payment

CITY OF BRADY
Service Fees and Utility Rates Schedule
Effective Oct. 1, 2023

CURTIS FIELD - AIRPORT

Retail prices and equipment rates as dictated by market forces to achieve fair market value

Fuel

Price per gallon

Call for current rates

Hangar Rental Sec. 1.11.076 Ord 8410

Monthly Aircraft Storage Fees:

Category	Fee	Fee
Piston Single Engine	\$85 per month	\$100
Piston Twin Aircraft	\$145 per month	\$170
Turbine Aircraft	\$180 per month	\$215
Jet Aircraft	\$480 per month	\$565
Aircraft (Over 11,000 lbs)	\$600.00 per month	\$705
Helicopter	\$180.00 per month	\$215

** Aircraft over \$15,000 lbs. will be negotiated between Operator and Airport

Nightly Aircraft Storage Fees:

Aircraft Storage Fees		
Piston Single Engine	\$25 per day	\$30
Piston Twin Aircraft	\$50 per day	\$60
Turbine Aircraft	\$60 per day	\$70
Jet Aircraft	\$90 per day	\$105
Aircraft (Over 11,000 lbs)	\$145 per day	\$170
Helicopter	\$60 per day	\$70

Non-Flying/Non-Airworthy Aircraft will be charged double the stated rate for the aircraft type

Storage of Non-Aviation related items, equipment, material is prohibited

Misc

After Hours Call Out Fee	\$30	\$50
Tie Down Fee	\$5/day or \$50/month	
Conditional Tie Down Fee - applies after the 4th day on the Tie down to customers not buying fuel and aircraft that are not airworthy		
Long Term Parking	\$30 per month	
<u>Conference Room Rental</u>		
	\$100 per day	

CITY OF BRADY
Service Fees and Utility Rates Schedule
Effective Oct. 1, 2023

BUILDING PERMITS

(a) Commercial and Multi-Family construction plan review		Sec. A5.001, Ord. 1134
Valuation	Fee	
\$1.00 to \$10,000.00	\$50.00	
\$10,001 to \$25,000	\$70.69 for the first \$10,000 plus \$5.46 for each additional \$1,000	
\$25,001 to \$50,000	\$152.59 for the first \$25,000 plus \$3.94 for each additional \$1,000	
\$50,001 to \$100,000	\$251.09 for the first \$50,000 plus \$2.73 for each additional \$1,000	
\$100,001 to \$500,000	\$387.59 for the first \$100,000 plus \$2.19 for each additional \$1,000	
\$500,001 to \$1,000,000	\$1,263.59 for the first \$500,000 plus \$1.85 for each additional \$1,000	
\$1,000,001 and up	\$2,188.59 for the first \$1,000,000 plus \$1.23 for each additional \$1,000	

Valuation is based on construction valuation for project

(b) Commercial and Multi-Family construction inspection		Sec.A.001, Ord. 1134
Valuation	Fee	
\$1.00 to \$10,000.00	\$76.92	
\$10,001 to \$25,000	\$108.75 for the first \$10,000 plus \$8.40 for each additional \$1,000	
\$25,001 to \$50,000	\$234.75 for the first \$25,000 plus \$6.06 for each additional \$1,000	
\$50,001 to \$100,000	\$386.25 for the first \$50,000 plus \$4.20 for each additional \$1,000	
\$100,001 to \$500,000	\$596.25 for the first \$100,000 plus \$3.36 for each additional \$1,000	
\$500,001 to \$1,000,000	\$1,940.25 for the first \$500,000 plus \$2.85 for each additional \$1,000	
\$1,000,001 and up	\$3,365.25 for the first \$1,000,000 plus \$1.89 for each additional \$1,000	

*Valuation is based on construction valuation for project

The construction valuation is determined by the greater of the declared valuation of the project or the valuation calculated using the International Code Council Building Valuation Data table, first update of each calendar year.

Section A5.001 - Residential Construction Plan Review Permits & Inspections

City of Brady			
Square footage	Permit Fee	Plan Review	Alterations by Trade
0 - 800	\$75	0	\$75.00 per trade
800 - 1500	\$500.00	\$75.00	\$75.00 per trade
1,501 - 10,000	\$500 for the first 1,500 s.f. plus \$0.35 for ea add'l s.f. up to 10,000 s.f.	\$75.00	Building, Mechanical, Electrical, Plumbing
Over 10,000	\$3,300 for the first 10,000 plus \$0.15 for ea add'l s.f.	Included	
Bureau Veritas			
0 - 800	\$100.00		
800 - 1500	\$785.00	Included	\$100 per listed trade - Gas, Building, Mechanical, Electrical, Plumbing
1,501 - 10,000	\$785 for the first 1,500 s.f. plus \$0.35 for ea add'l s.f. up to 10,000 s.f.	Included	
Over 10,000	\$3,760 for the first 10,000 plus \$0.15 for ea add'l s.f.	Included	Included
Plan Review Only			
	Plan Review Fee Only		
	Per Dwelling Unit, a new plan for previously reviewed plan or Master Plan		\$200.00 per plan or per Address
	Plan Review fee when a permit has been issued for the dwelling and the construction plans are altered such that an additional plan review is required (excludes new plan)		\$150 per plan or per address

CITY OF BRADY
Service Fees and Utility Rates Schedule
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Bureau Veritas (cont.)	
Public Works Services	
Public Works Inspection Only	2.5% of the cost of construction
Pubic Works Plan Review and Inspection	3.0% of the cost of construction
Temporary Back Up Inspection	\$150/hr, minimum 4 hours
Back-up Inspection	
Backup Inspections will be performed during times of inspector absence due to illness, vacation or training at the listed rates. All other project activity will utilize the tables above.	
Single Family Residential	\$76.92 per address/building
Commercial and non-Single Family Residential	\$125 per address/building/unit
All services performed by Bureau Veritas will have a 15% administrative fee added to the total cost to cover City staff administrative time.	
Bureau Veritas - Miscelaneous Services	
Solar Panels	\$160
Manufactured Homes	\$400
Pools	Based on Valuation

CITY OF BRADY
 Service Fees and Utility Rates Schedule
 Effective Oct. 1, 2023

BUILDING PERMITS

Fire Code Plan Review Services (Fire Alarm and/or Sprinkler System) Sec. A5.002, Ord. 1134

Valuation	Fee
\$1.00 to \$250,000	\$500.00
\$250,001 to \$500,000	\$850.00
\$500,001 to \$1,000,000	\$1,100.00
\$1,000,001 to \$3,000,000	\$1,600.00
\$3,000,001 to \$6,000,000	\$2,400.00
\$6,000,001 and up	\$2400.00 for first \$6,000,000 plus \$0.25 for ea additional \$1,000,000

Fire Code Inspection Services (Fire, Alarm and/or Sprinkler System) Sec. A5.002, Ord. 1134

Valuation	Fee
\$1.00 to \$250,000	\$750.00
\$250,001 to \$500,000	\$1,050.00
\$500,001 to \$1,000,000	\$1,100.00
\$1,000,001 to \$3,000,000	\$1,350.00
\$3,000,001 to \$6,000,000	\$1,900.00
\$6,000,001 and up	\$2,850.00 for first \$6,000,000 plus \$0.25 for ea additional \$1,000,000

Platting, Zoning and Re-Inspection Fees Sec. A5.003 and A5.004, Ord. 1134

Re-inspection Fee	\$50
Zoning Application Fee	\$200
Zoning Variance Fee	\$200
Filing Fee for Preliminary Plats	\$100
Filing Fee for Final Plats	\$100

On-Site Sewage Facility Permit Sec. A5.005, Ord. 884
 (Septic Tank System) TCEQ Fee \$200
 \$10

CITY OF BRADY
Service Fees and Utility Rates Schedule
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MISCELLANEOUS PERMITS & SERVICES

Permitting Sec. A5.006, Ord. 1077

Solar Panels (Ord 1188)	\$100
Fence Permit	\$75
Demolition Permit, Residential	\$50
Demolition Permit, Commercial	\$150
Swimming Pool In Ground	\$100
Swimming Pool Above Ground (24" deep or deeper)	\$75
Carport	\$75
Accessory Building larger than 150 sq. ft.	\$50
Customer Service Inspection (CSI)-Commercial	\$125
Customer Service Inspection (CSI)-Residential	\$50 in-house inspector
Sign Permit (less than 50 sq. ft.)	\$75
Sign Permit (larger than 50 sq. ft.)	\$125
Seasonal Permit Fee	\$100 with a \$50 - 90 day extension fee
Mobile Food Vendor Permit Fee	\$100
Manufactured Home Moving / Relocation	\$200
House Moving	\$200
Driveway / Curb Cut	\$40
Street or Alley Closing	\$125
Peddler Permit	\$35 per year
Garage Sale Permit	Free 1 per quarter, 3 continuous day maximum
Cargo / Shipping Container Permit	\$50
Grease Trap	\$40
Underground & above ground fuel tanks	\$100
Gasoline fuel pumps	\$10
LPG permit	\$10
Fuel gas line	\$40
Preliminary plan review - residential	\$125
Preliminary plan review - commercial	\$200

Certificates of Occupancy - Commercial

Per Ownership Change	\$75 each
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Contractor Registration

\$50

Return Check Sec. 13.03.049

\$30

Alcoholic Beverage Permits

Sec. 4.03.032

Package Store Permit (P)	\$250.00 per year
Local Distributor's Permit (LP)	\$50.00 per year
Wine and Beer Retailer's Permit (BG/V/Y)	\$87.50 per year
Wine and Beer Retailer's Off-Premise Permit (BQ)	\$30.00 per year
Mixed Beverage Permit (MB/RM)	\$350.00 per year
Beer Retailers Off Premise Permit (BF)	\$30.00 per year
Wine Only Package Store Permit (Q)	\$37.50 per year
Package Store Tasting Permit (PS)	\$12.50 per year

CITY OF BRADY
Service Fees and Utility Rates Schedule
Effective Oct. 1, 2023

FIRE & EMS SERVICES

Annual Fire Safety Inspections - Commercial Property - State Law Sec. A7.001

	Staff	Outside
Annual Fire Safety Inspection Program setup for City (one-time fee)	\$500	\$1,000
Annual Fire Safety Inspection and each re-inspection (per location)	\$50	\$150
Annual Fire Safety Foster Home Inspection	\$25	\$100

<u>Fire / EMS Stand-By</u>	(3 hr min / 2 personnel min) per hour pd direct to personnel	\$50
<u>Burn Permit</u>		\$50

POLICE SERVICES

TxDOT Crash Report \$6

Funeral Procession Sec. 1.12.041, Ord. 1067

On-Duty Officers (when available)	\$0
Off-Duty Officers (2 hour minimum)	\$25 per hour

<u>Security fee</u>	\$35 per hour	\$50
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<u>Wrecker Service</u>	\$150 per call (Paid to Vendor)
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ANIMAL SERVICES

City Ordinance Fees

—License/Registration Fee (Sec 2.07.001)

Dog	\$5 per pet, every 2 years expires Oct. 1 odd years
Cat	\$5 per pet, every 2 years expires Oct. 1 odd years

—Annual Dangerous Pet Registration deemed by ACO (Sec 2.07.001) \$50 per year expires Oct. 1

—Change Ownership \$25 expires Oct. 1

—Annual Breeders License (Sec 2.06.034) \$25 every 2 years expires Oct. 1 odd years

—Late Fee \$5 per month (30 days past due date)

Impounded Animal, (Sec 2.02.009) Required to pay all fees incurred-Boarding and Compliance

First Offense	\$25	\$75
Second Offense	\$50	\$150
Each Subsequent Offense	\$150	\$200

Daily Boarding Fee \$15 per day

Redemption of Quarantined Animal, (Sec 2.114) After payment of all fees incurred

\$10 per day for 10 days minimum

Animal Pick-up by (Surrender to) ACO requested by owner

Dog	\$50 each, if altered
Dog	\$90 each, if not altered
Cat	\$5 each, if altered
Cat	\$10 each, if not altered

Evidence leading to conviction of poisoning any animal (Sec 2.104) \$50 award

Annual Exotic Animal Permit (Expires Each December) (Permits held by City Secretary)

\$25 per year for 1st year
\$15 per year for 2nd (or subsequent) year
\$15 to amend permit

Adoption Fee \$50

UTILITY RATES & PUBLIC WORKS

ELECTRIC

ELECTRIC UTILITY RATES Sec. 13.05.031, Ord. 1104

Residential rates:

Meter Service Charge	\$10.25 per month, plus;
Distribution Charge	\$0.0720 per kWh for all kWh per mo, plus;
Power Cost Adjustment	A component adjusted monthly based on wholesale power costs

Small Commercial:

Meter Service Charge	\$12.25 per month, plus;
Distribution Charge	\$0.0630 per kWh for all kWh per mo, plus;
Power Cost Adjustment	A component adjusted monthly based on wholesale power costs

Large Commercial:

Meter Service Charge	\$22.25 per month, plus;
Distribution Charge	\$0.0451 per kWh for all kWh per mo, plus;
Power Cost Adjustment	A component adjusted monthly based on wholesale power costs
Demand Charge	\$3.92 per kW, plus;
Power Cost Adjustment	A component adjusted monthly based on wholesale power costs

Industrial

Meter Service Charge	\$1,000.00 per month for service, plus;
Distribution Charge	\$0.0351 per kWh for all kWh, plus;
Demand Charge	\$3.92 per kW, plus;
Power Cost Adjustment	A component adjusted monthly based on wholesale power costs

Distributed Generation Ord 1245

- * The Brady Electric Utility will determine the Delivered kWh and the Received kWh on an ongoing, monthly basis
- * Delivered kWh (energy) will be billed on the standard applicable rate schedule
- * Received kWh (energy) will be multiplied by the utility's Avoided Cost of Generation Rate (ACGR)
- * ACGR is based on the actual cost of generation from the City of Brady's wholesale supplier(s) divided by the total retail sales by the City for the billing period
- * Any credit related to the ACGR shall be remitted by the Brady Utility billing service to the Customer in the billing period that the energy received was metered.
- * one-time non-refundable installation set up fee of \$50.00 will be required
- * monthly meter data processing fee will be charged at the rate of \$3.00 per billing cycle
- * Actual cost of the specialized DG meter will be charged to the Customer
- * Penalty: \$1,000 if solar company starts work or energizes without inspections and approvals

SECURITY LIGHTS Art. 13.05.033, Ord. 1092

Installation Fees

On existing City pole	\$50	175 watt	\$15.00 LED
On pole set by City	\$100		
Plus \$0.50 per foot for wire			

Electric - Commercial Fees Sec. 13.05.031, Ord. 1104

Transformers, kVA Size/\$	CT Metering Set
<u>Small Commercial</u>	
15kVA / \$350.00	\$0.00
25kVA / \$500.00	\$0.00
<u>Large Commercial</u>	
50kVA / \$750.00	\$750.00
100kVA / \$1,000.00	\$1,000.00
Greater than 100kVA	Actual Cost
Pad Mounted	Actual Cost
	Actual Cost

Any installation of primary electrical overhead service over 250 feet will be charged to the customer on a cost basis.

CITY OF BRADY
Service Fees and Utility Rates Schedule
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GAS

GAS UTILITY RATES Sec. 13.13.06.003 Definitions, Ord. 947

Residential Rates: Sec. 13.1207

Monthly Service Charge	\$9.00 per meter *
Distribution Charge	\$5.00 per 1000 cu ft (MCF)
plus	
cost of fuel adjustment	

*The minimum bill shall be \$10 per month

Commercial Rates: Sec. 13.06.003

Monthly Service Charge	\$9.50 per meter *
Distribution Charge	\$5.00 per 1000 cu ft (MCF)
plus	
cost of fuel adjustment	

*The minimum bill shall be \$10 per month

Industrial Rates: Sec. 13.06.003

Monthly Service Charge	\$150.00 per meter
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includes Housing Authority Passes

Cost of Fuel Adjustment: Sec. 13.1210, Ord. 1118

Equal to the rate charged to the city for all gas purchases times the customer's gas consumption

Relight Pilot Light Sec. A10.005

During normal Business Hours 8 a.m. to 5 p.m.

Citizens age 60 and above	no charge
Citizens age 59 and below	\$25.00

Before 9:00 a.m. or after 5:00 p.m. (not during normal busine:

1st time lighting pilot	\$25.00
2nd time lighting pilot	\$35.00
3rd time lighting pilot	\$45.00

CITY OF BRADY
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WATER

WATER USE RATES Sec. A10.006, Ord. 1051

Inside City Limits

Residential

Customer Meter Charge	\$23.10	
0 - 10,000 gallons	\$6.10 per 1000 gallons	
10,001 to 50,000 gallons	\$6.45 per 1000 gallons	
50,001 to 100,000 gallons	\$7.40 per 1000 gallons	
over 100,000 gallons	\$7.80 per 1000 gallons	

Commercial

Customer Meter Charge	\$24.40	
0 - 10,000 gallons	\$6.10 per 1000 gallons	
10,001 to 50,000 gallons	\$6.45 per 1000 gallons	
50,001 to 100,000 gallons	\$7.40 per 1000 gallons	
over 100,000 gallons	\$7.80 per 1000 gallons	

Outside City Limits

Residential

Customer Meter Charge	\$23.10	
0 - 10,000 gallons	\$8.05 per 1000 gallons	
10,001 to 50,000 gallons	\$8.60 per 1000 gallons	
50,001 to 100,000 gallons	\$9.60 per 1000 gallons	
over 100,000 gallons	\$10.00 per 1000 gallons	

Commercial

Customer Meter Charge	\$24.40	
0 - 10,000 gallons	\$8.05 per 1000 gallons	
10,001 to 50,000 gallons	\$8.60 per 1000 gallons	
50,001 to 100,000 gallons	\$9.60 per 1000 gallons	
over 100,000 gallons	\$10.00 per 1000 gallons	

Bulk Water

Standpipe Rate	\$25.00 per 1,000 gallons	
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SEWER

SEWER RATES Sec. A.10.007, Ord. 1051

Monthly Rates - Class A Residential Users

Customer Base Rate Charge \$23.10
\$3.40 per thousand gallons for the average monthly consumption metered to the customer during December, January, and February, adjusted annually every October 1.

Monthly Rates - Class B Commercial Users

Customer Base Rate Charge \$23.80
\$5.05 per thousand gallons for water metered to customer during the month being billed, (subject to adjustment for water proved not to enter the sewer).

Septic Tank Disposal

Inside and Outside City Limits per gallon	\$0.25
Outside City Limits per gallon	\$0.25

Student - \$5
Student - \$5

New Customer Rate

\$43.50 **

**Assessed for a residential account that does not have consumption history for December, January, and February until an average can be established.

CITY OF BRADY
Service Fees and Utility Rates Schedule
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SOLID WASTE DISPOSAL

Solid Waste Disposal - Monthly Rates Sec. A10.008, Ord. 1051

	Inside City Limits	Outside City Limits
Commercial Dumpster single container		
Two pick ups per week	\$116.00	\$126.00
Three pick ups per week	\$174.00	\$189.00
Four pick ups per week	\$232.00	\$252.00
Five pick ups per week	\$290.00	\$315.00
Six pick ups per week	\$348.00	\$378.00
Commercial Dumpster shared container		
Two customers per container		
Two pick ups per week	\$58.00	\$63.00
Three pick ups per week	\$87.00	\$94.50
Four pick ups per week	\$116.00	\$126.00
Five pick ups per week	\$145.00	\$157.50
Six pick ups per week	\$174.00	\$189.00
Three customers per container		
Two pick ups per week	\$38.70	\$42.00
Three pick ups per week	\$58.05	\$63.00
Four pick ups per week	\$77.40	\$84.00
Five pick ups per week	\$96.75	\$105.00
Six pick ups per week	\$116.10	\$126.00
Four customers per container		
Two pick ups per week	\$29.00	\$31.50
Three pick ups per week	\$43.50	\$47.25
Four pick ups per week	\$58.00	\$63.00
Five pick ups per week	\$72.50	\$78.75
Six pick ups per week	\$87.00	\$94.50
Residential - one pick up per week	\$21.00	\$25.00
Commercial Mechanically flipped carts	\$29.00	\$33.00
Churches - dumpster collection	\$58.00	
Churches - Mechanically flipped carts	\$15.00	
Additional dumpster pick up (drive-by)	\$15.00	per dump
Additional dumpster pick up (reload)	\$30.00	per dump
Additional 96-gallon cart	\$6.50	per month
		\$10.00
Landfill	Sec.A.10.008, Ord. 1111, 773	
Inside City		\$28.00 per ton
Outside City		\$37.00 per ton
Any load less than 1,000 lbs (1/2 ton)		\$15.00 per load up to 1/2 ton Inside and Outside City
(rate applies to both inside and outside city.)		
(no leaves, yard clippings or bagged waste)		
Unsecured Load	\$10.00	
Damaged Poly Cart		
Poly Cart	\$70.00	
Lid	\$19.00	
Wheel	\$5.00	
Street Sanitation Fee	Sec. A10.008	\$2.55 per month per utility customer inside city limits
Brush Chipping	Sec. A10.008, Ord. 10.	\$30.00 minimum for first half hour \$25.00 for each additional half hour \$15.00 per half hour for Senior Citizens age 60 and older

MISCELLANEOUS

ROLLED COINS Sec. A10.009

The City of Brady will accept no more than \$2.00 in unrolled coins as a form of payment. The City will accept no more than one roll of coins of any denomination. The customer's name and telephone number must be on each rolled coin jacket to be accepted.

Deposit - Residential Sec. A10.010

Electric	\$100.00
Water / Sewer / Solid Waste	\$50.00
Gas	\$50.00

Deposit - Commercial

Customers shall deposit an amount established by the finance director or City Manager with the minimum deposit equivalent to a 45 day utility billing, but no less than \$200.00

Non-Landlord

Temporary Service (not to exceed 10 days) Sec. 13.203c

One utility	\$15.00
Two utilities	\$30.00
Three utilities	\$45.00

Transfer Fee Sec. 13.205, 13.321b

One utility	\$10.00
Two utilities	\$20.00
Three utilities	\$30.00

Utility Payment Late Fee Sec. 13.03.008

10%

Account Payment History Fee Sec. 13.321g

\$5.00

Utility Bill Reprint Fee

\$2.00

Re-Read Fee Sec. 13.321f

\$5.00

Turn on / off fee Ord. 1062, Sec. 6E

\$50.00

Connect Fees:

<u>Reconnect Fee</u> Sec. 13.207	\$50.00
<u>After Hours Reconnect Fee</u>	\$60.00

Credit Card Fee Ord. 1286

2%

2.5% (Supplemental Request)

Trip Charges:

<u>Unscheduled Trip Charge</u> Sec. 13.321, Ord. 727	\$25.00
<u>Unscheduled Maintenance Fee</u>	\$50.00

After Hours:

<u>Unscheduled Trip Charge</u>	\$35.00
<u>Unscheduled Maintenance Fee</u>	\$65.00

Bulk Trash Pick up Sec. A10.015

Classification:

(Load size assessed at time of service requested)

Extra Small Load, less than 3 yards	\$35.00	per trip
Small load, 3 yds to 6 yds	\$75.00	per trip
Large Load, Greater than 6 yds	\$90.00	per trip
General debris, furniture, large mattresses (excludes concrete, tires, appliances)	\$85.00	per hour

Heavy Equipment - Federal Emergency Management Agency (FEMA) published equipment rate charges are hereby adopted

and are applicable to job cost estimates and may vary

CITY OF BRADY
Service Fees and Utility Rates Schedule
Effective Oct. 1, 2023

METER TAMPERING/DAMAGE FEES Art. A.10.016.300, Ord. 1062

Charges will include cost of parts and equipment including service rate of \$50 per hour

Water:

MXU (radio transceiver)		GAS
Single	\$155.54	\$168.42
Dual	\$207.16	\$223.73
Water Meter		GAS METER
** 3/4"	\$137.70	\$148.72
** 1"	\$246.51	\$230.77
** 1 1/2" R2	\$494.65	\$566.27
** 2 R2	\$694.03	\$794.53
Meter Cables	\$19.05	** Sensus R275
Housing Unit	\$37.26	\$145.18
Meter Box	\$40.24	\$168.75
3/4" - 1 1/2"	\$50.00	\$503.83
2" and up	\$560.00	** Sensus 417
Lid		\$1,059.32
3/4" - 1 1/2"	\$14.00	** Sonix 600
2" and up	\$94.00	\$1,181.20
** Rates subject to vary based on third-party charges.		** Sonix 880
		** 2" Romet 3000
		\$1,983.34
		** 3" Romet 7000
		\$3,775.77
** Rates subject to vary based on third-party charges		
ELECTRIC METER		
3/4" - 1 1/2"	\$14.00	** 2s Single Phase
2" and up	\$94.00	\$126.76
** Rates subject to vary based on third-party charge.		\$137.73
		** APX 3 Phase
		9S
		\$437.41
		16S
		\$437.41
		45S
		\$437.41
		** 2SE 320A Single Phase
		\$141.98
2s Single Phase		
** w/ Remote Disconnect		
Net Meter (solar) Actual Cost		
** Rates subject to vary based on third-party charges		

Meter Tap Fees Sec. A10.017 Ord. 972

	<u>Sewer Tap</u>	<u>Water Meter Size</u>	<u>Water Tap</u>
Inside City Limits	\$250.00	3/4" meter	\$710.00
		1" meter	\$710.00
		1-1/2" meter	\$1,360.00
		2" meter	\$1,550.00
		larger than 2" meter	Actual Cost

* Plus meter exchange charge based on the actual cost of the meter installed less the cost of a 3/4" meter.

Any installation of water piping exceeding 60 feet will be charged to the customer on a cost basis.

<u>Gas Tap Size</u>	<u>Gas Tap</u>
1" inch	\$750.00
1-1/4" inch	\$832.00
2" inch	\$938.00
Larger than 2" inch	Actual Cost

* Plus meter exchange charge based on the actual cost of the meter installed less the cost of a Sensus R275 meter.

*Plus Street Cut Charge per Tap, 1975 Code of Ordinances

Small Asphalt Cut and Repair	\$300.00	***
Large Asphalt Cut and Repair	\$500.00	***
*** to be determined by superintendent		
Concrete Cut & Repair	\$900.00	

Outside City Limits: same as above plus 50% surcharge

**City Council
City of Brady, Texas
Agenda Action Form**

AGENDA DATE:	08-01-2023	AGENDA ITEM	7.D.
AGENDA SUBJECT: Discussion, consideration, and possible action approving the purchase of 1,000T Limestone Rock Asphalt, Type 1, Grade D (cold mix) material from Vulcan Construction Materials, LLC, San Antonio, TX in the amount of \$111,580.00.			
PREPARED BY: Taylor Hoffpauir/Steven Miller		Date Submitted: 07/10/2023	
EXHIBITS: Bid Quotation Form Photograph yard stockpile			
BUDGETARY IMPACT:		Required Expenditure:	\$111,580.00
		Amount Budgeted:	\$150,000.00
		Appropriation Required:	\$00.00
CITY MANAGER APPROVAL:			

SUMMARY:

This agenda item is returned for consideration after proper follow up per city council recommendation. City staff initiated direct solicitation to

heavy haul trucking services and published a public notice for request for quotes and received no responses – see table below.

NAME	OUTREACH METHOD	RESPONSE RECEIVED
Pride Dirtwork	email	none
Mag Materials	email	none
DC Trucking	email	none
Max Mahan	email	none
newspaper	public notice	none

To this end, the following is offered: On Thursday June 22, 2023, sealed bids were received after proper advertisement and public notification.

City received one (1) sealed bid from Vulcan Construction Materials, LLC at the stated price as shown or summarized as follows:

Description	Quantity	Unit Price	Extended Price
Limestone Rock Asphalt Cold Mix, Type 1 Gr. D	1000 TONS	\$70.00	\$70,000.00
Delivery Charge – Approximately 180 miles	1000 TONS	\$41.58	\$41,580.00
	TOTAL	\$111.58	\$111,580.00

The specific delivery charge equates to approximately \$0.2310 per Ton per Mile for 1000T delivered 180 miles or \$41,580, as shown. Vulcan Construction Materials, LLC was the same supplier for Grade D cold mix for FY22 (last year). This product is used for all potholes and road repairs throughout the city. For comparison purposes the table below is from **FY2022** award:

Description	Quantity	Unit Price	Extended Price
Limestone Rock Asphalt Cold Mix, Type 1 Gr. D	1500 TONS	\$58.00	\$87,000.00
Delivery Charge – approximately 180 miles	1500 TONS	\$39.60	\$59,400.00
	TOTALS	\$97.60	\$146,400.00

RECOMMENDED ACTION:

Mayor: Do I have a motion to award Vulcan Construction Material, LLC, San Antonio, TX the purchase of 1000 tons Limestone Rock Asphalt, Type 1, Grade D (cold mix) material for price of \$111.58 per ton for a total purchase amount of **\$111,580.00**.

CITY OF BRADY, TEXAS
BID QUOTATION FORM

THIS IS A QUOTATION FORM ONLY AND DOES NOT REPRESENT AN ORDER FOR A PURCHASE BY THE CITY OF BRADY

1. Refer to "Instructions to Bidder" before completing Bid
2. Delivery Date – to be delivered as needed
3. Delivery Address – GRW Complex, 1600 W 17th Street, Brady, Texas 76825, F.O.B. Destination
4. Price – use unit pricing

Supply Contract for an estimated quantity of Limestone Rock Asphalt Cold Mix Type 1 Grade D, to be delivered in full by September 17, 2023.

Item Number	Description/Part Number	Quantity	U/M	Unit Price	Extended Price
1.	LIMESTONE ROCK ASPHALT COLD MIX TYPE 1 GRADE D	1,000	TON	\$70	\$70,000
2.	DELIVERY CHARGE TO BRADY, PROVIDE TOTAL MILES	1,000	TON	\$41.58	\$41,580

The City of Brady reserves the right to reject any and/or all Bids

Prices to be quoted F.O.B City of Brady all taxes to be exclude from Bid

TOTAL BID \$111,580

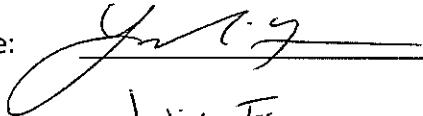
In submitting this Bid, I certify the following:

1. That the prices in this Bid have been arrived at independently, without consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other Bidder, or with any competitor
2. That I am an Equal Opportunity Employer

Business Name:

Vulcan Construction Materials, LLC

Authorized signature:



Print Name:

Julia Favvar

Date:

6/27/2023

**City Council
City of Brady, Texas
Agenda Action Form**

AGENDA DATE:	9-5-2023	AGENDA ITEM	7. E.
AGENDA SUBJECT:	Discussion, consideration and possible action regarding Resolution 2023-013 amending the Police Vehicle Replacement Policy.		
PREPARED BY:	Lisa McElrath	Date Submitted:	8-25-23
EXHIBITS:	Resolution 2023-013 Adopted Policy with recommended language changes Police Vehicle Replacement Schedule		
BUDGETARY IMPACT:	Required Expenditure:	\$0	
	Amount Budgeted:	\$0	
	Appropriation Required:	\$0	
CITY MANAGER APPROVAL:			

SUMMARY:

City Council adopted the current Police Vehicle Replacement Policy by Resolution 2020-020 and staff has successfully replaced 8 vehicles over the past 4 fiscal years.

Currently all vehicles are to be replaced every 5 years. Staff recommends to replace the Administrative vehicles every 10 years as the wear and tear is less and mileage does not accumulate as fast.

The following recommend the changes were discussed in the FY 24 Budget workshop:

1. Delete a set price for the vehicle as the best price will be determined through the bidding process per the City purchasing policy directives.
2. Add that vehicles will be traded in at age 5 years, or 10 years.
3. Add that Patrol vehicles to be replaced in the 5th year of ownership.
4. Add that Administrative vehicles to be replaced in the 10th year of ownership.
5. Clarify that debt service cost will be updated annually.

Since vehicles are required in any police program, to consider them an option is not logical. By adopting a replacement schedule, budgeting and cost efficiencies are promoted. Vehicles will not be retained beyond their useful life and maximum trade-in values will be used to reduce the cost of the replacement. Short term (4years) debt will be utilized to promote level budgeting from year to year at minimal interest cost. The Police Chief and Purchasing Agent will know exactly which vehicle is due for replacement promoting a standardized purchasing routine that should promote reliability.

RECOMMENDED ACTION:

Move to approve Resolution 2023-013 amending the Police Vehicle Replacement Policy and Purchasing Schedule.

RESOLUTION NO. 2023-013

**A RESOLUTION OF THE CITY OF BRADY, TEXAS
TO AMEND THE CITY OF BRADY'S
POLICE VEHICLE REPLACEMENT PROGRAM POLICY**

WHEREAS, the City Council wishes to continue a Police Vehicle Replacement Program to promote appropriate timeliness of replacing police vehicles, ensure good trade-in values, allow for short-term financing options, and gain cost efficiencies with fuel and maintenance;

WHEREAS, the City Council wishes to continue a standardized Police Vehicle Replacement program; and

WHEREAS, the City Council desires to provide for level budgeting;

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Brady, Texas:

The City of Brady's Police Vehicle Replacement Program Policy is hereby amended and adopted, remaining in effect until rescinded or amended.

PASSED AND APPROVED this the 5th day of September, 2023.

Aaron Garcia, Mayor

Attest: _____
Tina Keys, City Secretary

CITY OF BRADY
ADMINISTRATIVE PROCEDURES

SUBJECT: POLICE VEHICLE REPLACEMENT POLICY	EFFECTIVE DATE: 8-18-2020	REVISED DATE: PROPOSED 10-1-2023
APPROVED: by Resolution 2020- 020		

Purpose

The purpose of this policy is to establish a protocol for city staff to budget and replace vehicles within the Police vehicle fleet on an ongoing basis to promote fiscal and budgeting efficiencies.

1. Ensure vehicles are replaced timely and at the lowest cost net of trade-in value.
2. Promote level budgeting and cost efficiencies.

Policy Statement

The attached schedule (Exhibit A) will be followed by the coordination efforts of the Finance and Police divisions.

The replacement schedule (Exhibit A) will be followed to ensure:

1. level budgeting goals are met;
2. appropriate vehicle use has been achieved;
3. trade-in values are maximized;
4. a reliable purchasing process is followed.

Requirements

1. The gross allowable cost of the new police vehicle, including required mechanical apparatuses necessary for a police vehicle, will be ~~no more than \$45,500~~ **budgeted at market values and priced under the City's purchasing policy requirements.**
2. The vehicle will be financed for a maximum term of 4 years with monthly payments.
3. The vehicle will be traded-in in the year designated on the schedule (designed to require most vehicle trade-ins at age ~~5 or 10~~) to capture a good trade-in value, limit purchases to 2 vehicles a year, and promote level budgeting.
4. The Purchasing Agent will initiate the procurement process according to the schedule and coordinate specifications with the Chief of Police.
5. Patrol vehicles to be replaced in the 5th year of ownership
6. Administrative vehicles to be replaced in the 10th year of ownership

Review The PD **Vehicle Replacement** schedule will be updated annually to reflect actual performance with **debt service** cost, and will be included in the annual budget book for council review.

Police Vehicles Replacement Schedule

Finance

EXHIBIT A

6/30/2023

RED NUMBERS = FIRST YEAR DEBT SERVICE OF NEW VEHICLE PURCHASE

ACTUAL DEBT SERVICE EXPENSE

PROJECTED BUDGET

Estimated debt service based on purchase of a new vehicle less a trade-in

	Asset ID	Description	Unit #	Date Acquired	5 YR Anniversary	Assignment	Notes	FY16 Debt Service	FY17 Debt Service	FY18 Debt Service	FY19 Debt Service	FY20 Debt Service	FY21 Debt Service	FY22 Debt Service	FY23 Debt Service	FY24 Debt Service	FY25 Debt Service	FY26 Debt Service	FY27 Debt Service	FY28 Debt Service	FY29 Debt Service	FY30 Debt Service	FY31 Debt Service	FY32 Debt Service	FY33 Debt Service	FY34 Debt Service									
								Start Year 1																											
																	2	0	4	2	0	2	0	4	1	2	2	0	4	2	1				
Police Department - 08																																			
1	10-08-VH-25	2023 Dodge Charger	631			Admin-1	ordered										\$6,750	\$10,100	\$10,100	\$10,100	\$3,375	\$4,062	\$7,987	\$7,987	\$7,987	\$4,062					\$3,000	\$6,000			
2	10-08-VH-26	2018 Chev Silverado	630	7/6/18		Admin-2											\$6,750	\$10,100	\$10,100	\$10,100	\$3,375									\$3,500	\$7,000	\$7,000			
3	10-08-VH-27	2019 Chev Silverado	641	9/3/19		Admin-3											\$3,692	\$11,075	\$11,075	\$11,075	\$7,383									\$3,500	\$7,000	\$7,000			
	10-08-VH-22	2016 Chevrolet Tahoe	607	5/26/16	N/A		Auction/sell		\$5,467	\$10,933	\$10,933	\$10,933	\$5,467																						
4	10-8-VH-28	2020 Dodge PU 1500 Crew	653	4/28/21	4/28/26	Patrol											\$2,000	\$12,200	\$12,200	\$12,000	\$10,200	\$5,800	\$11,600	\$11,600	\$11,600	\$5,800	\$4,000	\$7,500	\$7,500	\$7,500	\$4,000				
5	10-8-VH-31	2021 Dodge Charger	658	6/14/22	6/14/27	Patrol												\$6,018	\$9,027	\$9,027	\$9,027	\$3,009	\$3,500	\$7,000	\$5,350	\$7,000	\$3,500	\$3,500	\$7,000						
6	10-8-VH-32	2021 Dodge Charger	660	6/14/22	6/14/27	Patrol			\$10,454	\$10,544	\$10,454	\$6,098					\$6,018	\$9,027	\$9,027	\$9,027	\$3,009	\$3,500	\$7,000	\$7,000	\$7,000	\$7,000	\$3,500	\$7,000							
7	10-8-VH-33	2021 Dodge Charger	659	6/14/22	6/14/27	Patrol											\$6,018	\$9,027	\$9,027	\$9,027	\$3,009	\$3,500	\$7,000	\$7,000	\$7,000	\$3,500	\$3,500	\$7,000			YR10/50K MI				
8	10-8-VH-30	2021 Dodge Charger	661	6/14/22	6/14/27	Patrol			\$5,467	\$10,933	\$10,933	\$10,933	\$5,467				\$6,018	\$9,027	\$9,027	\$9,027	\$3,009	\$3,500	\$5,350	\$7,000	\$7,000	\$3,500	\$3,500	\$7,000							
9	10-08-VH-24	2023 Dodge Charger	612			Patrol	ordered		\$5,467	\$10,933	\$10,933	\$10,933	\$5,467					\$4,062	\$7,987	\$7,987	\$7,987	\$4,062	\$3,000	\$7,000	\$7,000	\$7,000	\$7,000	\$3,500	\$7,000						
10	10-8-VH-29	2020 Dodge PU 1500 Crew	652	4/28/21	4/28/26	Patrol											\$2,000	\$12,200	\$12,200	\$12,200	\$10,200	\$5,800	\$11,600	\$11,600	\$11,600	\$5,800	\$4,000	\$7,500	\$7,500	\$7,500	\$4,000				
																	\$26,854	\$43,344	\$56,754	\$62,790	\$51,675	\$55,675	\$66,297	\$75,815	\$72,482	\$63,682	\$51,210	\$45,324	\$52,550	\$51,950	\$57,000	\$53,500	\$50,000	\$60,000	\$49,000

10-8-VH-16 2010 Ford Crown Victoria 561 1/31/11 for disposal

Administration Vehicles to be replaced every 10 years, approximately 70,000 mile
Patrol Vehicles to be replaced every 5 years, approximately 50,000 miles

City Council

City of Brady, Texas

Agenda Action Form

AGENDA DATE:	9/5/2023	AGENDA ITEM	7.F.
AGENDA SUBJECT:	Discussion, consideration and possible action to add a new janitorial position to the Administration budget		
PREPARED BY:	E. Corbell / T. Keys	Date Submitted:	08/29/23
EXHIBITS:	Quote for Services RFP request Annual personnel costs		
BUDGETARY IMPACT:	Required Expenditure:	\$42,777	
	Amount Budgeted:	\$25,000	
	Appropriation Required:	\$17,777	
CITY MANAGER APPROVAL:			

SUMMARY:

The janitorial service that cleans City facilities terminated their services, effective mid-August, 2023. Upon receiving notification of termination of services, the City of Brady put out a Request for Proposal and only one submittal was received. The quote was for significantly higher (\$23,000) than currently budgeted, for a total of \$48,000 annually.

City staff is requesting that Council consider adding an additional full time staff member to PPM for janitorial duties, at a lower cost than hiring the sole bid for janitorial services. Janitorial duties currently take approximately 30 hours a week. Excess hours can be dedicated to other public facilities like parks restrooms, outlying facilities and the Civic Center.

RECOMMENDED ACTION:

Direct staff as desired.



City of Brady, Texas RFP Custodial Services

August 22, 2023

Item	Pricing Structure	Cost
1	General Janitorial Services (2 days/week) for City of Brady	\$4000.00/mo
2	Monthly Price per Square Foot	Includes, travel & mileage. \$0.04 / sqft.
Item	Additional Services	Cost
1	Emergency/Additional Labor Request Rate	Plus, travel & mileage. \$28.00 / hr.
2	Carpet Extraction Pricing	Includes, travel & mileage. \$0.35 / sqft.
3	Strip/Wax hard flooring	Does not include travel & mileage. Includes labor & supplies. \$1.50 / sqft.
4	Civic Center – 4 hours per event with chemicals and equipment	\$72.40 / hr. Includes, travel & mileage.

I wanted to explain below how I arrived at the prices included in the above table.

Staffing & Cost Calculations

- **Cleaning Crew**
 - Beginning with one cleaning crew member from Brownwood commuting.
- **Schedule as Follows:**
 - Mondays & Thursdays Clean Police Department, Municipal Court, and Fire Department
 - Wednesdays & Fridays Clean Service Center and City Hall
 - City Hall building to be cleaned beginning at 5 PM on the scheduled days.
- **Civic Center Cleaning as Requested**
 - The amount per clean including trip charge is \$289.60.
 - This cleaning will be performed by two crew members commuting from Brownwood.
 - The hourly price above includes the trip charge plus 6 hours onsite cleaning.
 - I took this amount and just divided it by 4 to fit in the pricing table provided.



- **Trip Charge**
 - It may be that we can staff the cleanings locally at some point in the future which would allow savings that Texas-Clean would pass on to the City of Brady.
 - The trip over is figured at 1.5 hour round trip travel time @ \$25.00 per hour plus 54 cents/mile mileage reimbursement.
- **Cost per Square Foot Calculation**
 - To arrive at the *total square foot cleaned per week*, I added the total square feet of the buildings (not including the civic center) along with estimating 1800 square feet for the Fire Department and multiplied this sum by two which reflects the number of times per week cleaned.
 - Next step to obtain the *total square feet cleaned per month*, I multiplied the total weekly amount by 52 (number of weeks in a year) and divided by 12 (number of months in a year).
 - Lastly, to determine *monthly cost per square foot*, I divided \$4000.00 (*total monthly cost*) by the *total square feet per month*, arriving at 4 cents per square foot cost per month.



REQUESTS FOR PROPOSAL (RFP)

Custodial Services

The City of Brady is soliciting proposals from individuals or firms ("Vendors") interested in providing professional, customer-focused janitorial services for the City.

The City operates a total of seven (7) facilities at various locations throughout the City. Services are requested for five (5) of these facilities listed herein.

The term of this Agreement shall commence on an agreed upon date, and shall continue for a period of one (1) year. This Agreement shall automatically renew for a period of one (1) year at the conclusion of each term unless canceled by the parties in accordance with the provisions set forth. Pricing shall remain fixed during the initial contract term and any subsequent renewal term.

Please submit one (1) marked original and two (2) exact duplicate copies of your complete proposal properly labeled and clearly marked with the RFP description to:

Physical Address:

City of Brady
Office of the City Secretary
201 East Main
Brady, TX 76825

Mailing Address:

City of Brady
Office of the City Secretary
P. O. Box 351
Brady, TX 76825

Monday — Friday: 8:00 am to 5:00 pm

The deadline for submission of proposals is Thursday, August 18, 2023 by 3:00pm.

All inquiries regarding this RFP must be made, in writing, to **Tina Keys, City Secretary, at tkeys@bradytx.us**. The City shall not be responsible for any verbal communication between any employee of the City and any potential firm. Only written requirements and qualifications will be considered. Please reference the RFP description in your correspondences.

The City of Brady reserves the right to reject any and all bids, to waive irregularities, and to accept the bid deemed the most advantageous to the City.

Published dates:

Wednesday, July 26, 2023

Wednesday, August 2, 2023

1. Goals and Objectives

To set forth the requirements and conditions for performing Janitorial/Cleaning services for the locations listed below. The bidder shall perform the required services in all areas and shall be qualified to furnish a complete and efficient custodial service, including all labor, and supervision. The successful bidder(s) shall be prepared to perform each task as stated according to the work schedule.

1.1 Clarification and Interpretation of RFP

1.1.1 The words "must" or "will" or "shall" in this RFP indicate mandatory requirements. Taking exception to any mandatory requirement will be grounds for rejection of the proposal.

1.1.2 The City desires to avoid any misunderstanding where it is assumed that a feature is included in the proposal and turns out to be an optional, extra cost feature. As such, any question answered with an indication of compliance will be considered included at no additional cost. Any service that is referred to in the body of this response (does not pertain to attachments and brochures) will be considered included in the basic offer.

1.2 Purpose

The purpose of this RFP is to provide minimum requirements, solicit proposals and gain adequate information from which the City may evaluate the Proposer's products and services as they compare to other providers and as they pertain to the needs of the City's organization as defined in this document.

2. Scope of Work:

2.1 General

A list of service requirements and engagement responsibilities include, but may not be limited to:

A. **TWICE A WEEK GENERAL CLEANING**

1. Dust all furniture including desks, chairs, tables, file cabinets, bookcases and shelves.
2. Sweep and damp mop floors.
3. Floors shall be cleaned and free of trash and foreign matter.
4. Carpets shall be free of dust balls, dirt and other debris.
5. All trash receptacles shall be emptied, trash liners replaced and trash removed from site.
6. All hard surfaces including doors, walls, floors and ceramic tiles shall be wiped or mopped clean.

7. All glass doors, glass panels, sills and frames, bright metal finishes and handrails shall be cleaned.
8. Drinking fountains surfaces shall be clean and bright, free of trash, dust, stains and streaks.
9. Clean and sanitize microwaves and refrigerator exteriors.
10. Spot clean countertops in break rooms.
11. Vacuum and spot clean all carpeting owned by the city.
12. Clean, sweep and remove trash from all building entries up to 10 feet out from entry of doors.
13. Spot clean reception lobby glass including front door and any other partitions or door glass up to 70".

B. TWICE A WEEK RESTROOM CLEANING

1. All restroom fixtures, including sinks, toilets bowls and urinals, shall be cleaned and disinfected.
2. Empty all containers, insert liners as required, spot clean and sanitize containers.
3. Soap, towel and tissue dispensers shall be cleaned and refilled as needed.
4. All mirrors shall be cleaned and polished clear, free of smudges, streaks or water marks.
5. All restroom walls and partitions shall be cleaned with a disinfectant solution, kept cleaned from smudges, streaks or foreign matter.
6. All ceramic tile surfaces in restroom facilities shall be cleaned and polished, kept free of soap film, scale rust, stains, streaks and mold.
7. Restrooms shall be cleaned by mopping and rinsing with an approved disinfectant mopping solution.
8. Carpeted areas shall be vacuumed, and spot cleaned.

C. GENERAL CLEANING WEEKILY

1. All vertical and horizontal surfaces of desks, enclosures, files, woodwork and other furniture shall be damp dusted with clean and treated cloth.
2. Wipe down baseboards and door kick plates.

D. FLOOR CLEANING

1. Hard surfaced floor coverings in public areas such as tile shall be dusted and spot mopped and spray buffed.
2. Concrete floors and floors in custodial closets shall be dust mopped and damp mopped.
3. Floors shall be stripped, scrubbed and recoated on a request only basis by the City.

E. CARPET CARE

1. All carpet areas shall be thoroughly vacuumed twice a week.
2. Carpeted surfaces shall be free of obvious dirt, dust and other debris. Floor surfaces shall be clean and free of debris or foreign matter. No dirt shall be left in corners or near baseboards.

F. WASTE DISPOSAL

1. The City of Brady Shall be responsible for providing a dumpster at each facility for waste disposal.
2. The contractor shall be responsible for bagging all trash generated in the building during the course of normal operations. The contractor shall dispose of all bagged trash.

3.2 Locations List

Item	Building	Facility Designee	Address	Approx. Square Feet
1	City of Brady City Hall	Tina Keys (325)597-2152	201 E. Main St.	3,000
2	Service Center Warehouse	Taylor Hoffpauir (325)597-2244	1405 N. Bridge St.	2,200
3	Public Services Police Department	Krystal Tully (325)597-2121	209 S. Elm St.	1,200
4	Public Services Fire Department	Ron Larson (325)597-2311	216 W Commerce St.	
5	Public Services Municipal Court Room	Valerie Gonzalez (325)597-2152	207 S Elm St.	2,500
6	Ed Davenport Civic Center	Valerie Gonzalez (325)597-2152	200 Country Club Road	7,500

(Note: Square Footages are estimates only.)

SUPPLEMENTAL DECISION REQUEST

Fund : General		Department : PPM		Date : 9/5/23	
Fund Number	10	Department Head : S Morgan		Prepared By :	
Category:	5	Maintenance of Existing Program :		Department Rank :	
Division Number:	03	New/Expanded Program Request :		City Manager Rank :	

Description:
Custodian - Grade 22 Step 1 \$13.25

Justification:
Recommendation is to transfer the \$25,000 budget funds for custodial expense in Administration to PPM. Due to obtaining lower insurance rates than budgeted, PPM has sufficient Insurance budget funds in FY 24 to add this FT position. An additional transfer of \$8,200 in excess insurance funding in the PPM (\$3,200), Police (\$2,500), EMS (\$2,500) divisions will be needed to fully fund payroll and other benefits.

Salaries and Benefits		Capital / Commodities / Services				
JOB CLASSIFICATION	Amount	Description	Obj. Code	No.	Unit Cost	Total
101.00	REGULAR PAY	\$27,560	COMPUTER			
102.00	OVERTIME PAY		DESK			
107.00	CAR ALLOWANCE		VEHICLE			
110.00	HOSPITAL INSURANCE	\$9,582	CAPITAL OUTLAY - PROJECTS	401.00		
111.00	MUNICIPAL RETIREMENT	\$2,700	CAPITAL OUTLAY - VEHICLES & EQUIP	402.00		
112.00	WORKER'S COMP INS	\$700				
113.00	UNEMPLOYMENT INS	\$85				
114.00	PAYROLL TAXES	\$2,150				
TOTAL	\$42,777					
			GRAND TOTAL			\$42,777

**City Council
City of Brady, Texas
Agenda Action Form**

AGENDA DATE:	9-5-2023	AGENDA ITEM	7. G.
AGENDA SUBJECT:	Discussion, consideration and possible action regarding Resolution 2023-014 amending the Computer Purchases and Disbursement Program Policy.		
PREPARED BY:	Lisa McElrath	Date Submitted:	8-25-23
EXHIBITS:	Resolution 2023-014 Computer Purchases and Disbursement Program Policy		
BUDGETARY IMPACT:	Required Expenditure:	\$0	
	Amount Budgeted:	\$0	
	Appropriation Required:	\$0	
CITY MANAGER APPROVAL:			

SUMMARY:
Staff has been operating under a standard program for the coordination of computer purchases and disbursements city-wide for 6 years. This program is designed to promote network security, and technology efficiencies.

RECOMMENDED ACTION:
Move to approve Resolution 2023-014 approving the Computer Purchases and Disbursement Program Policy.

RESOLUTION NO. 2023-014

**A RESOLUTION OF THE CITY OF BRADY, TEXAS
TO ADOPT THE CITY OF BRADY'S
COMPUTER PURCHASE AND DISBURSEMENT
PROGRAM POLICY**

WHEREAS, the City Council wishes to establish a Computer purchase and disbursement program to promote appropriate timeliness of replacing computers, ensure network security, and gain technologies efficiencies;

WHEREAS, the City Council wishes to establish a standardized program; and

WHEREAS, the City Council desires to provide for level budgeting;

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Brady, Texas:

The City of Brady's Computer Purchases and Disbursement Program Policy is hereby approved and adopted, remaining in effect until rescinded or amended.

PASSED AND APPROVED this the 5th day of September, 2023.

Aaron Garcia, Mayor

Attest: _____
Tina Keys, City Secretary

CITY OF BRADY
ADMINISTRATIVE PROCEDURES

SUBJECT: COMPUTER PURCHASES AND DISBURSEMENT PROGRAM	EFFECTIVE DATE: 8-21-2017	REVISED DATE: 10-1-23
APPROVED by Resolution: Resolution 2023-014		

PURPOSE:

The computer replacement process is an activity monitored and executed by the Finance Department.

The Finance Department is responsible for maintaining the Technology Replacement Schedule, coordinating the purchase of computers and conducting inventory of city computers.

Computer purchases and replacement includes desktop, laptop, and servers.

This process starts with reviewing the Technology Replacement Schedule that is maintained by the Finance Department and IT provider in March of each year.

Finance will conduct an annual inventory in April of all computers used by city personnel whether on or off the network.

All computers will be replaced every five years to provide employees with current operating systems in order to support the employee with an efficient running machine along with ensuring the City network with updated security protections that comes with more recent operating systems.

All computers will have an identifying number issued by the Finance Department.

Finance will verify that all computers on network are being maintained by the city's IT service provider.

Finance will verify that all computers not on network are not maintained on the city's IT service provider.

All city computers will be purchased through the Purchasing Agent and are tracked by Finance to determine:

- Department/Division
- Location
- Age
- In Network / Out of Network status
- ID number
- Budget year for replacement

By centralizing the computer replacement process, the City of Brady will be able to successfully support

- Appropriate working tools for city staff
- Reduce loss of time, information, and unexpected budget needs resulting from a computer loss
- Virus protection on all computers
- Network security
- Constant level dollars for budgeting city wide computer needs
- Appropriate handling of city computers from acquisition to disposition

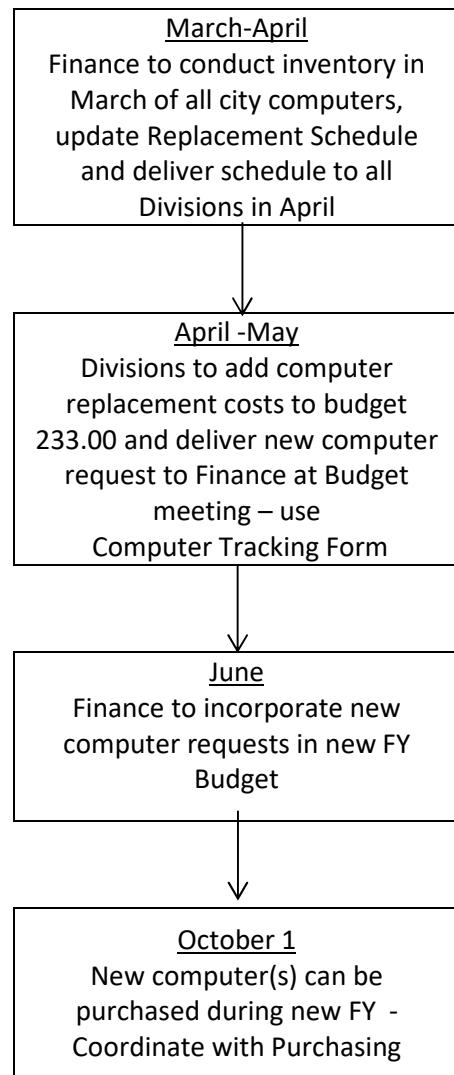
PROCESS:

1. All computers must have current anti-virus software installed – Finance will coordinate
2. It is mandatory that those computers in network and considered a primary tool for work be replaced when scheduled. – See Technology Replacement Schedule provided in April each year
3. A Computer Tracking Form will be generated to document the transaction and coordinate disposition of the replaced computer.
4. The required Computer Tracking Form should be submitted to the Purchasing Agent to coordinate a purchase, disposal, or reissue.
5. Must turn in the replaced computer to the Purchasing Agent.
6. The Purchasing Agent will keep the replaced computer as inventory at the service center until disposed or reissued.
7. Must submit a request to Purchasing Agent for an old/inventoried computer by use of a Computer Tracking Form.

If a computer is reissued:

- It cannot be considered a primary computer
- It must be used out of network – not connected to Incode software
- Will not be scheduled for replacement – therefore, if it crashes, budget limits may delay replacement – budgeting for replacement is the responsibility of the division

GENERAL COMPUTER REPLACEMENT SCHEDULE



City Council

City of Brady, Texas

Agenda Action Form

AGENDA DATE:	9/5/23	AGENDA ITEM	7.H.
AGENDA SUBJECT:	Discussion, consideration and possible action regarding Resolution 2023-015 authorizing a contribution to the McCulloch County Child Welfare Board.		
PREPARED BY:	E. Corbell	Date Submitted:	08/29/23
EXHIBITS:	Resolution 2023-015		
BUDGETARY IMPACT:	Required Expenditure:	\$2500.00	
	Amount Budgeted:	\$2500.00	
	Appropriation Required:	\$00.00	
CITY MANAGER APPROVAL:			

SUMMARY:

During their FY23 Budget Workshops, City Council identified the desire to make a contribution to the McCulloch County Child Welfare Board in the amount of \$2,500, to further the mission of the Board.

This resolution supports the distribution of those funds.

RECOMMENDED ACTION:

Move to approve Resolution 2023-015.

RESOLUTION NO. 2023-015

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
BRADY, TEXAS, AUTHORIZING A CONTRIBUTION TO THE
MCCULLOCH COUNTY CHILD WELFARE BOARD TO FURTHER
THE PUBLIC PURPOSE OF PROMOTING SUCCESS, HEALTH
AND WELFARE FOR EACH CHILD IN MCCULLOCH COUNTY**

WHEREAS, the McCulloch County Child Welfare Board is a charity organization established on or about 1984 with the goal of promoting the success, health and welfare for each child in McCulloch County; and

WHEREAS to further that public purpose, McCulloch County and the City of Brady have contributed to its mission by financial contributions.

**NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF BRADY:**

1. That the recitals are true and correct and that the McCulloch County Welfare Board serves a public purpose for children in McCulloch County and the City of Brady.
2. That for the budget year ending September 30, 2023, the City of Brady will contribute two thousand five hundred dollars (\$2,500.00) to the McCulloch County Child Welfare Board to use to further its purpose as the Board of Directors may see fit.

Approved and Effective this _____ day of September, 2023.

Aaron Garcia, Mayor

ATTEST:

Secretary

**City Council
City of Brady, Texas
Agenda Action Form**

AGENDA DATE:	9-5-23	AGENDA ITEM	7. I.
AGENDA SUBJECT:	Appoint a Council member to the City's Investment Committee.		
PREPARED BY:	Lisa McElrath	Date Submitted:	8-31-23
EXHIBITS:			
BUDGETARY IMPACT:	Required Expenditure:	\$00.00	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$00.00	
CITY MANAGER APPROVAL:			
SUMMARY: The Investment Policy calls for an Investment Committee to meet no less than annually. The Committee membership shall be the City Manager, City Finance Officer, and one Council member. Past Council Member Jane Huffman was appointed the committee member for FY 23.			

RECOMMENDED ACTION:
Appoint one Council Member to serve on the Investment Committee for the FY 23 term.