



## CITY OF BRADY COUNCIL AGENDA REGULAR CITY COUNCIL MEETING FEBRUARY 20, 2024, 6:00 PM

NOTICE is hereby given of a meeting of the City Council of City of Brady, McCulloch County, State of Texas, to be held at **6:00 p.m. February 20, 2024**, at the City of Brady Municipal Court Building located 207 S. Elm St., Brady, Texas, for the purpose of considering the following items. The City Council of the City of Brady, Texas, reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

Aaron Garcia  
Mayor

Larry Land  
Council Member Place 1

Missi Elliston  
Mayor Pro Tem  
Council Member Place 2

Jeffrey Sutton  
Council Member Place 3

Felix Gomez, Jr.  
Council Member Place 4

Gabe Moreno  
Council Member Place 5

Erin Corbell  
City Manager

Tina Keys  
City Secretary

Sharon Hicks  
City Attorney

### **MISSION**

The City of Brady strives to share its history and encourage the development of diverse housing, employment, infrastructure, and opportunity through transparent management and financing for all residents and employees.

### **1. CALL TO ORDER, ROLL CALL & CERTIFICATION OF A QUORUM**

### **2. INVOCATION & PLEDGE OF ALLEGIANCE**

### **3. PUBLIC COMMENTS: Reserved for items NOT listed on the agenda**

*Please limit individual public comments to three (3) minutes. In accordance with TX AG opinion, any public comment addressing items not on the agenda, will only be heard by the City Council. No formal action, deliberation, discussion, or comment will be made by City Council. State Law prohibits any deliberation or decisions regarding items presented in public comments. City Council may only make a statement of specific factual information given in response to the inquiry; recite an existing policy; or request staff to place the item on an agenda for a subsequent meeting.*

### **4. CONSENT AGENDA: Reserved for routine items to save time**

*Any item may be removed from the Consent Agenda at the request of a Council Member and considered separately following the Consent Agenda approval. All items listed on the Consent Agenda are to be with one motion "Move to approve Consent Agenda."*

- A. Approval of Minutes for Regular and Work Session Meetings on February 6, 2024
- B. Discussion, consideration and possible action regarding approval of Resolution 2024-006 to request TxDOT / City street closures for the 97<sup>th</sup> Annual July Jubilee parade to be held on Saturday, July 6, 2024.

### **5. PRESENTATIONS**

EMS summary from FY 23

### **6. PUBLIC HEARING:**

## 7. INDIVIDUAL CONCERNS

*City Council Members are to deliberate the following items. Staff will present the item and are prepared to answer City Council Member questions. The Mayor will recognize Council Members as the council discuss the item so everyone is heard. Once the City Council Members finish discussion, the Mayor will recognize attendees who have comments. Attendees and council members need to direct comments to the Mayor as they are recognized. When all comments are complete, the Mayor will call for a motion.*

- A. Discussion, consideration and possible action approving Resolution 2024-004 supporting the development and allocation of housing tax credits for 218 Lynn Gavit.
- B. Discussion, consideration and possible action regarding City board appointments to fill vacancies. Applicants for consideration – Terry Phillips and McKenna Behrens.
- C. Discussion, consideration and possible action approving Resolution 2024-005 to request TxDOT/City street closures for a Cinco de Mayo Celebration Street Dance to be held on May 4, 2024 from 8:00 a.m. to 1:00 a.m. on May 5, 2024 as requested by the Brady/McCulloch County Chamber of Commerce and approval of a noise variance for same.

## 8. STAFF REPORTS

- A. **Monthly Financial / Utility Reports**
- B. **Monthly Activity Reports:** Seniors, Golf, BPD, Fire-EMS Calls, BVFD Expense Report, Animal Control, Airport, Code Enforcement, Municipal Court
- C. **Upcoming Special Events/Meetings:**

March 5	Regular City Council Meeting, 6:00 p.m.
March 19	Regular City Council Meeting, 6:00 p.m.
March 29	Good Friday Holiday, City offices closed, altered trash schedule
April 2	Regular City Council Meeting, 6:00 p.m.
April 8	Eclipse
April 16	Regular City Council Meeting, 6:00 p.m.
April 23	Happy Birthday Missi Elliston

## 9. ANNOUNCEMENTS

Pursuant to the Texas Government Code § 551.0415, City Council Members and City staff may make reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include: Expressions of thanks, congratulations, or condolence; an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision; Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and announcements involving an imminent threat to public health and safety of people in the municipality that has arisen after the posting of the agenda.

## 10. EXECUTIVE SESSION

The City Council of the City of Brady will adjourn into Executive Session for the following:

- Pursuant to Section 551.071 (Consultation with Attorney), the City Council will consult with the City Attorney about pending or contemplated litigation or on a matter in which the duty of the attorney to the City under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act:
- Pursuant to Section 551.072 (Deliberations about Real Property), the City Council will deliberate the purchase, exchange, lease, or value of real properties of the City as the deliberation in an open meeting will have the detrimental effect on the position of the City in negotiations with a third person: Police Station / Fire Station

## 11. OPEN SESSION ACTION ON ANY ITEMS COMING OUT OF EXECUTIVE SESSION

Discussion, consideration or possible action as a result of Executive Session, if any

## 12. ADJOURNMENT

*I certify that this is a true and correct copy of the City of Brady City Council Meeting Agenda and that this notice as posted on the designated bulletin board at Brady City Hall, 201 E. Main St., Brady, Texas 76825; a place convenient and readily accessible to the public at all times, and said notice was posted on \_\_\_\_\_ by 6:00 p.m. and will remain posted continuously for 72 hours prior to the scheduled meeting pursuant to Chapter 551 of the Texas Government Code.*

\_\_\_\_\_  
*Tina Keys, City Secretary*

In compliance with the American with Disabilities Act, the City of Brady will provide for reasonable accommodations for persons attending public meetings at City facilities. Requests for accommodations or interpretive services must be received at least 48 hours prior to the meeting. Please contact the City Secretary at 325-597-2152 or [tkeys@bradytx.us](mailto:tkeys@bradytx.us)

**Attendance by Other Elected or Appointed Officials:** It is anticipated that members of other governmental bodies, and/or city boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the body, board, commission and/or committee. The members of the boards, commissions and/or committees may be permitted to participate in discussion on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless item and action is specifically provided for on an agenda for that body, board, commission or committee subject to the Texas Open Meetings Act.

The City Council of the City of Brady reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on this agenda as authorized by the Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations regarding Real Property), 551.073 (Deliberations regarding prospective Gifts or Donations), 551.074 (Personnel Matters), 551.076 (Deliberations regarding Security Devices), 551.086 (Deliberate, vote or take final action on competitive matters of the public power utility), and 551.087 (Deliberation regarding Economic Development).

This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes written interpretation of the Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.104(c) and the meeting is conducted by all participants in reliance on this opinion.

STATE OF TEXAS

COUNTY OF McCULLOCH

CITY OF BRADY

The City Council of the City of Brady, Texas met in a Joint Work Session Meeting with Charter Review Commission on Tuesday February 6, 2024 at 5:00 p.m. with Mayor Aaron Garcia presiding. Council Members present were Missi Elliston, Larry Land, Gabe Moreno, and Jeffrey Sutton. City staff present were City Manager Erin Corbell, Police Chief Randy Batten, City Attorney Sharon Hicks and City Secretary Tina Keys. Charter Review members present were James Stewart, Erin Corbell, Missi Elliston, J.T. Owens. Mayor Garcia entered the meeting at 5:16 after a quorum was certified. Chris Martin entered the meeting at 5:16 after a quorum was certified.

### 1. CALL TO ORDER, ROLL CALL & CERTIFICATION OF A QUORUM

Mayor Pro-tem Elliston called the meeting to order at 5:03 p.m. Council quorum was certified. Charter Review Commission quorum was certified.

### 2. PUBLIC COMMENTS

There were no public comments.

### 3. INDIVIDUAL CONCERNS

- A. Discussion regarding Charter Review Commission recommendation to City Council for May 4, 2024 Special Election.

City Manager Corbell said the purpose of the work session is to review the charter review recommendations for the May 4, 2024 election and reviewed the propositions.

Council Member Moreno asked if there was anything about leasing property. Erin said that the recommendation was to remove it giving the authority to council to evaluate leases on a case by case basis. Charter Review Commissioner Owens said it takes it out of the charter completely and they feel that the city should not lease properties at all but could sell the properties instead, but that would be up to council. Leasing opens up so much potential litigation. A rental is different from a lease. It's not smart business in today's world. Council Member Sutton asked if that is the way it will appear on the ballot. Commissioner Owens said he thinks it will say it removes portions of the charter that are already state law. The only thing the commission added was the qualifications for unexpired terms. Everything else was attorney recommendations.

Erin said the other item is 12.21, under utility franchise was a provision enacted by citizen petition which gave the customers the option to opt out of smart meters. We can remove it from the charter. If council wants it to stay in place, you can make it a policy. It does not need to be reflected in the charter.

Attorney Hicks said she is also recommending it come out. The language is very vague.

James Stewart said the attorney cleaned everything up.

Attorney Hicks said our charter has a lot of conflicting provisions with state law.

### 4. ADJOURNMENT

There being no further business, Mayor Garcia adjourned the meeting at 5:22 p.m.

\_\_\_\_\_  
Aaron Garcia, Mayor

Attest: \_\_\_\_\_  
Tina Keys, City Secretary

STATE OF TEXAS

COUNTY OF McCULLOCH

CITY OF BRADY

The City Council of the City of Brady, Texas met in a Regular Meeting on Tuesday February 6, 2024 at 6:00 p.m. with Mayor Aaron Garcia presiding. Council Members present were Missi Elliston, Gabe Moreno, Jeffrey Sutton and Larry Land. City staff present were City Manager City Manager Corbell, Public Works Director Steven Miller, City Attorney Sharon Hicks, Police Chief Randy Batten, and City Secretary Tina Keys. Also in attendance were Terry Phillips, J.T. Owens, James Stewart, Chris Martin, Charles Bush, R. S. Bush, Tony Groves, Fred Frasier and Diana Frasier.

### **1. CALL TO ORDER, ROLL CALL & CERTIFICATION OF A QUORUM**

Mayor Garcia called the meeting to order at 6:00 p.m. Council quorum was certified.

### **2. INVOCATION AND PLEDGE OF ALLEGIANCE**

Council Member Land gave the invocation, and the Pledge of Allegiance was recited

### **3. PUBLIC COMMENTS**

Tony Groves said he was asking council as they go through the process today to make an amendment to what was recommended by charter review commission. He would like the mayor to have a vote. The main objection to the mayor not having a vote is if there is a tie, but a tie is a loss of the motion that was made. The mayor's position should be a part of the record through the minutes. Through the years when he was mayor, he could always say the council decided – but he didn't have a vote so he couldn't have his position stated. He thinks the mayor should have a record on every motion. If it's a tie, the motion fails and you move on.

Randy Deans said he recently became aware of the city being interested in the Back on Your Feet location for a potential fire station. Mr. Deans said that location is a poor location. The response time is going to kill everybody. Our schools and nursing homes are too far. It needs to remain closely in the center of our community, and he is concerned about council considering that building as an option. We have more places in more central locations that would be more attractive such as next to the appraisal district. This is one of the main issues he has heard.

### **4. CONSENT AGENDA**

- A. Approval of Minutes Regular and Work Session meetings on January 23, 2024 and Special Joint Meeting on November 3, 2023.

Council Member Elliston moved to approve the Consent Agenda. Seconded by Council Member Moreno. All Council Members voted "aye" and none "nay". Motion passed with a 4– 0 vote.

### **5. PRESENTATIONS:**

- Lead Copper Rule Revision – Steven Miller presented.

### **6. PUBLIC HEARINGS AND INDIVIDUAL CONCERNS ON PUBLIC HEARING**

There were no public hearings.

### **7. INDIVIDUAL CONCERNS**

- A. Discussion, consideration and possible action regarding approval of Resolution 2024-002 to call a May 4, 2024 General Election for the purpose of filling City of Brady Mayor and City Council Place 1 expiring terms.

City Manager Corbell presented. Council Member Elliston moved to approve Resolution 2024-002. Seconded by Council Member Sutton. All Council Members voted “aye” and none “nay”. Motion passed with a 4 – 0 vote.

- B. Discussion, consideration and possible action approving the first and final reading of Ordinance 1374 of the City of Brady to order the Special Election for amendments to the City Charter, as recommended by the Charter Review Commission. City Manager Corbell presented. Council Member Elliston moved to approve the first and final reading of Ordinance 1374. Seconded by Council Member Moreno. All Council Members voted “aye” and none “nay”. Motion passed with a 4 – 0 vote.
- C. Discussion, consideration and possible action approval of Resolution 2024-003 to call May 4, 2024 Special Election for the purpose of authorizing the City to sell the natural gas distribution system owned by the City of Brady. Erin Corbell presented and explained that council had previously discussed the potential sale of the gas division. Any sale of a utility must be approved by resolution. Council Member Sutton asked if we have a contract with the gas we’re purchasing now. Steven Miller said he thinks it’s a yearly agreement. They’re just a supplier to Brady. Council Member Sutton asked if this will sacrifice our local control. Erin said we will no longer have control. Council Member Elliston moved to approve Resolution 2024-003. Seconded by Council Member Sutton. All Council Members voted “aye” and none “nay”. Motion passed with a 4 – 0 vote.
- D. Discussion, consideration and possible action approving Interlocal Agreement for Mutual Aid with the City of Coleman. Erin Corbell presented. Council Member Elliston moved to approve. Seconded by Council Member Sutton. All Council Members voted “aye” and none “nay”. Motion passed with a 4 – 0 vote.

## 8. STAFF REPORTS

### A. Upcoming Special Events/Meetings:

February 19	President’s Day Holiday, City offices closed, altered trash schedule
February 20	Regular City Council Meeting, 6:00 p.m.
March 5	Regular City Council Meeting, 6:00 p.m.
March 19	Regular City Council Meeting, 6:00 p.m.

## 9. ANNOUNCEMENTS

There were no announcements.

## 10. EXECUTIVE SESSION

The City Council of the City of Brady adjourned into Executive Session for the following:

- Pursuant to Section 551.071 (Consultation with Attorney), the City Council will consult with the City Attorney about pending or contemplated litigation or on a matter in which the duty of the attorney to the City under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act:
- Pursuant to Section 551.074 (Personnel Matters) City Council will meet to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee: City Manager
- Pursuant to Section 551.072 (Deliberations about Real Property), the City Council will deliberate the purchase, exchange, lease, or value of real properties of the City as the deliberation in an open meeting will have the detrimental effect on the position of the City in negotiations with a third person: Police Station / Fire Station

Regular session was recessed at 6:27 p.m. Executive Session was opened at 6:35 p.m. and closed at 7:11 p.m. Regular session reconvened at 7:11 p.m.

**11. OPEN SESSION ACTION ON ANY ITEMS COMING OUT OF EXECUTIVE SESSION**

There was no action as a result of executive session.

**12. ADJOURNMENT**

There being no further business, Mayor Garcia adjourned the meeting at 7:12 p.m.

\_\_\_\_\_  
Aaron Garcia, Mayor

Attest: \_\_\_\_\_  
Tina Keys, City Secretary

# City Council

## City of Brady, Texas

### Agenda Action Form

<b>AGENDA DATE:</b>	02/20/2024	<b>AGENDA ITEM</b>	4.B.
<b>AGENDA SUBJECT:</b>	Discussion, consideration, and possible action regarding approval of <b>Resolution 2024-006</b> to request TXDOT/ City street closures for the 97th Annual July Jubilee Parade to be held on Saturday, July 6, 2024.		
<b>PREPARED BY:</b>	Tina Keys	<b>Date Submitted:</b>	2/16/2024
<b>EXHIBITS:</b>	Resolution 2024-006 Letter Map		
<b>BUDGETARY IMPACT:</b>	<b>Required Expenditure:</b>	\$00.00	
	<b>Amount Budgeted:</b>	\$00.00	
	<b>Appropriation Required:</b>	\$00.00	
<b>CITY MANAGER APPROVAL:</b>			

<b>SUMMARY:</b>
City Council must request closure of TXDOT streets within the City limits by Resolution. The Council resolution is required by TXDOT for the permit application review.

<b>RECOMMENDED ACTION:</b>
Move to approve Resolution 2024-006



**RESOLUTION 2024-006**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRADY, TEXAS TO ENTER INTO AN AGREEMENT WITH THE STATE OF TEXAS THROUGH THE TEXAS DEPARTMENT OF TRANSPORTATION FOR THE TEMPORARY CLOSURE OF FOUR-LANE US HIGHWAY 87 IN BRADY FROM MEMORY LANE AT RICHARDS PARK TO THE COURTHOUSE SQUARE, ALONG WITH TWO-LANE RANCH ROAD 714, AND TWO-LANE US HIGHWAY 190/AND HIGHWAY 377 AROUND THE COURTHOUSE SQUARE ON SATURDAY, JULY 6, 2024 FROM APPROXIMATELY 10:00 A.M. TO 11:00 A.M. FOR THE 97<sup>th</sup> ANNUAL JULY JUBILEE PARADE.**

**WHEREAS**, the City Council of the City of Brady in cooperation with the State of Texas for the safety and convenience of the traveling public request temporary closure of four lane US Highway 87 in Brady from Memory Lane at Richards Park to the courthouse square, along with two-lane Ranch Road 714, and two-lane US Highway 190/and Highway 377 around the courthouse square on Saturday, July 6, 2024 from approximately 10:00 a.m. to 11:00 a.m. for the 97th Annual July Jubilee Parade; and

**WHEREAS**, the July Jubilee parade will be held within the City of Brady incorporated area from approximately 10:00 a.m. until 11:00 a.m. and the closure will be performed within the State's requirements; and

**WHEREAS**, all Northbound and Southbound traffic will be routed around the West side of the Square still allowing continuous access to all routes leading to and from the City of Brady; and

**WHEREAS**, law enforcement officers from the City of Brady Police Department and McCulloch County Sheriff's Office will be physically directing traffic through the City of Brady; and

**WHEREAS**, the parade is being held to promote Brady and McCulloch County and bring tourists to our community providing an economic boost to our hotels, restaurants, retail stores, and fuel providers; and

**NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL, CITY OF BRADY, TEXAS:**

The City Council enters into an agreement with the State of Texas through the Texas Department of Transportation for the temporary street closure of four lane US Highway 87 in Brady from Memory Lane at Richards Park to the courthouse square, along with two-lane Ranch Road 714, and two-lane US Highway 190/and Highway 377 around the courthouse square on Saturday, July 6, 2024 from approximately 10:00 a.m. to 11:00 a.m. for the 97th Annual July Jubilee Parade

**PASSED AND APPROVED** this the \_\_\_\_\_ day of \_\_\_\_\_, 2024

**CITY OF BRADY:**

\_\_\_\_\_  
Aaron Garcia, Mayor

Attest: \_\_\_\_\_  
Tina Keys, City Secretary

Erin,

I was wondering if we could add the following to the city council agenda?

1. Discussion, consideration and possible action to approve and fill open position for the Economic Development Corporation Board.
2. Discussion, consideration and possible action to approve Brady/McCulloch County Chamber of Commerce request to utilize the east side of the square on May 4, 2024, from 8:00am-1:00am May 5, 2024 for a Cinco De Mayo Celebration Street Dance. Requesting road closures at East Main Street at North Bridge Street, North Blackburn Street at East Lockhart Street, East Main Street at North Elm Street, East Commerce Street at South Bridge Street, South Blackburn Street at East 1<sup>st</sup> Street, East Commerce Street at South Elm Street
3. Discussion, consideration and possible action to approve Brady/McCulloch County Chamber of Commerce request for a noise variance in downtown Brady for the duration of the dance on May 5, 2024 until 1:00am.
4. We are requesting temporary road closures and use of traffic barricades for the 97<sup>th</sup> Annual July Jubilee Parade on Saturday, July 6, 2024. We are requesting closure of four lane US Highway 87 from Memory Lane at Richards Park to the courthouse square, along with two-lane Ranch Road 714, and two-lane US Highway 190/and Highway 377 around the courthouse square. All through lanes on these roads would be temporarily closed on from approximately 10:00am-11:00am. All preparations, before and after this event, will be done by chamber volunteers. We will, however, utilize the use of traffic barricades provided by the Street Department of City of Brady. Law enforcement officers from the City of Brady Police Department and McCulloch County Sheriff's Office will be physically directing traffic through the City of Brady on the proposed routes.



201 E. Main \* P.O. Box 351 \* Brady, TX 76825

325.597.2152 \* fax 325.597.2068 \* <http://bradytx.us>

February 16, 2024

Greg Cedillo, District Engineer Texas  
Department of Transportation PO  
Box 1549  
Brownwood, Texas 76801

Dear Mr. Cedillo,

The City of Brady, representing the Brady/McCulloch County Chamber of Commerce, respectfully requests the temporary closure of four-lane US Highway 87 in Brady from Memory Lane at Richards Park to the courthouse square, along with two-lane Ranch Road 714, and two-lane US Highway 190/and Highway 377 around the courthouse square. All through lanes on these roads would be temporarily closed on Saturday, July 6, 2024 from approximately 10:00 a.m. to 11:00 a.m. for the 97th Annual July Jubilee Parade.

Attached you will find a city map outlying the proposed route to be taken by the parade.

Law enforcement officers from the City of Brady Police Department and McCulloch County Sheriff's Office will be physically directing traffic through the City of Brady on the proposed routes outlined in green.

All preparations, before and after this event, will be done by local staff and volunteers. There will be no state equipment or manpower involved in this process. The parade is held to promote Brady and McCulloch County and brings tourists to our community for the weekend. This, in turn, will provide an economic boost our hotels, restaurants, retail stores, and fuel providers.

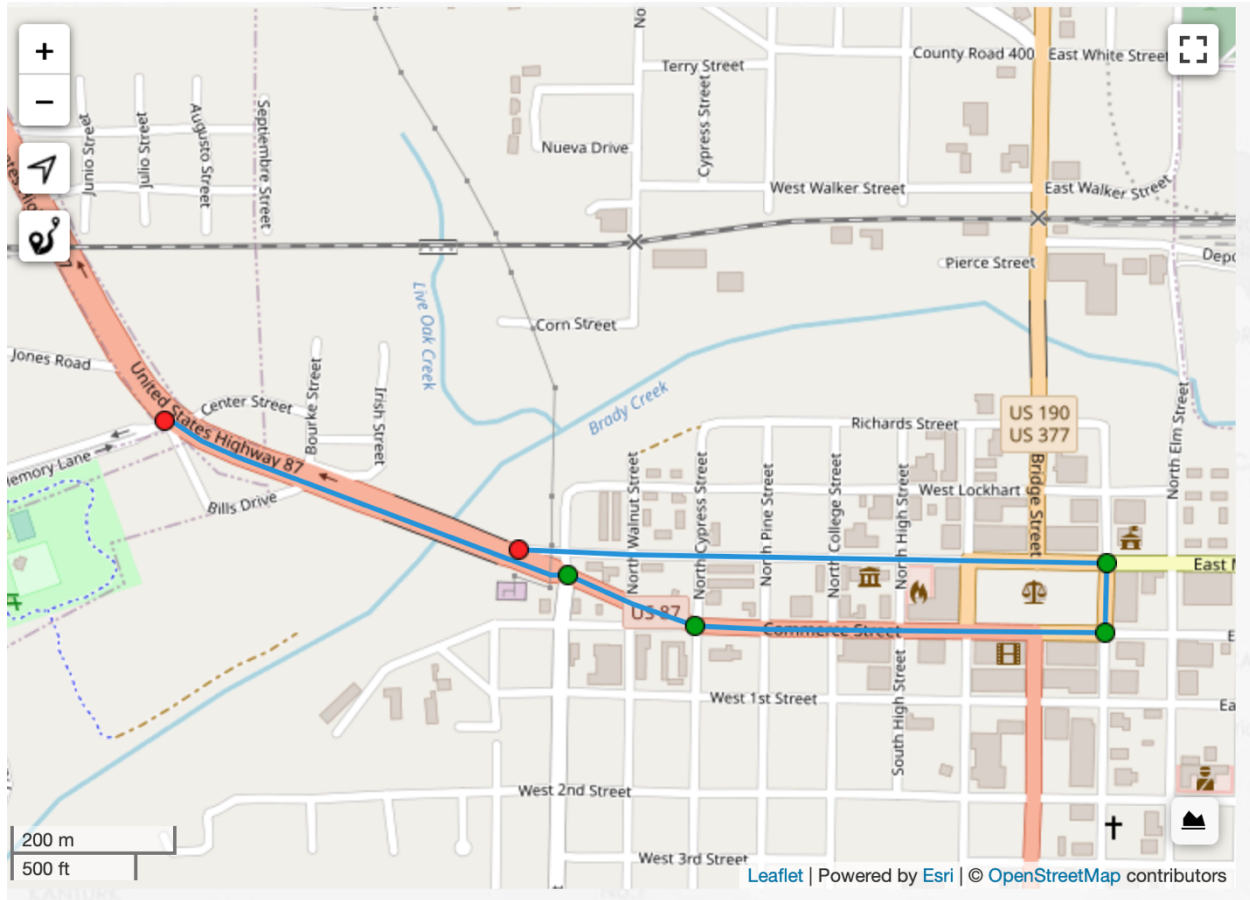
Approximately 3,000 people will attend the parade.

If you have any questions, problems, or concerns, please do not hesitate to contact me at (325) 597-2152.

Sincerely,

Erin Corbell  
City Manager

Enclosure



# EMS Statistics

## Call Volume

Total	City	Other	County	County %
<b>1094</b>	<b>849</b>	<b>35</b>	<b>210</b>	<b>19.20%</b>

## Billable Status

	Billable	Non-Billable	Total Calls
County	<b>74</b>	<b>136</b>	<b>210</b>
City/Other	598	286	884
	672	422	

% of County Calls that are billable	<b>35.24%</b>	% to Total Billable Calls	<b>11.01%</b>
% of County Calls that are non-billable	<b>64.76%</b>	% to Total Non-Billable Calls	<b>32.23%</b>

## Financial Breakdown

	Billed Amount for Calls	Contractual Reduction	Net Charge	Payment	Balance
Total	1,135,055.20	458,711.34	676,343.86	313,904.98	154,503.00
County	275,423.00	78,985.27	\$ 196,500.73	80,889.89	43,044.26
%	<b>24.27%</b>	<b>17.22%</b>	<b>29.05%</b>	<b>25.77%</b>	<b>27.86%</b>

## Write-off

Total	207,935.90
County	71,979.81
%	<b>34.62%</b>

EMS Revenues (Including Service Collections)	320,433.98
EMS Expenses (Excluding Fire)	<u>1,851,972.31</u>
Net Revenue Over/(Under) Expenditures	(1,531,538.33)
 If percentage of calls is applied	 248,847.93

## Judge's Formula

Percent of total expenses	355,578.68
County payments from Ins and private pay	80,889.89
County percent of RAC grant	<u>2,987.90</u>
	271,700.89

# EMS Statistics

## Call Volume

Total	City	Other	Melvin	Melvin %
1094	849	234	11	1.01%

## Billable Status

	Billable	Non-Billable	Total Calls
County	9	2	11
City/Other	663	420	1083
	672	422	

% of Melvin Calls that are billable	81.82%	% to Total Billable Calls	1.34%
% of Melvin Calls that are non-billable	18.18%	% to Total Non-Billable Calls	0.47%

## Financial Breakdown

	Billed Amount for Calls	Contractual Reduction	Net Charge	Payment	Balance
Total	1,135,055.20	458,711.34	676,343.86	313,904.98	154,503.00
Melvin	18,290.00	8,131.97	\$ 10,158.03	3,846.41	5,861.62
%	1.61%	1.77%	1.50%	1.23%	3.79%

## Write-off

Total	207,935.90
County	852.44
%	0.41%

EMS Revenues (Including Service Collections)	320,433.98
EMS Expenses (Excluding Fire)	1,851,972.31
Net Revenue Over/(Under) Expenditures	(1,531,538.33)
If percentage of calls is applied	13,659.59

## Judge's Formula

Percent of total expenses	18,704.92
Melvin payments from Ins and private pay	3,846.41
County percent of RAC grant	157.18
	14,701.33

# City Council

## City of Brady, Texas

### Agenda Action Form

<b>AGENDA DATE:</b>	02/20/2024	<b>AGENDA ITEM</b>	7.A.
<b>AGENDA SUBJECT:</b>	Discussion, consideration, and possible action approving Resolution 2024-004 supporting the development and the allocation of housing tax credits for 218 Lynn Gavit.		
<b>PREPARED BY:</b>	E. Corbell	<b>Date Submitted:</b>	02/07/2024
<b>EXHIBITS:</b>	Resolution 2024-004		
<b>BUDGETARY IMPACT:</b>	<b>Required Expenditure:</b>		\$00.00
	<b>Amount Budgeted:</b>		\$00.00
	<b>Appropriation Required:</b>		\$00.00
<b>CITY MANAGER APPROVAL:</b>			

<b>SUMMARY:</b>
THF Sage Brush, LP intends to acquire and rehabilitate the Sagebrush Apartments at 218 Lynn Gavit Road in Brady. They also intend to submit an application to the Texas Department of Housing and Community Affairs for competitive housing tax credits for said apartments. For said application to be considered, the governing body of the municipality containing the development must pass resolution in support of the acquisition and rehabilitation of said development.

<b>RECOMMENDED ACTION:</b>
Move to approve Resolution 2024-004

## RESOLUTION 2024-004

### **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRADY, TEXAS SUPPORTING THE DEVELOPMENT AND THE ALLOCATION OF HOUSING TAX CREDITS FOR 218 LYNN GAVIT AND ACKNOWLEDGING THAT THE CITY OF BRADY HAS MORE THAN TWICE THE STATE AVERAGE OF UNITS PER CAPITA SUPPORTED BY HOUSING TAX CREDITS OR PRIVATE ACTIVITY BONDS**

**WHEREAS**, THF Sagebrush Apts, LP has proposed the acquisition and rehabilitation of affordable rental housing at 218 Lynn Gavit named Sagebrush Apartments in the City of Brady, McCulloch County; and

**WHEREAS**, THF Sagebrush Apts, LP has communicated that it intends to submit an application to the Texas Department of Housing and Community Affairs (“TDHCA”) for 2024 Competitive 9% Housing Tax Credits for Sagebrush Apartments

### **NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL, CITY OF BRADY, TEXAS:**

That as provided for in 10 TAC §11.3(c), it is expressly acknowledged and confirmed that the City of Brady has more than twice the state average of units per capita supported by Housing Tax Credits or Private Activity Bonds, and

**BE IT FURTHER RESOLVED**, that the City of Brady acting through its governing body, hereby confirms that it supports Sagebrush Apartments and confirms that its governing body has voted specifically to approve the construction or rehabilitation of the Development and to authorize an allocation of Housing Tax Credits for the Development pursuant to Texas Gov’t Code §2306.6703(a)(4), and

**BE IT FURTHER RESOLVED**, that the City of Brady, acting through its governing body, hereby confirms that, upon successful award of 2024 Competitive 9% Housing Tax Credits, the city commits to providing reduced fees or a contribution of other value that equals a minimum of \$250 for the benefit of Sagebrush Apartments; and

**BE IT FURTHER RESOLVED** that for and on behalf of the City of Brady, Aaron Garcia, Mayor, is hereby authorized, empowered, and directed to certify these resolutions to the Texas Department of Housing and Community Affairs.

**PASSED AND APPROVED** this the 20th day of February, 2024.

**CITY OF BRADY:**

---

Aaron Garcia, Mayor

Attest: \_\_\_\_\_

Tina Keys, City Secretary



# City Council

## City of Brady, Texas

### Agenda Action Form

<b>AGENDA DATE:</b>	02/20/2024	<b>AGENDA ITEM</b>	7.B.
<b>AGENDA SUBJECT:</b>	Discussion, consideration, and possible action regarding City board appointments to fill vacancies. Applicants for consideration – Terry Phillips and McKenna Behrens		
<b>PREPARED BY:</b>		E. Corbell / T. Keys	<b>Date Submitted:</b> 02/14/2024
<b>EXHIBITS:</b>	Board Roster		
<b>BUDGETARY IMPACT:</b>	<b>Required Expenditure:</b>	\$00.00	
	<b>Amount Budgeted:</b>	\$00.00	
	<b>Appropriation Required:</b>	\$00.00	
<b>CITY MANAGER APPROVAL:</b>			

<b>SUMMARY:</b>
<p>The City of Brady has boards with vacancies that need to be filled. In accordance with the City of Brady Home Rule Charter 3.05, <i>“The Mayor or two City Council Members shall recommend to the Council appointees for the boards and commissions. The Council shall approve appointees for boards and commissions.”</i></p>

<b>RECOMMENDED ACTION:</b>
<p>Mayor will recommend appointees.</p>

# CITY OF BRADY

## FY 2023 Boards & Commissions

PLANNING AND ZONING COMMISSION (3 yr term)		
Erin Corbell, Liaison 325/597-2152 ext 212 ecorbell@bradytx.us		
PLACE	BOARD MEMBER NAME	CURRENT TERM
1	Lisa Selensky	6/26
2	Ronnie Aston, Vice Chair	6/23
3	Amy Greer	6/23
4	Thomas Flanigan	6/25
5	Lauri Smith, Chair	6/24
6	Connie Easterwood	6/25
7	Tony Groves	6/26
* ALT	James Griffin	6/26
ZONING BOARD OF ADJUSTMENT (ZBA/BOA)		
Charter & Zoning Ord. Sec. 9.1 (2 yr term)		
Erin Corbell, Liaison 325/597-2152 ext 212 ecorbell@bradytx.us		
PLACE	BOARD MEMBER NAME	CURRENT TERM
1	vacant	6/21
2	Rod Young, Vice Chair	6/22
3	vacant	6/20
4	Holly Groves	6/23
5	James Stewart	6/23
* Alt 1	Lauri Smith	6/23
* Alt 2	open	6/20
* Alt 3	open	6/20
* Alt 4	open	6/20
AIRPORT ADVISORY BOARD (Ord 1149 - 2 yr term)		
Lisa Perry, Staff Liaison 325/597-2152 ext. 211 lperry@bradytx.us		
PLACE	BOARD MEMBER NAME	CURRENT TERM
1	Clint Rejsek	6/23
2	Stan Amyett, Chair	6/23
3	Tony Groves	6/25
4	Richard Jolliff	6/24
5	Billie Roddie	6/24
6	Dale Scott	6/24
7	David Morton	6/25
MUNICIPAL COURT JUDGES (2yr term)		
Erin Corbell, Liaison 325/597-2152 ext 212 ecorbell@bradytx.us		
PLACE	BOARD MEMBER NAME	CURRENT TERM
Judge	JT Owens	12/19
BRADY YOUTH SPORTS ASSOCIATION (1yr term)		
Erin Corbell, Liaison 325/597-2152 ext 212 ecorbell@bradytx.us		
Council	vacant	1/22
Concho Valley Council of Governments Annual Board (1yr term)		
Erin Corbell, Liaison 325/597-2152 ext 212 ecorbell@bradytx.us		
Council	Jeffrey Sutton	6/22
TOURISM ADVISORY BOARD (2yr term)		
Attraction	Heather Myles	6/2025
Citizen	Lisa Selensky	6/2025
City Council	VACANT	6/2021
EDC	VACANT	6/2021
Chamber	Lisa Moreno	2025
County	VACANT	6/2020
Tourism	VACANT	6/2020

CHARTER REVIEW COMMISSION (4 year term)		
Erin Corbell, Liaison 325/597-2152 ext 212 ecorbell@bradytx.us		
PLACE	BOARD MEMBER NAME	CURRENT TERM
1	J. T. Owens	2023-2027
2	Jane Huffman	2023-2027
3	Erin Corbell	2023-2027
4	James Stewart	2023-2027
5	Chris Martin	2023-2027
6	Heath Evans	2023-2027
7	Missi Elliston	2023-2027
INVESTMENT COMMITTEE (1 yr term)		
Lisa McElrath Liaison 325/597-2152 ext. 204 lmcElrath@bradytx.us		
PLACE	BOARD MEMBER NAME	CURRENT TERM
1	Finance Director	FY 2023
2	City Manager	FY 2023
3	Jane Huffman	FY 2023
CITY COUNCIL (3 yr term) - transition to 4 year terms May 2019		
Erin Corbell, Liaison 325/597-2152 ext 212 ecorbell@bradytx.us		
PLACE	MEMBER NAME	CURRENT TERM
MAYOR	Aaron Garcia	5/24
1	Larry Land	5/24
2	Missi Elliston	5/25
3	Jeffrey Sutton	5/25
4	Felix Gomez	5/27
5	Gabe Moreno	5/27
Brady Type B Economic Development Corporation		
2 year terms		
Erin Corbell, Liaison 325/597-2152 ext 212 ecorbell@bradytx.us		
PLACE	BOARD MEMBER NAME	CURRENT TERM
1	Lauri Smith	6/23
2	Michael Cook	6/24
3	Chuck Jividen	6/25
4	Jane Huffman	6/25
5	Vacant	6/24
6	Chris Martin	6/24
7	Erin Betts	6/25
MCCULLOCH COUNTY SENIOR CITIZEN ASSOCIATION		
Sunset Center Advisory Board (2 year term)		
Rosie Aguirre, Staff Liaison 325/597-2946 raguirre@bradytx.us		
PLACE	BOARD MEMBER NAME	CURRENT TERM
1	Evelyn Pitcox - Vice President	10/23
2	Janice Crawford - Treasurer	10/23
3	Mercy James	10/23
4	Gerald Huffman	10/23
5	Alvin Bolton	10/23
6	Fay Lawler	10/23
7	Marcy Dunham	10/23
8	Lindell Smith	10/23
9	Rosie Aguirre-Secretary	Director
10	Erin Corbell	City Manager
11	Frank Trull	County Judge
BUILDING STANDARDS BOARD		
Erin Corbell, Liaison 325/597-2152 ext 212 ecorbell@bradytx.us		
PLACE	BOARD MEMBER NAME	CURRENT TERM
1	Tonya Rankin	5/25
2	James Griffin	5/25
3	Tony Bucholz	5/25
4	Chad Walters	5/25
5	Curtis Owens	5/25
Alt	Tony Groves	5/25
Alt	vacant	5/25

\* Alternates serve 1 year terms and can serve on two boards

# City Council

## City of Brady, Texas

### Agenda Action Form

<b>AGENDA DATE:</b>	02/20/2024	<b>AGENDA ITEM</b>	7.C.
<b>AGENDA SUBJECT:</b>	Discussion, consideration, and possible action regarding approval of <b>Resolution 2024-005</b> to request TXDOT/ City street closures for a Cinco de Mayo Celebration Street Dance to be held on May 5, 2024 from 8:00 a.m. to 1:00 a.m. as requested by the Brady/McCulloch County Chamber of Commerce and approval of a noise variance for same		
<b>PREPARED BY:</b>	Tina Keys	<b>Date Submitted:</b>	2/16/2024
<b>EXHIBITS:</b>	Resolution 2024-005 Letter Map		
<b>BUDGETARY IMPACT:</b>	<b>Required Expenditure:</b>	\$00.00	
	<b>Amount Budgeted:</b>	\$00.00	
	<b>Appropriation Required:</b>	\$00.00	
<b>CITY MANAGER APPROVAL:</b>			

<b>SUMMARY:</b>
City Council must request closure of TXDOT streets within the City limits by Resolution. The Council resolution is required by TXDOT for the permit application review.

<b>RECOMMENDED ACTION:</b>
Move to approve Resolution 2024-005 street closure request as well as approval of noise variance for Cinco de Mayo Celebration Street Dance to be held on May 5, 2024 until 1:00 a.m.

**RESOLUTION 2024-005**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRADY, TEXAS TO ENTER INTO AN AGREEMENT WITH THE STATE OF TEXAS THROUGH THE TEXAS DEPARTMENT OF TRANSPORTATION FOR THE TEMPORARY CLOSURE OF E. MAIN STREET AT N. BRIDGE STREET, N. BLACKBURN STREET AT E. LOCKHART STREET, E. MAIN STREET AT N. ELM STREET, E. COMMERCE STREET AT S. BRIDGE STREET, S. BLACKBURN STREET AT E. 1<sup>ST</sup> STREET, E. COMMERCE STREET AT S. ELM STREET ON SATURDAY, MAY 4, 2024 FROM APPROXIMATELY 8:00 A.M. TO 1:00 A.M. MAY 5, 2024 FOR A CINCO DE MAYO CELEBRATION STREET DANCE.**

**WHEREAS**, the City Council of the City of Brady in cooperation with the State of Texas for the safety and convenience of the traveling public request temporary closure of E. Main Street at N. Bridge Street, N. Blackburn Street at E. Lockhart Street, E. Main Street at N. Elm Street, E. Commerce Street at S. Bridge Street, S. Blackburn Street at E. 1<sup>st</sup> Street, E. Commerce Street at S. Elm St. on Saturday, May 4, 2024 from approximately 8:00 a.m. to 1:00 a.m. on May 5, 2024 for a Cinco de Mayo Celebration Street Dance; and

**WHEREAS**, Cinco de Mayo Celebration Street Dance will be held within the City of Brady incorporated area with set up beginning at approximately 8:00 a.m. and the dance ending at approximately 1:00 a.m. on May 5, 2024 and the closure will be performed within the State's requirements; and

**WHEREAS**, all Northbound and Southbound traffic will be routed around the West side of the Square still allowing continuous access to all routes leading to and from the City of Brady; and

**WHEREAS**, law enforcement officers from the City of Brady Police Department and McCulloch County Sheriff's Office will be physically directing traffic through the City of Brady; and

**WHEREAS**, the dance is being held to promote Brady and McCulloch County and bring tourists to our community providing an economic boost to our hotels, restaurants, retail stores, and fuel providers; and

**NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL, CITY OF BRADY, TEXAS:**

The City Council enters into an agreement with the State of Texas through the Texas Department of Transportation for the temporary street closure of E. Main Street at N. Bridge Street, N. Blackburn Street at E. Lockhart Street, E. Main Street at N. Elm Street, E. Commerce Street at S. Bridge Street, S. Blackburn Street at E. 1<sup>st</sup> Street, E. Commerce Street at S. Elm St. on Saturday, May 4, 2024 from approximately 8:00 a.m. to 1:00 a.m. on May 5, 2024 for a Cinco de Mayo Celebration Street Dance.

**PASSED AND APPROVED** this the \_\_\_\_\_ day of \_\_\_\_\_, 2024

**CITY OF BRADY:**

\_\_\_\_\_  
Aaron Garcia, Mayor

Attest: \_\_\_\_\_  
Tina Keys, City Secretary



201 E. Main \* P.O. Box 351 \* Brady, TX 76825

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325.597.2152 \* fax 325.597.2068 \* <http://bradytx.us>

February 16, 2024

Greg Cedillo, District Engineer Texas  
Department of Transportation PO  
Box 1549  
Brownwood, Texas 76801

Dear Mr. Cedillo,

The City of Brady, representing the Brady/McCulloch County Chamber of Commerce, respectfully requests the temporary closure of E. Main Street at N. Bridge Street, N. Blackburn Street at E. Lockhart Street, E. Main Street at N. Elm Street, E. Commerce Street at S. Bridge Street, S. Blackburn Street at E. 1<sup>st</sup> Street, E. Commerce Street at S. Elm St. on Saturday, May 4, 2024 from approximately 8:00 a.m. to 1:00 a.m. on May 5, 2024 for a Cinco de Mayo Celebration Street Dance.

Attached you will find a city map outlying the proposed street closures.

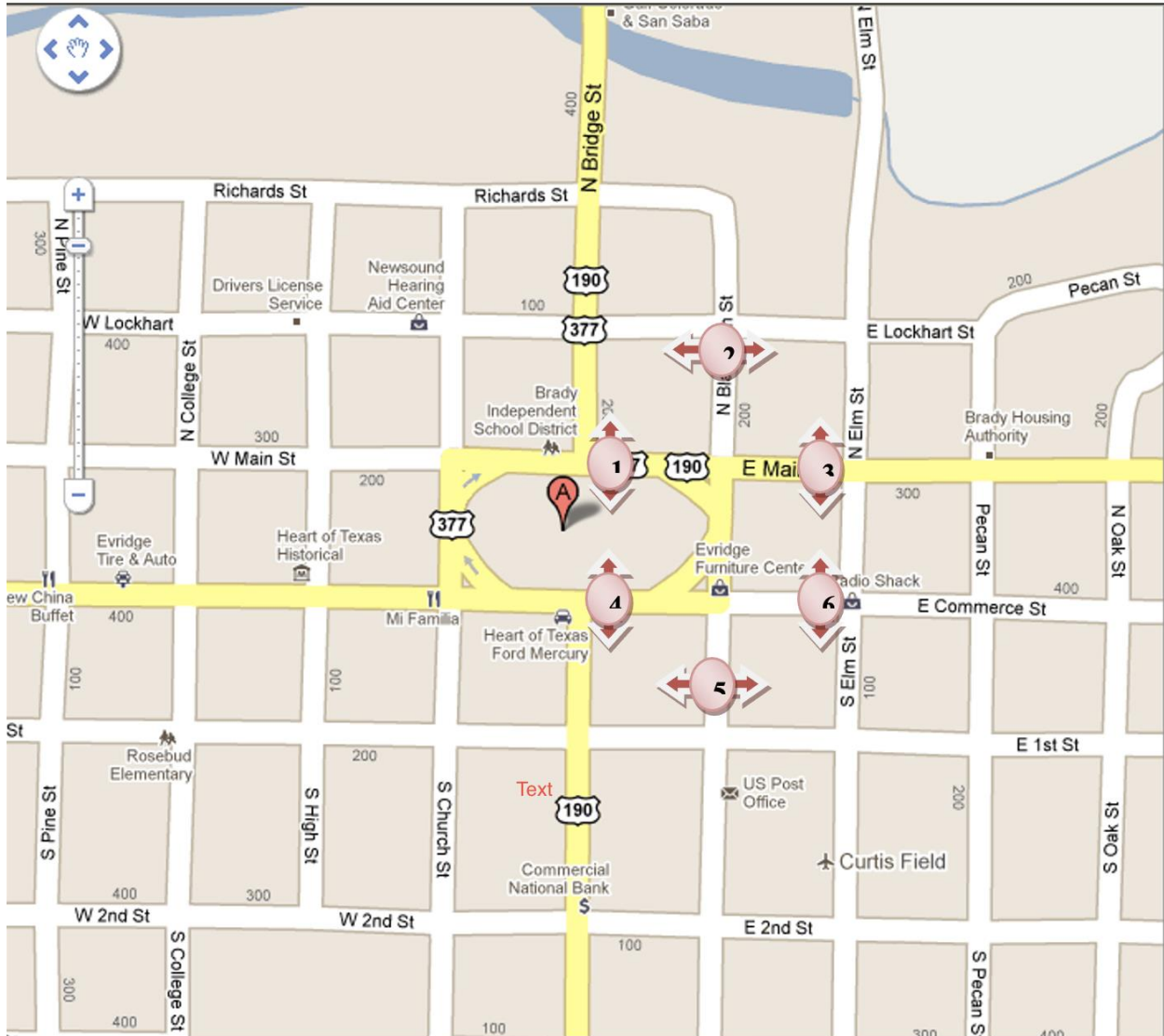
All preparations, before and after this event, will be done by local staff and volunteers. There will be no state equipment or manpower involved in this process. The Street Dance is held to promote Brady and McCulloch County and brings tourists to our community for the weekend. This, in turn, will provide an economic boost our hotels, restaurants, retail stores, and fuel providers.

If you have any questions, problems, or concerns, please do not hesitate to contact me at (325) 597-2152.

Sincerely,

Erin Corbell  
City Manager

Enclosure



Please let me know if you see any issue or have any questions.

CITY OF BRADY  
MONTHLY FINANCIAL REPORT  
AS OF: JANUARY 31ST, 2024

33.33% OF FISCAL YEAR

	CURRENT BUDGET	YEAR TO DATE ACTUAL	% TO DATE	YEAR TO DATE PRIOR YEAR
BEGINNING FUND BALANCE & NET WORKING CAPITAL	27,436,020.69	27,436,020.69		34,178,081.67
<u>REVENUES</u>				
10 -GENERAL FUND	7,828,570.00	2,977,574.36	38.03	2,876,200.22
11 -GEN CONSTRUCTION FUND	0.00	0.00	0.00	0.00
20 -ELECTRIC FUND	8,011,600.00	2,742,614.67	34.23	2,498,379.48
30 -WATER / SEWER FUND	4,228,025.00	1,406,532.81	33.27	1,457,775.40
33 -WATER CONSTRUCTION FU	2,130,000.00	5,127.31	0.24	60,660.62
35 -WWTP CONSTRUCTION FUN	335,860.00	4,236.44	1.26	64,716.36
40 -GAS FUND	1,263,500.00	373,521.30	29.56	480,495.23
50 -UTILITY SUPPORT FUND	683,900.00	246,386.02	36.03	234,914.43
60 -SOLID WASTE FUND	1,421,000.00	498,739.24	35.10	502,826.69
61 -STREET SANITATION FUN	74,000.00	25,027.80	33.82	24,745.84
71 -EMPLOYEE BENEFITS TRU	1,116,452.00	309,296.50	27.70	0.00
80 -SPECIAL REVENUE FUND	1,238,510.00	164,085.91	13.25	825,352.96
81 -CEMETERY FUND	48,800.00	21,648.89	44.36	21,981.38
82 -HOTEL/MOTEL FUND	215,000.00	51,088.06	23.76	78,728.98
83 -SPECIAL PURPOSE FUND	5,000.00	2,630.71	52.61	323.56
TOTAL REVENUES	28,600,217.00	8,828,510.02	30.87	9,127,101.15
<u>EXPENDITURES</u>				
10 -GENERAL FUND	9,062,239.00	2,932,806.54	32.36	2,792,293.93
11 -GEN CONSTRUCTION FUND	280,405.00	0.00	0.00	6,514.85
20 -ELECTRIC FUND	8,904,754.00	2,938,217.28	33.00	2,659,454.61
30 -WATER / SEWER FUND	6,818,119.00	1,601,441.78	23.49	989,633.82
33 -WATER CONSTRUCTION FU	5,794,006.00	245,583.95	4.24	2,718,953.69
35 -WWTP CONSTRUCTION FUN	4,131,529.00	723,627.35	17.51	2,084,407.02
40 -GAS FUND	1,317,022.00	475,384.61	36.10	551,535.22
50 -UTILITY SUPPORT FUND	673,480.00	260,901.43	38.74	264,395.37
60 -SOLID WASTE FUND	1,719,834.00	639,723.45	37.20	455,895.73
61 -STREET SANITATION FUN	95,302.00	30,034.55	31.52	34,292.86
71 -EMPLOYEE BENEFITS TRU	1,116,252.00	309,003.87	27.68	0.00
80 -SPECIAL REVENUE FUND	1,352,692.00	192,820.21	14.25	821,195.66
81 -CEMETERY FUND	68,529.00	18,128.11	26.45	17,901.32
82 -HOTEL/MOTEL FUND	229,250.00	2,800.00	1.22	5,542.00
83 -SPECIAL PURPOSE FUND	17,500.00	3,500.00	20.00	1,523.03
TOTAL EXPENDITURES	41,580,913.00	10,373,973.13	24.95	13,403,539.11
REVENUES OVER/(UNDER) EXPENDITURES	(12,980,696.00)	(1,545,463.11)		( 4,276,437.96)
ENDING FUND BALANCE & NET WORKING CAPITAL	14,455,324.69	25,890,557.58		29,901,643.71





## 1171 - Brady, City of (General Obligation Debt)

### Report - Brady, City of (General Obligation Debt) / Sales Tax Data

The charts below contain sales tax revenue allocated each month by the Texas State Comptroller. Please contact and search the [Texas Comptroller's website](#) if you notice an incorrect amount.

For example, the February allocations reflect December sales, collected in January and allocated in February.

\*Excludes any sales tax retained by the municipality and not remitted to the Comptroller.

- [View Grid Based on Calendar Year](#)
- [View Grid With All Years](#)

[Download to Excel](#)

Change Fiscal Year  
End

09/30/2025



Submit

Year	October	November	December	January	February	March	April	May	June	July	August	September	Total
2024	\$118,274	\$116,627	\$117,448	\$122,243	\$126,783	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$601,374
2023	\$107,497	\$116,442	\$105,580	\$106,567	\$132,732	\$99,941	\$96,330	\$115,788	\$104,149	\$114,704	\$148,466	\$142,660	\$1,390,855
2022	\$100,659	\$110,547	\$110,670	\$112,512	\$119,933	\$89,202	\$90,754	\$118,313	\$104,559	\$106,126	\$118,753	\$109,179	\$1,291,207
2021	\$97,505	\$102,843	\$95,512	\$100,910	\$118,480	\$88,588	\$85,665	\$131,540	\$107,199	\$106,167	\$115,244	\$102,302	\$1,251,954
2020	\$94,161	\$95,033	\$98,358	\$107,077	\$114,736	\$90,220	\$86,583	\$101,797	\$101,393	\$109,646	\$105,702	\$97,317	\$1,202,025
2019	\$108,700	\$97,871	\$99,563	\$102,849	\$102,877	\$97,257	\$96,793	\$108,828	\$94,204	\$91,085	\$99,315	\$87,187	\$1,186,530
2018	\$101,224	\$103,733	\$112,475	\$107,463	\$108,139	\$94,294	\$88,618	\$106,428	\$105,435	\$94,199	\$103,004	\$98,016	\$1,223,027
2017	\$87,306	\$91,161	\$89,413	\$100,033	\$109,289	\$86,358	\$97,988	\$101,730	\$86,536	\$97,051	\$103,953	\$100,236	\$1,151,056
2016	\$143,834	\$112,101	\$107,933	\$98,515	\$113,278	\$84,869	\$85,238	\$96,257	\$81,982	\$80,944	\$94,673	\$85,349	\$1,184,973
2015	\$113,438	\$115,026	\$128,575	\$118,282	\$127,008	\$90,659	\$99,414	\$119,166	\$107,160	\$99,436	\$107,394	\$106,966	\$1,332,523
2014	\$86,905	\$90,223	\$83,575	\$87,608	\$114,999	\$83,194	\$86,383	\$103,052	\$119,190	\$96,615	\$101,343	\$109,279	\$1,162,366
2013	\$81,575	\$84,095	\$78,857	\$88,594	\$108,399	\$69,954	\$76,038	\$92,661	\$84,448	\$82,176	\$91,353	\$87,852	\$1,026,002
2012	\$76,182	\$79,173	\$73,628	\$81,661	\$100,901	\$64,794	\$79,473	\$88,392	\$76,641	\$60,890	\$87,159	\$105,230	\$974,124
2011	\$78,998	\$93,104	\$65,476	\$83,507	\$93,953	\$70,399	\$72,121	\$81,841	\$76,174	\$71,819	\$84,522	\$71,003	\$942,918
2010	\$70,849	\$72,537	\$66,287	\$69,364	\$86,286	\$70,868	\$54,779	\$73,192	\$69,685	\$64,455	\$93,443	\$58,872	\$850,618
2009	\$79,109	\$125,392	\$86,622	\$79,704	\$95,830	\$73,457	\$68,319	\$79,191	\$78,551	\$96,167	\$89,024	\$73,646	\$1,025,012

**TO: MAYOR AND COUNCIL**

**FROM: FINANCE / UTILITY DEPARTMENTS**

**SUBJECT: MONTHLY CUSTOMER SERVICE REPORT**

**DATE: January 31, 2024**

[illegible]



**Center Center Meals Served**  
**Director Rosie Aguirre**  
**Monthly Report October 2023-September 2024**

SERVICES	FISCAL YEAR 20232-2024													
	OCT.	NOV.	DEC.	JAN.	FEB.	MARCH	APR	MAY	JUNE	JULY	AUG.	SEPT.	To Date Total	
Days Meals Served	20	19	20	21	19	22	21	20	22	22	21	21	248	
Average Daily Meals														
Meals @ Sunset Center	711	683	603	677										
Home Delivered Meals	911	746	723	710										
Total Meals	1,622	1,429	1,326	1,387	-	-	-	-	-	-	-	-	-	
Closed Oct. 12-Columbus Day				Closed Good Friday										
Closed Nov. 26 & 27 for Thanksgiving, Nov. 11 Veteran's Day				Closed Memorial Day					Closed (Labor Day)					
Closed for Christmas				Closed July 4th										
Closed Jan. 1st - New Years Day														
Closed Feb.														

SERVICES	FISCAL YEAR 2022-2023												
	OCT.	NOV.	DEC.	JAN.	FEB.	MARCH	APR	MAY	JUNE	JULY	AUG.	SEPT.	To Date Total
Days Meals Served	20	19	20	21	19	22	21	20	22	22	21	21	248
Average Daily Meals													
Meals @ Sunset Center	454	429	456	461	433	550	503	617	625	570	824	639	6,561
Home Delivered Meals	669	697	692	679	660	989	853	984	925	850	1,026	894	9,918
Total Meals	1,123	1,126	1,148	1,140	1,093	1,539	1,356	1,601	1,550	1,420	1,850	1,533	16,479
Closed Oct. 14-Columbus Day				Closed Good Friday									
Closed Nov. 28 & 29 for Thanksgiving, Nov. 11 Veteran's Day				Closed Memorial Day					Closed (Labor Day)				
Closed for Christmas				Closed July 4th									
Closed Jan. 1st - New Years Day													
Closed Feb.													

Monthly Report  
FY 2024

Item	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	TOTAL
Rounds	141	114	82	50									
Green Fees	\$ 2,068.00	\$ 1,661.00	\$ 1,202.00	\$ 766.00									
Membership Rounds	331	299	297	154									
Student Rounds	7	8	10	9									
Total Rounds	479	421	389	213									
Trail Fee													
Trail Fee Revenues													
Cart Rentals	101	65	54	45									
Cart Revenue	\$ 1,693.74	\$ 1,219.49	\$ 1,016.20	\$ 799.44									
Cart Shed Rental													
Vending Revenue	\$ 725.94	\$ 761.82	\$ 366.65	\$ 309.89									
Memberships	99	37	41	22									
Membership Fees	\$ 20,690.00	\$ 4,800.00	\$ 2,920.00	\$ 960.00									
Driving Range	31	17	21	15									
Range Revenue	\$ 112.40	\$ 60.00	\$ 69.15	\$ 60.60									
Misc.													
Total Revenue	\$ 25,290.08	\$ 8,502.31	\$ 5,574.00	\$ 2,895.93									

None of the above figures includes sales tax

Item	FY 2023
Rounds	
Green Fees	
Membership Rounds	
Student Rounds	
Total Rounds	
Trail Fee	
Trail Fee Revenues	
Cart Rentals	
Cart Revenue	
Cart Shed Rental	
Vending Revenue	
Memberships	
Membership Fees	
Driving Range	
Range Revenue	
Misc.	
Total Revenue	\$ -

## GOLF COURSE - 05

Date	Cash Gross Sales	Cash Taxable Sales	Credit Gross Sales	Credit Taxable Sales
1/1/2024	\$0.00	\$0.00	\$0.00	\$0.00
1/2/2024	\$0.00	\$0.00	\$0.00	\$0.00
1/3/2024	\$0.00	\$0.00	\$0.00	\$0.00
1/4/2024	\$0.00	\$0.00	\$0.00	\$0.00
1/5/2024	\$3.17	\$0.92	\$121.95	\$81.95
1/6/2024	\$76.72	\$31.97	\$111.92	\$51.92
1/7/2024	\$14.14	\$14.14	\$37.51	\$17.51
1/8/2024	\$0.00	\$0.00	\$0.00	\$0.00
1/9/2024	\$4.56	\$2.31	\$12.31	\$2.31
1/10/2024	\$14.58	\$13.08	\$2.42	\$0.92
1/11/2024	\$26.06	\$23.06	\$0.00	\$0.00
1/12/2024	\$23.44	\$13.44	\$0.00	\$0.00
1/13/2024	\$23.52	\$12.52	\$328.94	\$125.19
1/14/2024	\$0.00	\$0.00	\$0.00	\$0.00
1/15/2024	\$0.00	\$0.00	\$0.00	\$0.00
1/16/2024	\$0.00	\$0.00	\$0.00	\$0.00
1/17/2024	\$4.65	\$4.15	\$0.00	\$0.00
1/18/2024	\$1.62	\$1.62	\$75.74	\$41.24
1/19/2024	\$3.00	\$0.00	\$45.03	\$25.03
1/20/2024	\$5.91	\$5.91	\$0.00	\$0.00
1/21/2024	\$77.56	\$50.06	\$0.00	\$0.00
1/22/2024	\$0.00	\$0.00	\$0.00	\$0.00
1/23/2024	\$49.88	\$25.03	\$16.63	\$16.63
1/24/2024	\$0.00	\$0.00	\$84.86	\$52.61
1/25/2024	\$4.62	\$4.62	\$36.56	\$28.31
1/26/2024	\$8.91	\$8.91	\$37.14	\$17.14
1/27/2024	\$138.53	\$67.03	\$112.38	\$52.38
1/28/2024	\$37.68	\$34.68	\$219.79	\$137.54
1/29/2024	\$0.00	\$0.00	\$0.00	\$0.00
1/30/2024	\$19.11	\$16.86	\$17.16	\$7.16
1/31/2024	\$13.92	\$0.92	\$40.54	\$18.29
<b>Total</b>	<b>\$551.58</b>	<b>\$331.23</b>	<b>\$1,300.88</b>	<b>\$676.13</b>

Manager Signature

**Total Gross Sales: \$1,852.46**

# 2024 RUNS

[illegible]

[illegible]



**Building Permit Department  
Monthly Report  
FY 2024**

**Code Enforcement  
Monthly Case Load  
FY 2024**

## Violations

Violation	FY19	FY20	FY21	FY22	FY23	FY24
Background Info Cases	0	0	0	0	0	
Building Code Violations	1	0	0	2	3	
Dangerous Premises	1	3	1	11	17	
Depositing, Dumping, Burning	0	4	0	9	1	
Home Occupation Violation	0	0	0	0	0	
Junk and Unsightly Matter	106	65	101	60	37	
Junked Vehicle, Nuiance	85	49	66	52	15	
Minimum Housing Standards	10	0	0	6	19	
Noise Prohibited, Animals	7	5	0	2	2	
Non-Residential Open Storage	0	0	0	0	0	
Obstruction of Drainageway	0	0	0	0	0	
Permit Required	2	0	0	2	3	
Pool Enclosure	0	0	0	0	0	
Posting Signs on Poles	0	0	0	0	0	
Posting Signs on Public Property	0	0	0	0	0	
Acc. Bldg. prohibited in front yd	0	0	0	0	0	
Refrigerators and Air Tight Containers	0	0	0	3	0	
Residential Open Storage	3	2	1	1	0	
Residential Setbacks	0	0	0	0	0	
Residential RVs - No Residence	1	3	0	5	3	
Sight Visibility	0	1	0	0	0	
Unsanitary Conditions	0	3	2	30	14	
Weeds and Vegetation	68	28	43	35	40	
Abandon Vehicle				2	0	
Parking in Alley				2	0	
Parking of Large Trucks, Trailers...				2	1	
Parking 72 hrs Prohibited				9	1	
Garbage, Tires				15	0	
Cover Securely				1	0	
Meter Tampering/damage fees				2	7	
Utilities Disc. for Plumbing violations				1	1	
Keeping Roosters prohibited					6	
RVs and Travel Trailers No Allowed					2	
Keeping Animals in Front Yard					1	
Zoning Ord. Use Regs Violations	0	0	0	1	0	
Monthly Totals	284	163	221	253	173	

[illegible]

## Cases

Open Cases at the start of month	611	425	636	476	348	
Complaints	11	2	1	18	30	
Pro-Active - Self Initiated	168	111	151	131	43	
Total New Cases	179	113	151	148	73	
Inspections Performed				236	421	
Closed Cases	238	57	133	173	74	
Citations	1	7	4	12	20	
Open Cases at the end of month	552	564	621	451	347	

20	25	31	35									
6	10	3	9									
9	3	8	9									
15	13	11	18									
31	46	42	52									
10	7	7	18									
1	2	0	0									
25	31	35	35									

Utility Inspections	201	187	208	221	<b>817</b>
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9	3	4	7								
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Municipal Court Monthly Report  
JANUARY 2024

Criminal Section	Traffic			Traffic Non-Traffic		
	Non-Parking	Traffic Parking	City Ordinance	Penal Code	Non-Traffic State Law	City Ordinance
1. Total Cases Pending First of the Month:	3,249	1	0	1,376	9	96
a. Active Cases	1,808	1	0	965	6	79
b. Inactive Cases	1,441	0	0	411	3	17
2. New Cases Filed	84	0	0	11	0	1
3. Cases Reactivated	14	0	0	4	0	0
4. All other Cases Added	0	0	0	0	0	0
5. Total Cases on Docket	1,906	1	0	980	6	80
6. Dispositions Prior to Court Appearance or Trial:						
a. Uncontested Dispositions	53	0	0	8	0	1
b. Dismissed by Prosecuton	0	0	0	0	0	0
7. Dispositions at Trial:						
a. Convictions:						
1) Guilty Peal or Nolo Contendere	2	0	0	1	0	0
2) By the Court	0	0	0	1	0	0
3) By the Jury	0	0	0	0	0	0
b. Acquittals:						
1) By the Court	0	0	0	0	0	0
2) By the Jury	0	0	0	0	0	0
c. Dismissed by Prosecution	0	0	0	0	0	0
8. Compliance Dismissals:						
a. After Driver Safety Course	1					
b. After Deferred Disposition	1	0	0	0	0	0
c. After Teen Court	0	0	0	0	0	0
d. After Tobacco Awareness Course					0	
e. After Treatment for Chemical Dependency				0	0	
f. After Proof of Financial Responsibility	0					
g. All other Trasportation Code Dismissals	11	0	0	0	0	0
9. All other Dispositions	0	0	0	0	0	0
10. Total Cases Disposed	68	0	0	10	0	0
11. Cases Places on Inactive Status	86	0	0	5	0	1
12. Total Cases Pending End of Month:	3,265	1	0	1,377	9	97
a. Active Cases	1,752	1	0	965	6	79
b. Inactive Cases	1,513	0	0	412	3	18
13. Show Cause Hearings Held	0	0	0	0	0	0
14. Cases Appealed:						
a. After Trial	0	0	0	0	0	0
b. Without Trial	0	0	0	0	0	0

Additional Activity	Total
Cases in Which a Fine and Court Costs Satisfied by Community Service	
a. Partial Satisfaction	2
b. Full Satisfaction	2
Cases in Which Fine and Court Costs Satisfied by Jail Credit	0
Cases in Which Fine and Court Costs Waived for Indigency	0
Amount of Fines and Court Costs Waived for Indigency	\$0.00
18. Fines, Court Costs and Other Amounts Collected:	
a. Kept By City	\$9,422.39
b. Remitted to State	\$6,446.72
c. Total	\$15,869.11
Arrest Warrants Issued	106

Civil Section	Total Cases
1. Total Cases Pending First of Month	328
a. Active Cases	284
b. Inactive Cases	44
2. New Cases Filed	0
3. Cases Reactivated	0
4. All other Cases Added	0
5. Total Cases On Docket	284
6. Uncontested Civil Fines or Penalties	0
7. Default Judgments	0
8. Agreed Judgments	0
9. Tiral/Hearing by Judge/Offiver	0
10. Tiral By Jury	0
11. Dismissed for Want of Prosecution	0
12. All Other Dispositions	0
13. Total Cases Disposed	4
14. Cases Placed on Inactive Status	0
15. Total Cases Pending End of Month:	328
a. Active Cases	284
b. Inactive Cases	44
16. Cases Appealed:	
a. After Trial	0
b. Without Trial	0

Juvenile/ Minor Activity	Total
1. Transportation Code Cases Filed	0
2. Non-driving Alcoholic Beverage Code Cases Filed	1
3. Driving Under the Influence of Alcohol Cases Filed	0
4. Drug Paraphernalia Cases Filed	0
5. Tobacco Cases Filed	0
6. Truancy Cases Filed	0
7. Education Code (Except Failur to Attend) Cases Filed	0
8. Curfew	0
9. All other Non-Traffic Fine- Only Cases Filed	0
10. Transfer to Juvenile Court:	
a. Mandatory Transfer	0
b. Discretionary Transfer	0
11. Accused of Contemp and Referred to Juvenile Court	0
12. Held in Contempt by Criminal Court	0
13. Juvenile Statement Magistrate Warning:	
a. Warnings Administered	0
b. Statements Certified	0
14. Detention Hearings Held	0
15. Orders for Non-Secure Custody Issues	0
16. Parents Contributing to Nonattendance Cases Filed	0

Presiding Judge: Justin Tyler Owens  
Prepared by Court Clerk Valerie Gonzalez  
Official Report Submitted to The Office of Court Administration 02-06-2024