



## CITY OF BRADY COUNCIL AGENDA REGULAR CITY COUNCIL MEETING APRIL 16, 2024, 6:00 PM

NOTICE is hereby given of a meeting of the City Council of City of Brady, McCulloch County, State of Texas, to be held at **6:00 p.m. April 16, 2024**, at the City of Brady Municipal Court Building located 207 S. Elm St., Brady, Texas, for the purpose of considering the following items. The City Council of the City of Brady, Texas, reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

Aaron Garcia  
Mayor

Larry Land  
Council Member Place 1

Missi Elliston  
Mayor Pro Tem  
Council Member Place 2

Jeffrey Sutton  
Council Member Place 3

Felix Gomez, Jr.  
Council Member Place 4

Gabe Moreno  
Council Member Place 5

Erin Corbell  
City Manager

Tina Keys  
City Secretary

Sharon Hicks  
City Attorney

### **MISSION**

The City of Brady strives to share its history and encourage the development of diverse housing, employment, infrastructure, and opportunity through transparent management and financing for all residents and employees.

### **1. CALL TO ORDER, ROLL CALL & CERTIFICATION OF A QUORUM**

### **2. INVOCATION & PLEDGE OF ALLEGIANCE**

### **3. PUBLIC COMMENTS: Reserved for items NOT listed on the agenda**

*Please limit individual public comments to three (3) minutes. In accordance with TX AG opinion, any public comment addressing items not on the agenda, will only be heard by the City Council. No formal action, deliberation, discussion, or comment will be made by City Council. State Law prohibits any deliberation or decisions regarding items presented in public comments. City Council may only make a statement of specific factual information given in response to the inquiry; recite an existing policy; or request staff to place the item on an agenda for a subsequent meeting.*

### **4. CONSENT AGENDA: Reserved for routine items to save time**

*Any item may be removed from the Consent Agenda at the request of a Council Member and considered separately following the Consent Agenda approval. All items listed on the Consent Agenda are to be with one motion "Move to approve Consent Agenda."*

- A. Approval of Minutes for Joint Work Session Meeting on April 1, 2024 and Work Session and Regular Session Meetings on April 2, 2024.

### **5. PRESENTATIONS**

- Second Quarter Financial Report – FY 24

### **6. PUBLIC HEARING:**

- A Public Hearing to receive comments from the public regarding request for a zoning change from Single-Family Residential District to Manufactured Home District for Dodge Heights Subdivision.

## 7. INDIVIDUAL CONCERNS

*City Council Members are to deliberate the following items. Staff will present the item and are prepared to answer City Council Member questions. The Mayor will recognize Council Members as the council discuss the item so everyone is heard. Once the City Council Members finish discussion, the Mayor will recognize attendees who have comments. Attendees and council members need to direct comments to the Mayor as they are recognized. When all comments are complete, the Mayor will call for a motion.*

- A. Discussion, consideration, and possible action regarding the **second and final reading of Ordinance 1377** of the City of Brady, Texas to adopt the 2024 Water Conservation and Drought Contingency Plan as required by the Texas Water Development Board
- B. Discussion, consideration and possible action regarding the **first reading of Ordinance 1378** of the City of Brady, Texas to amend the FY2024 Budget for municipal purposes.
- C. Discussion, consideration and possible action regarding the **first reading of Ordinance 1375** of the City of Brady, Texas granting a zoning change from Single Family Residential (SF) to Manufactured Home District (MH) for the Dodge Heights Subdivision located at Brady Lake.
- D. Discussion, consideration and possible action regarding approval of Resolution 2024-008 supporting the Affordable Housing Program application for 218 Lynn Gavit.
- E. Discussion, consideration and possible action approving Resolution 2024-009 regarding the delegation of authority to the Finance Director to select, engage, and move City funds relating to Texas Water Development Board financing to an Escrow Bank other than the Escrow Bank currently maintaining such accounts and to negotiate and execute all documents as necessary to effectuate such engagement of an Escrow Bank and transfer of such funds.
- F. Discussion, consideration and possible action regarding amendment to Interlocal Agreement between City of Brady and McCulloch County for labor, material and equipment sharing to improve/maintain infrastructure of public facilities.
- G. Discussion, consideration and possible action approving road closure request from Brady/McCulloch County Chamber of Commerce for Cinco de Mayo dance.
- H. Discussion, consideration and possible action approving bid to replace the current air conditioning units at Brady Police Department
- I. Discussion regarding April 8, 2024 eclipse.

## 8. STAFF REPORTS

- A. **Monthly Financial / Utility Reports**
- B. **Monthly Activity Reports:** Seniors, Golf, BPD, Fire-EMS Calls, BVFD Expense Report, Animal Control, Airport, Code Enforcement, Municipal Court
- C. **Upcoming Special Events/Meetings:**

April 22 – 30	Early Voting
April 23	Happy Birthday Missi Elliston
May 4	Election Day
May 7	Regular City Council Meeting, 6:00 p.m.
May 21	Regular City Council Meeting, 6:00 p.m.
May 27	Memorial Day, City Offices Closed, Altered Trash Schedule

## 9. ANNOUNCEMENTS

Pursuant to the Texas Government Code § 551.0415, City Council Members and City staff may make reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include: Expressions of thanks, congratulations, or condolence; an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision; Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that

was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and announcements involving an imminent threat to public health and safety of people in the municipality that has arisen after the posting of the agenda.

## 10. EXECUTIVE SESSION

The City Council of the City of Brady will adjourn into Executive Session for the following:

- Pursuant to Section 551.071 (Consultation with Attorney), the City Council will consult with the City Attorney about pending or contemplated litigation or on a matter in which the duty of the attorney to the City under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act:
- Pursuant to Section 551.072 (Deliberations about Real Property), the City Council will deliberate the purchase, exchange, lease, or value of real properties of the City as the deliberation in an open meeting will have the detrimental effect on the position of the City in negotiations with a third person: Fire Department
- Pursuant to Section 551.074 (Personnel Matters) City Council will meet to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee: Annual performance evaluation for City Manager and Municipal Court Judge

## 11. OPEN SESSION ACTION ON ANY ITEMS COMING OUT OF EXECUTIVE SESSION

Discussion, consideration or possible action as a result of Executive Session, if any

## 12. ADJOURNMENT

*I certify that this is a true and correct copy of the City of Brady City Council Meeting Agenda and that this notice as posted on the designated bulletin board at Brady City Hall, 201 E. Main St., Brady, Texas 76825; a place convenient and readily accessible to the public at all times, and said notice was posted on \_\_\_\_\_ by 6:00 p.m. and will remain posted continuously for 72 hours prior to the scheduled meeting pursuant to Chapter 551 of the Texas Government Code.*

\_\_\_\_\_  
Tina Keys, City Secretary

In compliance with the American with Disabilities Act, the City of Brady will provide for reasonable accommodations for persons attending public meetings at City facilities. Requests for accommodations or interpretive services must be received at least 48 hours prior to the meeting. Please contact the City Secretary at 325-597-2152 or [tkeys@bradytx.us](mailto:tkeys@bradytx.us)

Attendance by Other Elected or Appointed Officials: It is anticipated that members of other governmental bodies, and/or city boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the body, board, commission and/or committee. The members of the boards, commissions and/or committees may be permitted to participate in discussion on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless item and action is specifically provided for on an agenda for that body, board, commission or committee subject to the Texas Open Meetings Act.

The City Council of the City of Brady reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on this agenda as authorized by the Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations regarding Real Property), 551.073 (Deliberations regarding prospective Gifts or Donations), 551.074 (Personnel Matters), 551.076 (Deliberations regarding Security Devices), 551.086 (Deliberate, vote or take final action on competitive matters of the public power utility), and 551.087 (Deliberation regarding Economic Development).

This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes written interpretation of the Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.104(c) and the meeting is conducted by all participants in reliance on this opinion.

STATE OF TEXAS

COUNTY OF McCULLOCH

CITY OF BRADY

The City Council of the City of Brady, Texas met in a Joint Work Session Meeting with Melvin City Council on Monday April 1, 2024 at 1:30 p.m. with Mayor Aaron Garcia presiding. Council Members present were Missi Elliston, Larry Land, Gabe Moreno, Jeffrey Sutton and Felix Gomez. City staff present were City Manager Erin Corbell, Police Chief Randy Batten, EMS Coordinator Jeremy Ramon, Street Superintendent Manny Perez, Public Works Director Steve Miller and City Secretary Tina Keys. Also in attendance were Mikki Williams, Carol Anderson, Randy Deans, Frank Trull, Don Bratton Marelina Brown, Carlos Flores, Dale Anderson, Ramiro Castanuela, Marlinda Davis, James Bissonnette, and Lynn Farris.

### **Judge**

Mayor Garcia called the meeting to order at 1:30 p.m. Council quorum was certified. Judge Trull said Commissioner Beherns was not present. City of Melvin said present was Marlinda Davis, Marelina, Romero, Dale, Charlie, and announced a quorum was present.

## **2. DISCUSSION ITEMS**

- a. Discussion regarding Interlocal Agreement with City of Melvin and/or McCulloch County for EMS services. Mayor Brown asked if everyone received what they gave the commissioners and the city and asked why they were excluded from interlocal agreement. Judge Trull said because they are incorporated, but up until the very last minute of the signing of the agreement they had been included in the EMS services. Mayor Brown said her standing is they still need EMS services in Melvin, but they cannot afford it. They want to know and understand when the commissioners made the hospital district, how did they give up their authority in regulating the hospital and why Melvin is not included in the last agreement. Judge Trull said he can't speak for hospital but the first year it was in the budget for \$156,000 but then Erin Corbell didn't have time to figure numbers for next budget, so he added 10%. Being new he didn't realize Melvin was included. Now he has looked into everything. Melvin is an incorporated city like Brady and makes their own decisions for services to provide. The next budget cycle came up and the more he learns he realized McCulloch County doesn't have authority inside the city limits of Melvin or Brady, so EMS services have been provided without an interlocal agreement. Past administration handled things their way. The City of Melvin needs to understand the County cannot make an agreement for Melvin with the City of Brady. The bad part is they were not included in the agreement when it was realized. Judge Trull said part of it is just that he didn't know everything. Every year he is learning more. When he realized it was there, he spoke with them and even got legal council and they reaffirmed that they can't provide service without an interlocal agreement. Council person Castanuela said with the interlocal agreement with the city, there cannot be another EMS service; they can't even bring in another service because of the very low income population they have. Mayor Garcia said he doesn't think our interlocal agreement has anything to do with any competing EMS services. Mayor Brown read portions of the agreement the City of Melvin had on file and said it is not updated. It was signed by James Stewart and Clay Jones so it's an old agreement. Mayor Brown went on to read Texas Local Government Code 791.030 healthcare and hospital services and said there's no way the City of Melvin can get a grant right now. Their CPA hasn't started on the 2022 grants and 2023 audits are due. They tried to apply for emergency grants and they can't get them. Mayor Brown asked "what are we going to do"? Judge Trull asked when their budget cycle starts. Mayor Brown said January. In January 2024 they owed \$15,000, in February owed \$15,373 and March \$15,373. Judge Trull said when they get numbers from the city that's so they can prepare the next year budget so he would assume it would be similar for Melvin. Mayor Brown said they already owe \$6,000 to the city plus EMS. Erin Corbell said we have not reached an interlocal agreement with Melvin so

those amounts due are not enforceable. We work the numbers from our last fiscal year applying our actual number of calls so it can be worked into their next fiscal year. Corbell said we never reached an interlocal agreement so the \$6,000 is not per year. Mayor Brown said they do have the helipad and it has been used by EMS several times and asked if there is any way to compromise on something like that. Randy Deans asked if the volunteer department built it. Mayor Brown said no, the City of Melvin got a grant. Council Member Land said we would have to separate out the Melvin calls from the county total. Mayor Garcia said Corbell has done that. Their next fiscal year would be \$13,659. Their number of calls doubled. Mayor Brown said they aren't going to hold people's health in jeopardy. The helipad is there, if they make an agreement with the county for \$13,000 and the City for \$13,000. Erin Corbell said the city is the service provider so the agreement would be with the City of Brady, excluding the county. Erin Corbell said she said they would not cut off EMS services to Melvin while they were working on the agreement. Mayor Brown said that's not what was said, and went on to say the County Judge knows, and they know the price went up ridiculous; it went up way too high. Mayor Brown said the judge told them the City is hurting for money. Erin Corbell said she gave the county a heads up that there would be a significant jump due to the 7% increase in pay to the EMS personnel. Mayor Brown said the prices haven't come down at all. Corbell said prices for fuel have gone up as well as the cost of ambulances and supplies. Unless those costs come down, our prices won't come down. A Melvin council member asked how often our ambulances get replaced. Corbell said they're on a 5 – 7 year replacement program. We have 3 right now. Council Member Land asked if the formula for Melvin would be the same as a county. Corbell said the base price is \$1,564 to \$2,220 having to do with what's used on the ambulance, mileage, etc. If the patient has insurance there is a contractual allowance that reduces that charge. It cuts the billed amount. The average was \$1,823 the last time they checked. Council Person Castanuela said their budget is very low. Of their population, 60% is over 50 -55 years old. They are having more people grow old so more are going to need ambulance services. Mayor Brown said they do get sales tax, franchise tax, but they don't get road tax and they don't get liquor tax. Their tax base is not that big. The wind turbines have dropped their property rates. They're broke. They need help but don't want a handout. Council Person Castanuela said the Melvin fire department keeps asking why they pay county taxes and does it help them out. Their people are very upset. Judge Trull said county taxes pay for every county office. Council Person Castanuela said he understands but the elderly cannot comprehend. Council Member Land asked what other communities do. Mayor Brown said the commissioners are supposed to step in and take care of their citizens. Mayor Garcia said the biggest obstacle he is hearing is their incorporated status. If the city of Melvin doesn't make enough, why not unincorporate. Mayor Brown said right now they have a grant for the water system for 7 more years. It was 10 years. They cannot do anything with it. If something happens with the city, an entity can come in. The brokers that paid in for the \$837,000 wants their money back. So, this entity will come in and sell everything the city has. What's left the citizens of Melvin will have to pay for. Then it will go to everyone in the county to pay back that amount plus interest. Mayor Garcia said as people get older, without some type of agreement, those costs are going to continue to get higher. We want to figure out what's the best way to help Melvin. What's preventing the county from helping is the incorporated status. Carol Anderson said it was her understanding that the hospital district was supposed to take care of those who can't take care of themselves. Mayor Brown said they have reached out to the hospital district without anything in return and said if we have a hospital district and are not utilizing the indigent program what are we paying taxes for. Don Bratton asked when was the last time anybody saw when the hospital district was having a meeting? Carol Anderson said Melvin might want to talk with the hospital district to see if there is anything they can do to help. Council Member Land asked if the council of governments could help. Corbell said she has not heard of them doing anything like this. Mayor Brown said the only thing they can offer is the helipad. Council Member Land said that should be worth something. A Melvin council member said he believes when you unincorporate, one of the things you give up are water rights and then towns just dry up and go away. He doesn't think the citizens of Melvin would vote to unincorporate. Carol Anderson suggested they contact their senator for help. Council Member Moreno said we would prefer Melvin talk to the hospital board

then come back to the city. The revenue comes from the hospital board. Mayor Brown said they are considering charging to use the helipad. Carol Anderson asked who they would charge. Mayor Brown responded “EMS”. Randy Deans said the use of the helipad should be in the interlocal agreement. Mayor Garcia said we want to get this resolved. We’re not cutting service off, today. It hasn’t even been in the discussion. The county went for several years without paying, Melvin hasn’t even gotten a bill yet. These meetings are a starting point to find out what’s best for everybody. We all have to work together. We need to make sure Melvin has done their due diligence and gone to the hospital board so we can work it out. Mayor Garcia said we aren’t going to come to an agreement today, but we are getting the ball rolling.

- b. Discussion regarding modification of Interlocal Agreement with McCulloch County for Road Maintenance Services to include waste project material. Erin Corbell said she handed out a copy of what the interlocal agreement would look like with changes in red. Carol Anderson said the county has to have the agreement to accept donations. It’s material that the city crews removed that’s not usable material for the city. Carol said if it’s a real problem, we can go back to the old agreement. Steven Miller said it’s good wording, but they don’t want to imply there is any hauling done by the city. Carol Anderson said she doesn’t think anywhere in the agreement does it say anything about the city or county moving material.

### 3. ADJOURNMENT

There being no further business, Mayor Garcia adjourned the meeting at 2:51 p.m.

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Aaron Garcia, Mayor

Attest: \_\_\_\_\_  
Tina Keys, City Secretary

STATE OF TEXAS

COUNTY OF McCULLOCH

CITY OF BRADY

The City Council of the City of Brady, Texas met in a Work Session Meeting on Tuesday April 2, 2024 at 5:00 p.m. with Mayor Aaron Garcia presiding. Council Members present were Missi Elliston, Larry Land, Gabe Moreno, Felix Gomez, and Jeffrey Sutton. City staff present were City Manager Erin Corbell, Police Chief Randy Batten, Fire Chief Lloyd Perrin, EMS Director Jeremy Ramon, Fire Administrator Ron Larson, and City Secretary Tina Keys. Also in attendance were Terry Phillips, Tony Groves, Jim Wilson, James Stewart, Dan Campos, Brad Isbell and Jim Wilson.

### 1. CALL TO ORDER, ROLL CALL & CERTIFICATION OF A QUORUM

Mayor Garcia called the meeting to order at 5:00 p.m. Council quorum was certified.

### 2. PUBLIC COMMENTS

There were no public comments

### 3. INDIVIDUAL CONCERNS

- A. Discussion with Eikon regarding Fire Department / Police Department plans – Jim Wilson said the white on the bar on the site plan is the existing building. Anything colored is new construction. They do intend to remodel some offices to get more offices. Mayor Garcia asked why there are 5 bedrooms, 30 parking spaces for 5 personnel. When we walked it, we discussed a million or 1.5 million and Mayor Garcia said he doesn't understand why it is so much. We would have a lot of empty rooms and Mayor Garcia said he doesn't understand. Eikon said they used the understanding of the building program which was done for this location. It's for growth. Erin Corbell said to prepare for future growth so you don't have to find funds down the road. Chief Perrin said there are times that we have 8-10 people bunked in an emergency situation. Right now, they sleep on couches or recliners. Mayor Garcia asked what would constitute that situation. Ron Larson said we're going to have it this weekend. Mayor Garcia said that won't happen for another 100 years; and we're not going to grow to that size. We can watch history and for the last 100 years and we haven't grown. Council Member Moreno said we're on a budget and we want to get them what they need. Let's get something done that's better than they have now and then eventually if we start growing, we can add on. We need to keep the total price now. The idea was to downsize but that wasn't made clear. Scale it down, but make it nice and workable. We can add on if we grow when we are more financially stable at that time. Council Member Elliston said our original plan would accommodate growth at well under the cost. Maybe we don't have to make it quite this big, but we need to accommodate some growth into the plans. Council Member Elliston said she is more in favor of this current facility and the cafeteria than this. Jim Wilson said there is a lot of concrete paving. Maybe we could reduce that on the back. Also, equipment storage area, even though we need it, we might be able to pull back. Dan Campos said everybody has good opinions, they are trying to come up with a plan with growth for 20 years. Growth may or may not come. People are moving out here and the fire department is going to have increased calls. History proves that. They are trying to come up with the most cost-effective option. Projects are not decreasing, costs are increasing. It spiked after covid and has not come down. we've looked at a lot of different options, properties around town. In hindsight, we could have built something years ago for less than we're considering now. They're trying to help the city make a good decision. They're not saying this is the answer. This is an option. They would work closely with the fire department to determine what would be best in a 20 year period. This is a feasible option. We can come up with phases to add on. When you go to add, you're going to be spending more money down the road. We've gone through this exercise so many times and Eikon doesn't really know where Council wants to



go. Council Member Elliston said we can get two facilities for the price of this one. Council Member Land asked how many people the fire department needs to sleep. Chief Perrin said on a normal day it's 5 – 6; Goat Cookoff they might have 8 – 10. We have extra people who come in and they stay at the station. Council Member Land asked if the fire department personnel are ok being out there. Chief Perrin said he likes the road situation. Council Member Land said he likes it as well and said he spoke with someone in the commercial concrete business and the concrete is pretty inflated. It could be less when we go out to bid. Dan Campos said they take an average of their jobs to figure the costs. They can look at several ways to save during the bid process. Mayor Garcia asked if they have to have concrete. Dan Campos said they have to prove an 80,000 pound fire truck can go over it and not make ruts. The parking lot can be asphalt or gravel. Anywhere the trucks are going constantly is going to have to withstand the load. Mayor Garcia asked if there is a state mandate to have separate bunk rooms. Chief Perrin said it's recommended. Jim Wilson said they tried to use existing walls as much as they could and went on to say you would have to lose a bay to include an exercise room. Council Member Gomez said we're hurting ourselves by not moving on this. Mayor Garcia said we don't have the money to do either option today and asked what would the phase process look like. Council Member Elliston said phasing over multiple years will end up costing more. Mayor Garcia said he was thinking of maybe over 3 years and asked what can we do with what we have, and then we can prepare for step 2. Mayor Garcia said we're looking at 6 months to get started and asked what does the construction look like. Eikon said they would go out to bid in the fall, giving us more time to recruit money, then 6 months then start with site work. Mayor Garcia said we have time to come up with money, if we can sell the properties we have to sell. We owe it to our firefighters and citizens to figure it out. There are routes to get that money in that time frame. Council Member Moreno asked why the volunteers don't like that area. Erin Corbell said they think the response time will be higher. Chief Perrin said the 2-3 minute response time won't make a difference. Erin Corbell said she is hearing if there is any way to get an updated cost estimate minimizing the paving, do gravel for now, a split bunk room between male and female. Chief Perrin said he feels like they're better off with individual bunk rooms. You have to be careful with people. Erin Corbell said she can work on what the cost savings would be. Council Member Elliston said she doesn't want to spend more money on new plans. Dan Campos said they can look at the costs too.

#### 4. ADJOURNMENT

There being no further business, Mayor Garcia adjourned the meeting at 6:01 p.m.

\_\_\_\_\_  
Aaron Garcia, Mayor

Attest: \_\_\_\_\_  
Tina Keys, City Secretary



STATE OF TEXAS

COUNTY OF McCULLOCH

CITY OF BRADY

The City Council of the City of Brady, Texas met in a Regular Meeting on Tuesday April 2, 2024 at 6:00 p.m. with Mayor Aaron Garcia presiding. Council Members present were Missi Elliston, Felix Gomez, Jeffrey Sutton, Larry Land and Gabe Moreno. City staff present were City Manager Erin Corbell, Public Works Director Steven Miller, Police Chief Randy Batten, and City Secretary Tina Keys. Also in attendance were Terry Phillips, Charles Bush, R.S. Bush and Tony Groves. City Attorney Sharon Hicks was on the phone for executive session.

#### **1. CALL TO ORDER, ROLL CALL & CERTIFICATION OF A QUORUM**

Mayor Garcia called the meeting to order at 6:13 p.m. Council quorum was certified.

#### **2. INVOCATION AND PLEDGE OF ALLEGIANCE**

Council Member Land gave the invocation, and the Pledge of Allegiance was recited

#### **3. PUBLIC COMMENTS**

Rustin Bush said he was born and raised Brady and growing up was all about sports. The place to be was the ballfields and in the early 2000's, the golf course was the place to be. Tournaments had wait lists. They had enough money to put in an irrigation system. Mr. Bush said the course to him is everything. He has so many memories there. His family takes care of some landscape beds, there is a tournament named after his stepmother. Roots run deep. He chose a career in the golf field. He is a golf course superintendent in a neighboring town. He has access to equipment that can be used here, spray rig. He wants to help. He calls on other superintendents. He can bring product in and can help out there, which is what he's offering. He has put in irrigation systems, that's how he got his start. What he wants is to give back to this town and give the citizens something they can be proud of. It's our chance to leave the world a better place than they found it.

#### **4. CONSENT AGENDA**

- A. Approval of Minutes for Regular and meeting on March 19, 2024

Council Member Elliston moved to approve the Consent Agenda. Seconded by Council Member Moreno. All Council Members voted "aye" and none "nay". Motion passed with a 5 – 0 vote.

#### **5. PRESENTATIONS:**

There were no presentations

#### **6. PUBLIC HEARINGS AND INDIVIDUAL CONCERNS ON PUBLIC HEARING**

There were no public hearings.

#### **7. INDIVIDUAL CONCERNS**

- A. Discussion, consideration and possible action regarding the **first reading of Ordinance 1377** of the City of Brady, Texas to adopt the 2024 Water Conservation and Drought Contingency Plan as required by the Texas Water Development Board. Steven Miller presented. Council Member Moreno moved to approve the first reading of Ordinance 1377. Seconded by Council Member Elliston. All Council Members voted "aye" and none "nay". Motion passed with a 5 – 0 vote.

- B. Discussion, consideration and possible action to approve the Memorandum of Understanding “MOU” between the City of Brady and Brady Independent School District regarding responsibilities for girls’ softball field at Richards Park. Erin Corbell presented. Mayor Garcia said he had requested this and there has been an issue with BYSF using the field. There has been an issue trying to figure out who is responsible for what. Council Member Elliston asked if this is to get permission from the school to use our property. Erin Corbell said no. Council Member Moreno said he knows before, BYSF were not allowed to practice on that field. Council Member Gomez moved to approve the Memorandum of Understanding. Seconded by Council Member Elliston. All Council Members voted “aye” and none “nay”. Motion passed with a 5 – 0 vote.

## 8. STAFF REPORTS

### A. Monthly Financials (February – inadvertently omitted from last packet)

### B. Upcoming Special Events/Meetings:

April 8	Eclipse
April 12	LCRA Steps Forward Day at Willie Washington Park
April 16	Regular City Council Meeting, 6:00 p.m.
April 22 – 30	Early Voting
April 23	Happy Birthday Missi Elliston
May 4	Election Day
May 7	Regular City Council Meeting, 6:00 p.m.

## 9. ANNOUNCEMENTS

There were no announcements

## 10. EXECUTIVE SESSION

The City Council of the City of Brady adjourned into Executive Session for the following:

- Pursuant to Section 551.071 (Consultation with Attorney), the City Council will consult with the City Attorney about pending or contemplated litigation or on a matter in which the duty of the attorney to the City under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act:

Regular session was recessed at 6:34 p.m. Executive Session was opened at 6:42 p.m. and closed at 6:53 p.m. Regular session reconvened at that time

## 11. OPEN SESSION ACTION ON ANY ITEMS COMING OUT OF EXECUTIVE SESSION

Council Member Elliston moved to authorize the title company to execute documents to release lis pendens for 1305 S. College. The Motion was seconded by Council Member Sutton. All Council Members voted “aye” and none “nay”. Motion passed with a 5 – 0 vote.

## 12. ADJOURNMENT

There being no further business, Mayor Garcia adjourned the meeting at 6:53 p.m.

\_\_\_\_\_  
Aaron Garcia, Mayor

Attest: \_\_\_\_\_  
Tina Keys, City Secretary

**City Council  
City of Brady, Texas  
Agenda Action Form**

<b>AGENDA DATE:</b>	4-16-2024	<b>AGENDA ITEM</b>	5.
<b>AGENDA SUBJECT:</b>	Second Quarter Financial Report – FY 24		
<b>PREPARED BY:</b>	Lisa McElrath	<b>Date Submitted:</b>	4-10-2024
<b>EXHIBITS:</b>	Financial Report as of March 31, 2024 Fund Balance and Cash Reconciliation Reconciled Cash and Utility Billing Summary Sales Tax Chart by Fiscal Year Utility Customer Service Reports		
<b>BUDGETARY IMPACT:</b>	<b>Required Expenditure:</b>		\$00.00
	<b>Amount Budgeted:</b>		\$00.00
	<b>Appropriation Required:</b>		\$00.00
<b>CITY MANAGER APPROVAL:</b>			

<b>SUMMARY:</b>
<p>Financial Reports for second quarter-end (50%) of FY 24 have been emailed to you for review and placed on the website for public view.</p> <p>City Sales Tax collections through March 2024 total \$572,671 and are favorable at 56% of budget projections. Total collections through March are \$24,215, or 4% more than last year at this time.</p> <p>Current Property tax collections assigned to the General Fund total \$857,157 and are at 96% of budget projections.</p> <p>Revenues and Expenditures for the city's core funds: General, Electric, Natural Gas, Sewer, Solid Waste and Utility Support are on track with budgeted goals.</p>

<b>RECOMMENDED ACTION:</b>
<p>This item is for presentation and discussion purposes only.</p>

CITY OF BRADY  
MONTHLY FINANCIAL REPORT  
AS OF: MARCH 31ST, 2024

50.00% OF FISCAL YEAR

	CURRENT BUDGET	YEAR TO DATE ACTUAL	% TO DATE	YEAR TO DATE PRIOR YEAR
BEGINNING FUND BALANCE & NET WORKING CAPITAL	27,354,258.02	27,354,258.02		34,178,081.67
<b>REVENUES</b>				
10 -GENERAL FUND	7,828,570.00	4,746,865.95	60.64	6,091,255.44
11 -GEN CONSTRUCTION FUND	0.00	0.00	0.00	0.00
20 -ELECTRIC FUND	8,011,600.00	4,066,783.18	50.76	3,767,059.43
30 -WATER / SEWER FUND	4,228,025.00	2,040,288.19	48.26	2,087,990.93
33 -WATER CONSTRUCTION FU	2,130,000.00	10,098.17	0.47	135,427.01
35 -WWTP CONSTRUCTION FUN	335,860.00	27,964.86	8.33	161,046.76
40 -GAS FUND	1,263,500.00	752,675.69	59.57	867,966.41
50 -UTILITY SUPPORT FUND	683,900.00	369,553.07	54.04	352,014.72
60 -SOLID WASTE FUND	1,421,000.00	762,214.37	53.64	754,688.77
61 -STREET SANITATION FUN	74,000.00	37,341.65	50.46	37,059.12
71 -EMPLOYEE BENEFITS TRU	1,116,452.00	461,360.88	41.32	0.00
80 -SPECIAL REVENUE FUND	1,238,510.00	268,010.55	21.64	938,451.05
81 -CEMETERY FUND	48,800.00	53,140.93	108.90	47,722.15
82 -HOTEL/MOTEL FUND	215,000.00	51,235.05	23.83	79,037.47
83 -SPECIAL PURPOSE FUND	5,000.00	5,430.21	108.60	1,681.80
TOTAL REVENUES	28,600,217.00	13,652,962.75	47.74	15,321,401.06
<b>EXPENDITURES</b>				
10 -GENERAL FUND	9,062,239.00	4,163,364.88	45.94	4,027,971.64
11 -GEN CONSTRUCTION FUND	280,405.00	3,450.00	1.23	48,159.85
20 -ELECTRIC FUND	8,904,754.00	4,111,294.02	46.17	3,896,668.10
30 -WATER / SEWER FUND	6,818,119.00	2,309,449.85	33.87	1,423,864.33
33 -WATER CONSTRUCTION FU	5,794,006.00	1,265,052.10	21.83	3,021,454.80
35 -WWTP CONSTRUCTION FUN	4,131,529.00	1,010,731.02	24.46	2,922,938.66
40 -GAS FUND	1,317,022.00	653,203.70	49.60	748,461.09
50 -UTILITY SUPPORT FUND	673,480.00	342,167.48	50.81	370,904.09
60 -SOLID WASTE FUND	1,719,834.00	855,221.38	49.73	662,333.57
61 -STREET SANITATION FUN	95,302.00	44,920.25	47.13	50,163.75
71 -EMPLOYEE BENEFITS TRU	1,116,252.00	460,829.14	41.28	0.00
80 -SPECIAL REVENUE FUND	1,352,692.00	287,612.01	21.26	905,214.33
81 -CEMETERY FUND	68,529.00	30,422.97	44.39	26,700.59
82 -HOTEL/MOTEL FUND	229,250.00	52,292.76	22.81	64,391.23
83 -SPECIAL PURPOSE FUND	17,500.00	3,500.00	20.00	1,523.03
TOTAL EXPENDITURES	41,580,913.00	15,593,511.56	37.50	18,170,749.06
REVENUES OVER/(UNDER) EXPENDITURES	(12,980,696.00)	( 1,940,548.81 )		( 2,849,348.00 )
ENDING FUND BALANCE & NET WORKING CAPITAL	14,373,562.02	25,413,709.21		31,328,733.67

# FUND BALANCE AND CASH RECONCILEMENT

As of: March 31, 2024

			Total Cash
<b>COMMERCIAL NATIONAL BANK</b>			
Operating Account	#1053355	\$	20,200,477.41
Airport Fuel Payment Account	#1053442	\$	35,600.74
DW Construction	#1053500	\$	-
CW Construction	#1053513	\$	10,705.20
Sinking Fund 2000 - WTP	#1053368	\$	199,389.09
Sinking Fund 2012 - WWTP	#1053384	\$	79,697.44
Sinking Fund 2013 - DW	#1053397	\$	21,923.98
Sinking Fund 2019 - DW	#1053426	\$	202,381.90
Sinking Fund 2019 A - CW	#1053413	\$	97,947.83
Sinking Fund 2019 B - CW	#1053400	\$	42,642.46
Sinking Fund 2021 - CW	#1055797	\$	42,687.97
Drug Seizure FDS	#1053455	\$	4,466.95
Police Educational	#1053468	\$	3,726.36
Court Security	#1053471	\$	9,643.06
Court Technology	#1053484	\$	6,455.37
Community Development Block	#1053497	\$	266.70
Employee's Benefit Trust	#1063797	\$	531.74
Cash on Hand		\$	1,880.00
Bank Balances - Interest rate 5.50%	Subtotal	\$	20,960,424.20
BOKF Escrow Account - DW CO 2019		\$	2,660,083.10
BOKF Escrow Account - DW LF 2019		\$	100,741.32
BOKF Escrow Account - DW EDAP 2019		\$	281,340.75
BOKF Escrow Account - CW CO 2019A		\$	2,250,606.83
BOKF Escrow Account - CW CO 2019B		\$	401,464.97
BOKF Escrow Account - CW LF 2019		\$	217,856.64
BOKF Escrow Account - CW CO 2021		\$	-
	Subtotal	\$	5,912,093.61
<b>TOTAL CASH BALANCES RECONCILED</b>			<b>26,872,517.81</b>
<b>3/31/24 GENERAL LEDGER</b>			
Total Current Non-Cash Assets - All Funds			1,085,901.00
(Total Current Liabilities - All Funds)			(2,544,709.60)
<b>Total Fund Balance / Net Working Capital</b>			<b>25,413,709.21</b>

# RECONCILED OPERATING CASH / TOTAL UTILITY BILLINGS

Fiscal Year 23-24

MONTH	OPERATING CASH	ELECTRIC PCRF	DISTRIBUTION	SEWER	WATER	FUEL	GAS DISTRIBUTION	SOLID WASTE	TOTAL BILLINGS
October 2023	20,301,156.99	470,672.55	396,726.67	104,121.40	259,443.28	14,474.81	29,494.95	101,969.41	1,376,903.07
November 2023	20,194,657.12	346,460.64	309,489.51	100,159.31	241,236.50	20,321.69	36,822.22	101,460.10	1,155,949.97
December 2023	20,283,792.72	254,270.96	270,617.98	96,974.74	187,243.94	39,814.65	65,883.09	101,926.49	1,016,731.85
January 20234	20,097,147.68	274,223.89	283,045.52	96,032.90	174,174.01	70,910.31	78,445.01	101,955.94	1,078,787.58
February 2024	20,380,817.74	317,021.27	400,478.10	98,670.10	189,921.51	136,757.97	105,127.01	101,847.52	1,349,823.48
March 2024	20,200,477.41	292,903.98	267,449.91	99,542.69	176,327.45	55,546.77	70,942.29	101,386.88	1,064,099.97
April 2024									0.00
May 2024									0.00
June 2024									0.00
July 2024									0.00
August 2024									0.00
September 2024									0.00
		1,955,553.29	1,927,807.69	595,501.14	1,228,346.69	337,826.20	386,714.57	610,546.34	7,042,295.92

## 1171 - Brady, City of (General Obligation Debt)

Report - Brady, City of (General Obligation Debt) / Sales Tax Data

The charts below contain sales tax revenue allocated each month by the Texas State Comptroller. Please contact and search the [Texas Comptroller's website](#) if you notice an incorrect amount.

For example, the February allocations reflect December sales, collected in January and allocated in February.

\*Excludes any sales tax retained by the municipality and not remitted to the Comptroller.

- [View Grid Based on Calendar Year](#)
- [View Grid With All Years](#)

[Download to Excel](#)

Brady

Change Fiscal Year  
End

09/30/2025



Submit

Year	October	November	December	January	February	March	April	May	June	July	August	September	Total
2024	\$118,274	\$116,627	\$117,448	\$122,243	\$126,783	\$97,786	\$0	\$0	\$0	\$0	\$0	\$0	\$699,160
2023	\$107,497	\$116,442	\$105,580	\$106,567	\$132,732	\$99,941	\$96,330	\$115,788	\$104,149	\$114,704	\$148,466	\$142,660	\$1,390,855
2022	\$100,659	\$110,547	\$110,670	\$112,512	\$119,933	\$89,202	\$90,754	\$118,313	\$104,559	\$106,126	\$118,753	\$109,179	\$1,291,207
2021	\$97,505	\$102,843	\$95,512	\$100,910	\$118,480	\$88,588	\$85,665	\$131,540	\$107,199	\$106,167	\$115,244	\$102,302	\$1,251,954
2020	\$94,161	\$95,033	\$98,358	\$107,077	\$114,736	\$90,220	\$86,583	\$101,797	\$101,393	\$109,646	\$105,702	\$97,317	\$1,202,025
2019	\$108,700	\$97,871	\$99,563	\$102,849	\$102,877	\$97,257	\$96,793	\$108,828	\$94,204	\$91,085	\$99,315	\$87,187	\$1,186,530
2018	\$101,224	\$103,733	\$112,475	\$107,463	\$108,139	\$94,294	\$88,618	\$106,428	\$105,435	\$94,199	\$103,004	\$98,016	\$1,223,027
2017	\$87,306	\$91,161	\$89,413	\$100,033	\$109,289	\$86,358	\$97,988	\$101,730	\$86,536	\$97,051	\$103,953	\$100,236	\$1,151,056
2016	\$143,834	\$112,101	\$107,933	\$98,515	\$113,278	\$84,869	\$85,238	\$96,257	\$81,982	\$80,944	\$94,673	\$85,349	\$1,184,973
2015	\$113,438	\$115,026	\$128,575	\$118,282	\$127,008	\$90,659	\$99,414	\$119,166	\$107,160	\$99,436	\$107,394	\$106,966	\$1,332,523
2014	\$86,905	\$90,223	\$83,575	\$87,608	\$114,999	\$83,194	\$86,383	\$103,052	\$119,190	\$96,615	\$101,343	\$109,279	\$1,162,366
2013	\$81,575	\$84,095	\$78,857	\$88,594	\$108,399	\$69,954	\$76,038	\$92,661	\$84,448	\$82,176	\$91,353	\$87,852	\$1,026,002
2012	\$76,182	\$79,173	\$73,628	\$81,661	\$100,901	\$64,794	\$79,473	\$88,392	\$76,641	\$60,890	\$87,159	\$105,230	\$974,124
2011	\$78,998	\$93,104	\$65,476	\$83,507	\$93,953	\$70,399	\$72,121	\$81,841	\$76,174	\$71,819	\$84,522	\$71,003	\$942,918
2010	\$70,849	\$72,537	\$66,287	\$69,364	\$86,286	\$70,868	\$54,779	\$73,192	\$69,685	\$64,455	\$93,443	\$58,872	\$850,618



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**CITY OF BRADY  
CITY COUNCIL CORRESPONDENCE**

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**TO:           MAYOR AND COUNCIL**

**FROM:       FINANCE / UTILITY DEPARTMENTS**

**SUBJECT:   MONTHLY CUSTOMER SERVICE REPORT**

**DATE:       March 31, 2024**

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SERVICES	FISCAL YEAR 2024												
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Total
Received Phone Calls	367	359	377	402	394	256							2,155
Returned Calls	14	18	35	42	28	20							157
Residential Apps	15	13	18	18	15	17							96
Commercial Apps	0	0	8	2	5	4							19
Service Orders	104	126	214	193	233	322							1,192
Utility Onsite Payments	772	771	818	817	799	800							4,777
Utility Mail Payments	667	592	621	639	605	637							3,761
Utility Online Payments	702	676	692	687	670	642							4,069
Utility Draft Payments	601	599	605	609	616	622							3,652

# SERVICE ORDER REPORT FY 23-24

TOTALS BY JOB CODE	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	YTD
BTP - BULK TRASH PICKUP	0	1	0	0	0	1							
CC - BRUSH CHIPPING	4	3	2	3	4	4							
C&S - CLEAN AND SHOW	0	0	0	0	0	0							
CHG - SERVICE CHANGE	2	5	10	11	4	6							
CON - CONNECT SERVICE	5	8	9	9	10	8							
DEMO - DEMILITION (New Code Added)	0	0	0	0	0	0							
DIS - DISCONNECT SERVICE	14	6	9	6	8	7							
DMP - DUMPSTER SERVICE CHANG	2	1	1	0	1	2							
EOUT - ELECTRIC OUTAGE	5	1	0	5	0	5							
FD - FORCED DISCONNECT	31	36	47	34	26	34							
Gas - Gas Pressure Test Needed	0	0	0	0	0	0							
GL - GAS LEAK	5	2	1	2	3	0							
GOUT - GAS OUTAGE	0	0	0	0	1	0							
MCE - ELECTRIC METER CHANGEOUT	0	2	1	1	26	3							
MCG - GAS METER CHANGEOUT	19	39	122	74	58	102							
MCW - WATER METER CHANGEOUT	2	7	4	4	20	58							
MISC - MISCELLANEOUS	11	13	15	23	17	24							
NONCO - NON COMPLIANCE CODE	0	0	0	0	0	0							
NONPAY- DISCONNECT FOR NON PAY	9	12	4	4	4	11							
PH - STREET POTHOLES	2	1	0	0	4	2							
PPM - PUBLIC PROPERTY	0	0	0	0	0	0							
PL - PILOT LIGHT ON/OFF	1	0	0	0	0	0							
PLY - POLYCARB SVC CHANGE	7	6	3	7	7	16							
PULL - PULL METER	10	1	2	10	5	11							
RC - CHECK READ	22	30	37	36	62	30							
REINS - REINSTATEMENT OF SERVICE	4	4	1	0	2	4							
SBU - SEWER BACK UP	1	2	3	2	5	4							
SC - STREET CUTS FOR TAPS	3	0	1	2	3	1							
SL - SECURITY LIGHTS REPAIR	1	1	4	1	3	4							
TT - TREE TRIMMING	1	3	0	1	0	1							
WL - WATER LEAK	4	13	8	12	14	8							
WOUT - WATER OUTAGE	3	0	0	0	0	1							
<b>TOTAL ALL CODES</b>	<b>168</b>	<b>197</b>	<b>284</b>	<b>247</b>	<b>287</b>	<b>347</b>							

SERVICE ORDER DELEGATION BY GROUP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	YTD
CODE ENFORCEMENT	0	0	0	0	0	0							
ELECTRIC	7	13	12	14	40	26							
GAS	25	45	15	6	10	4							
METER TECHNICIAN	98	102	227	185	183	258							
PPM	0	0	0	0	0	1							
SOLID WASTE	9	7	3	7	8	18							
STREETS	11	5	5	6	13	11							
WATER	18	25	22	29	33	29							
<b>TOTAL</b>	<b>168</b>	<b>197</b>	<b>284</b>	<b>247</b>	<b>287</b>	<b>347</b>							

# City Council

## City of Brady, Texas

### Agenda Action Form for Ordinance

<b>AGENDA DATE:</b>	4-16-2024	<b>AGENDA ITEM</b>	7.A.
<b>AGENDA SUBJECT:</b>	Discussion, consideration, and possible action regarding the <b>second and final reading of Ordinance 1377</b> of the City of Brady, Texas to adopt the 2024 Water Conservation and Drought Contingency Plan as required by the Texas Water Development Board.		
<b>PREPARED BY:</b>	S. Miller / T. Keys	<b>Date Submitted:</b>	4/8/2024
<b>EXHIBITS:</b>	Ordinance 1377 2024 WC&DCP		
<b>BUDGETARY IMPACT:</b>	<b>Required Expenditure:</b>	\$0.00	
	<b>Amount Budgeted:</b>	\$0.00	
	<b>Appropriation Required:</b>	\$0.00	
<b>CITY MANAGER APPROVAL:</b>			
<b>SUMMARY:</b>			
<p>This ordinance adopts the <i>2024 Water Conservation and Drought Contingency Plan</i> and is a Texas Water Development Board regulatory requirement for recipients of funding from TWDB and meets Texas Commission on Environmental Quality (TCEQ) rules for water conservation. The 2024 WC&amp;DCP is updated from 2019 that follows a 5-year renewal cycle as established by TWDB. The 2019 WC&amp;DCP is also a requirement from TCEQ and both state agencies mutually cooperate in accepting these types of plans.</p> <p>The adoption of this ordinance is a required formality to meet state agency rules and empowers the city to enforce certain requirements of the plans.</p>			
<b>RECOMMENDED ACTION:</b>			
<p><b>Mayor will ask:</b> <u>“Madam City Secretary please read the Ordinance Preamble for the record in accordance with the City Charter.”</u> <b>“Secretary reads preamble”</b></p> <p><b>Mayor calls for a motion:</b> Move to approve the <b>second and final</b> reading of Ordinance 1377.</p>			

**ORDINANCE NO. 1377**

**AN ORDINANCE OF THE CITY OF BRADY ADOPTING THE 2024 WATER CONSERVATION AND DROUGHT CONTINGENCY PLANS FOR THE CITY OF BRADY TO PROMOTE RESPONSIBLE USE OF WATER AND TO ESTABLISH SPECIFIC GOALS AND TARGETS FOR WATER CONSUMPTION REDUCTION AS REQUIRED BY TEXAS WATER DEVELOPMENT BOARD AND TEXAS COMMISSION ON ENVIRONMENTAL QUALITY.**

**WHEREAS**, the City of Brady, Texas (City), recognizes that the Hickory aquifer is a precious natural resource to its citizens and customers; and

**WHEREAS**, the City recognizes that drought, natural disasters other acts of God may occur; and that the City cannot guarantee an uninterrupted water supply for all purposes at all times; and

**WHEREAS**, the City desires to conserve water resources and prepare for drought; and

**WHEREAS**, the City desires to comply with Texas Administrative Code for Environmental Quality *and* Natural Resources and Conservation, Texas Commission on Environmental Quality and Texas Water Development Board, which require these plans for all public water supply systems; and

**WHEREAS**, pursuant to the best interests of its citizens, the City is authorized to adopt ordinances it deems are necessary and expedient to preserve and conserve its water resources and to prepare for drought;

**NOW THEREFORE, BE IT RESOLVED AND ORDAINED BY THE CITY COUNCIL OF THE CITY OF BRADY, TEXAS THAT:**

Section 1. The City Council does hereby find and declare that sufficient and timely written notice of place and subject matter of this meeting adopting this Ordinance was posted. The City Council further ratifies, approves and confirms such written notice and the posting thereof.

Section 2. The City Council adopts the **2024** Water Conservation & Drought Contingency Plans attached to this ordinance. All ordinances that are in conflict with the provisions of this Ordinance are hereby repealed.

Section 3. Should any paragraph, sentence, clause, phrase or word of this Ordinance be declared unconstitutional or invalid for any reason, the remainder of this Ordinance shall not be affected.

Section 4. The City Secretary is hereby authorized and directed to publish this Ordinance.

Section 5. The City Manager or his/her designee is hereby directed to file a copy of the Plan and this Ordinance with the Texas Water Development Board in accordance with TAC Title 31, Chapter 363 relating to financial assistance.

Section 6. This Ordinance shall take effect after passage and publication.

**Passed and approved on the FIRST READING** this \_\_\_\_ day of \_\_\_\_\_ 2024.

**Passed and approved on the SECOND READING** this \_\_\_\_ day of \_\_\_\_\_ 2024.

\_\_\_\_\_  
Aaron Garcia, Mayor

ATTEST:

\_\_\_\_\_  
Tina Keys, City Secretary

**City Council**  
**City of Brady, Texas**  
**Agenda Action Form for Ordinance**

<b>AGENDA DATE:</b>	4-16-24	<b>AGENDA ITEM</b>	7.B.
<b>AGENDA SUBJECT:</b> Discussion, consideration, and possible action regarding first reading of Ordinance 1378 of the City of Brady, Texas, to amend the FY2024 Budget for municipal purposes.			
<b>PREPARED BY:</b>	Erin Corbell / Lisa McElrath	<b>Date Submitted:</b>	4-5-24
<b>EXHIBITS:</b>	Ordinance 1378 Exhibit A – Amendment Summary Bid Tabulation Sheet – Dump Truck Fund Balance Compliance Report		
<b>BUDGETARY IMPACT:</b>	<b>Required Expenditure:</b>	\$ .00	
	<b>Amount Budgeted:</b>	\$ .00	
	<b>Appropriation Required:</b>	\$ .00	
<b>CITY MANAGER APPROVAL:</b>			

**SUMMARY:**

The General Fund depicts a little over \$1,000,000 in excess funds over the minimum requirements when comparing the beginning audited fund balance to FY 2024 budget projections.

Staff is recommending transferring \$1,000,000 from the General Fund to the General Construction Fund to add to fund balance that can be utilized for the construction phase of the future Police and Fire/EMS stations.

The Water Division received 4 bids for a dump truck that was funded at \$90,000 in the FY 24 budget cycle. However, bids for a 2WD backhoe exceeded the approved budget funding by \$38,500 or more. This truck is to replace a 30-year-old truck currently used for excavating, backfilling and clearing work areas after utility repairs. It is also a back up unit for all other divisions. Because the Water Division has not been at full staff for some time, there are excess funds available in payroll and insurance budgets to cover the additional cost. Due to the essential nature of this vehicle, staff would like to utilize these excess funds to purchase the truck.

The Police Department has received six bids to replace the air conditioning units at the Brady Police Department. The current units have been pieced together over the last several years and no longer function. The bids range from \$13,600 replacement of current units to a \$32,449 bid to rework the duct work, replace refrigerant line sets, repair of outside air set up, and repairing line set for other system for a two stage heating and cooling system to better serve the building. If the Police Department is going to remain in the current location, it is recommended that council look at bids that modify the current system to be more appropriate for the layout of the building and flow of air. Because the Police Department has not been at full staff, there are excess funds available in payroll and insurance budgets to cover the additional cost.

Additionally:

Interest earnings are significantly more than projected as the Federal Reserve continues to hold interest rates at the 5% plus range. The City's rate of earnings is tied to the 13-week T-Bill rate plus 0.25 basis points. As of March 31st, the rate of interest on the City's cash accounts was 5.50%, and interest earnings have fully met the current projections.

Staff would like to recognize that total interest revenue sources are likely to be \$467,000 more than originally budgeted to more closely project ending fund balances for FY 2024.

**RECOMMENDED ACTION:**

**Mayor will ask:** “Madam City Secretary please read the Ordinance Preamble for the record in accordance with the City Charter.” (City Secretary reads preamble)

**Mayor calls for a Motion:** Do I have a Motion to approve the second reading of **Ordinance 1378**?



**ORDINANCE NO. 1378**

**AN ORDINANCE OF THE CITY OF BRADY, TEXAS AMENDING THE FISCAL  
YEAR 2023-2024 BUDGET FOR MUNICIPAL PURPOSES:**

An ordinance amending the 2023-2024 Fiscal Year Budget as follows for municipal purposes:

Transfer excess reserves from the General Fund (10) to General Construction Fund (11) to construct Fire/EMS and Police station improvements, provide funds to replace the heating/cooling unit at the Police station and provide additional funds for a dump truck purchase to be used for daily utility service work - detailed by Fund and Division in Exhibit A, attached.

**WHEREAS:** The City of Brady City Council desires to fund improvements to existing structures to support public safety facilities, and

**WHEREAS:** The City Council recognizes that General fund balance exceeds minimum required levels; and

**WHEREAS:** The approved Fund Balance Policy permits the use of excess fund balance for capital expenditures; and

**WHEREAS:** The council supports the need to replace certain equipment at city facilities; and

**WHEREAS:** The council supports the need to maintain appropriate heavy equipment for utility service work;

**NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF  
BRADY TEXAS** that the FY 2023-2024 budget be amended accordingly.

**APPROVED UPON FIRST READING THIS THE 16th DAY OF APRIL 2024,**

**APPROVED AND PASSED UPON SECOND READING THIS THE 7th DAY OF MAY 2024.**

---

Aaron Garcia, Mayor

ATTEST: \_\_\_\_\_  
Tina Keys, City Secretary

CITY OF BRADY  
Ordinance 1378 - EXHIBIT A  
Budget - FY 24 Amendment Summary  
4-16-2024 First reading

REVENUES  
EXPENDITURES

REQUEST	AMOUNT INC/(DEC)	BUDGET NUMBER	BUDGET DESCRIPTION	AMENDED BUDGET
GENERAL FUND -10				
Transfers out to Fund 11 General Construction	\$ 1,000,000	10-5-01-910.11	Transfers out	\$ 1,000,000
Transfer available funds to Capital	\$ (16,300)	10-5-08-101.00	Payroll	\$ 747,574
Transfer available funds to Capital	\$ (16,300)	10-5-08-110.00	Insurance	\$ 144,140
Provide funding for AC unit replacement	\$ 32,600	10-5-08-402.00	Capital Equipment/Vehicle	\$ 132,600
Draw down on Fund Balance	<u>\$ 1,000,000</u>			

GENERAL CONSTRUCTION FUND - 11

Funding for future Police, Fire/EMS stations	\$ 1,000,000	11-4-28-910.10	Transfers in	\$ 1,000,000
Add to Fund Balance	<u>\$ 1,000,000</u>			

WATER / SEWER FUND - 30

Transfer available funds to Capital	\$ (19,300)	30-5-31-101.00	Payroll	\$ 211,639
Transfer available funds to Capital	\$ (19,300)	30-5-31-110.00	Insurance	\$ 38,000
Provide additional funding for a Dump Truck	\$ 38,600	30-5-31-402.00	Capital Equipment/Vehicle	\$ 128,600
No impact on Fund Balance	<u>\$ -</u>			

REVENUE SOURCES ONLY

Interest income is significantly more than expected

GENERAL FUND	\$ 125,000	10-4-01-898.00	Interest Income	\$ 275,000
ELECTRIC FUND	\$ 110,000	20-4-22-898.00	Interest Income	\$ 245,000
SEWER FUND	\$ 75,000	30-4-23-898.00	Interest Income	\$ 165,000
WATER FUND	\$ 80,000	30-4-31-898.00	Interest Income	\$ 175,000
GAS FUND	\$ 13,000	40-4-42-898.00	Interest Income	\$ 28,000
UTILITY SUPPORT FUND	\$ 22,000	50-4-50-898.00	Interest Income	\$ 52,000
SOLID WASTE FUND	\$ 42,000	60-4-14-898.00	Interest Income	\$ 92,000
	<u>\$ 467,000</u>			

EXHIBIT 4

BID TABULATION SHEET

CITY OF BRADY

(TO BE ATTACHED TO PURCHASE ORDER FORM)

Division:

Water

Account:

30-5-31-402.00

Date: 03/27/2024

DESCRIPTION OF ITEM TO BE PURCHASED
2WD Backhoe/Loader Heavy Equipment

LOW BID	DESCRIPTION OF QUOTED ITEM(S)	VENDOR	CONTACT PERSON	PHONE #	TOTAL PRICE QUOTED
1	2024 John Deere 320-P Tier 2WD Backhoe Loader	Yellowhouse Machinery Co 5550 Link Rd San Angelo, TX 76904	Len Slaughter	325-249-4339	\$ 128,595.72
2	2024 JCB 3CX 14 Super 109hp 2WD Backhoe Loader	Cisco Equipment 620 N Bell St San Angelo, TX 76903	Marty Behrens	325-234-4703	\$ 134,855.00
3	2024 Warren Cat 416 AE4 4WD Backhoe Loader	Warren Cat 1170 TX-306 Loop San Angelo, TX 76905	Jamey West	325-226-0655	\$ 126,458.57
4	2024 Warren Cat 420 AE4 4WD Backhoe Loader	Warren Cat 1170 TX-306 Loop San Angelo, TX 76905	Jamey West	325-226-0655	\$ 138,119.63

PLEASE JUSTIFY BELOW IF LOW BID IS NOT SELECTED

Lowest bid was for a 4WD model backhoe and not a 2WD model backhoe. The 4WD is not made to be driven and transported on the road in the manner the water division utilizes and transports the loader.

I, the undersigned, attest that I received the above quotes for purchase of the item(s) described above and request authorization to purchase said item(s) from the vendor designated as low bid meeting specification(s).

  
Department Approval

  
Purchasing Agent Approval

## FY 24 PROJECTED ENDING FUND BALANCE ADEQUACY

TOTAL REVENUES	TOTAL EXPENSES	FUND BALANCE
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## GENERAL FUND - 10

<b>BEGINNING FUND BALANCE 9-30-23 audited</b>			<b>\$4,739,629</b>
FY 24 Current Budget	\$7,828,570	\$9,062,239	<b>(\$1,233,669)</b>
<b>ENDING FUND BALANCE - 9-30-24</b>			<b>\$3,505,960</b>
Restricted -ESTIMATE for airport fuel inventory			<b>(\$19,763)</b>
<b>ENDING FUND BALANCE - Unrestricted 9-30-24</b>			<b>\$3,486,197</b>
Number of days to operating expenditures			<b>155</b>
Excess funds available			<b>\$1,460,132</b>

Current budgeted expenditures FY 24	\$9,062,239	
Less capital expenditures	(\$845,420)	
Net Operating Expenditures	\$8,216,819	
Minimum level Fund Balance required	\$2,026,065	90 days

## ELECTRIC FUND - 20

<b>BEGINNING FUND BALANCE 9-30-23 audited</b>			<b>\$4,782,931</b>
FY 24 Current Budget	\$8,011,600	\$8,904,754	<b>(\$893,154)</b>
<b>ENDING FUND BALANCE - Unrestricted 9-30-24</b>			<b>\$3,889,777</b>
Number of days to operating expenditures			<b>171</b>
Excess funds available			<b>\$473,782</b>

Current budgeted expenditures FY 24	\$8,904,754	
Less capital expenditures	(\$592,500)	
Operating Expenditures	\$8,312,254	
Minimum level Fund Balance required	\$3,415,995	150 days

## WATER / SEWER FUND - 30

<b>BEGINNING FUND BALANCE 9-30-23 audited</b>			<b>\$6,513,293</b>
FY 24 Current Budget	\$4,228,025	\$6,818,119	<b>(\$2,590,094)</b>
<b>ENDING FUND BALANCE</b>			<b>\$3,923,199</b>
Restricted -ESTIMATE for debt service and TWDB commitment			<b>(\$404,232)</b>
<b>ENDING FUND BALANCE - Unrestricted 9-30-24</b>			<b>\$3,518,967</b>
Number of days to operating expenditures			<b>296</b>
Excess funds available			<b>\$1,382,049</b>

Current budgeted expenditures FY 24	\$6,818,119	
Less capital expenditures	(\$2,484,925)	
Operating Expenditures	\$4,333,194	
Minimum level Fund Balance required	\$2,136,918	180 days

## GAS FUND - 40

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FY 24 PROJECTED ENDING FUND BALANCE ADEQUACY		TOTAL REVENUES	TOTAL EXPENSES	FUND BALANCE
<b>BEGINNING FUND BALANCE 9-30-23 audited</b>				<b>\$515,062</b>
FY 24 Current Budget		\$1,263,500	\$1,317,022	<b>(\$53,522)</b>
<b>ENDING FUND BALANCE - Unrestricted 9-30-24</b>				<b>\$461,540</b>
Number of days to operating expenditures				<b>128</b>
Excess funds available				<b>\$28,546</b>
Current budgeted expenditures FY 24		\$1,317,022		
Less capital expenditures		\$0		
Operating Expenditures		\$1,317,022		
Minimum level Fund Balance required		\$432,994	120 days	

**UTILITY SUPPORT FUND -50**

<b>BEGINNING FUND BALANCE 9-30-23 audited</b>				<b>\$218,898</b>
FY 24 Current Budget		\$683,900	\$673,480	\$10,420
<b>ENDING FUND BALANCE - Unrestricted 9-30-24</b>				<b>\$229,318</b>
Number of days to operating expenditures				<b>127</b>
Excess funds available				<b>\$67,446</b>

Current budgeted expenditures FY 24	\$673,480	
Less capital expenditures	(\$17,000)	
Operating Expenditures	\$656,480	
Minimum level Fund Balance required	\$161,872	90 days

**SOLID WASTE FUND - 60**

<b>BEGINNING FUND BALANCE 9-30-23 audited</b>				<b>\$1,024,540</b>
FY 24 Current Budget		\$1,421,000	\$1,719,834	<b>(\$298,834)</b>
<b>ENDING FUND BALANCE - Unrestricted 9-30-24</b>				<b>\$725,706</b>
Number of days to operating expenditures				<b>175</b>
Excess funds available				<b>\$352,562</b>

Current budgeted expenditures FY 24	\$1,719,834	
Less capital expenditures	(\$206,527)	
Operating Expenditures	\$1,513,307	
Minimum level Fund Balance required	\$373,144	90 days

City Council  
City of Brady, Texas  
**Agenda Action Form for Ordinance**

<b>AGENDA DATE:</b>	04/16/2024	<b>AGENDA ITEM</b>	7.C.
<b>AGENDA SUBJECT:</b>	Discussion, consideration, and possible action regarding the <b>first reading of Ordinance 1375</b> of the City of Brady, Texas granting a zoning change from Single Family Residential (SF) to Manufactured Home District (MH) for the Dodge Heights Subdivision located at Brady Lake.		
<b>PREPARED BY:</b>	E. Corbell	<b>Date Submitted:</b>	04/11/2024
<b>EXHIBITS:</b>	Ordinance 1375 Zoning Application and Packet		
<b>BUDGETARY IMPACT:</b>	<b>Required Expenditure:</b>	0.00	
	<b>Amount Budgeted:</b>	0.00	
	<b>Appropriation Required:</b>	0.00	
<b>CITY MANAGER APPROVAL:</b>			

<b>SUMMARY:</b>
<p>Council, staff and residents of Dodge Heights have communicated an interest in returning Dodge Heights to a Manufactured Home District since the majority of the leased lots have been sold to the leaseholders of the properties.</p> <p>The City published the proper notice for properties located in the Dodge Heights Subdivision, Brady Texas, for the purpose to rezone and gave proper notice to all property owners within 200 feet.</p> <p>Planning and Zoning held a meeting and public hearing on April 9, 2024, for the purpose of rezoning. There were no comments against rezoning the subdivision to Manufactured Home, and the Commissioners of P&amp;Z approved rezoning Dodge Heights.</p>

<b>RECOMMENDED ACTION:</b>
<p><b>Mayor will ask:</b> “Madam City Secretary please read the Ordinance Preamble for the record in accordance with the City Charter.” “Secretary reads preamble”</p> <p><b>Mayor calls for a motion:</b> Move to approve the <b>first</b> reading of Ordinance 1375</p>

**ORDINANCE NO. 1375**

**AN ORDINANCE OF THE CITY OF BRADY, TEXAS, GRANTING A ZONING CHANGE FROM SINGLE-FAMILY RESIDENTIAL DISTRICT TO MANUFACTURED HOME DISTRICT FOR PROPERTIES LOCATED IN THE DODGE HEIGHTS SUBDIVISION.**

**WHEREAS**, Chapter 211 of the Texas Local Government Code empowers the City of Brady, Texas to enact zoning regulations and provide for their administration, enforcement and amendment; and

**WHEREAS**, the City has previously deemed it necessary and desirable to adopt zoning regulations to provide for the orderly development of property within the City in order to promote the public health, safety, morals and general welfare of the residents of the City, and

**WHEREAS**, Chapter 14 of the Brady Code of Ordinances constitutes the City's Zoning Regulations and requires property to be zoned in accordance with proper designations as defined by the City; and

**WHEREAS**, the City has requested a zoning change to Manufactured Home District, and

**WHEREAS**, the Planning and Zoning Commission of the City provided adequate notice and held a public hearing on April 9, 2024, in accordance with the Brady Code of Ordinances and Chapter 211 of the Texas Local Government Code; and

**WHEREAS**, the Planning and Zoning Commission of the City recommended approving the zoning change of the designated property and confirmed that the zoning change is uniform and does conform to the plan design of the City's Zoning regulations; and

**WHEREAS**, the City Council believes the zoning change will not adversely affect the character of the area of the neighborhood in which it is proposed; will not substantially depreciate the value of adjacent or nearby properties; will be in keeping with the spirit and intent of the City's Zoning Ordinance; will comply with applicable standards of the district in which located; and will not adversely affect traffic, public health, public utilities, public safety and the general welfare of the residents of the City;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BRADY, TEXAS, THAT:**

A Zoning Change from Single-Family Residential District to Manufactured Home District is granted for properties located in the Dodge Heights Subdivision.

**PASSED AND APPROVED** on its First Reading on this the \_\_\_\_\_ day of \_\_\_\_\_ 2024.

**PASSED AND APPROVED** on its Second reading this the \_\_\_\_\_ day of \_\_\_\_\_ 2024.

\_\_\_\_\_  
Aaron Garcia, Mayor

ATTEST:

\_\_\_\_\_  
Tina Keys, City Secretary



# City Council

## City of Brady, Texas

### Agenda Action Form

<b>AGENDA DATE:</b>	4/16/2024	<b>AGENDA ITEM</b>	7.D.
<b>AGENDA SUBJECT:</b>	Discussion, consideration, and possible action approving Resolution 2024-008, supporting Texas Housing Foundation's application on behalf of Sagebrush Apartments to the Federal Home Loan Bank of Dallas.		
<b>PREPARED BY:</b>	E. Corbell	<b>date</b>	4/11/2024
<b>EXHIBITS:</b>	Resolution 2024-008		
<b>BUDGETARY IMPACT:</b>	<b>Required Expenditure:</b>	\$00.00	
	<b>Amount Budgeted:</b>	\$00.00	
	<b>Appropriation Required:</b>	\$00.00	
<b>CITY MANAGER APPROVAL:</b>			

<b>SUMMARY:</b>
On February 20, 2024, the City Council passed Resolution 2024-004 in support of the Texas Housing Foundation's pursuit of funding for the rehabilitation of affordable rental housing, located at 218 Lynn Gavit Rd, Sagebrush Apartments.
This follow up Resolution establishes support of the Texas Housing Foundation's application to the Federal Home Loan Bank for funding from the 2024 Affordable Housing Program General Fund.

<b>RECOMMENDED ACTION:</b>
Approve Resolution 2024-008.

**RESOLUTION 2024-008**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRADY, TEXAS CONFIRMING THAT IT SUPPORTS TEXAS HOUSING FOUNDATION APPLICATION TO THE FEDERAL HOME LOAN BANK OF DALLAS FOR THE 2024 AFFORDABLE HOUSING PROGRAM GENERAL FUND FOR SAGEBRUSH APARTMENTS**

**WHEREAS**, Texas Housing Foundation (THF) through its affiliate **THF Sagebrush Apts, LP** has proposed the acquisition and rehabilitation of affordable rental housing located at **218 Lynn Gavit Rd.** named **Sagebrush Apartments** in the **City of Brady, McCulloch County**; and

**WHEREAS**, the **City of Brady** on February 20, 2024, passed and approved Resolution 2024-004 supporting the rehabilitation of **Sagebrush Apartments**.

**WHEREAS**, THF has communicated that it intends to submit an application on behalf of **THF Sagebrush Apts, LP** to the Federal Home Loan Bank of Dallas (FHLB) for the 2024 Affordable Housing Program General Fund for **Sagebrush Apartments**.

**NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL, CITY OF BRADY; TEXAS**

That the **City of Brady** acting through its governing body, hereby confirms that it supports THF's application to the FHLB on behalf of the **Sagebrush Apartments**, and confirms that its governing body has voted specifically to approve the construction or rehabilitation of the Development and its community revitalization efforts, and

FURTHER RESOLVED that for and on behalf of the City of Brady, **Aaron Garcia, Mayor**, is hereby authorized, empowered, and directed to certify these resolutions to the FHLB.

**PASSED AND APPROVED** this the 20th day of February, 2024.

**CITY OF BRADY:**

\_\_\_\_\_  
Aaron Garcia, Mayor

Attest: \_\_\_\_\_

Tina Keys, City Secretary

# City Council

## City of Brady, Texas

### Agenda Action Form

<b>AGENDA DATE:</b>	4/16/2024	<b>AGENDA ITEM</b>	7.E.
<b>AGENDA SUBJECT:</b>	Discussion, consideration, and possible action approving Resolution 2024-009 regarding the delegation of authority to the Finance Director to select, engage, and move City funds relating to Texas Water Development Board financing to an Escrow Bank other than the Escrow Bank currently maintaining such accounts and to negotiate and execute all documents as necessary to effectuate such engagement of an Escrow Bank and transfer of such funds.		
<b>PREPARED BY:</b>	E. Corbell/ L. McElrath	<b>DATE</b>	4/12/2024
<b>EXHIBITS:</b>	Resolution 2024-009		
<b>BUDGETARY IMPACT:</b>	<b>Required Expenditure:</b>	\$00.00	
	<b>Amount Budgeted:</b>	\$00.00	
	<b>Appropriation Required:</b>	\$00.00	
<b>CITY MANAGER APPROVAL:</b>			

<b>SUMMARY:</b>	<p>Finance has identified an investment opportunity for the Texas Water Development Board funds currently held by the city's selected Escrow Agent, Bank of Oklahoma. The investment provides interest compounded daily and allows the city to capitalize on those interest earnings, rather than returning interest earnings to the IRS (arbitrage). The recaptured funds can be used for debt payment on the associated project, or for other related construction costs.</p> <p>The city's Escrow Agent, BOK, has indicated that they are currently unable to provide support services for this type of investment and the accounting of the daily interest accruals. Because staff would like to pursue this new investment opportunity and maximize the impact of the TWDB funds, staff is seeking approval to engage a new Escrow Agent that can accommodate the services needed to adequately support the investment.</p> <p>The TWDB has indicated support of this investment of the funds and does allow a change in designation of the Escrow Agent of record.</p>
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<b>RECOMMENDED ACTION:</b>	Move to approve Resolution 2024-009
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## RESOLUTION 2024-009

### **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BRADY, TEXAS DELEGATING AUTHORITY TO THE AUTHORIZED OFFICER TO SELECT AND CONTRACT WITH AN ESCROW BANK FOR THE INVESTMENT OF THE PROCEEDS OF CERTAIN CERTIFICATES OF OBLIGATION; AND ENACTING OTHER PROVISIONS RELATING TO THE SUBJECT**

**WHEREAS**, the City of Brady, Texas (the “City”) previously issued the certificates of obligation described in Exhibit A hereto (collectively, the “Certificates”); and

**WHEREAS**, the City Council of the City (the “City Council”) finds and determines that it may be advantageous to maintain some of the proceeds (the “Proceeds”) by purchasing Demand Deposit State and Local Government Series securities (“DDS SLGS”) to maximize investment returns while maintaining the tax-exempt status of the Certificates; and

**WHEREAS**, as the investment of Certificate proceeds in DDS SLGS may require the transfer of such proceeds to a new, yet-to-be-determined, Escrow Agent, it is in the best interest of the City to delegate to the Director of Finance the authority to determine if an Escrow Agent other than the City’s current Escrow Agent should be selected for the investment and if such an Escrow Agent should be so selected, to contract with such Escrow Agent on behalf of the City, and to effectuate the transfer of the proceeds should the Authorized Officer deem such transfer beneficial to the City; and

**WHEREAS**, it is officially found, determined, and declared that the meeting at which this Resolution has been adopted was open to the public and public notice of the date, hour, place, and subject of said meeting, including this Resolution, was given, all as required by the applicable provisions of Texas Government Code, Chapter 551;

### **NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF BRADY:**

Section 1. Findings. The declarations, determinations and findings declared, made and found in the preamble to this Resolution are hereby adopted, restated and made a part of the operative provisions hereof.

#### Section 2. Delegation of Authority; Authorization of Actions.

(a) The Director of Finance of the City (the “Authorized Officer”) is hereby authorized to act on behalf of the City in determining if an Escrow Agent other than the City’s current Escrow Agent should be selected to facilitate the investment of Certificate proceeds in DDS SLGS, contracting with such Escrow Agent, if any, for such services, identifying the proceeds of the Certificates or portions thereof that are suitable and for investment in DDS SLGS, and transferring such funds to be maintained by the Escrow Agent.

(b) The Authorized Officer is hereby authorized to enter into and execute on behalf of the City one or more Escrow Agreements, in the form and substance as shall be approved by the Authorized Officer, which Escrow Agreements will provide for the transfer of Certificate proceeds to a selected Escrow Agent other than the City’s current Escrow Agent, if the Authorized Officer deems such selection and transfer to be in the best interests of the City, and such Escrow Agreement executed by the Authorized Officer shall be deemed approved by the City Council and constitute the Escrow Agreements herein approved. In addition, the Authorized Officer is authorized to purchase, or approve the purchase of, DDS SLGS with the proceeds deposited with the Escrow Agent.

Section 3. Effective Date. This Resolution shall be in full force and effect from and after its passage on the date shown below.

PASSED, APPROVED AND EFFECTIVE this \_\_\_\_\_, 2024.

\_\_\_\_\_  
Mayor  
City of Brady, Texas

ATTEST:

\_\_\_\_\_  
City Secretary  
City of Brady, Texas

[CITY SEAL]

**EXHIBIT A**  
**Eligible Certificates**

Comb Tax & Surplus WW & SS Rev C/O Ser 2019A

Comb Tax & Surplus WW & SS Rev C/O Ser 2019B

Comb Tax & Surplus WW & SS Rev C/O Ser 2019

# City Council

## City of Brady, Texas

### Agenda Action Form

<b>AGENDA DATE:</b>	4/16/2024	<b>AGENDA ITEM</b>	7.F.
<b>AGENDA SUBJECT:</b>	Discussion, consideration, and possible action regarding amendment to Interlocal Agreement between City of Brady and McCulloch County for labor, material and equipment sharing to improve/maintain infrastructure of public facilities.		
<b>PREPARED BY:</b>	E. Corbell	<b>date</b>	3/12/2024
<b>EXHIBITS:</b>	Interlocal Agreement		
<b>BUDGETARY IMPACT:</b>	<b>Required Expenditure:</b>	\$00.00	
	<b>Amount Budgeted:</b>	\$00.00	
	<b>Appropriation Required:</b>	\$00.00	
<b>CITY MANAGER APPROVAL:</b>			

<b>SUMMARY:</b>
On January 9 <sup>th</sup> , Brady City Council approved an interlocal agreement with McCulloch County for services, equipment and labor for road maintenance.
After a joint meeting with the county to discuss addition of certain materials, the agreement was amended as attached.

<b>RECOMMENDED ACTION:</b>
Approve agreement as desired.



**INTERLOCAL COOPERATION AGREEMENT BETWEEN THE  
CITY OF BRADY AND MCCULLOCH COUNTY, TEXAS**

This Interlocal Cooperation Agreement (Agreement) is made and effective this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ by and between the City of Brady, Texas, (City), and McCulloch County, Texas (County), hereinafter collectively referred to as the "Parties", upon the premises and for the consideration stated herein.

**RECITALS**

WHEREAS, the City and the County desire to cooperate with each other in order for the County to provide equipment and labor as needed on City owned public property and infrastructure projects to better serve the residents of the City; and

WHEREAS, the City and the County desire to cooperate with each other in order for the City to provide equipment and labor as needed on County owned public property and infrastructure projects to better serve the residents of the County; and

WHEREAS, the City and the County will exchange ~~only~~ services, equipment, ~~and~~ labor, and certain materials as consideration as part of this Agreement; and

WHEREAS, the Parties intend to conform this Agreement in all respects in accordance with the Interlocal Cooperation Act contained in Chapter 792 of the Texas Government Code.

NOW THEREFORE, the Parties agree as follows:

**AGREEMENT**

**A.     *Recitals***

The foregoing recitals are hereby incorporated into this AGREEMENT and shall be considered mutual covenants that are part of and incorporated within the terms and conditions that are relied upon and bind the Parties.

**B.     *Term***

The term of this Agreement is one year. This Agreement shall terminate on the first anniversary of its effective date.

**C.     *City Responsibilities***

At the request of the County, the City may provide services, equipment, ~~and~~ labor, and selected materials that are not suitable for City projects and are suitable for use on County roads. The selected materials and their removal from project sites would be agreed upon between the City and the County to repair and maintain County roads and infrastructure.

**D.     *County Responsibilities***

At request of the City, the County may provide services, equipment, ~~and~~ labor and selected materials that are not suitable for County projects and are suitable for use on City roads. The selected materials and their removal from project sites would be agreed upon between the City and the County to repair and maintain City roads and infrastructure.

E. *Supervision*

All work performed under this Agreement shall be supervised by both a City designated supervisor and a County Commissioner for the location in which the work is being performed.

F. *Termination*

The Agreement may be terminated by either Party by providing the other Party with thirty (30) day's written notice.

G. *Choice of Law and Venue*

This Agreement shall be interpreted and construed according to the laws of the State of Texas. All disputes involving this Agreement shall be riled in a district court in McCulloch County, Texas.

H. *Notice*

All notices provided under this Agreement shall be in writing and may be effected upon personal delivery or by registered or certified mail, return receipt requested when mailed to the Party at the following addresses:

CITY: City of Brady  
Attn: Erin Corbell, City Manager  
P O Box 351  
Brady, TX 76825

COUNTY: McCulloch County, Texas  
199 Courthouse Square, RM 302  
Brady, TX 76825

Formatted: Portuguese (Brazil)

APPROVED AND EXECUTED this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ by City of Brady.

APPROVED AND EXECUTED this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ by McCulloch County.

CITY OF BRADY, TEXAS

MCCULLOCH COUNTY, TEXAS

BY: \_\_\_\_\_  
Aaron Garcia, Mayor

BY: \_\_\_\_\_  
Frank Trull, County Judge

DATE: \_\_\_\_\_

DATE: \_\_\_\_\_

Attest: \_\_\_\_\_  
Tina Keys, City Secretary

ATTEST: \_\_\_\_\_

# City Council

## City of Brady, Texas

### Agenda Action Form

<b>AGENDA DATE:</b>	4/16/2024	<b>AGENDA ITEM</b>	7.G.
<b>AGENDA SUBJECT:</b>	Discussion, consideration, and possible action approving road closure request from Brady/McCulloch County Chamber of Commerce for Cinco de Mayo dance.		
<b>PREPARED BY:</b>	E. Corbell	<b>date</b>	4/11/2024
<b>EXHIBITS:</b>			
<b>BUDGETARY IMPACT:</b>	<b>Required Expenditure:</b>		\$00.00
	<b>Amount Budgeted:</b>		\$00.00
	<b>Appropriation Required:</b>		\$00.00
<b>CITY MANAGER APPROVAL:</b>			

<b>SUMMARY:</b>
<p>On Saturday, May 4<sup>th</sup>, 2024, the Brady/McCulloch County Chamber of Commerce is hosting a Cinco de Mayo dance on the square, as previously approved by the City Council and TXDOT. The approved closure encases the east half of the square and most surrounding side streets from 8 am, Saturday May 4<sup>th</sup>, until midnight.</p> <p>The stage being utilized for the event will need to be set up on Friday evening prior to the event and broken down early Sunday morning. Therefore, the Chamber and City staff are requesting Council approve the closure of South Blackburn Street at Commerce from 6 pm on Friday, May 3<sup>rd</sup> until 1 am on Sunday, May 5<sup>th</sup> for placement of the stage.</p> <p>Impacted businesses have already been or will be notified in advance of the event.</p>

<b>RECOMMENDED ACTION:</b>
Approve street closure for Cinco de Mayo dance.

# City Council

## City of Brady, Texas

### Agenda Action Form

<b>AGENDA DATE:</b>	4/16/2024	<b>AGENDA ITEM</b>	7.H.
<b>AGENDA SUBJECT:</b>	Discussion, consideration, and possible action approving bid to replace the current air conditioning units at Brady Police Department		
<b>PREPARED BY:</b>	E. Corbell	<b>date</b>	4/11/2024
<b>EXHIBITS:</b>	Bids		
<b>BUDGETARY IMPACT:</b>	<b>Required Expenditure:</b>		Up to \$32,449.00
	<b>Amount Budgeted:</b>		\$00.00
	<b>Appropriation Required:</b>		Up to \$32,449.00
<b>CITY MANAGER APPROVAL:</b>			

<b>SUMMARY:</b>	<p>The Police Department has received six bids to replace the air conditioning units at the Brady Police Department. The current units have been pieced together over the last several years and no longer function. The bids range from \$13,600 replacement of current units to a \$32,449 bid to rework the duct work, replace refrigerant line sets, repair of outside air set up, and repairing line set for other system for a two stage heating and cooling system to better serve the building. If the Police Department is going to remain in the current location, it is recommended that council look at bids that modify the current system to be more appropriate for the layout of the building and flow of air. Because the Police Department has not been at full staff, there are excess funds available in payroll and insurance budgets to cover the additional cost.</p> <p>An ordinance is on this same agenda to create a budget adjustment to support this agenda item.</p>
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<b>RECOMMENDED ACTION:</b>	Select and approve desired bid.
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# ACCURATE AIR SOLUTIONS, LLC

PO Box 5817  
Abilene, Texas 79608  
325-672-2966  
TACLA53299C  
TECL34064  
M44233  
BP0015440  
[rickc@accurateairsolutionsllc.com](mailto:rickc@accurateairsolutionsllc.com)

# PROPOSAL

March 15, 2024

## **CUSTOMER:**

City of Brady

## **JOB-SITE:**

Police Department

**SCOPE 1:** Provide all labor, material, and rigging required to replace the two 5-ton split systems with new 14 seer Bryant equipment. We will isolate the power to the units after we recover the refrigerant from the systems. We will remove the existing equipment and install the new equipment. We will reconnect to the existing ductwork, electrical, and drain lines. We will bring everything up to code at this time. Once we get all the new copper installed, we will pressure test the installation and pull a vacuum on the systems. We will start them up and verify proper operation.

Equipment Lead Time - 5 days currently.

If you have any further questions, please let me know.

**SCOPE 1 PRICE:** Accurate Air is pleased to provide you with this quote for the **pre-tax** price of \$29,414.84

## **Customer Acceptance Signature:**

Signature \_\_\_\_\_  
Printed Name \_\_\_\_\_  
Title \_\_\_\_\_  
Date \_\_\_\_\_

## **Accurate Air Solutions Signature:**

Signature \_\_\_\_\_  
Printed Name \_\_\_\_\_  
Title \_\_\_\_\_  
Date \_\_\_\_\_

## **TERMS AND CONDITIONS**

**COMPANY:** The Company as used herein shall mean Accurate Air Solutions LLC.

**PRICE POLICY:** Prices of the good may be increased depending on the date of release and/or shipment of the order, announced increases in the Company's list prices, or increases in labor and material cost. Bid proposals are valid 30 days of proposal date, for pricing is subject to change after 30 days.

**TERMS OF PAYMENT:** Terms of payment are always subject to prior approval of the company's credit department. Terms of payment are net 30 days of date of invoice unless previously otherwise agreed in writing. **ANY PAYMENT OVER \$1,000.00 USD PAID BY CREDIT CARD WILL BE SUBJECT TO A 4% FEE.** If at any time the financial condition of the Purchaser or other circumstance affecting the credit decision, in the Company's opinion, does not justify continuance of production of products or shipment of products on the terms of payment specified, the Company may require full or partial payment in advance, or may at its sole discretion stop or delay production or shipment of products. In the event of default in payment, Purchaser agrees to pay all costs of collection incurred by the Company including but not limited to collection agency fees, attorney fees and court costs. All past due amounts shall bear interest at highest rate allowed by law.

**SHIPPING TERMS:** All shipments will be made F.O.B. factory with freight as quoted. All shipments will be made via a low-cost common carrier and the Purchaser shall pay charges for special carrier services requested by the Purchaser. The Company may ship the goods in one or more lots.

**CLAIMS:** The responsibility of the Company for all shipments ceases upon delivery of goods in good order to the carrier. Since all goods are shipped at Purchaser must file Purchaser's risk, damage, or shortage in transit against the carrier. Claims for factory shortages will not be considered unless made in writing to the Company within ten (10) days after receipt of the goods and accompanied by reference to the Company's bill of lading and factory order numbers.

**TAXES:** The amount of any present or future taxes applicable to the product shall be added to the price contained herein and paid by the Purchaser in the same manner and with the same effects as if originally added thereto.

**CANCELLATIONS:** Accepted orders are not subject to cancellation without the Company being reimbursed for all expenses and being indemnified by Purchaser against any and all loss.

**DELIVERY & DELAYS:** Delivery dates are approximate and not guaranteed. Company will use commercially reasonable efforts to deliver the Equipment on or

before the estimated delivery date will notify Customer if the estimated delivery dates cannot be honored and will deliver the Equipment and services as soon as practicable thereafter. In no event will Company be liable for any damages or expenses caused by delays in delivery.

**PRODUCT CHANGES:** In the interest of continuous product improvements, the Company reserves the right to change specifications and/or design without incurring obligation.

**RETURNED GOODS:** Goods may not be returned except by permission of an authorized Company official, and when so returned will be subject to handling and transportation charges. Authorized return goods must be shipped prepaid to the location designated by the authorization.

**LIMITED WARRANTY:** Free replacement parts will be provided by the manufacturer the Company represents in the event any product supplied by the Company and used in the United States proves defective in material or workmanship for a period of twelve (12) months from the initial start-up or eighteen (18) months from date of shipment, whichever expires sooner. Goods sold under this agreement are warranted only to the extent that the manufacturer warranted them to the Company or directly to the Purchaser. The Company's liability to the Purchaser shall not exceed the lesser of the cost of correcting defects in the goods sold or the original purchase price of the goods, and the Company shall not in any event be liable to buyer or third parties for any delays of special, indirect, or consequential damages. The Company's warrant does not apply to any goods which have been opened, disassembled, repaired, or altered by anyone other than the Company or its authorized service representative or which have been subjected to misuse, misapplication, or abuse. The Company is not obligated to pay any labor or service costs for removing or replacing parts, or any shipping charges. Refrigerants, fluids, oils, and expendable items such as filters are not covered by this warranty. This parts warranty and any optional extended warranties are granted only to the original user. Company's duty to perform under any warranty may be delayed, at Company's sole option, until Company has been paid in full for all goods purchased by Purchaser. No such delay shall extend the warranty period. For additional consideration the Company will provide an extended warranty on certain goods or components thereof. To obtain assistance under this limited warranty please contact Accurate Air Solutions LLC, P.O. Box 5817, Abilene, Texas, 79608 (325) 672-2966. This warranty constitutes the purchaser's sole remedy. It is given in lieu of all other warranties: expressed or implied. There is no implied warranty of merchantability or fitness for a particular purpose. In no event and under no circumstances shall Accurate Air Solutions LLC be liable for incidental or consequential damages, whether breach of this or any other warranty, negligence, or strict tort. The company must receive a start-up information report for goods containing motor-compressors and/or furnaces. The registration/start-up form must be completed and returned to the Company within ten (10) days of original equipment start-up or start-up date and ship date will be deemed the same for

warranty determination. No person has the authority to expand the Company's obligation beyond the terms of this express warranty.

**CUSTOMER BREACH:** Each of the following events or conditions shall constitute a breach by Customer and shall give Company the right, without an election of remedies, to terminate this Agreement, require payment prior to shipping, or suspend performance by delivery of written notice: (1) Any failure by Customer to pay amounts when due; or (2) any general assignment by Customer for the benefit of its creditors, or if Customer becomes bankrupt or insolvent or takes the benefit of any statute for bankrupt or insolvent debtors, or makes or proposes to make any proposal or arrangement with creditors, or if any steps are taken for the winding up or other termination of Customer or the liquidation of its assets, or if a trustee, receiver, or similar person is appointed over any of the assets or interests of Customer; (3) Any representation or warranty furnished by Customer in connection with this Agreement is false or misleading in any material respect when made; or (4) Any failure by Customer to perform or comply with any material provision of this Agreement. Customer shall be liable to the Company for all Equipment furnished and all damages sustained by Company (including lost profit and overhead).

**LIMITATION OF LIABILITY: NOTWITHSTANDING ANYTHING TO THE CONTRARY, IN NO EVENT SHALL COMPANY BE LIABLE FOR ANY SPECIAL, INCIDENTAL, INDIRECT CONSEQUENTIAL, OR PUNITIVE OR EXEMPLARY DAMAGES (INCLUDING WITHOUT LIMITATION REFRIGERANT LOSS, BUSINESS INTERRUPTION, LOST DATA, LOST REVENUE, LOST PROFITS) EVEN IF A PARTY HAS BEEN ADVISED OF SUCH POSSIBLE DAMAGES OR IF SAME WERE REASONABLY FORESEEABLE AND REGARDLESS OF WHETHER THE CAUSE OF ACTION IS FRAMED IN CONTRACT, NEGLIGENCE, ANY OTHER TORT, WARRANTY, STRICT LIABILITY, OR PRODUCT LIABILITY). In no event will Company's liability in connection with the provision of products or services or otherwise under this Agreement exceed the entire amount paid to Company by Customer under this Agreement.**

**TERMS OF SALE:** Sale of goods covered hereby to Purchaser is made solely on the terms and conditions set forth herein, notwithstanding any additional or conflicting terms and conditions that may be contained in any purchase order or other form or purchase, all of which additional or conflicting terms and conditions are hereby rejected by the Company unless agreed upon in writing and signed by an officer of the Company. Specifically, the Company does not accept any holdbacks from its billings (see TERMS OF PAYMENT above). The Company is a supplier (not a contractor as defined in the Construction Lien Act) and is NOT subject to the holdback rules contained in the Construction Lien Act. No waiver, alteration or modification of the foregoing terms and conditions shall be valid unless made in writing and signed by an authorized official of Heat Transfer Solutions Inc. In particular and without limiting the foregoing, notwithstanding anything to the contrary in Purchaser's purchase order or any other documents, the Company does not accept any order subject to project design and specifications. Purchaser agrees



to accept full and sole responsibility to determine whether the product ordered by Purchaser meets the design and specification requirements of any project.

**U.S. GOVERNMENT WORK:**

**The following provision applies only to direct sales by Company to the US Government:** The Parties acknowledge that Equipment ordered and delivered under this Agreement are Commercial Items as defined under Part 12 of the Federal Acquisition Regulation (FAR). Company agrees to be bound only by those Federal contracting clauses that apply to "commercial" suppliers and that are contained in FAR 52.212-5(e)(1).

**The following provision applies only to indirect sales by Company to the US Government:** As a Commercial Item Subcontractor, Company accepts only the following mandatory flow down provisions: 52.219-8; 52.222-26; 52.222-35; 52.222-36; 52.222-39; 52.247-64. If the sale of the Equipment is in connection with a U.S. Government contract, Customer certifies that it has provided and will provide current, accurate, and complete information, representations, and certifications to all government officials, including but not limited to the contracting officer and officials of the Small Business Administration, on all matters related to the prime contract, including but not limited to all aspects of its ownership, eligibility, and performance. Anything herein notwithstanding, Company will have no obligations to Customer unless and until Customer provides Company with a true, correct and complete executed copy of the prime contract. Upon request, Customer will provide copies to Company of all requested written communications with any government official related to the prime contract prior to or concurrent with the execution thereof, including but not limited to any communications related to Customer's ownership, eligibility or performance of the prime contract. Customer will obtain written authorization and approval from Company prior to providing any government official any information about Company's performance of the work that is the subject of the Proposal or this Agreement, other than the Proposal or this Agreement.

"Regulated by The Texas Department of Licensing and Regulations, P.O. Box 12157 Austin, Texas 78711  
1-800-803-9202, 1-512-463-6599. [www.license.state.tx.us](http://www.license.state.tx.us)"

Texas State Board of Plumbing Examiners  
PO BOX 4200  
Austin Tx 78765  
512.936.5200

504 South Bridge St  
Brady, TX 76825  
TACLB0103923

Date	Estimate #
3/18/2024	375

Name / Address
City of Brady PO BOX 351 Brady, TX 76825

P.O. No.
209 S Elm

[illegible]

# ESTIMATE

Blacker Heating and Air Conditioning  
5704 College st p.o. box 143  
Rochelle, TX 76872

josh67blacker@gmail.com



## Brady Police Department

Bill to  
Brady Police Department  
209 S Elm St  
Brady, Texas 76825

Ship to  
Brady Police Department  
209 S Elm St  
Brady, Texas 76825

Estimate details  
Estimate no.: 1040  
Estimate date: 03/07/2024

#	Product or service	SKU	Qty	Rate	Amount
1.	<b>Changeout Installation</b> Labor and materials to replace existing 10 ton twinned system with 2-15 seer payne systems that include 2- 110,000 btu heaters, 2-five ton coils and 2- five ton condensers that will be twinned together.Included will be new thermostat new drain lines, new copper lines, line set cover and new concrete slabs for condensers. Heater vent pipe will be reworked to comply with city code. Project estimated 2 days for completion, equipment available within a week.		1	\$15,233.90	\$15,233.90
Total					<b>\$15,233.90</b>

C OWENS INC  
205 N HIGH ST  
BRADY, TX 76825 US  
(325) 597-2058  
cowensinc@yahoo.com



**ADDRESS**  
CITY of BRADY  
PO BOX 351  
BRADY, TX 76825 USA

**Estimate 1358**

**DATE** 02/29/2024

DATE	ACTIVITY	ACTIVITY	QTY	RATE	AMOUNT
	<b>CUSTOM BID</b>	THIS IS A CUSTOM BID FOR REPLACING THE EXISTING TWIN UNIT AT THE POLICE DEPARTMENT . IT IS GOOD FOR 30 DAYS AT THE PRICE QUOTED.THIS BID INCLUDES LABOR,AND PARTS.	1	0.00	0.00
	<b>INSTALL PRICE</b>		1	2,000.00	2,000.00
	<b>MISCFITT</b>	FITTINGS MISC AND COPPER	1	1,500.00	1,500.00
	<b>AMERI STAR UNIT</b>	2- 5 TON TXV ENCASED COILS 2 -5 TON 110,000 BTU GAS FURNACES 2-5 TON 3 PHASE AMERICAN STANDARD 410 A CONDENSERS	1	12,500.00	12,500.00
SUBTOTAL					16,000.00
TAX					0.00
TOTAL					<b>\$16,000.00</b>

Accepted By

Accepted Date

PIERCE AIR CONDITIONING  
PO Box 1345  
Brady,TX 76825

(325) 456-8835  
pierce-ac@hotmail.com

Estimate

Date	Estimate #
3/12/2024	541

Name / Address
City of Brady PO Box 351 Brady, TX 76825

Terms	P.O./Project
Due on receipt	Police Department

Description	Qty	Rate	Total
York-5 ton A/C with natural gas heat (14.2 SEER) -2 systems twinned as one system Replacement of Air Conditioning and heating equipment, to be installed on existing air duct and electrical systems, replacement of refrigerant lines.  10 years manufacturer parts warranty 1 year labor warranty-Pierce A/C  Note: Tax exempt	2	6,800.00	13,600.00

By signature, I agree/authorize Pierce Air Conditioning to complete the described work/service for the price & terms stated on this document.

Signature/Date

Sales Tax (8.25%)	\$0.00
Total	\$13,600.00

NOTICE:  
3.5% added to balance if payment is made with credit/debit card, paypal, venmo, or other payment services



Duncan Mechanical Services  
1125 Glenna St.  
San Angelo, TX 76901

Phone: (325) 944-8372  
dms@dunmech.com  
duncanmechanicalservices.com

Bill to  
**CITY OF BRADY**  
P O Box 351  
Brady, TX 76825

Ship to  
**CITY OF BRADY- 209 S Elm**  
209 S Elm  
Brady, TX 76825

Transaction Date: 3/1/2024

**Work Summary**

We propose to replace existing system with a Carrier twinned 5-ton 92% gas furnaces to make 10-tons of air. We will remove old equipment and some duct work. Replace refrigerant line sets from evaporator coils to new condenser. We will also repair outside air set up to operate automatically with the change in temperatures outside. Price is also to repair line set for other system that needs to be repaired. Once system is finished, unit will be two stage heat and cooling system with new thermostat. Price includes all parts and labor to have working system once job is complete.

**Quote #: q574**

Item	Description	Quantity	Price	Amount
Quote-Equipment	Quote Equipment	1	\$17,861.00	\$17,861.00
998 Non-tax	Supply duct, return air stand, thermostat, miscellaneous material	1	\$3,740.00	\$3,740.00
Labor Install	Labor Install	1	\$10,848.00	\$10,848.00

Subtotal: \$32,449.00

Tax: \$0.00

Total: \$32,449.00

Payments: \$0.00

Balance Due: \$0.00

**Center Center Meals Served**  
**Director Rosie Aguirre**  
**Monthly Report October 2023-September 2024**

SERVICES	FISCAL YEAR 20232-2024													
	OCT.	NOV.	DEC.	JAN.	FEB.	MARCH	APR	MAY	JUNE	JULY	AUG.	SEPT.	To Date Total	
Days Meals Served	20	19	20	21	19	22	21	20	22	22	21	21	248	
Average Daily Meals														
Meals @ Sunset Center	711	683	603	677	631	724								
Home Delivered Meals	911	746	723	710	730	672								
Total Meals	1,622	1,429	1,326	1,387	1,361	1,396	-	-	-	-	-	-	-	
Closed Oct. 12-Columbus Day				Closed Good Friday										
Closed Nov. 26 & 27 for Thanksgiving, Nov. 11 Veteran's Day				Closed Memorial Day				Closed (Labor Day)						
Closed for Christmas				Closed July 4th										
Closed Jan. 1st - New Years Day														
Closed Feb.														

SERVICES	FISCAL YEAR 2022-2023												
	OCT.	NOV.	DEC.	JAN.	FEB.	MARCH	APR	MAY	JUNE	JULY	AUG.	SEPT.	To Date Total
Days Meals Served	20	19	20	21	19	22	21	20	22	22	21	21	248
Average Daily Meals													
Meals @ Sunset Center	454	429	456	461	433	550	503	617	625	570	824	639	6,561
Home Delivered Meals	669	697	692	679	660	989	853	984	925	850	1,026	894	9,918
Total Meals	1,123	1,126	1,148	1,140	1,093	1,539	1,356	1,601	1,550	1,420	1,850	1,533	16,479
Closed Oct. 14-Columbus Day				Closed Good Friday									
Closed Nov. 28 & 29 for Thanksgiving, Nov. 11 Veteran's Day				Closed Memorial Day					Closed (Labor Day)				
Closed for Christmas				Closed July 4th									
Closed Jan. 1st - New Years Day													
Closed Feb.													

Monthly Report  
FY 2024

Item	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	TOTAL
Rounds	141	114	82	50	99	241							
Green Fees	\$ 2,068.00	\$ 1,661.00	\$ 1,202.00	\$ 766.00	\$ 1,423.00	\$ 4,296.00							
Membership Rounds	331	299	297	154	304	337							
Student Rounds	7	8	10	9	7	97							
Total Rounds	479	421	389	213	410	685							
Trail Fee													
Trail Fee Revenues													
Cart Rentals	101	65	54	45	86	151							
Cart Revenue	\$ 1,693.74	\$ 1,219.49	\$ 1,016.20	\$ 799.44	\$ 1,409.19	\$ 2,655.80							
Cart Shed Rental													
Vending Revenue	\$ 725.94	\$ 761.82	\$ 366.65	\$ 309.89	\$ 698.81	\$ 1,112.13							
Memberships	99	37	41	22	40	31							
Membership Fees	\$ 20,690.00	\$ 4,800.00	\$ 2,920.00	\$ 960.00	\$ 1,715.00	\$ 1,585.00							
Driving Range	31	17	21	15	34	42							
Range Revenue	\$ 112.40	\$ 60.00	\$ 69.15	\$ 60.60	\$ 147.50	\$ 179.75							
Misc.													
<b>Total Revenue</b>	<b>\$ 25,290.08</b>	<b>\$ 8,502.31</b>	<b>\$ 5,574.00</b>	<b>\$ 2,895.93</b>	<b>\$ 5,393.50</b>	<b>\$ 9,828.68</b>							

None of the above figures includes sales tax

Item	FY 2023
Rounds	
Green Fees	
Membership Rounds	
Student Rounds	
Total Rounds	
Trail Fee	
Trail Fee Revenues	
Cart Rentals	
Cart Revenue	
Cart Shed Rental	
Vending Revenue	
Memberships	
Membership Fees	
Driving Range	
Range Revenue	
Misc.	
<b>Total Revenue</b>	<b>\$ -</b>



## GOLF COURSE - 05

Date	Cash Gross Sales	Cash Taxable Sales	Credit Gross Sales	Credit Taxable Sales
3/1/2024	\$81.59	\$36.59	\$101.98	\$44.48
3/2/2024	\$225.57	\$83.07	\$407.46	\$186.96
3/3/2024	\$239.53	\$134.28	\$246.54	\$101.29
3/4/2024	\$0.00	\$0.00	\$0.00	\$0.00
3/5/2024	\$246.57	\$10.07	\$0.00	\$0.00
3/6/2024	\$31.87	\$20.37	\$4.79	\$2.54
3/7/2024	\$6.24	\$6.24	\$0.00	\$0.00
3/8/2024	\$85.74	\$21.99	\$213.90	\$92.65
3/9/2024	\$32.52	\$12.52	\$235.75	\$129.25
3/10/2024	\$63.40	\$38.90	\$297.86	\$99.86
3/11/2024	\$0.00	\$0.00	\$0.00	\$0.00
3/12/2024	\$54.77	\$37.27	\$126.74	\$75.24
3/13/2024	\$19.59	\$8.09	\$194.79	\$106.79
3/14/2024	\$94.68	\$54.68	\$209.04	\$125.04
3/15/2024	\$0.00	\$0.00	\$22.52	\$12.52
3/16/2024	\$0.00	\$0.00	\$0.00	\$0.00
3/17/2024	\$0.00	\$0.00	\$0.00	\$0.00
3/18/2024	\$0.00	\$0.00	\$0.00	\$0.00
3/19/2024	\$265.14	\$17.14	\$157.05	\$133.30
3/20/2024	\$51.58	\$41.58	\$50.46	\$31.96
3/21/2024	\$148.41	\$83.66	\$58.06	\$18.06
3/22/2024	\$605.95	\$54.70	\$96.16	\$62.41
3/23/2024	\$57.16	\$26.16	\$492.59	\$211.09
3/24/2024	\$59.59	\$27.34	\$201.76	\$69.76
3/25/2024	\$0.00	\$0.00	\$0.00	\$0.00
3/26/2024	\$47.24	\$38.99	\$71.88	\$31.88
3/27/2024	\$1.50	\$0.00	\$70.44	\$38.94
3/28/2024	\$25.09	\$4.84	\$28.06	\$18.06
3/29/2024	\$64.73	\$25.23	\$896.09	\$405.09
3/30/2024	\$221.29	\$108.79	\$688.10	\$263.85
3/31/2024	\$29.41	\$7.16	\$338.89	\$157.64
<b>Total</b>	<b>\$2,759.16</b>	<b>\$899.66</b>	<b>\$5,210.91</b>	<b>\$2,418.66</b>

Manager Signature

**Total Gross Sales: \$7,970.07**



				2023									
	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Total
Person Crimes	18	12	14	7	6	13							70
Property Crimes	29	11	17	13	14	9							93
Narcotics Crimes	26	15	3	10	4	3							61
Disturbances	42	34	39	36	30	40							221
Felony Arrests	15	9	4	7	3	6							44
Misdemeanor Arrests	38	22	19	11	7	8							105
Suspicious Person/Vehicle	56	22	27	30	29	46							210
Bldg. Checks	51	42	142	135	148	106							624
Mental Health	13	13	7	3	4	6							46
Felony Warrant	6	2	3	4	0	3							18
Misd. Warrant	10	6	6	2	3	1							28
DWI	0	1	0	0	0	1							2
Alarms	3	10	2	3	11	0							29
Agency Assist	41	40	36	25	18	28							188
Public Assist	42	45	45	36	28	38							234
Escorts	5	3	2	7	10	5							32
M.I.'s	72	72	53	46	49	42							334
Follow- up's	16	21	15	7	10	6							75
Traffic Control	5	5	10	6	3	5							34
Close Patrols	61	54	73	68	56	46							358
Civil Matters	18	17	13	17	20	21							106
Juvenile	10	8	4	2	10	9							43
Crash Investigation	8	14	14	9	8	6							59
Welfare Concern	26	21	16	20	26	28							137
Information	37	36	36	29	47	49							234
Death Calls	0	2	1	4	1	0							8
Verbal Warnings	179	214	186	126	141	191							1037
Written Warnings	56	100	63	8	9	18							254
Citations	77	102	100	55	66	70							470
													0
Reports/Supplements	54	52		40	35	37							218
Total Calls	1014	1005	950	766	796	841	0	0	0	0	0	0	5372
Brady Police Department Abbreviations:													
FV - Family Violence DW - Deadly Weapon PS - Public Servant FI - Financial Instrument CS - Controlled Substance BI - Bodily Injury										DOC - Disorderly Conduct			
DWI - Driving While Intoxicated MJ - Marijuana DD - Dangerous Drug DWLI - Driving While License Invalid DWLS - Driving While License Suspended													

[illegible]

**SUBJECT: MONTHLY ANIMAL CONTROL REPORT**  
**FISCAL YEAR 2023-2024**

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Total
Number of Calls	89	134	122	174	173	115							807
Feral Cats Picked Up	10	66	16	4	35	27							158
Stray Dogs Picked Up	19	13	5	26	18	5							86
Owner Surrendered Dogs	4	0	0	0	0	0							4
Stray Cats Picked Up	0	0	0	0	0	0							0
Owner Surrendered Cats	0	0	0	1	0	0							1
Bite Reports	0	0	1	1	0	0							2
Dogs Deemed Dangerous	0	0	0	0	0	0							0
Hit by Car Picked Up	0	0	0	0	0	0							0
Owner Reclaims	0	0	1	5	5	1							12
Euthanized Total	2	4	9	4	26	19							64
Rescue Pull Total	18	69	19	10	11	29							156
Wildlife Pick Up	1	0	1	1	0	9							12
Quarantine	0	0	0	0	0	0							0
Shelter Intake Total	0	8	21	30	0	0							59
Roadkill	3	0	0	6	1	2							12
Citations	1	0	0	0	2	0							3
Warnings	1	0	2	3	1	0							7
Adoptions	1	8	0	2	0	0							11
Total Calls	149	302	197	267	272	207	0	0	0	0	0	0	1394

Invoice Register - Airport																					
INVOICE	DATE	Fisrt Name	Last Name	TYPE	611.00 Rental	6.11.01 T Hangar	611.02 Hangar	815.00 REM	640.1 Tie Down	645.00 Misc	614.00 Taxable Sales	2111.53 Sales Tax	646.00 AvGas	646.01 Jet- A	647.00 Military	FET REM	TOTAL SALE	Price Per Gallon	AvGas Gallons	Jet-A Gallons	Military Jet Gallons
1425	2/24/2024			CC						\$ 25.00			\$44.91	\$0.00	\$0.00	\$0.00	\$69.91	4.990000	9		
1427	2/29/2024			CC									\$149.70	\$0.00	\$0.00	\$0.00	\$149.70	4.990000	30		
1428	3/1/2024			CC									\$353.29	\$0.00	\$0.00	\$0.00	\$353.29	4.990000	70.8		
1429	3/1/2024			CC						\$ 75.00			\$0.00	\$0.00	\$0.00	\$0.00	\$75.00				
1430	3/1/2024	David	Morton	CC									\$95.81	\$0.00	\$0.00	\$0.00	\$95.81	4.990000	19.2		
1431	3/1/2024			CC									\$68.36	\$0.00	\$0.00	\$0.00	\$68.36	4.990000	13.7		
1432	3/1/2024			CC						\$ 92.50			\$0.00	\$0.00	\$0.00	\$0.00	\$92.50				
1433	3/1/2024			CC									\$249.50	\$0.00	\$0.00	\$0.00	\$249.50	4.990000	50		
1435	3/1/2024			CC									\$380.74	\$0.00	\$0.00	\$0.00	\$380.74	4.990000	76.3		
1436	3/1/2024			CC									\$49.90	\$0.00	\$0.00	\$0.00	\$49.90	4.990000	10		
1437	3/4/2024			CC									\$74.85	\$0.00	\$0.00	\$0.00	\$74.85	4.990000	15		
1438	3/4/2024			CC									\$83.33	\$0.00	\$0.00	\$0.00	\$83.33	4.990000	16.7		
1439	3/4/2024	David	Morton	CC							\$ 12.00	\$ 0.99	\$41.42	\$0.00	\$0.00	\$0.00	\$54.41	4.990000	8.3		
1440	3/4/2024			CC									\$192.12	\$0.00	\$0.00	\$0.00	\$192.12	4.990000	38.5		
1441	3/5/2024			CC									\$289.42	\$0.00	\$0.00	\$0.00	\$289.42	4.990000	58		
1442	3/5/2024		Skyhorse	CC									\$489.00	\$0.00	\$0.00	\$0.00	\$489.00	4.890000	100		
1443	3/5/2024			CC									\$120.26	\$0.00	\$0.00	\$0.00	\$120.26	4.990000	24.1		
1444	3/5/2024	Clint	Rejsek	CC									\$223.05	\$0.00	\$0.00	\$0.00	\$223.05	4.990000	44.7		
1445	3/6/2024	Al	Lavenue	CC									\$484.03	\$0.00	\$0.00	\$0.00	\$484.03	4.990000	97		
1446	3/6/2024			CC									\$51.40	\$0.00	\$0.00	\$0.00	\$51.40	4.990000	10.3		
1447	3/6/2024	David	Morton	CC									\$40.92	\$0.00	\$0.00	\$0.00	\$40.92	4.990000	8.2		
1449	3/6/2024			CC									\$667.16	\$0.00	\$0.00	\$0.00	\$667.16	4.990000	133.7		
1450	3/6/2024		ATP	Contract									\$132.73	\$0.00	\$0.00	\$0.00	\$132.73	4.990000	26.6		
1452	3/8/2024		NetJets	CC									\$0.00	\$2,012.50	\$0.00	\$0.00	\$2,012.50	5.750000		350	
1453	3/8/2024			CC									\$0.00	\$1,897.50	\$0.00	\$0.00	\$1,897.50	5.750000		330	
1455	3/8/2024			CC									\$0.00	\$1,725.00	\$0.00	\$0.00	\$1,725.00	5.750000		300	
1456	3/8/2024			CC									\$99.80	\$0.00	\$0.00	\$0.00	\$99.80	4.990000	20		
1457	3/11/2024	Larry	Curtis	CC	\$25.00								\$0.00	\$0.00	\$0.00	\$0.00	\$25.00				
1458	3/11/2024			CC									\$0.00	\$2,777.25	\$0.00	\$0.00	\$2,777.25	5.750000		483	
1459	3/11/2024			CC						\$ 75.00			\$0.00	\$0.00	\$0.00	\$0.00	\$75.00				
1460	3/11/2024	Al	Lavenue	CC									\$562.84	\$0.00	\$0.00	\$0.00	\$562.84	4.890000	115.1		
1461	3/11/2024			CC						\$ 30.00			\$0.00	\$0.00	\$0.00	\$0.00	\$30.00				
1462	3/11/2024			CC									\$79.34	\$0.00	\$0.00	\$0.00	\$79.34	4.990000	15.9		
1463	3/11/2024	Clint	Rejsek	CC									\$157.68	\$0.00	\$0.00	\$0.00	\$157.68	4.990000	31.6		
1464	3/10/2024			CC									\$0.00	\$575.00	\$0.00	\$0.00	\$575.00	5.750000		100	
1465	3/12/2024			CC									\$94.31	\$0.00	\$0.00	\$0.00	\$94.31	4.990000	18.9		
1466	3/13/2024			CC									\$143.21	\$0.00	\$0.00	\$0.00	\$143.21	4.990000	28.7		
1467	3/18/2024	Al	Lavenue	CC									\$259.48	\$0.00	\$0.00	\$0.00	\$259.48	4.990000	52		
1468	3/18/2024			CC									\$365.77	\$0.00	\$0.00	\$0.00	\$365.77	4.990000	73.3		
1469	3/18/2024			Contract									\$0.00	\$274.58	\$0.00	\$0.00	\$274.58	3.922500		70	
1470	3/18/2024			CC									\$49.90	\$0.00	\$0.00	\$0.00	\$49.90	4.990000	10		
1471	3/19/2024			CC									\$98.30	\$0.00	\$0.00	\$0.00	\$98.30	4.990000	19.7		
1472	3/19/2024	David	Morton	CC									\$28.44	\$0.00	\$0.00	\$0.00	\$28.44	4.990000	5.7		
1473	3/7/2024		Mod Air	CC	\$1,200.00								\$0.00	\$0.00	\$0.00	\$0.00	\$1,200.00				

1474	3/19/2024	Clint	Rejsek	CC		\$100.00							\$0.00	\$0.00	\$0.00	\$0.00	\$100.00				
1475	3/7/2024	Brant	Glenn	CC		\$100.00							\$0.00	\$0.00	\$0.00	\$0.00	\$100.00				
1476	3/19/2024			CC									\$0.00	\$0.00	\$0.00	\$0.00	\$0.00				
1477	3/19/2024			Contract									\$0.00	\$333.41	\$0.00	\$0.00	\$333.41	3.922500		85	
1478	3/20/2024			CC									\$94.81	\$0.00	\$0.00	\$0.00	\$94.81	4.990000	19		
1479	3/20/2024			CC									\$44.91	\$0.00	\$0.00	\$0.00	\$44.91	4.990000	9		
1480	3/20/2024		CustomAir LLC	Contract									\$0.00	\$443.24	\$0.00	\$0.00	\$443.24	3.922500		113	
1481	3/21/2024			Contract									\$0.00	\$247.12	\$0.00	\$0.00	\$247.12	3.922500		63	
1482	3/21/2024	Scott	Yoachum	CC									\$0.00	\$632.50	\$0.00	\$0.00	\$632.50	5.750000		110	
1483	3/21/2024			CC									\$49.90	\$0.00	\$0.00	\$0.00	\$49.90	4.990000	10		
1484	3/22/2024	David	Morton	CC									\$39.42	\$0.00	\$0.00	\$0.00	\$39.42	4.990000	7.9		
1485	3/22/2024			CC									\$149.70	\$0.00	\$0.00	\$0.00	\$149.70	4.990000	30		
1487	3/25/2024		CustomAir LLC	Contract									\$0.00	\$2,271.13	\$0.00	\$0.00	\$2,271.13	3.922500		579	
1488	3/25/2024		CustomAir LLC	Contract									\$0.00	\$164.75	\$0.00	\$0.00	\$164.75	3.922500		42	
1489	3/26/2024			CC									\$235.73	\$0.00	\$0.00	\$0.00	\$235.73	5.250000	44.9		
1490	3/26/2024		CustomAir LLC	CC				\$ 245.00					\$0.00	\$0.00	\$0.00	\$0.00	\$245.00				
1491	3/26/2024	Clint	Rejsek	CC									\$147.53	\$0.00	\$0.00	\$0.00	\$147.53	5.250000	28.1		
1492	3/26/2024	Mike	Heberling	CC									\$117.08	\$0.00	\$0.00	\$0.00	\$117.08	5.250000	22.3		
1493	3/26/2024			CC									\$119.70	\$0.00	\$0.00	\$0.00	\$119.70	5.250000	22.8		
1494	3/27/2024			CC									\$90.30	\$0.00	\$0.00	\$0.00	\$90.30	5.250000	17.2		
1495	3/27/2024			CC									\$68.25	\$0.00	\$0.00	\$0.00	\$68.25	5.250000	13		
316769	3/7/2024	Dale	Scott	CH		\$100.00							\$0.00	\$0.00	\$0.00	\$0.00	\$100.00				
316770	3/7/2024	Slade	Townsend	CH		\$100.00							\$0.00	\$0.00	\$0.00	\$0.00	\$100.00				
316771	3/7/2024	Richard	Jolliff	CH		\$100.00							\$0.00	\$0.00	\$0.00	\$0.00	\$100.00				
316772	3/7/2024	Jeff	Smailstrla	CH		\$30.00							\$0.00	\$0.00	\$0.00	\$0.00	\$100.00				
316773	3/7/2024	Hector	Raudry	CH				\$50.00					\$0.00	\$0.00	\$0.00	\$0.00	\$50.00				

# KBBD - Curtis Field Airport Airport

## Operations Report for March 2024

Operations

199

Landings

91

Takeoffs

98

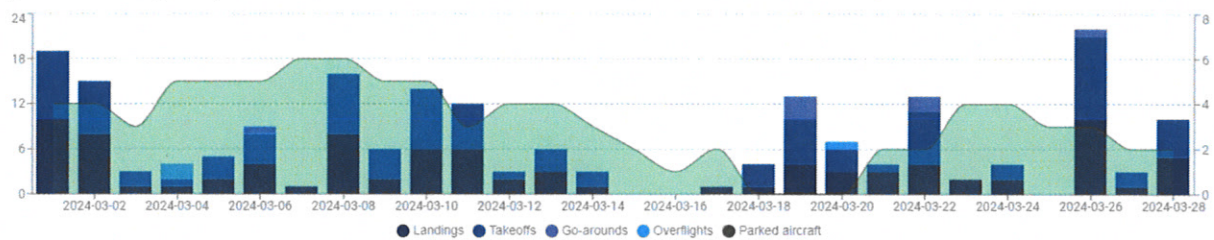
Go-arounds

7

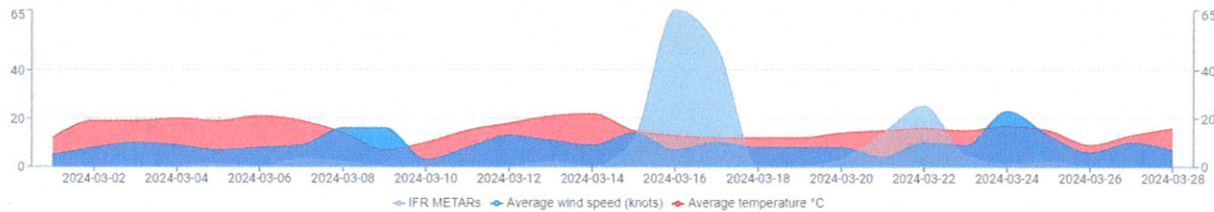
Overflights

3

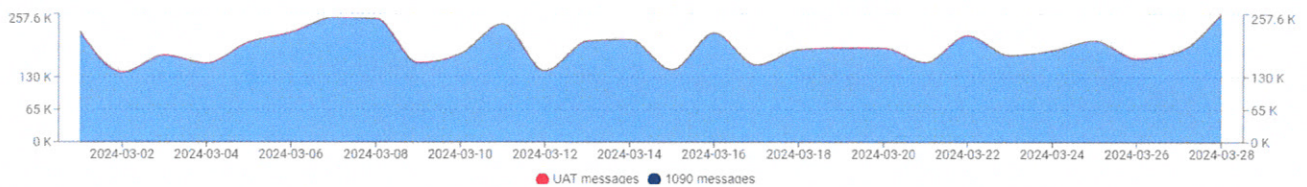
### Operations by Day



### Weather Conditions

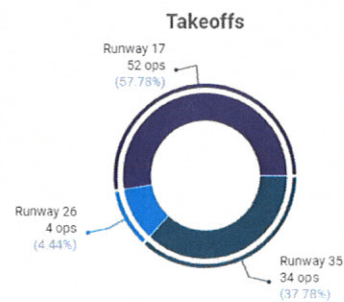
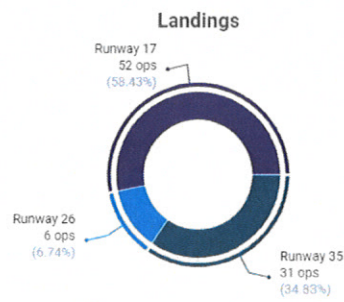


### Receiver health

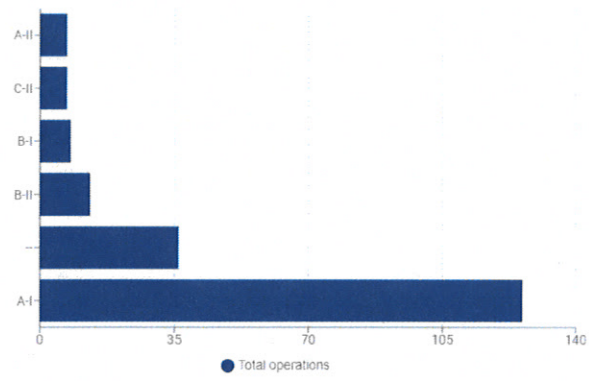




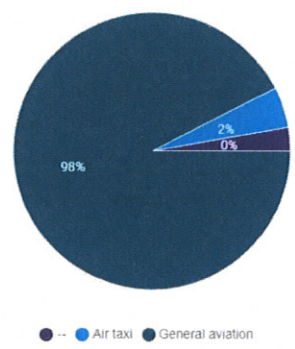
Operations by Runway



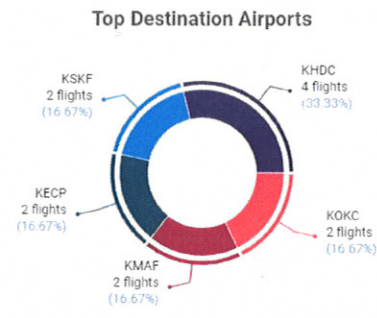
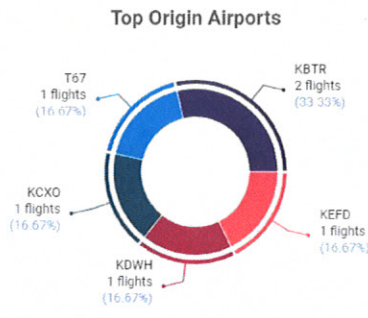
Operations by Category



Operations by Type



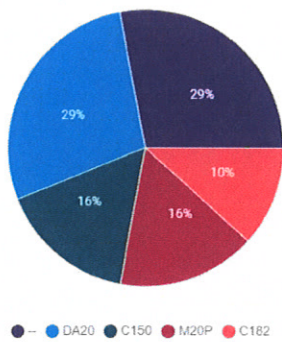
Top Airports



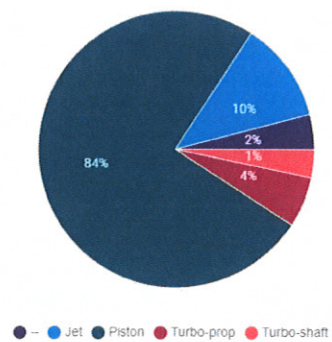


Category	Landings	Takeoffs	Go-arounds	Overflights	Total
--	17	17	1	1	36
A-I	57	63	6	0	126
A-II	3	4	0	0	7
B-I	4	4	0	0	8
B-II	6	7	0	0	13
C-II	4	3	0	0	7
Total	91	98	7	1	197

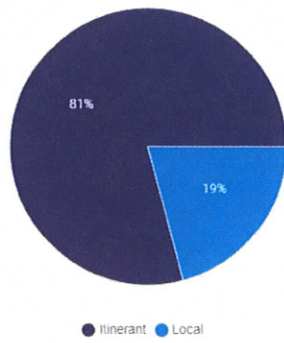
Top Aircraft Types



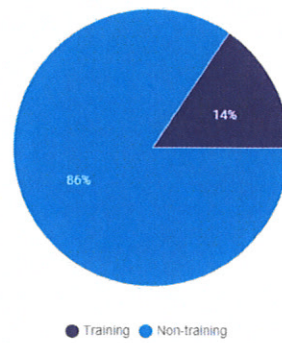
Operations by Engine Type



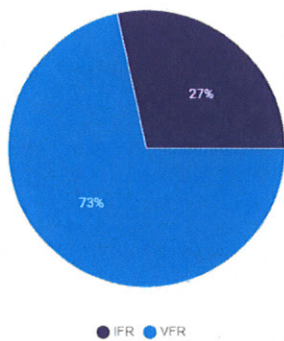
### Local vs. Itinerant Flights



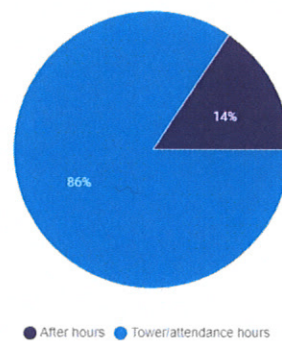
### Training Operations



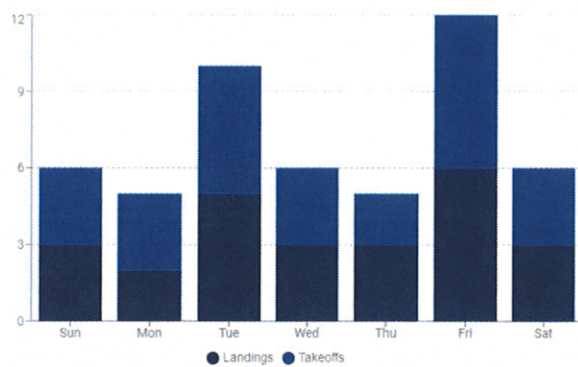
### IFR vs. VFR flights



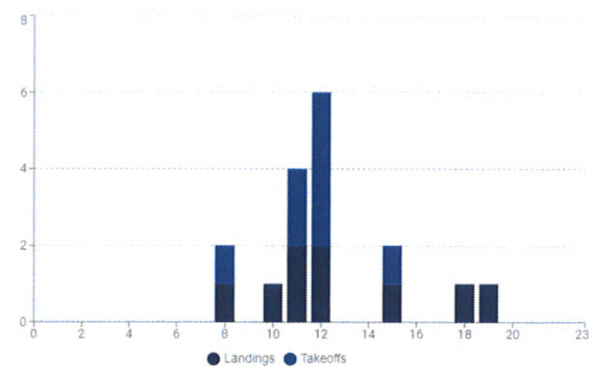
### After Hours Operations



### Operations by Day of Week

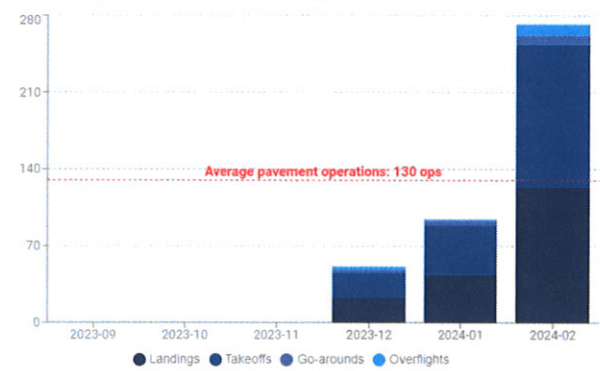


### Operations by Hour



# Historical Data

Landings and Takeoffs by Month



Busiest Days on Record

Rank	Date	Pavement ops	Aircraft
1	2024-02-20 (Tue)	40	6
2	2024-02-15 (Thu)	29	4
3	2024-03-26 (Tue)	21	8
4	2024-02-13 (Tue)	20	3
5	2024-03-01 (Fri)	19	7
6	2024-02-23 (Fri)	18	4
7	2024-02-14 (Wed)	17	2
8	2024-02-07 (Wed)	16	4
8	2024-03-08 (Fri)	16	9
9	2024-03-02 (Sat)	15	7



4-1, 2024  
SD

Building Permit Department  
Monthly Report  
FY 2024

Item	FY 18	FY 19	FY 20	FY 21	FY 22	FY 23	FY 24	Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Total
Commercial Acc Structure	0	1	2	1	0	1														
Commercial Addition	4	1	4	2	1	7		1	2		1		1							
Commercial Electrical	9	11	12	12	15	15		1	2		3	3	1							
Commercial Gas	3	1	1	0	0	0														
Commercial Mechanical/HVAC	5	4	7	6	10	6		4		1	1	2								
Commercial Plumbing	10	15	9	21	20	25		1			2	5	1							
Commercial Remodel	3	5	3	5	9	7		2			1	3	2							
Commercial Demolition	1	0	0	1	3	3														
Commercial Sign	5	1	4	1	2	10			1			1								
Commercial Screening	0	0	0	0	0	1					1									
New Commercial Bldg												1								
Commercial Cert of Occupancy	6	9	8	14	25	14			2	1	2	1	5							
Customer Service Inspection	6	1	1	1	0	0														
PZ-Subdivision	0	1	0	0	5	0		1												
PZ-Zoning Request	6	1	1	1	7	5					1									
Driveway/ Curb Cut	2	1	0	3	2	4				1			1							
Residential Accessory Bldg.	6	2	8	7	11	6		2		1			1							
Residential Additions	6	7	6	2	3	9		2		1		2	1							
Residential Demolition-Owner	1	2	0	0	1	3					1	1								
Residential Demolition-City	0	0	0	0	0	0					0									
Residential Electrical	51	46	80	61	74	86		2	13	7	5	5	9							
Residential Fence	11	9	12	13	19	25		1		3		6	1							
Residential Gas	16	16	2	4	1	0														
Residential Mechanical/HVAC	12	13	28	17	13	14		2	3	3	2		8							
New Residential Bldg	3	0	1	2	1	3							1							
Residential Plumbing	31	29	73	65	82	104		6	5	15	6	7	10							
Residential Remodel	7	10	22	13	24	36			1	4	2	1	1							
On-Site Sewage Facility						1		1												
Special Use	10	14	14	40	53	60		1	2	4	6	9	5							
Monthly Total	213	200	299	292	381	445		27	31	41	34	47	48							

Code Enforcement  
Monthly Case Load  
FY 2024

4-1, 2024  
SD

Violations

Violation	FY19	FY20	FY21	FY22	FY23	FY24
Background Info Cases	0	0	0	0	0	
Building Code Violations	1	0	0	2	3	
Dangerous Premises	1	3	1	11	17	
Depositing, Dumping, Burning	0	4	0	9	1	
Home Occupation Violation	0	0	0	0	0	
Junk and Unsightly Matter	106	65	101	60	37	
Junked Vehicle, Nuiance	85	49	66	52	15	
Minimum Housing Standards	10	0	0	6	19	
Noise Prohibited, Animals	7	5	0	2	2	
Non-Residential Open Storage	0	0	0	0	0	
Obstruction of Drainageway	0	0	0	0	0	
Permit Required	2	0	0	2	3	
Pool Enclosure	0	0	0	0	0	
Posting Signs on Poles	0	0	0	0	0	
Posting Signs on Public Property	0	0	0	0	0	
Acc. Bldg. prohibited in front yd	0	0	0	0	0	
Refrigerators and Air Tight Containers	0	0	0	3	0	
Residential Open Storage	3	2	1	1	0	
Residential Setbacks	0	0	0	0	0	
Residential RVs - No Residence	1	3	0	5	3	
Sight Visibility	0	1	0	0	0	
Unsanitary Conditions	0	3	2	30	14	
Weeds and Vegetation	68	28	43	35	40	
Abandon Vehicle				2	0	
Parking in Alley				2	0	
Parking of Large Trucks, Trailers...				2	1	
Parking 72 hrs Prohibited				9	1	
Garbage, Tires				15	0	
Cover Securely				1	0	
Meter Tampering/damage fees				2	7	
Utilities Disc. for Plumbing violations				1	1	
Keeping Roosters prohibited					6	
RVs and Travel Trailers Not Allowed					2	
Number of Cats and Dogs Allowed						
Keeping Animals in Front Yard					1	
Zoning Ord. Use Regs Violations	0	0	0	1	0	
<b>Monthly Totals</b>	<b>284</b>	<b>163</b>	<b>221</b>	<b>253</b>	<b>173</b>	

Oct.	Nov.	Dec.	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug	Sept.	Totals
				1								
3	3	2	1		4							
		1										
				2								
7	9	5	6	1	6							
2	3	2	8	1	6							
12	3	2	6		8							
1		2	1	1								
					1							
3	5		2		1							
7	6	4	3	1	6							
	1	1	6	2								
1			1									
			1									
				1								
				1								
		1										
			1									
<b>36</b>	<b>30</b>	<b>20</b>	<b>35</b>	<b>13</b>	<b>32</b>							

Cases

Open Cases at the start of month	611	425	636	476	348	
Complaints	11	2	1	18	30	
Pro-Active - Self Initiated	168	111	151	131	43	
Total New Cases	179	113	151	148	73	
Inspections Preformed				236	421	
Closed Cases	238	57	133	173	74	
Citations	1	7	4	12	20	
Open Cases at the end of month	552	564	621	451	347	

20	25	31	35	35	34							
6	10	3	9	0	3							
9	3	8	9	4	6							
15	13	11	18	4	9							
31	46	42	52	34	19							
10	7	7	18	5	4							
1	2	0	0	2	0							
25	31	35	35	34	39							

Utility Inspections	201	187	208	221	817	
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9	3	4	7	7	6							
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Municipal Court Monthly Report  
MARCH 2024

Criminal Section	Traffic			Traffic Non-Traffic		
	Non-Parking	Traffic Parking	City Ordinance	Penal Code	Non-Traffic State Law	City Ordinance
1. Total Cases Pending First of the Month:	3,264	1	0	1,370	9	97
a. Active Cases	1,758	1	0	957	6	79
b. Inactive Cases	1,506	0	0	413	3	18
2. New Cases Filed	87	0	0	7	0	0
3. Cases Reactivated	22	0	0	4	0	0
4. All other Cases Added	0	0	0	0	0	0
5. Total Cases on Docket	1,867	1	0	968	6	79
6. Dispositions Prior to Court Appearance or Trial:						
a. Uncontested Dispositions	61	0	0	5	0	0
b. Dismissed by Prosecuton	0	0	0	0	0	0
7. Dispositions at Trial:						
a. Convictions:						
1) Guilty Peal or Nolo Contendere	1	0	0	0	0	0
2) By the Court	0	0	0	0	0	0
3) By the Jury	0	0	0	0	0	0
b. Acquittals:						
1) By the Court	0	0	0	0	0	0
2) By the Jury	0	0	0	0	0	0
c. Dismissed by Prosecution	0	0	0	0	0	0
8. Compliance Dismissals:						
a. After Driver Safety Course	3					
b. After Deferred Disposition	0	0	0	0	0	0
c. After Teen Court	0	0	0	0	0	0
d. After Tobacco Awareness Course					0	
e. After Treatment for Chemical Dependency				0	0	
f. After Proof of Financial Responsibility	2					
g. All other Trasportation Code Dismissals	1	0	0	0	0	0
9. All other Dispositions	0	0	0	0	0	0
10. Total Cases Disposed	68	0	0	5	0	0
11. Cases Places on Inactive Status	53	0	0	8	0	1
12. Total Cases Pending End of Month:	3,283	1	0	1,372	9	97
a. Active Cases	1,746	1	0	955	6	78
b. Inactive Cases	1,537	0	0	417	3	19
13. Show Cause Hearings Held	0	0	0	0	0	0
14. Cases Appealed:						
a. After Trial	0	0	0	0	0	0
b. Without Trial	0	0	0	1	0	0

Additional Activity	Total
Cases in Which a Fine and Court Costs Satisfied by Community Service	
a. Partial Satisfaction	1
b. Full Satisfaction	2
Cases in Which Fine and Court Costs Satisfied by Jail Credit	2
Cases in Which Fine and Court Costs Waived for Indigency	0
Amount of Fines and Court Costs Waived for Indigency	\$0.00
18. Fines, Court Costs and Other Amounts Collected:	
a. Kept By City	\$10,959.76
b. Remitted to State	\$6,810.26
c. Total	\$17,770.02
Arrest Warrants Issued	62

Civil Section	Total Cases
1. Total Cases Pending First of Month	331
a. Active Cases	286
b. Inactive Cases	45
2. New Cases Filed	0
3. Cases Reactivated	0
4. All other Cases Added	0
5. Total Cases On Docket	286
6. Uncontested Civil Fines or Penalties	0
7. Default Judgments	0
8. Agreed Judgments	0
9. Tiral/Hearing by Judge/Offiver	0
10. Tiral By Jury	0
11. Dismissed for Want of Prosecution	0
12. All Other Dispositions	0
13. Total Cases Disposed	0
14. Cases Placed on Inactive Status	1
15. Total Cases Pending End of Month:	331
a. Active Cases	286
b. Inactive Cases	45
16. Cases Appealed:	
a. After Trial	0
b. Without Trial	0

Juvenile/ Minor Activity	Total
1. Transportation Code Cases Filed	0
2. Non-driving Alcoholic Beverage Code Cases Filed	0
3. Driving Under the Influence of Alcohol Cases Filed	0
4. Drug Paraphernalia Cases Filed	0
5. Tobacco Cases Filed	0
6. Truancy Cases Filed	0
7. Education Code (Except Failur to Attend) Cases Filed	0
8. Curfew	0
9. All other Non-Traffic Fine- Only Cases Filed	0
10. Transfer to Juvenile Court:	
a. Mandatory Transfer	0
b. Discretionary Transfer	0
11. Accused of Contemp and Referred to Juvenile Court	0
12. Held in Contempt by Criminal Court	0
13. Juvenile Statement Magistrate Warning:	
a. Warnings Administered	0
b. Statements Certified	0
14. Detention Hearings Held	0
15. Orders for Non-Secure Custody Issues	0
16. Parents Contributing to Nonattendance Cases Filed	0

Presiding Judge: Justin Tyler Owens

Prepared by Court Clerk Valerie Gonzalez  
Official Report Submitted to The Office of Court Administration 04-05-2024