



CITY OF BRADY COUNCIL AGENDA REGULAR CITY COUNCIL MEETING OCTOBER 15, 2024, 6:00 PM

NOTICE is hereby given of a meeting of the City Council of City of Brady, McCulloch County, State of Texas, to be held at **6:00** p.m. October 15, 2024, at the City of Brady Municipal Court Building located 207 S. Elm St., Brady, Texas, for the purpose of considering the following items. The City Council of the City of Brady, Texas, reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

1. CALL TO ORDER, ROLL CALL & CERTIFICATION OF A QUORUM

2. INVOCATION & PLEDGE OF ALLEGIANCE

3. PUBLIC COMMENTS: Reserved for items NOT listed on the agenda

Please limit individual public comments to three (3) minutes. In accordance with TX AG opinion, any public comment addressing items not on the agenda, will only be heard by the City Council. No formal action, deliberation, discussion, or comment will be made by City Council. State Law prohibits any deliberation or decisions regarding items presented in public comments. City Council may only make a statement of specific factual information given in response to the inquiry; recite an existing policy; or request staff to place the item on an agenda for a subsequent meeting.

4. CONSENT AGENDA: Reserved for routine items to save time

Any item may be removed from the Consent Agenda at the request of a Council Member and considered separately following the Consent Agenda approval. All items listed on the Consent Agenda are to be with one motion "Move to approve Consent Agenda."

A. Approval of Minutes for Regular Session Meeting on October 1, 2024.

5. PRESENTATIONS:

Erin Corbell
City Manager

Tina Keys
City Secretary

Lloyd Newton
City Attorney

MISSION

The City of Brady strives to share its history and encourage the development of diverse housing, employment, infrastructure, and opportunity through transparent management and financing for all residents and employees.

6. PUBLIC HEARING:

7. INDIVIDUAL CONCERNS

City Council Members are to deliberate the following items. Staff will present the item and are prepared to answer City Council Member questions. The Mayor will recognize Council Members as the council discuss the item so everyone is heard. Once the City Council Members finish discussion, the Mayor will recognize attendees who have comments. Attendees and council members need to direct comments to the Mayor as they are recognized. When all comments are complete, the Mayor will call for a motion.

- A. Discussion, consideration and possible action regarding the **first reading of Ordinance 1390** of the City of Brady, Texas to amend FY 2025 Budget transferring unfinished FY 2024 projects to the FY 2025 Budget cycle.
- B. Discussion, consideration and possible action regarding **Resolution 2024-019** approving the City's Investment Policy and appoint a Council Member to the FY 25 Investment Committee.
- C. Discussion, consideration and possible action on approval of **Resolution 2024-020** to request grant funds from the Concho Valley Council of Governments (CVCOG) under the Regional Solid Waste Grants Program, Grant FY2024/2025 for purchase of recycling trailer configured for cardboard and aluminum products.
- D. Discussion, consideration and possible action consideration and possible action approving Memorandum of Understanding with Brady Independent School District the use of the Ed Davenport Civic Center for a Shelter/Reunification Site.
- E. Discussion, consideration, and possible action authorizing the city manager to execute a contract amendment with Pepper Lawson Waterworks, LLC (Construction Manager-at-Risk or CMAR) for the radium reduction project to include a cost increase to the guarantee maximum price (GMP) contract and a revised completion time.
- F. Discussion, consideration and possible action regarding donation of property located at 600 W. Walker St. from Janice Enix.
- G. Discussion, consideration and possible action to nominate members for the McCulloch County Appraisal District Board of Directors.
- H. Discussion, consideration and possible action approving bids received from highest responsive bidders on sale of certain Dodge Heights lots.

8. STAFF REPORTS

- A. **Monthly Financial / Utility Reports**
- B. **Monthly Activity Reports:** Seniors, Golf, BPD, Fire-EMS Calls, BVFD Expense Report, Animal Control, Airport, Code Enforcement, Municipal Court
- C. **Upcoming Special Events/Meetings:**

Nov. 5		Regular City Council Meeting, 6:00 p.m.
Nov. 11		Veteran's Day Holiday – City Offices Closed, Altered Trash Schedule <i>Monday route on Tuesday / Tuesday route on Wednesday, Thursday and Friday route – no change</i>
Nov. 19		Regular City Council Meeting, 6:00 p.m.
Nov. 23		HAPPY BIRTHDAY JEFFREY SUTTON
Nov. 28		Thanksgiving Holiday, City Offices Closed, Altered Trash Schedule – Thursday and Friday route picked up on Wednesday
Nov. 29		Day After Thanksgiving, City Offices Closed, Altered Trash Schedule – Thursday and Friday route picked up on Wednesday
Dec. 3		Regular City Council Meeting, 6:00 p.m.
Dec. 17		Regular City Council Meeting, 6:00 p.m.

Dec. 25		Christmas Holiday, City Offices Closed, Altered Trash Schedule – see below
Dec. 26		Floating December Holiday, City Offices Closed, Altered Trash Schedule – Thursday and Friday route picked up on Friday
Jan. 1, 2025		New Year's Day, City Offices Closed – NO altered trash schedule

9. ANNOUNCEMENTS

Pursuant to the Texas Government Code § 551.0415, City Council Members and City staff may make reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include: Expressions of thanks, congratulations, or condolence; an honorary or salutary recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutary recognition for purposes of this subdivision; Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and announcements involving an imminent threat to public health and safety of people in the municipality that has arisen after the posting of the agenda.

10. EXECUTIVE SESSION

The City Council of the City of Brady will adjourn into Executive Session for the following:

- Pursuant to Section 551.071 (Consultation with Attorney), the City Council will consult with the City Attorney about pending or contemplated litigation or on a matter in which the duty of the attorney to the City under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act:
- Pursuant to Section 551.074 (Personnel Matters) City Council will meet to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee: City Manager

11. OPEN SESSION ACTION ON ANY ITEMS COMING OUT OF EXECUTIVE SESSION

Discussion, consideration or possible action as a result of Executive Session, if any

12. ADJOURNMENT

I certify that this is a true and correct copy of the City of Brady City Council Meeting Agenda and that this notice as posted on the designated bulletin board at Brady City Hall, 201 E. Main St., Brady, Texas 76825; a place convenient and readily accessible to the public at all times, and said notice was posted on _____ by 6:00 p.m. and will remain posted continuously for 72 hours prior to the scheduled meeting pursuant to Chapter 551 of the Texas Government Code.

Tina Keys, City Secretary

In compliance with the American with Disabilities Act, the City of Brady will provide for reasonable accommodations for persons attending public meetings at City facilities. Requests for accommodations or interpretive services must be received at least 48 hours prior to the meeting. Please contact the City Secretary at 325-597-2152 or tkeys@bradytx.us

Attendance by Other Elected or Appointed Officials: It is anticipated that members of other governmental bodies, and/or city boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the body, board, commission and/or committee. The members of the boards, commissions and/or committees may be permitted to participate in discussion on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless item and action is specifically provided for on an agenda for that body, board, commission or committee subject to the Texas Open Meetings Act.

The City Council of the City of Brady reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on this agenda as authorized by the Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations regarding Real Property), 551.073 (Deliberations regarding prospective Gifts or Donations), 551.074 (Personnel Matters), 551.076 (Deliberations regarding Security Devices), 551.086 (Deliberate, vote or take final action on competitive matters of the public power utility), and 551.087 (Deliberation regarding Economic Development).

This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes written interpretation of the Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.104(c) and the meeting is conducted by all participants in reliance on this opinion.

STATE OF TEXAS

COUNTY OF McCULLOCH

CITY OF BRADY

The City Council of the City of Brady, Texas met in a Regular Meeting on Tuesday, October 1, 2024 at 5:00 p.m. with Mayor Pro Tem Elliston presiding. Council Members present were Missi Elliston, Terry Phillips, Jeffrey Sutton, Felix Gomez and Gabe Moreno. City staff present were City Manager Erin Corbell, Public Works Director Steven Miller, Chief Randy Batten, Airport Manager Scott Griffin, Golf Course Superintendent Rusty Bush, and City Secretary Tina Keys. Also in attendance were Nita Fields, Kathy Munoz, Stefanie McKay, Shiela Hemphill, Randy Deans, Laura Bennett, Annita Elliston, James Griffin, Kate Bauer, Karen Jacoby, Willie Jacoby, Cathy Valdez, Karyn McKay, Eddie Sayles, Charles R. Bush, James Stewart, Daniel Mendoza, Hector Martinez and Judy Hanks.

1. CALL TO ORDER, ROLL CALL & CERTIFICATION OF A QUORUM

Mayor Pro Tem Elliston called the meeting to order at 5:02 p.m. Council quorum was certified. Council Member Phillips arrived after a quorum was certified.

2. INVOCATION AND PLEDGE OF ALLEGIANCE

Council Member Sutton gave the invocation, and the Pledge of Allegiance was recited

3. PUBLIC COMMENTS

Randy Deans with the Brady Volunteer Department said he has concerns with the location of the new fire department; the other morning when he heard the mayor it sounded like everybody's mind is made up on the location. Deans said he hopes other locations are still in consideration and would like Council to look at the Old Super S location and said he hopes that it's not a decided location and there is a little bit of studying and a little bit of questions to ask. Deans also said Council can feel free to ask any of them questions.

Eddie Sayles – deferred to James Stewart who spoke as President of the Brady Volunteer Fire Department and said regarding a new fire department and police department, he has been trying to find engineered plans to build as volunteers and lease to city. Things had stalled but they found out we have some options that could be considered. Stewart said he wants to ask council to consider delaying the decision for a few more weeks. He has seen plans for Big Lake and is waiting to hear back from engineers. Partnering with the county at Super S might be worth looking at. Stewart asked Council not to make a decision tonight and said he wants everybody to be as happy as we can with it, and he would like to update council what other options could be.

4. CONSENT AGENDA

- A. Approval of Minutes for Regular Session Meeting on September 17, 2024 and Special Meetings on September 19 and 24, 2024.

Council Member Elliston moved to approve the Consent Agenda. Seconded by Council Member Moreno. All Council Members voted "aye" and none "nay". Motion passed with a 5 – 0 vote.

5. PRESENTATIONS:

- Service Line Inventory Worksheet via TCEQ – Steven Miller presented to Council. Miller said we don't have any violations with EPA, and we don't have lead lines. We're trying to make the best decision for Brady. We have a very stable water supply. He believes a no response is the proper response, no galvanized replacement project. Erin Corbell said we had pursued EDAP funding for the replacement program, but we've recognized that is not a project we need to undertake which would free up funding.

- #TeachersCan Proclamation – Mayor Pro Tem Elliston read proclamation and thanked educators for all they do for our kids.

6. PUBLIC HEARINGS AND INDIVIDUAL CONCERNS ON PUBLIC HEARING

There were no public hearings

7. INDIVIDUAL CONCERNS

- Discussion, consideration, and possible action regarding the **second and final reading of Ordinance 1388** of the City of Brady, Texas, granting a zoning change from Multi-Family District to Single Family Residential District for property located at 1305 S. College Street in the Jones Subdivision, Block 7, Lots 7-12. Erin Corbell presented. Council Member Sutton moved to approve the second and final reading of Ordinance 1388. Seconded by Council Member Moreno. All Council Members voted “aye” and none “nay”. Motion passed with a 5 – 0 vote.
- Discussion, consideration and possible action regarding the **second and final reading of Ordinance 1389** of the City of Brady, Texas, granting a zoning change from Commercial District to Single Family Residential District for 1404 S. High St., in the Jones Subdivision, Block 14, Lots 1-2. Erin Corbell presented. Council Member Gomez moved to approve the second and final reading of Ordinance 1389. Seconded by Council Member Phillips. All Council Members voted “aye” and none “nay”. Motion passed with a 5 – 0 vote.
- Discussion, consideration and possible action regarding approval of **Resolution 024-018** authorizing the mayor to approve submission and acceptance of a grant through the Texas Department of Transportation for Routine Airport Maintenance (RAMP Grant) at Curtis Field Airport for Fiscal Year 2025, in an amount not to exceed \$100,000 and authorizing compliance with the grant terms; and providing an effective date. Erin Corbell presented. Council Member Moreno asked what we are going to do with the funds. Corbell said fuel farm, equipment, and a lighting project. Council Member Moreno moved to approve Resolution 2024-018. Seconded by Council Member Sutton. All Council Members voted “aye” and none “nay”. Motion passed with a 5 – 0 vote.
- Discussion of Mayor’s attempt to veto budget ordinance. Mayor Groves requested this item be on the agenda but was unable to attend this meeting, so it will be placed on a future agenda. Mayor Pro Tem Elliston said there was no veto.

8. STAFF REPORTS

A. Upcoming Special Events/Meetings:

Oct. 1	National Night Out
Oct. 14	Columbus Day Holiday – City Offices Closed, Altered Trash Schedule <i>Monday route on Tuesday / Tuesday route on Wednesday, Thursday and Friday route – no change</i>
Oct. 15	Regular City Council Meeting, 6:00 p.m.
Nov. 5	Regular City Council Meeting, 6:00 p.m.

Nov. 11	Veteran's Day Holiday – City Offices Closed, Altered Trash Schedule <i>Monday route on Tuesday / Tuesday route on Wednesday, Thursday and Friday route – no change</i>
Nov. 19	Regular City Council Meeting, 6:00 p.m.
Nov. 23	HAPPY BIRTHDAY JEFFREY SUTTON
Nov. 28	Thanksgiving Holiday, City Offices Closed, Altered Trash Schedule – Thursday and Friday route picked up on Wednesday
Nov. 29	Day After Thanksgiving, City Offices Closed, Altered Trash Schedule – Thursday and Friday route picked up on Wednesday
Dec. 3	Regular City Council Meeting, 6:00 p.m.
Dec. 17	Regular City Council Meeting, 6:00 p.m.
Dec. 25	Christmas Holiday, City Offices Closed, Altered Trash Schedule – see below
Dec. 26	Floating December Holiday, City Offices Closed, Altered Trash Schedule – Thursday and Friday route picked up on Friday
Jan. 1, 2025	New Year's Day, City Offices Closed – NO altered trash schedule

9. ANNOUNCEMENTS

Erin Corbell said a work session with BGA will be scheduled.

10. EXECUTIVE SESSION

The City Council of the City of Brady adjourned into Executive Session for the following:

- Pursuant to Section 551.071 (Consultation with Attorney), the City Council will consult with the City Attorney about pending or contemplated litigation or on a matter in which the duty of the attorney to the City under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act;
- Pursuant to Section 551.072 (Deliberations about Real Property), the City Council will deliberate the purchase, exchange, lease, or value of real properties of the City as the deliberation in an open meeting will have the detrimental effect on the position of the City in negotiations with a third person: Fire Station

Regular Session was recessed at 5:34 p.m. Executive Session opened at 5:42 p.m. and closed at 6:32 p.m.

Regular Session resumed at 6:33 p.m.

11. OPEN SESSION ACTION ON ANY ITEMS COMING OUT OF EXECUTIVE SESSION

Council Member Sutton moved to directed staff to obtain an amended services agreement from ICON engineering for a joint fire/police station in the 200 block of South Elm. Seconded by Council Member Moreno. All Council Member voted "aye" and none "nay". Motion passed with a 5 – 0 vote.

12. ADJOURNMENT

There being no further business, Mayor Groves adjourned the meeting at 6:34 p.m.

Anthony Groves, Mayor

Attest:

Tina Keys, City Secretary

City Council
City of Brady, Texas
Agenda Action Form for Ordinance

AGENDA DATE:	10-15-24	AGENDA ITEM	7.A.
AGENDA SUBJECT:	Discussion, consideration and possible action regarding the first reading of Ordinance 1390 of the City of Brady, Texas, to amend FY 2025 Budget transferring unfinished FY 2024 projects to the FY 2025 Budget cycle.		
PREPARED BY:	Lisa McElrath	Date Submitted:	10-8-24
EXHIBITS:	Ordinance 1390 Exhibit A - Amendment Summary*		
BUDGETARY IMPACT:	Required Expenditure:	\$*	
	Amount Budgeted:		
	Appropriation Required:	\$*	
CITY MANAGER APPROVAL:			

SUMMARY:
Staff is requesting to roll-over projects or capital purchases that were approved and started or ordered in the FY 24 Budget cycle totaling \$3,155,279, due to timing to coordinate with various agencies and professionals, and delays in product delivery, these projects/ purchases could not be fully completed in the FY 24 budget cycle.
Included with the current amendment is a request to transfer the net proceeds from the recent sale of lake property to the General Construction fund as discussed in a recent workshop with Council.
The city budgets the total amount of funds available for the Drinking and Clean Water construction projects. The roll-over request of \$1,859,514 associated with the Drinking Water project reflects the budget funding that has not been spent as of fiscal year end 2024 and is available for spending in FY 2025. The Clean Water project reflects a balance of \$1,655,630 as of report date for roll-over. These two projects amount to 53% of the requested roll-over amount. Based on recent findings, the Lead Service Line Removal project at \$5,234,693, is no longer required and is being removed from the budget at this time.
Exhibit A provides a recap of amending items for Council review and approval.

RECOMMENDED ACTION:
Mayor will ask: <u>"Madam City Secretary please read the Ordinance Preamble for the record in accordance with the City Charter."</u> "Secretary reads preamble"
Mayor calls for a motion:
Move to approve the first reading of Ordinance 1390 with Exhibit A attached.

ORDINANCE NO. 1390

**AN ORDINANCE OF THE CITY OF BRADY, TEXAS AMENDING THE FISCAL
YEAR 2024-2025 BUDGET FOR MUNICIPAL PURPOSES:**

An ordinance amending the 2024-2025 Fiscal Year Budget as follows:

Transferring unfinished FY 2024 operational, capital and grant projects totaling \$3,155,279 to the FY 2025 Budget for municipal purposes;

Increasing the Water system construction budget for system improvements by \$1,859,514 and increasing the Wastewater Treatment Plant construction budget by \$1,655,630, both funded by the Texas Water Development Board Drinking Water and Clean Water programs;

Removing the Lead Service Line Removal project in the amount of \$5,234,693;

All items by Fund and Division are detailed by Exhibit A, attached.

**NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF
BRADY TEXAS** that the FY 2024-2025 budget be amended accordingly.

APPROVED UPON FIRST READING THIS THE 15th DAY OF October 2024,

**APPROVED AND PASSED UPON SECOND READING THIS THE 5th DAY OF
November 2024.**

EFFECTIVE OCTOBER 1, 2024.

Anthony Groves, Mayor

ATTEST: _____
Tina Keys, City Secretary

CITY OF BRADY**Ordinance 1390 - EXHIBIT A****Budget - FY 25 Amendment to roll-over items from FY 24 Budget - Summary****first reading 10-15-24****second reading 11-5-24****REVENUES****EXPENDITURES**

<u>REQUEST</u>	<u>AMOUNT</u> INC/(DEC)	<u>BUDGET NUMBER</u>	<u>BUDGET DESCRIPTION</u>	<u>AMENDED BUDGET</u>
GENERAL FUND -10				
Pay-out program for Lucas Compression System	\$ 30,000	10-4-29-690.00	Loan Proceeds	\$ 74,000
Comprehensive Plan	\$ 84,550	10-5-01-203.00	Professional fees	\$ 105,550
Roof repair unused funds- Municipal Court	\$ 25,000	10-5-17-306.00	Building	\$ 26,000
Debt service - Lucas Chest Compression System	\$ 4,200	10-5-29-398.01	Principal Debt Requirements	\$ 60,000
Lucas Chest Compression System	\$ 30,000	10-5-29-402.00	Capital Outlay- Vehicles	\$ 74,000
Transfer net funds - 480 ac Lake RE sale	\$ 2,420,000	10-5-01-910.11	Transfer out to Fund 11	\$ 2,420,000
	<u><u>\$ 2,563,750</u></u>			
<hr/> GENERAL CONSTRUCTION FUND - 11				
Net funds - 480 acs Lake RE sale	\$ 2,420,000	11-4-28-910.10	Transfers in from Fund 10	\$ 2,420,000
Funding for architectural fees - EMS/Fire	\$ 256,000	11-5-28-400.00	New EMS/Fire Station	\$ 256,000
Funding for architectural fees - Police	\$ 5,955	11-5-28-401.00	New Police Station	\$ 5,955
	<u><u>\$ 261,955</u></u>			
<hr/> ELECTRIC FUND -20				
Engineer services for sale of south substation	\$ 10,000	20-5-22-203.00	Professional fees	\$ 185,000
Delivery of commercial electric meters	\$ 46,680	20-5-22-302.02	Meters	\$ 51,680
Construction phase of pole/cross arm replace	\$ 96,149	20-5-22-401.00	Capital Outlay- Projects	\$ 96,149
Transformer ordered but not delivered	\$ 49,000	20-5-22-302.01	Transformers	\$ 99,000
Remove duplicate expenditure	\$ (225,000)	20-5-22-402.00	Capital Outlay- Vehicles	\$ -
	<u><u>\$ (23,171)</u></u>			
<hr/> WATER / SWER FUND - 30				
Trade in 2 2016 utility trucks	\$ 20,000	30-4-31-899.00	Sale of Fixed Assets	\$ 20,000
Correct typo error with FY 25 budget	\$ 10,000	30-4-31-900.00	Loan Proceeds	\$ 110,000
	<u><u>\$ 30,000</u></u>			
Engineer services for TCEQ Permit at new WWTP	\$ 4,000	30-5-23-203.00	Professional fees	\$ 6,500
Replace automatic sampler	\$ 10,000	30-5-23-402.00	Capital Outlay -Equipment	\$ 10,000
Replace mower with utility trailer	\$ 15,000	30-5-23-402.00	Capital Outlay -Equipment	\$ 25,000
Irish Addition Water Main Improvement	\$ 254,845	30-5-31-401.00	Capital Outlay-Projects	\$ 254,845

Ordinance 1390 - EXHIBIT A

Budget - FY 25 Roll-over from FY 24 Amendment Requests

first reading 10-15-24

second reading 11-5-24

REVENUES

EXPENDITURES

<u>REQUEST</u>	<u>AMOUNT</u> INC/(DEC)	<u>BUDGET NUMBER</u>	<u>BUDGET DESCRIPTION</u>	<u>AMENDED BUDGET</u>
WATER/SEWER FUND - 30 CONTINUED				
Remove duplicate expenditure	\$ (100,000)	30-5-31-402.00	Capital Outlay-Vehicles	\$ -
Delivery of a Backhoe/Loader	\$ 128,595	30-5-31-402.00	Capital Outlay-Vehicles	\$ 128,595
Correct typo error with the FY 25 budget	\$ 30,000	30-5-31-901.00	Capital Outlay-Financed	\$ 130,000
	<u>\$ 342,440</u>			
SPECIAL REVENUE - 80				
Carry over budget opportunity	\$ 10,305	80-5-43-261.00	OPIOID Treatment program	\$ 10,305
	<u>\$ 10,305</u>			
WATER CONSTRUCTION FUND -33				
Remove LSLR project	\$ (30,000)	33-4-33-290.00	TWDB DW -L1001777	\$ -
Remove LSLR project	\$ (31,224)	33-4-33-290.01	TWDB DW -L1001778	\$ -
Remove LSLR project	\$ (2,535,000)	33-4-33-291.00	TWDB DW -L1001779	\$ -
Remove LSLR project	\$ (2,638,469)	33-4-33-291.01	TWDB DW -LF 1001780	\$ -
	<u>\$ (5,234,693)</u>			
Remove LSLR project	\$ (30,000)	33-5-33-290.00	TWDB DW -L1001777	\$ -
Remove LSLR project	\$ (31,224)	33-5-33-290.01	TWDB DW -L1001778	\$ -
Remove LSLR project	\$ (2,535,000)	33-5-33291.00	TWDB DW -L1001779	\$ -
Remove LSLR project	\$ (2,638,469)	33-5-33291.01	TWDB DW -LF 1001780	\$ -
	<u>\$ (5,234,693)</u>			
Roll-over remaining funding available	\$ 1,843,200	33-5-33-286.00	TWDB CO 2019 L1000917	\$ 1,843,200
Roll-over remaining funding available	\$ 14,314	33-5-33-287.00	EDAP 2019 G1000916	\$ 14,314
Roll-over remaining funding available	\$ 2,000	33-5-33-286.01	TWDB LF 2019 LF1000918	\$ 2,000
	<u>\$ 1,859,514</u>			
WWTP CONSTRUCTION FUND -35				
Roll-over remaining funding available	\$ 1,179,224	35-5-25-285.00	TWDB CO 2019A L1001004	\$ 1,179,224
Roll-over remaining funding available	\$ 369,125	35-5-25-285.01	TWDB CO 2019B L1001005	\$ 369,125
Roll-over remaining funding available	\$ 104,573	35-5-25-285.02	TWDB LF 2019 LF1001006	\$ 104,573
Roll-over remaining funding available	\$ 2,708	35-5-25-288.00	TWDB CO 2021 L1001180	\$ 2,708
	<u>\$ 1,655,630</u>			

City Council

City of Brady, Texas

Agenda Action Form

AGENDA DATE:	10-15-24	AGENDA ITEM	7. B.
AGENDA SUBJECT:	Discussion, consideration, and possible action regarding Resolution 2024-019 approving the City's Investment Policy and appoint a Council Member to the FY 25 Investment Committee.		
PREPARED BY:	Lisa McElrath	Date Submitted:	10-8-24
EXHIBITS:	Resolution 2024-019 Investment Committee Packet with Minutes as of September 24, 2024 Investment Policy		
BUDGETARY IMPACT:	Required Expenditure:	\$00.00	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$00.00	
CITY MANAGER APPROVAL:			
SUMMARY: The Investment Committee met September 24, 2024 and reviewed and approved the City's investment strategy and policy governing the investment of cash balances. No policy changes were recommended. Currently all city cash balances are held in an interest-bearing checking account or certificates of deposit – all fully collateralized. The Investment Policy calls for an Investment Committee to meet no less than annually. The Committee membership shall be the City Manager, City Finance Officer, and one Council member.			
RECOMMENDED ACTION: Move to approve Resolution 2024-019 approving the City's Investment Policy and appointing one Council Member to serve on the Investment Committee for the FY 25 term.			

RESOLUTION NO. 2024-019

**A RESOLUTION OF THE CITY OF BRADY, TEXAS APPROVING THE CITY'S
INVESTMENT POLICY AND APPOINTING AN INVESTMENT COMMITTEE
MEMBER FOR THE FISCAL YEAR 2025**

WHEREAS, Chapter 2256 of the Government Code, commonly known as the "Public Funds Investment Act," (PFIA) requires the city to adopt an investment policy by rule, order, ordinance, or resolution; and

WHEREAS, the Investment Committee has reviewed the policy and investment strategies at its annual meeting held September 24, 2024 and finds the City in satisfactory compliance with the PFIA; and

WHEREAS, the attached investment policy complies with the Public Funds Investment Act; and

WHEREAS, the investment policy requires the appointment of one member from the City Council to be a member of the Investment Committee,

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Brady, Texas that the City of Brady has complied with the requirements of the Public Funds Investment Act, and the Investment Policy, attached hereto, is hereby adopted as the investment policy of the city effective October 1, 2024 and City Council member _____ is duly appointed to the Investment Committee for fiscal year 2025.

PASSED AND APPROVED this the October 15, 2024

Anthony Groves, Mayor

Attest: _____
Tina Keys, City Secretary



MINUTES OF THE ANNUAL INVESTMENT COMMITTEE MEETING

September 24, 2024

All members were present:

Erin Corbell, City Manager Erin Corbell

Lisa McElrath, Finance Director Lisa McElrath

Gabe Moreno, Council member Gabe Moreno

1. The Committee reviewed and discussed the investment strategy for the City of Brady. It was unanimously approved to continue the current strategy of maintaining city funds at the City's depository bank, Commercial National Bank, to promote liquidity and earn a competitive rate of interest.

The members had an extensive discussion about the City's cash position and future decline in interest rates and earnings. Gabe Moreno recommended that staff look into the services of an investment manager. Lisa McElrath stated that she will contact Meeder Investment Management firm after the year is closed and the audit is underway.

The Committee reviewed the status of the TWDB escrowed funds and confirmed that they are appropriately invested.

2. The Committee recognized that the city remains in compliance with the Public Funds Investment Act. The 2023 Legislative session did not adopt any new rules that would impact the City of Brady investments.
3. The Committee reviewed interest rates of 2 government investment pools and confirmed that Commercial National Bank is paying a competitive rate on City deposits.
4. The Committee reviewed and approved the City's Investment Policy. The Committee confirmed that all criteria required by the Public Funds Investment Act have been met.
5. The Committee discussed the legal requirements under the Vernon Civil Statutes that require a banking institution to fully secure / collateralize 102% of the City's deposits. The City's investment policy requires that all funds be secured at 102% of market value of principal and accrued interest on the deposits less \$250,000 FDIC insurance. The city deposits are fully collateralized and staff monitors compliance regularly.
6. The Committee confirmed that the city is in compliance with arbitrage rebate requirements.

There being no other business, the meeting was adjourned.



Investment Committee Agenda / Report
9-24-24

1. Review banking accounts and current rates earned.

• **Depository Bank: CNB**

Interest earned on deposits over the next year will be a minimum of 0.35% or the 13-week T-bill rate plus 25 basis points. We will have to request applications for bids late summer FY 25. The City's contract with CNB expires 8-31-2025.

As of August 31, 2024, Current rate of interest: 5.40%

Fiscal Year-to-date interest earned on city funds as of August 31, 2024:

\$1,078,498.37 Average rate of interest earned in FY 24 5.50%

• **Escrowed funds held at BOK Financial associated with TWDB project funding**

CW funds LF 2019 (1006)

Funds are invested in BOK's Short-term Cash Fund I - Fully collateralized

Interest earnings are required to remain with project funding or used for debt service once project is completed.

Total funds remaining as of 8-31-24: \$188,259.37

Average Rate of Interest: 5.2 % - Fiscal y-t-d Interest earnings through 8-31-2024: \$11,844.14

DW funds LF 2019 (918) and EDAP Grant (916)

Funds are invested in BOK's Reich & Tang Demand Deposit - secured by FDIC insurance.

Interest earnings are required to remain with project funding or used for debt service once project is completed.

Total funds remaining as of 8-31-24: \$390,216.77

Average Rate of Interest: 4.9 % - Fiscal y-t-d Interest earnings through 8-31-2024: \$18,232.87

• **Escrowed funds held at UMB associated with TWDB project funding**

DW funds CO 2019 (917) ; CW funds CO 2019A (1004), CO2019B (1005)

Funds are invested in DDSLGS as of 5-28-2024 and are not subject to arbitrage rebate.

Interest earnings are required to remain with project funding or used for debt service once the project is completed.

Total funds remaining as of 8-31-24: \$4,261,870.26

Average Rate of Interest: 4% - Fiscal y-t-d Interest earnings through 8-31-24: \$32,120.18



Investment Committee Agenda / Report
9-24-24

2. No Legislative Session Updates for the PFIA.
3. Review market interest rates.
4. Review/Approve Investment Policy and strategy for the City of Brady.
5. Review pledge report from depository bank as of August 31, 2024.
 - Verify total deposits held at CNB are secured 102% by authorized collateral.

6. Report Arbitrage compliance:

Arbitrage calculations were performed by Hilltop Securities.

Payment in the amount of \$391,976.43 was issued to the US Treasury on 5-20-24 to fulfill the liability due the IRS for interest earned over and above the allowable amount on the tax-exempt CO 2019 bond.

Payment in the amount of \$145,756.30 is due to the IRS by 10-7-24 to fulfill the liability due for interest earned over and above the allowable amount on the tax-exempt CO 2019A and B bonds.

7. Discuss requirement for a Council member on the Committee.

FUND BALANCE AND CASH RECONCILEMENT

As of: August 31, 2024

		Total Cash
COMMERCIAL NATIONAL BANK		
Operating Account	#1053355	\$ 22,439,925.41
Airport Fuel Payment Account	#1053442	\$ 62,750.29
DW Construction	#1053500	\$ 23.57
CW Construction	#1053513	\$ 10,705.20
Sinking Fund 2000 - WTP	#1053368	\$ 75,996.37
Sinking Fund 2012 - WWTP	#1053384	\$ 4,564.76
Sinking Fund 2013 - DW	#1053397	\$ 1,963.04
Sinking Fund 2019 - DW	#1053426	\$ 13,527.72
Sinking Fund 2019 A - CW	#1053413	\$ 5,637.04
Sinking Fund 2019 B - CW	#1053400	\$ 2,071.93
Sinking Fund 2021 - CW	#1055797	\$ 2,775.47
Drug Seizure FDS	#1053455	\$ 4,570.61
Police Educational	#1053468	\$ 5,451.01
Court Security	#1053471	\$ 9,866.86
Court Technology	#1053484	\$ 6,605.19
Community Development Block	#1053497	\$ -
Employee's Benefit Trust	#1063797	\$ 992.41
Cash on Hand		\$ 1,880.00
 Bank Balances - Interest rate 5.40%	 Subtotal	 \$ 22,649,306.88
 UMB Escrow Account - DW CO 2019		 \$ 2,050,035.94
BOKF Escrow Account - DW LF 2019		102,884.38
BOKF Escrow Account - DW EDAP 2019		287,332.39
UMB Escrow Account - CW CO 2019A		1,806,078.35
UMB Escrow Account - CW CO 2019B		405,700.71
BOKF Escrow Account - CW LF 2019		188,259.37
BOKF Escrow Account - CW CO 2021		\$ -
	 Subtotal	 \$ 4,840,291.14
 TOTAL CASH BALANCES RECONCILED		 27,489,598.02
 8/31/24 GENERAL LEDGER		
Total Current Non-Cash Assets - All Funds		1,222,388.94
(Total Current Liabilities - All Funds)		(2,402,894.54)
Total Fund Balance / Net Working Capital		26,309,092.42

City of Brady Deposits at CNB

Interest Rate FY '24

	Rate	Earnings
October-23	5.67%	\$102,911.30
November-23	5.58%	\$96,362.76
December-23	5.50%	\$98,165.27
January-24	5.45%	\$97,173.56
February-24	5.47%	\$91,797.33
March-24	5.50%	\$99,557.70
April-24	5.50%	\$96,481.79
May-24	5.50%	\$98,826.71
June-24	5.50%	\$95,966.66
July-24	5.47%	\$99,310.11
August-24	5.40%	\$101,945.18
TOTAL		<u>\$1,078,498.37</u>

Pledge Security Listing

August 31, 2024

ID	CUSIP	Description	Safekeeping Location	Safekeeping Receipt	Coupon	Maturity Date	Call Date	Moody	S&P	Fitch	ASC 320	Face Amount	Current Par	Current Book Value	Market Value	Gain/(Loss)
CITY OF BRADY, TEXAS																
430	3128MMW82	FHLMC #G18670	TIB		3.00	12/01/2032		AAA	AA+	AAA	AFS	1,500,000	262,010.34	262,974.83	249,559.61	(13,415.22)
461	10607SBF0	BRAZORIA CO MUD 61	TIB		2.10	09/01/2027	09/01/2025	BAA2	AA	NR	AFS	275,000	275,000.00	275,000.00	263,606.01	(11,393.99)
462	34677LHT4	FORT BEND CO FWSD #1	TIB		2.50	08/15/2032	08/15/2025	A1	AA	NR	AFS	240,000	240,000.00	240,428.67	221,367.41	(19,061.26)
490	17240DKC8	CINCO SW TX MUD 2	TIB		2.50	09/01/2029	09/30/2024	A1	AA	NR	AFS	185,000	185,000.00	185,009.24	177,589.86	(7,419.38)
495	41423AMK3	HARRIS CO MUD 432	TIB		2.00	03/01/2034	03/01/2026	A1	AA	NR	AFS	230,000	230,000.00	231,153.72	192,474.12	(38,679.60)
507	41421FLV1	HARRIS CO MUD 401	TIB		2.00	09/01/2035	09/01/2026	BAA1	AA	NR	AFS	325,000	325,000.00	326,981.61	263,911.25	(63,070.36)
515	91282CAE1	US TREASURY NOTE	TIB		0.63	08/15/2030		AAA	AAA	AAA	AFS	1,000,000	1,000,000.00	955,471.66	838,197.54	(117,274.12)
516	91282CV5	US TREASURY NOTE	TIB		1.25	09/30/2028		AAA	AAA	AAA	AFS	1,000,000	1,000,000.00	999,269.65	908,086.51	(91,183.14)
517	91282CAT8	US TREASURY NOTE	TIB		0.25	10/31/2025		AAA	AAA	AAA	AFS	1,000,000	1,000,000.00	994,136.04	954,294.82	(39,841.22)
518	912828YQ7	US TREASURY NOTE	TIB		1.63	10/31/2026		AAA	AAA	AAA	AFS	1,000,000	1,000,000.00	1,014,414.79	953,184.31	(61,230.48)
520	91282CBZ3	US TREASURY NOTE	TIB		1.25	04/30/2028		AAA	AAA	AAA	AFS	1,000,000	1,000,000.00	1,001,394.33	916,275.96	(85,118.37)
521	91282ZN3	US TREASURY NOTE	TIB		0.50	04/30/2027		AAA	AAA	AAA	AFS	1,000,000	1,000,000.00	985,843.45	917,030.45	(68,813.00)
522	91282CAU5	US TREASURY NOTE	TIB		0.50	10/31/2027		AAA	AAA	AAA	AFS	1,000,000	1,000,000.00	980,609.51	904,268.35	(76,341.16)
523	91282CCB5	US TREASURY NOTE	TIB		1.63	05/15/2031		AAA	AAA	AAA	AFS	1,000,000	1,000,000.00	1,010,355.43	878,019.81	(132,335.62)
525	9128286T2	US TREASURY NOTE	TIB		2.38	05/15/2029		AAA	AAA	AAA	AFS	1,000,000	1,000,000.00	1,047,476.39	944,511.40	(102,964.99)
526	91282CBW0	US TREASURY NOTE	TIB		0.75	04/30/2026		AAA	AAA	AAA	AFS	1,000,000	1,000,000.00	998,152.04	946,835.13	(51,316.91)
Total for CITY OF BRADY, TEXAS												12,755,000	11,517,010.34	11,508,671.36	10,529,212.54	(979,458.82)

0 • *
22,649,506 • 88 x
1 • 02 =
CASH 23,102,293 • 01 *

002
23,529,213 • 00 ◊
001
23,102,293 • 00 -
000
MAY 14 26,920 • 00 *

Although the information in this report has been obtained from sources believed to be reliable, its accuracy cannot be guaranteed.

9/3/2024 2:54:34 PM

BANK

IRREVOCABLE STANDBY LETTER OF CREDIT

LETTER OF CREDIT NO: 10018783

EFFECTIVE DATE: July 01, 2024
EXPIRATION DATE: August 31, 2025

BENEFICIARY:

City of Brady, TX
Lisa McElrath
PO Box 351
Brady, TX 76025

ACCOUNT PARTY ("MEMBER"):

Commercial National Bank
105 E 2nd
Brady, TX 76825

Federal Home Loan Bank of Dallas (the "Bank") hereby offers its IRREVOCABLE STANDBY LETTER OF CREDIT ("Letter of Credit") in favor of the above-named Beneficiary for any sum or sums not exceeding in total U.S. \$13,000,000.00 (the "Credit Amount"), on the account of Member.

Subject to the terms and conditions herein, this Letter of Credit shall be honored by the presentation by Beneficiary of a payment request to the Bank at 8500 Freeport Parkway South, Suite 600, Irving, TX 75063-2547, Attention: Member Services Department, on or before the Expiration Date noted above, in the form of Exhibit A (the "Draft") drawn under this Letter of Credit. If such payment request is received by the Bank at or prior to 11:00 A.M. (Central Time) on a business day, and provided that the documents so presented conform to the terms and conditions hereof, payment shall be made to Beneficiary, or to its designee, of the amount specified, in immediately available funds, not later than 3:00 P.M. (Central Time) on the next succeeding business day. If such payment request is received by the Bank after 11:00 A.M. (Central Time) on a business day, and provided that the documents so presented conform to the terms and conditions hereof, payment shall be made to Beneficiary, or to its designee, of the amount specified, in immediately available funds, not later than 3:00 P.M. (Central Time) on the second business day following receipt by the Bank. As used herein "business day" shall mean any Monday, Tuesday, Wednesday, Thursday, or Friday on which the Bank is open for business.

The Draft presented for payment must be fully completed and be accompanied by this Letter of Credit.

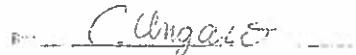
Multiple drawings under this Letter of Credit are prohibited. If more than one Draft is presented, only the first properly presented Draft will be honored.

A payment made by the Bank pursuant to the Draft will be made from the Bank's own immediately available funds, and not with any funds that belong to Member. Payments made under this Letter of Credit shall be made by wire transfer in accordance with the instructions specified by Beneficiary in the Draft.

This Letter of Credit is irrevocable and may not be transferred or assigned by Beneficiary, except with the express prior written consent of the Bank. Further, this Letter of Credit is not issued and enforceable until the Effective Date, as set forth above. The Banks obligation under this Letter of Credit is its individual obligation and is in no way contingent upon reimbursement with respect thereto, or upon the Banks ability to perfect any lien, security interest or any other reimbursement.

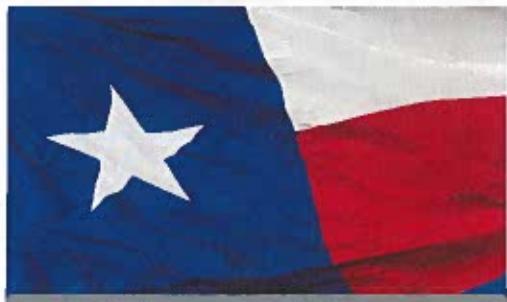
Except as otherwise expressly stated herein, this Letter of Credit and all matters incidental thereto shall be governed by and construed in accordance with the International Standby Practices ("ISP98"), International Chamber of Commerce, Publication No. 590 and any revisions thereof, and as to matters not governed by the ISP98, shall be governed by and construed in accordance with the laws of the State of Texas without giving effect to choice of law principles included therein, the Uniform Commercial Code as adopted by the State of Texas and applicable laws of the United States of America.

Federal Home Loan Bank of Dallas


Re: _____
Name: Christine Lincain
Title: _____



Quarterly Update TexPool and TexPool Prime



Investor Goal

The investor goal for both TexPool and TexPool Prime is preservation and safety of principal, liquidity and yield.

Pool Features

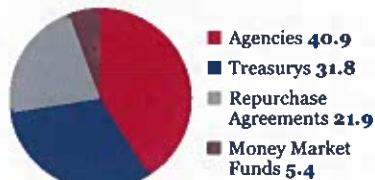
- Administered by the Texas Comptroller of Public Accounts.
- Managed and serviced by Federated Hermes.
- Highest possible ratings from S&P Global Ratings underscores the portfolios' high credit quality, daily liquidity and relative safety.
- High asset levels give the benefit of economies of scale.

Portfolio Overviews as of 6/30/24

TexPool

Pool Assets \$33.2 billion

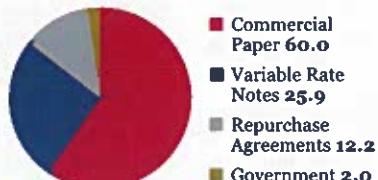
Portfolio Composition (%)



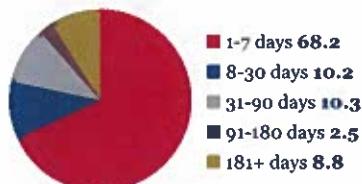
TexPool Prime

Pool Assets \$15.1 billion

Portfolio Composition (%)



Effective Maturity Schedule (%)



Weighted Average Maturity

38 Days

Credit Rating

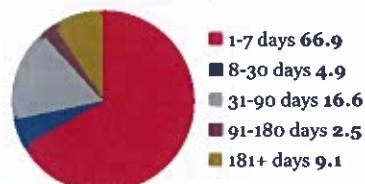
AAAm S&P Global Ratings

Portfolio Managers

Susan Hill

Deborah Cunningham

Effective Maturity Schedule (%)



Weighted Average Maturity

43 Days

Credit Rating

AAAm S&P Global Ratings

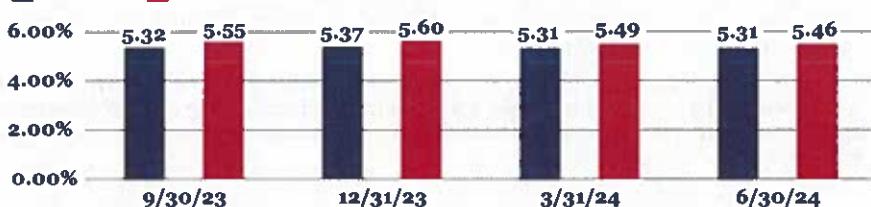
Portfolio Managers

Paige Wilhelm

Deborah Cunningham

Pool Performance: 7-Day Net Yields (%)

■ TexPool ■ TexPool Prime



Performance data quoted represents past performance which is no guarantee of future results. Investment return will vary. The value of an investment, when redeemed, may be worth more or less than the original cost. Current performance may be lower or higher than what is stated.



Monthly Rate History

Rate History

Year:

2024 ▾

Month	Avg. Rate
January	5.5102%
February	5.4812%
March	5.4733%
April	5.4544%
May	5.4208%
June	5.4105%
July	5.4031%
August	5.3775%

(1) This weighted average maturity calculation uses the SEC rule 2a7 definition for stated maturity for any floating rate instruments held in the portfolio to determine the weighted average maturity for the pool. This rule specifies that a variable rate instrument to be paid in 397 calendar days or less shall be deemed to have a maturity equal to the period remaining until the next readjustment of the interest rate.

(2) This weighted average maturity calculation uses the final maturity of any floating rate instruments held in the portfolio to calculate the weighted average maturity for the pool.

For further assistance, please contact LOGIC Participant Services at 1-800-895-6442.

 An official website of the United States government [Here's how you know](#)

U.S. DEPARTMENT OF THE TREASURY

Daily Treasury Par Yield Curve Rates

 [Get updates to this content](#)

NOTICE: See [Developer Notice](#) on changes to the XML data feeds

 [View the XML feed](#)

 [Download the XSD Schema for the XML feed](#)

[Render the XML feed in a browser](#)

[Download the daily XML files for all data sets](#)

[Download CSV](#)

Select type of Interest Rate Data

Daily Treasury Par Yield Curve Rates

Select Time Period

Current Month

[Apply](#)

Date	1 Mo	2 Mo	3 Mo	4 Mo	6 Mo	1 Yr	2 Yr	3 Yr	5 Yr	7 Yr	10 Yr	20 Yr	30 Yr
09/03/2024	5.38	5.31	5.19	5.10	4.80	4.35	3.88	3.73	3.65	3.73	3.84	4.21	4.13
09/04/2024	5.33	5.28	5.18	5.05	4.74	4.23	3.76	3.63	3.56	3.65	3.77	4.14	4.06
09/05/2024	5.30	5.29	5.15	5.04	4.73	4.21	3.75	3.61	3.54	3.63	3.73	4.11	4.02
09/06/2024	5.28	5.28	5.13	5.02	4.69	4.10	3.66	3.54	3.50	3.60	3.72	4.10	4.03
09/09/2024	5.25	5.25	5.11	4.99	4.68	4.12	3.68	3.54	3.49	3.58	3.70	4.08	4.00
09/10/2024	5.18	5.18	5.06	4.92	4.65	4.07	3.59	3.42	3.43	3.53	3.65	4.04	3.97
09/11/2024	5.21	5.19	5.10	4.99	4.72	4.12	3.62	3.45	3.45	3.54	3.65	4.03	3.96

9-24-24

JMC

Public Funds Investment Act Compliance Checklist

The following questionnaire is provided as a guide to the requirements of the Public Funds Investment Act (Chapter 2256, Government Code). This checklist does not imply that an Investment Policy or Investment Program is in compliance with the PFIA. Each entity should review its own investment program with its attorneys and auditors to determine its compliance with the Act.

[Section 2256.005(a)(b)] - Policy Items		
Does your entity have a written investment policy approved by your governing body?	Present <input checked="" type="checkbox"/>	Not Present <input type="checkbox"/>
Does your policy list the authorized investments for the investment of the entity's funds?	Present <input checked="" type="checkbox"/>	Not Present <input type="checkbox"/>
Does your policy state the maximum stated maturity of any individual investment and, for pooled fund groups, the maximum dollar-weighted average maturity?	Present <input checked="" type="checkbox"/>	Not Present <input type="checkbox"/>
Does your policy include methods to monitor the market price of investments and the requirement that all transactions, excluding investment pools and mutual funds, be settled on a delivery versus payment basis?	Present <input checked="" type="checkbox"/>	Not Present <input type="checkbox"/>
Does your policy include methods to monitor rating changes in investments acquired with public funds and the liquidation of such investments consistent with the provisions of Section 2256.021?	Present <input type="checkbox"/>	Not Present <input type="checkbox"/>
[Section 2256.005(d)] - Strategy Items		
Has your entity adopted a written investment strategy for each fund or group of funds under its control?	Present <input checked="" type="checkbox"/>	Not Present <input type="checkbox"/>
Does the strategy describe the objectives for the fund using the priorities of suitability, preservation and safety of principal, liquidity, marketability, diversification, and yield in that order?	Present <input checked="" type="checkbox"/>	Not Present <input type="checkbox"/>
[Section 2256.005(e)] - Policy & Strategy Review		
Does your governing body review the investment policy and investment strategy at least annually?	Present <input checked="" type="checkbox"/>	Not Present <input type="checkbox"/>
Does the governing body adopt a written instrument stating that it has reviewed the policy and strategy?	Present <input checked="" type="checkbox"/>	Not Present <input type="checkbox"/>
[Section 2256.005(f-l)] - Investment Officers		
Has your entity designated one or more officers or employees as Investment Officers?	Present <input checked="" type="checkbox"/>	Not Present <input type="checkbox"/>
Does your entity require its Investment Officer to disclose a personal business relationship with a business organization offering to sell investments to the organization?	Present <input checked="" type="checkbox"/>	Not Present <input type="checkbox"/>
Does your entity require its Investment Officer to disclose whether he/she is related within the second degree by affinity or consanguinity to an individual seeking to sell an investment to the entity?	Present <input checked="" type="checkbox"/>	Not Present <input type="checkbox"/>
[Section 2256.005(k-l)] - External Business Policy Certification - Although no longer a requirement under the 85th Legislative session (HB-1701), we consider this to be a best practice to continue at the local level.		
Has a written copy of the investment policy been presented to every business organization offering to engage in an investment transaction with the entity, including investment pools, banks, and investment management firms?	Present <input checked="" type="checkbox"/>	Not Present <input type="checkbox"/>
Has a written instrument from each business organization been received acknowledging that the investment policy has been received and reviewed and that procedures and controls have been implemented to preclude unauthorized transactions?	Present <input checked="" type="checkbox"/>	Not Present <input type="checkbox"/>
Has a qualified representative as defined in Section 2256.002(10) of each business organization signed the written instrument?	Present <input checked="" type="checkbox"/>	Not Present <input type="checkbox"/>
[Section 2256.005(m-n)] - Compliance Audit		
Is a compliance audit of management controls on investments and adherence to the entity's established investment policies performed in conjunction with the annual financial audit?	Present <input checked="" type="checkbox"/>	Not Present <input type="checkbox"/>
For state agencies, is a compliance audit performed at least once every two years, and are the results reported to the state auditor not later than January 1 of each even-numbered year?	Present <input type="checkbox"/>	Not Present <input type="checkbox"/>
[Section 2256.007] - Investment Officer Training		
Have the applicable training requirements been met?	Present <input checked="" type="checkbox"/>	Not Present <input type="checkbox"/>
For state agencies and institutions of higher education, has each governing board member and investment officer attended at least one training session within six months after taking office or assuming duties and attended a training session not less than once each state fiscal biennium?	Present <input type="checkbox"/>	Not Present <input type="checkbox"/>
Has each investment officer attended a training session at least once every two years based on the local government's fiscal year and received training from an independent source approved by the governing body?	Present <input checked="" type="checkbox"/>	Not Present <input type="checkbox"/>

Public Funds Investment Act Compliance Checklist

Has the investment officer presented a report to the governing body on changes to the Public Funds Investment Act within six months after the end of each regular legislative session?	Present <input checked="" type="checkbox"/>	Not Present <input type="checkbox"/>
--	---	--------------------------------------

[Section 2256.008] - Investment Officer Training (cont.)		
For local governments, have the treasurer, the chief financial officer, and the investment officer attended at least one training session containing the required hours of instruction within 12 months after taking office or assuming duties?	Present <input checked="" type="checkbox"/>	Not Present <input type="checkbox"/>
Has each official attended a training session at least once every two years and received the required hours of instruction from an independent source approved by the governing body or a designated investment committee?	Present <input checked="" type="checkbox"/>	Not Present <input type="checkbox"/>
Has an independent source of investment training been approved by the governing body or a designated investment committee?	Present <input checked="" type="checkbox"/>	Not Present <input type="checkbox"/>
This section does not apply to a district governed by Chapter 36 or 49 of the Water Code.	Present <input checked="" type="checkbox"/>	Not Present <input type="checkbox"/>
1. Investment officers of such districts should review the appropriate section of the Water Code for applicable investment training requirements. <i>[Subchapter E, Chapter 36 and 49 of the Water Code, as amended by HB 675, approved by the 77th Regular Session of the Texas Legislature]</i>		

Investment Type	Restrictions/Qualifications
Obligations Issued, Guaranteed, or Insured by the U.S. or its Agencies and Instrumentalities, including letters of credit <i>[Section 2256.009(a)(1)(4)]</i>	None
Obligations Issued, Guaranteed, or Insured by the State of Texas or its Agencies and Instrumentalities including obligations that are fully guaranteed or insured by the Federal Deposit Insurance Corporation or by the explicit full faith and credit of the United States; <i>[Section 2256.009(e)(2)(4)]</i>	None
Interest Bearing Bank Deposits	insured by the FDIC or the FDIC or the National Credit Union Share Insurance Fund (NCUSIF)
Collateralized Mortgage Obligations <i>[Section 2256.009(a)(3) and (b)(1-4)]*</i>	10 yr. or less stated final maturity date Cannot be either an Interest-Only or Principal-Only CMO Cannot be an inverse floater
Obligations of States (other than Texas), Agencies, Counties, Cities and Other Political Subdivisions <i>[Section 2256.009(a)(5)]</i>	Rated not less than A or its equivalent by at least one nationally recognized investment rating firm
State of Israel Bonds <i>[Section 2256.009(a)(6)]</i>	None
Certificates of Deposit <i>(Section 2256.010)</i> & Brokered Certificates of Deposit	Issued by a depository institution that has its main office or a branch office in Texas. Must be guaranteed or insured by FDIC or National Credit Union Share Insurance Fund and secured as described in the PFIA or other applicable law.
Repurchase Agreements <i>(Section 2256.011)</i>	Issued by one or more federally insured depository institutions, wherever located, provided that the funds are invested through a depository institution that has its main office or branch office in Texas and that the full amount of the principal and accrued interest of each certificate of deposit is insured by the U.S. or an instrumentality of the U.S. The depository institution through which the entity's funds are invested shall receive an amount of deposits from customers of other federally insured depository institutions that is equal to or greater than the amount of funds invested.
Securities Lending Program <i>(Section 2256.0115)</i>	Must be fully collateralized as described in the PFIA Must have a defined termination date Securities purchased must be pledged to the entity, held in the entity's name, and deposited with the entity or with a third party selected and approved by the entity Placed through a primary dealer or a financial institution doing business in Texas Reverse agreements must not exceed 90 days; securities held as collateral must not mature later than the agreement's expiration date
	Must be collateralized at not less than 100%, including accrued income Loans may be terminated at any time Loans must be secured as described in the PFIA

Public Funds Investment Act Compliance Checklist

	Securities held as collateral must be pledged to the entity, held in the entity's name and deposited with the entity or with a third party selected and approved by the entity
	Placed through a primary dealer or a financial institution doing business in Texas
	Securities lending agreement may not have a term greater than one year
Bankers' Acceptances (Section 2256.012)	270 day or less stated maturity from date of issuance
	Accepted by a bank rated not less than A-1 or P-1 or an equivalent rating by at least one nationally recognized rating agency
Commercial Paper (Section 2256.013)	365 day or less stated maturity from date of issuance
	Rated not less than A-1 or P-1 or an equivalent by at least two nationally recognized rating agencies, or;
	Rated not less than A-1 or P-1 or an equivalent by one nationally recognized rating agency plus fully secured by an irrevocable letter of credit issued by a domestic bank
No-Load Money Market Mutual Fund including prime money market mutual funds [Section 2256.014 (a) and (c)]	Registered with and regulated by the Securities and Exchange Commission
	Provide a prospectus and other information required by the Securities Exchange Act of 1934 or the Investment Company Act of 1940
	Must comply with SEC Rule 2a-7
	Be aware they will now come with floating NAV as well as potential liquidity fees and redemption gates.
	Investing entity may not own more than 10% of the fund's total assets
Mutual Fund [Section 2256.014 (b) and (c)]	Registered with the Securities and Exchange Commission
	Must have an average weighted maturity of less than two years
	Can only invest in obligations approved by the Act
	Rated not less than AAA or its equivalent by at least one nationally recognized investment rating firm
	Comply with information and reporting requirements for investment pools as described in the Act
	Amount limited to 15% of investing entity's monthly average fund balance, excluding bond proceeds, reserves, and debt service funds.
	Ineligible for investment of bond proceeds, reserves, and debt service funds
	Investing entity may not own more than 10% of the fund's total assets
Ultra-Short Bond Funds	Duration of less than one year
	Investments are limited to investment grade securities, excluding asset-backed securities
Obligations of the Federal Home Loan Bank	None
Guaranteed Investment Contracts (Section 2256.015)	Authorized for bond proceeds investment only
	Must have a defined termination date
	Must be secured by U.S. Government direct or agency obligations approved by the Act in an amount equal to the bond proceeds
	Security must be pledged to the entity and deposited with the entity or a third party
	Term must be limited to five years from the date of bond issuance, excluding reserves and debt service funds
	Must comply with terms and conditions concerning eligibility as an authorized investment as specified in Section 2256.015(c) of the Act
Investment Pools [Section 2256.016]	Governing body must authorize investment in pool
	Can only invest in obligations approved by the Act
	Provide an offering circular containing information required by the Act
	Provide investment transaction confirmations

Public Funds Investment Act Compliance Checklist

	Provide a monthly report containing information required by the Act
	Pool created to function as a money market mutual fund must mark its portfolio to market daily and stabilize at a \$1 net asset value.
	Must have an advisory board as specified by the Act
	May invest in corporate bonds.

[Section 2256.020] - Higher Education

For institutions of higher education, if your investment policy has been amended to include the additional investments permitted by the Act, do these investments meet the rating requirements specified by the Act?

Present Not Present

[Section 2256.0201] - Municipal Electric Utility - Hedging

For a municipality that owns a municipal electric utility, if your investment policy has been amended to include hedging contracts as permitted by the Act, does the hedging transaction comply with the regulations of the Commodity Futures Trading Commission and the Securities and Exchange Commission?

Present Not Present

[Section 2256.0203] - Ports & Navigation Districts

For Ports & Navigation Districts, if your investment policy has been amended, may include negotiable certificates of deposit issued by a bank that has a certificate of deposit rating of at least 1 or the equivalent by a nationally recognized credit rating agency or that is associated with a holding company having a commercial paper rating of at least A-1, P-1, or the equivalent by a nationally recognized credit rating agency.

Present Not Present

[Section 2256.0204] - Independent School Districts

For Independent School Districts, if your investment policy has been amended, may include corporate bonds with restrictions. Criteria: • 1371(4)(L) - an independent school district that has an average daily attendance of 50,000 or more as determined under Section 42.005, Education Code; • (P) an issuer, as defined by Section 1201.002, that has: a principal amount of at least \$100 million in outstanding long-term indebtedness, in long-term indebtedness proposed to be issued, or in a combination of outstanding or proposed long-term indebtedness, and Some amount of long-term indebtedness outstanding or proposed to be issued that is rated in one of the four highest rating categories for long-term debt instruments by a nationally recognized rating agency for municipal securities, without regard to the effect of any credit agreement or other form of credit enhancement entered into in connection with the obligation.

Restrictions/Qualifications

Minimum rating of at least AA- or the equivalent. Stated final maturity less than or equal to 3 years from the purchase date. Limited to invest up to 15% of its monthly average fund balance, excluding bond proceeds, reserves and debt service funds. Restricts investment of less than or equal to 25% of the corporate bond portion of the investment portfolio in any one issuer. Requires timely liquidation if issuer is placed on negative credit watch or loses the minimum credit rating. Investment pools are not allowed to invest in corporate bonds.

[Section 2256.0205] - Decommissioning Trust

If funds are held in a decommissioning trust as defined in the Act, has your investment policy been amended to authorize investment of the trust as permitted by Subtitle B, Title 9, of the Property Code?

Present Not Present

[Section 2256.023] - Investment Reports

Are investment reports submitted to the governing body at least quarterly?

Present Not Present

Do the reports contain the information required by the Act?

Present Not Present

Do all investment officers sign the reports?

Present Not Present

Do the reports include a statement of compliance of the investment portfolio with the Act and the investment strategy?

Present Not Present

Does an independent auditor review the reports at least annually if your investments include obligations other than money market mutual funds, investment pools, or depository bank investment accounts?

Present Not Present

[Section 2256.003(b)] - Investment Management Firm

If the entity has contracted with an investment management firm to provide for the investment and management of its public funds or other funds under its control, is the investment management firm registered either under the Investment Advisers Act of 1940 or with the State Securities Board?

Present Not Present

Is the contract with the investment management firm limited to a maximum term of two years with renewal or extension subject to approval of the governing body by order, ordinance, or resolution?

Present Not Present

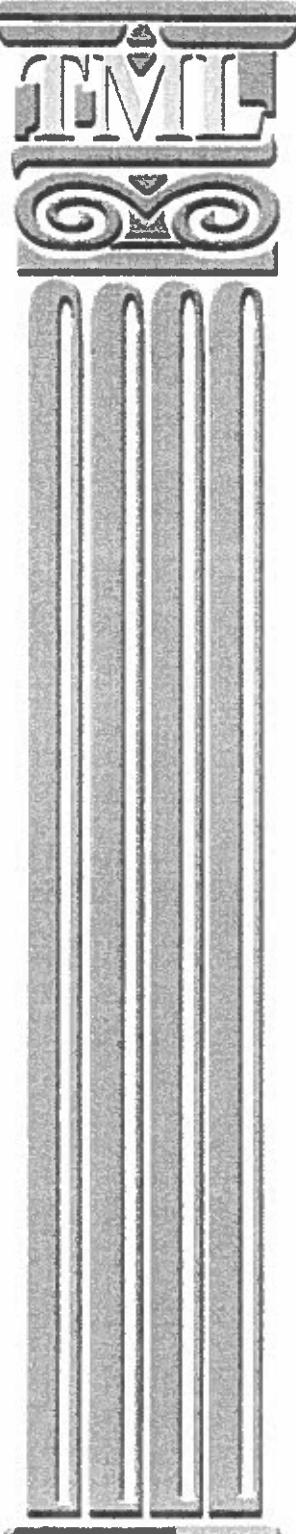
[Section 2256.025] - Qualified Brokers List

Has the governing body or designated investment committee adopted a list of qualified brokers?

Present Not Present

Does the governing body or designated investment committee review, revise, and approve the list at least annually?

Present Not Present



CONTINUING EDUCATION

FROM THE TEXAS MUNICIPAL LEAGUE

CERTIFICATE *of* COURSE COMPLETION

Lisa McElrath

Successfully completed the

Public Funds Investment Act Training

Hilton Hotel, Waco

Completion of this course satisfies the eight hours of investment training
in full compliance with the Texas Government Code Chapter 2256.008
of the Public Funds Investment Act.

March 14-15, 2024

(This certificate expires on March 15, 2026)

CITY OF BRADY
ADMINISTRATIVE PROCEDURES

SUBJECT: INVESTMENT POLICY	EFFECTIVE DATE: 10-5-1999	Last REVISED DATE: 1-21-2020
APPROVED BY CITY COUNCIL: 10-17-2023	Resolution No: 2023-17	

I. POLICY

It is the policy of the City of Brady that after allowing for the anticipated cash flow requirements of the City and giving due consideration to the safety and risk of investment, all available funds shall be invested in conformance with these legal and administrative guidelines, seeking to optimize interest earnings to the maximum extent possible.

Effective cash management is recognized as essential to good fiscal management. Investment interest is a source of revenue to City funds. The City's investment portfolio shall be designed and managed in a manner designed to maximize this revenue source, to be responsive to public trust, and to be in compliance with legal requirements and limitations.

Investments shall be made with the primary objectives of:

- **Safety** and preservation of principal
- Maintenance of sufficient **liquidity** to meet operating needs
- **Public trust** from prudent investment activities
- Optimization of **interest earnings** on the portfolio

in the above order of priority.

II. PURPOSE

The purpose of this investment policy is to comply with the local charter and Chapter 2256 of the Government Code ("Public Funds Investment Act"), (Exhibit B), which requires the City to adopt a written investment policy regarding the investment of its funds and funds under its control. The Investment Policy addresses the methods, procedures and practices that must be exercised to ensure effective and judicious fiscal management of the City's funds.

III. STRATEGY

This Investment Policy shall govern the investment of all financial assets of the City of Brady. These funds are accounted for in the City's Annual Audit and include:

- General Fund
- Special Revenue Fund
- Enterprise Funds
- Any new fund created by the City of Brady

The City will consolidate cash balances from all funds to maximize investment earnings. Investment income will be allocated to the various funds based on their respective participation and in accordance with generally accepted accounting principles.

The investment strategy has as its primary objective assurance that anticipated liabilities are matched and adequate investment liquidity provided. The City shall pursue conservative portfolio management strategy. This may be accomplished by creating a laddered maturity structure with some extension for yield enhancement. The maximum dollar weighted average maturity of 1 year or less will be calculated using the stated final maturity date of each security.

INVESTMENT OBJECTIVES

The City shall manage and invest its cash with four primary objectives, listed in order of priority: **safety, liquidity, public trust, and yield, expressed as optimization of interest earnings.** The safety of the principal invested always remains the primary objective. All investments shall be designed and managed in a manner responsive to the public trust and consistent with state and local law.

The City shall maintain a comprehensive cash management program, which includes collection of account receivables, vendor payments in accordance with invoice terms, and the prudent investment of available cash. Cash management is defined as the process of managing monies in order to insure maximum cash availability and maximum earnings on short-term investment of idle cash.

Safety

Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure the

preservation of capital in the overall portfolio. The objective will be to mitigate credit and interest rate risk.

1. Credit Risk – The City will minimize credit risk, the risk of loss due to the failure of the issuer or backer of the investment, by:

- Limiting investments to the safest types of investments
- Pre-qualifying the financial institutions and broker/dealers with which the City will do business
- Diversifying the investment portfolio so that potential losses on individual issuers will be minimized.

2. Interest Rate Risk – The City will minimize the risk that the interest earnings and the market value of investments in the portfolio will fall due to changes in general interest rates, by:

- Structuring the investment portfolio so that investments mature to meet cash requirements for ongoing operations, thereby avoiding the need to liquidate investments prior to maturity.
- Investing operation funds primarily in certificates of deposit, shorter-term securities, money market mutual funds, or local government investment pools functioning as money market mutual funds.
- Diversifying maturities and staggering purchase dates to minimize the impact of market movements over time.

Liquidity

The investment portfolio shall remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated. This is accomplished by structuring the portfolio so that investments mature concurrent with cash needs to meet anticipated demands and investing in securities with active secondary markets. Because all possible cash demands cannot be anticipated, investment in money market mutual funds that offer same-day liquidity features will be considered an acceptable means of providing investment income.

Public Trust

All participants in the City of Brady's investment process shall seek to act responsibly as custodians of the public trust. Investment officers shall avoid any transaction that might impair public confidence in the City's ability to govern effectively.

Yield (Optimization of Interest Earnings)

The investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, considering the investment risk constraints and liquidity needs. Return on investment is of secondary importance compared to the safety and liquidity objectives described above.

V. RESPONSIBILITY AND CONTROL

In accordance with the Public Funds Investment Act, the City Council designates the City Manager and Finance Director as the City's Investment Officers. An Investment Officer is authorized to execute investment transactions on behalf of the City. **No person may engage in an investment transaction or the management of the City funds except as provided under the terms of this Investment Policy as approved by the City Council.** The investment authority granted to the investing officers is effective until rescinded by the City Council.

Internal Controls

The City Manager is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the entity are protected from loss, theft, or misuse. The internal control structure shall be designed to provide reasonable assurance that these objectives are met. Therefore, an Investment Committee shall be established to include the City Manager, Finance Director and one Council member. The committee shall meet as needed, but no less than annually, to review purchased investments and assure investment activity is in compliance with all directives of this Investment Policy. In addition, the Investment Committee shall establish at least annually the City's investment strategy with subsequent approval obtained from the City Council.

Accordingly, the Finance Director shall establish a process for annual independent review by an external auditor to assure compliance with policies and procedures. The internal controls shall address the following points.

- Control of collusion
- Separation of transactions authority from accounting and record keeping
- Custodial safekeeping
- Avoidance of physical delivery securities
- Clear delegation of authority to subordinate staff members
- Written confirmation for telephone (voice) transactions for investments and wire transfers

- Development of a wire transfer agreement with the depository bank or third-party custodian.

Training Requirement

In accordance with the Public Funds Investment Act 2256.008, designated Investment Officers shall attend at least 10 hours of an investment training session within 12 months after assuming duties. Such training from an independent source shall be approved or endorsed by either the Government Finance Officers Association of Texas, or the Texas Municipal League.

If the city only deposits funds in an interest-bearing deposit account or certificates of deposit as authorized by Section 2256.010 of the Act, then additional training is optional. However, if city funds are invested in other authorized products, the Investment Officer will be required to attend not less than eight (8) aggregate hours of instruction once in a two-year period that begins on the first day of the fiscal year and consists of the two consecutive fiscal years after that date from an independent source endorsed or approved by the Government Finance Officers Association or Texas Municipal League.

Appropriate training sessions include education in investment controls, security risks, strategy risks, market risks, and compliance with the Public Funds Investment Act.

Prudence

Investments shall be made with judgment and care, under prevailing circumstances, that persons of prudence, discretion and intelligence would exercise in the management of their own affairs, not for speculation but for investment considering the probable safety of the capital as well as the probable income to be derived. No investment shall be made unless:

- It is an authorized investment as defined in Public Funds Investment Act 2256, or
- Is a direct obligation of the United States or its instrumentality's, or
- Is a direct obligation of the State of Texas or its agencies, or
- Is guaranteed by the United States or Texas or its instrumentality's, or
- Does not put the capital at risk, and
- Complies with the provisions of this Investment Policy.

Indemnification

The Investment Officer(s), acting in accordance with written procedures and exercising due diligence, shall not be held personally responsible for a specific

investment's credit risk or market price changes, provided that these deviations are reported immediately and the appropriate action is taken to control adverse developments.

Ethics and Conflicts of Interest

Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair the ability to make impartial investment decisions. Employees and investment officials shall disclose to the City Manager any material financial interests in financial institutions that conduct business within this jurisdiction, and they shall further disclose any larger personal financial investment positions that could be related to the performance of the City's portfolio. Employees and officers shall subordinate their personal investment transactions to those of this jurisdiction, particularly with regard to the timing of purchases and sales.

An Investment Officer who is related within the second degree by affinity or consanguinity to an individual seeking to sell an investment to the City shall file a statement disclosing that relationship. A statement required under this subsection must be filed with the Texas Ethics Commission and the City Council.

VI. SUITABLE AND AUTHORIZED INVESTMENTS

Portfolio Management

The City currently has a "buy and hold" portfolio strategy. Maturity dates are matched with cash flow requirements that investments are purchased with the intent to be held until maturity. However, investments may be liquidated prior to maturity for the following reasons:

- An investment with declining credit may be liquidated early to minimize loss of principal.
- Cash flow needs of the City require that the investment be liquidated.

Investments

City funds governed by this policy may be invested in the instruments described below, all of which are authorized by Chapter 2256 of the Public Funds Investment Act. **Investment of City funds in any instrument or security not authorized for investment under the Act or this Investment Policy is prohibited.** The City will not be required to liquidate an investment that

becomes unauthorized subsequent to its purchase if such action would result in a monetary loss for the City.

Authorized:

Following lists investment securities approved by the Investment Committee with the subsequent approval of the City Council:

1. Obligations of the United States of America, its agencies and instrumentalities
2. Certificates of Deposit issued by a bank organized under Texas Law, the laws of another state, or federal law, that has its main office or a branch office in Texas, and is guaranteed or insured by the Federal Deposit Insurance or its successor or secured by obligations in a manner and amount provided by law for deposits of the City.
3. Fully collateralized direct repurchase agreements with a defined termination date secured by obligations of the United States or its agencies and instrumentalities. These shall be pledged to the city, held in the City of Brady's name, and deposited at the time the investment is made with the City or with a third party selected and approved by the City. Repurchase agreements must be purchased through a primary government securities dealer, as defined by the Federal Reserve or financial institution doing business in Texas. A Master Repurchase Agreement must be signed by the bank/dealer prior to investment in a repurchase agreement.
4. Money Market Accounts in approved financial institutions.
5. Negotiable Order of Withdrawal (NOW) accounts.
6. Local government investment pools, which 1) meet the requirements of Chapter 2256.016 of the Public Funds Investment Act, 2) are rated no lower than AAA or an equivalent rating by at least one nationally recognized rating service, 3) seek to maintain a \$1.00 net asset value, and 4) are authorized by resolution or ordinance by the City Council.

All prudent measures will be taken to liquidate an investment that is downgraded to less than the required minimum rating.

Not Authorized:

1. Any investment including interest-only or principal-only strips of obligations with underlying mortgage-backed security collateral, collateralized mortgage obligations with an inverse floating interest rate or a maturity date of over 10 years are strictly prohibited.

VII. INVESTMENT PARAMETERS**Maximum Maturities**

The longer the maturity of investments, the greater their price volatility. Therefore, it is the City's policy to concentrate its investment portfolio in shorter-term investments in order to limit principal risk caused by changes in interest rates.

The City attempts to match its investments with anticipated cash flow requirements. The city will not directly invest in securities maturing more than 2 years from the date of purchase; however, the above-described obligations, certificates, or agreements may be collateralized using longer dated investments.

Because no secondary market exists for repurchase agreements, the maximum maturity shall be subject to redemption by the holder thereof at the option of such holder, not later than the respective dates when the moneys will be required for the purposes intended.

The composite portfolio will have a weighted average maturity of 365 days or less. This dollar-weighted average maturity will be calculated using the stated final maturity dates of each security.

Diversification

The City recognizes that investment risks can result from issuer defaults, market price changes or various technical complications leading to temporary illiquidity. Risk is controlled through portfolio diversification that shall be achieved by the following general guidelines:

- Limiting investments to avoid over concentration in investments from a specific issuer or business sector

(excluding U.S. Treasury securities and certificates of deposit that are fully insured and collateralized in accordance with state and federal law),

- Investing in investments with varying maturities, and
- Continuously investing a portion of the portfolio in readily available funds such as money market funds, local government investment pools, or overnight repurchase agreements to ensure that appropriate liquidity is maintained in order to meet ongoing obligations.

The following maximum limits, by instrument, are established for the City's total portfolio:

Certificate of Deposits	100%
U.S. Treasuries:	100%
Agencies and Instrumentalities	85%
Repurchase Agreements	20%

There is no restriction on the percentage of bond proceeds that may be invested in any authorized investment vehicle.

VIII. SELECTION OF BANKS AND DEALERS

At least every 4 years a Depository shall be selected through the City's banking services procurement process, which shall include a formal request for proposal (RFP). The selection of a depository will be determined by competitive bid and evaluation of bids will be based on the following selection criteria:

- The ability to qualify as a depository for public funds in accordance with state law.
- The ability to provide requested information or financial statements for the periods specified.
- The ability to meet all requirements in the banking RFP.
- Complete response to all required items on the bid form.
- Lowest net banking service cost, consistent with the ability to provide an appropriate level of service.
- The credit worthiness and financial stability of the bank.

Authorized Brokers/Dealers

The Investment Committee shall, at least annually, review, revise, and adopt a list of qualified broker/dealers and financial institutions authorized to engage in securities transactions with the City. (Exhibit A)

Those firms that request to become qualified bidders for securities transactions will be required to provide a completed broker/dealer questionnaire that provides information regarding creditworthiness, experience and reputation. Additionally, a certification stating the firm has received, read and understood the City's investment policy and agree to comply with the policy must be in place. Authorized firms may include primary dealers or regional dealers that qualify under Securities & Exchange Commission Rule 15C3-1 (Uniform Net Capital Rule), and qualified depositories. All investment providers, including financial institutions, banks, money market mutual funds, and local government investment pools, must sign a certification acknowledging that the organization has received and reviewed the City's investment policy and that reasonable procedures and controls have been implemented to preclude investment transactions that are not authorized by the City's policy.

Competitive Bids

It is the policy of the City to require competitive bidding for all individual security purchases and sales except for:

- Treasury and agency securities purchased at issue through an approved broker/dealer or financial institution.
- Transactions with money market mutual funds and local government investment pools.

The Chief Financial Officer shall develop and maintain procedures for ensuring competition in the investment of the City's funds.

Delivery vs. Payment

Securities shall be purchased using the delivery vs. payment method exception. Funds will be released after notification that the purchased security has been received.

IX. SAFEKEEPING OF SECURITIES AND COLLATERAL

Safekeeping and Custodian Agreements

The City shall contract with a bank or banks for the safekeeping of securities either owned by the City as a part of its investment portfolio or held as collateral to secure demand or time deposits. Securities owned by the City shall be held in the City's name as evidenced by safekeeping receipts of the institution holding the securities.

Collateral for deposits will be held by a third-party custodian designated by the City and pledged to the City as evidenced by safekeeping receipts of the institution with which the collateral is deposited. Original safekeeping receipts shall be obtained. Collateral may be held by the Federal Reserve bank or branch of a Federal Reserve bank, or a third-party bank approved by the City.

Collateral Policy

Consistent with the requirements of the Public Funds Collateral Act, it is the policy of the City to require full collateralization of all City funds on deposit with a depository bank, other than investments. In order to anticipate market changes and provide a level of security for all funds, the collateralization level will be 102% of market value of principal and accrued interest on the deposits or investments less an amount insured by the FDIC. At its discretion, the City may require a higher level of collateralization for certain investment securities. Securities pledged as collateral shall be held by an independent third party with whom the City has a current custodial agreement. The Chief Financial Officer is responsible for entering into collateralization agreements with third party custodians in compliance with this policy. The agreements are to specify the acceptable investment securities for collateral, including provisions relating to possession of the collateral, the substitution or release of investment securities, ownership of securities, and the method of valuation of securities. A clearly marked evidence of ownership (safekeeping receipt) must be supplied to the City and retained. Collateral shall be reviewed at least monthly to assure that the market value of the pledged securities is adequate.

Collateral Defined

The City shall accept only the following types of collateral:

- FDIC insurance

- Obligations of the United States of or its agencies and instrumentalities
- Direct obligations of the State of Texas or its agencies and instrumentalities
- Collateralized mortgage obligations directly issued by a federal agency or instrumentality of the United States, the underlying security for which is guaranteed by an agency or instrumentality of the United States.
- Obligations of agencies, counties, cities, and other political subdivisions of the State of Texas as to investment quality by a nationally recognized rating firm not less than AA or its equivalent with a remaining maturity of 10 years or less.
- A letter of credit issued to the City by the Federal Home Loan Bank

Subject to Audit

All collateral shall be subject to inspection and audit by the Chief Financial Officer or the City's independent auditors.

X. PERFORMANCE

Performance Standards

The City's investment portfolio will be managed in accordance with the parameters specified within this policy. The portfolio shall be designed with the objective of obtaining a rate of return through budgetary and economic cycles, commensurate with the investment risk constraints and the cash flow requirements of the City.

Performance Benchmark

It is the policy of the City to purchase investments with maturity dates coinciding with cash flow needs. Through this strategy, the City shall seek to optimize interest earnings utilizing allowable investments available on the market at that time. Market value will be calculated on a quarterly basis on all securities owned and compared to current book value. The City's portfolio shall be designed with the objective of regularly meeting or exceeding the average rate of return on U.S. Treasury bills at a maturity level comparable to the City's weighted average maturity in days.

XI. REPORTING

Methods

The Finance Director shall submit monthly to the full City Council a report identifying all purchases and sales transacted in the prior month. The report shall summarize the portfolio in terms of investment securities held, maturities, and risk characteristics. The report shall explain the quarter's total investment return and compare the return with budgetary expectations.

The quarter investment report shall include a summary statement of investment activity prepared in compliance with generally accepted accounting principals. This summary will be prepared in a manner that will allow the City to ascertain whether investment activities during the reporting period have conformed to the Investment Policy. The report will be provided to the City Council. The report will include the following:

- A listing of individual securities held at the end of the reporting period.
- Unrealized gains or losses resulting from appreciation or depreciation by listing the beginning and ending book and market value of securities for the period.
- Additions and changes to the market value during the period.
- Average weighted yield to maturity of portfolio as compared to applicable benchmark
- Listing of investments by maturity date
- Fully accrued interest for the reporting period
- The percentage of the total portfolio that each type of investment represents
- Statement of compliance of the City's investment portfolio with state law and the investment strategy and policy approved by the Board

Within sixty (60) days after the end of the Fiscal Year, the City Manager with the Finance Director shall present an annual report of investment activity.

An independent auditor will perform a formal annual review of the investment reports with the results reported to the City Council.

Monitoring Market Value

Market value of all securities in the portfolio will be determined on a quarterly basis. These values will be obtained from a reputable and independent source and disclosed to the City Council quarterly in a written report.

XII. INVESTMENT POLICY ADOPTION

The Investment Committee shall review the policy and investment strategies annually, approving any changes or modifications. The City of Brady's investment policy shall be adopted by resolution of the City Council annually, as presented by the Investment Committee. It is the City's intent to comply with state laws and regulations. The investment policy shall be subject to revisions consistent with changing laws, regulation, and needs of the City.

EXHIBIT A

APPROVED FINANCIAL INSTITUTIONS

Brady National Bank

Commercial National Bank

BOK Financial

Banking Institutes approved by City for TWDB escrow funds

APPROVED BROKER/DEALERS

Not applicable

City Council

City of Brady, Texas

Agenda Action Form

AGENDA DATE:	10-15-2024	AGENDA ITEM	7.C.
AGENDA SUBJECT:	Discussion, consideration and possible action on approval of Resolution 2024-020 to request grant funds from the Concho Valley Council of Governments (CVCOG) under the Regional Solid Waste Grants Program, Grant FY2024/2025 for purchase of recycling trailer configured for cardboard and aluminum products.		
PREPARED BY:	Steven Miller	Date Submitted:	10/08/2024
EXHIBITS:	Resolution 2024-020		
BUDGETARY IMPACT:	Required Expenditure:	\$00.00	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$00.00	
CITY MANAGER APPROVAL:			
SUMMARY: The Concho Valley Council of Governments (CVCOG), San Angelo, TX, has invited City of Brady to apply for a 100% grant award to fund the purchase of a recycling trailer. This resolution is part of the entire application packet and a requirement to local governments to pass and include in the application packet. The proposed grant amount being sought is \$18,000.00; and this grant initiative was identified in the FY2025 budget. The current three recycling trailers at the service center are at full capacity within a few days of emptying each week. This trailer is intended to target cardboard and aluminum needs.			
RECOMMENDED ACTION: Mayor: Move to approve Resolution 2024-020 authorizing the City Manager as a signatory authority to execute a grant application with the CVCOG – San Angelo program in an amount not to exceed \$18,000.00.			

RESOLUTION 2024-020

RESOLUTION OF CITY OF BRADY AUTHORIZING THE FILING OF A GRANT APPLICATION WITH THE CONCHO VALLEY COUNCIL OF GOVERNMENT (CVCOG) FOR A REGIONAL SOLID WASTE GRANTS PROGRAM GRANT; AUTHORIZING ERIN CORBELL, CITY MANAGER TO ACT ON BEHALF OF CITY OF BRADY IN ALL MATTERS RELATED TO THE APPLICATION; AND PLEDGING THAT IF A GRANT IS RECEIVED CITY OF BRADY WILL COMPLY WITH THE GRANT REQUIREMENTS OF THE CVCOG, THE TEXAS COMMISSION ON ENVIRONMENTAL QUALITY AND THE STATE OF TEXAS.

WHEREAS, the CVCOG is directed by the Texas Commission on Environmental Quality to administer solid waste grant funds for implementation the CVCOG adopted regional solid waste management plan; and

WHEREAS, City of Brady in the State of Texas is qualified to apply for grant funds under the Request for Applications.

NOW, THEREFORE, BE IT RESOLVED BY CITY OF BRADY IN BRADY TEXAS;

1. That Erin Corbell is authorized to request grant funding under the CVCOG Request for Applications of the Regional Solid Waste Grants Program and act on behalf of City of Brady in all matters related to the grant application and any subsequent grant contract and grant project that may result.
2. That if the project is funded, City of Brady will comply with the grant requirements of the CVCOG, Texas Commission on Environmental Quality and the State of Texas.
3. The grant funds and any grant-funded equipment or facilities will be used only for the purposes for which they are intended under the grant.
4. That activities will comply with and support the adopted regional and local solid waste management plans adopted for the geographical area in which the activities are performed.

PASSED AND APPROVED by City Council, City of Brady in Brady, Texas on this _____ day of October 2024.

Notary: _____
(Signature)

(Signature of Authorized Official)

(Typed or Printed Name)

(Commission Expires)

(Type or Printed Name)

City Council

City of Brady, Texas

Agenda Action Form

AGENDA DATE:	10/15/2024	AGENDA ITEM	7.D.
AGENDA SUBJECT:	Discussion, consideration and possible action approving Memorandum of Understanding with Brady Independent School District for use of Ed Davenport Civic Center for a Shelter/Reunification Site.		
PREPARED BY:	E. Corbell	Date Submitted:	10/09/2024
EXHIBITS:	Memorandum of Understanding		
BUDGETARY IMPACT:	Required Expenditure:	\$00.00	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$00.00	
CITY MANAGER APPROVAL:			

SUMMARY:

Brady Independent School District and the City of Brady have identified the Ed Davenport Civic Center to be the most beneficial location for a shelter/reunification center in cases of campus evacuation.

The attached MOU outlines responsibilities for both parties for any associated events.

RECOMMENDED ACTION:

It is recommended to approve the Memorandum of Understanding between the Brady Independent School District and the City of Brady for the use of the Ed Davenport Civic Center for a shelter/reunification site and authorize the City Manager to execute said MOU.

**Brady Independent School District
Memorandum of Understanding
Shelter/Reunification Site**

This agreement is made and entered into between the Brady Independent School District (Brady ISD) and the City of Brady to establish shelter site locations and terms of use in the event of an evacuation of the students and staff of the Brady ISD.

The Brady ISD will make every effort to notify the City of Brady of evacuation possibilities with as much notice as possible. Contact information between the two parties shall be maintained in a separate appendix and is considered confidential information and is not subject to public disclosure.

The City of Brady agrees to open their building located at 816 San Angelo Hwy, Brady, Texas to provide shelter and assistance to students and staff evacuated during emergency situations when the students and staff have a need to be sheltered. The City of Brady has a capacity to accommodate approximately 1,800 people.

The City of Brady understands that their organization will be responsible for opening the building and developing procedures for making the building accessible, including rest rooms and an area with phone and internet connection (if available) for Brady ISD administrative personnel. Furthermore, Brady ISD will provide supervision for all students and staff during the time that the facility is used as an emergency shelter site.

The Brady ISD agrees that it shall exercise reasonable care in the conduct of its activities in said facilities and further agrees to replace or reimburse the City of Brady for any items, materials, equipment or supplies that may be used by the district in the conduct of its sheltering activities in said facilities.

The Brady ISD will be responsible for replacing, restoring or repairing damage occasioned by the use of any building, facilities or equipment belonging to the City of Brady.

The Brady ISD will reimburse the City of Brady for any bona fide expenditure of personnel required to maintain the facility, including overtime costs, upon production of receipts or time sheets. The Brady ISD will not pay any operational or administrative fees to the City of Brady.

The Brady ISD shall provide any and all releases of information to the press and media. Requests for interviews or information submitted to the City of Brady shall be directed to the Brady ISD's Public Information Officer or the Superintendent of Schools.

The Brady ISD will make every effort to recognize the hospitality of the City of Brady in any press or media releases pertaining to the re-location and sheltering of students and staff.

Nothing in this MOU is intended to conflict with current laws or regulations of the United States of America, the State of Texas or local government. If a term of this agreement is inconsistent

with such authority, then that term shall be invalid, but the remaining terms and conditions of the MOU shall remain in full force and effect.

This agreement shall become effective on _____ and may be modified upon the mutual written consent of the parties.

The terms of this agreement, as modified with the consent of both parties, shall be self-renewable for a period of five (5) years from the end date of the agreement unless written termination is given by either party. Either party, upon sixty (60) days written notice to the other party, may terminate this agreement.

The terms of this agreement, as modified with the consent of both parties, AND NOW, this _____ day of _____, 2024, the parties hereby acknowledge the foregoing as the terms and conditions of their understanding.

Superintendent of Schools, Brady ISD

City Manager, City of Brady

Date

Date

**City Council
City of Brady, Texas
Agenda Action Form**

AGENDA DATE:	10/15/2024	AGENDA ITEM	7.E.
AGENDA SUBJECT:	Discussion, consideration, and possible action authorizing the city manager to execute a contract amendment with Pepper Lawson Waterworks, LLC (Construction Manager-at-Risk or CMAR) for the radium reduction project to include a cost increase to the guarantee maximum price (GMP) contract and a revised completion time.		
PREPARED BY:	S. Miller	Date Submitted:	10/08/2024
EXHIBITS:	CMAR Contract Amendment #5 CMAR Proposed Change Orders #002, 005R1, 007		
BUDGETARY IMPACT:	Required Expenditure:	\$69,705.93	
	Amount Budgeted (TWDB #L1000917):	\$69,705.93	
	Appropriation Required:	\$00.00	
CITY MANAGER APPROVAL:			

SUMMARY:

Pepper Lawson Waterworks, LLC through CMAR due diligence in completing vital tasks at specific well sites including the groundwater treatment plant identified certain modifications necessary to fulfill proper improvements needed to meet design intent and including adequate equipment operation. The changes included modifications to three (3) well sites, FM2028 elevated storage tank and groundwater treatment plant (see Exhibits). The CMAR contractual requirements obligate the release an amendment to the Guarantee Maximum Price or GMP, which is tabulated as follows:

GMP Amount (Amend. #4)	\$26,615,193.71
Revised GMP Amount (Amend. #5)	\$26,684,899.64
Cost Increase	\$69,705.93
Percent (%) GMP Increase Overall	4.00%
Revised Substantial Completion Date	November 27, 2024
Revised Final Completion Date	February 25, 2025

Adequate funding exists in contingency funds under TWDB loan #L1000917, an assigned funding source to this project.

RECOMMENDED ACTION:

Mayor: Do I have a motion to authorize the city manager to execute CMAR Contract Amendment No. 5 with Pepper Lawson Waterworks, LLC, describing a change to contract time and associated increase to the GMP in the amount of \$69,705.93?

CITY OF BRADY
TWDB RADIONUCLIDE REDUCTION PROJECT
CMAR CONTRACT AMENDMENT #5

WHEREAS, The City of Brady (“OWNER”) and Pepper Lawson Waterworks, LLC (“CMAR”) entered into the Agreement on August 20, 2019 to serve as the Construction Manager-At-Risk in conjunction with the OWNER’s TWDB Radionuclide Reduction Project.

WHEREAS, the OWNER and CMAR executed the CMAR Contract Amendment #2 on June 2, 2020, to establish the Guaranteed Maximum Price (GMP) of \$25,849,159 and set the substantial completion date of August 22, 2022, and final completion date of October 31, 2022.

WHEREAS, the OWNER and CMAR executed Contract Amendment #3 on October 24, 2022, to modify the substantial completion date to September 23, 2023, and the final completion date to October 14, 2023.

WHEREAS, the OWNER and CMAR executed the CMAR Contract Amendment #4 on January 25, 2024, to increase the Guaranteed Maximum Price (GMP) to \$26,615,193.71 and set the substantial completion date of May 31, 2024, and final completion date of August 29, 2024.

THEREFORE, the OWNER and CMAR agree to amend said Agreement as follows:

The Guaranteed Maximum Price (GMP) shall be increased to a total of \$26,684,899.64. This represents an increase of \$69,705.93 over the GMP approved in Amendment No. 4. The revised GMP breakdown is included in Exhibit A of this amendment for reference.

Contract Articles 5.2.1 and 5.2.2 are hereby changed to reflect a substantial completion date of November 27, 2024, and a final completion date of February 25, 2025.

All other provisions of the Agreement entered into on August 20th, 2019, shall remain in full force and effect, except as supplemented here. All obligations of OWNER and CMAR as specified in the Agreement shall apply to this supplement. It is the express intent of the parties that this amendment be read as an integral whole with the original Agreement.

Signed this _____ day of October ___, 2024.

CITY OF BRADY

PEPPER LAWSON WATERWORKS, LLC

By: _____
Erin Corbell
City Manager

By: _____
Peter Bailey
Executive Vice President

EXHIBIT A



September 30th, 2024

Enprotec / Hibbs & Tood, Inc.
Attn: Chris Hay
402 Cedar Street
Abilene, Texas 79601

Project: Brady Radium Reduction CMAR Project

Re: CMAR Contract Amendment #5

Mr. Hay,

As confirmed via email on 09/19/2024, potential change orders (PCOs) #2, #5, and #7 addressed in the formal Time Extension Request dated 09/13/2024 were approved. A summary of these changes is included in Table 1 below for record.

PCO	Title	Time Extension Request (Calendar Days)	Value
PCO #2	WTP Chlorine System Modifications	70 Days	\$ 29,895.53
PCO #5	FM 2028 EST Pressure Transducer Relocation	70 Days	\$ 12,517.50
PCO #7	Well Site Chlorine Panel Modifications	40 Days	\$ 27,292.90

Accordingly, the contractual Substantial Completion and Final Completion Dates will be modified with consideration to GMP CO#1 and designated CMAR Contract Amendment #5 as specified by eHT.

Per GMP CO #1 dated January 25, 2024, contract dates were altered in accordance with Articles 5.2.1 and 5.2.2, respectively, to reflect a Substantial Completion date of May 31, 2024, and a Final Completion date of August 29, 2024. Similarly, the GMP was increased by \$766,034.71 to a total GMP of \$26,615,193.71

With the additional/accumulative 180 calendar days and \$69,705.93 specified, the proposed completion dates and GMP will be amended to reflect the following:

CMAR Contract Amendment #5:

Substantial Completion: November 27, 2024
Final Completion: February 25, 2025
Adjusted GMP Increase: \$26,684,899.64

Sincerely,

Leigh Feaga
Project Manager
PLW Waterworks

Leigh Feaga
Digitally signed by
Leigh Feaga
DN: C=US
E=leigh@plwus.com,
O=PLW Waterworks,
OU=Webber,
CN=Leigh Feaga
Date: 2024.09.30
09:49:06-05'00'

March 7, 2024

City of Brady

201 E Main Street
Brady, TX
76826

Attn: Enprotec / Hibbs & Todd, Inc. (eHT)

Re: PCO No. 002

Brady Radium Reduction CMAR Project
CONTRACT C - Treatment Improvements

Mr. Berryhill,

The following costs and time impact specified below are attributed to issues with the chlorine injection system at the Water Treatment Plant. Since early December 2023, PLW Waterworks has investigated and attempted to address various limiting factors which support the chlorine injection system. The chlorine system remained effectively inoperable due in part to insufficient motive water inlet pressure from December 2023 through February 2024. After repeated phases of testing and discovery, PLW was directed to install a booster pump, solenoid, and flow switch to increase and control inlet pressure. These problems prevented adequate dosing of the gaseous chlorine required to create potable finished water for transmission line disinfection and ultimately, distribution throughout the City of Brady, and directly impacted our ability to progress work at the well sites and project as a whole.

1)	WTP Chlorine System Modifications	\$	29,895.53
	Total PCO Request	\$	29,895.53
2)	Time Extension to Current Contract Duration		60 Calendar Days

Clarifications & Exclusions:

- This change order does not include cost or additional time which may be required for additional out of scope work.
- Pricing is valid for fourteen (14) days.

Regards,
PLW Waterworks, LLC


Digitally signed
by C5548
DN: CN=C5548
Date:
2024.03.07
16:51:14-06'00'

Leigh Feaga
Project Manager

EXHIBIT

			Date: 3/7/2024			Project ID: Brady Radium			RFI REF:			PCO # - 002		
			DESCRIPTION OF CHANGE ORDER: addition of booster pump, solenoid, and flow switch for the chlorine panel motive water at the Water Treatment Plant. Additionally, this change includes labor and materials for the chlorine analyzer chemical sensing line.											
WORK ITEM DESCRIPTION			LABOR/Administration			EQUIPMENT			MATERIALS		SUBCONTRACTORS		TOTALS	
QTY	UNIT		HOURS REQUIRED	HOURLY RATE	EXTENDED COST	HOURS REQUIRED	HOURLY RATE W/EOE	EXTENDED COST	UNIT COST	EXTENDED COST	UNIT COST	EXTENDED COST		
													\$ -	\$ -
													\$ -	\$ -
TTE					\$ -				\$ -		\$ -		\$ -	\$ -
Labor & equipment - Sensing Line	1.00	LS			\$ 4,500.00				\$ -		\$ -		\$ -	\$ -
Grimsley Electric					\$ -				\$ -		\$ -		\$ -	\$ -
Labor	1.00	LS			\$ 3,750.00									
Combo starter panel & misc. materials	1.00	LS							\$ 4,941.08	\$ 4,941.08				
Direct job expenses	1.00	LS			\$ 723.00									
SCADA & Programming (Trac-N-Trol)	1.00	LS									\$ 4,750.00	\$ 4,750.00		
10% OH&P	1.00	LS			\$ 1,416.41				\$ -					
Payment & Performance Bond	1.00	LS			\$ 413.00									
					\$ -				\$ -		\$ -		\$ -	\$ -
PLW Waterworks					\$ -				\$ -		\$ -		\$ -	\$ -
PVC pipe, fittings, glue, etc.	1.00	LS			\$ 2,276.90						\$ -	\$ 2,276.90		
Booster Pump	1.00	LS			\$ 1,424.50						\$ -	\$ 1,424.50		
Solenoid	1.00	LS			\$ 363.56						\$ -	\$ 363.56		
Flow Switch	1.00	LS			\$ 419.08						\$ -	\$ 419.08		
Injection Port modifications (estimate)	1.00	LS			\$ 1,500.00						\$ -	\$ 1,500.00		
Labor	1.00	LS			\$ 3,418.00						\$ -	\$ 3,418.00		
											\$ -	\$ -		
DIRECT COSTS					\$ 20,204.45				\$ -		\$ 4,941.08	\$ 4,750.00	\$ 29,895.53	
													\$ -	
													\$ -	
TOTAL CHANGE ORDER COST												\$ 29,895.53		

GRIMSLEY ELECTRIC, INC.

EXHIBIT

"Safety, Performance, & Integrity"

Water Projects · Commercial · Industrial
Licensed · Bonded · Insured

P.O. Box 1707 Brownwood, TX 76804

Office: #325-641-0564

Fax: #325-646-7784

2-8-2024

- Change Order #17-

To: PLW Waterworks

Attn: Leigh Feaga – Project Manager

Re: Brady – TWDB EDAP – Radium Water Imp., Brady, TX – Chlorine Injection Booster Pump

We appreciate the opportunity to provide Change Order pricing for the: **Radium Water Imp., Brady, TX – Chemical Room Chlorine Injection Booster Pump & Associated Work.** All material, labor and equipment are to be included within this bid per our listed Scope of Work. All work shall be performed to the highest industry standards, and all material shall be installed in a professional and workmanlike manner. All work included within this bid shall be in accordance with the 2020 'N.E.C.

Note: This quote shall be honored for (30) days and letter of intent to award within (15) days.
Invoicing shall be progressive and to include payment for equipment properly stored. All payment shall be due within (30) days from invoice date. Please feel free to call if any questions arise. Wire prices may fluctuate based upon a volatile commodities market. This will be disclosed prior to a contract being awarded. Performance & Payment Bond is not included in our base bid, but can be provided for an additional cost per Adder Price. – (See Pricing Sheet)

❖ **EXCLUSIONS:**

- 1) Grimsley Electric, Inc. has not priced this work for Over-time rates. All work shall be performed Monday – Friday during normal business hours – (8:00 a.m. – 5:00 p.m.).
- 2) All work in excess of the Scope of work listed below shall not be included in this Change Order Proposal. If there is any additional Scope of Work Grimsley Electric, Inc. will submit a written Change Order Proposal, and will require approval from PLW Waterworks prior to any work being performed.
- 3) All Excavation shall be performed by others if applicable.
- 4) The Solenoid Valve, Flow Switch, Booster Pump, any other Valves, Chlorine Analyzers, Gas Detection, etc. will be provided and installed by others.
- 5) Any additional Analyzers, Gas Detection, Alarms, Valves, or other Equipment that increases our Scope of Work shall not be included in this Change Order. We will price additional Equipment upon request.

GRIMSLEY ELECTRIC, INC.

"Safety, Performance, & Integrity"

Water Projects · Commercial · Industrial
Licensed · Bonded · Insured

P.O. Box 1707 Brownwood, TX 76804

Office: #325-641-0564

Fax: #325-646-7784

2-8-2024

- Change Order #17-

To: PLW Waterworks
Attn: Leigh Feaga – Project Manager
Re: Brady – TWDB EDAP – Radium Water Imp., Brady, TX – Chlorine Injection Booster Pump

➤ **Scope of Work to include: (Change Order #17- Chlorine Injection Booster Pump)**

- At the request of PLW Waterworks, Grimsley Electric, Inc. is submitting this Change Order to furnish materials and labor for the Chemical Injection Chlorine Booster Pump, Solenoid, and Flow Switch.
- Furnish and install a Square D – Size 0 – Pump Panel w/ Integral Disconnect, HOA, Run Light, and Reset. The Enclosure will be Nema 4X – Stainless Steel.
- Furnish and install PVC Sch. 40 Conduit and Non-Metallic Seal-tite with #14 THHN Control Wire to serve the Solenoid Valve, Flow Switch, and Pump. The Control Wire shall be routed back to the PLC for control and monitoring from Trac-n-trol.
- We have included the required PLC Programing and Integration that will be performed by Trac-n-trol.
- A highly qualified project manager & superintendent will be supplied for all aspects of construction, and coordination with other trades.

- Electrical Change Order Pricing -

Item	Price
Labor:	\$3,750.00
Combination Starter Pump Panel & Misc. Materials:	\$4,941.08
Direct Job Expenses:	\$723.00
SCADA Programming - Trac-n-trol:	\$4,750.00
10% - Overhead & Profit:	\$1,416.41
Payment & Performance Bond:	\$413.00
➤ Total Price for Change Order #17:	\$15,993.49

Approved By PLW Representative:

Respectfully Submitted,

Trey Bauchman
President
GRIMSLEY ELECTRIC, INC.

2104 S. Fisk, Brownwood, TX 76801
#325-641-0564 OFF
#325-646-7784 FAX
#325-998-4343 CEL

"Safety, Performance, & Integrity"

"Regulated by the Texas Department of Licensing and Regulation, P.O. Box 12157, Austin, TX 78711, 1-800-803-9202, 1-512-463-6599"

Accepted By: _____
Print Name: _____
Title: _____
Date: _____



EXHIBIT

From: Jacob Jennings
PO Box 5056
Georgetown, TX 78627
Phone: 512-943-4592
Fax: 512-869-7621
Email: jjennings@tracntrol.com

Change-Order Quotation

Date: May 6, 2024
To: Trey Bauchman
Grimsley Electric
2104 S. Fisk
Brownwood, TX 76801
trey@grimsleyelectric.com

Total Pages: 2 - for immediate delivery; no original will follow

Project: Brady Radium Reduction

CO - WTP Chlorine Flow Switch and CL2 Solenoid

SCOPE OF WORK

1. Labor, materials, travel, and overhead for monitoring a new flow switch, new chlorine booster, and control of the new chlorine Solenoid.

DELIVERABLES

1. 1 Day of Travel to the site
2. HMI Programming for the Chlorine Solenoid, Flow Switch, and Chlorine Booster
3. PLC Programming for Chlorine Solenoid, Flow Switch, and Chlorine Booster
4. Termination of control and signal wire to the PLC
5. Testing

EXCLUSIONS

1. Flow Switch
2. Solenoid
3. Chemical Booster
4. Conduit and Wire

PAYMENT TERMS: Per original contract.

QUOTATION:

Base Bid Items	Unit Price
1 Day of Travel to the site – Mileage and Time	\$2750.00
PLC Programming	\$500.00
HMI Programming	\$500.00
Terminations	\$500.00
Testing	\$500.00
Totals:	\$4750.00

Respectfully submitted:



Jacob Jennings, TraC-n-trol, Inc.
Signer ID: TCSS7HGD12...

Accepted & Date

Grimsley

If acceptable, please sign, date and fax return to our office. Please include Change-Order designation or attached Change-Order reflecting terms and conditions of proposal.



P.O. Box 1210
Marble Falls TX 78654
512-461-0806

EXHIBIT

CONTRACT MODIFICATION

CHANGE ORDER

WRITTEN AMENDMENT

MODIFICATION NO.

CONTRACTOR: TTE, LLC

PROJECT: City of Brady

PROJECT NO.:

GC PLW Waterworks

ENGINEER:

The following modification(s) to the Contract are hereby ordered:

Install chemical sampling line from pump valve vault to chemical building. (1/2" Sch 40)

Mobilization / Labor / Demobilization : \$3,000

Equipment / Fuel: \$1,000

Bedding material: \$500

Reason for Modification(s)

PLW Requested

PCO 2, Rev. 2

Contract Amount or Price	Contract Times (Calculate Days)
Original	\$ - Original Duration Days
Previous Contract	Previous Contract Days
Modification(s) (Add/Deduct)	Modification(s) (Add/Deduct) Days
This Contract Modification (Add)	This Contract Modification Days
Revised Contract Amount	\$ 4,500.00 Revised Contract Time 0 Days
The Revised Contract Completion Date is: _____, 20____	

Owner	Contractor	Engineer Recommendation
By: Date:	By: <i>Butch J.</i> Date: 6/4/2024	By: Date:

August 16, 2024

City of Brady

201 E Main Street
Brady, TX
76826

Attn: Enprotec / Hibbs & Todd, Inc. (eHT)

Re: **PCO No. 005-R1**

Brady Radium Reduction CMAR Project
CONTRACT C - Treatment Improvements

Mr. Berryhill,

The following costs and time impact request are intended to cover materials and installation of a vessel sensing line required to relocate the FM 2028 EST pressure transducer, and isolate the instrument from the standpipe/riser and duckbill mixer. Per email conversation with eHT on 03/22/2024 these modifications will allow the WTP to run in fully automatic operation.

1)	Pressure Transducer Sensing Line	\$	12,517.50
----	---	----	------------------

	Total PCO Request	\$	12,517.50
--	--------------------------	----	------------------

2)	Time Extension to Current Contract Duration		60 Calendar Days
----	--	--	-------------------------

Clarifications & Exclusions:

-- Pricing is valid for fourteen (14) days.

Regards,
PLW Waterworks, LLC

Leigh Feaga
Project Manager

Feaga, Leigh

From: Joshua Berryhill <joshua.berryhill@e-ht.com>
Sent: Friday, March 22, 2024 8:28 PM
To: Feaga, Leigh
Cc: Hughey, Michael; Jimmy Loza; Brandon Neece; Monk, Rob; Steven Miller; Linde Ayllon, Jose Luis; Alvarez Timon, Jose Emilio; Gary Jacobson; Chris Hay; Moore, Randy
Subject: RE: FM 2028 EST: Pressure Transducer

External email. Caution: Do not click links or attachments unless you recognize the sender and know the content is safe.

That matches our discussions yesterday, yes.

Joshua L. Berryhill, PE
Vice President / Technical Director
Enprotec / Hibbs & Todd, Inc.

From: Feaga, Leigh <lfeaga@plwus.com>
Sent: Friday, March 22, 2024 10:19 AM
To: Joshua Berryhill <joshua.berryhill@e-ht.com>
Cc: Hughey, Michael <mhughey@plwus.com>; Jimmy Loza <Jimmy.Loza@e-ht.com>; Brandon Neece <brandon.neece@e-ht.com>; Monk, Rob <rmonk@plwus.com>; Steven Miller <smiller@bradytx.us>; Linde Ayllon, Jose Luis <jllinde@plwus.com>; Alvarez Timon, Jose Emilio <jealvarez@plwus.com>; Gary Jacobson <gjacobsen@bradytx.us>; Chris Hay <chris.hay@e-ht.com>; Moore, Randy <rmoore@plwus.com>
Subject: RE: FM 2028 EST: Pressure Transducer

Caution: This is an external email that originated outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Josh,

Good morning. Following our conversation yesterday, PLW will install the sensing line as addressed in my email below.

The plant will not run in fully automatic until the modifications are complete.

However, this will not prevent PLW from moving to the well sites as the tank level can be monitored and controlled manually by the city.

EXHIBIT

Also, when work progresses to Well Site #6&8, the full set point of the FM 2028 EST will be temporarily adjusted to the equivalent height of the standpipe for the duration that WS #6&8 is offline, and prior to the altitude valve being active.

In this way, installation of any additional PRV or modulating valve will not be required to regulate pressure for the Brady Lake neighborhood via Line 'C'.

Please confirm.

Thank you,

Leigh Feaga

Project Manager



C: 832.835.8235

lfeaga@plwus.com | plwUS.com

From: Feaga, Leigh

Sent: Thursday, March 21, 2024 9:16 AM

To: Joshua Berryhill <joshua.berryhill@e-ht.com>

Cc: Hughey, Michael <mhughey@plwus.com>; Jimmy Loza <jimmy.loza@e-ht.com>; Brandon Neece <brandon.neece@e-ht.com>; Monk, Rob <rmonk@plwus.com>; Steven Miller <smiller@bradytx.us>; Linde Ayllon, Jose Luis <jllinde@plwus.com>; Alvarez Timon, Jose Emilio <jealvarez@plwus.com>; Gary Jacobson <gjacobsen@bradytx.us>

Subject: RE: FM 2028 EST: Pressure Transducer

Josh,

I have contacted Tide-Flex to get a mixing model with the duck-bill nozzles removed.

As an alternate, PLW is also exploring the option of installing a sensing line off the tank drain.

Attached is rough idea of what we are thinking.

Your input would be appreciated.

Thank you,

Leigh Feaga

Project Manager



C: 832.835.8235

lfeaga@plwus.com | plwUS.com

From: Joshua Berryhill <joshua.berryhill@e-ht.com>

Sent: Saturday, March 16, 2024 1:48 PM

To: Feaga, Leigh <lfeaga@plwus.com>

Cc: Hughey, Michael <mhughey@plwus.com>; Jimmy Loza <jimmy.loza@e-ht.com>; Brandon Neece <brandon.neece@e-ht.com>; Monk, Rob <rmonk@plwus.com>; Steven Miller <smiller@bradytx.us>; Linde Ayllon, Jose Luis <jllinde@plwus.com>; Alvarez Timon, Jose Emilio <jealvarez@plwus.com>; Gary Jacobson <gjacobsen@bradytx.us>

Subject: RE: FM 2028 EST: Pressure Transducer

External email. Caution: Do not click links or attachments unless you recognize the sender and know the content is safe.

That would help with reducing the backpressure, but I don't know how much that would reduce mixing in the tank...to consider this further, you would need to get some feedback from the duckbill mixing system manufacturer on anticipated impacts to the mixing ability.

Joshua L. Berryhill, PE

Vice President / Technical Director

Enprotec / Hibbs & Todd, Inc.

From: Feaga, Leigh <lfeaga@plwus.com>

Sent: Friday, March 15, 2024 9:03 AM

To: Joshua Berryhill <joshua.berryhill@e-ht.com>

Cc: Hughey, Michael <mhughey@plwus.com>; Jimmy Loza <jimmy.loza@e-ht.com>; Brandon Neece <brandon.neece@e-ht.com>; Monk, Rob <rmonk@plwus.com>; Steven Miller <smiller@bradytx.us>; Linde Ayllon, Jose Luis <jllinde@plwus.com>; Alvarez Timon, Jose Emilio <jealvarez@plwus.com>;

Gary Jacobson <gjacobsen@bradytx.us>
Subject: RE: FM 2028 EST: Pressure Transducer

EXHIBIT

Caution: This is an external email that originated outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Josh,

What are your thoughts on removing the nozzles on the mixer branches?

This would likely resolve the issue and the tank may have adequate mixing without the additional velocity from the duck-bill nozzles.

Phoenix would still have cost to access the tank and remove nozzles, but I expect it would be the cheapest option.

Thanks,

Leigh Feaga
Project Manager



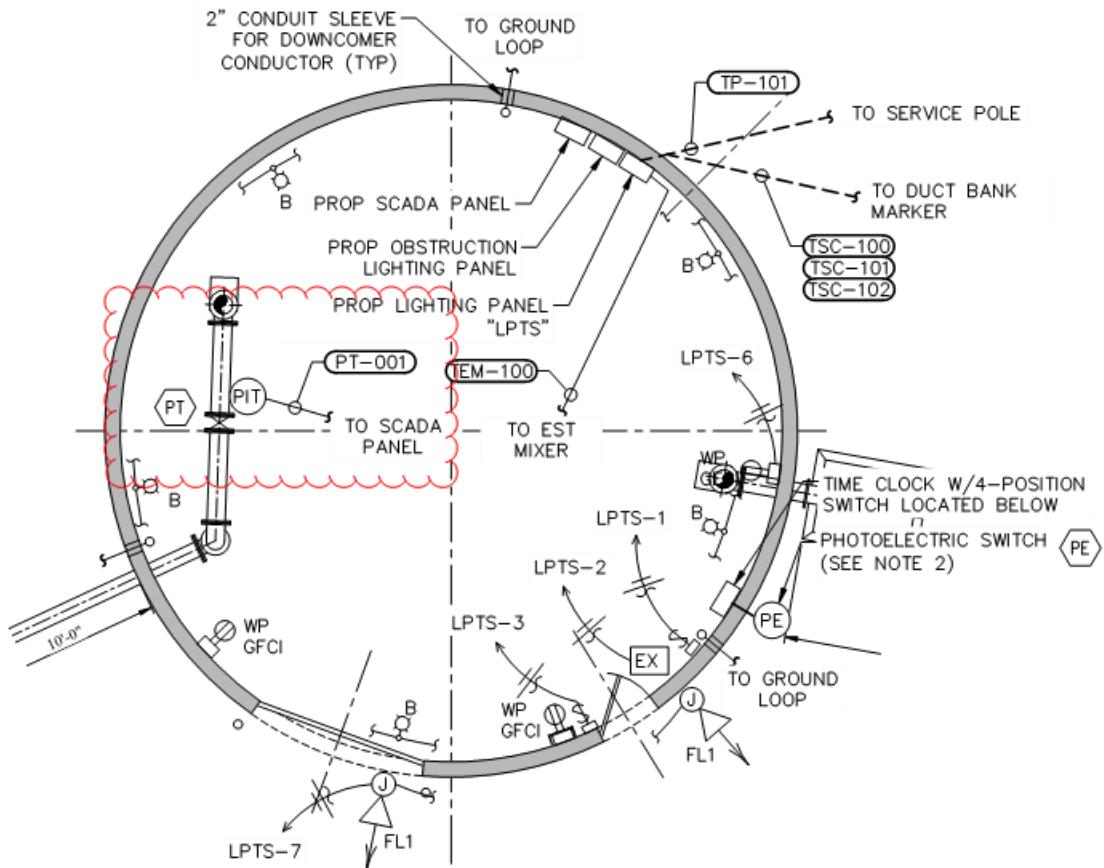
C: 832.835.8235

lfeaga@plwus.com | plwUS.com

From: Feaga, Leigh
Sent: Wednesday, March 13, 2024 3:55 PM
To: Joshua Berryhill <joshua.berryhill@e-ht.com>
Cc: Hughey, Michael <mhughey@plwus.com>; Jimmy Loza <jimmy.loza@e-ht.com>; Brandon Neece <brandon.neece@e-ht.com>; Monk, Rob <rmonk@plwus.com>; Steven Miller <smiller@bradytx.us>; Linde Ayillon, Jose Luis <jlinde@plwus.com>; Alvarez Timon, Jose Emilio <jealvarez@plwus.com>
Subject: RE: FM 2028 EST: Pressure Transducer

Josh,

Good afternoon. 01E-03 seems to indicate a pressure transducer at ground level on the riser.

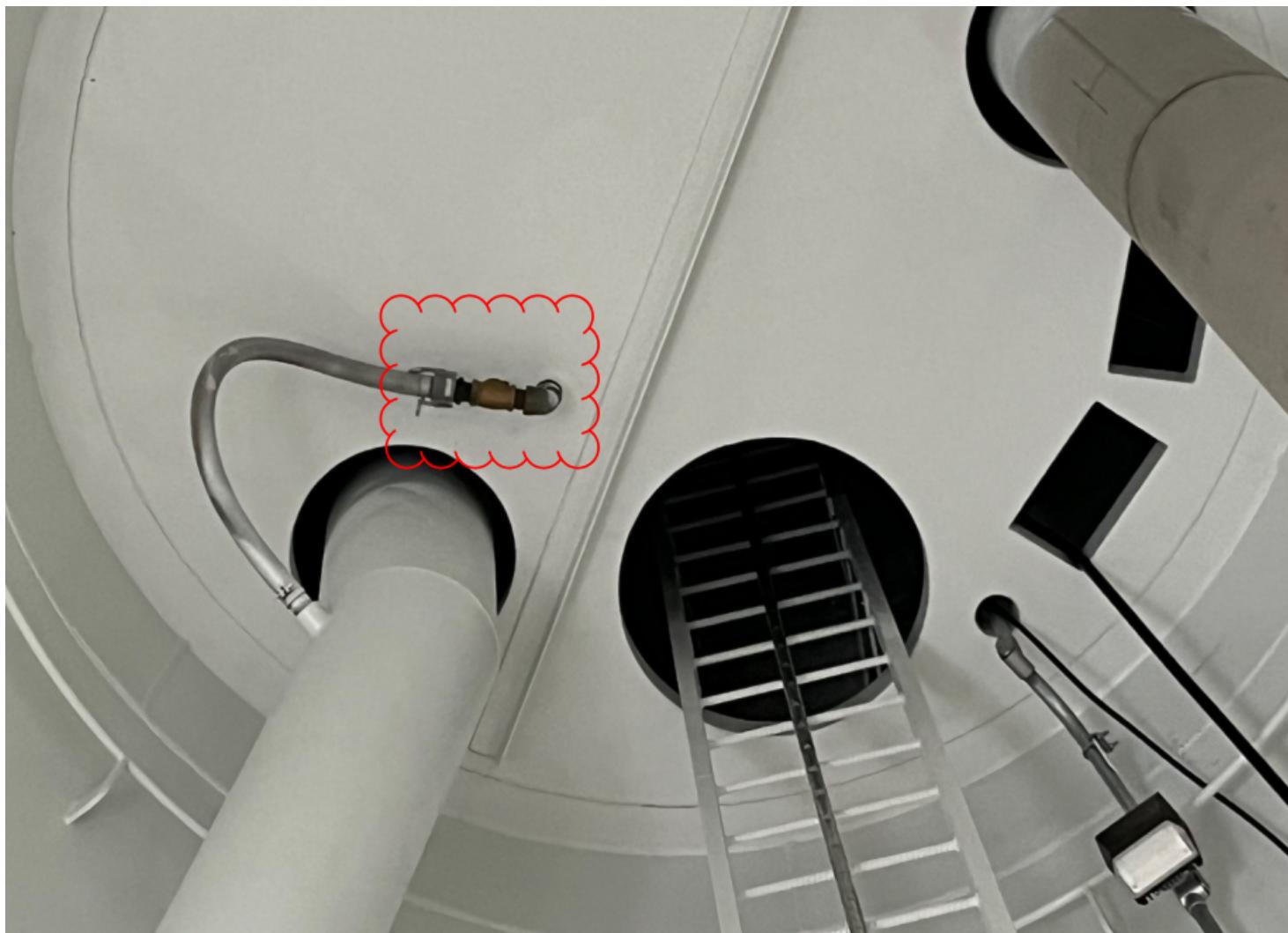


ELEVATED STORAGE TANK ELECTRICAL PLAN VIEW

Trac-N-Trol noted some concerns with turbulence from the duckbill mixer interfering with a submersible level transducer or an ultrasonic/free space radar unit.

As an alternate, my thought would be to add a tee to the tank drain and use that as a sensing line for the transducer.

Please let me know your thoughts.



Thank you,

Leigh Feaga
Project Manager

plw
waterworks

From: Joshua Berryhill <joshua.berryhill@e-ht.com>
Sent: Tuesday, March 12, 2024 11:48 PM
To: Feaga, Leigh <lfeaga@plwus.com>
Cc: Hughey, Michael <mhughey@plwus.com>; Jimmy Loza <jimmy.loza@e-ht.com>; Brandon Neece <brandon.neece@e-ht.com>; Monk, Rob <rmonk@plwus.com>; Steven Miller <smiller@bradytx.us>
Subject: RE: FM 2028 EST: Pressure Transducer

External email. Caution: Do not click links or attachments unless you recognize the sender and know the content is safe.

Leigh,

As I noted in our call Monday, we did not specify a single type of level measurement in this project, several level measurement options were noted in Specification 13321 (which was in the conformed documents, and was used for the SCADA equipment procurement).

However, in looking back at the wording below, I think the root cause here is the use of a pressure transmitter installed on the riser pipe in the elevated tank, as opposed to a transducer mounted up in the elevated tank bowl itself...with the backpressure that would be created in the riser from the duck-bill valves at the tank inlet, the use of a level measurement device in the tank itself would be a more appropriate installation rather than on the riser pipe. As the scope of the 2028 EST was set with the duck bill mixing system prior to the submittal being prepared by TNT for the 2028 EST level measurement instrument, the proposed tank level measurement instrumentation likely should have focused on an in-tank approach rather the riser-pipe approach that TNT used and installed.

Thanks.

Joshua L. Berryhill, PE
Vice President / Technical Director
Enprotec / Hibbs & Todd, Inc.

From: Feaga, Leigh lfeaga@plwus.com
Sent: Tuesday, March 12, 2024 7:34 AM
To: Joshua Berryhill <joshua.berryhill@e-ht.com>
Cc: Hughey, Michael <mhughey@plwus.com>; Jimmy Loza <jimmy.loza@e-ht.com>; Brandon Neece <brandon.neece@e-ht.com>; Monk, Rob <rmonk@plwus.com>; Steven Miller <smiller@bradytx.us>
Subject: RE: FM 2028 EST: Pressure Transducer

Caution: This is an external email that originated outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good morning Josh,

Per our conversation yesterday, Trac-N-Trol has already attempted to program an additional delay without success.

The issue appears to be that the pressure differential is not just a temporary surge, it is present whenever the high-service pumps are running.

In Track-N-Trol's opinion, monitoring the EST via a pressure transducer on the standpipe is not a viable option.

Please provide specifications for an alternate method as soon as possible.

We cannot run the plant in fully automatic until this issue is resolved.

Thank you,

Leigh Feaga

Project Manager



C: 832.835.8235

lfeaga@plwus.com | plwUS.com

From: Joshua Berryhill <joshua.berryhill@e-ht.com>

Sent: Sunday, March 10, 2024 9:23 AM

To: Feaga, Leigh <lfeaga@plwus.com>

Cc: Hughey, Michael <mhughey@plwus.com>; Jimmy Loza <jimmy.loza@e-ht.com>; Brandon Neece <brandon.neece@e-ht.com>

Subject: RE: FM 2028 EST: Pressure Transducer

External email. Caution: Do not click links or attachments unless you recognize the sender and know the content is safe.

Leigh,

That is a common issue with transducers in elevated tanks (as well as ultrasonics). Typically, the install location is not the issue, it's a SCADA issue where the response time from the SCADA system making an adjustment based on transducer reading needs to be increased to allow for the variation during fill events...i.e., increasing the delay in response to the pumps from transducer level. For example, if the current delay in response to a transducer reading is 1 second, increase to 5 seconds and re-test...if the transducer reading is still triggering a pump shut down, then increase the delay further. That is the same approach we use for other elevated tanks, and I suspect that is the same approach already used for the City's old elevated tank and standpipes.

Thanks,

Joshua L. Berryhill, PE
Vice President / Technical Director
Enprotec / Hibbs & Todd, Inc.

From: Feaga, Leigh <lfeaga@plwus.com>
Sent: Friday, March 8, 2024 2:09 PM
To: Joshua Berryhill <joshua.berryhill@e-ht.com>
Cc: Hughey, Michael <mhughey@plwus.com>
Subject: FM 2028 EST: Pressure Transducer

Caution: This is an external email that originated outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Josh,

Good afternoon. While filling the EST during the disinfection process, we discovered a potential issue with the pressure transducer.

When in automatic, the call for water would sporadically be cancelled, the high service pump would shut down, the call for water would start again, and the anomaly would repeat.

We believe this may be due to the location of the transducer on the standpipe, combined with the added resistance of the duck-bill mixer causing an unwanted feedback loop.

Hoping to get your initial thoughts for a possible solution.

Please let me know if you need any additional information.

Thank you,

EXHIBIT

Leigh Feaga

Project Manager



C: 832.835.8235

lfeaga@plwus.com | plwUS.com

Feaga, Leigh

From: Feaga, Leigh
Sent: Wednesday, April 17, 2024 10:25 AM
To: Steven Miller
Cc: Joshua Berryhill; Jimmy Loza; Chris Hay; Gary Jacobson; Jaime Torres; Erin Corbell; Monk, Rob; Alvarez Timon, Jose Emilio; Hughey, Michael; Moore, Randy
Subject: RE: PCO #005: Pressure Transducer Relocation (FM 2028 EST)

Steven,

Good morning. Following our conversation at the WTP yesterday, PLW will progress to Well Site #6&8 next in lieu of Well Site #5 at the City of Brady's request.

Well Site #5 will then be taken out of service closer to the height of peak demand season.

Depending on the preferred sequencing, this action will occur after Well Site 6&8 is completed or following completion of both 6&8 and 7.

Please confirm.

Thank you,

Leigh Feaga
Project Manager



C: 832.835.8235

lfeaga@plwus.com | plwUS.com

From: Feaga, Leigh
Sent: Monday, April 15, 2024 1:06 PM
To: Steven Miller <smiller@bradytx.us>
Cc: Joshua Berryhill <joshua.berryhill@e-ht.com>; Jimmy Loza <jimmy.loza@e-ht.com>; Chris Hay <chris.hay@e-ht.com>; Gary Jacobson

<gjacobson@bradytx.us>; Jaime Torres <jtorres@bradytx.us>; Erin Corbell <ecorbell@bradytx.us>; Monk, Rob <rmonk@plwus.com>; Alvarez ~~Timothy J. S. Smith~~ **EXHIBIT B** <jealvarez@plwus.com>; Hughey, Michael <mhughey@plwus.com>; Moore, Randy <rmoore@plwus.com>
Subject: RE: PCO #005: Pressure Transducer Relocation (FM 2028 EST)

Steven,

Respectfully, that is contrary to the attached email.

The FM 2028 EST pressure transducer is currently installed at the location dictated by the contract documents.

PLW developed an alternate strategy for relocating this instrument to a sensing line.

On March 22nd, eHT confirmed that the pressure transducer issue would not prevent PLW from moving to the well sites.

The EST would be monitored by city staff and work could progress.

This is evidenced by the fact that the City of Brady took Well Site #3 offline on March 25th and PLW was permitted to complete the remaining yard piping.

The upcoming transducer PCO was discussed at length in the last CSM on March 28th.

On Friday, April 5th PLW submitted a PCO to relocate the transducer.

Separately, shortly after this issue was discovered, PLW proposed adjusting the full set point of the EST by approximately 2'. This modification allows the plant to run fully in automatic without any additional out of scope work.

Finished water is currently being distributed and has been 24/7 for the last 3 days based on the above mode of operation.

On Wednesday (4/10) PLW was directed by City of Brady that work could not progress to Well Site #5 until the plant was capable of fully automatic operation.

Based on the information above, is PLW permitted to commence work at Well Site #5 or any alternate site?

Best regards,

Leigh Feaga
Project Manager

From: Steven Miller <smiller@bradytx.us>
Sent: Friday, April 12, 2024 4:51 PM
To: Feaga, Leigh <lfeaga@plwus.com>; Moore, Randy <rmoore@plwus.com>; Hughey, Michael <mhughey@plwus.com>
Cc: Joshua Berryhill <joshua.berryhill@e-ht.com>; Jimmy Loza <jimmy.loza@e-ht.com>; Chris Hay <chris.hay@e-ht.com>; Gary Jacobson <gjacobsen@bradytx.us>; Jaime Torres <jtorres@bradytx.us>; Erin Corbell <ecorbell@bradytx.us>
Subject: RE: PCO #005: Pressure Transducer Relocation (FM 2028 EST)

External email. Caution: Do not click links or attachments unless you recognize the sender and know the content is safe.

PLW Waterworks, et al

Gentlemen –

PLW Waterworks as the assigned CMAR is obligated to implement crucial activities without delays of important job sequencing. Any further delay of configuring the GWTP to run in full AUTO mode is jeopardizing the city's ability to safely operate the water system for the upcoming high demand season.

The delay of the vital work associated with the transducer improvements is without merit.

Thank you.

Steven Miller, P.E.
Project Manager

City of Brady

smiller@bradytx.us
(325) 597-2244 x206 office / VM
www.bradytx.us

REDUCE - REUSE - RECYCLE

From: Feaga, Leigh <lfeaga@plwus.com>
Sent: Friday, April 5, 2024 4:16 PM
To: Joshua Berryhill <joshua.berryhill@e-ht.com>
Cc: Steven Miller <smiller@bradytx.us>; Chris Hay <chris.hay@e-ht.com>; Hughey, Michael <mhughey@plwus.com>
Subject: PCO #005: Pressure Transducer Relocation (FM 2028 EST)

Josh,

Good afternoon. Please see the attached PCO #005.

Thank you,

Leigh Feaga
Project Manager



C: 832.835.8235

lfeaga@plwus.com | plwUS.com

August 19, 2024

City of Brady

201 E Main Street
Brady, TX
76826

Attn: Enprotec / Hibbs & Todd, Inc. (eHT)

Re: PCO No. 007

Brady Radium Reduction CMAR Project
CONTRACT C - Treatment Improvements

Mr. Berryhill,

The costs and time impact specified herein are attributed to additional work required to modify and retrofit the well site chlorine injection systems. Per discussion with eHT, a solenoid and flow switch will be installed on the motive water inlet line at Well Site 6&8, 7, and 5. Modifications to these components will replicate the Water Treatment Plant panel with the exception of a booster pump. Similarly, an injection quill and corp stop will not be utilized.

1)	Well Site Chlorine System Modifications	\$	27,292.90
	Total PCO Request	\$	27,292.90
2)	Time Extension to Contract Duration		30 Calendar Days

Clarifications & Exclusions:

-- Pricing is valid for fourteen (14) days.

Regards,
PLW Waterworks, LLC

Leigh Feaga
Project Manager

			Date: <u>8/19/2024</u> Project ID: <u>Brady Radium</u> RFI REF: _____					PCO # - <u>007</u>					
DESCRIPTION OF CHANGE ORDER: addition of solenoids and flow switches for the motive water on the chlorine injection systems at well sites 5, 6&8, and 7 including SCADA and electrical required to support functionality.													
			LABOR/Administration			EQUIPMENT			MATERIALS		SUBCONTRACTORS		
WORK ITEM DESCRIPTION	QTY	UNIT	HOURS REQUIRED	HOURLY RATE	EXTENDED COST	HOURS REQUIRED	HOURLY RATE W/EOE	EXTENDED COST	UNIT COST	EXTENDED COST	UNIT COST	EXTENDED COST	TOTALS
Grimsley Electric, Inc.													
Labor/Admin, DJE, OH&P, Bond	1.00	LS			\$ 4,667.80								
Materials	1.00	LS								\$ 190.99			
Subs (Trac-N-Trol)	1.00	LS										\$ 14,250.00	
TTE													
Labo, Equipment	1.00	LS			\$ 2,700.00								
PLW													
Materials	1.00	LS								\$ 4,184.45			
DIRECT COSTS					\$ 7,367.80			\$ -		\$ 4,375.44		\$ 14,250.00	\$ 25,993.24
												CMAR Fee	\$ 1,299.66
													\$ -
												TOTAL CHANGE ORDER COST	\$ 27,292.90

GRIMSLEY **ELECTRIC, INC.**

"Safety, Performance, & Integrity"

Residential · Commercial · Industrial

Licensed · Bonded · Insured

P.O. Box 1707 Brownwood, TX 76804

Office: #325-641-0564

Fax: #325-646-7784

6-26-2024

- Change Order #19-

To: PLW Waterworks

Attn: – Leigh Feaga

Re: Brady – TWDB EDAP – Radium Water Imp., Brady, TX – CL2 Solenoid & Flow Switch @ WS 5,6&8, &7.

We appreciate the opportunity to bid the: **Radium Water Imp., Brady, TX – CL2 Solenoid & Flow Switch @ WS 5,6&8, &7.** All material, labor and equipment are to be included within this bid. All work shall be preformed to the highest industry standards, and all material shall be installed in a professional and workmanlike manner. All work included within this bid shall be in accordance with the 2017`N.E.C.

Note: This quote shall be honored for (30) days and letter of intent to award within (15) days.
Invoicing shall be progressive and to include payment for equipment properly stored. All payment shall be due within (30) days from invoice date. Please feel free to call if any questions arise. Wire prices may fluctuate based upon a volatile commodities market. This will be disclosed prior to a contract being awarded. Performance & Payment Bond is not included in our base bid, but can be provided for an additional cost per Adder Price. – (See Pricing Sheet)

➤ **EXCLUSIONS:**

1) <i>Grimsley Electric, Inc. has not priced this work for Over-time rates. All work shall be performed Monday – Friday during normal business hours – (8:00 a.m. – 5:00 p.m.).</i>
2) <i>Any and all work in excess of the Scope of work listed below shall not be included in this Change Order Proposal. If there is any additional Scope of Work Grimsley Electric, Inc. will submit a written Change Order Proposal, and will require approval from PLW Waterworks prior to any work being performed.</i>
3) <i>All Excavation by others.</i>
4) <i>Solenoid and Flow Switch provided and installed by others.</i>

GRIMSLEY ELECTRIC, INC.

"Safety, Performance, & Integrity"

Residential · Commercial · Industrial
Licensed · Bonded · Insured

P.O. Box 1707 Brownwood, TX 76804
Office: #325-641-0564
Fax: #325-646-7784

6-26-2024

- Change Order #19-

To: PLW Waterworks

Attn: – Leigh Feaga

Re: Brady – TWDB EDAP – Radium Water Imp., Brady, TX – CL2 Solenoid & Flow Switch @ WS 5,6&8, &7.

➤ Scope of Work to Include the Following: (Change Order #19 – CL2 Solenoid & Flow Switch.)

- At the request of PLW Waterworks, Grimsley Electric, Inc. is submitting this Change Order to furnish materials and labor for connection of the CL2 Solenoid and Flow Switch at Well Sites 5, 6&8, & 7.
- Furnish and Install #1 – ¾ PVC conduit to CL2 Solenoid and Flow Switch at Well Sites 5, 6&8, & 7.
- Furnish and Install Programing and Instrumentation by Trac-N-Trol (see attached quotation).
- A highly qualified project manager & superintendent will be supplied for all aspects of construction, and coordination with other trades.

- Electrical Bid Pricing -

Item	Price
▪ Labor:	\$2,025.00
▪ Materials:	\$190.99
▪ DJE:	\$482.00
▪ Subs:	\$14,250.00
▪ 10% Overhead & Profit:	\$1,694.80
▪ Payment and Performance Bond:	\$466.00
▪ Total For Change Order #19:	\$19,108.79

Approved By GC Representative:

Respectfully Submitted,

Trey Bauchman
President
GRIMSLEY ELECTRIC, INC.

2104 S. Fisk, Brownwood, TX 76801
#325-641-0564 OFF
#325-646-7784 FAX
#325-998-4343 CEL

"Safety, Performance, & Integrity"

"Regulated by the Texas Department of Licensing and Regulation, P.O. Box 12157, Austin, TX 78711, 1-800-803-9202, 1-512-463-6599"

Accepted
By: _____

Print
Name: _____

Title: _____



From: Jacob Jennings
PO Box 5056
Georgetown, TX 78627
Phone: 512-943-4592
Fax: 512-869-7621
Email: jjennings@tracntrol.com

Change-Order Quotation

Date: May 6, 2024
To: Trey Bauchman
Grimsley Electric
2104 S. Fisk
Brownwood, TX 76801
trey@grimsleyelectric.com

Total Pages: 2 - *for immediate delivery; no original will follow*

Project: Brady Radium Reduction

CO - Wells 5, 6&8, and 7 Chlorine Flow Switch and CL2 Solenoid

SCOPE OF WORK

1. Labor, materials, travel, and overhead for monitoring a new flow switch, and control of the new chlorine solenoid for Wells 5, 6&8, and 7.

DELIVERABLES

1. 1 Day of Travel to the site
2. HMI Programming for the Chlorine Solenoid and Flow Switch
3. PLC Programming for Chlorine Solenoid and Flow Switch
4. Termination of control and signal wire to the PLC
5. Testing

EXCLUSIONS

1. Flow Switch
2. Solenoid
3. Chemical Booster
4. Conduit and Wire

PAYMENT TERMS: Per original contract.

QUOTATION:**EXHIBIT**

Base Bid Items	Unit Price
1 Day of Travel to the site – Mileage and Time	\$2750.00
PLC Programming Well 5	\$500.00
HMI Programming Well 5	\$500.00
Terminations Well 5	\$500.00
Testing Well 5	\$500.00
1 Day of Travel to the site – Mileage and Time	\$2,750.00
PLC Programming Wells 6 & 8	\$500.00
HMI Programming Wells 6 & 8	\$500.00
Terminations Wells 6 & 8	\$500.00
Testing Wells 6 & 8	\$500.00
1 Day of Travel to the site – Mileage and Time	\$2,750.00
PLC Programming Well 7	\$500.00
HMI Programming Well 7	\$500.00
Terminations Well 7	\$500.00
Testing Well 7	\$500.00
Totals:	\$14,250.00

Respectfully submitted:



Jacob Jennings, TraC-n-trol, Inc.

Signer ID: TCSS7HGD12...

Accepted & Date

Grimsley

If acceptable, please sign, date and fax return to our office. Please include Change-Order designation or attached Change-Order reflecting terms and conditions of proposal.



P.O. Box 1210
Marble Falls TX 78654
512-461-0806

EXHIBIT
CONTRACT MODIFICATION

CHANGE ORDER WRITTEN AMENDMENT MODIFICATION NO.

CONTRACTOR: TTE, LLC

PROJECT: City of Brady PROJECT NO.:
GC PLW Waterworks

ENGINEER:

The following modification(s) to the Contract are hereby ordered:

Build (3) chlorination piping headers for the chlorine injection equipment

Reason for Modification(s)

PLW Requested

Contract Amount or Price		Contract Times (Calculate Days)	
Original	\$ -	Original Duration	Days
Previous Contract		Previous Contract	
Modification(s)		Modification(s)	
(Add/Deduct)	\$ -	(Add/Deduct)	Days
This Contract Modification		This Contract Modification	Days
(Add)	\$ 2,700.00	(Add/Deduct)	
Revised Contract Amount	\$ 2,700.00	Revised Contract Time	0 Days
The Revised Contract Completion Date is: _____, 20_____			

Owner	Contractor	Engineer Recommendation
By: Date:	By: <i>Butch</i> Date: 7/22/2024	By: Date:

City Council

City of Brady, Texas

Agenda Action Form

AGENDA DATE:	10/15/2024	AGENDA ITEM	7.F.
AGENDA SUBJECT:	Discussion, consideration and possible action accepting the donation of property located at 600 W. Walker from Janice Enix		
PREPARED BY:	E. Corbell	Date Submitted:	10/09/2024
EXHIBITS:	Photos, tax appraisal		
BUDGETARY IMPACT:	Required Expenditure:	\$00.00	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$00.00	
CITY MANAGER APPROVAL:			

SUMMARY:

Janice Enix wishes to donate her property at 600 W. Walker to the City of Brady. The property is in a state of disrepair as a result of a fire and Code Enforcement has sent multiple notices regarding the need to clean up the property, or the city would need to do so themselves. Ms. Enix would like to transfer ownership of the property to the City of Brady.

The City of Brady would then complete demolition efforts and make the lot available for sale for future infill development.

The property is current on all property taxes.

RECOMMENDED ACTION:

It is recommended to accept the property donation from Janice Enix, authorizing staff to execute necessary documents for deed transfer and proceeding with demolition.

ACCOUNT



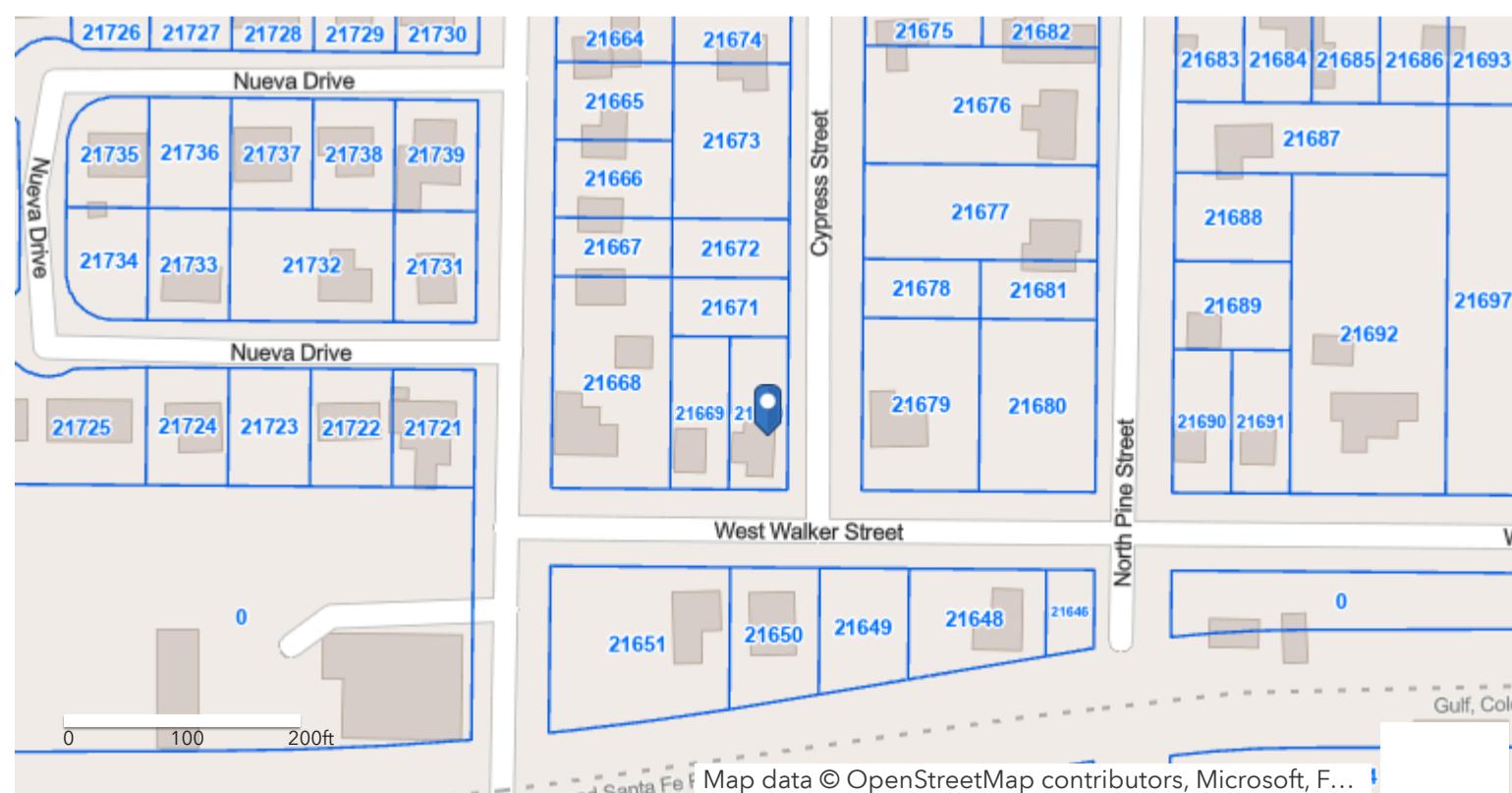
Parcel ID	21670
Legal Description	7 64FULCHER
Additional Legal Information	50X100 SW PART
Additional Legal Information 2	
Additional Legal Information 3	
Geographic ID	00000-01159-00000-000000
Description	Real Estate
Agent	
Category Code	A1 - REAL RES SINGLE FAMI
Total Acres	0.1430

OWNER



Owner ID	R15058
Name	ENIX JANICE S
Care of	
Mailing Address	3133 CHILDRESS ST FORT WORTH TX 76119
% Ownership	1.000000
Exemptions	

Show Map



LOCATION

Location 600 W WALKER BRADY TX 76825

Map ID

VALUES

Values shown are 2024 Last Sequence



Improvement Hs	0
Improvement Nhs	12,380
New Improvement Hs	0
New Improvement Nhs	0
Land Hs	0
Land Nhs	4,060
Market Value	16,440
Land Market Value	0
Ag/Timber Value	0
Market Taxable	16,440
Homestead Cap Loss	0
Circuit Breaker Loss	0
Appraised Value	16,440

IMPROVEMENT BUILDING

Sequence	Type	Class	Condition	% Good	Year Built	Sqft	Total Value
1	RS	1F	POOR	0.150	1948	962	11240
2	CP	RS1	FAIR	0.250	1948	30	110
3	CP	RS1	FAIR	0.250	1948	240	850
4	STG1	WES	FAIR	0.250	1948	80	180

LAND

Sequence	Type	Description	Acres	Sqft	Eff Front	Eff Depth	Market Va
1			0.1430	6250.00	50.00	125.00	4060

TAXING JURISDICTIONS

Entity	Description	Tax Rate	Market Value	Taxable Value
01	MCCULLOCH COUNTY	0.5977000	16,440	16,440
01A	COUNTY SPECIAL	0.0029000	16,440	16,440
01IS	MCCULLOCH COUNTY I&S	0.0809000	16,440	16,440
10	CITY OF BRADY	0.3220920	16,440	16,440
10A	CITY OF BRADY CEMETERY	0.0200000	16,440	16,440
30	BRADY ISD I&S	0.2802000	16,440	16,440
30A	BRADY ISD M&O	0.7256000	16,440	16,440
50	HICKORY WATER	0.0297620	16,440	16,440
60	HOSPITAL DIST	0.0899000	16,440	16,440

ROLL VALUE HISTORY

Year	Improvements	Land Market	Ag/Timber	Taxable	Productivity	Value	Market Taxable	Hs Cap Loss	Appraised
2024	12,380	4,060	0	0	0	0	16,440	0	16,440
2023	11,850	3,750	0	0	0	0	15,600	0	15,600
2022	15,250	3,750	0	0	0	0	19,000	0	19,000
2021	13,540	3,130	0	0	0	0	16,670	0	16,670
2020	12,780	3,130	0	0	0	0	15,910	0	15,910

DEED HISTORY

Deed Date	Deed Type	Description	Grantor	Grantee	Volume	Page	Number
09-02-1997	WD	WARRANTY DEED	RUBIO GUADALUPE E ETAL	ENIX DON E & JANICE S	288	496	...

06-25-1985	WD	WARRANTY DEED	ELGUESEBA CHRISTINA H	RUBIO GUADALUPE E ETAL	227	729	0
...		ELGUESEBA	0	0	...

DISCLAIMER : Information provided for research purposes only. Legal descriptions and acreage amounts are for appraisal district use only and should be verified prior to using for legal purpose and or documents. Please contact the Appraisal District to verify all information for accuracy.



**City Council
City of Brady, Texas
Agenda Action Form**

AGENDA DATE:	10/15/2024	AGENDA ITEM	7.G.
AGENDA SUBJECT:	Discussion, consideration, and possible action to nominate members for the McCulloch County Appraisal District Board of Directors		
PREPARED BY:	T. Keys	Date Submitted:	10/1/2024
EXHIBITS:	Letter to taxing entities from McCulloch County Appraisal District		
BUDGETARY IMPACT:	Required Expenditure:	0.00	
	Amount Budgeted:	0.00	
	Appropriation Required:	0.00	
CITY MANAGER APPROVAL:			

SUMMARY:
Members of the McCulloch County Appraisal Board of Directors positions are up for election and each voting entity must nominate Board Members and report the nomination to the Chief Appraiser. Once nominations are made, the City Secretary will report to McCulloch County Appraisal District on your behalf.
The following Board Member terms are expiring on 12/31/2024:
<ul style="list-style-type: none">• Channing Booker (willing to serve another term)• Brent Raybion (willing to serve another term)
The members who are willing to serve again must be nominated again.

RECOMMENDED ACTION:
Nominate Board Members for the McCulloch County Appraisal District Board of Directors





N Cypress
W Walker St





**City Council
City of Brady, Texas
Agenda Action Form**

AGENDA DATE:	10/15/2024	AGENDA ITEM	7.G.
AGENDA SUBJECT:	Discussion, consideration, and possible action to nominate members for the McCulloch County Appraisal District Board of Directors		
PREPARED BY:	T. Keys	Date Submitted:	10/1/2024
EXHIBITS:	Letter to taxing entities from McCulloch County Appraisal District		
BUDGETARY IMPACT:	Required Expenditure:	0.00	
	Amount Budgeted:	0.00	
	Appropriation Required:	0.00	
CITY MANAGER APPROVAL:			

SUMMARY:
Members of the McCulloch County Appraisal Board of Directors positions are up for election and each voting entity must nominate Board Members and report the nomination to the Chief Appraiser. Once nominations are made, the City Secretary will report to McCulloch County Appraisal District on your behalf.
The following Board Member terms are expiring on 12/31/2024:
<ul style="list-style-type: none">• Channing Booker (willing to serve another term)• Brent Raybion (willing to serve another term)
The members who are willing to serve again must be nominated again.

RECOMMENDED ACTION:
Nominate Board Members for the McCulloch County Appraisal District Board of Directors



MC CULLOCH COUNTY APPRAISAL DISTRICT
306 W. LOCKHART, BRADY, TEXAS 76825
PHONE: 325-597-1627 FAX: 325-597-2408
E-MAIL: zane@mccullochcad.org

ZANE BRANDENBERGER, R.P.A.,R.T.A.,C.C.A.
CHIEF APPRAISER

September 26, 2024

RE: Board of Directors Nomination Letter

To All Voting Taxing Entities:

As required by state law, I am notifying you of the elections process for the Board of Directors of the McCulloch County Appraisal District. The process begins with this notice letting you know the number of votes to which your taxing unit is entitled. This year there are 2 Board of Directors that will have to be elected. For each Board of Director position there are a total of 1,000 votes. Meaning this year there will be a total of 2,000 votes. Below is a copy of all the taxing units eligible to vote and their vote allocations. The allocations are based on the total 2023 tax levies of each taxing unit. The following is a breakdown of how many votes your entity will receive this year.

CALCULATION OF VOTES FOR BOARD OF DIRECTORS-2024 ELECTION

Tax Unit	2023 Levy	Percent of Total	Total Vote Eligibility
McCulloch County	\$6,549,274.61	43.1%	861
City of Brady	\$992,239.70	6.5%	131
City of Melvin	\$27,095.61	0.2%	4
Brady ISD	\$5,223,146.21	34.4%	688
Lohn ISD	\$1,076,581.37	7.1%	142
Rochelle ISD	\$1,144,476.72	7.5%	151
Mason ISD	\$178,321.76	1.2%	23
Total	\$15,191,135.98		2000

The McCulloch County Appraisal District Board of Directors is comprised of 5 board members. These members serve 2-year terms.

Your taxing unit may nominate up to 2 members to the Board of Directors this year.

THE FOLLOWING MEMBERS TERMS ARE OVER 12/31/2024:

Channing Booker (willing to serve another term)
Brentt Raybion (willing to serve another term)

CURRENT BOARD OF DIRECTORS THRU 12/31/2025:

Reed Williams
Michael Cook
Larry Land

Please note: This year two of the members are willing to serve again, but **MUST** be nominated again. Only names that are nominated will appear on the ballot.

To be eligible to serve on the board of directors, an individual must have resided in McCulloch County at least two years prior to taking office.

An employee of a taxing unit that participates in the district is not eligible to serve; however, an elected official or member of the governing body of a participating unit may serve.

After all nominations are received, we will assemble a ballot before October 30th and your taxing unit will have the opportunity to cast your votes for a single individual or you may disburse your votes in any way you wish. The voting is done by resolution of your board in regular session. The resolutions are to be returned to the appraisal district before December 20. The results will be announced immediately following that deadline.

Please send your nominations before October 28, 2024. You may email your nominations to zane@mccullochcad.org. If you have any questions about the procedures for the elections of the Board, please contact me at (325)597-1627.

Sincerely,

Zane Brandenberger

Zane P. Brandenberger

City Council

City of Brady, Texas

Agenda Action Form

AGENDA DATE:	10/15/2024	AGENDA ITEM	7.H.
AGENDA SUBJECT:	Discussion, consideration and possible action approving bids received from highest responsive bidders on sale of certain Dodge Heights lots.		
PREPARED BY:	E. Corbell	Date Submitted:	10/09/2024
EXHIBITS:			
BUDGETARY IMPACT:	Required Expenditure:	\$00.00	
	Amount Budgeted:	\$00.00	
	Appropriation Required:	\$00.00	
CITY MANAGER APPROVAL:			

SUMMARY:
On August 20, 2024, council approved staff to make available via the public sealed bid process certain Dodge Heights lots as identified at that meeting. Staff prepared an Invitation for Sealed Bid and published the appropriate notices in the City's newspaper of record. Bids were opened on Wednesday, October 2, 2024, at a public opening at Brady City Hall.
<p>The following high bids were received:</p> <p>Block 1 Lot 11- \$10,200.00</p> <p>Block 1 Lot 13- \$10,010.00</p> <p>Block 3 Lot 3- \$6,920</p> <p>Block 1 Lot 2- \$5,711.11</p> <p>Block 1 Lot 4- \$5,761.11</p> <p>Block 2 Lot 10- \$7,511.11</p>
Four of the available lots received no bids. Staff will proceed with reissuing notices for available lots for sale via sealed bidding.

RECOMMENDED ACTION:
It is recommended to approve the sale of the above-mentioned lots and authorize staff to issue Notices of Award and closing information to the successful bidders.

DRAFT

100.00% OF FISCAL YEAR

	CURRENT BUDGET	YEAR TO DATE ACTUAL	% TO DATE	YEAR TO DATE PRIOR YEAR
BEGINNING FUND BALANCE & NET WORKING CAPITAL				
	27,354,258.02	27,354,258.02		34,178,081.67
REVENUES				
10 -GENERAL FUND	8,148,370.00	11,163,247.43	137.00	9,935,569.10
11 -GEN CONSTRUCTION FUND	1,000,000.00	1,000,000.00	100.00	1,175,300.00
20 -ELECTRIC FUND	8,170,600.00	8,329,990.18	101.95	8,544,723.88
30 -WATER / SEWER FUND	4,383,025.00	4,417,977.21	100.80	5,134,257.34
33 -WATER CONSTRUCTION FU	330,000.00	377,992.51	114.54	519,392.61
35 -WWTP CONSTRUCTION FUN	335,860.00	379,555.74	113.01	525,926.36
40 -GAS FUND	1,276,500.00	1,070,765.06	83.88	1,197,638.98
50 -UTILITY SUPPORT FUND	705,900.00	717,659.51	101.67	701,982.63
60 -SOLID WASTE FUND	1,463,000.00	1,536,434.05	105.02	1,512,911.50
61 -STREET SANITATION FUN	74,000.00	74,300.58	100.41	74,004.30
71 -EMPLOYEE BENEFITS TRU	1,116,452.00	916,352.79	82.08	0.00
80 -SPECIAL REVENUE FUND	1,221,500.00	561,555.15	45.97	1,322,735.11
81 -CEMETERY FUND	48,800.00	58,921.01	120.74	53,120.07
82 -HOTEL/MOTEL FUND	215,000.00	184,922.01	86.01	244,172.90
83 -SPECIAL PURPOSE FUND	5,000.00	9,889.87	197.80	9,964.41
TOTAL REVENUES	28,494,007.00	30,799,563.10	108.09	30,951,699.19
EXPENDITURES				
10 -GENERAL FUND	10,294,101.00	9,193,082.00	89.30	9,242,391.72
11 -GEN CONSTRUCTION FUND	280,405.00	18,450.00	6.58	109,707.35
20 -ELECTRIC FUND	8,953,754.00	8,435,622.51	94.21	8,295,271.00
30 -WATER / SEWER FUND	5,818,119.00	4,881,199.95	83.90	4,978,860.79
33 -WATER CONSTRUCTION FU	3,994,006.00	1,834,818.86	45.94	4,636,260.81
35 -WWTP CONSTRUCTION FUN	3,812,899.00	2,135,458.24	56.01	5,623,464.07
40 -GAS FUND	1,317,022.00	1,016,499.54	77.18	1,164,529.67
50 -UTILITY SUPPORT FUND	673,480.00	615,294.05	91.36	743,124.79
60 -SOLID WASTE FUND	1,732,434.00	1,571,648.38	90.72	1,358,592.76
61 -STREET SANITATION FUN	95,302.00	87,776.55	92.10	101,669.98
71 -EMPLOYEE BENEFITS TRU	1,116,252.00	915,295.00	82.00	0.00
80 -SPECIAL REVENUE FUND	1,270,682.00	558,591.13	43.96	1,229,186.82
81 -CEMETERY FUND	68,529.00	55,451.42	80.92	54,670.15
82 -HOTEL/MOTEL FUND	229,250.00	183,970.83	80.25	236,269.90
83 -SPECIAL PURPOSE FUND	17,500.00	5,367.32	30.67	1,523.03
TOTAL EXPENDITURES	39,673,735.00	31,508,525.78	79.42	37,775,522.84
REVENUES OVER/(UNDER) EXPENDITURES	(11,179,728.00)	(708,962.68)		(6,823,823.65)
ENDING FUND BALANCE & NET WORKING CAPITAL				
	16,174,530.02	26,645,295.34		27,354,258.02

RECONCILED OPERATING CASH / TOTAL UTILITY BILLINGS

Fiscal Year 23-24

**CITY OF BRADY
CITY COUNCIL CORRESPONDENCE**

TO: **MAYOR AND COUNCIL**
FROM: **FINANCE / UTILITY DEPARTMENTS**
SUBJECT: **MONTHLY CUSTOMER SERVICE REPORT**
DATE: **September 30, 2024**

SERVICES	FISCAL YEAR 2024												
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Total
Received Phone Calls	367	359	377	402	394	256	509	511	477	469	514	373	5,008
Returned Calls	14	18	35	42	28	20	46	42	41	13	20	19	338
Residential Apps	15	13	18	18	15	17	19	20	25	20	32	20	232
Commercial Apps	0	0	8	2	5	4	6	1	5	0	3	1	35
Service Orders	104	126	214	193	233	322	298	131	171	192	199	182	2,365
Utility Onsite Payments	772	771	818	817	799	800	779	815	618	753	854	710	9,306
Utility Mail Payments	667	592	621	639	605	637	621	647	565	676	595	569	7,434
Utility Online Payments	702	676	692	687	670	642	699	653	613	699	670	640	8,043
Utility Draft Payments	601	599	605	609	616	622	627	627	639	644	646	645	7,480

1171 - Brady, City of (General Obligation Debt)

Report - Brady, City of (General Obligation Debt) / Sales Tax Data

The charts below contain sales tax revenue allocated each month by the Texas State Comptroller. Please contact and search the [Texas Comptroller's website](#) if you notice an incorrect amount.

For example, the February allocations reflect December sales, collected in January and allocated in February.

*Excludes any sales tax retained by the municipality and not remitted to the Comptroller.

[View Grid Based on Calendar Year](#)

[View Grid With All Years](#)

 [Download to Excel](#)

Brady

Change Fiscal Year
End

09/30/2025

Year	October	November	December	January	February	March	April	May	June	July	August	September	Total
2024	\$118,274	\$116,627	\$117,448	\$122,243	\$126,783	\$97,786	\$117,938	\$116,212	\$112,255	\$119,476	\$117,891	\$117,678	\$1,400,609
2023	\$107,497	\$116,442	\$105,580	\$106,567	\$132,732	\$99,941	\$96,330	\$115,788	\$104,149	\$114,704	\$148,466	\$142,660	\$1,390,855
2022	\$100,659	\$110,547	\$110,670	\$112,512	\$119,933	\$89,202	\$90,754	\$118,313	\$104,559	\$106,126	\$118,753	\$109,179	\$1,291,207
2021	\$97,505	\$102,843	\$95,512	\$100,910	\$118,480	\$88,588	\$85,665	\$131,540	\$107,199	\$106,167	\$115,244	\$102,302	\$1,251,954
2020	\$94,161	\$95,033	\$98,358	\$107,077	\$114,736	\$90,220	\$86,583	\$101,797	\$101,393	\$109,646	\$105,702	\$97,317	\$1,202,025
2019	\$108,700	\$97,871	\$99,563	\$102,849	\$102,877	\$97,257	\$96,793	\$108,828	\$94,204	\$91,085	\$99,315	\$87,187	\$1,186,530
2018	\$101,224	\$103,733	\$112,475	\$107,463	\$108,139	\$94,294	\$88,618	\$106,428	\$105,435	\$94,199	\$103,004	\$98,016	\$1,223,027
2017	\$87,306	\$91,161	\$89,413	\$100,033	\$109,289	\$86,358	\$97,988	\$101,730	\$86,536	\$97,051	\$103,953	\$100,236	\$1,151,056
2016	\$143,834	\$112,101	\$107,933	\$98,515	\$113,278	\$84,869	\$85,238	\$96,257	\$81,982	\$80,944	\$94,673	\$85,349	\$1,184,973
2015	\$113,438	\$115,026	\$128,575	\$118,282	\$127,008	\$90,659	\$99,414	\$119,166	\$107,160	\$99,436	\$107,394	\$106,966	\$1,332,523
2014	\$86,905	\$90,223	\$83,575	\$87,608	\$114,999	\$83,194	\$86,383	\$103,052	\$119,190	\$96,615	\$101,343	\$109,279	\$1,162,366
2013	\$81,575	\$84,095	\$78,857	\$88,594	\$108,399	\$69,954	\$76,038	\$92,661	\$84,448	\$82,176	\$91,353	\$87,852	\$1,026,002
2012	\$76,182	\$79,173	\$73,628	\$81,661	\$100,901	\$64,794	\$79,473	\$88,392	\$76,641	\$60,890	\$87,159	\$105,230	\$974,124
2011	\$78,998	\$93,104	\$65,476	\$83,507	\$93,953	\$70,399	\$72,121	\$81,841	\$76,174	\$71,819	\$84,522	\$71,003	\$942,918
2010	\$70,849	\$72,537	\$66,287	\$69,364	\$86,286	\$70,868	\$54,779	\$73,192	\$69,685	\$64,455	\$93,443	\$58,872	\$850,618

SERVICE ORDER REPORT FY 23-24

TOTALS BY JOB CODE		OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	YTD
BTP	- BULK TRASH PICKUP	0	1	0	0	0	1	3	1	1	0	1	0	8
CC	- BRUSH CHIPPING	4	3	2	3	4	4	5	10	19	18	9	6	87
C&S	- CLEAN AND SHOW	0	0	0	0	0	0	0	0	0	0	0	0	0
CHG	- SERVICE CHANGE	2	5	10	11	4	6	10	5	4	4	10	2	73
CON	- CONNECT SERVICE	5	8	9	9	10	8	13	15	9	4	19	10	119
DEMO	- DEMILITION (New Code Added)	0	0	0	0	0	0	0	0	0	0	0	0	0
DIS	- DISCONNECT SERVICE	14	6	9	6	8	7	12	10	13	8	7	10	110
DMP	- DUMPSTER SERVICE CHANG	2	1	1	0	1	2	0	1	0	0	1	1	10
EOUT	- ELECTRIC OUTAGE	5	1	0	5	0	5	1	8	4	6	3	2	40
FD	- FORCED DISCONNECT	31	36	47	34	26	34	43	33	38	41	44	22	429
Gas	- Gas Pressure Test Needed	0	0	0	0	0	0	0	0	0	0	0	0	0
GL	- GAS LEAK	5	2	1	2	3	0	1	1	1	0	1	0	17
GOUT	- GAS OUTAGE	0	0	0	0	1	0	0	0	0	0	0	0	1
INSP	- INSPECTION (CODE)									11	10	0	0	21
MCE	- ELECTRIC METER CHANGEOUT	0	2	1	1	26	3	0	1	1	16	2	9	62
MCG	- GAS METER CHANGEOUT	19	39	122	74	58	102	10	13	38	20	1	28	524
MCW	- WATER METER CHANGEOUT	2	7	4	4	20	58	95	18	14	4	3	1	230
MISC	- MISCELLANEOUS	11	13	15	23	17	24	20	20	31	21	9	16	220
NONCO	- NON COMPLIANCE CODE	0	0	0	0	0	0	0	0	0	0	0	0	0
NONPAY	- DISCONNECT FOR NON PAY	9	12	4	4	4	11	0	8	8	1	7	16	84
PH	- STREET POTHOLEs	2	1	0	0	4	2	5	2	4	1	4	3	28
PPM	- PUBLIC PROPERTY	0	0	0	0	0	0	0	0	0	0	0	0	0
PL	- PILOT LIGHT ON/OFF	1	0	0	0	0	0	0	0	0	0	0	0	1
PLY	- POLYCART SVC CHANGE	7	6	3	7	7	16	8	11	13	18	7	10	113
PULL	- PULL METER	10	1	2	10	5	11	34	12	5	9	4	22	125
RC	- CHECK READ	22	30	37	36	62	30	33	25	33	47	51	47	453
REINS	- REINSTATEMENT OF SERVICE	4	4	1	0	2	4	0	4	3	0	3	9	34
SBU	- SEWER BACK UP	1	2	3	2	5	4	1	2	0	0	1	2	23
SC	- STREET CUTS FOR TAPS	3	0	1	2	3	1	0	0	0	1	3	0	14
SL	- SECURITY LIGHTS REPAIR	1	1	4	1	3	4	3	7	2	7	3	3	39
TT	- TREE TRIMMING	1	3	0	1	0	1	3	2	3	0	1	2	17
WL	- WATER LEAK	4	13	8	12	14	8	12	5	10	14	10	5	115
WOUT	- WATER OUTAGE	3	0	0	0	0	1	0	4	0	0	0	0	8
TOTAL ALL CODES		168	197	284	247	287	347	312	218	265	250	204	226	3005

Added New Code

SERVICE ORDER DELEGATION BY GROUP		OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	YTD
CODE ENFORCEMENT		0	0	0	0	0	0	0	0	11	10	0	0	21
ELECTRIC		7	13	12	14	40	26	16	24	27	33	16	22	250
GAS		25	45	15	6	10	4	9	4	7	4	2	3	134
METER TECHNICIAN		98	102	227	185	183	258	222	124	145	129	136	165	1974
PPM		0	0	0	0	0	1	1	0	0	0	0	0	2
SOLID WASTE		9	7	3	7	8	18	9	12	14	19	8	11	125
STREETS		11	5	5	6	13	11	13	17	33	24	15	11	164
WATER		18	25	22	29	33	29	42	37	28	31	27	14	335
TOTAL		168	197	284	247	287	347	312	218	265	250	204	226	3005

Center Center Meals Served
Director Rosie Aguirre
Monthly Report October 2023-September 2024

SERVICES	FISCAL YEAR 2023-2024												
	OCT.	NOV.	DEC.	JAN.	FEB.	MARCH	APR	MAY	JUNE	JULY	AUG.	SEPT.	To Date Total
Days Meals Served	20	19	20	21	19	22	21	20	22	22	21	21	248
Average Daily Meals													
Meals @ Sunset Center	711	683	603	677	631	724	753	859	762	911	873	900	
Home Delivered Meals	911	746	723	710	730	672	733	713	604	653	700	674	
Total Meals	1,622	1,429	1,326	1,387	1,361	1,396	1,486	1,572	1,366	1,564	1,573	1,574	-
Closed Oct. 12-Columbus Day				Closed Good Friday									
Closed Nov. 26 & 27 for Thanksgiving, Nov. 11 Veteran's Day				Closed Memorial Day			Closed (Labor Day)						
Closed for Christmas				Closed July 4th									
Closed Jan. 1st - New Years Day													
Closed Feb.													

SERVICES	FISCAL YEAR 2022-2023												
	OCT.	NOV.	DEC.	JAN.	FEB.	MARCH	APR	MAY	JUNE	JULY	AUG.	SEPT.	To Date Total
Days Meals Served	20	19	20	21	19	22	21	20	22	22	21	21	248
Average Daily Meals													
Meals @ Sunset Center	454	429	456	461	433	550	503	617	625	570	824	639	6,561
Home Delivered Meals	669	697	692	679	660	989	853	984	925	850	1,026	894	9,918
Total Meals	1,123	1,126	1,148	1,140	1,093	1,539	1,356	1,601	1,550	1,420	1,850	1,533	16,479
Closed Oct. 14-Columbus Day				Closed Good Friday									
Closed Nov. 28 & 29 for Thanksgiving, Nov. 11 Veteran's Day				Closed Memorial Day			Closed (Labor Day)						
Closed for Christmas				Closed July 4th									
Closed Jan. 1st - New Years Day													
Closed Feb.													

Monthly Report
FY 2024

Item	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	TOTAL
Rounds	141	114	82	50	99	241	188	195	232	279	315	274	2,210
Green Fees	\$ 2,068.00	\$ 1,661.00	\$ 1,202.00	\$ 766.00	\$ 1,423.00	\$ 4,296.00	\$ 2,768.00	\$ 3,402.00	\$ 4,742.00	\$ 4,442.00	\$ 4,998.00	\$ 4,485.00	\$ 36,253.00
Membership Rounds	331	299	297	154	304	337	300	283	300	471	529	382	3,987
Student Rounds	7	8	10	9	7	97	20	51	35	34	20	4	302
Total Rounds	479	421	389	213	410	685	508	529	567	784	864	660	6,499
Trail Fee													
Trail Fee Revenues													
Cart Rentals	101	65	54	45	86	151	128	134	176	179	182	155	1,456
Cart Revenue	\$ 1,693.74	\$ 1,219.49	\$ 1,016.20	\$ 799.44	\$ 1,409.19	\$ 2,655.80	\$ 2,249.30	\$ 2,167.99	\$ 3,184.23	\$ 3,102.97	\$ 2,886.16	\$ 2,479.61	\$ 24,864.12
Cart Shed Rental													
Vending Revenue	\$ 725.94	\$ 761.82	\$ 366.65	\$ 309.89	\$ 698.81	\$ 1,112.13	\$ 1,205.62	\$ 1,167.21	\$ 1,850.76	\$ 1,300.21	\$ 1,596.22	\$ 1,373.17	\$ 12,468.43
Memberships	99	37	41	22	40	31	47	19	35	40	28	31	470
Membership Fees	\$ 20,690.00	\$ 4,800.00	\$ 2,920.00	\$ 960.00	\$ 1,715.00	\$ 1,585.00	\$ 2,315.00	\$ 930.00	\$ 1,585.00	\$ 1,760.00	\$ 1,310.00	\$ 1,385.00	\$ 41,955
Driving Range	31	17	21	15	34	42	44	40	39	35	51	63	432
Range Revenue	\$ 112.40	\$ 60.00	\$ 69.15	\$ 60.60	\$ 147.50	\$ 179.75	\$ 184.95	\$ 142.75	\$ 127.90	\$ 155.90	\$ 181.55	\$ 230.45	\$ 1,652.90
Misc.													
Total Revenue	\$ 25,290.08	\$ 8,502.31	\$ 5,574.00	\$ 2,895.93	\$ 5,393.50	\$ 9,828.68	\$ 8,722.87	\$ 7,809.95	\$ 11,489.89	\$ 10,761.08	\$ 10,971.93	\$ 9,953.23	\$ 117,193.45

None of the above figures includes sales tax

Item	FY 2023
Rounds	
Green Fees	
Membership Rounds	
Student Rounds	
Total Rounds	
Trail Fee	
Trail Fee Revenues	
Cart Rentals	
Cart Revenue	
Cart Shed Rental	
Vending Revenue	
Memberships	
Membership Fees	
Driving Range	
Range Revenue	
Misc.	
Total Revenue	\$ -

GOLF COURSE - 05

Date	Cash Gross Sales	Cash Taxable Sales	Credit Gross Sales	Credit Taxable Sales
9/1/2024	\$375.09	\$107.09	\$537.53	\$181.53
9/2/2024	\$80.03	\$11.78	\$40.04	\$2.54
9/3/2024	\$0.00	\$0.00	\$47.57	\$27.57
9/4/2024	\$57.06	\$21.06	\$28.34	\$27.34
9/5/2024	\$67.20	\$12.70	\$273.50	\$148.50
9/6/2024	\$161.00	\$73.00	\$48.04	\$28.04
9/7/2024	\$124.04	\$40.79	\$678.81	\$226.31
9/8/2024	\$97.50	\$56.00	\$300.94	\$133.44
9/9/2024	\$0.00	\$0.00	\$0.00	\$0.00
9/10/2024	\$93.53	\$27.53	\$47.08	\$27.58
9/11/2024	\$6.61	\$6.61	\$7.24	\$4.99
9/12/2024	\$84.53	\$33.03	\$242.74	\$122.74
9/13/2024	\$173.69	\$140.44	\$184.78	\$139.78
9/14/2024	\$92.59	\$70.33	\$80.46	\$39.21
9/15/2024	\$87.71	\$63.96	\$83.84	\$83.82
9/16/2024	\$0.00	\$0.00	\$0.00	\$0.00
9/17/2024	\$242.52	\$12.52	\$22.52	\$12.52
9/18/2024	\$47.56	\$26.06	\$176.80	\$95.30
9/19/2024	\$128.84	\$65.09	\$87.56	\$37.56
9/20/2024	\$36.01	\$17.51	\$12.84	\$12.84
9/21/2024	\$265.95	\$129.95	\$776.99	\$279.49
9/22/2024	\$26.89	\$13.39	\$481.03	\$182.03
9/23/2024	\$0.00	\$0.00	\$0.00	\$0.00
9/24/2024	\$91.58	\$23.83	\$49.00	\$24.00
9/25/2024	\$80.82	\$42.82	\$49.91	\$19.91
9/26/2024	\$89.81	\$36.81	\$84.98	\$42.73
9/27/2024	\$142.13	\$29.88	\$131.72	\$41.72
9/28/2024	\$304.48	\$107.48	\$392.72	\$130.72
9/29/2024	\$48.13	\$30.63	\$771.48	\$240.48
9/30/2024	\$0.00	\$0.00	\$0.00	\$0.00
Total	\$3,005.30	\$1,200.29	\$5,638.46	\$2,312.69

Manager Signature

Total Gross Sales: \$8,643.76

TO: BRADY CITY COUNCIL
FROM: RANDY BATTEN, CHIEF OF POLICE
THROUGH: ERIN CORBELL, CITY MANAGER



SUBJECT: MONTHLY POLICE REPORT
FISCAL YEAR 2022-2023

2023													
	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Total
Person Crimes	18	12	14	7	6	13	13	13	14	7	13	15	145
Property Crimes	29	11	17	13	14	9	14	12	17	17	23	26	202
Narcotics Crimes	26	15	3	10	4	3	6	2	6	9	5	5	94
Disturbances	42	34	39	36	30	40	31	36	32	53	40	51	464
Felony Arrests	15	9	4	7	3	6	13	6	10	5	13	5	96
Misdemeanor Arrests	38	22	19	11	7	8	14	15	11	12	12	11	180
Suspicious Person/Vehicle	56	22	27	30	29	46	32	33	30	38	43	53	439
Bldg. Checks	51	42	142	135	148	106	114	115	128	16	41	74	1112
Mental Health	13	13	7	3	4	6	2	1	7	6	15	12	89
Felony Warrant	6	2	3	4	0	3	7	4	9	1	3	3	45
Misd. Warrant	10	6	6	2	3	1	8	4	1	2	1	19	63
DWI	0	1	0	0	0	1	0	0	0	2	0	3	7
Alarms	3	10	2	3	11	0	6	13	12	8	6	16	90
Agency Assist	41	40	36	25	18	28	34	45	25	41	48	27	408
Public Assist	42	45	45	36	28	38	35	25	72	70	47	48	531
Escorts	5	3	2	7	10	5	7	4	7	6	9	1	66
M.I.'s	72	72	53	46	49	42	57	60	80	105	96	105	837
Follow- up's	16	21	15	7	10	6	12	11	10	25	21	10	164
Traffic Control	5	5	10	6	3	5	4	3	4	11	6	3	65
Close Patrols	61	54	73	68	56	46	57	49	56	42	58	35	655
Civil Matters	18	17	13	17	20	21	17	10	20	29	23	41	246
Juvenile	10	8	4	2	10	9	6	5	8	8	8	8	86
Crash Investigation	8	14	14	9	8	6	10	10	9	12	14	6	120
Welfare Concern	26	21	16	20	26	28	23	21	34	38	32	38	323
Information	37	36	36	29	47	49	28	41	38	45	61	37	484
Death Calls	0	2	1	4	1	0	3	1	0	2	1	2	17
Verbal Warnings	179	214	186	126	141	191	62	50	93	81	51	92	1466
Written Warnings	56	100	63	8	9	18	15	17	7	9	21	10	333
Citations	77	102	100	55	66	70	39	36	48	49	31	32	705
													0
Reports/Supplements	54	52		40	35	37	49	40	29	56	56	48	496
Total Calls	1014	1005	950	766	796	841	718	682	817	805	798	836	10028

2024 RUNS

TO: BRADY CITY COUNCIL
FROM: LETHA MOORE
To: ERIN CORBELL, CITY MANAGER

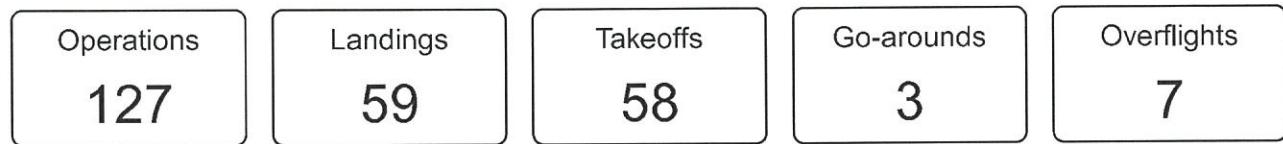
**SUBJECT: MONTHLY ANIMAL CONTROL REPORT
FISCAL YEAR 2023-2024**

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Total
Number of Calls	89	134	122	174	173	115	207	176	119	193	146	193	1841
Feral Cats Picked Up	10	66	16	4	35	27	48	36	46	11	15	90	404
Stray Dogs Picked Up	19	13	5	26	18	5	20	19	20	19	18	14	196
Owner Surrendered Dogs	4	0	0	0	0	0	10	0	0	0	2	0	16
Stray Cats Picked Up	0	0	0	0	0	0		0	0	0	0	0	0
Owner Surrendered Cats	0	0	0	1	0	0	0	0	0	0	0	0	1
Bite Reports	0	0	1	1	0	0	1	1	0	0	0	1	5
Dogs Deemed Dangerous	0	0	0	0	0	0		0	0	0	0	0	0
Hit by Car Picked Up	0	0	0	0	0	0		0	1	0	0	0	1
Owner Reclaims	0	0	1	5	5	1		0	4	5	4	3	28
Euthanized Total	2	4	9	4	26	19	10	22	48	16	4	13	177
Rescue Pull Total	18	69	19	10	11	29	52	10	12	7	16	45	298
Wildlife Pick Up	1	0	1	1	0	9		0	1	2	2	3	20
Quarantine	0	0	0	0	0	0		0	0	0	0	0	0
Shelter Intake Total	0	8	21	30	0	0	68	0	0	0	0	18	145
Roadkill	3	0	0	6	1	2	1	1	0	2	1	0	17
Citations	1	0	0	0	2	0	6	0	0	0	0	0	9
Warnings	1	0	2	3	1	0		0	4	0	0	0	11
Adoptions	1	8	0	2	0	0		0	0	1	0	1	13
Chickens/Roosters							13	0	0	0	0	0	13
Total Calls	149	302	197	267	272	207	436	265	255	256	208	381	3195

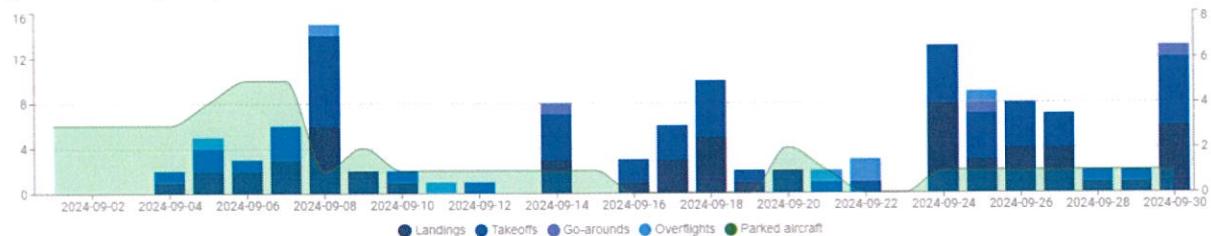
Invoice Register - Airport																						
INVOICE	DATE	Fisrt Name	Last Name	TYPE	611.00 Rental	6.11.01 T Hangar	611.02 Hangar	815.00 REM	640.1 Tie Down	645.00 Misc	614.00 Taxable Sales	2111.53 Sales Tax	646.00 AvGas	646.01 Jet- A	647.00 Military	FET REM	TOTAL SALE	Price Per Gallon	AvGas Gallons	Jet-A Gallons	Military Jet Gallons	
316859	9/1/2024	Stan	Amyette	CH		\$100.00						\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00					
316860	9/1/2024	Rick	Morgan	CH		\$100.00						\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00					
316861	9/1/2024	Trennen	Merren	CH		\$200.00						\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200.00					
316862	9/1/2024	Tom	Bowels	CH		\$100.00						\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00					
316863	9/1/2024	Billie	Roddie	CH		\$100.00						\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00					
316864	9/1/2024	Clay	Powell	CH	\$100.00							\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00					
316865	9/1/2024	Jeff	Smaistrala	CH	\$30.00							\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$30.00					
316866	9/1/2024	Richard	Jolliff	CH	\$100.00							\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00					
316867	9/1/2024	Slade	Townsend	CH	\$100.00							\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00					
316868	9/1/2024	Dale	Scott	CH	\$100.00							\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00					
316869	9/1/2024	Mike	Roy	CH	\$100.00							\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00					
316870	9/1/2024	F. Michael	Shultz	CH	\$100.00							\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00					
316871	9/1/2024	Color Design	By Arden	CH	\$700.00							\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$700.00					
316872	9/1/2024	Ralph	Copehaver	CH	\$100.00							\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$100.00					
316873	9/11/2024	Dale	Scott	CH													\$83.48	\$0.00	\$0.00	\$83.48	5.250000 15.9	
																	\$0.00	\$0.00	\$0.00	\$0.00		
1702	7/11/2024			Cash	\$60.00						\$ 50.00						\$0.00	\$0.00	\$0.00	\$110.00		
1793	9/3/2024	Kevin	Dodd	CC								\$515.00	\$0.00	\$0.00	\$0.00	\$515.00		5.150000 100				
1795	9/3/2024			CC								\$0.00	\$297.00	\$0.00	\$0.00	\$297.00		4.950000 60				
1796	9/4/2024			CC								\$277.73	\$0.00	\$0.00	\$0.00	\$277.73		5.250000 52.9				
1797	9/5/2024			CC								\$2,029.50	\$0.00	\$0.00	\$0.00	\$2,029.50		4.950000 410				
1799	9/5/2024			CC								\$0.00	\$891.00	\$0.00	\$0.00	\$891.00		4.950000 180				
1800	9/6/2024			CC								\$0.00	\$3,162.20	\$0.00	\$0.00	\$3,162.20		4.850000 652				
1801	9/6/2024			CC								\$273.00	\$0.00	\$0.00	\$0.00	\$273.00		5.250000 52				
1802	9/6/2024			CC								\$123.60	\$0.00	\$0.00	\$0.00	\$123.60		5.150000 24				
1803	9/7/2024			CC								\$0.00	\$891.00	\$0.00	\$0.00	\$891.00		4.950000 180				
1804	9/7/2024			CC								\$0.00	\$396.00	\$0.00	\$0.00	\$396.00		4.950000 80				
1806	9/8/2024			CC								\$0.00	\$2,227.50	\$0.00	\$0.00	\$2,227.50		4.950000 450				
1807	9/8/2024	David	Morton	CC								\$ 12.00	\$ 6.00	\$ 1.49	\$100.28	\$0.00	\$0.00	\$0.00	\$119.77	5.250000 19.1		
1808	9/9/2024			Contract								\$0.00	\$1,195.62	\$0.00	\$0.00	\$1,195.62		3.807700 314				
1809	9/9/2024			CC								\$0.00	\$737.55	\$0.00	\$0.00	\$737.55		4.950000 149				
1812	9/10/2024			CC								\$91.35	\$0.00	\$0.00	\$0.00	\$91.35		5.250000 17.4				
1813	9/11/2024			CC								\$0.00	\$569.25	\$0.00	\$0.00	\$569.25		4.950000 115				
1814	9/11/2024			CC	\$25.00							\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$25.00					
1815	9/11/2024			CC								\$ 52.00					\$152.25	\$0.00	\$0.00	\$205.64	5.250000 29	
1816	9/11/2024	Kevin	Dodd	CC								\$758.60	\$0.00	\$0.00	\$0.00	\$758.60		5.150000 147.3				
1817	9/12/2024			CC								\$0.00	\$1,777.05	\$0.00	\$0.00	\$1,777.05		4.950000 359				
1819	9/12/2024			Cash								\$47.25	\$0.00	\$0.00	\$0.00	\$46.35		5.250000 9				
1820	9/12/2024	Military	Military	CC								\$0.00	\$710.82	\$0.00	\$0.00	\$710.82		3.231000 220				
1821	9/12/2024	Military	Military	CC								\$0.00	\$688.20	\$0.00	\$0.00	\$688.20		3.231000 213				
1822	9/12/2024	Military	Military	CC								\$0.00	\$707.59	\$0.00	\$0.00	\$707.59		3.231000 219				
1823	9/12/2024			CC								\$1,345.18	\$0.00	\$0.00	\$0.00	\$1,345.18		5.150000 261.2				
1824	9/12/2024			CC								\$294.00	\$0.00	\$0.00	\$0.00	\$294.00		5.250000 56				
1825	9/13/2024			CC								\$468.65	\$0.00	\$0.00	\$0.00	\$468.65		5.150000 91				
1826	9/14/2024			CC								\$556.20	\$0.00	\$0.00	\$0.00	\$556.20		5.150000 108				
1827	9/14/2024			CC								\$69.53	\$0.00	\$0.00	\$0.00	\$69.53		5.150000 13.5				
1828	9/15/2024			CC								\$89.25	\$0.00	\$0.00	\$0.00	\$89.25		5.250000 17				
1829	9/16/2024			CC								\$515.52	\$0.00	\$0.00	\$0.00	\$515.52		5.150000 100.1				
1831	9/16/2024	refund		CC								\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00					
1832	9/16/2024			CC								\$316.73	\$0.00	\$0.00	\$0.00	\$316.73		5.150000 61.5				
1833	9/16/2024			CC								\$111.30	\$0.00	\$0.00	\$0.00	\$111.30		5.250000 21.2				
1834	9/16/2024			CC								\$0.00	\$697.95	\$0.00	\$0.00	\$697.95		4.950000 141				
1835	9/16/2024			contract								\$0.00	\$46.20	\$0.00	\$0.00	\$45.23		4.950000 8.8				
1836	9/18/2024			CC								\$131.33	\$0.00	\$0.00	\$0.00	\$131.33		5.150000 25.5				
1838	9/19/2024			CC								\$515.00	\$0.00	\$0.00	\$0.00	\$515.00		5.150000 100				
1839	9/20/2024			CC								\$257.25	\$0.00	\$0.00	\$0.00	\$257.25		5.250000 49				
1840	9/21/2024			CC								\$242.03	\$0.00	\$0.00	\$0.00	\$242.03		5.250000 46.1				
1841	9/21/2024			CC								\$5.25	\$0.00	\$0.00	\$0.00	\$5.25		5.250000 1				

KBBD - Curtis Field Airport

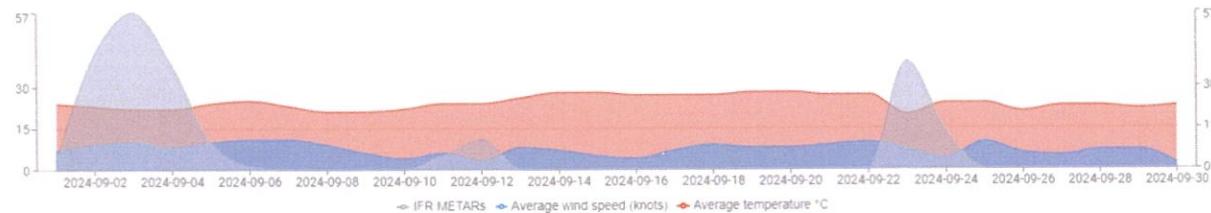
Operations Report for September 2024



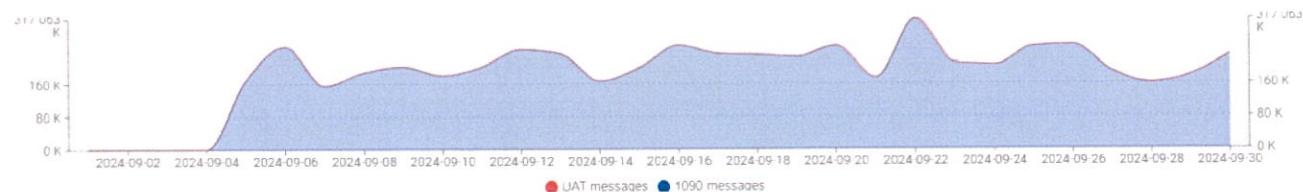
Operations by Day



Weather Conditions



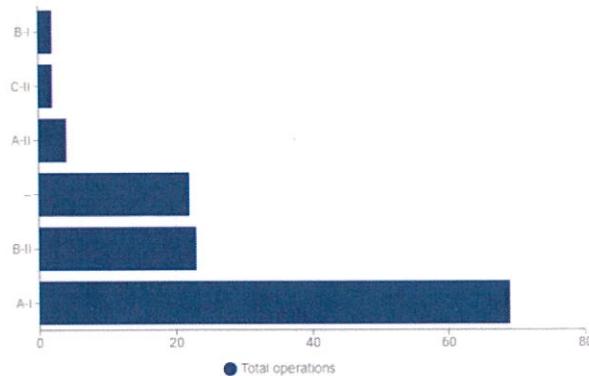
Receiver health



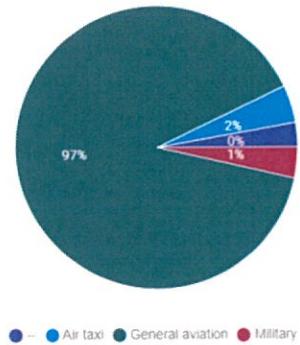
Operations by Runway



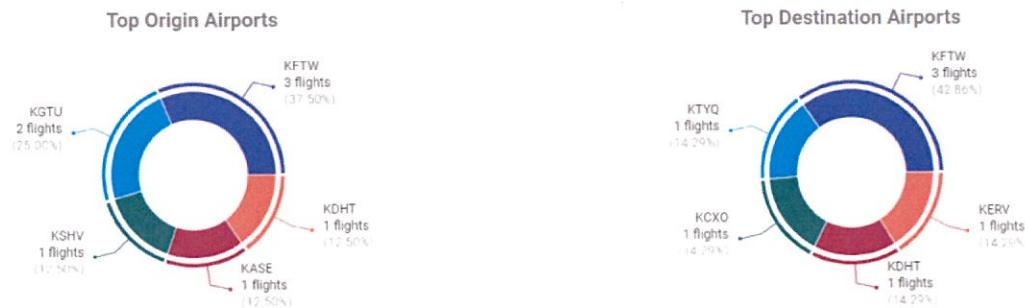
Operations by Category



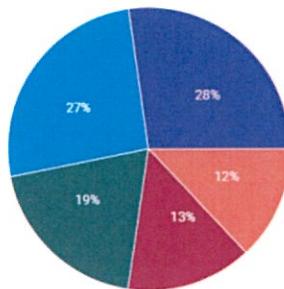
Operations by Type



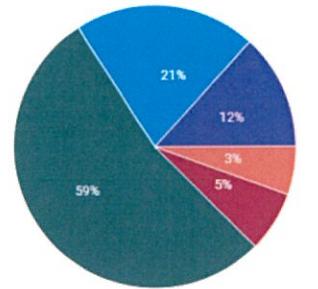
Top Airports



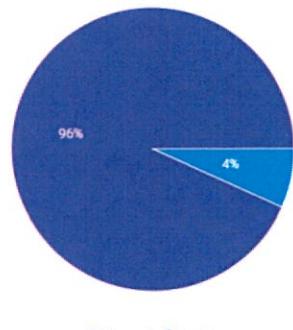
Top Aircraft Types



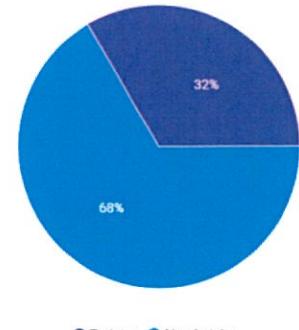
Operations by Engine Type



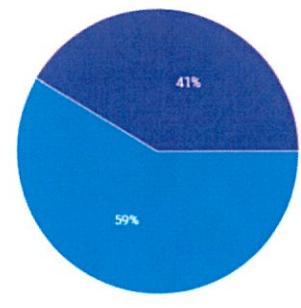
Local vs. Itinerant Flights



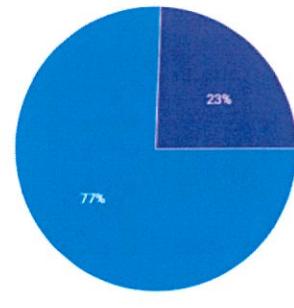
Training Operations



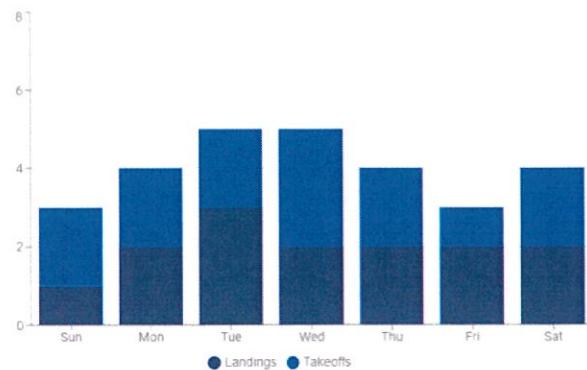
IFR vs. VFR flights



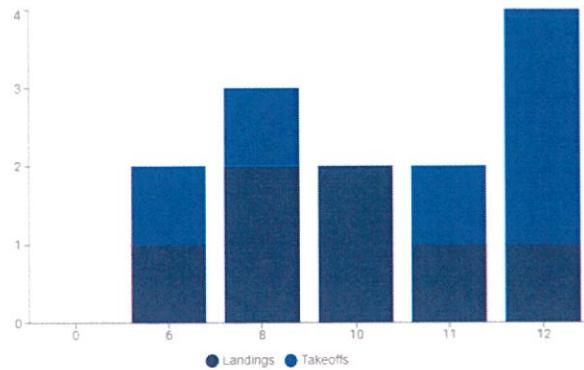
After Hours Operations



Operations by Day of Week

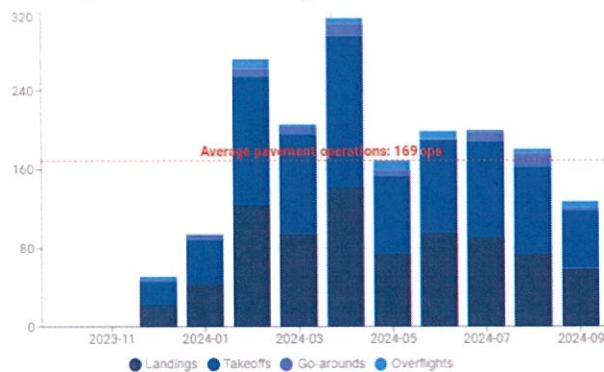


Operations by Hour



Historical Data

Landings and Takeoffs by Month



Busiest Days on Record

Rank	Date	Pavement ops	Aircraft
1	2024-06-13 (Thu)	43	3
2	2024-02-20 (Tue)	40	6
3	2024-02-15 (Thu)	29	4
4	2024-04-11 (Thu)	24	10
5	2024-06-14 (Fri)	22	3
6	2024-03-26 (Tue)	21	8
6	2024-07-19 (Fri)	21	9
6	2024-04-08 (Mon)	21	12
7	2024-02-13 (Tue)	20	3
7	2024-04-04 (Thu)	20	10

Building Permit Department
Monthly Report
FY 2024

10-1-24
fa

Item	FY19	FY20	FY21	FY22	FY23	FY24
Commercial Acc Structure	1	2	1	0	1	
Commercial Addition	1	4	2	1	7	
Commercial Electrical	11	12	12	15	15	
Commercial Gas	1	1	0	0	0	
Commercial Mech/HVAC	4	7	6	10	6	
Commercial Plumbing	15	9	21	20	25	
Commercial Remodel	5	3	5	9	7	
Commercial Demolition	0	0	1	3	3	
Commercial Sign	1	4	1	2	10	
Commercial Screening	0	0	0	0	1	
New Commercial Bldg						
Commercial Cert of Occup	9	8	14	25	14	
Customer Service Inspection	1	1	1	0	0	
PZ- Subdivision	1	0	0	5	0	
PZ - Zoning Request	1	1	1	7	5	
Driveway/ Curb Cut	1	0	3	2	4	
Residential Accessory Bldg.	2	8	7	11	6	
Residential Additions	7	6	2	3	9	
Residential Demo- Owner	2	0	0	1	3	
Residential Demo- City	0	0	0	0	0	
Residential Electrical	46	80	61	74	86	
Residential Fence	9	12	13	19	25	
Residential Gas	16	2	4	1	0	
Residential Mech/HVAC	13	28	17	13	14	
New Residential Bldg	0	1	2	1	3	
Residential Plumbing	29	73	65	82	104	
Residential Remodel	10	22	13	24	36	
On-Site Sewage Facility					1	
Special Use	14	14	40	53	60	
Monthly Total	200	298	292	381	445	0

OCT.	NOV.	DEC.	JAN.	FEB.	MAR.	APR.	MAY	JUNE	JULY	AUG.	SEPT.	TOTAL
										1		1
1	2		1		1			1	1	2		9
1	2		3	3	1	6	2	2	1	1	1	23
						1						1
4		1	1	2	1	1	1	2		2		15
1			2	5	2	3	2		5	3	2	25
2			1	3		3	1					10
								1	2	1		4
	1			1		2		1		1		6
			1									1
					1	1	1	1				4
2	1	2	1	5	4	2	1	2	2	3		25
												0
1										1	2	4
			1				1					2
				1								4
2		1				1	2	2				8
2		1			2	1	3	1		1	2	13
				1	1			2				4
					0							0
2	13	7	5	5	8	1	10	5	7	9	8	80
1		3		6	1	3		1	3	4	1	23
2	3	3	2		7	1	5	3	5	3	5	39
					1							1
6	5	15	6	7	9	8	2	7	10	2	5	82
1	4	2	1	1	2	3	5	2	3	2		26
1	2	4	6	9	5	4	2	3	5	6	4	1
27	31	41	34	47	46	46	38	33	45	41	39	468

10-1-24
10

Violations	FY 19	FY 20	FY 21	FY 22	FY 23	FY 24
Background Info Cases	0	0	0	0	0	
Building Code Violations	1	0	0	2	3	
Dangerous Premises	1	3	1	11	17	
Depositing, Dumping, Burning	0	4	0	9	1	
Home Occupation Violation	0	0	0	0	0	
Junk and Unsightly Matter	106	65	101	60	37	
Junked Vehicle, Nuiance	85	49	66	52	15	
Minimum Housing Standards	10	0	0	6	19	
Noise Prohibited, Animals	7	5	0	2	2	
Non-Residential Open Storage	0	0	0	0	0	
Obstruction of Drainageway	0	0	0	0	0	
Permit Required	2	0	0	2	3	
Pool Enclosure	0	0	0	0	0	
Posting Signs on Poles	0	0	0	0	0	
Posting Signs on Public Property	0	0	0	0	0	
Acc. Bldg. Prohibited in Front Yard	0	0	0	0	0	
Refrigerators and Air Tight Containers	0	0	0	3	0	
Residential Open Storage	3	2	1	1	0	
Residential Setbacks	0	0	0	0	0	
Residential RVs - No Residence	1	3	0	5	3	
Sight Visibility	0	1	0	0	0	
Unsanitary Conditions	0	3	2	30	14	
Weeds and Vegetation	68	28	43	35	40	
Abandon Vehicle				2	0	
Parking in Alley				2	0	
Parking of Large Trucks, Trailers...				2	1	
Parking 72 hrs Prohibited				9	1	
Garbage, Tires				15	0	
Cover Securely				1	0	
Meter Tampering/Damage Fees				2	7	
Utilities Disc. For Plumbing violations				1	1	
Keeping Roosters Prohibited					6	
RVs and Travel Trailers Not Allowed					2	
Number of Cats and Dogs Allowed						
Keeping Animals in Front Yard						
Zoning Ord. Use Regs Violations	0	0	0	1	0	
TOTALS	284	163	214	253	172	

OCT.	NOV.	DEC.	JAN.	FEB.	MAR.	APR.	MAY	JUNE	JULY	AUG.	SEPT.	TOTALS
				1								1
3	3	2	1		4	1		20	2	1		37
		1							1		2	4
			2							1		3
7		9	6	1	6	4		5	9	2	3	52
2		3	6	1	6	6		4	3	1		32
12		3	8		8	6		1		7		45
1		2	1	1		1		2				8
					1							1
3	5		2		1			1		1	2	15
7	6	4	3	1	6	6		8	17	9	8	75
1	1	6	2							1		11
1			1									2
			1									1
				1		2		2				5
					1							1
					1		1					2
						1						2
												2
36	15	26	35	13	32	27	0	43	32	23	15	297

Cases					
Open Cases at the Start of Month	611	425	636	476	348
Complaints	11	2	1	18	30
Pro-Active - Self Initiated	168	111	151	131	43
Total New Cases	179	113	151	148	73
Inspections Performed				236	421
Closed Cases	238	57	133	173	74
Citations	1	7	4	12	20
Open Cases at the End of Month	552	564	621	451	347

Municipal Court Monthly Report
September 2024

Criminal Section	Traffic			Traffic Non-Traffic		
	Non-Parking	Traffic Parking	City Ordinance	Penal Code	Non-Traffic State Law	City Ordinance
1. Total Cases Pending First of the Month:	3,304	1	0	1,394	9	102
a. Active Cases	1,738	1	0	968	6	82
b. Inactive Cases	1,566	0	0	426	3	20
2. New Cases Filed	48	0	0	11	0	4
3. Cases Reactivated	79	0	0	64	0	2
4. All other Cases Added	0	0	0	0	0	0
5. Total Cases on Docket	1,865	1	0	1,043	6	88
6. Dispositions Prior to Court Appearance or Trial:						
a. Uncontested Dispositions	51	0	0	20	0	2
b. Dismissed by Prosecution	13	0	0	11	0	0
7. Dispositions at Trial:						
a. Convictions:						
1) Guilty Plea or Nolo Contendere	19	0	0	1	0	2
2) By the Court	0	0	0	0	0	0
3) By the Jury	0	0	0	0	0	0
b. Acquittals:						
1) By the Court	0	0	0	0	0	0
2) By the Jury	0	0	0	0	0	0
c. Dismissed by Prosecution	3	0	0	2	0	1
8. Compliance Dismissals:						
a. After Driver Safety Course	3					
b. After Deferred Disposition	0	0	0	0	0	0
c. After Teen Court	0	0	0	0	0	0
d. After Tobacco Awareness Course					0	
e. After Treatment for Chemical Dependency				0	0	
f. After Proof of Financial Responsibility	3					
g. All other Transportation Code Dismissals	3	0	0	0	0	0
h. All other Dispositions	0	0	0	0	0	0
10. Total Cases Disposed	95	0	0	34	0	5
11. Cases Placed on Inactive Status	47	0	0	7	0	0
12. Total Cases Pending End of Month:	3,257	1	0	1,371	9	101
a. Active Cases	1,723	1	0	1,002	6	83
b. Inactive Cases	1,534	0	0	369	3	18
13. Show Cause Hearings Held	6	0	0	0	0	0
14. CasesAppealed:						
a. After Trial	0	0	0	0	0	0
b. Without Trial	0	0	0	0	0	0

Additional Activity	Total
Cases in Which a Fine and Court Costs Satisfied by Community Service	
a. Partial Satisfaction	4
b. Full Satisfaction	2
Cases in Which Fine and Court Costs Satisfied by Jail Credit	45
Cases in Which Fine and Court Costs Waived for Indigency	0
Amount of Fines and Court Costs Waived for Indigency	\$0.00
18. Fines, Court Costs and Other Amounts Collected:	
a. Kept By City	\$9,588.27
b. Remitted to State	\$3,294.74
c. Total	\$12,883.01
Arrest Warrants Issued	55

Civil Section	Total Cases
1. Total Cases Pending First of Month	364
a. Active Cases	301
b. Inactive Cases	63
2. New Cases Filed	3
3. Cases Reactivated	0
4. All other Cases Added	0
5. Total Cases On Docket	304
6. Uncontested Civil Fines or Penalties	3
7. Default Judgments	10
8. Agreed Judgments	0
9. Trial/Hearing by Judge/Officer	0
10. Trial By Jury	0
11. Dismissed for Want of Prosecution	0
12. All Other Dispositions	0
13. Total Cases Disposed	13
14. Cases Placed on Inactive Status	0
15. Total Cases Pending End of Month:	354
a. Active Cases	291
b. Inactive Cases	63
16. CasesAppealed:	
a. After Trial	0
b. Without Trial	0

Juvenile/ Minor Activity	Total
1. Transportation Code Cases Filed	0
2. Non-driving Alcoholic Beverage Code Cases Filed	0
3. Driving Under the Influence of Alcohol Cases Filed	0
4. Drug Paraphernalia Cases Filed	0
5. Tobacco Cases Filed	0
6. Truancy Cases Filed	0
7. Education Code (Except Failur to Attend) Cases Filed	0
8. Curfew	0
9. All other Non-Traffic Fine- Only Cases Filed	0
10. Transfer to Juvenile Court:	
a. Mandatory Transfer	0
b. Discretionary Transfer	0
11. Accused of Contemp and Referred to Juvenile Court	0
12. Held in Contempt by Criminal Court	0
13. Juvenile Statement Magistrate Warning:	
a. Warnings Administered	0
b. Statements Certified	0
14. Detention Hearings Held	0
15. Orders for Non-Secure Custody Issues	0
16. Parents Contributing to Nonattendance Cases Filed	0

Presiding Judge: Justin Tyler Owens

Prepared by Court Clerk Valerie Gonzalez
Official Report Submitted to The Office of Court Administration 10-07-2024