



**CITY OF BRADY COUNCIL AGENDA  
REGULAR CITY COUNCIL MEETING  
APRIL 15, 2025, 6:00 P.M.**

NOTICE is hereby given of a meeting of the City Council of City of Brady, McCulloch County, State of Texas, to be held at **6:00 p.m. April 15, 2025**, at the City of Brady Municipal Court Building located at 207 S. Elm St., Brady, Texas, for the purpose of considering the following items. The City Council of the City of Brady, Texas, reserves the right to meet in closed session on any of the items listed below should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

Tony Groves,  
Mayor

Terry Phillips  
Council Member Place 1

Missi Elliston  
Mayor Pro Tem  
Council Member Place 2

Vacant  
Council Member Place 3

Felix Gomez, Jr.  
Council Member Place 4

Gabe Moreno  
Council Member Place 5

James Stewart  
City Manager

Tina Keys  
City Secretary

Sharon Hicks  
City Attorney

**1. CALL TO ORDER, ROLL CALL & CERTIFICATION OF A QUORUM**

**2. INVOCATION AND PLEDGE OF ALLEGIANCE**

**3. PUBLIC COMMENTS:** Reserved for items NOT listed on the agenda

***Please limit individual public comments to three (3) minutes.*** In accordance with TXAG opinion, any public comment addressing items not on the agenda, will only be heard by the City Council. No formal action, deliberation, discussion, or comment will be made by City Council. State Law prohibits any deliberation or decisions regarding items presented in public comments. City Council may only make a statement of specific factual information given in response to the inquiry; recite an existing policy; or request staff to place the item on an agenda for a subsequent meeting.

**4. CONSENT AGENDA:** Reserved for routine items to save time

Any item may be removed from the Consent Agenda at the request of a Council Member and considered separately following the Consent Agenda approval. All items listed on the Consent Agenda are to be with one motion "Move to approve Consent Agenda."

A. Approval of Minutes for Regular Session meeting on April 1, 2025

**5. PRESENTATIONS:**

- Second Quarter Financial Report – FY 25
- Senior Center Annual Report – Rosie Smith

**6. PUBLIC HEARINGS:**

None

***In the very Heart of Texas, the City of Brady is dedicated to fostering a tight-knit community rooted in tradition, resilience, and rural pride. We strive to provide a welcoming, safe, and thriving environment where families flourish, local businesses prosper, and the spirit of the Lone Star State shines through our commitment to sustainable growth, preserving our heritage, and embracing the values of hard work, faith, and neighborly support.***

## 7. INDIVIDUAL CONCERNS:

**City Council Members are to deliberate the following items.** Staff will present the item and are prepared to answer City Council Member questions. The Mayor will recognize Council Members as the council discuss the item so everyone is heard. Once the City Council Members finish discussion, the Mayor will recognize attendees who have comments. Attendees and council members need to direct comments to the Mayor as they are recognized. When all comments are complete, the Mayor will call for a motion.

- A. Discussion, consideration and possible action regarding the **first reading of Ordinance 1393** of the City of Brady, Texas, amending Chapter 3 of the Code of Ordinances establishing a vacant building ordinance.
- B. Discussion, consideration and possible action regarding the **first reading of Ordinance 1394** of the City of Brady, Texas amending Ordinance 1386 setting fees for vacant commercial structures.
- C. Discussion, consideration and possible action awarding contract for the Avgas Fuel Farm Upgrade project to Bassco Services, Inc.
- D. Discussion, consideration and possible action regarding the **first reading of Ordinance 1395** of the city of Brady, Texas, to amend the FY2025 Budget for municipal purposes.
- E. Discussion, consideration and possible action regarding formal acceptance of donation from Concho Valley Regional Advisory Council for EMS services provided by the City of Brady to Melvin in FY25 and Interlocal Agreement with the City of Melvin for EMS services.
- F. Discussion, consideration and possible action regarding golf cart path donation and project being developed for Brady Golf Course.
- G. Discussion regarding Burns Street water tower demolition and future plans for lot recap as requested by Council Members Gomez and Moreno
- H. Discussion regarding City code enforcement progress and future plans on city neighborhood clean ups as requested by Council Members Gomez and Moreno

## 8. STAFF REPORTS:

### A. Monthly Financial / Utility Reports

### B. Monthly Activity Reports: Seniors, Golf, BPD, Fire-EMS Calls, BVFD Expense Report, Animal Control, Airport, Code Enforcement, Municipal Court

### C. Upcoming Special Events/Meetings:

April 18	Good Friday Holiday, City Offices Closed, Altered Trash Schedule – Thurs 4/17 trash picked up Wed. 4/16 & Fri. 4/18 trash picked up Thurs. 4/17
April 23	Happy Birthday Missi Elliston!!
May 6	Regular City Council Meeting, 6:00 p.m. / Reception for outgoing council members, Swearing in of new council members
May 20	Regular City Council Meeting, 6:00 p.m.
May 26	Memorial Day Holiday, City Offices Closed, Altered Trash Schedule – Mon. 5/26 trash picked up Tues. 5/27 & Tues. 5/27 trash picked up Wed. 5/28

## 9. ANNOUNCEMENTS:

Pursuant to the Texas Government Code § 551.0415, City Council Members and City staff may make reports about items of community interest during a meeting of the governing body without having given notice of the report. Items of community interest include: Expressions of thanks, congratulations, or condolence; an honorary or salutory recognition of a public official, public employee, or other citizen, except that a discussion regarding a change in the status of a person's public office or public employment is not an honorary or salutory recognition for purposes of this subdivision; Information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; and announcements involving an imminent threat to public health and safety of people in the municipality that has arisen after the posting of the agenda.

## 10. COMMENTS ON FUTURE ITEMS FOR CONSIDERATION:

## 11. EXECUTIVE SESSION:

The City Council of the City of Brady will adjourn into Executive Session for the following:

- Pursuant to Section 551.071 (Consultation with Attorney), the City Council will consult with the City Attorney about pending or contemplated litigation or on a matter in which the duty of the attorney to the City under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act:
- Pursuant to Section 551.074 (Personnel Matters) City Council will meet to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee: City Manager / Interim City Manager duties & recommendations
- Pursuant to Section 551.072 (Deliberations about Real Property), the City Council will deliberate the purchase, exchange, lease, or value of real properties of the City as the deliberation in an open meeting will have the detrimental effect on the position of the City in negotiations with a third person: Police Station / Fire Station / G. Rollie White
- Pursuant to Section 551.072 (Deliberations about Real Property), the City Council will deliberate the purchase, exchange, lease, or value of real properties of the City as the deliberation in an open meeting will have the detrimental effect on the position of the City in negotiations with a third person:

## 12. OPEN SESSION ACTION ON ANY ITEMS COMING OUT OF EXECUTIVE SESSION:

Discussion, consideration or possible action as a result of Executive Session, if any

## 13. ADJOURNMENT:

*I certify that this is a true and correct copy of the City of Brady City Council Meeting Agenda and that this notice as posted on the designated bulletin board at Brady City Hall, 201 E. Main St., Brady, Texas 76825; a place convenient and readily accessible to the public at all times, and said notice was posted on \_\_\_\_\_ by \_\_\_\_\_ a.m. / p.m.. and will remain posted continuously for 72 hours prior to the scheduled meeting pursuant to Chapter 551 of the Texas Government Code.*

\_\_\_\_\_  
*Tina Keys, City Secretary*

In compliance with the American with Disabilities Act, the City of Brady will provide for reasonable accommodations for persons attending public meetings at City facilities. Requests for accommodation or interpretive services must be received at least 48 hours prior to the meeting. Please contact the City Secretary at 325-597-2152 or [tkeys@bradytx.us](mailto:tkeys@bradytx.us)

Attendance by Other Elected or Appointed Officials: It is anticipated that members of other governmental bodies, and/or city boards, commissions and/or committees may attend the meeting in numbers that may constitute a quorum of the body, board, commission and/or committee. The members of the boards, commissions and/or committees may be permitted to participate in discussion on the same items listed on the agenda, which occur at the meeting, but no action will be taken by such in attendance unless item and action is specifically provided for on an agenda for that body, board, commission or committee subject to the Texas Open Meetings Act.

The City Council of the City of Brady reserves the right to adjourn into Executive Session at any time during the course of this meeting to discuss any of the matters listed on this agenda as authorized by the Texas Government Code Sections 551.071 (Consultation with Attorney), 551.072 (Deliberations regarding Real Property), 551.073 (Deliberations regarding prospective Gifts or Donations), 551.074 (Personnel Matters), 551.076 (Deliberations regarding Security Devices), 551.086 (Deliberate, vote or take final action on competitive matters of the public power utility), and 551.087 (Deliberation regarding Economic Development).

This agenda has been reviewed and approved by the City's legal counsel and the presence of any subject in any Executive Session portion of the agenda constitutes written interpretation of the Texas Government Code Chapter 551 by legal counsel for the governmental body and constitutes an opinion by the attorney that the items discussed therein may be legally discussed in the closed portion of the meeting considering available opinions of a court of record and opinions of the Texas Attorney General known to the attorney. This provision has been added to this agenda with the intent to meet all elements necessary to satisfy Texas Government Code Chapter 551.104(c) and the meeting is conducted by all participants in reliance on this opinion.

STATE OF TEXAS

COUNTY OF McCULLOCH

CITY OF BRADY

The City Council of the City of Brady, Texas met in a Regular Meeting on Tuesday, April 1, 2025 at 6:00 p.m. with Mayor Anthony Groves presiding. Council Members present were Missi Elliston, Gabe Moreno, Terry Phillips and Felix Gomez. City staff present were City Manager James Stewart, Interim City Manager Barbara Holly, Finance Director Lisa McElrath, Public Works Director Steven Miller, Solid Waste Superintendent Brandon Roberts, Police Chief Randy Batten, Golf Superintendent R. S. Bush, Gas Superintendent Danny Galindo, Code Enforcement Officer Josh Soto, PPM Superintendent Steve Morgan, and City Secretary Tina Keys. Also in attendance were Curtis Owens, Marelina Brown, Rod Young, Matt Andrews, Carol Anderson, Daniel Mendoza, Charles Hodges, James Griffin, Don Bratton, Frank Trull, Randy Deans, Greg Torres, Mikkie Williams, Charles Bush, Bob Klem, Danny Updike, Ruben Ramon, Don Bratten, Dale Anderson, Christine Jones, Lorna Donahue, Kendra Holubec, Noah Garcia, Helen Villarreal, Willie Jacoby, and Tina Biberdorf.

#### **1. CALL TO ORDER, ROLL CALL & CERTIFICATION OF A QUORUM**

Mayor Groves called the meeting to order at 6:00 p.m. Council quorum was certified. Judge Trull certified a quorum for County Commissioners.

#### **2. INVOCATION AND PLEDGE OF ALLEGIANCE**

Council Member Phillips gave the invocation, and the Pledge of Allegiance was recited.

#### **3. PUBLIC COMMENTS**

There were no public comments.

#### **4. CONSENT AGENDA**

- A. Approval of Minutes for March 18, 2025 Regular Session

Council Member Elliston moved to approve the Consent Agenda. Seconded by Council Member Moreno. All Council Members voted “aye” and none “nay”. Motion passed with a 4 – 0 vote.

Council recessed into Executive Session at 6:05 p.m. for Personnel Matters. Executive Session closed at 6:34 p.m.. Regular Session resumed at 6:35. No action was taken as a result of executive session.

#### **5. PRESENTATIONS:**

- Annual Audit review by city Auditor: John Boekweg, Haynie & Company presented to council. Council Member Gomez thanked Lisa McElrath for the amazing job that she does. City Manager James Stewart agreed and thanked Lisa for all she does.
- Annual PPM Report – Steve Morgan presented to council and said he has gotten quotes for a new roof at the lake store. Two years ago they got new lights. Three years ago they repainted the outside of the store. In over eight years they did 11 cabanas and turned them into cabins with money left over in the budget. Now we have 12. We might do one more. Council Member Elliston asked if those are pretty popular. Morgan said yes, they like that a/c. Morgan said at the gun range, they put eight to 10 shooting tables out there. The roof on the restrooms need to be replaced. They’re getting pricing on that. They’ve done work on the restrooms. Morgan said they want to do work on the shower drains but it’s about \$4,500 and doesn’t get used that much. They have one full time person and one part time person who is

out right now. At the temporary boat ramp, they fixed some ruts in the road. They put some sand on the side so they can load their boats up. The launch is pretty nice. The pavilion bathrooms, they installed all new fixtures, everything new. They had the holding tank pumped out. Council Member Moreno asked how much money was spent. Morgan said he spent \$18,000. They noticed last week it wasn't flushing so they put a gauge on it and it was 24 psi. The valve wasn't turned on all the way. Now it has 55 psi and flushing like they should. Council Member Gomez said Erin mentioned before she left that we had a grant that was being worked on for the gun range. Morgan said he hadn't heard of anything. Council Member Gomez said they appreciate the upgrades. He said he works at Permian said he's trying to get sand donated. He said PW Gillibrand is willing to donate sand as well. Morgan said he called ZD Sand and the price they gave him was \$30,000. He called Jeremy at Permian and is waiting on a call back. Morgan said you have to watch out for the silica dust, it gets in the lungs and that's back. City Manager Stewart asked about issues with ricochet at the gun range, is that packed down? Morgan said it's rock. Stewart said that's an issue we need to address. We need to ensure the adjoining landowner that we are addressing that. Council Member Gomez asked if we can get signage at the ramp for the out of towners. Morgan said there is one right where you turn in. Morgan said as far as PPM, they cut all the salt cedars from the bank to the swim area. It will come back. It's a nightmare to kill. January, February and March was slower on mowing and weed eating. They picked up limbs, they unlock restrooms every morning, clean them then they go back through before they leave at 4:00. Council Member Elliston asked if there are security cameras. Morgan said there were, but they destroyed them. He will look into it. Day to day, they clean bathrooms, pick up trash, mow 250 acres to mow and 5 miles of right of way. Morgan said he has six guys doing it. Baseball season starts this week so they will be busy at the ballfield. Flat track racing is coming up. At the cemetery they dig graves and cover graves. They've cut down probably 25 dead trees this year. They grind them down below ground so it's easier to mow and maintain. They lost a lot of trees due to drought and cold weather. They do water leak repairs. Water lines are pretty rusted. They repair one and two days later it leaks again further down. They need to look at re-piping Richards park and Resthaven. Live oak there is no hope. Council Member Elliston asked if he's fully staffed. Morgan said he's down one full timer and one part timer. If somebody takes off vacation or sick, it's hard. Council Member Gomez said the worker out there is doing a great job. Morgan said he has a good group of guys.

## 6. PUBLIC HEARINGS AND INDIVIDUAL CONCERNS ON PUBLIC HEARING

There were no public hearings.

## 7. INDIVIDUAL CONCERNS

- A. Discussion, consideration and possible action regarding the second and final reading of Ordinance 1392 of the City of Brady, Texas amending Section 12.03.001 of the City of Brady Code of Ordinances replacing "traffic engineer" with "city police chief", deleting "subject to the approval of council" and adding "an annual reporting of new traffic control signs, signals and devices will be presented to Council". Barbara Holly presented. Council Member Elliston moved to approve the second and final reading of Ordinance 1392. Seconded by Council Member Gomez. All Council Members voted "aye" and none "nay". Motion passed with a 4 – 0 vote.
- B. Discussion, consideration and possible action regarding filling vacant positions budgeted for in current fiscal year budget and implemented hiring freeze. James Stewart presented and said there were two open positions that had qualified applicants in Electric, and one position in PPM and one in solid waste. Missi said we should have included electric department as essential. Those are grueling hours they work and when you're that many short, that's a dangerous position to be tried an still have to perform. Should

consider adding electric to fire, pd and ems as critical and not included in the hiring freeze. James said solid waste is a man down. Gabe thinks PPM is not crucial right now. James said he is bringing every position back to council. Motion to allow 2 electric employees and in solid waste to allow those three. Elliston Moved to hire 2 electric and one solid waste employee. Seconded by Council Member Moreno. All Council Members voted “aye” and none “nay”. Motion passed with a 4 – 0 vote.

- C. Discussion regarding golf cart path project. James Stewart presented and said he summarized in an email. We had a donor reach out to BGA and who wants to improve the golf course and make a sizeable donation for golf cart paths. He was trying to figure out how to get a chip seal cart path. The BGA worked on numbers considering every aspect and costs. We are working with Rusty and the BGA to find out the best path which is about \$500. They are working with the total number of dollars that it would cost and chip seal came out to about \$200,000 with anticipation of less than that. The donor is committed to \$130,000. They are trying to figure out where they can get the most bang for the buck. BGA will commit to \$40,000. Council Member Elliston said she would like to give local concrete companies the opportunity to bid. Curtis Owens said the donor is ready to go. He’s good for \$130,000. They had a meeting. They got like \$10,000 cash they can put in. They’re willing to commit \$40,000 which ties their hands for several years on other projects, but this is important; it will probably run through BGA because they’re a non-profit. It can’t exceed what their limits are. They do not know of any other donations at this time. Curtis said they understand that the city can’t commit because the budget is set. They’re not asking the city for anything. Mayor Groves said we have a definite offer for \$130,000. Curtis confirmed. Mayor Groves said that needs to be formalized in some way. Council Member Moreno said they need clarification on the next step. Are we going to allow BGA to do what they decide or does council want to have a part in the decision making. Council Member Elliston said she thinks the city council should give the final stamp. Curtis said James has a say in what they’re doing and Rusty has a say in what they’re doing. He wants city people involved.
- D. Discussion, consideration and possible action regarding Emergency Interlocal Agreement with the City of Melvin for EMS services. James Stewart presented and thanked everyone for attending and went on to say this is a follow up to the situation the county and city have encountered with EMS services. The county made their position known that they are not able to offer EMS coverage to Melvin because of their incorporation status so it falls back to the agreement between the city and Melvin. He is asking the council to consider the letter submitted by the mayor of Melvin. If he understands the process correctly, we are both in the same boat, we can’t provide the service at no payment. The state reached out. We have a guest from the Concho Valley Regional Advisory Council to see if there are options. It was discussed to split the cost 3 ways but that was not an option for the county. James Stewart said he hopes we can give Melvin comfort knowing they will not be left stranded. Council Member Moreno said they met with Melvin last year and gave them ample time. They said they couldn’t pay. We were trying to come up with a solution but Melvin said there was nothing they can do. We are willing to work with the county and are ok with splitting it 3 ways. The city is not going to pay anything unless someone is willing to pay the difference. It is a service. When Melvin incorporated, then they are supposed to provide their own citizens. Melvin Mayor Brown said they do not have to. Council Member Moreno said if their council chooses not to do that, it’s on them. Mayor Groves said the money we are out is from out city taxpayers. If we don’t get money back, we are not free to spend city taxpayers on anybody other than city taxpayers. Mayor Groves

said we're trying to solve the problem. Mayor said the Concho Valley Regional Advisory Council could pay the bill as a temporary solution. Mayor Groves said he was told the state contacted this gentleman and asked him to look into it. Mayor Groves said he did not throw blame on anybody, just explained the situation. Danny Updyke with the Concho Valley Regional Advisory Council said they were formed by the State of Texas. They cover every county in Texas; they're a 501c3, they work with hospitals and EMS systems. A month ago, the state got wind that there was a little town in McCulloch county that would all of a sudden have no EMS service. He reached out to Jeremy Ramon who explained the situation and said we would continue to work on it. Ramon then he notified him of the March 28<sup>th</sup> deadline. The state reached back out to see if he could come up with a solution. There is \$14,000 owed. He doesn't think there is a problem, that they will pay that while we continue to work this problem out. He thinks Melvin needs to take some responsibility. You're going to have to come up with something. The taxpayers in the city of Brady should not be footing the entire bill for EMS service in Melvin. EMS is not a mandated service in Texas. He understands it's a complex issue. It adds up over the years. They will make the payment if we will continue to work on the problem. He has never had an area not covered by EMS. There are independent providers but that \$14,000 cost is way cheaper than the hundreds of thousands of dollars. Danny Updyke asked if they've talked to hospital. James Stewart said no. Mr. Updyke asked what happens when they're in San Angelo doing a transfer when somebody in Melvin has a heart attack. Mayor Groves said that figure is for the previous year, this gets us to the next point. Council Member Gomez said he appreciates everyone being here. He is with Council Member Moreno. It's frustrating because we have been working to come up with a solution. We had a meeting in 2023 and another meeting on 3/5/24 and 4/1/24 so this has been a recurring thing. A life is worth more than any amount of money. He just wants the county and city to come to terms, he wants to protect our citizens and taxpayers. He is ok with the Concho Valley paying for it but we have to have some kind of assurance that Melvin will take care of themselves after that. Kendra Holubec said she was told by Mayor Brown, this \$15,000 was for services provided without an interlocal agreement. It is something they never signed an agreement agreeing to pay that at all. We're not legally bound to have to pay something that we never agreed to. You can assume agreement since you provided service, and they agreed to that service, but you cannot just bill somebody. Mayor Groves said we're not debating that. Kendra Holubec said he's willing to pay something that she doesn't think is due. Mayor Groves said we can go back and resettle if that number turns out to be different. We're looking for the opportunity to work it out. Mayor Groves said we were under the understanding that the County would pay that. Kendra Holubec said they were under that assumption as well. Mayor Groves said council needs to decide if they will accept that money. Council Member Moreno asked Kendra Holubec if she is a citizen of Melvin. She said she was. Council Member Moreno said we need people to be on city council of Melvin to help us. Kendra Holubec said she suggested that we feel we are providing us service so they should provide something in return, cash or whatever. Their city has a helipad that is used by the City's ambulance service. Their volunteer fire department goes out and ensures safe transfer, lights, helps move people, all at no cost. The city council of Melvin researched it and it was about \$5,000 per use. So they brought it to the council. The council said no because this saves people's lives. We're not willing to charge for something that saves lives. They're not going to charge for that. Their fire department gets no money from taxes or anything. Ms. Holubec said she is asking Council to consider in lieu of a \$5,000 per event charge, that ambulance will have to drive to San Angelo. They would like council to consider continued use of their helicopter pad with their fire department servicing and helping in exchange for

continued EMS services. They do not have money, but they have a service. They would like to do that in exchange. Council Member Moreno said he has talked to citizens of Melvin and hasn't gotten anything. Mayor Groves said he promises that will be considered. Council Member Gomez said he spoke with Mayor Brown about reaching out to State reps too. Mayor Brown said she agrees to the reimbursement. They have an asset manager coming in. Everybody keeps saying raise taxes. If they raise taxes, it would cost \$100 for 100 people per month to pay. Ruben Ramon said he has 30 years of experience in EMS. It has always been a battle between city and county. He does feel there is an option and solution that we can work out. There is a plan we can put in place and pay a little extra on water meter every month. He doesn't mind paying an extra \$10 a month. We do have the helipad. Maybe we can work out a cheaper rate. Every time the ambulance is paged out there, the fire department is paged out and they help. Council Member Moreno said the city wants to help; Melvin needs to tell us what they can do. He's being told they can't do anything. Council Member Moreno said he thinks the county should pay it because there was an agreement with the county at that time. Mayor Groves called for the question. Council Member Elliston moved to accept the money so we can continue these discussions. Seconded by Council Member Gomez. All Council Members voted "aye" and none "nay". Motion passed with a 4 – 0 vote. Mayor Groves said we all want a solution to this.

- E. Discussion, consideration and possible action regarding engaging an outside Human Resources consulting firm. James Stewart said they've looked at what options are available. They came down to the realization that there is one that shines. These companies cost a lot of money and want HR and payroll. We already have software that we're using for payroll which is very effective. This consulting firm will be a benefit. They recommend Cano HR Group. Council Member Ellison asked if they have vetted all of them and still lean to Cano? James Stewart and Barbara Holly said yes. Council Member Elliston said she would like to go with the higher level of service with them. Council Member Gomez said this is something we have been talking about since December 2023. We want to be more efficient when it comes to that. Mayor Groves said one of the key things is the potential for if something goes wrong, personnel issues can bite you and cause the most problems, so getting a good handle on personnel is very important. Council Member Gomez moved to engage Cano HR Group for the full service. Seconded by Council Member Phillips. All Council Members voted "aye" and none "nay". Motion passed with a 4 – 0 vote.
- F. Discussion, consideration and possible action to direct city staff on the approved budget item: Retain professional services for the sale of the City's Gas distribution system. Steven Miller presented. Council Member Moreno asked if we got information on what it's worth. Barbara Holly said a consultant did tell us that it wasn't as dyer as we thought, that we've done the work as expected. Council Member Moreno said council voted to get someone to give us an actual amount. Steven Miller said they had two meetings to start the process to develop the RFP. In a general sense, they said you don't really get a lot for these systems. We lost a large stream of revenue. He was trying to show it's sort of a break-even operation. Miller went over projects that have been identified over the years. We're on our own out here. Nobody is going to come in and help us, so how do we fix our gas system. We have issues. We have a line under a house. Mayor Groves said government regulations are on us so strong and we have no way to meet those demands. Those demands require us to sell this. We cannot meet their standards. Barbara Holly said they told us it had to do with the percentage of pipe you have to replace. We looked at our critical assets as a

whole. And we had to replace so much of that per year. Mr. Pena said you can break that out. We have been replacing what the state has required. He said you would also have data centers that can come in that are so needy of electricity, they're using natural gas to make their own electricity on site. So now there is not a need to sell it now. So, we need to know if we continue or let it ride. Council Member Moreno said they were told we needed to sell it because of regulations. They asked to find out how much we could get for it, and we haven't even gotten to that point. Council Member Elliston said we went through the election thinking our hands were tied and we had no choice. Miller said there is a capital component and a regulatory component. It's getting difficult to deal with it. Danny Galindo said they are sending out information monthly and we've taken care of our system this whole time. Very seldom do we bring in a contract. He handles everything. He does all the training for his employees which could be considered a risk. He does it and documents everything. Now they have companies come in and charge \$10,000 to \$15,000 per employee. Right now, there are three of them and a part timer and it's really hard to keep up with the bookwork and out in the field. You can't keep up with it, but they do it. We're going to have to change staffing to keep up. There's a lot of documentation that they are pushing on utilities. Steven Miller said Danny spends a lot of time trying to hold it together and he has done a remarkable job. Council Member Phillips said sometimes you have to sell things not to make money, but to reduce liability. Barbara Holly said it might be valuable to have Mr. Pena come in and talk to council at a workshop. Mayor Groves said once you sell it it's gone. Danny Galindo said it was sold before and we ended up buying it back, but if it gets sold this time, then the city probably wouldn't buy it back. Mayor Groves asked how much is the RFQ. Miller said \$35,000. Mayor Groves said he thinks we should spend the \$35,000 and know some facts. Council Member Moreno said we already allocated this money and we haven't even gotten an estimate on how much we would receive. Council Member Elliston said she thinks we could get information from Mr. Pena without spending the \$35,000. Council Member Moreno moved to hire Mr. Pena and spend the \$35,000. Seconded by Council Member Phillips. All Council Members voted "aye" and none "nay". Motion passed with a 4 – 0 vote.

## 8. STAFF REPORTS

### A. Upcoming Special Events/Meetings:

### B. Monthly Activity Reports: Seniors, Golf, BPD, Fire-EMS Calls, BVFD Expense Report, Animal Control, Airport, Code Enforcement, Municipal Court

### C. Upcoming Special Events/Meetings:

April 15		Regular City Council Meeting, 6:00 p.m.
April 18		Good Friday Holiday, City Offices Closed, Altered Trash Schedule
April 23		HAPPY BIRTHDAY MISSI ELLISTON
May 6		Regular City Council Meeting, 6:00 p.m. – reception for outgoing council members / swearing in of new council members
May 20		Regular City Council Meeting, 6:00 p.m.
May 26		Memorial Day Holiday, City Offices Closed, Altered Trash Schedule – Mon. 5/26 trash picked up Tues. 5/27 & Tues. 5/27 trash picked up Wed. 5/28

## 9. ANNOUNCEMENTS

Steve Morgan said April 11, LCRA will bring guys to paint the railing around the pool.

#### **10. EXECUTIVE SESSION**

The City Council of the City of Brady adjourned into Executive Session for the following:

- Pursuant to Section 551.071 (Consultation with Attorney), the City Council will consult with the City Attorney about pending or contemplated litigation or on a matter in which the duty of the attorney to the City under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with the Texas Open Meetings Act:
- Pursuant to Section 551.074 (Personnel Matters) City Council will meet to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee: City Manager / Interim City Manager contract & duties
- Pursuant to Section 551.072 (Deliberations about Real Property), the City Council will deliberate the purchase, exchange, lease, or value of real properties of the City as the deliberation in an open meeting will have the detrimental effect on the position of the City in negotiations with a third person:

Regular Session was recessed again at 8:48 p.m. Council went back into open session at 8:48 for a citizen comment. Bob Klem said last week he saw something on Facebook where a business owner posted that she had a brand new sign that looked really good and somebody helped her pay for it, and asked who is going to pay for a sign that announces Richards Park. It needs a lot of work. Council Member Moreno told him that one and the one on the Golf course are being done.

Executive Session was opened at 9:03 p.m. and closed at 9:35 p.m. Regular Session resumed at that time.

#### **11. OPEN SESSION ACTION ON ANY ITEMS COMING OUT OF EXECUTIVE SESSION**

No action was taken as a result of executive session

#### **12. ADJOURNMENT**

There being no further business, Mayor Groves adjourned the meeting at 9:36 p.m.

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Anthony Groves, Mayor

Attest: \_\_\_\_\_  
Tina Keys, City Secretary

**City Council  
City of Brady, Texas  
Agenda Action Form**

<b>AGENDA DATE:</b>	4-15-2025	<b>AGENDA ITEM</b>	5.
<b>AGENDA SUBJECT:</b>	Second Quarter Financial Report – FY 25		
<b>PREPARED BY:</b>	Lisa McElrath	<b>Date Submitted:</b>	4-10-2025
<b>EXHIBITS:</b>	Financial Report as of March 31, 2025 Fund Balance and Cash Reconciliation Reconciled Cash and Utility Billing Summary Sales Tax Chart by Fiscal Year Utility Customer Service Reports		
<b>BUDGETARY IMPACT:</b>	<b>Required Expenditure:</b>		\$00.00
	<b>Amount Budgeted:</b>		\$00.00
	<b>Appropriation Required:</b>		\$00.00
<b>CITY MANAGER APPROVAL:</b>			

<b>SUMMARY:</b>
<p>Financial Reports for second quarter-end (50%) of FY 25 have been emailed to you for review and placed on the website for public view.</p> <p>City Sales Tax collections through March 2025 total \$598,427 and are favorable at 54% of budget projections. Total collections through March are \$25,756, or 4.5% more than last year at this time.</p> <p>Current Property tax collections assigned to the General Fund total \$857,157 and are at 96% of budget projections.</p> <p>Total Revenues and Expenditures for the city's core funds: General, Electric, Gas, Water, Sewer, Solid Waste and Utility Support are on track with budgeted goals.</p>

<b>RECOMMENDED ACTION:</b>
<p>This item is for presentation and discussion purposes only.</p>

CITY OF BRADY  
MONTHLY FINANCIAL REPORT  
AS OF: MARCH 31ST, 2025

50.00% OF FISCAL YEAR

	CURRENT BUDGET	YEAR TO DATE ACTUAL	% TO DATE	YEAR TO DATE PRIOR YEAR
BEGINNING FUND BALANCE & NET WORKING CAPITAL	26,294,181.06	26,294,181.06		27,354,258.02
<u>REVENUES</u>				
10 -GENERAL FUND	9,155,476.00	5,422,426.68	59.23	4,747,222.32
11 -GEN CONSTRUCTION FUND	2,420,000.00	2,420,000.00	100.00	0.00
20 -ELECTRIC FUND	8,605,850.00	4,359,138.40	50.65	4,066,783.18
30 -WATER / SEWER FUND	4,189,100.00	2,166,844.18	51.73	2,040,288.19
33 -WATER CONSTRUCTION FU	8,028,500.00	2,346,636.69	29.23	10,098.17
35 -WWTP CONSTRUCTION FUN	465,860.00	51,160.07	10.98	27,964.86
40 -GAS FUND	1,163,000.00	750,956.74	64.57	752,675.69
50 -UTILITY SUPPORT FUND	633,900.00	336,844.19	53.14	369,553.07
60 -SOLID WASTE FUND	1,736,000.00	781,725.36	45.03	762,214.37
61 -STREET SANITATION FUN	74,000.00	37,136.04	50.18	37,341.65
71 -EMPLOYEE BENEFITS TRU	1,026,000.00	489,399.77	47.70	461,360.88
80 -SPECIAL REVENUE FUND	1,766,775.00	270,115.78	15.29	268,010.55
81 -CEMETERY FUND	53,500.00	48,945.48	91.49	53,140.93
82 -HOTEL/MOTEL FUND	215,000.00	68,319.26	31.78	51,235.05
83 -SPECIAL PURPOSE FUND	6,000.00	4,813.87	80.23	5,430.21
TOTAL REVENUES	39,538,961.00	19,554,462.51	49.46	13,653,319.12
<u>EXPENDITURES</u>				
10 -GENERAL FUND	12,414,648.00	6,261,977.69	50.44	4,272,422.04
11 -GEN CONSTRUCTION FUND	261,955.00	0.00	0.00	3,450.00
20 -ELECTRIC FUND	8,916,112.00	4,075,393.39	45.71	4,174,537.17
30 -WATER / SEWER FUND	5,960,090.00	1,580,502.03	26.52	2,329,904.04
33 -WATER CONSTRUCTION FU	9,888,014.00	389,210.10	3.94	1,504,818.86
35 -WWTP CONSTRUCTION FUN	2,121,490.00	217,865.09	10.27	1,328,893.45
40 -GAS FUND	1,240,970.00	591,462.18	47.66	658,599.65
50 -UTILITY SUPPORT FUND	711,196.00	380,322.10	53.48	350,002.15
60 -SOLID WASTE FUND	1,982,348.00	725,366.83	36.59	862,864.62
61 -STREET SANITATION FUN	90,868.00	22,012.40	24.22	45,354.49
71 -EMPLOYEE BENEFITS TRU	1,025,000.00	489,111.00	47.72	460,829.14
80 -SPECIAL REVENUE FUND	2,012,522.00	340,790.93	16.93	287,825.90
81 -CEMETERY FUND	58,878.00	27,781.00	47.18	30,591.55
82 -HOTEL/MOTEL FUND	229,250.00	54,157.41	23.62	52,292.76
83 -SPECIAL PURPOSE FUND	23,500.00	3,500.00	14.89	3,500.00
TOTAL EXPENDITURES	46,936,841.00	15,159,452.15	32.30	16,365,885.82
REVENUES OVER/(UNDER) EXPENDITURES	( 7,397,880.00)	4,395,010.36		( 2,712,566.70)
ENDING FUND BALANCE & NET WORKING CAPITAL	18,896,301.06	30,689,191.42		24,641,691.32

# FUND BALANCE AND CASH RECONCILEMENT

As of: March 31, 2025

			Total Cash	Interest Earned
<b>COMMERCIAL NATIONAL BANK</b>				
Operating Account	#1053355	\$	24,808,101.88	
Airport Fuel Payment Account	#1053442	\$	35,383.00	
DW Construction	#1053500	\$	23.57	
CW Construction	#1053513	\$	7,997.20	
Sinking Fund 2000 - WTP	#1053368	\$	198,061.01	
Sinking Fund 2019 - DW	#1053426	\$	211,267.06	
Sinking Fund 2019 A - CW	#1053413	\$	174,718.13	
Sinking Fund 2019 B - CW	#1053400	\$	42,383.42	
Sinking Fund 2021 - CW	#1055797	\$	42,497.99	
Sinking Fund 2024 - DW	#1068642	\$	371,698.67	
Drug Seizure FDS	#1053455	\$	4,695.79	
Police Educational	#1053468	\$	3,351.30	
Court Security	#1053471	\$	13,319.15	
Court Technology	#1053484	\$	9,369.90	
Community Development Block	#1053497	\$	-	
Employee's Benefit Trust	#1063797	\$	1,346.56	
Cash on Hand		\$	1,880.00	
Bank Balances - Interest rate 4.45%	Subtotal	\$	25,926,094.63	559,112.05
UMB Escrow Acctount - DW CO 2019		\$	1,577,919.09	29,072.79
BOKF Escrow Account - DW LF 2019		\$	105,604.59	2,280.97
BOKF Escrow Account - DW EDAP 2019		\$	292,292.59	6,347.34
UMB Escrow Acctount - DW EDAP 2024		\$	1,601,999.15	24,999.15
UMB Escrow Acctount - DW CO 2024		\$	650,352.80	10,148.80
UMB Escrow Account - CW CO 2019A		\$	1,149,953.00	20,690.57
UMB Escrow Account - CW CO 2019B			400,636.04	6,668.19
BOKF Escrow Account - CW LF 2019		\$	117,018.93	3,371.81
BOKF Escrow Account - CW CO 2021		\$	-	-
	Subtotal	\$	5,895,776.19	
<b>TOTAL CASH BALANCES RECONCILED</b>			<b>31,821,870.82</b>	
<b>3/31/25 GENERAL LEDGER</b>				
Total Current Non-Cash Assets - All Funds			1,079,333.33	
(Total Current Liabilities - All Funds)			(2,212,012.73)	
<b>Total Fund Balance / Net Working Capital</b>			<b>30,689,191.42</b>	

# RECONCILED OPERATING CASH / TOTAL UTILITY BILLINGS

Fiscal Year 24-25

MONTH	OPERATING CASH	ELECTRIC		SEWER	WATER	GAS		SOLID WASTE	TOTAL BILLINGS
		PCRF	DISTRIBUTION			FUEL	DISTRIBUTION		
October 2024	22,899,292.10	328,146.71	357,544.53	103,494.47	238,315.48	3,952.37	31,687.56	103,847.67	1,166,988.79
November 2024	23,415,960.98	274,633.64	301,658.42	108,107.94	254,169.24	11,209.48	32,545.78	104,117.24	1,086,441.74
December 2024	23,787,261.44	249,395.52	244,252.11	103,381.69	206,836.29	14,074.31	42,252.05	104,459.47	964,651.44
January 2025	23,781,352.84	260,821.83	304,087.03	105,653.53	219,849.30	52,825.97	79,076.00	104,261.26	1,126,574.92
February 2025	24,325,112.82	317,803.73	394,848.15	104,593.13	200,543.99	143,140.17	133,569.77	104,160.81	1,398,659.75
March 2025	24,808,101.88	312,176.82	318,846.74	104,975.40	205,654.18	86,108.63	94,765.84	104,621.30	1,227,148.91
April 2025									0.00
May 2025									0.00
June 2025									0.00
July 2025									0.00
August 2025									0.00
September 2025									0.00
		1,742,978.25	1,921,236.98	630,206.16	1,325,368.48	311,310.93	413,897.00	625,467.75	6,970,465.55

**1171 - Brady, City of (General Obligation Debt)****Report - Brady, City of (General Obligation Debt) / Sales Tax Data**

The charts below contain sales tax revenue allocated each month by the Texas State Comptroller. Please contact and search the [Texas Comptroller's website](#) if you notice an incorrect amount.

For example, the February allocations reflect December sales, collected in January and allocated in February.

\*Excludes any sales tax retained by the municipality and not remitted to the Comptroller.

[View Grid Based on Calendar Year](#)

[View Grid With All Years](#)

 [Download to Excel](#)

**Brady**

**Change Fiscal Year  
End**

09/30/2026

Year	October	November	December	January	February	March	April	May	June	July	August	September	Total
2025	\$117,022	\$125,478	\$125,530	\$113,360	\$147,715	\$100,766	\$0	\$0	\$0	\$0	\$0	\$0	\$729,871
2024	\$118,274	\$116,627	\$117,448	\$122,243	\$126,783	\$97,786	\$117,938	\$116,212	\$112,255	\$119,476	\$117,891	\$117,678	\$1,400,609
2023	\$107,497	\$116,442	\$105,580	\$106,567	\$132,732	\$99,941	\$96,330	\$115,788	\$104,149	\$114,704	\$148,466	\$142,660	\$1,390,855
2022	\$100,659	\$110,547	\$110,670	\$112,512	\$119,933	\$89,202	\$90,754	\$118,313	\$104,559	\$106,126	\$118,753	\$109,179	\$1,291,207
2021	\$97,505	\$102,843	\$95,512	\$100,910	\$118,480	\$88,588	\$85,665	\$131,540	\$107,199	\$106,167	\$115,244	\$102,302	\$1,251,954
2020	\$94,161	\$95,033	\$98,358	\$107,077	\$114,736	\$90,220	\$86,583	\$101,797	\$101,393	\$109,646	\$105,702	\$97,317	\$1,202,025
2019	\$108,700	\$97,871	\$99,563	\$102,849	\$102,877	\$97,257	\$96,793	\$108,828	\$94,204	\$91,085	\$99,315	\$87,187	\$1,186,530
2018	\$101,224	\$103,733	\$112,475	\$107,463	\$108,139	\$94,294	\$88,618	\$106,428	\$105,435	\$94,199	\$103,004	\$98,016	\$1,223,027
2017	\$87,306	\$91,161	\$89,413	\$100,033	\$109,289	\$86,358	\$97,988	\$101,730	\$86,536	\$97,051	\$103,953	\$100,236	\$1,151,056
2016	\$143,834	\$112,101	\$107,933	\$98,515	\$113,278	\$84,869	\$85,238	\$96,257	\$81,982	\$80,944	\$94,673	\$85,349	\$1,184,973
2015	\$113,438	\$115,026	\$128,575	\$118,282	\$127,008	\$90,659	\$99,414	\$119,166	\$107,160	\$99,436	\$107,394	\$106,966	\$1,332,523
2014	\$86,905	\$90,223	\$83,575	\$87,608	\$114,999	\$83,194	\$86,383	\$103,052	\$119,190	\$96,615	\$101,343	\$109,279	\$1,162,366
2013	\$81,575	\$84,095	\$78,857	\$88,594	\$108,399	\$69,954	\$76,038	\$92,661	\$84,448	\$82,176	\$91,353	\$87,852	\$1,026,002
2012	\$76,182	\$79,173	\$73,628	\$81,661	\$100,901	\$64,794	\$79,473	\$88,392	\$76,641	\$60,890	\$87,159	\$105,230	\$974,124
2011	\$78,998	\$93,104	\$65,476	\$83,507	\$93,953	\$70,399	\$72,121	\$81,841	\$76,174	\$71,819	\$84,522	\$71,003	\$942,918

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**CITY OF BRADY  
CITY COUNCIL CORRESPONDENCE**

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**TO: MAYOR AND COUNCIL**

**FROM: FINANCE / UTILITY DEPARTMENTS**

**SUBJECT: MONTHLY CUSTOMER SERVICE REPORT**

**DATE: March 31, 2025**

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SERVICES	FISCAL YEAR 2025												
	October	November	December	January	February	March	April	May	June	July	August	September	YTD Total
Received Phone Calls	434	442	356	464	251	325							2,272
Returned Calls	17	12	7	19	18	12							85
Residential Apps	13	26	17	21	7	11							95
Commercial Apps	2	3	0	2	3	0							10
Service Orders	177	202	163	213	163	291							1,209
Utility Onsite Payments	733	741	763	753	756	796							4,542
Utility Mail Payments	546	475	668	595	585	597							3,466
Utility Online Payments	673	627	662	684	636	670							3,952
Utility Draft Payments	660	665	661	670	679	683							4,018

# SERVICE ORDER REPORT FY 24-25

TOTALS BY JOB CODE	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	YTD
BTP - BULK TRASH PICKUP	3	0	1	0	0	0							4
CC - BRUSH CHIPPING	5	4	1	2	3	11							26
C&S - CLEAN AND SHOW	0	0	0	0	0	0							0
CHG - SERVICE CHANGE	3	7	7	9	7	3							36
CON - CONNECT SERVICE	3	16	10	21	5	10							65
DEMO - DEMILITION (New Code Added)	0	0	0	0	0	0							0
DIS - DISCONNECT SERVICE	5	7	10	4	9	17							52
DMP - DUMPSTER SERVICE CHANG	3	1	0	0	2	3							9
EOUT - ELECTRIC OUTAGE	2	2	2	1	2	16							25
FD - FORCED DISCONNECT	37	36	32	30	26	31							192
Gas - Gas Pressure Test Needed	0	0	0	0	0	0							0
GL - GAS LEAK	0	0	1	0	1	0							2
GOUT - GAS OUTAGE	0	0	0	0	0	1							1
INSP - INSPECTION (CODE)	0	0	0	0	7	6							13
MCE - ELECTRIC METER CHANGEOUT	2	0	3	2	2	0							9
MCG - GAS METER CHANGEOUT	28	26	17	12	2	67							152
MCW - WATER METER CHANGEOUT	4	7	2	4	6	2							25
MISC - MISCELLANEOUS	14	12	17	17	12	45							117
NONCO - NON COMPLIANCE CODE	0	0	0	0	0	0							0
NONPAY- DISCONNECT FOR NON PAY	0	0	2	3	5	5							15
PH - STREET POTHOLE	0	0	1	1	1	5							8
PPM - PUBLIC PROPERTY	0	0	0	0	0	0							0
PL - PILOT LIGHT ON/OFF	0	0	0	0	1	0							1
PLY - POLYCARB SVC CHANGE	12	14	4	0	3	14							47
PULL - PULL METER	6	4	0	7	3	23							43
RC - CHECK READ	43	40	32	41	40	32							228
REINS - REINSTATEMENT OF SERVICE	0	0	1	3	3	3							10
SBU - SEWER BACK UP	3	6	1	5	2	5							22
SC - STREET CUTS FOR TAPS	1	0	1	0	0	2							4
SL - SECURITY LIGHTS REPAIR	2	0	2	0	8	6							18
TT - TREE TRIMMING	2	2	2	0	0	2							8
WL - WATER LEAK	20	9	11	16	8	19							83
WOUT - WATER OUTAGE	1	2	0	0	2	1							6
<b>TOTAL ALL CODES</b>	<b>199</b>	<b>195</b>	<b>160</b>	<b>178</b>	<b>160</b>	<b>329</b>							<b>1221</b>

SERVICE ORDER DELEGATION BY GROUP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	YTD
CODE ENFORCEMENT	0	0	0	0	7	6							13
ELECTRIC	14	8	14	6	19	48							109
GAS	2	4	9	5	7	4							31
METER TECHNICIAN	122	134	111	127	92	179							765
PPM	0	0	0	0	4	0							4
SOLID WASTE	15	15	4	0	7	24							65
STREETS	10	4	4	6	4	27							55
WATER	36	30	18	34	20	41							179
<b>TOTAL</b>	<b>199</b>	<b>195</b>	<b>160</b>	<b>178</b>	<b>160</b>	<b>329</b>							<b>1221</b>

**City Council**  
**City of Brady, Texas**  
**Agenda Action Form for Ordinance**

<b>AGENDA DATE:</b>	04/15/2025	<b>AGENDA ITEM</b>	7.A.
<b>AGENDA SUBJECT:</b>	Discussion, consideration, and possible action regarding the first reading of Ordinance 1393 of the City of Brady, Texas, amending Chapter 3 of the Code of Ordinances, establishing a vacant building ordinance.		
<b>PREPARED BY:</b>	B. Holly	<b>Date Submitted:</b>	4/2/2025
<b>EXHIBITS:</b>	Ordinance 1393		
<b>BUDGETARY IMPACT:</b>	<b>Required Expenditure:</b>	\$00.00	
	<b>Amount Budgeted:</b>	\$00.00	
	<b>Appropriation Required:</b>	\$00.00	
<b>CITY MANAGER APPROVAL:</b>			

<b>SUMMARY:</b>
<p>The City Council requested property owner incentives to return vacant commercial structures to productive use. Many communities have enacted vacant building ordinances that require property owners of vacant structures to file an annual plan with the city and pay an increasing fee for each year the property is left vacant. The ordinance is currently structured to apply to all vacant commercial structures, or, if desired, can be limited to the downtown area. The annual fees begin at \$1,000, ratcheting up to \$4,000 per year in year four and thereafter.</p>

<b>RECOMMENDED ACTION:</b>
<p><b>Mayor will ask:</b> “Madam City Secretary please read the Ordinance Preamble for the record in accordance with the City Charter.” “Secretary reads preamble”</p> <p><b>Mayor calls for a motion:</b>  Move to approve the <b>first</b> reading of Ordinance 1393, creating a vacant building ordinance.</p>

**CITY OF BRADY, TEXAS**

**ORDINANCE NO. 1393**

**AN ORDINANCE OF THE CITY OF BRADY, TEXAS, AMENDING CHAPTER 3 OF THE CITY OF BRADY CODE OF ORDINANCES TO ADDRESS VACANT COMMERCIAL PROPERTIES; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HERewith; AND PROVIDING A SEVERABILITY CLAUSE.**

**WHEREAS**, the City Council ("Council") is the governing body for the City of Brady, Texas, and therefore, it must bear the initial responsibility of governance; and

**WHEREAS**, vacant and abandoned properties harm Texas communities;

**WHEREAS**, there exists in Brady, many vacant buildings that, if left unoccupied and unmonitored, may fall into a state of disrepair, become a haven for drug activity and other crimes, may breed dumping and create blight in the area; and

**WHEREAS**, the regulation of vacant and abandoned structures within the City of Brady (hereinafter called "City") Texas is essential to the health, safety and economic value of the community.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF BRADY, TEXAS:**  
**Vacant Structures**

**Definitions**

The following words, terms and phrases, when used in this division, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

*Allowed Use Table*: A table that can be found in Chapter 14 of the Brady Code of Ordinances that sets the parameters for what uses are allowed in each zoning classification.

*Building*: Any enclosed structure designed for use as a habitation or for a commercial use, including engaging in trade or manufacture.

*City Building Official or building official*: The designated building official for the city or his or her designated representative.

*City Council or Council*: The city council of the city.

*City Manager*: The chief administrative officer designated by ordinance, or by his or her designated representative.

*City Staff*: The officers, employees and agents of the city assigned and designated from time to time by the city manager and/or council to review, comment, and/or report on issues with the enforcement of this division.

**Owner:** The person that owns the property on which a building is located, according to the real property records of the county; or the records of the appraisal district.

**Secured:** That all accessible means of ingress and egress to the vacant structure, including but not limited to all exterior doorways and windows are locked as to prevent unauthorized entry by vagrants and criminals.

**Unit:** A part of a building distinctly separated from other spaces within the building. It must be directly accessible from an outer door or through an interior door in a shared hallway rather than by walking through another building space.

**Vacant Structure:** That all lawful commercial activity at the building has ceased, or reasonably appears to have ceased, for 150 days; or the building contains more than three units (single building subdivided for multiple businesses), 75 percent or more of which have not been used lawfully, or reasonably appear not to have been used lawfully, for more than 150 days. Vacant structures have a water account but is not active.

### **Applicability.**

This division shall apply to all commercial vacant structures, which are now in existence or which may hereafter be constructed or converted from other uses which are in the city limits.

### **Registration required.**

- (a) An owner is required to register their building as vacant when the property is not currently in productive use subject to the adopted Allowed Use Table, including having active water and power service. A person commits an offense if the person owns a vacant building and fails to register within ninety (90) days from the date that written notice is issued by the city building official to the owner. Written notice shall be issued to the vacant structure owner by means of personal service, by first class mail to his/her last known address according to McCulloch County Appraisal District records or by posting on the property.
- (b) Upon issuance of notice to register the vacant structure, the owner shall submit a registration application with the city building official. The registration application shall be submitted on forms provided by the city. The registration application shall include the following information supplied by the applicant:
  - 1) The address and legal description of the property
  - 2) Name, mailing address, telephone number, and email address of all owners. Corporation or corporate entities shall submit the same information pertaining to their registered agent.
  - 3) Name, address and telephone number for any third party who the owner has entered into a contract or agreement with for property management
  - 4) Name and address of all known lienholders, tenants and all other parties with an ownership or possessory interest in the structure.
  - 5) Name, address and telephone number of a person to contact in an emergency
  - 6) Proof of comprehensive liability insurance for the property, of no less than \$500,000.00 for damages and personal injury, or \$100,000.00 for personal injury in any one accident and a surety bond for the value of the structure if insurance for the structure cannot be

obtained. Said value shall be the appraised value as determined by the McCulloch County Appraisal District. This subsection is not applicable to single-family residential structures. The insurance required herein shall remain in full force and effect at all times during the registration term. Such insurance coverage shall specifically name the city as additional insured. The insurance coverage shall cover all perils arising from the activities relative to this agreement. A registration applicant shall be responsible for any deductibles stated in the policy and shall not cause such insurance or bond to be cancelled nor permit such insurance or bond to lapse. All insurance certificates shall include a clause to the effect that the policy shall not be cancelled, reduced, restricted, or otherwise limited until forty-five (45) days after city has received written notice as evidenced by return receipt of registered or certified mail.

- 7) Complete a vacant building plan containing a plan of action and timeline for correcting all existing violations, maintaining the building while vacant, renovating or repairing the building, occupying or selling the building, and/or demolition of the building. The vacant building plan must be updated every six (6) months that the building is required to be registered.
  - 8) Provide the number of buildings, dwelling units, swimming pools, spas, located in or on the premises of the vacant building and the total area in square feet of the building, the number of stores contained in the vacant building and the total area in square feet of each story, and whether each story is above or below ground level and any other information reasonably necessary for use by which first responders in the event of a fire or other catastrophic event.
  - 9) Property owner shall post "No Trespass" signs on the property front door or window
  - 10) Vacant structure owners shall provide written notice to the city building official, including a copy of the deed, of a change in ownership of the property and/or contact information for either the owner or the designated manager. Written notice shall be provided to the city no later than 30 days after said changes have occurred
- (c) Continued annual registration (from the original date of vacancy) of the property by the vacant structure owner is required until said structure is deemed occupied and in compliance with all relevant code requirements by the city building official.
- (d) The vacant property will be reviewed biannually by the city building official and the code enforcement officer or his/her designee for compliance with section 3 of this division.
- (e) The results of the review by the city building official and the code enforcement officer or his/her designee may require the owner employ a structural engineer to determine the existence of structural damage.

#### **Property manager or agent.**

- (a) An owner of a vacant structure must designate a local manager for said structure and include the relevant contact information for the designated manager upon registering the property with the city. Property managers shall act as agents for the property owner for purposes of accepting legal service, however the vacant property owner remains personally liable in criminal prosecution for code violations.

- (b) The property manager or agent must be available at the number listed at all times in the event of an emergency or catastrophe. For all vacant properties except for single-family residential structures; the name and telephone number of the property manager or agent must be posted at the front of the building, in large, legible print.

**Standard of care for vacant property.**

- (a) The standard of care for all vacant structures shall be in accordance with the currently adopted International Building Code and any and all requirements of chapter of the Code of Ordinances and amendments thereto. Failure to maintain the vacant structure to the standard of care specified by the city is a violation of this division. Neighboring businesses are encouraged to report vacant buildings/buildings in disrepair to the city code enforcement official in action.
- (b) Commercial buildings which exhibit evidence of vacancy shall be maintained as to the appearance of evidence of occupancy by:
  - (1) Maintaining the exterior of the property in good order including cleaned windows, a lit interior light at night with the view into the first floor to be easily viewed by police to maintain security on the premises, and facade materials maintained in a good state of repair to include no peeling paint, missing mortar, and rusted metal and the like.
  - (2) All floor windows installed with clean solid glass and upper story windows shall have glass, secure-view, plexi-glass or painted half-inch plywood installed and secured within each window opening.

**Factors not considered for exemption**

- (a) The pendency of a real, heritable tax foreclosure proceeding does not exempt the owner from payment of the vacant property registration or renewal fee. Only upon issuance of a final judgement of foreclosure by the court will the record owner be relieved from payment of the registration or renewal fee as of the day the final judgment or foreclosure is issued.
- (b) The financial inability of the owner to pay the registration or renewal fee does not rise to the level of "indigent" for the consideration of exemption.
- (c) The filing of bankruptcy petition does not relieve the owner from payment of the vacant property registration or renewal fee unless there is a specific statutory guideline that would otherwise exempt the owner from payment of the fees.
- (d) No owner of a vacant property will be exempt from payment of the vacant property registration or renewal fee if the owner has past due municipal fees or if there are municipal liens on the vacant property.

**Exemptions**

An owner or an owner's agent may apply for an exemption to the registration fee on an annual basis. The city shall issue the exemption provided herein upon a finding that the applicant has complied with all requirements for issuance of an exemption and the applicant has not made a false statement as to the material matter in the application. A fee waiver is only valid for twelve (12) months.

- (1) A vacant building which has suffered fire damage or damage caused by extreme weather conditions may be exempt for a period of one (1) year from the date of the fire or extreme weather event.
- (2) A property owner who is determined to be indigent by the city must register the property and is otherwise subject to this division but shall be exempt from the registration fees.
- (3) A property owner who has obtained a building permit and is progressing in an expedient manner to prepare the premises for occupancy must register the property and is otherwise subject to this division but shall be exempt from the registration fees.
- (4) Single-family residential structures are exempt from registration and registration fees.

### **Penalty.**

Any person, firm, or corporation who shall violate any of the provisions or terms of this division, or shall fail to comply therewith, or with any of the requirements thereof, within the city limits shall be deemed guilty of a misdemeanor and upon conviction shall be subjected to a fine not to exceed the sum of five hundred dollars (\$500.00) for each offense, in which event the penalty shall be fixed by state law and if deemed a violation of any provision which governs fire safety, zoning or public health or sanitation shall be punished by a fine not to exceed the sum of two thousand dollars (\$2,000.00) for each offense. Each day the violation exists shall be deemed to constitute a separate offense. The penalty provided herein shall be in addition to any other enforcement remedies that the city may have under city ordinance and/or state law. Nothing herein shall preclude the city from taking administrative or civil action as may be permitted by law.

**Repeal of Conflicting Ordinances.** All ordinances or parts of ordinances, and sections of the City Code of Ordinances, in conflict with the provisions of this ordinance are hereby repealed to the extent of such conflict; provided, however, that all other provisions of said ordinances not in conflict herewith shall remain in full force and effect. In the event of a conflict or inconsistency between this ordinance and any other code or ordinance of the city, the terms and provision of this ordinance shall govern.

**Severability.** If any provision of this ordinance or the application of any provision to any person or circumstance is held invalid, unlawful, unenforceable, or unconstitutional, the same shall not affect other provisions or applications hereof which can be given effect without the invalid provision or application, and to this end the provisions of this ordinance are declared to be severable.

**Savings Clause.** All rights and remedies of the City of Brady are expressly saved as to any and all violations of the provisions of any ordinances affecting zoning and all other codes affected hereby including permit issuance, or vendor registration within the City which have accrued at the time of the effective date of this ordinance; and, as to such accrued violations and all pending litigation, both civil and criminal, whether pending in court or not, under such ordinances shall not be affected by this ordinance but may be prosecuted until final disposition by the courts

Effective Date. This ordinance shall take effect immediately upon its adoption by the City Council and publication as required by City Charter and the Texas Local Government Code.

**Open Meetings Act.** It is officially found and determined that the meeting at which this ordinance is passed was open to the public as required and that the public notice of the time, place, and purpose of said meeting was given as required by the Texas Open Meetings Act, Chapter 551, Texas Government Code.

**PASSED AND APPROVED** on the first reading on this the \_\_\_\_ day of \_\_\_\_\_, 2025.

**PASSED AND APPROVED** on the seconding reading on this the \_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Anthony Groves, Mayor

ATTEST: \_\_\_\_\_  
Tina Keys, City Secretary

# City Council

## City of Brady, Texas

### Agenda Action Form

<b>AGENDA DATE:</b>	04/15/2025	<b>AGENDA ITEM</b>	7.B.
<b>AGENDA SUBJECT:</b>	Discussion, consideration, and possible action regarding the first reading of Ordinance 1394 of the City of Brady, Texas, amending Chapter 3 of the Code of Ordinances, establishing fees to administer a vacant building ordinance.		
<b>PREPARED BY:</b>	B. Holly	<b>Date Submitted:</b>	4/8/2025
<b>EXHIBITS:</b>	Ordinance 1394		
<b>BUDGETARY IMPACT:</b>	<b>Required Expenditure:</b>	\$00.00	
	<b>Amount Budgeted:</b>	\$00.00	
	<b>Appropriation Required:</b>	\$00.00	
<b>CITY MANAGER APPROVAL:</b>			

<b>SUMMARY:</b>
<p>The City Council requested property owner incentives to return vacant commercial structures to productive use. Many communities have enacted vacant building ordinances that require property owners of vacant structures to file an annual plan with the city and pay an increasing fee for each year the property is left vacant. The ordinance is currently structured to apply to all vacant commercial structures, or, if desired, can be limited to the downtown area. The annual fees begin at \$1,000, ratcheting up to \$4,000 per year in year four and thereafter.</p>

<b>RECOMMENDED ACTION:</b>
<p>Move to approve the first reading of Ordinance 1394, creating the fees to administer a vacant building ordinance.</p>

**ORDINANCE NO. 1394**

**AN ORDINANCE OF THE CITY OF BRADY TEXAS AMENDING ORDINANCE 1386 AUTHORIZING SETTING FEES FOR VACANT COMMERCIAL STRUCTURES**

**WHEREAS**, on September 17, 2024, Ordinance 1386 was passed by the City Council of the City of Brady; and

**WHEREAS**, in reviewing Ordinance 1386, it was determined that fees for vacant buildings should be added; and

**WHEREAS**, the State Constitution authorizes the governing body of a municipality to charge fees; and

**WHEREAS**, the City Council of the City of Brady has determined that it is beneficial to encourage property owners to put vacant buildings back into productive use.

**NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BRADY, TEXAS:**

**Section 1.** Ordinance 1386 of the City of Brady, Texas is hereby amended to allow for fees of vacant structures as follows:

- Ownership for 1 year - \$1,000.00
- Ownership for 2 years - \$2,000.00
- Ownership for 3 years - \$3,000.00
- Ownership for 4 years - \$4,000.00
- Annual inspection charge - \$0.01 per sq ft (minimum of \$50)

**Passed and approved on the FIRST READING** this \_\_\_\_ day of \_\_\_\_\_, 2025.

**Passed and approved on the SECOND READING** this \_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
Anthony Groves, Mayor

ATTEST:

\_\_\_\_\_  
Tina Keys, City Secretary

# City Council

## City of Brady, Texas

### Agenda Action Form

<b>AGENDA DATE:</b>	04/15/2025	<b>AGENDA ITEM</b>	7.C.
<b>AGENDA SUBJECT:</b>			
Discussion, consideration and possible action awarding contract for the Avgas Fuel Farm Upgrade project to Bassco Services, Inc.			
<b>PREPARED BY:</b>	T. Hoffpauir/L. McElrath	<b>Date Submitted:</b>	04/08/2025
<b>EXHIBITS:</b>			
Sealed Bid Tabulation Sheet Bassco Proposal Package			
<b>BUDGETARY IMPACT:</b>		<b>Required Expenditure:</b>	<b>\$428,953.00</b>
		<b>Amount Budgeted:</b>	\$265,000.00
		<b>Appropriation Required:</b>	\$163,953.00
<b>CITY MANAGER APPROVAL:</b>			
<b>SUMMARY:</b>			
<p>In February 2025, City staff issued a Request for Proposals (RFP) seeking a qualified vendor to design and install a new 100LL Avgas fuel farm system at the Brady Curtis Field Airport. Only one proposal was received in response to the public solicitation. Staff reviewed the proposal and confirmed that it met all required criteria. In addition, Bassco Services, Inc. has been a long-time vendor to the city's airport and is in good standing with past services provided.</p> <p>This project was identified and funded in the FY25 budget cycle in response to continued signs of deterioration in the existing fuel system. The proposed upgrade will replace the aging infrastructure with a modern, compliant, and safer system. The new fuel farm will include a self-serve fueling option, which is expected to improve accessibility for pilots and support the potential for increased fuel sales—ultimately enhancing revenue generation for airport operations.</p> <p>The bid is overbudget by \$163,953. However, another airport project approved in the FY 25 budget cycle—airfield lighting upgrades – has been delayed by TXDOT Aviation; therefore, local matching funds (\$140,000) can be reallocated to the fuel farm project. Additionally, sales tax collections are on track to exceed budget expectations. Staff recommends that additional revenue collections (\$24,000) be allocated to the remaining appropriation required to support the additional cost.</p>			
<b>RECOMMENDED ACTION:</b>			
City staff recommends awarding the Avgas Fuel Farm Upgrade project to Bassco Services, Inc. in the amount of \$428,953.00.			

SEALED BID OPENING SUMMARY SHEET  
CITY OF BRADY  
PROJECT: AVGAS FUEL FARM INSTALLATION

Sealed Bid Due Date: Wednesday, March 5, 2025 by 3:00 p.m.

No.	Name of Bidder	Bidder Certification and Addenda Acknowledgement Signed	Bid Amount	Comments
1	Bassco Services Inc	yes	428,953.00	other options listed but do not meet required standards?
2	Garsite			NO Response
3	Rebel Services			NO Response
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				

(Signature)  
Jayfor Hoffmann



**AVIATION FUEL SYSTEMS SPECIALIST**

9219 Viscount Row · Dallas, TX 75247 · 214-352-4432

**Date:** 03/03/2025

**Main Address:** Curtis Field Airport, 3825 N. Bridge St., Brady, TX 76825

Bassco Services is pleased to offer ***The City of Brady*** a bid/proposal for Design, Build, and Installation of an AVGAS Fuel Farm System in Curtis Field Airport in Brady, TX

**Design "AVGAS Fuel Farm System"**

**A. QTY= (1) 12-Thousand-Gallon Double Walled UL 142 Tank – Product: Avgas**

**B. QTY= (1) Avgas AAF-150 Fueling Pump Skid - Transport Offloading, Self-Serving, Refueler Loading, and Recirculating**

System functionality: to Unload Transports into the 12k Tank, Load Fuel into Refuelers, and Recirculate Fuel through Filter Vessel and Static Chamber at approximately at 150 Gallons Per Minute and & Aircraft Under Wing Fueling at approximately 100GPM and Over-wing Fueling at approximately 25GPM

**Bassco Services – Scope of work (Detailed Description)**

- Provide and Submit Professional Stamped Engineered drawings which will consist of Mechanical & Electrical Drawings
- Apply for permitting; Mechanical, Electrical, and Fire permits
- Manifest submittal package to the City of Brady for approval
- Develop the process of planning and allocating resources for project
- Follow the Engineered plan set & design provided by RTB Tech. for the projects site work that includes; Electrical and Mechanical scopes
- Fabricate and furnish (1) AAF-150 – Avgas Truck Fill & Over-wing Fuel Pump Skid - and (1) 12-Thousand-Gallon Double Walled UL 142 Avgas Tank
- Electrical scope will be performed according to the design in City approved plan set
- Electrically pre-wire the system in our fabrication shop by a licensed electrician
- Ship all fueling equipment to Curtis Field Airport in Brady, Texas
- Receive equipment by Crane to unload and set fuel Tank & Equipment per plan set layout
- Demo out existing Tank and Fueling Equipment on site
- Haul off and dispose of Tank and Fueling Equipment with a certified disposal company
- Use all stainless-steel piping and use welded fittings and flanged connections.



- Manifold the (1) 12k 100LL Tank onto the (1) 100LL Fueling Pump Skid
- Install an OSHA rated Staircase & Catwalk Manhole Platform
- Perform a pneumatic pressure test for 1-hour
- Conduct a start-up on system with first load of fuel into tank
- Pull fuel sample from the new (1) 12k Tank to lab for a 7- Day Soak Test and submit results to The City of Brady
- Commission project by Final Inspections through City & FDP
- Train designated personnel on how to operate the entire system
- Submit AS BUILT drawings for all of the equipment along with an operations manual that will contain all warrantied components

**❖ *Avgas Fuel Farm System will meet all FAA, NFPA, ATA 103, TCEQ, and TxDot compliance standards***

**(A.) Avgas 12 DW UL 142 Tank will be equipped with an OSHA approved ladder and Manhole Platform:**

- Morrison 3" Overfill Protection valve
- Morrison 3" aluminum down tube
- Morrison 3" vent and pipe
- Morrison 3" Emergency Valve
- Morrison Floating Suction Indicator
- Morrison Overfill Clock Gauge and Alarm
- Morrison Emergency Vents
- 3" OPW Floating Suction
- OPW Anti-Siphon Valve
- 1/4" Electric Anti-siphon Valve
- Tuthill manual sump-pump
- Fire Safe Ball Valves
- Sloped Saddles
- OSHA rated Catwalk Platform and Ladder
- Interior Blast to SP-6 & Apply 2 Coats HSC Novolac Epoxy Lining (10 mils. DFT min.)
- Exterior Blasted down to metal and Painted White Urethane
- Stainless Steel Pipe
- Stainless Steel Elbows
- Stainless Steel Flanges
- Spiral Wound Gaskets
- Stainless Fittings
- (1) 24" Manway
- (4) 4" NPT'S
- (1) 4" 150# Flange on Top of Tank (floating suction)



- (1) 6" NPT

**(B.) AAF-150 – Avgas Fueling Skid Functionality**

1. Truck Off-Loading at approx. 150 GPM
2. Truck Single Point at approx. 150 GPM
3. Recirculation at approx. 150 GPM
4. Aircraft Under-wing Fueling at approx. 100 GPM
5. Aircraft Over-wing Fueling at approx. 25 GPM

**AAF-150 - Avgas Fueling Skid** will be mounted on urethane painted channeled iron Frame and include the following components:

- 3" Morrison mesh strainer
- 3" Morrison Check Valve
- 3" Fire Safe Ball Valve
- 3" Butterfly valves
- 3" Blackmer GNX Pump
- **QTY= (2)** OCV 2-Stage Control Valve
- OCV Dead man Control Valve
- Baldor 10 HP explosion proof motor (230/460V 3 phase)
- Baldor Gear Reducer
- Facet filter vessel HCS Series and elements
- Facet Static Relaxation chamber VRC Series
- Gem Float Switch
- Gammon Differential Pressure Gauge
- Gammon Dead Man Handle w/Cord
- Armstrong Air eliminator
- Taylor pressure relief valve
- SS pump drain valve and piping
- TCS 700 Flow Meter w/ pulsar, strainer, and air elimination
- OPW 3" swivel
- OPW Dry Break Bottom Load Nozzle
- 50' Hannay EPJ electric rewind hose reel
- 50' Hannay HG static grounding reel
- 2 ½" x 20' Husky Under-wing aviation hose
- 1 ¼" x 50' Husky o/w aviation hose
- OPW 295 Over-wing nozzle
- Scully overfill protection when filling refuelers
- NEMA Starter Enclosure
- **QT POD M4000 Card reader for Self-Serving**
- **QT POD Cell Modem Kit**
- Stainless Steel Pipe
- Stainless Steel Elbows



- Stainless Steel Flanges
- Spiral Wound Gaskets
- Stainless Fittings

**Itemized Breakdown – Per 150GPM Avgas Fuel Farm System w/ Inbound Filtration and Static Chamber Total:**

1. Design + Tank & System – \$358,000.00
2. Demo of Existing Tank System – \$15,953.00
3. Installation of NEW Tank & System w/Site Electrical – \$55,000.00

**Total Price for 200GPM Avgas Fuel Farm System w/ Inbound Filtration and Static Chamber:**  
**\$441,453.00**

*Advisory for Customer's Discretion - 200GPM is too fast and it will evaporate the product from the heat and friction build up that will eventually cavitate the P/M.*

*We recommend going with 150GPM Max on the Bottom load refueling and offloading.*

*The system will still have the ability for 100GPM on the Under-wing Aircraft fueling and 25GPM for Over-wing Aircraft Fueling.*

*We understand that the RFP calls out for 2 options for truck offloading w/PTO or Offloading with the systems P/M.*

*The PTO on truck will exceed a flowrate over 200GPM, we advise to stay using the systems P/M to keep at a consistent 150GPM for offloading and loading*

**Total Price for 150GPM Avgas Fuel Farm System w/ Inbound Filtration and Static Chamber:**  
**\$428,953.00**

*Recommended System that will meet all required standards*

**Total Price for 200GPM Avgas Fuel Farm System w/o Inbound Filtration and Static Chamber:**  
**\$397,078.00**

*Unrecommended System that will NOT meet all required standards*

**Total Price for 150GPM Avgas Fuel Farm System w/o Inbound Filtration and Static Chamber:**  
**\$384,578.00**

*Unrecommended System that will NOT meet all required standards*

**This price does not include the following items:**

- Dirt or Concrete site work
- Permits Fees of any kind
- Sales Tax - Otherwise if Tax Exempted
- Bonds of any kind
- Purchase of any Fuel



**Timeline Breakdown:**

Submittals – 1 week

Tank Manufacturing – 5 months

Parts Ordering – 1 week

Fuel Skid Fabrication – 2 weeks

Skid Painting and Testing - 1 week

Demo, Site Electrical Work and Fuel System Installation – 2 weeks

Soak Test – 7 Days

Results and Calibration – 1 Day

**Total Time Frame for project completion– 7 Months**

Airport/Jobsite/Customer	Details	Install Date	Contact Name	Contact #/email
BTR - Baton Rouge, Louisiana Signature Flight Support	(2) 45k gal Jet-A AST - 300 GPM pump skid (1) 10k gal Avgas AST - 150 GPM pump skid (1) 2k gal split Mogas/Diesel AST - Self Serve pump skid	August - 2020	Brian Coyle	256-975-5740 Brian.Coyle@signatureflight.com
MID - Midland, Texas Signature Flight Support	(1) 30k gal Jet-A AST - 300 GPM pump skid (5) Refurb 20k gal Jet-A UST (1) Refurb 10k gal Avgas UST - new 150 GPM pump skid (1) 10k gal split Mogas/Diesel AST - Self Serve pump skid	January - 2022	Brian Coyle	256-975-5740 Brian.Coyle@signatureflight.com
BODE - Albuquerque, New Mexico Double Eagle Airport	(1) 30k gal Jet A AST - 230 GPM pump skid (1) 12k gal Avgas AST - 150 GPM pump skid (1) 1k gal Jet A AST - Self Serve pump skid	June - 2022	Tim Gorman	505-884-4530 tim.gorman@flybode.com
Alliance Aviation, Ft. Worth, Texas Hillwood	(3) 25k gal Jet-A AST - (2) 300 GPM pump skid (1) 20k gal Avgas AST - 150 GPM pump skid (1) 1k gal Diesel AST - Self Serve pump skid (1) 1k gal Unleaded AST - Self Serve pump skid (1) 8k gal Potassium De-Icing AST	June - 2023	Chris Ash	817-875-3866 chris.ash@hillwood.com
Valley Children's Hospital	(1) Jet-A Self Serve Cabinet Skid	December - 2023	Scott Anson	559-355-4443 sanson@valletchildrens.org
Jasper County, Jasper, TX	(1) 12k gal Jet-A AST – Self Serve Skid (1) 6k gal Avgas AST – Self Serve Skid	February - 2024	Kevin Holloway	409-384-5343 Kevin.holloway@co.jasper.tx.us
Sills-Giddings Aviation, Giddings, TX	(1) 6k gal Jet-A AST – Self Serve Skid (1) 6k gal Avgas AST – Self Serve Skid	June – 2023	Joe Sills	Sillsav8@gmail.com
Ralph Wenz Field, Pinedale, WY	(1) 20k gal Jet-A AST – (1) 200GPM pump skid	June – 2024	Abram Pearce	307-367-4136 abrampearce@townofpinedale.us
Chennault Airfield, Conroe, TX	(1)-12k gal Avgas AST – Self Serve Skid	April – 2024	Aaron Wang	713-228-7933 Aaronw@caacxo.com
Pleasanton Airport, Pleasanton, Texas City of Pleasanton	(1) 12k gal Jet A AST – 200 GPM pump skid with Aircraft Self-serve ability (2) 12k gal Avgas AST – 25 GPM Aircraft Self-Serve ability	December – 2024	JJ Roberts	jjroberts@pleasantontx.gov

Pinedale, WY



**City Council**  
**City of Brady, Texas**  
**Agenda Action Form for Ordinance**

<b>AGENDA DATE:</b>	4-15-25	<b>AGENDA ITEM</b>	7.D.
<b>AGENDA SUBJECT:</b>	Discussion, consideration, and possible action regarding first reading of Ordinance 1395 of the City of Brady, Texas, to amend the FY2025 Budget for municipal purposes.		
<b>PREPARED BY:</b>	Lisa McElrath	<b>Date Submitted:</b>	4-10-25
<b>EXHIBITS:</b>	Ordinance 1395 ** Exhibit A – Amendment Summary		
<b>BUDGETARY IMPACT:</b>	<b>Required Expenditure:</b>	\$ .00	
	<b>Amount Budgeted:</b>	**	
	<b>Appropriation Required:</b>	**	
<b>CITY MANAGER APPROVAL:</b>			

<b>SUMMARY:</b>	Staff is requesting a budget amendment due to events that have materialized subsequent to the FY 25 Budget formal approval in September.
<b><u>GENERAL FUND -10</u></b>	<p><b>REVENUES: Increasing by \$164,000.</b> The city can utilize funds owned by the Special Revenue Fund to support the Airport's Fuel Farm project that is recorded in the General Fund. Sales Tax revenues are on track to be substantially more than budgeted.</p> <p><b>EXPENDITURES: Increasing by \$164,000.</b> The bid for the Fuel Farm reconstruction project came in substantially higher than expected. This project is mandatory in order to comply with Federal Aviation regulations.</p>
<b><u>SPECIAL REVENUE FUND -80</u></b>	<p><b>EXPENDITURES: Increasing by \$140,000.</b> Represents the city's funding commitment to an airport project that has been delayed by TXDOT Aviation; therefore, these funds can be utilized to support the Fuel Farm project that is recorded in the General Fund activity.</p>

<b>RECOMMENDED ACTION:</b>	<p><b>Mayor will ask: “Madam City Secretary please read the Ordinance Preamble for the record in accordance with the City Charter.” (City Secretary reads preamble)</b></p> <p><b>Mayor calls for a Motion:</b> Do I have a Motion to approve the first reading of <b>Ordinance 1395</b> with Exhibit A attached?</p>
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**ORDINANCE NO. 1395**

**AN ORDINANCE OF THE CITY OF BRADY, TEXAS AMENDING THE FISCAL  
YEAR 2024-2025 BUDGET FOR MUNICIPAL PURPOSES:**

An ordinance amending the 2024-2025 Fiscal Year Budget as follows for municipal purposes:

As detailed by Fund and Division in Exhibit A, attached.

**WHEREAS:** The City of Brady City Council desires to fund improvements to the City's Airport fuel farm system; and

**WHEREAS:** The City Council desires to reallocate available funds owned by the Special Revenue Fund to the General Fund to be allocated to fund the Airport fuel farm improvements;

**NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF  
BRADY TEXAS** that the FY 2024-2025 budget be amended accordingly.

**APPROVED UPON FIRST READING THIS THE 15th DAY OF APRIL 2025**

**APPROVED AND PASSED UPON SECOND READING THIS THE 6th DAY OF MAY 2025.**

\_\_\_\_\_  
Anthony Groves, Mayor

ATTEST: \_\_\_\_\_  
Tina Keys, City Secretary

CITY OF BRADY  
Ordinance 1395 - EXHIBIT A  
Budget - FY 25 Amendment Summary  
4-15-2025 First reading

REVENUES  
EXPENDITURES

REQUEST	AMOUNT INC/(DEC)	BUDGET NUMBER	BUDGET DESCRIPTION	AMENDED BUDGET
GENERAL FUND - 10				
Additional funding for the Fuel Farm project	\$ 24,000	10-4-01-606.00	Sales Tax	\$ 1,124,000
Additional funding for the Fuel Farm project	\$ 140,000	10-4-02-910.00	Transfers-in	\$ 140,000
	<u>\$ 164,000</u>			
Additional Fuel Farm cost based on bid amount	<u>\$ 164,000</u>	10-5-02-403.00	RAMP projects	\$ 429,000
Nuetral impact on Fund Balance	<u>\$ -</u>			
SPECIAL REVENUE FUND - 80				
Airport lighting project has been delayed - transfer city commitment to fuel farm project	\$ 140,000	80-5-43-910.00	Transfers-out	\$ 205,000
Draw down on Fund Balance	<u>\$ 140,000</u>			

# City Council

## City of Brady, Texas

### Agenda Action Form

<b>AGENDA DATE:</b>	04/15/2025	<b>AGENDA ITEM</b>	7.E.
<b>AGENDA SUBJECT:</b>	Discussion, consideration and possible action regarding accepting donation from Concho Valley Regional Advisory Council for EMS services provided to Melvin in FY 25 and Interlocal Agreement with the City of Melvin for EMS services.		
<b>PREPARED BY:</b>	J. Stewart / T. Keys	<b>Date Submitted:</b>	4/3/2025
<b>EXHIBITS:</b>	Draft Interlocal Agreement		
<b>BUDGETARY IMPACT:</b>	<b>Required Expenditure:</b>	\$00.00	
	<b>Amount Budgeted:</b>	\$00.00	
	<b>Appropriation Required:</b>	\$00.00	
<b>CITY MANAGER APPROVAL:</b>			

<b>SUMMARY:</b>
<p>This item is to formally accept the donation offered by the Concho Valley RAC to pay for the Melvin EMS fee that is owed. This interlocal agreement also needs to be formally adopted to allow the City of Brady to formally continue providing EMS coverage to the City of Melvin through the end of FY 2025 (Sept. 30, 2025) until the new interlocal agreement can be enacted for the next fiscal year.</p>

<b>RECOMMENDED ACTION:</b>
<p>Move to approve acceptance of donation and interlocal agreement with the City of Melvin for EMS services.</p>

# INTERLOCAL COOPERATION AGREEMENT

between

## THE CITY OF BRADY, TEXAS AND THE CITY OF MELVIN, TEXAS

This Agreement is entered into by and between the City of Brady, Texas (herein "City") a home rule municipality duly incorporated under the laws of the State of Texas and the City of Melvin, Texas, a general law Type B municipality duly incorporated under the laws of the State of Texas, (herein "Melvin") on this the 15 day of April, 2025 (the "Effective Date").

**WHEREAS**, the State of Texas, in the Interlocal Cooperation Act, has provided in Chapter 791 of the Texas Government Code, has authorized the City and Melvin to contract, to the greatest possible extent, with one another to jointly exercise services to increase the efficiency and effectiveness of their respective local governments; and

**WHEREAS**, the City and Melvin find it is in the public interest for the City to provide Emergency Medical Services and fire protection services.

**NOW, THEREFORE, THE CITY AND MELVIN HEREBY AGREE AS FOLLOWS:**

### **SECTION I** **PURPOSE**

The purpose of this Agreement is to ensure that the Parties hereto provide Emergency Medical Services and fire protection services in a cooperative manner to the citizens of both the City and Melvin.

### **SECTION II** **DUTIES AND RESPONSIBILITIES OF THE PARTIES AND AGREED FUNDING**

#### **2.1 Fire and EMS Services.**

- a. The City agrees to provide Fire Protection Services and Emergency Medical Service ("EMS") services to the residents of the City of Melvin, who live within the incorporated limits. EMS services for the purposes of this Agreement shall be defined as emergency ambulance services and shall include prehospital transportation of persons in need of emergency medical care by trained and specially equipped personnel for that purpose.
- b. For the term of March 28, 2025 through September 30, 2025, for the EMS services, Melvin will pay the City n/a
- c. Future Terms. Not later than May 1, of each successive year, the City shall provide Melvin with itemized statement of Fire and EMS expenses for the prior fiscal year to determine the fee for the term to begin on October 1, 202\_\_ and thereafter. Should the parties not be able to agree on the future term fee, the parties can agree that the fee will not be less than the fee paid for the prior term or the City may choose to discontinue EMS service in the City of Melvin.

The decision to continue service shall be made on or before July 31, beginning in 202\_\_\_\_ and continuing until this agreement is changed.

### **SECTION III**

#### **INDEPENDENT CONTRACTOR/LIABILITY**

3.1 At all times during the performance of this Agreement and in connection with any services rendered under this Agreement, both Parties shall be considered as independent contractors. No relationship of employer-employee is created by this Agreement or by the City's or Melvin's service. Melvin acknowledges that City is not obligated to provide Workers' Compensation Insurance or any other of the City's employee related insurance or benefits for Melvin personnel. The City acknowledges Melvin is not obligated to provide Workers' Compensation Insurance or any other of Melvin's employee related insurance or benefits for City personnel.

3.2 Pursuant to Chapter 791, Section 731.006(a) Melvin shall be responsible for any civil liability that arises from the furnishing of training, fire suppression, fire-fighting, ambulance services, hazardous materials response services, fire and rescue services, or paramedic services by City if such service is provided inside the incorporated city limits of the City of Melvin.

### **SECTION IV**

#### **NO PARTNERSHIP**

#### **NO WAIVER OF SOVEREIGN IMMUNITY**

It is agreed that nothing herein contained is intended or should be construed as creating or establishing a partnership relationship between the parties, or as creating or establishing the relationship by either party as an agent, representative, or employee of the other party for any purpose or in any manner, whatsoever. No third party shall have the authority to seek to enforce, modify or bring action relating to the terms contained herein.

Nothing in this Agreement shall be construed as waiving either party's sovereign or governmental immunity as granted by the State of Texas.

### **SECTION V**

#### **MISCELLANEOUS**

5.1 Each party shall approve participation in this Agreement by the appropriate governmental body or authorized public officer.

5.2 Melvin and the City may not assign or amend all or any part of this Agreement without the prior written consent of each party.

5.3 The annual renewal and, if necessary, renegotiation of this Agreement shall be contingent upon the availability of current revenue funds. If sufficient funds are not allocated by the City or Melvin as provided for in this Agreement, either Party may terminate this Agreement on thirty (30) days' notice to the other Party.

5.4 This Agreement may be terminated or renegotiated in the event of changed state regulations that affect the parties' performance under this Agreement.

5.5 All notices under this Agreement shall be in writing and may be either hand delivered or sent by certified mail, postage prepaid, return receipt requested, to the following addresses:

**CITY:** Anthony Groves  
Mayor of the City of Brady

**MELVIN:** Marelina Brown  
Mayor

5.6 The waiver by any party of a breach of the Agreement shall not constitute a continuing waiver of such breach or of a subsequent breach of the same or different provision.

5.7 Each party shall be excused from any breach of this Agreement that is proximately caused by action by the Legislature of the State of Texas, war, strike, acts of God, or other similar circumstances or events normally deemed outside the control of the non-performing party.

5.8 The City and Melvin shall not discriminate based on creed, age, race, religion, disability, or gender and shall abide by all local state, and federal laws prohibiting discrimination.

## **SECTION VI** **SEVERABILITY**

The provisions of this Agreement are severable. If any paragraph, section, subdivision, sentence, clause, or phrase of this Agreement is for any reason held to be invalid or contrary to the law by a court of competent jurisdiction or contrary to any rule or regulation in the remaining portions of the Agreement, it shall not affect, impair or invalidate this Agreement as a whole or any provision hereof not declared to be invalid or contrary to law. However, upon the occurrence of such event, either party may terminate this Agreement forthwith upon the delivery of written notice of termination to the other party.

## **SECTION VII** **ENTIRE AGREEMENT: REQUIREMENT OF AUTHORITY IN WRITING**

It is understood and agreed that the entire Agreement of the parties is contained herein and that this Agreement supersedes all oral or written Agreements and negotiations between the parties relating to the subject matter hereof as well as any previous Agreement presently in effect between the parties relating to the subject matter hereof. Any alterations, amendments, deletions, or waivers of the provisions of this Agreement shall be valid only when expressed in writing and duly signed by the parties. **NO OFFICIAL, AGENT, EMPLOYEE, OR REPRESENTATIVE OF THE CITY OR MELVIN HAS ANY AUTHORITY TO ALTER, AMEND, OR MODIFY THE TERMS OF**

**THIS CONTRACT, EXCEPT IN ACCORDANCE WITH SUCH EXPRESS WRITTEN AUTHORITY AS MAY BE GRANTED BY THE RESPECTIVE CITY.**

**SECTION VIII**  
**VENUE**

The parties agree that this Agreement is fully performable in McCulloch County, Texas, and further agree that venue for any litigation arising out of or relating to this Agreement must be filed in a court of competent jurisdiction located in McCulloch County, Texas.

**SECTION IX**  
**TERM**

Expressly subject to the provisions of Section II, 2.1 D, this Agreement will become effective March 28, 2025 and will expire on September 30, 2025. This Agreement shall thereafter automatically renew under the same terms and conditions for additional one year terms, unless terminated by either party. Either party may terminate, with or without cause, by giving at least thirty (30) days written notice to the other party.

**SECTION X**  
**EXECUTION**

IN WITNESS WHEREOF, the parties hereto have signed or have caused their respective names to be signed and effective on the 15 day of April, 2025.

**FOR THE CITY OF BRADY:**

by:\_\_\_\_\_

Mayor Anthony Groves

Date:\_\_\_\_\_

**FOR THE CITY OF MELVIN, TEXAS:**

by:\_\_\_\_\_

Marelina Brown, Mayor

Date:\_\_\_\_\_

# City Council

## City of Brady, Texas

### Agenda Action Form

<b>AGENDA DATE:</b>	04/15/2025	<b>AGENDA ITEM</b>	7.F.
<b>AGENDA SUBJECT:</b>	Discussion, consideration and possible action regarding golf cart path donation and project being developed for Brady Golf Course.		
<b>PREPARED BY:</b>	J. Stewart	<b>Date Submitted:</b>	3/27/2025
<b>EXHIBITS:</b>			
<b>BUDGETARY IMPACT:</b>	<b>Required Expenditure:</b>	\$0.00	
	<b>Amount Budgeted:</b>	\$0.00	
	<b>Appropriation Required:</b>	\$0.00	
<b>CITY MANAGER APPROVAL:</b>			

<b>SUMMARY:</b>	<p>A sizeable donation from a private citizen has been offered to be utilized at the golf course as long as it is dedicated to the long-term creation and refurbishment of cart paths. The Brady Golf Association, on behalf of the donor, has been working with the city manager and course Supt. Rusty Bush to develop a couple of options of how to best utilize the gift and get the best plan put in place to continue improving our city asset. The best option will provide a new cart path surface for the course.</p>
-----------------	--

<b>RECOMMENDED ACTION:</b>	<p>Receive the report and accept the donation and approve staff's plans to get the project underway.</p>
----------------------------	--

**Center Center Meals Served**  
**Director Rosie Aguirre**  
**Monthly Report October 2024-September 2025**

SERVICES	FISCAL YEAR 2024-2025													
	OCT.	NOV.	DEC.	JAN.	FEB.	MARCH	APR	MAY	JUNE	JULY	AUG.	SEPT.	To Date Total	
Days Meals Served	20	19	20	21	19	22	21	20	22	22	21	21	248	
Average Daily Meals														
Meals @ Sunset Center	924	760	731	741	729	754								
Home Delivered Meals	739	604	645	680	657	773								
Total Meals	1,663	1,364	1,376	1,421	1,386	1,527	-	-	-	-	-	-	-	
Closed Oct. 12-Columbus Day				Closed Good Friday										
Closed Nov. 26 & 27 for Thanksgiving, Nov. 11 Veteran's Day				Closed Memorial Day					Closed (Labor Day)					
Closed for Christmas				Closed July 4th										
Closed Jan. 1st - New Years Day														
Closed Feb.														

SERVICES	FISCAL YEAR 2023-2024												
	OCT.	NOV.	DEC.	JAN.	FEB.	MARCH	APR	MAY	JUNE	JULY	AUG.	SEPT.	To Date Total
Days Meals Served	20	19	20	21	19	22	21	20	22	22	21	21	248
Average Daily Meals													
Meals @ Sunset Center	711	683	603	677	631	724	753	859	762	911	873	900	
Home Delivered Meals	911	746	723	710	730	672	733	713	604	653	700	674	
Total Meals	1,622	1,429	1,326	1,387	1,361	1,396	1,486	1,572	1,366	1,564	1,573	1,574	-
Closed Oct. 12-Columbus Day					Closed Good Friday								
Closed Nov. 26 & 27 for Thanksgiving, Nov. 11 Veteran's Day					Closed Memorial Day					Closed (Labor Day)			
Closed for Christmas					Closed July 4th								
Closed Jan. 1st - New Years Day													
Closed Feb.													

## GOLF COURSE - 05

Date	Cash Gross Sales	Cash Taxable Sales	Credit Gross Sales	Credit Taxable Sales
3/1/2025	\$221.91	\$113.41	\$690.99	\$258.99
3/2/2025	\$137.14	\$68.14	\$293.65	\$111.65
3/3/2025	\$0.00	\$0.00	\$0.00	\$0.00
3/4/2025	\$0.00	\$0.00	\$0.00	\$0.00
3/5/2025	\$24.72	\$8.22	\$27.51	\$17.51
3/6/2025	\$3.00	\$3.00	\$24.14	\$14.14
3/7/2025	\$280.59	\$42.59	\$78.32	\$42.82
3/8/2025	\$162.87	\$91.87	\$501.45	\$183.45
3/9/2025	\$36.44	\$13.44	\$132.57	\$72.57
3/10/2025	\$0.00	\$0.00	\$0.00	\$0.00
3/11/2025	\$64.81	\$8.31	\$45.41	\$30.91
3/12/2025	\$48.76	\$30.76	\$85.53	\$55.53
3/13/2025	\$181.15	\$89.15	\$118.91	\$65.91
3/14/2025	\$22.52	\$12.52	\$85.03	\$25.03
3/15/2025	\$110.65	\$41.65	\$632.68	\$221.18
3/16/2025	\$221.53	\$112.53	\$613.32	\$241.32
3/17/2025	\$0.00	\$0.00	\$0.00	\$0.00
3/18/2025	\$17.76	\$7.76	\$66.65	\$40.65
3/19/2025	\$17.52	\$12.52	\$36.93	\$6.93
3/20/2025	\$100.25	\$66.75	\$103.09	\$62.59
3/21/2025	\$600.80	\$285.30	\$45.79	\$32.79
3/22/2025	\$307.12	\$136.62	\$392.68	\$163.68
3/23/2025	\$101.40	\$38.90	\$176.57	\$69.57
3/24/2025	\$0.00	\$0.00	\$0.00	\$0.00
3/25/2025	\$201.24	\$127.74	\$65.14	\$65.14
3/26/2025	\$82.34	\$71.84	\$25.18	\$22.68
3/27/2025	\$58.22	\$41.72	\$145.14	\$85.14
3/28/2025	\$51.08	\$42.08	\$158.51	\$52.01
3/29/2025	\$592.80	\$82.30	\$427.66	\$152.16
3/30/2025	\$288.79	\$108.29	\$750.38	\$307.88
3/31/2025	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total</b>	<b>\$3,935.41</b>	<b>\$1,657.41</b>	<b>\$5,723.23</b>	<b>\$2,402.23</b>

Manager Signature

**Total Gross Sales: \$9,658.64**

Monthly Report  
FY 2025

Item	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	TOTAL
Rounds	232	134	102	69	133	237							
Green Fees	\$ 3,746.00	\$ 2,361.00	\$ 1,680.00	\$ 980.00	\$ 2,651.00	\$ 4,690.00							
Membership Rounds	533	453	356	182	325	357							
Student Rounds	10	28	6	9	15	49							
Total Rounds	775	615	464	260	473	643							
Trail Fee													
Trail Fee Revenues													
Cart Rentals	144	109	66	43	113	169							
Cart Revenue	\$ 2,438.99	\$ 1,896.96	\$ 1,111.07	\$ 691.05	\$ 1,883.44	\$ 2,940.33							
Cart Shed Rental													
Vending Revenue	\$ 1,367.79	\$ 1,065.45	\$ 663.18	\$ 360.15	\$ 870.76	\$ 1,921.18							
Memberships	123	56	48	35	28	56							
Membership Fees	\$ 29,475.00	\$ 7,060.00	\$ 2,250.00	\$ 1,790.00	\$ 1,650.00	\$ 2,545.00							
Driving Range	51	57	63	42	68	113							
Range Revenue	\$ 195.50	\$ 232.41	\$ 237.96	\$ 148.40	\$ 247.55	\$ 441.82							
Misc.													
<b>Total Revenue</b>	<b>\$ 37,223.28</b>	<b>\$ 12,615.82</b>	<b>\$ 5,942.21</b>	<b>\$ 3,969.60</b>	<b>\$ 7,302.75</b>	<b>\$ 12,538.33</b>							

None of the above figures includes sales tax

Item	FY 2024
Rounds	2,210
Green Fees	\$36,253.00
Membership Rounds	3,987
Student Rounds	302
Total Rounds	6,499
Trail Fee	
Trail Fee Revenues	
Cart Rentals	1,456
Cart Revenue	\$24,864.12
Cart Shed Rental	
Vending Revenue	\$12,468.43
Memberships	470
Membership Fees	\$41,955
Driving Range	432
Range Revenue	\$1,652.90
Misc.	
<b>Total Revenue</b>	<b>\$117,193.45</b>

2025 RUNS

[illegible]

CALLS 2024-2025	OCT	NOV	DEC	JAN	FEB	MAR	APR
RUNS	91	96	93	98	117	110	
INSURANCE	43	39	42	55	47	56	
ALS	48	43	49	68	52	55	
BLS	25	40	39	20	40	38	
ALS FALL	7	15	5	6	2	6	
BLS FALL	7	6	14	6	9	17	
TRAUMA	22	23	16	17	12	15	
TRAUMA DEATH	0	0	0	0	0	0	
D.O.A.	1	0	0	0	3	0	
M.V.A. CITY	6	3	0	2	6	2	
M.V.A. COUNTY	2	4	8	3	4	3	
FIRE CITY	3	4	3	3	9	6	
FIRE COUNTY	2	4	0	3	11	5	
HELICOPTER	5	2	0	3	1	2	
HELICOPTER REFUSAL	1	1	0	0	0	1	
COUNTY CALLS	22 (1)	24 (1)	18 (1)	12 (1)		19 12 (1,2)	
CANCEL	1	2	2	1	5	5	
TRANSFER	6	3	2	9	5	2	
REFUSAL	21	31	35	15	30	29	
GAS LEAK	0	1	0	1	0	0	
MEDICAL ALARM	0	0	1	1	1	1	
FIRE ALARM	2	0	1	1	5	1	
LIFT ASSIST	0	0	0	0	2	1	
OVER 20 MINUTES	16	14	15	14	11	19	
OTHER	13 ( 2,3,4)	6 (2,3)	0	0	0	0	
B.V.F.D. CITY	1	4	0	3	4	4	
B.V.F.D. COUNTY	9	8	5	4	13	6	
<b>OCTOBER</b>			<b>NOVEMBER</b>			<b>DECEMBER</b>	
(1) 4-MASON COUNTY			(1) MASON COUNTY			(1) 2-MASON COUNTY	
(2) 10-FOOTBALL STAND-BY			(2) 5-FOOTBALL GAMES				
(3) 2-MOTORCYCLE RACE STAND-BY			(3) 1-DEATH NOTIFICATION				
(4) 1-SEARCH AND RESCUE							

MAY	JUNE	JULY	AUG	SEPT	TOTALS	
						RUNS
						INSURANCE
						ALS
						BLS
						ALS FALL
						BLS FALL
						TRAUMA
						TRAUMA DEATH
						D.O.A.
						M.V.A. CITY
						M.V.A. COUNTY
						FIRE CITY
						FIRE COUNTY
						HELICOPTER
						HELICOPTER REFUSAL
						COUNTY CALLS
						CANCEL
						TRANSFER
						REFUSAL
						GAS LEAK
						MEDICAL ALARM
						FIRE ALARM
						LIFT ASSIST
						OVER 20 MINUTES
						OTHER
						B.V.F.D. CITY
						B.V.F.D. COUNTY
	<b>JANUARY</b>			<b>MARCH</b>		
	(1) 1-MASON COUNTY			(1) SAN SABA FIRE		
				(2) MASON COUNTY MVA		

**THROUGH: James Stewart, CITY MANAGER**

**FISCAL YEAR 2024-2025**

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Total
Number of Calls	197	112	110	155	149	108							831
Feral Cats Picked Up	49	10	20	0	11	9							99
Stray Dogs Picked Up	6	5	27	27	30	11							106
Owner Surrendered Dogs	0	0	3	1	0	0							4
Owner Surrendered Cats	0	0	0	0	0	0							0
Bite Reports	1	0	0	2	0	1							4
Dogs Deemed Dangerous	0	0	0	0	0	0							0
Hit by Car Picked Up	0	0	0	0	0	0							0
Owner Reclaims	3	0	0	3	2	2							10
Euthanized Total	15	2	4	12	6	21							60
Rescue Pull Total	29	13	25	4	15	3							89
Wildlife Pick Up	0	0	0	2	1	1							4
Quarantine	0	0	0	0	0	0							0
Shelter Intake Total	0	0	0	27	0	20							47
Roadkill	5	1	2	0	1	1							10
Citations	2	0	2	1	0	1							6
Warnings	0	0	0	0	0	1							1
Adoptions	0	0	0	0	0	1							1
Other's Goats/Pigs	3	1	4	0	2	1							11
Total Calls	310	144	197	234	217	181	0	0	0	0	0	0	1283

# KBBD - Curtis Field Airport Airport

## Operations Report for March 2025

Operations

165

Landings

70

Takeoffs

76

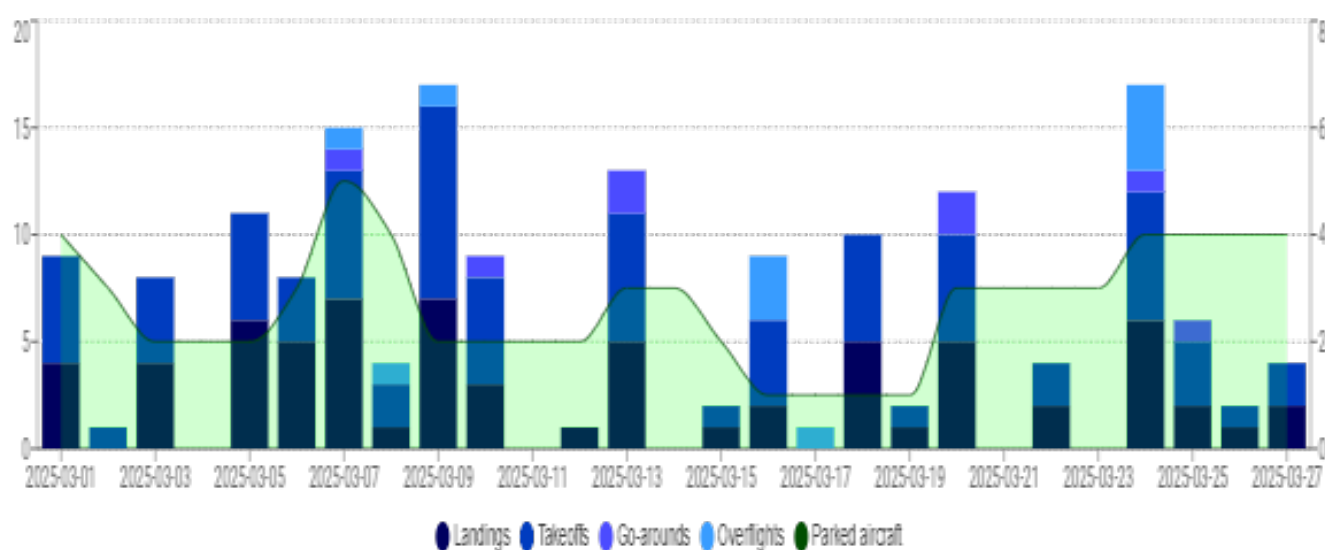
Go-arounds

8

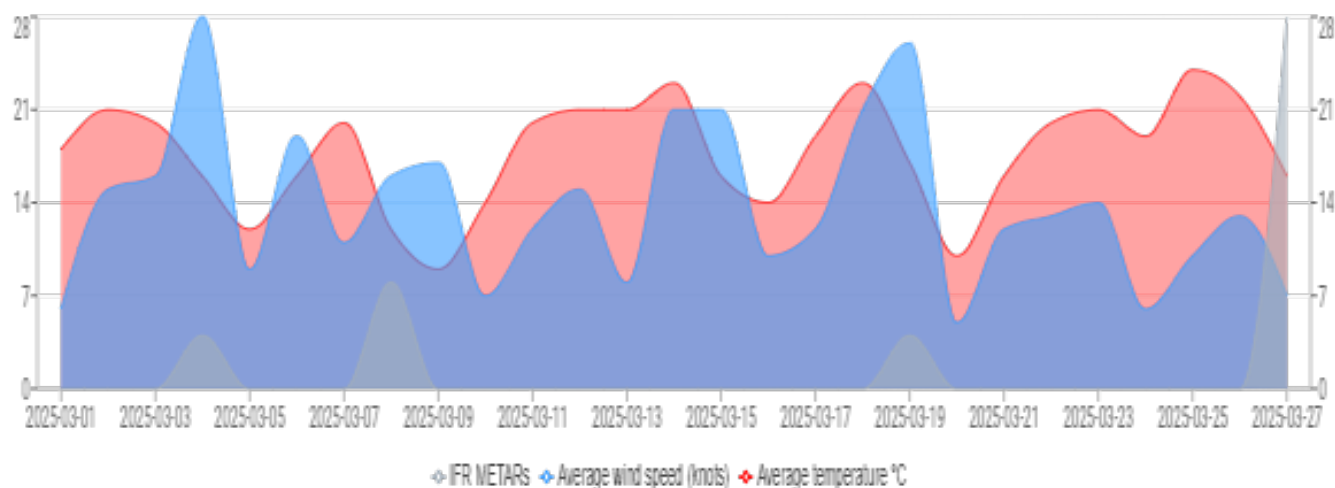
Overflights

11

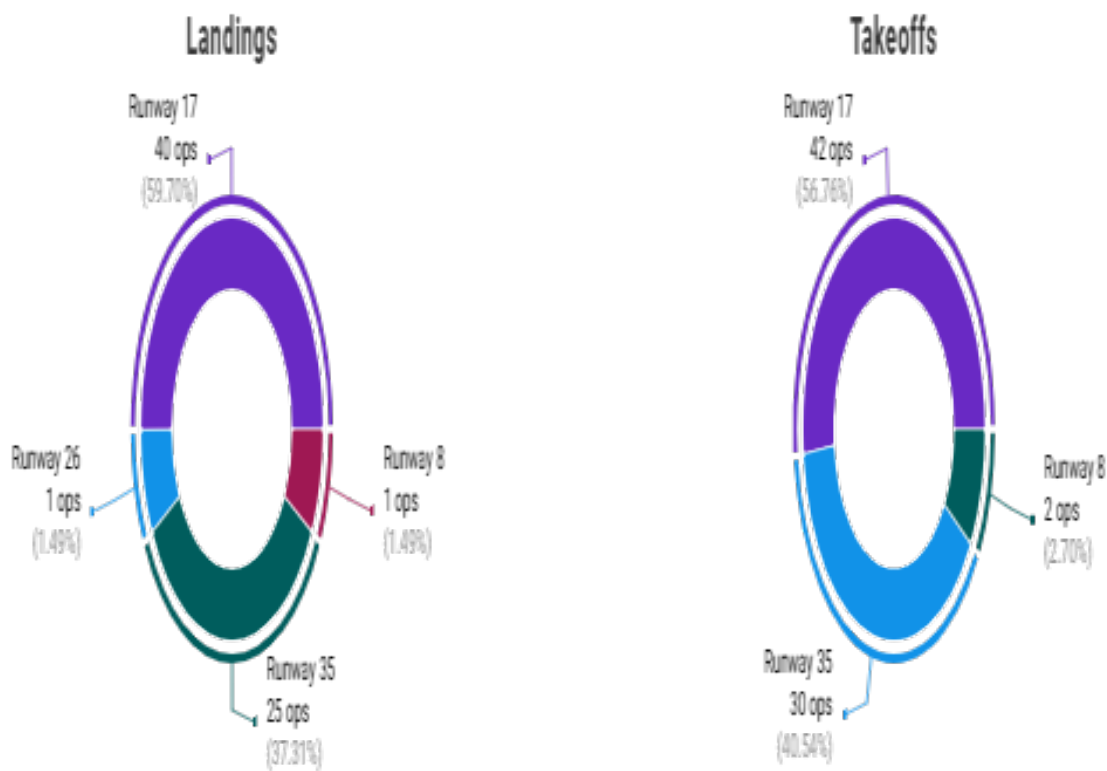
### Operations by Day



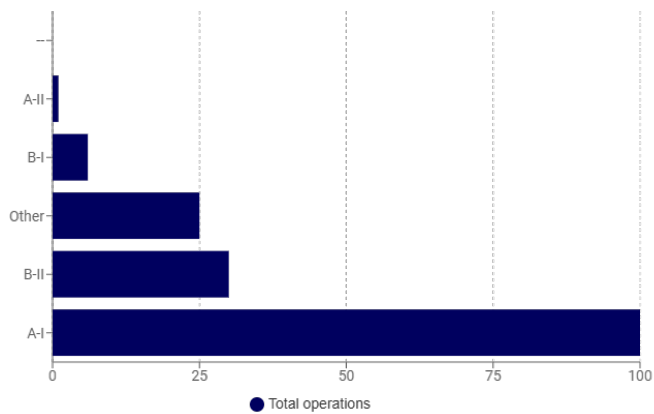
### Weather Conditions



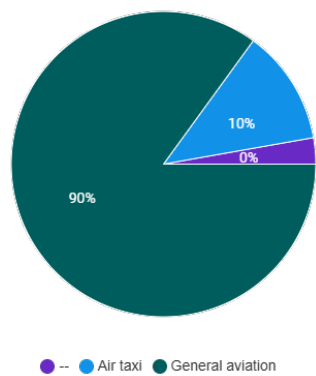
Operations by Runway



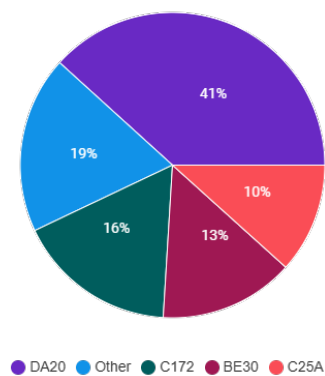
Operations by Category



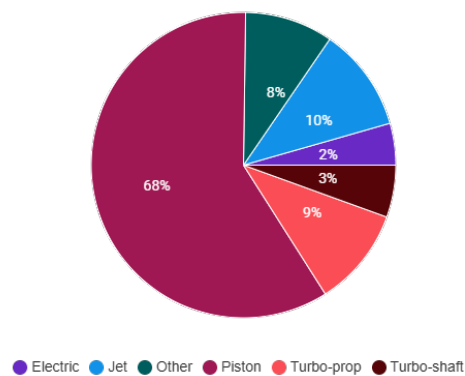
Operations by Type



Top Aircraft Types

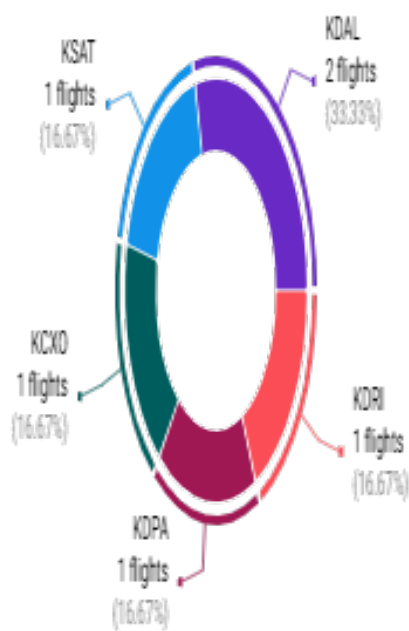


Operations by Engine Type

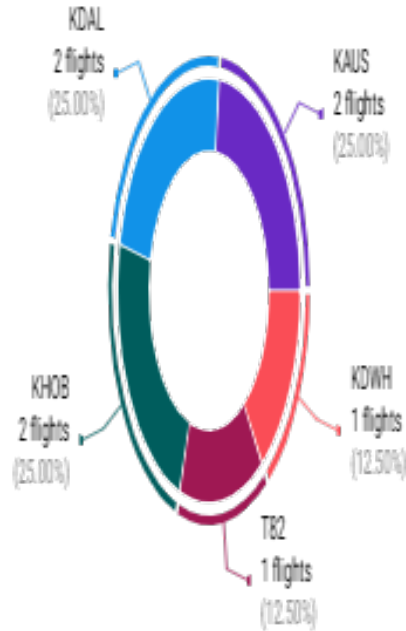


Top Airports

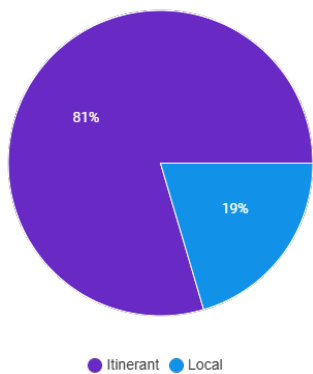
Top Origin Airports



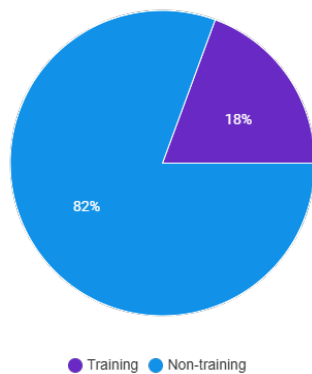
Top Destination Airports



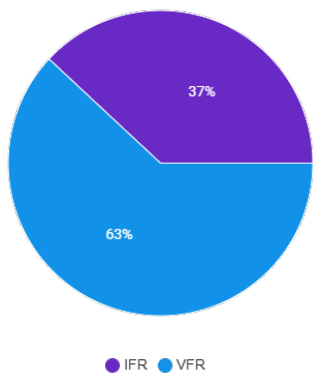
Local vs. Itinerant Flights



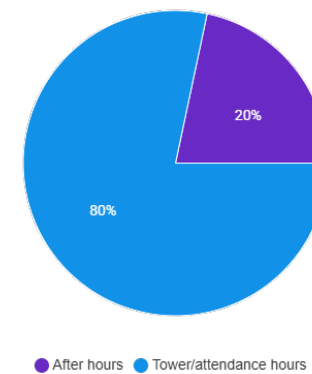
Training Operations



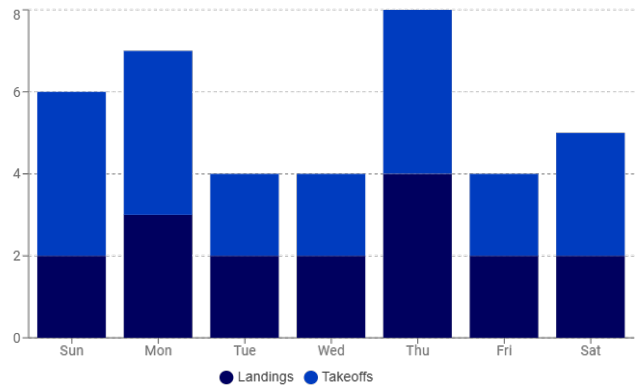
IFR vs. VFR flights



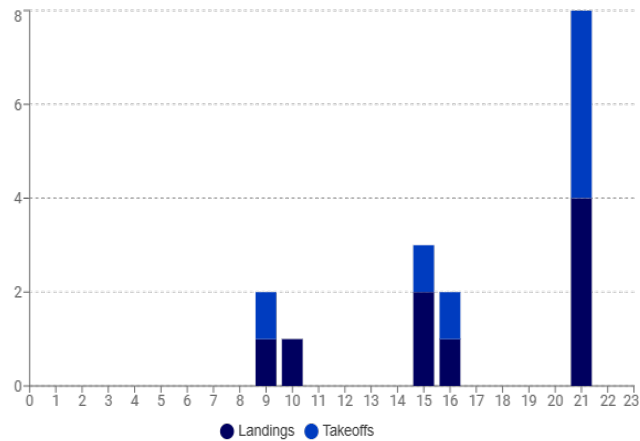
After Hours Operations



Operations by Day of Week

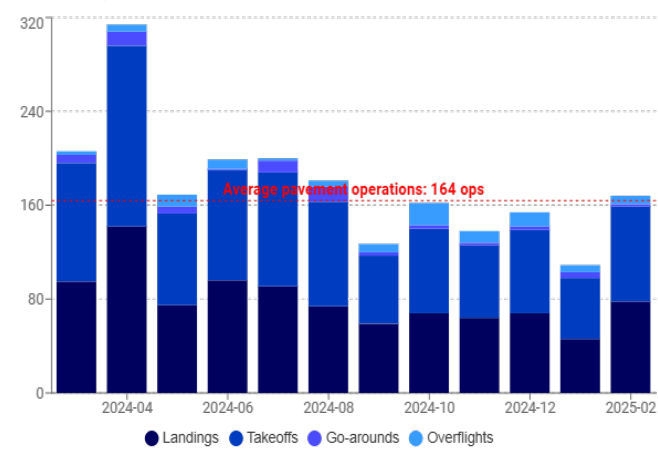


Operations by Hour



# Historical Data

Landings and Takeoffs by Month



Busiest Days on Record

Rank	Date	Pavement ops	Aircraft
1	2024-06-13 (Thu)	43	3
2	2024-02-20 (Tue)	40	6
3	2025-02-24 (Mon)	34	9
4	2024-02-15 (Thu)	29	4
5	2024-04-11 (Thu)	24	10
6	2024-06-14 (Fri)	22	3
7	2024-04-08 (Mon)	21	12
7	2024-03-26 (Tue)	21	8
7	2024-07-19 (Fri)	21	9
8	2024-04-04 (Thu)	20	10



Municipal Court Monthly Report  
MARCH 2025

Criminal Section	Traffic			Traffic Non-Traffic		
	Non-Parking	Traffic Parking	City Ordinance	Penal Code	Non-Traffic State Law	City Ordinance
1. Total Cases Pending First of the Month:	3,403	2	0	1,373	9	103
a. Active Cases	1,771	2	0	1,004	6	85
b. Inactive Cases	1,632	0	0	369	3	18
2. New Cases Filed	111	0	0	6	0	4
3. Cases Reactivated	50	0	0	5	0	1
4. All other Cases Added	0	0	0	0	0	0
5. Total Cases on Docket	1,932	0	0	1,015	6	90
6. Dispositions Prior to Court Appearance or Trial:						
a. Uncontested Dispositions	56	0	0	7	0	0
b. Dismissed by Prosecuton	0	0	0	1	0	0
7. Dispositions at Trial:						
a. Convictions:						
1) Guilty Plea or Nolo Contendere	7	0	0	3	0	0
2) By the Court	0	0	0	0	0	0
3) By the Jury	0	0	0	0	0	0
b. Acquittals:						
1) By the Court	0	0	0	0	0	0
2) By the Jury	0	0	0	0	0	0
c. Dismissed by Prosecution	1	0	0	0	0	0
8. Compliance Dismissals:						
a. After Driver Safety Course	7					
b. After Deferred Disposition	0	0	0	0	0	0
c. After Teen Court	0	0	0	0	0	0
d. After Tobacco Awareness Course					0	
e. After Treatment for Chemical Dependency				0	0	
f. After Proof of Financial Responsibility	5					
g. All other Transportation Code Dismissals	6	0	0	0	0	0
9. All other Dispositions	0	0	0	0	0	0
10. Total Cases Disposed	82	0	0	11	0	2
11. Cases Placed on Inactive Status	36	0	0	6	0	0
12. Total Cases Pending End of Month:	3,432	2	0	1,368	9	105
a. Active Cases	1,814	2	0	998	6	88
b. Inactive Cases	1,618	0	0	370	3	17
13. Show Cause Hearings Held	16	0	0	2	0	1
14. Cases Appealed:						
a. After Trial	0	0	0	0	0	0
b. Without Trial	0	0	0	0	0	0

Additional Activity	Total
Cases in Which a Fine and Court Costs Satisfied by Community Service	
a. Partial Satisfaction	4
b. Full Satisfaction	2
Cases in Which Fine and Court Costs Satisfied by Jail Credit	22
Cases in Which Fine and Court Costs Waived for Indigency	0
Amount of Fines and Court Costs Waived for Indigency	\$0.00
18. Fines, Court Costs and Other Amounts Collected:	
a. Kept By City	\$12,937.40
b. Remitted to State	\$6,756.12
c. Total	\$19,693.52
Arrest Warrants Issued	46

Civil Section	Total Cases
1. Total Cases Pending First of Month	358
a. Active Cases	294
b. Inactive Cases	64
2. New Cases Filed	3
3. Cases Reactivated	0
4. All other Cases Added	0
5. Total Cases On Docket	297
6. Uncontested Civil Fines or Penalties	9
7. Default Judgments	0
8. Agreed Judgments	0
9. Trial/Hearing by Judge/Offiver	0
10. Trial By Jury	0
11. Dismissed for Want of Prosecution	0
12. All Other Dispositions	0
13. Total Cases Disposed	9
14. Cases Placed on Inactive Status	0
15. Total Cases Pending End of Month:	352
a. Active Cases	288
b. Inactive Cases	64
16. Cases Appealed:	
a. After Trial	0
b. Without Trial	0

Juvenile/ Minor Activity	Total
1. Transportation Code Cases Filed	2
2. Non-driving Alcoholic Beverage Code Cases Filed	0
3. Driving Under the Influence of Alcohol Cases Filed	0
4. Drug Paraphernalia Cases Filed	0
5. Tobacco Cases Filed	0
6. Truancy Cases Filed	0
7. Education Code (Except Failur to Attend) Cases Filed	0
8. Curfew	0
9. All other Non-Traffic Fine- Only Cases Filed	0
10. Transfer to Juvenile Court:	
a. Mandatory Transfer	0
b. Discretionary Transfer	0
11. Accused of Contemp and Referred to Juvenile Court	0
12. Held in Contempt by Criminal Court	0
13. Juvenile Statement Magistrate Warning:	
a. Warnings Administered	0
b. Statements Certified	0
14. Detention Hearings Held	0
15. Orders for Non-Secure Custody Issues	0
16. Parents Contributing to Nonattendance Cases Filed	0

Presiding Judge: Justin Tyler Owens  
Prepared by Court Clerk Valerie Gonzalez  
Official Report Submitted to The Office of Court Administration 04-03-2025

Building Permit Department  
Monthly Report  
FY 2025

Mar. 25  
1a

Item	FY20	FY21	FY22	FY23	FY24	FY25
Commercial Acc Structure	2	1	0	1	1	
Commercial Addition	4	2	1	7	9	
Commercial Electrical	12	12	15	15	23	
Commercial Gas	1	0	0	0	1	
Commercial Mech/HVAC	7	6	10	6	15	
Commercial Plumbing	9	21	20	25	25	
Commercial Remodel	3	5	9	7	10	
Commercial Demolition	0	1	3	3	4	
Commercial Sign	4	1	2	10	6	
Commercial Screening	0	0	0	1	1	
New Commercial Bldg	0	0	0	0	4	
Commercial Cert of Occup	8	14	25	14	25	
Customer Service Inspection	1	1	0	0	0	
PZ- Subdivision	0	0	5	0	4	
PZ - Zoning Request	1	1	7	5	2	
Driveway/ Curb Cut	0	3	2	4	6	
Residential Accessory Bldg.	8	7	11	6	8	
Residential Additions	6	2	3	9	13	
Residential Demo- Owner	0	0	1	3	4	
Residential Demo- City	0	0	0	0	0	
Residential Electrical	80	61	74	86	80	
Residential Fence	12	13	19	25	23	
Residential Gas	2	4	1	0	4	
Residential Mech/HVAC	28	17	13	14	39	
New Residential Bldg	1	2	1	3	1	
Residential Plumbing	73	65	82	104	82	
Residential Remodel	22	13	24	36	26	
On-Site Sewage Facility	0	0	0	1	1	
Special Use	14	40	53	60	51	
<b>Monthly Total</b>	<b>298</b>	<b>292</b>	<b>381</b>	<b>445</b>	<b>468</b>	<b>0</b>

OCT.	NOV.	DEC.	JAN.	FEB.	MAR.	APR.	MAY	JUNE	JULY	AUG.	SEPT.	TOTAL
		2										2
			1		1							2
3		1	1	1	6							12
												0
1	1			1	17							20
3	1	3	4	4	4							19
3		1	1	1	2							8
				1								1
2					1							3
												0
			1		2							3
2	3	1	3	1	1							11
												0
				1								1
		1										1
		1			2							3
3	1	1	3	1								9
		1										1
		1			1							2
												0
11	5	2		4	10							32
3	2		2	1	3							11
1												1
1	1	2	1	1	1							7
1												1
13	9	8	9	5	5							49
3	4	3	1	2	8							21
												0
11	3	2	4	2	14							36
61	30	30	31	26	78	0	0	0	0	0	0	256