

STATE OF TEXAS

COUNTY OF McCULLOCH

CITY OF BRADY

The City Council of the City of Brady, Texas met in a Regular Meeting on Tuesday June 15, 2021 at 6:00 pm with Mayor Anthony Groves presiding in person. Council Members present were Jane Huffman, Jay May, Larry Land, Jeffrey Sutton and Missi Elliston. City staff present were City Manager Dennis Jobe, Deputy City Manager Erin Corbell, Public Works Director Steven Miller, Finance Director Lisa Remini, Police Chief Steve Thomas, and City Secretary Tina Keys. Also in attendance were Greg King, Mark Penland, Victoria Birch, James Griffin, David Ramirez, Christopher Ramirez and Tori McGowan.

1. CALL TO ORDER, ROLL CALL & CERTIFICATION OF A QUORUM

Mayor Groves called the meeting to order at 6:01 p.m. Council quorum was certified. Council Member Sutton was not present at the time a quorum was certified.

2. INVOCATION AND PLEDGE OF ALLEGIANCE

Council Member May gave the invocation, and the Pledge of Allegiance was recited.

3. PUBLIC COMMENTS

There were no public comments.

4. CONSENT AGENDA

A. Approval of Minutes for Work Session and Regular Meeting on June 1, 2021.

Council Member May moved to approve the Consent Agenda. Seconded by Council Member Elliston. All Council Members voted "aye" and none "nay". Motion passed with a 4 – 0 vote.

5. PRESENTATIONS:

There were no presentations.

6. PUBLIC HEARINGS AND INDIVIDUAL CONCERNS ON PUBLIC HEARING

Regular meeting was recessed at 6:03 p.m. and Public Hearing was opened at 6:03 p.m.

- Public Hearing to receive comments for/against a zoning change from Single Family Residential District to Manufactured Home District for property located at 901 Beck Ave., Brady, Texas in the Jendale Subdivision, Block 4, Lots 21 – 24

Tory McGowan commented that she lives at 901 Carey Avenue and said the owners at 901 Beck are excellent neighbors and they've been cleaning and clearing and would like to put a new manufactured home and she would like Council to approve the request. They have a severe problem with squatters, people moving into tents, RVs, ect. They work hard for their homes and if they want to purchase a newer motor home that would help move towards not having to worry about fires or other issues. They have cleared it and it looks wonderful. Council Member May asked if it is a new manufactured home and it would be skirted and was told yes.

Public hearing was closed at 6:07

Public hearing was opened at 6:07.

- Public Hearing to receive comments for/against an amendment to allow a Community Event Center as a Specific Use Provision for property located at 505 N. Bridge St., within the Industrial District in the Fulcher

Subdivision, Block 59, Lot 6. David Ramirez purchased property across from this location and is all for it. He would like to be able to sell the property to the new owners. Greg King purchased the building. He is a 3rd generation builder and can see the quality of that building. He would like to be allowed to put that building back on the map, use it as an event center. They've been working on it for a while. They're asking for the Council permission to rezone for them.

Public Hearing was closed at 6:11 p.m. and Council resumed Regular Session

7. INDIVIDUAL CONCERNS

- A. Discussion, consideration and possible action regarding the **second and final reading of Ordinance 1323** to amend FY2021 current budget for municipal purposes. Lisa McElrath presented. Council Member Elliston moved to approve the second and final reading of Ordinance 1323. Seconded by Council Member May. All Council Members voted "aye" and none voted "nay". Motion passed with a 4 – 0 vote.
- B. Discussion, consideration and possible action regarding the **first reading of Ordinance 1324** of the City of Brady, Texas adopting a zoning change from Single Family Residential to Manufactured Home District as requested by Mark Penland for property located at 901 Beck Ave. in the Jendale Subdivision, Block 4, Lots 21 – 24. Mayor Groves said he looked at the area and shares the concerns of the speaker during the public hearing. Council Member Elliston moved to approve the first reading of Ordinance 1324. Seconded by Council Member Huffman. All Council Members voted "aye" and none voted "nay". Motion passed with a 4 – 0 vote.

Council Member Sutton entered the meeting at 6:19

- C. Discussion, consideration and possible action regarding the **first reading of Ordinance 1325** of the City of Brady to allow a Community Event Center as a Specific Use Provision for property located at 505 N. Bridge St., within the Industrial District, in the Fulcher Subdivision, Block 59, Lot 6. Mayor Groves presented. Council Member Huffman moved to approve the first reading of Ordinance 1325. Seconded by Council Member Elliston. All Council Members voted "aye" and none voted "nay". Motion passed with a 5 – 0 vote.
- D. Discussion, consideration and possible action to approve the purchase of a 2002 International 4700 Truck with 3,000-gallon Jet A Refueler from Bassco Services, Inc., Dallas, Texas (\$79,000). Erin Corbell presented to Council. Council Member May moved to approve the purchase of a 2002 International 4700 Truck with 3,000-gallon Jet A Refueler from Bassco Services, Inc., Dallas, Texas (\$75,000) plus transportation (\$4,000) for a total amount of \$79,000. Seconded by Council Member Sutton. All Council Members voted "aye" and none "nay". Motion passed with a 5 – 0 vote.
- E. Discussion, consideration and possible action regarding approval of Resolution 2021-017 to enter into a financing contract with Government Capital Corporation for the purpose of procuring a 2002 International 4700 Truck with 3,000-gallon Jet A Refueler truck. (\$79,000). Lisa McElrath presented. Council Member Elliston moved to approve Resolution 2021-017 to enter into a finance contract with Government Capital Corporation for a total principal amount not to exceed \$79,000. Seconded by Council Member Sutton. All Council Members voted "aye" and none "nay". Motion passed with a 5 – 0 vote.
- F. Discussion, consideration and possible action approving the purchase of 1,500T Limestone Rock Asphalt, Type 1, Grade D (cold mix) material at \$50.00 per ton or \$75,000.00. Delivery charge is approximately \$0.1652 per Ton/Mile at 180 miles or \$44,610.00. Total purchase w/ delivery equals

\$119,610.00. Steven Miller presented. Council Member Elliston moved to approve. Seconded by Council Member Sutton. All Council Members voted “aye” and none “nay”. Motion passed with a 5 – 0 vote.

8. STAFF REPORTS

A. Monthly Financial / Utility Reports:

B. Monthly Activity Reports: Seniors, Golf, BPD, Fire-EMS Calls, BVFD Expense Report, Animal Control, Airport, Code Enforcement, Chronic Code Complaints, and Structures Inhabited without utilities, Municipal Court

C. Upcoming Special Events/Meetings:

June 16	2 nd Quarter Good News Luncheon, 11:30 a.m., Civic Center
June 16	Employee/Family Appreciation Pool Party 7:00pm – 10:00pm
July 4	Independence Day
July 5	City offices closed – altered trash schedule
July 6	Regular City Council Meeting
July 13	10:00 a.m. – 4:00 p.m. Budget Work Session
July 15	10:00 a.m. – 4:00 p.m. Budget Work Session
July 20	1:00 p.m. – 4:00 p.m. Budget Work Session
July 20	Regular City Council Meeting
July 28	Happy Birthday Jay May

9. ANNOUNCEMENTS

Council Members Elliston & Huffman would like Code put on the next agenda. Mayor Groves announced that Juneteenth is at the end of next week. Jim Griffin said sales tax collection is \$131,000 compared to what it was last year. Mayor Groves says it puts us about 4% for the year over last year. Dennis Jobe said the animal control building was delivered yesterday. We have to be out of the other facility by Friday. Mayor Groves said in looking at animal control numbers, there is a significant rise in activity and thanks the animal control ladies.

10. EXECUTIVE SESSION

The City Council of the City of Brady adjourned into Executive Session for the following:

A. Pursuant to Section 551.074 (Personnel Matters) City Council will meet to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee: City Manager Jobe, Police Chief Steve Thomas.

Regular Session was recessed at 6:44 p.m. Executive Session was opened at 7:02 p.m. and closed at 8:15 p.m.

Regular Session was opened at 8:16 p.m.

11. OPEN SESSION ACTION ON ANY ITEMS COMING OUT OF EXECUTIVE SESSION

Council Member Davis moved to waive the confidentiality of two documents handed out during Executive Session. Seconded by Council Member May. All Council Members voted “aye” and none “nay”. Motion passed with a 5 – 0 vote. The documents are included as part of the official minutes.

12. ADJOURNMENT

There being no further business, the Mayor adjourned the meeting at 8:17 p.m.


Mayor Anthony Groves

Attest: 
Tina Keys, City Secretary

Memo/Planning

Steve Thomas

Chief of Police

Brady, Tx.

Steve:

City Council has directed me, as your Supervisor, to hold you accountable for the administration of the department and the carrying out of the directives of the Council, under Section 4.03 of the City Charter.

The specific Council directives that you will need to work on are:

- Overall visibility of Officers;
- Appropriate responses to the public at-large and other agencies via email, phone, and written reports;
- Accountability for the personnel structure of the Department, including:
 - major investigations being conducted by the Captain/Investigator who is trained in investigations and not leaving this to patrol officers (this would free up the time of the patrol officers to work traffic patrol, break-ins, drugs, etc. and to get written reports filed in the office on each offense in a timely manner);
 - at least two (2) patrol officers on the streets at all times, with some emphasis given to traffic control and speeding (I believe predominately on both the North side and the South side of Bridge Street).

I anticipate meeting with the City Council again on June 15th to discuss where I, as City Manager, stand on this directive. This means that I need you to come up with a plan to help accomplish the above directives by Wednesday, June 9, 2021. Then we can review your plan together to ensure that it is responsive to their directives.

To be clear, the City Council is holding me accountable for your actions and the overall status of the Department.

I believe an approved plan to follow their directives will give the stakeholders of the Community more sense of protection and also pride in all that you do as the Police Chief.

I greatly appreciate the working relationship we as a city have with all departments and stakeholders of this community and our number one goal is Customer Satisfaction. If you have any questions or concerns lets talk.

Thanks,

Dennis Jobe

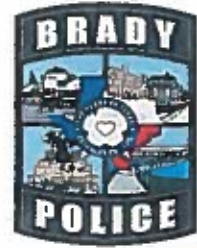


BRADY POLICE DEPARTMENT

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DATE: 06/08/21
TO: Dennis Jobe, City Manager
FROM: Steve Thomas, Chief of Police
RE: Written Directive

On Friday, June 4th, you provided me with a Written Directive concerning the operation, structure and delineation of responsibilities within the police department. A supervisory meeting was held on June 8th in which the following changes were made to our daily operations:

1. As of today, Captain Hudson is now responsible for the investigation of all felony offenses, as well as any misdemeanor case that requires any significant level of follow-up from our department. While a Case Management protocol has yet to be established, it will be implemented and adhered to once our supervisory staff can see what makes the most sense for all facets of the agency.
2. All supervisors were reminded how important it is for us to return phone calls and respond to emails in a professional and timely manner. While supervisors have the ability to check for any messages several times throughout their day, officers have been told to check at least twice daily (directly before their shift begins and before they conclude their work day). Failure to follow this directive will lead to the appropriate level of progressive discipline.
3. When considering our visibility concerns, I immediately gravitated towards our minimal use of stationary traffic enforcement procedures during the normal duty day. While I realize we cannot be "everywhere", remaining



Steve Thomas, Chief of Police

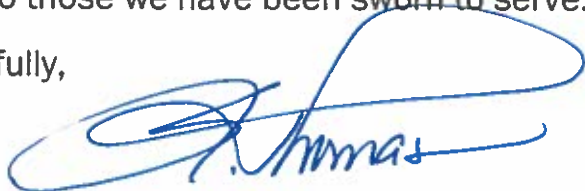
stationary allows officers to monitor large amounts of traffic patterns in less time and increases our visibility to the general public. Due to these reasons, stationary traffic observation is now not an option, but mandatory and expected to be done when time allows. In addition to this, our Lieutenant and Sergeants have been given some guidance into how the department can better meet the needs of our business owners and their employees. This will include self-initiated visits by them to better gauge any current issues they are experiencing, while encouraging feedback from them. These visits will conclude with providing their business card to the respective owner/manager, giving them the opportunity to contact them directly for needs in the future.

4. Unfortunately, our current staffing still does not allow us to provide a minimum of two officers on the street at all times. Just this week, we hired a new officer (Alex Pena), meaning we only have one remaining vacancy to fill for us to be fully staffed. When this occurs, we will be re-arranging our shifts so that two officers both start and end their shifts together on both rotations. Other than officers taking vacation, using sick leave, attending training or some necessary deviation from their regular duty schedule, this will then become the "norm" for our duty schedules.

These changes/responses should provide a plan for all the directives that were documented in your initial memorandum. For reasons of brevity, minor details about these changes are not a part of this memorandum, but I do look forward to meeting with you and/or the City Council to explain them more in depth.

In closing, please know that we strive every day to provide our citizens, business owners and guests with the best law enforcement service we can. While it is impossible to meet everyone's expectations, that should never be due to any lack of compassion or effort on our part. My hope is that these changes/updates will serve as a "mechanism" to providing even better customer service to those we have been sworn to serve.

Respectfully,



Steve Thomas, Chief of Police